



Town of Paradise

Town Council Meeting Agenda

6:00 P.M. - April 10, 2018

Date/Time: 2nd Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Jody Jones
Vice Mayor, Greg Bolin
Council Member, Scott Lotter
Council Member, Melissa Schuster
Council Member, Mike Zuccolillo

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Dina Volenski
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Acting Chief of Police, Eric Reinbold

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. p4 Proclamation - April as Sexual Assault Awareness and Child Abuse Prevention Month - Cinda Trembath, Rape Crises Intervention and Prevention
- 1f. p5 Proclamation - April as National Donate Life Month - Cheryl Dawson, Volunteer Ambassador Donor Network West and Jean Aldridge, Live Well Center
- 1g. Presentation - Systemic Safety Analysis Progress Report - Marc Mattox

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p6 Approve minutes of the March 13, 2018 Regular Town Council meeting.
- 2b. p10 Approve March 2018 Cash Disbursements in the amount of \$1,862,154.62.
- 2c. p19 Adopt Resolution No. 18-05, A Resolution of the Town Council of the Town of Paradise Adopting a List of Projects for Fiscal Year 2018-19 Funded By SB 1: The Road Repair and Accountability Act of 2017.
- 2d. p24 Adopt Resolution No. 18-06, a Resolution of the Town Council of the Town of Paradise approving the plans and specifications for the Downtown Paradise Equal Mobility Project.
- 2e. p28 Adopt Resolution No. 18-07, A Resolution of the Town Council of the Town of Paradise, approving a job description and adding a temporary position to the salary pay plan for the fiscal year 2017-2018; and, 2. Authorize the Public Works Department to seek a qualified candidate.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p33 Consider and file the 2017/2018 budget information presented; and 2. Provide any alternative direction to staff concerning budget development. (ROLL CALL VOTE)
- 6b. p35 Consider waiving the entire reading of proposed Ordinance No. 569 and approve reading by title only; and 2. Consider introducing Ordinance No. 569, An Ordinance of the Town Council of the Town of Paradise amending Chapter 3.22 of the Paradise Municipal Code Extending, subject to Voter Approval, the Town's Existing General Transactions and Use Tax for an Additional Ten Years to March 31, 2031, Pursuant to Revenue and Taxation Code Sections 7251 Et Seq. (The ordinance would extend the one-half percent Transactions and Use Tax "Measure C" for a period of ten years to maintain Town services such as Police, Fire, Roads and Animal Control.) (ROLL CALL VOTE)
- 6c. p43 Consider Adopting the 2018-19 Subrecipient funding recommendations regarding grant funding for local organizations; and, 2. Adopting the final 2018-2019 Annual Plan as submitted; or 3. Revise the final 2018-2019 Annual Plan; and, 4. Authorizing staff to submit the adopted 2018-2019 Annual Plan to the U.S. Department of Housing and Urban Development. (ROLL CALL VOTE)
- 6d. p72 Consider acknowledging receipt of and filing the Planning Commission's annual report concerning implementation status of the 1994 Paradise General Plan for the 2017 calendar year. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report
- Community Development Director

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	

WHEREAS, April is National Sexual Assault Awareness Month (SAAM) and Child Abuse Prevention (CAP) month which calls attention to the fact that sexual violence and child abuse impacts many people in our community.

WHEREAS, the goal of SAAM/CAP is to raise public awareness about sexual violence and educate communities on how to prevent it; and

WHEREAS, rape, sexual assault and sexual harassment harm our community, and statistics show one in five women and one in 67 men will be raped at some point in their lives; and

WHEREAS, child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience sexual assault before age 18; and

WHEREAS, on campus, one in five women and one in 16 men are sexually assaulted during their time in college; and

WHEREAS, the theme of the year's SAAM/CAP campaign is "Embrace Your Voice". The campaign informs individuals on how they can use their words to stop sexual violence before it happens by promoting safety, respect, and equality; and

WHEREAS, our words shape the world around us. Whether you speak out against locker room talk or help someone better understand these issues, your voice is powerful and necessary in this conversation: and

WHEREAS, Individuals can embrace their voices to show their support for survivors, stand up to victim blaming, shut down rape jokes, correct harmful misconceptions, promote everyday consent, and practice healthy communication with kids.

WHEREAS, we join advocates and communities across the country in taking action to prevent sexual violence. April is National Sexual Assault Awareness (SAAM) and Child Abuse Prevention (CAP) Month and each day of the year is an opportunity to create change for the future.

NOW THEREFORE I, Jody Jones, **Mayor of the Town of Paradise**, join **Rape Crisis Intervention & Prevention**, advocates and communities across the country in taking action to prevent sexual violence. Along with the United States Government and the State of California, I do hereby proclaim April 2018 as Sexual Assault Awareness and Child Abuse Prevention Month and April 25, 2018, as Denim Day in California.

IN WITNESS WHEREOF I hereunto set my hand and caused the official seal of the **Town of Paradise**, be affixed hereto this 10th day of April 2018.

Jody Jones, Mayor

WHEREAS, more than *74 individuals in Butte County* are currently on the national organ transplant waiting list, and 22 patients die each day due to the shortage of donated organs;

WHEREAS, Donor Network West serves as the federally designated Organ Procurement Organization in Northern/Central California and Northern Nevada and works in close partnership with families, doctors, nurses, and coroners in hospitals to connect donors to recipient.

WHEREAS, organ and tissue are life-giving acts recognized worldwide as expressions of compassion to those in need that save thousands of lives each year;

WHEREAS, the need for donated organs is especially urgent in Hispanic, African American and Asian communities;

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives; donation of tissue can save and heal the lives of up to 75 others;

WHEREAS the spirit of giving and decision to donate are not restricted by age or medical condition;

WHEREAS, over fourteen million Californians have signed up with the state-authorized Donate Life California Registry to ensure their wishes to be organ and tissue donors are honored;

WHEREAS, California residents can sign up with the Donate Life California Donor Registry when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles;

NOW, THEREFORE I, Jody Jones, Mayor of the Town of Paradise, hereby recognize April 2018 as "**National Donate Life Month**" in the Town of Paradise, and in doing so we encourage all Californians to check "YES!" when applying for or renewing their driver's license or I.D. card, or by signing up at donornetworkwest.org.

IN WITNESS WHEREOF I hereunto set my hand and caused the official seal of the **Town of Paradise**, be affixed hereto this 10th day of April 2018.

Jody Jones, Mayor

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – March 13, 2018

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Jones at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Zuccolillo.

COUNCIL MEMBERS PRESENT: Greg Bolin, Scott Lotter, Melissa Schuster, Mike Zuccolillo and Jody Jones, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director Gina Will, Public Works Director/Town Engineer Marc Mattox, Administrative Analyst Colette Curtis, Business and Housing Services Supervisor Kate Anderson, Acting Police Chief Eric Reinbold, Division Chief David Hawks and Community Development Director Craig Baker.

- 1a. Annual Skyway Report - Year 3 - Presented by Marc Mattox (950-40-19)
 - 1. Ward Habriel stated that the presentation was very thorough and commented that the one thing that hasn't changed is peoples driving habits and suggested that more enforcement may improve driving behavior.
- 1b. Presentation by Mons Jensen from Feather River Hospital on the Blue Zone Project - Blue Zones are regions that produce a high percentage of people that live longer, healthier lives. The Blue Zone Project is a movement created to assess a community's quality of life indices to determine viability as a Blue Zone designation---or destination. Blue Zone destinations are being sought out as tourist destinations and great places to raise families and/or start a business.
 - 1. Ward Habriel stated that the Blue Zone is a positive thing for the community and could provide improvements to the area.
 - 2. Jennifer Rush thinks that the Blue Zone is a positive thing, could affect the youth of Paradise and keep kids away from marijuana/drugs.

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Schuster, approved all consent calendar items 2a – 2h as presented. Roll call vote was unanimous.

- 2a. Approved minutes of the February 13, 2018, February 16, 2018 and February 27, 2018 Regular, Special and Adjourned Town Council meetings.
- 2b. Approved February 2018 cash disbursements in the amount of \$1,654,754.32. (310-10-32)
- 2c. Pursuant to Paradise Municipal Code Section 2.45.808 G, rejected all bids received for the 2017-18 DESKTOPS BID and authorized the Town Manager to award a contract to purchase the computers after negotiating for the most-reasonable cost under existing conditions.
- 2d. Accepted the Planning Commission's 2017 Annual Report Regarding Progress Towards Implementing the 1994 Paradise General Plan Housing Element. (760-40-57)
- 2e. Adopted Resolution No. 18-03, A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager to execute a legal services agreement with Peters, Habib, McKenna & Juhl-Rhodes, LLP relating to public nuisance abatement lawsuits. (510-20-191 & 540-15-072)
- 2f. 1. Concurred with staff's recommendation of Mark Thomas & Company to perform construction engineering services for the Paradise Gap Closure Complex and Almond Street Multi-Modal Improvements Project; and, 2. Awarded Contract 18-01.CE to Mark Thomas in the amount of \$407,040. (950-40-39 & 510-20-192)
- 2g. Reviewed and filed the 2nd Quarter Investment Report for the Fiscal Year ended June 30, 2018. (360-30-06)
- 2h. Approved writing off of uncollectible miscellaneous invoices and citations. (340-40-15)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

1. Ward Habriel stated that Love Paradise provides a great opportunity to partner with other entities in town, such as the Butte Fire Safe Council and the Paradise Garden Club, and that there are several other opportunities to increase media coverage to increase participation.

2. Jeannine MacKay from the Butte County Office of Education invited the Council to attend a Marijuana Forum on April 18, 6:30-8:30 at the Bell Memorial Union at Chico State and informed Council of the affects cannabis has on different age groups.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. **MOTION by Zuccolillo, seconded by Lotter**, adopted Resolution No. 18-04, A Resolution of the Town Council of the Town of Paradise Supporting the Reducing Crime and Keeping California Safe Act of 2018. Roll call vote was unanimous. ()
- 6b. **MOTION by Lotter, seconded by Schuster** 1. Waived the second reading of the entire Town Ordinance No. 568 and approved reading by title only; 2. Adopted Town of Paradise Ordinance No. 568 an Ordinance adding Chapter 5.22 to the Paradise Municipal Code Relating to Business License; and 3. Directed Town staff to commence the process to amend the Master Fee Schedule relating to the Business License Fee. Ayes of Bolin, Lotter, Schuster and Mayor Jones; Noes of Zuccolillo. Motion passed four to one. (540-16-137 & 395-40-004)
- 6c. **MOTION by Lotter, seconded by Zuccolillo** accepted the preliminary findings from the Facilities Condition Assessment prepared by Dude Solutions, Inc. (The completed condition facilities assessment will enable the Town to review a living document/database with detailed recommendations, cost estimates and priorities.) Unanimous voice vote by all present. The Town Council also requested that a priority list be brought back at the April or May meeting to discuss repairs and disposal of Town owned property. (510-20-180 & 290-10-002)

7. COUNCIL INITIATED ITEMS AND REPORTS

- a. Council initiated agenda items – None
- b. Council reports on committee representation

Council Member Bolin attended an Animal Control meeting.

Council Member Lotter attended the Animal Control meeting, LAFCo Budget meeting and the BCAG and BCAQMD meetings on behalf of the Mayor.

Council Member Schuster attended meetings for the following committees: Butte County Mosquito Vector Control District, Sacramento Valley Membership meeting for the League of California Cities, Explore Butte County (TBID) and the Blue Zone.

- c. Future Agenda Items - None

8. STAFF COMMUNICATION

Town Manager Report - None

Community Development Director Baker provided an update on the following projects: Safeway, Starbucks, Mama Celeste's Pizzeria, Woodview Retirement Cottages and Children's Community Charter School.

9. CLOSED SESSION

9a. At 7:43 p.m. Mayor Jones announced that pursuant to Government Code Section 54957(b)(1), the Town Council will hold a closed session concerning the appointment of a Police Chief.

At 8:43 p.m. Mayor Jones reconvened the meeting and announced that direction was given and no action was taken.

10. ADJOURNMENT

Mayor Jones adjourned the Council meeting at 8:43 p.m.

Date Approved:

By: _____
Jody Jones, Mayor

Attest:

Dina Volenski, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
MARCH 1, 2018 - MARCH 31, 2018

March 1, 2018 - March 31, 2018

Check Date	Pay Period End	DESCRIPTION	AMOUNT
03/09/18	03/04/18	Net Payroll - Direct Deposits & Checks	\$131,522.40
03/23/18	03/18/18	Net Payroll - Direct Deposits & Checks	\$116,962.23
TOTAL NET WAGES PAYROLL			\$248,484.63

Accounts Payable

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.			\$245,423.92
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.			\$1,368,246.07
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE			<u>\$1,613,669.99</u>
(Detail attached)			
GRAND TOTAL CASH DISBURSEMENTS			<u><u>\$1,862,154.62</u></u>

