



Town of Paradise

Town Council Meeting Agenda

6:00 P.M. – June 12, 2018

Date/Time: 2nd Tuesday of each month at 6:00 p.m.
Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Jody Jones
Vice Mayor, Greg Bolin
Council Member, Scott Lotter
Council Member, Melissa Schuster
Council Member, Mike Zuccolillo

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Dina Volenski
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Acting Chief of Police, Eric Reinbold

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Presentation on the Butte County Mosquito and Vector Control District by Matt Ball.
- 1f. Update on the latest Evacuation Plan and demonstration of Evacuation Zone Finder by Division Chief David Hawks.
- 1g. Presentation and Update on the Butte County Fire Safe Council by Phil John.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p5 Approve minutes of the May 8, 2018 Regular Town Council meeting.
- 2b. p13 Approve May 2018 cash disbursements in the amount of \$2,726,458.03.
- 2c. p21 Authorize the Town Manager to negotiate for the most reasonable cost to purchase (1) XG-1541-HA High Availability Netgate Security Gateway Appliance.
- 2d. p22 Award and approve agreement between Town of Paradise and Advanced Building Maintenance for Town Hall and Police Department janitorial services and authorize the Town Manager to execute the agreement to cover a four (4) year period from July 1, 2018 to June 30, 2022 as approved by the Town Attorney.
- 2e. p24 Award and approve agreement between Town of Paradise and Frank's Air Conditioning and Heating for the procurement and installation of a Heating and Cooling Split System and authorize the Town Manager to execute an agreement approved by the Town Attorney.
- 2f. p26 Award and approve agreement between Town of Paradise and Chico Electric of Chico, CA for the purchase and replacement of an automatic transfer switch and authorize the Town Manager to execute an agreement therefore as approved by the Town Attorney.
- 2g. p28 Review and file the 3rd Quarter Investment Report for the Fiscal Year Ended June 30, 2018.
- 2h. p33 Authorize the Town Manager to renew an agreement with Meyer's Police Canine Training to continue the monthly K9 maintenance training contract.
- 2i. p43 Award and approve agreement between Town of Paradise and Riebes Auto Parts of Paradise, CA for the procurement and installation of

a 14,000 lb fleet hoist and authorize the Town Manager to execute an agreement approved by the Town Attorney.

[2j.](#) p45 1. Declare the attached described items as surplus property; and, 2. Adopt Resolution No. 18-12, A Resolution of the Town Council of the Town of Paradise declaring certain Town Equipment to be surplus and obsolete and authorizing disposal through sale or donation by the Town Manager or her designee.

[2k.](#) p48 Adopt Resolution No. 18-13, A Resolution of the Town Council of the Town of Paradise approving the Updated 2017 Paradise/Upper Ridge Evacuation Plan as the official evacuation plan for town residents and guests.

[2l.](#) p68 1. Accept the donation of a Homak Tool Cart from Gary Satterfield and Jimmy Petit of Paradise Napa Auto Parts / Riebes to the Town of Paradise for the Public Works Department Fleet Division.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None.

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

[6a.](#) p69 Consider and file the information presented; and provide any alternative direction to staff concerning budget development. (Roll Call Vote)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a. p71 Consider designating a voting delegate and alternate(s) and providing direction to the Town's voting delegate regarding the League of California Cities proposed resolutions for the 2018 annual conference.

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

- Community Development Director

9. CLOSED SESSION

- 9a. Pursuant to Government Code Section 54957(b)(1), the Town Council will hold a closed session concerning the appointment of a Police Chief.
- 9b. Pursuant to Government Code section 54956.9(d)(1), the Town Council will hold a closed session with the Town Attorney Dwight L. Moore and Town Manager Lauren M. Gill relating to the following pending litigation:
- Town of Paradise vs. Gary E Richardson, et al. - County of Butte, Superior Court Case No. 17CV00180
- 9c. Pursuant to Government Code section 54957(b)(1) the Town Council will hold a closed session to consider amending and restating of the agreement between the Town of Paradise and Dwight L. Moore for Town Attorney services.

10. ADJOURNMENT

- 10a. Adjourn to June 26, 2018 at 3:00 p.m., Paradise Town Hall, 5555 Skyway, Paradise, CA for the purpose of holding a regular adjourned meeting pursuant to Government Code Section 54955.

| | |
|--|-----|
| STATE OF CALIFORNIA) COUNTY OF BUTTE) | SS. |
| <p>I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:</p> <p>_____</p> | |
| <p>_____</p> <p>TOWN/ASSISTANT TOWN CLERK SIGNATURE</p> | |

**MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – May 08, 2018**

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Jones at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Bolin.

COUNCIL MEMBERS PRESENT: Greg Bolin, Scott Lotter, Melissa Schuster, Mike Zuccolillo and Jody Jones, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director Gina Will, Public Works Director/Town Engineer Marc Mattox, Administrative Analyst Colette Curtis, Business and Housing Services Director Kate Anderson, Acting Police Chief Eric Reinbold, Information Technology Manager Josh Marquis and Community Development Director Craig Baker.

- 1a. The presentation of the Measure C Thank You Video was presented by Kirk Trostle, Vice Chair of the Measure C Oversight Committee.
- 1b. The proclamation recognizing National Police Week, May 13-19, 2018 was accepted by Acting Police Chief Reinbold. (180-40-26)
- 1c. The proclamation recognizing Public Service Recognition Week, May 6-12, 2018 was accepted by Town Manager Lauren Gill. (180-40-26)
- 1d. Town Council recognitions of Employee Service to the Town of Paradise were presented by Mayor Jody Jones. (630-20-22)

10 years

Kathleen Anderson - Business & Housing
Martha Besseghini - Police Department
Shirley Kamm - Police Department/Animal Control
Eric Reinbold - Police Department

5 Years

Steven Bertagna - Police Department
Manuel Ayala - Police Department
Marc Mattox - Public Works/Engineering

- 1e. Town of Paradise Employees of the Year was presented by Town Manager Lauren Gill.
 - Chris Nicoletti - Fleet Maintenance Shop Foreman
 - Gina Will - Administrative Services Director/Town Treasurer

- 1f. The Business License Demonstration was presented by Josh Marquis, Information Technology Manager.
- 1g. The Northern Recycling and Waste Services (NRWS) 2017 Annual Report and demonstration of the new Waste Wizard program was presented by Doug Speicher and Jennifer Arbuckle of NRWS. (940-10-020)

2. CONSENT CALENDAR

Council Member Zuccolillo requested that item 2e be removed from the consent calendar due to a potential conflict of interest.

MOTION by Bolin, seconded by Lotter, approved all consent calendar items 2a-2d as presented. Roll call vote was unanimous.

- 2a. Approved minutes of the April 11, 2018 Regular Town Council Meeting
- 2b. Approved April 2018 cash disbursements in the amount of \$1,188,282.81. (310-10-032)
- 2c. Approved the MOU between the County of Butte and the Town of Paradise for use of, Onsolve LLC, the countywide mass notification system, also known as Reverse 911. This system replaces the previous software provider and provides an even greater quality of service to the public. (510-20-193, 420-30-008)
- 2d. Authorized the Town Manager to award a contract after negotiating for the most reasonable costs for Dragon Law Enforcement Software according to Paradise Municipal Code Section 2.45.070 G.
- 2e. Item removed from consent calendar.

3. ITEMS REMOVED FROM CONSENT CALENDAR

Council Member Zuccolillo left the dais at 6:57 p.m.

- 2e. **MOTION by Bolin, seconded by Schuster**, Town Council authorized the Town Manager to execute 1) An amended agreement between the Town of Paradise and Safeway, Inc., to pay the cost for Michael Baker International to provide additional required environmental review associated with Safeway's development project applications; and, 2) An amended agreement between the Town of Paradise and environmental consultants Michael Baker International relating to the additional required environmental review associated with the Safeway's project's environmental document(s). Roll call vote was unanimous with Zuccolillo absent and not voting. (510-20-157, 510-20-158)

Council Member Zuccolillo returned to the dais at 6:57 p.m.

4. PUBLIC COMMUNICATION

1. Ward Habriel commented on transparency in the Town of Paradise and how it is being done better; he attended the Measure C event and was disappointed with the limited amount of public at the event; he thinks that people should recognize how the Measure C spending plan has actually worked and that the Town needs to do more promotion to involve the public, to draw them in and show them the benefit of Measure C. Mr. Habriel has also received comments that Eric should be the chief.

2. Lynn Hansen stated that she supported the Town of Paradise being represented by the Police Department at the monthly meetings of the Human Relations Network in Butte County.

3. Wayne Medley thanked the Town Council for listening to his concerns, taking action on some of his requests and putting up reflective markers on Wagstaff Rd.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

6a. **MOTION by Lotter, seconded by Schuster**, waived the second reading of the entire Town Ordinance No. 569 and approved reading by title only; and, 2. Adopted Town of Paradise Ordinance No. 569, extending the one-half percent Transactions and Use Tax "Measure C" for a period of ten years to maintain Town services such as Police, Fire, Roads and Animal Control. Ayes of Bolin, Lotter, Schuster and Mayor Jones. Noes of Zuccolillo. Motion passed four to one.

6b. Town Clerk Volenski provided a brief overview of the November 6, 2018 election process and requested the Town Council approve the resolutions, appoint two Council Members to file a single written argument in favor of the Town Ballot measure and review the proposed new wording to be placed on the ballot.

1. Ward Habriel asked if the measure was for one-half percent or half a cent? He stated that it is still confusing and most of the community is negative about the measure because people don't understand, as well as they should, why this should be continued. Mr. Habriel stated that the people who don't want it are loud, vocal, negative and are hard to turn. There is still work to do and he wants to keep the item in the forefront.

Attorney Moore asked to add five words to the new proposed wording on the ballot measure which would read:

To preserve Town of Paradise police protection, fire suppression, road improvements, animal control and other services, with required review by the citizen oversight committee; shall the Town's existing temporary half percent transactions and use tax be extended for ten years to March 31, 2031 **pursuant to Ordinance No. 569?** (Projected tax revenues are \$1.4 million per year.)

MOTION by Lotter, seconded by Bolin to approve the following resolutions with one roll call vote:

1. Adopted Resolution No. 18-08, A Resolution Calling and Giving Notice for the Holding of a General Municipal Election for the Election of Two Council Members and For Submission to the Voters a Question Relating to Approval of Ordinance No.569, An Ordinance of the Town Council of the Town of Paradise Extending, Subject to Voter Approval, The Town's Existing General Transaction and Use Tax for an additional Ten Years to March 31, 2031, Pursuant to Revenue & Taxation code Section 7251 et seq. Roll call vote was unanimous. (530-10-55, 530-10-56, 540-16-138)

2. Adopted Resolution No 18-09, A Resolution of the Town Council of the Town of Paradise Requesting the Supervisors of the County of Butte to Consolidate a General Municipal Election to be held on November 6, 2018, with the Statewide General Election to be held on that Date for the Election of two (2) Town Council Members; and, For Submission to the Voters a Question Relating to Approval of Ordinance No. 569, An Ordinance Extending, Subject to Voter Approval, the Town's Existing General Transaction and Use Tax for an Additional Ten Years to March 31, 2013, Pursuant to Revenue & Taxation Code Sections 7251 Et.Seq. Roll call vote was unanimous. (530-10-55, 530-10-56, 540-16-138)

3. Adopted Resolution No. 18-10, A Resolution of the Town Council of the Town of Paradise, California Adopting Regulations for Candidates for Elective Office Pertaining to Candidate Statements submitted to the Voters at a General or Special Municipal Election. Roll call vote was unanimous. (530-10-055)

4. Adopted Resolution No. 18-11, A Resolution of the Town Council of the Town of Paradise, California, Setting Priorities for Filing Written Arguments and Rebuttals, directing the Town Attorney to Prepare an Impartial Analysis. Roll call vote was unanimous. (530-10-55, 530-10-56, 540-16-138)

After the vote, Town Clerk Volenski asked the Town Council to appoint two Council Members to write the Written Argument in favor of the Town Ballot Measure. Council Member Lotter nominated Mayor Jones and Vice Mayor Bolin to write the written argument in favor of the Town Ballot Measure. An amendment was made to Resolution No. 18-11 appointing Mayor Jones and Vice Mayor Bolin to File the Written Argument in favor of the Town Ballot Measure.

- 6c. Town Engineer Marc Mattox provided the Town Council with an overview of the proposed changes to the Skyway and Clark Road intersection which includes removing the yield turning movement for northbound Clark Road converging to Skyway by installing new signal controlled right turn poles and indicators. Overall benefits of the changes will improve the level of service for Vicinity side streets such as Bader Mine Road and area

businesses and will improve safety by removing a merge/yield/terminating lane condition. The total estimated cost of the project is \$21,845 and will come from previously budgeted "Repair and Maintenance Services" identified in the FY 17/18 Public Works streets/gas tax budget.

MOTION by Zuccolillo, seconded by Lotter, authorized staff to issue a Notice to Proceed for Bear Electrical Solutions, the Town's signal maintenance on-call contractor, to perform signal modifications at the Skyway and Clark Road intersection to improve intersection and vehicular operations. Roll call vote was unanimous. (950-40-041)

Mayor Jones took a recess at 7:29 p.m. and resumed the meeting at 7:35 p.m.

- 6d. **MOTION by Lotter, seconded by Bolin** 1. Filed the Financial information presented to the Town Council; and, 2. Approved 2017/18 recommended budget adjustments relating to Measure C funds. Roll call vote was unanimous. (340-40-15, 395-70-17)

Council Member Zuccolillo left the dais at 7:42 p.m. due to a potential conflict of interest.

- 6e. Town Engineer Marc Mattox provided Council with an overview of the Downtown Paradise Equal Mobility Project which was awarded by the Active Transportation Program Grant in October, 2015. The purpose of the grant was to increase ADA compliance by replacing non-compliant driveways, replacing asphalt "sidewalks" and removing potential tripping hazards. The design was completed by Bennett Engineering in 2017 and on April 10, 2018 the Town Council authorized advertisement for bids. Four bids for the project were received on Monday, May 7, 2018 with an additive bid option modifying work hours from daytime work to nighttime work. (950-40-035, 510-20-194)

Town staff requested that the Town Council award the contract to ST Rhodes Construction of Redding, CA in the amount of their bid of \$497,926 and consider impacts of awarding the additive bid for night work.
Option 1 - (Base Bid Only) = \$522,926 Contract & Contingency
Option 2 - (Night work) = \$545,926 Contract & Contingency

After discussion, the Town Council determined that the night work option was most beneficial to the businesses on Skyway, because there would be less impact on traffic and the businesses. There would be some noise to the residence in the area. The job is to be completed within 25 working days.

MOTION by Lotter, seconded by Bolin, awarded a contract for the Downtown Paradise Equal Mobility Project. Contract No. 16-03 State Project No. ATPL 5425 (034) to ST. Rhodes Construction of Redding, choosing Option 2 – Night work, for a total cost of \$545,926. Roll call vote was unanimous with Zuccolillo absent and not voting.

Council Member Zuccolillo returned to the dais at 8:03 p.m.

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a. Council Member Zuccolillo requested the Town Council discuss and adopt Resolution No. 18-___, A Resolution of the Town Council of the Town of Paradise Opposing the California Values Act (SB54) and the Immigrant Worker Protection Act (AB450) Due to Conflict with Federal Legislation (Zuccolillo)

Council Member Zuccolillo stated that there has been a growing movement in California regarding SB54 and AB450 and its impacts on Public Safety, concerning Sanctuary Cities and the legislation around it. When State and Federal laws differ with each other, there's conflict in trying to figure out what the Town can and can't do. Council Member Zuccolillo stated that Butte County recently adopted a resolution; he worked with the Town Manager to create a similar resolution and asked the Council to support it.

Council Member Lotter was disappointed to see the resolution on the agenda and does not think there is any benefit to the Town; he thinks it is a divisive political issue and that the Sheriff would be the agency to call Immigration; he thinks that the Town needs to focus on filling potholes, keeping the streets/roads safe and delivering services to the community. He does not support the resolution.

Council Member Schuster thinks the resolution is divisive and polarizing and that asking the Council to take a position on one side of the aisle is not the Council's job or appropriate. Council Member Schuster stated that she was troubled that Council Member Zuccolillo voted against allowing the citizens to voice their opinion through the voting process and then asking the Council to establish a political stance on behalf of the citizens feels like it is an attempt to politicize the Council. She does not support the resolution

Council Member Bolin stated that he has been watching this issue across the State, and is disappointed in what Sacramento did and thinks the Town of Paradise is affected by what the State does. The Town is not exempt from what happens in other counties, and he thinks the timing is not right. He wants to watch and see what other counties do and does not want to get into a lawsuit or fight with the Federal Government. He does not think the timing is right and does not support the resolution.

Mayor Jones stated that she ran for Town Council because it is a non-partisan body and was drawn to the job to make the town better and do good things for the residents; the Town is not about national politics. This is an issue between the Federal Government and the State Government and does not think the Town of Paradise should get involved in it. Immigration laws are not made by cities and towns and it is not in the best interest of Paradise to pass this resolution. She does not support the resolution.

Council Member Zuccolillo withdrew the request due to a lack of support. (580-10-053, 550-30-01)

7b. Council reports on committee representation

Council Member Bolin attended the Measure C Appreciation Day.

Council Member Lotter attended the Measure C Appreciation Day, LAFCO meeting and Community Leaders breakfast.

Council Member Schuster attended the Shasta Cascade Wonderland Tourism Summit, Butte County Mosquito and Vector Control District, Tourism Business Improvement District Strategic Planning Session, Measure C Appreciation Day, Gold Nugget Day Parade and Blue Zones meeting.

Council Member Zuccolillo attended the Community Leaders breakfast and judged at the Gold Nugget Parade.

Mayor Jones attended Butte County Association of Governments, Butte County Air Quality Management District, Annual Disaster Council meeting, Measure C Appreciation Day, Gold Nugget Days and Community Leaders Breakfast

c. Future Agenda Items - None

8. STAFF COMMUNICATION

Town Manager Report – Manager Gill announced that she had received four letters from Assembly Member Gallagher, on behalf of the Town of Paradise, in support of our sewer project: State Water Resources Control Board, California Environmental Protection Agency, California Department of Water Resources and California Infrastructure and Economic Development Bank. Emails were received from Laura Paige from Congressman LaMalfa's office and Senator Neilson is working on the issue too.

Community Development Director Craig Baker reported on the following projects: Safeway Black Olive Village Project, Lynn's Optimo, Mamma Celeste's Gastropub and Pizzeria, Woodview Retirement Cottages, Gleason parcel map, Children Community Charter School, Meehos, Jack in the Box, General Plan Amendment Rezone application, Bank of the West demolition and Achieve Charter School.

