



# TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

[www.townofparadise.com](http://www.townofparadise.com)

## **Management Staff:**

Charles L. Rough, Jr., Town Manager  
Dwight L. Moore, Town Attorney  
Joanna Gutierrez, Town Clerk  
Lauren Gill, Assistant Town Manager  
Craig Baker, Community Development Director  
Gabriela Tazzari-Dineen, Police Chief  
Rob Cone, Interim Fire Chief  
Gina Will, Finance Director/Town Treasurer

## **Town Council:**

Steve "Woody" Culleton, Mayor  
Tim Titus, Vice Mayor  
Joe DiDuca, Council Member  
Scott Lotter, Council Member  
Alan White, Council Member

# TOWN COUNCIL AGENDA

## REGULAR MEETING – 6:00 PM – November 13, 2012

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

## **1. OPENING**

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation
- d. Roll Call

## **2. ITEMS DEFERRED FROM PREVIOUS MEETINGS** – None.

## **3. CONSENT CALENDAR**

One roll call vote will be taken for all items placed on the consent calendar.

- 3a.** Approve the Minutes of the October 9, 2012 Regular Town Council Meeting.
- 3b.** Approve Cash Disbursements report in the amount of \$1,348,578.85.
- 3c.** (1) Approve the final quantities per the summary attached to the staff report; (2) Accept the contract for Various Asphalt Repairs 2012 Project with Franklin Construction Company, Inc. as complete and authorize the Town Clerk to file a Notice of Completion with the County Recorder's Office with release of the retention following a 35-day lien period, provided no liens are filed; and, (3) Approve additional budget appropriation to transfer \$704.37 from the Transportation Fund (2110) to the Gas Tax Fund (2120) to cover the additional cost of materials. (Total project cost: \$72,509.37)
- 3d.** (1) Declare the office items described in the staff report as surplus property; and, (2) Adopt Resolution No. 12-37, A Resolution Declaring Development Services Office Furniture and Property Surplus and Authorizing Disposal Through Sale or Donation by the Public Works Manager.
- 3e.** Approve writing off \$4,222.04 of uncollectible miscellaneous invoices to bad debt.
- 3f.** Review the General Fund Budget status update report and approve the general fund budget adjustments. The adjustments increase the General Fund deficit and decrease the General Fund reserves by \$20,775.

## **4. PUBLIC HEARING PROCEDURE**

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
  - 1. Project proponents or in favor of (15 minutes total maximum)
  - 2. Project opponents or against (15 minutes total maximum)
  - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

## **5. PUBLIC HEARINGS** – None.

## **6. PUBLIC COMMUNICATION**

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

## **7. COUNCIL CONSIDERATION**

- 7a.** Consider (1) Approving the purchase of the 1987 SPI Quint Ladder Truck from the City of Marysville in the amount of \$30,000 (no interest), with equal payments of \$10,000 spread over three years; and (2) Authorizing the Town Manager to execute the purchase order and payment of all other related documents on behalf of the Town. **(ROLL CALL VOTE)**
- 7b.** Consider adopting Resolution No. 12-\_\_\_, A Resolution of the Town of Paradise Approving a Post-Retirement Health Care Vesting Promissory Note Between the Town and the California Department of Forestry and Fire Protection (CAL Fire). **(ROLL CALL VOTE)** The amount of the obligation is \$747,471.60 and would be paid out over a ten-year period at 0.0382%.

## **8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council oral reports of their representation on Committees/Commissions.

## **9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

- 9a. Town Manager oral reports

## **10. CLOSED SESSION**

- 10a. Pursuant to Government Code section 54956.9(a) the Town Council will hold a closed session to meet with the Town Attorney relating to the following pending litigation: Silverstein et al vs. Town of Paradise et al., United States District Court Eastern District of California, Case No. 2:12-CV-02592-WBS-CMK.
- 10b. Pursuant to Government Code section 54956.9(a) the Town Council will hold a closed session to meet with the Town Attorney relating to the following pending litigation: Town of Paradise vs. Sierra Preservation Partners, LLC, et al., Butte County Superior Court Case No 157389.
- 10c. Pursuant to Government Code section 54956.9 and 54956.95, the Town Council will hold a closed session to consider the liability claim by Bank of NY Mellon against the Town of Paradise.
- 10d. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Charles L. Rough, Jr., Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding

labor relations between the Town of Paradise and the Paradise Police Officers Association.

**11. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	

**MINUTES  
PARADISE TOWN COUNCIL  
REGULAR MEETING – 6:00 PM – October 09, 2012**

**1. OPENING**

The Regular Meeting of the Paradise Town Council was called to order at 6:01 by Mayor Culleton. Mayor Culleton led the Pledge of Allegiance to the Flag of the United States of America and offered the invocation.

**COUNCIL MEMBERS PRESENT:** Joe DiDuca, Scott Lotter, Tim Titus, Alan White and Steve “Woody” Culleton, Mayor.

**COUNCIL MEMBERS ABSENT:** None.

**STAFF MEMBERS PRESENT:** Town Clerk Gutierrez, Town Manager Rough, Town Attorney Moore, Assistant Town Manager Gill, Community Development Director Baker, Police Chief Tazzari-Dineen, Interim Fire Chief Cone, Finance Director Will, HR/Risk Management Analyst Peters, and Public Works Manager Derr.

Mayor Culleton presented the Domestic Violence Awareness Month Proclamation to a representative of Catalyst Domestic Violence Services.

**2. ITEMS DEFERRED FROM PREVIOUS MEETINGS** – None.

**3. CONSENT CALENDAR**

**MOTION by Titus, seconded by White,** adopted consent calendar items 3a through 3f by unanimous roll call vote:

- 3a. Approved the Minutes of the September 11, 2012 Regular and Special Meetings; and, the Minutes of the September 17, 2012 Special Meeting.
- 3b. Approved Cash Disbursements in the amount of \$1,719,637.67. (310-10-28)
- 3c. Acknowledged receipt of the 4th Quarter Investment Report for the Fiscal Year Ended June 30, 2012. (360-30-05)
- 3d. Approved the General Fund budget performance staff report and approved related general fund budget adjustments. These current adjustments increased the General Fund deficit and decreased the General Fund reserves by \$47,979. (340-10-33 & 340-40-12)
- 3e. (1) Approved the final quantities per the summary attached to the staff report in the amount of \$2,420.00; and, (2) Accepted the contract with Granite Construction Company for the South Libby Overlay Project - CIP #010-4903-9361 as complete and authorized the Town Clerk to file a Notice of Completion with the County Recorder's Office with release of the 5% retention in the amount of \$9,820.63 following a 35-day lien period,

provided no liens are filed. Total project cost: \$196,412.55. 950-40-16 & 510-20-43)

- 3f. Approved Saturday, December 1, 2012 at 6pm as the date and time for the Town of Paradise's sixth annual Christmas Tree Lighting Ceremony/Food Drive at the Paradise Community Park. (1050-30-02)

#### **4. PUBLIC HEARING PROCEDURE**

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
  - 1. Project proponents or in favor of (15 minutes total maximum)
  - 2. Project opponents or against (15 minutes total maximum)
  - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

#### **5. PUBLIC HEARINGS** - None.

#### **6. PUBLIC COMMUNICATION**

1. Loren Harvey stated that October 15<sup>th</sup> marks the second year of his son's disappearance, that the new police chief has not met with him, and that he thinks not enough has been done on this case.

