



# Town of Paradise

## Town Council Meeting Agenda

### 6:00 PM – November 10, 2020

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#### Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Greg Bolin  
Vice Mayor, Steve Crowder  
Council Member, Jody Jones  
Council Member, Melissa Schuster  
Council Member, Mike Zuccolillo

Town Manager, Kevin Phillips  
Town Attorney, Mark Habib  
Town Clerk, Dina Volenski  
Community Development Director, Susan Hartman  
Administrative Services Director/Town Treasurer, Brooke Kerrigan  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund  
Chief of Police, Eric Reinbold  
Disaster Recovery Director, Katie Simmons

#### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item.

The meeting will be open to the public on a limited basis. This means there will be reduced seating capacity, social distancing will be practiced and face masks are required. (please note, our limited capacity is 20 people and when that is reached, the doors will be closed.) Attendees may need to rotate seating positions to allow participation from those in attendance. Public speakers will be asked to complete speaker cards and may need to wait outside until they are called to speak.

Observers choosing not to attend in person may view the meeting livestreamed via the Town's website at <https://livestream.com/townofparadise>. Comments may be submitted via e-mail to [dvolenski@townofparadise.com](mailto:dvolenski@townofparadise.com) prior to 5:30 p.m. the day of the meeting. Comments will not be accepted via livestream.

- A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (Please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
- B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## **1. OPENING**

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. p5 Proclamation - Recognize November as Homeless and Runaway Youth Awareness Month.
- 1f. Proclamations recognizing the following: Adventist Health, Assemblyman Gallagher, Butte County, Butte County Fire Safe Council, Butte Strong Foundation, CAL FIRE, CAL OES, Campfire Collaborative, City of Chico, City of Oroville, Congressman Doug LaMalfa, FEMA, North Valley Community Foundation, Paradise Alliance Church, Paradise Ridge Chamber of Commerce, Paradise Irrigation District, Paradise Recreation and Park District, Paradise Unified School District, Rebuild Paradise Foundation, Santa Rosa County, Senator Dianne Feinstein, Senator Jim Nielsen, Sonoma County, The American Red Cross, Urban Design Associates.
- 1g. Camp Fire Recovery Updates:
  - Hazardous Tree Removal, Broadband, Housing/CDBG-DR - Disaster Recovery Director Katie Simmons
  - Transportation Master Plan - Public Works Director/Town Engineer Marc Mattox
  - Community Development Update- Community Development Director Susan Hartman
  - Business Update - Assistant to the Town Manager Colette Curtis

## **2. CONSENT CALENDAR**

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p6 Approve October 2020 Cash Disbursements in the amount of \$2,216,282.19
- 2b. p15 1. Waive second reading of the entire Town Ordinance No. 599 and approve reading by title only; and, 2. Adopt Town Ordinance No. 599, "An Ordinance Amending Text Regulations within Title 17 of the Paradise Municipal Code Relative to Prohibiting the Establishment of Needle and Syringe Exchange Programs Within the Town of Paradise".

## **3. ITEMS REMOVED FROM CONSENT CALENDAR**

## **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

## **5. PUBLIC HEARINGS**

## Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Project proponents (in favor of proposal)
  - ii. Project opponents (against proposal)
  - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p19 1. Conduct the second public hearing to solicit comments regarding a proposed Substantial Amendment to the 2019-20 Annual Community Development Block Grant Plan; and, 2. Consider authorizing Town Staff to submit the proposed Substantial Amendment to HUD. (ROLL CALL VOTE)

## 6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p23 Hear informational update on findings for the alternatives analysis of the Paradise Sewer Project by HDR Engineering. (No action requested at this time)
- 6b. p26 1. Consider accepting the Design & Scoping Plan for the Early Warning System prepared by Genasys, Inc.; and, 2. Consider authorizing Town staff to move ahead with a grant application seeking funding for construction and implementation, likely from the next round of Hazard Mitigation Funds. (ROLL CALL VOTE)
- 6c. p70 1. Consider concurring with staff's recommendation of Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform professional civil engineering services on a variety of federally, state and locally funded efforts, contingent upon Caltrans Office of Audits and Investigation acceptance of financial document submittals, and, 2. Approving the attached Master Professional Services Agreement and authorize the Town Manager to execute up to five agreements relating to on-call professional Civil Engineering services; and, 3. Adopting Resolution No. 20-\_\_, A Resolution designating authority to the Paradise Town Manager to execute individual task orders under the resultant master agreement for RFQ 2020-001 On-Call Professional Civil Engineering Services up to the maximum contract aggregate amount of ten million dollars (\$10M) to expedite and facilitate Camp Fire recovery efforts. (ROLL CALL VOTE)
- 6d. p124 Consider adopting Resolution No. 20-\_\_, A Resolution of the Town Council of the Town of Paradise approving the Regulated Small Municipal Separate Storm Sewer System (MS4) Permit Waiver Request. (ROLL CALL VOTE)
- 6e. p135 Review and approve the 2020/21 Quarterly Budget Report and budget adjustments. (ROLL CALL VOTE)

6f. p211 Recommend the implementation of Co-Directors for the Town of Paradise Community Development Department (CDD), splitting the responsibilities of what has become an overwhelming increase in workload into more manageable sections.

1. Consider approving the updated job classifications (now two) with the implementation of Co-Directors for the Town of Paradise Community Development Department (CDD)

a) Community Development Director – Planning and Wastewater, and

b) Community Development Director – Building and Code Enforcement

2. Approving the corresponding Salary Pay Plan range to include the new position and placement of the two CDD Co-Directors at the same level as the current CDD Director.

3. Authorizing adding the position to the FY2020/21 salary pay plan and position control. (ROLL CALL VOTE)

6g. p223 Consider extending the “cut-by” date for properties enrolled in the Private Hazard Tree Removal Program if alternative thresholds are met; and, 2. Adopting Town of Paradise Resolution No. 20-\_\_\_, A Resolution of the Town Council of the Town of Paradise Establishing December 4, 2020 as the Deadline for Removal of Hazard Trees Pursuant to Ordinance No. 595. (ROLL CALL VOTE)

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

7a. Council initiated agenda items

7b. Council reports on committee representation

7c. Future agenda items

## **8. STAFF COMMUNICATION**

8a. Town Manager Report

## **9. CLOSED SESSION**

9a. Pursuant to Government Code section 54956.9(d)(4), the Town Council will consider initiation of litigation (6 potential cases).

9b. Pursuant to Government Code section 54956.9(d)(1) The Town Council will hold a closed session with the Town Attorney Dwight L. Moore and Town Manager Kevin Phillips relating to the following pending litigation:

Town of Paradise vs. Comcast Phone of California and Comcast Digital Phone and AT&T Corp. – Case No. 20-08-018 before the Public Utilities Commission of the State of California.

## **10. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	



**WHEREAS**, California has an estimated 200,000 homeless youth, including almost 6,000 K-12 students in Butte County; and,

**WHEREAS**, Approximately 25% of youth exiting foster care will experience homelessness; and,

**WHEREAS**, Natural Disaster and lack of affordable housing have exacerbated youth homelessness across rural California; and,

**WHEREAS**, A high percentage of homeless youth have been physically, sexually and/or emotionally abused by their guardians and are frequently re-victimized and exploited while living on the streets and in shelters; and,

**WHEREAS**, LGBTQ+ young adults are at a 120% higher risk of homelessness when compared to their peers, and comprise about 40% of the unaccompanied homeless youth population.

**WHEREAS**, due to the lack of stable housing, homeless youth face great difficulty in accessing stabilizing, and succeeding in school, reducing the likely hood of successful graduation; and,

**WHEREAS**, the citizens of Butte County, California are the key to preventing youth homelessness by acting as mentors and role models for youth, guiding them towards available resources, productive choices and creating opportunities for youth to successfully transition to adulthood.

**NOW, THEREFORE**, I, Greg Bolin, Mayor of the Town of Paradise, on behalf of the Town Council and the citizens of Paradise California, by the virtue of the authority vested in me, do hereby proclaim November 2020 as Homeless and Runaway Youth Awareness Month in the Town of Paradise.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 10th day of November, 2020

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Greg Bolin, Mayor

# TOWN OF PARADISE

## CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF  
**OCTOBER 1, 2020 - OCTOBER 31, 2020**



**CASH DISBURSEMENTS REPORT  
OCTOBER 1, 2020 - OCTOBER 31, 2020**

Check Date	Pay Period End	Description	Amount	Total
10/2/2020	9/25/2020	Net Payroll - Direct Deposits and Checks	152,476.81	
10/16/2020	10/9/2020	Net Payroll - Direct Deposits and Checks	145,087.00	
10/30/2020	10/23/2020	Net Payroll - Direct Deposits and Checks	<u>136,478.00</u>	434,041.81
Accounts Payable				
		Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	266,092.37	
		Operations Vendors: Supplies, Contracts, Utilities, Etc.	<u>1,516,148.00</u>	
		TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		<u>1,782,240.37</u>
		GRAND TOTAL CASH DISBURSEMENTS		<u><u>2,216,282.18</u></u>

APPROVED BY: \_\_\_\_\_  
Kevin Phillips, Town Manager

APPROVED BY: \_\_\_\_\_  
Brooke Kerrigan, Admin Svc Director / Town Treasurer

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 10/1/2020 - To Payment Date: 10/31/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
76847	10/02/2020	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$750.00		
76848	10/02/2020	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
76849	10/01/2020	Open			Accounts Payable	ENTERPRISE FM TRUST	\$1,073.32		
76850	10/01/2020	Open			Accounts Payable	MOORE, DWIGHT, L.	\$18,579.00		
76851	10/01/2020	Open			Accounts Payable	SBA Monarch Towers III LLC	\$148.01		
76852	10/01/2020	Open			Accounts Payable	TIAA COMMERCIAL FINANCE, INC	\$906.47		
76853	10/01/2020	Open			Accounts Payable	WESTAMERICA BANK	\$20,137.76		
76854	10/01/2020	Open			Accounts Payable	Aflac	\$146.92		
76855	10/01/2020	Open			Accounts Payable	Met Life	\$7,931.22		
76856	10/01/2020	Open			Accounts Payable	OPERATING ENGINEERS	\$848.00		
76857	10/01/2020	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$1,662.36		
76858	10/01/2020	Open			Accounts Payable	SUN LIFE INSURANCE	\$4,804.16		
76859	10/01/2020	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$642.92		
76860	10/01/2020	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$85.00		
76861	10/08/2020	Open			Accounts Payable	4LEAF, Inc	\$339,269.15		
76862	10/08/2020	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$981.53		
76863	10/08/2020	Open			Accounts Payable	AT&T MOBILITY	\$262.26		
76864	10/08/2020	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$208.61		
76865	10/08/2020	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$21.81		
76866	10/08/2020	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$3,334.69		
76867	10/08/2020	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,429.58		
76868	10/08/2020	Open			Accounts Payable	Axon Enterprise Inc	\$4,299.23		
76869	10/08/2020	Open			Accounts Payable	Batteries Plus Bulbs	\$28.80		
76870	10/08/2020	Open			Accounts Payable	Big O Tires	\$160.00		
76871	10/08/2020	Open			Accounts Payable	Bug Smart	\$83.00		
76872	10/08/2020	Open			Accounts Payable	BUTTE CO RECORDER	\$66.40		
76873	10/08/2020	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$25.00		
76874	10/08/2020	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$1,792.80		
76875	10/08/2020	Open			Accounts Payable	Chico State Enterprises	\$12,500.00		
76876	10/08/2020	Open			Accounts Payable	Colorado Standby Power Generation	\$181,828.12		
76877	10/08/2020	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$767.21		
76878	10/08/2020	Open			Accounts Payable	Creative Composition Inc	\$1,430.88		
76879	10/08/2020	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$776.50		
76880	10/08/2020	Open			Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$683.01		

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AP - US Bank TOP AP Checking									
<u>Check</u>									
76881	10/08/2020	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$145.47		
76882	10/08/2020	Open			Accounts Payable	GREEN RIDGE LANDSCAPING	\$4,846.00		
76883	10/08/2020	Open			Accounts Payable	GRIGNON, ROBERT	\$165.00		
76884	10/08/2020	Open			Accounts Payable	HDR Engineering, Inc	\$214,811.95		
76885	10/08/2020	Open			Accounts Payable	Herc Rentals Inc.	\$2,917.47		
76886	10/08/2020	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$560.62		
76887	10/08/2020	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$10,977.57		
76888	10/08/2020	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$1,585.37		
76889	10/08/2020	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$725.00		
76890	10/08/2020	Open			Accounts Payable	Jennifer Arbuckle	\$13,790.00		
76891	10/08/2020	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$448.15		
76892	10/08/2020	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$1,200.00		
76893	10/08/2020	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$75.83		
76894	10/08/2020	Open			Accounts Payable	Lotter Revocable Inter Vivos Trust	\$66.36		
76895	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,846.09		
76896	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,810.76		
76897	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,907.30		
76898	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$5,715.41		
76899	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$7,551.42		
76900	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$252.79		
76901	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,857.80		
76902	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$15,360.77		
76903	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,080.00		
76904	10/08/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$9,653.07		
76905	10/08/2020	Open			Accounts Payable	Mattingly, Amelia	\$114.65		
76906	10/08/2020	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$600.00		
76907	10/08/2020	Open			Accounts Payable	MOBILE MINI INC	\$633.28		
76908	10/08/2020	Open			Accounts Payable	MORGAN TREE SERVICE	\$2,800.00		
76909	10/08/2020	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$157.05		
76910	10/08/2020	Open			Accounts Payable	MUNICIPAL CODE CORP	\$399.00		
76911	10/08/2020	Open			Accounts Payable	North State Tire Co. Inc.	\$1,425.49		
76912	10/08/2020	Open			Accounts Payable	Northern California Glove & Safety	\$532.28		
76913	10/08/2020	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$10,177.22		
76914	10/08/2020	Open			Accounts Payable	O'REILLY AUTO PARTS	\$115.92		

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**Payment Register**

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
76915	10/08/2020	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$120.54		
76916	10/08/2020	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$618.45		
76917	10/08/2020	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$2,352.52		
76918	10/08/2020	Open			Accounts Payable	PARADISE POST	\$770.76		
76919	10/08/2020	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$2,735.00		
76920	10/08/2020	Open			Accounts Payable	PETTY CASH, CHRISTINA SHOEMAKER	\$53.88		
76921	10/08/2020	Open			Accounts Payable	Quality Fence & Repair	\$1,000.00		
76922	10/08/2020	Open			Accounts Payable	Riebes Auto Parts-Motorpool	\$493.37		
76923	10/08/2020	Open			Accounts Payable	Riebes Auto Parts-Public Works	\$52.09		
76924	10/08/2020	Open			Accounts Payable	S.T. Rhoades Construction, Inc.	\$34,436.79		
76925	10/08/2020	Open			Accounts Payable	Sigler Pest Control	\$200.00		
76926	10/08/2020	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$270.00		
76927	10/08/2020	Open			Accounts Payable	Spherion Staffing	\$18,458.16		
76928	10/08/2020	Open			Accounts Payable	Stratti	\$649.26		
76929	10/08/2020	Open			Accounts Payable	Tahoe Pure Water Co.	\$30.00		
76930	10/08/2020	Open			Accounts Payable	Tesco Controls, Inc	\$6,174.08		
76931	10/08/2020	Open			Accounts Payable	Tetra Tech - EMI	\$172,282.03		
76932	10/08/2020	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$184.60		
76933	10/08/2020	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$133.96		
76934	10/08/2020	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$80.45		
76935	10/08/2020	Open			Accounts Payable	THOMAS HYDRAULIC & HARDWARE SUPPLY, INC.	\$149.85		
76936	10/08/2020	Open			Accounts Payable	THRIFTY ROOTER	\$149.00		
76937	10/08/2020	Open			Accounts Payable	UNITED RENTALS, INC.	\$2,049.73		
76938	10/08/2020	Open			Accounts Payable	Visinoni Brothers Construction	\$24,900.00		
76939	10/08/2020	Open			Accounts Payable	Wanco, Inc.	\$1,936.00		
76940	10/16/2020	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$750.00		
76941	10/16/2020	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
76942	10/22/2020	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$441.06		
76943	10/22/2020	Open			Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$8.78		
76944	10/22/2020	Open			Accounts Payable	Asbury Environmental Services	\$189.69		
76945	10/22/2020	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$1,043.62		
76946	10/22/2020	Open			Accounts Payable	AT&T MOBILITY	\$47.00		
76947	10/22/2020	Open			Accounts Payable	BASIC LABORATORY	\$1,587.00		
76948	10/22/2020	Open			Accounts Payable	Bear Electric Solutions	\$1,560.00		



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AP - US Bank TOP AP Checking									
<u>Check</u>									
76949	10/22/2020	Open			Accounts Payable	Big O Tires	\$289.00		
76950	10/22/2020	Open			Accounts Payable	Biometrics4ALL, Inc	\$10.50		
76951	10/22/2020	Open			Accounts Payable	Blue Flamingo Marketing Advocates	\$5,255.00		
76952	10/22/2020	Open			Accounts Payable	Boyd, James & Rhoda	\$174.97		
76953	10/22/2020	Open			Accounts Payable	Bug Smart	\$42.00		
76954	10/22/2020	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$5,863.46		
76955	10/22/2020	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$375.00		
76956	10/22/2020	Open			Accounts Payable	CALIFORNIA SURVEYING & DRAFTING	\$791.47		
76957	10/22/2020	Open			Accounts Payable	CITY CLERKS ASSOCIATION OF CALIFORNIA	\$45.00		
76958	10/22/2020	Open			Accounts Payable	COMCAST CABLE	\$139.78		
76959	10/22/2020	Open			Accounts Payable	COMCAST CABLE	\$409.78		
76960	10/22/2020	Open			Accounts Payable	COMCAST CABLE	\$244.78		
76961	10/22/2020	Open			Accounts Payable	COMCAST CABLE	\$389.78		
76962	10/22/2020	Open			Accounts Payable	Converse Construction Inc.	\$77,499.18		
76963	10/22/2020	Open			Accounts Payable	Creative Composition Inc	\$1,214.19		
76964	10/22/2020	Open			Accounts Payable	DOBRICH & SONS SEPTIC	\$12,451.50		
76965	10/22/2020	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$1,339.21		
76966	10/22/2020	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$495.16		
76967	10/22/2020	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$135.00		
76968	10/22/2020	Open			Accounts Payable	Granicher Appraisals, Inc	\$450.00		
76969	10/22/2020	Open			Accounts Payable	GREEN RIDGE LANDSCAPING	\$5,296.00		
76970	10/22/2020	Open			Accounts Payable	Herc Rentals Inc.	\$6,655.93		
76971	10/22/2020	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$973.51		
76972	10/22/2020	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$409.98		
76973	10/22/2020	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$250.00		
76974	10/22/2020	Open			Accounts Payable	Jennifer Arbuckle	\$10,550.00		
76975	10/22/2020	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$1,025.15		
76976	10/22/2020	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$1,200.00		
76977	10/22/2020	Open			Accounts Payable	Kovacs, Cameron	\$874.00		
76978	10/22/2020	Open			Accounts Payable	LES SCHWAB TIRE CENTER - MOTORPOOL	\$153.08		
76979	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,920.76		
76980	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$6,368.90		
76981	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,575.00		
76982	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$3,664.23		

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 10/1/2020 - To Payment Date: 10/31/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
76983	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$19,756.93		
76984	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$16,205.63		
76985	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$7,967.89		
76986	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$2,882.98		
76987	10/22/2020	Open			Accounts Payable	Mark Thomas & Company Inc	\$11,859.76		
76988	10/22/2020	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$336.00		
76989	10/22/2020	Open			Accounts Payable	Midwest Veterinary Supply, Inc	\$473.53		
76990	10/22/2020	Open			Accounts Payable	Miwall Corporation	\$897.63		
76991	10/22/2020	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$257.70		
76992	10/22/2020	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$39.99		
76993	10/22/2020	Open			Accounts Payable	NCCSIF TREASURER	\$77,509.25		
76994	10/22/2020	Open			Accounts Payable	Nesci Appraisal Service	\$450.00		
76995	10/22/2020	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$1,093.32		
76996	10/22/2020	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$5,904.23		
76997	10/22/2020	Open			Accounts Payable	O'REILLY AUTO PARTS	\$258.34		
76998	10/22/2020	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$431.40		
76999	10/22/2020	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$11,836.07		
77000	10/22/2020	Open			Accounts Payable	PARADISE POST	\$110.59		
77001	10/22/2020	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$990.00		
77002	10/22/2020	Open			Accounts Payable	Phillip Timothy George Living Trust	\$1,408.15		
77003	10/22/2020	Open			Accounts Payable	PLATT ELECTRIC SUPPLY	\$764.13		
77004	10/22/2020	Open			Accounts Payable	Precision Wireless Service	\$900.00		
77005	10/22/2020	Open			Accounts Payable	RENTAL GUYS - CHICO	\$190.90		
77006	10/22/2020	Open			Accounts Payable	Riebes Auto Parts-Public Works	\$13.88		
77007	10/22/2020	Open			Accounts Payable	Scotts PPE Recon Inc.	\$3,357.87		
77008	10/22/2020	Open			Accounts Payable	Shelby's Pest Control, Inc.	\$180.00		
77009	10/22/2020	Open			Accounts Payable	Sigler Pest Control	\$250.00		
77010	10/22/2020	Open			Accounts Payable	South Bay Regional Public Safety Training Consort	\$850.00		
77011	10/22/2020	Open			Accounts Payable	Spherion Staffing	\$5,462.44		
77012	10/22/2020	Open			Accounts Payable	Stratti	\$72,186.60		
77013	10/22/2020	Open			Accounts Payable	Tahoe Pure Water Co.	\$60.00		
77014	10/22/2020	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$1,241.08		
77015	10/22/2020	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$154.30		
77016	10/22/2020	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$19.11		

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 10/1/2020 - To Payment Date: 10/31/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
77017	10/22/2020	Open			Accounts Payable	Turenne, Andrea	\$123.82		
77018	10/22/2020	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$288.00		
77019	10/22/2020	Open			Accounts Payable	VERIZON WIRELESS	\$3,132.64		
77020	10/22/2020	Open			Accounts Payable	WILKEY, JOHN	\$874.00		
77021	10/22/2020	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$598.10		
77022	10/30/2020	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$750.00		
77023	10/30/2020	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
Type Check Totals:					177 Transactions		\$1,601,058.32		
<u>EFT</u>									
1055	10/02/2020	Open			Accounts Payable	CALPERS - RETIREMENT	\$37,118.86		
1056	10/02/2020	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,602.71		
1057	10/02/2020	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$5,928.62		
1058	10/02/2020	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$29,340.74		
1059	10/01/2020	Open			Accounts Payable	CALPERS	\$106,177.74		
1060	10/01/2020	Open			Accounts Payable	CALPERS - RETIREMENT	\$138,912.94		
1061	10/16/2020	Open			Accounts Payable	CALPERS - RETIREMENT	\$37,104.79		
1062	10/16/2020	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$7,045.29		
1063	10/16/2020	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$5,428.62		
1064	10/16/2020	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$25,521.83		
1067	10/30/2020	Open			Accounts Payable	CALPERS - RETIREMENT	\$36,166.99		
1068	10/30/2020	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$7,462.94		
1069	10/30/2020	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$5,151.54		
1070	10/30/2020	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$26,347.32		
1071	10/30/2020	Open			Accounts Payable	CALPERS - RETIREMENT	\$138,912.94		
Type EFT Totals:					15 Transactions		\$615,223.87		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	177	\$1,601,058.32	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	177	\$1,601,058.32	\$0.00

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 10/1/2020 - To Payment Date: 10/31/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
EFTs									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		15			\$615,223.87	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Total		15			\$615,223.87	\$0.00	
All									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		192			\$2,216,282.19	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Stopped		0			\$0.00	\$0.00	
		Total		192			\$2,216,282.19	\$0.00	
Grand Totals:									
Checks									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		177			\$1,601,058.32	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Stopped		0			\$0.00	\$0.00	
		Total		177			\$1,601,058.32	\$0.00	
EFTs									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		15			\$615,223.87	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Total		15			\$615,223.87	\$0.00	
All									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		192			\$2,216,282.19	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Stopped		0			\$0.00	\$0.00	
		Total		192			\$2,216,282.19	\$0.00	



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 10, 2020**

**Agenda Item: 2 (b)**

**ORIGINATED BY:** Susan Hartman, Community Development Director

**REVIEWED BY:** Kevin Phillips, Town Manager

**SUBJECT:** Adoption of Town Ordinance 599

**LONG TERM  
RECOVERY PLAN:** Planning and Zoning – Tier 1

**COUNCIL ACTION REQUESTED:** Adopt a **MOTION TO:**

1. Waive second reading of the entire Town Ordinance No. 599 and approve reading by title only (roll call vote); **AND**
2. Adopt Town Ordinance No. 599, "An Ordinance Amending Text Regulations within Title 17 of the Paradise Municipal Code Relative to Prohibiting the Establishment of Needle and Syringe Exchange Programs Within the Town of Paradise".

**BACKGROUND:** On October 13, 2020, the Town Council introduced the above-noted Town ordinance for purposes of eventual adoption. If adopted, the proposed ordinance would create statutes within Paradise Municipal Code Title 17 [Zoning] that prohibit the establishment of needle and syringe exchange programs within Town limits.

**DISCUSSION:** Town staff recommends that the Town Council waive the second reading of this entire ordinance; read it by title only; and formally adopt Town Ordinance No. 599 [copy attached]. Once adopted, the provisions of this ordinance will be effective thirty days thereafter.

**FINANCIAL IMPACT:** A nominal cost for publication of the ordinance within the local newspaper and for codification will be borne by the Town of Paradise.

Attachment

**TOWN OF PARADISE  
ORDINANCE NO. 599**

**AN ORDINANCE OF THE TOWN OF PARADISE ADDING CHAPTER 17.32.1 TO  
THE PARADISE MUNICIPAL CODE PROHIBITIING THE ESTABLISHMENT OF  
NEEDLE AND SYRINGE EXCHANGE PROGRAMS WITHIN  
THE TOWN OF PARADISE**

The Town Council of the Town of Paradise **DOES ORDAIN AS FOLLOWS:**

**Section. 1.** Chapter 17.32.1 is added to the Paradise Municipal Code to read as follows:

**CHAPTER 17.32.1  
NEEDLE AND SYRINGE EXCHANGE**

**Sections:**

- 17.32.1.1 Findings and Purpose.
- 17.32.1.2 Prohibition.
- 17.32.1.3 No Zone.

**17.32.1.1 Findings and Purpose.**

- A. The California Department of Public Health (CDPH) may authorize a Needle and Syringe Exchange Program (NSEP) in local communities pursuant to Health and Safety Code section 121349, et seq.; and
- B. Improper collection and disposal of used hypodermic needles and syringes is inimical to, and presents an imminent threat to, the health, property, safety, and welfare of Town citizens; and
- C. Pursuant to the Town's police power, as granted broadly under Article XI, Section 7 of the California Constitution, the Town Council of the Town of Paradise has the authority to enact and enforce ordinances and regulations for the public peace, health and welfare of the Town and its residents; and
- D. Government Code Section 38771 authorizes the Town, through its legislative body, to declare actions and activities that constitute a public nuisance; and
- E. As to matters concerning land use, and of buildings thereon, Title 17 (Zoning) of the Paradise Municipal Code is intended to promote the growth of the Town in an



orderly manner and promote and protect the public health safety, peace, comfort and general welfare in conformance with the Town's General Plan; and

- F. Needle and syringe exchange programs are not an enumerated use under Title 17 of the Paradise Municipal Code, which does not specifically identify or regulate needle and syringe exchange programs within the Town of Paradise; and
- G. The operation of a needle and syringe exchange program carries the risk of negatively impacting the Goals and Safety Element of the Town's General Plan; and
- H. The Town Council finds that the commencement, establishment and/or operation of a needle and syringe exchange program would pose a current and immediate threat to the public health, safety, or welfare.

**17.32.1.2 Prohibition.** It shall be unlawful for any person to establish, operate, conduct, or engage in a needle and syringe exchange program, as defined by Health and Safety Code Section 121349, et seq. within the Town of Paradise.

**17.32.1.3 No Zone.** No property in any zone of the Town shall be used for purposes of a needle and syringe exchange program of any type, including as defined by Health and Safety Code Section 121349 et seq. The use of any property for such purpose shall be a public nuisance and may be abated as provided in the Paradise Municipal Code or pursuant to state law. A violation of this Chapter shall be and is hereby declared to be contrary to the public interest and shall, at the discretion of the Town, create a cause of separate action for injunctive relief as well as any other available civil remedies.

**SECTION 2.** The Town Council finds that this Chapter is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2), 15060(c)(3) and 15061(b)(3) of the State CEQA Guidelines because it will not result in a direct or reasonably foreseeable indirect physical change in the environment, because there is no possibility it will have a significant effect on the environment, and it is not a "project", as defined in Section 15378 of the State CEQA Guidelines.

**SECTION 3.** The Town Council of the Town of Paradise hereby declares that should any section, paragraph, sentence, phrase, term or word of this ordinance be declared for any reason to be invalid, it is the intent of the Town Council that it would have adopted all other portions of this ordinance independent of the elimination of any such portion as may be declared invalid. If any section, subdivision paragraph, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Town Council hereby declares that it would have passed this ordinance, and each section, subdivision, paragraph sentence, clause and phrase irrespective of the fact that any one (or more) section, subdivision, paragraph, sentence, clause or phrase had been declared invalid or unconstitutional.

**Section 4.** This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

**PASSED AND ADOPTED** BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this 10<sup>th</sup> day of November 2020, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

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Greg Bolin, Mayor

ATTEST:

APPROVED AS TO FORM:

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DINA VOLENSKI, Town Clerk

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MARK A. HABIB, Town Attorney



**Town of Paradise  
Council Agenda Summary  
Date: November 10, 2020**

**Agenda Item: 5(a)**

**Originated by:** Colette Curtis, Assistant to the Town Manager

**Reviewed by:** Kevin Phillips, Town Manager

**Subject:** **2<sup>nd</sup> Public Hearing for a Substantial Amendment to the 2019-20 Annual Plan for the Community Development Block Grant.**

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**Council Action Requested:**

1. Conduct a public hearing to solicit comments regarding a proposed Substantial Amendment to the 2019-20 Annual Community Development Block Grant Plan.
2. Consider authorizing Town Staff to submit the proposed Substantial Amendment to HUD. (ROLL CALL VOTE)

**Background:**

The Town of Paradise has been a U.S. Department of Housing and Development (HUD) entitlement city since 1994. HUD awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

In June 2020, the Town allocated \$520,000 in funding from Housing Assistance to Multifamily Rental Housing Rehabilitation/Reconstruction in an effort to assist CHIP in rebuilding Paradise Community Village.

**Discussion:**

In the months since the substantial amendment in June 2020, CHIP was able to move forward with rebuilding without the need for funding from the Town of Paradise. In order to meet their construction schedule, they were unable to wait for the required environmental process for HUD funding through the Town. As a result, the Town must re-allocate the \$520,000 back to Housing Assistance from Multifamily Rental Housing Rehabilitation/Reconstruction. Once the funds are re-allocated to housing assistance, they can be utilized in our existing owner-occupied housing rehabilitation/reconstruction and first time homebuyer programs.

**Public Participation Process:**

- **The Draft Substantial Amendment** was available to the public on Oct. 13, 2020. The draft was also available on the Town's website ([www.townofparadise.com](http://www.townofparadise.com)); and Town of Paradise Town Hall. The public comment period is from Oct 13<sup>th</sup>, 2020 – Nov. 13<sup>th</sup>, 2020. Written comments should be addressed to Colette Curtis, 5555 Skyway, Paradise, CA 95969.

- **Town Council on the final Substantial Amendment:** Tuesday, Nov. 10<sup>th</sup>, 2020, at 6:00 p.m., or as soon thereafter as possible, in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council will consider approving the submission of the proposed Substantial Amendment and receive additional public comment at this time.

**Fiscal Impact Analysis:**

The impact of this agenda item will be to re-allocate \$520,000 from Multifamily Rental Housing Rehabilitation/Reconstruction back to Housing Assistance.



**TOWN OF PARADISE**  
SUBSTANTIAL AMENDMENT TO THE 2019-20 ANNUAL PLAN

<p><b><u>Jurisdiction:</u></b></p> <p>TOWN OF PARADISE</p> <p><a href="http://www.townofparadise.com">www.townofparadise.com</a></p>	<p><b><u>CDBG Contact Person and Address:</u></b></p> <p>Colette Curtis 5555 Skyway, Paradise, CA 95969 Phone: 530-872-6291 x112 Fax: 530-877-5059 Email: <a href="mailto:ccurtis@townofparadise.com">ccurtis@townofparadise.com</a></p>
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According to federal regulations and the Town of Paradise Citizen Participation Plan, any changes to an adopted CDBG budget that amounts to more than 25% of the annual allocation, and/or a cancellation or addition of a new project/activity, requires: (a) public notification for solicitation of comments, (b) two public hearings, and (c) Town Council approval. The amendment is then submitted to HUD for acceptance.

The following amendment to the 2019-20 CDBG Annual Plan is proposed for Council Consideration.

**Reallocate funds from Multifamily Rental Housing Rehabilitation to Housing Assistance**

The funding allocated to Multifamily Rental Housing Rehabilitation in June 2020 through the substantial amendment process will be allocated back to Housing Assistance. The Project which was to be funded through Multifamily Rental Housing Rehab is no longer in need of funding assistance. The funds will be used in Housing Assistance through our existing Owner Occupied Housing Rehabilitation Program and our First Time Home Buyer Program.

2019-2020  
CDBG Annual Plan Amendment

Program Year	Existing Multifamily Rental Rehabilitation Funds	Transferred to Housing Assistance	Funds Remaining Multifamily Rental Rehabilitation
2020	\$520,000	\$520,000	\$0

**PUBLIC PARTICIPATION:**

**The Draft Substantial Amendment** was made available to the public on Oct. 13<sup>th</sup>, 2020, following the first public hearing. The draft was available on the Town's website ([www.townofparadise.com](http://www.townofparadise.com)); and Town of Paradise Town Hall. The public comment period was from Oct 13<sup>th</sup>, 2020 – Nov 13<sup>th</sup>, 2020. Written comments should be addressed to Colette Curtis, 5555 Skyway, Paradise, CA 95969.

**Town Council on the final Substantial Amendment:** A second public hearing was held Tuesday, Nov. 10<sup>th</sup>, 2020, at 6:00 p.m. in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council will consider approving the submission of the proposed Substantial Amendment and receive additional public comment at this time.





**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 10, 2020**

**Agenda Item: 6(a)**

**ORIGINATED BY:** Marc Mattox, Public Works Director  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Paradise Sewer Project Alternatives Review  
**LONG TERM RECOVERY PLAN:** Yes, Tier 1, Sewer System

**COUNCIL ACTION REQUESTED:**

1. Hear informational update on findings for the alternatives analysis of the Paradise Sewer Project by HDR Engineering. (No Action requested at this time)

**Background:**

Since its incorporation in 1979, the Town of Paradise has sought a formal wastewater treatment solution for various zones and boundaries, all of which primarily focused on commercial and densely populated residential areas – the portions of Paradise most vulnerable to groundwater degradation and economic stagnation due to sewer limitations.

Professional studies from industry experts in every decade since 1980 have been completed and all essentially come to the same conclusion: The Town is running out of time. It is inevitable that the continual degradation of groundwater quality and exceedance of soil capacities to absorb and treat high volumes of wastewater will require action on behalf of the Town and its constituents.

On April 12, 2016, Town Council awarded a contract to Bennett Engineering to analyze the Town's wastewater challenge and to draft an Alternatives Analysis and Feasibility Report. The report analyzed several options, including a no project option and recommend the most feasible solution and next steps.

On July 11, 2017, the Sewer Feasibility Study was formally accepted by the Town Council. Subsequently, staff was directed to continue to seek funding for the preliminary engineering and environmental review of both the Regional City of Chico option and a Local Treatment Plant option.

In the post-Camp Fire reality, on September 10, 2019, the Town Council concurred with the staff's recommendation to proceed with releasing a Request for Proposal for preliminary engineering and environmental services of the Paradise Sewer Project.

Through the efforts of staff and members of Town leadership, grant funding has awarded to the Town for the sewer project. The funds include \$800,000 from the State of

California, and \$172,000 from the US Department of Agriculture (USDA). The purpose of the grant funding is to assist the Town in achieving environmental clearance for the project.

On January 14, 2020, Paradise Town Council awarded a contract to HDR Engineering for the Environmental Review phase of the project, segmented into two distinct phases: Pre-EIR/Feasibility Review and a complete Environmental Impact Report. This contract was partially funded through the grants identified above and was understood staff would seek and secure additional grant funding to complete the contract work.

On May 12, 2020, Paradise Town Council adopted a resolution authorizing staff to submit a supplemental grant application for approximately \$2,000,000 to fully complete the second phase of HDR's scope of work.

### **Analysis:**

The first phase of HDR's Scope of Work is summarized below:

- Perform a complete analysis in comparing the Local and Regional alternatives to advance forward in the environmental impact report
  - o Collection system review (same between both alternatives)
  - o Local wastewater treatment plant site alternatives review
  - o Regional conveyance alternatives review
  - o Environmental Constraints Analysis for both Local and Regional Options
  - o Cost Analysis for both Local and Regional Options

Three distinct alternatives are being presented for review and consideration:

- (1) Site a wastewater treatment plant along the Clark Road or Neal Road corridors with effluent land application and storage occurring near the valley floor at State Route 99 vicinity.
- (2) Site a wastewater treatment plant at the Kunkle Reservoir with effluent discharge to the Miocene Canal.
- (3) Convey the Town's wastewater directly to the City of Chico's existing Water Pollution Control Plant.

These three alternatives will be analyzed and presented based upon the following criteria:

#### ***Economic (20 points)***

- o Net present value: The present value (in \$ million) of the capital, O&M, and salvage costs associated with implementing each alternative.
- o Capital: The capital costs (in \$ million) associated with implementing each alternative. Does not include collection system cost.

#### ***Social (20 points)***

- o Construction Impacts to the Community: Impacts to the community during construction (e.g., traffic, noise, dust)
- o Permanent Impacts to the Community: Permanent impacts to the community from installed facilities (e.g., visual, noise, odor). Change in public/recreational access.
- o Ongoing Monitoring or Mitigation Required: Likely on-going monitoring and/or mitigation requirements to offset impacts to the community

**Environmental (20 points)**

- Construction or Operational Impacts to Sensitive Resources: Construction or operational impacts to specific sensitive environmental resources (e.g., vernal pools, cultural resources), or on overall water quality, air quality, or watershed protection.
- Environmental Permitting Requirements: Ranking based on simplicity of permitting (i.e., shorter time required to obtain the permit), potential to avoid resources (and thus avoid permitting), and the predictability of obtaining a permit (some agencies are more difficult and unpredictable when it comes to issuing a permit).
- Permanent Loss of Agricultural Land: Butte County has an overall goal of maintaining agricultural land, and some alternatives result in permanent loss of the ability to farm the land.

**Implementation (20 points)**

- Obtaining Non-Environmental Permits or Regulatory Approvals: Difficulty in obtaining non-environmental permits or agency approvals (e.g., an initial NPDES permit, railroad or CalTrans crossing permits, CalWater approval of Miocene Canal alternative)
- Obtaining Political Approvals: Difficulty in obtaining political approvals or negotiating contracts
- Cooperation of Local Landowners: Willingness of local agricultural landowners to use treated wastewater, or willingness of local landowners to sell their land (i.e., “willing sellers”)

**Operational (20 points)**

- Legal and Regulatory Requirements: Stringent legal and regulatory requirements (e.g., risk of future regulatory violations/fines). Potential for future increases in regulatory requirements (e.g., NPDES discharge permit limits).
- Technical Complexity: Complexity of operation and maintenance. Often relates to the technical complexity of a treatment facility.
- System Flexibility: Increases options for Operations to maintain system service, or for Maintenance to maintain assets. Improves system ability to adapt to changing demand and future expansion. Removes system bottlenecks.

At the November 10, 2020 Regular Paradise Town Council Meeting, HDR Engineering and Town Staff will provide a complete report of findings from their work during the past nine months with a recommendation to move either a Local Option or the Regional Option forward to the second phase of their work to prepare a complete Environmental Impact Report.

Following this meeting, HDR Engineering will release all technical memos associated with their work and findings.

Paradise Town Council will be tasked with a formal vote on December 8, 2020 to provide direction to staff on how to proceed in the second phase of work.

**Financial Impact:**

There are no new financial impacts with this Council action item. This is an informative presentation only with reports of findings from work completed under prior Council approvals and directives.



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 10, 2020**

**Agenda Item: 6(b)**

**ORIGINATED BY:** Katie Simmons, Disaster Recovery Director  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Early Warning System Design & Scoping Plan  
**LONG TERM RECOVERY PLAN:** Yes, Tier 1, Emergency Notification System

**COUNCIL ACTION REQUESTED:**

1. Consider accepting the Design & Scoping Plan for the Early Warning System prepared by Genasys, Inc.
2. Consider authorizing Town staff to move ahead with a grant application seeking funding for construction and implementation, likely from the next round of Hazard Mitigation Funds. (ROLL CALL VOTE)

**Background:**

After the Camp Fire in November of 2018, the Town and community embarked upon a recovery planning process, funded in part by the Butte Strong Fund, that resulted in the Long-Term Community Recovery Plan (LTRP). A tier 1 priority within the Town-led projects in the LTRP is an Emergency Notification System, identified as critical to fire safety, physical resilience and recovery. The project asks for a multi-layered/redundant Emergency Notification System that could include the implementation of a mass notification system (siren).

The mass notification system project, henceforth referred to as an Early Warning System, was submitted by the Town to Hazard Mitigation for design and scoping. The Federal Emergency Management Agency (FEMA) approved and issued Hazard Mitigation Grant Program (HMGP) funds for the Town of Paradise, HMGP #4407-175-046R, Early Warning System – Advance Assistance.

Genasys, Inc., was contracted by the Town of Paradise to develop the Design & Scoping Plan for the Early Warning System. The Plan has been completed in advance of the December 7, 2020, deadline in anticipation of the next round of Hazard Mitigation grant funds.

**Analysis:**

Genasys and the Town of Paradise collaborated regarding hazardous risk and mitigation information. Some systems are in place, but additional tools such as outdoor siren/speakers will enhance a multi-channel dissemination approach to early warning.

The community survey disseminated as a key component of the project had an impressive response rate of more than 45%, much higher than the average expected rate of 5% - 30%.

Residents provided important feedback on how they want to receive emergency alerts using a combination of outdoor siren/speaker with messages followed by SMS alerts. The residents also expressed urgency in implementing an early warning system. In addition to the survey, Genasys reviewed FEMA documents and guidelines, and researched cities that have recently installed an early warning system for comparison.

The conclusion from all four points recommend an early warning system with multiple notification channels, including IPAWS/WEA, AM Radio, SMS, social media and outdoor siren/speakers capable of broadcasting audible alert tones and clear voice messages. The system should also be compatible with the county. If an IPAWS alert is activated in the Town of Paradise, a multi-layered platform will receive the notification and activate all channels listed above. If Genasys activates IPAWS, Butte County through Everbridge or another entity would receive the message and activate its systems accordingly

Due to the frequency of PSPS events and other power outages common in emergencies, the siren/speaker system must be redundant and not dependent on existing power or communications infrastructure. The system must have battery backup, AC, solar power, user friendly cloud-based software, and a reliable connection that is not reliant on local power or cell towers.

All installed poles should be constructed of Corten steel or similar and capable of local activation. The software must be capable of activating all speakers, a group of speakers, or individual speakers, to broadcast multiple tones and messages/instructions.

It will be evaluated if the system will be tested at full volume monthly. The system will also have a silent test feature. The system should provide an attention seeking tone followed by a message pre-recorded/live broadcast. In addition, the tests and training should be part a regular exercise program in order to maintain system staff proficiency and system expertise in event of an actual event.

Per the study, 21 siren/speaker installation locations would provide early warning for the town. The estimated installation cost of the system is in the \$2.4 million - \$2.9 million range. These estimates were based on actual implementations of similar systems in California.

The locations identified are in large part properties owned by the Town of Paradise or other public agencies such as Paradise Unified School District, Paradise Irrigation District, Feather River Hospital, and Paradise Recreation & Parks District. Tower locations were chosen for reasons of affordability and audibility throughout town. To date, some public agencies have offered conceptual support of the project and locations. Finalizing the siren locations and formalizing agreements with any public agencies whose properties are selected for construction will occur during the next phase of the project.

### **Financial Impact:**

No financial impact at this time.



Genasys™

# TOWN OF PARADISE

Advanced Planning for Early Warning



**Genasys Inc.**

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**Final Report**

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**OCTOBER 22, 2020**



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## 1.0 Executive Summary

Paradise, CA – The Town of Paradise contracted Genasys Inc to assist in the initial planning and development of an Advanced Early Warning System supported by the Federal Emergency Management Agency (FEMA) in partnership with the California Office of Emergency Management Services.

Genasys would like to thank the Town and everyone that contributed to this document. Genasys was impressed with the resiliency of the community and the overwhelming support. Paradise is truly a special place.

The Town of Paradise identified this project as a Tier 1 priority in the Long-Term Community Recovery plan developed after the Camp Fire. The study addressed four main points: 1) research regarding the Town of Paradise and their needs; 2) a survey issued by the Town of Paradise to the residents regarding an Early Warning System; 3) research on the evolution of technologies and what is available today including FEMA reference documentation; and, 4) similar projects that have been implemented in the past few years.

During this period, Genasys and the Town of Paradise collaborated regarding hazardous risk and mitigation information. Some systems are in place, but additional tools such as outdoor siren/speakers will enhance a multi-channel dissemination approach to early warning.

The survey had an impressive response rate of more than 45%, much higher than the average expected rate of 5% - 30%. Residents provided important feedback on how they want to receive emergency alerts using a combination of outdoor siren/speaker with messages followed by SMS alerts. The residents also expressed urgency in implementing an early warning system. In addition to the survey, Genasys reviewed FEMA documents and guidelines, and researched cities that have recently installed an early warning system for comparison.

The conclusion from all four points recommend an early warning system with multiple notification channels, including IPAWS/WEA, AM Radio, SMS, social media and outdoor siren/speakers capable of broadcasting audible alert tones and clear voice messages. The system should also be compatible with the county. If an IPAWS alert is activated in the Town of Paradise, a multi-layered platform will receive the notification and activate all channels listed above. If Genasys activates IPAWS, Butte County through Everbridge or another entity would receive the message and activate its systems accordingly.

The siren/speaker system must be redundant and not dependent on existing power or communications infrastructure. The system must have battery backup, AC, solar power, user friendly cloud-based software, and a reliable connection that is not reliant on local power or cell towers.

All installations should be constructed of Corten steel poles or similar and capable of local activation. The software must be capable of activating all speakers, a group of speakers, or individual speakers, to broadcast multiple tones and messages/instructions.

It will be evaluated if the system will be tested at full volume monthly. The system will also have a silent test feature. The system should provide an attention-seeking tone followed by a pre-recorded/live message broadcast.

Per the study, 21 siren/speaker installation locations would provide early warning for the town. The estimated installation cost of the system is in the \$2.4 million - \$2.9 million range. These estimates were based on actual implementations of similar systems in California.

## 2.0 Overview

### 2.1 Overview

Genasys conducted research regarding the Town of Paradise, including geographic, hazards and risk assessments, and trends and technology advancements. With input from Genasys, the Town of Paradise proactively designed a questionnaire requesting input from residents regarding early alert and warning systems, and where they currently receive emergency information.

### 2.2 Kick-off Meeting

The September 25, 2020 “Kick-off meeting” included introductions, work scope confirmation and project expectations and timelines. An in-person meeting was scheduled to review site locations, review existing technology and introduce new technology.

### 2.3 Site Visit

The October 8, 2020 site visit was conducted to verify potential locations. Some locations had to be changed due to potential future improvements, access/availability to power and property, and acoustic coverage. The meeting also addressed questions and concerns regarding redundancy and reliability

### 2.3 Report

The report includes elements from the meetings, site visits and research. The report includes the historical evolution of Advanced Early Warning technology and documentation supporting proposed enhancements. FEMA guidelines are also included, although there are gaps and inconsistencies due to the rapid pace of technology advances. The success of this project is due to the Town of Paradise’s collaboration, response, commitment and dedication. Thank you.

### 3.0 Hazard and Risk Assessment

The study and assessment of hazards, risks and vulnerabilities (HRVA) of the Town of Paradise is intended to fulfill two key objectives in planning and designing the outdoor Early Warning System. First, the HRVA will map the town's residential areas to determine siren area coverage. Second, the town's hazards, risks and vulnerabilities will be assessed in order to implement an Early Warning System that takes these factors into account to ensure continuous operation.

The state-of-the-art outdoor system will be designed and built to provide early warning alerts that cover the Town of Paradise. The Early Warning System will provide redundancy if other communication channels are disabled due to power outages, cell tower disruptions or lost TV/Radio service. Climate information and HRVA for the Town of Paradise taken from official reports and findings are outlined below.

#### Town of Paradise: Review of Hazard, Risk, Vulnerability and Environment

##### Town of Paradise

Incorporated in 1979, the Town of Paradise is nestled in the foothills of Northern California's Sierra Nevada Mountains and sits astride a ridge top with elevations ranging from 1,200 to 2,400 feet above sea level. The Town encompasses 18.6 square miles area. Prior to incorporation, the Town was a County mountain community with older construction of light commercial and industrial and a predominant residential character.

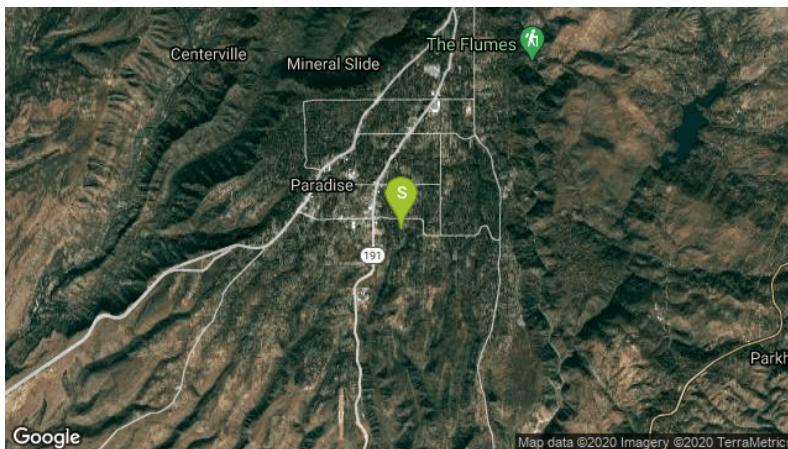


Figure 1 – Town of Paradise - Aerial View

Most of dwelling units in the Town are single-family units. Multi-family units, at densities ranging from 8 to 12 units per acre, are found primarily in central Paradise, near commercial areas and along major arterial streets. The town contains relatively little industrial development. Agricultural uses, including vineyards, orchards, and grazing land, are located primarily in the southern third of the town.

##### Population

The population of Paradise, California has declined more than 90 percent since the 2018 Camp Fire that destroyed nearly every building in town. The 2010 census recorded 26,800 residents in the Town of Paradise. The California Department of Finance estimated the January 1, 2019 population for the Town of Paradise was 4,590.

The town's population is beginning to increase with more people rebuilding homes and businesses. As the town continues to recover from the impacts of the devastating Camp Fire, the town's demographics are expected to change from pre-fire Paradise.

### Critical Services / Key facilities

Critical facilities include all public and private facilities that a community considers essential for the delivery of vital services and for the protection of the community.

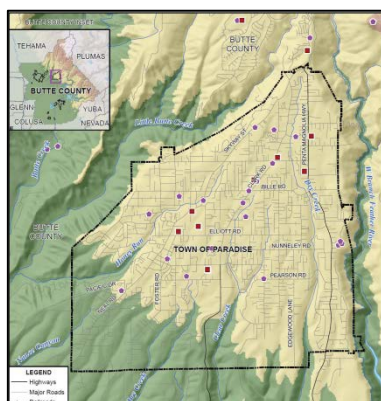
**Table 1 – Town of Paradise - Critical facilities** (Source: 2013 Butte County Mitigation Plan) These services usually include emergency response facilities (fire stations, police stations, rescue

CATEGORY	FACILITY	COUNT
Population facilities at Risk	Adult Day Care	2
	Adult Residential	16
	Day Care Center	7
	Family Day Care Home	26
	Foster Family Agency	1
	Foster Family Agency Sub	1
	Group Home	4
	Infant Center	1
	Residential Care / Elder	9
	School	8
	School-Age Day Care	3
	Transitional Housing	1
Essential Service Facilities	Bridge	26
	Fire Station	4
	Hospital	1
	Law Enforcement	1
	Air Port	1
	Irrigation water district water filtration plant	1
Hazardous Materials Facilities	CUPA (Certified Unified Program Agency )	98

Source: Butte county Local Hazard Mitigation Plan Update May 2013

squads, and emergency operation centers [EOCs]), custodial facilities (jails and other detention centers, long-term care facilities, hospitals, and other health care facilities), schools, emergency shelters, utilities (water supply, wastewater treatment facilities, and power), communications facilities, and any other assets determined by the community to be of critical importance for the protection, health and safety of the population.

The adverse effects of damaged critical facilities can extend far beyond direct physical damage. Disruption of health care, fire, and police services can impair search and rescue, emergency medical care, and even access to damaged areas. Table 1 lists the number and nature of critical facilities in the Town of Paradise as identified and incorporated in the Butte County Hazard Mitigation Plan (2013).



**Figure 2 Town of Paradise Critical Facilities (2019)**

Per the Local Hazard Mitigation Plan updated in 2019, critical Town of Paradise facilities are classified in three categories: (1) Essential Services Facilities (2) At-Risk Population Facilities (3) Hazardous Materials Facilities.

The locations of critical facilities in the Town of Paradise sourced from the Butte County GIS are shown in Figure 2. The thirty-three critical facilities listed in 2019 Local Hazard Mitigation Plan update are shown in Table 2 below. The critical facility inventory and associated maps include Essential Services and At-Risk Population.

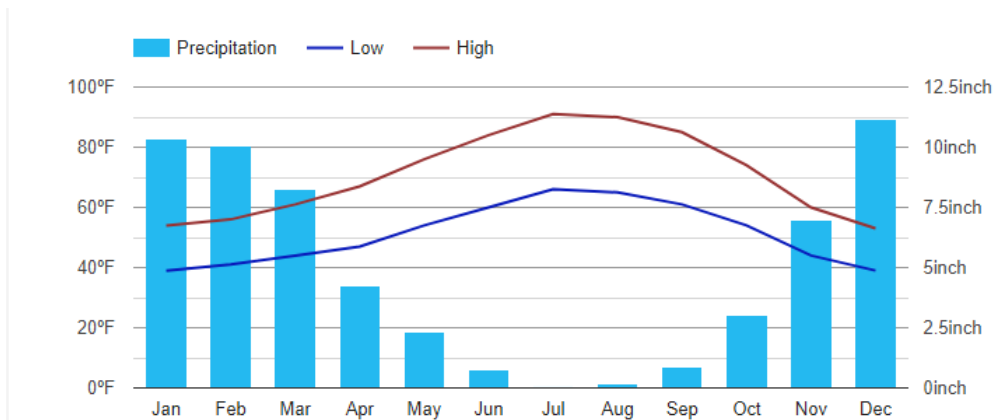
**Table 2 – Town of Paradise – Critical Facilities by Type** (source: 2019 Butte County Mitigation Plan Update)

Essential Service Facilities	Number
Fire	3
Health Care	15
Law Enforcement	1
Public Assembly Point / Evacuation Center	2
<b>Total Essential Services Facilities</b>	<b>21</b>
<b>At-Risk Population Facilities</b>	
Schools	12
<b>Total Essential Services and At-Risk Population Facilities</b>	<b>33</b>

### Climate, Geography and Topography

The Town of Paradise averages ~64" of rain and 2" of snow annually. In the summer months there is little, if any, measurable precipitation. Heavy rains and periodic snow, with accumulations above the 1,800 ft. level, occur often in winter months. Temperatures range from the mid 20's °F in winter to the low 100's °F in summer with light to gusty westerly winds. These drying winds, mixed with the density of dominant vegetation throughout the town, creates hazardous fuel conditions.

The Town of Paradise averages 250 sunny days per year. The average percentage of cloud coverage is subject to extreme seasonal variations.


**Table 3 – Town of Paradise Weather Data**



The dense natural vegetative growth, both in the canyon areas and throughout the town, creates challenges in fighting and controlling the spread of wildfires. Pursuant to Government Code Section 51178.5 and 51179, which is based upon climatic, topographic, geologic and vegetative conditions, the Town of Paradise is in a very high fire hazard severity zone.

The topography of the town presents problems in delivering emergency services, including fire protection. Hilly terrain and narrow, winding roads with little circulation, limited escape routes, and limited town ingress and egress impedes rapid and orderly evacuations. The Town of Paradise also has many miles of public streets and private roads. Due to topography, many private roads are substandard in design and accessibility.

### **Hazard Profile**

Hazard, Vulnerability, Risk and environmental factors play a critical role in the overall process of planning, designing, implementing and operating an Early Warning System. The HVRA and environmental conditions will influence the site selections and technical specifications of the Early Warning System's components. Development of SOP (Standard operating procedure) for managing operations (including the development of alert messages) will be commensurate with the type of hazardous conditions and possible impacts. The hazard profile of the Town of Paradise remains nearly same between 2013 and 2019, with the exception of the “influence of climate change” included in the 2019 report. Risk from pandemics, which includes the COVID-19 global hazard, is a 2020 addendum to the report.

### **Earthquake**

A recent study of the seismicity of the Paradise area (Geomechanics, 1980) maps both the fault zones and the epicenters of earthquakes that have occurred near Paradise since 1934. There were fifty-four earthquakes ranging between magnitude 4.0 and 6.9 on the Richter scale between 1934 - 1980. Five earthquakes were magnitude 6.0 or greater. Two 5.7 magnitude earthquakes occurred near Paradise - the February 8, 1940 Ghost earthquake with an epicenter roughly twenty-five miles north-northeast of Paradise, and the August 1, 1975 Oroville earthquake with an epicenter approximately twenty-four miles southwest of Paradise on the Cleveland Hills Fault.

While the Town of Paradise is at risk for earthquakes, the town and surrounding area are relatively free from significant seismic and geologic hazards. There are no known or inferred active faults within the town. The only known active fault in Butte County is the Cleveland Hills fault, the site of the August 1975 Oroville earthquake. Due to the proximity of the City to the nearby Cleveland Hills Fault, the City can expect low to medium intensity shocks from time to time. The Town of Paradise is within the less hazardous earthquake Zone 3 category.

### **Liquefaction**

Liquefaction occurs when there is a sudden but temporary increase in fluid pressure between the soil grains and the weight of the overlying soil or structure is temporarily supported by water and not soil grains. The Paradise study area has been determined to have a low potential for liquefaction because of the area's diverse particle soil size.



**Flooding**

The Town of Paradise is located outside both the 1% and 0.2% annual flooding probability zone as defined by the Federal Emergency Management Agency (FEMA). Past flooding was mainly due to storm water that caused minimal property and structure damage. As there are no floodplains in Paradise, the town's vulnerability to flooding is low.

**Landslide, Mudslide and Debris Flow**

Landslide potential is influenced by several factors, including geology, water influences and topography. According to the 1994 Town of Paradise General Plan, in Butte County, landslides frequently occur on slopes greater than fifteen percent, while slopes between five and fifteen percent exhibit very few landslides. Paradise and the surrounding study area are rated as having a low landslide potential. Detailed analysis of the complex interrelationships between the governing factors is needed to predict the stability of a specific area, and detailed on-site investigations are recommended to assess site-specific risks. Seismic shaking greatly increases landslide potential. Slope gradient and location will be taken into consideration for siren sites.

**Dam Inundation Hazards**

There are twenty-four dams in Butte County under the jurisdiction of the California Division of Dam Safety.\* The Paradise and Magalia Dams on Little Butte Creek are located above the Town of Paradise and are inspected annually. As there are no known geologic hazards in the vicinity of the dams, the town's dam inundation hazard is low.

**Volcanic**

Mount Lassen, located approximately twenty-three miles north of Butte County, is considered one of the few active volcanoes in the continental United States. While geologic hazards exist in the Lassen Park area, the possibility of mudflows, flowing avalanches, or volcanic ash endangering Butte County is very remote, based upon historical and geological data.\*

According to the Paradise Multi-hazard Disaster Plan, although most of the eruptions in the Mount Lassen area have been small, it is capable of larger eruptions similar to the one that occurred in 1915. Another eruption of unknown severity could occur within the next 100 years. The Town of Paradise may be within the range of ash flow or ash fall in the event of such an eruption.

**Severe Weather: Wind and Tornado**

The Town of Paradise is subject to significant, non-tornadic (straight-line) winds. Winds often accompany heavy rain and storm events but can also occur frequently under high pressure conditions. Normally the wind in California blows from west to east – from the Pacific Ocean inland. But, particularly in the fall, hot northerly air from the Nevada deserts courses over the Sierra Nevada, rushing downslope over towns that include Paradise. According to the National Weather Service, Diablo winds occur below canyons in the East Bay hills (Diablo range) and in extreme cases can exceed 60 mph (97 km/h). These winds are warm and dry and can severely exacerbate brush or forest fires, especially under drought conditions. Analysis of Jarbo Gap USDA RAWS weather station shows sustained winds accelerated to 32 mph (with gusts to 52 mph), with peak winds at 4 AM the day the Camp Fire started. Historical town wind speeds and gusts will be taken into consideration in the design, specifications and installation of the Early Warning System.

**Severe Weather: Extreme Heat**

Heat is a regional phenomenon that affects the Town of Paradise. The Town Planning Team notes that extreme heat events affecting Butte County also affect the town. Paradise experiences temperatures in excess of 100°F during the summer and fall months, and 100°-110°F in extreme situations. Extreme heat will be taken into consideration in the design, specifications and installation of the Early Warning System.

**Severe Weather: Freezing Conditions and Winter Storms**

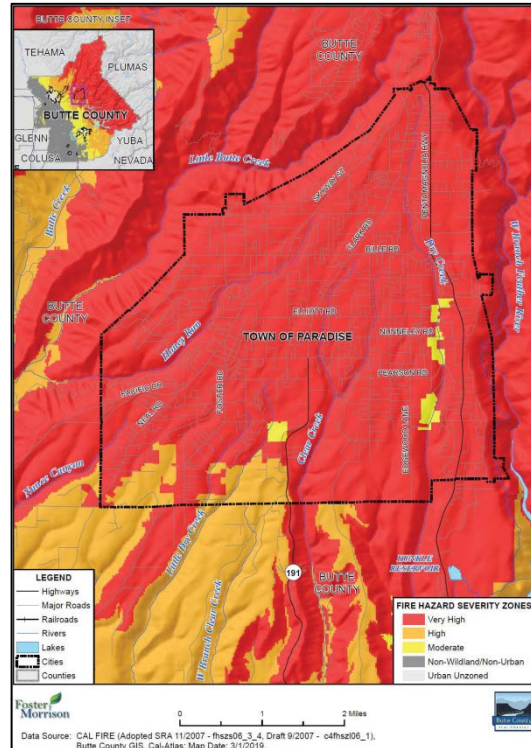
Per the Butte County Mitigation Plan 2019 update, freezing conditions and winter storms are regional issues that include the Town of Paradise. Temperature data from the Western Regional Climate Center (WRCC) indicates that there are ~22 days with temperatures below 32°F in eastern Butte County, and no days falling below 0°F. Freezing conditions and winter storms will be taken into consideration in the design, specifications and installation of the Early Warning System.

**Severe Weather: Heavy Rain and Storms (Hail, Lightning and Wind)**

Storms in the Town of Paradise are generally characterized by heavy rain often accompanied by strong winds and sometimes lightning and hail. Most of the severe rains occur during the winter months. According to historical hazard data, severe weather is an annual occurrence in the Town of Paradise.

## Wildfires

Wildfires are the major hazard of the Town of Paradise. The fire season usually extends from early spring through late fall, although hotter, dryer conditions may lengthen the season. Wildfire risk increases when a combination of high temperatures and winds, low humidity and accumulated dry vegetation are present. CAL FIRE has estimated that wildfire risk varies throughout the Town and has created maps showing risk variance.



**Figure 3 – Town of Paradise - Fire Hazard Severity Zones** (source: 2019 Butte Country Mitigation Plan Update)

With the Town of Paradise located at the mouth of a major drainage, the Feather River Canyon, and between various intermediate drainages that also enhance wind speeds, it is extremely susceptible to rapidly moving wildfires. The town's proximity to substantial areas of wildland vegetation further exacerbates the town's wildfire risk.

Compounding the town's susceptibility to wildfire is the lack of egress and ingress routes. Several potential traffic flow problems exist. Blocked/restricted access and susceptibility to fire hazards will be taken into consideration in the design, specifications, materials and installation of the Early Warning System.

\* Butte County Energy, Natural Resources, and Recreation Element (1989 draft)

**Table 4 – HRVA and Environmental Facts: Influence on Outdoor Siren System Design**

(HRVA Data source: Butte County Local Hazard Mitigation Plan Update October 2019)

Hazard	Geographic extent	Probability of occurrence	Magnitude / Severity	Impact	Climate Change Influence	Early Warning System Installation Considerations
Climate Change	Extensive	Likely	Limited	Low	-	-
Dam Failure	Significant	Unlikely	Critical	Medium	Medium	Away from flood zone / low lying area
Drought & Water Shortage	Extensive	Likely	Limited	High	High	-
Earthquakes	Extensive	Likely	Critical	Medium	Low	Build using earthquake resistant structure

<b>Landslide, Mudslide and Debris Flow</b>	Significant	Likely	Critical	Medium	Low	Siren sites to be examined w.r.t. landslide, mudslide
<b>Earth Movements: Erosion</b>	Limited	Likely	Significant	Medium		Siren sites to be examined w.r.t. land movements
<b>Floods: 100/200/500 year</b>	Limited	Occasional/ Unlikely	Negligible	Low	Medium	Siren sites to be examined w.r.t. elevation and inundation
<b>Floods: Localized Storm water</b>	Extensive	Likely	Limited	Medium	Medium	Away from low lying, flood prone area
<b>Invasive Species: Aquatic</b>	Limited	Unlikely	Limited	Low	Medium	-
<b>Invasive Species: Pests/Plants</b>	Limited	Unlikely	Negligible	High	Low	-
<b>Levee Failure</b>	Limited	Likely	Limited	Low	Medium	-
<b>Severe Weather: Extreme Heat</b>	Significant	Likely	Critical	Medium	High	Max. ambient temperature to be considered for Outdoor installation speciation
<b>Severe Weather &amp; Storms: Heavy Rain, Hailstorms, Lightning</b>	Significant	Likely	Critical	Medium	Medium	Stringent NEMA ratings for enclosures / Lightning protection
<b>Severe Weather: Wind and Tornado</b>	Extensive	Likely	Critical	High	Low	Outdoor structure to withstand Max. wind speed + margin
<b>Severe Weather: Freeze and Winter Storm</b>	Significant	Likely	Critical	Medium	Medium	Outdoor units to withstand +/- 20 % of average max / min temperature
<b>Stream Bank Erosion</b>	Limited	Occasional	Negligible	Low	Low	Siren sites should be away from stream bank
<b>Volcano</b>	Significant	Unlikely	Critical	Low	Low	-
<b>Wildfires</b>	Extensive	Likely	Critical	High	High	Keep site away from bushes/ trees; Plan moat around siren location

## Cascade Effects of Severe Incident / Disaster

### Power Outages

Outdoor warning sirens with solar power and battery backup will continue to operate during a power outage. Solar power and battery backup capabilities will be designed commensurate with the average hours of daily sunshine and siren/speaker power consumption.

### Blocked Access

Fire, flooding, damaged roads/bridges and incident debris may limit access to the Emergency Operations Center (EOC) or siren locations. Remote siren operation and control via satellite or wireless connectivity must be an Early Warning System mandatory requirement.

**Communication Outages**

Operating communication channels among multiple agencies, jurisdictions and communities is fundamental to alerting communities of danger and rapidly mobilizing the appropriate response resources. Without communications, the capacity to mobilize coordinated inter-organizational, inter-jurisdictional response operations decreases significantly.

The loss of cell towers during the Camp Fire sharply reduced communications when town residents urgently needed evacuation information. While the planned rollover of 911 dispatch calls from Paradise to Chico to Butte County facilitated the region-wide communications process, residents reliant on cellphones for information lost critical communications access at the time they needed it most. Call volume also escalated, congesting the remaining cell towers and causing many urgent calls to be dropped.

During the Camp Fire, public agencies used any and all modes of communication to alert residents, including radio, cell phones, the Internet, and social media platforms Facebook and Twitter. The Town issued CodeRed messages to registered residents in the central and eastern evacuation zones. National emergency alert systems Wireless Emergency Alerts (WEA) and Integrated Public Alert and Warning System (IPAWS) were not used.



## 4.0 Needs Assessment

### Town of Paradise Disaster Risk Management System

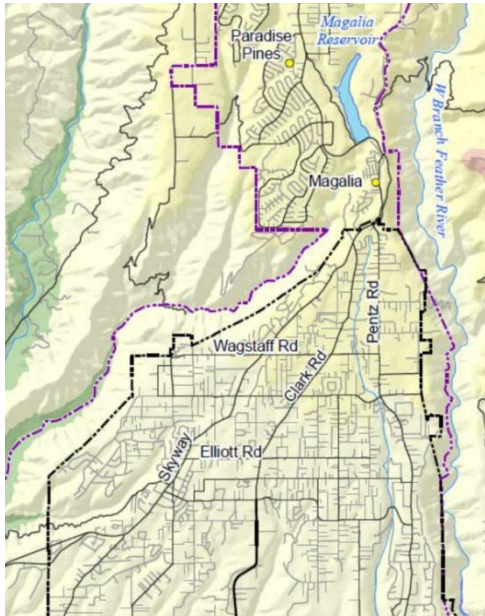


Figure 4 Town of Paradise Base map  
(source Hazard Mitigation Plan)

Butte County has a detailed Local Hazard Mitigation Plan (May 2013) which includes the Town of Paradise. The Town of Paradise has an established Emergency Operations Plan (EOP) that was prepared, tested and reviewed per State of California and FEMA guidelines. The town has an established emergency management organization, and an alert, warning and communications system. As outlined in the Town of Paradise Municipal Code, Paradise has identified the response capabilities and resources (equipment, personnel, etc.) to provide emergency situation responses. In addition to town employees, in the event of an emergency, Paradise has a dedicated group of trained volunteers that support the town in keeping residents safe. When an EOC is activated in response to an emergency, volunteers assist and support Town staff in administrative, planning and field tasks, and may act as liaisons to other agencies.

