



Town of Paradise

Town Council Meeting Agenda

6:00 PM – December 09, 2025

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Steve “Woody” Culleton
Council Member, Greg Bolin
Council Member, Heidi Lange
Council Member, Ronald Lassonde

Interim Town Manager, Michael O’Brien
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Melanie Elvis
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Jason Finney
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Present a Certificate of Recognition to Tim Umenhofer.
- 1f. The Year in Review by Mayor Steve Crowder.
- 1g. Town Clerk will chair the selection of Mayor for a one-year term beginning December 9, 2025 through December 8, 2026. The Clerk will turn the meeting over to the newly selected Mayor for selection of Vice-Mayor for a one-year term. (**Melanie Elvis/Town Clerk**)
- 1h. p6 Camp Fire Recovery Updates - Written reports are included in the agenda packet.

Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates.
- 1i. p15 Paradise Sewer Project update by Town Engineer Marc Mattox.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p17 Approved minutes of the November 12, 2025 Special and Regular Town Council meetings. (**Melanie Elvis/Town Clerk**)
- 2b. p23 Approve November 2025 Cash Disbursements in the amount of \$14,621,453.03. (**Aimee Beleu/Finance Director**)
- 2c. p33 1. Authorize the Town Manager to execute an agreement with the California Department of Forestry and Fire Protection (CAL FIRE) for acceptance of the USDA 2024 Volunteer Fire Capacity Grant award to purchase new structural and wildland personal protective equipment (PPE); and, 2. Adopt Resolution No. 2025-___ "A Resolution of the Town Council of the Town of Paradise Approving the Department of Forestry and Fire Protection (CAL FIRE) Agreement #7GF25084 Accepting a Grant Award Under the Volunteer Fire Capacity (VFC) Program of the Cooperative Fire Assistance Act of 1978 in the Amount of \$11,962.50." (**Jason Finney/Fire Chief**)
- 2d. p42 1. Waive the second reading of the Town Ordinance No. 651, and read by title only and, 2. Adopt Town Ordinance No. 651 "An Ordinance of the Town Council of the Town of Paradise Amending Portions of Chapter 2.45 of the Paradise Municipal Code Relating to the Town's Purchasing System". (**Aimee Beleu/Finance Director**)

- 2e. p45 1. Waive the second reading of the entire Town Ordinance No. 652 and read by title only; and, 2. Adopt Ordinance No. 652, “An Ordinance of the Town Of Paradise Repealing Paradise Municipal Code Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13 and Adopting New Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, 15.15 And 15.16 and Making Findings of Fact Relating To Local Climatic, Geological, and Topographic Conditions, All Relating to the Amendments and Adoption of the 2025 California Building Standards Code, Including the 2025 California Wildland-Urban Interface Code (Title 24, Part 7)”. (**Community Development Director/Tony Lindsey**)
- 2f. p78 Review and file the 1st Quarter Investment Report for the Fiscal Year Ending June 30, 2026. (**Aimee Bealeu/Finance Director**)

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice:

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Ask Town Clerk if there are any cards submitted
 - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p110 1. Hold a duly noticed and published public hearing; and, concur with the project “CEQA determination” finding presented and considered by the Planning Commission on October 21, 2025, and embodied within Planning Commission Resolution No 2025-08; and, 2. Waive the first reading of Town Ordinance No. 653 and read by title only; and, 3. Introduce Town Ordinance No. 653 , “An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 of the Paradise Municipal Code Relative to the Keeping of Backyard Chickens and Rabbits”; or, 4. Provide alternative direction to town staff. (ROLL CALL VOTE) (**Susan Hartman/Community Development Director**)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- [6a.](#) p122 Appoint Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions. (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)
- [6b.](#) p133 1. Consider concurring with the recommendation of the Measure V Citizen Oversight Committee interview panel to appoint Bruce Yerman to the Oversight Committee, effective immediately; or, 2. Consider an alternative direction. (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)
- [6c.](#) p136 1. Review the proposed updates to the Measure V Citizen Oversight Committee Bylaws; and, 2. Adopt Resolution No. 2025-_____ “A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 21-12 and Adopting Amended Bylaws for the Governance of the Measure V Citizen Oversight Committee.” (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)
- [6d.](#) p140 1. Hear staff presentation on the status of the CDBG DR Workforce Development Project; and, 2. Consider directing staff to continue the project with an amended scope and budget; or, 3. Direct staff to discontinue the project and disencumber funds back to the Department of Housing and Community Development (HCD). (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)
- [6e.](#) p143 1. Approve the reclassification of the Public Works Director/Town Engineer to Assistant Town Manager/Public Works Director/Town Engineer and the correlating budget adjustment; and, 2. Adopt Resolution No. 2025-_____ “A Resolution of the Town Council of the Town of Paradise Approving Job Classification Descriptions” and, 3. Adopt Resolution No. 2025-_____ “A Resolution of the Town Council of the Town of Paradise, California, Amending the Salary Pay Plan to Include Assistant Town Manager/Public Works Director/Town Engineer for the Fiscal Year 2025-2026” and, 4. Adopt Resolution No. 2025-_____ “A Resolution of the Town Council of The Town of Paradise Repealing and Replacing Resolution No. 2023-11 to Establish an Updated Order of Succession in the Event of the Absence or Disability of the Town Manager.” (ROLL CALL VOTE) (**Michael O'Brien/Interim Town Manager**)
- [6f.](#) p155 Consider adopting the updated Special Conditions for Maintenance of Temporary Surfacing and Striping for use in all applicable encroachment permits and utility construction activities. (ROLL CALL VOTE) (**Marc Mattox/Public Works Director**)
- [6g.](#) p160 Consider adopting Resolution No. 2025-_____, “A Resolution of the Town Council of the Town of Paradise Approving the Plans, Specifications and Estimate for the On-System Road Rehabilitation – 2026 Misc / HSIP Systemic Intersection Safety Improvement Project and Authorizing Advertisement for Bids on the Project”. (ROLL CALL VOTE) (**Marc Mattox/Town Engineer**)
- [6h.](#) p167 Consider adopting Resolution No. 2025-_____, “A Resolution of the Town Council of the Town of Paradise Approving the Plans, Specifications and Estimate for the Off-System Road Rehabilitation Project – 2026 and Authorizing Advertisement for Bids on the Project”. (ROLL CALL VOTE) (**Marc Mattox/Town Engineer**)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
 - 7a1. Discuss the CDBG-MIT-RIP allocation for Evacuation Route Permanent Changeable Message Sign Project. (CULLETON)
- 7b. Council reports on committee representations
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 1(h)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Mike O'Brien, Interim Town Manager

SUBJECT: Monthly Recovery Update

LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. None

Background:

This report continues the Monthly Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Included in this update are items related to recovery projects, advocacy economic recovery and development, communications and emergency operations.

Analysis:

ECONOMIC DEVELOPMENT

CDBG-DR Economic Development

- The Town of Paradise submitted an application for a Workforce Training Center, located on the Paradise High School campus.
- The project is a partnership between the Town of Paradise, Butte College, PUSD, Valley Contractors Workforce Foundation, and Alliance for Workforce Development.
- **An update on this project is on the agenda tonight for Council consideration and direction.**

Healthcare

- The Town of Paradise and Adventist Health Feather River Foundation are working together to create a Strategic Healthcare Recovery Plan to assess current inventory, existing gaps, projections, and a strategic plan for filling the gaps.
- **The draft plan was presented to council at the October meeting.**
- **Based on Council feedback, staff worked with the consultants to provide an updated draft.**
- **The Healthcare Committee met to review the draft and the next step will be a meeting with medical professionals to review the draft for further input.**
- **It is anticipated that a draft will come back to Council for review at the February 2026 meeting.**

Utility Box Mural Program

- 6 Utility boxes were wrapped with local artwork on Thursday July 31st. The locations are:
 - Skyway/Neal (artist Libby Sofer)
 - Oliver (artist Emily Wycoff)
 - Pearson (artist Jenn Ponci)
 - Elliot (artist Patti Lloyd)
 - Maxwell (artist Shelley Miller)
 - Black Olive (artist Steve Ferchaud)
- Another call to artists was issued in October, with installation expected in Spring 2026.

Downtown Strategy Phase 3

- Council approved moving forward on Phase 3 of the downtown strategy at the March 2025 meeting.
- The working group has met several times, and has also visited several example sites such as Meriam Park, Mitote Food Park, The Barlow, and Oxbow Market.
- More example site visits are planned over the next month both in person and virtually.
- A roundtable discussion with developers was held this month. The discussion was helpful, and action items identified included
 - The developers agreed to put together a document outlining needs or other things they would look for from the Town to consider investing.
 - The Town will put together an overview of allowable actions with regard to investing in a public/private partnership for development.

RECOVERY

Community Development Block Grant Disaster Recovery Mitigation Planning Public Services (CDBG DR MIT PPS)

- Long Term Community Recovery Plan Update
 - Council approved selection of UDA to conduct the update and draft the plan.
 - Public outreach will begin after the first of the year.
- In Home Siren Units
 - The Standard Agreement for funding for additional in-home siren units has been received, this will extend the number of units made available to residents with another 2,800 units available.
 - Residents have begun registering for the units, which will be shipped directly to them.
 - Town staff is advertising more widely now that additional units have been secured.
- Public Services
 - The Standard Agreement for funding for a public services grant has been received. This will allow the Town to grant funding to local groups for hazard mitigation work within the community.

Office of Land Use and Climate Innovation Grant

- Town was awarded \$739,680 through the Extreme Heat and Community Resilience Program
- Funding will be used to create a Climate Resilience Plan which will identify prospective resiliency projects such as
 - Community Evacuation/Cooling/Heating Centers
 - Shade Tree Planting
 - Fuels Reduction Projects
 - Green space projects

- The Town is partnered with RCAC to do public outreach and complete the plan by December 2025
- Identified projects may be eligible for future implementation funds through the same grant source.
- The partnership agreement has been signed with partners RCAC, Paradise Recreation and Park District, and Campfire Collaborative.
- A Core Project team has been formed which includes the partners listed above in addition to Fire Safe Council, Cal Fire, Chico State, and local tribes.
- A Public Input process will begin in February 2026

Overall Hazard Mitigation Project Update

Years of efforts are complete on the pre-award work on all our projects. **All projects are fully approved and funded.**

Category 4 Tree Removal Program

- Project implementation is complete. All trees have been removed from all enrolled parcels.
- Approximately 9,000 trees have been removed from 350+ parcels. 7-10 different tree removal crews worked across town in an efficient and effective partnership with property owners, local agencies, tribes, and contractors.
- Final wrap up and closeout is ongoing and a full report on the project will be provided to Council when complete.

Emergency Warning System

- All 21 Towers are standing and operational.
- 21 of the 21 Towers are now fully complete.
- All active construction is complete.
- In-home Safe Units are available and being shipped directly from our contractor on a first come first serve basis. Units are available here: <https://hqsyste.ms.com/safe-paradise/>
- Approximately 300 units have been requested.
- Additional funding has been secured if we need more than 900 units.

Residential Ignition Resistant Retrofit Program

- Project is fully funded and moving forward.
- All properties have been approved by FEMA to move forward to construction
- 59 Properties have selected their contractors and have had their "Notice to Proceed" Letters issued.
- 32 Properties have been fully completed.
- With recent FEMA extensions, property owners have until Fall of 2026 to complete work on retrofit items.

Hazardous Fuels Reduction Program

- Project is fully funded and moving forward.
- Town staff are working with involved monitoring tribes on a plan and timeline for implementation.

Defensible Space Code Enforcement

- The Defensible Space Code Enforcement project was fully approved and obligated in November 2023 by FEMA and CalOES.
- Town Council approved implementation plan in January 2024.
- Grant funded staff have been hired and are in place and working in the community.
- In May a Notice of Intent was submitted to Cal OES to request an additional 3 years of funding for this program.
- In August additional grant funds were applied for to assist property owners with yearly defensible space compliance costs. If approved, grant sources would be targeted to low-moderate income elderly and disabled property owners.

EMERGENCY MANAGEMENT

- CodeRed is experiencing a nation-wide outage. As a result, the County is moving to CodeRAVE for emergency notification services. The Town is working through the process of establishing this service.
- Implementation for VEOCI, our online EOC software, is ongoing.

Financial Impact:

None.



Town of Paradise
Council Agenda Summary
Date: December 09, 2025

Agenda Item: 1(h)

ORIGINATED BY: Sarah Richter, Housing Program Coordinator
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Housing Recovery Update
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. None

Background:

This report provides the Town Council with an update of Housing Activities.

Analysis:

We have 41.23% of our pre-disaster housing stock to-date (1,720 surviving units + 3,677 new CofOs [an increase of 28 since last month] to-date = 5,397 habitable dwellings / 13,091 housing units before the Camp Fire). Our total number of habitable dwellings does not include the number of mobile homes replaced in mobile home parks because those permits are issued by HCD instead of the Building Dept., but mobile homes in parks are included in the total number of pre-fire housing units. An estimate from tax data shows 144 mobile homes in parks, or 5,541 housing units in Paradise.

Town of Paradise Owner-Occupied Rehabilitation/Reconstruction Program (\$12.5 million)

This program helps homeowners rehabilitate or reconstruct their home. The CalHome-Disaster Assistance grant was set to expire at the end of 2025, but the Housing Department was given verbal approval to extend the deadline to finish homes under construction. New applications to rebuild homes lost in the Camp Fire are no longer being accepted because it's not feasible to complete a project before the expiration of the grant. Applications for essential home repairs on existing homes will continue to be accepted, funds for this activity are limited but do not have an expiration deadline.

- 69 homes completed
- 7 homes in construction
- 1 application in process

Town of Paradise First-Time Homebuyer Program (\$11 million)

Helping to make homeownership more affordable. Due to the anticipated deadline extension, the Housing Department will continue to approve disaster-affected households earning up to 120% AMI. Other CalHome funding remains available to assist non-disaster affected households earning no more than 80% AMI.

- 90 households assisted
- 5 applications in process

CDBG-DR Multifamily Rental Housing Program (\$84.7 million)

Affordable rental housing. Seven (7) projects are eligible for funding; a total of 292 units.

- **CHIP project-** scattered site (4 units)
 - leased up in Spring of 2024
- **Eaglepointe-** 5975 Maxwell Dr (43 units)
 - Leased up in Spring of 2025
- **Mayer Commons-** 1561 Kay Ct (12 units)
 - Construction completed. Units are being actively leased. For leasing information contact RSC Associates Property Management Inc.
- **Northwind Senior-** 6983 Pentz Rd (21 units)
 - Construction completed and units are leased up as of October.
- **Cypress Family-** 1633 Cypress Ln (70 units)
 - All buildings have received a TCO and are completing paperwork for a Certificate of Occupancy. CHIP is continuing to accept tenant applications. The first 15 families have moved in.
- **Clark Rd-** 6480 Clark Rd (72 units)
 - Notice to Proceed was obtained from HCD. Loan closing was extended to March of 2026. Construction to begin shortly after.
- **Cypress Senior (phase II)-** 1633 Cypress Ln (70 units)
 - Notice to Proceed was obtained from HCD. Loan closing date is scheduled for early December, construction to begin thereafter.

CDBG (2024 Annual Allocation=\$47,069; unspent funds=\$140,214.13)

CDBG entitlement grants are on a 5-year plan cycle called the Consolidated Plan, and this year is the 5th year in the current plan. The final draft was submitted to HUD in July and is currently under review. The Town received an “untimely” designation due to an accumulation of funds greater than 1.5x the current year grant allocation. The substantial amendment was submitted for HUD approval to reallocate \$70,000 to an energy efficiency improvement program to spend this fiscal year. Planning for next fiscal year's funding will begin in January.

HOME Infill New Construction (\$700,000)

Create affordable housing for first-time homebuyers. The grant award letter was finally received from HCD in April of 2025. Program guidelines are complete and were adopted by Council at last month's meeting. Staff is continuing to work-out funding logistics with HCD.

Permanent Local Housing Allocation (PLHA) (\$399,166)

Allocates matching funds to North Valley Housing Trust to administer for affordable housing projects.

- A predevelopment loan of \$400,000 has been made for the Cape Cod multi-family project (\$200,000 of PLHA funds). Construction is expected to begin in early 2026.
- \$75,000 of PLHA funds was loaned to build a small, single-family home, which was finished and sold to a low-income Camp Fire survivor. Housing staff is working with North Valley Housing Trust on another similar project.
- PLHA operates on a 5-year funding cycle similar to CDBG. The NOFA for the next cycle is expected this month. PLHA allocates grant funds to CDBG entitlement cities, which the Housing staff will apply for, but will not have to compete with other communities to receive.

Financial Impact:

None.



TOWN OF PARADISE
Council Agenda Summary
Date: December 9, 2025

Agenda No. 1(h)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Mike O'Brien, Interim Town Manager

SUBJECT: Camp Fire Recovery Updates - Infrastructure

COUNCIL ACTION REQUESTED:

1. None, written monthly update only.

Background:

This report continues the Monthly Disaster Recovery Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Changes from the prior month's reports are shown in red underline italics.

Analysis:

Road Rehabilitation

The Town of Paradise is endeavoring to pave every public road mile by the end of 2026. These projects are funded through Camp Fire Recovery Projects and are sequenced behind undergrounding of utilities and water service later replacements.

As of September 2025, the following paving progress can be reported:

<u>Status</u>	<u>Miles</u>
<i><u>Completed</u></i>	<i><u>46.56</u></i>
<i><u>Awarded/In-Progress</u></i>	<i><u>27.86</u></i>
<i><u>Planned 2026</u></i>	<i><u>15.30</u></i>
<i><u>Planned Future</u></i>	<i><u>6.48</u></i>
<i><u>Total</u></i>	<i><u>96.19</u></i>

Paradise Town Council has awarded three contracts for 2025 paving efforts, listed below with brief updates:

- Clark Road (Pearson to Wagstaff) – Knife River Construction
 - o Final paving has been completed with punch list and quality control items of work remaining. Striping is underway. Full project completion is expected by the end of the year.
- On-System Road Rehabilitation – All American Asphalt
 - o Contract work is progressing well with primary work remaining for the season being adjustments of utilities and striping. Due to weather and business

interruptions avoidance, staff is recommending certain corridors be removed from the project and be readvertised for delivery in early spring.

- Off-System Road Rehabilitation – DeSilva Gates Construction

- Punchlist items of work are underway with final completion expected in December.

A map of all paving efforts completed and planned can be found on the Town's website at www.townofparadise.com by visiting "News and Announcements" from the homepage.

Capital Project Updates

The Public Works Department, in an effort to provide additional communications on various projects, has launched a new website under its ParadiseWORKS banner. ParadiseWORKS Engineering Resiliency now hosts individual project pages for current information, project descriptions and schedules. The website can be viewed here:

<https://www.townofparadise.com/pwe/page/paradiseworks-engineering-resiliency>

Below is an abbreviated Project List intended to show the current status of each project. More information on each project's scope and schedule can be found at. Typical project progressions and timeframes are as follows:

- (1) Environmental, 6-24 months
- (2) Design, 12 months
- (3) Right of Way, 6-12 months
- (4) Construction, 6-24 months

Project ID	Project Title	Project Phase	Anticipated Construction Completion Year
7303	On-System Road Rehabilitation	Construction	2026
7307	Neal Road Rehabilitation	Design	2028
8404	Camp Fire Hydrant Repairs	Design	2025
8407	Off-System Road Rehabilitation	Construction	2026
9389	Pentz Pathway Project Phase II	Design	2028
9390	Paradise ATP Gateway Project (Neal Road Class I)	Environmental	2028
9391	Oliver Curve Pathway Phase I (Design Only)	Design	-
9394	Paradise Sewer Project	Design	-
9424	Skyway Link ATP (Bille to Wagstaff)	Environmental	2027
9425	Upper Skyway Widening (Bille to Wagstaff)	Environmental	2027
9426	Skyway/Pentz Intersection Improvements	Environmental	2028
9427	Pentz Road Widening	Environmental	2028
9428	Roe Road Phase 1 (Pentz to S. Libby)	Environmental	2028
9430	Pearson-Hilltop Guard Rail	Design	2026
9433	Animal Shelter Expansion	Construction	2025
9434	Roe Road Phase 2 (S. Libby to Clark)	Environmental	2028

9437	Evacuation Route CMS	Environmental	2028
9438	Private Road Identification Safety Project	Environmental	2028
9439	Storm Drain Resiliency Project Phase 1	Environmental	2028
9440	Storm Drain Resiliency Project Phase 2	Environmental	2028

Funding Pursuits

Below is a listing of active funding pursuits related to infrastructure recovery and status updates:

Program	Project Title	Amount Requested	Anticipated Award Notification	Notes
US Army Corps of Engineers	Paradise Sewer Project	\$2,000,000 of \$50,000,000 authorization	TBD	<u><i>Town has started early coordination for 2027 potential appropriations</i></u>
State Water Board Septic to Sewer CWSRF	Paradise Sewer Project	\$27,000,000	TBD	Work to revise the project application package is resuming with new project direction selected.



TOWN OF PARADISE
Council Agenda Summary
Date: December 09, 2025

Agenda No. 1(i)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Mike O'Brien, Interim Town Manager

SUBJECT: Paradise Sewer Project Update

COUNCIL ACTION REQUESTED:

1. None, written monthly update only.

Background:

This report is a monthly effort to provide additional opportunity for public engagement on the status and next steps of the Paradise Sewer Project.

Analysis:

Since its incorporation in 1979, the Town of Paradise has sought a centralized wastewater system to address failing septic systems that impact public health, groundwater quality, and economic development. The need for sewer service became even more urgent following the 2018 Camp Fire, when the lack of modern wastewater infrastructure emerged as a major barrier to rebuilding businesses, housing, and community resiliency.

In 2022, the Town secured \$30 million in CDBG-DR funds to begin pre-construction work, including environmental review, design, and permitting. To provide technical expertise, HDR was retained as Owner's Agent, and a progressive design-build team was selected to develop a Basis of Design Report. That effort confirmed that a locally managed, phased sewer project was necessary to achieve both affordability and long-term community needs.

In January 2025, the Town Council formed a Sewer Project Ad Hoc Committee to evaluate local treatment and collection alternatives, with strong emphasis on public engagement and cost feasibility. The Committee, working alongside staff, HDR, and the Paradise Irrigation District, conducted community meetings, stakeholder workshops, site tours of other wastewater systems, and a technical alternatives analysis.

In August 2025, the Town Council unanimously voted to concur with the Paradise Sewer Project Ad Hoc Committee's recommendation to direct a revised project description to include hybrid gravity/low pressure collection system, aerated lagoon wastewater treatment, and percolation/evaporation pond effluent discharge.

Main Accomplishments

- Evaluated consultant responses to RFQ for WWTF design services and recommended Carollo for contract award.
- Town Council approved award of WWTF design contract to Carollo.
- Executed Carollo's design subcontract reassignment from terminated design-build contract to perform Collection System design.
- Initiated environmental surveys at potential WWTF sites.

- Ongoing right-of-entry agreements for environmental surveys at potential WWTF sites.

Key Activities (One Month Look-Ahead)

- Complete WWTF design contract negotiations with Carollo.
- Update project website
- Ongoing Collection System design contract negotiations with Carollo.
- Ongoing right-of-entry agreements for environmental surveys at potential WWTF sites.
- Ongoing preparation of Administrative Draft SEIR.



**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 4:50 PM – November 12, 2025**

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Crowder at 4:50 p.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Heidi Lange, Ronald Lassonde, and Steve Crowder, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Interim Town Manager Michael O’Brien, Town Attorney Scott E. Huber, Town Clerk/Elections Official Melanie Elvis, Human Resources and Risk Management Director Crystal Peters, and Information Systems Director Luis Marquez.

At 4:50p.m. Mayor Crowder announced that the Town Council would adjourn to Closed Session for the following items:

2. CLOSED SESSION

- 2a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with the Town Manager, and Town Attorney regarding labor relations between the Town of Paradise and the Paradise Firefighter’s Association.
- 2b. ANTICIPATED LITIGATION. Pursuant to Government Code section 54956.9(d)(2), the Council will meet with the Town Manager and the Town Attorney regarding anticipated litigation – one case.

After reconvening from Closed Session at 6:00 p.m., Mayor Crowder announced direction was given, no reportable action was taken.

3. ADJOURNMENT

Mayor Crowder adjourned the Council meeting at 6:00 p.m.

Date approved:

By:

Attest:

Steve Crowder, Mayor

Melanie Elvis, Town Clerk



TOWN COUNCIL Meeting Minutes

6:00 PM – November 12, 2025

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Culleton.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Heidi Lange, Ronald Lassonde and Steve Crowder, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Interim Town Manager Michael O’Brien, Town Attorney Scott E. Huber, Town Clerk/Elections Official Melanie Elvis, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Public Works Director/Town Engineer Marc Mattox, Recovery and Economic Development Director Colette Curtis, Finance Director Aimee Belev, Police Chief Eric Reinbold, and Information Systems Director Luis Marquez.

- 1a. Mayor Crowder presented a proclamation to representatives from Voices United and the Butte County Office of Education recognizing November as Homeless Youth Awareness Month. (180-40-027)
- 1b. Camp Fire Recovery Updates - Written reports are included in the agenda packet.

Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates. (110-60-061)
- 1c. Town Engineer Marc Mattox provided an update on the Paradise Sewer Project. (960-70-009)
- 1d. Jullian Martinez of the Gold Nugget Museum provided a verbal report of the museum’s expenditure overview summarizing how their allocation was spent over the last year, explaining the impact on tourism and outlining their plans for next year’s funding allocation.

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Culleton, approved consent calendar items 2a through 2d. Roll call vote was unanimous.

- 2a. Approved minutes of the October 14, 2025 Special and Regular Town Council meetings.
- 2b. Approved October 2025 Cash Disbursements in the amount of \$18,099,084.87. (310-10-035)
- 2c. 1. Waived the second reading of Town Ordinance No. 650 and read by title only and, 2. Adopted Town Ordinance No. 650 "An Ordinance Rezoning Certain Real Property From "TR 1/2" (Town Residential 1/2-acre minimum) to a "M-F" (Multiple Family Residential) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (Mahoney Capital LP: PL25-00056)". (540-16-219)
- 2d. Adopt Resolution No. 2025-72 "A Resolution of the Town Council of the Town of Paradise Accepting the 2024 Homeownership Super NOFA (HOSN), CALHOME, Round 2 First Time Homebuyer Mortgage Assistance and Owner-Occupied Rehabilitation Programs." (710-10-092)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

- 1. Melissa Schuster provided an update on Hope Plaza.
- 2. Stephanie Rotchey voiced concerns about poorly built houses.
- 3. Doug Munjar shared gratitude for the Lighted Truck Parade resolution.
- 4. Julliette Westgate spoke in support of the Lighted Truck Parade.

5. PUBLIC HEARINGS – None

6. COUNCIL CONSIDERATION

- 6a. Town Engineer Marc Mattox provided an overview of the proposed changes to position control in the Public Works/Engineering Department.

MOTION by Bolin, seconded by Culleton 1. Modified the Town of Paradise Public Works Department Position Control to remove (1) Sr. Maintenance Worker and add (1) Maintenance Worker I/II; and, 2. Approved the reclassification of the Public Works Administrative Assistant to Program Analyst and the correlating budget adjustment; and, 3. Adopted Resolution No. 2025-73 "A Resolution of the Town Council of the Town of Paradise Approving Job Classification Descriptions"; and, 4. Adopted Resolution No. 2025-74 "A Resolution of the Town Council of the Town of Paradise, California, Amending the Salary Pay Plan to Include Program Analyst for

the Fiscal Year 2025-2026.” Roll call vote was unanimous. (610-10-015) (610-10-018) (610-10-020)

- 6b. Town Engineer Marc Mattox provided an overview of the proposed Request for Proposals relating to the Facilities Master Plan and Corporation Yard/Fire Station 82 Planning-Design Services.

MOTION by Culleton, seconded by Bolin approved the release of a Request for Proposals relating to the Facilities Master Plan and Corporation Yard/Fire Station 82 Planning-Design Services. Roll call vote was unanimous. (280-05-007)

- 6c. Town Engineer Marc Mattox provided an overview of staff’s recommendation to award the civil engineering and design services contract for the Wastewater Treatment Facility to Carollo Engineers.

MOTION by Crowder, seconded by Lassonde 1. Concurred with staff’s recommendation of Carollo Engineers, to perform professional civil engineering and design services to complete design of a new Wastewater Treatment Facility to be the Local Treatment Option for The Paradise Sewer Project; and, 2. Directed staff to enter negotiations with Carollo Engineers to reach and execute a funding-compliant agreement approved and executed by the Town Manager and Town Attorney; and, 3. Adopted Resolution No. 2025-75 “A Resolution of the Town Council of the Town of Paradise, Designating Authority to the Paradise Town Manager To Execute The Agreement for Professional Services and Individual Task Orders Under the Resultant Master Agreement for RFQ 2025-003 Design Services for Paradise Sewer Project: Wastewater Treatment Facility, up to the Maximum Contract Aggregate Amount of \$4.5M to Expedite and Facilitate Design of a Local Treatment Option for the Paradise Sewer Project”. Roll call vote was unanimous. (960-70-009) (510-20-490)

- 6d. Finance Director Aimee Bealeu reviewed financial information concerning the FY 2025-26 operating and capital budgets augmentations.

MOTION by Culleton, seconded by Lassonde 1. Filed the financial information provided by staff concerning the FY 2025-26 operating and capital budgets; and 2. Adopted Resolution No. 2025-76 “A Resolution of the Town Council of the Town of Paradise Adopting Budget Amendments to the 2025/2026 Fiscal Year Budget”; and, 3. Adopted Resolution No. 2025-76 “A Resolution of the Town Council of the Town of Paradise Amending the Salary Pay Plan for the Town of Paradise Employees for the Fiscal Year 2025-2026.” Roll call vote was unanimous. (340-40-017) (610-10-018)

- 6e. Finance Director Aimee Bealeu presented proposed Ordinance No. 651 relating to the Town’s Purchasing Policy.

MOTION by Bolin, seconded by Culleton 1. Waived the first reading of the entire Town Ordinance No. 651 and read by title only; and, 2. Introduced

Town of Paradise Ordinance No. 651, "An Ordinance of the Town Council of the Town of Paradise Amending Portions of Chapter 2.45 of the Paradise Municipal Code Relating to the Town's Purchasing System". Roll call vote was unanimous. (540-16-220)

- 6f. Recovery and Economic Development Director Colette Curtis provided a review of staff's recommendation to award the Long-Term Community Recovery Plan update to Urban Design Associates (UDA). UDA Principal & President Barry Long, shared how the firm intends to garner community input and engagement.

1. Bill Sharrett requested that the school district be involved in the Long-Term Community Recovery Plan process.

MOTION by Bolin, seconded by Culleton 1. Concurred with staff recommendation to award a contract for the Long-Term Community Recovery Plan update to Urban Design Associates (UDA), and; 2. Authorized the Interim Town Manager to enter into an agreement with Urban Design Associates (UDA) for the Long-Term Community Recovery Plan Update for an amount not to exceed \$400,000.00. Roll call vote was unanimous. (510-20-491) (420-25-011)

- 6g. Community Development Director Tony Lindsey provided an overview of proposed Ordinance No. 652 relating to Building Code Standards.

1. Christine Poje asked how lithium batteries would increase building costs.

MOTION by Bolin, seconded by Culleton 1. Waived the entire first reading of Town Ordinance No. 652 and read by title only; and, 2. Introduced Town Ordinance No. 652 "An Ordinance of the Town Council of the Town of Paradise Repealing Paradise Municipal Code Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13 and Adopting New Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, 15.15 and 15.16 and Making Findings of Fact Relating to Local Climatic, Geological, and Topographic Conditions, All Relating to the Amendments and Adoption of the 2025 California Building Standards Code", including, the 2025 California Wildland-Urban Interface Code (Title 24, Part 7), with an amendment that the minimum design snow load and roof live load for all structures within the Town of Paradise shall be thirty (30) pounds per square foot (psf). Roll call vote was unanimous. (540-16-221)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items:

- 7a1. Council discussed sending a letter of support for the victims of the Camp Fire to the United States Bankruptcy Court and PG&E.

1. Ken Klassen spoke in favor of this item.

MOTION by Lassonde, seconded by Culleton, approved sending a letter of support for the victims of the Camp Fire to the United States Bankruptcy Court and PG&E. Roll call vote was unanimous. (180-30-101)

7b. Council reports on committee representation:

Council Member Bolin attended the monthly LAFCo meeting.

Council Member Lange attended a ribbon cutting, the Consortium of Care meeting, and the TOP/PUSD Liaison Committee meeting.

Council Member Lassonde attended a ribbon cutting, and the monthly BCAG and BCAQM meetings.

Mayor Crowder attended multiple sewer ad hoc committee meetings; participated in interviews with the Chico ER and KCBS; met with the Town's federal lobbyist; and attended the Police Department's drone demonstration.

7c. Future Agenda Items:

1. Discuss the CDBG-MIT-RIP allocation for the Evacuation Route Permanent Changeable Message Sign Project. (CULLETON)

8. STAFF COMMUNICATION

- 8a. Interim Town Manager Michael O'Brien shared that the publicly releasable building audit report can be found on the Town's website.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Crowder adjourned the meeting at 7:30 p.m.