2. Wanda Hoeffner informed Council there is a health and fire hazard at 5983 Crestview Drive, next to her residence, that she is very frustrated that nothing has been done to clean up the property and that the Town states there is no money to clean up the property. Ms. Hoeffner passed out photographs to the Council, which were retained for the public record, and explained that a tree fell through the roof of the house several months ago, that a lack of cleanup has created a health hazard as it is occupied by animals and derelicts, and thinks the Town is responsible for abatement as a public nuisance.

3. Eric Murray stated that he is concerned about the lack of cleanup at 5983 Crestview and asked the Council for assistance in abating the property as it is a fire hazard and a nuisance, referred to an email from Town staff that stated the Town is not in the business of property management, has no money to abate the problem and that it is best to let the process take its course, and asked Council to consider the great fire danger to this area of the Town versus the cost of the cleanup and that he would like the Council to make the decision to order cleanup of the property.

4. Carol Serrano stated she has lived in the Crestview neighborhood for 36 years, has been a home health nurse for 28 years, has never seen a property in this bad of condition, discussed the many health hazards that exist at the house, that she thinks the problem meets the definition of an unlawful public nuisance set forth in the Paradise

Municipal Code and that she thinks the Town should deem the property a public nuisance and take emergency action to remedy the problem.

5. John Singler, citizen and president of the Paradise Firefighters Association, stated that he is concerned with the recent reduction to staffing of fire stations and fire engines, the loss of volunteer firefighters, and equipment that is out of service; that low staffing increases risk to life and safety of citizens and businesses in the community; discussed potential scenarios that could occur due to the low staffing; that the Town's air packs are not compatible with Cal Fire air packs; and, asked Council to reinstate the previous staffing until the transition to Cal Fire takes place.

6. Keith Lockwood stated that he represents the Town of Paradise firefighters, that he appreciates the difficult situation with revenues that are impossibly short, but he represents the person that is going to die if another person is unable to take action and asked Council to restore minimum levels of response and take action to inform everyone in the community that the fire response time is going to be longer.

Council discussed that they cannot take action on items addressed during public communication but could discuss individually with the Town Manager whether or not an item should come forward on a future Council agenda.

## **7. COUNCIL CONSIDERATION**

- 7a. Fire Chief Cone reported to Council that the proposed update to the Procedural Directive 6.3 replaces the 2004 directive and outlines current requirements, appointment procedure, responsibilities and benefits for volunteer firefighter staff.

**MOTION by Titus, seconded by White**, adopted the updated Paradise Fire Department Procedural Directive 6.3 - Volunteer Firefighter Program. Roll call vote was unanimous. (440-05-11)

- 7b. Town Manager Rough reported to Council that the proposed contract represents the Town Council's June 12, 2012 decision to go forward with a 4.5 year personnel services contract with CAL FIRE based on alternative #3 in the January, 2012 CAL FIRE proposal, and follows the successful negotiation of a Transitional Memorandum of Understanding with the Paradise Firefighters Association that was ratified by the Town Council on September 11, 2012.

**MOTION by White, seconded by Titus**, adopted Resolution No 12-35, A Resolution of the Town Council of the Town of Paradise Approving the California Department of Forestry and Fire for Services from November 1, 2012 to June 30, 2017, Contract 2CA01941. Roll call vote was unanimous. (510-20-54; 440-05-25)

- 7c. **MOTION by Lotter, seconded by White**, adopted Resolution No. 12-36, A Resolution Approving the Design, Plans, Specifications and Estimates (PS&E's) for the Pearson/Recreation Drive Signalization Project and authorizing the Public Works Manager to advertise this project for bid. Roll call vote was unanimous. (950-40-11)
- 7d. Following a report from Assistant Manager Gill regarding the upcoming transition in the Town Manager's department and the request to unfreeze the Administrative Analyst position and to eliminate the Administrative Assistant II position that was to be implemented 01/01/2013, Mayor Culleton opened the matter for public comment.
1. Loren Harvey asked for clarification with regard to the terms "freeze" and "eliminate".
- 7d. **MOTION by Titus, seconded by White**, approved a small modification to the approved FY2012/13 Budget; including the unfreezing of the Administrative Analyst (Business & Housing) position effective immediately and the elimination of the Administrative Assistant II position that was to be implemented 01/01/2013. (Estimated fiscal impact of \$1,455 to General Fund). Roll call vote was unanimous. (340-10-33; 340-40-12; 610-10-17)

## **8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council oral reports of their representation on Committees/Commissions.

Council Member DiDuca reported on his attendance at Johnny Appleseed Days and the Blues and Brews community events.

Council Member Lotter reported on a meeting relating to development of special onsite systems that he and Vice Mayor Titus attended; that he will attending a LAFCo meeting; and, that the Paradise Community Village had a dedication of their onsite system and that the road is in and buildings are going up.

Vice Mayor Titus reported that he attended the Butte County Association of Governments and Butte County Air Quality Management District meetings, and that the State government is coming up with new rules relating to above ground tanks.

Council Member White reported that Council Member Lotter is the Council Member Representative on the Paradise Community Village board; that Al McGreehan and Dennis Ivey are the volunteer Executive Directors of Paradise Community Village and will have an office at Town Hall; that he attended the Blues & Brews and the Sierra Oro Farm Tour community events; and is the cross country coach at Paradise High School.



Mayor Culleton reported on his attendance at the Johnny Appleseed Days community event; and a League of California Cities event in Sacramento on 10/8/2012.

## **9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

9a. Manager Rough reported that he and Assistant Manager Gill met with the new City Manager for the City of Chico, Brian Nakamura, who is very informed with regard to the wastewater project; and that Manager Nakamura will also look into cooperative interests between the Town of Paradise and the City of Chico, including the contracting of engineering services.

At 7:20 pm, Mayor Culleton adjourned the Town Council meeting to hold the Successor Agency meeting and reconvened the Town Council meeting at 7:32 pm.