Marc Mattox announced that Friday, May 11, 2018 is the conclusion of the Safe Routes to School project and that green bracelets were made from the grant funding.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Jones adjourned the Council meeting at 8:25 p.m.

Date Approved:

By:

Attest:

Jody Jones, Mayor

Dina Volenski, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
MAY 1, 2018 -MAY 31, 2018

May 1, 2018 - May 31, 2018

| Check Date | Pay Period End | DESCRIPTION | AMOUNT |
|-------------------------|----------------|--|--------------|
| 05/04/18 | 04/29/18 | Net Payroll - Direct Deposits & Checks | \$122,429.92 |
| 05/18/18 | 05/13/18 | Net Payroll - Direct Deposits & Checks | \$119,332.75 |
| TOTAL NET WAGES PAYROLL | | | \$241,762.67 |

Accounts Payable

| | |
|--|------------------------------|
| PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC. | \$240,205.47 |
| OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC. | \$2,244,489.89 |
| TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached) | <u>\$2,484,695.36</u> |
| GRAND TOTAL CASH DISBURSEMENTS | <u><u>\$2,726,458.03</u></u> |

APPROVED BY: _____
LAUREN GILL, TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|------------------------------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| AP - US Bank TOP AP Checking | | | | | | | | | |
| <u>Check</u> | | | | | | | | | |
| 71979 | 05/01/2018 | Open | | | Accounts Payable | EVERBANK COMMERCIAL FINANCE, INC | \$906.47 | | |
| 71980 | 05/01/2018 | Open | | | Accounts Payable | HONEYWELL, JANICE, J. | \$955.41 | | |
| 71981 | 05/01/2018 | Open | | | Accounts Payable | JEFFORDS, ROBERT, D. | \$478.07 | | |
| 71982 | 05/01/2018 | Open | | | Accounts Payable | MOORE, DWIGHT, L. | \$14,076.00 | | |
| 71983 | 05/01/2018 | Open | | | Accounts Payable | Pacific Excavation | \$301,477.28 | | |
| 71984 | 05/01/2018 | Open | | | Accounts Payable | SBA Monarch Towers III LLC | \$136.85 | | |
| 71985 | 05/01/2018 | Open | | | Accounts Payable | TAZZARI-DINEEN, GABRIELA | \$842.31 | | |
| 71986 | 05/01/2018 | Open | | | Accounts Payable | US BANCORP OFFICE EQUIP FINANCE SERVICES | \$10,992.77 | | |
| 71987 | 05/04/2018 | Open | | | Accounts Payable | ICMA 457 - VANTAGEPOINT | \$350.00 | | |
| 71988 | 05/04/2018 | Open | | | Accounts Payable | STATE DISBURSEMENT UNIT | \$194.76 | | |
| 71989 | 05/04/2018 | Open | | | Accounts Payable | Aflac | \$189.92 | | |
| 71990 | 05/04/2018 | Open | | | Accounts Payable | BLOOD SOURCE | \$58.00 | | |
| 71991 | 05/04/2018 | Open | | | Accounts Payable | Met Life | \$8,131.61 | | |
| 71992 | 05/04/2018 | Open | | | Accounts Payable | OPERATING ENGINEERS | \$840.00 | | |
| 71993 | 05/04/2018 | Open | | | Accounts Payable | PARADISE POLICE OFFICERS ASSOCIATION | \$2,209.48 | | |
| 71994 | 05/04/2018 | Open | | | Accounts Payable | SUN LIFE INSURANCE | \$4,534.92 | | |
| 71995 | 05/04/2018 | Open | | | Accounts Payable | SUPERIOR VISION SVC NGLIC | \$656.90 | | |
| 71996 | 05/04/2018 | Open | | | Accounts Payable | TOP CONFIDENTIAL MID MGMT ASSOCIATION | \$100.00 | | |
| 71997 | 05/10/2018 | Open | | | Accounts Payable | ADVANCED DOCUMENT CONCEPTS | \$44.18 | | |
| 71998 | 05/10/2018 | Open | | | Accounts Payable | AgendaPal Corporation | \$399.00 | | |
| 71999 | 05/10/2018 | Open | | | Accounts Payable | ALLIANT INSURANCE | \$1,446.00 | | |
| 72000 | 05/10/2018 | Open | | | Accounts Payable | ARAMARK UNIFORM SERV. INC. | \$56.46 | | |
| 72001 | 05/10/2018 | Open | | | Accounts Payable | Bertagna, Steve | \$736.00 | | |
| 72002 | 05/10/2018 | Open | | | Accounts Payable | Big O Tires | \$455.65 | | |
| 72003 | 05/10/2018 | Open | | | Accounts Payable | BUTTE COUNTY PUBLIC HEALTH DEPARTMENT - CHICO | \$1,125.00 | | |
| 72004 | 05/10/2018 | Open | | | Accounts Payable | BUTTE REGIONAL TRANSIT | \$1,105.50 | | |
| 72005 | 05/10/2018 | Open | | | Accounts Payable | Cal Signal Corp | \$156.46 | | |
| 72006 | 05/10/2018 | Open | | | Accounts Payable | CHICO ELECTRIC | \$204.98 | | |
| 72007 | 05/10/2018 | Open | | | Accounts Payable | CHICO IMMEDIATE CARE | \$615.00 | | |
| 72008 | 05/10/2018 | Open | | | Accounts Payable | Chollet Films, Inc. | \$600.00 | | |
| 72009 | 05/10/2018 | Open | | | Accounts Payable | CLARK ROAD ANIMAL HOSPITAL | \$35.70 | | |
| 72010 | 05/10/2018 | Open | | | Accounts Payable | CLEANING CONNECTION, THE | \$400.00 | | |
| 72011 | 05/10/2018 | Open | | | Accounts Payable | COMCAST CABLE | \$76.01 | | |
| 72012 | 05/10/2018 | Open | | | Accounts Payable | Cursor Control Inc. | \$1,500.00 | | |
| 72013 | 05/10/2018 | Open | | | Accounts Payable | DEPARTMENT OF FORESTRY & FIRE PROTECTION | \$904,989.49 | | |
| 72014 | 05/10/2018 | Open | | | Accounts Payable | DURHAM PENTZ TRUCK CENTER | \$6,089.27 | | |
| 72015 | 05/10/2018 | Open | | | Accounts Payable | EMPLOYMENT DEVELOPMENT DEPARTMENT | \$1,919.00 | | |
| 72016 | 05/10/2018 | Open | | | Accounts Payable | ENTERPRISE FM TRUST | \$1,156.82 | | |
| 72017 | 05/10/2018 | Open | | | Accounts Payable | EVERGREEN JANITORIAL SUPPLY, INC. | \$231.25 | | |

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 72018 | 05/10/2018 | Open | | | Accounts Payable | FEATHER RIVER HOSPITAL | \$176.00 | | |
| 72019 | 05/10/2018 | Open | | | Accounts Payable | HELENA SPECIALTY PRODUCTS | \$136.04 | | |
| 72020 | 05/10/2018 | Open | | | Accounts Payable | HUDSON'S APPLIANCE CENTER | \$89.00 | | |
| 72021 | 05/10/2018 | Open | | | Accounts Payable | HUNTERS PEST CONTROL | \$55.00 | | |
| 72022 | 05/10/2018 | Open | | | Accounts Payable | I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP | \$17,752.42 | | |
| 72023 | 05/10/2018 | Open | | | Accounts Payable | INLAND BUSINESS MACHINES | \$18.61 | | |
| 72024 | 05/10/2018 | Open | | | Accounts Payable | KNIFE RIVER CONSTRUCTION | \$1,393.15 | | |
| 72025 | 05/10/2018 | Open | | | Accounts Payable | KP Research Services, Inc. | \$2,019.14 | | |
| 72026 | 05/10/2018 | Open | | | Accounts Payable | L.N. CURTIS & SONS | \$387.90 | | |
| 72027 | 05/10/2018 | Open | | | Accounts Payable | MacNeill, Sam | \$120,428.27 | | |
| 72028 | 05/10/2018 | Open | | | Accounts Payable | Meyers Police Canine Training | \$600.00 | | |
| 72029 | 05/10/2018 | Open | | | Accounts Payable | MID VALLEY TITLE & ESCROW | \$40,000.00 | | |
| 72030 | 05/10/2018 | Open | | | Accounts Payable | MID VALLEY TITLE & ESCROW | \$295.00 | | |
| 72031 | 05/10/2018 | Open | | | Accounts Payable | Mt Shasta Spring Water Co., Inc | \$95.74 | | |
| 72032 | 05/10/2018 | Open | | | Accounts Payable | MUNICIPAL CODE CORP | \$384.00 | | |
| 72033 | 05/10/2018 | Open | | | Accounts Payable | NORTHERN RECYCLING & WASTE SERVICES, INC. | \$7,380.98 | | |
| 72034 | 05/10/2018 | Open | | | Accounts Payable | O'REILLY AUTO PARTS | \$763.12 | | |
| 72035 | 05/10/2018 | Open | | | Accounts Payable | OFFICE DEPOT ACCT#36233169 | \$299.28 | | |
| 72036 | 05/10/2018 | Open | | | Accounts Payable | PACIFIC GAS & ELECTRIC | \$86.43 | | |
| 72037 | 05/10/2018 | Open | | | Accounts Payable | PARADISE AUTO BODY | \$2,107.70 | | |
| 72038 | 05/10/2018 | Open | | | Accounts Payable | PARADISE IRRIGATION DIST | \$713.08 | | |
| 72039 | 05/10/2018 | Open | | | Accounts Payable | Paradise Post - Sub | \$99.05 | | |
| 72040 | 05/10/2018 | Open | | | Accounts Payable | PARADISE SANITATION COMPANY | \$750.00 | | |
| 72041 | 05/10/2018 | Open | | | Accounts Payable | PEERLESS BUILDING MAINT | \$880.00 | | |
| 72042 | 05/10/2018 | Open | | | Accounts Payable | PLATT ELECTRIC SUPPLY | \$100.24 | | |
| 72043 | 05/10/2018 | Open | | | Accounts Payable | Precision Wireless Service | \$2,240.00 | | |
| 72044 | 05/10/2018 | Open | | | Accounts Payable | SAFARILAND, LLC | \$1,345.72 | | |
| 72045 | 05/10/2018 | Open | | | Accounts Payable | Spherion Staffing | \$762.84 | | |
| 72046 | 05/10/2018 | Open | | | Accounts Payable | STATEWIDE TRAFFIC SAFETY & SIGNS INC | \$737.63 | | |
| 72047 | 05/10/2018 | Open | | | Accounts Payable | SUTTER BUTTES COMMUNICATIONS, INC. | \$610.88 | | |
| 72048 | 05/10/2018 | Open | | | Accounts Payable | The Lead Detective Agency, Jeff, Van Slooten | \$1,175.00 | | |
| 72049 | 05/10/2018 | Open | | | Accounts Payable | THOMAS ACE HARDWARE - ENG. DEPT. | \$554.61 | | |
| 72050 | 05/10/2018 | Open | | | Accounts Payable | THOMAS ACE HARDWARE - FIRE DEPT. | \$54.30 | | |
| 72051 | 05/10/2018 | Open | | | Accounts Payable | THOMAS ACE HARDWARE - MOTORPOOL | \$51.63 | | |
| 72052 | 05/10/2018 | Open | | | Accounts Payable | THOMAS ACE HARDWARE - POLICE DEPT. | \$12.06 | | |
| 72053 | 05/10/2018 | Open | | | Accounts Payable | THOMAS HYDRAULIC & HARDWARE SUPPLY, INC. | \$366.95 | | |
| 72054 | 05/10/2018 | Open | | | Accounts Payable | What 2 Cut | \$19.29 | | |
| 72055 | 05/18/2018 | Open | | | Accounts Payable | ICMA 457 - VANTAGEPOINT | \$350.00 | | |
| 72056 | 05/18/2018 | Open | | | Accounts Payable | STATE DISBURSEMENT UNIT | \$194.76 | | |
| 72057 | 05/24/2018 | Open | | | Accounts Payable | A Stitch Above Embroidery & Shirt Printing | \$569.96 | | |

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 72058 | 05/24/2018 | Open | | | Accounts Payable | ACCELA, INC. | \$52,246.01 | | |
| 72059 | 05/24/2018 | Open | | | Accounts Payable | ACCESS INFORMATION PROTECTED | \$86.31 | | |
| 72060 | 05/24/2018 | Open | | | Accounts Payable | AIRGAS SAFETY, INC. | \$652.67 | | |
| 72061 | 05/24/2018 | Open | | | Accounts Payable | APEX FENCE CO., INC. | \$2,800.00 | | |
| 72062 | 05/24/2018 | Open | | | Accounts Payable | ARAMARK UNIFORM SERV. INC. | \$56.46 | | |
| 72063 | 05/24/2018 | Open | | | Accounts Payable | Asbury Environmental Services | \$134.69 | | |
| 72064 | 05/24/2018 | Open | | | Accounts Payable | AT&T & CALNET3 - CIRCUIT LINES | \$1,044.68 | | |
| 72065 | 05/24/2018 | Open | | | Accounts Payable | B B Creative Arts | \$43.10 | | |
| 72066 | 05/24/2018 | Open | | | Accounts Payable | BACKGROUNDS & MORE | \$325.00 | | |
| 72067 | 05/24/2018 | Open | | | Accounts Payable | BASIC LABORATORY | \$949.00 | | |
| 72068 | 05/24/2018 | Open | | | Accounts Payable | BEARING BELT CHAIN CO. | \$17.92 | | |
| 72069 | 05/24/2018 | Open | | | Accounts Payable | Bender Rosenthal, Inc. | \$3,818.19 | | |
| 72070 | 05/24/2018 | Open | | | Accounts Payable | Big O Tires | \$176.00 | | |
| 72071 | 05/24/2018 | Open | | | Accounts Payable | Biometrics4ALL, Inc | \$20.25 | | |
| 72072 | 05/24/2018 | Open | | | Accounts Payable | Bob I Becker Contracting | \$56,050.00 | | |
| 72073 | 05/24/2018 | Open | | | Accounts Payable | Borgman, Anthony | \$276.00 | | |
| 72074 | 05/24/2018 | Open | | | Accounts Payable | BURTON'S FIRE, INC. | \$189.76 | | |
| 72075 | 05/24/2018 | Open | | | Accounts Payable | BUTTE CO RECORDER | \$20.00 | | |
| 72076 | 05/24/2018 | Open | | | Accounts Payable | CALIFORNIA STATE DEPARTMENT OF JUSTICE | \$1,079.00 | | |
| 72077 | 05/24/2018 | Open | | | Accounts Payable | CARRIGAN, GERALD | \$510.00 | | |
| 72078 | 05/24/2018 | Open | | | Accounts Payable | CHICO ELECTRIC | \$170.00 | | |
| 72079 | 05/24/2018 | Open | | | Accounts Payable | CLARK ROAD ANIMAL HOSPITAL | \$12.00 | | |
| 72080 | 05/24/2018 | Open | | | Accounts Payable | COLYER VET SERVICE | \$18.00 | | |
| 72081 | 05/24/2018 | Open | | | Accounts Payable | COMCAST CABLE | \$306.01 | | |
| 72082 | 05/24/2018 | Open | | | Accounts Payable | COMPANIONS ANIMAL HOSPITAL | \$3.00 | | |
| 72083 | 05/24/2018 | Open | | | Accounts Payable | CRAIG DREBERTS AUTOMOTIVE | \$215.37 | | |
| 72084 | 05/24/2018 | Open | | | Accounts Payable | CSU, CHICO RESEARCH FOUNDATION | \$8,195.20 | | |
| 72085 | 05/24/2018 | Open | | | Accounts Payable | CSU, CHICO RESEARCH FOUNDATION | \$5,001.23 | | |
| 72086 | 05/24/2018 | Open | | | Accounts Payable | Digital Persona, Inc - Crossmatch | \$1,068.75 | | |
| 72087 | 05/24/2018 | Open | | | Accounts Payable | DON'S SAW & MOWER | \$406.49 | | |
| 72088 | 05/24/2018 | Open | | | Accounts Payable | Door Company Inc, The | \$510.00 | | |
| 72089 | 05/24/2018 | Open | | | Accounts Payable | ENLOE MEDICAL CENTER, INC. | \$294.00 | | |
| 72090 | 05/24/2018 | Open | | | Accounts Payable | Entersect | \$84.95 | | |
| 72091 | 05/24/2018 | Open | | | Accounts Payable | Explore Butte County | \$9,555.72 | | |
| 72092 | 05/24/2018 | Open | | | Accounts Payable | FEATHER RIVER HOSPITAL | \$176.00 | | |
| 72093 | 05/24/2018 | Open | | | Accounts Payable | FOOTHILL MILL & LUMBER | \$7.72 | | |
| 72094 | 05/24/2018 | Open | | | Accounts Payable | FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS | \$141.00 | | |
| 72095 | 05/24/2018 | Open | | | Accounts Payable | Golden State Emergency Vehicle Service, Inc. | \$88.24 | | |
| 72096 | 05/24/2018 | Open | | | Accounts Payable | Herc Rentals Inc. | \$754.68 | | |
| 72097 | 05/24/2018 | Open | | | Accounts Payable | HUDSON'S APPLIANCE CENTER | \$45.00 | | |
| 72098 | 05/24/2018 | Open | | | Accounts Payable | I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP | \$957.47 | | |
| 72099 | 05/24/2018 | Open | | | Accounts Payable | INLAND BUSINESS MACHINES | \$408.72 | | |
| 72100 | 05/24/2018 | Open | | | Accounts Payable | INTERSTATE SALES | \$480.03 | | |