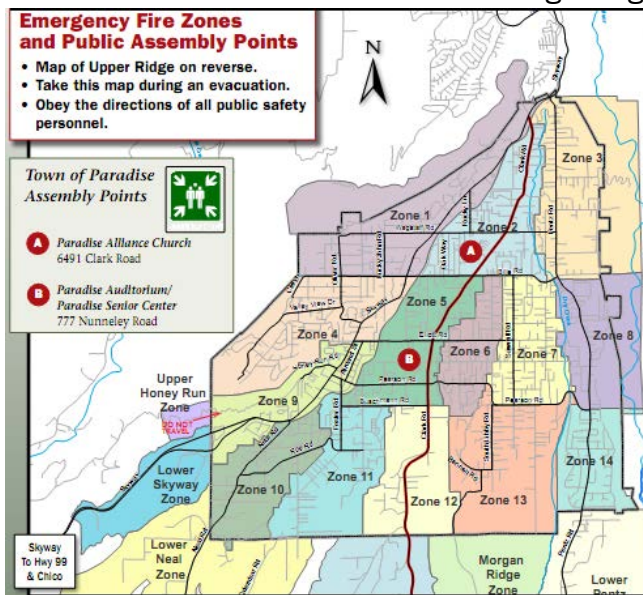


Figure 5 Fire Emergency Evacuation Plan  
(source Town of Paradise Website)

Beginning in 1998, Paradise Fire Chief Jim Broshears worked with area first responders from the Paradise FD (before it was Cal-Fire), Paradise PD, Paradise Public Works, CHP, Cal-Fire, the Red Cross and Butte County to formulate the Paradise and Upper Ridge Evacuations Plans.

The November 2018 Camp Fire was one of most devastating and deadly wildfire disasters in U.S. history. Shortly after the fire erupted, residents in the eastern quarter of Paradise were ordered to evacuate. The remaining residents were ordered to evacuate one hour later. Evacuation was constrained by road limitations, minimal time for residents to leave safely, and the number of people and vehicles that could move through the available routes.

## **EMERGENCY OPERATION PLAN – Emergency Preparedness Plan**

As a preparedness measure, the Town of Paradise has developed and implemented a fire emergency evacuation plan. The town is divided into zones for ease of monitoring and to manage life safety during fire emergencies. The Emergency Preparedness Plan is part of the town's EOP, which addresses the town's planned response to extraordinary emergency situations associated with natural disasters, technological incidents, and national security emergencies in or affecting Paradise. Per the hazard profile published in the EOP, vulnerability to fire hazard is the town's major concern followed by severe weather, flood and drought. Susceptibility to pandemics, transportation accidents and resource depletion are also town vulnerabilities.

As part of the EOP, the Manager's Office has the capabilities to perform the necessary emergency response duties outlined. As outlined in the Paradise Municipal Code for Emergency Organization, Paradise has identified the capabilities and resources (equipment, personnel, etc.) needed when responding to an emergency situation.

The Town of Paradise has not established an outdoor siren-based alert and warning system or implemented an Emergency Alert System Plan as prescribed by State of California guidelines. The planning and design of a state-of-the-art Early Warning System for Town of Paradise is considered under the scope of this project.

### **Early Warning System: Coverage and Resilience Consideration**

The first step in designing an early warning system is to identify if and where there is a need for one. Genasys reviewed the Town of Paradise's HRVA reports to acquire an understanding of the multi-hazard risks to which the town is exposed. The study and review of the town's geophysical and exposure data available from various sources, was supplemented with the survey conducted during the field visit.

The decibel levels produced by the various sirens at each listener site are estimated based on meteorological and terrain conditions. Vertical temperature gradient, and wind direction and vertical gradient, influence sound propagation conditions and accordingly should be factored into the Early Warning System design.

The Early Warning System design will consider current building and construction criteria relevant to foundation, and the installation of siren pole(s) and mast(s). Per recent Town of Paradise guidelines - Wind Speed of 85 mph (3-second gust) is to be considered for structure design. For safer installation, side mast / foundation and pole structure installation should consider wind speed of 100 mph (3-second gust).

The siren sites will also be reviewed using the following criteria: low lying /flood prone area, unstable area prone to land erosion, seismicity, proximity to critical infrastructure, roads / bridges access, surrounding noise environment, vegetation, high-rise, safety, and the required authorization for the use of each site.

**Early Warning System: Operation and Control**

In the California State Guidelines on Alert and Warning Systems, local entities, as defined in the local area alert and warning plan(s), are responsible for:

- Enactment of ordinances and/or policies identifying local roles and responsibilities to enable the issuance and coordinated dissemination of alerts and warnings to the public by responsible officials within their jurisdictions regarding imminent threats to human life and health and extraordinary threats to property
- Installation, maintenance, user training and exercise/testing of local public alert and warning capabilities within their jurisdiction;
- Understanding the access and functional needs-related considerations associated with public alert and warning systems and messaging;
- Obtaining authority and tools for accessing federal warning systems as a Collaborative Operating Group (COG) via the FEMA Integrated Public Alert and Warning System (IPAWS);
- Participate in revisions of mandated Federal Communications Commission (FCC) local EAS plans, including approval of authorized event codes;
- Development of procedures for proper chain of command for initiating, cancelling, and revoking accidental alerts, and for rapidly correcting and updating alert details as additional information becomes available;
- Coordination with adjoining jurisdictions, Operational Areas, the State, and the NWS regarding origination of alerts and warnings over NWS Weather Radio related to hazards that have effects across jurisdictional boundaries; and
- Developing, maintaining, and submitting to the State EAS Committee a Local Emergency Alert System Plan (Local EAS Plan).

Because of the Camp Fire and the high likelihood that Butte County will continue to experience increasing wildfire risks, the county updated the hazard mitigation plan in 2019 with short and long-term multi-hazard risk mitigation objectives.

A detailed Local Emergency Alert and Warning system plan (EAS Plan) for the Town of Paradise is to be prepared as a part of this project with standard operating procedures per state guidelines and regulatory provisions. Due to the current constraints of the town's resource capabilities, maintenance of the Early Warning System should be outsourced initially.

An Operation and Management (O&M) plan of the town's Early Warning System would be included in the scope of system procurement, installation and commissioning.



## 5.0 Alert and Warning: Current Technology Trend and Options

### 5.1 Siren Evolution and Trends

During an in-person meeting, Genasys provided information on the evolution of early warning system technology.



In the 1930s, the Civil Defense was set up and became the prevalent warning system during World War II. The triangle in the logo represented the 3-step philosophy of Mitigation, Prevention and Response. The Air Raid Sirens installed throughout the country were electro-mechanical, built using a stator and rotor to chop air creating a frequency tone between 400Hz -1000Hz. This design created the “air raid” tone still known today but the design limited a variety of tones due to chopping air at different speeds, the notification was based on two types of siren tones, constant tone and hi/low tone (created by turning the motor on/off). The sirens were painted yellow for easy visibility. The main risk was to alert the public from an enemy (nuclear) attack or other potential disaster.



In 1951, Conelrad (**CON**trol of **E**lectromagnetic **RAD**iation) was implemented to provide citizens national emergency information via AM radio stations with frequencies of 640 kHz or 1240 kHz. The limitations of this design were radio access and tuning into specific AM radio frequencies.



Technology advanced and the CONELRAD was replaced by the Emergency Broadcast Station (EBS) in 1963. This system created unsolicited notification designed to address the nation through audible alerts. Since the EBS could not target specific areas of the nation, its main purpose was to provide the President of the United States a way to communicate directly with the American public during a national emergency.



**FEMA**

The Federal Emergency Management Agency (FEMA) is an agency of the United States Department of Homeland Security, initially created under President Jimmy Carter by Presidential Reorganization Plan No. 3 of 1978 and implemented by two Executive Orders on April 1, 1979.

In 1980, FEMA published an Outdoor Warning System Guide (CPG-1-17). The guide addressed principles of sound, outdoor warning systems and devices, propagation and detection of sound outdoors, avoiding hazardous noise exposures, and warning system planning, testing and use with technology that had emerged through 1980. Advancements in technology included different types of sirens, some of which rotated or had two choppers and rotors to produce a two-tone system. Electronic sirens capable of generating several audible tones were becoming available. Some of these electronic speakers could generate voice messages, however no measurement for vocal intelligibility existed. The guide also addressed rural and urban siren coverage ranges.



The Emergency Alert System (EAS) replaced the EBS in 1997. It was jointly coordinated by the Federal Communications Commission (FCC), FEMA and the National Oceanic and Atmospheric Administration (NOAA). The message consisted of a digital encoded header, attention signal, audio announcement and digital encoded end-of-message marker.



In 2006, FEMA's IPAWS modernized the EAS system by integrating public alert and warning systems with other leading technologies. IPAWS delivers a broader range of emergency messages through multiple channels. The system is designed to handle all hazards and can warn individual communities of emergencies impacting public safety.

## Outdoor Warning Systems

Technical Bulletin (Version 2.0)

January 12, 2006



FEMA provided an update to its 1980 guidelines in 2006. As electronic sirens and voice messaging had improved in 26 years, the update included a method for measuring warning system voice intelligibility using the Speech Transmission Index (STI) or Common intelligibility Scale (CIS).

Intelligibility Rating	Speech Transmission Index (STI)	Common Intelligibility Scale (CIS) Equivalent	Speech Intelligibility Index (SII)	Intelligibility Scale (CIS) Equivalent
Excellent	> 0.75	>0.87		
Good	0.60 – 0.75	0.78 – 0.87	> 0.75	>0.82
Fair	0.45 – 0.60	0.65 – 0.78		
Poor	0.30 – 0.45	0.48 – 0.65	< 0.45	<0.65
Bad	< 0.30	<0.48		

ANSI S3.5 provides two benchmarks for SII: good > 0.75, poor < 0.45.

STI in accordance with IEC 60268-16 or ISO 9921

CIS determined by use of Figure IV-1, OSHA Occupational Noise Limits, above.

**Table 5 – Relationship of Objective Intelligibility Ratings**

In 2010, two documents were updated to require outdoor notification use voice message Sirens/Speakers. The National Fire Protection Agency and United Facilities Code addressed Mass Notification and the requirement for intelligible voice speakers.



NFPA 72, 2010 Edition, Chapter 24: Mass Notification. Voice and tone speakers are required for indoor and outdoor use. Mass notification systems integrated with fire alarm systems must have 1-hour continuous activation and standby battery backup of 72 hours.



UFC 4-021-01 Design And O&M: Mass Notification Systems

Requires outdoor mass notification systems have battery backup, remote activation and monitoring, and a STI of 0.7.

Outdoor Warning Sirens  
Market Survey Report

March 2013



Prepared by Space and Naval Warfare Systems Center Atlantic

A market survey report issued by the Department of Homeland Security addressed the need for reliable connectivity, solar power to charge batteries, and cloud-based activation systems. This document also addressed IPAWS and Common Alert Protocol (CAP) integration.

## 5.2 Limitations of Sirens and Speakers

Sirens and Speakers can be icons or symbols to the community regarding safety. There are also some limitations to an outdoor warning system.

Early Warning Systems are not designed to wake everyone up at night, especially people sleeping in newer, more energy-efficient and better-insulated homes. Air Conditioners, appliances and electronic equipment create noisier indoor environments. Outdoor noise may impact the effectiveness of Early Warning Systems.

Outdoor environmental factors including wind direction and speed, relative humidity, air stability and vegetation density can affect siren volume and where they are heard.

### Traditional Tone only Sirens

A tone only siren requires a two-step process. Attract attention then tune into a different channel for further information. In addition, the tone only siren is limited to mainly two tones, constant and a high low. This technology hasn't changed from Air Raid siren days. The sirens do have battery backup vs an AC only version.

### Electronic Tone and Voice Sirens

Voice capable speaker arrays broadcast alert siren tones and voice messages containing emergency information. Not all voice speaker arrays are the same. Loudness, intelligibility, area coverage, connectivity, activation, control and power options, battery backup capabilities, ease of use and other factors vary greatly.

### Activation and Connectivity

Remote Activation software technology has moved to cloud-based solutions. Cloud-based software provides system access anytime, anywhere and includes service agreements that

keep the software updated. All software activation software is not the same and may lack compatibility with other emergency notification channels.

### 5.3 FEMA Recommendations

Based on the documents issued by competent agencies in the past 40 years an outdoor early warning system must have

#### **Voice/Siren**

- AC and DC Battery backup system
- An effective average range of 2,000 - 3,000 feet or 600 meters to 1.1 KM.
- Speakers capable of providing different tones, voice messages and live Public Address
- Minimum STI 0.7
- AC and Solar Charging system with enough power to activate for 1 continuous hour of operation on battery

#### **Activation Software**

- Reliable connectivity (satellite) or redundant connectivity
- IP/Cloud based remote monitoring and activation
- IPAWS compatible
- CAP compatible for 3rd party integration
- Multiple channel activation capability
- Remote Activation
- Remote monitoring and message delivery proof

### 5.4 Early Warning System Trends

Genasys researched cities implementing Early Warning systems. In the past few years, the trend in California is to purchase outdoor siren/speakers with voice messaging. These systems are independent of existing infrastructure with battery backup. The usefulness of the voice messages can provide information and instructions. For example, wildfire warning, tsunami, flood, or any other type of disaster may require different instructions such as shelter in place vs evacuate. Satellite connectivity has become a reliable solution and independent from cell towers and power grids. The latest implementations of Early Warning systems installed in chronology.

2020

- Newport Beach – Replaced Siren with Voice/Tone  
<https://www.latimes.com/socal/daily-pilot/news/story/2019-08-20/newport-beach-to-replace-rusty-tsunami-warning-sirens>  
The new sirens are manufactured by LRAD Corp. and have no moving parts. They also are equipped with a public address system, enabling public safety departments to dispatch information directly. Nearby Laguna Beach already

uses sirens manufactured by LRAD (Genasys), making joint activation possible, according to the police staff report.

- Laguna Beach – Additional Voice/Tone Systems

<https://www.globenewswire.com/news-release/2019/11/05/1940941/0/en/Genasys-Awarded-1-4-Million-in-New-Public-Safety-Mass-Notification-Orders-from-Laguna-Beach-and-Newport-Beach-CA.html>

“The successful installation and utilization of the initial Genasys LRAD systems installed in Laguna Beach in 2018 led to this award of a city-wide outdoor warning network,” said Richard S. Danforth, Chief Executive Officer of Genasys. “In addition to the initial systems in the downtown retail district and two popular beach areas, several more networked Genasys installations will be located throughout Laguna Beach.”

“We’re in a city that has a lot of hazards,” commented Jordan Villwock, Laguna Beach Emergency Operations Coordinator. “We need to be prepared to alert and warn our residents appropriately, effectively and efficiently.”

- Malibu Feasibility Study

<https://www.malibucity.org/1023/Siren-Feasibility-Study>

A feasibility study was conducted in 2020 to evaluate implementing an outdoor warning system. The recommendation was to install 20 - 33 sirens at an estimated cost of \$1.2 - \$1.9 million.

- Dana Point

<https://www.danapoint.org/departments/general-services/public-safety/community-alert-siren-system>

Dana Point is keeping seven of the eight poles installed by SCE and is actively looking for a new system that will provide the city with additional siren capabilities and enable clear verbal messaging. The system would be used to disseminate information regarding disasters, hazards or public announcements, as well as providing system-wide and individual siren control for disbursement of information to specific areas of the city.

## 2019

- Mill Valley – Replaced Siren with Voice/Tone

<https://www.cityofmillvalley.org/fire/emergency/warnings.htm>

"In 2019, the City of Mill Valley installed new and more powerful emergency sirens to replace our aging system. These sirens are known as “LRADs” – Long Range Acoustic Devices - and they project both siren and voice recordings to alert and inform community members during a large-scale disaster. These new sirens will be the first LRAD (Genasys) systems in Marin County."

## 2018

- Menlo Park Sound off – Siren vs Voice/Tone  
<https://www.menlopark.org/DocumentCenter/View/20784/D2--Community-notification-system> “We’ve been looking at ways to upgrade and improve our existing system for several years now. We started looking at the LRAD platforms and the enhanced versatility of fixed and mobile 360 degree systems that they provide which allow either pre-scripted, multi-language, voice emergency messaging or instant real time messaging and information to occur after an attention tone” said Ryan Zollicoffer, Menlo Park Fire District Emergency Manager.
- San Jose – Portable Voice/Tone  
<https://www.ktvu.com/news/new-lrad-emergency-alert-system-tested-in-san-jose-8-months-after-coyote-creek-floods>

He says the city just received several Long Range Acoustic Devices, at a cost ranging from \$10,000 to \$122,000. Known as LRADs, this one can broadcast warning messages up to one mile away, using an Omni-directional speaker atop a 30-foot mast. A smaller, uni-directional speaker can be mounted on a vehicle, and driven around a neighborhood, announcing evacuation orders up to 500-feet in distance.

"Automatic loud announcement that we can make at any time of day, or night, so that the public can actually hear the announcement at the same time as sending out the message over the other devices. So, it's one of many tools we have to notify the public," said Riordan.

## 2017

- Shelter Cove – Voice/Siren  
<https://americansecuritytoday.com/asc-install-tsunami-warning-sys-shelter-cove-ca-learn-video/>  
American Signal Corporation (ASC), a competitor in the 2017 ‘ASTORS’ Homeland Security Awards program, has been selected by Shelter Cove, CA to design and implement a Tsunami Warning System for the city.
- Laguna Beach – Voice/Tone  
[http://www.lagunabeachcity.net/cityhall/police/emergprep/alert\\_and\\_warning\\_system.htm](http://www.lagunabeachcity.net/cityhall/police/emergprep/alert_and_warning_system.htm)

The City of Laguna Beach currently has installed three speakers/sirens within the downtown area. These speakers/sirens can be activated to provide emergency alerts and warnings to individuals within the alert areas and provide instructions to the community to take safety actions (i.e. shelter in place,

evacuation, etc.). The current locations of the speakers/sirens are: City Hall, White Lifeguard Tower, and the Gazebo.

#### Prior to 2016

- San Francisco – Voice/Tone  
<https://sfdem.org/sirensshutdown>  
The City and County of San Francisco is investing in upgrades to the aging Outdoor Public Warning System (OPWS). The siren system will be out of service during the two-year upgrade project. The upgrades include a new operating system, stronger encryption and hardware that will improve the reliability and security of the siren system.
- Shutdown Date: Wednesday, December 11, 2019  
Project Timeline: Estimated up to two (2) years  
Estimated Budget: \$2,000,000 to \$2,500,000
- San Luis Obispo (Diablo Canyon Nuclear) tone only for 10 mile EPZ (Emergency Planning Zone)  
<https://www.prepareslo.org/en/early-warning-system-sirens.aspx>



## 6.0 Town of Paradise Alert and Warning Lessons Learned

### 6.1 Camp Fire Alert and Warning Lessons Learned

The Town of Paradise had a well-practiced evacuation plan that included 14 zones and specified the order in which residents would evacuate through four designated evacuation routes. Paradise lies on a plateau surrounded by deep canyons that limit on egress routes.

Emergency services personnel conducted simulated evacuation exercises using a contraflow strategy so residents could practice driving out of town on all lanes. But the early morning ignition and rapid progression of the Camp Fire quickly overwhelmed the plans and protocols put in place to protect Paradise and its residents.

As the fire rapidly advanced, the planned rollover of 911 dispatch calls from Paradise to Chico to Butte County facilitated the region-wide communications process. However, emergency communications failed within a few hours as 17 cell towers were burned or became inoperable.

Two CodeRED messages were sent by the Paradise Police Department to all residents that had registered for the app. WEA and IPAWS were not used.

Communication is fundamentally a sociotechnical process that enables us to engage in informed, coordinated actions. In a catastrophic event such as the Camp Fire, the limitations of the technical infrastructure that enables us to exchange information over distance in a timely manner becomes readily apparent under the stress of the actual event.

The functionality of communication systems is dependent on multiple points of interaction — hardware to software, software to system operator, system operator to software or hardware, software or hardware message delivery to receivers. Each of these points comes under stress in an extreme event, and the capacity of communication systems to maintain interdependent functions depends on workable connections among all points. If one point fails, most communication systems go down.

### 6.2 Community Early Warning Survey

When implementing an Early Warning System that aims to reach everyone in the whole community, it's important to identify the wide diversity of needs and preferences residents have in receiving emergency alerts and notifications. It is essential that residents have a voice in planning, designing and implementing the Early Warning System. The Town of Paradise conducted a community survey to assess early warning needs. A questionnaire was prepared and circulated with an excellent response rate having 46% of the residents responded. A summary of resident responses follows:

1. The survey results conclude that an emergency alert and warning system should notify of an imminent emergency, provide specific information to help protect the community and provide updates throughout an emergency.



2. The survey results concluded a tone alert with a voice message specifying the type of disaster and the actions that should be taken is a priority.
3. TOP's community relies on multi channels to receive their information. The most popular channels include Text Messaging, Phone and Social media with the least being print, TV, radio, websites/email and word of mouth.
4. More than 92% of the respondents are concerned regarding power outages during an emergency.
5. The majority of the respondents would prefer both an outdoor early warning system with a tone followed by a message and in tandem receive a text message to a mobile device.
6. 82% of the respondents said they would support an outdoor early warning system near their home.

Other notable comments from the survey include:

- The Alert and warning system should issue alert and actionable warning message
- Alert and warning should reach to community even if there is (a) No Power, (b) No cellular service, (c) No Radio / TV service, and (d) No internet service in the area
- Monthly testing is acceptable by the community

Translating the insights gained during Camp Fire and hazardous incidents that will likely occur in subsequent years, increases the capacity of community organizations to act in coordinated efforts to reduce shared risk.

Research on past incidents and responses, the valuable input and experience of Paradise officials, and the results of the community survey provides important insights in emergency planning for a Building-Back-Better (BBB) Early Warning System.

Based on the information outlined in this section, the following broad system requirements and objectives for the Paradise Early Warning System are summarized below.

1. Early detection of a hazardous event and assessment / analysis of associated risks and vulnerabilities is crucial. Emergency Alert and warning system design should ensure robust information exchange with Cal Fire and Cal EMA who play a key role in the early detection, analysis and forecast of hazardous events. Reliable, robust and simple protocols are necessary for regional communication and interagency communication.
2. Local authorities are responsible for issuing emergency alerts and notifications when a hazardous event is detected. The town's emergency alert plan should guide dissemination and management of public alert and warnings.

3. The Early Warning System should support siren tones and voice messages.
4. Failure of communication and power infrastructure commonly occurs during severe incidents. Failures may last for a few hours to several days. Early Warning System infrastructure should integrate multiple redundancies to provide failsafe operation.
5. The Early Warning System should enable local authorities to alert and warn at-risk residents and visitors when TV, radio, cellular, landline and internet service are out.
6. No resident or visitor registration should be required to receive alerts and notifications from the town's Early Warning System.
7. IPAWS, EAS, Mobile Messaging Systems and other emergency alerts should interface with the Early Warning System.
8. Remote activation and operation of the Early Warning System should require user authentication. A contingency plan to override the authentication requirement during extreme circumstances should be considered.
9. The Early Warning System should support the integration of IoT devices (remote fire, wind, flood and other sensors)

### 6.3 Existing Alert and Warning System with TOP

The Town of Paradise can currently issue warnings and information through multiple channels. The current systems include notification and information dissemination through an AM radio station, social media, website, the county mobile messaging system, IPAWS and WEA. The ToP mobile messaging system has the ability to provide SMS/Voice Calls and communication via a mobile app.

The (WEA) Wireless Emergency Alerts is part of (IPAWS) Integrated Public Alert and Warning System. IPAWS uses FIPS (**Federal Information Processing Standard** a five-digit code uniquely identified counties and county equivalents in the United States) or geocodes and Butte County currently holds the permission. The Town may use polygons within WEAs to constrain distribution of the WEA reach, there is a potential for overlap outside the polygon area even though the FCC implemented a requirement that cell carriers alert 100% of cell phones within a polygon with no more than 0.10 overshoot, the technology of handsets and software is being developed. The recommendation for a WEA activation is to include in a WEA message (90 -360 characters).

i)	what is going on
ii)	where
iii)	action to take place

- AM Radio
- Mobile Messaging System
- County IPAWS/WEA
- Website
- Social Media
- Route alerting

Consolidating the activation and operation of multiple channels is possible with today's advanced software technology. Indoor notification, including NOAA radio or connectivity to smart home devices may enhance the dissemination of emergency alerts. Portable hailing devices provide clear emergency messaging that penetrates vehicles and buildings.

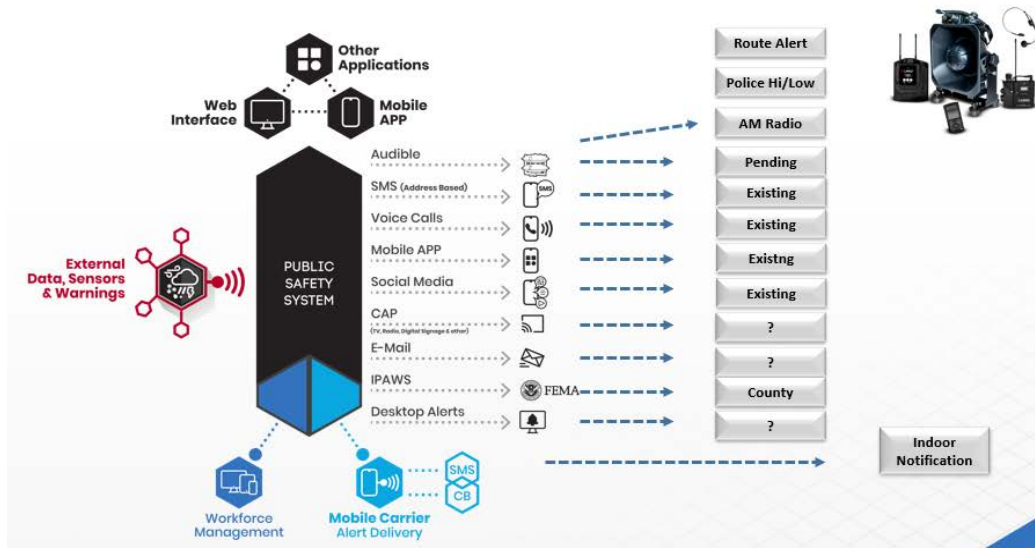


Figure 6 – Single Source Activation

## 6.4 Broad Level Technology Recommendation

Electronic sirens with clear voice capabilities provide the most system functionality and versatility. Accordingly, it is recommended to install an electronic siren-based Early Warning System for the Town of Paradise. This recommendation forms the basis for reviewing technology options. Four California projects designed using similar technologies are listed below.

## 6.5 Similar Projects

Name of Project	Relative Design	Value
City of Laguna Beach	Laguna Beach is a coastal city with many hazard and topographical challenges. The city's Early Warning System is connected via satellite to the Laguna Beach Police Department. 22 voice/siren arrays of various size and coverage areas are currently installed with solar power and battery backup. The remote activation and operation software is cloud-based, mobile app activation and is IPAWS and WEA compatible.	Est \$1.-1.5M
City of Mill Valley	Mill Valley replaced its five aging sirens with an electronic voice/siren array system. The cloud-based software enables Marin County or Mill Valley authorities to remotely activate each or all arrays via satellite from mobile devices. At 4.8 square miles, Mill Valley is approximately 75% smaller than Paradise. Mill Valley recommends other cities to install solar panels due to high potential of power outages.	Est \$400-500K
City of Newport Beach	Newport Beach replaced its three mechanical tsunami sirens with electronic voice/siren arrays that are activated by satellite using cloud-based software. The cloud-based software uses one source to activate IPAWS, WEA and the speaker arrays. A service program is in place for both software and preventative maintenance roughly 7-10% of the cost of the equipment.	Est \$200 -300K
City of Malibu	A feasibility study was released and reviewed by the Genasys team. At 19 square miles, Malibu is similar to the Town of Paradise in area size and topographical challenges. A July 2020 Early Warning System siren feasibility study recommended 20 - 33 steel pole installation locations.	Est \$1.5 – 2.3M

## 7.0 System Recommendations & Design

The Genasys team has designed many systems around the world and follow the common fundamentals regarding sound propagation and attenuation and the potential impact of outdoor and indoor coverage.

### 7.1 Attenuation

The principles of sound and its movement through the atmosphere are fundamental to understanding the way in which audible warning systems work at the device and system levels. Sound is a form of mechanical energy that moves from a source (e.g., a voice, a musical instrument, or an emergency siren) through the air as tiny oscillations above and below the surrounding air pressure. When people hear sounds, they can distinguish: 1) loudness (volume); 2) frequency (pitch); and, 3) modulations (variations) in loudness and frequency over time (i.e., the changes in sound that allow us to discern and interpret speech or a specific musical passage.)

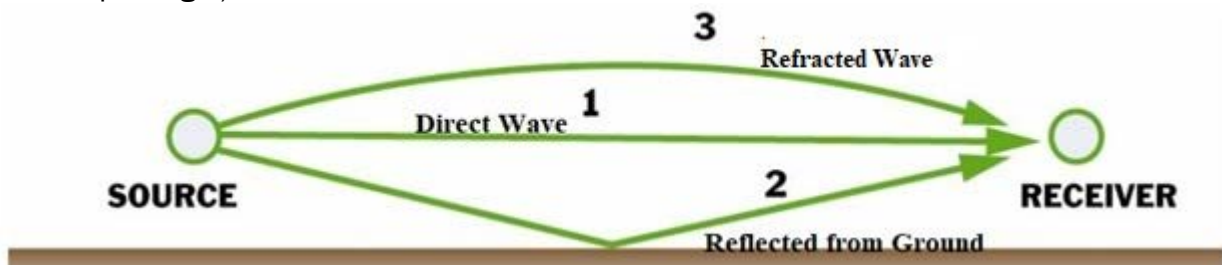


Figure 7 – Outdoor Sound Propagation near Ground (Source: FEMA guidelines)

It is well known that sound decreases in loudness at greater distances from its source. This is called “attenuation with respect to distance.” An audible warning system’s effective range is the distance at which the sound is predicted to attenuate to a predetermined value, typically 70 dB. Factors that affect range of siren for a specific frequency, include:

- Ambient noise in the environment
- Ambient temperature
- Ambient humidity
- Wind speed
- Wind direction
- Pole / Building height
- Terrain
- Trees and Vegetation

## 7.2 Outdoor vs Indoor Coverage

An outdoor Early Warning System can reasonably be expected to alert some people inside buildings depending on the distance from the nearest audible device, outdoor conditions, building construction, indoor sound levels (e.g. stereo system or appliances), whether people

Building or Construction Type	Sound Loss (dB)	
	Open Windows	Closed Windows
Residences – light frame, single-pane windows	12	20
Residences – light frame, dual-pane or storm windows	12	25
Schools	12	25
Churches	20	30
Hospitals/Convalescent Homes	17	25
Offices	20	30
Theaters	17	25
Hotels/Motels	17	25
Masonry wall construction – single pane windows	12	25
Masonry wall construction – dual pane windows	12	35
Sealed glass wall – 1/4-inch glass thickness more than 50 percent of exterior wall area	-	28
20 lb/ft <sup>2</sup> solid wall – no windows, no cracks, no openings	-	30
50 lb/ft <sup>2</sup> solid wall – no windows, no cracks, no openings	-	38

**Table 6 – Typical Outside to Inside Sound Losses for Various Types of Building Construction (Source: FEMA Guidelines)**

are awake or sleeping, and whether or not windows are open. Typical outside to inside sound losses for various buildings or construction types are shown in Table above. (The dB values in the table need to be added to the indoor decibel level required for arousal in order to determine the required outdoor decibel level.)

Using collected data, Genasys can produce sound propagation maps using planning software to determine the levels of coverage achieved from the proposed sites. The coverage models take into consideration varying geographical topology and environmental factors such as foliage and building density. Although this is not a perfect prediction model, it does try to account for various environmental conditions. Meteorological data used for sound modeling includes average temperature, humidity, pressure, and pole height. The average environmental noise level in Town of Paradise is approximately 65 dB (source Town of Paradise Planning document 1994)

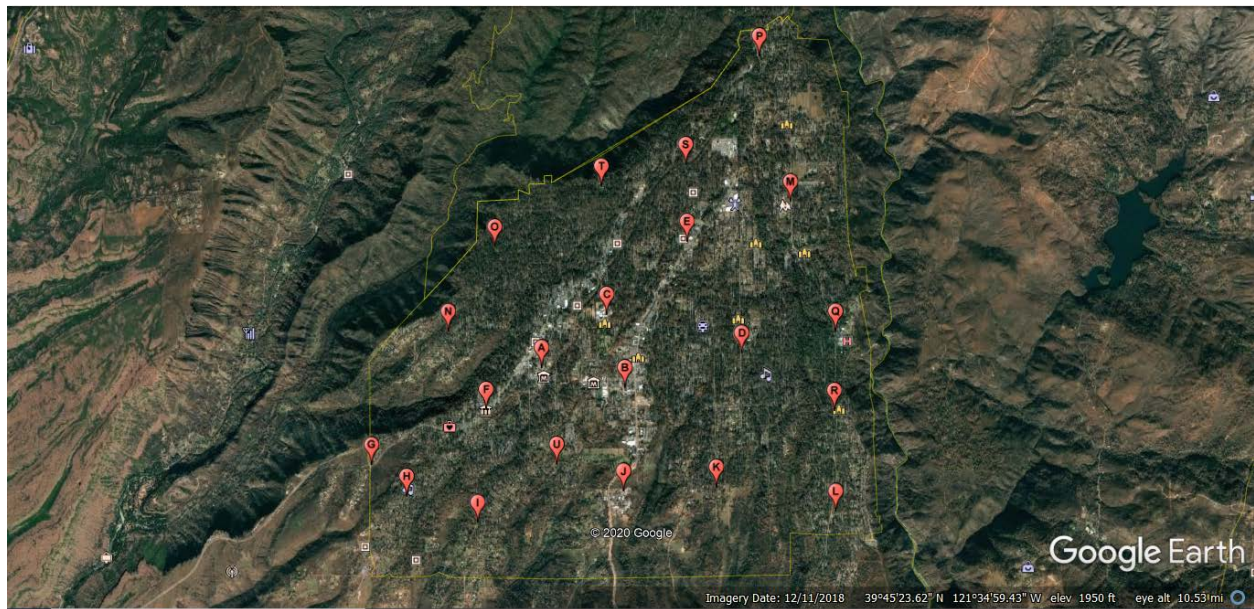
## 7.3 Detail Design

Genasys along with the Town of Paradise reviewed potential locations for preliminary sites. The conclusion requires (21) twenty-one locations. The review included factors for optimal acoustic coverage, accessibility, approval and power availability. The system is based on voice intelligibility of 0.7 STI with speaker distances ranging 2600 to 3,200ft (800 to 1km).



**Table 7 – Site locations**

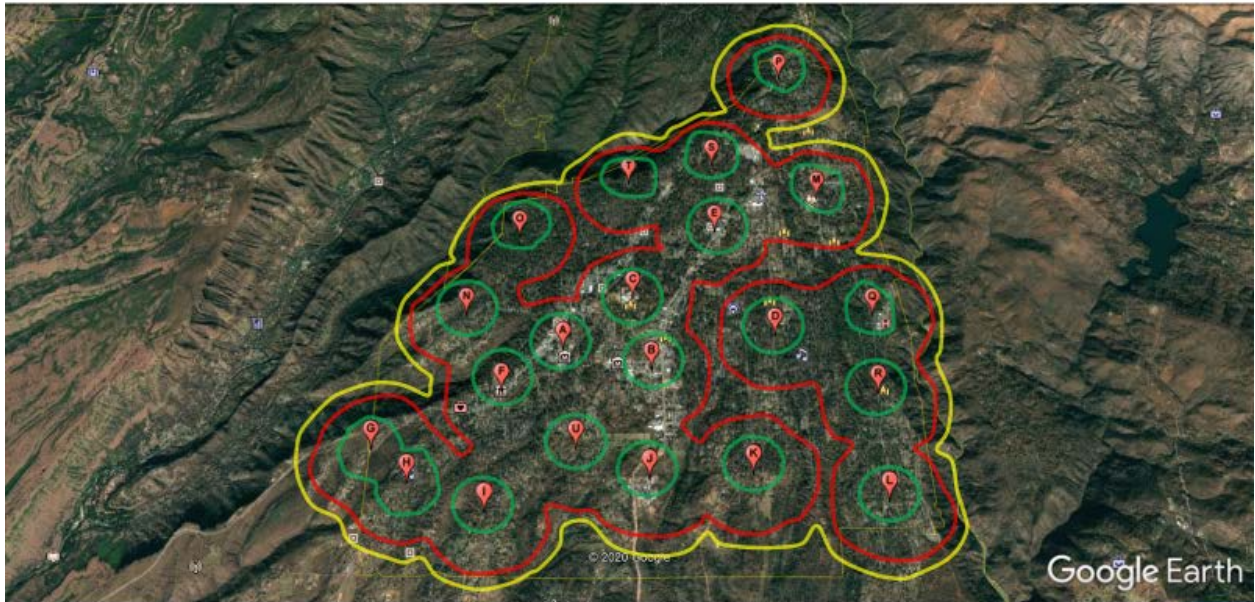
Site		Description	Lat	Long
1	A	Police Dept	39°45'15.26"N	121°37'27.73"W
2	B	Paradise Elementary School	39°45'4.89"N	121°36'34.81"W
3	C	Paradise High School	39°45'40.89"N	121°36'45.70"W
4	D	Sawmill & Nunnely	39°45'20.90"N	121°35'20.14"W
5	E	Paradise Middle School	39°46'15.93"N	121°35'53.73"W
6	F	Town Hall	39°44'55.21"N	121°38'3.65"W
7	G	Skyway Crossroad	39°44'28.73"N	121°39'17.90"W
8	H	Neal & Roe	39°44'12.57"N	121°38'55.43"W
9	I	Foster & Applelane	39°43'59.74"N	121°38'10.23"W
10	J	American Way	121°38'10.23"W	121°36'36.83"W
11	K	Bennett & S. Libby	39°44'15.46"N	121°35'37.56"W
12	L	Pentz & Water Tower	39°44'2.76"N	121°34'25.08"W
13	M	Ponderosa Elementary	39°46'34.61"N	121°34'47.46"W
14	N	Redbud Dr & Rose Ln	39°45'33.83"N	121°38'27.37"W
15	O	Bille Park	39°46'15.06"N	121°37'56.05"W
16	P	Clark PMTrail	39°47'46.28"N	121°35'5.84"W
17	Q	Feather River Hospital	39°45'30.78"N	121°34'20.14"W
18	R	Pentz & Pearson	39°44'52.07"N	121°34'21.86"W
19	S	Trailway & Rocky Lane	39°46'53.56"N	121°35'53.74"W
20	T	Gregory Lane & Waggoner Rd	39°46'43.88"N	121°36'47.71"W
21	U	Roe Rd & Scottwood Rd	39°44'27.71"N	121°37'19.07"W



**Figure 8 – Site locations**

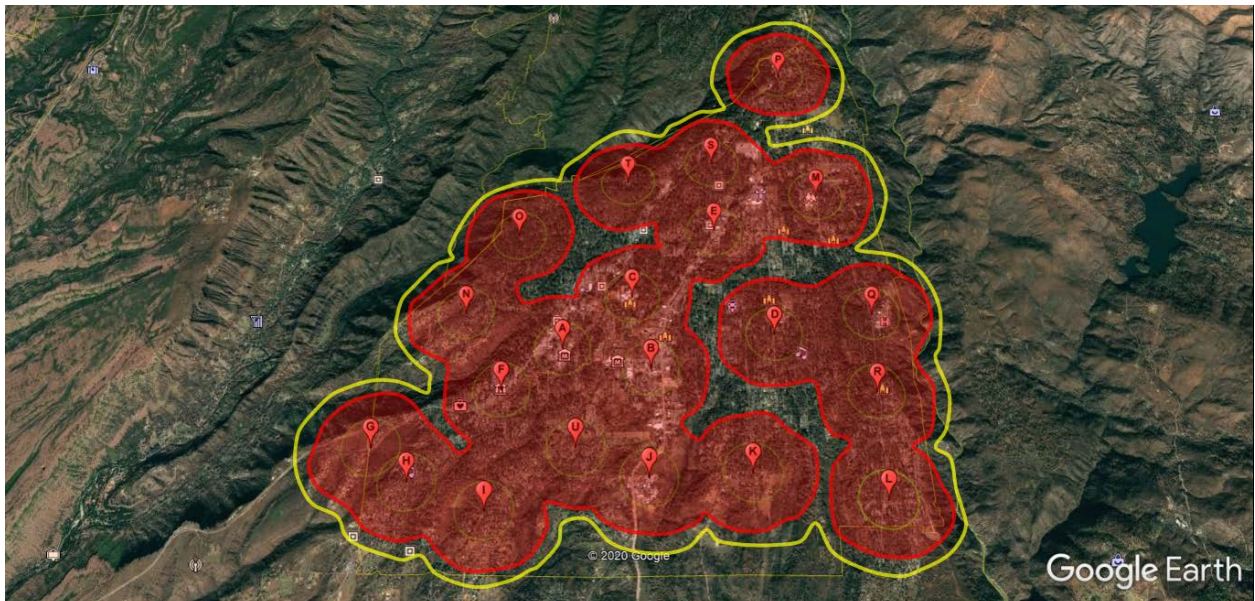
Twenty-one locations are identified alphanumerically





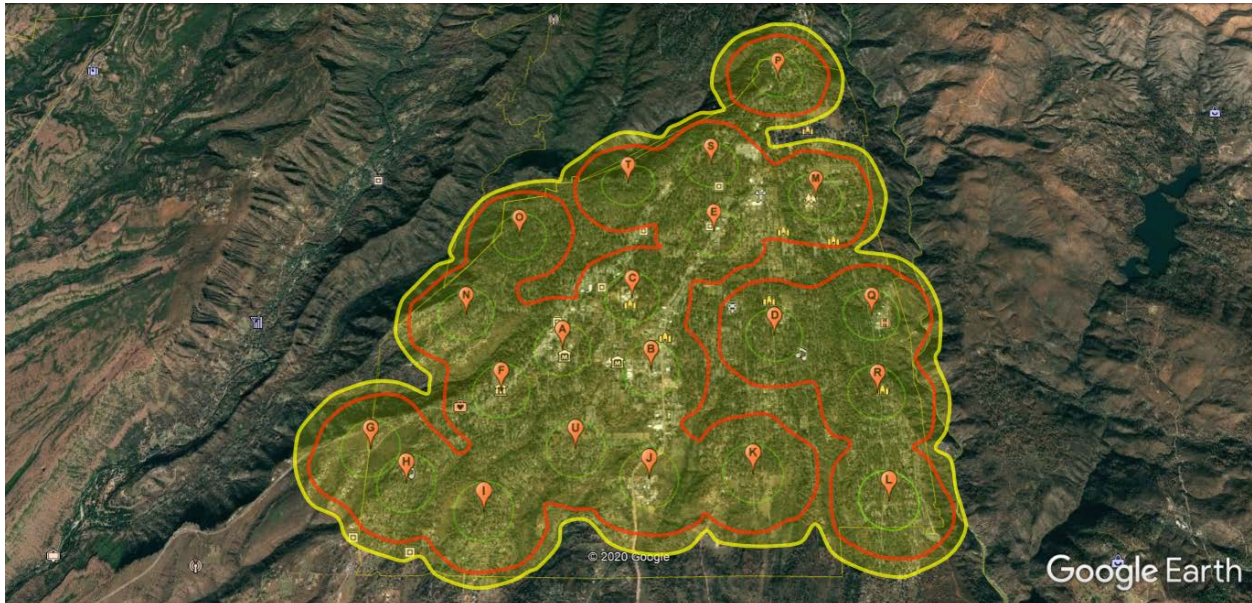
**Figure 9 – Coverage areas - Green 400M – Red 800M – Yellow 1Km**

Inside green areas - 90dB or louder (Likely to be heard indoors depending on the structure). Inside red areas - 80dB or louder. Inside yellow areas - 70dB or louder.



**Figure – 10 Coverage areas - Red 800M - Yellow 1Km**





**Figure 11 - Coverage areas - Green 400M - Red 800M - Yellow 1Km**

Based on the research, each site location shall have a speaker mounted on a direct bury or pedestal steel or concrete pole with a minimum height of 42ft above grade. Poles should not be susceptible to fire. The pole shall have speakers mounted to adequately provide 1Km range in 360 degrees. Some locations may be directional horns such as Bille Park or Clark PM trail. The system shall be AC and Solar power charging with battery back up to power an activation for 1hour continuous activation.

The minimum requirements are as follows (Sample Bid Specification 8.0):

**Voice/Siren Requirements:**

- Coverage area
- Voice
- Tone
- Minimum STI 0.7
- Omnidirectional 360° coverage
- Selected sites may require directional coverage

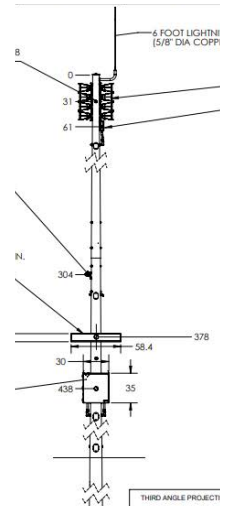
**Power Requirements:**

- Alternating current AC 110V
- AC and 24V DC Operation
- Adequate backup power available for 1 hour of continuous alerting
- Backup power equipment should be recharged to 80% of the maximum rated capacity from the fully discharged state within 24 hours
- When used for backup power, batteries should be 3-year maintenance-free
- Connect and power to Communication device



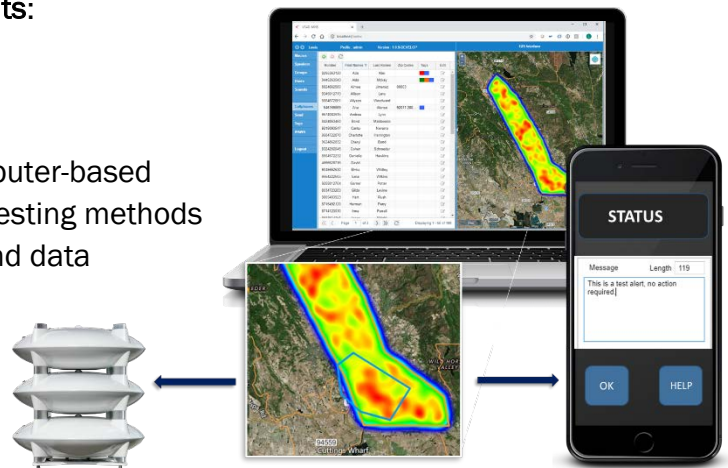
### Installation Requirements:

- Pole shall be Corten steel or similar and require customer approval
- Pole shall be direct buried pole designed or pedestal mount
- Pole & equipment shall withstand 100 mph 3-second wind gust
- Steel pole height 42 ft. above grade (45-55ft total length)
- 120V 20-amp dedicated circuit
- Voice/siren array and connectivity shall not be covered by foliage or other obstructions
- Notification panel shall be accessible by ladder, but sufficiently out of reach to impede unauthorized tampering
- Solar panel shall be installed above the notification panel and positioned for optimal sunlight
- Satellite device shall be properly installed unobstructed line-of-sight
- Maintenance support availability



### Activation Software Functional Requirements:

- Coverage area
- Voice
- Tone
- Activation and operation using computer-based activation, control, monitoring and testing methods which include supervisory control and data acquisition (SCADA) systems.
- Remote mobile activation
- Polygon activation
- All Call/Group/Individual Activation
- Voice/Siren connectivity
- Cloud-based solution
- Service Level Agreement package
- Live Broadcast
- Play multiple recorded messages and agile to send SMS/Text messages
- Interconnectivity with other systems, including:
  - IPAWS
  - CodeRed or similar system
  - Social media
  - Electronic signage
  - Radio station
  - GIS mapping
  - IoT devices and sensors



### 7.3 Budgetary Costs

Description	QTY	Equipment	Extended
Speaker Array	21	\$ 28,000	\$ 588,000
Notification Panel	21	\$ 22,000	\$ 462,000
Connectivity/Satellite	21	\$ 5,000	\$ 105,000
Battery System	21	\$ 2,000	\$ 42,000
Solar Panel	21	\$ 3,500	\$ 73,500
Remote Activation System	21	\$ 20,000	\$ 420,000
Corten Steel Pole	21	\$ 15,000	\$ 315,000
Installation	21	\$ 30,000	\$ 630,000
Optimization/Training	21	\$ 2,000	\$ 42,000
Service Agreement/Sat fee per year	3	\$ 38,000	\$ 114,000
Annual Maintenance	1	\$ 30,000	\$ 30,000
Freight	1	\$ 65,000	\$ 65,000
Permits	21	\$ 200	\$ 4,200
Total			\$ 2,890,700

## 8.0 System Specification

### Bid Specification

#### Advanced Warning System Statement of Work (SOW)

##### 1. Introduction

###### 1.1 Project Description

##### 2. Required Technical Qualifications

- 2.1 The contractor shall demonstrate full knowledge and understanding of the specifications and requirements for the implementation of voice capable Early Warning system by submitting a detailed and comprehensive proposal outlining methodology, coverage area(s) and detailed product list to satisfy the SOW. The proposal must include the following

###### 2.2 Design

- Executive Summary
- Overview
- California Implementation References (minimum of 3 within the last two years)
- System Recommendations
- Speaker locations
- Implementation and integration plan
- System testing and operations

- 2.3 The contractor shall be able to prove previous experience and past performance with an IPAWS integrated system within cities in California.

- 2.4 Contractor shall provide California based factory-trained personnel to perform system design, manufacturing, testing, and training through the receipt of system certification documentation.

##### 3. Technical Services Required

- 3.1 The contractor shall design, obtain and install a customized Voice speaker that provides tones and messages that shall meet all specific requirements listed in the SOW. The system must be planned out in detail to ensure that safe sound levels are not exceeded, and emergency warning coverage is adequate for the desired area. Acoustic map(s) shall be submitted as part of the initial contractor proposal, with final acoustic map(s) provided upon completion of the site survey.

#### 4. Outdoor Speaker Activation Requirements

- 4.1 Contractor to provide a web-based activation software and shall include the following:
- 4.2 Software shall activate remotely with additional capability to activate via a mobile app
- 4.3 Software to be IP based with satellite activation
- 4.4 Software to provide multiple alerting platforms to be activated from one system including but not limited to:
  - Acoustic Devices (Speakers)
  - SMS
  - Voice Call
  - Mobile Application (push), geo-located communication
  - Social Media: Facebook, Twitter, Whats App, YouTube
  - Common Alerting Protocol (CAP) commonly used protocol to integrate other communications
  - IPAWS (Wireless Emergency Alert – both posting and receiving codes)
  - AM Radio
- 4.5 System to be capable of redundant paths of communication (i.e. LTE/GSM, Ethernet, 2-way Radio, Satellite)
- 4.6 Software shall have reporting capability
- 4.7 Software shall set audio levels from low to full volume

#### 5. Outdoor Speaker Requirements

- 5.1 Individual speaker performance of at least 139 dBA SPL at 3 kHz with effective frequency response of 350Hz – 7.0KHz
- 5.2 Speaker to meet Speech Transmission Intelligibility (STI) greater than 0.93
- 5.3 Speaker must have capability for directionality and modular/stackable for increased performance
- 5.4 Speaker to have voice and tone capability

#### 6. Notification Cabinet Requirements

- 6.1 Notification panel to include amplifier and electronics and shall be weather resistant with a NEMA 4X cabinet.
- 6.2 Notification panel to have the ability to operate on AC only. If AC power is present, notification panel should be able to playback audio at full volume for an unlimited amount of time
- 6.3 Notification panel to automatically transfer and operate on DC power if utility AC power is eliminated
- 6.4 Notification panel to consist of three 110 Ah AGM batteries to provide at least 1 hour of continuous activation after 72 hours of power loss
- 6.5 Notification panel to have a removable MP3 Player with 20 ft. cord for onsite activation
- 6.6. Notification panel to be equipped with a playback microphone with record-on-the-fly capability to reduce potential feedback and loop continuous activation.

- 6.7 Notification panel to have a smart charger with battery state of charge (SoC) and power source feedback
- 6.8 Notification panel to have solar and AC charging systems
- 6.9 Notification panel to store over 100 prerecorded messages and tones
- 6.10 Notification panel to be able to load new messages remotely or from a USB connection
- 6.11 Notification panel to be activated by Ethernet and/or satellite connection
- 6.12 Notification panel to have the ability to integrate with third party sensors (air quality, wind speed, temperature, fire, humidity and more) through USB and/or RS-232 serial interface
- 6.13 Notification panel to provide Power-over-Ethernet (PoE) required for satellite terminal

## 7.0 Solar Panel

- 7.1 Solar panel to be rated at 160W or higher

## 8.0 Satellite Device

- 8.1 Satellite device to be rated for the outdoor environment
- 8.2 Satellite device to be 99.8% reliable
- 8.3 Satellite device to have live voice bandwidth capability

## 9.0 Construction/Installation

- 9.1 Poles shall be corten steel or concrete/customer approval required
- 9.2 Speakers and cabinets shall be mounted securely to the pole
- 9.3 Poles shall be a direct bury or pedestal design
- 9.4 Poles shall be a minimum of 42 ft above grade
- 9.5 Poles to withstand 100 mph wind load

## 10.0 Testing

- 10.1 Describe the testing criteria of the system
- 10.2 System to have the following minimum capabilities:
- 10.3 Capable of initiating a silent test
- 10.4 Activation of an individual speaker, group via polygon, all Call speakers
- 10.5 Activation of the IPAWS/WEA system
- 10.6 Execute a campaign with from all platforms
- 10.7 Build a MACRO for quick activation
- 10.8 Successful activation from the Town's existing emergency notification system

## 11.0 Training

- 11.1 Provide a training plan
- 11.2 Provide a service and maintenance plan

## 12.0 Pricing

## 13.0 Evaluation Criteria

Criteria	Weight
Experience in the Region	15%
Equipment Quality	20%
Personnel	10%
Confidence to perform	20%
Proposal Format (Completeness)	10%
Understanding, Approach, and Scope	20%
Cost	5%
<b>Total</b>	<b>100%</b>

## 9.0 Development Plan

Please find a sample development plan

**Phase 1 – Procurement**

**Phase 2 – Bid Evaluation and Award of Work**

**Phase 3 – Site Preparations**

**Phase 4 – Production, Supply and inspection**

**Phase 5 – Installation and Testing**

Hardware/speaker installation

- Installer will provide schedule of installation
- Ship equipment and install mounts/speakers and cabinets/satellite devices/solar panels

Software installation/tests

- Test Bed/ Preproduction
- Production environment

The Test Bed environment will be setup and used to do the migration process over existing data used in the current system. After this process, the production environment will be configured. Functionality, performance, high availability and load testing will be executed as described in next chapter, including alarms and monitoring integration with 24/7 support team.

**Phase 6 - Pre-Live Training and Validation Tests Period**

The software service will be available for training and validation purpose before the production rollout. We propose a period of 4 weeks.

After the speaker equipment is installed, it will be ready for low volume or individual testing based on governmental approval.

**Phase 7 – Software Production rollout**

The migration process will be executed again to generate an updated version and then controlled production rollout process will be implemented.

**Phase 8 – Full Testing and support of system-wide test through web-based and mobile app, and system wide integration with the Town's existing emergency notification system.**

- Mass Notification
- Text
- IPAWS
- Tone/Speaker
- Satellite/IP



## Phase 9 – Final Acceptance Testing

As part of the acceptance process, all the functionality should be tested in test bed and production environments.

During the Kickoff meeting, a detailed test use cases document will be created and agreed upon. This use case will cover all functional, load, performance, high availability and alarming testing.

The software process will include:

- Access and authorization profiles
- Migration process
- Web Event manager
- Registration portal
- Mobile apps
- Mapping
- External integrations
- Output notifications channels
- High availability
- Other

Test to include real test cases in a controlled environment. New releases shall go through quality control process and then installed and tested in the Test bed environment before going to production.

## Project Progress Monitoring / Milestone Chart

## 10.0 System Testing and Operations

Testing a system is an important part of an outdoor warning system and education process. Providers of the system offer testing and operational documents relevant to system. Additional information may be found in FEMA CPG-1-17 and FEMA 2006 Technical Bulletin.

**Test Frequency:** Based on the survey results and other California communities, testing once a month is preferred. The test should be consistent and convenient, for example noon on the first Wednesday of every month.

**Example Message:** A seven second siren tone (may be different from the Alert tone) followed by a message example: “This is a test of the outdoor warning system. This is only a test”. Repeat.

Providers often have a library of messages or the capability to professionally record custom messages and tones. It is important to have the provider optimize the message to maximize message quality and performance.

**Silent Test:** Many systems can verify activation without voice or tone being emitted. Silent tests can be conducted weekly or daily to verify the system is in operation.

**Cloud-based service.** Some providers offer a service level agreement that includes 24/7 monitoring by technical experts. Customers are notified if the system is off-line and can quickly remedy the activation issue.

**Cloud-based activation updates.** Some providers will deliver software updates to enhance the user experience. Additional features may be included in the updates or built into the system.

**Cloud-based Remote Test:** Some providers have multiple activation methods. These methods include mobile activation, desktop activation or other protocols requested by the customer.

**Preventative Maintenance:** Many providers recommend regular physical site checks as part of preventative maintenance. A site check inspection procedure is often provided. The customer or authorized provider can provide this maintenance, which usually includes visual inspection, battery and electronic systems check and an onsite low volume test.



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 10, 2020**

**Agenda Item: 6(c)**

**ORIGINATED BY:** Marc Mattox, Public Works Director/Town Engineer  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Award Contract No. 20-01 On-Call Professional Civil Engineering Services  
**LONG TERM RECOVERY PLAN:** Yes, Tiers 1-3, Numerous

**COUNCIL ACTION REQUESTED:**

1. Consider concurring with staff's recommendation of Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform professional civil engineering services on a variety of federally, state and locally funded efforts, contingent upon Caltrans Office of Audits and Investigation acceptance of financial document submittals, and
2. Approving the attached Master Professional Services Agreement and authorize the Town Manager to execute up to five agreements relating to on-call professional Civil Engineering services.
3. Adopting Resolution No. 20-\_\_\_, A Resolution designating authority to the Paradise Town Manager to execute individual task orders under the resultant master agreement for RFQ 2020-001 On-Call Professional Civil Engineering Services up to the maximum contract aggregate amount of ten million dollars (\$10M) to expedite and facilitate Camp Fire recovery efforts. (ROLL CALL VOTE)

**Background:**

The Town is currently operating a \$120,000,000 Capital Improvement and Disaster Relief Program. In order to delivery these projects and continue restoration and rebuild efforts towards the development of a strong and vibrant community, procurement of professional consultants is necessary.

On July 13, 2020, staff issued a formal Request for Qualifications (RFQ 2020-001) utilizing formal consultant selection procedures per the Caltrans Local Assistance Procedures Manual for Federal-Aid projects. The RFQ stated the scope of work for the professional civil engineering needed and listed a not-to-exceed amount of \$10,000,000. The contract term would be for three years, with potential for two one-year extensions by the Town. Due to staffing levels and project workloads, these services cannot be performed by in-house Town staff. Tasks assigned amongst these projects could vary and/or include a combination of environmental, surveying, right-of-way, geotechnical, design, master planning documents, bidding and construction engineering.

This procurement will be a two-step RFQ/RFP and task orders will be issued using a “mini-RFP” qualification-based selection process. The selected firms, up to five, will be eligible to submit responses to the issued ‘mini’ Request for Proposals for individual project specific task orders.

### Analysis:

By August 13, 2020 at 4:00 PM, Town staff had received sixteen responses to the RFQ. The proposers are listed below:

1. Mark Thomas
2. Dokken Engineering
3. Dewberry Drake Haglan
4. Wood Rodgers, Inc.
5. GHD, Inc.
6. TRC Engineers, Inc.
7. Interwest Consulting Group, Inc.
8. Rolls Anderson and Rolls
9. R.E.Y. Engineers, Inc.
10. Willdan Engineering
11. ADKO Engineering
12. MGE Engineering, Inc.
13. Psomas
14. 4Leaf, Inc.
15. NV5, Inc.
16. Crossroad Lab

Proposals received included cost estimates as a separate attachment to allow for a fair and objective evaluation of the submittals. A three-member evaluation committee was formed to evaluate the proposals, including the following members:

Marc Mattox, Town of Paradise, Town Engineer  
 Jessica Erdahl, Capital Projects Manager  
 Colette Curtis, Assistant to the Town Manager

The Committee received and ranked the proposals according to the criteria provided in the RFQ and shown in Table 1, below.

**Table 1: Evaluation Criteria Table**

No.	Evaluation Criteria	Total Possible
1	Completeness of Response	10
2	Experience and Qualifications	40
3	Range of Services	20
4	Project Methodology & Approach	15
5	Familiarity & Experience with Local, State and Federal Procedures	15
<b>Subtotal:</b>		<b>100</b>
Interview 1 - Presentation		10
Interview 2 – Question and Answer		15
<b>TOTAL SCORE</b>		<b>125</b>

Committee review of the proposals was performed independently. Evaluation scoring & ranking are shown in Table 2.

**Table 2: Scores and Ranking**

Consultant Name	Raw Score Total	Final Ranking
Mark Thomas	355	1
Dokken Engineering	348	2
GHD, Inc.	335	3
Wood Rodgers, Inc.	329	4
Rolls Anderson and Rolls	328	5
Dewberry Drake Haglan	327	6
TRC Engineers, Inc.	321	7
Interwest Consulting Group, Inc.	318	8
Willdan Engineering	280	9
ADKO Engineering	278	10
R.E.Y. Engineers, Inc.	278	11
MGE Engineering, Inc.	243	12
NV5, Inc.	237	13
Psomas	236	14
4Leaf, Inc.	225	15
Crossroad Lab	0	16

The evaluation committee selected the top ranked five firms - Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Rolls Anderson and Rolls – to proceed with the next phase of the procurement process. Per Federal-Aid procedures, the top five ranked consultant cost proposals were opened to begin negotiations and proceed with the Caltrans Office of Audits and Investigation review of financial documents. Unfortunately, Rolls Anderson and Rolls was unable to provide the required CPA audited financial documents and was removed from the selection process. The 6<sup>th</sup> ranked firm, Dewberry Drake Haglan, was selected as the final firm to advance in this procurement.

Staff recommends Council consider awarding master contracts, Attachment A, to Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform on-call professional civil engineering services for a variety of local, state, and federally-funded projects. Award of contracts will be contingent upon Caltrans Office of Audits and Investigation acceptance of financial document submittals.

#### **Financial Impact:**

The master professional services agreements and associated task orders will include a combination of federal, state and local funds estimated not-to-exceed in aggregate \$10,000,000.

**Attachments:** Master Professional Services Agreement

## TOWN OF PARADISE – AGREEMENT FOR PROFESSIONAL SERVICES

\_\_\_\_\_  
Consultant

\_\_\_\_\_  
On-Call Professional Civil Engineering Services (20-01)

Project Title

\_\_\_\_\_  
Varies

Budget Account Number

### **ARTICLE I INTRODUCTION**

This AGREEMENT is between the following named, hereinafter referred to as, CONSULTANT and the following named, hereinafter referred to as, LOCAL AGENCY:

The name of the “CONSULTANT” is as follows:

#### **CONSULTANT**

Incorporated in the State of CALIFORNIA

The Project Manager for the “CONSULTANT” will be NAME

The name of the “LOCAL AGENCY” is as follows: TOWN OF PARADISE

The Contract Administrator for LOCAL AGENCY will be Marc Mattox, Public Works Director/Town Engineer

- A. CONSULTANT shall comply with the provisions of this agreement and additional federal provisions in Exhibit D and E to this agreement. In the event of a conflict between any provisions of Exhibit D and/or E, the more stringent provisions shall control and prevail.
- B. Consultant shall perform the work under this AGREEMENT described in Article III Statement of Work and the approved CONSULTANT’s Cost Proposal dated XX/XX/XXXX. The approved CONSULTANT’s Cost Proposal is attached hereto (EXHIBIT B “COMPENSATION”) and incorporated by reference. If there is any conflict between the approved Cost Proposal and this AGREEMENT, this AGREEMENT shall take precedence.
- C. CONSULTANT agrees to the fullest extent permitted by law, to indemnify, protect, defend, and hold harmless LOCAL AGENCY, its officers, officials, agents, employees and volunteers from and against any and all claims, damages, demands, liability, costs, losses and expenses, including without limitation, court costs and reasonable attorneys’ and expert witness fees, arising out of any failure by CONSULTANT to comply with applicable law, or any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise arising out of the performance of the work described herein, to the extent caused by a negligent act or negligent failure to act, errors, omissions, recklessness or willful misconduct incident to the performance of this AGREEMENT by CONSULTANT, except such loss or damage which was caused by the sole

Town of Paradise  
Owner-Consultant Agreement  
Contract 20-01

negligence, or willful misconduct of LOCAL AGENCY, as determined by a court of competent jurisdiction. The provisions of this section shall survive termination or suspension of this AGREEMENT.

- D. CONSULTANT in the performance of this AGREEMENT, shall act in an independent capacity. It is understood and agreed that CONSULTANT (including CONSULTANT's employees) is an independent contractor and that no relationship of employer-employee exists between the Parties hereto. CONSULTANT's assigned personnel shall not be entitled to any benefits payable to employees of Town.
- E. LOCAL AGENCY is not required to make any deductions or withholdings from the compensation payable to CONSULTANT under the provisions of the AGREEMENT, and is not required to issue W-2 Forms for income and employment tax purposes for any of CONSULTANT's assigned personnel. CONSULTANT, in the performance of its obligation hereunder, is only subject to the control or direction of the LOCAL AGENCY as to the designation of tasks to be performed and the results to be accomplished.
- F. Any third party person(s) employed by CONSULTANT shall be entirely and exclusively under the direction, supervision, and control of CONSULTANT. CONSULTANT hereby indemnifies and holds LOCAL AGENCY harmless from any and all claims that may be made against the Town based upon any contention by any third party that an employer-employee relationship exists by reason of this AGREEMENT.
- G. Except as expressly authorized herein, CONSULTANT's obligations under this AGREEMENT are not assignable or transferable, and CONSULTANT shall not subcontract any work, without the prior written approval of the Local AGENCY. However, claims for money due or which become due to CONSULTANT from Town under this AGREEMENT may be assigned to a financial institution or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer whether voluntary or involuntary shall be furnished promptly to the LOCAL AGENCY.
- H. CONSULTANT shall be as fully responsible to the LOCAL AGENCY for the negligent acts and omissions of its contractors and subcontractors or subconsultants, and of persons either directly or indirectly employed by them, in the same manner as persons directly employed by CONSULTANT.
- I. No alteration or variation of the terms of this AGREEMENT shall be valid, unless made in writing and signed by the parties authorized to bind the parties; and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.
- J. The consideration to be paid to CONSULTANT as provided herein, shall be in compensation for all of CONSULTANT's expenses incurred in the performance hereof, including travel and per diem, unless otherwise expressly so provided.

## **ARTICLE II CONSULTANT'S REPORTS OR MEETINGS**

- A. CONSULTANT shall submit progress reports on each specific project in accordance with the Task Order. These reports shall be submitted at least once a month. The report shall be sufficiently



detailed for LOCAL AGENCY's Contract Administrator or Project Coordinator to determine, if CONSULTANT is performing to expectations, or is on schedule; to provide communication of interim findings, and to sufficiently address any difficulties or special problems encountered, so remedies can be developed.

- B. CONSULTANT's Project Manager shall meet with LOCAL AGENCY's Contract Administrator or Project Coordinator, as needed, to discuss progress on the project(s).

### **ARTICLE III STATEMENT OF WORK**

CONSULTANT shall perform Professional Civil Engineering services, described in Exhibit A entitled "SCOPE OF SERVICES."

### **ARTICLE IV PERFORMANCE PERIOD**

- A. This AGREEMENT shall go into effect on **November \_\_, 2020**, contingent upon approval by LOCAL AGENCY. CONSULTANT shall commence work after notification to proceed by LOCAL AGENCY'S Contract Administrator. The AGREEMENT shall end on **November \_\_, 2023**, unless extended by a mutually-approved amendment or terminated under Article VI of this AGREEMENT. The contract may be extended for two (2) one-year extensions to be considered and noticed within 30 days of the prior contract period expiring.
- B. CONSULTANT is advised that any recommendation for AGREEMENT award is not binding on LOCAL AGENCY until the AGREEMENT is fully executed and approved by Town Council of the LOCAL AGENCY.
- C. The period of performance for each specific project shall be in accordance with the Task Order for that project. If work on a Task Order is in progress on the expiration date of this AGREEMENT, the terms of the AGREEMENT shall be extended by a mutually-approved written amendment prior to the expiration of the Agreement to cover the time needed to complete the task order in progress only. The maximum term of this Agreement shall not exceed **five (5) years**.

### **ARTICLE V ALLOWABLE COSTS AND PAYMENTS**

- A. CONSULTANT will be reimbursed for hours worked at the hourly rates specified in the CONSULTANT's approved Cost Proposal, described in Exhibit B entitled "COMPENSATION." The specified hourly rates shall include direct salary costs, employee benefits, prevailing wages, employer payments, overhead, and fee. These rates are not adjustable for the performance period set forth in this AGREEMENT. CONSULTANT will be reimbursed within thirty (30) days upon receipt and approval by LOCAL AGENCY'S Contract Administrator of itemized invoices in duplicate.
- B. In addition, CONSULTANT will be reimbursed for incurred (actual) direct costs other than salary costs that are in the approved Cost Proposal and identified in the approved Cost Proposal and in the executed Task Order.
- C. Specific projects will be assigned to CONSULTANT through issuance of Task Orders.