## **10. CLOSED SESSION**

At 7:32 pm, Mayor Culleton announced the following:

- 10a. Pursuant to Government Code section 54956.9(a) the Town Council will hold a closed session to meet with the Town Attorney relating to the following pending litigation: Town of Paradise vs. Sierra Preservation Partners, LLC, et al., Butte County Superior Court Case No. 157389.
- 10b. Pursuant to Government Code sections 54956.9 and 54956.95, the Town Council will hold a closed session to consider the liability claim by Bank of NY Mellon against the Town of Paradise.
- 10c. Pursuant to Government Code section 54957.6, the Town Council will hold a closed session to meet with Charles L. Rough, Jr., Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association.

Mayor Culleton reconvened the Council meeting at 7:50 pm and announced that no action was taken in closed session.

## **11. ADJOURNMENT**

Mayor Culleton adjourned the meeting at 7:50 pm.

DATE APPROVED:

By: \_\_\_\_\_  
Steve "Woody" Culleton, Mayor

\_\_\_\_\_

Joanna Gutierrez, CMC, Town Clerk

# **TOWN OF PARADISE**

## **CASH DISBURSEMENTS REPORT**

FOR THE PERIOD OF  
OCTOBER 1, 2012 - OCTOBER 31, 2012

October 1, 2012 - October 31, 2012

Check Date	Pay Period End	DESCRIPTION	AMOUNT
10/12/12	10/07/12	Net Payroll - Direct Deposits & Checks	\$164,404.89
10/26/12	10/21/12	Net Payroll - Direct Deposits & Checks	<u>\$153,224.40</u>
TOTAL NET WAGES PAYROLL			\$317,629.29

**Accounts Payable**

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$553,293.83
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$477,655.73
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$1,030,949.56</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$1,348,578.85</u></u>

APPROVED BY: \_\_\_\_\_  
CHARLES L. ROUGH, TOWN MANAGER

APPROVED BY: /s/ \_\_\_\_\_  
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

# TOWN OF PARADISE

## CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2012 - To Payment Date: 10/31/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Wells Fargo AP Checking									
<u>Check</u>									
56934	10/04/2012	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$426.86		
56935	10/04/2012	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$366.96		
56936	10/04/2012	Open			Accounts Payable	ALERT LOCK & KEY	\$280.56		
56937	10/04/2012	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$304.84		
56938	10/04/2012	Open			Accounts Payable	BASIC LABORATORY	\$593.60		
56939	10/04/2012	Open			Accounts Payable	BUZZARD, CHRIS	\$652.97		
56940	10/04/2012	Open			Accounts Payable	CALIFORNIA DEPARTMENT OF PARKS AND RECREATION	\$1,255.19		
56941	10/04/2012	Open			Accounts Payable	CALIFORNIA STATE UNIVERSITY CHICO	\$656.18		
56942	10/04/2012	Open			Accounts Payable	CHANNING BETE COMPANY INC	\$252.51		
56943	10/04/2012	Open			Accounts Payable	CHICO ELECTRIC	\$1,505.00		
56944	10/04/2012	Open			Accounts Payable	CITY OF CHICO	\$5,103.47		
56945	10/04/2012	Open			Accounts Payable	CLEMENT COMMUNICATION INC.	\$230.55		
56946	10/04/2012	Open			Accounts Payable	COMPANIONS ANIMAL HOSPITAL	\$35.16		
56947	10/04/2012	Open			Accounts Payable	Creative Services of New England	\$172.95		
56948	10/04/2012	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$77.57		
56949	10/04/2012	Open			Accounts Payable	DHABOLT, OTIS	\$161.14		
56950	10/04/2012	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$119.07		
56951	10/04/2012	Open			Accounts Payable	FASTENAL	\$37.70		
56952	10/04/2012	Open			Accounts Payable	Foremost Promotions	\$172.04		
56953	10/04/2012	Open			Accounts Payable	HAUNSCHILD, MARK	\$201.01		
56954	10/04/2012	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$81.99		
56955	10/04/2012	Open			Accounts Payable	ICMA RETIREMENT #107773	\$163.45		
56956	10/04/2012	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$1,164.00		
56957	10/04/2012	Open			Accounts Payable	INTERSTATE SALES	\$354.58		
56958	10/04/2012	Open			Accounts Payable	JAMES A DOHERTY CO INC	\$414.95		
56959	10/04/2012	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$369.50		
56960	10/04/2012	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		
56961	10/04/2012	Open			Accounts Payable	LASER 'RENEW' ZIT	\$214.45		
56962	10/04/2012	Open			Accounts Payable	Lozovoy, Mikhail	\$50.00		
56963	10/04/2012	Open			Accounts Payable	MOBILITIE INVESTMENTS II, LLC	\$100.00		
56964	10/04/2012	Open			Accounts Payable	MOORE, DWIGHT, L.	\$12,650.00		
56965	10/04/2012	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$10,888.29		
56966	10/04/2012	Open			Accounts Payable	NORTHSTATE AGGREGATE, INC.	\$97.65		
56967	10/04/2012	Open			Accounts Payable	O'REILLY AUTO PARTS	\$101.95		
56968	10/04/2012	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$337.66		
56969	10/04/2012	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$76.22		
56970	10/04/2012	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$1,443.48		
56971	10/04/2012	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$1,450.55		
56972	10/04/2012	Open			Accounts Payable	Promotional Capital LLC	\$210.05		
56973	10/04/2012	Open			Accounts Payable	ROUGH JR., CHARLES L.	\$125.40		
56974	10/04/2012	Open			Accounts Payable	SIEMENS INDUSTRY, INC	\$3,999.38		
56975	10/04/2012	Open			Accounts Payable	STRADLING YOCCA CARLSON & RAUTH	\$5,000.00		