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 72101 | 05/24/2018 | Open | | | Accounts Payable | J.E.I. | \$878.40 | | |
| 72102 | 05/24/2018 | Open | | | Accounts Payable | JAMES RIOTTO & ASSOCIATES | \$700.00 | | |
| 72103 | 05/24/2018 | Open | | | Accounts Payable | Kittelson & Associates Inc | \$11,254.76 | | |
| 72104 | 05/24/2018 | Open | | | Accounts Payable | KNIFE RIVER CONSTRUCTION | \$684.90 | | |
| 72105 | 05/24/2018 | Open | | | Accounts Payable | KOEFRAN INDUSTRIES | \$500.00 | | |
| 72106 | 05/24/2018 | Open | | | Accounts Payable | L.N. CURTIS & SONS | \$1,083.97 | | |
| 72107 | 05/24/2018 | Open | | | Accounts Payable | LIFE ASSIST INC | \$581.85 | | |
| 72108 | 05/24/2018 | Open | | | Accounts Payable | LOCATE PLUS CORPORATION | \$50.00 | | |
| 72109 | 05/24/2018 | Open | | | Accounts Payable | Michael Baker International, Inc. | \$1,295.00 | | |
| 72110 | 05/24/2018 | Open | | | Accounts Payable | MID VALLEY TITLE & ESCROW | \$200.00 | | |
| 72111 | 05/24/2018 | Open | | | Accounts Payable | MIKE GOGGIA | \$400.00 | | |
| 72112 | 05/24/2018 | Open | | | Accounts Payable | Mt Shasta Spring Water Co., Inc | \$58.55 | | |
| 72113 | 05/24/2018 | Open | | | Accounts Payable | NORTH VALLEY BARRICADE, INC. | \$268.08 | | |
| 72114 | 05/24/2018 | Open | | | Accounts Payable | NORTHGATE PETROLEUM CO | \$7,171.67 | | |
| 72115 | 05/24/2018 | Open | | | Accounts Payable | NORTHSTAR | \$8,999.89 | | |
| 72116 | 05/24/2018 | Open | | | Accounts Payable | NWN Corporation | \$2,698.78 | | |
| 72117 | 05/24/2018 | Open | | | Accounts Payable | O'REILLY AUTO PARTS | \$336.03 | | |
| 72118 | 05/24/2018 | Open | | | Accounts Payable | OFFICE DEPOT ACCT#36233169 | \$577.62 | | |
| 72119 | 05/24/2018 | Open | | | Accounts Payable | PACIFIC GAS & ELECTRIC | \$7,337.35 | | |
| 72120 | 05/24/2018 | Open | | | Accounts Payable | PARADISE AUTO BODY | \$469.74 | | |
| 72121 | 05/24/2018 | Open | | | Accounts Payable | PARADISE IRRIGATION DIST | \$524.06 | | |
| 72122 | 05/24/2018 | Open | | | Accounts Payable | PARADISE POST/NORTH VALLEY COMMTY MEDIA | \$530.74 | | |
| 72123 | 05/24/2018 | Open | | | Accounts Payable | Paradise Printing | \$382.52 | | |
| 72124 | 05/24/2018 | Open | | | Accounts Payable | PEERLESS BUILDING MAINT | \$1,120.00 | | |
| 72125 | 05/24/2018 | Open | | | Accounts Payable | PEPPAS, KEVIN | \$1,015.64 | | |
| 72126 | 05/24/2018 | Open | | | Accounts Payable | PETERSON TRACTOR CO | \$1,638.81 | | |
| 72127 | 05/24/2018 | Open | | | Accounts Payable | PLATT ELECTRIC SUPPLY | \$19.23 | | |
| 72128 | 05/24/2018 | Open | | | Accounts Payable | RE CONSTRUCTION | \$14,337.00 | | |
| 72129 | 05/24/2018 | Open | | | Accounts Payable | RELIANCE PROPANE | \$15.47 | | |
| 72130 | 05/24/2018 | Open | | | Accounts Payable | Riebes Auto Parts | \$402.83 | | |
| 72131 | 05/24/2018 | Open | | | Accounts Payable | SAFARILAND, LLC | \$322.18 | | |
| 72132 | 05/24/2018 | Open | | | Accounts Payable | Santander Leasing LLC | \$35,915.70 | | |
| 72133 | 05/24/2018 | Open | | | Accounts Payable | SINCLAIR'S AUTOMOTIVE & TOWING | \$400.00 | | |
| 72134 | 05/24/2018 | Open | | | Accounts Payable | Spherion Staffing | \$762.84 | | |
| 72135 | 05/24/2018 | Open | | | Accounts Payable | SUTTER BUTTES COMMUNICATIONS, INC. | \$1,381.20 | | |
| 72136 | 05/24/2018 | Open | | | Accounts Payable | TeleCheck Services, Inc. | \$35.53 | | |
| 72137 | 05/24/2018 | Open | | | Accounts Payable | THOMAS ACE HARDWARE - ENG. DEPT. | \$334.06 | | |
| 72138 | 05/24/2018 | Open | | | Accounts Payable | THOMAS ACE HARDWARE - FIRE DEPT. | \$30.96 | | |
| 72139 | 05/24/2018 | Open | | | Accounts Payable | THOMAS ACE HARDWARE - POLICE DEPT. | \$10.83 | | |
| 72140 | 05/24/2018 | Open | | | Accounts Payable | TUCKER PEST CONTROL INC | \$126.00 | | |
| 72141 | 05/24/2018 | Open | | | Accounts Payable | VALLEY CLINICAL & CONSULTING SERVICES | \$450.00 | | |
| 72142 | 05/24/2018 | Open | | | Accounts Payable | VERIZON WIRELESS | \$434.00 | | |
| 72143 | 05/24/2018 | Open | | | Accounts Payable | VERIZON WIRELESS | \$679.57 | | |

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|-------------------------------------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 72144 | 05/24/2018 | Open | | | Accounts Payable | VERIZON WIRELESS | \$104.70 | | |
| 72145 | 05/24/2018 | Open | | | Accounts Payable | VERIZON WIRELESS | \$115.57 | | |
| 72146 | 05/24/2018 | Open | | | Accounts Payable | VERIZON WIRELESS | \$301.41 | | |
| 72147 | 05/24/2018 | Open | | | Accounts Payable | WAYNE MURPHY | \$5,490.00 | | |
| 72148 | 05/24/2018 | Open | | | Accounts Payable | WAYNE MURPHY | \$3,788.10 | | |
| 72149 | 05/24/2018 | Open | | | Accounts Payable | WAYNE MURPHY | \$5,211.00 | | |
| 72150 | 05/24/2018 | Open | | | Accounts Payable | WAYNE MURPHY | \$2,610.00 | | |
| 72151 | 05/24/2018 | Open | | | Accounts Payable | WILGUS FIRE CONTROL INC | \$819.92 | | |
| 72152 | 05/24/2018 | Open | | | Accounts Payable | WILKEY, PO, JOHN | \$12.75 | | |
| 72153 | 05/29/2018 | Open | | | Accounts Payable | Cronic Disaster Services | \$2,069.34 | | |
| 72154 | 05/29/2018 | Open | | | Accounts Payable | Pacific Excavation | \$447,598.99 | | |
| Type Check Totals: | | | | | | | \$2,200,460.46 | | |
| EFT | | | | | | | | | |
| 720 | 05/04/2018 | Open | | | Accounts Payable | CALPERS - RETIREMENT | \$27,419.10 | | |
| 721 | 05/04/2018 | Open | | | Accounts Payable | EMPLOYMENT DEVELOPMENT DEPARTMENT | \$4,434.04 | | |
| 722 | 05/04/2018 | Open | | | Accounts Payable | ING LIFE INS & ANNUITY COMPANY | \$5,227.69 | | |
| 723 | 05/04/2018 | Open | | | Accounts Payable | INTERNAL REVENUE SERVICE | \$17,456.92 | | |
| 724 | 05/04/2018 | Open | | | Accounts Payable | CALPERS | \$114,041.58 | | |
| 726 | 05/08/2018 | Open | | | Accounts Payable | STATE BOARD OF EQUALIZATION | \$358.29 | | |
| 727 | 05/11/2018 | Open | | | Accounts Payable | FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS | \$1,000.00 | | |
| 729 | 05/18/2018 | Open | | | Accounts Payable | CALPERS - RETIREMENT | \$27,454.51 | | |
| 730 | 05/18/2018 | Open | | | Accounts Payable | EMPLOYMENT DEVELOPMENT DEPARTMENT | \$4,241.33 | | |
| 731 | 05/18/2018 | Open | | | Accounts Payable | ING LIFE INS & ANNUITY COMPANY | \$5,185.41 | | |
| 732 | 05/18/2018 | Open | | | Accounts Payable | INTERNAL REVENUE SERVICE | \$16,934.54 | | |
| 737 | 05/31/2018 | Open | | | Accounts Payable | CALPERS - RETIREMENT | \$60,481.49 | | |
| Type EFT Totals: | | | | | | | \$284,234.90 | | |
| AP - US Bank TOP AP Checking Totals | | | | | | | | | |

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------|-------|--------------------|-------------------|
|--------|--------|-------|--------------------|-------------------|

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|----------------------|------|--------|-------------|----------------------------|---------------|---------------|-----------------------|---------------------------|--------------------------|
| | | | | | Open | 176 | \$2,200,460.46 | \$0.00 | |
| | | | | | Reconciled | 0 | \$0.00 | \$0.00 | |
| | | | | | Voided | 0 | \$0.00 | \$0.00 | |
| | | | | | Stopped | 0 | \$0.00 | \$0.00 | |
| | | | | | Total | 176 | \$2,200,460.46 | \$0.00 | |
| | | | | | EFTs | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 12 | \$284,234.90 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 12 | \$284,234.90 | \$0.00 |
| | | | | | All | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 188 | \$2,484,695.36 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 0 | \$0.00 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 188 | \$2,484,695.36 | \$0.00 |
| Grand Totals: | | | | | | | | | |
| | | | | | Checks | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 176 | \$2,200,460.46 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 0 | \$0.00 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 176 | \$2,200,460.46 | \$0.00 |
| | | | | | EFTs | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 12 | \$284,234.90 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 12 | \$284,234.90 | \$0.00 |
| | | | | | All | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 188 | \$2,484,695.36 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 0 | \$0.00 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 188 | \$2,484,695.36 | \$0.00 |



**Town of Paradise
Council Agenda Summary
Date: June 12, 2018**

Agenda Item: 2(c)

Originated by: Josh Marquis, IT Manager

Reviewed by: Lauren Gill, Town Manager

Subject: Authorize the Town Manager to negotiate and purchase for the most reasonable cost (1) XG-1541-HA High Availability Netgate Security Gateway Appliance

Council Action Requested:

Authorize the Town Manager to negotiate for the most reasonable cost to purchase (1) XG-1541-HA High Availability Netgate Security Gateway Appliance.

Background:

On May 5, 2018 The Town of Paradise IT Department advertised for bids to purchase (1) XG-1541-1U High Availability Netgate Security Gateway Appliance, including the optional 2x2 Port Chelsio T520-SO-CR 10 GbE Adapter SFP+ w Fan. There were no bids submitted at the bid opening on May 22, 2018. Since there were no bids, Town Council can authorize the Town Manager, as the purchasing officer, to negotiate the purchase and to award a contract for the lowest amount available to purchase the hardware. As such, staff is requesting authority to have the Town Manager purchase the Netgate Hardware through negotiation rather than the bidding process. The cost for the hardware is over \$5,000 and requires Town Council approval.

Fiscal Impact Analysis:

This item was approved in the 2017-2018 Budget for the amount of \$6,396.



**TOWN OF PARADISE
Council Agenda Summary
June 12, 2018**

Agenda No. 2(d)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Town Hall and Police Department Janitorial Services

COUNCIL ACTION REQUESTED:

1. Award and approve agreement between Town of Paradise and Advanced Building Maintenance for Town Hall and Police Department janitorial services and authorize the Town Manager to execute the agreement to cover a four (4) year period from July 1, 2018 to June 30, 2022 as approved by the Town Attorney.

BACKGROUND:

On May 18, 2018, a Request for Proposals/Bids was advertised for Town of Paradise contract janitorial service. On May 19, 2018 advertising was placed in the Paradise Post. Included in the bid package was a complete description of all services required under the agreement, including frequencies and level of detail.

On June 4, 2018, two bids were received for this current request. Bid results broken down by year and total cost over the life of the four-year agreement is shown below for each bidder.

| | |
|--|--------------------|
| <i>Bid No. 1 – Peerless Building Maintenance of Redding, CA</i> | <i>\$96,840.00</i> |
| <i>Bid No. 2 – Advanced Building Maintenance, Inc. of Sacramento, CA</i> | <i>\$84,720.00</i> |

Staff is recommending that the Town Council authorize the Town Manager to execute a four-year agreement with Advanced Building Maintenance effective from July 1, 2018 to June 30, 2022.

Advanced Building Maintenance is experienced in public sector and medical office services. Advanced Building Maintenance has recently been awarded a contract with Adventist Health, network-wide, including the facility in Paradise. Staff is confident Advanced Building Maintenance can perform the specified work.

FINANCIAL IMPACT:

This new agreement represents a cost increase of \$3,900 per year to the Town from the previous contract of \$17,280 per year for both facilities. The cost increase is likely due to

the slated minimum wage increase impacts expected over the next few years. The contract amount is currently included in the 2018/2019 budget. A breakdown of the annual costs projected for each facility is provided below:

| Fiscal Year | Town Hall Annual Cost | Police Department Annual Cost | Total Annual Cost |
|--------------------|------------------------------|--------------------------------------|--------------------------|
| 18/19-21/22 | \$8,622.00 | \$12,558.00 | \$21,180.00 |



**TOWN OF PARADISE
Council Agenda Summary
June 12, 2018**

Agenda No. 2(e)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Measure C Fleet Maintenance Bay Addition – HVAC

COUNCIL ACTION REQUESTED:

1. Award and approve agreement between Town of Paradise and Frank's Air Conditioning and Heating for the procurement and installation of a Heating and Cooling Split System and authorize the Town Manager to execute an agreement approved by the Town Attorney.

BACKGROUND:

In January 2018, Paradise Town Council, in concurrence with the Measure C Oversight Committee, approved a plan to construct a new Fleet Maintenance Bay to provide the first infrastructure investment into the fleet maintenance function of the Town of Paradise.

A component of the Fleet Maintenance Bay construction is providing heating and cooling capabilities for the facility. Staff consulted industry professionals and considered the most economical option to provide effective heating and cooling. Mini-split systems were considered but not selected as multiple units would have been required for the structure and would not be efficient as most of the heating would be directed to the vaulted ceiling/structure.

On May 18, 2018, a Request for Proposals/Bids was advertised for Town of Paradise Split System capable of providing five tons of cooling and 100,000 BTU of heating. On May 19, 2018 the notice was placed in the Paradise Post.

On June 4, 2018, only one bid was received for this current request. Frank's Air Conditioning and Heating of Paradise, CA provided a bid for \$11,816.00.

Staff is recommending that the Town Council authorize the Town Manager to execute an agreement with Frank's Heating and Air Conditioning to procure and install the specified split system.

FINANCIAL IMPACT:

Town Council approved an overall work plan budget of \$126,158 for the building addition, associated components and the hoist. Therefore, \$126,158 will come from budgeted Measure C funds and the remaining \$8,911 will come from the fleet budget. The additional capacities and efficiencies of the building and hoist benefit all of these Town functions. A breakdown of the overall project effort is provided below:

| | |
|---|-------------|
| Fleet Maintenance Bay Construction | \$98,780.00 |
| Electrical Service by Others | \$5,000.00 |
| Electrical Components by Staff | \$1,500.00 |
| Fleet Hoist (pending award) | \$10,473.00 |
| HVAC (pending award) | \$11,816.00 |
| Misc. Building Components (lighting, air, water, shelving, wall sheathing, etc) | \$7,500.00 |

Projected Actual Budget \$135,069.00



**TOWN OF PARADISE
Council Agenda Summary
June 12, 2018**

Agenda No. 2(f)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Measure C Electrical Repairs at Fire Station 81

COUNCIL ACTION REQUESTED:

1. Award and approve agreement between Town of Paradise and Chico Electric of Chico, CA for the purchase and replacement of an automatic transfer switch and authorize the Town Manager to execute an agreement therefor as approved by the Town Attorney.

BACKGROUND:

In April 2018, staff was performing an inspection of existing electrical facilities at Fire Station 81 located at 767 Birch Street when an overloaded panel and transfer switch was discovered. The existing 100 amp transfer switch is showing signs of corrosion and susceptible to failure – where in the event of an unforeseen power outage, could lead to issues maintaining emergency radio functionality and other critical first responder services.

On May 18, 2018, a Request for Proposals/Bids was advertised for Town of Paradise Electrical Repairs at 767 Birch Street – including the replacement of existing infrastructure with a 200 amp transfer switch and all associated components. On May 19, 2018 advertising was placed in the Paradise Post.

On June 4, 2018, three bids were received for this current request. Bid results broken down below.

| | |
|---|-------------|
| Bid No. 1, Converse Construction of Redding, CA | \$23,068.00 |
| Bid No. 2, Studebaker Brown Electric of North Highlands, CA | \$37,300.00 |
| Bid No. 3, Chico Electric of Chico, CA | \$8,250.00 |

Staff is recommending that the Town Council authorize the Town Manager to execute an agreement with Chico Electric to procure and install the new transfer switch at their bid price of \$8,250.00

FINANCIAL IMPACT:

At the April 24 Measure C Oversight Committee Meeting, the Oversight Committee concurred with staff's recommendation to budget \$20,000 in Measure C funding to remediate this issue fully. Chico Electric's bid of \$8,250.00 is within the approved budget and is very familiar with the project scope, meaning the likelihood for unforeseen cost increases is low.



**Town of Paradise
Council Agenda Summary
Date: June 12, 2018**

Agenda Item: 2(g)

Originated by: Gina S. Will, Administrative Services Director/Town Treasurer
Reviewed by: Lauren Gill, Town Manager
Subject: Quarterly Investment Report

Council Action Requested:

Review and file the 3rd Quarter Investment Report for the Fiscal Year Ended June 30, 2018.

Alternatives:

Give alternative direction for investment or reporting.

Background:

Attached is a report on the Town's cash and investments for the quarter ended March 31, 2018.

A US Bank checking account is currently being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit. Deposits are fully collateralized and after reserve requirements, provide an earnings credit rate of 0.50% up to the amount of monthly fees.

The Town uses the State of California managed Local Agency Investment Fund (LAIF) for investment of cash in excess of immediately needed operating capital. With same day liquidity and comparable yields, LAIF is currently the best investment option for the Town. Funds can be transferred electronically through computer authorization between LAIF and the Town checking account. The Town will continue to research other investment options that match LAIF's liquidity and security in order to improve investment yield.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits.

The Town establishes escrow funds at the start of each new lease. The escrow fund is drawn down to zero through the process of purchasing equipment against the lease. Interest is accrued on any unspent escrow balance. The "other" investment type represents these available escrow funds as well as petty cash balances. As of March 31, 2018, there were no available escrow funds.

Discussion

There is a small \$357,154 increase in investment balance as of March 31, 2018 as compared to March 31, 2017. The Town is replacing depleted General Fund reserves with the goal of reducing and eliminating the need to borrow cash for operations. In 2016/17 the Town needed a \$2.25 million TRAN which was funded October 2016 and repaid in May 2017. This 2017/18 fiscal year the Town issued a TRAN of \$2.1 million in October 2017 that was repaid in May 2018.

The GASB 45 trust investment managed by SISC experienced a 0.37% loss on investment during the 3rd quarter of 2017/18. A strong performance in 2017 has been followed with some market volatility the first quarter of 2018. Long term, SISC has been successful with its allocation model of approximately 60% equity and 40% fixed income.