APPROVED BY: _____
LAUREN GILL, TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2018 - To Payment Date: 3/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
71583	03/01/2018	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$38.66		
71584	03/01/2018	Open			Accounts Payable	ACE RENTALS	\$52.03		
71585	03/01/2018	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
71586	03/01/2018	Open			Accounts Payable	Alvies, John	\$160.00		
71587	03/01/2018	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$107.56		
71588	03/01/2018	Open			Accounts Payable	Bauer Compressors	\$805.80		
71589	03/01/2018	Open			Accounts Payable	Bear Electric Solutions	\$11,155.00		
71590	03/01/2018	Open			Accounts Payable	Big O Tires	\$179.95		
71591	03/01/2018	Open			Accounts Payable	Biometrics4ALL, Inc	\$18.75		
71592	03/01/2018	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$2,701.50		
71593	03/01/2018	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$782.00		
71594	03/01/2018	Open			Accounts Payable	Chamness, Justin	\$240.00		
71595	03/01/2018	Open			Accounts Payable	CLARK ROAD ANIMAL HOSPITAL	\$12.00		
71596	03/01/2018	Open			Accounts Payable	COLYER VET SERVICE	\$24.00		
71597	03/01/2018	Open			Accounts Payable	COMCAST CABLE	\$306.01		
71598	03/01/2018	Open			Accounts Payable	COMPANIONS ANIMAL HOSPITAL	\$15.00		
71599	03/01/2018	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$1,421.96		
71600	03/01/2018	Open			Accounts Payable	Dude Solutions, Inc	\$11,000.00		
71601	03/01/2018	Open			Accounts Payable	Eagle Security Systems	\$387.00		
71602	03/01/2018	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$1,266.00		
71603	03/01/2018	Open			Accounts Payable	Entersect	\$84.95		
71604	03/01/2018	Open			Accounts Payable	ESRI	\$1,246.50		
71605	03/01/2018	Open			Accounts Payable	EVERBANK COMMERCIAL FINANCE, INC	\$906.47		
71606	03/01/2018	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$257.26		
71607	03/01/2018	Open			Accounts Payable	Explore Butte County	\$10,618.63		
71608	03/01/2018	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$352.00		
71609	03/01/2018	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$141.00		
71610	03/01/2018	Open			Accounts Payable	GALLAGHER, CRAIG	\$167.34		
71611	03/01/2018	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$129.31		
71612	03/01/2018	Open			Accounts Payable	Growhoski, Paul	\$446.08		
71613	03/01/2018	Open			Accounts Payable	HONEYWELL, JANICE, J.	\$955.41		
71614	03/01/2018	Open			Accounts Payable	Housing Authority of the County of Butte	\$693.55		
71615	03/01/2018	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$5,004.67		
71616	03/01/2018	Open			Accounts Payable	ID WHOLESALER	\$108.06		
71617	03/01/2018	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$565.00		
71618	03/01/2018	Open			Accounts Payable	JEFFORDS, ROBERT, D.	\$478.07		
71619	03/01/2018	Open			Accounts Payable	Kevin Sharrah Designs	\$510.38		
71620	03/01/2018	Open			Accounts Payable	Kittelson & Associates Inc	\$22,443.65		
71621	03/01/2018	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$500.00		
71622	03/01/2018	Open			Accounts Payable	KP Research Services, Inc.	\$2,050.46		
71623	03/01/2018	Open			Accounts Payable	L.N. CURTIS & SONS	\$386.82		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2018 - To Payment Date: 3/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
71624	03/01/2018	Open			Accounts Payable	LIFE ASSIST INC	\$623.02		
71625	03/01/2018	Open			Accounts Payable	Mark Thomas & Company Inc	\$27,114.94		
71626	03/01/2018	Open			Accounts Payable	MENDON'S NURSERY	\$28.15		
71627	03/01/2018	Open			Accounts Payable	MOORE, DWIGHT, L.	\$14,076.00		
71628	03/01/2018	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$75.09		
71629	03/01/2018	Open			Accounts Payable	NEW PIG CORPORATION	\$116.80		
71630	03/01/2018	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$6,344.63		
71631	03/01/2018	Open			Accounts Payable	O'REILLY AUTO PARTS	\$178.20		
71632	03/01/2018	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$1,157.15		
71633	03/01/2018	Open			Accounts Payable	PARADISE ALLIANCE CHURCH	\$240.00		
71634	03/01/2018	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$1,292.55		
71635	03/01/2018	Open			Accounts Payable	PBM SUPPLY & MFG INC	\$144.68		
71636	03/01/2018	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$880.00		
71637	03/01/2018	Open			Accounts Payable	Ramlow, Tanner	\$240.00		
71638	03/01/2018	Open			Accounts Payable	Rancho Engineering, Inc	\$250.00		
71639	03/01/2018	Open			Accounts Payable	Riebes Auto Parts	\$511.92		
71640	03/01/2018	Open			Accounts Payable	SBA Monarch Towers III LLC	\$136.85		
71641	03/01/2018	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$60.00		
71642	03/01/2018	Open			Accounts Payable	Spherion Staffing	\$1,398.54		
71643	03/01/2018	Open			Accounts Payable	The Lead Detective Agency, Jeff, Van Slooten	\$1,550.00		
71644	03/01/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$251.69		
71645	03/01/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$78.38		
71646	03/01/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$47.90		
71647	03/01/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$172.78		
71648	03/01/2018	Open			Accounts Payable	THOMSON-WEST/BARCLAYS	\$165.94		
71649	03/01/2018	Open			Accounts Payable	Tri Flame Propane	\$117.42		
71650	03/01/2018	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
71651	03/01/2018	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$1,053.61		
71652	03/01/2018	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$796.00		
71653	03/01/2018	Open			Accounts Payable	Vang, Chounburi	\$240.00		
71654	03/01/2018	Open			Accounts Payable	VERIZON WIRELESS	\$441.78		
71655	03/01/2018	Open			Accounts Payable	VERIZON WIRELESS	\$115.57		
71656	03/01/2018	Open			Accounts Payable	Vrooman, Gary	\$160.00		
71657	03/01/2018	Open			Accounts Payable	WESTAMERICA BANK	\$7,829.19		
71658	03/01/2018	Open			Accounts Payable	Aflac	\$189.92		
71659	03/01/2018	Open			Accounts Payable	BLOOD SOURCE	\$58.00		
71660	03/01/2018	Open			Accounts Payable	Met Life	\$8,349.54		
71661	03/01/2018	Open			Accounts Payable	OPERATING ENGINEERS	\$792.00		
71662	03/01/2018	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,197.53		
71663	03/01/2018	Open			Accounts Payable	SUN LIFE INSURANCE	\$4,541.67		
71664	03/01/2018	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$675.67		
71665	03/01/2018	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$100.00		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2018 - To Payment Date: 3/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
71666	03/09/2018	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$200.00		
71667	03/09/2018	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
71668	03/15/2018	Open			Accounts Payable	A Stitch Above Embroidery & Shirt Printing	\$46.31		
71669	03/15/2018	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$102.79		
71670	03/15/2018	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$167.95		
71671	03/15/2018	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$53.78		
71672	03/15/2018	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$108.70		
71673	03/15/2018	Open			Accounts Payable	AT&T MOBILITY	\$84.20		
71674	03/15/2018	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$295.72		
71675	03/15/2018	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$20.31		
71676	03/15/2018	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$2,823.13		
71677	03/15/2018	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,110.92		
71678	03/15/2018	Open			Accounts Payable	B B Creative Arts	\$10.78		
71679	03/15/2018	Open			Accounts Payable	BACKGROUNDS & MORE	\$325.00		
71680	03/15/2018	Open			Accounts Payable	Big O Tires	\$164.00		
71681	03/15/2018	Open			Accounts Payable	Biometrics4ALL, Inc	\$16.50		
71682	03/15/2018	Open			Accounts Payable	BUTTE CO RECORDER	\$26.00		
71683	03/15/2018	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$781.00		
71684	03/15/2018	Open			Accounts Payable	Charvel, Wayne & Susan	\$100.00		
71685	03/15/2018	Open			Accounts Payable	CLARK ROAD ANIMAL HOSPITAL	\$9.00		
71686	03/15/2018	Open			Accounts Payable	COLYER VET SERVICE	\$30.00		
71687	03/15/2018	Open			Accounts Payable	COMCAST CABLE	\$76.01		
71688	03/15/2018	Open			Accounts Payable	COMPANIONS ANIMAL HOSPITAL	\$3.00		
71689	03/15/2018	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$297.50		
71690	03/15/2018	Open			Accounts Payable	Crop Production Services, Inc.	\$1,663.72		
71691	03/15/2018	Open			Accounts Payable	CRUZ, DAVID	\$645.28		
71692	03/15/2018	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$37.33		
71693	03/15/2018	Open			Accounts Payable	Door Company Inc, The	\$479.00		
71694	03/15/2018	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$1,167.00		
71695	03/15/2018	Open			Accounts Payable	Entersect	\$84.95		
71696	03/15/2018	Open			Accounts Payable	FLORES TOOL & FASTENER	\$121.99		
71697	03/15/2018	Open			Accounts Payable	GENESIS SOCIETY	\$500.00		
71698	03/15/2018	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$825.64		
71699	03/15/2018	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$7,760.78		
71700	03/15/2018	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$555.87		
71701	03/15/2018	Open			Accounts Payable	INTERSTATE SALES	\$2,798.81		
71702	03/15/2018	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$615.87		
71703	03/15/2018	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$750.00		
71704	03/15/2018	Open			Accounts Payable	L.N. CURTIS & SONS	\$366.09		
71705	03/15/2018	Open			Accounts Payable	LIFE ASSIST INC	\$571.09		
71706	03/15/2018	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$93.75		
71707	03/15/2018	Open			Accounts Payable	Mark Thomas & Company Inc	\$6,441.28		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2018 - To Payment Date: 3/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
71708	03/15/2018	Open			Accounts Payable	Meyers Police Canine Training	\$600.00		
71709	03/15/2018	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$115.31		
71710	03/15/2018	Open			Accounts Payable	NEW PIG CORPORATION	\$450.48		
71711	03/15/2018	Open			Accounts Payable	NORTHSTAR	\$8,820.16		
71712	03/15/2018	Open			Accounts Payable	O'REILLY AUTO PARTS	\$324.36		
71713	03/15/2018	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$308.99		
71714	03/15/2018	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$8,342.37		
71715	03/15/2018	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$560.00		
71716	03/15/2018	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$780.00		
71717	03/15/2018	Open			Accounts Payable	PETERSON TRACTOR CO	\$339.29		
71718	03/15/2018	Open			Accounts Payable	Precision Wireless Service	\$942.59		
71719	03/15/2018	Open			Accounts Payable	Santander Leasing LLC	\$7,926.51		
71720	03/15/2018	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$60.00		
71721	03/15/2018	Open			Accounts Payable	Spherion Staffing	\$762.84		
71722	03/15/2018	Open			Accounts Payable	Strictly Technology, LLC	\$318.20		
71723	03/15/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$376.04		
71724	03/15/2018	Open			Accounts Payable	Tri Flame Propane	\$257.31		
71725	03/15/2018	Open			Accounts Payable	VERIZON WIRELESS	\$115.57		
71726	03/15/2018	Open			Accounts Payable	VERIZON WIRELESS	\$433.82		
71727	03/15/2018	Open			Accounts Payable	VERIZON WIRELESS	\$104.70		
71728	03/15/2018	Open			Accounts Payable	WILSON PRINTING CO.	\$226.28		
71729	03/15/2018	Open			Accounts Payable	WRIGHT, ROBERT	\$12.75		
71730	03/15/2018	Open			Accounts Payable	WURTH USA INC.	\$388.46		
71731	03/23/2018	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$350.00		
71732	03/23/2018	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
71733	03/29/2018	Open			Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$297.91		
71734	03/29/2018	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
71735	03/29/2018	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$53.78		
71736	03/29/2018	Open			Accounts Payable	Asbury Environmental Services	\$532.49		
71737	03/29/2018	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$1,044.68		
71738	03/29/2018	Open			Accounts Payable	Bear Electric Solutions	\$1,425.00		
71739	03/29/2018	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$40,000.00		
71740	03/29/2018	Open			Accounts Payable	Big O Tires	\$554.30		
71741	03/29/2018	Open			Accounts Payable	Brolliar Stump Grinding, Joseph, Brolliar	\$350.00		
71742	03/29/2018	Open			Accounts Payable	BURTON'S FIRE, INC.	\$416.49		
71743	03/29/2018	Open			Accounts Payable	CALIFORNIA SURVEYING & DRAFTING	\$8,474.62		
71744	03/29/2018	Open			Accounts Payable	CHICO IMMEDIATE CARE	\$880.00		
71745	03/29/2018	Open			Accounts Payable	COMCAST CABLE	\$306.01		
71746	03/29/2018	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$1,255.28		
71747	03/29/2018	Open			Accounts Payable	CSU, CHICO RESEARCH FOUNDATION	\$150.30		
71748	03/29/2018	Open			Accounts Payable	DAVID ROWE TREE SERVICE	\$280.00		
71749	03/29/2018	Open			Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$851,433.47		
71750	03/29/2018	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$1,850.20		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2018 - To Payment Date: 3/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
71751	03/29/2018	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$264.00		
71752	03/29/2018	Open			Accounts Payable	Goodyear Tire & Rubber Company	\$2,419.42		
71753	03/29/2018	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$129.31		
71754	03/29/2018	Open			Accounts Payable	Harris & Associates	\$27,998.00		
71755	03/29/2018	Open			Accounts Payable	Housing Authority of the County of Butte	\$133.36		
71756	03/29/2018	Open			Accounts Payable	HYDROTECH SOLUTIONS	\$135.00		
71757	03/29/2018	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$21.66		
71758	03/29/2018	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$674.20		
71759	03/29/2018	Open			Accounts Payable	J. W. WOOD COMPANY, INC.	\$63.37		
71760	03/29/2018	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$450.00		
71761	03/29/2018	Open			Accounts Payable	Kittelson & Associates Inc	\$10,152.06		
71762	03/29/2018	Open			Accounts Payable	L.N. CURTIS & SONS	\$144.92		
71763	03/29/2018	Open			Accounts Payable	LADRINI, PSD, CAROL	\$176.00		
71764	03/29/2018	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$233.80		
71765	03/29/2018	Open			Accounts Payable	Mark Thomas & Company Inc	\$70,514.68		
71766	03/29/2018	Open			Accounts Payable	Mark Thomas & Company Inc	\$17,496.99		
71767	03/29/2018	Open			Accounts Payable	Michael Baker International, Inc.	\$1,643.69		
71768	03/29/2018	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$70.80		
71769	03/29/2018	Open			Accounts Payable	Northern California Glove & Safety	\$840.45		
71770	03/29/2018	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$4,172.35		
71771	03/29/2018	Open			Accounts Payable	NWN Corporation	\$291.82		
71772	03/29/2018	Open			Accounts Payable	O'REILLY AUTO PARTS	\$380.54		
71773	03/29/2018	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$37.94		
71774	03/29/2018	Open			Accounts Payable	P&L Marketing Inc.	\$600.00		
71775	03/29/2018	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$1,317.12		
71776	03/29/2018	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$880.00		
71777	03/29/2018	Open			Accounts Payable	PG&E CFM/PPC Department	\$457.76		
71778	03/29/2018	Open			Accounts Payable	Riebes Auto Parts	\$562.95		
71779	03/29/2018	Open			Accounts Payable	Spherion Staffing	\$381.42		
71780	03/29/2018	Open			Accounts Payable	SUN RIDGE SYSTEMS, INC.	\$35,668.00		
71781	03/29/2018	Open			Accounts Payable	TeleCheck Services, Inc.	\$35.00		
71782	03/29/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$920.67		
71783	03/29/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$121.89		
71784	03/29/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$29.26		
71785	03/29/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$107.41		
71786	03/29/2018	Open			Accounts Payable	Tri Flame Propane	\$124.21		
71787	03/29/2018	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
71788	03/29/2018	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$631.76		
71789	03/29/2018	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
71790	03/29/2018	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$966.00		
71791	03/29/2018	Open			Accounts Payable	VERIZON WIRELESS	\$4,105.11		
71792	03/29/2018	Open			Accounts Payable	VERIZON WIRELESS	\$302.44		
Type Check Totals:					210 Transactions		\$1,325,608.43		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2018 - To Payment Date: 3/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
<u>EFT</u>									
700	03/01/2018	Open			Accounts Payable	CALPERS	\$113,185.96		
701	03/09/2018	Open			Accounts Payable	CALPERS - RETIREMENT	\$28,485.06		
702	03/09/2018	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$5,921.24		
703	03/09/2018	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$5,359.86		
704	03/09/2018	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$21,887.76		
706	03/23/2018	Open			Accounts Payable	CALPERS - RETIREMENT	\$26,908.59		
707	03/23/2018	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,180.19		
708	03/23/2018	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$4,891.64		
709	03/23/2018	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$16,759.77		
711	03/29/2018	Open			Accounts Payable	CALPERS - RETIREMENT	\$60,481.49		
Type EFT Totals:							\$288,061.56		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	210	\$1,325,608.43	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	210	\$1,325,608.43	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	10	\$288,061.56	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	10	\$288,061.56	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	220	\$1,613,669.99	\$0.00
	Reconciled	0	\$0.00	\$0.00

CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2018 - To Payment Date: 3/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	220	\$1,613,669.99	\$0.00	
Grand Totals:									
					Checks	Status	Count	Transaction Amount	Reconciled Amount
						Open	210	\$1,325,608.43	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	210	\$1,325,608.43	\$0.00
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
						Open	10	\$288,061.56	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Total	10	\$288,061.56	\$0.00
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	220	\$1,613,669.99	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	220	\$1,613,669.99	\$0.00



TOWN OF PARADISE
Council Agenda Summary
Date: April 10, 2018

Agenda No. 2(c)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: SB-1 Road Maintenance and Rehabilitation Account Project List

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 18-___, A resolution of the Town Council of the Town of Paradise Adopting a List of Projects for Fiscal Year 2018-19 Funded By SB 1: The Road Repair and Accountability Act of 2017.

