



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

www.townofparadise.com

Management Staff:

Lauren Gill, Interim Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director
Gabriela Tazzari-Dineen, Police Chief
George Morris, Jr., Unit Chief
CAL FIRE/Butte County Fire
Paradise
Gina Will, Finance Director/Town Treasurer

Town Council:

Tim Titus, Mayor
Scott Lotter, Vice Mayor
Greg Bolin, Council Member
Steve "Woody" Culleton, Council Member
John J. Rawlings, Council Member

TOWN COUNCIL AGENDA

REGULAR MEETING – 6:00 PM – May 14, 2013

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at www.townofparadise.com in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America

- c. Invocation
- d. Roll Call
- e. Proclamations/Presentations
 - (1) Presentation by Paradise Fire Safe Council
 - (2) Presentation by InReach regarding the Police Department Mobile Phone Application
 - (3) Presentation by Northern Recycling and Waste Services - Annual Report of Franchised Waste Services provided to the Town of Paradise

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.

3. CONSENT CALENDAR

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. Approve Minutes of the April 9, 2013 Regular Meeting and the April 23, 2013 Special Council Meeting.
- 3b. Approve cash disbursements in the amount of \$897,755.78.
- 3c. Accept a donation of labor and equipment from Green Ridge Landscaping to maintain the Neal Road/Skyway Gateway facility valued in an amount \$2,140 per year.
- 3d. (1) Waive second reading of entire Ordinance No 528 and approve reading by title only; and, (2) Adopt Ordinance No. 528, An Ordinance Amending Town of Paradise Municipal Code Section 10.02.060 - Prima Facie Speed Limit to reflect speed limit modification along Pearson Road between Cherry Lane and Pentz Road.
- 3e. Adopt Resolution No. 13-24, A Resolution Declaring Town of Paradise Fire Department Equipment Surplus and Authorizing Disposal of Said Equipment. (Outdated communication equipment including radios, pagers and cell phones.)
- 3f. Pursuant to Paradise Municipal Code section, 2.45.120, (1) Find that the bid shall not be awarded to the lowest bidder in light of the circumstances; and, (2) Approve purchase of UniMac Washer/Extractor from Longfellow Commercial Appliance in the budgeted amount of \$10,942.63. (Equipment is necessary to comply with OSHA/NFPA requirements for decontaminating Firefighter Personal Protective Equipment (PPE) after contamination from working in hazardous environments.)
- 3g. Review and acknowledge receipt of the 3rd Quarter Investment Report for the Fiscal Year Ended June 30, 2013.

- 3h. Adopt Resolution No. 13-25, A Resolution of The Town Council of the Town of Paradise Establishing Privacy and Refund Policies for Internet Transactions.
- 3i. Review and acknowledge receipt of the Fiscal Year 2011/12 financial statement audit report as submitted.
- 3j. Adopt Resolution No. 13-26, A Resolution of the Town Council of the Town of Paradise, California, Authorizing the Execution and Delivery of a Lease with Option to Purchase, and authorizing certain actions in connection therewith. (Lease purchase with Leasource Financial Services, Inc., for the refurbish of two (2) police vehicles in the amount of \$51,687.06 approved by Council on April 9, 2013.)

4. PUBLIC HEARING PROCEDURE

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
 - 1. Project proponents or in favor of (15-minute time limit)
 - 2. Project opponents or against (15-minute time limit)
 - 3. Rebuttals - when requested
(15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. Conduct a public hearing relating to establishment of an updated and revised schedule of fees for Town services for the Town of Paradise during the 2013/2014 Fiscal Year and after the close of the hearing consider adopting Resolution No. 13-___, A Resolution of the Town Council of the Town of Paradise Establishing a New Master Schedule of Fees for Town Services (repealing the fees scheduled previously adopted by Resolution No. 09-43 and 09-48). **(ROLL CALL VOTE)**

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

- 7a. Consider awarding Contract No. 13-03, Paradise Micro-Surfacing Project 2013, to Intermountain Slurry Seal of Reno, Nevada in the amount of their base bid of \$291,949.02. **(ROLL CALL VOTE)**
- 7b. Consider (1) Waiving the reading of entire proposed Ordinance No. 529 and approve reading by title only; and, (2), Introducing Ordinance No. 529, An Ordinance Adding Section 9.18.415 to the Paradise Municipal Code relating to Noise. **(ROLL CALL VOTE)** Approval of the ordinance will allow for an administrative fee to be charged to recover the cost of police department response to violations of the noise control statutes.
- 7c. Consider (1) Waiving the reading of entire proposed Ordinance No. 530 and approve reading by title only; and, (2) Introducing Ordinance No. 530, An Ordinance of the Town Council of the Town of Paradise Repealing Chapter 9.60 of the Paradise Municipal Code and Adding a New Chapter 9.60 to the Paradise Municipal Code Relating to Alarm Systems. **(ROLL CALL VOTE)** The purpose of this chapter is to provide a permit and registration system with appropriate regulations to facilitate the reduction of false alarms, provide police response and administration, and to advance the proper use of alarm systems by alarm users.
- 7d. Review correspondence from Department of Alcoholic Beverage Control and consider whether or not to file a written objection on or before May 30, 2013, relating to the request from the licensee for the Department of ABC to modify certain conditions assigned to the liquor license affiliated with Lynn's Optimo Restaurant located at 9225 Skyway, Paradise, California.
- 7e. Consider (1) Waiving the reading of entire proposed Ordinance No. 531 and approve reading by title only; and, (2) Introducing Ordinance No. 531, An Ordinance of the Town Council of the Town of Paradise Adding Chapter 5.22 to the Paradise Municipal Code relating to Business Registration; and (3) Amending the Town Master Fee Schedule to include the registration fee; **(ROLL CALL VOTE)** or (4) Provide feedback to staff and give alternative direction on this proposal.

If approved, the Town business registration system will apply to all businesses operating within the Town of Paradise and the Town's Master Fee Schedule will be amended to include the \$54 annual registration fee.

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items
- 8c. Consider designating a voting delegate and up to two alternates to take action on proposed resolutions that establish League policy that will be

presented at the Annual Business Meeting at the League of Cities Annual Conference in Sacramento, California, September 18-20, 2013.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral reports
- Presentation to discuss the Art Gallery at Town Hall

10. CLOSED SESSION

- 10a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Dwight Moore and Crystal Peters, its designated representatives, regarding labor relations as they relate to the employment agreement for Town Manager services with Lauren Gill.

Pursuant to Government Code Section 54957, the Town Council will hold a closed session relating to the duration of the employment agreement with Lauren Gill for Town Manager services.

- 10b. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Dwight Moore and Crystal Peters, its designated representatives, regarding labor relations as they relate to the employment agreement for Town Clerk services with Joanna Gutierrez.

Pursuant to Government Code Section 54957, the Town Council will hold a closed session relating to the duration of the employment agreement for Town Clerk services with Joanna Gutierrez.

- 10c. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with its designated representative, Lauren Gill, regarding labor relations as they relate to the agreement for Town Attorney services with Dwight Moore.

Pursuant to Government Code Section 54957, the Town Council will hold a closed session relating to the duration of the agreement for Town Attorney services with Dwight Moore.

- 10d. Pursuant to Government Code section 54956.9(b), the Town Council will hold a closed session to meet with the Town Attorney relating to the following pending litigation: Town of Paradise v. Sierra Preservation Partners, LLC, et al., Butte County Superior Court Case No. 157389.

The Town Council will reconvene the meeting to discuss and consider the following:

- (1) Approving an employment agreement with Lauren Gill for Town Manager services.
- (2) Approving an amended and restated employment agreement with Joanna Gutierrez for Town Clerk services; and,

- (3) Approving an amended and restated employment agreement with Dwight Moore for Town Attorney services.

11. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
_____ TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Northern Recycling & Waste Services

2012 Annual Report for
Solid Waste & Recycling Services
Town of Paradise 5555 Skyway
Paradise, CA 95969

Doug Speicher
4/1/2013

Town of Paradise Overall NRWS Diversion:	56.30%
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Total Solid Waste delivered to Neal Road Landfill:	11,546.77 Tons
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<u>Municipal Solid Waste Tonnage by Line of Business</u>	<u>Tons</u>
Residential	6,734.04
Commercial	3,493.60
Roll Off	1,319.13

Total Recycled / Diverted Materials:	14,894.43 Tons
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<u>Recycling / Diversion Programs:</u>	<u>Tons</u>
Residential Blue Cart Mixed Recycling	3,412.99
Residential Brown Cart Yard Waste Recycling	5,746.73
Commercial Recycling Bin & Cart Service	1029.97
Commercial Brown Cart & Bin Yard Waste Recycling	13.5
Temporary Drop Box & Bin Recycling	486.18
Town of Paradise Vegetative Waste Transfer Facility	3,787.15
NRWS American Way Recycling Center	554.42
Town of Paradise Permanent HHW Facility	see page 10

Total Number of Accounts by Line of Business	# Accounts
Residential	8,977
Commercial	654
Roll Off	595

A. Solid Waste Collection Services

1) Municipal Solid Waste (MSW) Collected from residential, commercial, and industrial customers.

Residential	Gross Billed	\$2,797,972.52	6,734.04 tons
Commercial	Gross Billed	\$918,734.41	3,493.60 tons
Industrial (Roll Off)	Gross Billed	\$126,955.43	1,319.13 tons

2) Municipal Solid Waste (MSW) Disposal Facilities used:

Neal Road Landfill	11,546.77 tons
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3) Number of subscribers by service level: (Exhibit A: by month & customer listing available on request)

Residential MSW:	# of Accounts
35 gal (sr. rate)	94
35 gal:	5,528
65 gal:	2,260
95 gal:	1,095
Town Approved Waiver (as of 12/31):	182
Opt Out / Occupied w/ No service:	254
Vacant (as of 12/31)	420
Vacation Hold (as of 12/31)	75
Non-Pay locations	39

Commercial MSW:	# of Accounts
35 gal:	102
65 gal:	73
95 gal:	105
2 – 95 gal:	44
35 gal Multi-Family:	52 / 1,524 units
65 gal Multi-Family:	1 / 12 units
1 yd:	6
1.5 yd:	2
2 yd:	166
3 yd:	53
4 yd:	53
6 yd:	18





4) Extra Services:

Residential:	Total #	Charges
Extra MSW pickups:	221	\$769.95
Off Route Bulky Pickup	35	\$1,575.75
Off-Street service no-charge:	261	\$0.00
Off-Street service charge:	47	\$1,872.19
Swaps / Repairs (charges)	0	\$0.00
Swaps / Repairs (no charges)	100	\$0.00

Commercial:	Total #	Charges
Extra MSW pickups:	40	\$3,547.98
Bulky Pickup	20	\$439.50
Off-Street / Pull out services	24	\$384.00
Locks	530	\$1,896.55
Container Cleaning (no charge)	10	\$0.00
Container Cleaning (charges)	0	\$0.00
Swaps / Repairs	96	\$0.00

Rental / Temp Insta-Bins	Total #	Charges
- 4 yard MSW	27	\$2,751.08
- 4 yard Recycle	14	\$913.99
- 6 yard MSW	62	\$8,469.83
- 6 yard Recycle	20	\$1,575.59

5) Number of MSW Compactors:

Save-Mart (Customer owned & out of service)	1 ea 25 yard
K-Mart Recycle (Customer owned)	1 ea 30 yard
Feather River Hospital (Customer owned)	1 ea 25 yard

6) Number of all 2012 debris-box rentals by bin size & material type:

	Total #	Charges
10 yard Inert / Recycle	77 ea.	\$2,663.75
20 yard Trash	149 ea.	\$29,715.21
20 yard Recycle	58 ea.	\$0.00

20 yard Green Waste	65 ea.	\$7,890.46
30 yard Trash	117 ea.	\$23,616.28
30 yard Recycle	98 ea.	\$0.00
30 yard Green Waste	18 ea.	\$2,374.92
40 yard Trash	43 ea.	\$8,930.56
40 yard Recycle	3 ea.	\$0.00
40 yard Green Waste	5 ea.	\$958.40
Compactor empty & returns	54 ea.	\$12,385.36

7) Missed Pickup, Complaint, & Compliment 2012 Summary:
(Exhibit D, E, F list each listed below in the summary)

Missed Pickup Residential:	7 each
Missed Pickup Commercial:	1 each
Complaint Residential:	11 each
Complaint Commercial:	1 each
Compliment Residential:	48 each
Compliment Commercial:	5 each

8) Narrative summary of problems or challenges encountered related to MSW services:

- Efforts continue to identify occupied locations that have not subscribed for solid waste & recycling services or closed due to non-payment require consistent attention.
- Reported in previous reports, narrow non-maintained private roads continue to be difficult to service due to poor surface conditions and over grown vegetation.
- Commercial service locations do not have adequate storage spaces for the containers required to implement a comprehensive recycling program.

Recommendations for Town:

- NRWS will continue to work with Town staff to influence the mandatory service to the locations that choose not to subscribe to MSW services.
- NRWS to work in combination with the Town to offer solutions related to the issues involved with the Towns narrow private roads.

9) Description of promotional and public education materials created or distributed:

- A. Quarterly Newsletters sent with billing.
- B. Mandatory Commercial Recycling mailers (AB 341)

- C. Recycling and Compost Workshop events
- D. Customer Satisfaction Survey: 99% approval rate
- E. General Recycling and Recycling Center Bill Boards
- F. General Recycling and Recycling Center Truck Signs
- G. Recycling Cinema Ads / Newspaper ads
- H. Recycling, Landfill, and Composting Events Signs
- I. HHW/ Recycling Center/ C& D brochures
- J. Composting Guide for homeowners
- K. Recycling / Yardwaste /HHW calendars
- L. Single Stream Recycling Guide and posters both residential and commercial
- M. Waste Audits guide and reports
- N. Various sponsorship recycling ads / posters
- O. Permanent Beverage containers stickers and logos
- P. Additional printed materials.
- Q. Radio and TV ads for Tire Recycling and Oil Recycling
- R. Maintained NRWS web-site to reflect changes related to Town services related to solid waste & recycling.
- S. Staffed educational booths at Gold nugget Days, Chocolate Fest, 24 Hour Relay, Cruisin Paradise, July 4th Parade and Festival, and Johnny Apple Seed Days.
- T. NRWS hosted a May E-waste & Appliance event and a waste tire & Free Yard Waste event in October. The waste tire disposal program was available to residents ongoing by appointment throughout the first of the year with left over funds from 2011. Waste tire grant is now on a two year rotation so funding was not available for a one day event in Fall of 2012.



Additional public education and outreach highlights include: NRWS Recycling Website continuously updated with new outreach material, NRWS active on Facebook and Twitter. New 3 minute MRF video; Multifamily, residential, commercial and industrial brochures updated and reprinted. Updated Recycling guide: all print outreach continues to be on 100% post-consumer recycled paper. Membership in NCRA, CRRA, CRRC, and USCC: CAW and CPSC support, working with GAIA for local thrift store material reuse: Presented at and attended various conferences / workshops, including CRRA, SAC, NCRA & CRRC. Working with Butte County on local initiatives, including climate action and renewable energy projects; advising on plastic bag bans: Compiled recycling results for specific businesses, special events, multi-family complexes: Continued business outreach; businesses recognized with recycling awards; green business assessments: Educated public on problems and solutions for hot issues like plastic bags, organics, and mandatory recycling: Worked with Town staff to put together grants to CalRecycle, KAB, and EPA. Provide tours of transfer station / MRF (15 in 2012): 30 recycling outreach presentations: working with teachers, students and staff at each PUSD and various private schools: Set up outdoor classroom, orchard, garden and compost for PCMS: Continued to delve into recycling options for various difficult-to-recycle

materials: Continued partnership with Project Save to reuse hospital equipment and non-prescription medications; Multimedia outreach; web and social media, truck signs, local paper ads, Recreation Guide, letters in support of recycling legislation: Provide articles for Ridge Business Journal: Worked with Chocolate Fest on successful Zero Waste Event, working on increased diversion for all events.

10) Summary of Hazardous Waste records required under sections 8.02.C and 8.02D:

This section refers to Hazardous Waste detected in a load checking program and excluded from the trash stream prior to placing in the landfill.

NRWS utilizes Neal Road Landfill exclusively for the disposal of trash from the Town of Paradise. There were no Hazardous Wastes reported to us as detected in Load Check programs on loads delivered from the Town of Paradise.

B. Recyclable Materials and Yard Waste Services

1) Total tons diverted by each program / service:

Residential:

Curbside / Blue Cart Recycling:	3,412.99 tons
Yard Waste / Brown Cart Recycling:	5,746.73 tons

Commercial:

Blue Cart & Bin Recycling:	1,029.97 tons
Yard Waste / Brown Cart Recycling:	13.5 tons



Curbside mixed recyclables: All sorted material in the 2012 calendar year was processed in our Napa sorting facility. Separated and prepared recyclables were shipped to various mills for.

Composition based on sorting combined single stream source:

Aluminum:	.82%
Cardboard:	17.23%
Glass:	22.25%
Paper:	45.6%
Plastic:	7.62%
Metal:	6.48%

Organic Yard Waste Materials: Throughout 2012, the yard waste materials were processed at the Earth Worm Soil Factory on Neal Road. All curbside yard waste collected in Paradise is currently processed into high quality gardening compost.

2) Number of accounts for each program / service, number and size of container by recycled type.

Residential:	Accounts	Container
Curbside Blue Recycling 65 Gal carts:	744	819
Curbside Blue Recycling 95 Gal carts:	8,166	8,926
Curbside Brown Yard Waste 65 Gal carts:	3	3
Curbside Brown Yard Waste 95 Gal carts:	8,878	14,028
Commercial:	Accounts	Container
Curbside Blue Recycling carts:	520	1,044
Curbside Blue Rec Multi-family carts:	50	1,414
Yard waste Brown carts:	250	437
Yard Waste Brown Multi-family carts:	34	1,067
Cardboard / Mixed recycling:	Accounts	Container
2 yard	95	96
3 yard	6	6
4 yard	76	83
6 yard	26	33

3) Participation and set-out rates:

Residential even / odd week pickup:	
Curbside Recycling:	89%
Yard Waste:	65%
Commercial even /odd week pickup:	
Curbside Recycling	98%
Yard Waste:	55 % (estimated)
Cardboard:	100%



NRWS trucks are equipped with arm lift counters and drivers record the number of container lifts and the data base compares to determine a set-out rate.

4) Recyclable Material sales revenue by material type: NRWS continues to market at \$50 per ton as mixed recyclables to our inter-company sorting facility.

Mixed Recyclables & Cardboard: \$50 per ton @ 4,442.96 tons = \$222,148

Yard waste: We are charged for processing at the Compost Facility.

5) Summary Assessment for Curbside Recycling:

During 2012, NRWS continued to push for increased commercial, school, multi-family and residential recycling and educated customers through various outreach activities and new program planning. In 2012 we saw our lowest trash tonnage since 2007 and the end of year diversion was NRWS's highest rate to date.

Strong recycling and yard waste numbers brought the diversion percentage for NRWS collected materials up to 57% for 2012. This gives NRWS and the Town of Paradise the opportunity to move closer to Zero Waste through increased recycling and composting helping reach the Town's Sustainability goals, as well as the State's 75% goal set by AB341.

CalRecycle methodology of reporting indicates that Paradise diversion exceeds the state base rate. In addition, Paradise's annual EAR to CalRecycle has us at an annual of 3.2 lbs per person with our target being 4.8.

Residentially, NRWS saw a steady number of customers over the year, and nearly all customers have recycling and yard waste containers. NRWS contacts and eventually closes delinquent accounts, and many customers respond by paying their balances and resuming service.

The curbside collection recycling program in Paradise continues to expand with residents and businesses. Currently 99.9% of the community (that has not opted out of service) has recycling services. The material is quality, with a residual that continues to be less than 5%; for 2012 results are 3.6%.

Public education and awareness continue to progress and we anticipate the program to grow further. Education is and always will be an ongoing effort and site visits are the most common and effective manner to reach the commercial customers in order to promote motivation for business owners / managers to lead recycling efforts, and maximizing employee participation. Waste audits are done to a reasonable extent upon each site visit, with a full scale audit available upon request or for repeat contamination occurrences. Each commercial business is visited annually to address any concerns and changes in service needs. Multifamily and Mobile Home Parks are visited quarterly and are provided with all mailed out educational material that goes to residential customers.

NRWS transfers all of the mixed recycling to the Napa sorting facility. NRWS is currently processing source separated cardboard, aluminum, and plastics within the Paradise facility.



C. Town of Paradise Vegetative Facility:

1) Total number of 2012 Facility Users:

Total Vehicle count: 13,856

2) Incoming Material:

2012 Total	Yards	Tons
	42,856.00	4,317.96

- 3) Summary Assessment: The Facility is a benefit to the Town and has helped in conjunction with the curbside collection program to offer alternative options for outside burning and landscapers.

The Facility continues to separate the limb wood and brush from the leaves and pine needles. The wood is ground with a horizontal grinder and transported to a co-gen facility in Oroville or Anderson. The leaves and needles are sent to the Earthworm Soil Factory or to a grinding facility in Durham.

Improvements to the Facility are necessary to remediate storm water issues and the safety of those visiting the facility. Changes in customer tipping areas have improved the safety and environmental compliance. Pricing will require ongoing analysis as the fuel markets have been unstable. Environmental Health has been inspecting the facility and in the wet weather, it has been noted of the water pooling. As reported in previous reports, the facilities future utilization will require improvements with a solid surface tipping floor and storm water retention.

D) NRWS Recycle Center

- 1) Total number of visitors in 2012: 14,293

2) Material processed / handled:

Aluminum:	54.69 tons
Glass:	175.45 tons
Plastic:	30.33 tons
Metal:	121.68 tons
Batteries	8.05 tons
Oil & Anti-Freeze	8.38 tons
Inerts / Concrete	35.52 tons
E-Waste	120.32 tons



- 3) Summary Assessment: The American Way Recycle Center is open six days a week and is the only full serve Recycling Facility on the Ridge. The Facility has proven to be a vital component of the Town's recycling programs. NRWS also assists California Vocations in operating the

Stratton's Market Recycle Center in which will be moving to a better location at Wagstaff and Skyway in mid Spring. In addition to the common California Redemption Value materials, the center also accepts free household & automotive batteries, medical sharps, all electronic & universal waste with battery or cord, used oil, antifreeze, scrap metal, appliances, concrete, and mixed recyclables. Throughout 2012 NRWS scheduled the tire drop off appointments and recycled **4,840 tires**.

E) Town of Paradise Permanent Household Hazardous Waste Facility:

- 1) Total number of Facility users: 1,381 (Open 51 days in 2012)

Material Handled

Latex Paint (bulk)	1,485 gal.	16,335 lbs.
Paint related Materials	330 gal.	3,630 lbs.
Flammable Liquids	385 gal.	2,800 lbs.
Misc. Lab Pack-Toxics	550 gal.	4,000 lbs.
Misc. Lab Pack – Acid	110 gal.	800 lbs.
Misc. Lab Pack – Alkaline	55 gal.	400 lbs.
Misc. Lab Pack – Flammable Liq.	55 gal.	449 lbs.
Non-RCRA Lab Pack	110 gal.	600 lbs.
Flammable Aerosols Lab Pack	220 gal	800 lbs.
Corrosive Aerosols	55 gal.	250 lbs.
Toxic Aerosols Lab Pack	55 gal.	250 lbs.
Non RCRA Liquids	110 gal.	800 lbs.
Grease	55 gal.	449 lbs.
Roofing Cement	100 gal.	800 lbs.
Aerosols (Paint)	1,186 units	593 lbs.
Fluorescent Lamps	6,494 ft.	975 lbs.
Compact fluorescent lamps	1,532 units	157 lbs.
Misc. Fluorescents	52 units	10 lbs.
Household batteries		7,646 lbs.
Ballast lab pack		300 lbs.

Overall Weight Total 42,044 lbs. or 21.02 tons

- 2) Summary Assessment: This Facility has offered the Ridge a safe and convenient opportunity for residents to properly dispose of hazardous materials. Many materials received are recycled such as the latex paint, fluorescents, and batteries. Unfortunately, the lab packed materials are sent out for incineration or Class A landfills. This facility is one component that completes the Towns comprehensive solid waste and recycling programs. NRWS staffing has been trained and are operating the facility. Public education has been focusing efforts on notifying the customers of the do's and the don'ts related to what materials and volumes the facility accepts and

how to transport safely.

With the ongoing success of Paradise HHW facility NRWS is looking into starting a reuse program for items that come in that are in good condition and reusable. This is an opportunity to reduce costs and keep products from being shipped over long distances and incinerated. The program would be a free give away of normal household cleaners and pesticides.

F) Town Drop Off Collection Events in 2012

NRWS continued the comprehensive special event program in 2012, with an overall diversion rate of 70%, this program includes the continuation of the Zero Waste food scrap composting program at the Chocolate Fest and the Dutch Oven Cook-off/Cowboy Poetry Event.

In addition to many materials that are accepted free of charge at the NRWS American Way facilities, NRWS hosted a number of Free Drop Off Collection Events in 2012. The events were geared to divert materials from the landfill or outdoor burning.

January: Free Christmas Tree Drop Off at the American Way facility through the entire month of January.

May 12th: NRWS hosted a Free Appliance and E-waste Drop Off. The event produced 43 tons of material.

January - June: Free Tire Drop Off by appointment and a one day. During this period we took in 643 tires.

November 9th & 10th: The American Way Yard Waste Transfer Facility held a Free Drop Off Day. The day totaled 25 tons of material.

NRWS continued its comprehensive special event program in 2012 with a overall diversion rate of 70%. This program includes the continuation of the Zero Waste food scrap pilot program at the Chocolate Fest and Dutch Oven Cook-off/ Poetry Event both of which hit a 97% diversion rate.

G) Overall Summary Program Assessment:

The Town of Paradise offers the residents a very comprehensive solid waste and recycling program. Public education continues to be a key role in the success of the program. In 2012 NRWS conducted commercial route audits and identified locations to work with to improve recycling efforts and possibly render those customers rate savings. With AB 341 effective July 1, 2012, commercial recycling will be a priority. The Town is ahead of the commercial recycling

mandates and we feel very comfortable with the consistent recycling improvements the programs continue to produce.

CalRecycle's annual audit of Paradise Recycling Programs found that the program and participation rate far exceeds CalRecycle expectations. The Town of Paradise has been asked to serve as an example to other jurisdictions on how successful recycling programs are managed and maintained.

Program Recommendations:

- With the increased storm water monitoring regulations and safety, the Town will be required to make the improvements necessary to continue to operate the American Way Yard Waste Transfer Facility. NRWS has been looking at grant opportunities to incorporate improvements with new composting technology.
- With the Cal Green Building codes, a Construction & Demolition process with Town staff and NRWS will need to be refined when permits are pulled. NRWS is prepared to offer many opportunities for construction projects to divert materials from the landfill.
- Work toward collaborating to establish an AD facility for vegetative waste and food scraps to increase diversion efforts. NRWS will continue to look for grant opportunities to subsidize a bulk of the infrastructure costs.

Attachments:

Exhibit A: 2012 Residential Accounts & Services by Month

Exhibit B: 2012 Commercial Accounts & Services by Month

Exhibit C: 2012 Roll Off / Industrial Accounts & Services by Month

Exhibit D: 2012 NRWS Complaint Log

Exhibit E: 2012 Compliment Log

Exhibit F: 2012 Missed Pick-up Log

Exhibit G: 2012 Permanent Household Hazardous Waste Facility
Usage Log

Exhibit H: 2012 Material Handled by Type and Line of Business

Exhibit A:
Residential Services Data

Town of Paradise		** 2012**												Annual Ceiling
		January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	
Number of Households with Trash Services		8,935	8,907	8,945	8,949	8,954	8,956	8,969	8,984	8,961	8,975	8,975	8,977	8,984
Total Containers - Town		9,017	9,003	9,041	9,045	9,051	9,054	9,069	9,085	9,060	9,070	9,072	9,070	9,085
# of households - 35 gallon (sr. rate)		94	93	93	93	93	93	93	93	93	94	94	94	94
Containers out		94	93	93	93	93	93	93	93	93	94	94	94	94
# of households - 35 gallon Town		5,373	5,367	5,390	5,412	5,423	5,421	5,455	5,472	5,488	5,504	5,505	5,528	5,528
Containers out		5,401	5,411	5,434	5,456	5,468	5,467	5,503	5,520	5,536	5,547	5,550	5,569	5,569
# of households - 65 gallon Town		2,370	2,350	2,359	2,351	2,351	2,357	2,334	2,323	2,290	2,286	2,287	2,260	2,370
Containers out		2,385	2,364	2,373	2,364	2,364	2,370	2,347	2,337	2,301	2,297	2,299	2,272	2,385
# of households - 95 gallon Town		1,098	1,097	1,103	1,093	1,087	1,085	1,087	1,096	1,090	1,091	1,089	1,095	1,103
Containers out		1,137	1,135	1,141	1,132	1,126	1,124	1,126	1,135	1,130	1,132	1,129	1,135	1,141
# of households - wavier APN share		164	163	164	162	163	165	166	167	167	169	174	182	182
# of households - wavier expired code enforcement to handle		6	6	6	5	5	5	4	4	0	4	2	2	6
# of households - vacant		455	411	421	425	416	420	425	415	442	420	297	243	455
# of households - vacation hold		75	82	79	77	76	73	72	69	63	75	150	214	214
# of households - opt out of service		236	203	229	234	236	238	228	246	273	261	256	254	273
# of households - off street service		70	72	75	75	85	71	86	87	87	89	88	83	89
# of households - non pay		42	51	49	45	46	46	45	43	41	43	41	39	51
Number of Recycling Blue Cart Households		8,853	8,839	8,868	8,873	8,891	8,894	8,909	8,918	8,894	8,908	8,911	8,910	8,918
Total containers - Town		9,630	9,612	9,641	9,643	9,657	9,662	9,686	9,693	9,667	9,684	9,692	9,703	9,703
# of households - 65 gallon Town		782	775	776	775	777	778	768	767	756	750	751	744	782
Containers out		819	813	812	811	813	817	804	803	792	783	784	777	819
# of households - 95 gallon Town		8,071	8,064	8,092	8,098	8,114	8,116	8,141	8,151	8,138	8,158	8,160	8,166	8,166
Containers out		8,811	8,799	8,829	8,832	8,844	8,845	8,882	8,890	8,875	8,901	8,908	8,926	8,926
Number of Yard Waste Households - Paradise		8,813	8,810	8,838	8,842	8,866	8,864	8,877	8,880	8,849	8,860	8,863	8,854	8,880
Total containers Town		13,715	13,741	13,784	13,813	13,873	13,896	13,935	13,943	13,936	13,960	13,999	14,032	14,032
# of households - 95 gallon Town		8,810	8,807	8,835	8,839	8,864	8,862	8,875	8,878	8,847	8,858	8,861	8,852	8,878
Containers out		13,710	13,736	13,779	13,808	13,869	13,892	13,931	13,939	13,932	13,956	13,995	14,028	14,028
# of households - 65 gallon Town		3	3	3	3	2	2	2	2	2	2	2	2	3
Containers out		5	5	5	5	4	4	4	4	4	4	4	4	5

Exhibit B:
Commercial Services Data

Town of Paradise		** 2012 **												Annual
		January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Max
Total Commerical Trash Accounts		308	307	307	308	308	308	305	296	302	300	299	298	308
Total bins / containers		320	322	322	323	323	324	321	313	316	316	315	314	324
# of accounts 1 yd Town		6	6	7	7	7	7	6	6	6	6	6	6	7
Containers out		6	6	7	7	7	7	6	6	6	6	6	6	7
# of accounts 1.5 yd Town		2	2	2	2	2	2	2	2	2	2	2	2	2
Containers out		2	2	2	2	2	2	2	2	2	2	2	2	2
# of accounts 2 yd Town		170	171	172	173	174	173	170	164	166	167	167	166	174
Containers out		176	177	178	179	180	179	176	173	172	174	174	173	180
# of accounts 3 yd Town		57	55	54	54	54	55	56	53	55	54	53	53	57
Containers out		61	62	61	61	61	63	64	59	61	61	60	60	64
# of accounts 4 yd Town		55	54	54	54	53	53	53	53	55	53	53	53	55
Containers out		56	55	55	55	54	54	54	54	56	54	54	54	56
# of accounts 6 yd Town		18	19	18	18	18	18	18	18	18	18	18	18	19
Containers out		19	20	19	19	19	19	19	19	19	19	19	19	20
Total Serviced Accounts on MSW service - cart		367	377	370	376	374	405	406	405	409	410	422	422	422
Total containers		2,064	2,081	2,095	2,087	2,086	2,128	2,122	2,122	2,130	2,065	2,150	2,150	2,150
# of accounts 35 gallon Town		94	93	94	96	94	95	98	99	102	102	101	102	102
Containers out		123	121	123	125	122	122	125	126	132	130	128	128	132
# of accounts 35 gallon Multi-family - Town		51	51	51	51	51	51	51	52	52	50	52	52	52
Containers out		1,521	1,523	1,523	1,523	1,522	1,525	1,517	1,519	1,520	1,451	1,524	1,524	1,525
# of accounts 65 gallon Paradise		46	50	50	50	50	49	49	49	49	54	53	53	54
Containers out		63	67	67	67	67	65	65	65	65	74	73	73	74
# of accounts 65 gallon Multi-family Town		0	0	0	0	0	0	0	0	0	0	0	0	0
Containers out		0	0	0	0	0	0	0	0	0	0	0	0	0
# of accounts 65 gallon Multi-family County		32	32	32	32	32	62	62	61	61	61	61	61	62
Containers out		153	153	153	153	153	192	192	191	191	191	191	191	192
# of accounts 95 gallon Town		100	105	97	99	99	99	98	96	97	96	107	105	107
Containers out		114	119	131	117	120	120	121	119	120	119	132	130	132
# of accounts 2-95 gallon Town		40	41	41	43	43	44	43	43	43	42	43	44	44
Containers out		82	84	84	88	88	90	88	88	88	86	88	90	90
# of accounts 2-95 gallon Magalia		4	5	5	5	5	5	5	5	5	5	5	5	5
Containers out		8	14	14	14	14	14	14	14	14	14	14	14	14
Total Commerical Accounts Recycling		211	210	202	204	201	203	205	206	207	203	211	204	226
Total containers		223	224	218	220	216	215	217	221	224	215	223	219	240
Cardboard														
# of accounts 2 yd Town		70	70	70	71	69	69	71	71	68	68	69	67	71
Containers out		70	70	70	71	69	69	71	71	68	68	69	67	71
# of accounts 3yd Town		7	7	6	6	6	6	5	5	4	4	4	4	7
Containers out		7	7	6	6	6	6	5	5	4	4	4	4	7
# of accounts 4 yd Town		56	52	51	51	51	51	51	52	53	52	52	52	58
Containers out		60	54	55	55	55	55	55	56	57	56	56	56	60
# of accounts 6 yd Town		17	17	16	15	16	15	15	15	15	15	15	15	17
Containers out		17	17	16	15	16	15	15	15	15	15	15	15	17
Mixed Recycling														
# of accounts 2 yd - Town		21	21	21	22	22	22	23	24	24	24	24	24	24
Containers out		22	22	22	23	23	23	24	25	25	25	25	25	25

Exhibit B:
Commercial Services Data

Town of Paradise		** 2012 **												Annual
		January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Max
# of accounts 3 yd - Town		2	2	2	2	2	2	2	2	4	2	2	2	4
Containers out		2	2	2	2	2	2	2	2	4	2	2	2	4
# of accounts 4 yd - Town		21	23	23	24	24	24	24	26	28	24	26	24	28
Containers out		24	26	26	27	27	27	27	29	30	27	29	27	30
# of accounts 6 yd -Town		12	13	13	13	11	14	14	11	11	14	14	11	14
Containers out		16	21	21	21	18	18	18	18	21	18	18	18	21
Yardwaste (Fall Temp)														
# of accounts 4 yd yardwaste		5	5	0	0	0	0	0	0	0	0	5	5	5
Containers out		5	5	0	0	0	0	0	0	0	0	5	5	5
# of accounts 6yd yardwaste		0	0	0	0	0	0	0	0	0	0	0	0	0
Containers out		0	0	0	0	0	0	0	0	0	0	0	0	0
Total accounts participating in cart recycling		514	511	513	511	512	514	515	513	518	520	520	520	520
Total containers		2,383	2,378	2,379	2,391	2,393	2,400	2,391	2,386	2,400	2,403	2,408	2,401	2,408
# of accounts 65 gallon Town		59	56	56	56	55	55	56	55	54	56	55	56	59
Containers out		125	117	117	113	107	109	112	110	100	119	110	119	125
# of accounts 65 gallon (multi-family) Town		28	29	29	29	30	30	30	30	31	29	30	29	31
Containers out		1,097	1,104	1,104	1,109	1,112	1,111	1,107	1,107	1,116	1,099	1,109	1,100	1,116
# of accounts 95 gallon Town		415	412	414	411	411	415	414	413	414	417	417	420	420
Containers out		906	889	890	892	888	918	900	891	886	890	901	914	918
# of accounts 95 gallon (multi-family) Town		12	14	14	15	16	14	15	15	19	18	18	15	19
Containers out		255	268	268	277	286	262	272	278	298	295	288	268	298
Total accounts participating in cart yardwaste		257	262	260	262	264	266	266	265	281	281	279	281	284
Total containers - Town		736	748	746	746	747	752	750	746	769	760	752	760	770
# of accounts 65 gallon (multi-family) Town		9	9	9	9	9	9	9	9	9	9	9	9	9
Containers out		329	329	329	330	333	333	331	331	332	332	332	332	333
# of accounts 95 gallon Town		227	233	231	233	234	236	236	235	250	248	245	247	250
Containers out		407	419	417	416	414	419	419	415	437	428	420	428	437
# of accounts 95 gallon (Multifamily) Town		21	20	20	20	21	21	21	21	22	24	25	25	25
Containers out		725	720	720	718	720	722	720	718	723	731	734	733	734

Exhibit C:
Roll Off Service Data

Town of Paradise		** 2012 **												Annual
	January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Total	
Active accounts	44	32	31	43	42	47	58	58	54	56	40	39	595	
MSW														
# of 10 yd Trash	0	0	0	0	0	1	0	0	1	0	0	0	2	
# of 20 yd Trash	17	16	14	23	13	18	26	27	23	20	16	15	249	
# of 30 yd Trash	10	5	4	6	5	10	11	8	12	18	7	4	107	
# of 40 yd Trash	2	1	2	4	4	6	11	5	4	5	3	5	54	
Mixed Recycling														
# of 10 yd Recycle	2	1	2	2	4	0	1	3	2	4	0	2	25	
# of 20 yd Recycle	1	2	1	0	0	0	0	0	1	1	2	1	9	
# of 30 yd Recycle	1	0	0	0	1	1	0	1	0	0	0	1	6	
# of 40 yd Recycle	0	0	0	0	0	0	0	0	0	0	1	0	1	
Yardwaste														
# of 20 yd YW	3	2	3	1	6	4	1	3	5	3	6	3	50	
# of 30 yd YW	4	1	1	2	5	3	2	3	2	1	1	3	30	
# of 40 yd YW	0	0	0	1	0	0	2	4	0	0	0	1	10	
Active compactor accounts														
# of 15 yd	1	1	1	1	1	1	1	1	1	1	1	1	13	
# of 25 yd	2	2	2	2	2	2	2	2	2	2	2	2	26	
# of 30 yd	1	1	1	1	1	1	1	1	1	1	1	1	13	

Exhibit G: NRWS Permanent Household Hazardous Waste Facility Visitor Log 2012

(This is the breakdown of origin for each transaction of the HHW Facility by day for 2012)

Date	Non Cust.	Paradise	Magalia	Butte Valley	Other	Total	County	Non Cust.
1/4/2012	0	25	1	0	0	26	4%	0%
1/14/2012	0	37	3	1	0	41	10%	0%
1/18/2012	1	17	2	0	0	20	10%	5%
1/28/2012	0	26	3	0	0	29	10%	0%
2/1/2012	0	18	0	0	0	18	0%	0%
2/11/2012	0	16	3	0	0	19	16%	0%
2/15/2012	0	13	1	0	0	14	7%	0%
2/25/2012	2	24	2	0	0	28	7%	7%
2/29/2012	1	8	1	0	0	10	10%	10%
3/10/2012	1	27	0	1	0	29	3%	3%
3/14/2012	0	11	0	0	0	11	0%	0%
3/24/2012	0	17	1	0	0	18	6%	0%
3/28/2011	0	16	0	0	0	16	0%	0%
4/7/2012	0	22	1	0	0	23	4%	0%
4/11/2012	0	23	3	0	1	27	15%	0%
4/21/2012	0	36	1	0	0	37	3%	0%
4/26/2012	0	23	2	0	0	25	8%	0%
5/5/2012	1	30	2	0	0	33	6%	3%
5/9/2012	0	33	0	0	0	33	0.00%	0%
5/19/2012	1	29	3	1	1	35	14%	3%
5/23/2012	1	18	2	0	0	21	10%	5%
6/2/2012	0	32	1	0	1	34	6%	0%
6/6/2012	1	23	2	0	1	27	11%	4%
6/16/2012	0	28	2	0	0	30	7%	0%
6/20/2012	0	27	6	0	0	33	18%	0%
6/30/2012	0	31	1	1	1	34	9%	0%
7/14/2012	0	39	0	0	1	40	3%	0%
7/18/2012	0	40	2	1	0	43	7%	0%
7/28/2012	0	32	4	0	0	36	11%	0%
8/1/2012	1	25	3	0	1	30	13%	3%
8/11/2012	1	22	2	0	2	27	15%	4%
8/15/2012	0	20	1	0	0	21	5%	0%
8/25/2012	0	32	3	0	0	35	9%	0%
8/29/2012	0	33	1	1	0	35	6%	0%
9/8/2012	3	28	3	0	0	34	9%	9%
9/12/2012	1	29	1	0	0	31	3%	3%
9/22/2012	0	21	1	2	0	24	13%	0%
9/26/2012	0	24	3	0	0	27	11%	0%
10/6/2012	0	39	3	1	0	43	9%	0%
10/10/2012	0	41	2	1	0	44	7%	0%
10/20/2012	0	37	2	1	1	41	10%	0%
10/24/2012	0	19	0	0	0	19	0%	0%
11/3/2012	0	18	2	0	0	20	10%	0%
11/7/2012	0	31	0	0	0	31	0%	0%
11/17/2012	0	19	3	0	0	22	14%	0%
11/21/2012	0	13	0	0	0	13	0%	0%
12/1/2012	0	10	0	0	0	10	0%	0%
12/5/2012	0	14	1	1	0	16	13%	0%
12/15/2012	0	11	0	0	0	11	0%	0%
12/19/2012	0	17	1	0	0	18	6%	0%
12/29/2012	1	27	2	9	0	39	28%	3%
Total	16	1251	83	21	10	1381		

Town of Paradise
ANNUAL WASTE AND RECYCLING REPORT

2012

Northern Recycling & Waste Services

Completed by: Doug Speicher

Phone Number: 530-876-3340

DISPOSED MATERIAL						Paradise	Total
Total Residential Customers 12/31						8977	8977
Total Commercial Customers 12/31						654	654
NRLF Residential - Tons						6734.04	6734.04
NRLF - Commercial - Tons						3493.6	3493.6
NRLF - Roll-Off						1319.13	1319.13
Exported - Residential						0	0
Exported - Commercial						0	0
Exported - Roll-off						0	0
Total Customers						9631	9631
Total Tons						11546.77	11546.77

2012

RECYCLED MATERIALS FROM BRWMA	Recycling Collection Method (Columns B-F)					Total Collected	Percent of Total
	Transfer Station / MRF	Residential Curb-side	Commercial	Buy-Back/ Drop-off	Drop-Boxes		
Material Inflow	3787.15	9159.72				12946.87	
Aluminum	0	27.99	2.97	54.69	0	85.65	0.58%
Cardboard	0	588.06	744.23	0	0	1332.29	8.94%
Glass	0	759.39	80.72	175.45	0	1015.56	6.82%
Newspaper	0	0	0	0	0	0	0.00%
Mixed Paper	0	1556.32	165.41	0	0	1721.73	11.56%
PET	0	75.09	7.99	27.86	0	110.94	0.74%
HDPE	0	91.47	9.72	2.47	0	103.66	0.70%
Other Plastics	0	93.52	9.95	0	0	103.47	0.69%
Scrap Metal	0	31.06	3.3	121.68	0.98	157.02	1.05%
Bi-Metal	0	53.58	5.68	0	0	59.26	0.40%
Wood Waste	0	0	0	0	42	42	0.28%
Yard Waste	3787.15	5746.73	13.5	0	306.2	9853.58	66.16%
C&D	0	0	0	0	1.35	1.35	0.01%
Mixed Recyclables	0	0	0	0	6.12	6.12	0.04%
Electronic Materials	0	0	0	120.32	0	120.32	0.81%
Inert Material	0	0	0	35.52	129.53	165.05	1.11%
Oil & Antifreeze	0	0	0	8.38	0	8.38	0.06%
Batteries	0	0	0	8.05	0	8.05	0.05%
Re-Use	0	0	0	0	0	0	0.00%
Totals	3787.15	9023.21	1043.47	554.42	486.18	14894.43	
Total residuals	0	136.51					

Waste Diversion: % 56.3%

<u>Diverted</u>	<u>Landfill Tons</u>	<u>TOTAL</u>
14,894.43	11,546.77	26,441.20

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – April 09, 2013

1. OPENING

The Regular Meeting of the Paradise Town Council was called to order by Vice Mayor Scott Lotter at 6:01 p.m. in the Town of Paradise Council Chamber located at 5555 Skyway, Paradise, California. Following the pledge of allegiance, Council Member Culleton offered the invocation.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve "Woody" Culleton, John J. Rawlings, and Scott Lotter, Vice Mayor.

COUNCIL MEMBERS ABSENT: Timothy Titus, Mayor.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Interim Town Manager Lauren Gill, Town Attorney Dwight L. Moore, Community Development Director Craig Baker, Police Chief Gabriela Tazzari-Dineen, Battalion Chief Curtis Lawrie, Assistant Town Clerk Dina Volenski, Associate Civil Engineer Marc Mattox, and Public Works Manager Paul Derr.

- e. The following proclamations were read into the record and presented to representatives of each requesting group:

- (1) April - Child Abuse Prevention Month to Butte County Child Abuse Prevention Council
- (2) April - Sexual Assault Awareness Month to Rape Crisis Intervention
- (3) National Telecommunications Week to Paradise Police Department Public Safety Dispatchers

ITEMS DEFERRED FROM PREVIOUS MEETINGS – None.

CONSENT CALENDAR

Vice Mayor Lotter stated that there is a proposed ordinance on the consent calendar and Council concurred that adoption of the consent calendar would waive the reading of entire proposed Ordinance No. 528 and approve reading by title only. Vice Mayor Lotter read the title of the ordinance for the record: "An Ordinance Amending Paradise Municipal Code Section 10.02.060 relating to Prima Facie Speed Limit on Pearson Road."

Following a **MOTION by Bolin, seconded by Culleton**, the Town Council adopted the all consent calendar items as presented by unanimous roll call vote of those present. Ayes of Bolin, Culleton, Rawlings and Lotter; Titus absent and not voting.

- 3a. Approved the Minutes of the March 8, 2013 Special Meeting and the March 12, 2013 Regular Council Meetings.
- 3b. Approved Cash Disbursements Report in the Amount of \$821,626.60. (310-10-29)
- 3c. Waived the reading of entire proposed Ordinance No. 528, and approved reading by title only; and introduced Ordinance No. 528, An Ordinance amending Paradise Municipal Code Section 10.02.060 relating to Prima Facie Speed Limit on Pearson Road (between Cherry Lane and Pentz Road). Approval would lower the speed limit on a certain section of roadway.
- 3d. (1) Concurred with staff's recommendation of Holdredge & Kull to perform professional Construction Quality Assurance Engineering Services for the Pearson/Recreation Drive Signalization Project; (2) Approved the attached Professional Services Agreement with Holdredge & Kull in the amount of \$20,083.00, and (3) Authorized the Interim Town Manager and Town Mayor to execute the agreement. (510-20-57 & 950-40-11)
- 3e. Adopted Resolution No. 13-11, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Town Finance Department Pursuant to Government Code Section 34090. (160-20-13)
- 3f. Adopted Resolution No. 13-12, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090. (160-20-13)
- 3g. Adopted Resolution No. 13-13, A Resolution of the Town Council of the Town of Paradise Declaring Miscellaneous Town Administrative Office Supplies, Devices And Furnishings as Surplus and Authorizing Disposal through Sale or Donation by the Interim Town Manager. (380-10-03)
- 3h. Adopted Resolution No. 13-14, A Resolution of the Town Council of the Town of Paradise Amending and Readopting Conflict of Interest Code for the Agencies and Departments of the Town of Paradise Which Incorporate By Reference the Fair Political Practices Commission's Standard Model Conflict of Interest. (540-20-33)
- 3i. Approved the recommended General Fund Budget Adjustments totaling \$4,639, resulting in a decrease to the General Fund Reserves and an increase to the projected deficit. (340-40-12 & 340-10-33)
- 3j. Accepted the 2012 Annual Report of the Paradise Planning Commission Regarding Progress Toward Implementation of the 1994 Paradise General Plan. (760-40-55)

PUBLIC COMMUNICATION

1. Curtis Grima, representative from Senator Jim Nielson's office, informed Council of a public forum being held at the Upper Ridge Volunteer Fire Company Station 31 in Magalia on April 30, 2013 from 6 pm to 8 pm titled "Paradise Ridge Fire Tax Town Hall."
2. Ward Habriel stated that the Daffodils on the Ridge project generated interest from outside of Paradise, that the Biggs and Gridley Garden clubs sent a convoy to Paradise who ate lunch in our local restaurants and stayed in local hotels, that the project is on an international registry for work done by volunteers and that he would like the Town to address certain blight in Town such as the abandoned Chinese Restaurant to make Paradise an even better place to visit.

COUNCIL CONSIDERATION

- 7a. COUNCIL CONCURRED** to authorize ongoing recruitment for vacancies on the Access Appeals board, Development Impact Fee Adjustments Board and the Tree Advisory Committee and directed the Town Clerk to schedule appointments on a Council agenda when applications are received. (740-10-06, 740-20-03, 740-60-11 & 740-60-12)

- 7b.** Associate Civil Engineer Marc Mattox reported to Council that pursuant to Council direction on March 12, 2013 regarding use of Proposition B Funds for ongoing road maintenance to protect our good roads, staff has prepared plans and specifications for priority streets for the 2013 Paradise Microsurfacing Project and if approved, the project could be under construction by August 2013.

MOTION by Culleton, seconded by Rawlings, adopted Resolution No. 13-15, A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the Paradise Microsurfacing Project 2013 and Authorizing Advertisement for Bids on the Project. Roll call vote of those present was unanimous; Titus absent and not voting. (950-40-18)

- 7c.** Associate Civil Engineer Marc Mattox reported to Council that pursuant to a Master Administering Agency-State Agreement for Federal-Aid Projects with the California Department of Transportation (Caltrans) approved by Council on May 22, 2007, the Town of Paradise submitted an application for funding for the Skyway Highway Safety Improvement Program (HSIP). The project limits are Skyway between Vista Way and Elliott Road and the scope of work includes pedestrian and motorist safety enhancements. Caltrans approved the project for federal funding on October 19, 2013 and the Federal Highway Administration approved the Town beginning reimbursable Preliminary Engineering for the project on February 13, 2013.

MOTION by Rawlings, seconded by Bolin, (1) Approved the Program Supplement Agreement No. 011-N to Administering Agency-State Agreement No. 03-5425R for Federal-Aid Project HSIPL-5425 (024) to assure receipt of \$155,800.00 in federal funds; and, (2) Adopted Resolution No. 13-15, A Resolution Authorizing the Interim Town Manager, or her designee, to sign the Program Supplement Agreement No. 011-N to Administering Agency-State Agreement No. 03-5425R. Roll call vote of those present was unanimous; Titus absent and not voting. (950-40-19 & C07-10)

7d. MOTION by Rawlings, seconded by Culleton, (1) Adopted the 2013-14 Sub-recipient Community Development Block Grant funding recommendations regarding grant funding for local organizations; (2) Adopted the FINAL 2013-2014 Community Development Block Grant Program's Annual Action Plan as submitted; and, (3) Authorized staff to submit the adopted 2013-2014 Annual Plan to the U.S. Department of Housing and Urban Development (HUD). Roll call vote of those present was unanimous; Titus absent and not voting. (710-10-80)

7e. MOTION by Culleton, seconded by Bolin, appointed Planning Commissioner Jody Jones to serve a four-year term of office on the Paradise Planning Commission commencing July 1, 2013 and continuing through June 30, 2017. Roll call vote of those present was unanimous; Titus absent and not voting. (760-45-12)

7f. Finance Director Gina Will reviewed the valuation of retiree health benefits report of GASB 45 actuarial valuation, and informed Council that according to the study, as of July 1, 2012, the Actuarial Present Value of Total Projected Benefits (APVTPB) for all current and former employees is \$13,823,285, which is a 69.8% decrease from the first actuarial study received by the Town on March 4, 2011 that indicated a value of \$45,810,590 as of July 1, 2010. The Annual Required Contribution (ARC) based on the Town's annual operating expense for FY ending June 30, 2012, will be \$1,603,952 (the Annual Other Post Employment Benefits or Annual OPEB). (630-10-21)

COUNCIL CONCURRED to acknowledge receipt of the Valuation of Retiree Health Benefits, under Statement No. 45 of the Governmental Accounting Standards Board (GASB 45) as of July 1, 2012, as submitted.

7g. MOTION by Culleton, seconded by Rawlings, (1) Authorized the Interim Town Manager, on behalf of the Police Department, to contract with Wild Rose Motors Ltd., 3901 E. La Palma Ave. #A, Anaheim, CA 92807 for the refurbishing of two existing Police Vehicles in the amount of \$51,687.06; and, (2) Authorized the Interim Town Manager, on behalf of the Police Department, to purchase emergency light bars and controllers for the refurbished vehicles from the Traffic Safety Fund in the amount of \$4,800. (Vehicle refurbish would be funded from the COPS grant on a five-year

municipal lease purchase plan.) Roll call vote of those present was unanimous; Titus absent and not voting. (480-35-02)

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. MOTION by Culleton, seconded by Bolin,** approved the League of California Cities (LCC) proposed bylaws amendments and directed the Town Clerk to record the results on the Mail Ballot on Bylaws Amendments. Roll call vote of those present was unanimous; Titus absent and not voting.

The proposed amendments would amend the Bylaws to provide that:

(1) Resolutions submitted to the League for presentation to the General Assembly must be concurred on by at least five or more cities or by city officials from at least five or more cities. (Amends article VI, section 2 of the League's bylaws.) (2) The League Board may take a position on a statewide ballot measure by a 2/3rd vote of those Directors present. (Adds article VI, section 16 to the League's bylaws.) (150-50-65)

- 8b.** The Council initiated item requesting Council to consider adopting a resolution in support of the 2nd Amendment to the U.S. Constitution was placed on the agenda by Council Members Rawlings and Bolin at the request of the Paradise Tea Party.

Council Member Rawlings stated that he has taken the oath of office three times – first, as a soldier in the United States Army; second as a police officer; and, most recently as an elected official – and that he supported placement of this request on the agenda as he thinks it is his responsibility as an elected official to protect the rights of all American citizens.

Council Member Bolin stated that he believes in light of current events this item is worth a public discussion and that he would comment after the public has had an opportunity for input.

Vice Mayor Lotter opened the matter for public comment.

1. Fred Aldred stated that there are as many as 48 bills proposed by California legislators that he believes infringe on the rights of citizens which include a five-cent tax on each bullet, a requirement for gun insurance, and the reporting of ammunition purchases to the federal government, that he thinks the entire Constitution is under attack and that he would like to see Butte County stand united in protection of the 2nd Amendment and asked Council to support the proposed resolution.
2. Ray Dalton stated that he thinks the President of the United States and the legislators in California are failing in their defense of the 2nd Amendment and asked the Council support the proposed resolution.

3. Ben DiDuca asked the Council to affirm their commitment to Constitution by supporting this resolution in its entirety, that he has taken the oath as an attorney and as a criminal prosecutor and that he thinks support of the resolution will send a good message to the voters.
4. Ward Habriel stated that he has taken the oath of office in the military to support the Constitution and asked the Council to support the resolution.
5. Ray Harrington stated that he supports the 2nd Amendment, has taken the oath of office in the Army and in public service to the federal government, that the Council has already taken the oath of office to support the entire Constitution, and he thinks adoption of the proposed resolution would have no effect and asked Council to consider alternative direction.
6. Justin Meyers stated that supports the 2nd Amendment, and he thinks this is an attempt at partisanship by those requesting approval of the resolution, which this Town has tried to avoid over the years, and asked Council to not adopt the resolution.
7. Gary Shallenberger stated that he thinks there is no need for the Council to reaffirm their oath of office and that he thinks it is inappropriate for any single part of the Constitution to be upheld separately for any particular reason as being better than another.

Council Member Bolin stated that he believes the 2nd Amendment is under attack, that erosion of any of our rights is not a partisan matter, and that he believes it is important to take a stance and pass that on to our elected officials.

Council Member Rawlings stated that he, too, believes the 2nd Amendment is under attack, that he believes all Americans have a responsibility to defend this nation and that we should not take our rights for granted.

Council Member Culleton stated that he does not believe this to be a partisan issue and that taking a position on an issue as an elected official does not detract in any way from the daily work necessary to take care of the needs of all citizens of the community.

Vice Mayor Lotter stated that he has taken the oath of office four times as a Council Member, has never taken a position on state or federal legislation over which the Council has no input or control, and that although he personally supports the 2nd Amendment, he does not wish to take a position on any single amendment to the Constitution as he supports the Constitution in its entirety.

MOTION by Culleton, seconded by Bolin, adopted Resolution No. 13-17, "A Resolution of the Town Council of the Town of Paradise Affirming the Second Amendment of the United States Constitution," as requested

by the Paradise Tea Party. Ayes of Bolin, Culleton and Rawlings; no of Lotter; Titus absent and not voting. (580-10-19)

8c. Council oral reports of their representation on Committees/Commissions.

Council Member Culleton encouraged participation in Gold Nugget Day events and informed Council that the deck at the Depot in the Community Park has been restored thanks to donation of materials from the Community House and labor by several volunteers under the oversight of Public Works Manager Paul Derr.

Council Member Rawlings reported that he attended the Butte County Association of Governments and Butte County Air Quality Management District meetings, that there has never been an air quality violation relating to the "Check Before You Light" from 2007 to the present; and, attended the Butte County Water Advisory Committee meeting.

Council Member Bolin reported that he attended the 3Corps meeting in Chico.

Vice Mayor Lotter reported that he attended LAFCo which is planning to update its Sphere of Influence and attended the Cal Fire Transition meeting with the district chiefs who were here to attend the annual North State Management Meeting, that the attendees stayed at local hotels, dined at our local restaurants, and may schedule next year's meeting in Paradise; that Cal Recycle visited NRWS, noting that NRWS is doing well with the diversion program; and that the LTF met and discussed landfill challenges and fee increases.

8d. Discussion of future agenda items – NONE.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

9a. Town Manager oral reports

9a. Town Manager Gill reminded the Town Council of the Special Meeting that will be noticed for April 23, 2013 at 9:00 am to discuss budgeting for the various departments' work plans.

10. CLOSED SESSION

At 7:50 pm, Vice Mayor Lotter announced that the Town Council would adjourn to hold the following closed sessions:

- 10a. Pursuant to Government Code Section 54957, the Town Council will hold a closed session for evaluation of performance of Interim Town Manager, Lauren Gill.
- 10b. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Confidential/Mid-Management Association,

General Employees Unit, the Management Group, Police Mid-Management Unit and the Paradise Police Officers Association.

- 10c. Pursuant to Government Code sections 54956.9(d)(2) and 54956.95, the Town Council will hold closed session to consider the liability claim of the Bank of NY Mellon against the Town of Paradise.

At 8:35 Vice Mayor Lotter invited Interim Town Manager Gill, Town Clerk Gutierrez, Town Attorney Moore, Finance Director Will and HR/Risk Management Analyst Peters to the closed sessions relating to labor relations and the liability of the Bank of NY Mellon, stating that they would return to the closed session relating to the evaluation of the Interim Town Manager.

At 9:15 Town Clerk Gutierrez, Town Attorney Moore, Finance Director Will and HR/Risk Management Analyst Peters returned to the Council Chamber.

The Town Attorney announced that the Town Council unanimously approved a Compromise and Settlement Agreement regarding the claim of New York Mellon. The terms: Fidelity National will pay the Town \$40,000 in cash and the Town will assign its Deed of Trust and Promissory Note regarding property at 8423 Skyway, Paradise, California, with Debbie Lynn Stirling to Fidelity National Title Insurance Company. Attorney Moore stated that the agreement will be available in the Town Clerk Department.

At 10:20 pm Vice Mayor Lotter reconvened the Council Meeting and announced that direction was given to staff, no action was taken on closed session items 10a and 10b, and that the Town Attorney had already announced the action taken relating to item 10c.

11. ADJOURNMENT

Vice Mayor Lotter adjourned the Council meeting at 10:20 p.m.

DATE APPROVED:

By: _____
Scott Lotter, Vice Mayor

Joanna Gutierrez, CMC, Town Clerk

**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 9:00 AM – April 23, 2013**

1. OPENING

The Special Meeting of the Paradise Town Council was called to order at 9:01 a.m. by Mayor Timothy Titus in the Town Hall Council Chamber at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Scott Lotter, John J. Rawlings and Timothy Titus, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Interim Town Manager Lauren Gill, Town Attorney Dwight L. Moore, Community Development Director Craig Baker, Police Chief Gabriela Tazzari-Dineen, Police Lieutenant Al Billington, Division Chief Rob Cone, Cal Fire/Paradise Fire, Fire Marshal/Building Official Anthony Lindsey, Assistant Town Clerk Dina Volenski, Associate Civil Engineer Marc Mattox, Public Works Manager Paul Derr, HR/Risk Management Analyst Crystal Peters, Onsite Sanitary Official Doug Danz, Fleet Manager Wes Dinsmore, IT Manager Josh Marquis, and Senior Code Enforcement Officer Scott Armstrong.

2. CONSENT CALENDAR

At 9:05 a.m., Mayor Titus announced that pursuant to Government Code Section 54957.6, the Town Council would hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Confidential/Mid-Management Association, General Employees Unit, the Management Group, Police Mid-Management Unit and the Paradise Police Officers Association.

Mayor Titus reconvened the Town Council meeting at 9:15 am.

- 2a.** Following a **MOTION by Lotter, seconded by Rawlings**, the Town Council by unanimous roll call vote adopted the following five (5) resolutions approving Memorandums of Understanding relating to employment for the Confidential/Mid-Management Association, General Employees Unit, Management Group, Police Mid-Management Unit and the Police Officers Association effective July 1, 2013 through June 29, 2014, as follows:

- 2a-1:** Resolution No. 13-18, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise Confidential/Mid-Management Association (CMMA) effective July 1, 2013 through June 30, 2014. Roll call vote was unanimous.

The one-year agreement with the CMMA, which currently consists of thirteen (13) members, includes a 5% salary reduction that will save an overall amount of \$49,602 for the FY 2013/14 budget year of which \$21,856 is entirely general fund savings.

2a-2: Resolution No. 13-19, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise General Employees Unit effective July 1, 2013 through June 30, 2014. Roll call vote was unanimous.

The one-year agreement with the General Employees Unit, which currently consists of thirteen (13) members, includes a 5% salary reduction that will save an overall amount of \$34,299 for the FY 2013/14 budget year of which \$10,312 is entirely general fund savings.

2a-3: Resolution No. 13-20, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise Management Group effective July 1, 2013 through June 30, 2014. Roll call vote was unanimous.

The one-year agreement with the Management Group, which currently consists of three (3) members, includes a 5% salary reduction that will save an overall amount of \$26,775 for the FY 2013/14 budget year of which \$21,214 is entirely general fund savings.

Additionally, the Town and the Management Group have agreed to proceed with the implementation of employees of the group paying 100% of the employee portion of PERS. In consideration of this new payroll deduction to gross pay, the salary schedule will be increased by the same amount that the employees will pay directly to PERS, all of which has a negligible impact to the budget (FY13/14 \$578). This will bring the Management Group in-line with the agreements reached by all the other employee groups. This Town-wide initiative began in 2009 at Council's direction. Upon approval of this MOU agreement, all Town employees will be paying their own employee contribution to PERS.

2a-4: Resolution No. 13-21, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise Police Mid-Management Unit effective July 1, 2013 through June 30, 2014. Roll call vote was unanimous.

The one-year agreement with the Police Mid-Management Group, which currently consists of two (2) members, includes a 5% salary reduction that will result in an overall savings to the general fund in an amount of \$13,027 for the FY 2013/14 budget year.

2a-5: Resolution No. 13-22, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise Police Officers Association effective July 1, 2013 through June 30, 2014. Roll call vote was unanimous.

The one-year agreement with the Police Officers Association, which currently consists of 23 members [thirteen (13) police officers, four (4) sergeants, five (5) public safety dispatchers and one (1) communication records supervisor], includes a 6.89% salary reduction and the waiver of holiday pay and uniform allowance, that will result in an overall savings to the general fund in an amount of \$111,838 for FY2013/14 budget year. These savings will be achieved through the continuation of current concessions which include both the waiver of Holiday Pay and Uniform Allowance for the full FY2013/14 budget year. The POA stepped forward and offered even more savings than was proposed to help the Town close the gap on the anticipated deficit. The Town had requested a 5% pay reduction and the POA offered a 6.89% salary concession.

3. CONSENT CALENDAR

- 3a. **MOTION by Lotter, seconded by Culleton**, adopted Resolution No. 13-23, A Resolution of the Town Council of the Town of Paradise Declaring Folding Chairs From Town Hall as Surplus and Authorizing for Disposal Through Sale or Donation. Roll call vote was unanimous.

4. COUNCIL DISCUSSION

Interim Town Manager Lauren Gill and Finance Director Gina Will presented a power point to illustrate the results of their budget meetings with each Town department to determine areas within which further expenditures could be cut and or delayed, and if cost recovery measures would be appropriate for services. Interim Manager Gill stated that even though Town staffing, equipment and budgets have continually been cut over the years, a long-term term structural deficit persists, such as the current deficit in the projected amount of \$487,121.00; and, that she will be proposing certain cost recovery measures to address the deficit at the May 14, 2013 Town Council Meeting that will include an updated Master Schedule of Fees for Town Services based on today's costs; a Business Registration Program; a DUI Cost Recovery Program; and an Alarm Registration Program. Interim Manager Gill stated that the challenges of balancing the budget are that certain elements are not sustainable such as continuing layoff of employees, further delaying much needed facility maintenance, and the reliance on reimbursements to public works and engineering from capital improvement project budgets. Foreseeable challenges include a seven percent (7%) increase to CAL PERS and the CAL PERS unfunded liability for Fiscal Year 2013/2014.

The Town Council reviewed and discussed the proposals for each department, and listened to presentations from each department manager that explained the rationales for expense reductions and cost recovery proposals. Each Council Member thanked the employees for their ongoing concessions and personal sacrifices that have been necessary for a balanced budget, concurred that Town services need to be cost neutral and that the revenue side of the budget equation also needs to be addressed. Council noted that the simplifying of Town processes for the citizens has been appreciated within the community, and that it is encouraging to see the Town moving to a Citizen Access Government with the proposed implementation of electronic processes that will allow online accessibility to Town services for our community members.

4. ADJOURNMENT

Mayor Titus adjourned the Special Council meeting at 11:15 a.m.