Date approved:

By:

Attest:

Steve Crowder, Mayor

Melanie Elvis, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
November 1, 2025 - November 30, 2025



CASH DISBURSEMENTS REPORT
November 1, 2025 - November 30, 2025

Check Date	Pay Period End	Description	Amount	Total
11/7/2025	11/2/2025	Net Payroll - Direct Deposits and Checks	\$ 281,838.26	
11/21/2025	11/16/2025	Net Payroll - Direct Deposits and Checks	<u>\$ 286,461.86</u>	
				<u>\$ 568,300.12</u>

Accounts Payable

Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	\$ 496,563.55	
Operations Vendors: Supplies, Contracts, Utilities, Etc.	<u>\$13,556,589.48</u>	
TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		<u>\$ 14,053,153.03</u>
GRAND TOTAL CASH DISBURSEMENTS		<u><u>\$ 14,621,453.15</u></u>

APPROVED BY: _____
Aimee Belev - Finance Director/Town Treasurer

APPROVED BY: _____
Michael O'Brien - Interim Town Manager

TOWN OF PARADISE

Payment Register

From Payment Date: 11/1/2025 - To Payment Date: 11/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP TCB - General Checking									
<u>Check</u>									
90388	11/07/2025	Open			Accounts Payable	ICMA 457 - MissionSquare	\$3,351.22		
90389	11/07/2025	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$656.29		
90390	11/11/2025	Open			Accounts Payable	Aflac	\$57.98		
90391	11/11/2025	Open			Accounts Payable	Met Life	\$13,169.82		
90392	11/11/2025	Open			Accounts Payable	OPERATING ENGINEERS	\$1,435.00		
90393	11/11/2025	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,536.36		
90394	11/11/2025	Open			Accounts Payable	SUN LIFE INSURANCE	\$8,223.94		
90395	11/11/2025	Open			Accounts Payable	SUPERIOR VISION SVC INC	\$902.64		
90396	11/11/2025	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$130.00		
90397	11/12/2025	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$103.11		
90398	11/12/2025	Open			Accounts Payable	All-American Construction, Inc.	\$1,256,366.96		
90399	11/12/2025	Open			Accounts Payable	Anderson Builders Corporation	\$12,500.00		
90400	11/12/2025	Open			Accounts Payable	Anderson Builders Corporation	\$50,000.00		
90401	11/12/2025	Open			Accounts Payable	Asbury Environmental Services	\$143.94		
90402	11/12/2025	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$136.10		
90403	11/12/2025	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$272.19		
90404	11/12/2025	Open			Accounts Payable	Banks Construction	\$1,149.04		
90405	11/12/2025	Open			Accounts Payable	Bear Electrical Systems, Inc	\$1,520.00		
90406	11/12/2025	Open			Accounts Payable	Bidwell Truck & Auto	\$27.30		
90407	11/12/2025	Open			Accounts Payable	Biometrics4ALL, Inc	\$1,360.26		
90408	11/12/2025	Open			Accounts Payable	Bureau Veritas North America, Inc	\$51,629.41		
90409	11/12/2025	Open			Accounts Payable	BUTTE CO RECORDER	\$62.00		
90410	11/12/2025	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$366.50		
90411	11/12/2025	Open			Accounts Payable	Caltronics Business Systems/J.J. R Ent Inc	\$2,030.83		
90412	11/12/2025	Open			Accounts Payable	Consolidated Electrical Distributors, INC.	\$869.19		
90413	11/12/2025	Open			Accounts Payable	Consor North America, Inc.	\$186,184.83		
90414	11/12/2025	Open			Accounts Payable	Corning Ford Inc.	\$61,980.14		
90415	11/12/2025	Open			Accounts Payable	Creative Composition Inc	\$606.11		
90416	11/12/2025	Open			Accounts Payable	Dokken Engineering, Inc.	\$199,844.31		
90417	11/12/2025	Open			Accounts Payable	Elam IT, Jon, Elam	\$2,027.91		
90418	11/12/2025	Open			Accounts Payable	Elizabeth (libby) Sofer	\$300.00		
90419	11/12/2025	Open			Accounts Payable	Fastrak Bay Area Toll Authority	\$8.00		
90420	11/12/2025	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$14.88		
90421	11/12/2025	Open			Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$5,610.36		
90422	11/12/2025	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$146.82		
90423	11/12/2025	Open			Accounts Payable	GREEN RIDGE LANDSCAPING	\$7,215.00		
90424	11/12/2025	Open			Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	\$407.82		
90425	11/12/2025	Open			Accounts Payable	Huggins, Jeannette	\$66.00		
90426	11/12/2025	Open			Accounts Payable	INTERSTATE SALES	\$150.08		
90427	11/12/2025	Open			Accounts Payable	Jennifer Arbuckle	\$4,375.00		
90428	11/12/2025	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$380.25		

TOWN OF PARADISE

Payment Register

From Payment Date: 11/1/2025 - To Payment Date: 11/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
90429	11/12/2025	Open			Accounts Payable	KEN'S PARADISE HITCH & WELDING	\$350.68		
90430	11/12/2025	Open			Accounts Payable	Kimball Midwest	\$272.03		
90431	11/12/2025	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$481.28		
90432	11/12/2025	Open			Accounts Payable	L.N. CURTIS & SONS	\$18,508.29		
90433	11/12/2025	Open			Accounts Payable	LIFE ASSIST INC	\$629.85		
90434	11/12/2025	Open			Accounts Payable	Look Ahead Veterinary Services	\$2,055.21		
90435	11/12/2025	Open			Accounts Payable	Mark Thomas & Company Inc	\$5,335.95		
90436	11/12/2025	Open			Accounts Payable	Mechoopda Indian Tribe of Chico Rancheria	\$64,117.10		
90437	11/12/2025	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$2,100.00		
90438	11/12/2025	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$653.55		
90439	11/12/2025	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$92,000.00		
90440	11/12/2025	Open			Accounts Payable	Mike Gorman Construction	\$10,968.75		
90441	11/12/2025	Open			Accounts Payable	MILLER GLASS INC	\$26,446.99		
90442	11/12/2025	Open			Accounts Payable	Mooretown Rancheria Forestry Contract Services	\$30,220.72		
90443	11/12/2025	Open			Accounts Payable	NAPA Auto Parts	\$21.15		
90444	11/12/2025	Open			Accounts Payable	North State Tire Co. Inc.	\$2,221.82		
90445	11/12/2025	Open			Accounts Payable	NORTHERN CALIFORNIA FENCE	\$989.63		
90446	11/12/2025	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$8,343.21		
90447	11/12/2025	Open			Accounts Payable	NORTHSTAR	\$910.00		
90448	11/12/2025	Open			Accounts Payable	NORTHSTATE AGGREGATE, INC.	\$657.94		
90449	11/12/2025	Open			Accounts Payable	O'REILLY AUTO PARTS	\$590.68		
90450	11/12/2025	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$107.97		
90451	11/12/2025	Open			Accounts Payable	OROVILLE FORD	\$40.20		
90452	11/12/2025	Open			Accounts Payable	Pace Analytical Services, LLC	\$2,668.00		
90453	11/12/2025	Open			Accounts Payable	PARADISE POST	\$262.32		
90454	11/12/2025	Open			Accounts Payable	PBM SUPPLY & MFG INC	\$582.48		
90455	11/12/2025	Open			Accounts Payable	PETERSON TRACTOR CO	\$2,201.71		
90456	11/12/2025	Open			Accounts Payable	PLATT ELECTRIC SUPPLY	\$221.26		
90457	11/12/2025	Open			Accounts Payable	Psomas	\$166,650.23		
90458	11/12/2025	Open			Accounts Payable	RENTAL GUYS - CHICO	\$288.27		
90459	11/12/2025	Open			Accounts Payable	Revamp Solar Energy LLC	\$3,604.00		
90460	11/12/2025	Open			Accounts Payable	Revamp Solar Energy LLC	\$32,436.00		
90461	11/12/2025	Open			Accounts Payable	Shelby's Pest Control, Inc.	\$380.00		
90462	11/12/2025	Open			Accounts Payable	SHI International Corp	\$585.42		
90463	11/12/2025	Open			Accounts Payable	Sigler Pest Control	\$50.00		
90464	11/12/2025	Open			Accounts Payable	Spherion Staffing	\$4,372.22		
90465	11/12/2025	Open			Accounts Payable	Synergy Builders	\$69,971.83		
90466	11/12/2025	Open			Accounts Payable	Tahoe Pure Water Co.	\$37.30		
90467	11/12/2025	Open			Accounts Payable	The Ferguson Group	\$5,000.00		
90468	11/12/2025	Open			Accounts Payable	THOMAS ACE HARDWARE	\$48.38		
90469	11/12/2025	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$510.28		
90470	11/12/2025	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$16.20		
90471	11/12/2025	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$24.46		
90472	11/12/2025	Open			Accounts Payable	THRIFTY ROOTER	\$220.00		

TOWN OF PARADISE

Payment Register

From Payment Date: 11/1/2025 - To Payment Date: 11/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
90473	11/12/2025	Open			Accounts Payable	TransUnion Risk and Alternative Data Solutions Inc	\$345.00		
90474	11/12/2025	Open			Accounts Payable	Tri Counties Bank	\$4,140.73		
90475	11/12/2025	Open			Accounts Payable	Tri Flame Propane	\$167.69		
90476	11/12/2025	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$95.00		
90477	11/12/2025	Open			Accounts Payable	Utility Associates, Inc.	\$344.36		
90478	11/12/2025	Open			Accounts Payable	VALLEY OAK VETERINARY CENTER	\$20.98		
90479	11/12/2025	Open			Accounts Payable	Warner Enterprises Inc	\$806,357.72		
90480	11/12/2025	Open			Accounts Payable	WILSON PRINTING	\$411.87		
90481	11/12/2025	Open			Accounts Payable	WITTMER AUTO CENTER	\$1,166.48		
90482	11/12/2025	Open			Accounts Payable	Wood Rodgers, Inc.	\$7,105.19		
90483	11/12/2025	Open			Accounts Payable	Computershare	\$2,000.00		
90484	11/14/2025	Open			Accounts Payable	VERIZON WIRELESS	\$1,974.39		
90485	11/21/2025	Open			Accounts Payable	ICMA 457 - MissionSquare	\$3,344.59		
90486	11/21/2025	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$656.29		
90487	11/25/2025	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$177.77		
90488	11/25/2025	Open			Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$6.44		
90489	11/25/2025	Open			Accounts Payable	ALL STAR TOWING	\$3,116.50		
90490	11/25/2025	Open			Accounts Payable	Alvies, John	\$322.50		
90491	11/25/2025	Open			Accounts Payable	Anderson Builders Corporation	\$50,000.00		
90492	11/25/2025	Open			Accounts Payable	Anderson Builders Corporation	\$50,000.00		
90493	11/25/2025	Open			Accounts Payable	Asbury Environmental Services	\$153.00		
90494	11/25/2025	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$763.35		
90495	11/25/2025	Open			Accounts Payable	Bear Electrical Systems, Inc	\$1,290.00		
90496	11/25/2025	Open			Accounts Payable	BPR Consulting Group	\$112,118.65		
90497	11/25/2025	Open			Accounts Payable	Broad & Gusman	\$4,000.00		
90498	11/25/2025	Open			Accounts Payable	Bug Smart	\$116.00		
90499	11/25/2025	Open			Accounts Payable	Bureau Veritas North America, Inc	\$34,094.56		
90500	11/25/2025	Open			Accounts Payable	BURTON'S FIRE, INC.	\$171.32		
90501	11/25/2025	Open			Accounts Payable	BUTTE CO RECORDER	\$19.00		
90502	11/25/2025	Open			Accounts Payable	BUTTE CO TAX COLLECTOR	\$902.00		
90503	11/25/2025	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,230.00		
90504	11/25/2025	Open			Accounts Payable	Capitol Barricade Inc.	\$239.25		
90505	11/25/2025	Open			Accounts Payable	Coastland	\$19,221.96		
90506	11/25/2025	Open			Accounts Payable	Cooper, Andrew	\$57.00		
90507	11/25/2025	Open			Accounts Payable	Corning Ford Inc.	\$70,266.89		
90508	11/25/2025	Open			Accounts Payable	COUNTY OF BUTTE	\$1,920.00		
90509	11/25/2025	Open			Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$2,646.99		
90510	11/25/2025	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$3,694.86		
90511	11/25/2025	Open			Accounts Payable	Eagle Security Systems	\$812.10		
90512	11/25/2025	Open			Accounts Payable	Eidhammer, Trenton	\$322.50		
90513	11/25/2025	Open			Accounts Payable	Elam IT, Jon, Elam	\$4,402.59		
90514	11/25/2025	Open			Accounts Payable	First American Title Company	\$98,000.00		
90515	11/25/2025	Open			Accounts Payable	Free Style Embroidery	\$157.32		
90516	11/25/2025	Open			Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$1,440.89		

TOWN OF PARADISE

Payment Register

From Payment Date: 11/1/2025 - To Payment Date: 11/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
90517	11/25/2025	Open			Accounts Payable	GovWell Technologies Inc.	\$73,000.00		
90518	11/25/2025	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$157.70		
90519	11/25/2025	Open			Accounts Payable	GREEN RIDGE LANDSCAPING	\$246.31		
90520	11/25/2025	Open			Accounts Payable	INDUSTRIAL POWER PRODUCTS	\$4,680.24		
90521	11/25/2025	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$1,022.68		
90522	11/25/2025	Open			Accounts Payable	Jacobs Engineering Group Inc.	\$16,807.36		
90523	11/25/2025	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$199.20		
90524	11/25/2025	Open			Accounts Payable	KAREN HORNE	\$38.77		
90525	11/25/2025	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$2,760,101.55		
90526	11/25/2025	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$1,200.00		
90527	11/25/2025	Open			Accounts Payable	Laser Technology, Inc.	\$3,121.13		
90528	11/25/2025	Open			Accounts Payable	Law Office of Gregory P. Einhorn	\$2,480.00		
90529	11/25/2025	Open			Accounts Payable	LEAF Capital Funding LLC	\$10.50		
90530	11/25/2025	Open			Accounts Payable	LIFE ASSIST INC	\$192.14		
90531	11/25/2025	Open			Accounts Payable	Mark Thomas & Company Inc	\$4,993.34		
90532	11/25/2025	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$508.10		
90533	11/25/2025	Open			Accounts Payable	Mooretown Rancheria Forestry Contract Services	\$10,704.84		
90534	11/25/2025	Open			Accounts Payable	Morgan Ridge Construction, Inc.	\$18,903.25		
90535	11/25/2025	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$79.98		
90536	11/25/2025	Open			Accounts Payable	NAPA Auto Parts	\$19.03		
90537	11/25/2025	Open			Accounts Payable	North State Tire Co. Inc.	\$1,722.51		
90538	11/25/2025	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$5,094.57		
90539	11/25/2025	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$18,133.84		
90540	11/25/2025	Open			Accounts Payable	O'REILLY AUTO PARTS	\$410.45		
90541	11/25/2025	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$492.81		
90542	11/25/2025	Open			Accounts Payable	PARADISE POST	\$312.14		
90543	11/25/2025	Open			Accounts Payable	PBM SUPPLY & MFG INC	\$3.35		
90544	11/25/2025	Open			Accounts Payable	PERKINS MOBILE AUTO GLASS	\$1,831.56		
90545	11/25/2025	Open			Accounts Payable	PETERSON TRACTOR CO	\$2,201.71		
90546	11/25/2025	Open			Accounts Payable	PlaceWorks Inc	\$44,624.35		
90547	11/25/2025	Open			Accounts Payable	Powell Roofing Co	\$11,847.00		
90548	11/25/2025	Open			Accounts Payable	Psomas	\$118,747.52		
90549	11/25/2025	Open			Accounts Payable	R B SPENCER INC	\$2,750.00		
90550	11/25/2025	Open			Accounts Payable	Richardson & Company, LLP	\$13,595.00		
90551	11/25/2025	Open			Accounts Payable	Shelby's Pest Control, Inc.	\$80.00		
90552	11/25/2025	Open			Accounts Payable	Spherion Staffing	\$4,263.31		
90553	11/25/2025	Open			Accounts Payable	Stratti	\$4,119.00		
90554	11/25/2025	Open			Accounts Payable	SUTTER BUTTES COMMUNICATIONS, INC.	\$19,808.75		
90555	11/25/2025	Open			Accounts Payable	Tahoe Pure Water Co.	\$167.70		
90556	11/25/2025	Open			Accounts Payable	THOMAS ACE HARDWARE	\$421.55		
90557	11/25/2025	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$342.54		
90558	11/25/2025	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$1,113.74		
90559	11/25/2025	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$7.82		
90560	11/25/2025	Open			Accounts Payable	THRIFTY ROOTER	\$220.00		

TOWN OF PARADISE

Payment Register

From Payment Date: 11/1/2025 - To Payment Date: 11/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
90561	11/25/2025	Open			Accounts Payable	Top Notch Commercial Cleaning Inc.	\$6,800.00		
90562	11/25/2025	Open			Accounts Payable	Tri Counties Bank	\$16,846.50		
90563	11/25/2025	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$95.00		
90564	11/25/2025	Open			Accounts Payable	TURNBOW, DEBBIE	\$30.00		
90565	11/25/2025	Open			Accounts Payable	UNICO Engineering, Inc.	\$129,080.63		
90566	11/25/2025	Open			Accounts Payable	VERIZON WIRELESS	\$570.15		
90567	11/25/2025	Open			Accounts Payable	VERIZON WIRELESS	\$617.40		
90568	11/25/2025	Open			Accounts Payable	Warner Enterprises Inc	\$112,714.76		
90569	11/25/2025	Open			Accounts Payable	Warner Enterprises Inc	\$294,789.24		
90570	11/25/2025	Open			Accounts Payable	Williams Scotsman, Inc. (Mobile Mini)	\$199.08		
90571	11/25/2025	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$75.65		
90572	11/25/2025	Open			Accounts Payable	Wood, Montana, S	\$1,036.50		
90573	11/25/2025	Open			Accounts Payable	Kobzareno , Yevgeniy	\$352.14		
90574	11/25/2025	Open			Accounts Payable	AT&T	\$86.46		
90575	11/25/2025	Open			Accounts Payable	Matrix Consulting Group, LTD	\$1,700.00		
90576	11/25/2025	Open			Accounts Payable	Michael Tovar, Eileen Tovar	\$1,244.00		
90577	11/25/2025	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$73.21		
Type Check Totals:							\$7,443,352.74		
EFT									
336	11/07/2025	Open			Accounts Payable	CALPERS - RETIREMENT	\$71,472.49		
337	11/07/2025	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$15,233.67		
338	11/07/2025	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$8,342.25		
339	11/07/2025	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$49,081.48		
340	11/11/2025	Open			Accounts Payable	CALPERS	\$170,874.46		
341	11/12/2025	Open			Accounts Payable	Amazon Capital Services	\$1,347.40		
342	11/12/2025	Open			Accounts Payable	COMCAST CABLE	\$14.82		
343	11/12/2025	Open			Accounts Payable	COMCAST CABLE	\$210.98		
344	11/12/2025	Voided	Printer Error	11/12/2025	Accounts Payable	Computershare	\$2,000.00		
345	11/12/2025	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$2,433.86		
346	11/12/2025	Voided	Printer Error	11/13/2025	Accounts Payable	PACIFIC GAS & ELECTRIC	\$12,622.29		
347	11/12/2025	Voided	Printer Error	11/14/2025	Accounts Payable	VERIZON WIRELESS	\$1,974.39		
348	11/13/2025	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$13,310.74		
349	11/21/2025	Open			Accounts Payable	CALPERS - RETIREMENT	\$71,649.88		
350	11/21/2025	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$15,729.13		
351	11/21/2025	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$8,560.27		
352	11/21/2025	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$50,199.91		
353	11/25/2025	Open			Accounts Payable	Amazon Capital Services	\$3,577.91		
354	11/25/2025	Open			Accounts Payable	AT&T MOBILITY	\$116.99		
355	11/25/2025	Open			Accounts Payable	COMCAST CABLE	\$420.98		
356	11/25/2025	Open			Accounts Payable	COMCAST CABLE	\$435.98		
357	11/25/2025	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$244.52		
358	11/25/2025	Open			Accounts Payable	Amazon Capital Services	\$149.60		
Type EFT Totals:							\$500,004.00		
AP TCB - General Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	190	\$7,443,352.74	\$0.00
	Reconciled	0	\$0.00	\$0.00

Payment Register

From Payment Date: 11/1/2025 - To Payment Date: 11/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	190	\$7,443,352.74	\$0.00	
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
						Open	20	\$483,407.32	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	3	\$16,596.68	\$0.00
						Total	23	\$500,004.00	\$0.00
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	210	\$7,926,760.06	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	3	\$16,596.68	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	213	\$7,943,356.74	\$0.00
TCB Clearing - Cash Clearing/CC									
<u>EFT</u>									
4	11/04/2025	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$955.88		
Type EFT Totals:					1 Transactions		\$955.88		
TCB Clearing - Cash Clearing/CC Totals									
					Checks	Status	Count	Transaction Amount	Reconciled Amount
						Open	0	\$0.00	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	0	\$0.00	\$0.00
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
						Open	1	\$955.88	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Total	1	\$955.88	\$0.00
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	1	\$955.88	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	1	\$955.88	\$0.00

Payment Register

From Payment Date: 11/1/2025 - To Payment Date: 11/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
TCB RDA - Redevelopment Agency MM									
<u>EFT</u>									
1	11/19/2025	Open			Accounts Payable	Computershare	\$108,840.41		
Type EFT Totals:					1 Transactions		\$108,840.41		
TCB RDA - Redevelopment Agency MM Totals									

TOWN OF PARADISE

Payment Register

From Payment Date: 11/1/2025 - To Payment Date: 11/30/2025

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
85626	11/10/2025	Open			Accounts Payable	Town of Paradise	\$6,000,000.00		
Type Check Totals:							\$6,000,000.00		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$6,000,000.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	1	\$6,000,000.00	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	\$6,000,000.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	1	\$6,000,000.00	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	191	\$13,443,352.74	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	191	\$13,443,352.74	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	22	\$593,203.61	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	3	\$16,596.68	\$0.00
	Total	25	\$609,800.29	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	213	\$14,036,556.35	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	3	\$16,596.68	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	216	\$14,053,153.03	\$0.00



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 2(c)

ORIGINATED BY: Fire Chief, Jason Finney
REVIEWED BY: Interim Town Manager, Michael O'Brien
SUBJECT: Acceptance of CAL FIRE Volunteer Fire Capacity Grant
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Authorize the Town Manager to execute an agreement with the California Department of Forestry and Fire Protection (CAL FIRE) for acceptance of the USDA 2024 Volunteer Fire Capacity Grant award to purchase new structural and wildland personal protective equipment (PPE), and,
2. Adopt Resolution No. 2025-___ "A Resolution of the Town Council of the Town of Paradise Approving the Department of Forestry and Fire Protection (CAL FIRE) Agreement #7GF25084 Accepting a Grant Award Under the Volunteer Fire Capacity (VFC) Program of the Cooperative Fire Assistance Act of 1978 in the Amount of \$11,962.50."

Background:

In April of 2025, Paradise Fire Department applied for a USDA Volunteer Fire Capacity Grant (VFCG) to purchase new structural and wildland personal protective equipment (PPE). The VFCG cost-share funds are awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

The life expectancy of PPE is approximately 10 years and some of the current PPE needs to be replaced.

Analysis:

CAL FIRE has awarded \$11,962.50 through the USDA VFCG to the Paradise Fire Department. This will allow the fire department to purchase an additional \$11,962.50 of new PPE utilizing the grant funds.

Financial Impact:

If approved the 50% match for the VFCG would be a maximum of \$10,000.00. The Town already has allocated \$10,000.00 in the 2025/2026 budget for replacement of fire department PPE. The budgeted amount will cover the 50% match and there will be no financial impacts to the Town of Paradise.

**BEFORE THE TOWN COUNCIL OF THE
TOWN OF PARADISE
COUNTY OF BUTTE, STATE OF CALIFORNIA**

IN THE MATTER OF:

Resolution Number: 2025-_____

Approving the Department of Forestry and Fire Protection Agreement #7FG25084 for services from the date of last signatory on page 1 of the Agreement to August 31, 2026 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Town Council of the Town of Paradise, that said Council does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2025-26 up to and no more than the amount of \$11,962.50.

BE IT FURTHER RESOLVED that Michael O'Brien, Interim Town Manager, appointed by said Council of the Town of Paradise be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Town of Paradise.

The foregoing resolution was duly passed and adopted by the Town Council of the Town of Paradise at a regular meeting thereof, held on the 9th day of December, 2025 by the following vote:

AYES:

Signature, Town Council Mayor

NAYS:

ABSENT:

Printed Name and Title

Signature, Interim Town Manager

Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I _____, Clerk of the _____,
County of _____ California do hereby certify that this is a true and
correct copy of the original Resolution Number _____.

WITNESS MY HAND OR THE SEAL OF THE _____, on
this _____ day of _____, _____.

**OFFICIAL SEAL
OR NOTARY CERTIFICATION**

Signature

Title and Name of Local Agency

State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT

APPLICANT:

PROJECT TITLE: Volunteer Fire Capacity

GRANT AGREEMENT: 7FG25084

PROJECT PERFORMANCE PERIOD is from date upon approval through August 31, 2026.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed **\$11,962.50** (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

Town of Paradise

Applicant

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

By

Signature of Authorized Representative

Title Michael O'Brien, Interim Town Manager

By

Title: **David Scheurich**
Staff Chief, Cooperative Fire Protection

Date

Date

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER 7FG25084	PO ID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354025DG2012154	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$11,962.50
GL UNIT 3540	BUD REF 001	CHAPTER 4
PROGRAM NUMBER 9999000FED	ENY 2025	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92801	UNENCUMBERED BALANCE \$11,962.50

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer

Date

VOLUNTEER FIRE CAPACITY PROGRAM TERMS AND CONDITIONS

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and
 Town of Paradise _____ hereinafter called
 "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2106), as amended.
2. This is a subaward under the FY2025 State of California Volunteer Fire Capacity Projects Grant #25-DG-11052012-154 awarded to STATE by the Forest Service on September 20, 2025. The Federal Assistance Listing for the award is 10.698, Cooperative Fire Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2025.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **INCORPORATION:** The Procedural Guide for Volunteer Fire Capacity Program 2025, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.
6. **TIMELINESS:** Time is of the essence in this Agreement.
7. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than January 31, 2026 or LOCAL AGENCY will forfeit the funds.

8. GRANT AND BUDGET CONTINGENCY CLAUSE: It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2025** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. REIMBURSEMENT: STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$11,962.50** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and AUGUST 31, 2026.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than NOVEMBER 1, 2026 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. LIMITATIONS: LOCAL AGENCY shall notify STATE prior to purchase of any Equipment as defined under 2 CFR 200.1 "Equipment." Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2 CFR 200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$10,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. MATCHING FUNDS: Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: Town of Paradise
Mailing: Town Hall: 5555 Skyway, Paradise, CA 95969
Physical - Fire Station 81: 767 Birch Street, Paradise, CA 95969
Attention: Jason Finney
Telephone Number(s): 530-872-6264
E-mail jason.finney@fire.ca.gov

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: VFC
P. O. Box 944246
Sacramento, California 94244-2460
E-MAIL: CALFIRE.GRANTS@fire.ca.gov

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
17. FEDERAL INTEREST IN EQUIPMENT: Items of equipment with a current fair market value in excess of \$10,000 (per-unit) may be retained or sold by LOCAL AGENCY once it is no longer needed for the original project, program, or for other activities supported by the awarding Federal agency. However, the Federal agency is entitled to an amount calculated by multiplying the percentage of the Federal agency's contribution towards the original purchase by the current market value or proceeds from the sale. If the equipment is sold, the STATE may permit the LOCAL AGENCY to retain, from the Federal share, \$1,000 of the proceeds to cover expenses associated with the selling and handling of the equipment. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$10,000 will be assigned a VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the California State Auditor, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public points of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

- b. Establish a Drug-Free Awareness Program to inform employees about:
- 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs; and,
 - 4) penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee who works on the proposed **Agreement** will:
- 1) receive a copy of the company's drug-free workplace policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the Agreement SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through August 31, 2026.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA) or a de minimis rate if LOCAL AGENCY does not have an approved NICRA, not to exceed 15%. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.



Town of Paradise
Council Agenda Summary
Date: December 09, 2025

Agenda Item: 2(d)

ORIGINATED BY: Aimee Beale, Finance Director/ Town Treasurer
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Town Council Adoption the Town's Purchasing Policy
LONG-TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Waive the second reading of the Town Ordinance No. 651, and read by title only and,
2. Adopt Town Ordinance No. 651 "An Ordinance of the Town Council of the Town of Paradise Amending Portions of Chapter 2.45 of the Paradise Municipal Code Relating to the Town's Purchasing System".

Background and Analysis:

Since 2000, the Town Council has periodically revised Chapter 2.45 of the Town's Municipal Code to update the Purchasing System. Town staff have since determined that a purchasing policy can serve the same purpose as an ordinance while providing greater flexibility, as it can be modified more quickly when necessary. On October 14, 2025, the Town Council approved a new Purchasing Policy. Accordingly, Chapter 2.45 of the Purchasing System must now be amended to align with the approved updates.

Town staff recommends that the Town Council waive the second reading of this entire ordinance; read it by title only; and formally adopt Town Ordinance No. 651 [copy attached]. Once adopted, the provisions of this ordinance will be effective thirty (30) days thereafter.

Financial Impact:

There is no fiscal impact.

**TOWN OF PARADISE
ORDINANCE NO. 651**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
MODIFYING AND AMENDING CHAPTER 2.45 OF THE PARADISE MUNICIPAL
CODE RELATED TO THE TOWN'S PURCHASING SYSTEM**

The Town Council of the Town of Paradise, State of California does hereby **ORDAIN AS FOLLOWS:**

SECTION 1. Findings. The Town Council finds and declares as follows:

- a) Paradise Municipal Code Chapter 2.45 outlines procedures related the purchasing systems available to the Town for the procurement of goods, services, and public projects; and
- b) The Town desires to implement a more detailed purchasing policy which provides additional guidance to Town employees, but which also allows for flexibility of the Town Council to modify those provisions from time to time, as necessary; and
- c) The Council recently approved a purchasing policy by resolution.

SECTION 2. Sections 2.45.020 through 2.45.160, inclusive, are hereby repealed and are of no further force and effect.

SECTION 3. Section 2.45.020 is added to the Paradise Municipal Code as follows:

2.45.020 – Adoption of Purchasing Policy by Resolution

The Town Council shall adopt a purchasing policy by resolution of the Council. Future modifications to that purchasing policy shall be made by resolution of the Council.

SECTION 4. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is for any reason held to be invalid by a court or competent jurisdiction, such provision shall be deemed severable, and the invalidity thereof shall not affect the remaining provisions or other applications of the ordinance, which can be given effect without the invalid provision or application thereof.

SECTION 5. CEQA Exemption. Adoption of this Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21080(b)(3) regarding projects to maintain, repair, restore, or replace property or facilities damaged or destroyed as a result of a declared disaster and Section 21080(b)(4) regarding actions to mitigate or prevent an emergency, and CEQA Guidelines Section 15269(a) regarding maintaining, repairing, restoring, demolishing, or replacing property or facilities damaged or destroyed as a result of a disaster stricken

area in which a state of emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act, commencing with Section 8550 of the California Government Code.

SECTION 6. Publication. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this 9th day of December, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 2(e)

ORIGINATED BY: Tony Lindsey, Community Development Director –
Building & Code Enforcement
REVIEWED BY: Michael O'Brien, Interim Town Manager
Scott E. Huber, Town Attorney

SUBJECT: Adoption of Ordinance No. 652

LONG-TERM RECOVERY PLAN: Yes – Residential Codes & Standards

COUNCIL ACTION REQUESTED:

1. Waive the second reading of the entire Town Ordinance No. 652 and read by title only; and,
2. Adopt Ordinance No. 652, "An Ordinance of the Town Of Paradise Repealing Paradise Municipal Code Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13 and Adopting New Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, 15.15 And 15.16 and Making Findings of Fact Relating To Local Climatic, Geological, and Topographic Conditions, All Relating to the Amendments and Adoption of the 2025 California Building Standards Code, Including the 2025 California Wildland-Urban Interface Code (Title 24, Part 7)".

Background:

On November 12, 2025, the Town Council introduced the above-referenced ordinance for consideration and future adoption. If adopted, the ordinance will amend Chapters 15.01 through 15.16 of the Paradise Municipal Code to adopt the 2025 California Building Standards Code, including Findings of Fact and local amendments, ensuring the Town remains in conformance with State regulations.

Analysis:

Town staff recommends that the Town Council waive the second reading of this entire ordinance, read it by title only, and formally adopt Town Ordinance No. 652 [copy attached]. Once adopted, the provisions of this ordinance will take effect on January 1, 2026.

Financial Impact:

There will be a nominal cost for publishing the ordinance in the local newspaper and codification.

**TOWN OF PARADISE
ORDINANCE NO. 652**

**AN ORDINANCE OF THE TOWN OF PARADISE REPEALING PARADISE
MUNICIPAL CODE CHAPTERS 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08,
15.09, 15.10, 15.11, 15.12, 15.13, 15.14, 15.15 AND ADOPTING NEW CHAPTERS
15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12,
15.13, 15.14, 15.15 AND 15.16 AND MAKING FINDINGS OF FACTS RELATING TO
LOCAL CLIMATIC, GEOLOGICAL, AND TOPOGRAPHIC CONDITIONS, ALL
RELATING TO THE AMENDMENTS AND ADOPTION OF THE 2025 CALIFORNIA
BUILDING STANDARDS CODE.**

WHEREAS, the Town Council of the Town of Paradise hereby finds that the public health, safety, and welfare will be best protected and served by the adoption of the 2025 California Building Standards Code as established and maintained by the State Building Standards Commission with certain amendments; and

WHEREAS, the Town of Paradise finds that its jurisdiction has specific climatic, topographic, and geologic considerations, as set forth and incorporated herein, that can harm emergency services such as fire protection and emergency medical services and on structures and buildings; and

WHEREAS, except for the amendments authorized by Health and Safety Code sections 17958.5, 17958.7, and 18941.5, the Town of Paradise adopts ordinances and regulations imposing the building regulations contained in the rules adopted by the State according to the Health and Safety Code Section 17922; and

WHEREAS, sections 17958.5, 17958.7, and 18941.5 of the Health and Safety Code authorize the Town of Paradise to make changes or modifications to the California Building Standards Code as are reasonably necessary because of local climatic, topographic, and geologic conditions; and

WHEREAS, the California Building Standards Code applies to all occupancies throughout the State; and

WHEREAS, the State of California recently adopted Assembly Bill 1236 and Assembly Bill 970, which requires local agencies to adopt an ordinance that creates an expedited and streamlined permitting process for electric vehicle charging systems; and creation of an expedited, streamlined permitting process for electric vehicle charging stations would facilitate convenient charging of electric vehicles and help reduce the Town's reliance on environmentally damaging fossil fuels; and

WHEREAS, pursuant to Health and Safety Code section 17958.7, the Town of Paradise has filed the amendments, additions, or deletions expressly marked and identified as to the applicable findings with the California Building Standards Commission at 2525 Natomas Park Drive, Sacramento, Suite 130, Sacramento, California 95833-2936.

NOW, THEREFORE, The Town Council of the Town of Paradise does now ordain as follows:

SECTION 1. Chapters **15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, and 15.15** of the Paradise Municipal Code are repealed.

SECTION 2. Chapters **15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, 15.15, and 15.16** are hereby added to the Paradise Municipal Code, read as follows:

15.01.010 Facts and findings.

A. Changes or Modifications. Pursuant to Sections 17958.5, 17958.7 and 18941.5 of the State of California Health and Safety Code, the Town of Paradise adopts and amends the 2025 California Building Standards Code (Title 24, Part 2) based on the 2024 International Building Code (ICC); the 2025 California Residential Code (Title 24, Part 2.5) based on the 2024 International Residential Code (ICC); the 2025 California Electrical Code (Title 24, Part 3) based on the 2023 National Electrical Code (NFPA); the 2025 California Mechanical Code (Title 24, Part 4) based on the 2024 Uniform Mechanical Code (IAPMO); the 2025 California Plumbing Code (Title 24, Part 5) based on the 2024 Uniform Plumbing Code (IAPMO); 2025 California Wildland-Urban Interface Code (Title 24, Part 7) based on the 2024 IWUIC; the 2025 California Fire Code (Title 24, Part 9) based on the 2024 International Fire Code (IFC); the 2025 California Administrative Code (Title 24, Part 1); the 2025 California Energy Code (Title 24, Part 6); the 2025 California Historical Building Code (Title 24, Part 8); the 2025 California Existing Building Code (Chapter 10; Title 24, Part 10); the 2025 California Green Building Standards Code (Cal Green, Title 24, Part 11) and the 2025 California Referenced Standards Code (Title 24, Part 12).

NOTE: The State of California officially adopted the 2025 California Administrative, Building, Residential, Electrical, Mechanical, Plumbing, Energy, Historical, Fire, Existing Building, Green Building Standards and Referenced Standards Codes in July of this year, and they become mandatory at the local level effective January 1, 2026.

B. Findings. According to Sections 17958.5, 17958.7, and 18941.5 of the State of California Health and Safety Code, the Town of Paradise has determined and found that the attached amendments, additions, and/or modifications are reasonably necessary because of its local climatic, geologic, and topographical conditions.

C. Local Conditions. Local conditions have an adverse effect on the potential for life and property loss, necessitating changes and modifications to the 2022 California Building Standards Code to establish and maintain an environment that provides the community with a desirable level of protection.

1. Climatic Conditions.

- 1A. On average, the Town of Paradise has an annual rainfall of fifty-two (52) to fifty-four (54) inches of rain. However, there is little to no measurable precipitation in the summer months. Heavy rains can characterize winter months, and occasionally heavy snowfalls with accumulations above the one thousand eight hundred (1,800) feet level. During the year, temperatures range from the mid-20s to the low 100s in the summer months, with light to gusty westerly winds. These drying winds, mixed with the density of vegetation, which is dominant throughout the Town, create a hazardous fuel condition that can have severe consequences.
 2. Geographical and Topographical Conditions.
 - 2A. The Town of Paradise is located within Butte County in Northern California. It is approximately one hundred (100) miles north of Sacramento and fifteen (15) miles east of the urban community of Chico. The Town of Paradise's population was approximately 26,000+, and the second largest community in Butte County. The Town encompassed 18.6 square miles and was incorporated in 1979. Before incorporation, the Town was a County mountain community with older construction of light commercial and industrial with a predominantly residential character.
 - 2B. The Town of Paradise is located one thousand four hundred (1,400) to two thousand two hundred feet (2,200) above sea level. It is bordered by rugged canyons, creating somewhat of a triangular-shaped area in which the Town is situated.
 - 2C. This environment has natural vegetative growth that is dense, both in the canyon areas and throughout the Town, which presents a challenge and difficulty in fighting and controlling the spread of wildfires. The Town of Paradise has been identified as a very high fire hazard severity zone according to Government Code Sections 51178.5 and 51179, based on the climatic, topographic, and geologic conditions combined with the dense vegetation throughout the Town.
 - 2D. The Town's topography presents problems in the delivery of emergency services, including fire protection. Hilly terrain with narrow, winding roads with little circulation, limited escape routes, and limited ingress and egress to access the Town prevent rapid access and orderly evacuations. Many miles of public streets and private roads were built years ago, and many private roads are substandard in design and access capability due to topography.
 - 2E. Combined with these features, all-weather surfaces based upon the soil and topographic conditions may not be able to support the imposed loads of fire apparatus and reduce accessibility to emergency response personnel. These conditions increase the likelihood of difficulty with approach angles, steep slopes, grades, and emergency response personnel's ability to be effective.
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- D. Conclusion. Local climatic, geologic, and topographic conditions impact the built environment and necessitate California Building Standards Code amendments. Therefore, it is reasonably necessary to change or modify the State Building Standards Codes to mitigate the effects of the above conditions by adopting this Ordinance. Furthermore, California Health and Safety Code Section 17958.7 require that the modifications or change be expressly marked and identified as to each finding to which it refers. Therefore, the Town of Paradise finds that Exhibit "A" [below] provides the code sections that have been modified according to the Ordinance that are building standards as defined in the Health and Safety Code Section 18909, and the associated referenced conditions or modifications are due to local climatic, geologic and topographical considerations.

EXHIBIT "A"
FACTS & FINDING CORRELATION

PARADISE MUNICIPAL CODE SECTION	CALIFORNIA CODE	CODE SECTION AMENDED	SHORT TITLE	REFERENCED FACT/FINDING
15.02.010	CBC		Adoption	Health & Safety Code 17958.5
15.02.020	CBC	105.2	Work Exempt from Permits	Administrative
15.02.030	CBC	107.6	Expiration of Plan Review	Administrative
15.02.040	CBC	109.4	Commencing Work/Permit	Administrative
15.02.050	CBC	109.6	Refunds	Administrative
15.02.060	CBC	114.4	Violation Penalties	Administrative
15.02.070	CBC	202	Definitions	Administrative
15.02.090	CBC	1603.1.3	Roof Snow Loads	1A, 2A
15.02.100	CBC	J101.1	Scope	Administrative
15.02.110	CBC	J101.3	Purpose	Administrative
15.02.120	CBC	J101.4	Hazards	Administrative
15.02.130	CBC	J102	Definitions	Administrative
15.02.140	CBC	J103	Permits Required	Administrative
15.02.150	CBC	J104.2	Site Plan Requirements	Administrative
15.02.160	CBC	J104.5	Bonds	Administrative
15.02.170	CBC	J105.3	Inspections	Administrative
15.02.180	CBC	J106.2	Rounding of cut slopes	1A, 2A, 2B, 2D, 2E
15.02.190	CBC	J106.3	Private road construction	1A, 2A, 2B, 2D, 2E

15.02.200	CBC	J106.3.1	Private road construction	1A, 2A, 2B, 2D, 2E
15.02.210	CBC	J107.7	Rounding of fill slopes	1A, 2A, 2B, 2D
15.02.220	CBC	J109.5	Overflow protection	1A, 2A, 2B, 2D, 2E
15.02.230	CBC	J110.3	Disturbed surfaces	1A, 2A, 2B, 2D, 2E
15.02.240	CBC	J110.4	Storm damage precautions	1A, 2A, 2B, 2D, 2E
15.03.010	CRC		Adoption	Health & Safety Code 17958.5
15.03.020	CBC	R105.2	Work Exempt from Permits	Administrative
15.03.030	CRC	R108.5	Refunds	Administrative
15.03.040	CRC	R108.6	Commencing Work Before Permit	Administrative
15.03.050	CRC	R202	Definitions	Administrative
15.03.060	CRC	R313.2.2	Alarms	1A, 2C, 2D
15.04.010	CEC		Adoption	Health & Safety Code 17958.5
15.05.010	CMC		Adoption	Health & Safety Code 17958.5
15.06.010	CPC		Adoption	Health & Safety Code 17958.5
15.07.010	Ca. Energy Code		Adoption	Health & Safety Code 17958.5
15.08.010	Ca WUI Code		Adoption	Health & Safety Code 17958.5
15.09.010	Ca. Historical Code		Adoption	Health & Safety Code 17958.5
15.10.010	CFC		Adoption	Health & Safety Code 17958.5
15.10.020	CFC	103	Dept. of Fire Prevention	Administrative
15.10.030	CFC	105.2.3	Time Limitation of Application	Administrative
15.10.040	CFC	106.6.29	Miscellaneous Combustibles	2A, 2B, 2D,
15.10.050	CFC	109.3	Violation Penalties	Administrative
15.10.060	CFC	111.4	Failure to Comply	Administrative
15.10.070	CFC	113.3	Work Commencing	Administrative
15.10.080	CFC	113.5	Refunds	Administrative

15.10.090	CFC	202	Sky Lantern	Administrative
15.10.100	CFC	307.1	General Open Burning	1A, 2A, 2B, 2C, 2D
15.10.120	CFC	503.2.1	Dimensions	1A, 2A, 2B, 2C, 2D, 2E
15.10.130	CFC	503.2.3	Surface-Access Roadways	1A, 2A, 2B, 2D, 2E
15.10.140	CFC	503.4.1	Roadway Design Features	1A, 2A, 2B, 2D, 2E
15.10.150	CFC	503.6	Gates	2D, 2E
15.10.160	CFC	505.3	Map/Directory	2D
15.10.170	CFC	507.1.2	Required Water Supply	1A, 2A, 2B, 2D
15.10.180	CFC	510.6.1	Testing and Proof	Administrative
15.10.190	CFC	901.4.2	Non-Required Fire Prot. System	2D
15.10.200	CFC	2306.2.3	Aboveground Storage Tanks	1A, 2A, 2B
15.10.210	CFC	Chapter 56	Fireworks	1A, 2A, 2B, 2C, 2D
15.10.220	CFC	B105.2 Exception 1	Reduced Fire Flow	1A, 2A, 2B, 2D
15.10.230	CFC	D103.4	Dead End Access	1A, 2A, 2B, 2D, 2E
15.11.010	Ca. Existing Building Code		Adoption	Health & Safety Code 17958.5
15.12.010	Ca. Green Building Standards Code		Adoption	Health & Safety Code 17958.5
15.13.010	Ca. Administrative Code		Adoption	Health & Safety Code 17958.5
15.14.010	Ca. Ref. Stds.		Adoption	Health & Safety Code 17958.5

Chapter 15.02 2025 California Building Standards Code (Title 24, Part 2) Based upon the International Building Code (ICC)

15.02.010 Adoption.

The 2025 California Building Standards Code, Part 2, Volumes 1 and 2, including Chapter 7A, Appendices "B", "C", "F", "G", "H", "I", "J", known as the California Building Code, as published and adopted by the California Building Standards Commission, including the Town's amendments, deletions, and additions set forth in this Chapter, is hereby adopted by reference and incorporated herein.