Background:

On April 28, 2017, Governor Brown signed Senate Bill 1, the Road Repair and Accountability Act of 2017, increasing per gallon fuel excise taxes, diesel fuel sales taxes, and vehicle registration fees with inflationary adjustments to tax rates in the future for the purpose of addressing road maintenance, rehabilitation, and roadway safety needs. The State Controller will deposit portions of the new funding into the Road Maintenance & Rehabilitation Account (RMRA), which will be apportioned by formula to eligible cities and counties. Funds are anticipated to apportion to cities and counties beginning January 2018.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs and, therefore, requires cities and counties to provide basic RMRA project reporting to the California Transportation Commission (CTC). Per the program's requirements, jurisdictions are required to submit a project list to the CTC with locations, schedule, and estimated useful life of the project before they can receive RMRA funds.

Analysis:

The Town is required to submit a proposed project list for the 2018-2019 Fiscal Year to the CTC by May 1, 2018 in order to receive RMRA funds. The Town will continue to receive apportionments monthly. The League of California Cities estimates that the Town of Paradise will receive \$465,182 of RMRA funds in the 2018/2019 Fiscal Year.

On August 31, 2017, the Town of Paradise received notice from the California Transportation Commission staff was recommending the inclusion of the Paradise Gap Closure Complex under the SB-1 Active Transportation Program Augmentation awards. This is a \$3.78M grant to fund new drainage, sidewalks and bike lanes along Elliott Road from Skyway to Almond, Birch Street from Skyway to Black Olive, Fir Street from Skyway to Black Olive, Foster Road from Pearson to Birch and Black Olive Drive from Pearson to Fir. This award, heading to CTC for formal approval in late October 2017, represents the perfect opportunity to address the substandard roadway conditions within the project area. The use of new RMRA funds for this project is recommended, as reflected in the revised Capital Improvement Plan 9385. The project is also in full coordination with the Almond St. Multi-Modal Improvements, a similar \$4M investment in the area and a PG&E-led Underground Utility District which encompasses both projects. Combined, this will represent the largest investment into the Town's infrastructure in over two decades –

hitting numerous goals and objectives of SB-1, ATP and downtown revitalization. To facilitate this effort, the Town proposes combining portions of 17/18, 18/19 and 19/20 RMRA funds to be expended as construction schedule allows.

Separately, Council recently received an update on the Town's pavement management program. This survey demonstrated the Town needs to increase funding allocations for road maintenance where possible. For example, all gas tax contributions (including SB-1) total \$1,147,230 for FY18-19. This amount must cover all basic services (including staffing) of Public Works such as filling potholes, maintaining signals, drainage, snow removal and emergency preparedness. To maintain our 100 miles in the current condition, an allocation of \$2,500,000 in road rehabilitation funds per year is required.

In the short term, staff anticipates utilizing \$115,000 of FY18-19 funds for ongoing maintenance needs on the Town's roadway network in the street maintenance division through traffic signal upgrades, roadway restriping, filling potholes, clearing ditches and repairing sidewalks. Without the use of new SB-1 funding to supplement the Department's ongoing budget needs, the Town Council would be forced to consider drastic reductions in staff or services in this area. The remaining \$350,000 will be dedicated to the Downtown Core Improvements Projects identified in this report.

Financial Impact:

The Town of Paradise anticipates receiving \$465,000 of RMRA funds in the 2018/2019 fiscal year. The funds must be utilized to repair, rehabilitate, or maintain roadways within the Town. SB-1 will fund approximately \$115,000 of gas tax / street operations for the 2018/2019 fiscal year.

**TOWN OF PARADISE
RESOLUTION NO.18-____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2018-19
FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our Town are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the Town must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the Town, will receive and estimated \$465,000 in RMRA funding in Fiscal Year 2018-19 from SB 1; and

WHEREAS, this is the second year in which the Town is receiving SB 1 funding and will enable the Town to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1 ; and

WHEREAS, the Town has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the Town used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the Town maintain and rehabilitate 100 miles of our publicly owned roadways, while specifically enabling the largest Town-wide infrastructure in the last thirty years to be possible – with SB-1 a previously secured Active Transportation Program grant, a new SB-1 funded Active Transportation Program grant, local Measure C funds, and PG&E Rule 20A Underground Utility District will be combined to address substandard roadway conditions. The Paradise Core Improvements Project will add bike lanes, bike paths, drainage improvements, sidewalks, lighting and full depth reclamation within Paradise's highest priority Town center; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The fiscal year 2018-19 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

Paradise Core Improvements Project (Almond St. Multi-Modal Improvements & Paradise Gap Closure Complex).

Location: Almond Street (Pearson to Elliott)
Birch Street (Skyway to Black Olive)
Fir Street (Skyway to Black Olive)
Elliott Road (Skyway to Almond)
Black Olive (Pearson to Fir)
Foster Road (Pearson to Birch)

Description: Incorporation of the Downtown Master Plan by rehabilitating roadways (using full depth reclamation), installing new drainage features, installing sidewalks, bike lanes, bike paths, lighting and on-street parking.

Useful Life: 20 Years +

Cost: \$8M+ (funded by SB-1, Measure C and Active Transportation Program)

Environmental

Review Status: CEQA Notice of Exemption dated 10/12/16, 12/4/17
NEPA Categorical Exclusion dated 03/19/18

PASSED AND ADOPTED by the Paradise Town Council of the Town of Paradise, County of Butte, State of California, on this 10th day of April, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Jody Jones, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
Date: April 10, 2018

Agenda No. 2(d)

ORIGINATED BY: Marc Mattox, Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Downtown Paradise Equal Mobility Project – Approval of Plans, Specifications & Estimates and Advertisement for Bids

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 18-___, a Resolution of the Town Council of the Town of Paradise approving the plans and specifications for the Downtown Paradise Equal Mobility Project.

Background:

On September 26, 2013, Governor Brown signed legislation creating the Active Transportation Program (ATP) in the Department of Transportation (Senate Bill 99, Chapter 359 and Assembly Bill 101, Chapter 354). The ATP consolidates existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SR2S), into a single program with a focus to make California a national leader in active transportation. The ATP administered by the Division of Local Assistance, Office of Active Transportation and Special Programs. The objective of the ATP is to achieve the following objectives:

- Increase the proportion of biking and walking trips,
- Increase safety for non-motorized users,
- Increase mobility for non-motorized users,
- Advance the efforts of regional agencies to achieve greenhouse gas reduction goals,
- Enhance public health, including the reduction of childhood obesity through the use of projects eligible for Safe Routes to Schools Program funding,
- Ensure disadvantaged communities fully share in program benefits, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

On October 22, 2015, the California Transportation Committee (CTC) announced the adoption of Statewide and Small Urban and Rural components of the program, including all four of the Town's infrastructure applications – totaling over \$7.5 million. Specifically, the CTC awarded the Downtown Paradise Equal Mobility Project to install ADA compliant sidewalks and driveways along Skyway between Pearson Road and Elliott. The project will remove tripping hazards and increase ADA compliance and mobility for pedestrians of all abilities.

On May 19, 2016, California Transportation Commission voted to approve the Town's early authorization request to begin reimbursable work on each of the four awarded projects.

On October 10, 2016, Paradise Town Council awarded a contract to Bennett Engineering for the project to prepare formal plans, specifications and estimates for the subject project.

Analysis:

Bennett Engineering successfully prepared project plans and specifications in late 2017. Since this time, staff has been working with property owners to execute necessary Permit to Enter Agreements – a formal acknowledgement between the Town and owners to outline expectations for the project's driveway conforms to between public and private property.

On March 22, 2018, staff received formal approval from the California Transportation Commission for the subject project to proceed to the construction phase.

With Council approval of the plans and specifications and authorization to advertise for bids, staff proposes the following schedule:

Approve PS&E:	April 10, 2018
Advertise for bid:	April 13, 2018
Award Contract:	June 12, 2018
Construction:	July – August 2018

The plans and specifications for the project are on file in the Public Works office for review.

Financial Impact:

The estimated construction cost of the Downtown Paradise Equal Mobility Project is \$419,000. The Active Transportation Program reimbursable costs are 97.5%. A local commitment from Public Works (Transit) is needed in the amount of 2.5% for matching requirements. A more detailed financial accounting will be provided at time of contract award.

**TOWN OF PARADISE
RESOLUTION NO. 18-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
APPROVING THE PLANS, SPECIFICATIONS AND ESTIMATES FOR DOWNTOWN
PARADISE EQUAL MOBILITY PROJECT AND AUTHORIZING ADVERTISEMENT
FOR BIDS ON THE PROJECT.**

WHEREAS, the Town of Paradise has received a \$553,000 allocation of Active Transportation Program funds at 97.5% reimbursement; and,

WHEREAS, the purpose of this program is to:

- Increase the proportion of biking and walking trips,
- Increase safety for non-motorized users,
- Increase mobility for non-motorized users,
- Advance the efforts of regional agencies to achieve greenhouse gas reduction goals,
- Enhance public health, including the reduction of childhood obesity through the use of projects eligible for Safe Routes to Schools Program funding,
- Ensure disadvantaged communities fully share in program benefits,
- Provide a broad spectrum of projects to benefit many types of active transportation users.

WHEREAS, the Downtown Paradise Equal Mobility Project is consistent in scope with the approved grant award by reconstructing non-ADA compliant driveways and replacement of hazardous sidewalks and conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The design, plans, specifications and estimates for Memorial Trailway Class I Enhancements described in the Town Council Agenda Summary for this Resolution are hereby approved.

Section 2. The Public Works Department is authorized to advertise the Downtown Paradise Equal Mobility Project.

Section 3. This Project has complied with the California Environmental Quality Act as follows:

- Council approval to file Notice of Exemption pursuant to CEQA Sec. 15301(c) Existing Facilities
- Notice of Exemption was posted at the Butte County Recorder's Office for thirty five days starting September 21, 2016.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 10th day of April 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Jody Jones, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
Date: April 10, 2018

Agenda No. 2 (e)

ORIGINATED BY: Marc Mattox, Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Temporary Engineering Intern Position Approval

COUNCIL ACTION REQUESTED:

1. Approve a resolution of the Town Council of the Town of Paradise, approving a job description and adding a temporary position to the salary pay plan for the fiscal year 2017-2018.
2. Authorize the Public Works Department to seek a qualified candidate.

Background:

The Town of Paradise Public Works Engineering Division currently consists of one Town Engineer and Construction Inspector to manage and implement a \$15M Capital Improvement Program. This summer, the Department is expected to dedicate resources to the Trailway Enhancements Project, Downtown Sidewalk Project and potentially the Skyway-Black Olive Signalization.

In the coming months, the California Department of Transportation is expected to announce the "Call for Projects" for the Active Transportation Program and Highway Safety Improvement Program simultaneously – creating an immense need for administrative and technical assistance to respond and maintain the Town's success in these areas.

Analysis:

In coordination with California State University, Chico's Civil Engineering Department, staff has identified a mutual benefit opportunity for a student enrolled in their (or similar four-year degree) program to gain experience with the Town of Paradise as well for this person to help the Town in preparing grant applications.

Staff is recommending a 300-hour non-benefited position at \$14.00 per hour to begin in late May and continue through early August. This position, with job description attached, will be essential in completing capital projects under construction and preparing robust responses in the grant program arena.

If approved, staff expects an immediate recruitment and interview process for a timely hire and assistance during summer break and the Town's busiest construction season.

Financial Impact:

The total cost of this temporary 300-hour position is about \$4,500. Funding for this position is expected to be billed 50% to existing grants which the intern will be working on and 50% to Public Works funding. The expense will also be split between fiscal years.

**TOWN OF PARADISE
RESOLUTION NO. 18-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
APPROVING A JOB DESCRIPTION AND ADDING A TEMPORARY POSITION TO THE SALARY
PAY PLAN FOR THE FISCAL YEAR 2017-2018**

WHEREAS, it is prudent for the Town of Paradise to periodically review its personnel structure and the job descriptions of the positions within the Town of Paradise; and

WHEREAS, to improve efficiency of certain Town functions and to appropriately reflect the duties and qualifications of an engineering intern, the Town needs to approve a job description temporary engineering intern position.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise as follows:

SECTION 1. Job description and a salary pay plan for the following positions is approved effective April 11, 2018:

Engineering Intern

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 10th day of April, 2018, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Jody Jones, Mayor

ATTEST:

By: _____
Dina Volenski, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney



JOB TITLE:	Engineering Intern
DEPARTMENT:	Public Works/Engineering
HOURS:	24 hrs. per week, up to 300 hrs.
CLASSIFICATION:	Non-exempt
UNIT:	NONE
REPORTS TO:	PW Director/Town Engineer
WORKS WITH:	Director, General Public
SUPERVISES:	N/A

ENGINEERING INTERN

DEFINITION

Under the direction of Engineering staff, assist with the construction management of projects included in the Town's capital improvement program.

TYPICAL DUTIES, INCLUDING ESSENTIAL DUTIES

Potential projects include a variety of construction trades including, traffic signals, micro-surfacing, pathway lighting, ADA ramps, sidewalks, and drainage improvements. Daily activities may include spreadsheets, data research, correspondence, field investigations, preparing and distributing reports, performing a variety of general office tasks, and working in the field assisting the construction inspector. Engineering Intern will also assist in the research and development of potential grant applications under the Highway Safety Improvement Program and Active Transportation Program. This will include general research, field studies, technical reports, preparation of project exhibits and gathering required documentation for project consideration.

