



Measure C Oversight Committee Meeting Agenda

4:00 PM - July 26, 2016

Measure C Committee Members

Chris Buzzard
Dean Fender
Dan Hansen
Nicki Jones
Molly Knappen

George Morris, Jr.
James Ratekin
Sharon Simonton
Kirk Trostle

Alternates

Linda Dye
Stacey Poliquin

The Citizen Oversight Committee holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 101 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Citizen Oversight Committee on any agenda item. If you wish to address the Committee on any matter on the Agenda, it is requested that you complete a request card and give it to the Committee Secretary prior to the beginning of the Oversight Board Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Committee will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, Room 3, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Roll Call

2. ITEMS

- a. Approve the Minutes of the May 24, 2016 Measure C Committee Regular Meeting.
- b. Financial Update on Revenues and Expenditures - Finance Director
- c. Update on Police Station Electrical/Generator Project - Town Engineer
- d. Update on Measure C Road Projects - Town Engineer

e. Update on Fire Engine Delivery Status - Division Chief

3. PUBLIC COMMENT

4. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
<hr/> TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Measure C Oversight Committee Meeting Minutes

4:00 PM – May 24, 2016

1. OPENING

The May 24, 2016 regular meeting of the Measure C Oversight Committee was called to order by Chairman Kirk Trostle at 4:01 p.m. who led the pledge of allegiance to the Flag of the United States of America.

COMMITTEE MEMBERS PRESENT: Chris Buzzard, Dean Fender, Nicki Jones, Molly Knappen, George Morris, Jr., Jim Ratekin, Sharon Simonton and Kirk Trostle, Chairman.

COMMITTEE MEMBERS ABSENT: Dan Hansen

ALTERNATE PRESENT: Linda Dye.

2. ITEMS

The committee concurred to amend the minutes of April 26, 2016 so that the first motion made by the committee reflect that the board “...**continued discussion of** the proposed expenditures for FY 2016/17”, (insert “continued discussion of” in lieu of the word “approved”).

- a. **MOTION by Buzzard, seconded by Jones**, approved the Minutes of the April 26, 2016 Measure C Committee Regular Meeting as amended. Roll call vote was unanimous; Hansen absent and not voting.
- b. Finance Director/Town Treasurer Gina Will presented a financial update on revenues and expenditures of Measure C funds to date which include, but are not limited to, the purchase of a fire engine, firefighter breathing apparatus, three police vehicles, facility improvements for the police and fire stations, and equipment for police and fire operations.

Public Works Director/Town Engineer Marc Mattox presented the Capital Improvement Projects Update that was displayed for the Town Council on May 10, 2016, and explained how staff leveraged various grant funding with the Measure C sales tax revenues to accomplish major road improvements. Director Mattox informed the committee that the Town has been awarded a total of \$12,405,729 in grant funding and that the Town will be required to provide a total amount of \$781,000 in matching funds in order to complete certain projects. Almond Street multi-modal project needs an amount of \$458,000 from local funds and the Ponderosa Safe Routes to School (SR2s) Project will need an amount of \$329,270.00.

- c. Presentation/Discussion of Fiscal Year 2016/2017 Budget.

Finance Director/Town Treasurer Will provided the committee a proposed 2016/2017 Transaction and Use Tax Budget summarizing expenditures as follows:

Animal Control	63,917
Fire Dept	299,102
Police Dept	409,501
Public Works	<u>700,000</u>
Total	1,472,520

Town Manager Gill informed the committee that police Chief Tazzari-Dineen would address the committee regarding the critical needs of the Animal Control Division. Chief Tazzari-Dineen reviewed for the committee her priorities set forth for the 2016/2017 Measure C budget and briefly outlined her plan for general fund expenditures that will be addressed by the Town Council at the annual budget meeting.

Following committee discussion, Chairman Trostle recognized that there were members of the public in attendance who were indicating a desire to speak to the committee. One speaker card was turned in from John Rawlings.

Several questions were asked and comment were made by citizens who did not provide their names, such as how many animal deaths occurred at the shelter, whether or not the washing machine was adequate and if it could be better protected from the weather, and if the veterinarians reported how many rabies shots are administered.

Chairman Trostle informed the citizens that those types of questions are not for the Measure C Committee to address and called for comment from John Rawlings.

1. John Rawlings stated that he is a Council Member addressing the committee as a citizen, handed out a copy of a report that he intends to provide to the Town Council on June 14, 2016, and informed the committee that he will be asking for 17% of one year of the Measure C sales tax revenue in the 2016/2017 fiscal year budget for the purpose of building a separate facility at the shelter to separate the cats from the dogs and provide a better environment for examinations.

Following committee discussion, Chairman Trostle stated that the request for improvement to the animal shelter was not a priority recommended by staff and, as such, the committee should not take any action relating to this request.

MOTION by Fended, seconded by Morris, authorized staff to move forward with the recommendations for expenditure of Measure Funds as presented. Ayes of Buzzard, Fender, Jones Knappen, Morris, Ratekin and Chair Trostle; no of Simonton; Hansen absent and not voting.

3. ADJOURNMENT

Chairman Trostle adjourned the meeting at 5:38 p.m.

Date approved:

By: _____
Kirk Trostle, Chairman

Attest: _____
Dina Volenski for Joanna Gutierrez, CMC, Town Clerk

MEASURE C

CITIZENS OVERSIGHT COMMITTEE



2016/17 BUDGET PLANNING
MAY 24, 2016



Your Paradise Measure C Sales Tax Dollars at Work



**MEASURE C PUBLIC INFORMATION
AND OUTREACH PROGRAM**

Sanitation Unit/Pressure Washer and Increased Hours for AC Officer

Posted on Facebook
May 23, 2016





Engine 82 Type 1 Fire Engine

To be delivered June
2016



Maintained Staffing Levels, Diesel Exhaust Evacuation System, and Breathing Apparatus