15.02.020 Chapter 1, Division II, Section 105.2, Work Exempt from Permits, added.

14. Floor sheathing, decking, and exterior siding repair - limited to 100 square feet of floor sheathing or siding and less than 100 linear board feet of decking.
15. Replacement, repair, or overlay of less than 10% not to exceed 100 square feet of an existing roof within any 12-month period. All repairs shall be Class A only.
16. Approved prefabricated carports serving residential land uses open on two or more sides, do not exceed 480 square feet in footprint, are installed per the manufacturer's instructions, and are located in compliance with applicable building or structure setbacks.

15.02.030 Chapter 1, Division II, Section 107.6, Expiration of Plan Review, added.

Applications for which no permit has been issued shall expire one year following the date of application or on the effective date of a new Town adopted edition of any part of the California Building Standards Code, whichever comes later. Plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the Building Official. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

Exception: Such applications shall not expire under the following circumstances:

1. If the Building Official determines the new code changes are minor, additional reviews of the plans to determine compliance with the new codes may be done in lieu of expiration. The normal hourly rate, as determined by the Master Fee Schedule adopted by the Town of Paradise Town Council, shall apply to any additional review.
2. Applications for which plans have been submitted as a result of a compliance investigation shall expire 180 days following the date of application. No extensions will be granted except in emergency situations approved prior to the expiration by the Building Official.

15.02.040 Chapter 1, Division II, Section 109.4, Work Commencing Before Permit Issuance, amended.

Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before first obtaining the necessary permits shall be subject to an investigation fee equal to the permit fee to be paid in addition to the permit fee when obtaining the building permit. All fees must be paid prior to release of the permit.

15.02.050 Chapter 1, Division II, Section 109.6 Refunds, amended.

The Building Official may authorize refunding of a fee paid hereunder which was erroneously paid or collected. The Building Official may authorize refunding of not more than 80 percent of the permit or plan review fee paid when no work or plan examination has been done under an application or permit issued in accordance with this code, provided a written refund application is filed by the original permittee prior to the expiration of the permit.

15.02.060 Chapter 1, Division II, Section 114.4 Violation Penalties, amended.

- (a) It shall be unlawful for any person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equipment use, occupy or maintain any real property, building, structure, or building service equipment or cause or permit the same to be done in violation of Title 15 of the Paradise Municipal Code (PMC), this code or the technical codes as amended and adopted by the Town. Any person who violates any of the provisions of Title 15 of the PMC, this code, or the technical codes adopted by this jurisdiction or fails to comply with any order made there under, or who builds in violation of any detailed statement of specifications or plans submitted or approved there under, or any certificate or permit issued there under, and from which no appeal has been taken, or who fails to comply with such an order as affirmed or modified by the Board of Appeals or by a court of competent jurisdiction within the time fixed herein, is severally for each violation or noncompliance respectively guilty of an infraction punishable by a fine not to exceed one thousand dollars (\$1,000.00). Each separate day or any portion thereof during which any violation occurs or continues is a separate offense, and upon conviction thereof shall be punishable as provided in this section. Any person, firm or corporation found guilty of any such violation shall be fully responsible for all of the Town's costs relating to the enforcement, investigation and prosecution of the offender.

The imposition of a penalty for any violation or noncompliance shall not excuse the violation of noncompliance or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each day that prohibited conditions are maintained shall constitute a separate offense.

- (b) The application of the above penalty shall not be held to prevent the enforced removal of the prohibited conditions,

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- (c) The issuance or granting of a permit or approval of plans and specifications shall not be deemed or construed to be a permit for, or an approval of, any violation of any of the provisions of these codes and shall not prevent the administrative authority from thereafter requiring the correction of errors in said plans or specifications or from preventing construction operations being carried on there under when in violation of these codes or any other ordinance or from revoking any certificate of occupancy or approval when issued in error. No permit presuming to give authority to violate or cancel the provisions of this Chapter shall be valid, except insofar as the work or use which it authorized is lawful.
 - (d) Any violation of the provisions of Title 15 or of the technical codes as adopted by the Town shall be and is hereby declared to be unlawful and a public nuisance and may be abated in the manner provided by law.
 - (e) The Town Attorney shall, upon the order of the Town Manager or his/her designee, immediately commence action or proceedings for the abatement and removal and enjoinder of any violation of Title 15 or of any technical codes as adopted by the Town as provided by law, and shall take such action and shall apply to such courts of competent jurisdiction to grant such relief as will abate and remove such building or structure or use, and restrain and enjoin any person from setting up, building, maintaining, or using such real property, building, structure, use or occupancy contrary to this code or the technical codes.

15.02.070 Chapter 2, Section 202, Definitions, added.

New Construction: For the purposes of enforcing the provisions of the California Fire Code, California Building Code, and the California Residential Building Code, any work, addition to, remodel, repair, renovation, or alteration of any building(s) or structure(s) shall be considered "New Construction" when 50 percent or more of the exterior weight bearing walls are removed or demolished.

15.02.90 Chapter 16, Section 1603.1.3 Roof Snow Loads, amended.

- (a) General. Snow loads, whether full or unbalanced, shall be considered instead of the loads specified in Table 1607.1 of the California Building Code when such loading results in the design of larger structural members or connections.
- (b) Minimum Design Load. The minimum design snow load and roof live load for all structures within the Town of Paradise shall be **thirty (30) pounds per square foot (psf)**.
- (c) Application. The design snow load shall be applied in accordance with Chapter 16 of the California Building Code, as adopted and amended by the Town of Paradise.

15.02.100 Section J101.1 Scope, amended.

Section J101.1. This Chapter sets forth rules and regulations to control excavation, grading and earthwork construction, including fills and embankments, and erosion and

sediment control; establishes the administrative procedure for issuance of permits; and provides for approval of plans and inspection of grading, erosion and sediment control operations.

15.02.110 Section J101.3, added.

Section J101.3. The purpose of this Chapter is to safeguard life, limb, property and the public welfare, and to preserve and enhance the natural environment by preventing and eliminating conditions of accelerated erosion and by regulating grading on private and public property in the incorporated areas of the Town of Paradise.

15.02.120 Section J101.4, added.

- (a) Hazardous Conditions. Whenever the Building Official /or the Town Engineer determines that any existing excavation, embankment or fill has become a hazard to life and limb, or endangers structures, or adversely affects the safety, use, or stability of a public way or drainage channel, the owner of the property upon which the excavation, embankment, or fill is located, or other person or agent in control of said property, upon receipt of notice in writing from the Building Official or Town Engineer shall within the period specified therein repair, reconstruct or remove such excavation, embankment, or fill so as to eliminate the hazard.
- (b) Maintenance of Protective Devices and Rodent Control. The owner of any property on which grading has been performed and a permit issued under the provisions of this code, or any other person or agent in control of such property, shall maintain in good condition and repair all drainage structures and other protective devices and burrowing rodent control when shown on the grading plans filed with the application for grading permit and approved as a condition precedent to the issuance of such permit.

15.02.130 Section J102 Definitions, amended.

The following definitions are amended or added to Section J102 with all other definitions in the section remaining unchanged:

"Certifications" shall mean the specific inspections or tests required by the Building Official or Town Engineer have been performed, and that the results of such tests are satisfactory, and that all work complies with the conditions of the permits and the requirements of this Chapter.

"Design Engineer" shall be the Civil Engineer responsible for the preparation of the plans for the grading work.

"Drainage Course" shall be a natural or man-made channel which conveys storm runoff either year-round or intermittently.

"Hazardous Condition" shall be any natural ground, natural slope, excavation, fill, drainage device or erosion control device on public or private property is a menace to life and limb, or a danger to public safety, or endangers or adversely affects the safety, usability or stability of adjacent property, structures, or public or private facilities.

"Hill Area" shall be any part of the Town with street grades of ten percent (10%) or greater.

"Landscape Architect" shall be a person who holds a certificate to practice landscape architecture in the State of California.

"Natural Grade" shall be the vertical location of the ground surface prior to excavation or fill.

"Soil Testing Agency" shall be an agency regularly engaged in the testing of soils under the direction of a Civil Engineer experienced in soil mechanics.

"Surface Drainage" shall be water flows over the ground surface.

15.02.140 Section J103 Permits required, amended.

Section J103. No person shall do any grading, clearing, or grubbing without first having obtained a grading permit from the Town Engineer except for the following:

1. Grading associated with a commercial development required to obtain planning approval prior to issuance of a building permit, or required to obtain a building permit. Grading associated with the Commercial Development shall be tied to the issuance of the building permit, and associated environmental reviews and clearances.
2. An excavation which does not exceed two feet in vertical depth at its deepest point measured from the original ground surface and which does not create a cut slope greater than four feet in height and steeper than one and one-half horizontal to one vertical and does not exceed fifty cubic yards (1,350 cubic feet) of material.
3. A fill that does not exceed one foot in vertical depth and is placed on natural terrain with a slope flatter than five horizontal to one vertical at its deepest point measured from the natural ground surface, or less than three feet in depth, not intended to support structures, which do not exceed fifty cubic yards on any one lot and does not change the existing drainage pattern.
4. Temporary excavations in a public street or right-of-way for which a permit has been issued by the Department of Public Works.
5. An excavation below finish grade for a basement, footing, retaining wall, swimming pool, or other structure authorized by a valid permit, which excavation will be completely occupied by and retained by the structure authorized by valid building permit.
6. A fill above existing grade, which fill will be retained by the exterior wall of a building, a retaining wall, swimming pool or other structure authorized by a valid building permit.
7. Gardening and routine agricultural crop management practices.
8. Excavations for utilities installed pursuant to permits issued by the Building Department and/or the Department of Public Works.
9. Refuse disposal sites controlled by other regulations.

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10. Mining, quarrying, excavating, processing, stockpiling of rock, sand, gravel, aggregate or clay where established and provided for by law, provided such operations do not affect the lateral support or increase the stresses in or pressure upon any adjacent or contiguous buildings or property and required permits are obtained.
 11. Exploratory excavations under the direction of soils engineers or engineering geologist.
 12. Routine maintenance of private roads.
 13. Clearing of vegetation for fire protection purposes within one hundred (100) feet of a dwelling unit. Any additional clearing for fire prevention, control or suppression purposes is exempt when authorized or required in writing by a fire prevention or suppression agency.

In addition, all excavations or fills that disturb one (1) acre or greater must comply with the State Construction Stormwater Permit and supply a copy of the required Storm Water Pollution Prevention Plan (SWPPP) and Waste Discharger Identification (WDID) number, to the Town Engineer.

15.02.150 Section J104.2 Permit Application and Submittals, Site Plan Requirements, amended.

Section J104.2 Information on Plans and in Specifications. Plans shall be drawn to scale upon substantial paper and shall be of sufficient clarity to indicate the nature and extent of work proposed and shown in detail that they will conform to provisions of ordinances, rules and regulations. The first sheet shall give the location of the work and the name and address of the owner and the person by whom they were prepared. At the sole discretion of the Building Official/Town Engineer, the plans may be required to be professionally prepared, and/or stamped and signed by a Registered Civil Engineer, and additional information may be required, if applicable to the site or grading operation proposed.

The plans shall include the following information, at a minimum:

1. Vicinity Map showing the project site in relationship to surrounding areas, water courses, water bodies and other significant geographic features, roads and structures.
2. Site Map and Grading plan showing: topographic and boundary survey with existing and proposed contours, with enough off-site contours included to show how surface water will flow onto and off the site; slope arrows and slopes; proposed limits of cuts and fills and other earthwork; proposed retaining structures; existing off-site structures within fifteen (15) feet of the site boundary and other off-site improvements, including but not limited to underground utilities, septic systems, water wells and french drains which may be affected by the grading work; public and private easements of record; typical sections of areas to be graded and profiles of all proposed traveled ways for vehicles and

pedestrians; all proposed uses for the site; all proposed divisions; rock disposal areas, buttress fills or other special features.

3. Drainage plan showing: all drainage devices, walls, cribbing or other protective devices and estimated runoff; building site including elevations of floors with respect to finish site grade and locations of proposed stoops, slabs and fences that may affect drainage.
4. A statement of the quantities of material to be excavated and/or filled and the amount of such material to be imported to or exported from the site.
5. A statement of the estimated starting and completion dates for work covered by the permit.
6. Erosion and Sediment control plans when required by the Town Engineer shall be prepared, stamped and signed by a Registered Civil Engineer or Erosion Control Professional and shall include all the following:
 - (a) Interim measures designed to prevent excessive storm runoff of water or solid materials onto adjacent property, streets or watercourses including, but not limited to short term erosion control planting, waterproof slope covering, check dams, interceptor ditches, benches, storm drains, dissipation structures, diversion dikes, retarding berms and barriers, devices to trap, store and filter out sediment and storm water retention basins.
 - (b) A narrative description of measure to be taken, planting materials and specifications, maintenance provisions and fertilizers. A statement: the plans are subject to change as conditions change.
 - (c) Calculations of anticipated storm water runoff or runoff and sediment volumes shall be included, if required by the Building Official or the Town Engineer.
 - (d) The name, address and contact telephone number of the person responsible for emergency call out in the event of apparent danger to life or property as determined by the Town Engineer or Building Official.

15.02.160 Section J104.5 Grading Bonds, added.

Section J104.5 Grading Bonds.

- (a) **Bond Requirements.** Whenever an application for grading permit is filed for the excavation or fill and the nature of the work is such that if left incomplete, will create a hazard to human life or endanger adjoining property, or the volume of the work is over 200 cubic yards, or property at a higher or lower level, or to any street or street improvement or any other public property, the Building Official/Town Engineer shall, before issuing the grading permit, have the discretion to require the applicant to guarantee faithful performance and payment of labor and material in a bond amount determined by the Town Engineer, which shall be not less than one hundred percent (100%) of the total estimated cost of the work, including corrective work necessary

to remove or eliminate geological hazards. An additional cash deposit may be required by the Town Engineer in the form of a cash bond sufficient to cover the cost of site cleanup and debris removal. Where grading is required on property adjacent to the grading site to complete a project satisfactorily, the owner of the adjacent property need not provide additional security if the original guarantee is of sufficient amount to include such additional grading. Each bond and agreement shall remain in effect until the work authorized by the grading permit is completed and approved by the Town Engineer.

(b) Type of Bond. A guarantee of faithful performance and payment of labor and material, when required under the provisions of this section, shall be provided by one of the following methods:

1. Bonds executed by the applicant, as principal, and a corporate surety authorized to do business in the State, as surety, and in a form furnished by the Town Engineer and approved by the Town Attorney.
2. A cash deposit with the Town.
3. An instrument or instruments of credit from one or more financial institutions subject to regulation by the state or federal government pledging that the funds necessary to meet the performance are on deposit and guaranteed for payment, and an agreement that the funds designated by the instrument shall become trust funds for the purpose of securing faithful performance and payment of labor and material. The instrument of credit and agreement shall first be approved by the Town Attorney.

(c) Procedure on Default.

1. Whenever the Town Engineer finds that a default has occurred in the performance of any term or condition of any grading permit, written notice of the fact of default shall be given to the principal and to the corporate surety, financial institution or the depositor, stating the work to be done and the period of time deemed by the Town Engineer to be reasonably necessary for the completion of such work. Thirty days after the receipt of such notice the principal or the surety shall perform or cause the required work to be performed by commencing and diligently prosecuting the work to its completion. If either or both of them fail to commence such work within thirty (30) days, or having so commenced the work, fail, neglect or refuse to proceed diligently to complete the same within the time so specified in the notice, then the Town may enter the premises and do the work, and the cost and expense of doing the work so specified shall be the obligation of the principal and the surety, and shall be a part of the terms of the performance bond in consideration of the issuance of the grading permit.
2. If a cash bond has been posted, notice of default as provided by subdivision 1 of this subsection is given to the depositor, and if the depositor fails to cause the required work to be resumed as set forth in the notice within thirty (30) days after receipt thereof, the Town Engineer shall proceed without delay and without further notice or proceedings whatsoever to use the cash deposited, or any

portion thereof, and cause the required work to be completed by such mode as he deems convenient. The balance of such cash deposit, if any, shall, upon the completion of the work, be returned to the depositor or his successor or assigns after deducting ten percent (10%) thereof.

3. If an instrument of credit is used to guarantee performance, notice of default shall be given, as provided in subdivision 1 of this subsection to the principal and to the financial institution issuing the instrument of credit, and if the principal fails to cause the required work to be resumed as set forth in the notice within thirty (30) days after receipt thereof, the Town Engineer shall make a demand upon the financial institution for the payment of the estimated costs from the trust fund held by the financial institution pursuant to the agreement. Upon receipt of said sum, the Town Engineer shall proceed without delay and without further notice or proceedings whatsoever to use the sum, or any portion thereof, and cause the required work to be completed by such mode as he deems convenient. The balance of such sum, if any, shall, upon the completion of the work, be returned to the financial institution, its successors or assigns, after deducting ten percent (10%) thereof; but if the financial institution fails or refuses to pay over said sum, then the Town Engineer shall proceed as in subdivision 1 of this subsection and shall look to said institution for the costs and expenses of the work, and the contractual liability of such institution therefore shall be a term or condition of its agreement.

15.02.170 Section J105.3 Grading Inspections, added.

Section J105.3 Inspections. If required in the Grading Permit, or if notified by the Town Engineer or Inspector that an inspection notice is required, the owner or his agent shall notify the Town Engineer/Inspector twenty-four (24) hours in advance of the time when the grading operation is ready for each of the following inspections.

Required Inspection Notices:

1. Initial inspection. When the permittee is ready to begin work, but before any grading is started;
2. Toe Inspection. After the natural ground is exposed and prepared to receive fill, but prior to the placement of any fill;
3. Excavation Inspection. After the excavation is started, but before the vertical depth of the excavation exceeds ten (10) feet;
4. Fill Inspection. After the fill emplacement is started, but before the vertical height of the lifts exceeds ten (10) feet;
5. Drainage Device Inspection. After forms, pipe and wire mesh are in place, but before any concrete is placed;
6. Final Inspection. When all work, including installation of all drainage structures, other protective devices, irrigation systems, planting and slope stabilization has been

completed as per the approved grading plan and required reports have been submitted;

7. Other Inspection. In addition to the called inspections above, the Town Engineer may make periodic inspections of the grading operations to ascertain compliance with the provisions of this Chapter.

15.02.180 Section J106.2 Rounding of Cut Slopes, added.

Section J106.2 Rounding of cut slopes. All cut slopes shall be rounded/conformed into the existing terrain to produce a contoured transition from cut face to natural ground where conditions permit.

15.02.190 Section J106.3 Private Road Construction, added.

Section J106.3.1 Private Road Construction. (1) All private road construction involving grading shall be done under permit pursuant to the provisions of this section and shall be subject to the requirements stated in the Town of Paradise "Public and Private Road Standards of the Town of Paradise."

15.02.200 Section J107.7 Rounding of Fill Slopes, added.

Section J107.7 Rounding of Fill Slopes. All fill slopes shall be rounded/conformed into the existing terrain to produce a contoured transition from fill face to natural ground where conditions permit.

15.02.210 Section J109.5 Overflow Protection, added.

Section J109.5 Overflow Protection. Berms, swales or other devices shall be provided at the top of cut or fill slopes to prevent surface waters from overflowing onto and damaging the face of the slope. Gutters or other special drainage controls shall be provided where the proximity of runoff from buildings or other structures is such as to pose a potential hazard to slope integrity.

15.02.220 Section J110.3 Disturbed Surfaces, added.

Section J110.3 Disturbed Surfaces. All disturbed surfaces resulting from grading operations shall be prepared and maintained to control erosion. Dust from grading operations must be controlled. The owner or contractor may be required to keep adequate equipment on the grading site to prevent dust problems.

15.02.230 Section J110.4 Rainy Season Grading Precautions, added.

Section J110.4 Rainy Season Grading Precautions.

1. The period between the first day of October and the following fifteenth day of April is found and determined to be the period in which heavy rainfall normally occurs in the Town. During this period, regardless of an actual rain event, no grading work in

excess of two hundred fifty (250) cubic yards may be commenced on any single grading site if the Town Engineer determines that such work will endanger the public health or safety, or performance of the proposed grading activity is deemed not feasible to protect with erosion control measures, or in the best engineering judgement of the Town Engineer, should not be performed due to other related circumstances. Issuance of Grading Permits of any amount during this time are at the sole discretion of the Building Official/Town Engineer.

2. If grading operations are to be conducted during such period, plans for erosion control devices shall be submitted to the Town Engineer and design approval obtained prior to starting work.
3. All persons performing any grading operations during such period shall put into effect all safety precautions which are necessary to protect public and private property and access ways. All loose dirt shall be removed from the grading site and adequate erosion control or drainage devices, debris basins, or other safety devices shall be installed to protect persons and property from damage of any kind. All temporary erosion control devices, including desilting basins, shall be installed and be operative no later than the first day of November of each year, or as required to comply with local and State erosion control requirements.

Chapter 15.03 2025 CALIFORNIA RESIDENTIAL CODE (TITLE 24, PART 2.5) BASED UPON THE 2024 INTERNATIONAL RESIDENTIAL CODE (ICC)

15.03.010 2025 California Residential Code Title 24, Part 2.5, adopted.

The 2022 California Residential Code, Title 24, Part 2.5 including Appendices “BB”, “BF”, “BG”, “BM”, “BO”, “CI” known as the California Residential Code, as published and adopted by the California Building Standards Commission, including the Town's amendments and additions, is hereby adopted by reference and incorporated herein as if fully set forth.

15.03.020 Chapter 1, Division II, Section R105.2, Work Exempt from Permits, added.

14. Floor sheathing, decking and exterior siding repair - limited to 100 square feet of floor sheathing or siding and less than 100 linear board feet of decking.
15. Replacement, repair or overlay of less than 10% not to exceed 100 square feet of an existing roof within any 12-month period, all repairs shall be Class A only.
16. Approved prefabricated carports serving residential land uses open on two or more sides, do not exceed 480 square feet in footprint, are installed per the manufacturer's instructions, and are located in compliance with applicable building or structure setbacks.

15.03.030 Chapter 1, Division II, Section R108.5, Refunds, amended.

The Building Official may authorize refunding of a fee paid hereunder which was erroneously paid or collected. The Building Official may authorize refunding of not more than 80 percent of the permit or plan review fee paid when no work or plan examination has been done under an application or permit issued in accordance with this code, provided a written refund application is filed by the original permittee prior to the expiration of the permit.

15.03.040 Chapter 1, Division II, Section R108.6, Work Commencing Before Permit Issuance, amended.

Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before first obtaining the necessary permits shall be subject to a penalty equal to the permit fee to be paid in addition to the permit fee when obtaining the building. All fees must be paid prior to release of the permit.

15.03.050 Chapter 2, Section 202, Definitions, added.

New Construction: For the purposes of enforcing the provisions of the California Fire Code, California Building Code, and the California Residential Building Code, any work, addition to, remodel, repair, renovation, or alteration of any building(s) or structure(s) shall be considered "New Construction" when 50 percent or more of the exterior weight bearing walls are removed or demolished.

15.03.060 Chapter 3, Section R309.2.2 Alarms, added.

One exterior approved audible sprinkler water flow alarm device shall be connected to every automatic fire sprinkler system in an approved location. Such device shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system.

Multipurpose Piping Sprinkler System: In this system, the piping is intended to serve both domestic needs and the fire protection needs from one common piping system throughout the dwelling unit. A passive purge system is a multipurpose type, where a single toilet (or multiple toilets) is supplied in addition to the fire sprinklers. A single check valve is required in this type of system. Water flow device shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Water flow device may have an alarm delay of no more than 90 seconds.

Chapter 15.04 2025 CALIFORNIA ELECTRICAL CODE (TITLE 24, PART 3) BASED UPON THE 2020 2023 NATIONAL ELECTRICAL CODE (NFPA)

15.04.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 3, California Electrical Code, including the informative Annexes "A", "B", "C", "D", "F", "G", "I", and "J" as published and adopted by the California Building Standards Commission, is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.05 2025 CALIFORNIA MECHANICAL CODE (TITLE 24, PART 4) BASED ON THE 2024 UNIFORM MECHANICAL CODE (IAPMO)

15.05.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 4, California Mechanical Code, including Appendices "B", "C", "D", "F", as published and adopted by the California Building Standards Commission, is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.06 2025 CALIFORNIA PLUMBING CODE (TITLE 24, PART 5) BASED UPON THE 2024 UNIFORM PLUMBING CODE (IAPMO)

15.06.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 5, California Plumbing Code, including Appendices "A", "B", "F", "G", "H", "I", and "J" as published and adopted by the California Building Standards Commission is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.07 2025 CALIFORNIA ENERGY CODE (TITLE 24, PART 6)

15.07.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 6, California Energy Code, including Appendices "1-A" and "1-B" as published and adopted by the California Building Standards Commission is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.08 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE (TITLE 24, PART 7)

15.08.010 Adoption.

The 2022The 2025 California Building Standards Code, Title 24, Part 7, California Wildland-Urban Interface Code, as published and adopted by the California Building Standards Commission, is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.09 2025 CALIFORNIA HISTORICAL BUILDING CODE (TITLE 24, PART 8)

15.09.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 8, California Historical Building Code, including Appendix A as published and adopted by the California Building Standards Commission, is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.09 2025 CALIFORNIA FIRE CODE (TITLE 24, PART 9)

15.10.010 2022 California Fire Code (Title 24, Part 9), adopted.

The 2022 California Building Standards Code, Title 24, Part 9, including Appendix Chapters 4, "B", "B.B.", "C", "CC", "D", "E", "F", "G", "H", "I", "K" "N" and "P" known as the California Fire Code, as published and adopted by the California Building Standards Commission, including the Town's amendments and additions, is hereby adopted by reference and incorporated herein as if fully set forth.

15.10.020 Chapter 1, Division II, Section 103, Dept. of Fire Prevention, amended.

The California Fire Code shall be enforced by the Fire Prevention Bureau within the Town of Paradise, which is hereby established, and which shall be operated under the direction of the Fire Chief of the Fire Department. The Fire Chief of the Fire Department may detail to the fire prevention bureau such members of the Fire Department as may from time to time be necessary. The Fire Chief of the Fire Department shall review, authorize, or require technical experts as may be necessary in order to ensure that life and property protection requirements have met the requirements of this and all other Title 24 codes and standards. Sections 103.1; 103.2; and 103.3 are hereby deleted in their entirety.

15.10.030 Chapter 1, Division II, Section 105.2.3, Time Limitation of Application, amended.

An application for a permit for any proposed work shall expire one (1) year after the date of filing unless the permit has been issued.

15.10.040 Chapter 1, Division II, Section 105.5.33, Miscellaneous Combustible Storage, amended.

An operational permit is required to store in any building or upon any premises in excess of 2,500 cubic feet gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork, firewood (retail or storage) or similar combustible material.

15.10.050 Chapter 1, Division II, Section 113.4, Violation Penalties, amended.

Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate issued under the provisions of this code, shall be subject to penalties as set forth in section 15.02.210. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

15.10.060 Chapter 1, Division II, Section 114.4, Failure to Comply, amended.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$100 or more than \$500.

15.10.070 Chapter 1, Division II, Section 113.3, Work commencing before permit issuance, amended.

Any *person* who commences any work, activity or operation regulated by this code before obtaining the necessary permits shall be subject to an investigation fee that is equal to 50% of the original permit fee, which shall be in addition to the required permit fees.

15.10.080 Chapter 1, Division II, Section 108.6, Refunds, amended.

The Fire Marshal may authorize refunding of a fee paid hereunder which was erroneously paid or collected. The Fire Marshal may authorize refunding of not more than 80 percent of the permit or plan review fee paid when no work or plan examination has been done under an application or permit issued in accordance with this code, provided a written refund application is filed by the original permittee prior to the expiration of the permit.

15.10.090 Chapter 2, Section 202, Definitions, added.

NEW CONSTRUCTION: For the purposes of enforcing the provisions of the California Fire Code, California Building Code, and the California Residential Building Code, any work, addition to, remodel, repair, renovation, or alteration of any building(s) or structure(s) shall be considered "New Construction" when 50 percent or more of the exterior weight bearing walls are removed or demolished.

15.10.100 Chapter 3, Section 307.1, General Open Burning, amended.

Burn permits are required for all outdoor burning within the Town of Paradise limits with the exception of barbeque equipment used for the preparation of food and outdoor fireplaces or warming devices used in accordance with the manufacturer's specifications, approved screening not to exceed 3/8-inch opening and in a safe manner.

Residential Burn Permits: Permits shall be issued annually, July 1 through June 30 by application to the Town of Paradise Fire Chief. Burn permits may be limited, restricted, suspended, revoked, denied, or prohibited as determined by the Fire Chief as set forth in this Chapter. A fee in accordance with the Master Fee schedule of the Town of Paradise shall be charged. Permits shall only be valid for the address and name of the individual cited on the permit. Permits shall not be transferable to other addresses or individuals. Permits may be issued to persons to perform maintenance on residential property, providing the owner of the residential property has given their written consent and that the written consent is produced to the Fire Chief and verified as to the owner of record. The owner shall be responsible for the cost of a Fire Department response caused by the maintenance person as a result of an escape burn in violation of the rules of the burn permit on behalf of the maintenance person. Residential burn permits shall be issued for parcels containing one- and two-family residences, for which an address has been issued by the Town of Paradise, and only for the purpose of maintenance of vegetation growth on the parcel. Garbage, rubbish, demolition, construction debris, lumber, painted or treated lumber, plywood, particle board, petroleum waste, tires, plastics, cloth or other similar smoke producing materials are strictly prohibited from being burned. Burn bans shall be strictly adhered to. Failure to follow the burn ban restrictions may result in the requirements of Section 109.3 as amended to apply and any emergency response cost recovery.

Land Clearing/Broadcast Burning Permits: Land clearing/Broadcast Burning Permits may be issued for a single parcel greater than five (5) acres or for multiple contiguous parcels under common ownership or control that collectively exceed five (5) acres. Permits are issued for a specific timeframe to coincide with the time when open, outdoor burning is permitted. The Broadcast Burning Permit regulates controlled burn operations and requires the Permittee to complete a written Burn Plan, as adopted by Resolution, and submit it to the Fire Department for approval. The Permittee must adhere to all conditions outlined in both the approved Permit and Burn Plan throughout the duration of the operation. Land Clearing/Broadcast Burning Permits may be limited, restricted, suspended, revoked, denied, or prohibited as determined by the Fire Chief as set forth in

this Chapter. The Fire Department, with the authorization of the Fire Chief, may revoke the permit at any time due to unsafe conditions, practices, or violations of the permit. Land clearing/Broadcast Burning permits expire when seasonal burn bans go into effect in the late spring of each year and shall be null and void. Persons burning on the property for which a permit is issued shall be responsible for following all of the requirements of that permit until the permit has expired or is revoked. Burning of wood waste from trees, vines, or bushes on property being developed for commercial or residential purposes, may be disposed of by open outdoor fires on the property where it was grown, pursuant to the provisions of section 41802—41805 of the California Health and Safety Code and in compliance with the conditions of Butte County Air Quality Management District Rule 300, and authorized by the Town of Paradise Fire Department. Permits are required by both agencies prior to burning. All burning times must be strictly adhered to otherwise it may require another method of disposal. The land clearing/Broadcast burn site must be determined and inspected prior to releasing the permit by the Paradise Fire Department. This site must be the only site authorized to burn once the permit is issued. Any changes in site location will require additional inspections and fees. The owner shall be responsible for the cost of a Fire Department response caused by the maintenance person as a result of an escape burn in violation of the rules of the burn permit on behalf of the maintenance person. Garbage, rubbish, demolition, construction debris, lumber, painted or treated lumber, plywood, particle board, petroleum waste, tires, plastics, cloth or other similar smoke producing materials are strictly prohibited from being burned.

Fuel Reduction Permits: Fuel reduction permits are issued for parcels $\frac{2}{3}$ acre or larger on an annual basis July 1 through June 30 by application to the Town of Paradise Fire Chief. Fuel Reduction Permits may be limited, restricted, suspended, revoked, denied, or prohibited as determined by the Fire Chief as set forth in this Chapter. Fuel reduction permits expire when the seasonal burn ban goes into effect in the late spring of each year. Persons burning on the property for which the permit is issued shall be responsible for following all of the requirements of that permit as indicated until the permit expires or is revoked. The Fire Department may revoke the permit at any time due to unsafe burning conditions, practices, or violations of the permit. Burning of wood waste from trees, vines, or bushes on existing improved property, may be disposed of by open outdoor fires on the property where it was grown, pursuant to the provisions of section 41802—41805 of the California Health and Safety Code and in compliance with the conditions of Butte County Air Quality Management District Rule 300, and authorized by the Town of Paradise Fire Department. All burning times must be strictly adhered to otherwise it may require another method of disposal. The fuel reduction burn site must be determined and inspected prior to releasing the permit by the Paradise Fire Department. This site must be the only site authorized to burn once the permit is issued. Any changes in site location will require additional inspections and fees. The owner shall be responsible for the cost of a Fire Department response caused by the maintenance person as a result of an escape burn in violation of the rules of the burn permit on behalf of the maintenance person. Garbage, rubbish, demolition, construction debris, lumber, painted or treated lumber, plywood, particle board, petroleum waste, tires, plastics, cloth or other similar smoke producing materials are strictly prohibited from being burned.

Campfires/Bon Fires/Recreational Fires and Special Event Fires: Permits are required for these activities and a permit fee will be charged in accordance with the Master Fee schedule adopted by the Town Council. A minimum of 48 hours' notice is required for the inspection. Such activities shall be in strict conformance with the requirements provided for on the permit and the requirements within Section 307 of the California Fire Code. Permits are issued on an annual basis to coincide with the time when open, outdoor burning is permitted, unless they are approved by the Fire Chief.

15.10.110 Chapter 3, Section 308.1.7 amended.

Sky Lanterns or similar devices. The ignition and/or launching of a Sky Lantern or similar device is prohibited. Exceptions: Upon approval of the fire code official, sky lanterns may be used as necessary for religious or cultural ceremonies providing that adequate safeguards have been taken as approved by the fire code official. Sky Lanterns must be tethered in a safe manner to prevent them from leaving the area and must be constantly attended until extinguished.

15.10.120 Chapter 5, Section 503.2.1 Dimensions, amended.

Fire apparatus access roads shall have an unobstructed width of not less than 20 feet, exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches. Exception: Residential driveways shall comply with Town of Paradise Road Standards.

15.10.130 Chapter 5, Section 503.2.3, Surface, amended.

Fire apparatus access roads shall be designed and maintained to support the imposed load of fire apparatus at 75,000 pounds and shall be surfaced so as to provide all-weather driving capabilities.

15.10.140 Chapter 5, Section 503.4.1, Roadway Design Features, added.

Roadway design features (speed bumps, speed humps, speed control dips, etc.) which may interfere with emergency apparatus responses shall not be installed on fire apparatus access roadways.

15.10.150 Chapter 5, Section 503.6, Gates, amended.

The installation of security gates across a fire apparatus access road shall be approved by the Fire Marshal. Where security gates are installed, they shall have an approved means of emergency operation. The emergency gates and emergency operation shall be maintained operational at all times. Electric gate operators are required when serving five or more residential lots, Assembly occupancies, Hazardous occupancies, Institutional occupancies, and Storage occupancies and shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F-2200. Access keypads shall be provided that are coded with the fire department emergency access code as specified. Plans and

specifications shall be submitted for review and approval by the Fire Prevention Bureau prior to installation.

15.10.160 Chapter 5, Section 505.3, Map/Directory, added.

A lighted directory map, meeting current Fire Department standards, shall be installed at each driveway entrance to a multiple unit residential project and mobile home parks, where the number of units in such projects exceeds 15.

15.10.170 Chapter 5, Section 507.1.2, Required Water Supply, added.

Group R Division 3 Occupancies (Residential one- and two-family dwellings, mobile homes, manufactured housing, or modular home) shall comply with the fire flow requirements of Appendix "B". Fire Flow may be reduced to 750 GPM at 20 PSI for two hours when the unit is fully protected in accordance with NFPA 13D and there are no exposures of other buildings within twenty (20) feet of each other; otherwise the minimum required water supply capability will be in accordance with Appendix "B". In no case shall the water supply capability be less than 1000 GPM at 20 PSI for two hours within the requirements found in Appendix "B".

The required water supply for a detached "U" occupancy accessory to a Residential one and two family dwelling is not required to meet the water supply requirements of Appendix "B" if the "U" occupancy is less than 1500 square feet and separated from the dwelling unit by a minimum of 20 feet. If both requirements cannot be met then the requirements of Appendix "B" will apply.

15.10.180 Chapter 5, Section 510.6.1 Testing and proof of compliance, added.

5. At the conclusion of the testing, a report, which shall verify compliance with Section 510.5.4, shall be submitted to the fire code official. In addition, one complete copy of the report shall be posted in the building, on the wall immediately adjacent to the Fire Alarm Control Panel.

15.10.190 Chapter 9, Section 901.4.2, Non-required Fire Protection Systems, amended.

Any fire protection system not required by this code or the California Building Code shall be allowed to be furnished for complete protection only provided such installed system meets the requirements of this code and the California Building Code.

15.10.200 Chapter 23, Section 2306.2.3, Aboveground Storage Tanks, amended.

The storage of class I, II, and III liquids in aboveground tanks outside of buildings is prohibited in all areas of the Town except in areas zoned as Industrial Services (I.S.).