DATE APPROVED:

By: _____
Timothy Titus, Mayor

Joanna Gutierrez, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
APRIL 1, 2013 - APRIL 30, 2013

April 1, 2013 - April 30, 2013

Check Date	Pay Period End	DESCRIPTION	AMOUNT
04/12/13	04/07/13	Net Payroll - Direct Deposits & Checks	\$116,646.86
04/26/13	04/21/13	Net Payroll - Direct Deposits & Checks	\$109,870.71
TOTAL NET WAGES PAYROLL			\$226,517.57

Accounts Payable

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$252,070.26
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$419,167.95
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$671,238.21</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$897,755.78</u></u>

APPROVED BY: _____
LAUREN GILL, INTERIM TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 4/1/2013 - To Payment Date: 4/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
58153	04/01/2013	Open			Accounts Payable	BRUNO, SHERRY	\$106.30		
58154	04/01/2013	Open			Accounts Payable	BUZZARD, CHRIS	\$687.61		
58155	04/01/2013	Open			Accounts Payable	HAUNSCHILD, MARK	\$220.55		
58156	04/01/2013	Open			Accounts Payable	HOUSEWORTH, JERILYN	\$76.85		
58157	04/01/2013	Open			Accounts Payable	MOBILITE INVESTMENTS II, LLC	\$112.49		
58158	04/01/2013	Open			Accounts Payable	MOORE, DWIGHT, L.	\$12,650.00		
58159	04/01/2013	Open			Accounts Payable	ROUGH JR., CHARLES L.	\$81.77		
58160	04/01/2013	Open			Accounts Payable	US BANCORP OFFICE EQUIP	\$547.47		
						FINANCE SERVICES			
58161	04/01/2013	Open			Accounts Payable	WESTAMERICA BANK	\$770.70		
58162	04/01/2013	Open			Accounts Payable	WHALEN, SUZANNE	\$40.88		
58163	04/02/2013	Open			Accounts Payable	LAW OFFICE OF JONES & MAYER	\$50.00		
58164	04/03/2013	Open			Accounts Payable	BLOOD SOURCE	\$44.00		
58165	04/03/2013	Open			Accounts Payable	Met Life	\$7,346.42		
58166	04/03/2013	Open			Accounts Payable	MYERS STEVENS TOOHEY &	\$40.00		
						COMPANY			
58167	04/03/2013	Open			Accounts Payable	OPERATING ENGINEERS	\$572.00		
58168	04/03/2013	Open			Accounts Payable	PARADISE FIREFIGHTERS	\$125.00		
						ASSOCIATION			
58169	04/03/2013	Open			Accounts Payable	PARADISE FIREFIGHTERS	\$52.00		
						ASSOCIATION - PAC DUES			
58170	04/03/2013	Open			Accounts Payable	PARADISE POLICE OFFICERS	\$2,553.91		
						ASSOCIATION			
58171	04/03/2013	Open			Accounts Payable	SUN LIFE INSURANCE	\$3,667.00		
58172	04/03/2013	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$713.12		
58173	04/03/2013	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT	\$195.00		
						ASSOCIATION			
58174	04/04/2013	Open			Accounts Payable	AgendaPal Corporation	\$798.00		
58175	04/04/2013	Open			Accounts Payable	ANDERSON, KATE	\$125.04		
58176	04/04/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$46.50		
58177	04/04/2013	Open			Accounts Payable	AT&T MOBILITY	\$100.10		
58178	04/04/2013	Open			Accounts Payable	Big O Tires	\$91.00		
58179	04/04/2013	Open			Accounts Payable	California State Firefighters'	\$525.00		
						Association			
58180	04/04/2013	Open			Accounts Payable	COMPANIONS ANIMAL HOSPITAL	\$149.50		
58181	04/04/2013	Open			Accounts Payable	DAVID ROWE TREE SERVICE	\$250.00		
58182	04/04/2013	Open			Accounts Payable	DFM ASSOCIATES	\$53.75		
58183	04/04/2013	Open			Accounts Payable	DIGITAL PERSONA INC	\$349.75		
58184	04/04/2013	Open			Accounts Payable	DON'S SAW & MOWER	\$21.07		
58185	04/04/2013	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY,	\$176.93		
						INC.			
58186	04/04/2013	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$968.00		
58187	04/04/2013	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$209.08		
58188	04/04/2013	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$118.25		
58189	04/04/2013	Open			Accounts Payable	HELENA SPECIALTY PRODUCTS	\$2,144.31		
58190	04/04/2013	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV	\$2,194.75		
						SVCS/US BANCORP			
58191	04/04/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$957.75		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 4/1/2013 - To Payment Date: 4/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
58192	04/04/2013	Open			Accounts Payable	INTERNATIONAL CODE COUNCIL, INC	\$100.00		
58193	04/04/2013	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$427.85		
58194	04/04/2013	Open			Accounts Payable	KEN'S HITCH & WELDING	\$16.13		
58195	04/04/2013	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$377.81		
58196	04/04/2013	Open			Accounts Payable	L.N. CURTIS & SONS	\$1,764.89		
58197	04/04/2013	Open			Accounts Payable	NORCAL NORTH VALLEY GROUP	\$62.14		
58198	04/04/2013	Open			Accounts Payable	North Bay Pensions	\$2,500.00		
58199	04/04/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$73.97		
58200	04/04/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$35.43		
58201	04/04/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$7,491.04		
58202	04/04/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$517.52		
58203	04/04/2013	Open			Accounts Payable	PBM SUPPLY & MFG INC	\$91.01		
58204	04/04/2013	Open			Accounts Payable	Peters, Crystal	\$110.27		
58205	04/04/2013	Open			Accounts Payable	PETERSON TRACTOR CO	\$319.28		
58206	04/04/2013	Open			Accounts Payable	PMAM CORPORATION	\$219.00		
58207	04/04/2013	Open			Accounts Payable	SIEMENS INDUSTRY, INC	\$5,771.49		
58208	04/04/2013	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$185.00		
58209	04/04/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$326.48		
58210	04/04/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$467.49		
58211	04/04/2013	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
58212	04/04/2013	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$0.37		
58213	04/04/2013	Open			Accounts Payable	WILSON PRINTING CO.	\$21.50		
58214	04/04/2013	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$1,365.90		
58215	04/12/2013	Open			Accounts Payable	FMS DMS CBE GROUP INC.	\$21.33		
58216	04/12/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$475.00		
58217	04/12/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$1,081.37		
58218	04/12/2013	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$439.23		
58219	04/11/2013	Voided/Spoiled		04/12/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
58220	04/18/2013	Open			Accounts Payable	A-BETTER PEST CONTROL CO.	\$95.00		
58221	04/18/2013	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$87.60		
58222	04/18/2013	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$37.44		
58223	04/18/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$135.78		
58224	04/18/2013	Open			Accounts Payable	AT&T	\$104.67		
58225	04/18/2013	Open			Accounts Payable	AT&T	\$1,000.11		
58226	04/18/2013	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$200.39		
58227	04/18/2013	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$15.65		
58228	04/18/2013	Open			Accounts Payable	AT&T/CAL NET 2	\$4,096.49		
58229	04/18/2013	Open			Accounts Payable	BASIC LABORATORY	\$678.40		
58230	04/18/2013	Open			Accounts Payable	BUTTE CO PUBLIC WORKS	\$22,926.95		
58231	04/18/2013	Open			Accounts Payable	BUTTE CO RECORDER	\$40.00		
58232	04/18/2013	Open			Accounts Payable	BUTTE CO SHERIFF'S OFFICE	\$942.31		
58233	04/18/2013	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$171,230.40		
58234	04/18/2013	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$130.00		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 4/1/2013 - To Payment Date: 4/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
58235	04/18/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$597.45		
58236	04/18/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,244.00		
58237	04/18/2013	Open			Accounts Payable	CATALYST WOMEN'S ADV. INC.	\$1,207.00		
58238	04/18/2013	Open			Accounts Payable	CERTIFIED SECURITY SYSTEM INCORPORATED	\$240.00		
58239	04/18/2013	Open			Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95		
58240	04/18/2013	Open			Accounts Payable	CITY OF CHICO	\$1,980.42		
58241	04/18/2013	Open			Accounts Payable	CITY OF OROVILLE	\$1,516.80		
58242	04/18/2013	Open			Accounts Payable	CLARK ROAD ANIMAL HOSPITAL	\$102.98		
58243	04/18/2013	Open			Accounts Payable	CLEANING CONNECTION, THE	\$90.00		
58244	04/18/2013	Open			Accounts Payable	COMCAST CABLE	\$135.08		
58245	04/18/2013	Open			Accounts Payable	COMCAST CABLE	\$82.43		
58246	04/18/2013	Open			Accounts Payable	COMCAST CABLE	\$87.43		
58247	04/18/2013	Open			Accounts Payable	COMCAST CABLE	\$117.43		
58248	04/18/2013	Open			Accounts Payable	COVANTA STANISLAUS, INC.	\$271.66		
58249	04/18/2013	Open			Accounts Payable	DATCO SERVICES CORPORATION	\$220.50		
58250	04/18/2013	Open			Accounts Payable	DERR, PAUL	\$30.00		
58251	04/18/2013	Open			Accounts Payable	DIVISION OF THE STATE ARCHITECT	\$2.10		
58252	04/18/2013	Open			Accounts Payable	DOGGIE WALK BAGS, INC.	\$569.42		
58253	04/18/2013	Open			Accounts Payable	DON'S SAW & MOWER	\$16.25		
58254	04/18/2013	Open			Accounts Payable	DOUG DANZ	\$34.99		
58255	04/18/2013	Open			Accounts Payable	ENTENMANN-ROVIN COMPANY	\$140.69		
58256	04/18/2013	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$42.80		
58257	04/18/2013	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$616.00		
58258	04/18/2013	Open			Accounts Payable	FULLER'S PARADISE FLOWERS	\$50.00		
58259	04/18/2013	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$4,577.24		
58260	04/18/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$372.84		
58261	04/18/2013	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$363.97		
58262	04/18/2013	Open			Accounts Payable	KUSTOM SIGNALS , INC.	\$886.88		
58263	04/18/2013	Open			Accounts Payable	L.N. CURTIS & SONS	\$424.85		
58264	04/18/2013	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
58265	04/18/2013	Open			Accounts Payable	MARQUIS, JOSH	\$139.59		
58266	04/18/2013	Open			Accounts Payable	MJB WELDING SUPPLY, INC.	\$31.04		
58267	04/18/2013	Open			Accounts Payable	MOSS LEVY & HARTZHEIM	\$1,074.00		
58268	04/18/2013	Open			Accounts Payable	NATIONAL NOTARY ASSOCIATION	\$59.00		
58269	04/18/2013	Open			Accounts Payable	NCCSIF TREASURER	\$96,444.50		
58270	04/18/2013	Open			Accounts Payable	NEWMAN TRAFFIC SIGNS	\$1,004.40		
58271	04/18/2013	Open			Accounts Payable	NORTH STATE RENDERING INC	\$40.00		
58272	04/18/2013	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$7,087.10		
58273	04/18/2013	Open			Accounts Payable	NORTHSTATE AGGREGATE, INC.	\$437.64		
58274	04/18/2013	Open			Accounts Payable	O'Hem, Casey	\$671.00		
58275	04/18/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$62.25		
58276	04/18/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$100.51		
58277	04/18/2013	Open			Accounts Payable	PARADISE ALLIANCE CHURCH	\$120.00		
58278	04/18/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$560.19		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 4/1/2013 - To Payment Date: 4/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
58279	04/18/2013	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$196.35		
58280	04/18/2013	Open			Accounts Payable	PCI Computer Services, Inc.	\$4,277.14		
58281	04/18/2013	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$1,450.55		
58282	04/18/2013	Open			Accounts Payable	PEG TAYLOR CENTER	\$416.00		
58283	04/18/2013	Open			Accounts Payable	PERKINS MOBILE AUTO GLASS	\$210.13		
58284	04/18/2013	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$110.00		
58285	04/18/2013	Open			Accounts Payable	ROLLO/CSO, CHARLIE	\$515.48		
58286	04/18/2013	Open			Accounts Payable	ROWE, STEVE	\$337.25		
58287	04/18/2013	Open			Accounts Payable	S.B.R.P.S.T.C.	\$300.00		
58288	04/18/2013	Open			Accounts Payable	SALVATION ARMY	\$1,152.80		
58289	04/18/2013	Open			Accounts Payable	STAPLES BUSINESS ADVANTAGE	\$120.36		
58290	04/18/2013	Open			Accounts Payable	SUN RIDGE SYSTEMS, INC.	\$31,065.00		
58291	04/18/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$58.02		
58292	04/18/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$20.62		
58293	04/18/2013	Open			Accounts Payable	Tractor Supply Credit Plan	\$34.99		
58294	04/18/2013	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$925.00		
58295	04/18/2013	Open			Accounts Payable	VERIZON WIRELESS	\$570.15		
58296	04/18/2013	Open			Accounts Payable	VERIZON WIRELESS	\$530.87		
58297	04/18/2013	Open			Accounts Payable	VERIZON WIRELESS	\$214.58		
58298	04/18/2013	Open			Accounts Payable	VERIZON WIRELESS	\$63.41		
58299	04/18/2013	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
58300	04/18/2013	Open			Accounts Payable	WILKEY, PO, JOHN	\$671.00		
58301	04/18/2013	Open			Accounts Payable	YOUTH FOR CHANGE	\$1,588.11		
58302	04/18/2013	Open			Accounts Payable	ZOLL MEDICAL CORP.	\$95.14		
58303	04/18/2013	Open			Accounts Payable	ZUMAR INDUSTRIES	\$42.46		
58304	04/26/2013	Open			Accounts Payable	FMS DMS CBE GROUP INC.	\$21.33		
58305	04/26/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$475.00		
58308	04/26/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$1,081.37		
58309	04/26/2013	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$33.15		
Type Check Totals:					155 Transactions		\$436,754.18	\$0.00	\$0.00
EFI									
27	04/03/2013	Open			Accounts Payable	CALPERS	\$113,291.95		
28	04/12/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$32,753.29		
29	04/12/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,352.81		
30	04/12/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,357.31		
31	04/12/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$19,362.65		
32	04/12/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$58.42		
33	04/12/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$642.72		
34	04/12/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$1,954.18		
35	04/08/2013	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$600.00		
36	04/26/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$32,857.71		
37	04/26/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,136.24		
38	04/26/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,475.08		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 4/1/2013 - To Payment Date: 4/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
39	04/26/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$18,891.67		
40	04/30/2013	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$750.00		
14 Transactions							\$234,484.03		

Type EFT Totals:
AP - US Bank TOP AP Checking Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	154	\$436,754.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	155	\$436,754.18	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	14	\$234,484.03	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	14	\$234,484.03	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	168	\$671,238.21	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	169	\$671,238.21	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	154	\$436,754.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	155	\$436,754.18	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	14	\$234,484.03	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	14	\$234,484.03	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	168	\$671,238.21	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	169	\$671,238.21	\$0.00



**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item: 3c

Originated by: Paul Derr, Public Works Manager

Reviewed by: Lauren Gill, Interim Town Manager

Subject: Donation of Landscaping Services for the Neal Road at Skyway Gateway Facility

Council Action Requested: Accept a donation of labor and equipment from Green Ridge Landscaping to maintain the Neal Road/Skyway Gateway facility.

Background: In the past, the Town of Paradise contracted out landscaping maintenance for the Community Park and several other Town maintained properties. Green Ridge Landscaping held that contract for several years. In 2008, the contract was cancelled as a cost savings measure, and the work was brought back in house.

Discussion: Green Ridge Landscaping is now offering to perform the weekly maintenance of the Neal Road at Skyway Gateway facility at no cost to the Town. This would eliminate approximately 20 hours per month of Town staff labor. The Town will install an approved sign at the site for recognition and appreciation.

The following maintenance activities will be undertaken by Green Ridge Landscaping at the Neal Road/Skyway Gateway (excluding the corner at Sierra Central):

Weekly Maintenance Items:

- Mow turf areas
- Blow off concrete surfaces, pick up trash and litter
- Weed all planting areas as required
- Check/repair sprinklers and drip irrigation (trees and turf areas)

Conclusion: This donation of labor and equipment, valued at \$2,140/year, will allow the Public Works maintenance staff to perform other vital repairs and maintenance needed throughout the Town.

Fiscal Impact Analysis: Annual labor savings valued at \$2,140.



TOWN OF PARADISE
Council Agenda Summary
Date: May 14, 2013

Agenda No. 3(d)

ORIGINATED BY: Marc Mattox, Associate Civil Engineer

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Speed Limit Modification on Pearson Road near Hilbe Curve

COUNCIL ACTION REQUESTED:

(1) Waive second reading of entire Ordinance No 528 and approve reading by title only; and, (2) Adopt Ordinance No. 528, An Ordinance Amending Town of Paradise Municipal Code Section 10.02.060 - Prima Facie Speed Limit - to reflect speed limit modification along Pearson Road between Cherry Lane and Pentz Road.

Background:

Chapter 10.02 of the Town of Paradise Municipal Code formally governs the establishment of speed limits based upon Engineering & Traffic Surveys approved by the Town Engineer. The purpose of maintaining established speed limits is to safeguard life and property.

The Town of Paradise Engineering and Traffic Speed Survey was last approved on February 27, 2004. This survey is required to be updated when roadway conditions change or every 5-7 years. The Town of Paradise has received an extension of this current Survey to February 27, 2014.

The current survey identifies 64 public road segments for investigation and approval of posted speed limits. These segments are to be continuous when roadway conditions are constant. Segment 43 is identified as Pearson Road between Sawmill Road and Pentz Road. The approved speed limit is 35 mph with an advisory speed 25 mph at the vertical and horizontal curve between Rockford Lane and Stearns Road, shown in Exhibit A.

The Town of Paradise was notified of resident concern over the curve on March 12, 2013. Staff promptly began a thorough investigation of the roadway conditions, including speed limits.

Upon examination of Pearson Road between Cherry Lane and Pentz Road, staff made the following observations:

1. Horizontal curves with limited sight distances
2. Vertical curves with limited sight distances
3. Residential driveways
4. Private road encroachments
5. High vehicular speeds

Staff used a ball-bank indicator (slope-meter) which provides quantitative safety analysis of the curve at varying speeds. Using this indicator, it was determined that the desired regulatory speed limit should be 25mph rather than 35mph.

Finally, after review of the current Engineering and Traffic Survey which approves Segment 43 as Pearson Road between Sawmill Road and Pentz Road with a speed limit of 35mph, staff

made a recommendation which the segment be divided and a new reduced speed limit be posted of 25mph between Cherry Lane and Pentz Road. The roadway conditions between Sawmill Road and Pentz Road are not continuous and should not be treated as such.

In an effort to reduce the speeds immediately, staff authorized the posting of reduced speed limits on Pearson Road between Cherry Lane and Pentz Road from 35mph with an advisory 25mph to 25mph regulatory, as shown in Exhibit B. This change was completed on March 21, 2013.

To formalize the recommended changes, staff requests Council approval of the revised speed limit changes as noted below:

Segment No.	Segment	Between	Speed Limit (mph)
43	Pearson	Sawmill & Pentz	35
43a	Pearson	Sawmill & Cherry	35
43b	Pearson	Cherry & Pentz	25

The 2014 Paradise Engineering & Traffic Survey is planned for approval by Council in late 2013. Staff will be collecting data and analyzing all roadway segments, including Pearson east of Cherry.

Analysis:

On April 9, 2013 Council introduced the subject ordinance and no comments public were presented. This is the second reading which is required before the changes can be legally enforceable.

Financial Impact:

Minor maintenance and sign costs.

Alternatives:

Reject proposed changes and return posted speed limit to 35mph.

**TOWN OF PARADISE
ORDINANCE NO. 528**

**AN ORDINANCE AMENDING SECTION 10.02.060
OF THE PARADISE MUNICIPAL CODE REGARDING
SPEED LIMITS ON PEARSON ROAD**

The Town Council of the Town of Paradise, State of California does **ordain as follows**:

SECTION 1: Section 10.02.060 of the Paradise Municipal Code is hereby amended by the deletion of Segment No. 43 and the addition of new Segment Nos. 43a and 43b to read as follows:

<i>Segment No.</i>	<i>Segment</i>	<i>Between</i>	<i>Speed Limit (mph)</i>
43a	Pearson	Sawmill & Cherry	35
43b	Pearson	Cherry & Pentz	25

SECTION 2: This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance shall be published with the names of the members of the Town Council voting for and against it in a newspaper of general circulation published in the Town of Paradise, California.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this ____ day of May 2013, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

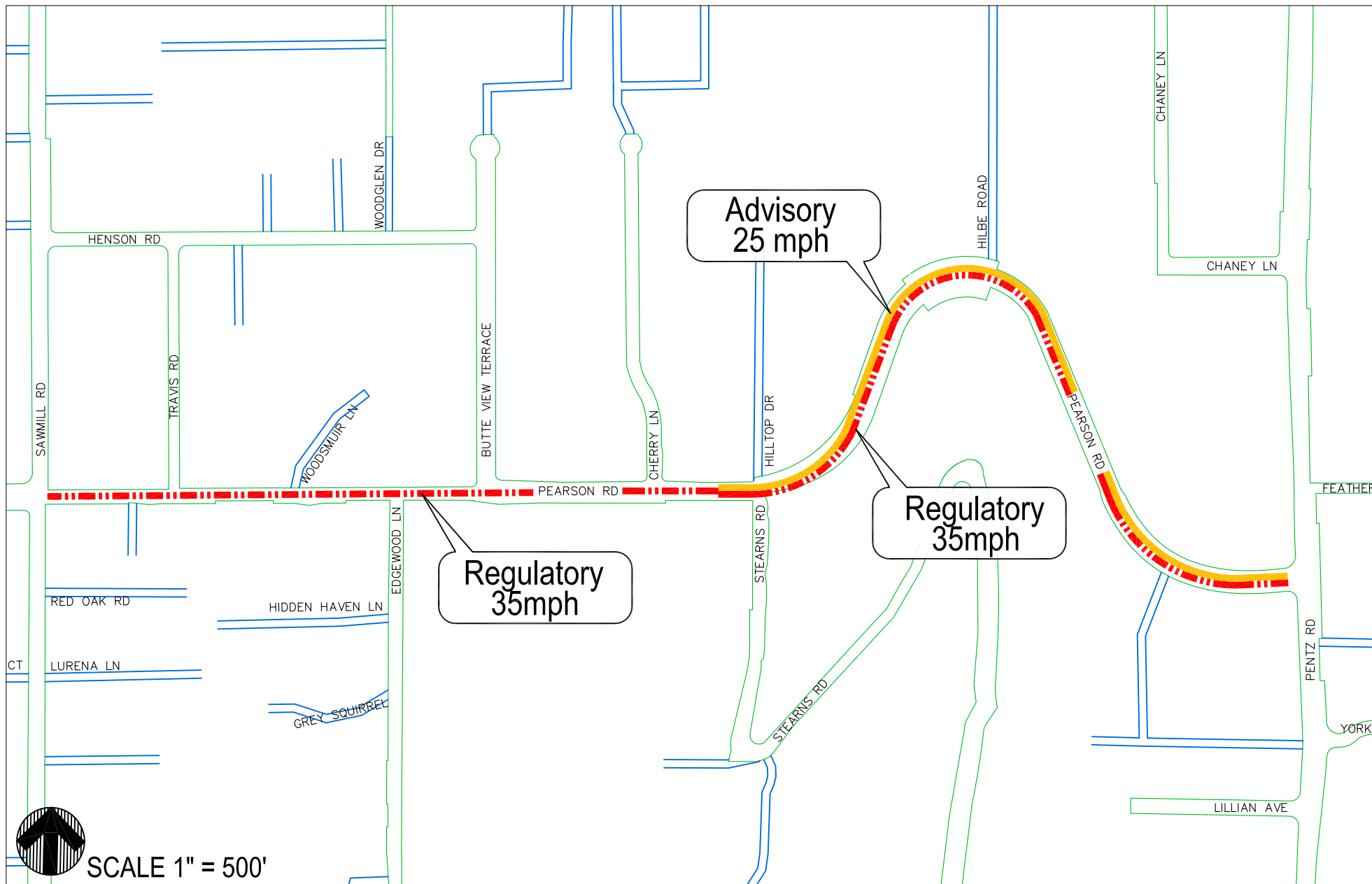
Timothy Titus, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

By: _____
Dwight L. Moore, Town Attorney



TOWN OF PARADISE

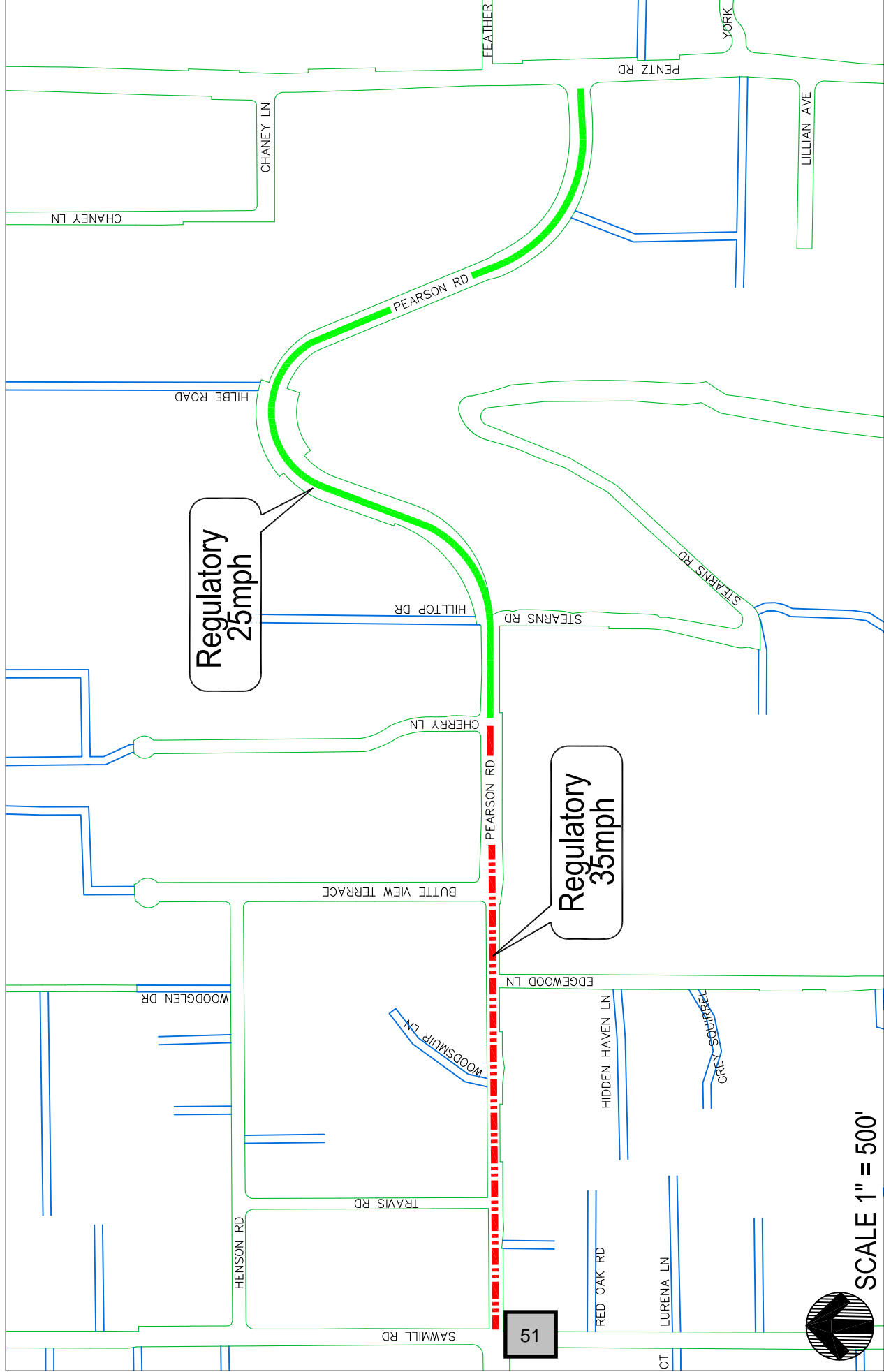
PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059

50

EXHIBIT A

Pearson Road between
Sawmill Road and Pentz Road
Original Speed Limits



**Pearson Road between
Sawmill Road and Pentz Road
Revised Speed Limits**

EXHIBIT B

TOWN OF PARADISE
PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059





**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item: 3(e)

Originated by: Curtis Lawrie, CAL FIRE Battalion Chief

Reviewed by: Lauren Gill, Interim Town Manager

Subject: Declaration of Surplus/Discard items from Paradise Fire Department.

COUNCIL ACTION REQUESTED:

- 1.) Adopt Resolution No. 13-__, declaring the assorted communication equipment from the Paradise Fire Department as surplus/discard as they are non-compliant, outdated, and/or damaged beyond repair, and authorizing e-waste disposal or recycling by the Interim Town Manager.

BACKGROUND: Current and concise communication are key to any effective fire department. The above-referenced communication devices have served the town effectively, but are no longer viable because they are either: not Federal Communications Commission (FCC) narrowband compliant; damaged; broken; and/or outdated. The required replacement radios are already in service.

FISCAL IMPACT ANALYSIS: The disposal of this equipment will have no negative impact on the General Fund. No revenue is anticipated from the disposal of these items as there is no known venue where they would have any monetary value.

**TOWN OF PARADISE
RESOLUTION NO. 13-24**

**A RESOLUTION DECLARING TOWN OF PARADISE FIRE DEPARTMENT
EQUIPMENT SURPLUS AND AUTHORIZING THE DISPOSAL OF SAID
EQUIPMENT.**

WHEREAS, The Town of Paradise wishes to dispose of certain equipment that is either no longer functional or required, and;

WHEREAS, the Town of Paradise wishes to dispose of said equipment by recycling or disposing via e-waste, as appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

The Town hereby declares Town of Paradise Fire Department equipment/ property surplus, as itemized and set forth in Exhibit "A" attached hereto and made a part hereof by reference.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 14th day of May, 2013, by the following votes.

AYES:

NOES:

ABSENT:

NOT VOTING:

Timothy Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

BY: _____
Dwight L. Moore, Town Attorney

EXHIBIT "A"

Town of Paradise Fire Department Surplus Equipment

EQUIPMENT with SERIAL NUMBER	REASON FOR SURPLUS/DISCARD
Bendix King Radio EPH - 516488	Non FCC Narrowband Compliant
Bendix King Radio EPH - 404414	Non FCC Narrowband Compliant
Bendix King Radio EPH - 0329084	Non FCC Narrowband Compliant
Bendix King Radio EPH - 033802	Non FCC Narrowband Compliant
Bendix King Radio EPH - Unreadable	Non FCC Narrowband Compliant
Bendix King Radio LPH - 828067	Non FCC Narrowband Compliant
Bendix King Radio LPH - 939031	Non FCC Narrowband Compliant
Bendix King Radio LPH - 025456	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BBQ2335	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BZL25L8	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BZ929CX	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BZL25LR	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BAL239F	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager- 253BQF2HRW	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BYC246X	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BCA22CW	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BBY2F4J	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BBY2F4N	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BBYZB4Z	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BYQ2497	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BBY2992	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BYQ2498	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager- UNREADABLE	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BAL239R	Non FCC Narrowband Compliant
Motorola Minitor 3 Pager - 253BBY2F4H	Non FCC Narrowband Compliant
Motorloa Minitor 4 Pager - 136WEQ2482	Non FCC Narrowband Compliant
Motorloa Minitor 4 Pager - 136WEQ24F7	Non FCC Narrowband Compliant
Motorola Plectron - R720B2-56291	Non FCC Narrowband Compliant
Motorola Plectron - R520C1-45156	Non FCC Narrowband Compliant
Motorola Plectron - R520B2-67598	Non FCC Narrowband Compliant
Motorola Plectron - R720B3-132330	Non FCC Narrowband Compliant
Amplifier: Realistic MPA-25 707310660A	Broken or outdated
Amplifier: Pyramid PA105 No S.N	Broken or outdated
Amplifier: Revere RPA-60 024434	Broken or outdated
Radio: Kenwood TK-790 31000196	Damaged during vehicle accident (2008)
Cellular Telephone: 80DCE790	Outdated and replaced
Cellular Telephone: A00001C53FD29	Outdated and replaced
Cellular Telephone: 07605019158	Outdated and replaced
Cellular Telephone: 07610866743	Outdated and replaced
Cellular Telephone: 07610866762	Outdated and replaced
Cellular Telephone: 803310E6	Outdated and replaced
Cellular Telephone: 07604173586	Outdated and replaced
Cellular Telephone: 80D8086B	Outdated and replaced



**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item: 3(f)

Originated by: Curtis Lawrie, CAL FIRE Battalion Chief

Reviewed by: Lauren Gill, Interim Town Manager

Subject: Industrial Washer/ Extractor

Council Action Requested: Pursuant to Paradise Municipal Code section, 2.45.120, 1. Find that the bid shall not be awarded to the lowest bidder in light of the circumstances; 2. Approve purchase of UniMac Washer/Extractor from Longfellow Commercial Appliance.

Alternatives: Purchase a washer/extractor to decontaminate Firefighting Personal Protective Equipment (PPE). Don't purchase a washer/extractor and continue to allow residual contamination on PPE.

Background: The Washer/Extractor is used to meet the OSHA/NFPA requirements for decontaminating Firefighter Personal Protective Equipment (PPE) after contamination from working in hazardous environments. These requirements are designed to reduce employee exposure to multiple toxins, which reduces the chances of the illnesses that can be attributed to them. Additionally, by removing the contaminants the life of the PPE is extended.

Discussion: Two types of washer/extractors are available; soft mount and hard mount. The hard mount units are comparable in cost, but would require more expense to construct a permanent place for them and move utilities to support them. The soft mount can be moved from storage to use, and the only utility required is to run an electrical line to where the water and drain currently are. Through reduced facility modification the soft mount machines allow the lowest overall cost and the most flexibility of the space in the Apparatus Room.

Four Bids were returned, two of which were soft mount machines. One of the soft mount machines was from a Town of Paradise Vendor and the other from a Watsonville, CA vendor. The bid from the Paradise vendor is \$644.48 more than lowest bid. However, the cost difference to purchase from Longfellow Commercial Appliance is beneficial to the Town in several ways; reduced cost for future maintenance and servicing due to the proximity of the vendor and the fact that they service the machine, offering onsite assistance with ensuring the set up is correct, and having our tax dollars support our local economy.

The Town is a good place geographically in the County to place a washer/extractor as it would allow for quicker more efficient PPE decontamination. As a result, CAL FIRE has offered to allow the purchase of this machine to help offset our PPE replacement costs.

Conclusion: Purchasing the UniMac Washer/Extractor Model #UX35PVX from Longfellow Commercial Appliance for \$10,942.63 is the best option to meet the PPE decontamination needs, does so in the most financially responsible way, and helps the Town of Paradise maintain its responsibilities as an Emergency Services Cooperator.

Fiscal Impact Analysis: No new financial obligations as the funds for purchase are already in the 2012/2013 Budget.

Longfellows Commercial Appliance Service Inc.454 Pearson Rd
Paradise, CA 95969**Estimate**

Phone #	Fax #	Date	Estimate #
530-877-3739	530-877-1436	4/11/2013	EST020801

Name / Address
Cal Fire - Paradise 767 Birch St Paradise Ca 95969
Phone Number

Ship To

Item	Description	Qty	Rate	Total
Information	UniMac Washer/Extractor Model #UX35PVX 35lb Capacity 363Gs Extraction that can be reprogrammed to 100Gs			0.00
Equipment New	UniMac Washer/Extractor Model #UX35PVX List \$10300.00	1	8,883.75	8,883.75T
Equipment New	UX Washer Risers	1	431.25	431.25T
Freight	Inbound to Distributor	1	584.00	584.00
Freight	Outbound to Site	1	345.00	345.00
			Subtotal	\$10,244.00
			Sales Tax (7.5%)	\$698.63
			Total	\$10,942.63

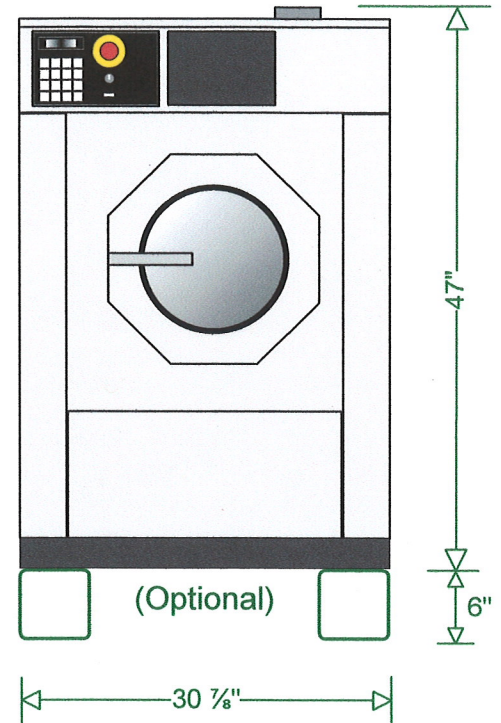
Laundry & Dry Cleaning Equipment

Washer Model: UX35PVX

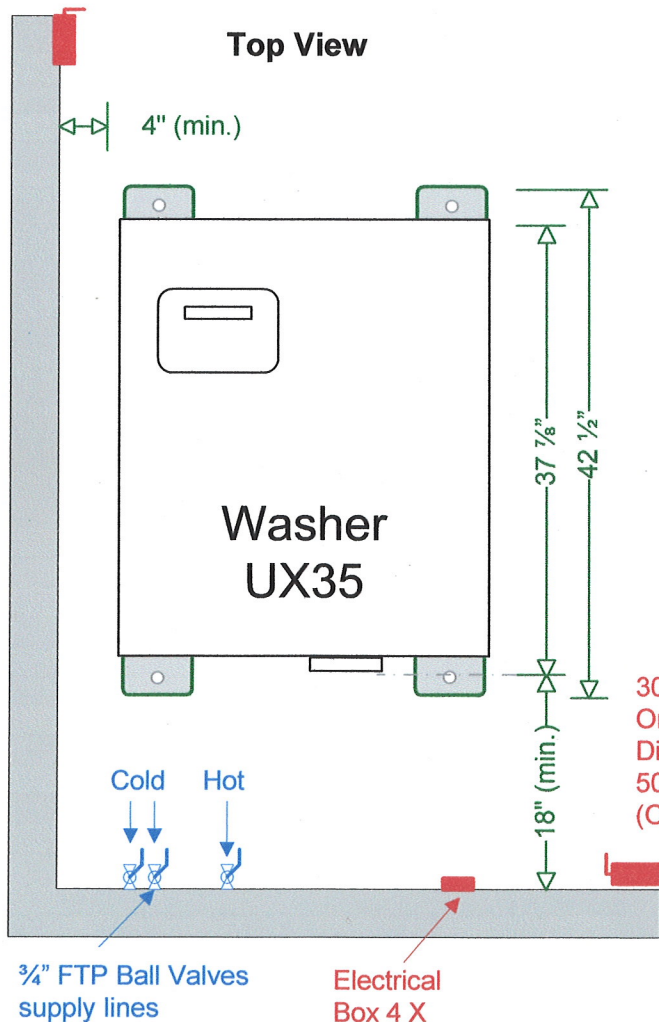
- Capacity 35 lbs.
- Weight 765 lbs.
- Electrical 208/240/60Hz 1-3ph.
- Breaker 20 Amp / (12.0 FLA)
- Drain size 2" Outlet
- Outlet Flow 1 Gal. Per Second
- Max Discharge 17.5 Gal. High Fill
- Inlet Flow Capacity 22 Gal. Per Minute
- Hot Water (Average) 47 Gal. Per Cycle
- Cold Water (Average) 21 Gal. Per Cycle
- Hot Water (Average) 73 Gal. Per Hour

30 AMP 3ph Non-Fused
Or 30 AMP 2 Pole 1ph
Disconnect
50" off floor
(Optional Location)

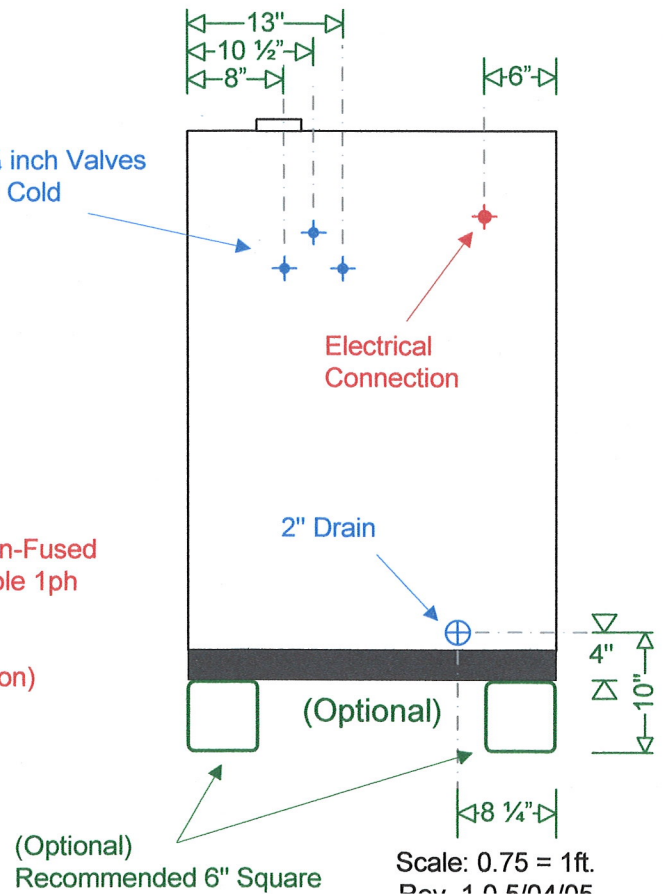
Front Detailed View



Top View



Back View



UX SOFTMOUNT
WASHER-EXTRACTORS



SERIOUS ABOUT LAUNDRY.



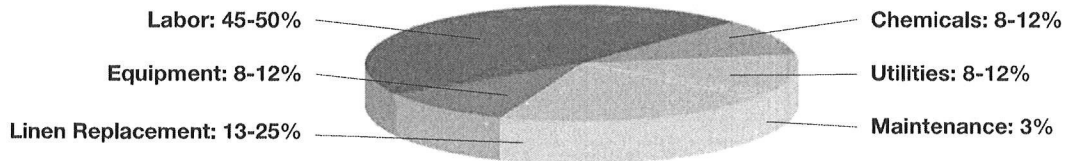
SERIOUS ABOUT LAUNDRY.

UX SOFTMOUNT WASHER-EXTRACTORS

UniMac has been recognized around the world as the leading manufacturer of commercial laundry equipment. We produce, sell and support more commercial washers and dryers in North America than any other company. Our UX washer-extractors are renowned for their durability, innovative features, efficient performance and flexible installation.

LOWER YOUR COSTS WITH UNIMAC

Consider the areas where you spend your laundry dollar. Understanding your expenses will better equip you to control them and ensure that you are operating at peak profitability.



REDUCE YOUR LABOR AND UTILITY COSTS

Our UX Series machines are constructed to make your laundry operation more efficient and reduce two of your largest expenses — labor and utility costs — with these powerful features:

Our state-of-the-art **Intelligent Drive** system is designed to provide unique extraction speeds calibrated for different types of loads, so you'll never waste water or gas. The Intelligent Drive senses the speed (RPM) of the washer, allowing extreme accuracy even when the washer is reaching and maintaining high extraction speeds, easily accommodating separate speeds for blends, blankets and spreads, or heavy cotton towels.

Many laundries operate inefficiently due to a simple fact — dryer cycles are usually 30 percent longer than wash cycles. Each machine uses **Super High G-Force Extraction** to remove water with more power than the competitions' 100 G-Force machines, equalizing wash and dry times and allowing your laundry to run at maximum efficiency — and saving up to 40 percent on your gas and water bills compared to a standard 100 G-Force washer.

The **cycle counter function** assists management in monitoring proper cycle use and ensures that laundry operators are working at maximum efficiency. The total hours run function allows management to properly schedule routine maintenance.

FLEXIBLE INSTALLATION

Our softmount washer-extractors not only save on utility costs, but on installation costs as well. Softmount washer-extractors are the perfect choice for second-floor laundries or other installations where a poured foundation isn't an option.

We eliminate the need for special foundations with heavy-duty coil springs, and strategically placed shock absorbers result in a tuned suspension system that absorbs out-of-balance load vibrations. Plus, our efficient design uses 34 percent less space than some competitors' models, giving you more room to manage your laundry.

TAKE CONTROL OF YOUR LAUNDRY

Our **P Control** is extremely flexible and easy-to-use, providing 39 pre-programmed settings with a maximum of 99 total programs. A variety of specialized needs can be met with the advanced computer control. Programming options include an overnight soak to assist with stain removal and precise temperature-controlled fills.

INDUSTRY-LEADING DURABILITY

Featuring solid steel construction and heavy-duty precision bearings, our line of UX washer-extractors consistently achieve high levels of efficiency, quality and durability. Its all-welded construction leaves no riveted connections that can loosen or break over time. The stainless steel construction of the cabinet, top and sides are the same materials used to build skyscrapers.

WORRY-FREE PERFORMANCE

For more than 60 years, UniMac laundry machines have set the industry standard for quality, durability and performance. A five-year warranty protects the frame, basket, shaft, bearings and seals from failure or breakage during normal operation due to defects in material or workmanship. A limited three-year warranty is offered on all other parts.



UX SERIES — AT A GLANCE:

- Stainless steel front and top
- Easy access for maintenance and service
- Heavy duty hinge and door, plus reliable lock mechanism
- Water reuse capable
- Four water inlets standard on 100-165 lb models
- Bearing protection weap system
- Compact design
- Easy-to-read ProgressDisplay™
- Multi-faceted supply dispenser
- Five external supply connections and a four compartment internal supply dispenser



	UX18	UX25	UX35	UX55	UX75	UX100	UX135	UX165
Capacity - lb (kg)	18 (8.1)	25 (10.5)	35 (18.3)	55 (26)	75 (33.8)	100 (45.4)	135 (61.2)	165 (74.8)
Width - in (mm)	26 (660)	26 (660)	30 3/4 (780)	35 7/16 (900)	41 3/4 (1060)	47 1/4 (1200)	47 1/4 (1200)	51 1/4 (1300)
Depth - in (mm)	28 3/4 (730)	32 11/16 (830)	37 3/4 (960)	39 3/4 (1010)	46 1/16 (1170)	52 3/8 (1330)	59 1/16 (1500)	63 3/4 (1620)
Height - in (mm)	41 1/4 (1048)	41 1/4 (1048)	47 3/4 (1212)	60 1/2 (1538)	61 3/4 (1568)	75 9/16 (1920)	75 9/16 (1920)	82 11/16 (2100)
Cylinder Diameter - in (mm)	20 7/8 (530)	20 7/8 (530)	25 9/16 (650)	29 1/2 (750)	33 1/2 (850)	38 9/16 (980)	38 9/16 (980)	43 1/8 (1095)
Cylinder Depth - in (mm)	13 (330)	17 5/16 (440)	19 3/4 (500)	20 7/8 (530)	21 1/8 (537)	23 1/2 (597)	30 1/2 (775)	30 1/2 (775)
Cylinder Volume - cu.ft. (liters)	2.6 (73)	3.4 (95)	5.8 (165)	8.3 (234)	10.7 (304)	16.1 (455)	20.3 (575)	25.8 (730)
Door Opening Size - in (mm)	11 13/16 (300)	11 13/16 (300)	15 3/4 (400)	15 3/4 (400)	15 3/4 (400)	19 11/16 (500)	19 11/16 (500)	24 1/2 (622)
Door Bottom to Floor - in (mm)	11 (279)	11 (279)	11 1/2 (295)	20 7/8 (530)	22 (559)	25 1/2 (648)	25 1/2 (648)	23 3/4 (603)
Wash Speed - RPM	10-50	10-50	10-50	10-50	10-50	10-50	10-50	10-50
Distribution Speed - RPM	82	82	74	69	65	61	61	100
Extract Speed - RPM	250-1000	250-1000	250-1000	250-1000	250-1000	250-800	250-800	250-750
Extract G-Force	296	296	362	418	475	350	350	344
Water Inlet Conn. - in (mm)	2 x 3/4 (19)	2 x 3/4 (19)	2 x 3/4 (19)	2 x 3/4 (19)	2 x 3/4 (19)	4 x 3/4 (19)	4 x 3/4 (19)	4 x 1 (25)
Steam Inlet Conn. - in (mm)	3/8 (10)	3/8 (10)	3/8 (10)	3/8 (10)	3/8 (10)	3/8 (10)	3/8 (10)	3/4 (19)
Drain Conn. Size - in (mm)	2 (50)	2 (50)	3 (75)	3 (75)	3 (75)	3 (75)	3 (75)	2 x 3 (75)
Motor Size - HP (kW)	1 (.75)	1 (.75)	3 (2.25)	4 (3)	5 (4)	7 (5.5)	10 (7.5)	15 (11.5)
Voltage/Hz/Phase Circuit	X 200-240/50-60 1/3 • 15	200-240/50-60 1/3 • 15	200-240/50-60 1/3 • 15	200-240/50-60 1/3 • 20	—	—	—	—
Breaker - FLA	Q —	—	—	—	200-240/50-60/3 • 20	200-240/50-60/3 • 30	200-240/50-60/3 • 40	200-240/50-60/3 • 40
	P 380-415/50-60/3 • 15	380-415/50-60/3 • 15	380-415/50-60/3 • 15	380-415/50-60/3 • 20	380-415/50-60/3 • 15	380-415/50-60/3 • 20	380-415/50-60/3 • 25	380-415/50-60/3 • 25
	N 440-480/50-60/3 • 15	440-480/50-60/3 • 15	440-480/50-60/3 • 15	440-480/50-60/3 • 15	440-480/50-60/3 • 15	440-480/50-60/3 • 20	440-480/50-60/3 • 25	440-480/50-60/3 • 25
Shipping Dimensions - in (mm)	H 46 1/16 (1170)	46 1/16 (1170)	53 1/8 (1350)	66 15/16 (1700)	68 1/2 (1740)	79 1/8 (2130)	79 1/8 (2130)	90 9/16 (2250)
	W 28 3/4 (730)	28 3/4 (730)	33 1/2 (850)	38 3/16 (970)	44 1/16 (1120)	51 1/4 (1300)	51 1/4 (1300)	57 1/8 (1400)
	D 33 1/16 (840)	37 3/8 (950)	40 1/8 (1020)	43 5/16 (1100)	49 5/8 (1260)	56 3/8 (1430)	64 1/4 (1630)	67 7/8 (1800)
Net Weight - lb (kg)	481 (218)	525 (238)	800 (363)	1177 (534)	1612 (731)	3521 (1597)	3940 (1787)	4960 (2250)
Shipping Weight - lb (kg)	525 (238)	569 1/2 (258)	889 (403)	1266 (574)	1722 (781)	3741 (1697)	4160 (1887)	5181 (2350)
Agency Approvals	CE, ETLus, ETLc	CE, ETLus, ETLc	CE, ETLus, ETLc	CE, ETLus, ETLc	CE, ETLus, ETLc	CE, ETLus, ETLc	CE, ETLus, ETLc	CE, ETLus, ETLc



To learn more, or to find a distributor in your area, visit **UNIMAC.COM**
Alliance Laundry Systems - Shepard St, Ripon WI 54971 - 1.800.587.5458 - 1.920.748.3121

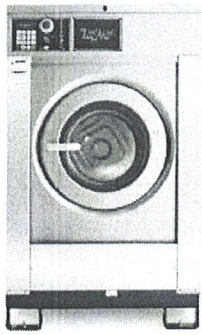
Consult your UniMac distributor for details. For the most accurate information, the installation guide should be used for all design and construction purposes. Due to continuous product improvements, design and specifications subject to change without notice. The quality management systems at Alliance Laundry Systems' Ripon facility has been registered to ISO 9001:2000.

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UniMac

SERIOUS ABOUT LAUNDRY.

DISTRIBUTOR INFORMATION HERE



ARCAT SpecWizard

Softmount UX35PV

Capacity: 35 lb
Control: P

Flexible Installation

UniMac UX model softmount washer-extractors are the perfect choice for second-floor laundries or other installations where a poured foundation isn't an option. Plus, our efficient design uses 34% less space than some competitors' models, giving you more room to manage your laundry.

Lower Utility Costs

Our softmount washer-extractors not only save on installation costs, but on utility costs as well. Our state-of-the-art Intelligent Drive system is designed to provide unique extraction speeds calibrated for different types of loads, so you'll never waste water or gas. Plus, the high-speed extraction will reduce your drying and finishing times, saving up to 40% on your gas and water bills when compared to a standard 85 G-Force washer.

Worry-Free Performance

Featuring solid steel construction and heavy-duty precision bearings, our line of UX model washer-extractors consistently achieve high levels of efficiency, quality and durability.

Versatility

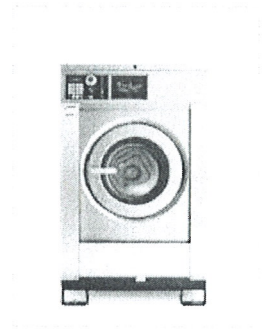
With 39 customizable preset wash programs, you have the flexibility to tailor wash cycles to specific pieces. Linens that receive the best care have a longer life span - saving your facility the cost of unnecessarily replacing your linens.

Peace of Mind

A five-year limited warranty is issued on the frame, basket, shaft, bearings and seals if failure or breakage should occur during normal operation due to defects in material or workmanship that would prohibit its further use. In addition, a three-year limited warranty is issued to the original purchaser on all other parts.

Specifications

Capacity - lb (kg)	35 (18.3)
Overall Width - in (mm)	30 3/4" (780)
Overall Depth - in (mm)	37 3/4" (960)
Overall Height - in (mm)	47 3/4" (1212)
Cylinder Diameter - in (mm)	25 9/16" (650)
Cylinder Depth - in (mm)	19 3/4" (500)
Cylinder Volume - cu. ft. (liters)	5.8 (165)
Door Opening Size - in (mm)	15 3/4" (400)
Door Bottom To Floor - in (mm)	11 1/2" (295)
Wash Speed - RPM	10-50
Distribution Speed - RPM	74
Extract Speed - RPM	250-1000
Extract G-Force	362
Water Inlet Connection - in (mm)	2 x 3/4" (19)
Steam Inlet Connection - in (mm)	3/8" (10)
Drain Conn. Size - in (mm)	3" (75)
Motor Size - HP (kW)	3 (2.25)
Voltage/Hz/Phase Circuit Breaker - FLA	
X	200-240/50-60 1/3 - 15
Q	N/A
P	380-415/50-60/3 - 15
N	440-480/50-60/3 - 15
Shipping Dimensions - in (mm)	
Height	53 1/8" (1350)
Width	33 1/2" (850)
Depth	40 1/8" (1020)
Net Weight - lb (kg)	800 (363)
Shipping Weight - lb (kg)	889 (403)



Control Option

P

The extremely flexible and easy-to-use control offers 39 pre-programmed settings with a maximum of 99 total programs. A variety of specialized needs can be met with the advanced computer control.

Programming options include:

- Overnight soak to assist with stain removal
- Precise temperature-controlled fills

Central Coast Commercial Laundries LLC

1324-B West Beach st.
Watsonville, CA 95076
U.S.A.

QUOTATION

Quote Number: m166

Quote Date: Apr 12, 2013

Page: 1

Voice: 888-428-9274

Fax: 831-763-9262

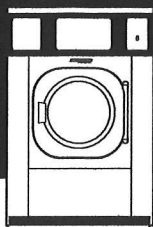
*Rich Maddy 831-359-2045***Quoted To:**

Cal Fire
787 Bird st.
Paradise, CA 95969



Customer ID	Good Thru	Payment Terms	Sales Rep
CF	9/12/13	Net 30 days	

Quantity	Item	Description	Unit Price	Amount
1.00	EH040L110211100	Continental 40 lb. Soft mount washer/extractor 208-240/60/1 MSRP: \$11,796	8,847.00	8,847.00
1.00	SBH040-6	Steel elevation base, 6" MSRP: \$580	435.00	435.00
Subtotal				9,282.00
Sales Tax				696.15
Freight				320.00
TOTAL				10,298.15



EH040

ON-PREMISE LAUNDRY E-SERIES 40-POUND CAPACITY
HIGH-PERFORMANCE WASHER-EXTRACTOR

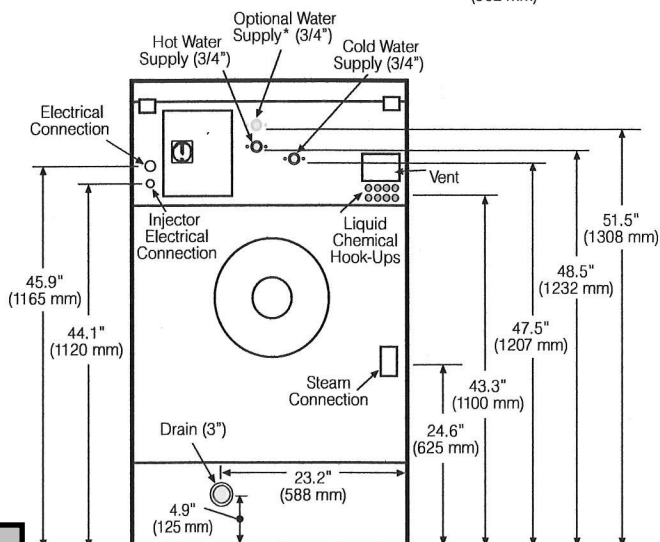
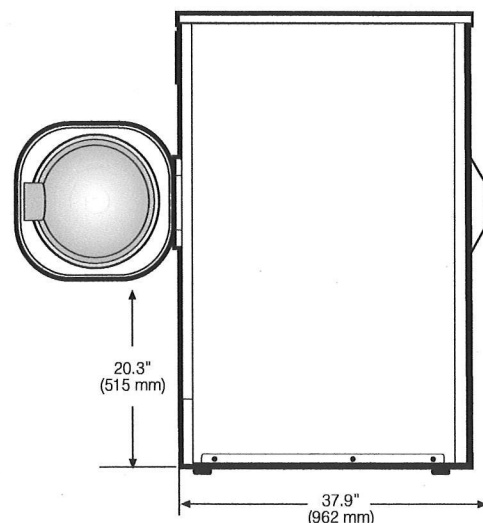
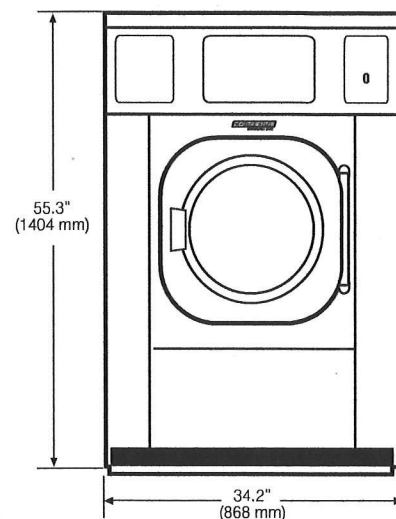
CONTINENTAL
GIRBAU

2500 State Road 44 • Oshkosh, WI 54904
920.231.8222 • FAX 920.231.4666
www.continentalgirbau.com

Capacity <i>lbs (kg)</i>	40 (17.3)
Cylinder Diameter <i>inch (mm)</i>	27.6 (700)
Cylinder Depth <i>inch (mm)</i>	17.7 (450)
Cylinder Volume <i>cu ft (dm³)</i>	6.1 (173)
Net Weight <i>lbs (kg)</i>	1049 (476)
Crated Weight <i>lbs (kg)</i>	1091 (495)
Machine Width <i>inch (mm)</i>	34.2 (868)
Machine Depth <i>inch (mm)</i>	37.9 (962)
Machine Height <i>inch (mm)</i>	55.3 (1404)
Door Opening <i>inch (mm)</i>	16.8 (426)
Floor to Door <i>inch (mm)</i>	20.3 (515)
Shipping Dimensions <i>inch (mm)</i> (WxDxH)	35.3 x 40 x 61.6 (897 x 1017 x 1565)
Washing Speeds <i>rpm</i>	
Logi Control	44
Inteli Control	25/34/40/44
Spin Speeds <i>rpm</i>	44/100/351/550/750/950
G-force	0.75/4/48/119/221/354
Static Force Transmitted <i>lbs (kg)</i>	1237 (561)
Dynamic Force Transmitted <i>lbs (kg)</i>	212 (96)
Frequency of Dynamic Force <i>Hz</i>	15.8
Available Voltages/Wire Conductor/Amp	
Hot Water (standard)	208-240/60/1, 2W + G, 10 Amp
Electric Auxiliary Heat (optional)	208/60/1, 2W + G, 45 Amp
Electric Auxiliary Heat (optional)	240/60/1, 2W + G, 60 Amp
Electric Auxiliary Heat (optional)	208/60/3, 2W + G, 40 Amp
Electric Auxiliary Heat (optional)	240/60/3, 3W + G, 50 Amp
Steam Auxiliary Heat (optional)	240/60/1, 2W + G, 10 Amp
Modified Energy Factor (MEF)*	1.96
Water Consumption Factor (WCF)*	5.04
Drain Diameter <i>inch (mm)</i>	3 (76)
Water Inlets <i>inch (mm)</i>	3/4 (19)
Recommended Water Pressure <i>PSI (bar)</i>	30-60 (2-4)
Water Flow <i>gal/min (l/min)</i>	16 (60)
Steam Connection <i>inch (mm)</i>	1/2 (12.7)
Steam Pressure (optional) <i>PSI (bar)</i>	29-87 (2-6)
Steam Flow (optional) <i>lbs/h (kg/h)</i>	176 (80)
Motor Power <i>kW</i>	1.6
Electric Heating Power (optional) <i>kW</i>	
Single Phase	10.6
Three Phase	15.6

* Modified Energy Factor (MEF) measured in cubic feet per kilowatt-hour per cycle. Water Consumption Factor (WCF) measured in gallons per cycle per cubic feet. MEF and WCF statistics are according to DOE test results report by Intertek, an independent testing laboratory, dated February 27, 2007.

** Specifications subject to change without notice or obligation. Call Continental Girbau, Inc for dimensions not shown or for clarification.





Designed to drive down water, electrical and gas costs while improving productivity, E-Series High-Performance Washer-Extractors deliver high-speed extract, an easy-to-install, freestanding design, unmatched durability and the ultimate in programmability!

EH030
EH040
EH055

CONTINENTAL
GIRBAU



E-SERIES HIGH-PERFORMANCE WASHER-EXTRACTORS MAXIMIZING ENERGY EFFICIENCY & PRODUCTIVITY

E-Series Washers, in 30-, 40- and 55-pound capacities, bring together unique engineering elements, including a freestanding and sump-less design, programmable high-speed extract, exclusive features and superior programmability to cut utility and labor costs, and boost productivity.

ZERO-IMPACT INSTALLATION

The freestanding design of E-Series allows for quick installation and same-day operation. Unlike hard-mount washers, there is no need to bolt E-Series Washers to concrete foundations. The machines are constructed using a Multi-Directional Springs (MDS) system that absorbs 95 percent of all vibrations during the wash process. This enables installation in unconventional locations, including laundry rooms with in-floor heat and above ground-level laundries—all with little or no floor preparation or cost. Moreover, the freestanding design allows laundries to easily relocate E-Series Washers with zero impact on the facility.

SUPER-SPEED EXTRACT

E-Series Washers quietly and gently reach extract speeds up to 354 G-force, about 250 G-force more than most hard-mount washers. The high-speed extraction removes more water from each load—reducing dry-time, operating time, utility consumption and labor expense. By cutting dry-time, load heat exposure and mechanical action are also reduced, resulting in less linen wear. Linen lasts longer and so do your dryers, which run fewer hours per day.

STINGY ON WATER

E-Series technology allows for superior wash quality using considerably less water than many competitive washers. E-Series are designed without a sump, a water containment area at the base of the washer. This saves up to 3 gallons of water with each fill when compared to machines equipped with an outer tub sump. Less water used equates to lower water-heating costs and reduced chemical usage. E-Series' AquaFall™ system further enhances efficiency. Water enters the washer drum via holes in the drum lifters. As the drum turns, lifters release water from above, enabling superior load saturation, chemical penetration and rinsing. Continental's Aqua-Mixer™ system also improves wash action by mixing hot and cold water to achieve precise bath temperatures—minimizing hot water consumption.

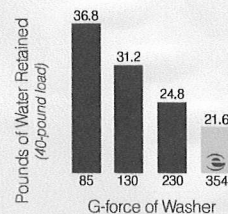
PROVEN CONSTRUCTION, DURABILITY & LONGEVITY

E-Series Washers feature durable AISI-304 stainless steel inner and outer drums designed for constant use. The front, side and top panels are constructed of steel and coated with Continental's unique Titan Steel Finish™ for superior appearance and corrosion resistance. Each component is engineered with as few welds as possible for unmatched strength. The oversized door, which allows for easy loading and unloading, is also equipped with a heavy-duty, bolt-style hinge to withstand the rigors of constant use. From the rounded cabinet corners to the oversized bearings and quality sealing system, no details were overlooked. No wonder E-Series is backed by a solid manufacturer's warranty!

EASE OF MAINTENANCE

We've simplified maintenance requirements on our E-Series line, and simultaneously, ensured accessibility of components. The top panel of the washer is easily removed without interfering with chemical dispensers, and the drain is easily accessible via the removal of the front panel. Bearings are lubricated for a lifetime, the poly-v belt needn't be tightened and bearings and seals are easily replaced without removing the washer drum.

E-SERIES GIVES YOU MORE USIN



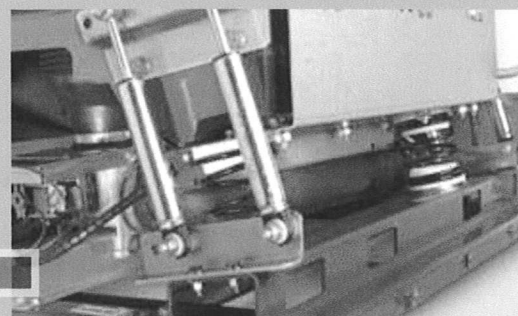
* Assumes 100 percent moisture retention at saturation with 6 minute extract.

Minutes of Dry Time

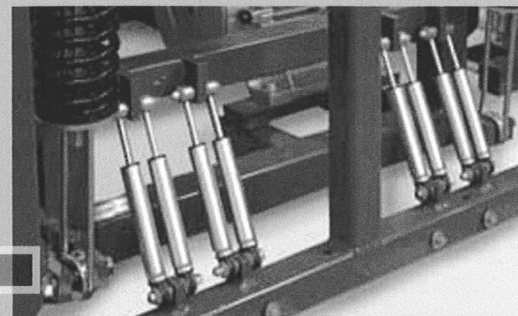
Less Water Retained After Extract

The freestanding design of E-Series enables extraction speeds of up to 354 G-force, about 250 G-force more than most hard-mount washers. The high-speed extract removes significantly more water from each load—decreasing dry-time.

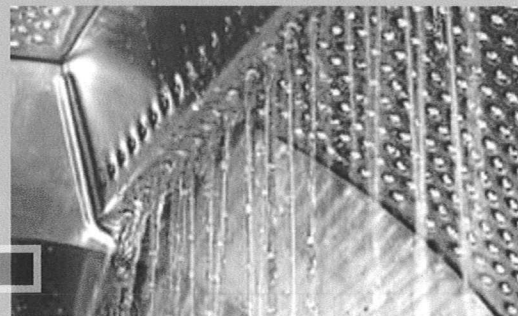
Less D. With less reduced, action an operating ment life .