Posted on Facebook
May 20, 2016





Police K-9 Program Maintained

Posted on Facebook
May 19, 2016



3 Equipped Police Patrol Vehicles Placed in Service

12 more committed to
be purchased with
Measure C

Posted on Facebook
May 18, 2016



Measure C 2016/17 Proposed Budget



2016/17 Measure C Resources



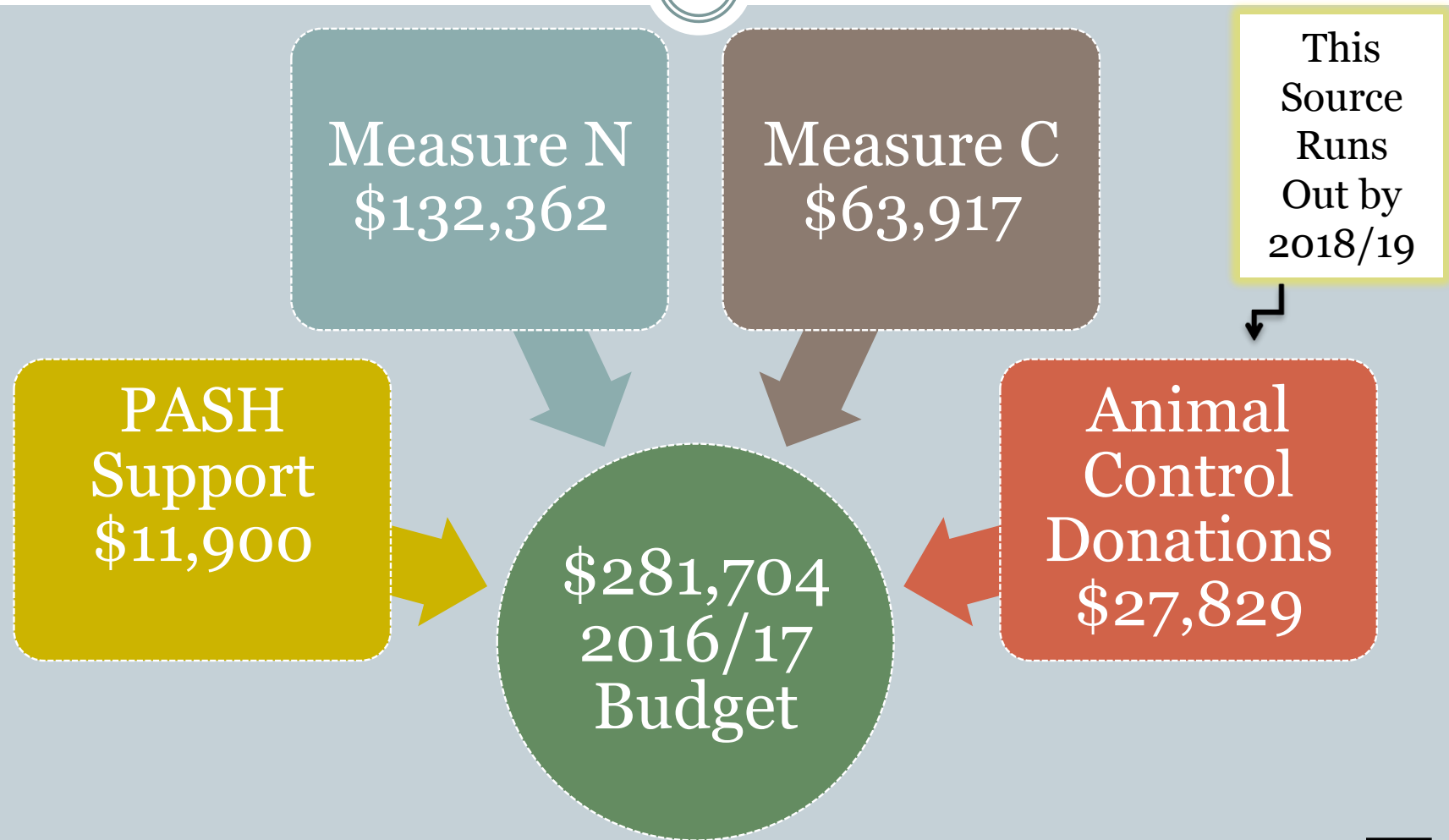
Beginning Balance/ Reserves:			
	From First Q For Final Year	\$283,274	
	For Police Car Payments	86,403	
	Pearson Road CIP	200,000	
	Unassigned/Contingency	201,083	\$770,760
Expected Revenues:			\$1,170,000

Proposed 2016/17 Measure C Budget



Animal Control			
	Increased Hours For AC Officer	\$30,617	
	Advanced training for AC Officer	1,500	
	Leadership Course for AC Supervisor	1,000	
	AC System (Chameleon Training)	1,000	
	Plastic Raised Beds	2,700	
	Metal Dog Bowls	200	
	Protective Cover for Washing Machines	1,500	
	Air conditioner unit	400	
	4 Animal Isolation Units	7,000	
	Online Dog Licensing	10,000	
	Infrastructure Concrete Repair	8,000	\$63,917

Animal Control Ongoing Financial Challenges



Animal Control Services Priorities

Animal Shelter



ISO-CARE™ Isolation Units

Ideal for Treating Parvo!

A growing number of veterinary hospitals and animal shelters are choosing ISO-CARE for isolating animals due to contagious diseases or quarantine requirements. ISO-CARE's innovative tempered glass design keeps all discharge within the unit – no more messy leaks! Plus, the attractive fiberglass interior washes clean in seconds. A two-tiered drainage system keeps wastes and liquids away from animals, exiting through ISO-CARE's floor drain, which can be connected to a sewer outlet.

Available in single- or double-deck configurations, ISO-CARE units ship completely assembled and ready for operation.

Meets AAHA Isolation Standards

The ISO-Care Advantage:

- Safely isolates animals in an easy-to-clean unit.
- Exhaust fan and drainage system reduces mess and odors.
- Ships ready-to-use.

See reverse for unit details and options.

"I am delighted with Mason products and service."
P.E., Wisconsin

Aurora color finish now standard.