May also perform other clerical duties as assigned.

REQUIRED QUALIFICATIONS

Knowledge of: Must have ample knowledge of computer software such as AutoCAD and Microsoft Office applications, as well as the ability to work comfortably in a Windows environment. Strong research and analytical skills.

Ability to: Communicate clearly, concisely and tactfully, both orally and in writing; accurately and independently perform responsible clerical work; Ability to learn new information quickly.

Ability to plan, organize and coordinate workload.

Ability to work independently and within teams.

Experience/Education: Must be currently enrolled in an Undergraduate Civil Engineering Program (Sophomore or Junior level is preferred). Not open to Graduate/Post-Graduate students

Licenses: Valid Class C California Driver's License in conformance with established Town driving standards.

Physical Standards: Must possess ability to work in a standard office setting and to use standard office equipment, including a computer.

The noise level in this work environment is usually quiet in the office, moderate to loud in the field.

While performing the duties of this job, the employee may regularly work in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, or risk of electrical shock.

Work is performed in a combination of outdoors and also in an office environment. Outdoor work is required in the collection of data for field studies for various projects. While performing the duties of this job, the employee is often required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is often required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk and hear and smell.

**TOWN OF PARADISE
SALARY PAY PLAN FY 2017/18**

Head Count	Approve FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
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PUBLIC WORKS (ENGINEERING, STREETS AND FLEET MANAGEMENT)

1.00	0.14	TEMPORARY ENGINEERING INTERN							
		HOURLY	40	14.00					



**Town of Paradise
Council Agenda Summary
Date: April 10, 2018**

Agenda Item: 6(a)

Originated by: Gina S. Will, Administrative Services Director/Town Treasurer
Approved by: Lauren Gill, Town Manager
Subject: Operating and Capital Budget Update

Council Action Requested:

1. Consider and file the information presented; and
2. Provide any alternative direction to staff concerning budget development

Background:

The 2018/19 priority setting meeting held on February 27, 2018 started the budget process for adopting the Operating and Capital Budgets for 2018/19. The meeting identified the work plan and priorities for the 2018/19 fiscal year which staff will incorporate when developing the proposed budget.

Discussion:

2017/18

The preliminary estimated actual general fund results in a positive net change in fund balance of about \$79,000. Which brings general fund cash flow reserves to \$1.44 million or 11.3% of total operating expenditures.

Other highlights of the 2017/18 operating and capital budgets include:

- OPEB trust contributions of \$60,964
- Contribution for equipment and vehicle replacement of \$136,651
- Stabilization of Gas Tax/Street Fund with additional funding from SB 1
- Overall reduction of the OPEB trust obligation of 74.9%
- Financial Health Diagnostic Tool grade improves to C+

2018/19

After including employee group MOU adjustments, CalPERS contribution requirements, and CAL FIRE personnel contract increases, the preliminary estimated general fund net change in fund balance is a negative \$71,000. Staff is confident this preliminary deficit

will be cured through the budget process.

Departments are now building their requested budgets with direction not to exceed predetermined thresholds. Those budgets are due back to the Town Manager and Administrative Services Director for review by April 30, 2018. Shortly after, meetings will be held to analyze the budgets and create the Manager recommended budgets for Town Council review.

Staff met with the Measure C Citizens Oversight Committee on March 27, 2018 to consider the 2018/19 preliminary Measure C budget. It was discussed that Town Council desires to maintain services at current levels by stretching fixed and contingency reserves for as long as possible after Measure C expires in 2020/21. So, it is recommended that the 2018/19 Measure C budget will be conservative with mainly continuing support. The exception being funding for the Almond Street Multi-Modal project and the Ponderosa Safe Routes to School project which had already been included in the Measure C financial plan. The Committee will meet again on April 24, 2018 to discuss any budget developments.

Preliminary 2018/19 Measure C Budget

Police		Fire	
2 nd Investigator	\$157,714	Maintain Contract	\$250,000
Police Cadet	\$28,292	Engine 81 & 82	\$167,183
3 Police Cars	\$100,000	Animal Control	
Body Cameras Payment	\$5,917	Online dog licensing maint.	\$4,000
K9 Program	\$11,000	Maintain service & staffing	\$130,600
Enhanced Training	\$15,000	Public Works	
		Almond St. Multi-Modal	\$388,000
		Ponderosa SR2S	\$193,000

Fiscal Impact:

This update is informational and does not currently request Town Council to take any action that will have financial impact.



**Town of Paradise
Council Agenda Summary
April 10, 2018**

Agenda Item: 6(b)

Originated by: Lauren Gill, Town Manager

Subject: Introduce Ordinance No. _____, An Ordinance of the Town Council of the Town of Paradise amending Chapter 3.22 of the Paradise Municipal Code Extending a Transactions and Use Tax

Council Action Requested:

1. Approve Ordinance No. _____ extending the one-half percent Transactions and Use Tax "Measure C" for a period of ten years to maintain Town Municipal services such as Police, Fire, Roads and Animal Control.

Background:

On November 14, 2014, the citizens of Paradise passed "Measure C," a temporary, one-half percent transaction and use tax (sales tax.) The sales tax measure became effective April 1, 2015, and was directed toward the priorities of Police, Fire, Roads and Animal Control. Measure C also established a Citizen Oversight Committee. The Committee consists of nine Paradise residents that meet at least quarterly to ensure all Measure C funds are spent in accordance with the ballot measure---to preserve public services such as police protection, fire suppression, street maintenance and animal control and other services for the Town. They are also tasked with providing a quarterly report for public review that lists all of the income and expenditures collected and spent under Measure C. The ballot measure included a sunset term of six years, which ensures that it will expire on March 31, 2021.

Initially, staff estimated Measure C would provide around \$850,000 of revenue each year. Measure C has surpassed this estimate, netting an average of almost \$1.4 million each year. All revenues generated by Measure C are deposited in accounts specifically for Measure C with all expenditures approved by the Town Council and declared by the Citizen Oversight Committee to be consistent with the intent of the ballot measure voted in by the residents of Paradise. Annually, independent auditors confirm that the accounting is recorded accurately and according to the ballot measure approved by the citizens. Town residents can be proud of their commitment to the community, and the Council is committed to keeping its promise to use all Measure C funds for Police, Fire, Roads and Animal Control.

Prior to putting Measure C on the ballot in 2014, Town Council and Staff went to great lengths to reduce costs, reduce staffing levels, and maximize efficiencies. Even with all of these reductions in expenses and staffing levels, the recession and plunging

property values left the Town without sufficient funding to address many critical public safety issues: a rapidly aging emergency response fleet, deteriorating road surfaces, leaky roofs on both the fire and police stations, etc. As a 24/7 emergency response agency required to respond to calls for emergency aid and life safety, the Town was in immediate need of a reliable revenue source.

The passage of Measure C provided the necessary funding to purchase nine new Police vehicles so far (a total of 15 will be purchased over the six years of Measure C) along with two new Fire Engines. Measure C also provided many improvements to the vital safety equipment used by our first responders – Firefighter breathing apparatus, Police Body Cameras and K9 supplies. Funding was used to leverage grants and make road improvements on Pearson Road, Maxwell Road, and Bille Rd. Animal Control has benefitted from Measure C funding as well, with increased hours, equipment and training provided by Measure C dollars. Measure C was critical to allow Animal Control to maintain and improve their level of service to the community.

Since Measure C was passed in November 2014, Measure C funds have been used for the following expenditures:

<u>Fiscal Year 2015/16</u>	<u>Fiscal Year 2016/17</u>	<u>Fiscal Year 2017/18</u>
New Investigation Sgt at PD	Increased hours for AC Officer	Funds for 2 Animal Control Officers
Sponsor 2 Police Academy Cadets	Training for Animal Control Officer	Training for AC Officers
3 Police cars (Ford Interceptors)	Animal Control System Training	Computer for AC Supervisor
Police Body Cameras	Supplies for animals at the Shelter	Online dog licensing maintenance
Police K9 Program	4 Animal Isolation Units	Rendering setup and maintenance
Enhanced Police Officer Training	Online Dog Licensing setup	Concrete Repair at Animal Shelter
LiveScan Machine for Police Dept.	Maintain Cal Fire Contract	Maintain Cal Fire Contract
Police Dept. siding and repairs	New Fire Engine	3 new Police Vehicles
Maintain Cal Fire Contract	Funds toward fire breathing apparatus	Body Cameras (yr 3 of 5)
New Fire Engine	2 nd Detective for Police Department	Police Officer Training
Firefighter breathing apparatus	3 new Police Vehicles	K9 Program, food, vet. costs
Exhaust extraction unit for Fire	Body Cameras (Year 2 of 5)	Police Dept. Roof replacement
Increased Hours for AC Officer	Police Officer Training	Sponsor 2 Police Academy Cadets
Pressure Washer/Sanitation Unit for Animal Shelter	K9 Program training, food, vet costs	Maxwell Dr. Safe Routes to School
Pedestrian Safety Crossings	Sponsor 2 Police Academy Cadets	Bille Rd. Overlay Fern to Oliver
Pearson Rd. Overlay/Drainage	Patrol Cameras with durable cases	10% Fixed Reserve
	PD Men's Locker room floor repair	3 new Police Vehicles
	2 nd Phase of PD Siding replacement	Body Cameras (yr 3 of 5)
	2016 Road rehabilitation project	Police Officer Training
		K9 Program, food, vet. costs

Discussion

Measure C funding has improved our public safety equipment and roads and has enabled the Town to maintain the current level of public safety enjoyed by residents. Without Measure C, deep cuts would have been made to our current level of public safety drastically reducing our emergency response services. The Town Council was faced with a tough decision on how to fund critical services for the Town and ultimately made the choice to let the community decide the appropriate level of service for the Town.

The decision to add the six year sunset term was based on serious discussions regarding maintaining the basic level of service while the local economy recuperated from the recession. Budget projections at the time showed a need for a longer term, but in the end, a decision was made to include a six year sunset mandatory clause. The six year sunset term accomplished two things: (1) it provided the critical funding needed to support public safety and roads; and (2) provided Paradise residents a level of comfort that the Town would deliver on the promise to use the taxpayer's money in accordance with the ballot measure. As voiced during the original discussions about the term, the voters may elect to pass another ballot measure if they choose to, which brings us to today's discussion: what happens when Measure C sunsets and should the Town extend the one-half percent sales tax to ensure the success of the community?

Does the Town need to extend Measure C?

As promised, Measure C benefits every aspect of public safety. Although it was hoped that the Town's financial health would have improved enough over six years to sustain our current level of services without the additional half-percent sales tax boost, projections from the Town's Finance Director shows we will not be able to continue at our current level and may slide backwards in financial health and public safety.

The Town Finance Director has analyzed our current funding and what our budget will look like when Measure C sunsets in 2021. Through this analysis, it was determined that the Town is unable to sustain the costs of roads and public safety without additional revenue for a period of about 10 years. After 2031, projected revenues, without an additional sales tax measure, are expected to cover projected expenditures. It is due to this analysis, and an effort to be open and transparent about the Town's financial health, that this item is being brought back for discussion at this time. State law requires all revenue increases to go to a vote of the people; and they should be involved in determining the acceptable level of services for the Town.

Extending a sales tax measure would provide additional funding for Police, Fire, Roads and Animal Control, just as Measure C has done and continues to do for Paradise. This extension would serve as a bridge, starting when Measure C sunsets and spanning an additional 10 years, to get Paradise to the point where the additional revenue source may be eliminated without unduly affecting our current level of public safety services.

The priorities for an extension of the sales tax measure would remain the same as the first measure: Police, Fire, Roads and Animal Control.

Sales Tax Extension Benefits to Police Services

Extending Measure C funds would continue important investments that have been made at the Police Department since Measure C was passed in 2014. Measure C has provided funding for 15 new Police Vehicles (3 per year), as well as vital safety equipment and training for officers, and funding for an additional investigation position and for new cadets to attend the Police Academy. These important expenditures would continue to be supported with an extension of Measure C, improving the life span of the heavily used Police vehicles, providing continued training and funding for more cadets through the Police Academy ensuring stable staffing levels over time.

An extension of Measure C could also provide funds for increased traffic enforcement, as well as a dedicated school safety officer. Funding constraints over the past decade have reduced funding for those efforts, and additional funding through a sales tax extension could restore those important aspects of our Police Department.

Sales Tax Extension Benefits to Fire Prevention Services

Measure C is purchasing two fire engines, especially designed for the Paradise Fire Department which will each last around 15 years. In addition, an extension may fund another front line engine or replace the aging wildland engine. Most importantly, an extension would support the CAL FIRE personnel contract and continue current staffing levels. With the CAL FIRE contract the Town has appropriate coverage and response to all corners of Town limits. Personnel under this contract respond to medical aid and fire suppression calls 24/7. They also support the Town's fire prevention efforts for our wildland-fire vulnerable community. The current CAL FIRE contract expires, not coincidentally, at the same time Measure C expires. The Town's general fund is primarily dedicated to public safety with 78% of funding for public safety and 82% of that for personnel in a highly service oriented 24/7 emergency operations.

Sales Tax Extension Benefits to Streets and Road Projects

The Town has applied for and received several road improvement grants that frequently require local matching funds to be allocated towards the cost of the project. With Measure C, the Town has been able to leverage funding towards these grants to improve roadway conditions in conjunction with grant-funded work. Pearson Road between Pentz Road and Clark Road and Maxwell Drive between Elliott Road and Skyway are two recent examples. Without Measure C, these grant-funded projects simply leave out all road maintenance work. With Measure C, the Town has capitalized on the economy of scale, ultimately, saving the community thousands of dollars on the cost of work and increasing road quality at the same time. Funding from an extended Measure C would continue to be used towards leveraging grant funds for necessary road projects.

Measure C has benefited the Town with standalone projects as well to help maintain the Town's 100 mile roadway network. Measure C solely funded rehabilitation along 8 miles of road in 2016 and repaved Bille Road between Fern Lane and Oliver Road in 2017. Without additional sales tax revenue from Measure C, the current gas tax provides \$500,000 per year for road rehabilitation. The Town of Paradise has just completed a comprehensive Pavement Management Study which provides information on the conditions of public roads in Town. According to the report generated from this study, the Town would need to dedicate \$2.25 million each year towards road improvements to stop deterioration and improve the overall condition of the roads. An extension of Extending the Measure C sales tax would allow the Town to increase the amount spent on road rehabilitation each year.

Sales Tax Extension Benefits to Animal Control

Animal Control has struggled in recent years to operate within the funding provided by Measure N, the parcel tax passed in 2004, specifically for Animal Control. Currently, Measure N provides about half of the funding necessary to operate Animal Control, which includes the Animal Shelter operations. Measure C has been able to fill the gap in funding to keep Animal Control operating, as well as providing necessary equipment and additional hours at the shelter, and training for Animal Control Officers. An extension of Measure C would continue to fill the void at Animal Control and keep services at the same level that the Town has enjoyed for the past several years. Addressing any larger issues at Animal Control, such as potential increases to open hours at the shelter, or expansion of facilities could only be possible with an extension of Measure C.