- D. After a project to be performed under this AGREEMENT is identified by LOCAL AGENCY, LOCAL AGENCY will prepare a draft Task Order; less the cost estimate. A draft Task Order will identify the scope of services, expected results, project deliverables, period of performance, project schedule and will designate a LOCAL AGENCY Project Coordinator. The draft Task Order will be delivered to the selected CONSULTANTS awarded contracts for review, as a "mini-RFP". CONSULTANTS shall return a Qualification Based Proposal within ten (10) calendar days along with a sealed Cost Estimate, including a written estimate of the number of hours and hourly rates per staff person, any anticipated reimbursable expenses, overhead, fee if any, and total dollar amount. An evaluation committee will review individual proposals, rank and select a consultant for the work. Following the selection of CONSULTANT, negotiations will commence and continue until an agreement has been reached on the negotiable items and total cost; Finally, a complete Task Order shall be signed by both LOCAL AGENCY and CONSULTANT.
- E. Task Orders may be negotiated for a lump sum (Firm Fixed Price) or for specific rates of compensation, both of which must be based on the labor and other rates set forth in CONSULTANT's approved Cost Proposal.
- CONSULTANT shall be responsible for any future adjustments to prevailing wage rates including, but not limited to, base hourly rates and employer payments as determined by the Department of Industrial Relations. CONSULTANT is responsible for paying the appropriate rate, including escalations that take place during the term of the AGREEMENT.
- F. Reimbursement for transportation and subsistence costs shall not exceed State rates.
- G. When milestone cost estimates are included in the approved Cost Proposal, CONSULTANT shall obtain prior written approval in the form of an AGREEMENT amendment for a revised milestone cost estimate from the Contract Administrator before exceeding such estimate.
- H. Progress payments for each Task Order will be made monthly in arrears based on services provided and actual costs incurred.
- I. CONSULTANT shall not commence performance of work or services until this AGREEMENT has been approved by LOCAL AGENCY and notification to proceed has been issued by LOCAL AGENCY'S Contract Administrator. No payment will be made prior to approval or for any work performed prior to approval of this AGREEMENT.
- J. A Task Order is of no force or effect until returned to LOCAL AGENCY and signed by an authorized representative of LOCAL AGENCY. No expenditures are authorized on a project and work shall not commence until a Task Order for that project has been executed by LOCAL AGENCY.
- K. CONSULTANT will be reimbursed within thirty (30) days upon receipt and approval by LOCAL AGENCY'S Contract Administrator of itemized invoices in duplicate. Separate invoices itemizing all costs are required for all work performed under each Task Order. Invoices shall be submitted no later than thirty (30) calendar days after the performance of work for which CONSULTANT is billing, or upon completion of the Task Order. Invoices shall detail the work performed on each milestone, on each project as applicable. Invoices shall follow the format stipulated for the approved Cost

Proposal and shall reference this AGREEMENT number, project title and Task Order number. Credits due LOCAL AGENCY that include any equipment purchased under the provisions of Article XI Equipment Purchase, must be reimbursed by CONSULTANT prior to the expiration or termination of this AGREEMENT. Invoices shall be mailed to LOCAL AGENCY's Contract Administrator at the following address:

Marc A. Mattox, Public Works Director/Town Engineer  
Town of Paradise  
5555 Skyway  
Paradise, CA 95969

- L. The period of performance for Task Orders shall be in accordance with dates specified in the Task Order. No Task Order will be written which extends beyond the expiration date of this AGREEMENT.
- M. The total amount payable by LOCAL AGENCY for an individual Task Order shall not exceed the amount agreed to in the Task Order, unless authorized by amendment.
- N. If CONSULTANT fails to satisfactorily complete a deliverable according to the schedule set forth in a Task Order, no payment will be made until the deliverable has been satisfactorily completed.
- O. Task Orders may not be used to amend the language (or the terms) of this AGREEMENT nor to exceed the scope of work under this AGREEMENT.
- P. The total amount payable by LOCAL AGENCY for all Task Orders resulting from this AGREEMENT shall not exceed **\$10,000,000**. It is understood and agreed that there is no guarantee, either expressed or implied that this dollar amount will be authorized under this AGREEMENT through Task Orders.

#### **ARTICLE VI TERMINATION**

- A. This AGREEMENT may be terminated by LOCAL AGENCY, provided that LOCAL AGENCY gives not less than thirty (30) calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate. Upon termination, LOCAL AGENCY shall be entitled to all work, including but not limited to, reports, investigations, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date, whether completed or not.
- B. LOCAL AGENCY may temporarily suspend this AGREEMENT, at no additional cost to LOCAL AGENCY, provided that CONSULTANT is given written notice (delivered by certified mail, return receipt requested) of temporary suspension. If LOCAL AGENCY gives such notice of temporary suspension, CONSULTANT shall immediately suspend its activities under this AGREEMENT. A temporary suspension may be issued concurrent with the notice of termination.
- C. Notwithstanding any provisions of this AGREEMENT, CONSULTANT shall not be relieved of liability to LOCAL AGENCY for damages sustained by Town by virtue of any breach of this AGREEMENT by CONSULTANT, and Town may withhold any payments due to CONSULTANT until such time as the exact amount of damages, if any, due Town from CONSULTANT is determined.

- D. In the event of termination, CONSULTANT shall be compensated as provided for in this AGREEMENT. Upon termination, LOCAL AGENCY shall be entitled to all work, including but not limited to, reports, investigations, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date, whether completed or not.

#### **ARTICLE VII COST PRINCIPLES AND ADMINISTRATIVE REQUIREMENTS**

- A. The CONSULTANT agrees that 48 CFR Part 31, Contract Cost Principles and Procedures, shall be used to determine the allowability of individual terms of cost.
- B. The CONSULTANT also agrees to comply with Federal procedures in accordance with 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- C. Any costs for which payment has been made to the CONSULTANT that are determined by subsequent audit to be unallowable under 48 CFR Part 31 or 2 CFR Part 200 are subject to repayment by the CONSULTANT to LOCAL AGENCY.
- D. When a CONSULTANT or subconsultant is a Non-Profit Organization or an Institution of Higher Education, the Cost Principles for Title 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards shall apply.

#### **ARTICLE VIII RETENTION OF RECORD/AUDITS**

For the purpose of determining compliance with Gov. Code § 8546.7, the CONSULTANT, subconsultants, and LOCAL AGENCY shall maintain all books, documents, papers, accounting records, Independent CPA Audited Indirect Cost Rate workpapers, and other evidence pertaining to the performance of the AGREEMENT including, but not limited to, the costs of administering the AGREEMENT. All parties, including the CONSULTANT's Independent CPA, shall make such workpapers and materials available at their respective offices at all reasonable times during the AGREEMENT period and for three (3) years from the date of final payment under the AGREEMENT. LOCAL AGENCY, Caltrans Auditor, FHWA, or any duly authorized representative of the Federal government having jurisdiction under Federal laws or regulations (including the basis of Federal funding in whole or in part) shall have access to any books, records, and documents of the CONSULTANT, subconsultants, and the CONSULTANT's Independent CPA, that are pertinent to the AGREEMENT for audits, examinations, workpaper review, excerpts, and transactions, and copies thereof shall be furnished if requested without limitation.

#### **ARTICLE IX AUDIT REVIEW PROCEDURES**

- A. Any dispute concerning a question of fact arising under an interim or post audit of this AGREEMENT that is not resolved by the parties, shall be reviewed by LOCAL AGENCY'S Town Treasurer.
- B. Not later than thirty (30) calendar days after issuance of the final audit report, CONSULTANT may request a review by LOCAL AGENCY'S Town Treasurer of unresolved audit issues. The request for review will be submitted in writing.

- C. Neither the pendency of a dispute nor its consideration by LOCAL AGENCY will excuse CONSULTANT from full and timely performance, in accordance with the terms of this AGREEMENT.
- D. CONSULTANT and subconsultant AGREEMENTs, including cost proposals and Indirect Cost Rates (ICR), may be subject to audits or reviews such as, but not limited to, an AGREEMENT audit, an incurred cost audit, an ICR Audit, or a CPA ICR audit work paper review. If selected for audit or review, the AGREEMENT, cost proposal and ICR and related work papers, if applicable, will be reviewed to verify compliance with 48 CFR Part 31 and other related laws and regulations. In the instances of a CPA ICR audit work paper review it is CONSULTANT's responsibility to ensure federal, LOCAL AGENCY, or local government officials are allowed full access to the CPA's work papers including making copies as necessary. The AGREEMENT, cost proposal, and ICR shall be adjusted by CONSULTANT and approved by LOCAL AGENCY Contract Administrator to conform to the audit or review recommendations. CONSULTANT agrees that individual terms of costs identified in the audit report shall be incorporated into the AGREEMENT by this reference if directed by LOCAL AGENCY at its sole discretion. Refusal by CONSULTANT to incorporate audit or review recommendations, or to ensure that the federal, LOCAL AGENCY or local governments have access to CPA work papers, will be considered a breach of AGREEMENT terms and cause for termination of the AGREEMENT and disallowance of prior reimbursed costs.
- E. CONSULTANT's Cost Proposal may be subject to a CPA ICR Audit Work Paper Review and/or audit by the Independent Office of Audits and Investigations (IOAI). IOAI, at its sole discretion, may review and/or audit and approve the CPA ICR documentation. The Cost Proposal shall be adjusted by the CONSULTANT and approved by the LOCAL AGENCY Contract Administrator to conform to the Work Paper Review recommendations included in the management letter or audit recommendations included in the audit report. Refusal by the CONSULTANT to incorporate the Work Paper Review recommendations included in the management letter or audit recommendations included in the audit report will be considered a breach of the AGREEMENT terms and cause for termination of the AGREEMENT and disallowance of prior reimbursed costs.
  - 1. During IOAI's review of the ICR audit work papers created by the CONSULTANT's independent CPA, IOAI will work with the CPA and/or CONSULTANT toward a resolution of issues that arise during the review. Each party agrees to use its best efforts to resolve any audit disputes in a timely manner. If IOAI identifies significant issues during the review and is unable to issue a cognizant approval letter, LOCAL AGENCY will reimburse the CONSULTANT at an accepted ICR until a FAR (Federal Acquisition Regulation) compliant ICR {e.g. 48 CFR Part 31; GAGAS (Generally Accepted Auditing Standards); CAS (Cost Accounting Standards), if applicable; in accordance with procedures and guidelines of the American Association of State Highways and Transportation Officials (AASHTO) Audit Guide; and other applicable procedures and guidelines is received and approved by IOAI.

Accepted rates will be as follows:

- a. If the proposed rate is less than one hundred fifty percent (150%) - the accepted rate reimbursed will be ninety percent (90%) of the proposed rate.

- b. If the proposed rate is between one hundred fifty percent (150%) and two hundred percent (200%) - the accepted rate will be eighty-five percent (85%) of the proposed rate.
  - c. If the proposed rate is greater than two hundred percent (200%) - the accepted rate will be seventy-five percent (75%) of the proposed rate.
- 2. If IOAI is unable to issue a cognizant letter per paragraph E.1. above, IOAI may require CONSULTANT to submit a revised independent CPA-audited ICR and audit report within three (3) months of the effective date of the management letter. IOAI will then have up to six (6) months to review the CONSULTANT's and/or the independent CPA's revisions.
- 3. If the CONSULTANT fails to comply with the provisions of this paragraph E, or if IOAI is still unable to issue a cognizant approval letter after the revised independent CPA audited ICR is submitted, overhead cost reimbursement will be limited to the accepted ICR that was established upon initial rejection of the ICR and set forth in paragraph E.1. above for all rendered services. In this event, this accepted ICR will become the actual and final ICR for reimbursement purposes under this AGREEMENT.
- 4. CONSULTANT may submit to LOCAL AGENCY final invoice only when all of the following items have occurred: (1) IOAI accepts or adjusts the original or revised independent CPA audited ICR; (2) all work under this AGREEMENT has been completed to the satisfaction of LOCAL AGENCY; and, (3) IOAI has issued its final ICR review letter. The CONSULTANT MUST SUBMIT ITS FINAL INVOICE TO LOCAL AGENCY no later than sixty (60) calendar days after occurrence of the last of these items. The accepted ICR will apply to this AGREEMENT and all other agreements executed between LOCAL AGENCY and the CONSULTANT, either as a prime or subconsultant, with the same fiscal period ICR.

#### **ARTICLE X SUBCONTRACTING**

- A. Nothing contained in this AGREEMENT or otherwise, shall create any contractual relation between the LOCAL AGENCY and any subconsultants, and no subagreement shall relieve the CONSULTANT of its responsibilities and obligations hereunder. The CONSULTANT agrees to be as fully responsible to the LOCAL AGENCY for the acts and omissions of its subconsultants and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the CONSULTANT. The CONSULTANT's obligation to pay its subconsultants is an independent obligation from the LOCAL AGENCY's obligation to make payments to the CONSULTANT.
- B. The CONSULTANT shall perform the work contemplated with resources available within its own organization and no portion of the work shall be subcontracted without prior written authorization by the LOCAL AGENCY Contract Administrator, except that which is expressly identified in the CONSULTANT's approved Cost Proposal.
- C. Any subagreement entered into as a result of this AGREEMENT, shall contain all the provisions stipulated in this entire AGREEMENT to be applicable to subconsultants unless otherwise noted.

- D. CONSULTANT shall pay its subconsultants within Fifteen (15) calendar days from receipt and approval of each payment made to the CONSULTANT by the LOCAL AGENCY.
- E. Any substitution of subconsultants shall be approved in writing by the LOCAL AGENCY Contract Administrator in advance of assigning work to a substitute subconsultant.

F. Prompt Progress Payment

CONSULTANT or subconsultant shall pay to any subconsultant, not later than fifteen (15) days after receipt and approval of each progress payment, unless otherwise agreed to in writing, the respective amounts allowed CONSULTANT on account of the work performed by the subconsultants, to the extent of each subconsultant's interest therein. In the event that there is a good faith dispute over all or any portion of the amount due on a progress payment from CONSULTANT or subconsultant to a subconsultant, CONSULTANT or subconsultant may withhold no more than 150 percent of the disputed amount. Any violation of this requirement shall constitute a cause for disciplinary action and shall subject the licensee to a penalty, payable to the subconsultant, of 2 percent of the amount due per month for every month that payment is not made.

In any action for the collection of funds wrongfully withheld, the prevailing party shall be entitled to his, her or its attorney's fees and costs. The sanctions authorized under this requirement shall be separate from, and in addition to, all other remedies, either civil, administrative, or criminal. This clause applies to both DBE and non-DBE subconsultants.

G. Prompt Payment of Withheld Funds to Subconsultants

The LOCAL AGENCY may hold retainage from CONSULTANT and shall make prompt and regular incremental acceptances of portions, as determined in the LOCAL AGENCY'S sole discretion, of the contract work, and pay retainage to CONSULTANT based on these acceptances. The LOCAL AGENCY shall designate one of the methods below in the contract to ensure prompt and full payment of any retainage kept by CONSULTANT or subconsultant to a subconsultant.

No retainage will be held by the LOCAL AGENCY from progress payments due to CONSULTANT. Any retainage kept by CONSULTANT or by a subconsultant shall be paid in full to the earning subconsultant within 15 days after the subconsultant's work is satisfactorily completed. Any delay or postponement of payment may take place only for good cause and with the LOCAL AGENCY's prior written approval. Any violation of these provisions shall subject the violating CONSULTANT or subconsultant to the penalties, sanctions, and remedies specified in Section 3321 of the California Civil Code. This requirement shall not be construed to limit or impair any contractual, administrative or judicial remedies, otherwise available to CONSULTANT or subconsultant in the event of a dispute involving late payment or nonpayment by CONSULTANT, deficient subconsultant performance and/or noncompliance by a subconsultant. This clause applies to both DBE and non-DBE subconsultants.

Any violation of these provisions shall subject the violating CONSULTANT or subconsultant to the penalties, sanctions and other remedies specified therein. These requirements shall not be



construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to CONSULTANT or subconsultant in the event of a dispute involving late payment or nonpayment by CONSULTANT, deficient subcontract performance, or noncompliance by a subconsultant.

#### **ARTICLE XI EQUIPMENT PURCHASE AND OTHER CAPITAL EXPENDITURES**

- A. Prior authorization in writing by LOCAL AGENCY's Contract Administrator shall be required before CONSULTANT enters into any unbudgeted purchase order, or subcontract exceeding five thousand dollars (\$5,000) for supplies, equipment, or CONSULTANT services. CONSULTANT shall provide to LOCAL AGENCY an evaluation of the necessity or desirability of incurring such costs.
- B. For purchase of any item, service, or consulting work not covered in CONSULTANT's approved Cost Proposal and exceeding five thousand dollars (\$5,000), with prior written authorization by LOCAL AGENCY's Contract Administrator, three competitive quotations shall be submitted with the request, or the absence of proposal shall be adequately justified.
- C. Any equipment purchased with funds provided under the terms of this AGREEMENT shall be subject to the following:
  - 1. CONSULTANT shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least two years and an acquisition cost of five thousand dollars (\$5,000) or more. If the purchased equipment needs replacement and is sold or traded in, LOCAL AGENCY shall receive a proper refund or credit at the conclusion of the AGREEMENT, or if the AGREEMENT is terminated, CONSULTANT may either keep the equipment and credit LOCAL AGENCY in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, in accordance with established LOCAL AGENCY procedures; and credit LOCAL AGENCY in an amount equal to the sales price. If CONSULTANT elects to keep the equipment, fair market value shall be determined at CONSULTANT's expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to by LOCAL AGENCY and CONSULTANT, if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by LOCAL AGENCY.
  - 2. Regulation 2 CFR Part 200 requires a credit to Federal funds when participating equipment with a fair market value greater than five thousand dollars (\$5,000) is credited to the project.

#### **ARTICLE XII STATE PREVAILING WAGE RATES**

- A. No CONSULTANT or subconsultant may be awarded a contract containing public work elements unless registered with the Department of Industrial Relations (DIR) pursuant to Labor Code §1725.5. Registration with DIR shall be maintained throughout the entire term of this AGREEMENT, including any subsequent amendments.

- B. The CONSULTANT shall comply with all of the applicable provisions of the California Labor Code requiring the payment of prevailing wages. The General Prevailing Wage Rate Determinations applicable to work under this AGREEMENT are available and on file with the Department of Transportation's Regional/District Labor Compliance Officer (<https://dot.ca.gov/programs/construction/labor-compliance>). These wage rates are made a specific part of this AGREEMENT by reference pursuant to Labor Code §1773.2 and will be applicable to work performed at a construction project site. Prevailing wages will be applicable to all inspection work performed at LOCAL AGENCY construction sites, at LOCAL AGENCY facilities and at off-site locations that are set up by the construction contractor or one of its subcontractors solely and specifically to serve LOCAL AGENCY projects. Prevailing wage requirements do not apply to inspection work performed at the facilities of vendors and commercial materials suppliers that provide goods and services to the general public.
- C. General Prevailing Wage Rate Determinations applicable to this project may also be obtained from the Department of Industrial Relations Internet site at <http://www.dir.ca.gov>.
- D. Payroll Records
1. Each CONSULTANT and subconsultant shall keep accurate certified payroll records and supporting documents as mandated by Labor Code §1776 and as defined in 8 CCR §16000 showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by the CONSULTANT or subconsultant in connection with the public work. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following:
    - a. The information contained in the payroll record is true and correct.
    - b. The employer has complied with the requirements of Labor Code §1771, §1811, and §1815 for any work performed by his or her employees on the public works project.
  2. The payroll records enumerated under paragraph (1) above shall be certified as correct by the CONSULTANT under penalty of perjury. The payroll records and all supporting documents shall be made available for inspection and copying by LOCAL AGENCY representative's at all reasonable hours at the principal office of the CONSULTANT. The CONSULTANT shall provide copies of certified payrolls or permit inspection of its records as follows:
    - a. A certified copy of an employee's payroll record shall be made available for inspection or furnished to the employee or the employee's authorized representative on request.
    - b. A certified copy of all payroll records enumerated in paragraph (1) above, shall be made available for inspection or furnished upon request to a representative of LOCAL AGENCY, the Division of Labor Standards Enforcement and the Division of Apprenticeship Standards of the Department of Industrial Relations. Certified payrolls submitted to LOCAL AGENCY, the Division

of Labor Standards Enforcement and the Division of Apprenticeship Standards shall not be altered or obliterated by the CONSULTANT.

- c. The public shall not be given access to certified payroll records by the CONSULTANT. The CONSULTANT is required to forward any requests for certified payrolls to the LOCAL AGENCY Contract Administrator by both email and regular mail on the business day following receipt of the request.
3. Each CONSULTANT and subconsultant shall submit a certified copy of the records enumerated in paragraph (1) above, to the entity that requested the records within ten (10) calendar days after receipt of a written request.
4. Any copy of records made available for inspection as copies and furnished upon request to the public or any public agency by LOCAL AGENCY shall be marked or obliterated in such a manner as to prevent disclosure of each individual's name, address, and social security number. The name and address of the CONSULTANT or subconsultant performing the work shall not be marked or obliterated.
5. The CONSULTANT shall inform LOCAL AGENCY of the location of the records enumerated under paragraph (1) above, including the street address, Town and county, and shall, within five (5) working days, provide a notice of a change of location and address.
6. The CONSULTANT or subconsultant shall have ten (10) calendar days in which to comply subsequent to receipt of written notice requesting the records enumerated in paragraph (1) above. In the event the CONSULTANT or subconsultant fails to comply within the ten (10) day period, he or she shall, as a penalty to LOCAL AGENCY, forfeit one hundred dollars (\$100) for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Such penalties shall be withheld by LOCAL AGENCY from payments then due. CONSULTANT is not subject to a penalty assessment pursuant to this section due to the failure of a subconsultant to comply with this section.
- E. When prevailing wage rates apply, the CONSULTANT shall be responsible for verifying compliance with certified payroll requirements. Invoice payment shall not be made until the invoice is approved by the LOCAL AGENCY Contract Administrator.
- F. Penalty
  1. The CONSULTANT and any of its subconsultants shall comply with Labor Code §1774 and §1775. Pursuant to Labor Code §1775, the CONSULTANT and any subconsultant shall forfeit to the LOCAL AGENCY a penalty of not more than two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of DIR for the work or craft in which the worker is employed for any public work done under the AGREEMENT by the CONSULTANT or by its subconsultant in violation of the requirements of the Labor Code and in particular, Labor Code §§1770 to 1780, inclusive.

2. The amount of this forfeiture shall be determined by the Labor Commissioner and shall be based on consideration of mistake, inadvertence, or neglect of the CONSULTANT or subconsultant in failing to pay the correct rate of prevailing wages, or the previous record of the CONSULTANT or subconsultant in meeting their respective prevailing wage obligations, or the willful failure by the CONSULTANT or subconsultant to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rates of prevailing wages is not excusable if the CONSULTANT or subconsultant had knowledge of the obligations under the Labor Code. The CONSULTANT is responsible for paying the appropriate rate, including any escalations that take place during the term of the AGREEMENT.
3. In addition to the penalty and pursuant to Labor Code §1775, the difference between the prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the CONSULTANT or subconsultant.
4. If a worker employed by a subconsultant on a public works project is not paid the general prevailing per diem wages by the subconsultant, the prime CONSULTANT of the project is not liable for the penalties described above unless the prime CONSULTANT had knowledge of that failure of the subconsultant to pay the specified prevailing rate of wages to those workers or unless the prime CONSULTANT fails to comply with all of the following requirements:
  - a. Any contract executed between the CONSULTANT and the subconsultant for the performance of work on public works projects shall include a copy of the requirements in Labor Code §§ 1771, 1775, 1776, 1777.5, 1813, and 1815.
  - b. The CONSULTANT shall monitor the payment of the specified general prevailing rate of per diem wages by the subconsultant to the employees by periodic review of the certified payroll records of the subconsultant.
  - c. Upon becoming aware of the subconsultant's failure to pay the specified prevailing rate of wages to the subconsultant's workers, the CONSULTANT shall diligently take corrective action to halt or rectify the failure, including but not limited to, retaining sufficient funds due the subconsultant for work performed on the public works project.
  - d. Prior to making final payment to the subconsultant for work performed on the public works project, the CONSULTANT shall obtain a declaration signed under penalty of perjury from the subconsultant that the subconsultant had paid the specified general prevailing rate of per diem wages to the subconsultant's employees on the public works project and any amounts due pursuant to Labor Code §1813.
5. Pursuant to Labor Code §1775, LOCAL AGENCY shall notify the CONSULTANT on a public works project within fifteen (15) calendar days of receipt of a complaint that a subconsultant has failed to pay workers the general prevailing rate of per diem wages.
6. If LOCAL AGENCY determines that employees of a subconsultant were not paid the general prevailing rate of per diem wages and if LOCAL AGENCY did not retain sufficient money under

the AGREEMENT to pay those employees the balance of wages owed under the general prevailing rate of per diem wages, the CONSULTANT shall withhold an amount of moneys due the subconsultant sufficient to pay those employees the general prevailing rate of per diem wages if requested by LOCAL AGENCY.

**G. Hours of Labor**

Eight (8) hours labor constitutes a legal day's work. The CONSULTANT shall forfeit, as a penalty to the LOCAL AGENCY, twenty-five dollars (\$25) for each worker employed in the execution of the AGREEMENT by the CONSULTANT or any of its subconsultants for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of the Labor Code, and in particular §§1810 to 1815 thereof, inclusive, except that work performed by employees in excess of eight (8) hours per day, and forty (40) hours during any one week, shall be permitted upon compensation for all hours worked in excess of eight (8) hours per day and forty (40) hours in any week, at not less than one and one-half (1.5) times the basic rate of pay, as provided in §1815.

**H. Employment of Apprentices**

1. Where either the prime AGREEMENT or the subagreement exceeds thirty thousand dollars (\$30,000), the CONSULTANT and any subconsultants under him, her, or it shall comply with all applicable requirements of Labor Code §§ 1777.5, 1777.6 and 1777.7 in the employment of apprentices.
2. CONSULTANT and subconsultants are required to comply with all Labor Code requirements regarding the employment of apprentices, including mandatory ratios of journey level to apprentice workers. Prior to commencement of work, CONSULTANT and subconsultants are advised to contact the DIR Division of Apprenticeship Standards website at <https://www.dir.ca.gov/das/>, for additional information regarding the employment of apprentices and for the specific journey-to- apprentice ratios for the AGREEMENT work. The CONSULTANT is responsible for all subconsultants' compliance with these requirements. Penalties are specified in Labor Code §1777.7.

**ARTICLE XIII CONFLICT OF INTEREST**

- A. During the term of this AGREEMENT, the CONSULTANT shall disclose any financial, business, or other relationship with LOCAL AGENCY that may have an impact upon the outcome of this AGREEMENT or any ensuing LOCAL AGENCY construction project. The CONSULTANT shall also list current clients who may have a financial interest in the outcome of this AGREEMENT or any ensuing LOCAL AGENCY construction project which will follow.
- B. CONSULTANT certifies that it has disclosed to LOCAL AGENCY any actual, apparent, or potential conflicts of interest that may exist relative to the services to be provided pursuant to this AGREEMENT. CONSULTANT agrees to advise LOCAL AGENCY of any actual, apparent or potential conflicts of interest that may develop subsequent to the date of execution of this AGREEMENT.

CONSULTANT further agrees to complete any statements of economic interest if required by either LOCAL AGENCY ordinance or State law.

- C. The CONSULTANT hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of services under this AGREEMENT.
- D. The CONSULTANT hereby certifies that the CONSULTANT or subconsultant and any firm affiliated with the CONSULTANT or subconsultant that bids on any construction contract or on any Agreement to provide construction inspection for any construction project resulting from this AGREEMENT, has established necessary controls to ensure a conflict of interest does not exist. An affiliated firm is one, which is subject to the control of the same persons, through joint ownership or otherwise.

#### **ARTICLE XIV REBATES, KICKBACKS OR OTHER UNLAWFUL CONSIDERATION**

The CONSULTANT warrants that this AGREEMENT was not obtained or secured through rebates, kickbacks or other unlawful consideration either promised or paid to any LOCAL AGENCY employee. For breach or violation of this warranty, LOCAL AGENCY shall have the right, in its discretion, to terminate this AGREEMENT without liability, to pay only for the value of the work actually performed, or to deduct from this AGREEMENT price or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

#### **ARTICLE XV PROHIBITION OF EXPENDING LOCAL AGENCY, STATE, OR FEDERAL FUNDS FOR LOBBYING**

- A. The CONSULTANT certifies, to the best of his, her or its knowledge and belief, that:
  - 1. No State, Federal, or LOCAL AGENCY appropriated funds have been paid or will be paid, by or on behalf of the CONSULTANT, to any person for influencing or attempting to influence an officer or employee of any local, State, or Federal agency, a Member of the State Legislature or United States Congress, an officer or employee of the Legislature or Congress, or any employee of a Member of the Legislature or Congress in connection with the awarding or making of this AGREEMENT, or with the extension, continuation, renewal, amendment, or modification of this AGREEMENT.
  - 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this AGREEMENT, the CONSULTANT shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- B. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than ten thousand dollars (\$10,000) and not more than one hundred thousand dollars (\$100,000) for each such failure.

- C. The CONSULTANT also agrees by signing this document that he or she shall require that the language of this certification be included in all lower tier subagreements, which exceed one hundred thousand dollars (\$100,000), and that all such subrecipients shall certify and disclose accordingly.

**ARTICLE XVI NON-DISCRIMINATION CLAUSE AND STATEMENT OF COMPLIANCE**

- A. The CONSULTANT's signature affixed herein and dated shall constitute a certification under penalty of perjury under the laws of the State of California that the CONSULTANT has, unless exempt, complied with the nondiscrimination program requirements of Gov. Code §12990 and 2 CCR § 8103.
- B. During the performance of this AGREEMENT, CONSULTANT and its subconsultants shall not deny the AGREEMENT's benefits to any person on the basis of any protected classification under California Law, including but not limited to, race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. CONSULTANT and subconsultants shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
- C. CONSULTANT and subconsultants shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 et seq.), the applicable regulations promulgated there under (2 CCR §11000 et seq.), the provisions of Gov. Code §§11135-11139.5, and the regulations or standards adopted by LOCAL AGENCY to implement such article. The applicable regulations of the Fair Employment and Housing Commission implementing Gov. Code §12990 (a-f), set forth 2 CCR §§8100-8504, are incorporated into this AGREEMENT by reference and made a part hereof as if set forth in full.
- D. CONSULTANT shall permit access by representatives of the Department of Fair Employment and Housing and the LOCAL AGENCY upon reasonable notice at any time during the normal business hours, but in no case less than twenty-four (24) hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or LOCAL AGENCY shall require to ascertain compliance with this clause.
- E. CONSULTANT and its subconsultants shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
- F. CONSULTANT shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this AGREEMENT.

- G. The CONSULTANT, with regard to the work performed under this AGREEMENT, shall act in accordance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d et seq.). Title VI provides that the recipients of federal assistance will implement and maintain a policy of nondiscrimination in which no person in the United States shall, on the basis of race, color, national origin, religion, sex, age, disability, be excluded from participation in, denied the benefits of or subject to discrimination under any program or activity by the recipients of federal assistance or their assignees and successors in interest.
- H. The CONSULTANT shall comply with regulations relative to non-discrimination in federally-assisted programs of the U.S. Department of Transportation (49 CFR Part 21 - Effectuation of Title VI of the Civil Rights Act of 1964). Specifically, the CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR §21.5, including employment practices and the selection and retention of subconsultants.
- I. CONSULTANT, subrecipient or subconsultant will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR 26 on the basis of race, color, sex, or national origin. In administering the LOCAL AGENCY components of the DBE Program Plan, CONSULTANT, subrecipient or subconsultant will not, directly, or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE Program Plan with respect to individuals of a particular race, color, sex, or national origin.

#### **ARTICLE XVII DEBARMENT AND SUSPENSION CERTIFICATION**

- A. The CONSULTANT's signature affixed herein shall constitute a certification under penalty of perjury under the laws of the State of California, that the CONSULTANT or any person associated therewith in the capacity of owner, partner, director, officer or manager:
  - 1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
  - 2. Has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years;
  - 3. Does not have a proposed debarment pending; and
  - 4. Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.
- B. Any exceptions to this certification must be disclosed to LOCAL AGENCY. Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining



responsibility. Disclosures must indicate the party to whom the exceptions apply, the initiating agency, and the dates of agency action.

- C. Exceptions to the Federal Government Excluded Parties List System maintained by the U.S. General Services Administration are to be determined by FHWA.

#### **ARTICLE XVIII DISADVANTAGED BUSINESS ENTERPRISES (DBE) PARTICIPATION**

- A. CONSULTANT, subrecipient (LOCAL AGENCY), or subconsultant shall take necessary and reasonable steps to ensure that DBEs have opportunities to participate in the contract (49 CFR 26). To ensure equal participation of DBEs provided in 49 CFR 26.5, The LOCAL AGENCY shows a contract goal for DBEs. CONSULTANT shall make work available to DBEs and select work parts consistent with available DBE subconsultants and suppliers.

CONSULTANT shall meet the DBE goal shown elsewhere in these special provisions or demonstrate that they made adequate good faith efforts to meet this goal. It is CONSULTANT's responsibility to verify that the DBE firm is certified as DBE at date of proposal opening and document the record by printing out the California Unified Certification Program (CUCP) data for each DBE firm. A list of DBEs certified by the CUCP can be found [here](#).

All DBE participation will count toward the California Department of Transportation's federally mandated statewide overall DBE goal. Credit for materials or supplies CONSULTANT purchases from DBEs counts towards the goal in the following manner:

- 100 percent counts if the materials or supplies are obtained from a DBE manufacturer.
  - 60 percent counts if the materials or supplies are purchased from a DBE regular dealer.
  - Only fees, commissions, and charges for assistance in the procurement and delivery of materials or supplies count if obtained from a DBE that is neither a manufacturer nor regular dealer. 49CFR26.55 defines "manufacturer" and "regular dealer."
- B. The goal for DBE participation for this AGREEMENT is **19%** Participation by DBE CONSULTANT or subconsultants shall be in accordance with information contained in [Exhibit 10-O2: Consultant Contract DBE Commitment](#) attached hereto and incorporated as part of the AGREEMENT. If a DBE subconsultant is unable to perform, CONSULTANT must make a good faith effort to replace him/her with another DBE subconsultant, if the goal is not otherwise met.
- C. CONSULTANT can meet the DBE participation goal by either documenting commitments to DBEs to meet the AGREEMENT goal, or by documenting adequate good faith efforts to meet the AGREEMENT goal. An adequate good faith effort means that the CONSULTANT must show that it took all necessary and reasonable steps to achieve a DBE goal that, by their scope, intensity, and appropriateness to the objective, could reasonably be expected to meet the DBE goal. If CONSULTANT has not met the DBE goal, complete and submit Exhibit 15-H: *DBE Information – Good Faith Efforts* to document efforts to meet the goal. Refer to 49 CFR Part 26 for guidance regarding evaluation of good faith efforts to meet the DBE goal.

D. Contract Assurance

Under 49 CFR 26.13(b):

CONSULTANT, subrecipient or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. CONSULTANT shall carry out applicable requirements of 49 CFR 26 in the award and administration of federal-aid contracts.

Failure by the CONSULTANT to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LOCAL AGENCY deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanctions;
- (3) Liquidated damages; and/or
- (4) Disqualifying CONSULTANT from future proposing as non-responsible

E. Termination and Substitution of DBE Subconsultants

CONSULTANT shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed unless CONSULTANT or DBE subconsultant obtains the LOCAL AGENCY's written consent. CONSULTANT shall not terminate or substitute a listed DBE for convenience and perform the work with their own forces or obtain materials from other sources without prior written authorization from the LOCAL AGENCY. Unless the LOCAL AGENCY's consent is provided, the CONSULTANT shall not be entitled to any payment for work or material unless it is performed or supplied by the listed DBE on the Exhibit 10-02 Consultant Contract DBE Commitment form, included in the Bid.

The LOCAL AGENCY authorizes a request to use other forces or sources of materials if CONSULTANT shows any of the following justifications:

1. Listed DBE fails or refuses to execute a written contract based on plans and specifications for the project.
2. The LOCAL AGENCY stipulated that a bond is a condition of executing the subcontract and the listed DBE fails to meet the LOCAL AGENCY's bond requirements.
3. Work requires a consultant's license and listed DBE does not have a valid license under Contractors License Law.
4. Listed DBE fails or refuses to perform the work or furnish the listed materials (failing or refusing to perform is not an allowable reason to remove a DBE if the failure or refusal is a result of bad faith or discrimination).
5. Listed DBE's work is unsatisfactory and not in compliance with the contract.

6. Listed DBE is ineligible to work on the project because of suspension or debarment.
7. Listed DBE becomes bankrupt or insolvent.
8. Listed DBE voluntarily withdraws with written notice from the Contract
9. Listed DBE is ineligible to receive credit for the type of work required.
10. Listed DBE owner dies or becomes disabled resulting in the inability to perform the work on the Contract.
11. The LOCAL AGENCY determines other documented good cause.

CONSULTANT shall notify the original DBE of the intent to use other forces or material sources and provide the reasons and provide the DBE with 5 days to respond to the notice and advise CONSULTANT and the LOCAL AGENCY of the reasons why the use of other forces or sources of materials should not occur.

CONSULTANT's request to use other forces or material sources must include:

1. One or more of the reasons listed in the preceding paragraph.
2. Notices from CONSULTANT to the DBE regarding the request.
3. Notices from the DBEs to CONSULTANT regarding the request.

If a listed DBE is terminated or substituted, CONSULTANT shall make good faith efforts to find another DBE to substitute for the original DBE. The substitute DBE must perform at least the same amount of work as the original DBE under the contract to the extent needed to meet or exceed the DBE goal.

#### F. Commitment and Utilization

The LOCAL AGENCY's DBE program must include a monitoring and enforcement mechanism to ensure that DBE commitments reconcile to DBE utilization.

The LOCAL AGENCY shall request CONSULTANT to:

1. Notify the LOCAL AGENCY's contract administrator or designated representative of any changes to its anticipated DBE participation
2. Provide this notification before starting the affected work
3. Maintain records including:
  - Name and business address of each 1st-tier subconsultant
  - Name and business address of each DBE subconsultant, DBE vendor, and DBE trucking company, regardless of tier
  - Date of payment and total amount paid to each business (see Exhibit 9-F *Monthly Disadvantaged Business Enterprise Payment*)

If CONSULTANT is a DBE CONSULTANT, they shall include the date of work performed by their own forces and the corresponding value of the work.

If a DBE is decertified before completing its work, the DBE must notify CONSULTANT in writing of the decertification date. If a business becomes a certified DBE before completing its work, the business must notify CONSULTANT in writing of the certification date. CONSULTANT shall submit the notifications to the LOCAL AGENCY. On work completion, CONSULTANT shall complete a Disadvantaged Business Enterprises (DBE) Certification Status Change, Exhibit 17-O, form and submit the form to the LOCAL AGENCY within 30 days of contract acceptance.

Upon work completion, CONSULTANT shall complete Exhibit 17-F Final Report – Utilization of Disadvantaged Business Enterprises (DBE), First-Tier Subcontractors and submit it to the LOCAL AGENCY within 90 days of contract acceptance. The LOCAL AGENCY will withhold \$10,000 until the form is submitted. The LOCAL AGENCY will release the withhold upon submission of the completed form.

In the LOCAL AGENCY's reports of DBE participation to Caltrans, the LOCAL AGENCY must display both commitments and attainments.

- G. A DBE is only eligible to be counted toward the AGREEMENT goal if it performs a commercially useful function (CUF) on the AGREEMENT. CUF must be evaluated on an agreement by agreement basis. A DBE performs a Commercially Useful Function (CUF) when it is responsible for execution of the work of the AGREEMENT and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a CUF, the DBE must also be responsible, with respect to materials and supplies used on the AGREEMENT, for negotiating price, determining quality and quantity, ordering the material and installing (where applicable), and paying for the material itself. To determine whether a DBE is performing a CUF, evaluate the amount of work subcontracted, industry practices, whether the amount the firm is to be paid under the AGREEMENT is commensurate with the work it is actually performing, and other relevant factors.
- H. A DBE does not perform a CUF if its role is limited to that of an extra participant in a transaction, AGREEMENT, or project through which funds are passed in order to obtain the appearance of DBE participation. In determining whether a DBE is such an extra participant, examine similar transactions, particularly those in which DBEs do not participate.
- I. If a DBE does not perform or exercise responsibility for at least thirty percent (30%) of the total cost of its AGREEMENT with its own work force, or the DBE subcontracts a greater portion of the work of the AGREEMENT than would be expected on the basis of normal industry practice for the type of work involved, it will be presumed that it is not performing a CUF.
- J. CONSULTANT shall maintain records of materials purchased or supplied from all subcontracts entered into with certified DBEs. The records shall show the name and business address of each DBE or vendor and the total dollar amount actually paid each DBE or vendor, regardless of tier. The records shall show the date of payment and the total dollar figure paid to all firms. DBE prime

CONSULTANT's shall also show the date of work performed by their own forces along with the corresponding dollar value of the work.

- K. If a DBE subconsultant is decertified during the life of the AGREEMENT, the decertified subconsultant shall notify CONSULTANT in writing with the date of decertification. If a subconsultant becomes a certified DBE during the life of the AGREEMENT, the subconsultant shall notify CONSULTANT in writing with the date of certification. Any changes should be reported to LOCAL AGENCY's Contract Administrator within thirty (30) calendar days.
- L. After submitting an invoice for reimbursement that includes a payment to a DBE, but no later than the 10<sup>th</sup> of the following month, the prime contractor/consultant shall complete and email the Exhibit 9- F: Disadvantaged Business Enterprise Running Tally of Payments to [business.support.unit@dot.ca.gov](mailto:business.support.unit@dot.ca.gov) with a copy to the Agency.
- M. Any subcontract entered into as a result of this AGREEMENT shall contain all of the provisions of this section.

#### **ARTICLE XIX INSURANCE**

- A. Prior to commencement of the work described herein, CONSULTANT shall furnish LOCAL AGENCY a Certificate of Insurance stating that there is general comprehensive liability insurance presently in effect for CONSULTANT with a combined single limit (CSL) of not less than two million dollars (\$2,000,000) per occurrence.
- B. The Certificate of Insurance will provide:
  - 1. That the CONSULTANT will not cancel the insured's coverage without thirty (30) calendar days prior written notice to LOCAL AGENCY.
  - 2. That LOCAL AGENCY, its officers, agents, employees, and servants are included as additional insureds, but only insofar as the operations under this AGREEMENT are concerned.
  - 3. That LOCAL AGENCY will not be responsible for any premiums or assessments on the policy.
- C. CONSULTANT agrees that the bodily injury liability insurance herein provided for, shall be in effect at all times during the term of this AGREEMENT. In the event said insurance coverage expires at any time or times during the term of this AGREEMENT, CONSULTANT agrees to provide at least thirty (30) calendar days prior notice to said expiration date; and a new Certificate of Insurance evidencing insurance coverage as provided for herein, for not less than either the remainder of the term of the AGREEMENT, or for a period of not less than one (1) year. New Certificates of Insurance are subject to the approval of LOCAL AGENCY. In the event CONSULTANT fails to keep in effect at all times insurance coverage as herein provided, LOCAL AGENCY may, in addition to any other remedies it may have, terminate this AGREEMENT upon occurrence of such event.

#### **ARTICLE XX FUNDING REQUIREMENTS**

- A. It is mutually understood between the parties that this AGREEMENT may have been written before ascertaining the availability of funds or appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays that would occur if the AGREEMENT were executed after that determination was made.

- B. This AGREEMENT is valid and enforceable only if sufficient funds are made available to LOCAL AGENCY for the purpose of this AGREEMENT. In addition, this AGREEMENT is subject to any additional restrictions, limitations, conditions, or any statute enacted by the Congress, State Legislature, or LOCAL AGENCY governing board that may affect the provisions, terms, or funding of this AGREEMENT in any manner.
- C. It is mutually agreed that if sufficient funds are not appropriated, this AGREEMENT may be amended to reflect any reduction in funds.
- D. LOCAL AGENCY has the option to terminate the AGREEMENT pursuant to Article VI Termination, or by mutual agreement to amend the AGREEMENT to reflect any reduction of funds.

#### **ARTICLE XXI CHANGE IN TERMS**

- A. This AGREEMENT may be amended or modified only by mutual written agreement of the parties.
- B. CONSULTANT shall only commence work covered by an amendment after the amendment is executed and notification to proceed has been provided by LOCAL AGENCY's Contract Administrator.
- C. There shall be no change in CONSULTANT's Project Manager or members of the project team, as listed in the approved Cost Proposal, which is a part of this AGREEMENT without prior written approval by LOCAL AGENCY's Contract Administrator.

#### **ARTICLE XXII CONTINGENT FEE**

CONSULTANT warrants, by execution of this AGREEMENT that no person or selling agency has been employed, or retained, to solicit or secure this AGREEMENT upon an agreement or understanding, for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees, or bona fide established commercial or selling agencies maintained by CONSULTANT for the purpose of securing business. For breach or violation of this warranty, LOCAL AGENCY has the right to annul this AGREEMENT without liability; pay only for the value of the work actually performed, or in its discretion to deduct from the AGREEMENT price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

#### **ARTICLE XXIII DISPUTES**

Prior to either party commencing any legal action under this AGREEMENT, the parties agree to try in good faith, to settle any dispute amicably between them. If a dispute has not been settled after forty-five (45) days of good-faith negotiations and as may be otherwise provided herein, then either party may commence legal action against the other.

- A. Any dispute, other than audit, concerning a question of fact arising under this AGREEMENT that is not disposed of by agreement shall be decided by a committee consisting of LOCAL AGENCY's Contract Administrator and the **Town Manager**, who may consider written or verbal information submitted by CONSULTANT.

- B. Not later than thirty (30) calendar days after completion of all deliverables necessary to complete the plans, specifications and estimate, CONSULTANT may request review by LOCAL AGENCY Town Council of unresolved claims or disputes, other than audit. The request for review will be submitted in writing.
- C. Neither the pendency of a dispute, nor its consideration by the committee or Town Council shall excuse CONSULTANT from full and timely performance in accordance with the terms of this AGREEMENT.

#### **ARTICLE XXIV INSPECTION OF WORK**

CONSULTANT and any subconsultant shall permit LOCAL AGENCY, the State, and the FHWA if federal participating funds are used in this AGREEMENT; to review and inspect the project activities and files at all reasonable times during the performance period of this AGREEMENT.

#### **ARTICLE XXV SAFETY**

- A. CONSULTANT shall comply with OSHA regulations applicable to CONSULTANT regarding necessary safety equipment or procedures. CONSULTANT shall comply with safety instructions issued by LOCAL AGENCY Safety Officer and other LOCAL AGENCY representatives. CONSULTANT personnel shall wear hard hats and safety vests at all times while working on the construction project site.
- B. Pursuant to the authority contained in Vehicle Code §591, LOCAL AGENCY has determined that such areas are within the limits of the project and are open to public traffic. CONSULTANT shall comply with all of the requirements set forth in Divisions 11, 12, 13, 14, and 15 of the Vehicle Code. CONSULTANT shall take all reasonably necessary precautions for safe operation of its vehicles and the protection of the traveling public from injury and damage from such vehicles.
- D. CONSULTANT must have a Division of Occupational Safety and Health (CAL-OSHA) permit(s), as outlined in Labor Code §6500 and §6705, prior to the initiation of any practices, work, method, operation, or process related to the construction or excavation of trenches which are five (5) feet or deeper.

#### **ARTICLE XXVI OWNERSHIP OF DATA**

- A. It is mutually agreed that all materials prepared by CONSULTANT under this AGREEMENT shall become the property of Town, and CONSULTANT shall have no property right therein whatsoever. Immediately upon termination, Town shall be entitled to, and CONSULTANT shall deliver to Town, reports, investigations, appraisals, inventories, studies, analyses, drawings and data estimates performed to that date, whether completed or not, and other such materials as may have been prepared or accumulated to date by CONSULTANT in performing this AGREEMENT which is not CONSULTANT's privileged information, as defined by law, or CONSULTANT's personnel information, along with all other property belonging exclusively to Town which is in CONSULTANT's possession. Publication of the information derived from work performed or data obtained in connection with services rendered under this AGREEMENT must be approved in writing by Town.

- B. Additionally, it is agreed that the Parties intend this to be an AGREEMENT for services and each considers the products and results of the services to be rendered by CONSULTANT hereunder to be work made for hire. CONSULTANT acknowledges and agrees that the work (and all rights therein, including, without limitation, copyright) belongs to and shall be the sole and exclusive property of Town without restriction or limitation upon its use or dissemination by Town.
- C. Nothing herein shall constitute or be construed to be any representation by CONSULTANT that the work product is suitable in any way for any other project except the one detailed in this Contract. Any reuse by Town for another project or project location shall be at Town's sole risk.
- D. Applicable patent rights provisions regarding rights to inventions shall be included in the contracts as appropriate (48 CFR 27 Subpart 27.3 - Patent Rights under Government Contracts for federal-aid contracts).
- E. LOCAL AGENCY may permit copyrighting reports or other agreement products. If copyrights are permitted; the AGREEMENT shall provide that the FHWA shall have the royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use; and to authorize others to use, the work for government purposes.

#### **ARTICLE XXVII CLAIMS FILED BY LOCAL AGENCY'S CONSTRUCTION CONTRACTOR**

- A. If claims are filed by LOCAL AGENCY's construction contractor relating to work performed by CONSULTANT's personnel, and additional information or assistance from CONSULTANT's personnel is required in order to evaluate or defend against such claims; CONSULTANT agrees to make its personnel available for consultation with LOCAL AGENCY'S construction contract administration and legal staff and for testimony, if necessary, at depositions and at trial or arbitration proceedings.
- B. CONSULTANT's personnel that LOCAL AGENCY considers essential to assist in defending against construction contractor claims will be made available on reasonable notice from LOCAL AGENCY. Consultation or testimony will be reimbursed at the same rates, including travel costs that are being paid for CONSULTANT's personnel services under this AGREEMENT.
- C. Services of CONSULTANT's personnel in connection with LOCAL AGENCY's construction contractor claims will be performed pursuant to a written contract amendment, if necessary, extending the termination date of this AGREEMENT in order to resolve the construction claims.

#### **ARTICLE XXVIII CONFIDENTIALITY OF DATA**

- A. All financial, statistical, personal, technical, or other data and information relative to LOCAL AGENCY's operations, which are designated confidential by LOCAL AGENCY and made available to CONSULTANT in order to carry out this AGREEMENT, shall be protected by CONSULTANT from unauthorized use and disclosure.
- B. Permission to disclose information on one occasion, or public hearing held by LOCAL AGENCY relating to the AGREEMENT, shall not authorize CONSULTANT to further disclose such information, or disseminate the same on any other occasion.



- C. CONSULTANT shall not comment publicly to the press or any other media regarding the AGREEMENT or LOCAL AGENCY's actions on the same, except to LOCAL AGENCY's staff, CONSULTANT's own personnel involved in the performance of this AGREEMENT, at public hearings, or in response to questions from a Legislative committee.
- D. CONSULTANT shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this AGREEMENT without prior review of the contents thereof by LOCAL AGENCY, and receipt of LOCAL AGENCY'S written permission.
- E. All information related to the construction estimate is confidential, and shall not be disclosed by CONSULTANT to any entity, other than LOCAL AGENCY, Caltrans, and/or FHWA. All of the materials prepared or assembled by CONSULTANT pursuant to performance of this Contract are confidential and CONSULTANT agrees that they shall not be made available to any individual or organization without the prior written approval of Town or except by court order. If CONSULTANT or any of its officers, employees, or subcontractors does voluntarily provide information in violation of this Contract, Town has the right to reimbursement and indemnity from CONSULTANT for any damages caused by CONSULTANT releasing the information, including, but not limited to, Town's attorney's fees and disbursements, including without limitation experts' fees and disbursements.

#### **ARTICLE XXIX NATIONAL LABOR RELATIONS BOARD CERTIFICATION**

In accordance with Public Contract Code §10296, CONSULTANT hereby states under penalty of perjury that no more than one final unappealable finding of contempt of court by a federal court has been issued against CONSULTANT within the immediately preceding two-year period, because of CONSULTANT's failure to comply with an order of a federal court that orders CONSULTANT to comply with an order of the National Labor Relations Board.

#### **ARTICLE XXX EVALUATION OF CONSULTANT**

CONSULTANT's performance will be evaluated by LOCAL AGENCY. A copy of the evaluation will be sent to CONSULTANT for comments. The evaluation together with the comments shall be retained as part of the AGREEMENT record.

#### **ARTICLE XXXI PROMPT PAYMENT FROM THE LOCAL AGENCY TO CONSULTANT**

The LOCAL AGENCY shall make any progress payment within 30 days after receipt and approval by LOCAL AGENCY of an undisputed and properly submitted payment request from CONSULTANT on a professional service contract. If the LOCAL AGENCY fails to pay promptly, the LOCAL AGENCY shall pay interest to the CONSULTANT, which accrues at the rate of 10 percent per annum on the principal amount of a money judgment remaining unsatisfied. Upon receipt of a payment request, the LOCAL AGENCY shall act in accordance with both of the following:

- (1) Each payment request shall be reviewed by the LOCAL AGENCY as soon as practicable after receipt for the purpose of determining that the payment request is a proper payment request.
- (2) Any payment request determined not to be a proper payment request suitable for payment shall be returned to CONSULTANT as soon as practicable, but not later than seven (7) days, after receipt

and approval. A request returned pursuant to this paragraph shall be accompanied by a document setting forth in writing the reasons why the payment request is not proper.

**ARTICLE XXXII NOTIFICATION**

All notices hereunder and communications regarding interpretation of the terms of this AGREEMENT and changes thereto, shall be effected by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

CONSULTANT: Mark Thomas and Company, Inc.  
James Pangburn, Project Manager  
701 University Avenue, Suite 200  
Sacramento, CA 95825

LOCAL AGENCY: Town of Paradise  
Marc Mattox, Contract Administrator  
5555 Skyway  
Paradise, CA 95969

**ARTICLE XXXIII CONTRACT**

The two parties to this AGREEMENT, who are the before named CONSULTANT and the before named LOCAL AGENCY, hereby agree that this AGREEMENT constitutes the entire AGREEMENT which is made and concluded in duplicate between the two parties. Both of these parties for and in consideration of the payments to be made, conditions mentioned, and work to be performed; each agree to diligently perform in accordance with the terms and conditions of this AGREEMENT as evidenced by the signatures below.

**ARTICLE XXXIV SIGNATURES**

**TOWN OF PARADISE**  
**A Municipal Corporation**

**Consultant**

By: \_\_\_\_\_  
Kevin Phillips, Town Manager

By: \_\_\_\_\_  
Name:  
Title:  
Address:

**APPROVED AS TO FORM:**

**ATTEST:**

By: \_\_\_\_\_  
Mark A. Habib, Town Attorney

By: \_\_\_\_\_  
Dina Volenski, Town Clerk

**TOWN OF PARADISE – AGREEMENT FOR PROFESSIONAL SERVICES**

**EXHIBIT A SCOPE OF SERVICES**

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Consultant

---

On-Call Professional Civil Engineering Services (20-01)

Project Title

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Varies

Budget Account Number

**Scope of Work Description:**

Upon request by the Town and under Town direction, the Consultant shall provide On-call Professional Civil Engineering Services for a variety of local, state, and federally-funded projects in accordance with applicable local, state and federal regulations. Typical projects requiring civil engineering services may include new construction, or maintenance and improvements of existing public infrastructure, including but not limited to: roadways, bridges, bikeways, parks, sanitary sewer and storm water facilities. Tasks assigned amongst these projects could vary and/or include a combination of environmental, surveying, right-of-way, geotechnical, design, master planning documents, bidding and construction engineering. As Capital Improvement Program (CIP) or private development review projects become available for assignment, project specific “task orders” will be issued using a “mini-RFP” qualification-based selection process.

## **1. PROJECT MANAGEMENT**

Project Management shall include project setup, project management, and coordination with the Town. The consultant will provide overall management of the project, including coordination with the Town and other stakeholders. The consultant will provide management of subconsultants in the performance of their work. Management activities shall also include development and maintenance of a design schedule and progress reports to be distributed monthly. The schedule and billings shall be submitted in the form and in sufficient detail to track the project status and contract expenditures.

### **1. Project Kick-off Meeting**

The Consultant shall schedule and conduct Project kick-off meetings to discuss Project details, establish goals, review the Project schedule, and coordinate efforts. Town staff will work in conjunction with the Consultant to develop the Project Development Team (PDT) prior to the Project kick-off meeting. Once identified, the Consultant shall contact all members of the PDT to coordinate the scheduled meeting date, location, and time. A meeting notice, agenda, and meeting minutes (noting all action items) shall be prepared by the Consultant for the kick-off meeting.

### **2. Monthly Progress Reports.**

The Consultant shall prepare brief monthly progress reports (Progress Reports) to record ongoing progress on the Project and to support invoices submitted to the Town for payment. Reports shall include an explanation of tasks accomplished for the month, deliverables finished/submitted, anticipated tasks/progress for the next month, pending issues and schedule completion target dates (updated Project schedule).

### **3. Cost Accounting**

The Consultant shall submit monthly invoices in a format that indicate: 1) the total contract amount, 2) all costs incurred for specific tasks performed for the period (actual and percentage), 3) costs incurred to date (actual and percentage), and 4) estimates percentage of completion for each task. Invoices shall include the Project, and invoice numbers on a form provided by the Town (or in a format acceptable to the Town). Charges for each of the individual tasks shall be listed separately, including reimbursable expenses.

### **4. Quality Assurance / Quality Control**

The Consultant shall plan for and ensure Quality Assurance and Quality Control (QA/QC) during the entire Project. The Consultant shall also ensure that all design calculations, deliverables, and other works are independently verified to ensure accuracy. Exhibits and plans should be checked, corrected, and back-checked for accuracy and completeness.

### **5. Submittal of Project Deliverables**

The Project deliverables shall be submitted for review by the Town, regulatory agencies, and utility companies. The Town shall be copied on all correspondence.

Drawings, including topo and base maps, must be designed and submitted in AutoCAD Civil 3D, Specifications must be submitted in MS Word, and Estimates must be submitted in MS Excel. PDF of all submittals must be submitted as well.

All data, information, documents, calculations, reports, plans, specifications, quantity take-offs, estimates, or any other item collected or prepared in either hard copy or electronic format as part of the design of this Project are the property of the Town. The Consultant shall submit all these items to the Town at the completion of the Project. All original documents and electronic files shall become the sole property of the Town and may be used by the Town and/or its assignees without written permission from or additional compensation to the Consultant.

## **2. IN-HOUSE STAFF AUGMENTATION**

Consultant shall provide “in-house” staff augmentation services for a variety of Capital Improvement Projects on limited terms and/or projects.

Deliverables: Staff reports, Budgets, Contracts, Invoices, Reports and other related Municipal documents

## **3. CAPITAL IMPROVEMENT PROGRAM MANAGEMENT**

Consultant shall provide management services to assist the Town in monitoring, developing and tracking their Capital Improvement Projects through all phases of development. Services can include cost estimating, programming assistance, reporting, project summaries, project prioritization and scoping.

Deliverables: CIP Summary Reports, Cost Estimates, Programming Summaries, and prioritization

## **4. FUNDING ASSISTANCE**

Consultant shall provide grant funding application support including identification of funding sources, preparation of applications and grant management.

Deliverables: Grant applications, Reporting, Reimbursement Requests

## **5. PLAN CHECK REVIEWS**

Consultant shall provide assistance reviewing and checking projects, plans, subdivision and parcel maps, and computations submitted by private developers. Tasks may also include Review of engineering and encroachment permits and environmental and engineering reports and proposals.

Deliverables: Comment Response Matrix, Independent Cost Estimates, Independent Verifications, Review Conclusion Letters

## **6. PAVEMENT MANAGEMENT AND ANALYSIS**

Consultant to provide the Town with pavement management, life cycle cost analysis, assessment of existing pavement and new pavement recommendation services as requested. Tasks provided can range from preliminary recommendations based off of field observations and previous reports to full detailed site investigations, lab analysis and recommendations to support the Town.

Deliverables: Pavement Life Cycle Cost Analysis, Pavement Recommendations, Cost Estimates, Pavement Management Plans

## **7. PRELIMINARY DOCUMENTS**

These services include preliminary documents, including; feasibility reports, alternatives analyses, plans and/or reports to document findings and recommendations. Consultant will develop selection criteria that will be used to determine alternatives for a wide range of projects. This selection criteria will be used to assess and develop alternatives that are feasible and fit within the project constraints while meeting stakeholder needs.

Deliverables: Alternative Pros/Cons, Project Cost Estimates, Conceptual Exhibits, Renderings, Plans and Feasibility Reports/Memorandums

## **8. MASTER PLANNING**

Consultant to provide the Town with master planning analysis and studies as requested. Tasks provided can encompass a varying scale of studies from qualitative justifications to full detailed reporting and modeling depending on the Town's needs.

Deliverables: Multimodal Master Plans, Analysis Studies, and Memos; Storm Drain Master Plan; Circulation Studies; Operation and Performance Assessments; Operations Analysis Reports; Data Collection

## **9. TRAFFIC ANALYSIS**

Consultant to provide the Town with traffic analysis and studies as requested. Consultant will assess existing and proposed facilities to demonstrate their impacts on traffic operations. Tasks provided can encompass a varying scale of studies from qualitative justifications to full detailed reporting and modeling depending on the Town's needs.

Deliverables: Traffic Analysis Studies & Memos, Circulation Studies, Traffic Engineering Performance Assessments, Traffic Operations Analysis Reports, Traffic Data Collection

## **10. FIELD INVESTIGATIONS, AND DATA COLLECTION AND ANALYSIS**

### **1. Review of Existing Plans, Studies, and Other Relevant Documentation**

The Consultant, with the assistance of the Town, shall assemble all available information and reports pertaining to the Project including utility information, aerial maps, survey and right-of-way data, traffic analysis, and any additional pertinent information for the Project to develop preliminary engineering.

The Consultant shall provide a list of all other reports, plans, studies, documents and information that are needed for the design of the Project. The Town will provide copies of all records that are available at the Town. For all other records needed for the design of the Project, the Consultant shall be responsible for researching existing reports and obtaining and reviewing all pertinent Project-related data needed to prepare a complete PS&E package.

### **2. Field Surveys**

Consultant will review existing utility and improvement plans and conduct a visual field survey to review and record existing conditions to identify any unusual or special conditions that may affect the project design or construction. This will include inventory of existing facilities, including but not

limited to roadway facilities, utilities, irrigation systems, landscaping, drainage, retaining walls, existing land use, and signage.

Deliverables: List of Existing Data and Required Data to Complete Project, Summary of Field Surveys and Identification of Constraints

#### **11. TOPOGRAPHIC AND BOUNDARY SURVEYS**

The Consultant shall conduct topographic and boundary surveys for all properties within the Project area and establish horizontal and vertical control for the Project.

Rights-of-Entry must be prepared, valid, and on-site at the time of survey.

The Consultant shall contact Underground Service Alert (USA) to have existing utilities marked in field prior to the survey. Surveyor shall tie all utility pre-marks.

Topographic surveys shall locate and determine elevations of existing topographic features, curbs, gutters, sidewalks, driveways, handicap ramps, edge of pavement, roadside drainage, significant trees, fences, signs, buildings, irrigation features, retaining walls. Locate all utilities, including but not limited to rims, utility services, and other potential conflicts. All pipe inverts (if any) shall be measured down from the existing rim elevation and noted in the survey notes. Pipe diameters, pipe materials, and directions should also be included in the survey notes.

Surveyor shall coordinate with the Geotechnical Engineer to tie all sample locations.

All point descriptions shall accurately describe the feature. Point descriptions shall include pertinent information such as tree diameter, the type of tree such as conifer or deciduous, type of utility, beginning or end of linear feature, material types such as AC or Concrete, and any other descriptions required to easily and accurately identify the feature. The use of generalized descriptions, such as "misc." or "util" shall not be used. Descriptions should use abbreviations to keep their size to a minimum.

It should be noted that prevailing wages will apply for certain professional services such as land surveying (flag persons, survey party chief, rodman or chainman), materials sampling and testing (such as drilling rig operators, pile driving, crane operators), inspection work, soils, or foundation investigations, environmental hazardous materials and so forth per the requirements of California State Prevailing Wage.

Deliverables: Topographic Surveys, Control Surveys, Topographic Mapping, Drone Mapping and Surveys and Civil 3D Files all per Town Survey Requirements, Preliminary Title Reports, Final Base Map PDF and Civil 3D File

#### **12. ENVIRONMENTAL CLEARANCE**

Consultant to lead CEQA/NEPA environmental clearance and permitting tasks. Potential environmental studies include Natural Environment Study, Noise Study, Air Quality Study, Visual Impact, Initial Site Assessment, Archaeological Survey Report, Historic Property Survey Report, and Historic Resources Evaluation Report. Information from the technical studies and field surveys will be used to prepare CEQA documents (Categorical Exemption, Initial Study/Mitigated Negative Declaration, and Environmental



Impact Report) and NEPA documents (Categorical Exclusion, Environmental Assessment, and environmental Impact Statement).

Permits may be required for regulatory agencies including the Central Valley Regional Water Quality Control Board, US Army Corps of Engineers, US Fish and Wildlife Services, California Department of Fish and Wildlife, and other agencies. Permits may also be required from UPRR, CPUC, and Caltrans. Consultant to coordinate with regulatory agencies and submit permit applications for the necessary permits.

Town staff shall review all environmental and Caltrans documents prior to submittal or distribution. Documents shall be submitted in Word or PDF.

Consultant shall provide environmental construction surveys, monitoring and training of construction staff.

Deliverables: Project Descriptions, Purpose and Need Statements, Technical Studies, Environmental Documents, Permit Applications, Survey and Monitoring Reports, Training Logs

### **13. PUBLIC OUTREACH**

Consultant will coordinate public outreach efforts for the Project, which could include developing a public outreach plan, hosting community meetings, meeting with community groups, conducting community assessments, hosting a webpage, and other related public outreach efforts. Public input will be an integral part of the Project and the Consultant should be prepared to oversee and direct outreach efforts and communications with a variety of audiences during this process, property owners, business owners, interest groups, including residents and other stakeholders.

Deliverables: Exhibits, News Releases, Web Content, Notices, Flyers

### **14. RIGHT-OF-WAY ACQUISITION AND SUPPORT**

The Consultant shall obtain all existing property ownership information needed to complete the design of this Project and complete right-of-way and easement acquisition documentation needed to construct the project. All work shall be in conformance with the Uniform Act. The Consultant shall obtain copies of Title Reports and other pertinent data, and coordinate with staff and property owners in preparation of final right-of-way documentation. The final documentation shall identify all affected parcels and their owners and describe additional right-of-way or easements necessary to construct the proposed improvements. Specific tasks include:

- 1) The Consultant shall prepare a Right of Entry for each property to authorize preliminary investigative and right of way work.
- 2) The Consultant shall prepare legal descriptions and plats of all right-of-way or easements needed for completion of the proposed improvements.
- 3) The Consultant shall appraise all properties where right-of-way or easements are required to construct the proposed improvements, including appraisal reviews where applicable.
- 4) The Consultant shall prepare first written offer packages, for approval by the Town.

- 5) The Consultant shall negotiate with property owners to obtain right- of-way or easements, or “Right-of-Entry” agreements to construct the proposed improvements.
- 6) The Consultant shall process and record all agreements, deeds, easements, Rights-of-Entry, and other property-related documentation.

Deliverables: Project Tracking Table, Preliminary Title Reports, Appraisals, Waiver Evaluations, Appraisal Review Reports, Right of Way Agreements, Grant and Easements Deeds, Permit to Enter and Construct documents, Administrative Settlements, Diaries, Written Summary of Acquisitions, Impasse Letters, recorded Deeds and Easements, Escrow Documents, and Closing Statements, Caltrans Certification forms, Original Acquisition Files

#### **15. UTILITY/OTHER AGENCY INVESTIGATION AND COORDINATION**

The Consultant shall coordinate with all potentially affected utility companies, Town and Caltrans, to ensure that all existing facilities owned, operated, and maintained by the respective entity, including both underground and overhead, are identified accurately prior to the final design phase. The Consultant shall coordinate efforts with each entity, to the extent needed, to prepare the PS&E package. The Consultant shall review the preliminary utility survey and plans completed during the preliminary engineering phase for the Project to verify that all affected utilities including, but not limited to water, electric, gas, communication, storm drain, irrigation, and sewer utilities have been identified within the Project limits.

Contact the utility companies that are impacted by the Project and have the utility companies delineate the location of existing facilities within the Project area. Improvement plans forwarded to the utility companies shall have Right-of-Way lines clearly shown.

If necessary, a second set of plans shall be provided to the utility companies showing sufficient horizontal and vertical information to enable them to determine the impact of the proposed facilities on existing utility facilities.

It will be the responsibility of the Consultant to identify potential points of conflict between proposed facilities and existing or proposed utility company facilities. The Consultant will coordinate resolution of these problems by working with the Town and utility company personnel, including arranging for utility pot-holing, to produce a recommendation for alternative construction that will minimize or eliminate the problem. Copies of the utility locations provided to the Consultant by the utility companies shall be submitted to the Town.

Deliverables: Conflict Maps, Pot-Holing Records, Utility “A”, “B” and “C” Letters, Utility Agreements

#### **16. GEOTECHNICAL INVESTIGATION**

Geotechnical analysis shall be provided to the Town as requested and may consist of field exploration, laboratory testing, geotechnical engineering analysis, and report preparation.

The geotechnical samples shall be coordinated with survey to tie all sample locations. Coordination and approval from the Town shall be required prior to commencement of the work. It is the Consultant’s responsibility to determine the locations of all soil tests and borings. The Town will review the locations for concurrence. The Consultant shall notify both the Town and affected property owners at least 48

hours prior to boring operations. Right of Entries must be valid, and on site during geotechnical activities. Immediately after obtaining soil samples, boring holes shall be backfilled with non-shrink grout or an alternate material acceptable to the Town's.

1. The Consultant shall provide all required traffic control measures during geotechnical field work in accordance with the latest edition of the Manual of Uniform Traffic Control Devices and in accordance with Town regulations and ordinances.
2. The Consultant shall obtain all required permits and utility mark-outs at least 48 hours prior to commencement of any geotechnical field work.
3. The Consultant shall perform R-value tests at a depth representative of the final subgrade.

The Consultant shall be available to clarify geotechnical information and answer questions during design, bidding, and construction phases for the Project.

Deliverables: Preliminary Recommendations, Field Investigations, Laboratory Analysis, Material Testing, Materials and Foundation Reports, Log of Test Borings

## 17. **DESIGN**

Consultant shall provide geometric, roadway, bike path, pedestrian path, drainage, grading, park, parking lot and site layout design services. The Consultant shall also provide a wide range of architectural and structural design services including; facilities, bridge, retaining wall, sound wall, and miscellaneous drainage structure design. These services range in scale from preliminary conceptual design to full detailed design to support PS&E.

Design shall include plan, specification and estimate submittals of 60%, 90%, and final plans (Bid Set). Final plans, specifications and estimate shall include wet-signed originals, including a flash drive of all documents in Microsoft Word/Excel, PDF and AutoCAD Civil 3D format. Contract plans shall be computer generated using AutoCAD Civil 3D software, version 2016 or later.

The Consultant will prepare complete contract plans in conformance with the Town of Paradise Improvement Standards, Town of Paradise Post-Construction Standards Plan, and Caltrans 2018 Standard Plans and Specifications. These plans will include at a minimum:

- Title sheet
- Control and Layout sheet
- Typical sections and construction details
- Plan and profile sheets
- Cross sections
- Erosion control plans
- Staging and phasing construction plans
- Utility plans
- Signage and striping plans
- Electrical Systems and Lighting plans
- Traffic signal plans
- Landscape plans

The plans shall indicate all items of work, details, and specifications, including but not limited to: existing conditions, construction staging and phasing, temporary and permanent erosion control, traffic control,

clearing and grubbing, cutting and capping existing facilities, utility relocation and undergrounding, earthwork - grading, paving, slopes, curb and gutter, cross gutters, sidewalk, pedestrian ramps, walkways and access ramps, pavement and base, drainage facilities, traffic engineering - signing and striping, traffic signals, signal interconnection conduit, fencing, electrical systems and lighting, security systems, decorative hardscape, landscaping, and other related work required to complete the project. All items of work shall be shown both in plan view and profile view.

Contract plans shall be computer generated using Autocad Civil 3D software, version 2016 or later.

The Consultant shall prepare, in Microsoft Word and Excel formats all technical specifications, bid sheets, measurement and payment clauses for use in connection with Caltrans Standard Specifications 2018.

The Town will be responsible for preparation of the Bid Book, bid pages (excluding bid sheet provided by Consultant), standard contract, and legal provisions.