TOWN OF PARADISE  
**CASH DISBURSEMENTS REPORT**

From Payment Date: 10/1/2012 - To Payment Date: 10/31/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
56976	10/04/2012	Open			Accounts Payable	The Door Company	\$265.00		
56977	10/04/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$270.01		
56978	10/04/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$8.90		
56979	10/04/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$10.27		
56980	10/04/2012	Open			Accounts Payable	THRIFTY ROOTER	\$146.45		
56981	10/04/2012	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
56982	10/04/2012	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$547.47		
56983	10/04/2012	Open			Accounts Payable	VILLAGE PRINTER, INC.	\$173.32		
56984	10/04/2012	Open			Accounts Payable	WESTAMERICA BANK	\$770.70		
56985	10/04/2012	Open			Accounts Payable	WHALEN, SUZANNE	\$76.63		
56986	10/04/2012	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$4,150.58		
56987	10/04/2012	Open			Accounts Payable	ZOLL MEDICAL CORP.	\$434.04		
56988	10/04/2012	Open			Accounts Payable	BLOOD SOURCE	\$42.00		
56989	10/04/2012	Open			Accounts Payable	GUARDIAN	\$11,328.56		
56990	10/04/2012	Open			Accounts Payable	MYERS STEVENS TOOHEY & COMPANY	\$420.00		
56991	10/04/2012	Open			Accounts Payable	OPERATING ENGINEERS	\$588.00		
56992	10/04/2012	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION	\$1,375.00		
56993	10/04/2012	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION - PAC DUES	\$572.00		
56994	10/04/2012	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,504.43		
56995	10/04/2012	Open			Accounts Payable	SUN LIFE INSURANCE	\$4,293.56		
56996	10/04/2012	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$961.43		
56997	10/04/2012	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$120.00		
56998	10/12/2012	Open			Accounts Payable	FMS DMS CBE GROUP INC.	\$30.20		
56999	10/12/2012	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$959.10		
57000	10/12/2012	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$1,098.45		
57001	10/12/2012	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$305.75		
57002	10/18/2012	Open			Accounts Payable	ACI ENTERPRISES, INC.	\$638.82		
57003	10/18/2012	Open			Accounts Payable	AMERIGAS	\$444.80		
57004	10/18/2012	Open			Accounts Payable	ANDERSON, KATE	\$12.11		
57005	10/18/2012	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$308.54		
57006	10/18/2012	Open			Accounts Payable	AT&T	\$104.16		
57007	10/18/2012	Open			Accounts Payable	AT&T	\$994.97		
57008	10/18/2012	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$199.42		
57009	10/18/2012	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$15.57		
57010	10/18/2012	Open			Accounts Payable	AT&T/CAL NET 2	\$4,121.56		
57011	10/18/2012	Open			Accounts Payable	BUTTE CO RECORDER	\$39.00		
57012	10/18/2012	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$215,194.00		
57013	10/18/2012	Open			Accounts Payable	CALIFORNIA DEPARTMENT OF PARKS AND RECREATION	\$928.84		
57014	10/18/2012	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$619.00		

TOWN OF PARADISE  
**CASH DISBURSEMENTS REPORT**

From Payment Date: 10/1/2012 - To Payment Date: 10/31/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57015	10/18/2012	Open			Accounts Payable	CALIFORNIA STATE UNIVERSITY CHICO	\$307.97		
57016	10/18/2012	Open			Accounts Payable	CATALYST WOMEN'S ADV. INC.	\$1,325.00		
57017	10/18/2012	Open			Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95		
57018	10/18/2012	Open			Accounts Payable	CITY OF OROVILLE	\$1,133.10		
57019	10/18/2012	Open			Accounts Payable	COMCAST CABLE	\$71.46		
57020	10/18/2012	Open			Accounts Payable	COMCAST CABLE	\$72.41		
57021	10/18/2012	Open			Accounts Payable	COMCAST CABLE	\$87.41		
57022	10/18/2012	Open			Accounts Payable	CONTRA COSTA COUNTY SHERIFF'S OFFICE	\$556.00		
57023	10/18/2012	Open			Accounts Payable	DODGE, JEFFREY, L.	\$10.00		
57024	10/18/2012	Open			Accounts Payable	FLORES, LUIS, A.	\$130.00		
57025	10/18/2012	Open			Accounts Payable	HUNTERS PEST CONTROL	\$55.00		
57026	10/18/2012	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$6,143.67		
57027	10/18/2012	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$486.77		
57028	10/18/2012	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$25.00		
57029	10/18/2012	Open			Accounts Payable	JEFF'S TRUCK SERVICE & POWER, INC.	\$1,508.67		
57030	10/18/2012	Open			Accounts Payable	JORDAN, CSO, SHAWN	\$98.00		
57031	10/18/2012	Open			Accounts Payable	KUSTOM SIGNALS , INC.	\$46.48		
57032	10/18/2012	Open			Accounts Payable	LUNG, JAMES, ALLEN	\$135.25		
57033	10/18/2012	Open			Accounts Payable	MARQUIS, JOSH	\$140.02		
57034	10/18/2012	Open			Accounts Payable	MWI VETERINARY SUPPLY	\$701.74		
57035	10/18/2012	Open			Accounts Payable	NORTHSTAR ENGINEERING INC	\$547.50		
57036	10/18/2012	Open			Accounts Payable	O'REILLY AUTO PARTS	\$60.94		
57037	10/18/2012	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$246.87		
57038	10/18/2012	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$144.74		
57039	10/18/2012	Open			Accounts Payable	PARADISE STRIVE CENTER	\$450.00		
57040	10/18/2012	Open			Accounts Payable	PARADISE YOUTH SPORTS AND FAMILY CENTER	\$37,899.40		
57041	10/18/2012	Open			Accounts Payable	PEG TAYLOR CENTER	\$1,042.00		
57042	10/18/2012	Open			Accounts Payable	PILGRIM, CHRIS	\$98.00		
57043	10/18/2012	Open			Accounts Payable	RAMOS, DANIEL J.	\$281.00		
57044	10/18/2012	Open			Accounts Payable	RIEBES AUTO PARTS	\$97.10		
57045	10/18/2012	Open			Accounts Payable	ROGER NICHOLS INVESTIGATIONS	\$515.49		
57046	10/18/2012	Open			Accounts Payable	Rolls Anderson & Rolls Civil Engineers	\$2,170.00		
57047	10/18/2012	Open			Accounts Payable	Sacramento Sheriff Department Training Trust Fund	\$230.00		
57048	10/18/2012	Open			Accounts Payable	SALVATION ARMY	\$514.80		
57049	10/18/2012	Open			Accounts Payable	SHASTA FIRE EQUIPMENT, INC	\$36.00		
57050	10/18/2012	Open			Accounts Payable	Smith, Jake	\$518.00		
57051	10/18/2012	Open			Accounts Payable	STOEL RIVES, LLP	\$315.00		
57052	10/18/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$124.06		
57053	10/18/2012	Open			Accounts Payable	TURNBOW, DAVID LYNN	\$10.00		
57054	10/18/2012	Open			Accounts Payable	TURNBOW, DEBBIE	\$20.00		
57055	10/18/2012	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$9.60		