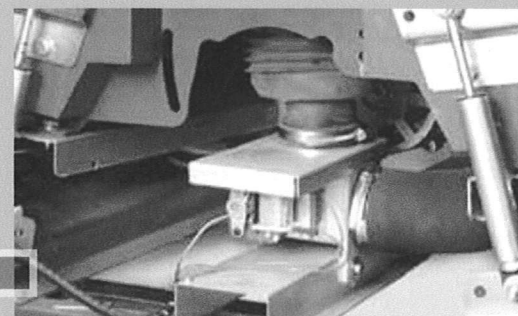
MDS system—EH030/EH040



MDS system—EH055



AquaFall™ system



sump-less design

DIMENSIONS & WEIGHTS

GENERAL

CONNECTIONS

	EH030	EH040	EH055
Capacity <i>lbs (kg)</i>	30 (12.6)	40 (17.3)	55 (22.8)
Cylinder Diameter <i>inch (mm)</i>	24.4 (620)	27.6 (700)	29.1 (739)
Cylinder Depth <i>inch (mm)</i>	16.4 (416)	17.7 (450)	21 (530)
Cylinder Volume <i>cu. ft (dm³)</i>	4.4 (126)	6.1 (173)	8.1 (228)
Net Weight <i>lbs. (kg)</i>	758 (344)	1049 (476)	1601 (726)
Crated Weight <i>lbs. (kg)</i>	820 (372)	1091 (495)	1687 (765)
Machine Width <i>inch (mm)</i>	31.3 (796)	34.2 (868)	39.4 (1000)
Machine Depth <i>inch (mm)</i>	34.9 (887)	37.9 (962)	48.8 (1240)
Machine Height <i>inch (mm)</i>	52.2 (1325)	55.3 (1404)	57.9 (1470)
Door Opening <i>inch (mm)</i>	12.9 (327)	16.8 (426)	15.7 (400)
Floor to Door <i>inch (mm)</i>	20 (509)	20.3 (515)	21.1 (535)
Shipping Dimensions <i>inch (mm)</i> (WxDxH)	32.4 x 37.2 x 58.5 (823 x 945 x 1485)	35.3 x 40 x 61.6 (897 x 1017 x 1565)	40.4 x 49.4 x 65 (1025 x 1255 x 1650)
Control Options	Logic or Intelligent	Logic or Intelligent	Intelligent
Washing Speeds <i>rpm</i>	Logic Control 46.5 Intelligent Control 27/36/43/46.5	44 25/34/40/44	— 22/29/36/43
Spin Speeds <i>rpm</i>	46.5/100/400/600/800/1005	44/100/351/550/750/950	43/87/330/525/725/920
G-force	0.75/3/56/125/222/351	0.75/4/48/119/221/354	0.77/3.14/45/114/218/351
Modified Energy Factor (MEF)*	2.08	1.96	2.34
Water Consumption Factor (WCF)*	4.68	5.04	4.09
Drain Diameter <i>inch (mm)</i>	3 (80)	3 (80)	3 (80)
Water Inlets <i>inch (mm)</i>	3/4 (19)	3/4 (19)	3/4 (19)
Recommended Water Pressure <i>PSI (bar)</i>	30-60 (2-4)	30-60 (2-4)	30-60 (2-4)
Water Flow <i>gal/min (l/min)</i>	16 (60)	16 (60)	16 (60)
Steam Connection <i>inch (mm)</i>	1/2 (12.7)	1/2 (12.7)	1/2 (12.7)
Steam Pressure (optional) <i>PSI (bar)</i>	29-87 (2-6)	29-87 (2-6)	29-87 (2-6)
Steam Flow (optional) <i>lbs/h (kg/h)</i>	176 (80)	176 (80)	176 (80)
Motor Power <i>kW</i>	0.87	1.6	1.75
Electric Heating Power <i>kW</i>	Single Phase 8.4 Three Phase 12.4	10.6 15.6	— 20.3



* Modified Energy Factor (MEF) measured in cubic feet per kilowatt-hour per cycle. Water Consumption Factor (WCF) measured in gallons per cycle per cylinder cubic feet. MEF and WCF statistics are according to Department of Energy (DOE) testing standards report by Intertek, an independent testing laboratory. The report for EH030 and EH040 is dated February 27, 2007 (report no. 3109575CRT-002). The report for EH055 is dated August 12, 2009 (report no. 3184405CRT-001a)

** Product specifications are subject to change without notice. For the most current and complete technical specifications, architectural line drawings and warranty information, please visit www.continentalgirbau.com.

DISTRIBUTED BY:

CONTINENTAL
GIRBAU, INC.®

Longfellows Commercial Appliance Service Inc.454 Pearson Rd
Paradise, CA 95969**Estimate**

Phone #	Fax #	Date	Estimate #
530-877-3739	530-877-1436	4/11/2013	EST020800

Name / Address
Cal Fire - Paradise 767 Birch St Paradise Ca 95969
Phone Number

Ship To

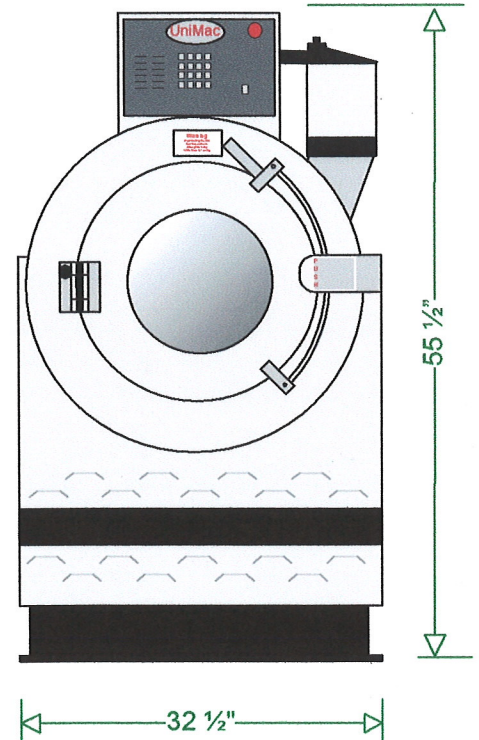
Item	Description	Qty	Rate	Total
Information	UniMac Washer/Extractor Model #UWN035K1LK 35Lb M-Series Control, 30 Cycle 2 Speed, 100Gs Extraction (This unit is in use in several Cal Fire Stations already) This is a Hard Mount Machine.			0.00
Equipment New	UniMac Washer/Extractor Model #UWN035K1LK List \$9264.00	1	8,685.00	8,685.00T
Freight	Inbound to Distributor	1	565.00	565.00T
Freight	Outbound to Site	1	345.00	345.00T
			Subtotal	\$9,595.00
			Sales Tax (7.5%)	\$719.63
			Total	\$10,314.63

Laundry & Dry Cleaning Equipment

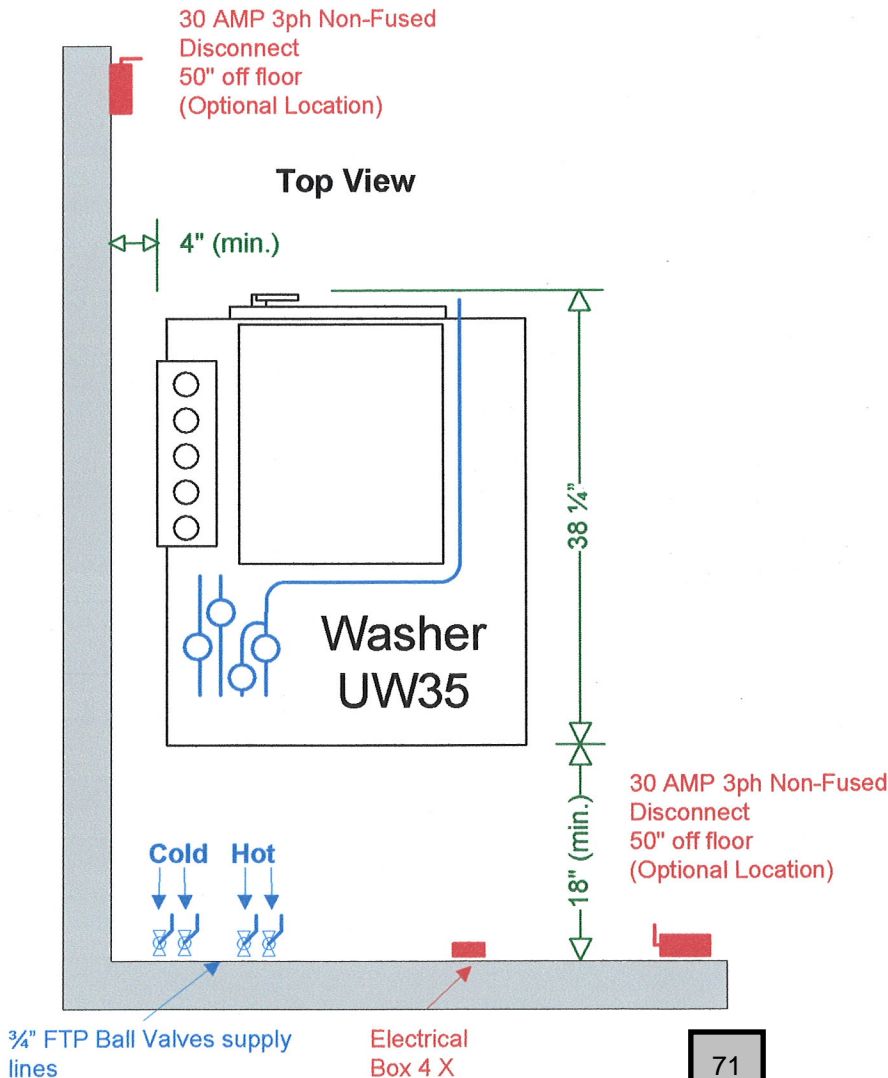
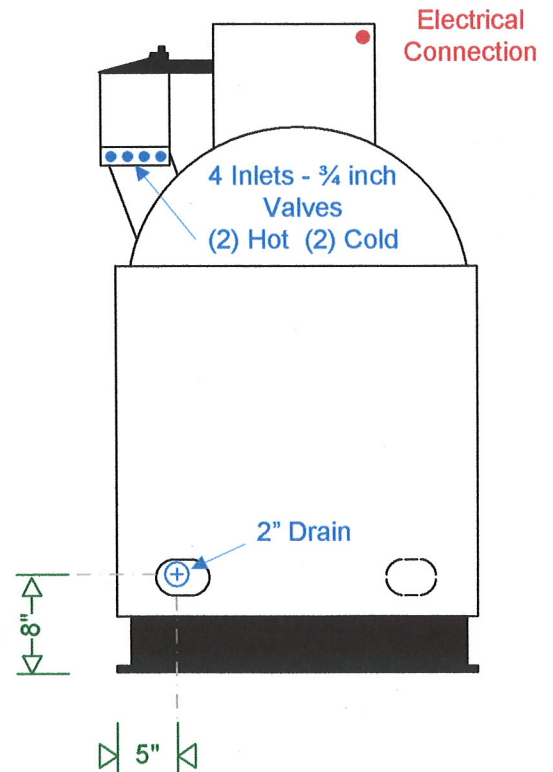
Washer Model: UWN035K1LX

- Capacity 35 lbs.
- Weight 750 lbs.
- Electrical 208/240/60Hz 1 or 3ph.
- Breaker 20 Amp / (11.0 FLA)
- Drain size 2" Outlet
- Outlet Flow 1 Gal. Per Second
- Max Discharge 15.5 Gal. High Fill
- Inlet Flow Capacity 28 Gal. Per Minute
- Hot Water (Average) 45 Gal. Per Cycle
- Cold Water (Average) 24 Gal. Per Cycle
- Hot Water (Average) 78 Gal. Per Hour
- Extraction Speed 100 Gs

Front Detailed View



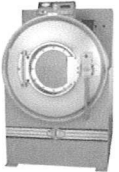
Back View



**MILNOR GEAR GUARDIAN TURN OUT GEAR
WASHING AND DECONTAMINATION SYSTEM**

prepared for
MR. TIM BUTOLPH – CAL FIRE PARADISE, CA

- ONE (1) MILNOR MODEL 30015 T5X INDUSTRIAL WASHER EXTRACTOR 40 LB MAXIMUM CAPACITY; EP Express[®]** microprocessor control with 30 programmable formulas, two line twenty character easy to read display keeps operator informed of all machine functions in either English or Spanish; *exclusive* formula download/upload capability, formula check sum feature and counts loads by formula providing valuable management data; 6 liquid chemical connection points; water flushing chemical manifold system; large 30 inch diameter cylinder with 6.14 cu. ft volume with three large 4 ½" ribs provides optimum washing and rinsing action thereby reduces formula time and extends linen life; intermediate extract cycle reduces water consumption by spinning out suds prior to rinse operation; soak cycle; high speed extract at 500 RPM; single motor drive with inverter and self tensioning V belt; three separate cylinder speeds; fast filling ¾ inch water inlet valves for fast fills, 208-240 volt three phase 60 cycle.



Budgetary Price	\$10,850.00
Factory Freight Estimate	605.00
Sales Tax @ 7.5%	859.13
Budgetary Price Milnor 30015 T5X	\$12,314.13

****PLUS****

- ONE (1) HM COMPANY, PRE-FABRICATED POLY-PLASTIC DRAIN TROUGH: 3' long X 12" high x 16" wide.**



Budgetary Price	\$485.00
Factory Freight Estimate	104.00
Sales Tax @ 7.652%	44.18
Total HM Co. Drain Trough	\$633.18

INSTALLATION ESTIMATE **\$1,850.00**

Flow from the units drain

The Gear Guardian has a 4" diameter drain. The machine use approximately 100 gallons of water in a cycle and will fill and drain four times dumping about 25 gallons each time. The machine should be empty within 30 seconds or less.



Western State Design

Laundry Design • Consultation • Equipment
Laundry Management Services • Licensed General Contractor

April 9, 2013

Mr. Tim Butolph
Cal Fire Paradise
tbutolph@live.com

Dear Tim,

Thanks so much for this opportunity to provide you with pricing on a new Milnor turnout gear washing and decontamination machine. With a rich heritage of leadership in the laundry machinery industry, Milnor provides top quality turnout gear processing systems from their state-of-the-art manufacturing plant in Kenner, Louisiana.

For your convenience Western State Design offers a line of commercial/industrial turnout gear drying cabinets to meet your on-premise drying requirements. Let me know if you like information or pricing on one of these units.

If you have any questions or if you will require further information, please contact me at 510-786-9271, extension 302; or you can email me at dfrank@westernstatedesign.com.

I look forward to the opportunity to be of service.

Sincerely,

Dennis J. Frank



Model 30015 T5X

Gear Guardian

Single-Motor, Inverter Drive
Open Pocket Washer-Extractor

TECHNICAL DATA *

Rated max. capacity:	35-40 lbs.
Volume:	6.14 cubic ft.
Max. extract speed (Gs):	500 RPM
Control:	Programmable microprocessor
Formulas:	30
Drive:	3 HP motor, 3 speeds, Inverter Drive
Bearings:	Tapered – Oil Bath
Water inlets:	0.75"
Drain outlet:	3"
Approx. net weight::	685 Lbs.
Dimensions (WxDxH):	34.5" x 44.6" x 54"

Features:

EP-Express™ programmable controller
Single motor inverter drive
Electrically-operated valves
Auto tension V-belt drive

Vacuum fluorescent display
Control reads in English/second language
Fresh-water-flushing chemical manifold
Six (6) liquid chemical injection ports

Why Purchase Milnor?

- Larger cylinder volume than most competitive similar sized washer-extractors provides *greater productivity*. More gear washed per load.
- Greater cylinder perforated-area generates *better decontamination* quality, *better rinsing* and *better water removal*. **BENEFIT: Better extraction reduces drying time.**
- Specifically designed formulas reduce fabric wear, promoting *longer gear life!* **BENEFIT: Saves gear replacement costs.**
- High 4.5" perforated ribs provide excellent lifting. Ribs are integral, not bolted, so there is no space for snaps or fabric to catch. **BENEFIT: Less damage improves gear's life.**
- 106 G-Force High Extract provides excellent moisture removal. **BENEFIT: Better extraction reduces drying time.**
- E-P Express control with vacuum fluorescent display allows operator to choose formulas from real words, not codes. Standard controller features English/Spanish (other languages optional). Controller also provides diagnostic and error messages. Streamlined choices shorten training time of new employees. **BENEFIT: Fewer operator errors.**
- Superior product support through local, highly-skilled dealers. **BENEFIT: Faster repairs mean less downtime.**

Pellerin Milnor Corporation
P.O. Box 400
Kenner, LA 70063

504/712-7656
Fax: 504/468-3094

<http://www.milnor.com>



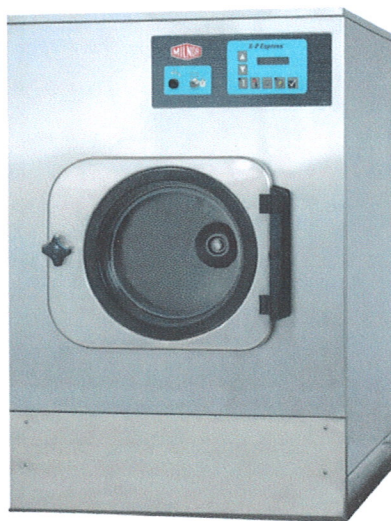
MWR18X4

45 LB. (20KG) CAPACITY
RIGID-MOUNT WASHER-EXTRACTOR

SPECIFICATION SHEET

Standard Features:

- 3 speeds
- E-P Express® programmable controller
- Back-lit LCD display
- Single-motor inverter drive
- Tall, lifting ribs
- Sealed ball bearings
- High M.A.F. (Mechanical Action Factor)
- Large cylinder perforations
- Fresh-water flushing chemical manifold
- Auto tension V-belt drive
- Six (6) liquid chemical injection ports
- Control reads in English/second language
- 5-year limited warranty on frame, cylinder & shell

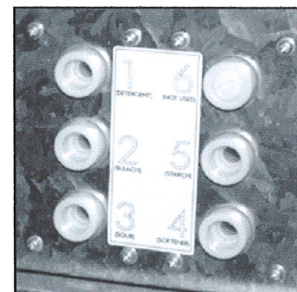


Optional Features:

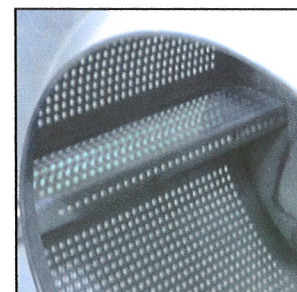
- Lint trap
- Mounting base, 10" or 6"

Why Purchase Milnor?

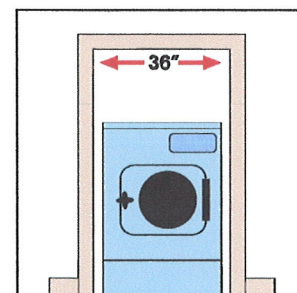
- Greater cylinder perforated-area generates *better wash* quality, *better rinsing* and *better extraction*. **BENEFIT: Better extraction saves dryer fuel.**
- Faster process times reduce fabric wear, promoting *longer linen life*! **BENEFIT: Saves linen replacement costs.**
- Tall perforated ribs provide excellent lift and high drop. **BENEFIT: Greater mechanical action (M.A.F.) leads to better wash quality.**
- 90-G high extract provides excellent moisture removal. Lower extract speeds are available for uniforms, delicate textiles and blended fabrics. **BENEFIT: Better extraction saves dryer fuel.**
- E-P Express Controller with back-lit LCD display allows operator to choose formulas from real words, not codes. Standard controller features English/Spanish (other languages optional). Controller also provides diagnostic and error messages. Shortens training time of new employees. **BENEFIT: Fewer operator errors.**
- Superior product support through local, highly-skilled dealers. **BENEFIT: Faster repairs mean less downtime.**



Safe chemical injection



Superior cylinder design



Solid industrial frame

Contact Milnor for your local, authorized dealer:

Pellerin Milnor Corporation
P.O. Box 400 • Kenner, LA 70063
t: 504-467-9591 • f: 504-468-3094

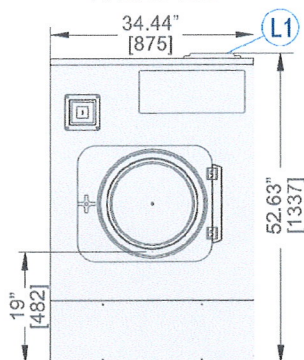


MWR18X4

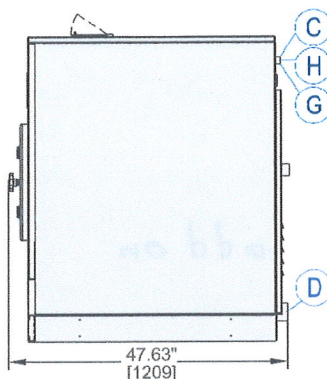
45 LB. (20KG) CAPACITY
RIGID-MOUNT WASHER-EXTRACTOR

SPECIFICATION SHEET

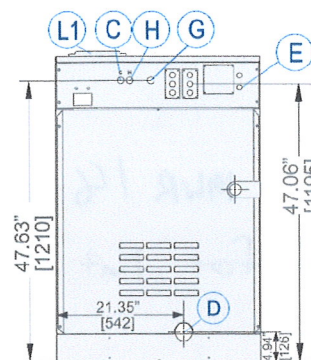
FRONT VIEW



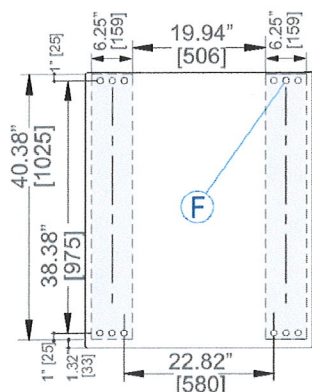
RIGHT SIDE VIEW



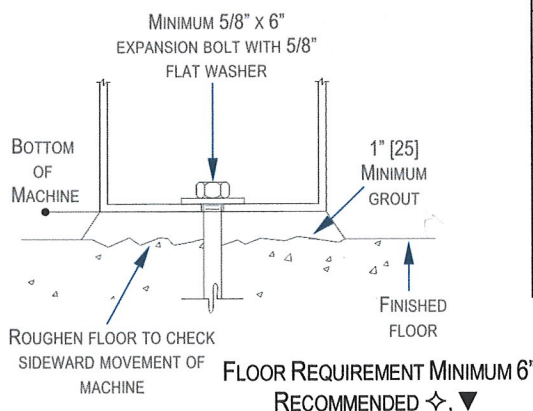
REAR VIEW



FOUNDATION VIEW



ANCHORING DETAIL



LEGEND

C	Cold water inlet, .75" (19 mm) GHT
D	Drain 3" (76 mm) ID hose connection
E	Main electrical connection
F	Anchor bolt holes, .8125" (21 mm) diameter
G	Chemical flush, .75" (19 mm) GH connection
H	Hot water inlet, .75" (19 mm) GHT
L1	Standard soap chute

MECHANICAL SPECIFICATIONS

Capacity – lbs (kg)	45 (20)
Cylinder Diameter x Depth – ins (mm)	28 x 18 (711 x 457)
Cylinder Volume – cu. ft. (L)	6.4 (80)
Door Opening – ins (mm)	16 (406)
Machine Dimensions (W x D x H) – ins (mm)	34.44x47.63x52.63 (875x1209x1337)
Shipping Dimensions (W x D x H) – ins (mm)	38 x 50 x 60 (965x1270x1524)
Motor – HP (kW)	3
Wash Speed – RPM	32
Distribution Speed – RPM	64
Extraction Speed – RPM	475
Extraction G-Force	90
Static Weight – lbs (kg) ✧	1035 (469)
Max. Dynamic Load RMS – lbs (kg) ✧	900 (408)
Frequency (Hz)	7.92
Water Pressure (Required) – psi (bar)	10-75 (.68-5.1)
Water Valve CV Rating – gal/min (L/min)	4.6 (17)
Minimum Recommended Distance Between Machines – ins (mm)	0 (0)

ELECTRICAL SPECIFICATIONS

Voltage	Running Amps	Fuse (Amps)	Circuit Breaker (Amps)
220/3/50	7	FRN15	15
208,240/1-3/60	9,8	FRN15	15
380/3/50-60	4.5	FRS8	15
415/3/50	4.5	FRS8	15
480/3/60	3.5	FRS5	15

See Fuse and Wire Size manual MAEFUSE1BE for safety information.

▼ See dimensional drawing for complete details.

✧ It is the sole responsibility of the owner/user to assure that the floor and/or any other supporting structure exceeds not only all applicable building codes, but also that the floor and/or any other supporting structure for each washer-extractor or group of washer-extractors has sufficient strength and rigidity (i.e., a natural or resonant frequency many times greater than the rotational machine speed with a reasonable factory of safety) to support the weight of all the fully loaded machine(s) including the weight of the water and goods, and including the published 360° rotating sinusoidal RMS forces that are transmitted by the machine(s). Contact the factory for additional machine data for use by a structural engineer.





**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item: 3(g)

Originated by: Gina S. Will, Finance Director/Town Treasurer
Reviewed by: Lauren Gill, Interim Town Manager
Subject: Quarterly Investment Report

Council Action Requested:

Review and file the 3rd Quarter Investment Report for the Fiscal Year Ended June 30, 2013; or,

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Attached is a report on the Town's cash and investments for the quarter ended March 31, 2013.

For the quarter ended March 31, 2013, the Town primarily used the State of California managed Local Agency Investment Fund (LAIF) for investment of cash in excess of immediately needed operating capital. Prior to this quarter, and for the last couple years, the Town invested its non working capital in Rabobank. Rabobank guaranteed a yield of 15 basis points above LAIF for a fully collateralized money market account. In December 2012, staff was notified that Rabobank could no longer afford to extend these terms.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits.

At March 31, 2013, a US Bank checking account was being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit.

The Town establishes escrow funds at the start of each new lease. The escrow fund is drawn down to zero through the process of purchasing equipment against the lease. Interest is accrued on any unspent escrow balance. The "other" investment type represents these available escrow funds as well as petty cash balances. The Town had no unspent escrow funds during the quarter ended March 31, 2013.

Conclusion:

September 28, 2012, the Town received its TRAN proceeds of \$2.25 million for 2012/13. With careful spending and budget cutbacks, the Town has reduced cash flow usage and this TRAN will be sufficient to fund operations and payroll for the 2012/13 fiscal year. The 2012/13 TRAN

Quarterly Investment Report
May 14, 2013

will be repaid by June 30, 2013. As of March 31, 2013, the Town has replenished its General Fund Reserves with receipt of its January 2013 property taxes.

The GASB 45 trust investment managed by SISC experienced a 5.5% return on investment during the 3rd quarter of 2012/13. While staff is encouraged by the return, staff remains cautiously optimistic that in the short term, the yield will remain relatively low. Markets remain volatile as domestically the economy remains sluggish with only modest growth in most sectors and global investors continue to worry about weak world markets. Long term, SISC has been successful with its allocation model of approximately 60% equity and 40% fixed income.

Fiscal Impact Analysis:

Isolating the gain from the GASB 45 trust, the Town earned \$2,331.11 for the quarter ended March 31, 2013. That is compared to \$4,393.74 for the quarter ended March 31, 2012. Again, isolating the GASB 45 return, the Town realized about 20 basis points less in yield from a year ago, and had smaller average balances invested. Year to date, and isolating GASB 45 investment yield, the Town earned \$5,553.12 for 2012/13 compared to \$9,972.68 for 2011/12.

TOWN OF PARADISE
 QUARTERLY SUMMARY OF INVESTMENTS
 For Quarter Ended March 31, 2013

<u>Investment</u>	<u>Type</u>	<u>For Quarter Ended March 31, 2013</u>			<u>For Quarter Ended March 31, 2012</u>			<u>Net Change</u>
		<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	
Wells Fargo Bank	Checking		5,549.85	5,549.85		112,431.92	112,431.92	(106,882.07)
US Bank	Checking		295,283.07	295,283.07		-	-	295,283.07
Local Agency Investment Fund (LAIF)	Savings	0.29%	2,914,208.41	2,917,176.82	0.39%	14,158.33	14,175.48	2,900,050.08
Rabobank	Money Market	0.31%	799.82	799.82	0.49%	3,669,574.74	3,669,574.74	(3,668,774.92)
SISC GASB 45 Trust B	Various	5.50%	55,862.71	55,862.71	9.33%	50,893.92	50,893.92	4,968.79
Fiscal Agents & Petty Cash	Other	0.00%	2,451.89	2,451.89	0.02%	5,117.50	5,117.50	(2,665.61)
	Totals		3,274,155.75	3,277,124.16		3,852,176.41	3,852,193.56	(578,020.66)
Total Quarterly Earnings on accrual basis				5,242.46	8,738.17			
Year-to-Date Earnings (July 1st - March 31st)				12,007.42	17,756.62			

* Market Value determined by LAIF

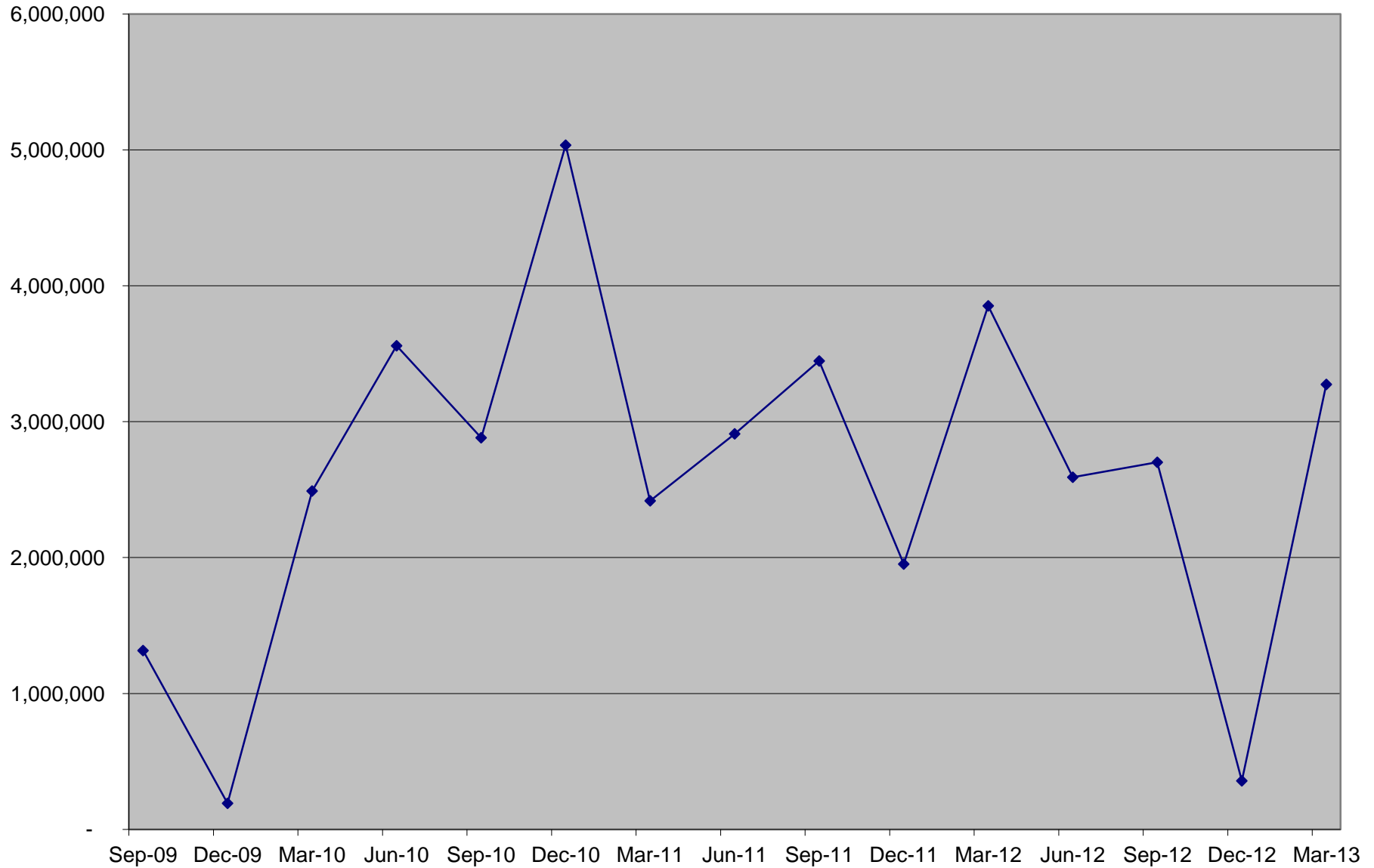
In compliance with the California Code Section 53646; the Treasurer of the Town of Paradise hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the Town's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Town of Paradise's adopted investment policy.

Respectfully submitted,

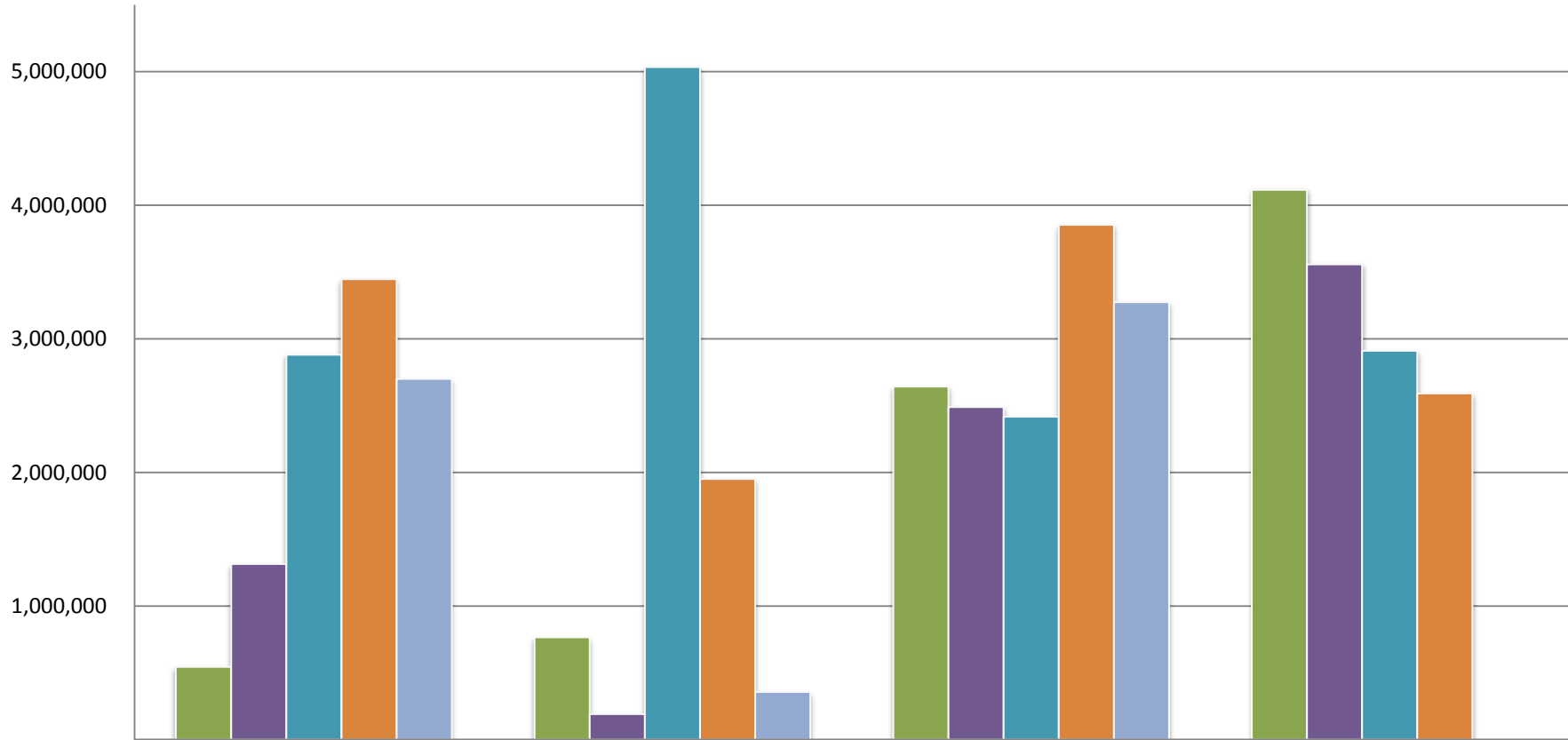
Gina S. Will
 Finance Director/Town Treasurer

**Town of Paradise
Investment Balances
September 2008 - March 2013**



	Sep-09	Dec-09	Mar-10	Jun-10	Sep-10	Dec-10	Mar-11	Jun-11	Sep-11	Dec-11	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13
Series1	1,315,739	191,774	2,489,668	3,558,461	2,881,720	5,034,579	2,417,553	2,910,472	3,446,611	1,952,141	3,852,176	2,591,170	2,701,104	357,101	3,274,156

Town of Paradise Investment Balances 2008/09 - 2012/13



	Sept. 30th	Dec. 31st	March 31st	June 30th
■ 2008/09	544,749	765,446	2,642,871	4,115,703
■ 2009/10	1,315,739	191,774	2,489,668	3,558,461
■ 2010/11	2,881,720	5,034,579	2,417,553	2,910,472
■ 2011/12	3,446,611	1,952,141	3,852,176	2,591,170
■ 2012/13	2,701,104	357,101	3,274,156	



**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item: 3(h)

Originated by: Josh Marquis, IT Manager
Reviewed by: Lauren Gill, Interim Town Manager
Subject: Internet Privacy & Refund Policies

Council Action Requested:

Consider adopting a resolution establishing privacy and refund policies for internet transactions.

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Credit card processors are required by credit card companies such as Visa, Discover, Mastercard, etc. to ensure that their customers have privacy and refund policies clearly displayed on their websites in order to process online transactions.

Privacy and Refund policies are commonplace and good practice and provide clear expectations.

Conclusion:

Staff recommends adopting the attached privacy and refund policies as presented so that the Town can continue implementing online transactions.

Fiscal Impact Analysis:

There is no fiscal impact related to adopting this resolution.

**TOWN OF PARADISE
RESOLUTION NO. 13-**

**CONSIDER ADOPTING A RESOLUTION ESTABLISHING PRIVACY AND REFUND
POLICIES FOR INTERNET TRANSACTIONS.**

WHEREAS, the Town Council desires to provide its citizens with the ability to perform business transactions online through the Town of Paradise Website.

WHEREAS, it is required that the Town have adopted privacy and refund policies.

WHEREAS, privacy and refund policies are commonplace and good practice and provide clear expectations.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The Town Council adopts the Internet Privacy Policy attached hereto as Exhibit A.

Section 2. The Town Council adopts the Internet Refund Policy attached hereto as Exhibit B.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this ___th day of _____, 20___, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Timothy Titus, Mayor

ATTEST:

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

Internet Privacy Policy

To underscore our commitment to privacy and our vision that good privacy is good business, we have adopted this Internet Privacy Policy for www.townofparadise.com and aca.townofparadise.com which are operated by Town of Paradise ("Town"), 5555 Skyway, Paradise, CA 95969. This site is not directed at children under the age of 13.

INFORMATION COLLECTION

I. Personally-Identifiable Information

The Town site only collects personally identifiable information ("PII") from you if you choose to provide this information to us. Personally identifiable information collected with your consent may include, for example, name, mailing and credit card billing address(es), telephone number, e-mail address, or other vital event, credit card number, demographic information which may be associated with any response you provide to survey questions, information relating to any orders you place, or any inquiries you may make through our web site. We do not share, sell, rent or trade PII with third parties except where is required in the normal order of business such as processing of credit card information relating to a payment.

II. Cookies

"Cookies" are small pieces of information that are stored by your browser on your computer's hard drive. This site uses cookies to determine whether a visitor is unique or whether the visitor has viewed our site before. Our purchase process also uses cookies. This information allows us to recognize you as a customer, along with your account information. Very simply, this useful tool keeps you, our customer, from having to retype information that you've already entered. While most browsers are set to accept cookies by default, you can set yours to refuse cookies or to alert you before accepting them. Your browser manufacturer has information on changing the default setting for your specific browser. Failure to accept cookies may limit your ability to place orders through our website. We do not link the information we store in cookies to any PII you submit while on our site.

III. Nonpersonally-identifiable information

The Town site also collects nonpersonally-identifiable information. For example, as you browse this web site we may collect information about your visit, but not about you personally. Via Web server logs, for example, we may monitor statistics such as: the number of people that visit our site, which page(s) are visited on our site, from which domain our visitors come (e.g., aol.com, hotmail.com, etc.), and which browsers people use to visit our site (e.g., Apple Safari, Microsoft Internet Explorer, Google Chrome, etc.). Our web site uses outsourcing programs to assist us in analyzing this data to better tailor our web site.

INFORMATION USE AND CONSUMER CHOICE

The information collected by this web site is used only for responding to your inquiries and otherwise corresponding with you, for processing transactions you request, maintaining your account, (if you have one), and for the administration, review and/or the improvement the content of our web sites. We do not share, sell, rent or trade PII with third parties for their promotional purposes.

We may contact you in response to your comments or inquiries, as part of the maintenance of your account or on-line request or in order to complete a transaction that you requested.

If you decide that you do not want to receive further e-mails regarding your business with the Town, you can reply to the e-mail.

“EXHIBIT A”

ONWARD TRANSFER

We may disclose information you provide to us to third parties (such as credit card processors) in order to complete a transaction that you requested. If, for example, you pay for a transaction using a credit card, disclosing that information for processing purposes is necessary to complete the transaction. In other cases, it may be necessary to disclose information you provide about yourself or third parties (government agencies) in order to complete your request.

We may also outsource some tasks, including the operation of some website functions that require access to information you supply online. In such cases, however, we require that the companies acting on our behalf abide by our privacy policy and institute safeguards to protect the confidentiality of your information.

Finally, please note that we may disclose personal information when required by law or in the good faith belief that such action is necessary in order to conform with the law or to comply with a legal process.

ACCESS AND CORRECTION

We strive to maintain the accuracy of the information collected through this Web site. Upon proper identification, we will provide you (whether you are a consumer or a customer) with access to personally-identifiable information you provide through this Web site for as long as we maintain that information in a readily accessible format. Similarly, we permit and encourage you to correct inaccuracies in the information you submit to us through this Web site. Please note, however, that correction of information is not always possible.

If you wish to access information that you have submitted through this web site or to request the correction of any inaccurate information you have submitted through this site, please use the mechanisms provided by the site or send an e-mail to customersupport@townofparadise.com.

SECURITY

We take steps to protect against the loss, misuse, or unauthorized alteration of PII collected through this web site. We recognize the importance of security for all PII collected by our web site. We exercise care in providing secure transmission of your information from your PC to our servers.

Once we receive PII, we take steps to protect its security on our systems. In the event we request or transmit sensitive information, such as credit card information, we use industry standard, secure socket layer (“SSL”) encryption.

OTHER WEB SITES

This Internet Privacy Policy only applies to the web site(s) identified in the first paragraph of this Privacy Policy. Our web site, however, may include links to other web sites which may be operated by third parties. If you visit a web site not listed above, we recommend that you review the Internet Privacy Policy of that web site to determine how the operator of that web site will handle personal information collected through that web site.

POLICY CHANGES

We may revise this Internet Privacy Policy from time to time. If the Town makes any material changes to this Internet Privacy Policy, the date of the most recent revision will be indicated above so that you can determine whether there have been any material revisions since your last visit. If we are going to use your PII in a manner different from that stated at the time of collection we will notify you via email. You will have a choice as to whether or not we use your information in this different manner.

“EXHIBIT A”

If you have questions or concerns regarding this Internet Privacy Policy, please contact us at:

Town of Paradise
5555 Skyway
Paradise, CA 95969

Telephone: 530-872-6291

E-mail: customersupport@townofparadise.com

Internet Refund Policy

To underscore our commitment to privacy and our vision that good privacy is good business, we have adopted this Internet Refund Policy for www.townofparadise.com and aca.townofparadise.com which are operated by Town of Paradise ("Town"), 5555 Skyway, Paradise, CA 95969. This site is not directed at children under the age of 13.

REFUND INFORMATION

Users agree to comply with the stated policies and procedures of the Town site. If all charges, fines, and/or fees have been paid and as a result you have a credit balance, a refund equal to that amount will be refunded. In all other cases, refunds are determined on a case by case basis unless otherwise addressed in the rules and regulations, charter, or ordinances of the Town.

Any refund of payments originally made by credit card shall be credited using the same credit card.

REQUESTING A REFUND

If you would like to request a refund, please contact us at:

Town of Paradise
5555 Skyway
Paradise, CA 95969

Telephone: 530-872-6291
E-mail: customersupport@townofparadise.com

POLICY CHANGES

We may revise this Internet Refund Policy from time to time. If the Town makes any material changes to this Internet Refund Policy, the date of the most recent revision will be indicated above so that you can determine whether there have been any material revisions since your last visit.

If you have questions or concerns regarding this Internet Refund Policy, please contact us at:

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Paradise, CA 95969

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E-mail: customersupport@townofparadise.com



**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item: 3(i)

Originated by: Gina S. Will, Finance Director/Town Treasurer
Reviewed by: Lauren Gill, Interim Town Manager
Subject: Presentation of Fiscal Year 2011/12 Financial Statement Audit

Council Action Requested:

Following the Town Council's review of the Fiscal year 2011/12 financial statement audit report, staff recommends that the Council receive and file the Report, as submitted

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Moss, Levy and Hartzheim, LLP, Certified Public Accountants have completed the annual audit for Fiscal Year 2011/12. Moss, Levy and Hartzheim, LLP indicated that the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Paradise as of June 30, 2012.

The Town Management did a thorough analysis of the financial statements and that analysis is included in the financial statements as "Management's Discussion and Analysis" on pages 3 through 11. Council is encouraged to read management's complete discussion and analysis included in the report, but staff has highlighted some key results and elements of the financial statements below.

Discussion:

Net Assets:

The Town's assets increased 3.2 percent or \$807,575 to \$25.6 million and, the Town's liabilities decreased nearly 23 percent, \$5.4 million to \$18.3 million. Thus net assets increased over 529 percent by \$6.2 million or to \$7.39 million from a year ago.

As part of the 2011 Budget Act, the California State Legislature approved the dissolution of the state's Redevelopment Agencies (RDAs). After a period of litigation, RDAs were officially dissolved as of February 1, 2012. The Town of Paradise is serving as Successor Agency to the former Paradise Redevelopment Agency. Because the Town's role is now one of trustee or fiduciary, the accounting for the transactions related to the former RDA were shifted from

Governmental Activities to Fiduciary Funds. This accounting change removes over \$5.8 million dollars of Liability from Governmental Activities or specifically \$1.4 million from Notes Payable and \$4.4 million from Bonds Payable.

The current actuarial study indicates that the net OPEB obligation at the end of the fiscal year ended June 30, 2012 is \$4,274,192. Because of the tremendous reduction in future OPEB obligations obtained through employee agreement, \$1,603,952 was a required addition to liabilities for 2011/12.

General Fund:

The general fund ended the fiscal year with a structural deficit after transfers of \$355,539 which reduced the ending fund balance/reserve to \$1,336,887. Overall revenues were down \$306,266 or 3.2%. Any revenue category tied to property assessed values declined.

General fund expenditures decreased \$418,771 or 3.91%. Each employee unit contributed in some way to reducing the deficit through salary and benefit concessions. General fund full time equivalents were reduced by 11.76% through, layoffs, retirements and attrition.

Capital Assets:

At fiscal yearend 2011/12, the Town had \$13,831,229 net of depreciation, in a broad range of capital assets. This represents a net decrease of \$688,396 after depreciation or 4.7% compared to the prior year resulting from transferring the former RDA assets to the trust fund. The year's major addition included \$41,000 of essential police communications equipment.

Outstanding Debt:

At year end, the Town had \$17.71 million in notes, bonds, capital leases, other post-employment benefits (OPEB), and compensative absences. \$1.3 million of that obligation is due within one year, a decrease of 14%.

\$5.8 million in notes and bonds payable were transferred out of governmental activities into a private purpose trust fund to account for dissolution of the Paradise Redevelopment Agency. By implementing a vesting schedule for new hires, starting an irrevocable trust to begin funding the future obligation, and by capping benefits for all employee groups, the Town made considerable progress in reducing the OPEB obligation reported for 2011/12 as required by GASB 45. As can be seen through the reduction of notes payable and bonds payable, the only activity recorded in these categories was for the payment of debt service. No additional bonds or notes were issued in 2011/12. As indicated in the capital assets section, only a small lease purchases was approved in 2011/12 and five older leases were paid off during the year.

Conclusion:

The Auditor's again included a financial stability and going concern paragraph in the Town's 2011/12 financial statements. Following describes how the Town will improve its financial stability.

The management of the Town of Paradise will continue to take actions to protect the remaining resources of the Town. At the time these financial statements are issued, the Town has completed nine months of the 2012/13 fiscal year without any cash flow shortages and has been able to meet all of its financial obligations on a timely basis. There is no doubt from management perspective that the Town will successfully complete the remaining three months of the fiscal year with adequate cash flows and reserves proving its ability to continue as a going concern.

Management has taken a number of steps to protect the financial solvency of the Town. Related to the Other Post Employment Benefit Obligations (OPEB), the Town is implementing every strategy possible to reduce the obligation as quickly as possible. During 2012/13 the Town negotiated medical premium contribution caps with all of its employee units. It implemented a retiree health vesting schedule for new hires that went into effect in December 2010. Under this vesting schedule, new hires will have to work at least 5 years for the Town and at least 10 years for a CalPERS agency before receiving 50% of the retiree health benefits. A new hire will have to have 20 years of CalPERS service to be eligible for 100% retiree health benefits. Through March 2013, it has reduced its full time equivalent (FTE) workforce by 41.8% from when the OPEB obligation was first measured. Further, it has opened an irrevocable trust to begin funding the future obligation. The dollars contributed to the trust can only be used for OPEB obligations. As reflected in the most recent OPEB actuarial study, all of these actions reduced the present value of future benefits from \$45.8 million to \$13.8 million as of July 1, 2013, a 70% reduction in three fiscal years.

The Town has an ending general fund balance of \$1,336,887, and cash in its governmental funds of \$2,477,923 as of June 30, 2012, even after the cash advances and loans made to the Paradise Redevelopment Agency (RDA). Related to the amounts set aside for RDA advances and loans, the Town believes this was a fiscally responsible investment for the Town given that prior loans had been repaid without incident. The Town received a letter in April 2013, from California Department of Finance officially recognizing the loans between the Town and RDA as enforceable obligations. The Town will receive principal and interest payments toward these loans over the next several years which will be used to rebuild undesignated reserves. As successor agency to the RDA, the Town will be responsible for ensuring payment of all obligations. Advances not documented through a loan will be repaid through an annual administration fee included in the dissolution law as the amounts a successor agency will receive for administering the obligations of the former RDA. All loans and advances will eventually be repaid to the Town.

As indicated before, the Town has made drastic reductions in workforce in order to reduce expenses. Since the start of the recession, the Town has reduced its FTE

equivalents from 110.06 to 61.95. That equates to a 44% reduction as of March 2013, which includes outsourcing fire personnel services. In this current budget year, 2012/13, the Town has done sufficient cutbacks to ensure that all non-general funds are self-sustaining and will not require transfers in from the general fund to balance. Indications are that property tax revenues will see some modest growth in 2013/14 and both management and elected officials are committed to maintaining a balanced general fund budget for 2013/14. For short and long term stability, management and elected officials are evaluating various cost recovery and revenue diversification options for the Town.

Fiscal Impact Analysis:

The action to receive and file the 2011/12 audit report does not in itself result in a cost to the Town of Paradise. Recommendations contained in the management letter have no costs associated with implementation. The recommendations are procedural in nature and do not carry an implementation cost.

TOWN OF PARADISE
ANNUAL FINANCIAL REPORT
June 30, 2012

TOWN OF PARADISE
TABLE OF CONTENTS
June 30, 2012

FINANCIAL SECTION

Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Assets	13
Statement of Activities	14
Fund Financial Statements:	
Governmental Funds:	
Balance Sheet	16
Reconciliation of the Governmental Funds – Balance Sheet to the Statement of Net Assets	19
Statement of Revenues, Expenditures, and Changes in Fund Balances	20
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of	
Governmental Funds to the Statement of Activities	22
Proprietary Funds:	
Statement of Net Assets.....	23
Statement of Revenues, Expenses, and Changes in Net Assets	24
Statement of Cash Flows	25
Fiduciary Funds:	
Statement of Net Assets.....	26
Statement of Change in Net Assets	27
Notes to the Basic Financial Statements	28

Required Supplementary Information

Schedule of Revenues, Expenditures, and Changes in	
Fund Balance – Budget and Actual – General Fund	60
Schedule of Revenues, Expenditures, and Changes in	
Fund Balance – Budget and Actual – CAL Home Rehabilitation Fund	63
Schedule of Funding Progress – Other Post-employment Benefits	64

TOWN OF PARADISE
TABLE OF CONTENTS
June 30, 2012
(Continued)

Other Supplemental Information

Non-major Governmental Funds:

Combining Balance Sheet	66
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	76
Schedules of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual:	
Animal Control Shelter Fund	86
Gas Tax Fund	87
Traffic Safety Fund	88
Special Projects Fund	89
EDBG Repayment Fund	90
HUD Revolving Loan Fund	91
SLESF Fund	92
Citizen Police Fund	93
Traffic Congestion Relief Fund	94
CMAQ Fund	95
Asset Seizure Fund	96
Traffic Signal Fund	97
Memorial Trail Fund	98
School Resource Officer Fund	99
CalHOME Grant Fund	100
95 Impact Signalization Fund	101
95 Impact PDFC Fund	102
95 Impact FDFC Fund	103
CDBG Fund	104
95 Impact Road Fund	105
Building Safety & Waste Water Services Fund	106
Low/Moderate Income Housing Fund	107
Abandoned Vehicle Fund	108

TOWN OF PARADISE
TABLE OF CONTENTS
June 30, 2012
(Continued)

Other Supplemental Information (Continued)

Non-major Governmental Funds (Continued):

Schedules of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual
(Continued):

95 Impact Drainage Fund	109
AVOID Fund	110
First Time Home Buyer Fund	111
Traffic Safety – DUI Impound Fees Fund	112
General Plan Fee Fund	113
Local Transportation Fund	114
Safe Route to School	115
Redevelopment Agency Fund	116
Capital Improvement Fund	117
Transportation Capital Projects Fund	118
Capital Leases Fund	119

Fiduciary Funds:

Private-Purpose Trust Funds

Combining Statement of Net Assets	120
Combining Statement of Changes in Net Assets	121

Agency Funds

Combining Statement of Fiduciary Assets and Liabilities	122
Statement of Changes in Assets and Liabilities	125



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

RONALD A. LEVY, CPA
CRAIG A. HARTZHEIM, CPA
HADLEY Y. HUI, CPA

COMMERCIAL ACCOUNTING & TAX SERVICES

433 N. CAMDEN DR., STE 730
BEVERLY HILLS, CA 90210
TEL: 310.273.2745
FAX: 310.670.1689
www.mlhcpas.com

GOVERNMENTAL AUDIT SERVICES

5800 E. HANNUM, SUITE E
CULVER CITY, CA 90230
TEL: 310.670.2745
FAX: 310.670.1689
www.mlhcpas.com

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and
Members of the Town Council
Paradise, California

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Paradise (Town) California, as of and for the fiscal year ended June 30, 2012, which collectively comprise the Town's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town as of June 30, 2012, and the respective changes in financial position and, where applicable, cash flows thereof, for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

The Town adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 64, *Derivative Instruments: Application of Hedge Accounting Termination Provisions* (an amendment of GASB Statement No. 53), effective July 1, 2011.

The accompanying financial statements have been prepared assuming that the Town of Paradise, California, will continue as a going concern. As discussed in Note 15 of the notes to the financial statements, the Town's general fund cash balance is \$45,392 and there was no unassigned fund balance amount remaining to fund the ongoing activities of the Town (with a majority of the fund balance being categorized as nonspendable for advances due from the RDA Successor Agency Trust Fund) as of the fiscal year ended June 30, 2012. Additionally, the Town had net assets of \$7,389,682 in governmental activities, an annual OPEB cost for the fiscal year ended June 30, 2012 of \$1,603,952 and a UAAL amount of \$18,331,623 (per information provided in the GASB 45 Actuarial Valuation Report). The annual OPEB cost for the fiscal year ended June 30, 2013 is \$932,556 (per information provided in the GASB 45 Actuarial Valuation Report). These conditions raise substantial doubt about its ability to continue as a going concern. Management's plans regarding these matters are described in Note 15 on page 57. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

In accordance with *Government Auditing Standards*, we have also issued a report dated May 6, 2013, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on page 3 through 11, the Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-General Fund, CAL Home Rehabilitation Fund, and the Schedule of Funding Progress-Other Post-employment Benefits on pages 60 through 64 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements as a whole. The Combining Non-major Governmental Funds Financial Statements, Non-major Funds Budgetary Comparison Schedules, and Fiduciary Funds financial statements are presented for purposes of additional analysis and are not required parts of the basic financial statements. The Combining Non-major Governmental Funds Financial Statements, Non-major Funds Budgetary Comparison Schedules, and Fiduciary Funds Financial Statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, CA
May 6, 2013

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Town of Paradise's financial performance provides an overview of the Town's financial activities for the fiscal year ending June 30, 2012. Please read it in conjunction with the Town's financial statements.

FINANCIAL HIGHLIGHTS

- Net assets increased over 529 percent by \$6.2 million or to \$7.39 million from a year ago.
- The ending general fund balance for June 30, 2012 is \$1,336,887 a 21% decrease.
- Capital assets decrease \$688,396 after depreciation or 4.7 percent compared to the prior year.
- The Town had \$17.71 million in outstanding debt, a decrease of 14 percent.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements follow. For governmental activities, the statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts as a trustee or agent for the benefit of those outside the government.

REPORTING THE TOWN AS A WHOLE

The Statement of Net Assets and the Statement of Activities report information about the Town as a whole and about its activities. These statements include all assets and liabilities using the accrual basis of accounting which recognizes all of the current year's revenues and expenses regardless of when cash is received or paid.

In the Statement of Net Assets and the Statement of Activities, the Town is reporting its Governmental activities. Most of the Town's basic services are reported here, including the police, fire, community development, engineering, and general administration. Property taxes, motor vehicle in lieu, and sales taxes fund most of these activities.

As part of the 2011 Budget Act, the California State Legislature approved the dissolution of the state's 400 plus Redevelopment Agencies (RDAs). After a period of litigation, RDAs were officially dissolved as of February 1, 2012. The Town of Paradise is serving as Successor Agency to the former Paradise Redevelopment Agency. Because the Town's role is now one of trustee or fiduciary, the accounting for the transactions related to the former RDA were shifted from Governmental Activities to Fiduciary Funds. This accounting change removes over \$5.8 million dollars of Liability from Governmental Activities or specifically \$1.4 million from Notes Payable and \$4.4 million from Bonds Payable.

The Town's assets increased 3.2 percent or \$807,575 to \$25.6 million and, the Town's liabilities decreased nearly 23 percent, \$5.4 million to \$18.3 million. Thus net assets increased over 529 percent by \$6.2 million or to \$7.39 million from a year ago. Table 1 below shows a summary of the Net Assets.

Table 1
Net Assets

	Governmental Activities	
	2012	2011
Current and other assets	\$11,823,214	\$10,327,243
Capital assets	<u>13,831,229</u>	<u>14,519,625</u>
Total Assets	<u>25,654,443</u>	<u>24,846,868</u>
Long term liabilities (due in more than one year)	(16,358,836)	(19,446,072)
Other liabilities	<u>(1,905,925)</u>	<u>(4,225,825)</u>
Total liabilities	<u>(18,264,761)</u>	<u>(23,671,897)</u>
Net Assets:		
Invested in capital assets, net of debt	4,420,805	8,511,315
Restricted	9,561,949	6,838,732
Unrestricted	<u>(6,593,072)</u>	<u>(14,175,076)</u>
Total Net Assets	<u>\$7,389,682</u>	<u>\$1,174,971</u>

The current actuarial study indicates that the net OPEB obligation at the end of the fiscal year ended June 30, 2012 is \$4,274,192. Because of the tremendous reduction in future OPEB obligations obtained through employee agreement, \$1,603,952 was a required addition to liabilities for 2011/12. Please refer to the section on "Next Year's Budget and Assumptions" for additional information on how the Town further reduced this obligation.

2010/11 reflects the final business-type activities transactions. Onsite and building type activities are now accounted for as Governmental Activities. As those divisions were not self sustaining as previously designed, those divisions were combined and restructured in order to more efficiently share personnel resources of other governmental activity funds.

Table 2 below shows another perspective of the net assets of the Town. This year's Town revenues decreased by \$671,404 or 4.3 percent. As has been seen nationwide, recession recovery is slow. Property taxes, motor vehicle in-lieu, and other taxes all decreased. Charges for services increased with the reclassification of business-type activities now included. Operating contributions and grants also reflect an increase. The total cost of programs and services increased by \$74,852 or 0.5 percent. While significant concessions were made by employees to reduce the salary and benefit expenses of the Town and departments cut operating expenses by as much as possible, the reporting of the GASB 45 OPEB liability resulted in the majority of the increased expense that is reported.

Table 2
Changes in Net Assets

	Governmental Activities		Business-type Activities		Total Primary Government	
	2012	2011	2012	2011	2012	2011
Revenues						
Program Revenues:						
Charges for Services	\$1,382,411	\$1,135,641			\$1,382,411	\$1,135,641
Operating Contributions & Grants	3,789,395	3,063,234			3,789,395	3,063,234
Capital Contributions & Grants	308,293	754,047		335,242	308,293	1,089,289
General Revenues:						
Property Taxes	4,230,292	4,748,170			4,230,292	4,748,170
Other Taxes	2,666,656	2,812,393			2,666,656	2,812,393
Motor vehicle in-lieu	1,962,653	2,127,665			1,962,653	2,127,665
Other general revenues	<u>583,151</u>	<u>617,863</u>			<u>583,151</u>	<u>617,863</u>
Total Revenues	<u>14,922,851</u>	<u>15,259,013</u>		<u>335,242</u>	<u>14,922,851</u>	<u>15,594,255</u>
Program expenses						
General Government	1,192,692	1,660,087			1,192,692	1,660,087
Community Development	1,169,534	1,264,931			1,169,534	1,264,931
Public Safety	8,607,522	7,734,200			8,607,522	7,734,200
Public Works	688,645	1,063,625			688,645	1,063,625
Parks & Recreation	39,175	40,390			39,175	40,390
Streets	1,727,603	1,533,945			1,727,603	1,533,945
Development Services						
Wastewater						
Unallocated Depreciation	1,020,350	913,603			1,020,350	913,603
Interest on Long Term Debt	<u>1,007,104</u>	<u>1,166,992</u>			<u>1,007,104</u>	<u>1,166,992</u>
Total Expenses	<u>15,452,625</u>	<u>15,377,773</u>		<u>0</u>	<u>15,452,625</u>	<u>15,377,773</u>
Excess (deficiency) before transfers & prior period adjustments	(529,774)	(118,760)		335,242	(529,774)	216,482
Transfers		103,111		(103,111)		0
Gain on transfer of assets and liabilities to RDA successor trust funds	<u>6,744,485</u>				<u>6,744,485</u>	
<u>Increase (decrease) in net assets</u>	<u>\$6,214,711</u>	<u>(15,649)</u>	<u>0</u>	<u>\$232,131</u>	<u>\$6,214,711</u>	<u>\$216,482</u>

THE TOWN'S FUNDS

As the Town completed the year, its governmental funds, (as presented in the balance sheet and the statement of revenues, expenditures and changes in fund balances), reported a combined fund balance of \$5,411,191. It reflects a 29.375% increase in governmental fund balances.

General Fund Highlights

Over the course of the year, the Town council revised the budget several times. The budget was adjusted each time agreements were made with employee groups which included estimates of the savings negotiated. Budget adjustments were also approved at mid-year reflecting additional operating cuts required and any time significant changes in information or projection impacted the budget.

Slow economic recovery continues to plague the financials of the Town. Any revenue categories tied to property assessed values continued to decline. General Fund revenues were down \$306,266 or 3.2%. Use of money and property and charges for services are the only two revenue categories reflecting growth.

Town staff, through shared sacrifice concessions, saved the Town substantial salary and benefit dollars. The Town negotiated employee concessions that both reduced expenses for the fiscal year reported and reduced future long term obligations for the Town as follows:

- ✓ As part of their multi-year agreement, the Police Officer's Association agreed to pay 100% of the employee CalPERS contribution and then as of November 1, 2011 they agreed to the remaining equivalent 3.65% or 3.05% wage increase.
- ✓ As of October 24, 2011 Confidential/Mid-Management and General OE3 agreed to a 5% salary reduction through June 30, 2013. In addition, they agreed to a permanent cap on the contribution the Town makes toward medical benefits based on 2011 rates.
- ✓ Also, as of November 8, 2011 Police Mid-Management agreed to waive 80 hours of administrative leave payout through June 30, 2013. In addition, they agreed to a permanent cap on the contribution the Town makes toward medical benefits based on 2011 rates.
- ✓ Also, as of December 8, 2011 through June 30, 2013, miscellaneous management group members agreed to pay 4% of the employee CALPers contribution and waived \$200 per month in a car/cell phone allowance. Safety management group members agreed to pay 5% of the employee CALPers Contribution between December 8, 2011 and June 30, 2013.
- ✓ The Town's FTE in July 2011 is 99.80, but with layoffs, retirement, and attrition the FTE is reduced by 11.68% to 88.14 in June 2012.

Also, departments reduced spending by purchasing only essential supplies. As reflected under current expenditures, expenditures decreased \$418,771 or 3.9 percent. The Town and departments have also made a concerted effort to defer major capital purchases thereby reducing debt service obligations. Debt service principal and interest reflect a decrease of \$75,851 this includes the \$25,000 scheduled increase for the Pension Obligation Bond. The Pension Obligation Bond was issued to pay for the unfunded liability related to CalPERS pension benefits, and now the Town must pay the bondholders for the bonds issued. This bond issuance also greatly reduced the annual contribution rates for these benefits.

Expenditures exceeded revenues by \$897,754 before transfers are reported. Net of transfers, the net change in general fund balance is a negative \$355,539. The ending general fund balance for June 30, 2012 is \$1,336,887 a 21% decrease compared to the prior year.

Other Key Governmental Funds

The animal control fund saw a decrease of revenues and transfers in of \$42,183 during the year but even more of a decrease in expenditures and transfers of \$52,484. This means that the ending fund deficit is reduced by \$12,004. The fund is owed \$103,117 in state mandated costs reimbursements, but as the State of California has deferred these payments for some time this amount has not been booked as a receivable due to uncertainty. A decision will need to be made to either increase fees to a point that fully funds the services provided or to decrease the amount of service provided as the deficit balance impacts the resources the Town has to provide other services.

The building safety and waste water services fund had revenues of \$729,964. Expenditures and transfers out were \$693,760 and the fund ended with a \$36,204 ending fund balance. This is the fund created by adding elements of the building (development services) fund and the onsite wastewater funds.

The gas tax fund reports a \$102,579 increase in revenues and transfers in from other funds. Expenditures and transfers out were decreased \$82,602 primarily due to staff vacancies and staff shortages. This leaves the fund with an ending fund balance of \$358,831.

With an increase of revenues of \$36,868 but an increase in expenditures of \$180,893 the local transportation fund decreased its ending fund balance \$2,316 to \$1,149,673. Annual transit monies received in this fund are contributed to Butte County Association of Governments toward its regional B-Line program used by citizens in the community to commute to various locations in Butte County.

PROPRIETARY FUNDS

The proprietary funds are made up of the business-type activities (enterprise funds) and an internal service fund which is related to self insurance funding. The proprietary funds statement of revenues, expenses, and changes in net assets report what is equivalent to the "ending fund balance" in governmental funds.

As indicated before, the development service fund and onsite wastewater district fund were discontinued and elements of them combined to create a more efficient building safety and waste water service fund. There is no longer activity recorded in these prior funds.

The net assets for the internal service fund for self insurance funding increased \$71,859 for the year compared to the prior year of \$143,680. These numbers are all a direct reflection of what the insurance JPA is able to offer the Town in terms of dividends.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At fiscal year-end 2012, the Town had \$13,831,229, net of depreciation, in a broad range of capital assets, including police and fire equipment, buildings, roads, and vehicles as shown in table 3 below. This amount represents a net decrease of \$688,396 after depreciation or 4.7 percent compared to last year. \$294,246 of that decrease is from transferring the former RDA assets to the trust fund.

This year's major additions included:

- Essential communications equipment for the Police Department 41,000

Table 3
Capital Assets at Year-end
(Net of Depreciation)

	Governmental Activities	
	2012	2011
Land	\$1,246,001	\$1,540,247
Construction in progress	626,224	400,887
Buildings and improvements	308,825	329,666
Infrastructure	10,764,788	11,093,937
Machinery and equipment	489,040	603,563
Vehicles	<u>396,351</u>	<u>551,325</u>
Totals	<u>\$13,831,229</u>	<u>\$14,519,625</u>

The Town's fiscal year 2012 capital budget included about \$1.1 million in street maintenance, rehabilitation, and new construction and design. With personnel shortages and budget constraints, the projects that actually moved forward were preliminary work on South Libby and Pearson/Recreation Signal and the completion of the Pearson Park and Ride. The street rehabilitation at South Libby was completed in July 2012 and construction for the Pearson/Recreation Signal will be started in June 2013. None of these projects are funded through the general fund, but are funded through various federal or state programs.

Debt

At year end, the Town had \$17.71 million in notes, bonds, capital leases, other post-employment benefits (OPEB), and compensative absences. \$1.3 million of that obligation is due within one year, a decrease of 14 percent as shown in table 4.