All reports, design submittals, plans, specifications, estimates, and other documents prepared or obtained under the agreement entered into by Town and Consultant for this work will be delivered to and become the property of Town.

Deliverables: Civil 3D Design Files, Supporting Calculations, Independent Design Check Comments/Responses, Plans, Reports (hydraulics, etc.), Concept Drawings and Studies

#### **18. BIDDING AND CONSTRUCTION SUPPORT**

While Town will advertise the Projects for construction, the Consultant shall assist the Town in the bidding and selection process.

The Consultant shall assist the Town in preparing all necessary addenda and provide clarification to the Town regarding any questions on the bid documents during the bid phase. The Consultant may need to attend the Pre-Construction Meeting and other meetings with Town staff, other agencies, and the public as required by the Town. Consultant and sub-consultants shall be available to comment on various design and construction issues during the construction phase, including submittals, requests for information, and change order requests.

1. The Consultant shall assist the Town in completing "front end" bid documents in accordance with Town, and other relevant ordinances, regulations and statutes.
2. The Consultant, if requested, shall assist the Town in preparing all advertising text, in accordance with the relevant statutes and regulations. The Town shall be responsible for the actual advertising of the bid.
3. The Consultant shall assist the Town in evaluating the bids, selecting the Contractor, and awarding the contract. This shall include assisting in documenting the basis for any bid rejection, if at the sole discretion of the Town this is considered necessary for the public interest.

Deliverables: Bid Document Addenda, Response to Bid Inquiries, Pre-Construction Meeting Agenda and Minutes

#### **19. CONSTRUCTION ADMINISTRATIVE SERVICES**

The Consultant shall provide assistance during construction on the content of the contract plans and specifications, review of submittals and shop drawings submitted by the Contractor, responding to requests for information, performance of periodic and final inspections, approve progress payments and lien releases submitted by the Contractor, and certification that the Contractor has completed the Project in conformance with the Project plans and specifications

Deliverables: RFI Responses, Submittal Approvals, Site Inspections, Weekly Statement of Working Days, Contract Change Orders, Project Closeout Documents

**TOWN OF PARADISE – AGREEMENT FOR PROFESSIONAL SERVICES**  
**EXHIBIT B COMPENSATION**

_____
Consultant
_____
On-Call Professional Civil Engineering Services (20-01)
Project Title
_____
Varies
Budget Account Number

Compensation for services shall be in accordance with the specified rates of compensation, shown on the following page(s):

**TOWN OF PARADISE – AGREEMENT FOR PROFESSIONAL SERVICES**  
**EXHIBIT C INSURANCE PROVISIONS**

\_\_\_\_\_  
Consultant

\_\_\_\_\_  
On-Call Professional Civil Engineering Services (20-01)

Project Title

\_\_\_\_\_  
Varies

Budget Account Number

**INSURANCE REQUIREMENTS FOR PROFESSIONAL SERVICES**

**\*Please provide a copy of Attachment II to your insurance agent.**

Consultant shall procure and maintain for the duration of this contract, insurance against claims for injuries to persons or damages to property that may arise from or be in connection with the performance of the work hereunder by Consultant, Consultant's agents, representatives, employees and subconsultants. Before the commencement of work consultant shall submit Certificates of Insurance and Endorsements evidencing that consultant has obtained the following forms of coverage:

**A. MINIMUM SCOPE AND LIMITS OF INSURANCE - Coverage shall be at least as broad as:**

- 1) Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
- 2) Automobile Liability:** ISO's Commercial Automobile Liability coverage form CA 00 01.
  1. Commercial Automobile Liability: Covering any auto (Code 1) for corporate/business owned vehicles, or if Consultant has no owned autos, covering hired (Code 8) and non-owned autos (Code 9), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
- 3) Workers' Compensation Insurance:** As required by the State of California with Statutory Limits and Employer's Liability Insurance with limits of no less than **\$1,000,000** per accident for bodily injury and disease. *(Not required if Consultant provides written verification he or she has no employees.)*
- 4) Professional Liability (Errors and Omissions):** Insurance appropriate to Consultant's profession, with limits no less than **\$2,000,000** per occurrence or claim, **\$4,000,000** aggregate. Architects' and engineers' coverage is to be endorsed to include contractual liability.



If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the Town requires and shall be entitled to the broader coverage and/or higher limits maintained by Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Town.

Such policy shall continue for a period of one year after completion of work by the Consultant.

**B. OTHER INSURANCE PROVISIONS** - The insurance policies are to contain, or be endorsed to contain, the following provisions:

- 1) The Town of Paradise, its officers, officials, employees and volunteers are to be covered as additional insureds on the CGL and Commercial Auto policies with respect to liability arising out of work or operations performed by or at the direction of the Consultant, including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage can be provided in the form of an endorsement to Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).
- 2) For any claims related to this contract, Consultants insurance coverage shall be primary insurance coverage at least as broad as ISO Form CG 20 01 04 13 as respects the Town, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the Town, its officers, officials, employees and volunteers shall be excess of Consultants insurance and shall not contribute with it.
- 3) Each insurance policy required above shall state that coverage shall not be canceled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Town.

**C. WAIVER OF SUBROGATION:** Consultant hereby grants to Town a waiver of any right to subrogation which any insurer of said Consultant may acquire against the Town by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Town has received a waiver of subrogation endorsement from the insurer.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the Town for all work performed by the Consultant, its employees, agents and subconsultants.

**D. SELF-INSURED RETENTIONS:** Self-insured retentions must be declared to and approved by the Town. The Town may require Consultant to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Town.

**E. ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Town.

**F. VERIFICATION OF COVERAGE:** Consultant shall furnish Town with original certificates of insurance including all required amendatory endorsements (or copies of the applicable policy language affecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements before work begins. However, failure to obtain the required documents prior to the work

beginning shall not waive the Consultant's obligation to provide them. The Town reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

**G. SPECIAL RISKS OR CIRCUMSTANCES:** Town reserves the right to modify these requirements including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**H. SUBCONSULTANTS:** Consultant shall include all subconsultants as insured under its policies or require all subconsultants to be insured under their own policies. If subconsultants are insured under their own policies, they shall be subject to all the requirements stated herein, including providing the Town certificates of insurance and endorsements before beginning work under this contract.

**I. CLAIMS MADE POLICIES:** If any of the required policies provide coverage on a claims-made basis:

- 1) The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
- 3) If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 4) A copy of the claims reporting requirements must be submitted to the Town for review.

**TOWN OF PARADISE – AGREEMENT FOR PROFESSIONAL SERVICES**  
**EXHIBIT D ADDITIONAL FEDERAL PROVISIONS**

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Consultant

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On-Call Professional Civil Engineering Services (20-01)

Project Title

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Varies

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Budget Account Number

**Expense contracts; Regulatory Compliance Requirements**

All Town contracting shall comply with 2 CFR, Part 200 and legislation for the regulation of labor, safety and environmental protection, emergency preparedness and advisories, and any other codified criteria including but not limited to the following as relevant to this Contract:

**1. Compliance with the Contract Work Hours and Safety Standards Act 40 U.S.C. 3701–3708**

- (1) Overtime requirements. No contractor or subcontractor contracting for any part of the Contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to
- (3) each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
- (4) Withholding for unpaid wages and liquidated damages. The Town shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for

unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

- (5) Safety requirements. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- (6) Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (5) of this section.

## **2. Clean Air Act and the Federal Water Pollution Control Act**

The Contractor and the Town agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

### Clean Air Act

- (1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- (2) The Contractor agrees to report each violation to Town and understands and agrees that Town will, in turn, report each violation as required to assure notification to the Cal OES, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The Contractor agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FEMA.

### Federal Water Pollution Control Act

- (1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- (2) The Contractor agrees to report each violation to Town and understands and agrees that Town will, in turn, report each violation as required to assure notification to the Cal OES, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) The Contractor agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FEMA.

## **3. Energy Efficiency**

- (1) Contractor will comply with all standards and policies relating to energy efficacy which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).

#### 4. Suspension and Debarment

The Town does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

- (1) This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at
- (2) 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (3) The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (4) This certification is a material representation of fact relied upon by the Town. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the Town, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (5) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions."

#### Debarment Certification

##### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Orders 12549 and 12689, 2 C.F.R. part 180, Debarment and Suspension, and 2 C.F.R. § 200.213. Copies of the regulations may be obtained by contacting the person to which this proposal is submitted.

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Town of Paradise  
Owner-Consultant Agreement  
Contract 20-01

**Byrd Anti-Lobbying Amendment 31 U.S.C. § 1352 (as amended)**

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

**APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING**

**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, \_\_\_\_\_, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap.

38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

\_\_\_\_\_  
Name and Title of Contractor's Authorized Official

\_\_\_\_\_  
Date

Town of Paradise  
Owner-Consultant Agreement  
Contract 20-01

## **5. Procurement of Recovered Materials**

In the performance of this Contract, the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired-

- (i) Competitively within a timeframe providing for compliance with the contract performance schedule;
- (ii) Meeting contract performance requirements; or
- (iii) At a reasonable price.

Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program> . The list of EPA-designate items is available at <https://www.epa.gov/smm/comprehensive-procurement-guidelines-construction-products> ."

The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

## **6. Additional FEMA Requirements**

### Changes

Changes to this Contract may only be approved by written amendment to this Contract. No alteration or variation of any term or condition of this agreement shall be valid unless made in writing, signed by the parties hereto in accordance with TOWN Policies and Procedures. No oral understanding or agreement not incorporated as a duly authorized written amendment shall be binding on any of the parties hereto.

### Access to Records

The following access to records requirements shall apply to this Contract:

- (1) The Contractor agrees to provide Cal OES, the Town, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representative's access to any books, documents, papers, and records of the Contractor which are directly pertinent to this Contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- (2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (3) The Contractor agrees to provide the FEMA Administrator or his authorized representatives' access to construction or other work sites pertaining to the work being completed under the Contract.

## **7. Department of Homeland Security (DHS) Seal, Logo and Flags**

The Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre- approval.

## **8. Compliance with Federal Law, Regulations, and Executive Orders**

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The Contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

## **9. No Obligation by Federal Government.**

The Federal Government is not a party to this Contract and is not subject to any obligations or liabilities to the non-Federal entity, Contractor, or any other party pertaining to any matter resulting from the Contract.

**10. Program Fraud and False or Fraudulent Statements or Related Acts**

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this Contract.



**TOWN OF PARADISE – AGREEMENT FOR PROFESSIONAL SERVICES**  
**EXHIBIT E TITLE VI ASSURANCES**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

**Pertinent Nondiscrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

**TOWN OF PARADISE  
RESOLUTION NO. 20-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
DESIGNATING AUTHORITY TO THE PARADISE TOWN MANAGER TO  
EXECUTE INDIVIDUAL TASK ORDERS UNDER THE RESULTANT MASTER  
AGREEMENT FOR RFQ 2020-001 ON-CALL PROFESSIONAL CIVIL  
ENGINEERING SERVICES UP TO THE MAXIMUM CONTRACT AGGREGATE  
AMOUNT OF TEN MILLION DOLLARS TO EXPEDITE AND FACILITATE  
CAMP FIRE RECOVERY EFFORTS.**

**WHEREAS**, the 2018 Camp Fire caused unprecedented damage to the Town of Paradise and has necessitated a variety of recovery projects which are further guided by Paradise Long-Term Recovery Plan;

**WHEREAS**, the Town of Paradise 2020/2021 Disaster Recovery and Capital Improvement Plan identifies over \$121 million in projects spanning multiple project phases, timelines, and funding sources;

**WHEREAS**, in an effort to streamline and expedite delivery of recovery projects, Town staff issued a Request for Qualifications 2020-001 On-Call Professional Civil Engineering Services (RFQ 2020-001);

**WHEREAS**, RFQ 2020-001 was designed to create a master agreement for five selected civil engineers to further compete for individual task orders through subsequent Mini-Request for Proposals;

**WHEREAS**, RFQ 2020-001 was designed for a base term of three-years with the possibility of two one-year extensions at the sole discretion of the Town Manager for a maximum term of five-years;

**WHEREAS**, RFQ 2020-001 was designed for a not-to-exceed aggregate contract amount of \$10 million to be issued as individual task orders between all five selected consultant teams;

**WHEREAS**, RFQ 2020-001 was prepared and reviewed under the most stringent of procurement standards, meeting Paradise Municipal Code, State and Federal requirements, including criteria set forth by California Department of Transportation, Federal Highways Administration, Federal Emergency Management Agency, and others;

**WHEREAS**, RFQ 2020-001 was advertised on July 13, 2020 for work relating to the Town's current and future Disaster Recovery and Capital Improvement Plan, with major scope of work categories listed below:

- Project Management
- In-house Staff Augmentation
- Capital Improvement Program Management
- Funding Assistance
- Plan Check Reviews
- Pavement Management and Analysis
- Preliminary Documents
- Master Planning
- Traffic Analysis
- Field Investigations, and Data Collection and Analysis
- Topographic and Boundary Surveys
- Environmental Clearance
- Public Outreach
- Right-of-Way Acquisition and Support
- Utility/Other Agency Investigation and Coordination
- Geotechnical Investigation
- Design
- Bidding and Construction Support
- Construction Administrative Services

**WHEREAS**, sixteen proposals were received by August 13, 2020, and following subsequent evaluation, the following civil engineering firms were recommended for the Master Agreements:

Mark Thomas (355 total points)  
Dokken Engineering (348 total points)  
GHD, Inc. (335 total points)  
Wood Rodgers, Inc. (329 total points)  
Dewberry Drake Haglan (327 total points)

**WHEREAS**, the selected firms are required to pass a pre-award audit by the California Department of Transportation Independent Office of Audits and Investigations prior to contract execution, including a review of all financial documents and indirect cost rates;

**WHEREAS**, following contract execution, Mini-Request for Proposals will be issued amongst the five consultant teams, subsequently evaluated and awarded individual task orders;

**WHEREAS**, by designating the Town Manager authority to execute all task orders associated with RFQ 2020-001, full benefits of this robust procurement process will be realized by expediting the award process.

**NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:**

**Section 1.** The Paradise Town Manager is authorized to execute master agreements with the above-recommended civil engineering firms and to execute individual task orders under the master agreements for RFQ 2020-001 On-Call Professional Civil Engineering Services not to exceed the maximum contract aggregate amount of ten million dollars (\$10 million) to expedite and facilitate the Town's Camp Fire recovery efforts.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 10<sup>th</sup> day of November, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Greg Bolin, Mayor

ATTEST:

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark A. Habib, Town Attorney



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 10, 2020**

**Agenda Item: 6(d)**

**ORIGINATED BY:** Marc Mattox, Public Works Director / Town Engineer

**REVIEWED BY:** Kevin Phillips, Town Manager

**SUBJECT:** Resolution of approval of the Regulated Small MS4 Permit Waiver Request

**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

1. Consider adopting Resolution No. 20-\_\_\_, A Resolution of the Town Council of the Town of Paradise approving the Regulated Small Municipal Separate Storm Sewer System (MS4) Permit Waiver Request. (ROLL CALL VOTE)

**Background:**

The Town of Paradise maintains a stormwater conveyance system which collects all water from storm events (stormwater) and drains to Butte Creek and Lake Oroville. This system is comprised of various streams, channels, open culverts, drainage curbs, inlets and underground pipes.

The Environmental Protection Agency, under amendments to the 1987 Clean Water Act, imposed regulations that mandate local government to control and reduce stormwater pollutant runoff into receiving waters. Under the authority of the Porter-Cologne Water Quality Act, the State Water Resources Control Board (SWRCB) has delegated authority to its regional boards to invoke permitting requirements.

Under adoption of Order 2013-0001-DWQ by the SWRCB, the Town of Paradise became subject to a new State permit as a Small Municipal Separate Storm Sewer System (Small MS4) traditional permittee. Provisions of this permit required the Town to possess the necessary legal authority and implement appropriate procedures, to regulate the entry of pollutants and non-stormwater discharges into the Town stormwater conveyance system.

In September 2014, Town Council adopted the Stormwater Quality Management Ordinance which provides the legal authority to enforce stormwater standards, illegal discharges and illicit connections. In July 2015, the Town Council adopted the Post-Construction Standards Plan.

**Analysis:**

40 CFR 123.35 requires compliance with the requirements of Order 2013-0001-DWQ if designated as a Small Municipal Separate Storm Sewer System by the SWRCB. However, requirements of permit coverage may be waived by the Water Board when a Regulated Small

MS4 requests a waiver due to changed circumstances, and the following three criteria have been met (applicable to Small Disadvantaged Communities):

1. The Regulated Small MS4 certifies that its discharges do not cause or contribute to, or have the potential to cause or contribute to, a water quality impairment.

Paradise is located within the Sacramento River Basin, which includes all watersheds tributary to the Sacramento River. The Water Quality Control Basin Plan for our region does not identify any listed impaired waterbodies - waterbodies not meeting water quality standards - in the Paradise town limits. Further, due to the changed circumstances of the Town post-Camp Fire (Town population reduction estimated at 21,500), current and foreseeable future conditions will not result in discharges that will cause or have the potential to cause or contribute to a water quality impairment.

2. The Regulated Small MS4 certifies that it is a community with a population of 20,000 or less with an annual median household income (MHI) that is less than 80 percent of the statewide annual MHI. (Wat. Code, § 79505.5, subd.(a)).

Census Bureau data for both population and five-year households-median income indicate that the Town qualifies as a Small Disadvantaged Community with a population of less than 20,000.

- Census Bureau Annual Estimates of the Resident Population for the Town of Paradise on July 1, 2019 was 4,476, which falls way below the threshold population of 20,000.
- Census Bureau five-year Households-Median Income estimate for the Town of Paradise is \$49,270, which is less than 80% of the statewide MHI of \$56,982.

3. Applicable to Small MS4s outside an Urbanized Area.

- The Town of Paradise is outside of an urbanized area, as determined by the Census Bureau.

The Camp Fire in total, displaced 56,000 residents, and destroyed over 18,000 structures, including 90-95% of all Town residences. The Town's pre-fire population in 2018 exceeded 26,000 and now is estimated near 4,500. This disaster is completely unprecedented and has resulted in changed circumstances warranting a waiver of the Regulated Small MS4 permit requirements.

If the MS4 Permit Waiver Request is granted by the Water Board, the Public Works Department proposes to continue managing storm water and water quality impacts through implementation of a revised Post-Construction Standard Plan. The intent of these revisions is to continue to meet the goals of the Clean Water Act by continuing to reduce impacts from urban storm water runoff. A summary of proposed post-construction standard applicability for new development and redevelopment is summarized below:

New Development (Small or Regulated Projects) - New construction that creates 2,500 ft<sup>2</sup> or more of impervious surface and is not exempt. Excludes Single Family Residential projects.

- Current Post-Construction Standard Plan requirements apply to project as either a Small or Regulated project. No change to current requirements.

New Development (Single Family Residential) - Single family homes that create 2,500 ft<sup>2</sup> or more of impervious surface and are not part of a larger plan of development (even if they exceed 5,000 ft<sup>2</sup> of impervious surface).

- No post-construction measures required. Current plan requires implementation of post-construction measures for small projects.

Redevelopment (Small or Regulated Projects) - Redevelopment is defined as any land-disturbing activity that results in the creation, addition, or replacement of exterior impervious surface areas on a site on which some past development has occurred. Excludes Single Family Residential projects.

- Replacement construction with no net increase in impervious footprint – No post-construction measures required. The current plan requires implementation of post-construction measures for new and replaced impervious surface, even if there is no net increase.
- Replacement construction with less than 50% net increase in impervious footprint – only runoff from the new impervious surface must be included in the selection and sizing of site design measures, LID design standards, and hydromodification management measures. The current plan requires consideration of runoff on new and replaced impervious surface in the implementation of post-construction measures.
- Replacement construction with more than 50% net increase in impervious footprint – runoff from the entire project, consisting of all existing, new, and / or replaced impervious surfaces, must be included in the selection and sizing of site design measures, LID design standards, and hydromodification management measures to the extent feasible. No change to current standards.

Redevelopment (Single Family Residential) - Replacement construction of single family homes that replaces 2,500 ft<sup>2</sup> or more of impervious surface and are not part of a larger plan of development (even if they exceed 5,000 ft<sup>2</sup> of impervious surface).

- No post-construction measures required. Current plan requires implementation of post-construction measures for small projects

### **Financial Impact:**

The Annual Waiver Certification renewal fee of \$200, plus any applicable surcharge will be required. However, the Regulated Small MS4 annual permit fee of \$14,230 will result in a cost savings. Additional savings due to reduced staff hours required to implement the current post-construction standards, are likely to be realized.

### **Attachments:**

Attachment A – Regulated Small MS4 Permit Waiver Letter and Attachments

**TOWN OF PARADISE  
RESOLUTION NO. 20-\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF  
PARADISE APPROVING OF THE REGULATED SMALL MUNICIPAL  
SEPARATE STORM SEWER SYSTEM PERMIT WAIVER REQUEST**

**WHEREAS**, the Town of Paradise, a Regulated Small Municipal Separate Storm Sewer System (MS4) traditional permittee, is required by federal law (40 CFR 123.35) to comply with the requirements of Order 2013-0001-DWQ; and,

**WHEREAS**, permit coverage may be waived by the State Regional Water Quality Control Board (Water Board) when a Regulated Small MS4 requests a waiver due to changed circumstances, and the following three criteria have been met:

1. The Regulated Small MS4 certifies that its discharges do not cause or contribute to, or have the potential to cause or contribute to, a water quality impairment, and
2. The Regulated Small MS4 certifies that it is a community with a population of 20,000 or less with an annual median household income (MHI) that is less than 80 percent of the statewide annual MHI. (Wat. Code, § 79505.5, subd.(a)), and
3. The Regulated Small MS4 is outside an Urbanized Area; and

**WHEREAS**, The Town of Paradise certifies that its discharges do not cause or contribute to, or have the potential to cause or contribute to, a water quality impairment; and,

**WHEREAS**, The Town of Paradise certifies that it is a community with a population of 20,000 or less with an annual median household income (MHI) that is less than 80 percent of the statewide annual MHI; and,

**WHEREAS**, The Town of Paradise certifies that it is outside an Urbanized Area.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:**

**Section 1.** The Town Council finds that the above recitals are true and correct.

**Section 2.** The Town Council authorizes the Town Manager to sign attached "Regulated Small MS4 Permit Waiver Request Letter."

**Section 3.** The Town Council authorizes the Town Engineer to revise the Post-Construction Standards Plan, if the MS4 Permit Waiver request is granted by the Water Board.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 10<sup>th</sup> day of November, 2020, by the following vote:

//  
//  
//



TOWN OF PARADISE  
RESOLUTION NO. 20-\_\_

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

By: \_\_\_\_\_  
Greg Bolin, Mayor

ATTEST:

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Mark A. Habib, Town Attorney



**TOWN OF PARADISE**  
Engineering  
5555 Skyway  
Paradise, CA 95969  
(530) 872-6291

November 11, 2020

Central Valley Water Board  
ATTN: Municipal Stormwater  
364 Knollcrest Drive, Suite 205  
Redding, CA 96002

Subject: Regulated Small MS4 Permit Waiver Request

The Town of Paradise is respectfully requesting to receive a waiver from the Regulated Small MS4 Permit requirements and certifies that its discharges do not cause or contribute to, or have the potential to cause or contribute to, a water quality impairment. Further, the Town certifies that we meet the below waiver criteria for a Small Disadvantaged Community applicable to Small MS4s outside of an Urbanized Area described below:

- Small Disadvantaged Community – The Regulated Small MS4 certifies that it is a community with a population of 20,000 or less with an annual median household income (MHI) that is less than 80 percent of the statewide annual MHI. (Wat. Code, § 79505.5, subd.(a)).

On November 8, 2018 the deadliest and most destructive wildfire in California history to date forever changed the Town of Paradise. The Camp Fire in total, claimed 85 lives, displaced 56,000 residents, and destroyed over 18,000 structures, including 90-95% of all Town residences. It is estimated the fire caused an excess of \$20 billion dollars of property damage. The Town's pre- Camp Fire population exceeded 26,000 and now is near 4,500 (Census Bureau Annual Estimates of the Resident Population for the Town on July 1, 2019 was 4,476). This disaster is completely unprecedented and has resulted in changed circumstances warranting a waiver of the Regulated Small MS4 permit requirements. Additionally, the Town of Paradise is outside of an urbanized area, as determined by the Census Bureau.

Further, the 2018 Census Bureau five-year Households-Median Income estimate for the Town of Paradise is \$49,270, which is less than 80% of the statewide MHI of \$56,982. Therefore, the Town qualifies as a Small Disadvantaged Community (Attachment A).

In the event the MS4 Permit Waiver Request is granted by the Water Board, the Town intends to continue managing storm water and water quality impacts through implementation of the proposed revised post-construction standard plan. The intent of these revisions is to continue to meet the goals of the Clean Water Act by continuing to reduce impacts from urban storm water runoff. A summary of proposed revised post-construction standard applicability for new development and redevelopment for both small and regulated projects is summarized below:

- New construction that creates 2,500 Ft or more of impervious surface and is not exempt (excluding single family residential) – Post-Construction standard plan requirements apply to project as either a Small or Regulated project.
- New and replacement single family residential construction - No post-construction measures required.
- Replacement construction with no net increase in impervious footprint – No post-construction measures required.

- Replacement construction with less than 50% net increase in impervious footprint (excluding single family residential) – only runoff from the new impervious surface must be included in the selection and sizing of site design measures, LID design standards, and hydromodification management measures.
- Replacement construction with more than 50% net increase in impervious footprint (excluding single family residential) – runoff from the entire project, consisting of all existing, new, and / or replaced impervious surfaces, must be included in the selection and sizing of site design measures, LID design standards, and hydromodification management measures to the extent feasible.

We sincerely thank you for your consideration of our request. Don't hesitate to reach out if further information or clarification is needed.

Sincerely,

Marc Mattox  
Public Works Director/Town Engineer

Enclosure:

Attachment A - Census Bureau Annual Estimates of the Resident Population and Census Bureau five-year Households-Median Income estimate

Annual Estimates of the Resident Population for Incorporated Places in California: April 1, 2010 to July 1, 2019												
Geographic Area	April 1, 2010		Population Estimate (as of July 1)									
	Census	Estimates Base	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Paradise town, California	26,218	26,219	26,198	26,085	26,165	26,245	26,353	26,378	26,482	26,629	26,711	4,476

MEDIAN HOUSEHOLD INCOME IN THE PAST 12 MONTHS (IN 2018 INFLATION-ADJUSTED DOLLARS)

United States  
Census  
Bureau

Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

Paradise town, California		
Label	Estimate	Margin of Error
Median household income in the past 12 months (in 2018 inflation-adjusted dollars)	49,270	±4,584

Table Notes

MEDIAN HOUSEHOLD INCOME IN THE PAST 12 MONTHS (IN 2018 INFLATION-ADJUSTED DOLLARS)

**Survey/Program:**  
American Community Survey  
**Universe:**  
Households  
**Year:**  
2018  
**Estimates:**  
5-Year  
**Table ID:**  
B19013

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities, and towns and estimates of housing units for states and counties.

Source: U.S. Census Bureau, 2014-2018 American Community Survey 5-Year Estimates

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see ACS Technical Documentation ). The effect of nonsampling error is not represented in these tables.

While the 2014-2018 American Community Survey (ACS) data generally reflect the February 2013 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective dates of the geographic entities.

Estimates of urban and rural populations, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

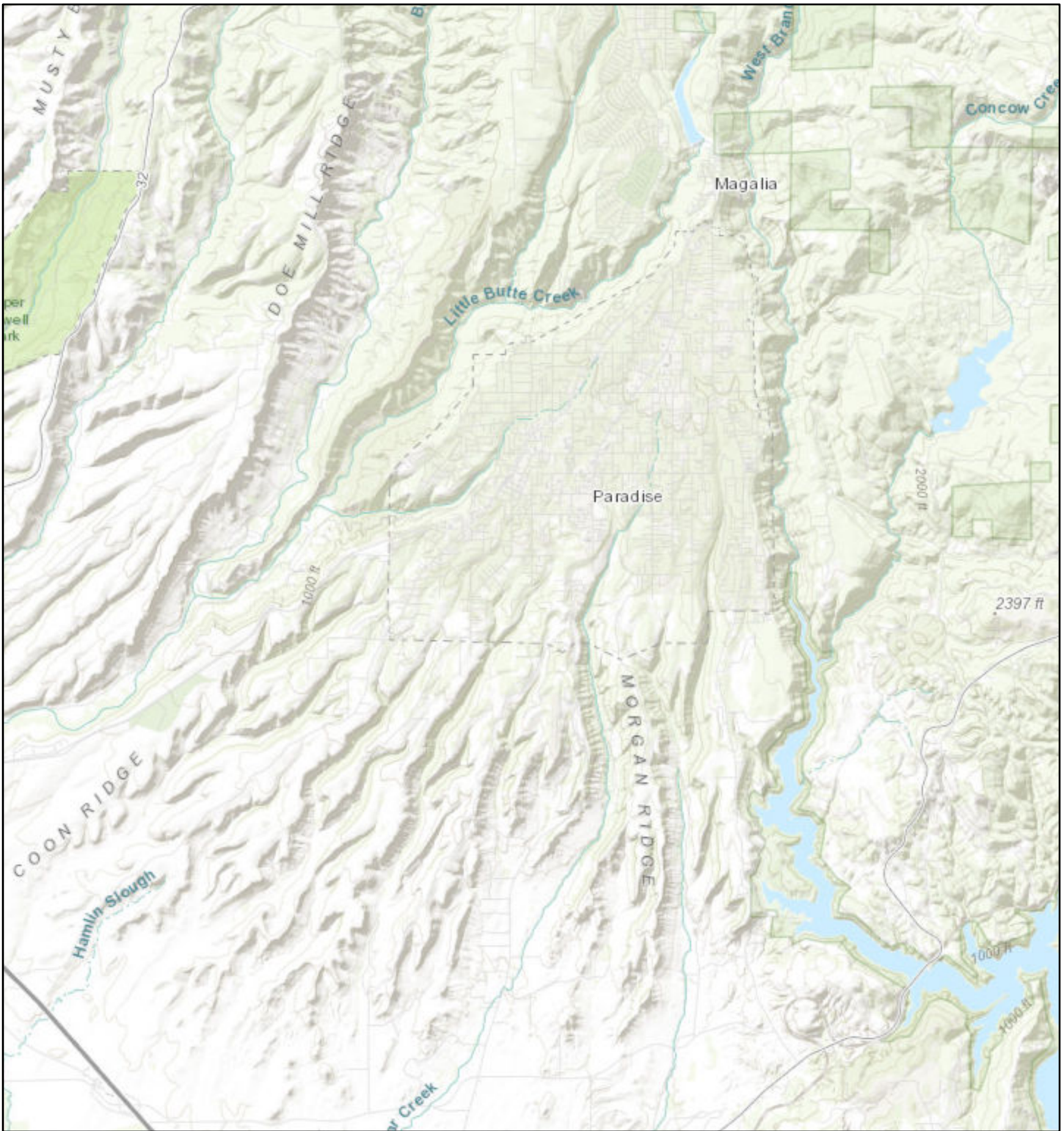
Explanation of Symbols:

- An "\*\*" entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.
- An "-" entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution, or the margin of error associated with a median was larger than the median itself.
- An "-" following a median estimate means the median falls in the lowest interval of an open-ended distribution.
- An "+" following a median estimate means the median falls in the upper interval of an open-ended distribution.
- An "\*\*\*" entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.
- An "\*\*\*\*\*" entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.
- An "N" entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.
- An "(X)" means that the estimate is not applicable or not available.


Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Technical Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

# EPA Urbanized Area Map\_20\_0917



September 17, 2020

 Urbanized Areas

1:144,448

0 0.75 1.5 3 mi  
0 1.5 3 6 km

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, EPA OEI

ATTACHMENT A

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**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2020**

**Agenda Item: 6(e)**

**ORIGINATED BY:** Brooke Kerrigan, Administrative Services  
Director / Town Treasurer  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** 2020/21 Operating and Capital Budget Update  
**LONG TERM RECOVERY PLAN:** Tier 1 – Sustainable Fiscal Model

**COUNCIL ACTION REQUESTED:**

1. Review and approve the 2020/21 Quarterly Budget Report and budget adjustments

**Background**

The fiscal year 2020-21 Operating and Capital Budget was adopted at a regularly scheduled Council meeting held June 30, 2020. Throughout the year it is necessary to provide budget updates as a best practice to keep the Town Council and community informed on the most significant changes.

This year's FY 2020/21 First Quarter Budget Update covers the period of July 1 through September 30. There are four (4) sections in this report.

**PART I PERSONNEL**

Personnel changes are highlighted going back to November 2019. The information is to give context and as a refresher for an in-depth look at the changing activities and priority setting through the continual process of adapting to organizational activities post disaster.

**PART II REVENUES**

The report compares budget to actual revenues collected to date and captures the information at the end of the first quarter.

**PART III EXPENDITURES**

This section of the budget update looks at spending by program and provides a broad perspective by the department those programs fall under. Expenditures are then analyzed at the larger level and are broken down further where spending has exceeded the quarterly benchmark of 25%.

**PART IV REQUESTED BUDGET AMENDMENTS**

Budget amendments are an on-going part of updating the budget to reflect any changes in both normal operations and those activities related to disaster recovery. Included in the budget amendments section is a full disclosure of those items.



Benchmarks are used as reference points to determine whether revenues and expenditures are meeting expectations for the quarter ending September 30, 2020. The quarterly benchmark (25%) is a general way to evaluate programs and keep abreast of costs that are under budget, as well as those costs over budget. Under budget spending doesn't imply there will be budget savings at the end of the fiscal year, nor does over budget spending imply expenditures will exceed appropriations by year end. A quarterly benchmark is a tool to keep current pace with spending, and analyzing amounts to determine where budgeted amounts for the quarter differ from expectations.

The First Quarter Budget Update isn't all-inclusive of the Town's activities and projects as some require more time in order to compare expenditures to budgeted appropriations and track progress as in the case of many capital projects that are on the cusp of starting. As projects and activities get underway those items may be shown as a percentage of completion, thus giving Council and the community an overview of activities and progress for those items. A more in-depth report will be made available with the mid-year budget report.

## PART I PERSONNEL

The current budget for FY 2020/21 was adopted with an increase of 6.94 full-time equivalents (FTEs) in comparison to the prior fiscal year budget. FTEs went from 55.6 to a total of 62 FTEs in the current fiscal year. Following is a list of authorized positions the Town is actively recruiting:

POSITION	STATUS
Deputy Town Clerk	Internal promotion effective October 26, 2020.
Office Assistant - Onsite	New Hire start date confirmed November 16, 2020.
Building/Onsite Inspector	New Hire start date expected November 30, 2020.
Building Official	On-hold due to CDD Co-Director recommendation.
Administrative Assistant - HR	Second interview held November 4, 2020.
Police Trainee	CJO accepted. In background.
Police Officer - Academy Grad (x2)	CJO accepted. In background.

## Look Back

The personnel structure of the Town has been adapting to the after-disaster organizational needs since the Camp Fire in November 2018. The on-going development and organizational changes following a major disaster will remain a factor as long as recovery is underway.

Prior to the current fiscal year, in FY 2019-20 there were several position and personnel changes brought to Council for approval. In November 2019 four (4) positions were added to include an Associate Planner, Code Enforcement Officer II (hourly part-time), Management Analyst, and Procurement Officer. The position of Police Administrative Sergeant was added in-lieu of 2<sup>nd</sup> Lieutenant to assist with supervision of Jr. Officers and Administration.

In January 2020 the Grant Administrator position was added and the Senior Management Analyst position was reclassified to Assistant to the Town Manager.

In February the hours for an Administrative Assistant (Police) and Evidence Technician were increased (4 hours each), while the Senior Mechanic decreased (-4). In addition, an hourly part-time Surveyor was approved, and the Capital Projects Manager classification and description was approved in-lieu of the Associate Engineer position.

In March there were changes for a modification to the Accountant position to include procurement duties, and the Associate Planner was reallocated to the position of Assistant Planner. Additions to personnel in March included two (2) Housing Program Technicians funded by the Cal Home Disaster Assistance Award.

As seen by the changes and adjustments in staffing over the past year, disaster recovery requires an on-going effort at keeping pace with the assignments and activities at all department and program levels.

## PART II REVENUES

This year's revenue budget totals \$63,107,338 across all funds. As of September 30, 2020 revenue collections were \$2,297,249. This amount does not include the PG&E settlement.

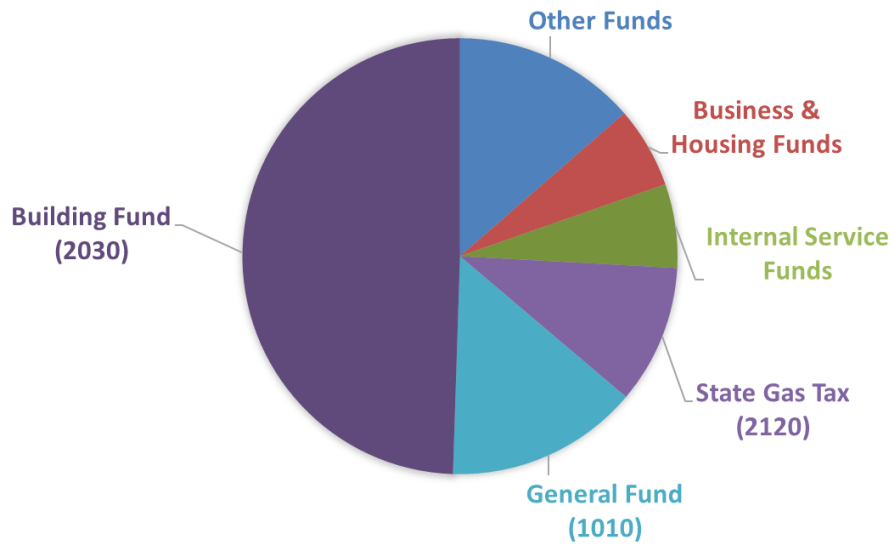
### Government Fund Revenues

Governmental Funds include several funds including the General Fund. Revenues in Governmental Funds are accounted for using the modified accrual basis of accounting. Revenues are collected when received and are later trued-up at year end – revenues at year end are captured through the accrual process and accounted for in the appropriate fiscal year.

Benchmarks for Governmental Fund revenues are used to identify anticipated revenue sources (available for future use) which may be received until a future period. At year end those revenue streams which haven't been fully realized are then researched where staff can determine if revenues have been captured, and whether or not these came in over or under anticipated budget amounts.

On the following page is a chart showing the amounts by fund for Governmental Fund revenues.

**GOVERNMENT FUNDS REVENUES BY FUND**  
PERIOD ENDING SEPTEMBER 30, 2020



The first quarter for Governmental Fund revenues total \$2,294,259. Building and Wastewater Services Fund revenues are \$1,135,273 (50%), General Fund revenues \$ 328,981 (14%), Business and Housing Funds \$138,294 (6%), State Gas Tax \$236,657 (10%), Internal Services Funds \$142,542 (6%), and all other governmental funds total \$312,512 (14%).

### PART III EXPENDITURES

The following section summarizes spending by department, and is further broken down by program, through the first quarter ending September 30, 2020. Town-wide, expenditures are well under 25%, the benchmark for the period of July 1 – September 30. The programs where expenditures have exceeded 25% are noted by comments (a through h) at the end of the section.

#### Administration Program Budget

Overall Administrative Programs are on track for first quarter spending. There are few exceptions (items a – d) due to anticipated expenditures that were paid early in the fiscal year creating an upfront expense, or initial an spending increase causing the benchmark to exceed first quarter expectations. As the benchmark is increased each quarter these amounts are anticipated to be within spending limits.

Ac't	ADMINISTRATION by Program	Adopted Budget	To date 9/30/20	%
4000	Town Council	37,478	6,554	17%
4100	Town Clerk	291,068	44,567	15%
4200	Town Manager	469,207	166,851	36% - a
4201	Central Services	552,248	305,403	55% - b
4202	Information Technology	472,403	120,959	26% - c
4203	HR and Risk Management	188,357	36,481	19%
4300	Legal Services	382,953	216,667	57% - d
4400	Finance	249,963	98,445	39% - e
ADMINISTRATION Total		2,643,677	995,927	48%

## Police Department Budget

Police Department spending in all programs is below 25% as of September 30, 2020. Spending in the categories of Services and Supplies for all programs in the Police Department is 14%, while Salaries and Benefits is 34%. These amounts do not include Animal Control where spending for services and supplies is at 1% and 27% for Salaries and Benefits.

Ac't	POLICE DEPT by Program	Adopted Budget	To date 9/30/20	%
4510	Police Administration	936,910	179,603	19%
4520	Police Operations	3,819,620	787,012	21%
4530	Police Communications	707,242	105,628	15%
4540	Animal Control	433,784	74,731	17%
	<b>POLICE DEPT Total</b>	<b>5,897,556</b>	<b>1,146,974</b>	<b>18%</b>

## Fire Department Budget

Overall the Fire Department shows 26% of spending across the programs of Administration, Emergency Operations Center (EOC), Suppression, and the Volunteer Program. Spending in the Fire Department's EOC program is at 53% mainly due to the Butte County Sheriff's Office Fire Department Budget for the Emergency Mass Notification annual payment, which is 41% of budget, or \$4,760 for services from July 1 – June 30.

Ac't	FIRE DEPT by Program	Adopted Budget	To date 9/30/20	%
4610	Fire Administration	200,210	57,027	28% - f
4615	Fire EOC	11,064	5,899	53% - g
4630	Fire Suppression	4,518,774	151,791	3%
4640	Fire Volunteer Program	2,232	384	17%
	<b>FIRE DEPT Total</b>	<b>4,732,280</b>	<b>215,101</b>	<b>26%</b>

## Community Development Department Budget

Community Development Department spending is below the first quarter benchmark of 25% in all programs. As shown here the Building and Onsite Inspections program is 95% of CDDs total budget. As a comparison, pre fire program receipts for fiscal yearend 2017/18 were \$1.062 million, an increase of 47% in comparison to fiscal year end 2019/20 showing receipts of \$1.564 million post fire. Expenditures for CDD Building and Onsite Inspections increased 23% from FYE 2017/18 pre fire (\$968,000) in comparison to FYE 2019/20 post fire (\$\$1.186 million).

Ac't	COMM DEV DEPT by Program	Adopted Budget	To date 9/30/20	%
4640	CDD Planning	184,963	42,156	23%
4730	CDD Building and Onsite Inspector	4,111,002	917,723	22%
4735	CDD Vehicle Abatement Code Enf	15,714	29	0%
4780	CDD Waste Management	8,905	1,580	18%
	<b>COMM DEV DEPT Total</b>	<b>4,320,584</b>	<b>961,488</b>	<b>22%</b>

## Public Works Department Budget

The majority of the Public Works budget is allocated in program 4750 – Streets Maintenance and Repairs. Various projects in the Streets Maintenance and Repairs (a total of \$1.843 million) are the Trailway Lighting Repairs (\$75,000), Skyway/Pearson Traffic Signal Repair (\$25,000), Emergency Culvert Repair (\$159,300), Off- System Road Rehabilitation (\$1.532 million), and Off-System Culvert Repair (\$53,000). The remaining budgeted amounts are for operating costs (\$1,133,706), debt service (\$14,185), and transfers to other funds (\$419,771).

Public Works program 4776 – Streets and Roads budgeted allocations are for operating costs (\$24,431) and a transfer to the Capital Projects fund (\$341,500) and General Fund (\$4,608).

Ac't	PUBLIC WORKS DEPT by Program	Adopted Budget	To date 9/30/20	%
4740	PW Engineering	401,264	115,374	29% - h
4743	PW Streets and Roads	370,539	5,845	2%
4745	PW Paradise Community Park	66,656	10,937	16%
4747	PW Public Facilities	55,279	11,685	21%
4750	PW Streets Maintenance	3,411,962	292,042	9%
	PUBLIC WORKS Total	4,305,700	435,883	10%

The following information are brief explanations on budget variances over 25%

- a Salary and benefits retiree payout in Q1
- b Annual insurance payment in Q1
- c Servers in Town Hall and PD were replaced in Q1
- d PG&E settlement legal services payment in Q1
- e Salary and benefits payout for long-time employee in Q1
- f Printing and postage costs for weed abatement in Q1
- Utility costs in Q1
- Contracted staffing costs in Q1
- g Annual Butte Co. Emergency Mass Notification payment in Q1
- h Professional Services - \$95,000 budget/\$51,000 spent in Q1

## PART IV REQUESTED BUDGET AMENDMENTS

### 1. Fire Department \$5,762 increase in General Fund appropriations

In November of 2019 the Fire Department requested computer equipment for access to their CalOES network. Laptops were requested that would allow Fire Personnel the access needed for their duties of reporting, monitoring, and connecting with CalOES. Equipment estimates were turned in and in April 2020 the request was given to the Town's IT team. The items weren't ordered by year end and weren't accounted for in the current budget.

## Cont. Fire Department increase in General Fund appropriations

Cal Fire manages the SAFER grant program which reimburses the Town for the personnel costs of three (3) firefighters at the Paradise Fire Station. The additional personnel funded through the SAFER grant is a significant benefit to the Town. However, there is not sufficient computer equipment for Fire Department staff to actively engage with Cal Fire. Staff is requesting an increase of \$5,758 in appropriations from the General Fund for the purchase of five (5) laptops and two (2) printers for Fire personnel (4) and the Town's Fire Prevention Inspector II (1). On-going maintenance costs are for the laptop used by the Town's Fire Prevention Inspector II.

### 2. Measure C and Measure V expense General fund increase in appropriations \$4,800

HdLs contract services for monitoring Measure C and Measure V sales and use tax revenues was approved at the September 8, 2020 Town Council meeting. The cost is \$7,200 annually. For FY 2020/21 there is an increase to General Fund appropriations of \$4,800, for the period of October 2020 through June 2021.

### 3. Police Department increased appropriations \$7,998

The Police Department server room has an estimated \$400,000 in computer equipment. An additional \$50,000 was approved in the FY 20-21 budget to replace the server. Due to the sensitive nature of the equipment and heat, it was determined to be of an emergency nature to replace the older air conditioner. The requested amendment is an increase of \$7,998 in General Fund appropriations.

### 4. Investment Services General Fund \$44,000 (\$5,500/mo)

At a Town council meeting on October 13, 2021 Council approved the proposal for investment services from the investment firm Meeder Investment Management. The fees for full-service investment services are \$5,500 per month. This is an increase of \$44,000 in General Fund appropriations for the costs associated with investment management services.

### 5. Disaster Recovery Department Tetra Tech contract amendment \$335,000

An amendment to the Tetra Tech contract was approved by Council on November 2, 2020. The contract amendment allocated \$335,000 in appropriations in Fund 2090 Camp Fire. These funds are reimbursable from FEMA Public Assistance (75%) and CalOES (18.75%). The remaining amounts will be determined at a later date.

## CONCLUSION

At the end of the first quarter for FY 2020-21 Town-wide expenditures are in line with budgeted appropriations and explanations for overages have been analyzed. Staff will come back at mid-year with a more inclusive overview of the various activities of the Town.

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Fund: 1010 - General Fund</b>							
<b>REVENUES</b>							
<b>Department: 00 - Non Department Activity</b>							
<b>Program: 0000 - Non Program Activity</b>							
1010.00.0000.3110.311	Property Tax Current Secured	5,167,680	5,374,426	5,374,426	-	5,374,426	
1010.00.0000.3110.312	Property Tax Current Unsecured	138,458	143,389	143,389	-	143,389	
1010.00.0000.3110.314	Property Tax Residual	36,397	-	-	-	-	
1010.00.0000.3110.315	Property Tax Prior Secured/Unsecured	7,681	6,000	6,000	-	6,000	
1010.00.0000.3110.320	Property Tax General Supplemental	51,374	55,000	55,000	-	55,000	
1010.00.0000.3130.325	General Sales and Use Tax Sales and Use Tax	524,061	750,000	750,000	70,670	750,000	
1010.00.0000.3167.330	Real Property Transfer Tax Real Property Transfer Tax	65,021	65,000	65,000	15,057	65,000	
1010.00.0000.3182.335	Franchise Taxes Franchise Taxes	245,013	276,634	276,634	44,098	276,634	
1010.00.0000.3185.340	Transient Occupancy Tax Transient Occupancy Tax	36,267	125,000	125,000	28,506	125,000	
1010.00.0000.3210.110	Business Licenses and Permits Business Regulation	6,310	7,500	7,500	2,159	7,500	
1010.00.0000.3215.100	DOJ/FBI Fees Fingerprinting/Processing	11	-	-	(120)	-	
1010.00.0000.3345.100	State Revenues - Other Refunds & Reimbursements	-	-	-	23,879	-	
1010.00.0000.3351.001	Property Tax Homeowners Apportionment	23,676	24,000	24,000	-	24,000	
1010.00.0000.3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	2,583,073	2,677,627	2,677,627	-	2,677,627	
1010.00.0000.3410.104	Administrative Services Returned Check Processing	179	150	150	153	150	
1010.00.0000.3410.112	Administrative Services Printed Material Production/Sale	208	100	100	53	100	
1010.00.0000.3410.113	Administrative Services Document Copying	38	50	50	17	50	
1010.00.0000.3410.114	Administrative Services Document Certification	240	300	300	30	300	
1010.00.0000.3610.100	Interest Revenue Investments	15,826	65,000	65,000	0	65,000	
1010.00.0000.3630.200	Rents and Royalties Billboard Rents and Leases	440	440	440	-	440	
1010.00.0000.3901.100	Refunds and Reimbursements Miscellaneous	13	5,000	5,000	-	5,000	
1010.00.0000.3901.145	Refunds and Reimbursements Insurance Proceeds	-	2,404,895	2,404,895	-	2,404,895	
1010.00.0000.3902.100	Miscellaneous Revenue General	3,009	5,000	5,000	1,271	5,000	
1010.00.0000.3902.110	Miscellaneous Revenue Cash Over and Short	(22)	-	-	(1)	-	
1010.00.0000.3910.030	Transfers In From Development Services Fund	162,595	203,364	203,364	-	203,364	
1010.00.0000.3910.070	Transfers In From Animal Control	56,313	49,850	49,850	-	49,850	
1010.00.0000.3910.090	Transfers In From Camp Fire Recovery	15,117	-	-	-	-	
1010.00.0000.3910.110	Transfers In From Local Transportation Fund	4,202	4,608	4,608	-	4,608	
1010.00.0000.3910.112	Transfers In From Federal CMAQ Fund	-	27,816	27,816	-	27,816	
1010.00.0000.3910.120	Transfers In From State Gas Tax Fund	169,153	188,271	188,271	-	188,271	
1010.00.0000.3910.133	Transfers In From ATP Grant	-	99,687	99,687	-	99,687	
1010.00.0000.3910.136	Transfers In FEMA Grants - Fire	-	46,909	46,909	-	46,909	
1010.00.0000.3910.140	Transfers In From Traffic Safety Fund	3,250	7,000	7,000	-	7,000	
1010.00.0000.3910.160	Transfers In From BHS Development Svcs Fund	72,231	82,881	82,881	-	82,881	
1010.00.0000.3910.215	Transfers In From Aband Vehicle Abate Fund	15,610	14,000	14,000	-	14,000	
1010.00.0000.3910.299	Transfers In From Grants Misc One Time Fund	-	27,818	27,818	-	27,818	
1010.00.0000.3910.650	Transfers In From Successor Agency to RDA NH	29,319	-	-	-	-	
1010.00.0000.3910.700	Transfers In From PG&E Settlement Fund	-	239,582	239,582	-	239,582	
<b>Program Total: 0000 - Non Program Activity</b>		<b>9,432,743</b>	<b>12,977,297</b>	<b>12,977,297</b>	<b>185,772</b>	<b>12,977,297</b>	
<b>Department Total: 00 - Non Department Activity</b>		<b>9,432,743</b>	<b>12,977,297</b>	<b>12,977,297</b>	<b>185,772</b>	<b>12,977,297</b>	
<b>Department: 25 - Finance</b>							
<b>Program: 4420 - Measure C TUT</b>							
1010.25.4420.3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	876,339	543,750	543,750	79,436	543,750	
<b>Program Total: 4420 - Measure C TUT</b>		<b>876,339</b>	<b>543,750</b>	<b>543,750</b>	<b>79,436</b>	<b>543,750</b>	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Program: 4430 - Measure V TUT</b>							
1010.25.4430.3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	-	181,250	181,250	-	181,250	
<b>Program Total: 4430 - Measure V TUT</b>		-	181,250	181,250	-	181,250	
<b>Program: 5005 - Rental Properties</b>							
1010.25.5005.3630.100	Rents and Royalties Commercial Prop Rents & Leases	8,400	-	-	-	-	
1010.25.5005.3901.100	Refunds and Reimbursements Miscellaneous	440	350	350	88	350	
<b>Program Total: 5005 - Rental Properties</b>		8,840	350	350	88	350	
<b>Department Total: 25 - Finance</b>		885,179	725,350	725,350	79,524	725,350	
<b>Department: 30 - Police</b>							
<b>Program: 0000 - Non Program Activity</b>							
1010.30.0000.3320.100	Federal Revenue - Other Refunds and Reimbursements	-	3,500	3,500	2,842	3,500	
1010.30.0000.3345.004	State Revenues - Other POST Reimbursements	4,704	8,500	8,500	2,730	8,500	
1010.30.0000.3345.100	State Revenues - Other Refunds & Reimbursements	-	500	500	74	500	
1010.30.0000.3380.100	Local Government Revenue Fines and Forfeitures	18,959	23,000	23,000	3,599	23,000	
1010.30.0000.3380.106	Local Government Revenue Administrative Citations Police	-	400	400	-	400	
1010.30.0000.3380.112	Local Government Revenue Property Room Proceeds	309	400	400	-	400	
1010.30.0000.3421.100	Police Vehicle Repossession	-	100	100	-	100	
1010.30.0000.3421.105	Police Cite Sign Off / VIN Verification	531	600	600	279	600	
1010.30.0000.3421.110	Police DUI Accident & Arrest Processing	42	1,000	1,000	-	1,000	
1010.30.0000.3421.111	Police Vehicle Impound Fee	2,893	3,000	3,000	161	3,000	
1010.30.0000.3421.115	Police Police Report (Copy)	5	2	2	3	2	
1010.30.0000.3421.120	Police Fingerprint Processing	2,027	2,000	2,000	942	2,000	
1010.30.0000.3421.122	Police Visa/Clearance Letter	16	-	-	-	-	
1010.30.0000.3421.128	Police Statutory Registration	31	31	31	-	31	
1010.30.0000.3421.130	Police Reproduce/Sale of Tapes & Photos	19	50	50	19	50	
1010.30.0000.3421.140	Police Alarm System Registration	1,044	1,000	1,000	91	1,000	
1010.30.0000.3421.141	Police False Alarm Response	-	500	500	-	500	
1010.30.0000.3421.180	Police Special Services	-	500	500	-	500	
1010.30.0000.3421.187	Police Subpoena Duces Tecum	31	-	-	-	-	
1010.30.0000.3901.100	Refunds and Reimbursements Miscellaneous	3,851	1,500	1,500	2,775	1,500	
1010.30.0000.3901.140	Refunds and Reimbursements Negligence Cost Recovery Fees	-	500	500	-	500	
1010.30.0000.3902.100	Miscellaneous Revenue General	-	-	-	149	-	
<b>Program Total: 0000 - Non Program Activity</b>		34,460	47,083	47,083	13,665	47,083	
<b>Department Total: 30 - Police</b>		34,460	47,083	47,083	13,665	47,083	
<b>Department: 35 - Fire</b>							
<b>Program: 0000 - Non Program Activity</b>							
1010.35.0000.3320.100	Federal Revenue - Other Refunds and Reimbursements	-	850,000	850,000	-	850,000	
1010.35.0000.3345.100	State Revenues - Other Refunds & Reimbursements	41,203	50,000	50,000	18,030	50,000	
1010.35.0000.3380.103	Local Government Revenue Fines and Citations Fire	8,700	7,000	7,000	-	7,000	
1010.35.0000.3422.303	Fire Out Of Hours Burning Response	83	-	-	-	-	
1010.35.0000.3422.304	Fire Fuel Reduction Burn Permit	13,911	30,551	30,551	-	30,551	
1010.35.0000.3422.315	Fire Residential Burning Regulation	14,888	8,000	8,000	-	8,000	
1010.35.0000.3422.335	Fire Land Clearing Fire Regulation	45	45	45	-	45	
1010.35.0000.3650.100	Donations Private Sources	3,027	-	-	-	-	
1010.35.0000.3910.138	Transfers In From USDA Fund	256,760	-	-	-	-	
1010.35.0000.3910.299	Transfers In From Grants Misc One Time Fund	171,000	-	-	-	-	
<b>Program Total: 0000 - Non Program Activity</b>		509,617	945,596	945,596	18,030	945,596	
<b>Department Total: 35 - Fire</b>		509,617	945,596	945,596	18,030	945,596	



G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Department: 40 - Community Development</b>							
<b>Program: 4720 - CDD Planning</b>							
1010.40.4720.3380.101	Local Government Revenue Fines and Citations Comm Develop	1,100	8,000	8,000	-	8,000	
1010.40.4720.3400.101	CDD Planning Appeals Review	94	-	-	-	-	
1010.40.4720.3400.104	CDD Planning Tentative Parcel Map	-	1,754	1,754	-	1,754	
1010.40.4720.3400.105	CDD Planning Tentative Subdivision Map	-	-	-	2,556	-	
1010.40.4720.3400.109	CDD Planning Street Address Change Review	88	176	176	-	176	
1010.40.4720.3400.111	CDD Planning Landscape Plan	566	566	566	283	566	
1010.40.4720.3400.130	CDD Planning General Plan Amend and Rezoning	2,907	2,907	2,907	2,907	2,907	
1010.40.4720.3400.139	CDD Planning Research on Request	94	94	94	-	94	
1010.40.4720.3400.170	CDD Planning Use Permit Class A	5,482	3,000	3,000	2,652	3,000	
1010.40.4720.3400.171	CDD Planning Use Permit Class B	-	500	500	-	500	
1010.40.4720.3400.173	CDD Planning Temporary Use Permit	67,946	25,000	25,000	5,762	25,000	
1010.40.4720.3400.174	CDD Planning Administrative Permit	4,063	3,000	3,000	1,869	3,000	
1010.40.4720.3400.176	CDD Planning Home Occupation Permit	263	263	263	-	263	
1010.40.4720.3400.177	CDD Planning Site Plan/Use Permit Mod Class A	754	750	750	-	750	
1010.40.4720.3400.184	CDD Planning Site Plan Review Class A	2,640	1,300	1,300	1,980	1,300	
1010.40.4720.3400.185	CDD Planning Site Plan Review Class B	2,005	-	-	-	-	
1010.40.4720.3400.200	CDD Planning Tree Felling Permit	246	200	200	-	200	
1010.40.4720.3400.307	CDD Planning Design Review Application	3,513	2,000	2,000	747	2,000	
<b>Program Total: 4720 - CDD Planning</b>		<b>91,761</b>	<b>49,510</b>	<b>49,510</b>	<b>18,754</b>	<b>49,510</b>	
<b>Program: 4780 - CDD - Waste Management</b>							
1010.40.4780.3182.335	Franchise Taxes Franchise Taxes	8,366	12,220	12,220	3,026	12,220	
1010.40.4780.3380.104	Local Government Revenue Fines and Citations Waste Mgmt	200	500	500	-	500	
<b>Program Total: 4780 - CDD - Waste Management</b>		<b>8,566</b>	<b>12,720</b>	<b>12,720</b>	<b>3,026</b>	<b>12,720</b>	
<b>Department Total: 40 - Community Development</b>		<b>100,327</b>	<b>62,230</b>	<b>62,230</b>	<b>21,781</b>	<b>62,230</b>	
<b>Department: 45 - Public Works</b>							
<b>Program: 4740 - Public Works - Engineering</b>							
1010.45.4740.3402.220	PW Engineering Land Divisn/Pvt Develop Projects	-	5,000	5,000	-	5,000	
1010.45.4740.3402.223	PW Engineering Engineering Site Plan	518	250	250	518	250	
1010.45.4740.3402.224	PW Engineering Grading Check/Inspection	2,761	1,500	1,500	5,947	1,500	
1010.45.4740.3402.226	PW Engineering Cert of Correction with Hearing	2,333	1,500	1,500	-	1,500	
1010.45.4740.3402.227	PW Engineering Lot Merger Review	16,590	10,000	10,000	2,592	10,000	
1010.45.4740.3402.228	PW Engineering Lot Line Adjustment	5,444	3,000	3,000	907	3,000	
1010.45.4740.3402.230	PW Engineering Engineer Drain Plan/Calc Review	32,040	25,000	25,000	4,925	25,000	
1010.45.4740.3402.232	PW Engineering Erosion Control Plan Review	389	583	583	-	583	
1010.45.4740.3402.239	PW Engineering Hourly Fee	75	-	-	-	-	
1010.45.4740.3402.250	PW Engineering Oversized Vehicle Regulation	6,816	5,000	5,000	2,420	5,000	
1010.45.4740.3402.270	PW Engineering Encroachment Permit Fees	137,167	120,000	120,000	122,925	120,000	
<b>Program Total: 4740 - Public Works - Engineering</b>		<b>204,132</b>	<b>171,833</b>	<b>171,833</b>	<b>140,234</b>	<b>171,833</b>	
<b>Program: 4745 - Paradise Community Park</b>							
1010.45.4745.3470.251	Parks & Recreation Space Rental	330	2,500	2,500	-	2,500	
<b>Program Total: 4745 - Paradise Community Park</b>		<b>330</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>	
<b>Department Total: 45 - Public Works</b>		<b>204,462</b>	<b>174,333</b>	<b>174,333</b>	<b>140,234</b>	<b>174,333</b>	
<b>REVENUES Total</b>		<b>11,166,789</b>	<b>14,931,889</b>	<b>14,931,889</b>	<b>459,007</b>	<b>14,931,889</b>	