Featuring Built-in Drain System, Exhaust Fan and Interior Light

4 Units about \$7,000

Public Safety

- Manage and Reduce Dog Attacks
- License Enforcement & Rabies Containment
- Dead Animal Removal
- Public Complaints

Proposed 2016/17 Measure C Budget



Fire Department

	Maintain current staffing levels – CAL FIRE	\$150,000	
	Type 1 Fire Engine	86,632	
	Equipment Replacement Fund	50,000	
	Matching funds for SCBA's	3,500	
	Multi-Gas Monitor	2,000	
	Station 81 Storage Wall	1,470	
	Station 82 Safety Door Replacement	2,000	
	Blower for Engine 82	1,500	
	Tool Bracket Fabrication for Engine 82	2,000	\$299,102

Proposed 2016/17 Measure C Budget

Police Department

	2 nd Detective 1/2 Yr Sergeant & 1/2 Yr Officer	\$160,584	
	3 Police Vehicles & Equipment Full Funding	100,000	
	Body Cameras & Hardware – Yr 2 of 5	5,917	
	Officer Training	15,000	
	K-9 Program (Training, food and vet)	10,000	
	Lieutenant Transition Plan	15,000	
	Training for 2 New Lieutenants	6,575	
	RIMS Conference for Lieutenant	1,425	
	Sponsor 2 Trainees Through Police Academy	34,000	
	Sawmill Peak Communication Study	3,000	
	Emergency 9-1-1 MIS	10,000	
	Patrol Cameras with Durable Cases (20)	3,000	
	Repair Men's Locker Room Floor	5,000	
	2 nd Phase of Siding Replacement	40,000	\$40,000

Proposed 2016/17 Measure C Budget



Public Works

Public Works			
	2016 Road Rehabilitation (overlay & striping)	\$500,000	
	Road & Drainage Improvements Pearson Road (2015/16 carry forward)	200,000	\$700,000



2016/17 Measure C Budget Summary



Revenues			\$1,170,000
Expenses			1,472,520
Net Use of Funds			(\$302,520)
Reserves			
	From First Q for Final Year	\$283,274	
	Police Car Payment Funds	86,403	
	Unassigned/Contingency	100,563	\$470,240

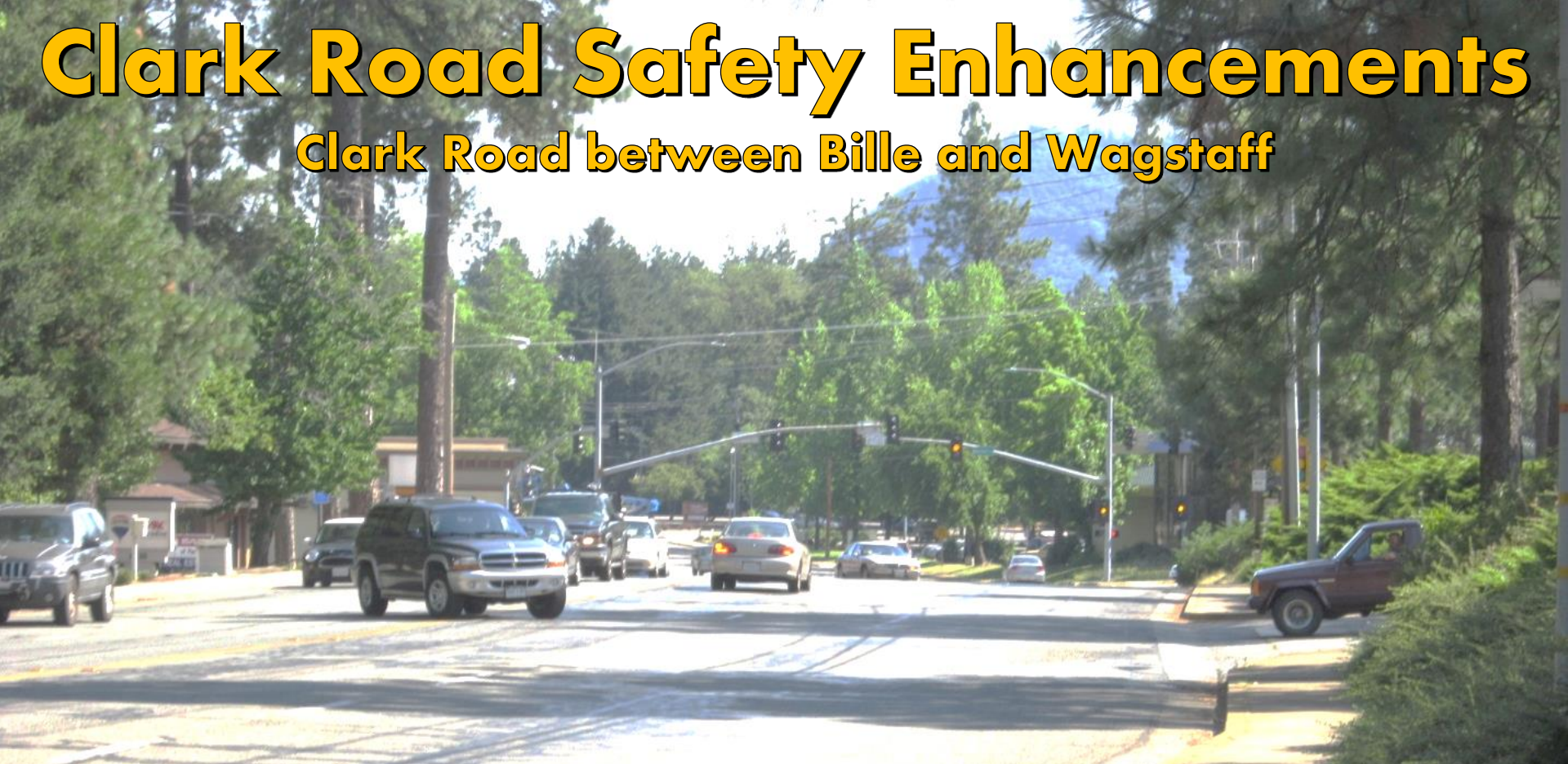


2016-2019 Capital Improvement Program Update



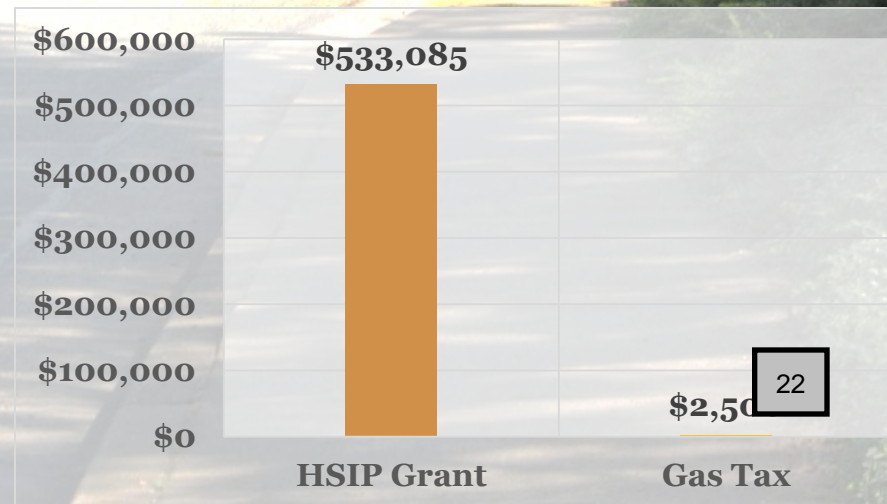
Clark Road Safety Enhancements

Clark Road between Bille and Wagstaff



Scope/Schedule

- ADA Ramp Upgrades
- Signal Upgrades
- Road micro-surfacing
- Center Two Way Left Turn Lane
- **Construction Underway**

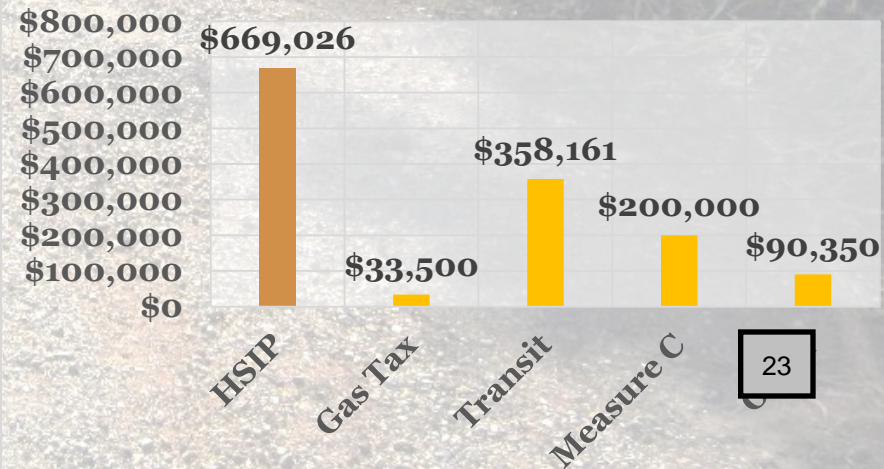


Measure C Pearson Rd Impr.

Pearson Road between Clark and Pentz

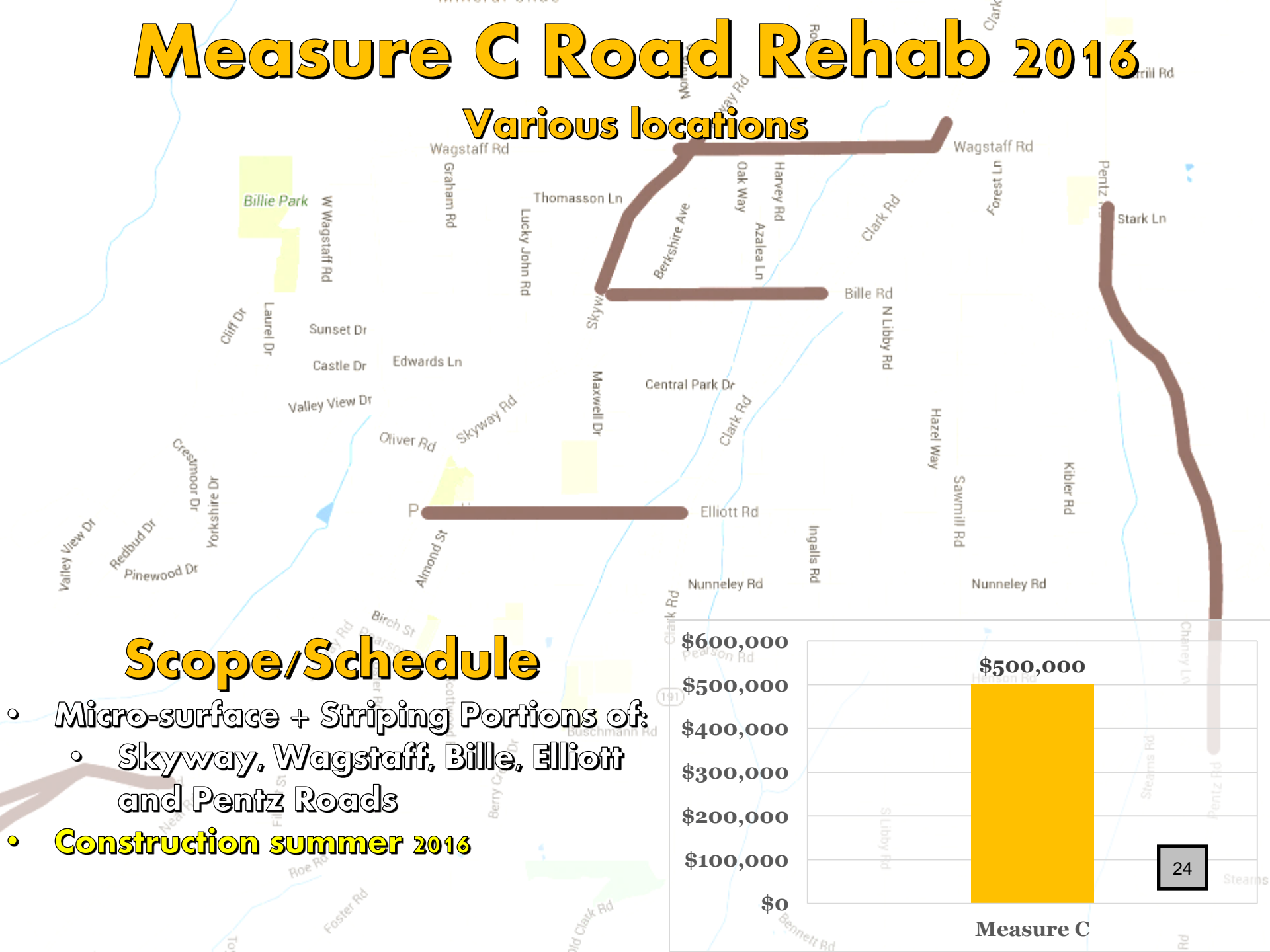
Scope/Schedule

- Widen shoulders
- Install bike lanes
- Improve drainage facilities
- Rehabilitate roadway
- **Construction summer 2016**