Table 4
Outstanding Debt at Year-end

	Governmental Activities	
	2012	2011
Notes payable	\$0	\$1,406,514
Bonds payable	11,972,653	14,009,615
Capital leases	783,922	1,132,206
OPEB	4,274,192	3,247,374
Compensated absences	<u>675,001</u>	<u>791,789</u>
Total Liabilities	\$17,705,768	\$20,587,498

\$5.8 million in notes and bonds payable were transferred out of governmental activities into a private purpose trust fund to account for dissolution of the Paradise Redevelopment Agency. By implementing a vesting schedule for new hires, starting an irrevocable trust to begin funding the future obligation, and by capping benefits for all employee groups, the Town made considerable progress in reducing the OPEB obligation reported for 2011/12 as required by GASB 45. As can be seen through the reduction of notes payable and bonds payable, the only activity recorded in these categories was for the payment of debt service. No additional bonds or notes were issued in 2011/12. As indicated in the capital assets section, only a small lease purchase was approved in 2011/12 and five older leases were paid off during the year.

Please refer to Note 7 for more detailed information about the obligations outstanding.

THE TOWN AS TRUSTEE

The Town is the trustee, or fiduciary, for a number of donation and found money type funds. As of January 2012, it also elected to become the successor agency of the former Paradise Redevelopment Agency. The Town's role is now to manage the receipt and disbursement of monies related to debt service of enforceable obligations. All of this related activity is now being accounted for in a private-purpose trust fund. The Town is responsible for the assets in these funds and must only be used as indicated in the trust arrangements. All of the Town's fiduciary activities are reported in separate Statements of Fiduciary Assets and Liabilities and Changes in Fiduciary Assets and Liabilities. The activities are excluded from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes. Agency funds' total assets are \$109,400 and the private-purpose trust funds' net assets are negative \$6.9 million as of June 30, 2012.

NEXT YEAR'S BUDGET AND ASSUMPTIONS

At the issuance of these financial statements, nine of the twelve months has been completed of the 2012/13 fiscal year. With economic recovery still lagging in the community, the Town's elected and appointed officials have purposely not increased fees in order to encourage growth and business development. Also, while some improvement is being seen in consumer spending areas like sales taxes and franchise fees, property taxes are very slow to recover. Modest growth in property tax revenues is expected for the 2013/14 fiscal year. The amended general fund budget for 2012/13 currently has \$9.3 million available for appropriations before considering transfers in. This is a zero percent reduction in revenues compared to the year being reported. It is currently expected that 2012/13 will have a very similar revenue outlook with very slow recovery projected and some loss of some one time revenues.

Additional cutbacks, layoffs and employee concessions have been implemented for the 2012/13 fiscal year. A summary of employee concessions and reorganization is indicated below. Current general fund budgeted expenditures amount to \$10.1 million. The amended budget projects a \$273,065 general fund deficit.

- ✓ In December 2012, fire personnel services were outsourced providing cost containment and enhanced fire protection in the community.
- ✓ All but five employees are paying 100% of the CalPERS employee contribution which is 7% of salary for Miscellaneous Employees and 9% for Public Safety Employees. All employees are paying at least half of the CalPERS employee contribution.
- ✓ All employee units have agreed to cap the amount the Town contributes toward health insurance premiums as a way to reduce the OPEB obligation. According to the most recent actuary study received for the OPEB obligation, this reduced the present value of future benefits to \$13.8 million which is a 69.9 percent reduction compared to the original \$45.8 million.
- ✓ A 5% salary reduction for two groups for six months, \$200 per month car/cell phone allowance for one group, waiver of the administrative leave payout provision for another group, and waiver of holiday pay and uniform allowance for eight months by a final group.
- ✓ By cutting back and restructuring in non general fund activities, the Town has eliminated the need for the general fund to transfer funds into any other fund in order to eliminate structural deficits.

The general fund budget projection for the 2013/14 fiscal year (now just three months away) projects a balanced budget. Modest growth is expected in property tax revenues and continued growth in other consumer spending categories. The Town will be doing more cutbacks and will not replace vacant positions in order to balance the budget. Management and elected officials are evaluating cost recovery and other ways to diversify the revenues of the Town. Also of high importance will be establishing policy that minimizes unfunded liability and reduces the future obligations of the Town to a level that the Town can sustain.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town's Finance Department at 5555 Skyway, Paradise, California.

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TOWN OF PARADISE
STATEMENT OF NET ASSETS
June 30, 2012

	Governmental Activities
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ASSETS	
Cash and investments	\$ 2,477,957
Restricted cash and investments with fiscal agents	3,213
Accounts receivable	1,777,648
Prepaid items	653
Advances to the Successor Agency Trust Funds	1,898,321
Loans receivable	5,448,914
Deferred charges - net of accumulated amortization	216,508
Capital assets:	
Nondepreciable:	
Land and construction in progress	1,872,225
Depreciable:	
Infrastructure, buildings, vehicles, and equipment	20,435,268
Accumulated depreciation	(8,476,264)
	<hr/>
Total assets	25,654,443
	<hr/>
LIABILITIES	
Accounts payable	279,330
Accrued wages	252,452
Interest payable	27,211
Noncurrent liabilities:	
Due within one year	1,346,932
Due in more than one year	16,358,836
	<hr/>
Total liabilities	18,264,761
	<hr/>
NET ASSETS	
Invested in capital assets, net of related debt	4,420,805
Restricted for:	
Public safety	200,785
Streets and roads	2,308,186
Community development	6,445,395
Wastewater and drainage	607,583
Unrestricted	(6,593,072)
	<hr/>
Total net assets	\$ 7,389,682
	<hr/> <hr/>

The notes to the financial statements are an integral part of this statement.

TOWN OF PARADISE
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2012

		Program Revenues		
	Expenses	Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants
Governmental activities:				
General government	\$ 1,192,692	\$ 304,528	\$ 491,319	\$ -
Community development	1,169,534	811,825	1,116,038	284,786
Public safety	8,607,522	181,219	376,708	23,507
Public works	688,645	84,839		
Parks and recreation	39,175			
Streets	1,727,603		1,805,330	
Unallocated depreciation	1,020,350			
Interest on long-term debt	1,007,104			
Total governmental activities	15,452,625	1,382,411	3,789,395	308,293
Total government	<u>\$ 15,452,625</u>	<u>\$ 1,382,411</u>	<u>\$ 3,789,395</u>	<u>\$ 308,293</u>

General Revenues:

Taxes:

Secured and unsecured property taxes

Sales and use taxes

Transient lodging tax

Franchise taxes

Real property transfer taxes

Other taxes

Motor vehicle in-lieu, unrestricted

Homeowners property tax relief

Investment income

Other

Total general revenues

Change in net assets before Extraordinary Item

Extraordinary Item

Gain (loss) on transfer of assets and liabilities
to RDA successor trust funds

Change in net assets

Net assets at beginning of fiscal year

Net assets at end of fiscal year

The notes to the financial statements are an integral part of this statement.

Net
Governmental
Activities

\$ (396,845)
1,043,115
(8,026,088)
(603,806)
(39,175)
77,727
(1,020,350)
(1,007,104)

(9,972,526)

(9,972,526)

4,230,292
1,633,595
171,222
825,302
36,537
357,844
1,962,653
71,357
66,623
87,327

9,442,752

(529,774)

6,744,485

6,214,711

1,174,971

\$ 7,389,682

TOWN OF PARADISE
GOVERNMENTAL FUNDS
BALANCE SHEET
June 30, 2012

	General Fund	Home Grant Fund	Cal Home Rehabilitation Fund
ASSETS			
Cash and investments	\$ 45,392	\$ 4,060	\$ 53,402
Restricted cash and investments with fiscal agents	70		
Accounts receivable	639,336		
Prepaid items	653		
Due from other funds			
Advances receivable from the Successor Agency Trust Funds	1,898,321		
Loans receivable	721	3,433,040	1,427,387
	<u>2,584,493</u>	<u>3,433,040</u>	<u>1,427,387</u>
Total assets	<u>\$ 2,584,493</u>	<u>\$ 3,437,100</u>	<u>\$ 1,480,789</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 113,949	\$ -	\$ -
Accrued wages	217,355		
Due to other funds	784,588		
Advances payable	131,714		
Deferred revenue		3,433,040	1,427,387
	<u>1,247,606</u>	<u>3,433,040</u>	<u>1,427,387</u>
Total liabilities	<u>1,247,606</u>	<u>3,433,040</u>	<u>1,427,387</u>
Fund Balances:			
Nonspendable			
Loans receivable	721		
Prepaid items	653		
Advances	1,898,321		
Restricted		4,060	53,402
Unassigned	(562,808)		
	<u>1,336,887</u>	<u>4,060</u>	<u>53,402</u>
Total fund balances	<u>1,336,887</u>	<u>4,060</u>	<u>53,402</u>
Total liabilities and fund balances	<u>\$ 2,584,493</u>	<u>\$ 3,437,100</u>	<u>\$ 1,480,789</u>

The notes to the financial statements are an integral part of this statement.

Other Governmental Funds	Totals
\$ 2,375,069	\$ 2,477,923
3,143	3,213
922,807	1,562,143
	653
1,207,725	1,207,725
131,714	2,030,035
587,766	5,448,914
<u>\$ 5,228,224</u>	<u>\$ 12,730,606</u>

\$ 165,381	\$ 279,330
35,097	252,452
423,137	1,207,725
	131,714
587,767	5,448,194
<u>1,211,382</u>	<u>7,319,415</u>

	721
	653
	1,898,321
4,056,293	4,113,755
(39,451)	(602,259)
<u>4,016,842</u>	<u>5,411,191</u>
<u>\$ 5,228,224</u>	<u>\$ 12,730,606</u>

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TOWN OF PARADISE
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET ASSETS
June 30, 2012

Fund Balances - Governmental Funds \$ 5,411,191

Amounts reported for governmental activities in the Statement of Net Assets are different from those reported in the governmental funds because of the following:

Capital assets net of accumulated depreciation have not been included as financial resources in the governmental funds. 13,831,229

Deferred charges represent costs associated with the issuance of long-term debt, which are deferred and amortized over the period during which the debt is outstanding. The costs are reported as expenditures of current financial resources in the governmental funds.

Deferred charges 216,508

The liabilities below are not due and payable in the current period and, therefore, are not reported in the governmental funds.

Bonds payable, net of original issue discount	\$ (9,009,979)	
Accreted interest payable	(2,962,674)	
Capital leases payable	(783,922)	
Other post-employment benefits	(4,274,192)	
Compensated absences	<u>(675,001)</u>	(17,705,768)

Accrued interest payable from the current portion of interest due on long-term debt has not been reported in the governmental funds. (27,211)

Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.

215,539

Under the modified accrual basis of accounting used in the governmental funds, revenues are not recognized for transactions that do not represent available financial resources. In the statement of net assets and statement of activities, however, revenues and assets are reported regardless of when financial resources are available.

5,448,194

NET ASSETS OF GOVERNMENTAL ACTIVITIES \$ 7,389,682

The notes to the financial statements are an integral part of this statement.

TOWN OF PARADISE
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2012

	General Fund	Home Grant Fund	Cal Home Rehabilitation Fund
Revenues:			
Taxes and assessments	\$ 6,896,948	\$ -	\$ -
Licenses, permits, and impact fees	3,232		
Fines and forfeitures	95,873		
Use of money and property	36,649		201
Intergovernmental revenues	2,125,090		
Charges for services	205,103		
Program income		63,001	9,917
Other revenues	43,608		
Total revenues	<u>9,406,503</u>	<u>63,001</u>	<u>10,118</u>
Expenditures:			
Current:			
General government	1,488,865		
Community development	254,640	51,806	25
Public safety	7,200,652		
Public works	86,401		
Parks and recreation	32,255		
Streets			
Capital outlay	83,509		
Debt service:			
Principal	857,851		
Interest and fiscal charges	300,084		
Total expenditures	<u>10,304,257</u>	<u>51,806</u>	<u>25</u>
Excess of revenues over (under) expenditures	<u>(897,754)</u>	<u>11,195</u>	<u>10,093</u>
Other Financing Sources (Uses):			
Proceeds from the issuance of debt			
Transfers in	542,215		
Transfers out		(19,100)	(32,122)
Total other financing sources (uses)	<u>542,215</u>	<u>(19,100)</u>	<u>(32,122)</u>
Net change in fund balances before Extraordinary Items	(355,539)	(7,905)	(22,029)
Extraordinary Item			
Gain (loss) on transfer of assets and liabilities to RDA successor trust funds			
Net change in fund balances	(355,539)	(7,905)	(22,029)
Fund balances - July 1, 2011	<u>1,692,426</u>	<u>11,965</u>	<u>75,431</u>
Fund balances - June 30, 2012	<u>\$ 1,336,887</u>	<u>\$ 4,060</u>	<u>\$ 53,402</u>

The notes to the financial statements are an integral part of this statement.

Other Governmental Funds	Totals
\$ 357,844	\$ 7,254,792
775,827	779,059
40,384	136,257
20,713	57,563
3,915,577	6,040,667
46,487	251,590
18,113	91,031
43,719	87,327
<u>5,218,664</u>	<u>14,698,286</u>

3,717	1,492,582
1,261,872	1,568,343
388,381	7,589,033
552,696	639,097
	32,255
1,613,884	1,613,884
548,901	632,410
165,600	1,023,451
<u>196,857</u>	<u>496,941</u>

<u>4,731,908</u>	<u>15,087,996</u>
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<u>486,756</u>	<u>(389,710)</u>
----------------	------------------

41,000	41,000
690,298	1,232,513
<u>(1,037,645)</u>	<u>(1,088,867)</u>
<u>(306,347)</u>	<u>184,646</u>

180,409	(205,064)
---------	-----------

<u>1,433,700</u>	<u>1,433,700</u>
1,614,109	1,228,636
<u>2,402,733</u>	<u>4,182,555</u>
<u>\$ 4,016,842</u>	<u>\$ 5,411,191</u>

TOWN OF PARADISE
RECONCILIATION OF THE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2012

The schedule below reconciles the Net Changes in Fund Balances reported on the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances, which measure only changes in current assets and current liabilities on the modified accrual basis, with the Change in Net Assets of Governmental Activities reported in the Statement of Activities, which is prepared on the full accrual basis.

NET CHANGE IN FUND BALANCES \$ 1,228,636

Amounts reported for governmental activities in the Statement of Activities are different because of the following:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those capital assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation of \$1,020,350 exceed capital outlays of \$626,200 in the current period. (394,150)

Repayment of long-term receivables is treated as revenues in the governmental funds, but the repayment reduces long-term receivables in the Statement of Net Assets. Issuance of long-term receivables is treated as expenditures in the governmental funds, but the issuance increases long-term receivables in the Statement of Net Assets. Certain accrued interest revenues of long-term receivables are not available to pay for current period expenditures, and are not reported as revenues in the governmental funds, but the accrued interest increases the long-term receivables in the Statement of Net Assets.

Issuance of loans	\$ 560,480	
Repayment of loans	(83,077)	
Loans written off	(127,836)	
Accrued interest	<u>112,421</u>	461,988

Deferred revenues, not recognized as revenues in the governmental fund statements because the revenues were not available within 60 days of close of fiscal year. This is the net change. (26,665)

Bond proceeds provide current financial resources to the governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Assets. Costs associated with the issuance of long-term debt are reported as expenditures in the governmental funds, but are deferred and amortized throughout the period during which the related debt is outstanding in the Statement of Net Assets. Repayment of debt principal is an expenditure in the governmental funds, but in the Statement of Net Assets, the repayment reduces long-term liabilities.

Repayment of debt principal is added back to fund balance	1,023,451	
Amortization expense of costs of issuance	(24,374)	
Proceeds from issuance of long-term debt	<u>(41,000)</u>	958,077

In the governmental funds, if debt is issued at a premium or at a discount, the premium or discount is recognized as an other financing source or an other financing use at the time of issuance. In the government-wide statements, the premium or discount is amortized over the life of the debt.

Amortization of original issue discount for the current period	(1,901)
--	---------

This is the amount of the change in the payable relating to other post-employment benefits payable in the current period. (1,026,818)

Accrued interest is interest due on long-term debt payable. This is the net change in accrued interest for the current period. (483,888)

The amounts below, included in the Statement of Activities, do not provide (require) the use of current financial resources and, therefore, are not reported as revenues or expenditures in the governmental funds (net change):

Compensated absences	116,788
----------------------	---------

Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The net revenue (expense) of the internal service funds is reported with the governmental activities. 71,859

Difference in the gain/loss on transfer of assets and liabilities to RDA successor trust funds between the government activities (\$1,433,700) and the fund financial statements (\$6,744,485). 5,310,785

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES \$ 6,214,711

The notes to the financial statements are an integral part of this statement.

TOWN OF PARADISE
PROPRIETARY FUNDS
STATEMENT OF NET ASSETS
June 30, 2012

	Governmental Activities - Internal Service Fund
ASSETS	
Current Assets:	
Cash and investments	\$ 34
Accounts receivable - net	215,505
	<hr/>
Total current assets	215,539
	<hr/>
Total assets	215,539
	<hr/>
NET ASSETS	
Unrestricted	215,539
	<hr/>
Total net assets	\$ 215,539
	<hr/> <hr/>

The notes to the financial statements are an integral part of this statement.

TOWN OF PARADISE
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
For the Fiscal Year Ended June 30, 2012

	Governmental Activities- Internal Service Fund
Operating Revenues:	
Charges for services	\$ 215,505
Total operating revenues	215,505
Operating income	215,505
Income (Loss) before transfers	215,505
Transfers out	(143,646)
Change in net assets	71,859
Net assets at July 1, 2011	143,680
Net assets at June 30, 2012	\$ 215,539

The notes to the financial statements are an integral part of this statement.

TOWN OF PARADISE
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2012

	Governmental Activities- Internal Service Fund
Cash Flows from Operating Activities:	
Net cash provided (used) by operating activities	\$ -
Cash Flows from Non-Capital and Related Financing Activities:	
Transfers out	(143,646)
Net cash provided(used) by non-capital and related financing activities	(143,646)
Net increase(decrease) in cash and cash equivalents	(143,646)
Cash and cash equivalents - July 1, 2011	143,680
Cash and cash equivalents - June 30, 2012	\$ 34
Reconciliation of Cash and Cash Equivalents to Statement of Net Assets:	
Cash and investments	\$ 34
Total Cash and Investments	\$ 34
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:	
Operating income (loss)	\$ 215,505
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	
(increase) decrease in operating assets:	
Accounts receivable	(215,505)
Net cash provided (used) by operating activities	\$ -

The notes to the financial statements are an integral part of this statement.

TOWN OF PARADISE
STATEMENT OF NET ASSETS
FIDUCIARY FUNDS
June 30, 2012

	Private-Purpose Trust Funds	Agency Funds
Assets		
Cash and investments	\$ 92,640	\$ 109,400
Restricted cash and investments with fiscal agents	372,977	
Loans receivable	1,884	
Deferred charges, net of accumulated amortization	161,698	
Land	294,246	
	<hr/>	<hr/>
Total assets	<u>\$ 923,445</u>	<u>\$ 109,400</u>
Liabilities		
Accounts payable	\$ -	\$ 9,698
Due to others		99,702
Long-term debt, due within one year	6,954	
Long-term debt, due in more than one year	7,662,587	
	<hr/>	<hr/>
Total liabilities	<u>7,669,541</u>	<u>\$ 109,400</u>
Net Assets		
Unrestricted	(6,746,096)	
Total net assets (deficit)	<u>\$ (6,746,096)</u>	

The notes to the financial statements are an integral part of this statement.

TOWN OF PARADISE
STATEMENT OF CHANGES IN NET ASSETS
PRIVATE-PURPOSE TRUST FUNDS
For the Fiscal Year Ended June 30, 2012

	Private-Purpose Trust Funds
	<hr/>
Additions:	
Taxes and assessments	\$ 171,867
Net assets received upon dissolution of redevelopment agency	(6,744,485)
Investment revenue	25
Program income	1,289
Other revenue	320
Interfund transfer in	171,867
	<hr/>
Total additions	(6,399,117)
	<hr/>
Deductions:	
Community development	2,073
Interest expense	173,039
Interfund transfer out	171,867
	<hr/>
Total deductions	346,979
	<hr/>
Change in net assets	(6,746,096)
	<hr/>
Net Assets - July 1, 2011	<hr/>
Net Assets (deficit) - June 30, 2012	\$ (6,746,096)
	<hr/> <hr/>

The notes to the financial statements are an integral part of this statement.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The accompanying basic financial statements present the financial activity of the Town of Paradise (Town), which is the primary government, along with the financial activities of its component units, which are entities for which the Town is financially accountable. Although they are separate legal entities, blended component units are, in substance, part of the Town's operations and are reported as an integral part of the Town's basic financial statements. The Town's component units, which are described below, are blended component units of the Town.

The Town Council serves in a separate session as the governing body of the Paradise Redevelopment Agency (Agency). Although the Agency is a legal entity apart from the Town, the Agency is included as a blended component unit in the accompanying financial statements. The financial activities of the foregoing entity have been aggregated and merged (termed "blending") with those of the Town in the accompanying financial statements, as it meets the criteria for inclusion as set forth in the Governmental Accounting Standards Board (GASB) Statement No. 14, as amended by GASB No. 39. The activities of the Agency were transferred to the Agency's Successor Agency on February 1, 2012. See Note 14 for more information

B. Basis of Presentation

The Town's basic financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

These Statements require that the financial statements described below be presented:

Government-wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the primary government (Town) and its component units. These statements include the financial activities of the overall Town government, except for fiduciary activities. Eliminations have been made to minimize double counting or internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational needs of a particular program, and (c) fees, grants, and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

The fund financial statements provide information about the Town's funds, including fiduciary funds and blended component units. Separate statements for each fund category—*governmental* and *fiduciary*—are presented. The emphasis of fund financial statements is on major individual funds, each of which is displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation (Continued)

Fund Financial Statements (Continued)

An internal service fund is also presented in these statements. Internal service balances and activities have been combined with the governmental activities in the government-wide financial statements. This fund accounts for charges to other funds and departments for insurance premiums.

Proprietary fund financial statements include a Statement of Net Assets, a Statement of Revenues, Expenses, and Change in Net Assets, and a Statement of Cash Flows for all proprietary funds.

The Town's internal service fund is a proprietary fund. Proprietary funds are accounted for using the "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Assets. The Statement of Revenues, Expenses, and Change in Net Assets presents increases (revenues) and decreases (expenses) in total net assets. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which liabilities are incurred.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operation of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

Fiduciary fund financial statements include a statement of net assets and statement of changes in net assets. The Town's fiduciary funds are used to account for assets held by the Town as trustee for the Redevelopment Agency Successor Agency, and as an agent for individuals, private organizations, other governmental units, and/or other funds. Trust funds use the flow of economic resources measurement focus and the accrual basis of accounting. The Town maintains three trust funds and fourteen agency funds.

C. Major Funds

GASB Statement No. 34 defines major funds and requires that the Town's major governmental and proprietary funds are identified and presented separately in the fund financial statements. All other funds, called non-major funds, are combined and reported in a single column, regardless of their fund-type.

Major funds are defined as funds that have either assets, liabilities, revenues, or expenditures/expenses equal to ten percent of their fund-type total or five percent of the overall total (including governmental and business type funds). The General Fund is always a major fund. The Town may also select other funds it believes should be presented as major funds.

The Town reported the following major governmental funds in the accompanying financial statements:

General Fund

This fund accounts for all financial resources except those to be accounted for in another fund. It is the general operating fund of the Town.

Home Grant Fund

This fund accounts for Home Grant monies collected and spent by the Town.

Cal Home Rehabilitation Fund

This fund is used to account for revenues and expenditures related to the Cal Home Rehabilitation Grant.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basis of Accounting

The government-wide, proprietary, and fiduciary funds financial statements are reported using the *economic resources measurement* focus and use the full *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place. The Agency Funds however do not have a measurement focus as they only report assets and liabilities.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both government-wide and proprietary funds financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable and available*. The Town considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after the fiscal year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent that they have matured. Capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as *other financing sources*.

Non-exchange transactions, in which the Town gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenues from property taxes are recognized in the fiscal year for which the taxes are levied. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Other revenues susceptible to accrual include other taxes, intergovernmental revenues, interest, and charges for services.

Grant revenues are recognized in the fiscal year in which all eligibility requirements are met. Under the terms of grant agreements, the Town may fund certain programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net assets may be available to finance program expenditures/expenses. The Town's policy is to first apply restricted grant resources to such programs, followed by general revenues, if necessary.

E. Compensated Absences

In compliance with Governmental Accounting Standards Board Statement No. 16, the Town has established a liability for accrued sick leave and vacation in relevant funds. All vacation is accrued when incurred in the government-wide and trust funds financial statements. This liability is set up for the current employees at the current rates of pay. If sick leave and vacation are not used by the employee during the term of employment, compensation is payable to the employee at the time of retirement. Such compensation is calculated at the employee's prevailing rate at the time of retirement or termination. Each fiscal year, an adjustment to the liability is made based on pay rate changes and adjustments for the current portion. The General Fund is primarily responsible for the repayment of the governmental portion of compensated absences.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Property Taxes

California Constitution Article XIII A, limits the combined property tax rate to one percent of a property's assessed valuation. Additional taxes may be imposed with voter approval. Assessed value is calculated at one hundred percent of a property's fair value, as defined by Article XIII A, and may be increased no more than two percent per year unless a change in ownership occurs. The state legislature has determined the method of distributing the one percent tax levy among the various taxing jurisdictions.

Property tax revenues are recognized in the fiscal year for which taxes have been levied, and collected within sixty days of fiscal year end. Property taxes are billed and collected as follows:

	<u>Secured</u>	<u>Unsecured</u>
Valuation/Lien Date(s)	January 1	January 1
Levy Date(s)	July 1	July 1
Due Date(s)	November 1 (50%) February 1 (50%)	August 1
Delinquency Date(s)	December 10 (Nov.) April 10 (Feb.)	August 31

The Town adopted an alternative method of property tax distribution (the "Teeter Plan"). Under this method, the Town receives 100% of its secured property tax levied in exchange for foregoing any interest and penalties collected on delinquent taxes. The Town receives payments as a series of advances made by the County throughout the fiscal year. The secured property tax levy is recognized as revenue upon receipt including the final payment, which generally is received within 60 days after the fiscal year end.

G. Capital Assets

Capital assets, which include property, plant, equipment, construction in progress, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are recorded at historical cost or estimated historical cost. Donated capital assets are recorded at estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the capital asset or materially extend capital asset lives are not capitalized.

<u>Assets</u>	<u>Years</u>
Buildings and Improvements	5 to 25
Infrastructure	20
Vehicles	5 to 10
Machinery and Equipment	5 to 10

H. Use of Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America, as prescribed by the GASB and American Institute of Certified Public Accountants (AICPA), require management to make assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. New Accounting Pronouncements

The Town implemented the requirement of GASB Statement No. 64 during the fiscal year ended June 30, 2012.

GASB Statement No. 64 – *Derivative Instruments: Application of Hedge Accounting Termination Provisions* (an amendment of GASB Statement No. 53)

This Statement is effective for periods beginning after June 15, 2011. The objective of this Statement is to clarify whether an effective hedging relationship continues after the replacement of a swap counterparty or a swap counterparty's credit support provider. This Statement sets forth criteria that establish when the effective hedging relationship continues and hedge accounting should continue to be applied. Implementation of GASB Statement No. 64 did not have an impact on the Town's financial statements for the fiscal year ended June 30, 2012.

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Budgetary Information

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for governmental funds. The Town's budget ordinance requires that, in June of each year, the Town Manager must submit a preliminary budget that includes projected expenditures and the means of financing them to the Town Council for the fiscal year commencing the following July 1. As modified during public study sessions, the preliminary budget becomes the proposed budget. Following public hearings on the proposed budget, the final annual budget is adopted by the Town Council in June (of the current fiscal year). After adoption of the final budget, transfers of appropriations within a general fund department, or within other funds, can be made by the Town Manager. Budget modifications between funds; increases or decreases to a fund's overall budget; or transfers that affect capital projects, must be approved by the Town Council or Agency Board. Authorized amendments are normally made during the fiscal year.

Budgetary control is enhanced by integrating the budget into the general ledger accounts. Encumbrance accounting is employed by the Town.

There were no budgets prepared for the Home Grant Special Revenue Fund (Major Fund), CalGRIP Special Revenue Fund, Cluster Septic Special Revenue Fund, Energy Efficiency Conservation Grant Special Revenue Fund, Successor Low and Moderate Income Housing Special Revenue Fund, and Debt Service Fund.

B. Deficit Fund Balances

Non-major Funds

A deficit fund balances of \$4,339 exists in the Cluster Septic Fund. A deficit fund balance of \$33,587 exists in the Animal Control Shelter Fund. A deficit fund balance of \$1,525 exists in the Capital Leases Fund. These fund balance deficits are primarily due to the Town incurring costs in excess of revenues. The Town will alleviate these deficits as revenues are received.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

C. Excess of Expenditures Over Appropriations

The following are funds in which certain expenditures exceeded appropriations for the fiscal year ended June 30, 2012:

<u>Non-major Funds</u>	<u>Final Appropriation</u>	<u>Expenditures</u>	<u>Excess</u>
Cal Home Rehabilitation Fund	\$ -	\$ 25	\$ 25
EDBG Repayment Fund	70,965	119,253	48,288
SLESF Fund	59,718	59,787	69
Citizen Police Fund	300	1,742	1,442
CalHOME Grant Fund	241,331	242,424	1,093
First Time Home Buyer Fund	363,648	634,845	271,197
Capital Improvements Fund	25,000	494,383	469,383

NOTE 3 – CASH AND INVESTMENTS

Cash and investments as of June 30, 2012 are classified in the accompanying financial statements as follows:

Statement of net assets:

Cash and investments	\$ 2,477,957
Restricted cash and investments with fiscal agent	3,213

Fiduciary funds:

Cash and investments	202,040
Restricted cash and investments with fiscal agent	372,977
Total cash and investments	<u>\$ 3,056,187</u>

Cash and investments as of June 30, 2012 consist of the following:

Petty cash	\$ 1,975
Deposits with financial institutions	141,453
Investments	2,912,759
	<u>\$ 3,056,187</u>

Investments Authorized by the California Government Code and the Town's Investment Policy

The table below identifies the investment types that are authorized for the Town by the California Government Code (or the Town's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the Town's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the Town, rather than the general provisions of the California Government Code or the Town's investment policy. The Town's investment policy states that the maximum investment percentage allowed for money market accounts is 15%, but the total invested of the Town's pooled cash in money market accounts exceeded the 15% maximum.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 3 – CASH AND INVESTMENTS (CONTINUED)

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Asset Backed Securities	5 years	20%	None
Bankers Acceptances	270 days	40%	None
Commercial Paper (avg. Maturity -31 days)	31 days	30%	None
Commercial Paper (avg. Maturity -180 days)	180 days	15%	None
Local Agency Investment Fund (LAIF)	N/A	Unlimited	\$50 million
Medium Term Notes	5 years	30%	None
Money Market Accounts	N/A	15%	None
Mutual Funds	N/A	15%	None
Negotiable Certificates of Deposit	3 years	30%	None
Repurchase Agreements	1 year	10%	None
Time Certificates of Deposit	3 years	Unlimited	None
Treasury Bills and Notes	5 years	Unlimited	None
U.S. Government and Agency Securities	5 years	Unlimited	None

Investments Authorized by Debt Agreements

Investments of debt proceeds held by bond trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the Town's investment policy. The table below identifies the investment types that are authorized for investments held by bond trustees. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. Treasury Obligations	None	None	None
U.S. Agency Securities	None	None	None
Money Market Accounts	N/A	None	None
Certificates of Deposit with Banks and Savings & Loans	None	None	None
Investment Contracts	None	None	None
Commercial Paper, Prime Quality	None	None	None
Municipal Obligations	None	None	None
Banker's Acceptances, Prime Quality	1 year	None	None
Local Agency Investment Fund (LAIF)	None	None	None

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the Town manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flows and liquidity needed for operations.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 3 - CASH AND INVESTMENTS (CONTINUED)

Disclosures Relating to Interest Rate Risk (Continued)

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the Town manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flows and liquidity needed for operations.

Information about the sensitivity of the fair values of the Town's investments and those held by bond trustees to market interest rate fluctuations is provided by the following table that shows the distribution of the Town's investments by maturity:

Investment Type	Totals	Remaining Maturity (in Months)					
		12 Months Or Less	13 to 24 Months	25-36 Months	37-48 Months	49-60 Months	More Than 60 Months
State Investment Pool (LAIF)	\$ 14,172	\$ 14,172	\$ -	\$ -	\$ -	\$ -	\$ -
Money Market Funds	2,525,541	2,525,541					
Held by Bond Trustees:							
Money Market Funds	373,046	373,046					
Totals	<u>\$ 2,912,759</u>	<u>\$ 2,912,759</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations

The Town has no investments (including investments held by bond trustees) that are highly sensitive to interest rate fluctuations (to a greater degree than already indicated in the information provided above).

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the Town's investment policy, or debt agreements, and the actual rating as of fiscal year end for each investment type.

Investment Type	Amount	Minimum Legal Rating	Exempt From Disclosure	Rating as of Fiscal Year End			
				AAA	AA	A	Not Rated
State Investment Pool (LAIF)	\$ 14,172	N/A	\$ -	\$ -	\$ -	\$ -	\$ 14,172
Money Market Funds	2,525,541	N/A		2,247,476			278,065
Held by Bond Trustees:							
Money Market Funds	373,046	N/A		373,046			
Totals	<u>\$ 2,912,759</u>		<u>\$ -</u>	<u>\$ 2,620,522</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 292,237</u>

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 3 - CASH AND INVESTMENTS (CONTINUED)

Concentration of Credit Risk

The investment policy of the Town contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. The Town has no investments in any one issuer (other than mutual funds, money market funds, and external investment pools) that represent 5% or more of the total Town investments.

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Town's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits. The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure Town deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

As of June 30, 2012, all of the Town's deposits with financial institutions in excess of federal depository insurance limits were held in collateralized accounts as required by the California Government Code as stated above.

Investment in State Investment Pool

The Town is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the Town's investment in this pool is reported in the accompanying financial statements at amounts based upon the Town's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances at June 30, 2012, is as follows:

Current Interfund Balances

Current interfund balances arise from one fund advancing monies to another fund with the intent of being repaid in the next fiscal year.

Receivable Fund	Payable Fund	Amount
<u>Non-major Fund - Special Revenue Fund:</u>	<u>Major Fund:</u>	
95 Impact Drainage fund	General Fund	\$ 184,588
Local Transportation fund	General Fund	600,000

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (Continued)

Current Interfund Balances (Continued)

<u>Non-major Fund - Special Revenue Fund:</u>		<u>Non-major Funds - Special Revenue Funds:</u>	
Local Transportation fund		Cluster Septic Fund	\$ 4,339
Local Transportation fund		Animal Control Shelter Fund	15,202
Local Transportation fund		Gas Tax Fund	5,116
Local Transportation fund		CMAQ Fund	62,750
Local Transportation fund		School Resources Officer Fund	23,503
Local Transportation fund		CDBG Fund	68,118
Local Transportation fund		Building Safety and Waste Water Services Fund	122,258
Local Transportation fund		A VOID Fund	7,317
Local Transportation fund		First Time Home Buyer Fund	85,200
Local Transportation fund		Safe Route to School Fund	7,576
Local Transportation fund		CalGRIP Fund	8,229
Local Transportation fund		Energy Efficiency Conservation Fund	8,861
<u>Non-major Fund - Special Revenue Fund:</u>		<u>Non-major Fund - Capital Projects Fund:</u>	
Local Transportation fund		Capital Leases Fund	4,668
			<u>\$ 1,207,725</u>

Long-term Advances

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
<u>Non-major Funds - Special Revenue Funds:</u>	<u>Major Fund:</u>	
Building Safety and Waste Water Services	General Fund	\$ 131,714

Interfund Transfers

In general, the Town uses interfund transfers to (1) move revenues from the funds that collect them to the funds that statute or budget requires to expend them, (2) use unrestricted revenues collected in the General Fund to help finance various programs and capital projects accounted for in other funds in accordance with budgetary authorization, and (3) move cash to debt service funds from the funds responsible for payment as debt service payments become due.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (Continued)

Interfund transfers were as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
Major Governmental Funds:		
General Fund	\$ 542,215	\$ -
Home Grant Fund		19,100
Cal Home Rehabilitation Fund		32,122
Internal Service Fund:		
Self Insurance Fund		143,646
Non-major Governmental Funds:		
Special Revenue Funds:		
Animal Control Shelter Fund		23,394
Gas Tax Fund	63,867	102,124
Traffic Safety Fund		26,000
EDBG Repayment Fund	122,380	24,444
SLESF Fund		45,000
Traffic Congestion Relief Fund		49,960
CMAQ Fund		465,097
Traffic Signal Fund	9,668	9,675
Memorial Trail Fund		2,226
CalHome Grant Fund		30,362
CDBG Fund		7,621
95 Impact Road Fund		27,212
Building Safety and Waste Water Services Fund		88,640
Abandoned Vehicle Fund		3,795
95 Impact Drainage Fund		82,764
First Time Home Buyer Fund		40,796
Local Transportation Fund		2,557
Energy Efficiency Conservation Fund		5,928
Capital Projects Fund:		
Capital Improvement Fund	494,383	
Transportation Capital Projects Fund		50
Total	<u>\$ 1,232,513</u>	<u>\$ 1,232,513</u>

NOTE 5 – LOANS RECEIVABLE

Housing Rehabilitation and Affordable Housing Loans

The Town engages in programs designed to encourage construction or improvement in low-to-moderate income housing or other projects. Under these programs, grants or loans are provided under favorable terms to homeowners or developers who agree to spend these funds in accordance with the Town's terms. Although these loans are expected to be repaid in full, their balance has been offset by deferred revenue, as they are not expected to be repaid during the current fiscal year. The balance of the loans receivable arising from these programs at June 30, 2012, was \$5,448,193.

The general fund has loans receivable at June 30, 2012, of \$721 for employee computer loans. Under the agreements with the employees, the employees pay back these loans through payroll deductions.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 6 - CAPITAL ASSETS

Governmental Activities

Capital asset governmental activity for the fiscal year ended June 30, 2012 was as follows:

	Balance at June 30, 2011	Additions	Deletions	Transfers	Extraordinary Item Transfer to Private Purpose Trust Fund	Balance at June 30, 2012
Capital Assets, not being depreciated:						
Land	\$ 1,540,247	\$ -	\$ -	\$ -	\$ (294,246)	\$ 1,246,001
Construction in progress	400,887	579,913		(354,576)		626,224
Total	<u>1,941,134</u>	<u>579,913</u>		<u>(354,576)</u>	<u>(294,246)</u>	<u>1,872,225</u>
Capital Assets, being depreciated:						
Buildings and improvements	1,730,837					1,730,837
Infrastructure	13,453,633			354,576		13,808,209
Machinery and equipment	1,596,441	46,287	(25,317)			1,617,411
Vehicles	<u>3,278,811</u>					<u>3,278,811</u>
Total	<u>20,059,722</u>	<u>46,287</u>	<u>(25,317)</u>	<u>354,576</u>		<u>20,435,268</u>
Less accumulated depreciation for:						
Buildings and improvements	(1,401,171)	(20,841)				(1,422,012)
Infrastructure	(2,359,696)	(683,725)				(3,043,421)
Machinery and equipment	(992,878)	(160,810)	25,317			(1,128,371)
Vehicles	<u>(2,727,486)</u>	<u>(154,974)</u>				<u>(2,882,460)</u>
Total	<u>(7,481,231)</u>	<u>(1,020,350)</u>	<u>25,317</u>			<u>(8,476,264)</u>
Capital Assets being depreciated, net	<u>12,578,491</u>	<u>(974,063)</u>		<u>354,576</u>		<u>11,959,004</u>
Capital Assets, net	<u>\$ 14,519,625</u>	<u>\$ (394,150)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (294,246)</u>	<u>\$ 13,831,229</u>

Depreciation expense of \$1,020,350 is shown in the statement of activities as unallocated depreciation.

NOTE 7 -LONG-TERM DEBT

A. Compensated Absences

Town employees accumulate earned but unused vacation and sick leave benefits, which can be converted to cash at termination of employment. The Town has estimated that the due within one year balance of compensated absences is \$262,259. The remaining amounts are reported as non-current liabilities due in more than one year on the statement of net assets. No expenditure is reported for these amounts in the fund statements. In the statement of activities, the expenditure is allocated to each function based on usage. The non-current portion of these vested benefits, payable in accordance with various collective bargaining agreements, at June 30, 2012, total \$675,001 for governmental activities.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 7 –LONG-TERM DEBT (CONTINUED)

B. Notes Payable

Notes payable at January 31, 2012, consisted of the following:

Note payable to Jeffords - the note bears interest at 8%, payable in monthly installments based upon a fifteen year amortization schedule, and matures in full on June 2, 2019.	\$ 95,991
2006 Subordinate Tax allocation notes - the notes bear interest at 4.85% and 5.10% and are payable on December 1 and June 1, and the principal matures in full on December 1, 2016.	1,300,000
	<u>\$ 1,395,991</u>

On February 1, 2012, the total notes payable balance of \$1,395,991 was transferred to the Private-Purpose Trust Successor RDA Fund.

C. Bonds Payable

On April 1, 2007, the Town pursuant to an Agreement with the California Statewide Communities Development Authority issued \$10,918,154 of Pension Obligation Bonds. The aggregate total amount of the bonds for all agencies was \$87,475,699 which includes \$65,140,000 of Series A-1 current interest and \$22,335,699 of Series A-2 capital appreciation bonds. The Town only participated in the Series A-2 bonds. The issuance of the bonds provided monies to meet the Town's obligation to pay the Town's unfunded accrued actuarial liability (UAAL) and employer contribution amount to the California Public Employees Retirement System (PERS). The Town's obligation includes among others, the requirement to amortize the unfunded accrued liability over a multi-year period. On April 1, 2007, the Town contributed \$10,635,313 of the bond proceeds to PERS to fund a portion of the unfunded liability and the employer contribution amount for the Miscellaneous and Safety Plans that provides retirement benefits to the Town's employees and public safety officers. The Town paid cost of issuance fees of \$282,841.

Interest on Series A-2 capital appreciation bonds is payable on June 1 and December 1. The rate of interest varies from 5.160% to 5.694% per annum. Principal is payable in annual installments ranging from \$238,761 to \$648,234 commencing on June 1, 2010 and ending on June 1, 2031. The balance outstanding as of June 30, 2012 was \$9,009,979. The accreted interest on the capital appreciation bonds balance as of June 30, 2012 was \$2,962,674.

Fiscal Year Ending June 30,	Bonds Payable		
	Principal	Interest	Total
2013	\$ 609,441	\$ 225,559	\$ 835,000
2014	597,611	267,389	865,000
2015	580,547	309,453	890,000
2016	570,929	354,072	925,001
2017	553,594	401,406	955,000
2018-2022	2,546,833	2,718,167	5,265,000
2023-2027	2,244,993	3,940,007	6,185,000
2028-2031	1,306,031	3,278,969	4,585,000
	<u>\$ 9,009,979</u>	<u>\$ 11,495,022</u>	<u>\$ 20,505,001</u>

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 7 –LONG-TERM DEBT (CONTINUED)

C. Bonds Payable (Continued)

On October 21, 2009, the Town issued the 2009 Tax Allocation Refunding Bonds in the amount of \$4,480,000. The refunding bond was used to refund the entire outstanding 2003 Tax Allocation Notes and the 2005 Tax Allocation Notes. The Refunding Bonds have a stated interest rate from 4.80% to 6.00% and mature on June 1, 2043. The Refunding Bonds are subject to redemption prior to their stated maturity, at the option of the Town, as a whole or in part pro rata among maturities and by lot within a maturity, on any date on or after June 1, 2019 from funds derived by the Town from any sources at a redemption price equal to 100% of the principal amount thereof, together with accrued interest thereon to the redemption date, without premium. The original issue bond discount on these bonds is being amortized over the life of the bonds and is included with long-term debt on the balance sheet.

On February 1, 2012, the total principal balance of \$4,377,893, which is net of the \$102,107 of unamortized original issue bond discount, was transferred to the Private-Purpose Trust Successor RDA Fund.

D. Capital Lease Obligations

The Town has entered into various lease agreements as lessee for financing the acquisition of capital assets. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of inception date.

Municipal Finance Corporation #1

During the fiscal year 2001-2002, the Town entered into an agreement to lease a fire truck and a fire chief command vehicle. During fiscal year 2002-2003, the Town added an additional \$14,000 to the lease for additional vehicle equipment. The lease requires ten annual installments of \$48,061 until October 2011. The lease obligations were paid off during the fiscal year 2011-2012 with the final principal payment of \$47,640.

Inland Leasing Inc. #3

During the fiscal year 2006-2007, the Town entered into an agreement to lease a Bizhub 600F Copier with a zero percent interest rate. The lease requires monthly installments of \$253 until July 2011. The lease obligations were paid off during the fiscal year 2011-2012 with the final principal payment of \$253.

West America Bank Lease #1

During the fiscal year 2003-2004, the Town entered into an agreement to lease a Wildland Pumper fire truck and one police command vehicle. The lease requires quarterly installments of \$6,690 until April 2009 and quarterly installments of \$4,888 thereafter until April 2014. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 19,551
2014	<u>19,621</u>
Total minimum lease payments	39,172
Less: amount representing interest	<u>(1,961)</u>
Present value of minimum lease payments	<u>\$ 37,211</u>

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 7 –LONG-TERM DEBT (CONTINUED)

D. Capital Lease Obligations (Continued)

West America Bank Lease #3

During the fiscal year 2006-2007, the Town entered into an agreement to lease various equipment and vehicles. The lease requires 10 semiannual installments of \$33,073 until January 2012. The total amount of the lease was for \$294,529. The lease obligations were paid off during the fiscal year 2011-2012 with the final principal payment of \$64,405.

During the fiscal year 2007-2008, the Town entered into an agreement to lease a fire engine. The lease requires 10 annual installments of \$45,527 until September 2016. The total amount of the lease was for \$373,523. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 45,527
2014	45,527
2015	45,527
2016	45,527
2017	<u>45,527</u>
Total minimum lease payments	227,635
Less: amount representing interest	<u>(29,048)</u>
Present value of minimum lease payments	<u>\$ 198,587</u>

All Points Public Funding (Capital One) #2

During the fiscal year 2007-2008, the Town entered into an agreement to lease 5 Ford Crown Victorias and communication equipment for the cars. The lease requires 5 annual installments of \$59,753 until October 2011. The total amount of the lease was for \$272,643. The lease obligations were paid off during the fiscal year 2011-2012 with the final principal payment of \$57,018.

All Points Public Funding (Capital One) #3

During the fiscal year 2007-2008, the Town entered into an agreement to lease a Crown Victoria and various other equipment for the Fire Station and City Hall. The lease requires 5 annual installments of \$18,188 until January 2012. The total amount of the lease was for \$82,988. The lease obligations were paid off during the fiscal year 2011-2012 with the final principal payment of \$17,356.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 7 –LONG-TERM DEBT (CONTINUED)

D. Capital Lease Obligations (Continued)

Leasource Financial Services, Inc.

During the fiscal year 2008-2009, the Town entered into an agreement to lease various equipment and vehicles. The lease requires 5 annual installments of \$45,947 until February 2013. The total amount of the lease was for \$209,651. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 45,947
Total minimum lease payments	45,947
Less: amount representing interest	<u>(2,011)</u>
Present value of minimum lease payments	<u>\$ 43,936</u>

Inland Leasing Inc. #4

During the fiscal year 2008-2009, the Town entered into an agreement to lease a Bizhub C 451F Copier with a zero percent interest rate. The lease requires monthly installments of \$364 until October 2013. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 4,371
2014	<u>1,403</u>
Total minimum lease payments	<u>5,774</u>
Present value of minimum lease payments	<u>\$ 5,774</u>

Leasource Financial Services, Inc. #2

During the fiscal year 2010-2011, the Town entered into an agreement to lease CAD/RMS Software and Hardware. The lease requires 14 semi-annual installments of \$29,584 until February 2017. The total amount of the lease was for \$358,803. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 59,167
2014	59,167
2015	59,167
2016	59,167
2017	<u>59,166</u>
Total minimum lease payments	295,834
Less: amount representing interest	<u>(34,152)</u>
Present value of minimum lease payments	<u>\$ 261,682</u>

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 7 –LONG-TERM DEBT (CONTINUED)

D. Capital Lease Obligations (Continued)

Leasource Financial Services, Inc. #3

During the fiscal year 2010-2011, the Town entered into an agreement to lease a Ford Ranger Truck. The lease requires 10 semi-annual installments of \$2,086 until February 2015. The total amount of the lease was for \$19,000. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 4,172
2014	4,172
2015	<u>4,172</u>
Total minimum lease payments	12,516
Less: amount representing interest	<u>(883)</u>
Present value of minimum lease payments	<u>\$ 11,633</u>

Leasource Financial Services, Inc. #4

During the fiscal year 2010-2011, the Town entered into an agreement to lease Desktop computers, monitors, exchange server hardware and software, and HP StorageWorks network storage system and software. The lease requires 8 semi-annual installments of \$7,050 until February 2014. The total amount of the lease was for \$52,513. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 14,101
2014	<u>14,101</u>
Total minimum lease payments	28,202
Less: amount representing interest	<u>(1,417)</u>
Present value of minimum lease payments	<u>\$ 26,785</u>

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 7 –LONG-TERM DEBT (CONTINUED)

D. Capital Lease Obligations (Continued)

Leasource Financial Services, Inc. #5

During the fiscal year 2010-2011, the Town entered into an agreement to lease a Ford F750 dump truck and equipment. The lease requires 7 annual installments of \$14,497 until November 2016. The total amount of the lease was for \$88,714. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 14,497
2014	14,497
2015	14,497
2016	14,497
2017	<u>14,497</u>
Total minimum lease payments	72,485
Less: amount representing interest	<u>(9,849)</u>
Present value of minimum lease payments	<u>\$ 62,636</u>

Leasource Financial Services, Inc. #6

During the fiscal year 2010-2011, the Town entered into an agreement to lease two Ford F350 trucks and Equipment, and two Ford Crown Victoria cars and equipment. The lease requires 5 annual installments of \$27,921 until November 2014. The total amount of the lease was for \$127,954. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 27,921
2014	27,921
2015	<u>27,921</u>
Total minimum lease payments	83,763
Less: amount representing interest	<u>(7,865)</u>
Present value of minimum lease payments	<u>\$ 75,898</u>

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 7 –LONG-TERM DEBT (CONTINUED)

D. Capital Lease Obligations (Continued)

Inland Leasing Inc. #5

During the fiscal year 2010-2011, the Town entered into an agreement to lease a Bizhub C552DS and Bizhub 601 Copiers with a zero percent interest rate. The lease requires monthly installments of \$431 until June 2016. The total amount of the lease was for \$25,850. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 5,170
2014	5,170
2015	5,170
2016	<u>5,249</u>
Total minimum lease payments	<u>20,759</u>
Present value of minimum lease payments	<u>\$ 20,759</u>

Leasource Financial Services, Inc. #7

During the fiscal year 2011-2012, the Town entered into an agreement to lease dispatch workstation upgrade and two voice recorder. The lease requires 60 monthly installments of \$771. The total lease payment of the lease was for \$43,930. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2012 were as follows:

<u>Fiscal Year Ending June 30</u>	<u>Payment</u>
2013	\$ 9,249
2014	9,249
2015	9,249
2016	9,249
2017	<u>6,934</u>
Total minimum lease payments	43,930
Less: amount representing interest	<u>(4,909)</u>
Present value of minimum lease payments	<u>\$ 39,021</u>

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 7 –LONG-TERM DEBT (CONTINUED)

E. Changes in Long-term Liabilities

Long-term liability activity for the fiscal year ended June 30, 2012 was as follows:

	July 1, 2011 Balance	Additions	Reductions	Extraordinary Item Transfer to Private Purpose Trust Fund	June 30, 2012 Balance	Due Within One Year
Government activities:						
Notes payable	\$ 1,406,514	\$ -	\$ (10,523)	\$ (1,395,991)	\$ -	\$ -
Bonds payable	14,113,623		(623,644)	(4,480,000)	9,009,979	609,441
Original issue discount	(104,008)		1,901	102,107		
Accreted interest payable	2,478,082	670,949	(186,357)		2,962,674	225,559
Capital leases	1,132,206	41,000	(389,284)		783,922	249,673
Other post-employment benefits	3,247,374	1,603,952	(577,134)		4,274,192	
Compensated absences	791,789	73,648	(190,436)		675,001	262,259
Governmental activities long-term liabilities	<u>\$ 23,065,580</u>	<u>\$ 2,389,549</u>	<u>\$ (1,975,477)</u>	<u>\$ (5,773,884)</u>	<u>\$ 17,705,768</u>	<u>\$ 1,346,932</u>

F. Deferred Charges

Issuance costs are capitalized and amortized over the terms of the respective debt issuance using the straight line method.

NOTE 8 - TOWN EMPLOYEES' RETIREMENT PLAN

Plan Description

The Town of Paradise's defined benefit pension plan, Public Employees' Retirement System (PERS), provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The Plan is part of the Public Agency portion of the California Public Employees' Retirement System, (CalPERS), an agent multiple-employer plan administered by CalPERS, which acts as a common investment and administrative agent for participating public employers within the State of California. A menu of benefit provisions as well as other requirements are established by State statutes with the Public Employees' Retirement Law. The Town selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through local ordinance (other local methods). CalPERS issues a separate comprehensive annual financial report. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office – 400 P Street – Sacramento, CA 95814.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 8 - TOWN EMPLOYEES' RETIREMENT PLAN

Funding Policy

Active Plan members are required to contribute 7% (9% for safety employees) of their annual covered salary. The Town makes a percentage (depending on the employee group that the employee belongs to) of the contributions required of Town employees on their behalf and for their account. The Town is required to contribute the actuarially determined remaining amounts necessary to fund the benefits for its members. The actuarial methods and assumptions used are those adopted by the CalPERS Board of Administration. The Town has a tier system in regards to Town Employees' Retirement Plan. The required employer contribution rates for the fiscal year 2011-2012 were as follows: Miscellaneous first tier employer contribution rate is 10.233%, Miscellaneous second tier employer contribution rate is 7.733%, Safety first tier employer contribution rate is 24.546%, and Safety second tier employer contribution rate is 20.308%. The contribution requirements of the plan members are established by State statute and the employer contribution rate is established and may be amended by CalPERS.

Funding Policy

The Town's contributions to CalPERS for the fiscal years ending June 30, 2012, 2011, and 2010, for the Miscellaneous Plan were \$219,863, \$238,805, and \$250,159, respectively, and equal 100% of the required contributions for each fiscal year. The Town's contributions to CalPERS for the fiscal years ending June 30, 2012, 2011, and 2010, for the Safety Plan were \$705,171, \$601,553, and \$603,650, respectively, and equal 100% of the required contributions for each fiscal year.

NOTE 9 – OTHER POST EMPLOYMENT BENEFITS

The post-employment benefit plan is a single-employer defined healthcare plan administered by the Town. The Town provides postretirement medical benefits, as provided for in various collective bargaining agreements for retirees that meet certain criteria. Upon enrollment in the PERS medical program, health plans for employees retiring after enrollment shall be in accordance with PERS medical program regulations. Employees of the Town, who immediately upon termination, retire under the PERS retirement plan, and remain in the Town's medical plan, shall have a Town paid contribution towards the medical plan premium not to exceed the Town contribution to an active *employee/employee plus spouse/employee plus 2 persons* rate as prescribed in Town Resolution and PERS Health Plan Regulations.

The cap for retirees is based on the cap set for active employees by the Town. Upon revising the cap, PERS adjusts the retirees' caps and notifies the Town. For current retirees and employees hired prior to February 1, 2011, the Town pays up to following amounts each month:

	<u>Safety</u>	<u>Non-Safety</u>
Employee only	\$ 504.15	\$ 433.73
Employee plus spouse	1,008.29	867.45
Employee plus two person	1,310.79	1,127.69

For employees hired after February 1, 2011, the percentage of CalPERS premiums paid by the Town is subject to the following vesting schedule, in addition to the monthly maximums described above: 50% after 10 years of service, plus 10% for each additional year of service, up to 100% after 20 years of service. Also, only 90% of premiums for dependent spouses/partners are reimbursed.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 9 – OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Prior to November 2012, the maximum amounts for police employees were scheduled to increase after 2012 as CalPERS medical premium increase. Effective on and after November 2012, the maximum amounts for all employees are not expected to increase after 2012.

At age 65, retired employees will be eligible for Medicare and the Town's contributions would be supplementary to the amount covered by Medicare. In addition, accumulated sick leave at time of retirement, not used for any other purpose, may be converted to supplement a health premium until the value is exhausted or the retiree reaches 65 or the surviving spouse reaches 65. The rate of sick leave conversion shall be fifty percent of the regular daily rate the employee was receiving at retirement.

Funding Policy

The Town contributes an amount sufficient to pay the current fiscal year's premium. For fiscal year 2011/2012, the Town contributed \$577,134, which consisted of current premiums. During the fiscal year 2011/2012, the Town began funding the OPEB liability by setting up a secure trust. As of June 30, 2012, the trust was funded in the amount of \$49,486. The Town intends to continue funding on a pay-as-you-go basis for the near future, and also intends to contribute approximately \$50,000 each year to the trust.

Annual OPEB and Net Obligation

The Town's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), and an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the Town's annual OPEB cost for the fiscal year, the amount actually contributed to the plan, and changes in the Town's net OPEB obligation.

Annual required contribution	\$ 1,666,003
Interest on net OPEB obligation	139,637
Adjustment to annual required contribution	<u>(201,688)</u>
Annual OPEB cost (expense)	1,603,952
Contributions made	<u>(577,134)</u>
Increase in net OPEB obligation	1,026,818
Net OPEB obligation-beginning of fiscal year	<u>3,247,374</u>
Net OPEB obligation-end of fiscal year	<u><u>\$ 4,274,192</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2012 and the preceding fiscal years were as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contribution	Net OPEB Obligation (Asset)
6/30/2010	\$ 3,571,180	12.5%	\$ 3,124,322
6/30/2011	2,156,863	24.0%	3,247,374
6/30/2012	1,603,952	36.0%	4,274,192

The Plan does not issue a separate audited US GAAP-basis postemployment benefits plan report.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 9 – OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Funded Status and Funding Progress

As of July 1, 2012 the most recent actuarial valuation date, the plan was 0.27% percent funded. The actuarial accrued liability for benefits was \$18,381,682, and the actuarial value of assets was \$49,486, resulting in an unfunded actuarial accrued liability (UAAL) of \$18,331,623. The covered payroll (annual payroll of active employees covered by the plan) was \$5,645,261 and the ratio of the UAAL to the covered payroll was 324.7%

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2012 actuarial valuation, the entry age normal actuarial funding method was used. The actuarial assumptions included a 4.3% percent investment rate of return [this represents a weighted blend of what the Town expects to earn on its investments over the lifetime of the benefit program (4%) and the expected rate of return on the Trust Fund (7%)], an inflation rate of 3.0%, and healthcare cost trend rate as follows (CalPERS medical premiums are assumed to increase after 2013): 2014 (7.0%), 2015 (6.7%), 2016 (6.4%), 2017 (6.1%), 2018 (5.8%), and 2019 and thereafter (5.5%). A projected salary increase assumption rate was not used since the post-retirement medical benefits are not a function of salary. The actuarial report also states that the medical benefits are provided under a plan sponsored by CalPERS, which are considered to be “community rated” within the meaning of GASB 45, therefore, there was no need at this time to value an implicit subsidy in the premium rates charged to retirees. If at some future time this program ceases to be considered “community rated”, it may be necessary to include the cost of subsidized premiums in the GASB 45 operating expense, which could significantly increase the Town’s future GASB 45 costs. The actuarial value of assets is \$49,486. The Town has elected to use the Entry Age Normal actuarial funding method with a closed 30 year level dollar amortization of the unfunded actuarial accrued liability. The remaining amortization period at June 30, 2012 was twenty eight years.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 9 – OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

For new employees hired after February 1, 2011 (and January 1, 2011 for one of the employee groups), CalPERS retiree and spouse medical benefits shall vest as follows as is mandated by California Public Employees Retirement Law, Government Code Section 22893 (this vesting schedule represents time with a CalPERS agency, of which five of those years must be completed with the Town):

50% vested – 10 years of service
55% vested – 11 years of service
60% vested – 12 years of service
65% vested – 13 years of service
70% vested – 14 years of service
75% vested – 15 years of service
80% vested – 16 years of service
85% vested – 17 years of service
90% vested – 18 years of service
95% vested – 19 years of service
100% vested – 20 years of service (100% employee/90% spouse of a premium amount set by the state pursuant to GCS20069 and GCS22871.)

NOTE 10 – NET ASSETS AND FUND BALANCES

A. Net Assets

Net assets are the excess of all the Town's assets over all its liabilities, regardless of fund. Net assets are divided into three captions under GASB Statement No. 34. These captions apply only to net assets, which are determined at the government-wide and proprietary fund level and are described below.

Invested in capital assets, net of related debt describes the portion of net assets which is represented by the current net book value of the Town's capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of net assets which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the Town cannot unilaterally alter. These principally include developer fees received for use on capital projects and debt service requirements purposes.

Unrestricted describes the portion of net assets which are not restricted as to use.

B. Fund Balance

In the fund financial statements, fund balances represent the net current assets of each fund. Net current assets generally represent a fund's cash and receivables, less its liabilities. With the implementation of GASB Statement No. 54, the fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Committed – amounts that can be used only for specific purposes determined by a formal action of the governing body in the highest level of decision-making authority for the Town. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the governing body.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 10 – NET ASSETS AND FUND BALANCES (CONTINUED)

B. Fund Balance (Continued)

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Assignments can be made by either the governing body or a body or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

Unassigned – all other spendable amounts.

When expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing body has provided otherwise in its commitment or assignment actions.

A detailed schedule of fund balances as of June 30, 2012 is presented below:

	General	Home Grant Fund	Cal Home Rehabilitation Fund	Other Governmental Funds	Total Governmental Funds
Nonspendable:					
Loans receivable	\$ 721	\$ -	\$ -	\$ -	\$ 721
Prepaid	653				653
Advances	1,898,321				1,898,321
Total nonspendable fund balances	1,899,695				1,899,695
Restricted for:					
Special projects				256,291	256,291
Debt service				6,298	6,298
Community development		4,060	53,402	282,510	339,972
General plan				104,475	104,475
Public safety				200,785	200,785
Streets and roads				2,203,711	2,203,711
Wastewater and drainage				607,583	607,583
Capital projects				394,640	394,640
Total restricted fund balances		4,060	53,402	4,056,293	4,113,755
Unassigned	(562,808)			(39,451)	(602,259)
Total unassigned fund balances	(562,808)			(39,451)	(602,259)
Total fund balances	\$ 1,336,887	\$ 4,060	\$ 53,402	\$ 4,016,842	\$ 5,411,191

NOTE 11 – REVENUE LIMITATIONS IMPOSED BY CALIFORNIA PROPOSITION 218

Proposition 218, which was approved by the voters in November 1996, will regulate the Town's ability to impose, increase, and extend taxes, assessments, and fees. Any new, increased, or extended taxes, assessments, and fees subject to the provisions of Proposition 218, requires voter approval before they can be implemented. Additionally, Proposition 218 provides that these taxes, assessments, and fees are subject to the voter initiative process and may be rescinded in the future years by the voters.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 12 – CONTINGENCIES AND COMMITMENTS

The Town is involved in various litigations. In the opinion of management and legal counsel, the disposition of all litigation pending will not have a material effect on the Town's financial statements.

The Town has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed by the Town's management that any required reimbursements will not be material.

NOTE 13 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts, thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The Town is a member of Northern California Cities Self Insurance Fund (NCCSIF), a joint powers agency which provides the Town with a shared risk layer of coverage above the self insured \$50,000 retention for liability and the self insured \$100,000 retention for workers compensation. The NCCSIF is composed of 19 member cities and is governed by a board of directors appointed by the member cities. The governing board has authority over budgeting and financing.

NCCSIF is a joint powers agency organized in accordance with Article 1, Chapter 5, Division 7, Title I of the California Government Fund Programs. The purpose is to create a common pool of funds to be used to meet obligations of the parties to provide workers' compensation benefits for their employees and to provide excess liability insurance. NCCSIF provides claims processing administrative services, risk management services, and actuarial studies. It is governed by a member of each city/town. The Town council members do not have significant oversight responsibility, since they evenly share all factors of responsibility with the other cities. However, ultimate liability for payment of claims and insurance premiums resides with member cities.

NCCSIF is empowered to make supplemental assessments as needed to eliminate deficit positions of member cities/town. If the JPA becomes insolvent, the Town is responsible only to the extent of any deficiency in its equity balance.

Upon termination of the JPA agreement, all property of NCCSIF will vest in the respective parties which theretofore transferred, conveyed or leased said property to NCCSIF. Any surplus of funds will be returned to the parties in proportion to actual balances of each equity.

The NCCSIF establishes claims liabilities based on estimates of the ultimate cost of claims (including future claims settlement expenses) that have been reported but not settled, plus estimates of claims that have been incurred but not recorded. Because actual claims costs depend on various factors, the claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency, and other economic and social factors. A provision of inflation is implicit in the calculation of estimated future claims costs. Adjustments to claims liabilities are charged or credited to expense in the periods in which they are made.

The participants as of June 30, 2012 were as follows:

Anderson	Auburn	Colusa	Corning	Dixon	Folsom	Galt	Gridley
Ione	Jackson	Lincoln	Marysville	Oroville	Paradise	Bluff	Vista
Rocklin	Willow	Yuba City					

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 13 – RISK MANAGEMENT (Continued)

The following is summary financial information of the NCCSIF for the liability and workers' compensation programs for the fiscal year ended June 30, 2012:

	<u>Workers'</u> <u>Compensation</u>	<u>General</u> <u>Liability</u>
Total assets	\$ 36,854,953	\$12,252,438
Total liabilities	<u>25,541,702</u>	<u>10,401,746</u>
Net assets	<u>\$ 11,313,251</u>	<u>\$ 1,850,692</u>
Operating income	\$ 4,413,763	\$ 3,534,551
Operating expenses	<u>6,257,678</u>	<u>8,288,774</u>
Operating income (loss)	(1,843,915)	(4,754,223)
Non-Operating Income	<u>1,306,417</u>	<u>505,013</u>
Net income (loss)	(537,498)	(4,249,210)
Beginning retained earnings	<u>11,850,749</u>	<u>6,099,902</u>
Ending retained earnings	<u>\$ 11,313,251</u>	<u>\$ 1,850,692</u>

NOTE 14 – SUCCESSOR AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 (“the Bill”) that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the Town that previously had reported a redevelopment agency within the reporting entity of the Town as a blended component unit.

The Bill provides that upon dissolution of a redevelopment agency, either the Town or other unit of local government will agree to serve as the “successor agency” to hold the assets units they are distributed to other units of state and local government. On January 10, 2012, the Town Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of the Town Resolution No. 12-08.

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence as the date of the dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

In future fiscal years, successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

The Bill directs that State Controller of the State of California to review the propriety of any transfers of assets between redevelopment agencies and other public bodies that occurred after January 1, 2011. If the public body that received such transfers is not contractually committed to a third party for the expenditure or encumbrance of those assets, the state Controller is required to order the available assets to be transferred to the public body designated as the successor agency by the Bill.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 14 – SUCCESSOR AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY (CONTINUED)

Management believes, in consultation with legal counsel, that the obligations of the former redevelopment agency due to the Town are valid enforceable obligations payable by the successor agency trust under the requirements of the Bill. The Town's position on this issue is not a position of settled law and there is considerable legal uncertainty regarding this issue. It is reasonably possible that a legal determination may be made at a later date by an appropriate judicial authority that would resolve this issue unfavorably to the Town.

In accordance with the timeline set forth in the Bill (as modified by the California Supreme Court on December 29, 2011) all redevelopment agencies in the State of California were dissolved and ceased to operate as a legal entity as of February 1, 2012.

Prior to that date, the final seven months of activity of the redevelopment agency continued to be reported in the governmental funds of the Town. After the date of dissolution, the assets and activities of the dissolved redevelopment agency are reported in a fiduciary fund (private-purpose trust fund) in the financial statements of the Town.

The transfer of the assets and liabilities of the former redevelopment agency as of February 1, 2012 (effectively the same date as January 31, 2012) from governmental funds of the Town to fiduciary funds was reported in the governmental funds as an extraordinary loss (or gain) in the governmental fund financial statements. The receipt of these assets and liabilities as of January 31, 2012 was reported in the private-purpose trust fund as an extraordinary gain (or loss).