Exception: The installation of approved listed above ground storage tanks shall be allowed in areas zoned for commercial purposes. Such tanks shall meet with State and County Environmental codes, and the California Fire and Building Code requirements.

Aggregate quantities and type(s) of liquid(s) to be stored shall not exceed 2,000 gallons. Tanks shall be located outside of buildings and in accordance with the requirements of the California Fire and Building Codes. On those rare occasions when there may be need for additional tank capacity beyond the 2,000 gallons, the applicant can submit a written request to the Fire Marshal. The Fire Marshal, after evaluating the circumstances, shall have the authority to modify the conditions to the installation of such tanks. Above ground storage tanks used only for heating fuels to heating appliances in areas zoned residential shall meet the requirements of the California Fire Code and the Town of Paradise Administrative policy but in no case shall tanks exceed 250 gallons.

15.10.210 Chapter 56, Fireworks, is deleted, amended.

Refer to Paradise Municipal Code Title 8 Chapter 8.44 for prohibition on fireworks.

The storage of explosives and blasting agents is prohibited within the limits of the Town of Paradise, except for temporary storage between the hours of 6:00 a.m. and 6:00 p.m. for use in connection with blasting operations approved by the Fire Marshal. This prohibition shall not apply to stock of small arms ammunition and supplies for retail or approved manufacturing facilities as outlined under the California Fire Code.

15.10.220 Appendix B, Section B105.2 Exception 1, Reduced Fire Flow, amended.

A reduction in required fire flow of 50 percent is allowed when the building is provided with an approved automatic sprinkler system installed in accordance with section 903.1.1 or 903.3.1.2. The resulting fire flow shall not be less than 1,500 GPM at 20 PSI for prescribed hours provided for in Table B105.1.

15.10.230 Appendix D, Table D103.4, Requirements for Dead-End Access, amended.

Table D103.4, Requirements for Dead End Access and Turn Around, shall be used as a guide only. The Town of Paradise Fire Department Administrative Policy for turn-around requirements shall be complied with as though set forth in this amendment.

**Chapter 15.11 2025 CALIFORNIA EXISTING BUILDING CODE
(TITLE 24, PART 10)**

15.11.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 10, California Existing Building Code, as published and adopted by the California Building Standards Commission, is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.12 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE (TITLE 24, PART 11)

15.12.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 11, California Green Building Standards Code, including Appendices A4 and A5 as published and adopted by the California Building Standards Commission is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.13 2025 CALIFORNIA ADMINISTRATIVE CODE (TITLE 24, PART 1)

15.13.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 1, California Administrative Code, as published and adopted by the California Building Standards Commission is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.14 2025 CALIFORNIA REFERENCED STANDARDS CODE (TITLE 24, PART 12)

15.14.010 Adoption.

The 2025 California Building Standards Code, Title 24, Part 12, California Referenced Standards Code, as published and adopted by the California Building Standards Commission is adopted by reference and incorporated herein as if fully set forth in this Chapter.

Chapter 15.15 SMALL RESIDENTIAL ROOFTOP SOLAR ENERGY SYSTEMS

15.15.010 Purpose.

- A. California Government Code Section 65850.5 provides that every city, county, or city and county shall adopt an ordinance that creates an expedited, streamlined permitting process for small residential rooftop solar energy systems.
- B. California Government Code Section 65850.5 provides that in developing an expedited permitting process, the city, county, or city and county shall develop a checklist of all requirements with which small rooftop solar energy systems shall comply to be eligible for expedited review. The building official is hereby authorized and directed to develop such a checklist.

15.15.020 Definitions.

- A. "Small residential rooftop solar energy system" means all of the following:
 - 1. A solar energy system that is no larger than ten (10) kilowatts alternating current nameplate rating or thirty (30) kilowatts thermal.
 - 2. A solar energy system that conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by the Town and Civil Code Section 714(c)(iii), as such section or subdivision may be amended, renumbered, or redesignated from time to time.
 - 3. A solar energy system that is installed on a single or duplex family dwelling.
 - 4. A solar panel or module array that does not exceed the maximum legal building height as defined by the authority having jurisdiction.
- B. "Solar energy system" has the same meaning set forth in Civil Code Section 801.5(a)(1) and (2), as such section or subdivision may be amended, renumbered, or redesignated from time to time.

15.15.030 Review process.

- A. The checklist shall be published on the Town's internet web site. An applicant may submit the permit application and associated documentation to the Town's building division in person or mailed together with any required permit processing and inspection fees.
- B. Prior to submitting an application, the applicant shall:
 - 1. Verify to the applicant's reasonable satisfaction through the use of standard engineering evaluation techniques that the support structure for the small residential rooftop solar energy system is stable and adequate to transfer all wind, seismic, and dead and live loads associated with the installation and the maintenance thereof; and
 - 2. At the applicant's cost, verify to the applicant's reasonable satisfaction using standard electrical inspection techniques that the existing electrical system including existing line, load, ground and bonding wiring as well as main panel and subpanel sizes are adequately sized, based on the existing electrical system's current use, to carry all new photovoltaic electrical loads,
- C. For a small residential rooftop solar energy system eligible for expedited review, only one inspection shall be required, which shall be done in a timely manner. If a small residential rooftop solar energy system fails inspection, a subsequent inspection is authorized; however, the subsequent inspection need not conform to the requirements of this subsection.
- D. An application that satisfies the information requirements in the checklist, as determined by the building official, shall be deemed complete. Upon receipt of an incomplete application, the building official shall issue a written correction notice

detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

- E. Upon confirmation by the building official of the application and supporting documentation being complete and meeting the requirements of the checklist, the building official shall administratively approve the application and issue all required permits or authorizations. Such approval shall not include any necessary approval or permission by a local utility provider to connect the small residential rooftop energy system to the provider's electricity grid. The applicant is responsible for obtaining such approval or permission from the local utility provider.

Chapter 15.16 ELECTRIC VEHICLE CHARGING STATIONS

15.16.010 Purpose.

This Chapter aims to promote and encourage the use of electric vehicles by creating an expedited, streamlined permitting process for electric vehicle charging stations while promoting public health and safety and preventing specific adverse impacts in the installation and use of such charging stations. This Chapter is also purposed to comply with California Government Code Section 65850.7.

15.16.20 Definitions.

- A. "Electric vehicle charging station" or "charging station" means any level of electric vehicle supply equipment station that is designed and built-in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this Chapter, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.
- B. "Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.
- C. "Electronic submittal" means the utilization of one or more of the following:
 - 1. Electronic mail or email.
 - 2. The internet.
 - 3. Facsimile.

15.16.030 Expedited Permitting Processes.

Consistent with Government Code Section 65850.7, the Building Official shall implement an expedited, streamlined permitting process for electric vehicle charging stations, and adopt a checklist of all requirements with which electric vehicle charging stations shall comply to be eligible for expedited review. The expedited streamlined permitting process

and checklist may refer to the recommendations contained in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" as published by the Governor's Office of Planning and Research. The Town's adopted checklist shall be published on the Town's website.

- A. Deems an application to install an E.V. charging station complete if the building official of the city, county, or city and county has not either deemed the application complete or written a correction notice detailing the deficiencies in the application within the following periods:
 - 1. Five business days of the application being submitted to construct at least one and up to 25 charging stations at a single site.
 - 2. Ten business days of the application being submitted to construct more than 25 charging stations at a single site.
- B. Deems approved an application to install an E.V. charging station 20 business days after the application was deemed complete for an installation of up to 25 charging stations at a single site or 40 business days for an installation of more than 25 charging stations if all the following are valid:
 - 1. The building official has not administratively approved or denied the application based on the requirements of AB 1236.
 - 2. The building official has not found that the E.V. charging station could have a specific adverse impact on public health or safety or require the applicant to apply for a use permit.
 - 3. An appeal has not been made to the planning commission of the Town.

15.16.040 Permit Application Processing.

- A. Before submitting an application for processing, the applicant shall verify that installing an electric vehicle charging station will not have a specific, adverse impact on public health and safety and building occupants. Verification by the applicant includes but is not limited to: electrical system capacity and loads; electrical system wiring, bonding, and overcurrent protection; building infrastructure affected by charging station equipment and associated conduits; areas of charging station equipment and vehicle parking.
- B. A permit application that satisfies the information requirements in the Town's adopted checklist shall be deemed complete and be promptly processed. Upon confirmation by the Building Official that the permit application and supporting documents meet the requirements of the Town adopted checklist and are consistent with all applicable laws and health and safety standards, the Building Official shall, consistent with Government Code Section 65850.7, approve the application and issue all necessary permits. Such approval does not authorize an applicant to energize or utilize the electric vehicle charging station until the Town

grants approval. If the Building Official determines that the permit application is incomplete, they shall issue a written correction notice to the applicant detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

- C. Consistent with Government Code Section 65850.7, the Building Official shall allow for the electronic submittal of permit applications covered by this Ordinance and associated supporting documentation. In accepting such permit applications, the Building Official shall also accept electronic signatures on all forms, applications, and other documentation in place of a wet signature by any applicant.

15.16.050 Technical Review.

- A. This Ordinance intends to encourage the installation of electric vehicle charging stations by removing obstacles to permitting charging stations so long as the action does not supersede the Building Official's authority to address higher-priority life-safety situations. If the Building Official makes a finding based on substantial evidence that the electric vehicle charging station could have a specific adverse impact on public health or safety, as defined in this Chapter, the Town may require the applicant to apply for a use permit.
- B. In the technical review of a charging station, consistent with Government Code Section 65850.7, the Building Official shall not condition the approval for any electric vehicle charging station permit on the approval of such a system by an association, as that term is defined by Civil Code Section 4080.

15.16.060 Electric Vehicle Charging Station Installation Requirements.

- A. Electric vehicle charging station equipment shall meet the requirements of the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories, and rules of the Public Utilities Commission or a Municipal Electric Utility Company regarding safety and reliability.
- B. Installation of electric vehicle charging stations and associated wiring, bonding, disconnecting means, and overcurrent protective devices shall meet the requirements of Article 625 and all applicable provisions of the California Electrical Code.
- C. Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical Code. Electric vehicle charging equipment shall be considered a continuous load.
- D. Anchorage of either floor-mounted or wall-mounted electric vehicle charging stations shall meet the requirements of the California Building or Residential Code as applicable per occupancy and the manufacturer's installation instructions provisions. Mounting of charging stations shall not adversely affect building elements.

SECTION 2. Pursuant to California Environmental Quality Act (CEQA) Guidelines section 15308, this Ordinance is exempt from CEQA in that it is a Class 8 categorical exemption for actions taken by a regulatory agency to establish procedures for the protection of the environment.

SECTION 3. This Ordinance shall take effect on January 1, 2026. Before the expiration of fifteen (15) days after its passage, this Ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise, along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this 9th day of December 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk/Elections Official

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 2(f)

ORIGINATED BY: Aimee Beale, Finance Director/Town Treasurer
REVIEWED BY: Mike O'Brien, Interim Town Manager
SUBJECT: Quarterly Investment Report
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

Review and file the 1st Quarter Investment Report for the Fiscal Year Ending June 30, 2026.

Background:

Attached is the report on the Town's cash and investments for the quarter ending *September 30, 2025*.

A Tri-Counties checking account is currently being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit.

The Town utilizes the State of California managed Local Agency Investment Fund (LAIF) for investment of General Fund cash in excess of immediately needed operating capital. LAIF provides for same day liquidity as funds can be transferred electronically through computer authorization between LAIF and the Town checking account. LAIF has also provided historically competitive yields, with a return of 4.34% for the period ending *September 30, 2025*.

California CLASS is a joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement (JPA Agreement) by and among California public agencies. California CLASS provides the Town with a convenient method for investing in high-quality, short-to medium-term securities carefully selected to optimize interest earnings while maximizing safety and liquidity. The California CLASS Prime fund has provided the Town with an opportunity to strengthen and diversify its cash management programs in accordance with the safety, liquidity, and yield hierarchy that governs the investment of public funds. CLASS has provided a very competitive yield, with a return of 4.19% for the quarter ending *September 30, 2025*.

The newest addition to Town's investment portfolio is Tri-Counties Bank Money Market Account. The Town also utilizes Tri-Counties Money Market Account for cash in excess of immediately needed operating capital. Tri-Counties provides for same day liquidity as funds can be transferred electronically through computer authorization between the Town's checking accounts. Tri-

Counties Bank is providing competitive yields, with a return of 4.07% for the period ending *September 30, 2025*.

In July 2020, the Town received a net settlement from PG&E related to the 2018 Camp Fire in the amount of \$219,187,262. Since that time, the Town continues to utilize four investment vehicles to manage these funds. Securities purchases are held in a custodial account with US Bank. The Town has contracted with Meeder Investments to assist with management of these funds. Excess funds that are not invested in specific securities are held in the State of California managed Local Agency Investment Fund (LAIF), California CLASS and Tri-Counties Bank Money Market Account. Future use of these funds continues to be evaluated through a long-term fiscal sustainability model. Based on current rebuild rates and revenue growth trends, at this time it is expected that at least 80% of the total fund balance will be required to be utilized for long-term revenue backfill to ensure continued fiscal sustainability. US Bank Custodial has provided yields of 3.44% for the quarter ending *September 30, 2025*.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits. SISC has provided yields of 5.08% for the quarter ending *September 30, 2025*.

Financial Impact:

Total investment earnings for the quarter ending *September 30, 2025* are \$1,268,955.

	<i>Meeder</i>	<i>Class</i>	<i>Tri Counties</i>	<i>LAIF #1</i>	<i>LAIF #2</i>	<i>Total</i>
Q1	\$ 1,107,964	\$ 92,955	\$ 55,062	\$ 569	\$ 12,405	\$ 1,268,955
Q2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Q3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Q4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,107,964	\$ 92,955	\$ 55,062	\$ 569	\$ 12,405	\$ 1,268,955

Town of Paradise

Investment Report

As of September 30, 2025



MEEDER

PUBLIC FUNDS

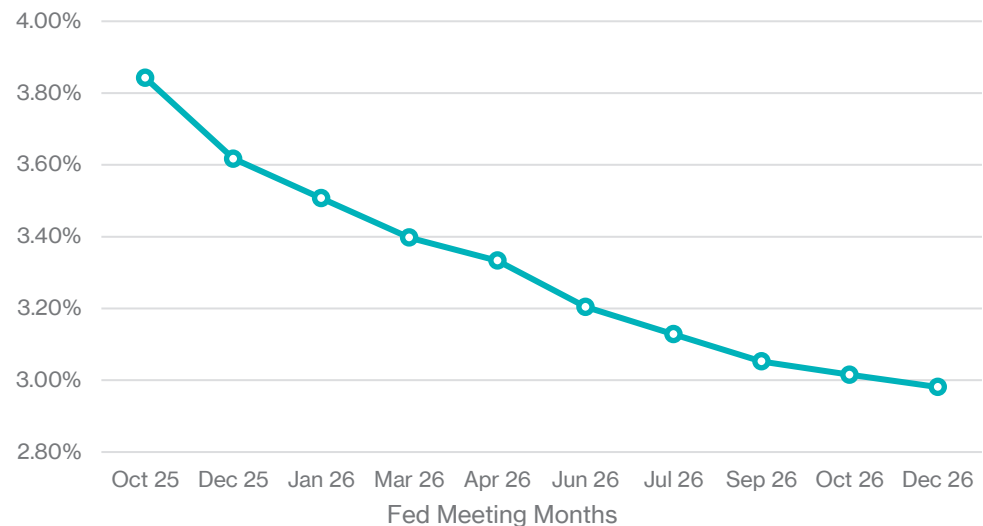


OBSERVATIONS AND EXPECTATIONS

- Fed lowered the Fed Funds rate by .25% at the September 17th meeting
- Labor market continued to show signs of slowing as 22,000 jobs were created in September
- U.S. Treasury rates were generally lower for the month of September
- GDP rebounded in Q2 to 3.8% from the tariff-induced decline of -0.5% in Q1
- Atlanta Fed's GDPNow forecast is projecting a 3.9% GDP for Q3
- The futures market and the Fed are expecting two more .25% cuts this year; more cuts in 2026

- The Fed Funds futures market is expecting the Fed Funds rate to end 2025 at about 3.6% and 2026 at approximately 3.0%.
- The Fed is watching both of their mandates (employment and inflation) closely to determine the path of Fed Funds. They say the risk is more tilted to slower job growth.

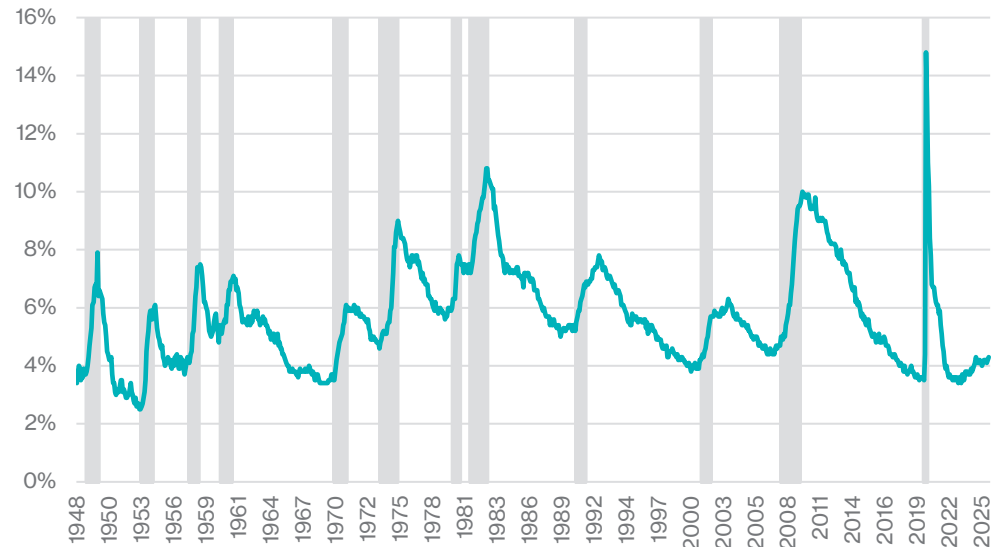
Fed Funds Futures Yields



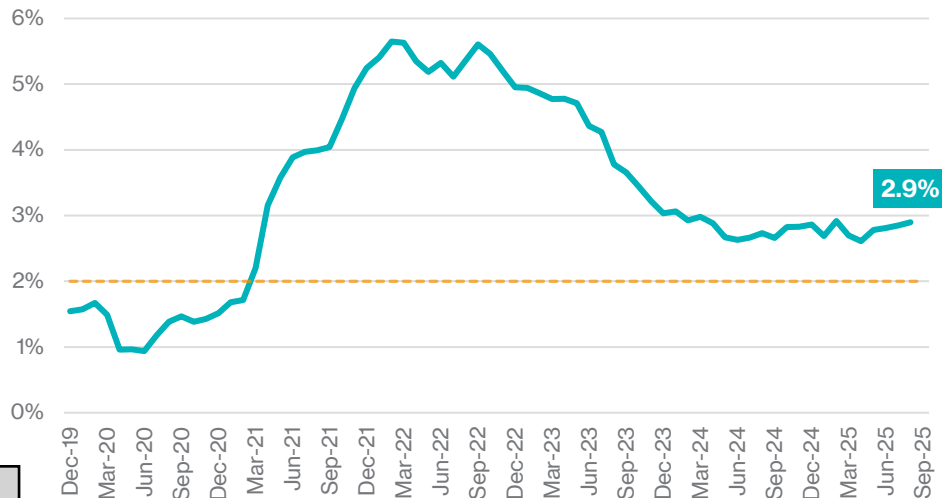
- The current unemployment rate of 4.3% has moved up from earlier this year but remains low by historical standards.
- Lower immigration during 2025 has clouded the conclusions from lower nonfarm payrolls.
- Economists estimate not as many jobs are needed as compared to the previous few years to keep the unemployment rate low.

SOURCES: BLOOMBERG

U.S. Unemployment Rate



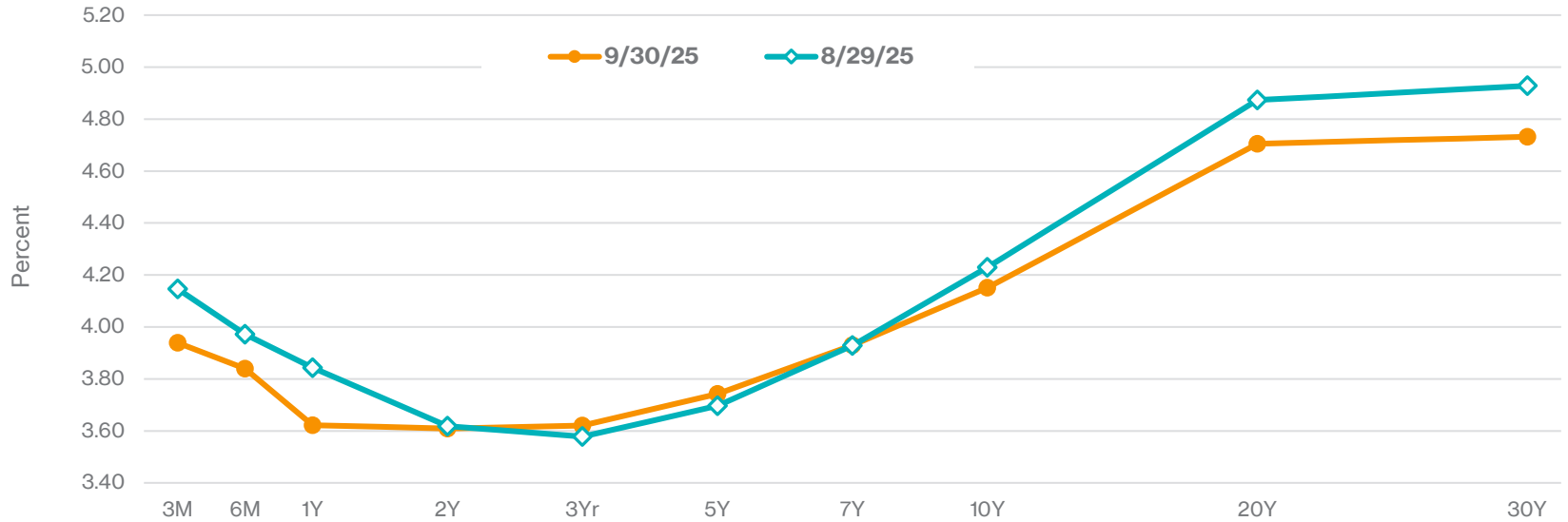
Core PCE YoY



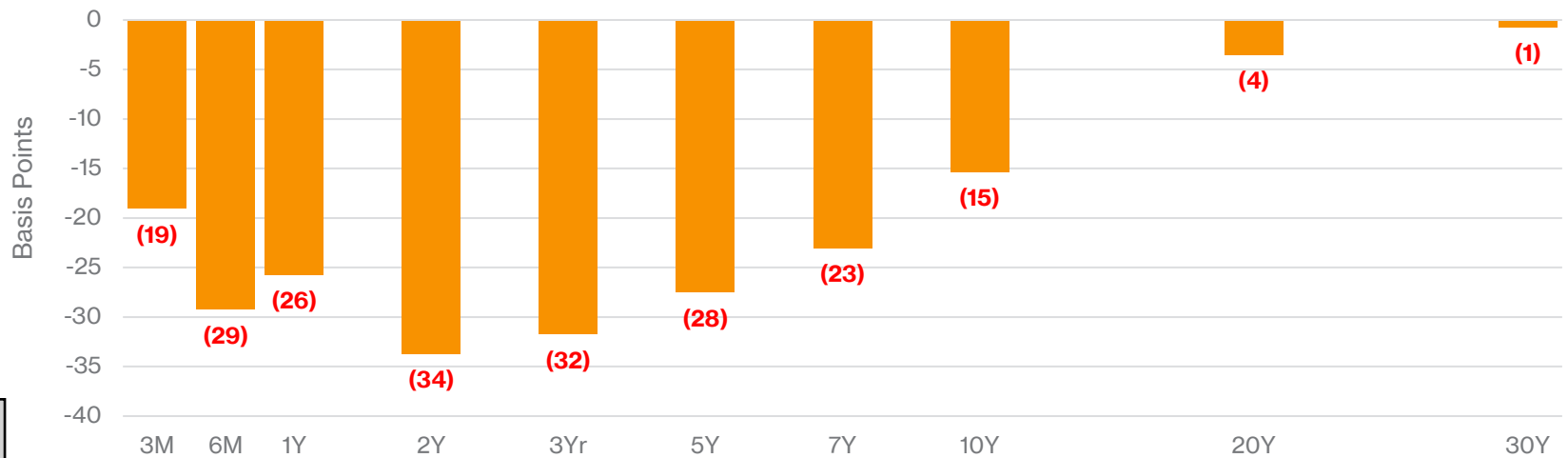
- Core Personal Consumption Expenditure YoY is the Fed's preferred inflation gauge.
- Core excludes food and energy components, which generally make the series less volatile.
- Core PCE YoY is currently at 2.9% and has been above the Fed's 2% target for 54 consecutive months.

SOURCES: BLOOMBERG

U.S. Treasury Yield Curve Change



Basis Point Change



SOURCES: BLOOMBERG

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Portfolio Summary

3.44

Weighted Average Yield to Maturity

2.25

Weighted Average Maturity (Years)

2.02

Portfolio Effective Duration (Years)

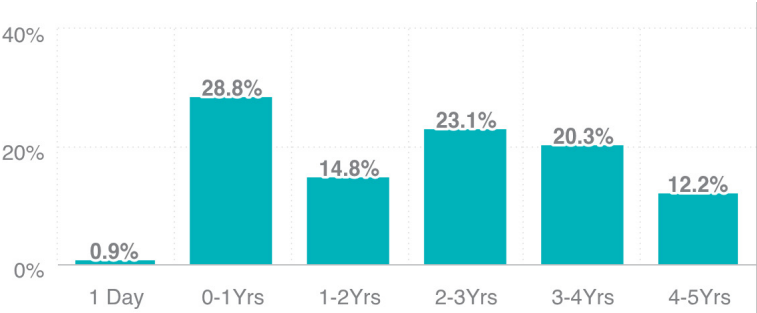
2.20

Weighted Average Life (Years)

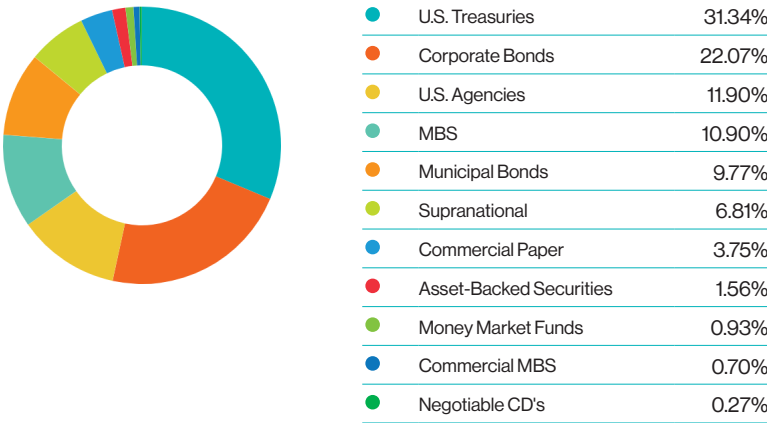
AA

Average Credit Rating

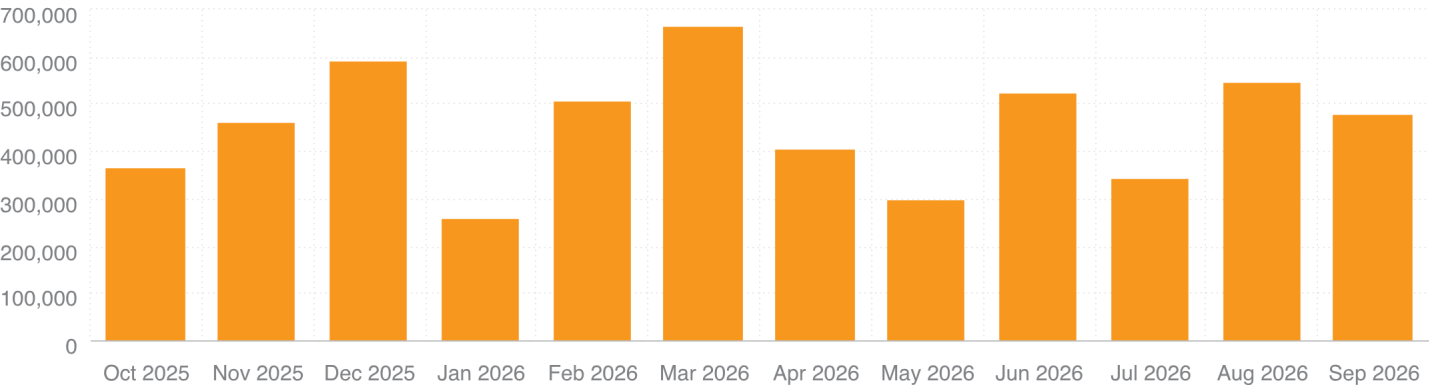
Maturity Distribution



Sector Allocation



Projected Monthly Income Schedule



	CURRENT MONTH
Beginning	188,013,011.12
Contributions/Withdrawals	(10,900,000.00)
Management Fees	(16,500.00)
Custodian Fees	(3,494.82)
Realized Gains Losses	(301,937.62)
Purchased Interest	(7,326.30)
Interest Received	1,417,227.75
ENDING	178,200,980.13



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
TOWN OF PARADISE												
BANK DEPOSITS												
00378CASH	Tri Counties Bank Money Market Account x4138	09/30/2025 09/30/2025	7,027,699.56	7,027,699.56 0.00	7,027,699.56	4.07		1	1.00 7,027,699.56	0.00 7,027,699.56	3.69	NA NA
BANK DEPOSITS TOTAL			7,027,699.56	7,027,699.56 0.00	7,027,699.56	4.07		1	1.00 7,027,699.56	0.00 7,027,699.56	3.69	NA
LGIP												
00266CASH	LAIF-PGE	09/30/2025 09/30/2025	52,098.16	52,098.16 0.00	52,098.16	4.25		1	1.00 52,098.16	0.00 52,098.16	0.03	NA
00365CASH	LAIF-GENERAL	09/30/2025 09/30/2025	1,135,587.28	1,135,587.28 0.00	1,135,587.28	4.21		1	1.00 1,135,587.28	0.00 1,135,587.28	0.60	NA
00343CASH	California CLASS Prime Fund	09/30/2025 09/30/2025	2,021,159.70	2,021,159.70 0.00	2,021,159.70	4.19		1	1.00 2,021,159.70	0.00 2,021,159.70	1.06	NA
LGIP TOTAL			3,208,845.14	3,208,845.14 0.00	3,208,845.14	4.20		1	1.00 3,208,845.14	0.00 3,208,845.14	1.68	NA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG:Z	09/30/2025 09/30/2025	1,670,049.95	1,670,049.95 0.00	1,670,049.95	4.00		1	1.00 1,670,049.95	0.00 1,670,049.95	0.88	Aaa AAA
MONEY MARKET FUNDS TOTAL			1,670,049.95	1,670,049.95 0.00	1,670,049.95	4.00		1	1.00 1,670,049.95	0.00 1,670,049.95	0.88	AAA
COMMERCIAL PAPER												
63873JYJ3	NATIXIS NY 11/18/25	02/21/2025 02/21/2025	2,000,000.00	1,935,050.00 0.00	1,935,050.00	4.48	11/18/2025	49	99.42 1,988,453.33	53,403.33 1,935,050.00	1.04	P-1 A-1
22533TYS9	CREDIT AGR NY 11/26/25	03/26/2025 03/26/2025	4,800,000.00	4,661,820.00 0.00	4,661,820.00	4.36	11/26/2025	57	99.34 4,768,416.00	106,596.00 4,661,820.00	2.50	P-1 A-1
COMMERCIAL PAPER TOTAL			6,800,000.00	6,596,870.00 0.00	6,596,870.00	4.39		55	99.37 6,756,869.33	159,999.33 6,596,870.00	3.55	A-1
U.S. TREASURIES												
91282CCP4	US TREASURY 0.625 07/31/26	09/23/2021 09/24/2021	2,500,000.00	2,462,792.97 0.00	2,462,792.97	0.94	07/31/2026	304	97.45 2,436,132.83	(26,660.15) 2,462,792.97	1.28	Aa1 AA+
91282CCW9	US TREASURY 0.750 08/31/26	09/23/2021 09/24/2021	2,500,000.00	2,481,054.69 0.00	2,481,054.69	0.91	08/31/2026	335	97.32 2,433,105.48	(47,949.22) 2,481,054.69	1.28	Aa1 AA+
91282CCZ2	US TREASURY 0.875 09/30/26	09/28/2021 09/30/2021	2,950,000.00	2,930,525.39 0.00	2,930,525.39	1.01	09/30/2026	365	97.23 2,868,414.06	(62,111.33) 2,930,525.39	1.51	Aa1 AA+
912828U24	US TREASURY 2.000 11/15/26	03/04/2025 03/05/2025	3,300,000.00	3,194,425.78 0.00	3,194,425.78	3.97	11/15/2026	411	98.12 3,237,867.20	43,441.42 3,194,425.78	1.70	Aa1 AA+
912828X88	US TREASURY 2.375 05/15/27	11/10/2023 11/13/2023	2,900,000.00	2,679,214.84 0.00	2,679,214.84	4.76	05/15/2027	592	97.99 2,841,773.45	162,558.61 2,679,214.84	1.49	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	08/21/2023 08/22/2023	2,500,000.00	2,383,886.72 0.00	2,383,886.72	4.58	06/30/2027	638	99.35 2,483,789.08	99,902.36 2,383,886.72	1.30	Aa1 AA+



Position Statement

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91282CFH9	US TREASURY 3.125 08/31/27	11/22/2023 11/24/2023	2,300,000.00	2,187,785.16 0.00	2,187,785.16	4.55	08/31/2027	700	99.07 2,278,707.04	90,921.88 2,187,785.16	1.20	Aa1 AA+
91282CFM8	US TREASURY 4.125 09/30/27	03/03/2023 03/06/2023	950,000.00	941,835.94 0.00	941,835.94	4.33	09/30/2027	730	100.96 959,128.91	17,292.97 941,835.94	0.50	Aa1 AA+
91282CFZ9	US TREASURY 3.875 11/30/27	05/09/2024 05/10/2024	2,800,000.00	2,735,796.88 0.00	2,735,796.88	4.58	11/30/2027	791	100.53 2,814,875.00	79,078.12 2,735,796.88	1.48	Aa1 AA+
91282CGP0	US TREASURY 4.000 02/29/28	08/21/2023 08/22/2023	1,050,000.00	1,028,548.83 0.00	1,028,548.83	4.50	02/29/2028	882	100.88 1,059,269.54	30,720.71 1,028,548.83	0.56	Aa1 AA+
91282CGP0	US TREASURY 4.000 02/29/28	02/23/2023 03/01/2023	1,175,000.00	1,165,866.21 0.00	1,165,866.21	4.17	02/29/2028	882	100.88 1,185,373.05	19,506.84 1,165,866.21	0.62	Aa1 AA+
9128284N7	US TREASURY 2.875 05/15/28	05/15/2023 05/16/2023	2,200,000.00	2,137,609.38 0.00	2,137,609.38	3.50	05/15/2028	958	98.13 2,158,921.89	21,312.51 2,137,609.38	1.13	Aa1 AA+
91282CHK0	US TREASURY 4.000 06/30/28	08/21/2023 08/22/2023	2,500,000.00	2,448,242.19 0.00	2,448,242.19	4.48	06/30/2028	1,004	100.98 2,524,609.38	76,367.19 2,448,242.19	1.33	Aa1 AA+
91282CHQ7	US TREASURY 4.125 07/31/28	08/21/2023 08/22/2023	2,500,000.00	2,463,964.84 0.00	2,463,964.84	4.45	07/31/2028	1,035	101.33 2,533,203.13	69,238.29 2,463,964.84	1.33	Aa1 AA+
91282CHX2	US TREASURY 4.375 08/31/28	09/27/2023 09/28/2023	2,050,000.00	2,027,818.36 0.00	2,027,818.36	4.62	08/31/2028	1,066	102.04 2,091,800.79	63,982.43 2,027,818.36	1.10	Aa1 AA+
91282CJA0	US TREASURY 4.625 09/30/28	04/18/2024 04/19/2024	2,525,000.00	2,519,377.93 0.00	2,519,377.93	4.68	09/30/2028	1,096	102.81 2,596,015.63	76,637.70 2,519,377.93	1.36	Aa1 AA+
91282CJR3	US TREASURY 3.750 12/31/28	01/16/2024 01/17/2024	2,000,000.00	1,983,750.00 0.00	1,983,750.00	3.93	12/31/2028	1,188	100.32 2,006,406.26	22,656.26 1,983,750.00	1.05	Aa1 AA+
91282CKG5	US TREASURY 4.125 03/31/29	05/09/2024 05/10/2024	2,500,000.00	2,460,742.19 0.00	2,460,742.19	4.49	03/31/2029	1,278	101.52 2,538,085.95	77,343.76 2,460,742.19	1.33	Aa1 AA+
91282CEV9	US TREASURY 3.250 06/30/29	08/20/2024 08/21/2024	2,700,000.00	2,643,257.81 0.00	2,643,257.81	3.73	06/30/2029	1,369	98.51 2,659,710.95	16,453.14 2,643,257.81	1.40	Aa1 AA+
91282CFL0	US TREASURY 3.875 09/30/29	04/08/2025 04/09/2025	900,000.00	900,210.94 0.00	900,210.94	3.87	09/30/2029	1,461	100.69 906,187.50	5,976.56 900,210.94	0.48	Aa1 AA+
91282CFL0	US TREASURY 3.875 09/30/29	12/19/2024 12/20/2024	800,000.00	782,468.75 0.00	782,468.75	4.39	09/30/2029	1,461	100.69 805,500.00	23,031.25 782,468.75	0.42	Aa1 AA+
91282CFL0	US TREASURY 3.875 09/30/29	10/18/2024 10/21/2024	1,700,000.00	1,695,417.97 0.00	1,695,417.97	3.94	09/30/2029	1,461	100.69 1,711,687.50	16,269.53 1,695,417.97	0.90	Aa1 AA+
91282CMA6	US TREASURY 4.125 11/30/29	12/20/2024 12/23/2024	2,650,000.00	2,620,808.59 0.00	2,620,808.59	4.38	11/30/2029	1,522	101.61 2,692,648.44	71,839.85 2,620,808.59	1.41	Aa1 AA+
91282CMU2	US TREASURY 4.000 03/31/30	05/07/2025 05/08/2025	3,100,000.00	3,119,132.81 0.00	3,119,132.81	3.86	03/31/2030	1,643	101.15 3,135,601.58	16,468.77 3,119,132.81	1.65	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/19/2025 05/20/2025	3,500,000.00	3,465,410.16 7,370.92	3,472,781.08	4.10	04/30/2030	1,673	100.64 3,522,421.88	57,011.72 3,465,410.16	1.85	Aa1 AA+
U.S. TREASURIES TOTAL			56,550,000.00	55,459,945.33 7,370.92	55,467,316.25	3.82		981	99.91 56,481,236.48	1,021,291.15 55,459,945.33	29.65	AA+
U.S. AGENCIES												
3135G06Q1	FANNIE MAE 0.640 12/30/25 '25	12/23/2020 12/30/2020	3,000,000.00	3,003,750.00 0.00	3,003,750.00	0.51	12/30/2025	91	99.13 2,973,810.00	(29,940.00) 3,003,750.00	1.56	Aa1 AA+
2123EMMR0	FED FARM CR BNKS 0.470 01/12/26 '25	01/05/2021 01/12/2021	2,340,000.00	2,336,536.80 0.00	2,336,536.80	0.50	01/12/2026	104	98.94 2,315,102.40	(21,434.40) 2,336,536.80	1.22	Aa1 AA+



