Town of Paradise
Town Council Meeting Agenda
6:00 PM – October 13, 2026

Doug LaMalfa Town Council Chambers – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Steve "Woody" Culleton
Council Member, Greg Bolin
Council Member, Heidi Lange
Council Member, Ronald Lassonde

Town Manager, Jennifer Macarthy
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Melanie Elvis
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Jason Finney
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.

II. The Town staff then provides a report to Council and answers questions from the Council.

III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item

A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.

B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

1a. Call to Order
1b. Pledge of Allegiance to the Flag of the United States of America
1c. Invocation
1d. Roll Call

1e. Quarterly investment report presentation by Meeder Investment's Jim McCourt.

1f. p6 Camp Fire Recovery Updates - Written reports are included in the agenda packet.

Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

Marc Mattox, Assistant Town Manager -infrastructure updates.

1g. Community Development Director Tony Lindsey to provide an update on Fire Prevention.

1h. p21 Paradise Sewer Project Update by Assistant Town Manager Marc Mattox.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

2a. p25 Approve the minutes of the September 8, 2026 Special and Regular Town Council meetings. **(Melanie Elvis/Town Clerk)**

2b. p32 Approve September 2026 Cash Disbursements in the amount of $9,753,369.44. (**Aimee Beleu/Finance Director**)

2c. p42 1. Authorize the Town to utilize (piggyback) Butte County Managed Procurement Contract MPC0084 with Global Office, Inc. for the lease, service, and maintenance of multifunction printers and related equipment; and, 2. Authorize the Town Manager to execute the necessary lease, maintenance, and related agreement documents for a 60-month term, subject to final review and approval as to form by the Town Attorney; or, 3. Provide alternate direction to Town staff. (**Aimee Beleu/Finance Director**)

2d. p139 Adopt Resolution No. 2026-___ "A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 01-14 and Replacing it with Resolution No. 2026-___ Relating to the Settlement Authority for Liability Claims and Establishment of a Claims Committee. (**Jennifer Macarthy/Town Manager**)

2e. p141 Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Superseding Resolution No. 2022-79 Authorizing and Approving Execution of a Grant Agreement to Receive an Allocation of Funding from the 2018 CDBG-DR Infrastructure Program and any Forthcoming Amendments, Thereto" to allow for an additional $300,000 in

grant funding from HCD through the CDBG-DR program to be allocated to design of the Paradise Sewer Project. (**Marc Mattox/Assistant Town Manager**)

2f. p145 Consider adopting Resolution No. 2026-___, " A Resolution of the Town Council of Town of Paradise accepting the work performed under the On-System Roadway Rehabilitation – Clark Road 2025, Contract 7303.4 CON, performed by Baldwin Contracting Company, Inc. dba Knife River Construction". (**Marc Mattox/Assistant Town Manager**)

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

6a. p151 Consider adopting Resolution No. ____" A Resolution of the Town Council of the Town of Paradise Accepting the Town of Paradise Fiscal Year 2024/25 Annual Comprehensive Financial Report and Report on Federal Awards (Single Audit) for the Fiscal Year Ending June 30, 2025". (ROLL CALL VOTE) (**Aimee Beleu/Finance Director**)

6b. p252 1. Consider authorizing the recruitment and hiring of one regular full time Housing Program Technician to support the Town's Housing Division; and 2. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Approving Changes to the Job Description for Housing Program Technician"; and, 3. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Amending the Salary Pay Plan to Include Housing Program Technician for Fiscal Year 26-27." (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)

6c. p261 1. Review options presented by staff for aesthetic improvement in high visibility areas; and 2. Give direction to Staff to bring back specific programs and budget adjustments if necessary for Council approval and implementation; or 3. Give alternate direction to Staff. (**Colette Curtis/Recovery & Economic Development Director**)

6d. p264 Consider approving a supplemental budget allocation of $880,000 from the Long Range Facilities Fund for acquisition of the identified Corporation Yard property, including related escrow, title, closing, due diligence, and transaction costs. (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)

6e. p267 1. Consider waiving the entire first reading of Town Ordinance No. ___ and read by title only; and, 2. Introduce and conduct the first reading of Ordinance No. ___ "An Ordinance of the Town Council of the Town of Paradise Amending Section 15.02.065 of the Paradise Municipal Code to Revise the Building Code Complaint Procedure and Authorize Extraordinary Life, Health, Safety, or Cumulative Project Impact Determinations." (ROLL CALL VOTE) (**Scott E. Huber/Town Attorney**)

6f. p274 1. Consider the following actions related to Town Council Committees:

Option 1: Formalize the establishment of the Town Council Standing Committees and Ad Hoc Committees by taking the following actions including:

a. Formally designate Ad Hoc Committee members and Standing Committee members

b. Designate a Chair to each committee

c. Determine how items are placed on the agenda

d. Designate the date, time, and location for all Standing Committees

e. Direct staff to develop minutes from the Standing Committee meetings

f. Provide direction on preferred reporting methods, i.e. staff or Council reports, written or verbal.

g. Direct staff to stream Standing Committee meetings via the Town's YouTube channel.

Option 2: Disband the Town Council Standing Committees, elevating every topic and discussion to the full Council level; and,

2. Formalize the committee formation workflow process by directing staff to use Exhibit C as Council's Committee Formation Workflow template;

OR

3. Provide alterative direction to staff. (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7b. p287 Council Members' written reports on standing, external and ad hoc committee representation.

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA) SS.
COUNTY OF BUTTE)

I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:

_____

_____
TOWN/ASSISTANT TOWN CLERK SIGNATURE

Town of Paradise

Council Agenda Summary

Date: October 13, 2026

Agenda Item: 1(f)

ORIGINATED BY:	Colette Curtis, Recovery and Economic Development Director
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Monthly Recovery Update
LONG TERM RECOVERY PLAN:	Yes

COUNCIL ACTION REQUESTED:

1. None

Background:

This report continues the Monthly Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Included in this update are items related to recovery projects, advocacy economic recovery and development, communications and emergency operations.

In this report, red text denotes information that has changed from the last monthly update.

Analysis:

ECONOMC DEVELOPMENT

Community Development Block Grant – Disaster Recovery (CDBG DR) Workforce Development

- Compliance Consultant is now on board and advising Town and Partners.
- Town Staff and Partners completed the first trial program with Butte College in June and are working to refine intake and grant reporting requirements for a larger program launch.
- Town Staff and partners are expanding programs and working on public outreach to increase participation and number of training programs offered.
- Town staff have been working with partners and the California Department of Housing and Community Development (HCD) to adapt the program to increase the number of participants and increase the number of training programs and services offered.
- Four individuals graduated from the first training cohort for the Valley Contractor's Workforce Foundation. Additional cohorts will be completing their training sessions throughout the fall and winter of 2026.

Economic Development Committee

- The Economic Development Committee has been formed at the direction of Council.
- The Committee has given input on the Economic Development Strategy that is being drafted as part of the Long Term Community Recovery Plan.

- A business outreach plan is being developed which will include business outreach efforts every other month starting in October 2026.
- Business Walks are being held on October 7th and 14th 2026 to provide resource to businesses and get input on future needs.

Insurance Advocacy Committee

- The Insurance Advocacy Committee has been formed at the direction of Council.
- Current areas of focus:
  - Video for Insurance Company Executives/Underwriters
  - Support for Butte County Fire Safe Council to increase Firewise Communities

RECOVERY

Community Development Block Grant Disaster Recovery Mitigation Planning Public Services (CDBG DR MIT PPS)

- Long Term Community Recovery Plan Update
  - Council approved selection of Urban Design Associates (UDA) to conduct the update and draft the plan.
  - Economic Development Policies and programs are being developed with the public finance consultant Wildan.
  - A draft Long Term Recovery Plan Update will be presented to Council for review at the November 2026 meeting.
- In Home Siren Units
  - The Standard Agreement for funding for additional in-home siren units has been received, this will extend the number of units made available to residents with another 2,800 units available.
  - Residents have begun receiving units from the Federal Emergency Management Agency (FEMA) funded grant, which are located at Town Hall for pickup.
- Public Services
  - Staff is working with the California Department of Housing and Community Development (HCD) on the application for groups to become subrecipients to do mitigation work in Paradise.
  - Applications are expected to be released in winter 2026.

Office of Land Use and Climate Innovation Grant

- Town was awarded $739,680 through the Extreme Heat and Community Resilience Program
- Funding will be used to create a Climate Resilience Plan which will identify prospective resiliency projects such as
  - Community Evacuation/Cooling/Heating Centers
  - Shade Tree Planting
  - Fuels Reduction Projects
  - Green space projects
- Identified projects may be eligible for future implementation funds through the same grant source.
- Public input is being gathered in conjunction with other planning events through the fall and winter.

FEMA Hazard Mitigation Grant Project Updates

Category 4 Tree Removal Program

- Project implementation is complete.

Emergency Warning System

- All 21 Towers are standing and operational.
- In-Home Safe Units are now available for pickup at Town Hall for Paradise residents. Approximately 440 units have been distributed to the public.
- Safe Units have been updated to broadcast emergency alerts to nearby units. As the Town increases the number of units being used, the network will become stronger and more reliable.
- Full grant closeout and documentation have been provided to CalOES as of March 2026.
- Town staff worked with our contractor to identify a software update issue that caused some of the Safe Units to function incorrectly. This has now been resolved.

Residential Ignition Resistant Retrofit Program

- Program is now complete. Closeout will begin on project with CalOES and FEMA in Fall 2026.
- Staff are working with California officials on a future retrofit program modeled after this program for additional homes utilizing Prop 4 funds. More information should be available toward the end of 2026.

Hazardous Fuels Reduction Program

- Project is fully funded and moving forward.
- Town staff are working with the selected contractor and implementing the project with completion at the end of September 2026.

Defensible Space Code Enforcement

- Funding for the current grant will expire at the end of September 2026. In May a notice of intent was submitted to CalOES to request an additional three years of funding for this program. The NOI was accepted and a full application was submitted in September 2025. As of March 2026, CalOES has submitted the project to FEMA for consideration.

EMERGENCY MANAGEMENT

- The Town continues to work with Butte County to fully establish Smart911 as the replacement for CodeRed.
- Implementation for VEOCI, our online EOC software, is ongoing.

FIRE PREVENTION

- The Town's Defensible Space and Hazardous Fuel Management Program continues to demonstrate measurable year-over-year progress, reaching a 92% compliance rate across all 11,254 parcels inspected. This represents a three-percentage-point improvement over the 89% compliance rate recorded during the same period in 2025 and is the program's highest compliance rate to date.
- As of the current season, 10,558 parcels are confirmed compliant, while 142 parcels remain non-compliant after receiving a Notice of Violation. An additional

554 parcels have progressed to the citation enforcement phase, with a total of 1,644 citations issued. These results reflect strong community participation and continued progress toward reducing hazardous vegetation and wildfire risk throughout Paradise.

- The Town also continues to promote transparency and voluntary compliance through its publicly accessible Vegetation Management Map Vegetation Management Map | Paradise, CA, which allows residents, property owners, and real estate professionals to monitor parcel compliance status throughout the season.
- While overall parcel compliance has reached a record level, citation compliance remains a primary area of focus for the remainder of the 2026 season. Staff will continue targeted outreach, follow-up inspections, and progressive enforcement efforts to address outstanding violations and move cited properties toward compliance. Overall, the 2026 results show continued improvement in community-wide defensible space compliance and wildfire risk reduction, while identifying a defined group of properties that require additional attention and enforcement.

Advocacy

- Federal (The Ferguson Group - TFG – Federal Lobbyist)
  - Chris Griffin will be visiting the Town in person on October 6, 2026, to meet with staff regarding advocacy needs.
  - TFG has provided a memo on the Office of Management and Budget (OMB) Uniform Guidance Overhaul. This change in guidance at the federal level could have major impacts to the Town's recovery funding. The memo is attached to this summary. TFG continues to work with the Town on strategy for this potential change.
  - Town staff have worked closely with the Ferguson Group to pursue Congressional Directed Spending opportunities through the offices of Senator Padilla and Senator Schiff. The Town has been successful in these efforts previously.
  - Town staff continue to work with the Feguson Group to secure congressional funding allocation for the Town's sewer project, originally made possible through the late Congressman LaMalfa's office. This multi-year effort has focused on obtaining authorization from the US Army Corps of Engineers for an increment of work necessary to access appropriated funds.
- State (Broad and Gusman – State Lobbyist)
  - Town staff are working with Broad and Gusman to engage state legislators and leadership at the Contractor's State License Board (CSLB) on legislative issues related to California's owner-builder laws.
  - Town Staff and Broad and Gusman met with CSLB to discuss legislative prospects on September 28th.
  - Broad and Gusman is also assisting the Town in developing and advancing proposed reforms to owner-builder statuses for consideration during the next state legislative session.

Financial Impact:

None.

Memo

TO: Town of Paradise

DATE: October 1, 2026

Update on OMB "Uniform Guidance" Overhaul

This memo provides a general update on the status of OMB's rulemaking to overhaul the federal government's "Uniform Guidance" – the framework which governs how nearly all federal funding and financial assistance programs are administered. This overhaul has significant implications for local governments including the Town of Paradise.

General Overview

The federal government's proposed rewrite of its core grant rules is on hold until at least December 11, 2026, and the current rules remain in effect. On May 29, 2026, the Office of Management and Budget (OMB) published a proposed rule to overhaul 2 CFR Part 200, commonly called the "Uniform Guidance." These are the rules that govern how nearly every federal grant and cooperative agreement is applied for, spent, tracked, audited, and executed. They largely apply whether an agency receives funds directly from the federal government or through a state or other pass-through entity.

The National Association of Counties describes the proposal as the largest revision to these rules since they were first issued in 2013. OMB states that the changes have three goals: improving transparency, accountability, and oversight of federal spending; formally converting the rules from "guidance" into binding regulation; and reducing burden on grant recipients. The proposal drew an exceptionally large response, with nearly 500,000 public comments submitted before the comment period closed on July 13.

OMB had planned for the new rule to take effect October 1, 2026. However, the short-term funding bill signed into law on September 2 (the Continuing Appropriations and Extensions Act, 2027) bars OMB from issuing or finalizing this rule, or a substantially similar one, through December 11. Congress would need to act again to extend that delay. In essence, this gives Congress more time to reckon with what has been an extremely controversial regulatory reform effort.

Key Proposed Changes and What They Could Mean

Alignment with administration priorities and political review (§§ 200.202, 200.205). Discretionary grant programs would need to align with the policies and priorities of the sitting administration, including Executive Orders. Before a competitive award is issued, a senior political appointee at the funding agency would review the selection. Grant funds also could not be used for lobbying, issue advocacy unrelated to the grant, or dues to organizations whose main purpose is lobbying or advocacy (§§ 200.450, 200.454). *What this means:* Award

decisions for competitive grants may become less predictable and could shift when administrations or priorities change. Activities or affiliations that could be seen as advocacy may receive closer scrutiny.

Broader authority to cancel or pause grants (§ 200.340). Agencies could terminate an active discretionary grant if it no longer advances agency priorities or the national interest, with limited appeal rights. Agencies could also suspend work and spending during a review. Costs incurred after termination generally would not be reimbursed. Formula grants, block grants, and disaster recovery grants with statutory entitlements would be exempt. *What this means:* Multi-year projects funded by competitive grants carry more risk of mid-stream cancellation, even when the recipient is meeting its goals. Careful, ongoing documentation of completed work would be important for recovering costs.

New paperwork and payment steps (§§ 200.305, 200.208, 200.322). Every payment request would need a written justification tying it to specific grant work, and payments would be screened through Treasury's "Do Not Pay" system, including payments passed through states. Recipients and subrecipients would need to use E-Verify for grant-related work, and "Buy America"-style domestic sourcing preferences would extend beyond infrastructure to all awards. Agencies could also add or remove special award conditions at any point based on risk factors, within 15 days of a determination. *What this means:* Grant administration would take more staff time, and reimbursements could slow. The National League of Cities notes this burden would fall hardest on small, rural, and thinly staffed communities.

End of fixed-amount awards and limits on certain vendor contracts (§§ 200.201, 200.333, 200.320). Unless a statute specifically allows them, "fixed-amount" awards (a set dollar amount tied to milestones rather than tracked costs) would be eliminated, for both prime awards and subawards. Separately, recipients that hire engineers, consultants, or contractors on a cost-reimbursement basis would need to notify the agency and keep a written justification on file. *What this means:* Agencies that rely on fixed-amount structures would shift to tracking and documenting actual costs, which can affect cash flow and accounting workload. Existing consultant and contractor agreements may need review.

Greater responsibility for pass-through entities. Agencies that pass federal funds to others (for example, a county funding a nonprofit or a smaller district) would need to ensure subrecipients do not take actions that could "significantly damage the reputation" of the pass-through entity, the funding agency, or the federal government. If a subrecipient's conduct or public statements are deemed harmful, the federal agency could direct termination of the subaward or terminate the prime award itself. Subaward reporting to SAM.gov would also be strengthened. *What this means:* Pass-through entities may need to expand monitoring and revise subaward agreements, and could bear risk for conduct they do not control.

Event services on public property (§ 200.219). Federal fund recipients, including subrecipients, could not discriminate based on viewpoint or subject matter when providing services for events or meetings on property they control. According to NACo, this would apply even when the event itself is not federally funded. *What this means:* Facility-use policies for public buildings and venues may need legal review.

Records storage and foreign partnerships (§§ 200.336, 200.220). Recipients would be strongly encouraged, though not yet required, to store electronic grant records in the United States. Grant funds, including indirect costs, could not support collaborations with "covered foreign countries" or entities. *What this means:* Agencies may want to confirm where cloud-hosted records physically reside and review any international partnerships or vendors.

Rules become binding regulation. The Uniform Guidance would be formally reclassified from guidance to regulation. Future OMB changes would then apply across all agencies on a single effective date, without each agency adopting them separately. *What this means:* Future rule changes could take effect faster and more uniformly, with less opportunity for agency-specific flexibility.

Potential Upsides

Several provisions could make federal grants easier to find and apply for, which local government organizations have generally welcomed. Notices of Funding Opportunity (NOFOs) would need to be written in plain language, include an executive summary of about 500 words, and remain open for at least 30 days. Applications would generally run through Grants.gov, and agencies would be encouraged to use shorter "statements of interest" before requesting full proposals for highly competitive programs. Agencies would also be encouraged to make funding notices accessible to first-time applicants. For smaller communities without dedicated grant staff, these changes could lower the cost of competing for awards.

Other provisions offer a measure of stability or limit new requirements. Formula, block, and disaster recovery grants with statutory entitlements would be exempt from the new termination authority. The proposal would limit audit requirements to what federal statute authorizes, and OMB states it is not revising the indirect cost rate negotiation system in this rulemaking. Reclassifying the rules as regulation could also produce more consistency across agencies, since recipients would face one set of requirements on one effective date.

OMB's broader rationale is that stronger oversight helps ensure federal dollars are spent on the purposes Congress authorized and are not lost to waste or fraud. OMB argues, for example, that fixed-amount awards limit visibility into how funds are actually spent, and that its termination authority mirrors long-standing federal contracting practice. Supporters view these changes as overdue accountability measures. Many local government organizations agree with the goals of transparency and accountability but question whether the added steps would achieve them without imposing significant new costs on recipients.

Where Things Stand and Recommended Next Steps

The current funding law runs through December 11, 2026, and the delay on this rule expires on the same date. Congress will need to pass full-year appropriations or another short-term bill by then, and it may or may not carry the delay forward. Meanwhile, OMB is reviewing public comments, and the final rule may look different from the proposal – however, the best indications we have seen show that the administration is intending to implement the existing proposed rule in full come December 11. Until a final rule takes effect, existing Uniform Guidance requirements remain the rules to follow.

The Town may want to use this window to prepare:

- **Take inventory of federal awards.** Identify which grants are competitive (discretionary) and which are formula or block grants, since the termination risk differs.
- **Strengthen/maintain documentation.** Keep clear, current records of milestones, costs, and completed work on active awards.
- **Review contracts and subawards.** Flag fixed-amount awards and cost-reimbursement agreements with engineers, consultants, or other vendors that could need restructuring or justification.
- **Plan for cash flow and staffing.** Estimate the effect of payment justifications, added screening, and a possible shift to cost reimbursement on staff time and reimbursement timing.
- **Check records and facility policies.** Confirm where electronic grant records are hosted and review facility-use policies for public property.
- **Stay engaged with the congressional delegation.** Concrete examples of how the changes would affect local projects, budgets, and staff remain useful as Congress weighs whether to extend the delay.

TFG will continue to monitor this rulemaking and the appropriations process closely and will share updates as they develop. If you have any questions about the Uniform Guidance changes, do not hesitate to reach out to Chris Griffin with TFG at 202-975-8781 or cgriffin@tfgnet.com.

Town of Paradise

Council Agenda Summary **Agenda Item: 1(f)**

Date: October 13, 2026

ORIGINATED BY:	Nadia Alekseev, Housing Program Manager
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Housing Recovery Update
LONG TERM RECOVERY PLAN:	No

COUNCIL ACTION REQUESTED:

1. None

Background:

This report provides the Town Council with an update of Housing Activities. In this report, red text signifies new information from the last report.

Analysis:

Paradise has restored 44.25% of its pre-disaster housing stock, with 5,793 habitable homes currently available. This total includes 1,720 surviving homes and 4,073 newly completed homes with Certificates of Occupancy (up 33 since last month), compared to 13,091 housing units before the Camp Fire. Our total number of habitable dwellings does not include the number of mobile homes replaced in mobile home parks because those permits are issued by HCD instead of the Building Dept., but mobile homes in parks are included in the total number of pre-fire housing units. An estimate from tax data shows 144 mobile homes in parks, or 5,937 housing units in Paradise.

Town of Paradise Owner-Occupied Rehabilitation/Reconstruction Program ($12.5 million + $1.1 million)

This program helps homeowners rehabilitate or reconstruct their home. The CalHome-Disaster Assistance grant was set to expire at the end of 2025, but the Housing Department was granted a one-year extension to finish homes under construction. *New* applications to rebuild homes lost in the Camp Fire are no longer being accepted because it's not feasible to complete a project before the expiration of the grant. The Town was awarded a new CalHome grant earlier this year, making an additional $1.1 million available for the owner-occupied rehab program. Applicants for this new funding need to be low-income and the current owner-occupant of the home. Funds can be used to make essential health and safety repairs, and the damage needing repair does not need to be fire related.

- 74 homes completed since 2020
- 4 homes in construction
- 0 applications in process

Town of Paradise First-Time Homebuyer Program ($11 million+ $3.8 million)
Helping to make homeownership more affordable. Applicants who were Disaster Affected can qualify under higher income limits, using 120% of Area Median Income (AMI). The Town was awarded a new CalHome grant earlier this year making an additional $3.8 million available for first-time homebuyers. These funds are only available to households making no more than 80% AMI, and are not limited to disaster-affected households.

- 123 households assisted since 2020
- 19 applications in process

Community Development Block Grant Disaster Recovery (CDBG-DR)
Multifamily Rental Housing Program ($84.7 million)
Affordable rental housing. Seven (7) projects were funded; a total of 292 units. The Town is required to conduct annual monitoring for 55 years following lease-up.

- **Community Housing Improvement Program (CHIP) project-** scattered site (4 units)
  - Completed and Leased up in 2024. Annual monitoring was performed in September.
- **Eaglepointe-** 5975 Maxwell Dr (43 units)
  - Completed and Leased up in 2025. First annual monitoring was performed in September.
- **Mayer Commons-** 1561 Kay Ct (12 units)
  - Completed and Leased up in June of 2026
- **Northwind Senior-** 6983 Pentz Rd (21 units)
  - Competed and Leased up in Fall of 2025. First annual monitoring was performed in September.
- **Cypress Family-** 1633 Cypress Ln (70 units)
  - Completed and Leased up in April of 2026
- **Clark Rd-** 6480 Clark Rd (72 units)
  - Under construction, foundations are being poured and framing will be starting next.
- **Cypress Senior (phase II)-** 1633 Cypress ln (70 units)
  - Under construction, foundations are being poured and framing has started on several buildings

Community Development Block Grant (CDBG) (2026 Annual Allocation=$54,430)
CDBG entitlement grants are on a 5-year plan cycle called the Consolidated Plan, and this year is the 2nd year in the current plan. The Consolidated Annual Performance and Evaluation Report (CAPER) was submitted to HUD.

HOME Infill New Construction ($700,000)
Create affordable housing for first-time homebuyers. The grant award letter was finally received from The California Department of Housing and Community Development (HCD) in April of 2025. Program guidelines are complete and were adopted by Council. Staff is continuing to work-out funding logistics with HCD. Guidelines were approved by HCD and Authority to Use Grant Funds was signed by HCD and received by Town in June. An RFQ for contractors was published in September and applications for buyers are now available.

Permanent Local Housing Allocation (PLHA) ($540,905)
Allocates matching funds to North Valley Housing Trust to administer for affordable housing projects. PLHA operates on a 5-year funding cycle similar to CDBG. The Notice of Funding Availability (NOFA) for the next cycle was released in July of 2026. PLHA allocates grant funds to CDBG entitlement cities, which the Housing staff will apply for, but will not have to compete with other communities to receive.

- A predevelopment loan of $400,000 has been made for the Cape Cod multi-family project ($200,000 of PLHA funds). Construction began earlier this year.
- $75,000 of PLHA funds was loaned to build a small, single-family home, which was

finished and sold to a low-income Camp Fire survivor.

- $112,000 has been committed to North Valley Housing Trust for another single-family residence development on Cottage Lane. There was a ground-breaking ceremony on Sept. 9 and the project has since passed it's first inspections. The Town can assist a low-income household to purchase the completed home with $100,000 in down-payment assistance through the first-time homebuyer program.

Financial Impact:
None.

TOWN OF PARADISE
Council Agenda Summary
Date: October 13, 2026

Agenda No. 1(f)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Jennifer Macarthy, Town Manager

SUBJECT: Camp Fire Recovery Updates - Infrastructure

COUNCIL ACTION REQUESTED:

1. None, written monthly update only.

Background:

This report continues the Monthly Disaster Recovery Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. *Changes from the prior month's reports are shown in red underline italics.*

Analysis:

Road Rehabilitation

The Town of Paradise is endeavoring to pave nearly every public road mile by the end of 2026. These projects are funded through Camp Fire Recovery Projects and are sequenced behind undergrounding of utilities and water service later replacements.

As of July 2026, the following paving progress can be reported:

Status	***Miles***
Completed	*72.10*
Awarded/In-Progress	*17.62*
Planned Future	*6.48*
Total	***96.19***

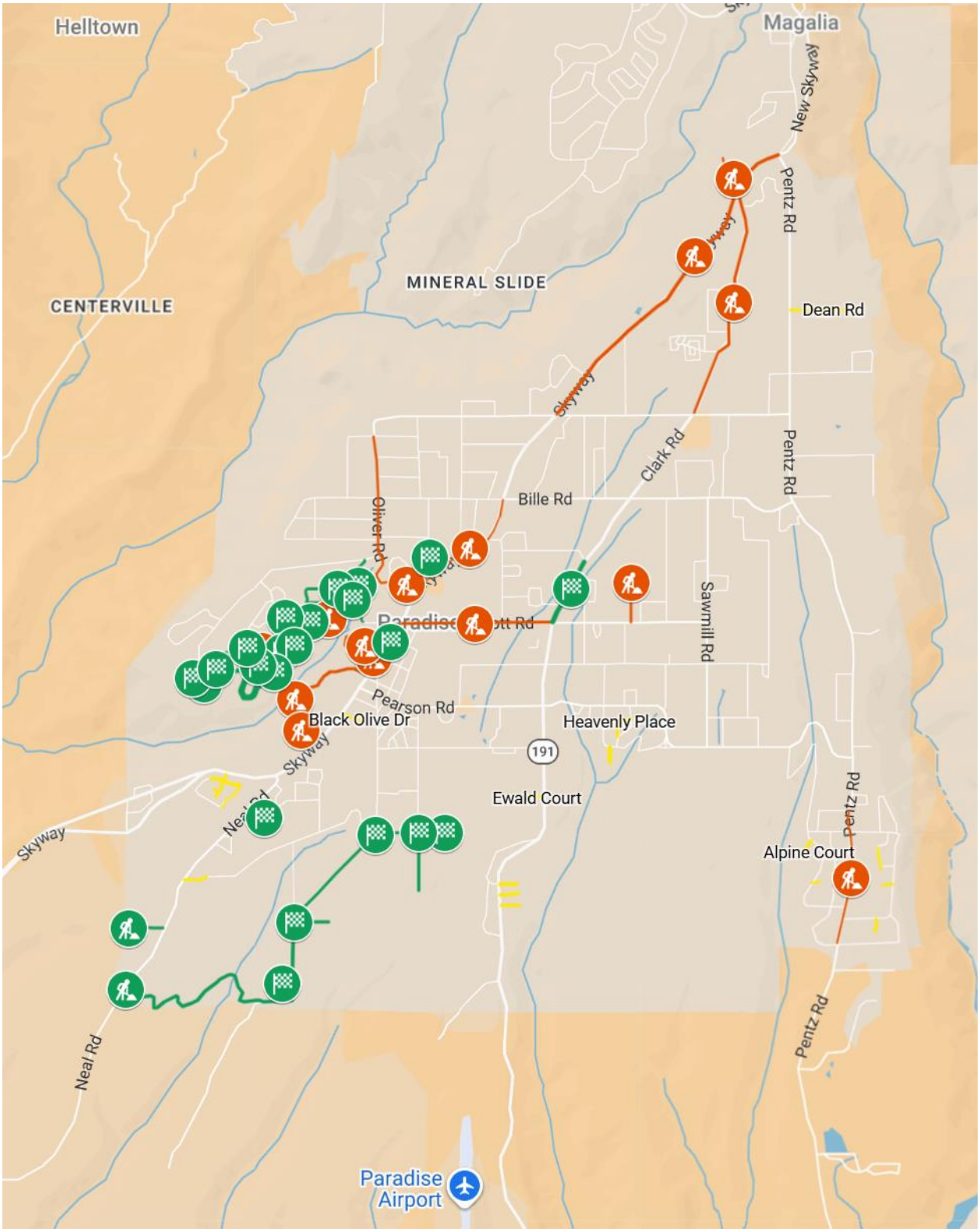
On February 10, 2026, Paradise Town Council awarded two contracts to Knife River Construction for various roadway rehabilitation efforts scheduled for 2026.

Knife River Construction has started significant construction activities in various neighborhoods in Paradise. Work in general has involved roadway preparation including pulverization, grading and paving. Knife River Construction *has made substantial progress* on arterial roadways including night work along the Skyway corridor between Manchester Way and Bille Road, Upper Skyway between Wagstaff and Clark, Upper Clark between Wagstaff and Skyway in addition to Elliott Road between Skyway and Clark Road. *Final work remains along these roadways including signal improvements, striping, and various drainage/grading and punchlist items.*

Separately, the Town of Paradise has informally bid and awarding the Skyway Maintenance Project approved in the 2026/2027 Budget to Knife River Construction. This project will make interim repairs to the road condition along Skyway between Bille Road and Wagstaff Road in

early October 2026 while longer term initiatives such as roadway widening and undergrounding of utilities continue to progress in design and future construction.

The active construction map with current information can be found below and at www.paradiseworks.com



A map of all paving efforts completed and planned can be found on the Town's website at www.townofparadise.com by visiting "News and Announcements" from the homepage.

Capital Project Updates

The Public Works Department, in an effort to provide additional communications on various projects, has launched a new website under its ParadiseWORKS banner. ParadiseWORKS Engineering Resiliency now hosts individual project pages for current information, project descriptions and schedules. The website can be viewed here:

https://www.townofparadise.com/pwe/page/paradiseworks-engineering-resiliency

Below is an abbreviated Project List intended to show the current status of each project. More information on each project's scope and schedule can be found at. Typical project progressions and timeframes are as follows:

(1) Environmental, 6-24 months
(2) Design, 12 months
(3) Right of Way, 6-12 months
(4) Construction, 6-24 months

Project ID	Project Title	Project Phase	Anticipated Construction Completion Year
7303	On-System Road Rehabilitation	Construction	2026
7307	Neal Road Rehabilitation	Design	2028
8407	Off-System Road Rehabilitation	Construction	2026
9389	Pentz Pathway Project Phase II	Design	2029
9390	Paradise ATP Gateway Project (Neal Road Class I)	Environmental	2028
9394	Paradise Sewer Project	Environmental	-
9424	Skyway Link ATP (Bille to Wagstaff)	Environmental	2028
9425	Upper Skyway Widening (Bille to Wagstaff)	Environmental	2028
9426	Skyway/Pentz Intersection Improvements	Right of Way	2028
9427	Pentz Road Widening	Environmental	2029
9428	Roe Road Phase 1 (Edgewood to S. Libby)	Environmental	2029
9434	Roe Road Phase 2 (S. Libby to Clark)	Environmental	2029
9438	Private Road Identification Safety Project	Design	2027
9439	Storm Drain Resiliency Project Phase 1	Environmental	2028
9440	Storm Drain Resiliency Project Phase 2	Environmental	2028

Funding Pursuits

Below is a listing of active funding pursuits related to infrastructure recovery and status updates:

Program	Project Title	Amount Requested	Anticipated Award Notification	Notes
US Army Corps of Engineers	Paradise Sewer Project	$2,000,000 of $50,000,000 authorization	TBD	Town of Paradise has submitted its required Letter of Intent to the USACE and Community Directed Spending Requests to Senators Padilla and Schiff. This request will be pending federal budget appropriations for Fiscal Year 2027.
State Water Board Septic to Sewer CWSRF	Paradise Sewer Project	$27,000,000-$75,000,000	TBD	Work to revise the project application package is resuming with new project direction selected.
Active Transportation Project Cycle 8	Oliver Curve Pathway	$13,000,000	December 2026	Application has been submitted for formal consideration. Determinations of award are expected late 2026.

TOWN OF PARADISE
Council Agenda Summary
Date: October 13, 2026

Agenda No. 1(h)

ORIGINATED BY: Marc Mattox, Assistant Town Manager, Public Works Director

REVIEWED BY: Jennifer Macarthy, Town Manager

SUBJECT: Paradise Sewer Project Update

COUNCIL ACTION REQUESTED:

1. None, written monthly update only.

Background:

This report is a monthly effort to provide additional opportunity for public engagement on the status and next steps of the Paradise Sewer Project.

Analysis:

Since its incorporation in 1979, the Town of Paradise has sought a centralized wastewater system to address failing septic systems that impact public health, groundwater quality, and economic development. The need for sewer service became even more urgent following the 2018 Camp Fire, when the lack of modern wastewater infrastructure emerged as a major barrier to rebuilding businesses, housing, and community resiliency.

In 2022, the Town secured $30 million in CDBG-DR funds to begin pre-construction work, including environmental review, design, and permitting. To provide technical expertise, HDR was retained as Owner's Agent, and a progressive design-build team was selected to develop a Basis of Design Report. That effort confirmed that a locally managed, phased sewer project was necessary to achieve both affordability and long-term community needs.

In January 2025, the Town Council formed a Sewer Project Ad Hoc Committee to evaluate local treatment and collection alternatives, with strong emphasis on public engagement and cost feasibility. The Committee, working alongside staff, HDR, and the Paradise Irrigation District, conducted community meetings, stakeholder workshops, site tours of other wastewater systems, and a technical alternatives analysis.

In August 2025, the Town Council unanimously voted to concur with the Paradise Sewer Project Ad Hoc Committee's recommendation to direct a revised project description to include hybrid gravity/low-pressure collection system, aerated lagoon wastewater treatment, and percolation/evaporation pond effluent discharge.

Subsurface investigations at potential wastewater treatment facility (WWTF) sites conducted in the spring of 2026 concluded that percolation ponds were not feasible for the Sewer Project. Additional desktop geotechnical evaluations indicated that these conditions were likely to be representative of other potential sites in and around Paradise. As a result, the Town sought to revise the project description to replace the lagoon and pond concept with a membrane bioreactor (MBR) treatment facility and surface water discharge of treated effluent. In June 2026, the Town Council voted to concur with the Paradise Sewer Project Ad Hoc Committee's recommendation to approve that revised project description.

Below is a summary of the main accomplishments in the last month and forecast for key activities in the month ahead:

Main Accomplishments

Continued development of the Financial Analysis of the updated project description.
Ongoing development of the Subsequent Environmental Impact Report (EIR).
Continued preliminary design of the Collection System.
Continued preliminary design of the WWTF.
Ongoing evaluation of potential WWTF alternative sites.

Key Activities (One Month Look-Ahead)

Continue development of Financial Analysis of the updated project description.
Continue analysis of project impacts for the Subsequent EIR.
Ongoing preliminary design of Collection System.
Ongoing evaluation of potential WWTF alternative sites.
Ongoing preliminary design of the WWTF.
Topographic survey of potential WWTF sites.
Update funding applications to reflect the change in project scope.
Scheduling key community engagement opportunities/events

To help community members understand how current project work relates to future decisions, costs, service areas, and construction, the following key questions and answers will be maintained and updated as the project advances. This information is also available at www.paradisesewer.com.

Paradise Sewer Project Key Questions and Updates

Description of Major Milestone or Key Question	Update or Answer
When is the next opportunity for the public to learn more about the project?	In addition to regular updates at the Paradise Town Council meetings, the Town is actively planning community engagement activities ahead of and as part of the environmental document review process. The November monthly report will include more details.
What sewer project is the Town currently planning?	The Town is planning a local sewer system: a mix of gravity pipes, low-pressure pipes, and force main pipes to collect wastewater, a modern membrane wastewater treatment facility, and a permitted discharge of highly treated effluent water to surface water.
Why has the project approach changed over time?	The Town has continued to test options as better cost, engineering, and site information became available. Sending wastewater to Chico was not financially feasible, and 2026 soil testing showed the

Description of Major Milestone or Key Question	Update or Answer
	originally planned land-disposal ponds would not work reliably in or near Paradise.
What is happening this month?	The project team is advancing the environmental review, preliminary design, financial analysis, funding strategy, and evaluation of possible treatment-facility sites. These steps are needed before the Town can finalize a project, complete final design, obtain permits, and move toward construction.
What does “environmental review” mean?	It is the public process used to study potential effects on water, wildlife, traffic, neighborhoods, cultural resources, and other community concerns. The review will identify the expected impacts of the project and ways to avoid or reduce impacts before final project decisions are made. A draft of the Subsequent Environmental Impact Report with these findings will be available for public review and comment in 2027, prior to final approval.
Has the treatment-facility location been selected?	No. The Town is still evaluating multiple potential sites. A location must work for wastewater flows, treatment and discharge requirements, land availability, environmental constraints, and long-term operations.
Where would sewer service begin?	The first construction phase is expected to focus on serving the downtown area. The final Phase 1 service area will also be shaped by the location selected for the treatment facility and the most efficient way to build and operate the system. The system would be designed so service can expand as additional funding becomes available.
Will every property in Town receive sewer service right away?	No. The first phase will serve the downtown area that can be built with available funding. Other areas may be served in later phases when funding, design, and environmental approvals are secured.
Will property owners be required to connect?	No connection requirement has been established. The Town is evaluating approaches that would help connect enough initial customers for the system to operate efficiently while keeping user costs as low as possible.
How will homes and businesses connect to the collection system?	Some areas will connect directly to gravity sewer pipes while other lower-lying areas will have a small pump to lift wastewater into the system. This hybrid approach allows pipes to be shallower and reduces construction cost.

Description of Major Milestone or Key Question	Update or Answer
How is the Town working to keep sewer service affordable?	Affordability is a central commitment of the Town Council and project team. The Town is pursuing grant funding and other outside resources to reduce the costs that would otherwise be borne by local property owners. As the project advances, the Town will continue refining the financial analysis, seeking funding for additional phases and connections, and evaluating approaches that help make initial service as affordable as possible.
What will the project cost residents?	The Town is refining the financial analysis. Grant funding is being pursued to reduce the amount residents may need to pay; final construction costs, connection costs, and any ongoing service charges are not yet established.
Will properties outside the sewer service area pay for the project?	Properties that do not receive sewer service are not expected to pay additional sewer taxes or fees for sewer service.
When could construction begin?	Phase 1 construction is currently estimated to begin in 2028–2029, subject to completing environmental review, design, permitting, property acquisition, and funding.
Has any sewer infrastructure already been built or installed?	No. Construction of any physical structures for the project cannot begin until environmental review, design, permitting, and property acquisition are completed. Additionally, the final design documents must be approved by the Town Council before a contractor is retained for construction.
How will construction disruption be managed?	If approved, construction plans will include measures to limit impacts, especially near businesses. The Town will evaluate tools such as limits on open trench length, night work where appropriate, and trenchless construction methods.
How can residents stay involved?	Sewer updates are provided monthly to the Town Council, and future environmental-review notices, meetings, and key project decisions will include opportunities for public comment.

TOWN COUNCIL
Meeting Minutes

6:00 PM – September 08, 2026

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:01 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Bolin.

COUNCIL MEMBERS PRESENT: Greg Bolin**,** Steve "Woody" Culleton, Heidi Lange, Ronald Lassonde and Steve Crowder, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Jennifer Macarthy, Town Attorney Scott E. Huber, Town Clerk/Elections Official Melanie Elvis, Assistant Town Manager Marc Mattox, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Recovery and Economic Development Director Colette Curtis, Finance Director Aimee Beleu, Project Manager Brian Solecki, Police Chief Eric Reinbold, Fire Chief Jason Finney, and Information Technology Director, Luis Marquez.

1e. Camp Fire Recovery Updates - Written reports are included in the agenda packet. Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates. Marc Mattox, Assistant Town Manager -infrastructure updates. (110-60-062)

1f. Assistant Town Manager Marc Mattox provided an update on the Paradise Sewer Project. (960-70-009)

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Lassonde, approved consent calendar items 2a, and 2c through 2g. Roll call vote was unanimous.

2a. Approved minutes of the August 10, 2026 Special Town Council meeting and August 11, 2026 Special and Regular Town Council meetings.

2b. REMOVED FROM THE CONSENT CALENDAR BY MAYOR CROWDER

2c. Reviewed and filed the 2026 Conflict of Interest Code Biennial Notice confirming the Town's code of economic interest resolution is current and timely. (540-20-033)

2d. Approved the Amendment to the Memorandum of Understanding with Butte County for VEOCI virtual Emergency Operations Center services to align the agreement with the intended period of performance.

1. Andrew Waldrop commented on item 2d and the relationship between VEOCI and data centers. (420-50-055, 510-50-451)

2e. Reviewed and filed the August 2026 Quarterly Financial/HR Position Report. (385-20-056)

2f. Reviewed and received the FEMA/CalOES Category 4 Tree Removal Program Project Closeout Report to formally closeout the project and all associated contracts and agreements. (420-25-009, 510-20-405)

2g. 1. Approved publication of the Request for Qualifications (RFQ) for the HOME Infill New Construction for First-Time Homebuyers program; and, 2. Adopted Resolution No. 2026-56, "A Resolution of the Town Council of the Town of Paradise Amending and Updating the Home Investment Partnerships Program (HOME) Infill New Construction First-Time Home Buyer Program Guidelines, Previously Adopted by Resolution No. 2025-64." (710-10-098)

3. ITEMS REMOVED FROM CONSENT CALENDAR

2b. Mayor Crowder removed 2b from the consent calendar and recused himself from the dais for a potential conflict of interest.

MOTION by Bolin, seconded by Lassonde, approved August 2026 Cash Disbursements in the amount of $4,588,456.24. Roll call vote was unanimous with Steve Crowder absent and not voting. (310-10-035)

4. PUBLIC COMMUNICATION

1. Brenda Narayan provided an update on PG&E undergrounding efforts and power pole removal.

2. Cathlene White commented on the status of a neighboring property and asked when it was going to be abated.

3. Doug Taylor commented on his neighbor's goats destroying his plants and property.

4. Christina Powell commented on Mayor Crowder's ownership of A Stitch Above on his Form 700, Statement of Economic Interest.

5. PUBLIC HEARINGS

5a. Recovery & Economic Development Director Colette Curtis provided an overview of the Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program.

Mayor Crowder opened the public hearing at: 6:28 p.m.

There were no public comments.

Mayor Crowder closed the public hearing at: 6:28 p.m.

MOTION by Bolin, seconded by Lassonde, authorized the Town Manager to submit the CAPER to the Department of Housing and Urban Development with any public comments received. Roll call vote was unanimous. (710-10-112)

6. COUNCIL CONSIDERATION

6a. Police Chief Eric Reinbold, Recovery & Economic Development Director Colette Curtis and Project Manager Brian Solecki presented the proposed updated emergency notification system guidelines, the public communication plan for use of the Emergency Warning System Sirens and an update on the In-Home Safe Units.

MOTION by Bolin, seconded by Culleton, approved the revised Town of Paradise Emergency Notification System Guidelines. Roll call vote was unanimous. (420-30-011)

6b. Finance Director Aimee Beleu presented the proposed Fire Apparatus Replacement Reserve Fund.

MOTION by Culleton, seconded by Lassonde,1. Adopted Resolution No. 2026-57, "A Resolution of the Town Council of the Town of Paradise Establishing the Fire Apparatus Replacement Reserve Fund and Directing Assistance by Hire revenues and Proceeds from the Disposition of Town-Owned Fire Apparatus to the Fund", and, 2. Approved the Fire Apparatus Replacement Reserve Fund Policy governing the use and administration of the Fund. Roll call vote was unanimous. (395-10-001, 440-30-007)

Council Member Bolin recused himself from the dais due to a potential conflict of interest.

6c. Assistant Town Manager Marc Mattox presented the second quarterly update to the 2025 Building Division Audit Corrective Action Plan.

1. Donna Vairo commented that she thought not enforcing workmanship issues feels like the Town is circumventing the law, and the Town should find a way to also hold subcontractors accountable.

MOTION by Lassonde, seconded by Culleton,1. Received and filed the second quarterly update to the 2025 Building Division Audit Corrective Action Plan, covering the period June 1 through August 31, 2026; and,

2. Affirmed current operating procedures:

a. Limit independent review to completed projects with final approval and a Certificate of Occupancy, however, leaving an avenue open that a complaint may be escalated to the independent reviewer before being referred to staff,

b. Keep review focused on specific Building Code compliance—not workmanship, quality, private contracts, or civil liability.

c. Maintain accountability and any Strikes with the permit applicant (including Owner-Builder)—not subcontractors or other non-permit holders.

d. Confirm independent review remains visual and non-destructive, not a whole-home reinspection.

3. Direct staff require documented notice and a reasonable opportunity for the permit applicant to respond before Town intervention and review of complaint, (SB800 Law Template by Town or equivalent) for Code Compliance complaints; and,

4. Directed the Town Attorney to prepare a draft amendment to Ordinance 655 An Ordinance of the Town of Paradise Adopting New Section 15.02.065 and Making Findings of Facts Relating to Building Code Complaints and Establishing Oversight by the Building Division Corrective Action Plan Ad Hoc Advisory Committee for extraordinary life-safety AND/OR cumulative impact for entire project provisions, including potential "one-strike" authority with due-process protections.

Roll call vote was unanimous with Council Member Bolin absent and not voting. (740-30-013)

6d. Recovery & Economic Development Director Colette Curtis provided an overview of the proposed agreement with North State Planning and Development Collective to produce an updated population estimate for the Town of Paradise.

MOTION by Lassonde, seconded by Bolin, authorized the Town Manager to enter into an agreement with the North State Planning and Development Collective to produce an updated population estimate for the Town of Paradise. Roll call vote was unanimous. (510-20-516)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Mayor Crowder introduced a letter of support for AB2700.

1. Tina Peszler commented on the bill's history and next steps.

MOTION by Bolin, seconded by Culleton, approved a letter of support for AB2700. Roll call vote was unanimous. (180-30-101)

7b. Council Members' written reports on standing, external and ad hoc committee representation were included in the agenda packet.

Mayor Crowder provided and update on the Fire Victims Trust.

Council Member Lange provided an overview of her committee attendance.

8. STAFF COMMUNICATION - None

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Crowder closed the meeting at 8:16 p.m.

Date approved:

By: Attest:

_____ _____

Steve Crowder, Mayor Melanie Elvis, Town Clerk

MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 5:15 PM – September 08, 2026

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Crowder at 5:15 p.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve "Woody" Culleton, Heidi Lange, Ronald Lassonde, and Steve Crowder, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Jennifer Macarthy, Town Attorney Scott E. Huber, Town Clerk/Elections Official Melanie Elvis, Assistant Town Manager Marc Mattox, Human Resources and Risk Management Director Crystal Peters, and Information Technology Director Luis Marquez.

At 5:15 p.m. Mayor Crowder announced that the Town Council would adjourn to Closed Session for the following items:

2. CLOSED SESSION

2a. Pursuant to Government Code section 54956.8, the Council will meet with Real Property Negotiators, Town Manager and Town Attorney, regarding the following properties: APN. 053-260-014. The negotiators for the property owner(s) are unknown at this time.

2b. Pursuant to Government Code section 54956.9(a), the Council will meet with the Town Manager, and the Town Attorney relating to existing condition: Town of Paradise v. Ernst & Young, LLP, United States District Court – Eastern District of California Case No. 2:26-cv-00410.

2c. Pursuant to Government Code section 54956.9(a), the Council will meet with the Town Manager, and the Town Attorney relating to existing condition: Leonardo Martin Perez v. Town of Paradise; Mollie Ann St. John; et al, Butte County Superior Court Case No. 25CV02703.

After reconvening from Closed Session at 6:00 p.m. Mayor Crowder announced that direction was given; no reportable action was taken.

3. ADJOURNMENT

Mayor Crowder adjourned the Council meeting at 6:00 p.m.

Date approved:

By: Attest:

_____ _____

Steve Crowder, Mayor Melanie Elvis, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
September 1, 2026 - September 30, 2026

CASH DISBURSEMENTS REPORT
September 1, 2026 - September 30, 2026

Check Date	Pay Period End	Description	Amount	Total
9/11/2026	9/6/2026	Net Payroll - Direct Deposits and Checks	$ 311,489.13	
9/25/2026	9/20/2026	Net Payroll - Direct Deposits and Checks	$ 309,532.04	
				$ 621,021.17
Accounts Payable				
		Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	$ 577,505.09	
		Operations Vendors: Supplies, Contracts, Utilities, Etc.	$8,554,843.18	
		TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		$ 9,132,348.27
		GRAND TOTAL CASH DISBURSEMENTS		$ 9,753,369.44

APPROVED BY: _____
Aimee Beleu - Finance Director/Town Treasurer

APPROVED BY: _____
Jennifer Macarthy - Town Manager

TOWN OF PARADISE

Payment Register

From Payment Date: 9/1/2026 - To Payment Date: 9/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP TCB - General Checking									
Check									
92248	09/02/2026	Reconciled		09/09/2026	Accounts Payable	ACCESS INFORMATION PROTECTED	$136.58	$136.58	$0.00
92249	09/02/2026	Reconciled		09/11/2026	Accounts Payable	Adams Ashby Group, Inc.	$8,385.33	$8,385.33	$0.00
92250	09/02/2026	Reconciled		09/09/2026	Accounts Payable	ADVANCED DOCUMENT CONCEPTS	$54.70	$54.70	$0.00
92251	09/02/2026	Reconciled		09/04/2026	Accounts Payable	Alekseev, Nadia	$500.00	$500.00	$0.00
92252	09/02/2026	Reconciled		09/10/2026	Accounts Payable	All-American Construction, Inc.	$268,494.31	$268,494.31	$0.00
92253	09/02/2026	Reconciled		09/17/2026	Accounts Payable	Alliance For Workforce Development, Inc.	$27,786.68	$27,786.68	$0.00
92254	09/02/2026	Reconciled		09/28/2026	Accounts Payable	Amber Spencer	$500.00	$500.00	$0.00
92255	09/02/2026	Reconciled		09/18/2026	Accounts Payable	Archuleta, Derek, S	$513.50	$513.50	$0.00
92256	09/02/2026	Reconciled		09/11/2026	Accounts Payable	AT&T	$89.46	$89.46	$0.00
92257	09/02/2026	Reconciled		09/09/2026	Accounts Payable	Baker Tilly US, LLP	$6,500.00	$6,500.00	$0.00
92258	09/02/2026	Reconciled		09/08/2026	Accounts Payable	Broad & Gusman	$4,000.00	$4,000.00	$0.00
92259	09/02/2026	Reconciled		09/08/2026	Accounts Payable	Bug Smart	$116.00	$116.00	$0.00
92260	09/02/2026	Open			Accounts Payable	Butte County Public Health Dept - Health Clinic	$26.00		
92261	09/02/2026	Reconciled		09/09/2026	Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	$1,350.90	$1,350.90	$0.00
92262	09/02/2026	Reconciled		09/08/2026	Accounts Payable	California Concrete LLC	$1,842.50	$1,842.50	$0.00
92263	09/02/2026	Reconciled		09/17/2026	Accounts Payable	CAPTURE TECHNOLOGIES, INC.	$1,860.00	$1,860.00	$0.00
92264	09/02/2026	Reconciled		09/10/2026	Accounts Payable	Carollo Engineers, Inc.	$264,961.41	$264,961.41	$0.00
92265	09/02/2026	Reconciled		09/11/2026	Accounts Payable	Central Striping Service, Inc.	$12,450.00	$12,450.00	$0.00
92266	09/02/2026	Reconciled		09/04/2026	Accounts Payable	Chris Roberts General Construction	$16,443.75	$16,443.75	$0.00
92267	09/02/2026	Reconciled		09/21/2026	Accounts Payable	Cleary, Lillian	$494.50	$494.50	$0.00
92268	09/02/2026	Reconciled		09/11/2026	Accounts Payable	Coastland	$7,774.76	$7,774.76	$0.00
92269	09/02/2026	Reconciled		09/09/2026	Accounts Payable	Cole Huber LLP	$45,274.66	$45,274.66	$0.00
92270	09/02/2026	Reconciled		09/11/2026	Accounts Payable	CONTINENTAL BATTERY	$257.69	$257.69	$0.00
92271	09/02/2026	Open			Accounts Payable	Cooper, Andrew	$529.00		
92272	09/02/2026	Reconciled		09/18/2026	Accounts Payable	De Lage Landen Public Finance LLC	$1,562.50	$1,562.50	$0.00
92273	09/02/2026	Reconciled		09/04/2026	Accounts Payable	Douglas Edward Dawson	$69,000.00	$69,000.00	$0.00
92274	09/02/2026	Reconciled		09/10/2026	Accounts Payable	Down Range Indoor Training Center	$15.84	$15.84	$0.00
92275	09/02/2026	Reconciled		09/09/2026	Accounts Payable	Effective Fitness Combatives, LLC	$3,000.00	$3,000.00	$0.00
92276	09/02/2026	Reconciled		09/09/2026	Accounts Payable	Fins, Fur, Feather Sports	$21,690.41	$21,690.41	$0.00
92277	09/02/2026	Reconciled		09/16/2026	Accounts Payable	Flex Technology Group LLC	$4,994.31	$4,994.31	$0.00
92278	09/02/2026	Reconciled		09/09/2026	Accounts Payable	FOOTHILL MILL & LUMBER	$43.10	$43.10	$0.00
92279	09/02/2026	Reconciled		09/09/2026	Accounts Payable	Gates, Matthew	$3,504.09	$3,504.09	$0.00
92280	09/02/2026	Reconciled		09/10/2026	Accounts Payable	GREAT AMERICA LEASING CORP.	$157.70	$157.70	$0.00
92281	09/02/2026	Reconciled		09/18/2026	Accounts Payable	Guardian Alliance Technologies Inc.	$50.00	$50.00	$0.00
92282	09/02/2026	Reconciled		09/11/2026	Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	$1,235.19	$1,235.19	$0.00
92283	09/02/2026	Reconciled		09/09/2026	Accounts Payable	INTERSTATE OIL COMPANY	$587.91	$587.91	$0.00
92284	09/02/2026	Reconciled		09/22/2026	Accounts Payable	James or Lavenia Riotto	$250.00	$250.00	$0.00
92285	09/02/2026	Reconciled		09/09/2026	Accounts Payable	KNIFE RIVER CONSTRUCTION	$332,055.93	$332,055.93	$0.00
92286	09/02/2026	Reconciled		09/09/2026	Accounts Payable	KNIFE RIVER CONSTRUCTION	$3,039,555.92	$3,039,555.92	$0.00
92287	09/02/2026	Reconciled		09/10/2026	Accounts Payable	L.N. CURTIS & SONS	$1,052.85	$1,052.85	$0.00
92288	09/02/2026	Reconciled		09/11/2026	Accounts Payable	LaDonna Foley	$3,450.00	$3,450.00	$0.00
92289	09/02/2026	Reconciled		09/15/2026	Accounts Payable	LEAF Capital Funding LLC	$143.55	$143.55	$0.00

Payment Register

From Payment Date: 9/1/2026 - To Payment Date: 9/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
92290	09/02/2026	Reconciled		09/14/2026	Accounts Payable	LES SCHWAB TIRE CENTER - MOTORPOOL	$20.99	$20.99	$0.00
92291	09/02/2026	Reconciled		09/09/2026	Accounts Payable	LIFE ASSIST INC	$786.30	$786.30	$0.00
92292	09/02/2026	Reconciled		09/16/2026	Accounts Payable	Look Ahead Veterinary Services	$692.28	$692.28	$0.00
92293	09/02/2026	Reconciled		09/14/2026	Accounts Payable	Martin Construction	$37,152.00	$37,152.00	$0.00
92294	09/02/2026	Reconciled		09/28/2026	Accounts Payable	Michelle M Gates Stewart	$3,200.00	$3,200.00	$0.00
92295	09/02/2026	Reconciled		09/10/2026	Accounts Payable	MID VALLEY TITLE & ESCROW	$100,000.00	$100,000.00	$0.00
92296	09/02/2026	Reconciled		09/10/2026	Accounts Payable	Midwest Veterinary Supply, Inc	$737.14	$737.14	$0.00
92297	09/02/2026	Reconciled		09/09/2026	Accounts Payable	North State Tire Co. Inc.	$574.66	$574.66	$0.00
92298	09/02/2026	Reconciled		09/09/2026	Accounts Payable	NORTHGATE PETROLEUM CO	$10,001.92	$10,001.92	$0.00
92299	09/02/2026	Reconciled		09/23/2026	Accounts Payable	NORTHSTAR	$2,080.00	$2,080.00	$0.00
92300	09/02/2026	Reconciled		09/10/2026	Accounts Payable	O'REILLY AUTO PARTS	$1,298.35	$1,298.35	$0.00
92301	09/02/2026	Reconciled		09/10/2026	Accounts Payable	OROVILLE FORD	$82.96	$82.96	$0.00
92302	09/02/2026	Open			Accounts Payable	Oroville Tow & Salvage	$1,120.00		
92303	09/02/2026	Reconciled		09/04/2026	Accounts Payable	PARADISE IRRIGATION DIST	$2,609.52	$2,609.52	$0.00
92304	09/02/2026	Reconciled		09/09/2026	Accounts Payable	PARADISE POST	$107.79	$107.79	$0.00
92305	09/02/2026	Reconciled		09/04/2026	Accounts Payable	Pioneer Engineering & Construction	$7,312.50	$7,312.50	$0.00
92306	09/02/2026	Reconciled		09/18/2026	Accounts Payable	PLACER LABS INC.	$14,580.00	$14,580.00	$0.00
92307	09/02/2026	Reconciled		09/10/2026	Accounts Payable	Psomas	$299,382.95	$299,382.95	$0.00
92308	09/02/2026	Reconciled		09/09/2026	Accounts Payable	Regional Government Services Authority	$3,937.40	$3,937.40	$0.00
92309	09/02/2026	Reconciled		09/10/2026	Accounts Payable	RENTAL GUYS - CHICO	$315.88	$315.88	$0.00
92310	09/02/2026	Reconciled		09/03/2026	Accounts Payable	Ridge Builders LLC	$29,634.07	$29,634.07	$0.00
92311	09/02/2026	Reconciled		09/10/2026	Accounts Payable	SHI International Corp	$9,597.01	$9,597.01	$0.00
92312	09/02/2026	Reconciled		09/15/2026	Accounts Payable	Skyridge Brothers LLC	$500.00	$500.00	$0.00
92313	09/02/2026	Reconciled		09/10/2026	Accounts Payable	Spherion Staffing	$6,872.01	$6,872.01	$0.00
92314	09/02/2026	Reconciled		09/08/2026	Accounts Payable	Tahoe Pure Water Co.	$118.50	$118.50	$0.00
92315	09/02/2026	Reconciled		09/09/2026	Accounts Payable	The Pape' Group INC	$1,544.55	$1,544.55	$0.00
92316	09/02/2026	Reconciled		09/15/2026	Accounts Payable	THOMAS ACE HARDWARE	$18.23	$18.23	$0.00
92317	09/02/2026	Reconciled		09/15/2026	Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	$70.28	$70.28	$0.00
92318	09/02/2026	Reconciled		09/15/2026	Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	$140.63	$140.63	$0.00
92319	09/02/2026	Reconciled		09/14/2026	Accounts Payable	THRIFTY ROOTER	$387.31	$387.31	$0.00
92320	09/02/2026	Reconciled		09/18/2026	Accounts Payable	Top Notch Commercial Cleaning Inc.	$7,000.00	$7,000.00	$0.00
92321	09/02/2026	Reconciled		09/10/2026	Accounts Payable	Tri Flame Propane	$150.24	$150.24	$0.00
92322	09/02/2026	Reconciled		09/10/2026	Accounts Payable	TUCKER PEST CONTROL INC	$115.00	$115.00	$0.00
92323	09/02/2026	Reconciled		09/11/2026	Accounts Payable	ULINE	$444.84	$444.84	$0.00
92324	09/02/2026	Reconciled		09/18/2026	Accounts Payable	VALLEY OAK VETERINARY CENTER	$223.06	$223.06	$0.00
92325	09/02/2026	Reconciled		09/18/2026	Accounts Payable	Waste Tire Products R & D	$1,492.50	$1,492.50	$0.00
92326	09/02/2026	Reconciled		09/09/2026	Accounts Payable	Wood, Montana, S	$494.50	$494.50	$0.00
92327	09/02/2026	Reconciled		09/02/2026	Accounts Payable	Kanner, Justin	$392.26	$392.26	$0.00
92328	09/08/2026	Reconciled		09/24/2026	Accounts Payable	Rooney Family Trust	$15,561.60	$15,561.60	$0.00
92329	09/10/2026	Open			Accounts Payable	Aflac	$57.98		
92330	09/10/2026	Open			Accounts Payable	Met Life	$14,591.80		
92331	09/10/2026	Open			Accounts Payable	OPERATING ENGINEERS	$1,440.00		
92332	09/10/2026	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	$2,503.36		
92333	09/10/2026	Open			Accounts Payable	SUN LIFE INSURANCE	$9,119.67		

TOWN OF PARADISE

Payment Register

From Payment Date: 9/1/2026 - To Payment Date: 9/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
92334	09/10/2026	Open			Accounts Payable	SUPERIOR VISION SVC INC	$930.66		
92335	09/10/2026	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	$120.00		
92336	09/11/2026	Open			Accounts Payable	ICMA 457 - MissionSquare	$6,045.07		
92337	09/11/2026	Open			Accounts Payable	Oregon Department of Revenue	$483.00		
92338	09/11/2026	Open			Accounts Payable	STATE DISBURSEMENT UNIT	$194.76		
92339	09/16/2026	Reconciled		09/22/2026	Accounts Payable	Advance Window Tinting	$8,334.00	$8,334.00	$0.00
92340	09/16/2026	Reconciled		09/22/2026	Accounts Payable	ADVANCED DOCUMENT CONCEPTS	$284.04	$284.04	$0.00
92341	09/16/2026	Reconciled		09/24/2026	Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	$271.07	$271.07	$0.00
92342	09/16/2026	Reconciled		09/24/2026	Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	$135.54	$135.54	$0.00
92343	09/16/2026	Reconciled		09/24/2026	Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	$103.50	$103.50	$0.00
92344	09/16/2026	Reconciled		09/24/2026	Accounts Payable	AT&T/CALNET3 - REPEATER LINES	$198.19	$198.19	$0.00
92345	09/16/2026	Reconciled		09/24/2026	Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	$26.26	$26.26	$0.00
92346	09/16/2026	Reconciled		09/24/2026	Accounts Payable	AT&T/CALNET3 - Summary	$3,131.81	$3,131.81	$0.00
92347	09/16/2026	Reconciled		09/24/2026	Accounts Payable	AT&T/CALNET3 - Summary	$26.53	$26.53	$0.00
92348	09/16/2026	Reconciled		09/24/2026	Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	$1,063.86	$1,063.86	$0.00
92349	09/16/2026	Reconciled		09/28/2026	Accounts Payable	BATTERIES PLUS	$366.82	$366.82	$0.00
92350	09/16/2026	Reconciled		09/22/2026	Accounts Payable	Bear Electrical Systems, Inc	$1,655.00	$1,655.00	$0.00
92351	09/16/2026	Reconciled		09/24/2026	Accounts Payable	Bidwell Truck & Auto	$4,020.69	$4,020.69	$0.00
92352	09/16/2026	Reconciled		09/24/2026	Accounts Payable	Biometrics4ALL, Inc	$77.00	$77.00	$0.00
92353	09/16/2026	Reconciled		09/21/2026	Accounts Payable	BUTTE CO AIR QUALITY MANAGEMENT DISTRICT	$417.05	$417.05	$0.00
92354	09/16/2026	Reconciled		09/28/2026	Accounts Payable	BUTTE COMMUNITY COLLEGE	$1,881.68	$1,881.68	$0.00
92355	09/16/2026	Reconciled		09/23/2026	Accounts Payable	California Concrete LLC	$855.00	$855.00	$0.00
92356	09/16/2026	Reconciled		09/23/2026	Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	$1,361.00	$1,361.00	$0.00
92357	09/16/2026	Reconciled		09/25/2026	Accounts Payable	CONTINENTAL BATTERY COMPANY	$257.69	$257.69	$0.00
92358	09/16/2026	Open			Accounts Payable	Cooper, Andrew	$253.00		
92359	09/16/2026	Reconciled		09/23/2026	Accounts Payable	Dokken Engineering, Inc.	$355,449.01	$355,449.01	$0.00
92360	09/16/2026	Reconciled		09/21/2026	Accounts Payable	Elam IT, Jon, Elam	$4,055.82	$4,055.82	$0.00
92361	09/16/2026	Reconciled		09/21/2026	Accounts Payable	Elk Grove Auto / Winner Chevrolet	$67,251.05	$67,251.05	$0.00
92362	09/16/2026	Open			Accounts Payable	Everlaw, Inc.	$10,800.00		
92363	09/16/2026	Open			Accounts Payable	Flex Technology Group LLC	$2,124.73		
92364	09/16/2026	Reconciled		09/25/2026	Accounts Payable	GREAT AMERICA LEASING CORP.	$146.82	$146.82	$0.00
92365	09/16/2026	Reconciled		09/21/2026	Accounts Payable	GREEN RIDGE LANDSCAPING	$7,235.67	$7,235.67	$0.00
92366	09/16/2026	Reconciled		09/23/2026	Accounts Payable	Gustavo Diaz	$253.00	$253.00	$0.00
92367	09/16/2026	Reconciled		09/28/2026	Accounts Payable	HARTMAN, SUSAN	$301.00	$301.00	$0.00
92368	09/16/2026	Reconciled		09/21/2026	Accounts Payable	INTERSTATE OIL COMPANY	$453.62	$453.62	$0.00
92369	09/16/2026	Reconciled		09/24/2026	Accounts Payable	INTERSTATE SALES	$975.98	$975.98	$0.00
92370	09/16/2026	Open			Accounts Payable	Interwest Consulting Group, Inc.	$9,837.50		
92371	09/16/2026	Reconciled		09/24/2026	Accounts Payable	Jacobs Engineering Group Inc.	$187,501.91	$187,501.91	$0.00
92372	09/16/2026	Reconciled		09/23/2026	Accounts Payable	Jennifer Arbuckle	$5,250.00	$5,250.00	$0.00
92373	09/16/2026	Reconciled		09/22/2026	Accounts Payable	JOHNNY ON THE SPOT PORTABLES	$399.00	$399.00	$0.00
92374	09/16/2026	Reconciled		09/22/2026	Accounts Payable	Kevin Sharrah Designs	$4,148.88	$4,148.88	$0.00
92375	09/16/2026	Reconciled		09/22/2026	Accounts Payable	KNIFE RIVER CONSTRUCTION	$483,057.55	$483,057.55	$0.00