Because of the different measurement focus of the governmental funds (*current financial resources measurement focus*) and the measurement focus of the trust funds (*economic resources measurement focus*), the extraordinary gain (loss) recognized in the governmental funds was not the same amount as the extraordinary gain (loss) that was recognized in the fiduciary fund financial statements.

The difference between the extraordinary gain recognized in the fund financial statements and the extraordinary loss recognized in the fiduciary fund financial statements is reconciled as follows:

Total extraordinary (gain)/loss reported in governmental fund-(decrease)/increase to net assets of the Successor Agency Trust Funds	\$ (1,433,700)
Deferred revenue not reported in the government-wide financial statements increase to net assets of the Successor Agency Trust Funds	1,884
Deferred charges reported in the government-wide financial statements increase to net assets of the Successor Agency Trust Funds	166,969
Land reported in the government-wide financial statements increase to net assets of the Successor Agency Trust Funds	294,246
Long-term debt reported in the government-wide financial statements decrease to net assets of the Successor Agency Trust Funds	<u>(5,773,884)</u>
Net decrease to net assets of the Successor Agency Trust Funds as a result of initial transfers (equal to amount of extraordinary gain reported in the government-wide financial statement of the City)	<u><u>\$ (6,744,485)</u></u>

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 14 – SUCCESSOR AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY (CONTINUED)

A. Loans receivable of the Successor Agency as of June 30, 2012 consisted of business loans from Trailhead Adventures of \$365 and Knit Wits of \$1,519.

B. Advance from the Town as of June 30, 2012 consisted of the following:

The advance of \$1,060,321 from the General fund of the Town was to assist the Successor Agency with administrative, operation, and program costs. The advance of \$838,000 was due to the cash shortage of the Successor Agency. Both of the advances in total was \$1,898,321 as of June 30, 2012.

C. Notes payable at June 30, 2012, consisted of the following:

Note payable to Jeffords - the note bears interest at 8%, payable in monthly installments based upon a fifteen year amortization schedule, and matures in full on June 2, 2019.	\$ 91,969
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2006 Subordinate Tax allocation notes - the notes bear interest at 4.85% and 5.10% and are payable on December 1 and June 1, and the principal matures in full on December 1, 2016.	1,300,000
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\$ 1,391,969

D. Bonds Payable at June 30, 2012, consisted of the following:

On October 21, 2009, the Town issued the 2009 Tax Allocation Refunding Bonds in the amount of \$4,480,000. The refunding bond was used to refund the entire outstanding 2003 Tax Allocation Notes and the 2005 Tax Allocation Notes. The Refunding Bonds have a stated interest rate from 4.80% to 6.00% and mature on June 1, 2043. The Refunding Bonds are subject to redemption prior to their stated maturity, at the option of the Town, as a whole or in part pro rata among maturities and by lot within a maturity, on any date on or after June 1, 2019 from funds derived by the Town from any sources at a redemption price equal to 100% of the principal amount thereof, together with accrued interest thereon to the redemption date, without premium. The original issue bond discount on these bonds is being amortized over the life of the bonds and is included with long-term debt on the balance sheet.

On February 1, 2012, the total principal balance of \$4,377,893, which is net of the \$102,107 of unamortized original issue bond discount, was transferred from the Town. The principal balance outstanding as of June 30, 2012 was 4,379,251.

E. Deferred Charges

Issuance costs are capitalized and amortized over the terms of the respective debt issuance using the straight line method.

F. Changes in Long-term Liabilities

Long-term liability activity for the fiscal year ended June 30, 2012 was as follows:

	July 1, 2011 Balance	Additions	Reductions	June 30, 2012 Balance	Due Within One Year
Fiduciary activities:					
Notes payable	\$ -	\$ 1,395,991	\$ (4,022)	\$ 1,391,969	\$ 10,213
Bonds payable		4,480,000		4,480,000	
Original Issue Discount		(102,107)	1,358	(100,749)	(3,259)
Governmental activities					
long-term liabilities	\$ 20,489,543	\$ 5,773,884	\$ (2,664)	\$ 5,771,220	\$ 6,954

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 14 – SUCCESSOR AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY (CONTINUED)

D. Bonds Payable at June 30, 2012, consisted of the following:

Fiscal Year Ended June 30,	Bonds Payable		
	Principal	Interest	Total
2013	\$ -	\$ 262,855	\$ 262,855
2014		262,855	262,855
2015		262,855	262,855
2016		262,855	262,855
2017	75,000	262,855	337,855
2018-2022	430,000	1,254,403	1,684,403
2023-2027	565,000	1,120,413	1,685,413
2028-2032	760,000	935,837	1,695,837
2033-2037	995,000	681,600	1,676,600
2038-2042	1,340,000	344,400	1,684,400
2043	315,000	18,900	333,900
	4,480,000	5,669,828	10,149,828
Less bond discount	(100,749)		(100,749)
	<u>\$ 4,379,251</u>	<u>\$ 5,669,828</u>	<u>\$ 10,049,079</u>

NOTE 15 – FINANCIAL STABILITY AND GOING CONCERN

The United States has entered into a financial credit crisis and although the United States Federal Government has taken actions that, at least in part, are intended to relieve and correct this financial credit crisis, future revenue and services could be severely impacted. In addition, the State of California is facing a budget deficit and a financial crisis of their own, and as a result, the Town could be impacted by the decrease in revenue received from the State of California.

As of June 30, 2012, the Town's general fund cash balance is \$53,461 and there was no unassigned fund balance amount remaining to fund the ongoing activities of the Town (with a majority of the fund balance being categorized as nonspendable for advances due from the RDA Successor Agency Trust Fund) as of the fiscal year ended June 30, 2012. Additionally, the Town had net assets of \$7,488,992 in governmental activities, an annual OPEB cost for the fiscal year ended June 30, 2012 of \$1,603,952, and a UAAL amount of \$18,331,623 (per information provided in the GASB 45 Actuarial Valuation Report). The annual OPEB cost for the fiscal year ended June 30, 2013 is \$932,256 (per information provided in the GASB 45 Actuarial Valuation Report). Based on this information, the Town may not be able to continue as a going concern. Management's plans regarding these matters are noted below.

The management of the Town of Paradise will continue to take actions to protect the remaining resources of the Town. At the time these financial statements are issued, the Town has completed nine months of the 2012/13 fiscal year without any cash flow shortages and has been able to meet all of its financial obligations on a timely basis. There is no doubt, from management perspective, that the Town will successfully complete the remaining three months of the fiscal year with adequate cash flows and reserves proving its ability to continue as a going concern.

TOWN OF PARADISE
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 15 – FINANCIAL STABILITY AND GOING CONCERN (CONTINUED)

Management has taken a number of steps to protect the financial solvency of the Town. Related to the Other Post Employment Benefit Obligations (OPEB), the Town is implementing every strategy possible to reduce the obligation as quickly as possible. During 2012/13 the Town negotiated medical premium contribution caps with all of its employee units. It implemented a retiree health vesting schedule for new hires that went into effect in December 2010. Under this vesting schedule, new hires will have to work at least 5 years for the Town and at least 10 years for a CalPERS agency before receiving 50% of the retiree health benefits. A new hire will have to have 20 years of CalPERS service to be eligible for 100% retiree health benefits. Through March 2013, it has reduced its full time equivalent (FTE) workforce by 41.8% from when the OPEB obligation was first measured. Further, it has opened an irrevocable trust to begin funding the future obligation. The dollars contributed to the trust can only be used for OPEB obligations. As reflected in the most recent OPEB actuarial study, all of these actions reduced the present value of future benefits from \$45.8 million to \$13.8 million as of July 1, 2013, a 70% reduction in three fiscal years.

The Town has an ending general fund balance of \$1,336,887, and cash in its governmental funds of \$2,477,923 as of June 30, 2012, even after the cash advances and loans made to the Paradise Redevelopment Agency (RDA). Related to the amounts set aside for RDA advances and loans, the Town believes this was a fiscally responsible investment for the Town given that prior loans had been repaid without incident. The Town received a letter in April 2013, from California Department of Finance officially recognizing the loans between the Town and RDA as enforceable obligations. The Town will receive principal and interest payments toward these loans over the next several years which will be used to rebuild undesignated reserves. As successor agency to the RDA, the Town will be responsible for ensuring payment of all obligations. Advances not documented through a loan will be repaid through an annual administration fee included in the dissolution law as the amounts a successor agency will receive for administering the obligations of the former RDA. All loans and advances will eventually be repaid to the Town.

As indicated before, the Town has made drastic reductions in workforce in order to reduce expenses. Since the start of the recession, the Town has reduced its FTE equivalents from 110.06 to 61.95. That equates to a 44% reduction as of March 2013, which includes outsourcing fire personnel services. In this current budget year, 2012/13, the Town has done sufficient cutbacks to ensure that all non-general funds are self-sustaining and will not require transfers in from the general fund to balance. Indications are that property tax revenues will see some modest growth in 2013/14 and both management and elected officials are committed to maintaining a balanced general fund budget for 2013/14. For short and long term stability, management and elected officials are evaluating various cost recovery and revenue diversification options for the Town.

NOTE 16 – SUBSEQUENT EVENTS

On September 11, 2012, the Town Council approved issuing a \$2,345,000 tax and revenue anticipation note with US Bank at 1.30% with a maturity of June 30, 2013.

The Town has evaluated subsequent events through the date of this report, which is May 6, 2013, the date these financial statements were available to be issued, and has determined there were no material events requiring disclosure.

REQUIRED SUPPLEMENTARY INFORMATION

TOWN OF PARADISE
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2012

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenues:				
Taxes and assessments:				
Secured and unsecured property taxes	\$ 4,369,082	\$ 4,254,369	\$ 4,230,292	\$ (24,077)
Sales and use taxes	1,633,347	1,627,479	1,633,595	6,116
Transient lodging taxes	159,629	163,762	171,222	7,460
Franchise taxes	817,854	829,939	825,302	(4,637)
Real property transfer taxes	34,817	39,052	36,537	(2,515)
Total taxes and assessments	7,014,729	6,914,601	6,896,948	(17,653)
Licenses, permits, and impact fees	2,932	2,716	3,232	516
Fines and forfeitures	95,000	85,900	95,873	9,973
Use of money and property:				
Interest earned	66,726	66,726	36,649	(30,077)
Intergovernmental revenues:				
Motor vehicle in-lieu tax	2,092,168	1,962,653	1,962,653	
Homeowners property tax relief	73,000	71,357	71,357	
Federal-other		6,400	6,484	84
State-other	54,750	70,259	84,596	14,337
Total intergovernmental revenues	2,219,918	2,110,669	2,125,090	14,421
Charges for services:				
Police	38,888	26,303	27,872	1,569
Fire	11,350	12,027	12,008	(19)
Community development	32,222	28,571	34,216	5,645
Parks and recreation	2,301	2,451	2,570	119
Public works	16,505	60,220	72,197	11,977
Administration	51,260	50,750	56,240	5,490
Total charges for services	152,526	180,322	205,103	24,781
Other revenues	33,131	49,088	43,608	(5,480)
Total revenues	9,584,962	9,410,022	9,406,503	(3,519)

(Continued)

TOWN OF PARADISE
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2012
(CONTINUED)

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Expenditures:				
Current:				
General government:				
Town council	\$ 36,826	\$ 35,664	\$ 35,070	\$ 594
Town manager	190,427	189,820	204,932	(15,112)
Town attorney	159,040	166,487	165,409	1,078
Central service	478,326	478,599	472,255	6,344
Financial services	240,522	233,350	230,376	2,974
Town clerk	251,652	247,351	242,619	4,732
Risk management	73,634	74,718	77,270	(2,552)
Non-departmental	60,600	62,100	60,934	1,166
Total general government	1,491,027	1,488,089	1,488,865	(776)
Community development:				
Planning	198,200	230,674	222,797	7,877
Solid waste	32,501	31,531	31,843	(312)
Total community development	230,701	262,205	254,640	7,565
Public safety:				
Police:				
Administration	742,679	746,408	685,529	60,879
Operations	2,359,455	2,247,260	2,237,191	10,069
Communications	802,611	774,604	772,157	2,447
Motor pool operations	164,887	162,364	159,480	2,884
Fire:				
Administration	335,027	345,507	305,975	39,532
Emergency operations center	16,557	16,396	16,381	15
Suppression	2,897,479	2,941,121	3,006,868	(65,747)
Volunteers	55,602	31,147	17,071	14,076
Total public safety	7,374,297	7,264,807	7,200,652	64,155
Public works:				
Engineering	99,780	81,651	86,401	(4,750)
Total public works	99,780	81,651	86,401	(4,750)
Parks and Recreation	41,688	35,122	32,255	2,867
Capital outlay	106,425	63,565	83,509	(19,944)
Debt service:				
Principal	908,399	905,050	901,821	3,229
Interest and fiscal charges	227,934	254,084	256,114	(2,030)
Total debt service	1,136,333	1,159,134	1,157,935	1,199
Total expenditures	10,480,251	10,354,573	10,304,257	50,316
Excess of revenues over (under) expenditures	(895,289)	(944,551)	(897,754)	46,797

(Continued)

TOWN OF PARADISE
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL

For the Fiscal Year Ended June 30, 2012

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenues:				
Taxes and assessments:				
Secured and unsecured property taxes	\$ 4,369,082	\$ 4,254,369	\$ 4,230,292	\$ (24,077)
Sales and use taxes	1,633,347	1,627,479	1,633,595	6,116
Transient lodging taxes	159,629	163,762	171,222	7,460
Franchise taxes	817,854	829,939	825,302	(4,637)
Real property transfer taxes	34,817	39,052	36,537	(2,515)
Total taxes and assessments	7,014,729	6,914,601	6,896,948	(17,653)
Licenses, permits, and impact fees	2,932	2,716	3,232	516
Fines and forfeitures	95,000	85,900	95,873	9,973
Use of money and property:				
Interest earned	66,726	66,726	36,649	(30,077)
Intergovernmental revenues:				
Motor vehicle in-lieu tax	2,092,168	1,962,653	1,962,653	
Homeowners property tax relief	73,000	71,357	71,357	
Federal-other		6,400	6,484	84
State-other	54,750	70,259	84,596	14,337
Total intergovernmental revenues	2,219,918	2,110,669	2,125,090	14,421
Charges for services:				
Police	38,888	26,303	27,872	1,569
Fire	11,350	12,027	12,008	(19)
Community development	32,222	28,571	34,216	5,645
Parks and recreation	2,301	2,451	2,570	119
Public works	16,505	60,220	72,197	11,977
Administration	51,260	50,750	56,240	5,490
Total charges for services	152,526	180,322	205,103	24,781
Other revenues	33,131	49,088	43,608	(5,480)
Total revenues	9,584,962	9,410,022	9,406,503	(3,519)

(Continued)

TOWN OF PARADISE
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2012
(CONTINUED)

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Expenditures:				
Current:				
General government:				
Town council	\$ 36,826	\$ 35,664	\$ 35,070	\$ 594
Town manager	190,427	189,820	204,932	(15,112)
Town attorney	159,040	166,487	165,409	1,078
Central service	478,326	478,599	472,255	6,344
Financial services	240,522	233,350	230,376	2,974
Town clerk	251,652	247,351	242,619	4,732
Risk management	73,634	74,718	77,270	(2,552)
Non-departmental	60,600	62,100	60,934	1,166
Total general government	1,491,027	1,488,089	1,488,865	(776)
Community development:				
Planning	198,200	230,674	222,797	7,877
Solid waste	32,501	31,531	31,843	(312)
Total community development	230,701	262,205	254,640	7,565
Public safety:				
Police:				
Administration	742,679	746,408	685,529	60,879
Operations	2,359,455	2,247,260	2,237,191	10,069
Communications	802,611	774,604	772,157	2,447
Motor pool operations	164,887	162,364	159,480	2,884
Fire:				
Administration	335,027	345,507	305,975	39,532
Emergency operations center	16,557	16,396	16,381	15
Suppression	2,897,479	2,941,121	3,006,868	(65,747)
Volunteers	55,602	31,147	17,071	14,076
Total public safety	7,374,297	7,264,807	7,200,652	64,155
Public works:				
Engineering	99,780	81,651	86,401	(4,750)
Total public works	99,780	81,651	86,401	(4,750)
Parks and Recreation	41,688	35,122	32,255	2,867
Capital outlay	106,425	63,565	83,509	(19,944)
Debt service:				
Principal	908,399	905,050	901,821	3,229
Interest and fiscal charges	227,934	254,084	256,114	(2,030)
Total debt service	1,136,333	1,159,134	1,157,935	1,199
Total expenditures	10,480,251	10,354,573	10,304,257	50,316
Excess of revenues over (under) expenditures	(895,289)	(944,551)	(897,754)	46,797

(Continued)

TOWN OF PARADISE
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE-
BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2012
(CONTINUED)

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Other Financing Sources (Uses):				
Transfers in	<u>\$ 585,111</u>	<u>\$ 585,990</u>	<u>\$ 542,215</u>	<u>\$ (43,775)</u>
Total other financing sources (uses)	<u>585,111</u>	<u>585,990</u>	<u>542,215</u>	<u>(43,775)</u>
Net change in fund balance	(310,178)	(358,561)	(355,539)	3,022
Fund balance - July 1, 2011	<u>1,692,426</u>	<u>1,692,426</u>	<u>1,692,426</u>	
Fund balance - June 30, 2012	<u><u>\$ 1,382,248</u></u>	<u><u>\$ 1,333,865</u></u>	<u><u>\$ 1,336,887</u></u>	<u><u>\$ 3,022</u></u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
CAL HOME REHABILITATION FUND
For the Fiscal Year Ended June 30, 2012

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenues:				
Use of money and property	\$ 100	\$ 100	\$ 201	\$ 101
Program income			9,917	9,917
Total revenues	100	100	10,118	10,018
Expenditures:				
Current:				
Community development			25	(25)
Total expenditures			25	(25)
Excess of revenues over (under) expenditures	100	100	10,093	9,993
Other Financing Sources (Uses):				
Transfers out			(32,122)	(32,122)
Total other financing sources (uses)			(32,122)	(32,122)
Net change in fund balance	100	100	(22,029)	(22,129)
Fund balance, July 1, 2011	75,431	75,431	75,431	
Fund balance, June 30, 2012	\$ 75,531	\$ 75,531	\$ 53,402	\$ (22,129)

TOWN OF PARADISE
REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2012

Schedule of Funding Progress – Other Post-employment Benefits

Actuarial Valuation Date	Entry Age Normal Cost Actuarial Accrued Liability	Actuarial Value of Assets	Unfunded Liability (Excess Assets)	Funded Ratio	Annual Covered Payroll	UAAL as a % of Payroll
7/1/2010	\$ 31,318,266	\$ -	\$ 31,318,266	0.00%	\$ 5,888,935	531.8%
7/1/2011	21,286,815	50,059	21,236,756	0.24%	5,903,592	359.7%
7/1/2012	18,381,682	49,486	18,331,623	0.27%	5,645,261	324.7%

OTHER SUPPLEMENTAL INFORMATION

TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
June 30, 2012

	Special Revenue Funds			
	Cluster Septic Fund	Animal Control Shelter Fund	Gas Tax Fund	Traffic Safety Fund
ASSETS				
Cash and investments	\$ -	\$ -	\$ -	\$ 34,902
Restricted cash and investments with fiscal agent				
Accounts receivable		7,248	389,266	4,184
Due from other funds				
Advances receivable				
Loans receivable				
Total assets	<u>\$ -</u>	<u>\$ 7,248</u>	<u>\$ 389,266</u>	<u>\$ 39,086</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ -	\$ 23,271	\$ 11,633	\$ -
Accrued wages		2,362	13,686	
Due to other funds	4,339	15,202	5,116	
Deferred revenue				
Total liabilities	<u>4,339</u>	<u>40,835</u>	<u>30,435</u>	
Fund balances:				
Restricted			358,831	39,086
Unassigned	<u>(4,339)</u>	<u>(33,587)</u>		
Total fund balances (deficits)	<u>(4,339)</u>	<u>(33,587)</u>	<u>358,831</u>	<u>39,086</u>
Total liabilities and fund balances	<u>\$ -</u>	<u>\$ 7,248</u>	<u>\$ 389,266</u>	<u>\$ 39,086</u>

Special Revenue Funds				
Special Projects Fund	EDBG Repayment Fund	HUD Revolving Loan Fund	SLESF Fund	Citizen Police Fund
\$ 256,291	\$ 132,576	\$ 153,586	\$ 23,952	\$ 14,405
	3,250			
		178,235		
<u>\$ 256,291</u>	<u>\$ 135,826</u>	<u>\$ 331,821</u>	<u>\$ 23,952</u>	<u>\$ 14,405</u>
\$ -	\$ -	\$ -	\$ -	\$ -
	6,901			
		178,236		
	6,901	178,236		
256,291	128,925	153,585	23,952	14,405
256,291	128,925	153,585	23,952	14,405
<u>\$ 256,291</u>	<u>\$ 135,826</u>	<u>\$ 331,821</u>	<u>\$ 23,952</u>	<u>\$ 14,405</u>

(Continued)

TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
June 30, 2012
(CONTINUED)

	Special Revenue Funds			
	Traffic Congestion Relief Fund	CMAQ Fund	Asset Seizure Fund	Traffic Signal Fund
ASSETS				
Cash and investments	\$ -	\$ 1,364	\$ 4,908	\$ -
Restricted cash and investments with fiscal agent				
Accounts receivable		61,386		
Due from other funds				
Advances receivable				
Loans receivable				
Total assets	<u>\$ -</u>	<u>\$ 62,750</u>	<u>\$ 4,908</u>	<u>\$ -</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Accrued wages				
Due to other funds		62,750		
Deferred revenue				
Total liabilities		<u>62,750</u>		
Fund balances:				
Restricted			4,908	
Unassigned				
Total fund balances (deficits)			<u>4,908</u>	
Total liabilities and fund balances	<u>\$ -</u>	<u>\$ 62,750</u>	<u>\$ 4,908</u>	<u>\$ -</u>

Special Revenue Funds				
Memorial Trail Fund	School Resource Officer Fund	CalHome Grant Fund	95 Impact Signalization Fund	95 Impact PDFC Fund
\$ -	\$ -	\$ -	\$ 65,971	\$ 34,371
	23,503			
<u>\$ -</u>	<u>\$ 23,503</u>	<u>\$ -</u>	<u>\$ 65,971</u>	<u>\$ 34,371</u>
\$ -	\$ -	\$ -	\$ -	\$ -
	23,503			
	23,503			
			65,971	34,371
			65,971	34,371
<u>\$ -</u>	<u>\$ 23,503</u>	<u>\$ -</u>	<u>\$ 65,971</u>	<u>\$ 34,371</u>

(Continued)

TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
June 30, 2012
(CONTINUED)

	Special Revenue Funds			Building Safety and Waste Water Services Fund
	95 Impact FDFC Fund	CDBG Fund	95 Impact Road Fund	
ASSETS				
Cash and investments	\$ 10,091	\$ -	\$ 629,236	\$ -
Restricted cash and investments with fiscal agent				
Accounts receivable		78,514		38,487
Due from other funds				
Advances receivable				131,714
Loans receivable				
Total assets	<u>\$ 10,091</u>	<u>\$ 78,514</u>	<u>\$ 629,236</u>	<u>\$ 170,201</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ -	\$ 10,396	\$ -	\$ -
Accrued wages				11,739
Due to other funds		68,118		122,258
Deferred revenue				
Total liabilities		<u>78,514</u>		<u>133,997</u>
Fund balances:				
Restricted	10,091		629,236	36,204
Unassigned				
Total fund balances (deficits)	<u>10,091</u>		<u>629,236</u>	<u>36,204</u>
Total liabilities and fund balances	<u>\$ 10,091</u>	<u>\$ 78,514</u>	<u>\$ 629,236</u>	<u>\$ 170,201</u>

Special Revenue Funds					
Low/ Moderate Income Housing Fund	Successor Low/Moderate Income Housing Fund	Abandoned Vehicle Fund	95 Impact Drainage Fund	AVOID Fund	First Time Home Buyer Fund
\$ -	\$ -	\$ 32,045	\$ 386,791	\$ -	\$ -
		5,049	184,588	12,285	85,200
	409,531				
<u>\$ -</u>	<u>\$ 409,531</u>	<u>\$ 37,094</u>	<u>\$ 571,379</u>	<u>\$ 12,285</u>	<u>\$ 85,200</u>
\$ -	\$ -	\$ 10	\$ -	\$ 4,968	\$ -
	409,531			7,317	85,200
	409,531	10		12,285	85,200
		37,084	571,379		
		37,084	571,379		
<u>\$ -</u>	<u>\$ 409,531</u>	<u>\$ 37,094</u>	<u>\$ 571,379</u>	<u>\$ 12,285</u>	<u>\$ 85,200</u>

(Continued)

TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
June 30, 2012
(CONTINUED)

	Special Revenue Funds			
	Traffic Safety - DUI Impound Fees Fund	General Plan Fee Fund	Local Transportation Fund	Safe Route to School Fund
ASSETS				
Cash and investments	\$ 36,888	\$ 104,475	\$ 15,366	\$ -
Restricted cash and investments with fiscal agent				
Accounts receivable			113,452	7,756
Due from other funds			1,023,137	
Advances receivable				
Loans receivable				
Total assets	<u>\$ 36,888</u>	<u>\$ 104,475</u>	<u>\$ 1,151,955</u>	<u>\$ 7,756</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ -	\$ -	\$ 1,873	\$ 180
Accrued wages			409	
Due to other funds				7,576
Deferred revenue				
Total liabilities			<u>2,282</u>	<u>7,756</u>
Fund balances:				
Restricted	36,888	104,475	1,149,673	
Unassigned				
Total fund balances (deficits)	<u>36,888</u>	<u>104,475</u>	<u>1,149,673</u>	
Total liabilities and fund balances	<u>\$ 36,888</u>	<u>\$ 104,475</u>	<u>\$ 1,151,955</u>	<u>\$ 7,756</u>

Special Revenue Funds			Capital Projects Funds		
CalGRIP Fund	Energy Efficiency Conservation Fund	Redevelopment Agency Fund	Capital Improvement Fund	Transportation Capital Projects Fund	Capital Leases Fund
\$ -	\$ -	\$ -	\$ 36,913	\$ 394,640	\$ -
17,654	75,573				3,143
<u>\$ 17,654</u>	<u>\$ 75,573</u>	<u>\$ -</u>	<u>\$ 36,913</u>	<u>\$ 394,640</u>	<u>\$ 3,143</u>
\$ 9,425	\$ 66,712	\$ -	\$ 36,913	\$ -	\$ -
8,229	8,861				4,668
<u>17,654</u>	<u>75,573</u>		<u>36,913</u>		<u>4,668</u>
				394,640	(1,525)
				394,640	(1,525)
<u>\$ 17,654</u>	<u>\$ 75,573</u>	<u>\$ -</u>	<u>\$ 36,913</u>	<u>\$ 394,640</u>	<u>\$ 3,143</u>

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TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
June 30, 2012
(CONTINUED)

	Debt Service Fund	
	Wastewater Design Assessment District Fund	Totals
ASSETS		
Cash and investments	\$ 6,298	\$ 2,375,069
Restricted cash and investments with fiscal agent		3,143
Accounts receivable		922,807
Due from other funds		1,207,725
Advances receivable		131,714
Loans receivable		587,766
	<u>\$ 6,298</u>	<u>\$ 5,228,224</u>
Total assets		
	<u>\$ 6,298</u>	<u>\$ 5,228,224</u>
LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ -	\$ 165,381
Accrued wages		35,097
Due to other funds		423,137
Deferred revenue		587,767
	<u></u>	<u>1,211,382</u>
Total liabilities		
	<u></u>	<u>1,211,382</u>
Fund balances:		
Restricted	6,298	4,056,293
Unassigned		(39,451)
	<u>6,298</u>	<u>4,016,842</u>
Total fund balances (deficits)		
	<u>6,298</u>	<u>4,016,842</u>
Total liabilities and fund balances	<u>\$ 6,298</u>	<u>\$ 5,228,224</u>

TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2012

	Special Revenue Funds			
	Cluster Septic Fund	Animal Control Shelter Fund	Gas Tax Fund	Traffic Safety Fund
Revenues:				
Taxes and assessments	\$ -	\$ 131,081	\$ -	\$ -
Licenses, permits, and impact fees		38,920		
Fines and forfeitures		1,650		30,068
Use of money and property			8	131
Intergovernmental revenues			1,103,797	
Charges for services		2,820	311	
Program income				
Other revenues			8,069	
Total revenues		174,471	1,112,185	30,199
Expenditures:				
Current:				
General government				
Community development				
Public safety		162,166		
Public works				
Streets			761,192	
Capital outlay			2,768	
Debt service:				
Principal		192	37,964	
Interest and fiscal charges				
Total expenditures		162,358	801,924	
Excess of revenues over (under) expenditures		12,113	310,261	30,199
Other Financing Sources (Uses):				
Proceeds from the issuance of debt				
Transfers in			63,867	
Transfers out		(23,394)	(102,124)	(26,000)
Total other financing sources (uses)		(23,394)	(38,257)	(26,000)
Net change in fund balances before extraordinary items		(11,281)	272,004	4,199
Extraordinary Item				
Gain (loss) on transfer of assets and liabilities to RDA successor trust funds				
Net change in fund balances (deficits)		(11,281)	272,004	4,199
Fund balances (deficits) - July 1, 2011	(4,339)	(22,306)	86,827	34,887
Fund balances (deficits) - June 30, 2012	\$ (4,339)	\$ (33,587)	\$ 358,831	\$ 39,086

Special Revenue Funds				
Special Projects Fund	EDBG Repayment Fund	HUD Revolving Loan Fund	SLESF Fund	Citizen Police Fund
\$ -	\$ -	\$ -	\$ -	\$ -
				4
	513	573	90	54
			119,634	
		5,847		
	180			5,686
	693	6,420	119,724	5,744
9,614	119,253	3,563		1,742
			59,787	
9,614	119,253	3,563	59,787	1,742
(9,614)	(118,560)	2,857	59,937	4,002
	122,380			
	(24,444)		(45,000)	
	97,936		(45,000)	
(9,614)	(20,624)	2,857	14,937	4,002
(9,614)	(20,624)	2,857	14,937	4,002
265,905	149,549	150,728	9,015	10,403
\$ 256,291	\$ 128,925	\$ 153,585	\$ 23,952	\$ 14,405

(Continued)

TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2012
(CONTINUED)

	Special Revenue Funds			
	Traffic Congestion Relief Fund	CMAQ Fund	Asset Seizure Fund	Traffic Signal Fund
Revenues:				
Taxes and assessments	\$ -	\$ -	\$ -	\$ -
Licenses, permits, and impact fees				
Fines and forfeitures				
Use of money and property			18	7
Intergovernmental revenues		465,097		
Charges for services			2,218	
Program income				
Other revenues				
Total revenues		465,097	2,236	7
Expenditures:				
Current:				
General government				
Community development				
Public safety				
Public works				
Streets				
Capital outlay				
Debt service:				
Principal				
Interest and fiscal charges				
Total expenditures				
Excess of revenues over (under) expenditures		465,097	2,236	7
Other Financing Sources (Uses):				
Proceeds from the issuance of debt				
Transfers in				9,668
Transfers out	(49,960)	(465,097)		(9,675)
Total other financing sources (uses)	(49,960)	(465,097)		(7)
Net change in fund balances before extraordinary items	(49,960)		2,236	
Extraordinary Item				
Gain (loss) on transfer of assets and liabilities to RDA successor trust funds				
Net change in fund balances (deficits)	(49,960)		2,236	
Fund balances (deficits) - July 1, 2011	49,960		2,672	
Fund balances (deficits) - June 30, 2012	\$ -	\$ -	\$ 4,908	\$ -

Special Revenue Funds				
Memorial Trail Fund	School Resource Officer Fund	CalHome Grant Fund	95 Impact Signalization Fund	95 Impact PDFC Fund
\$ -	\$ -	\$ -	\$ -	\$ -
			913	1,822
			248	129
	94,013	225,000		
	94,013	225,000	1,161	1,951
		242,424		
	94,013			
	94,013	242,424		
		(17,424)	1,161	1,951
(2,226)		(30,362)		
(2,226)		(30,362)		
(2,226)		(47,786)	1,161	1,951
(2,226)		(47,786)	1,161	1,951
2,226		47,786	64,810	32,420
\$ -	\$ -	\$ -	\$ 65,971	\$ 34,371

(Continued)

TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2012
(CONTINUED)

	Special Revenue Funds			Building Safety and Waste Water Services Fund
	95 Impact FDFC Fund	CDBG Fund	95 Impact Road Fund	
Revenues:				
Taxes and assessments	\$ -	\$ -	\$ -	\$ -
Licenses, permits, and impact fees	1,498		10,646	713,176
Fines and forfeitures				8,666
Use of money and property	38		2,363	8,123
Intergovernmental revenues		181,149		
Charges for services				
Program income				
Other revenues				
Total revenues	1,536	181,149	13,009	729,965
Expenditures:				
Current:				
General government				
Community development		173,528		
Public safety				
Public works				552,696
Streets				
Capital outlay				
Debt service:				
Principal				52,425
Interest and fiscal charges				
Total expenditures		173,528		605,121
Excess of revenues over (under) expenditures	1,536	7,621	13,009	124,844
Other Financing Sources (Uses):				
Proceeds from the issuance of debt				
Transfers in				
Transfers out		(7,621)	(27,212)	(88,640)
Total other financing sources (uses)		(7,621)	(27,212)	(88,640)
Net change in fund balances before extraordinary items	1,536		(14,203)	36,204
Extraordinary Item				
Gain (loss) on transfer of assets and liabilities to RDA successor trust funds				
Net change in fund balances (deficits)	1,536		(14,203)	36,204
Fund balances (deficits) - July 1, 2011	8,555		643,439	
Fund balances (deficits) - June 30, 2012	\$ 10,091	\$ -	\$ 629,236	\$ 36,204

Special Revenue Funds					
Low/ Moderate Income Housing Fund	Successor Low/Moderate Income Housing Fund	Abandoned Vehicle Fund	95 Impact Drainage Fund	AVOID Fund	First Time Home Buyer Fund
\$ 56,811	\$ -	\$ -	\$ - 8,848	\$ -	\$ -
5		203 26,872	2,151	66,350	675,641
8,503 79					
65,398		27,075	10,999	66,350	675,641
487		1,374		66,350	634,845
32,653					
33,140		1,374		66,350	634,845
32,258		25,701	10,999		40,796
		(3,795)	(82,764)		(40,796)
		(3,795)	(82,764)		(40,796)
32,258		21,906	(71,765)		
(92,753)					
(60,495)		21,906	(71,765)		
60,495		15,178	643,144		
\$ -	\$ -	\$ 37,084	\$ 571,379	\$ -	\$ -

(Continued)

TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2012
(CONTINUED)

	Special Revenue Funds			
	Traffic Safety - DUI Impound Fees Fund	General Plan Fee Fund	Local Transportation Fund	Safe Route to School Fund
Revenues:				
Taxes and assessments	\$ -	\$ -	\$ -	\$ -
Licenses, permits, and impact fees				
Fines and forfeitures				
Use of money and property	139	392	3,900	
Intergovernmental revenues			819,715	23,507
Charges for services	11,583	29,555		
Program income				
Other revenues			29,318	
Total revenues	11,722	29,947	852,933	23,507
Expenditures:				
Current:				
General government				
Community development				
Public safety				23,507
Public works				
Streets			852,692	
Capital outlay				
Debt service:				
Principal				
Interest and fiscal charges				
Total expenditures			852,692	23,507
Excess of revenues over (under) expenditures	11,722	29,947	241	
Other Financing Sources (Uses):				
Proceeds from the issuance of debt				
Transfers in				
Transfers out			(2,557)	
Total other financing sources (uses)			(2,557)	
Net change in fund balances before extraordinary items	11,722	29,947	(2,316)	
Extraordinary Item				
Gain (loss) on transfer of assets and liabilities to RDA successor trust funds				
Net change in fund balances (deficits)	11,722	29,947	(2,316)	
Fund balances (deficits) - July 1, 2011	25,166	74,528	1,151,989	
Fund balances (deficits) - June 30, 2012	\$ 36,888	\$ 104,475	\$ 1,149,673	\$ -

Special Revenue Funds			Capital Projects Funds		
CalGRIP Fund	Energy Efficiency Conservation Fund	Redevelopment Agency Fund	Capital Improvement Fund	Transportation Capital Projects Fund	Capital Leases Fund
\$ -	\$ -	\$ 169,952	\$ -	\$ -	\$ -
		70		1,482	76
39,229	75,573				
		3,763			
		387			
39,229	75,573	174,172		1,482	76
	69,645	8,513			3,717
39,229					
			494,383		51,750
		15,232			
		164,204			
39,229	69,645	187,949	494,383		55,467
	5,928	(13,777)	(494,383)	1,482	(55,391)
			494,383		41,000
	(5,928)			(50)	
	(5,928)		494,383	(50)	41,000
		(13,777)		1,432	(14,391)
		1,526,453			
		1,512,676		1,432	(14,391)
		(1,512,676)		393,208	12,866
\$ -	\$ -	\$ -	\$ -	\$ 394,640	\$ (1,525)

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TOWN OF PARADISE
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2012
(CONTINUED)

	Debt Service Fund	
	Wastewater Design Assessment District Fund	Totals
Revenues:		
Taxes and assessments	\$ -	\$ 357,844
Licenses, permits, and impact fees		775,827
Fines and forfeitures		40,384
Use of money and property		20,713
Intergovernmental revenues		3,915,577
Charges for services		46,487
Program income		18,113
Other revenues		43,719
Total revenues		5,218,664
Expenditures:		
Current:		
General government		3,717
Community development		1,261,872
Public safety		388,381
Public works		552,696
Streets		1,613,884
Capital outlay		548,901
Debt service:		
Principal		165,600
Interest and fiscal charges		196,857
Total expenditures		4,731,908
Excess of revenues over (under) expenditures		486,756
Other Financing Sources (Uses):		
Proceeds from the issuance of debt		41,000
Transfers in		690,298
Transfers out		(1,037,645)
Total other financing sources (uses)		(306,347)
Net change in fund balances before extraordinary items		180,409
Extraordinary Item		
Gain (loss) on transfer of assets and liabilities to RDA successor trust funds		1,433,700
Net change in fund balances (deficits)		1,614,109
Fund balances (deficits) - July 1, 2011	6,298	2,402,733
Fund balances (deficits) - June 30, 2012	\$ 6,298	\$ 4,016,842

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
ANIMAL CONTROL SHELTER FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Taxes and assessments	\$ 131,075	\$ 131,081	\$ 6
Licenses, permits, and impact fees	42,008	38,920	(3,088)
Fines and forfeitures	1,700	1,650	(50)
Charges for services	2,000	2,820	820
	<u>176,783</u>	<u>174,471</u>	<u>(2,312)</u>
Expenditures:			
Current:			
Public safety	172,997	162,166	10,831
Debt service:			
Principal	192	192	
	<u>173,189</u>	<u>162,358</u>	<u>10,831</u>
Total expenditures			
	<u>173,189</u>	<u>162,358</u>	<u>10,831</u>
Excess of revenues over (under) expenditures	<u>3,594</u>	<u>12,113</u>	<u>8,519</u>
Other Financing Sources (Uses):			
Transfers in	21,585		(21,585)
Transfers out	(25,179)	(23,394)	1,785
	<u>(3,594)</u>	<u>(23,394)</u>	<u>(19,800)</u>
Total other financing sources (uses)			
	<u>(3,594)</u>	<u>(23,394)</u>	<u>(19,800)</u>
Net change in fund balance		(11,281)	(11,281)
Fund balance (deficit), July 1, 2011	<u>(22,306)</u>	<u>(22,306)</u>	
Fund balance (deficit), June 30, 2012	<u>\$ (22,306)</u>	<u>\$ (33,587)</u>	<u>\$ (11,281)</u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GAS TAX FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ -	\$ 8	\$ 8
Charges for service	75	311	236
Intergovernmental revenues	1,003,787	1,103,797	100,010
Other revenues	524	8,069	7,545
	<u>1,004,386</u>	<u>1,112,185</u>	<u>107,799</u>
Expenditures:			
Current:			
Streets	1,045,122	761,192	283,930
Capital outlay	34,950	2,768	32,182
Debt service:			
Principal	37,963	37,964	(1)
	<u>1,118,035</u>	<u>801,924</u>	<u>316,111</u>
Excess of revenues over (under) expenditures	<u>(113,649)</u>	<u>310,261</u>	<u>423,910</u>
Other Financing Sources (Uses):			
Transfers in	256,792	63,867	(192,925)
Transfers out	(101,782)	(102,124)	(342)
	<u>155,010</u>	<u>(38,257)</u>	<u>(193,267)</u>
Net change in fund balance	41,361	272,004	230,643
Fund balance, July 1, 2011	<u>86,827</u>	<u>86,827</u>	
Fund balance, June 30, 2012	<u>\$ 128,188</u>	<u>\$ 358,831</u>	<u>\$ 230,643</u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
TRAFFIC SAFETY FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Fines and forfeitures	\$ 28,000	\$ 30,068	\$ 2,068
Use of money and property	84	131	47
	<u>28,084</u>	<u>30,199</u>	<u>2,115</u>
Total revenues	<u>28,084</u>	<u>30,199</u>	<u>2,115</u>
Other Financing Sources (Uses):			
Transfers out	(26,000)	(26,000)	
	<u>(26,000)</u>	<u>(26,000)</u>	
Total other financing sources (uses)	<u>(26,000)</u>	<u>(26,000)</u>	
Net change in fund balance	2,084	4,199	2,115
Fund balance, July 1, 2011	<u>34,887</u>	<u>34,887</u>	
Fund balance, June 30, 2012	<u>\$ 36,971</u>	<u>\$ 39,086</u>	<u>\$ 2,115</u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
SPECIAL PROJECTS FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Other revenues	\$ 125,000	\$ -	\$ (125,000)
Total revenues	<u>125,000</u>		<u>(125,000)</u>
Expenditures:			
Current:			
Community development	<u>250,000</u>	<u>9,614</u>	<u>240,386</u>
Total expenditures	<u>250,000</u>	<u>9,614</u>	<u>240,386</u>
Net change in fund balance	(125,000)	(9,614)	115,386
Fund balance, July 1, 2011	<u>265,905</u>	<u>265,905</u>	
Fund balance, June 30, 2012	<u><u>\$ 140,905</u></u>	<u><u>\$ 256,291</u></u>	<u><u>\$ 115,386</u></u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
EDBG REPAYMENT FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ 200	\$ 513	\$ 313
Other revenue		180	180
Total revenues	200	693	493
Expenditures:			
Current:			
Community development	70,965	119,253	(48,288)
Total expenditures	70,965	119,253	(48,288)
Excess of revenues over (under) expenditures	(70,765)	(118,560)	(47,795)
Other Financing Sources (Uses):			
Transfers in	128,454	122,380	(6,074)
Transfers out	(24,542)	(24,444)	98
Total other financing sources (uses)	103,912	97,936	(5,976)
Net change in fund balance	33,147	(20,624)	(53,771)
Fund balance, July 1, 2011	149,549	149,549	
Fund balance, June 30, 2012	\$ 182,696	\$ 128,925	\$ (53,771)

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
HUD REVOLVING LOAN FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Program income	\$ 6,600	\$ 5,847	\$ (753)
Use of money and property	100	573	473
	<u>6,700</u>	<u>6,420</u>	<u>(280)</u>
Expenditures:			
Current:			
Community development	130,000	3,563	126,437
	<u>130,000</u>	<u>3,563</u>	<u>126,437</u>
Net change in fund balance	(123,300)	2,857	126,157
Fund balance, July 1, 2011	150,728	150,728	
Fund balance, June 30, 2012	<u>\$ 27,428</u>	<u>\$ 153,585</u>	<u>\$ 126,157</u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
SLESF FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ 10	\$ 90	\$ 80
Intergovernmental revenues	100,000	119,634	19,634
	<u>100,010</u>	<u>119,724</u>	<u>19,714</u>
Expenditures:			
Debt service:			
Principal	59,718	59,787	(69)
	<u>59,718</u>	<u>59,787</u>	<u>(69)</u>
Excess of revenues over (under) expenditures	40,292	59,937	19,645
Other Financing Sources (Uses):			
Transfers out	(45,000)	(45,000)	
	<u>(45,000)</u>	<u>(45,000)</u>	
Net change in fund balance	(4,708)	14,937	19,645
Fund balance, July 1, 2011	9,015	9,015	
Fund balance, June 30, 2012	<u>\$ 4,307</u>	<u>\$ 23,952</u>	<u>\$ 19,645</u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
CITIZEN POLICE FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Licenses, permits, and impact fees	\$ -	\$ 4	\$ 4
Use of money and property	27	54	27
Other revenues	5,000	5,686	686
	<u>5,027</u>	<u>5,744</u>	<u>717</u>
Total revenues			
Expenditures:			
Current:			
Public safety	300	1,742	(1,442)
	<u>300</u>	<u>1,742</u>	<u>(1,442)</u>
Total expenditures			
	<u>300</u>	<u>1,742</u>	<u>(1,442)</u>
Net change in fund balance	4,727	4,002	(725)
Fund balance, July 1, 2011	10,403	10,403	
	<u>10,403</u>	<u>10,403</u>	
Fund balance, June 30, 2012	\$ 15,130	\$ 14,405	\$ (725)
	<u>\$ 15,130</u>	<u>\$ 14,405</u>	<u>\$ (725)</u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
TRAFFIC CONGESTION RELIEF FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Other Financing Sources (Uses):			
Transfers out	\$ (55,367)	\$ (49,960)	\$ 5,407
Total other financing sources (uses)	(55,367)	(49,960)	5,407
Net change in fund balance	(55,367)	(49,960)	5,407
Fund balance, July 1, 2011	49,960	49,960	
Fund balance, June 30, 2012	<u>\$ (5,407)</u>	<u>\$ -</u>	<u>\$ 5,407</u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
CMAQ FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Intergovernmental revenues	\$ 556,936	\$ 465,097	\$ (91,839)
Total revenues	<u>556,936</u>	<u>465,097</u>	<u>(91,839)</u>
Other Financing Sources (Uses):			
Transfers out	<u>(556,936)</u>	<u>(465,097)</u>	<u>91,839</u>
Total other financing sources (uses)	<u>(556,936)</u>	<u>(465,097)</u>	<u>91,839</u>
Net change in fund balance			
Fund balance, July 1, 2011	<u> </u>	<u> </u>	<u> </u>
Fund balance, June 30, 2012	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
ASSET SEIZURE FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ 7	\$ 18	\$ 11
Charges for services		2,218	2,218
Total revenues	7	2,236	2,229
Net change in fund balance	7	2,236	2,229
Fund balance, July 1, 2011	2,672	2,672	
Fund balance, June 30, 2012	\$ 2,679	\$ 4,908	\$ 2,229

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
TRAFFIC SIGNAL FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ -	\$ 7	\$ 7
Total revenues		7	7
Other Financing Sources (Uses):			
Transfers in		9,668	9,668
Transfers out	(8,189)	(9,675)	(1,486)
Total other financing sources (uses)	(8,189)	(7)	8,182
Net change in fund balance	(8,189)		8,189
Fund balance, July 1, 2011			
Fund balance, June 30, 2012	\$ (8,189)	\$ -	\$ 8,189

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
MEMORIAL TRAIL FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Other Financing Sources (Uses):			
Transfers out	\$ (2,226)	\$ (2,226)	\$ -
Total other financing sources (uses)	(2,226)	(2,226)	
Net change in fund balance	(2,226)	(2,226)	
Fund balance, July 1, 2011	2,226	2,226	
Fund balance, June 30, 2012	\$ -	\$ -	\$ -

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
SCHOOL RESOURCE OFFICER FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Intergovernmental revenues	\$ 100,895	\$ 94,013	\$ (6,882)
Total revenues	<u>100,895</u>	<u>94,013</u>	<u>(6,882)</u>
Expenditures:			
Current:			
Public safety	<u>94,013</u>	<u>94,013</u>	
Total expenditures	<u>94,013</u>	<u>94,013</u>	
Net change in fund balance	6,882		(6,882)
Fund balance, July 1, 2011			
Fund balance, June 30, 2012	<u><u>\$ 6,882</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (6,882)</u></u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
CALHOME GRANT FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Intergovernmental revenues	\$ 225,000	\$ 225,000	\$ -
Total revenues	<u>225,000</u>	<u>225,000</u>	
Expenditures:			
Current:			
Community development	<u>241,331</u>	<u>242,424</u>	<u>(1,093)</u>
Total expenditures	<u>241,331</u>	<u>242,424</u>	<u>(1,093)</u>
Excess of revenues over (under) expenditures	<u>(16,331)</u>	<u>(17,424)</u>	<u>(1,093)</u>
Other Financing Sources (Uses):			
Transfers out	<u>(31,455)</u>	<u>(30,362)</u>	<u>1,093</u>
Total other financing sources (uses)	<u>(31,455)</u>	<u>(30,362)</u>	<u>1,093</u>
Net change in fund balance	<u>(47,786)</u>	<u>(47,786)</u>	
Fund balance, July 1, 2011	<u>47,786</u>	<u>47,786</u>	
Fund balance, June 30, 2012	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
95 IMPACT SIGNALIZATION FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Licenses, permits, and impact fees	\$ 1,000	\$ 913	\$ (87)
Use of money and property	170	248	78
Total revenues	1,170	1,161	(9)
Net change in fund balance	1,170	1,161	(9)
Fund balance, July 1, 2011	64,810	64,810	
Fund balance, June 30, 2012	\$ 65,980	\$ 65,971	\$ (9)

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
95 IMPACT PDFC FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Licenses, permits, and impact fees	\$ 1,900	\$ 1,822	\$ (78)
Use of money and property	84	129	45
 Total revenues	 1,984	 1,951	 (33)
 Net change in fund balance	 1,984	 1,951	 (33)
 Fund balance, July 1, 2011	 32,420	 32,420	
 Fund balance, June 30, 2012	 \$ 34,404	 \$ 34,371	 \$ (33)

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
95 IMPACT FDFC FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Licenses, permits, and impact fees	\$ 1,600	\$ 1,498	\$ (102)
Use of money and property	70	38	(32)
	<u>1,670</u>	<u>1,536</u>	<u>(134)</u>
Total revenues	1,670	1,536	(134)
Net change in fund balance	1,670	1,536	(134)
Fund balance, July 1, 2011	<u>8,555</u>	<u>8,555</u>	
Fund balance, June 30, 2012	<u><u>\$ 10,225</u></u>	<u><u>\$ 10,091</u></u>	<u><u>\$ (134)</u></u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
CDBG FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Intergovernmental revenues	\$ 542,555	\$ 181,149	\$ (361,406)
Total revenues	542,555	181,149	(361,406)
Expenditures:			
Current:			
Community development	264,464	173,528	90,936
Capital outlay	270,470		270,470
Total expenditures	534,934	173,528	361,406
Excess of revenues over (under) expenditures	7,621	7,621	
Other Financing Sources (Uses):			
Transfers out	(7,621)	(7,621)	
Total other financing sources (uses)	(7,621)	(7,621)	
Net change in fund balance			
Fund balance, July 1, 2011			
Fund balance, June 30, 2012	\$ -	\$ -	\$ -

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
95 IMPACT ROAD FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Licenses, permits, and impact fees	\$ 13,000	\$ 10,646	\$ (2,354)
Use of money and property	1,698	2,363	665
Total revenues	14,698	13,009	(1,689)
Other Financing Sources (Uses):			
Transfers out	(434,877)	(27,212)	407,665
Total other financing sources (uses)	(434,877)	(27,212)	407,665
Net change in fund balance	(420,179)	(14,203)	405,976
Fund balance, July 1, 2011	643,439	643,439	
Fund balance, June 30, 2012	\$ 223,260	\$ 629,236	\$ 405,976

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
BUILDING SAFETY & WASTE WATER SERVICES FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Licenses, permits, and impact fees	\$ 693,504	\$ 713,176	\$ 19,672
Fines and forfeitures	5,900	8,666	2,766
Use of money and property	5,792	8,123	2,331
	<u>705,196</u>	<u>729,965</u>	<u>24,769</u>
Total revenues			
Expenditures:			
Current:			
Public works	553,709	552,696	1,013
Debt service:			
Principal	51,977	52,425	(448)
	<u>605,686</u>	<u>605,121</u>	<u>565</u>
Total expenditures			
Excess of revenues over (under) expenditures	99,510	124,844	25,334
Other Financing Sources (Uses):			
Transfers out	(99,260)	(88,640)	10,620
	<u>(99,260)</u>	<u>(88,640)</u>	<u>10,620</u>
Total other financing sources (uses)			
Net change in fund balance	250	36,204	35,954
Fund balance, July 1, 2011			
Fund balance, June 30, 2012	<u>\$ 250</u>	<u>\$ 36,204</u>	<u>\$ 35,954</u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
LOW/MODERATE INCOME HOUSING FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Taxes and assessments	\$ 99,548	\$ 56,811	\$ (42,737)
Use of money and property	172	5	(167)
Program income		8,503	8,503
Other income		79	79
	<hr/>	<hr/>	<hr/>
Total revenues	99,720	65,398	(34,322)
	<hr/>	<hr/>	<hr/>
Expenditures:			
Current:			
Community development	105	487	(382)
Debt service:			
Interest and fiscal charges	65,306	32,653	32,653
	<hr/>	<hr/>	<hr/>
Total expenditures	65,411	33,140	32,271
	<hr/>	<hr/>	<hr/>
Excess of revenues over (under) expenditures	34,309	32,258	(2,051)
	<hr/>	<hr/>	<hr/>
Other Financing Sources (Uses):			
Transfers out	(560)		560
	<hr/>	<hr/>	<hr/>
Total other financing sources (uses)	(560)		560
	<hr/>	<hr/>	<hr/>
Net change in fund balances before extraordinary Items	33,749	32,258	(1,491)
Extraordinary Item			
Gain (loss) on transfer of assets and liabilities to RDA successor trust funds		(92,753)	(92,753)
		<hr/>	<hr/>
Fund balance, July 1, 2011	60,495	60,495	
	<hr/>	<hr/>	<hr/>
Fund balance, June 30, 2012	\$ 94,244	\$ -	\$ (94,244)
	<hr/>	<hr/>	<hr/>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
ABANDONED VEHICLE FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Intergovernmental revenues	\$ 10,000	\$ 26,872	\$ 16,872
Use of money and property	12	203	191
Total revenues	<u>10,012</u>	<u>27,075</u>	<u>17,063</u>
Expenditures:			
Current:			
Public safety	<u>7,327</u>	<u>1,374</u>	<u>5,953</u>
Total expenditures	<u>7,327</u>	<u>1,374</u>	<u>5,953</u>
Excess of revenues over (under) expenditures	<u>2,685</u>	<u>25,701</u>	<u>23,016</u>
Other Financing Sources (Uses):			
Transfers out	<u>(7,955)</u>	<u>(3,795)</u>	<u>4,160</u>
Total other financing sources (uses)	<u>(7,955)</u>	<u>(3,795)</u>	<u>4,160</u>
Net change in fund balance	(5,270)	21,906	27,176
Fund balance, July 1, 2011	<u>15,178</u>	<u>15,178</u>	
Fund balance, June 30, 2012	<u><u>\$ 9,908</u></u>	<u><u>\$ 37,084</u></u>	<u><u>\$ 27,176</u></u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
95 IMPACT DRAINAGE FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Licenses, permits, and impact fees	\$ 39,000	\$ 8,848	\$ (30,152)
Use of money and property	1,630	2,151	521
Total revenues	40,630	10,999	(29,631)
Other Financing Sources (Uses):			
Transfers out	(71,696)	(82,764)	(11,068)
Total other financing sources (uses)	(71,696)	(82,764)	(11,068)
Net change in fund balance	(31,066)	(71,765)	(40,699)
Fund balance, July 1, 2011	643,144	643,144	
Fund balance, June 30, 2012	\$ 612,078	\$ 571,379	\$ (40,699)

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
AVOID FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Intergovernmental revenues	\$ 78,000	\$ 66,350	\$ (11,650)
Total revenues	78,000	66,350	(11,650)
Expenditures:			
Current:			
Public safety	78,000	66,350	11,650
Total expenditures	78,000	66,350	11,650
Net change in fund balance			
Fund balance, July 1, 2011			
Fund balance, June 30, 2012	\$ -	\$ -	\$ -

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FIRST TIME HOME BUYER FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Intergovernmental revenues	\$ 460,648	\$ 675,641	\$ 214,993
Total revenues	460,648	675,641	214,993
Expenditures:			
Current:			
Community development	363,648	634,845	(271,197)
Total expenditures	363,648	634,845	(271,197)
Excess of revenues over (under) expenditures	97,000	40,796	(56,204)
Other Financing Sources (Uses):			
Transfers out	(97,000)	(40,796)	56,204
Total other financing sources (uses)	(97,000)	(40,796)	56,204
Net change in fund balance			
Fund balance, July 1, 2011			
Fund balance, June 30, 2012	\$ -	\$ -	\$ -

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
TRAFFIC SAFETY - DUI IMPOUND FEES FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ 64	\$ 139	\$ 75
Charges for services	16,000	11,583	(4,417)
Total revenues	16,064	11,722	(4,342)
Expenditures:			
Current:			
Public safety	10,000		10,000
Total expenditures	10,000		10,000
Net change in fund balance	6,064	11,722	5,658
Fund balance, July 1, 2011	25,166	25,166	
Fund balance, June 30, 2012	\$ 31,230	\$ 36,888	\$ 5,658

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL PLAN FEE FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ 190	\$ 392	\$ 202
Charges for services	24,800	29,555	4,755
Total revenues	24,990	29,947	4,957
Net change in fund balance	24,990	29,947	4,957
Fund balance, July 1, 2011	74,528	74,528	
Fund balance, June 30, 2012	\$ 99,518	\$ 104,475	\$ 4,957

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
LOCAL TRANSPORTATION FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ 2,603	\$ 3,900	\$ 1,297
Intergovernmental revenues	809,136	819,715	10,579
Other revenues	29,000	29,318	318
 Total revenues	 840,739	 852,933	 12,194
Expenditures:			
Current:			
Streets	860,038	852,692	7,346
 Total expenditures	 860,038	 852,692	 7,346
 Excess of revenues over (under) expenditures	 (19,299)	 241	 19,540
Other Financing Sources (Uses):			
Transfers out	(38,601)	(2,557)	36,044
 Total other financing sources (uses)	 (38,601)	 (2,557)	 36,044
 Net change in fund balance	 (57,900)	 (2,316)	 55,584
 Fund balance, July 1, 2011	 1,151,989	 1,151,989	
 Fund balance, June 30, 2012	 \$ 1,094,089	 \$ 1,149,673	 \$ 55,584

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
SAFE ROUTE TO SCHOOL FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Intergovernmental revenues	\$ 66,000	\$ 23,507	\$ (42,493)
Total revenues	66,000	23,507	(42,493)
Expenditures:			
Current			
Public safety	66,000	23,507	42,493
Total expenditures	66,000	23,507	42,493
Net change in fund balance			
Fund balance, July 1, 2011			
Fund balance, June 30, 2012	\$ -	\$ -	\$ -

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
REDEVELOPMENT AGENCY FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Taxes and assessments	\$ 298,643	\$ 169,952	\$ (128,691)
Use of money and property	125	70	(55)
Program income		3,763	3,763
Other revenues	320	387	67
	<u>299,088</u>	<u>174,172</u>	<u>(124,916)</u>
Expenditures:			
Current			
Community development	6,128	8,513	(2,385)
Debt service:			
Principal	26,399	15,232	11,167
Interest and fiscal charges	323,469	164,204	159,265
	<u>355,996</u>	<u>187,949</u>	<u>168,047</u>
Net change in fund balances before extraordinary items	(56,908)	(13,777)	(43,131)
Extraordinary Item			
Gain (loss) on transfer of assets and liabilities to RDA successor trust funds		1,526,453	(1,526,453)
Fund balance, July 1, 2011	<u>(1,512,676)</u>	<u>(1,512,676)</u>	
Fund balance, June 30, 2012	<u><u>\$ (1,569,584)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (1,569,584)</u></u>

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
CAPITAL IMPROVEMENT FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Expenditures:			
Current:			
Capital outlay	\$ 25,000	\$ 494,383	\$ (469,383)
Total expenditures	25,000	494,383	(469,383)
Excess of revenues over (under) expenditures	(25,000)	(494,383)	(469,383)
Other Financing Sources:			
Transfers in	1,103,989	494,383	(609,606)
Total other financing sources	1,103,989	494,383	(609,606)
Net change in fund balance	1,078,989		(1,078,989)
Fund balance, July 1, 2011			
Fund balance, June 30, 2012	\$ 1,078,989	\$ -	\$ (1,078,989)

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
TRANSPORTATION CAPITAL PROJECTS FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ 1,026	\$ 1,482	\$ 456
Total revenues	1,026	1,482	456
Other Financing Sources (Uses):			
Transfers out	(276,425)	(50)	276,375
Total other financing sources (uses)	(276,425)	(50)	276,375
Net change in fund balance	(275,399)	1,432	276,831
Fund balance, July 1, 2011	393,208	393,208	
Fund balance, June 30, 2012	\$ 117,809	\$ 394,640	\$ 276,831

TOWN OF PARADISE
SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
CAPITAL LEASES FUND
For the Fiscal Year Ended June 30, 2012

	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:			
Use of money and property	\$ -	\$ 76	\$ 76
Total revenues		76	76
Expenditures:			
Current:			
General government		3,717	(3,717)
Capital outlay	159,176	51,750	107,426
Total expenditures	159,176	55,467	103,709
Excess of revenues over (under) expenditures	(159,176)	(55,391)	103,785
Other Financing Sources:			
Proceeds from issuance of debt		41,000	41,000
Total other financing sources		41,000	41,000
Net change in fund balance	(159,176)	(14,391)	144,785
Fund balance, July 1, 2011	12,866	12,866	
Fund balance, June 30, 2012	\$ (146,310)	\$ (1,525)	\$ 144,785

TOWN OF PARADISE
PRIVATE-PURPOSE TRUST FUNDS
COMBINING STATEMENT OF NET ASSETS
June 30, 2012

	Successor RDA Low/Mod Fund	Successor RDA Fund	RDA Debt Service Obligation Retirement Fund	Totals
Assets:				
Cash and investments	\$ 92,640	\$ -	\$ -	\$ 92,640
Restricted cash and investments with fiscal agents		372,977		372,977
Loans receivable		1,884		1,884
Deferred charges, net of accumulated amortization		161,698		161,698
Land		294,246		294,246
Total assets	92,640	830,805		923,445
Liabilities:				
Long-term debt, due within one year		6,954		6,954
Long-term debt, due in more than one year		7,662,587		7,662,587
Total liabilities		7,669,541		7,669,541
Net Assets				
Unrestricted	92,640	(6,838,736)		(6,746,096)
Total net assets (deficit)	\$ 92,640	\$ (6,838,736)	\$ -	\$ (6,746,096)

TOWN OF PARADISE
PRIVATE-PURPOSE TRUST FUNDS
COMBINING STATEMENT OF CHANGES IN NET ASSETS
For the Fiscal Year Ended June 30, 2012

	Successor RDA Low/Mod Fund	Successor RDA Fund	RDA Debt Service Obligation Retirement Fund	Totals
Additions:				
Taxes and assessments	\$ -	\$ -	\$ 171,867	\$ 171,867
Net assets received upon dissolution of redevelopment agency	92,753	(6,837,238)		(6,744,485)
Investment revenue	6	19		25
Program income		1,289		1,289
Other revenue		320		320
Interfund transfer in		171,867		171,867
Total additions	92,759	(6,663,743)	171,867	(6,399,117)
Deductions:				
Community development	119	1,954		2,073
Interest expense		173,039		173,039
Interfund transfer out			171,867	171,867
Total deductions	119	174,993	171,867	346,979
Change in net assets	92,640	(6,838,736)		(6,746,096)
Net Assets - July 1, 2011				
Net Assets (deficit) - June 30, 2012	\$ 92,640	(6,838,736)	\$ -	\$ (6,746,096)

TOWN OF PARADISE
COMBINING STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
AGENCY FUNDS
June 30, 2012

	Hydrant Maintenance Fund	Department of Justice Livescan Fees Fund	Employee Bank Fund	SMIP Fund	Police Department Seizures Fund
ASSETS					
Cash and investments	\$ -	\$ 877	\$ 137	\$ 2,361	\$ 2,484
Total Assets	<u>\$ -</u>	<u>\$ 877</u>	<u>\$ 137</u>	<u>\$ 2,361</u>	<u>\$ 2,484</u>
LIABILITIES					
Accounts payable	\$ -	\$ 877	\$ -	\$ 1,117	\$ -
Due to others			137	1,244	2,484
Total Liabilities	<u>\$ -</u>	<u>\$ 877</u>	<u>\$ 137</u>	<u>\$ 2,361</u>	<u>\$ 2,484</u>

Police Department Trading Card Fund	Chaplains- Disaster Relief Fund	Dr. Horlick Fund	Canine Protect Fund	Animal Control Fund	Police Fund
<u>\$ 1,751</u>	<u>\$ 287</u>	<u>\$ -</u>	<u>\$ 23,013</u>	<u>\$ 63,214</u>	<u>\$ 409</u>
<u><u>\$ 1,751</u></u>	<u><u>\$ 287</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 23,013</u></u>	<u><u>\$ 63,214</u></u>	<u><u>\$ 409</u></u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,304</u>	<u>\$ -</u>	<u>\$ -</u>
<u>1,751</u>	<u>287</u>		<u>15,709</u>	<u>63,214</u>	<u>409</u>
<u><u>\$ 1,751</u></u>	<u><u>\$ 287</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 23,013</u></u>	<u><u>\$ 63,214</u></u>	<u><u>\$ 409</u></u>

(Continued)

TOWN OF PARADISE
COMBINING STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
AGENCY FUNDS
June 30, 2012
(Continued)

	Police Department Fund Money Fund	Fire Fund	Special Project Donations	Total
ASSETS				
Cash and investments	\$ 8,366	\$ 6,187	\$ 314	\$ 109,400
Total Assets	<u>\$ 8,366</u>	<u>\$ 6,187</u>	<u>\$ 314</u>	<u>\$ 109,400</u>
LIABILITIES				
Accounts payable	\$ 120	\$ -	\$ 280	\$ 9,698
Due to others	<u>8,246</u>	<u>6,187</u>	<u>34</u>	<u>99,702</u>
Total Liabilities	<u>\$ 8,366</u>	<u>\$ 6,187</u>	<u>\$ 314</u>	<u>\$ 109,400</u>

TOWN OF PARADISE
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Fiscal Year Ended June 30, 2012

	Balance July 1, 2011	Additions	Deletions	Balance June 30, 2012
HYDRANT MAINTENANCE FUND				
ASSETS				
Due from others	\$ 1,218	\$ -	\$ (1,218)	\$ -
Total Assets	<u>\$ 1,218</u>	<u>\$ -</u>	<u>\$ (1,218)</u>	<u>\$ -</u>
LIABILITIES				
Accounts payable	\$ 1,218	\$ -	\$ (1,218)	\$ -
Total Liabilities	<u>\$ 1,218</u>	<u>\$ -</u>	<u>\$ (1,218)</u>	<u>\$ -</u>
DEPARTMENT OF JUSTICE LIVESCAN FEES FUND				
ASSETS				
Cash and investments	\$ 1,566	\$ -	\$ (689)	\$ 877
Due from others	103	1,754	(1,857)	
Total Assets	<u>\$ 1,669</u>	<u>\$ 1,754</u>	<u>\$ (2,546)</u>	<u>\$ 877</u>
LIABILITIES				
Accounts payable	\$ 1,669	\$ 1,754	\$ (2,546)	\$ 877
Total Liabilities	<u>\$ 1,669</u>	<u>\$ 1,754</u>	<u>\$ (2,546)</u>	<u>\$ 877</u>
EMPLOYEE BANK FUND				
ASSETS				
Cash and investments	\$ 60	\$ 77	\$ -	\$ 137
Total Assets	<u>\$ 60</u>	<u>\$ 77</u>	<u>\$ -</u>	<u>\$ 137</u>
LIABILITIES				
Due to others	\$ 60	\$ 77	\$ -	\$ 137
Total Liabilities	<u>\$ 60</u>	<u>\$ 77</u>	<u>\$ -</u>	<u>\$ 137</u>
SMIP FUND				
ASSETS				
Cash and investments	\$ 1,338	\$ 1,023	\$ -	\$ 2,361
Total Assets	<u>\$ 1,338</u>	<u>\$ 1,023</u>	<u>\$ -</u>	<u>\$ 2,361</u>
LIABILITIES				
Accounts payable	\$ 203	\$ 914	\$ -	\$ 1,117
Due to others	1,135	109		1,244
Total Liabilities	<u>\$ 1,338</u>	<u>\$ 1,023</u>	<u>\$ -</u>	<u>\$ 2,361</u>

(Continued)

TOWN OF PARADISE
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Fiscal Year Ended June 30, 2012
(Continued)

	Balance July 1, 2011	Additions	Deletions	Balance June 30, 2012
POLICE DEPARTMENT SEIZURES FUND				
ASSETS				
Cash and investments	\$ 2,006	\$ 478	\$ -	\$ 2,484
Total Assets	<u>\$ 2,006</u>	<u>\$ 478</u>	<u>\$ -</u>	<u>\$ 2,484</u>
LIABILITIES				
Due to others	\$ 2,006	\$ 478	\$ -	\$ 2,484
Total Liabilities	<u>\$ 2,006</u>	<u>\$ 478</u>	<u>\$ -</u>	<u>\$ 2,484</u>
POLICE DEPARTMENT TRADING CARD FUND				
ASSETS				
Cash and investments	\$ 1,745	\$ 6	\$ -	\$ 1,751
Total Assets	<u>\$ 1,745</u>	<u>\$ 6</u>	<u>\$ -</u>	<u>\$ 1,751</u>
LIABILITIES				
Due to others	\$ 1,745	\$ 6	\$ -	\$ 1,751
Total Liabilities	<u>\$ 1,745</u>	<u>\$ 6</u>	<u>\$ -</u>	<u>\$ 1,751</u>
CHAPLAINS-DISASTER RELIEF FUND				
ASSETS				
Cash and investments	\$ 286	\$ 1	\$ -	\$ 287
Total Assets	<u>\$ 286</u>	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 287</u>
LIABILITIES				
Due to others	\$ 286	\$ 1	\$ -	\$ 287
Total Liabilities	<u>\$ 286</u>	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 287</u>

(Continued)

TOWN OF PARADISE
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Fiscal Year Ended June 30, 2012
(Continued)

	Balance July 1, 2011	Additions	Deletions	Balance June 30, 2012
DR. HORLICK FUND				
ASSETS				
Cash and investments	\$ 21,430	\$ -	\$ (21,430)	\$ -
Total Assets	<u>\$ 21,430</u>	<u>\$ -</u>	<u>\$ (21,430)</u>	<u>\$ -</u>
LIABILITIES				
Due to others	\$ 21,430	\$ -	\$ (21,430)	\$ -
Total Liabilities	<u>\$ 21,430</u>	<u>\$ -</u>	<u>\$ (21,430)</u>	<u>\$ -</u>
CANINE PROTECT FUND				
ASSETS				
Cash and investments	\$ 27,090	\$ 7,304	\$ (11,381)	\$ 23,013
Total Assets	<u>\$ 27,090</u>	<u>\$ 7,304</u>	<u>\$ (11,381)</u>	<u>\$ 23,013</u>
LIABILITIES				
Accounts payable	\$ -	\$ 7,304	\$ -	\$ 7,304
Due to others	27,090		(11,381)	15,709
Total Liabilities	<u>\$ 27,090</u>	<u>\$ 7,304</u>	<u>\$ (11,381)</u>	<u>\$ 23,013</u>
ANIMAL CONTROL FUND				
ASSETS				
Cash and investments	\$ 77,635	\$ -	\$ (14,421)	\$ 63,214
Total Assets	<u>\$ 77,635</u>	<u>\$ -</u>	<u>\$ (14,421)</u>	<u>\$ 63,214</u>
LIABILITIES				
Due to others	\$ 77,635	\$ -	\$ (14,421)	\$ 63,214
Total Liabilities	<u>\$ 77,635</u>	<u>\$ -</u>	<u>\$ (14,421)</u>	<u>\$ 63,214</u>

(Continued)

TOWN OF PARADISE
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Fiscal Year Ended June 30, 2012
(Continued)

	Balance July 1, 2011	Additions	Deletions	Balance June 30, 2012
POLICE FUND				
ASSETS				
Cash and investments	\$ 799	\$ 409	\$ (799)	\$ 409
Total Assets	<u>\$ 799</u>	<u>\$ 409</u>	<u>\$ (799)</u>	<u>\$ 409</u>
LIABILITIES				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Due to others	<u>799</u>	<u>409</u>	<u>(799)</u>	<u>409</u>
Total Liabilities	<u>\$ 799</u>	<u>\$ 409</u>	<u>\$ (799)</u>	<u>\$ 409</u>
POLICE DEPARTMENT FOUND MONEY FUND				
ASSETS				
Cash and investments	\$ 6,531	\$ 1,835	\$ -	\$ 8,366
Total Assets	<u>\$ 6,531</u>	<u>\$ 1,835</u>	<u>\$ -</u>	<u>\$ 8,366</u>
LIABILITIES				
Accounts payable	\$ -	\$ 120	\$ -	\$ 120
Due to others	<u>6,531</u>	<u>1,715</u>	<u>-</u>	<u>8,246</u>
Total Liabilities	<u>\$ 6,531</u>	<u>\$ 1,835</u>	<u>\$ -</u>	<u>\$ 8,366</u>
FIRE FUND				
ASSETS				
Cash and investments	\$ 6,164	\$ 23	\$ -	\$ 6,187
Total Assets	<u>\$ 6,164</u>	<u>\$ 23</u>	<u>\$ -</u>	<u>\$ 6,187</u>
LIABILITIES				
Due to others	<u>\$ 6,164</u>	<u>\$ 23</u>	<u>\$ -</u>	<u>\$ 6,187</u>
Total Liabilities	<u>\$ 6,164</u>	<u>\$ 23</u>	<u>\$ -</u>	<u>\$ 6,187</u>

(Continued)

TOWN OF PARADISE
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Fiscal Year Ended June 30, 2012
(CONTINUED)

	Balance July 1, 2011	Additions	Deletions	Balance June 30, 2012
SPECIAL PROJECTS DONATIONS				
ASSETS				
Cash and investments	\$ -	\$ 314	\$ -	\$ 314
Total Assets	<u>\$ -</u>	<u>\$ 314</u>	<u>\$ -</u>	<u>\$ 314</u>
LIABILITIES				
Accounts payable	\$ -	\$ 280	\$ -	\$ 280
Due to others		34		34
Total Liabilities	<u>\$ -</u>	<u>\$ 314</u>	<u>\$ -</u>	<u>\$ 314</u>
TOTAL AGENCY FUNDS				
ASSETS				
Cash and investments	\$ 146,650	\$ 11,470	\$ (48,720)	\$ 109,400
Due from others	1,321	1,754	(3,075)	
Total Assets	<u>\$ 147,971</u>	<u>\$ 13,224</u>	<u>\$ (51,795)</u>	<u>\$ 109,400</u>
LIABILITIES				
Accounts payable	\$ 3,090	\$ 10,372	\$ (3,764)	\$ 9,698
Due to others	144,881	2,852	(48,031)	99,702
Total Liabilities	<u>\$ 147,971</u>	<u>\$ 13,224</u>	<u>\$ (51,795)</u>	<u>\$ 109,400</u>



**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item: 3(j)

Originated by: Gina S. Will, Finance Director/Town Treasurer
Reviewed by: Lauren Gill, Interim Town Manager
Subject: Leasource Financial Services, Inc. Master Lease Agreement

Council Action Requested:

Approve a Resolution of the Town Council of the Town of Paradise authorizing the execution and delivery of a lease with option to purchase, and authorizing certain actions in connection therewith; or

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

On April 9, 2013, the Town Council authorized staff to contract with Wild Rose Motors Ltd. to refurbish two existing police vehicles for \$51,687.06. Staff contacted Leasource Financial Services to arrange for the financing of this project. Leasource has quoted a five year lease with four payments of \$2,827.28 per year at 3.85%. This equates to an annual obligation of \$11,309.12.