## EXPENSES

Department: 00 - Non Department Activity  
Program: 0000 - Non Program Activity

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.00.0000.5225	Bank Fees and Charges	660	5,000	5,000	234	5,000	
1010.00.0000.5280.100	Bad Debt Write Off Expense	970	-	-	-	-	
1010.00.0000.5302	Buildings	349,699	-	-	-	-	
1010.00.0000.5501	Debt Service Payment - Principal	507,371	494,652	494,652	-	494,652	
1010.00.0000.5502	Debt Service Payment - Interest	542,630	590,349	590,349	-	590,349	
1010.00.0000.5910.923	Transfers Out To TOP Housing Loan Fund	3,917	2,592	2,592	-	2,592	
Program Total: 0000 - Non Program Activity		1,405,245	1,092,593	1,092,593	234	1,092,593	
Department Total: 00 - Non Department Activity		1,405,245	1,092,593	1,092,593	234	1,092,593	
Department: 10 - Legislative							
Program: 4000 - Town Council							
1010.10.4000.5101	Salaries - Permanent	18,000	18,000	18,000	6,000	18,000	
1010.10.4000.5107	Car Allowance/Mileage	5,400	5,400	5,400	1,800	5,400	
1010.10.4000.5111	Medicare	339	339	339	113	339	
1010.10.4000.5112.102	Retirement Contribution Social Security	1,451	1,451	1,451	484	1,451	
1010.10.4000.5113	Worker's Compensation	217	158	158	78	158	
1010.10.4000.5202.100	Operating Supplies General	120	50	50	-	50	
1010.10.4000.5213.100	Professional/Contract Services General	855	855	855	190	855	
1010.10.4000.5219.100	Printing General	-	100	100	27	100	
1010.10.4000.5220.100	Employee Development General	3,382	11,125	11,125	-	11,125	
1010.10.4000.5304	Furniture & Equipment	2,559	-	-	-	-	
Program Total: 4000 - Town Council		32,323	37,478	37,478	8,692	37,478	
Department Total: 10 - Legislative		32,323	37,478	37,478	8,692	37,478	
Department: 15 - Town Clerk							
Program: 4100 - Town Clerk							
1010.15.4100.5101	Salaries - Permanent	147,721	160,374	160,374	35,404	160,374	
1010.15.4100.5106.100	Incentives & Admin Leave Administrative Leave	11,968	4,441	4,441	-	4,441	
1010.15.4100.5111	Medicare	2,292	2,390	2,390	509	2,390	
1010.15.4100.5112.101	Retirement Contribution PERS	43,694	45,539	45,539	11,148	45,539	
1010.15.4100.5113	Worker's Compensation	1,848	1,410	1,410	699	1,410	
1010.15.4100.5114.101	Health Insurance Medical	15,614	17,126	17,126	3,904	17,126	
1010.15.4100.5114.102	Health Insurance Dental	1,199	-	-	350	-	
1010.15.4100.5114.103	Health Insurance Vision	131	-	-	44	-	
1010.15.4100.5115	Unemployment Compensation	-	-	-	252	-	
1010.15.4100.5116.101	Life and Disability Insurance Life & Disab.	505	1,823	1,823	118	1,823	
1010.15.4100.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,191	-	-	317	-	
1010.15.4100.5119.100	Retiree Costs Medical Insurance	6,126	4,714	4,714	1,543	4,714	
1010.15.4100.5122	Accrual Bank Payoff	-	-	-	50	-	
1010.15.4100.5201.100	Office Supplies General	296	175	175	99	175	
1010.15.4100.5202.100	Operating Supplies General	205	235	235	-	235	
1010.15.4100.5204	Subscriptions and Code Books	(57)	155	155	-	155	
1010.15.4100.5210.100	Postage General	147	150	150	16	150	
1010.15.4100.5213.100	Professional/Contract Services General	13,026	10,618	10,618	3,164	10,618	
1010.15.4100.5214.100	Repair and Maint Service General	3,263	6,883	6,883	2,511	6,883	
1010.15.4100.5218.100	Advertising General	7,921	6,500	6,500	2,072	6,500	
1010.15.4100.5219.100	Printing General	54	25	25	-	25	
1010.15.4100.5220.100	Employee Development General	3,673	3,910	3,910	300	3,910	
1010.15.4100.5221	Election-County Services	-	22,000	22,000	-	22,000	
1010.15.4100.5304	Furniture & Equipment	-	2,500	2,500	-	2,500	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Program Total: 4100 - Town Clerk</b>		260,816	290,968	290,968	62,496	290,968	
<b>Department Total: 15 - Town Clerk</b>		260,816	290,968	290,968	62,496	290,968	
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4001 - Tourism</b>							
1010.20.4001.5213.100	Professional/Contract Services General	(7,253)	-	-	(5,701)	-	
<b>Program Total: 4001 - Tourism</b>		(7,253)	-	-	(5,701)	-	
<b>Program: 4200 - Town Manager</b>							
1010.20.4200.5101	Salaries - Permanent	181,458	247,671	247,671	94,091	247,671	
1010.20.4200.5105	Salaries - Overtime/FLSA	-	-	-	30	-	
1010.20.4200.5106.100	Incentives & Admin Leave Administrative Leave	11,670	10,823	10,823	1,879	10,823	
1010.20.4200.5107	Car Allowance/Mileage	1,992	2,040	2,040	746	2,040	
1010.20.4200.5111	Medicare	479	3,408	3,408	900	3,408	
1010.20.4200.5112.101	Retirement Contribution PERS	53,637	54,596	54,596	19,752	54,596	
1010.20.4200.5113	Worker's Compensation	1,774	2,178	2,178	1,080	2,178	
1010.20.4200.5114.101	Health Insurance Medical	6,247	26,212	26,212	8,749	26,212	
1010.20.4200.5114.102	Health Insurance Dental	1,123	-	-	1,049	-	
1010.20.4200.5114.103	Health Insurance Vision	41	-	-	47	-	
1010.20.4200.5115	Unemployment Compensation	-	-	-	922	-	
1010.20.4200.5116.101	Life and Disability Insurance Life & Disab.	706	2,343	2,343	305	2,343	
1010.20.4200.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,487	-	-	980	-	
1010.20.4200.5119.100	Retiree Costs Medical Insurance	34,732	45,695	45,695	11,491	45,695	
1010.20.4200.5122	Accrual Bank Payoff	-	47,506	47,506	47,952	47,506	
1010.20.4200.5201.100	Office Supplies General	58	-	-	109	-	
1010.20.4200.5202.100	Operating Supplies General	100	50	50	-	50	
1010.20.4200.5204	Subscriptions and Code Books	97	-	-	-	-	
1010.20.4200.5210.100	Postage General	-	10	10	14	10	
1010.20.4200.5213.100	Professional/Contract Services General	10,882	20,500	20,500	21,529	69,300	48,800
1010.20.4200.5216.100	Communications General Services	615	600	600	205	600	
1010.20.4200.5218.100	Advertising General	426	-	-	-	-	
1010.20.4200.5219.100	Printing General	64	75	75	107	75	
1010.20.4200.5220.100	Employee Development General	-	3,000	3,000	-	3,000	
1010.20.4200.5223.105	Meals and Refreshments Emergencies and Meetings	61	-	-	-	-	
1010.20.4200.5260	Miscellaneous	243	-	-	-	-	
1010.20.4200.5304	Furniture & Equipment	-	2,500	2,500	-	2,500	
<b>Program Total: 4200 - Town Manager</b>		307,891	469,207	469,207	211,937	518,007	48,800
<b>Program: 4201 - Central Services</b>							
1010.20.4201.5101	Salaries - Permanent	50,005	117,283	117,283	13,415	117,283	
1010.20.4201.5106.100	Incentives & Admin Leave Administrative Leave	2,475	-	-	-	-	
1010.20.4201.5111	Medicare	730	1,822	1,822	339	1,822	
1010.20.4201.5112.101	Retirement Contribution PERS	4,044	25,598	25,598	6,369	25,598	
1010.20.4201.5113	Worker's Compensation	597	1,031	1,031	511	1,031	
1010.20.4201.5114.101	Health Insurance Medical	10,410	22,850	22,850	1,952	22,850	
1010.20.4201.5114.102	Health Insurance Dental	1,197	-	-	8	-	
1010.20.4201.5114.103	Health Insurance Vision	127	-	-	(2)	-	
1010.20.4201.5115	Unemployment Compensation	-	-	-	159	-	
1010.20.4201.5116.101	Life and Disability Insurance Life & Disab.	167	1,698	1,698	53	1,698	
1010.20.4201.5116.102	Life and Disability Insurance Long Term/Short Term Disability	482	-	-	79	-	
1010.20.4201.5122	Accrual Bank Payoff	-	8,379	8,379	9,044	8,379	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.20.4201.5202.100	Operating Supplies General	3,638	3,545	3,545	591	3,545	
1010.20.4201.5203.100	Repairs and Maint Supplies General	1,446	1,500	1,500	1,023	1,500	
1010.20.4201.5209.101	Auto Fuel Expense Town Vehicles	1,941	2,400	2,400	653	2,400	
1010.20.4201.5210.100	Postage General	-	50	50	-	50	
1010.20.4201.5211.135	Utilities Water and Sewer	871	897	897	146	897	
1010.20.4201.5211.137	Utilities Electric and Gas	23,372	26,000	26,000	9,043	26,000	
1010.20.4201.5212.100	Insurance General	223,573	221,715	221,715	224,952	221,715	
1010.20.4201.5213.100	Professional/Contract Services General	53,159	62,125	62,125	8,525	62,125	
1010.20.4201.5214.100	Repair and Maint Service General	16,886	15,239	15,239	5,033	15,239	
1010.20.4201.5215.100	Rents and Leases Miscellaneous	1,699	1,671	1,671	678	1,671	
1010.20.4201.5218.100	Advertising General	70	100	100	119	100	
1010.20.4201.5219.100	Printing General	531	1,000	1,000	-	1,000	
1010.20.4201.5220.100	Employee Development General	-	1,000	1,000	-	1,000	
1010.20.4201.5223.105	Meals and Refreshments Emergencies and Meetings	161	-	-	-	-	
1010.20.4201.5260	Miscellaneous	31,395	33,095	33,095	40,090	33,095	
1010.20.4201.5303	Improvements	53,289	-	-	19,825	-	
1010.20.4201.5500	Bond Payments - Fiscal Agent	4,140	4,250	4,250	1,086,332	4,250	
<b>Program Total: 4201 - Central Services</b>		<b>486,403</b>	<b>553,248</b>	<b>553,248</b>	<b>1,428,935</b>	<b>553,248</b>	
<b>Program: 4202 - Information Technology</b>							
1010.20.4202.5199.199	Other Fund Support IT-Serv from Tech Fee	(50,000)	(471,403)	(471,403)	-	(471,403)	
1010.20.4202.5202.100	Operating Supplies General	2,152	4,450	4,450	479	4,450	
1010.20.4202.5213.100	Professional/Contract Services General	236,321	190,250	190,250	61,404	190,250	
1010.20.4202.5214.100	Repair and Maint Service General	75,833	93,041	93,041	55,650	93,041	
1010.20.4202.5215.106	Rents and Leases Copiers	4,676	4,676	4,676	1,968	4,676	
1010.20.4202.5216.100	Communications General Services	45,545	44,136	44,136	13,149	44,136	
1010.20.4202.5220.100	Employee Development General	1,936	-	-	-	-	
1010.20.4202.5225	Bank Fees and Charges	1,475	1,350	1,350	169	1,350	
1010.20.4202.5304	Furniture & Equipment	6,250	133,500	133,500	102,929	133,500	
1010.20.4202.5501	Debt Service Payment - Principal	27,000	-	-	-	-	
<b>Program Total: 4202 - Information Technology</b>		<b>351,188</b>	<b>-</b>	<b>-</b>	<b>235,748</b>	<b>-</b>	
<b>Program: 4203 - HR and Risk Management</b>							
1010.20.4203.5101	Salaries - Permanent	96,375	121,694	121,694	32,248	121,694	
1010.20.4203.5106.100	Incentives & Admin Leave Administrative Leave	9,109	4,782	4,782	-	4,782	
1010.20.4203.5111	Medicare	1,486	1,834	1,834	456	1,834	
1010.20.4203.5112.101	Retirement Contribution PERS	37,588	29,327	29,327	9,101	29,327	
1010.20.4203.5113	Worker's Compensation	1,151	1,070	1,070	530	1,070	
1010.20.4203.5114.101	Health Insurance Medical	13,532	18,213	18,213	4,511	18,213	
1010.20.4203.5114.102	Health Insurance Dental	2,092	-	-	610	-	
1010.20.4203.5114.103	Health Insurance Vision	180	-	-	60	-	
1010.20.4203.5115	Unemployment Compensation	-	-	-	220	-	
1010.20.4203.5116.101	Life and Disability Insurance Life & Disab.	257	1,314	1,314	86	1,314	
1010.20.4203.5116.102	Life and Disability Insurance Long Term/Short Term Disability	708	-	-	239	-	
1010.20.4203.5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,923	3,515	3,515	-	3,515	
1010.20.4203.5201.100	Office Supplies General	271	50	50	-	50	
1010.20.4203.5202.100	Operating Supplies General	256	285	285	7	285	
1010.20.4203.5204	Subscriptions and Code Books	3,500	3,500	3,500	3,570	3,500	
1010.20.4203.5210.100	Postage General	-	20	20	7	20	
1010.20.4203.5213.100	Professional/Contract Services General	2,636	1,853	1,853	927	1,853	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.20.4203.5214.100	Repair and Maint Service General	13	-	-	7	-	
1010.20.4203.5216.100	Communications General Services	75	900	900	300	900	
1010.20.4203.5218.100	Advertising General	-	-	-	140	-	
1010.20.4203.5219.100	Printing General	27	-	-	-	-	
1010.20.4203.5223.105	Meals and Refreshments Emergencies and Meetings	494	-	-	-	-	
<b>Program Total: 4203 - HR and Risk Management</b>		<b>172,673</b>	<b>188,357</b>	<b>188,357</b>	<b>53,019</b>	<b>188,357</b>	
<b>Program: 4300 - Legal Services</b>							
1010.20.4300.5210.100	Postage General	1	5	5	-	5	
1010.20.4300.5213.100	Professional/Contract Services General	225,264	382,948	382,948	235,246	382,948	
<b>Program Total: 4300 - Legal Services</b>		<b>225,264</b>	<b>382,953</b>	<b>382,953</b>	<b>235,246</b>	<b>382,953</b>	
<b>Department Total: 20 - Administrative Services</b>		<b>1,536,166</b>	<b>1,593,765</b>	<b>1,593,765</b>	<b>2,159,183</b>	<b>1,642,565</b>	
<b>Department: 25 - Finance</b>							
<b>Program: 4400 - Finance</b>							
1010.25.4400.5101	Salaries - Permanent	204,554	153,092	153,092	48,659	153,092	
1010.25.4400.5106.100	Incentives & Admin Leave Administrative Leave	20,266	8,227	8,227	-	8,227	
1010.25.4400.5106.200	Incentives & Admin Leave Gym Reimbursement	70	-	-	-	-	
1010.25.4400.5107	Car Allowance/Mileage	2,245	1,992	1,992	667	1,992	
1010.25.4400.5111	Medicare	3,243	2,368	2,368	1,189	2,368	
1010.25.4400.5112.101	Retirement Contribution PERS	59,442	33,972	33,972	10,816	33,972	
1010.25.4400.5113	Worker's Compensation	2,405	1,346	1,346	667	1,346	
1010.25.4400.5114.101	Health Insurance Medical	15,920	17,044	17,044	4,389	17,044	
1010.25.4400.5114.102	Health Insurance Dental	2,217	-	-	355	-	
1010.25.4400.5114.103	Health Insurance Vision	203	-	-	42	-	
1010.25.4400.5115	Unemployment Compensation	-	-	-	578	-	
1010.25.4400.5116.101	Life and Disability Insurance Life & Disab.	536	1,594	1,594	166	1,594	
1010.25.4400.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,126	-	-	319	-	
1010.25.4400.5119.100	Retiree Costs Medical Insurance	23,664	23,767	23,767	10,153	23,767	
1010.25.4400.5122	Accrual Bank Payoff	-	-	-	33,511	-	
1010.25.4400.5201.100	Office Supplies General	1,682	50	50	749	50	
1010.25.4400.5202.100	Operating Supplies General	-	230	230	-	230	
1010.25.4400.5210.100	Postage General	1,221	1,200	1,200	577	1,200	
1010.25.4400.5213.100	Professional/Contract Services General	23,470	1,289	1,289	10,287	1,289	
1010.25.4400.5219.100	Printing General	932	1,232	1,232	27	1,232	
1010.25.4400.5220.100	Employee Development General	110	260	260	-	260	
1010.25.4400.5304	Furniture & Equipment	3,665	2,200	2,200	1,287	2,200	
<b>Program Total: 4400 - Finance</b>		<b>366,971</b>	<b>249,863</b>	<b>249,863</b>	<b>124,438</b>	<b>249,863</b>	
<b>Program: 4420 - Measure C TUT</b>							
<b>Cost Center Activity: 301 - Police Operations</b>							
1010.25.4420.301.5102	Salaries - Temporary	49,371	46,800	46,800	3,939	46,800	
1010.25.4420.301.5105	Salaries - Overtime/FLSA	11,174	8,000	8,000	718	8,000	
1010.25.4420.301.5111	Medicare	878	795	795	68	795	
1010.25.4420.301.5112.101	Retirement Contribution PERS	-	2,902	2,902	-	2,902	
1010.25.4420.301.5112.102	Retirement Contribution Social Security	3,754	-	-	289	-	
1010.25.4420.301.5113	Worker's Compensation	4,503	3,998	3,998	1,982	3,998	
1010.25.4420.301.5115	Unemployment Compensation	-	-	-	30	-	
1010.25.4420.301.5202.100	Operating Supplies General	5,918	4,500	4,500	336	4,500	
1010.25.4420.301.5213.100	Professional/Contract Services General	4,868	6,500	6,500	59	6,500	
1010.25.4420.301.5220.100	Employee Development General	16,792	11,136	11,136	2,609	11,136	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.25.4420.301.5305	Vehicles	22,851	-	-	-	-	
1010.25.4420.301.5501	Debt Service Payment - Principal	81,429	37,851	37,851	17,015	37,851	
Cost Center Activity Total: 301 - Police Operations		201,538	122,482	122,482	27,044	122,482	
Cost Center Activity: 303 - Animal Control							
1010.25.4420.303.5303	Improvements	497	912	912	-	912	
1010.25.4420.303.5910.070	Transfers Out To Animal Control Fund	232,330	258,077	258,077	-	258,077	
Cost Center Activity Total: 303 - Animal Control		232,827	258,989	258,989	-	258,989	
Cost Center Activity: 326 - Fire Suppression							
1010.25.4420.326.5213.100	Professional/Contract Services General	223,287	250,000	250,000	-	250,000	
1010.25.4420.326.5501	Debt Service Payment - Principal	167,183	126,908	126,908	61,933	126,908	
Cost Center Activity Total: 326 - Fire Suppression		390,470	376,908	376,908	61,933	376,908	
Cost Center Activity: 350 - Public Works Streets							
1010.25.4420.350.5910.100	Transfers Out To Capital Projects	-	125,000	125,000	-	125,000	
Cost Center Activity Total: 350 - Public Works Streets		-	125,000	125,000	-	125,000	
Program Total: 4420 - Measure C TUT		824,835	883,379	883,379	88,977	883,379	
Program: 5005 - Rental Properties							
1010.25.5005.5211.175	Utilities Rental Properties	660	660	660	132	660	
Program Total: 5005 - Rental Properties		660	660	660	132	660	
Department Total: 25 - Finance		1,192,465	1,133,902	1,133,902	213,547	1,133,902	
Department: 30 - Police							
Program: 0000 - Non Program Activity							
1010.30.0000.5280.100	Bad Debt Write Off Expense	5,632	-	-	-	-	
Program Total: 0000 - Non Program Activity		5,632	-	-	-	-	
Program: 4510 - Police Administration							
1010.30.4510.5101	Salaries - Permanent	303,281	341,332	341,332	105,263	341,332	
1010.30.4510.5103.102	Differential Pay Out of Class	646	-	-	257	-	
1010.30.4510.5104	Wages - PS Holiday Pay	13,475	15,212	15,212	4,880	15,212	
1010.30.4510.5105	Salaries - Overtime/FLSA	38	500	500	-	500	
1010.30.4510.5106.100	Incentives & Admin Leave Administrative Leave	30,760	17,553	17,553	5,630	17,553	
1010.30.4510.5106.101	Incentives & Admin Leave School Incentive	16,089	17,688	17,688	5,536	17,688	
1010.30.4510.5106.205	Incentives & Admin Leave PS Recruitment Incentive	1,000	-	-	-	-	
1010.30.4510.5109.100	Allowances Uniform Allowance	1,860	1,860	1,860	620	1,860	
1010.30.4510.5111	Medicare	5,183	5,708	5,708	1,713	5,708	
1010.30.4510.5112.101	Retirement Contribution PERS	416,433	291,900	291,900	95,764	291,900	
1010.30.4510.5113	Worker's Compensation	35,634	27,315	27,315	13,540	27,315	
1010.30.4510.5114.101	Health Insurance Medical	25,602	39,137	39,137	10,757	39,137	
1010.30.4510.5114.102	Health Insurance Dental	4,937	-	-	1,832	-	
1010.30.4510.5114.103	Health Insurance Vision	442	-	-	180	-	
1010.30.4510.5115	Unemployment Compensation	-	-	-	816	-	
1010.30.4510.5116.101	Life and Disability Insurance Life & Disab.	760	2,928	2,928	300	2,928	
1010.30.4510.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,701	-	-	660	-	
1010.30.4510.5119.100	Retiree Costs Medical Insurance	67,614	60,238	60,238	22,823	60,238	
1010.30.4510.5122	Accrual Bank Payoff	670	-	-	-	-	
1010.30.4510.5201.100	Office Supplies General	889	2,000	2,000	2	2,000	
1010.30.4510.5202.100	Operating Supplies General	5,302	6,750	6,750	257	6,750	
1010.30.4510.5203.100	Repairs and Maint Supplies General	1,550	2,150	2,150	515	2,150	
1010.30.4510.5204	Subscriptions and Code Books	-	100	100	-	100	
1010.30.4510.5210.100	Postage General	2,515	3,000	3,000	-	3,000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.30.4510.5211.135	Utilities Water and Sewer	1,035	1,036	1,036	190	1,036	
1010.30.4510.5211.137	Utilities Electric and Gas	24,593	25,000	25,000	8,375	25,000	
1010.30.4510.5211.139	Utilities Propane	3,024	1,500	1,500	-	1,500	
1010.30.4510.5213.100	Professional/Contract Services General	6,223	20,893	20,893	2,841	20,893	
1010.30.4510.5214.100	Repair and Maint Service General	29,214	29,778	29,778	7,337	29,778	
1010.30.4510.5215.100	Rents and Leases Miscellaneous	564	565	565	393	565	
1010.30.4510.5215.106	Rents and Leases Copiers	4,087	4,087	4,087	1,727	4,087	
1010.30.4510.5216.100	Communications General Services	8,742	8,000	8,000	3,041	8,000	
1010.30.4510.5219.100	Printing General	201	500	500	-	500	
1010.30.4510.5220.100	Employee Development General	1,083	2,500	2,500	514	2,500	
1010.30.4510.5223.105	Meals and Refreshments Emergencies and Meetings	686	600	600	-	600	
1010.30.4510.5225	Bank Fees and Charges	510	520	520	43	520	
1010.30.4510.5304	Furniture & Equipment	12,384	2,200	2,200	7,998	10,198	7,998
Program Total: 4510 - Police Administration		1,028,730	932,550	932,550	303,802	940,548	7,998
Program: 4520 - Police Operations							
1010.30.4520.5101	Salaries - Permanent	970,569	1,351,762	1,351,762	372,098	1,351,762	
1010.30.4520.5102	Salaries - Temporary	467	-	-	13,075	-	
1010.30.4520.5103.102	Differential Pay Out of Class	9,478	-	-	1,900	-	
1010.30.4520.5103.105	Differential Pay Swing/Graveyard Shift	31,980	-	-	11,380	-	
1010.30.4520.5103.108	Differential Pay Canine Maintenance	9,073	-	-	3,041	-	
1010.30.4520.5104	Wages - PS Holiday Pay	47,768	65,145	65,145	20,390	65,145	
1010.30.4520.5105	Salaries - Overtime/FLSA	218,125	200,000	200,000	106,828	200,000	
1010.30.4520.5106.100	Incentives & Admin Leave Administrative Leave	43,072	-	-	-	-	
1010.30.4520.5106.101	Incentives & Admin Leave School Incentive	40,461	50,129	50,129	15,436	50,129	
1010.30.4520.5106.103	Incentives & Admin Leave Team Pay	552	-	-	1,697	-	
1010.30.4520.5106.200	Incentives & Admin Leave Gym Reimbursement	-	180	180	-	180	
1010.30.4520.5106.205	Incentives & Admin Leave PS Recruitment Incentive	15,500	10,000	10,000	-	10,000	
1010.30.4520.5109.100	Allowances Uniform Allowance	16,475	16,116	16,116	4,683	16,116	
1010.30.4520.5111	Medicare	20,131	24,553	24,553	7,841	24,553	
1010.30.4520.5112.101	Retirement Contribution PERS	871,942	1,348,414	1,348,414	386,298	1,348,414	
1010.30.4520.5112.102	Retirement Contribution Social Security	29	-	-	1,037	-	
1010.30.4520.5113	Worker's Compensation	139,220	120,749	120,749	59,853	120,749	
1010.30.4520.5114.101	Health Insurance Medical	159,385	240,773	240,773	65,092	240,773	
1010.30.4520.5114.102	Health Insurance Dental	20,659	-	-	7,425	-	
1010.30.4520.5114.103	Health Insurance Vision	1,866	-	-	738	-	
1010.30.4520.5115	Unemployment Compensation	3,852	-	-	3,674	-	
1010.30.4520.5116.101	Life and Disability Insurance Life & Disab.	3,124	15,937	15,937	1,239	15,937	
1010.30.4520.5116.102	Life and Disability Insurance Long Term/Short Term Disability	8,435	-	-	3,282	-	
1010.30.4520.5119.100	Retiree Costs Medical Insurance	163,595	173,261	173,261	52,198	173,261	
1010.30.4520.5122	Accrual Bank Payoff	23,192	-	-	-	-	
1010.30.4520.5199.130	Other Payroll Expenses Interfund Payroll Transfers	(43,823)	(93,488)	(93,488)	-	(93,488)	
1010.30.4520.5202.100	Operating Supplies General	20,655	20,725	20,725	2,553	20,725	
1010.30.4520.5204	Subscriptions and Code Books	498	500	500	-	500	
1010.30.4520.5209.101	Auto Fuel Expense Town Vehicles	39,370	50,000	50,000	16,610	50,000	
1010.30.4520.5213.100	Professional/Contract Services General	15,061	8,200	8,200	832	8,200	
1010.30.4520.5214.100	Repair and Maint Service General	36	2,420	2,420	756	2,420	
1010.30.4520.5216.100	Communications General Services	7,087	32,171	32,171	2,084	32,171	
1010.30.4520.5218.100	Advertising General	-	200	200	-	200	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.30.4520.5220.100	Employee Development General	5,897	18,000	18,000	5,923	18,000	
1010.30.4520.5220.110	Employee Development Education Reimb MOU Program	-	200	200	-	200	
1010.30.4520.5223.105	Meals and Refreshments Emergencies and Meetings	11	-	-	-	-	
1010.30.4520.5304	Furniture & Equipment	2,559	27,850	27,850	4,299	27,850	
<b>Program Total: 4520 - Police Operations</b>		<b>2,866,301</b>	<b>3,683,797</b>	<b>3,683,797</b>	<b>1,172,264</b>	<b>3,683,797</b>	
<b>Program: 4530 - Public Safety Communications</b>							
1010.30.4530.5101	Salaries - Permanent	177,848	123,930	123,930	40,328	123,930	
1010.30.4530.5102	Salaries - Temporary	3,376	-	-	-	-	
1010.30.4530.5103.102	Differential Pay Out of Class	840	-	-	-	-	
1010.30.4530.5103.105	Differential Pay Swing/Graveyard Shift	670	-	-	-	-	
1010.30.4530.5104	Wages - PS Holiday Pay	8,179	3,529	3,529	1,260	3,529	
1010.30.4530.5105	Salaries - Overtime/FLSA	7,485	2,500	2,500	171	2,500	
1010.30.4530.5106.100	Incentives & Admin Leave Administrative Leave	12,735	-	-	-	-	
1010.30.4530.5106.101	Incentives & Admin Leave School Incentive	5,787	3,170	3,170	1,124	3,170	
1010.30.4530.5106.200	Incentives & Admin Leave Gym Reimbursement	-	90	90	180	90	
1010.30.4530.5109.100	Allowances Uniform Allowance	2,594	1,364	1,364	483	1,364	
1010.30.4530.5111	Medicare	3,138	1,951	1,951	553	1,951	
1010.30.4530.5112.101	Retirement Contribution PERS	31,040	30,156	30,156	9,964	30,156	
1010.30.4530.5113	Worker's Compensation	17,440	3,644	3,644	1,806	3,644	
1010.30.4530.5114.101	Health Insurance Medical	47,317	33,679	33,679	9,053	33,679	
1010.30.4530.5114.102	Health Insurance Dental	4,475	-	-	1,044	-	
1010.30.4530.5114.103	Health Insurance Vision	433	-	-	111	-	
1010.30.4530.5115	Unemployment Compensation	-	-	-	272	-	
1010.30.4530.5116.101	Life and Disability Insurance Life & Disab.	867	1,799	1,799	182	1,799	
1010.30.4530.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,958	-	-	449	-	
1010.30.4530.5119.100	Retiree Costs Medical Insurance	67,063	74,463	74,463	23,643	74,463	
1010.30.4530.5122	Accrual Bank Payoff	13,552	-	-	-	-	
1010.30.4530.5199.130	Other Payroll Expenses Interfund Payroll Transfers	(35,055)	(61,428)	(61,428)	-	(61,428)	
1010.30.4530.5202.100	Operating Supplies General	1,587	2,100	2,100	-	2,100	
1010.30.4530.5204	Subscriptions and Code Books	160	160	160	-	160	
1010.30.4530.5213.100	Professional/Contract Services General	268,163	371,001	371,001	-	371,001	
1010.30.4530.5214.100	Repair and Maint Service General	27,470	21,487	21,487	-	21,487	
1010.30.4530.5216.100	Communications General Services	21,403	22,919	22,919	10,456	22,919	
1010.30.4530.5218.100	Advertising General	-	100	100	-	100	
1010.30.4530.5220.100	Employee Development General	1,128	4,200	4,200	-	4,200	
1010.30.4530.5304	Furniture & Equipment	-	5,000	5,000	4,967	5,000	
<b>Program Total: 4530 - Public Safety Communications</b>		<b>691,653</b>	<b>645,814</b>	<b>645,814</b>	<b>106,048</b>	<b>645,814</b>	
<b>Program: 4550 - Fleet Management</b>							
1010.30.4550.5101	Salaries - Permanent	49,750	64,148	64,148	20,382	64,148	
1010.30.4550.5106.100	Incentives & Admin Leave Administrative Leave	3,434	-	-	-	-	
1010.30.4550.5109.100	Allowances Uniform Allowance	388	500	500	167	500	
1010.30.4550.5109.101	Allowances Boot Allowance	1,000	500	500	500	500	
1010.30.4550.5109.102	Allowances Tool Allowance	2,000	1,000	1,000	1,000	1,000	
1010.30.4550.5111	Medicare	818	959	959	312	959	
1010.30.4550.5112.101	Retirement Contribution PERS	4,246	14,435	14,435	4,691	14,435	
1010.30.4550.5113	Worker's Compensation	4,554	3,007	3,007	1,491	3,007	
1010.30.4550.5114.101	Health Insurance Medical	10,569	11,922	11,922	3,470	11,922	
1010.30.4550.5114.102	Health Insurance Dental	969	-	-	390	-	



G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.30.4550.5114.103	Health Insurance Vision	62	-	-	20	-	
1010.30.4550.5115	Unemployment Compensation	-	-	-	148	-	
1010.30.4550.5116.101	Life and Disability Insurance Life & Disab.	189	917	917	86	917	
1010.30.4550.5116.102	Life and Disability Insurance Long Term/Short Term Disability	473	-	-	215	-	
1010.30.4550.5119.100	Retiree Costs Medical Insurance	7,593	8,012	8,012	2,623	8,012	
1010.30.4550.5122	Accrual Bank Payoff	1,308	-	-	-	-	
1010.30.4550.5202.100	Operating Supplies General	2,937	2,500	2,500	482	2,500	
1010.30.4550.5203.100	Repairs and Maint Supplies General	52,260	65,000	65,000	33,661	65,000	
1010.30.4550.5203.300	Repairs and Maint Supplies Accident and Negligence	4,651	5,000	5,000	-	5,000	
1010.30.4550.5204	Subscriptions and Code Books	1,616	1,650	1,650	-	1,650	
1010.30.4550.5209.101	Auto Fuel Expense Town Vehicles	307	500	500	118	500	
1010.30.4550.5210.100	Postage General	7	125	125	-	125	
1010.30.4550.5213.100	Professional/Contract Services General	3,693	4,879	4,879	902	4,879	
1010.30.4550.5214.100	Repair and Maint Service General	18,065	29,600	29,600	12,193	29,600	
1010.30.4550.5214.300	Repair and Maint Service Accident and Negligence	2,737	3,500	3,500	900	3,500	
1010.30.4550.5216.100	Communications General Services	437	900	900	300	900	
1010.30.4550.5220.100	Employee Development General	997	2,000	2,000	-	2,000	
1010.30.4550.5303	Improvements	-	5,000	5,000	-	5,000	
1010.30.4550.5304	Furniture & Equipment	9,619	4,000	4,000	-	4,000	
Program Total: 4550 - Fleet Management		184,679	230,054	230,054	84,050	230,054	
Department Total: 30 - Police		4,776,995	5,492,215	5,492,215	1,666,164	5,500,213	

Department: 35 - Fire

Program: 4610 - Fire - Administrative

1010.35.4610.5101	Salaries - Permanent	56,619	57,772	57,772	18,780	57,772	
1010.35.4610.5105	Salaries - Overtime/FLSA	165	-	-	-	-	
1010.35.4610.5106.100	Incentives & Admin Leave Administrative Leave	2,569	-	-	-	-	
1010.35.4610.5106.200	Incentives & Admin Leave Gym Reimbursement	30	60	60	-	60	
1010.35.4610.5109.100	Allowances Uniform Allowance	227	227	227	75	227	
1010.35.4610.5109.101	Allowances Boot Allowance	167	163	163	167	163	
1010.35.4610.5111	Medicare	942	843	843	301	843	
1010.35.4610.5112.101	Retirement Contribution PERS	4,383	15,722	15,722	4,084	15,722	
1010.35.4610.5113	Worker's Compensation	1,814	1,375	1,375	682	1,375	
1010.35.4610.5114.101	Health Insurance Medical	4,858	4,840	4,840	1,614	4,840	
1010.35.4610.5115	Unemployment Compensation	-	-	-	143	-	
1010.35.4610.5116.101	Life and Disability Insurance Life & Disab.	240	799	799	80	799	
1010.35.4610.5116.102	Life and Disability Insurance Long Term/Short Term Disability	495	-	-	180	-	
1010.35.4610.5119.100	Retiree Costs Medical Insurance	54,400	53,227	53,227	18,314	53,227	
1010.35.4610.5201.100	Office Supplies General	270	250	250	339	250	
1010.35.4610.5202.100	Operating Supplies General	5,217	2,600	2,600	468	2,600	
1010.35.4610.5203.100	Repairs and Maint Supplies General	10,419	5,500	5,500	1,632	5,500	
1010.35.4610.5209.101	Auto Fuel Expense Town Vehicles	430	700	700	16	700	
1010.35.4610.5210.100	Postage General	854	500	500	804	500	
1010.35.4610.5211.135	Utilities Water and Sewer	2,299	2,500	2,500	420	2,500	
1010.35.4610.5211.137	Utilities Electric and Gas	21,499	22,000	22,000	7,998	22,000	
1010.35.4610.5211.139	Utilities Propane	1,824	1,800	1,800	-	1,800	
1010.35.4610.5213.100	Professional/Contract Services General	941	1,090	1,090	6,973	1,090	
1010.35.4610.5214.100	Repair and Maint Service General	5,677	5,652	5,652	3,457	5,652	
1010.35.4610.5215.106	Rents and Leases Copiers	2,298	2,300	2,300	994	2,300	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.35.4610.5216.100	Communications General Services	11,259	12,198	12,198	4,129	12,198	
1010.35.4610.5219.100	Printing General	5,009	6,000	6,000	2,750	6,000	
1010.35.4610.5223.105	Meals and Refreshments Emergencies and Meetings	29	21	21	-	21	
1010.35.4610.5303	Improvements	3,027	-	-	-	-	
1010.35.4610.5501	Debt Service Payment - Principal	2,071	2,071	2,071	-	2,071	
<b>Program Total: 4610 - Fire - Administrative</b>		<b>200,031</b>	<b>200,210</b>	<b>200,210</b>	<b>74,398</b>	<b>200,210</b>	
<b>Program: 4615 - Fire - EOC</b>							
1010.35.4615.5202.100	Operating Supplies General	-	400	400	-	400	
1010.35.4615.5214.100	Repair and Maint Service General	4,760	4,760	4,760	4,760	4,760	
1010.35.4615.5216.100	Communications General Services	5,420	5,754	5,754	2,204	5,754	
1010.35.4615.5223.105	Meals and Refreshments Emergencies and Meetings	-	150	150	-	150	
<b>Program Total: 4615 - Fire - EOC</b>		<b>10,180</b>	<b>11,064</b>	<b>11,064</b>	<b>6,964</b>	<b>11,064</b>	
<b>Program: 4620 - Fire - Prevention</b>							
1010.35.4620.5213.100	Professional/Contract Services General	8	-	-	4,532	-	
<b>Program Total: 4620 - Fire - Prevention</b>		<b>8</b>	<b>-</b>	<b>-</b>	<b>4,532</b>	<b>-</b>	
<b>Program: 4630 - Fire - Suppression</b>							
1010.35.4630.5112.101	Retirement Contribution PERS	88,540	92,679	92,679	30,893	92,679	
1010.35.4630.5119.100	Retiree Costs Medical Insurance	183,160	180,324	180,324	59,549	180,324	
1010.35.4630.5202.100	Operating Supplies General	4,936	9,000	9,000	808	9,000	
1010.35.4630.5203.100	Repairs and Maint Supplies General	1,801	2,100	2,100	940	2,100	
1010.35.4630.5209.101	Auto Fuel Expense Town Vehicles	13,855	16,000	16,000	5,849	16,000	
1010.35.4630.5213.100	Professional/Contract Services General	3,181,733	4,118,472	4,118,472	-	4,118,472	
1010.35.4630.5214.100	Repair and Maint Service General	8,003	8,000	8,000	3,358	8,000	
1010.35.4630.5216.100	Communications General Services	-	4,536	4,536	-	4,536	
1010.35.4630.5220.100	Employee Development General	50	650	650	-	650	
1010.35.4630.5223.105	Meals and Refreshments Emergencies and Meetings	-	25	25	-	25	
1010.35.4630.5269.135	Emergency Incident Costs Fire Related	-	250	250	-	250	
1010.35.4630.5304	Furniture & Equipment	21,613	18,000	18,000	1,425	23,758	5,758
1010.35.4630.5305	Vehicles	427,942	-	-	-	-	
1010.35.4630.5501	Debt Service Payment - Principal	68,738	68,738	68,738	68,738	68,738	
<b>Program Total: 4630 - Fire - Suppression</b>		<b>4,000,370</b>	<b>4,518,774</b>	<b>4,518,774</b>	<b>171,560</b>	<b>4,524,532</b>	<b>5,758</b>
<b>Program: 4640 - Fire - Volunteer Program</b>							
1010.35.4640.5118	Volunteer Benefits	1,855	1,632	1,632	384	1,632	
1010.35.4640.5202.100	Operating Supplies General	-	200	200	-	200	
1010.35.4640.5213.100	Professional/Contract Services General	148	400	400	-	400	
<b>Program Total: 4640 - Fire - Volunteer Program</b>		<b>2,003</b>	<b>2,232</b>	<b>2,232</b>	<b>384</b>	<b>2,232</b>	
<b>Department Total: 35 - Fire</b>		<b>4,212,592</b>	<b>4,732,280</b>	<b>4,732,280</b>	<b>257,838</b>	<b>4,738,038</b>	
<b>Department: 40 - Community Development</b>							
<b>Program: 4720 - CDD Planning</b>							
1010.40.4720.5101	Salaries - Permanent	74,540	96,500	96,500	30,982	96,500	
1010.40.4720.5106.100	Incentives & Admin Leave Administrative Leave	5,125	1,135	1,135	-	1,135	
1010.40.4720.5107	Car Allowance/Mileage	233	360	360	119	360	
1010.40.4720.5109.101	Allowances Boot Allowance	450	450	450	450	450	
1010.40.4720.5111	Medicare	1,162	1,427	1,427	463	1,427	
1010.40.4720.5112.101	Retirement Contribution PERS	15,910	21,288	21,288	6,991	21,288	
1010.40.4720.5113	Worker's Compensation	4,047	3,068	3,068	1,521	3,068	
1010.40.4720.5114.101	Health Insurance Medical	10,175	14,528	14,528	4,023	14,528	
1010.40.4720.5114.102	Health Insurance Dental	1,393	-	-	533	-	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.40.4720.5114.103	Health Insurance Vision	110	-	-	53	-	
1010.40.4720.5115	Unemployment Compensation	-	-	-	217	-	
1010.40.4720.5116.101	Life and Disability Insurance Life & Disab.	284	1,294	1,294	128	1,294	
1010.40.4720.5116.102	Life and Disability Insurance Long Term/Short Term Disability	293	-	-	141	-	
1010.40.4720.5119.100	Retiree Costs Medical Insurance	29,098	25,601	25,601	6,770	25,601	
1010.40.4720.5122	Accrual Bank Payoff	7,857	-	-	-	-	
1010.40.4720.5201.100	Office Supplies General	255	300	300	21	300	
1010.40.4720.5202.100	Operating Supplies General	727	700	700	74	700	
1010.40.4720.5209.101	Auto Fuel Expense Town Vehicles	39	100	100	-	100	
1010.40.4720.5210.100	Postage General	1,131	1,000	1,000	322	1,000	
1010.40.4720.5213.100	Professional/Contract Services General	2	50	50	215	50	
1010.40.4720.5214.100	Repair and Maint Service General	4,620	5,382	5,382	4,831	5,382	
1010.40.4720.5216.100	Communications General Services	1,152	2,665	2,665	384	2,665	
1010.40.4720.5218.100	Advertising General	2,049	1,500	1,500	498	1,500	
1010.40.4720.5219.100	Printing General	27	27	27	-	27	
1010.40.4720.5220.100	Employee Development General	61	251	251	-	251	
1010.40.4720.5280.100	Bad Debt Write Off Expense	548	-	-	-	-	
1010.40.4720.5501	Debt Service Payment - Principal	7,337	7,337	7,337	-	7,337	
<b>Program Total: 4720 - CDD Planning</b>		<b>168,626</b>	<b>184,963</b>	<b>184,963</b>	<b>58,736</b>	<b>184,963</b>	
<b>Program: 4780 - CDD - Waste Management</b>							
1010.40.4780.5101	Salaries - Permanent	3,562	5,453	5,453	1,734	5,453	
1010.40.4780.5106.100	Incentives & Admin Leave Administrative Leave	1,274	227	227	-	227	
1010.40.4780.5107	Car Allowance/Mileage	50	72	72	24	72	
1010.40.4780.5111	Medicare	73	83	83	27	83	
1010.40.4780.5112.101	Retirement Contribution PERS	402	1,333	1,333	435	1,333	
1010.40.4780.5113	Worker's Compensation	61	48	48	24	48	
1010.40.4780.5114.101	Health Insurance Medical	149	428	428	104	428	
1010.40.4780.5114.102	Health Insurance Dental	38	-	-	21	-	
1010.40.4780.5114.103	Health Insurance Vision	4	-	-	3	-	
1010.40.4780.5115	Unemployment Compensation	-	-	-	13	-	
1010.40.4780.5116.101	Life and Disability Insurance Life & Disab.	11	58	58	6	58	
1010.40.4780.5116.102	Life and Disability Insurance Long Term/Short Term Disability	33	-	-	18	-	
1010.40.4780.5122	Accrual Bank Payoff	1,025	-	-	-	-	
1010.40.4780.5213.100	Professional/Contract Services General	55	25	25	21	25	
1010.40.4780.5501	Debt Service Payment - Principal	1,178	1,178	1,178	-	1,178	
<b>Program Total: 4780 - CDD - Waste Management</b>		<b>7,915</b>	<b>8,905</b>	<b>8,905</b>	<b>2,429</b>	<b>8,905</b>	
<b>Department Total: 40 - Community Development</b>		<b>176,540</b>	<b>193,868</b>	<b>193,868</b>	<b>61,165</b>	<b>193,868</b>	
<b>Department: 45 - Public Works</b>							
<b>Program: 4740 - Public Works - Engineering</b>							
1010.45.4740.5101	Salaries - Permanent	19,969	182,112	182,112	56,784	182,112	
1010.45.4740.5102	Salaries - Temporary	-	15,450	15,450	-	15,450	
1010.45.4740.5105	Salaries - Overtime/FLSA	276	-	-	397	-	
1010.45.4740.5106.100	Incentives & Admin Leave Administrative Leave	922	6,424	6,424	-	6,424	
1010.45.4740.5107	Car Allowance/Mileage	108	1,200	1,200	360	1,200	
1010.45.4740.5109.101	Allowances Boot Allowance	45	400	400	45	400	
1010.45.4740.5111	Medicare	336	2,981	2,981	845	2,981	
1010.45.4740.5112.101	Retirement Contribution PERS	3,766	43,262	43,262	13,724	43,262	
1010.45.4740.5113	Worker's Compensation	2,916	17,787	17,787	8,817	17,787	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
1010.45.4740.5114.101	Health Insurance Medical	2,442	19,522	19,522	4,871	19,522	
1010.45.4740.5114.102	Health Insurance Dental	275	-	-	509	-	
1010.45.4740.5114.103	Health Insurance Vision	24	-	-	48	-	
1010.45.4740.5115	Unemployment Compensation	-	-	-	386	-	
1010.45.4740.5116.101	Life and Disability Insurance Life & Disab.	64	1,819	1,819	159	1,819	
1010.45.4740.5116.102	Life and Disability Insurance Long Term/Short Term Disability	161	-	-	567	-	
1010.45.4740.5119.100	Retiree Costs Medical Insurance	7,593	8,012	8,012	2,622	8,012	
1010.45.4740.5122	Accrual Bank Payoff	1,693	-	-	-	-	
1010.45.4740.5201.100	Office Supplies General	347	30	30	1,026	30	
1010.45.4740.5202.100	Operating Supplies General	552	130	130	147	130	
1010.45.4740.5209.101	Auto Fuel Expense Town Vehicles	3,017	3,200	3,200	517	3,200	
1010.45.4740.5210.100	Postage General	116	135	135	1,238	135	
1010.45.4740.5213.100	Professional/Contract Services General	141,423	95,000	95,000	68,148	95,000	
1010.45.4740.5214.100	Repair and Maint Service General	2,512	1,000	1,000	2,882	1,000	
1010.45.4740.5216.100	Communications General Services	143	1,170	1,170	356	1,170	
1010.45.4740.5218.100	Advertising General	1,567	100	100	73	100	
1010.45.4740.5219.100	Printing General	27	-	-	-	-	
1010.45.4740.5220.100	Employee Development General	-	1,500	1,500	148	1,500	
1010.45.4740.5223.101	Meals and Refreshments Employee Meals-MOU Overtime	56	30	30	-	30	
1010.45.4740.5304	Furniture & Equipment	675	-	-	45	-	
Program Total: 4740 - Public Works - Engineering		191,025	401,264	401,264	164,715	401,264	
Program: 4745 - Paradise Community Park							
1010.45.4745.5202.100	Operating Supplies General	56	1,000	1,000	257	1,000	
1010.45.4745.5203.100	Repairs and Maint Supplies General	984	1,800	1,800	53	1,800	
1010.45.4745.5211.135	Utilities Water and Sewer	623	2,500	2,500	460	2,500	
1010.45.4745.5211.137	Utilities Electric and Gas	1,806	2,300	2,300	409	2,300	
1010.45.4745.5214.100	Repair and Maint Service General	1,853	58,800	58,800	14,538	58,800	
1010.45.4745.5216.100	Communications General Services	254	256	256	88	256	
Program Total: 4745 - Paradise Community Park		5,575	66,656	66,656	15,805	66,656	
Program: 4747 - Public Facilities							
1010.45.4747.5101	Salaries - Permanent	-	32,988	32,988	10,150	32,988	
1010.45.4747.5106.100	Incentives & Admin Leave Administrative Leave	-	1,396	1,396	-	1,396	
1010.45.4747.5109.101	Allowances Boot Allowance	-	99	99	-	99	
1010.45.4747.5111	Medicare	-	500	500	154	500	
1010.45.4747.5112.101	Retirement Contribution PERS	-	7,048	7,048	2,282	7,048	
1010.45.4747.5113	Worker's Compensation	-	6,204	6,204	3,075	6,204	
1010.45.4747.5114.101	Health Insurance Medical	-	2,217	2,217	501	2,217	
1010.45.4747.5114.102	Health Insurance Dental	-	-	-	99	-	
1010.45.4747.5114.103	Health Insurance Vision	-	-	-	13	-	
1010.45.4747.5115	Unemployment Compensation	-	-	-	68	-	
1010.45.4747.5116.101	Life and Disability Insurance Life & Disab.	-	327	327	16	327	
1010.45.4747.5116.102	Life and Disability Insurance Long Term/Short Term Disability	-	-	-	97	-	
1010.45.4747.5203.100	Repairs and Maint Supplies General	510	-	-	19	-	
1010.45.4747.5211.135	Utilities Water and Sewer	3,465	4,000	4,000	717	4,000	
1010.45.4747.5214.100	Repair and Maint Service General	473	500	500	830	500	
1010.45.4747.5301	Land	15,802	-	-	-	-	
Program Total: 4747 - Public Facilities		20,250	55,279	55,279	18,021	55,279	
Department Total: 45 - Public Works		216,851	523,199	523,199	198,541	523,199	

Budget Performance Report

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
EXPENSES Total			13,809,993	15,090,268	15,090,268	4,627,861	15,152,824	
Fund REVENUE Total: 1010 - General Fund			11,166,789	14,931,889	14,931,889	459,007	14,931,889	-
Fund EXPENSE Total: 1010 - General Fund			13,809,993	15,090,268	15,090,268	4,627,861	15,152,824	62,556
Fund Total: 1010 - General Fund			(2,643,205)	(158,379)	(158,379)	(4,168,855)	(220,935)	(62,556)
REVENUE GRAND Totals:			11,166,789	14,931,889	14,931,889	459,007	14,931,889	-
EXPENSE GRAND Totals:			13,809,993	15,090,268	15,090,268	4,627,861	15,152,824	62,556
Grand Totals:			(2,643,205)	(158,379)	(158,379)	(4,168,855)	(220,935)	(62,556)

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Fund: 2030 - Building Safety & Waste Wtr Svcs								
REVENUES								
Department: 40 - Community Development								
Program: 4730 - Building and Onsite Inspections								
001 - Enterprise Revenues								
2030.40.4730.3404.116		Onsite Land Use Review	49,239.6000	44,000.0000	44,000.0000	18,859.0500	44,000.0000	
2030.40.4730.3404.117		Onsite Repairs to Maintain Existing Use	151,815.3700	140,000.0000	140,000.0000	41,308.2700	140,000.0000	
2030.40.4730.3404.118		Onsite New Installation Standard System	4,355.1200	4,700.0000	4,700.0000	1,360.9700	4,700.0000	
2030.40.4730.3404.119		Onsite Permit: Alteration/Expanded Use	46,886.9500	45,000.0000	45,000.0000	19,180.3800	45,000.0000	
2030.40.4730.3404.120		Onsite Review for Land Division	0.0000	541.0000	541.0000	0.0000	541.0000	
2030.40.4730.3404.125		Onsite Escrow Clearance	18,166.0300	20,000.0000	20,000.0000	4,632.0000	20,000.0000	
2030.40.4730.3404.126		Onsite Building Permit Clearance	64,141.0700	60,000.0000	60,000.0000	20,576.3900	60,000.0000	
2030.40.4730.3404.127		Onsite Operating Permit/Annual	335,152.9600	385,000.0000	385,000.0000	1,753.0400	385,000.0000	
2030.40.4730.3404.128		Onsite Construct Install Permit Renewal	0.0000	272.0000	272.0000	0.0000	272.0000	
2030.40.4730.3404.130		Onsite Water Well Clearance	376.3200	400.0000	400.0000	94.0800	400.0000	
2030.40.4730.3404.137		Onsite Alternative Systems Review	3,803.4000	3,300.0000	3,300.0000	1,168.2400	3,300.0000	
2030.40.4730.3404.138		Onsite Abandonment of Septic System	3,578.5000	2,000.0000	2,000.0000	572.5600	2,000.0000	
2030.40.4730.3404.150		Onsite Annual Evaluator License Fee	0.0000	500.0000	500.0000	0.0000	500.0000	
2030.40.4730.3404.151		Onsite Extension Req for Eval or Repair	0.0000	250.0000	250.0000	0.0000	250.0000	
2030.40.4730.3401.301		CDD Building Plan Check Fees	1,845,591.7100	1,800,000.0000	1,800,000.0000	527,418.5200	1,800,000.0000	
2030.40.4730.3401.302		CDD Building Construction Review-Bldg Permit	2,389,890.9400	2,400,000.0000	2,400,000.0000	803,479.7700	2,400,000.0000	
2030.40.4730.3401.306		CDD Building Development Permit/DIF Est Req	1,123.8700	900.0000	900.0000	102.1700	900.0000	
2030.40.4730.3401.320		CDD Building Permit Valuation Surcharge	(799.4000)	4,400.0000	4,400.0000	2,768.2000	4,400.0000	
Account Classification Total: 001 - Enterprise Revenues			\$4,913,322.44	\$4,911,263.00	\$4,911,263.00	\$1,443,273.64	\$4,911,263.00	
030 - Fines, Forfeitures and Penalties								
2030.40.4730.3380.102		Local Government Revenue Fines and Citations Onsite	1,600.0000	10,000.0000	10,000.0000	0.0000	10,000.0000	
Account Classification Total: 030 - Fines, Forfeitures and Penalties			\$1,600.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	
040 - Investment Revenue								
2030.40.4730.3610.100		Interest Revenue Investments	0.0000	20,000.0000	20,000.0000	0.0000	20,000.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	
060 - Charges for Services								
2030.40.4730.3422.337		Fire Code Enforcement Inspection	270,329.8900	260,000.0000	260,000.0000	92,933.7300	260,000.0000	
2030.40.4730.3422.368		Fire Permit Fees	88,157.2400	85,000.0000	85,000.0000	32,732.7200	85,000.0000	
Account Classification Total: 060 - Charges for Services			\$358,487.13	\$345,000.00	\$345,000.00	\$125,666.45	\$345,000.00	
070 - Other Revenues								
2030.40.4730.3901.100		Refunds and Reimbursements Miscellaneous	16,056.6700	30,000.0000	30,000.0000	0.0000	30,000.0000	
2030.40.4730.3902.100		Miscellaneous Revenue General	119.0000	0.0000	0.0000	0.0000	0.0000	
2030.40.4730.3902.110		Miscellaneous Revenue Cash Over and Short	0.9800	0.0000	0.0000	0.0400	0.0000	
Account Classification Total: 070 - Other Revenues			\$16,176.65	\$30,000.00	\$30,000.00	\$0.04	\$30,000.00	
Program Total: 4730 - Building and Onsite Inspections			\$5,289,586.22	\$5,316,263.00	\$5,316,263.00	\$1,568,940.13	\$5,316,263.00	
Department Total: 40 - Community Development			\$5,289,586.22	\$5,316,263.00	\$5,316,263.00	\$1,568,940.13	\$5,316,263.00	
REVENUES Total			\$5,289,586.22	\$5,316,263.00	\$5,316,263.00	\$1,568,940.13	\$5,316,263.00	
EXPENSES								
Department: 40 - Community Development								
Program: 4730 - Building and Onsite Inspections								
010 - Salaries and Wages								
2030.40.4730.5101		Salaries - Permanent	396,567.8800	618,804.0000	618,804.0000	149,893.6300	618,804.0000	
2030.40.4730.5106.100		Incentives & Admin Leave Administrative Leave	28,419.8500	15,154.0000	15,154.0000	110.5500	15,154.0000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
2030.40.4730.5109.100	Allowances Uniform Allowance	454.8000	2,141.0000	2,141.0000	152.2300	2,141.0000	
2030.40.4730.5109.101	Allowances Boot Allowance	683.3500	683.0000	683.0000	683.3500	683.0000	
2030.40.4730.5122	Accrual Bank Payoff	25,504.5700	2,794.0000	2,794.0000	4,379.3100	2,794.0000	
2030.40.4730.5106.200	Incentives & Admin Leave Gym Reimbursement	63.6000	120.0000	120.0000	0.0000	120.0000	
2030.40.4730.5107	Car Allowance/Mileage	1,465.6600	2,376.0000	2,376.0000	782.0000	2,376.0000	
2030.40.4730.5111	Medicare	6,373.0900	8,718.0000	8,718.0000	2,263.2200	8,718.0000	
2030.40.4730.5112.101	Retirement Contribution PERS	113,662.3600	166,265.0000	166,265.0000	42,678.7700	166,265.0000	
2030.40.4730.5113	Worker's Compensation	21,817.8800	22,358.0000	22,358.0000	11,082.5200	22,358.0000	
2030.40.4730.5114.101	Health Insurance Medical	35,587.5700	78,198.0000	78,198.0000	13,884.0700	78,198.0000	
2030.40.4730.5114.102	Health Insurance Dental	7,002.7000	0.0000	0.0000	2,231.6900	0.0000	
2030.40.4730.5114.103	Health Insurance Vision	436.4200	0.0000	0.0000	164.1800	0.0000	
2030.40.4730.5115	Unemployment Compensation	0.0000	0.0000	0.0000	1,101.2700	0.0000	
2030.40.4730.5116.101	Life and Disability Insurance Life & Disab.	1,506.9000	7,882.0000	7,882.0000	619.2500	7,882.0000	
2030.40.4730.5116.102	Life and Disability Insurance Long Term/Short Term Disability	3,658.6900	0.0000	0.0000	1,472.9700	0.0000	
Account Classification Total: 010 - Salaries and Wages		\$643,205.32	\$925,493.00	\$925,493.00	\$231,499.01	\$925,493.00	
015 - Other Employee Costs							
2030.40.4730.5105	Salaries - Overtime/FLSA	330.2100	200.0000	200.0000	0.0000	200.0000	
2030.40.4730.5119.100	Retiree Costs Medical Insurance	32,618.7600	32,785.0000	32,785.0000	10,790.6000	32,785.0000	
Account Classification Total: 015 - Other Employee Costs		\$32,948.97	\$32,985.00	\$32,985.00	\$10,790.60	\$32,985.00	
020 - Supplies							
2030.40.4730.5201.100	Office Supplies General	997.6200	1,000.0000	1,000.0000	137.0200	1,000.0000	
2030.40.4730.5202.100	Operating Supplies General	4,050.3200	3,000.0000	3,000.0000	881.5500	3,000.0000	
2030.40.4730.5204	Subscriptions and Code Books	0.0000	2,000.0000	2,000.0000	0.0000	2,000.0000	
2030.40.4730.5209.101	Auto Fuel Expense Town Vehicles	2,321.1000	3,500.0000	3,500.0000	855.3900	3,500.0000	
2030.40.4730.5203.100	Repairs and Maint Supplies General	5,033.6000	3,300.0000	3,300.0000	317.8200	3,300.0000	
Account Classification Total: 020 - Supplies		\$12,402.64	\$12,800.00	\$12,800.00	\$2,191.78	\$12,800.00	
030 - Postage Printing and Advertising							
2030.40.4730.5210.100	Postage General	943.7400	1,500.0000	1,500.0000	0.0000	1,500.0000	
2030.40.4730.5218.100	Advertising General	140.0000	0.0000	0.0000	1,124.0300	0.0000	
2030.40.4730.5219.100	Printing General	416.2500	500.0000	500.0000	0.0000	500.0000	
Account Classification Total: 030 - Postage Printing and Advertising		\$1,499.99	\$2,000.00	\$2,000.00	\$1,124.03	\$2,000.00	
040 - Utilities							
2030.40.4730.5216.100	Communications General Services	2,472.3300	2,490.0000	2,490.0000	1,675.4800	2,490.0000	
Account Classification Total: 040 - Utilities		\$2,472.33	\$2,490.00	\$2,490.00	\$1,675.48	\$2,490.00	
050 - Services							
2030.40.4730.5213.100	Professional/Contract Services General	2,800,140.1900	2,781,150.0000	2,781,150.0000	947,062.9900	2,781,150.0000	
2030.40.4730.5215.100	Rents and Leases Miscellaneous	1,266.4200	2,082.0000	2,082.0000	581.8800	2,082.0000	
2030.40.4730.5214.100	Repair and Maint Service General	56,785.2400	87,386.0000	87,386.0000	80,913.5200	87,386.0000	
Account Classification Total: 050 - Services		\$2,858,191.85	\$2,870,618.00	\$2,870,618.00	\$1,028,558.39	\$2,870,618.00	
060 - Employee Development							
2030.40.4730.5220.100	Employee Development General	1,572.8200	3,900.0000	3,900.0000	485.0000	3,900.0000	
Account Classification Total: 060 - Employee Development		\$1,572.82	\$3,900.00	\$3,900.00	\$485.00	\$3,900.00	
070 - Other Costs							
2030.40.4730.5280.100	Bad Debt Write Off Expense	90.5800	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Costs		\$90.58	\$0.00	\$0.00	\$0.00	\$0.00	
075 - Special Costs							
2030.40.4730.5225	Bank Fees and Charges	34,326.5100	36,000.0000	36,000.0000	2,771.3400	36,000.0000	
Account Classification Total: 075 - Special Costs		\$34,326.51	\$36,000.00	\$36,000.00	\$2,771.34	\$36,000.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
080 - Capital Outlay								
2030.40.4730.5304		Furniture & Equipment	8,426.3900	8,550.0000	8,550.0000	365.2600	8,550.0000	
Account Classification Total: 080 - Capital Outlay			\$8,426.39	\$8,550.00	\$8,550.00	\$365.26	\$8,550.00	
090 - Debt Service								
2030.40.4730.5501		Debt Service Payment - Principal	12,501.6600	12,502.0000	12,502.0000	5,691.8600	12,502.0000	
Account Classification Total: 090 - Debt Service			\$12,501.66	\$12,502.00	\$12,502.00	\$5,691.86	\$12,502.00	
095 - Other Financing Uses								
2030.40.4730.5910.010		Transfers Out To General Fund	162,595.0000	203,364.0000	203,364.0000	0.0000	203,364.0000	
Account Classification Total: 095 - Other Financing Uses			\$162,595.00	\$203,364.00	\$203,364.00	\$0.00	\$203,364.00	
Program Total: 4730 - Building and Onsite Inspections			\$3,770,234.06	\$4,110,702.00	\$4,110,702.00	\$1,285,152.75	\$4,110,702.00	
Department Total: 40 - Community Development			\$3,770,234.06	\$4,110,702.00	\$4,110,702.00	\$1,285,152.75	\$4,110,702.00	
EXPENSES Total			\$3,770,234.06	\$4,110,702.00	\$4,110,702.00	\$1,285,152.75	\$4,110,702.00	
Fund REVENUE Total: 2030 - Building Safety & Waste Wtr Svcs			\$5,289,586.22	\$5,316,263.00	\$5,316,263.00	\$1,568,940.13	\$5,316,263.00	
Fund EXPENSE Total: 2030 - Building Safety & Waste Wtr Svcs			\$3,770,234.06	\$4,110,702.00	\$4,110,702.00	\$1,285,152.75	\$4,110,702.00	
Fund Total: 2030 - Building Safety & Waste Wtr Svcs			\$1,519,352.16	\$1,205,561.00	\$1,205,561.00	\$283,787.38	\$1,205,561.00	
REVENUE GRAND Totals:			\$5,289,586.22	\$5,316,263.00	\$5,316,263.00	\$1,568,940.13	\$5,316,263.00	
EXPENSE GRAND Totals:			\$3,770,234.06	\$4,110,702.00	\$4,110,702.00	\$1,285,152.75	\$4,110,702.00	
Grand Totals:			\$1,519,352.16	\$1,205,561.00	\$1,205,561.00	\$283,787.38	\$1,205,561.00	



G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Fund: 2070 - Animal Control</b>							
<b>REVENUES</b>							
<b>Department: 30 - Police</b>							
<b>Program: 4540 - Police - Animal Control</b>							
<i>060 - Charges for Services</i>							
2070.30.4540.3455.200	Animal Control Adoption Fees	5,621.0600	5,000.0000	5,000.0000	1,441.8000	5,000.0000	
2070.30.4540.3455.205	Animal Control Surrender/Euth/Disp Fees	458.4300	500.0000	500.0000	361.2700	500.0000	
2070.30.4540.3455.210	Animal Control Dog Licenses	6,025.8100	6,000.0000	6,000.0000	1,873.5400	6,000.0000	
2070.30.4540.3455.225	Animal Control Impound/Quarantine Fees	4,980.4100	5,500.0000	5,500.0000	1,815.3700	5,500.0000	
2070.30.4540.3455.226	Animal Control Impound Unaltered State Fee	800.0000	850.0000	850.0000	360.0000	850.0000	
2070.30.4540.3410.113	Administrative Services Document Copying	18.2500	5.0000	5.0000	0.0000	5.0000	
2070.30.4540.3410.150	Administrative Services Late Fees	146.6500	250.0000	250.0000	66.6700	250.0000	
2070.30.4540.3410.160	Administrative Services Administrative Citation Hearing	0.0000	0.0000	0.0000	966.4500	0.0000	
<i>Account Classification Total: 060 - Charges for Services</i>		<b>\$18,050.61</b>	<b>\$18,105.00</b>	<b>\$18,105.00</b>	<b>\$6,885.10</b>	<b>\$18,105.00</b>	
<b>EXPENSES</b>							
<b>Department: 30 - Police</b>							
<b>Program: 4540 - Police - Animal Control</b>							
<i>010 - Salaries and Wages</i>							
2070.30.4540.5101	Salaries - Permanent	183,794.7500	193,331.0000	193,331.0000	60,639.1000	193,331.0000	
2070.30.4540.5104	Wages - PS Holiday Pay	8,549.5700	8,160.0000	8,160.0000	3,113.6300	8,160.0000	
2070.30.4540.5106.100	Incentives & Admin Leave Administrative Leave	9,102.3400	0.0000	0.0000	0.0000	0.0000	
2070.30.4540.5109.100	Allowances Uniform Allowance	2,557.9200	2,558.0000	2,558.0000	852.6400	2,558.0000	
2070.30.4540.5111	Medicare	3,062.4400	2,995.0000	2,995.0000	960.0600	2,995.0000	
2070.30.4540.5112.101	Retirement Contribution PERS	26,870.4700	44,842.0000	44,842.0000	14,596.8400	44,842.0000	
2070.30.4540.5113	Worker's Compensation	19,350.9200	14,727.0000	14,727.0000	7,299.9600	14,727.0000	
2070.30.4540.5114.101	Health Insurance Medical	24,689.2500	28,515.0000	28,515.0000	8,139.3900	28,515.0000	
2070.30.4540.5114.102	Health Insurance Dental	3,353.0400	0.0000	0.0000	977.9700	0.0000	
2070.30.4540.5114.103	Health Insurance Vision	191.5700	0.0000	0.0000	62.7200	0.0000	
2070.30.4540.5115	Unemployment Compensation	0.0000	0.0000	0.0000	454.8900	0.0000	
2070.30.4540.5116.101	Life and Disability Insurance Life & Disab.	962.2800	2,956.0000	2,956.0000	318.5300	2,956.0000	
2070.30.4540.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,769.1800	0.0000	0.0000	636.3900	0.0000	
<i>Account Classification Total: 010 - Salaries and Wages</i>		<b>\$284,253.73</b>	<b>\$298,084.00</b>	<b>\$298,084.00</b>	<b>\$98,052.12</b>	<b>\$298,084.00</b>	
<i>015 - Other Employee Costs</i>							
2070.30.4540.5105	Salaries - Overtime/FLSA	2,356.7100	2,500.0000	2,500.0000	48.5700	2,500.0000	
2070.30.4540.5119.100	Retiree Costs Medical Insurance	9,494.7400	9,527.0000	9,527.0000	3,148.8400	9,527.0000	
<i>Account Classification Total: 015 - Other Employee Costs</i>		<b>\$11,851.45</b>	<b>\$12,027.00</b>	<b>\$12,027.00</b>	<b>\$3,197.41</b>	<b>\$12,027.00</b>	
<i>020 - Supplies</i>							
2070.30.4540.5201.100	Office Supplies General	156.4500	125.0000	125.0000	0.0000	125.0000	
2070.30.4540.5202.100	Operating Supplies General	3,764.7800	6,950.0000	6,950.0000	1,231.1900	6,950.0000	
2070.30.4540.5204	Subscriptions and Code Books	144.0000	150.0000	150.0000	0.0000	150.0000	
2070.30.4540.5209.101	Auto Fuel Expense Town Vehicles	5,790.8600	7,000.0000	7,000.0000	2,005.1200	7,000.0000	
2070.30.4540.5203.100	Repairs and Maint Supplies General	1,478.5900	500.0000	500.0000	19.1100	500.0000	
<i>Account Classification Total: 020 - Supplies</i>		<b>\$11,334.68</b>	<b>\$14,725.00</b>	<b>\$14,725.00</b>	<b>\$3,255.42</b>	<b>\$14,725.00</b>	
<i>040 - Utilities</i>							
2070.30.4540.5211.135	Utilities Water and Sewer	307.8400	600.0000	600.0000	87.9400	600.0000	
2070.30.4540.5211.137	Utilities Electric and Gas	2,645.5600	3,400.0000	3,400.0000	1,253.5600	3,400.0000	
2070.30.4540.5211.139	Utilities Propane	1,606.4200	1,600.0000	1,600.0000	0.0000	1,600.0000	
2070.30.4540.5216.100	Communications General Services	2,045.3900	2,630.0000	2,630.0000	457.0600	2,630.0000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<i>Account Classification Total: 040 - Utilities</i>		\$6,605.21	\$8,230.00	\$8,230.00	\$1,798.56	\$8,230.00	
<i>050 - Services</i>							
2070.30.4540.5213.100	Professional/Contract Services General	8,074.7700	15,800.0000	15,800.0000	3,872.4800	15,800.0000	
2070.30.4540.5215.100	Rents and Leases Miscellaneous	0.0000	1.0000	1.0000	0.0000	1.0000	
2070.30.4540.5214.100	Repair and Maint Service General	10,140.7500	10,037.0000	10,037.0000	258.0000	10,037.0000	
<i>Account Classification Total: 050 - Services</i>		\$18,215.52	\$25,838.00	\$25,838.00	\$4,130.48	\$25,838.00	
<i>060 - Employee Development</i>							
2070.30.4540.5220.100	Employee Development General	2,504.2400	4,600.0000	4,600.0000	0.0000	4,600.0000	
<i>Account Classification Total: 060 - Employee Development</i>		\$2,504.24	\$4,600.00	\$4,600.00	\$0.00	\$4,600.00	
<i>070 - Other Costs</i>							
2070.30.4540.5223.101	Meals and Refreshments Employee Meals-MOU Overtime	30.0000	30.0000	30.0000	0.0000	30.0000	
2070.30.4540.5280.100	Bad Debt Write Off Expense	893.7300	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 070 - Other Costs</i>		\$923.73	\$30.00	\$30.00	\$0.00	\$30.00	
<i>075 - Special Costs</i>							
2070.30.4540.5225	Bank Fees and Charges	273.0000	300.0000	300.0000	42.1800	300.0000	
<i>Account Classification Total: 075 - Special Costs</i>		\$273.00	\$300.00	\$300.00	\$42.18	\$300.00	
<i>080 - Capital Outlay</i>							
2070.30.4540.5304	Furniture & Equipment	3,325.0000	0.0000	0.0000	0.0000	0.0000	
2070.30.4540.5303	Improvements	0.0000	3,000.0000	3,000.0000	0.0000	3,000.0000	
<i>Account Classification Total: 080 - Capital Outlay</i>		\$3,325.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	
<i>095 - Other Financing Uses</i>							
2070.30.4540.5910.010	Transfers Out To General Fund	56,313.0000	49,850.0000	49,850.0000	0.0000	49,850.0000	
<i>Account Classification Total: 095 - Other Financing Uses</i>		\$56,313.00	\$49,850.00	\$49,850.00	\$0.00	\$49,850.00	
<b>Program Total: 4540 - Police - Animal Control</b>		\$395,602.57	\$416,834.00	\$416,834.00	\$110,476.17	\$416,834.00	
<b>Department Total: 30 - Police</b>		\$395,602.57	\$416,834.00	\$416,834.00	\$110,476.17	\$416,834.00	
<b>EXPENSES Total</b>		\$395,602.57	\$416,834.00	\$416,834.00	\$110,476.17	\$416,834.00	
<b>Fund REVENUE Total: 2070 - Animal Control</b>		\$396,535.34	\$416,834.00	\$416,834.00	\$6,885.07	\$416,834.00	
<b>Fund EXPENSE Total: 2070 - Animal Control</b>		\$395,602.57	\$416,834.00	\$416,834.00	\$110,476.17	\$416,834.00	
<b>Fund Total: 2070 - Animal Control</b>		\$932.77	\$0.00	\$0.00	(\$103,591.10)	\$0.00	
<b>Fund: 2090 - Camp Fire 2018</b>							
<b>REVENUES</b>							
<b>Department: 00 - Non Department Activity</b>							
<b>Program: 0000 - Non Program Activity</b>							
<i>050 - Intergovernmental Revenues</i>							
2090.00.0000.3345.100	State Revenues - Other Refunds & Reimbursements	1,644,446.7400	1,653,050.0000	1,653,050.0000	0.0000	1,653,050.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>		\$1,644,446.74	\$1,653,050.00	\$1,653,050.00	\$0.00	\$1,653,050.00	
<i>070 - Other Revenues</i>							
2090.00.0000.3901.145	Refunds and Reimbursements Insurance Proceeds	0.0000	474,500.0000	474,500.0000	73,775.6500	474,500.0000	
<i>Account Classification Total: 070 - Other Revenues</i>		\$0.00	\$474,500.00	\$474,500.00	\$73,775.65	\$474,500.00	
<i>080 - Other Financing Sources</i>							
2090.00.0000.3910.301	Transfers In CDBG - DR	0.0000	396,250.0000	396,250.0000	0.0000	396,250.0000	
2090.00.0000.3910.811	Transfers In From Animal Control Donations	0.0000	6,725.0000	6,725.0000	0.0000	6,725.0000	
2090.00.0000.3910.815	Transfers In From General Misc Donations	0.0000	297,101.0000	297,101.0000	0.0000	297,101.0000	
<i>Account Classification Total: 080 - Other Financing Sources</i>		\$0.00	\$700,076.00	\$700,076.00	\$0.00	\$700,076.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$1,644,446.74	\$2,827,626.00	\$2,827,626.00	\$73,775.65	\$2,827,626.00	
<b>Department Total: 00 - Non Department Activity</b>		\$1,644,446.74	\$2,827,626.00	\$2,827,626.00	\$73,775.65	\$2,827,626.00	
<b>REVENUES Total</b>		\$1,644,446.74	\$2,827,626.00	\$2,827,626.00	\$73,775.65	\$2,827,626.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>EXPENSES</b>							
<b>Department: 00 - Non Department Activity</b>							
<b>Program: 0000 - Non Program Activity</b>							
<b>Cost Center Activity: 500 - FEMA Emergency Tree Removal - B1</b>							
<i>050 - Services</i>							
2090.00.0000.500.5213.100	Professional/Contract Services General	0.0000	0.0000	0.0000	4,650.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$0.00	\$0.00	\$0.00	\$4,650.00	\$0.00	
<b>Cost Center Activity Total: 500 - FEMA Emergency Tree Removal - B1</b>		\$0.00	\$0.00	\$0.00	\$4,650.00	\$0.00	
<b>Cost Center Activity: 501 - FEMA - TOP Emergency Response B2</b>							
<i>050 - Services</i>							
2090.00.0000.501.5213.100	Professional/Contract Services General	372,723.4200	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$372,723.42	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 501 - FEMA - TOP Emergency Response B2</b>		\$372,723.42	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 502 - FEMA EMMA Mutual Aid EOC - B3&amp;4</b>							
<i>050 - Services</i>							
2090.00.0000.502.5213.100	Professional/Contract Services General	179,658.5500	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$179,658.55	\$0.00	\$0.00	\$0.00	\$0.00	
<i>070 - Other Costs</i>							
2090.00.0000.502.5224	Travel Expenses - Lodging, Airfare, Incidentals	7,018.9800	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 070 - Other Costs</i>		\$7,018.98	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 502 - FEMA EMMA Mutual Aid EOC - B3&amp;4</b>		\$186,677.53	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 505 - FEMA Toxic Debris Removal A2&amp;3</b>							
<i>030 - Postage Printing and Advertising</i>							
2090.00.0000.505.5210.100	Postage General	343.1500	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 030 - Postage Printing and Advertising</i>		\$343.15	\$0.00	\$0.00	\$0.00	\$0.00	
<i>050 - Services</i>							
2090.00.0000.505.5213.100	Professional/Contract Services General	22,006.9300	0.0000	0.0000	4,827.7200	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$22,006.93	\$0.00	\$0.00	\$4,827.72	\$0.00	
<b>Cost Center Activity Total: 505 - FEMA Toxic Debris Removal A2&amp;3</b>		\$22,350.08	\$0.00	\$0.00	\$4,827.72	\$0.00	
<b>Cost Center Activity: 506 - FEMA Administrative Costs Z1</b>							
<i>050 - Services</i>							
2090.00.0000.506.5213.100	Professional/Contract Services General	627,761.0000	300,000.0000	300,000.0000	50,361.0000	300,000.0000	
<i>Account Classification Total: 050 - Services</i>		\$627,761.00	\$300,000.00	\$300,000.00	\$50,361.00	\$300,000.00	
<b>Cost Center Activity Total: 506 - FEMA Administrative Costs Z1</b>		\$627,761.00	\$300,000.00	\$300,000.00	\$50,361.00	\$300,000.00	
<b>Cost Center Activity: 507 - FEMA Haz Tree Removal (P2) - A1</b>							
<i>020 - Supplies</i>							
2090.00.0000.507.5202.100	Operating Supplies General	0.0000	0.0000	0.0000	2,771.6600	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		\$0.00	\$0.00	\$0.00	\$2,771.66	\$0.00	
<i>050 - Services</i>							
2090.00.0000.507.5213.100	Professional/Contract Services General	1,322.7000	0.0000	0.0000	438,821.1100	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$1,322.70	\$0.00	\$0.00	\$438,821.11	\$0.00	
<b>Cost Center Activity Total: 507 - FEMA Haz Tree Removal (P2) - A1</b>		\$1,322.70	\$0.00	\$0.00	\$441,592.77	\$0.00	
<b>Cost Center Activity: 511 - FEMA - Town Equipment - E</b>							
<i>080 - Capital Outlay</i>							
2090.00.0000.511.5304	Furniture & Equipment	0.0000	5,000.0000	5,000.0000	0.0000	5,000.0000	
<i>Account Classification Total: 080 - Capital Outlay</i>		\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	
<b>Cost Center Activity Total: 511 - FEMA - Town Equipment - E</b>		\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	
<b>Cost Center Activity: 552 - Insurance Facility Rest &amp; Repair</b>							

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<i>050 - Services</i>							
2090.00.0000.552.5213.100	Professional/Contract Services General	178,228.7500	0.0000	0.0000	0.0000	0.0000	
2090.00.0000.552.5214.100	Repair and Maint Service General	52,988.0000	0.0000	0.0000	45,331.0700	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$231,216.75	\$0.00	\$0.00	\$45,331.07	\$0.00	
<b>Cost Center Activity Total: 552 - Insurance Facility Rest &amp; Repair</b>		\$231,216.75	\$0.00	\$0.00	\$45,331.07	\$0.00	
<b>Cost Center Activity: 556 - Insurance Veh &amp; Equip Repair/Rep</b>							
<i>050 - Services</i>							
2090.00.0000.556.5214.100	Repair and Maint Service General	2,700.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$2,700.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 556 - Insurance Veh &amp; Equip Repair/Rep</b>		\$2,700.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 558 - Insurance Extra Expense</b>							
<i>050 - Services</i>							
2090.00.0000.558.5213.100	Professional/Contract Services General	50,183.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$50,183.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 558 - Insurance Extra Expense</b>		\$50,183.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 559 - Insurance - Infrastructure</b>							
<i>070 - Other Costs</i>							
2090.00.0000.559.8403	Skyway/Pearson Traffic Signal Repair	4,608.2200	0.0000	0.0000	10,236.6200	0.0000	
<i>Account Classification Total: 070 - Other Costs</i>		\$4,608.22	\$0.00	\$0.00	\$10,236.62	\$0.00	
<b>Cost Center Activity Total: 559 - Insurance - Infrastructure</b>		\$4,608.22	\$0.00	\$0.00	\$10,236.62	\$0.00	
<b>Cost Center Activity: 560 - Insurance Claim Preparation</b>							
<i>050 - Services</i>							
2090.00.0000.560.5213.100	Professional/Contract Services General	48,172.0000	60,000.0000	60,000.0000	3,815.0000	60,000.0000	
<i>Account Classification Total: 050 - Services</i>		\$48,172.00	\$60,000.00	\$60,000.00	\$3,815.00	\$60,000.00	
<b>Cost Center Activity Total: 560 - Insurance Claim Preparation</b>		\$48,172.00	\$60,000.00	\$60,000.00	\$3,815.00	\$60,000.00	
<b>Cost Center Activity: 561 - HMGP Administration</b>							
<i>050 - Services</i>							
2090.00.0000.561.5213.100	Professional/Contract Services General	304,823.5800	0.0000	0.0000	3,969.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$304,823.58	\$0.00	\$0.00	\$3,969.00	\$0.00	
<b>Cost Center Activity Total: 561 - HMGP Administration</b>		\$304,823.58	\$0.00	\$0.00	\$3,969.00	\$0.00	
<b>Cost Center Activity: 562 - Insurance - Water Purity Project</b>							
<i>050 - Services</i>							
2090.00.0000.562.5213.100	Professional/Contract Services General	10,592.3300	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$10,592.33	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 562 - Insurance - Water Purity Project</b>		\$10,592.33	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 571 - NV Grant - Communication &amp; PR</b>							
<i>050 - Services</i>							
2090.00.0000.571.5213.100	Professional/Contract Services General	88,814.2500	0.0000	0.0000	26,290.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$88,814.25	\$0.00	\$0.00	\$26,290.00	\$0.00	
<b>Cost Center Activity Total: 571 - NV Grant - Communication &amp; PR</b>		\$88,814.25	\$0.00	\$0.00	\$26,290.00	\$0.00	
<b>Cost Center Activity: 590 - Disaster Management</b>							
<i>050 - Services</i>							
2090.00.0000.590.5213.100	Professional/Contract Services General	65.6000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$65.60	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 590 - Disaster Management</b>		\$65.60	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$1,952,010.46	\$365,000.00	\$365,000.00	\$591,073.18	\$365,000.00	
<b>Department Total: 00 - Non Department Activity</b>		\$1,952,010.46	\$365,000.00	\$365,000.00	\$591,073.18	\$365,000.00	
<b>Department: 20 - Administrative Services</b>							

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Program: 4202 - Information Technology</b>							
<b>Cost Center Activity: 551 - Insurance - Facilities Lost Use</b>							
<i>040 - Utilities</i>							
2090.20.4202.551.5216.100	Communications General Services	17,464.7900	0.0000	0.0000	5,069.4600	0.0000	
<i>Account Classification Total: 040 - Utilities</i>		\$17,464.79	\$0.00	\$0.00	\$5,069.46	\$0.00	
<b>Cost Center Activity Total: 551 - Insurance - Facilities Lost Use</b>		\$17,464.79	\$0.00	\$0.00	\$5,069.46	\$0.00	
<b>Program Total: 4202 - Information Technology</b>		\$17,464.79	\$0.00	\$0.00	\$5,069.46	\$0.00	
<b>Department Total: 20 - Administrative Services</b>		\$17,464.79	\$0.00	\$0.00	\$5,069.46	\$0.00	
<b>Department: 30 - Police</b>							
<b>Program: 4510 - Police Administration</b>							
<b>Cost Center Activity: 552 - Insurance Facility Rest &amp; Repair</b>							
<i>050 - Services</i>							
2090.30.4510.552.5214.100	Repair and Maint Service General	950.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$950.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 552 - Insurance Facility Rest &amp; Repair</b>		\$950.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4510 - Police Administration</b>		\$950.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program: 4520 - Police Operations</b>							
<b>Cost Center Activity: 503 - FEMA - Firearm Removal</b>							
<i>050 - Services</i>							
2090.30.4520.503.5213.100	Professional/Contract Services General	1,079.7200	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$1,079.72	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 503 - FEMA - Firearm Removal</b>		\$1,079.72	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 556 - Insurance Veh &amp; Equip Repair/Rep</b>							
<i>050 - Services</i>							
2090.30.4520.556.5214.100	Repair and Maint Service General	1,725.3400	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$1,725.34	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 556 - Insurance Veh &amp; Equip Repair/Rep</b>		\$1,725.34	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4520 - Police Operations</b>		\$2,805.06	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program: 4540 - Police - Animal Control</b>							
<b>Cost Center Activity: 572 - NV Grant-Animal Control &amp; Shelte</b>							
<i>020 - Supplies</i>							
2090.30.4540.572.5203.100	Repairs and Maint Supplies General	0.0000	0.0000	0.0000	79.6800	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		\$0.00	\$0.00	\$0.00	\$79.68	\$0.00	
<i>080 - Capital Outlay</i>							
2090.30.4540.572.5304	Furniture & Equipment	14,226.6400	6,725.0000	6,725.0000	0.0000	6,725.0000	
2090.30.4540.572.5303	Improvements	1,634.6200	0.0000	0.0000	1,000.0000	0.0000	
<i>Account Classification Total: 080 - Capital Outlay</i>		\$15,861.26	\$6,725.00	\$6,725.00	\$1,000.00	\$6,725.00	
<b>Cost Center Activity Total: 572 - NV Grant-Animal Control &amp; Shelte</b>		\$15,861.26	\$6,725.00	\$6,725.00	\$1,079.68	\$6,725.00	
<b>Program Total: 4540 - Police - Animal Control</b>		\$15,861.26	\$6,725.00	\$6,725.00	\$1,079.68	\$6,725.00	
<b>Department Total: 30 - Police</b>		\$19,616.32	\$6,725.00	\$6,725.00	\$1,079.68	\$6,725.00	
<b>Department: 40 - Community Development</b>							
<b>Program: 4730 - Building and Onsite Inspections</b>							
<b>Cost Center Activity: 558 - Insurance Extra Expense</b>							
<i>050 - Services</i>							
2090.40.4730.558.5213.100	Professional/Contract Services General	80,499.1400	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$80,499.14	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 558 - Insurance Extra Expense</b>		\$80,499.14	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4730 - Building and Onsite Inspections</b>		\$80,499.14	\$0.00	\$0.00	\$0.00	\$0.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Department Total: 40 - Community Development</b>		\$80,499.14	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Department: 45 - Public Works</b>							
<b>Program: 4550 - Fleet Management</b>							
<b>Cost Center Activity: 556 - Insurance Veh &amp; Equip Repair/Rep</b>							
<i>050 - Services</i>							
2090.45.4550.556.5214.100	Repair and Maint Service General	3,494.2100	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$3,494.21	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 556 - Insurance Veh &amp; Equip Repair/Rep</b>		\$3,494.21	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4550 - Fleet Management</b>		\$3,494.21	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program: 4740 - Public Works - Engineering</b>							
<b>Cost Center Activity: 506 - FEMA Administrative Costs Z1</b>							
<i>050 - Services</i>							
2090.45.4740.506.5213.100	Professional/Contract Services General	7,425.5600	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$7,425.56	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 506 - FEMA Administrative Costs Z1</b>		\$7,425.56	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 508 - FEMA - Culverts - C1-10</b>							
<i>050 - Services</i>							
2090.45.4740.508.5213.100	Professional/Contract Services General	9,867.6000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$9,867.60	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 508 - FEMA - Culverts - C1-10</b>		\$9,867.60	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 559 - Insurance - Infrastructure</b>							
<i>050 - Services</i>							
2090.45.4740.559.5213.100	Professional/Contract Services General	0.0000	0.0000	0.0000	5,857.2400	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$0.00	\$0.00	\$0.00	\$5,857.24	\$0.00	
<b>Cost Center Activity Total: 559 - Insurance - Infrastructure</b>		\$0.00	\$0.00	\$0.00	\$5,857.24	\$0.00	
<b>Program Total: 4740 - Public Works - Engineering</b>		\$17,293.16	\$0.00	\$0.00	\$5,857.24	\$0.00	
<b>Program: 4743 - Streets and Roads</b>							
<b>Cost Center Activity: 506 - FEMA Administrative Costs Z1</b>							
<i>050 - Services</i>							
2090.45.4743.506.5213.100	Professional/Contract Services General	2,221.6900	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$2,221.69	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 506 - FEMA Administrative Costs Z1</b>		\$2,221.69	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 509 - FEMA - Non Fed Aid Roads - C2</b>							
<i>050 - Services</i>							
2090.45.4743.509.5213.100	Professional/Contract Services General	5,721.8400	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$5,721.84	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 509 - FEMA - Non Fed Aid Roads - C2</b>		\$5,721.84	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 559 - Insurance - Infrastructure</b>							
<i>050 - Services</i>							
2090.45.4743.559.5213.100	Professional/Contract Services General	29,500.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 559 - Insurance - Infrastructure</b>		\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4743 - Streets and Roads</b>		\$37,443.53	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program: 4747 - Public Facilities</b>							
<b>Cost Center Activity: 558 - Insurance Extra Expense</b>							
<i>050 - Services</i>							
2090.45.4747.558.5214.100	Repair and Maint Service General	63,841.8700	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$63,841.87	\$0.00	\$0.00	\$0.00	\$0.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Cost Center Activity Total: 558 - Insurance Extra Expense		\$63,841.87	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4747 - Public Facilities		\$63,841.87	\$0.00	\$0.00	\$0.00	\$0.00	
Program: 4750 - Public Works - Streets Maint.							
Cost Center Activity: 501 - FEMA - TOP Emergency Response B2							
020 - Supplies							
2090.45.4750.501.5202.100	Operating Supplies General	580.4100	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 020 - Supplies		\$580.41	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 501 - FEMA - TOP Emergency Response B2		\$580.41	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity: 505 - FEMA Toxic Debris Removal A2&3							
020 - Supplies							
2090.45.4750.505.5202.100	Operating Supplies General	14,195.7600	0.0000	0.0000	5,164.5400	0.0000	
2090.45.4750.505.5203.100	Repairs and Maint Supplies General	2,847.6500	0.0000	0.0000	21.5600	0.0000	
Account Classification Total: 020 - Supplies		\$17,043.41	\$0.00	\$0.00	\$5,186.10	\$0.00	
050 - Services							
2090.45.4750.505.5215.100	Rents and Leases Miscellaneous	13,135.4000	0.0000	0.0000	1,216.0500	0.0000	
2090.45.4750.505.5214.100	Repair and Maint Service General	1,418.8700	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Services		\$14,554.27	\$0.00	\$0.00	\$1,216.05	\$0.00	
060 - Employee Development							
2090.45.4750.505.5220.100	Employee Development General	700.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 060 - Employee Development		\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 505 - FEMA Toxic Debris Removal A2&3		\$32,297.68	\$0.00	\$0.00	\$6,402.15	\$0.00	
Cost Center Activity: 507 - FEMA Haz Tree Removal (P2) - A1							
050 - Services							
2090.45.4750.507.5213.100	Professional/Contract Services General	79,470.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Services		\$79,470.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 507 - FEMA Haz Tree Removal (P2) - A1		\$79,470.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity: 508 - FEMA - Culverts - C1-10							
020 - Supplies							
2090.45.4750.508.5203.100	Repairs and Maint Supplies General	936.7300	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 020 - Supplies		\$936.73	\$0.00	\$0.00	\$0.00	\$0.00	
050 - Services							
2090.45.4750.508.5213.100	Professional/Contract Services General	193,820.0000	0.0000	0.0000	0.0000	0.0000	
2090.45.4750.508.5214.100	Repair and Maint Service General	23,525.4100	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Services		\$217,345.41	\$0.00	\$0.00	\$0.00	\$0.00	
070 - Other Costs							
2090.45.4750.508.8406	Emergency Culvert Repair	50.0000	159,300.0000	159,300.0000	0.0000	159,300.0000	
2090.45.4750.508.8408	Off-System Culvert Repair	10,485.8400	53,000.0000	53,000.0000	0.0000	53,000.0000	
Account Classification Total: 070 - Other Costs		\$10,535.84	\$212,300.00	\$212,300.00	\$0.00	\$212,300.00	
Cost Center Activity Total: 508 - FEMA - Culverts - C1-10		\$228,817.98	\$212,300.00	\$212,300.00	\$0.00	\$212,300.00	
Cost Center Activity: 509 - FEMA - Non Fed Aid Roads - C2							
020 - Supplies							
2090.45.4750.509.5203.100	Repairs and Maint Supplies General	18,222.0500	0.0000	0.0000	448.1500	0.0000	
Account Classification Total: 020 - Supplies		\$18,222.05	\$0.00	\$0.00	\$448.15	\$0.00	
050 - Services							
2090.45.4750.509.5213.100	Professional/Contract Services General	37,441.2200	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Services		\$37,441.22	\$0.00	\$0.00	\$0.00	\$0.00	
070 - Other Costs							
2090.45.4750.509.8407	Off System Road Rehabilitation	621.2200	1,532,000.0000	1,532,000.0000	638.3300	1,532,000.0000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<i>Account Classification Total: 070 - Other Costs</i>		\$621.22	\$1,532,000.00	\$1,532,000.00	\$638.33	\$1,532,000.00	
<b>Cost Center Activity Total: 509 - FEMA - Non Fed Aid Roads - C2</b>		\$56,284.49	\$1,532,000.00	\$1,532,000.00	\$1,086.48	\$1,532,000.00	
<b>Cost Center Activity: 512 - FEMA Barricades, Signs, Poles E</b>							
<i>020 - Supplies</i>							
2090.45.4750.512.5203.100	Repairs and Maint Supplies General	6,669.9300	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		\$6,669.93	\$0.00	\$0.00	\$0.00	\$0.00	
<i>070 - Other Costs</i>							
2090.45.4750.512.8405	Emergency MBGR Repair	50.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 070 - Other Costs</i>		\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 512 - FEMA Barricades, Signs, Poles E</b>		\$6,719.93	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 514 - FEMA Irrigation &amp; Entry ways G2</b>							
<i>020 - Supplies</i>							
2090.45.4750.514.5203.100	Repairs and Maint Supplies General	60.7400	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		\$60.74	\$0.00	\$0.00	\$0.00	\$0.00	
<i>050 - Services</i>							
2090.45.4750.514.5214.100	Repair and Maint Service General	689.8700	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$689.87	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 514 - FEMA Irrigation &amp; Entry ways G2</b>		\$750.61	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity: 515 - FEMA-Tree Removal Post Assessmen</b>							
<i>050 - Services</i>							
2090.45.4750.515.5213.100	Professional/Contract Services General	3,000.0000	0.0000	0.0000	9,650.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$3,000.00	\$0.00	\$0.00	\$9,650.00	\$0.00	
<b>Cost Center Activity Total: 515 - FEMA-Tree Removal Post Assessmen</b>		\$3,000.00	\$0.00	\$0.00	\$9,650.00	\$0.00	
<b>Cost Center Activity: 551 - Insurance - Facilities Lost Use</b>							
<i>020 - Supplies</i>							
2090.45.4750.551.5203.100	Repairs and Maint Supplies General	198.1300	0.0000	0.0000	1,474.6700	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		\$198.13	\$0.00	\$0.00	\$1,474.67	\$0.00	
<i>050 - Services</i>							
2090.45.4750.551.5215.100	Rents and Leases Miscellaneous	1,370.2800	0.0000	0.0000	3,166.4000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$1,370.28	\$0.00	\$0.00	\$3,166.40	\$0.00	
<b>Cost Center Activity Total: 551 - Insurance - Facilities Lost Use</b>		\$1,568.41	\$0.00	\$0.00	\$4,641.07	\$0.00	
<b>Cost Center Activity: 553 - Insurance Facility Contents Repl</b>							
<i>020 - Supplies</i>							
2090.45.4750.553.5202.100	Operating Supplies General	11,644.7500	0.0000	0.0000	1,242.8800	0.0000	
2090.45.4750.553.5203.100	Repairs and Maint Supplies General	432.9700	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		\$12,077.72	\$0.00	\$0.00	\$1,242.88	\$0.00	
<i>080 - Capital Outlay</i>							
2090.45.4750.553.5304	Furniture & Equipment	2,527.4000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 080 - Capital Outlay</i>		\$2,527.40	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Cost Center Activity Total: 553 - Insurance Facility Contents Repl</b>		\$14,605.12	\$0.00	\$0.00	\$1,242.88	\$0.00	
<b>Cost Center Activity: 554 - Insurance Facility Yard Equip</b>							
<i>020 - Supplies</i>							
2090.45.4750.554.5202.100	Operating Supplies General	18,903.2500	5,000.0000	5,000.0000	884.9300	5,000.0000	
2090.45.4750.554.5203.100	Repairs and Maint Supplies General	2,839.9500	0.0000	0.0000	0.0100	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		\$21,743.20	\$5,000.00	\$5,000.00	\$884.94	\$5,000.00	
<i>050 - Services</i>							
2090.45.4750.554.5215.100	Rents and Leases Miscellaneous	96,027.1800	40,000.0000	40,000.0000	32,566.7500	40,000.0000	
<i>Account Classification Total: 050 - Services</i>		\$96,027.18	\$40,000.00	\$40,000.00	\$32,566.75	\$40,000.00	



G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<i>080 - Capital Outlay</i>							
2090.45.4750.554.5304	Furniture & Equipment	13,772.3700	30,000.0000	30,000.0000	0.0000	30,000.0000	
<i>Account Classification Total: 080 - Capital Outlay</i>		<b>\$13,772.37</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	
<b>Cost Center Activity Total: 554 - Insurance Facility Yard Equip</b>		<b>\$131,542.75</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$33,451.69</b>	<b>\$75,000.00</b>	
<b>Cost Center Activity: 555 - Insurance Facility Landscaping</b>							
<i>020 - Supplies</i>							
2090.45.4750.555.5203.100	Repairs and Maint Supplies General	2,494.5400	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		<b>\$2,494.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<i>050 - Services</i>							
2090.45.4750.555.5214.100	Repair and Maint Service General	5,574.8800	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		<b>\$5,574.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Cost Center Activity Total: 555 - Insurance Facility Landscaping</b>		<b>\$8,069.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Cost Center Activity: 556 - Insurance Veh &amp; Equip Repair/Rep</b>							
<i>020 - Supplies</i>							
2090.45.4750.556.5202.100	Operating Supplies General	952.3000	0.0000	0.0000	0.0000	0.0000	
2090.45.4750.556.5203.100	Repairs and Maint Supplies General	191.2500	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		<b>\$1,143.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<i>050 - Services</i>							
2090.45.4750.556.5213.100	Professional/Contract Services General	250.0000	0.0000	0.0000	0.0000	0.0000	
2090.45.4750.556.5215.131	Rents and Leases Street Maintenance Equipment	24,744.5900	8,000.0000	8,000.0000	8,198.9200	8,000.0000	
2090.45.4750.556.5214.100	Repair and Maint Service General	6,000.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		<b>\$30,994.59</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>\$8,198.92</b>	<b>\$8,000.00</b>	
<b>Cost Center Activity Total: 556 - Insurance Veh &amp; Equip Repair/Rep</b>		<b>\$32,138.14</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>\$8,198.92</b>	<b>\$8,000.00</b>	
<b>Cost Center Activity: 559 - Insurance - Infrastructure</b>							
<i>020 - Supplies</i>							
2090.45.4750.559.5203.100	Repairs and Maint Supplies General	14,054.8600	0.0000	0.0000	10,049.8500	0.0000	
<i>Account Classification Total: 020 - Supplies</i>		<b>\$14,054.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,049.85</b>	<b>\$0.00</b>	
<i>050 - Services</i>							
2090.45.4750.559.5213.100	Professional/Contract Services General	5,135.0900	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		<b>\$5,135.09</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<i>070 - Other Costs</i>							
2090.45.4750.559.8402	Trailway Lighting Repairs	0.0000	75,000.0000	75,000.0000	0.0000	75,000.0000	
2090.45.4750.559.8403	Skyway/Pearson Traffic Signal Repair	17,039.7900	25,000.0000	25,000.0000	0.0000	25,000.0000	
<i>Account Classification Total: 070 - Other Costs</i>		<b>\$17,039.79</b>	<b>\$100,000.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	
<i>095 - Other Financing Uses</i>							
2090.45.4750.559.5910.100	Transfers Out To Capital Projects	0.0000	231,500.0000	231,500.0000	0.0000	231,500.0000	
<i>Account Classification Total: 095 - Other Financing Uses</i>		<b>\$0.00</b>	<b>\$231,500.00</b>	<b>\$231,500.00</b>	<b>\$0.00</b>	<b>\$231,500.00</b>	
<b>Cost Center Activity Total: 559 - Insurance - Infrastructure</b>		<b>\$36,229.74</b>	<b>\$331,500.00</b>	<b>\$331,500.00</b>	<b>\$10,049.85</b>	<b>\$331,500.00</b>	
<b>Program Total: 4750 - Public Works - Streets Maint.</b>		<b>\$632,074.68</b>	<b>\$2,158,800.00</b>	<b>\$2,158,800.00</b>	<b>\$74,723.04</b>	<b>\$2,158,800.00</b>	
<b>Department Total: 45 - Public Works</b>		<b>\$754,147.45</b>	<b>\$2,158,800.00</b>	<b>\$2,158,800.00</b>	<b>\$80,580.28</b>	<b>\$2,158,800.00</b>	

Department: 65 - Emergency Mngmt &amp; Disaster Recov

Program: 4205 - Disaster Recovery

Cost Center Activity: 590 - Disaster Management

*010 - Salaries and Wages*

2090.65.4205.590.5101	Salaries - Permanent	63,899.5200	201,371.0000	201,371.0000	59,028.4000	201,371.0000	
2090.65.4205.590.5106.100	Incentives & Admin Leave Administrative Leave	7,284.2600	10,582.0000	10,582.0000	0.0000	10,582.0000	
2090.65.4205.590.5122	Accrual Bank Payoff	2,221.6600	0.0000	0.0000	0.0000	0.0000	
2090.65.4205.590.5107	Car Allowance/Mileage	1,821.3800	2,400.0000	2,400.0000	800.0000	2,400.0000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
2090.65.4205.590.5111	Medicare	1,063.9500	3,108.0000	3,108.0000	870.0500	3,108.0000	
2090.65.4205.590.5112.101	Retirement Contribution PERS	5,198.5100	44,014.0000	44,014.0000	13,834.7000	44,014.0000	
2090.65.4205.590.5113	Worker's Compensation	1,068.0000	1,771.0000	1,771.0000	877.8600	1,771.0000	
2090.65.4205.590.5114.101	Health Insurance Medical	7,460.1600	26,725.0000	26,725.0000	5,812.0200	26,725.0000	
2090.65.4205.590.5114.102	Health Insurance Dental	836.1800	0.0000	0.0000	673.3600	0.0000	
2090.65.4205.590.5114.103	Health Insurance Vision	84.5200	0.0000	0.0000	60.0800	0.0000	
2090.65.4205.590.5115	Unemployment Compensation	0.0000	0.0000	0.0000	406.5000	0.0000	
2090.65.4205.590.5116.101	Life and Disability Insurance Life & Disab.	192.6000	2,050.0000	2,050.0000	192.6000	2,050.0000	
2090.65.4205.590.5116.102	Life and Disability Insurance Long Term/Short Term Disability	440.9800	0.0000	0.0000	593.4500	0.0000	
Account Classification Total: 010 - Salaries and Wages		\$91,571.72	\$292,021.00	\$292,021.00	\$83,149.02	\$292,021.00	
020 - Supplies							
2090.65.4205.590.5202.100	Operating Supplies General	853.9500	50.0000	50.0000	0.0000	50.0000	
2090.65.4205.590.5203.100	Repairs and Maint Supplies General	0.0000	0.0000	0.0000	225.2300	0.0000	
Account Classification Total: 020 - Supplies		\$853.95	\$50.00	\$50.00	\$225.23	\$50.00	
030 - Postage Printing and Advertising							
2090.65.4205.590.5218.100	Advertising General	651.3900	0.0000	0.0000	169.2000	0.0000	
2090.65.4205.590.5219.100	Printing General	53.6200	30.0000	30.0000	26.8100	30.0000	
Account Classification Total: 030 - Postage Printing and Advertising		\$705.01	\$30.00	\$30.00	\$196.01	\$30.00	
050 - Services							
2090.65.4205.590.5213.100	Professional/Contract Services General	2,584.0000	0.0000	0.0000	337.0000	0.0000	
Account Classification Total: 050 - Services		\$2,584.00	\$0.00	\$0.00	\$337.00	\$0.00	
060 - Employee Development							
2090.65.4205.590.5220.100	Employee Development General	150.0000	3,000.0000	3,000.0000	0.0000	3,000.0000	
Account Classification Total: 060 - Employee Development		\$150.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	
070 - Other Costs							
2090.65.4205.590.5223.105	Meals and Refreshments Emergencies and Meetings	78.3000	0.0000	0.0000	0.0000	0.0000	
2090.65.4205.590.5224	Travel Expenses - Lodging, Airfare, Incidentals	18.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Costs		\$96.30	\$0.00	\$0.00	\$0.00	\$0.00	
080 - Capital Outlay							
2090.65.4205.590.5304	Furniture & Equipment	4,149.8400	2,000.0000	2,000.0000	2,166.5600	2,000.0000	
Account Classification Total: 080 - Capital Outlay		\$4,149.84	\$2,000.00	\$2,000.00	\$2,166.56	\$2,000.00	
095 - Other Financing Uses							
2090.65.4205.590.5910.010	Transfers Out To General Fund	15,117.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 095 - Other Financing Uses		\$15,117.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 590 - Disaster Management		\$115,227.82	\$297,101.00	\$297,101.00	\$86,073.82	\$297,101.00	
Program Total: 4205 - Disaster Recovery		\$115,227.82	\$297,101.00	\$297,101.00	\$86,073.82	\$297,101.00	
Department Total: 65 - Emergency Mngmt & Disaster Recov		\$115,227.82	\$297,101.00	\$297,101.00	\$86,073.82	\$297,101.00	
EXPENSES Total		\$2,938,965.98	\$2,827,626.00	\$2,827,626.00	\$763,876.42	\$2,827,626.00	
Fund REVENUE Total: 2090 - Camp Fire 2018		\$1,644,446.74	\$2,827,626.00	\$2,827,626.00	\$73,775.65	\$2,827,626.00	
Fund EXPENSE Total: 2090 - Camp Fire 2018		\$2,938,965.98	\$2,827,626.00	\$2,827,626.00	\$763,876.42	\$2,827,626.00	
Fund Total: 2090 - Camp Fire 2018		(\$1,294,519.24)	\$0.00	\$0.00	(\$690,100.77)	\$0.00	

Fund: 2095 - COVID-19

## REVENUES

Department: 00 - Non Department Activity

Program: 0000 - Non Program Activity

Cost Center Activity: 595 - COVID-19 - Emergency Response

050 - Intergovernmental Revenues

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
2095.00.0000.595.3345.100	State Revenues - Other Refunds & Reimbursements	0.0000	0.0000	0.0000	28,590.0000	0.0000	
Account Classification Total: 050 - Intergovernmental Revenues		\$0.00	\$0.00	\$0.00	\$28,590.00	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$0.00	\$0.00	\$0.00	\$28,590.00	\$0.00	
Program Total: 0000 - Non Program Activity		\$0.00	\$0.00	\$0.00	\$28,590.00	\$0.00	
Department Total: 00 - Non Department Activity		\$0.00	\$0.00	\$0.00	\$28,590.00	\$0.00	
REVENUES Total		\$0.00	\$0.00	\$0.00	\$28,590.00	\$0.00	

EXPENSES

Department: 00 - Non Department Activity  
Program: 0000 - Non Program Activity  
Cost Center Activity: 595 - COVID-19 - Emergency Response

010 - Salaries and Wages

2095.00.0000.595.5101	Salaries - Permanent	11,683.3500	4,000.0000	4,000.0000	8,852.4600	4,000.0000	
2095.00.0000.595.5111	Medicare	168.3600	75.0000	75.0000	153.5800	75.0000	
2095.00.0000.595.5112.101	Retirement Contribution PERS	858.0500	325.0000	325.0000	1,579.5100	325.0000	
2095.00.0000.595.5114.101	Health Insurance Medical	201.5700	95.0000	95.0000	1,408.2700	95.0000	
2095.00.0000.595.5114.103	Health Insurance Vision	9.8200	0.0000	0.0000	24.7100	0.0000	
2095.00.0000.595.5115	Unemployment Compensation	0.0000	0.0000	0.0000	94.0700	0.0000	
2095.00.0000.595.5116.101	Life and Disability Insurance Life & Disab.	31.9700	55.0000	55.0000	43.5800	55.0000	
2095.00.0000.595.5116.102	Life and Disability Insurance Long Term/Short Term Disability	58.9500	60.0000	60.0000	169.0400	60.0000	
Account Classification Total: 010 - Salaries and Wages		\$13,012.07	\$4,610.00	\$4,610.00	\$12,325.22	\$4,610.00	

020 - Supplies

2095.00.0000.595.5202.100	Operating Supplies General	394.8500	0.0000	0.0000	0.0000	0.0000	
2095.00.0000.595.5203.100	Repairs and Maint Supplies General	157.4800	0.0000	0.0000	9,431.1600	0.0000	
Account Classification Total: 020 - Supplies		\$552.33	\$0.00	\$0.00	\$9,431.16	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$13,564.40	\$4,610.00	\$4,610.00	\$21,756.38	\$4,610.00	
Program Total: 0000 - Non Program Activity		\$13,564.40	\$4,610.00	\$4,610.00	\$21,756.38	\$4,610.00	
Department Total: 00 - Non Department Activity		\$13,564.40	\$4,610.00	\$4,610.00	\$21,756.38	\$4,610.00	

Department: 15 - Town Clerk  
Program: 4100 - Town Clerk  
Cost Center Activity: 595 - COVID-19 - Emergency Response

020 - Supplies

2095.15.4100.595.5202.100	Operating Supplies General	257.0200	100.0000	100.0000	0.0000	100.0000	
Account Classification Total: 020 - Supplies		\$257.02	\$100.00	\$100.00	\$0.00	\$100.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$257.02	\$100.00	\$100.00	\$0.00	\$100.00	
Program Total: 4100 - Town Clerk		\$257.02	\$100.00	\$100.00	\$0.00	\$100.00	
Department Total: 15 - Town Clerk		\$257.02	\$100.00	\$100.00	\$0.00	\$100.00	

Department: 20 - Administrative Services  
Program: 4200 - Town Manager  
Cost Center Activity: 595 - COVID-19 - Emergency Response

020 - Supplies

2095.20.4200.595.5202.100	Operating Supplies General	45.2200	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 020 - Supplies		\$45.22	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$45.22	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4200 - Town Manager		\$45.22	\$0.00	\$0.00	\$0.00	\$0.00	

Program: 4202 - Information Technology  
Cost Center Activity: 595 - COVID-19 - Emergency Response

020 - Supplies

2095.20.4202.595.5202.100	Operating Supplies General	75.0000	0.0000	0.0000	0.0000	0.0000	
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G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Account Classification Total: 020 - Supplies		\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	
050 - Services							
2095.20.4202.595.5213.100	Professional/Contract Services General	6,762.8600	1,000.0000	1,000.0000	993.7500	1,000.0000	
Account Classification Total: 050 - Services		\$6,762.86	\$1,000.00	\$1,000.00	\$993.75	\$1,000.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$6,837.86	\$1,000.00	\$1,000.00	\$993.75	\$1,000.00	
Program Total: 4202 - Information Technology		\$6,837.86	\$1,000.00	\$1,000.00	\$993.75	\$1,000.00	
Program: 4203 - HR and Risk Management							
Cost Center Activity: 595 - COVID-19 - Emergency Response							
080 - Capital Outlay							
2095.20.4203.595.5304	Furniture & Equipment	852.6400	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 080 - Capital Outlay		\$852.64	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$852.64	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4203 - HR and Risk Management		\$852.64	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: 20 - Administrative Services		\$7,735.72	\$1,000.00	\$1,000.00	\$993.75	\$1,000.00	
Department: 25 - Finance							
Program: 4400 - Finance							
Cost Center Activity: 595 - COVID-19 - Emergency Response							
020 - Supplies							
2095.25.4400.595.5202.100	Operating Supplies General	257.0200	100.0000	100.0000	0.0000	100.0000	
Account Classification Total: 020 - Supplies		\$257.02	\$100.00	\$100.00	\$0.00	\$100.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$257.02	\$100.00	\$100.00	\$0.00	\$100.00	
Program Total: 4400 - Finance		\$257.02	\$100.00	\$100.00	\$0.00	\$100.00	
Department Total: 25 - Finance		\$257.02	\$100.00	\$100.00	\$0.00	\$100.00	
Department: 30 - Police							
Program: 4510 - Police Administration							
Cost Center Activity: 595 - COVID-19 - Emergency Response							
020 - Supplies							
2095.30.4510.595.5202.100	Operating Supplies General	148.7100	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 020 - Supplies		\$148.71	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$148.71	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4510 - Police Administration		\$148.71	\$0.00	\$0.00	\$0.00	\$0.00	
Program: 4520 - Police Operations							
Cost Center Activity: 595 - COVID-19 - Emergency Response							
020 - Supplies							
2095.30.4520.595.5202.100	Operating Supplies General	305.7700	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 020 - Supplies		\$305.77	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$305.77	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4520 - Police Operations		\$305.77	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: 30 - Police		\$454.48	\$0.00	\$0.00	\$0.00	\$0.00	
Department: 40 - Community Development							
Program: 4730 - Building and Onsite Inspections							
Cost Center Activity: 595 - COVID-19 - Emergency Response							
020 - Supplies							
2095.40.4730.595.5202.100	Operating Supplies General	887.2500	300.0000	300.0000	456.9300	300.0000	
2095.40.4730.595.5203.100	Repairs and Maint Supplies General	359.2300	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 020 - Supplies		\$1,246.48	\$300.00	\$300.00	\$456.93	\$300.00	
050 - Services							
2095.40.4730.595.5214.100	Repair and Maint Service General	70.7900	0.0000	0.0000	0.0000	0.0000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Account Classification Total: 050 - Services		\$70.79	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$1,317.27	\$300.00	\$300.00	\$456.93	\$300.00	
Program Total: 4730 - Building and Onsite Inspections		\$1,317.27	\$300.00	\$300.00	\$456.93	\$300.00	
Department Total: 40 - Community Development		\$1,317.27	\$300.00	\$300.00	\$456.93	\$300.00	
Department: 45 - Public Works							
Program: 4747 - Public Facilities							
Cost Center Activity: 595 - COVID-19 - Emergency Response							
020 - Supplies							
2095.45.4747.595.5203.100	Repairs and Maint Supplies General	79.9400	0.0000	0.0000	70.5200	0.0000	
Account Classification Total: 020 - Supplies		\$79.94	\$0.00	\$0.00	\$70.52	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$79.94	\$0.00	\$0.00	\$70.52	\$0.00	
Program Total: 4747 - Public Facilities		\$79.94	\$0.00	\$0.00	\$70.52	\$0.00	
Program: 4750 - Public Works - Streets Maint.							
Cost Center Activity: 595 - COVID-19 - Emergency Response							
020 - Supplies							
2095.45.4750.595.5202.100	Operating Supplies General	10.7600	0.0000	0.0000	0.0000	0.0000	
2095.45.4750.595.5203.100	Repairs and Maint Supplies General	824.4700	400.0000	400.0000	585.4000	400.0000	
Account Classification Total: 020 - Supplies		\$835.23	\$400.00	\$400.00	\$585.40	\$400.00	
050 - Services							
2095.45.4750.595.5215.100	Rents and Leases Miscellaneous	6,483.2400	13,000.0000	13,000.0000	8,644.3200	13,000.0000	
Account Classification Total: 050 - Services		\$6,483.24	\$13,000.00	\$13,000.00	\$8,644.32	\$13,000.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$7,318.47	\$13,400.00	\$13,400.00	\$9,229.72	\$13,400.00	
Program Total: 4750 - Public Works - Streets Maint.		\$7,318.47	\$13,400.00	\$13,400.00	\$9,229.72	\$13,400.00	
Department Total: 45 - Public Works		\$7,398.41	\$13,400.00	\$13,400.00	\$9,300.24	\$13,400.00	
Department: 55 - Business & Housing Services							
Program: 4800 - Development Services							
Cost Center Activity: 595 - COVID-19 - Emergency Response							
020 - Supplies							
2095.55.4800.595.5202.100	Operating Supplies General	498.9300	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 020 - Supplies		\$498.93	\$0.00	\$0.00	\$0.00	\$0.00	
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		\$498.93	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4800 - Development Services		\$498.93	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: 55 - Business & Housing Services		\$498.93	\$0.00	\$0.00	\$0.00	\$0.00	
EXPENSES Total		\$31,483.25	\$19,510.00	\$19,510.00	\$32,507.30	\$19,510.00	
Fund REVENUE Total: 2095 - COVID-19		\$0.00	\$0.00	\$0.00	\$28,590.00	\$0.00	
Fund EXPENSE Total: 2095 - COVID-19		\$31,483.25	\$19,510.00	\$19,510.00	\$32,507.30	\$19,510.00	
Fund Total: 2095 - COVID-19		(\$31,483.25)	(\$19,510.00)	(\$19,510.00)	(\$3,917.30)	(\$19,510.00)	

Fund: 2100 - CIP Fund

REVENUES

Department: 50 - CIP Programs  
Program: 8901 - CIP Programs

080 - Other Financing Sources

2100.50.8901.3910.010	Transfers In From General Fund	0.0000	125,000.0000	125,000.0000	0.0000	125,000.0000
2100.50.8901.3910.090	Transfers In From Camp Fire Recovery	0.0000	231,500.0000	231,500.0000	0.0000	231,500.0000
2100.50.8901.3910.110	Transfers In From Local Transportation Fund	31,630.8600	341,500.0000	341,500.0000	0.0000	341,500.0000
2100.50.8901.3910.112	Transfers In From Federal CMAQ Fund	0.0000	1,329,896.0000	1,329,896.0000	0.0000	1,329,896.0000
2100.50.8901.3910.132	Transfers In From HSIP Grant	634,649.3900	252,500.0000	252,500.0000	0.0000	252,500.0000

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
2100.50.8901.3910.133	Transfers In From ATP Grant	(17,267.9700)	6,156,049.0000	6,156,049.0000	0.0000	6,156,049.0000	
2100.50.8901.3910.138	Transfers In From USDA Fund	0.0000	72,000.0000	72,000.0000	0.0000	72,000.0000	
2100.50.8901.3910.299	Transfers In From Grants Misc One Time Fund	198,175.0500	642,146.0000	642,146.0000	0.0000	642,146.0000	
2100.50.8901.3910.301	Transfers In CDBG - DR	0.0000	27,500.0000	27,500.0000	0.0000	27,500.0000	
Account Classification Total: 080 - Other Financing Sources		\$847,187.33	\$9,178,091.00	\$9,178,091.00	\$0.00	\$9,178,091.00	
Program Total: 8901 - CIP Programs		\$847,187.33	\$9,178,091.00	\$9,178,091.00	\$0.00	\$9,178,091.00	
Department Total: 50 - CIP Programs		\$847,187.33	\$9,178,091.00	\$9,178,091.00	\$0.00	\$9,178,091.00	
REVENUES Total		\$847,187.33	\$9,178,091.00	\$9,178,091.00	\$0.00	\$9,178,091.00	

EXPENSES

Department: 50 - CIP Programs  
Program: 8901 - CIP Programs

070 - Other Costs

2100.50.8901.9377	Almond Multi-Modal Improvements	9,958.6900	2,443,765.0000	2,443,765.0000	50,869.4700	2,443,765.0000	
2100.50.8901.9380	Ponderosa Safe Routes to School	(963.6600)	1,346,642.0000	1,346,642.0000	0.0000	1,346,642.0000	
2100.50.8901.9382	Skyway at Black Olive Signal	647,668.9500	5,000.0000	5,000.0000	34,436.7900	5,000.0000	
2100.50.8901.9385	Paradise Gap Closure Complex	2,967.4400	3,827,642.0000	3,827,642.0000	18,419.4100	3,827,642.0000	
2100.50.8901.9389	Pentz Pathway Ph II Project	0.0000	278,440.0000	278,440.0000	0.0000	278,440.0000	
2100.50.8901.9390	Skyway-Neal Bike-Ped Project	0.0000	231,989.0000	231,989.0000	0.0000	231,989.0000	
2100.50.8901.9391	Oliver Curve Pathway Project	0.0000	150,467.0000	150,467.0000	0.0000	150,467.0000	
2100.50.8901.9394	Downtown Sewer Environmental Study	198,175.0500	714,146.0000	714,146.0000	214,811.9500	714,146.0000	
2100.50.8901.9395	Interim Striping Improvement Project	0.0000	0.0000	0.0000	(10,717.5000)	0.0000	
2100.50.8901.9408	Systemic Intersection Safety Improvements	0.0000	275,000.0000	275,000.0000	0.0000	275,000.0000	
Account Classification Total: 070 - Other Costs		\$857,806.47	\$9,273,091.00	\$9,273,091.00	\$307,820.12	\$9,273,091.00	
Program Total: 8901 - CIP Programs		\$857,806.47	\$9,273,091.00	\$9,273,091.00	\$307,820.12	\$9,273,091.00	
Department Total: 50 - CIP Programs		\$857,806.47	\$9,273,091.00	\$9,273,091.00	\$307,820.12	\$9,273,091.00	
EXPENSES Total		\$857,806.47	\$9,273,091.00	\$9,273,091.00	\$307,820.12	\$9,273,091.00	

Fund REVENUE	Total: 2100 - CIP Fund	\$847,187.33	\$9,178,091.00	\$9,178,091.00	\$0.00	\$9,178,091.00	
Fund EXPENSE	Total: 2100 - CIP Fund	\$857,806.47	\$9,273,091.00	\$9,273,091.00	\$307,820.12	\$9,273,091.00	
Fund Total: 2100 - CIP Fund		(\$10,619.14)	(\$95,000.00)	(\$95,000.00)	(\$307,820.12)	(\$95,000.00)	

Fund: 2105 - Disaster Recovery Projects

REVENUES

Department: 65 - Emergency Mngmt & Disaster Recov  
Program: 4205 - Disaster Recovery

050 - Intergovernmental Revenues

2105.65.4205.3345.100	State Revenues - Other Refunds & Reimbursements	300,000.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Intergovernmental Revenues		\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	

080 - Other Financing Sources

2105.65.4205.3910.130	Transfers In From State Water Board Prop 1	0.0000	566,428.0000	566,428.0000	0.0000	566,428.0000	
2105.65.4205.3910.135	Transfers In From FEMA Fund	0.0000	262,500.0000	262,500.0000	0.0000	262,500.0000	
2105.65.4205.3910.136	Transfers In FEMA Grants - Fire	0.0000	1,402,500.0000	1,402,500.0000	0.0000	1,402,500.0000	
2105.65.4205.3910.137	Transfers In EDA Grant	0.0000	1,420,000.0000	1,420,000.0000	0.0000	1,420,000.0000	
2105.65.4205.3910.138	Transfers In From USDA Fund	104,617.8600	0.0000	0.0000	0.0000	0.0000	
2105.65.4205.3910.280	Transfers In From North Valley/Butte Strong	123,567.1600	165,000.0000	165,000.0000	0.0000	165,000.0000	
2105.65.4205.3910.299	Transfers In From Grants Misc One Time Fund	20,000.0000	0.0000	0.0000	0.0000	0.0000	
2105.65.4205.3910.301	Transfers In CDBG - DR	0.0000	580,443.0000	580,443.0000	0.0000	580,443.0000	
Account Classification Total: 080 - Other Financing Sources		\$248,185.02	\$4,396,871.00	\$4,396,871.00	\$0.00	\$4,396,871.00	
Program Total: 4205 - Disaster Recovery		\$548,185.02	\$4,396,871.00	\$4,396,871.00	\$0.00	\$4,396,871.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Department Total: 65 - Emergency Mngmt & Disaster Recov		\$548,185.02	\$4,396,871.00	\$4,396,871.00	\$0.00	\$4,396,871.00	
REVENUES Total		\$548,185.02	\$4,396,871.00	\$4,396,871.00	\$0.00	\$4,396,871.00	
EXPENSES							
Department: 65 - Emergency Mngmt & Disaster Recov							
Program: 4205 - Disaster Recovery							
050 - Services							
2105.65.4205.5213.100	Professional/Contract Services General	32.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Services		\$32.00	\$0.00	\$0.00	\$0.00	\$0.00	
070 - Other Costs							
2105.65.4205.7102	Camp Fire Anniversary Remembrance Event (CARE)	18,745.2600	0.0000	0.0000	0.0000	0.0000	
2105.65.4205.7312	Category 4 Tree Removal	0.0000	200,000.0000	200,000.0000	3,918.4000	200,000.0000	
2105.65.4205.7314	Early Warning System	0.0000	0.0000	0.0000	7,493.2700	0.0000	
2105.65.4205.7320	SWRCB - Septic Grant (3 Years)	0.0000	566,428.0000	566,428.0000	0.0000	566,428.0000	
2105.65.4205.7100	Building Resource Center (BRC)	258,722.7600	115,000.0000	115,000.0000	116,898.2900	115,000.0000	
2105.65.4205.7200	Public Safety Power Shutoff Preparedness	0.0000	300,000.0000	300,000.0000	200,708.3100	300,000.0000	
2105.65.4205.7301	On-System Culvert Replacement	50.0000	65,307.0000	65,307.0000	55,962.8400	65,307.0000	
2105.65.4205.7302	On-System Hardscape Replacement	50.0000	60,907.0000	60,907.0000	13,767.0600	60,907.0000	
2105.65.4205.7303	On-System Road Rehabilitation	50.0000	1,422,619.0000	1,422,619.0000	0.0000	1,422,619.0000	
2105.65.4205.7304	On-System Sign Replacement	50.0000	17,407.0000	17,407.0000	9,778.6500	17,407.0000	
2105.65.4205.7307	Neal Road Rehabilitation	50.0000	122,213.0000	122,213.0000	23,757.0500	122,213.0000	
2105.65.4205.7308	Storm Drain Master Plan	0.0000	176,989.0000	176,989.0000	0.0000	176,989.0000	
2105.65.4205.7309	Transportation Master Plan	0.0000	1,420,000.0000	1,420,000.0000	0.0000	1,420,000.0000	
2105.65.4205.7311	Broadband Feasibility Study	0.0000	80,000.0000	80,000.0000	0.0000	80,000.0000	
Account Classification Total: 070 - Other Costs		\$277,718.02	\$4,546,870.00	\$4,546,870.00	\$432,283.87	\$4,546,870.00	
075 - Special Costs							
2105.65.4205.7313	Residential Ignition Resistant Program	0.0000	150,000.0000	150,000.0000	0.0000	150,000.0000	
Account Classification Total: 075 - Special Costs		\$0.00	\$150,000.00	\$150,000.00	\$0.00	\$150,000.00	
Program Total: 4205 - Disaster Recovery		\$277,750.02	\$4,696,870.00	\$4,696,870.00	\$432,283.87	\$4,696,870.00	
Department Total: 65 - Emergency Mngmt & Disaster Recov		\$277,750.02	\$4,696,870.00	\$4,696,870.00	\$432,283.87	\$4,696,870.00	
EXPENSES Total		\$277,750.02	\$4,696,870.00	\$4,696,870.00	\$432,283.87	\$4,696,870.00	
Fund REVENUE Total: 2105 - Disaster Recovery Projects		\$548,185.02	\$4,396,871.00	\$4,396,871.00	\$0.00	\$4,396,871.00	
Fund EXPENSE Total: 2105 - Disaster Recovery Projects		\$277,750.02	\$4,696,870.00	\$4,696,870.00	\$432,283.87	\$4,696,870.00	
Fund Total: 2105 - Disaster Recovery Projects		\$270,435.00	(\$299,999.00)	(\$299,999.00)	(\$432,283.87)	(\$299,999.00)	
Fund: 2110 - Transportation Fund							
EXPENSES							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
095 - Other Financing Uses							
2110.00.0000.5910.010	Transfers Out To General Fund	1,982.0000	0.0000	0.0000	0.0000	0.0000	
2110.00.0000.5910.100	Transfers Out To Capital Projects	22,173.0300	0.0000	0.0000	0.0000	0.0000	
2110.00.0000.5910.120	Transfers Out To State Gas Tax Fund	560.8900	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 095 - Other Financing Uses		\$24,715.92	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 0000 - Non Program Activity		\$24,715.92	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: 00 - Non Department Activity		\$24,715.92	\$0.00	\$0.00	\$0.00	\$0.00	

Department: 45 - Public Works  
Program: 4743 - Streets and Roads  
010 - Salaries and Wages

				2021 Amended			2021 Proposed
G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	Budget	2021 Actual Amount	2021 Proposed Budget	Amendments
2110.45.4743.5101	Salaries - Permanent	12,366.1400	16,548.0000	16,548.0000	5,234.8800	16,548.0000	
2110.45.4743.5106.100	Incentives & Admin Leave Administrative Leave	1,089.4800	681.0000	681.0000	0.0000	681.0000	
2110.45.4743.5109.101	Allowances Boot Allowance	25.0000	10.0000	10.0000	25.0000	10.0000	
2110.45.4743.5122	Accrual Bank Payoff	338.5900	0.0000	0.0000	779.3300	0.0000	
2110.45.4743.5106.200	Incentives & Admin Leave Gym Reimbursement	2.7000	0.0000	0.0000	0.0000	0.0000	
2110.45.4743.5107	Car Allowance/Mileage	50.9400	48.0000	48.0000	16.0000	48.0000	
2110.45.4743.5111	Medicare	207.5900	251.0000	251.0000	87.6000	251.0000	
2110.45.4743.5112.101	Retirement Contribution PERS	2,410.9100	3,721.0000	3,721.0000	1,209.7000	3,721.0000	
2110.45.4743.5113	Worker's Compensation	1,938.0000	799.0000	799.0000	396.0600	799.0000	
2110.45.4743.5114.101	Health Insurance Medical	909.7600	2,183.0000	2,183.0000	448.3900	2,183.0000	
2110.45.4743.5114.102	Health Insurance Dental	126.8800	0.0000	0.0000	62.7100	0.0000	
2110.45.4743.5114.103	Health Insurance Vision	12.5700	0.0000	0.0000	5.4300	0.0000	
2110.45.4743.5115	Unemployment Compensation	0.0000	0.0000	0.0000	41.7100	0.0000	
2110.45.4743.5116.101	Life and Disability Insurance Life & Disab.	31.7800	171.0000	171.0000	14.9100	171.0000	
2110.45.4743.5116.102	Life and Disability Insurance Long Term/Short Term Disability	112.6700	0.0000	0.0000	54.6700	0.0000	
Account Classification Total: 010 - Salaries and Wages		\$19,623.01	\$24,412.00	\$24,412.00	\$8,376.39	\$24,412.00	
015 - Other Employee Costs							
2110.45.4743.5105	Salaries - Overtime/FLSA	152.3400	0.0000	0.0000	9.9200	0.0000	
Account Classification Total: 015 - Other Employee Costs		\$152.34	\$0.00	\$0.00	\$9.92	\$0.00	
040 - Utilities							
2110.45.4743.5216.100	Communications General Services	21.4700	18.0000	18.0000	33.2900	18.0000	
Account Classification Total: 040 - Utilities		\$21.47	\$18.00	\$18.00	\$33.29	\$18.00	
070 - Other Costs							
2110.45.4743.5223.101	Meals and Refreshments Employee Meals-MOU Overtime	0.3000	1.0000	1.0000	0.0000	1.0000	
Account Classification Total: 070 - Other Costs		\$0.30	\$1.00	\$1.00	\$0.00	\$1.00	
095 - Other Financing Uses							
2110.45.4743.5910.010	Transfers Out To General Fund	2,220.0000	4,608.0000	4,608.0000	0.0000	4,608.0000	
2110.45.4743.5910.100	Transfers Out To Capital Projects	10,000.3400	341,500.0000	341,500.0000	0.0000	341,500.0000	
Account Classification Total: 095 - Other Financing Uses		\$12,220.34	\$346,108.00	\$346,108.00	\$0.00	\$346,108.00	
Program Total: 4743 - Streets and Roads		\$32,017.46	\$370,539.00	\$370,539.00	\$8,419.60	\$370,539.00	
Department Total: 45 - Public Works		\$32,017.46	\$370,539.00	\$370,539.00	\$8,419.60	\$370,539.00	
EXPENSES Total		\$56,733.38	\$370,539.00	\$370,539.00	\$8,419.60	\$370,539.00	
Fund REVENUE Total: 2110 - Transportation Fund							
Fund EXPENSE Total: 2110 - Transportation Fund		\$56,733.38	\$370,539.00	\$370,539.00	\$8,419.60	\$370,539.00	
Fund Total: 2110 - Transportation Fund		(\$56,733.38)	(\$370,539.00)	(\$370,539.00)	(\$8,419.60)	(\$370,539.00)	
Fund: 2112 - Fed CMAQ Congest Mgmt Air Qual							
REVENUES							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
050 - Intergovernmental Revenues							
2112.00.0000.3310.200	Federal Funding CIP Funding	20,761.7600	1,383,929.0000	1,383,929.0000	0.0000	1,383,929.0000	
Account Classification Total: 050 - Intergovernmental Revenues		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
Program Total: 0000 - Non Program Activity		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
Department Total: 00 - Non Department Activity		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
REVENUES Total		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
EXPENSES							
Department: 00 - Non Department Activity							



G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Program: 0000 - Non Program Activity</b>							
<i>095 - Other Financing Uses</i>							
2112.00.0000.5910.010	Transfers Out To General Fund	0.0000	27,816.0000	27,816.0000	0.0000	27,816.0000	
2112.00.0000.5910.100	Transfers Out To Capital Projects	0.0000	1,329,896.0000	1,329,896.0000	0.0000	1,329,896.0000	
2112.00.0000.5910.120	Transfers Out To State Gas Tax Fund	20,761.7600	26,217.0000	26,217.0000	0.0000	26,217.0000	
<i>Account Classification Total: 095 - Other Financing Uses</i>		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
<b>Department Total: 00 - Non Department Activity</b>		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
<b>EXPENSES Total</b>		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
<b>Fund REVENUE Total: 2112 - Fed CMAQ Congest Mgmt Air Qual</b>		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
<b>Fund EXPENSE Total: 2112 - Fed CMAQ Congest Mgmt Air Qual</b>		\$20,761.76	\$1,383,929.00	\$1,383,929.00	\$0.00	\$1,383,929.00	
<b>Fund Total: 2112 - Fed CMAQ Congest Mgmt Air Qual</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fund: 2120 - State Gas Tax</b>							
<b>REVENUES</b>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4750 - Public Works - Streets Maint.</b>							
<i>040 - Investment Revenue</i>							
2120.45.4750.3610.100	Interest Revenue Investments	0.0000	200.0000	200.0000	0.0000	200.0000	
<i>Account Classification Total: 040 - Investment Revenue</i>		\$0.00	\$200.00	\$200.00	\$0.00	\$200.00	
<i>050 - Intergovernmental Revenues</i>							
2120.45.4750.3355.001	State gas Tax Section 2106	78,691.5400	85,000.0000	85,000.0000	20,725.8800	85,000.0000	
2120.45.4750.3355.002	State gas Tax Section 2107	168,872.5200	183,000.0000	183,000.0000	47,552.8700	183,000.0000	
2120.45.4750.3355.003	State gas Tax Section 2107.5	6,000.0000	6,000.0000	6,000.0000	6,000.0000	6,000.0000	
2120.45.4750.3355.005	State gas Tax Section 2105	133,740.2400	140,000.0000	140,000.0000	34,521.2900	140,000.0000	
2120.45.4750.3355.006	State gas Tax RSTP Regional Surface Trans Prog	151,231.7800	300,000.0000	300,000.0000	0.0000	300,000.0000	
2120.45.4750.3355.007	State gas Tax Section 2103	180,782.7700	192,000.0000	192,000.0000	51,655.5500	192,000.0000	
2120.45.4750.3355.008	State gas Tax Section 2032	458,727.7200	460,000.0000	460,000.0000	76,200.9200	460,000.0000	
2120.45.4750.3355.009	State gas Tax SB1 Loan Repayment - Like 2103	29,474.7900	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>		\$1,207,521.36	\$1,366,000.00	\$1,366,000.00	\$236,656.51	\$1,366,000.00	
<i>060 - Charges for Services</i>							
2120.45.4750.3410.150	Administrative Services Late Fees	0.0000	20.0000	20.0000	0.0000	20.0000	
<i>Account Classification Total: 060 - Charges for Services</i>		\$0.00	\$20.00	\$20.00	\$0.00	\$20.00	
<i>070 - Other Revenues</i>							
2120.45.4750.3901.100	Refunds and Reimbursements Miscellaneous	40,788.1800	10,000.0000	10,000.0000	0.0000	10,000.0000	
2120.45.4750.3902.100	Miscellaneous Revenue General	1,800.0000	500.0000	500.0000	0.0000	500.0000	
<i>Account Classification Total: 070 - Other Revenues</i>		\$42,588.18	\$10,500.00	\$10,500.00	\$0.00	\$10,500.00	
<i>080 - Other Financing Sources</i>							
2120.45.4750.3910.110	Transfers In From Local Transportation Fund	560.8900	0.0000	0.0000	0.0000	0.0000	
2120.45.4750.3910.112	Transfers In From Federal CMAQ Fund	20,761.7600	26,217.0000	26,217.0000	0.0000	26,217.0000	
2120.45.4750.3910.132	Transfers In From HSIP Grant	30,825.0600	0.0000	0.0000	0.0000	0.0000	
2120.45.4750.3910.133	Transfers In From ATP Grant	511.4000	40,264.0000	40,264.0000	0.0000	40,264.0000	
2120.45.4750.3910.136	Transfers In FEMA Grants - Fire	0.0000	47,049.0000	47,049.0000	0.0000	47,049.0000	
2120.45.4750.3910.299	Transfers In From Grants Misc One Time Fund	0.0000	26,216.0000	26,216.0000	0.0000	26,216.0000	
2120.45.4750.3920.100	Proceeds from Sale of Asset General Fixed Assets	15,801.9500	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 080 - Other Financing Sources</i>		\$68,461.06	\$139,746.00	\$139,746.00	\$0.00	\$139,746.00	
<b>Program Total: 4750 - Public Works - Streets Maint.</b>		\$1,318,570.60	\$1,516,466.00	\$1,516,466.00	\$236,656.51	\$1,516,466.00	
<b>Department Total: 45 - Public Works</b>		\$1,318,570.60	\$1,516,466.00	\$1,516,466.00	\$236,656.51	\$1,516,466.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
REVENUES Total		\$1,318,570.60	\$1,516,466.00	\$1,516,466.00	\$236,656.51	\$1,516,466.00	
EXPENSES							
Department: 45 - Public Works							
Program: 4750 - Public Works - Streets Maint.							
010 - Salaries and Wages							
2120.45.4750.5101	Salaries - Permanent	503,658.4900	506,792.0000	506,792.0000	154,808.6400	506,792.0000	
2120.45.4750.5103.101	Differential Pay On Call	23,220.5000	0.0000	0.0000	7,570.5000	0.0000	
2120.45.4750.5103.102	Differential Pay Out of Class	826.3600	0.0000	0.0000	147.9500	0.0000	
2120.45.4750.5106.100	Incentives & Admin Leave Administrative Leave	30,542.0000	10,083.0000	10,083.0000	110.5400	10,083.0000	
2120.45.4750.5109.101	Allowances Boot Allowance	3,730.0000	2,794.0000	2,794.0000	3,230.0000	2,794.0000	
2120.45.4750.5122	Accrual Bank Payoff	11,528.8700	2,794.0000	2,794.0000	4,379.3100	2,794.0000	
2120.45.4750.5106.200	Incentives & Admin Leave Gym Reimbursement	9.0000	50.0000	50.0000	0.0000	50.0000	
2120.45.4750.5107	Car Allowance/Mileage	1,360.3800	1,392.0000	1,392.0000	517.9900	1,392.0000	
2120.45.4750.5111	Medicare	8,203.1200	7,714.0000	7,714.0000	2,359.5300	7,714.0000	
2120.45.4750.5112.101	Retirement Contribution PERS	104,220.6900	109,603.0000	109,603.0000	35,979.9900	109,603.0000	
2120.45.4750.5113	Worker's Compensation	126,921.3600	76,387.0000	76,387.0000	37,863.8800	76,387.0000	
2120.45.4750.5114.101	Health Insurance Medical	58,223.3300	66,369.0000	66,369.0000	20,574.6400	66,369.0000	
2120.45.4750.5114.102	Health Insurance Dental	5,825.9900	0.0000	0.0000	1,907.1100	0.0000	
2120.45.4750.5114.103	Health Insurance Vision	553.3000	0.0000	0.0000	216.3900	0.0000	
2120.45.4750.5115	Unemployment Compensation	0.0000	0.0000	0.0000	1,188.6700	0.0000	
2120.45.4750.5116.101	Life and Disability Insurance Life & Disab.	1,905.1900	6,033.0000	6,033.0000	618.4600	6,033.0000	
2120.45.4750.5116.102	Life and Disability Insurance Long Term/Short Term Disability	4,247.2800	0.0000	0.0000	1,209.6200	0.0000	
Account Classification Total: 010 - Salaries and Wages		\$884,975.86	\$790,011.00	\$790,011.00	\$272,683.22	\$790,011.00	
015 - Other Employee Costs							
2120.45.4750.5105	Salaries - Overtime/FLSA	12,628.7000	12,450.0000	12,450.0000	1,983.5700	12,450.0000	
2120.45.4750.5119.100	Retiree Costs Medical Insurance	22,634.9200	21,523.0000	21,523.0000	6,947.0000	21,523.0000	
Account Classification Total: 015 - Other Employee Costs		\$35,263.62	\$33,973.00	\$33,973.00	\$8,930.57	\$33,973.00	
020 - Supplies							
2120.45.4750.5201.100	Office Supplies General	570.8600	500.0000	500.0000	5.0700	500.0000	
2120.45.4750.5202.100	Operating Supplies General	6,355.8600	4,900.0000	4,900.0000	890.7800	4,900.0000	
2120.45.4750.5209.101	Auto Fuel Expense Town Vehicles	18,252.0300	18,000.0000	18,000.0000	6,742.6300	18,000.0000	
2120.45.4750.5203.100	Repairs and Maint Supplies General	31,563.7800	53,600.0000	53,600.0000	18,890.6600	53,600.0000	
Account Classification Total: 020 - Supplies		\$56,742.53	\$77,000.00	\$77,000.00	\$26,529.14	\$77,000.00	
030 - Postage Printing and Advertising							
2120.45.4750.5210.100	Postage General	0.0000	50.0000	50.0000	0.0000	50.0000	
2120.45.4750.5218.100	Advertising General	0.0000	200.0000	200.0000	39.5300	200.0000	
2120.45.4750.5219.100	Printing General	79.5100	150.0000	150.0000	0.0000	150.0000	
Account Classification Total: 030 - Postage Printing and Advertising		\$79.51	\$400.00	\$400.00	\$39.53	\$400.00	
040 - Utilities							
2120.45.4750.5211.135	Utilities Water and Sewer	263.8800	350.0000	350.0000	43.9800	350.0000	
2120.45.4750.5211.137	Utilities Electric and Gas	14,076.0800	14,500.0000	14,500.0000	5,072.9800	14,500.0000	
2120.45.4750.5216.100	Communications General Services	7,385.8600	12,942.0000	12,942.0000	2,827.4100	12,942.0000	
Account Classification Total: 040 - Utilities		\$21,725.82	\$27,792.00	\$27,792.00	\$7,944.37	\$27,792.00	
050 - Services							
2120.45.4750.5213.100	Professional/Contract Services General	80,620.9400	15,930.0000	15,930.0000	315.0000	15,930.0000	
2120.45.4750.5215.131	Rents and Leases Street Maintenance Equipment	0.0000	2,000.0000	2,000.0000	0.0000	2,000.0000	
2120.45.4750.5214.100	Repair and Maint Service General	71,771.0600	84,300.0000	84,300.0000	9,071.7100	84,300.0000	
Account Classification Total: 050 - Services		\$152,392.00	\$102,230.00	\$102,230.00	\$9,386.71	\$102,230.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
060 - Employee Development								
2120.45.4750.5220.100		Employee Development General	5,286.8500	5,500.0000	5,500.0000	247.0000	5,500.0000	
Account Classification Total: 060 - Employee Development			\$5,286.85	\$5,500.00	\$5,500.00	\$247.00	\$5,500.00	
070 - Other Costs								
2120.45.4750.5223.101		Meals and Refreshments Employee Meals-MOU Overtime	388.3500	400.0000	400.0000	150.0000	400.0000	
2120.45.4750.5280.100		Bad Debt Write Off Expense	1,670.8200	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Costs			\$2,059.17	\$400.00	\$400.00	\$150.00	\$400.00	
080 - Capital Outlay								
2120.45.4750.5304		Furniture & Equipment	2,315.9700	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 080 - Capital Outlay			\$2,315.97	\$0.00	\$0.00	\$0.00	\$0.00	
090 - Debt Service								
2120.45.4750.5501		Debt Service Payment - Principal	15,018.9900	14,185.0000	14,185.0000	6,555.7800	14,185.0000	
Account Classification Total: 090 - Debt Service			\$15,018.99	\$14,185.00	\$14,185.00	\$6,555.78	\$14,185.00	
095 - Other Financing Uses								
2120.45.4750.5910.010		Transfers Out To General Fund	169,153.0000	188,271.0000	188,271.0000	0.0000	188,271.0000	
Account Classification Total: 095 - Other Financing Uses			\$169,153.00	\$188,271.00	\$188,271.00	\$0.00	\$188,271.00	
Program Total: 4750 - Public Works - Streets Maint.			\$1,345,013.32	\$1,239,762.00	\$1,239,762.00	\$332,466.32	\$1,239,762.00	
Department Total: 45 - Public Works			\$1,345,013.32	\$1,239,762.00	\$1,239,762.00	\$332,466.32	\$1,239,762.00	
EXPENSES Total			\$1,345,013.32	\$1,239,762.00	\$1,239,762.00	\$332,466.32	\$1,239,762.00	
Fund REVENUE Total: 2120 - State Gas Tax			\$1,318,570.60	\$1,516,466.00	\$1,516,466.00	\$236,656.51	\$1,516,466.00	
Fund EXPENSE Total: 2120 - State Gas Tax			\$1,345,013.32	\$1,239,762.00	\$1,239,762.00	\$332,466.32	\$1,239,762.00	
Fund Total: 2120 - State Gas Tax			(\$26,442.72)	\$276,704.00	\$276,704.00	(\$95,809.81)	\$276,704.00	
Fund: 2130 - State Water Board Prop 1 Grant								
REVENUES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
050 - Intergovernmental Revenues								
2130.00.0000.3310.200		Federal Funding CIP Funding	0.0000	566,428.0000	566,428.0000	0.0000	566,428.0000	
Account Classification Total: 050 - Intergovernmental Revenues			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
Department Total: 00 - Non Department Activity			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
REVENUES Total			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
EXPENSES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
095 - Other Financing Uses								
2130.00.0000.5910.105		Transfers Out To Camp Fire Recovery Projects	0.0000	566,428.0000	566,428.0000	0.0000	566,428.0000	
Account Classification Total: 095 - Other Financing Uses			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
Department Total: 00 - Non Department Activity			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
EXPENSES Total			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
Fund REVENUE Total: 2130 - State Water Board Prop 1 Grant			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
Fund EXPENSE Total: 2130 - State Water Board Prop 1 Grant			\$0.00	\$566,428.00	\$566,428.00	\$0.00	\$566,428.00	
Fund Total: 2130 - State Water Board Prop 1 Grant			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Fund: 2132 - HSIP Highway Safety Imp Prog.