Position Statement

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742651DZ2	PEFCO 3.900 10/15/27	06/14/2023 06/16/2023	1,700,000.00	1,680,883.50 0.00	1,680,883.50	4.19	10/15/2027	745	99.83 1,697,110.00	16,226.50 1,680,883.50	0.89	Aa1 NA
3130ATUS4	FHLBANKS 4.250 12/10/27	12/20/2022 12/21/2022	700,000.00	710,829.00 0.00	710,829.00	3.90	12/10/2027	801	101.17 708,197.00	(2,632.00) 710,829.00	0.37	Aa1 AA+
880591EZ1	TVA 3.875 03/15/28	03/28/2023 03/30/2023	2,100,000.00	2,088,678.90 0.00	2,088,678.90	4.00	03/15/2028	897	100.49 2,110,311.00	21,632.10 2,088,678.90	1.11	Aa1 AA+
3133EPNH4	FED FARM CR BNKS 3.875 06/21/28	06/15/2023 06/21/2023	1,100,000.00	1,095,105.00 0.00	1,095,105.00	3.97	06/21/2028	995	100.44 1,104,840.00	9,735.00 1,095,105.00	0.58	Aa1 AA+
3130AMWE8	FHLBANKS 1.500 06/30/28 '25	05/14/2024 05/15/2024	2,000,000.00	1,792,380.00 0.00	1,792,380.00	4.74	06/30/2028	1,004	95.81 1,916,160.00	123,780.00 1,792,380.00	1.01	Aa1 AA+
742651DY5	PEFCO 1.400 07/15/28	09/08/2023 09/12/2023	2,925,000.00	2,532,336.30 0.00	2,532,336.30	4.52	07/15/2028	1,019	93.16 2,725,047.00	192,710.70 2,532,336.30	1.43	Aa1 NA
3133EP4A0	FED FARM CR BNKS 4.250 02/28/29	02/28/2024 02/29/2024	1,000,000.00	996,480.00 0.00	996,480.00	4.31	02/28/2029	1,247	101.64 1,016,370.00	19,890.00 996,480.00	0.53	Aa1 AA+
3133ERAK7	FED FARM CR BNKS 4.375 04/10/29	04/18/2024 04/19/2024	2,500,000.00	2,466,060.00 0.00	2,466,060.00	4.68	04/10/2029	1,288	101.99 2,549,700.00	83,640.00 2,466,060.00	1.34	Aa1 AA+
3133EMW40	FED FARM CR BNKS 1.550 07/26/30 '25	07/03/2025 07/28/2025	2,607,000.00	2,314,520.67 224.49	2,314,745.16	4.05	07/26/2030	1,760	89.14 2,323,931.94	9,411.27 2,314,520.67	1.22	Aa1 AA+
U.S. AGENCIES TOTAL			21,972,000.00	21,017,560.17 224.49	21,017,784.66	3.38		871	97.75 21,440,579.34	423,019.17 21,017,560.17	11.26	AA+
MBS												
3137FMU67	FH-K735-A2	11/22/2024 11/27/2024	2,380,204.95	2,324,976.73 0.00	2,324,976.73	4.34	05/25/2026	237	99.20 2,361,214.53	36,237.80 2,324,976.73	1.24	Aa1 AA+
3137FQK77	FH-KC07-A7	08/29/2024 09/04/2024	2,086,493.35	2,015,992.69 0.00	2,015,992.69	4.08	10/25/2026	390	98.60 2,057,271.51	41,278.82 2,015,992.69	1.08	Aa1 AA+
3137FKUN4	FH-K087-A1	09/16/2024 09/19/2024	783,968.75	777,200.90 0.00	777,200.90	3.80	10/25/2027	755	99.67 781,370.02	4,169.12 777,200.90	0.41	Aa1 AAA
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	07/01/2025 07/07/2025	1,025,000.00	1,018,914.06 0.00	1,018,914.06	4.01	08/25/2028	1,060	99.92 1,024,166.87	5,252.81 1,018,914.06	0.54	Aa1 AA+
3140HUFK7	FN BL2869	12/19/2024 12/24/2024	3,000,000.00	2,760,000.00 0.00	2,760,000.00	4.69	07/01/2029	1,370	95.67 2,870,149.20	110,149.20 2,760,000.00	1.51	Aa1 AA+
3132XFRD2	FH WN1383	09/09/2024 09/12/2024	2,450,000.00	2,486,462.89 0.00	2,486,462.89	3.86	07/01/2029	1,370	100.44 2,460,867.00	(25,595.89) 2,486,462.89	1.29	Aa1 AA+
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	08/13/2024 08/22/2024	3,000,000.00	3,052,422.00 0.00	3,052,422.00	4.16	07/25/2029	1,394	101.88 3,056,341.41	3,919.41 3,052,422.00	1.60	Aa1 AA+
3132XKTY3	FH WN5066	03/07/2025 03/12/2025	3,000,000.00	2,959,453.13 0.00	2,959,453.13	4.47	08/01/2029	1,401	100.24 3,007,126.92	47,673.79 2,959,453.13	1.58	Aa1 AA+
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	05/21/2025 05/29/2025	2,000,000.00	1,999,944.00 0.00	1,999,944.00	4.44	02/25/2030	1,609	101.64 2,032,754.08	32,810.08 1,999,944.00	1.07	Aa1 AA+
MBS TOTAL			19,725,667.05	19,395,366.40 0.00	19,395,366.40	4.27		1,124	99.66 19,651,261.54	255,895.14 19,395,366.40	10.32	AA+
COMMERCIAL MBS												
2140LLEB3	FN BS9129	08/15/2023 08/18/2023	1,250,000.00	1,222,656.25 0.00	1,222,656.25	4.89	07/01/2028	1,005	100.94 1,261,799.99	39,143.74 1,222,656.25	0.66	Aa1 AA+



Position Statement

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COMMERCIAL MBS TOTAL			1,250,000.00	1,222,656.25 0.00	1,222,656.25	4.89		1,005	100.94 1,261,799.99	39,143.74 1,222,656.25	0.66	AA+
NEGOTIABLE CD'S												
7954507A7	SALLIE MAE BNK 1.000 07/14/26	07/14/2021 07/16/2021	248,000.00	246,760.00 0.00	246,760.00	1.10	07/14/2026	287	97.77 242,477.04	(4,282.96) 246,760.00	0.13	NA NA
38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	08/31/2021 09/08/2021	249,000.00	247,879.50 0.00	247,879.50	1.14	09/08/2026	343	97.43 242,595.72	(5,283.78) 247,879.50	0.13	NA NA
NEGOTIABLE CD'S TOTAL			497,000.00	494,639.50 0.00	494,639.50	1.12		315	97.60 485,072.76	(9,566.74) 494,639.50	0.25	NA
MUNICIPAL BONDS												
13034AL65	CALIFORNIA INFRASTRUCTURE & ECONOMIC DEV BK REV 0.765 10/01/2025	12/08/2020 12/17/2020	1,000,000.00	1,007,250.00 0.00	1,007,250.00	0.61	10/01/2025	1	99.99 999,910.00	(7,340.00) 1,007,250.00	0.52	NA AAA
419792ZL3	HAWAII ST 0.852 10/01/2025	11/19/2020 11/23/2020	5,000,000.00	5,052,250.00 0.00	5,052,250.00	0.63	10/01/2025	1	99.99 4,999,565.00	(52,685.00) 5,052,250.00	2.62	Aa2 AA+
21969AAE2	CORONA 1.361 05/01/26	10/05/2021 10/14/2021	1,065,000.00	1,071,336.75 0.00	1,071,336.75	1.23	05/01/2026	213	98.50 1,049,071.86	(22,264.89) 1,071,336.75	0.55	NA AA+
21969AAE2	CORONA 1.361 05/01/26	09/30/2021 10/14/2021	860,000.00	860,000.00 0.00	860,000.00	1.36	05/01/2026	213	98.50 847,137.84	(12,862.16) 860,000.00	0.44	NA AA+
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	09/28/2021 09/30/2021	1,075,000.00	1,071,237.50 0.00	1,071,237.50	1.10	06/01/2026	244	97.93 1,052,722.78	(18,514.73) 1,071,237.50	0.55	NA AAA
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	09/21/2021 09/23/2021	1,060,000.00	1,060,763.20 0.00	1,060,763.20	1.01	06/01/2026	244	97.93 1,038,033.62	(22,729.58) 1,060,763.20	0.54	NA AAA
20772KNX3	CONNECTICUT ST 1.123 06/01/26	06/04/2021 06/09/2021	2,200,000.00	2,213,090.00 0.00	2,213,090.00	1.00	06/01/2026	244	98.24 2,161,277.80	(51,812.20) 2,213,090.00	1.13	Aa2 AA-
696735QQ5	PALMDALE CALIF SCH DIST 1.071 08/01/26	08/06/2021 09/02/2021	250,000.00	250,000.00 0.00	250,000.00	1.07	08/01/2026	305	97.71 244,275.75	(5,724.25) 250,000.00	0.13	Aa3 NA
20056XAC2	COMMERCE CALIF PENSION OBLI 1.212 08/01/26	08/25/2021 08/31/2021	525,000.00	525,000.00 0.00	525,000.00	1.21	08/01/2026	305	97.60 512,400.53	(12,599.48) 525,000.00	0.27	NA AA-
13063DC48	CALIFORNIA STATE 1.700 02/01/28	01/25/2023 02/01/2023	900,000.00	805,545.00 0.00	805,545.00	4.04	02/01/2028	854	95.21 856,856.70	51,311.70 805,545.00	0.45	Aa2 AA-
157432MG7	CHAFFEY CMNTY COLLEGE DIST 4.450 06/01/28	11/22/2024 12/17/2024	1,075,000.00	1,075,000.00 0.00	1,075,000.00	4.44	06/01/2028	975	101.58 1,092,022.63	17,022.63 1,075,000.00	0.57	Aa1 AA
157432MH5	CHAFFEY CMNTY COLLEGE DIST 4.530 06/01/29	11/22/2024 12/17/2024	1,000,000.00	1,000,000.00 0.00	1,000,000.00	4.52	06/01/2029	1,340	102.21 1,022,117.00	22,117.00 1,000,000.00	0.54	Aa1 AA
13063EGT7	CALIFORNIA STATE 4.500 08/01/29	11/05/2024 11/06/2024	1,700,000.00	1,707,378.00 0.00	1,707,378.00	4.40	08/01/2029	1,401	102.01 1,734,105.40	26,727.40 1,707,378.00	0.91	Aa2 AA-
MUNICIPAL BONDS TOTAL			17,710,000.00	17,698,850.45 0.00	17,698,850.45	1.82		413	99.46 17,609,496.90	(89,353.56) 17,698,850.45	9.25	AA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
ASSET-BACKED SECURITIES												
05522RDJ4	BACCT-241-A	05/20/2025 05/21/2025	1,500,000.00	1,517,812.50 0.00	1,517,812.50	4.30	05/15/2029	1,323	101.70 1,525,499.04	7,686.54 1,517,812.50	0.80	Aaa AAA
02582JKV1	AXCMT-254-A	07/08/2025 07/22/2025	1,277,000.00	1,276,815.98 0.00	1,276,815.98	4.30	07/15/2030	1,749	101.14 1,291,606.43	14,790.45 1,276,815.98	0.68	NA AAA
ASSET-BACKED SECURITIES TOTAL			2,777,000.00	2,794,628.48 0.00	2,794,628.48	4.30		1,518	101.44 2,817,105.47	22,476.99 2,794,628.48	1.48	AAA
CORPORATE BONDS												
037833EB2	APPLE 0.700 02/08/26 '26	02/02/2021 02/08/2021	5,000,000.00	4,988,750.00 0.00	4,988,750.00	0.75	02/08/2026	131	98.79 4,939,300.00	(49,450.00) 4,988,750.00	2.59	Aaa AA+
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	09/17/2021 09/21/2021	2,500,000.00	2,506,275.00 0.00	2,506,275.00	1.10	09/14/2026	349	97.52 2,437,875.00	(68,400.00) 2,506,275.00	1.28	A2 A
037833CJ7	APPLE 3.350 02/09/27 '26	08/23/2024 08/26/2024	1,500,000.00	1,476,285.00 0.00	1,476,285.00	4.03	02/09/2027	497	99.45 1,491,675.00	15,390.00 1,476,285.00	0.78	Aaa AA+
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	03/08/2022 03/10/2022	1,500,000.00	1,497,345.00 0.00	1,497,345.00	2.39	03/08/2027	524	97.92 1,468,785.00	(28,560.00) 1,497,345.00	0.77	A1 A
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	03/18/2022 03/22/2022	1,750,000.00	1,757,752.50 0.00	1,757,752.50	2.95	03/22/2027	538	98.79 1,728,860.00	(28,892.50) 1,757,752.50	0.91	A1 A+
023135CF1	AMAZON.COM 3.300 04/13/27 '27	05/17/2022 05/19/2022	2,000,000.00	1,982,220.00 0.00	1,982,220.00	3.50	04/13/2027	560	99.28 1,985,500.00	3,280.00 1,982,220.00	1.04	A1 AA
48128GU99	JP MORGAN 1.250 07/31/27 '25 MTN	10/02/2024 10/03/2024	2,500,000.00	2,288,500.00 0.00	2,288,500.00	4.47	07/31/2027	669	93.93 2,348,200.00	59,700.00 2,288,500.00	1.23	A1 A
74432BBC1	PRUDENTIAL FINL 4.000 08/15/27 MTN	09/03/2025 09/04/2025	2,896,000.00	2,896,000.00 6,435.56	2,902,435.56	4.00	08/15/2027	684	99.88 2,892,611.68	(3,388.32) 2,896,000.00	1.52	A3 A
037833DB3	APPLE 2.900 09/12/27 '27	01/30/2023 02/01/2023	1,000,000.00	946,510.00 0.00	946,510.00	4.19	09/12/2027	712	98.50 984,950.00	38,440.00 946,510.00	0.52	Aaa AA+
742718FZ7	PROCTER GAMBLE 3.950 01/26/28	08/29/2024 08/30/2024	1,985,000.00	1,984,206.00 0.00	1,984,206.00	3.96	01/26/2028	848	100.58 1,996,513.00	12,307.00 1,984,206.00	1.05	Aa3 AA-
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	02/19/2025 02/20/2025	2,000,000.00	2,004,300.00 0.00	2,004,300.00	4.47	03/01/2028	883	101.92 2,038,420.00	34,120.00 2,004,300.00	1.07	Aaa AAA
931142FB4	WALMART 3.900 04/15/28 '28	09/17/2024 09/18/2024	2,200,000.00	2,219,096.00 0.00	2,219,096.00	3.63	04/15/2028	928	100.41 2,208,910.00	(10,186.00) 2,219,096.00	1.16	Aa2 AA
30303M8L9	META PLATFORMS 4.600 05/15/28 '28	06/25/2024 06/26/2024	3,000,000.00	3,000,180.00 0.00	3,000,180.00	4.60	05/15/2028	958	102.02 3,060,630.00	60,450.00 3,000,180.00	1.61	Aa3 AA-
89236TLN3	TOYOTA MOTOR CRD 5.000 01/22/29 '26 MTN	01/11/2024 01/22/2024	2,100,000.00	2,100,000.00 0.00	2,100,000.00	5.00	01/22/2029	1,210	99.64 2,092,524.00	(7,476.00) 2,100,000.00	1.10	A1 A+
713448FX1	PEPSICO 4.500 07/17/29 '29	07/15/2024 07/17/2024	1,180,000.00	1,179,480.80 0.00	1,179,480.80	4.51	07/17/2029	1,386	101.81 1,201,405.20	21,924.40 1,179,480.80	0.63	A1 A+
713448GB8	PEPSICO 4.600 02/07/30 '30	02/06/2025 02/07/2025	1,250,000.00	1,247,075.00 0.00	1,247,075.00	4.65	02/07/2030	1,591	102.20 1,277,500.00	30,425.00 1,247,075.00	0.67	A1 A+
17275RBX9	CISCO SYSTEMS 4.750 02/24/30 '30	02/19/2025 02/24/2025	2,000,000.00	1,999,640.00 0.00	1,999,640.00	4.75	02/24/2030	1,608	102.62 2,052,460.00	52,820.00 1,999,640.00	1.08	A1 AA-



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
023135BS4	AMAZON.COM 1.500 06/03/30 '30	06/27/2025 06/30/2025	4,000,000.00	3,532,640.00 4,500.00	3,537,140.00	4.15	06/03/2030	1,707	89.50 3,580,040.00	47,400.00 3,532,640.00	1.88	A1 AA
CORPORATE BONDS TOTAL			40,361,000.00	39,606,255.30 10,935.56	39,617,190.86	3.51		840	98.71 39,786,158.88	179,903.58 39,606,255.30	20.89	A+
SUPRANATIONAL												
459058JL8	IBRD 0.500 10/28/25 MTN	02/03/2021 02/08/2021	5,000,000.00	4,994,200.00 0.00	4,994,200.00	0.52	10/28/2025	28	99.72 4,985,950.00	(8,250.00) 4,994,200.00	2.62	Aaa AAA
459058JS3	IBRD 0.650 02/10/26 '25	05/27/2021 06/01/2021	2,000,000.00	1,981,720.00 0.00	1,981,720.00	0.85	02/10/2026	133	98.50 1,969,920.00	(11,800.00) 1,981,720.00	1.03	Aaa AAA
45950VPU4	IFC 0.750 03/23/26 MTN	03/04/2021 03/23/2021	2,000,000.00	1,994,880.00 0.00	1,994,880.00	0.83	03/23/2026	174	98.32 1,966,360.00	(28,520.00) 1,994,880.00	1.03	Aaa AAA
4581X0EN4	IDB 4.125 02/15/29 MTN	02/16/2024 02/21/2024	3,310,000.00	3,273,358.30 0.00	3,273,358.30	4.37	02/15/2029	1,234	101.37 3,355,181.50	81,823.20 3,273,358.30	1.76	Aaa AAA
SUPRANATIONAL TOTAL			12,310,000.00	12,244,158.30 0.00	12,244,158.30	1.68		398	99.75 12,277,411.50	33,253.20 12,244,158.30	6.45	AAA
TOWN OF PARADISE TOTAL			191,859,261.70	188,437,524.83 18,530.97	188,456,055.80	3.47		776	190,473,586.84	2,036,062.01 188,437,524.83	100.00	AA
GRAND TOTAL			191,859,261.70	188,437,524.83 18,530.97	188,456,055.80	3.47		776	190,473,586.84	2,036,062.01 188,437,524.83	100.00	AA



Transaction Statement

TOWN OF PARADISE									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	07/01/2025	07/07/2025	3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	1,025,000.00	1,018,914.06	666.25	(1,019,580.31)	4.01
	07/03/2025	07/28/2025	3133EMW40	FED FARM CR BNKS 1.550 07/26/30 '25	2,607,000.00	2,314,520.67	224.49	(2,314,745.16)	4.05
	07/08/2025	07/22/2025	02582JKV1	AXCMT-254-A	1,277,000.00	1,276,815.98	0.00	(1,276,815.98)	4.30
	09/03/2025	09/04/2025	74432BBC1	PRUDENTIAL FINL 4.000 08/15/27 MTN	2,896,000.00	2,896,000.00	6,435.56	(2,902,435.56)	4.00
BUY TOTAL					7,805,000.00	7,506,250.71	7,326.30	(7,513,577.01)	4.07
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE		TOTAL	NET REALIZED GAIN/LOSS
MATURITY									
	07/21/2025	07/21/2025	22533TUM6	Credit Agricole Corporate And Investment Bank, New 0.0 07/21/2025	(2,500,000.00)	2,434,620.83		2,500,000.00	65,379.17
	08/01/2025	08/01/2025	798186N81	SAN JOSE CALIF UNI SCH DIST SANTA CLARA CNTY 0.558 08/01/2025	(1,000,000.00)	1,000,000.00		1,000,000.00	0.00
	08/01/2025	08/01/2025	969268DG3	WILLIAM S HART CALIF UN HIGH SCH DIST 0.757 08/01/2025	(1,000,000.00)	1,000,000.00		1,000,000.00	0.00
	08/01/2025	08/01/2025	56781RJJ7	MARIN CALIF CMNTY COLLEGE DIST 5.0 08/01/2025	(1,280,000.00)	1,539,520.00		1,280,000.00	(259,520.00)
	08/01/2025	08/01/2025	03667PHE5	ANTELOPE VALLEY CALIF CMNTY COLLEGE DIST 0.866 08/01/2025	(170,000.00)	170,000.00		170,000.00	0.00
	08/01/2025	08/01/2025	206849GN5	CONEJO VY CALIF UNI SCH DIST 0.974 08/01/2025	(205,000.00)	205,000.00		205,000.00	0.00
	08/01/2025	08/01/2025	574193TR9	MARYLAND ST 0.66 08/01/2025	(3,000,000.00)	3,014,580.00		3,000,000.00	(14,580.00)
	08/01/2025	08/01/2025	482124SP0	JURUPA CALIF UNI SCH DIST 1.059 08/01/2025	(500,000.00)	504,265.00		500,000.00	(4,265.00)
	08/11/2025	08/11/2025	69371RR99	PACCAR FINANCIAL CORP 3.55 08/11/2025	(2,000,000.00)	2,002,020.00		2,000,000.00	(2,020.00)
	09/01/2025	09/02/2025	802649TJ2	SANTA ROSA CALIF WASTEWATER REV 0.977 09/01/2025	(1,530,000.00)	1,554,357.60		1,530,000.00	(24,357.60)
	09/01/2025	09/02/2025	50420BDE9	LA QUINTA CALIF REDEV AGY SUCCESSOR AGY TAX ALLOC 1.168 09/01/2025	(2,000,000.00)	2,022,960.00		2,000,000.00	(22,960.00)
MATURITY TOTAL					(15,185,000.00)	15,447,323.43		15,185,000.00	(262,323.43)
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE		TOTAL	NET REALIZED GAIN/LOSS
PRINCIPAL PAYDOWN									
	07/25/2025	07/25/2025	3137FMU67	FH-K735-A2	(3,491.28)	3,410.27		3,491.27	81.00

Transaction Statement

07/25/2025	07/25/2025	3137FKUN4	FH-K087-A1	(59,710.45)	59,194.98	59,710.45	515.47
08/25/2025	08/25/2025	3137FMU67	FH-K735-A2	(3,256.20)	3,180.65	3,256.20	75.55
08/25/2025	08/25/2025	3137FQK77	FH-KC07-A7	(39,396.23)	38,065.06	39,396.23	1,331.17
08/25/2025	08/25/2025	3137FKUN4	FH-K087-A1	(54,769.71)	54,296.89	54,769.71	472.82
09/25/2025	09/25/2025	3137FMU67	FH-K735-A2	(3,268.23)	3,192.39	3,268.23	75.84
09/25/2025	09/25/2025	3137FKUN4	FH-K087-A1	(54,439.68)	53,969.71	54,439.68	469.97
PRINCIPAL PAYDOWN TOTAL				(218,331.77)	215,309.96	218,331.77	3,021.81

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
SELL								
	07/03/2025	07/07/2025	3134GXFA7	FREDDIE MAC 0.650 11/26/25 '25 MTN	(3,000,000.00)	3,000,000.00	2,957,364.00	(42,636.00)
SELL TOTAL					(3,000,000.00)	3,000,000.00	2,957,364.00	(42,636.00)



Income/Dividend Received

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
US BANK				
31846V567	FIRST AMER:GVT OBLG;Z	06/30/2025	07/01/2025	4,016.66
3134GXFA7	FREDDIE MAC 0.650 11/26/25 '25 MTN	07/03/2025	07/07/2025	2,220.83
7954507A7	SALLIE MAE BNK 1.000 07/14/26	07/14/2025	07/14/2025	1,229.81
3133EMMR0	FED FARM CR BNKS 0.470 01/12/26 '25	07/12/2025	07/14/2025	5,499.00
05522RDJ4	BACCT-241-A	07/15/2025	07/15/2025	6,162.50
742651DY5	PEFCO 1.400 07/15/28	07/15/2025	07/15/2025	20,475.00
713448FX1	PEPSICO 4.500 07/17/29 '29	07/17/2025	07/17/2025	26,550.00
89236TLN3	TOYOTA MOTOR CRD 5.000 01/22/29 '26 MTN	07/22/2025	07/22/2025	52,500.00
3137FKUN4	FH-K087-A1	07/01/2025	07/25/2025	2,851.52
3132XKTY3	FH WN5066	07/01/2025	07/25/2025	10,350.00
3140HUFK7	FN BL2869	07/01/2025	07/25/2025	6,975.00
3137FMU67	FH-K735-A2	07/01/2025	07/25/2025	5,700.68
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	07/01/2025	07/25/2025	7,521.67
3140LLEB3	FN BS9129	07/01/2025	07/25/2025	4,572.92
3137FQK77	FH-KC07-A7	07/01/2025	07/25/2025	4,450.19
3132XFRD2	FH WN1383	07/01/2025	07/25/2025	8,575.00
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	07/01/2025	07/25/2025	11,545.00
742718FZ7	PROCTER GAMBLE 3.950 01/26/28	07/26/2025	07/28/2025	39,203.75
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2025	07/31/2025	7,812.50
91282CHQ7	US TREASURY 4.125 07/31/28	07/31/2025	07/31/2025	51,562.50
48128GU99	JP MORGAN 1.250 07/31/27 '25 MTN	07/31/2025	07/31/2025	15,625.00
20056XAC2	COMMERCE CALIF PENSION OBLI 1.212 08/01/26	08/01/2025	08/01/2025	3,181.50
696735QQ5	PALMDALE CALIF SCH DIST 1.071 08/01/26	08/01/2025	08/01/2025	1,338.75
798186N81	SAN JOSE CALIF UNI SCH DIST SANTA CLARA CNTY 0.558 08/01/2025	08/01/2025	08/01/2025	2,790.00
13063EGT7	CALIFORNIA STATE 4.500 08/01/29	08/01/2025	08/01/2025	38,250.00
13063DC48	CALIFORNIA STATE 1.700 02/01/28	08/01/2025	08/01/2025	7,650.00
56781RJJ7	MARIN CALIF CMNTY COLLEGE DIST 5.0 08/01/2025	08/01/2025	08/01/2025	32,000.00
03667PHE5	ANTELOPE VALLEY CALIF CMNTY COLLEGE DIST 0.866 08/01/2025	08/01/2025	08/01/2025	736.10

Income/Dividend Received

482124SP0	JURUPA CALIF UNI SCH DIST 1.059 08/01/2025	08/01/2025	08/01/2025	2,647.50
31846V567	FIRST AMER.GVT OBLG;Z	07/31/2025	08/01/2025	7,623.91
574193TR9	MARYLAND ST 0.66 08/01/2025	08/01/2025	08/01/2025	9,900.00
206849GN5	CONEJO VY CALIF UNI SCH DIST 0.974 08/01/2025	08/01/2025	08/01/2025	998.35
969268DG3	WILLIAM S HART CALIF UN HIGH SCH DIST 0.757 08/01/2025	08/01/2025	08/01/2025	3,785.00
713448GB8	PEPSICO 4.600 02/07/30 '30	08/07/2025	08/07/2025	28,750.00
037833EB2	APPLE 0.700 02/08/26 '26	08/08/2025	08/08/2025	17,500.00
459058JS3	IBRD 0.650 02/10/26 '25	08/10/2025	08/11/2025	6,500.00
69371RR99	PACCAR FINANCIAL CORP 3.55 08/11/2025	08/11/2025	08/11/2025	35,500.00
037833CJ7	APPLE 3.350 02/09/27 '26	08/09/2025	08/11/2025	25,125.00
02582JKV1	AXCMT-254-A	08/15/2025	08/15/2025	3,508.20
4581X0EN4	IDB 4.125 02/15/29 MTN	08/15/2025	08/15/2025	68,268.75
05522RDJ4	BACCT-241-A	08/15/2025	08/15/2025	6,162.50
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	08/01/2025	08/25/2025	3,331.25
3137FMU67	FH-K735-A2	08/01/2025	08/25/2025	5,692.35
3140HUFK7	FN BL2869	08/01/2025	08/25/2025	7,207.50
3137FKUN4	FH-K087-A1	08/01/2025	08/25/2025	2,672.83
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	08/01/2025	08/25/2025	7,521.67
3132XFRD2	FH WN1383	08/01/2025	08/25/2025	8,860.83
17275RBX9	CISCO SYSTEMS 4.750 02/24/30 '30	08/24/2025	08/25/2025	47,500.00
3132XKTY3	FH WN5066	08/01/2025	08/25/2025	10,695.00
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	08/01/2025	08/25/2025	11,545.00
3137FQK77	FH-KC07-A7	08/01/2025	08/25/2025	4,660.41
3140LLEB3	FN BS9129	08/01/2025	08/25/2025	4,725.35
3133EP4A0	FED FARM CR BNKS 4.250 02/28/29	08/28/2025	08/28/2025	21,250.00
802649TJ2	SANTA ROSA CALIF WASTEWATER REV 0.977 09/01/2025	09/01/2025	09/02/2025	7,474.05
50420BDE9	LA QUINTA CALIF REDEV AGY SUCCESSOR AGY TAX ALLOC 1.168 09/01/2025	09/01/2025	09/02/2025	11,680.00
91282CGP0	US TREASURY 4.000 02/29/28	08/31/2025	09/02/2025	44,500.00
91282CFH9	US TREASURY 3.125 08/31/27	08/31/2025	09/02/2025	35,937.50
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	09/01/2025	09/02/2025	48,280.56

Income/Dividend Received

31846V567	FIRST AMER:GVT OBLG;Z	08/31/2025	09/02/2025	11,652.22
91282CHX2	US TREASURY 4.375 08/31/28	08/31/2025	09/02/2025	44,843.75
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2025	09/02/2025	9,375.00
38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	09/08/2025	09/08/2025	1,317.99
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	09/08/2025	09/08/2025	17,625.00
037833DB3	APPLE 2.900 09/12/27 '27	09/12/2025	09/12/2025	14,500.00
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	09/14/2025	09/15/2025	14,375.00
02582JKV1	AXCMT-254-A	09/15/2025	09/15/2025	4,575.92
880591EZ1	TVA 3.875 03/15/28	09/15/2025	09/15/2025	40,687.50
05522RDJ4	BACCT-241-A	09/15/2025	09/15/2025	6,162.50
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	09/22/2025	09/22/2025	26,687.50
45950VPU4	IFC 0.750 03/23/26 MTN	09/23/2025	09/23/2025	7,500.00
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	09/01/2025	09/25/2025	7,521.67
3137FKUN4	FH-K087-A1	09/01/2025	09/25/2025	2,508.94
3132XFRD2	FH WN1383	09/01/2025	09/25/2025	8,860.83
3132XKTY3	FH WN5066	09/01/2025	09/25/2025	10,695.00
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	09/01/2025	09/25/2025	11,545.00
3140LLEB3	FN BS9129	09/01/2025	09/25/2025	4,725.35
3137FQK77	FH-KC07-A7	09/01/2025	09/25/2025	4,367.73
3137FMU67	FH-K735-A2	09/01/2025	09/25/2025	5,684.58
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	09/01/2025	09/25/2025	3,331.25
3140HUFK7	FN BL2869	09/01/2025	09/25/2025	7,207.50
91282CCZ2	US TREASURY 0.875 09/30/26	09/30/2025	09/30/2025	12,906.25
91282CKG5	US TREASURY 4.125 03/31/29	09/30/2025	09/30/2025	51,562.50
91282CFL0	US TREASURY 3.875 09/30/29	09/30/2025	09/30/2025	65,875.00
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2025	09/30/2025	58,390.63
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2025	09/30/2025	62,000.00
91282CFM8	US TREASURY 4.125 09/30/27	09/30/2025	09/30/2025	19,593.75
US BANK - TOTAL				1,417,227.75
TOTAL				1,417,227.75

Contribution/Withdrawals and Expenses

	POST DATE	PAR VALUE	TOTAL
TOWN OF PARADISE			
WITHDRAWAL			
	08/12/2025	(10,900,000.00)	(10,900,000.00)
WITHDRAWAL TOTAL		(10,900,000.00)	(10,900,000.00)
CUSTODY FEE			
	07/24/2025	(1,174.11)	(1,174.11)
	08/25/2025	(1,178.04)	(1,178.04)
	09/25/2025	(1,142.67)	(1,142.67)
CUSTODY FEE TOTAL		(3,494.82)	(3,494.82)
MANAGEMENT FEE			
	07/17/2025	(5,500.00)	(5,500.00)
	08/26/2025	(5,500.00)	(5,500.00)
	09/25/2025	(5,500.00)	(5,500.00)
MANAGEMENT FEE TOTAL		(16,500.00)	(16,500.00)

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
419792ZL3	HAWAII ST 0.852 10/01/2025	10/01/2025	21,300.00
13034AL65	CALIFORNIA INFRASTRUCTURE & ECONOMIC DEV BK REV 0.765 10/01/2025	10/01/2025	3,825.00
3133ERAK7	FED FARM CR BNKS 4.375 04/10/29	10/10/2025	54,687.50
023135CF1	AMAZON.COM 3.300 04/13/27 '27	10/14/2025	33,000.00
05522RDJ4	BACCT-241-A	10/15/2025	6,162.50
742651DZ2	PEFCO 3.900 10/15/27	10/15/2025	33,150.00
931142FB4	WALMART 3.900 04/15/28 '28	10/15/2025	42,900.00
02582JKV1	AXCMT-254-A	10/15/2025	4,575.92
3132XKTY3	FH WN5066	10/27/2025	10,350.00
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	10/27/2025	3,331.25
3140LLEB3	FN BS9129	10/27/2025	4,572.92
3137FQK77	FH-KC07-A7	10/27/2025	4,367.73
3132XFRD2	FH WN1383	10/27/2025	8,575.00
3137FMU67	FH-K735-A2	10/27/2025	5,676.79
3140HUFK7	FN BL2869	10/27/2025	6,975.00
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	10/27/2025	11,545.00
3137FKUN4	FH-K087-A1	10/27/2025	2,346.02
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	10/27/2025	7,521.67
459058JL8	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025	10/28/2025	5,800.00
459058JL8	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025	10/28/2025	12,500.00
459058JL8	IBRD 0.500 10/28/25 MTN	10/28/2025	5,800.00
91282CMZ1	US TREASURY 3.875 04/30/30	10/31/2025	67,812.50
OCT 2025 TOTAL			356,774.80
21969AAE2	CORONA 1.361 05/01/26	11/03/2025	13,099.63
02582JKV1	AXCMT-254-A	11/17/2025	4,575.92
05522RDJ4	BACCT-241-A	11/17/2025	6,162.50
912828X88	US TREASURY 2.375 05/15/27	11/17/2025	34,437.50
912828U24	US TREASURY 2.000 11/15/26	11/17/2025	33,000.00

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
30303M8L9	META PLATFORMS 4.600 05/15/28 '28	11/17/2025	69,000.00
63873JYJ3	NATIXIS NY 11/18/25	11/18/2025	64,950.00
3140LLEB3	FN BS9129	11/25/2025	4,568.94
3140HUFK7	FN BL2869	11/25/2025	6,968.19
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	11/25/2025	3,331.25
3137FKUN4	FH-K087-A1	11/25/2025	2,165.37
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	11/25/2025	10,124.65
3137FQK77	FH-KC07-A7	11/25/2025	4,367.73
3132XKTY3	FH WN5066	11/25/2025	10,340.57
3132XFRD2	FH WN1383	11/25/2025	8,567.23
3137FMU67	FH-K735-A2	11/25/2025	5,668.46
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	11/25/2025	11,545.00
22533TYS9	CREDIT AGR NY 11/26/25	11/26/2025	138,180.00
NOV 2025 TOTAL			431,052.93
157432MH5	CHAFNEY CMNTY COLLEGE DIST 4.530 06/01/29	12/01/2025	43,286.67
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	12/01/2025	10,931.20
157432MG7	CHAFNEY CMNTY COLLEGE DIST 4.450 06/01/28	12/01/2025	45,711.39
91282CFZ9	US TREASURY 3.875 11/30/27	12/01/2025	54,250.00
91282CMA6	US TREASURY 4.125 11/30/29	12/01/2025	54,656.25
20772KNX3	CONNECTICUT ST 1.123 06/01/26	12/01/2025	12,353.00
023135BS4	AMAZON.COM 1.500 06/03/30 '30	12/03/2025	30,000.00
3130ATUS4	FHLBANKS 4.250 12/10/27	12/10/2025	14,875.00
02582JKV1	AXCMT-254-A	12/15/2025	4,575.92
05522RDJ4	BACCT-241-A	12/15/2025	6,162.50
3133EPNH4	FED FARM CR BNKS 3.875 06/21/28	12/22/2025	21,312.50
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	12/25/2025	10,124.65
3137FQK77	FH-KC07-A7	12/25/2025	4,367.73
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	12/25/2025	11,545.00