TOWN OF PARADISE  
**CASH DISBURSEMENTS REPORT**

From Payment Date: 10/1/2012 - To Payment Date: 10/31/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57056	10/18/2012	Open			Accounts Payable	VERIZON WIRELESS	\$247.74		
57057	10/18/2012	Open			Accounts Payable	VERIZON WIRELESS	\$532.14		
57058	10/18/2012	Open			Accounts Payable	VERIZON WIRELESS	\$490.24		
57059	10/18/2012	Open			Accounts Payable	VERIZON WIRELESS	\$94.00		
57060	10/18/2012	Open			Accounts Payable	VERIZON WIRELESS	\$264.08		
57061	10/18/2012	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
57062	10/18/2012	Open			Accounts Payable	WITTMER AUTO CENTER	\$285.00		
57063	10/18/2012	Open			Accounts Payable	YOUTH FOR CHANGE	\$1,175.40		
57064	10/25/2012	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$426.86		
57065	10/25/2012	Open			Accounts Payable	A-BETTER PEST CONTROL CO.	\$95.00		
57066	10/25/2012	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$57.86		
57067	10/25/2012	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$149.79		
57068	10/25/2012	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$1,959.00		
57069	10/25/2012	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$66.00		
57070	10/25/2012	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$130.43		
57071	10/25/2012	Open			Accounts Payable	CDW-GOVT	\$5,432.34		
57072	10/25/2012	Open			Accounts Payable	CERTIFIED SECURITY SYSTEM INCORPORATED	\$240.00		
57073	10/25/2012	Open			Accounts Payable	COMCAST CABLE	\$117.41		
57074	10/25/2012	Open			Accounts Payable	DATCO SERVICES CORPORATION	\$252.00		
57075	10/25/2012	Open			Accounts Payable	DOUGLAS R. THORN, ATTY AT LAW	\$108.21		
57076	10/25/2012	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$1,232.00		
57077	10/25/2012	Open			Accounts Payable	FP/Francotyp-Postalia MAILING SOLUTIONS	\$103.86		
57078	10/25/2012	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$2,076.03		
57079	10/25/2012	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
57080	10/25/2012	Open			Accounts Payable	MOSS LEVY & HARTZHEIM	\$3,625.00		
57081	10/25/2012	Open			Accounts Payable	NCCSIF TREASURER	\$96,444.50		
57082	10/25/2012	Open			Accounts Payable	NORTH STATE RENDERING INC	\$80.00		
57083	10/25/2012	Open			Accounts Payable	O'REILLY AUTO PARTS	\$75.18		
57084	10/25/2012	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$271.53		
57085	10/25/2012	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$10,004.84		
57086	10/25/2012	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$1,489.40		
57087	10/25/2012	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMUNITY MEDIA	\$191.33		
57088	10/25/2012	Open			Accounts Payable	PMAM CORPORATION	\$190.50		
57089	10/25/2012	Open			Accounts Payable	Promotional Capital LLC	\$184.65		
57090	10/25/2012	Open			Accounts Payable	SACRAMENTO REGIONAL PUBLIC SAFETY TRAINING CTR.	\$116.00		
57091	10/25/2012	Open			Accounts Payable	STERICYCLE, INC.	\$76.08		
57092	10/25/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$5.96		
57093	10/25/2012	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$159.27		
57094	10/25/2012	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$2,920.00		
57095	10/25/2012	Open			Accounts Payable	WESTAMERICA BANK	\$4,887.66		
57096	10/26/2012	Open			Accounts Payable	FMS DMS CBE GROUP INC.	\$30.20		



**CASH DISBURSEMENTS REPORT**

From Payment Date: 10/1/2012 - To Payment Date: 10/31/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57101	10/26/2012	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$1,121.29		
57102	10/26/2012	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$1,098.45		
57103	10/31/2012	Open			Accounts Payable	BLOOD SOURCE	\$42.00		
57104	10/31/2012	Open			Accounts Payable	GUARDIAN	\$11,179.50		
57105	10/31/2012	Open			Accounts Payable	MYERS STEVENS TOOHEY & COMPANY	\$420.00		
57106	10/31/2012	Open			Accounts Payable	OPERATING ENGINEERS	\$588.00		
57107	10/31/2012	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION	\$1,312.50		
57108	10/31/2012	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION - PAC DUES	\$546.00		
57109	10/31/2012	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,350.19		
57110	10/31/2012	Open			Accounts Payable	SUN LIFE INSURANCE	\$4,284.75		
57111	10/31/2012	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$957.67		
57112	10/31/2012	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$120.00		
Type Check Totals:					175 Transactions		\$526,304.76		
<u>EFT</u>									
76	10/01/2012	Open			Accounts Payable	CALPERS - RETIREMENT	\$53,656.79		
77	10/04/2012	Open			Accounts Payable	CALPERS	\$135,710.01		
78	10/12/2012	Open			Accounts Payable	CALPERS - RETIREMENT	\$52,967.93		
79	10/12/2012	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$7,671.66		
80	10/12/2012	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$8,553.45		
81	10/12/2012	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$30,035.59		
82	10/26/2012	Open			Accounts Payable	CALPERS - RETIREMENT	\$51,156.74		
83	10/26/2012	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$6,471.87		
84	10/26/2012	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$4,391.96		
85	10/26/2012	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$27,517.41		
86	10/31/2012	Open			Accounts Payable	CALPERS	\$126,511.39		

**CASH DISBURSEMENTS REPORT**

From Payment Date: 10/1/2012 - To Payment Date: 10/31/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Type EFT Totals:					11 Transactions		\$504,644.80		
AP - Wells Fargo AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	175	\$526,304.76	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	175	\$526,304.76	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$504,644.80	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	11	\$504,644.80	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	186	\$1,030,949.56	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	186	\$1,030,949.56	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	175	\$526,304.76	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	175	\$526,304.76	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$504,644.80	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	11	\$504,644.80	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	186	\$1,030,949.56	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	186	\$1,030,949.56	\$0.00

**TOWN OF PARADISE  
Council Agenda Summary  
Date: November 13, 2012**

**Agenda No. 3c**

**ORIGINATED BY:** Paul T. Derr, Public Works Manager

**REVIEWED BY:** Charles L. Rough, Jr., Town Manager

**SUBJECT:** Recommend Notice of Completion for various asphalt repairs performed under contract with Franklin Construction in the amount of \$72,509.37.

**COUNCIL ACTION REQUESTED:**

1. Approve the final quantities per the attached summary; AND
2. Accept the contract with Franklin Construction Company, Inc. as complete and authorize the Town Clerk to file a Notice of Completion with the County Recorder's Office with release of the retention following a 35-day lien period, provided no liens are filed; AND
3. Approve additional budget appropriation to transfer \$704.37 from the Transportation Fund (2110) to the Gas Tax Fund (2120) to cover the additional cost of materials.

**Background:** Considering the Town's budget and various road rehabilitation alternatives, staff identified specific failed sections of roadway for removal and repair (dig-outs). The areas selected for improvement represent some of the most persistent and severe maintenance problems during winter months.

At the regularly scheduled Town Council meeting on August 7, 2012, Council accepted the Bid for the Various Asphalt Repairs, 2012 project and awarded the contract to Franklin Construction Company, Inc. with a total contract amount of \$71,805.00. The proposed work called for removal of identified areas and construction of stronger structural roadway sections.

Starting construction on October 3, 2012, Franklin Construction completed all work within contract limitations. Town of Paradise Public Works staff performed ongoing inspections during construction and also during the subsequent weeks following completion. All required improvements have been constructed in conformance with the approved plans and specifications which meet the project's objectives. All payroll records are complete, and there are no outstanding issues or claims relative to this project.

Since the project cost was measured on cost per ton of material installed, an additional adjustment of \$704.37 is needed to cover the total tonnage used for the project. The final project construction cost, including adjustments is \$72,509.37.