TOWN OF PARADISE

Payment Register

From Payment Date: 9/1/2026 - To Payment Date: 9/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
92376	09/16/2026	Reconciled		09/24/2026	Accounts Payable	KOEFRAN INDUSTRIES	$1,200.00	$1,200.00	$0.00
92377	09/16/2026	Reconciled		09/22/2026	Accounts Payable	L.N. CURTIS & SONS	$1,981.18	$1,981.18	$0.00
92378	09/16/2026	Reconciled		09/24/2026	Accounts Payable	LACO Associates	$22,356.25	$22,356.25	$0.00
92379	09/16/2026	Reconciled		09/22/2026	Accounts Payable	LIFE ASSIST INC	$850.80	$850.80	$0.00
92380	09/16/2026	Reconciled		09/22/2026	Accounts Payable	Meyers Police K-9 Training, LLC	$2,125.00	$2,125.00	$0.00
92381	09/16/2026	Reconciled		09/18/2026	Accounts Payable	Morgan Ridge Construction, Inc.	$95,371.50	$95,371.50	$0.00
92382	09/16/2026	Reconciled		09/22/2026	Accounts Payable	North State Tire Co. Inc.	$906.21	$906.21	$0.00
92383	09/16/2026	Reconciled		09/22/2026	Accounts Payable	NORTHGATE PETROLEUM CO	$9,412.71	$9,412.71	$0.00
92384	09/16/2026	Reconciled		09/23/2026	Accounts Payable	NORTHSTAR	$1,206.00	$1,206.00	$0.00
92385	09/16/2026	Reconciled		09/21/2026	Accounts Payable	NORTHSTATE AGGREGATE, INC.	$79.39	$79.39	$0.00
92386	09/16/2026	Reconciled		09/22/2026	Accounts Payable	O'REILLY AUTO PARTS	$213.47	$213.47	$0.00
92387	09/16/2026	Reconciled		09/17/2026	Accounts Payable	Old Republic Title Company	$8,000.00	$8,000.00	$0.00
92388	09/16/2026	Reconciled		09/24/2026	Accounts Payable	PARADISE POST	$85.35	$85.35	$0.00
92389	09/16/2026	Reconciled		09/22/2026	Accounts Payable	PlaceWorks Inc	$43,144.26	$43,144.26	$0.00
92390	09/16/2026	Open			Accounts Payable	Primo Brands	$24.98		
92391	09/16/2026	Reconciled		09/24/2026	Accounts Payable	Psomas	$115,957.37	$115,957.37	$0.00
92392	09/16/2026	Open			Accounts Payable	Selman & Company LLC	$5.60		
92393	09/16/2026	Reconciled		09/17/2026	Accounts Payable	Sierra Nevada Construction	$13,970.00	$13,970.00	$0.00
92394	09/16/2026	Reconciled		09/24/2026	Accounts Payable	Spherion Staffing	$4,219.43	$4,219.43	$0.00
92395	09/16/2026	Reconciled		09/21/2026	Accounts Payable	Stratti	$4,963.05	$4,963.05	$0.00
92396	09/16/2026	Reconciled		09/21/2026	Accounts Payable	T and S DVBE Inc.	$7,968.94	$7,968.94	$0.00
92397	09/16/2026	Reconciled		09/21/2026	Accounts Payable	Tahoe Pure Water Co.	$242.50	$242.50	$0.00
92398	09/16/2026	Reconciled		09/22/2026	Accounts Payable	Tech Supply	$144.82	$144.82	$0.00
92399	09/16/2026	Reconciled		09/25/2026	Accounts Payable	The Ferguson Group	$5,000.00	$5,000.00	$0.00
92400	09/16/2026	Open			Accounts Payable	THOMAS ACE HARDWARE	$44.57		
92401	09/16/2026	Reconciled		09/29/2026	Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	$1,263.49	$1,263.49	$0.00
92402	09/16/2026	Reconciled		09/29/2026	Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	$13.35	$13.35	$0.00
92403	09/16/2026	Reconciled		09/25/2026	Accounts Payable	Top Notch Commercial Cleaning Inc.	$6,200.00	$6,200.00	$0.00
92404	09/16/2026	Open			Accounts Payable	TURNBOW, DEBBIE	$64.00		
92405	09/16/2026	Reconciled		09/25/2026	Accounts Payable	UNICO Engineering, Inc.	$121,908.24	$121,908.24	$0.00
92406	09/16/2026	Open			Accounts Payable	VALLEY OAK VETERINARY CENTER	$928.83		
92407	09/16/2026	Open			Accounts Payable	Vannucci, Dominic	$253.00		
92408	09/16/2026	Open			Accounts Payable	Dixon, Heather	$141.23		
92409	09/16/2026	Reconciled		09/23/2026	Accounts Payable	Gonzales, Steve	$137.80	$137.80	$0.00
92410	09/16/2026	Open			Accounts Payable	Jergentz, Kim	$71.39		
92411	09/16/2026	Open			Accounts Payable	Lacroix, Jane	$1,325.86		
92412	09/16/2026	Open			Accounts Payable	O'Brien, Michael	$163.97		
92413	09/16/2026	Open			Accounts Payable	Oliver , LeAnn	$36.00		
92414	09/16/2026	Open			Accounts Payable	Reed , Ben	$120.34		
92415	09/16/2026	Open			Accounts Payable	West, Tyler	$553.83		
92416	09/22/2026	Reconciled		09/22/2026	Accounts Payable	Bruce M Jones Construction, Bruce M, Jones	$21,739.00	$21,739.00	$0.00
92417	09/22/2026	Open			Accounts Payable	Gates, Matthew	$3,504.09		
92418	09/22/2026	Open			Accounts Payable	Smith, Kent	$300.00		
92419	09/25/2026	Open			Accounts Payable	ICMA 457 - MissionSquare	$6,149.41		
92420	09/25/2026	Open			Accounts Payable	Oregon Department of Revenue	$253.00		
92421	09/25/2026	Open			Accounts Payable	STATE DISBURSEMENT UNIT	$194.76		

Payment Register

From Payment Date: 9/1/2026 - To Payment Date: 9/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
92422	09/28/2026	Open			Accounts Payable	Alvies, John	$19.00		
92423	09/28/2026	Open			Accounts Payable	David Anderson , Anthony & Debroah	$201.29		
92424	09/28/2026	Open			Accounts Payable	Payton Haury	$19.00		
92425	09/28/2026	Open			Accounts Payable	Shearer, Jacqueline	$117.84		
92426	09/28/2026	Open			Accounts Payable	Vannucci, Dominic	$6.10		
92427	09/28/2026	Open			Accounts Payable	Vannucci, Dominic	$253.00		
92428	09/28/2026	Open			Accounts Payable	Vannucci, Dominic	$349.50		
92429	09/28/2026	Open			Accounts Payable	Wood, Montana, S	$19.00		
92430	09/29/2026	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	$138.14		
92431	09/29/2026	Open			Accounts Payable	Anderson Construction	$38,220.00		
92432	09/29/2026	Open			Accounts Payable	Broad & Gusman	$4,000.00		
92433	09/29/2026	Open			Accounts Payable	BUTTE CO DISTRICT ATTORNEY	$5,000.00		
92434	09/29/2026	Open			Accounts Payable	BUTTE-GLENN COMMUNITY COLLEGE DISTRICT	$29,375.42		
92435	09/29/2026	Open			Accounts Payable	C & C ROOFING, INC.	$27,084.61		
92436	09/29/2026	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	$810.00		
92437	09/29/2026	Open			Accounts Payable	California Concrete LLC	$997.50		
92438	09/29/2026	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	$784.00		
92439	09/29/2026	Open			Accounts Payable	Carollo Engineers, Inc.	$4,906.93		
92440	09/29/2026	Open			Accounts Payable	Cathcart, Sylace	$989.00		
92441	09/29/2026	Open			Accounts Payable	Cleary, Lillian	$434.72		
92442	09/29/2026	Open			Accounts Payable	Cooper, Andrew	$437.00		
92443	09/29/2026	Open			Accounts Payable	Dansons Glass LLC	$11,763.83		
92444	09/29/2026	Open			Accounts Payable	Department of Housing and Community Development	$254,280.27		
92445	09/29/2026	Open			Accounts Payable	Digital Housing Development Inc.	$2,450.00		
92446	09/29/2026	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	$2,590.00		
92447	09/29/2026	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	$157.70		
92448	09/29/2026	Open			Accounts Payable	Gustavo Diaz	$1,333.00		
92449	09/29/2026	Open			Accounts Payable	HDR Engineering, Inc	$86,687.73		
92450	09/29/2026	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	$600.00		
92451	09/29/2026	Open			Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	$4.55		
92452	09/29/2026	Open			Accounts Payable	INTERSTATE OIL COMPANY	$373.61		
92453	09/29/2026	Open			Accounts Payable	INTERSTATE SALES	$328.97		
92454	09/29/2026	Open			Accounts Payable	James or Lavenia Riotto	$300.00		
92455	09/29/2026	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	$489,277.25		
92456	09/29/2026	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	$745.95		
92457	09/29/2026	Open			Accounts Payable	L.N. CURTIS & SONS	$1,052.37		
92458	09/29/2026	Open			Accounts Payable	Law Office of Gregory P. Einhorn	$1,200.00		
92459	09/29/2026	Open			Accounts Payable	LEAF Capital Funding LLC	$130.50		
92460	09/29/2026	Open			Accounts Payable	LIFE ASSIST INC	$1,002.17		
92461	09/29/2026	Open			Accounts Payable	Mercy Housing California 114, L.P.	$63,787.50		
92462	09/29/2026	Open			Accounts Payable	Mercy Housing California 114, L.P.	$73,231.90		
92463	09/29/2026	Open			Accounts Payable	Mercy Housing California 114, L.P.	$626,957.39		
92464	09/29/2026	Open			Accounts Payable	MES I ACQUISITION INC	$1,623.38		
92465	09/29/2026	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	$8,076.15		

Payment Register

From Payment Date: 9/1/2026 - To Payment Date: 9/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
92466	09/29/2026	Open			Accounts Payable	MILLER GLASS INC	$18,693.75		
92467	09/29/2026	Open			Accounts Payable	NAPA Auto Parts	$70.54		
92468	09/29/2026	Open			Accounts Payable	NCCSIF TREASURER	$82,341.25		
92469	09/29/2026	Open			Accounts Payable	North State Construction	$8,250.00		
92470	09/29/2026	Open			Accounts Payable	North State Tire Co. Inc.	$1,000.58		
92471	09/29/2026	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	$2,627.75		
92472	09/29/2026	Open			Accounts Payable	NORTHGATE PETROLEUM CO	$10,255.69		
92473	09/29/2026	Open			Accounts Payable	O'REILLY AUTO PARTS	$1,503.87		
92474	09/29/2026	Open			Accounts Payable	Oakley, Amannda	$66.00		
92475	09/29/2026	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	$64.02		
92476	09/29/2026	Open			Accounts Payable	PARADISE ART CENTER	$25,592.00		
92477	09/29/2026	Open			Accounts Payable	PARADISE IRRIGATION DIST	$2,290.49		
92478	09/29/2026	Open			Accounts Payable	PARADISE PERFORMING ARTS CENTER	$14,408.00		
92479	09/29/2026	Open			Accounts Payable	PARADISE POST	$51.69		
92480	09/29/2026	Open			Accounts Payable	PARADISE RIDGE CHAMBER OF COMMERCE	$205.00		
92481	09/29/2026	Open			Accounts Payable	Parks, Lorissa	$236.50		
92482	09/29/2026	Open			Accounts Payable	Regional Government Services Authority	$7,410.00		
92483	09/29/2026	Open			Accounts Payable	Robinson, Lisa	$19.00		
92484	09/29/2026	Open			Accounts Payable	Silkshop Inc.	$3,424.33		
92485	09/29/2026	Open			Accounts Payable	T and S DVBE Inc.	$42,650.58		
92486	09/29/2026	Open			Accounts Payable	Tahoe Pure Water Co.	$151.10		
92487	09/29/2026	Open			Accounts Payable	The Ferguson Group	$289.46		
92488	09/29/2026	Open			Accounts Payable	THOMAS ACE HARDWARE	$39.13		
92489	09/29/2026	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	$353.92		
92490	09/29/2026	Open			Accounts Payable	Tuck, Kevin	$40.00		
92491	09/29/2026	Open			Accounts Payable	TUCKER PEST CONTROL INC	$115.00		
92492	09/29/2026	Open			Accounts Payable	U.T.B. Studios, LLC, Everett	$3,750.00		
92493	09/29/2026	Open			Accounts Payable	Wayne Dawson Construction	$16,233.00		
92494	09/29/2026	Open			Accounts Payable	WILSON PRINTING	$869.09		
92495	09/29/2026	Open			Accounts Payable	WITTMEIER AUTO CENTER	$203.56		
92496	09/29/2026	Open			Accounts Payable	Wood, Montana, S	$344.00		
92497	09/29/2026	Open			Accounts Payable	Worthington, Brooke	$236.50		
92498	09/29/2026	Open			Accounts Payable	Kroll, Matthew	$36.00		
Type Check Totals:					251 Transactions		$8,403,620.87	$6,343,371.41	$0.00
EFT									
655	09/01/2026	Reconciled		09/02/2026	Accounts Payable	ING LIFE INS & ANNUITY COMPANY	$9,773.58	$9,773.58	$0.00
656	09/02/2026	Reconciled		09/04/2026	Accounts Payable	Amazon Capital Services	$2,888.32	$2,888.32	$0.00
657	09/02/2026	Reconciled		09/08/2026	Accounts Payable	COMCAST CABLE	$17.17	$17.17	$0.00
658	09/02/2026	Reconciled		09/08/2026	Accounts Payable	COMCAST CABLE	$184.30	$184.30	$0.00
659	09/02/2026	Reconciled		09/15/2026	Accounts Payable	Computershare	$136,668.79	$136,668.79	$0.00
660	09/02/2026	Reconciled		09/08/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$1,467.34	$1,467.34	$0.00
661	09/02/2026	Reconciled		09/08/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$171.88	$171.88	$0.00
662	09/02/2026	Reconciled		09/08/2026	Accounts Payable	T MOBILE USA, INC.	$2,121.22	$2,121.22	$0.00
663	09/08/2026	Reconciled		09/10/2026	Accounts Payable	Amazon Capital Services	$40.88	$40.88	$0.00
664	09/08/2026	Reconciled		09/10/2026	Accounts Payable	COMCAST CABLE	$883.50	$883.50	$0.00

TOWN OF PARADISE

Payment Register

From Payment Date: 9/1/2026 - To Payment Date: 9/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
665	09/08/2026	Reconciled		09/10/2026	Accounts Payable	COMCAST CABLE	$453.50	$453.50	$0.00
666	09/08/2026	Reconciled		09/10/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$540.10	$540.10	$0.00
667	09/08/2026	Reconciled		09/10/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$11.51	$11.51	$0.00
668	09/08/2026	Reconciled		09/10/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$25.04	$25.04	$0.00
669	09/08/2026	Reconciled		09/10/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$392.14	$392.14	$0.00
670	09/08/2026	Reconciled		09/10/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$55.20	$55.20	$0.00
671	09/10/2026	Reconciled		09/10/2026	Accounts Payable	CALPERS	$203,879.36	$203,879.36	$0.00
672	09/11/2026	Reconciled		09/14/2026	Accounts Payable	CALPERS - RETIREMENT	$75,610.17	$75,610.17	$0.00
673	09/11/2026	Reconciled		09/14/2026	Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	$18,460.62	$18,460.62	$0.00
674	09/11/2026	Reconciled		09/14/2026	Accounts Payable	ING LIFE INS & ANNUITY COMPANY	$9,773.58	$9,773.58	$0.00
675	09/11/2026	Reconciled		09/14/2026	Accounts Payable	INTERNAL REVENUE SERVICE	$58,741.19	$58,741.19	$0.00
676	09/16/2026	Reconciled		09/18/2026	Accounts Payable	Amazon Capital Services	$1,264.49	$1,264.49	$0.00
677	09/16/2026	Reconciled		09/21/2026	Accounts Payable	AT&T MOBILITY	$108.00	$108.00	$0.00
678	09/16/2026	Reconciled		09/21/2026	Accounts Payable	COMCAST CABLE	$429.25	$429.25	$0.00
679	09/16/2026	Reconciled		09/21/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$1,449.36	$1,449.36	$0.00
680	09/16/2026	Reconciled		09/21/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$150.99	$150.99	$0.00
681	09/16/2026	Reconciled		09/21/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	$18,709.77	$18,709.77	$0.00
682	09/16/2026	Reconciled		09/18/2026	Accounts Payable	Tri Counties Bank	$16,658.10	$16,658.10	$0.00
683	09/16/2026	Reconciled		09/21/2026	Accounts Payable	VERIZON WIRELESS	$1,402.35	$1,402.35	$0.00
684	09/25/2026	Reconciled		09/28/2026	Accounts Payable	CALPERS - RETIREMENT	$74,801.88	$74,801.88	$0.00
685	09/25/2026	Reconciled		09/25/2026	Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	$17,960.16	$17,960.16	$0.00
686	09/25/2026	Reconciled		09/28/2026	Accounts Payable	ING LIFE INS & ANNUITY COMPANY	$9,773.58	$9,773.58	$0.00
687	09/25/2026	Reconciled		09/25/2026	Accounts Payable	INTERNAL REVENUE SERVICE	$57,383.50	$57,383.50	$0.00
688	09/29/2026	Open			Accounts Payable	Amazon Capital Services	$2,079.43		
689	09/29/2026	Open			Accounts Payable	COMCAST CABLE	$444.25		
690	09/29/2026	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	$1,165.85		
Type EFT Totals:					36 Transactions		$725,940.35	$722,250.82	$0.00

AP TCB - General Checking Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	112	$2,060,249.46	$0.00
	Reconciled	139	$6,343,371.41	$6,343,371.41
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	251	$8,403,620.87	$6,343,371.41

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	3	$3,689.53	$0.00
	Reconciled	33	$722,250.82	$722,250.82
	Voided	0	$0.00	$0.00
	Total	36	$725,940.35	$722,250.82

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	115	$2,063,938.99	$0.00
	Reconciled	172	$7,065,622.23	$7,065,622.23
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	287	$9,129,561.22	$7,065,622.23

Payment Register

From Payment Date: 9/1/2026 - To Payment Date: 9/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
TCB Clearing - Cash Clearing/CC									
EFT									
5	09/29/2026	Open			Accounts Payable	T MOBILE USA, INC.	$2,787.05		
Type EFT Totals:					1 Transactions		$2,787.05		
TCB Clearing - Cash Clearing/CC Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	$0.00	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	0	$0.00	$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	$2,787.05	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Total	1	$2,787.05	$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	1	$2,787.05	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	1	$2,787.05	$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	**112**	**$2,060,249.46**	**$0.00**
	Reconciled	**139**	**$6,343,371.41**	**$6,343,371.41**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**251**	**$8,403,620.87**	**$6,343,371.41**

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	**4**	**$6,476.58**	**$0.00**
	Reconciled	**33**	**$722,250.82**	**$722,250.82**
	Voided	**0**	**$0.00**	**$0.00**
	Total	**37**	**$728,727.40**	**$722,250.82**

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	**116**	**$2,066,726.04**	**$0.00**
	Reconciled	**172**	**$7,065,622.23**	**$7,065,622.23**
	Voided	**0**	**$0.00**	**$0.00**
	Stopped	**0**	**$0.00**	**$0.00**
	Total	**288**	**$9,132,348.27**	**$7,065,622.23**

Town of Paradise

Council Agenda Summary **Agenda Item: 2(c)**

Date: October 13, 2026

ORIGINATED BY: Aimee Beleu, Finance Director/Town Treasurer

REVIEWED BY: Jennifer Macarthy, Town Manager &
Scott Huber, Attorney

SUBJECT: Authorization to Piggyback Butte County Contract MPC0084 for Multifunction Printers and Related Services with Global Office, Inc.

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Authorize the Town to utilize (piggyback) Butte County Managed Procurement Contract MPC0084 with Global Office, Inc. for the lease, service, and maintenance of multifunction printers and related equipment; AND
2. Authorize the Town Manager to execute the necessary lease, maintenance, and related agreement documents for a 60-month term, subject to final review and approval as to form by the Town Attorney; OR
3. Provide alternate direction to Town staff.

Background:

The Town currently utilizes multiple copiers, multifunction devices, and printers across Town facilities. Staff reviewed options for replacing and standardizing this equipment and received a proposal from Global Office, Inc. for a Town-wide equipment fleet and related service and maintenance.

Butte County issued Request for Proposals (RFP) No. 50-23 for multi-function device lease, service, and maintenance and awarded the resulting contract to Global Office, Inc. The resulting Managed Procurement Contract (MPC0084) includes a Public Agency Clause that allows other California public agencies, including cities and municipalities, to participate in the award through a cooperative or “piggyback” procurement.

Global Office, Inc. has provided documentation confirming that the Town of Paradise is eligible to utilize the Butte County contract. Under the proposal, the Town would replace and standardize equipment at Town Hall, the Police Department, Fire Department, Animal Shelter, and Building Resiliency Center.

The proposed equipment includes two Canon imageFORCE C5150 multifunction devices, three Canon imageFORCE C5140 multifunction devices, four Canon imageFORCE C3126 multifunction devices, and two Brother HL-EX470W color laser printers, for a total of eleven devices.

Analysis:

Staff recommends utilizing Butte County Contract MPC0084 as a piggyback procurement rather than conducting a separate Town solicitation. The underlying Butte County contract was competitively solicited through RFP No. 50-23 and expressly allows other California public agencies to participate in the award.

The Global Office proposal provides a 60-month equipment lease together with service and maintenance. The equipment would be installed at multiple Town locations and would include network setup, monitoring, preventative maintenance, repair, parts, labor, and supplies as provided in the applicable agreements.

The proposed fleet consists of:
• Two Canon imageFORCE C5150 multifunction devices;
• Three Canon imageFORCE C5140 multifunction devices;
• Four Canon imageFORCE C3126 multifunction devices; and
• Two Brother HL-EX470W color laser printers.

The maintenance agreement provides shared per-copy rates across the machines, automated meter collection, remote support, and service response commitments. Utilizing one vendor and a standardized fleet is intended to simplify equipment management, service requests, supply ordering, and ongoing support across Town departments.

Because the Town would be using the competitively procured Butte County contract and its Public Agency Clause, the procurement can be completed under the existing cooperative contract terms without issuing a separate solicitation.

Financial Impact:

The proposed equipment lease is $1,244 per month for 60 months, plus applicable taxes, for a base lease cost of $74,640 over the five-year term before taxes and other applicable fees.

Service and maintenance charges are usage-based. The proposal identifies shared per-copy rates of $0.0098 for black-and-white images and $0.0590 for color images. The maintenance agreement also includes certain service-related fees and provides for annual rate adjustments in accordance with the agreement terms.

ATTACHMENTS:

1. Global Office, Inc. Proposal Packet
2. Butte County Managed Procurement Contract MPC0084 / Public Agency Clause Documentation

GlobalOffice Inc

Proposal Prepared For

TOWN OF Paradise CALIFORNIA INC. 1979

Presented to

Aimee Beleu

Presented by

Billy Hansen

Business Offerings & Solutions

Copiers & Multifunction Devices

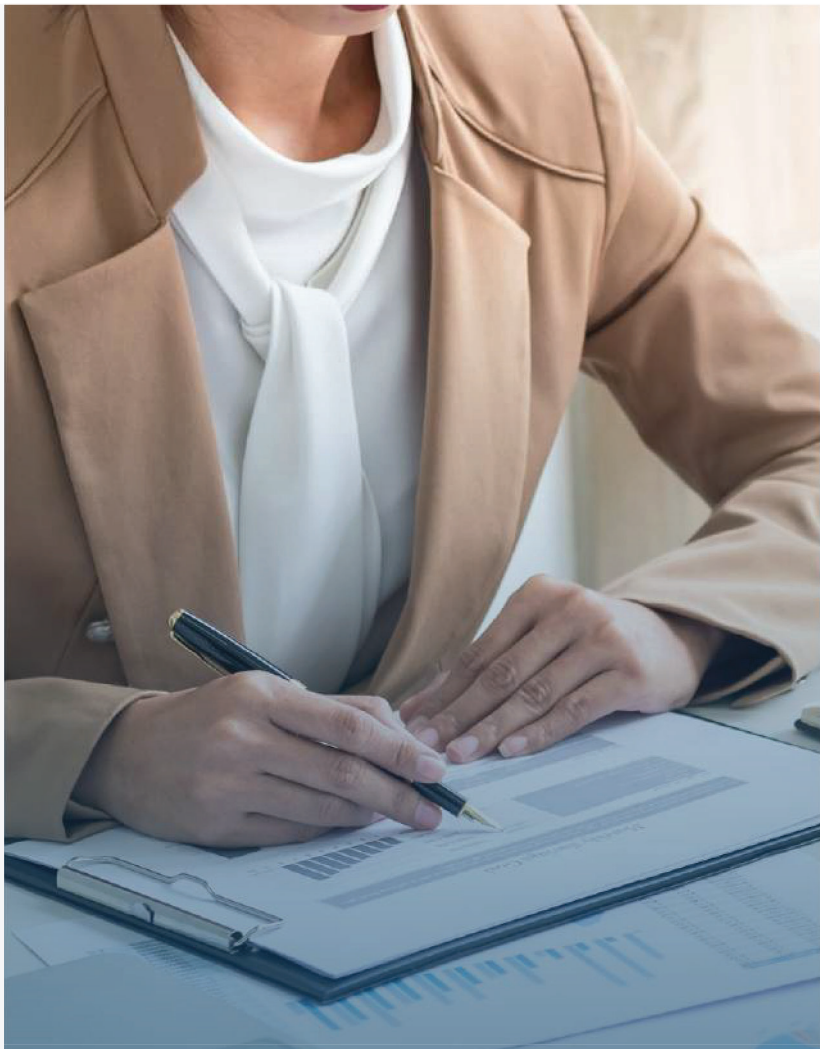
- Canon Multifunction Copiers
- Canon Color Copiers
- Canon Black & White Copiers
- Canon Large Format Printers
- Brother Workhorse Printers High
- Speed Scanning Equipment
- Toner Recycling Program

Managed Print Service

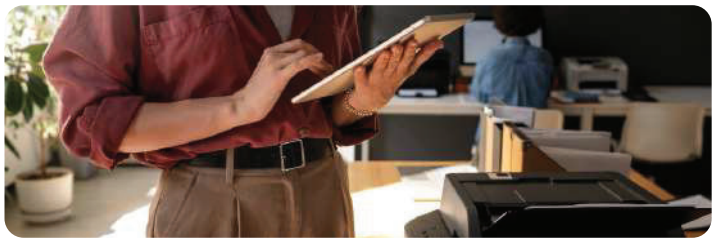
- Worldwide Service Network
- Online Service Dispatch 24/7/365
- Automated & Accurate Meter Capture
- Automatic Printer Monitoring Service
- Parts & Supply Histories
- Fleet Refresh Programs

International Services

- Any Product, Anywhere Worldwide
- Single or Multi Currency Billing
- One Master Simplified Contract
- Multi Country Billing US and VAT Tax
- Services Regional or Consolidated Billing



What Makes Us Better



Formed as a response to consolidation in our industry by private capital and manufacturers, Global has decades of experience supporting clients not only in the USA but worldwide.

Locally Owned

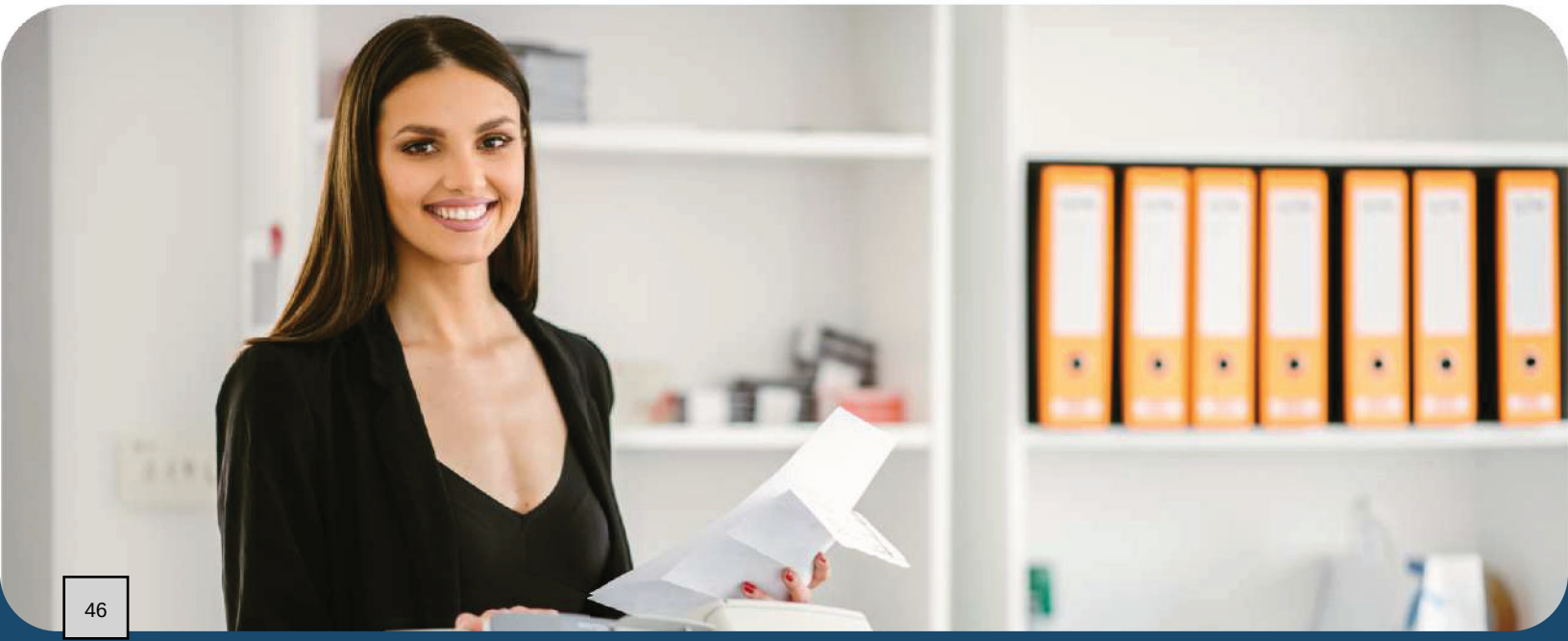
- Independently operated
- Rebranded in 2019 under Global Office as a response to Private Equity and Manufacturer acquisitions
- Employee Owned Company

Customer Focused

- 98% Uptime Guarantee
- 48 Hour Guaranteed Resolution
- Gold Star Recognition for Customer Excellence BLI
- Platinum Recognition for supported products

Large Presence

- Chico, Redding, Concord, San Francisco, London
- 24 x7 Helpdesk & Customer Support Support
- Coverage in all major global markets



Service Makes Us Different

As industry consolidation by private capital has accelerated, our management team saw the need for an independent distributor in Northern California. Global Office offers agility and rapid, independent decision-making to businesses, governments, educational organizations, and NGOs.

Unlike most sales organizations, the core DNA of our company was founded from 2 service technicians, and not from individuals with a background in sales. This has given our organization a profound perspective on our approach and best practices to support our clients.

24/7

It Support Helpdesk and Coverage

98%

Guaranteed performance uptime

4

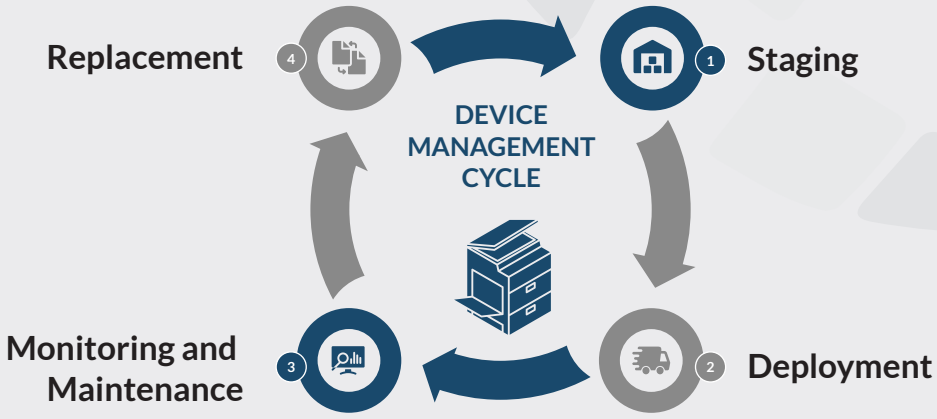
Hour guaranteed response time

25+

Over 25 years of experience

Over View of Canon Smart Service

Canon Smart Services are designed to help service Canon equipment throughout the device management cycle. These services allow technicians to respond to issues quickly and deliver a high level of device performance while saving time. Smart Services allow for many processes to be automated so that you can devote your resources to more strategic tasks that are important to your business.



Dealer Benefits:

- Automate Billing Process
- Proactive and Responsive
- Service Details
- Streamlined Setup and Service



Customer Benefits:

- Eliminate the need to Provide Meters
- Increased Uptime
- Fewer Service Visits
- Optimal Performance

	Staging	Deployment	Monitoring and Maintenance	Replacement
	Pre-installation device configuration	Customer environment installation	Service monitoring, detailed diagnostics, firmware upgrades, meter collection	Setting migration & device configuration
Cloud Services	✓ Installation Support Service ✓ Remote Distribution & Management Service	✓ Data Backup Service	✓ imageWARE Remote/Snapshot ✓ Remote Distribution & Management Service ✓ Canon Data Collection Agent	✓ Data Backup Service ✓ Installation Support Service
On-Premise Service	**image WARE Enterprise Management Console**			

References

Butte County
CALIFORNIA

CITY OF CHICO
INC. 1872

Chico Unified School District

Butte County Office of Education
"Where Students Come First"

PARADISE
UNIFIED SCHOOL DISTRICT

Butte County FireSafe COUNCIL

PARADISE
RECREATION & PARK DISTRICT

PARADISE ALLIANCE CHURCH

Achieve
CHARTER SCHOOL

CORE Butte

PRIDE COMMITMENT MOTIVATION SUCCESS
19 95
PCMS

CITY OF OROVILLE, CALIFORNIA
INCORPORATED 1906

GRIDLEY
CALIFORNIA

LIVE OAK
CALIFORNIA

CARD
Chico Area Recreation & Park District

OROVILLE
EST. 1892
UNION HIGH SCHOOL DISTRICT



2275 Springfield Dr. Suite 140
Chico, CA 95928
www.globalofficeinc.com

August 20, 2026

Aimee Beleu
Town of Paradise
5555 Skyway Rd,
Paradise, CA 95969

Re: MPC0084 Public Agency Clause Piggy Back Town of Paradise

Dear Mrs. Beleu:

The intent of this correspondence is to provide visibility and documentation of the Butte County Managed Procurement Contract (MPC0084) and the subsequent Public Agency Clause (Piggy Back) language as noted on page 15 (included herein).

The Public Agency Clause (Piggy Back)
It is intended that any other public agency (i.e. city, county, district, public authority, municipality, or other political subdivision of California) located in the State of California shall have an option to participate in any award made as a result of open solicitation by Butte County. County shall incur no financial responsibility in connection with orders issued by another public agency. The public agency shall accept sole responsibility for placing orders or making payments to the Contractor."

Sincerely,

Mike Drakulic

Mike Drakulic

Director / VP Operations – North
2275 Springfield Dr. Ste. 140
Chico, CA. 95928
(530) 513-5183 main
(530) 228-0952 cell

General Services Michael Hodson, Director

2081 2nd Street
Oroville, California 95965

T: 530.552.3500
F: 530.538.6760

buttecounty.net/generalservices

March 1, 2023

Notice of Intent to Award

Request for Proposals (RFP) #50-23, Multi-Function Device Lease, Service & Maintenance of County Owned/Rented Desktop Printer/Scanners and As-Needed Short Term Rental, Service and Maintenance of Multi-Function Devices

Thank you for submitting a proposal in response to RFP #50-23. We value competition and recognize the time and effort required to respond to a solicitation request. The evaluation committee has completed the scoring of all proposals and presentations. Based on the recommendations from the evaluation committee the intent to award contract is with:

Global Office, Inc.

You may, if you wish, obtain a debriefing of the scoring of your proposal. Please contact Syndee Howerton, Senior Contracts/Procurement Agent at 530-552-3492 or showerton@buttecounty.net by Friday, March 3, 2023. Please note that the debriefing will not compare submitted proposals, but will include a review of the scoring process and any other pertinent information we feel may enhance your opportunities on future solicitations.

Again, thank you for submitting your proposal. We look forward to hearing from your firm with the next solicitation opportunity.

Respectfully,

Syndee Howerton
Senior Contracts/Procurement Agent

General Services Michael Hodson, Director

2081 2nd Street
Oroville, California 95965

T: 530.552.3500
F: 530.538.6760

buttecounty.net/generalservices

March 1, 2023

Mike Drakulic
Global Office Inc.
1905 Notre Dame Blvd. Ste. 230
Chico, CA 95928

RE: Butte County RFP 50-23, Multi-Function Device Lease, Service & Maintenance of County Owned/Rented Desktop Printer/Scanners and As-Needed Short Term Rental, Service and Maintenance of Multi-Function Devices

Dear Mr. Drakulic

The County of Butte has completed its evaluation of all proposals submitted in response to Request for Proposal No. 50-23. We are pleased to announce, that after extensive discussion and consideration by the selection panel for the Multi-Function Device Lease, Service & Maintenance of County Owned/Rented Desktop Printer/Scanners and As-Needed Short Term Rental, Service and Maintenance of Multi-Function Devices, Global Office Inc. has been determined to be the most advantageous to the County.

We acknowledge and appreciate the time and effort devoted to the preparation of your proposal. It is our intention to begin drafting a contract and hope to present it for your review by March 7, 2023.

Please direct any inquiries regarding this award to me at 530-552-3492 or SHowerton@buttecounty.net.

Sincerely,

Syndee Howerton
Senior Contracts/Procurement Agent

County-Wide Managed Procurement Contract MPC0084
General Services Released Only
County-Wide Multi-Function Device Lease with Service, Maintenance of County Owned/Rented Desktop Printers/Scanners and As Needed Short Term Rental of Multi-Function Devices

This Contract, dated as of the last date executed by the County of Butte is between the County of Butte, a political subdivision of the State of California, hereinafter referred to as "County", and the Contractor indicated in the variable information table below, hereinafter referred to as "Contractor."

COUNTY OF BUTTE
0084
MPC NO.

VARIABLE INFORMATION TABLE

Term of This Contract (Complete Dates in Just One of the Following Three Rows)			
√ Below	**Term Begins**		**Term Completion Date**
☐	On Following Date	May 9, 2023	On Following Date: June 30, 2028
☐	Upon Date Notice to Proceed Received		☐ Calendar Days Following Receipt of Notice to Proceed
☐	Upon Last Date Executed by County		☐ Calendar Days Following Execution of Contract by County

County Department	Multiple	FOB Point	Destination
Terms	Net 30/45	Basis of Price (**Do Not √ More Than One of the Following Four Blocks**)	
Price		☐ Fixed Price	☐ Annual Price ☐ Monthly Price ☐ Hourly Rate
Not-to-Exceed Price	$2,500,000.00	☐	√ if Reasonable Expenses are authorized in addition to Hourly Rate

Contractor Contact Information		**County Contact Information**	
Contractor	Global Office Inc.	Project Manager	Syndee Howerton / Bradley Cooper
Address	1905 Notre Dame Blvd. Ste. 230	Address	2081 2nd Street
City, State & ZIP	Chico, CA 95928	City, State & ZIP	Oroville, CA 95965
Telephone	916-825-5333	Telephone	530-552-3500
Email	spiro@globalofficeinc.com	Email	showerton@buttecounty.net / bcooper@buttecounty.net

WHEREAS, County, through the County Department identified above, desires to have work described in the Attachment III - Scope of Work performed; and

WHEREAS, Contractor possesses the necessary qualifications to perform the work described herein.

NOW THEREFORE BE IT AGREED between the parties to this Contract that this Contract is subject to the provisions contained in the following attachments, which are made a part of this Contract. Should there be any conflicts between this Contract and the attachments that are incorporated herein, precedence shall first be given to the provisions of this Contract followed by the attachments, in descending order, as indicated below:

Attachment I – Terms and Conditions
Attachment II – Insurance Requirements for Most Contracts
Attachment III – Scope of Work

By signature below, the department head or his or her deputy certifies that no unauthorized alterations have been made to the Attachment I – "Terms and Conditions" and/or the Attachment II – "Insurance Requirements for Most Contracts".

Sara Miller — Typed or Printed Name
Signature
4/20/2023 — Date

This Contract and the above listed Attachments represent the entire undertaking between the parties.

COUNTY

05/09/23 — Date
Tod Kimmelshue
Chair, Butte County Board of Supervisors

CONTRACTOR

4/20/2023 — Date
Mike Drakulic
Director/VP Operations

REVIEWED FOR CONTRACT POLICY COMPLIANCE
General Services Contracts Division

Syndee Howerton 4/24/2023
By — Date

APPROVED AS TO FORM
BRAD J. STEPHENS
Butte County Counsel

4/24/23
By — Date

ATTACHMENT I
TERMS AND CONDITIONS

1. **Scope of Work**. The work to be undertaken is identified in the attached "Attachment III – Scope of Work" which is made a part of this Contract.

2. **Reimbursement**. The work shall be performed for the Fixed price, Annual price, Monthly price or Hourly rate as indicated above in the variable information table, but shall not exceed the Not-to-Exceed Price if included in the variable information table. Reasonable expenses are authorized in addition to the Hourly Rate if both the Hourly Rate block and the block authorizing Reasonable Expenses are checked in the variable information table. Payment shall be made after the Project Manager or designee reviews and approves the work and after submittal of an invoice by the Contractor.

3. **County Project Manager**. The County project manager or designee for this undertaking who will receive payment invoices and answer questions related to the coordination of this undertaking is identified above in the variable information table.

4. **Independent Contractor**. Contractor is an independent contractor, working under his/her own supervision and direction and is not a representative or employee of County. Contractor agrees to file tax returns and pay all applicable taxes on amounts paid pursuant to this Contract.

5. **Confidentiality and Ownership**. The COUNTY retains the exclusive right of ownership to the work, products, inventions and confidential information produced for the COUNTY by the CONTRACTOR, and the CONTRACTOR shall not disclose any information, whether developed by the CONTRACTOR or given to the CONTRACTOR by the COUNTY. The parties agree that the COUNTY will own the work, products, inventions or information produced by the CONTRACTOR pursuant to this Contract.

6. **Termination**. This Contract may be terminated by either the County or Contractor by a thirty day written notice. Authorized costs incurred by the Contractor will be reimbursed up to the date of termination. Notwithstanding anything stated to the contrary herein, this Contract shall expire on the Completion Date indicated in the above Variable Information Table unless the Completion Date is modified by written amendment to this Contract.

7. **Indemnification**. Contractor agrees to accept responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the County, its officers, agents and employees from and against any and all actions, claims, damages, disabilities or expenses that may be asserted by any person or entity, including Contractor, to the extent arising out of or in connection with the negligent acts or omissions or willful misconduct in the performance by Contractor hereunder, whether or not there is concurrent negligence on the part of the County, but excluding liability due to the active negligence or willful misconduct of the County. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under worker's compensation acts, disability benefit acts, or other employee benefits acts. Contractor shall be liable to County for any loss of or damage to County property arising out of or in connection with Contractor's negligence or willful misconduct.

8. **Insurance Requirements**. Contractor shall procure and maintain for the duration of this Contract, insurance against claims for injuries to persons or damages to property which may arise from, or be in connection with the performance of the Work hereunder by Contractor, Contractor's agents, representatives, employees and subcontractors. At the very least, Contractor shall maintain the insurance coverages, limits of coverage, and other insurance requirements as described in Attachment II to this Contract.

9. **Changes to the Contract**. Changes to this Contract may only be approved by written amendment to this Contract.

10. **Contractor's Standard of Care**. County has relied upon the professional ability and training of the Contractor as a material inducement to enter into this Contract. Contractor hereby warrants that all of Contractor's work will be performed in accordance with generally accepted and applicable professional practices and standards as well as the requirements of applicable Federal, State and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.

11. **Termination for Exceeding Maximum Level of Expenditures.** Contracts exceeding the monetary limits delegated to the Purchasing Agent, or authorized deputies, are not valid unless duly executed by the Chair of the Board of Supervisors. If this Contract was executed for the County of Butte by the Purchasing Agent, or authorized deputy, this Contract shall automatically terminate on the date that the provision of services or personal property or incurring of expenses, the cumulative total of which, exceeds the amount prescribed by Government Code Section 25502.5 for personal services contracts or the amount prescribed by Public Contract Code Section 22032 (b) for public works contracts.

12. **Termination for Exceeding Maximum Term.** Contracts exceeding the five-year term delegated to the Purchasing Agent, or authorized deputies, are not valid unless duly executed by the Chair of the Board of Supervisors. If this Contract was executed for the County of Butte by the Purchasing Agent, or authorized deputy, this Contract shall automatically terminate on the date that the term exceeds five years. Amendments to this Contract, or new Contracts for essentially the same purpose, shall not be valid beyond the five-year limitation unless duly executed by the Chair of the Board of Supervisors.

13. **Compliance with Laws**. Contractor shall comply with all Federal, State and local laws, rules and regulations including, without limitation, any nondiscrimination laws.

14. **Applicable Law and Forum**. This Contract shall be construed and interpreted according to California law and any action to enforce the terms of this Contract for the breach thereof shall be brought and tried in the County of Butte.

15. **Contradictions in Terms and Conditions.** In the event of any contradictions in the terms and/or conditions of this Contract, these Attachment I TERMS AND CONDITIONS shall prevail.

16. **No Delegation or Assignment**: Contractor shall not delegate, transfer or assign its duties or rights under this Agreement, either in whole or in part, directly or indirectly, by acquisition, asset sale, merger, change of control, operation of law or otherwise, without the prior written consent of County and any prohibited delegation or assignment shall render the contract in breach. Upon consent to any delegation, transfer or assignment, the parties will enter into an amendment to reflect the transfer and successor to Provider. County will not be obligated to make payment under the Agreement until such time that the amendment is entered into.

ATTACHMENT II
INSURANCE REQUIREMENTS FOR MOST CONTRACTS
Not for Professional Services or Construction Contracts

***Please provide a copy of Attachment II to your insurance agent.**

Contractor shall procure and maintain for the duration of this contract, insurance against claims for injuries to persons or damages to property that may arise from or be in connection with the performance of the work hereunder by Contractor, Contractor's agents, representatives, employees and subcontractors. Before the commencement of work Contractor shall submit Certificates of Insurance and Endorsements evidencing that Contractor has obtained the following forms of coverage:

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE** - Coverage shall be at least as broad as:

1) **Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

2) **Automobile Liability:** ISO's Commercial Automobile Liability coverage form CA 00 01.

   1. Commercial Automobile Liability: Covering any auto (Code 1) for corporate/business owned vehicles, or if Contractor has no owned autos, covering hired (Code 8) and non-owned autos (Code 9), with limits no less than **$1,000,000** per accident for bodily injury and property damage.

   2. If no transportation services of any type are provided, and use of a motor vehicle is strictly limited to travel to and from work or work sites, evidence of Personal Auto Policy coverage with limits no less than **$100,000** per person, **$300,000** each accident, **$50,000** property damage may be provided in lieu of Commercial Automobile Liability Insurance.

3) **Workers' Compensation Insurance:** As required by the State of California, with Statutory Limits and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury and disease. *(Not required if Contractor provides written verification he or she has no employees.)*

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

B. **OTHER INSURANCE PROVISIONS** - The insurance policies are to contain, or be endorsed to contain, the following provisions:

1) The County of Butte, its officers, officials, employees and volunteers are to be covered as additional insureds on the CGL and Commercial Auto policies with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2) For any claims related to this contract, Contractors insurance coverage shall be primary insurance coverage at least as broad as ISO Form CG 20 01 04 13 as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees and volunteers shall be excess of Contractor's insurance and shall

not contribute with it.

3) Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the County.

C. **WAIVER OF SUBROGATION:** Contractor hereby grants to County a waiver of any right to subrogation which any insurer of said Contractor may acquire against the County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the County for all work performed by the Contractor, its employees, agents and subcontractors.

D. **SELF-INSURED RETENTIONS:** Self-insured retentions must be declared to and approved by the County. The County may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or County.

E. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the County.

F. **VERIFICATION OF COVERAGE:** Contractor shall furnish County with original certificates of insurance including all required amendatory endorsements (or copies of the applicable policy language affecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

G. **SPECIAL RISKS OR CIRCUMSTANCES:** County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

H. **SUBCONTRACTORS:** Contractor shall include all subcontractors as insured under its policies or require all subcontractors to be insured under their own policies. If subcontractors are insured under their own policies, they shall be subject to all the requirements stated herein, including providing the County certificates of insurance and endorsements **before** beginning work under this contract.

ATTACHMENT III
SCOPE OF WORK

Unless indicated otherwise herein, Contractor shall furnish all labor, materials, transportation, supervision and management, and pay all taxes required to complete the project described below:

PURPOSE:

Contractor shall provide Countywide Multi-Function Device (MFD) lease; County owned, or rented Printer/Scanner Services and As Needed Short Term MFD Rental services. Contractor shall provide new machines, provide prompt maintenance (both preventive and remedy), provide all consumable supplies (except paper and staples), provide delivery and set-up services, provide volume usage reports, and initial and ongoing operator training including training on scanning system setup and usage at multiple locations throughout Butte County per the requirements of this Scope of Work and the following exhibits attached hereto and made a part hereof.

List of Exhibits

- **Exhibit A** - Equipment Options and Price List, Multifunction Devices
- **Exhibit A-1** - Rental Printer/Scanner (County Owned Machines), Equipment Options and Price List
- **Exhibit A-2** - Rental Printer/Scanner, Equipment Option and Price List
- **Exhibit A-3**- As Needed MFD Equipment Options and Price List.
- **Exhibit B**-Existing Site Locations of Multi-Function Device Machines
- **Exhibit C**-Sample Order Release Form

Contractor shall assign a project manager and a main point of contact. The project manager shall be the point person to move the project forward from the planning phase to the implementation stage and then final completion. The project manager shall be responsible for project updates while the main point of contact will oversee the daily project operations.

Contractor Project Manager: Mike Drakulic
Main Point of Contact: Spiro Theveos

CONTRACTOR RESPONSIBILITIES

General

- **New merchandise:** For the initial installation and all subsequent installations over the duration of the term of the Contract, all equipment shall be new and assembled for the first time from new components from themanufacturer. All equipment and reliability standards shall conform to "new" specifications.

- **Installation:** Installation shall include unpacking, assembly, training, and demonstration of equipment. Eachpiece of equipment shall be set up with a full complement of developer, toner, and/or any other supplies (excluding paper and staples) that represent a maximum operational status.

  Contractor shall be responsible for all material(s), labor, tools, transportation and handling, and other facilities necessary for the furnishing, delivery, assembly, plus inspection before and after installation of all equipment.

- **Equipment ID:** Contractor shall be required to identify all equipment with a label showing the company name, service department telephone number, and equipment identification. A spreadsheet of all equipment shall be provided to County that includes all equipment by model number, serial number, equipment id number, department and location.

- **Initial Delivery/Retrieval of Old Equipment:** Prior to delivery, Contractor and County shall develop a transition plan for replacing old equipment with new equipment at each County department. The transition plan shall include:
  - Coordination with County staff for equipment requirements;
  - Schedule installation of equipment and training of department users on new equipment;
  - Schedule retrieval of old equipment with previous vendor, including removal of hard drives prior to previous vendor removing old equipment. Contractor shall provide a log of the old equipment and provide to County IS staff.
  - Upon delivery and installation of equipment, Contractor shall provide a Certificate of Installation and Acceptance, mentioned here by this reference only, to be signed by each County department contact with copy of each certificate returned to General Services.
  - Develop an Equipment Specification by Location document that shall list all equipment, options, pricing and locations by department, location within department and site address.
  - Ongoing coordination, training and support during transition as required to ensure customer satisfaction.

- **Retrieval of Equipment at end of contract Term:** Contractor shall be responsible for wiping all hard drives, returning wiped hard drives to County Information Technology Services "IS" and removing all Contractor equipment, at no cost to County. This includes any equipment removed during the term of the contract.

- **Training and Customer Service:** Contractor shall provide training for designated County staff at the time of installation and throughout the term of the contract as needed by County staff **at no additional cost to County**.

Contractor shall provide training on equipment that includes but is not limited to:
- Initial training for County staff at time of delivery.
- Follow-up training for each County department location within two weeks of delivery. Contractor to schedule with each County department location individually.
- Contractor shall provide training schedule, dates and times completed, to County General Services.
- On-going training as requested; as departments acquire new staff and upon request.
- Advanced training for County staff to showcase equipment full capabilities upon request.

Service and Support:
- Contractor shall provide County with a single point of contact for services, maintenance, support and support issues. Contractor contact shall be responsible to ensure guaranteed response times and quality of service.
- County reserves the right to accept or reject Contractor technical staff or Contractor contact for service, maintenance and support including any changes to Contractor technical or service staff for the duration of contract.

- **Warranties:** All equipment shall be guaranteed and warranted for the entire period of the lease. Contractor shall be prepared to exchange equipment that proves defective during the

contract term. Equipment shall be replaced if the number of service calls exceeds those recommended in MFDs preventive maintenance schedule, when 98% up time percentage is not met, or when Contractor and County recommend replacement due to any other conditions. Contractor shall be responsible for any costs.

- **Guarantee of continuity and availability of products:** Unless the manufacturer discontinues the products, all products specified by Contractor in this contract shall be available to the County during the life of the contract and extensions. All material, color, labor, and construction shall be equal or exceed the standards set forth in these specifications as accepted by the County.

- **Title and property tax on leased equipment:** Title to all MFDs shall remain with Contractor. Property tax on the equipment is to be paid by Contractor.

- **Delivery:** All initial equipment shall be installed no later than 45-60 calendar days after receipt of the order. Contractor is responsible for coordinating with County IS personnel to be onsite at the time of the installation to ensure that the equipment is properly connected to the network. Additional equipment shall be installed no later than 15 days from receipt of Order Release. No charge for Installation or relocating any MFD.

- **Delivery confirmation:** Contractor shall email confirmation of the successful installation of a piece of equipment to the County department IS representative and to General Services within 72 hours of all completed installations.

- **Return of Equipment:** Contractor is to pay all expenses, including shipping and insurance, for MFDs that are being returned to the manufacturer or another third party after the lease expires, or if MFD is defective or County cancels contract.

- **Maintenance copies:** All copies produced while performing maintenance or repair work shall be considered unusable and shall not be billed to County.

- **Loaner equipment:** If equipment cannot be repaired within the same or next day, Contractor shall provide a like loaner after three (3) days of initial notification of the malfunction until the original equipment is repaired or replaced. Loaner equipment shall be equal to or better in performance and features to the equipment that it replaces.

- **Removal of Data Storage Drive**: Removal of Hard Drives, SSDs memory, etc. is required when MFD is removed from service, drive is replaced and at end of contract. Removed drives and memory shall be given to Butte County IS staff, at no cost to County.

- **Software**: All Contractor supplied software shall be include in its entirety as a part of this contract. Contractor shall notify County of any software upgrades available within 30 days of release. County shall be given the opportunity to schedule software upgrade at County's convenience at no additional cost. All software not specific to Contractor, shall be owned by County. All technical and/or system issues shall be directed through County IS without exception. This includes phone lines, network issue, information gathering and/or processing.

SERVICE AND SUPPLIES

Service

- Contractor shall be available for service request during normal business hours, Monday through Friday, 8:00 A.M. – 5:00 P.M with the exception of County observed holidays.
- Maximum Standard Response Time (for a technician on site) allowed shall be four hours from the time of any initial call during regular County business hours. Contractor technician shall acknowledge receipt of service request by phone or email within two hours of receipt.
- Contractor shall service the equipment for the term of the Contract and have sufficient management and factory trained technicians to service all equipment supplied under the Contract. Contractor shall have a sufficient number of factory trained technicians to serve and support the requirement under the Contract within the specified response time.
- County reserves the right to deny any service technician or any Contractor personnel, access to a site without stating a reason and request another technician or personnel.
- Equipment shall be maintained to insure a high copy/print quality with no streaking, residual background, blotches, light copy, or other non-image interference.
- All equipment shall have regularly scheduled preventive maintenance according to manufacturers recommended service schedule.
- Exclusive utilization of Original Equipment Manufacturer (OEM) parts and supplies are mandatory.
- Preventive maintenance shall be coordinated through the County's Information Technology Services ("IS") Department in advance to the work being done. Service schedule and related updates shall be submitted to county IS representative and General Services representative.

Supplies

- Contractor is required to establish and maintain a full stock of all such consumable supplies and shall provide automated ordering and delivery system for consumable supplies. Delivery of consumable supplies shall be within a period of forty eight (48) hours after receipt of a County order. County may establish a small inventory in high use areas as required.

SHORT TERM AND EMERGENCY REQUESTS

Short Term

- Contractor shall provide short term lease/rental for MFDs and Printer/Scanners during county elections, or any times county departments are in need of extra machines for short durations.
- Response time for short term requests shall be 4-8 hours. Delivery of short term equipment is 1-3 days.

Emergency

- Contractor shall provide County with a "24-7, after hours" contact representative and back up, including phone numbers and emails for declared County emergency requests. Declared emergencies shall be defined as when the County activates or intends to activate the "Emergency Operations Center" during such incidents as fires, floods, pandemics, residential and animal evacuations, etc. County shall make every effort to make such requests during normal business hours.
- Response time during declared County emergencies shall be 1 hour from the time of any initial call, 24 hours per day. Delivery of any requested equipment shall be 1-5 hours.

METHOD OF ORDERING

- No equipment shall be initially ordered, or additions or changes of equipment, made without an approved General Services Release Form (Exhibit C-Sample Order Release Form).
- Contractor shall provide an automated system where County departments can place orders, make changes, etc.
- Contractor shall not proceed with order or any changes, until receiving the approved General Services Release Form (Exhibit C-Sample Order Release Form).
- Contractor shall provide a quote for all new equipment. Quote shall include all equipment specifications and contracted costs, unique quote number and contractor contact information.
- Contractor shall not install an MFD before a valid County Order Release is received.
- Installation shall be coordinated with County IS representative.
- Any equipment placed in a County department without the approved General Services Release Form, shall not be the responsibility of County, nor considered part of any contract between County and Contractor.
- Any equipment added during the term of this contract shall be prorated on the first invoice per contract pricing for the five year term or any term extensions, to co-terminate with this contract.

MEETINGS

- County and Contractor shall meet after execution of contract to coordinate equipment selection and ordering, installation, timing, schedule and personnel roles and responsibilities.

- For ongoing account management, County and Contractor shall meet at least quarterly with County General Services and IS representatives for the first year to discuss any issues or how well services is going. Starting year two, Contractor and County representatives shall meet at least bi-annually (or as needed, to resolve immediate issues).

CONTRACTOR REPORTS

- Contractor shall maintain an inventory record that identifies all equipment delivered under the contract. The inventory record shall be provided to County's authorized representative once per month. The report shall contain (a) the make and model of the equipment, (b) equipment ID number, (c) serial number, (d) location of equipment, (e) monthly volume by piece of equipment with separate counts for black and white and color. Contractor shall include any additions, deletions or movement of machines on monthly report.

- Contractor shall also provide records of performed maintenance and repairs, when requested by County. This report shall indicate the time spent between when a call is placed for repairs, when Contractor's technician arrived on site, and when the equipment was back in operation.

CONTRACTOR COMPENSATION

- The cost for equipment, service and supplies, excluding paper, shall be in accordance with Exhibits A, A-1, A-2 and A-3.
- The specific cost per copy shall be based on the equipment options per location.

- With County written approval and acceptance, Contractor may update Exhibits A, Equipment Options and Price List, Multifunction Devices that are listed in the MFD Options column and A-1, Rental Printer/Scanner (County Owned Machines), Equipment Options and Price List, that are listed in the MFP Options column, without formal written amendment, **to update and/or change model numbers only.**

INVOICING AND PAYMENT

- Contractor shall work with County IS and General Services to develop an invoicing program.
- Contractor shall submit ***one monthly itemized*** invoice to General Services.
- Each monthly itemized invoice shall include all equipment, serial numbers, equipment numbers, meter type (color or black and white), beginning meter, end meter, total copies, and rate per copy with total charge. Total lease amount for equipment shall be broken down by machine type and options, and show breakdown of pricing for each. Invoice shall include department name, address, city, and location of machine(s) within department.
- Contractor monthly invoice will showing billing per department and department location
- Contractor shall assure County invoicing is correct. Issues with invoicing shall be handled by Contractor in a timely manner.
- Contractor invoices shall be easy to read and verify all equipment and pricing is included in the contract.
- County shall pay Contractor after review and approval of correct invoice.
- County shall pay within 30-45 days.

Invoices shall be sent to GSInvoices@buttecounty.net

MINIMUM MFD REQUIREMENTS

General

- Multi-Function Devices (MFD) and Multi-Function Printers (MFP) provide central departmental print, scan, and fax functions.
- All equipment shall be new. No remanufactured, factory processed, used, refurbished or third-party parts will be accepted.
- All equipment shall be from the same manufacturer and operate in a consistent manner between models. All equipment shall provide the capability to copy, scan and fax.
- All equipment shall provide hard drive encryption to secure HIPAA/CJIS/IRS print data stored on the device.
- All equipment shall provide power saver mode.
- All proposed equipment shall provide optional pull out keyboard for typing user provided information at the device.
- All equipment shall work fully and natively with UniFlow and Xmedius desktop faxing.

Software Capability

- Software application compatibility shall include, but not be limited to, Adobe, Microsoft Office, and ESRI ArcGIS.
- Web browser support for Microsoft Edge and Google Chrome.
- Web-based applications compatibility shall include, but not be limited to, Workday, NeoGov, Ease, CalPERS and Survey Monkey.

- Universal driver support for PCL 6, PS Drivers, and a common print driver across proposed models.
- Operating system support for Windows 10, Windows 11 and Windows Server 2012 R2 and newer.

Print Features

- Minimum speed 25 PPM
- Single and double-sided printing (duplexing)
- Automatic duplexing
- Portrait and landscape
- Label printing
- Follow me printing
- Job Build printing
- Printing from numerous users at the same time
- Print cost accounting by business unit (Uniflow type function)
- Wireless printing from iPhone/Android mobile devices and from Windows laptop devices
- All proposed equipment drivers support mobile print and Secure Printing features
- USB 2.0/3.0 Direct Print from Flash Drive

Scan Features

- Scan in color and black and white
- Dual-scan Document Feeder
- Scan speed of 70 PPM
- Two –sided (duplex) scanning
- Original size detection
- Reduction and enlargement capability
- Scan resolution up to 1200 x 1200 DPI (dots per inch)
- File types created by scanning shall include at a minimum: PDF, PDF (Compact), PDF OCR, TIFF, TIFF Single, JPEG, XPS, XPS Compact, XPS OCR, PPT, PPT OCR, and Word formats
- Scan to PDF (Searchable/OCR capable)
- Scan to email PDF (Searchable/OCR capable)
- Scan to locations to include email, fax, Windows network folder (SMB share), and URL (Microsoft OneDrive/Azuire, AWS, GCP, etc.)
- Scan to SMB share shall support program pre-sets for consistent scanning

Paper Handling

- Paper stock handling to include Letter, Legal, 8.5 x 11, 11 x 14, 11 x 17, and up to 12 x 18
- Cardstock up to 110 lbs.
- 50-sheet Multi-Position Stapling Finisher
- 4-Paper Drawers (including large-capacity drawer)
- Bypass tray
- Envelopes – ability to print envelopes fast
- Sorting
- Stapler, 2 and 3 hole-puncher, finisher, "Staple-Free Staple" feature
- Collation and Grouping
- Page Numbering

- Auto paper selection/auto tray switching/dual page copy/booklet copy with a sheet stacker is preferred

Authentication

- Log-in compatible with user entered PIN, RFID/HID iCLASS ID proximity card, or key fob
- Secure printing and sending (Authorized Send) after user login with PIN, ID badge, or key fob login

Administration

- Centralized management – Ability to make changes to multiple units via a common interface. Network protocols TCP/IP (Web based administration interface).