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3132XKTY3	FH WN5066	12/25/2025	10,334.44
3137FKUN4	FH-K087-A1	12/25/2025	1,999.48
3140HUFK7	FN BL2869	12/25/2025	6,963.77
3132XFRD2	FH WN1383	12/25/2025	8,562.18
3140LLEB3	FN BS9129	12/25/2025	4,566.35
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	12/25/2025	3,331.25
3137FMU67	FH-K735-A2	12/25/2025	5,660.69
3135G06Q1	FANNIE MAE 0.640 12/30/25 '25	12/30/2025	9,600.00
3130AMWE8	FHLBANKS 1.500 06/30/28 '25	12/30/2025	15,000.00
3135G06Q1	FANNIE MAE 0.640 12/30/25 '25	12/30/2025	(3,750.00)
91282CHK0	US TREASURY 4.000 06/30/28	12/31/2025	50,000.00
91282CEV9	US TREASURY 3.250 06/30/29	12/31/2025	43,875.00
91282CJR3	US TREASURY 3.750 12/31/28	12/31/2025	37,500.00
91282CEW7	US TREASURY 3.250 06/30/27	12/31/2025	40,625.00
DEC 2025 TOTAL			558,419.95
3133EMMR0	FED FARM CR BNKS 0.470 01/12/26 '25	01/12/2026	3,463.20
3133EMMR0	FED FARM CR BNKS 0.470 01/12/26 '25	01/12/2026	5,499.00
7954507A7	SALLIE MAE BNK 1.000 07/14/26	01/14/2026	1,250.19
742651DY5	PEFCO 1.400 07/15/28	01/15/2026	20,475.00
02582JKV1	AXCMT-254-A	01/15/2026	4,575.92
05522RDJ4	BACCT-241-A	01/15/2026	6,162.50
713448FX1	PEPSICO 4.500 07/17/29 '29	01/20/2026	26,550.00
89236TLN3	TOYOTA MOTOR CRD 5.000 01/22/29 '26 MTN	01/22/2026	52,500.00
3132XKTY3	FH WN5066	01/26/2026	10,327.12
742718FZ7	PROCTER GAMBLE 3.950 01/26/28	01/26/2026	39,203.75
3137FKUN4	FH-K087-A1	01/26/2026	1,817.60
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	01/26/2026	3,331.25
3137FMU67	FH-K735-A2	01/26/2026	5,146.00

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	01/26/2026	10,124.65
3140LLEB3	FN BS9129	01/26/2026	4,563.25
3140HUFK7	FN BL2869	01/26/2026	6,958.48
3137FQK77	FH-KC07-A7	01/26/2026	4,367.73
3132XFRD2	FH WN1383	01/26/2026	8,556.15
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	01/26/2026	11,545.00
JAN 2026 TOTAL			226,416.78
48128GU99	JP MORGAN 1.250 07/31/27 '25 MTN	02/02/2026	15,625.00
20056XAC2	COMMERCE CALIF PENSION OBLI 1.212 08/01/26	02/02/2026	3,181.50
13063EGT7	CALIFORNIA STATE 4.500 08/01/29	02/02/2026	38,250.00
696735QQ5	PALMDALE CALIF SCH DIST 1.071 08/01/26	02/02/2026	1,338.75
13063DC48	CALIFORNIA STATE 1.700 02/01/28	02/02/2026	7,650.00
91282CHQ7	US TREASURY 4.125 07/31/28	02/02/2026	51,562.50
037833EB2	APPLE 0.700 02/08/26 '26	02/08/2026	11,250.00
037833CJ7	APPLE 3.350 02/09/27 '26	02/09/2026	25,125.00
037833EB2	APPLE 0.700 02/08/26 '26	02/09/2026	17,500.00
713448GB8	PEPSICO 4.600 02/07/30 '30	02/09/2026	28,750.00
459058JS3	IBRD 0.650 02/10/26 '25	02/10/2026	6,500.00
459058JS3	IBRD 0.650 02/10/26 '25	02/10/2026	18,280.00
05522RDJ4	BACCT-241-A	02/16/2026	6,162.50
74432BBC1	PRUDENTIAL FINL 4.000 08/15/27 MTN	02/17/2026	58,241.78
4581X0EN4	IDB 4.125 02/15/29 MTN	02/17/2026	68,268.75
02582JKV1	AXCMT-254-A	02/17/2026	4,575.92
17275RBX9	CISCO SYSTEMS 4.750 02/24/30 '30	02/24/2026	47,500.00
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	02/25/2026	3,331.25
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	02/25/2026	10,124.65
3137FMU67	FH-K735-A2	02/25/2026	5,043.68
3137FQK77	FH-KC07-A7	02/25/2026	4,048.82

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3132XFRD2	FH WN1383	02/25/2026	8,551.56
3132XKTY3	FH WN5066	02/25/2026	10,321.55
3140LLEB3	FN BS9129	02/25/2026	4,560.90
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	02/25/2026	11,545.00
3140HUFK7	FN BL2869	02/25/2026	6,954.46
3137FKUN4	FH-K087-A1	02/25/2026	1,650.41
FEB 2026 TOTAL			475,893.98
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	03/02/2026	45,500.00
91282CCW9	US TREASURY 0.750 08/31/26	03/02/2026	9,375.00
91282CHX2	US TREASURY 4.375 08/31/28	03/02/2026	44,843.75
91282CGP0	US TREASURY 4.000 02/29/28	03/02/2026	44,500.00
91282CFH9	US TREASURY 3.125 08/31/27	03/02/2026	35,937.50
3133EP4A0	FED FARM CR BNKS 4.250 02/28/29	03/02/2026	21,250.00
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	03/09/2026	17,625.00
38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	03/09/2026	1,296.51
037833DB3	APPLE 2.900 09/12/27 '27	03/12/2026	14,500.00
02582JKV1	AXCMT-254-A	03/16/2026	4,575.92
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	03/16/2026	14,375.00
05522RDJ4	BACCT-241-A	03/16/2026	6,162.50
45950VPU4	IFC 0.750 03/23/26 MTN	03/23/2026	7,500.00
45950VPU4	IFC 0.750 03/23/26 MTN	03/23/2026	5,120.00
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	03/23/2026	26,687.50
3137FQK77	FH-KC07-A7	03/25/2026	4,048.82
3140LLEB3	FN BS9129	03/25/2026	4,558.78
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	03/25/2026	11,545.00
3132XFRD2	FH WN1383	03/25/2026	8,547.43
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	03/25/2026	3,331.25
3137FMU67	FH-K735-A2	03/25/2026	4,915.85

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3132XKTY3	FH WN5066	03/25/2026	10,316.53
3140HUFK7	FN BL2869	03/25/2026	6,950.84
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	03/25/2026	10,124.65
3137FKUN4	FH-K087-A1	03/25/2026	1,482.62
91282CJA0	US TREASURY 4.625 09/30/28	03/31/2026	58,390.63
91282CFL0	US TREASURY 3.875 09/30/29	03/31/2026	65,875.00
91282CKG5	US TREASURY 4.125 03/31/29	03/31/2026	51,562.50
91282CFM8	US TREASURY 4.125 09/30/27	03/31/2026	19,593.75
91282CCZ2	US TREASURY 0.875 09/30/26	03/31/2026	12,906.25
91282CMU2	US TREASURY 4.000 03/31/30	03/31/2026	62,000.00
MAR 2026 TOTAL			635,398.56
3133ERAK7	FED FARM CR BNKS 4.375 04/10/29	04/10/2026	54,687.50
023135CF1	AMAZON.COM 3.300 04/13/27 '27	04/13/2026	33,000.00
742651DZ2	PEFCO 3.900 10/15/27	04/15/2026	33,150.00
931142FB4	WALMART 3.900 04/15/28 '28	04/15/2026	42,900.00
02582JKV1	AXCMT-254-A	04/15/2026	4,575.92
05522RDJ4	BACCT-241-A	04/15/2026	6,162.50
3137FKUN4	FH-K087-A1	04/27/2026	1,268.29
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	04/27/2026	10,124.65
3137FMU67	FH-K735-A2	04/27/2026	4,285.84
3137FQK77	FH-KC07-A7	04/27/2026	4,048.82
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	04/27/2026	11,545.00
3132XFRD2	FH WN1383	04/27/2026	8,542.49
3140HUFK7	FN BL2869	04/27/2026	6,946.52
3140LLEB3	FN BS9129	04/27/2026	4,556.25
3132XKTY3	FH WN5066	04/27/2026	10,310.54
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	04/27/2026	3,331.25
91282CMZ1	US TREASURY 3.875 04/30/30	04/30/2026	67,812.50

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
APR 2026 TOTAL			307,248.08
21969AAE2	CORONA 1.361 05/01/26	05/01/2026	(6,336.75)
21969AAE2	CORONA 1.361 05/01/26	05/01/2026	13,099.63
02582JKV1	AXCMT-254-A	05/15/2026	4,575.92
05522RDJ4	BACCT-241-A	05/15/2026	6,162.50
912828X88	US TREASURY 2.375 05/15/27	05/15/2026	34,437.50
912828U24	US TREASURY 2.000 11/15/26	05/15/2026	33,000.00
30303M8L9	META PLATFORMS 4.600 05/15/28 '28	05/15/2026	69,000.00
3137FKUN4	FH-K087-A1	05/25/2026	1,099.07
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	05/25/2026	3,331.25
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	05/25/2026	10,124.65
3132XKTY3	FH WN5066	05/25/2026	10,304.44
3137FQK77	FH-KC07-A7	05/25/2026	4,048.82
3137FMU67	FH-K735-A2	05/25/2026	3,141.45
3137FMU67	FH-K735-A2	05/25/2026	55,228.22
3140LLEB3	FN BS9129	05/25/2026	4,553.67
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	05/25/2026	11,545.00
3132XFRD2	FH WN1383	05/25/2026	8,537.46
3140HUFK7	FN BL2869	05/25/2026	6,942.12
MAY 2026 TOTAL			272,794.94
157432MH5	CHAFFEY CMNTY COLLEGE DIST 4.530 06/01/29	06/01/2026	22,650.00
20772KNX3	CONNECTICUT ST 1.123 06/01/26	06/01/2026	(13,090.00)
157432MG7	CHAFFEY CMNTY COLLEGE DIST 4.450 06/01/28	06/01/2026	23,918.75
91282CMA6	US TREASURY 4.125 11/30/29	06/01/2026	54,656.25
91282CFZ9	US TREASURY 3.875 11/30/27	06/01/2026	54,250.00
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	06/01/2026	2,999.30
20772KNX3	CONNECTICUT ST 1.123 06/01/26	06/01/2026	12,353.00
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	06/01/2026	10,931.20

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
023135BS4	AMAZON.COM 1.500 06/03/30 '30	06/03/2026	30,000.00
3130ATUS4	FHLBANKS 4.250 12/10/27	06/10/2026	14,875.00
05522RDJ4	BACCT-241-A	06/15/2026	6,162.50
02582JKV1	AXCMT-254-A	06/15/2026	4,575.92
3133EPNH4	FED FARM CR BNKS 3.875 06/21/28	06/22/2026	21,312.50
3137FQK77	FH-KC07-A7	06/25/2026	4,048.82
3137FKUN4	FH-K087-A1	06/25/2026	913.97
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	06/25/2026	11,545.00
3140LLEB3	FN BS9129	06/25/2026	4,551.42
3132XKTY3	FH WN5066	06/25/2026	10,299.09
3132XFRD2	FH WN1383	06/25/2026	8,533.06
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	06/25/2026	3,331.25
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	06/25/2026	10,124.65
3140HUFK7	FN BL2869	06/25/2026	6,938.26
91282CHK0	US TREASURY 4.000 06/30/28	06/30/2026	50,000.00
91282CEV9	US TREASURY 3.250 06/30/29	06/30/2026	43,875.00
91282CJR3	US TREASURY 3.750 12/31/28	06/30/2026	37,500.00
3130AMWE8	FHLBANKS 1.500 06/30/28 '25	06/30/2026	20,000.00
91282CEW7	US TREASURY 3.250 06/30/27	06/30/2026	40,625.00
JUN 2026 TOTAL			497,879.93
7954507A7	SALLIE MAE BNK 1.000 07/14/26	07/14/2026	1,229.81
7954507A7	SALLIE MAE BNK 1.000 07/14/26	07/14/2026	1,240.00
742651DY5	PEFCO 1.400 07/15/28	07/15/2026	20,475.00
02582JKV1	AXCMT-254-A	07/15/2026	4,575.92
05522RDJ4	BACCT-241-A	07/15/2026	6,162.50
713448FX1	PEPSICO 4.500 07/17/29 '29	07/17/2026	26,550.00
89236TLN3	TOYOTA MOTOR CRD 5.000 01/22/29 '26 MTN	07/22/2026	52,500.00
3140HUFK7	FN BL2869	07/27/2026	6,933.22

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3137FQK77	FH-KC07-A7	07/27/2026	4,048.82
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	07/27/2026	11,545.00
3137FKUN4	FH-K087-A1	07/27/2026	743.43
742718FZ7	PROCTER GAMBLE 3.950 01/26/28	07/27/2026	39,203.75
3140LLEB3	FN BS9129	07/27/2026	4,548.47
3132XFRD2	FH WN1383	07/27/2026	8,527.31
3132XKTY3	FH WN5066	07/27/2026	10,292.11
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	07/27/2026	3,331.25
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	07/27/2026	10,124.65
91282CHQ7	US TREASURY 4.125 07/31/28	07/31/2026	51,562.50
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	37,207.03
48128GU99	JP MORGAN 1.250 07/31/27 '25 MTN	07/31/2026	15,625.00
JUL 2026 TOTAL			316,425.77
696735QQ5	PALMDALE CALIF SCH DIST 1.071 08/01/26	08/03/2026	1,338.75
13063DC48	CALIFORNIA STATE 1.700 02/01/28	08/03/2026	7,650.00
20056XAC2	COMMERCE CALIF PENSION OBLI 1.212 08/01/26	08/03/2026	3,181.50
13063EGT7	CALIFORNIA STATE 4.500 08/01/29	08/03/2026	38,250.00
713448GB8	PEPSICO 4.600 02/07/30 '30	08/07/2026	28,750.00
037833CJ7	APPLE 3.350 02/09/27 '26	08/10/2026	25,125.00
4581X0EN4	IDB 4.125 02/15/29 MTN	08/17/2026	68,268.75
74432BBC1	PRUDENTIAL FINL 4.000 08/15/27 MTN	08/17/2026	57,920.00
02582JKV1	AXCMT-254-A	08/17/2026	4,575.92
05522RDJ4	BACCT-241-A	08/17/2026	6,162.50
17275RBX9	CISCO SYSTEMS 4.750 02/24/30 '30	08/24/2026	47,500.00
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	08/25/2026	10,124.65
3137FQK77	FH-KC07-A7	08/25/2026	4,048.82
3140LLEB3	FN BS9129	08/25/2026	4,545.85
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	08/25/2026	11,545.00

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3140HUFK7	FN BL2869	08/25/2026	6,928.76
3132XKTY3	FH WN5066	08/25/2026	10,285.92
3132XFRD2	FH WN1383	08/25/2026	8,522.21
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	08/25/2026	3,331.25
3137FKUN4	FH-K087-A1	08/25/2026	557.08
3133EP4A0	FED FARM CR BNKS 4.250 02/28/29	08/28/2026	21,250.00
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	9,375.00
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	18,945.31
91282CHX2	US TREASURY 4.375 08/31/28	08/31/2026	44,843.75
91282CGP0	US TREASURY 4.000 02/29/28	08/31/2026	44,500.00
91282CFH9	US TREASURY 3.125 08/31/27	08/31/2026	35,937.50
AUG 2026 TOTAL			523,463.51
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	09/01/2026	45,500.00
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	09/08/2026	17,625.00
38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	09/08/2026	1,120.50
38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	09/08/2026	1,317.99
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	09/14/2026	(6,275.00)
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	09/14/2026	14,375.00
037833DB3	APPLE 2.900 09/12/27 '27	09/14/2026	14,500.00
02582JKV1	AXCMT-254-A	09/15/2026	4,575.92
05522RDJ4	BACCT-241-A	09/15/2026	6,162.50
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	09/22/2026	26,687.50
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	09/25/2026	11,545.00
3137FKUN4	FH-K087-A1	09/25/2026	385.21
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	09/25/2026	3,331.25
3132XKTY3	FH WN5066	09/25/2026	10,278.98
3140HUFK7	FN BL2869	09/25/2026	6,923.75
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	09/25/2026	10,124.65

Projected Income

For the Period October 01, 2025 to September 30, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3132XFRD2	FH WN1383	09/25/2026	8,516.49
3137FQK77	FH-KC07-A7	09/25/2026	4,048.82
3140LLEB3	FN BS9129	09/25/2026	4,542.92
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2026	58,390.63
91282CFL0	US TREASURY 3.875 09/30/29	09/30/2026	65,875.00
91282CKG5	US TREASURY 4.125 03/31/29	09/30/2026	51,562.50
91282CFM8	US TREASURY 4.125 09/30/27	09/30/2026	19,593.75
91282CCZ2	US TREASURY 0.875 09/30/26	09/30/2026	12,906.25
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2026	62,000.00
SEP 2026 TOTAL			455,614.61
GRAND TOTAL			5,057,383.86

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Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 5(a)

ORIGINATED BY: Susan Hartman, Community Development Director –
Planning & Wastewater
REVIEWED BY: Michael O'Brien, Town Manager
SUBJECT: Consider Introducing an Ordinance Amending Title 17
(Zoning) of the Paradise Municipal Code Relating to the
Animal Regulations for Backyard Chickens and Rabbits
LONG TERM No
RECOVERY PLAN:

COUNCIL ACTION REQUESTED:

1. Hold a duly noticed and published public hearing; and, concur with the project "CEQA determination" finding presented and considered by the Planning Commission on October 21, 2025, and embodied within Planning Commission Resolution No 2025-08; and,
2. Waive the first reading of Town Ordinance No. 653 and read by title only; and,
3. Introduce Town Ordinance No. 653 , "An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 of the Paradise Municipal Code Relative to the Keeping of Backyard Chickens and Rabbits"; or,
4. Provide alternative direction to town staff.

Background:

At the September 9, 2025, Town Council meeting, Council discussed increasing the allotted number of backyard chickens (hens) allowed in Town limits during a council-initiated agenda item placed on the agenda by Councilmember Crowder. At the conclusion of the discussion, after receiving public testimony, Council directed staff to draft an ordinance for their review that removed any limit of backyard chickens and decreased the setbacks for chickens to neighboring residences from seventy-five (75) feet to twenty (20) feet.

The existing ordinance was originally initiated by Council in May 2010, based on two (2) resident requests to allow a limited number of chickens on smaller residential properties within the Town of Paradise. The Council directed staff to draft a set of text amendments for Planning Commission consideration that would allow the keeping of a small number (2-4) of chickens and rabbits on smaller residential properties, provide for reasonable separation between animal enclosures and adjacent residences, and prohibit the raising of roosters upon smaller residential properties.

In July 2010, the Planning Commission reviewed the proposed text amendments allowing backyard chickens and rabbits on smaller (less than an acre) residential properties. At the conclusion of their discussion, a majority (3-1) of the Planning Commissioners present voiced their concerns including possible effects upon property values, land use compatibility issues, the potential for increased code enforcement activity, the conditions under which these animals would be kept and adopted a motion to not adopt Planning Commission Resolution 10-9 in its entirety.

At the August 2010 Town Council meeting, Council took into consideration Planning Commission's recommendation to reject the text amendments but ultimately voted to adopt the ordinance allowing the keeping of up to two chickens (hens) and two rabbits upon residentially zoned properties, maintaining a seventy-five (75) foot setback from any dwelling structure located on an adjacent property.

The Paradise Planning Commission reviewed Council's recommended text amendments involving unlimited hens on residential property with a 20' setback from neighboring residences at their regularly scheduled October 21, 2025 meeting. During staff's presentation of the agenda item, it was noted that the proposed 20' setback would conflict with an existing municipal code provision requiring a minimum 30' setback from any residence for non-Wildland Urban Interface built accessory structures that were 120 square feet or less (i.e. chicken coops) so their recommendation would need to incorporate a minimum 30' setback. Following discussion amongst the Commissioners, and after receiving public testimony, the Planning Commission made a 4-1 recommendation to 1) allow unlimited hens on any residential property, 2) reduce the setback from 75' to 40' from any dwelling structure, 3) allow up to 12 rabbits on residential properties less than one-acre and up to 36 rabbits on residential properties one-acre or larger, and 4) allow up to one (1) rooster on any residential property.

Analysis:

The animal regulations currently allow any single-family residentially zoned property up to two hens and two rabbits without requiring a livestock permit. The hens and rabbits are required to be kept at least seventy-five (75) feet from any neighboring residence, must be confined to a coop or enclosed/fenced area at all times and maintained in clean and sanitary conditions. For owners wanting to keep more than two hens or rabbits, a livestock permit is required (via the issuance of an Administrative Use Permit) and, in most cases, the property in question must be a minimum of one-acre.

Research of 10 neighboring jurisdictions showed a varied approach to backyard chickens from some jurisdictions always requiring a permit or only allowing them in specific residential zones to others setting a headcount based on parcel size. No jurisdiction researched allowed unlimited hens, and the average allowance was 6-7 chickens.

Jurisdiction	Backyard Chickens Permitted?	Number of
Paradise	Yes	2
Chico	Yes – in some zones	100 sq ft required per chicken (area not covered by buildings)
Oroville	Yes	6
Butte County	Yes – in some zones	15 max per 5,000 sq ft of fenced area not covered by buildings
Biggs	Yes	4
Gridley	Yes – in some zones	4
Corning	No – all backyard chickens require permit (outside of AG districts)	4 with a permit
Yuba City	Yes	12
Red Bluff	Yes	12

Redding	Yes – in some zones	6 hens – lots up to 0.46ac (19,999 sq ft) 10 hens – lots 0.46ac-0.92ac (20,000-39,999 sq ft) 20 hens – lots 40,000 sq ft or over
Grass Valley	Yes – in some zones	4

Constraints and Considerations

- CA Building Codes

The Town previously allowed small non-WUI accessory structures (120 sq ft or less), such as chicken coops, to be placed as close as 30 feet from an occupied building under State Fire Marshal Bulletin 2016-001. Normally, non-WUI structures must be at least 50 feet away. After consulting with the State Fire Marshal's Office, staff confirmed that updated Wildland Urban Interface (WUI) codes now override the 2016 bulletin. As a result, non-WUI chicken enclosures must meet the full 50-foot setback from any structure intended for human occupancy (residential and commercial), while larger structures required to be built to WUI standards may be located as close as 10 feet from an occupiable structure.

- State Department of Water Resources

Staff consultation with the Butte County Public Health Department, Division of Environmental Health, brought to staff's attention the State's Department of Water Resources (DWR) Bulletin 74-81 which requires a 100' setback between "animal or fowl enclosures" and all water wells. The Town has over 400 water wells, both for domestic and irrigation use, in Town limits. County Public Health Department staff did suggest adding the following language to the ordinance in order to make sure that local and state health standards are being met:

"Nothing in this section shall be construed to reduce or waive minimum setback requirements from water wells or other facilities as required by the California Department of Water Resources or County Public Health Department standards."

- General Plan consistency

A general plan's land use element is a foundational component that maps out how a town's land will be used in the future, designating areas for residential, commercial, industrial, and open spaces. It provides rules for how each type of land can be developed and gives general guidelines for land use throughout the town. While land uses listed in the general plan are typically similar to the zoning map, upon adoption of a general plan, the Town must amend the zoning ordinance to ensure consistency with an adopted General Plan. The largest residential land use designation in Paradise's General Plan is "Town Residential" which accounts for +/-6,000 parcels in town and makes up 59% of the Town's residential zoning and 53% of the total parcels in town.

In the General Plan, the Town Residential land use designation does not support unlimited chickens, dozens of rabbits, and roosters. In fact, it characterizes Town Residential land use areas having the "absence of accessory rural uses, particularly the keeping of livestock". The validity of adopted ordinances that are not consistent with the adopted General Plan are discussed in Government Code Section 65860 and must be amended for consistency within a specified timeframe and additionally opens the jurisdiction to lawsuits.

Public Comment

Public input has been received regarding this agenda item, both for and against the idea of unlimited chickens and reduced setbacks in residential zones. At the October Planning Commission meeting, three people spoke in favor of the amendments, one written comment in opposition was read, and one person spoke about their concerns with vermin. Additionally, the Clerk's Office received 4 emails regarding concerns with the proposed reduction in the setback, wanting to have limits on the number of chickens, a request that the neighbors agree to any backyard chickens in writing, and multiple concerns about potential rodent and odor problems.

Ordinance Revisions

Considering the preceding discussion, the following revisions to the backyard chicken and rabbit ordinance are suggested to ensure the ordinance meets minimum local/state laws and is consistent with the general plan:

- Only reduce the chicken/rabbit enclosure setback from 75' to 50' (not the requested 20') to any occupiable structure to comply with CA Building Codes and address odor concerns.
- Add language regarding the 100' setback from water wells as required by the State DWR.
- Continue to limit the number of hens and rabbits allowed on residential property and not allow roosters unless permitted through a livestock permit (for larger parcels).
 - Based on the research of neighboring jurisdictions, it is more likely that a limit between 6-12 hens and/or rabbits would be defensible as "backyard chickens and rabbits" meant to be household pets (per the Paradise Municipal Code definition) versus their use for animal production/livestock which is primarily just for the production of eggs or breeding.

The attached draft ordinance has been modified to incorporate the above listed revisions.

Environmental Review

Planning staff, and the Town Attorney, have determined that the nature of the proposed text amendments are sufficiently minor in that there are no possibility adoption and implementation of the amendments would result in a direct and significantly adverse effect on the environment. Thus, the proposed amendment can be found to be exempt from the requirements of the California Environmental Quality Act [CEQA], pursuant to CEQA Guidelines section 15061 (b)(3) [General Rule Exemption].

Financial Impact:

There is no financial impact associated with the first reading and introduction of the ordinance. However, if the ordinance amendments are ultimately adopted, future General Fund revenues may be decreased, by an unknown amount, due to the increased allowance for chickens and rabbits on residential properties that would previously have required a livestock permit.

ATTACHMENTS:

1. Notice of public hearing for the proposed text amendments.
2. CEQA Notice of Exemption dated October 13, 2025.
3. Copy of Planning Commission Resolution No. 2025-08, "A Resolution of the Paradise Planning Commission Recommending Town Council Adoption of Text amendments to Title 17 of the Paradise Municipal Code Relative to the Keeping of Backyard Chickens".
4. Town of Paradise Ordinance No. _____, "An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 of the Paradise Municipal Code Relative to the Keeping of Backyard Chickens and Rabbits".

**TOWN OF PARADISE
NOTICE OF PUBLIC HEARING
PARADISE TOWN COUNCIL**

NOTICE IS HEREBY GIVEN by the Paradise Town Council that a public hearing will be held on Tuesday, December 9, 2025 at 6:00 p.m. in the Paradise Town Hall Conference Room, 5555 Skyway, Paradise, CA, regarding the following matter:

- a. Item determined to be exempt from environmental review under CEQA Guidelines section 15268 (Ministerial exemption)

PARADISE MUNICIPAL CODE: Town Council consideration of a Planning Commission resolution recommending Town Council adoption of proposed text amendments to the zoning regulations in Paradise Municipal Code (PMC) Title 17 (Zoning Ordinance). If adopted by the Town Council, the amendments would 1) remove the two (2) hen limit for backyard chickens on residentially zoned properties, 2) increase the allowance for backyard rabbits from two (2) up to 12 rabbits on properties less than acre and up to 36 rabbits on properties one-acre or larger, 3) allow one (1) rooster on residentially zoned properties, and 4) reduce the setbacks of chickens to any residence from seventy-five (75) feet to forty (40) feet.

If you challenge this project in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Clerk at, or prior to, the public hearing. For further information please contact the Development Services Department at (530) 872-6291, extension 424.

Melanie Elvis
Town Clerk

NOTICE OF EXEMPTION

To: File

From: Town of Paradise, Development Services Department,
Planning Division, 6295 Skyway, Paradise, CA 95969

Project Title: PMC Title 17 [Zoning] Text Amendments

Project Applicant: Town of Paradise

Project Location: N/A

Project Description: Amendments to the Town Zoning Ordinance relative to the keeping of backyard chickens.

Approving Public Agency: Town of Paradise

**Person or Agency
Carrying Out Project:** Town of Paradise

Exempt Status:

<input type="checkbox"/>	Ministerial (Section 15268)
<input type="checkbox"/>	Emergency Project (Section 15269)
<input type="checkbox"/>	Categorical Exemption (Section 15302)
<input checked="" type="checkbox"/>	General Rule Exemption (Section 15061)

Reason for Exemption: The amendments do not constitute a project under CEQA, no physical activity is planned and there is no possibility of a significant environmental effect.

Contact Person: Susan Hartman, Planning Director
(530) 872-6291 x424

Signature:



Date: 10/13/2025

**TOWN OF PARADISE
PLANNING COMMISSION**

RESOLUTION NO. 2025-08

**A RESOLUTION OF THE PARADISE PLANNING COMMISSION
RECOMMENDING TOWN COUNCIL ADOPTION OF TEXT AMENDMENTS
TO TITLE 17 OF THE PARADISE MUNICIPAL CODE RELATIVE TO
THE KEEPING OF BACKYARD CHICKENS**

WHEREAS, the Town of Paradise is legally required to direct and regulate land development and land uses via zoning regulations and other means that are consistent with its current Paradise General Plan as well as current state planning and zoning law; and

WHEREAS, the Town planning staff recommends that text regulations within the Paradise Municipal Code [PMC] warrant amendment in order to improve the purpose and function of the Town of Paradise zoning ordinance regulations relative to the keeping of certain types of backyard chickens; and

WHEREAS, the Planning Commission conducted a duly noticed public hearing on October 21, 2025 to study and consider recommending Town Council adoption of text amendments to the Paradise Municipal Code as proposed by town staff; and

WHEREAS, the public hearing also included review and determination of whether or not the proposed PMC text amendments is an activity subject to the provisions of the California Environmental Quality Act (CEQA); and

WHEREAS, the Planning Commission has considered the recommendation of the town staff, etc., as well as input received at their public hearing; and on the basis of the foregoing, has determined that text amendments to the Paradise Municipal Code are warranted at this time in order to improve the purpose and function of the Town of Paradise zoning ordinance regulations concerning the keeping of certain types of backyard chickens.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE TOWN OF PARADISE as follows:

The Planning Commission hereby recommends to the Town Council of the Town of Paradise, adoption of the proposed text amendments to the Paradise Municipal Code as set forth in “**Exhibit A**” attached hereto and made a part hereof by reference; and recommends to the Town Council that the proposed Paradise Municipal Code text amendments are not subject to the requirements of the California Environmental Quality Act (CEQA) in accordance with the general rule exemption provisions of CEQA Guidelines Section 15061.

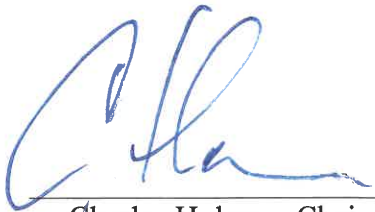
PASSED AND ADOPTED by the Planning Commission of the Town of Paradise on this 21st day of October, 2025 by the following vote:

AYES: Kate Anderson, Carissa Garrard, Zeb Reynolds,
Shawn Shingler and Charles Holman, Chair

NOES: None

ABSENT: None

ABSTAIN: None



Charles Holman, Chair

ATTEST: 10/22/2025



Melanie Elvis, Town Clerk/Elections Official

EXHIBIT “A”

SECTION 1. The definition for “Backyard chickens and rabbits” shall be amended in Section 17.04.500 “C” [General definitions] of the Paradise Municipal Code to be worded as follows:

“Backyard chickens and rabbits” means the long-term keeping and raising of ~~up to two~~ any number of chickens (~~excluding roosters~~) and, up to ~~two~~ twelve rabbits on properties less than one-acre and up to thirty-six rabbits on properties one-acre or greater, and up to one rooster as a permitted ACCESSORY USE on the same SITE as an ESTABLISHED residential land USE as household pets and in accordance with Section 17.35.250.

SECTION 2. Section 17.35.200 [General requirements] of Chapter 17.35 [Animal Regulations] of the Paradise Municipal Code shall be amended to be worded as follows:

17.35.200 General requirements.

The long-term keeping of livestock animals upon properties within the AR-1, AR-3, AR-5, RR-1, RR-2/3, RR-1/2, TR-1, TR-1/2, and TR-1/3 zoning districts is potentially permitted subject to the specific land use regulations within each zone; and solely in association with established on-site residential uses, and subject to all applicable minimum requirements set forth in this section of Chapter 17.35. Livestock animals within the AR-3 and AR-5 zoning districts may be established without an on-site residential use, subject to the specific land use regulations within their zones and all applicable minimum requirements of Chapter 17.35, and with an approved animal management plan.

- A. Except as otherwise provided within Section 17.35.250, all regulations set forth in Table 17.35.200 shall apply to the long-term keeping of livestock animals as follows:

Table 17.35.200

Type of Animal	Minimum Area Per Animal (square feet)	Minimum Net Lot Area Required (One Animal) (square feet)	Maximum Number Animals*	Minimum Enclosure Setbacks** (from residence(s) on adjoining site)
Horse, cow, llama, etc.	15,500	30,500	12	100 feet
Swine	11,000	26,000	12	100 feet
Goat, sheep	10,000	25,000	18	100 feet
Turkey	5,000	20,000	24	75 feet
Poultry, fowl	1,500	16,500	36	75 feet
Rabbits	900	15,900	36	75 feet
Chinchilla, mink, etc.	1,000	16,000	24	75 feet

SECTION 3. Section 17.35.250 [Backyard chickens and rabbits] of Chapter 17.35 [Animal Regulations] of the Paradise Municipal Code shall be amended to be worded as follows:

17.35.250 Backyard Chickens and Rabbits. Notwithstanding the requirements of Section 17.35.200, the long-term keeping and raising of chickens and rabbits shall be considered a permitted accessory land use to an established residential land use in residential zoning districts when conducted in accordance with the following standards:

- A. ~~Up to two~~ Any number of chickens (~~excluding roosters~~) and, up to ~~two~~ twelve rabbits on properties less than one-acre and up to thirty-six rabbits on properties one-acre or greater, and up to one rooster may be kept and raised upon residentially-zoned properties.
- ~~B. — Chickens kept and raised as permitted residential accessory land uses shall under no circumstances include roosters.~~
- CB. Chickens and rabbits shall at all times be confined within pens, coops and other enclosed or fenced areas maintained a minimum distance of ~~seventy-five~~ forty lineal feet from any dwelling structure located on an adjacent property and shall be established in compliance with all applicable yard setback requirements.
- DC. Pens, coops and other areas used to contain and/or confine chickens and rabbits shall be maintained in a clean and sanitary condition via frequent cleaning and removal of animal waste from the site and shall at no time become a source of offensive odors transmitted to adjacent properties.

**TOWN OF PARADISE
ORDINANCE NO. 653**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARADISE AMENDING TEXT
REGULATIONS WITHIN PARADISE MUNICIPAL CODE TITLE 17 OF THE PARADISE MUNICIPAL
CODE RELATIVE TO THE KEEPING OF BACKYARD CHICKENS AND RABBITS**

SECTION 1. The definition for “Backyard chickens and rabbits” shall be amended in Section 17.04.500 “C” [General definitions] of the Paradise Municipal Code to be worded as follows:

“Backyard chickens and rabbits” means the long-term keeping and raising of ~~up to two~~ chickens (excluding roosters) and ~~up to two~~ rabbits, ~~not to exceed a combined total of twelve chickens and rabbits,~~ as a permitted ACCESSORY USE on the same SITE as an ESTABLISHED residential land USE as household pets and in accordance with Section 17.35.250.

SECTION 2. Section 17.35.250 [Backyard chickens and rabbits] of Chapter 17.35 [Animal Regulations] of the Paradise Municipal Code shall be amended to be worded as follows:

17.35.250 Backyard Chickens and Rabbits. Notwithstanding the requirements of Section 17.35.200, the long-term keeping and raising of chickens and rabbits shall be considered a permitted accessory land use to an established residential land use in residential zoning districts when conducted in accordance with the following standards:

- A. ~~Up to two~~ Chickens and ~~up to two~~ rabbits, ~~not to exceed a combined total of twelve chickens and rabbits,~~ may be kept and raised upon residentially-zoned properties.
- B. Chickens kept and raised as permitted residential accessory land uses shall under no circumstances include roosters.
- C. Chickens and rabbits shall at all times be confined within pens, coops and other enclosed or fenced areas maintained a minimum distance of ~~seventy-five~~ fifty lineal feet from any ~~dwelling occupiable structure located on an adjacent property~~ and shall be established in compliance with all applicable yard setback requirements.
- D. Pens, coops and other areas used to contain and/or confine chickens and rabbits shall be maintained in a clean and sanitary condition via frequent cleaning and removal of animal waste from the site and shall at no time become a source of offensive odors transmitted to adjacent properties.
- E. Nothing in this section shall be construed to reduce or waive minimum setback requirements from water wells or other facilities as required by the California Department of Water Resources or County Public Health Department standards.

SECTION 3. CEQA COMPLIANCE. The Town Council finds and determines that the enactment of this Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15061(b)(3) (General Rule Exemption).

SECTION 4. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this _____ day of _____, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

, Mayor

ATTEST:

Melanie Elvis, Town Clerk/Elections Official

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 6(a)

ORIGINATED BY: Melanie Elvis, Town Clerk/Elections Official
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Council representation on local and county committees and commissions.
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Appoint Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.

Background:

Each year in December, the Town Council appoints members to represent the Town of Paradise on local and regional boards, committees and commissions. These appointments vary in meeting requirements and responsibilities. Usually, members agree to share the responsibilities to ensure coverage for the Town, but consideration will also be given to individual preferences.

In considering appointments, please note that four committees require Mayor representation: The Butte County City Selection Committee, the Butte County Disaster Council, Town's Finance & Investment (Budget) Committee and the Legislative Committee. If the Mayor is unable to attend a City Selection Committee meeting, a letter of authorization from the mayor is required for an alternate to attend on the mayor's behalf. The alternate must be a seated council member.

The Butte County Air Quality Management District (BCAQMD) and Butte County Association of Governments (BCAG) boards meet on the same day and in the same location. For this reason, it is recommended that the same Council Member serve on the BCAQMD and BCAG. The Joint Powers Agreement for the Butte County Air Quality Management District (BCAQMD) states that city appointments are for a four-year term unless the term of office for the representative expires.

At the November 10, 2009, Regular meeting, Council concurred that the Council Member appointed to serve as alternate to the Butte County Association of Governments (BCAG) would automatically serve as the alternate to the Butte County Air Quality Management District (BCAQMD).

The following is a list and description of the committees and commissions, meeting dates and times, and locations.

Analysis:

Butte County Committees/Commissions

1. Butte County Air Quality Management District Governing Board - One elected representative

Meets the 4th Thursday after Butte County Association of Governments Comprised of five Butte County Supervisors plus one elected representative from each of the County's five cities.

The Butte County Air Quality Management District board establishes policies & approves new rules to protect people & environment from the effects of air pollution.

2. Butte County Association of Governments - One elected representative

Meets the 4th Thursday of each month at 9:00 a.m., except for the month of November, on Zoom. Comprised of five Butte County Supervisors plus one elected representative from each of the County's five cities

The Butte County Association of Governments board is responsible for development of federal and state transportation plans and programs that secure transportation funding for the region's highways, transit, streets/roads, and, pedestrian and other transportation system improvements.

3. Butte County City Selection Committee - Mayor must be representative

Meets twice a year upon notification.

The City Selection Committee is comprised of the mayors from the five incorporated cities and selects two city representatives to serve on the Local Area Formation Commission (*LAFCo).

4. Butte County Disaster Council - Mayor must be representative.

Meets at least once a year in Oroville.