Would the public support an extension of Measure C?

Over the last year, several groups have voiced their approval for extending Measure C. In June 2017, the Butte County Grand Jury issued their report for the 2016-17 fiscal year. The Butte County Grand Jury is a body of 19 individuals impaneled to investigate issues within the county and serve as a "watchdog" for local government. The Butte County Grand Jury took an in-depth look at the Town of Paradise and finances during the writing of the 2016-17 report, and came back with several recommendations for the Town. Their first recommendation was that the Town Council consider extending Measure C prior to its expiration in 2021.

At their meeting of March 27, 2018, the Citizen's Oversight Committee passed a motion to recommend that the Town Council extend Measure C. The Committee sees the value to the community in continuing to support streets and public safety through a half-percent sales tax.

The Paradise Citizen's Alliance Committee also supports the extension of the sales tax. They see the value in a shared approach to improving streets and public safety, which

preserve property values and the over-all quality of life in Paradise, without over-burdening property owners.

The Town has continued to keep costs low, while utilizing Measure C to address items that will serve Paradise well into the future. Measure C has been used as an investment in our community, and illustrates our commitment to public safety and our dedication to maintaining our quality of life on the ridge, but the only way to determine if the voters want to maintain the current level of public safety to the Town, is to place an item before the voters on the November ballot.

Why extend Measure C now instead of waiting for the final expiration date?

It would be prudent and responsible for the Town to inform and ask the community for an extension of a half percent sales tax measure now as opposed to waiting for the official expiration for the following reasons:

- Financial planning and response takes time. The recommendations of staff and direction of the Council will need to be known sooner than later to accommodate the will of the community.
- Budget priorities and projects will also need to be amended and shifted depending on the will of the community.
- Developing Capital Improvement Projects require advanced planning, sometimes for several years in advance. Staff needs to consider its funding options when developing its next round of projects.

It is important to note that the main source of revenues for the Town come from property taxes---most of which go to the other agencies, with only a small portion staying local for Town services. On the other hand, 100% of a local sales tax, such as Measure C, stays local--the most positive thing about passing a local sales tax increase is that 100% of the money stays local – none of it goes to the State or County for other services. All of the funding from an extension of our sales tax measure will remain in Paradise for Town municipal services with our priorities being Police, Fire, Roads, and Animal Control.

As a general tax, the proposed Ordinance would need to be approved by a majority of the Town voters on November 6, 2018.

Fiscal Impact Analysis:

If the voters approve an extension of the half percent sales tax increase, it is estimated to increase the Town's General Fund revenue by \$1.4 million per year. The Town of Paradise would retain local control of 100% of the revenue generated from this initiative. The State government in Sacramento would receive 0% of the Town sales tax. Adding this measure to the ballot for the November 2018 election will cost about an additional \$5,000 for the Town.

**TOWN OF PARADISE
ORDINANCE NO. ____**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
EXTENDING, SUBJECT TO VOTER APPROVAL, THE TOWN'S
EXISTING GENERAL TRANSACTIONS AND USE TAX FOR AN
ADDITIONAL TEN YEARS TO MARCH 31, 2031, PURSUANT TO
REVENUE & TAXATION CODE SECTIONS 7251 ET SEQ.**

The Town Council of the Town of Paradise, State of California, does **ORDAIN AS FOLLOWS:**

WHEREAS, on November 4, 2014, a majority of the Town's voters approved Ordinance No. 545 (Measure C), codified as Paradise Municipal Code Chapter 3.22, which authorized a one-half of one percent (0.50%) general transactions and use tax for six years; and

WHEREAS, the funds generated by Ordinance No. 545 have been used by the Town Council to purchase new Police Vehicles and Fire Engines and other public safety equipment; to purchase equipment, additional open hours and training for Animal Control, and as funding for road improvement projects in the Town of Paradise; and

WHEREAS, it is proposed by the Town Council that the existing one half of one percent (0.50%) transactions and use tax be extended by Town voters beyond its current March 31, 2021 termination date to March 31, 2031.

SECTION 1. Paradise Municipal Code section 3.22.050 is hereby amended to read:

3.22.050 Transactions Rate Tax

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the Town of Paradise at the rate of one-half of one percent (0.50%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory until March 31, 2031.

SECTION 2. Paradise Municipal Code section 3.22.070 is hereby amended to read as follows:

3.22.070 Use Tax Rate

An excise tax is hereby imposed on the storage, use or other consumption in the Town of tangible personal property purchased from any retailer until March 31, 2031 for storage, use or other consumption in said territory at the rate of one-half of one percent (0.50%) of the sales price of such property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

SECTION 3. TERMINATION DATE. The tax levied by this ordinance shall continue at the rate of one-half of one percent (0.50%) until March 31, 2031. The authority to levy the tax imposed by this ordinance shall expire on March 31, 2031.

SECTION 4. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

SECTION 5. EFFECTIVE DATE. This ordinance relates to an extension of the Town's existing transactions and use tax and shall take effect and become operative only if approved by a majority of voters at the Regular Municipal Election to be held on November 6, 2018. If approved by the voters, the transactions and use tax codified under Chapter 3.22 of the Paradise Municipal Code will be extended to 11:59 p.m. on March 31, 2031. If the measure fails, this ordinance shall be rendered inoperative and void, however, the defeat of the ordinance shall not operate to extinguish or amend the existing transactions and use tax as presently constituted and approved on November 4, 2014, which will expire on March 31, 2021.

SECTION 6. CEQA. This ordinance and the contemplated levy of the transactions and use tax referenced herein is not a "project" within the meaning of the California Environmental Quality Act ("CEQA") codified as 21000 et seq. of the California Public Resources Code because it will not result in a direct or reasonably foreseeable indirect physical change in the environment nor does it involve any commitment to any specific project, which may result in a potentially significant physical impact on the environment.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this ____ day of _____, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jody Jones, Mayor

ATTEST:

APPROVED AS TO FORM:

Dina Volenski, Town Clerk

Dwight L. Moore, Town Attorney



**Town of Paradise
Council Agenda Summary
Date: April 10, 2018**

Agenda Item: 6(c)

Originated by: Colette Curtis, Administrative Analyst II

Reviewed by: Lauren Gill, Town Manager

Subject: **Community Development Block Grant Program (CDBG)
Approval of Annual Action Plan and Subrecipient Funding
Recommendations**

Council Action Requested:

1. Adopt the 2018-19 Subrecipient funding recommendations regarding grant funding for local organizations; and
2. Adopt the final 2018-2019 Annual Plan as submitted; or
3. Revise the final 2017-2018 Annual Plan; and
4. Authorize staff to submit the adopted 2018-2019 Annual Plan to the U.S. Department of Housing and Urban Development.

Background:

On February 13, 2018 Council held the second of two public hearings on the 2017-2018 Annual Action Plan. The Annual Action Plan has been available for public comment during a mandatory 30-day public notice period from February 13 through March 13, 2018. Residents were encouraged to participate in the plan's development through the public hearing process or by submitting comments to staff by the end of the Council meeting on March 13, 2018. Today's meeting is the final approval of the Annual Plan. Staff will submit the plan to the U.S. Department of Housing and Urban Development (HUD) for review and approval once HUD has issued their allocation for the year.

Last year the Town received \$176,404 in funding, which was a slight increase from the previous program year. We have not received our allocation yet from HUD, however we received guidance to wait until HUD clarifies their budget before submitting any Annual Plan for approval. The normal deadline for submitting the Annual Plan is May 15th, however the HUD guidance has indicated that plans may be submitted after that date, dependant on receiving the yearly allocation from HUD.

Subrecipient Funding:

In January, non-profit organizations doing business in Paradise were given 30-days to submit applications for grant funding to the Town. Five applications were submitted and scheduled to interview with the subrecipient funding sub-committee. The funding Committee, consisting of Councilmember's Schuster and Zuccolillo, along with the Administrative Analyst, met with each of the applicants on March 26, 2018.

Although all of the organizations that submitted applications were deserving of the funding, the Town's expected allotment is much smaller than the requests for funding. Assuming similar funding to the previous program year, the Town expects to receive \$26,250 this program year. The sub-committee's recommendation to Council is depicted in the funding chart below.

Applicant Name	Requested Amount	Final Recommendation	Proposed Program
Boys and Girls Club	\$10,000	\$7,250	Purchase and install a minimum of 10 and maximum of 20 computers, depending on price, and software in Paradise clubs. These computers will be laptops, Chromebooks, desktops and tablets.
Catalyst	\$10,000	\$8,000	Provides services to meet the needs of domestic violence victims and children, provide shelters, hotlines, counseling, restraining orders.
Youth 4 Change	\$10,000	\$8,000	Assistance to low income families to pay for emergency needs and bills.
SHOR	\$4,000	\$0	Replacement of flooring and installation of security cameras at facility, and B-Line bus passes for client access to shelter and services.
PRPD	\$3,000	\$3,000	Scholarships for low/moderate income youth to participate in PRPD Sports Programs.

Total Requested	\$36,960	\$26,250
Estimated Funds Available	\$26,250	

In forming its recommendation, the Committee focused on leveraging funding to assist organizations in a meaningful way.

Annual Plan 2017-18 Proposed Funding Allocation:

This year, the Town will continue to support low and moderate income homeowners who need repairs to their home, and low income first-time homebuyers who are seeking down-payment assistance to purchase a home. The town will also be allocating funding for public services through our subrecipient funding process and allocate funds for the program's planning and administrative activities.

2018-2019 Staff Recommended Funding Breakdown:

Program Administration	\$35,000
Housing	\$113,750
Public Services	\$26,250
TOTAL:	\$175,000

Financial Impact:

The impact of this agenda item and subsequent actions related to the CDBG Program is positive, as it will result in the award of \$175,000 in federal funds. There is no impact to the General Fund.

Staff Recommendation:

Adopt the 2018-2019 Subrecipient funding recommendations regarding grant funding for local organizations and adopt the 2018-2019 Annual Action Plan. Authorize staff to submit the adopted 2018-2019 Annual Plan to the U.S. Department of Housing and Urban Development.



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Town of Paradise, through its Community Development Block Grant (CDBG) program, has developed a strategy that focuses on cultivating Paradise as a viable community by providing decent housing, a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons.

This year, the Town will continue to support low and moderate income homeowners who need repairs to their home, and low income first-time homebuyers who are seeking down payment assistance to purchase a home. Loans for small, low income businesses will be offered this year as well. The Town will continue funding public services through our subrecipient funding process and allocate funds for the program's planning and administrative activities.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives for the 2018-19 program year are as follows:

1. Housing Assistance - Continue First Time Home Buyer Loans and Owner Occupied Rehabilitation Loans
2. Code Enforcement - Renew Program to fund code enforcement activities for deteriorating areas in Paradise. This program would be a proactive way to address substandard housing by identifying code violations and offering information on our Owner Occupied Rehabilitation Program.
3. Public Services - Continue offering grants to non-profit community groups to provide services to the community. Previously funded programs include: Services for battered women and children, emergency overnight shelter to prevent homelessness, work training programs for at risk youth, college preparation for at risk youth, services for low income families, scholarships for low income youth to participate in sports.

3. Evaluation of past performance



This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Town's past experience with CDBG funds has shown a great need in our community for affordable housing and services for low income residents. As a result, the Town continues to provide low income first time home buyers with assistance. The Town also continues to provide help to low income homeowners who need assistance with repairs and code corrections. Our past experience with subrecipients has also shown that there is a great need in our community for services for battered women, children, the elderly and low income families. The funding we grant to subrecipients is focused on providing for these needs.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A public notice was published in the Paradise Post on December 23, 2017 outlining the noticing requirements of the Citizen Participation Plan and Annual Plan. The public notice announced the two public hearings that allowed citizens the opportunity to comment and make suggestions on the development of the 2018-2019 Annual Action Plan.

- **1st Public Hearing:** Tuesday, January 9, 2018 at 6:00 p.m. This public hearing was used to solicit suggestions and/or comments from the public regarding the 2018-2019 Annual Plan funding priorities.
- **2nd Public Hearing:** Tuesday, February 13, 2018 at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Draft Annual Action plan was available for review by the Council and the public. This public hearing initiated a 30-day public comment period.
- **30-Day Public Comment Period:** February 13th-March 13th, 2018. The Draft Annual Action Plan was available for public review at the following locations, Paradise Public Library, Senior Center, Paradise Chamber of Commerce, Town Hall and could be downloaded via the Town's website.

Council Meeting: Tuesday, April 10th, 2018, at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council reviewed the final draft of the 2018-2019 Annual Plan. Council adopted the drafts and approved submission of the documents to HUD.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received.



6. Summary of comments or views not accepted and the reasons for not accepting them

NA

7. Summary

The Town posted the public hearing notice in the Paradise Post and made it available on the Town's website. Community Service organizations were given information about the Annual Plan process and were encouraged to discuss these projects with individuals who visit their organizations. The draft plan was made available for review at the above mentioned locations, all of which are accessible to persons with disabilities.



PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Town of Paradise

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Colette Curtis

Administrative Analyst II

5555 Skyway

Paradise CA 95969

(530) 872-6291 ext 112

ccurtis@townofparadise.com



AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The Town of Paradise coordinated with the Butte County Continuum of Care, as well as with Sojourner's House on the Ridge, and CHIP Housing (Community Housing Improvement Program). Both Butte County Continuum of Care and Sojourner's House on the Ridge work with the homeless population on the Paradise Ridge and CHIP partnered with the Town to build Paradise Community Village, which consists of 36 low income housing units in Paradise.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The town's involvement with the Butte County Continuum of Care (CoC), which compiles an annual survey of the homeless population in Paradise, has provided the town with actual data regarding homelessness in the Town. The survey report which was provided to the town only counted the actual surveys filled out by homeless persons.