Service/Maintenance

Contractor shall utilize Smart Tools reporting that will be set to run every evening and generate device reporting that will be viewed by Contractor's Fleet Manager each morning. Based on the report data, Contractor's Fleet Management Technician will first address any critical errors, order parts, etc. before moving onto regular daily service calls and scheduled preventative maintenance. Contractor's Fleet Management Technician shall be 100% dedicated to the County.

Any County devices contracted by Contractor, regardless of if County owned or leased shall have access to Contractor's service network for both emergency and preventative repairs to include all parts and labor. This service is available Monday through Friday from 8:00 AM to 5:00 PM, with emergency services available 24 hours for any local emergency operations centers. Through Smart Tools, Contractor should know of most problem before they occur, however, for situations that require a new service ticket to be opened County may contact Contractor through:

Contractor live dispatch phone:	(877) 287-5033 Live dispatch M-F, 8-5, messaging system for calls after 5:00PM.
Customer Service Email:	service@globalofficeinc.com County shall provide machine ID, contact name and number, and brief description of equipment issue.
Contractor Customer Portal:	www.globalofficeinc.com Secure login to County homepage on portal provides access to place a service call and/or view all open or closed calls for any device on the network.

When a service call is placed, a technician shall respond to County's request via telephone or email within one hour with the anticipated time of arrival to County location. Contractor guarantees a 3-hour maximum onsite service response to all local County departments. For any calls where a resolution cannot be achieved same or next day, Contractor guarantees a like loaner to be delivered and fully functional within 24 hours of the call being placed.

Contractor shall stock two of each device in their local warehouse solely dedicated as loaners in the event a machine cannot be satisfactorily repaired within 24 hours of a service call or critical failure. These machines will be new and not available to anyone other than the County.

Meter Readings: Contractor shall install an automated device for obtaining monthly meter readings from each piece of equipment that is on the network, provided that the software or device is approved by the County's IS department. County will provide no assistance.

Security: All equipment will have security that meets or exceeds Department of Defense standard 5220.22-m and HIPAA requirements. The operating system for the proposed equipment is secure and has no vulnerabilities (or patched if vulnerabilities are found), the hard drive is encrypted or can be encrypted, the hard drive can be remove by a County IS technician, and the hard drive shall be left in the County's IS possession at the end of the lease if specified by County.

Active Directory: The operating system must integrate with Active Directory for user authentication.

Central Management: The operating system can be managed from a central administration console. Each MFD on the network can be monitored for performance capabilities such as paper level, jam status, and toner levels.

Mobile device printing for Android and iPhone: Wirelessly print from Apple iOS and Android devices. Scanning: All MFDs shall be able to scan in color to a network file server on the desktop utilizing "push" technology. Fax server integration: All MFDs will have fax capabilities with and without the need for a dedicated phone line.

Minimum DPI: The minimum DPI for each MFD is 600 x 600 at the rated speed.
Surge suppressor devices: Contractor shall identify necessary power requirements and provide appropriate surge suppressor devices for each MFD at no cost to County.

Time Line:

The target date for delivery and installation of MFDs and MFPs is July 1, 2023.

Step	Time to Complete
Upon Execution, Contractor shall meet with Department Contacts to discuss needs for new equipment to ensure ordering the correct quantities of equipment.	Approximately 2 weeks
Order new equipment. Equipment to start arriving at Contractor warehouse	Approximately 10 days
Contractor will begin "pre-flighting" process (programming each machine with necessary network protocol so each device is ready for use when plugged into its destination)	Approximately 3 weeks
Delivery and deployment to start June 1, 2023	Approximately 10 days

Above is based on 185 copiers. Any newly leased or purchased desktop printers and/or scanners would be delivered after the main copier fleet. Contractor can deliver up to 25 desktop devices per day.

Due to a large portion of County's MFDs are in two specific departments that use an on-prem uniFLOW management system along with XMedius fax server, total deployment will occur as three separate projects: Department of Employment and Social Services (DESS), Behavioral Health (BH) and the

remainder of the County. Contractor shall target successfully delivering approximately 15 to 20 machines per day. One Contractor staff member shall stay behind to provide any desired immediate end user training while the other staff members continue the delivery path.

Equipment Additions or Changes

No equipment additions or changes shall be made without an approved General Services Release Form.

County Responsibilities

- County shall provide Contractor with a Department Contact List in order for Contractor to meet with all departments and to provide delivery confirmation.
- For DESS and BH, County shall provide Contractor with a supply of necessary device pre-flight information including but not limited to IP, SNM, Gateway, DNS, etc.
- For DESS and BH, Contractor shall provide access to uniFLOW server by Contractor's engineer via secure remote session or service account.
- For all other departments, County shall provide Contractor with necessary device pre-flight information including but not limited to IP, SNM, Gateway, DNS, etc.
- For all other departments, County shall provide access to necessary user information by Contractor engineer via secure remote session or service account or CSV/Excel file.
- County IS staff shall test and verify that all software meet security requirements.
- County IS staff shall assist with setting up any necessary logging devices/computers.
- County shall provide electrical power and network connection for MFDs as needed.
- County IS staff will assign IP address, Sub Mask and Gateway for networking and configure print servers.

Public Agency Clause (Piggy Back)

It is intended that any other public agency (i.e. city, county, district, public authority, municipality, or other political subdivision of California) located in the State of California shall have an option to participate in any award made as a result of open solicitation by Butte County. County shall incur no financial responsibility in connection with orders issued by another public agency. The public agency shall accept sole responsibility for placing orders or making payments to the Contractor.

Exhibit A
Equipment Options and Price List
Multifunction Devices

Description	MFD Options	Base Price	Authorized Send	Add Finisher	Add Booklet Finisher	Add Punch	Add Fax	Add 2 Drawers	Add Large Side Tray	Keyboard & Bracket	CPI BLK	CPI CLR
55 PPM BLK	Canon IRA527IF	$ 36.58	Legacy N/A	$ 27.60	N/A	N/A	Included	$ 4.33	Not Avail	Legacy N/A	$0.00490	$ -
35 PPM BLK	Canon IRA4835i	$ 42.93	Legacy N/A	$ 16.33	$ 48.75	$ 10.10	$ 8.56	$ 11.63	$ 20.17	Legacy N/A	$0.00490	$ -
45 PPM BLK	Canon IRA4845i	$ 48.91		$ 16.33	$ 48.75	$ 10.10	$ 8.56	$ 11.63	$ 20.17		$0.00490	NA
55 PPM BLK	Canon IRA6855i	$ 64.24		$ 16.33	$ 48.75	$ 10.10	$ 8.56	$ 11.63	$ 24.20		$0.00490	NA
70 PPM BLK	Canon IRA6870i	$ 145.91		$ 16.33	$48.75	$ 10.10	$ 8.56	$ 11.63	$ 24.20		$0.00490	NA
80 PPM BLK	Canon IRA6780	$ 170.00		$ 34.28	$64.30	$ 10.03	$ 10.03		$ 26.35		$0.00490	NA
35 PPM CLR	Canon IRAC3835i	$ 67.86		$ 13.72	$ 48.75	$ 8.48	$ 8.56	$ 11.38			$0.00490	$0.0490
50 PPM CLR	Canon IRAC5850i	$ 81.98		$ 18.50	$ 45.26	$ 11.44	$ 9.63	$ 13.18	$ 27.42		$0.00490	$0.0490
60 PPM CLR	Canon IRA5860i	$ 92.09		$ 18.50	$ 45.26	$ 11.44	$ 9.63	$ 13.17	$ 27.42		$0.00490	$0.0490

Exhibit A-1
Rental Printer/Scanner
(County Owned Machines)
Equipment Options and Price List

Printers

Description	MFP Options	Monthly Price	Add Extra Drawer	Add Fax	CPI BLK	CPI CLR
48 PPM BLK	Brother MFC 6900DWX (Print, Scan, Copy, Fax	$21.69	$5.82	Included	$0.0098	
52 PPM BLK	Brother HL-L600DWX	$12.46	$5.82		$0.0098	
52 PPM BLK	Brother HL-L6400DWX	$12.46	$5.82		$0.0098	
48 PPM BLK	Brother HL-L6250DW	$9.24	$5.82		$ 0.013	
48 PPM BLK	Brother HL-L6250DW	$9.24	$5.82		$ 0.013	
33 PPM CLR	Brother HL-L9310CDW	$17.94	$5.82		$0.0098	$0.080

Scanners

Description	Scanner	Monthly Price
45 PPM	DR-C240	$13.20
60 PPM	DR-M260	$19.84
60 PPM	DR-6010C	$49.50
80 PPM	DR-6030C	$68.32
110 PPM	DR-G2110	$102.51
140 PPM	DR-G2140	$153.81
130 PPM	DR-X10C	$307.70

Exhibit A-2
Rental Printer/Scanner
Equipment Option and Price List
(County Owned)

SMALL PRINTERS/SCANNERS AT DESS Chico and Oroville Locations County Owned Printers/Scanners	Quantity	Per Copy Price Black and White	Per Copy Price Color
Service and supply coverage of existing "County owned" printers - DELL/DELL C1760	1	$ 0.015	
Service and supply coverage of existing "County owned" printers - HP/HP P4015	18	$ 0.015	
Service and supply coverage of existing "County owned" printers - HP/HP 4250	8	$ 0.015	
Service and supply coverage of existing "County owned" printers - HP/HP 4350	20	$ 0.015	
Service and supply coverage of existing "County owned" printers - HP/HP M601	2	$ 0.015	
Service and supply coverage of existing "County owned" printers - HP/HP M602	43	$ 0.015	
Service and supply coverage of existing "County owned" printers - HP/HP M605	2	$ 0.015	
Service and supply coverage of existing "County owned" printers - HP/HP P4014	1	$ 0.015	$ 0.080
Service and supply coverage of existing "County owned" printers - HP/HP CP3505	1	$ 0.015	$ 0.080
Service and supply coverage of existing "County owned" printers - HP/HP CP3525	1	$ 0.015	$ 0.080

Exhibit A-3
As Needed MFD Equipment Options and Price List

Description	MFD Options	Base Price	Authorized Send	Add Finisher	Add Booklet Finisher	Add Punch	Add Fax	Add 2 Drawers	Add Large Side Tray	Keyboard & Bracket	CPI BLK	CPI CLR
55 PPM BLK	Canon IRA527IF	$ 36.58	Legacy N/A	$ 27.60	N/A	N/A	Included	$ 4.33	Not Avail	Legacy N/A	$0.00490	$ -
35 PPM BLK	Canon IRA4835i	$ 42.93	Legacy N/A	$ 16.33	$ 48.75	$ 10.10	$ 8.56	$ 11.63	$ 20.17	Legacy N/A	$0.00490	$ -
45 PPM BLK	Canon IRA4845i	$ 48.91		$ 16.33	$ 48.75	$ 10.10	$ 8.56	$ 11.63	$ 20.17		$0.00490	NA
55 PPM BLK	Canon IRA6855i	$ 64.24		$ 16.33	$ 48.75	$ 10.10	$ 8.56	$ 11.63	$ 24.20		$0.00490	NA
70 PPM BLK	Canon IRA6870i	$ 145.91		$ 16.33	$48.75	$ 10.10	$ 8.56	$ 11.63	$ 24.20		$0.00490	NA
80 PPM BLK	Canon IRA6780	$ 170.00		$ 34.28	$64.30	$ 10.03	$ 10.03		$ 26.35		$0.00490	NA
35 PPM CLR	Canon IRAC3835i	$ 67.86		$ 13.72	$ 48.75	$ 8.48	$ 8.56	$ 11.38			$0.00490	$0.0490
50 PPM CLR	Canon IRAC5850i	$ 81.98		$ 18.50	$ 45.26	$ 11.44	$ 9.63	$ 13.18	$ 27.42		$0.00490	$0.0490
60 PPM CLR	Canon IRA5860i	$ 92.09		$ 18.50	$ 45.26	$ 11.44	$ 9.63	$ 13.17	$ 27.42		$0.00490	$0.0490

Exhibit B
Existing Site Locations of Multi-Function Device Machines

Line #	Customer Name1	Address	City	Location1	Location2	Item	Meter
1	Butte County Administration	25 County Center Dr Ste 213	Oroville		Administration		
2	Butte County Administration	25 County Center Dr Ste 213	Oroville		Administration		
3	Butte County Administration	25 County Center Dr Ste 213	Oroville	Ste 200	Administration		
4	Butte County Administration	25 County Center Dr Ste 213	Oroville	Ste 200	Administration		
5	Butte County Agriculture	196 Memorial Way	Chico		Ag		
6	Butte County Agriculture	196 Memorial Way	Chico		Ag		
7	Butte County Agriculture	239 Sycamore St	Gridley		Ag		
8	Butte County Agriculture	239 Sycamore St	Gridley		Ag		
9	Butte County Agriculture	316 Nelson Ave	Oroville		Ag		
10	Butte County Agriculture	316 Nelson Ave	Oroville		Ag		
11	Butte County Assessor	196 Memorial Way	Chico		Assessor		
12	Butte County Assessor	196 Memorial Way	Chico		Assessor		
13	Butte County Assessor	25 County Center Dr Ste 100	Oroville		Assessor		
14	Butte County Assessor	25 County Center Dr Ste 100	Oroville		Assessor		
15	Butte County Assessor	25 County Center Dr Ste 100	Oroville		Assessor		
16	Butte County Assessor	25 County Center Dr Ste 100	Oroville		Assessor		
17	Butte County Auditor	25 County Center Dr Ste 120	Oroville		Auditor		
18	Butte County Behavioral Health	109 Parmac	Chico		BH		
19	Butte County Behavioral Health	3217 Cohasset Rd	Chico		BH		
20	Butte County Behavioral Health	3217 Cohasset Rd	Chico	Admin	BH		

21	Butte County Behavioral Health	3217 Cohasset Rd	Chico	Admin	BH		
22	Butte County Behavioral Health	3217 Cohasset Rd	Chico	ASD Billing	BH		
23	Butte County Behavioral Health	3217 Cohasset Rd	Chico	ASD Color Copy room	BH		
24	Butte County Behavioral Health	3217 Cohasset Rd	Chico	ASD Color Copy room	BH		
25	Butte County Behavioral Health	3217 Cohasset Rd	Chico	ASD Contracts & Fiscal	BH		
26	Butte County Behavioral Health	560 Cohasset Rd Ste 180	Chico	CAS - Med Room	BH		
27	Butte County Behavioral Health	560 Cohasset Rd Ste 175	Chico	CAS Clerical	BH		
28	Butte County Behavioral Health	560 Cohasset Rd Ste 175	Chico	CAS Clerical	BH		
29	Butte County Behavioral Health	560 Cohasset Rd Ste 180	Chico	CAS Closet	BH		
30	Butte County Behavioral Health	560 Cohasset Rd Ste 180	Chico	CAS Group Room suite 175	BH		
31	Butte County Behavioral Health	592 Rio Lindo Ave	Chico	CCCC Clerical	BH		
32	Butte County Behavioral Health	560 Cohasset Rd Ste 180	Chico	CCCC Hallway	BH		
33	Butte County Behavioral Health	560 Cohasset Rd Ste 180	Chico	CS Main Area	BH		
34	Butte County Behavioral Health	109 Parmac	Chico	CSU Main Area	BH		
35	Butte County Behavioral Health	592 Rio Lindo Ave	Chico	HERE Main Area	BH		
36	Butte County Behavioral Health	3217 Cohasset Rd	Chico	HR Printer/Scanner	BH		
37	Butte County Behavioral Health	1196 E Lassen Ave Ste 120	Chico	IT	BH		
38	Butte County Behavioral Health	1196 E Lassen Ave Ste 120	Chico	IT	BH		
39	Butte County Behavioral Health	492 Rio Lindo Ave	Chico	Iversen	BH		
40	Butte County Behavioral Health	3217 Cohasset Rd	Chico	PCCC	BH		
41	Butte County Behavioral Health	1196 E Lassen Ave Ste 130	Chico	QM Back Office	BH		
42	Butte County Behavioral Health	1196 E Lassen Ave Ste 130	Chico	QM Back Office	BH		

43	Butte County Behavioral Health	109 Parmac	Chico	QM Front Office	BH		
44	Butte County Behavioral Health	3221 Cohasset Rd Ste 100	Chico	Reporting	BH		
45	Butte County Behavioral Health	3221 Cohasset Rd Ste 100	Chico	Reporting	BH		
46	Butte County Behavioral Health	109 Parmac	Chico	Ste 1	BH		
47	Butte County Behavioral Health	109 Parmac	Chico	Ste 1	BH		
48	Butte County Behavioral Health	560 Cohasset Rd	Chico	STE 165	BH		
49	Butte County Behavioral Health	560 Cohasset Rd Ste 185	Chico	Ste 185 Prevention	BH		
50	Butte County Behavioral Health	560 Cohasset Rd Ste 185	Chico	Ste 185 Prevention	BH		
51	Butte County Behavioral Health	560 Cohasset Rd	Chico	Suite 140	BH		
52	Butte County Behavioral Health	560 Cohasset Rd	Chico	Suite 165	BH		
53	Butte County Behavioral Health	560 Cohasset Rd	Chico	Suite 165	BH		
54	Butte County Behavioral Health	560 Cohasset Rd	Chico	Suite 175	BH		
55	Butte County Behavioral Health	560 Cohasset Rd	Chico	Suite 180 - Archives	BH		
56	Butte County Behavioral Health	560 Cohasset Rd Ste 180	Chico	WIN Program	BH		
57	Butte County Behavioral Health	560 Cohasset Rd Ste 180	Chico	WIN Program	BH		
58	Butte County Behavioral Health	592 Rio Lindo Ave	Chico	Copy Room	BH		
59	Butte County Behavioral Health Eggers Building	590 Hazel St	Gridley		BH		
60	Butte County Behavioral Health Eggers Building	590 Hazel St	Gridley		BH		
61	Butte County Behavioral Health	995 Spruce	Gridley		BH		
62	Butte County Behavioral Health	995 Spruce	Gridley		BH		
63	Butte County Behavioral Health	995 Spruce	Gridley	GCCC Clerical	BH		
64	Butte County Behavioral Health	995 Spruce	Gridley	GCCC Clerical	BH		
65	Butte County Behavioral Health Forest	2430 Bird St	Oroville		BH		
66	Butte County Behavioral Health Forest	2430 Bird St	Oroville		BH		
67	Butte County Behavioral Health	18 County Center Dr Ste C	Oroville	HR	BH		

68	Butte County Behavioral Health	2167 Montgomery St Ste B	Oroville	Live Spot Oroville	BH		
69	Butte County Behavioral Health	2167 Montgomery St Ste B	Oroville	Live Spot Suite B	BH		
70	Butte County Behavioral Health	2167 Montgomery St Ste B	Oroville	Live Spot Suite B	BH		
71	Butte County Behavioral Health	865 Mitchell Ave	Oroville	Mitchell Clerical	BH		
72	Butte County Behavioral Health	88 Table Mountain Blvd	Oroville	OCCC Clerical	BH		
73	Butte County Behavioral Health	88 Table Mountain Blvd	Oroville	OCCC Clerical	BH		
74	Butte County Behavioral Health	88 Table Mountain Blvd	Oroville	OCCC East Wing	BH		
75	Butte County Behavioral Health	88 Table Mountain Blvd	Oroville	OCCC Kitchen	BH		
76	Butte County Behavioral Health	18 County Center Dr Ste C	Oroville	OOP Clerical	BH		
77	Butte County Behavioral Health	18 County Center Dr Ste C	Oroville	OOP Clerical	BH		
78	Butte County Behavioral Health	18 County Center Dr Ste C	Oroville	OOP Search Office	BH		
79	Butte County Behavioral Health	18 County Center Dr Ste C	Oroville	SSCC South Side (Server Room) 560 Cohasset Rd Ste 180	BH		
80	Butte County Behavioral Health Forest	2430 Bird St	Oroville	Stepping Stones Oroville	BH		
81	Butte County Behavioral Health	2243 Del Oro Residence 1	Oroville	Wellness Clerical	BH		
82	Butte County Behavioral Health	7200 Skyway	Paradise		BH		
83	Butte County Behavioral Health	7200 Skyway	Paradise		BH		
84	Supervisor Connelly	2020 Lincoln St	Oroville		Board of Supervisors		
85	Supervisor Connelly	2020 Lincoln St	Oroville		Board of Supervisors		
86	Supervisor Teeter	747 Elliott Rd Office	Paradise		Board of Supervisors		

87	Supervisor Teeter	747 Elliott Rd Office	Paradise		Board of Supervisors		
88	Butte County Counsel	25 County Center Dr Ste 210	Oroville		County Counsel		
89	Butte County Counsel	25 County Center Dr Ste 210	Oroville		County Counsel		
90	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	Fiscal	CSS		
91	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	Fiscal	CSS		
92	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	Admin	CSS		
93	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	Admin	CSS		
94	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	Call Center	CSS		
95	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	Legal 1	CSS		
96	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	Legal 2	CSS		
97	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	OPS 2	CSS		
98	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	OPS 3	CSS		
99	Butte County Child Support Services	78 Table Mountain Blvd	Oroville	Support Services	CSS		
100	Butte County District Attorney	25 County Center Dr Ste 220	Oroville		DA		
101	Butte County District Attorney	25 County Center Dr Ste 245	Oroville		DA		
102	Butte County District Attorney	25 County Center Dr Ste 245	Oroville		DA		
103	Butte County District Attorney	25 County Center Dr Ste 245	Oroville		DA		

104	Butte County District Attorney	25 County Center Dr Ste 245	Oroville		DA		
105	Butte County District Attorney	25 County Center Dr	Oroville		DA		
106	Butte County District Attorney	25 County Center Dr	Oroville		DA		
107	Butte County District Attorney	25 County Center Dr	Oroville		DA		
108	Butte County District Attorney	25 County Center Dr	Oroville		DA		
109	Butte County District Attorney	25 County Center Dr	Oroville	Ste 105 Major Crimes	DA		
110	Butte County DESS	765 East Ave Ste 200	Chico	231	DESS		
111	Butte County DESS	765 East Ave Ste 100	Chico		DESS		
112	Butte County DESS	765 East Ave Ste 100	Chico		DESS		
113	Butte County DESS	765 East Ave Ste 180	Chico	ADMIN	DESS		
114	Butte County DESS	765 East Ave Ste 180	Chico	ADMIN	DESS		
115	Butte County DESS	965 East Ave Ste 180	Chico	CUBICLE 281	DESS		
116	Butte County DESS	765 East Ave Ste 200	Chico	CUBICLE 291	DESS		
117	Butte County DESS	2445 Carmichael Dr	Chico	CUBICLE 36	DESS		
118	Butte County DESS	965 East Ave Ste 180	Chico	MAILROOM	DESS		
119	Butte County DESS	765 East Ave Ste 200	Chico	OAK ROOM	DESS		
120	Butte County DESS	765 East Ave Ste 180	Chico	Office	DESS		
121	Butte County DESS	965 East Ave Ste 180	Chico	Office	DESS		
122	Butte County DESS	765 East Ave Ste 200	Chico	RECEPTION	DESS		

123	Butte County DESS	965 East Ave Ste 180	Chico	VSO	DESS		
124	Butte County DESS	205 Mira Loma Dr Ste 50	Oroville		DESS		
125	Butte County DESS	205 Mira Loma Dr Ste 50	Oroville		DESS		
126	Butte County DESS	78 Table Mountain Blvd	Oroville		DESS		
127	Butte County DESS	78 Table Mountain Blvd	Oroville		DESS		
128	Butte County DESS	202 Mira Loma Dr	Oroville	ADMIN PRINTING ROOM	DESS		
129	Butte County DESS	202 Mira Loma Dr	Oroville	ADMIN PRINTING ROOM	DESS		
130	Butte County DESS	202 Mira Loma Dr	Oroville	ADMIN RECEPTION	DESS		
131	Butte County DESS	202 Mira Loma Dr	Oroville	ADMIN RECEPTION	DESS		
132	Butte County DESS	78 Table Mountain Blvd	Oroville	ADMIN RM 508	DESS		
133	Butte County DESS	78 Table Mountain Blvd	Oroville	ADMIN RM 508	DESS		
134	Butte County DESS	202 Mira Loma Dr	Oroville	ADMIN ROOM 84	DESS		
135	Butte County DESS	205 Mira Loma Dr Ste 20	Oroville	ADOPTION SERVICES	DESS		
136	Butte County DESS	205 Mira Loma Dr Ste 20	Oroville	ADOPTION SERVICES	DESS		
137	Butte County DESS	78 Table Mountain Blvd	Oroville	CSD 482	DESS		
138	Butte County DESS	78 Table Mountain Blvd	Oroville	CUBICLE 248	DESS		
139	Butte County DESS	78 Table Mountain Blvd	Oroville	CUBICLE 273	DESS		
140	Butte County DESS	78 Table Mountain Blvd	Oroville	CUBICLE 309	DESS		
141	Butte County DESS	78 Table Mountain Blvd	Oroville	CUBICLE 426	DESS		
142	Butte County DESS	78 Table Mountain Blvd	Oroville	CUBICLE 431	DESS		
143	Butte County DESS	205 Mira Loma Ste 10	Oroville	NEXT TO JANITOR CLOSET	DESS		
144	Butte County DESS	205 Mira Loma Dr Ste 20	Oroville	PROCESSING UNIT	DESS		
145	Butte County DESS	78 Table Mountain Blvd	Oroville	RESOURCE WS 152	DESS		

146	Butte County DESS	78 Table Mountain Blvd	Oroville	WFU 496	DESS		
147	Butte County DESS	205 Mira Loma Dr	Oroville	Ste 50	DESS		
148	Butte County DESS	205 Mira Loma Dr	Oroville	Ste 50	DESS		
149	Butte County DESS	7204 Skyway	Paradise	KLAMATH RM 225	DESS		
150	Butte County Development Services	7 County Center Dr	Oroville		Development Service		
151	Butte County Elections	155 Nelson Ave	Oroville		Elections		
152	Butte County Elections	155 Nelson Ave	Oroville	Clerk Recorder	Elections		
153	Butte County Farm Advisor	5 County Center Dr	Oroville		Farm Home 4-H		
154	Butte County Fire Division 42	10 Frontier Cir	Chico		Fire		
155	Butte County Fire	2334 Fair St	Chico	Fire Station 44	Fire		
156	Butte County Fire Station 45	2367 Campbell St	Durham		Fire		
157	Butte County Fire Station 33	14164 Skyway	Magalia		Fire		
158	Butte County Fire	176 Nelson Ave	Oroville	Fire Prevention	Fire		
159	Butte County Fire	176 Nelson Ave	Oroville	Fire Prevention	Fire		
160	Butte County Fire	220 Grand Ave	Oroville	Fire Prevention	Fire		
161	Butte County Fire	220 Grand Ave	Oroville	Fire Prevention	Fire		
162	Butte County Fire	176 Nelson Ave	Oroville	Fire Station 63	Fire		
163	Butte County Fire Kelly Ridge	22 Walnut Ave	Oroville	Fire Station 64	Fire		
164	Butte County Fire Station 72	2290 Palermo Rd	Palermo		Fire		
165	Butte County Facilities Services	2081 2nd St	Oroville	General Services	General Services		
166	Butte County Facilities Services	2081 2nd St	Oroville	General Services	General Services		
167	Butte County Facilities Services	2081 2nd St	Oroville	General Services	General Services		
168	Butte County Facilities Services	2081 2nd St	Oroville	General Services	General Services		
169	Butte County Facilities Services	2081 2nd St	Oroville	General Services	General Services		
170	Butte County Facilities Services	2081 2nd St	Oroville	General Services	General Services		
171	Butte County Human Resources	3 County Center Dr	Oroville	Main Office	Human Resources		
172	Butte County Human Resources	3 County Center Dr	Oroville	Main Office	Human Resources		
173	Butte County Human Resources	3 County Center Dr	Oroville	Main Office	Human Resources		

174	Butte County Information Services	308 Nelson Ave	Oroville		IS		
175	Butte County Information Services	308 Nelson Ave	Oroville		IS		
176	Butte County Local Agency Formation Commission	1453 Downer St Ste C	Oroville		LAFCO		
177	Butte County Local Agency Formation Commission	1453 Downer St Ste C	Oroville		LAFO		
178	Chico Library	1108 Sherman Ave	Chico	LIBRARY	Library		
179	Chico Library	1108 Sherman Ave	Chico	LIBRARY	Library		
180	Butte County Library Gridley	299 Spruce St	Gridley		Library		
181	Butte County Library Gridley	299 Spruce St	Gridley		Library		
182	Butte County Library	1820 Mitchell Ave	Oroville		Library		
183	Butte County Library	1820 Mitchell Ave	Oroville		Library		
184	Butte County Library Paradise	5922 Clark Rd	Paradise		Library		
185	Butte County Library Paradise	5922 Clark Rd	Paradise		Library		
186	Butte County Of Law Library	1675 Montgomery St	Oroville		Misc Grand Jury		
187	Butte County Children's Services	2080 E 20th St Ste 180	Chico		PH		
188	Butte County Children's Services	2080 E 20th St Ste 180	Chico		PH		
189	Butte County Children's Services	2080 E 20th St Ste 180	Chico		PH		
190	Butte County Children's Services	2080 E 20th St Ste 180	Chico		PH		
191	Butte County Public Health	695 Oleander Ave	Chico		PH		
192	Butte County Public Health	695 Oleander Ave	Chico		PH		
193	Butte County Public Health	695 Oleander Ave	Chico		PH		
194	Butte County Public Health	202 Mira Loma Dr	Oroville		PH		
195	Butte County Public Health	202 Mira Loma Dr	Oroville		PH		
196	Butte County Public Health	202 Mira Loma Dr	Oroville		PH		
197	Butte County Public Health	202 Mira Loma Dr	Oroville		PH		
198	Butte County Public Health	202 Mira Loma Dr	Oroville		PH		

199	Butte County Public Health	202 Mira Loma Dr	Oroville		PH		
200	Butte County Public Health	82 Table Mountain Blvd	Oroville		PH		
201	Butte County Public Health	82 Table Mountain Blvd	Oroville		PH		
202	Butte County Public Health	202 Mira Loma Dr	Oroville	Copy Room	PH		
203	Butte County Public Health	202 Mira Loma Dr	Oroville	Copy Room	PH		
204	Butte County Public Health	78 Table Mountain Blvd	Oroville	Copy Room	PH		
205	Butte County Public Health	78 Table Mountain Blvd	Oroville	Copy Room	PH		
206	Butte County Public Health	82 Table Mountain Blvd	Oroville	Front Lobby WIC Office	PH		
207	Butte County Probation	1370 Ridgewood Dr Ste 22	Chico		Probation		
208	Butte County of Chico Probation Office	1370 Ridgewood Ste 20	Chico		Probation		
209	Butte County Juvenile Hall	41 County Center Dr	Oroville		Probation		
210	Butte County Juvenile Hall	41 County Center Dr	Oroville		Probation		
211	Butte County Juvenile Hall	41 County Center Dr	Oroville		Probation		
212	Butte County Juvenile Hall	41 County Center Dr	Oroville		Probation		
213	Butte County Probation Dept	42 County Center Dr	Oroville		Probation		
214	Butte County Probation Dept	42 County Center Dr	Oroville		Probation		
215	Butte County Probation Dept	42 County Center Dr	Oroville		Probation		
216	Butte County Probation Dept	42 County Center Dr	Oroville		Probation		
217	Butte County Probation Dept	42 County Center Dr	Oroville		Probation		
218	Butte County Probation Dept	42 County Center Dr	Oroville	East Trailer	Probation		
219	Butte County Probation Dept	42 County Center Dr	Oroville	Main Distribution	Probation		
220	Butte County Chico Public Works Yard	7 County Center Drive	Oroville		PW		
221	Butte County Chico Public Works Yard	7 County Center Drive	Oroville		PW		

222	Butte County Public Works	9 County Center Dr	Oroville		PW		
223	Butte County Public Works	9 County Center Dr	Oroville		PW		
224	Butte County Public Works	7 County Center Dr	Oroville	Copy Room	PW		
225	Butte County Public Works	7 County Center Dr	Oroville	Copy Room	PW		
226	Butte County Neal Road Landfill	1023 Neal Rd	Paradise	main office server room	PW		
227	Butte County Neal Road Landfill	1023 Neal Rd	Paradise	main office server room	PW		
228	Butte County Sheriff	479 E Park Ave	Chico	Chico Sub	SO		
229	Butte County Sheriff	479 E Park Ave	Chico	Chico Sub	SO		
230	Butte County Probation Bintf	413 Southgate Ave	Chico		Probation		
231	Butte County Probation BINTF	413 Southgate Ave	Chico		Probation		
232	Butte County Sheriff	14166 Skyway	Magalia	Magalia Sub	SO		
233	Butte County Sheriff Records Dept	5 Gillick Way	Oroville	Admin	SO		
234	Butte County Sheriff Records Dept	5 Gillick Way	Oroville	Admin	SO		
235	Butte County Sheriff	1 Gillick Way	Oroville	Evidence	SO		
236	Butte County Sheriff	1 Gillick Way	Oroville	Evidence	SO		
237	Butte County Sheriff	5 Gillick Way	Oroville	Secretary	SO		
238	Butte County Sheriff	5 Gillick Way	Oroville	Secretary	SO		
239	Butte County Jail	3 Gillick Way	Oroville	Sheriff Accounting	SO		
240	Butte County Jail	3 Gillick Way	Oroville	Sheriff Accounting	SO		
241	Butte County Civil Department	5 Gillick Way	Oroville		SO		
242	Butte County Civil Department	5 Gillick Way	Oroville		SO		
243	Butte County Civil Department	5 Gillick Way	Oroville	CANNOT LINK SN# 00036A4B TO THIS HOST.CJH	SO		
244	Butte County Civil Department	5 Gillick Way	Oroville	CANNOT LINK SN# 00036A4B TO THIS HOST.CJH	SO		
245	Butte County Sheriff	5 Gillick Way	Oroville		SO		
246	Butte County Sheriff	5 Gillick Way	Oroville		SO		
247	Butte County Sheriff	5 Gillick Way	Oroville	bottom copy room	SO		

248	Butte County Sheriff	5 Gillick Dr	Oroville	Dispatch	SO		
249	Butte County Sheriff	5 Gillick Dr	Oroville	Dispatch	SO		
250	Butte County Sheriff Records Dept	5 Gillick Way	Oroville	Investigations	SO		
251	Butte County Sheriff Records Dept	5 Gillick Way	Oroville	Investigations	SO		
252	Butte County Instructional	5 County Center Dr	Oroville	BINTF	SO		
253	Butte County Instructional	5 County Center Dr	Oroville	BINTF	SO		
254	Butte County Sheriff Special Enforcement	5 County Center Dr	Oroville		SO		
255	Butte County Sheriff Special Enforcement	5 County Center Dr	Oroville		SO		
256	Butte County Jail	7 Gillick Way	Oroville	Classification	SO		
257	Butte County Jail	7 Gillick Way	Oroville	CLIC	SO		
258	Butte County Sheriff	3 Gillick Dr	Oroville	East Facility	SO		
259	Butte County of Jail	7 Gillick Way	Oroville	Medical Unit	SO		
260	Butte County Jail	5 Gillick Way	Oroville	Office	SO		
261	Butte County Jail	5 Gillick Way	Oroville	Office	SO		
262	Butte County Jail	7 Gillick Way	Oroville	Records Scanner	SO		
263	Butte County Jail	7 Gillick Way	Oroville	Sergeants	SO		
264	Butte County Jail	7 Gillick Way	Oroville	Transportation	SO		
265	Butte County Juvenile Hall	51 County Center Dr	Oroville	Day Reporting Center	SO		
266	Butte County Juvenile Hall	51 County Center Dr	Oroville	Day Reporting Center	SO		
267	Butte County Sheriff Marine Unit	405 Chuck Yeager Way	Oroville	Office	SO		
268	Butte County Sheriff Marine Unit	405 Chuck Yeager Way	Oroville	Office	SO		
269	Butte County Treasurer/Tax Collector	25 County Center Dr Ste 125	Oroville		Treasurer/Tax Collector		
270	Butte County Water Resources Dept	308 Nelson Ave	Oroville	Hallway	Water		
271	Butte County Water Resources Dept	308 Nelson Ave	Oroville	Hallway	Water		

Exhibit C-Sample Order Release Form

Release Approval
Butte County Managed Procurement Contract

Release against MPC Number: _____

Release Number: _____

Release Date: _____

Amount Released: _____ **(includes all applicable taxes, freight, installation and any other fees)**

County Department and Contact:

_____ Department

_____ Email

_____ Contact/Project Manager

_____ Phone

Address:

_____

_____

_____

Vendor Name: _____

Address: _____

_____

Commodities or Services: _____

Quantity Released: _____

Quote Number and Date: _____

Deliver No Later Than: _____

Additional Specific Instructions:

_____

Please reference MPC Number and Release Number on all invoices.

Attachments Included? Yes ☐ No ☐

Number of Pages Including Release: _____

Ship-to Address (If Different from above Address):

_____

_____

_____

Released By: _____ Name

Released Via: Email ☐ Fax ☐

By acceptance of this Release Approval, Vendor certifies that all work contained herein denotes acceptance of terms as defined within the Managed Procurement Contract reference above and within the Additional Specific Instructions Section.

To amend Attachment III, Scope of Work, List of Exhibits, to add Exhibit A-4 Uniflow/Xmedius Rate Sheet, below Exhibit A-3, As Needed MFD Equipment Options and Price List.

To amend Attachment III, Scope of Work, Supplies, to add supply ordering:

Contractor shall auto-ship supplies based on the usage of each individual County machine. Toner shall be shipped directly to County location on file for each specific machine unless otherwise requested.

County shall contact Contractor for purchase of staples as needed. County shall follow the two options below to request supplies:

Call: (877)-287-5033
Email: supplies@globaloffice.com

County shall provide the GN# found on the blue and white sticker on the front of every County machine, when placing order.

Amend Attachment III, Scope of Work. Contractor Compensation, first paragraph, to read: The cost of equipment, service and supplies, excluding paper and staples, shall be in accordance with Exhibits A, A-1, A-2, A-3 and A-4

Amend Attachment III, Scope of Work, Services/Maintenance to add:
Any County staff member shall have the ability to call Contractor for support and that such activity is only constrained by County department level directives.

All other terms of this Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this contract.

COUNTY

9/26/23

Michael Hodson **Date**
Director, General Services Department

CONTRACTOR

9/20/23

Mike Drakulic **Date**
Director/VP Operations

Reviewed for Contract Policy Compliance

9/20/23

General Services Contracts Division Date

Approved as to Form
Brad J. Stephens
Butte County Counsel

9/22/23

By **Date**

COUNTY-WIDE MANAGED PROCUREMET CONTRACT MPC0084
GENERAL SERVICES RELEASED ONLY
COUNTY-WIDE MULTI-FUNCTION DEVICE LEASE WITH SERVICE, MAINTENANCE OF COUNTY OWNED/RENTED DESKTOP PRINTERS/SCANNERS AND AS NEED SHORT TERM RENTAL OF MULTI-FUNCTION DEVICES

This Amendment to the Contract identified below, between the County of Butte and the Contractor identified below, reflects the mutual agreement between the parties to amend this Contract in consideration for the mutual promises contained herein.

Amendment Number	Two	Date of Amendment	12/1/2023		
Contract Number	MPC0084	Date of Contract	5/9/2023		
Contractor	Global Office, Inc.				
Previous Contract Price	$2,500,000.00	☐	Fixed Price	☒	Not-to-Exceed Price
Net Change This Amendment	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Revised Contract Price	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Current Completion Date	8/31/2028				
Revised Completion Date	N/A				

Description of Additional Changes: (If any provision of the Contract is being modified by this Amendment, include the amended form of the modified provision below.)

Amend to extinguish and replace Exhibit A-4, Uniflow/Xmedius Rate Sheet with Exhibit A-4, Amendment Two, Uniflow/Xmedius Rate Sheet, attached hereto and incorporated herein, by this reference.

All other terms of this Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this contract.

COUNTY

DocuSigned by:
Michael Hodson
12/6/2023
Michael Hodson **Date**
Director, General Services Department

Reviewed for Contract Policy Compliance

DocuSigned by:
Bradley Cooper
12/6/2023
General Services Contracts Division **Date**

CONTRACTOR

DocuSigned by:
Mike Drakulic
12/6/2023
Mike Drakulic **Date**
Director/VP Operations

Approved as to Form
BRAD J. STEPHENS
Butte County Counsel

DocuSigned by:
Brad Stephens
12/6/2023
By **Date**

BUTTE COUNTY CONTRACT ADMINISTRATION
REQUEST FOR EXPENSE CONTRACT REVIEW

To Be Completed By Submitting Department
(A MINIMUM OF **TWO ORIGINALS** & **ONE COPY** OF THE CONTRACT MUST BE ATTACHED unless contract is going to the **BOARD = THREE ORIGINALS** & **ONE COPY**)

MPC0084

Approval Authority:	☐ **Board of Supervisors**	■ **General Services**	☐ **Department Only**	
☐ Contract Initial Review	☐ Contract Approval Review	☐ Amendment Initial Review	■ Amendment Approval Review	
Date Submitted:	12/13/2023	Contact Person: Syndee Howerton	Phone No: 530-552-3492	
Supplier #: S-6501	Name of Contractor: Global Office, Inc.			
Services Provided:	County-Wide Multi-Function Device Lease with Service, Maintenance of County Owned/Rented Desktop Printers/Scanner and As-Needed Short Term Rental of Multi-Function Devices. Amd. Three MPC0084			

Is this a NEW INDEPENDENT CONTRACTOR/SOLE PROPRIETOR? ■NO ☐YES - If YES you must file a W-9 before payment can be issued

Cost Center:	Various	Spend Category:	Various	Project No. or Program No./Grant No.	Various
Maximum Amt. Payable:	$2,500,000.00	Encumbrance Split (If contract will be encumbered):			
Start Date:	May 9, 2023	End Date:	August 31, 2028	Duration:	5 Years, 4 months.
Will contract require additional appropriation ☐YES ■NO		Funding Source:			
Does Contract require Business Associate Agreement (HIPAA)? ☐YES ■NO					

HOW WAS CONTRACTOR SELECTED?

☐ Contract is for less than $25,000 and therefore solicitation is not required and/or quotes were obtained to verify pricing

☑ Based on Competitive Solicitation No. RFP 50 - 23; lowest price/best value & responsive/responsible offer/proposal/bid or…

Explain: Amendment 3 only

☐ Non-Competitive Process:

☐ Based on Competitive Solicitation Exception _____Cite Specific Exception)

Brief Elaboration:

☐ I concur with the above citation application to this contract and recommend approval as exception to the competitive solicitation process.

☐ I do not concur with citation; competitive solicitation is required or SSJ must be submitted.

Contracts/Procurement Agent _____ Date:

☐ Based on standardization (S_____, approved on _____) other sole source or single source justification; see attached documentation for full explanation.

CONFLICT OF INTEREST/CALPERS ANNUITANT

☐ Contractor is a past County employee (within past 24 months) or a CalPERS retired annuitant from any agency. (If checked, attach completed Independent Contractor Certification Form which has been approved by HR and the Auditor/Controller prior to routing to General Services.)

DEPARTMENT AUTHORIZATION & APPROVAL SPECIAL HANDLING

Requested Date of Approval:		Requested BOS Date:		NOTE: If transmittal has already been submitted this sheet should be YELLOW
☐ When fully routed send directly to Clerk of the Board		■ When fully routed notify contact person for instruction		

The undersigned hereby certifies that the attached contract and the processes that produced it were accomplished in compliance with the Butte County Ordinance and with Contract/Purchasing Policy & Procedure Manual and in accord with Butte County Fiscal Goals and Objectives.

Colleen Lowery Administrative Analyst I — Colleen Lowery — Digitally signed by Colleen Lowery Date: 2023.12.13 13:30:00 -08'00' — 12/13/2023

Typed or Printed Name of Dept Head or Delegate | **Signature of Department Head or Delegate** | **Date**

FOR REVIEW RECORDS ONLY ☐ **PWC 100**

Review	Comments or Notations	Reviewer Initials
Contracts Division:		DS BC
County Counsel:		DS BS
GS Front Desk Staff:	■ Route through DocuSign ☒ Log Contract	☒ Complete Log + Upload to LF

DocuSign Envelope ID: A301FD02-B34B-42B9-B3C3-100691F61586

COUNTY-WIDE MANAGED PROCUREMENT CONTRACT
MPC0084 GENERAL SERVICES RELEASED ONLY
COUNTY-WIDE MULTI-FUNCTION DEVICE LEASE WITH SERVICE, MAINTENANCE OF COUNTY OWNED/RENTED DESKTOP PRINTERS/SCANNERS AND AS NEEDED SHORT TERM RENTAL OF MULTI-FUNCTION DEVICES

This Amendment to the Contract identified below, between the County of Butte and the Contractor identified below, reflects the mutual agreement between the parties to amend this Contract in consideration for the mutual promises contained herein.

Amendment Number	Three	Date of Amendment	12/11/2023		
Contract Number	MPC0084	Date of Contract	5/9/2023		
Contractor	Global Office, Inc.				
Previous Contract Price	$2,500,000.00	☐	Fixed Price	☒	Not-to-Exceed Price
Net Change This Amendment	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Revised Contract Price	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Current Completion Date	8/31/2028				
Revised Completion Date	N/A				

Description of Additional Changes: (If any provision of the Contract is being modified by this Amendment, include the amended form of the modified provision below.)

Amend to add Exhibit D-1, "Butte County Public Health uniFLOW", Statement of Work, for uniflow installation and configuration, attached hereto and incorporated herein.

All other terms of this Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this contract.

COUNTY

DocuSigned by:
Michael Hodson
12/14/2023
Michael Hodson **Date**
Director, General Services Department

Reviewed for Contract Policy Compliance

DocuSigned by:
Bradley Cooper
12/14/2023
General Services Contracts Division **Date**

CONTRACTOR

DocuSigned by:
Mike Drakulic
12/13/2023
Mike Drakulic **Date**
Director/VP Operations

Approved as to Form
BRAD J. STEPHENS
Butte County Counsel

DocuSigned by:
Brad Stephens
12/14/2023
By **Date**

DocuSign Envelope ID: A301FD02-B34B-42B9-B3C3-100691F61586

Exhibit D-1
Butte County Public Health uniFLOW
Statement of Work

DocuSign Envelope ID: A301FD02-B34B-42B9-B3C3-100691F61586

Statement of Work

Date: 12-8-2023

Canon U.S.A., Inc. ("Canon USA")
One Canon Park, Melville, NY 11747

Customer Information					Canon USA Project Contact Information	
Company ("Customer")	Butte County Dept of Public Health				Sales Contact	Adam Ziobro
Address	202 Mira Loma Dr.				Phone #	224-340-5103
Address					Email Address	aziobro@cusa.canon.com
City	Oroville				Project Manager	Steve Sitter
State	CA	Zip	95965		Phone #	202-578-4420
Primary Contact	Richard Torres (530) 552-4045				Email Address	ssitter@cusa.canon.com
Phone #					Implementation Engineer	Rohn Tran
Email Address	rtorres@buttecounty.net				Phone #	949-753-4155
					Email Address	dtran@cusa.canon.com

Professional Services/ Canon Deliverables, if any Description	Quantity
The Professional Services with regard to uniFLOW (the "Licensed Software") and the Canon Deliverables, if any, to be performed or provided by Canon USA in accordance with this Statement of Work (including the terms and conditions attached hereto (the "Terms and Conditions") this "SOW") are as follows: □ Install or upgrade core uniFLOW server in a single domain environment on supported server OS: o Server 2016, Server 2019, Server 2022 o Virtualization Platform: VMware, Hyper-V o Network Environment: Active Directory □ Install Remote Print Server ("RPS") license for hosting applicable print queues, if not on the core uniFLOW server.	up to two (2) RPS
□ Configure Customers' Canon brand multi-function devices (the "Canon MFD's") with the following configuration options: o Driver(s): PostScript, PCL, uniFLOW Universal Print Driver o Accounting Method: CPCA (Canon proprietary) o User Identification at the MFD: Proximity Card, Username and Password o Card Authentication Technology: HID, iClass, Indala, MiFare, as supported by Micard Plus Reader o Users Who Can Access MFD if Network is Down: All Users, Cached Accounts, Emergency Accounts, None (depending on configuration)	up to fourteen (14) Canon MFDs
□ Configure the following uniFLOW functionality on the Canon MFD's: o Function Level Control used at Canon MEAP Enabled MFD: Copy, Print, Scan, Fax o Tracking Functions at Canon MFD: Copy, Print, Scan, Fax o Secure Follow-Me Printing o Functional Restrictions at Canon MFD: Color Print/Copy, Duplex Print/Copy o User Import: LDAP, CSV, Self-Register, Manual o User Card Data Accessed/Stored In: Active Directory, Security System, Text File o User Grouping/Assignment: Department, User Type o Configure Price Profiles ▪ Charge for B/W, Charge for Color, Duplex Charge, Page Size Charge, Copy, Print, Scan, Fax o Scanning Functions Native MFD: Email, File, Home Directory, Fax o Scanning Restrictions Native MFD: Email, File, Fax, Self Only, None	
□ Conduct Administrative training for up to three (3) users simultaneously on the overall administrative functionality of the Licensed Software for up to four (4) hours. Training will be train-the-trainer methodology.	
Canon Professional Services Package for uniFLOW SMB - 3575B622AA	

Responsibilities

Canon USA Responsibilities

- Assign one (1) representative to serve as the primary point of contact and interface between Customer and Canon USA resources participating in the project.
- Establish and mutually agree upon a project schedule with Customer.
- Perform the Professional Services and provide the Canon Deliverables, if any, outlined above.
- Canon USA will provide all implementation and training services via remote support.

Customer Responsibilities

- Identify a single point of contact for project coordination.
- Provide security clearance and access to facilities as required; including but not limited to, badges, passwords, access cards, and parking privileges.
- Provide all requisite network credentials to technical resources or ensure that a resource will be available with this information at the time of the installation.
- Provide all needed software not supplied by Canon USA or Dealer.
- Allow Canon USA remote access to verify that the uniFLOW server(s) have been configured to specifications prior to commencement of Professional Services.
- Perform all adequate testing to ensure all completion criteria are met.

Dealer Responsibilities

- Identify a single point of contact for project coordination.
- Ensure Customer's printers are installed, in working order, and updated with the latest firmware.
- Perform adequate testing to ensure all completion criteria are met.

Project Authorization

Customer by its authorized signatory agrees to the Professional Services and the Canon Deliverables, if any, set forth in this SOW. This SOW shall be null and void and have no effect if it is not fully executed by an authorized signatory of Customer by no later than thirty (30) days after the date of this SOW.

County of Butte	
Company Name	
Michael Hodson	12/14/2023
Signature	Date
Michael Hodson	Director, General Services
Print Name	Print Title
CANON U.S.A., INC.	
Company Name	
Signature	Date
Print Name	Print Title

Global Office, Inc. ("Dealer") acknowledges that it has read this SOW and agrees to perform its responsibilities described herein. Dealer agrees to be bound by Section 10(b) of such Terms and Conditions to the extent that Dealer is the Receiving Party of any confidential information of Customer, Canon USA or its subcontractors. Dealer also agrees to pay Canon USA for the Professional Services and Canon Deliverables, if any, hereunder in accordance with Section 1(c) of the Terms and Conditions.

Global Office, Inc.	
Company Name	
Mike Drakulic	12/08/2023
Signature	Date
Mike Drakulic	Director
Print Name	Print Title

TERMS AND CONDITIONS

1. Overview of Project.

(a) Dealer and Customer are parties to a purchase agreement (together with any addenda, schedules and exhibits thereto, the "Purchase Agreement") pursuant to which Dealer has agreed with Customer to arrange for Canon USA to provide Customer with the professional services (the "Professional Services") described in this SOW. The Purchase Agreement may also provide for Dealer to furnish certain software described in the Purchase Agreement or this SOW (the "Licensed Software"), any related equipment (together with the Licensed Software, the "Dealer Deliverables"), and Level 1 support, as described in Section 3(a) below, and such other support as may be described in this SOW (collectively, the "Dealer Support"). The Professional Services may include customization and/or configuration of the Licensed Software, which (except as otherwise provided in an end-user license agreement ("EULA") or this SOW) shall, upon delivery, become licensed under the same terms as in the EULA for the software to which they relate.

(b) Canon USA agrees to perform the Professional Services and, if applicable, to furnish certain agreed deliverables described in this SOW (the "Canon Deliverables"). Dealer agrees to provide the Dealer Deliverables and to perform its responsibilities described in this SOW. Customer agrees to perform its responsibilities described in this SOW and to ensure that the assumptions set forth in Section 6 below within its control are fulfilled (collectively, "Customer Responsibilities"). Customer will (i) provide Canon USA with reasonable access to its facilities at which an on-site presence is necessary for Canon USA to perform the Professional Services and, if applicable, furnish the Canon Deliverables, (ii) provide one (1) or more qualified technical staff to consult with Canon USA in the performance of the Professional Services and, if applicable, the furnishing of the Canon Deliverables, and (iii) undertake reasonable efforts to cooperate with Canon USA in the performance of the Professional Services and, if applicable, the furnishing of the Canon Deliverables. Customer understands that the performance of the Professional Services and, if applicable, the furnishing of the Canon Deliverables is dependent on Customer's timely decisions and approvals and effective satisfaction of its Customer Responsibilities. Canon USA shall be entitled to rely on such decisions and approvals of Customer.

(c) Dealer shall provide the Dealer Deliverables and the Dealer Support to Customer and arrange for Canon USA to provide the Professional Services and the Canon Deliverables to Customer in exchange for the payment by Customer to Dealer of the fees and other amounts described in the Purchase Agreement. Any changes to the Professional Services, the Canon Deliverables, the Licensed Software, the Dealer Deliverables, or the Dealer Support may further require an adjustment to the Dealer's charges for such matters as described in the Purchase Agreement (which may include the execution of an addendum to the Purchase Agreement or this SOW). Dealer shall pay Canon USA for the Professional Services to be performed and the Canon Deliverables to the provided hereunder in an amount equal to the aggregate cost of the related Item Codes on the Dealer Price List as of the date of this SOW. The amounts for the Professional Services and Canon Deliverables provided hereunder are due and payable by Dealer in full upon Dealer's receipt of Canon USA's invoice therefore, regardless of whether or not Customer pays Dealer.

(d) Canon USA may engage a subcontractor to perform all or a portion of the Professional Services in accordance herewith. Canon USA and Customer acknowledge that when Canon USA engages a subcontractor, such subcontractor shall be a third party beneficiary of this SOW for purposes of enforcing Customer's obligations that benefit the subcontractor; without limiting the foregoing, the subcontractor's confidential information disclosed to Customer shall be protected under Section 10(b) below. In addition, the subcontractor shall have the benefit of contractual protections granted to Canon USA (e.g., warranty disclaimers and limits of liability) hereunder.

2. Acceptance and Warranty of Professional Services. Canon USA warrants that it has all rights necessary to perform the Professional Services, and that the Professional Services will be performed in a good and workmanlike manner. Notwithstanding anything to the contrary, Professional Services shall be conclusively deemed accepted once completed unless Customer provides Canon USA with written notice of any deficiencies within thirty (30) days of Canon USA's (or such subcontractor's) completion of such Professional Services as described in this SOW. The Professional Services performed by Canon USA (or its subcontractor) are advisory and no specific result is assured or guaranteed, except as set forth in this SOW or license agreement covering any Canon Deliverables. Customer's sole remedy under this SOW shall be that Canon USA shall use commercially reasonable efforts to attempt to correct any deficiencies in the Professional Services that are brought to Canon USA's attention within the thirty (30) day period after completion of the Professional Services; provided, that neither Canon USA nor its subcontractor shall be responsible for correcting any deficiencies to the extent caused by the failure of Dealer or Customer to satisfy their respective responsibilities set forth in this SOW or by any failure of assumptions in this SOW that are outside of Canon USA's (or its subcontractor's) reasonable control. Other than as set forth in this Section 2, CANON USA EXPRESSLY DISCLAIMS AND EXCLUDES, AND DEALER AND CUSTOMER EXPRESSLY WAIVE, ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE PERFORMANCE OF THE PROFESSIONAL SERVICES OR THE RESULTS OBTAINED FROM USE OF THE SAME.

3. Dealer Support and Third Party Support Agreements.

(a) **Dealer Support.** If the Purchase Agreement provides for the furnishing of Licensed Software by Dealer, then Dealer may make available to Customer from time to time and at prevailing prices, if any, such upgrades for the Licensed Software as are provided to Dealer by the software supplier and are required (i) for compatibility, (ii) to maintain supportability, or (iii) for other reasons controlled by the software supplier. Further, Dealer shall use reasonable efforts to provide Level 1 support on the Licensed Software. Such Level 1 support consists of providing help-line telephone assistance in operating the Licensed Software and identifying service problems, facilitating contact between Customer and the supplier of the Licensed Software to rectify such problems, and maintaining a log of such problems to assist in tracking the same. "Additional Support" means support that is substantially similar to Level 1 support, except that it is delivered at Customer's designated site. Level 1 support in excess of the number of support hours (if any) stated in the Purchase Agreement, and Additional Support (if Additional Support is not indicated in the Purchase Agreement), are available upon Customer's request to Dealer at Dealer's then-current hourly charges. Customer acknowledges that Dealer can facilitate and coordinate as part of Level 1 support only such support for the Licensed Software as is ultimately available from the suppliers that provide the same (and Canon USA has no obligation to provide additional support in excess of those provided for its customers generally).

(b) **Third Party Support Agreements.** If third-party Support Agreements for Licensed Software are listed in the Purchase Agreement, then Customer further acknowledges that it is Customer's responsibility to complete any registration process required by the software supplier party to such Support Agreement and to request and supervise the completion of all support under such Support Agreement (collectively, the "Third Party Support"). Following successful installation of the Licensed Software, neither Canon USA nor Dealer shall be responsible for alleged deficiencies in, or Customer's dissatisfaction with, such Licensed Software or any Third Party Support and Customer's sole remedies shall be to assert claims against the relevant software supplier under the relevant EULA or Support Agreement. CUSTOMER EXPRESSLY ACKNOWLEDGES THAT THE FURNISHING OF DEALER SUPPORT AND THE PROFESSIONAL SERVICES HEREUNDER DOES NOT ASSURE UNINTERRUPTED OPERATION AND USE OF THE LICENSED SOFTWARE, THE DEALER DELIVERABLES, OR THE CANON DELIVERABLES. THE LICENSED SOFTWARE, THE RELATED EQUIPMENT, AND THIRD PARTY SUPPORT ARE PROVIDED "AS IS," WITHOUT WARRANTY OF ANY KIND FROM CANON USA OR DEALER. THE LICENSED SOFTWARE, THE RELATED EQUIPMENT, AND THE RELATED SUPPORT AGREEMENTS ARE SOLD SUBJECT TO SUCH LICENSE AND WARRANTY TERMS TO CUSTOMER AS ARE PROVIDED BY THE SUPPLIER THEREOF, AND CANON USA AND DEALER EXPRESSLY DISCLAIM AND EXCLUDE, AND CUSTOMER EXPRESSLY WAIVES, ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE MADE BY CANON USA OR DEALER RELATING TO THE LICENSED SOFTWARE, THE RELATED EQUIPMENT, OR THE THIRD PARTY SUPPORT.

4. Ownership of Intellectual Property. All Canon Deliverables and other recommendations, ideas, techniques, know-how, designs, programs, enhancements, and other technical information provided to Customer by Canon USA or its subcontractor in the course of performing the Professional Services hereunder (collectively, the "PS Property") are the property of and confidential information of Canon USA (or its subcontractor, as the case may be) and, subject to Section 10(b) below, are non-exclusively licensed by Canon USA (or its subcontractor) to Customer solely for its own internal use and subject to the limitations of any applicable EULA, where the PS Property involves changes or additions to or configuration of Licensed Software. If the scope of this SOW envisions that Dealer will sell Licensed Software to Customer, then the relevant software supplier may require that Customer enter into (and Customer shall execute and deliver or otherwise accept) a EULA between Customer and the software supplier in the form prescribed by such software supplier.

5. LIMITATION OF LIABILITY. CANON USA AND DEALER SHALL NOT BE LIABLE FOR PERSONAL INJURY OR PROPERTY DAMAGE UNLESS CAUSED BY THEIR GROSS NEGLIGENCE OR WILLFUL MISCONDUCT. NEITHER CANON USA NOR DEALER SHALL BE LIABLE FOR THE NEGLIGENCE OR MISCONDUCT OF THE OTHER. NEITHER CANON USA NOR DEALER SHALL BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF CANON USA'S PERFORMANCE OF THE PROFESSIONAL SERVICES OR FURNISHING OF THE CANON DELIVERABLES HEREUNDER, THE USE OF OR INABILITY TO USE THE LICENSED SOFTWARE AND OTHER DELIVERABLES, ANY LOST DATA (FOR WHATEVER CAUSE), DEALER'S PERFORMANCE OF DEALER SUPPORT, OR ANY THIRD-PARTY'S FURNISHING OF THIRD PARTY SUPPORT, REGARDLESS OF THE LEGAL THEORY ON WHICH THE CLAIM IS BASED AND EVEN IF CANON USA OR DEALER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

6. **Assumptions**

a. In order to successfully implement the SOW, Canon USA has relied upon and Customer hereby acknowledge these key assumptions:
Authorized project personnel will have access to all areas necessary to complete the project from 8:30AM to 5:00PM, local time, Monday through Friday, or any other time required as mutually agreed upon by the parties.

b. Canon USA will have administrative access to all servers and domains necessary for this installation or Customer will have an information technology contact with the necessary administrative access readily available during the installation.

c. Any additional requests for services outside the scope of the SOW may be subject to additional charges in accordance with the Project Change Order Procedures outlined within these Terms and Conditions. Any changes to the SOW must be made in writing using a Project Change Request Form. Verbal requests are not valid.

d. Project pricing is based on all work being completed in a continuous effort. Disruption of this continuous effort beyond the control of Canon USA will result in additional charges in labor and materials.

e. Customer's network and related software will operate satisfactorily and have required capacity for print job traffic.

f. Customer will maintain the network, of existing servers, printers and workstations in proper working order in a stable environment during installation and the duration of any maintenance agreement.

g. No configuration outside of the requirements for the proposed solution will be performed.

h. Canon USA shall not be liable for any loss of data during or as a result of the project.

7. Completion Criteria. This SOW will be considered complete when the following conditions occur: (a) installation and configuration of the Licensed Software; assuming prior delivery and standard installation testing for in scope printers; (b) completion of administrative training for identified users; and (c) successful conformance test completed by Customer and Canon USA validating that the Licensed Software meets Customer's requirements outlined in this SOW. These criteria are used to demonstrate the successful installation and operation of the Licensed Software. If additional functional testing other than that listed above is required, Canon USA reserves the right to consider that testing outside the scope of the project. During the project, Canon USA may request Customer representatives to initial and date each criterion.

8. Change Order Procedure. Changes in scope, deliverables or any other input or output that materially impacts the project must be tracked and formally managed. Once a change condition is identified, there are several steps involved with project change management and additional costs to the project will be incurred: (a) Canon USA's project manager will create a Project Change Request Form ("PCR") with the requested change and include the additional cost for the change; (b) the project manager will submit the PCR to Customer; (c) Customer will approve or reject the PCR; and (d) if approved, the modification or adjustment for the project would be scheduled. For the avoidance of doubt, a PCR is executed by both Canon USA and Customer.

9. Scheduling and Cancellation Policy. Canon USA will work diligently to accommodate schedule requirements. Work must be scheduled with a two (2) week minimum advance notice to Customer. Canon USA recognizes that circumstances may arise that necessitate the cancellation or rescheduling of the solution implementation. Schedule changes requested more than ten (10) business days prior to the scheduled implementation date will be accommodated at no charge to Customer. As Canon USA reserves engineering resources in accordance with requested implementation date, changes to the schedule requested within ten (10) business days of the scheduled implementation date are subject to a fee of up to, and including, the full charge of the associated services.

10. Miscellaneous.

(a) THIS SOW SHALL BE CONSTRUED AND GOVERNED BY THE LAWS OF THE STATE OF CALIFORNIA, WITHOUT GIVING EFFECT TO PRINCIPLES REGARDING CONFLICT OF LAWS. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THE PARTIES AGREE THAT ANY SUIT BETWEEN THE PARTIES HERETO, OTHER THAN ONE SEEKING PAYMENT OF AMOUNTS DUE HEREUNDER, SHALL BE COMMENCED, IF AT ALL, WITHIN ONE (1) YEAR OF THE DATE THAT THE CLAIM ACCRUES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THE PARTIES IRREVOCABLY WAIVE ANY RIGHT TO A JURY TRIAL IN ANY SUIT BETWEEN THEM. THE PARTIES HEREBY IRREVOCABLY CONSENT TO THE JURISDICTION OF THE FEDERAL AND STATE COURTS LOCATED IN THE STATE OF CALIFORNIA IN THE UNITED STATES IN CONNECTION WITH ANY ACTION OR PROCEEDING ARISING OUT OF OR RELATING TO THIS SOW. THE PARTIES HEREBY WAIVE ANY OBJECTION TO PERSONAL JURISDICTION, IMPROPER VENUE, OR FORUM NON CONVENIENS IN ANY SUCH ACTION OR PROCEEDING.

(b) The PS Property, and all other written information received by one party (the "Receiving Party") from the other party (the "Disclosing Party") that is clearly marked "confidential" or equivalent, and/or that relates to the Disclosing Party's nonpublic business strategy, the identity of its clients, technical data, and software or hardware designs, specifications, or configurations, shall in each case be considered confidential information of the Disclosing Party. For a period of three (3) years from the date of this SOW, the Receiving Party shall use commercially reasonable efforts to refrain from disclosing such confidential information to anyone but its employees or independent contractors under an obligation of confidentiality to the Receiving Party and who have a need to know such confidential information; provided, that Customer shall in any event refrain from disclosing confidential information outside of its organization, including to consultants in or suppliers of third party imaging software without Canon USA's express written consent. The Receiving Party shall have no obligation with respect to information claimed to be confidential to the Disclosing Party in the event such information is disclosed or released to the public through no fault of the Receiving Party, was rightfully known by the Receiving Party prior to disclosure to the Receiving Party by the Disclosing Party, or is disclosed or released by court order.

(c) Customer shall not, during the term of this SOW and for a period of one (1) year thereafter, hire or solicit for hiring any personnel of Canon USA (or its subcontractor) performing the Professional Services, unless Customer shall first pay Canon USA (or its subcontractor) a sum equal to the greater of twenty-five thousand Dollars ($25,000) or forty percent (40%) of the amount of annual compensation which would have been payable by Canon USA (or its subcontractor) to any such personnel.

(d) Canon USA (or its subcontractor) shall perform (and Dealer shall have no obligation to perform) the Professional Services and, if applicable, furnish the Canon Deliverables, and Dealer shall perform (and Canon USA shall have no obligation to perform) the Dealer Support and, if applicable, furnish the Dealer Deliverables, in each case as independent contractors and not as employees of Customer. This SOW does not constitute a partnership, joint venture, or agency relationship between or among Dealer, Customer and Canon USA (or its subcontractor). No party shall have any authority to represent or act for or on behalf of any other party or to create any obligation on behalf of the other party. Canon USA shall not be responsible for the Dealer Support and Dealer shall not be responsible for the Professional Services.

(e) Any notice to any party in connection with this SOW shall be in writing and shall be sent by manual delivery, overnight courier, or United States mail (postage prepaid) addressed to such party at the address specified on this SOW, or at such other address as such party shall have specified to the other party hereto in writing.

(f) This SOW, including these Terms and Conditions, constitutes the entire agreement between Canon USA and Customer with respect to the performance of the Professional Services and, if applicable, the furnishing of the Canon Deliverables and, together with the Purchase Agreement and as further described in the Purchase Agreement, constitutes the entire agreement between Dealer and Customer with respect to the Dealer Support and the Dealer Deliverables, in each case superseding all previous proposals, oral or written. No amendment or other modification to this SOW shall be effective unless it is in writing and signed by the parties hereto. No representation or statement not contained on the original of this SOW shall be binding upon Canon USA as a warranty or otherwise. Customer expressly disclaims having relied upon any representation or statement concerning the capabilities of Canon USA, or the operation, performance, or specifications of any Licensed Software or other items or services provided, except to the extent set forth on the original of this SOW or in any EULA. Sections 2, 4, 5, 10(a) through (c) and 11 of hereof shall survive any termination of this SOW. This SOW may be executed in several counterparts, each of which, when delivered, shall constitute an original, but all of which when taken together shall constitute but one and the same agreement. A copy or a facsimile of a signature on this SOW shall have the same force and effect as an original ink signature.

11. **Disclaimer.** This document is the property of and is proprietary to Canon USA. It is not to be disclosed in whole or in part without prior written consent of Canon USA, and shall not be duplicated or used in whole or in part, for any purpose other than to evaluate Canon USA's proposal, and shall be returned upon request.

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Butte County • CALIFORNIA •

REQUEST FOR EXPENSE CONTRACT REVIEW
BUTTE COUNTY GENERAL SERVICES

MPC0084

TO BE COMPLETED BY SUBMITTING DEPT. (A MINIMUM OF TWO ORIGINALS AND ONE COPY OF THE CONTRACT MUST BE ATTACHED UNLESS CONTRACT IS GOING TO THE BOARD, THEN THREE ORIGINALS AND ONE COPY)

Approval Authority:	☐ **Board of Supervisors**	■ **General Services**	☐ **Department Only**
☐ Contract Initial Review	☐ Contract Approval Review	☐ Amendment Initial Review	■ Amendment Approval Review

Date Submitted:	2/3/2025	**Dept. Contact:**	Syndee Howerton	**Phone:**	530-552-3492
Supplier #:	S-6501	**Name of Contractor:**	Global Office, Inc.		
Services Provided:	County Wide MFD, Maintenance and As-Needed Rental. Amd. Four MPC0084 SCON-1458				
Cost Center:	Various	**Spend Category:**	Various	**Project/Program/Grant:**	Various
Max. Amount Payable:	$2,500,000.00	**Encumbrance Split (if applicable):**			
Start Date:	May 9, 2023	**End Date:**	August 31, 2028	**Duration:**	5 Years, 4 Months

CONTRACTOR SELECTION INFORMATION

☐ Contract is less than $25,000 and therefore solicitation is not required and/or quotes were obtained to verify pricing.

■ Based on Competitive Solicitation # RFP 50- 23 (lowest price, best value, responsive proposal/bid, etc.) ☐ Other

If Other, please explain: Amendment 4 only

☐ Non-Competitive Process:

☐ Based on Competitive Solicitation Exception _____ (Cite Specific Exception)

Brief Elaboration:

☐ I concur with the above citation application to this contract and recommend approval of exception.
☐ I do not concur with citation; competitive solicitation is required or Exceptions to Solicitation Justification Approval Form must be submitted.

Contracts/Procurement Agent: **Date:**

☐ Based on standardization (S- ,approved on) or other justification; see attached documentation for explanation.

CONFLICT OF INTEREST/CALPERS ANNUITANT

☐ Contractor is a previous County employee (within the past 24 months) or CalPERS retired annuitant from any agency (if checked, attach completed Independent Contractor Certification Form which has been approved by HR and the Auditor/Controller prior to routing).

DEPARTMENT AUTHORIZATION AND APPROVAL

Requested Date of Approval:		**Requested BOS Date:**		**If transmittal has already been submitted this sheet should be YELLOW.**

☐ When fully routed send directly to Clerk of the Board ■ When fully routed notify Dept. contact for instruction

The undersigned hereby certifies that the attached contract and the processes that produced it were accomplished in compliance with the Butte County Ordinance, the Butte County Contracting/Procurement Policies and Procedures Manual, and in accordance with Butte County Fiscal Goals and Objectives.

Typed or Printed Name of Dept. Head or Designee	Signature of Dept. Head or Designee	Date
Colleen Lowery Administrative Analyst II	Colleen Lowery Digitally signed by Colleen Lowery Date: 2025.02.03 09:42:25 -08'00'	02/03/2025

FOR REVIEW RECORDS ONLY ☐ PWC 100

Review	Received	Log Out	Comments or Notations	Reviewer Initials
GS Contracts Division:			In 02/04/25 Out 02/04/25	DS SW
County Counsel:				Initial BJS
Approval Authority:				DS MH
GS Front Desk Staff:	☒ Log Contract	☒ Complete Log + Upload to LF		

COUNTY-WIDE MANAGED PROCUREMENT CONTRACT
MPC0084 GENERAL SERVICES RELEASED ONLY
COUNTY-WIDE MULTI-FUNCTION DEVICE LEASE WITH SERVICE, MAINTENANCE OF COUNTY OWNED/RENTED DESKTOP PRINTERS/SCANNERS AND AS NEEDED SHORT TERM RENTAL OF MULTI-FUNCTION DEVICES

This Amendment to the Contract identified below, between the County of Butte and the Contractor identified below, reflects the mutual agreement between the parties to amend this Contract in consideration for the mutual promises contained herein.

Amendment Number	Four	Date of Amendment	1/29/2025		
Contract Number	MPC0084	Date of Contract	5/9/2023		
Contractor	Global Office, Inc.				
Previous Contract Price	$2,500,000.00	☐	Fixed Price	☒	Not-to-Exceed Price
Net Change This Amendment	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Revised Contract Price	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Current Completion Date	8/31/2028				
Revised Completion Date	N/A				

Description of Additional Changes: (If any provision of the Contract is being modified by this Amendment, include the amended form of the modified provision below.)

Extinguish and replace Exhibit A-1, Rental Printer/Scanner (County Owned Machines) Equipment Options and Price List with Exhibit A-1, Amendment Four, Rental Printer/Scanner (County Owned Machines) Equipment Options and Price List, attached hereto and incorporated herein to add and update printers.

Extinguish and replace Exhibit A-3, Amendment One, As Needed MFD Equipment Options and Price List, with Exhibit A-3, Amendment Four, As Needed MFD Equipment Options and Price List, attached hereto and incorporated herein, to update model numbers.

All other terms of this Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this contract.

COUNTY

DocuSigned by:
Michael Hodson 2/7/2025
052D2AB1B9A24FD...

Michael Hodson **Date**
Director, General Services Department

Reviewed for Contract Policy Compliance

DocuSigned by:
Sara Webber 2/4/2025
4C95FBC85A0C409...

General Services Contracts Division **Date**

CONTRACTOR

DocuSigned by:
Mike Drakulic 2/4/2025
19D4DD779BC04B6...

Mike Drakulic **Date**
Director/VP Operations

Approved as to Form
BRAD J. STEPHENS
Butte County Counsel

Signed by:
Brad Stephens 2/7/2025
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By **Date**

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Exhibit A-1
Amendment Four
Rental Printer/Scanner
(County Owned Machines)
Equipment Options and Price List

Printers

Description	Printer & Multi-Function Options	Monthly Price	Add Extra Drawer	Add Fax	CPI BLK	CPI CLR
48 Pages/minute BLK	Brother MFC 6900DWX / Brother MFC-6915DW (copy, print, scan, fax)	$ 21.69	$ 5.82	Incl.	$ 0.0098	
52 pages/minute BLK	Brother MFC-EX915DW (copy, print, scan, fax)	$ 28.87	$ 5.82	Incl.	$ 0.0098	
48 Pages/minute BLK	Brother HL-L6250DW / Brother HL-L5215DW (printer only)	$ 9.24	$ 5.82	NA	$ 0.013	
52 Pages/minute BLK	Brother HL-L6400DWX / Brother HL-L6415DW (printer only)	$ 12.46	$ 5.82	NA	$ 0.0098	
33 Pages/minute BLK and CLR	Brother HL-L9310CDW (printer only)	$ 17.94	$ 5.82	NA	$ 0.0098	$ 0.0800
33 Pages/minute BLK and CLR	Brother MFC-9570CDW (copy, print, scan, fax)	$ 32.60	$ 5.82	Incl.	$ 0.0098	$ 0.0800
42 Pages/minute BLK & CLR	Brother MFC-EX670CDW (copy, print, scan, fax)	$ 58.72	$ 5.82	Incl.	$ 0.0098	$ 0.0800

Global Office will provide all parts and labor at no cost to the County for any purchased or leased Brother Workhorse Series laser printers. The County will purchase toner for the Brother Workhorse Series printers from Global Office and there will be no meter billing fees.

Scanners

Description	Scanner	Monthly Price
45 PPM	DR-C240	$13.20
60 PPM	DR-M260	$19.84
60 PPM	DR-6010C	$49.50
80 PPM	DR-6030C	$68.32
110 PPM	DR-G2110	$102.51
140 PPM	DR-G2140	$153.81
130 PPM	DR-X10C	$307.70

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Exhibit A-3
Amendment Four
As Needed MFD Equipment Options and Price List

Description	MFP Options	Base Price	Add Finisher	Add Punch	Add External Finisher	Add Booklet Finisher	Add Ext. Punch	Add Fax	Add 2 Drawers	Add Large Side Tray	CPI BLK	CPI CLR
55 PPM BLK	Canon IRA527IF/iRA529IF - Desktop Black	$ 36.58	$ 27.60	Not Available		Not Available		Included	$ 4.33	Not Available	$ 0.00	
35-45 PPM BLK	Canon IRA4845i/iRA4945i	$ 42.93	$ 16.33	$ 10.10		$ 48.75		$ 8.56	$ 11.63	$ 20.17	$ 0.00	
55 PPM BLK	Canon IRA6855i	$ 64.24	$ 16.33	$ 10.10	$ 33.15	$ 48.75	$ 10.56	$ 8.56	$ 11.63	$ 24.20	$ 0.00	
70 PPM BLK	Canon IRA6870i	$ 145.91	$ 16.33	$ 10.10	$ 33.15	$ 48.75	$ 10.56	$ 8.56	$ 11.63	$ 24.20	$ 0.00	
80 PPM BLK	Canon IRA6780/iRA6980i	$ 170.00	$ 34.28	$ 10.03		$ 64.30		$ 10.03	Included	$ 26.35	$ 0.00	
25 PPM CLR	Canon iRAC257iF/C259iF - Desktop Color	$ 48.54	Not Available	Not Available	Not Available	Not Available	Not Available	Included	$ 9.83	Not Available	$ 0.00	$ 0.05
35-40 PPM	Canon IRAC5840i	$ 67.86	$ 18.50	$ 11.44	$ 33.15	$ 45.26	$ 10.56	$ 9.63	$ 13.18	$ 27.42	$ 0.00	$ 0.05
50 PPM CLR	Canon IRAC5850i	$ 81.98	$ 18.50	$ 11.44	$ 33.15	$ 45.26	$ 10.56	$ 9.63	$ 13.18	$ 27.42	$ 0.00	$ 0.05
60 PPM CLR	Canon IRA5860i	$ 92.09	$ 18.50	$ 11.44	$ 33.15	$ 45.26	$ 10.56	$ 9.63	$ 13.17	$ 27.42	$ 0.00	$ 0.05
Accessory	MiCard Plus V2 - RFID Badge Reader	$ 4.59										

COUNTY-WIDE MANAGED PROCUREMENT CONTRACT
MPC0084 GENERAL SERVICES RELEASED ONLY
COUNTY-WIDE MULTI-FUNCTION DEVICE LEASE WITH SERVICE, MAINTENANCE OF COUNTY OWNED/RENTED DESKTOP PRINTERS/SCANNERS AND AS NEEDED SHORT TERM RENTAL OF MULTI-FUNCTION DEVICES

This Amendment to the Contract identified below, between the County of Butte and the Contractor identified below, reflects the mutual agreement between the parties to amend this Contract in consideration for the mutual promises contained herein.

Amendment Number	Five	Date of Amendment	2/10/2025		
Contract Number	MPC0084	Date of Contract	5/9/2023		
Contractor	Global Office, Inc.				
Previous Contract Price	$2,500,000.00	☐	Fixed Price	☒	Not-to-Exceed Price
Net Change This Amendment	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Revised Contract Price	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Current Completion Date	8/31/2028				
Revised Completion Date	N/A				

Description of Additional Changes: (If any provision of the Contract is being modified by this Amendment, include the amended form of the modified provision below.)

Extinguish and replace Exhibit A-3, Amendment Four, As Needed MFD Equipment Options and Price List, with updated Exhibit A-3, Amendment Five, As Needed MFD Equipment Options and Price List, attached hereto and incorporated herein.

All other terms of this Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this contract.

COUNTY

DocuSigned by:
Michael Hodson 2/12/2025
Michael Hodson **Date**
Director, General Services Department

Reviewed for Contract Policy Compliance

DocuSigned by:
Sara Webber 2/11/2025
General Services Contracts Division **Date**

CONTRACTOR

DocuSigned by:
Mike Drakulic 2/11/2025
Mike Drakulic **Date**
Director/VP Operations

Approved as to Form
BRAD J. STEPHENS
Butte County Counsel

Signed by:
Brad Stephens 2/12/2025
By **Date**

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COUNTY-WIDE MANAGED PROCUREMENT CONTRACT
MPC0084 GENERAL SERVICES RELEASED ONLY
COUNTY-WIDE MULTI-FUNCTION DEVICE LEASE WITH SERVICE, MAINTENANCE OF COUNTY OWNED/RENTED DESKTOP PRINTERS/SCANNERS AND AS NEEDED SHORT TERM RENTAL OF MULTI-FUNCTION DEVICES

This Amendment to the Contract identified below, between the County of Butte and the Contractor identified below, reflects the mutual agreement between the parties to amend this Contract in consideration for the mutual promises contained herein.

Amendment Number	Six	Date of Amendment	9/29/2025		
Contract Number	MPC0084	Date of Contract	5/9/2023		
Contractor	Global Office, Inc.				
Previous Contract Price	2,500,000.00	☐	Fixed Price	☒	Not-to-Exceed Price
Net Change This Amendment	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Revised Contract Price	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Current Completion Date	8/31/2028				
Revised Completion Date	N/A				

Description of Additional Changes: (If any provision of the Contract is being modified by this Amendment, include the amended form of the modified provision below.)

Extinguish and replace Exhibit A-1, Amendment Four, Rental Printer/Scanner (County Owned Machines) Equipment Options and Price List with **Exhibit A-1, Amendment Six**, Rental Printer/Scanner (County Owned Machines) Equipment Options and Price List, attached hereto and incorporated herein.

All other terms of this Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this contract.

COUNTY

DocuSigned by:
Michael Hodson 10/1/2025
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Michael Hodson **Date**
Director, General Services Department

Reviewed for Contract Policy Compliance

DocuSigned by:
Sara Webber 10/1/2025
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General Services Contracts Division **Date**

CONTRACTOR

DocuSigned by:
Mike Drakulic 9/30/2025
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Mike Drakulic **Date**
Director/VP Operations

Approved as to Form ***On Behalf of***
BRAD J. STEPHENS
Butte County Counsel

Signed by:
Brad Stephens 10/1/2025
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By **Date**

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Exhibit A-1
Amendment Six
Rental Printer/Scanner
(County Owned Machines)
Equipment Options and Price List

Printers

Description	Printer & Multi-Function Options	Monthly Price	Add Extra Drawer	Add Fax	CPI BLK	CPI CLR
48 Pages/minute BLK	Brother MFC 6900DWX / Brother MFC-6915DW (copy, print, scan, fax)	$ 21.69	$ 5.82	Incl.	$ 0.0098	
52 pages/minute BLK	Brother MFC-EX915DW (copy, print, scan, fax)	$ 28.87	$ 5.82	Incl.	$ 0.0098	
48 Pages/minute BLK	Brother HL-L6250DW / Brother HL-L5215DW (printer only)	$ 9.24	$ 5.82	NA	$ 0.013	
52 Pages/minute BLK	Brother HL-L6400DWX / Brother HL-L6415DW (printer only)	$ 12.46	$ 5.82	NA	$ 0.0098	
33 Pages/minute BLK and CLR	Brother HL-L9310CDW (printer only)	$ 17.94	$ 5.82	NA	$ 0.0098	$ 0.0800
45 Pages/minute BLK and CLR	Brother HL-EX470CDW (printer only)	$26.97	$5.82	NA	$ 0.0098	$ 0.0800
33 Pages/minute BLK and CLR	Brother MFC-9570CDW (copy, print, scan, fax)	$ 32.60	$ 5.82	Incl.	$ 0.0098	$ 0.0800
42 Pages/minute BLK & CLR	Brother MFC-EX670CDW (copy, print, scan, fax)	$ 58.72	$ 5.82	Incl.	$ 0.0098	$ 0.0800

Global Office will provide all parts and labor at no cost to the County for any purchased or leased Brother Workhorse Series laser printers.
The County will purchase toner for the Brother Workhorse Series printers from Global Office and there will be no meter billing fees.

Scanners

Description	Scanner	Monthly Price
45 PPM	DR-C240	$13.20
60 PPM	DR-M260	$19.84
60 PPM	DR-6010C	$49.50
80 PPM	DR-6030C	$68.32
110 PPM	DR-G2110	$102.51
140 PPM	DR-G2140	$153.81
130 PPM	DR-X10C	$307.70

Docusign Envelope ID: 564DE52B-606A-876C-827E-1742C7C88AD3

COUNTY-WIDE MANAGED PROCUREMENT CONTRACT
MPC0084 GENERAL SERVICES RELEASED ONLY
COUNTY-WIDE MULTI-FUNCTION DEVICE LEASE WITH SERVICE, MAINTENANCE OF COUNTY OWNED/RENTED DESKTOP PRINTERS/SCANNERS AND AS NEEDED SHORT TERM RENTAL OF MULTI-FUNCTION DEVICES

This Amendment to the Contract identified below, between the County of Butte, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the Contractor identified below, hereinafter referred to as "CONTRACTOR," reflects the mutual agreement between the parties to amend this Contract in consideration for the mutual promises contained herein.

Amendment Number:	7	Amendment Date:		6/17/2026	
Contract Number:	MPC0084	Contract Term Start Date:		5/9/2023	
Contractor:	Global Office, Inc.				
Previous Contract Price:	$2,500,000.00	☐	Fixed Price	☒	Not-to-Exceed Price
Net Change This Amendment:	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Revised Contract Price:	N/A	☐	Fixed Price	☐	Not-to-Exceed Price
Current Term Completion Date:	8/31/2028				
Revised Term Completion Date:	N/A				

Description of Additional Changes:

Extinguish and replace Exhibit A-3, Amendment Five, As Needed MFD Equipment Options and Price List, with updated Exhibit A-3, Amendment Seven, As Needed MFD Equipment Options and Price List, attached hereto and incorporated herein.

All other terms of this Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this Contract.

COUNTY

DocuSigned by:
Sarah MacArthur 6/23/2026
A40A2191B65A443...
Sarah MacArthur Date
Deputy Director, General Services Department

CONTRACTOR

DocuSigned by:
Mike Drakulic 6/23/2026
19D4DD779BC04B6...
Mike Drakulic Date
Director/VP Operations

REVIEWED FOR CONTRACT POLICY COMPLIANCE
General Services Contracts Division

DocuSigned by:
Bradley Cooper 6/23/2026
70C6B4A46B1E4BD...
Date

APPROVED AS TO FORM
Butte County Counsel

Signed by:
Brad Stephens 6/23/2026
34CD5516AF1F491...
Date

Docusign Envelope ID: 564DE52B-606A-876C-827E-1742C7C88AD3

Exhibit A-3
Amendment Seven
As Needed MFD Equipment Options and Price List

Description	MFP Options	Base Price	Add Finisher	Add Punch	Add External Finisher	Add Booklet Finisher	Add Ext. Punch	Add Fax	Add 2 Drawers	Add Large Side Tray	CPI BLK	CPI CLR
55 PPM BLK	Canon IRA527IF/iRA529IF - Desktop Black	$ 36.58	$ 27.60	Not Available		Not Available		Included	$ 4.33	Not Available	$ 0.0049	
35-45 PPM BLK	Canon IRA4845i/iRA4945i	$ 42.93	$ 16.33	$ 10.10		$ 48.75		$ 8.56	$ 11.63	$ 20.17	$ 0.0049	
55 PPM BLK	Canon IRA6855i	$ 64.24	$ 16.33	$ 10.10	$ 33.15	$ 48.75	$ 10.56	$ 8.56	$ 11.63	$ 24.20	$ 0.0049	
70 PPM BLK	Canon IRA6870i	$ 145.91	$ 16.33	$ 10.10	$ 33.15	$ 48.75	$ 10.56	$ 8.56	$ 11.63	$ 24.20	$ 0.0049	
80 PPM BLK	Canon IRA6780/iRA6980i	$ 170.00	$ 34.28	$ 10.03		$ 64.30		$ 10.03	Included	$ 26.35	$ 0.0049	
25 PPM CLR	Canon iRAC257iF/C259iF - Desktop Color	$ 48.54	Not Available	Not Available	Not Available	Not Available	Not Available	Included	$ 9.83	Not Available	$ 0.0049	$ 0.049
35-40 PPM	Canon IRAC5840i	$ 67.86	$ 18.50	$ 11.44	$ 33.15	$ 45.26	$ 10.56	$ 9.63	$ 13.18	$ 27.42	$ 0.0049	$ 0.049
50 PPM CLR	Canon IRAC5850i	$ 81.98	$ 18.50	$ 11.44	$ 33.15	$ 45.26	$ 10.56	$ 9.63	$ 13.18	$ 27.42	$ 0.0049	$ 0.049
60 PPM CLR	Canon IRA5860i	$ 92.09	$ 18.50	$ 11.44	$ 33.15	$ 45.26	$ 10.56	$ 9.63	$ 13.17	$ 27.42	$ 0.0049	$ 0.049
Accessory	MiCard Plus V2 - RFID Badge Reader	$ 4.59										
Wide Format Color	Canon imagePROGRAF 4600	$311.59										

Certificate Of Completion

Envelope Id: 564DE52B-606A-876C-827E-1742C7C88AD3
Status: Completed
Subject: Complete with Docusign: GS-Global Office-MPC0084 AMD 7-6.23.2026.pdf
Source Envelope:
Document Pages: 3
Signatures: 4
Certificate Pages: 5
Initials: 3
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
GS Front Desk
308 Nelson Ave
Oroville, CA 95965
gsfrontdeskhg@buttecounty.ca.gov
IP Address: 63.198.28.28

Record Tracking

Status: Original
6/23/2026 11:37:58 AM
Holder: GS Front Desk
gsfrontdeskhg@buttecounty.ca.gov
Location: DocuSign

Signer Events	Signature	Timestamp
Mike Drakulic drak@globalofficeinc.com Director VP Operations Security Level: Email, Account Authentication (None)	DocuSigned by: Mike Drakulic 19D4DD779BC04B6... Signature Adoption: Pre-selected Style Using IP Address: 174.221.78.48 Signed using mobile	Sent: 6/23/2026 12:23:10 PM Viewed: 6/23/2026 12:24:04 PM Signed: 6/23/2026 12:24:32 PM
Electronic Record and Signature Disclosure: Accepted: 6/23/2026 12:24:04 PM ID: d0216a66-e002-44fc-8ccd-f11c2b36df71		
GS Front Desk gsfrontdeskhg@buttecounty.ca.gov Front Desk Butte County General Services Security Level: Email, Account Authentication (None)	**Completed** Using IP Address: 63.198.28.28	Sent: 6/23/2026 12:24:33 PM Viewed: 6/23/2026 12:28:09 PM Signed: 6/23/2026 12:29:24 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Bradley Cooper bcooper@buttecounty.ca.gov Contracts/Procurement Agent II Butte County General Services Security Level: Email, Account Authentication (None)	DocuSigned by: Bradley Cooper 70C6B4A46B1E4BD... Signature Adoption: Pre-selected Style Using IP Address: 63.198.28.28	Sent: 6/23/2026 12:53:40 PM Viewed: 6/23/2026 12:57:50 PM Signed: 6/23/2026 12:58:46 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Brad Stephens cococontractreview@buttecounty.ca.gov Security Level: Email, Account Authentication (None)	Signed by: Brad Stephens 34CD5516AF1F491... Signature Adoption: Pre-selected Style Using IP Address: 63.198.28.28	Sent: 6/23/2026 12:58:48 PM Viewed: 6/23/2026 1:21:31 PM Signed: 6/23/2026 1:21:50 PM
Electronic Record and Signature Disclosure: Accepted: 6/23/2026 1:21:31 PM ID: 1e21546d-63bc-4687-8e62-4b69eb5a7df5		

Signer Events	Signature	Timestamp
Sarah MacArthur Smacarthur@buttecounty.ca.gov Deputy Director Butte County General Services Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	DocuSigned by:  A40A2191B65A443... Signature Adoption: Pre-selected Style Using IP Address: 63.198.28.28	Sent: 6/23/2026 1:21:52 PM Viewed: 6/23/2026 1:22:30 PM Signed: 6/23/2026 1:22:38 PM
GS Front Desk gsfrontdeskhg@buttecounty.ca.gov Front Desk Butte County General Services Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 63.198.28.28	Sent: 6/23/2026 1:22:39 PM Viewed: 6/23/2026 1:33:29 PM Signed: 6/23/2026 1:33:51 PM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Syndee Howerton Showerton@buttecounty.ca.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/23/2026 4:29:35 PM ID: 41ac23f0-c829-4f1c-a84a-eaa6dde6962f	COPIED	Sent: 6/23/2026 12:53:41 PM Viewed: 6/23/2026 12:54:02 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/23/2026 12:23:11 PM
Certified Delivered	Security Checked	6/23/2026 1:33:29 PM
Signing Complete	Security Checked	6/23/2026 1:33:51 PM
Completed	Security Checked	6/23/2026 1:33:51 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, BC-GSD (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact BC-GSD:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: mabrown@buttecounty.net

To advise BC-GSD of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at mabrown@buttecounty.net and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from BC-GSD

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to mabrown@buttecounty.net and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with BC-GSD

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to mabrown@buttecounty.net and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify BC-GSD as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by BC-GSD during the course of your relationship with BC-GSD.

Lease Agreement

APPLICATION NO.	AGREEMENT NO.

2275 Springfield Dr. Ste. 140 Chico, CA 95928 • Phone: (877) 287-5033

The words **Lessee, you** and **your** refer to **Customer.** The words **Lessor, we, us** and **our** refer to **Global Office Inc.**

CUSTOMER INFORMATION

FULL LEGAL NAME				EQUIPMENT LOCATION (IF DIFFERENT)		
Town of Paradise						
STREET ADDRESS			PHONE	CITY	STATE	ZIP
5555 Skyway			530.872.6291			
CITY	STATE	ZIP	FAX	FEDERAL TAX I.D. #		
Paradise	CA	95969				

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.
5qty Canon imageFORCE C5140 with accessories	
4qty Canon imageFORCE C3126 with accessories	
2qty Brother Workhorse HL-EX470 Laser Color Printer with accessories	

☒ **CHECK HERE FOR MULTIPLE PLACEMENTS - SEE ATTACHED SCHEDULE "A"**

TERM AND PAYMENT SCHEDULE

Months 60	**Monthly Payment*** $ 1,198.00	*(The lease contract payment ("Payment") period is monthly unless otherwise stated.)* **plus applicable taxes*

INSURANCE & TAXES	You are required to provide and maintain insurance related to the Equipment, and to pay any property, use, and other taxes related to this Agreement or the Equipment (see paragraphs 2 and 4 on page 2 of this Agreement). If you are tax-exempt, you agree to furnish us with satisfactory evidence of your exemption.
UCC & MISCELLANEOUS	You agree that we will file Uniform Commercial Code ("UCC") documents and obtain credit bureau reports. You authorize us to sign any documents in connection with the Uniform Commercial Code on your behalf. You agree to pay a one-time fee, not to exceed $159.00 for the purpose of filing the UCC documents.

END OF LEASE OPTIONS

You will have the following options at the end of the original term, provided that no event of default under the Agreement has occurred and is continuing. To the extent that any purchase option indicates that the purchase price will be the "Fair Market Value" (or "FMV"), such term means the value of the Equipment in continued use. 1) Purchase all but not less than all the Equipment for the Fair Market Value per paragraph 1, 2) Renew the Agreement per paragraph 1, or 3) Return the Equipment per paragraph 3.

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT; THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all terms and conditions of this Agreement on this page and on page 2 attached hereto.

Town of Paradise	X		
CUSTOMER (as referenced above)	SIGNATURE	TITLE	DATED

ACCEPTANCE OF DELIVERY

The undersigned hereby certifies that: (i) all of the above-described equipment (the "Equipment") has been delivered to the above-named customer (the "Customer") at the address indicated above, (ii) the Equipment has been installed, is fully operational and in good condition, and is unconditionally accepted.

Town of Paradise	X		
CUSTOMER (as referenced above)	SIGNATURE	TITLE	DATE OF DELIVERY

LESSOR ACCEPTANCE

Global Office Inc.			
LESSOR	SIGNATURE	TITLE	DATED

TERMS AND CONDITIONS *(Continued on Page 2)*

1. **AGREEMENT:** For business purposes only, you agree to lease from us the goods, together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries (the "Equipment") and/or to finance certain licensed software and services ("Financed Items", which are included in the word "Equipment" unless separately stated), all as described on page 1 of this Agreement, excluding equipment marked as not financed under this Agreement, as it may be supplemented from time to time. You agree to all of the terms and conditions contained in this Agreement and any supplement, which (with the acceptance certification) is the entire agreement regarding the Equipment ("Agreement") and which supersedes any purchase order or invoice. You authorize us to correct or insert missing Equipment identification information and to make corrections to your proper legal name and address. This Agreement becomes valid upon execution by us and will start on the date we pay the supplier. Interim rent/due date adjustments will be in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Agreement start date and the first Payment due date. Unless otherwise stated in an addendum hereto, this Agreement will renew for 12-month term(s) unless you send us written notice at least 90 days (before the end of any term) that you want to purchase or return the Equipment. All of the provisions of this Agreement shall continue to apply, including, without limitation, your obligations to remit Payments and other charges, until all of the Equipment is either returned to us or purchased by you. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. You understand and agree that we have no right, title or interest in intangible property or associated services such as periodic software licenses and prepaid database subscription rights (such intangible property "Software") and you will comply throughout the term of this Agreement with any license and/or other agreement entered into with the supplier of the Software.

2. **RENT, TAXES AND FEES:** You will pay the monthly Payment (as adjusted) when due, plus any applicable sales, use and property taxes. The base Payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the shipping charges or taxes differ from the estimate given to you; and (3) to comply with the tax laws of the state in which the Equipment is located. If we pay any taxes, insurance or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. We may charge you for any filing fees required by the Uniform Commercial Code (UCC) or other laws, which fees vary state-to-state. By the date the first Payment is due, you agree to pay us an origination fee of $150, as shown on our invoice or addendum, to cover us for all closing costs. We will have the right to apply all sums, received from you, to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of $30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. **MAINTENANCE AND LOCATION OF EQUIPMENT; SECURITY INTEREST:** You agree to keep the Equipment: (1) in good repair, condition and working order, in compliance with applicable manufacturers' and regulatory standards; (2) free and clear of all liens and claims; and (3) only at your address shown on page 1, and you agree not to move it unless we agree. As long as you have given us the written notice as required in paragraph 1 prior to the expiration or termination of this Agreement's term, if you do not purchase the Equipment, you will return all but not less than all of the Equipment and all related manuals and use and maintenance records to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory. You grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, and you authorize us to file a financing statement (UCC-1). You will not change your state of organization, headquarters or residence without providing prior written notice to us so that we may amend or file a new UCC-1. You will notify us within 30 days if your state of organization revokes or terminates your existence.

4. **COLLATERAL PROTECTION; INSURANCE; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against risk and loss, with us as lender's loss payee, in an amount not less than the original cost until this Agreement is terminated. You also agree to obtain a general public liability insurance policy with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. Your insurance policy(s) will provide for 10 days advance written notice to us of any modification or cancellation. You agree to provide us certificates or other evidence of insurance acceptable to us. If you fail to comply with this requirement within 30 days after the start of this Agreement, you agree to one of the following options, the selection of which is at our sole discretion: (1) we may obtain insurance covering our interest (and only our interest) in the Equipment for the Agreement term and renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled by us at any time. You may be required to pay us an additional amount each month for the insurance premium and an administrative fee. The cost may be more than the cost of obtaining your own insurance; or (2) we may charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, use, condition, inspection, removal, return or storage of the Equipment, although we reserve the right to participate in the defense and to select or approve defense counsel. You are responsible for the risk of loss or for any destruction of or damage to the Equipment. You agree to promptly notify us in writing of any loss or damage. If the Equipment is destroyed and we have not otherwise agreed in writing, you will pay to us the unpaid balance of this Agreement, including any future rent to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 3%). Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to loss or damage to the Equipment. All indemnities will survive the expiration or termination of this Agreement.

5. **ASSIGNMENT: WE ARE THE OWNER OF THE EQUIPMENT. YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent.** Without our prior written consent, you shall not reorganize or merge with any other entity or transfer all or a substantial part of your ownership interests or assets. You agree that we may sell or assign the Agreement without notice and the new Lessor will have the same rights that we have now and will not have to perform any of our obligations. You agree that the new Lessor will not be subject to any claims, defenses, or offsets that you may have against us.

6. **DEFAULT AND REMEDIES:** You will be in default if: (a) you do not pay any Payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or if less, the maximum charge allowed by law. If you are ever in default, at our option, we can terminate this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 3%). We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any or all of the remedies available to us under Articles 2A and 9 of the UCC and any other law, including requiring that you: (1) return the Equipment to us to a location we specify; and (2) immediately stop using any Financed Items. In addition, we will have the right, immediately and without notice or other action, to set-off against any of your liabilities to us any money, including depository account balances, owed by us to you, whether or not due. In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay our reasonable attorney's fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. If we have to take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will not be subject to any penalties.

7. **FAXED OR SCANNED DOCUMENTS, OR E-SIGNATURE, MISC.:** This Agreement may be executed in counterparts. The executed counterpart which has our original signature and/or is in our possession shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation: (i) any hearing, trial or proceeding with respect to this Lease; and (ii) any determination as to which version of this Agreement constitutes the single true original item of chattel paper under the UCC. If you manually or electronically sign and transmit this Agreement to us by facsimile or other electronic transmission, the transmitted copy shall be binding upon the parties. You agree that the facsimile or other similar electronic transmission of this Agreement manually signed by us, when attached to the facsimile or other electronic copy signed by you (manually or electronically), shall constitute the original agreement for all purposes. The parties further agree that, for purposes of executing this Agreement, and subject to our prior approval and at our sole discretion: (a) a document signed and transmitted by facsimile or other electronic transmission shall be treated as an original document; (b) the manual or electronic signature of any party on such document shall be considered as an original signature; (c) the document transmitted shall have the same effect as a counterpart thereof containing original signature; and (d) at our request, you, who executed this Lease and transmitted its signature by facsimile or other electronic transmission shall provide the counterpart of this Lease containing your original manual signature to us. No party may raise as a defense to the enforcement of this Agreement that a facsimile or other electronic transmission was used to transmit any signature of a party to this Lease. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing any telephone number, now or in the future, for a cell phone or other wireless device, you are expressly consenting to receiving communications, regardless of their purpose, at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic dialing system from us and our affiliates and agents. These calls and messages may incur access fees from your provider. To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means to you: when you open an account, we will ask for your name, address and other information that will allow us to identify you. We may also ask to see identifying documents. You authorize us to furnish your information, including credit application, payment history and account information, to credit reporting agencies and our assignees, purchasers or investors.

8. **WARRANTY DISCLAIMERS: YOU AGREE THAT YOU HAVE SELECTED THE SUPPLIER AND EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND YOU DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. THE SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF THE SUPPLIER, AND NOTHING THE SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATION UNDER THIS AGREEMENT. YOU WILL CONTINUE TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. THIS AGREEMENT IS A NET AGREEMENT, YOU HAVE AN UNCONDITIONAL OBLIGATION TO MAKE ALL PAYMENTS AND YOU CANNOT WITHHOLD, SET OFF OR REDUCE SUCH PAYMENTS FOR ANY REASON. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.**

9. **LAW, JURY WAIVER:** **Agreements, promises and commitments made by Lessor, concerning loans and other credit extensions must be in writing, express consideration and be signed by Lessor to be enforceable.** This Agreement may be modified only by written agreement and not by course of performance. This Agreement will be governed by and construed in accordance with the law of the state of the principal place of business of Lessor or its assignee. You consent to jurisdiction and venue of any state or federal court in the state the Lessor or its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **YOU AND WE WAIVE ALL RIGHTS TO A TRIAL BY JURY**.

2275 Springfield Dr. Ste. 140
Chico, CA 95928
530.513.5183

"Schedule A": Town of Paradise

Additional Equipment/Product and/or Multiple location Addendum

Equipment Needed	Location	Address	City	State	Zip
Canon C5140	Town Hall - Clerk	5555 Skyway	Paradise	CA	95969
Canon C5140	Town Hall - Finance	5555 Skyway	Paradise	CA	95969
Canon C5140	Town Hall - Engineering	5555 Skyway	Paradise	CA	95969
Brother HL-EX470W	Town Hall - Housing	5555 Skyway	Paradise	CA	95969
Brother HL-EX470W	Town Hall - Town Manager	5555 Skyway	Paradise	CA	95969
Canon C3126	Police Department - Lobby	5595 Black Olive Dr	Paradise	CA	95969
Canon C3126	Police Department - Admin	5595 Black Olive Dr	Paradise	CA	95969
Canon C3126	Fire Department	767 Birch St.	Paradise	CA	95969
Canon C3126	Animal Shelter	925 American Way	Paradise	CA	95969
Canon C5140	Building Resiliency Center - Front	6295 Skyway	Paradise	CA	95969
Canon C5140	Building Resiliency Center - Back	6295 Skyway	Paradise	CA	95969

Global Office, Inc

By: _____
authorized signature

Name: _____
print name

Date: _____

Title _____

Customer

By: _____
authorized signature

Name: _____
print name

Date: _____

Title _____

STATE AND LOCAL GOVERNMENT ADDENDUM

AGREEMENT

Addendum to Agreement # and any future supplements/schedules thereto, between Town of Paradise, as Customer and Global Office Inc, as Lessor. The words "you" and "your" refer to Customer. The words "we" and "us" refer to Lessor.

1. The parties wish to amend the above-referenced Agreement by adding the following language:

REPRESENTATIONS AND WARRANTIES OF CUSTOMER: You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period, from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

INITIAL TERM AND RENEWAL TERM(S): The term of the Agreement consists of an initial term beginning on the date we pay Supplier and ending at the end of your fiscal year in which we pay Supplier, and a series of renewal terms, each co-extensive with your fiscal year. Except to the extent required by applicable law, if you do not exercise your right to terminate the Agreement under the Non-Appropriation or Renewal paragraph as of the end of any fiscal year, the Agreement will be deemed automatically renewed for the next succeeding renewal term.

An election by you to terminate the Agreement under the Non-Appropriation or Renewal paragraph is not a default.

Notwithstanding anything to the contrary set forth in the Agreement, if we cancel the Agreement following a default by you, we may require that you pay the unpaid balance of Payments under the Agreement through the end of your then-current fiscal year, but we may not require you to pay future Payments due beyond that fiscal year or the anticipated residual value of the Equipment. If we sell the Equipment following a default by you, you will not be responsible for a deficiency, except to the extent of our costs of repossession, moving, storage, repair and sale, and our attorneys' fees and costs.

NON-APPROPRIATION OR RENEWAL: If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

SUPPLEMENTS; SEPARATE FINANCINGS: To the extent applicable, in the event that the parties hereafter mutually agree to execute and deliver any supplement or schedule ("Supplement") under the above-referenced Agreement, such Supplement, as it incorporates the terms and conditions of the Agreement, shall be a separate financing distinct from the Agreement or other Supplements thereto. Without limiting the foregoing, upon the occurrence of an event of default or a non-appropriation event with respect to the Agreement or a Supplement (each, a separate "Contract"), as applicable, we shall have the rights and remedies specified in the Agreement with respect to the Equipment financed and the Payments payable under such Contract, and we shall have no rights or remedies with respect to Equipment financed or Payments payable under any other Contract unless an event of default or non-appropriation event has also occurred under such other Contract.

2. The parties wish to amend the above-referenced Agreement by restating certain language as follows:

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from this Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document."

Any provision in the Agreement stating that this Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "Unless the purchase option is $1.00 or $101.00, you agree to send us written notice at least 30 days before the end of the final renewal term that you want to purchase or return the Equipment, and you agree to so purchase or return the Equipment not later than the end of the final renewal term. If you fail to so purchase or return the Equipment at or before the end of the final renewal term, you shall be a holdover tenant with respect to this Agreement and the Equipment, and this Agreement shall renew on a month-to-month basis under the same terms hereof until the Equipment has been purchased or returned."

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) and the naming of us on any vehicle title(s) to show our interest."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

REV 10/21

is hereby amended and restated as follows: "You will be in default if: (i) you do not pay any Payment or other sum due to us under this Agreement when due or you fail to perform in accordance with the covenants, terms and conditions of this Agreement; (ii) you make or have made any false statement or misrepresentation to us; or (iii) you dissolve, liquidate, terminate your existence or are in bankruptcy.

Any provision in the Agreement stating that you shall pay our attorneys' fees is hereby amended and restated as follows: "In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay, to the extent permitted by law and to the extent of legally available funds, our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

3. If your end-of-term option is the purchase of all Equipment for $1.00 or $101.00, the following applies: Unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement.

4. With respect to any "Financed Items," the following provisions shall be applicable to such Financed Items:

This Addendum concerns the granting to you of certain software and/or software license(s) ("Licensed Software"), the purchase by you of certain software components, including but not limited to, software maintenance and/or support ("Products") and/or the purchase by you of certain implementation, integration, training, technical consulting and/or professional services in connection with software ("Services") (collectively, the "Financed Items") from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as further described in the agreement(s) between you and Supplier (collectively, the "Product Agreement"). For essential governmental purposes only, you have requested and we have agreed that instead of you paying the fees pursuant to the Product Agreement to Supplier for the Financed Items, we will satisfy your obligation to pay such fees to Supplier, and in consideration thereof, you shall repay the sums advanced by us to Supplier by promptly making certain installment payments to us, which are included in the Payments set forth in the Agreement.

To the extent permitted by law, you grant us a security interest in the license(s), including without limitation, all of your rights in the Licensed Software granted thereunder, the Products, all rights to payment under the Product Agreement, the Financed Items, and all proceeds of the foregoing to secure all amounts you owe us under this Agreement. You authorize and ratify our filing of any financing statement(s) to show our interest.

Ownership of any Licensed Software shall remain with Supplier thereof. All Financed Items shall be provided by a Supplier unrelated to us, and your rights with respect to such Financed Items shall be governed by the Product Agreement between you and Supplier, which shall not be affected by this Agreement. IN NO EVENT SHALL WE HAVE ANY OBLIGATION TO PROVIDE ANY FINANCED ITEMS, AND ANY FAILURE OF SUPPLIER TO PROVIDE ANY FINANCED ITEMS SHALL NOT EXCUSE YOUR OBLIGATIONS TO US IN ANY WAY. YOU HAVE SELECTED SUPPLIER AND THE FINANCED ITEMS BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE FINANCED ITEMS. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, AS TO THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR AS TO ANY PATENT, TRADEMARK OR COPYRIGHT INFRINGEMENT, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS OR ANY OTHER ISSUE IN REGARD TO THE FINANCED ITEMS.** YOU HEREBY WAIVE ANY CLAIM (INCLUDING ANY CLAIM BASED ON STRICT LIABILITY OR ABSOLUTE LIABILITY IN TORT) THAT YOU MAY HAVE AGAINST US FOR ANY LOSS, DAMAGE (INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF DATA OR ANY OTHER DAMAGES) OR EXPENSE CAUSED BY THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT OR A TERMINATION OF THE FINANCED ITEMS PURSUANT TO AN EVENT OF DEFAULT, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE, LOSS, EXPENSE OR COST.

The following shall be additional events of default under the Agreement: (i) you fail to perform in accordance with the covenants, terms and conditions of the Product Agreement, or (ii) the Product Agreement is terminated, suspended, materially restricted or limited.

The following shall be additional remedies we have for your default under the Agreement: We shall have the right to: (a) cause the termination of the Financed Items and you irrevocably consent to such termination of the Financed Items by Supplier; and (b) require you to immediately stop using the Financed Items (regardless of whether you are in default under the Product Agreement) and you shall, at our option, either deliver to us a certification executed by a duly authorized officer certifying that you have ceased use of the Financed Items or deliver the Financed Items to a location designated by us. In the event you are entitled to transfer the right to use the Financed Items to any third party, you hereby agree to transfer any such right to use the Financed Items to any third party selected by us and acknowledge that you shall have no right to fees payable by any third party in connection with such transfer. However, we shall not be required to mitigate our damages caused by a default by transferring any Financed Items to a third party.

By signing this Addendum, Customer acknowledges the applicable changes noted above are incorporated by reference into the Agreement. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer. In the event of any conflict between the terms and conditions of the Agreement and this Addendum, the terms and conditions of this Addendum shall control. Customer has caused this Addendum to be executed by its duly authorized officer as of the date below.

Global Office Inc.	**Town of Paradise**
Lessor	Customer
	X
Signature	Signature
Title Date	Title Date

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

CALIFORNIA JUDICIAL REFERENCE ADDENDUM

AGREEMENT

Addendum to Agreement # and any future supplements/schedules thereto, between Town of Paradise, as Customer and Global Office Inc, as Lessor/Secured Party ("Agreement"). The words "you" and "your" refer to Customer. The words "we," "us" and "our" refer to Lessor/Secured Party.

The parties wish to amend the above-referenced Agreement by adding the following language:

1. Any and all disputes, claims and controversies arising out of, connected with or relating to the Agreement or the transactions contemplated thereby (individually, a "Dispute") that are brought before a forum in which pre-dispute waivers of the right to trial by jury are invalid under applicable law shall be subject to the terms contained in this Addendum in lieu of the jury trial waiver otherwise provided in the Agreement. Disputes may include, without limitation, tort claims, counterclaims, claims brought as class actions, claims arising from schedules, supplements, exhibits or other documents to the Agreement executed in the future, disputes as to whether a matter is subject to judicial reference, or claims concerning any aspect of the past, present or future relationships arising out of or connected with the Agreement.
2. Any and all Disputes shall be heard by a referee and resolved by judicial reference pursuant to California Code of Civil Procedure ("CCCP") §§ 638 et seq. The referee shall be a retired California state court judge or an attorney licensed to practice law in the State of California with at least 10 years' experience practicing commercial law. The parties shall not seek to appoint a referee that may be disqualified pursuant to CCCP §641 or 641.2 without the prior written consent of all parties. If the parties are unable to agree upon a referee within 10 calendar days after one party serves a written notice of intent for judicial reference upon the other parties, then the referee will be selected by the court in accordance with CCCP § 640(b).
3. The referee shall render a written statement of decision and shall conduct the proceedings in accordance with the CCCP, the Rules of Court, and the California Evidence Code, except as otherwise specifically agreed by the parties and approved by the referee. The referee's statement of decision shall set forth findings of fact and conclusions of law. The decision of the referee shall be entered as a judgment in the court in accordance with the provisions of CCCP §§644 and 645. The decision of the referee shall be appealable to the same extent and in the same manner that such decision would be appealable if rendered by a judge of the superior court.
4. Notwithstanding the preceding agreement to submit Disputes to a judicial referee, the parties preserve, without diminution, certain rights and remedies at law or equity and under the Agreement that such parties may employ or exercise freely, either alone or in conjunction with or during a Dispute. Each party shall have and hereby reserves the right to proceed in any court of proper jurisdiction or by self-help to exercise or prosecute the following remedies, as applicable: (A) all rights to foreclose against any real or personal property or other security by exercising a power of sale granted in the Agreement or under applicable law or by judicial foreclosure and sale, including a proceeding to confirm the sale, (B) all rights of self-help including peaceful occupation of property and collection of rents, setoff, and peaceful possession of property, (C) obtaining provisional or ancillary remedies including injunctive relief, sequestration, garnishment, attachment, appointment of receiver and in filing an involuntary bankruptcy proceeding, and (D) when applicable, a judgment by confession of judgment. Preservation of these remedies does not limit the power of a judicial referee to grant similar remedies that may be requested by a party in a Dispute. No provision in the Agreement regarding submission to jurisdiction and/or venue in any court is intended or shall be construed to be in derogation of the provisions in this Addendum for judicial reference of any Dispute. The parties do not waive any applicable federal or state substantive law except as provided herein.
5. If a Dispute includes multiple claims, some of which are found not subject to this Addendum, the parties shall stay the proceedings of the claims not subject to this Addendum until all other claims are resolved in accordance with this Addendum. If there are Disputes by or against multiple parties, some of which are not subject to this Addendum, the parties shall sever the Disputes subject to this Addendum and resolve them in accordance with this Addendum.
6. During the pendency of any Dispute that is submitted to judicial reference in accordance with this Addendum, each of the parties to such Dispute shall bear equal shares of the fees charged and costs incurred by the referee in performing the services described in this Addendum. The compensation of the referee shall not exceed the prevailing rate for like services. The prevailing party shall be entitled to reasonable court costs and legal fees, including customary attorneys' fees, expert witness fees, paralegal fees, the fees of the referee and other reasonable costs and disbursements charged to the party by its counsel, in such amount as is determined by the referee.
7. In the event of any challenge to the legality or enforceability of this Addendum, the prevailing party shall be entitled to recover the costs and expenses from the non-prevailing party, including reasonable attorneys' fees, incurred by it in connection therewith.
8. THIS ADDENDUM CONSTITUTES A "REFERENCE AGREEMENT" BETWEEN THE PARTIES WITHIN THE MEANING OF AND FOR PURPOSES OF CCCP § 638.

By signing this Addendum, Customer acknowledges the above changes to the Agreement and authorizes Lessor/Secured Party to make such changes. In the event of any conflict between this Addendum and the Agreement, this Addendum shall prevail. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer. This Addendum may be executed in multiple counterparts, each of which shall constitute an original, but all of which, when taken together, shall constitute one and the same agreement.

Global Office Inc		**Town of Paradise**	
Lessor/Secured Party		Customer	
		X	
Signature		Signature	
Title	Date	Title	Date

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Equipment Maintenance Agreement

CUSTOMER

BILL TO:			
Company Name:	Town of Paradise		
Department:			
Address:	5555 Skyway Road		
City:	Paradise	County:	
State:	CA	Zip:	95969
Contact:	Finance	FAX:	
Phone:	530.872.6291		
Email:	abeleu@townofparadise.com		

SHIP TO:			
Company Name:	Town of Paradise		
Department:	Multiple Locations		
Address:			
City:	Paradise	County:	
State:	CA	Zip:	95969
Contact:	Luis Marquez	FAX:	
Phone:	530.872.6291		
Email:	lmarquez@townofparadise.com		

Meter Contact Information	
Contact Name:	Luis Marquez
Phone Number:	530.872.6291
Email Address:	lmarquez@townofparadise.com
Service Tech:	Edgar Abarca

START DATE: 9/1/2026

END DATE: 9/1/2031

EQUIPMENT MAINTENANCE DETAILS

N	Location	Make & Model	Serial	Equip ID	BW Images Incl	CLR Images Incl	BW Rate	CLR Rate	BW Overage	CLR Overage	CPC Base Charge	Charge
1	Town Hall - Clerk	Canon C5140					0.0098	0.0590	0.0098	0.0590	$0.00	
2	Town Hall - Finance	Canon C5140										
3	Town Hall - Engineering	Canon C5140										
4	Town Hall - Housing	Brother HL-EX470W										
5	Town Hall - Town Manager	Brother HL-EX470W										
6	Police Department - Lobby	Canon C3126										
7	Police Department - Admin	Canon C3126										
8	Fire Department	Canon C3126										
9	Animal Shelter	Canon C3126										
10	Building Resiliency Center - Front	Canon C5140										
11	Building Resiliency Center - Back	Canon C5140										
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
				Total Images Included	-	-						

Special EMA Instructions:

All machines to share same rates.

Tax / Fees / Misc	$0.00
Total	**$0.00 (plus tax)**

Base Frequency:	Monthly
Overage Frequency:	Monthly

CUSTOMER ACCEPTANCE

Print Name **Signature** **Date**

Global Office Inc **Signature** **Date**

2275 Springfield Dr. Suite 140 Chico, CA 95928

Billy Hansen

Equipment Maintenance Agreement - Terms and Conditions

This Maintenance Agreement is entered into between you the customer, and Global Office, Inc. Subject to the terms and conditions set forth in this agreement and on the front page of this document, the parties agree as follows:

Term: This Agreement shall become effective on the date of delivery of the equipment and unless sooner terminated as provided in this agreement, shall remain in full force for an initial term as defined on page 1 of this agreement. Annual plans are for a 12-month period or the specified number of copies, whichever occurs first. All plans are subject to a minimum 5% annual increase.

Automatic Renewal: Upon expiration of the initial Term, this Agreement shall be automatically extended for month-to-month terms unless thirty days (30) prior to the expiration of the initial Term, or any extended term, a party hereto gives written notice to the other party of its termination of this Agreement as of such expiration date.

Global Office, Inc Responsibilities: During the term of the Equipment Maintenance Agreement (EMA), Global Office Inc. (Global) will provide on-site service and repair (including parts and labor) preventative maintenance as required and all supplies excluding staples and paper (for supply inclusive contracts) for the equipment listed on the front of this document or subsequent amendment or equipment schedule.

Global guarantees a 4 hour average response time during normal working business hours. If Global cannot maintain the equipment to its performance specifications, Global will replace the equipment with a comparable model at no additional charge to the Customer.

For the term following the date of original installation, or purchase of EMA, Global guarantees the copier to operate at 98% uptime. The uptime is calculated per quarter on 600 working hours (8:00 AM - 5:00 PM). Customer will be reimbursed for the time the copier is out of service in excess of 2% of normal working hours per quarter (12 hours). The reimbursement will be determined in increments of 9 working hours and to be settled quarterly.

Exclusions: This service agreement shall not apply to services or repairs made necessary due to customer neglect, damage caused by the relocation of equipment without prior notification, service performed by NON-Global employees, or any damage caused by natural disasters or other than normal equipment wear and tear. A monthly fee of $5 per system will be charged to cover shipping cost's related to the shipping of toner for supply inclusive contracts.

Toner-Excess Usage: This maintenance agreement includes toner based on the manufacturers specifications. Customers who use excess toner may be charged for an additional usage fee.

After hours or non-contract charges: An hourly rate for non-contract customers is $150 per hour with a two-hour minimum. After hours service (after 5pm) can be provided for contract customers at the non-contract rate. All chargeable service calls will be billed $50 travel time. Global will provide service to non-EMA customers on a time and material basis.

Connecting and Networking devices: Global Office will cover and support connecting your new device to your network, support and train your designated employee to perform driver installation, setup scan and network settings, and perform training for end users. A 3% Standard Support Fee will be billed monthly to cover access to our remote help desk team for ongoing support related to any printer or device issues. This fee ensures you can reach out for assistance with troubleshooting, driver updates, configuration support, and other printer-related matters.

Meters: Meters will be read automatically utilizing Printanista and imageWARE Remote. Devices unable to collect meters using automated sources listed will require a $10 per month/device fee to be charged on maintenance agreement

Termination: This maintenance agreement may be cancelled by either the customer or Global upon 30 days written notice. Customers termination of a maintenance agreement prior to the expiration date will be billed in accordance with the terms in effect on the termination date. Termination will be subject to the monthly minimum coverage through the termination month and the customer will be billed an early termination charge based on the number of full months remaining on the maintenance agreement.

Limitations: Global will not be responsible for any consequental or incidental damages resulting from the use or service of the equipment. Such damages incude loss of revenue, downtime cost and loss of use of equipment.

Breach: If the customer fails to pay in a timely manner for services, Global can withhold service and supplies for the equipment covered under this agreement. Invoices are payable upon receipt, terms are net. All accounts which go beyond 30 days, will be charged a late fee equal to 1.5% of the outstanding balance. Customer shall be responsible for all costs incurred as a result of any collection activity required to satisfy all outstanding balances.

Initial

imageFORCE C5140

Clerk



Product Description

• Print/Copy Speed: up to 40 ppm (BW/Color, Letter)
• Scan Speed: up to 270 ipm (300 dpi) (BW/Color, Duplex)
• Print up to 12" x 18"
• Includes two 550-sheet paper cassettes
• Standard security feature set, including Trellix Embedded Control and Verify System
at Startup with Auto Recovery

Space And Power Requirements

・Total Dimensions (W x D x H): 45.75" x 28.43" x 46.77"
・Total Installation Space (W x D x H): 66.61" x 42.24" x 46.77"
・Main Unit Power Requirements: 120V/12A
・Main Unit Plug: NEMA 5-15P

Product name	Net component size			Additional Power Supply	Plug Image
	W	D	H		
	inch	inch	inch		
imageFORCE C5140	24.41	28.43	36.89		
Buffer Pass Unit-R1	-	-	-	None	
Booklet Finisher-A2 with Tri-Fold	21.14	24.53	43.11	None	
Cassette Feeding Unit-AY1	24.41	27.48	9.88	None	
2/3 Hole Puncher Unit-A1	-	-	-	None	
Total	45.75	28.43	46.77		

Dimensions shown for each accessory are its net size. The total dimensions shown include spacing and accessory overlap.



Product Description

• Print/Copy Speed: up to 40 ppm (BW/Color, Letter)
• Scan Speed: up to 270 ipm (300 dpi) (BW/Color, Duplex)
• Print up to 12" x 18"
• Includes two 550-sheet paper cassettes
• Standard security feature set, including Trellix Embedded Control and Verify System
at Startup with Auto Recovery

Space And Power Requirements

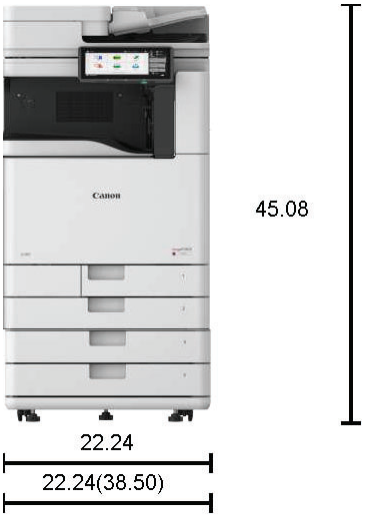
・Total Dimensions (W x D x H): 33.46" x 49.09" x 46.77"
・Total Installation Space (W x D x H): 41.34" x 28.43" x 46.77"
・Main Unit Power Requirements: 120V/12A
・Main Unit Plug: NEMA 5-15P

Product name	Net component size			Additional Power Supply	Plug Image
	W	D	H		
	inch	inch	inch		
imageFORCE C5140	24.41	28.43	36.89		
Cassette Feeding Unit-AY1	24.41	27.48	9.88	None	
Inner Finisher-N1	18.46	20.67	8.62	None	
Inner 2/3 Hole Puncher-D1	7.09	21.18	7.99	None	
Total	33.46	49.09	46.77		

Dimensions shown for each accessory are its net size. The total dimensions shown include spacing and accessory overlap.

imageFORCE C3126

PD, Fire, Animal Shelter



Product Description

• Print/Copy Speed: up to 26 ppm (BW/Color, Letter)
• Scan Speed: up to 270 ipm (300 dpi) (BW/Color, Duplex)
• Print up to 12" x 18"
• Includes two 550-sheet paper cassettes
• Standard security feature set, including Trellix Embedded Control and Verify System
at Startup with Auto Recovery

Space And Power Requirements

・Total Dimensions (W x D x H): 22.24" x 29.33" x 45.08"
・Total Installation Space (W x D x H): 38.50" x 29.33" x 45.08"
・Main Unit Power Requirements: 120V/12A
・Main Unit Plug: NEMA 5-15P

Product name	Net component size			Additional Power Supply	Plug Image
	W	D	H		
	inch	inch	inch		
imageFORCE C3126	22.24	29.33	35.31		
Cassette Feeding Unit-BB1	22.24	27.09	9.76		
1st Copy Tray Kit-C1	16.61	19.09	3.07	None	
Total	22.24	29.33	45.08		

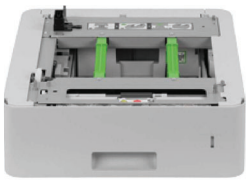
Dimensions shown for each accessory are its net size. The total dimensions shown include spacing and accessory overlap.

BROTHER WORKHORSE SERIES

Housing and Town Manager

Recommended Hardware for Your Needs





Hardware

HL-EX470W

17.4" (W) x 15.8" (H) x 21.3" (D) - 64.6 lbs.

Accessories

LT-340CL - Lower Tray (500-sheet capacity)

16.1" (W) x 5.2" (H) x 19.1" (D) - 14.6 lbs.

Total Footprint:

17.4" (W) x 21" (H) x 21.3" (D) - 79.2 lbs.

GlobalOffice Inc

Proposal Prepared For

TOWN OF Paradise CALIFORNIA INC. 1979

Presented to

Aimee Beleu

Presented by

Billy Hansen

Business Offerings & Solutions

Copiers & Multifunction Devices

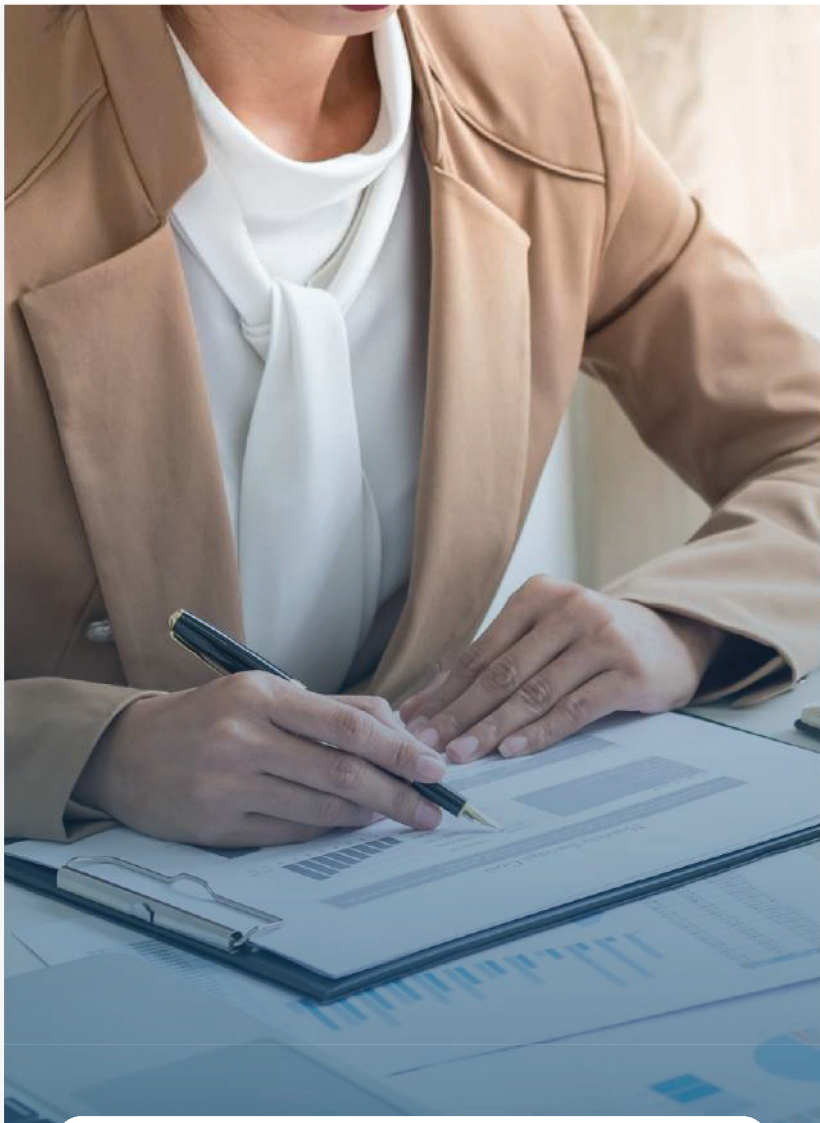
- Canon Multifunction Copiers
- Canon Color Copiers
- Canon Black & White Copiers
- Canon Large Format Printers
- Brother Workhorse Printers High
- Speed Scanning Equipment
- Toner Recycling Program

Managed Print Service

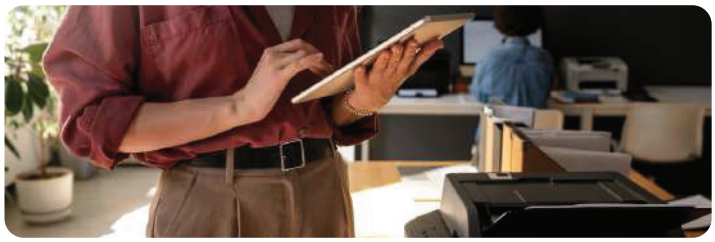
- Worldwide Service Network
- Online Service Dispatch 24/7/365
- Automated & Accurate Meter Capture
- Automatic Printer Monitoring Service
- Parts & Supply Histories
- Fleet Refresh Programs

International Services

- Any Product, Anywhere Worldwide
- Single or Multi Currency Billing
- One Master Simplified Contract
- Multi Country Billing US and VAT Tax
- Services Regional or Consolidated Billing



What Makes Us Better



Formed as a response to consolidation in our industry by private capital and manufacturers, Global has decades of experience supporting clients not only in the USA but worldwide.

Locally Owned

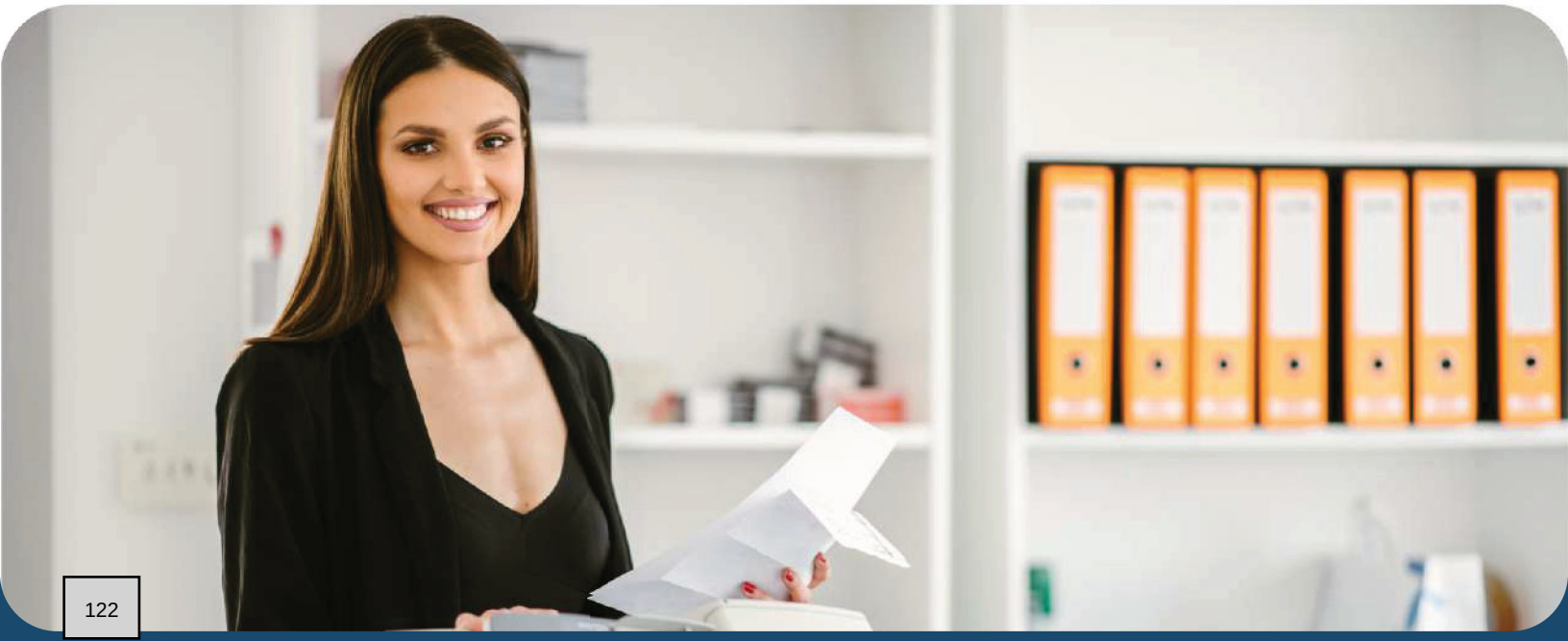
- Independently operated
- Rebranded in 2019 under Global Office as a response to Private Equity and Manufacturer acquisitions
- Employee Owned Company

Customer Focused

- 98% Uptime Guarantee
- 48 Hour Guaranteed Resolution
- Gold Star Recognition for Customer Excellence BLI
- Platinum Recognition for supported products

Large Presence

- Chico, Redding, Concord, San Francisco, London
- 24 x7 Helpdesk & Customer Support Support
- Coverage in all major global markets



Service Makes Us Different

As industry consolidation by private capital has accelerated, our management team saw the need for an independent distributor in Northern California. Global Office offers agility and rapid, independent decision-making to businesses, governments, educational organizations, and NGOs.

Unlike most sales organizations, the core DNA of our company was founded from 2 service technicians, and not from individuals with a background in sales. This has given our organization a profound perspective on our approach and best practices to support our clients.

24/7

It Support Helpdesk and Coverage

98%

Guaranteed performance uptime

4

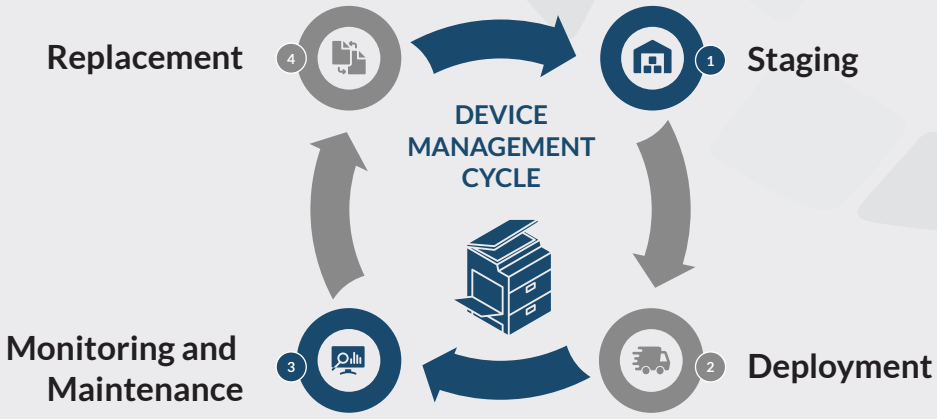
Hour guaranteed response time

25+

Over 25 years of experience

Over View of Canon Smart Service

Canon Smart Services are designed to help service Canon equipment throughout the device management cycle. These services allow technicians to respond to issues quickly and deliver a high level of device performance while saving time. Smart Services allow for many processes to be automated so that you can devote your resources to more strategic tasks that are important to your business.



Dealer Benefits:

- Automate Billing Process
- Proactive and Responsive
- Service Details
- Streamlined Setup and Service



Customer Benefits:

- Eliminate the need to Provide Meters
- Increased Uptime
- Fewer Service Visits
- Optimal Performance

	Staging	Deployment	Monitoring and Maintenance	Replacement
	Pre-installation device configuration	Customer environment installation	Service monitoring, detailed diagnostics, firmware upgrades, meter collection	Setting migration & device configuration
Cloud Services	✓ Installation Support Service ✓ Remote Distribution & Management Service	✓ Data Backup Service	✓ imageWARE Remote/Snapshot ✓ Remote Distribution & Management Service ✓ Canon Data Collection Agent	✓ Data Backup Service ✓ Installation Support Service
On-Premise Service	**image WARE Enterprise Management Console**			

References


Butte County
CALIFORNIA


CITY OF CHICO
INC. 1872


Chico Unified
School District


Butte
County
Office of Education
"Where Students Come First"


PARADISE
UNIFIED SCHOOL DISTRICT


Butte County
FireSafe
COUNCIL


PARADISE
RECREATION & PARK DISTRICT


PARADISE
ALLIANCE CHURCH


Achieve
CHARTER SCHOOL


CORE Butte


PRIDE COMMITMENT MOTIVATION SUCCESS
19
95
PCMS


CITY OF OROVILLE, CALIFORNIA
INCORPORATED 1906


GRIDLEY
CALIFORNIA


LIVE OAK
CALIFORNIA


CARD
Chico Area Recreation & Park District


OROVILLE
EST. 1892
UNION HIGH SCHOOL DISTRICT



Lease Agreement

APPLICATION NO.	AGREEMENT NO.

2275 Springfield Dr. Ste. 140 Chico, CA 95928 • Phone: (877) 287-5033

The words **Lessee, you** and **your** refer to **Customer.** The words **Lessor, we, us** and **our** refer to **Global Office Inc.**

CUSTOMER INFORMATION

FULL LEGAL NAME				EQUIPMENT LOCATION (IF DIFFERENT)		
Town of Paradise						
STREET ADDRESS			PHONE	CITY	STATE	ZIP
5555 Skyway			530.872.6291			
CITY	STATE	ZIP	FAX	FEDERAL TAX I.D. #		
Paradise	CA	95969				

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.
2qty Canon imageFORCE C5150 with accessories	
3qty Canon imageFORCE C5140 with accessories	
4qty Canon imageFORCE C3126 with accessories	
2qty Brother Workhorse HL-EX470 Laser Color Printer with accessories	

☒ **CHECK HERE FOR MULTIPLE PLACEMENTS - SEE ATTACHED SCHEDULE "A"**

TERM AND PAYMENT SCHEDULE

Months 60	**Monthly Payment*** $ 1,244.00	*(The lease contract payment ("Payment") period is monthly unless otherwise stated.)* **plus applicable taxes*

INSURANCE & TAXES	You are required to provide and maintain insurance related to the Equipment, and to pay any property, use, and other taxes related to this Agreement or the Equipment (see paragraphs 2 and 4 on page 2 of this Agreement). If you are tax-exempt, you agree to furnish us with satisfactory evidence of your exemption.
UCC & MISCELLANEOUS	You agree that we will file Uniform Commercial Code ("UCC") documents and obtain credit bureau reports. You authorize us to sign any documents in connection with the Uniform Commercial Code on your behalf. You agree to pay a one-time fee, not to exceed $159.00 for the purpose of filing the UCC documents.

END OF LEASE OPTIONS

You will have the following options at the end of the original term, provided that no event of default under the Agreement has occurred and is continuing. To the extent that any purchase option indicates that the purchase price will be the "Fair Market Value" (or "FMV"), such term means the value of the Equipment in continued use. 1) Purchase all but not less than all the Equipment for the Fair Market Value per paragraph 1, 2) Renew the Agreement per paragraph 1, or 3) Return the Equipment per paragraph 3.

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT; THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all terms and conditions of this Agreement on this page and on page 2 attached hereto.

Town of Paradise	X		
CUSTOMER (as referenced above)	SIGNATURE	TITLE	DATED

ACCEPTANCE OF DELIVERY

The undersigned hereby certifies that: (i) all of the above-described equipment (the "Equipment") has been delivered to the above-named customer (the "Customer") at the address indicated above, (ii) the Equipment has been installed, is fully operational and in good condition, and is unconditionally accepted.

Town of Paradise	X		
CUSTOMER (as referenced above)	SIGNATURE	TITLE	DATE OF DELIVERY

LESSOR ACCEPTANCE

Global Office Inc.			
LESSOR	SIGNATURE	TITLE	DATED

TERMS AND CONDITIONS *(Continued on Page 2)*

1. **AGREEMENT:** For business purposes only, you agree to lease from us the goods, together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries (the "Equipment") and/or to finance certain licensed software and services ("Financed Items", which are included in the word "Equipment" unless separately stated), all as described on page 1 of this Agreement, excluding equipment marked as not financed under this Agreement, as it may be supplemented from time to time. You agree to all of the terms and conditions contained in this Agreement and any supplement, which (with the acceptance certification) is the entire agreement regarding the Equipment ("Agreement") and which supersedes any purchase order or invoice. You authorize us to correct or insert missing Equipment identification information and to make corrections to your proper legal name and address. This Agreement becomes valid upon execution by us and will start on the date we pay the supplier. Interim rent/due date adjustments will be in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Agreement start date and the first Payment due date. Unless otherwise stated in an addendum hereto, this Agreement will renew for 12-month term(s) unless you send us written notice at least 90 days (before the end of any term) that you want to purchase or return the Equipment. All of the provisions of this Agreement shall continue to apply, including, without limitation, your obligations to remit Payments and other charges, until all of the Equipment is either returned to us or purchased by you. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. You understand and agree that we have no right, title or interest in intangible property or associated services such as periodic software licenses and prepaid database subscription rights (such intangible property "Software") and you will comply throughout the term of this Agreement with any license and/or other agreement entered into with the supplier of the Software.

2. **RENT, TAXES AND FEES:** You will pay the monthly Payment (as adjusted) when due, plus any applicable sales, use and property taxes. The base Payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the shipping charges or taxes differ from the estimate given to you; and (3) to comply with the tax laws of the state in which the Equipment is located. If we pay any taxes, insurance or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. We may charge you for any filing fees required by the Uniform Commercial Code (UCC) or other laws, which fees vary state-to-state. By the date the first Payment is due, you agree to pay us an origination fee of $150, as shown on our invoice or addendum, to cover us for all closing costs. We will have the right to apply all sums, received from you, to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of $30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. **MAINTENANCE AND LOCATION OF EQUIPMENT; SECURITY INTEREST:** You agree to keep the Equipment: (1) in good repair, condition and working order, in compliance with applicable manufacturers' and regulatory standards; (2) free and clear of all liens and claims; and (3) only at your address shown on page 1, and you agree not to move it unless we agree. As long as you have given us the written notice as required in paragraph 1 prior to the expiration or termination of this Agreement's term, if you do not purchase the Equipment, you will return all but not less than all of the Equipment and all related manuals and use and maintenance records to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory. You grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, and you authorize us to file a financing statement (UCC-1). You will not change your state of organization, headquarters or residence without providing prior written notice to us so that we may amend or file a new UCC-1. You will notify us within 30 days if your state of organization revokes or terminates your existence.

4. **COLLATERAL PROTECTION; INSURANCE; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against risk and loss, with us as lender's loss payee, in an amount not less than the original cost until this Agreement is terminated. You also agree to obtain a general public liability insurance policy with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. Your insurance policy(s) will provide for 10 days advance written notice to us of any modification or cancellation. You agree to provide us certificates or other evidence of insurance acceptable to us. If you fail to comply with this requirement within 30 days after the start of this Agreement, you agree to one of the following options, the selection of which is at our sole discretion: (1) we may obtain insurance covering our interest (and only our interest) in the Equipment for the Agreement term and renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled by us at any time. You may be required to pay us an additional amount each month for the insurance premium and an administrative fee. The cost may be more than the cost of obtaining your own insurance; or (2) we may charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, use, condition, inspection, removal, return or storage of the Equipment, although we reserve the right to participate in the defense and to select or approve defense counsel. You are responsible for the risk of loss or for any destruction of or damage to the Equipment. You agree to promptly notify us in writing of any loss or damage. If the Equipment is destroyed and we have not otherwise agreed in writing, you will pay to us the unpaid balance of this Agreement, including any future rent to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 3%). Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to loss or damage to the Equipment. All indemnities will survive the expiration or termination of this Agreement.

5. **ASSIGNMENT: WE ARE THE OWNER OF THE EQUIPMENT. YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent.** Without our prior written consent, you shall not reorganize or merge with any other entity or transfer all or a substantial part of your ownership interests or assets. You agree that we may sell or assign the Agreement without notice and the new Lessor will have the same rights that we have now and will not have to perform any of our obligations. You agree that the new Lessor will not be subject to any claims, defenses, or offsets that you may have against us.

6. **DEFAULT AND REMEDIES:** You will be in default if: (a) you do not pay any Payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or if less, the maximum charge allowed by law. If you are ever in default, at our option, we can terminate this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 3%). We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any or all of the remedies available to us under Articles 2A and 9 of the UCC and any other law, including requiring that you: (1) return the Equipment to us to a location we specify; and (2) immediately stop using any Financed Items. In addition, we will have the right, immediately and without notice or other action, to set-off against any of your liabilities to us any money, including depository account balances, owed by us to you, whether or not due. In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay our reasonable attorney's fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. If we have to take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will not be subject to any penalties.

7. **FAXED OR SCANNED DOCUMENTS, OR E-SIGNATURE, MISC.:** This Agreement may be executed in counterparts. The executed counterpart which has our original signature and/or is in our possession shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation: (i) any hearing, trial or proceeding with respect to this Lease; and (ii) any determination as to which version of this Agreement constitutes the single true original item of chattel paper under the UCC. If you manually or electronically sign and transmit this Agreement to us by facsimile or other electronic transmission, the transmitted copy shall be binding upon the parties. You agree that the facsimile or other similar electronic transmission of this Agreement manually signed by us, when attached to the facsimile or other electronic copy signed by you (manually or electronically), shall constitute the original agreement for all purposes. The parties further agree that, for purposes of executing this Agreement, and subject to our prior approval and at our sole discretion: (a) a document signed and transmitted by facsimile or other electronic transmission shall be treated as an original document; (b) the manual or electronic signature of any party on such document shall be considered as an original signature; (c) the document transmitted shall have the same effect as a counterpart thereof containing original signature; and (d) at our request, you, who executed this Lease and transmitted its signature by facsimile or other electronic transmission shall provide the counterpart of this Lease containing your original manual signature to us. No party may raise as a defense to the enforcement of this Agreement that a facsimile or other electronic transmission was used to transmit any signature of a party to this Lease. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing any telephone number, now or in the future, for a cell phone or other wireless device, you are expressly consenting to receiving communications, regardless of their purpose, at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic dialing system from us and our affiliates and agents. These calls and messages may incur access fees from your provider. To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means to you: when you open an account, we will ask for your name, address and other information that will allow us to identify you. We may also ask to see identifying documents. You authorize us to furnish your information, including credit application, payment history and account information, to credit reporting agencies and our assignees, purchasers or investors.

8. **WARRANTY DISCLAIMERS: YOU AGREE THAT YOU HAVE SELECTED THE SUPPLIER AND EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND YOU DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. THE SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF THE SUPPLIER, AND NOTHING THE SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATION UNDER THIS AGREEMENT. YOU WILL CONTINUE TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. THIS AGREEMENT IS A NET AGREEMENT, YOU HAVE AN UNCONDITIONAL OBLIGATION TO MAKE ALL PAYMENTS AND YOU CANNOT WITHHOLD, SET OFF OR REDUCE SUCH PAYMENTS FOR ANY REASON. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.**

9. **LAW, JURY WAIVER:** **Agreements, promises and commitments made by Lessor, concerning loans and other credit extensions must be in writing, express consideration and be signed by Lessor to be enforceable.** This Agreement may be modified only by written agreement and not by course of performance. This Agreement will be governed by and construed in accordance with the law of the state of the principal place of business of Lessor or its assignee. You consent to jurisdiction and venue of any state or federal court in the state the Lessor or its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **YOU AND WE WAIVE ALL RIGHTS TO A TRIAL BY JURY**.

2275 Springfield Dr. Ste. 140
Chico, CA 95928
530.513.5183

"Schedule A": Town of Paradise

Additional Equipment/Product and/or Multiple location Addendum

Equipment Needed	Location	Address	City	State	Zip
Canon C5140	Town Hall - Clerk	5555 Skyway	Paradise	CA	95969
Canon C5140	Town Hall - Finance	5555 Skyway	Paradise	CA	95969
Canon C5140	Town Hall - Engineering	5555 Skyway	Paradise	CA	95969
Brother HL-EX470W	Town Hall - Housing	5555 Skyway	Paradise	CA	95969
Brother HL-EX470W	Town Hall - Town Manager	5555 Skyway	Paradise	CA	95969
Canon C3126	Police Department - Lobby	5595 Black Olive Dr	Paradise	CA	95969
Canon C3126	Police Department - Admin	5595 Black Olive Dr	Paradise	CA	95969
Canon C3126	Fire Department	767 Birch St.	Paradise	CA	95969
Canon C3126	Animal Shelter	925 American Way	Paradise	CA	95969
Canon C5150	Building Resiliency Center - Front	6295 Skyway	Paradise	CA	95969
Canon C5150	Building Resiliency Center - Back	6295 Skyway	Paradise	CA	95969

Global Office, Inc

By: _____
authorized signature

Name: _____
print name

Date: _____

Title _____

Customer

By: _____
authorized signature

Name: _____
print name

Date: _____

Title _____

STATE AND LOCAL GOVERNMENT ADDENDUM

AGREEMENT

Addendum to Agreement # and any future supplements/schedules thereto, between Town of Paradise, as Customer and Global Office Inc, as Lessor. The words "you" and "your" refer to Customer. The words "we" and "us" refer to Lessor.

1. The parties wish to amend the above-referenced Agreement by adding the following language:

REPRESENTATIONS AND WARRANTIES OF CUSTOMER: You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period, from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

INITIAL TERM AND RENEWAL TERM(S): The term of the Agreement consists of an initial term beginning on the date we pay Supplier and ending at the end of your fiscal year in which we pay Supplier, and a series of renewal terms, each co-extensive with your fiscal year. Except to the extent required by applicable law, if you do not exercise your right to terminate the Agreement under the Non-Appropriation or Renewal paragraph as of the end of any fiscal year, the Agreement will be deemed automatically renewed for the next succeeding renewal term.

An election by you to terminate the Agreement under the Non-Appropriation or Renewal paragraph is not a default.

Notwithstanding anything to the contrary set forth in the Agreement, if we cancel the Agreement following a default by you, we may require that you pay the unpaid balance of Payments under the Agreement through the end of your then-current fiscal year, but we may not require you to pay future Payments due beyond that fiscal year or the anticipated residual value of the Equipment. If we sell the Equipment following a default by you, you will not be responsible for a deficiency, except to the extent of our costs of repossession, moving, storage, repair and sale, and our attorneys' fees and costs.

NON-APPROPRIATION OR RENEWAL: If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

SUPPLEMENTS; SEPARATE FINANCINGS: To the extent applicable, in the event that the parties hereafter mutually agree to execute and deliver any supplement or schedule ("Supplement") under the above-referenced Agreement, such Supplement, as it incorporates the terms and conditions of the Agreement, shall be a separate financing distinct from the Agreement or other Supplements thereto. Without limiting the foregoing, upon the occurrence of an event of default or a non-appropriation event with respect to the Agreement or a Supplement (each, a separate "Contract"), as applicable, we shall have the rights and remedies specified in the Agreement with respect to the Equipment financed and the Payments payable under such Contract, and we shall have no rights or remedies with respect to Equipment financed or Payments payable under any other Contract unless an event of default or non-appropriation event has also occurred under such other Contract.

2. The parties wish to amend the above-referenced Agreement by restating certain language as follows:

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from this Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document."

Any provision in the Agreement stating that this Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "Unless the purchase option is $1.00 or $101.00, you agree to send us written notice at least 30 days before the end of the final renewal term that you want to purchase or return the Equipment, and you agree to so purchase or return the Equipment not later than the end of the final renewal term. If you fail to so purchase or return the Equipment at or before the end of the final renewal term, you shall be a holdover tenant with respect to this Agreement and the Equipment, and this Agreement shall renew on a month-to-month basis under the same terms hereof until the Equipment has been purchased or returned."

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) and the naming of us on any vehicle title(s) to show our interest."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement

is hereby amended and restated as follows: "You will be in default if: (i) you do not pay any Payment or other sum due to us under this Agreement when due or you fail to perform in accordance with the covenants, terms and conditions of this Agreement; (ii) you make or have made any false statement or misrepresentation to us; or (iii) you dissolve, liquidate, terminate your existence or are in bankruptcy.

Any provision in the Agreement stating that you shall pay our attorneys' fees is hereby amended and restated as follows: "In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay, to the extent permitted by law and to the extent of legally available funds, our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

3. If your end-of-term option is the purchase of all Equipment for $1.00 or $101.00, the following applies: Unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement.

4. With respect to any "Financed Items," the following provisions shall be applicable to such Financed Items:

This Addendum concerns the granting to you of certain software and/or software license(s) ("Licensed Software"), the purchase by you of certain software components, including but not limited to, software maintenance and/or support ("Products") and/or the purchase by you of certain implementation, integration, training, technical consulting and/or professional services in connection with software ("Services") (collectively, the "Financed Items") from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as further described in the agreement(s) between you and Supplier (collectively, the "Product Agreement"). For essential governmental purposes only, you have requested and we have agreed that instead of you paying the fees pursuant to the Product Agreement to Supplier for the Financed Items, we will satisfy your obligation to pay such fees to Supplier, and in consideration thereof, you shall repay the sums advanced by us to Supplier by promptly making certain installment payments to us, which are included in the Payments set forth in the Agreement.

To the extent permitted by law, you grant us a security interest in the license(s), including without limitation, all of your rights in the Licensed Software granted thereunder, the Products, all rights to payment under the Product Agreement, the Financed Items, and all proceeds of the foregoing to secure all amounts you owe us under this Agreement. You authorize and ratify our filing of any financing statement(s) to show our interest.

Ownership of any Licensed Software shall remain with Supplier thereof. All Financed Items shall be provided by a Supplier unrelated to us, and your rights with respect to such Financed Items shall be governed by the Product Agreement between you and Supplier, which shall not be affected by this Agreement. IN NO EVENT SHALL WE HAVE ANY OBLIGATION TO PROVIDE ANY FINANCED ITEMS, AND ANY FAILURE OF SUPPLIER TO PROVIDE ANY FINANCED ITEMS SHALL NOT EXCUSE YOUR OBLIGATIONS TO US IN ANY WAY. YOU HAVE SELECTED SUPPLIER AND THE FINANCED ITEMS BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE FINANCED ITEMS. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, AS TO THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR AS TO ANY PATENT, TRADEMARK OR COPYRIGHT INFRINGEMENT, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS OR ANY OTHER ISSUE IN REGARD TO THE FINANCED ITEMS.** YOU HEREBY WAIVE ANY CLAIM (INCLUDING ANY CLAIM BASED ON STRICT LIABILITY OR ABSOLUTE LIABILITY IN TORT) THAT YOU MAY HAVE AGAINST US FOR ANY LOSS, DAMAGE (INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF DATA OR ANY OTHER DAMAGES) OR EXPENSE CAUSED BY THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT OR A TERMINATION OF THE FINANCED ITEMS PURSUANT TO AN EVENT OF DEFAULT, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE, LOSS, EXPENSE OR COST.

The following shall be additional events of default under the Agreement: (i) you fail to perform in accordance with the covenants, terms and conditions of the Product Agreement, or (ii) the Product Agreement is terminated, suspended, materially restricted or limited.

The following shall be additional remedies we have for your default under the Agreement: We shall have the right to: (a) cause the termination of the Financed Items and you irrevocably consent to such termination of the Financed Items by Supplier; and (b) require you to immediately stop using the Financed Items (regardless of whether you are in default under the Product Agreement) and you shall, at our option, either deliver to us a certification executed by a duly authorized officer certifying that you have ceased use of the Financed Items or deliver the Financed Items to a location designated by us. In the event you are entitled to transfer the right to use the Financed Items to any third party, you hereby agree to transfer any such right to use the Financed Items to any third party selected by us and acknowledge that you shall have no right to fees payable by any third party in connection with such transfer. However, we shall not be required to mitigate our damages caused by a default by transferring any Financed Items to a third party.

By signing this Addendum, Customer acknowledges the applicable changes noted above are incorporated by reference into the Agreement. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer. In the event of any conflict between the terms and conditions of the Agreement and this Addendum, the terms and conditions of this Addendum shall control. Customer has caused this Addendum to be executed by its duly authorized officer as of the date below.

Global Office Inc.	**Town of Paradise**
Lessor	Customer
	X
Signature	Signature
Title Date	Title Date

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

CALIFORNIA JUDICIAL REFERENCE ADDENDUM

AGREEMENT

Addendum to Agreement # and any future supplements/schedules thereto, between Town of Paradise, as Customer and Global Office Inc, as Lessor/Secured Party ("Agreement"). The words "you" and "your" refer to Customer. The words "we," "us" and "our" refer to Lessor/Secured Party.

The parties wish to amend the above-referenced Agreement by adding the following language:

1. Any and all disputes, claims and controversies arising out of, connected with or relating to the Agreement or the transactions contemplated thereby (individually, a "Dispute") that are brought before a forum in which pre-dispute waivers of the right to trial by jury are invalid under applicable law shall be subject to the terms contained in this Addendum in lieu of the jury trial waiver otherwise provided in the Agreement. Disputes may include, without limitation, tort claims, counterclaims, claims brought as class actions, claims arising from schedules, supplements, exhibits or other documents to the Agreement executed in the future, disputes as to whether a matter is subject to judicial reference, or claims concerning any aspect of the past, present or future relationships arising out of or connected with the Agreement.
2. Any and all Disputes shall be heard by a referee and resolved by judicial reference pursuant to California Code of Civil Procedure ("CCCP") §§ 638 et seq. The referee shall be a retired California state court judge or an attorney licensed to practice law in the State of California with at least 10 years' experience practicing commercial law. The parties shall not seek to appoint a referee that may be disqualified pursuant to CCCP §641 or 641.2 without the prior written consent of all parties. If the parties are unable to agree upon a referee within 10 calendar days after one party serves a written notice of intent for judicial reference upon the other parties, then the referee will be selected by the court in accordance with CCCP § 640(b).
3. The referee shall render a written statement of decision and shall conduct the proceedings in accordance with the CCCP, the Rules of Court, and the California Evidence Code, except as otherwise specifically agreed by the parties and approved by the referee. The referee's statement of decision shall set forth findings of fact and conclusions of law. The decision of the referee shall be entered as a judgment in the court in accordance with the provisions of CCCP §§644 and 645. The decision of the referee shall be appealable to the same extent and in the same manner that such decision would be appealable if rendered by a judge of the superior court.
4. Notwithstanding the preceding agreement to submit Disputes to a judicial referee, the parties preserve, without diminution, certain rights and remedies at law or equity and under the Agreement that such parties may employ or exercise freely, either alone or in conjunction with or during a Dispute. Each party shall have and hereby reserves the right to proceed in any court of proper jurisdiction or by self-help to exercise or prosecute the following remedies, as applicable: (A) all rights to foreclose against any real or personal property or other security by exercising a power of sale granted in the Agreement or under applicable law or by judicial foreclosure and sale, including a proceeding to confirm the sale, (B) all rights of self-help including peaceful occupation of property and collection of rents, setoff, and peaceful possession of property, (C) obtaining provisional or ancillary remedies including injunctive relief, sequestration, garnishment, attachment, appointment of receiver and in filing an involuntary bankruptcy proceeding, and (D) when applicable, a judgment by confession of judgment. Preservation of these remedies does not limit the power of a judicial referee to grant similar remedies that may be requested by a party in a Dispute. No provision in the Agreement regarding submission to jurisdiction and/or venue in any court is intended or shall be construed to be in derogation of the provisions in this Addendum for judicial reference of any Dispute. The parties do not waive any applicable federal or state substantive law except as provided herein.
5. If a Dispute includes multiple claims, some of which are found not subject to this Addendum, the parties shall stay the proceedings of the claims not subject to this Addendum until all other claims are resolved in accordance with this Addendum. If there are Disputes by or against multiple parties, some of which are not subject to this Addendum, the parties shall sever the Disputes subject to this Addendum and resolve them in accordance with this Addendum.
6. During the pendency of any Dispute that is submitted to judicial reference in accordance with this Addendum, each of the parties to such Dispute shall bear equal shares of the fees charged and costs incurred by the referee in performing the services described in this Addendum. The compensation of the referee shall not exceed the prevailing rate for like services. The prevailing party shall be entitled to reasonable court costs and legal fees, including customary attorneys' fees, expert witness fees, paralegal fees, the fees of the referee and other reasonable costs and disbursements charged to the party by its counsel, in such amount as is determined by the referee.
7. In the event of any challenge to the legality or enforceability of this Addendum, the prevailing party shall be entitled to recover the costs and expenses from the non-prevailing party, including reasonable attorneys' fees, incurred by it in connection therewith.
8. THIS ADDENDUM CONSTITUTES A "REFERENCE AGREEMENT" BETWEEN THE PARTIES WITHIN THE MEANING OF AND FOR PURPOSES OF CCCP § 638.

By signing this Addendum, Customer acknowledges the above changes to the Agreement and authorizes Lessor/Secured Party to make such changes. In the event of any conflict between this Addendum and the Agreement, this Addendum shall prevail. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer. This Addendum may be executed in multiple counterparts, each of which shall constitute an original, but all of which, when taken together, shall constitute one and the same agreement.

Global Office Inc		**Town of Paradise**	
Lessor/Secured Party		Customer	
		X	
Signature		Signature	
Title	Date	Title	Date

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

Equipment Maintenance Agreement

CUSTOMER

BILL TO:			
Company Name:	Town of Paradise		
Department:			
Address:	5555 Skyway Road		
City:	Paradise	County:	
State:	CA	Zip:	95969
Contact:	Finance	FAX:	
Phone:	530.872.6291		
Email:	abeleu@townofparadise.com		

SHIP TO:			
Company Name:	Town of Paradise		
Department:	Multiple Locations		
Address:			
City:	Paradise	County:	
State:	CA	Zip:	95969
Contact:	Luis Marquez	FAX:	
Phone:	530.872.6291		
Email:	lmarquez@townofparadise.com		

START DATE:	9/1/2026
END DATE:	9/1/2031

Meter Contact Information	
Contact Name:	Luis Marquez
Phone Number:	530.872.6291
Email Address:	lmarquez@townofparadise.com
Service Tech:	Edgar Abarca

EQUIPMENT MAINTENANCE DETAILS

N	Location	Make & Model	Serial	Equip ID	BW Images Incl	CLR Images Incl	BW Rate	CLR Rate	BW Overage	CLR Overage	CPC Base Charge	Charge
1	Town Hall - Clerk	Canon C5140					0.0098	0.0590	0.0098	0.0590	$0.00	
2	Town Hall - Finance	Canon C5140										
3	Town Hall - Engineering	Canon C5140										
4	Town Hall - Housing	Brother HL-EX470W										
5	Town Hall - Town Manager	Brother HL-EX470W										
6	Police Department - Lobby	Canon C3126										
7	Police Department - Admin	Canon C3126										
8	Fire Department	Canon C3126										
9	Animal Shelter	Canon C3126										
10	Building Resiliency Center - Front	Canon C5150										
11	Building Resiliency Center - Back	Canon C5150										
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
				Total Images Included	-	-						

Special EMA Instructions:

All machines to share same rates.

Tax / Fees / Misc	$0.00
Total	**$0.00 (plus tax)**

Base Frequency:	Monthly
Overage Frequency:	Monthly

CUSTOMER ACCEPTANCE

Print Name **Signature** **Date**

Global Office Inc **Signature** **Date**

2275 Springfield Dr. Suite 140 Chico, CA 95928

Billy Hansen

Equipment Maintenance Agreement - Terms and Conditions

This Maintenance Agreement is entered into between you the customer, and Global Office, Inc. Subject to the terms and conditions set forth in this agreement and on the front page of this document, the parties agree as follows:

Term: This Agreement shall become effective on the date of delivery of the equipment and unless sooner terminated as provided in this agreement, shall remain in full force for an initial term as defined on page 1 of this agreement. Annual plans are for a 12-month period or the specified number of copies, whichever occurs first. All plans are subject to a minimum 5% annual increase.

Automatic Renewal: Upon expiration of the initial Term, this Agreement shall be automatically extended for month-to-month terms unless thirty days (30) prior to the expiration of the initial Term, or any extended term, a party hereto gives written notice to the other party of its termination of this Agreement as of such expiration date.

Global Office, Inc Responsibilities: During the term of the Equipment Maintenance Agreement (EMA), Global Office Inc. (Global) will provide on-site service and repair (including parts and labor) preventative maintenance as required and all supplies excluding staples and paper (for supply inclusive contracts) for the equipment listed on the front of this document or subsequent amendment or equipment schedule.

Global guarantees a 4 hour average response time during normal working business hours. If Global cannot maintain the equipment to its performance specifications, Global will replace the equipment with a comparable model at no additional charge to the Customer.

For the term following the date of original installation, or purchase of EMA, Global guarantees the copier to operate at 98% uptime. The uptime is calculated per quarter on 600 working hours (8:00 AM - 5:00 PM). Customer will be reimbursed for the time the copier is out of service in excess of 2% of normal working hours per quarter (12 hours). The reimbursement will be determined in increments of 9 working hours and to be settled quarterly.

Exclusions: This service agreement shall not apply to services or repairs made necessary due to customer neglect, damage caused by the relocation of equipment without prior notification, service performed by NON-Global employees, or any damage caused by natural disasters or other than normal equipment wear and tear. A monthly fee of $5 per system will be charged to cover shipping cost's related to the shipping of toner for supply inclusive contracts.

Toner-Excess Usage: This maintenance agreement includes toner based on the manufacturers specifications. Customers who use excess toner may be charged for an additional usage fee.

After hours or non-contract charges: An hourly rate for non-contract customers is $150 per hour with a two-hour minimum. After hours service (after 5pm) can be provided for contract customers at the non-contract rate. All chargeable service calls will be billed $50 travel time. Global will provide service to non-EMA customers on a time and material basis.

Connecting and Networking devices: Global Office will cover and support connecting your new device to your network, support and train your designated employee to perform driver installation, setup scan and network settings, and perform training for end users. A 3% Standard Support Fee will be billed monthly to cover access to our remote help desk team for ongoing support related to any printer or device issues. This fee ensures you can reach out for assistance with troubleshooting, driver updates, configuration support, and other printer-related matters.

Meters: Meters will be read automatically utilizing Printanista and imageWARE Remote. Devices unable to collect meters using automated sources listed will require a $10 per month/device fee to be charged on maintenance agreement

Termination: This maintenance agreement may be cancelled by either the customer or Global upon 30 days written notice. Customers termination of a maintenance agreement prior to the expiration date will be billed in accordance with the terms in effect on the termination date. Termination will be subject to the monthly minimum coverage through the termination month and the customer will be billed an early termination charge based on the number of full months remaining on the maintenance agreement.

Limitations: Global will not be responsible for any consequental or incidental damages resulting from the use or service of the equipment. Such damages incude loss of revenue, downtime cost and loss of use of equipment.

Breach: If the customer fails to pay in a timely manner for services, Global can withhold service and supplies for the equipment covered under this agreement. Invoices are payable upon receipt, terms are net. All accounts which go beyond 30 days, will be charged a late fee equal to 1.5% of the outstanding balance. Customer shall be responsible for all costs incurred as a result of any collection activity required to satisfy all outstanding balances.

Initial

imageFORCE C5140

Clerk



Product Description

• Print/Copy Speed: up to 40 ppm (BW/Color, Letter)
• Scan Speed: up to 270 ipm (300 dpi) (BW/Color, Duplex)
• Print up to 12" x 18"
• Includes two 550-sheet paper cassettes
• Standard security feature set, including Trellix Embedded Control and Verify System
at Startup with Auto Recovery

Space And Power Requirements

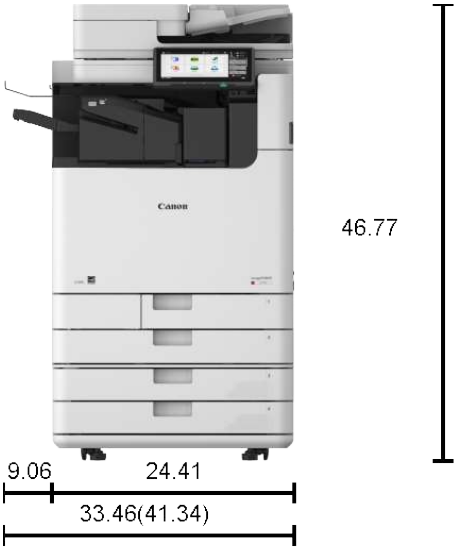
・Total Dimensions (W x D x H): 45.75" x 28.43" x 46.77"
・Total Installation Space (W x D x H): 66.61" x 42.24" x 46.77"
・Main Unit Power Requirements: 120V/12A
・Main Unit Plug: NEMA 5-15P

Product name	Net component size			Additional Power Supply	Plug Image
	W	D	H		
	inch	inch	inch		
imageFORCE C5140	24.41	28.43	36.89		
Buffer Pass Unit-R1	-	-	-	None	
Booklet Finisher-A2 with Tri-Fold	21.14	24.53	43.11	None	
Cassette Feeding Unit-AY1	24.41	27.48	9.88	None	
2/3 Hole Puncher Unit-A1	-	-	-	None	
Total	45.75	28.43	46.77		

Dimensions shown for each accessory are its net size. The total dimensions shown include spacing and accessory overlap.

imageFORCE C5150

BRC



Product Description

• Print/Copy Speed: up to 50 ppm (BW/Color, Letter)
• Scan Speed: up to 270 ipm (300 dpi) (BW/Color, Duplex)
• Print up to 12" x 18"
• Includes two 550-sheet paper cassettes
• Standard security feature set, including Trellix Embedded Control and Verify System
at Startup with Auto Recovery

Space And Power Requirements

・Total Dimensions (W x D x H): 33.46" x 49.09" x 46.77"
・Total Installation Space (W x D x H): 41.34" x 28.43" x 46.77"
・Main Unit Power Requirements: 120V/12A
・Main Unit Plug: NEMA 5-15P

Product name	Net component size			Additional Power Supply	Plug Image
	W	D	H		
	inch	inch	inch		
imageFORCE C5150	24.41	28.43	36.89		
Inner Finisher-N1	18.46	20.67	8.62	None	
Cassette Feeding Unit-AY1	24.41	27.48	9.88	None	
Inner 2/3 Hole Puncher-D1	7.09	21.18	7.99	None	
Total	33.46	49.09	46.77		

Dimensions shown for each accessory are its net size. The total dimensions shown include spacing and accessory overlap.



Product Description

• Print/Copy Speed: up to 40 ppm (BW/Color, Letter)
• Scan Speed: up to 270 ipm (300 dpi) (BW/Color, Duplex)
• Print up to 12" x 18"
• Includes two 550-sheet paper cassettes
• Standard security feature set, including Trellix Embedded Control and Verify System
at Startup with Auto Recovery

Space And Power Requirements

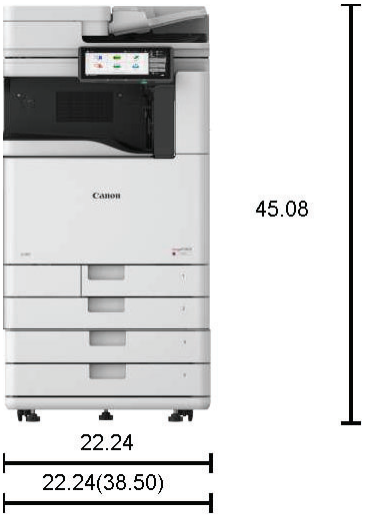
・Total Dimensions (W x D x H): 33.46" x 49.09" x 46.77"
・Total Installation Space (W x D x H): 41.34" x 28.43" x 46.77"
・Main Unit Power Requirements: 120V/12A
・Main Unit Plug: NEMA 5-15P

Product name	Net component size			Additional Power Supply	Plug Image
	W	D	H		
	inch	inch	inch		
imageFORCE C5140	24.41	28.43	36.89		
Cassette Feeding Unit-AY1	24.41	27.48	9.88	None	
Inner Finisher-N1	18.46	20.67	8.62	None	
Inner 2/3 Hole Puncher-D1	7.09	21.18	7.99	None	
Total	33.46	49.09	46.77		

Dimensions shown for each accessory are its net size. The total dimensions shown include spacing and accessory overlap.

imageFORCE C3126

PD, Fire, Animal Shelter



Product Description

• Print/Copy Speed: up to 26 ppm (BW/Color, Letter)
• Scan Speed: up to 270 ipm (300 dpi) (BW/Color, Duplex)
• Print up to 12" x 18"
• Includes two 550-sheet paper cassettes
• Standard security feature set, including Trellix Embedded Control and Verify System
at Startup with Auto Recovery

Space And Power Requirements

・Total Dimensions (W x D x H): 22.24" x 29.33" x 45.08"
・Total Installation Space (W x D x H): 38.50" x 29.33" x 45.08"
・Main Unit Power Requirements: 120V/12A
・Main Unit Plug: NEMA 5-15P

Product name	Net component size			Additional Power Supply	Plug Image
	W	D	H		
	inch	inch	inch		
imageFORCE C3126	22.24	29.33	35.31		
Cassette Feeding Unit-BB1	22.24	27.09	9.76		
1st Copy Tray Kit-C1	16.61	19.09	3.07	None	
Total	22.24	29.33	45.08		

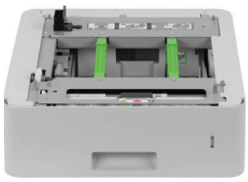
Dimensions shown for each accessory are its net size. The total dimensions shown include spacing and accessory overlap.

BROTHER WORKHORSE SERIES

Housing and Town Manager

Recommended Hardware for Your Needs





Hardware

HL-EX470W

17.4" (W) x 15.8" (H) x 21.3" (D) - 64.6 lbs.

Accessories

LT-340CL - Lower Tray (500-sheet capacity)

16.1" (W) x 5.2" (H) x 19.1" (D) - 14.6 lbs.

Total Footprint:

17.4" (W) x 21" (H) x 21.3" (D) - 79.2 lbs.

Town of Paradise

Council Agenda Summary **Agenda Item: 2(d)**

Date: October 13, 2026

ORIGINATED BY: Jennifer Macarthy, Town Manager

REVIEWED BY: Scott Huber, Town Attorney

SUBJECT: Rescind and Replace Resolution No. 01-14 Resolution Relating to Settlement Authority for Liability Claims and Establishment of a Claims Committee.

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2026--___ "A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 01-14 and replacing it with No. 2026-___ Relating to the Settlement Authority for Liability Claims and Establishment of a Claims Committee.

Background:

Resolution No. 01-14 was approved in May 2001 relating to the settlement authority of the Town Manager which was established not to exceed $10,000. Over the past 25 years, the delegated authority amount has not been revisited.

Analysis:

Upon review, it is recommended to increase the authority to be in-line with the Town's self-insured retention limit. The recommendation is to increase the Liability Claims Committee (composed of the Town's claim administrator, the Town Manager and the Town Attorney) authorization to approve on behalf of the Town of Paradise the settlement of tort claims when such settlement does not exceed $50,000.

The Town Council shall approve the settlement of all tort claims exceeding $50,000.

Financial Impact:

None

TOWN OF PARADISE
RESOLUTION NO. 2026-___

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE RESCINDING RESOLUTION NO. 01-14 AND REPLACING WITH NO. 2026-___ RELATING TO SETTLEMENT AUTHORITY FOR LIABILITY CLAIMS AND ESTABLISHMENT OF A CLAIMS COMMITTEE

BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. A committee to be known as the Claims Committee ("Committee") is hereby established. The Committee shall be composed of the Town's claims administrator, the Town Manager and the Town Attorney. The Committee is hereby authorized to approve on behalf of the Town of Paradise the settlement of tort claims when such settlement is more than $2,500 but does not exceed $50,000.

Section 2. The Town Council shall approve the settlement of all tort claims exceeding $50,000.

Section 3. The Town's claims administrator is hereby authorized to approve on behalf of the Town of Paradise the settlement of tort claims when such settlement is in the amount of $2,500 or less.

Section 4. A representative of the Town department or division related to a claim will be designated to assist the Committee and/or defense counsel with the investigation of the claim and/or preparation of discovery responses.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13th day of October 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Steve Crowder, Mayor

ATTEST:

_____
Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

_____
Scott E. Huber, Town Attorney

Town of Paradise

Council Agenda Summary **Agenda Item: 2(e)**

Date: October 13, 2026

ORIGINATED BY:	Colin Nelson, Capital Projects Manager
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Revision to CDBG-DR Infrastructure Authorizing Resolution
LONG TERM RECOVERY PLAN:	Yes

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Superseding Resolution No. 2022-79 Authorizing and Approving Execution of a Grant Agreement to Receive an Allocation of Funding from the 2018 CDBG-DR Infrastructure Program and any Forthcoming Amendments, Thereto" to allow for an additional $300,000 in grant funding from HCD through the CDBG-DR program to be allocated to design of the Paradise Sewer Project.

Background:

In November of 2022, Town Council adopted Resolution 2022-79 authorizing the allocation of $30,000,000 from the 2018 CDBG-DR Infrastructure Program for the for the Paradise Sewer Project.

In August of 2026, The Department of Housing and Community Development (HCD) notified Town Staff that additional project funds had become available for the design and right-of-way phase. The Town is eligible to receive an additional $300,000 increasing the total funding for design and right-of-way to $30,300,000.

Analysis:

The supplemental funding arrives at a critical point, as the project is transitioning from an aerated lagoon with percolation pond discharge to a membrane bioreactor system with surface water discharge. This design requires expanded engineering design, environmental studies, and feasibility analyses at two potential sites. The added allocation will increase the total CDBG-DR Infrastructure Program funds to $30,300,000 and supports the additional technical requirements with this design shift.

Financial Impact:

Approval will authorize an additional $300,000 for the design and right-of-way phase of the Paradise Sewer Project, increasing the total allocation from the 2018 CDBG-DR Infrastructure Program funds to $30,300,000.

TOWN OF PARADISE
RESOLUTION NO. 2026-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE SUPERSEDING RESOLUTION 2022-79 AUTHORIZING AND APPROVING EXECUTION OF A GRANT AGREEMENT TO RECEIVE AN ALLOCATION OF FUNDING FROM THE 2018 CDBG-DR INFRASTRUCTURE PROGRAM AND ANY FORTHCOMING AMENDMENTS, THERETO

BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

SECTION 1:

The Town Council of the Town of Paradise has reviewed the State of California's CDBG-DR Action Plan for 2018 disasters and, hereby, approves the execution of a Standard Agreement between Town of Paradise ("Subrecipient") and the California Department of Housing and Community Development ("HCD"), allocating to the Subrecipient the aggregate amount, not to exceed, ~~$30,000,000~~ $30,300,000 ("Grant") for design and engineering work relative to the Paradise Sewer Project, a new in-ground wastewater collection and export system to serve the Sewer Service Area of the Town of Paradise.

The Town Council agrees to perform infrastructure-development-related activities, as further detailed in the Standard Agreement and consistent with the applicable Disaster Recovery Infrastructure Program (DR-Infrastructure) Policies and Procedures, as the same may be amended from time to time.

SECTION 2:

The Town Council hereby authorizes and directs the Town Manager or designee, Public Works Director/Town Engineer, to enter into, execute, and deliver the Standard Agreement and any and all subsequent amendments, thereto, with the State of California for the purposes of the Grant.

SECTION 3:

The Town Manager or designee, Public Works Director/Town Engineer, is authorized to execute and deliver all project applications and any and all related documentation required to effectuate the terms of the Standard Agreement, and to act on the Town's behalf in all matters pertaining to all such applications and documentation, thereof.

SECTION 4:

allcation is approved, the Town Manager or designee, Public Works Director/Town Engineer, is authorized to enter into, execute, and deliver all Notice(s) to Proceed, and

any and all subsequent amendments, thereto, with the State of California for the purposes of the Grant.

SECTION 5:

If an application is approved, the Town Manager or designee, Public Works Director/Town Engineer, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California, from time to time, in connection with the Standard Agreement for purposes of the Grant.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Paradise held on the 13th day of October, 2026 by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

_____

Steve Crowder, Mayor

ATTEST:

_____

Melanie Elves, Town Clerk

APPROVED AS TO FORM:

_____

Scott E. Huber, Town Attorney

STATE OF CALIFORNIA
Town of Paradise

I, Melanie Elves, Town Clerk of the Town of Paradise, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted at a duly noticed and convened meeting of said Town Council on November 7, 2022, and that such resolution has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

_____/s/_____
Melanie Elves, Town Clerk of the Town of Paradise,
State of California

By: _____
Name and Title*

Town of Paradise

Council Agenda Summary **Agenda Item: 2(f)**

Date: October 13, 2026

ORIGINATED BY:	Jessica Erdahl, Supervising Project Manager
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Accept Construction Contract - On-System Roadway Rehabilitation – Clark Road 2025
LONG TERM RECOVERY PLAN:	Yes, Tier 1, Evacuation Routes

COUNCIL ACTION REQUESTED:

1. Consider adopting Resolution No. 2026-____, " A Resolution of the Town Council of Town of Paradise accepting the work performed under the On-System Roadway Rehabilitation – Clark Road 2025, Contract 7303.4 CON, performed by Baldwin Contracting Company, Inc. dba Knife River Construction".

Background:

Due to the ongoing recovery effort and debris removal operations within the Town and Butte County, the Town's on-system roadway infrastructure sustained heavy damage in the wake of the Camp Fire. The pavement structural sections were damaged in two ways:

1. Pavement scarring due to car fires – on the day of the Camp Fire, several motorists were required to abandon their vehicles and continue evacuating on foot. The subsequent car fires damaged the pavement, justifying the need for repair.

2. Pavement structural section damage due to heavy truck traffic – Following the Camp Fire, the Town experienced a staggering level of truck traffic. During the CALOES Debris Removal effort, over 3.7 million tons of material was removed, equivalent to approximately 300,000 truckloads. During that same period, PG&E, Comcast, and AT&T restored their damaged distribution infrastructure. Additionally, PG&E removed over 92,000 trees, and an additional 100,000 trees were removed in 2020 as part of the Hazard Tree Removal Program. The volume of trucks using the Town's on-system roads has resulted in damage to the pavement structural section, justifying the need for rehabilitation.

The Town coordinated with Caltrans and Federal Highways Administration (FHWA) to secure Emergency Relief permanent restoration funding to repair damaged on-system roads town wide. Through the Emergency Relief Program, the Town of Paradise has been approved for $55,439,200 for the on-system road rehabilitation project. The approved project is located on Federal-Aid "On-System" roads – meaning the Town's primary collectors and arterials such as Skyway, Clark, Pearson, Elliott, Bille, Wagstaff, Pentz, etc.

Additionally, in 2018 the Town has been approved for $1,229,300 in Cycle 9 Highway Safety Improvement Program (HSIP) funds to improve safety at sixteen stop-controlled intersections at various locations. The countermeasure will be to systemically improve minor street approaches with a combination of additional intersection warning/regulatory signs, improved pavement markings, and providing improved sight triangles. For efficiency this project will be bid and constructed with the On-System Road Rehabilitation projects.

On November 10, 2020, Paradise Town Council awarded master on-call contracts to Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform on-call professional civil engineering services for a variety of local, state, and federally funded projects. Subsequently, in January 2021, task orders were issued to Mark Thomas, Dokken Engineering, and Wood Rodgers, Inc. to perform civil design services on the on-system road rehabilitation project.

The overall scope of work for the combined 2024 Road Rehabilitation and HSIP Project can be summarized as follows:

- Repair Camp Fire damaged on-system roads to achieve a pre-fire condition.
- Improve safety at two stop-controlled intersection with a combination of striping, warning/regulatory signs, improved pavement markings and providing improved sight triangles.

On June 14, 2022 Paradise Town Council awarded Contract No. 7303.1.CON, 2022 On-System Roadway Rehabilitation –Skyway (Project 1 – 3.22 miles)) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid plus additive bid $5,069,864.78 and approved contingency expenditures not exceeding 10%.

On January 10, 2023 Paradise Town Council awarded Contract No. 7303.2.CON, 2023 On-System Roadway Rehabilitation – Pearson (Project 2 – 8.58 miles) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid, $5,339,517.50 and approved contingency expenditures not exceeding 10%.

On June 18, 2024 Paradise Town Council awarded Contract No. 7303.3 CON, REBID 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project (Project 3 – 7.52 miles) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid, $4,835,562.88 and approved contingency expenditures not exceeding 10%.

On May 13, 2025 Paradise Town Council awarded Contract No. 7303.4 CON, On-System Road Rehabilitation – Clark Road 2025 (Project 4 – 2.1 miles) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid, $6,445,840.80 and approved contingency expenditures not exceeding 10%.

On May 13, 2025 Paradise Town Council awarded Contract No. 7303.5 CON, 2025 On-System Road Rehabilitation – Misc (Project 5 – 3.83 miles) to All-American Construction, Inc. in the amount of their base bid, $8,416,590.87 and approved contingency expenditures not exceeding 10%.

On February 10, 2026 Paradise Town Council awarded Contract No. 7303.6 CON, On-System Road Rehabilitation – Misc 2026/HSIP Systemic Intersection Safety Improvement Project (Project 6 – 7.3 miles) Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid, $8,252,767 and approved contingency expenditures not exceeding 10%.

Analysis:
Construction efforts began on June 20, 2025, and the project was substantially completed on December 15, 2025.

Financial Impact:
FHWA Emergency Relief funds have been authorized for construction and construction engineering phases at actual documented cost incurred.

The total estimated construction cost of the Project, including a 10% contingency, was $7,090,424.88. The actual total construction cost is $7,088,001.21, below budget. Project

expenditures and a funding summary is detailed below:

On-System Roadway Rehabilitation – Clark Road 2025

Contract Items	Total Estimated Cost	ER 38Y0(012) 75.25%	CDBG-DR ER Match 24.75%	Non-Participating (Local)	Non-Participating (Utility Adjustments)
Construction Contract - Actuals	$ 7,088,001.21	$ 5,201,719.94	$ 1,710,864.70	$ 7,155.21	$ 168,261.36
Construction Management (Est.)	$ 960,202.28	$ 722,552.22	$ 237,650.06	$ -	$ -
Total	**$ 8,048,203.49**	**$ 5,924,272.16**	**$ 1,948,514.76**	**$ 7,155.21**	**$ 168,261.36**
Total Available Funding CON/CE	$17,308,730.57	$ 12,852,336.00	$ 4,280,978.00	$ 7,155.21	$ 168,261.36
Balance	**$ 9,260,527.08**	**$ 6,928,063.84**	**$ 2,332,463.24**	**$ -**	**$ -**

Required On-System Road Rehabilitation matching funds were funded by Community Development Block Grant-Disaster Recovery funds. Utility partners will reimburse the Town for non-participating utility adjustments.

Attachments:

A. Resolution
B. Notice of Completion

TOWN OF PARADISE
RESOLUTION NO. 2026- _____

A RESOLUTION OF THE TOWN COUNCIL OF TOWN OF PARADISE ACCEPTING THE WORK PERFORMED UNDER THE ON-SYSTEM ROADWAY REHABILITATION- CLARK ROAD 2025, CONTRACT 7303.4 CON, PERFORMED BY TO BALDWIN CONTRACTING COMPANY, INC. DBA KNIFE RIVER CONSTRUCTION

WHEREAS, the Town of Paradise has heretofore contracted with Baldwin Contracting Company, Inc. dba Knife River Construction for certain work performed under that certain project known as the On-System Roadway Rehabilitation – Clark Road 2025, being Contract No. 7303.4 CON; and

WHEREAS, said work of improvements, as called for by the contract between the Town of Paradise and Baldwin Contracting Company, Inc. dba Knife River Construction, referable to said project was completed on December 15, 2025 to the satisfaction of the Town; and

WHEREAS, there has been posted a bond insuring the work of improvements from a maintenance standpoint for a period of one year from and after completion;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise that it hereby accepts the work performed on those certain improvements, the subject of a contract between the Town of Paradise and Baldwin Contracting Company, Inc. dba Knife River Construction, known and referred to as the On-System Roadway Rehabilitation – Clark Road 2025 project.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 13th day of October 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By:_____
Steve Crowder, Mayor

ATTEST:

_____
Melanie Elvis, CMC, Town Clerk

APPROVED AS TO FORM:

_____
Scott E. Huber, Town Attorney

RECORDING REQUESTED BY:

TOWN OF PARADISE

AND WHEN RECORDED MAIL TO:

TOWN CLERK
TOWN OF PARADISE
5555 SKYWAY
PARADISE, CA 95969

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice is hereby given:

1. The undersigned is Owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is *Town of Paradise, a Municipal Corporation*
3. The full address of the undersigned is *5555 Paradise, California 95969*
4. The nature of the title of the undersigned is: *IN FEE*
5. The full names and full addresses of all persons, if any, who hold such interest or estate with the undersigned as joint tenants or as tenants in common are:

   NAMES — ADDRESSES

   None

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

   NAMES — ADDRESSES

   None

7. A work of improvement on the property hereinafter described was completed on December 15, 2025
8. The name of the original contractor, if any, for such work of improvement is Baldwin Contracting Company, Inc. dba Knife River Construction *of Chico, CA*
9. The property on which said work of improvement was completed is in the Town of Paradise, County of Butte, State of California, and is described as follows:

   On-System Road Rehabilitation – Clark Road 2025, 7303.4 CON

10. The street address of said property is Clark Road, Paradise, CA
    (If no street address has been officially assigned, insert "None.")

Dated: October 13, 2026

Signature of Owner
named in Paragraph 2:
TOWN OF PARADISE

By: _____
Jennifer Macarthy
Town Manager, Town of Paradise

VERIFICATION

I, the undersigned say:

I am the Town Manager for the Town of Paradise, agent for the owner of the aforesaid interest or estate in the property described in the above notice:

I have read the foregoing notice and know and understand the contents thereof, and the facts stated herein are the true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on *October 13, 2026* at Town Hall, Town of Paradise, Paradise, California.

TOWN OF PARADISE

Jennifer Macarthy, Town Manager

Project Name: *On-System Road Rehabilitation – Clark Road 2025, 7303.4 CON*

Town of Paradise

Council Agenda Summary **Agenda Item: 6(a)**

Date: October 13, 2026

ORIGINATED BY:	Aimee Beleu, Finance Director / Town Treasurer
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Fiscal Year 2024/25 Annual Comprehensive Financial Report and Single Audit Report

COUNCIL ACTION REQUESTED:

1. Consider adopting Resolution No. ____" A Resolution of the Town Council of the Town of Paradise Accepting the Town of Paradise Fiscal Year 2024/25 Annual Comprehensive Financial Report and Report on Federal Awards (Single Audit) for the Fiscal Year Ending June 30, 2025". (ROLL CALL VOTE)

Background:

The Town of Paradise prepares annual financial statements in accordance with generally accepted accounting principles (GAAP) applicable to governmental entities. The financial statements provide information regarding the Town's financial position and results of operations and include government-wide financial statements, governmental fund financial statements, fiduciary fund financial statements, required supplementary information, and accompanying notes.

The Town's financial statements for the fiscal year ended June 30, 2025, were audited by Baker Tilly US, LLP. The independent audit was conducted in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

The Independent Auditor's Report, dated August 26, 2026, concludes that the Town's financial statements present fairly, in all material respects, the respective financial position of the Town's governmental activities, each major fund, and the aggregate remaining fund information as of June 30, 2025, and the respective changes in financial position in accordance with generally accepted accounting principles.

Analysis:

Net Position

The Fiscal Year 2024/25 financial statements reflect the continued financial impact of the Town's long-term recovery and rebuilding efforts. Significant infrastructure construction, grant-funded activities, housing programs, and recovery-related projects continue to represent a substantial portion of the Town's financial activity.

At June 30, 2025, the Town reported total assets of approximately $385.5 million and total liabilities of approximately $71.6 million. Total net position was approximately $323.1 million, an increase of approximately $41.0 million, or 14.5%, compared with the prior fiscal year.

Town of Paradise
Condensed Statement of Net Position
As of June 30, 2025 and 2024

	Primary Government Activities		Increase
	2025	2024	(Decrease)
Cash and other assets	$ 283,884,368	$ 264,832,947	$ 19,051,421
Capital assets	101,567,981	75,765,264	25,802,717
Total assets	385,452,349	340,598,211	44,854,138
Total deferred outflows	11,807,633	15,499,519	(3,691,886)
Other liabilities	21,336,081	19,913,152	1,422,929
Long-term liabilities	50,268,597	50,817,805	(549,208)
Total liabilities	71,604,678	70,730,957	873,721
Total deferred inflows	2,556,572	3,228,463	(671,891)
Net investment in capital assets	93,678,622	75,204,510	18,474,112
Restricted	13,453,446	29,355,607	(15,902,161)
Unrestricted	215,966,664	177,518,193	38,448,471
Total net position	$ 323,098,732	$ 282,078,310	$ 41,020,422

General Fund Highlights

The Town's General Fund revenues increased by 9.2 million compared to the prior fiscal year. The primary drivers of this growth were higher interest earnings and unrealized gains on investments. Taxes and assessments makes up roughly 31% of all revenues. Overall expenditures increased 24% year over year, with notable increases in Public Safety and Capital Outlay. The General Fund reported an ending balance of $212 million as of June 30, 2025, an increase of $6 million.

Capital Assets

Major capital asset additions for the year totaled $30 million, including $28 million in construction in progress, with a depreciation adjustment of $3.7 million. Significant infrastructure investments include substantial additions to both on- and off-system road projects, as well as continued pre-construction development for the Paradise Sewer Project. The table below shows the $101.5 million total capital assets, net of depreciation. Additional information regarding the capital assets of the Town can be found in the notes to the financial statements on page 36 of the report.

Capital Assets (Net of Depreciation)
As of June 30, 2025 and 2024

	Governmental Activities		Increase
	2025	2024	(Decrease)
Land	$ 1,882,218	$ 1,845,010	$ 37,208
Buildings and improvements	2,922,551	3,077,070	(154,519)
Construction in progress	66,656,971	38,117,815	28,539,156
Machinery and equipment	1,156,098	1,374,247	(218,149)
Vehicles	2,349,764	2,512,770	(163,006)
Infrastructure	26,600,379	28,838,352	(2,237,973)
Total capital assets, net	$ 101,567,981	$ 75,765,264	$ 25,802,717

Long-Term Liabilities

Bonds payable and finance purchase arrangements continued to be reduced compared to the prior year as payments were made according to the applicable amortization schedules. The Town's OPEB obligation increased from the prior year based upon assumption rates and increases in staffing. The net pension liability decreased 1.1%. The Town has taken measures to mitigate the benefits in the future and the obligation is being amortized over a period of about 25 years.

Additional information regarding the long-term debt of the Town can be found in the notes to the financial statements on page 37 of the report.

Outstanding Debt
As of June 30, 2025 and 2024

	Primary Government Activities		Increase
	2025	2024	(Decrease)
Bonds payable	$ 2,173,303	$ 2,622,127	$ (448,824)
Accreted interest payable	3,854,169	4,250,410	(396,241)
Finance purchase arrangements	11,342	30,196	(18,854)
Net OPEB liability	13,018,739	13,124,624	(105,885)
Net pension liability	30,447,009	30,790,448	(343,439)
Compensated absences	764,035	615,001	149,034
Total noncurrent liabilities	$ 50,268,597	$ 51,432,806	$ (1,164,209)

Financial Impact:

There is no direct financial impact associated with receiving and accepting the Fiscal Year 2024/25 Annual Comprehensive Financial Report. Costs associated with preparation of the financial statements and the annual independent audit were included in the adopted budget.

The financial statements provide information regarding the Town’s financial position as of June 30, 2025, and the financial results of operations for Fiscal Year 2024/25. Acceptance of the report does not authorize additional expenditures or modify existing budget appropriations.

TOWN OF PARADISE
RESOLUTION NO. 2026-___

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE ACCEPTING THE FISCAL YEAR 2024/25 ANNUAL COMPREHENSIVE FINANCIAL REPORT AND REPORT ON FEDERAL AWARDS (SINGLE AUDIT) FOR THE FISCAL YEAR ENDING JUNE 30, 2025

WHEREAS, the Town of Paradise has prepared its financial statements for the fiscal year ended June 30, 2025, in accordance with generally accepted accounting principles applicable to governmental entities; and

WHEREAS, Baker Tilly US, LLP performed an independent audit of the Town's financial statements for the fiscal year ended June 30, 2025, and issued its Independent Auditor's Report dated August 26, 2026; and

WHEREAS, the Independent Auditor's Report states that the Town's financial statements present fairly, in all material respects, the financial position of the Town's governmental activities, each major fund, and the aggregate remaining fund information as of June 30, 2025, and the respective changes in financial position for the year then ended in accordance with generally accepted accounting principles; and

WHEREAS, the Town was also subject to a Single Audit pursuant to the requirements of Title 2 of the Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; and

WHEREAS, the Fiscal Year 2024/25 Report on Federal Awards includes the Schedule of Expenditures of Federal Awards, Independent Auditor's Reports, Schedule of Findings and Questioned Costs, Corrective Action Plan, and Summary Schedule of Prior Audit Findings; and

WHEREAS, the Town Council has reviewed the Fiscal Year 2024/25 Annual Comprehensive Financial Report and the Fiscal Year 2024/25 Report on Federal Awards.

NOW THERFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

SECTION 1. The Town Council hereby receives and accepts the Town of Paradise Fiscal Year 2024/25 Annual Comprehensive Financial Report for the fiscal year ended June 30, 2025.

SECTION 2. The Town Council hereby receives and accepts the Town of Paradise Fiscal Year 2024/25 Report on Federal Awards (Single Audit), including the Schedule of Expenditures of Federal Awards, Schedule of Findings and Questioned Costs, Corrective Action Plan, and Summary Schedule of Prior Audit Findings.

PASSED AND ADOPTED by the town council of the Town of Paradise on this 13th day of October, 2026 by the following vote:

AYES:
NOS:
ABSENT:
ABSTAIN:

_____
Steve Crowder, Mayor

ATTEST:

_____
Melanie Elvis, Town Clerk

APPROVED AS TO LEGAL FORM:

_____
Scott E. Huber, Town Attorney

bakertilly



Town of Paradise, California

Financial Statements and
Supplementary Information

June 30, 2025

	Page
Independent Auditors' Report	1
Management's Discussion and Analysis (Required Supplementary Information)	4
Basic Financial Statements	
Government-Wide Financial Statements:	
Statement of Net Position	12
Statement of Activities	13
Governmental Fund Financial Statements:	
Balance Sheet - Governmental Funds	14
Reconciliation of the Balance Sheet to the Statement of Net Position - Governmental Funds	15
Statement of Revenues, Expenditures and Changes in Fund Balances (Deficit) - Governmental Funds	16
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	17
Fiduciary Fund Financial Statements:	
Statement of Fiduciary Net Position	18
Statement of Changes in Fiduciary Net Position	19
Notes to Financial Statements	20

	Page
Required Supplementary Information	
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual:	
General Fund	52
Camp Fire 2018 Fund	53
Loan Funds	54
CalHOME Grants	55
CDBG Grants Fund	56
Schedule of the Town's Proportionate Share of the Net Pension Liability (Asset) Cost-Sharing Pension Plan (Unaudited)	57
Schedule of Changes in the Town's Net OPEB Liability and Related Ratios (Unaudited)	58
Schedule of the Town's Pension/OPEB Contributions (Unaudited)	59
Supplementary Information	
Combining Balance Sheet - Nonmajor Governmental Funds	60
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds	61
Combining Statement of Net Position - Custodial Funds	62
Combining Statement of Changes in Net Position - Custodial Funds	63

Independent Auditors' Report

To the Town Council of
Town of Paradise, California

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Paradise, California (the Town), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town as of June 30, 2025 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards).* Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm that provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 26, 2026, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Baker Tilly US, LLP

Tempe, Arizona
August 26, 2026

Introduction

As management of the Town of Paradise (the Town), we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town as of and for the fiscal year ended June 30, 2025. We encourage readers to consider the information presented here in conjunction with the accompanying Independent Auditor's Report, the basic financial statements, and the accompanying notes to the financial statements.

Financial Highlights for the Year

This report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. For governmental activities, the statements tell how these services were financed in the short-term as well as what remains for future spending. Fund financial statements report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts as a trustee or custodian for the benefit of those outside the government.

- In the current year, the Town's net position increased to $323 million as compared to the prior year at $282 million. The Town's unrestricted and restricted cash and investments decreased to $209.7 million, primarily as a result of the Town's change in investments, and inflow of reimbursements. Accounts and interest receivables, prepaid items, and the advance to the Successor Agency increased to $2.3 million from $1.4 million in the prior year, which resulted primarily from a reduction in accounts receivable activity during the prior fiscal year. The Town's rebuilding efforts and capital projects resulted in increased total capital assets to $101.5 million compared to $76 million in the prior year.

- The Town reports $22.4 million of pension liability and pension related net deferred use of resources to its activities as compared to $20.4 million the prior year. The Town contracts with CalPERS for Pension benefits for its employees. The Town is making the required contributions toward the long-term pension obligation just described. This obligation is being amortized over approximately a 25-year period.

- Accounts payable increased to $11.3 million from $6.4 million in the prior fiscal year due to the increased infrastructure construction for the rebuilding of the Town. Unearned revenues decreased to $8.7 million from $11.7 million in the prior fiscal year. Unearned revenue sources include insurance claim advances, advances on grant funds awarded, retentions on grant reimbursements, and housing program insurance funds held for the 2018 Camp Fire. The Town's long-term liabilities due in more than one year decreased to $48.5 million from $50 million in the prior year due primarily to payments on long-term debt and the implementation of GASB 101.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the basic financial statements of the Town. These basic financial statements comprise three components: (1) government wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *Government-wide financial statements* present the financial picture of the Town from the economic measurement resources focus using the accrual basis of accounting. These statements include all assets of the Town (including capital assets) as well as all liabilities (including long-term debt). They are intended to provide a broad overview in a manner similar to a private sector business. Additionally, certain eliminations have occurred as prescribed by Statement No. 34 in regard to interfund activity, payables and receivables.

Statement of Net Position - The *Statement of Net Position* (page 12) presents information of all the assets/deferred outflows and liabilities/deferred inflows of the Town, with the difference between the two being reported as Net Position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

Statement of Activities - The *Statement of Activities* (page 13) presents information showing how the net position of the Town changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Fund Financial Statements

The Fund Financial Statements provide detailed information about the most significant funds, not the Town as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes other funds to help it control and manage resources for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money. All the funds of the Town are considered governmental funds.

Governmental Funds - Governmental Funds are used to account for essentially the same functions reported as governmental activities in the Government–wide financial statements. All of the basic services of the Town are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the operations and basic services provided to residents. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance programs of the Town. Because the focus of governmental funds is narrower than that of the Government–wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government–wide financial statements. By doing so, readers may better understand the long-term impact of the near-term financing decisions of the Town.

The reconciliation of differences between the governmental fund financial statements and the government-wide financial statements is explained in a section following each governmental fund financial statement.

The Town adopts an annual appropriated budget for the General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with the budget.

Notes to Financial Statements - The Notes to Financial Statements provide additional information that is essential to a full understanding of the data provided in the Government-wide and Governmental fund financial statements.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of the financial position of a government entity. In the case of the Town of Paradise, assets and deferred outflows exceed liabilities and deferred inflows by $323 million at the close of the 2025 fiscal year.

Net investment in capital assets, totaling $93.7 million is just one portion of the Town's net positions and are presented as net of any debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to residents; consequently, the assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of net position of $13.5 million represents resources that are subject to constraints by either external creditors or government entities or by law through constitutional provisions or enabling legislation.

The remaining balance of unrestricted net position $215.9 million, reflects its cash and current accounts receivable less any current liabilities (e.g. accounts payable, accrued payroll, and compensated absences) and long-term liabilities not associated with capital assets. The Town uses the cash balances to pay current and ongoing financial obligations in order to provide services to residents.

In fiscal year 2015, the Town adopted Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*, which requires the Town to report a net liability for pensions of $30 million in the governmental activities. In fiscal year 2018, the Town adopted Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*, which requires the Town to report a net liability for OPEB of $13 million in the governmental activities. The Town pays for pensions and OPEB on a pay as you go basis with current financial resources each year. However, the net pension/OPEB liability required to be reported is an actuarially determined amount for resources that are required sometime in the future.

The following table reflects the condensed Statement of Net Position:

Town of Paradise
Condensed Statement of Net Position
As of June 30, 2025 and 2024

	Primary Government Activities		Increase
	2025	2024	(Decrease)
Cash and other assets	$ 283,884,368	$ 264,832,947	$ 19,051,421
Capital assets	101,567,981	75,765,264	25,802,717
Total assets	385,452,349	340,598,211	44,854,138
Total deferred outflows	11,807,633	15,499,519	(3,691,886)
Other liabilities	21,336,081	19,913,152	1,422,929
Long-term liabilities	50,268,597	50,817,805	(549,208)
Total liabilities	71,604,678	70,730,957	873,721
Total deferred inflows	2,556,572	3,228,463	(671,891)
Net investment in capital assets	93,678,622	75,204,510	18,474,112
Restricted	13,453,446	29,355,607	(15,902,161)
Unrestricted	215,966,664	177,518,193	38,448,471
Total net position	$ 323,098,732	$ 282,078,310	$ 41,020,422

Government-Wide Activities

The Net Position of the Town from governmental activities increased from $282 million to $323 million, a change of 14.5%. Key elements of these activities are as follows:

- Total revenues for 2025 increased to $97 million, up from $82.0 million in 2024. This growth reflects increases in both programs and general revenues. Program revenues rose to $66 million, driven by capital contributions and grants of $48 million, while charges for services and operating contributions and grants decreased. General revenues totaled $31 million, up from $21.2 million, reflecting higher other taxes, motor vehicle in-lieu payments, and other general revenues, which were boosted by insurance proceeds.

- Total program expenses increased to $56 million, compared to $45.0 million in 2024. The primary drivers of this increase were Community Development $28 million, Public Safety $16 million, and General Government $7 million, supporting ongoing rebuilding, infrastructure improvements, and asset replacements throughout the Town.

- The Town's net position increased by $41 million in 2025, compared to an increase of $37 million in the prior year. The underlying growth in net position is from operational and capital activities.

The following table reflects the Condensed Statement of Activities:

Town of Paradise
Condensed Statement of Activities
Years Ended June 30, 2025 and 2024

	Primary Government Activities		Increase
	2025	2024	(Decrease)
Program revenues:			
Charges for services	$ 18,377,723	$ 21,236,491	$ (2,858,768)
Capital/operating grants and contributions	48,170,113	39,619,948	8,550,165
General revenues:			
Taxes:			
Property taxes	4,195,196	4,471,390	(276,194)
Sales taxes	2,573,701	2,645,804	(72,103)
Other taxes	3,081,347	1,304,113	1,777,234
Motor vehicle in-lieu	1,855,737	1,642,149	213,588
Investment income	11,827,324	9,658,775	2,168,549
Insurance proceeds	6,565,450	10,023	6,555,427
Other general revenues	609,982	1,452,481	(842,499)
Total revenues	97,256,573	82,041,174	15,215,399
Expenses:			
General government	7,199,040	4,701,414	2,497,626
Community development	28,591,284	20,998,241	7,593,043
Public safety	16,091,668	13,974,123	2,117,545
Public works	1,868,523	1,451,741	416,782
Parks and recreation	258,583	273,831	(15,248)
Streets	1,853,329	3,206,803	(1,353,474)
Interest on long-term debt	389,935	433,790	(43,855)
Total expenses	56,252,362	45,039,943	11,212,419
Net revenues (expense) before transfers	41,004,211	37,001,231	4,002,980
Net transfers in (out)	16,211	-	16,211
Increase (decrease) in net position	41,020,422	37,001,231	4,019,191
Beginning net position	282,078,310	245,077,079	37,001,231
Ending net position	$ 323,098,732	$ 282,078,310	$ 41,020,422

Town Funds Financial Analysis

As the Town completed the year, its governmental funds, (as presented in the balance sheet and the statement of revenues, expenditures and changes in fund balances), reported a combined fund balance of $193 million. The assigned fund balance is assigned to the Long-Term Sustainability Plan and represents settlement proceeds paid to the Town by Pacific Gas & Electric Company for damages resulting from the 2018 Camp Fire.

General Fund -

The Town's General Fund revenues increased by 9.2 million compared to the prior fiscal year. The primary drivers of this growth were higher interest earnings and unrealized gains on investments. Taxes and assessments makes up roughly 31% of all revenues.

Overall expenditures increased 24% year over year, with notable increases in Public Safety and Capital Outlay.

The General Fund reported an ending balance of $212 million as of June 30, 2025, an increase of $6 million.

CalHOME Grant Fund - The CalHOME Grant fund is a State Grant funding source to allow the Town to provide income-eligible community members loans for housing purposes. The Town provides low interest and interest-forgivable loans to owner-occupied rehabilitation/reconstruction as well as first time home buyers. The Town can also provide loans and grants for housing rehabilitation projects. The Town has provided funding for multi-family housing projects through this fund as well.

Camp Fire 2018 Fund - The Camp Fire 2018 Fund and Disaster Recovery Project Fund accounts for monies collected for the Camp Fire relief program. Revenues primarily consist of grant funding for recovery efforts and insurance claim reimbursements. Expenses consist of charges for continued support for rebuilding efforts of Town infrastructure and the overall community throughout the fiscal year. Some of the major projects for the year were Off-System Road Rehabilitation and Camp Fire Hydrant Repairs.

Community Development Block Grant Fund - The Community Development Block Grant funds, totaling $18 million, were invested to support the rebuilding of the Town of Paradise through a range of critical infrastructure and community development projects. These funds contributed to road rehabilitation, road improvements, and major road extensions and widenings that enhance safety and mobility throughout the community. Additionally, Community Development Block Grant resources supported the Paradise Sewer Project, a key component of long-term recovery and future development, and helped advance the construction of multi-family homes, expanding much-needed housing options as the Town continues to rebuild.

Capital Asset and Debt Administration

Capital Assets

Major capital asset additions for the year totaled $30 million, including $28 million in construction in progress, with a depreciation adjustment of $3.7 million. Significant infrastructure investments include substantial additions to both on- and off-system road projects, as well as continued pre-construction development for the Paradise Sewer Project.

The table below shows the $101.5 million total capital assets, net of depreciation. Additional information regarding the capital assets of the Town can be found in the notes to the financial statements on page 36 of this report.

Capital Assets (Net of Depreciation)
As of June 30, 2025 and 2024

	Governmental Activities		Increase
	2025	2024	(Decrease)
Land	$ 1,882,218	$ 1,845,010	$ 37,208
Buildings and improvements	2,922,551	3,077,070	(154,519)
Construction in progress	66,656,971	38,117,815	28,539,156
Machinery and equipment	1,156,098	1,374,247	(218,149)
Vehicles	2,349,764	2,512,770	(163,006)
Infrastructure	26,600,379	28,838,352	(2,237,973)
Total capital assets, net	$ 101,567,981	$ 75,765,264	$ 25,802,717

Long-Term Liabilities

Bonds payable and finance purchase arrangements continued to be reduced compared to the prior year as payments were made according to the applicable amortization schedules. The Town's OPEB obligation increased from the prior year based upon assumption rates and increases in staffing. The net pension liability decreased 1.1%. The Town has taken measures to mitigate the benefits in the future and the obligation is being amortized over a period of about 25 years.

Additional information regarding the long-term debt of the Town can be found in the notes to the financial statements on page 37 of this report.

The following table shows the Town's outstanding debt:

Outstanding Debt
As of June 30, 2025 and 2024

	Primary Government Activities		Increase
	2025	2024	(Decrease)
Bonds payable	$ 2,173,303	$ 2,622,127	$ (448,824)
Accreted interest payable	3,854,169	4,250,410	(396,241)
Finance purchase arrangements	11,342	30,196	(18,854)
Net OPEB liability	13,018,739	13,124,624	(105,885)
Net pension liability	30,447,009	30,790,448	(343,439)
Compensated absences	764,035	615,001	149,034
Total noncurrent liabilities	$ 50,268,597	$ 51,432,806	$ (1,164,209)

The Town as Trustee

The Town is the trustee, or fiduciary, for an employee bank fund and a police department fund money fund. As of January 2012, it elected to become the successor agency of the former Paradise Redevelopment Agency (Agency). The Town's current role is to manage the receipt and disbursement of monies related to debt service of enforceable obligations of the Agency. The Town also manages a general trust fund. All the related activity is being accounted for in the private-purpose trust funds. The Town is responsible for the assets in these funds and must only use these funds as indicated in the trust arrangements. The Town's fiduciary activities related to the Agency and the general trust fund are reported in the Statement of Fiduciary Net Position and the Statement of Changes in Fiduciary Net Position. The activities are excluded from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes. The private-purpose trust funds have a net position of negative $7 million as of June 30, 2025.

Economic Factors and Fiscal Year 2025 Budget/Tax Rate

The Camp Fire on November 8, 2018, was the most destructive wildfire in California's history. While rebuilding the 10,000 structures destroyed is underway, it is expected to take over a decade for the Town of Paradise to be fully restored. Through a community visioning process, residents reached a consensus to rebuild a more resilient, fire-resistant town. With the support of federal, state, and local partners, the Town has continued implementing long-term recovery planning and projects.

The Town plans to restore the facilities and equipment lost or damaged during the fire through a combination of insurance claims, FEMA assistance, CDBG programs, CalTrans funding, and other funding sources. FEMA, along with the California Governor's Office of Emergency Services, will support the Town's infrastructure restoration efforts through public assistance and hazard mitigation grants. CalTrans funding is being used to support the repair and reconstruction of roads and transportation infrastructure, while CDBG programs help fund rebuilding projects that benefit the broader community, including housing, public facilities, and critical infrastructure.

Financial Contact

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town's Finance Department at 5555 Skyway, Paradise, California.

Basic Financial Statements


TOWN OF
Paradise
CALIFORNIA
INC. 1979

	Governmental Activities
Assets	
Cash and investments	$ 209,625,619
Restricted cash and investments	146,509
Accounts receivable	712,314
Due from other governments	22,243,092
Interest receivable	12,864
Due from fiduciary fund	145,768
Prepaid items	46,179
Advance to Successor Agency	1,492,557
Loans receivable	49,459,466
Capital assets, not being depreciated	68,539,189
Capital assets, being depreciated, net	33,028,792
Total assets	385,452,349
Deferred Outflows of Resources	
Related to net pension liability	8,924,842
Related to net OPEB liability	2,882,791
Total deferred outflows of resources	11,807,633
Liabilities	
Accounts payable	11,250,137
Retainages payable	993,506
Accrued wages	434,441
Unearned revenue	8,657,997
Noncurrent liabilities:	
Due within one year:	
Compensated absences	469,891
Accreted interest payable	840,909
Bonds payable	439,091
Financed purchases payable	9,084
Due in more than one year:	
Compensated absences	294,144
Accreted interest payable	3,013,260
Bonds payable	1,734,212
Financed purchases payable	2,258
Net pension liability	30,447,009
Net other post employment benefits (OPEB) liability	13,018,739
Total liabilities	71,604,678
Deferred Inflows of Resources	
Related to net pension liability	890,621
Related to net OPEB liability	1,665,951
Total deferred inflows of resources	2,556,572
Net Position	
Net investment in capital assets	93,678,622
Restricted for:	
Debt service	146,509
Community development	4,055,749
Public safety	487,360
Streets and roads	4,083,228
Wastewater and drainage	4,680,600
Unrestricted	215,966,664
Total net position	$ 323,098,732

Town of Paradise, California

Statement of Activities
Year Ended June 30, 2025

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position
Governmental Activities					
General government	$ 7,199,040	$ 548,532	$ 1,185,984	$ -	$ (5,464,524)
Community development	28,591,284	16,938,886	25,573,022	74,279	13,994,903
Public safety	16,091,668	402,028	483,212	-	(15,206,428)
Public works	1,868,523	488,277	136,964	20,716,652	19,473,370
Parks and recreation	258,583	-	-	-	(258,583)
Streets	1,853,329	-	-	-	(1,853,329)
Interest on long-term debt	389,935	-	-	-	(389,935)
Total governmental activities	56,252,362	18,377,723	27,379,182	20,790,931	10,295,474
General revenues:					
Taxes:					
Secured and unsecured property taxes					$ 4,195,196
Sales and use taxes					2,573,701
Transient lodging tax					156,846
Franchise fees					564,706
Real property transfer taxes					93,530
Gas tax					2,132,105
Other taxes					134,160
Motor vehicle in-lieu, restricted					1,855,737
Homeowners property tax relief, unrestricted					30,754
Investment income					11,827,324
Insurance proceeds					6,565,450
Other					579,228
Transfers in/(out)					16,211
Total general revenues and transfers					30,724,948
Change in net position					41,020,422
Net Position, Beginning					282,078,310
Net Position, Ending					$ 323,098,732

See notes to financial statements

Town of Paradise, California

Balance Sheet - Governmental Funds
June 30, 2025

	Major Funds					Nonmajor Governmental Funds	Total Governmental Funds
	General Fund	Camp Fire 2018 Fund	Loan Funds	CalHOME Grants	CDBG Grant Fund		
Assets							
Cash and investments	$ 188,609,947	$ -	$ 4,281,316	$ 40,487	$ 24,968	$ 16,668,901	$ 209,625,619
Restricted cash and investments	146,509	-	-	-	-	-	146,509
Accounts receivable	640,909	-	-	-	-	71,405	712,314
Interest receivable	4,026	-	2,056	18	11	6,753	12,864
Prepaid expenses	46,179	-	-	-	-	-	46,179
Due from other governments	452,439	14,261,088	-	2,357,324	457,257	4,714,984	22,243,092
Due from other funds	22,875,928	-	-	-	-	-	22,875,928
Advance to Successor Agency	1,492,557	-	-	-	-	-	1,492,557
Loans receivable	-	-	9,795,477	13,835,142	25,828,847	-	49,459,466
Total assets	$ 214,268,494	$ 14,261,088	$ 14,078,849	$ 16,232,971	$ 26,311,083	$ 21,462,043	$ 306,614,528
Liabilities, Deferred Inflows of Resources and Fund Balances (deficit)							
Liabilities							
Accounts payable	$ 2,047,867	$ 5,930,745	$ 216	$ 49,659	$ 1,181,042	$ 2,040,608	$ 11,250,137
Retainages payable	112,959	641,186	-	-	239,361	-	993,506
Accrued wages	314,556	2,190	-	-	-	117,695	434,441
Due to other funds	-	9,713,702	-	2,861,452	3,876,335	6,278,671	22,730,160
Unearned revenue	-	-	238,290	-	2,187,750	6,231,957	8,657,997
Total liabilities	2,475,382	16,287,823	238,506	2,911,111	7,484,488	14,668,931	44,066,241
Deferred Inflows of Resources							
Unavailable revenues	32,431	14,208,113	9,795,477	15,157,104	25,830,921	4,355,957	69,380,003
Total deferred inflows of resources	32,431	14,208,113	9,795,477	15,157,104	25,830,921	4,355,957	69,380,003
Fund Balances (deficit)							
Nonspendable	1,538,736	-	-	-	-	-	1,538,736
Restricted:							
Debt service	146,509	-	-	-	-	-	146,509
Community development	-	-	4,044,866	-	-	10,883	4,055,749
Public safety		-	-	-	-	487,360	487,360
Streets and roads	-	-	-	-	-	4,083,228	4,083,228
Wastewater and drainage	-	-	-	-	-	4,680,600	4,680,600
Assigned:							
PG&E subsequent funds	209,603,929	-	-	-	-	-	209,603,929
Measure V	283,274	-	-	-	-	-	283,274
Unassigned	188,233	(16,234,848)	-	(1,835,244)	(7,004,326)	(6,824,916)	(31,711,101)
Total fund balances (deficit)	211,760,681	(16,234,848)	4,044,866	(1,835,244)	(7,004,326)	2,437,155	193,168,284
Total liabilities, deferred inflows of resources and fund balances (deficit)	$ 214,268,494	$ 14,261,088	$ 14,078,849	$ 16,232,971	$ 26,311,083	$ 21,462,043	$ 306,614,528

See notes to financial statements

Fund Balance, Total Governmental Funds Balance Sheet		$ 193,168,284
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources, and therefore, are not reported in the governmental funds:		
Governmental capital assets	$ 130,514,612	
Less accumulated depreciation/amortization	(28,946,631)	101,567,981
Certain notes, loans, claims, intergovernmental and interest receivables are not available to pay for current period expenditures and therefore are offset by deferred inflows of resources in the government funds		69,380,003
Long-term liabilities are not due and payable in the current period and therefore are not reported in the government funds.		
Compensated absences	(764,035)	
Accreted interest payable	(3,854,169)	
Bonds payable	(2,173,303)	
Financed purchases payable	(11,342)	
Net pension liability	(30,447,009)	
Net OPEB liability	(13,018,739)	(50,268,597)
Deferred outflows and inflows of resources related to pensions/OPEB are applicable to future reporting periods, and therefore, are not reported in the funds:		
Deferred outflows of resources related to pensions/OPEB	11,807,633	
Deferred inflows of resources related to pensions/OPEB	(2,556,572)	9,251,061
Net Position of Governmental Activities, Statement of Net Position		$ 323,098,732

Town of Paradise, California

Statement of Revenues, Expenditures and Changes in Fund Balances (Deficit) - Governmental Funds
Year Ended June 30, 2025

	Major Funds					Nonmajor Governmental Funds	Total Governmental Funds
	General Fund	Camp Fire 2018 Fund	Loan Funds	CalHOME Grants	CDBG Grant Fund		
Revenues							
Taxes and assessments	$ 9,604,630	$ -	$ -	$ -	$ -	$ 2,132,105	$ 11,736,735
Licenses, permits and impact fees	347,283	-	-	-	-	875,726	1,223,009
Fines and forfeitures	140,790	-	-	-	-	105,600	246,390
Intergovernmental revenues	1,011,708	-	-	2,599,111	17,993,717	2,379,099	23,983,635
Investment income	11,572,735	-	8,421	78	208,849	37,241	11,827,324
Insurance proceeds	6,565,450	-	-	-	-	-	6,565,450
Charges for services	511,917	-	-	-	-	1,921,256	2,433,173
Program income	-	-	382,749	-	-	18,726	401,475
Other revenues	548,679	-	-	-	2,488	366,905	918,072
Total revenues	30,303,192	-	391,170	2,599,189	18,205,054	7,836,658	59,335,263
Expenditures							
Current:							
General government	4,722,050	-	-	-	-	4,913	4,726,963
Community development	2,285,759	138	402,581	4,376,220	13,915,581	5,991,014	26,971,293
Public safety	13,637,835	-	-	-	-	25,506	13,663,341
Public works	117,914	1,022,640	-	-	131,985	191,983	1,464,522
Parks and recreation	81,278	-	-	-	-	-	81,278
Streets	-	-	-	-	-	1,664,769	1,664,769
Capital outlay	3,596,346	12,831,797	-	-	7,685,423	5,401,581	29,515,147
Debt service:						-	
Principal	341,782	-	-	-	-	125,896	467,678
Interest and fiscal charges	587,005	-	-	-	-	199,171	786,176
Total expenditures	25,369,969	13,854,575	402,581	4,376,220	21,732,989	13,604,833	79,341,167
Excess (deficiency) of revenues over (under) expenditures	4,933,223	(13,854,575)	(11,411)	(1,777,031)	(3,527,935)	(5,768,175)	(20,005,904)
Other Financing Sources and (Uses)							
Proceeds from sale of capital assets	10,861	-	-	-	-	-	10,861
Transfer in	896,783	2,714	-	-	-	-	899,497
Transfers out	(2,714)	-	(36,113)	(85,772)	(28,847)	(729,840)	(883,286)
Total other financing sources and uses	904,930	2,714	(36,113)	(85,772)	(28,847)	(729,840)	27,072
Net change in fund balances	5,838,153	(13,851,861)	(47,524)	(1,862,803)	(3,556,782)	(6,498,015)	(19,978,832)
Fund Balances (deficit), Beginning	205,922,528	(2,382,987)	4,092,390	27,559	(3,447,544)	8,935,170	213,147,116
Fund Balances (deficit), Ending	$ 211,760,681	$ (16,234,848)	$ 4,044,866	$ (1,835,244)	$ (7,004,326)	$ 2,437,155	$ 193,168,284

See notes to financial statements

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
Year Ended June 30, 2025

Net Change in Fund Balances (deficit), Total Governmental Funds		$ (19,978,832)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:		
Capital outlay	$ 29,515,147	
Depreciation expense	(3,712,430)	25,802,717
Receipts of payments and disbursements of funds related to notes and loans receivable are reported as revenues and expenditures, respectively, in governmental funds, but an increase and decrease, respectively, in notes receivable in the statement of net position:		
Loans made during the year		17,479,741
Some receivables are deferred in the governmental funds because the amounts do not represent current financial resources that are recognized under the accrual basis in the statement of activities. Unavailable receivables in the governmental funds are recognized once received in the subsequent period, but will not be accrued again in the statement of activities:		
Unavailable revenue recognized		19,512,582
Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the government-wide statement of net position. Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position:		
Accreted interest accrued	(389,935)	
Accreted interest payments	786,176	
Bond principal payments	448,824	
Finance purchases principal payments	18,854	863,919
The amounts below, included in the statement of activities, do not provide (require) the use of current financial resources and, therefore, are not reported as revenues or expenditures in the governmental funds (net change):		
Compensated absences	(149,034)	
Pension expense related to liabilities, deferred outflows and inflows of resources	(5,481,444)	
Pension contributions	3,431,744	
OPEB expense related to liabilities, deferred outflows and inflows of resources	(1,480,612)	
OPEB contributions	1,019,641	(2,659,705)
Change in Net Position of Governmental Activities		$ 41,020,422

See notes to financial statements

Town of Paradise, California

Statement of Fiduciary Net Position
June 30, 2025

	Successor Agency Trust Fund	Custodial Funds
Assets		
Cash and investments	$ 131,678	$ 8,666
Restricted cash and investments with fiscal agents	85,161	-
Accounts receivable	-	2,107
Total assets	216,839	10,773
Liabilities		
Interest payable	684,176	-
Due to other governments	145,768	-
Due within one year:		
Advance from Town General Fund	1,492,557	-
Bonds payable	5,054,576	-
Total liabilities	7,377,077	-
Net Position		
Restricted - held in trust	(7,160,238)	-
Restricted for organizations, individuals, and other governments	-	10,773
Total fiduciary net position	$ (7,160,238)	$ 10,773

See notes to financial statements

Town of Paradise, California

Statement of Changes in Fiduciary Net Position
For the Year Ended June 30, 2025

	Successor Agency Trust Fund	Custodial Funds
Additions		
Investment earnings	$ 234,748	$ -
Total additions	234,748	-
Deductions		
Program and administrative expenses	13,654	-
Transfer out to Town General Fund	16,200	11
Interest expense	917,815	-
Total deductions	947,669	11
Net increase (decrease) in fiduciary net position	(712,921)	(11)
Net Position (Deficit), Beginning	(6,447,317)	10,784
Net Position (Deficit), Ending	$ (7,160,238)	$ 10,773

See notes to financial statements


TOWN OF
Paradise
CALIFORNIA
INC. 1979

Notes to Basic Financial Statements


TOWN OF
Paradise
CALIFORNIA
INC. 1979

1. Summary of Significant Accounting Policies

The Town of Paradise (the Town) was incorporated in 1979 and is nestled in the foothills of California's Sierra Nevada Mountains. The Paradise Town Council is the chief policy-making body for the Town and is comprised of five members elected at large by the community to four-year staggered terms.

The Town operates under a Town Manager-Council form of government and provides the following services: public safety (Police and Fire), highways and streets, culture-recreation, public improvements, planning and zoning, and general administration. The voters of the Town of Paradise, California, give authority and responsibility for operations to the Town Council. The Town Council has the authority to employ administrative and support personnel to carry out its directives. The primary method used to monitor the performance of the Town's management is the financial budget, which is adopted annually by the Town Council.

The financial statements of the Town have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. In addition, the Town applies all Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board (APB) Opinions and Accounting Research Bulletins (ARB) issued after November 30, 1989 in accordance with GASB Statement Number 62. The more significant of these accounting policies are described below.

Reporting Entity

The Town operates as a self-governing local government unit within the State. It has limited authority to levy taxes and has the authority to determine user fees for the services that it provides. The Town's main funding sources include property taxes, sales taxes, other intergovernmental revenue from state and federal sources, user fees, and federal and state financial assistance.

The financial reporting entity consists of (a) the primary government, the Town, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Financial accountability is defined as the appointment of a voting majority of the component unit's board, and either (a) the Town has the ability to impose its will on the organization or (b) there is a potential for the organization to provide a financial benefit to or impose a financial burden on the Town.

Individual Component Units - Blended

These basic financial statements present the financial status of the Town and its component units, which are included in the Town's reporting entity because of the significance of their operational or financial relationship with the Town. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. The Town's reporting entity includes the following component units:

- Redevelopment Successor Agency Private-Purpose Trust Fund: The Town of Paradise Redevelopment Agency (the Agency) was formed as a separate legal entity under the Community Redevelopment Law. On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 (the Bill) that provides for the dissolution of all redevelopment agencies in the State of California. The Town Council elected to become Successor Agency for the redevelopment agency in accordance with the bill. Based upon the nature of the successor agency's custodial role, it is reported as a fiduciary fund private-purpose trust fund.

No separate financial statements were prepared for the Agency.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external parties. The Town has no business-type activities.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported in separate columns in the fund financial statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Certain indirect costs are included in the program expenses of most business-type activities. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Measurement Focus, Basis of Accounting and Basis of Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Special assessments are recognized as revenues in the year for which the related capital projects are substantially complete. Grants and similar items are recognized as revenues as soon as eligibility requirements imposed by the grantor or provider have been met.

Fund Financial Statements

The accounts of the Town are organized on the basis of funds. A fund is a separate self-balancing set of accounts. Each fund was established for the purpose of accounting for specific activities in accordance with applicable regulations, restrictions or limitations. Major individual governmental funds are reported as separate columns in the fund financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, depending on the revenue source. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Town reports the following major governmental funds:

General Fund

The General Fund is the general operating fund of the Town and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Camp Fire 2018 Fund

This special revenue fund accounts for monies collected for the Camp Fire relief program and to assist organizations serving evacuees and first responders.

Loan Fund

This special revenue fund accounts for grants to provide housing loans to qualified homebuyers.

CalHOME Grants Fund

This special revenue fund accounts for housing rehabilitation made with CalHOME grant monies.

CDBG Grant Fund

This special revenue fund accounts for development activities made with CDBG grant monies.

Additionally, the Town reports the following fund types:

Governmental Funds

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The Town has debt service funds, but they are not currently utilizing them.

Capital Project Fund - The Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital facilities.

Fiduciary Funds

Private-Purpose Trust - Private Purpose Trust funds are used to account for trust arrangements where the principal and income benefit individuals, private organizations, or other governments. Examples include successor agencies for redevelopment agencies.

Custodial Funds - Custodial Funds account for assets held by the Town in a purely custodial capacity. Custodial Funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

Cash and Cash Equivalents

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition, including the Town's investment in California Local Agency Investment Fund (LAIF). Highly liquid money market investments with maturities of one year or less at time of purchase are stated at amortized cost.

Receivables and Payables

Sales, use and utility user taxes related to the current fiscal year are accrued as revenue and receivables and considered available if received within 60 days of year-end. Property taxes related to the current fiscal year are accrued as revenue and receivables and considered available if received within 60 days of year-end. Federal and State grants are considered receivable and accrued as revenue when reimbursable costs are incurred under the accrual basis of accounting in the government-wide statement of net position. The amount recognized as revenue under the modified accrual basis of accounting is limited to the amount that is deemed measurable and collectible if received within 60 days of year-end.

Transactions between funds that represent lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Property Taxes

The County of Butte (the County) is responsible for the collection and allocation of property taxes. Under California law, property taxes are assessed and collected by the County up to 1% of the full cash value of taxable property, plus other increases approved by the voters and distributed in accordance with statutory formulas. The Town recognizes property taxes when the individual installments are due, provided they are collected within 60 days after year end. Secured property taxes are levied on or before July 1 of each year. They become a lien on real property on March 1 preceding the fiscal year for which taxes are levied. These taxes are paid in two equal installments; the first is due November 1 and delinquent with penalties after December 10; the second is due February 1 and delinquent with penalties after April 10. Secured property taxes, which are delinquent and unpaid as of June 30, are declared to be tax defaulted and are subject to redemption penalties, costs, and interest when paid.

The term "unsecured" refers to taxes on personal property other than land and buildings. Property tax revenues are recognized in the fiscal year for which they are levied, provided they are due and collected within 60 days after fiscal year-end. The County apportions secured property tax revenue in accordance with the alternate methods of distribution, the "Teeter Plan," as prescribed by Section 4717 of the California Revenue and Taxation Code. Therefore, the Town receives 100% of the secured property tax levies to which it is entitled, whether or not collected. Unsecured delinquent taxes are considered fully collectible.

These taxes are accrued as intergovernmental receivables only if they are received from the County within 60 days after year-end for the governmental funds and are accrued when earned for government-wide presentation regardless of the timing of the related cash flows.

Capital Assets

Capital assets for governmental fund types of the Town are not capitalized in the funds used to acquire or construct them. Capital acquisitions are reflected as expenditures in the governmental fund, and the related assets are reported in the government-wide financial statements at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value as of the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not included in the current year's additions to governmental capital assets. Capital assets are depreciated using the straight-line method over the following useful lives:

	Years
Buildings and improvements	5 - 25
Infrastructure	20
Machinery, equipment and vehicles	5 - 10

It is the policy of the Town to capitalize all land, building, improvements, equipment, and infrastructure assets, except assets costing less than $5,000. In governmental funds, the sale of general capital assets is included in the statement of revenues, expenditures and changes in fund balances as proceeds from sale. The proceeds reported in the governmental fund are eliminated and the gain or loss on sale is reported in the government-wide presentation.

Compensated Absences

Under GASB Statement No. 101, *Compensated Absences*, the Town recognizes a liability for leave that has been earned by employees and is more likely than not to be used for time off or otherwise paid or settled in the future. The Town’s policy permits employees to accumulate earned but unused vacation and compensatory time.

In the government-wide financial statements, compensated absences are recognized as a liability when incurred. The portion of the compensated absences liability attributable to governmental activities is reported in the governmental activities column of the government-wide statement of net position.

In the governmental fund financial statements, compensated absences are recognized as expenditures and liabilities only to the extent they are due and payable with available financial resources. Accordingly, amounts not due and payable at year-end are not reported as liabilities in the governmental funds and are included as a reconciling item between the governmental fund financial statements and the government-wide financial statements.

Sick leave generally is not payable upon termination but may be converted to service credits under the Town’s defined benefit pension plan. However, certain employees hired before November 12, 2012, who have at least five years of service and leave employment in good standing are eligible to receive payment for accumulated sick leave in excess of 20 days at one-half of their regular rate of pay, up to a maximum payout of $3,750.

Long-Term Obligations

Long-term debt of governmental funds are reported at face value in the government-wide financial statements and represent a reconciling item between the fund and government-wide presentation. Certain other governmental fund obligations not expected to be financed with current available financial resources are also reported in the government-wide financial statements and represent a reconciling item between the fund and government-wide presentation.

For governmental fund types, proceeds from borrowing are reported as another financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

Deferred Outflows/Inflows of Resources

In addition to liabilities, the statement of financial position reports a separate section for deferred outflows and deferred inflows of resources. Deferred outflows of resources represent a consumption of net assets by the government that is applicable to a future reporting period. Deferred inflows of resources represent an acquisition of net assets that is applicable to a future reporting period. These amounts will not be recognized as an outflow of resources (expenditure/expense) or an inflow of resources (revenue) until the earnings process is complete. The governmental funds report unavailable revenues for grants and other revenues when the amounts meet the asset recognition criteria and were accrued as receivables, but the amounts were not received in the availability period. Deferred outflows and inflows of resources include amounts deferred related to the Town's pension and OPEB plans as described in the pension plans and other post-employment benefits notes of this report.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission's California Public Employee's Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Other Postemployment Benefits (OPEB) Plan

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Town's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

Fund Balances - Governmental Funds

Fund balances of the governmental funds are reported separately within classifications based on a hierarchy of the constraints placed on those resources. The classifications are based on the relative strength of the constraints that control how the specific amounts can be spent. The following classifications describe the relative strength of the spending constraints:

Nonspendable - Fund balance should be reported as nonspendable when the amounts cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Nonspendable balances are not expected to be converted to cash within the next operating cycle, which comprise prepaid items and long-term receivables.

Restricted - Fund balance should be reported as restricted when constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed - Fund balance should be reported as committed when the amounts can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the Town Council. These amounts cannot be used for any other purpose unless the Town Council modifies or removes the fund balance commitment.

Assigned - Fund balance should be reported as assigned when the amounts are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed.

Unassigned - Unassigned fund balance is the residual classification of the Town's funds and includes all spendable amounts that have not been restricted, committed, or assigned to specific purposes.

The government-wide financial statements utilize a net position presentation. Net position is categorized as investment in capital assets (net of related debt), restricted and unrestricted.

Net Investment in Capital Assets - This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance in this category.

Restricted Net Position - This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position - This category represents net position of the Town not restricted for any project or other purpose.

The Town Council establishes, modifies or rescinds fund balance commitments and assignments by passage of a resolution. When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted, committed, assigned and unassigned resources as they are needed. The Town's committed, assigned, or unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Budgetary Information

The Town Council annually adopts the budget resolution for all operating funds of the Town. Budgetary control is legally maintained at the fund level. Department heads submit budget requests to the Town Manager. The Manager prepares an estimate of revenues and prepares recommendations for the next year's budget. The preliminary budget may or may not be amended by the Town Council and is adopted by resolution by the Town Council on or before June 30.

All budget amounts presented in the accompanying financial statements have been adjusted for legally authorized revisions of the annual budgets during the year. Appropriations, except open project appropriations, and unexpended grant appropriations, lapse at the end of each fiscal year. Amounts shown in the financial statements represent the original budgeted amounts and all supplemental appropriations. The supplemental appropriations were immaterial. The budgetary data are prepared on the modified accrual basis consistent with the related "actual amounts", except as indicated below. The Town does not use encumbrance accounting.

Excess Expenditures Over Appropriations

The following funds had excess expenditures over appropriations.

Fund	Appropriations	Total Expenditures	Excess Expenditures
Major Special Revenue Funds:			
Camp Fire 2018 Fund	$ 8,652,399	$ 13,854,575	$ (5,202,176)
CalHOME Grants	4,314,285	4,376,220	(61,935)
Nonmajor Special Revenue Funds:			
Other Grants	230,476	879,232	(648,756)
Home Grant Fund	-	149,703	(149,703)
Community Development	1,400	296,575	(295,175)

The Funds are over budget due to increased funding available in those funds.

Fund Deficits

At June 30, 2025, the following governmental funds had a fund balance deficit:

Fund	Deficit
General Fund – Capital Outlay	$ 2,584,637
Camp Fire 2018 Fund	16,234,848
CalHOME Grants	1,835,244
CDBG Grant Fund	7,004,326
Disaster Recovery Projects	2,572,035
Home Grant Fund	549,491
FEMA Grants	2,846,079
Other Grants	207,587
Capital Projects	649,724

The fund balance deficits are primarily due to the Town incurring costs in advance of receipt of grant revenues and will be eliminated through future revenues and expenditure reductions.

Net investments in capital assets

Net position reported on the government-wide statement of net position at June 30, 2025, includes the following:

Net investment in capital assets:	
Land	$ 1,882,218
Construction in progress	66,656,971
Other capital assets, net of accumulated depreciation	33,028,792
Less accounts payable related to construction	(6,884,511)
Less retainages payable	(993,506)
Less financed purchase agreements outstanding	(11,342)
Total governmental activities net investment in capital assets	$ 93,678,622

2. Cash and Investments

The Town follows the practice of pooling cash and investments of all funds. Cash represents cash on hand, demand deposits in the bank and amounts invested in the State of California Local Agency Investment Fund (LAIF). Cash and investments at June 30, 2025 are classified in the accompanying financial statements as follows:

	Governmental Activities	Fiduciary Funds	Total
Cash and cash equivalents	$ 209,625,619	$ 140,344	$ 209,765,963
Restricted cash	146,509	85,161	231,670
Total	$ 209,772,128	$ 225,505	$ 209,997,633

As of June 30, 2025, the Town's cash and investments consisted of the following:

Cash on hand	$ 8,725
Deposits in financial institutions	7,848,683
Investments:	
California CLASS prime fund	11,965,551
Local Agency Investment Fund	1,174,815
Commercial paper	9,174,286
Money market mutual funds	325,698
U.S. Treasury	56,290,825
U.S. government agency	32,191,585
Corporate bonds	42,972,233
Supranational	12,188,178
Municipal notes/bonds	28,131,744
Negotiable certificates of deposit	480,858
Mortgage-backed security	7,097,943
Held by fiscal agent money market fund	146,509
Total investments	202,140,225
Total cash and investments	$ 209,997,633

Investment Policy

California statutes authorize cities to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The table below identifies the investment types that are authorized for the Town by the California Government Code (or the Town's investment policy, where more restrictive) that address interest rate risk, credit risk and concentration of credit risk.

	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Asset backed securities	5 years	20%	None
Banker acceptances	180 days	40%	30%
Collateralized bank deposits	5 years	Unlimited	None
Commercial paper	270 days	25%	10%
Local agency investment funds	5 years	Unlimited	$50 million
Medium term notes	5 years	30%	None
Mutual funds	5 years	20%	10%
Certificate of deposits	5 years	30%	None
Repurchase agreements	1 year	20%	None
Supranational: IBRD, IFC, IADB	5 years	30%	None
Treasury bills and notes	5 years	Unlimited	None
U.S. government, state(s) and agency securities	5 years	Unlimited	None

The Town complied with the provisions of California Government Code pertaining to the types of investments held, institutions in which deposits were made and security requirements. The Town will continue to monitor compliance with applicable statutes pertaining to public deposits and investments.

Investments Authorized by Debt Agreements

Investment of debt proceeds held by the bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the Town's investment policy. The Pension Obligation Bond debt agreement contains certain provisions that address interest rate risk, credit risk and concentration of credit risk.

	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. treasury obligations	5 years	None	None
U.S. government agency obligations	5 years	None	None
Municipal obligations	None	None	None
Bankers acceptances	1 year	None	None
Commercial paper	None	None	None
Certificates of deposit	None	None	None
Money market funds	N/A	None	None
Local agency investment fund	None	None	None
Investment contracts	None	None	None

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways the Town manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

Information about the sensitivity of the fair values of the Town's investments (including investments held by the bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the Town's investments by maturity:

		Remaining Maturity (in Months)		
	Total	12 Months or Less	13 to 24 Months	25 to 60 Months
California CLASS Prime Fund	$ 11,965,551	$ 11,965,551	$ -	$ -
Local Agency Investment Fund (LAIF)	1,174,815	1,174,815	-	-
Money market mutual fund	325,698	325,698	-	-
Commercial paper	9,174,286	9,174,286	-	-
U.S. Treasury	56,290,825	-	-	56,290,825
U.S. government agency	32,191,585	10,556,334	2,078,036	19,557,215
Corporate bonds	42,972,233	9,307,070	6,638,935	27,026,228
Supranational	12,188,178	8,841,900	-	3,346,278
Municipal notes/bonds	28,131,744	22,685,835	750,187	4,695,722
Negotiable certificates of deposit	480,858	-	480,858	-
Mortgage-backed securities	7,097,943	-	7,097,943	-
Held by fiscal agent money market fund	146,509	146,509	-	-
Total	$ 202,140,225	$ 74,177,998	$ 17,045,959	$ 110,916,268

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The following are credit ratings issued by Moody's and Standard and Poor's as of June 30, 2025:

Investment Type	AAA	AA+/AA/AA-	A+/A	A-1	Total
Money market mutual fund	$ 325,698	$ -	$ -	$ -	$ 325,698
Commercial paper	-	-	-	9,174,286	9,174,286
U.S. Treasury	-	56,290,825	-	-	56,290,825
U.S. government agencies	-	32,191,585	-	-	32,191,585
Corporate bonds	-	42,972,233	-	-	42,972,233
Supranational	-	12,188,178	-	-	12,188,178
Municipal notes/bonds	-	28,131,744	-	-	28,131,744
Mortgage-backed securities	-	7,097,943	-	-	7,097,943
Held by fiscal agent money market fund	146,509	-	-	-	146,509
Total	$ 472,207	$ 178,872,508	$ -	$ 9,174,286	188,519,001
Investments not subject to credit risk disclosure:					
LAIF					1,174,815
California CLASS Prime Fund					11,965,551
Total					13,140,366
Exempt from credit rating disclosure:					
Negotiable certificates of deposit					480,858
Total investments					$ 202,140,225

Concentration of Credit Risk

The investment policy of the Town contains no limitations on the amount that can be invested with any one issuer beyond that stipulated by the California Government Code. Investments in any one issuer represent more than 5% of the total investments (other than mutual funds and external investment pools) are as follows as of June 30, 2025.

Issuer	Investment Type	Amount	Percent
Federal Farm Credit Bank	U.S. Agency Security	$ 10,482,300	5.19%
Federal Home Loan Mortgage Corporation	U.S. Agency Security	15,200,982	7.52
Federal National Mortgage Association	U.S. Agency Security	16,464,668	8.15

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the Town's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. At June 30, 2025, the carrying amount of the Town’s deposits in financial institutions was $7,848,683, and the corresponding bank balance was $8,891,858. Of the balance in financial institutions, $500,000 was covered by federal depository insurance and $8,391,858 was covered by the pledging financial institution with assets held in a common pool for the Town and other governmental agencies.

Investment in LAIF

LAIF is stated at amortized cost, which approximates fair value. The LAIF is a special fund of the California State Treasury through which local governments may pool investments. The total fair value amount invested by all Town controlled funds in LAIF is $1,174,815 managed by the State Treasurer. Of that amount, 3% is invested in structured notes and asset-backed securities. The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by State Statute. The fair value of the Town's investment in this pool is reported in the accompanying financial statements at amounts based upon the Town's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. At June 30, 2025, these investments matured in an average of 217 days.

Investment in the California Cooperative Liquid Assets Securities System

The Town is a voluntary participant in the California Cooperative Liquid Assets Securities System (California CLASS). California CLASS is a joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement by and among California public agencies. The Town’s investment in California CLASS is included in cash and investments in the accompanying financial statements.

Fair Value Measurement

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, Level 3 inputs are significant unobservable inputs. The table below presents the fair value hierarchy level inputs applicable to each of the Town's investments:

		Fair Value Measurement Using		
	Amount	Level 1	Level 2	Level 3
Investments by fair value level:				
Commercial paper	9,174,286	-	-	9,174,286
Money market mutual funds	325,698	325,698	-	-
U.S. Treasury securities	56,290,825	56,290,825	-	-
U.S. government agency securities	32,191,585	-	32,191,585	-
Corporate bonds	42,972,233	-	42,972,233	-
Supranational securities	12,188,178	-	12,188,178	-
Municipal notes/bonds	28,131,744	-	28,131,744	-
Negotiable certificates of deposit	480,858	-	480,858	-
Mortgage-backed securities	7,097,943	-	7,097,943	-
Held-by-fiscal-agent money market fund	146,509	146,509	-	-
Total investments by fair value level	$ 188,999,859	$ 56,763,032	$ 123,062,541	$ 9,174,286
Investments not measured at fair value:				
California CLASS Prime Fund	11,965,551			
Local Agency Investment Fund (LAIF)	1,174,815			
Total investments not measured at fair value	13,140,366			
Total Investments	202,140,225			

3. Interfund Transactions

Interfund balances at June 30, 2025 were as follows:

Receivable Fund	Payable Fund	Amount
General Fund	Major Governmental Funds:	
	Camp Fire 2018	$ 9,713,702
	CalHOME Grants	2,861,452
	CDBG Grants	3,876,335
	Nonmajor Governmental Funds	6,278,671
	Fiduciary Funds	145,768
		$ 22,875,928

Transfers during the year ended June 30, 2025 were as follows:

Fund Making Transfer	Fund Receiving Transfers	Amount Transferred
Major Governmental Funds:		
General Fund	Camp Fire 2018	$ 2,714
Loan Funds	General Fund	36,113
CalHOME Grant Fund	General Fund	85,772
CDBG Grant Fund	General Fund	28,847
Nonmajor Governmental Funds:		
Building Safety and Wastewater Services	General Fund	375,024
Local Transportation	General Fund	12,501
Gas Tax	General Fund	342,315
Fiduciary Funds:		
PD Found Money	General Fund	11
Successor Agency Funds	General Fund	16,200
		$ 899,497

4. Loans Receivable

The Town engages in programs designed to encourage the construction or improvement of low-to-moderate income housing and other qualifying projects. Under these programs, grants or loans are provided under favorable terms to homeowners or developers who agree to use the funds in accordance with the Town's requirements.

Loans receivable at June 30, 2025, consisted of the following:

Borrower	Amount
Homeowners	$ 16,816,560
Paradise Community Village	6,532,754
Community Housing Improvement Program	26,110,152
Total governmental activities loan receivable	$ 49,459,466

The loans receivable were reported in the following governmental funds at June 30, 2025:

Loan Funds	$ 9,795,477
CalHOME Grants Fund	13,835,142
CDBG Grant Fund	25,828,847
Total governmental activities loan receivable	$ 49,459,466

Under the modified accrual basis of accounting, these receivables are not considered available to finance current-period expenditures and, accordingly, are offset by deferred inflows of resources in the governmental fund financial statements.

5. Unavailable Revenues

Governmental funds report unavailable revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At June 30, 2025, the components unavailable revenue reported in the governmental funds were as follows:

Governmental Fund	Unavailable Revenue – Housing Loan Revenue	Unavailable Revenue – Grants & Other	Total
General Fund	$ -	$ 32,431	$ 32,431
Camp Fire 2018 Fund	-	14,208,113	14,208,113
Loan Funds	9,795,477	-	9,795,477
CalHOME Grants Fund	13,835,142	1,321,962	15,157,104
CDBG Grant Fund	25,828,847	2,074	25,830,921
Nonmajor Governmental Funds	-	4,355,957	4,355,957
Total	$ 49,459,466	$ 19,920,537	$ 69,380,003

At June 30, 2025, substantially all of the $14,208,113 of unavailable grant revenue reported in the Camp Fire 2018 Fund relates to a receivable for eligible costs incurred under Federal Emergency Management Agency (FEMA) for a Public Assistance Project to rehabilitate Town roadways damaged by heavy truck traffic during Camp Fire debris removal and hazardous tree removal activities.

6. Capital Assets

Governmental capital assets activity for the year ended June 30, 2025 was as follows:

	Beginning Balance	Additions	Retirements	Transfers	Balance Ending
Capital assets, not being depreciated:					
Land	$ 1,845,010	$ 37,208	$ -	$ -	$ 1,882,218
Construction in progress	38,117,815	28,539,156	-	-	66,656,971
Total capital assets, not being depreciated	39,962,825	28,576,364	-	-	68,539,189
Capital assets, being depreciated:					
Infrastructure	45,798,343	-	-	-	45,798,343
Buildings	5,156,176	42,587	-	-	5,198,763
Machinery and equipment	3,679,070	216,799	(22,253)	-	3,873,616
Vehicles	6,492,274	679,397	(66,970)	-	7,104,701
Total capital assets, being depreciated	61,125,863	938,783	(89,223)	-	61,975,423
Less accumulated depreciation for:					
Infrastructure	(16,959,991)	(2,237,973)	-	-	(19,197,964)
Buildings	(2,079,106)	(197,106)	-	-	(2,276,212)
Machinery and equipment	(2,304,823)	(434,948)	22,253	-	(2,717,518)
Vehicles	(3,979,504)	(842,403)	66,970	-	(4,754,937)
Total accumulated depreciation	(25,323,424)	(3,712,430)	89,223	-	(28,946,631)
Capital assets being depreciated, net	35,802,439	(2,773,647)	-	-	33,028,792
Governmental capital assets, net	$ 75,765,264	$ 25,802,717	$ -	$ -	$ 101,567,981

Depreciation expense for governmental capital assets was charged to functions as follows:

General government	$ 241,931
Public safety	896,830
Streets and public works	2,396,364
Parks and recreation	177,305
Total governmental activities depreciation expense	$ 3,712,430

7. Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2025 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental activities:					
Bonds payable	$ 2,622,127	$ -	$ (448,824)	$ 2,173,303	$ 439,091
Accreted interest payable	4,250,410	389,935	(786,176)	3,854,169	840,909
Finance purchase agreements	30,196	-	(18,854)	11,342	9,084
Total debt	6,902,733	389,935	(1,253,854)	6,038,814	1,289,084
Compensated absences	615,001	149,034	-	764,035	469,891
Net pension liability	30,790,448	-	(343,439)	30,447,009	-
OPEB liability	13,124,624	-	(105,885)	13,018,739	-
Governmental activities long-term liabilities	$ 51,432,806	$ 538,969	$ (1,703,178)	$ 50,268,597	$ 1,758,975

Note: The change in the compensated absences liability is presented as a net change in accordance with GASB 101.

Long-term debt of the Town's governmental activities consists of the following as of June 30, 2025:

Bonds Payable

On April 1, 2007, the Town pursuant to an Agreement with the California Statewide Communities Development Authority issued $10,918,154 of Pension Obligation Bonds. The aggregate total amount of the bonds for all agencies was $87,475,699 which includes $65,140,000 of Series A-1 current interest and $22,335,699 of Series A-2 capital appreciation bonds. The Town only participated in the Series A-2 bonds. The issuance of the bonds provided monies to meet the Town's obligation to pay the Town's unfunded accrued actuarial liability (UAAL) and employer contribution amount to the California Public Employees Retirement System (PERS). The Town's obligation includes, among others, the requirement to amortize the unfunded accrued liability over a multi-year period. On April 1, 2007, the Town contributed $10,635,313 of the bond proceeds to PERS to fund a portion of the unfunded liability and the employer contribution amount for the Miscellaneous and Safety Plans that provides retirement benefits to the Town's employees and public safety officers. The Town paid costs of issuance fees of $282,841.

Interest on Series A-2 capital appreciation bonds is payable on June 1 and December 1. The rate of interest varies from 5.160% to 5.694% per annum. Principal payment in annual installments ranging from $238,761 to $648,234 commencing on June 1, 2010 and ending on June 1, 2031. The balance outstanding as of June 30, 2025 was $2,173,303. The accreted interest on the capital appreciation bonds balance as of June 30, 2025 was $3,854,169.

Principal and interest payments on bonds are due as follows:

	Principal	Interest *	Total
Years ending June 30:			
2026	$ 439,091	$ 840,909	$ 1,280,000
2027	428,181	891,819	1,320,000
2028	416,296	943,704	1,360,000
2029	406,621	998,379	1,405,000
2030	244,353	650,647	895,000
Thereafter	238,761	686,239	925,000
Totals	$ 2,173,303	$ 5,011,697	$ 7,185,000

* The amount includes accreted interest.

Finance Purchase Agreement

The Town has entered into various finance purchase agreements for financing the acquisition of capital assets. Finance purchase agreements include the following:

Axon Enterprises - During the fiscal year 2020-2021, the Town entered into an agreement to finance tasers and related hardware and accessories. The total amount of the contract is $52,485, with an implicit interest rate of 4.50%. The contract will be paid in four installments of $10,861 through December 1, 2024.

De Lage Landen Public Finance - During the fiscal year 2020-2021, the Town entered into a finance purchase contract for eight printers. The total amount of the contract is $41,937, with an implicit interest rate of 4.50%. The contract will be paid by 60 monthly payments of $781.25.

Principal and interest payments on the finance purchase agreements are due as follows:

	Principal	Interest	Total
Years ending June 30:			
2026	$ 9,084	$ 291	$ 9,375
2027	2,258	9	2,267
Totals	$ 11,342	$ 300	$ 11,642

8. Pension Plans

Plan Descriptions

All qualified permanent and probationary employees are eligible to participate in the Town's cost-sharing multiple-employer defined benefit pension plan (the Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS). PERF C consists of a miscellaneous risk pool and a safety risk pool and the following rate plans:

- Town Miscellaneous Plan Classic Tier 1
- Town Miscellaneous Plan Classic Tier 2
- Town Miscellaneous PEPRA

- Safety Plan Classic Tier 1
- Safety Plan Classic Tier 2
- Safety Plan PEPRA

Although one pension plan exists, CalPERS provides the information separately for the Miscellaneous and Safety Risk Pools and the information is presented separately where available. Benefit provisions under the Plan is established by State statute and Town resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website at www.calpers.ca.gov.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 (57 for PEPRA Miscellaneous Plan) with statutorily reduced benefits. All members are eligible for nonduty disability benefits after 10 years of service. The death benefit is the Optional Settlement 2 Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan's provisions and benefits in effect at June 30, 2025, are summarized as follows:

	Town Miscellaneous Classic Tier 1	Town Miscellaneous Classic Tier 2	Town Miscellaneous PEPRA
	Prior to January 1, 1982	On or After January 1, 1982	On or After January 1, 2013
Benefit formula (at full retirement)	2.0% @ 55	2.0% @ 60	2.0% @ 62
Benefit vesting schedule	5 years' service	5 years' service	5 years' service
Benefit payments	Monthly for life	Monthly for life	Monthly for life
Final average compensation period	One year	Three years	Three years
Retirement age	50 - 63	50 - 63	52 - 67
Monthly benefits, as a % of eligible compensation	1.426% - 2.418%	1.426% - 2.418%	1.00% - 2.50%
Required employee contribution rates	7.00%	7.00%	7.75%
Required employer contribution rates	12.47%	10.10%	7.68%

	Safety Classic Tier 1	Safety Classic Tier 2	Safety PEPRA
	Prior to January 1, 2013	On or After January 1, 2013	On or After January 1, 2013
Benefit formula (at full retirement)	3.0% @ 50	3.0% @ 55	2.7% @ 57
Benefit vesting schedule	5 years' service	5 years' service	5 years' service
Benefit payments	Monthly for life	Monthly for life	Monthly for life
Final average compensation period	Three years	Three years	Three years
Retirement age	50	50 - 57	50 - 55
Monthly benefits, as a % of eligible compensation	3.00%	2.00% - 2.70%	2.00% - 2.70%
Required employee contribution rates	9.00%	9.00%	13.75%
Required employer contribution rates	27.11%	22.83%	13.54%

The Miscellaneous Plan & Safety is closed to new participants that were not CalPERS participants prior to January 1, 2013 under the Public Employees' Pension Reform Act of 2013 (PEPRA). Any new participants that were not previously CalPERS participants would be required to join the PEPRA Miscellaneous Plan.

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Town is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2025, the employer contributions made to the Plan were $3,431,744.

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2025, the Town reported a net pension liability for its proportionate share of the net pension liability as follows:

	Proportionate Share of Net Pension Liability/Asset
Town Miscellaneous Risk Pool	$ 8,479,538
Safety Risk Pool	21,967,471
Total net pension liability	$ 30,447,009

The Town's net pension liability is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2023 rolled forward to June 30, 2024 using standard update procedures. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The Town's proportionate share of the net pension liability for the Plan as of June 30, 2025 and 2024 was as follows:

	Miscellaneous Plan	Safety Plan
Proportion - June 30, 2024	0.17055 %	0.29782 %
Proportion - June 30, 2025	0.17532	0.30130
Change - increase (decrease)	0.00477	0.00348

For the year ended June 30, 2025, the Town recognized a pension expense of $1,659,096 for the Miscellaneous Plan and $3,822,339 for its Safety Plan. At June 30, 2025, the Town reported deferred outflows of resources and deferred inflows of resources related to the Plan combined from the following sources:

Town Miscellaneous Risk Pool	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	$ 1,229,176	$ -
Net differences between projected and actual earnings on plan investments	488,157	-
Difference between employers and proportionate share of contributions	183,116	(39,536)
Difference between expected and actual experience	733,134	(28,606)
Change in employer's proportion	27,698	(100,944)
Changes of assumptions	217,942	-
Total	$ 2,879,223	$ (169,086)

Safety Risk Pool	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	$ 2,202,568	$ -
Net differences between projected and actual earnings on plan investments	1,061,807	-
Difference between employers and proportionate share of contributions	394,931	(192,732)
Difference between expected and actual experience	1,792,741	(58,290)
Change in employer's proportion	52,339	(470,513)
Changes of assumptions	541,233	-
Total	$ 6,045,619	$ (721,535)
Total - all risk pools	$ 8,924,842	$ (890,621)

The $3,431,744 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year. Other amounts reported as net deferred inflows of resources related to pensions will be recognized as pension expense as follows:

	Miscellaneous Risk Pool	Safety Risk Pool	Total
Fiscal years ended June 30:			
2026	$ 471,859	$ 1,119,109	$ 1,590,968
2027	1,140,122	2,408,774	3,548,896
2028	36,265	(43,064)	(6,799)
2029	(167,285)	(363,302)	(530,587)
Total	$ 1,480,961	$ 3,121,517	$ 4,602,478

Actuarial Assumptions

The total pension liabilities in the actuarial valuations for the Plan were determined using the following actuarial assumptions:

Actuarial valuation date	June 30, 2023
Measurement date	June 30, 2024
Actuarial cost method	Entry age normal
Actuarial assumptions:	
Discount rate	6.90%
Inflation	2.30%
Projected salary increase	Varies by entry age and service
Mortality rates	Derived using CalPERS Membership Data for all Funds

The mortality table used was developed based on CalPERS-specific data. The rates incorporate Generational Mortality to capture ongoing mortality improvement using 80% of Scale MP 2020 published by the Society of Actuaries. For more details on this table, please refer to the December 2021 experience study report (based on CalPERS demographic data from 1997 to 2019) that can be found on the CalPERS website.

Discount Rate

The discount rate used to measure the total pension liability was 6.90% for the Plan, which remained the same as the prior year rate of 6.90%. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long-term expected discount rate is applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11 to 60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class for the Plan. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1 - 10(a)
Global Equity - cap-weighted	30.0 %	4.54 %
Global Equity - noncap-weighted	12.0	3.84
Private Equity	13.0	7.28
Treasury	5.0	0.27
Mortgage-Backed Securities	5.0	0.50
Investment Grade Corporates	10.0	1.56
High Yield	5.0	2.27
Emerging Market Debt	5.0	2.48
Private Debt	5.0	3.57
Real Assets	15.0	3.21
Leverage	(5.0)	(0.59)
Total	100 %	

(a) An expected inflation of 2.3% used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability for the Plans, calculated using the discount rate for the Plans, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Miscellaneous Risk Pool	Safety Risk Pool	Total
1% Decrease Net Pension Liability	$ 12,748,828	$ 30,829,077	$ 43,577,905
Current Discount Rate Net Pension Liability	8,479,538	21,967,471	30,447,009
1.0% Increase Net Pension Liability	4,965,284	14,719,924	19,685,208

9. Other Post Employment Benefits (OPEB)

Plan Description

The post-employment benefit plan is a single-employer defined healthcare plan administered by the Town. The Town provides postretirement medical benefits, as provided for in various collective bargaining agreements for retirees that meet certain criteria. Upon enrollment in the PERS medical program, health plans for employees retiring after enrollment shall be in accordance with PERS medical program regulations. Employees of the Town, who immediately upon termination, retire under the PERS retirement plan, and remain in the Town's medical plan, shall have a Town paid contribution towards the medical plan premium not to exceed the Town contribution to an active employee/employee plus spouse/employee plus two persons rate as prescribed in Town Resolution and PERS Health Plan Regulations.

The Town of Paradise participates in the Self-Insured Schools of California (SISC) Trust (the Plan) to pre-fund Other Post-employment Benefits (OPEB) liabilities reported in accordance with the Governmental Accounting Standards Board (GASB), and as specified in the Town policies and/or bargaining agreements. The SISC has made the program available to the Town and its eligible employees a Trust Fund known as the SISC Trust. The Trust Fund is intended to be a tax-exempt governmental trust established under Internal Revenue Section 115 and an irrevocable trust under applicable law of the State of California.

Employees Covered

As of the June 30, 2023 actuarial valuation, the following current and former employees were covered by the benefit terms under the Health Plan:

Inactive employees or beneficiaries currently receiving benefit payments	80
Active employees	83
Total	163

Contributions

The Town funds the Plan on a pay-as-you-go basis. For the year ended June 30, 2025, the Town paid $845,849 on behalf of retirees and made implicit subsidy payments of $173,792. The Town did not contribute to the trust.

Net OPEB Liability

The Town's net OPEB liability (NOL) was measured as of June 30, 2024 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2023 based on the following actuarial methods and assumptions:

Funding method	Entry Age Normal Cost, level percent pay
Asset valuation method	Market value of assets
Long-term return on assets	6.50%
Discount rates	4.11%
Participants valued	Only current active employees and retired participants and covered dependents are valued. No future entrants are considered in this valuation. Employees with no current medical coverage are assumed to elect PERS Choice upon retirement, with no dependents.
Service retirement rates	Retirement rates for nonsafety employees are taken from the 2014 CalPERS OPEB Assumptions Model for "Public Agency Miscellaneous 2.0% at 55" For police employees, retirement rates are taken from the CalPERS "Police with 3.0% at 50" table.
Benefit cap increases	Benefit caps for all employees are assumed to remain unchanged in future years
General inflation rate	2.30% per annum
Payroll growth	2.80%
Mortality improvement	Based on CalPERS rates
Healthcare trend rate	Based on medical long-term trends from Society of Actuaries "Long-Term Healthcare Cost Trends 2023" using baseline assumptions applied to both claims and premiums through 2023 followed by 6.80% (Pre-Medicare)/4.17% (Medicare) in 2023, decreasing gradually to an ultimate rate of 4.14%.

Discount Rate

The discount rate used to measure the total OPEB liability was 4.11%. The discount rate used is up to the expected long-term rate of return on the assets in the Trust set aside pay benefits, of the plan sponsor makes regular contributions to the Trust such that the assets are not depleted at any point in the future. If the Plan's actuary determines that contributions are not sufficient to keep the Trust funded, a blend of the long-term rate of return and the yield or index rate for 20-year, tax exempt municipal bonds will be used for the periods when the Trust funds are not sufficient to cover benefit payments. Based on this requirement, and with approval of the plan sponsor.

Changes in Actuarial Assumptions

The discount rate increased from 3.89% to 4.11%. Payroll growth, mortality and retirement rates have been updated. Health care trend rates were updated to actual premium increases from 2022 to 2023 followed by 6.80% (non-Medicare) and 4.17% (Medicare), decreasing gradually to 4.14% in 2075. In addition, the Town signed a Memorandum of Understanding in June 2022 that increases the Town's maximum employee subsidy from nonsafety employees to the same level as safety employees.

Changes in the Net OPEB Liability

The changes in the net OPEB liability for the Plan are as follows:

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (Asset) (c) = (a) - (b)
Balances at June 30, 2024	$ 13,406,267	$ 281,643	$ 13,124,624
Service cost	548,957		548,957
Interest cost	526,862		526,862
Investment income		30,184	(30,184)
Difference between expected and actual experience	(48,982)		(48,982)
Changes in assumptions	(280,686)		(280,686)
Employer contributions		822,432	(822,432)
Benefit payments	(822,432)	(822,432)	-
Administrative expenses		(580)	580
Net changes	(76,281)	29,604	(105,885)
Balances at June 30, 2025	$ 13,329,986	$ 311,247	$ 13,018,739

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following represents the net OPEB liability of the Town, as well as what the net OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for the measurement period ended June 30, 2024:

	1% Decrease (3.11%)	Current Discount Rate (4.11%)	1% Increase (5.11%)
Net OPEB liability	$ 14,377,518	$ 13,018,739	$ 11,856,192

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rates

The following represents the net OPEB liability of the Town, as well as what the net OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for the measurement period ended June 30, 2024:

	1% Decrease (5.80%)	Current Discount Rate (6.80%)	1% Increase (7.80%)
Net OPEB liability	$ 12,701,535	$ 13,018,739	$ 13,358,645

Recognition of Deferred Outflows and Deferred Inflows of Resources:

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time. Amounts are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expenses.

The recognition period differs depending on the source of the gain or loss. The net difference between projected and actual earnings on OPEB plan investments is recognized over 5 years. All other amounts are recognized over the expected average remaining service lifetime (EARSL), which was 6.4 years at June 30, 2024.

OPEB Expenses and Deferred Outflows/Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2025, the Town recognized OPEB expense of $1,480,612. As of fiscal year ended June 30, 2025, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Outflows of Resources	Inflows of Resources
OPEB contributions subsequent to measurement date	$ 1,019,641	$
Differences between actual and expected experience	1,066,821	(128,528)
Changes in assumptions	796,329	(1,529,804)
Net differences between projected and actual earnings on OPEB plan investments	-	(7,619)
Total	$ 2,882,791	$ (1,665,951)

The $1,019,641 reported as deferred outflows of resources related to contributions subsequent to the measurement will be recognized as a reduction of the net OPEB liability in the subsequent fiscal period. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as follows:

Years ending June 30:	
2026	$ 480,778
2027	(218,461)
2028	(228,024)
2029	152,473
2030	31,029
Thereafter	(20,596)
Total	$ 197,199

10. Insurance

The Town is a member of the Northern California Cities Self Insurance Fund (NCCSIF) along with twenty other northern California cities. The NCCSIF is a joint powers authority (JPA) organized in accordance with Article I, Chapter 5, Division 7, Title I of the California Government Fund Programs. The purpose is to create a common pool of funds to be used to meet obligations of the parties to provide workers' compensation benefits for their employees and to provide excess liability insurance. The NCCSIF provides claims processing administrative services, risk management services and actuarial studies. A member from each city or town governs the NCCSIF. The Town of Paradise council members do not have significant oversight responsibility, since they evenly share all factors of responsibility with the other cities. The Town does not retain the risk of loss. However, ultimate liability for payment of claims and insurance premiums resides with member cities. The NCCSIF is empowered to make supplemental assessments as needed to eliminate deficit positions of member cities.

If the JPA becomes insolvent, the Town is responsible only to the extent of any deficiency in its equity balance.

	Coverage	Excess	Banking Layer/ Shared Layer
Liability	$ 40,000,000	$ 1,250,000 to 7,500,000 7,500,000 to 40,000,000	$ 50,000 / 1,250,000
Property	1,000,000,000	-	25,000
Boiler and machinery	100,000,000	-	25,000
Wildfire deductible	-	-	2,500,000
Mobile equipment	5,945,925	-	5,000
Workers compensation liability	5,000,000 to Statutory	500,000 to 5,000,000 5,000,000 to Statutory	100,000 / 500,000
Cyber excess	2M/4M 25,000,000 program aggregate	-	25,000
Crime	3,000,000	-	5,000
Deadly Weapon Response Program	500,000 with a pool aggregate of 2,500,000	-	10,000

The NCCSIF establishes claims liabilities based on estimates of the ultimate cost of claims (including future claims settlement expenses) that have been reported but not settled, plus estimates of claims that have been incurred but not reported. Because actual claims costs depend on various factors, the claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency, and other economic and social factors. A provision of inflation is implicit in the calculation of estimated future claims costs. Adjustments to claims liabilities are charged or credited to expense in the periods in which they are made.

Settlements have not exceeded the insurance coverage for the past three fiscal years. There have not been any significant reductions in insurance coverage over the prior year. The audited financial statements of the JPA are available at the NCCSIF's office.

11. Commitments and Contingencies

The Town participates in various federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors. The audits by the grantors for the year ended June 30, 2025, have not yet been conducted. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

The Town has the following contract commitments at June 30, 2025:

2024 On System Road Rehabilitation	$	624,019
2025 Off System Road Rehabilitation		7,352,158
2025 On System Road Rehabilitation - Misc		9,459,665
2025 On System Road Rehabilitation-Clark Road		7,302,427
2026 Off System Road Rehabilitation		6,683,105
Camp Fire Hydrant Repair		619,968
Off System Road Rehabilitation		1,606,708
Off System Road Rehabilitation - Engineering		549,844
Oliver Curve		3,793,275
On System Road Rehabilitation - Engineering		1,205,246
Pentz Parkway - Right of Way Services		950,845
Pentz Road		140,691
Sewer		13,178,230
Sewer - Engineering		1,355,805
Skyway Neal Bike		2,896,186
Upper Skyway Widening		520,888
Total	$	58,239,060

12. Successor Agency Trust for Former Paradise Development Agency

In an effort to balance its budget, the State of California adopted ABx1 26 on June 28, 2011, as amended by AB1484 on June 27, 2012, which suspended all new redevelopment activities except for limited specified activities as of that date and dissolved redevelopment agencies on January 31, 2012.

Under the provisions of AB 1484, the Town elected to become the Successor Agency and the Redevelopment Agency's remaining assets were distributed to and liabilities were assumed by the Successor Agency. ABx1 26 requires the establishment of an Oversight Board to oversee the activities of the Successor Agency and one was established in April 2012. The activities of the Successor Agency are subject to review and approval of the Oversight Board, which is comprised of seven members, including one member of the Town Council, one former Redevelopment Agency employee appointed by the Mayor and the remaining members are appointed by external agencies with an interest in Successor Agency assets. Pursuant to Senate Bill 107, on July 1, 2018, a single consolidated County Oversight Board was established for the four Town Oversight Boards.

The activities of the Successor Agency are reported in the Successor Agency to the Redevelopment Agency Private-Purpose Trust Fund as the activities are under the control of the Oversight Board. The Town provides administrative services to the Successor Agency to wind down the affairs of the former Redevelopment Agency, including paying debt service payments of existing Redevelopment Agency debt agreements including those owed to the Town's General Fund in the form of advances.

The following disclosures of the Successor Agency as of June 30, 2025 are required by debt continuing disclosure requirements.

Long-Term Liabilities

The following is a summary of changes in the Successor Agency's long-term liabilities for the year ended June 30, 2025:

	Balance July 1, 2024	Additions	Retirements	Balance June 30, 2025	Due Within One Year
Advance from General Fund	$ 1,275,519	$ 217,038	$ -	$ 1,492,557	$ 1,492,557
Bonds payable - 2009	3,975,000	-	(300,424)	3,674,576	3,674,576
Bonds payable - 2016	1,380,000	-	-	1,380,000	1,380,000
	$ 6,630,519	$ 217,038	$ (300,424)	$ 6,547,133	$ 6,547,133

The long-term liabilities consisted of the following components for the fiscal year ended June 30, 2025:

Advance payable consisted of advances totaling $1,492,557 from the General Fund to the Successor Agency to assist the Successor Agency with administrative, operation, and program costs. The interest rate on this advance is 4.50%. These loans were approved by the Oversight Board as enforceable obligations. No payments have been made since fiscal year 2018/19.

Bonds payable consisted of the following as of June 30, 2025:

2009 Tax Allocation Refunding Bonds

On October 21, 2009, the Town issued the 2009 Tax Allocation Refunding Bonds in the amount of $4,480,000. The refunding bond was used to refund the entire outstanding 2003 Tax Allocation Notes and the 2005 Tax Allocation Notes. The Refunding Bonds have a stated interest rate from 4.80% to 6.00% and mature on June 1, 2043. The Refunding Bonds are subject to redemption prior to their stated maturity, at the option of the Town, as a whole or in part pro rata among maturities and by lot within a maturity, on any date on or after June 1, 2019 from bonds derived by the Town from any sources at a redemption price equal to 100% of the principal amount thereof, together with accrued interest thereon to the redemption date, without premium. The original issue bond discount on these bonds is being amortized over the life of the bonds and is included with long-term debt on the balance sheet.

On February 1, 2012, the total principal balance of $4,377,893, which was net of the $102,107 of unamortized original issue bond discount, was transferred from the Town. The principal balance outstanding, as of June 30, 2025 was $3,674,576.

2016 Tax Allocation Refunding Bonds

On October 27, 2016, the Town issued the 2016 Tax Allocation Refunding Bonds in the amount of $1,475,000. The refunding bond was used to refund the entire outstanding 2006 Tax Allocation Notes. The Refunding Bonds have a stated interest rate from 3.8% to 4.13% and mature on June 1, 2056.

The Refunding Bonds will be subject to option redemption, as a whole or in part from maturities specified by the Successor Agency, prior to their maturity, at the option of the Successor Agency on any date on or after June 1, 2026, from funds derived by the Successor Agency from any source, at a redemption price equal to 100% of the principal amount of the 2016 Refunding Bonds to be redeemed, together with interest accrued thereon to the date fixed for redemption, without premium.

The 2016 Refunding Bonds maturing on June 1, 2031, June 1, 2036, June 1, 2046, and June 1, 2056 shall be subject to redemption prior to their stated maturity, in part on a pro rata basis, from sinking installments deposited in the principal account on June 1 of each year commencing June 1, 2018, June 1, 2032, June 1, 2037 and June 1, 2047, respectively, at the principal amount thereof and interest accrued thereon to the date fixed for redemption, without premium.

Default on Bonds

As outlined in the 2022 Annual Continuing Disclosure Information Statement for the 2009 Bonds and the 2016 Bonds, tax revenues for fiscal years 2022-23 and thereafter are projected to be insufficient to pay debt service on the 2009 Bonds and the 2016 Bonds due to the destruction of properties located in the Project Area by the Camp Fire in 2018. As a result, the amount on deposit in the reserve fund for the 2009 Bonds were deemed insufficient to pay the full amount of the principal and interest coming due and payable on the 2009 Bonds starting on June 1, 2023, and the amount on deposit in the reserve fund for 2016 Bonds were deemed insufficient to pay the full amount of the principal and interest coming due and payable on the 2016 Bonds starting on June 1, 2023. The Agency began making payments on the 2009 Bonds during fiscal year 2024/25 and must complete all payments on the 2009 Bonds before making payments on the 2016 bonds. As a result, the bonds are reported as currently due and payable. It is important to note that these financial obligations are solely those of the Paradise Redevelopment Agency and are not obligations of the Town of Paradise.

Scheduled future debt service for Successor Agency at June 30, 2025 is as follows:

2009 Tax Allocation Refunding Bonds

	Principal		Interest	Total
Fiscal years ending June 30:				
2026	$ 110,000		$ 217,988	$ 327,988
2027	110,000		211,088	321,088
2028	120,000		203,900	323,900
2029	125,000		196,138	321,138
2030	135,000		187,800	322,800
2031-2035	805,000		792,000	1,597,000
2036-2040	1,055,000		491,400	1,546,400
2041-2045	1,214,576		109,500	1,324,076
Totals	$ 3,674,576	*	$ 2,409,814	$ 6,084,390

*Total principal payable at June 30, 2025 is current due to being in default.

2016 Tax Allocation Refunding Bonds

	Principal	Interest	Total
Fiscal years ending June 30:			
2026	$ 25,000	$ 52,869	$ 77,869
2027	25,000	51,919	76,919
2028	25,000	50,969	75,969
2029	25,000	50,019	75,019
2030	25,000	49,069	74,069
2031-2035	145,000	230,044	375,044
2036-2040	180,000	199,694	379,694
2041-2045	215,000	161,181	376,181
2046-2050	265,000	113,788	378,788
2051-2055	320,000	55,069	375,069
2056-2058	130,000	2,888	132,888
Totals	$ 1,380,000	$ 1,017,509	$ 2,397,509

State Approval of Enforceable Obligations

The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) semiannually that contains all proposed expenditures for the subsequent six- month period. The ROPS is subject to the review and approval of the Oversight Board as well as the State Department of Finance. The amount, if any, of current obligations that may be denied by the State Department of Finance cannot be determined at this time. The Town expects such amounts, if any, to be immaterial.

13. Concentration of Financial Resource Providers - 2018 Camp Fire

On November 8, 2018, the Camp Fire caused widespread destruction throughout the Town of Paradise. The resulting reduction in the Town's tax base and related tax revenues has increased the Town's reliance on federal, state, and other intergovernmental grant funding to support its continuing recovery and reconstruction activities. This assistance has been provided principally by the Federal Emergency Management Agency (FEMA) and the State of California.

In fiscal years 2019 and 2020, the State of California advanced $8.5 million to the Town in connection with a FEMA Public Assistance claim. The full amount of the advance had been recognized as revenue before June 30, 2025; therefore, no related advance balance remained at year-end.

At June 30, 2025, the Town reported $14,208,113 in intergovernmental receivables related to Camp Fire recovery activities. Because these amounts were not collected within the Town's period of availability, a corresponding $14,208,113 was reported as a deferred inflow of resources, unavailable revenue, in the governmental fund financial statements. The related revenue was recognized in the government-wide financial statements.

Required Supplementary Information


TOWN OF
Paradise
CALIFORNIA
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Town of Paradise, California

Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
General Fund
Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
Revenues				
Taxes and assessments	$ 9,108,003	$ 9,108,003	$ 9,604,630	$ 496,627
Licenses, permits and impact fees	316,750	316,750	347,283	30,533
Fines and forfeitures	31,125	31,125	140,790	109,665
Intergovernmental revenues	33,050	52,527	1,011,708	959,181
Investment income	3,230,940	3,230,940	11,572,735	8,341,795
Insurance proceeds	-	100,000	6,565,450	6,465,450
Charges for services	292,764	292,764	511,917	219,153
Other revenues	322,000	322,000	548,679	226,679
Total revenues	13,334,632	13,454,109	30,303,192	16,849,083
Expenditures				
Current:				
General government	6,557,409	6,557,409	4,722,050	1,835,359
Community development	2,495,934	2,948,094	2,285,759	662,335
Public safety	14,331,308	15,247,723	13,637,835	1,609,888
Public works	990,590	1,024,295	117,914	906,381
Parks and recreation	99,230	99,230	81,278	17,952
Capital outlay	999,073	1,011,709	3,596,346	(2,584,637)
Debt service:				
Principal	459,685	459,685	341,782	117,903
Interest and fiscal charges	786,177	786,177	587,005	199,172
Total expenditures	26,719,406	28,134,322	25,369,969	2,764,353
Excess (deficiency) of revenues over (under) expenditures	(13,384,774)	(14,680,213)	4,933,223	19,613,436
Other Financing Sources				
Proceeds from sale of capital assets	-	-	10,861	10,861
Transfers in	883,305	883,305	968,708	85,403
Transfers out	-	-	(74,639)	(74,639)
Total other financing sources	883,305	883,305	904,930	21,625
Net change in fund balances	(12,501,469)	(13,796,908)	5,838,153	19,635,061
Fund Balances, Beginning	191,974,963	192,352,537	205,922,528	13,569,991
Fund Balances, Ending	$ 179,473,494	$ 178,555,629	$ 211,760,681	$ 33,205,052

Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
Camp Fire 2018 Fund
Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
Revenues				
Intergovernmental revenues	$ 8,639,189	$ 8,639,189	$ -	$ (8,639,189)
Total revenues	8,639,189	8,639,189	-	(8,639,189)
Expenditures				
Current:				
Community development	-	-	138	(138)
Public works	8,652,399	8,652,399	1,022,640	7,629,759
Capital outlay	-	-	12,831,797	(12,831,797)
Total expenditures	8,652,399	8,652,399	13,854,575	(5,202,176)
Excess of revenues over (under) expenditures	(13,210)	(13,210)	(13,854,575)	(13,841,365)
Other Financing Sources (Uses)				
Transfers in	13,210	13,210	2,714	(10,496)
Total other financing sources	13,210	13,210	2,714	(10,496)
Net change in fund balances	-	-	(13,851,861)	(13,851,861)
Fund Balances, Beginning	(2,382,987)	(2,382,987)	(2,382,987)	-
Fund Balances, Ending	$ (2,382,987)	$ (2,382,987)	$ (16,234,848)	$ (13,851,861)

Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
Loan Funds
Year Ended June 30, 2025

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
Revenues				
Investment income	$ -	$ -	$ 8,421	$ 8,421
Program income	443,449	443,449	382,749	(60,700)
Total revenues	443,449	443,449	391,170	(52,279)
Expenditures				
Current:				
Community development	1,448,000	1,448,000	402,581	1,045,419
Total expenditures	1,448,000	1,448,000	402,581	1,045,419
Excess of revenues over (under) expenditures	(1,004,551)	(1,004,551)	(11,411)	993,140
Other Financing Sources (Uses)				
Transfers out	(33,104)	(33,104)	(36,113)	(3,009)
Total other financing sources	(33,104)	(33,104)	(36,113)	(3,009)
Net change in fund balances	(1,037,655)	(1,037,655)	(47,524)	990,131
Fund Balances, Beginning	4,092,390	4,092,390	4,092,390	-
Fund Balances, Ending	$ 3,054,735	$ 3,054,735	$ 4,044,866	$ 990,131

Town of Paradise, California

Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
CalHOME Grants
Year Ended June 30, 2025

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
Revenues				
Intergovernmental revenues	$ 4,231,521	$ 4,231,521	$ 2,599,111	$ (1,632,410)
Investment income	-	-	78	78
Total revenues	4,231,521	4,231,521	2,599,189	(1,632,332)
Expenditures				
Current:				
Community development	4,314,285	4,314,285	4,376,220	(61,935)
Total expenditures	4,314,285	4,314,285	4,376,220	(61,935)
Excess of revenues over (under) expenditures	(82,764)	(82,764)	(1,777,031)	(1,694,267)
Other Financing Sources (Uses)				
Transfers out	-	-	(85,772)	(85,772)
Total other financing sources	-	-	(85,772)	(85,772)
Net change in fund balances	(82,764)	(82,764)	(1,862,803)	(1,780,039)
Fund Balances, Beginning	27,559	27,559	27,559	-
Fund Balances, Ending	$ (55,205)	$ (55,205)	$ (1,835,244)	$ (1,780,039)

Town of Paradise, California

Required Supplementary Information
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
CDBG Grants Fund
Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget - Positive
	Original	Final	Amounts	(Negative)
Revenues				
Intergovernmental revenues	$ 58,943,843	$ 60,070,597	$ 17,993,717	$ (42,076,880)
Investment income	-	-	208,849	208,849
Reimbursements	59,988	59,988	-	(59,988)
Other revenues	-	-	2,488	2,488
Total revenues	59,003,831	60,130,585	18,205,054	(41,925,531)
Expenditures				
Current:				
Community development	30,296,144	30,296,144	13,915,581	16,380,563
Public works	28,647,699	29,774,453	131,985	29,642,468
Capital outlay	-	-	7,685,423	(7,685,423)
Total expenditures	58,943,843	60,070,597	21,732,989	38,337,608
Excess of revenues over (under) expenditures	59,988	59,988	(3,527,935)	(3,587,923)
Other Financing Sources (Uses)				
Transfers out	-	-	(28,847)	(28,847)
Total other financing sources	-	-	(28,847)	(28,847)
Net change in fund balances	59,988	59,988	(3,556,782)	(3,616,770)
Fund Balances, Beginning	(3,447,544)	(3,447,544)	(3,447,544)	-
Fund Balances, Ending	$ (3,387,556)	$ (3,387,556)	$ (7,004,326)	$ (3,616,770)


TOWN OF
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Town of Paradise, California

Required Supplementary Information
Schedule of the Town's Proportionate Share of the Net Pension Liability (Asset)
Cost-Sharing Pension Plan
(Unaudited)
Year Ended June 30, 2025

	Reporting Fiscal Year (Measurement Date)									
Miscellaneous and Safety Plan	**2025**	**2024**	**2023**	**2022**	**2021**	**2020**	**2019**	**2018**	**2017**	**2016**
Town's proportion of the net pension liability	0.251060%	0.246810%	0.251770%	0.314550%	0.233280%	0.229360%	0.226590%	0.218950%	0.219600%	0.214540%
Town's proportionate share of the net pension liability	$ 30,447,009	$ 30,790,448	$ 29,081,689	$ 17,011,738	$ 25,381,614	$ 23,502,428	$ 21,834,378	$ 21,713,980	$ 19,003,356	$ 14,725,536
Town's covered payroll - measurement period	$ 7,484,964	$ 6,435,817	$ 5,416,012	$ 4,792,559	$ 3,834,730	$ 3,849,696	$ 3,764,228	$ 3,789,395	$ 3,511,751	$ 3,474,659
Town's proportionate share of the net pension liability as a percentage of its covered payroll	406.78%	478.42%	536.96%	354.96%	661.89%	610.50%	580.05%	573.02%	541.14%	423.80%
Plan fiduciary net position as a percentage of the total pension liability	68.45%	71.42%	71.88%	84.89%	75.10%	75.30%	73.30%	74.06%	74.06%	78.40%

Note to Schedule:

Change in benefit terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2013 as they have minimal cost impact. This applies for voluntary benefit changes as well as any others of Two Years Additional Service Credit (a.k.a. Golden Handshakes).

Changes in assumptions: The discount rate was changed from 7.15% to 6.90% in the 2021 valuation.

Valuation date:	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014	June 30, 2013
Methods and assumptions used to determine contribution rates:										
Actuarial cost method					Entry age normal					
Amortized method					Level percentage of payroll, closed					
Remaining amortization period					Varies, not more than 30 years					
Asset valuation method	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value	Market Value
Inflation	2.30%	2.30%	2.50%	2.50%	2.50%	2.63%	2.75%	2.75%	2.75%	2.75%
Salary increases					Varies by Entry Age and Service					
Payroll growth	2.80%	2.80%	2.75%	2.75%	2.75%	2.88%	3.00%	3.00%	3.00%	3.00%
Investment rate of return	6.80% (1)	6.80% (1)	7.00% (1)	7.00% (1)	7.00% (1)	7.25% (1)	7.375% (1)	7.50% (1)	7.50% (1)	7.50% (1)
Mortality	(5)	(5)	(4)	(4)	(4)	(3)	(3)	(3)	(2)	(2)

Notes to Schedule:

(1) Net of administrative expenses, includes inflation.
(2) Probabilities of retirement and mortality are based on CalPERS' 2010 Experience Study for the period from 1997 to 2007.
(3) Probabilities of retirement and mortality are based on CalPERS' 2014 Experience Study for the period from 1997 to 2011.
(4) Probabilities of retirement and mortality are based on CalPERS' 2017 Experience Study for the period from 1997 to 2015.
(5) Probabilities of retirement and mortality are based on CalPERS' 2021 Experience Study for the period from 1997 to 2019.

Town of Paradise, California

Required Supplementary Information
Schedule of Changes in the Town's Net OPEB Liability and Related Ratios
(Unaudited)
Year Ended June 30, 2025

	Reporting Fiscal Year (Measurement Date)									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Reporting Date - Based on Measurement Period	(2024)	(2023)	(2022)	(2021)	(2020)	(2019)	(2018)	(2017)	(2016)	(2015)
Total OPEB Liability										
Service cost	$ 548,957	$ 325,798	$ 402,152	$ 110,454	$ 107,237	$ 153,868	$ 149,386	$ 145,035		
Interest on the total OPEB liability	526,862	511,261	357,063	643,913	637,764	663,993	661,804	661,041	Information not available	
Changes on benefit terms	-	-	609,318	-	-	-	-	-		
Differences between expected and actual experience in the measurement of the OPEB liability	(48,982)	1,501,673	72,957	(436,000)	-	(424,055)	-	-		
Changes of assumptions or other inputs	(280,686)	(180,966)	(2,336,582)	3,981,641	-	(19,451)	-	-		
Benefit payments, including refunds of employee contributions	(652,606)	(798,034)	(773,894)	(748,993)	(784,503)	(771,250)	(783,788)	(792,419)		
Implicit subsidy	(169,826)	-	-	-	-	-	-	-		
Net change in total OPEB liability	(76,281)	1,359,732	(1,668,986)	3,551,015	(39,502)	(396,895)	27,402	13,657		
Total OPEB Liability, Beginning	13,406,267	12,046,535	13,715,521	10,164,506	10,204,008	10,600,903	10,573,501	10,559,884		
Total OPEB Liability, Ending (a)	$ 13,329,986	$ 13,406,267	$ 12,046,535	$ 13,715,521	$ 10,164,506	$ 10,204,008	$ 10,600,903	$ 10,573,541		
Plan Fiduciary Net Position										
Contributions, employer	$ 652,606	$ 798,034	$ 773,890	$ 748,993	$ 784,503	$ 771,250	$ 852,682	$ 817,419		
Net investment income	30,184	26,982	(26,800)	63,661	(227)	12,915	11,096	11,016		
Benefit payments, including refunds of employee contributions	(652,606)	(798,034)	(773,894)	(748,993)	(784,503)	(771,250)	(783,788)	(792,419)		
Administrative expense	(580)	4	(572)	(487)	(323)	(323)	(198)	-		
Net change in plan fiduciary net position	29,604	26,986	(27,376)	63,174	(550)	12,592	79,792	36,016		
Plan Fiduciary Net Position, Beginning	281,643	254,657	282,033	218,859	219,409	206,817	127,025	91,009		
Plan Fiduciary Net Position, Ending (b)	$ 311,247	$ 281,643	$ 254,657	$ 282,033	$ 218,859	$ 219,409	$ 206,817	$ 127,025		
Town's Net OPEB Liability, Ending (a) - (b)	$ 13,018,739	$ 13,124,624	$ 11,791,878	$ 13,433,488	$ 9,945,647	$ 9,984,599	$ 10,394,086	$ 10,446,516		
Plan fiduciary net position as a percentage of the total OPEB liability	2.33%	2.10%	2.11%	2.06%	2.15%	2.15%	1.95%	1.20%		
Covered payroll	$ 7,484,964	$ 6,756,552	$ 5,128,559	$ 4,579,309	3,834,730	$ 3,849,529	$ 4,290,581	$ 3,854,764		
Town's net OPEB liability as a percentage of covered payroll	173.93%	194.25%	229.93%	293.35%	259.36%	259.37%	242.25%	271.00%		

Town of Paradise, California

Required Supplementary Information
Schedule of the Town's Pension/OPEB Contributions
(Unaudited)
Year Ended June 30, 2025

	Reporting Fiscal Year									
Miscellaneous and Safety Plan	**2025**	**2024**	**2023**	**2022**	**2021**	**2020**	**2019**	**2018**	**2017**	**2016**
Statutorily required contribution	$ 3,431,744	$ 3,015,733	$ 2,890,885	$ 2,545,505	$ 2,261,174	$ 1,476,369	$ 1,168,177	$ 1,458,470	$ 1,248,468	$ 628,975
Town's contributions in relation to the statutorily required contribution	(3,431,744)	(3,015,733)	(2,890,885)	(2,545,505)	(2,261,174)	(1,940,581)	(1,610,515)	1,387,082	(1,189,673)	(1,070,254)
Town's contribution deficiency (excess)	$ -	$ -	$ -	$ -	$ -	$ (464,212)	$ (442,338)	$ 2,845,552	$ 58,795	$ (441,279)
Town's covered payroll	$ 8,545,179	$ 7,484,964	$ 6,435,817	$ 5,416,012	$ 4,792,559	$ 3,834,730	$ 3,849,696	$ 3,764,228	$ 3,789,395	$ 3,511,751
Town's contributions as a percentage of covered payroll	40.16%	40.29%	44.92%	47.00%	47.18%	50.61%	41.83%	-36.85%	31.39%	30.48%

	Reporting Fiscal Year									
OPEB Plan	**2025**	**2024**	**2023**	**2022**	**2021**	**2020**	**2019**	**2018**	**2017**	**2016**
Statutorily required contribution	$ 1,524,855	$ 994,136	$ 878,029	$ 863,005	$ 676,317	$ 709,387	$ 701,420	$ 1,165,684	Information not available	Information not available
Town's contributions in relation to the statutorily required contribution	(1,019,641)	(822,432)	(749,022)	(766,353)	(748,993)	(781,580)	(701,420)	(779,349)		
Town's contribution deficiency (excess)	$ 505,214	$ 171,704	$ 129,007	$ 96,652	$ (72,676)	$ (72,193)	$ -	$ 386,335		
Town's covered payroll	$ 8,545,179	$ 7,484,964	$ 6,756,552	$ 5,128,559	$ 4,579,309	$ 3,834,730	$ 3,849,529	$ 4,290,581		
Town's contributions as a percentage of covered payroll	11.98%	11.84%	11.64%	14.94%	16.36%	20.30%	16.35%	20.22%		
Notes to Schedule - OPEB										
Valuation date	June 30, 2023	June 30, 2023	June 30, 2021	June 30, 2021	June 30, 2019	June 30, 2019	June 30, 2017	June 30, 2017		
Measurement period	June 30, 2024	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017		
Methods and assumptions used to determine contribution rates:										
Actuarial cost method	Entry Age Normal Cost Method									
Amortization method	Level percentage of payroll, closed									
Amortization period	30 years									
Asset valuation method	Market value of assets									
Inflation	2.30%	2.30%	2.30%	2.50%	2.50%	2.50%	2.26%	2.26%		
Salary increases	Varies by entry age and service									
Discount rate	4.11%	3.89%	4.27%	2.60%	6.50%	6.50%	7.28%	7.28%		
Investment rate of return	6.50%	6.50%	6.50%	6.50%	6.50%	6.50%	7.28%	7.28%		
Healthcare cost-trend rate, initial	6.80%	7.40%	5.50%	5.75%	6.40%	6.40%	7.85%	7.85%		
Healthcare trending down to	4.14%	4.14%	4.04%	4.04%	4.00%	4.00%	5.00%	5.00%		
Retirement age	Most recent CalPERS Experience Study									
Mortality	Most recent CalPERS Experience Study									

Under Town Council Resolutions, the Town approved updated memoranda of understanding with its employee groups that revised the employer contribution provisions for medical coverage, including benefits provided to eligible retirees. These changes are expected to increase the Town's OPEB liability as they are reflected in the 2026 actuarial measurement.

Combining Statements and Individual Fund Statements

Town of Paradise, California

Combining Balance Sheet - Nonmajor Governmental Funds

June 30, 2025

	Special Revenue										Capital Projects		
	Building Safety and Wastewater Services	Disaster Recovery Projects	Local Transportation	Highway Grants	Gas Tax	Community Development	FEMA Grants	Public Safety Grants	Other Grants	Home Grant Fund	Impact Fees	Capital Projects	Total Nonmajor Governmental Funds
Assets													
Cash and investments	$ 4,357,603	$ -	$ 223,369	$ 2,847,882	$ 7,137,506	$ 10,884	$ -	$ 415,243	$ 350,946	$ 9,296	$ 1,316,172	$ -	$ 16,668,901
Accounts receivable	61,353	-	709	-	-	-	-	3,370	5,973	-	-	-	71,405
Interest receivable	2,078	-	2	-	3,726	3	-	88	207	4	645	-	6,753
Due from other governments	40,481	-	658,456	1,071,902	91,843	10,185	2,082,092	-	760,025	-	-	-	4,714,984
Total assets	$ 4,461,515	$ -	$ 882,536	$ 3,919,784	$ 7,233,075	$ 21,072	$ 2,082,092	$ 418,701	$ 1,117,151	$ 9,300	$ 1,316,817	$ -	$ 21,462,043
Liabilities													
Accounts payable	$ 41,816	$ -	$ 6,083	$ 979,944	$ 21,917	$ 4	$ 597,848	$ 3,693	$ 260,665	$ 1,054	$ 88,122	$ 39,462	$ 2,040,608
Accrued wages	54,905	-	2,749	-	47,866	-	4,228	-	-	7,947	-	-	117,695
Due to other funds	-	2,572,035	-	2,950	-	-	2,244,003	6,805	292,826	549,790	-	610,262	6,278,671
Unearned revenue	-	-	-	-	6,220,735	-	-	-	11,222	-	-	-	6,231,957
Total liabilities	96,721	2,572,035	8,832	982,894	6,290,518	4	2,846,079	10,498	564,713	558,791	88,122	649,724	14,668,931
Deferred Inflows of Resources													
Unavailable revenue	-	-	658,456	845,199	-	10,185	2,082,092	-	760,025	-	-	-	4,355,957
Total deferred inflows of resources	-	-	658,456	845,199	-	10,185	2,082,092	-	760,025	-	-	-	4,355,957
Fund Balances (Deficit)													
Restricted:													
Community development	-	-	-	-	-	10,883	-	-	-	-	-	-	10,883
Public safety	-	-	-	-	-	-	-	408,203	-	-	79,157	-	487,360
Streets and roads	-	-	215,248	2,091,691	942,557	-	-	-	-	-	833,732	-	4,083,228
Wastewater and drainage	4,364,794	-	-	-	-	-	-	-	-	-	315,806	-	4,680,600
Unassigned	-	(2,572,035)	-	-	-	-	(2,846,079)	-	(207,587)	(549,491)	-	(649,724)	(6,824,916)
Total fund balances (deficits)	4,364,794	(2,572,035)	215,248	2,091,691	942,557	10,883	(2,846,079)	408,203	(207,587)	(549,491)	1,228,695	(649,724)	2,437,155
Total liabilities and fund balances (deficits)	$ 4,461,515	$ -	$ 882,536	$ 3,919,784	$ 7,233,075	$ 21,072	$ 2,082,092	$ 418,701	$ 1,117,151	$ 9,300	$ 1,316,817	$ -	$ 21,462,043

Town of Paradise, California

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds

Year Ended June 30, 2025

	Special Revenue										Capital Projects		Total Nonmajor Governmental Funds
	Building Safety and Wastewater Services	Disaster Recovery Projects	Local Transportation	Highway Grants	Gas Tax	Community Development	FEMA Grants	Public Safety Grants	Other Grants	Home Grant Fund	Impact Fees	Capital Projects	
Revenues													
Taxes and assessments	$ -	$ -	$ -	$ -	$ 2,132,105	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,132,105
Licenses, permits and impact fees	875,726	-	-	-	-	-	-	-	-	-	-	-	875,726
Fines and forfeitures	105,600	-	-	-	-	-	-	-	-	-	-	-	105,600
Intergovernmental revenues	-	204,796	236,925	1,601,555	-	-	-	209,032	126,791	-	-	-	2,379,099
Investment income	8,520	-	333	-	14,322	5	-	10,735	706	18	2,602	-	37,241
Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-
Charges for services	1,919,920	-	-	-	-	1,336	-	-	-	-	-	-	1,921,256
Program income	-	-	-	-	-	-	-	-	-	18,726	-	-	18,726
Other revenues	395	-	1,280	1,453	-	-	8,665	20,729	287,722	46,661	-	-	366,905
Total revenues	2,910,161	204,796	238,538	1,603,008	2,146,427	1,341	8,665	240,496	415,219	65,405	2,602	-	7,836,658
Expenditures													
Current:													
General government	-	-	-	-	-	4,913	-	-	-	-	-	-	4,913
Community development	2,629,471	-	-	-	-	291,662	2,481,814	-	490,155	97,912	-	-	5,991,014
Public safety	-	-	-	-	-	-	-	25,506	-	-	-	-	25,506
Public works	-	-	8,289	-	4,658	-	2,231	-	-	-	267	176,538	191,983
Streets	-	-	32,325	29,128	1,603,316	-	-	-	-	-	-	-	1,664,769
Capital outlay	-	-	9,156	4,365,761	68,803	-	362,139	-	389,077	-	206,645	-	5,401,581
Debt service:													
Principal	70,451	-	1,112	-	35,511	-	-	-	-	18,822	-	-	125,896
Interest	102,052	-	1,948	-	62,202	-	-	-	-	32,969	-	-	199,171
Total expenditures	2,801,974	-	52,830	4,394,889	1,774,490	296,575	2,846,184	25,506	879,232	149,703	206,912	176,538	13,604,833
Excess (deficiency) of revenues over (under) expenditures	108,187	204,796	185,708	(2,791,881)	371,937	(295,234)	(2,837,519)	214,990	(464,013)	(84,298)	(204,310)	(176,538)	(5,768,175)
Other Financing Sources													
Transfers out	(375,024)	-	(12,501)	-	(342,315)	-	-	-	-	-	-	-	(729,840)
Total other financing sources and uses	(375,024)	-	(12,501)	-	(342,315)	-	-	-	-	-	-	-	(729,840)
Net change in fund balances	(266,837)	204,796	173,207	(2,791,881)	29,622	(295,234)	(2,837,519)	214,990	(464,013)	(84,298)	(204,310)	(176,538)	(6,498,015)
Fund Balances, Beginning	4,631,631	(2,776,831)	42,041	4,883,572	912,935	306,117	(8,560)	193,213	256,426	(465,193)	1,433,005	(473,186)	8,935,170
Fund Balances (Deficit), Ending	$ 4,364,794	$ (2,572,035)	$ 215,248	$ 2,091,691	$ 942,557	$ 10,883	$ (2,846,079)	$ 408,203	$ (207,587)	$ (549,491)	$ 1,228,695	$ (649,724)	$ 2,437,155

Town of Paradise, California

Combining Statement of Net Position - Custodial Funds
June 30, 2025

	Employee Bank	PD Found Money	Total
Assets			
Cash and investments	$ 1,708	$ 6,958	$ 8,666
Accounts receivable	-	2,107	2,107
Total assets	1,708	9,065	10,773
Net Position			
Restricted for organizations, individuals and other governments	1,708	9,065	10,773
Total net position	$ 1,708	$ 9,065	$ 10,773

Town of Paradise, California

Combining Statement of Changes in Net Position - Custodial Funds
Year Ended June 30, 2025

	Employee Bank	PD Found Money	Total
Deductions			
Transfers out	$ -	$ 11	$ 11
Total deductions	-	11	11
Change in net position	-	(11)	(11)
Net Position, Beginning	1,708	9,076	10,784
Net Position, Ending	$ 1,708	$ 9,065	$ 10,773

Town of Paradise, CA

Report on Federal Awards

June 30, 2025

	Page
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*	1
Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	3
Schedule of Expenditures of Federal Awards	7
Notes to the Schedule of Expenditures of Federal Awards	8
Schedule of Findings and Questioned Costs	9
Corrective Action Plan	13
Summary Schedule of Prior Audit Findings	17

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Independent Auditors' Report

To the Town Council of
the Town of Paradise, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Paradise, California (the Town), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated August 26, 2026.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2025-001, that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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The Town's Response to Findings and Corrective Action Plan

Government Auditing Standards requires the auditor to perform limited procedures on the Town's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. Additionally, the Town is responsible for preparing a corrective action plan to address each audit finding included in our auditors' report. The Town's response and corrective action plan were not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Baker Tilly US, LLP

Tempe, Arizona
August 26, 2026

Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

Independent Auditors' Report

To the Town Council of
the Town of Paradise, California

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Town of Paradise, California's (the Town) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Town's major federal programs for the year ended June 30, 2025. The Town's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town's federal programs.

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Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2025-002 and 2025-003. Our opinion on each major federal program is not modified with respect to these matters.

Government Auditing Standards requires the auditor to perform limited procedures on the Town's response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Town's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The Town is responsible for preparing a corrective action plan to address each audit finding included in our auditor's report. The Town's corrective action plan was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on it.

Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2025-002 and 2025-003 to be material weaknesses.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on the Town's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Town's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The Town is responsible for preparing a corrective action plan to address each audit finding included in our auditor's report. The Town's corrective action plan was not subjected to the auditing procedures applied in the audit of the compliance and, accordingly, we express no opinion on it.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Town's financial statements. We issued our report thereon dated August 26, 2026, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Baker Tilly US, LLP

Tempe, Arizona
August 26, 2026

Town of Paradise, CA
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2025

Federal Grantor/ Program Title/ Cluster	Assistance Listing Number	Pass-Through Agency	Pass-Through Agency Grant Number	Federal Expenditures
Federal Programs				
U.S. Department of Housing and Urban Development				
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006	$ 678,601
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006-00001	197,423
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006-00007	1,852
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006-00012	92,958
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006-00033	838,024
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006-00034	1,563,680
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006-00045	6,827
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18009	4,453,048
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	21-DRMHP-21004	13,695,058
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006-00036	84,056
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-DRINFRA-18006-00041	1,341
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	N/A	18-MITRIP-23011	60
Total Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii				21,612,928
Community Development Block Grants Cluster - Entitlement/Special Purpose Grants Cluster				
Community Development Block Grants Cluster - Entitlement/Special Purpose Grants	14.218	N/A	B-20-MC-06-0051	86,022
Community Development Block Grants Cluster - Entitlement/Special Purpose Grants	14.218	N/A	B-23-MC-06-0051	19,210
Community Development Block Grants Cluster - Entitlement/Special Purpose Grants	14.218	N/A	B-24-MC-06-0051	23,534
Total Community Development Block Grants Cluster - Entitlement/Special Purpose Grants Cluster				128,766
Total U.S. Department of Housing and Urban Development				21,741,694
U.S. Department of Homeland Security, Federal Management Agency (FEMA)				
Disaster Grant - Public Assistance (Presidentially Declared Disasters)	97.036	N/A	FEMA PJ0359-130763	45,646
Disaster Grant - Public Assistance (Presidentially Declared Disasters)	97.036	N/A	FEMA PJ0363-132422	13,043,682
Total Disaster Grant - Public Assistance (Presidentially Declared Disasters)				13,089,328 *
Hazard Mitigation Grant Program	97.039	N/A	HMGP #4407-157-046R	361,769
Hazard Mitigation Grant Program	97.039	N/A	PJ0305 / HMGP	1,277,984
Hazard Mitigation Grant Program	97.039	N/A	HMGP #4407 0511	170,884
Hazard Mitigation Grant Program	97.039	N/A	HMGP #4407 0255	2,247
Hazard Mitigation Grant Program	97.039	N/A	PJ0189 / HMGP	411,843
Total Hazard Mitigation Grant Program				2,224,727 *
Total U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA)				15,314,055
U.S. Department of Transportation				
Highway Planning and Construction	20.205	California Department of Transportation	CML-5425 (043)	16,429
Highway Planning and Construction	20.205	California Department of Transportation	CML-5425 (044)	2,160
Highway Planning and Construction	20.205	California Department of Transportation	HSIPL-5425(041)	19,732
Highway Planning and Construction	20.205	California Department of Transportation	ATP6-03-006S	257,132
Highway Planning and Construction	20.205	California Department of Transportation	CPFL-5425 (049)	63,364
Highway Planning and Construction	20.205	California Department of Transportation	LTCL-5425 (050)	188,142
Highway Planning and Construction	20.205	California Department of Transportation	ER-38YO-012 / FHWA	3,961,555
Highway Planning and Construction	20.205	California Department of Transportation	ER-38YO-025 / FHWA	1,594
Total U.S. Department of Transportation				4,510,108 *
U.S. Department of Treasury				
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	N/A	N/A	673,824
Total U.S. Department of Treasury				673,824
Total expenditures of federal awards				$ 42,239,681

* Denotes major program

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the Town of Paradise, CA under programs of the federal government for the year ended June 30, 2025. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Town of Paradise, CA, it is not intended to and does not present the financial position, changes in net position or cash flows of the Town of Paradise, CA.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual or modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

The underlying accounting records for some grant programs are maintained on the modified accrual basis of accounting. Under the modified accrual basis, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter. Expenditures are recorded when the liability is incurred.

3. Indirect Cost Rate

The Town has not elected to use the applicable de minimis indirect cost rate.

4. Loan and Loan Guarantee Programs

The outstanding balances of loan programs were as follows:

Federal Program	AL Number	Outstanding Loan Balance
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	$33,218,847

Section I - Summary of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:		Unmodified
Internal control over financial reporting:		
Material weakness(es) identified?	X yes	no
Significant deficiency(ies) identified?	yes	X none reported
Noncompliance material to financial statements noted?	yes	X no

Federal Awards

Internal control over major programs:		
Material weakness(es) identified?	X yes	no
Significant deficiency(ies) identified?	yes	X none reported
Type of auditor's report issued on compliance for major programs:		Unmodified
Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)?	X yes	no
Auditee qualified as low-risk auditee?	yes	X no
Dollar threshold used to distinguish between type A and type B programs:	$750,000	

Identification of major federal programs: (B)

Assistance Listing Number(s)(C)	Name of Federal Program or Cluster(D)
20.205	Highway Planning and Construction
97.036	Disaster Grant – Public Assistance (Presidentially Declared Disasters)
97.039	Hazard Mitigation Grant Program

Section II - Financial Statement Findings Required to be Reported in Accordance With *Government Auditing Standards*

Finding 2025-001 - Material Weakness – Financial Reporting

Condition: There were multiple audit adjustments and closing entries posted during the audit to report the Town's financial statements in accordance with Generally Accepted Accounting Principles (GAAP). The large number of adjustments identified during the course of the audit indicates that the Town does not have internal controls in place to prevent or detect misstatements on a timely basis. Areas where accounts and transactions were not adequately reconciled and evaluated for proper recording prior to the start of the audit fieldwork and areas that require improvement included the following:

- Procedures for ensuring revenue received in advance of qualifying expenditures are properly recorded to deferred inflows as unavailable revenues.
- Procedures to ensure retainages payable are properly accrued.
- Procedures for tracking grant expenditures to ensure revenue is accrued to the extent of reimbursable expenditures incurred and evaluation of proper accounting treatment of transactions as earned, unearned, or unavailable revenue.
- Procedures to ensure capital outlay is properly reconciled to capital asset additions.
- Procedures to ensure all loans issued by the Town are properly recorded in the general ledger.
- Procedures to ensure that all grant billings are properly reconciled and are accurately reflected in the general ledger.

Criteria: Internal controls over financial reporting should exist to ensure the financial statements are prepared in accordance with GAAP and limit the opportunity for errors and fraud occurring.

Cause: The Town's Finance Department did not have procedures in place to fully close the Town's books before the start of the audit.

Effect: The adjustments and closing entries were required to report the financial statements in accordance with GAAP.

Recommendation: We recommend that management ensure all balance sheet accounts are reviewed for proper cut-off and accounts in the Statement of Revenues, Expenditures and Changes in Fund Balance are reviewed for proper classification during the closing process, including reviewing accounts receivable, intergovernmental revenues/deferred inflows, loan revenues/deferred inflows, retainages payable, capital outlay expenditures, government-wide revenue and expense adjustments and the classification of revenues and expenditures.

Views of Responsible Officials and Planned Corrective Action: Management agrees with the finding, see the Town's corrective action plan for additional details.

Section III - Federal Awards Findings and Questioned Costs

Finding 2025-002 – Material Weakness – Period of Performance

Assistance Listing: 97.036 – Disaster Grants – Public Assistance (Presidentially Declared Disasters)
Federal Grantor: US Department of Homeland Security, Federal Emergency Management Agency (FEMA)
Pass-through Grantor's No: N/A – Direct Grant, Contract No: FEMA PJ0359-130763

Criteria: Pursuant to 2 CFR 200.309 and the terms and conditions of the FEMA award, a recipient may charge to a federal award only allowable costs incurred during the approved period of performance unless an extension has been approved by the awarding agency.

Condition: The Town incurred and charged expenditures totaling $30,826 to a FEMA Public Assistance project after the approved period of performance ended on October 31, 2024. The Town submitted a formal request to extend the period of performance on September 8, 2025. As of March 19, 2026, FEMA had communicated that the extension request has been denied. However, FEMA reimbursed the Town for the expenditures incurred after October 31, 2024. As of the date of this audit report, FEMA has not indicated whether the reimbursement will ultimately be retained or subject to recovery.

Cause: The Town lacked an effective review control to ensure expenditures incurred after the approved period of performance were not charged to the federal award or included in reimbursement requests until an extension had been approved by FEMA. Consequently, management continued requesting reimbursement for expenditures incurred after the approved period while awaiting FEMA's decision on the extension request.

Effect or Potential Effect: Expenditures charged to the federal award were not incurred within the approved period of performance, resulting in noncompliance with the terms and conditions of the federal award and the possibility that FEMA could require repayment of reimbursements received.

Known Questioned Costs: $30,826

Recommendations: The Town should strengthen controls over monitoring grant periods of performance and ensure expenditures incurred after the approved period are not charged to federal awards, and requested for reimbursement, unless and until an extension has been approved by the awarding agency.

Views of Responsible Officials and Planned Corrective Action: The Town's management concurs with the finding and will implement the recommendation above.

Finding 2025-003 – Material Weakness – Single Audit Reporting Package Not Submitted in a Timely Manner (Repeat Finding of 2024-003)

Federal program: All federal programs

Criteria: Pursuant to 2 CFR 200.512 of the Uniform Guidance requires the organization submit an annual single audit reporting package and submit the data collection form prior to nine months after the end of the audit period.

Condition: The Town did not submit its single audit reporting package or data collection form within the required timeline.

Cause: The Town did not prepare its Audited Financial Statements and Schedule of Expenditures of Federal Awards in a timely manner.

Effect or Potential Effect: The late submission of the audited financial statements and data collection form resulted in the Town being noncompliant with the provisions of Section 200.512 of the Uniform Guidance.

Recommendations: We recommend the Town strengthens the year-end close process to provide ample time to finalize the general ledger and trial balance to meet the federal audit clearinghouse nine-month submission deadline.

Views of Responsible Officials and Planned Corrective Action: The Town's management concurs with the finding and will implement the recommendation above.

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Finding 2025-001 – Material Weakness – Financial Reporting

Condition: There were multiple audit adjustments and closing entries posted during the audit to report the Town's financial statements in accordance with Generally Accepted Accounting Principles (GAAP). The large number of adjustments identified during the course of the audit indicates that the Town does not have internal controls in place to prevent or detect misstatements on a timely basis. Areas where accounts and transactions were not adequately reconciled and evaluated for proper recording prior to the start of the audit fieldwork and areas that require improvement included loans receivable/deferred inflows/revenues, grants receivable/deferred inflows/revenues, capital outlay expenditures required to be capitalized, and retainages payable.

Corrective Action Plan

Corrective Action Planned: The Town will implement a formal monthly and year-end close process with documented checklists and assigned responsibilities. Training will be provided for all accounting staff on GAAP, grant compliance, and reconciliation procedures. A pre-audit internal review will be conducted by the Finance Director to identify and correct errors before submission to auditors.

Corrective Action Implemented and In Progress: The Town has already taken significant steps to implement the corrective action and address the conditions identified in Finding 2025-001. These efforts are focused on strengthening the Finance Department's ability to prevent and detect misstatements on a timely basis and ensuring that reconciliations and required adjustments are completed prior to audit fieldwork.

Beginning in May 2026, all Finance staff have begun participating in CSMFO training courses in excess of their respective levels and responsibilities to expand technical knowledge, support cross-training, and strengthen the department's overall accounting expertise. Training and development are intended to provide staff with a broader understanding of governmental accounting, GAAP, grant compliance, reconciliations, and year-end financial reporting rather than limiting employees to only the functions of their individual positions.

In February 2026, the Town has contracted with Regional Government Services (RGS) to provide on-site training and technical assistance. This support is being used to strengthen governmental accounting knowledge, reconciliation procedures, year-end closing processes, financial reporting capabilities, and staff development. With the new staff structure, the department is actively developing and training employees to identify errors and potential misstatements on a timely basis rather than relying on the annual audit process to identify necessary corrections.

The Town has implemented several system and process improvements within New World. Additional modules and capabilities have been added, including functionality to assist with payroll processing and reconciliation. Finance has also implemented new procedures designed to simplify and standardize accounting processes, improve consistency, clarify responsibilities, strengthen internal controls, and reduce reliance on manual or individualized processes.

Grant accounting and project tracking have been substantially revised. Finance has revamped its grant tracking processes and standardized the account structure used to track projects across multiple funds. This allows projects to be tracked through a consistent general account structure regardless of the fund in which activity occurs and provides greater clarity when reconciling project revenues, expenditures, receivables, deferred inflows, and related balances.

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Finance has also upgraded its internal workbooks and reconciliation tools to strengthen project tracking and year-end closing capabilities. These workbooks are designed to assist staff with project reconciliation, grant closeout, capital asset review, and the identification of transactions requiring adjustment at year-end. The improved workbooks also provide clearer and more consistent supporting documentation for the year-end close and audit.

With regard to housing programs, Finance is actively reviewing and reconciling loans receivable and developing clearer, standardized documentation requirements for tracking individual loans. This work includes establishing consistent supporting documentation, reconciliation procedures, and tracking methods to improve the accuracy and clarity of loans receivable, related deferred inflows, and revenue recognition at year-end.

The Town has developed a formal year-end closing checklist and process specifically designed to identify necessary adjustments before audit fieldwork begins. The closing process includes review and reconciliation of significant accounts and transactions, including loans receivable, grants receivable, deferred inflows, revenues, capital outlay and capital assets, retainage payable, payroll-related balances, project activity, accruals, and other significant year-end accounts.

The department is also working toward a more formalized monthly closing process with assigned responsibilities and documented review procedures. Monthly reconciliations and review throughout the fiscal year are intended to identify discrepancies earlier, reduce the number of adjustments required during year-end closing, and provide more reliable financial information throughout the year.

Since FY 2023-24, the Finance Department has been restructured to increase capacity, strengthen technical knowledge, and improve review and reconciliation procedures. The Town has expanded staffing, created and filled two Accounting Assistant positions, one in October 2024 and the second in April 2025, and reclassed an Accountant position to a Senior Accountant in May 2026 to provide additional technical expertise, review, and oversight.

As a result of the significant turnover within the department, much of the historical institutional knowledge related to accounting processes, grant and project activity, year-end closing procedures, and system processes was lost. To address this, Finance has placed significant emphasis on rebuilding institutional knowledge through formal training, cross-training, written procedures, process guides, standardized workbooks, and documented checklists. These resources are being developed to ensure that critical accounting functions are clearly documented, consistently performed, and are not dependent upon the knowledge of a single employee.

At the same time, the scope and complexity of the Finance Department's workload has increased significantly. The Town has substantially increased the number and volume of projects being administered over the past several years, resulting in increased grant activity, project accounting, reimbursement processing, capital asset activity, financial reporting requirements, and audit support. The restructuring and expansion of the Finance Department, along with the development of standardized procedures and stronger tracking tools, are intended to provide the capacity and internal controls necessary to support this increased workload while maintaining accurate and timely financial reporting.

Collectively, these staffing, training, system, reconciliation, and procedural improvements represent the Town's ongoing implementation of the corrective action plan. They also recognize the increased complexity and volume of the Town's financial activities and are intended to create a more sustainable Finance operation with documented institutional knowledge, appropriate staffing capacity, stronger internal controls, and greater continuity through future staffing changes. The objective is to improve the timeliness and accuracy of financial reporting and strengthen the Finance Department's ability to prevent, detect, and correct potential financial statement misstatements on a timely basis.

Name(s) of Contact Person(s) Responsible for Corrective Action: Aimee Beleu, Finance Director

Anticipated Completion Date: The corrective action will be implemented to take effect for the audit of the FY 2025-26 financial statements.

Finding 2025-002 – Material Weakness – Period of Performance

Condition: The Town incurred and charged expenditures totaling $30,826 to a FEMA Public Assistance project after the approved period of performance ended on October 31, 2024. The Town submitted a formal request to extend the period of performance on September 8, 2025. As of March 19, 2026, FEMA had communicated that the extension request has been denied. However, FEMA reimbursed the Town for the expenditures incurred after October 31, 2024. As of the date of this audit report, FEMA has not indicated whether the reimbursement will ultimately be retained or subject to recovery.

Corrective Action Plan

Corrective Action Planned: The Town will implement a grant expenditure review checklist requiring pre-approval for any costs beyond the approved period; train all grant staff on compliance requirements; update internal controls. The Town will also document all correspondence whether that be by phone, email or written correspondence with FEMA when it comes to deadline extensions.

The Town's FEMA-funded recovery projects are complex, multi-year projects associated with rebuilding the community. Many projects have extended beyond their original completion dates due to factors including the pandemic, supply-chain and world trade impacts, weather, labor availability, construction timelines, and contract procurement requirements. In addition, frequent turnover among FEMA personnel assigned to the Town's recovery projects has at times resulted in changes in points of contact, delays in responses, and extended processing times for approvals, determinations, and extension requests. These circumstances have contributed to the length and complexity of administering projects that already require significant coordination over multiple years. The Town has continued to work closely with FEMA throughout this process and has received approvals for extensions on recovery projects. In this instance, the expenditures identified in the finding occurred after the original October 31, 2024 period and were ultimately reimbursed by FEMA.

Name(s) of Contact Person(s) Responsible for Corrective Action: Aimee Beleu, Finance Director

Anticipated Completion Date: The corrective action will be implemented to take effect for the audit of the FY 2025-26 financial statements.

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Finding 2025-003 – Material Weakness – Single Audit Reporting Package Not Submitted in a Timely Manner (Repeat Finding of 2024-003)

Condition: The Town did not submit its single audit reporting package or data collection form within the required timeline.

Corrective Action Plan

Corrective Action Planned: The Town will establish internal deadlines to submit the report at least 30 days before the federal due date. The responsibility to track audit milestones and communicate progress to management weekly will be assigned to the Grant Accountant, and the Town will schedule earlier engagement with the external auditor and ensure all required documentation is accurately prepared.

The Town's delay in submitting the Single Audit was due in part by the timing of the prior-year audit, which was not received until late and compressed the timeline for beginning and completing the subsequent audit. This occurred during a period of significant turnover within the Finance Department, including the loss of institutional knowledge related to grant reporting, audit preparation, and year-end closing procedures. The department has since restructured and expanded staffing, strengthened training, and developed additional procedures, workbooks, and guides to improve continuity and reduce reliance on individual staff knowledge.