The purpose of the Disaster Council is to provide for the preparation and execution of plans for the protection of persons, the environment, and property within the County of Butte in the event of an emergency.

5. Butte County Local Area Formation Commission (LAFCo) – Mayor at time of appointment. (4-Year Term)

Meets the 1st Thursday of each month at 9:00 am in Oroville; Appointments to LAFCo made by City Selection Committee.

LAFCo is a State mandated local agency composed of seven regular Commissioners: two members from the Butte County Board of Supervisors (selected by the entire Board); two members from the city councils (selected by the mayors of all five incorporated cities); two members who represent special districts (selected by a majority vote of independent special districts); and one public member (selected by the other six LAFCo members).

The LAFCo board oversees boundary changes to cities and special districts, the formation of new agencies including incorporation of new cities, and consolidation of existing agencies.

6. Butte County Mosquito and Vector Control Board (BCMVCB) – One Representative

One representative, for a four-year term, meets regularly on the second Wednesday of each month at 4:00 pm.

The purpose of the eleven (11) trustee board is to set policy for the 1600 square mile district concerning Mosquito and Vector control. The mission of BCMVCB is to reduce mosquito-transmitted disease and other vector associated diseases through environmentally compatible control practices and public education.

7. Butte County Integrated Waste Management Local Task Force - One representative and one alternate.

Meets as needed in Oroville.

The Local Task Force is a mandated committee formed by the Board of Supervisors; develops goals, policies & procedures which are consistent with guidelines & regulations adopted by the CA Integrated Waste Management Act relating to coordinated & cost-effective regional waste management issues/solutions.

8. City/County Ad Hoc Committee - Two Council representatives

The City/County Ad Hoc Committee was formed to discuss issues/topics of common concern associated with the Paradise Ridge Area: comprised of two members of the Town Council; two members of the Board of Supervisors and various staff. Committee meets upon notification.

9. Tourism Business Improvement District (TBID-Explore Butte County) –

Meets every other month, on the second Thursday, at the Residence Inn by Marriott from 12:00 – 2:00 p.m.

The Butte County Tourism Business Improvement District (BCTBID) is an assessment district that provides specific benefits to payors, by funding marketing and sales promotion efforts for assessed businesses. The Butte County Tourism Business Improvement District was formed in November 2015 and includes the communities of Chico, Oroville, Paradise, Biggs, and the unincorporated area of Butte County. The annual assessment rate is two percent (2%) of gross short-term room rental revenue. Utilizing assessment funds collected, Explore Butte County intends to strategically market the region with the goal of increasing overnight stays. This is only an advisory position, and an appointment is at the discretion of the Town Council.

10. Butte Continuum of Care Council - One Council representative

Meets monthly on the third Monday from 1:00 p.m. - 3:00 p.m. Locations alternate between Oroville and Chico. Oroville DESS Andes Room, 78 Table Mountain Blvd. Oroville. Chico DESS Condor Room, 765 East Ave. Suite 200, Chico (North Valley Plaza)

The Butte Countywide Homeless Continuum of Care (CoC) is a multi-agency planning body with the common goal of ending homelessness. This goal will be accomplished by assisting individuals and families experiencing homelessness receive rapid, adaptive, quality services which lead to the long-term stability of permanent housing and self-sufficiency.

11. Butte County Fire Safe Council

Meets first Wednesday of the month at Butte College Skyway Center 2480 Notre Dame Blvd, Chico, CA 95928 from 9:00 a.m. – 11:00 a.m.

Butte County Fire Safe Council provides wildland fire mitigation and recovery services to the communities of Butte County. Their mission is to provide safety in Butte County through wildfire hazard education, mitigation and wildlife recovery.

Local Committees

1. Paradise Community Village – One Council representative

Meets at Paradise Community village upon notification.

Paradise Community Village (PCV), (formerly known as the Paradise Youth Sports and Family Center) is a local non-profit corporation formed to oversee the development of the Paradise Community Village project, a mixed-use development consisting of affordable and single-family housing, parks/recreation, open space & community facilities. Board is comprised of the following members: Town of Paradise (one Council and one staff representative); Youth for Change; Paradise Youth Soccer Club; and, the Community Housing Improvement Program (CHIP).

2. Paradise Irrigation District (PID) Liaison – Two Council representatives

Meets quarterly discuss issues of common concern.

PID is an Independent Special District governed by a five-member elected board of directors; Formed in 1916 under the laws of the State Water Code to deliver water to municipal residential and commercial customers.

3. Paradise Recreation & Park District (PRPD) Liaison – Two Council Representatives

Meets quarterly to discuss issues of common concern.

PRPD is an Independent Special District governed by a five-member elected board of directors; Formed in 1948 to provide recreation and park services within the district.

4. Paradise Unified School District (PUSD) Liaison – Two Council Representatives

Meets quarterly to discuss issues of common concern.

PUSD is an Independent Special District governed by a five-member elected board of trustees formed to provide high levels of instruction and learning within the district.

5. Paradise Solid Waste Committee –Two Council representatives

Committee meets upon notification.

The Paradise Solid Waste Committee discusses solid waste, recyclable materials, and yard waste programs with staff and representative from Northern Recycling and Waste Services, the company franchised by the Town to provide of solid waste collection and disposal services which includes recycling, source reduction, household hazardous waste and vegetative waste disposal services; two council representatives, Town staff.

6. Onsite Ad Hoc Committee – Two Council representatives

The Onsite Ad Hoc Committee meets as needed to keep Council representatives informed of issues & long-term effects of proposed changes to the Manual for Onsite Treatment of Wastewater (Onsite Manual); formed by Minute Order on September 3, 2008. The Onsite Manual may be viewed at the Town's website at the following address: <https://www.townofparadise.com/septic/page/onsite-wastewater-manual>

7. Finance & Investment Committee – Mayor, Vice Mayor, Town Manager, Finance Director/Town Treasurer.

The Finance & Investment Commission was established by Paradise Municipal Code Section 2.16.030 for the purpose of providing oversight of the Town's financial, public financing & investment activities.

8. Butte County Oversight Board – Members of the Countywide Oversight Board are made up pursuant to Health and Safety Code Section 34179 (j) with Appointing Authority from different agencies.

Annual meetings are held on the 3rd Wednesday of each January at 2:00 p.m. in the Butte County Board of Supervisors Chambers located at 25 County Center Dr. Ste. 205, Oroville, CA 95965. The Countywide Oversight Board has fiduciary responsibility to holders of enforceable obligations and the taxing entities that benefit from distributions of property tax and other revenues.

9. Paradise Sewer Project Ad Hoc Advisory Committee - Two Town Council representatives

The committee meets on an as-needed basis.

The Committee serves to: (1) Monitor progress of the Paradise Sewer Project (2) Increase project momentum while keeping the public apprised of project progress to find a fundable, permittable, scalable wastewater collection and treatment solution.

10. Legislative Ad Hoc Committee – Mayor, Vice Mayor (or their designee), Town Manager

The purpose of a Legislative Committee is to track state and federal legislation and administrative regulation that have an impact on the Town. The Committee is tasked with representing the Town before legislative and regulatory bodies to work with elected and appointed officials to make recommendations on legislative advocacy issues that benefit the Town and its residents. Committee members regularly report to the Council regarding state and federal legislation that may impact the Town and seek

direction from the Town Council as to what position they should take when interacting with elected and appointed officials.

11. Healthcare Ad Hoc Committee – Two Council Members, Town Manager

The Healthcare Committee was established to return Emergency Services and other Health Care facilities to Paradise. The Committee is made-up of two Council Members, the Town Manager and other health care service professionals/experts to return emergency services and other health care facilities to Paradise. The committee reports to and receives direction from the Council.

12. Facilities Ad Hoc Committee – Two Council Members

Meets as needed with the Town Manager and Public Works Director to review and advise on next steps relating to the Town of Paradise's overall facilities as well as facilities replacement needs resulting from the 2018 Camp Fire.

13. Exceptions Committee in Accordance with Ord. No. 624 – Two Council Members

Meets as needed.

The Committee shall consist of two Town Council members responsible for reviewing written requests for exceptions submitted by property owners. These requests must include any necessary data and supporting documentation as specified by the Committee. The designated Council members will evaluate whether the requests arise from extraordinary circumstances and, if merited, refer them to the full Town Council for review and potential approval at the next available Council meeting.

14. Working Group Downtown Plan Phase 3 – Two Council Members

Meets as needed.

In March 2025, Council approved the contract with Urban Design Associates (UDA) to complete Phase 3 of the Plan which includes the following deliverables:

- a. Create a working group consisting of two Council members, Town Staff, and representatives from local commercial banking, downtown business owners, the Chamber of Commerce, local development community, Realtors, and others.
- b. Conduct site visits to other applicable activations for insight.
- c. Conduct community outreach to solicit input from the community through an online survey and open house.
- d. Document the findings for these efforts.
- e. Present a strategic plan to council which will include 1-, 3-, and 5-year measurable steps and a menu of potential actions.

15. Insurance Advocacy Ad Hoc Committee – Two Council Members

Meets as needed.

The Insurance Advocacy Ad Hoc Committee was created in October 2025 to bring together industry experts, community partners, and local stakeholders to identify and implement practical steps our community can take to become more insurable; and,

actively engage with insurance providers to explore solutions that make homeowners insurance more accessible and affordable for residents.

The make-up of the committee includes: Two appointed Councilmembers, a representative from Rebuild Paradise Foundation, a representative from the Chamber of Commerce, a local insurance industry (broker or agent), two local residents, two local business owners, Town Manager, and the Town's Recovery and Economic Development Director.

Financial Impact:

None.

Attachments:

Attached is a list of the 2025 representations, along with a blank chart for the 2026 assignments.



2025 TOWN COUNCIL REPRESENTATION

BUTTE COUNTY COMMITTEES/COMMISSIONS

BUTTE COUNTY		Bolin	Crowder	Culleton	Lassonde	Lange
1.	Air Quality Management District		A		R	
2.	Association of Governments		A		R	
3.	City Selection Committee (Mayor)		R			
4.	Disaster Council (Mayor)		R			
5.	Local Area Formation Commission (LAFCo) (Bolin was appointed through 5/2027 – Appointed by City Selection Committee)	R				
6.	Mosquito and Vector Control Board (Schuster was appointed through 1/2027 – Rep to serve a 4-year term)			Melissa Schuster		
7.	Waste Mgt Local Task Force	R		R		
8.	City/County Ad Hoc Committee			R		
9.	Tourism Business Improvement District (TBID)			Colette Curtis	R	
10.	Continuum of Care			A		R
11.	Butte County Fire Safe Council			R		A

LOCAL COMMITTEES/COMMISSIONS

PARADISE		Bolin	Crowder	Culleton	Lassonde	Lange
1.	Paradise Community Village	R				
2.	Paradise Irrigation District Liaison	R			R	
3.	Paradise Rec. & Park District Liaison		R	R		
4.	Paradise Unified School District Liaison	R				R
5.	Paradise Solid Waste Ad Hoc Committee	R		R		
6.	Onsite Ad Hoc Committee	R	R			
7.	Finance Committee (Mayor & Vice Mayor)		R	R		
8.	Butte County Oversight Board		R			
9.	Paradise Sewer Ad Hoc Committee		R			R
10.	Legislative Ad Hoc Committee (Mayor & Vice Mayor)		R			R
11.	Healthcare Ad Hoc Committee		R		R	A
12.	Facilities Ad Hoc Committee	R		R		
13.	Exceptions Committee (Ord. 624)		R	R		
14.	Ad Hoc Working Group Downtown Phase 3				R	R
15.	Insurance Advocacy Ad Hoc Committee	R				R

2025 Representation



**2026 TOWN COUNCIL
REPRESENTATION**

**BUTTE COUNTY
COMMITTEES/COMMISSIONS**

BUTTE COUNTY		Bolin	Crowder	Culleton	Lassonde	Lange
1.	Air Quality Management District					
2.	Association of Governments					
3.	City Selection Committee (Mayor)					
4.	Disaster Council (Mayor)					
5.	Local Area Formation Commission (LAFCo) (Bolin was appointed through 5/2027 – Appointed by City Selection Committee)					
6.	Mosquito and Vector Control Board (Schuster was appointed through 1/2027 – Rep to serve a 4-year term)			Melissa	Schuster	
7.	Waste Mgt Local Task Force					
8.	City/County Ad Hoc Committee					
9.	Tourism Business Improvement District (TBID)			Colette	Curtis	
10.	Continuum of Care					
11.	Butte County Fire Safe Council					

LOCAL COMMITTEES/COMMISSIONS

PARADISE		Bolin	Crowder	Culleton	Lassonde	Lange
1.	Paradise Community Village					
2.	Paradise Irrigation District Liaison					
3.	Paradise Rec. & Park District Liaison					
4.	Paradise Unified School District Liaison					
5.	Paradise Solid Waste Committee					
6.	Onsite Ad Hoc Committee					
7.	Finance Committee (Mayor & Vice Mayor)					
8.	Butte County Oversight Board					
9.	Paradise Sewer Ad Hoc Project Advisory Committee					
10.	Legislative Ad Hoc Committee (Mayor & Vice Mayor)					
11.	Healthcare Ad Hoc Committee					
12.	Facilities Ad Hoc Committee					
13.	Exceptions Committee (Ord. 624)					
14.	Working Group Downtown Phase 3					

15.	Insurance Advocacy Ad Hoc Committee					
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Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 6(b)

ORIGINATED BY: Melanie Elvis, Town Clerk/Elections Official
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Town Council Appointment to fill one vacancy on the Measure V Citizen Oversight Committee
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Consider concurring with the recommendation of the Measure V Citizen Oversight Committee interview panel to appoint Bruce Yerman to the Oversight Committee, effective immediately.
2. Consider an alternative direction. (ROLL CALL VOTE)

Background:

On October 14, 2025, the Town Council approved the Notice of Vacancy and application and authorized staff to advertise the existing vacancy on the Measure V Citizen Oversight Committee. Advertising for the position included posting on the Town's website, Facebook page, in the Recovery Update and a published public notice. Council Members Culleton and Lassonde were appointed to serve on the interview committee and staff was directed to provide suggested questions and a scoring matrix for the candidates.

Interviews were conducted on November 19, 2025, with the following applicants:

- Rory Crowley
- Bruce Yerman
- Serra Blaine

Analysis:

The interview committee unanimously recommends the appointment of Bruce Yerman to serve on the Measure V Citizen Oversight Committee effective immediately.

Financial Impact:

None.



Town of Paradise
5555 Skyway
Paradise, CA 95969
(530) 872-6291

TOWN OF PARADISE MEASURE V CITIZEN OVERSIGHT COMMITTEE APPLICATION

The Town Council is seeking applicants to serve on a nine-member Measure "V" Citizen Oversight Committee. This committee will meet at least quarterly with the Town Manager and the Town Finance Director to review the proposed annual budget and to make recommendations relating to the proceeds of the "Measure V" funds, the temporary ½ cent sales tax that will automatically expire in 2031. Applicants shall be full-time residents and registered voters in the Town of Paradise. Successful applicants will be required to file a California Form 700 Statement of Economic Interest financial disclosure, a public document that informs the public of financial interests within the Town of Paradise jurisdiction.

APPLICATION DEADLINE: November 12, 2025, by 5:00 p.m. Submit applications to the Town Clerk Department at 5555 Skyway, Paradise, CA 95969 or by email at melvis@townofparadise.com. Interview times to be determined.

APPLICANT DETAILS

Full Name: Bruce Yerman

Phone Number: [REDACTED]

Address: [REDACTED] Paradise, CA

Email: [REDACTED]

I am 18 years of age or older: ☒ Yes ☐ No

Can you attend day meetings? ☒ Yes ☐ No

Are you a registered voter in the Town of Paradise? ☒ Yes ☐ No

How long have you lived in Paradise? 1968 - 1991 1990 - 1994 2015 - Present 25 yrs.

Occupation: Director of Campfire Collaborative - non profit.

Availability Details: I have a flexible schedule.

Education and Experience: Doctorate in education NATURAL experience in business, Leadership Coaching, Disaster Recovery.



Town of Paradise
5555 Skyway
Paradise, CA 95969
(530) 872-6291

APPLICATION DETAILS

What qualifications, skills or experience make you a strong candidate for the Measure V Citizens Oversight Committee?

I grew up in Paradise, participating in its clubs, sports, churches and graduated from its schools. I had three children, born here. For the past 6 years I have been professionally devoted to the recovery in my work with FEMA and now the Camp Fire Collaborative Managing more the 17M in recovery.

What do you believe would be your most valuable contribution as a member of the Committee?

As a long-time resident at different steps in life, I offer perspective and commitment to this community. It feels like an extension of my current work representing growth or recovery.

Signature:

Date:

12 Nov 25



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 6(c)

ORIGINATED BY: Melanie Elvis, Town Clerk
REVIEWED BY: Mike O'Brien, Interim Town Manager
SUBJECT: Measure V Oversight Committee Bylaw Update
Recommendations

**LONG TERM
RECOVERY PLAN:** No

ACTION REQUESTED:

1. Review the proposed updates to the Measure V Citizen Oversight Committee Bylaws; and,
2. Adopt Resolution No. 2025-____ "A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 21-12 and Adopting Amended Bylaws for the Governance of the Measure V Citizen Oversight Committee." (ROLL CALL VOTE)

Background:

On November 6, 2018, the citizens of Paradise approved the Town Council ballot Measure V to extend the 0.05 percent sales tax increase for 10 years beginning April 1, 2021 and ending March 31, 2031. The formation of a Citizen Oversight Committee was a requirement of the Ordinance. On March 9, 2021, Council adopted bylaws for the governance of the Committee.

In January 2025, the regular quarterly Measure V Citizen Oversight Committee meeting was cancelled due to a lack of a quorum. In response, Chair Simonson requested staff make a recommendation to Council to appoint alternate members. However, upon review of the bylaws, substitutes are prohibited under Section 4: Members and Officers.

After reviewing the bylaws at the July 22, 2025 Measure V Citizen Oversight Committee meeting, the Committee asked staff to draft language for the following changes:

1. Outline how a Member may be removed due to excessive absences - defined as missing two (2) meetings in a fiscal year; and,
2. Designate the Town Clerk to serve as the Secretary to the Committee.

Analysis:

Attached to this agenda summary is the proposed language per the Committee's recommended changes.

Financial Impact:

None.

**TOWN OF PARADISE
RESOLUTION NO. 2025-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE RECINDING
RESOLUTION NO. 21-12 AND ADOPTING AMENDED BYLAWS FOR THE GOVERNANCE
OF THE MEASURE V CITIZEN OVERSIGHT COMMITTEE**

WHEREAS, the Town Council of the Town of Paradise desires to set forth certain procedures relating to the conduct of the Town Council appointed Citizen Oversight Committee required by voter approval of Measure V on November 6, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The formation of the Citizen Oversight Committee is a requirement of Ordinance No. 545 adopted by voter approval of the Town Council ballot measure on November 4, 2014 that established a temporary 0.50 percent transaction and use tax that was extended by Ordinance No. 569 on November 6, 2018 and will automatically expire March 31, 2031.

Section 2. That the Measure V Citizen Oversight Committee shall be established for the same ten-year term as provided for the 0.50 percent transaction and use tax established by Ordinance No. 569.

Section 3. That the Measure V Citizen Oversight Committee by-laws shall be adopted as attached to this resolution as "Exhibit A"; and,

Section 4. The resolution shall become effective on the date of adoption by the Town Council.

PASSED AND ADOPTED by the Town of Paradise Town Council on this ____ day of _____, 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____,
Mayor

ATTEST:

APPROVED AS TO FORM:

Melanie Elvis, Town Clerk

Scott E. Huber, Town Attorney

“EXHIBIT A”

**BYLAWS OF THE MEASURE V
CITIZEN OVERSIGHT COMMITTEE**

Section 1. Name of Committee.

The official name shall be the “Measure V Citizen Oversight Committee”.

Section 2. Place of Meeting.

The regular place of meetings of the Measure V Citizen Oversight Committee shall be at least quarterly at the Paradise Town Hall located at 5555 Skyway, Paradise, California, on the fourth Tuesday, at 4:00 p.m., unless otherwise cancelled or adjourned to another day or place pursuant to the Ralph M. Brown Act.

Section 3. Purpose & Powers.

The Measure V Citizen Oversight Committee shall have the duties established by Town Council Ordinance No. 545 and codified in Section 3.22.075 of the Paradise Municipal Code. Its meetings shall be held in accordance with the Ralph M. Brown Act. The committee is required to meet at least quarterly with the Town Manager and the Town Finance Director during the preparation of each fiscal year budget to make recommendations to the Town Council regarding how the proceeds from the implementation of Ordinance No. 569 will be allocated for the ensuing budget year.

Section 4. Members and Officers.

The Measure V Citizen Oversight Committee shall be a nine-member committee appointed by the Town Council. Members shall be residents and registered voters of Paradise. Substitutes are not allowed.

Section 5. Absence

A Committee member shall be absent no more than two (2) meetings in a fiscal year. If a member is absent more than two (2) times in a fiscal year, the Committee’s Secretary shall notify the Town Council immediately. By a majority vote, the Council may remove the offending member and issue a notice of vacancy to initiate the replacement process.

Section 6. Chairperson.

The Measure V Citizen Oversight Committee shall annually select one of its members to serve as Chairperson of the committee and shall preside at all meetings.

Section 7. Vice-Chairperson.

The Measure V Citizen Oversight Committee shall select one of its members to serve as Vice Chairperson who shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson.

Section 8. Secretary.

The Measure V Citizen Oversight Committee shall designate ~~a member~~ the Town Clerk to serve as the Secretary to the committee. The Secretary shall keep the records, shall act as secretary at meetings of the committee, shall record all votes, and shall keep a record of the proceedings of the Measure V Citizen Oversight Committee in a journal of proceedings to be kept for such purpose and shall perform all duties incident to the office. The Secretary shall maintain a record of all official proceedings of the Measure V Citizen Oversight Committee and its programs.

Section 9. Vacancies.

When a seat of the Measure V Citizen Oversight Committee becomes vacant, Town staff will inform the Town Council and schedule appointment to the vacancy at a regular or special meeting. Such appointments are to take place within 60 days of the creation of the vacancy.

Section 10. Compensation.

Measure V Citizen Oversight Committee members shall serve without compensation or reimbursement for expenses.

Section 11. Rosenberg's Rules.

Except as may be provided in the California Brown Act and these bylaws, the meeting procedures of the Measure V Citizen Oversight Committee shall be governed by the latest revised edition of Rosenberg's Rules of Order.

Section 12. Amendments.

The Bylaws may be amended by a majority vote of the Town Council.



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 6(d)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director
REVIEWED BY: Mike O'Brien, Interim Town Manager
SUBJECT: Community Development Block Grant Disaster Recovery, Workforce Development Project Update
LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. Hear staff presentation on the status of the CDBG DR Workforce Development Project; and,
2. Consider directing staff to continue the project with an amended scope and budget; or,
3. Direct staff to discontinue the project and disencumber funds back to the Department of Housing and Community Development (HCD). (ROLL CALL VOTE)

Background:

After the 2018 Camp Fire, funding was appropriated by Congress through the Community Development Block Grant Disaster Recovery (CDBG DR) Program to provide recovery funding for disaster affected communities, including Butte County, and the Town of Paradise. CDBG DR funding was allocated for the 2017/2018 disasters in four areas:

1. Housing
2. Infrastructure
3. Workforce Development
4. Mitigation

The Housing and Infrastructure tranches of funding have already been allocated, and the Town is in various stages of project development and implementation utilizing these funds. The funding for Workforce Development was allocated at the beginning of 2023, awaiting the official Notice of Funding Availability (NOFA) which will specifically outline the eligible projects and steps needed to qualify a project for these funds.

Butte County was allocated \$18.7 Million.. To utilize these funds, the Town submitted an application for \$17,868,376.00 for a project to construct a workforce training center on the Paradise High School Property which would focus on resilient building and forestry technologies, as well as companion training, and be a resiliency hub for training in the region. The funds would be utilized to pay for the rehab or reconstruction of two existing buildings on the Paradise High School campus, and for the various training programs which would be run by our local training partners with the goal of providing workforce development training for up to 500 local residents.

Analysis:

Since initial project development, staff have worked with partners to move the project forward after several developments which have impacted the project's viability. The project partners have expressed increasing concern regarding their ability to provide their scoped deliverables on an HCD reimbursement basis, despite their initial belief this would be possible. In addition, Paradise Unified School District has informed the Town they have to complete a legal review of the project prior to proceeding as a partner. There is no timeframe for this review at this time. Environmental and state delays required by school campus construction also make the original campus reconstruction/remodel unlikely to be implemented under the grant timeline requirements. As a result of these developments, a decision on the future of the project needs to be made by Town Council. Understanding the previous priority of the Council was to deliver this project in its original form, Council now must determine if an amended project scope is acceptable to continue.

Another item for Council to consider is whether the Town can provide the financial backing to the project to cash flow the work, rather than have each of the partners do so. The partners have indicated they will not be able to provide their scope of work if they have to provide payment up front for later reimbursement by HCD. For the project to move forward in any form, the Town would need to cash flow the project, as is done for other CDBG DR funded projects.

If PUSD is no longer able to be part of the project, as their prolonged legal review suggests, the Town could amend the scope of the project to include training programs at alternative facilities. This change would allow the Town to utilize the awarded funds towards the goal of workforce training with a small budget not including any rehabilitation work at Paradise High School.

Moving forward with the amended scope would include the following:

- Butte College identified as the primary course provider, with programs launching in summer 2026 including:
 - Construction ITEC-55: Introduction to Industrial Trades
 - Certified Nursing Assistant
 - Utility Vegetation Management Pre-Inspector
 - Utility Line Clearance Arborist
 - Heavy Equipment Operator Technician Certificate
 - Other courses as determined by local workforce need
- Additional construction-oriented certifications would be offered through North Valley Contractors Workforce Foundation and could begin this spring.
- Preliminary discussions have occurred to consider fuels reduction and prescribed fire coursework that could be added later through the Big Chico Creek Ecological Reserve in conjunction with Chico State University.

Each of these courses would be offered through existing facilities within Paradise and elsewhere in the region, with many of Butte College's courses happening on their campus regardless of PUSD involvement based on training equipment needs. Transportation from Paradise would be provided through the grant for participants to encourage enrollment. Additional training models are being encouraged and worked through with the HCD grant staff team who are eager to see the program move forward in some form.

In order to move forward with the amended scope, the Town would need to provide the financial backing for reimbursable work. If that is Council's direction, staff recommends:

- Project Management:
 - Hire a term-limited Town employee (Jan 2026–June 2028) funded entirely by the

grant to serve as program manager and oversee all implementation activities.

- Reimbursement Structure:
 - Contract with an accounting/management firm to handle reimbursements and reporting for all partners.
 - The firm would manage reimbursement timing, audit requirements, and HCD reporting compliance, reducing Town liability and partner exposure to delayed payments.

Financial Impact:

The Town applied for and was awarded \$17,868,367.00 for the workforce development center project discussed above. With the current scope each participating organization will be required to expend funds on their scope of work, before submitting invoices for reimbursement. The Town will then seek reimbursement through HCD before reimbursing each organization. The Town will be required to seek reimbursement for our own expenditures for our portion of the scope of work.

If Council directs staff to move forward with the project with an amended scope and budget, the Town will provide payment to its partners and then seek reimbursement from HCD. This process requires the Town to accept full liability of the payment prior to reimbursement and may require the Town to transfer and utilize PRO funds prior to reimbursement from HCD. As this project is funded through CDBG DR, there is no match requirement.

If Council directs staff to discontinue this project, the \$17,868,367 will be disencumbered back to HCD. Since HCD projects are done on a reimbursement basis, the Town has not received any of these funds to date and would not be returning any funding.



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 6(e)

ORIGINATED BY: Mike O'Brien, Interim Town Manager
REVIEWED BY: Mike O'Brien, Interim Town Manager
SUBJECT: Public Works Director Reclassification and Updating the Order of Succession in the Absence of the Town Manager

LONG TERM RECOVERY PLAN: No.

COUNCIL ACTION REQUESTED:

1. Approve the reclassification of the Public Works Director/Town Engineer to Assistant Town Manager/Public Works Director/Town Engineer and the correlating budget adjustment; and,
2. Adopt Resolution No. ____ "A Resolution of the Town Council of the Town of Paradise Approving Job Classification Descriptions" and,
3. Adopt Resolution No. ____ "A Resolution of the Town Council of the Town of Paradise, California, Amending the Salary Pay Plan to Include Assistant Town Manager/Public Works Director/Town Engineer for the Fiscal Year 2025-2026." (ROLL CALL VOTE)
4. Adopt Resolution No. ____ "A Resolution of the Town Council of The Town of Paradise Repealing and Replacing Resolution No. 2023-11 to Establish an Updated Order of Succession in the Event of the Absence or Disability of the Town Manager." (ROLL CALL VOTE)

Background:

Since 2019, the Public Works Director/Town Engineer classification has served as a department director role responsible for planning, organizing, and overseeing all functions of the Public Works Department, including engineering, capital improvement program delivery, major infrastructure reconstruction, long-range planning, regulatory compliance, and fiscal and personnel management. The position has also consistently operated as a key member of the Town's executive leadership team, regularly assisting the Town Manager in administrative oversight, special assignments, and multi-departmental coordination as described in the existing job description.

In the years following the Camp Fire, the Town's operational landscape has changed significantly. Public Works has grown into one of the most complex and externally regulated departments in Town government, responsible for delivering hundreds of millions of dollars in federally and state-funded recovery and mitigation programs, implementing long-term capital programs, coordinating with regional and state agencies, and maintaining essential infrastructure in a rapidly rebuilding community. These expanded responsibilities have required sustained participation by the Public Works Director in executive-level decision making, organization-wide strategic initiatives, and interagency coordination typically associated with an Assistant Town Manager.

To appropriately reflect these evolving responsibilities and align the Town's organizational structure with modern best practices, staff is recommending reclassification to Assistant Town Manager/Public Works Director/Town Engineer. The reclassification formalizes duties that have

been performed for several years, ensures proper administrative authority for cross-departmental coordination, and stabilizes the Town's management structure by establishing a clear second-in-command to the Town Manager.

A companion action to this reclassification includes adoption of a new Resolution replacing Resolution No. 2023-11. The current resolution, adopted in March 2023, establishes the Town's order of succession in the event of the Town Manager's absence or disability. With the creation of the Assistant Town Manager role, this resolution must be updated to reflect the new first-in-line successor.

Analysis:

The proposed reclassification recognizes the dual role that the position now fulfills—continuing to serve as the Town's Public Works Director and Town Engineer while also performing organization-wide administrative, operational, emergency management, and policy-level functions characteristic of an Assistant Town Manager.

The Public Works Director/Town Engineer job description already includes substantial executive-level responsibilities such as department-wide policy development, organizational leadership, interdepartmental collaboration, representation before the Town Council and regional agencies, and complex program administration. Over the past several years, the incumbent has also routinely managed Town-wide initiatives, overseen multi-departmental projects, handled elevated administrative issues on behalf of the Town Manager, coordinated with outside agencies at the executive level, and served in lead roles during emergency operations. These functions mirror those outlined in the Assistant Town Manager job description, including acting on behalf of the Town Manager when assigned, coordinating work across departments, managing special Town Council initiatives, participating in long-range financial planning, and supporting policy development.

In most cities and towns, the Assistant City/Town Manager role provides critical administrative capacity to support the Chief Executive, ensure continuity of operations, offer direct oversight of key departments, and elevate the organization's ability to respond to complex, cross-disciplinary challenges. Paradise continues to navigate long-term disaster recovery, major capital investments, significant regulatory responsibilities, and ongoing rebuilding demands. Establishing an Assistant Town Manager formalizes succession planning, ensures administrative depth, strengthens emergency management capabilities, and supports the Town's maturing organizational structure.

Maintaining the Public Works Director/Town Engineer duties within the role preserves continuity for significant ongoing projects, including major capital improvement efforts, roadway and drainage reconstruction, grant administration, and infrastructure planning. Because the Assistant Town Manager duties are being added to an existing executive position rather than creating a separate new position, the structure is cost-effective while still delivering needed administrative capacity. This allows the Town Manager to assign special projects, tasks and oversight which does not typically fall under standard departmental roles/responsibilities.

To maintain alignment with best practices in municipal continuity of operations and ensure compliance with Town policies, staff recommends adoption of a new replacement resolution identifying the Assistant Town Manager/Public Works Director/Town Engineer as first in the order of succession.

Financial Impact:Reclassification

Action: Reclassify the Public Works Director/Town Engineer to Assistant Town Manager/Public Works Director/Town Engineer

Budget Impact:

		Total	GF 50%	Other
25/26 Allocation	\$	16,612.00	\$ 8,306.00	\$ 8,306.00
26/27 Allocation	\$	29,945.89	\$ 14,972.95	\$ 14,972.95

**TOWN OF PARADISE
RESOLUTION NO. 2025-____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
APPROVING JOB CLASSIFICATION DESCRIPTIONS**

WHEREAS, it is prudent for the Town of Paradise to periodically review its job classification descriptions of the positions within the Town of Paradise; and,

WHEREAS, to improve efficiency of certain Town functions and to appropriately reflect the duties and qualifications of its employee classifications.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

SECTION 1. Job class descriptions in the attached list are approved. Town staff is directed to revise Town employee Classifications based on the attached list.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 9th day of December 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____, Mayor

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

New Job Classification Descriptions

ASSISTANT TOWN MANAGER/PUBLIC WORKS DIRECTOR/TOWN ENGINEER



ASSISTANT TOWN MANAGER / PUBLIC WORKS DIRECTOR / TOWN ENGINEER

DEFINITION

Under general direction of the Town Manager, plans, directs, reviews, and supervises the activities of the engineering and street maintenance divisions comprising the Public Works Department; provides professional and technical staff assistance; performs the statutory duties of Town Engineer; and performs related work as required.

In the absence of the Town Manager, the Assistant Town Manager acts in the capacity of Town Manager and assumes direct line authority over departments and activities of the Town of Paradise.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Town Manager. Exercises supervision over Public Works staff, engineering staff, construction inspection, and other departmental staff as assigned.

CLASS CHARACTERISTICS

This is a department director/assistant town manager classification with responsibility for management of the Town's engineering and public works functions, in addition to assisting the Town Manager with administrative oversight of various municipal departments, special projects, and multi-departmental initiatives. This position acts on behalf of the Town Manager when assigned, represents the Office of the Town Manager, and coordinates work across departments to support Town operations and Council priorities.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

Public Works Director Functions

- Plan, organize, direct, and coordinate all activities of the Public Works Department including the design and construction of public facilities and transportation systems and the maintenance of building and public works facilities.
- Develop and implement departmental policies, procedures, and regulations.
- Confer with and advise supervisory personnel on problems related to the design, construction, and maintenance of public works facilities, and the interpretation and enforcement of construction specifications.
- Direct the preparation of plans, engineering reports and studies, budget estimates, and proposed ordinances.
- Review and sign plans for public works improvements.
- Act as technical advisor to the Town Manager and Town Council on Public Works Department matters.
- Prepare the Public Works Department annual budget and five-year capital improvement program and budget.
- Submit and administer grant applications.

- Respond to and resolve difficult citizen inquiries and complaints.
- Select and direct professional engineering consultants.
- Supervise and participate in the preparation and administration of the department budget.
- Coordinate public works activities with other Town departments, outside agencies, and private developers, architects, and engineers.
- Select, supervise, train, and evaluate assigned staff.

Assistant Town Manager Functions

- Manage special projects that do not fall under the jurisdiction of existing departments or require special handling and attention.
- Coordinate the efforts of departments to ensure the timely completion of special multi-departmental projects.
- Follow up on special Town Council projects and/or assignments to ensure a timely response or completion.
- Receive complaints and requests for information on Town activities.
- Meet with the public and officials of other cities, agencies, and community groups in the development and coordination of Town affairs.
- Represent the Office of the Town Manager as directed.
- Assist in supervising a variety of departments and activities including supervision of divisions within the Office of the Town Manager.
- Conduct special studies and surveys; recommend appropriate action regarding the determination of policy for administrative action; carry out and implement such recommendations.
- Attend Town Council and various other Town and community meetings as assigned.
- Consult on budget matters including revenue and expenditure estimates, appropriations, and supplemental requests.
- Participate in long-range financial planning for needed capital improvements.
- Perform other work as required.

Emergency Operations

- This position is a key member of the Emergency Operations Center staff and is typically assigned to the Assistant EOC Director position during Town emergencies.

QUALIFICATIONS

Knowledge of:

- Principles and practices of engineering, public works, and administration as applied to the design and construction of public works facilities and technical inspection services.
- Methods, materials, and techniques employed in public works construction.
- Principles and practices of modern office management.
- State and federal project programming, financing, environmental review, right-of-way acquisition, and construction.
- Computer skills in database operation, computer-aided design, and spreadsheets.
- Recent developments, current literature, and sources of information in municipal public works administration.
- Principles of organization, administration, budget, and personnel management.

Ability to:

- Organize, direct, and coordinate the activities of a small municipal public works department in a manner conducive to full performance and high morale.

- Delegate authority and responsibility and schedule and program work on a long-term basis.
- Communicate clearly and concisely, orally and in writing.
- Select, supervise, train, and evaluate subordinates.
- Apply knowledge of municipal administration.
- Understand methods, materials, and techniques of a local government agency.
- Understand municipal ordinances and regulations.
- Establish and maintain effective working relationships with peers, subordinates, officials, and the community.
- Think creatively and express ideas orally and in writing.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Experience: Seven years or more professional engineering experience, including five years of management-level experience in a comparable organization.

Education: Equivalent to a bachelor's degree from an accredited college or university with major coursework in civil engineering.

Licenses and Certifications:

- Possession of a certificate of registration as a Professional Civil Engineer in the State of California.
- Valid Class C California driver's license in conformance with established Town employee driving standards.

PHYSICAL DEMANDS

Work is performed mostly in office settings but also outdoors. Outdoor work is required for inspection of projects, sites, and facilities. Requires standing, walking, climbing, bending, and lifting up to 35 pounds. Requires vision for close work, distance, color, peripheral, depth perception, and focus adjustment.

ENVIRONMENTAL CONDITIONS

May work outdoors in weather conditions. May work near mechanical parts, heights, humid conditions, or electrical risks. Noise levels vary from quiet to loud depending on work location.