The Town provides assistance to non-profit organizations, which provide services to the homeless population. Through CDBG funding, the Town assists these organizations to find solutions and additional funding that can support this population. The town is working on a rental assistance program to assist individuals who are unable to rent on their own.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Butte County Continuum of Care was consulted regarding homelessness in Paradise and meeting the needs of the current homeless population.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

NA

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities



Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Butte County Continuum of Care
	Agency/Group/Organization Type	Housing Services-homeless Services-Employment Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Butte County Continuum of Care was consulted regarding homelessness in Paradise and meeting the needs of the current homeless population.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts



Narrative (optional)

Annual Action Plan
2018

7



AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Town held two public hearings to solicit public comment on goals for the 2018-19 plan. Town staff also met with community groups to discuss the Town's goals and needs of the community.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Two public hearings were held at public Council Meetings to discuss the goals and priorities for the 2018-19 Annual Plan. Attendance was average for a Council Meeting, but no comments were given during the public hearing.	None	NA	

Table 4 – Citizen Participation Outreach



Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

This year, Town of Paradise was awarded \$. Funding from the 2013/14 Program Year (40,000) was recently re-allocated through the substantial amendment process for use in Housing Assistance during the 2017-18 and 2018-19 Program Year.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	175,000	0	40,000	215,000	0	
Other	public - federal	Housing	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how



matching requirements will be satisfied

While matching funds are not required, CDBG funds are frequently leveraged with other funds for maximum potential use. For example, most of the subrecipient grantees utilize other sources of funding for their programs. These sources of funds range from other Federal and State grants to private grants and donations. Funds allocated towards housing assistance are also leveraged with HOME and CalHome funding.



If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

NA

Discussion



Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Assistance	2015	2020	Affordable Housing	Paradise	Affordable Housing Homelessness		
2	Public Services	2015	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development	Paradise	Affordable Housing Homelessness		
3	Code Enforcement	2015	2020	Code Enforcement	Paradise	Affordable Housing	CDBG: \$10,000	Housing Code Enforcement/Foreclosed Property Care: 5 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions



1	Goal Name	Housing Assistance
	Goal Description	
2	Goal Name	Public Services
	Goal Description	
3	Goal Name	Code Enforcement
	Goal Description	



Projects

AP-35 Projects – 91.220(d)

Introduction

Projects

#	Project Name

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs



AP-38 Project Summary

Project Summary Information

Annual Action Plan
2018

15

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All funding will be directed within the Town Limits of Paradise. Paradise does not have geographical concentrations of low income or minority households. These households are spread throughout the Town, and as a result funding will be distributed based on eligibility and need.

Geographic Distribution

Target Area	Percentage of Funds
Paradise	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

All funding will be directed within the Town limits of Paradise. Paradise does not have geographical concentrations of low income or minority households. These households are spread throughout Tthe Town, and as a result funding will be distributed based on eligiblity and need.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

This year the Town of Paradise plans to assist with affordable housing by providing two housing programs: First Time Home Buyer Assistance and Owner Occupied Rehabilitation. The Town will also provide funding to subrecipients who will support the homeless population in Paradise.

One Year Goals for the Number of Households to be Supported	
Homeless	10
Non-Homeless	300
Special-Needs	0
Total	310

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	5
Total	15

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The Town of Paradise does not have any public housing within Town Limits. Paradise Community Village, a 36 unit low income housing development, was constructed in 2013 using CDBG and other funds, serves the low income and disadvantaged community in Paradise. While this is not public housing, it does only rent to low income residents, using HOME income limits and guidelines for eligibility.

Actions planned during the next year to address the needs to public housing

Without sewer infrastructure, Paradise is not well suited to public housing projects. If a sewer is constructed in the future, the Town would look into public housing development as a possibility.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Town of Paradise will continue encouraging residents to participate in home ownership through our first time homebuyer program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

NA

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Although the Town has approximately 27,000 residents, it is by no means an urban center in the North state, and with the lack of efficient public transportation, Paradise has not become a destination for homeless individuals such as other communities in our area- as seen in Chico and Oroville. The lack of social services and shelters, coupled with the fact that these services have been available in neighboring cities has lessened both the homeless population and urgency to address these needs in Paradise.

The Butte County Housing Authority is working with the Butte Continuum of Care, which is a conglomeration of public agencies and local nonprofits, who work together to hold an annual census of homelessness in Butte County. The data is a point in time survey which makes it very hard to assess the actual homeless count, since it is only a one-day juncture and may not capture the whole picture or actual homelessness in Paradise. These parameters of the survey were kept in mind as the Town decided among priority needs in this category. The most recent point in time survey occurred on Jan. 25th 2017.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The 2017 Continuum of Care Point in Time Survey data was compiled, and the following information, provides us with an overview of homelessness in Paradise. Out of 1,983 individuals or 1,583 households identified as homeless in Butte County, 120 individuals or 79 households were identified as homeless in Paradise. this represents an increase of 145% over the 2015 survey. It is unlikely that this increase is due to more homeless people in Paradise, rather it is more likely due to better outreach and communication resulting in better reporting. Of the households identified, 57 consisted of single adults while 16 represented adults with children and 6 were children without adults.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Town will continue to work with local non-profits and the homeless shelter in Chico (Torres Shelter) to make sure that the chronically homeless population in Paradise will be able to seek out services from these agencies and to also make sure that agencies are able to service this population. The Torres shelter accepts individuals from around the area, and Paradise homeless individuals are encouraged to seek shelter there if needed. Sojourner House on the Ridge (SHOR) operates a day center in Paradise, offering case management and referrals to Chico for overnight shelter at the Torres Shelter. There are non-profits in town that provide hot meals to residents of Paradise and they also help with emergency shelters if needed.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The town currently works with the local Continuum of Care program to prevent chronic homelessness within our jurisdiction. Youth for Change also provides services to homeless individuals and youth in foster and group homes. These programs focus on transitioning individuals from homelessness to permanent housing and independent living. The town will continue funding organizations that provide case management and credit counseling services to the homeless population to encourage and teach them how to be successful in their jobs and living situation.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The town currently works with the local Continuum of Care program to help individuals and families in Paradise avoid becoming homeless. Youth for Change also provides services to homeless individuals and youth in foster and group homes. These programs focus on transitioning individuals from homelessness to permanent housing and independent living. The town will continue funding organizations that provide case management and credit counseling services to the homeless population to encourage and teach them how to be successful in their jobs and living situation. The Town of Paradise currently does not have an issue with residents being discharged from facilities and becoming homeless, however that will be monitored and addressed in the future if it becomes an issue.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The Town encourages the development of affordable housing by initiating the following goals. The goals are used as incentives to assist with options of affordable housing construction. These bonuses and incentives are intended to contribute to the economic feasibility of affordable housing in developments proposed within the town.

- Softened the zoning requirements associated with secondary housing units to encourage development.
- The Paradise Zoning Ordinance Chapter 17.44 includes provisions about affordable housing incentives and residential density bonuses (Paradise Housing Element, 2014).

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Town of Paradise has an adopted Fair Housing Impediments Analysis that provides an overview of the public policies which are in place to serve as barriers to affordable housing.

One of the barriers to affordable housing is the Town of Paradise's lack of a municipal wastewater treatment facility. Typical septic tanks and leach lines are adequate for single family development but this is not a viable alternative for new housing developments which are at higher densities. Typically, affordable housing units are built in clusters and would require a more advanced wastewater treatment system, which typically is very expensive and may lead to costs being passed on to the developer or whomever is financing the project.

The Town is currently exploring options for a sewer to service the more developed areas of Town.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

One of the barriers to affordable housing is the Town of Paradise's lack of a municipal wastewater treatment facility. Typical septic tanks and leach lines are adequate for single family development but this is not a viable alternative for new housing developments which are at higher densities. In many cases, affordable housing units are built in clusters and would require a more advanced wastewater treatment system, which typically is very expensive and may lead to costs being passed on to the developer or whomever is financing the project.

The Town is currently exploring options for a sewer to service the more developed areas of Town.

Actions planned to foster and maintain affordable housing

The Town continues to work closely with CHIP on the 36 low income housing units at Paradise Community Village, and on plans for future low income housing developments at that site. One of the major obstacles to affordable housing in Paradise is the lack of a sewer. This year, the Town completed a Sewer Alternatives Analysis and Feasibility report looking for a solution to the wastewater issue. The report determined that the cost at this time is too great for the properties within the potential district to bear, and identified the next step as finding grant money through Federal and State funds. It is our hope that once funds are secured, we can move forward with environmental, design and finally construction of a sewer that would enable affordable housing to be constructed in Paradise.

Actions planned to reduce lead-based paint hazards

Our Owner Occupied Rehabilitation Program requires homes to undergo lead based paint testing.

Actions planned to reduce the number of poverty-level families

The Town of Paradise will continue funding subrecipients that work with low income families to improve their financial situation through credit and financial counseling.

Actions planned to develop institutional structure

The Town of Paradise has an established institutional structure that has worked well for the past 23 years.

Actions planned to enhance coordination between public and private housing and social

service agencies

The Town of Paradise continues to work with CHIP to manage and monitor our low income housing project - Paradise Community Village. There are additional opportunities for further low income housing developments and the Town will work closely with CHIP to explore those opportunities.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%



Town of Paradise
Council Agenda Summary
Date: April 10, 2018

Agenda Item: 6(d)

ORIGINATED BY: Craig Baker, Community Development Director
REVIEWED BY: Lauren Gill, Town Manager
SUBJECT: Acceptance of the 2017 Annual Report of the Paradise Planning Commission to the Town Council Regarding the Implementation Status of the 1994 Paradise General Plan

COUNCIL ACTION REQUESTED:

1. Acknowledge receipt of and file the Planning Commission's annual report concerning implementation status of the 1994 Paradise General Plan for the 2017 calendar year.

Background:

California Government Code Section 65400 requires a local planning agency (Paradise Planning Commission and staff) to annually review and provide a report to the local legislative body (i.e. the Town Council) concerning progress achieved toward the implementation of its General Plan. The wording of the Government Code Section is as follows:

Provide an annual report to the Town Council on the status of the "General Plan" and progress in its implementation, including the progress in meeting its share of regional housing needs determined pursuant to section 65584 and local efforts to remove governmental constraints to the maintenance, improvement and development of housing...

On behalf of the Paradise Planning Commission, town staff is pleased to officially submit to the Town Council its annual "Calendar Year 2017 1994 Paradise General Plan Implementation Status Report" dated March 2018 (NOTE: Refer to attached copy of the report). The content of this report reflects General Plan implementation progress made during the 2017 calendar year. The report is a culmination of a work effort of the staff and Planning Commissioners.

Similar to the contents of prior annual reports, the attached annual report is submitted in a format that is directly linked with the 1994 Paradise General Plan Volume I - Policy Document. The report specifically lists individual General Plan policies and implementation measures, their respective text page number where located within the General Plan Volume I - Policy Document, and their respective implementation status.

In order for the attached report to be meaningful, each Town Council member may wish to refer to their individual copy of the 1994 Paradise General Plan Volume I - Policy Document to read the actual text of each General Plan policy or implementation measure corresponding to the comments within the report. Alternatively, you may access the policy document via the Town's website (townofparadise.com).

During the 2017 calendar year and over the last several years, the Town of Paradise achieved additional progress toward implementation of the 1994 Paradise General Plan. As you read the attached annual report in regards to the implementation status of our Paradise General Plan you should note that updated comments regarding the past year's progress toward implementation of individual policy statements and implementation measures are shaded and bolded **thus**.

It should be noted that, due to specific Housing Element implementation reporting requirements adopted by the State of California that are not applicable to other General Plan elements, a separate report exclusively detailing implementation of the Paradise General Plan Housing Element was prepared by staff separately.

Financial Impact:

Acceptance of this March 2018 annual report concerning the implementation status of the 1994 Paradise General Plan shall have no financial impact upon the Town of Paradise.



CALENDAR YEAR 2017

1994 PARADISE GENERAL PLAN

IMPLEMENTATION STATUS REPORT

**Presented by the
Paradise Planning Commission**

March, 2018

REPORT OF THE PLANNING COMMISSION

1994 PARADISE GENERAL PLAN IMPLEMENTATION STATUS REPORT

FOR CALENDAR YEAR 2017

LAND USE ELEMENT:

GROWTH AND LAND USE DEVELOPMENT:

<u>Policy/ Implem. Measure</u>	<u>Text Page</u>	<u>Policy Brief</u>	<u>Implementation Status</u>
LUP-1	(6-3)	Recognize site limitations	Implemented and ongoing.
LUP-2	(6-3)	Factor in constraints analysis	Implemented and ongoing.
LUP-3	(6-3)	Minimize grading	Implementation ongoing as opportunity so afforded.
LUP-4	(6-3)	Specific Plan for south of town	Not yet implemented. Private work effort was initiated in 2006 for a portion of the secondary planning area south of town limits, but has been idle due to funding and staffing shortages. New Butte County General Plan adopted October 2010 includes directive to develop a specific plan for a portion of this area, for which the Town will provide input.
LUP-5	(6-3)	Open Space/Ag designation	Implemented.
LUP-6	(6-3)	Annexations south of town	Not implemented due to lack of necessity.
LUP-7	(6-3)	35' maximum building height	Implemented and ongoing.
LUP-8	(6-3)	Evaluate cumulative impacts	Required by law; implemented and ongoing.
LUP-9	(6-3)	Public notice requirements	Implemented and ongoing.

LUP-10	(6-3)	Encourage planned developments	Ongoing directive; implemented as opportunities arise.
LUP-11	(6-3)	Design projects to avoid constraints	Implemented and ongoing.
LUI-1	(6-4)	Track residential growth rate	Implemented and ongoing.
LUI-2	(6-4)	Prepare Specific Plan	Not implemented. See LUP-4, above.
LUI-3	(6-4)	Amend PMC for grading	Implemented via Town adoption of the 2010 and 2016 California Green Building Standards Code.
LUI-4	(6-4)	Amend zoning for GP consistency	Fully implemented (1997).

PUBLIC SERVICES AND INFRASTRUCTURE:

LUP-12; 13; 14	(6-4)	Growth not to exceed availability of public services	Implemented via planning process reforms; an ongoing directive.
LUP-15	(6-5)	Improve public service capacity	Implemented and an ongoing directive.
LUP-16	(6-5)	No discretionary residential permit unless adequate public services	Implemented and ongoing.
LUP-17	(6-5)	Encourage service districts to expand or enhance capacity	Partially implemented and ongoing as opportunities arise.
LUP-18	(6-5)	TOP and PID meet bi-annually	The last joint Town Council/P.I.D. meeting was held on May 30, 2006. However, the Town/PID Liaison Committee met on March 2, 2017 to publicly discuss several current issues of import to the Town and PID.
LUP-19	(6-5)	Densities based on constraints	Implemented and ongoing.
LUP-20	(6-5)	Police and Fire service levels	Implemented and ongoing.
LUP-21	(6-5)	Assessment districts	Partially implemented, ongoing as needed.
LUP-22	(6-5)	Fees for service delivery costs	Partially implemented via the Town's development impact fee program.
LUP-23	(6-5)	Feasibility of annexation	Implemented and an ongoing directive.
LUP-24	(6-5)	Feasibility of merging with PID	The development of feasibility studies has been tabled by the Town Council pending adequate funding and other factors.