The Town Treasurer has directed the Trustee, Wells Fargo Bank, to invest the reserve funds of the Paradise RDA Bond 2016, the Paradise RDA Bond 2009, and the Pension Obligation Bond in accordance with the Town's investment policy. The reserve funds had been yielding less than 0.01% in mutual funds. The reserve funds are now invested in CD's that will yield between 1.35% and 1.70% over a one-year period. While these investments and balances are not part of the Town's idle or operating cash, the yield will ultimately lessen the amount the Town will be required to contribute in future debt service payments.

Fiscal Impact Analysis:

Isolating the loss from the GASB 45 trust, the Town earned \$18,703.89 for the quarter ended March 31, 2018. That is compared to \$9,890.10 for the quarter ended March 31, 2017. Again, isolating the GASB 45 return, over 59 basis points more in average yield was realized compared to a year ago, and about \$181,119 more average balances were invested.

TOWN OF PARADISE
 QUARTERLY SUMMARY OF INVESTMENTS
 For Quarter Ended March 31, 2018

| Investment | Type | For Quarter Ended March 31, 2018 | | | For Quarter Ended March 31, 2017 | | | Net Change |
|---|----------|----------------------------------|--------------|---------------|----------------------------------|--------------|---------------|--------------|
| | | Yield | Book Value | Market Value* | Yield | Book Value | Market Value* | |
| US Bank | Checking | 0.50% | 179,283.73 | 179,283.73 | 0.21% | 489,055.95 | 489,055.95 | (309,772.22) |
| Local Agency Investment Fund (LAIF) | Savings | 1.43% | 4,483,962.52 | 4,472,923.01 | 0.78% | 3,852,826.73 | 3,849,651.81 | 631,135.79 |
| SISC GASB 45 Trust B | Various | -0.37% | 135,281.56 | 135,281.56 | 5.28% | 98,990.89 | 98,990.89 | 36,290.67 |
| Fiscal Agents & Petty Cash | Other | 0.00% | 1,350.00 | 1,350.00 | 0.00% | 1,850.00 | 1,850.00 | (500.00) |
| Totals | | | 4,799,877.81 | 4,788,838.30 | | 4,442,723.57 | 4,439,548.65 | 357,154.24 |
| Total Quarterly Earnings on accrual basis | | | 18,205.10 | | | 14,856.42 | | |
| Year-to-Date Earnings (July 1st - March 31st) | | | 40,658.73 | | | 24,689.86 | | |

* Market Value determined by LAIF

Reserve Funds Invested

| | | |
|-------------------------|----|--------------|
| Pension Obligation Bond | \$ | 985,000.00 |
| Paradise RDA Bond 2009 | | 340,000.00 |
| Paradise RDA Bond 2016 | | 78,000.00 |
| | \$ | 1,403,000.00 |

| Issuer | FDIC Number | Yield | Settlement Date | Maturity Date | Type | Investment | Earnings |
|-------------------|-------------|--------|-----------------|---------------|------|--------------|-----------|
| Comenity Cap Bank | 57570 | 1.400% | 08/09/17 | 05/09/18 | CD | 247,000.00 | 2,586.39 |
| TCF National Bank | 28330 | 1.350% | 08/09/17 | 05/09/18 | CD | 246,000.00 | 2,483.93 |
| Bank Baroda | 33681 | 1.400% | 08/11/17 | 05/11/18 | CD | 246,000.00 | 2,575.92 |
| Compass Bank | 19048 | 1.400% | 08/11/17 | 05/11/18 | CD | 246,000.00 | 2,575.92 |
| Discover Bank | 5649 | 1.700% | 01/18/18 | 01/18/19 | CD | 245,000.00 | 4,165.00 |
| Banner Bank | 28489 | 1.700% | 01/25/18 | 01/25/19 | CD | 173,000.00 | 2,941.00 |
| | | | | | | 1,403,000.00 | 17,328.16 |

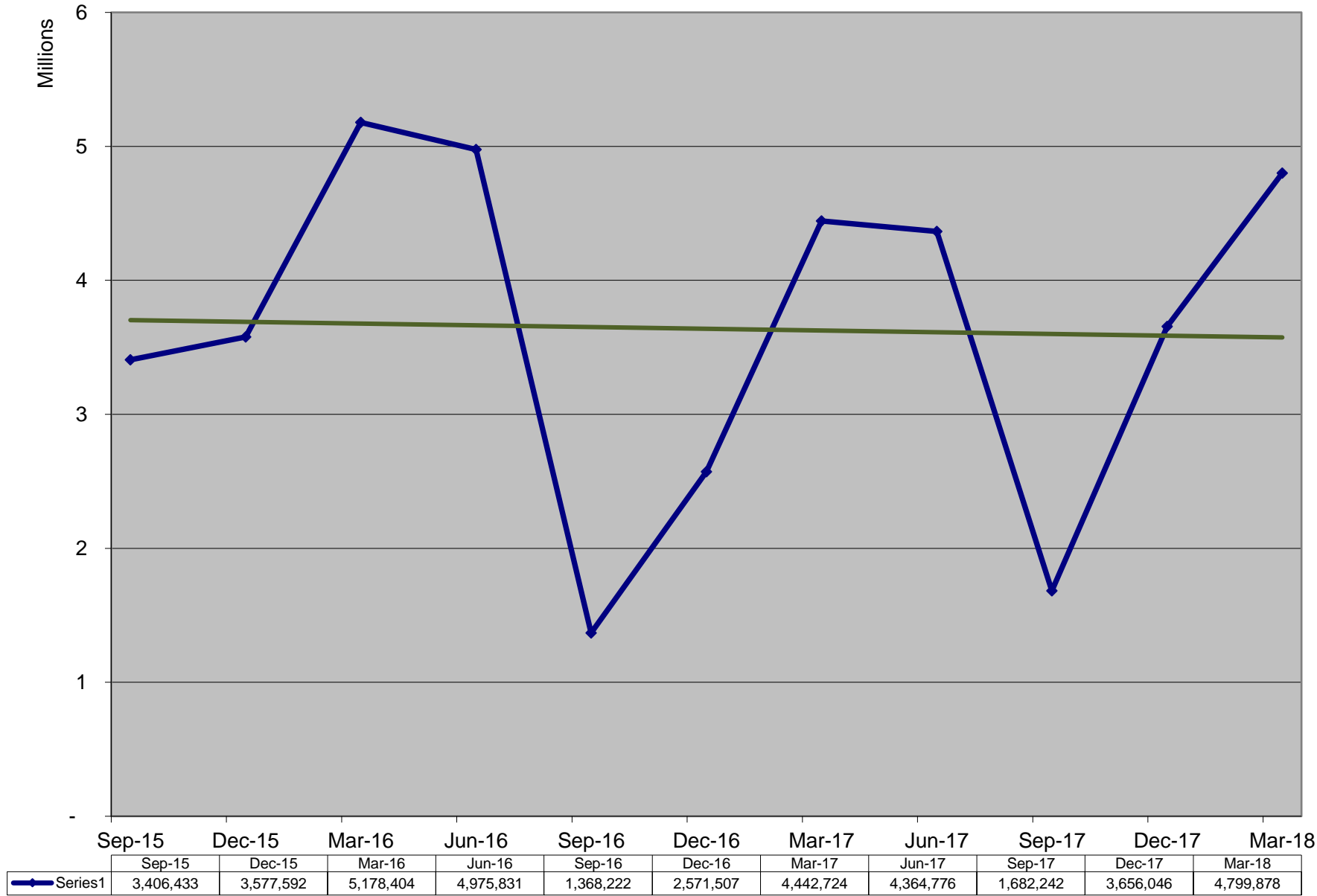
In compliance with the California Code Section 53646; the Treasurer of the Town of Paradise hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the Town's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Town of Paradise's adopted investment policy.

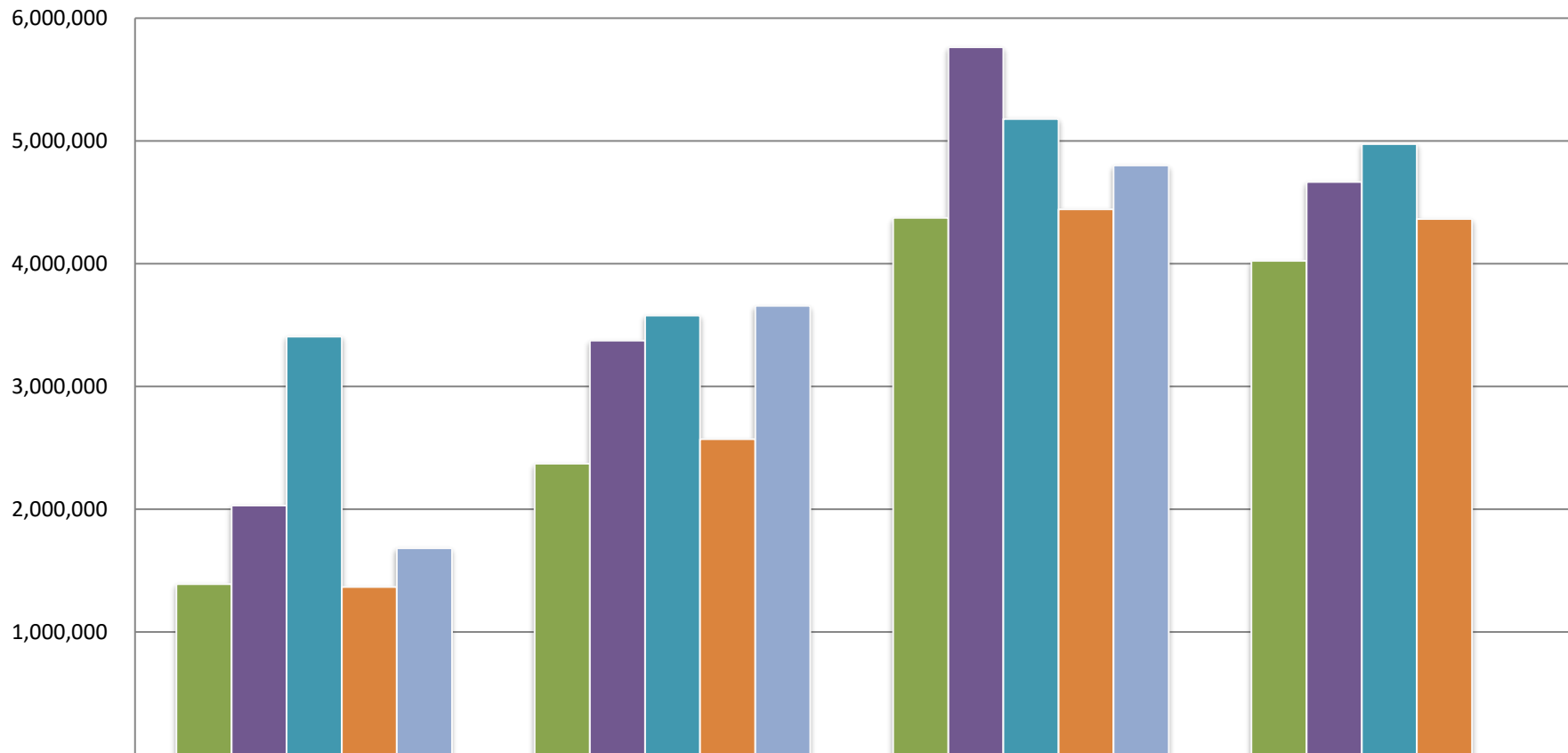
Respectfully submitted,

Gina S. Will
 Finance Director/Town Treasurer

Town of Paradise
Investment Balances with Trendline
September 2015 - March 2018



Town of Paradise Investment Balances 2013/14 - 2017/18



| | Sept. 30th | Dec. 31st | March 31st | June 30th |
|-----------|------------|-----------|------------|-----------|
| ■ 2013/14 | 1,389,733 | 2,370,880 | 4,372,599 | 4,022,638 |
| ■ 2014/15 | 2,029,885 | 3,375,031 | 5,764,007 | 4,665,263 |
| ■ 2015/16 | 3,406,433 | 3,577,592 | 5,178,404 | 4,973,367 |
| ■ 2016/17 | 1,368,222 | 2,571,507 | 4,442,724 | 4,364,776 |
| ■ 2017/18 | 1,682,242 | 3,656,046 | 4,799,878 | |



**Town of Paradise
Council Agenda Summary
Date: June 12, 2018**

Agenda Item:2(h)

Originated by: Eric Reinbold, Acting Chief of Police
Reviewed by: Lauren Gill, Town Manager
Subject: General Service Agreement with Meyer's Police Canine Training

COUNCIL ACTION REQUESTED: Adopt a MOTION TO:

- (1) Authorize the Town Manager to renew an agreement with Meyer's Police Canine Training to continue monthly K9 maintenance training contract.

Background:

In 2016, the Paradise Police Department's former canine training service provider, VCSi terminated their Professional Service Agreement regarding monthly canine maintenance training.

The Police Department researched options for canine training providers and discovered that in the north region (north of Sacramento) the only local provider is Meyer's Police Canine Training. The Paradise Police Department entered into a two year service agreement with Meyers Police Canine Training in June of 2016.

The Paradise Police Department has been satisfied with the services provided by Meyer's Police Canine Training over the past two years. In order to maintain Peace Officer Standards and Training (POST) canine training standards the service contract needs to be renewed in June 2018.

Discussion:

The recommended minimum training from Peace Officer Standards and Training (POST) is that each canine team receives a minimum of 16 hours of maintenance training per month.

Meyer's Police Canine Training offers a contract with no less than 16 hours of formal training per month, per canine team. Although the company believes in, and encourages additional in-house training, the Company's strict policy of offering no less than 16 hours is based on the perspective of liability and risk management.

Fiscal Impact Analysis:

Meyer's Police Canine Training offers a contract with no less than 16 hours of training per month, per canine team at a cost of \$150.00 per session per dog (\$600 per month or \$7,200 per year for both canine teams).

The contract renewal with Meyer's Police Canine Training continues the current annual cost of \$7,200 per year. The proposed 2018 / 2019 budget along with additional funds from Measure C have factored in the cost associated with renewing this contract.

GENERAL SERVICE AGREEMENT

THIS GENERAL SERVICE AGREEMENT (the "Agreement") dated this _____ day of _____, _____

BETWEEN

Town of Paradise of 5555 Skyway Paradise, California
(the "Customer")

- AND -

Meyer's Police Canine Training PO Box 6277 Chico, California
(the "Service Provider").

BACKGROUND:

- A. The Customer has been informed by the Service Provider that it has the necessary qualifications, experience and abilities to provide services to the Customer.
- B. The Service Provider agrees to provide such services to the Customer on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Customer and the Service Provider (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

Services Provided

1. The Customer hereby agrees to engage the Service Provider to provide the Customer with services (the "Services") consisting of:
 - o The Service Provider will provide sixteen hours of monthly Police Canine Training for the Paradise Police Department. The dates and times for the monthly training will be agreed upon by both the Customer and Service Provider prior to

the training days. The Customer will provide the training venues necessary for the scheduled maintenance training. Training locations will be within the surrounding areas of Butte County, Tehama County, Glenn County, Shasta County, or within a two-hour drive from the Police Department. The locations will be agreed upon between both the Service Provider and Customer prior to training. Each canine training group should consist of no more than eight canine teams. The Service Provider will provide a Lead Training Instructor who will provide the sixteen hours of monthly training to the Customer. If scheduling conflicts were to arise and the Lead Training Instructor was unavailable, an Assistant Trainer will be provided at no extra cost to the Customer. A "canine team", will consist of a handler and dog, provided by the Customer. The instructor will provide up to date and advanced canine training for the canine team. The Service Provider will provide introduction to new disciplines and advanced training in SWAT Tactics for Canines, Tracking, Article Searches, EOD Training, Narcotics Searching, Advanced Obedience, Problem Solving and Live Fire Drills at no extra cost to the Customer. Any other disciplines not listed can be discussed, upon request from the Customer. The Service Provider will provide expert testimony as needed and requested in writing by the Customer. The Service Provider will provide case law updates as necessary at no extra cost as requested by the Customer. The Service Provider will provide an outside source for yearly POST certification at no extra cost to the Customer. The yearly POST evaluator will be a valid California POST evaluator at time of certification.

2. The Services will also include any other tasks which the Parties may mutually agree on. The Service Provider hereby agrees to provide such Services to the Customer.

Term of Agreement

3. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect for 2 years, subject to earlier termination as provided in this Agreement. The Term of this Agreement may be extended by mutual written agreement of the Parties.
4. In the event that either Party wishes to terminate this Agreement, that Party will be required to provide 30 days written notice to the other Party.

Performance

5. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

Currency

6. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in USD (US Dollars).

Compensation

7. For the services rendered by the Service Provider as required by this Agreement, the Customer will provide compensation (the "Compensation") to the Service Provider of \$300.00 per month, per canine team.
8. The Compensation will be payable on a monthly basis, while this Agreement is in force. In no event shall the total compensation paid by The Customer exceed \$7,200 per year under the agreement.

Additional Compensation

9. In addition to the Compensation, the Service Provider will be entitled to the following additional compensation for performing the Services:
 - \$300 for one canine team per month. The Customer will make payment on each such invoice within 30 days of receipt. Each such invoice will be forwarded to the Customer by the 15th of each month.

A decoy will be provided by the Service Provider at no extra charge to the Customer.

Provision of Extras

10. The Customer agrees to provide, for the use of the Service Provider in providing the Services, the following extras:
- The Customer will provide a training location for its assigned training day, agreed upon by both the Customer and Service Provider.

Reimbursement of Expenses

11. The Service Provider will not be reimbursed for any expenses incurred by the Service Provider in connection with providing the Services of this Agreement.

Payment Penalties

12. No late payment penalty will be charged if the Customer does not comply with the rates, amounts, or payment dates provided in this Agreement.

Performance Penalties

13. No performance penalty will be charged if the Service Provider does not perform the Services within the time frame provided by this Agreement.
14. The Service Provider agrees that, during the term of this Agreement, the Service Provider will not in any way directly or indirectly:
- a. induce or attempt to induce any employee or other service provider of the Customer to quit employment or retainer with the Customer;
 - b. otherwise interfere with or disrupt the Customer's relationship with its employees or other service providers;
 - c. discuss employment opportunities or provide information about competitive employment to any of the Customer's employees or other service providers; or
 - d. solicit, entice, or hire away any employee or other service provider of the Customer.

Return of Property

15. Upon the expiry or termination of this Agreement, the Service Provider will return to the Customer any property, documentation, records, or confidential information which is the property of the Customer.

Capacity/Independent Contractor

16. In providing the Services under this Agreement it is expressly agreed that the Service Provider is acting as an independent contractor and not as an employee. The Service Provider and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service.