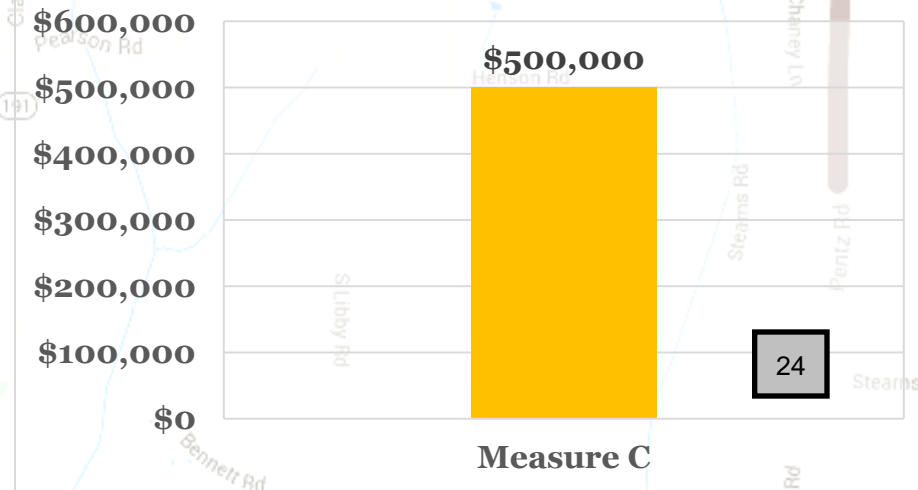
Measure C Road Rehab 2016

Various locations



Scope/Schedule

- Micro-surface + Striping Portions of:
 - Skyway, Wagstaff, Bille, Elliott and Pentz Roads
- Construction summer 2016

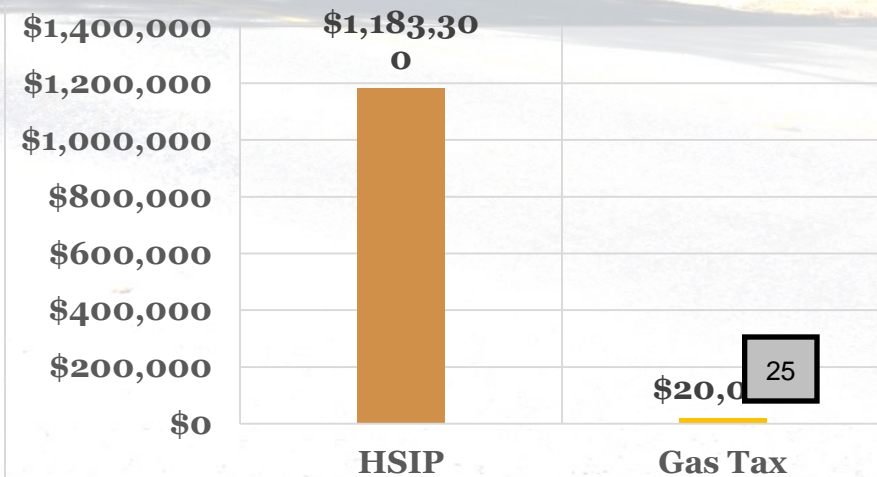


Cypress Curve Realignment

Clark Road between Adams and Forest Service

Scope/Schedule

- Widen shoulders
- Straighten curve
- Improve drainage facilities
- Reconstruct roadway
- **Construction fall 2016/ spring 2017**

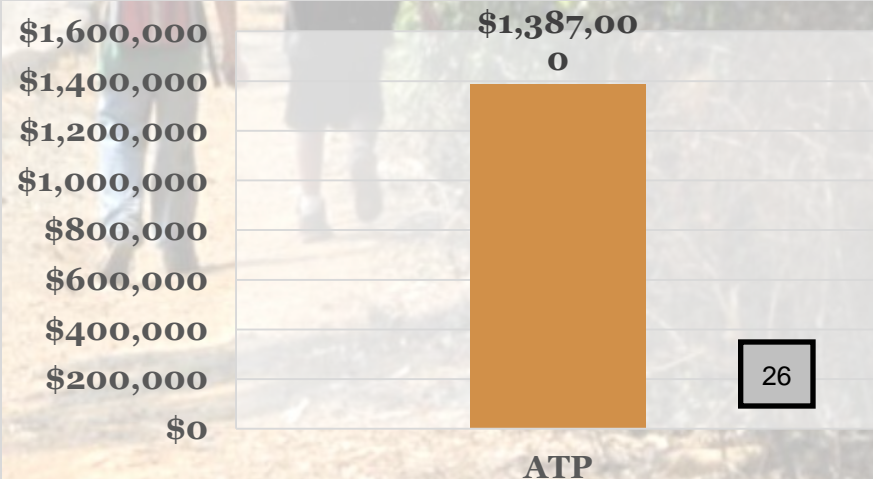


Pearson Rd SR2S Connectivity

Pearson Road between Skyway and Academy

Scope/Schedule

- Install sidewalks
- Improve drainage facilities
- **Construction fall 2016/ spring 2017**
- **Additional leveraging funds may be needed**



Skyway/Black Olive Signalization

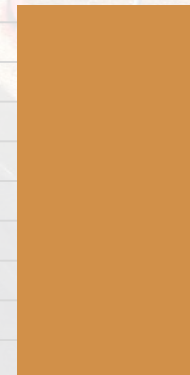


Scope/Schedule

- Install four-way traffic signal
- **Construction summer 2017**

\$500,000
\$450,000
\$400,000
\$350,000
\$300,000
\$250,000
\$200,000
\$150,000
\$100,000
\$50,000
\$0

\$470,900



HSIP

Maxwell Dr SR2S Project

Maxwell Drive between Elliott and Skyway



Scope/Schedule

- Install sidewalks
- Install bike lanes
- Improve drainage facilities
- **Construction summer 2017**
- **Additional leveraging funds will be needed for roadway rehab**