Upon receipt of our 2011/12 audit and 2012/13 budget and subject to underwriting, Leasource will forward the lease documents for execution. Approval of the resolution will allow staff to execute the documents necessary to enter into the lease purchase agreement. In addition to the documents, title of the two police vehicles will be transferred to the lender until the repayment of the lease purchase in full.

Fiscal Impact Analysis:

This lease will have no impact on the General Fund. There is \$13,447 budgeted in 2012/13, fund 2204 State SLESF Grant (COPS Grant) for the purchase of two police vehicles. One payment of \$2,827.28 will be made this 2012/13 fiscal year from fund 2204 and \$11,309.12 will be budgeted in fund 2204 for the 2013/14 fiscal year.

TOWN OF PARADISE
RESOLUTION NO. 13-26

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE,
CALIFORNIA, AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE WITH
OPTION TO PURCHASE, AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION
THEREWITH

WHEREAS, the Town Council of the Town of Paradise has determined that a true and very real need exists to refurbish two (2) police vehicles that will be described in the Master Lease/Purchase Agreement (the "Lease") with **Leasource Financial Services, Inc.** (the "Lessor"). The Town of Paradise has determined that it is necessary, desirable and in their best interest to enter into the Lease for the purposes herein specified, and the execution and delivery are hereby approved, ratified and confirmed, and

WHEREAS, the Town of Paradise (the "Town") is a municipal corporation duly organized and existing under and pursuant to the Constitution and laws of the State of California; and

WHEREAS, the Town desires to provide for financing in the amount of \$51,687.06 for the financing of the following 2012-2013 projects (the "Property"); and

Refurbish two (2) police vehicles	\$51,687.06
VIN: SFAFP71W4YX202425	
VIN: SFAFP71W22X157511	

WHEREAS, Leasource Financial Services, Inc. (the "Corporation") has proposed a cost-effective lease purchase financing arrangement according to the useful life of the items to be purchased at a 3.85% interest rate for five years, and;

WHEREAS, the Town has determined that this lease financing arrangement is the most economical means for providing the Property to the Town.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise as follows:

SECTION 1. Lease with Option to Purchase. The Mayor, Town Manager or a designee is hereby authorized to enter into a Lease with Option to Purchase (the "Lease") with the Corporation to finance the Property and to transfer ownership to the Property as necessary to enter into the Lease, subject to approval as to form by the Town's legal counsel.

SECTION 2. Attestation. The Town Clerk or other appropriate Town officer is hereby authorized and directed to attest the signature of the Mayor or Town Manager or of such other person or persons as may have been designated by the Mayor or Town Manager, and to affix and attest the seal of the Town, as may be required or appropriate in connection with the execution and delivery of the Lease.

SECTION 3. Other Actions. The Mayor, Town Manager and other officers of the Town are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all agreements, documents and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Lease. Such actions are hereby ratified, confirmed and approved.

SECTION 4. Qualified Tax-Exempt Obligations. The Lease is hereby designated as “qualified tax-exempt obligations” within the meaning of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended the “Code). The Town together with all subordinate entities of the Town, do not reasonably expect to issue during the calendar year in which the Lease is issued more than \$10,000,000 of obligations which it could designate as “qualified tax-exempt obligations” under Section 265(b) of the Code.

SECTION 5. Reimbursement of Prior Expenditures. The Town declares its official intent to be reimbursed from the proceeds of the Lease approved hereby for a maximum principal amount of \$51,687.06 of expenditure occurring no earlier than sixty days prior to the adoption of this Resolution. All reimbursed expenditures will be capital expenditures as defined in Section 1.150-1(b) of the Federal Income Tax Regulations.

SECTION 6. Effect. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 14th day of May, 2013, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Approved: _____
Timothy Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO LEGAL FORM:

BY: _____
Dwight L. Moore, Town Attorney



**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item 5a

Originated by: Gina Will, Finance Director
Craig Baker, Community Development Director
Marc Mattox, Town Engineer
Anthony Lindsey, Building Official
Doug Danz, Onsite Official
Gabriela Tazzari-Dineen, Police Chief

Reviewed By: Lauren Gill, Interim Town Manager

Subject: Master Fee Schedule

Council Action Requested:

Conduct the scheduled public hearing and consider approving a resolution of the Town Council of the Town of Paradise, California, establishing a new Master Schedule of Fees for Town Services (repealing the fee schedules previously adopted by resolutions No. 09-43 and 09-48); or,

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

The Town of Paradise has an established policy [Paradise Municipal Code Chapter 3.30] to recover the costs reasonably associated with providing a special service of a limited nature, so that general tax revenues are not diverted from the General Services provided by the Town of Paradise. A recent analysis of the costs associated with the provision of the Town's "**special services**" has identified a need to update, adjust and revise the fee schedule assigned to these services in order to adhere to the established policy.

Historically fees on the master fee schedule have been less than the actual cost to provide the service. With its current financial situation, the Town can no longer afford to allow the general service revenues provided by all citizens to subsidize the cost of the special services for some citizens. At the same time, however, the Town wants to continue to be sensitive to the economic realities of the population it serves. The purpose of this revision is refine existing fees, to correct unintended errors that exist in the current fee schedule, to add a few new fees for special services already being provided without any cost recovery, and to remove fees for services no longer required. It has been approximately four years since adoption of Town Resolutions No. 09-43 and 09-48; the most recent comprehensively revised and updated Town of Paradise Master Services Fee Schedules.

Discussion:

Each department was given direction by the Interim Town Manager to review all services provided by each department and division and calculate the actual Town cost of providing that service compared to the existing fee schedule. Further, each department was asked to use the same methodology for calculating the cost which was to take the hourly cost for each person and multiply that cost by the time required to provide the service. Finally, recommendations were to be brought forward that recover the cost of each service.

Methodology:

1. Staff researched current methodologies being used by municipalities across the state who have recently commissioned fee studies to determine how best to calculate hourly costs. The overwhelming majority use the methodology described below. This methodology was also thoroughly vetted with the Town Attorney. The finance department started with the actual salary and wages of each individual that provides special services for the Town of Paradise. The average benefit rate was then applied for each individual (42% for miscellaneous employees and 68% for public safety employees). A direct cost rate of 21% was calculated and applied. Direct costs consist of items directly tied to the cost of providing a service like fuel and utilities to operate equipment, software used to perform service and particular office and operating supplies. An indirect cost rate was calculated at 40% but to be conservative and sensitive to affordability 15% was applied. Indirect costs are things like administrative costs needed to operate a government, insurance, telephone and training. These costs were then divided by the total number or normal productive hours for each individual's classification to come up with an hourly rate. The Town's hourly rates are generally much lower than its neighboring jurisdictions.

Comparison of Regional Hourly Costs

	Town of Paradise	Butte County	City of Chico	City of Gridley
Animal Control Service	\$60.43	\$56.00	\$87.00	\$66.00
Building Services	\$94.94	\$127.00	\$133.00	\$99.30
Engineering Services	\$87.93	\$163.00	\$110.00	\$99.30
Planning Services	\$80.20	\$163.00	\$132.00	\$90.00
Police Services	\$81.39	\$82.00	\$86.00	N/A

2. Each department created hourly rate types for each type of service provided which weights the hourly rates according to the actual time each individual provides toward the service. For example, in a Drainage Analysis Review, 85% of the service is provided by the Associate Civil Engineer, 5% by the Public Works Manager, 5% by the Assistant Planner, and 5% by the Construction Inspector. Police department fees weight average dispatch and sworn officer costs.

Fee Schedule Section Analysis and Explanation:

Animal Control Services

The primary focus of this fee schedule revision is one of full cost recovery for animal control special services. This division is not self sustaining so cannot afford to provide services at discounted fees.

The true cost of providing these services have increased the last few years because personnel outside of the animal control division are supplementing staffing to continue to provide special services to citizens. For example, the finance department is selling dog licenses four days a week as the animal shelter is only open three days per week. Also, a Lieutenant provides animal control services when animal control personnel are not available.

Animal Control fees are recommended to increase about 20%, although 25% of the fees are decreasing. Overall the fees are comparable to other local jurisdictions.

Administrative Services

In the analysis of administrative service fees, staff recommends leaving most of the fees as previously approved. In particular business licenses are in line with current costs. There are a few fees that staff recommends adding to the fee schedule and are fully described in a following section.

Community Development – Building Services

This revision addresses an ongoing effort to update building permit fees to more closely align revenue with construction practices and application processing and inspection costs. The first step in this update utilizes current building valuation data (BVD) published by the International Code Council (ICC) and Current Construction Cost by Saylor Publications for determining value-based permit fees. The second step includes an update of the Master fee schedule fee rate formulas.

The update conforms to the State's Building Standards Commission mandated 2010 California Building Code (CBC), California Code of regulations, Title 24, Part 2, building structure types which are based on the 2009 International Building Code.

The Building Division of the Development Services Department has been challenged in the past few years in maintaining a customer service oriented plan review and inspection program when fees are based on building valuations that are not accurately updated to reflect the continual up and down changes in construction methods and material values dictated within the market place. Basing the plan review and inspection fees (Exhibit B of the Master Fee Schedule) on the latest building valuation data (BVD) February 2013, a national average of known costs of construction, and adjusting the

increase/decrease annually, is an equitable and fair process.

Over the last few years, the Building Division has experienced reductions in workload, staffing and corresponding permit revenues as well as increases in costs. The current operational costs have increased since the last revision in 2009. Significant costs include impacts from new regulatory laws, building codes, and mandated regulatory laws that have substantially increased the plan review and inspection workloads. New energy and green building codes, operation costs, required certifications for California Accessibility Specialist, and wholesale changes in the California Building Code to the new ICC family of building codes are examples of changes.

Implementing the restructuring of the new BVD will enable the Building Division to help preserve public health, safety and quality of life by assuring compliance with State mandated building codes and regulations, providing an efficient building permit and inspection system, providing information and assistance to homeowners, builders, and developers.

The California Constitution specifies that: "The general rule is that a regulatory fee must not exceed the sum reasonably necessary to cover the costs of the regulatory purpose sought in order to be considered as a fee rather than a guise for a tax." A 1993 California Attorney General's Opinion (No. 92-506) also addressed this issue and concluded that building permit fees cannot exceed the estimated reasonable cost of providing building inspection services, unless approved by a two-third vote of the electorate.

The goal of the second step was to make certain that cost recovery for the Building Division activities is consistent with State laws and Town policies. In general, the proposed updates to the Master fee schedule follow the full cost of service model. If the current updates to the master fee schedule are adopted by council it is expected the Building Division will meet the objective of full cost recovery assuming current levels of construction activity.

Minimum permit fees based on staff time and effort combined with the new fully burdened permit fee is proposed to be increased from \$94.24 to \$106.56 resulting in a 13% increase from the currently adopted 2009 Master fee schedule.

The Building Permit & Inspection fees have been updated to more accurately reflect the full cost of service recovery model. The Building Permit & Inspection (\$501<\$2,000) hourly base was increased from .5 to .75 hours resulting in a percent change of 18% while the (\$2,001<\$25,000) hourly base was increased from 1 to 1.25 hours resulting in a percent change of 9%. The remaining calculated Building Permit & Inspection fees average a 14% increase from the currently adopted 2009 Master fee schedule.

Initiatives have taken root to promote energy conservation. As a "Green" initiative the Solar Photovoltaic System Plan Check and Permit Issuance is proposed to be increased from a flat rate of \$89.28 to \$131.40. This fee increase is less than the full cost of service recovery model. Currently, these installations are designed and installed by licensed professionals, which more nearly guarantees code compliance. The future

may bring the possibility that owner-builders will want to perform those functions. In that case the impact on staff time would increase exponentially, resulting in a fiscal impact in excess of the above mentioned fee amount.

Community Development – Planning Services

The methodology used to develop the current fee schedule for the Planning Division utilizes a flat hourly rate that does not take into account which staff members are involved in processing individual tasks for which processing fees are charged. Therefore, it does not account for the true costs of processing tasks for which the Town charges various processing fees and which involve varying degrees of participation by staff members with wide-ranging salaries and benefits. Achieving a balance of revenues vs. costs is desirable and ensures that development services are not subsidized by the rank and file taxpayer, but instead are funded by the development industry that is actually being served.

The proposed updated fee schedule has fifteen separate rate categories ranging from \$66.35 to \$122.73 per hour, with an average weighted hourly rate of \$86.80. The current hourly rate assigned to these tasks in the fee schedule (adopted in 2009) is \$76.00, a difference of \$10.80 (14%). The large number of rate categories is a function of the broad range of individual staff members from different disciplines who are involved at varying levels with processing Planning Division tasks.

When the weighted average formula is applied to the sixty-four separate tasks in the Planning Division fee schedule, most fees increase, but six actually decrease up to 16%. The fees that increase the most are those that involve higher levels of participation by the Town Attorney, the Town Manager and/or the Community Development Director.

The resulting fees – both individually and averaged – are still lower than other Jurisdictions in Butte County.

One task (covenant/road maintenance agreement processing) is proposed to be transferred to the Engineering Division fee schedule and another (public convenience/necessity – ABC license) is proposed to be transferred to the Police Department fee schedule. Several other, similar tasks are combined and several others that are outdated or unnecessary are eliminated to reduce the number of total tasks. Reducing the number of tasks will likely result in some cost savings associated with the fees the Town pays for the maintenance of its permit tracking program.

Fire Department and Community Safety Services Division

No fee adjustments are recommended in these divisions as the methodology and fees were the most recently developed in 2009. The fees in these categories meet the objectives of full and reasonable cost recovery.

Onsite Sanitation

The current 2013 Master Fee Schedule for the Onsite Sanitation Division has been reviewed and changes are proposed. The changes fall into two categories; 1) Changes to fee types, 2) Changes to fee amounts.

1. Fee changes are proposed that will remove, add or change titles to some of fees. Re-titling has been done to provide more accurate descriptions to fees relating to the services that are provided. This will allow the fee schedule to be more easily understood and usable by the public. An example of this is the fee, "Monitoring Service-Commercial Secondary Wastewater Plants", which will be changed to, "Monitoring Service-Commercial Advanced Treatment Systems". Some fees have been removed because they are redundant and never used, such as "New Construction Alternative Systems-Secondary & Tertiary Treatment- Permit". Four new fee categories have been added. Two because they represent services provided that have not had means of cost recovery, such as the newly added "Extension Request for Evaluation or Repair" fee. Two other fees have been added for construction permits for systems that are very large (over 1000 gallons per day) and require more staff time in review and inspections than their comparable systems of smaller size. Total fee type changes proposed are; 4 new fees created, 6 fees removed and 19 fees re-titled.
2. Utilizing the methodology of assigning time increments to each fee task as well as using an adjusted rate schedule based upon the duties of the active and administrative staff members involved in the performance of a service a revised Master Fee Schedule has been proposed. The result of the proposed changes would be an overall increase of the 36 remaining fees by 8.25%. This includes 29 fees that increased and 7 that decreased.

Noteworthy of the fee increases is the approximate \$42 increase associated with the repair permit fee for standard systems. Repair permit activity is very time consuming and requires the majority of staff time. The proposed \$222 fee (increased from \$181) for this service is still much less than the Butte County comparable fee of **\$465**. Other fees that have a significant percentage increase are typically seldom used, such as "Repair-Pressure Dose System-Permit" (up 25%). Also, some fees, such as "Alternative Systems-Pressure Dose up to 1000 GPD-**Review**" have been significantly increased (30%) but their companion fee, "Alternative Systems-Pressure Dose up to 1000 GPD-**Permit**", was less than significantly increased (9%). Therefore their combined increase, which is what the customer experiences when they pay for their permit to construct, is 12.5%.

As mentioned above these proposed rates are significantly less than the comparable categories in the Butte County Environmental Health Fee Schedule for Onsite Wastewater Services. The Town of Paradise proposed fees such as Standard System Repair permits are approximately **52%** less, Standard New Construction permits are **40%** less and Small Pressure Distribution systems are **35%** less. They are also less in

almost all other categories for Onsite wastewater construction permits. The Onsite Sanitation Division will be able to continue to provide expert and excellent service to the residents of this town with these fee adjustments.

Police Department

Most recommended fee adjustments are minor and are seldom used. Recommended changes are in accordance with state statutes.

Public Works - Engineering

Full yet reasonable cost recovery is expected with the recommended changes included in the revised fee schedule. Some fees have been eliminated and others renamed to make it easier for citizens to use. Overall fees are recommended to increase by an average of 22%. Town of Paradise engineering fees are substantially lower than other local jurisdictions.

Proposed New Fees:

In addition to updating the current fees for services, staff identified some functions for which no fee had yet been established. Because these services are currently being provided currently without cost recovery, staff is proposing that the following fees be added to the Master fee schedule.

1. Business Tracking/Registration

Currently the police department is contacting local businesses in order to gather emergency contact information and is inputting this information into a database for tracking. Staff proposes to expand this service to include the tracking and monitoring of all businesses within the Town of Paradise in order to gather health and safety information for the police and fire department. It will also maintain a directory list of these businesses (with business approval) on the Town's website for citizen use. The cost of this service is recommended at \$54.00 per year.

2. Conditional/Temporary Certificate of Occupancy

A Temporary Certificate of Occupancy has an expiration date, usually 90 days after its date of issuance. This means that while the Building Division has determined the Structure is safe to occupy, the approval is only temporary and is subject to expiration if the remaining conditions are not addressed and brought into compliance. The proposed total fee with surcharges is \$106.56.

3. Alarm System Registration

Staff proposes to add an annual alarm system registration to the fee schedule. While currently police and fire respond to residential and commercial alarms, there is no annual fee to aid in the cost recovery of maintaining proper contact and instructions

for these individuals systems. Staff proposes a fee of \$28.00 per year.

4. Administrative Citation Hearing Costs

The Town is not currently recouping the cost of staff attending various administrative citation hearings. Currently, even when the hearing officer finds in favor the Town and the Town is able to collect an administrative citation fine, the fine does not recover any of the cost of the Town's staff participating in the hearing. Staff proposes to add to the fee schedule the provision to bill hourly for the cost of staff participating in the hearings.

Fiscal Impact Analysis:

Approval of the fee schedule as proposed will likely provide some increase to revenues for the 2013/14 fiscal year. The amount is difficult to project given that the fees are based on the special services requested by citizens and the quantities of those services are difficult to predict.

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
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SECTION 1. SURCHARGES EFFECTIVE MAY 15, 2013

Technology Equipment Replace/Update Program [\$750.00 maximum fee]		12%	12%	
General Plan Update Fee [N/A to Technology Fee Surcharge]		12%	12%	

SECTION 2. ANIMAL CONTROL SERVICES EFFECTIVE MAY 15, 2013

- A. AC Officer 70% (at time and one-half), Dispatch 20%, Lieutenant 10%
- B. Average of those who do dog licenses 90%, Lieutenant 10%
- C. Animal Control Officer 50%, Animal Shelter Helper 50%
- D. Animal Control Officer
- E. Animal Control Officer 85%, Lieutenant 15%

Adopt Small Animal (rabbits etc)		\$ 3.36	\$ 3.36	0%
Adoption of Cat		\$ 19.04	\$ 19.04	0%
Adoption of Dog		\$ 25.76	\$ 25.76	0%
Adoption of Exotic Animal		\$ 5.60	\$ 5.60	0%
Adoption of Large Livestock (cattle, horses, etc.)		Sealed Bid	Sealed Bid	
Adoption of Small Livestock (sheep, goats, pigs, etc)		\$ 16.80	\$ 16.80	0%
Notes: 1. State mandated spay/neuter refundable deposit for dogs or cats (as established by the state).				
2. Fee waived to non-profit groups per State law - includes Chip.				
After Hours Impound Surcharge Per Hour	A	\$ 59.36	\$ 67.68	14%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Animal Licensing Late Fee	B	\$ 21.28	\$ 11.84	-44%
Board Cattle/Horse Per Day Plus Trailer Usage	C	\$ 14.56	\$ 21.03	44%
Board Dog/Cat Per Day	C	\$ 9.52	\$ 14.02	47%
Board Sheep/Goats Other Livestock & Animals Per Day Plus Trailer Usage	C	\$ 12.32	\$ 21.03	71%
Deer Validation	B	\$ 4.48	\$ 11.84	164%
Disposal Dogs 50 lbs and under	D	\$ 23.52	\$ 28.59	22%
Disposal Dogs over 50 lbs	D	\$ 41.44	\$ 38.12	-8%
Disposal of Cats	D	\$ 5.60	\$ 6.48	16%
Dog License 1 Yr Altered	B	\$ 14.56	\$ 17.41	20%
Dog License 1 Yr Unaltered	B	\$ 29.12	\$ 34.83	20%
Dog License 2 Yr Altered	B	\$ 21.28	\$ 24.38	15%
Dog License 2 Yr Unaltered	B	\$ 42.56	\$ 48.75	15%
Dog License 3 Yr Altered	B	\$ 29.12	\$ 33.95	17%
Dog License 3 Yr Unaltered	B	\$ 57.12	\$ 67.91	19%
Dog License Note: No fee shall be charged for any dog licenses related item above in the case of a dog trained to assist a sight impaired/hearing impaired owner, a qualified service dog and an actively working police dog				
Dog License Replacement Tag	B	\$ 4.48	\$ 11.84	164%
Dog License Transfer	B	\$ 4.48	\$ 11.84	164%
Impound Animals Altered 1st Offense plus boarding (Plus Administrative Citation)	E	\$ 30.24	\$ 39.87	32%
Impound Animals Altered 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 41.44	\$ 39.87	-4%
Impound Animals Altered 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 77.28	\$ 39.87	-48%
Impound Animals Unaltered 1st Offense plus boarding (Plus Administrative Citation)	E	\$ 42.56	\$39.87 plus \$35 per F & A Code 31751.7 & 30804.7	

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Impound Animals Unaltered 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 59.36	\$39.87 plus \$50 per F & A Code 31751.7 & 30804.7	
Impound Animals Unaltered 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 119.84	\$39.87 plus \$100 per F & A Code 31751.7 & 30804.7	
Euthanize Cats **	E	\$ 5.60	\$ 13.29	137%
Euthanize Dogs 50 lbs and Under **	E	\$ 36.96	\$ 39.87	8%
Euthanize Dogs 51-80 lbs **	E	\$ 71.68	\$ 53.17	-26%
Euthanize Dogs Over 80lbs **	E	\$ 89.60	\$ 55.82	-38%
Euthanize Kittens less than 8 wks **	E	\$ 1.12	\$ 9.04	707%
Euthanize Puppies less than 3 mos **	E	\$ 5.60	\$ 13.29	137%
** Euthanize Plus 3 days boarding fees if required				
Impound Exotic Animals 1st Offense plus boarding	E	\$ 89.60	\$ 66.46	-26%
Impound Exotic Animals 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 148.96	\$ 66.46	-55%
Impound Exotic Animals 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 179.20	\$ 66.46	-63%
Impound Livestock Large Animals 1st Offense plus boarding	E	\$ 71.68	\$ 79.75	11%
Impound Livestock Large Animals 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 101.92	\$ 79.75	-22%
Impound Livestock Large Animals 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 154.56	\$ 79.75	-48%
Impound Livestock Small Animals 1st Offense plus boarding	E	\$ 30.24	\$ 79.75	164%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Impound Livestock Small Animals 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 59.36	\$ 79.75	34%
Impound Livestock Small Animals 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 119.84	\$ 79.75	-33%
Impound Poultry (each fowl)	E	\$ 3.36	\$ 13.29	296%
Incident Copy		\$ -	\$ 6.31	NA
Kennel & Pet Shop License		\$ 89.60	\$ 89.60	0%
Kennel & Pet Shop License Late Penalty		\$ 109.76	\$ 109.76	0%
Quarantine Fees	D	\$ 13.44	\$ 19.06	42%
Surrender Cat	C	\$ 5.60	\$ 7.01	25%
Surrender Dog	C	\$ 23.52	\$ 14.02	-40%
Surrender Dog 3 mos and Under	C	\$ 5.60	\$ 7.01	25%
Surrender Kitten Under 8 wks	C	\$ 2.80	\$ 2.24	-20%
Surrender Small Animal	C	\$ 5.60	\$ 7.01	25%
Trailer Use Hourly, Per Officer	D	Actual Cost Incurred	\$ 38.12	
Trap Deposit		\$ 53.76	Delete	
Trap Late Fee Per Day		\$ 1.68	Delete	
Dangerous Animal Permit (Annual)	E		\$ 79.75	NA
Wild Animal Permit Fee (Annual)		\$ 89.60	\$ 89.60	0%
Wild Animal Permit Late Fee		\$ 109.76	\$ 109.76	0%

SECTION 3. ADMINISTRATIVE SERVICES EFFECTIVE MAY 15, 2013

- A. Finance
- B. Town Attorney
- C. Code Enforcement Officer
- D. Police Officer

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
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E. Animal Control Officer

F. Town Clerk

G. Assistant Town Clerk

Administrative Citation Hearing - Actual Staff Hourly Rate		\$ -	Actual Hourly	NA
Business Tracking/Registration			\$ 54.00	NA
Assessment Verification		\$ 30.24	Delete	
Business Regulation				
* Annual Fee - prorated by month starting February				
* Fingerprinting Processing also applies if indicated with FP				
BR Bingo Games		\$ 73.92	\$ 73.92	0%
BR Card Room (FP)		\$ 429.04	\$ 429.04	0%
BR Card Room Employee Work Permit (initial) (FP)		\$ 184.76	\$ 184.76	0%
BR Card Room Employee Work Permit (renewal) (FP)		\$ 93.00	\$ 93.00	0%
BR Fairs, Carnivals, Circuses and Parades		\$ 101.92	\$ 101.92	0%
BR Fortunetelling (initial) (FP)		\$ 198.40	\$ 198.40	0%
BR Fortunetelling (renewal) (FP)		\$ 81.84	\$ 81.84	0%
BR Hawkers, Peddlers and Street Vendors (initial)		\$ 131.04	\$ 131.04	0%
BR Hawkers, Peddlers and Street Vendors (renewal)		\$ 66.08	\$ 66.08	0%
BR Junk, Pawn and Second Hand Dealers (initial) (FP)		\$ 145.08	\$ 145.08	0%
BR Junk, Pawn and Second Hand Dealers (renewal)		\$ 73.16	\$ 73.16	0%
BR Masseur/Masseuse (Initial) (FP)		\$ 218.24	\$ 218.24	0%
BR Masseur/Masseuse (renewal) (FP)		\$ 99.20	\$ 99.20	0%
BR Outdoor Festivals		\$ 179.20	\$ 179.20	0%
BR Solicitors (initial) (FP)		\$ 131.04	\$ 131.04	0%
BR Solicitors (renewal) (FP)		\$ 66.08	\$ 66.08	0%
BR Tattoo Artist & Establishments (initial) (FP)		\$ 197.12	\$ 197.12	0%
BR Tattoo Artist & Establishments (renewal) (FP)		\$ 89.60	\$ 89.60	0%
BR Taxi & Rental Cars (initial) (FP)		\$ 145.08	\$ 145.08	0%
BR Taxi & Rental Cars (renewal) (FP)		\$ 73.16	\$ 73.16	0%
BR Theatres, Tent Show & Playhouses		\$ 112.84	\$ 112.84	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Notary Fees (Per Signature) Per Gov't Code 8211			\$ 10.00	NA
Certified Copy of Town Documents Per Page or Document	F	\$ 2.35	\$ 9.92	322%
Council Chamber Use After Hours - Hourly		\$ 32.48	\$ 32.48	0%
Council Chamber Use During Business Hrs - Hourly		\$ 19.60	\$ 19.60	0%
Document Copying - Per Page		\$ 0.25	\$ 0.25	0%
Electronic Audio Reproduction on CD	G	\$5.60 Plus cost of CD	\$7.25 Plus cost of CD	29%
Paradise Municipal Code Book (Including Binder and Title Tabs)		Actual Cost Incurred	Actual Cost Incurred	Delete
Printed Material Production/Sale		Actual Cost Incurred	Actual Cost Incurred	0%
Research on Request 1/4 Hour	A	\$ 21.28	\$ 21.70	2%
Research on Request Hourly	A	\$ 85.12	\$ 86.79	2%
Return Check Processing	A	\$ 29.00	\$ 25.57	-12%

SECTION 4. COMMUNITY DEVELOPMENT - BUILDING SERVICES EFFECTIVE JULY 13, 2013

Rate Type

A. 70% Building Official/Fire Marshal, 25% Community Development Director, 5% Assistant Planner

B. 45% Building Official/Fire Marshal, 5% Building/Onsite Permit Technician, 45% Community Development Director, 5% Assistant Planner

Conditional/Temporary Certificate of Occupancy	B		\$ 106.56	NA
Develop Permit / Developer Impact Fee Request - Hourly	A	\$ 85.12	\$ 94.94	12%
Solar Photovoltaic System Check/Permit Issuance (Residential Only)	A	\$ 89.28	\$ 131.40	47%
Solar Water Heating Systems Plan Check/Permit (Residential Only)	A	\$ 89.28	\$ 131.40	47%
Building Permit & Inspection (\$1 < Exhibit B Valuation < \$500)	A	\$ 47.12	\$ 52.57	12%

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Building Permit & Inspection (\$501 < Exhibit B Valuation < \$2,000)	A	\$ 47.12	\$78.84 for the first \$500 plus \$3.50 for each additional \$100 or fraction thereof, to and including \$2,000	18%
Building Permit & Inspection (\$2,001 < Exhibit B Valuation < \$25,000)	A	\$ 96.72	\$131.40 for the first \$2,000 plus \$19.42 for each additional \$1,000 or fraction thereof, to and including \$25,000	9%

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Building Permit & Inspection (\$25,001 < Exhibit B Valuation < \$50,000)	A	\$ 486.08	\$578.14 for the first \$25,000 plus \$14.72 for each additional \$1,000 or fraction thereof, to and including \$50,000	9%
Building Permit & Inspection (\$50,001 < Exhibit B Valuation < \$100,000)	A	\$ 771.28	\$946.03 for the first \$50,000 plus \$10.51 for each additional \$1,000 or fraction thereof, to and including \$100,000	9%

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Building Permit & Inspection (\$100,001 < Exhibit B Valuation < \$500,000)	A	\$ 1,240.00	\$1,471.61 for the first \$100,000 plus \$7.88 for each additional \$1,000 or fraction thereof, to and including \$500,000	9%
Building Permit & Inspection (\$500,001 < Exhibit B Valuation < \$1,000,000)	A	\$ 4,030.00	\$4,625.05 for the first \$500,000 plus \$7.57 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	9%

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Building Permit & Inspection (\$1,000,001 < Exhibit B Valuation)	A	\$ 6,993.60	\$8,409.18 for the first \$1,000,000 plus \$7.23 for each additional \$1,000	9%
General Inspections outside of normal business hours (Min. 2 hrs)	A	\$ 94.24	\$ 105.11	12%
General Resinspection fees after second failed inspection	A	\$ 94.24	\$ 105.11	12%
General Requested Special Inspection Fee - Where an owner desires an inspection of a building on which there is not an active building permit, for financing or other purposes, the inspection fee shall be based on the hourly rate with a two-hour minimum . A separate request and fee will be required for each building. This fee is to cover the cost of inspection and related administrative costs only. Any erection, construction, enlargement, alteration, repair, movement, improvement, removal, conversion, or demolition as a result of the inspection shall require separate permit fees and inspections	A	\$ 94.24	\$ 105.11	12%
General Inspection Fee - For use where no fee is specifically indicated (minimum charge - one hour)	A	\$ 94.24	\$ 105.11	12%
General, Additional Plan Review - For use when required by changes, additions or revisions to approved plans (one half hour minimum)	A	\$ 94.24	\$ 105.11	12%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Building Plan Review - When a plan or plans are required by section 107 California Building Code and section R106 California Residential Code a plan review fee shall be paid at the time of submitting plans and specifications for review. Plan review fees shall be sixty-five percent (65%) of the building permit fees. Additional plan review fees, based on the hourly rate, may be charged by the Building Official when necessary to cover costs of the department. Where plans are incomplete or changed so as to require additional plan review, an additional plan review fee may be charged by the Building Official, based on the hourly rate.	N/A	\$ -	65%	0%
Energy Plan Review - For plans which require energy design compliance per Title 24 California Code of Regulations. For use outside of consultants for plan checking and inspection or both. * OR: the total hourly cost to the jurisdiction, whichever is greatest. Cost includes supervision, overhead, equipment, hourly wages/fringe benefits of employees involved	A	\$ 47.12	\$ 52.57	12%
General Building Permit Issuance	C	\$ 47.12	\$ 53.28	13%
Factory-built and/or modular on permanent foundation and buildings moved to any parcel within the town limits: The building permit fees shall be based upon contract price to include permanent foundation system, cost of factory-built and/or modular home, and any upgrades.	N/A	\$ -	Per Building Permit & Inspection Valuation Fee	0%
Mobile home installation fees shall be based upon the latest update of Title 25 of the California Code of Regulations.	N/A	\$ -	Per Building Permit & Inspection Valuation Fee	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
The Strong Motion Instrumenttation Program (SMIP) fee as determined by the Department of Conservation will be added to all permits. "Building" for the purposes of determining SMIP fees, is any structure built for the support, shelter, or enclosure of persons, animals, chattels, or property of any kind	N/A	\$ -	Per State Depart - ment of Conserv- ation	0%
Swimming pool, therapeutic whirlpool, spas and hot tubs valuation shall be based on contract price or the latest edition of <i>Current Construction Costs and Residential Construction Costs</i> by Lee Saylor, Inc.	N/A	\$ -	Per Building Permit & Inspection Valuation Fee	0%
Sign permits fee shall be based on the contract value of the sign (\$52.57 min)	A	\$ 47.12	\$ 52.57	12%
Reroof permit fee shall be based on the latest edition of <i>Current Construction Costs and Residential Construction Costs</i> by Lee Saylor, Inc. (see cost factors below)		\$ -	Per Building Permit & Inspection Valuation Fee	0%
90# Rolled Roofing (\$79.00 per square)				
3-Tab Composition Roofing (\$80.00 per square)				
Built-up Roofing (\$159.00 per square)				
Cement Tile/Metal Roofing (\$211.00 per square)				
Thermoplastic Polyolefin TPO (\$226.00 per square)				
Demolition Permit Fee	B	\$ 94.24	\$ 106.57	13%
Investigative Fee			Actual	0%
Electrical Permit Issuance	B	\$ 47.12	\$ 53.28	13%
Electrical Permit Inspection	B	\$ 47.12	\$ 53.28	13%
Electrical Private Swimming Pool	B	\$ 94.24	\$ 106.57	13%
Electrical Temporary Power Service	B	\$ 47.12	\$ 53.28	13%
Additional Electrical Inspections - Hourly	B	\$ 94.24	\$ 106.57	13%
Mechanical Permit Issuance	B	\$ 47.12	\$ 53.28	13%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Mechanical Permit Inspection	B	\$ 47.12	\$ 53.28	13%
Additional Mechanical Inspections - Hourly	B	\$ 94.24	\$ 106.57	13%
Plumbing Permit Issuance	B	\$ 47.12	\$ 53.28	13%
Plumbing Permit Inspection	B	\$ 47.12	\$ 53.28	13%
Additional Plumbing Inpsctions - Hourly	B	\$ 94.24	\$ 106.57	13%

SECTION 5. COMMUNITY DEVELOPMENT - PLANNING SERVICES EFFECTIVE JULY 13, 2013

- * Final billing will include staff time plus actual costs for publication, postage, supplies, copies, etc
- ** Final billing will include actual staff and legal council time

*** Plus contract cost of Mello Roos consultant

**** Fee may be the actual contract cost for a third party consultant.
Typical hours and hourly rate may vary considerably

- A. 45% CDD Director, 20% Assistant Planner, 15% Building Official/Fire Marshal, 10% Associate Engineer, 5% Assistant Town Clerk, 5% Town Manager
- B. 45% CDD Director, 35% Assistant Planner, 10% Building Official/Fire Marshal, 10% Associate Engineer
- C. 60% CDD Director, 40% Assistant Planner
- D. 50% Code Enforcement Officer, 20% CDD Director, 10% Assistant Planner, 20% Town Attorney
- E. 55% CDD Director, 25% Assistant Planner, 10% Building Official/Fire Marshal, 10% Associate Engineer
- F. 60% Assistant Planner, 40% CDD Director

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
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G. 55% Town Attorney, 20% CDD Director, 5% Town Manager, 20% Assistant Planner

H. 50% CDD Director, 30% Assistant Planner, 20% Operations Lieutenant

I. 20% CDD Director, 20% Town Attorney, 20% Assistant Planner, 20% Associate Engineer, 20% Building Official/Fire Marshal

J. 20% CDD Director, 40% Assistant Planner, 40% Associate Engineer

K. 35% Assistant Planner, 30% CDD Director, 15% Building Official/Fire Marshal, 10% Associate Engineer, 5% Town Manager, 5% Assistant Town Clerk

L. 60% CDD Director, 35% Assistant Planner, 5% Assistant Town Clerk

M. 70% Assistant Planner, 20% CDD Director, 5% Building Official/Fire Marshal, 5% Associate Engineer

N. 30% Building Permit/Onsite Technician, 30% CDD Director, 40% Assistant Planner

O. 25% CDD Director, 50% Assistant Planner, 15% Building Official/Fire Marshall, 10% Town Manager

Research on Request - Hourly (1 hour minimum)	C	\$ -	\$ 89.82	
Administrative Permit Major	A	\$ 620.00	\$ 693.72	12%
Administrative Permit Minor	B	\$ 266.60	\$ 297.23	11%
Administrative Permit Modification Major	A	\$ 288.92	\$ 320.18	11%
Administrative Permit Modification Minor	B	\$ 138.88	\$ 148.61	7%
Administrative Variance Noise Ordinance	H	\$ 134.40	\$ 149.28	11%
Administrative Zoning Interpretation	C	\$ 220.72	\$ 248.62	13%
Annexation Application	A	\$ 2,058.40	\$ 2,347.99	14%
Annexation Fee Developed Land (Commercial, Industrial and Multi-Family) [per square foot of developed area]		\$ 2.88	\$ 2.88	0%
Annexation Fee Developed Land (Residential): [per dwelling plus \$13.00/acre]		\$ 1,218.00	\$ 1,218.00	0%
Annexation Fee Vacant Land (Per Acre)		\$ 365.00	\$ 365.00	0%
Annexation Fees assessed solely to those projects approved for annexation to the Town of Paradise				

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Appeal Review - Advertised Approval/Denial Per Hour *	B	\$ 166.88	\$ 99.08	-41%
Appeal Review - Non-advertised Admin Approval/Denial Per Hour *	B	\$ 89.60	\$ 99.08	11%
CEQA Analysis/Document [Projects w/o Land Use Entitlement] **	A	\$504 or Actual Contracted Cost	\$ 640.36	27%
Code Compliance Enforcement Fee Per Hour **	D	\$ 85.12	\$ 101.95	20%
Commission Zoning Interpretation	E	\$ 329.84	\$ 365.08	11%
Covenant/Road Maintenance Agreement Processing		\$145.60 + actual recording costs	Delete	
Day Care Permit Large Family or Home Occupation Permit	F	\$ 266.60	\$ 270.03	1%
Design Review Application - Sign	O	\$ 71.68	\$ 94.90	32%
Design Review Application - Façade	O	\$ 215.04	\$ 237.24	10%
Design Review Application - Architecture	O	\$358.40 Or Contracted Cost	\$ 379.59	6%
Development Agreement [plus \$16 fee per acre]	G	\$ 892.80	\$ 1,445.76	62%
Development Agreement Modification	G	\$496 + \$6.20/acre	\$ 837.02	67%
Development Agreement per acre fee		\$ 19.84	\$ 19.84	0%
Development Impact Fee Adjustment/Waiver/in-Lieu Credit Application	B	\$ 142.24	\$ 178.98	26%
Development Impact Fees In-Lieu Fee Credits		\$ 142.24	Delete	
EIR Requirement Appeal	A	\$ 772.80	\$ 960.54	24%
EIR Study Review	I	\$504.00 plus 5% of contract cost for EIR prep	\$ 712.08	41%
General Plan Amendment & Rezoning	A	\$ 2,520.00	\$ 3,095.08	23%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
General Plan Amendment (Text Only)	A	\$ 1,176.00	\$ 1,494.18	27%
General Plan Interpretation (Commission)	B	\$ 375.20	\$ 445.84	19%
Home Occupation Permit		\$ 266.60	Delete	
Landmark Tree Designation		No charge	Delete	
Landscape Plan	C	\$ 241.92	\$ 269.47	11%
Landscape Plan Amendment	C	\$ 106.40	\$ 89.82	-16%
Major Map Modification Review	A	\$ 843.20	\$ 960.54	14%
Major Map Modification Review > 12 Hours - Hourly		\$ 76.00	Delete	
Major Variance Permit Class B	A	\$ 1,176.00	\$ 1,387.45	18%
Mello-Roos District Creation Application Fee ***	I	\$715.68 + Contract Cost	\$ 991.50	39%
Minor Map Modification Review	B	\$ 378.20	\$ 396.30	5%
Minor Map Modification Review > 5 Hours - Hourly		\$ 76.00	Delete	
Minor Variance Permit Class A	B	\$ 929.60	\$ 1,089.84	17%
Modification to Planned Development Major	A	\$ 471.20	\$ 533.63	13%
Modification to Planned Development Minor	B	\$ 186.00	\$ 198.15	7%
New Business Checklist Review	B	\$ 77.28	\$ 98.05	27%
Notice of Determination Filing [plus Dept. of Fish & Game Fee]	F	\$ 72.80	\$ 81.30	12%
Parcel Map	K	\$ -	\$ 2,175.58	NA
Parking Mixed Use Facility Adjustment	J	\$ 131.44	\$ 143.09	9%
Parking Remote (Offsite) Review	J	\$ 117.80	\$ 143.09	21%
Permit to Mine/Reclamation Plan	B	\$ 638.60	\$ 693.53	9%
Preliminary Development Review Major w/Meeting	B	\$ 892.80	\$ 941.22	5%
Preliminary Development Review Minor w/o Meeting	B	\$ 527.00	\$ 544.92	3%
Project Mitigation Monitoring - Per Hour ****	B	\$85.12 or Cost of Consultant	\$ 89.49	5%
Public Convenience/Necessity (Prior to Alcoholic Beverage License)		\$ 98.56	Delete	
Rezoning Application	A	\$ 1,922.00	\$ 2,134.54	11%
Road Name Review	F	\$ 199.36	\$ 189.17	-5%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Site Plan Review Class A	K	\$ 632.40	\$ 692.23	9%
Site Plan Review Class B	A	\$ 932.48	\$ 1,067.27	14%
Site Plan Review Class C	A	\$ 1,440.88	\$ 1,654.27	15%
Site Plan/Use Permit Modification Class A	K	\$ 359.60	\$ 395.56	10%
Site Plan/Use Permit Modification Class B	A	\$ 590.24	\$ 693.72	18%
Site Plan/Use Permit Modification Class C	A	\$ 812.20	\$ 907.18	12%
Solid Waste Service Exemption Application		\$ 20.16	Delete	
Street Address Change Review	F	\$ 85.12	\$ 83.77	-2%
Street Name Change Review Private	L	\$ 481.12	\$ 506.11	5%
Street Name Change Review Public	L	\$ 961.00	\$ 1,012.21	5%
Temporary Use Permit (40% Fee Reduction for Non-Profit)	M	\$ 104.16	\$ 164.55	58%
Temporary Use Permit Private		\$ 151.28	Delete	
Tentative Parcel Map		\$ 2,046.00	Delete	
Tentative Subdivision Map 20 Lots or More (Plus \$25 Per Lot)	A	\$2,604 Plus \$24.80/lot	\$ 2,934.99	13%
Tentative Subdivision Map 5 to 19 Lots	A	\$ 2,418.00	\$ 2,721.53	13%
Time Extension Review	A	\$ 327.04	\$ 426.91	31%
Tree Felling Permit - Base	N	\$ 28.52	\$ 29.61	4%
Tree Felling Permit - Fee Per Tree	N	\$ 20.16	\$ 20.06	-1%
Tree Felling Permit Hearing - Major (31 or more trees)	L	\$173.60 + \$2.24 per tree	\$ 274.28	13%
Tree Felling Permit Hearing - Minor (5 to 30 trees)	L	\$ 173.60	\$ 182.85	5%
Tree Permit Modification (Administrative Action)	C	\$44.64 + \$2.48 per tree	\$ 49.72	6%
Tree Preservation/Protection Plan Review	C	\$ 106.40	\$ 89.82	-16%
Use Permit Class A	K	\$ 714.24	\$ 741.68	4%
Use Permit Class B	A	\$ 1,180.48	\$ 1,334.09	13%
Use Permit Class C	A	\$ 1,922.00	\$ 2,134.54	11%

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
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**SECTION 6.
FIRE DEPARTMENT
EFFECTIVE MAY 15, 2013**

Burn Permit - Residential		\$ 24.64	\$ 24.64	0%
Campfire/Special Activity Permit		\$ 24.64	\$ 24.64	0%
Fuel Reduction Permit		\$ 38.08	\$ 38.08	0%
Land Clearing Permits		\$ 84.00	\$ 84.00	0%
Deer Validation			\$ 13.44	NA
Report		\$ 14.56	\$ 14.56	0%
Report - CAD		\$ 5.04	\$ 5.04	0%
Respond - Ambulance Supplemental Staffing - Hourly		\$ 197.12	\$ 197.12	0%
Respond - Care Facility Assistance - Hourly		\$ 197.12	\$ 197.12	0%
Respond - DUI Accident - Hourly (1/2 hour minimum)		\$ 197.12	\$ 197.12	0%
Respond - False Alarm - Per Engine - After One Response Per Year		\$ 197.12	\$ 197.12	0%
Respond - Negligent Alarm		Actual Cost	Actual Cost	0%
Respond - Public Service Request, more than two per year		\$ 197.12	\$ 197.12	0%
Respond - Fire Stand By - Hourly - Fire Chief		\$ 76.02	\$ 76.02	0%
Respond - Fire Stand By - Hourly - Division Chief/Fire Marshal		\$ 68.95	\$ 75.85	0%
Respond - Fire Stand By - Hourly - Fire Captain		\$ 40.10	\$ 40.10	0%
Respond - Fire Stand By - Hourly - Fire Engineer		\$ 36.20	\$ 36.20	0%
Respond - Fire Stand By - Hourly - Firefighter		\$ 30.75	\$ 30.75	0%
Respond - Fire Stand By - Hourly - Engine Type 1 or II		\$ 106.40	\$ 106.40	0%
Respond - Fire Stand By - Hourly - Brush Engine III		\$ 100.80	\$ 100.80	0%
Respond - Fire Stand By - Hourly - Truck Type IV		\$ 100.80	\$ 100.80	0%
Respond - Fire Stand By - Hourly - Rescue Type III		\$ 89.60	\$ 89.60	0%
Respond - Fire Stand By - Daily - Staff Vehicles 4x4		\$ 89.60	\$ 89.60	0%
Respond - Fire Stand By - Daily - Staff/Support Vehicles		\$ 71.68	\$ 71.68	0%
Respond - Fire Stand By - Hourly - Air Trailer		\$ 44.80	\$ 44.80	0%

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Respond - Fire Stand By - Daily - Private Owned Vehicle		\$50.40 + Mileage	\$50.40 + Mileage	0%
Respond - Fire Stand By - Hourly - Equipment Damage		Actual Cost	Actual Cost	0%
Respond - Fire Stand By - Hourly - Utility/Other Agencies		\$ 197.12	\$ 197.12	0%
Respond - Hazard Abatement		\$ 71.68	\$ 71.68	0%
Respond - Hazard Material - Hourly		\$197.12 + cost of materials	\$197.12 + cost of materials	0%
Respond - Negligent/Reckless Caused Fire Cost Recovery		Actual Cost	Actual Cost	0%
Respond - Out-of-Hours Burn - Hourly (1/2 hour minimum)		\$ 197.12	\$ 197.12	0%

**SECTION 7.
COMMUNITY SAFETY SERVICES DIVISION
EFFECTIVE JULY 13, 2013**

After Hour Inspection		50% + Original Fee	50% + Original Fee	0%
Annual Fire Inspections - Existing Occupancies - 0-1000 Square Ft		\$33.60 + Permits, if any	\$33.60 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 1001-2000 Square Ft		\$44.80 + Permits, if any	\$44.80 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 2001-3000 Square Ft		\$56.00 + Permits, if any	\$56.00 + Permits, if any	0%

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Annual Fire Inspections - Existing Occupancies - 3001-4000 Square Ft		\$67.20 + Permits, if any	\$67.20 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 4001-5000 Square Ft		\$78.40 + Permits, if any	\$78.40 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 5001-6000 Square Ft		\$89.60 + Permits, if any	\$89.60 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 6001-7000 Square Ft		\$100.80 + Permits, if any	\$100.80 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 7001-8000 Square Ft		\$112.00 + Permits, if any	\$112.00 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 8001-9000 Square Ft		\$123.20 + Permits, if any	\$123.20 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 9001-10,000 Square Ft		\$134.40 + Permits, if any	\$134.40 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 10,001-20,000 Square Ft		\$168 + Permits, if any	\$168 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 20,001-30,000 Square Ft		\$201.60 + Permits, if any	\$201.60 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 30,001-40,000 Square Ft		\$235.20 + Permits, if any	\$235.20 + Permits, if any	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Annual Fire Inspections - Existing Occupancies - 40,001-50,000 Square Ft		\$268.80 + Permits, if any	\$268.80 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 50,001-100,000 Square Ft		\$302.40 + Permits, if any	\$302.40 + Permits, if any	0%
Annual Fire Inspections - Existing Occupancies - 100,001 and above Square Ft		\$336.00 + Permits, if any	\$336.00 + Permits, if any	0%
Appeal of Fire Code Requirements - Fire Marshal - Hourly		\$ 78.00	\$ 78.00	0%
Building Permit and Construction Review - New - Commercial, Industrial and Multi-Family				
0 through 10,000 Square Feet		\$ 193.44	\$ 193.44	0%
10,001 through 50,000 Square Feet		\$ 290.16	\$ 290.16	0%
50,001 through 100,000 Square Feet		\$ 386.88	\$ 386.88	0%
For Each 50,000 Square Feet above 100,000		\$ 96.72	\$ 96.72	0%
Building Permit and Construction Review - Tenant Improvements/Infill Projects				
0 through 10,000 Square Feet		\$ 96.72	\$ 96.72	0%
10,001 through 50,000 Square Feet		\$ 193.44	\$ 193.44	0%
50,001 through 100,000 Square Feet		\$ 290.16	\$ 290.16	0%
For Each 50,000 Square Feet above 100,000		\$ 96.72	\$ 96.72	0%
Building Permit and Construction Review - Fire Sprinkler System - NFPA 13 - Commercial/Industrial Buildings				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 218.40	\$ 218.40	0%
50,001 through 100,000 Square Feet		\$ 262.08	\$ 262.08	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Building Permit and Construction Review - Fire Sprinkler System - NFPA 13R and 13D - Single Family/Multi-family				
0 through 10,000 Square Feet		\$ 131.04	\$ 131.04	0%
10,001 through 50,000 Square Feet		\$ 174.72	\$ 174.72	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
50,001 through 100,000 Square Feet		\$ 262.08	\$ 262.08	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Building Permit and Construction Review - Fire Sprinkler System Modifications - NFPA 13D & 13R				
Minor - Less than 15 Sprinkler Heads		\$ 43.68	\$ 43.68	0%
Major 16-30 Sprinkler Heads		\$ 87.36	\$ 87.36	0%
Above 30 Sprinkler Heads - Use NFPA 13, 13R or 13D rates		Use NFPA fees	Use NFPA fees	0%
Building Permit and Construction Review - Fire Sprinkler System - NFPA 14 Standpipe				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 218.40	\$ 218.40	0%
50,001 through 100,000 Square Feet		\$ 262.08	\$ 262.08	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Building Permit and Construction Review - Fire Sprinkler System - NFPA 20 Fire Pumps				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 218.40	\$ 218.40	0%
50,001 through 100,000 Square Feet		\$ 262.08	\$ 262.08	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Building Permit and Construction Review - Fire Sprinkler System - NFPA 24/13 Underground Fire Service Mains				
0 through 10,000 Square Feet		\$ 131.04	\$ 131.04	0%
10,001 through 50,000 Square Feet		\$ 174.72	\$ 174.72	0%
50,001 through 100,000 Square Feet		\$ 218.40	\$ 218.40	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Building Permit and Construction Review - Fire Sprinkler System - NFPA 72 Fire Alarm Systems				
0 through 10,000 Square Feet		\$ 131.04	\$ 131.04	0%
10,001 through 50,000 Square Feet		\$ 174.72	\$ 174.72	0%
50,001 through 100,000 Square Feet		\$ 218.40	\$ 218.40	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Building Permit and Construction Review - Fire Sprinkler System - NFPA 72				
Tenant Improvement Fire Alarm				
Minor - Less than 15 fire alarm appliances		\$ 87.36	\$ 87.36	0%
Major - 16-30 fire alarm appliances		\$ 131.04	\$ 131.04	0%
Above 30 appliances - Use NFPA 72 fees		Use NFPA 72 fees	Use NFPA 72 fees	0%
Building Permit and Construction Review - NFPA 96, 17 & 17A Fixed Fire Suppression Systems				
Fixed Fire Suppression System		\$ 110.88	\$ 110.88	0%
Class 1 Hood and Duct System		\$ 110.88	\$ 110.88	0%
Other Specialty Fixed Fire Suppression		\$ 147.84	\$ 147.84	0%
Tenant Improvement of Fixed Fire Suppression Systems		\$ 87.36	\$ 87.36	0%
Building Permit and Construction Review - Smoke Removal Systems				
0 through 10,000 Square Feet		\$ 218.40	\$ 218.40	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%
50,001 through 100,000 Square Feet		\$ 349.44	\$ 349.44	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Building Permit and Construction Review - Flammable and Combustible Liquids				
Underground Storage Tank Installation - Per Tank		\$ 174.72	\$ 174.72	0%
Aboveground Storage Tank - Per Tank		\$ 262.08	\$ 262.08	0%
Removal of Underground/Aboveground Tank - Per Tank		\$ 87.36	\$ 87.36	0%
Pipeline or Appurtenances		\$ 87.36	\$ 87.36	0%
Building Permit Work without Permit (each time in year)		50% + Original Fee	50% + Original Fee	0%
California Fire Code Permits - Aerosol Products		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Battery Systems		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Carnivals and Fairs		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Cellulose Nitrate Film		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Combustible Dust Producing Operations		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Combustible Fibers		\$ 168.00	\$ 168.00	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
California Fire Code Permits - Compressed Gases		\$ 140.00	\$ 140.00	0%
California Fire Code Permits - Cryogenic Fluids		\$ 140.00	\$ 140.00	0%
California Fire Code Permits - Cutting and Welding		\$ 56.00	\$ 56.00	0%
California Fire Code Permits - Dry Cleaning Plants		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Exhibits and Trade Shows		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Explosives		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Fire Hydrants and Valves		\$ 28.00	\$ 28.00	0%
California Fire Code Permits - Flammable and Combustibles Liquids		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Floor Finishings		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Fumigation and Thermal Insecticidal Fogging		\$ 56.00	\$ 56.00	0%
California Fire Code Permits - Hazardous Materials - Bi-Annually		\$ 560.00	\$ 560.00	0%
California Fire Code Permits - HPM Facilities - Bi-Annually		\$ 560.00	\$ 560.00	0%
California Fire Code Permits - High Piled Combustible Storage - Bi Annually		\$ 560.00	\$ 560.00	0%
California Fire Code Permits - Hot Work Operations		\$ 28.00	\$ 28.00	0%
California Fire Code Permits - Industrial Ovens		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Lumber Yards and Wood Working Plants		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Liquid or Gas Fueled Vehicles or Equipment in "A" Occ.		\$ 56.00	\$ 56.00	0%
California Fire Code Permits - LP Gas		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Magnesium		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Miscellaneous Combustible Storage		\$ 112.00	\$ 112.00	0%
California Fire Code Permits - Open Flame		\$ 28.00	\$ 28.00	0%
California Fire Code Permits - Open Flames and Torches		\$ 28.00	\$ 28.00	0%
California Fire Code Permits - Open Flames and Candles		\$ 28.00	\$ 28.00	0%
California Fire Code Permits - Organic Coatings		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Places of Assembly		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Private Fire Hydrants		\$ 28.00	\$ 28.00	0%
California Fire Code Permits - Pyrotechnic Special Effects		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Pyroxylin Plastics		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Refrigeration Equipment		\$ 112.00	\$ 112.00	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
California Fire Code Permits - Repair Garages and Motor Fueling Dispensing Facilities		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Spraying and Dipping Operations		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Storage of Tires and Tire By Product		\$ 224.00	\$ 224.00	0%
California Fire Code Permits - Temporary Membrane Structures, Tents and Canopies		\$ 84.00	\$ 84.00	0%
California Fire Code Permits - Tire Rebuilding Plants - Bi-Annually		\$ 560.00	\$ 560.00	0%
California Fire Code Permits - Waste Handling		\$ 168.00	\$ 168.00	0%
California Fire Code Permits - Wood Products		\$ 112.00	\$ 112.00	0%
Consultant Fee		Actual Cost	Actual Cost	0%
Expedite Plan Review		50% + Original Fee	50% + Original Fee	0%
Fire Code Enforcement Inspection - Hourly		\$ 87.36	\$ 87.36	0%
Fire Protection System Plan Resubmitted (second or subsequent time)		50% + Original Fee	50% + Original Fee	0%
Fire Protection System Plan Reinspection (second or subsequent time)		50% + Original Fee	50% + Original Fee	0%
Hydrant Flow Review - Basic [Measure distance to one or more hydrants, record flow for addition to structure or new structure on parcels 1/2 to 1 acre]		\$ 56.00	\$ 56.00	0%
Hydrant Flow Review - Complex [Includes land use review or lot splits for multiple structures, measure distance to one or more hydrants, record flow, review map for access and turnaround requirements] - hourly		\$200.70	\$200.70	0%
Hydrant Flow Review - Intermediate [Measure distance to one or more hydrants and record flow for parcels larger than 1 acre, review map for access and turnaround requirements]		\$ 220.77	\$ 220.77	0%
Fire Inspection - Apartment Inspection - Annually				
0 -16 Units		\$ 131.04	\$ 131.04	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
17-30 Units		\$ 174.72	\$ 174.72	0%
31-60 Units		\$ 262.08	\$ 262.08	0%
61-100 Units		\$ 349.44	\$ 349.44	0%
More than 100 Units - hourly		\$ 87.36	\$ 87.36	0%
Fire Inspection - Hotel and Motel Inspection - Annually				
0 -10 Units		\$ 131.04	\$ 131.04	0%
11-20 Units		\$ 174.72	\$ 174.72	0%
21-50 Units		\$ 262.08	\$ 262.08	0%
More than 50 Units - hourly		\$ 87.36	\$ 87.36	0%
Fire Inspection - Vegetation Management Inspections				
Initial Inspection and one Reinspection		no charge	no charge	0%
3rd & subsequent - plus administrative fines		\$ 117.00	\$ 117.00	0%
Fire Inspection - Required at Time of Permit Issuance - Commercial, Industrial and Multi-Family				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%
50,001 through 100,000 Square Feet		\$ 349.44	\$ 349.44	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - Tenant Improvements/Infill Projects (Building Permit Review)				
0 through 10,000 Square Feet		\$ 87.36	\$ 87.36	0%
10,001 through 50,000 Square Feet		\$ 131.04	\$ 131.04	0%
50,001 through 100,000 Square Feet		\$ 174.72	\$ 174.72	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 13 Fire Sprinkler Systems (Commercial/Industrial Buildings)				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%
50,001 through 100,000 Square Feet		\$ 295.68	\$ 295.68	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 13R and 13D Fire Sprinkler Systems (Single Family/Multi-Family)				

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%
50,001 through 100,000 Square Feet		\$ 349.44	\$ 349.44	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 13 and 13R Fire System Modifications				
Minor - Less than 15 sprinkler heads		\$ 87.36	\$ 87.36	0%
Major - 16-30 sprinkler heads		\$ 131.04	\$ 131.04	0%
Above 30 head modification use NFPA 13 fees		use NFPA Fees	use NFPA Fees	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 14 Standpipe				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%
50,001 through 100,000 Square Feet		\$ 349.44	\$ 349.44	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 20 Fire Pumps				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%
50,001 through 100,000 Square Feet		\$ 349.44	\$ 349.44	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 24/13 Underground Fire Service Mains				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%
50,001 through 100,000 Square Feet		\$ 349.44	\$ 349.44	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 72 Fire Alarm Systems				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
50,001 through 100,000 Square Feet		\$ 349.44	\$ 349.44	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 72 Tenant Improvement Fire Alarm				
Minor - Less than 15 alarm appliances sprinkler heads		\$ 87.36	\$ 87.36	0%
Major - 16-30 fire alarm appliances		\$ 131.04	\$ 131.04	0%
Above 30 appliance modification use NFPA 72 fees		Use NFPA 72 fees	Use NFPA 72 fees	0%
Fire Inspection - Required at Time of Permit Issuance - NFPA 96, 17 & 17A Fixed Fire Suppression Systems				
Fixed Fire Suppression System		\$ 87.36	\$ 87.36	0%
Class I Hood and Duct System		\$ 87.36	\$ 87.36	0%
Other Specialty Fixed Fire Suppression		\$ 131.04	\$ 131.04	0%
Tenant Improvement of Fixed Fire Suppression Systems		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - Smoke Removal Systems				
0 through 10,000 Square Feet		\$ 174.72	\$ 174.72	0%
10,001 through 50,000 Square Feet		\$ 262.08	\$ 262.08	0%
50,001 through 100,000 Square Feet		\$ 349.44	\$ 349.44	0%
For Each 50,000 Square Feet above 100,000		\$ 87.36	\$ 87.36	0%
Fire Inspection - Required at Time of Permit Issuance - Flammable and Combustible Liquids				
Underground storage tank installation - per tank		\$ 87.36	\$ 87.36	0%
Aboveground storage tank - per tank		\$ 87.36	\$ 87.36	0%
Removal of underground/aboveground tank - per tank		\$ 131.04	\$ 131.04	0%
Pipeline or appurtenances - per tank		\$ 131.04	\$ 131.04	0%
Inspection - Contract State Fire Marshal		Actual Cost	Actual Cost	0%
Insurance Inspection Fee - Less than 1/3 Acre		\$ 39.20	\$ 39.20	0%
Insurance Inspection Fee - 1/3 - 1 Acre		\$ 56.00	\$ 56.00	0%
Insurance Inspection Fee - Over 1 Acre - Hourly		\$ 85.12	\$ 85.12	0%
Plan Review/Variance - Fire Marshal - Hourly		\$ 87.36	\$ 87.36	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Plan Review - Fuel Modification Reports		\$ 560.00	\$ 560.00	0%
Plan Review - Site Plan Review		\$224 + Fire Flow	\$224 + Fire Flow	0%
Pre-inspection - Capacity to serve 25 or fewer clients [Health and Safety Code Section 13235: Group R, Division 2]		\$ 56.00	\$ 56.00	0%
Pre-inspection - Capacity to serve 26 or more clients [Health and Safety Code Section 13235: Group R, Division 2]		\$ 112.00	\$ 112.00	0%
Pre-inspection - Residential Care Facilities for the elderly which services six (6) or fewer clients [Health and Safety Code Section 1569.84]		No charge	No charge	0%
Technical Report Review - Fire Marshal - Hourly		\$ 78.00	\$ 78.00	0%

SECTION 8. ONSITE SANITATION EFFECTIVE JULY 13, 2013

Note 1: For work in excess of one hour, the fee shall be prorated for each half hour or fraction thereof.