Notice

17. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties of this Agreement as follows:

- a. Paradise Police Department
5595 Black Olive Dr.
Paradise , California, 95969
Fax: 530-872-4950
Email: _____

- b. Meyer's Police Canine Training
PO Box 6277
Chico , California, 95927
Email: Bmeyer@meyerspolicex9.com

or to such other address as any Party may from time to time notify the other.

Insurance

18. The Service Provider will be required to maintain general liability insurance including coverage for bodily injury and property damage as shown in Exhibit A. All insurance policies will remain materially unchanged for the duration of this Agreement. Service Provider will hold harmless and indemnify Customer from all costs associated with Service Provider's action or omissions relating to this Agreement. All insurance policies shall name Customer as an additional insured.

Dispute Resolution

19. In the event a dispute arises out of or in connection with this Agreement, the Parties will attempt to resolve the dispute through friendly consultation.
20. If the dispute is not resolved within a reasonable period then any or all outstanding issues may be submitted to mediation in accordance with any statutory rules of mediation. If mediation is unavailable or is not successful in resolving the entire dispute, any outstanding issues will be submitted to final and binding arbitration in accordance with the laws of the State of California. The arbitrator's award will be final, and judgment may be entered upon it by any court having jurisdiction within the State of California.

Modification of Agreement

21. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if first approved in writing signed by each Party.

Time of the Essence

22. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Assignment

23. The Service Provider will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Customer.

24. **Entire Agreement**

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

Enurement

24. This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators, successors and permitted assigns.

Titles/Headings

25. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

Gender

26. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

Governing Law

27. It is the intention of the Parties to this Agreement that this Agreement and the performance under this Agreement, and all suits and special proceedings under this Agreement will be in the County of Butte and be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of the State of California.

Severability

In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Waiver

28. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this _____ day of _____, _____.

Town of Paradise (Customer)

Per: _____ (SEAL)

SIGNED, SEALED, AND DELIVERED

in the presence of:

Meyer's Police Canine Training (Service
Provider)

Witness: _____

Per: _____ (SEAL)

Witness Name: _____ (Sign)

Meyer's Police Canine Training

PO Box 6277, Chico CA 95927

Phone-530-260-7933

meyerspolicek9.com

Email- Bmeyer@meyerspolicek9.com Business License #-58622



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/16/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER Brenda Horder(9691337) 341 Tres Pinos Rd Ste 205b Hollister CA 95023-5589 | | CONTACT NAME: PHONE (A/C, NO, EXT): 831-634-1500 FAX (A/C, NO): 831-634-1501 E-MAIL ADDRESS: bhorder@farmersagent.com | | | | | | | | | | | | | | | | | | | | | | |
|--|-------------------------------|--|--|-------------------------------|--|--------|------------|--------------------------|-------|------------|----------------------------|-------|------------|-------------------------------|-------|------------|--|--|------------|--|--|------------|--|--|
| INSURED BRAD MEYER DBA: Meyer's Police Canine Training PO BOX 6277 CHICO CA 95973 | | <table border="1"><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Truck Insurance Exchange</td><td>21709</td></tr><tr><td>INSURER B:</td><td>Farmers Insurance Exchange</td><td>21652</td></tr><tr><td>INSURER C:</td><td>Mid Century Insurance Company</td><td>21687</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table> | | INSURER(S) AFFORDING COVERAGE | | NAIC # | INSURER A: | Truck Insurance Exchange | 21709 | INSURER B: | Farmers Insurance Exchange | 21652 | INSURER C: | Mid Century Insurance Company | 21687 | INSURER D: | | | INSURER E: | | | INSURER F: | | |
| INSURER(S) AFFORDING COVERAGE | | NAIC # | | | | | | | | | | | | | | | | | | | | | | |
| INSURER A: | Truck Insurance Exchange | 21709 | | | | | | | | | | | | | | | | | | | | | | |
| INSURER B: | Farmers Insurance Exchange | 21652 | | | | | | | | | | | | | | | | | | | | | | |
| INSURER C: | Mid Century Insurance Company | 21687 | | | | | | | | | | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | | | | | | | | | | | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDTL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|--|---|------------|----------|---------------|-------------------------|-------------------------|-------------------------------------|--------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | Y | N | 605904834 | 07/24/2017 | 07/24/2018 | EACH OCCURRENCE | \$ 1,000,000 |
| | DAMAGE TO RENTED PREMISES (Ea Occurrence) | | | | | | \$ 75,000 | |
| | MED EXP (Any one person) | | | | | | \$ 5,000 | |
| | PERSONAL & ADV INJURY | | | | | | \$ 1,000,000 | |
| | GENERAL AGGREGATE | | | | | | \$ 2,000,000 | |
| | PRODUCTS - COMP/OP AGG | | | | | | \$ 1,000,000 | |
| GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | | | | | | | | |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | \$ |
| | | | | | | | BODILY INJURY (Per person) | \$ |
| | | | | | | | BODILY INJURY (Per accident) | \$ |
| | | | | | | | PROPERTY DAMAGE (Per accident) | \$ |
| | UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> | | | | | | EACH OCCURRENCE | \$ |
| | | | | | | | AGGREGATE | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | | | | | PER STATUTE | OTHER \$ |
| | E.L. EACH ACCIDENT | | | | | | \$ | |
| | E.L. DISEASE - EA EMPLOYEE | | | | | | \$ | |
| | E.L. DISEASE - POLICY LIMIT | | | | | | \$ | |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

10 VIA LOS ARBOLES, CHICO, CA 95928
DOG TRAINING

CERTIFICATE HOLDER

TOWN OF PARADISE
5555 SKYWAY

PARADISE

CA 95969

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



TOWN OF PARADISE
Council Agenda Summary
June 12, 2018

Agenda No. 2(i)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Measure C 14,000lb Fleet Hoist

COUNCIL ACTION REQUESTED:

1. Award and approve agreement between Town of Paradise and Riebes Auto Parts of Paradise, CA for the procurement and installation of a 14,000 lb fleet hoist and authorize the Town Manager to execute an agreement approved by the Town Attorney.

BACKGROUND:

In January 2018, Paradise Town Council, in concurrence with the Measure C Oversight Committee, approved a plan to construct a new Fleet Maintenance Bay to provide the first infrastructure investment into the fleet maintenance function of the Town of Paradise.

This plan included the procurement and installation of a new, 14,000lb heavy duty vehicle hoist. Current conditions allow for only one vehicle, limited to 7,500lb capacity, to be lifted at a time – creating efficiency and productivity concerns when emergencies arise for first responders.

On May 18, 2018, a Request for Proposals/Bids was advertised for Town of Paradise 14,000 lb Vehicle Hoist. On May 19, 2018 advertising was placed in the Paradise Post.

On June 4, 2018, three bids were received for this current request. Bid results broken down below.

| | |
|--|-------------|
| Bid No. 1 – DH Sales of Discovery Bay, CA | \$14,162.18 |
| Bid No. 2 – Auto Lift Services of Los Alamitos, CA | \$26,027.50 |
| Bid No. 3 – Riebes Auto Parts of Paradise, CA | \$10,473.00 |

Staff is recommending that the Town Council authorize the Town Manager to execute an agreement with Riebes Auto Parts of Paradise, CA to procure and install the hoist.

FINANCIAL IMPACT:

Town Council approved an overall work plan budget of \$126,158 for the building addition, associated components and the hoist. Therefore, \$126,158 will come from budgeted Measure C funds and the remaining \$8,911 will come from the fleet budget. The additional capacities and efficiencies of the building and hoist benefit all of these Town functions. A breakdown of the overall project effort is provided below:

| | |
|---|-------------|
| Fleet Maintenance Bay Construction | \$98,780.00 |
| Electrical Service by Others | \$5,000.00 |
| Electrical Components by Staff | \$1,500.00 |
| Fleet Hoist (pending award) | \$10,473.00 |
| HVAC (pending award) | \$11,816.00 |
| Misc. Building Components (lighting, air, water, shelving, wall sheathing, etc) | \$7,500.00 |

Projected Actual Budget \$135,069.00



TOWN OF PARADISE
Council Agenda Summary
June 12, 2018

Agenda No. 2(j)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Declaration of Certain Town Equipment from Public Works/Street Maintenance to be Surplus and Obsolete.

COUNCIL ACTION REQUESTED:

- 1.) Declare the attached described items as surplus property; and
- 2.) Adopt Resolution No. 18-___, declaring certain Town Equipment to be surplus and obsolete and authorizing disposal through sale or donation by the Town Manager or her designee.

BACKGROUND: Recent reorganization at the Public Works Maintenance Corporation Yard has left the facility with two unusable, obsolete and non-operational tools and equipment, including an 8' float and old lawn mower. The property listed below may be declared as unusable or outdated as it can no longer be used effectively for Town purposes. It is recommended to sell these items as surplus property.



Item 1 - 8' Float Attachment



Item 2 – Husqvarna Mower 2042LS

FINANCIAL IMPACT: The disposal of these items will have no negative impact on the General Fund. A small sum of revenue is anticipated from the sale of these items which will be credited to the Public Works Department.

**TOWN OF PARADISE
RESOLUTION NO. 18-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE DECLARING
CERTAIN TOWN PROPERTY TO BE SURPLUS AND AUTHORIZING DISPOSAL THEREOF**

WHEREAS, the Town of Paradise wishes to dispose of certain equipment from the Public Works Department that is no longer functional or necessary to the Town's operations through public auction, internet sale, salvage or other legal method.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The following equipment is declared to be surplus:

Item 1 – 8' Float Attachment
Item 2 – Husqvarna Mower 2042LS

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130, the Town Manager is hereby authorized to dispose of the surplus property set forth in Section 1 through public auction, internet, sale, salvage, donation or other legal method.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 12th day of June, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Jody Jones, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney



**TOWN OF PARADISE
Council Agenda Summary
Date: June 12, 2018**

Agenda No. 2(k)

ORIGINATED BY: David Hawks, Division Chief

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Town of Paradise/Upper Ridge Evacuation Plan & Find My Zone

COUNCIL ACTION REQUESTED: Adopt the 2017 Paradise/Upper Ridge Evacuation Plan as the official evacuation plan for town residents and guests.

Background: The Town of Paradise is subject to natural disasters including wildland fire that may require that the Town take evacuation measures to protect citizens. During the spring of 2017 the Paradise/Upper Ridge Evacuation Plan was revised to include additional evacuation zones covering the unincorporated lower Paradise area. Then in the fall of 2017 following the Honey Fire there were some additional changes to content and the addition of a web site which will help resident's lookup their evacuation zone.

Discussion: In 2000 the Town of Paradise established its first documented evacuation plan. Since then there have been four other updates to the plan, including the most recent update in the fall of 2017. The 2017 plan has been updated to include the addition of evacuation zones for the unincorporated, lower Paradise area, and the addition of a web site which will help resident's lookup their evacuation zone. The plan is premised on the national "Ready, Set, Go" concept for wildfire evacuation preparedness. The "Ready, Set, Go" concept provides information to "Ready" your family in well in advance for evacuation by preparing the home, inside and out, and family, the "Set" as the fire approaches imparts last minute awareness and preparation; and, finally "Go" it's time to leave following evacuation routes.

The addition of the lower Paradise evacuation zones in the 2017 plan were the result of lessons learned during the wildfire evacuations of 2008 when residents in the unincorporated areas below Paradise, who often must evacuate through Paradise, did not have identified evacuation zones.

On October 9, 2017, the Town had another close-call as the Honey fire burned to the edge of Town along the Skyway. During this fire, we learned that many residents did not know and were struggling to determine their pre-determined evacuation zone. Thus, Town staff set out to develop a web based application where residents could "lookup" their zone based on address or location. This effort culminated in the creation of an Arc GIS On-Line site that can be accessed at www.townofparadise.com/findmyzone or www.buttecounty.net/oem and clicking on the Find Your Zone icon in the right hand margin. This on-line website should provide stable access even during an emergency and is available to both Town and county residents.

Fiscal Impact Analysis: There are NO fiscal impacts to the Town. This plan has been paid for through several donations including Rotary Club of Paradise, Adventist Health Feather River, Bare on the Ridge, Paradise Business & Professional Lions Club and Pacific Gas & Electric Company to the Butte County Fire Safe Council. Plans have already been produced and were recently distributed via the mail to residents in the Town of Paradise. Additional plans are available at Town Hall, Paradise Fire Department and the Butte County Fire Safe Council.

Town of Paradise & Upper Ridge

2017

Wildfire “Ready, Set, Go” Evacuation Plan

Are you prepared?



Get ready!

Prepare your family...

Create an evacuation plan that includes:

- ▲ A designated emergency meeting location outside the fire or hazard area. This is critical to determine who has safely evacuated from the affected area.
- ▲ Several different escape routes from your home and community. Drive these often so everyone in your family is familiar in case of emergency.
- ▲ An evacuation plan for pets and large animals such as horses and other livestock. Go to NVADG.org
- ▲ A Family Communication Plan that designates an out-of-area friend or relative as a point of contact to act as a single source of communication among family members in case of separation. (It is easier to call or message one person and let them contact others than to try and call everyone when phone, cell, and internet systems can be overloaded or limited during a disaster.)
- ▲ Sign up for Emergency Notifications at www.buttecounty.net/massnotification



Be Prepared:

- ▲ Have fire extinguishers on hand and train your family how to use them (check expiration dates regularly).
- ▲ Keep your gas tank at least half full.
- ▲ Assemble a Go Bag (emergency supply kit) for people and pets, as recommended by the American Red Cross.
- ▲ Keep a list of emergency contact numbers available.
- ▲ Post your address by your driveway so it's clearly visible.
- ▲ Obtain street maps for the city and county; keep them in your car. Or, download to your smart device.
- ▲ Keep a Go Bag in your car in case you cannot get to your home because of fire or other emergency.
- ▲ Ensure that your family knows where your gas, electric, and water main shut-off controls are located and how to safely shut them down in an emergency.
- ▲ Make your home/property more fire safe; find resources at www.buttefiresafe.net and www.readyforwildfire.org

Our household safety plan *(complete before an emergency)*

MY ZONE IS: _____

Our address: _____ Phone _____

In the event of a wildfire evacuation, we will meet at _____

Animals: North Valley Animal Disaster Group (NVADG) Hotline: 530-895-0000; NVADG.org

During a wildfire, we'll take our animals to _____

Local contact (neighbor/relative): In the event that roads are closed, our local contact to care for children and pets is

Name _____ Phone _____

Out of area contact/phone _____ School phone _____

We have neighbors who may need help *(persons with disabilities or persons with access and functional needs)* _____

Get set!

As the fire approaches...

Home Evacuation Checklist – How to Prepare for Evacuation

Prepare for Evacuation

- ▲ Alert family and neighbors
- ▲ Dress in appropriate clothing (i.e. clothing made of cotton or wool and work boots). Have gloves, goggles, a dry bandana and dust mask handy.
- ▲ Grab your Go-bag and add last minute items.
- ▲ Tune into AM 1500 (Paradise), AM 1460 (Upper Ridge), or local radio and TV stations.
- ▲ Drink plenty of water and prepare your family and pets.

Inside the house

- ▲ Shut all windows and doors, leaving them unlocked.
- ▲ Remove flammable window shades and lightweight curtains. Close metal shutters.
- ▲ Move flammable furniture to the center of the room, away from windows and doors.
- ▲ Shut off gas at the source (meter or tank). Turn off pilot lights.
- ▲ Leave your lights on so firefighters can see your house under smoky conditions.
- ▲ Shut off the air conditioning.

Outside the house

- ▲ Gather up flammable items from the exterior of the house and bring them inside (patio furniture, toys, door mats, trash cans, etc.) or place them in your pool.
 - ▲ Turn off propane tanks.
 - ▲ Move propane BBQs and appliances away from structures.
 - ▲ Connect garden hoses to outside water valves or spigots for use by firefighters. Fill water buckets and place them around the house.
 - ▲ Don't leave sprinklers on or water running, they can affect critical water pressure.
 - ▲ Leave exterior lights on so your home is visible to firefighters in the smoke or darkness of night.
 - ▲ Put your Go Bag in your vehicle.
 - ▲ Back your car into the driveway with vehicle loaded and all doors and windows closed. Carry car keys with you and have a spare. Leave gates open for access.
 - ▲ Have a ladder available and place it at the corner of the house so firefighters can quickly access roof.
 - ▲ Seal attic and ground vents with pre-cut plywood or commercial seals.
 - ▲ Patrol your property and monitor the fire situation. Don't wait for an evacuation order if you feel threatened.
 - ▲ Check on neighbors and make sure they are preparing to leave.
- Animals: Go to NVADG.org**
- ▲ Locate your pets; transport them with you. Need help? Call NVADG: 530-895-0000
 - ▲ Prepare and transport large animals early to a safe location.

Evacuation Zones & Routes

KNOW YOUR ZONE: The included map shows your community's zones. These zones allow officials to designate specific areas for evacuation advisories based on the emergency. Listen for news about your zone during an emergency.

EVACUATION ROUTES: The specific evacuation route for you will depend upon the location of the wildfire or other emergency. It's important that you are familiar with several routes out of your neighborhood and community. The included map shows the primary evacuation route(s) for the Ridge. The designated route(s) in each emergency will be based upon conditions. Officials will determine which route(s) must be closed. Based on this information, you may choose an alternative evacuation route based on your location.

Find your zone: Paradise: www.TownOfParadise.com/findmyzone
Butte County: www.ButteCounty.net/OEM click "Find My Zone"

Remember the Six "P's"

People and pets
Papers, phone numbers, important documents
Prescriptions, vitamins, eyeglasses
Pictures and irreplaceable memorabilia
Personal computer, hard drive, discs
Plastic (credit & ATM cards), cash

Keep these six "P's" ready in case immediate evacuation is required.

When an evacuation order is issued by public safety officials, leave immediately to avoid being caught in fire, smoke or road congestion. In an intense wildfire, officials will not have time to knock on every door. If you are advised to leave, don't hesitate!

- ▲ In an emergency, you must take initiative to stay informed and aware when an evacuation is ordered or a warning has been issued for your zone. For announcements, listen to your radio (AM 1500 in Paradise and 1460 on the Upper Ridge), TV and monitor official social media sites from public safety and governmental agencies.
- ▲ Know your zone and evacuation routes and follow the directions of public safety officials promptly.
- ▲ Officials will determine the areas to be evacuated and escape routes to use depending upon the fire's location, direction of travel and fire behavior (winds, terrain, etc.). Public safety officials may ask you to shelter in place if you are not in an area with an evacuation advisory.
- ▲ You may be directed to a designated Public Assembly Point for your immediate safety—and later to an evacuation shelter.