\$1,200,000

\$1,000,000

\$800,000

\$600,000

\$400,000

\$200,000

\$0

\$968,000

ATP

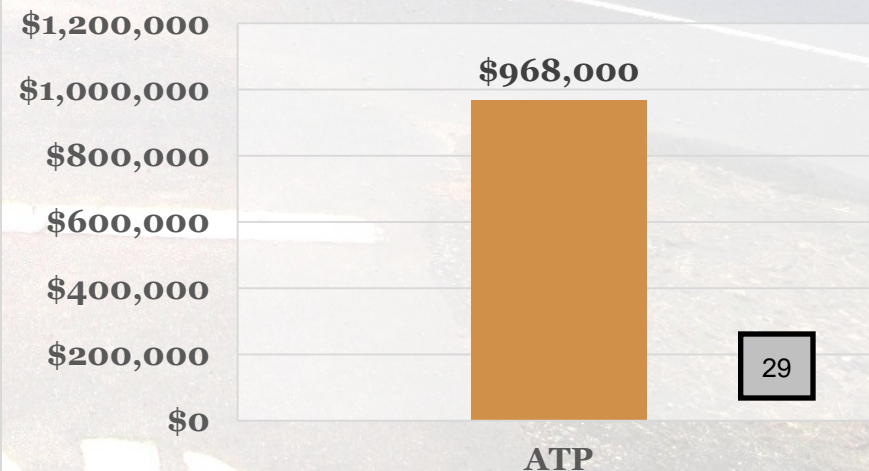
Memorial Trailway Enhancements

Trailway between Princeton and Pentz



Scope/Schedule

- Widen shoulders
- Install LED lights
- Install flashing beacons at crosswalks
- **Construction summer 2018**



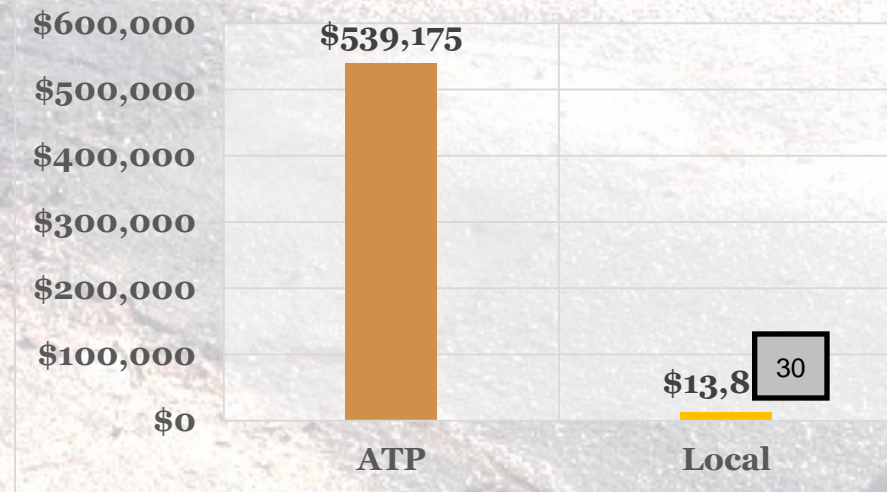
Downtown Equal Mobility Project

Skyway between Pearson and Elliott



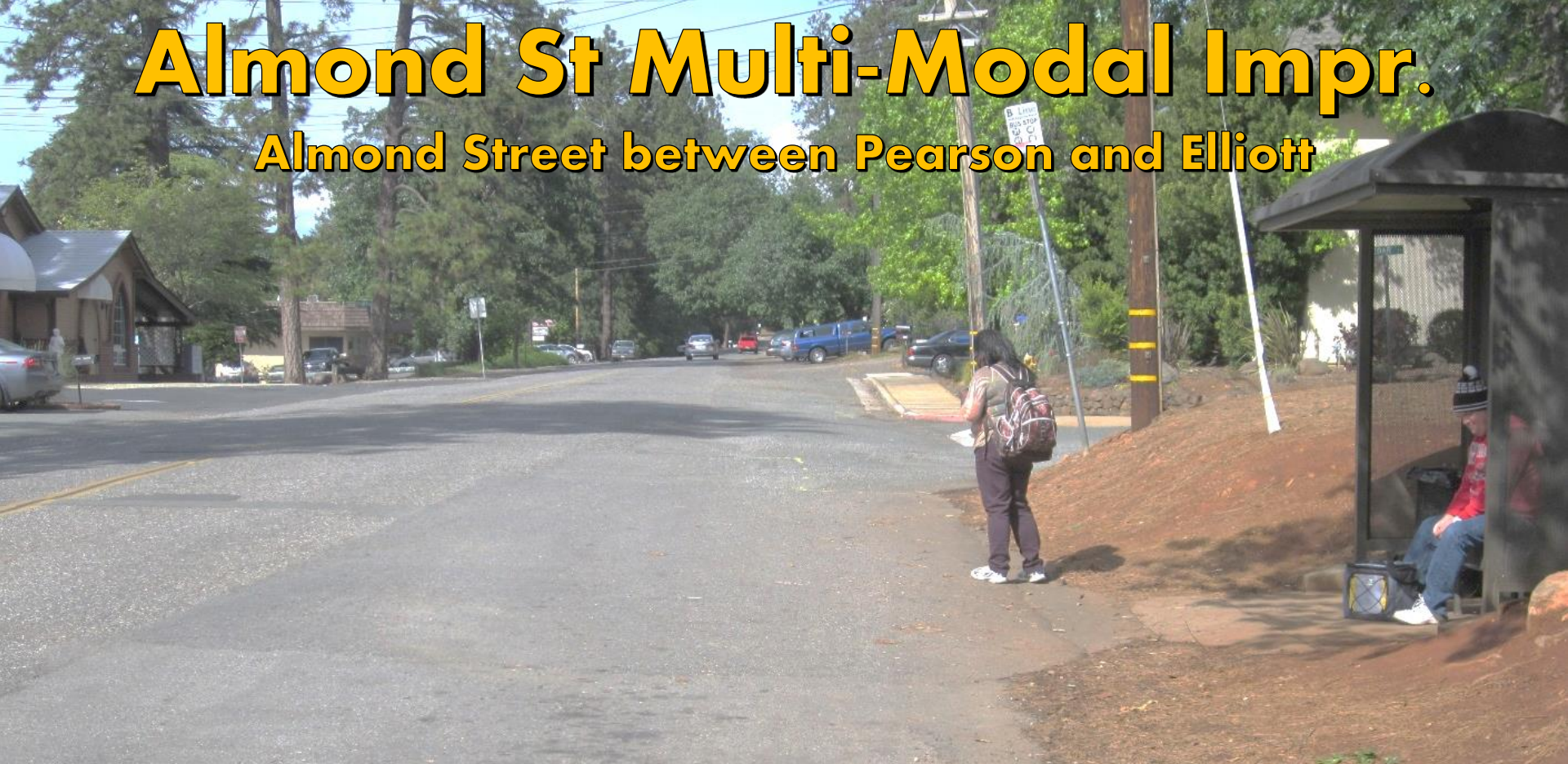
Scope/Schedule

- Replace non-compliant sidewalks
- Replace non-compliant driveways
- **Construction 2018**