With Council's acceptance of the project, Franklin Construction will be required to warranty the project for one year per contract specifications.

Financial Impact: The funding source for the \$72,509.37 is the Transportation Fund (fund 2110). There is no impact to the General Fund as a result of this project.

Dig Out Final Calculations

Town of Paradise Asphalt Dig Out Repairs		Tonnage Per-Plan	Total SF Per-Plan	Total Tonnage per-Plan	Contract Awarded Amount	Total Placed SF	Total Placed Tonnage	Contract Cost Per-Ton	Final Cost
Skyway, Bille to Wagstaff		140	2,428.00	90.83	\$ 49,480.00	\$ 2,732.00	84.39	\$ 282.00	\$ 23,797.98
Clark from Wagstaff to 2009 Overlay			1,312.00	49.08		\$ 1,472.00	57.47	\$ 282.00	\$ 16,206.54
Pentz from Ponderosa school to Bille		95	2,544.00	95.16	\$ 22,325.00	\$ 3,346.00	96.11	\$ 235.00	\$ 22,585.85
	Total	235	6,284.00	235.07	\$ 71,805.00	\$ 7,550.00	237.97	Asphalt Cost	\$ 62,590.37
							Traffic Control	LS	\$ 10,000.00
							Total Project Cost		\$ 72,590.37
							Contract Award Amount		\$ 71,805.00
							Total Amount Over Contract		\$ 785.37

**TOWN OF PARADISE**  
**Council Agenda Summary**  
**November 13, 2012**

**AGENDA NO. 3 (d)**

**ORIGINATED BY:** Paul T. Derr, Public Works Manager

**REVIEWED BY:** Charles L. Rough, Jr., Town Manager

**SUBJECT:** Declaration of Surplus Office Equipment and obsolete supplies.

**COUNCIL ACTION REQUESTED:**

- 1.) Declare the attached described office items as surplus property; and
- 2.) Adopt resolution No. 12-\_\_\_, declaring Development Services office furniture and property, surplus, and authorizing disposal through sale or donation by the Public Works Manager.

**BACKGROUND:** Recent reorganization at Town Hall has left the Town with a number of unusable office furniture items as well as obsolete office equipment supplies. The attached list of office items should be declared as unusable or outdated and can no longer be used affectively for Town purposes. It is recommended to sell these items as surplus property.

**FINANCIAL IMPACT:** The disposal of these office items will have no negative impact on the General Fund. A small sum of revenue is anticipated from the sale of these items.

Attachment:

1. 6' Office desk with side extension
2. 5' Office desk
3. Office desk
4. 8' plan table with drawers
5. 8 ½' plan table with plans holders
6. 7' tall, 4' wide book shelf
7. HP DesignJet 750C plotter
8. 3' misc size wooden book shelves
9. 3 metal book shelves
10. 5 drawer horizontal filing cabinet
11. 6' glass display case
12. 12' "podium type" table
13. 3 office chairs
14. Small rolling table
15. 3 under desk keyboard tray
16. Small printer table
17. Small work table
18. Misc office items
19. Desk accessories

**TOWN OF PARADISE  
RESOLUTION NO. 12-\_\_**

**RESOLUTION DECLARING DEVELOPMENT SERVICES OFFICE FURNITURE  
AND PROPERTY SURPLUS AND AUTHORIZING DISPOSAL THROUGH SALE  
AND DONATION**

**WHEREAS**, the Development Services Department wishes to dispose of property that is either inoperable or obsolete; and,

**WHEREAS**, the Development Services Department wishes to dispose of the property through a donation or sale.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Paradise as follows:

Section 1. The Town hereby declares Development Services Department property surplus as set forth in Exhibit "A" attached hereto and made a part hereof by reference.

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130 A & B, the Development Services Department is hereby authorized to dispose of the property by donation or sale.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this 13th day of November 2012, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
**Steve "Woody" Culleton, Mayor**

**ATTEST:**

**BY:** \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

**APPROVED AS TO FORM:**

**BY:** \_\_\_\_\_  
Dwight L. Moore, Town Attorney

## **Exhibit “A”**

1. 6' Office desk with side extension
2. 5' Office desk
3. Office desk
4. 8' plan table with drawers
5. 8 ½' plan table with plans holders
6. 7' tall, 4' wide book shelf
7. HP DesignJet 750C plotter
8. 3' misc size wooden book shelves
9. 3 metal book shelves
10. 5 drawer horizontal filing cabinet
11. 6' glass display case
12. 12' "podium type" table
13. 3 office chairs
14. Small rolling table
15. 3 under desk keyboard tray
16. Small printer table
17. Small work table
18. Misc office items
19. Desk accessories





**Town of Paradise  
Council Agenda Summary  
Date: November 13, 2012**

**Agenda Item: 3(e)**

**Originated by:** Gina S. Will, Finance Director/Town Treasurer  
**Reviewed by:** Charles L. Rough, Jr., Town Manager  
**Subject:** Accounts Receivable Bad Debt

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**Council Action Requested:**

1. Approve writing off \$4,222.04 of uncollectible miscellaneous invoices to bad debt, or

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

Periodically the Town will bill citizens or businesses for special services; to recover costs associated with repairing public property caused by negligence; or to collect bank returned checks. If the invoice is not paid within 30 days, Town staff begins a vigorous collection process that generally takes about six months. During this time staff is sending frequent correspondence, utilizing web-based location services, and offering payment plan options.

After exhausting all collection options, the Town turns the miscellaneous accounts receivable over to a collection agency for continued collection efforts. Occasionally the agency is able to secure a payment and then shares the collection with the Town. More often than not, the collection agency is also not successful as the payee is deemed to be insolvent, incarcerated, or simply impervious to collections.

Insufficient funds and returned checks that aren't collected are turned over to the Butte County District Attorney's office for collection and possible prosecution.

On an annual basis the accounts receivable sub-ledger is reviewed for bad debt. Staff identifies which accounts have gone through Town collection and collection agency collection processes and are unlikely to be paid. It is important to complete this progress on annual basis so as not to overstate receivables with uncollectible amounts and to create too large of a "bad debt" expense on any one fiscal year.

**Discussion:**

The following are the invoices that are unlikely to be paid and are recommended by staff to be written off as "bad debt" in the 2012/13 fiscal year. During this same period the Town collected \$170,282, so this recommended write off represents 2.42% of billed

Accounts Receivable Bad Debt  
November 13, 2012

invoices. This is a relatively acceptable level of “bad debt”.