If you are trapped:

While in your vehicle:

- ▲ Stay calm.
- ▲ Park your vehicle in an open area clear of vegetation.
- ▲ Close all vehicle windows and vents.
- ▲ Cover yourself with wool blanket or jacket.
- ▲ Lie on vehicle floor board.
- ▲ Use your cell phone to advise officials—Call 911.

While on foot:

- ▲ Stay calm.
- ▲ Go to an open area clear of vegetation, a ditch or depression on level ground if possible.
- ▲ Lie face down, cover up your body.
- ▲ Use your cell phone to advise officials—Call 911.

While in your home:

- ▲ Stay calm, keep your family and pets together.
- ▲ Stay inside your house.
- ▲ Call 911 and inform authorities of your location.
- ▲ Keep doors and windows closed, but unlocked.
- ▲ Stay away from outside walls and windows.
- ▲ Fill sinks and tubs with cold water.

Evacuation advisories to be prepared for:

Immediate Evacuation Order: Requires the immediate movement of people out of an affected area due to an imminent threat to life. Choosing to stay could result in loss of life. Staying may also impede the work of emergency personnel. Due to the changing nature of the emergency, this Immediate Evacuation Order may be the only warning that people in the affected area(s) receive.

Evacuation Warning: Alerts people in an affected area(s) of potential threat to life and property. People who need additional time should consider evacuating at this time. An Evacuation Warning considers the probability that an area will be affected and prepares people for a potential Immediate Evacuation Order.

Shelter in Place: Advises people to stay secure at their current location by remaining in place as evacuation will cause a higher potential for loss of life.

Rescue: Emergency actions taken within the affected area to recover and help injured or trapped citizens leave the area. Entry into this area is restricted to rescue workers only.

Lifting of Evacuation Advisories

Evacuation advisories may stay in effect for several days. After the threat is mitigated, access will be limited to residents with identification. You must pick up your pets from shelters.

Traffic Closures

- Level 1:** Open to emergency responders, critical responders (e.g. public works, PG&E, animal rescue) and residents only.
- Level 2:** Closed to all traffic except emergency responders and critical resources, i.e. public works, utilities and animal rescue.
- Level 3:** Closed to all traffic except emergency responders.
- Level 4:** Closed to all traffic due to potential hazard to life.

Public Assembly Point

A temporary assembly area that provides a safe haven for evacuees to assemble until conditions subside and evacuation routes are accessible, or for evacuees who otherwise cannot evacuate the community on their own and need assistance to be moved to a shelter. Note: Evacuees who are capable of evacuating on their own to designated shelters or other areas outside of their community do not need to go to Public Assembly Points unless directed by public safety officials.

Keep a copy of this plan in your car and home.



Funding for printing and mailing provided by

Rotary
Club of
Paradise, CA



Adventist Health
Feather River

Town of Paradise & Upper Ridge

Wildfire "Ready, Set, Go" Evacuation Plan

www.buttefiresafe.net 877-0984

www.paradisefiresafe.org

www.readyforwildfire.org

Need more evacuation plans? Go to:
www.buttecounty.net/oem



Butte County Fire Safe Council
5619 Black Olive Drive
Paradise, CA 95969

NON-PROFIT
ORGANIZATION
US Postage
PAID
Cedar Creek

One-Way Evacuation Operations

"One-Way Evacuation Operations" means that all the travel lanes on a designated section of road would proceed in one direction, heading away from an approaching wildland fire. It provides a way to handle the additional traffic anticipated as Paradise and Magalia residents and visitors leave the area in advance of a wildland fire.

Key Points

- ▲ Primary Evacuation Plans for Paradise and the Upper Ridge will be implemented first, if these plans are proving effective in handling the evacuating traffic, then a One-Way Evacuation Operation is not likely to be implemented.
- ▲ Emergency managers will decide if One-Way Evacuation must be implemented (Paradise PD, CHP, Public Works) based on the specific needs of the incident. Entry and termination points will be determined based on the location, direction and rate of the fire spread.
- ▲ Be sure to obey the officers' directions and follow the traffic cones and other route markers. All state highway safety regulations and traffic laws apply for the reversed lanes, including speed limits.

- ▲ Message boards may be used to provide key information at the beginning of the reversed lane to assist you with your choices.
- ▲ Law enforcement officers or other personnel will be at the entrance and termination of the route directing traffic. Do not stop to ask questions because officials will not answer questions and this will slow the evacuation process.
- ▲ Tune into Community Radio Stations AM 1500 in Paradise and 1460 on the Upper Ridge for emergency information about the One-Way Evacuation route.
- ▲ Vehicles entering the One-Way Evacuation route are expected to travel to the end of the route.
- ▲ Commercial vehicles, recreational vehicles and those towing boats or other trailers should remain in the right hand travel lanes.
- ▲ Stay with your vehicle at all times.

What Routes will be used for One-Way Evacuation?

- ▲ Routes will be selected based on the specific needs of the incident. Entry and termination points will be determined based on the location, direction and rate of the fire spread.

Revised Nov. 2017 Publication design/printing: Cedar Creek Publishing • 530-872-0850

Paradise

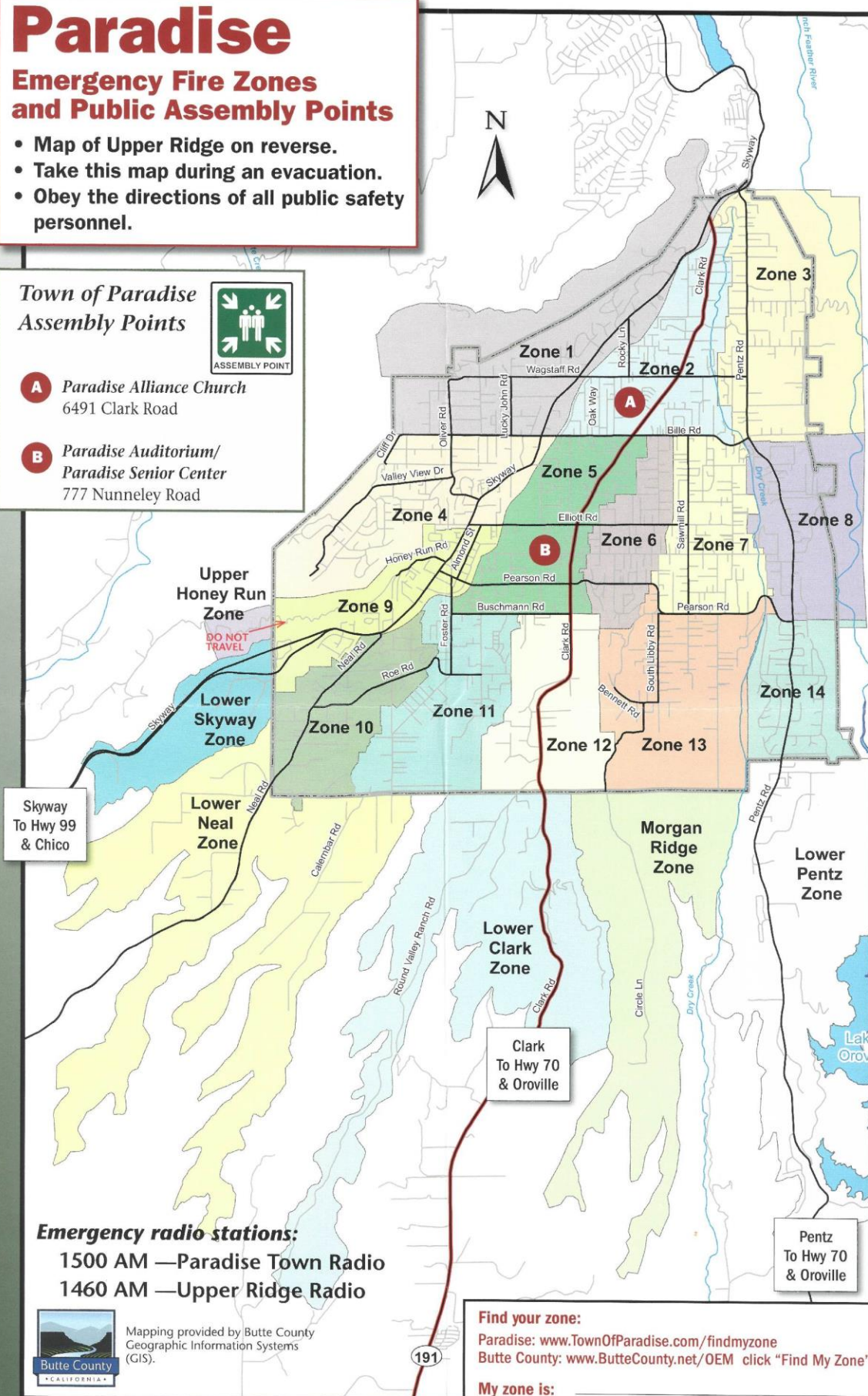
Emergency Fire Zones and Public Assembly Points

- Map of Upper Ridge on reverse.
- Take this map during an evacuation.
- Obey the directions of all public safety personnel.

Town of Paradise Assembly Points



- A** Paradise Alliance Church
6491 Clark Road
- B** Paradise Auditorium/
Paradise Senior Center
777 Nunneley Road



Emergency radio stations:

1500 AM —Paradise Town Radio
1460 AM —Upper Ridge Radio



Mapping provided by Butte County
Geographic Information Systems
(GIS).

Find your zone:

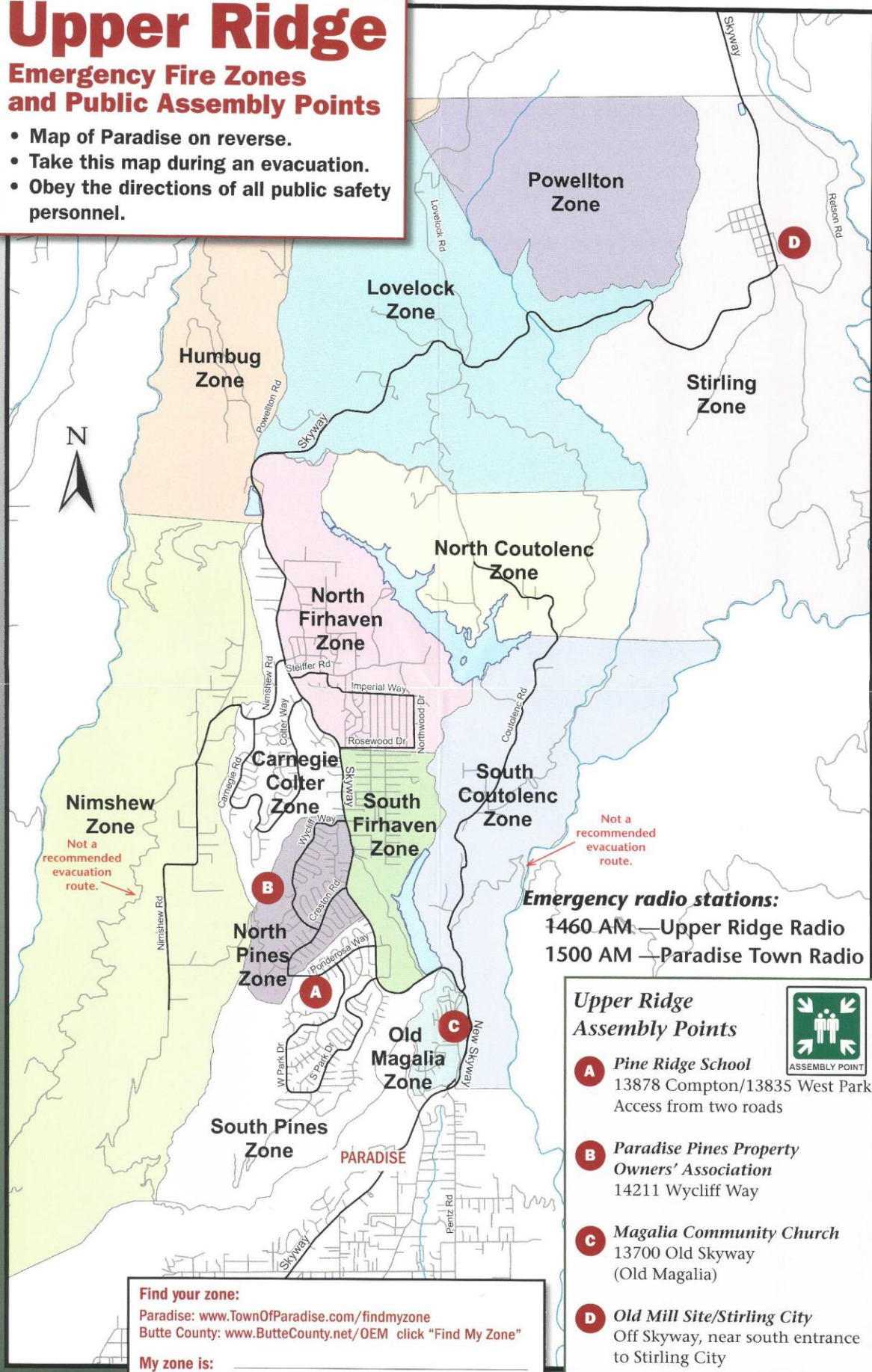
Paradise: www.TownOfParadise.com/findmyzone
Butte County: www.ButteCounty.net/OEM click "Find My Zone"

My zone is: _____

Upper Ridge

Emergency Fire Zones and Public Assembly Points

- Map of Paradise on reverse.
- Take this map during an evacuation.
- Obey the directions of all public safety personnel.

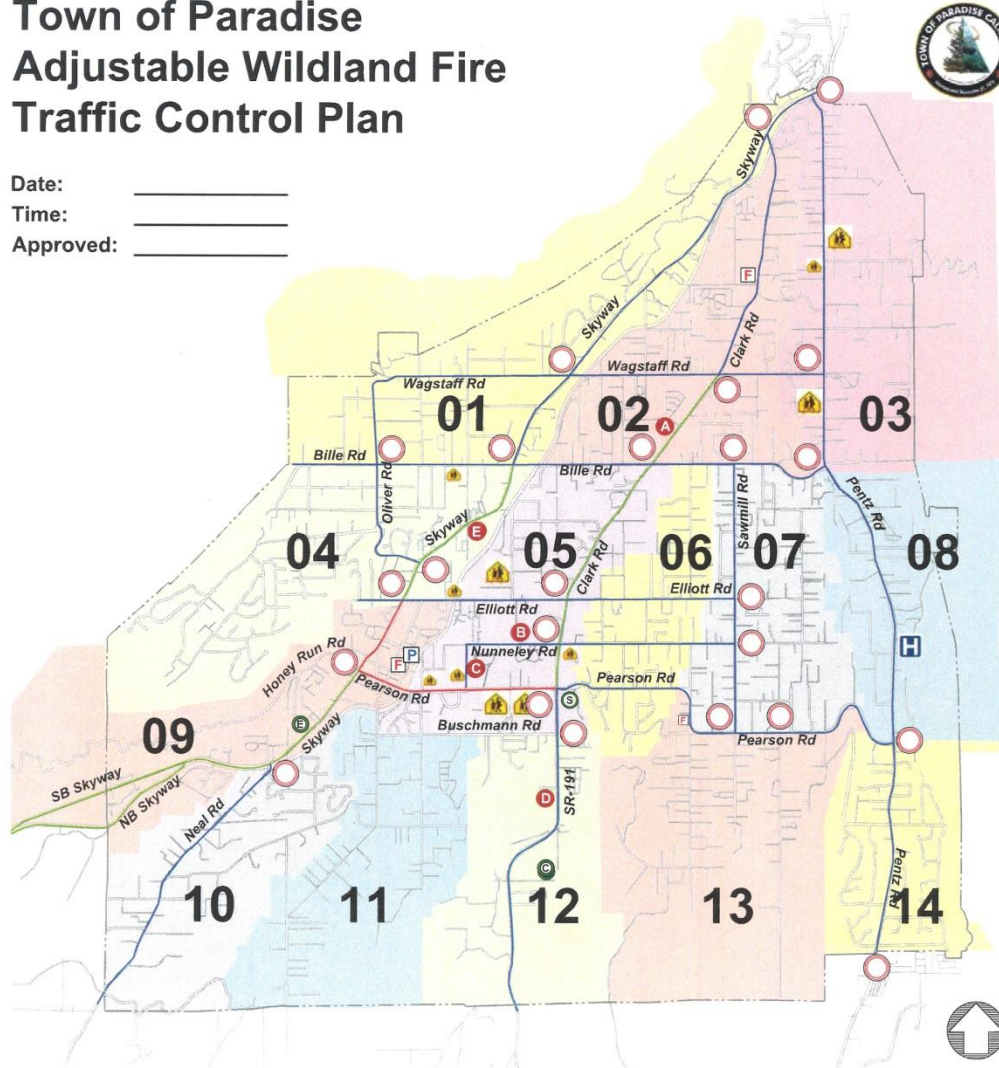


Nov. 2017

Town of Paradise Adjustable Wildland Fire Traffic Control Plan



Date: _____
Time: _____
Approved: _____



CONTACTS:

| Control Point | Name(s) | Call No. | Cell No. |
|---------------|---------|----------|----------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- S PUBLIC SCHOOL
- S PRIVATE SCHOOL
- E EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- T TOWN LIMITS
- T EXTERNAL COORDINATION TRAFFIC MANAGEMENT

TCP 6

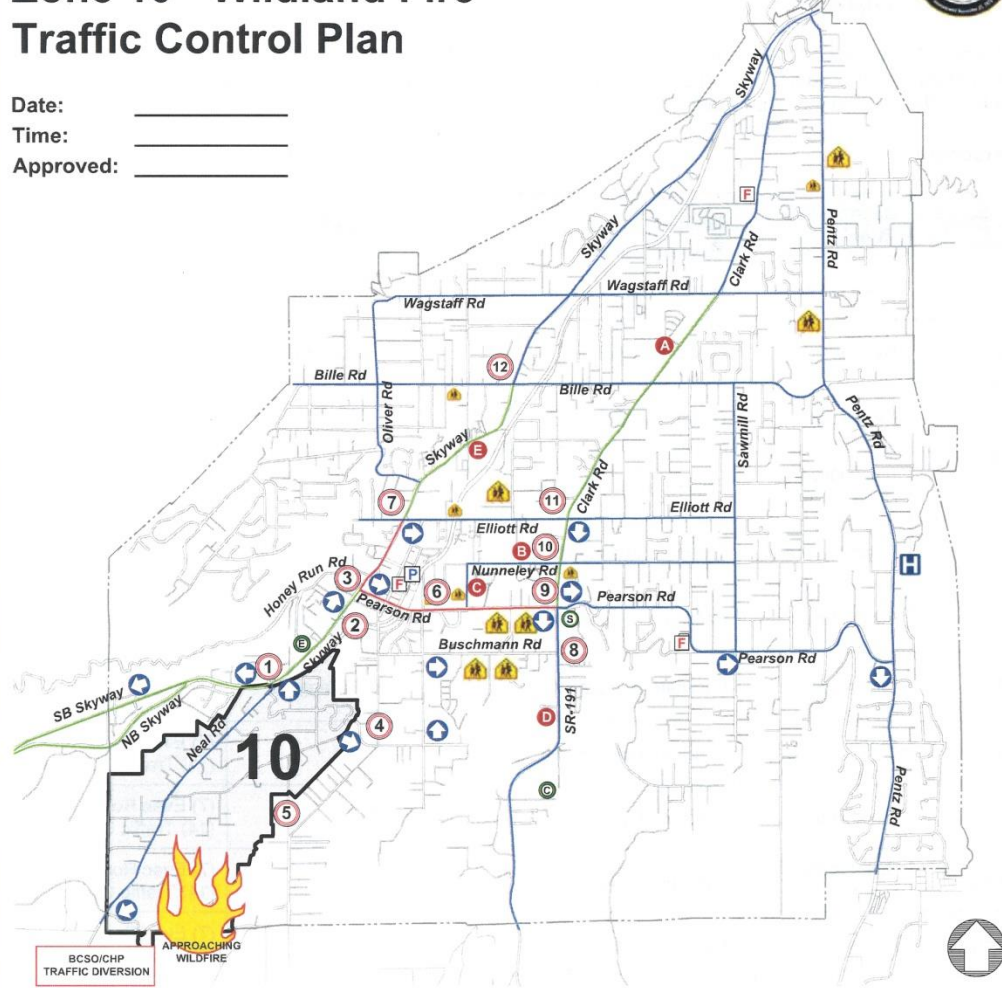
Example: Adjustable Evacuation Control Plan based on needs that do not fit a particular zone.