LUP-25	(6-5)	Designate general locations for public and open space uses	Fully implemented.
LUP-26	(6-6)	Findings for public service and infrastructure capacity	Implemented and ongoing.
LUI-5	(6-6)	Capital improvements program	Implemented. The Town successfully developed and adopted a 3-year capital improvements program in the summer of 2015.
LUI-6	(6-6)	Assure adequate water delivery	Partially implemented and ongoing.
LUI-7	(6-6)	Implement <i>Master Storm Drain Study & Facilities Plan</i>	Partially implemented and ongoing.
LUI-8	(6-6)	Public safety impact fees	Implemented and ongoing.
LUI-9	(6-6)	Service fees for existing uses	Partially implemented and ongoing.
LUI-10	(6-6)	Development impact fees	Implemented and ongoing.
LUI-11	(6-6)	Investigate forms of assessment districts	Partially implemented and ongoing. In 2017, the town conducted a grant-funded feasibility study to analyze the feasibility of constructing a wastewater collection system for the core commercial areas of Paradise, which would include the establishment of an assessment district in the area of benefit. The study was completed and the Town Council adopted a combination of several recommendations contained within the study in May, 2017.
LUI-12	(6-6)	LAFCo to study any potential merging with special districts	Not implemented due to lack of necessity.
LUI-13	(6-6)	Monitor population trends for effects on public services	Partially implemented and ongoing.

LAND USE DISTRIBUTION AND LOCATION

LUP-27; LUP-28 (6-7)	Create Central Commercial area	Implemented via Town Council adoption of Town Resolution No. 01-37 in
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			November, 2001.
LUP-29	(6-7)	Central Commercial area to focus on visitors	Implemented and ongoing.
LUP-30	(6-7)	CIP for revitalization areas	Ongoing Directive. A number of pedestrian, park, signal and other infrastructure improvement projects completed within downtown and former RDA areas in recent years. Additional State grant funded frontage improvements to sidewalks and bicycle lanes on the north and south sides of Pearson Road between Academy Drive and Skyway were completed in 2017.
LUP-31	(6-7)	Retail sales and infill on Skyway	Implemented and ongoing as opportunities arise.
LUP-32	(6-7)	Discourage strip development on Clark Rd	Ongoing directive.
LUP-33	(6-8)	Encourage existing strip fill in	Ongoing directive.
LUP-34	(6-8)	Larger retail to locate in centers with adequate facilities	Ongoing directive.
LUP-35	(6-8)	Professional office development	Ongoing directive.
LUP-36	(6-8)	Expand industrial park	Town efforts to acquire/develop additional business or industrial park property continue as opportunities arise.
LUP-37; 38	(6-8)	Lt Industrial/Business Park areas	Implemented.
LUP-39	(6-8)	Preserve residential neighborhoods	Ongoing directive and implemented.
LUP-40	(6-8)	Community facilities compatibility	Ongoing directive.
LUP-41	(6-8)	Airport compatibility uses	Ongoing directive.
LUP-42	(6-8)	Locations for cemeteries	Implemented.
LUP-43	(6-8)	Timber production areas	Implemented.
LUP-44	(6-8)	Locations for gateway areas	Implemented.
LUI-14	(6-8)	Provisions for mixed land uses	Implemented.
LUI-15	(6-8)	Zoning consistent with GP	Implemented.
LUI-16	(6-8)	Provide for visitor services	Implemented.

LUI-17	(6-8)	Adopt Capital Improvements Plan	Implemented. See comment for LUI-5.
LUI-18	(6-8)	Develop. guidelines for large retail	Largely implemented via adoption of town-wide design standards in March, 2010.

LAND USE DENSITIES

LUP-45	(6-9)	Higher density compatibility	Ongoing directive.
LUP-46	(6-9)	Higher density locations	Partially implemented and ongoing.
LUP-47	(6-9)	½ acre minimum residential lot size	Ongoing implementation.
LUP-48	(6-9)	High density residential locations	Partially implemented and ongoing.
LUP-49	(6-9)	Higher density requirements	Ongoing directive, implemented as opportunities are afforded.
LUP-50	(6-9)	Low density Multi-Family locations	Ongoing directive and partially implemented.
LUI-19	(6-9)	Zoning consistent with GP	Implemented and ongoing directive.
LUI-20	(6-9)	Make findings consistent with GP	Implemented and ongoing.
LUI-21	(6-9)	Safety standards for high density	Implemented.
LUI-22	(6-9)	Identify difficult to develop areas	Implemented and ongoing.

ECONOMIC DEVELOPMENT/REDEVELOPMENT

LUP-51	(6-10)	Attract needed industries	Partially implemented; target industry study completed. Additional implementation as new opportunities arise.
LUP-52	(6-10)	Promote reuse of empty buildings	Ongoing directive, however, dissolution of RDA eliminated a primary funding source for the façade renovation program, which targeted reuse of existing buildings.
LUP-53, 54	(6-11)	Town theme for Central Comm.	Implemented. Town-wide Design Standards are adopted. Various PMC

LUP-55	(6-11)	35' max commercial height	sign regulation changes adopted in 2010 have assisted as well. Implemented and ongoing.
LUP-56	(6-11)	Screen commercial parking areas	Ongoing directive; implemented.
LUP-57	(6-11)	Artisan and tourist center	Chamber of Commerce and the Paradise Art Association continue to sponsor cultural events. The Town has formed a committee that includes local business owners as part of an effort to promote Downtown beautification and commerce.
LUP-58	(6-11)	Create scenic gateway areas	Ongoing directive; partially implemented.
LUP-59	(6-11)	Support retention of open space	Ongoing directive.
LUP-60	(6-11)	Common theme for gateway areas	Implemented via PMC zoning code text amendments and adoption of design standards in 2010.
LUP-61	(6-11)	Eliminate unsightly materials near entrances to town	Ongoing directive.
LUP-62; 63	(6-11)	Promote town as tourist destination	Ongoing and partially implemented.
LUP-64	(6-11)	Bed and breakfast locations	This directive is implemented via Town's zoning regulations.
LUP-65	(6-11)	Develop destination resort	Ongoing directive.
LUP-66	(6-11)	Update <i>Downtown Revitalization Plan</i> as needed	Plan is adopted and implementation is promoted via 2010 adoption of Design Standards.
LUP-67	(6-12)	Sites for business park	Partially implemented. See LUP-51.
LUI-23	(6-12)	Calif. "Main Street" program	Functionally Implemented. "Main Street" concepts/components are incorporated within the adopted Downtown Revitalization Plan and the 2010 Design Standards.
LUI-24	(6-12)	Promote farmers market	Ongoing implementation. Four separate farmers' markets operate seasonally within the Town with authorization from the Town.
LUI-25	(6-12)	Staffing business development Programs and activities	Ongoing implementation.
LUI-26	(6-12)	Design guidelines for commercial	Implemented.
LUI-27	(6-12)	Enforce comm. zoning ordinance	Implemented.

LUI-28	(6-12)	Design review committee	Implemented.
LUI-29	(6-12)	Apply design guidelines to existing businesses	Implemented.
LUI-30	(6-12)	Land use controls in gateways	Implemented via adoption of scenic highway corridor zoning regulations and 2010 adoption of Design Standards specific to gateway areas.
LUI-31	(6-12)	Funding for gateway areas	Partially implemented as opportunities arise.
LUI-32	(6-12)	Upgrade entrance signs	Partially implemented; private efforts have assisted.
LUI-33	(6-12)	Review sign regulations	Ongoing directive and implemented.
LUI-34	(6-12)	Promote completion of auditorium	Implemented.
LUI-35	(6-12)	Facilitate weekend tourist events	Implementation ongoing.
LUI-36	(6-12)	Parking facilities study	Ongoing directive as part of the Downtown Revitalization Master Plan.
LUI-37	(6-12)	Improve code enforcement program	Implemented and ongoing as funds permit.
LUI-38	(6-12)	Outdoor display ordinance	Implemented via adoption of ord. No. 550 in 2014 (see LUI-37 also).
LUI-39	(6-13)	Relocate nonconforming uses	Ongoing directive.

INTERGOVERNMENTAL COORDINATION

LUP-68	(6-13)	Use BCAG for land use decisions	Ongoing and partially implemented as opportunities are afforded.
LUP-69	(6-13)	Regional decision making	Ongoing and partially implemented as opportunities are afforded.
LUP-70	(6-13)	Butte County urban reserve policy	Ongoing and partially implemented as opportunities are afforded.
LUP-71	(6-13)	Protection of Paradise watershed	Ongoing and partially implemented as opportunities are afforded.
LUI-40; 41; 42	(6-13)	Coordination with Butte County	Ongoing and partially implemented as opportunities are afforded.

LAND USE CONTROLS

LUP-72	(6-14)	Relocation of nonconforming uses	Ongoing directive.
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LUP-73	(6-14)	Discourage expansion of legal nonconforming uses	Implemented and ongoing as opportunities are afforded.
LUP-74	(6-14)	Improve code enforce program	Implemented and ongoing.
LUP-75	(6-14)	Comm. handicap accessibility	Ongoing and implemented.
LUP-76	(6-14)	Revise local CEQA guidelines	Implemented.
LUI-43; 44	(6-14)	Zone parcels consistent with GP	Implemented.
LUI-45	(6-14)	Consistently enforce regulations	Implemented.

TERTIARY PLANNING AREA

LUP-77; 78; 79	(6-15)	Projects in tertiary area should not be approved if adverse impacts on Town of Paradise	Partially implemented and ongoing directive.
LUP-80; 81	(6-15)	Projects in tertiary area should have open space	Partially implemented and ongoing as opportunities are afforded.
LUP-82	(6-15)	Projects in tertiary area should Acknowledge high fire hazards	Partially implemented and ongoing as opportunities are afforded.
LUI-46; 47	(6-15)	Coordinate with other county agencies/districts	Implemented and ongoing. Town staff provided input for the new Butte County General Plan adopted in October, 2010.
LUI-48	(6-15)	Joint powers agreements	Partially implemented.
LUI-49	(6-15)	Expand Sphere of Influence	Partially implemented.

CIRCULATION ELEMENT:

CP-1	(6-18)	LOS "D" or better for roadways	Partially implemented and ongoing.
CP-2	(6-18)	Circulation problems eliminated	Circulation problems have been formally prioritized for elimination as

			funding permits via BCAG adoption of Regional Transportation Plan. Grant funding was secured in 2017 for 5 separate street, sidewalk, railway and bicycle lane improvement projects characterized by significant safety enhancements.
CP-3	(6-18)	Impacts of street extensions	Ongoing directive and implemented.
CP-4	(6-19)	Mitigate circulation impacts	Ongoing and implemented on case by case basis.
CP-5	(6-19)	Upper Ridge roadway impact fees	Partially implemented and ongoing. Butte County collects development impact fees for upper ridge development, a portion of which is earmarked for Skyway and Clark Roads in Paradise.
CP-6	(6-19)	Additional street connections	Ongoing directive with little progress due to limited opportunities, constraints.
CP-7	(6-19)	New traffic signal synchronization	Partially implemented. The Downtown Paradise Safety Project completed in November 2014 synchronized traffic signals from Elliott Road to Neal Road along Skyway. Additional grant secured in 2015 will fund signalization of the Black Olive Drive/Skyway intersection, further improving signal synchronization along Skyway. Planned for 2018.
CP-8	(6-19)	Regulate truck routes	Implemented and ongoing.
CP-9	(6-19)	Establish park-and-ride facilities	Ongoing, partially implemented and in process.
CP-10	(6-19)	Sidewalk and pathway program	Ongoing directive. Pearson, Foster Roads sidewalk improvements completed. Additional Pearson Road improvements/signalization at Recreation Drive were completed in Summer 2013. Grant funding was secured in 2014 to infill sidewalks, curbs and gutters along Pearson Road between Academy Dr. and Skyway and was constructed in 2017. Grant funding has been secured for environmental review and design for new sidewalks along Birch, Elliott, Foster and Black Olive Drive. Grant funding also secured for construction of new sidewalks along Pearson Road between Academy and Black Olive Drives. Approximately 5 other pedestrian improvement projects are planned for 2018 through 2019.
CP-11	(6-19)	Bicycle and hiking trails	Ongoing directive; partially implemented. Class 2 bicycle lanes completed along Pearson Road between Academy Drive and Clark Road in 2013. The

			Downtown Paradise Safety Project installed bicycle lanes along Skyway between Elliot and Pearson Roads in 2014. Grant funding secured in 2014 for bicycle lanes along Pearson Rd. between Pentz and Clark Roads and along Maxwell Dr. Construction plans were largely completed in 2015. Grant funding was secured to add flashing beacons to trailway crossing of major streets in 2015. Grant-funded shoulder widening and the addition of bicycle lanes on Pearson road from Clark Road to Pentz road was completed in 2016.
CP-12	(6-19)	Butte County road standards	Implemented. Butte County and the Town have adopted compatible road standards for the Town's Sphere of Influence.
CP-13	(6-19)	Trip reduction plan programs	Partially implemented and ongoing.
CP-14	(6-19)	Senior and handicapped transit	Ongoing directive; partially implemented via Paradise Express service.
CP-15	(6-19)	Expand public transit services	Consolidation of County-wide transit services has helped promote implementation.
CP-16	(6-19)	Improve commercial parking	Ongoing directive implemented as opportunities arise. Construction of an additional public parking facility in the Central Commercial area was completed in 2011.
CP-17	(6-19)	Improving traffic flows	Ongoing and partially implemented.
CP-18	(6-20)	Roadway extension workshops	Ongoing and partially implemented.
CP-19	(6-20)	Increase transit opportunities	Partially implemented. The component regarding children has not been implemented due to lack of available funding.
CP-20	(6-20)	Town Engineer to review circulation studies	Not being implemented due to lack of resources and staff. BCAG development of a Regional Transportation Plan initiated in 2014/2015 has assisted.
CI-1	(6-20)	Ongoing directive.	
CI-2	(6-20)	Road connection feasibility study	Not being implemented due to lack of resources, staff and opportunities.
CI-3	(6-20)	Establish development impact fees	Implemented and ongoing.
CI-4; 5	(6-20)	Road maint. agreement w/ B.C.	Ongoing and partially implemented.
CI-6	(6-20)	Locations for sidewalks	Ongoing and partially implemented.

CI-7	(6-20)	Providing pedestrian pathways	Ongoing directive; partially implemented by covenant agreements.
CI-8	(6-20)	Improve road shoulders	Ongoing implementation continuing via various small scale public infrastructure projects.
CI-9	(6-20)	Transportation facilities	Ongoing directive.
CI-10	(6-21)	Utilizing transportation funds	Ongoing implementation as funds permit.
CI-11	(6-21)	Butte County Circulation Element	Refer to comment for CP-5.

HOUSING ELEMENT:

NOTE: A separate report detailing implementation of the Town of Paradise Housing Element has been prepared for the Planning Commission review and recommended referral to the Town Council for their regularly-scheduled February 20th, 2018 meeting. The format and contents of the Housing Element report is dictated by the California Department of Housing and Urban Development and is therefore generated as a stand-alone, but related document.