Invoice Number.	Due Date	Invoice Amount	Finance Charges	Payments	Balance
<b>1010 – Fire Department Response</b>					
2011-00000004	12/02/10	98.56	21.99		120.55
2011-00000005	12/16/10	98.56	21.99		120.55
2011-00000006	12/16/10	239.68	53.50		293.18
2011-00000009	06/04/11	197.12	28.27		225.39
2011-00000014	07/14/11	1,730.52	218.89		1,949.41
<b>1010 – Returned Check</b>					
2012-00000004	09/13/11	146.00			146.00
<b>2030 – Fire Prevention Inspection Fees</b>					
2011-00000082	06/10/11	174.72	21.06		195.78
2011-00000088	06/10/11	100.80	12.15		112.95
2011-00000127	07/22/11	44.80	4.80		49.60
2012-00000011	08/25/11	212.80	19.95		232.75
<b>2070 – Animal Control Invoicing</b>					
2011-00000001	12/16/10	41.44	5.32		46.76
<b>2120 – Public Works Misc. Billing</b>					
2010-00000020	07/29/10	373.42	55.80	(192.00)	237.22
2011-00000005	05/27/11	423.85	68.05		491.90
Totals		3,882.27	531.77	(192.00)	4,222.04

**Fiscal Analysis:**

If this “bad debt” write off is approved, the impact to the General Fund is \$2,855.08, to Building Safety and Waste Water Fund \$591.08, to Animal Control Fund \$46.76 and to State Gas Tax Fund \$729.12.



**Town of Paradise  
Council Agenda Summary  
Date: November 13, 2012**

**Agenda Item: 3(f)**

**Originated by:** Charles L. Rough, Jr., Town Manager  
Gina S. Will, Finance Director/Town Treasurer

**Subject:** General Fund Budget Status Update

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**Council Action Requested:**

Approve the following general fund budget adjustments; or,

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

Town Council adopted the fiscal year 2012/13 operating and capital budget at the July 31, 2012 Town Council meeting. Each month staff will propose additional budget adjustments as additional information becomes available and sufficient data exists for financial and trend analysis. The recommended changes and circumstances for the current proposed 2012/13 budget adjustments are described below.

**Discussion:**

Staff ran and analyzed a General Fund Budget Performance Report to date for the 2012/13 fiscal year in order to begin reviewing trends or significant swings in revenues and expenses. A copy of this report is attached for review. The following information was derived from this analysis:

- Staff is expecting a report of expected property taxes for 2012/13 from Butte County by mid December 2012. Without that information, there is insufficient data to recommend an adjustment to budgeted property taxes or motor vehicle in lieu at this time. Staff is meeting with the County Assessor in November 2012 in order to begin forming a projection of anticipated property taxes for the 2013/14 fiscal year.
- With the first quarter of sales tax receipts and one month of the new quarter recorded to date, receipts are running right at budgeted levels. Staff will continue to evaluate these receipts and will bring forward a recommendation for adjustment if necessary.
- The first quarter receipts of Franchise fees and Transient Occupancy taxes have been recorded and look promising with some modest growth above budgeted levels. With only one quarter recorded however, staff will wait on making a budget adjustment recommendation until more data and receipts become available.

General Fund Budget Status Update  
November 13, 2012

- The Police Department has started issuing some Administrative Citations for various ordinance violations. To date the Town has collected \$1,600 from these citations which staff recommends as a budget adjustment.
- In accordance with Health and Safety Code 34179.5, the Town as Successor Agency to the Paradise Redevelopment Agency, hired auditors to complete a Due Diligence Review of the Low and moderate Income Housing funds. The purpose of the review was to determine the amount of cash and cash equivalents that are available for disbursement to taxing entities. The review identifies that there is \$92,640 available for disbursement. Staff has estimated that of this disbursement the Town is eligible for \$23,112. Staff will wait to bring forward a related budget recommendation until Butte County confirms the amount and advises on the timing of the distribution.
- Police Department leadership is doing a great job of managing police operations overtime. Operations overtime incurred to date annualized is less than budgeted. However, with fewer available per-diem dispatchers, the public safety communications overtime budget annualized is currently running higher than budget. This overage is currently being offset by savings in the per-diem dispatcher account. Staff will continue to watch these accounts closely, but does not currently recommend a budget adjustment.
- Finance and Fire Department Staff are keeping a close eye on Fire Department personnel costs between now and the transition to CAL FIRE for fire personnel services. With challenging current staffing levels, Fire Department leadership is carefully balancing the service level needs of the community with the 2012/13 fiscal budget constraints.

This summer and into the fall, the Fire Department has joined strike teams to assist in the fight of several Northern California fires. The Town is expecting reimbursement from this assistance in the amount of approximately \$121,421. This is \$11,435 more than last month's estimate.

Through October 21, 2012, the Fire Department has incurred FLSA/overtime costs of \$228,060. Of that overtime, \$46,794 is from strike team assistance. The department will incur FLSA overtime between now and the CAL FIRE transition date of approximately \$6,100. Thus, currently staff recommends the following additional appropriation for overtime as follows:

<b>\$181,266</b>	FLSA/Overtime	07/01/12 – 10/21/12
<b>46,794</b>	Strike Team Overtime	07/01/12 – 10/21/12
<b>6,100</b>	FLSA	10/21/12 – 12/31/12
<b>\$234,160</b>	Total Overtime	
<b>(121,421)</b>	Less Expected State Reimbursement	
<b>112,739</b>	Net Overtime	
<b>109,986</b>	Budgeted State Reimbursement	
<b>(201,802)</b>	Budgeted Overtime	
<b>\$20,923</b>	Recommended Budget Adjustment	

General Fund Budget Status Update  
November 13, 2012

Pending approval by the State Personnel Board on November 13, 2012, the CAL FIRE transition date is currently scheduled for December 10, 2012. Staff will complete the financial analysis related to implementation as of that date, and bring forward appropriate budget recommendations.

- The Town is currently in negotiations with the Police Officer's Association for a contract that expired on October 31, 2012. Staff will bring forward recommended budget adjustments as a result of those negotiations as soon as they become available.

**Conclusion:**

Following are the recommended General Fund Budget Adjustments

General Fund (1010)		Amount	Description
Beginning Fund Balance		1,356,937	
2012/13 Budgeted Revenues		9,323,109	
Recommended Adjustments			
1.	30.0000.3380.106	1,600	Police issued administrative citations
2.	35.0000.3345.100	11,435	Additional reimbursement for strike team participation
Adjusted Revenues		9,336,144	
Transfers in From Other Funds		603,209	
Total Resources		9,939,353	
2012/13 Budgeted Expenditures		10,136,927	
Recommended Adjustments			
3.	35.4630.5105	28,763	Additional Fire FLSA/Overtime
4.	35.4630.5105.200	3,595	Strike Team Overtime
Adjusted Expenses		10,169,283	
General Fund Net Income		(229,930)	
Projected Ending Fund Balance		1,127,007	

The adopted 2012/13 General Fund deficit started at \$161,176, and unfortunately has grown by \$68,754 primarily due to overtime created by staffing challenges in the Fire Department. To maintain appropriate reserves and protect the Town's fiscal solvency additional steps are being taken to reduce and eliminate this General Fund structural deficit of \$229,930 by the end of the 2012/13 fiscal year. Staff will continue to update Council monthly on the progress made in reducing this deficit.