Town of Paradise Zone 10 - Wildland Fire Traffic Control Plan

BCSO/CHP
TRAFFIC DIVERSION



Date: _____
Time: _____
Approved: _____



CONTACTS:

| Control Point | Name(s) | Call No. | Cell No. |
|---------------|---------|----------|----------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- S PUBLIC SCHOOL
- P PRIVATE SCHOOL
- ↑ EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

TCP 26

Example: Zone Evacuation Control Plan

Zone 10 – SW Paradise, Neal / Skyway / Roe (Nance & Hamlin Canyons)

Evacuation Zone Description

Includes all properties accessed via Neal Rd between Skyway and the west Town limit; all properties accessed via Roe Road between Neal Rd and Foster Rd; all properties accessed by Circlewood Dr and Filbert St and all properties along Wayland Rd from Neal Rd east to Calernbar Wy.

Priority Intersections

| ID | Primary Street | Secondary Street | Action | Staffing | Resources |
|--------|----------------|-------------------|-----------------------|----------------------|--|
| 0 | Skyway | Butte Creek | Close NB Skyway | BCSO/CHP | |
| 0 | Neal Road | HWY 99 | Close NB Neal | BCSO/CHP | |
| 1 | Skyway | Neal Road | Close SB Neal | 3 Flaggers 1 PPD | (2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones |
| 2 | Skyway | Black Olive Drive | Dependent Upon Event | 2 Flaggers 1 PPD | (2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones |
| 3 | Skyway | Pearson Road | Facilitate Evacuation | 2 Flaggers 1 PPD | (2) Evac Route (24) Traffic Cones |
| 4 | Roe Road | Foster Road | Facilitate Evacuation | 2 Flaggers | (1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones |
| 5 | Foster Road | Toyon Lane | Facilitate Evacuation | 2 Flaggers | (1) Road Closed (1) Evac Route (12) Traffic Cones |
| 6 | Pearson Road | Black Olive Drive | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 7 | Skyway | Elliott Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 8 | Clark Road | Buschmann Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 9 | Clark Road | Pearson Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 10 | Clark Road | Nunneley Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 11 | Clark Road | Elliott Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 12 | Skyway | Bille Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| TOTALS | | | | 11 Flaggers 3 PPD | (27) Barricades (6) Road Closed (2) Road Closed Ahead (15) Evac Route (4) Arrow (110) Cones |

Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Pentz Road between Pearson Road and TBD
 - b. Clark Road between Clark Road and TBD

TCP 25

Example: Zone Description, Priority Intersections and resource needs & Other Considerations

**TOWN OF PARADISE
RESOLUTION NO. 18-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
APPROVING THE UPDATED 2017 PARADISE/UPPER RIDGE EVACUATION PLAN**

WHEREAS, the updated 2017 Paradise/Upper Ridge Evacuation Plan is a regional document which outlines evacuation zones and public assembly points, has been widely distributed in the community as an educational and planning tool, and also is widely circulated to other emergency services providers including CAL FIRE/Paradise Fire, Paradise Police, Butte County Sheriff & Public Works and the local office of the California Highway patrol.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The Town Council hereby approves the 2017 Paradise/Upper Ridge Evacuation Plan "Ready, Set, Go" attached to this resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 12th day of June, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Jody Jones, Mayor

ATTEST:

APPROVED AS TO FORM:

Dina Volenski, CMC, Town Clerk

Dwight L. Moore, Town Attorney

2017

Town of Paradise & Upper Ridge

Wildfire “Ready, Set, Go” Evacuation Plan

Are you prepared?



Get ready!

Prepare your family...

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- ▲ Keep a list of emergency contact numbers available.
- ▲ Post your address by your driveway so it's clearly visible.
- ▲ Obtain street maps for the city and county; keep them in your car. Or, download to your smart device.
- ▲ Keep a Go Bag in your car in case you cannot get to your home because of fire or other emergency.
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- ▲ Make your home/property more fire safe; find resources at www.buttefiresafe.net and www.readyforwildfire.org

Our household safety plan *(complete before an emergency)*

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In the event of a wildfire evacuation, we will meet at _____

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During a wildfire, we'll take our animals to _____

Local contact (neighbor/relative): In the event that roads are closed, our local contact to care for children and pets is

Name _____ Phone _____

Out of area contact/phone _____ School phone _____

We have neighbors who may need help *(persons with disabilities or persons with access and functional needs)* _____

Get set!

As the fire approaches...

Home Evacuation Checklist – How to Prepare for Evacuation

Prepare for Evacuation

- ▲ Alert family and neighbors
- ▲ Dress in appropriate clothing (i.e. clothing made of cotton or wool and work boots). Have gloves, goggles, a dry bandana and dust mask handy.
- ▲ Grab your Go-bag and add last minute items.
- ▲ Tune into AM 1500 (Paradise), AM 1460 (Upper Ridge), or local radio and TV stations.
- ▲ Drink plenty of water and prepare your family and pets.

Inside the house

- ▲ Shut all windows and doors, leaving them unlocked.
- ▲ Remove flammable window shades and lightweight curtains. Close metal shutters.
- ▲ Move flammable furniture to the center of the room, away from windows and doors.
- ▲ Shut off gas at the source (meter or tank). Turn off pilot lights.
- ▲ Leave your lights on so firefighters can see your house under smoky conditions.
- ▲ Shut off the air conditioning.

Outside the house

- ▲ Gather up flammable items from the exterior of the house and bring them inside (patio furniture, toys, door mats, trash cans, etc.) or place them in your pool.
 - ▲ Turn off propane tanks.
 - ▲ Move propane BBQs and appliances away from structures.
 - ▲ Connect garden hoses to outside water valves or spigots for use by firefighters. Fill water buckets and place them around the house.
 - ▲ Don't leave sprinklers on or water running, they can affect critical water pressure.
 - ▲ Leave exterior lights on so your home is visible to firefighters in the smoke or darkness of night.
 - ▲ Put your Go Bag in your vehicle.
 - ▲ Back your car into the driveway with vehicle loaded and all doors and windows closed. Carry car keys with you and have a spare. Leave gates open for access.
 - ▲ Have a ladder available and place it at the corner of the house so firefighters can quickly access roof.
 - ▲ Seal attic and ground vents with pre-cut plywood or commercial seals.
 - ▲ Patrol your property and monitor the fire situation. Don't wait for an evacuation order if you feel threatened.
 - ▲ Check on neighbors and make sure they are preparing to leave.
- Animals: Go to NVADG.org**
- ▲ Locate your pets; transport them with you. Need help? Call NVADG: 530-895-0000
 - ▲ Prepare and transport large animals early to a safe location.

Evacuation Zones & Routes

KNOW YOUR ZONE: The included map shows your community's zones. These zones allow officials to designate specific areas for evacuation advisories based on the emergency. Listen for news about your zone during an emergency.

EVACUATION ROUTES: The specific evacuation route for you will depend upon the location of the wildfire or other emergency. It's important that you are familiar with several routes out of your neighborhood and community. The included map shows the primary evacuation route(s) for the Ridge. The designated route(s) in each emergency will be based upon conditions. Officials will determine which route(s) must be closed. Based on this information, you may choose an alternative evacuation route based on your location.

Find your zone: Paradise: www.TownOfParadise.com/findmyzone
Butte County: www.ButteCounty.net/OEM click "Find My Zone"

Remember the Six "P's"

People and pets
Papers, phone numbers, important documents
Prescriptions, vitamins, eyeglasses
Pictures and irreplaceable memorabilia
Personal computer, hard drive, discs
Plastic (credit & ATM cards), cash

Keep these six "P's" ready in case immediate evacuation is required.

When an evacuation order is issued by public safety officials, leave immediately to avoid being caught in fire, smoke or road congestion. In an intense wildfire, officials will not have time to knock on every door. If you are advised to leave, don't hesitate!

- ▲ In an emergency, you must take initiative to stay informed and aware when an evacuation is ordered or a warning has been issued for your zone. For announcements, listen to your radio (AM 1500 in Paradise and 1460 on the Upper Ridge), TV and monitor official social media sites from public safety and governmental agencies.
- ▲ Know your zone and evacuation routes and follow the directions of public safety officials promptly.
- ▲ Officials will determine the areas to be evacuated and escape routes to use depending upon the fire's location, direction of travel and fire behavior (winds, terrain, etc.). Public safety officials may ask you to shelter in place if you are not in an area with an evacuation advisory.
- ▲ You may be directed to a designated Public Assembly Point for your immediate safety—and later to an evacuation shelter.

If you are trapped:

While in your vehicle:

- ▲ Stay calm.
- ▲ Park your vehicle in an open area clear of vegetation.
- ▲ Close all vehicle windows and vents.
- ▲ Cover yourself with wool blanket or jacket.
- ▲ Lie on vehicle floor board.
- ▲ Use your cell phone to advise officials—Call 911.

While on foot:

- ▲ Stay calm.
- ▲ Go to an open area clear of vegetation, a ditch or depression on level ground if possible.
- ▲ Lie face down, cover up your body.
- ▲ Use your cell phone to advise officials—Call 911.

While in your home:

- ▲ Stay calm, keep your family and pets together.
- ▲ Stay inside your house.
- ▲ Call 911 and inform authorities of your location.
- ▲ Keep doors and windows closed, but unlocked.
- ▲ Stay away from outside walls and windows.
- ▲ Fill sinks and tubs with cold water.

Evacuation advisories to be prepared for:

Immediate Evacuation Order: Requires the immediate movement of people out of an affected area due to an imminent threat to life. Choosing to stay could result in loss of life. Staying may also impede the work of emergency personnel. Due to the changing nature of the emergency, this Immediate Evacuation Order may be the only warning that people in the affected area(s) receive.

Evacuation Warning: Alerts people in an affected area(s) of potential threat to life and property. People who need additional time should consider evacuating at this time. An Evacuation Warning considers the probability that an area will be affected and prepares people for a potential Immediate Evacuation Order.

Shelter in Place: Advises people to stay secure at their current location by remaining in place as evacuation will cause a higher potential for loss of life.

Rescue: Emergency actions taken within the affected area to recover and help injured or trapped citizens leave the area. Entry into this area is restricted to rescue workers only.

Lifting of Evacuation Advisories

Evacuation advisories may stay in effect for several days. After the threat is mitigated, access will be limited to residents with identification. You must pick up your pets from shelters.

Traffic Closures

- Level 1:** Open to emergency responders, critical responders (e.g. public works, PG&E, animal rescue) and residents only.
- Level 2:** Closed to all traffic except emergency responders and critical resources, i.e. public works, utilities and animal rescue.
- Level 3:** Closed to all traffic except emergency responders.
- Level 4:** Closed to all traffic due to potential hazard to life.

Public Assembly Point

A temporary assembly area that provides a safe haven for evacuees to assemble until conditions subside and evacuation routes are accessible, or for evacuees who otherwise cannot evacuate the community on their own and need assistance to be moved to a shelter. Note: Evacuees who are capable of evacuating on their own to designated shelters or other areas outside of their community do not need to go to Public Assembly Points unless directed by public safety officials.

Keep a copy of this plan in your car and home.



Funding for printing and mailing provided by

Rotary
Club of
Paradise, CA



Adventist Health
Feather River

Town of Paradise & Upper Ridge

Wildfire "Ready, Set, Go" Evacuation Plan

www.buttefiresafe.net 877-0984

www.paradisefiresafe.org

www.readyforwildfire.org

Need more evacuation plans? Go to:
www.buttecounty.net/oem



Butte County Fire Safe Council
5619 Black Olive Drive
Paradise, CA 95969

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ORGANIZATION
US Postage
PAID
Cedar Creek

One-Way Evacuation Operations

"One-Way Evacuation Operations" means that all the travel lanes on a designated section of road would proceed in one direction, heading away from an approaching wildland fire. It provides a way to handle the additional traffic anticipated as Paradise and Magalia residents and visitors leave the area in advance of a wildland fire.

Key Points

- ▲ Primary Evacuation Plans for Paradise and the Upper Ridge will be implemented first, if these plans are proving effective in handling the evacuating traffic, then a One-Way Evacuation Operation is not likely to be implemented.
- ▲ Emergency managers will decide if One-Way Evacuation must be implemented (Paradise PD, CHP, Public Works) based on the specific needs of the incident. Entry and termination points will be determined based on the location, direction and rate of the fire spread.
- ▲ Be sure to obey the officers' directions and follow the traffic cones and other route markers. All state highway safety regulations and traffic laws apply for the reversed lanes, including speed limits.

- ▲ Message boards may be used to provide key information at the beginning of the reversed lane to assist you with your choices.
- ▲ Law enforcement officers or other personnel will be at the entrance and termination of the route directing traffic. Do not stop to ask questions because officials will not answer questions and this will slow the evacuation process.
- ▲ Tune into Community Radio Stations AM 1500 in Paradise and 1460 on the Upper Ridge for emergency information about the One-Way Evacuation route.
- ▲ Vehicles entering the One-Way Evacuation route are expected to travel to the end of the route.
- ▲ Commercial vehicles, recreational vehicles and those towing boats or other trailers should remain in the right hand travel lanes.
- ▲ Stay with your vehicle at all times.

What Routes will be used for One-Way Evacuation?

- ▲ Routes will be selected based on the specific needs of the incident. Entry and termination points will be determined based on the location, direction and rate of the fire spread.

Revised Nov. 2017 Publication design/printing: Cedar Creek Publishing • 530-872-0850

Paradise

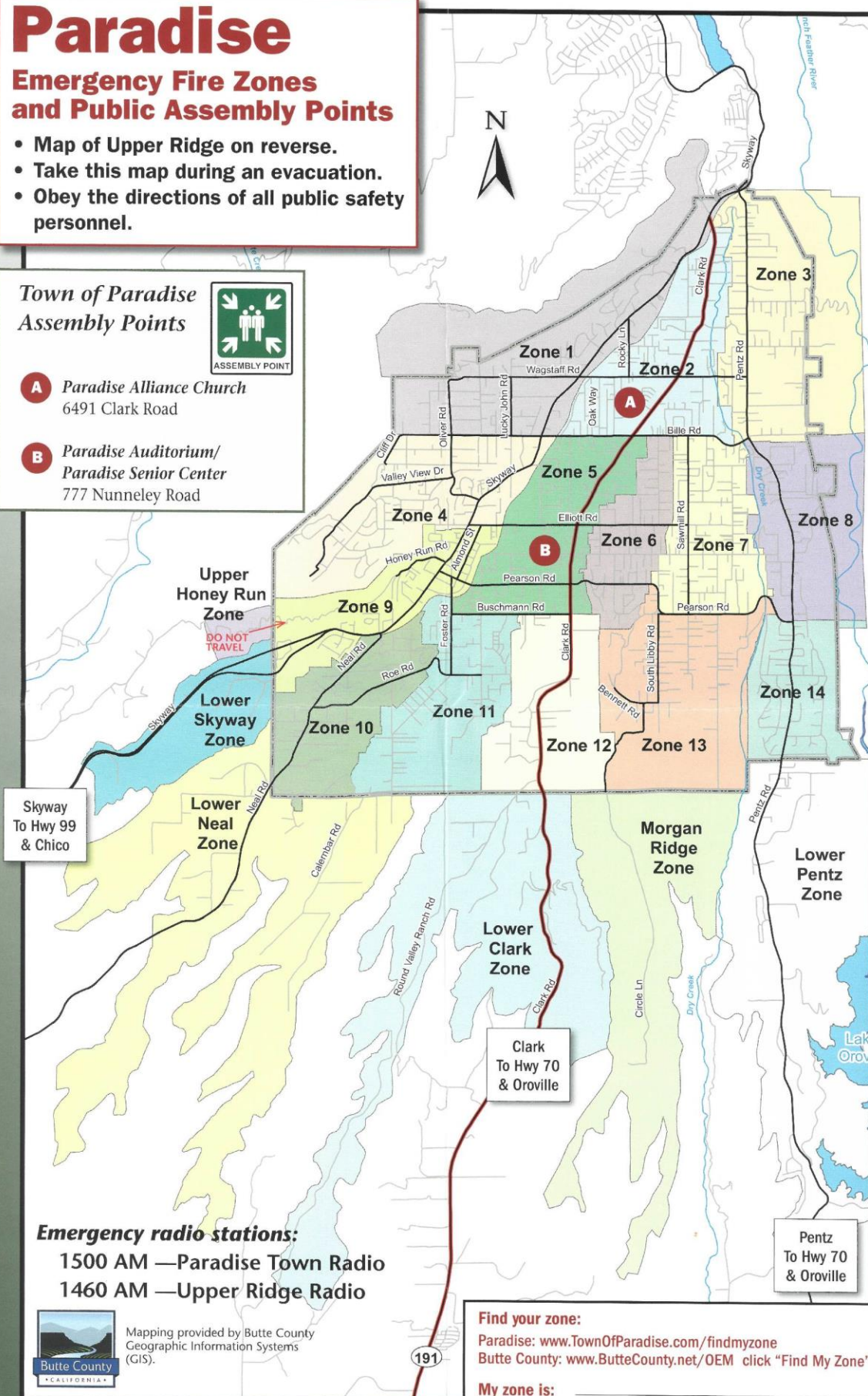
Emergency Fire Zones and Public Assembly Points

- Map of Upper Ridge on reverse.
- Take this map during an evacuation.
- Obey the directions of all public safety personnel.