REVENUES

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Department: 00 - Non Department Activity</b>								
<b>Program: 0000 - Non Program Activity</b>								
<i>050 - Intergovernmental Revenues</i>								
2132.00.0000.3310.200		Federal Funding CIP Funding	665,474.4500	252,500.0000	252,500.0000	0.0000	252,500.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>Program Total: 0000 - Non Program Activity</b>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>Department Total: 00 - Non Department Activity</b>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>REVENUES Total</b>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>EXPENSES</b>								
<b>Department: 00 - Non Department Activity</b>								
<b>Program: 0000 - Non Program Activity</b>								
<i>095 - Other Financing Uses</i>								
2132.00.0000.5910.100		Transfers Out To Capital Projects	634,649.3900	252,500.0000	252,500.0000	0.0000	252,500.0000	
2132.00.0000.5910.120		Transfers Out To State Gas Tax Fund	30,825.0600	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 095 - Other Financing Uses</i>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>Program Total: 0000 - Non Program Activity</b>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>Department Total: 00 - Non Department Activity</b>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>EXPENSES Total</b>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>Fund REVENUE Total: 2132 - HSIP Highway Safety Imp Prog.</b>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>Fund EXPENSE Total: 2132 - HSIP Highway Safety Imp Prog.</b>			\$665,474.45	\$252,500.00	\$252,500.00	\$0.00	\$252,500.00	
<b>Fund Total: 2132 - HSIP Highway Safety Imp Prog.</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fund: 2133 - Active Transportation Program</b>								
<b>REVENUES</b>								
<b>Department: 00 - Non Department Activity</b>								
<b>Program: 0000 - Non Program Activity</b>								
<i>050 - Intergovernmental Revenues</i>								
2133.00.0000.3340.200		State Funding - Grants CIP Funding	(17,299.0800)	6,296,000.0000	6,296,000.0000	0.0000	6,296,000.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>Program Total: 0000 - Non Program Activity</b>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>Department Total: 00 - Non Department Activity</b>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>REVENUES Total</b>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>EXPENSES</b>								
<b>Department: 00 - Non Department Activity</b>								
<b>Program: 0000 - Non Program Activity</b>								
<i>095 - Other Financing Uses</i>								
2133.00.0000.5910.010		Transfers Out To General Fund	0.0000	99,687.0000	99,687.0000	0.0000	99,687.0000	
2133.00.0000.5910.100		Transfers Out To Capital Projects	(17,810.4800)	6,156,049.0000	6,156,049.0000	0.0000	6,156,049.0000	
2133.00.0000.5910.120		Transfers Out To State Gas Tax Fund	511.4000	40,264.0000	40,264.0000	0.0000	40,264.0000	
<i>Account Classification Total: 095 - Other Financing Uses</i>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>Program Total: 0000 - Non Program Activity</b>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>Department Total: 00 - Non Department Activity</b>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>EXPENSES Total</b>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>Fund REVENUE Total: 2133 - Active Transportation Program</b>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>Fund EXPENSE Total: 2133 - Active Transportation Program</b>			(\$17,299.08)	\$6,296,000.00	\$6,296,000.00	\$0.00	\$6,296,000.00	
<b>Fund Total: 2133 - Active Transportation Program</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fund: 2135 - FEMA Reimb Fund</b>								

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
REVENUES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
050 - Intergovernmental Revenues								
2135.00.0000.3320.100		Federal Revenue - Other Refunds and Reimbursements	0.0000	262,500.0000	262,500.0000	0.0000	262,500.0000	
Account Classification Total: 050 - Intergovernmental Revenues			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
Department Total: 00 - Non Department Activity			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
REVENUES Total			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
EXPENSES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
095 - Other Financing Uses								
2135.00.0000.5910.105		Transfers Out To Camp Fire Recovery Projects	0.0000	262,500.0000	262,500.0000	0.0000	262,500.0000	
Account Classification Total: 095 - Other Financing Uses			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
Department Total: 00 - Non Department Activity			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
EXPENSES Total			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
Fund REVENUE Total: 2135 - FEMA Reimb Fund			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
Fund EXPENSE Total: 2135 - FEMA Reimb Fund			\$0.00	\$262,500.00	\$262,500.00	\$0.00	\$262,500.00	
Fund Total: 2135 - FEMA Reimb Fund			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund: 2136 - FEMA Grants - Fire								
REVENUES								
Department: 35 - Fire								
Program: 0000 - Non Program Activity								
050 - Intergovernmental Revenues								
2136.35.0000.3310.350		Federal Funding Fire Grants	0.0000	1,496,458.0000	1,496,458.0000	0.0000	1,496,458.0000	
Account Classification Total: 050 - Intergovernmental Revenues			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
Department Total: 35 - Fire			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
REVENUES Total			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
EXPENSES								
Department: 35 - Fire								
Program: 0000 - Non Program Activity								
095 - Other Financing Uses								
2136.35.0000.5910.010		Transfers Out To General Fund	0.0000	46,909.0000	46,909.0000	0.0000	46,909.0000	
2136.35.0000.5910.105		Transfers Out To Camp Fire Recovery Projects	0.0000	1,402,500.0000	1,402,500.0000	0.0000	1,402,500.0000	
2136.35.0000.5910.120		Transfers Out To State Gas Tax Fund	0.0000	47,049.0000	47,049.0000	0.0000	47,049.0000	
Account Classification Total: 095 - Other Financing Uses			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
Department Total: 35 - Fire			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
EXPENSES Total			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
Fund REVENUE Total: 2136 - FEMA Grants - Fire			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
Fund EXPENSE Total: 2136 - FEMA Grants - Fire			\$0.00	\$1,496,458.00	\$1,496,458.00	\$0.00	\$1,496,458.00	
Fund Total: 2136 - FEMA Grants - Fire			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund: 2137 - Economic Development Admin (EDA)								

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>REVENUES</b>								
<b>Department: 65 - Emergency Mngmt &amp; Disaster Recov</b>								
<b>Program: 4205 - Disaster Recovery</b>								
050 - Intergovernmental Revenues								
2137.65.4205.3310.099		Federal Funding Federal Grants	0.0000	1,420,000.0000	1,420,000.0000	0.0000	1,420,000.0000	
Account Classification Total: 050 - Intergovernmental Revenues			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
Program Total: 4205 - Disaster Recovery			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
Department Total: 65 - Emergency Mngmt & Disaster Recov			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
REVENUES Total			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
<b>EXPENSES</b>								
<b>Department: 65 - Emergency Mngmt &amp; Disaster Recov</b>								
<b>Program: 4205 - Disaster Recovery</b>								
095 - Other Financing Uses								
2137.65.4205.5910.105		Transfers Out To Camp Fire Recovery Projects	0.0000	1,420,000.0000	1,420,000.0000	0.0000	1,420,000.0000	
Account Classification Total: 095 - Other Financing Uses			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
Program Total: 4205 - Disaster Recovery			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
Department Total: 65 - Emergency Mngmt & Disaster Recov			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
EXPENSES Total			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
Fund REVENUE Total: 2137 - Economic Development Admin (EDA)			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
Fund EXPENSE Total: 2137 - Economic Development Admin (EDA)			\$0.00	\$1,420,000.00	\$1,420,000.00	\$0.00	\$1,420,000.00	
Fund Total: 2137 - Economic Development Admin (EDA)			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fund: 2138 - USDA</b>								
<b>REVENUES</b>								
<b>Department: 00 - Non Department Activity</b>								
<b>Program: 0000 - Non Program Activity</b>								
050 - Intergovernmental Revenues								
2138.00.0000.3310.099		Federal Funding Federal Grants	361,377.8600	72,000.0000	72,000.0000	0.0000	72,000.0000	
Account Classification Total: 050 - Intergovernmental Revenues			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
Program Total: 0000 - Non Program Activity			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
Department Total: 00 - Non Department Activity			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
REVENUES Total			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
<b>EXPENSES</b>								
<b>Department: 00 - Non Department Activity</b>								
<b>Program: 0000 - Non Program Activity</b>								
095 - Other Financing Uses								
2138.00.0000.5910.010		Transfers Out To General Fund	256,760.0000	0.0000	0.0000	0.0000	0.0000	
2138.00.0000.5910.100		Transfers Out To Capital Projects	0.0000	72,000.0000	72,000.0000	0.0000	72,000.0000	
2138.00.0000.5910.105		Transfers Out To Camp Fire Recovery Projects	104,617.8600	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 095 - Other Financing Uses			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
Program Total: 0000 - Non Program Activity			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
Department Total: 00 - Non Department Activity			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
EXPENSES Total			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
Fund REVENUE Total: 2138 - USDA			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
Fund EXPENSE Total: 2138 - USDA			\$361,377.86	\$72,000.00	\$72,000.00	\$0.00	\$72,000.00	
Fund Total: 2138 - USDA			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fund: 2140 - Traffic Safety Fines &amp; Fees</b>								

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
REVENUES								
Department: 30 - Police								
Program: 0000 - Non Program Activity								
030 - Fines, Forfeitures and Penalties								
2140.30.0000.3380.110		Local Government Revenue Vehicle Code Fines	5,153.7500	7,000.0000	7,000.0000	634.2200	7,000.0000	
Account Classification Total: 030 - Fines, Forfeitures and Penalties			\$5,153.75	\$7,000.00	\$7,000.00	\$634.22	\$7,000.00	
Program Total: 0000 - Non Program Activity			\$5,153.75	\$7,000.00	\$7,000.00	\$634.22	\$7,000.00	
Department Total: 30 - Police			\$5,153.75	\$7,000.00	\$7,000.00	\$634.22	\$7,000.00	
REVENUES Total			\$5,153.75	\$7,000.00	\$7,000.00	\$634.22	\$7,000.00	
EXPENSES								
Department: 30 - Police								
Program: 0000 - Non Program Activity								
095 - Other Financing Uses								
2140.30.0000.5910.010		Transfers Out To General Fund	3,250.0200	7,000.0000	7,000.0000	0.0000	7,000.0000	
Account Classification Total: 095 - Other Financing Uses			\$3,250.02	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	
Program Total: 0000 - Non Program Activity			\$3,250.02	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	
Department Total: 30 - Police			\$3,250.02	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	
EXPENSES Total			\$3,250.02	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	
Fund REVENUE Total: 2140 - Traffic Safety Fines & Fees			\$5,153.75	\$7,000.00	\$7,000.00	\$634.22	\$7,000.00	
Fund EXPENSE Total: 2140 - Traffic Safety Fines & Fees			\$3,250.02	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	
Fund Total: 2140 - Traffic Safety Fines & Fees			\$1,903.73	\$0.00	\$0.00	\$634.22	\$0.00	
Fund: 2160 - Business & Housing Services								
REVENUES								
Department: 55 - Business & Housing Services								
Program: 4800 - Development Services								
040 - Investment Revenue								
2160.55.4800.3610.100		Interest Revenue Investments	0.0000	1,000.0000	1,000.0000	0.0000	1,000.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	
080 - Other Financing Sources								
2160.55.4800.3910.161		Transfers In From BHS HUD Revolving Loan Fund	0.0000	600.0000	600.0000	0.0000	600.0000	
2160.55.4800.3910.162		Transfers In From BHS Home Loan Repay Fund	9,835.7900	25,000.0000	25,000.0000	0.0000	25,000.0000	
2160.55.4800.3910.163		Transfers In From BHS Cal Home Loan Fund	15,961.6000	12,500.0000	12,500.0000	0.0000	12,500.0000	
2160.55.4800.3910.420		Transfers In From 2020 CalHome DA Grant	0.0000	1,294,975.0000	1,294,975.0000	0.0000	1,294,975.0000	
2160.55.4800.3910.616		Transfers In From 2016 Home Grant	0.0000	128,935.0000	128,935.0000	0.0000	128,935.0000	
Account Classification Total: 080 - Other Financing Sources			\$25,797.39	\$1,462,010.00	\$1,462,010.00	\$0.00	\$1,462,010.00	
Program Total: 4800 - Development Services			\$25,797.39	\$1,463,010.00	\$1,463,010.00	\$0.00	\$1,463,010.00	
Department Total: 55 - Business & Housing Services			\$25,797.39	\$1,463,010.00	\$1,463,010.00	\$0.00	\$1,463,010.00	
REVENUES Total			\$25,797.39	\$1,463,010.00	\$1,463,010.00	\$0.00	\$1,463,010.00	
EXPENSES								
Department: 55 - Business & Housing Services								
Program: 4800 - Development Services								
010 - Salaries and Wages								
2160.55.4800.5101		Salaries - Permanent	171,324.1800	262,197.0000	262,197.0000	75,139.0500	262,197.0000	
2160.55.4800.5106.100		Incentives & Admin Leave Administrative Leave	15,210.1100	6,325.0000	6,325.0000	110.5400	6,325.0000	
2160.55.4800.5122		Accrual Bank Payoff	583.8700	2,794.0000	2,794.0000	2,820.6800	2,794.0000	
2160.55.4800.5199.130		Other Payroll Expenses Interfund Payroll Transfers	(58,450.7100)	(520,942.0000)	(520,942.0000)	0.0000	(520,942.0000)	
2160.55.4800.5102		Salaries - Temporary	13,416.6600	0.0000	0.0000	0.0000	0.0000	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
2160.55.4800.5106.200		Incentives & Admin Leave Gym Reimbursement	184.5000	180.0000	180.0000	0.0000	180.0000	
2160.55.4800.5107		Car Allowance/Mileage	120.0000	120.0000	120.0000	43.9900	120.0000	
2160.55.4800.5111		Medicare	2,778.8200	3,874.0000	3,874.0000	1,055.4000	3,874.0000	
2160.55.4800.5112.101		Retirement Contribution PERS	57,743.8100	59,523.0000	59,523.0000	18,911.9900	59,523.0000	
2160.55.4800.5113		Worker's Compensation	2,684.0000	2,306.0000	2,306.0000	1,143.0400	2,306.0000	
2160.55.4800.5114.101		Health Insurance Medical	18,197.7300	42,811.0000	42,811.0000	11,240.1200	42,811.0000	
2160.55.4800.5114.102		Health Insurance Dental	3,605.7000	0.0000	0.0000	1,559.4700	0.0000	
2160.55.4800.5114.103		Health Insurance Vision	196.3600	0.0000	0.0000	107.4700	0.0000	
2160.55.4800.5115		Unemployment Compensation	0.0000	0.0000	0.0000	528.4000	0.0000	
2160.55.4800.5116.101		Life and Disability Insurance Life & Disab.	180.6000	3,115.0000	3,115.0000	277.1600	3,115.0000	
2160.55.4800.5116.102		Life and Disability Insurance Long Term/Short Term Disability	381.7000	0.0000	0.0000	(70.7900)	0.0000	
Account Classification Total: 010 - Salaries and Wages			\$228,157.33	(\$137,697.00)	(\$137,697.00)	\$112,866.52	(\$137,697.00)	
020 - Supplies								
2160.55.4800.5201.100		Office Supplies General	1,350.3500	1,500.0000	1,500.0000	302.0900	1,500.0000	
2160.55.4800.5202.100		Operating Supplies General	87.1300	2,500.0000	2,500.0000	0.0000	2,500.0000	
2160.55.4800.5209.105		Auto Fuel Expense Employee Personal Vehicle Use	0.0000	500.0000	500.0000	0.0000	500.0000	
Account Classification Total: 020 - Supplies			\$1,437.48	\$4,500.00	\$4,500.00	\$302.09	\$4,500.00	
030 - Postage Printing and Advertising								
2160.55.4800.5210.100		Postage General	563.1500	1,000.0000	1,000.0000	142.3500	1,000.0000	
2160.55.4800.5218.100		Advertising General	176.4500	0.0000	0.0000	0.0000	0.0000	
2160.55.4800.5219.100		Printing General	144.4800	1,500.0000	1,500.0000	0.0000	1,500.0000	
Account Classification Total: 030 - Postage Printing and Advertising			\$884.08	\$2,500.00	\$2,500.00	\$142.35	\$2,500.00	
050 - Services								
2160.55.4800.5213.100		Professional/Contract Services General	24,395.5200	1,394,000.0000	1,394,000.0000	2,900.7700	1,394,000.0000	
2160.55.4800.5214.100		Repair and Maint Service General	1,500.0000	1,500.0000	1,500.0000	0.0000	1,500.0000	
Account Classification Total: 050 - Services			\$25,895.52	\$1,395,500.00	\$1,395,500.00	\$2,900.77	\$1,395,500.00	
080 - Capital Outlay								
2160.55.4800.5304		Furniture & Equipment	0.0000	2,600.0000	2,600.0000	0.0000	2,600.0000	
Account Classification Total: 080 - Capital Outlay			\$0.00	\$2,600.00	\$2,600.00	\$0.00	\$2,600.00	
095 - Other Financing Uses								
2160.55.4800.5910.010		Transfers Out To General Fund	72,231.0000	82,881.0000	82,881.0000	0.0000	82,881.0000	
Account Classification Total: 095 - Other Financing Uses			\$72,231.00	\$82,881.00	\$82,881.00	\$0.00	\$82,881.00	
Program Total: 4800 - Development Services			\$328,605.41	\$1,350,284.00	\$1,350,284.00	\$116,211.73	\$1,350,284.00	
Department Total: 55 - Business & Housing Services			\$328,605.41	\$1,350,284.00	\$1,350,284.00	\$116,211.73	\$1,350,284.00	
EXPENSES Total			\$328,605.41	\$1,350,284.00	\$1,350,284.00	\$116,211.73	\$1,350,284.00	
Fund REVENUE Total: 2160 - Business & Housing Services			\$25,797.39	\$1,463,010.00	\$1,463,010.00	\$0.00	\$1,463,010.00	
Fund EXPENSE Total: 2160 - Business & Housing Services			\$328,605.41	\$1,350,284.00	\$1,350,284.00	\$116,211.73	\$1,350,284.00	
Fund Total: 2160 - Business & Housing Services			(\$302,808.02)	\$112,726.00	\$112,726.00	(\$116,211.73)	\$112,726.00	

Fund: 2161 - BHS HUD Loan Fund

REVENUES

Department: 55 - Business & Housing Services

Program: 0000 - Non Program Activity

040 - Investment Revenue

2161.55.0000.3610.100	Interest Revenue Investments	0.0000	2,400.0000	2,400.0000	0.0000	2,400.0000	
Account Classification Total: 040 - Investment Revenue		\$0.00	\$2,400.00	\$2,400.00	\$0.00	\$2,400.00	

070 - Other Revenues

2161.55.0000.3905.001	BHS Loan Payments Program Income	3,795.0000	3,000.0000	3,000.0000	1,770.0000	3,000.0000	
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G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Account Classification Total: 070 - Other Revenues		\$3,795.00	\$3,000.00	\$3,000.00	\$1,770.00	\$3,000.00	
Program Total: 0000 - Non Program Activity		\$3,795.00	\$5,400.00	\$5,400.00	\$1,770.00	\$5,400.00	
Department Total: 55 - Business & Housing Services		\$3,795.00	\$5,400.00	\$5,400.00	\$1,770.00	\$5,400.00	
REVENUES Total		\$3,795.00	\$5,400.00	\$5,400.00	\$1,770.00	\$5,400.00	
EXPENSES							
Department: 55 - Business & Housing Services							
Program: 0000 - Non Program Activity							
050 - Services							
2161.55.0000.5213.100	Professional/Contract Services General	0.0000	25.0000	25.0000	0.0000	25.0000	
Account Classification Total: 050 - Services		\$0.00	\$25.00	\$25.00	\$0.00	\$25.00	
095 - Other Financing Uses							
2161.55.0000.5910.160	Transfers Out To BHS Development Svcs Fund	0.0000	600.0000	600.0000	0.0000	600.0000	
Account Classification Total: 095 - Other Financing Uses		\$0.00	\$600.00	\$600.00	\$0.00	\$600.00	
Program Total: 0000 - Non Program Activity		\$0.00	\$625.00	\$625.00	\$0.00	\$625.00	
Program: 4805 - Housing Rehab							
075 - Special Costs							
2161.55.4805.5290.290	Loan Programs BHS Loans	0.0000	333,175.0000	333,175.0000	0.0000	333,175.0000	
2161.55.4805.5291.291	Grant Programs BHS Grants	0.0000	20,000.0000	20,000.0000	0.0000	20,000.0000	
Account Classification Total: 075 - Special Costs		\$0.00	\$353,175.00	\$353,175.00	\$0.00	\$353,175.00	
Program Total: 4805 - Housing Rehab		\$0.00	\$353,175.00	\$353,175.00	\$0.00	\$353,175.00	
Department Total: 55 - Business & Housing Services		\$0.00	\$353,800.00	\$353,800.00	\$0.00	\$353,800.00	
EXPENSES Total		\$0.00	\$353,800.00	\$353,800.00	\$0.00	\$353,800.00	
Fund REVENUE Total: 2161 - BHS HUD Loan Fund		\$3,795.00	\$5,400.00	\$5,400.00	\$1,770.00	\$5,400.00	
Fund EXPENSE Total: 2161 - BHS HUD Loan Fund		\$0.00	\$353,800.00	\$353,800.00	\$0.00	\$353,800.00	
Fund Total: 2161 - BHS HUD Loan Fund		\$3,795.00	(\$348,400.00)	(\$348,400.00)	\$1,770.00	(\$348,400.00)	
Fund: 2162 - BHS Home Loan Fund							
REVENUES							
Department: 55 - Business & Housing Services							
Program: 0000 - Non Program Activity							
040 - Investment Revenue							
2162.55.0000.3610.100	Interest Revenue Investments	0.0000	13,000.0000	13,000.0000	0.0000	13,000.0000	
Account Classification Total: 040 - Investment Revenue		\$0.00	\$13,000.00	\$13,000.00	\$0.00	\$13,000.00	
070 - Other Revenues							
2162.55.0000.3905.001	BHS Loan Payments Program Income	510,383.5400	250,000.0000	250,000.0000	32,745.0000	250,000.0000	
Account Classification Total: 070 - Other Revenues		\$510,383.54	\$250,000.00	\$250,000.00	\$32,745.00	\$250,000.00	
Program Total: 0000 - Non Program Activity		\$510,383.54	\$263,000.00	\$263,000.00	\$32,745.00	\$263,000.00	
Department Total: 55 - Business & Housing Services		\$510,383.54	\$263,000.00	\$263,000.00	\$32,745.00	\$263,000.00	
REVENUES Total		\$510,383.54	\$263,000.00	\$263,000.00	\$32,745.00	\$263,000.00	
EXPENSES							
Department: 55 - Business & Housing Services							
Program: 0000 - Non Program Activity							
050 - Services							
2162.55.0000.5213.100	Professional/Contract Services General	0.0000	250.0000	250.0000	0.0000	250.0000	
Account Classification Total: 050 - Services		\$0.00	\$250.00	\$250.00	\$0.00	\$250.00	
095 - Other Financing Uses							
2162.55.0000.5910.160	Transfers Out To BHS Development Svcs Fund	9,835.7900	25,000.0000	25,000.0000	0.0000	25,000.0000	
Account Classification Total: 095 - Other Financing Uses		\$9,835.79	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Program Total: 0000 - Non Program Activity</b>		\$9,835.79	\$25,250.00	\$25,250.00	\$0.00	\$25,250.00	
<b>Program: 4801 - Program Administration</b>							
<i>050 - Services</i>							
2162.55.4801.5213.100	Professional/Contract Services General	76.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$76.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4801 - Program Administration</b>		\$76.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program: 4802 - Rebuild with Held Funds</b>							
<i>075 - Special Costs</i>							
2162.55.4802.5290.290	Loan Programs BHS Loans	40,000.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 075 - Special Costs</i>		\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4802 - Rebuild with Held Funds</b>		\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program: 4805 - Housing Rehab</b>							
<i>075 - Special Costs</i>							
2162.55.4805.5290.290	Loan Programs BHS Loans	0.0000	0.0000	0.0000	450.0000	0.0000	
2162.55.4805.5291.293	Grant Programs BHS Lead Base Paint	0.0000	0.0000	0.0000	600.0000	0.0000	
<i>Account Classification Total: 075 - Special Costs</i>		\$0.00	\$0.00	\$0.00	\$1,050.00	\$0.00	
<b>Program Total: 4805 - Housing Rehab</b>		\$0.00	\$0.00	\$0.00	\$1,050.00	\$0.00	
<b>Department Total: 55 - Business &amp; Housing Services</b>		\$49,911.79	\$25,250.00	\$25,250.00	\$1,050.00	\$25,250.00	
<b>EXPENSES Total</b>		\$49,911.79	\$25,250.00	\$25,250.00	\$1,050.00	\$25,250.00	
<b>Fund REVENUE Total: 2162 - BHS Home Loan Fund</b>		\$510,383.54	\$263,000.00	\$263,000.00	\$32,745.00	\$263,000.00	
<b>Fund EXPENSE Total: 2162 - BHS Home Loan Fund</b>		\$49,911.79	\$25,250.00	\$25,250.00	\$1,050.00	\$25,250.00	
<b>Fund Total: 2162 - BHS Home Loan Fund</b>		\$460,471.75	\$237,750.00	\$237,750.00	\$31,695.00	\$237,750.00	
<b>Fund: 2163 - BHS CAL-HOME Loan Fund</b>							
<b>REVENUES</b>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
<i>040 - Investment Revenue</i>							
2163.55.0000.3610.100	Interest Revenue Investments	0.0000	6,000.0000	6,000.0000	0.0000	6,000.0000	
<i>Account Classification Total: 040 - Investment Revenue</i>		\$0.00	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	
<i>070 - Other Revenues</i>							
2163.55.0000.3905.001	BHS Loan Payments Program Income	439,741.7800	250,000.0000	250,000.0000	64,024.1400	250,000.0000	
<i>Account Classification Total: 070 - Other Revenues</i>		\$439,741.78	\$250,000.00	\$250,000.00	\$64,024.14	\$250,000.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$439,741.78	\$256,000.00	\$256,000.00	\$64,024.14	\$256,000.00	
<b>Department Total: 55 - Business &amp; Housing Services</b>		\$439,741.78	\$256,000.00	\$256,000.00	\$64,024.14	\$256,000.00	
<b>REVENUES Total</b>		\$439,741.78	\$256,000.00	\$256,000.00	\$64,024.14	\$256,000.00	
<b>EXPENSES</b>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
<i>050 - Services</i>							
2163.55.0000.5213.100	Professional/Contract Services General	95.0000	50.0000	50.0000	0.0000	50.0000	
<i>Account Classification Total: 050 - Services</i>		\$95.00	\$50.00	\$50.00	\$0.00	\$50.00	
<i>095 - Other Financing Uses</i>							
2163.55.0000.5910.160	Transfers Out To BHS Development Svcs Fund	15,961.6000	12,500.0000	12,500.0000	0.0000	12,500.0000	
<i>Account Classification Total: 095 - Other Financing Uses</i>		\$15,961.60	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$16,056.60	\$12,550.00	\$12,550.00	\$0.00	\$12,550.00	
<b>Program: 4805 - Housing Rehab</b>							
<i>075 - Special Costs</i>							

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
2163.55.4805.5290.290		Loan Programs BHS Loans	0.0000	0.0000	0.0000	8,346.6000	0.0000	
2163.55.4805.5291.291		Grant Programs BHS Grants	0.0000	0.0000	0.0000	12,451.5000	0.0000	
Account Classification Total: 075 - Special Costs			\$0.00	\$0.00	\$0.00	\$20,798.10	\$0.00	
Program Total: 4805 - Housing Rehab			\$0.00	\$0.00	\$0.00	\$20,798.10	\$0.00	
Department Total: 55 - Business & Housing Services			\$16,056.60	\$12,550.00	\$12,550.00	\$20,798.10	\$12,550.00	
EXPENSES Total			\$16,056.60	\$12,550.00	\$12,550.00	\$20,798.10	\$12,550.00	
Fund REVENUE		Total: 2163 - BHS CAL-HOME Loan Fund	\$439,741.78	\$256,000.00	\$256,000.00	\$64,024.14	\$256,000.00	
Fund EXPENSE		Total: 2163 - BHS CAL-HOME Loan Fund	\$16,056.60	\$12,550.00	\$12,550.00	\$20,798.10	\$12,550.00	
Fund Total: 2163 - BHS CAL-HOME Loan Fund			\$423,685.18	\$243,450.00	\$243,450.00	\$43,226.04	\$243,450.00	
Fund: 2204 - State SLESF Grant								
REVENUES								
Department: 30 - Police								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
2204.30.0000.3610.100		Interest Revenue Investments	0.0000	400.0000	400.0000	0.0000	400.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$400.00	\$400.00	\$0.00	\$400.00	
050 - Intergovernmental Revenues								
2204.30.0000.3340.300		State Funding - Grants Police Grants	154,180.5500	120,000.0000	120,000.0000	56,726.5800	120,000.0000	
Account Classification Total: 050 - Intergovernmental Revenues			\$154,180.55	\$120,000.00	\$120,000.00	\$56,726.58	\$120,000.00	
Program Total: 0000 - Non Program Activity			\$154,180.55	\$120,400.00	\$120,400.00	\$56,726.58	\$120,400.00	
Department Total: 30 - Police			\$154,180.55	\$120,400.00	\$120,400.00	\$56,726.58	\$120,400.00	
REVENUES Total			\$154,180.55	\$120,400.00	\$120,400.00	\$56,726.58	\$120,400.00	
EXPENSES								
Department: 30 - Police								
Program: 4520 - Police Operations								
010 - Salaries and Wages								
2204.30.4520.5199.130		Other Payroll Expenses Interfund Payroll Transfers	43,822.9800	81,193.0000	81,193.0000	0.0000	81,193.0000	
Account Classification Total: 010 - Salaries and Wages			\$43,822.98	\$81,193.00	\$81,193.00	\$0.00	\$81,193.00	
090 - Debt Service								
2204.30.4520.5501		Debt Service Payment - Principal	12,767.0000	24,064.0000	24,064.0000	6,016.0000	24,064.0000	
Account Classification Total: 090 - Debt Service			\$12,767.00	\$24,064.00	\$24,064.00	\$6,016.00	\$24,064.00	
Program Total: 4520 - Police Operations			\$56,589.98	\$105,257.00	\$105,257.00	\$6,016.00	\$105,257.00	
Program: 4530 - Public Safety Communications								
010 - Salaries and Wages								
2204.30.4530.5199.130		Other Payroll Expenses Interfund Payroll Transfers	35,055.0000	61,428.0000	61,428.0000	0.0000	61,428.0000	
Account Classification Total: 010 - Salaries and Wages			\$35,055.00	\$61,428.00	\$61,428.00	\$0.00	\$61,428.00	
Program Total: 4530 - Public Safety Communications			\$35,055.00	\$61,428.00	\$61,428.00	\$0.00	\$61,428.00	
Department Total: 30 - Police			\$91,644.98	\$166,685.00	\$166,685.00	\$6,016.00	\$166,685.00	
EXPENSES Total			\$91,644.98	\$166,685.00	\$166,685.00	\$6,016.00	\$166,685.00	
Fund REVENUE		Total: 2204 - State SLESF Grant	\$154,180.55	\$120,400.00	\$120,400.00	\$56,726.58	\$120,400.00	
Fund EXPENSE		Total: 2204 - State SLESF Grant	\$91,644.98	\$166,685.00	\$166,685.00	\$6,016.00	\$166,685.00	
Fund Total: 2204 - State SLESF Grant			\$62,535.57	(\$46,285.00)	(\$46,285.00)	\$50,710.58	(\$46,285.00)	

Fund: 2206 - AB 109 Funds

EXPENSES

Department: 30 - Police  
Program: 4520 - Police Operations

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<i>010 - Salaries and Wages</i>							
2206.30.4520.5199.130	Other Payroll Expenses Interfund Payroll Transfers	0.0000	12,295.0000	12,295.0000	0.0000	12,295.0000	
<i>Account Classification Total: 010 - Salaries and Wages</i>		\$0.00	\$12,295.00	\$12,295.00	\$0.00	\$12,295.00	
<b>Program Total: 4520 - Police Operations</b>		\$0.00	\$12,295.00	\$12,295.00	\$0.00	\$12,295.00	
<b>Department Total: 30 - Police</b>		\$0.00	\$12,295.00	\$12,295.00	\$0.00	\$12,295.00	
<b>EXPENSES Total</b>		\$0.00	\$12,295.00	\$12,295.00	\$0.00	\$12,295.00	
<b>Fund REVENUE Total: 2206 - AB 109 Funds</b>		\$0.00	\$12,295.00	\$12,295.00	\$0.00	\$12,295.00	
<b>Fund EXPENSE Total: 2206 - AB 109 Funds</b>		\$0.00	(\$12,295.00)	(\$12,295.00)	\$0.00	(\$12,295.00)	
<b>Fund: 2215 - AVA Abandoned Vehicle Abatement</b>							
<b>REVENUES</b>							
<b>Department: 40 - Community Development</b>							
<b>Program: 0000 - Non Program Activity</b>							
<i>040 - Investment Revenue</i>							
2215.40.0000.3610.100	Interest Revenue Investments	5.7900	600.0000	600.0000	0.0000	600.0000	
<i>Account Classification Total: 040 - Investment Revenue</i>		\$5.79	\$600.00	\$600.00	\$0.00	\$600.00	
<i>050 - Intergovernmental Revenues</i>							
2215.40.0000.3345.007	State Revenues - Other Abandoned Vehicle Abatement Prog	1,892.3800	1,500.0000	1,500.0000	0.0000	1,500.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>		\$1,892.38	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$1,898.17	\$2,100.00	\$2,100.00	\$0.00	\$2,100.00	
<b>Department Total: 40 - Community Development</b>		\$1,898.17	\$2,100.00	\$2,100.00	\$0.00	\$2,100.00	
<b>REVENUES Total</b>		\$1,898.17	\$2,100.00	\$2,100.00	\$0.00	\$2,100.00	
<b>EXPENSES</b>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4735 - CDD Vehicle Abate Code Enforce</b>							
<i>020 - Supplies</i>							
2215.40.4735.5202.100	Operating Supplies General	11.7900	0.0000	0.0000	0.0000	0.0000	
2215.40.4735.5209.101	Auto Fuel Expense Town Vehicles	1,075.1000	1,100.0000	1,100.0000	0.0000	1,100.0000	
<i>Account Classification Total: 020 - Supplies</i>		\$1,086.89	\$1,100.00	\$1,100.00	\$0.00	\$1,100.00	
<i>030 - Postage Printing and Advertising</i>							
2215.40.4735.5210.100	Postage General	0.0000	150.0000	150.0000	0.0000	150.0000	
<i>Account Classification Total: 030 - Postage Printing and Advertising</i>		\$0.00	\$150.00	\$150.00	\$0.00	\$150.00	
<i>040 - Utilities</i>							
2215.40.4735.5216.100	Communications General Services	114.0000	114.0000	114.0000	38.0000	114.0000	
<i>Account Classification Total: 040 - Utilities</i>		\$114.00	\$114.00	\$114.00	\$38.00	\$114.00	
<i>050 - Services</i>							
2215.40.4735.5213.100	Professional/Contract Services General	350.0000	350.0000	350.0000	0.0000	350.0000	
2215.40.4735.5214.100	Repair and Maint Service General	6.2500	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 050 - Services</i>		\$356.25	\$350.00	\$350.00	\$0.00	\$350.00	
<i>095 - Other Financing Uses</i>							
2215.40.4735.5910.010	Transfers Out To General Fund	15,609.6000	14,000.0000	14,000.0000	0.0000	14,000.0000	
<i>Account Classification Total: 095 - Other Financing Uses</i>		\$15,609.60	\$14,000.00	\$14,000.00	\$0.00	\$14,000.00	
<b>Program Total: 4735 - CDD Vehicle Abate Code Enforce</b>		\$17,166.74	\$15,714.00	\$15,714.00	\$38.00	\$15,714.00	
<b>Department Total: 40 - Community Development</b>		\$17,166.74	\$15,714.00	\$15,714.00	\$38.00	\$15,714.00	
<b>EXPENSES Total</b>		\$17,166.74	\$15,714.00	\$15,714.00	\$38.00	\$15,714.00	
<b>Fund REVENUE Total: 2215 - AVA Abandoned Vehicle Abatement</b>		\$1,898.17	\$2,100.00	\$2,100.00	\$0.00	\$2,100.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
		Fund EXPENSE      Total: 2215 - AVA Abandoned Vehicle Abatement	\$17,166.74	\$15,714.00	\$15,714.00	\$38.00	\$15,714.00	
		Fund Total: 2215 - AVA Abandoned Vehicle Abatement	(\$15,268.57)	(\$13,614.00)	(\$13,614.00)	(\$38.00)	(\$13,614.00)	
Fund:    2240 - Asset Seizure								
REVENUES								
Department:    30 - Police								
Program:        0000 - Non Program Activity								
030 - Fines, Forfeitures and Penalties								
2240.30.0000.3421.198		Police Seized Property Proceeds	0.0000	200.0000	200.0000	0.0000	200.0000	
		Account Classification Total: 030 - Fines, Forfeitures and Penalties	\$0.00	\$200.00	\$200.00	\$0.00	\$200.00	
040 - Investment Revenue								
2240.30.0000.3610.100		Interest Revenue Investments	0.0000	25.0000	25.0000	0.0000	25.0000	
		Account Classification Total: 040 - Investment Revenue	\$0.00	\$25.00	\$25.00	\$0.00	\$25.00	
		Program Total: 0000 - Non Program Activity	\$0.00	\$225.00	\$225.00	\$0.00	\$225.00	
		Department Total: 30 - Police	\$0.00	\$225.00	\$225.00	\$0.00	\$225.00	
		REVENUES Total	\$0.00	\$225.00	\$225.00	\$0.00	\$225.00	
		Fund REVENUE      Total: 2240 - Asset Seizure	\$0.00	\$225.00	\$225.00	\$0.00	\$225.00	
		Fund EXPENSE      Total: 2240 - Asset Seizure						
		Fund Total: 2240 - Asset Seizure	\$0.00	\$225.00	\$225.00	\$0.00	\$225.00	
Fund:    2280 - North Valley Found/Butte Strong								
REVENUES								
Department:    00 - Non Department Activity								
Program:        0000 - Non Program Activity								
070 - Other Revenues								
2280.00.0000.3650.100		Donations Private Sources	520,985.0000	50,000.0000	50,000.0000	113,707.0000	50,000.0000	
		Account Classification Total: 070 - Other Revenues	\$520,985.00	\$50,000.00	\$50,000.00	\$113,707.00	\$50,000.00	
		Program Total: 0000 - Non Program Activity	\$520,985.00	\$50,000.00	\$50,000.00	\$113,707.00	\$50,000.00	
		Department Total: 00 - Non Department Activity	\$520,985.00	\$50,000.00	\$50,000.00	\$113,707.00	\$50,000.00	
		REVENUES Total	\$520,985.00	\$50,000.00	\$50,000.00	\$113,707.00	\$50,000.00	
EXPENSES								
Department:    00 - Non Department Activity								
Program:        0000 - Non Program Activity								
095 - Other Financing Uses								
2280.00.0000.5910.105		Transfers Out To Camp Fire Recovery Projects	123,567.1600	165,000.0000	165,000.0000	0.0000	165,000.0000	
		Account Classification Total: 095 - Other Financing Uses	\$123,567.16	\$165,000.00	\$165,000.00	\$0.00	\$165,000.00	
		Program Total: 0000 - Non Program Activity	\$123,567.16	\$165,000.00	\$165,000.00	\$0.00	\$165,000.00	
		Department Total: 00 - Non Department Activity	\$123,567.16	\$165,000.00	\$165,000.00	\$0.00	\$165,000.00	
		EXPENSES Total	\$123,567.16	\$165,000.00	\$165,000.00	\$0.00	\$165,000.00	
		Fund REVENUE      Total: 2280 - North Valley Found/Butte Strong	\$520,985.00	\$50,000.00	\$50,000.00	\$113,707.00	\$50,000.00	
		Fund EXPENSE      Total: 2280 - North Valley Found/Butte Strong	\$123,567.16	\$165,000.00	\$165,000.00	\$0.00	\$165,000.00	
		Fund Total: 2280 - North Valley Found/Butte Strong	\$397,417.84	(\$115,000.00)	(\$115,000.00)	\$113,707.00	(\$115,000.00)	
Fund:    2299 - Grants Miscellaneous One Time								
REVENUES								
Department:    00 - Non Department Activity								
Program:        0000 - Non Program Activity								
050 - Intergovernmental Revenues								
2299.00.0000.3340.200		State Funding - Grants CIP Funding	800,000.0000	0.0000	0.0000	0.0000	0.0000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
2299.00.0000.3310.099	Federal Funding Federal Grants	20,761.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Intergovernmental Revenues		\$820,761.00	\$0.00	\$0.00	\$0.00	\$0.00	
070 - Other Revenues							
2299.00.0000.3650.100	Donations Private Sources	211,000.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Revenues		\$211,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 0000 - Non Program Activity		\$1,031,761.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: 00 - Non Department Activity		\$1,031,761.00	\$0.00	\$0.00	\$0.00	\$0.00	
REVENUES Total		\$1,031,761.00	\$0.00	\$0.00	\$0.00	\$0.00	

## EXPENSES

Department: 00 - Non Department Activity

Program: 0000 - Non Program Activity

050 - Services

2299.00.0000.5213.100	Professional/Contract Services General	21,800.0000	31,020.0000	31,020.0000	0.0000	31,020.0000	
Account Classification Total: 050 - Services		\$21,800.00	\$31,020.00	\$31,020.00	\$0.00	\$31,020.00	
095 - Other Financing Uses							
2299.00.0000.5910.010	Transfers Out To General Fund	171,000.0000	27,818.0000	27,818.0000	0.0000	27,818.0000	
2299.00.0000.5910.100	Transfers Out To Capital Projects	198,175.0500	642,146.0000	642,146.0000	0.0000	642,146.0000	
2299.00.0000.5910.120	Transfers Out To State Gas Tax Fund	0.0000	26,216.0000	26,216.0000	0.0000	26,216.0000	
Account Classification Total: 095 - Other Financing Uses		\$369,175.05	\$696,180.00	\$696,180.00	\$0.00	\$696,180.00	
Program Total: 0000 - Non Program Activity		\$390,975.05	\$727,200.00	\$727,200.00	\$0.00	\$727,200.00	
Department Total: 00 - Non Department Activity		\$390,975.05	\$727,200.00	\$727,200.00	\$0.00	\$727,200.00	
EXPENSES Total		\$390,975.05	\$727,200.00	\$727,200.00	\$0.00	\$727,200.00	

Fund REVENUE	Total: 2299 - Grants Miscellaneous One Time	\$1,031,761.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund EXPENSE	Total: 2299 - Grants Miscellaneous One Time	\$390,975.05	\$727,200.00	\$727,200.00	\$0.00	\$727,200.00	
Fund Total: 2299 - Grants Miscellaneous One Time		\$640,785.95	(\$727,200.00)	(\$727,200.00)	\$0.00	(\$727,200.00)	

Fund: 2300 - BHS CDBG 2019 COVID Response

## REVENUES

Department: 55 - Business &amp; Housing Services

Program: 0000 - Non Program Activity

050 - Intergovernmental Revenues

2300.55.0000.3310.100	Federal Funding BHS Grants	0.0000	99,852.0000	99,852.0000	0.0000	99,852.0000	
Account Classification Total: 050 - Intergovernmental Revenues		\$0.00	\$99,852.00	\$99,852.00	\$0.00	\$99,852.00	
Program Total: 0000 - Non Program Activity		\$0.00	\$99,852.00	\$99,852.00	\$0.00	\$99,852.00	
Department Total: 55 - Business & Housing Services		\$0.00	\$99,852.00	\$99,852.00	\$0.00	\$99,852.00	
REVENUES Total		\$0.00	\$99,852.00	\$99,852.00	\$0.00	\$99,852.00	

## EXPENSES

Department: 55 - Business &amp; Housing Services

Program: 4801 - Program Administration

010 - Salaries and Wages

2300.55.4801.5199.130	Other Payroll Expenses Interfund Payroll Transfers	0.0000	4,755.0000	4,755.0000	0.0000	4,755.0000	
Account Classification Total: 010 - Salaries and Wages		\$0.00	\$4,755.00	\$4,755.00	\$0.00	\$4,755.00	
Program Total: 4801 - Program Administration		\$0.00	\$4,755.00	\$4,755.00	\$0.00	\$4,755.00	

Program: 4807 - Commercial/Ind Rehab

075 - Special Costs

2300.55.4807.5290.290	Loan Programs BHS Loans	0.0000	95,097.0000	95,097.0000	0.0000	95,097.0000	
Account Classification Total: 075 - Special Costs		\$0.00	\$95,097.00	\$95,097.00	\$0.00	\$95,097.00	
Program Total: 4807 - Commercial/Ind Rehab		\$0.00	\$95,097.00	\$95,097.00	\$0.00	\$95,097.00	

G/L Account Number			Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Department Total: 55 - Business & Housing Services				\$0.00	\$99,852.00	\$99,852.00	\$0.00	\$99,852.00	
EXPENSES Total				\$0.00	\$99,852.00	\$99,852.00	\$0.00	\$99,852.00	
Fund REVENUE Total: 2300 - BHS CDBG 2019 COVID Response				\$0.00	\$99,852.00	\$99,852.00	\$0.00	\$99,852.00	
Fund EXPENSE Total: 2300 - BHS CDBG 2019 COVID Response				\$0.00	\$99,852.00	\$99,852.00	\$0.00	\$99,852.00	
Fund Total: 2300 - BHS CDBG 2019 COVID Response				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund: 2301 - CDBG-DR									
REVENUES									
Department: 65 - Emergency Mngmt & Disaster Recov									
Program: 4205 - Disaster Recovery									
050 - Intergovernmental Revenues									
2301.65.4205.3310.099	Federal Funding Federal Grants			0.0000	1,004,193.0000	1,004,193.0000	0.0000	1,004,193.0000	
Account Classification Total: 050 - Intergovernmental Revenues				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
Program Total: 4205 - Disaster Recovery				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
Department Total: 65 - Emergency Mngmt & Disaster Recov				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
REVENUES Total				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
EXPENSES									
Department: 65 - Emergency Mngmt & Disaster Recov									
Program: 4205 - Disaster Recovery									
095 - Other Financing Uses									
2301.65.4205.5910.090	Transfers Out To Camp Fire 2018 Recovery			0.0000	396,250.0000	396,250.0000	0.0000	396,250.0000	
2301.65.4205.5910.100	Transfers Out To Capital Projects			0.0000	27,500.0000	27,500.0000	0.0000	27,500.0000	
2301.65.4205.5910.105	Transfers Out To Camp Fire Recovery Projects			0.0000	580,443.0000	580,443.0000	0.0000	580,443.0000	
Account Classification Total: 095 - Other Financing Uses				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
Program Total: 4205 - Disaster Recovery				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
Department Total: 65 - Emergency Mngmt & Disaster Recov				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
EXPENSES Total				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
Fund REVENUE Total: 2301 - CDBG-DR				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
Fund EXPENSE Total: 2301 - CDBG-DR				\$0.00	\$1,004,193.00	\$1,004,193.00	\$0.00	\$1,004,193.00	
Fund Total: 2301 - CDBG-DR				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund: 2315 - BHS 2015 CDBG Com Dev Block Grnt									
REVENUES									
Department: 55 - Business & Housing Services									
Program: 0000 - Non Program Activity									
050 - Intergovernmental Revenues									
2315.55.0000.3310.100	Federal Funding BHS Grants			8,504.1200	8,504.0000	8,504.0000	0.0000	8,504.0000	
Account Classification Total: 050 - Intergovernmental Revenues				\$8,504.12	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	
Program Total: 0000 - Non Program Activity				\$8,504.12	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	
Department Total: 55 - Business & Housing Services				\$8,504.12	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	
REVENUES Total				\$8,504.12	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	
EXPENSES									
Department: 55 - Business & Housing Services									
Program: 4805 - Housing Rehab									
075 - Special Costs									
2315.55.4805.5290.290	Loan Programs BHS Loans			0.0000	8,504.0000	8,504.0000	0.0000	8,504.0000	
Account Classification Total: 075 - Special Costs				\$0.00	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	190
Program Total: 4805 - Housing Rehab				\$0.00	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	

G/L Account Number		Account Description		2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Program: 4811 - CDBG Code Enforcement									
010 - Salaries and Wages									
2315.55.4811.5199.130		Other Payroll Expenses Interfund Payroll Transfers		8,504.1200	0.0000	0.0000	0.0000	0.0000	
		Account Classification Total: 010 - Salaries and Wages		\$8,504.12	\$0.00	\$0.00	\$0.00	\$0.00	
		Program Total: 4811 - CDBG Code Enforcement		\$8,504.12	\$0.00	\$0.00	\$0.00	\$0.00	
		Department Total: 55 - Business & Housing Services		\$8,504.12	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	
		EXPENSES Total		\$8,504.12	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	
		Fund REVENUE	Total: 2315 - BHS 2015 CDBG Com Dev Block Grnt	\$8,504.12	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	
		Fund EXPENSE	Total: 2315 - BHS 2015 CDBG Com Dev Block Grnt	\$8,504.12	\$8,504.00	\$8,504.00	\$0.00	\$8,504.00	
		Fund Total: 2315 - BHS 2015 CDBG Com Dev Block Grnt		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund: 2316 - BHS 2016 CDBG Com Dev Block Grnt									
REVENUES									
Department: 55 - Business & Housing Services									
Program: 0000 - Non Program Activity									
050 - Intergovernmental Revenues									
2316.55.0000.3310.100		Federal Funding BHS Grants		3.2300	40,000.0000	40,000.0000	0.0000	40,000.0000	
		Account Classification Total: 050 - Intergovernmental Revenues		\$3.23	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		Program Total: 0000 - Non Program Activity		\$3.23	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		Department Total: 55 - Business & Housing Services		\$3.23	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		REVENUES Total		\$3.23	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
EXPENSES									
Department: 55 - Business & Housing Services									
Program: 4805 - Housing Rehab									
010 - Salaries and Wages									
2316.55.4805.5199.130		Other Payroll Expenses Interfund Payroll Transfers		3.2300	0.0000	0.0000	0.0000	0.0000	
		Account Classification Total: 010 - Salaries and Wages		\$3.23	\$0.00	\$0.00	\$0.00	\$0.00	
		Program Total: 4805 - Housing Rehab		\$3.23	\$0.00	\$0.00	\$0.00	\$0.00	
Program: 4807 - Commercial/Ind Rehab									
075 - Special Costs									
2316.55.4807.5290.290		Loan Programs BHS Loans		0.0000	40,000.0000	40,000.0000	0.0000	40,000.0000	
		Account Classification Total: 075 - Special Costs		\$0.00	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		Program Total: 4807 - Commercial/Ind Rehab		\$0.00	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		Department Total: 55 - Business & Housing Services		\$3.23	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		EXPENSES Total		\$3.23	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		Fund REVENUE	Total: 2316 - BHS 2016 CDBG Com Dev Block Grnt	\$3.23	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		Fund EXPENSE	Total: 2316 - BHS 2016 CDBG Com Dev Block Grnt	\$3.23	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	
		Fund Total: 2316 - BHS 2016 CDBG Com Dev Block Grnt		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund: 2317 - BHS 2017 CDBG Com Dev Block Grnt									
REVENUES									
Department: 55 - Business & Housing Services									
Program: 0000 - Non Program Activity									
050 - Intergovernmental Revenues									
2317.55.0000.3310.100		Federal Funding BHS Grants		64,112.3000	0.0000	0.0000	0.0000	0.0000	
		Account Classification Total: 050 - Intergovernmental Revenues		\$64,112.30	\$0.00	\$0.00	\$0.00	\$0.00	
		Program Total: 0000 - Non Program Activity		\$64,112.30	\$0.00	\$0.00	\$0.00	\$0.00	
		Department Total: 55 - Business & Housing Services		\$64,112.30	\$0.00	\$0.00	\$0.00	\$0.00	191



G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
REVENUES Total			\$64,112.30	\$0.00	\$0.00	\$0.00	\$0.00	
EXPENSES								
Department:	55 - Business & Housing Services							
Program:	4805 - Housing Rehab							
010 - Salaries and Wages								
2317.55.4805.5199.130	Other Payroll Expenses Interfund Payroll Transfers		23,040.3600	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 010 - Salaries and Wages			\$23,040.36	\$0.00	\$0.00	\$0.00	\$0.00	
050 - Services								
2317.55.4805.5213.100	Professional/Contract Services General		1,071.9400	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Services			\$1,071.94	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4805 - Housing Rehab			\$24,112.30	\$0.00	\$0.00	\$0.00	\$0.00	
Program:	4808 - First Time Home Buyer Program							
075 - Special Costs								
2317.55.4808.5290.290	Loan Programs BHS Loans		40,000.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 075 - Special Costs			\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4808 - First Time Home Buyer Program			\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: 55 - Business & Housing Services			\$64,112.30	\$0.00	\$0.00	\$0.00	\$0.00	
EXPENSES Total			\$64,112.30	\$0.00	\$0.00	\$0.00	\$0.00	
	Fund REVENUE	Total: 2317 - BHS 2017 CDBG Com Dev Block Grnt	\$64,112.30	\$0.00	\$0.00	\$0.00	\$0.00	
	Fund EXPENSE	Total: 2317 - BHS 2017 CDBG Com Dev Block Grnt	\$64,112.30	\$0.00	\$0.00	\$0.00	\$0.00	
Fund Total: 2317 - BHS 2017 CDBG Com Dev Block Grnt			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund:	2318 - BHS 2018 CDBG Com Dev Block Grnt							
REVENUES								
Department:	55 - Business & Housing Services							
Program:	0000 - Non Program Activity							
050 - Intergovernmental Revenues								
2318.55.0000.3310.100	Federal Funding BHS Grants		(1.0900)	120,592.0000	120,592.0000	0.0000	120,592.0000	
Account Classification Total: 050 - Intergovernmental Revenues			(\$1.09)	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
Program Total: 0000 - Non Program Activity			(\$1.09)	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
Department Total: 55 - Business & Housing Services			(\$1.09)	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
REVENUES Total			(\$1.09)	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
EXPENSES								
Department:	55 - Business & Housing Services							
Program:	4805 - Housing Rehab							
075 - Special Costs								
2318.55.4805.5290.290	Loan Programs BHS Loans		0.0000	120,592.0000	120,592.0000	0.0000	120,592.0000	
Account Classification Total: 075 - Special Costs			\$0.00	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
Program Total: 4805 - Housing Rehab			\$0.00	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
Department Total: 55 - Business & Housing Services			\$0.00	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
EXPENSES Total			\$0.00	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
	Fund REVENUE	Total: 2318 - BHS 2018 CDBG Com Dev Block Grnt	(\$1.09)	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
	Fund EXPENSE	Total: 2318 - BHS 2018 CDBG Com Dev Block Grnt	\$0.00	\$120,592.00	\$120,592.00	\$0.00	\$120,592.00	
Fund Total: 2318 - BHS 2018 CDBG Com Dev Block Grnt			(\$1.09)	\$0.00	\$0.00	\$0.00	\$0.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Program: 0000 - Non Program Activity</b>							
<i>050 - Intergovernmental Revenues</i>							
2319.55.0000.3310.100	Federal Funding BHS Grants	26,976.1900	37,729.0000	37,729.0000	0.0000	37,729.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>		\$26,976.19	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$26,976.19	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>Department Total: 55 - Business &amp; Housing Services</b>		\$26,976.19	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>REVENUES Total</b>		\$26,976.19	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>EXPENSES</b>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 4801 - Program Administration</b>							
<i>010 - Salaries and Wages</i>							
2319.55.4801.5199.130	Other Payroll Expenses Interfund Payroll Transfers	26,903.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 010 - Salaries and Wages</i>		\$26,903.00	\$0.00	\$0.00	\$0.00	\$0.00	
<i>030 - Postage Printing and Advertising</i>							
2319.55.4801.5218.100	Advertising General	73.1900	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 030 - Postage Printing and Advertising</i>		\$73.19	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4801 - Program Administration</b>		\$26,976.19	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program: 4805 - Housing Rehab</b>							
<i>075 - Special Costs</i>							
2319.55.4805.5290.290	Loan Programs BHS Loans	0.0000	37,729.0000	37,729.0000	0.0000	37,729.0000	
<i>Account Classification Total: 075 - Special Costs</i>		\$0.00	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>Program Total: 4805 - Housing Rehab</b>		\$0.00	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>Department Total: 55 - Business &amp; Housing Services</b>		\$26,976.19	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>EXPENSES Total</b>		\$26,976.19	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>Fund REVENUE Total: 2319 - BHS 2019 CDBG Com Dev Block Grnt</b>		\$26,976.19	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>Fund EXPENSE Total: 2319 - BHS 2019 CDBG Com Dev Block Grnt</b>		\$26,976.19	\$37,729.00	\$37,729.00	\$0.00	\$37,729.00	
<b>Fund Total: 2319 - BHS 2019 CDBG Com Dev Block Grnt</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fund: 2320 - BHS 2020 CDBG Com Dev Block Grnt</b>							
<b>REVENUES</b>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
<i>050 - Intergovernmental Revenues</i>							
2320.55.0000.3310.100	Federal Funding BHS Grants	0.0000	32,000.0000	32,000.0000	0.0000	32,000.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
<b>Department Total: 55 - Business &amp; Housing Services</b>		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
<b>REVENUES Total</b>		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
<b>EXPENSES</b>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 4801 - Program Administration</b>							
<i>010 - Salaries and Wages</i>							
2320.55.4801.5199.130	Other Payroll Expenses Interfund Payroll Transfers	0.0000	32,000.0000	32,000.0000	0.0000	32,000.0000	
<i>Account Classification Total: 010 - Salaries and Wages</i>		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
<b>Program Total: 4801 - Program Administration</b>		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
<b>Department Total: 55 - Business &amp; Housing Services</b>		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
<b>EXPENSES Total</b>		\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
		Fund REVENUE    Total: 2320 - BHS 2020 CDBG Com Dev Block Grnt	\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
		Fund EXPENSE    Total: 2320 - BHS 2020 CDBG Com Dev Block Grnt	\$0.00	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	
		Fund Total: 2320 - BHS 2020 CDBG Com Dev Block Grnt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund:    2413 - BHS 2013 CalHome Grant								
REVENUES								
Department:    55 - Business & Housing Services								
Program:        0000 - Non Program Activity								
050 - Intergovernmental Revenues								
2413.55.0000.3340.100		State Funding - Grants BHS State Reimbursements	0.0000	0.0000	0.0000	40,075.0000	0.0000	
		Account Classification Total: 050 - Intergovernmental Revenues	\$0.00	\$0.00	\$0.00	\$40,075.00	\$0.00	
		Program Total: 0000 - Non Program Activity	\$0.00	\$0.00	\$0.00	\$40,075.00	\$0.00	
		Department Total: 55 - Business & Housing Services	\$0.00	\$0.00	\$0.00	\$40,075.00	\$0.00	
		REVENUES Total	\$0.00	\$0.00	\$0.00	\$40,075.00	\$0.00	
		Fund REVENUE    Total: 2413 - BHS 2013 CalHome Grant	\$0.00	\$0.00	\$0.00	\$40,075.00	\$0.00	
		Fund EXPENSE    Total: 2413 - BHS 2013 CalHome Grant						
		Fund Total: 2413 - BHS 2013 CalHome Grant	\$0.00	\$0.00	\$0.00	\$40,075.00	\$0.00	
Fund:    2420 - BHS 2020 CalHome DA Grant								
REVENUES								
Department:    55 - Business & Housing Services								
Program:        0000 - Non Program Activity								
050 - Intergovernmental Revenues								
2420.55.0000.3340.100		State Funding - Grants BHS State Reimbursements	0.0000	8,240,750.0000	8,240,750.0000	0.0000	8,240,750.0000	
		Account Classification Total: 050 - Intergovernmental Revenues	\$0.00	\$8,240,750.00	\$8,240,750.00	\$0.00	\$8,240,750.00	
		Program Total: 0000 - Non Program Activity	\$0.00	\$8,240,750.00	\$8,240,750.00	\$0.00	\$8,240,750.00	
		Department Total: 55 - Business & Housing Services	\$0.00	\$8,240,750.00	\$8,240,750.00	\$0.00	\$8,240,750.00	
		REVENUES Total	\$0.00	\$8,240,750.00	\$8,240,750.00	\$0.00	\$8,240,750.00	
EXPENSES								
Department:    55 - Business & Housing Services								
Program:        4801 - Program Administration								
010 - Salaries and Wages								
2420.55.4801.5199.130		Other Payroll Expenses Interfund Payroll Transfers	0.0000	470,900.0000	470,900.0000	0.0000	470,900.0000	
		Account Classification Total: 010 - Salaries and Wages	\$0.00	\$470,900.00	\$470,900.00	\$0.00	\$470,900.00	
		Program Total: 4801 - Program Administration	\$0.00	\$470,900.00	\$470,900.00	\$0.00	\$470,900.00	
Program:        4805 - Housing Rehab								
075 - Special Costs								
2420.55.4805.5290.290		Loan Programs BHS Loans	0.0000	6,474,875.0000	6,474,875.0000	0.0000	6,474,875.0000	
		Account Classification Total: 075 - Special Costs	\$0.00	\$6,474,875.00	\$6,474,875.00	\$0.00	\$6,474,875.00	
095 - Other Financing Uses								
2420.55.4805.5910.160		Transfers Out To BHS Development Svcs Fund	0.0000	1,294,975.0000	1,294,975.0000	0.0000	1,294,975.0000	
		Account Classification Total: 095 - Other Financing Uses	\$0.00	\$1,294,975.00	\$1,294,975.00	\$0.00	\$1,294,975.00	
		Program Total: 4805 - Housing Rehab	\$0.00	\$7,769,850.00	\$7,769,850.00	\$0.00	\$7,769,850.00	
		Department Total: 55 - Business & Housing Services	\$0.00	\$8,240,750.00	\$8,240,750.00	\$0.00	\$8,240,750.00	
		EXPENSES Total	\$0.00	\$8,240,750.00	\$8,240,750.00	\$0.00	\$8,240,750.00	
		Fund REVENUE    Total: 2420 - BHS 2020 CalHome DA Grant	\$0.00	\$8,240,750.00	\$8,240,750.00	\$0.00	\$8,240,750.00	
		Fund EXPENSE    Total: 2420 - BHS 2020 CalHome DA Grant	\$0.00	\$8,240,750.00	\$8,240,750.00	\$0.00	\$8,240,750.00	
		Fund Total: 2420 - BHS 2020 CalHome DA Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Fund: 2505 - Memorial Trailway Fund								
REVENUES								
Department: 45 - Public Works								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
2505.45.0000.3610.100		Interest Revenue Investments	0.0000	20.0000	20.0000	0.0000	20.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$20.00	\$20.00	\$0.00	\$20.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$20.00	\$20.00	\$0.00	\$20.00	
Department Total: 45 - Public Works			\$0.00	\$20.00	\$20.00	\$0.00	\$20.00	
REVENUES Total			\$0.00	\$20.00	\$20.00	\$0.00	\$20.00	
Fund REVENUE Total: 2505 - Memorial Trailway Fund			\$0.00	\$20.00	\$20.00	\$0.00	\$20.00	
Fund EXPENSE Total: 2505 - Memorial Trailway Fund								
Fund Total: 2505 - Memorial Trailway Fund			\$0.00	\$20.00	\$20.00	\$0.00	\$20.00	
Fund: 2510 - Impact Fees Road Improvements								
REVENUES								
Department: 45 - Public Works								
Program: 0000 - Non Program Activity								
020 - Licenses and Permits								
2510.45.0000.3405.100		Impact Fees Development Impact Fees	8,857.3200	9,000.0000	9,000.0000	3,936.9800	9,000.0000	
Account Classification Total: 020 - Licenses and Permits			\$8,857.32	\$9,000.00	\$9,000.00	\$3,936.98	\$9,000.00	
040 - Investment Revenue								
2510.45.0000.3610.100		Interest Revenue Investments	0.0000	3,700.0000	3,700.0000	0.0000	3,700.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$3,700.00	\$3,700.00	\$0.00	\$3,700.00	
Program Total: 0000 - Non Program Activity			\$8,857.32	\$12,700.00	\$12,700.00	\$3,936.98	\$12,700.00	
Department Total: 45 - Public Works			\$8,857.32	\$12,700.00	\$12,700.00	\$3,936.98	\$12,700.00	
REVENUES Total			\$8,857.32	\$12,700.00	\$12,700.00	\$3,936.98	\$12,700.00	
Fund REVENUE Total: 2510 - Impact Fees Road Improvements			\$8,857.32	\$12,700.00	\$12,700.00	\$3,936.98	\$12,700.00	
Fund EXPENSE Total: 2510 - Impact Fees Road Improvements								
Fund Total: 2510 - Impact Fees Road Improvements			\$8,857.32	\$12,700.00	\$12,700.00	\$3,936.98	\$12,700.00	
Fund: 2520 - Impact Fees Signal Improvements								
REVENUES								
Department: 45 - Public Works								
Program: 0000 - Non Program Activity								
020 - Licenses and Permits								
2520.45.0000.3405.100		Impact Fees Development Impact Fees	774.1700	800.0000	800.0000	375.3000	800.0000	
Account Classification Total: 020 - Licenses and Permits			\$774.17	\$800.00	\$800.00	\$375.30	\$800.00	
040 - Investment Revenue								
2520.45.0000.3610.100		Interest Revenue Investments	0.0000	425.0000	425.0000	0.0000	425.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$425.00	\$425.00	\$0.00	\$425.00	
Program Total: 0000 - Non Program Activity			\$774.17	\$1,225.00	\$1,225.00	\$375.30	\$1,225.00	
Department Total: 45 - Public Works			\$774.17	\$1,225.00	\$1,225.00	\$375.30	\$1,225.00	
REVENUES Total			\$774.17	\$1,225.00	\$1,225.00	\$375.30	\$1,225.00	
Fund REVENUE Total: 2520 - Impact Fees Signal Improvements			\$774.17	\$1,225.00	\$1,225.00	\$375.30	\$1,225.00	
Fund EXPENSE Total: 2520 - Impact Fees Signal Improvements								
Fund Total: 2520 - Impact Fees Signal Improvements			\$774.17	\$1,225.00	\$1,225.00	\$375.30	\$1,225.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Fund: 2521 - Signal Along SR 191 (Clark Rd)								
REVENUES								
Department: 45 - Public Works								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
2521.45.0000.3610.100		Interest Revenue Investments	0.0000	35.0000	35.0000	0.0000	35.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$35.00	\$35.00	\$0.00	\$35.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$35.00	\$35.00	\$0.00	\$35.00	
Department Total: 45 - Public Works			\$0.00	\$35.00	\$35.00	\$0.00	\$35.00	
REVENUES Total			\$0.00	\$35.00	\$35.00	\$0.00	\$35.00	
Fund REVENUE Total: 2521 - Signal Along SR 191 (Clark Rd)			\$0.00	\$35.00	\$35.00	\$0.00	\$35.00	
Fund EXPENSE Total: 2521 - Signal Along SR 191 (Clark Rd)								
Fund Total: 2521 - Signal Along SR 191 (Clark Rd)			\$0.00	\$35.00	\$35.00	\$0.00	\$35.00	
Fund: 2540 - Impact Fees Police Facilities								
REVENUES								
Department: 30 - Police								
Program: 0000 - Non Program Activity								
020 - Licenses and Permits								
2540.30.0000.3405.100		Impact Fees Development Impact Fees	1,425.4700	1,500.0000	1,500.0000	696.3600	1,500.0000	
Account Classification Total: 020 - Licenses and Permits			\$1,425.47	\$1,500.00	\$1,500.00	\$696.36	\$1,500.00	
040 - Investment Revenue								
2540.30.0000.3610.100		Interest Revenue Investments	0.0000	120.0000	120.0000	0.0000	120.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$120.00	\$120.00	\$0.00	\$120.00	
Program Total: 0000 - Non Program Activity			\$1,425.47	\$1,620.00	\$1,620.00	\$696.36	\$1,620.00	
Department Total: 30 - Police			\$1,425.47	\$1,620.00	\$1,620.00	\$696.36	\$1,620.00	
REVENUES Total			\$1,425.47	\$1,620.00	\$1,620.00	\$696.36	\$1,620.00	
Fund REVENUE Total: 2540 - Impact Fees Police Facilities			\$1,425.47	\$1,620.00	\$1,620.00	\$696.36	\$1,620.00	
Fund EXPENSE Total: 2540 - Impact Fees Police Facilities								
Fund Total: 2540 - Impact Fees Police Facilities			\$1,425.47	\$1,620.00	\$1,620.00	\$696.36	\$1,620.00	
Fund: 2550 - Impact Fees Fire Facilities								
REVENUES								
Department: 35 - Fire								
Program: 0000 - Non Program Activity								
020 - Licenses and Permits								
2550.35.0000.3405.100		Impact Fees Development Impact Fees	1,229.6700	1,200.0000	1,200.0000	699.1400	1,200.0000	
Account Classification Total: 020 - Licenses and Permits			\$1,229.67	\$1,200.00	\$1,200.00	\$699.14	\$1,200.00	
040 - Investment Revenue								
2550.35.0000.3610.100		Interest Revenue Investments	0.0000	185.0000	185.0000	0.0000	185.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$185.00	\$185.00	\$0.00	\$185.00	
Program Total: 0000 - Non Program Activity			\$1,229.67	\$1,385.00	\$1,385.00	\$699.14	\$1,385.00	
Department Total: 35 - Fire			\$1,229.67	\$1,385.00	\$1,385.00	\$699.14	\$1,385.00	
REVENUES Total			\$1,229.67	\$1,385.00	\$1,385.00	\$699.14	\$1,385.00	
Fund REVENUE Total: 2550 - Impact Fees Fire Facilities			\$1,229.67	\$1,385.00	\$1,385.00	\$699.14	\$1,385.00	
Fund EXPENSE Total: 2550 - Impact Fees Fire Facilities								
Fund Total: 2550 - Impact Fees Fire Facilities			\$1,229.67	\$1,385.00	\$1,385.00	\$699.14	\$1,385.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Fund: 2551 - Impact Fees - Drainage</b>								
<b>REVENUES</b>								
<b>Department: 45 - Public Works</b>								
<b>Program: 0000 - Non Program Activity</b>								
<i>020 - Licenses and Permits</i>								
2551.45.0000.3405.100		Impact Fees Development Impact Fees	9,936.5000	9,000.0000	9,000.0000	6,478.5600	9,000.0000	
<i>Account Classification Total: 020 - Licenses and Permits</i>			\$9,936.50	\$9,000.00	\$9,000.00	\$6,478.56	\$9,000.00	
<i>040 - Investment Revenue</i>								
2551.45.0000.3610.100		Interest Revenue Investments	0.0000	4,200.0000	4,200.0000	0.0000	4,200.0000	
<i>Account Classification Total: 040 - Investment Revenue</i>			\$0.00	\$4,200.00	\$4,200.00	\$0.00	\$4,200.00	
<b>Program Total: 0000 - Non Program Activity</b>			\$9,936.50	\$13,200.00	\$13,200.00	\$6,478.56	\$13,200.00	
<b>Department Total: 45 - Public Works</b>			\$9,936.50	\$13,200.00	\$13,200.00	\$6,478.56	\$13,200.00	
<b>REVENUES Total</b>			\$9,936.50	\$13,200.00	\$13,200.00	\$6,478.56	\$13,200.00	
<b>Fund REVENUE Total: 2551 - Impact Fees - Drainage</b>			\$9,936.50	\$13,200.00	\$13,200.00	\$6,478.56	\$13,200.00	
<b>Fund EXPENSE Total: 2551 - Impact Fees - Drainage</b>								
<b>Fund Total: 2551 - Impact Fees - Drainage</b>			\$9,936.50	\$13,200.00	\$13,200.00	\$6,478.56	\$13,200.00	
<b>Fund: 2614 - BHS 2014 HOME Grant</b>								
<b>REVENUES</b>								
<b>Department: 55 - Business &amp; Housing Services</b>								
<b>Program: 0000 - Non Program Activity</b>								
<i>050 - Intergovernmental Revenues</i>								
2614.55.0000.3340.100		State Funding - Grants BHS State Reimbursements	0.0000	0.0000	0.0000	9,084.0000	0.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>			\$0.00	\$0.00	\$0.00	\$9,084.00	\$0.00	
<b>Program Total: 0000 - Non Program Activity</b>			\$0.00	\$0.00	\$0.00	\$9,084.00	\$0.00	
<b>Department Total: 55 - Business &amp; Housing Services</b>			\$0.00	\$0.00	\$0.00	\$9,084.00	\$0.00	
<b>REVENUES Total</b>			\$0.00	\$0.00	\$0.00	\$9,084.00	\$0.00	
<b>Fund REVENUE Total: 2614 - BHS 2014 HOME Grant</b>			\$0.00	\$0.00	\$0.00	\$9,084.00	\$0.00	
<b>Fund EXPENSE Total: 2614 - BHS 2014 HOME Grant</b>								
<b>Fund Total: 2614 - BHS 2014 HOME Grant</b>			\$0.00	\$0.00	\$0.00	\$9,084.00	\$0.00	
<b>Fund: 2616 - BHS 2016 HOME Grant</b>								
<b>REVENUES</b>								
<b>Department: 55 - Business &amp; Housing Services</b>								
<b>Program: 0000 - Non Program Activity</b>								
<i>050 - Intergovernmental Revenues</i>								
2616.55.0000.3340.100		State Funding - Grants BHS State Reimbursements	0.0000	751,168.0000	751,168.0000	0.0000	751,168.0000	
<i>Account Classification Total: 050 - Intergovernmental Revenues</i>			\$0.00	\$751,168.00	\$751,168.00	\$0.00	\$751,168.00	
<b>Program Total: 0000 - Non Program Activity</b>			\$0.00	\$751,168.00	\$751,168.00	\$0.00	\$751,168.00	
<b>Department Total: 55 - Business &amp; Housing Services</b>			\$0.00	\$751,168.00	\$751,168.00	\$0.00	\$751,168.00	
<b>REVENUES Total</b>			\$0.00	\$751,168.00	\$751,168.00	\$0.00	\$751,168.00	
<b>EXPENSES</b>								
<b>Department: 55 - Business &amp; Housing Services</b>								
<b>Program: 4801 - Program Administration</b>								
<i>010 - Salaries and Wages</i>								
2616.55.4801.5199.130		Other Payroll Expenses Interfund Payroll Transfers	0.0000	8,825.0000	8,825.0000	0.0000	8,825.0000	
<i>Account Classification Total: 010 - Salaries and Wages</i>			\$0.00	\$8,825.00	\$8,825.00	\$0.00	\$8,825.00	
<b>Program Total: 4801 - Program Administration</b>			\$0.00	\$8,825.00	\$8,825.00	\$0.00	\$8,825.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Program: 4805 - Housing Rehab</b>								
<i>075 - Special Costs</i>								
2616.55.4805.5290.290		Loan Programs BHS Loans	0.0000	508,935.0000	508,935.0000	0.0000	508,935.0000	
Account Classification Total: 075 - Special Costs			\$0.00	\$508,935.00	\$508,935.00	\$0.00	\$508,935.00	
<i>095 - Other Financing Uses</i>								
2616.55.4805.5910.160		Transfers Out To BHS Development Svcs Fund	0.0000	122,144.0000	122,144.0000	0.0000	122,144.0000	
Account Classification Total: 095 - Other Financing Uses			\$0.00	\$122,144.00	\$122,144.00	\$0.00	\$122,144.00	
Program Total: 4805 - Housing Rehab			\$0.00	\$631,079.00	\$631,079.00	\$0.00	\$631,079.00	
<b>Program: 4808 - First Time Home Buyer Program</b>								
<i>075 - Special Costs</i>								
2616.55.4808.5290.290		Loan Programs BHS Loans	0.0000	104,473.0000	104,473.0000	40,000.0000	104,473.0000	
Account Classification Total: 075 - Special Costs			\$0.00	\$104,473.00	\$104,473.00	\$40,000.00	\$104,473.00	
<i>095 - Other Financing Uses</i>								
2616.55.4808.5910.160		Transfers Out To BHS Development Svcs Fund	0.0000	6,791.0000	6,791.0000	0.0000	6,791.0000	
Account Classification Total: 095 - Other Financing Uses			\$0.00	\$6,791.00	\$6,791.00	\$0.00	\$6,791.00	
Program Total: 4808 - First Time Home Buyer Program			\$0.00	\$111,264.00	\$111,264.00	\$40,000.00	\$111,264.00	
Department Total: 55 - Business & Housing Services			\$0.00	\$751,168.00	\$751,168.00	\$40,000.00	\$751,168.00	
EXPENSES Total			\$0.00	\$751,168.00	\$751,168.00	\$40,000.00	\$751,168.00	
Fund REVENUE Total: 2616 - BHS 2016 HOME Grant			\$0.00	\$751,168.00	\$751,168.00	\$0.00	\$751,168.00	
Fund EXPENSE Total: 2616 - BHS 2016 HOME Grant			\$0.00	\$751,168.00	\$751,168.00	\$40,000.00	\$751,168.00	
Fund Total: 2616 - BHS 2016 HOME Grant			\$0.00	\$0.00	\$0.00	(\$40,000.00)	\$0.00	
<b>Fund: 2700 - SB-2 Building Homes and Jobs Act</b>								
<b>REVENUES</b>								
<b>Department: 55 - Business &amp; Housing Services</b>								
<b>Program: 4800 - Development Services</b>								
<i>050 - Intergovernmental Revenues</i>								
2700.55.4800.3345.200		State Revenues - Other Miscellaneous	0.0000	206,994.0000	206,994.0000	0.0000	206,994.0000	
Account Classification Total: 050 - Intergovernmental Revenues			\$0.00	\$206,994.00	\$206,994.00	\$0.00	\$206,994.00	
Program Total: 4800 - Development Services			\$0.00	\$206,994.00	\$206,994.00	\$0.00	\$206,994.00	
Department Total: 55 - Business & Housing Services			\$0.00	\$206,994.00	\$206,994.00	\$0.00	\$206,994.00	
REVENUES Total			\$0.00	\$206,994.00	\$206,994.00	\$0.00	\$206,994.00	
<b>EXPENSES</b>								
<b>Department: 55 - Business &amp; Housing Services</b>								
<b>Program: 4800 - Development Services</b>								
<i>010 - Salaries and Wages</i>								
2700.55.4800.5199.130		Other Payroll Expenses Interfund Payroll Transfers	0.0000	4,462.0000	4,462.0000	0.0000	4,462.0000	
Account Classification Total: 010 - Salaries and Wages			\$0.00	\$4,462.00	\$4,462.00	\$0.00	\$4,462.00	
<i>050 - Services</i>								
2700.55.4800.5213.100		Professional/Contract Services General	13,068.4000	202,532.0000	202,532.0000	33,109.0400	202,532.0000	
Account Classification Total: 050 - Services			\$13,068.40	\$202,532.00	\$202,532.00	\$33,109.04	\$202,532.00	
Program Total: 4800 - Development Services			\$13,068.40	\$206,994.00	\$206,994.00	\$33,109.04	\$206,994.00	
Department Total: 55 - Business & Housing Services			\$13,068.40	\$206,994.00	\$206,994.00	\$33,109.04	\$206,994.00	
EXPENSES Total			\$13,068.40	\$206,994.00	\$206,994.00	\$33,109.04	\$206,994.00	
Fund REVENUE Total: 2700 - SB-2 Building Homes and Jobs Act			\$0.00	\$206,994.00	\$206,994.00	\$0.00	\$206,994.00	
Fund EXPENSE Total: 2700 - SB-2 Building Homes and Jobs Act			\$13,068.40	\$206,994.00	\$206,994.00	\$33,109.04	\$206,994.00	
Fund Total: 2700 - SB-2 Building Homes and Jobs Act			(\$13,068.40)	\$0.00	\$0.00	(\$33,109.04)	\$0.00	