Note 2: Submittals/items which require a third review will be billed at the defined hourly rate

Rate Type

- A. 5% Environmental Specialist, 5% Assistant Onsite Sanitary Official, 80% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- B. 10% Environmental Specialist, 40% Assistant Onsite Sanitary Official, 40% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- C. 20% Environmental Specialist, 35% Assistant Onsite Sanitary Official, 35% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- D. 15% Environmental Specialist, 45% Assistant Onsite Sanitary Official, 30% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- E. 30% Environmental Specialist, 30% Assistant Onsite Sanitary Official, 30% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- F. 20% Environmental Specialist, 50% Assistant Onsite Sanitary Official, 20% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
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G. 40% Environmental Specialist, 40% Assistant Onsite Sanitary Official, 10% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
H. 50% Environmental Specialist, 30% Assistant Onsite Sanitary Official, 10% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director

Abandonment of Septic System	G	\$ 131.04	\$ 145.45	11%
Advanced Treatment Systems above 1000 gpd - Recirc, BSF, ATU, etc - Permit	D	\$ 581.56	\$ 652.04	12%
Advanced Treatment Systems above 1000 gpd - Recirc, BSF, ATU, etc - Review [Note: All review time in excess of ten (12) hours shall be billed at the standard hourly rate]	B	\$ 809.00	\$ 923.33	14%
Advanced Treatment Systems up to 1000 gpd - Recirc, BSF, ATU, etc - Permit	D	\$ 448.88	\$ 489.03	9%
Advanced Treatment Systems up to 1000 gpd - Recirc, BSF, ATU, etc - Review	C	\$ 689.00	\$ 741.10	8%
Alteration to Maintain Existing Use/Alteration for Expanded Use	G	\$ 448.88	\$ 322.08	-28%
Alternative Systems - Bottomless Sand Filters - Permit		\$ 448.88	Delete	
Alternative Systems - Bottomless Sand Filters - Review		\$ 689.00	Delete	
Alternative Systems - Capping & Eng. Fill (Large) - Permit		\$ 581.56	Delete	
Alternative Systems - Capping & Eng. Fill (Large) - Review		\$ 809.00	Delete	
Alternative Systems - Capping & Eng. Fill (Residential) - Permit		\$ 448.88	Delete	
Alternative Systems - Capping & Eng. Fill (Residential) - Review		\$ 689.00	Delete	
Alternative Systems - Perimeter & Curtain Drain Dewatering - Permit	C	\$ 448.88	\$ 492.30	10%
Alternative Systems - Perimeter & Curtain Drain Dewatering - Review	B	\$ 689.00	\$ 846.38	23%
Alternative Systems - Pressure Dose above 1000 gpd - Permit	D	\$ 581.56	\$ 652.04	12%
Alternative Systems - Pressure Dose above 1000 gpd - Review	B	\$ 809.00	\$ 769.44	-5%
Alternative System Pressure Dose up to 1000 gpd - Permit	D	\$ 448.88	\$ 489.03	9%
Alternative System Pressure Dose up to 1000 gpd - Review	C	\$ 341.00	\$ 444.66	30%
Alternative Systems - Secondary & Tertiary Treatment - Permit		\$ 570.40	Delete	
Alternative Systems - Secondary & Tertiary Treatment - Review		\$ 809.00	Delete	
Annual Evaluator License Fee	B	\$ 35.84	\$ 38.47	7%
Annual Operating Permit	C	\$ 31.22	\$ 33.08	6%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Building Permit Clearance - Major	F	\$ 79.36	\$ 77.83	-2%
Building Permit Clearance - Minor	F	\$ 39.68	\$ 38.92	-2%
Compliance Enforcement	D	\$ 197.12	\$ 220.85	12%
Permit Renewal (New Construction) - Standard System	G	\$ 202.72	\$ 161.62	-20%
Permit Renewal (New Construction) - Alternative or Advanced Treatment System	E	\$ 268.80	\$ 285.15	6%
Escrow Clearance	H	\$ 71.68	\$ 94.63	32%
Extension Request for Evaluation or Repair	G		\$ 32.32	NA
Hourly Service Fees (Per Hour)	A	\$ 85.12	\$ 87.89	3%
Innovative System Review/Permit		\$ 1,320.60	Delete	
Land Use Review Major	B	\$ 364.00	\$ 403.96	11%
Land Use Review Major with Covenant or Easement (2 reviews allowed of Covenant or Easement, afterward review will be billed at hourly rate)	B		\$ 577.08	NA
Land Use Review Minor	D	\$ 232.96	\$ 257.66	11%
Monitoring Service - Advanced Treatment System over 1000 gpd	B	\$ 405.44	\$ 384.72	-5%
Monitoring Service - Advanced Treatment System up to 1000 gpd	C	\$ 101.92	\$ 148.22	45%
Standard System New Installation	F	\$ 585.28	\$ 583.76	0%
New Operating Permit		\$ 34.97	Delete	
Repair - Advanced Treatment Systems Recirc, BSF, ATU, etc above 1000 gpd - Permit	D		\$ 662.56	NA
Repair - Advanced Treatment Systems Recirc, BSF, ATU, etc above 1000 gpd - Review	D		\$ 736.18	NA
Repair - Standard Septic System	E	\$ 202.72	\$ 249.51	23%
Repair - Advanced Treatment Systems Recirc, BSF, ATU, etc up to 1000 gpd - Permit	F	\$ 369.60	\$ 421.81	14%
Repair - Advanced Treatment Systems Recirc, BSF, ATU, etc up to 1000 gpd - Review	D	\$ 692.00	\$ 662.56	-4%
Repair - Pressure Dose - Permit	D	\$ 202.72	\$ 220.85	9%
Repair - Pressure Dose - Review	D	\$ 341.00	\$ 423.30	24%
Repair Minor	E	\$ 52.64	\$ 71.29	35%
Repair to Maintain Existing Use - Standard		\$ 202.72	Delete	

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Review for Land Division - 3 or less lots		\$ 500.64	Delete	
Review for Land Division - up to 3 lots / additional lots above 3	A	\$500.64 + \$131.04/lot	\$505.34 and \$134/lot above 3	1%
Review Land Division - Community Systems		\$ 572.32	Delete	
Review Land Division - Community Systems with Mello-Roos		\$ 894.88	Delete	
Review Land Division - Final Map Check	B	\$ 71.68	\$ 76.94	7%
Standard System/Additional Reinspection	B	\$ 71.68	\$ 76.94	7%
Water Well Clearance	D	\$ 89.60	\$ 101.88	14%

SECTION 9.
POLICE DEPARTMENT
EFFECTIVE MAY 15, 2013

Accident Investigation Report (Only those required by law)		\$ 197.12	\$ 197.12	0%
Audio Tapes		\$ 14.56	Delete	
Bicycle License (Three Years) - Initial		\$ 7.50	\$ 7.50	0%
Bicycle License (Three Years) - Renewal		\$ 3.50	\$ 3.50	0%
Bingo Fee [PC 326.5 (L) (2)]		1% over \$5,000 gross receipts	1% over \$5,000 gross receipts	0%
Cardroom Regulation Initial (Department of Justice fees and business regulation fees also apply)		\$ 172.48	\$ 172.48	0%
Cardroom Regulation Renewal (Department of Justice fees and business regulation fees also apply)		\$ 95.20	\$ 95.20	0%
Public Convenience/Necessity (Prior to Alcoholic Beverage License)			\$ 91.16	NA
Firearms Dealer Permit Initial			\$ 182.31	NA
Firearms Dealer Permit Renewal			\$ 45.58	NA
Citation Sign Off - Vehicle brought to Police Department		\$ 14.56	\$ 22.79	57%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Citation Sign Off - Vehicle not brought to Police Department		\$ 29.00	\$ 45.58	57%
Deer Validation			\$ 13.44	NA
DUI Emergency Response - Per Officer - Per Hour		\$ 292.32	\$ 91.16	-69%
Excessive Noise Disturbance - 1st Response (Plus Administrative Citation)			\$ 82.88	NA
Excessive Noise Disturbance - 2nd Response (Plus Administrative Citation)		\$ 238.56	\$ 82.88	-65%
Excessive Noise Disturbance - 3rd and Additional Responses (Plus Administrative Citation)		\$ 596.96	\$ 82.88	-86%
Residential Alarm System Registration and Response				
False Alarm Response - First			Warning Letter	
False Alarm Response - 2nd and 3rd		\$ 84.00	\$ 45.58	-46%
False Alarm Response - 4th (Plus Administrative Citation)		\$ 100.80	\$ 45.58	-55%
False Alarm Response - 5th (Plus Administrative Citation)		\$ 114.24	\$ 45.58	-60%
False Alarm Response - 6th (Plus Administrative Citation)		\$ 114.24	\$ 45.58	-60%
False Alarm Cancelled - Officer Dispatched - 1st			Warning Letter	
False Alarm Cancelled - Officer Dispatched - 2 and More			\$ 22.40	NA
Alarm System Registration (Valid July 1 - June 30)		\$ 16.00	\$ 16.00	0%
Alarm System Registration - (If No False Alarm in Registration Year July 1 - June 30, Renewal Fee Waived)			-0- or \$17.92	NA
Commercial Alarm System Registration and Response				
Alarm System Registration (Valid July 1 - June 30)			\$ 28.00	NA
Alarm System Registration - Renewal			\$ 28.00	NA
Burglary/Medical/Fire Response				
False Alarm Response - First			Warning Letter	
False Alarm Response - 2nd and 3rd			\$ 68.36	NA
False Alarm Response - 4th (Plus Administrative Citation)			\$ 68.36	NA

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
False Alarm Response - 5th (Plus Administrative Citation)			\$ 68.36	NA
False Alarm Response - 6th (Plus Administrative Citation)			\$ 68.36	NA
False Alarm Cancelled - Officer Dispatched - 1st			Warning Letter	
False Alarm Cancelled - Officer Dispatched - 2 and More			\$ 44.80	NA
Robbery				
False Alarm Response - First			\$ 68.36	NA
False Alarm Response - 2nd and 3rd			\$ 68.36	NA
False Alarm Response - 4th (Plus Administrative Citation)			\$ 68.36	NA
False Alarm Response - 5th (Plus Administrative Citation)			\$ 68.36	NA
False Alarm Response - 6th and More (Plus Administrative Citation)			\$ 68.36	NA
False Alarm Cancelled - Officer Dispatched - 1st			Warning Letter	
False Alarm Cancelled - Officer Dispatched - 2 and More			\$ 44.80	NA
Residential and Commercial				NA
Alarm at Premise Where No Permit Has Been Issued (Fee Waived if Alarm is Registered Within 10 Days of Date of Fine (Invoice)			\$ 45.92	NA
Alarm Shut-Off Fee			\$ 41.00	NA
Alarm Provider				NA
Alarm Provider Fee for Not Providing Monthly Customer List			\$ 25.00	NA
Fingerprint Processing - Livescan (Plus Dept of Justice Fees & Livescan Fees)		\$ 21.28	\$ 21.28	0%
Fingerprint Processing - Rolled (Plus Dept of Justice Fees)		\$ 21.28	\$ 21.28	0%
Municipal Code Enforcement		Varies	Varies	0%
Photographs/Audio/Video - Per CD		\$ 2.52	\$ 18.00	614%
Police Report		\$ 14.56	\$ 18.00	24%
Police Report - CAD/Incident Copy		\$ 5.04	\$ 6.31	25%
Special Police Services Hourly		\$ 76.00	\$ 91.16	20%
Statutory Registration		\$ 33.60	\$ 33.60	0%

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Subpoena Duces Tecum - Hourly		\$24.00 + \$0.10/page	\$ 91.16	280%
Subpoena Duces Tecum - Attorney Requests/Delivery		\$ 15.00	\$ 15.00	0%
Vehicle Code Enforcement		Varies	Varies	0%
Vehicle Impound Fee - Traffic Safety Fund		\$ 117.00	\$ 156.80	34%
Vehicle Repossession		\$ 23.52	\$ 23.52	0%
Vehicle Towing/Impound Fee		\$ 125.44	\$ 125.44	0%
Video Tapes		\$ 32.48	Delete	Delete
Viewing Criminal History Records		\$ 25.76	Delete	Delete
VIN Verification - Vehicle brought to Police Department		\$ 13.00	\$ 22.79	75%
VIN Verification - Vehicle not brought to Police Department		\$ 29.00	\$ 45.58	57%
Visa/Clearance Letter		\$ 14.56	\$ 18.00	24%
Volunteers used for private events [Two volunteers & two hour minimum per event recommended] - Hourly		\$ 10.00	\$ 16.80	68%
Weapons Storage Fee - Each Additional After Two		\$ 32.00	\$ 35.84	12%
Weapons Storage Fee - First Two Weapons		\$ 95.20	\$ 95.20	0%
Witness Appearance Fees - Police Officer		\$ 150.00	\$ 275.00	83%

SECTION 10. PUBLIC WORKS - ENGINEERING EFFECTIVE JULY 13, 2013

Note 1: All hourly fees set forth herein shall have a minimum fee of one hour

Note 2: For work in excess of one hour, the fee shall be prorated for each half hour or portion

Note 3: Submittals/Items which require a third review will be billed at the defined hourly rate

Note 4: "Plus third party costs" shall mean actual costs incurred by Town for Professional La

Rate Type

A. 85% Associate Civil Engineer, 5% Public Works Manager, 5% Assistant Planner, 5% Construction Inspector

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
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B. 40% Construction Inspector, 30% Associate Civil Engineer, 30% Public Works Manager

C. 35% Associate Civil Engineer, 30% Construction Inspector, 30% Public Works Manager, 5% Assistant Planner

D. 10% Maintenance Worker, 90% Public Works Manager

General Engineering Hourly Fee	A		\$ 98.48	NA
General Engineering Overtime Hourly Fee	A		\$ 147.73	NA
General Engineering Inspection Hourly Fee	B		\$ 80.07	NA
General Engineering Inspection Overtime Hourly Fee	B		\$ 120.10	NA
Certificate Of Compliance Review - With Public Hearing (Plus Third Party Costs)	A	\$ 549.32	\$ 654.20	19%
Certificate Of Compliance Review - With Public Hearing > 6 hrs - Hourly		\$ 76.00	Delete	
Certificate of Correction - With Public Hearing	A	\$ 496.16	\$ 590.89	19%
Certificate of Correction - With Public Hearing > 6 hrs - Hourly		\$ 85.12	Delete	
Certificate of Correction - No Public Hearing	A	\$ 341.60	\$ 393.93	15%
Certificate of Correction Review - No Public Hearing > 4 hrs - Hourly		\$ 85.12	Delete	
Drainage Plan & Calculation Review Drainage Analysis Review	A	\$ 387.52	\$ 492.41	27%
Drainage Plan & Calculation Review > 6 hrs - Hourly		\$ 85.12	Delete	
Encroachment Permit - General New > \$1,700 - Filing Fee Review		\$ 50.40	Delete	
General Encroachment Permit, Minor Review & Inspection (<\$5,000 Value of Work in Right-of-Way)	C		\$ 207.54	
Encroachment Permit - General New > \$1,700 - Inspection [Plus 5% of Engineer's Estimate of Improvement costs (refer to Exhibit "D") and Contract Materials Testing Costs Shall be billed to applicant]		\$ 72.80	Delete	
General Encroachment Permit, Major Review & Inspection (Major >\$5,000 Value of Work in Public Right-of-Way). Fee is 5% of Engineer's Estimate/Valuation of Civil Improvements in the Public Right-of-Way	NA	5%	5%	0%
Encroachment Permit - General Replace < \$1,700 - Filing Fee		\$ 50.40	Delete	

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Encroachment Permit - General Replace < \$1,700 - Inspection		\$ 72.80	Delete	
Encroachment Permit - Utility owned facilities - Filing Fee		\$ 50.40	Delete	
Encroachment Permit - Utility owned facilities - Inspection [5% of Engineer's Estimate of saw cutting, excavation, replacement of structural section and resurfacing (Does not include cost of facilities being installed)]		\$ 0.05	Delete	
Public Utility Encroachment Permit, Annual (No Fee)				
Public Utility Encroachment Permit, Minor Review & Inspection (Single Property, Service Lateral, Spot Location, Etc.)	C	72.80	207.54	185%
Public Utility Encroachment Permit, Major Review & Inspection (Multiple Properties, Main Line Work, Etc.) Hourly Fee	C		83.01	NA
Erosion Control Non-Compliance Abatement		\$ 207.20	Actual	
Erosion Control Plan Review - Less than 1 Acre	A	\$ 162.40	\$ 196.96	21%
Erosion Control Plan Review - 1 - 5 Acres	A	\$ 322.56	\$ 393.93	22%
Erosion Control Plan Review - More than 5 Acres	A	\$ 644.00	\$ 787.85	22%
Final Parcel Map (Plus Third Party Costs)	A	\$ 761.60	\$ 984.82	29%
Final Parcel Map >10 Hours-Hrly		\$ 76.00	Delete	
Final Subdivision Map Review (Plus Third Party Costs)	A	\$ 1,192.80	\$ 1,477.22	24%
Final Subdivision Map Review > 15 Hours - Hrly		\$ 76.00	Delete	
Grading Check/Inspection		Refer to Exhibit "B"	Delete	
Grading Permit Review and Inspection - Over 50 to 100 CY	C		\$ 166.03	NA
Grading Permit Review and Inspection - Over 100 to 1000 CY	C		\$ 332.06	NA
Grading Permit Review and Inspection - Over 1000 CY	C		\$ 664.12	NA
Improvement Agreement Review - Less than \$1,500	A	\$ 140.00	\$ 196.96	41%
Improvement Agreement Review - Less than \$1,500 > 2 hrs - Hourly		\$ 85.12	Delete	
Improvement Agreement Review - More than \$1,500	A	\$ 291.20	\$ 393.93	35%
Improvement Agreement Review - More than \$1,500 > 4 hrs - Hourly		\$ 85.12	Delete	
Land Division/Private Development Projects Plan Check and Inspection Fees: (Fee is a percentage of the Engineer's estimate of costs)		Refer to Exhibit "D"	Delete	
Lot Line Adjustment Review (Plus Third Party Costs)	A	\$ 626.20	\$ 763.23	22%

**TOWN OF PARADISE
FEE JUSTIFICATION WORKSHEET**

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Lot Line Adjustment > 5 hrs Hourly		\$ 76.00	Delete	
Lot Merger Review (Plus Third Party Costs)	A	\$279.00 + \$13.64/Lot	\$ 436.13	NA
Lot Merger Review > 3 hrs Hourly		\$ 76.00	Delete	
Covenant/Road Maintenance Agreement Processing	A		\$ 147.72	NA
New Sign Installed by Town Sign Review and Installation	C	\$ 367.00	\$ 415.07	13%
Onsite (out of Public ROW) Civil Plan Review (Deposit 50% upon initial plan submittal, balance required prior to final approval of plans). Fee is 4% of Engineer's Estimate/Valuation of onsite civil improvements		4.00%	4.00%	0%
Oversize Vehicle Single Trip Permit		\$ 39.76	\$ 17.92	-55%
Oversize Vehicle Annual Permit			\$ 100.80	NA
Parking Within Street Setback Review	A	\$ 117.80	\$ 218.07	85%
Site Plan Review (Developed Area) - Under 1/3 Acre	A	\$ 162.40	\$ 196.96	21%
Site Plan Review (Developed Area) - Under 1/3 Acre > 2 hrs - Hourly		\$ 85.12	Delete	
Site Plan Review (Developed Area) - 1/3 - 2 Acres	A	\$ 322.56	\$ 393.93	22%
Site Plan Review (Developed Area) - 1/3 - 2 Acres > 5 hrs - Hourly		\$ 85.12	Delete	
Site Plan Review (Developed Area) - Over 2 Acres	A	\$ 868.00	\$ 1,083.30	25%
Site Plan Review (Developed Area) - Over 2 Acres > 12 hrs - Hourly		\$ 85.12	Delete	
Street Abandonment [Plus contracted land surveyor cost - hourly Plus Third Party Costs]	A	\$ 1,209.00	\$ 1,378.74	14%
Traffic Marking Engineering Review	A	\$ 128.80	\$ 196.96	53%
Traffic Marking Engineering Review over 2 Hours - Hourly		\$ 76.00	Delete	

SECTION 11.
PUBLIC WORKS - STREETS
EFFECTIVE MAY 15, 2013

TOWN OF PARADISE FEE JUSTIFICATION WORKSHEET

Description of Services Provided	Hourly Rate Type	Current Adopted Fee With Applicable Surcharge	Proposed Fee with Applicable Surcharge	Percent Change
Streets Cost Recovery Fees Regular Business Hours - Hourly	D	\$ 80.64	\$ 88.55	10%
Streets Cost Recovery Fees After Hours - Hourly - (3 Hour Minimum)	D	\$ 120.96	\$ 132.82	10%

Town of Paradise
2013-2014 Master Fee Schedule

Building Valuation Table

Instructions: The table below shall be used to determine the cost per square foot of proposed improvements for purposes of calculating permit fees referenced in Exhibit A of the Fee Schedule. When cost per square foot is identified, amount shall be multiplied by the size of the improvement to determine total project valuation.

CBC Group CBC Occupancy Type		Construction Type							
		IA	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Motion Picture, Concert Hall, Theaters with Stage	\$218.43	\$211.06	\$197.03	\$185.03	\$179.84	\$190.46	\$169.17	\$162.46
A-1	Theaters without Stage	\$199.96	\$187.22	\$178.56	\$166.57	\$161.38	\$171.98	\$150.70	\$144.00
A-2	Restaurants, Bars, and Banquet Halls	\$169.48	\$164.64	\$153.54	\$143.16	\$140.23	\$147.83	\$129.55	\$126.83
A-3	Churches	\$201.93	\$189.19	\$180.53	\$168.68	\$163.49	\$173.95	\$152.81	\$146.11
A-4	Assembly Arenas	\$198.96	\$185.22	\$177.56	\$164.57	\$160.38	\$170.98	\$148.70	\$143.00
B	Business - Print Shops, Beauty Shops, Office	\$175.94	\$169.50	\$155.73	\$141.26	\$135.99	\$149.30	\$124.14	\$118.20
E	Educational	\$183.47	\$171.88	\$164.04	\$152.79	\$144.62	\$158.31	\$132.93	\$128.42
F-1,2	Factory and Industrial	\$105.35	\$94.40	\$90.74	\$80.87	\$77.38	\$86.70	\$66.73	\$62.58
H,2,3,4	High Hazard, Explosives	\$98.69	\$88.74	\$84.08	\$75.41	\$70.92	\$80.04	\$61.27	\$56.12
H-5	High Hazard, Semi-Conductors	\$175.94	\$163.74	\$155.73	\$141.26	\$135.99	\$149.30	\$124.14	\$118.20
I-2	Hospitals	\$298.73	\$286.54	\$278.52	\$263.00	N.P.	\$272.10	\$245.87	N.P.
	Detached Drive Thru Pharmacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$40.62
I-3	Institutional, Restrained	\$200.40	\$193.96	\$188.20	\$167.24	\$160.97	\$173.76	\$150.11	\$142.18
I-4	Institutional, Public Buildings	\$172.59	\$161.68	\$154.82	\$142.07	\$138.32	\$154.51	\$127.48	\$123.05
M	Mercantile, Retail	\$127.05	\$116.58	\$111.11	\$101.45	\$98.53	\$105.40	\$87.85	\$85.12
R-1	Hotels, Motels	\$173.90	\$162.99	\$156.13	\$143.63	\$139.89	\$155.83	\$129.05	\$124.61
R-2	Residential, Multiple Family	\$145.89	\$134.98	\$128.12	\$134.98	\$112.56	\$127.81	\$101.72	\$101.72
	Basement/Garage	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$73.21
R-3	Residential, One and Two Family Dwellings	\$137.67	\$130.54	\$127.18	\$122.18	n/a	\$124.55	\$114.28	\$107.08
	Residential Conversion	n/a	n/a	n/a	n/a	n/a	n/a	\$97.65	\$92.07
	Open Wood Deck	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$14.98
	Covered Wood Deck	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$29.96
	Covered Concrete Deck/Patio	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$18.19
	Enclosed Deck Patio	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$36.38
	Semi-Finished Basement	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$33.17
	Unfinished Basement	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$15.00
	Unfinished rooms other than basement (rough-ins, no drywall)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$40.62
	Finished unconditioned, non-habitable rooms (large storage room, sunroom)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$54.12
R-4	Residential Care/Assisted Living Facilities	\$172.59	\$161.68	\$154.82	\$142.07	\$138.32	\$154.51	\$127.48	\$123.05
S-1	Moderate Hazard, Motor Vehicle Repair Garages	\$97.69	\$86.74	\$83.08	\$73.41	\$69.92	\$79.04	\$59.27	\$55.12
S-2	Low Hazard	\$96.69	\$86.74	\$82.08	\$73.41	\$68.92	\$78.04	\$59.27	\$54.12
	Agricultural Building with Dirt Floor	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$36.62
U	Utility, Misc., Private Garages	\$73.21	\$64.71	\$61.11	\$54.84	\$51.28	\$58.17	\$42.89	\$40.62
	Carports	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$18.19
Others	Mobile Home on Foundation	Based on the cost of the home installed plus the cost of the foundation system installed, EXCEPT that the fee shall be one-half of the building permit fee for a site-built of the same value.							
	Retaining Walls	Based on \$140 per linear foot							
	Swimming Pools, Therapeutic Whirlpools, Spas and Hot Tubs	Based upon the valuation (including labor and materials)							

Note:	Cost per square foot includes plumbing, electrical and mechanical in all occupancy groups except for S-2 and U. Cost per square foot data based on the International Code Council Annual Building Valuation Data and Annual Construction Costs and Residential Construction Costs by Saylor Publications
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**TOWN OF PARADISE
RESOLUTION NO. ____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE,
CALIFORNIA, ESTABLISHING A NEW MASTER SCHEDULE OF FEES FOR TOWN
SERVICES (REPEALING THE FEE SCHEDULES PREVIOUSLY ADOPTED BY
RESOLUTIONS NO 09-43 AND 09-48)**

WHEREAS, the Town of Paradise has conducted an extensive analysis of the Town's services, the cost associated with the services rendered by the Town, the beneficiaries of the services provided and the revenues derived from those paying the fees and charges for the special services rendered by the Town; and

WHEREAS, the Town needs to comply with both the letter and the spirit of Article XIII (D) of the California Constitution and limit the growth of taxes; and

WHEREAS, the Town desires to further implement its established policy to recover its full costs reasonably associated with providing a special service of limited nature, such that general taxes are not diverted from the general service provided by the Town of Paradise, and

WHEREAS, the Town Council has adopted Paradise Municipal Code Chapter 3.30 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of Town services and directing staff as to the methodology for implementing said Chapter; and

WHEREAS, pursuant to Government Code Section 66016, et seq., the specific fees to be charged for services must be adopted by the Town Council by resolution, after providing notice and holding a public hearing; and

WHEREAS, notice of public hearing has been provided per Government Code Section 6062 a, oral and written presentations made and received, and the required public hearing held; and

WHEREAS, an updated and revised schedule of fees and charges to be paid by those requesting such special services needs to be adopted so that the Town might effectuate its policies; and

WHEREAS, it is the intention of the Town Council to develop and adopt a revised schedule of fees and charges based on the Town's budgeted and projected costs reasonably borne for the fiscal year beginning on or before July 1, 2013; and

WHEREAS, pursuant to California Government Code Sections 66016 and 6062 a, the data and a general explanation relating to schedule of fees and charges have been provided; and

RESOLUTION NO. 13-_____

WHEREAS, all requirements of California Government Code Section 66016, et. seq., are hereby found to have been fulfilled.

NOW, THEREFORE BE IT RESOLVED BY the Town Council of the Town of Paradise, as follows:

SECTION 1. FEE SCHEDULE ADOPTION. The master schedule of fees, service charges, building valuation and estimate of unit costs as set forth in Exhibits “ A and B” attached hereto and made a part hereof by reference, is hereby adopted and shall be used and applied by the various Town departments in computing Town fees for its services, and to be collected by the Finance Department for the herein listed special services when provided by the Town or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH PROCESS. All fees charges, etc. set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per unit measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

A. Added fees and refunds. Where additional fees need to be charged and collected for completed staff work, or where a refund of excess deposited monies is due, and where such charge or refund is ten dollars (\$10.00) or less, a charge or refund need not be made pursuant to California Government Code Sections 29373.1 and 29375.1 and amendments thereto.

SECTION 3. CONSTITUTIONALITY. If any portion of this resolution is declared invalid or unconstitutional, then it is the intention of the Town Council that all other sections of this resolution shall remain in full force and effect.

SECTION 4. REPEALER. Except for Town Resolutions No. 02-05 and 09-38, all resolutions and other actions of the Town Council, including Resolutions No. 09-43 and 09-48, in conflict with the contents of this resolution are hereby repealed.

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RESOLUTION NO. 13-_____

SECTION 5. EFFECTIVE DATE. This resolution shall go into full force and effect immediately after the date of adoption of this resolution for those fees, valuations, and estimate of unit costs set forth in all sections of Exhibits “A and B” respectively except for the service fees for “development projects” as defined by Government Code Section 66000. The provisions within the master fee schedule adoption or increasing fees for “development projects” shall go into full force and effect sixty (60) days after the date of adoption of the resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 14th day of May, 2013 by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Tim Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO LEGAL FORM:

BY: _____
Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
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**SECTION 1.
SURCHARGES
EFFECTIVE MAY 15, 2013**

Technology Equipment Replace/Update Program [\$750.00 maximum fee]		12%
General Plan Update Fee [N/A to Technology Fee Surcharge]		12%

**SECTION 2.
ANIMAL CONTROL SERVICES
EFFECTIVE MAY 15, 2013**

- A. AC Officer 70% (at time and one-half), Dispatch 20%, Lieutenant 10%
- B. Average of those who do dog licenses 90%, Lieutenant 10%
- C. Animal Control Officer 50%, Animal Shelter Helper 50%
- D. Animal Control Officer
- E. Animal Control Officer 85%, Lieutenant 15%

Adopt Small Animal (rabbits etc)		\$ 3.36
Adoption of Cat		\$ 19.04
Adoption of Dog		\$ 25.76
Adoption of Exotic Animal		\$ 5.60
Adoption of Large Livestock (cattle, horses, etc.)		Sealed Bid
Adoption of Small Livestock (sheep, goats, pigs, etc)		\$ 16.80
Notes: 1. State mandated spay/neuter refundable deposit for dogs or cats (as established by the state).		
2. Fee waived to non-profit groups per State law - includes Chip.		
After Hours Impound Surcharge Per Hour	A	\$ 67.68
Animal Licensing Late Fee	B	\$ 11.84
Board Cattle/Horse Per Day Plus Trailer Usage	C	\$ 21.03
Board Dog/Cat Per Day	C	\$ 14.02
Board Sheep/Goats Other Livestock & Animals Per Day Plus Trailer Usage	C	\$ 21.03
Deer Validation	B	\$ 11.84
Disposal Dogs 50 lbs and under	D	\$ 28.59
Disposal Dogs over 50 lbs	D	\$ 38.12
Disposal of Cats	D	\$ 6.48
Dog License 1 Yr Altered	B	\$ 17.41
Dog License 1 Yr Unaltered	B	\$ 34.83
Dog License 2 Yr Altered	B	\$ 24.38
Dog License 2 Yr Unaltered	B	\$ 48.75
Dog License 3 Yr Altered	B	\$ 33.95
Dog License 3 Yr Unaltered	B	\$ 67.91
Dog License Note: No fee shall be charged for any dog licenses related item above in the case of a dog trained to assist a sight impaired or hearing impaired owner, a qualified service dog and an actively working police dog.		

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Dog License Replacement Tag	B	\$ 11.84
Dog License Transfer	B	\$ 11.84
Impound Animals Altered 1st Offense plus boarding (Plus Administrative Citation)	E	\$ 39.87
Impound Animals Altered 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 39.87
Impound Animals Altered 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 39.87
Impound Animals Unaltered 1st Offense plus boarding (Plus Administrative Citation)	E	\$39.87 plus \$35 per F & A Code 31751.7 & 30804.7
Impound Animals Unaltered 2nd Offense plus boarding (Plus Administrative Citation)	E	\$39.87 plus \$50 per F & A Code 31751.7 & 30804.7
Impound Animals Unaltered 3rd Offense plus boarding (Plus Administrative Citation)	E	\$39.87 plus \$100 per F & A Code 31751.7 & 30804.7
Euthanize Cats **	E	\$ 13.29
Euthanize Dogs 50 lbs and Under **	E	\$ 39.87
Euthanize Dogs 51-80 lbs **	E	\$ 53.17
Euthanize Dogs Over 80lbs **	E	\$ 55.82
Euthanize Kittens less than 8 wks **	E	\$ 9.04
Euthanize Puppies less than 3 mos **	E	\$ 13.29
** Euthanize Plus 3 days boarding fees if required		
Impound Exotic Animals 1st Offense plus boarding	E	\$ 66.46
Impound Exotic Animals 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 66.46
Impound Exotic Animals 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 66.46
Impound Livestock Large Animals 1st Offense plus boarding	E	\$ 79.75
Impound Livestock Large Animals 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 79.75
Impound Livestock Large Animals 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 79.75
Impound Livestock Small Animals 1st Offense plus boarding	E	\$ 79.75
Impound Livestock Small Animals 2nd Offense plus boarding (Plus Administrative Citation)	E	\$ 79.75

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Impound Livestock Small Animals 3rd Offense plus boarding (Plus Administrative Citation)	E	\$ 79.75
Impound Poultry (each foul)	E	\$ 13.29
Incident Copy		\$ 6.31
Kennel & Pet Shop License		\$ 89.60
Kennel & Pet Shop License Late Penalty		\$ 109.76
Quarantine Fees	D	\$ 19.06
Surrender Cat	C	\$ 7.01
Surrender Dog	C	\$ 14.02
Surrender Dog 3 mos and Under	C	\$ 7.01
Surrender Kitten Under 8 wks	C	\$ 2.24
Surrender Small Animal	C	\$ 7.01
Trailer Use Hourly, Per Officer	D	\$ 38.12
Dangerous Animal Permit (Annual)	E	\$ 79.75
Wild Animal Permit Fee (Annual)		\$ 89.60
Wild Animal Permit Late Fee		\$ 109.76

**SECTION 3.
ADMINISTRATIVE SERVICES
EFFECTIVE MAY 15, 2013**

- A. Finance
- B. Town Attorney
- C. Code Enforcement Officer
- D. Police Officer
- E. Animal Control Officer
- F. Town Clerk
- G. Assistant Town Clerk

Administrative Citation Hearing - Actual Staff Hourly Rate		Actual Hourly
Business Tracking/Registration		\$ 54.00
Business Regulation		
* Annual Fee - prorated by month starting February		
* Fingerprinting Processing also applies if indicated with FP		
BR Bingo Games		\$ 73.92
BR Card Room (FP)		\$ 429.04
BR Card Room Employee Work Permit (initial) (FP)		\$ 184.76
BR Card Room Employee Work Permit (renewal) (FP)		\$ 93.00
BR Fairs, Carnivals, Circuses and Parades		\$ 101.92
BR Fortunetelling (initial) (FP)		\$ 198.40
BR Fortunetelling (renewal) (FP)		\$ 81.84
BR Hawkers, Peddlers and Street Vendors (initial)		\$ 131.04
BR Hawkers, Peddlers and Street Vendors (renewal)		\$ 66.08
BR Junk, Pawn and Second Hand Dealers (initial) (FP)		\$ 145.08
BR Junk, Pawn and Second Hand Dealers (renewal)		\$ 73.16

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
BR Masseur/Masseuse (Initial) (FP)		\$ 218.24
BR Masseur/Masseuse (renewal) (FP)		\$ 99.20
BR Outdoor Festivals		\$ 179.20
BR Solicitors (initial) (FP)		\$ 131.04
BR Solicitors (renewal) (FP)		\$ 66.08
BR Tattoo Artist & Establishments (initial) (FP)		\$ 197.12
BR Tattoo Artist & Establishments (renewal) (FP)		\$ 89.60
BR Taxi & Rental Cars (initial) (FP)		\$ 145.08
BR Taxi & Rental Cars (renewal) (FP)		\$ 73.16
BR Theatres, Tent Show & Playhouses		\$ 112.84
Notary Fees (Per Signature) Per Gov't Code 8211		\$ 10.00
Certified Copy of Town Documents Per Page or Document	F	\$ 9.92
Council Chamber Use After Hours - Hourly		\$ 32.48
Council Chamber Use During Business Hrs - Hourly		\$ 19.60
Document Copying - Per Page		\$ 0.25
Electronic Audio Reproduction on CD	G	\$7.25 Plus cost of CD
Printed Material Production/Sale		Actual Cost Incurred
Research on Request 1/4 Hour	A	\$ 21.70
Research on Request Hourly	A	\$ 86.79
Return Check Processing	A	\$ 25.57

**SECTION 4.
COMMUNITY DEVELOPMENT - BUILDING SERVICES
EFFECTIVE JULY 13, 2013**

Rate Type

- A. 70% Building Official/Fire Marshal, 25% Community Development Director, 5% Assistant Planner
B. 45% Building Official/Fire Marshal, 5% Building/Onsite Permit Technician, 45% Community Development Director, 5% Assistant Planner

Conditional/Temporary Certificate of Occupancy	B	\$ 106.56
Develop Permit / Developer Impact Fee Request - Hourly	A	\$ 94.94
Solar Photovoltaic System Check/Permit Issuance (Residential Only)	A	\$ 131.40
Solar Water Heating Systems Plan Check/Permit (Residential Only)	A	\$ 131.40
Building Permit & Inspection (\$1 < Exhibit B Valuation < \$500)	A	\$ 52.57

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Building Permit & Inspection (\$501 < Exhibit B Valuation < \$2,000)	A	\$78.84 for the first \$500 plus \$3.50 for each additional \$100 or fraction thereof, to and including \$2,000
Building Permit & Inspection (\$2,001 < Exhibit B Valuation < \$25,000)	A	\$131.40 for the first \$2,000 plus \$19.42 for each additional \$1,000 or fraction thereof, to and including \$25,000
Building Permit & Inspection (\$25,001 < Exhibit B Valuation < \$50,000)	A	\$578.14 for the first \$25,000 plus \$14.72 for each additional \$1,000 or fraction thereof, to and including \$50,000

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Building Permit & Inspection (\$50,001 < Exhibit B Valuation < \$100,000)	A	\$946.03 for the first \$50,000 plus \$10.51 for each additional \$1,000 or fraction thereof, to and including \$100,000
Building Permit & Inspection (\$100,001 < Exhibit B Valuation < \$500,000)	A	\$1,471.61 for the first \$100,000 plus \$7.88 for each additional \$1,000 or fraction thereof, to and including \$500,000
Building Permit & Inspection (\$500,001 < Exhibit B Valuation < \$1,000,000)	A	\$4,625.05 for the first \$500,000 plus \$7.57 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
Building Permit & Inspection (\$1,000,001 < Exhibit B Valuation)	A	\$8,409.18 for the first \$1,000,000 plus \$7.23 for each additional \$1,000
General Inspections outside of normal business hours (2 hrs)	A	\$ 105.11

TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
General Resinspection fees after second failed inspection	A	\$ 105.11
General Requested Special Inspection Fee - Where an owner desires an inspection of a building on which there is not an active building permit, for financing or other purposes, the inspection fee shall be based on the hourly rate with a two-hour minimum. A separate request and fee will be required for each building. This fee is to cover the cost of inspection and related administrative costs only. Any erection, construction, enlargement, alteration, repair, movement, improvement, removal, conversion, or demolition as a result of the inspection shall require separate permit fees and inspections	A	\$ 105.11
General Inspection Fee - For use where no fee is specifically indicated (minimum charge - one hour)	A	\$ 105.11
General, Additional Plan Review - For use when required by changes, additions or revisions to approved plans (one half hour minimum)	A	\$ 105.11
Building Plan Review - When a plan or plans are required by section 107 California Building Code and section R106 California Residential Code a plan review fee shall be paid at the time of submitting plans and specifications for review. Plan review fees shall be sixty-five percent (65%) of the building permit fees. Additional plan review fees, based on the hourly rate, may be charged by the Building Official when necessary to cover costs of the department. Where plans are incomplete or changed so as to require additional plan review, an additional plan review fee may be charged by the Building Official, based on the hourly rate.	N/A	65%
Energy Plan Review - For plans which require energy design compliance per Title 24 California Code of Regulations. For use outside of consultants for plan checking and inspection or both. * OR: the total hourly cost to the jurisdiction, whichever is greatest. Cost includes supervision, overhead, equipment, hourly wages/fringe benefits of employees involved	A	\$ 52.57
General Building Permit Issuance	C	\$ 53.28
Factory-built and/or modular on permanent foundation and buildings moved to any parcel within the town limits: The building permit fees shall be based upon contract price to include permanent foundation system, cost of factory-built and/or modular home, and any upgrades.	N/A	Per Building Permit & Inspection Valuation Fee
Mobile home installation fees shall be based upon the latest update of Title 25 of the California Code of Regulations.	N/A	Per Building Permit & Inspection Valuation Fee
The Strong Motion Instrumentation Program (SMIP) fee as determined by the Department of Conservation will be added to all permits. "Building" for the purposes of determining SMIP fees, is any structure built for the support, shelter, or enclosure of persons, animals, chattels, or property of any kind	N/A	Per State Department of Conservation

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Swimming pool, therapeutic whirlpool, spas and hot tubs valuation shall be based on contract price or the latest edition of Current Construction Costs and Residential Construction Costs by Lee Saylor, Inc.	N/A	Per Building Permit & Inspection Valuation Fee
Sign permits fee shall be based on the contract value of the sign (\$52.57 min)	A	\$ 52.57
Reroof permit fee shall be based on the latest edition of Current Construction Costs and Residential Construction Costs by Lee Saylor, Inc. (see cost factors below)		Per Building Permit & Inspection Valuation Fee
90# Rolled Roofing (\$79.00 per square)		
3-Tab Composition Roofing (\$80.00 per square)		
Built-up Roofing (\$159.00 per square)		
Cement Tile/Metal Roofing (\$211.00 per square)		
Thermoplastic Polyolefin TPO (\$226.00 per square)		
Demolition Permit Fee	B	\$ 106.57
Investigative Fee		Actual Cost
Electrical Permit Issuance	B	\$ 53.28
Electrical Permit Inspection	B	\$ 53.28
Electrical Private Swimming Pool	B	\$ 106.57
Electrical Temporary Power Service	B	\$ 53.28
Additional Electrical Inspections - Hourly	B	\$ 106.57
Mechanical Permit Issuance	B	\$ 53.28
Mechanical Permit Inspection	B	\$ 53.28
Additional Mechanical Inspections - Hourly	B	\$ 106.57
Plumbing Permit Issuance	B	\$ 53.28
Plumbing Permit Inspection	B	\$ 53.28
Additional Plumbing Inspections - Hourly	B	\$ 106.57

**SECTION 5.
COMMUNITY DEVELOPMENT - PLANNING SERVICES
EFFECTIVE JULY 13, 2013**

* Final billing will include staff time plus actual costs for publication, postage, supplies, copies, etc

** Final billing will include actual staff and legal council time

*** Plus contract cost of Mello Roos consultant

**** Fee may be the actual contract cost for a third party consultant. Typical hours and hourly rate may vary considerably

A. 45% CDD Director, 20% Assistant Planner, 15% Building Official/Fire Marshal, 10% Associate Engineer, 5% Assistant Town Clerk, 5% Town Manager

B. 45% CDD Director, 35% Assistant Planner, 10% Building Official/Fire Marshal, 10% Associate Engineer

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
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- C. 60% CDD Director, 40% Assistant Planner
- D. 50% Code Enforcement Officer, 20% CDD Director, 10% Assistant Planner, 20% Town Attorney
- E. 55% CDD Director, 25% Assistant Planner, 10% Building Official/Fire Marshal, 10% Associate Engineer
- F. 60% Assistant Planner, 40% CDD Director
- G. 55% Town Attorney, 20% CDD Director, 5% Town Manager, 20% Assistant Planner
- H. 50% CDD Director, 30% Assistant Planner, 20% Operations Lieutenant
- I. 20% CDD Director, 20% Town Attorney, 20% Assistant Planner, 20% Associate Engineer, 20% Building Official/Fire Marshal
- J. 20% CDD Director, 40% Assistant Planner, 40% Associate Engineer
- K. 35% Assistant Planner, 30% CDD Director, 15% Building Official/Fire Marshal, 10% Associate Engineer, 5% Town Manager, 5% Assistant Town Clerk
- L. 60% CDD Director, 35% Assistant Planner, 5% Assistant Town Clerk
- M. 70% Assistant Planner, 20% CDD Director, 5% Building Official/Fire Marshal, 5% Associate Engineer
- N. 30% Building Permit/Onsite Technician, 30% CDD Director, 40% Assistant Planner
- O. 25% CDD Director, 50% Assistant Planner, 15% Building Official/Fire Marshall, 10% Town Manager

Research on Request - Hourly (1 hour minimum)	C	\$ 89.82
Administrative Permit Major	A	\$ 693.72
Administrative Permit Minor	B	\$ 297.23
Administrative Permit Modification Major	A	\$ 320.18
Administrative Permit Modification Minor	B	\$ 148.61
Administrative Variance Noise Ordinance	H	\$ 149.28
Administrative Zoning Interpretation	C	\$ 248.62
Annexation Application	A	\$ 2,347.99
Annexation Fee Developed Land (Commercial, Industrial and Multi-Family) [per square foot of developed area]		\$ 2.88
Annexation Fee Developed Land (Residential): [per dwelling plus \$13.00/acre]		\$ 1,218.00
Annexation Fee Vacant Land (Per Acre)		\$ 365.00
Annexation Fees assessed solely to those projects approved for annexation to the Town of Paradise		
Appeal Review - Advertised Approval/Denial Per Hour *	B	\$ 99.08
Appeal Review - Non-advertised Admin Approval/Denial Per Hour *	B	\$ 99.08
CEQA Analysis/Document [Projects w/o Land Use Entitlement] **	A	\$ 640.36
Code Compliance Enforcement Fee Per Hour **	D	\$ 101.95
Commission Zoning Interpretation	E	\$ 365.08
Day Care Permit Large Family or Home Occupation Permit	F	\$ 270.03
Design Review Application - Sign	O	\$ 94.90

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Design Review Application - Façade	O	\$ 237.24
Design Review Application - Architecture	O	\$ 379.59
Development Agreement [plus \$16 fee per acre]	G	\$ 1,445.76
Development Agreement Modification	G	\$ 837.02
Development Agreement per acre fee		\$ 19.84
Development Impact Fee Adjustment/Waiver/in-Lieu Credit Application	B	\$ 178.98
Development Impact Fees In-Lieu Fee Credits		Delete
EIR Requirement Appeal	A	\$ 960.54
EIR Study Review	I	\$ 712.08
General Plan Amendment & Rezoning	A	\$ 3,095.08
General Plan Amendment (Text Only)	A	\$ 1,494.18
General Plan Interpretation (Commission)	B	\$ 445.84
Landscape Plan	C	\$ 269.47
Landscape Plan Amendment	C	\$ 89.82
Major Map Modification Review	A	\$ 960.54
Major Variance Permit Class B	A	\$ 1,387.45
Mello-Roos District Creation Application Fee ***	I	\$ 991.50
Minor Map Modification Review	B	\$ 396.30
Minor Variance Permit Class A	B	\$ 1,089.84
Modification to Planned Development Major	A	\$ 533.63
Modification to Planned Development Minor	B	\$ 198.15
New Business Checklist Review	B	\$ 98.05
Notice of Determination Filing [plus Dept. of Fish & Game Fee]	F	\$ 81.30
Parcel Map	K	\$ 2,175.58
Parking Mixed Use Facility Adjustment	J	\$ 143.09
Parking Remote (Offsite) Review	J	\$ 143.09
Permit to Mine/Reclamation Plan	B	\$ 693.53
Preliminary Development Review Major w/Meeting	B	\$ 941.22
Preliminary Development Review Minor w/o Meeting	B	\$ 544.92
Project Mitigation Monitoring - Per Hour ****	B	\$ 89.49
Rezoning Application	A	\$ 2,134.54
Road Name Review	F	\$ 189.17
Site Plan Review Class A	K	\$ 692.23
Site Plan Review Class B	A	\$ 1,067.27
Site Plan Review Class C	A	\$ 1,654.27
Site Plan/Use Permit Modification Class A	K	\$ 395.56
Site Plan/Use Permit Modification Class B	A	\$ 693.72
Site Plan/Use Permit Modification Class C	A	\$ 907.18

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Street Address Change Review	F	\$ 83.77
Street Name Change Review Private	L	\$ 506.11
Street Name Change Review Public	L	\$ 1,012.21
Temporary Use Permit (40% Fee Reduction for Non-Profit)	M	\$ 164.55
Tentative Map 20 Lots or More (Plus \$25 Per Lot)	A	\$ 2,934.99
Tentative Map 5 to 19 Lots	A	\$ 2,721.53
Time Extension Review	A	\$ 426.91
Tree Felling Permit - Base	N	\$ 29.61
Tree Felling Permit - Fee Per Tree	N	\$ 20.06
Tree Felling Permit Hearing - Major (31 or more trees)	L	\$ 274.28
Tree Felling Permit Hearing - Minor (5 to 30 trees)	L	\$ 182.85
Tree Permit Modification (Administrative Action)	C	\$ 49.72
Tree Preservation/Protection Plan Review	C	\$ 89.82
Use Permit Class A	K	\$ 741.68
Use Permit Class B	A	\$ 1,334.09
Use Permit Class C	A	\$ 2,134.54

**SECTION 6.
FIRE DEPARTMENT
EFFECTIVE MAY 15, 2013**

Burn Permit - Residential		\$ 24.64
Campfire/Special Activity Permit		\$ 24.64
Fuel Reduction Permit		\$ 38.08
Land Clearing Permits		\$ 84.00
Deer Validation		\$ 13.44
Report		\$ 14.56
Report - CAD		\$ 5.04
Respond - Ambulance Supplemental Staffing - Hourly		\$ 197.12
Respond - Care Facility Assistance - Hourly		\$ 197.12
Respond - DUI Accident - Hourly (1/2 hour minimum)		\$ 197.12
Respond - False Alarm - Per Engine - After One Response Per Year		\$ 197.12
Respond - Negligent Alarm		Actual Cost
Respond - Public Service Request, more than two per year		\$ 197.12
Respond - Fire Stand By - Hourly - Fire Chief		\$ 76.02
Respond - Fire Stand By - Hourly - Division Chief/Fire Marshal		\$ 68.95
Respond - Fire Stand By - Hourly - Fire Captain		\$ 40.10
Respond - Fire Stand By - Hourly - Fire Engineer		\$ 36.20
Respond - Fire Stand By - Hourly - Firefighter		\$ 30.75
Respond - Fire Stand By - Hourly - Engine Type 1 or II		\$ 106.40
Respond - Fire Stand By - Hourly - Brush Engine III		\$ 100.80
Respond - Fire Stand By - Hourly - Truck Type IV		\$ 100.80
Respond - Fire Stand By - Hourly - Rescue Type III	292	\$ 89.60

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Respond - Fire Stand By - Daily - Staff Vehicles 4x4		\$ 89.60
Respond - Fire Stand By - Daily - Staff/Support Vehicles		\$ 71.68
Respond - Fire Stand By - Hourly - Air Trailer		\$ 44.80
Respond - Fire Stand By - Daily - Private Owned Vehicle		\$50.40 + Mileage
Respond - Fire Stand By - Hourly - Equipment Damage		Actual Cost
Respond - Fire Stand By - Hourly - Utility/Other Agencies		\$ 197.12
Respond - Hazard Abatement		\$ 71.68
Respond - Hazard Material - Hourly		\$197.12 + cost of materials
Respond - Negligent/Reckless Caused Fire Cost Recovery		Actual Cost
Respond - Out-of-Hours Burn - Hourly (1/2 hour minimum)		\$ 197.12

**SECTION 7.
COMMUNITY SAFETY SERVICES DIVISION
EFFECTIVE JULY 13, 2013**

After Hour Inspection		50% + Original Fee
Annual Fire Inspections - Existing Occupancies - 0-1000 Square Ft		\$33.60 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 1001-2000 Square Ft		\$44.80 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 2001-3000 Square Ft		\$56.00 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 3001-4000 Square Ft		\$67.20 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 4001-5000 Square Ft		\$78.40 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 5001-6000 Square Ft		\$89.60 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 6001-7000 Square Ft		\$100.80 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 7001-8000 Square Ft		\$112.00 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 8001-9000 Square Ft		\$123.20 + Permits, if any

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Annual Fire Inspections - Existing Occupancies - 9001-10,000 Square Ft		\$134.40 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 10,001-20,000 Square Ft		\$168 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 20,001-30,000 Square Ft		\$201.60 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 30,001-40,000 Square Ft		\$235.20 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 40,001-50,000 Square Ft		\$268.80 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 50,001-100,000 Square Ft		\$302.40 + Permits, if any
Annual Fire Inspections - Existing Occupancies - 100,001 and above Square Ft		\$336.00 + Permits, if any
Appeal of Fire Code Requirements - Fire Marshal - Hourly		\$ 78.00
Building Permit and Construction Review - New - Commercial, Industrial and Multi-Family		
0 through 10,000 Square Feet		\$ 193.44
10,001 through 50,000 Square Feet		\$ 290.16
50,001 through 100,000 Square Feet		\$ 386.88
For Each 50,000 Square Feet above 100,000		\$ 96.72
Building Permit and Construction Review - Tenant Improvements/Infill Projects		
0 through 10,000 Square Feet		\$ 96.72
10,001 through 50,000 Square Feet		\$ 193.44
50,001 through 100,000 Square Feet		\$ 290.16
For Each 50,000 Square Feet above 100,000		\$ 96.72
Building Permit and Construction Review - Fire Sprinkler System - NFPA 13 - Commercial/Industrial Buildings		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 218.40
50,001 through 100,000 Square Feet		\$ 262.08
For Each 50,000 Square Feet above 100,000		\$ 87.36
Building Permit and Construction Review - Fire Sprinkler System - NFPA 13R and 13D - Single Family/Multi-family		
0 through 10,000 Square Feet		\$ 131.04
10,001 through 50,000 Square Feet		\$ 174.72
50,001 through 100,000 Square Feet		\$ 262.08
For Each 50,000 Square Feet above 100,000		\$ 87.36
Building Permit and Construction Review - Fire Sprinkler System Modifications - NFPA 13D & 13R		

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Minor - Less than 15 Sprinkler Heads		\$ 43.68
Major 16-30 Sprinkler Heads		\$ 87.36
Above 30 Sprinkler Heads - Use NFPA 13, 13R or 13D rates		Use NFPA fees
Building Permit and Construction Review - Fire Sprinkler System - NFPA 14 Standpipe		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 218.40
50,001 through 100,000 Square Feet		\$ 262.08
For Each 50,000 Square Feet above 100,000		\$ 87.36
Building Permit and Construction Review - Fire Sprinkler System - NFPA 20 Fire Pumps		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 218.40
50,001 through 100,000 Square Feet		\$ 262.08
For Each 50,000 Square Feet above 100,000		\$ 87.36
Building Permit and Construction Review - Fire Sprinkler System - NFPA 24/13 Underground Fire Service Mains		
0 through 10,000 Square Feet		\$ 131.04
10,001 through 50,000 Square Feet		\$ 174.72
50,001 through 100,000 Square Feet		\$ 218.40
For Each 50,000 Square Feet above 100,000		\$ 87.36
Building Permit and Construction Review - Fire Sprinkler System - NFPA 72 Fire Alarm Systems		
0 through 10,000 Square Feet		\$ 131.04
10,001 through 50,000 Square Feet		\$ 174.72
50,001 through 100,000 Square Feet		\$ 218.40
For Each 50,000 Square Feet above 100,000		\$ 87.36
Building Permit and Construction Review - Fire Sprinkler System - NFPA 72 Tenant Improvement Fire Alarm		
Minor - Less than 15 fire alarm appliances		\$ 87.36
Major - 16-30 fire alarm appliances		\$ 131.04
Above 30 appliances - Use NFPA 72 fees		Use NFPA 72 fees
Building Permit and Construction Review - NFPA 96, 17 & 17A Fixed Fire Suppression Systems		
Fixed Fire Suppression System		\$ 110.88
Class 1 Hood and Duct System		\$ 110.88
Other Specialty Fixed Fire Suppression		\$ 147.84
Tenant Improvement of Fixed Fire Suppression Systems		\$ 87.36
Building Permit and Construction Review - Smoke Removal Systems		
0 through 10,000 Square Feet		\$ 218.40
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 349.44
For Each 50,000 Square Feet above 100,000		\$ 87.36
Building Permit and Construction Review - Flammable and Combustible Liquids		
Underground Storage Tank Installation - Per Tank		\$ 174.72
Aboveground Storage Tank - Per Tank		\$ 262.08

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Removal of Underground/Aboveground Tank - Per Tank		\$ 87.36
Pipeline or Appurtenances		\$ 87.36
Building Permit Work without Permit (each time in year)		50% + Original Fee
California Fire Code Permits - Aerosol Products		\$ 112.00
California Fire Code Permits - Battery Systems		\$ 112.00
California Fire Code Permits - Carnivals and Fairs		\$ 112.00
California Fire Code Permits - Cellulose Nitrate Film		\$ 112.00
California Fire Code Permits - Combustible Dust Producing Operations		\$ 168.00
California Fire Code Permits - Combustible Fibers		\$ 168.00
California Fire Code Permits - Compressed Gases		\$ 140.00
California Fire Code Permits - Cryogenic Fluids		\$ 140.00
California Fire Code Permits - Cutting and Welding		\$ 56.00
California Fire Code Permits - Dry Cleaning Plants		\$ 112.00
California Fire Code Permits - Exhibits and Trade Shows		\$ 112.00
California Fire Code Permits - Explosives		\$ 168.00
California Fire Code Permits - Fire Hydrants and Valves		\$ 28.00
California Fire Code Permits - Flammable and Combustibles Liquids		\$ 168.00
California Fire Code Permits - Floor Finishings		\$ 168.00
California Fire Code Permits - Fumigation and Thermal Insecticidal Fogging		\$ 56.00
California Fire Code Permits - Hazardous Materials - Bi-Annually		\$ 560.00
California Fire Code Permits - HPM Facilities - Bi-Annually		\$ 560.00
California Fire Code Permits - High Piled Combustible Storage - Bi Annually		\$ 560.00
California Fire Code Permits - Hot Work Operations		\$ 28.00
California Fire Code Permits - Industrial Ovens		\$ 112.00
California Fire Code Permits - Lumber Yards and Wood Working Plants		\$ 168.00
California Fire Code Permits - Liquid or Gas Fueled Vehicles or Equipment in "A" Occ.		\$ 56.00
California Fire Code Permits - LP Gas		\$ 112.00
California Fire Code Permits - Magnesium		\$ 168.00
California Fire Code Permits - Miscellaneous Combustible Storage		\$ 112.00
California Fire Code Permits - Open Flame		\$ 28.00
California Fire Code Permits - Open Flames and Torches		\$ 28.00
California Fire Code Permits - Open Flames and Candles		\$ 28.00
California Fire Code Permits - Organic Coatings		\$ 168.00
California Fire Code Permits - Places of Assembly		\$ 168.00
California Fire Code Permits - Private Fire Hydrants		\$ 28.00
California Fire Code Permits - Pyrotechnic Special Effects		\$ 168.00
California Fire Code Permits - Pyroxylin Plastics		\$ 168.00
California Fire Code Permits - Refrigeration Equipment		\$ 112.00
California Fire Code Permits - Repair Garages and Motor Fueling Dispensing Facilities		\$ 168.00
California Fire Code Permits - Spraying and Dipping Operations		\$ 168.00
California Fire Code Permits - Storage of Tires and Tire By Product		\$ 224.00
California Fire Code Permits - Temporary Membrane Structures, Tents and Canopies		\$ 84.00
California Fire Code Permits - Tire Rebuilding Plants - Bi-Annually		\$ 560.00
California Fire Code Permits - Waste Handling		\$ 168.00
California Fire Code Permits - Wood Products		\$ 112.00

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Consultant Fee		Actual Cost
Expedite Plan Review		50% + Original Fee
Fire Code Enforcement Inspection - Hourly		\$ 87.36
Fire Protection System Plan Resubmitted (second or subsequent time)		50% + Original Fee
Fire Protection System Plan Reinspection (second or subsequent time)		50% + Original Fee
Hydrant Flow Review - Basic [Measure distance to one or more hydrants, record flow for addition to structure or new structure on parcels 1/2 to 1 acre]		\$ 56.00
Hydrant Flow Review - Complex [Includes land use review or lot splits for multiple structures, measure distance to one or more hydrants, record flow, review map for access and turnaround requirements] - hourly		\$200.70
Hydrant Flow Review - Intermediate [Measure distance to one or more hydrants and record flow for parcels larger than 1 acre, review map for access and turnaround requirements]		\$ 220.77
Fire Inspection - Apartment Inspection - Annually		
0 -16 Units		\$ 131.04
17-30 Units		\$ 174.72
31-60 Units		\$ 262.08
61-100 Units		\$ 349.44
More than 100 Units - hourly		\$ 87.36
Fire Inspection - Hotel and Motel Inspection - Annually		
0 -10 Units		\$ 131.04
11-20 Units		\$ 174.72
21-50 Units		\$ 262.08
More than 50 Units - hourly		\$ 87.36
Fire Inspection - Vegetation Management Inspections		
Initial Inspection and one Reinspection		no charge
3rd & subsequent - plus administrative fines		\$ 117.00
Fire Inspection - Required at Time of Permit Issuance - Commercial, Industrial and Multi-Family		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 349.44
For Each 50,000 Square Feet above 100,000		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - Tenant Improvements/Infill Projects (Building Permit Review)		
0 through 10,000 Square Feet		\$ 87.36
10,001 through 50,000 Square Feet		\$ 131.04
50,001 through 100,000 Square Feet		\$ 174.72
For Each 50,000 Square Feet above 100,000		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - NFPA 13 Fire Sprinkler Systems (Commercial/Industrial Buildings)		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 295.68
For Each 50,000 Square Feet above 100,000		\$ 87.36

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Fire Inspection - Required at Time of Permit Issuance - NFPA 13R and 13D Fire Sprinkler Systems (Single Family/Multi-Family)		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 349.44
For Each 50,000 Square Feet above 100,000		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - NFPA 13 and 13R Fire System Modifications		
Minor - Less than 15 sprinkler heads		\$ 87.36
Major - 16-30 sprinkler heads		\$ 131.04
Above 30 head modification use NFPA 13 fees		use NFPA Fees
Fire Inspection - Required at Time of Permit Issuance - NFPA 14 Standpipe		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 349.44
For Each 50,000 Square Feet above 100,000		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - NFPA 20 Fire Pumps		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 349.44
For Each 50,000 Square Feet above 100,000		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - NFPA 24/13 Underground Fire Service Mains		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 349.44
For Each 50,000 Square Feet above 100,000		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - NFPA 72 Fire Alarm Systems		
0 through 10,000 Square Feet		\$ 174.72
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 349.44
For Each 50,000 Square Feet above 100,000		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - NFPA 72 Tenant Improvement Fire Alarm		
Minor - Less than 15 alarm appliances sprinkler heads		\$ 87.36
Major - 16-30 fire alarm appliances		\$ 131.04
Above 30 appliance modification use NFPA 72 fees		Use NFPA 72 fees
Fire Inspection - Required at Time of Permit Issuance - NFPA 96, 17 & 17A Fixed Fire Suppression Systems		
Fixed Fire Suppression System		\$ 87.36
Class I Hood and Duct System		\$ 87.36
Other Specialty Fixed Fire Suppression		\$ 131.04
Tenant Improvement of Fixed Fire Suppression Systems		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - Smoke Removal Systems		
0 through 10,000 Square Feet		\$ 174.72

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
10,001 through 50,000 Square Feet		\$ 262.08
50,001 through 100,000 Square Feet		\$ 349.44
For Each 50,000 Square Feet above 100,000		\$ 87.36
Fire Inspection - Required at Time of Permit Issuance - Flammable and Combustible Liquids		
Underground storage tank installation - per tank		\$ 87.36
Aboveground storage tank - per tank		\$ 87.36
Removal of underground/aboveground tank - per tank		\$ 131.04
Pipeline or appurtenances - per tank		\$ 131.04
Inspection - Contract State Fire Marshal		Actual Cost
Insurance Inspection Fee - Less than 1/3 Acre		\$ 39.20
Insurance Inspection Fee - 1/3 - 1 Acre		\$ 56.00
Insurance Inspection Fee - Over 1 Acre - Hourly		\$ 85.12
Plan Review/Variance - Fire Marshal - Hourly		\$ 87.36
Plan Review - Fuel Modification Reports		\$ 560.00
Plan Review - Site Plan Review		\$224 + Fire Flow
Pre-inspection - Capacity to serve 25 or fewer clients [Health and Safety Code Section 13235: Group R, Division 2]		\$ 56.00
Pre-inspection - Capacity to serve 26 or more clients [Health and Safety Code Section 13235: Group R, Division 2]		\$ 112.00
Pre-inspection - Residential Care Facilities for the elderly which services six (6) or fewer clients [Health and Safety Code Section 1569.84]		No charge
Technical Report Review - Fire Marshal - Hourly		\$ 78.00