Town of Paradise Assembly Points



- A** Paradise Alliance Church
6491 Clark Road
- B** Paradise Auditorium/
Paradise Senior Center
777 Nunneley Road



Emergency radio stations:

1500 AM —Paradise Town Radio
1460 AM —Upper Ridge Radio



Mapping provided by Butte County
Geographic Information Systems
(GIS).

Find your zone:

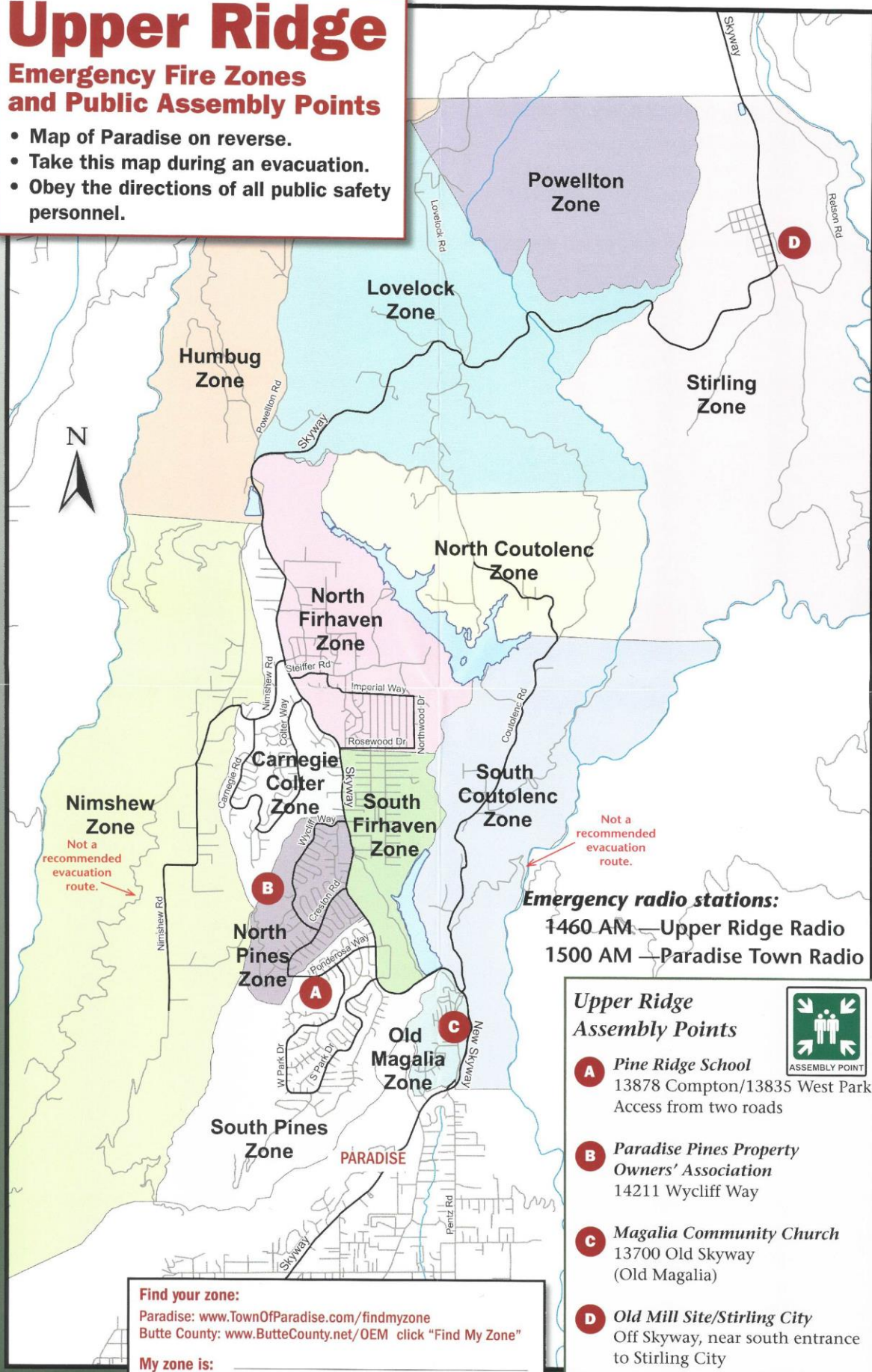
Paradise: www.TownOfParadise.com/findmyzone
Butte County: www.ButteCounty.net/OEM click "Find My Zone"

My zone is: _____

Upper Ridge

Emergency Fire Zones and Public Assembly Points

- Map of Paradise on reverse.
- Take this map during an evacuation.
- Obey the directions of all public safety personnel.

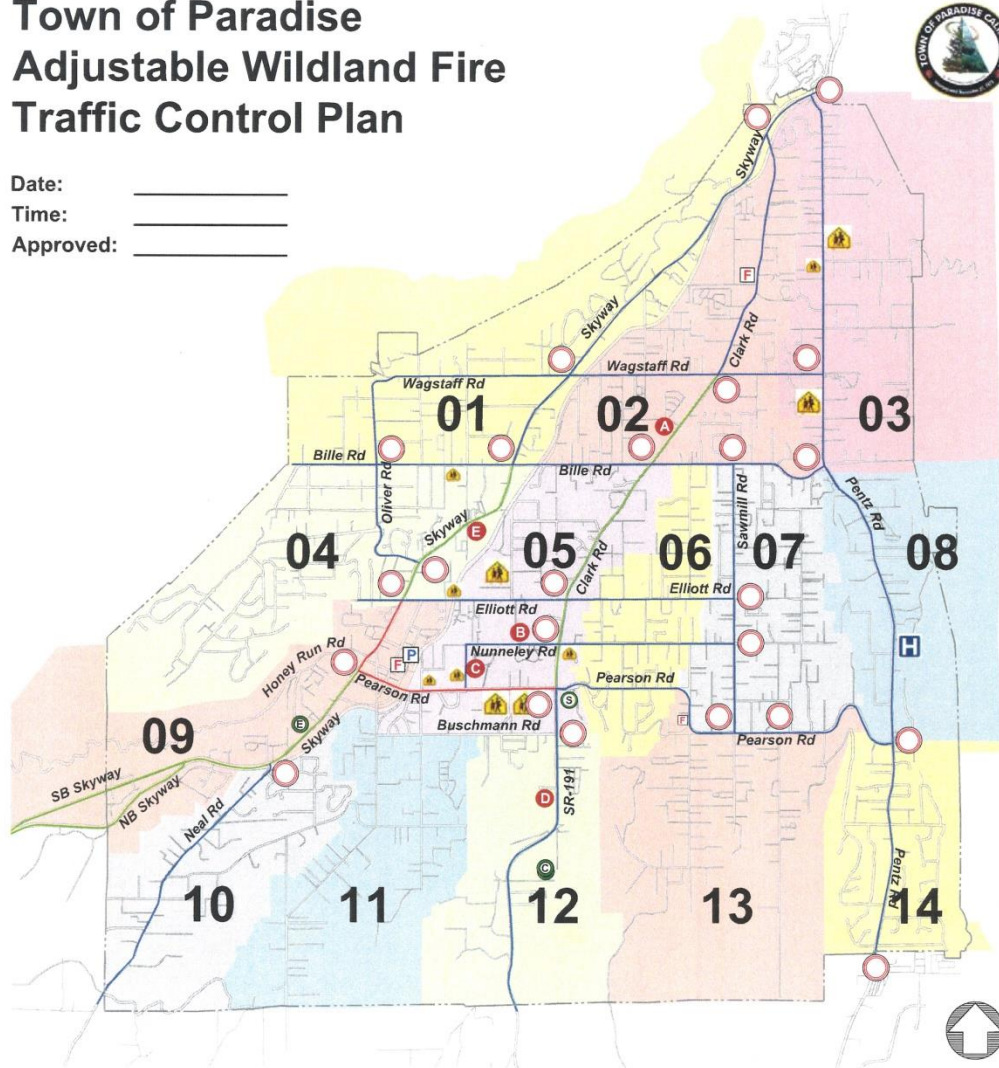


Nov. 2017

Town of Paradise Adjustable Wildland Fire Traffic Control Plan



Date: _____
Time: _____
Approved: _____



CONTACTS:

| Control Point | Name(s) | Call No. | Cell No. |
|---------------|---------|----------|----------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- S PUBLIC SCHOOL
- S PRIVATE SCHOOL
- E EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

TCP 6

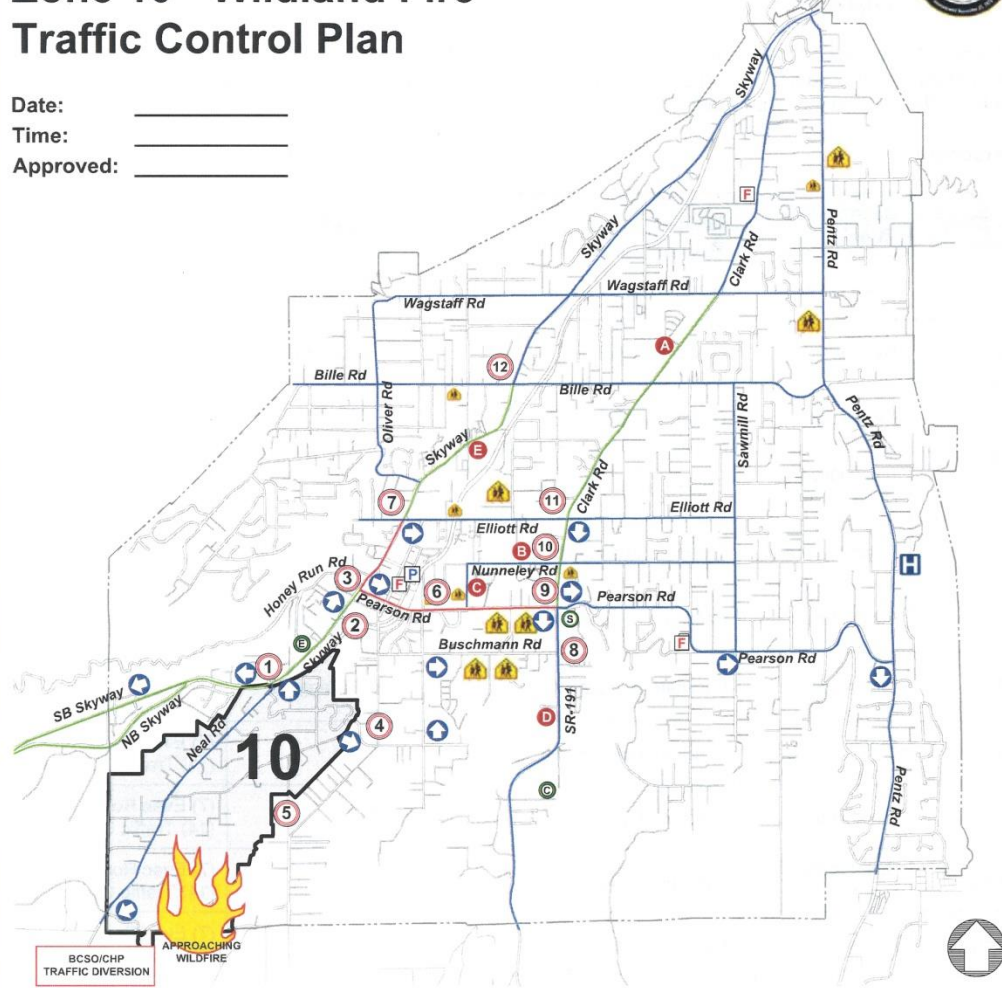
Example: Adjustable Evacuation Control Plan based on needs that do not fit a particular zone.

Town of Paradise Zone 10 - Wildland Fire Traffic Control Plan

BCSO/CHP
TRAFFIC DIVERSION



Date: _____
Time: _____
Approved: _____



CONTACTS:

| Control Point | Name(s) | Call No. | Cell No. |
|---------------|---------|----------|----------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- S PUBLIC SCHOOL
- P PRIVATE SCHOOL
- ↑ EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

TCP 26

Example: Zone Evacuation Control Plan

Zone 10 – SW Paradise, Neal / Skyway / Roe (Nance & Hamlin Canyons)

Evacuation Zone Description

Includes all properties accessed via Neal Rd between Skyway and the west Town limit; all properties accessed via Roe Road between Neal Rd and Foster Rd; all properties accessed by Circlewood Dr and Filbert St and all properties along Wayland Rd from Neal Rd east to Calernbar Wy.

Priority Intersections

| ID | Primary Street | Secondary Street | Action | Staffing | Resources |
|---------------|----------------|-------------------|-----------------------|----------------------|--|
| 0 | Skyway | Butte Creek | Close NB Skyway | BCSO/CHP | |
| 0 | Neal Road | HWY 99 | Close NB Neal | BCSO/CHP | |
| 1 | Skyway | Neal Road | Close SB Neal | 3 Flaggers 1 PPD | (2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones |
| 2 | Skyway | Black Olive Drive | Dependent Upon Event | 2 Flaggers 1 PPD | (2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones |
| 3 | Skyway | Pearson Road | Facilitate Evacuation | 2 Flaggers 1 PPD | (2) Evac Route (24) Traffic Cones |
| 4 | Roe Road | Foster Road | Facilitate Evacuation | 2 Flaggers | (1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones |
| 5 | Foster Road | Toyon Lane | Facilitate Evacuation | 2 Flaggers | (1) Road Closed (1) Evac Route (12) Traffic Cones |
| 6 | Pearson Road | Black Olive Drive | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 7 | Skyway | Elliott Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 8 | Clark Road | Buschmann Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 9 | Clark Road | Pearson Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 10 | Clark Road | Nunneley Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 11 | Clark Road | Elliott Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| 12 | Skyway | Bille Road | Facilitate Evacuation | | (7) Evac Route (14) Traffic Cones |
| TOTALS | | | | 11 Flaggers 3 PPD | (27) Barricades (6) Road Closed (2) Road Closed Ahead (15) Evac Route (4) Arrow (110) Cones |

Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Pentz Road between Pearson Road and TBD
 - b. Clark Road between Clark Road and TBD

TCP 25

Example: Zone Description, Priority Intersections and resource needs & Other Considerations



**TOWN OF PARADISE
Council Agenda Summary
Date: June 12, 2018**

Agenda No. 2(I)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Donation to Town for the Public Works Department Fleet Division

COUNCIL ACTION REQUESTED: Accept the donation of a Homak Tool Cart from Gary Satterfield and Jimmy Petit of Paradise Napa Auto Parts / Riebes to the Town of Paradise for the Public Works Department Fleet Division.

Background: In May 2018, the Fleet Shop Foreman received a tool cart donation from Napa Auto Parts as a part of a customer appreciation day that will be useful to the maintenance of all Police, Fire, Public Works and General fleet vehicles.

Discussion: Town Council Resolution No. 96-17 provides for the formal presentation and acceptance of donations made to the Town of Paradise at a public meeting. The process provides a tax record for the citizen or organization as well as clear direction to the finance director to deposit such donations to specific accounts as requested by donor(s), if applicable.

As such, the Council is requested to accept the donation of the tool cart valued at \$400 for use by the Paradise Public Works Department and subsequently Town staff will provide Mr. Ayer with documentation of such donation.

Fiscal Impact: The donation will decrease the necessity of expenditure for this equipment from the fleet budget.



**Town of Paradise
Council Agenda Summary
Date: June 12, 2018**

Agenda Item: 6(a)

Originated by: Gina S. Will, Administrative Services Director/Town Treasurer

Approved by: Lauren Gill, Town Manager

Subject: Operating and Capital Budget Update

Council Action Requested:

1. Consider and file the information presented; and
2. Provide any alternative direction to staff concerning budget development

Background:

The 2018/19 priority setting meeting held on February 27, 2018 started the budget process for adopting the Operating and Capital Budgets for 2018/19. The meeting identified the work plan and priorities for the 2018/19 fiscal year that staff will incorporate when developing the proposed budget.

Discussion:

As Town Council is aware, Measure C has been instrumental in sustaining services for the Town of Paradise since going into effect in April 2015. It has maintained CAL FIRE staffing levels, brought police staffing back to workable capacity, replaced long deferred public safety vehicles and equipment, supported animal control operations and leveraged grant monies to improve road conditions throughout town.

Now, half way through the temporary six-year tax measure, projections indicate that, without an extension of the tax measure or some other revenue source, expenses will exceed revenues and that cuts will be necessary to balance budgets once Measure C revenues have all been used. Recognizing this reality, Town Council has agreed to allow voters to decide in November 2018, whether or not to extend the temporary tax measure.

In the meantime, staff will present "Stay the Course" budgets for 2018/19. The objective will be not to slip back in the progress made to stabilize services and financial position. All budgets presented will be in a holding pattern until the November 2018 election.

The Measure C budget recommended by the Citizen Oversight Committee supports this approach. The proposed Measure C budget will only include support for ongoing

expenses and financial plan committed projects. All other activities and support will be suspended until after the election. The overall Measure C financial plan includes reserves necessary to fund two years of ongoing expenses for police, fire, and animal control after the temporary tax expires. If the sales tax extension does not pass in November, the recommendation will be to spend down those reserves. This also means that future budgets will include cutbacks to public safety, road projects, animal control and capital improvements. Again, to be completely transparent and to support what staff has reported all long, Measure C would help us to maintain and improve current service levels for police, fire, roads and animal control. Without Measure C, we cannot maintain current levels at this point.

Fiscal Impact:

A comprehensive report and presentation of the details of the 2018/19 operating and capital budgets will be provided for Town Council's consideration and adoption on June 26, 2018. A draft will be provided no later than June 15, 2018.



1400 K Street, Suite 400 • Sacramento,
California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

| |
|--|
| Council Action Advised by July 31, 2018 |
|--|

May 17, 2018

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 12 - 14, Long Beach**

The League's 2018 Annual Conference is scheduled for September 12 – 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 31, 2018. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 12, 8:00 a.m. – 6:00 p.m.; Thursday, September 13, 7:00 a.m. – 4:00 p.m.; and Friday, September 14, 7:30 a.m.– 11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, August 31. If you have questions, please call Kayla Curry at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2018 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, August 31, 2018. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail: _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 31, 2018

League of California Cities
ATTN: Kayla Curry
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kcurry@cacities.org
(916) 658-8254