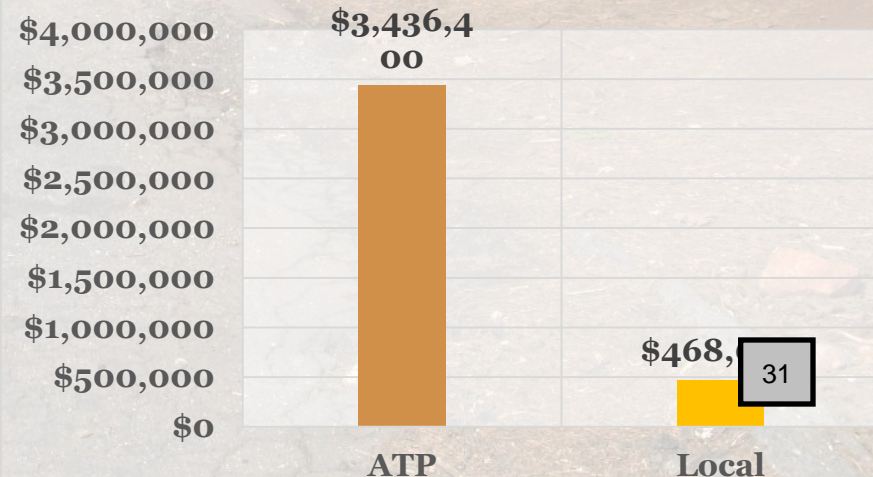
Almond St Multi-Modal Impr.

Almond Street between Pearson and Elliott



Scope/Schedule

- Construct sidewalks and bike lanes
- Improve drainage facilities
- Rehabilitate roadway
- **Construction 2019**
- **Additional leveraging funds will be needed**

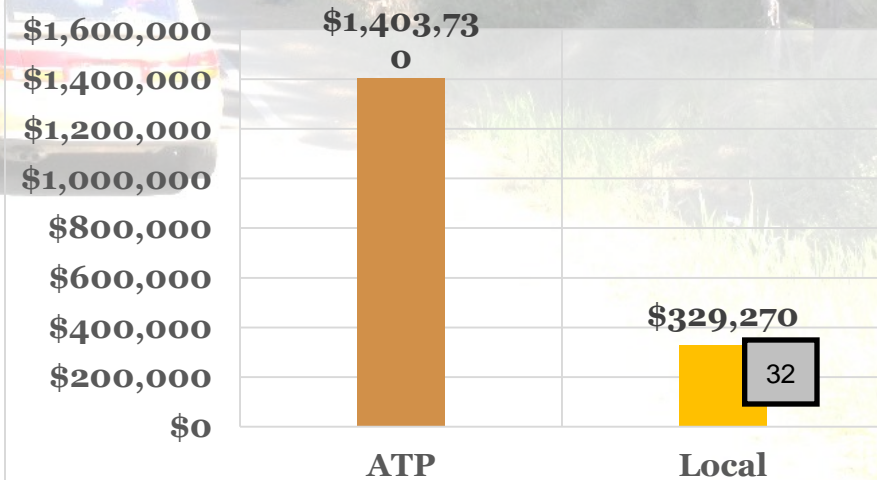


Ponderosa Elementary SR2S

Pentz Road between Bille and Wagstaff

Scope/Schedule

- Construct sidewalks and bike lanes
- Improve drainage facilities
- Rehabilitate roadway
- **Construction 2019**
- **Additional leveraging funds will be needed**