**SECTION 8.
ONSITE SANITATION
EFFECTIVE JULY 13, 2013**

Note 1: For work in excess of one hour, the fee shall be prorated for each half hour or portion thereof

Note 2: Submittals/items which require a third review will be billed at the defined hourly rate

Rate Type

- A. 5% Environmental Specialist, 5% Assistant Onsite Sanitary Official, 80% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- B. 10% Environmental Specialist, 40% Assistant Onsite Sanitary Official, 40% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- C. 20% Environmental Specialist, 35% Assistant Onsite Sanitary Official, 35% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- D. 15% Environmental Specialist, 45% Assistant Onsite Sanitary Official, 30% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- E. 30% Environmental Specialist, 30% Assistant Onsite Sanitary Official, 30% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director
- F. 20% Environmental Specialist, 50% Assistant Onsite Sanitary Official, 20% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
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G. 40% Environmental Specialist, 40% Assistant Onsite Sanitary Official, 10% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director

H. 50% Environmental Specialist, 30% Assistant Onsite Sanitary Official, 10% Onsite Sanitary Official, 5% Assistant Planner, 5% Community Development Director

Abandonment of Septic System	G	\$ 145.45
Advanced Treatment Systems above 1000 gpd - Recirc, BSF, ATU, etc - Permit	D	\$ 652.04
Advanced Treatment Systems above 1000 gpd - Recirc, BSF, ATU, etc - Review [Note: All review time in excess of ten (12) hours shall be billed at the standard hourly rate]	B	\$ 923.33
Advanced Treatment Systems up to 1000 gpd - Recirc, BSF, ATU, etc - Permit	D	\$ 489.03
Advanced Treatment Systems up to 1000 gpd - Recirc, BSF, ATU, etc - Review	C	\$ 741.10
Alteration to Maintain Existing Use/Alteration for Expanded Use	G	\$ 322.08
Alternative Systems - Perimeter & Curtain Drain Dewatering - Permit	C	\$ 492.30
Alternative Systems - Perimeter & Curtain Drain Dewatering - Review	B	\$ 846.38
Alternative Systems - Pressure Dose above 1000 gpd - Permit	D	\$ 652.04
Alternative Systems - Pressure Dose above 1000 gpd - Review	B	\$ 769.44
Alternative System Pressure Dose up to 1000 gpd - Permit	D	\$ 489.03
Alternative System Pressure Dose up to 1000 gpd - Review	C	\$ 444.66
Annual Evaluator License Fee	B	\$ 38.47
Annual Operating Permit	C	\$ 33.08
Building Permit Clearance - Major	F	\$ 77.83
Building Permit Clearance - Minor	F	\$ 38.92
Compliance Enforcement	D	\$ 220.85
Permit Renewal (New Construction) - Standard System	G	\$ 161.62
Permit Renewal (New Construction) - Alternative or Advanced Treatment System	E	\$ 285.15
Escrow Clearance	H	\$ 94.63
Extension Request for Evaluation or Repair	G	\$ 32.32
Hourly Service Fees (Per Hour)	A	\$ 87.89
Land Use Review Major	B	\$ 403.96
Land Use Review Major with Covenant or Easement (2 reviews allowed of Covenant or Easement, afterward review will be billed at hourly rate)	B	\$ 577.08
Land Use Review Minor	D	\$ 257.66
Monitoring Service - Advanced Treatment System over 1000 gpd	B	\$ 384.72
Monitoring Service - Advanced Treatment System up to 1000 gpd	C	\$ 148.22
Standard System New Installation	F	\$ 583.76
Repair - Advanced Treatment Systems Recirc, BSF, ATU, etc above 1000 gpd - Permit	D	\$ 662.56
Repair - Advanced Treatment Systems Recirc, BSF, ATU, etc above 1000 gpd - Review	D	\$ 736.18
Repair - Standard Septic System	E	\$ 249.51
Repair - Advanced Treatment Systems Recirc, BSF, ATU, etc up to 1000 gpd - Permit	F	\$ 421.81
Repair - Advanced Treatment Systems Recirc, BSF, ATU, etc up to 1000 gpd - Review	D	\$ 662.56
Repair - Pressure Dose - Permit	D	\$ 220.85

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Repair - Pressure Dose - Review	D	\$ 423.30
Repair Minor	E	\$ 71.29
Review for Land Division - up to 3 lots / additional lots above 3	A	\$505.34 and \$134/lot above 3
Review Land Division - Final Map Check	B	\$ 76.94
Standard System/Additional Reinspection	B	\$ 76.94
Water Well Clearance	D	\$ 101.88

**SECTION 9.
POLICE DEPARTMENT
EFFECTIVE MAY 15, 2013**

Accident Investigation (Only those required by law)		\$ 197.12
Bicycle License (Three Years) - Initial		\$ 7.50
Bicycle License (Three Years) - Renewal		\$ 3.50
Bingo Fee [PC 326.5 (L) (2)]		1% over \$5,000 gross receipts
Cardroom Regulation Initial (Department of Justice fees and business regulation fees also apply)		\$ 172.48
Cardroom Regulation Renewal (Department of Justice fees and business regulation fees also apply)		\$ 95.20
Public Convenience/Necessity (Prior to Alcoholic Beverage License)		\$ 91.16
Firearms Dealer Permit Initial		\$ 182.31
Firearms Dealer Permit Renewal		\$ 45.58
Citation Sign Off - Vehicle brought to Police Department		\$ 22.79
Citation Sign Off - Vehicle not brought to Police Department		\$ 45.58
Deer Validation		\$ 13.44
DUI Emergency Response - Per Officer - Per Hour		\$ 91.16
Excessive Noise Disturbance - 1st Response (Plus Administrative Citation)		\$ 82.88
Excessive Noise Disturbance - 2nd Response (Plus Administrative Citation)		\$ 82.88
Excessive Noise Disturbance - 3rd and Additional Responses (Plus Administrative Citation)		\$ 82.88
Residential Alarm System Registration and Response		
False Alarm Response - First		Warning Letter
False Alarm Response - 2nd and 3rd		\$ 45.58
False Alarm Response - 4th (Plus Administrative Citation)		\$ 45.58
False Alarm Response - 5th (Plus Administrative Citation)		\$ 45.58
False Alarm Response - 6th (Plus Administrative Citation)		\$ 45.58
False Alarm Cancelled - Officer Dispatched - 1st		Warning Letter

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
False Alarm Cancelled - Officer Dispatched - 2 and More		\$ 22.40
Alarm System Registration (Valid July 1 - June 30)		\$ 16.00
Alarm System Registration - (If No False Alarm in Registration Year July 1 - June 30, Renewal Fee Waived)		-0- or \$17.92
Commercial Alarm System Registration and Response		
Alarm System Registration (Valid July 1 - June 30)		\$ 28.00
Alarm System Registration - Renewal		\$ 28.00
Burglary/Medical/Fire Response		
False Alarm Response - First		Warning Letter
False Alarm Response - 2nd and 3rd		\$ 68.36
False Alarm Response - 4th (Plus Administrative Citation)		\$ 68.36
False Alarm Response - 5th (Plus Administrative Citation)		\$ 68.36
False Alarm Response - 6th (Plus Administrative Citation)		\$ 68.36
False Alarm Cancelled - Officer Dispatched - 1st		Warning Letter
False Alarm Cancelled - Officer Dispatched - 2 and More		\$ 44.80
Robbery		
False Alarm Response - First		\$ 68.36
False Alarm Response - 2nd and 3rd		\$ 68.36
False Alarm Response - 4th (Plus Administrative Citation)		\$ 68.36
False Alarm Response - 5th (Plus Administrative Citation)		\$ 68.36
False Alarm Response - 6th and More (Plus Administrative Citation)		\$ 68.36
False Alarm Cancelled - Officer Dispatched - 1st		Warning Letter
False Alarm Cancelled - Officer Dispatched - 2 and More		\$ 44.80
Residential and Commercial		
Alarm at Premise Where No Permit Has Been Issued (Fee Waived if Alarm is Registered Within 10 Days of Date of Fine (Invoice))		\$ 45.92
Alarm Shut-Off Fee		\$ 41.00
Alarm Provider		
Alarm Provider Fee for Not Providing Monthly Customer List		\$ 25.00
Fingerprint Processing - Livescan (Plus Dept of Justice Fees & Livescan Fees)		\$ 21.28
Fingerprint Processing - Rolled (Plus Dept of Justice Fees)		\$ 21.28
Municipal Code Enforcement		Varies
Photographs/Audio/Video - Per CD		\$ 18.00
Police Report		\$ 18.00
Police Report - CAD/Incident Copy		\$ 6.31
Special Police Services Hourly		\$ 91.16
Statutory Registration		\$ 33.60
Subpoena Duces Tecum - Hourly		\$ 91.16
Subpoena Duces Tecum - Attorney Requests/Deliv		\$ 15.00

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Vehicle Code Enforcement		Varies
Vehicle Impound Fee - Traffic Safety Fund		\$ 156.80
Vehicle Repossession		\$ 23.52
Vehicle Towing/Impound Fee		\$ 125.44
VIN Verification - Vehicle brought to Police Department		\$ 22.79
VIN Verification - Vehicle not brought to Police Department		\$ 45.58
Visa/Clearance Letter		\$ 18.00
Volunteers used for private events [Two volunteers & two hour minimum per event recommended] - Hourly		\$ 16.80
Weapons Storage Fee - Each Additional After Two		\$ 35.84
Weapons Storage Fee - First Two Weapons		\$ 95.20
Witness Appearance Fees - Police Officer		\$ 275.00

**SECTION 10.
PUBLIC WORKS - ENGINEERING
EFFECTIVE JULY 13, 2013**

Note 1: All hourly fees set forth herein shall have a minimum fee of one hour

Note 2: For work in excess of one hour, the fee shall be prorated for each half hour or portion thereof

Note 3: Submittals/Items which require a third review will be billed at the defined hourly rate

Note 4: "Plus third party costs" shall mean actual costs incurred by Town for Professional Land Surveyor's review

Rate Type

- A. 85% Associate Civil Engineer, 5% Public Works Manager, 5% Assistant Planner, 5% Construction Inspector
- B. 40% Construction Inspector, 30% Associate Civil Engineer, 30% Public Works Manager
- C. 35% Associate Civil Engineer, 30% Construction Inspector, 30% Public Works Manager, 5% Assistant Planner
- D. 10% Maintenance Worker, 90% Public Works Manager

General Engineering Hourly Fee	A	\$ 98.48
General Engineering Overtime Hourly Fee	A	\$ 147.73
General Engineering Inspection Hourly Fee	B	\$ 80.07
General Engineering Inspection Overtime Hourly Fee	B	\$ 120.10

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Certificate Of Compliance Review - With Public Hearing (Plus Third Party Costs)	A	\$ 654.20
Certificate of Correction - With Public Hearing	A	\$ 590.89
Certificate of Correction - No Public Hearing	A	\$ 393.93
Drainage Analysis Review	A	\$ 492.41
General Encroachment Permit, Minor Review & Inspection (<\$5,000 Value of Work in Right-of-Way)	C	\$ 207.54
General Encroachment Permit, Major Review & Inspection (Major >\$5,000 Value of Work in Public Right-of-Way). Fee is 5% of Engineer's Estimate/Valuation of Civil Improvements in the Public Right-of-Way	NA	5%
Public Utility Encroachment Permit, Annual (No Fee)		
Public Utility Encroachment Permit, Minor Review & Inspection (Single Property, Service Lateral, Spot Location, Etc.)	C	207.54
Public Utility Encroachment Permit, Major Review & Inspection (Multiple Properties, Main Line Work, Etc.) Hourly Fee	C	83.01
Erosion Control Non-Compliance Abatement		Actual
Erosion Control Plan Review - Less than 1 Acre	A	\$ 196.96
Erosion Control Plan Review - 1 - 5 Acres	A	\$ 393.93
Erosion Control Plan Review - More than 5 Acres	A	\$ 787.85
Final Parcel Map (Plus Third Party Costs)	A	\$ 984.82
Final Subdivision Map Review (Plus Third Party Costs)	A	\$ 1,477.22
Grading Permit Review and Inspection - Over 50 to 100 CY	C	\$ 166.03
Grading Permit Review and Inspection - Over 100 to 1000 CY	C	\$ 332.06
Grading Permit Review and Inspection - Over 1000 CY	C	\$ 664.12
Improvement Agreement Review - Less than \$1,500	A	\$ 196.96
Improvement Agreement Review - More than \$1,500	A	\$ 393.93
Lot Line Adjustment Review (Plus Third Party Costs)	A	\$ 763.23
Lot Merger Review (Plus Third Party Costs)	A	\$ 436.13
Covenant/Road Maintenance Agreement Processing	A	\$ 147.72
Sign Review and Installation	C	\$ 415.07
Onsite (out of Public ROW) Civil Plan Review (Deposit 50% upon initial plan submittal, balance required prior to final approval of plans). Fee is 4% of Engineer's Estimate/Valuation of onsite civil improvements		4.00%
Oversize Vehicle Single Trip Permit		\$ 17.92
Oversize Vehicle Annual Permit		\$ 100.80
Parking Within Street Setback Review	A	\$ 218.07
Site Plan Review (Developed Area) - Under 1/3 Acre	A	\$ 196.96
Site Plan Review (Developed Area) - 1/3 - 2 Acres	A	\$ 393.93

**TOWN OF PARADISE
EXHIBIT "A" - 2013-14 FISCAL YEAR
MASTER FEE SCHEDULE**

Description of Services Provided	Hourly Rate Type	Proposed with Applicable Surcharge
Site Plan Review (Developed Area) - Over 2 Acres	A	\$ 1,083.30
Street Abandonment [Plus Third Party Costs]	A	\$ 1,378.74
Traffic Marking Engineering Review	A	\$ 196.96

**SECTION 11.
PUBLIC WORKS - STREETS
EFFECTIVE MAY 15, 2013**

Streets Cost Recovery Fees Regular Business Hours - Hourly	D	\$ 88.55
Streets Cost Recovery Fees After Hours - Hourly - (3 Hour Minimum)	D	\$ 132.82

**Town of Paradise
2013-2014 Master Fee Schedule**

**Exhibit B
Building Valuation Table**

Instructions: The table below shall be used to determine the cost per square foot of proposed improvements for purposes of calculating permit fees referenced in Exhibit A of the Fee Schedule. When cost per square foot is identified, amount shall be multiplied by the size of the improvement to determine total project valuation.

CBC Group CBC Occupancy Type		Construction Type							
		IA	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Motion Picture, Concert Hall, Theaters with Stage	\$218.43	\$211.06	\$197.03	\$185.03	\$179.84	\$190.46	\$169.17	\$162.46
A-1	Theaters without Stage	\$199.96	\$187.22	\$178.56	\$166.57	\$161.38	\$171.98	\$150.70	\$144.00
A-2	Restaurants, Bars, and Banquet Halls	\$169.48	\$164.64	\$153.54	\$143.16	\$140.23	\$147.83	\$129.55	\$126.83
A-3	Churches	\$201.93	\$189.19	\$180.53	\$168.68	\$163.49	\$173.95	\$152.81	\$146.11
A-4	Assembly Arenas	\$198.96	\$185.22	\$177.56	\$164.57	\$160.38	\$170.98	\$148.70	\$143.00
B	Business - Print Shops, Beauty Shops, Office	\$175.94	\$169.50	\$155.73	\$141.26	\$135.99	\$149.30	\$124.14	\$118.20
E	Educational	\$183.47	\$171.88	\$164.04	\$152.79	\$144.62	\$158.31	\$132.93	\$128.42
F-1,2	Factory and Industrial	\$105.35	\$94.40	\$90.74	\$80.87	\$77.38	\$86.70	\$66.73	\$62.58
H,2,3,4	High Hazard, Explosives	\$98.69	\$88.74	\$84.08	\$75.41	\$70.92	\$80.04	\$61.27	\$56.12
H-5	High Hazard, Semi-Conductors	\$175.94	\$163.74	\$155.73	\$141.26	\$135.99	\$149.30	\$124.14	\$118.20
I-2	Hospitals	\$298.73	\$286.54	\$278.52	\$263.00	N.P.	\$272.10	\$245.87	N.P.
	Detached Drive Thru Pharmacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$40.62
I-3	Institutional, Restrained	\$200.40	\$193.96	\$188.20	\$167.24	\$160.97	\$173.76	\$150.11	\$142.18
I-4	Institutional, Public Buildings	\$172.59	\$161.68	\$154.82	\$142.07	\$138.32	\$154.51	\$127.48	\$123.05
M	Mercantile, Retail	\$127.05	\$116.58	\$111.11	\$101.45	\$98.53	\$105.40	\$87.85	\$85.12
R-1	Hotels, Motels	\$173.90	\$162.99	\$156.13	\$143.63	\$139.89	\$155.83	\$129.05	\$124.61
R-2	Residential, Multiple Family	\$145.89	\$134.98	\$128.12	\$134.98	\$112.56	\$127.81	\$101.72	\$101.72
	Basement/Garage	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$73.21
R-3	Residential, One and Two Family Dwellings	\$137.67	\$130.54	\$127.18	\$122.18	n/a	\$124.55	\$114.28	\$107.08
	Residential Conversion	n/a	n/a	n/a	n/a	n/a	n/a	\$97.65	\$92.07
	Open Wood Deck	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$14.98
	Covered Wood Deck	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$29.96
	Covered Concrete Deck/Patio	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$18.19
	Enclosed Deck Patio	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$36.38
	Semi-Finished Basement	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$33.17
	Unfinished Basement	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$15.00
	Unfinished rooms other than basement (rough-ins, no drywall)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$40.62
	Finished unconditioned, non-habitable rooms (large storage room, sunroom)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$54.12
R-4	Residential Care/Assisted Living Facilities	\$172.59	\$161.68	\$154.82	\$142.07	\$138.32	\$154.51	\$127.48	\$123.05
S-1	Moderate Hazard, Motor Vehicle Repair Garages	\$97.69	\$86.74	\$83.08	\$73.41	\$69.92	\$79.04	\$59.27	\$55.12
S-2	Low Hazard	\$96.69	\$86.74	\$82.08	\$73.41	\$68.92	\$78.04	\$59.27	\$54.12
	Agricultural Building with Dirt Floor	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$36.62
U	Utility, Misc., Private Garages	\$73.21	\$64.71	\$61.11	\$54.84	\$51.28	\$58.17	\$42.89	\$40.62
	Carports	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$18.19

Others	Mobile Home on Foundation	Based on the cost of the home installed plus the cost of the foundation system installed, EXCEPT that the fee shall be one-half of the building permit fee for a site-built of the same value.
	Retaining Walls	Based on \$140 per linear foot
	Swimming Pools, Therapeutic Whirlpools, Spas and Hot Tubs	Based upon the valuation (including labor and materials)

Note:	Cost per square foot includes plumbing, electrical and mechanical in all occupancy groups except for S-2 and U. Cost per square foot data based on the International Code Council Annual Building Valuation Data and Annual Construction Costs and Residential Construction Costs by Saylor Publications
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TOWN OF PARADISE
Council Agenda Summary
Date: May 14, 2013

Agenda No. 7a

ORIGINATED BY: Marc Mattox, Associate Civil Engineer

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Paradise Microsurfacing Project 2013

COUNCIL ACTION REQUESTED:

1. Award Contract No. 13-03, Paradise Microsurfacing Project 2013, to Intermountain Slurry Seal of Reno, NV in the amount of their base bid of \$291,949.02.

Background:

On March 12, 2013, Council authorized staff to proceed preparing a road maintenance project for bid which helps maintain and extend the life of the Town's most critical roadways. The proposed project will apply a microsurfacing seal application which involves placing a thin layer composed of fine aggregate, asphalt emulsion, additives, water and cement. This microsurfacing will extend the life of the road and reduce future maintenance costs. A map of the project is shown in Exhibit A. The prioritized street list for the microsurfacing project is shown below:

- | | |
|-----------------|---|
| 1. Clark Road | Pearson Road to Elliott Road |
| 2. Pearson Road | Skyway to Academy Drive |
| 3. Pearson Road | Hilbe Curve |
| 4. Skyway | Elliott Road to Bille Road |
| 5. Skyway | Neal Road to Pearson Road |
| 6. Clark Road | Armstrong Road to Wagstaff Road (ADD-ALTERNATE) |

On April 9, 2013, Council approved the plans and specifications for the Paradise Microsurfacing Project 2013 and authorized the Associate Civil Engineer to advertise the project for bids.

Analysis:

The Paradise Microsurfacing Project 2013 was advertised for bid on April 10, 2013. Plans and Specifications were provided to a total of 13 local, regional and national construction exchanges. In addition, Plans and Specifications were purchased by 8 contractors.

On May 2, 2013, six bids were received by the Town Clerk and publicly opened. A list of bids received and the engineer's estimate are shown below:

Company	Bid Base Bid	Additive Alternate Bid	Base Bid + Additive Alternate Bid
Intermountain Slurry Seal of Nevada, NV	\$291,949.02	\$30,733.95	\$322,682.97
Windsor Fuel Company of Pittsburgh, CA	\$310,303.92	\$41,418.65	\$351,722.57
VSS International of West Sacramento, CA	\$345,814.00	\$43,079.00	\$388,893.00
Central Valley Eng. & Asphalt of Roseville, CA	\$381,331.00	\$52,474.69	\$433,805.69
Graham Contractors of San Jose, CA	\$443,072.50	\$53,074.43	\$496,146.93
California Pavement Maint. of Sacramento, CA	\$481,644.49	\$54,502.55	\$536,147.04
Engineer's Estimate	\$280,000.00	\$35,000.00	\$315,000.00

Per the contract specifications, the award of the contract, if it be awarded, will be to the lowest responsible, responsive bidder based upon the base bid and any additive bid items chosen by the Town, whose bid complies with all the requirements prescribed.

Staff is recommending award of Contract No. 13-03, Paradise Microsurfacing Project 2013 to Intermountain Slurry Seal of Reno, NV in the amount of \$291,949.02 for their base bid only.

Financial Impact:

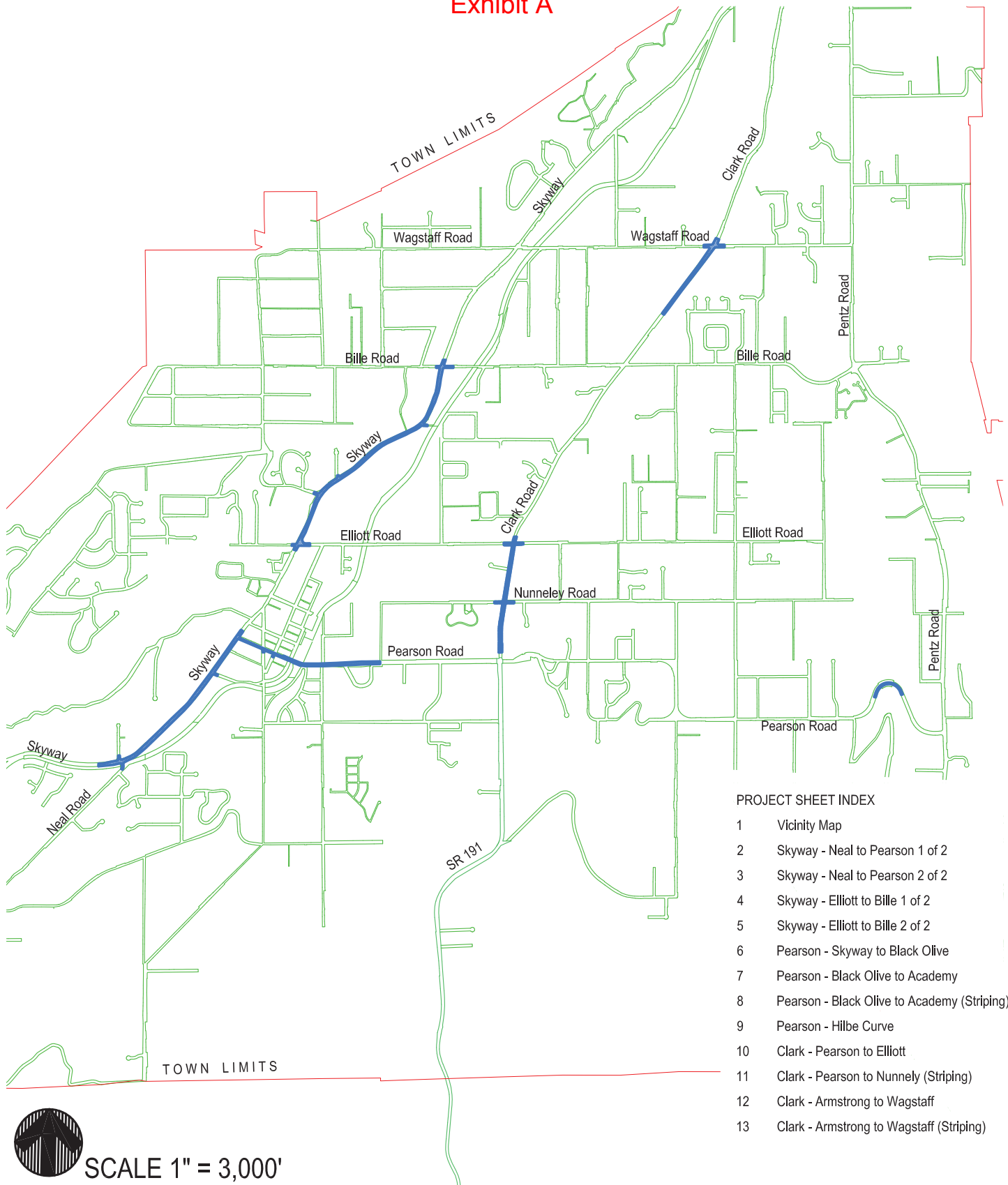
The majority of the funding for the Paradise Microsurfacing Project 2013 will come from Proposition 1B funds and a small portion will be borne by gas tax funds. There are sufficient funds available to cover the estimated \$321,143.92 required for this project. A detailed project accounting description is shown below:

Contract Item	Proposition 1B	Gas Tax	Total
Base Bid	\$246,093.00	\$45,856.02	\$291,949.02
Additive Alternate Bid	N/A	N/A	N/A
Construction Contingency (10%)	N/A	\$29,194.90	\$29,194.90
Total	\$246,093.00	\$75,050.92	\$321,143.92

Alternatives:

Reject all bids, reduce project scope and re-advertise.

Exhibit A



PROJECT SHEET INDEX

- 1 Vicinity Map
- 2 Skyway - Neal to Pearson 1 of 2
- 3 Skyway - Neal to Pearson 2 of 2
- 4 Skyway - Elliott to Bille 1 of 2
- 5 Skyway - Elliott to Bille 2 of 2
- 6 Pearson - Skyway to Black Olive
- 7 Pearson - Black Olive to Academy
- 8 Pearson - Black Olive to Academy (Striping)
- 9 Pearson - Hilbe Curve
- 10 Clark - Pearson to Elliott
- 11 Clark - Pearson to Nunnely (Striping)
- 12 Clark - Armstrong to Wagstaff
- 13 Clark - Armstrong to Wagstaff (Striping)



SCALE 1" = 3,000'



TOWN OF PARADISE PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059

310

Paradise Microsurfacing Project 2013
Project Vicinity Map
01 of 13



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: May 14, 2013**

ORIGINATED BY: Gabriela Tazzari-Dineen, Chief of Police **AGENDA ITEM: 7b**

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Amendment to the Paradise Municipal Code to allow cost recovery for enforcement of the Noise Control Ordinance.

COUNCIL ACTION REQUESTED: Adopt a MOTION TO:

- (1) Waive the entire reading of Town Ordinance No. ____ and approve reading by title only; AND
- (2) Introduce Town Ordinance No. ____, an Ordinance amending Paradise Municipal Code Section 9.18 by adding Section 9.18.415 relating to the Noise Control Ordinance.

BACKGROUND: The Town has an adopted Noise Control Ordinance to address incidents relating to noise disturbances, enforcement, violations and penalties.

DISCUSSION: A recent review of specific ordinances and fee schedules revealed that the existing noise control ordinance does not currently contain a section pertaining to cost recovery fees for the expense the town incurs for the enforcement of this chapter. Therefore, Section 9.18.415 has been added to allow the Town to recover said costs.

Town Staff recommends that the Town Council approve the introduction of the proposed ordinance. Once adopted, the provisions of this ordinance will be effective thirty days thereafter.

FINANCIAL IMPACT: The General Fund will incur a one-time cost of approximately \$95 to publish the adopted ordinance within the local newspaper and an approximate cost of \$17 per page for codification of the ordinance. However, if adopted, repeat noise ordinance offenders may be charged for police and code enforcement responses.

ORDINANCE NO. _____

**AN ORDINANCE OF THE TOWN OF PARADISE ADDING A SECTION TO
THE PARADISE MUNICIPAL CODE RELATING TO NOISE**

The Town Council of the Town of Paradise, State of California does **ordain as follows**:

SECTION 1. Section 9.18.415 is hereby added to the Paradise Municipal Code to read:

There shall be an administrative fee charged for the cost to the police department to respond to violations of this chapter in accordance with the Master Fee Schedule resolution adopted by the town council.

SECTION 2 This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance shall be published with the names of the members of the Town Council voting for and against it in a newspaper of general circulation published in the Town of Paradise, California.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this ____ day of June 2013, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Timothy Titus, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

By: _____
Dwight L. Moore, Town Attorney



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: May 14, 2013**

ORIGINATED BY: Gabriela Tazzari-Dineen, Chief of Police **AGENDA ITEM: 7c**

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Amendment to the Paradise Municipal Code to allow more effective tracking, monitoring and enforcement of alarm related incidents.

COUNCIL ACTION REQUESTED: Adopt a MOTION TO:

- (1) Waive the entire reading of proposed Town Ordinance No. ____ and approve reading by title only; AND
- (2) Introduce Town Ordinance No. ____, An Ordinance Amending Paradise Municipal Code Section 9.60 relating to Alarms Systems.

BACKGROUND: In 2004 the Town adopted an Alarm System Ordinance to address residential and commercial alarm systems, registration, maintenance, false alarm fees, suspension of registration permits, appeal procedures, notices and penalties.

DISCUSSION: Existing provisions of the Paradise Municipal Code have assisted the Town and the police department in dealing with alarm related calls for service and false alarm incidents. In recent months, a review of the Paradise Municipal Code has revealed insufficient regulatory standards for effective tracking, monitoring and enforcement of alarm related incidents.

Among other things, the proposed revisions in the new ordinance will ensure that the Alarm Providers register with the Town and notify the police department of any new alarm system installation. The ordinance will require residential and business alarm customers to register with the Town yearly and will hold them accountable for false alarms. The proposed alarm ordinance continues to provide alarm customers with some leeway for human error as it extends one free false alarm per year, and waives fines for not registering their alarm system if the registration is completed and paid within 10 days of notification.

Town Staff recommends that the Town Council approve the introduction of the proposed ordinance as presented. Once adopted, the provisions of this ordinance will be effective thirty days thereafter.

FINANCIAL IMPACT: Publication costs in the approximate amount \$190 (a one-page ordinance summary must be published twice) and an approximate cost of \$17 per page for codification of the ordinance.

**TOWN OF PARADISE
ORDINANCE NO. _____**

**AN ORDINANCE OF THE TOWN OF PARADISE REPEALING CHAPTER 9.60 OF
THE PARADISE MUNICIPAL CODE AND ADDING A NEW CHAPTER 9.60 TO
THE PARADISE MUNICIPAL CODE RELATING TO ALARM SYSTEMS**

The Town Council of the Town of Paradise, State of California does **ordain as follows**:

SECTION 1. Chapter 9.60 of the Paradise Municipal Code is hereby repealed.

SECTION 2. A new Chapter 9.60 is hereby added to the Paradise Municipal Code to read:

**CHAPTER 9.60
ALARM SYSTEMS**

Sections:

9.60.010	Purpose
9.60.020	Definitions
9.60.030	Alarm System Registration Permit Required
9.60.040	Alarm Permit Registration
9.60.050	Alarm Provider Registration and License
9.60.060	Alarm Shut-Off Devices
9.60.070	Alarm Installation
9.60.080	Alarm Reporting
9.60.90	Alarm Activation at Premises Where an Alarm User Permit Has Not Been Issued
9.60.100	Reporting False Alarms – Fines and Penalties
9.60.110	False Alarm Fine(s) Appeal Process
9.60.120	Permit Revocation

9.60.010 Purpose.

The purpose of this chapter is to provide a permit and registration system with appropriate regulations to facilitate the reduction of false alarms, provide police response and administration, and to advance the proper use of alarm systems by alarm users.

9.60.020 Definitions.

- A. "Alarm User" means the owner, occupant, or person in control of premises where a security or medical alarm is maintained within the Town of Paradise, excluding public schools.
- B. "Alarm Provider" means any person or other entity, whose business, purpose, or function is to install, service, or monitor security or medical alarms.
- C. "Alarm System" means a device or assembly of equipment and devices arranged to signal the presence of a condition such as (1) a robbery, (2) a burglary, home or business invasion, or (3) a medical emergency which is intended to summons an emergency police response and/or emergency medical service. An alarm connected to equipment that alerts

an alarm system at a premise is included within this definition. In this section, the term “Alarm System” shall include but is not limited to the following: “automatic hold-up alarm system”, “burglar alarm system”, “intrusion alarm system”, “hold-up alarm system”, “panic alarm system”, and “personal emergency response system”. Excluded from this definition and regulation from this Section are persons who use alarm systems to alert or signal persons within the premises in which the alarm system is located, of an attempted, unauthorized intrusion or hold-up attempt. If such a system, however, employs an audible signal emitting sounds, flashing lights, smoke or beacon designed to signal persons outside of the premises; such a system shall be within the definition of “Alarm System” and shall be regulated by this section.

- D. “False Alarm” means any alarm that is activated intentionally or accidentally, or by system malfunction when there is no intrusion, fire, smoke, or medical emergency. The Town shall have full authority and discretion to determine those situations and/or circumstances that may constitute a false alarm based on the following:
 - 1. Error or mistake: Any action by any person or other entity owning or operating any dwelling, building, or place, or any action of an agent or employee thereof, which results in the activation of any alarm system when no emergency exists.
 - 2. Malfunction: Any unintentional activation of any alarm system caused by a mechanical malfunction, flaw in design, installation or maintenance of the system. Any activation caused by extraordinary violent conditions of nature, such as tornados, floods, or earthquakes, shall not be considered a malfunction.
 - 3. Intentional Misuse: Any intentional activation of an alarm system when no burglary, robbery, fire, or other emergency exists or is in progress.
 - 4. Alarms that are cancelled by the alarm company prior to a police officer being dispatched shall not be classified as a false alarm.
- E. “Principal” means the person or other entity whose premises are or will be protected by an alarm system. If the premise is leased, the principal shall be the person in possession or control of the protected premises, unless more than one tenant is served by a single alarm system, in which event, “principal”, shall mean the owner of the protected premises.
- F. “Protected Premises” shall mean the area, which is or will be covered by an alarm system.

9.60.030 Alarm System Permit Required

- A. It is unlawful for any person other entity to use, own or lease an alarm system or to be in control of a premise wherein an alarm system is operated or maintained without having first obtained an alarm system permit from the Town of Paradise as provided in this chapter.
- B. It is unlawful for any person or other entity to use, own or lease an alarm system or to be in control of a premise wherein an alarm system is operated or maintained when an alarm system permit has been revoked.
- C. An alarm system permit shall be obtained for each separately addressed operating premises.
- D. An alarm system permit is valid for one fiscal year, July 1 to June 30, unless revoked.
- E. Each applicant for an alarm system permit shall file a written application containing the following with the Town Police Department together with the fee established by Town Council resolution:
 - 1. The full legal name, address, and telephone number of the applicant.
 - 2. The name, address, and telephone number of the premises where the alarm system is located.

3. The type of alarm system at the protected premises.
 4. A list of three persons, including their addresses and telephone numbers, who can be contacted and will respond to the premises in the event of an emergency or to reset or deactivate the alarm system, or who could contact the alarm user if the alarm user is not at the protected premises.
 5. The name(s), address, telephone number, and state license number of the person or company that installed the alarm system.
 6. The name, address and telephone number of the person or company that is responsible for the maintenance and repair of the alarm system, if applicable.
 7. The phone number and address of the monitoring station.
- F. Incomplete applications shall be returned to the applicant. An alarm system permit will not be issued until the completed application is received and approval for the permit has been granted by the Police Department.
- G. An application for an alarm system permit shall be denied if:
1. The applicant has failed to pay false alarm fees required by this chapter for a different protected premises under the applicant's ownership or control.
 2. The applicant has failed to comply with any provisions of this chapter.
- H. The Town Police Department shall be responsible for processing and issuing alarm system permits.

9.60.040 Alarm Permit Registration.

- A. Prior to an installation of an alarm system, the alarm user shall obtain a permit and register the alarm system with the Town Police Department.
- B. The alarm user shall pay the Town an annual permit renewal registration fee for each premise where an alarm control panel in use. The annual permit fee shall be adopted by resolution of the Town Council.
 - Burglary
 - Robbery
 - Medical Emergency
 - Fire
 - Panic/Distress
- C. All alarm providers shall advise all alarm users with whom they do business that the alarm users must obtain an alarm system permit and register their alarm with the Town Police Department
- D. By June 30th of each fiscal year, all alarm users shall renew their alarm user permit and registration with the Town Police Department.

9.60.050 Alarm provider registration and license.

- A. An alarm provider contracted to install, maintain and/or provide monitoring an alarm shall possess a valid California issued alarm company license and be registered with the Town as an alarm system provider. The California alarm licensing requirements shall apply to alarms installed by the owner or occupant of the residence in his or her residence. Alarm providers who have an inordinate number of system revocations may have their company removed from the Town alarm installer/monitor registration role.

- B. Alarm providers shall pay the Town an annual business registration fee as established by Town Council resolution.
- C. By June 30th of each fiscal year, all alarm providers shall renew their business registrations with the Town Police Department.

9.60.060 Alarm shut-off devices.

- A. Alarm systems equipped with audible signals, e.g. bells, horns, sirens, shall be fitted with a shut-off device that automatically silences the audible signal within ten minutes of activation.
- B. Alarm systems equipped with audible signals that are not fitted with an automatic shut-off device shall be subject to deactivation by representatives of the Town Police Department. The alarm user shall be subjected to a shut-off fee adopted by Town Council resolution, in addition to any false alarm fees, which may be associated with the summons of an emergency police or medical response.

9.60.070 Alarm Installation.

Alarm system installation shall comply with the following:

- 1. Upon completion of an alarm installation, the alarm provider shall thoroughly instruct the alarm user in the proper operation, testing, and maintenance of the system.
- 2. Use only dual action hold-up devices and eliminate using "1+" duress keypad coding and money clips.
- 3. Implement procedures to prevent or cancel exit/entry false alarms. (Extend delay times, enable delays before dialing, enable panel cancel code, etc.)
- 4. Alarm systems shall contain a battery back-up system in case of a power surge, loss of power due to storms or cut wires.
- 5. Alarm users and alarm providers shall assign access codes to premise users that are unique to the individual such as driver's license or social security numbers.
- 6. In commercial alarm application, the alarm user shall locate a phone designated for alarm verification adjacent to the alarm code access panel.

9.60.080 Alarm reporting

- A. When reporting alarms to the police, fire, emergency medical dispatch center, the alarm providers shall indicate whether verification was made.
- B. The alarm provider shall immediately notify the police, fire, and/or emergency medical dispatch center of all verified alarm cancellations.
- C. No false alarm fee shall be charged if the alarm is cancelled prior to a Town police officer being dispatched to a call for service.
- D. Alarm providers shall provide the Town an alarm user list on a format designated by the Town Police Department. The alarm user list shall be submitted to the Town Police Department no later than the 15th day of the month for the prior month.

9.60.090 False alarm prohibited.

- A. Any person who knowingly or willfully initiates a false alarm shall be guilty of an infraction.

9.60.100 False alarms – fees.

For each false alarm, an alarm user shall be required to pay the Town the fee or fees established by Town Council resolution.

9.60.110 False alarm fees) appeal process.

- A. The Town Police Department shall notify the alarm user, in writing and/or by e-mail of each instance wherein the Police Department has recorded a false alarm. The alarm user shall have the opportunity within fourteen (14) days from the date of the notification to submit a report for the purpose of showing cause as to whether circumstances exist to warrant voiding the false alarm recordation. The Police Department shall review the alarm user's report and/or meet with the alarm user and issue a written finding to the alarm user as to whether or not the false alarm record action will be voided.
- B. Documentation provided to the Police Department of maintenance or repair to the alarm system after the occurrence of a false alarm may be considered in determining whether or not to assess the false alarm fee. No more than one false alarms per fiscal year shall be waived due to malfunction, maintenance, equipment failure, or user error.
- C. Severe weather, power outages, transmission line malfunctions, malicious acts of person(s) not under the control of the alarm user, or any other cause clearly beyond the control of the alarm user may be considered in determining whether or not punitive action will be taken against the alarm user as provided for in this ordinance.

9.60.120 Permit revocation.

- A. Any alarmed premises, which has six (6) or more false alarms within a fiscal year shall subject the alarm user to permit revocation as provided herein.
- B. If Town records show six (6) or more false alarms within a fiscal year for any alarmed premises:
 - 1. The police department shall notify the alarm user by mail or e-mail, that their alarm permit shall be revoked thirty (30) days from date of mailing or e-mailing. The alarm user shall have fourteen (14) days from the date of mailing or e-mail to submit a written report to the Police Department describing action taken or to be taken to identify and eliminate the cause of the false alarms, and to request that their alarm system permit be reinstated.
 - 2. If the alarm user submits a report requesting reinstatement of his or her alarm system permit, the Police Department shall determine if the action taken or to be taken will substantially reduce the likelihood of false alarms. If the Police Department determines that the action will substantially reduce the likelihood of false alarms, the Police Department shall notify the alarm user that the request to reinstate the alarm system permit has been approved.
 - 3. If the alarm system permit is reinstated, and the Police Department responds to subsequent false alarm activations in the same fiscal year at the protected premises, the Police Department shall proceed with the permit revocation process again as described in this section.
 - 4. If the Police Department determines that the action taken, or to be taken, will not substantially reduce the likelihood of false alarms, the request for reinstatement shall

be denied. The Police Department shall give notice by certified mail or e-mail, to the user that the permit will be revoked.

- i. The Police Department shall require all revoked permits owners to have the alarm company perform an inspection of the alarm and provide a report.
 - ii. Pay all fines and fees.
 - iii. Pay a reinstatement fee.
 - iv. Attend alarm school/training.
- C. Any alarm user who fails to pay any fines or fees provided for under this chapter or by Town Council resolution within thirty (30) days from the date of invoice requesting payment of same shall have the subject alarm system permit revoked. Any such alarm system permit shall not be reinstated until all the unpaid fees and fines are paid in full.
- D. Violation of this chapter by an alarm user shall be deemed an infraction. Any person found guilty of a violation of any of the provisions of this chapter shall, upon conviction, be subject to the penalty provisions pursuant to Government Code Section 36900. Each day that a violation is allowed to continue shall constitute a separate and distinct violation.

SECTION 3 This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance shall be published with the names of the members of the Town Council voting for and against it in a newspaper of general circulation published in the Town of Paradise, California.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this ____ day of June 2013, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Timothy Titus, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

By: _____
Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
May 14, 2013

AGENDA NO. 7d

ORIGINATED BY: Craig Baker, Community Development Director
Steve Rowe, Operations Lieutenant

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Notification from Alcoholic Beverage Control to the Town Council of Petition from Xiaojing Wu, dba Lynn's Optimo Restaurant to Modify Existing Conditions on an Alcoholic Beverage License

COUNCIL ACTION REQUESTED: Review the materials associated with the petition and provide one of the following directions:

1. Direct staff to communicate a written objection to the petition to modify conditions assigned to the liquor license for Lynn's Optimo Restaurant to the Department of Alcoholic Beverage Control (ABC), with the exception of a minor modification to Condition No. 10 as recommended by the Paradise Police Department. (**Recommended**); or
2. Direct staff to recommend to ABC somewhat less restrictive conditions that would partially grant the licensee's petition, but attempt to address the concerns of the Town of Paradise; or
3. Direct staff to recommend to ABC that alcohol sales at Lynn's Optimo Restaurant be permitted in accordance with State Law with no license conditions; or
4. Provide an alternative direction to staff.

BACKGROUND: On May 2, 2013, the Town of Paradise received notification that Xiaojing Wu, the owner of Lynn's Optimo Restaurant (licensee), had petitioned ABC to remove or modify certain conditions on their alcoholic beverage license. A copy of the petition submitted to ABC by the licensee and a copy of the list of existing conditions are attached to this report, along with a copy of the ABC cover letter informing the Town of the petition. Pursuant to Section 23803 of the Business and Professions Code, The Town has thirty (30) days (ending May 30, 2013) to file a written objection to the modification or removal of the license conditions.

The ABC may not remove or modify any condition to which an objection has been filed. The licensee may make a written request for an appeal hearing conducted by ABC within ten (10) days of the mailing of a notification of ABC's denial of the petition.

The liquor license is currently subject to sixteen (16) conditions of approval that were developed by ABC staff based upon the operational and disciplinary history of the establishment. The petition submitted to ABC requests modification of four separate conditions of approval. In summary, the conditions that are the subject of the requested modifications place limitations on the sales, service and consumption of alcoholic beverages and live entertainment on certain days of the week, and require security personnel on the premises whenever there is live entertainment.

Pursuant to the type of license held by the licensee, the business establishment must primarily function as a restaurant. The license is a Type 47 license authorizing the sale of beer, wine and hard liquor. An important state requirement for this type of license is that the restaurant must be a “bona fide eating place” to qualify for a Type 47 license. Bona fide eating place means that the restaurant must include a suitable kitchen equipped to serve ordinary meals (versus only appetizers to accompany drinks), and show that a minimum of 51% of quarterly gross receipts are from food sales.

DISCUSSION: The petitioner is asking that certain restrictions on the liquor license be lifted to allow the petitioner to “...compete fairly and equally with similar businesses in my area who are allowed to have sales, service and consumption of alcoholic beverages every day until 2:00 a.m. and are allowed to have live entertainment every day until 2:00 a.m.”

However, the conditions assigned to the licensee’s liquor license were a direct result of numerous violations of State laws governing the sale of liquor. A review of Paradise Police service calls to the establishment and its environs (both past and more recent) reveals a continuing pattern of undesirable incidents that mirror similar incidents in the past. There have been seventeen calls for police service since September 17, 2012, including assaults, fights (peace disturbance) and ABC violations. The last call for service was on Saturday, May 4, 2013.

Based upon this record, the Paradise Police Department has provided the attached memorandum that includes a listing of these most recent calls for service. The memorandum contains a recommendation to slightly modify only one of the contested conditions assigned to the license – license condition No. 10 – which currently requires the petitioner (licensee) to be present while live entertainment is provided. As recommended, this single modification would allow competent managers and security personnel to be present during periods of live entertainment. No other modifications are recommended by the Paradise Police Department.

RECOMMENDATION: Lynn’s Optimo Restaurant can essentially be characterized as the same type of business as it has been for many years. Alcohol sales on the site have been governed by the same type or similar liquor license for years as well. The environmental setting in the vicinity remains unchanged. Therefore, it is reasonable to expect essentially the same or similar clientele as in the past and potentially the same issues and problems that have been present

during previous operational periods that have been characterized by ABC liquor license suspensions and numerous calls for police service.

Accordingly, staff's recommendation is for the Town Council to direct staff to communicate a written objection to the petition to modify conditions assigned to the Lynn's Optimo Restaurant liquor license to the Department of Alcoholic Beverage Control, with the exception of a minor modification to Condition No. 10 as recommended by the Paradise Police Department.

FISCAL IMPACT: None .



MEMORANDUM

Date: May 7, 2013
To: Craig Baker
From: Steve Rowe, Lieutenant
Subject: Request for modification of conditions for Optimo ABC license.

DISCUSSION:

License condition #4, which states; Sales, service and consumption of alcoholic beverages shall be permitted only between the hours of 11:00am to 12:00am (midnight) Sunday through Thursday and 11:00am to 2:00am Friday and Saturday.

The intent of this condition is to cause Optimo to operate as a bona fide eating establishment, consistent with the Type 47 license that governs its alcohol sales, and to limit the alcohol induced behavior that plagued the Optimo and its neighbors during the previous ownerships. Since September 2012 we have responded to several disturbances and assaults with the current restrictions in place. Nearly all of these instances occurred after 10:00pm. In addition we have documented at least five instances where the ownership has violated terms of conditions since October 30, 2012. The latest was on April 28, 2013.

License condition #6, which states; The use of any amplifying system or device is prohibited on the patio, and the use of any such system or device inside the premises shall not be audible outside the premises.

Prior to the conditions of the present license there have been complaints in the neighborhood of loud music and there is currently a Town Ordinance in effect that prohibits excessive noise after 10:00pm. There are several residences in close proximity to the Optimo that would be affected by any level of noise beyond what is currently allowed. The patio at the Optimo is enclosed by a fence but is an open air

environment with no way of muffling amplified systems.

License condition #10, which states; Live entertainment shall be restricted to live amplified music, live bands, karaoke entertainment or disc jockey and limited to Friday and Saturday only. All types of live entertainment shall stop at midnight. The petitioner(s) must be present in the premises while the premise is providing such entertainment. Live entertainment that is strictly prohibited is topless entertainment, male or female performers and fashion shows.

Again the purpose of this restriction is to ensure the Optimo operates as a bona fide eating establishment and to limit the potential for creating drunkenness and the attendant behavior that was prevalent at the Optimo prior to these conditions being enacted. The single condition where the petitioner(s) must be present during live entertainment appears to be onerous and should be modified to allow competent managers and security personnel to be present during live entertainment.

License condition #11, which states; During any time the premises is providing live music, live bands, karaoke entertainment or disc jockey. The petitioner(s) shall provide security personnel whose sole duty is to maintain order in the premises. Security personnel shall prevent any activity which would interfere with the quiet enjoyment of their property by nearby residents. Said personnel shall be clothed in such a manner as to be readily identifiable as security.

This condition is to provide adequate security to safeguard against objectionable behavior that took place in an around the Optimo and interrupted the peace and quiet of area residents. On at least two occasions officers responded to Optimo and found personnel who identified themselves as security were not readily identifiable as security. On one occasion the identified security person was consuming alcohol and on another occasion the identified security person was intoxicated and involved in a disturbance in the parking lot.

SUMMARY

The Optimo has been under multiple ownerships over the past decade and have been cited for numerous violations. The current conditions were set into place due to the number of complaints received, calls for service by law enforcement and the management's inability to maintain an orderly establishment. There has been a clear violation of the Type 47 license that Optimo has operated under for years. The conditions were set in place to cause the Optimo to operate as an eating establishment as the conditions of its license requires. Currently the petitioner has

not demonstrated the ability to abide by the current conditions and if the current conditions are modified there will be no opportunity to change the conditions as before. There will be essentially no change in the way prior ownerships have done business and there is no indication the clientele at the Optimo have changed.

TIMELINE:

Case/Incident	Date	Info
12-2314	9/17/12	Assault
121030051	10/30/12	HBD Subject
12-2662	10/30/12	Violation of ABC License conditions
121118003	11/18/12	Peace Disturbance
121124001	11/24/12	Peace Disturbance
12-2954	12/8/12	Violation of ABC License conditions
12-2995	12/12/12	Violation of ABC License conditions
12-3105	12/26/12	Violation of ABC License conditions
121220912	12/29/12	Peace Disturbance
121231065	12/31/12	Violation of ABC License conditions
130218011	2/18/13	Assault
13-0603	3/9/13	Vandalism
130309001	3/9/13	Peace Disturbance
130309002	3/9/13	Peace Disturbance
130406004	4/6/13	Peace Disturbance
13-1043	4/28/13	HBD Subject
130504004	5/4/13	Peace Disturbance

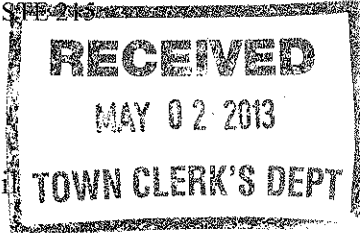
DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

REDDING DISTRICT OFFICE

1900 CHURN CREEK RD., STE 215

REDDING, CA 96002

(530) 224-4830



Paradise City Council
5555 Skyway
Paradise, CA 95969

April 30, 2013

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

XIAOJING WU
DBA: LYNNS OPTIMO RESTAURANT
9225 SKYWAY B
PARADISE, CA 95969-2206
File: 47-516698

Dear: Paradise City Council

This is to inform you that pursuant to an amendment to Section 23803 of the Business and Professions Code which became effective January 1, 1998, the Department is required to notify local governing bodies of any petition to remove or modify conditions on an alcoholic beverage license.

Please be advised that the above-referenced licensee, whose currently licensed premises is within your jurisdiction, has petitioned the Department to remove or modify certain conditions on their alcoholic beverage license. I have enclosed the following items for your information and consideration:

1. A copy of the existing Petition for Conditional License, which contains the license conditions, and the grounds for their original imposition.
2. A copy of the licensee's letter describing the conditions the licensee is seeking to remove or modify.

According to the provisions of Section 23803 Business and Professions Code, you have thirty (30) days to file a written objection to the modification/removal of these conditions. If you have any questions or need any additional assistance in this matter, please do not hesitate to contact this office at (530) 224-4830.

Sincerely,

Katherine Skuris
Licensing Representative

Dept. of Alcoholic Beverage Control
1900 Churn Creek Road
Redding CA 96002

RECEIVED

MAR 12 2013

To whom it may concern:

Alcoholic Beverage Control
REDDING DISTRICT

I, Xiaojing Wu, hereby request that the restrictions on my liquor license with you for the business located at 9225 Skyway, Paradise CA 95969 be lifted.

Condition 4 "Sales, service and consumption of alcoholic beverages shall be permitted only between the hours of 11:00am to 12:00am (midnight) Sunday through Thursday and 11:00am to 2:00am Friday and Saturday"

I am requesting to be allowed to have the sales, service and consumption of alcoholic beverages to be permitted on all days from 11:00am to 2:00am.

Condition 6 "The use of any amplifying system or device is prohibited on the patio, and the use of any such system or device inside the premises shall not be audible outside the premises."

I am requesting to be allowed to have small outside speakers (which are attached to the jukebox only) on the patio between the hours of 11:00am and 8pm.

Condition 10 "Live entertainment shall be restricted to live amplified music, live bands, karaoke entertainment or disc jockey and limited to Friday and Saturday only. All types of live entertainment shall stop at midnight. The petitioner(s) must be present in the premises while the premises is providing such entertainment. Live entertainment that is strictly prohibited is topless entertainment, male or female performers and fashion shows."

I am requesting to be allowed to have live entertainment firstly on Friday & Saturday until 2:00am. Secondly on weekdays until 2:00am (specifically Wednesday night for Karaoke and Thursday night for our Open Blues Jam). Thirdly on any holidays or special event days (ie. St. Patricks Day, Cinco de Mayo, Gold Nugget Days, New Years Eve, etc) until 2:00am.

Condition 11 "During any time the premises is providing live music, live bands, karaoke entertainment or disc jockey, the petitioner(s) shall provide security personnel whose sole duty is to maintain order in the premises. Security personnel shall prevent any activity which would interfere with the quiet enjoyment of their property by nearby residents. Said personnel shall be clothed in such a manner as to be readily identifiable as security."

I am requesting that this be applied to all days except for Wednesday and Thursday (due to the smaller crowds and lack of income to pay said security personnel on those nights).

I am asking for these restrictions to be lifted to allow me to compete fairly and equally with similar businesses in my area who are allowed to have sales, service and consumption of alcoholic beverages every day until 2:00am and are allowed to have live entertainment every day until 2:00am.

Please consider my request as soon as possible since these restrictions are grossly effecting my livelihood and the livelihood of my employees who depend on their income and tips between the hours of 12:00am (midnight) and 2:00am.

Sincerely,


Xiaojing Wu

Please contact Larry Duncan at 530-872-0866 weekdays between the hours of 10am and 4pm. As he is my contact liaison concerning these business matters.

Signed,

A solid gray rectangular box used to redact the signature of the sender.

Xiaojing Wu

Enclosed is my check for the \$100 fee for the Dept. of Alcoholic Beverage Control to look over my restrictions and consider lifting the restrictions I have mentioned in this letter.

BEFORE THE
DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL
OF THE STATE OF CALIFORNIA

IN THE MATTER OF THE APPLICATION OF

XIAOJING WU
LYNNS OPTIMO RESTAURANT
9225 SKYWAY B
PARADISE, CA 95969

} FILE 47-516698

}

} REG.

}

}

}

}

}

PETITION FOR CONDITIONAL
LICENSE

For Issuance of an On-Sale General Eating Place- License

Under the Alcoholic Beverage Control Act

WHEREAS, petitioner(s) has/have filed an application for the issuance of the above-referred-to license(s) for the above-mentioned premises; and,

WHEREAS, the privilege conveyed with the applied-for license requires that the petitioner(s) operate(s) the premises, in good faith, as a Bona Fide Public Eating Place; and,

WHEREAS, the issuance of an unrestricted license would be contrary to public welfare and morals;

NOW, THEREFORE, the undersigned petitioner(s) do/does hereby petition for a conditional license as follows, to-wit:

- 1 The licensee shall comply with the provisions of Section 23038 of the Business and Professions Code and acknowledges that incidental, sporadic or infrequent sales of meals or mere offering of meals without actual sales shall not be deemed sufficient to consider the premises in compliance with the aforementioned code section.
- 2 The quarterly gross sales of alcoholic beverages shall not exceed the gross sales of food during the same period. The licensee shall at all times maintain records which reflect separately the gross sale of food and the gross sales of alcoholic beverages of the licensed business. Said records shall be kept no less frequently than on a quarterly basis and shall be made available to the Department on demand.
- 3 At all times during meal hours, during which the licensee is exercising the privileges of the applied for license, said licensee shall offer means consistent with what is customarily offered during said meal periods. Normal periods are considered to be at least, but not limited to: BREAKFAST, 6:00 a.m. to 9:00 a.m.; LUNCH, 11:00 a.m. to 2:00 p.m.; DINNER, 6:00 p.m. to 9:00 p.m.
- 4 Sales, service and consumption of alcoholic beverages shall be permitted only between the hours of 11:00 a.m. to 12:00 a.m. (midnight) Sunday through Thursday and 11:00 a.m. to 2:00 a.m. Friday and Saturday.

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FEB 01 2012

Initials _____

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Alcoholic Beverage Control
RECEIVING DISTRICT

- 5 There shall be no more than (2) two amusement machine or video game device(s) in the premises at any time.
- 6 The use of any amplifying system or device is prohibited on the patio, and the use of any such system or device inside the premises shall not be audible outside the premises.
- 7 At any time, no more than (2) two pool or billiard tables may be maintained on the premises.
- 8 A single jukebox or stereo may be maintained upon the premises; however, the music shall not be audible outside the premises.
- 9 Entertainment provided shall not be audible beyond the area under the control of the licensee(s) as defined on the ABC-257 dated 10/26/11 and ABC-253 dated 10/26/11.
- 10 Live entertainment shall be restricted to live amplified music, live bands, karaoke entertainment or disc jockey and limited to Friday and Saturday only. All types of live entertainment shall stop at midnight. The petitioner(s) must be present in the premises while the premises is providing such entertainment. Live entertainment that is strictly prohibited is topless entertainment, male or female performers and fashion shows.
- 11 During any time the premises is providing live music, live bands, karaoke entertainment or disc jockey, the petitioner(s) shall provide security personnel whose sole duty is to maintain order in the premises. Security personnel shall prevent any activity which would interfere with the quiet enjoyment of their property by nearby residents. Said personnel shall be clothed in such a manner as to be readily identifiable as security.
- 13 The possession of alcoholic beverages in open containers and the consumption of alcoholic beverages is prohibited on or around these premises as depicted on ABC-253, dated 10/26/11.
- 14 All entrances into the premises shall have a sign posted of professional quality stating: No Person Under 21 Years of Age after 10:00 p.m.
- 15 The parking lot of the premises shall be equipped with lighting of sufficient power to illuminate and make easily discernible the appearance and conduct of all persons on or about the parking lot. Additionally, the position of such lighting shall not disturb the normal privacy and use of any neighboring residences.
- 16 The sale of alcoholic beverages for consumption off the premises is strictly prohibited.

This petition for conditional license is made pursuant to the provisions of Sections 23800 through 23805 of the Business and Professions Code and will be carried forward in any transfer at the applicant-premises.

Petitioner(s) agree(s) to retain a copy of this petition on the premises at all times and will be prepared to produce it immediately upon the request of any peace officer.

The petitioner(s) understand(s) that any violation of the foregoing condition(s) shall be grounds for the suspension or revocation of the license(s).

DATED THIS 31st DAY OF JANUARY, 20 12.



Applicant/Petitioner

Applicant/Petitioner



**Town of Paradise
Council Agenda Summary
Date: May 14, 2013**

Agenda Item: XX

**Originated and
Reviewed by:** Lauren Gill, Interim Town Manager

Subject: Paradise Business Registration

Council Action Requested:

1. Establish a business registration system by amending the Town's Municipal Code to add Chapter 5.22 to the Paradise Municipal Code to include all businesses operating within the Town of Paradise; or
2. Provide feedback to staff and give alternative direction on this proposal

Background:

The Town of Paradise Municipal Code, Title 5, requires certain businesses in Town to be licensed and regulated (e.g. bingo parlors, taxi services, pawn shops, etc.) Over the years, the topic of implementing a community-wide business registration (or business permit) program has been presented to the Town Council. One of the reasons for requiring businesses to be permitted or registered center around public safety (e.g. security, hazardous materials, etc.) Another reason for having a business registry is to have knowledge of what types of business activities are being conducted within the Town. Up to this point, a formal, community-wide business registration program has never been implemented.

In the absence of an official Town business permit program, and in order to obtain critical public safety information, the Volunteers in Police Services (VIPS) have been collecting alarm and security information for use by our public safety dispatch center. The data is used by the police department when responding to incidents and provides a contact person for notification purposes. Also, it is critical to have knowledge of combustible or otherwise hazardous materials that are being stored on site. The information collected by the VIPS allows our public responders to maintain a higher level of public and officer safety when responding to an emergency incident. To obtain this information, the VIPS drive through the commercial districts in Town and attempt to make personal contact with business owners. The information that is collected is then provided to dispatchers for input into RIMS (Records Information Management System.)

In reviewing all programs and services that the Town is providing, and to ensure efficiency and cost effectiveness, staff is proposing to amend our current Paradise Municipal Code, Section 5, to require all business owners to register their business either on line or in person. If approved, this function would be assigned to the Town

Clerk's department using the Town's Accella software program. Accella has an online module that allows businesses to fill out an application and pay the associated fee by credit card. Maximizing the use of available technology to its fullest potential has been the goal since the Town invested in the Accella automated permit system for parcel information. This provides a convenient option for the public and reduces staff time.

Attached is the proposed ordinance adding Chapter 5.22 to the Paradise Municipal Code that staff prepared in conjunction with the Town Attorney. The ordinance includes the definition of a business, requirements for submitting the registration, and the associated fee covering the cost of implementing and administering the program.

Financial Impact:

If adopted, an annual registration fee of \$54.00 will be payable by all businesses operating within the Town, which only covers the staff time required to process the application and maintain the database. The fee also covers the maintenance of a business directory that will be published on the Town's website.

There is a small positive impact to the General Fund as this activity will now be self-sustaining and will pay for ongoing maintenance of a current business list.

Staff Recommendation:

Staff recommends Council adopt the program as outlined and approve the 1st reading of the ordinance.

**TOWN OF PARADISE
ORDINANCE NO. _____**

**AN ORDINANCE ADDING CHAPTER 5.22 TO THE PARADISE MUNICIPAL
CODE RELATING TO BUSINESS REGISTRATION**

**THE TOWN COUNCIL OF THE TOWN OF PARADISE DOES ORDAIN AS
FOLLOWS:**

SECTION 1. Chapter 5.22 is hereby added to the Paradise Municipal Code to read as follows:

Chapter 5.22

BUSINESS REGISTRATION

Section:

- 5.22.010 Purpose.**
- 5.22.020 Definition.**
- 5.22.030 Business Registration.**
- 5.22.040 Registration Information.**
- 5.22.050 Fee.**
- 5.22.060 Exemption.**
- 5.22.070 Penalty.**

Section 5.22.010 Purpose.

The purpose of this chapter is to provide for and establish an annual business registration program to promote and protect the health, safety and welfare of the citizens of the Town. Among other things, the information collected by the Town through the program will be used to facilitate and enhance Town emergency services, including police, fire, and emergency medial services, to help ensure that important and critical Town notices, such as notices regarding municipal services are distributed throughout the business community, and to help confirm that local sales taxes and use taxes have been allocated to the appropriate local agency. The program will also promote the Town's business community through an online business listing service for the public.

Section 5.22.020 Definition.

A. Business means any for-profit or non-profit commercial, industrial, or professional operation, occupation, home occupancy, work or trade, or any other business of any kind, including, without limitation, any sole proprietorship, partnership, limited partnership, joint venture, association, corporation, limited

liability company, franchisee, cooperative, or any other entity recognized by law doing business whether provided in a physical location or by a mobile service or activity within the jurisdiction of the Town.

B. Doing business means conducting or carrying on an activity or enterprise by which goods or services are provided to others.

Section 5.22.030 Business Registration.

Notwithstanding any other provision of Title 5, all business, doing business within the town jurisdiction shall register annually with the Town Clerk's Office. Existing businesses shall register within thirty (30) days after the effective date of this chapter. All new businesses shall register before conducting any activities or providing any goods or services within the Town. After the initial registration, each business shall complete and file with the Town Clerk's Office a new registration form each year by June 30.

Section 5.22.040 Registration Information.

The business registration required by this chapter shall be in addition to any other business license requirement of Title 5. All businesses shall provide to the Town Clerk's Office the following registration information:

- Name of owner
- Mailing and site address
- Assessor's Parcel Number of business site
- Contact name and phone numbers, including emergency contacts
- Type of business
- Alarm company contact (if applicable)
- Building security information (lights, back entries, etc.)
- Hazardous substances used or maintained at business location

Section 5.22.050 Fee.

All registrants shall pay an administrative fee to the Town in accordance with the Town's Master Fee Schedule resolution adopted by the Town Council for business registration under this chapter. A business that is required to obtain a license under another Chapter of this Title 5 shall be exempt from paying the fee under this Section. A new business shall be charged a prorated fee based on a monthly calculation.

Section 5.22.060 Exemption

Nothing in this Chapter shall be deemed or construed to apply to any person transacting and carrying on any business exempt by virtue of the Constitution or applicable statutes of the United States or of the State of California from the payment of such fees as are herein prescribed.

Section 5.22.070 Penalty.

It shall be unlawful and an infraction for any person to violate this chapter. If a person is found guilty of violating this Chapter, the fine shall be in accordance with Government Code Section 36900.

SECTION 2. Effective Date.

This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this 11th day of June, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Timothy Titus, Mayor

Attest:

Joanna Gutierrez, Town Clerk

Approved as to form:

Dwight L. Moore, Town Attorney



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by August 2, 2013.



PLEASE NOTE: You are receiving this letter and form earlier than usual because hotel space near the Sacramento Convention Center for the Annual Conference will be especially tight this year. As a result, we want to encourage you to make your hotel reservations early.

April 26, 2013

TO: Mayors, City Managers and City Clerks

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 18 - 20, Sacramento

The League's 2013 Annual Conference is scheduled for September 18 - 20 in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 20, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 23, 2013. This will allow us time to establish voting delegate/alternates' records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one person must be present at the

- Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.
- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 18, 9:00 a.m. – 6:30 p.m.; Thursday, September 19, 7:00 a.m. – 4:00 p.m.; and September 20, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but not during a roll call vote, should one be undertaken.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, August 23. If you have questions, please call Mary McCullough at (916) 658-8247.

Attachments:

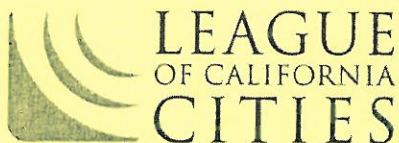
- 2013 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Annual Conference Voting Procedures 2013 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2013 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, August 23, 2013. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail: _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 23, 2013

League of California Cities
ATTN: Mary McCullough
1400 K Street
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: mmccullough@cacities.org
(916) 658-8247