NOISE ELEMENT:

NP-1	(6-33)	Noise level acoustical analysis	Ongoing implementation as needed.
NP-2	(6-33)	Transportation noise levels	Ongoing implementation as needed.
N-3	(6-33)	Exterior noise levels	Ongoing implementation as needed.
N-4	(6-33)	Noise mitigation measures	Ongoing implementation as needed.
N-5	(6-33)	Acoustical analysis standards	Ongoing implementation as needed.
N-6; 7	(6-33)	Paradise Skypark Airport levels	Ongoing implementation as needed.
NP-8	(6-33)	Preserve quiet residential areas	Ongoing directive.
NP-9	(6-33)	Control obtrusive noise	Ongoing implementation in accordance with noise regulations of Paradise Municipal Code.
NP-10	(6-34)	Development near care facilities	Ongoing implementation as needed.

NI-1; 2	(6-34)	Monitor mitigation compliance	Ongoing implementation as needed.
NI-3	(6-34)	Noise insulation standards	Implemented and ongoing.
NI-4; 5	(6-34)	Review and update noise element	Ongoing implementation as required.
NI-6	(6-34)	Improve noise ordinance	Implemented and ongoing.
NI-7	(6-34)	Adopt Airport Land Use Plan	Implemented.

SAFETY ELEMENT:

SP-1	(6-41)	Public service response times	Ongoing implementation as needed.
SP-2	(6-42)	Adequate road improvements	Ongoing implementation as needed.
SP-3	(6-42)	Fire and crime prevention design	Implemented and ongoing.
SP-4	(6-42)	Adequate fire flow	Ongoing implementation at staff level. See note for LUP-6.
SP-5	(6-42)	Require brush removal	Implemented and ongoing.
SP-6	(6-42)	Adoption of Uniform Fire Code	Implemented and ongoing.
SP-7	(6-42)	New fire station locations	Implemented and ongoing.
SP-8	(6-42)	SRA fire safety standards	Ongoing directive.
SP-9	(6-42)	Adverse effects of increased runoff	Implemented and ongoing.
SP-10; 11	(6-42)	Development in floodways	Implemented and ongoing.
SP-12	(6-42)	Master Storm Drain Study Plan	Implemented and ongoing.
SP-13	(6-42)	Airport height restriction policy	Ongoing implementation as needed.
SP-14	(6-42)	Detrimental and toxic discharge	Ongoing implementation via regulatory efforts of the Town's Onsite Sanitation Division, the County Dept. of Public Health Services and RWQCB.
SP-15	(6-43)	Projects to minimize soil erosion	Ongoing implementation as needed.
SP-16	(6-43)	Erosion control on sloped lots	Ongoing implementation as needed.
SP-17	(6-43)	No development on slopes $\geq 30\%$	Ongoing implementation as needed.
SI-1	(6-43)	Standards for adequate fire flow	Implemented and ongoing.
SI-2	(6-43)	Review and amend existing	

		roadway standards	Ongoing directive.
SI-3	(6-43)	Public safety impact fees	Implemented and ongoing.
SI-4	(6-43)	Public safety service fees	Not implemented at this time due to legal (Prop.218) constraints.
SI-5	(6-43)	Earthquake and fire danger Education for residents	Implemented and ongoing.
SI-6	(6-43)	Enforce UBC (bldg) and UFC (fire)	Implemented and ongoing.
SI-7	(6-43)	Adequate dry brush clearance	Implemented and ongoing.
SI-8	(6-43)	Amend ordinances as necessary to require erosion control	Ongoing and partially implemented.
SI-9	(6-43)	Evaluate and implement the Master Storm Drain Study	Ongoing as opportunities arise and funding sources become available.
SI-10	(6-43)	Adopt Airport Land Use Plan	Implemented.
SI-11	(6-43)	Airport Commission review	Ongoing implementation as needed.
SP-18; 19	(6-45)	Siting of HHW facilities	Functionally implemented and ongoing as a result of establishment and successful operation of the Town's HHW facility.
SP-20; 21	(6-45)	Countywide HHW agreements	Ongoing. See County Hazardous Waste Management Plan.
SP-22	(6-45)	HHW transportation routes	Ongoing. See County Hazardous Waste Management Plan.
SP-23; 24	(6-45)	Siting of collection facilities in the industrial area	Implemented.
SI-12	(6-46)	Develop. to consider HHW Element	Ongoing implementation as needed.
SI-13	(6-46)	Regional facility siting	Ongoing implementation as needed.
SI-14	(6-46)	Hazardous waste data collection	Ongoing implementation as needed.
SI-15	(6-46)	Ordinances compliant with AB 2948	Ongoing implementation as needed.
SI-16	(6-46)	Develop HHW reduction program	Ongoing implementation as needed.
SI-17	(6-46)	Program to manage waste oil	Implemented.
SI-18;19	(6-46)	Develop HHW educational programs	Ongoing implementation as needed.
SI-20	(6-46)	HHW air quality standards	Ongoing and implemented.
SI-21;22	(6-46)	Collection and education programs	Ongoing and implemented.

OPEN SPACE/CONSERVATION ELEMENT:

OCEP-1; 2; 3(6-49)	Scenic highway corridors	Implemented.
OCEP-4 (6-49)	New billboard size and location restrictions	Implemented and ongoing.
OCEP-5; 6 (6-49)	Protecting scenic view corridors	Ongoing implementation as needed.
OCEI-1 (6-50)	Development standards to maintain Integrity of scenic highway	Implemented via Town adoption of scenic highway zoning regulations.
OCEI-2 (6-50)	Utility locations in gateways	Implemented as needed.
OCEI-3 (6-50)	New billboard regulations	Implemented and ongoing.
OCEP-7 (6-51)	Open space as infill tool	Implemented, ongoing directive.
OCEP-8 (6-51)	Trailways with new development	Ongoing and partially implemented as needed; Yellowstone Kelly Heritage Trailway (formerly Paradise Memorial Trailway) extension completed in 2010 indicates progress.
OCEP-9 (6-51)	Public access to Lookout Point	Implemented. Butte County has completed the first phase of significant public access improvements for Lookout Point.
OCEP-10 (6-51)	Linear park around trailway	Partially implemented and ongoing via Trailway Plan.
OCEP-11 (6-51)	Work with PRPD for park locations	Implemented and ongoing.
OCEP-12 (6-51)	Work to acquire open space	Ongoing directive.
OCEI-4; (6-51)	Work with PRPD to develop open space specific plan	The PRPD adopted a revised and updated 15 year District Master Plan during 2010 that will assist in implementation of this directive.
OCEI-5 (6-51)	Park facilities consistent with GP	Implemented and ongoing. Recent Terry Ashe Recreation Center facilities improvements have assisted.
OCEI-6 (6-51)	Expansion of Sphere of Influence	Not implemented due to lack of necessity.
OCEI-7 (6-51)	Open space east of Neal Rd	Partially implemented as an ongoing directive.

OCEP-13	(6-52)	Protect large trees	Ongoing directive.
OCEP-14; 15	(6-52)	Maintenance of natural habitat	Partially implemented and ongoing.
OCEP-16	(6-52)	Protect area fisheries	Partially implemented and ongoing.
OCEP-17	(6-52)	Protect deer herd migration routes	Ongoing directive.
OCEP-18; 19	(6-53)	Protect view sheds	Ongoing and partially implemented.
OCEP-20; 21	(6-53)	Protect neighboring views	Ongoing and partially implemented.
OCEP-22	(6-53)	Underground utilities encouraged	Partially implemented and ongoing. The Town established two new underground utility districts in 2016; one in Downtown Paradise and one just above Neal Road on Skyway.
OCEP-23	(6-53)	Preserve groundwater quality	Implemented and ongoing.
OCEP-24; 25	(6-53)	Protect town's water resources	Implemented and ongoing.
OCEP-26	(6-53)	Keep natural riparian vegetation	Partially implemented and ongoing via case by case analysis.
OCEP-27	(6-53)	Land uses near sensitive lands	Implemented and ongoing.
OCEP-28	(6-53)	Control grading in subdivisions	Implemented and ongoing. Adoption of 2010 California Green Building Standards Code has assisted.
OCEP-29	(6-53)	Golf course operation encouraged	Ongoing directive.
OCEP-30	(6-53)	Grey water usage ordinance	Implemented and ongoing. The Town adopted grey water use regulations in 2014.
OCEP-31	(6-53)	Retention of agricultural lands	Ongoing partial implementation.
OCEP-32; 33	(6-53, 54)	Identify ag and timber lands	Implemented.
OCEP-34; 35	(6-54)	Support programs to recycle	Implemented/ongoing via execution of a solid waste franchise agreement with NRWS.
OCEP-36	(6-54)	Archaeologically sensitive lands	Implemented and ongoing.
OCEI-8	(6-54)	Develop standards for stream and drainage way protection	Implemented and ongoing.
OCEI-9	(6-54)	Low density on sensitive land	Implemented and ongoing.
OCEI-10	(6-54)	Regulations for creek discharges	Implemented and ongoing via RWQCB and the Town's Wastewater Management District.

OCEI-11	(6-54)	Seek grants for reforestation	Partially implemented and ongoing as opportunity affords itself.
OCEI-12	(6-54)	Mitigation for tree removal	Largely implemented via tree ordinance regulations.
OCEI-13	(6-54)	Encourage Arbor Day	Ongoing directive.
OCEI-14	(6-54)	Preserve natural wildlife areas	Implemented and ongoing.
OCEI-15	(6-54)	Undergrounding utilities	Partially implemented and ongoing. See OCEP 22.
OCEI-16	(6-54)	Acquire conservation easements	Not implemented; lack of funding.
OCEI-17	(6-54)	Establish Williamson Act program	Not implemented; lack of local opportunities.
OCEI-18	(6-55)	Compliance with CEQA archaeological impacts	Implemented and ongoing directive.
OCEI-19; 20	(6-55)	Use of qualified archaeologists	Implemented and ongoing.
OCEI-21; 22; 23; 24	(6-55)	Implement recycling programs	Implemented and ongoing. See comments for OCEP-34; 35 and SP-18; 19.
OCEI-25	(6-55)	Eliminate leaf burning	Progress toward implementation has been achieved; Town Council has adopted regulations resulting in a reduction in leaf burning.
OCEI-26	(6-55)	Support water conservation	Partial implementation and ongoing. See note for LUP-6.
OCEI-27	(6-55)	PRPD impact mitigation program	Implemented and ongoing.
OCEP-37	(6-56)	Cogeneration possibilities	Not implemented; Opportunities for implementation have not been available.
OCEP-38	(6-56)	Support recycling	Implemented.
OCEP-39	(6-56)	Siting of multi-family housing	Ongoing directive.
OCEP-40	(6-56)	Commercial sign design	Implemented by Town-wide Design Standards adopted in 2010.
OCEP-41	(6-57)	Landscape plan standards	Implemented and ongoing.
OCEP-42	(6-57)	Pedestrian and bicycle consideration in new subdivisions	Ongoing and partially implemented on a case by case basis.
OCEP-43	(6-57)	Bike lanes on collector streets	Implemented as opportunities arise.
OCEI-28	(6-57)	Energy conservation partnership	Partially implemented and ongoing.
OCEI-29	(6-57)	Energy conservation ordinance	Functionally implemented through adoption of 2016 Green Building Standards.

OCEI-30	(6-57)	Energy conservation in zoning	Ongoing directive.
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EDUCATION AND SOCIAL SERVICES ELEMENT:

SOCIAL SERVICES ELEMENT - (Education and Schools)

ESP-1-7	(6-59)	School siting requirements	Ongoing directives; implemented as opportunities arise.
ESP-8	(6-60)	PUSD review of GP amendments	Ongoing directive.
ESP-9; 10	(6-60)	PUSD considerations for density	Implemented and ongoing.
ESI-1	(6-60)	PUSD to review GP amendments	Implemented and ongoing.
ESI-2	(6-60)	Notify PUSD of Fed or State develop.	Ongoing directives implemented as opportunities arise.
ESI-3; 4	(6-61)	Ongoing review of school sites	Ongoing directives implemented as opportunities arise.
ESI-5	(6-61)	Findings for school capacities	Not implemented. Local school enrollment levels do not appear to warrant implementation at this time.
ESI-6	(6-61)	PUSD impact mitigation program	Not implemented; prohibited by California State law.

SOCIAL SERVICES ELEMENT - (Senior Services):

ESP-11-13	(6-62)	Needs of the aging and elderly	Partially implemented and ongoing.
ESP-14-16	(6-62)	Help improve senior facilities/svcs	Partially implemented and ongoing.
ESI-7	(6-62)	Work with senior groups	Partially implemented and ongoing but no formally established liaison.
ESI-8; 9	(6-62)	Add Community Services land uses	Implemented.
ESI-10	(6-62)	Alternative means to improve svcs	Partially implemented via federally funded Town housing programs.

SOCIAL SERVICES ELEMENT - (Child Day Care):

ESP-17-19	(6-63)	Large family daycare requirements	Implemented.
ESI-11	(6-63)	Streamline large family daycares	Implemented.

SOCIAL SERVICES ELEMENT - (The Arts)

ESP-20	(6-64)	Encourage art and retail crafts	Partially implemented and ongoing as opportunities are afforded.
ESP-21	(6-64)	Dramatic theater facility siting	Implemented and ongoing.
ESP-22	(6-64)	Add arts program opportunities	Implementation ongoing.
ESP-23	(6-64)	Local arts education program	Partially implemented and ongoing.
ESI-12	(6-64)	Ongoing support of the arts	Partially implemented.
ESI-13	(6-64)	Feasibility of art related incentives	Not being implemented by local government efforts but via private sector (Paradise Ridge Chamber, etc.).
ESI-14	(6-64)	Display local art within Town Hall	Partially implemented and ongoing.
ESP-24	(6-65)	Education on value of library	Limited implementation effort.
ESP-25	(6-65)	Assist in funding library programs	Not implemented. Such opportunities have yet to materialize.
ESP-26	(6-65)	Support offerings of local library	Limited implementation effort.

SOCIAL SERVICES ELEMENT - (Library Services)

ESI-15	(6-65)	TOP and library liaison	Limited implementation effort.
ESI-16	(6-65)	Consolidate library with TOP	Not implemented. No advocacy nor demand for implementation currently exists.

SOCIAL SERVICES ELEMENT - (Activities for Teenagers):

ESP-27; 28	(6-66)	Facilities available for teens	Implemented and ongoing. Boys and Girls Club, PRPD programs/activities contribute greatly.
ESP-29	(6-66)	Solicit teen input	Limited implementation as opportunities are afforded.
ESI-17; 18	(6-66)	Develop avenues for teen input	Implemented as the opportunity arises.
ESI-19	(6-66)	Teens on citizen committees	Limited implementation.

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