Construction Schedule

2016

**Clark Rd
Safety
Enhancement**

**Measure C
Pearson Rd**

**Measure C
Road Rehab**

2017

**Cypress
Curve
Realignment**

**Pearson Rd
SR2S**

**Skyway/Bla
ck Olive
Signal**

**Maxwell Dr
SR2S**

2018

**Memorial
Trailway
Class I
Enhancement**

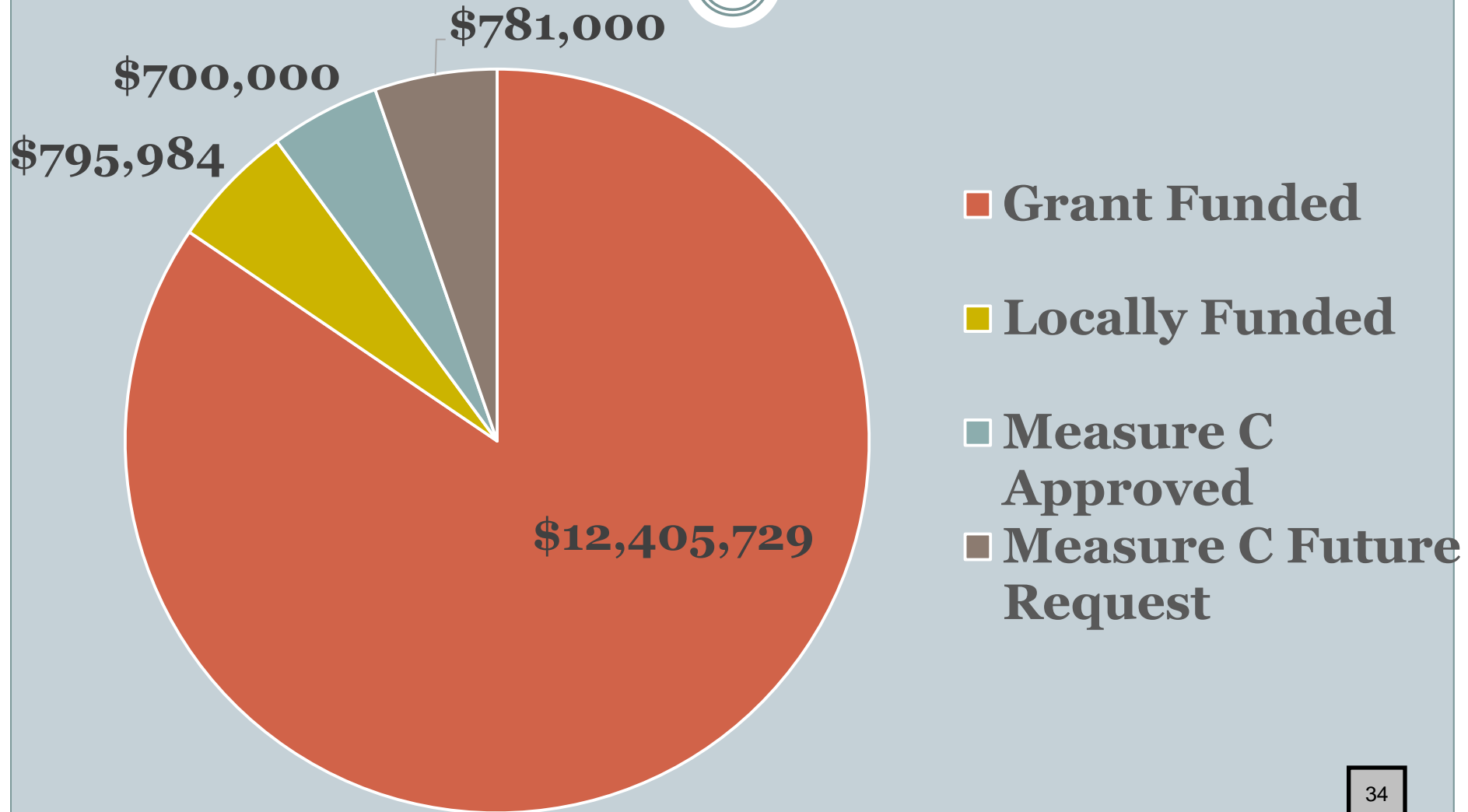
**Downtown
Paradise
Equal
Mobility
Project**

2019

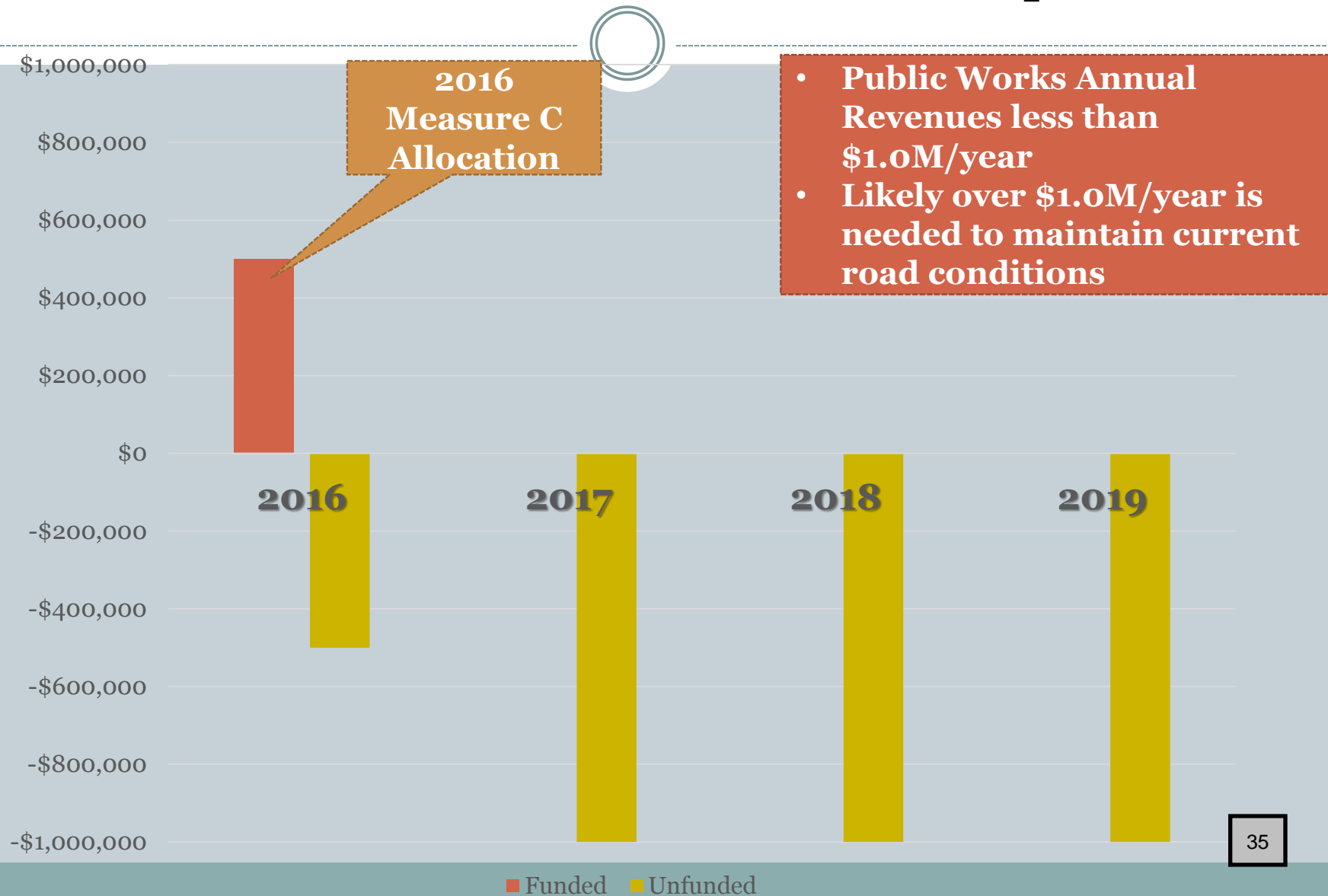
**Ponderosa
Elementary
SR2S
Project**

**Almond
Street Multi-
Modal
Improvement**

Project Funding Totals



Road Maintenance Projects



CIP Update Takeaway



- Leveraging funds continue to be needed.
- Road maintenance funds are non-existent as current gas tax is less than 1994 price per gallon rate.
- Town continues to be forced to scale projects downward due to rising construction costs.
- Safety and Active Transportation grants have enabled projects for new infrastructure which were once thought impossible

Questions