**TOWN OF PARADISE
RESOLUTION NO. 2025-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
AMENDING THE SALARY PAY PLAN TO INCLUDE ASSISTANT TOWN MANAGER/PUBLIC WORKS DIRECTOR/TOWN ENGINEER
FOR THE FISCAL YEAR 2025-2026**

WHEREAS, the Town wishes to revise the salary pay plan; and

WHEREAS, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of December 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

, Mayor

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott Huber, Town Attorney

TOWN OF PARADISE SALARY PAY PLAN FY 2025/26 AS OF NOVEMBER 12, 2025											
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step	
1.00	1.00	1.00	ASSISTANT TOWN MANAGER/ PUBLIC WORKS DIRECTOR								
			HOURLY	40	77.37	81.24	85.30	89.57	94.05	98.75	
			BIWEEKLY		80	6,189.60	6,499.20	6,824.00	7,165.60	7,524.00	7,900.00
			MONTHLY		173	13,410.80	14,081.60	14,785.33	15,525.47	16,302.00	17,116.67
			ANNUAL		2,080	160,929.60	168,979.20	177,424.00	186,305.60	195,624.00	205,400.00

**TOWN OF PARADISE
RESOLUTION NO. 2025- _____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
REPEALING AND REPLACING RESOLUTION NO. 2023-11 TO
ESTABLISH AN UPDATED ORDER OF SUCCESSION IN THE EVENT OF
THE ABSENCE OR DISABILITY OF THE TOWN MANAGER**

WHEREAS, the Town of Paradise provides vital governmental and community services to its residents; and,

WHEREAS, the Town Manager is responsible for the day-to-day administration of Town operations; and,

WHEREAS, continuity of government requires that an order of succession be established to ensure uninterrupted leadership and decision-making in the event of the Town Manager's absence or disability; and

WHEREAS, the Town Council adopted Resolution No. 2023-11 on March 14, 2023, establishing an earlier order of succession; and

WHEREAS, the creation of the Assistant Town Manager/Public Works Director/Town Engineer classification necessitates an update to the Town's order of succession; and

WHEREAS, various conflict-restricted matters may arise during service as Acting Town Manager, and therefore the order of succession must include clear direction for handling such matters; and

WHEREAS, the Town Council desires to establish an updated order of succession that both reflects current organizational structure and ensures compliance with Town policies.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. Town of Paradise Resolution No. 2023-11 is hereby repealed in its entirety.

Section 3. In the event of an unplanned absence or disability of the Town Manager, the Assistant Town Manager/Public Works Director/Town Engineer shall automatically assume the duties and obligations as Acting Town Manager. If that individual is unavailable, the following positions shall assume such duties in the order listed:

1. Recovery & Economic Development Director
2. Police Chief
3. Finance Director/Town Treasurer

For a planned absence, the Assistant Town Manager/Public Works Director/Town Engineer shall serve as Acting Town Manager. If the Assistant Town Manager is not

available during a planned absence, the Town Manager may designate any of the individuals listed above to serve as Acting Town Manager.

Section 4. Handling of Conflict-Restricted Matters. If any matter arises that the Acting Town Manager is restricted from handling under Town policy—including situations that occur during service as Acting Town Manager—the following procedures shall apply:

- a. If the Town Manager is available during their absence, the restricted matter shall be referred back to the Town Manager or if the restricted matter is not urgent for immediate action, the matter shall be deferred until their return; or
- b. If the Town Manager is unavailable and the restricted matter is urgent, the Human Resources & Risk Management Director shall identify the next eligible individual in the established order of succession who may lawfully and appropriately assume responsibility for that specific matter.

This procedure ensures continuity of operations, preserves impartiality, and maintains compliance with all applicable Town policies.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of December 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____, Mayor

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: December 09, 2025

Agenda Item: 6(f)

ORIGINATED BY: Marc Mattox, Public Works Director/Town Engineer
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Encroachment Permit Special Conditions – Temporary Surfacing & Striping
LONG TERM RECOVERY PLAN: No.

COUNCIL ACTION REQUESTED:

1. Consider adopting the updated Special Conditions for Maintenance of Temporary Surfacing and Striping for use in all applicable encroachment permits and utility construction activities. (ROLL CALL VOTE)

Background:

Through the course of the Town's recovery from the 2018 Camp Fire and especially during past winter construction seasons, the Town of Paradise has experienced recurring problems with the maintenance and performance of temporary roadway surfacing associated with underground utility work or active encroachment permits. Seasonal weather, freeze-thaw cycles, and traffic loads have led to frequent failures of cold-mix patches—resulting in potholes, surface blow-outs, and complaints from motorists. These issues have required repeated Town maintenance interventions to protect public safety and maintain reasonable drivability, diverting limited staff resources from other priority work.

To address these persistent challenges, staff has developed updated Special Conditions for Maintenance of Temporary Surfacing and Striping for inclusion in all encroachment permits and utility trench restoration work conducted during winter months. These conditions establish clear, measurable standards for surface tolerances, inspection, documentation, and response responsibilities.

Analysis:

The proposed standards, attached to this Agenda Summary, are designed to ensure that temporary pavement surfaces remain smooth, safe, and serviceable throughout winter operations. Key provisions include:

- **Defined Smoothness Tolerances:** Temporary surfaces must not deviate more than ½ inch under an 8-foot straightedge, with no divots or humps exceeding ½ inch from adjacent pavement.
- **Prohibition on Raised or Ramped Steel Plates:** To ensure safe and efficient snowplow operations, all steel plates must be recessed (inset) flush with the existing roadway surface.

- **Daily Certifications and Accountability:** Contractors and their inspectors must jointly verify and sign off each workday that all temporary surfacing meets Town tolerances. Certification logs are submitted weekly to Public Works.
- **Storm and Non-Working Day Inspections:** Contractors must inspect temporary surfaces during any forecasted precipitation or snow event and immediately correct deficiencies.
- **Single Point of Contact (POC):** Each permittee must assign a 24/7 representative responsible for responding to roadway complaints or hazards within 30 minutes during working hours and within 1 hour during off-hours.
- **Town Enforcement and Cost Recovery:** If a contractor fails to meet standards or response timelines, Town crews may make emergency repairs, with full cost recovery from the contractor.
- **Final Restoration Requirements:** Interim final paving is encouraged every 500 feet of trenching during favorable weather to reduce ongoing temporary surface maintenance.

Adopting these conditions will significantly improve roadway safety, preserve the Town's investment in pavement rehabilitation, and establish consistent, enforceable expectations for all winter trenching and utility work. The standards are scalable for use across both private and public utility projects and are intended to reduce future service calls and surface degradation through stronger inspection, accountability, and enforcement mechanisms.

Financial Impact:

The proposed standards establish measurable surface tolerances, mandatory daily certifications, enhanced inspection requirements, and clear response timelines. When contractors fail to meet these requirements, the Town will be authorized to make emergency repairs and recover all associated costs from the responsible permittee. Over time, this approach is expected to significantly decrease the frequency of Town-funded corrective work and improve overall roadway condition during utility construction seasons.

Implementation of the standards does not require additional Town staffing or direct expenditures. Any enforcement-related costs generated from Town call-outs will be billed to the contractor under the cost-recovery provisions included in the new conditions. As a result, the overall fiscal impact to the Town is expected to be neutral or positive, with a reduction in reactive winter maintenance and a corresponding improvement in public roadway service levels.



Encroachment Permit

Special Conditions for Maintenance of Temporary Surfacing and Striping

Section 1 Temporary Trench Surfacing (same-day and overnight)

- No open trenches overnight. At the end of each shift, all trenches shall be either:
 - Temporarily paved with dense, high-performance cold mix (HPCM) or Hot Mix Asphalt (HMA) placed in compacted lifts; or
 - Steel-plated
 - Steel plates may be used only when the roadway surface cannot be safely restored to a safe and stable temporary condition before the end of a shift or with prior approval from the Engineer/Inspector and shall have safe and stable transitions.
 - Grade mounted steel plates are not allowed to remain in place for more than 48 hours at any specific location.
 - Steel plates requiring more than 48 hours placements shall be recessed (inset) into the pavement, so the finished plate surface is flush with the adjacent roadway when there is a forecast of snow accumulation.
 - The base beneath plates shall be compacted and level, with supporting edges milled or saw-cut to seat the plate securely.
 - Plates shall be pinned or recessed to prevent movement, anti-skid surfaced, and noise-damped as necessary.
 - In no case will steel plates be allowed during winter months with any forecasted snow accumulation.
- Materials & placement.
 - Minimum compacted temporary surface thickness: 2 inches, or greater as needed to achieve finished grade and smoothness.
 - Compact with a vibratory plate or roller until refusal; add binder or heat as necessary for winter adhesion.
 - Maintain roadway crown and drainage—no ponding or gutter dams.
- Smoothness tolerances (end of each workday).
 - Straightedge: $\leq \frac{1}{2}$ " deviation under a 8-foot straightedge in any direction.
 - Local deviations: Depressions (divots) $> \frac{1}{2}$ " below or humps $> \frac{1}{2}$ " above adjacent pavement are not permitted and must be corrected before opening to traffic.
 - Feathering transitions: Provide a uniform taper $\leq 8\%$ (1:12) where cold mix meets existing asphalt.
 - Joints: No gaps $> \frac{1}{4}$ "; edges sealed to prevent raveling.
 - Ponding: No standing water $> \frac{1}{2}$ " depth persisting > 30 minutes after rainfall ends.
- Inset Steel Plate Requirements
 - Steel plates may be used only when trench work cannot be safely cold-mixed before nightfall or with prior approval from the Engineer/Inspector.
 - Plates shall be recessed (inset) into the pavement, so the finished plate surface is flush with the adjacent roadway—ramped or raised plates are not permitted.

- The base beneath plates shall be compacted and level, with supporting edges milled or saw-cut to seat the plate securely.
- Plates shall be pinned or recessed to prevent movement, anti-skid surfaced, and noise-damped as necessary.
- These requirements ensure compatibility with Town snowplowing and winter maintenance operations.

Section 2 Daily and Storm Readiness Inspections

- End-of-shift inspection & certification (working days): Contractor's superintendent and Encroachment Permit applicant shall jointly inspect all temporary surfacing and certify compliance with Section 1 tolerances before demobilizing each day.
- Non-working day storm checks: On any non-working day with a forecast of 50% or greater probability of precipitation (including snow) and a quantitative precipitation (including snow) forecast of 0.5 inches or more within a 24-hour period, the contractor shall dispatch an inspector to review and correct temporary surfacing the same day (prior to/during the event as conditions allow).
- Corrective maintenance trigger: Any defect exceeding tolerances (raveling, blow-outs, potholes, settlement, uplift, ponding, or plate movement/noise) must be corrected immediately and no later than 1 hour from identification.
 - If the response and correction timeframe is not met, Town of Paradise Public Works will initiate a call-out to own forces for correction and the contractor will be charged for all expenses.

Section 3 Traffic Control & Housekeeping

- Maintain approved traffic control at all times and adjust for settlement as needed.
- Maintain temporary delineation for centerlines, lane lines, edge lines, crosswalks and markings. Contractor may use temporary pavement mounted reflective delineators or approved temporary striping tape, with method approved by the Town in advance of work.
- Keep traveled ways clean; sweep loose aggregate daily and after maintenance.
- Maintain access to driveways, sidewalks, and ADA facilities; provide safe pedestrian paths.

Section 4 Documentation – Daily Certification Log & Weekly Submittal

- Daily Certification Log (submitted weekly) shall include:
 - Project, location/limits, date, and weather.
 - Trench segments restored (stationing or addresses).
 - Material type, lift thickness, and compaction method.
 - Straightedge deviation results; maximum deviation recorded.
 - Verification of smoothness, joint sealing, drainage, and plate condition.
 - Corrective actions (if any).
 - Signatures: Contractor Superintendent and Applicant Inspector with time stamp.
- Submission: Email compiled logs each week by Monday 10:00 a.m. to TBD-Emails@townofparadise.com, subject: "Temporary Paving Certifications – [Project/Week Ending MM/DD/YY]".

Section 5 Single Point of Contact (POC) for Complaints & Defects

- Contractor shall designate a 24/7 POC (name, title, mobile, email) responsible for intake, dispatch, and close-out of complaints and observed defects.
- Response & correction timeframes (from complaint or Town notice):
 - Normal business hours (Mon–Fri 7 a.m.–6 p.m.): on-site response within 30 minutes.
 - Nights/weekends/holidays: on-site response within 1 hour.
 - If the response and correction timeframes are not met, Town of Paradise Public Works will initiate a call-out to own forces for correction and the contractor will be charged for all expenses.
- POC shall log each complaint (time received, issue, action, closure time) and include a summary with the weekly Certification Log.

Section 6 Town Oversight & Enforcement

- The Town may require additional surfacing, alternative materials, or inset plating if conditions warrant.
- Failure to meet tolerances, perform inspections, submit logs, or respond timely may result in stop-work, removal/replacement, and/or cost recovery at the contractor's expense.
- These conditions do not relieve the contractor of liability for damages or traffic incidents related to temporary surfaces.

Section 7 Final Restoration

- Temporary surfaces shall be maintained to these standards until permanent paving is placed per Town of Paradise Standard Details. In lieu of maintenance of temporary patches in winter months, Town staff recommends interim final paving every 500' of trenching during acceptable weather-dependent windows.
- For utility projects, final paving restoration and striping/markings replacement must occur within 15 calendar days of pressure testing/mandrel tests, weather permitting.



Town of Paradise
Council Agenda Summary
Date: December 9, 2025

Agenda Item: 6(g)

ORIGINATED BY: Jessica Erdahl, Supervising Project Manager
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: On-System Road Rehabilitation - 2026 Misc/HSIP Systemic Intersection Safety Improvement Project: PSE Approval and Authorize Advertisement for Bids.
LONG TERM RECOVERY PLAN: Yes, Tier 1

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2025- ____, "A Resolution of the Town Council of the Town of Paradise Approving the Plans, Specifications and Estimate for the On-System Road Rehabilitation – 2026 Misc / HSIP Systemic Intersection Safety Improvement Project and Authorizing Advertisement for Bids on the Project". (ROLL CALL VOTE)

Background:

Due to the ongoing recovery effort and debris removal operations within the Town and Butte County, the Town's on-system roadway infrastructure sustained heavy damage in the wake of the Camp Fire. The pavement structural sections were damaged in two ways:

1. Pavement scarring due to car fires – On the day of the Camp Fire, several motorists were required to abandon their vehicles and continue evacuating on foot. The subsequent car fires damaged the pavement, justifying the need for repair.
2. Pavement structural section damage due to heavy truck traffic – Following the Camp Fire, the Town experienced a staggering level of truck traffic. During the CALOES Debris Removal effort, over 3.7 million tons of material was removed, equivalent to approximately 300,000 truckloads. During that same period, PG&E, Comcast, and AT&T restored their damaged distribution infrastructure. Additionally, PG&E removed over 92,000 trees, and an additional 100,000 trees were removed in 2020 as part of the Hazard Tree Removal Program. The volume of trucks using the Town's on-system roads has resulted in damage to the pavement structural section, justifying the need for rehabilitation.

The Town coordinated with Caltrans and Federal Highways Administration (FHWA) to secure Emergency Relief permanent restoration funding to repair damaged on-system roads (39-miles) town wide. Through the Emergency Relief Program, the Town of Paradise has been approved for \$55,439,200 for the on-system road rehabilitation project. The approved project is located on Federal-Aid "On-System" roads – meaning the Town's primary collectors and arterials such as Skyway, Clark, Pearson, Elliott, Bille, Wagstaff, Pentz, etc.

Additionally, in 2018 the Town has been approved for \$1,229,300 in Cycle 9 Highway Safety Improvement Program (HSIP) funds to improve safety at sixteen stop-controlled intersections at various locations. The countermeasure will be to systemically improve minor street approaches

with a combination of additional intersection warning/regulatory signs, improved pavement markings, and providing improved sight triangles. For efficiency this project will be bid and constructed with the On-System Road Rehabilitation projects.

On November 10, 2020, Paradise Town Council awarded master on-call contracts to Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform on-call professional civil engineering services for a variety of local, state, and federally-funded projects. Subsequently, in January 2021, task orders were issued to Mark Thomas, Dokken Engineering, and Wood Rodgers, Inc. to perform civil design services on the on-system road rehabilitation project.

The overall scope of work for the combined Road Rehabilitation and HSIP Project can be summarized as follows:

- Repair Camp Fire damaged on-system roads to achieve a pre-fire condition.
- Improve safety at two stop-controlled intersection with a combination of striping, warning/regulatory signs, improved pavement markings and providing improved sight triangles.

On June 14, 2022 Paradise Town Council awarded Contract No. 7303.1.CON, 2022 On-System Roadway Rehabilitation –Skyway (Project 1 – 3.22 miles) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid plus additive bid #1,\$5,069,864.78.

On January 10, 2023 Paradise Town Council awarded Contract No. 7303.2.CON, 2023 On-System Roadway Rehabilitation – Pearson (Project 2 – 8.58 miles) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid,\$5,339,517.50.

On June 18, 2024 Paradise Town Council awarded Contract No. 7303.3 CON, REBID 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project (Project 3 – 7.52 miles) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid, \$4,835,562.88.

On May 13, 2025 Paradise Town Council awarded Contract No. 7303.4 CON, 2025 On-System Road Rehabilitation – Clark (Project 4 – 2.1 Miles) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid, \$6,445,840.80.

On May 13, 2025 Paradise Town Council awarded Contract No. 7303.5 CON, 2025 On-System Road Rehabilitation – Misc (Project 5 – 3.83 Miles) to All-American Construction, Inc. in the amount of their base bid, \$8,416,590.87.

The plans and specifications for the project are on file in the Public Works office for review.

A vicinity map of the On-System Road Rehabilitation – 2026 Misc / HSIP Systemic Intersection Safety Improvement Project limits are provided in this Agenda Summary.

Analysis:

The On-System Road Rehabilitation project is consistent with priorities identified in the Paradise Long-Term Recovery Plan prepared in response to the 2018 Camp Fire and necessary to restore roadway infrastructure to a pre-fire condition.

Road rehabilitation projects will be identified based on utility undergrounding completion. As segments of utilities are nearing completion, the Town of Paradise will identify and bid specific

segments of roadways as individual projects. The goal of this approach is to maximize efficiency, partnership and remain good stewards of precious public funds and community impacts by reducing excavations into recently rehabilitated roadways.

With Council approval of the plans and specifications and authorization to advertise for bids, staff proposes the following schedule:

Project 6 (2026) – Misc Roads (7.3 miles)

Advertise for bid:	December 2025
Award Contract:	February 2026
Construction:	July 2026

Financial Impact:

FHWA Emergency Relief and HSIP funds have been authorized for construction and construction engineering phases at actual documented cost incurred.

The total estimated construction and construction engineering cost for the 2026 On-System Road Rehabilitation and HSIP project is \$12,792,784. The estimated funding breakdown is shown below. A detailed project accounting description for each project bid will be made available at the time of contract award.

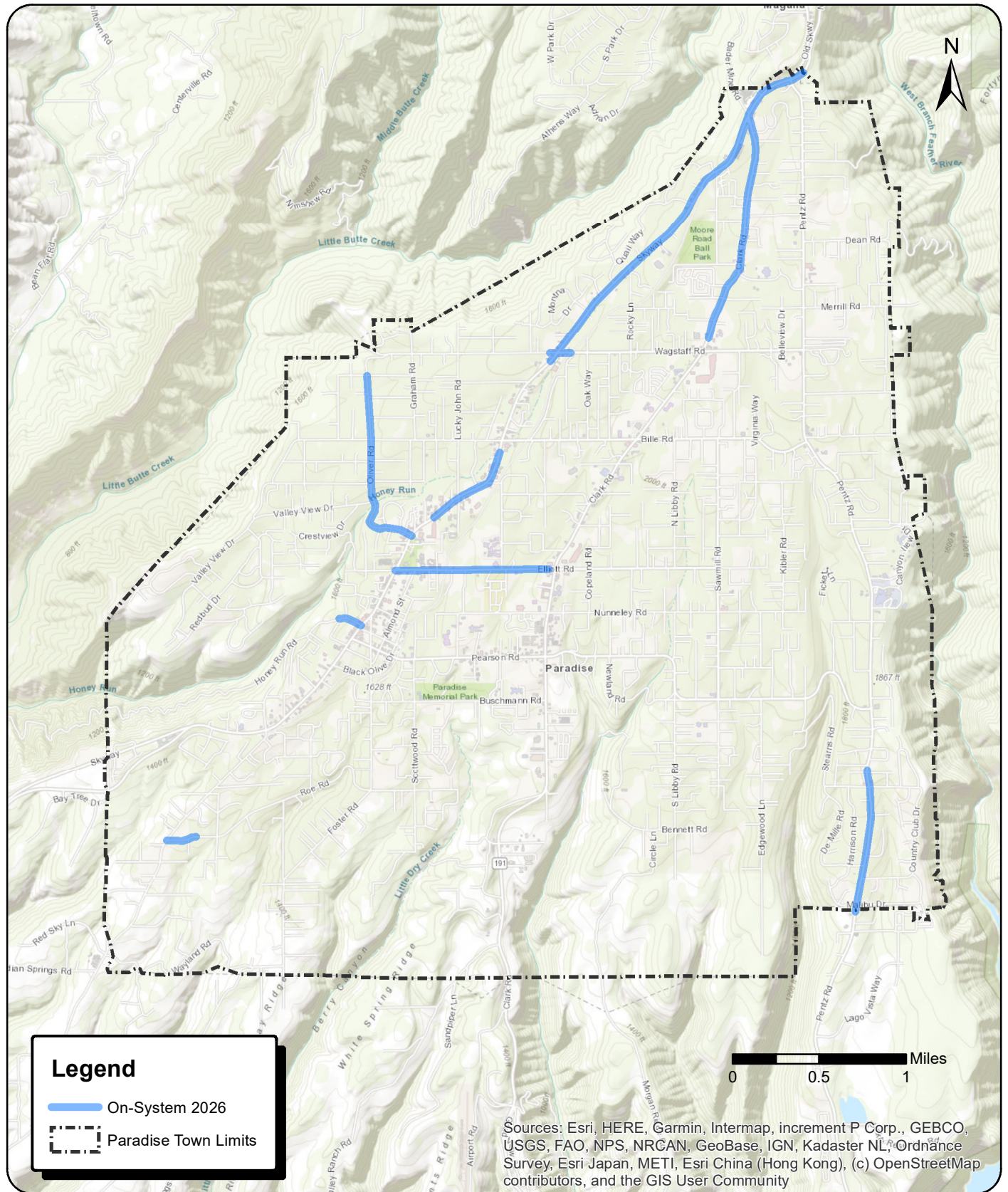
On-System Road Rehabilitation – 2026 Misc / HSIP Systemic Intersection Safety Improvement Project

Contract Items	Total Estimated Cost	ER 38Y0(012) 75.25%	CDBG-DR Match 24.75%	HSIPL 5425 (041) 90%	LTF Match 10%	Non-Participating (Utility Adjustments)
Construction Project 6-2026 Misc	\$ 10,258,527	\$ 7,520,399	\$ 2,473,487	\$ 55,927	\$ 6,214	\$ 202,500
Contingency (10%)	\$ 1,025,853	\$ 752,040	\$ 247,349	\$ 5,593	\$ 621	\$ 20,250
Construction Management (15%)	\$ 1,508,404	\$ 1,128,060	\$ 371,023	\$ 8,389	\$ 932	
Total	\$ 12,792,784	\$ 9,400,499	\$ 3,091,859	\$ 69,909	\$ 7,768	\$ 222,750
Total Available Funding	\$ 20,470,530	\$ 14,631,767	\$ 4,866,239	\$ 312,322	\$ 34,925	\$ 625,277
Balance	\$ 7,677,746	\$ 5,231,268	\$ 1,774,381	\$ 242,414	\$ 27,157	\$ 402,527

Required On-System Road matching funds, \$3,091,858 (24.75%), will be funded by Community Development Block Grant-Disaster Recovery funds. Required HSIP matching funds, \$7,768 (10%), will be funded by Local Transit Funds.

Attachments:

- A. Project Map 2026 Misc Roads
- B. Resolution



TOWN OF PARADISE
PUBLIC WORKS DEPARTMENT
 5555 Skyway Road
 Paradise, California 95969

ON-SYSTEM ROAD REHABILITATION/HSIP
2026 MISC
FHWA/CDBG-DR

PROJECT LOCATION MAP
 J ERDAH5
 NOV 2025

**TOWN OF PARADISE
RESOLUTION NO. 2025- ____**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PARADISE APPROVING THE PLANS, SPECIFICATIONS AND
ESTIMATE FOR THE ON-SYSTEM ROAD REHABILITATION – 2026
MISC /HSIP SYSTEMATIC INTERSECTION SAFETY IMPROVEMENT
PROJECT AND AUTHORIZING ADVERTISEMENT FOR BIDS ON THE
PROJECT.**

WHEREAS, on-system roads sustained damage as a result of the Camp Fire;
and,

WHEREAS, the Town of Paradise has received a \$55,439,200 allocation of
Federal Highway Administration Emergency Relief Program funds; and,

WHEREAS, the purpose of the Emergency Relief Program is Repair or
reconstruction of Federal-aid highways and roads (“On-System”) which have suffered
serious damage as a result of natural disasters; and,

WHEREAS, eligible repairs may include, but are not limited to, damage
occurring to pavement or other surface courses, shoulders, embankments, cut slopes,
roadside development, and stream channels, whether man-made or natural. Pavement
repairs or reconstruction may also include rock slope protection, cribbing, or other stream
bank control features, bridges, retaining walls, culverts and debris removal, including other
deposits from roadway drainage channels and the traveled way; and,

WHEREAS, the Town of Paradise has received a \$696,544 allocation of Federal
Highway Administration Highway Safety Improvement Program funds; and,

WHEREAS, the purpose of the Highway Safety Improvement Program is to
achieve a significant reduction in traffic fatalities and serious injuries on public roads.

WHEREAS, the On-System Road Rehabilitation – 2026 Misc / HSIP Systemic
Intersection Safety Improvement Project is consistent in scope with the approved
Emergency Relief Program funds; and,

WHEREAS, On-System Road Rehabilitation – 2026 Misc / HSIP Systemic
Intersection Safety Improvement Project is consistent with priorities identified in the
Paradise Long-Term Recovery Plan prepared in response to the 2018 Camp Fire.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of
Paradise as follows:

Section 1. The design, plans, specifications and estimate for the On-System
Road Rehabilitation – 2026 Misc / HSIP Systemic Intersection Safety Improvement Project
described in the Town Council Agenda Summary for this Resolution are hereby approved.

Section 2. The Public Works Department is authorized to advertise the On-System Road Rehabilitation – 2026 Misc / HSIP Systemic Intersection Safety Improvement Project.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of December 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____, Mayor

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise

Council Agenda Summary

Agenda Item: 6(h)

Date: December 9, 2025

ORIGINATED BY: Jessica Erdahl, Supervising Project Manager
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Off-System Road Rehabilitation Project– 2026 PSE
Approval and Authorize Advertisement for Bids.
LONG TERM RECOVERY PLAN: Yes, Tier 1

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2025- ____, "A Resolution of the Town Council of the Town of Paradise Approving the Plans, Specifications and Estimate for the Off-System Road Rehabilitation Project – 2026 and Authorizing Advertisement for Bids on the Project". (ROLL CALL VOTE)

Background:

Due to the ongoing recovery effort and debris removal operations within the Town and Butte County, the Town's off-system roadway infrastructure sustained heavy damage in the wake of the Camp Fire. The pavement structural sections were damaged in two ways:

1. Pavement Scarring due to Car Fires – On the day of the Camp Fire, several motorists were required to abandon their vehicles and continue evacuating on foot. The subsequent car fires damaged the pavement, justifying the need for repair.
2. Pavement structural section damage due to heavy truck traffic – Following the Camp Fire, the Town experienced a staggering level of truck traffic. During the CALOES Debris Removal effort, over 3.7 million tons of material was removed, equivalent to approximately 300,000 truckloads. During that same period, PG&E, Comcast, and AT&T restored their damaged distribution infrastructure. Additionally, PG&E removed over 92,000 trees, and an additional 100,000 trees were removed in 2020 as part of the Hazard Tree Removal Program. The volume of trucks using the Town's off-system roads has resulted in damage to the pavement structural section, justifying the need for rehabilitation.

The Town coordinated with the Federal Emergency Management Agency (FEMA) and the Department of Housing and Urban Development (HUD) to secure permanent restoration funding to repair damaged off-system roads town wide. Through the Public Assistance and Community Development Block Grant-Disaster Recovery Programs, the Town of Paradise has been approved for \$45,927,099 for the off-system road rehabilitation project. The approved project is located on "Off-System" roads (57-miles). Off-system roadway rehabilitation include roadways that are not on the on-system roadways and will be funded by FEMA and HUD.

On November 10, 2020, Paradise Town Council awarded master on-call contracts to Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform on-call professional civil engineering services for a variety of local, state, and federally-funded projects. Subsequently, in January 2021, task orders were issued to GHD, Dokken

Engineering, and Dewberry to perform civil design services on the off-system road rehabilitation project.

The overall scope of work for the Project can be summarized as follows:

- Repair Camp Fire damaged off-system roads to achieve a pre-fire condition.

On August 17, 2023 Paradise Town Council awarded Contract No 8407.1.CON, 2023 Off-System Roadway Rehabilitation (Project 1 – 12.41 miles) to Hat Creek Construction and Materials in the amount of their base bid plus additive bid #1,\$5,756,809.

On May 14, 2024 Paradise Town Council awarded Contract No 8407.2.CON, 2024 Off-System Roadway Rehabilitation (Project 2 – 13.66 miles) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid \$7,565,944.94.

On March 11, 2025 Paradise Town Council awarded Contract No 8407.3.CON, 2025 Off-System Roadway Rehabilitation (Project 3 – 19.61 miles) to DeSilva Gates Construction LLC in the amount of their base bid \$11,520,520.

The plans and specifications for the project are on file in the Public Works office for review.

A project map if the proposed 2026 project limits are provided in this Agenda Summary.

Analysis:

The off-system road rehabilitation project is consistent with priorities identified in the Paradise Long-Term Recovery Plan prepared in response to the 2018 Camp Fire and necessary to restore roadway infrastructure to a pre-fire condition.

Road rehabilitation projects will be identified based on utility undergrounding completion. As segments of utilities are nearing completion, the Town of Paradise will identify and bid specific segments of roadways as individual projects. The goal of this approach is to maximize efficiency, partnership and remain good stewards of precious public funds and community impacts by reducing excavations into recently rehabilitated roadways. The 2026 project is the last project anticipated for the Off-System Road Rehabilitation Project.

With Council approval of the plans and specifications and authorization to advertise for bids, staff proposes the following schedule:

Advertise for bid: December 2025
Award Contract: February 2025
Construction: Spring 2025

Project 4 (2026) – 10.32 miles

Acorn Ridge Dr	Grinding Rock Rd	Redbud Dr
American Way	Hollis Hill Rd	Roe Rd
Apple Ln	Honey Run Rd	Royal Ct
Bader Mine Rd	Little Grand Canyon	Scottwood Rd
Bartels Pl	Mc Kale Rd	Starlight Ct
Boquest Blvd	Nottingham Dr	Valstream Dr
Center St	Nottingham Park	Wayland Rd

Chandler Dr	Oakmore Dr	Wildwood Ln
Crestmoor Dr	Orchard Dr	Xeno Pl – Slurry Seal Portion
Crestview Dr	Pacific Dr	Black Olive Dr – Slurry Seal Portion
Crestwood Dr	Pinewood Ct	Heavenly Place – Slurry Seal Portion
Easy St	Pinewood Dr	Garden View Dr – Slurry Seal Portion
Ewald Ct	Pintail Ct	Alpine Ct – Slurry Seal Portion
Fir St	Princeton Cir	Joseph Ct – Slurry Seal Portion
Foster Rd	Princeton Way	Richmond Rd – Slurry Seal Portion
	Yorkshire Dr	Falcon View Ct – Slurry Seal Portion

Financial Impact:

FEMA Public Assistance and Community Development Block Grant-Disaster Recovery funds have been authorized for construction and construction engineering phases.

The total estimated construction and construction engineering cost for off-system roads town wide is \$44,546,958 and \$10,287,673 for the 2026 project. The estimated funding breakdown is shown below. A detailed project accounting description for each project bid will be made available at the time of contract award.

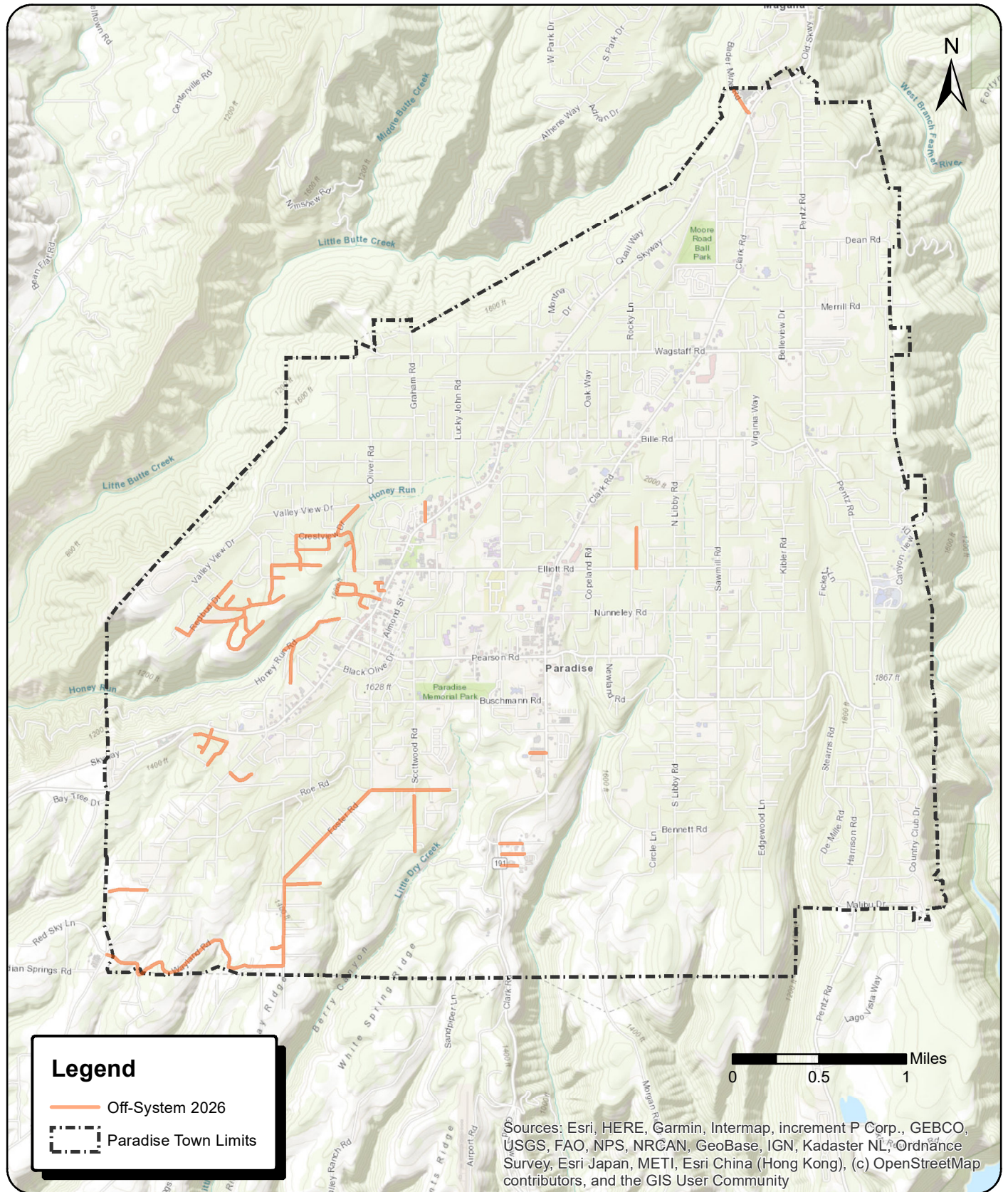
2026 Off-System Road Rehabilitation Project

Contract Items	Total Estimated Cost	Total Participating Cost	FEMA/CalOES	CDBG-DR Match	Non-Participating (Storm Drain)
Construction Project 3 - 2025	\$8,230,138	\$8,182,113	\$3,384,105	\$4,798,008	\$48,025
Contingency (10%)	\$823,014	\$818,211	\$338,411	\$479,801	\$4,803
Construction Management (15%)	\$1,234,521	\$1,227,317		\$1,227,317	\$7,204
Total	\$10,287,673	\$10,227,641	\$3,722,516	\$6,505,126	\$60,031
Total Available Funding	\$11,667,814	\$11,607,783	\$3,722,516	\$7,885,267	\$60,031
Balance	\$1,380,141	\$1,380,141	\$0	\$1,380,141	\$0

Costs in excess of available FEMA/CalOES funding of \$5,865,898, and required matching funds, \$639,228 (6.25%), will be funded by the Community Development Block Grant-Disaster Recovery fund. Non-participating storm drain infrastructure and maintenance costs will be funded with Development Impact Fees.

Attachments:

- A. Project Map 2026
- B. Resolution



TOWN OF PARADISE
PUBLIC WORKS DEPARTMENT
 5555 Skyway Road
 Paradise, California 95969

OFF-SYSTEM ROAD REHABILITATION
2026 MISC
FEMA/CDBG-DR

PROJECT
LOCATION
MAP
 J ERDAH5
 NOV 2025

**TOWN OF PARADISE
RESOLUTION NO. 2025- _____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PARADISE APPROVING THE PLANS, SPECIFICATIONS AND
ESTIMATE FOR THE OFF-SYSTEM ROAD REHABILITATION
PROJECT – 2026 AND AUTHORIZING ADVERTISEMENT FOR BIDS
ON THE PROJECT.**

WHEREAS, off-system roads sustained damage as a result of the Camp Fire;
and,

WHEREAS, the Town of Paradise has received an allocation of \$45,927,099 of Federal Emergency Management Agency Public Assistance and the Department of Housing and Urban Development Community Development Block Grant-Disaster Recovery Program funds; and,

WHEREAS, the purpose of the Public Assistance and Block Grant-Disaster Recovery Programs are to Repair or reconstruct Non-Federal aid highways and roads (“Off-System”) which have suffered serious damage as a result of natural disasters.

WHEREAS, eligible repairs may include, but are not limited to, damage occurring to pavement or other surface courses, shoulders, embankments, cut slopes, roadside development, and stream channels, whether man-made or natural. Pavement repairs or reconstruction may also include rock slope protection, cribbing, or other stream bank control features, bridges, retaining walls, culverts and debris removal, including other deposits from roadway drainage channels and the traveled way.

WHEREAS, the Off-System Road Rehabilitation Project – 2026 is consistent in scope with the approved Public Assistance and Community Development Block Grant-Disaster Recovery funds: and,

WHEREAS, the Off-System Road Rehabilitation Project - 2026 is consistent with priorities identified in the Paradise Long-Term Recovery Plan prepared in response to the 2018 Camp Fire.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The design, plans, specifications and estimate for the Off-System Road Rehabilitation Project - 2026 described in the Town Council Agenda Summary for this Resolution are hereby approved.

Section 2. The Public Works Department is authorized to advertise the Off-System Road Rehabilitation Project - 2026.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of December 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____, Mayor

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney