



## Measure V Oversight Committee Meeting Agenda

4:00 PM - July 22, 2025

### Measure V Committee Members

Ronald Baker	George Morris, Jr.
Linda Dye	Chris Rehmann
Patricia Elkerton	Dee Riley
Autumn Field	Sharon Simonton
Gail Larsen	

The Citizen Oversight Committee holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Members of the public may address the Citizen Oversight Committee on any agenda item. If you wish to address the Committee on any matter on the agenda, it is requested that you complete a request card and give it to the Committee Secretary prior to the beginning of the Oversight Board Meeting. All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Committee will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

### 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Roll Call

### 2. ITEMS

- 2a. Approve minutes of the April 22, 2025 Measure V Citizen Oversight Committee Meeting. (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)
- 2b. Appointment of Measure V Oversight Committee Chair and Vice Chair for the 2025/2026 Fiscal Year.
  - Appointment of Chair (Secretary Presiding)
  - Appointment of Vice Chair (Appointed Chair Presiding)
- 2c. Review the year-to-date quarterly report from the Measure V Citizen Oversight Committee to the residents of the Town of Paradise for the fiscal year ending 2024/2025. (**Finance Director Aimee Beleu**)
- 2d. Discuss recommended changes to the Measure V Citizen Oversight Committee Bylaws. (**Melanie Elvis/Town Clerk**)

### 3. PUBLIC COMMENT

### 4. ADJOURNMENT

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
<hr/> TOWN/ASSISTANT TOWN CLERK SIGNATURE	



## Measure V Oversight Committee Meeting Minutes

4:00 PM – April 22, 2025

### 1. OPENING

The April 22, 2025, meeting of the Measure V Citizen Oversight Committee was called to order by Chair Sharon Simonton at 4:00 p.m. who led the Pledge of Allegiance to the Flag of the United States of America.

**BOARD MEMBERS PRESENT:** Ronald Baker, Linda Dye, Patricia Elkerton, Gail Larsen, Chris Rehmann, George Morris Jr., Dee Riley and Chair, Sharon Simonton

**BOARD MEMBERS ABSENT:** None

### 2. ITEMS

- 2a. **MOTION by Larsen, seconded by Elkerton**, approved the minutes from the October 22, 2024 and January 28, 2025 Measure V Citizen Oversight Committee meetings. AYES: Baker, Elkerton, Larsen, Rehmann, Simonton; NOES: None; ABSTAIN: Dye, Morris Jr.; ABSENT: None. **MOTION PASSES**

- 2b. Finance Director Aimee Bealeu presented the year-to-date quarterly report from the Measure V Citizens Oversight Committee to the residents of the Town of Paradise for the fiscal year ending 2024/2025.

- 2c. Finance Director Aimee Belue presented the proposed FY25/26 Transaction and Use Tax Budget with the grand total being \$724,041.

**MOTION by Elkerton, seconded by Dye**, approving the draft Fiscal Year 2025-26 Measure V Budget. Roll call vote was unanimously approved. **MOTION PASSES**

### 3. PUBLIC COMMENT

Chair Simonton inquired about the current seat vacancies and term limits. Town Clerk Melanie Elvis provided an update.

### 4. ADJOURNMENT

Chair Simonton adjourned the meeting at 4:18 p.m.

Date approved:

By: \_\_\_\_\_  
Sharon Simonton, Chair

\_\_\_\_\_  
Melanie Elvis, Town Clerk

Measure V Citizens Oversight Committee  
Town of Paradise  
5555 Skyway Paradise, CA 95969  
Telephone (530) 872-6291  
[www.townofparadise.com](http://www.townofparadise.com)

July 22, 2025

Paradise Residents  
Elected Officials  
Citizen Stakeholders

Paradise residents voted in Measure C, a half percent (0.50%) transaction and use tax, effective April 1, 2015, which automatically expired March 31, 2021. During the November 6, 2018 election, Paradise residents voted in Measure V, a ten year continuation of Measure C, effective April 1, 2021. The ballot measure requires a nine-person citizen oversight committee to ensure the funds are spent in accordance with the voter approved measure. The language states, in part, the funds will be used to preserve public services such as police protection, fire suppression, street maintenance, animal control, and other services for residents of the Town of Paradise.

Attached is the preliminary quarterly report from the Citizen's Oversight Committee to the residents of Paradise for the 4th quarter of the 2024/25 fiscal year. The Committee meets quarterly, and all meetings are open to the public. The Committee will report every quarter on revenues and expenditures. All reports will be available at Town Hall or on the Town of Paradise website at [www.townofparadise.com](http://www.townofparadise.com).

Sincerely,

Chairperson

Vice-Chairperson

Measure V Citizens Oversight Committee

Measure V Citizens Oversight Committee

Measure V  
4th Quarter  
Revenue/Expenditure  
Summary

	Budget	Year to Date
Beginning Fund Measure V Balance	1,456,287	1,456,287
2024/2025 Revenue Totals	1,419,321	1,039,546
Total Expenditure Allocations	2,711,137	2,312,115
<i>Net Change in Fund Balance</i>	<i>(1,291,816)</i>	<i>(1,272,569)</i>
Measure V Ending Fund Balance:	164,471	183,718

Measure V  
4th Quarter  
Allocated Expenditures

2024/2025					
Department	Year	Measure V Expenditures	Budget	Year to Date	Balance
301 - Police Operations	2025	Police cadet sponsorship or new hire incentive	40,000	41,572	(1,572)
301 - Police Operations	2025	Operational Supplies & Support	6,000	2,121	3,879
301 - Police Operations	2025	K9 Program training, food and vet costs	27,600	23,014	4,586
301 - Police Operations	2025	Mandatory and Essential POST Training	67,000	67,201	(201)
301 - Police Operations	2025	Generator Transfer Switch	17,500	16,200	1,300
301 - Police Operations	2025	Two Chevrolet Tahoes and related equipment	215,000	127,050	87,950
				-	
303 - Animal Control	2025	Fund Animal Control and Shelter Operations - Operating Costs	55,000	55,000	-
303 - Animal Control	2025	Animal Control Truck	100,000	71,709	28,291
303 - Animal Control	2025	SP.AC Shelter Expansion FY24	500,000	500,000	-
				-	
325 - Fire Administration	2025	Fire Station 82 Facilities Improvements	50,000	33,106	16,894
325 - Fire Administration	2025	Generator Transfer Switch	17,500	-	17,500
326 - Fire Suppression	2025	CAL FIRE Personnel Services	250,000	250,000	-
326 - Fire Suppression	2025	CAL FIRE Fire Truck Services	599,398	599,398	-
				-	
345 - Public Works Fleet	2025	Fleet Modernization - Cost Increase	100,000	46	99,954
345 - Public Works Fleet	2025	Fleet Modernization - Dump Truck	150,000	149,969	31
345 - Public Works Fleet	2025	Fleet Modernization - Public Works Utility Truck	100,000	100,344	(344)
		<b>2024/2025 Totals</b>	<b>2,294,998</b>	<b>2,036,730</b>	<b>258,268</b>

2023/2024					
Department	Year	Measure V Expenditures	Budget		Balance
301 - Police Operations	2024	Two Chevrolet Tahoes and related equipment, and one VIPS vehicle	59,786	49,314	10,472
				-	
303 - Animal Control	2024	SP.AC Shelter Expansion FY24	131,538	131,538	-
				-	
325 - Fire Administration	2024	Fire Station 82 Roof Replacement	7,815	-	7,815
				-	
345 - Public Works Fleet	2024	Fleet Modernization - Orig. Shop Roof Repairs, Lighting, Cooling	41,000	22,225	18,775
345 - Public Works Fleet	2024	Fleet Modernization - Engine Exhaust Evacuation System	93,000	-	93,000
345 - Public Works Fleet	2024	Fleet Modernization - Tire Changing Equipment	20,000	14,453	5,547
345 - Public Works Fleet	2024	Fleet Modernization - Mechanic Utility Truck	63,000	57,854	5,146
		<b>2023/2024 Totals</b>	<b>416,139</b>	<b>275,384</b>	<b>140,754</b>

2,312,115



**Town of Paradise**  
**Measure V Citizen Oversight Committee**  
**Agenda Summary**  
**Date: July 22, 2025**

**Agenda Item: 2(d)**

**ORIGINATED BY:** Melanie Elvis, Town Clerk  
**REVIEWED BY:** Jim Goodwin, Town Manager  
**SUBJECT:** Measure V Oversight Committee Bylaw Update  
Recommendations

**LONG TERM RECOVERY PLAN:** No

**ACTION REQUESTED:**

1. Discuss recommended changes to the Measure V Citizen Oversight Committee Bylaws.

**Background:**

On November 6, 2018, the citizens of Paradise approved the Town Council ballot Measure V to extend the 0.05 percent sales tax increase for 10 years beginning April 1, 2021 and ending March 31, 2031. The formation of a Citizen Oversight Committee was a requirement of the Ordinance. On March 9, 2021, Council adopted bylaws for the governance of the Committee.

In January 2025, the regular quarterly Measure V Citizen Oversight Committee meeting was cancelled due to a lack of a quorum. In response, Chair Simonson requested staff make a recommendation to Council to appoint alternate members. However, upon review of the bylaws, substitutes are prohibited under Section 4: Members and Officers.

**Analysis:**

After reviewing the bylaws, staff would like to present three recommended changes.

1. Adding a section outlining how a Member may be removed due to excessive absences. Example: more than three (3) meetings in a fiscal year.
2. Creating terms for appointed members. As currently written, once appointed, a member may choose to stay on the Committee for the duration of the committee or unless otherwise removed by Council. Setting terms would help ensure participating Members renew their interest in continuing with the Committee every few years. Terms would also align with the intent of the Maddy Act, Gov Code 54972 which aims to increase public awareness of opportunities to serve on local boards and commissions.
3. Designating the Town Clerk to serve as the Secretary to the Committee. The Bylaws currently state that the Committee shall designate a member to serve as Secretary.

Upon the Committee's recommendation, staff would draft the proposed updates to present at the next quarterly meeting. Upon concurrence, staff would bring the recommended changes to Council for adoption.

**Financial Impact:**

None.

**Attachment:**

Current Measure V Citizen Oversight Committee Bylaws.



**TOWN OF PARADISE  
RESOLUTION NO. 21-12**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
APPROVING BY-LAWS FOR THE GOVERNANCE OF THE  
MEASURE V CITIZEN OVERSIGHT COMMITTEE**

WHEREAS, the Town Council of the Town of Paradise desires to set forth certain procedures relating to the conduct of the Town Council appointed Citizen Oversight Committee required by voter approval of Measure V on November 6, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The formation of the Citizen Oversight Committee is a requirement of Ordinance No. 545 adopted by voter approval of the Town Council ballot measure on November 4, 2014 that established a temporary 0.50 percent transaction and use tax that was extended by Ordinance No. 569 on November 6, 2018 and will automatically expire March 31, 2031.

Section 2. That the Measure V Citizen Oversight Committee shall be established for the same ten-year term as provided for the 0.50 percent transaction and use tax established by Ordinance No. 569.

Section 3. That the Measure V Citizen Oversight Committee by-laws shall be adopted as attached to this resolution as Exhibit A; and,

Section 4. The resolution shall become effective on the date of adoption by the Town Council.

PASSED AND ADOPTED by the Town of Paradise Town Council on this 9th day of March, 2021 by the following vote:

AYES:	Greg Bolin, Steve "Woody" Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor
NOES:	None
ABSENT:	None
ABSTAIN:	None

By: \_\_\_\_\_/s/\_\_\_\_\_  
Steve Crowder, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_/s/\_\_\_\_\_  
Dina Volenski , CMC, Town Clerk

\_\_\_\_\_/s/\_\_\_\_\_  
Mark A Habib, Town Attorney

## **BYLAWS OF THE MEASURE V CITIZEN OVERSIGHT COMMITTEE**

### **Section 1. Name of Committee.**

The official name shall be the "Measure V Citizen Oversight Committee".

### **Section 2. Place of Meeting.**

The regular place of meetings of the Measure V Citizen Oversight Committee shall be at least quarterly at the Paradise Town Hall located at 5555 Skyway, Paradise, California, on the fourth Tuesday, at 4:00 p.m., unless otherwise cancelled or adjourned to another day or place pursuant to the Ralph M. Brown Act.

### **Section 3. Purpose & Powers.**

The Measure V Citizen Oversight Committee shall have the duties established by Town Council Ordinance No. 545 and codified in Section 3.22.075 of the Paradise Municipal Code. Its meetings shall be held in accordance with the Ralph M. Brown Act. The committee is required to meet at least quarterly with the Town Manager and the Town Finance Director during the preparation of each fiscal year budget to make recommendations to the Town Council regarding how the proceeds from the implementation of Ordinance No. 569 will be allocated for the ensuing budget year.

### **Section 4. Members and Officers.**

The Measure V Citizen Oversight Committee shall be a nine-member committee appointed by the Town Council. Members shall be residents and registered voters of Paradise. Substitutes are not allowed.

### **Section 5. Chairperson.**

The Measure V Citizen Oversight Committee shall annually select one of its members to serve as Chairperson of the committee and shall preside at all meetings.

### **Section 6. Vice-Chairperson.**

The Measure V Citizen Oversight Committee shall select one of its members to serve as Vice Chairperson who shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson.

Section 7. Secretary.

The Measure V Citizen Oversight Committee shall designate a member to serve as the Secretary to the committee. The Secretary shall keep the records, shall act as secretary at meetings of the committee, shall record all votes, and shall keep a record of the proceedings of the Measure V Citizen Oversight Committee in a journal of proceedings to be kept for such purpose and shall perform all duties incident to the office. The Secretary shall maintain a record of all official proceedings of the Measure V Citizen Oversight Committee and its programs.

Section 8. Vacancies.

When a seat of the Measure V Citizen Oversight Committee becomes vacant, Town staff will inform the Town Council and schedule appointment to the vacancy at a regular or special meeting. Such appointments are to take place within 60 days of the creation of the vacancy.

Section 9. Compensation.

Measure V Citizen Oversight Committee members shall serve without compensation or reimbursement for expenses.

Section 10. Rosenberg's Rules.

Except as may be provided in the California Brown Act and these bylaws, the meeting procedures of the Measure V Citizen Oversight Committee shall be governed by the latest revised edition of Rosenberg's Rules of Order.

Section 11. Amendments.

The Bylaws may be amended by a majority vote of the Town Council.