The Town has also improved its grant tracking and audit preparation processes, including standardized project account structures, enhanced reconciliation workbooks, and earlier preparation of the SEFA and supporting documentation. Finance is in the process of FY 2025-26 closing process earlier so that reconciliations, year-end adjustments, grant documentation, and audit schedules can be completed well in advance of fieldwork and prevent prior-year audit delays from continuing into future audit cycles.

Name(s) of Contact Person(s) Responsible for Corrective Action: Aimee Beleu, Finance Director

Anticipated Completion Date: The corrective action will be implemented to take effect for the audit of the FY 2025-26 financial statements.

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Finding 2024-001 – Material Weakness

Criteria: Internal controls over financial reporting should exist to ensure the financial statements are prepared in accordance with GAAP and limit the opportunity for errors and fraud occurring.

Condition: There were 72 audit adjustments and closing entries posted during the audit to report the Town's financial statements in accordance with Generally Accepted Accounting Principles (GAAP). The large number of adjustments identified during the course of the audit indicates that the Town does not have internal controls in place to prevent or detect misstatements on a timely basis. Areas where accounts and transactions were not adequately reconciled and evaluated for proper recording prior to the start of the audit fieldwork and areas that require improvement included in the following:

- Procedures to ensure beginning fund balance/net position roll-forward to prior year audited financial statements.
- Procedures for ensuring revenue received in advance of qualifying expenditures are properly deferred.
- Procedures to ensure retentions payable are properly accrued.
- Procedures to ensure accounts payable are properly accrued.
- Procedures to ensure compensated absences and payroll accruals are prepared accurately and on a timely basis.
- Procedures to ensure that pension and other post-retirement entries are calculated and prepared accurately.
- Procedures for tracking grant expenditures to ensure revenue is accrued to the extent of reimbursable expenditures incurred and evaluation of proper accounting treatment of transactions as earned, unearned, or unavailable revenue.
- Procedures to ensure capital outlay is properly reconciled to capital asset additions.
- Procedures to ensure all loans issued by the Town are properly recorded in the general ledger.
- Procedures for evaluating when entries should be posted to fund balance and whether fund balance/net position/restrictions and investment in capital assets are properly reflected.
- Procedures to ensure that Town Council approved assigned fund balance are properly recorded in the general ledger and that prior assigned fund balances are properly removed from the general ledger.
- Procedures to ensure interfund transactions resulting from short-term interfund borrowings and interfund transfers, excluding those with agency funds, are in balance and properly reconciled, recorded and a supporting schedule is accurately prepared.
- Procedures to ensure that all grant billings are properly reconciled and are accurately reflected in the general ledger.

Current Status: Partially corrected, See repeat finding 2025-001

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Finding 2024-002 – Material Weakness

Criteria: U.S. generally accepted accounting principles (GAAP) require that capital assets be recorded when acquired or constructed and depreciated once placed into service. Internal controls should ensure that additions, disposals, and depreciation are accurately captured in the general ledger and that detailed capital asset records reconcile to financial statement balances. Government-wide and fund-level reporting should be supported by timely and complete reconciliations between the general ledger, construction-in-progress schedules, and fixed-asset tracking reports maintained by departments.

Condition: During the audit of capital assets, it was noted that the Town did not establish a complete reconciliation process between (1) governmental fund capital outlay postings, (2) government-wide fixed-asset adjustments, and (3) the detailed construction in progress and capital assets tracking schedules.

- Prior-year audit adjustments related to capital assets were not fully recorded in the Town's books, which caused beginning balances and current-year additions not to agree to prior audited amounts.
- Several governmental fund and government-wide adjustments were required during the current audit to correct these variances, including entries to recognize completed projects, true up construction in progress and capital asset balances, correct capital asset classifications and record depreciation expense.
- Finance Department does not reconcile capital outlay expenditures to project tracking information from other departments and the amounts recorded as construction in progress on the capital assets schedule. The Town did not complete the capital asset reconciliation to the general ledger until fourteen months after the fiscal year-end.

Current Status: Partially Corrected, See repeat finding 2025-001

Finding 2024-003 – Material Weakness

Criteria: The Town was required to submit its Audited Financial Statements and Single Audit Report to the federal audit clearinghouse no later than March 31, 2025, nine months after the fiscal year-end (2 Code of Federal Regulations §200.512).

Condition: The Town submitted its Audited Financial Statements and Single Audit Report to the federal clearinghouse in December 2025, nine months after it was due, mostly the result of delays in reconciling grant activity to revenue recorded.

Current Status: Not Corrected, See repeat finding 2025-003

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Finding 2024-004

Criteria: 2 CFR Part 200, Subpart F (Uniform Guidance) Section 200.502 states, "The auditee should prepare a Schedule of Expenditures of Federal Awards for the period covered by the auditee's financial statements." Internal controls over the SEFA should be in place to ensure accrual basis expenses incurred under the federal program are properly reported as expenses on the SEFA and are properly reported as revenue in the financial statements prior to the start of the single audit.

Condition: The Schedule of Expenditures of Federal Awards (SEFA) was not complete, and expenditures reported on the SEFA were revised during the single audit.

Current Status: Fully Corrected

Town of Paradise

Council Agenda Summary **Agenda Item: 6(b)**

Date: October 13, 2026

ORIGINATED BY:	Colette Curtis, Recovery and Economic Development Director
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Housing Division Staffing
LONG TERM RECOVERY PLAN:	Yes

COUNCIL ACTION REQUESTED:

1. Consider authorizing the recruitment and hiring of one regular full time Housing Program Technician to support the Town's Housing Division; and
2. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Approving Changes to the Job Description for Housing Program Technician"; and,
3. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Amending the Salary Pay Plan to Include Housing Program Technician for Fiscal Year 26-27."

Background:

The Town's Housing Division administers a significant portfolio of state and federal housing and community development programs supporting homeownership, housing rehabilitation, new housing construction, and multifamily housing development. The Division is currently responsible for administering more than $100 million in active and ongoing housing grants and programs**,** while simultaneously meeting extensive reporting, monitoring, financial management, and regulatory compliance requirements.

The Housing Division previously operated with four staff members from 2020 through 2024. Following the retirement of the previous Housing Manager more than a year ago, the Division has continued operating with three staff members. During this same period, the Town's housing grant portfolio and associated workload have remained substantial and, in several areas, increased.

Analysis:

The current workload presents both a service delivery and grant management challenge. Staff must balance direct assistance to residents through the FTHB and OOR programs with increasingly complex responsibilities associated with new construction, multifamily development, grant administration, financial management, monitoring, and compliance.

Adding a Housing Program Technician would allow for a more appropriate distribution of these responsibilities. The Technician would primarily provide direct support for the First-Time Homebuyer (FTHB) and Owner-Occupied Rehabilitation (OOR) programs, including applicant intake, loan processing, documentation, closings, and ongoing program administration. These

duties closely align with the established Housing Program Technician classification, which requires the ability to perform technical administrative work with minimal supervision and independently organize work, establish priorities, and meet critical deadlines.

Redistributing FTHB and OOR responsibilities would provide existing Housing staff with greater capacity to implement the new Infill New Construction Program and would allow the Housing Program Manager to dedicate additional time to the Town's substantial multifamily portfolio, grant administration, monitoring, financial management, and regulatory compliance.

The addition of this position represents an investment in the Town's ongoing capacity to administer housing programs effectively, provide timely assistance to residents, and protect the Town by ensuring that significant state and federal grant funds are administered in accordance with applicable requirements.

Financial Impact:

The Housing Program Technician is included in the FY 2026/27 Salary Pay Plan at an annual salary range of $65,457.60 to $83,512.00, depending on placement within the salary schedule.

The estimated total annual employee cost, including salary and benefits, is approximately $128,000. It is anticipated that approximately 90% of these costs, or $115,200 annually, may be allocated to eligible housing projects, grant activity delivery, and allowable administrative costs. The remaining approximately 10%, or $12,800 annually, is anticipated to be funded by the General Fund.

The General Fund portion reflects costs that are generally not eligible for reimbursement through housing grants or administrative allocations, including certain sick and vacation leave, FEMA or Emergency Operations Center training and assignments, other non-grant-related activities, and costs associated with unfunded pension and other long-term liabilities.

Because available grant funding and allowable administrative costs may change over time, staff will continue to evaluate and adjust the appropriate funding allocation for the position through the annual budget process.

TOWN OF PARADISE
RESOLUTION NO. 2026-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING CHANGES TO THE JOB DESCRIPTION FOR HOUSING PROGRAM TECHNICIAN

WHEREAS, it is prudent for the Town of Paradise to periodically review its job classification descriptions of the positions within the Town of Paradise; and

WHEREAS, to improve efficiency of certain Town functions and to appropriately reflect the duties and qualifications of its employee classifications.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise as follows:

SECTION 1. Job class descriptions in the attached list are approved. Town staff are directed to revise Town employee Classifications based on the attached list.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 13th day of October 2026, by the following vote:

AYES:
NOES:
ABSENT:
NOT VOTING:

_____
Steve Crowder, Mayor

ATTEST:

_____
Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

_____
Scott E. Huber, Town Attorney

Job Classification Descriptions
Housing Program Technician

September 2026
FLSA: Non-Exempt

HOUSING PROGRAM TECHNICIAN

DEFINITION

Under general supervision, provides a wide variety of technical and administrative support in coordinating, implementing, and maintaining housing projects, programs and agreements; acts as liaison for the Town with a variety of private, public and community organizations and regulatory agencies; implements, and participates in technical processes, procedures and programs; and performs related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Housing Program Manager. No direct supervision of staff is exercised.

CLASS CHARACTERISTICS

This is a technical classification performing a wide variety of routine and complex housing related work. Incumbents serve to relieve the Housing Program Manager of performing technical and administrative work and are expected to function with very little direct oversight. Successful performance of the work requires the interpretation and application of policies, procedures and regulations and may involve frequent contact with the public, as well as performing various research and monitoring functions.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Performs technical administrative assistance and support duties for the Town's housing programs.
- Develops and processes loan applications from start to completion for the rehabilitation or purchase of real property belonging to targeted groups, including interviewing applicants, performing intake duties, processing loan applications, evaluating collecting and verifying application information, explaining the various Town housing and community development programs to prospective loan recipients, and taking applications through the approval process.
- Monitors and implements procedures for loan/grant closings, including coordinating and interacting with owners and escrow staff, setting up loan collection accounts, and implementing procedures regarding loan/grant defaults, loan extensions, and related monitoring requirements.
- Establishes and maintains records and files for town rehabilitation and downpayment assistance programs, including all documentation related to loans, contracting agreements, housing photos, and fund disbursements.
- Participates in field inspection work, including gathering data for State and Federal grant applications, and other related duties.
- Meets with contractors and homeowners to discuss project scope; disburses funds to contractors for work completed, including providing the final accounting of loan proceeds, adjusting and documenting changes to Note as required, and processing the checks. Prepares close-out and reimbursement documents for grantors.

- Attends meetings, conferences, workshops, and training sessions and reviews publications and audio-visual materials to become and remain current on principles, practices, and new developments in assigned work areas.
- Prepares, processes and tracks loan pay off documents, staff documents for agenda, and legal documents for recording.
- Acts as the Town's representative and liaison on relevant topics, including responding to questions and comments from the public in a courteous and timely manner and collaborating with involved parties to reach resolutions on identified issues.
- Performs other related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Organization and function of public agencies, including the role of an elected Town Council and appointed boards and commissions.
- Applicable codes, regulations, policies, guidelines technical processes and procedures related to a housing rehabilitation program.
- Basic practices of banking, finance, insurance, real estate and construction industries.
- Practices and procedures of real estate loans, escrow, and loan servicing.
- Analyzing personal and business financials, and credit reports
- Principles and practice of contract administration.
- Business arithmetic and basic statistical techniques.
- Basic principles of record keeping.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

Ability to:

- Perform responsible technical administrative support work with accuracy, speed, and minimal supervision.
- Provide varied, responsible administrative support work requiring the use of independent judgment, tact and discretion.
- Understand the organization and operation of the Town and of outside agencies as necessary to assume assigned responsibilities.
- Develop, interpret, apply, and explain a wide variety of technical policies and procedures, and communicate difficult procedures and regulations to those encountered in the course of work.
- Read, comprehend, and translate blueprints, plans, and related items.
- Research, analyze, and summarize data, and prepare and present accurate and reliable reports containing findings and recommendations.
- Organize, maintain, and update office database and loan records systems.
- Quickly learn and use new skills and knowledge due to rapidly changing information and/or technology.
- Develop creative alternatives to problem solving and conflicts.
- Make accurate arithmetic, financial and statistical computations.

- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the division and the Town in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Learn and understand the organization and operation of the Town and of outside agencies as necessary to assume assigned responsibilities.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:
Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to an associate degree in real estate, finance, economics, business, or a related field, and two (2) years of experience in loan processing, property rehabilitation, construction, escrow procedures, financial accounting, real estate transactions, and/or public agency programs.

Licenses and Certifications:

- Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle, to visit various Town and meeting sites and to inspect various residential sites; vision to read printed materials, a computer screen, and to perform inspections; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects necessary to perform job functions.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

TOWN OF PARADISE
RESOLUTION NO. 2026-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA, ADOPTING AN AMMENDMENT TO THE SALARY PAY PLAN TO INCLUDE A HOUSING PROGRAM TECHNICIAN FOR TOWN OF PARADISE EMPLOYEES FOR THE FISCAL YEAR 2026-2027

WHEREAS, the Town wishes to revise the salary pay plan; and

WHEREAS, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 13th day of October 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Steve Crowder, Mayor

ATTEST:

_____
Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

_____
Scott Huber, Town Attorney

TOWN OF PARADISE
SALARY PAY PLAN FY 2026/27
AS OF July 01, 2026

Head Count	Auth FTE's	Budget FTE	Position Title		Hours	A Step	B Step	C Step	D Step	E Step	F Step
1.00	**1.00**	**1.00**	**HOUSING PROGRAM TECHNICIAN**								
				HOURLY	1	31.47	33.04	34.69	36.42	38.24	40.15
				WEEKLY	40	1,258.80	1,321.60	1,387.60	1,456.80	1,529.60	1,606.00
				BIWEEKLY	80	2,517.60	2,643.20	2,775.20	2,913.60	3,059.20	3,212.00
				MONTHLY	173	5,444.31	5,715.92	6,001.37	6,300.66	6,615.52	6,945.95
				ANNUAL	2080	65,457.60	68,723.20	72,155.20	75,753.60	79,539.20	83,512.00

Town of Paradise

Council Agenda Summary **Agenda Item: 6(c)**

Date: October 13, 2026

ORIGINATED BY:	Colette Curtis, Recovery and Economic Development Director
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Aesthetic Improvements for High Visibility Areas
LONG TERM RECOVERY PLAN:	No

COUNCIL ACTION REQUESTED:

1. Review options presented by staff for aesthetic improvement in high visibility areas; and
2. Give direction to Staff to bring back specific programs and budget adjustments if necessary for Council approval and implementation; or
3. Give alternate direction to Staff.

Background:

As Paradise continues its recovery eight years after the Camp Fire, the community has made substantial progress rebuilding homes, businesses, and infrastructure. With that progress, there is an opportunity to turn additional attention toward the appearance of the Town's primary gateways and commercial corridors.

Council has expressed interest in identifying opportunities to improve the appearance of areas entering and traveling through Town, particularly along Skyway and Clark Road. While many remaining conditions on private property are not violations of the Paradise Municipal Code, they can contribute to a visual impression that does not fully reflect the progress that has occurred throughout the community.

Examples include chain-link fencing surrounding vacant parcels, empty freestanding sign structures remaining from businesses destroyed in the Camp Fire, tree stumps on vacant properties, and other remnants of the disaster and recovery process.

Staff has identified the following potential programs and initiatives for Council consideration. These options could be implemented individually or combined as a broader aesthetic improvement initiative.

Analysis:

<u>Option 1: Public Right of Way Stump Removal Program</u>

The Town could establish a program to remove stumps within the public right of way. Town staff would first need to complete a full inventory of stumps within the public right of way, and establish priorities for removal. Once a clear scope and understanding of the locations and site locations

is determined, staff could issue a request for proposals for the work.

The proposal scope would include traffic control, stump removal, and remediation or stabilization of the resulting voids, with restoration appropriate to each site. This would allow the town to evaluate the full cost of completing the work safely and leaving each location in a stable condition.

After the program is completed, staff could evaluate its results and determine whether to recommend expanding the effort into a separate program which would be voluntary for private property owners.

Option 2: Vacant Commercial Sign Inventory and Removal Program

In 2023, the Town implemented a sign removal effort addressing signs remaining on properties following the Camp Fire. Council could direct staff to undertake a second phase focused specifically on vacant commercial properties along the Town's primary gateways.

As an initial step, staff could inventory empty standing sign structures on vacant commercial property between the Town limits and Elliott Road along both Clark Road and Skyway.

For each sign, staff would:

- Document the approximate height, size, location, and condition of the existing sign structure and determine whether it conforms to current sign regulations.
- Research available building permit records to determine whether documentation exists regarding the approved size and location of the sign.
- Research archived land-use entitlements, including use permits, to determine whether an existing nonconforming sign could potentially be reconstructed at its current height or configuration.
- Identify signs that may be appropriate candidates for voluntary removal.

Following the inventory, staff could contact property owners and offer Town-funded removal and disposal of eligible sign structures. Participation would be voluntary and would require written property-owner authorization.

This approach would allow the Town to improve the appearance of major corridors while also ensuring that property owners understand whether removing an existing structure could affect future nonconforming rights or entitlements.

Option 3: Voluntary Chain-Link Fence Removal Program

Chain-link fencing remains on a number of vacant properties throughout Town, including along major commercial corridors. Much of this fencing was installed following the Camp Fire for security, debris removal, construction, or hazard mitigation purposes and may no longer be necessary.

The Town could develop a voluntary outreach program under which staff would identify vacant properties with visible chain-link fencing and contact property owners to determine whether they would like the fencing removed. For participating properties, the Town could provide disposal of the fencing material at Town expense.

This option would require additional review before implementation. In particular, some fencing may continue to serve a legitimate safety, security, or hazard-mitigation purpose. Appropriate property-owner agreements, liability releases, and staff inspection or screening criteria would

need to be developed in consultation with the Town Attorney.

Option 4: Town-Sponsored Mural Program

The Town could expand its public art efforts by developing a mural program for highly visible commercial buildings and other appropriate properties.

The program could build upon the success of the Town's utility box mural program and establish a process for identifying participating property owners, selecting artists and artwork, and providing Town funding or matching grants for mural installation.

Priority could be given to buildings along Skyway, Clark Road, Downtown, and other highly visible locations. Artwork could highlight Paradise's natural environment, history, community identity, recovery, and future.

Council could also consider partnerships with local businesses, property owners, arts organizations, schools, and community groups to leverage Town funding.

Option 5: Seasonal Downtown and Gateway Banners

The Town could install decorative banners on existing light poles in Downtown and other appropriate locations. Banners could rotate seasonally or periodically throughout the year.

One cost-effective approach would be to repurpose artwork commissioned through the Town's existing utility box mural program. Selected artwork could be adapted into vertical banner designs, allowing the Town to showcase local artists while creating visual continuity between existing public art investments and the Downtown streetscape.

Banner series could also recognize seasons, community events, Paradise's natural environment, local history, or other themes selected by the Town.

Staff would need to inventory suitable poles and develop estimated production and installation costs.

Financial Impact:

Financial impact varies for each option provided, and no current budget exists for any option today. Programs which provide stump, sign, or fencing removal would incur more significant costs and staff time than the mural or banner programs. Cost for each program would need to be determined as part of Council’s consideration of future program implementation.

Town of Paradise

Council Agenda Summary **Agenda Item: 6(d)**

Date: October 13, 2026

ORIGINATED BY:	Marc Mattox, Assistant Town Manager/Public Works Director
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Corporation Yard Property Acquisition and Supplemental Budget Allocation
LONG TERM RECOVERY PLAN:	Yes

COUNCIL ACTION REQUESTED:

1. Consider approving a supplemental budget allocation of $880,000 from the Long Range Facilities Fund for acquisition of the identified Corporation Yard property, including related escrow, title, closing, due diligence, and transaction costs. (ROLL CALL VOTE)

Background:

The Town has been advancing the Facilities Master Plan to guide recovery and replacement of Town facilities damaged or destroyed in the 2018 Camp Fire. The former Public Works Corporation Yard was lost in the fire, and the Town has since operated from a temporary location that does not provide the space, storage, operational layout, security, or long-term capacity needed to support Public Works functions.

In March 2026, the Town entered into a professional-services agreement with Studio W/TSK for Facilities Master Plan planning and design services. That work included a Corporation Yard site-selection and feasibility task.

Analysis:

Studio W/TSK completed a comprehensive evaluation of potential Corporation Yard sites within Town, considering location, parcel configuration, access and circulation, utility availability, topography, environmental constraints, operational suitability, and the ability to support a phased long-term facility.

Based on this analysis, staff identified the Skyway and Center Street property as the preferred location for a replacement Corporation Yard. The property consists of four parcels commonly known as 7005 Skyway, 7025 Skyway, 6186 Center Street, and 6189 Center Street (APNs 052-040-106, 052-040-105, 052-040-084, and 052-040-085).

The property emerged as the preferred location because it provides the space and configuration needed to support the Town's current and future Public Works operations. It can accommodate fleet vehicles and equipment, materials storage, maintenance activities, employee support areas, and the operational circulation necessary for efficient day-to-day response, maintenance, and emergency work. Its location also provides a practical foundation for subsequent planning, design, and phased construction of the replacement Corporation Yard through the Facilities Master Plan

process.

The Town submitted a vacant-land purchase offer for the property, and the seller issued a counteroffer that the Town has accepted. The transaction remains subject to the purchase agreement terms, including the Town's due-diligence period and other customary closing requirements.

The Facilities Ad Hoc Committee has been kept apprised of the site-evaluation and acquisition process as it has progressed. Based on the analysis completed to date, the Committee supports moving forward with acquisition of the preferred property as the next step toward development of a permanent replacement Corporation Yard.

The requested authorization is $880,000 for acquisition of the property and related transaction costs. This authorization will allow the Town to complete the acquisition while preserving the need for separate Council authorization for future Corporation Yard design and construction activities as those phases are developed.

Financial Impact:

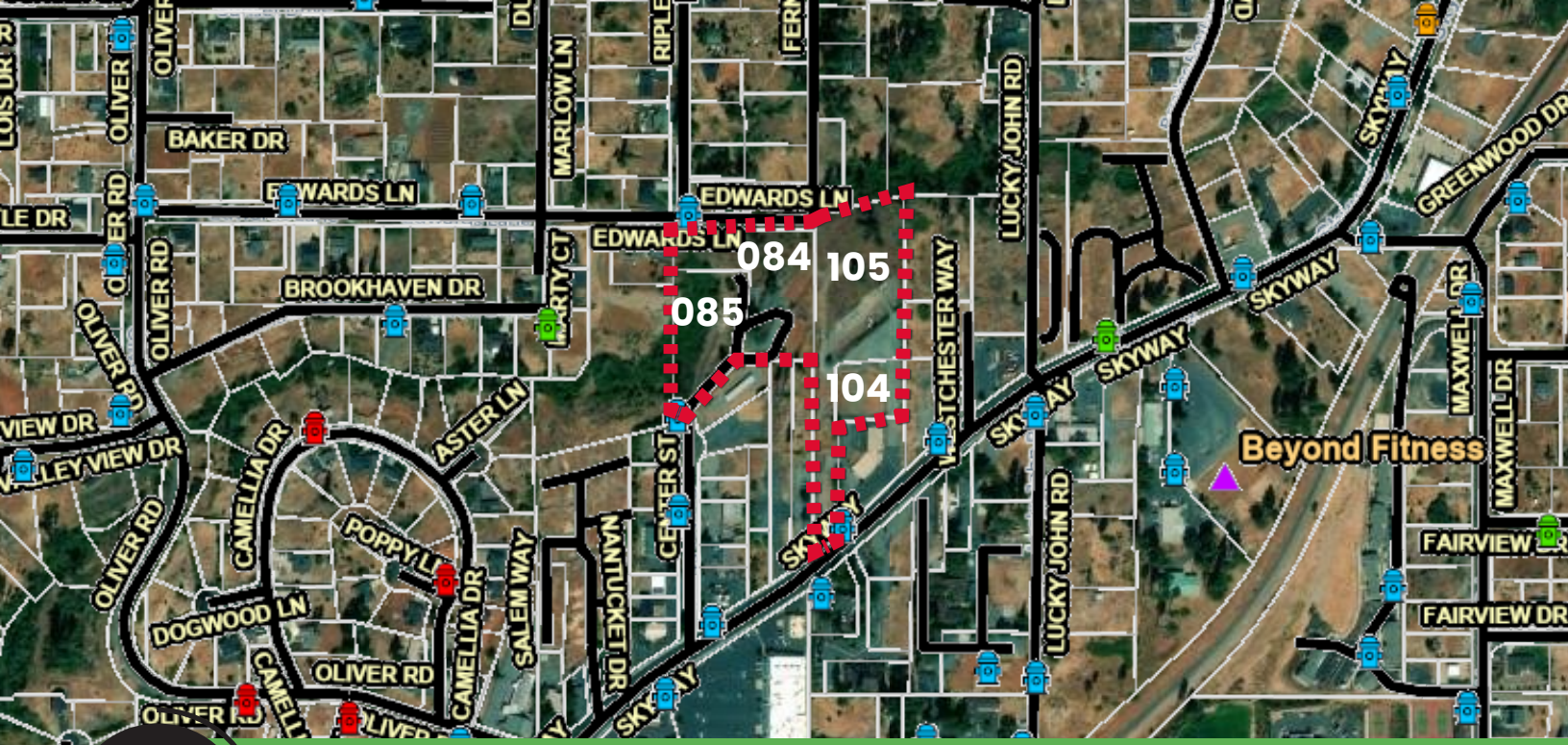
Approval of the supplemental budget allocation will appropriate $880,000 from the Long Range Facilities Fund for acquisition of the Corporation Yard property and related transaction costs.

The Long Range Facilities Fund was established to separately account for insurance proceeds and other resources available for recovery, replacement, planning, and construction of Town facilities. This appropriation does not authorize future Corporation Yard design or construction expenditures, which will be presented to Council separately as those phases are developed.

Next Steps:

Following close of escrow, the Town will continue utilizing the existing Studio W/TSK Facilities Master Plan contract to advance the Corporation Yard project. The remaining contract scope provides the Town with the ability to refine the operational program and site layout; complete further site investigation and coordination; prepare conceptual, schematic, and design documents; develop cost estimates and phasing recommendations; and ultimately prepare bid documents and provide construction-administration services, subject to future Council direction and authorization.

Beyond the Corporation Yard, the Facilities Master Plan contract supports a broader, Town-wide assessment of the Town's long-range facility needs, conditions, opportunities, and options. This includes development of a vacant-land inventory and evaluation of Town-owned and potential future sites, as well as strategic planning for the repair, replacement, reuse, consolidation, or redevelopment of Town facilities. Together, these efforts will provide Council with a coordinated framework for prioritizing future facility investments and using the Long Range Facilities Fund to address both immediate recovery needs and longer-term operational needs.

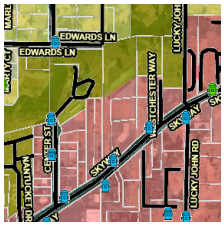


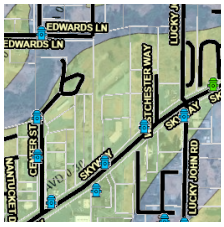
A PARCELS 084, 085, 105 & 106

7005 & 7025 SKYWAY & 6186 & 6189 CENTER STREET

OWNER

» Privately Owned





ZONING

» Multiple Family Residential Zone

» Community Commercial Zone

SOIL

» Seasonal Wetness Issues

» Deep, Well Drained Soils

GRADING



1,779 - 1,864 FT Elevation; Maximum Slope—30.9%; Average Slope—7.3%

SIZE 8.47 ACRES

» Parcel 084—1.71 acres

» Parcel 085—2.29 acres

» Parcel 105—3.67 acres

» Parcel 106—0.80 acres

PROS & CONS

PROS

» Compatible adjacencies

» Close to town center

CONS

» Requires purchasing all 4 parcels

ESTIMATED COSTS

estimated cost **$889,000**

estimated cost/SF **$2.41**

Town of Paradise

Council Agenda Summary **Agenda Item: 6(e)**

Date: October 13, 2026

ORIGINATED BY:	Scott E. Huber, Town Attorney
REVIEWED BY:	Marc Mattox, Assistant Town Manager
SUBJECT:	Consider Introducing an Ordinance Amending Section 15.02.065 of the Paradise Municipal Code Regarding Building Code Complaint Procedures and Authorizing Extraordinary Life, Health, Safety, or Cumulative Project Impact Determinations
LONG TERM RECOVERY PLAN:	No

COUNCIL ACTION REQUESTED:

1. Consider waiving the entire first reading of Town Ordinance No. ___ and read by title only; and,
2. Introduce and conduct the first reading of Ordinance No. ___ "An Ordinance of the Town Council of the Town of Paradise Amending Section 15.02.065 of the Paradise Municipal Code to Revise the Building Code Complaint Procedure and Authorize Extraordinary Life, Health, Safety, or Cumulative Project Impact Determinations." (ROLL CALL VOTE)

Background:

Following the Camp Fire and the subsequent rebuilding effort, the Town has experienced a high volume of construction activity and building permit issuance. As part of the recovery, the Town implemented the Building Division Corrective Action Plan (CAP) to improve processes, strengthen accountability, and build public confidence in the permitting and inspection process.

In May 2026, the Town Council adopted Section 15.02.065 of the Paradise Municipal Code, establishing a formal process for the intake, independent review, determination, and appeal of qualifying Building Code complaints. The ordinance provides property owners with a structured means to raise potential Building Code violations while affording Permit Applicants notice, an opportunity to respond, and an appeal to the Town Council.

Since adoption, the CAP Ad Hoc Advisory Committee, Town staff, the Independent Reviewer, and Town Attorney have continued to evaluate the process and identify clarifications that would strengthen its administration, due-process protections, and enforcement tools. At its September 2026 meetings, the Town Council provided direction regarding circumstances in which substantiated violations may present an extraordinary life, health, safety, or cumulative project-wide impact.

Analysis:

The proposed ordinance updates Section 15.02.065 while retaining the existing CAP intake, independent review, notice, inspection, determination, appeal, and standard Strike procedures. The revisions provide clearer definitions and additional procedural safeguards, while establishing a narrowly tailored enhanced enforcement consequence for extraordinary circumstances.

Key revisions include:

- Adds definitions for “Subject Project” and “Extraordinary Project Impact Determination.”
- Clarifies that, under ordinary circumstances, no more than one Strike may arise from the same subject project.
- Authorizes the Independent Reviewer to make an Extraordinary Project Impact Determination only where substantiated violations present an extraordinary life, health, or safety risk, or are cumulatively so serious or pervasive that they demonstrate an egregious failure to comply with the Building Code.
- Requires the Independent Reviewer to identify the specific facts, Building Code sections, and reasoning supporting an extraordinary determination; a determination cannot be based solely on the number of violations.
- Requires enhanced notice to the Permit Applicant when a potential extraordinary determination is under consideration, including an opportunity to submit information addressing that determination.
- Provides that a final Extraordinary Project Impact Determination may result in two Strikes arising from one subject project. The determination remains subject to the same Town Council appeal process as the underlying Notice of Determination.
- Adds a litigation-related complaint provision: if the Town determines that a Building Code complaint concerns matters that are the subject of pending or reasonably anticipated civil litigation, the Town may defer processing the complaint under this Section upon consultation with the Town Attorney. The provision does not limit the Town’s authority to investigate and enforce an imminent Building Code, health, or safety violation under other applicable law.
- Clarifies when notices are deemed received, the finality of the administrative appeal process, and that judicial review is not limited by the ordinance.
- Clarifies that work performed under a suspended permit is prohibited and constitutes an infraction, as provided by applicable law.
- Updates the CEQA finding to include the common-sense exemption, in addition to the previously identified disaster-recovery and emergency exemptions.

The enhanced enforcement authority is intended to be used only in limited, well-documented circumstances. A Permit Applicant would not receive two Strikes unless the Independent Reviewer makes the required written finding, provides the prescribed notice and opportunity to respond, and the determination becomes final after appeal or expiration of the appeal period.

Financial Impact:

No direct financial impact is associated with introduction of the ordinance. Implementation costs will continue to depend on the volume and complexity of submitted complaints and the Independent Reviewer services required under the CAP.

TOWN OF PARADISE
ORDINANCE NO. ___

AN ORDINANCE OF THE TOWN OF PARADISE ADOPTING NEW SECTION 15.02.065, MAKING FINDINGS OF FACTS RELATING TO BUILDING CODE COMPLAINTS, ESTABLISHING A PROCESS TO RESPOND TO BUILDING CODE COMPLAINTS, AND AUTHORIZING EXTRAORDINARY LIFE, HEALTH, SAFETY OR CUMULATIVE PROJECT IMPACT DETERMINATIONS

The Town Council of the Town of Paradise, State of California does hereby **ORDAIN AS FOLLOWS:**

SECTION 1. Findings. The Town Council finds and declares as follows:

a) Under Article XI, Section 7 of the California Constitution local agencies may make and enforce all local, police, sanitary and other ordinances within their jurisdiction, provided they do not conflict with general state laws; and

b) The Town Council of Paradise hereby finds that the public health, safety, and welfare of the Town of Paradise will be best protected and served by ensuring that all buildings, structures, electrical, gas, mechanical, and plumbing systems comply with the Paradise Municipal Code which adopted and incorporated several sections of the California Building Standards Code (California Code of Regulations, Title 24); and

c) The Town Council of the Town of Paradise desires to set forth certain procedures to ensure the enforcement of the Building Code by creating a system to process, review and manage complaints alleging violations of the Building Code.

d) The Town Council further finds that certain Building Code violations may, because of their nature, severity, extent, or cumulative effect within an issued permit for one Assessor's Parcel Number, present an extraordinary threat to the health, safety, or welfare of occupants or the public. In such limited circumstances, the Town Council finds it appropriate to authorize an enhanced enforcement consequence, subject to clear written findings, notice, and the appeal procedures established by this Ordinance.

SECTION 2. Section 15.02.065 is added to the Paradise Municipal Code as follows:

15.02.065 Building Code Complaint Procedure; Review and Determination by the Independent Reviewer.

A. Definitions

1. Building Code – The Paradise Municipal Code applicable to buildings and construction, including but not limited to Title 15 of the Paradise Municipal Code.

2. Permit Applicant (PA) – the individual or entity that applied for and was issued a permit for the construction of the building, structure, electrical, gas, mechanical, or plumbing system. In the event the Permit Applicant is an entity, the principals and signatory on the permit application shall be deemed to be Permit Applicants, as well as the entity.

3. Independent Reviewer – The Independent Reviewer shall be a third-party consultant retained by the Town responsible for the objective review of complaints, evidence, inspections, and issuance of Notices of Determination regarding Building Code compliance. The Independent Reviewer shall not have had a primary role in supporting or facilitating the course of construction of the subject project.

4. Strike – A Strike is a finding against a Permit Applicant that a Building Code complaint has been deemed founded following the issuance of a Notice of Determination and either: (a) an appeal by the Permit Applicant has been denied or has not resulted in the Notice of Determination being overturned; or (b) the Permit Applicant has failed to timely file an appeal, as outlined in this Section. A Strike shall be removed or inactivated only upon remediation of the Building Code violation, confirmed in writing by the Building Official as outlined in this Section. Except as provided in Paragraph H.2 of this Section for an Extraordinary Project Impact Determination, no more than one Strike may arise from the same subject project.

5. Subject Project – The building, structure, electrical, gas, mechanical, plumbing system, or related work performed under the permit that is the subject of a Building Code complaint and Notice of Determination.

6. Extraordinary Project Impact Determination – A written finding by the Independent Reviewer that either:

a. One or more substantiated Building Code violations which create, or if not promptly corrected are reasonably likely to create, an extraordinary risk to life, health, or safety; or

b. The number, nature, extent, location, repetition, or interrelationship of substantiated Building Code violations within the Subject Project are cumulatively so serious or pervasive that they demonstrate an egregious failure to comply with the Building Code.

An Extraordinary Project Impact Determination shall not be based solely on the number of violations. The determination must identify the specific facts, Building Code sections, and reasoning supporting the finding.

B. Every building permit granted under this title or any section hereof is granted and accepted by all parties with the express understanding that the building, structure, electrical, gas, mechanical, or plumbing system must meet the requirements of the Building Code. Following issuance of the building permit, and for a period of 10 years thereafter, if a property owner suspects the PA did not adhere to the Building Code, a complaint shall be submitted through the Town's Corrective Action Plan (CAP) Intake Form as the exclusive initial point of contact. Complaints submitted outside of the CAP Intake process shall not be accepted. The complaint must include: the location of the building, structure, electrical, gas, mechanical, or plumbing system, the nature of the alleged violation, and efforts the property owner has undertaken to obtain relief from the PA prior to submitting the complaint. Town staff shall conduct an initial completeness and eligibility screening and refer qualifying complaints to the Independent Reviewer.

All complaints, reviews, and determinations shall be documented and tracked in accordance with the Town's Building Division Corrective Action Plan (CAP).

C. The Independent Reviewer shall review all complaints submitted through the CAP Intake Form and determine whether the complaint references a potential violation of the Building Code. Complaints that reference aesthetic issues or issues that do not relate to the requirements of the Building Code will not be considered. If the complaint alleges an issue that may violate the Building Code, the Independent Reviewer shall issue a Notice of Complaint (NOC) that will be sent to the PA by certified mail, return receipt requested, or by another method reasonably calculated to provide actual notice. The NOC must include the specific location of the building, structure, electrical, gas, mechanical, or plumbing system that is the subject of the complaint and the section of the Building Code, that has allegedly been violated. Within 10 business days of issuance of the NOC, the PA may respond with an explanation of how the requirements of the Building Code were met or with documentation refuting the allegations in the NOC.

If the Independent Reviewer preliminarily determines that the alleged violations may warrant an Extraordinary Project Impact Determination, the NOC shall clearly state that enhanced enforcement, including the potential issuance of two Strikes arising from a single Subject Project, is under consideration. The NOC shall identify the alleged facts and Building Code provisions supporting the preliminary determination and shall provide the PA an opportunity to submit information specifically addressing why an Extraordinary Project Impact Determination should not be made.

D. After receiving the PA's response to the NOC, or if the PA fails to submit a timely reply to the NOC, the Independent Reviewer may contact the owner of the building, structure, electrical, gas, mechanical, or plumbing system to schedule an inspection. In the event an inspection is requested, the property owner and the PA shall have the right to have one representative present at the inspection.

E. Within 10 business days following the gathering of evidence as outlined in Paragraphs C and D of this Section, the Independent Reviewer shall review the evidence and issue a written Notice of Determination (NOD), which shall be sent by the Town Clerk to the property owner and PA by certified mail, return receipt requested, or by personal service. For purposes of computing appeal deadlines, the NOD shall be deemed received five calendar days after mailing.If the Independent Reviewer determines that the complaint has been unfounded, the complaint will be dismissed. If the Independent Reviewer confirms the existence of a Building Code violation, the NOD must include the specific location of the building, structure, electrical, gas, mechanical, or plumbing system that is the subject of the NOD and the section of the Building Code pertaining to the violation.

If the Independent Reviewer makes an Extraordinary Project Impact Determination, the NOD shall separately and clearly state that finding in writing. If the NOC did not allege that violations may warrant an Extraordinary Project Impact Determination, the Independent Reviewer must issue a supplemental notice to the PA identifying the factors that may support the more severe finding and providing the PA 10 business days to respond before issuing a final NOD that includes an Extraordinary Project Impact Determination. The NOD shall identify each substantiated Building Code violation supporting the determination; explain the extraordinary life, health, or safety risk or the cumulative and egregious project-wide impact; and state that, if the NOD becomes final under Paragraphs F and G of this Section, the PA will receive two Strikes arising from the Subject Project pursuant to Paragraph H.2. The NOD shall also advise the PA of the right to appeal both the underlying Building Code findings and the Extraordinary Project Impact Determination.

F. In the event that a PA disagrees with the NOD, the PA may appeal the determination by submitting a written appeal to the Town Council within 10 calendar days of receipt of the NOD.

The appeal shall be submitted to the Town Clerk. The appeal shall include evidence refuting the violation stated in the NOD and demonstrating that the requirements of the Building Code have been met. The Town Council shall review the appeal and all documents reviewed by the Independent Reviewer at a regular or special meeting, at which the property owner and the PA may appear and provide a statement to the Town Council. The statement by the property owner and PA shall not exceed 10 minutes each, unless additional time is needed to address questions by the Town Council.

G. The Town Council may, but is not required to, overturn the NOD issued by the Independent Reviewer by majority vote of the Council Members in attendance at the meeting. In the event that the NOD is overturned, the complaint shall be dismissed as unfounded. If the NOD is not overturned or if the PA fails to file a timely appeal to the NOD, the determination in the NOD is final for purposes of administrative review and there will be no further administrative opportunities for appeal. Nothing herein shall be construed to limit judicial review as otherwise provided by law.

H. Strikes and Enhanced Enforcement Consequence.

1. Following an appeal by the PA and a failure to overturn the NOD, or in the event that a PA fails to timely file an appeal of an NOD, the PA shall receive one Strike. The Strike shall remain active until the PA remediates the Building Code violation to the satisfaction of the Building Official, as defined in Section 2.12.054.
2. Notwithstanding Paragraph H.1, where an NOD includes an Extraordinary Project Impact Determination and that determination becomes final following the appeal process set forth in Paragraphs F and G, or following the PA's failure to timely file an appeal, the PA shall receive two Strikes arising from the Subject Project. Both Strikes shall remain active until the violations supporting the Extraordinary Project Impact Determination have been remediated to the satisfaction of the Building Official.
3. A proposed Extraordinary Project Impact Determination in a NOC shall not suspend permits or deny new permit applications before the NOD becomes final under this Section. The PA may appeal the Extraordinary Project Impact Determination on the same terms and within the same time period applicable to an appeal of the underlying NOD.

I. If a PA has two or more Strikes in effect that have not been removed or inactivated, all new permit applications for any buildings, structures, electrical, gas, mechanical, or plumbing systems shall be denied and all existing permits in the issued status to the PA will be suspended until all of the active Strikes on the PA's record have been removed.

J. It shall be unlawful for any Permit Applicant, or any person, firm, or corporation with actual knowledge of the suspension, to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, occupy or maintain any real property, building, structure, or building service equipment that is the subject of a suspended permit, or cause or permit the same while the permit is suspended. A violation of this paragraph shall constitute an infraction, punishable as provided by applicable law.

K. Litigation-Related Complaints. At any point during the above-described process, if the Town determines that a Building Code complaint concerns matters that are the subject of pending or reasonably anticipated civil litigation, the Town may defer processing the complaint under this Section upon consultation with the Town Attorney. Nothing in this paragraph limits the Town's authority to investigate and enforce an imminent Building Code, health, or safety violation under this or any other applicable law.

SECTION 3. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is for any reason held to be invalid by a court of competent jurisdiction, such provision shall be deemed severable, and the invalidity thereof shall not affect the remaining provisions or other applications of the ordinance, which can be given effect without the invalid provision or application thereof.

SECTION 5**.** CEQA Exemption. Adoption of this Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), as adoption of a Building Code complaint and enforcement procedure is not a project that may have a significant effect on the environment, and, to the extent applicable, pursuant to California Public Resources Code Section 21080(b)(3) regarding projects to maintain, repair, restore, or replace property or facilities damaged or destroyed as a result of a declared disaster and Section 21080(b)(4) regarding actions to mitigate or prevent an emergency, and CEQA Guidelines Section 15269(a) regarding maintaining, repairing, restoring, demolishing, or replacing property or facilities damaged or destroyed as a result of a disaster stricken area in which a state of emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act, commencing with Section 8550 of the California Government Code.

SECTION 5. Publication. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this 13th day of October, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Steven Crowder, Mayor

ATTEST:

_____
Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

_____
Scott E. Huber, Town Attorney

Town of Paradise

Council Agenda Summary **Agenda Item: 6(f)**

Date: October 13, 2026

ORIGINATED BY:	Melanie Elvis, Town Clerk
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Consideration of Town Council Ad Hoc Committee and Standing Committee Structure and Transparency Options
LONG TERM RECOVERY PLAN:	No

COUNCIL ACTION REQUESTED:

1. Consider the following actions related to Town Council Committees:
   Option 1: Formalize the establishment of the Town Council Standing Committees and Ad Hoc Committees by taking the following actions including:
   a. Formally designate Ad Hoc Committee members and Standing Committee members
   b. Designate a Chair to each committee
   c. Determine how items are placed on the agenda
   d. Designate the date, time, and location for all Standing Committees
   e. Direct staff to develop minutes from the Standing Committee meetings
   f. Provide direction on preferred reporting methods, i.e. staff or Council reports, written or verbal.
   g. Direct staff to stream Standing Committee meetings via the Town's YouTube channel.

   Option 2: Disband the Town Council Standing Committees, elevating every topic and discussion to the full Council level; and,
2. Formalize the committee formation workflow process by directing staff to use Exhibit C as Council's Committee Formation Workflow template;
   OR
3. Provide alterative direction to staff.

Background:

The Town currently utilizes several committee types to provide focused discussion, community engagement, and policy input on matters of interest to the Town Council. While committees can be valuable tools for Council Members and the community, the Ralph M. Brown Act (Brown Act) establishes important distinctions between standing committees, ad hoc committees, and other advisory or stakeholder bodies.

Standing Committee Meetings:

A Standing Committee is a subsidiary body created by a legislative body that has ongoing, long-term oversight over a specific subject-matter and a fixed schedule set by formal action. Standing Committees cannot take final legislative action, rather they make recommendations to the full

Council on proposed action. A Town staff member may not be designated as a member or Chair of a Standing Committee, but Town staff may provide information, related staff reports, and take meeting minutes. When Standing Committees are formed, the Council takes the following actions:

1. Designates less than a quorum of the legislative body to the Committee,
2. If appropriate, designates public members to the Committee,
3. Designates the Chair of the Committee, and
4. Sets the date, time, and location of meetings.

Once formed, a Standing Committee must follow the Brown Act for public meetings including:

1. Publishing an agenda 72 hours prior to the meeting.
2. Having the Chair run the meetings (similar to Council meetings).
3. Allowing the public to speak after the Committee has discussed each agenda item prior to any action of the Committee.
4. Allowing a time for general public comment, during which time the Committee can take no action on the topics raised by the public.

Ad Hoc Committee Meetings:

An Ad Hoc committee is fundamentally different from a Standing Committee. A properly structured ad hoc committee generally consists solely of fewer than a quorum of the legislative body and is created for a specific, limited purpose. Per Exhibit D neither staff nor public members may not be designated members of an ad hoc committee. If public members sit on a committee, the structure must be changed to that of a Standing Committee. It does not have continuing subject-matter jurisdiction and does not have a fixed meeting schedule established as an ongoing committee. The committee generally ceases to exist once its assigned task has been completed. For example, an ad hoc committee could be created to assist with negotiations concerning a particular issue, review a specific proposal, or perform a discrete task and then report its work to the full Council.

When ad hoc committees are formed, the Council takes the following actions:

1. Designates less than a quorum of the legislative body to the Committee,
2. Designates the Chair of the Committee.

Ad Hoc Committees are not open to the public, members of the public may not be designated committee members, and there is no public posting of the agendas.

Council Actions on Committees:

On May 12, 2026, after evaluating the structure of committees, the Council designated seven (7) Standing Committees and five (5) Ad Hoc Committees (Exhibit A) with the following workflow (Exhibit B). *Note: Exhibit A has been modified to include columns that will need to be completed if Option 1 is selected.* Besides the designation of Council members on the committees, there was no action of the Council to designate the members of the committees, the Chair of the committees, or the date/time/location for Standing Committees.

At the September 8, 2026, Town Council meeting, Council discussed committees and requested opportunities for better transparency and sharing of information related to the actions/discussions from the various committees. Council suggested such items as including minutes of the committee meetings in the Council monthly agenda, and streaming the meetings live so that community members could view the meetings.

Analysis:

The various Ad Hoc and Standing Committees have developed over time, and therefore during the course of time, some of the Committees have evolved without appropriate formal designations by the Council. Therefore, in addition to considering opportunities for increased transparency as requested by the Council during the September meeting, the Council also needs to consider re-establishing existing committees to ensure that the committees are aligned with the requirements of the Brown Act.

Option 1: Formalize the establishment of the Town Council Standing Committees and Ad Hoc Committees by taking the following actions including:

a. Formally designate Ad Hoc Committee members and Standing Committee members: The full Council must formally designate members to each Standing or Ad Hoc Committee, with a majority approval required for the appointment of each member. *Note: If members of the public are designated as committee members, the committee meeting must be modified to be a Standing Committee, be open to the public and properly noticed.*
b. Assign a Chair: The Chair is responsible for presiding over committee meetings and maintaining proper meeting procedures. The Chair's responsibilities include calling the meeting to order, determining whether a quorum is present, following the published agenda, recognizing members who wish to speak, putting questions to a vote, and adjourning the meeting.
c. Determine how items are placed on the agenda: Establish the process for placing items on a Standing Committee meeting agenda, including whether items may be placed on the agenda by a vote of the full Council, by action of the Committee, or by staff.
d. Designate the date, time, and location for all Standing Committees.
e. Direct staff to develop minutes from the Standing Committee meetings.
f. Provide direction on preferred reporting methods: 1. By verbal or written staff report or, 2. By a verbal or written report from by the Chair.
g. Direct staff to stream Standing Committee meetings via the Town's YouTube channel.

Exhibit A has been modified to include columns that will need to be completed if Option 1 is selected.

Option 2: Disband the Standing Committees

The second option would be to disband the standing committees and elevate these topics to the full Council level. This approach would ensure that the entire Council is aware of and included in every discussion and receives the same information and updates on each topic. It could also provide greater transparency and consistency in how these issues are discussed and considered.

Staff also recommends updating the Committee Formation Workflow, approved by the Town Council at its March 11, 2026 meeting (Exhibit B), to Exhibit C formalize the process for establishing the purpose, membership, meeting structure, duration, and appropriate committee type for any future committee.

Financial Impact:

None.

TOWN OF PARADISE
TOWN COUNCIL COMMITTEE INVENTORY

STANDING COMMITTEES

Committee	Council Representatives	Committee Members	Chair	Meeting Schedule Date, Time, Location	Reporting Structure Council or Staff Verbal or Written
TOP/PID Liaison Committee	Bolin & Lassonde	PID Board Members x 2 Council Members x 2		Date: Quarter Months Time: 11:00am Location: Alternates between Town Hall and PID District Office	
TOP/PUSD Liaison Committee	Bolin & Lange	PUSD Board Members x 2 Council Members x 2		Date: 2nd Tuesday of the Quarter Time: 11:00am Location: Alternates between Town Hall and Terry Ashe	
TOP/PRPD Liaison Committee	Crowder & Culleton	PRPD Board Members x 2 Council Members x 2		Date: 4th Monday of the Quarter Time: 3:00pm Location: Alternates between Town Hall and PUSD District Office	
Economic Development	Crowder & Lange	Town Manager Recovery and Economic Development Director Monica Nolan – Paradise Chamber Mark Thorp – Paradise Chamber Patty Hess – 3Core			

		Tammy Waller – Paradise Association of Realtors Mark Northcross – NHA Advisors Jared Kramer – Lofi Café Sonny Ventimiglio – Tri Counties Bank Doug Speicher Jr. – Paradise Realtor Aubrey Pruis – Formerly of Paradise Association of Realtors Robert Bean – Resident, Downtown Property Owner James Yuhasz – local developer and property Owner			
Healthcare Committee	Crowder & Lassonde	Council Members x 2 Town Manager Recovery & Economic Development Director			
Insurance Advocacy	Bolin & Lange	Town Manager Recovery and Economic Development Director Aubrey Pruis – Formerly of Paradise Association of Realtors Seana O'Shaughnessy – CHIP Andrew Waldrop – Resident, former insurance adjuster Heidi Eilick – Financial Advisor and Paradise Chamber Board Member Sarah Wilson– Insurance Agent Tammy Waller – Paradise Association of Realtors Lauren Duterra – Butte County Fire Safe Council			

NRWS Franchise Agreement	Bolin & Culleton	NRWS General Manager NRWS Controller Town Manager Community Development Director			

AD HOC COMMITTEES

Committee	Council Representatives	Committee Members	Chair	Reporting Structure Council or Staff Verbal or Written
Building Division CAP Committee	Crowder & Lange	Town Manager Assistant Town Manager/Public Works Director Community Development Director – Building, Code Enforcement & Fire Prevention Interwest (Independent Reviewer) - Bill Hayes - Bill Carter Donna Vairo, Community Member Dave Anderson, Contractor James Frost, Contractor Jarrod Holliday, Engineer		
Facilities Committee	Bolin & Culleton	Council Members x 2 Assistant Town Manager/Public Works Director Capital Projects Manager Senior Maintenance Worker		

Finance Committee	Crowder & Culleton	Town Manager Assistant Town Manager Finance Director Mayor Vice Mayor		
Paradise Sewer Project	Crowder & Lange	Town Manager Assistant Town Manager/Public Works Director Capital Projects Manager Consultant Staff (HDR & Carollo) Paradise Irrigation District - Bob Mathews, Board Member - Marc Sulik, Board Member - Kevin Phillips, District Manager - Blaine Allen, District Engineer Central Valley Regional Water Quality Control Board - Clint Snyder - Stacy Gotham		

1. Forum & Role

Is this topic best addressed by the full Town Council through direct staff reporting, or by a committee in an advisory role that returns recommendations or options to the full Council for direction?

2. Purpose & Scope

What is the clear and limited purpose statement for this committee?

What matters fall within the committee's scope, and what matters should remain with the full Council?

3. Administration and Documentation Responsibilities

Who serves as Chair or convenor?

Who prepares agendas?

Who prepares minutes and retains records?

What level of formal notice and documentation is expected?

4. Meeting Cadence

Regular schedule (monthly or quarterly), or

As-needed, tied to defined deliverables?

5. Reporting to the Full Council

Written updates, verbal reports, or scheduled agenda items?

What issues should trigger return to the Council for direction?

6. Duration and Sunset

Completion of a defined task or milestone,

A fixed end date with possible reauthorization, or

Periodic formal Council review (e.g., annually or biennially)

Committee Formation Workflow

1. Define the Committee's Purpose

Before forming the committee, identify:

a. What subject matter will the committee address?

b. What specific oversight, study, or assignment is contemplated?

c. Is the work expected to continue on an ongoing basis, or is it tied to a particular issue, project, or objective?

2. Determine the Appropriate Committee Type

Use the chart below to determine the appropriate the committee type and requirements.

Establishment Assessment	Standing Committee	Ad Hoc Committee
Define purpose/scope	✓	✓
Less than a quorum of legislative body	✓	✓
Designate public members, if appropriate	✓	—
Designate Chair	✓	✓
Establish date, time, and location of meetings	✓	—
Ongoing, long-term subject-matter oversight	✓	—
Fixed meeting schedule	✓	—
Final legislative authority	No	No

3. Identify Committee Membership and Leadership

The Council then determines:

a. Which members of the legislative body will serve on the committee

b. Whether public members and/or staff should be designated to participate

c. Who will serve as Chair

d. Who will take the minutes

e. Who will be responsible for determining the agenda

f. How will progress be reported to Council – written, verbal, staff, Council or scheduled agenda item updates.

4. Establish the Meeting Structure

If the committee is a Standing Committee:

The Council also establishes a fixed meeting schedule, including:

a. Date

b. Time

c. Location

*If the committee is Ad Hoc a fixed meeting schedule is not part of the committee's formation requirements. Meetings can instead be arranged as necessary to accomplish the committee's specific assignment.

5. Duration and Sunset

If the committee is an Ad Hoc Committee:

The Council should determine its duration and sunset date based on:

a. Completion of a defined task or milestone,

b. A fixed end date with possible reauthorization, or

c. Periodic formal Council review (e.g., annually or biennially)

COLE | HUBER LLP
ATTORNEYS

MEMORANDUM

TO: Mayor and Town Council Members
Jennifer Macarthy, Town Manager

FROM: Scott E. Huber, Town Attorney

DATE: September 30, 2026

SUBJECT: Town Committees and Brown Act Compliance

The Town of Paradise ("Town") has numerous standing committees, and ad hoc committees that may have similar or overlapping subject matter jurisdiction and membership. Moreover, some of these entities have members of the public with varying degrees of personal and professional interest in varying capacities. As a result, there are opportunities for potential Brown Act violations to arise, in particular with the membership and timing of some of these committees. This memo anticipates some of the possible Brown Act concerns that may arise due to committee membership, make up, and subject matter jurisdiction.

Standing Committees

Government Code section 54952 states that a "legislative body" includes "the governing body of a local agency … a commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory, created by charter, ordinance, resolution, or formal action of a legislative body. However, advisory committees, composed solely of the members of the legislative body that are less than a quorum of the legislative body are not legislative bodies, except that *standing committees of a legislative body, irrespective of their composition, which have [1] a continuing subject matter jurisdiction, or [2] a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body are legislative bodies for purposes of this chapter."* Courts have defined "formal action" by a legislative body to also include authorization given to the agency's executive officer to appoint an advisory committee pursuant to agency-adopted policy.[1]

Standing committees comprised of less than a quorum of the legislative body are subject to the Brown Act's noticing and meeting requirements. Thus, if a legislative body creates a long-term committee (existing for typically more than one year) on a single subject, that standing committee would be subject to the Brown Act. Additionally, the California Attorney General has opined that "function over form" is used to analyze whether a standing committee is a legislative

[1] See *Frazer v. Dixon Unified School District* (1993) 18 Cal.App.4th 781, 793.

body under the Brown Act.[2] In other words, a statement by the legislative body that an advisory committee "shall not exercise continuing subject matter jurisdiction" or the sole fact that a committee does not have a fixed meeting schedule because it meets on the calls of its chair or members is not determinative.[3]

The Brown Act defines a meeting as "any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by Section 54953, to hear, discuss, deliberate, or take any action on any item that is within the subject matter jurisdiction of the legislative body."[4]

Temporary Advisory ("Ad Hoc") Committee

Temporary advisory committees "composed solely of the members of the legislative body that are less than a quorum of the legislative body are not legislative bodies", if they serve a limited or single purpose and will be dissolved once its limited or single purpose is completed.[5] Such temporary advisory committees are commonly also called "ad hoc committees", although this term not specifically utilized in the Brown Act. Examples of temporary advisory committees include "an advisory committee composed of less than a quorum created to interview candidates for a vacant position or to meet with representatives of other entities to exchange information on a matter of concern to the agency, such as traffic congestion".[6]

To determine whether a subcommittee of a body falls into the category of a standing committee or an exempt temporary advisory committee, factors such as "how meeting schedules are determined, the scope of the committee's charge, or whether the committee exists long enough to have 'continuing jurisdiction'" must be analyzed.[7]

The League of California Cities' Guide to the Ralph M. Brown Act notes that advisory groups for a single decision-maker are not covered, because the Brown Act applies only to committees created by formal action of the legislative body. For instance, a committee advising a school district superintendent would not be covered by the Brown Act. However, the same committee, if created by formal action of the school board, would be covered.[8] As a result, the

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2 79 Ops.Cal.Atty.Gen. 69 (1996).

3 *Id.*

4 California Government Code section 54952.2(a).

5 California Government Code section 54952(b); see also *Freedom Newspapers, Inc. v. Orange County Employees Retirement System Board of Directors* (1993) 6 Cal.4th 821, 832.

6 *Taxpayers for Livable Communities v. City of Malibu* (2005) 126 Cal.App.4th 1123, 1129; see also Open & Public V: A Guide to the Ralph M. Brown Act, League of California Cities (Revised 2016), page 16.

7 See Open & Public V: A Guide to the Ralph M. Brown Act, League of California Cities (Revised 2016), page 13.

8 56 Ops.Cal.Atty.Gen. 14, 16-17 (1973).

Brown Act would not apply to an informal committee of five residents advising a member of a legislative body. Alternatively, if a city council directs the city manager, during a meeting, to form an advisory committee of residents to develop recommendations for a new ordinance, that committee would be subject to the Brown Act.[9]

Conclusion

As can be seen above, the legislature intended for most committees to be subject to the Brown Act unless the committee is limited in scope and duration. It can sometimes be difficult to determine whether a subcommittee of a body falls into the category of a standing committee or an exempt ad hoc committee. Whether a committee that is created falls into the category of standing or ad hoc committee, the answer largely depends on factors such as how meeting schedules are determined, the scope of the committee's charge, or whether the committee exists long enough to have "continuing jurisdiction." If an ad hoc committee over time and practice has become a standing committee (i.e., ongoing jurisdiction over a subject matter rather than a limited task, a set meeting schedule established by the Commission, task is never "completed" but transforms into ongoing action), it then becomes subject to the Brown Act notice and other meeting related requirements.

[9] See Open & Public V: A Guide to the Ralph M. Brown Act, League of California Cities (Revised 2016), page 14.

Town of Paradise

Council Agenda Summary **Agenda Item: 7(b)**

Date: October 13, 2026

ORIGINATED BY:	Town Council
REVIEWED BY:	Jennifer Macarthy, Town Manager
SUBJECT:	Town Council Committee Reports
LONG TERM RECOVERY PLAN:	No

COUNCIL ACTION REQUESTED:

1. Council Members' written reports on standing, external and ad hoc committee representation.

Background:

During the May 12, 2026, Council meeting, the Council approved changing Council reports on committee representation from verbal reports to written reports. The Councilmembers submitted the following reports for September 2026.

Standing Committee Reports

Economic Development Committee:

Mayor Crowder: Sept 10 Economic Development meeting setting up business walks

Insurance Advocacy Committee:

Council Member Lange: Progress on the video ETA end of 2026, recap community resilience tour, pursue meeting with Verisk and Madronis

Ad Hoc Committee Reports

Paradise Sewer Project

Mayor Crowder: Afternoon Sewer meeting still working on identifying sites and EIR is making progress

Council Member Lange: Update on Collection System and WWTF, EIR and funding Status. Requested an informal town hall style meeting to update the public and answer questions.

External Committee Reports

Butte County Air Quality Management District

Council Member Lassonde:
Subjects covered were:

- Meeting Minutes of the Butte County Association of Governments Board of Directors
- August 27, 2026
- Denial of Application for Leave to Present a Late Claim to BCAG
- Chico and Oroville Concept Maps Presentation, Jarret Walker and Associates
- FY 2024/25 Title VI Program - Annual Review
- Butte Regional Transit Paradise Routing and Ridership
- Butte Regional Transit (B-Line) FY 25/26 Fourth Quarter Report
- Approval of Resolution 2026-27-01 2027 Federal Transportation

Agenda Packet: https://www.bcag.org/#docaccess-c98c347b7b51d5f8e2f2073552cca5ee

Butte County Association of Governments

Council Member Lassonde:
Subjects covered were:
1. Approved the following on Consent:

- Minutes of August 27, 2026 Meeting of the Board of Directors.
- Activity Report on Butte County Air Quality Management District Activities.
- Financial Status Report for Fiscal Year 2026-27.
- Status Report on Calendar of Events.
- Status Report on Communications.

2. Received and accepted the CalPERS Annual Valuation reports ending June 30, 2025, and the CalPERS CEPPT Trust Account Summary report as of June 30, 2025.
3. Received staff report and opened the Public Hearing for proposed amendments to Rule 509 – Subject Research Fees and Hourly Rate and the Resolution of Adoption. Following the Public Hearing, accepted comments and approved the proposed amendments to Rule 509 - Subject Research Fees and Hourly Rate and the Resolution of Adoption.
4. Approved the proposed FY 2026-2027 budget transfers and amendments.
5. Received presentation and receipt of the 2026 SDRMA Excellence in Safety Award.
6. Received the APCO report.

Agenda Packet: https://www.bcaqmd.org/2026-09-24-air-quality-governing-board-meeting#docaccess-89b52e4257bdd330adbfb8e60c911505

Additional Community Activities:

Mayor Crowder:

- Sept 11th Builders from Chico luncheon to share what we have to offer and what they need overall are very positive comments on our building department.
- Sept 12th Cypress Senior Housing groundbreaking

- Sept 17th Left for Santa Rosa for a morning press conference
- Sept 18th AB2700 with Congressman Gallagher ABC San Francisco and Fox Sacramento covered it, I was interviewed by both.
- October 1st Spent the day touring Paradise with a large group of insurance people from Travelers and Mercury, a lot of positive responses and great information shared and hopefully more insurance will be available here
- October 3&4 Worked the Town Booth at Johnny Appleseed Days, busy event both days lot of interest in moving to Paradise, gave out 16 in home siren units
- Attended the new officer sewer in and presentation of a $18k check to Sheris Alvies by the Moose Lodge
- Still many phone calls with citizens working through issues, in person meetings with several citizens.
- Important to everyone AB 2700 was signed into law by the Governor, it now heads to the CPUC in January 2027 for review such as funding options, no rate payers funds to be used, hopefully no attorney fees and a answer that yes the fire victims should be compensated and how much should it be.

Council Member Lange:

- Planning Elks Community Haunted House
- Planning Christmas Preview
- Tool Lending Library grand opening and Hammerschlagen contest
- Magalia Fall Festival

Council Member Lassonde:

- On Vacation from September 11 to September 21
- September 22 – Attended BCAG meeting, BCAQMD meeting, Explore Butte County Board Meeting, Attended Paradise Tool Lending Library Ribbon Cutting
- September 30 - Attended Ridge Republican Women Candidate Forum
- October 3 & 4 – Worked in the Town Booth at Johnny Appleseed Day
- October 5 – Attended Officer Distefano Swearing In
- October 6 – Chamber of Commerce Candidate Interview