G/L Account Number			Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Fund: 2923 - TOP Housing Revolving Loans									
REVENUES									
Department: 60 - RDA									
Program: 4976 - RDAH Operations									
070 - Other Revenues									
2923.60.4976.3906.001			RDA Loan Payments Loan Payments	30,075.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Revenues				\$30,075.00	\$0.00	\$0.00	\$0.00	\$0.00	
080 - Other Financing Sources									
2923.60.4976.3910.010			Transfers In From General Fund	3,917.0000	2,592.0000	2,592.0000	0.0000	2,592.0000	
Account Classification Total: 080 - Other Financing Sources				\$3,917.00	\$2,592.00	\$2,592.00	\$0.00	\$2,592.00	
Program Total: 4976 - RDAH Operations				\$33,992.00	\$2,592.00	\$2,592.00	\$0.00	\$2,592.00	
Department Total: 60 - RDA				\$33,992.00	\$2,592.00	\$2,592.00	\$0.00	\$2,592.00	
REVENUES Total				\$33,992.00	\$2,592.00	\$2,592.00	\$0.00	\$2,592.00	
Fund REVENUE Total: 2923 - TOP Housing Revolving Loans				\$33,992.00	\$2,592.00	\$2,592.00	\$0.00	\$2,592.00	
Fund EXPENSE Total: 2923 - TOP Housing Revolving Loans									
Fund Total: 2923 - TOP Housing Revolving Loans				\$33,992.00	\$2,592.00	\$2,592.00	\$0.00	\$2,592.00	
Fund: 2924 - RDA Obligation Retirement Fund									
REVENUES									
Department: 60 - RDA									
Program: 4975 - Successor RDANH Operations									
010 - Taxes									
2924.60.4975.3110.350			Property Tax Redevelopment Trust Receipts	443,264.0000	435,594.0000	435,594.0000	0.0000	435,594.0000	
Account Classification Total: 010 - Taxes				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
Program Total: 4975 - Successor RDANH Operations				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
Department Total: 60 - RDA				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
REVENUES Total				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
EXPENSES									
Department: 60 - RDA									
Program: 4975 - Successor RDANH Operations									
095 - Other Financing Uses									
2924.60.4975.5910.650			Transfers Out To Successor Agency RDA NH	443,264.0000	435,594.0000	435,594.0000	0.0000	435,594.0000	
Account Classification Total: 095 - Other Financing Uses				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
Program Total: 4975 - Successor RDANH Operations				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
Department Total: 60 - RDA				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
EXPENSES Total				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
Fund REVENUE Total: 2924 - RDA Obligation Retirement Fund				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
Fund EXPENSE Total: 2924 - RDA Obligation Retirement Fund				\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
Fund Total: 2924 - RDA Obligation Retirement Fund				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund: 4221 - WDAD Assessment Dist Debt Svc									
REVENUES									
Department: 00 - Non Department Activity									
Program: 0000 - Non Program Activity									
010 - Taxes									
4221.00.0000.3120.340			Other Taxes Special Benefit Assessment	41,562.6800	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 010 - Taxes				\$41,562.68	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 0000 - Non Program Activity				\$41,562.68	\$0.00	\$0.00	\$0.00	\$0.00	199



G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Department Total: 00 - Non Department Activity			\$41,562.68	\$0.00	\$0.00	\$0.00	\$0.00	
REVENUES Total			\$41,562.68	\$0.00	\$0.00	\$0.00	\$0.00	
Fund REVENUE Total: 4221 - WDAD Assessment Dist Debt Svc			\$41,562.68	\$0.00	\$0.00	\$0.00	\$0.00	
Fund EXPENSE Total: 4221 - WDAD Assessment Dist Debt Svc								
Fund Total: 4221 - WDAD Assessment Dist Debt Svc			\$41,562.68	\$0.00	\$0.00	\$0.00	\$0.00	
Fund: 5900 - Transit Fund								
REVENUES								
Department: 40 - Community Development								
Program: 4820 - CDD - Transit Operations								
040 - Investment Revenue								
5900.40.4820.3610.100	Interest Revenue Investments		0.0000	100.0000	100.0000	0.0000	100.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$100.00	\$100.00	\$0.00	\$100.00	
070 - Other Revenues								
5900.40.4820.3902.201	Miscellaneous Revenue Paratransit Tickets		1,225.0000	1,500.0000	1,500.0000	75.0000	1,500.0000	
5900.40.4820.3902.202	Miscellaneous Revenues BC Transit Tickets		1,506.8000	1,500.0000	1,500.0000	203.8500	1,500.0000	
Account Classification Total: 070 - Other Revenues			\$2,731.80	\$3,000.00	\$3,000.00	\$278.85	\$3,000.00	
Program Total: 4820 - CDD - Transit Operations			\$2,731.80	\$3,100.00	\$3,100.00	\$278.85	\$3,100.00	
Department Total: 40 - Community Development			\$2,731.80	\$3,100.00	\$3,100.00	\$278.85	\$3,100.00	
REVENUES Total			\$2,731.80	\$3,100.00	\$3,100.00	\$278.85	\$3,100.00	
EXPENSES								
Department: 40 - Community Development								
Program: 4820 - CDD - Transit Operations								
050 - Services								
5900.40.4820.5213.100	Professional/Contract Services General		0.0000	0.0000	0.0000	847.7000	0.0000	
Account Classification Total: 050 - Services			\$0.00	\$0.00	\$0.00	\$847.70	\$0.00	
070 - Other Costs								
5900.40.4820.5260	Miscellaneous		2,731.8000	3,000.0000	3,000.0000	278.8500	3,000.0000	
Account Classification Total: 070 - Other Costs			\$2,731.80	\$3,000.00	\$3,000.00	\$278.85	\$3,000.00	
Program Total: 4820 - CDD - Transit Operations			\$2,731.80	\$3,000.00	\$3,000.00	\$1,126.55	\$3,000.00	
Department Total: 40 - Community Development			\$2,731.80	\$3,000.00	\$3,000.00	\$1,126.55	\$3,000.00	
EXPENSES Total			\$2,731.80	\$3,000.00	\$3,000.00	\$1,126.55	\$3,000.00	
Fund REVENUE Total: 5900 - Transit Fund			\$2,731.80	\$3,100.00	\$3,100.00	\$278.85	\$3,100.00	
Fund EXPENSE Total: 5900 - Transit Fund			\$2,731.80	\$3,000.00	\$3,000.00	\$1,126.55	\$3,000.00	
Fund Total: 5900 - Transit Fund			\$0.00	\$100.00	\$100.00	(\$847.70)	\$100.00	
Fund: 7611 - GASB 45 Retiree Medical Trust								
REVENUES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
7611.00.0000.3610.100	Interest Revenue Investments		38,735.2000	20,000.0000	20,000.0000	0.0000	20,000.0000	
Account Classification Total: 040 - Investment Revenue			\$38,735.20	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	
Program Total: 0000 - Non Program Activity			\$38,735.20	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	
Department Total: 00 - Non Department Activity			\$38,735.20	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	
REVENUES Total			\$38,735.20	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	
EXPENSES								
Department: 00 - Non Department Activity								

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G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Program: 0000 - Non Program Activity</b>							
<i>070 - Other Costs</i>							
7611.00.0000.5610	Trustee/Administrative Fees	430.2200	450.0000	450.0000	0.0000	450.0000	
7611.00.0000.5620.101	Loss on Investment or Sale of Assets GASB 45 Trust	38,855.2100	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 070 - Other Costs</i>		\$39,285.43	\$450.00	\$450.00	\$0.00	\$450.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$39,285.43	\$450.00	\$450.00	\$0.00	\$450.00	
<b>Department Total: 00 - Non Department Activity</b>		\$39,285.43	\$450.00	\$450.00	\$0.00	\$450.00	
<b>EXPENSES Total</b>		\$39,285.43	\$450.00	\$450.00	\$0.00	\$450.00	
<b>Fund REVENUE Total: 7611 - GASB 45 Retiree Medical Trust</b>		\$38,735.20	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	
<b>Fund EXPENSE Total: 7611 - GASB 45 Retiree Medical Trust</b>		\$39,285.43	\$450.00	\$450.00	\$0.00	\$450.00	
<b>Fund Total: 7611 - GASB 45 Retiree Medical Trust</b>		(\$550.23)	\$19,550.00	\$19,550.00	\$0.00	\$19,550.00	
<b>Fund: 7615 - Asset Replacement and Repairs</b>							
<b>REVENUES</b>							
<b>Department: 30 - Police</b>							
<b>Program: 4520 - Police Operations</b>							
<i>040 - Investment Revenue</i>							
7615.30.4520.3610.150	Interest Revenue Interfund Loans	17.6200	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 040 - Investment Revenue</i>		\$17.62	\$0.00	\$0.00	\$0.00	\$0.00	
<i>080 - Other Financing Sources</i>							
7615.30.4520.3920.100	Proceeds from Sale of Asset General Fixed Assets	0.0000	0.0000	0.0000	5,921.3500	0.0000	
<i>Account Classification Total: 080 - Other Financing Sources</i>		\$0.00	\$0.00	\$0.00	\$5,921.35	\$0.00	
<b>Program Total: 4520 - Police Operations</b>		\$17.62	\$0.00	\$0.00	\$5,921.35	\$0.00	
<b>Program: 4550 - Fleet Management</b>							
<i>080 - Other Financing Sources</i>							
7615.30.4550.3920.100	Proceeds from Sale of Asset General Fixed Assets	2,137.0000	0.0000	0.0000	1,480.3400	0.0000	
<i>Account Classification Total: 080 - Other Financing Sources</i>		\$2,137.00	\$0.00	\$0.00	\$1,480.34	\$0.00	
<b>Program Total: 4550 - Fleet Management</b>		\$2,137.00	\$0.00	\$0.00	\$1,480.34	\$0.00	
<b>Department Total: 30 - Police</b>		\$2,154.62	\$0.00	\$0.00	\$7,401.69	\$0.00	
<b>Department: 35 - Fire</b>							
<b>Program: 4630 - Fire - Suppression</b>							
<i>080 - Other Financing Sources</i>							
7615.35.4630.3920.100	Proceeds from Sale of Asset General Fixed Assets	10,733.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 080 - Other Financing Sources</i>		\$10,733.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Program Total: 4630 - Fire - Suppression</b>		\$10,733.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Department Total: 35 - Fire</b>		\$10,733.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Department: 40 - Community Development</b>							
<b>Program: 4720 - CDD Planning</b>							
<i>080 - Other Financing Sources</i>							
7615.40.4720.3920.100	Proceeds from Sale of Asset General Fixed Assets	2,371.2000	0.0000	0.0000	645.5700	0.0000	
<i>Account Classification Total: 080 - Other Financing Sources</i>		\$2,371.20	\$0.00	\$0.00	\$645.57	\$0.00	
<b>Program Total: 4720 - CDD Planning</b>		\$2,371.20	\$0.00	\$0.00	\$645.57	\$0.00	
<b>Department Total: 40 - Community Development</b>		\$2,371.20	\$0.00	\$0.00	\$645.57	\$0.00	
<b>Department: 45 - Public Works</b>							
<b>Program: 4750 - Public Works - Streets Maint.</b>							
<i>080 - Other Financing Sources</i>							
7615.45.4750.3920.100	Proceeds from Sale of Asset General Fixed Assets	1,200.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 080 - Other Financing Sources</i>		\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Program Total: 4750 - Public Works - Streets Maint.			\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: 45 - Public Works			\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	
REVENUES Total			\$16,458.82	\$0.00	\$0.00	\$8,047.26	\$0.00	
Fund REVENUE Total: 7615 - Asset Replacement and Repairs			\$16,458.82	\$0.00	\$0.00	\$8,047.26	\$0.00	
Fund EXPENSE Total: 7615 - Asset Replacement and Repairs								
Fund Total: 7615 - Asset Replacement and Repairs			\$16,458.82	\$0.00	\$0.00	\$8,047.26	\$0.00	
Fund: 7621 - Employee Bank								
REVENUES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
7621.00.0000.3610.100	Interest Revenue Investments		0.0000	3.0000	3.0000	0.0000	3.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$3.00	\$3.00	\$0.00	\$3.00	
070 - Other Revenues								
7621.00.0000.3902.100	Miscellaneous Revenue General		60.1900	50.0000	50.0000	20.9200	50.0000	
Account Classification Total: 070 - Other Revenues			\$60.19	\$50.00	\$50.00	\$20.92	\$50.00	
Program Total: 0000 - Non Program Activity			\$60.19	\$53.00	\$53.00	\$20.92	\$53.00	
Department Total: 00 - Non Department Activity			\$60.19	\$53.00	\$53.00	\$20.92	\$53.00	
REVENUES Total			\$60.19	\$53.00	\$53.00	\$20.92	\$53.00	
Fund REVENUE Total: 7621 - Employee Bank			\$60.19	\$53.00	\$53.00	\$20.92	\$53.00	
Fund EXPENSE Total: 7621 - Employee Bank								
Fund Total: 7621 - Employee Bank			\$60.19	\$53.00	\$53.00	\$20.92	\$53.00	
Fund: 7623 - Tree Replacement In Lieu Fund								
REVENUES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
7623.00.0000.3610.100	Interest Revenue Investments		0.0000	2.0000	2.0000	0.0000	2.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$2.00	\$2.00	\$0.00	\$2.00	
Program Total: 0000 - Non Program Activity			\$0.00	\$2.00	\$2.00	\$0.00	\$2.00	
Department Total: 00 - Non Department Activity			\$0.00	\$2.00	\$2.00	\$0.00	\$2.00	
REVENUES Total			\$0.00	\$2.00	\$2.00	\$0.00	\$2.00	
Fund REVENUE Total: 7623 - Tree Replacement In Lieu Fund			\$0.00	\$2.00	\$2.00	\$0.00	\$2.00	
Fund EXPENSE Total: 7623 - Tree Replacement In Lieu Fund								
Fund Total: 7623 - Tree Replacement In Lieu Fund			\$0.00	\$2.00	\$2.00	\$0.00	\$2.00	
Fund: 7624 - SMIP Strong Motion Impl Prog								
REVENUES								
Department: 40 - Community Development								
Program: 4730 - Building and Onsite Inspections								
001 - Enterprise Revenues								
7624.40.4730.3401.335	CDD Building S.M.I.P. Fees		1,789.0100	13,500.0000	13,500.0000	2,957.9200	13,500.0000	
Account Classification Total: 001 - Enterprise Revenues			\$1,789.01	\$13,500.00	\$13,500.00	\$2,957.92	\$13,500.00	
040 - Investment Revenue								
7624.40.4730.3610.100	Interest Revenue Investments		0.0000	30.0000	30.0000	0.0000	30.0000	202
Account Classification Total: 040 - Investment Revenue			\$0.00	\$30.00	\$30.00	\$0.00	\$30.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Program Total: 4730 - Building and Onsite Inspections		\$1,789.01	\$13,530.00	\$13,530.00	\$2,957.92	\$13,530.00	
Department Total: 40 - Community Development		\$1,789.01	\$13,530.00	\$13,530.00	\$2,957.92	\$13,530.00	
REVENUES Total		\$1,789.01	\$13,530.00	\$13,530.00	\$2,957.92	\$13,530.00	
Fund REVENUE Total: 7624 - SMIP Strong Motion Impl Prog		\$1,789.01	\$13,530.00	\$13,530.00	\$2,957.92	\$13,530.00	
Fund EXPENSE Total: 7624 - SMIP Strong Motion Impl Prog							
Fund Total: 7624 - SMIP Strong Motion Impl Prog		\$1,789.01	\$13,530.00	\$13,530.00	\$2,957.92	\$13,530.00	
Fund: 7626 - Traffic Safety Impound Fund							
REVENUES							
Department: 30 - Police							
Program: 0000 - Non Program Activity							
040 - Investment Revenue							
7626.30.0000.3610.100	Interest Revenue Investments	0.0000	350.0000	350.0000	0.0000	350.0000	
Account Classification Total: 040 - Investment Revenue		\$0.00	\$350.00	\$350.00	\$0.00	\$350.00	
060 - Charges for Services							
7626.30.0000.3421.111	Police Vehicle Impound Fee	4,499.8900	4,000.0000	4,000.0000	2,732.0700	4,000.0000	
Account Classification Total: 060 - Charges for Services		\$4,499.89	\$4,000.00	\$4,000.00	\$2,732.07	\$4,000.00	
Program Total: 0000 - Non Program Activity		\$4,499.89	\$4,350.00	\$4,350.00	\$2,732.07	\$4,350.00	
Department Total: 30 - Police		\$4,499.89	\$4,350.00	\$4,350.00	\$2,732.07	\$4,350.00	
REVENUES Total		\$4,499.89	\$4,350.00	\$4,350.00	\$2,732.07	\$4,350.00	
EXPENSES							
Department: 30 - Police							
Program: 4520 - Police Operations							
080 - Capital Outlay							
7626.30.4520.5304	Furniture & Equipment	12,804.5600	18,220.0000	18,220.0000	0.0000	18,220.0000	
Account Classification Total: 080 - Capital Outlay		\$12,804.56	\$18,220.00	\$18,220.00	\$0.00	\$18,220.00	
Program Total: 4520 - Police Operations		\$12,804.56	\$18,220.00	\$18,220.00	\$0.00	\$18,220.00	
Department Total: 30 - Police		\$12,804.56	\$18,220.00	\$18,220.00	\$0.00	\$18,220.00	
EXPENSES Total		\$12,804.56	\$18,220.00	\$18,220.00	\$0.00	\$18,220.00	
Fund REVENUE Total: 7626 - Traffic Safety Impound Fund		\$4,499.89	\$4,350.00	\$4,350.00	\$2,732.07	\$4,350.00	
Fund EXPENSE Total: 7626 - Traffic Safety Impound Fund		\$12,804.56	\$18,220.00	\$18,220.00	\$0.00	\$18,220.00	
Fund Total: 7626 - Traffic Safety Impound Fund		(\$8,304.67)	(\$13,870.00)	(\$13,870.00)	\$2,732.07	(\$13,870.00)	
Fund: 7627 - Tech Equip Replacement/Update							
REVENUES							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
060 - Charges for Services							
7627.00.0000.3406.101	Surcharge Tech Equip Replacement/Update	612,746.9400	590,000.0000	590,000.0000	195,808.9900	590,000.0000	
Account Classification Total: 060 - Charges for Services		\$612,746.94	\$590,000.00	\$590,000.00	\$195,808.99	\$590,000.00	
Program Total: 0000 - Non Program Activity		\$612,746.94	\$590,000.00	\$590,000.00	\$195,808.99	\$590,000.00	
Department Total: 00 - Non Department Activity		\$612,746.94	\$590,000.00	\$590,000.00	\$195,808.99	\$590,000.00	
REVENUES Total		\$612,746.94	\$590,000.00	\$590,000.00	\$195,808.99	\$590,000.00	
EXPENSES							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
010 - Salaries and Wages							
7627.00.0000.5199.199	Other Fund Support IT-Serv from Tech Fee	49,999.9800	471,403.0000	471,403.0000	0.0000	471,403.0000	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Account Classification Total: 010 - Salaries and Wages			\$49,999.98	\$471,403.00	\$471,403.00	\$0.00	\$471,403.00	
070 - Other Costs								
7627.00.0000.5280.100		Bad Debt Write Off Expense	6.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Costs			\$6.00	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 0000 - Non Program Activity			\$50,005.98	\$471,403.00	\$471,403.00	\$0.00	\$471,403.00	
Department Total: 00 - Non Department Activity			\$50,005.98	\$471,403.00	\$471,403.00	\$0.00	\$471,403.00	
EXPENSES Total			\$50,005.98	\$471,403.00	\$471,403.00	\$0.00	\$471,403.00	
	Fund REVENUE	Total: 7627 - Tech Equip Replacement/Update	\$612,746.94	\$590,000.00	\$590,000.00	\$195,808.99	\$590,000.00	
	Fund EXPENSE	Total: 7627 - Tech Equip Replacement/Update	\$50,005.98	\$471,403.00	\$471,403.00	\$0.00	\$471,403.00	
Fund Total: 7627 - Tech Equip Replacement/Update			\$562,740.96	\$118,597.00	\$118,597.00	\$195,808.99	\$118,597.00	
Fund: 7628 - General Plan Update								
REVENUES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
7628.00.0000.3610.100		Interest Revenue Investments	0.0000	5,000.0000	5,000.0000	0.0000	5,000.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	
060 - Charges for Services								
7628.00.0000.3406.100		Surcharge General Plan Fees	526,299.8900	500,000.0000	500,000.0000	166,500.0000	500,000.0000	
Account Classification Total: 060 - Charges for Services			\$526,299.89	\$500,000.00	\$500,000.00	\$166,500.00	\$500,000.00	
Program Total: 0000 - Non Program Activity			\$526,299.89	\$505,000.00	\$505,000.00	\$166,500.00	\$505,000.00	
Department Total: 00 - Non Department Activity			\$526,299.89	\$505,000.00	\$505,000.00	\$166,500.00	\$505,000.00	
REVENUES Total			\$526,299.89	\$505,000.00	\$505,000.00	\$166,500.00	\$505,000.00	
	Fund REVENUE	Total: 7628 - General Plan Update	\$526,299.89	\$505,000.00	\$505,000.00	\$166,500.00	\$505,000.00	
	Fund EXPENSE	Total: 7628 - General Plan Update						
Fund Total: 7628 - General Plan Update			\$526,299.89	\$505,000.00	\$505,000.00	\$166,500.00	\$505,000.00	
Fund: 7635 - PD Found Money								
REVENUES								
Department: 30 - Police								
Program: 0000 - Non Program Activity								
070 - Other Revenues								
7635.30.0000.3902.100		Miscellaneous Revenue General	103.5500	300.0000	300.0000	0.0000	300.0000	
Account Classification Total: 070 - Other Revenues			\$103.55	\$300.00	\$300.00	\$0.00	\$300.00	
Program Total: 0000 - Non Program Activity			\$103.55	\$300.00	\$300.00	\$0.00	\$300.00	
Department Total: 30 - Police			\$103.55	\$300.00	\$300.00	\$0.00	\$300.00	
REVENUES Total			\$103.55	\$300.00	\$300.00	\$0.00	\$300.00	
	Fund REVENUE	Total: 7635 - PD Found Money	\$103.55	\$300.00	\$300.00	\$0.00	\$300.00	
	Fund EXPENSE	Total: 7635 - PD Found Money						
Fund Total: 7635 - PD Found Money			\$103.55	\$300.00	\$300.00	\$0.00	\$300.00	
Fund: 7640 - Disability Access and Education								
REVENUES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
7640.00.0000.3610.100		Interest Revenue Investments	0.0000	3.0000	3.0000	0.0000	3.0000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Account Classification Total: 040 - Investment Revenue		\$0.00	\$3.00	\$3.00	\$0.00	\$3.00	
070 - Other Revenues							
7640.00.0000.3406.102	Surcharge Disability Access SB 1186	728.0000	650.0000	650.0000	256.0000	650.0000	
Account Classification Total: 070 - Other Revenues		\$728.00	\$650.00	\$650.00	\$256.00	\$650.00	
Program Total: 0000 - Non Program Activity		\$728.00	\$653.00	\$653.00	\$256.00	\$653.00	
Department Total: 00 - Non Department Activity		\$728.00	\$653.00	\$653.00	\$256.00	\$653.00	
REVENUES Total		\$728.00	\$653.00	\$653.00	\$256.00	\$653.00	
EXPENSES							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
070 - Other Costs							
7640.00.0000.5260	Miscellaneous	32.4000	65.0000	65.0000	0.0000	65.0000	
Account Classification Total: 070 - Other Costs		\$32.40	\$65.00	\$65.00	\$0.00	\$65.00	
Program Total: 0000 - Non Program Activity		\$32.40	\$65.00	\$65.00	\$0.00	\$65.00	
Department Total: 00 - Non Department Activity		\$32.40	\$65.00	\$65.00	\$0.00	\$65.00	
EXPENSES Total		\$32.40	\$65.00	\$65.00	\$0.00	\$65.00	
Fund REVENUE Total: 7640 - Disability Access and Education		\$728.00	\$653.00	\$653.00	\$256.00	\$653.00	
Fund EXPENSE Total: 7640 - Disability Access and Education		\$32.40	\$65.00	\$65.00	\$0.00	\$65.00	
Fund Total: 7640 - Disability Access and Education		\$695.60	\$588.00	\$588.00	\$256.00	\$588.00	
Fund: 7650 - TOP as Successor RDA							
REVENUES							
Department: 60 - RDA							
Program: 4975 - Successor RDANH Operations							
040 - Investment Revenue							
7650.60.4975.3610.100	Interest Revenue Investments	5,124.9000	5,000.0000	5,000.0000	5.2100	5,000.0000	
Account Classification Total: 040 - Investment Revenue		\$5,124.90	\$5,000.00	\$5,000.00	\$5.21	\$5,000.00	
080 - Other Financing Sources							
7650.60.4975.3910.924	Transfers In From RDA Obligation Retirement	443,264.0000	435,594.0000	435,594.0000	0.0000	435,594.0000	
Account Classification Total: 080 - Other Financing Sources		\$443,264.00	\$435,594.00	\$435,594.00	\$0.00	\$435,594.00	
Program Total: 4975 - Successor RDANH Operations		\$448,388.90	\$440,594.00	\$440,594.00	\$5.21	\$440,594.00	
Department Total: 60 - RDA		\$448,388.90	\$440,594.00	\$440,594.00	\$5.21	\$440,594.00	
REVENUES Total		\$448,388.90	\$440,594.00	\$440,594.00	\$5.21	\$440,594.00	
EXPENSES							
Department: 60 - RDA							
Program: 4975 - Successor RDANH Operations							
010 - Salaries and Wages							
7650.60.4975.5101	Salaries - Permanent	193.1700	0.0000	0.0000	47.7500	0.0000	
7650.60.4975.5106.100	Incentives & Admin Leave Administrative Leave	359.7100	0.0000	0.0000	0.0000	0.0000	
7650.60.4975.5122	Accrual Bank Payoff	0.0000	0.0000	0.0000	1,558.6300	0.0000	
7650.60.4975.5107	Car Allowance/Mileage	3.9500	0.0000	0.0000	4.0000	0.0000	
7650.60.4975.5111	Medicare	7.9100	0.0000	0.0000	23.3400	0.0000	
7650.60.4975.5112.101	Retirement Contribution PERS	29.7800	0.0000	0.0000	20.0500	0.0000	
7650.60.4975.5114.101	Health Insurance Medical	48.1400	0.0000	0.0000	0.0000	0.0000	
7650.60.4975.5114.102	Health Insurance Dental	6.4700	0.0000	0.0000	2.2300	0.0000	
7650.60.4975.5114.103	Health Insurance Vision	0.5100	0.0000	0.0000	0.1700	0.0000	
7650.60.4975.5115	Unemployment Compensation	0.0000	0.0000	0.0000	11.1100	0.0000	
7650.60.4975.5116.101	Life and Disability Insurance Life & Disab.	1.2400	0.0000	0.0000	0.6400	0.0000	

G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
7650.60.4975.5116.102		Life and Disability Insurance Long Term/Short Term Disability	0.7300	0.0000	0.0000	1.9000	0.0000	
		Account Classification Total: 010 - Salaries and Wages	\$651.61	\$0.00	\$0.00	\$1,669.82	\$0.00	
050 - Services								
7650.60.4975.5213.100		Professional/Contract Services General	7,300.0000	3,300.0000	3,300.0000	0.0000	3,300.0000	
		Account Classification Total: 050 - Services	\$7,300.00	\$3,300.00	\$3,300.00	\$0.00	\$3,300.00	
090 - Debt Service								
7650.60.4975.5502		Debt Service Payment - Interest	308,556.2600	303,334.0000	303,334.0000	0.0000	303,334.0000	
7650.60.4975.5500		Bond Payments - Fiscal Agent	6,000.0000	6,000.0000	6,000.0000	0.0000	6,000.0000	
		Account Classification Total: 090 - Debt Service	\$314,556.26	\$309,334.00	\$309,334.00	\$0.00	\$309,334.00	
095 - Other Financing Uses								
7650.60.4975.5910.010		Transfers Out To General Fund	29,318.6400	0.0000	0.0000	0.0000	0.0000	
		Account Classification Total: 095 - Other Financing Uses	\$29,318.64	\$0.00	\$0.00	\$0.00	\$0.00	
		Program Total: 4975 - Successor RDANH Operations	\$351,826.51	\$312,634.00	\$312,634.00	\$1,669.82	\$312,634.00	
		Department Total: 60 - RDA	\$351,826.51	\$312,634.00	\$312,634.00	\$1,669.82	\$312,634.00	
		EXPENSES Total	\$351,826.51	\$312,634.00	\$312,634.00	\$1,669.82	\$312,634.00	
		Fund REVENUE Total: 7650 - TOP as Successor RDA	\$448,388.90	\$440,594.00	\$440,594.00	\$5.21	\$440,594.00	
		Fund EXPENSE Total: 7650 - TOP as Successor RDA	\$351,826.51	\$312,634.00	\$312,634.00	\$1,669.82	\$312,634.00	
		Fund Total: 7650 - TOP as Successor RDA	\$96,562.39	\$127,960.00	\$127,960.00	(\$1,664.61)	\$127,960.00	
Fund: 7700 - PG&E Settlement Fund								
REVENUES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
070 - Other Revenues								
7700.00.0000.3901.100		Refunds and Reimbursements Miscellaneous	219,187,262.0000	239,582.0000	239,582.0000	(0.0600)	239,582.0000	
		Account Classification Total: 070 - Other Revenues	\$219,187,262.00	\$239,582.00	\$239,582.00	(\$0.06)	\$239,582.00	
		Program Total: 0000 - Non Program Activity	\$219,187,262.00	\$239,582.00	\$239,582.00	(\$0.06)	\$239,582.00	
		Department Total: 00 - Non Department Activity	\$219,187,262.00	\$239,582.00	\$239,582.00	(\$0.06)	\$239,582.00	
		REVENUES Total	\$219,187,262.00	\$239,582.00	\$239,582.00	(\$0.06)	\$239,582.00	
EXPENSES								
Department: 00 - Non Department Activity								
Program: 0000 - Non Program Activity								
095 - Other Financing Uses								
7700.00.0000.5910.010		Transfers Out To General Fund	0.0000	239,582.0000	239,582.0000	0.0000	239,582.0000	
		Account Classification Total: 095 - Other Financing Uses	\$0.00	\$239,582.00	\$239,582.00	\$0.00	\$239,582.00	
		Program Total: 0000 - Non Program Activity	\$0.00	\$239,582.00	\$239,582.00	\$0.00	\$239,582.00	
		Department Total: 00 - Non Department Activity	\$0.00	\$239,582.00	\$239,582.00	\$0.00	\$239,582.00	
		EXPENSES Total	\$0.00	\$239,582.00	\$239,582.00	\$0.00	\$239,582.00	
		Fund REVENUE Total: 7700 - PG&E Settlement Fund	\$219,187,262.00	\$239,582.00	\$239,582.00	(\$0.06)	\$239,582.00	
		Fund EXPENSE Total: 7700 - PG&E Settlement Fund	\$0.00	\$239,582.00	\$239,582.00	\$0.00	\$239,582.00	
		Fund Total: 7700 - PG&E Settlement Fund	\$219,187,262.00	\$0.00	\$0.00	(\$0.06)	\$0.00	
Fund: 7805 - VIPS Volunteers in Police Servic								
REVENUES								
Department: 30 - Police								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
7805.30.0000.3610.100		Interest Revenue Investments	0.0000	50.0000	50.0000	0.0000	50.0000	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Account Classification Total: 040 - Investment Revenue		\$0.00	\$50.00	\$50.00	\$0.00	\$50.00	
070 - Other Revenues							
7805.30.0000.3650.100	Donations Private Sources	740.3000	750.0000	750.0000	20.0000	750.0000	
7805.30.0000.3690.100	Donations - Camp Fire 2018 Miscellaneous	15,000.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Revenues		\$15,740.30	\$750.00	\$750.00	\$20.00	\$750.00	
Program Total: 0000 - Non Program Activity		\$15,740.30	\$800.00	\$800.00	\$20.00	\$800.00	
Department Total: 30 - Police		\$15,740.30	\$800.00	\$800.00	\$20.00	\$800.00	
REVENUES Total		\$15,740.30	\$800.00	\$800.00	\$20.00	\$800.00	
EXPENSES							
Department: 30 - Police							
Program: 4510 - Police Administration							
020 - Supplies							
7805.30.4510.5202.100	Operating Supplies General	2,247.8300	4,000.0000	4,000.0000	52.5400	4,000.0000	
Account Classification Total: 020 - Supplies		\$2,247.83	\$4,000.00	\$4,000.00	\$52.54	\$4,000.00	
060 - Employee Development							
7805.30.4510.5220.100	Employee Development General	120.0000	360.0000	360.0000	0.0000	360.0000	
Account Classification Total: 060 - Employee Development		\$120.00	\$360.00	\$360.00	\$0.00	\$360.00	
080 - Capital Outlay							
7805.30.4510.5304	Furniture & Equipment	8,623.6500	0.0000	0.0000	(538.6700)	0.0000	
Account Classification Total: 080 - Capital Outlay		\$8,623.65	\$0.00	\$0.00	(\$538.67)	\$0.00	
090 - Debt Service							
7805.30.4510.5502	Debt Service Payment - Interest	17.6200	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 090 - Debt Service		\$17.62	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4510 - Police Administration		\$11,009.10	\$4,360.00	\$4,360.00	(\$486.13)	\$4,360.00	
Department Total: 30 - Police		\$11,009.10	\$4,360.00	\$4,360.00	(\$486.13)	\$4,360.00	
EXPENSES Total		\$11,009.10	\$4,360.00	\$4,360.00	(\$486.13)	\$4,360.00	
Fund REVENUE Total: 7805 - VIPS Volunteers in Police Servic		\$15,740.30	\$800.00	\$800.00	\$20.00	\$800.00	
Fund EXPENSE Total: 7805 - VIPS Volunteers in Police Servic		\$11,009.10	\$4,360.00	\$4,360.00	(\$486.13)	\$4,360.00	
Fund Total: 7805 - VIPS Volunteers in Police Servic		\$4,731.20	(\$3,560.00)	(\$3,560.00)	\$506.13	(\$3,560.00)	
Fund: 7808 - Canine Protection Unit Donations							
REVENUES							
Department: 30 - Police							
Program: 0000 - Non Program Activity							
040 - Investment Revenue							
7808.30.0000.3610.100	Interest Revenue Investments	0.0000	175.0000	175.0000	0.0000	175.0000	
Account Classification Total: 040 - Investment Revenue		\$0.00	\$175.00	\$175.00	\$0.00	\$175.00	
070 - Other Revenues							
7808.30.0000.3650.100	Donations Private Sources	82.7900	2,000.0000	2,000.0000	1,536.2000	2,000.0000	
Account Classification Total: 070 - Other Revenues		\$82.79	\$2,000.00	\$2,000.00	\$1,536.20	\$2,000.00	
Program Total: 0000 - Non Program Activity		\$82.79	\$2,175.00	\$2,175.00	\$1,536.20	\$2,175.00	
Department Total: 30 - Police		\$82.79	\$2,175.00	\$2,175.00	\$1,536.20	\$2,175.00	
REVENUES Total		\$82.79	\$2,175.00	\$2,175.00	\$1,536.20	\$2,175.00	
EXPENSES							
Department: 30 - Police							
Program: 4520 - Police Operations							
020 - Supplies							
7808.30.4520.5202.100	Operating Supplies General	21.0300	51.0000	51.0000	0.0000	51.0000	



G/L Account Number		Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
Account Classification Total: 020 - Supplies			\$21.03	\$51.00	\$51.00	\$0.00	\$51.00	
050 - Services								
7808.30.4520.5213.100		Professional/Contract Services General	2,500.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 050 - Services			\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
Program Total: 4520 - Police Operations			\$2,521.03	\$51.00	\$51.00	\$0.00	\$51.00	
Department Total: 30 - Police			\$2,521.03	\$51.00	\$51.00	\$0.00	\$51.00	
EXPENSES Total			\$2,521.03	\$51.00	\$51.00	\$0.00	\$51.00	
Fund REVENUE		Total: 7808 - Canine Protection Unit Donations	\$82.79	\$2,175.00	\$2,175.00	\$1,536.20	\$2,175.00	
Fund EXPENSE		Total: 7808 - Canine Protection Unit Donations	\$2,521.03	\$51.00	\$51.00	\$0.00	\$51.00	
Fund Total: 7808 - Canine Protection Unit Donations			(\$2,438.24)	\$2,124.00	\$2,124.00	\$1,536.20	\$2,124.00	
Fund: 7810 - Fire Dept Misc Donations								
REVENUES								
Department: 35 - Fire								
Program: 0000 - Non Program Activity								
040 - Investment Revenue								
7810.35.0000.3610.100		Interest Revenue Investments	0.0000	80.0000	80.0000	0.0000	80.0000	
Account Classification Total: 040 - Investment Revenue			\$0.00	\$80.00	\$80.00	\$0.00	\$80.00	
070 - Other Revenues								
7810.35.0000.3650.100		Donations Private Sources	1.3800	500.0000	500.0000	1.3600	500.0000	
7810.35.0000.3690.100		Donations - Camp Fire 2018 Miscellaneous	700.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Revenues			\$701.38	\$500.00	\$500.00	\$1.36	\$500.00	
Program Total: 0000 - Non Program Activity			\$701.38	\$580.00	\$580.00	\$1.36	\$580.00	
Department Total: 35 - Fire			\$701.38	\$580.00	\$580.00	\$1.36	\$580.00	
REVENUES Total			\$701.38	\$580.00	\$580.00	\$1.36	\$580.00	
Fund REVENUE		Total: 7810 - Fire Dept Misc Donations	\$701.38	\$580.00	\$580.00	\$1.36	\$580.00	
Fund EXPENSE		Total: 7810 - Fire Dept Misc Donations						
Fund Total: 7810 - Fire Dept Misc Donations			\$701.38	\$580.00	\$580.00	\$1.36	\$580.00	
Fund: 7811 - Animal Control Misc Donations								
REVENUES								
Department: 30 - Police								
Program: 4540 - Police - Animal Control								
070 - Other Revenues								
7811.30.4540.3650.100		Donations Private Sources	4,935.5200	3,500.0000	3,500.0000	1,513.1700	3,500.0000	
7811.30.4540.3690.100		Donations - Camp Fire 2018 Miscellaneous	890.0000	0.0000	0.0000	0.0000	0.0000	
Account Classification Total: 070 - Other Revenues			\$5,825.52	\$3,500.00	\$3,500.00	\$1,513.17	\$3,500.00	
Program Total: 4540 - Police - Animal Control			\$5,825.52	\$3,500.00	\$3,500.00	\$1,513.17	\$3,500.00	
Department Total: 30 - Police			\$5,825.52	\$3,500.00	\$3,500.00	\$1,513.17	\$3,500.00	
REVENUES Total			\$5,825.52	\$3,500.00	\$3,500.00	\$1,513.17	\$3,500.00	
EXPENSES								
Department: 30 - Police								
Program: 4540 - Police - Animal Control								
095 - Other Financing Uses								
7811.30.4540.5910.070		Transfers Out To Animal Control Fund	9,579.4800	3,500.0000	3,500.0000	0.0000	3,500.0000	
7811.30.4540.5910.090		Transfers Out To Camp Fire 2018 Recovery	0.0000	6,725.0000	6,725.0000	0.0000	6,725.0000	
Account Classification Total: 095 - Other Financing Uses			\$9,579.48	\$10,225.00	\$10,225.00	\$0.00	\$10,225.00	
Program Total: 4540 - Police - Animal Control			\$9,579.48	\$10,225.00	\$10,225.00	\$0.00	\$10,225.00	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
<b>Department Total: 30 - Police</b>		\$9,579.48	\$10,225.00	\$10,225.00	\$0.00	\$10,225.00	
<b>EXPENSES Total</b>		\$9,579.48	\$10,225.00	\$10,225.00	\$0.00	\$10,225.00	
<b>Fund REVENUE Total: 7811 - Animal Control Misc Donations</b>		\$5,825.52	\$3,500.00	\$3,500.00	\$1,513.17	\$3,500.00	
<b>Fund EXPENSE Total: 7811 - Animal Control Misc Donations</b>		\$9,579.48	\$10,225.00	\$10,225.00	\$0.00	\$10,225.00	
<b>Fund Total: 7811 - Animal Control Misc Donations</b>		(\$3,753.96)	(\$6,725.00)	(\$6,725.00)	\$1,513.17	(\$6,725.00)	
<b>Fund: 7813 - Police Miscellaneous Donations</b>							
<b>REVENUES</b>							
<b>Department: 30 - Police</b>							
<b>Program: 0000 - Non Program Activity</b>							
<i>040 - Investment Revenue</i>							
7813.30.0000.3610.100	Interest Revenue Investments	0.0000	75.0000	75.0000	0.0000	75.0000	
<i>Account Classification Total: 040 - Investment Revenue</i>		\$0.00	\$75.00	\$75.00	\$0.00	\$75.00	
<i>070 - Other Revenues</i>							
7813.30.0000.3650.100	Donations Private Sources	100.0000	100.0000	100.0000	0.0000	100.0000	
<i>Account Classification Total: 070 - Other Revenues</i>		\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$100.00	\$175.00	\$175.00	\$0.00	\$175.00	
<b>Department Total: 30 - Police</b>		\$100.00	\$175.00	\$175.00	\$0.00	\$175.00	
<b>REVENUES Total</b>		\$100.00	\$175.00	\$175.00	\$0.00	\$175.00	
<b>Fund REVENUE Total: 7813 - Police Miscellaneous Donations</b>		\$100.00	\$175.00	\$175.00	\$0.00	\$175.00	
<b>Fund EXPENSE Total: 7813 - Police Miscellaneous Donations</b>							
<b>Fund Total: 7813 - Police Miscellaneous Donations</b>		\$100.00	\$175.00	\$175.00	\$0.00	\$175.00	
<b>Fund: 7815 - General Miscellaneous Donations</b>							
<b>REVENUES</b>							
<b>Department: 00 - Non Department Activity</b>							
<b>Program: 0000 - Non Program Activity</b>							
<i>070 - Other Revenues</i>							
7815.00.0000.3650.100	Donations Private Sources	100.0000	69,050.0000	69,050.0000	0.0000	69,050.0000	
7815.00.0000.3690.100	Donations - Camp Fire 2018 Miscellaneous	100.0000	0.0000	0.0000	0.0000	0.0000	
<i>Account Classification Total: 070 - Other Revenues</i>		\$200.00	\$69,050.00	\$69,050.00	\$0.00	\$69,050.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$200.00	\$69,050.00	\$69,050.00	\$0.00	\$69,050.00	
<b>Department Total: 00 - Non Department Activity</b>		\$200.00	\$69,050.00	\$69,050.00	\$0.00	\$69,050.00	
<b>REVENUES Total</b>		\$200.00	\$69,050.00	\$69,050.00	\$0.00	\$69,050.00	
<b>EXPENSES</b>							
<b>Department: 00 - Non Department Activity</b>							
<b>Program: 0000 - Non Program Activity</b>							
<i>095 - Other Financing Uses</i>							
7815.00.0000.5910.090	Transfers Out To Camp Fire 2018 Recovery	0.0000	297,101.0000	297,101.0000	0.0000	297,101.0000	
<i>Account Classification Total: 095 - Other Financing Uses</i>		\$0.00	\$297,101.00	\$297,101.00	\$0.00	\$297,101.00	
<b>Program Total: 0000 - Non Program Activity</b>		\$0.00	\$297,101.00	\$297,101.00	\$0.00	\$297,101.00	
<b>Department Total: 00 - Non Department Activity</b>		\$0.00	\$297,101.00	\$297,101.00	\$0.00	\$297,101.00	
<b>EXPENSES Total</b>		\$0.00	\$297,101.00	\$297,101.00	\$0.00	\$297,101.00	
<b>Fund REVENUE Total: 7815 - General Miscellaneous Donations</b>		\$200.00	\$69,050.00	\$69,050.00	\$0.00	\$69,050.00	
<b>Fund EXPENSE Total: 7815 - General Miscellaneous Donations</b>		\$0.00	\$297,101.00	\$297,101.00	\$0.00	\$297,101.00	
<b>Fund Total: 7815 - General Miscellaneous Donations</b>		\$200.00	(\$228,051.00)	(\$228,051.00)	\$0.00	(\$228,051.00)	

G/L Account Number	Account Description	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2021 Actual Amount	2021 Proposed Budget	2021 Proposed Amendments
	REVENUE GRAND Totals:	\$229,982,026.94	\$45,156,435.00	\$45,156,435.00	\$1,056,537.40	\$45,156,435.00	
	EXPENSE GRAND Totals:	\$8,990,572.26	\$45,764,292.00	\$45,764,292.00	\$2,207,382.91	\$45,764,292.00	
	Grand Totals:	\$220,991,454.68	(\$607,857.00)	(\$607,857.00)	(\$1,150,845.51)	(\$607,857.00)	



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 10, 2020**

**Agenda Item: 6(f)**

**ORIGINATED BY:** Kevin Phillips, Town Manager  
**REVIEWED BY:** Crystal Peters, Human Resources/Risk Manager  
Brooke Kerrigan, Administrative Services Director  
**SUBJECT:** Community Development Department – new position  
**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

Recommend the implementation of Co-Directors for the Town of Paradise Community Development Department (CDD), splitting the responsibilities of what has become an overwhelming increase in workload into more manageable sections.

1. Consider approving the updated job classifications (now two) with the implementation of Co-Directors for the Town of Paradise Community Development Department (CDD)
  - a) Community Development Director – Planning and Wastewater, and
  - b) Community Development Director – Building and Code Enforcement
2. Approving the corresponding Salary Pay Plan range to include the new position and placement of the two CDD Co-Directors at the same level as the current CDD Director.
3. Authorizing adding the position to the FY2020/21 salary pay plan and position control.

**Background:**

The Camp Fire, that started on November 8, 2018, and the subsequent recovery process has created a monumental increase in activity and responsibility in the Community Development Department, which oversees building, fire prevention, code enforcement, planning, wastewater, and solid waste. Post Camp Fire, the volume of activity and the complexity of the issues has grown exponentially. The Town worked quickly to respond to the immediate needs of the community and set up a contract for services to augment the Community Development Department. While substantial progress has been made, it has become apparent that there is a need for additional resource in the oversight and management of these mission critical activities for the long-term recovery of the Town of Paradise. It is not sustainable for one individual to fulfill the responsibility.

**Analysis:**

Like the Community Development Director, the requested new Co-Director position would be appointed by and report directly to the Town Manager. The Co-Directors will work closely with all department heads, staff, contractors and the community. Additionally, the Community Development Director – Building and Code Enforcement would oversee the 4Leaf Contract and provide day to day Town-led leadership at the Building Resiliency Center.

**Financial Impact:**

Responsibilities assumed by the new Community Development Director – Building and Code Enforcement will allow for the release of some contract resources. The savings of this recommended direct hire position over the contracted position is estimated to be \$55,329 per year.



**CITIZENS OF PARADISE**

**FY 2020/21 - PROPOSED**  
**64.25 Full Time Equivalent Employees**  
**(9 Town Manager Direct Reports)**

**TOWN COUNCIL**

**TOWN ATTORNEY**

- **PLANNING COMMISSION**
- **SUCCESSOR AGENCY TO THE PARADISE RDA**
- **MEASURE C OVERSIGHT**

**TOWN MANAGER**

**Asst. to Town Mgr**  
**Admin Assistant**

**Town Clerk (1)**  
|  
**Deputy Clerk (1)**

**Police Services**

Police Chief

- Operations
- Investigations
- Communications
- Animal Control

**Fire Services**

CalFire Contract

- Suppression
- Prevention
- Volunteers

**Public Works  
/Engineering**

Public Works Dir.

- Engineering
- Public Works
- Fleet
- Transit

**Community  
Development**

Director – Building

- Building
- Fire Prevention
- Code Enforcement

**Community  
Development**

Director - Planning

- Planning
- Wastewater
- Solid Waste

**Administrative  
Services**

Admin. Servs Dir.

- Finance
- IT
- HR/Risk Mgt.
- Bus. & Housing

**Disaster  
Recovery**

Disaster Recvry Dir.

- Long Term Recovery Projects
- Grants



November 2020  
FLSA: Exempt

## **COMMUNITY DEVELOPMENT DIRECTOR - BUILDING AND CODE ENFORCEMENT**

### **DEFINITION**

Under administrative direction, serves as the Building Official and Town Fire Marshal to plan, direct, organize and manage the activities and operations of the Building, Fire Prevention and Code Enforcement functions of the Town; to coordinate assigned activities with other Town departments, officials and outside agencies; formulates departmental policies, goals, and directives; fosters cooperative working relationships among Town departments and with intergovernmental and regulatory agencies, and various public and private groups; provides highly responsible and complex professional assistance to the Town Manager in areas of expertise; and performs related work as required.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives administrative direction from the Town Manager. Exercises direct supervision over management, supervisory, professional, technical, and administrative support staff through subordinate levels of supervision.

### **CLASS CHARACTERISTICS**

This is a department director classification that administers, directs, and participates in activities of the Building, Fire Prevention, and Code Enforcement Divisions of the Community Development Department, including development and administration of departmental policies, procedures, and services. This class provides assistance to the Town Manager in a variety of administrative, coordinative, analytical, and liaison capacities. Successful performance of the work requires knowledge of public policy, Town functions and activities, including the role of the Town Council, and the ability to develop and implement projects and programs in a variety of areas. Responsibilities include coordinating the activities of the department with those of other departments and outside agencies and managing the complex and varied functions of the department. The incumbent is accountable for accomplishing departmental planning and operational goals and objectives, and for furthering Town goals and objectives within general policy guidelines.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)**

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Assumes full Community Development Department management responsibility for programs, services, and activities relating to Building, Code Enforcement and Fire Prevention.
- Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the department; establishes, within Town policy, appropriate budget, service, and staffing levels.

- Manages and participates in the development and administration of the department's budget; directs the forecast of additional funds needed for staffing, equipment, and supplies; directs the monitoring of and approves expenditures; directs and implements budgetary adjustments as necessary.
- Selects, trains, motivates, and directs Department personnel; evaluates and reviews work for acceptability and conformance with department standards, including program and project priorities and performance evaluations; works with employees to correct deficiencies; implements discipline and termination procedures; responds to staff questions and concerns.
- Contributes to the overall quality of the department's service by developing, reviewing, and implementing policies and procedures to meet legal requirements and Town needs; continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.
- Monitors legal, regulatory, technology, and societal changes and court decisions that may affect the work of the department; determines equipment acquisition, training programs, and procedural changes to ensure retention of qualified staff and the provision of services to the community in an effective, efficient, and economical manner.
- Administers the development of consultant requests for proposals for professional services and the advertising and bid processes; evaluates proposals and recommends project award; coordinates with legal counsel to determine Town needs and requirements for contractual services; negotiates contracts and agreements and administers same after award.
- Provides technical information on building and municipal codes, inspection and permitting processes, and guidelines to property owners, contractors, developers, architects, engineers, other Town staff, and the general public.
- Develops and recommends amendments and revisions to the Design Guidelines, General Plan, Municipal Code, and permitting/project approval process.
- Represents the department to other Town departments, elected officials, and outside agencies; explains and interprets departmental programs, policies, and activities; negotiates and resolves significant and controversial issues.
- Participates in meetings and makes presentations to the Town Council and a wide variety of committees, boards, and commissions.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in the fields of building and fire prevention.
- Serves as an advisor to the Town Council, Town Manager and appointed boards, commissions, administrative committees and citizen committees on community development matters and explain new and revised programs to the Town Council, professional and citizen groups.
- Directs the maintenance of working and official departmental files.
- Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the Town Manager.
- Responds to public inquiries and complaints and assists with resolutions and alternative recommendations.
- Performs related duties as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff, either directly or through subordinate levels of supervision.
- Principles and practices of leadership.



- Organization and management practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the assigned area of responsibility.
- Principles and practices of budget administration and contract management.
- General principles of risk management related to the functions of the assigned area.
- Principles, practices, and procedures of public administration in a municipal setting.
- Functions, authority, responsibilities, and limitations of an elected Town Council.
- Technical, legal, financial, and public relations problems associated with the management of building and code enforcement programs.
- Applicable federal, state, and local laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.
- Provide Fire and Building department input to environmental documents such as EIR's, Mitigated negative declarations, General Plan, Specific plans, Engineering and Planning applications.
- Principles and practices of building plan review and processing, inspection, and permitting.
- Theories, principles, and contents of rules and regulations, codes, and ordinances governing departmental operations, including California Building Standards, National Fire Prevention Association, Health and Safety, and Government Code regulations, and health and safety laws.
- Methods and techniques of developing technical and administrative reports and business correspondence.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

**Ability to:**

- Develop and implement goals, objectives, practices, policies, procedures, and work standards.
- Provide administrative and professional leadership for the department.
- Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner.
- Interpret, apply, explain, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations.
- Plan, organize, direct, and coordinate the work of management, supervisory, professional, and technical personnel; delegate authority and responsibility.
- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Effectively administer programs and projects with contractual agreements and ensure compliance with contractual obligations.
- Effectively represent the Town and the department in meetings with governmental agencies, contractors, vendors, and various businesses, professional, regulatory, and legislative organizations.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Direct the establishment of filing, record keeping, and tracking systems.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and

standards relevant to work performed.

- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Learn and understand the organization and operation of the Town and of outside agencies as necessary to assume assigned responsibilities.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

### **Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Equivalent to a bachelor's degree from an accredited college or university with major coursework in construction management, building science, business or public administration, or related field and five (5) years progressively responsible management experience in municipal planning, building inspection, community development, or related field.

### **Licenses and Certifications:**

- Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.
- Possession and maintenance of certifications by the International Code Council as Building Official, Plans Examiner, Fire Code Specialist and Department of State Architect Certified Access Specialist certification.

### **PHYSICAL DEMANDS**

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer and to operate a motor vehicle and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 15 pounds with the use of proper equipment.

### **ENVIRONMENTAL CONDITIONS**

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. May interact with upset staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures.



November 2020  
FLSA: Exempt

## **DIRECTOR OF COMMUNITY DEVELOPMENT – PLANNING AND WASTEWATER**

### **DEFINITION**

Under administrative direction, plans, organizes, manages, and provides administrative direction and oversight for Planning, Solid Waste, and Wastewater functions and activities of the Community Development Department including short- and long-term planning, land use, zoning, and wastewater; formulates departmental policies, goals, and directives; coordinates assigned activities with other Town departments, officials, outside agencies, and the public; fosters cooperative working relationships among Town departments and with intergovernmental and regulatory agencies, and various public and private groups; provides highly responsible and complex professional assistance to the Town Manager in areas of expertise; and performs related work as required.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives administrative direction from the Town Manager. Exercises direct supervision over management, supervisory, professional, technical, and administrative support staff through subordinate levels of supervision.

### **CLASS CHARACTERISTICS**

This is a department director classification administers, directs, and participates in activities of the Community Development Department, including short- and long-term planning, land use, zoning, solid waste, and wastewater as well as development and administration of departmental policies, procedures, and services. This class aids the Town Manager in a variety of administrative, coordinative, analytical, and liaison capacities. Successful performance of the work requires knowledge of public policy, Town functions and activities, including the roles of the Town Council and Planning Commission, and the ability to develop, and implement projects and programs in a variety of areas. Responsibilities include coordinating the activities of the department with those of other departments and outside agencies and managing and the complex and varied functions of the department. The incumbent is accountable for accomplishing departmental planning and operational goals and objectives, and for furthering Town goals and objectives within general policy guidelines.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)**

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Assumes management responsibility for Community Development Department programs, services, and activities including short- and long-term planning, land use, zoning, solid waste and wastewater.
- Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the department; establishes, within Town policy, appropriate budget, service, and staffing levels.
- Manages and participates in the development and administration of the department's budget; directs the forecast of additional funds needed for staffing, equipment, and supplies; directs the monitoring of and approves expenditures; directs and implements budgetary adjustments as necessary.
- Selects, trains, motivates, and directs Department personnel; evaluates and reviews work for acceptability and conformance with department standards, including program and project priorities and

performance evaluations; works with employees to correct deficiencies; implements discipline and termination procedures; responds to staff questions and concerns.

- Contributes to the overall quality of the department's service by developing, reviewing, and implementing policies and procedures to meet legal requirements and Town needs; continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.
- Monitors legal, regulatory, technology, and societal changes and court decisions that may affect the work of the department; determines equipment acquisition, training programs, and procedural changes to ensure retention of qualified staff and the provision of services to the community in an effective, efficient, and economical manner.
- Administers the development of consultant requests for proposals for professional services and the advertising and bid processes; evaluates proposals and recommends project award; coordinates with legal counsel to determine Town needs and requirements for contractual services; negotiates contracts and agreements and administers same after award.
- Provides technical information on municipal codes, inspection and permitting processes, and guidelines to property owners, contractors, developers, architects, engineers, other Town staff, and the general public.
- Develops and recommends amendments and revisions to the Design Guidelines, General Plan, Municipal Code, and permitting/project approval process.
- Represents the department to other Town departments, elected officials, and outside agencies; explains and interprets departmental programs, policies, and activities; negotiates and resolves significant and controversial issues.
- Participates in meetings and makes presentations to the Town Council and a wide variety of committees, boards, and commissions including the Planning Commission.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in the fields of planning and wastewater.
- Directs the maintenance of working and official departmental files.
- Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the Town Manager.
- Responds to public inquiries and complaints and assists with resolutions and alternative recommendations.
- Performs related duties as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff, either directly or through subordinate levels of supervision.
- Principles and practices of leadership.
- Principles and practices of budget administration and contract management.
- General principles of risk management related to the functions of the assigned area.
- Principles, practices, and procedures of public administration in a municipal setting.
- Functions, authority, responsibilities, and limitations of an elected Town Council.
- Technical, legal, financial, and public relations problems associated with the management of planning programs.
- Applicable federal, state, and local laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.
- Principles and practices of current and long-range planning.

- Theories, principles, and contents of rules and regulations, codes, and ordinances governing departmental operations, including, but not limited to the General Plan, land use, zoning, subdivision, and urban planning regulations, and environmental laws.
- Methods and techniques of developing technical and administrative reports and business correspondence.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

**Ability to:**

- Develop and implement goals, objectives, practices, policies, procedures, and work standards.
- Provide administrative and professional leadership for the department.
- Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner.
- Interpret, apply, explain, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations.
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- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Equivalent to a bachelor's degree from an accredited college or university with major coursework in land-use planning, urban planning, landscape architecture, business or public administration, or related field and five (5) years progressively responsible management experience in municipal planning, community development, or related field.

**Licenses and Certifications:**

➤ None.

**PHYSICAL DEMANDS**

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer and to operate a motor vehicle and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 15 pounds with the use of proper equipment.

**ENVIRONMENTAL CONDITIONS**

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. May interact with upset staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures.

**TOWN OF PARADISE  
SALARY PAY PLAN FY 2020/21**

<b>Position Title</b>	<b>Hours/ Week</b>	<b>A Step</b>	<b>B Step</b>	<b>C Step</b>	<b>D Step</b>	<b>E Step</b>	<b>F Step</b>
<b>ADMINISTRATIVE SERVICES DIRECTOR/TOWN TREASURER</b>							
<b>COMMUNITY DEVELOPMENT DIRECTOR - BUILDING AND CODE ENFORCEMENT</b>							
<b>COMMUNITY DEVELOPMENT DIRECTOR - PLANNING &amp; WASTEWATER</b>							
HOURLY	40	55.88	58.67	61.60	64.68	67.91	71.31
BIWEEKLY	80	4,470.40	4,693.60	4,928.00	5,174.40	5,432.80	5,704.80
MONTHLY	173	9,685.68	10,169.27	10,677.13	11,210.98	11,770.84	12,360.16
ANNUAL	2080	116,230.40	122,033.60	128,128.00	134,534.40	141,252.80	148,324.80



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 10, 2020**

**Agenda Item: 6(g)**

**ORIGINATED BY:** Katie Simmons, Disaster Recovery Director  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Urgency Ordinance Deadline Extension  
**LONG TERM RECOVERY PLAN:** Yes, Tier 1, Hazardous Tree Removal

**COUNCIL ACTION REQUESTED:**

1. Consider extending the “cut-by” date for properties enrolled in the Private Hazard Tree Removal Program if alternative thresholds are met; and, 2. Adopting Town of Paradise Resolution No. 20-\_\_\_, A Resolution of the Town Council of the Town of Paradise Establishing December 4, 2020 as the Deadline for Removal of Hazard Trees Pursuant to Ordinance No. 595.

**Background:**

On March 17, 2020, the Town Council adopted Urgency Ordinance No. 595 establishing the requirements of a mandatory Hazard Tree Removal Program. Ordinance No. 595 section 3.9 states that the Town Council may establish a deadline for the completion of hazard tree removal. On September 8, 2020, Town Council voted to establish a deadline for the removal of hazard trees as December 4, 2020. By this date, property owners were required to cut and remove eligible trees from their property and certify their property clear of hazard trees through the Inspection Access form or the Arborist/Forester Certification form.

**Analysis:**

To provide additional time to those in the Private Program, alternative thresholds may be considered to extend the “cut-by” deadline:

- (1) The property owner has a scheduled inspection or re-inspection with the Town’s arborist that falls after the deadline. The property owner must pass the inspection and have their property certified no later than February 1, 2021; or
- (2) The property owner is in contractual agreement with a tree felling company to have trees removed and provides an Arborist’s/Forester’s Certification form by February 1, 2021.

The benefits of these alternative thresholds allow property owners enrolled in the Private Program to demonstrate intent to remove trees without risking abatement prior to February 1, 2021, if additional time is needed to complete the program after the “cut by” deadline.

If the enrollment deadline for the Government Program is before February 1, 2021, property owners enrolled in the Private Program will not have the opportunity to switch to the Government Program to avoid abatement if they are unable to comply with the alternative thresholds by the extended deadline.



Additionally, the County Board of Supervisors set the Private Program “cut-by” deadline of December 4, 2020 for properties in the County, to align with the Town’s deadline. The County’s ordinance does not require certification by the “cut by” date as the Town’s ordinance does. If the Town approves alternative thresholds for granting extensions to the December 4, 2020 deadline, the County ROE Center will maintain two program dates: (1) the County and Town’s deadline of December 4, 2020, and (2) the Town’s extended deadline of February 1, 2021, if alternative thresholds are met.

**Financial Impact:**

Extending the “cut by” deadline to February 1, 2021 through alternative thresholds may increase the cost and lengthen the timeframe of Tetra Tech’s work in the Town of Paradise by allowing for inspections and re-inspections to occur after the December 4, 2020 deadline. Town staff will work with Tetra Tech to appropriately scale the number of arborists required to meet the daily schedule of compliance inspections and minimize costs above the recently approved \$835,000 NTE for the contract.

**TOWN OF PARADISE  
RESOLUTION NO. 20-**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
ESTABLISHING DECEMBER 4, 2020 AS THE DEADLINE FOR REMOVAL OF HAZARD TREES  
PURSUANT TO ORINANCE NO. 595**

**WHEREAS**, on March 17, 2020, the Town Council adopted Urgency Ordinance No. 595 establishing the requirements of a mandatory Hazard Tree Removal Program; and

**WHEREAS**, Ordinance No. 595 section 3.9 states that the Town Council may establish a deadline for the completion of hazard tree removal; and

**WHEREAS**, the Town Council has determined that it would be appropriate to establish a deadline for the removal of hazard trees.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Paradise as follows:

Section 1. The deadline for the completion of hazard tree removal shall be December 4, 2020. Exceptions to this deadline will be granted if:

- (1) A property owner has a scheduled inspection or re-inspection with the Town's arborist that is after the deadline. The property owner must pass the inspection and have his or her property certified no later than February 1, 2021; or
- (2) A property owner has entered into an agreement with a tree felling company to have trees removed and provides an Arborist's/Forester's Certification form by February 1, 2021.

Section 2. Town staff is directed to take whatever action is necessary to enforce hazard tree removal after the deadline, or the deadline extension if applicable, in accordance with Ordinance No 595.

Section 3. Any conflicts between this resolution and any prior resolutions shall be controlled by this Resolution.

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**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, this 10th day of November 2020 by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

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Greg Bolin, Mayor

Attest:

Approved as to Form:

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Dina Volenski, CMC, Town Clerk

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Mark A. Habib, Town Attorney