**Fiscal Impact Analysis:**

These current adjustments increase the General Fund deficit and decrease the General Fund reserves by \$20,775.



# Budget Performance Report

Fiscal Year to Date 10/31/12

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>00 - Non Department Activity</b>										
Program <b>0000 - Non Program Activity</b>										
3110.311	Property Tax Current Secured	3,954,685.00	.00	3,954,685.00	.00	.00	.00	3,954,685.00	0	4,016,789.74
3110.312	Property Tax Current Unsecured	202,640.00	.00	202,640.00	198,193.29	.00	198,193.29	4,446.71	98	190,450.90
3110.315	Property Tax Prior Secured/Unsecured	7,344.00	.00	7,344.00	2,678.49	.00	2,678.49	4,665.51	36	9,351.55
3110.320	Property Tax General Supplemental	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	13,700.90
3130.325	General Sales and Use Tax Sales and Use Tax	1,687,446.00	.00	1,687,446.00	91,700.00	.00	210,411.13	1,477,034.87	12	1,633,595.19
3167.330	Real Property Transfer Tax Real Property Transfer Tax	37,351.00	4,301.00	41,652.00	2,813.21	.00	13,207.84	28,444.16	32	36,536.66
3182.335	Franchise Taxes Franchise Taxes	800,353.00	.00	800,353.00	60,500.28	.00	60,500.28	739,852.72	8	790,283.18
3185.340	Transient Occupancy Tax Transient Occupancy Tax	168,341.00	.00	168,341.00	9,365.97	.00	9,365.97	158,975.03	6	171,221.69
3210.110	Business Licenses and Permits Business Regulation	3,000.00	.00	3,000.00	299.00	.00	491.00	2,509.00	16	3,099.67
3210.120	Business Licenses and Permits Bingo Regulation	66.00	.00	66.00	16.50	.00	16.50	49.50	25	132.00
3345.200	State Revenues - Other Miscellaneous	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	26,222.24
3351.001	Property Tax Homeowners Apportionment	70,643.00	.00	70,643.00	.00	.00	.00	70,643.00	0	71,356.68
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	1,929,937.00	.00	1,929,937.00	.00	.00	13,699.81	1,916,237.19	1	1,962,652.93
3410.101	Administrative Services General Administrative Fees	.00	.00	.00	.00	.00	9.30	(9.30)	+++	38.22
3410.104	Administrative Services Returned Check Processing	300.00	.00	300.00	(29.00)	.00	58.00	242.00	19	401.00
3410.107	Administrative Services Electronic Audio Reproduction	10.00	.00	10.00	.00	.00	.00	10.00	0	5.16
3410.112	Administrative Services Printed Material Production/Sale	250.00	.00	250.00	.00	.00	60.00	190.00	24	206.50
3410.113	Administrative Services Document Copying	350.00	.00	350.00	8.50	.00	83.00	267.00	24	379.78
3410.114	Administrative Services Document Certification	100.00	.00	100.00	.00	.00	20.00	80.00	20	122.50
3410.115	Administrative Services Research on Request/Dept Records	550.00	.00	550.00	.00	.00	76.00	474.00	14	684.00
3410.150	Administrative Services Late Fees	.00	.00	.00	.00	.00	4.50	(4.50)	+++	1.50
3610.100	Interest Revenue Investments	13,162.00	.00	13,162.00	1,720.75	.00	1,727.85	11,434.15	13	6,337.50
3610.150	Interest Revenue Interfund Loans	.00	.00	.00	.00	.00	.00	.00	+++	29,870.94
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	.00	440.00	.00	.00	.00	440.00	0	440.00
3901.100	Refunds & Reimbursements Miscellaneous	1,000.00	.00	1,000.00	97.10	.00	214.74	785.26	21	19,340.06
3902.100	Miscellaneous Revenue General	1,000.00	.00	1,000.00	50.00	.00	336.68	663.32	34	9,530.34
3902.110	Miscellaneous Revenue Cash Over and Short	.00	.00	.00	.10	.00	.11	(.11)	+++	(1.79)
3910.030	Transfers In From Development Services Fund	111,415.00	.00	111,415.00	.00	.00	33,432.00	77,983.00	30	88,640.00
3910.070	Transfers In From Animal Control	26,320.00	.00	26,320.00	.00	.00	8,043.00	18,277.00	31	23,394.00
3910.112	Transfers In From Federal CMAQ Fund	12,799.00	.00	12,799.00	.00	.00	2,110.85	10,688.15	16	24,208.11
3910.120	Transfers In From State Gas Tax Fund	124,067.00	.00	124,067.00	.00	.00	38,425.00	85,642.00	31	102,124.00
3910.140	Transfers In From Traffic Safety Fund	30,000.00	.00	30,000.00	2,500.00	.00	10,000.00	20,000.00	33	26,000.00
3910.160	Transfers In From BHS Development Svcs Fund	23,274.00	.00	23,274.00	.00	.00	5,000.00	18,274.00	21	24,444.00
3910.204	Transfers In From State SLESF Grant Fund	50,000.00	.00	50,000.00	4,166.00	.00	16,672.00	33,328.00	33	45,000.00
3910.215	Transfers In From Aband Vehicle Abate Fund	5,000.00	.00	5,000.00	.00	.00	1,238.43	3,761.57	25	3,795.41
3910.308	Transfers In From BHS CDBG 2008 Grant	.00	.00	.00	.00	.00	.00	.00	+++	5,222.05



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<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>00 - Non Department Activity</b>										
Program <b>0000 - Non Program Activity</b>										
3910.502	Transfers In From Signal Development Fund	.00	.00	.00	.00	.00	.00	.00	+++	9,125.82
3910.503	Transfers In From Drainage Trust	.00	.00	.00	.00	.00	.00	.00	+++	17,755.78
3910.505	Transfers In From Memorial Trailway Fund	.00	.00	.00	.00	.00	.00	.00	+++	2,225.51
3910.510	Transfers In From Impact Fees Road Imp Fund	1,657.00	.00	1,657.00	.00	.00	1,588.06	68.94	96	4,076.67
3910.551	Transfers In From Impact Fees Drainage Fund	.00	.00	.00	.00	.00	.00	.00	+++	20,000.00
3910.807	Transfers In From Dr. Horlic Renovation Donat	.00	.00	.00	.00	.00	.00	.00	+++	21,430.06
3910.900	Transfers In From Transit Fund	3,172.00	.00	3,172.00	.00	.00	1,048.00	2,124.00	33	2,557.00
3910.920	Transfers In From RDA Non Housing Fund	.00	.00	.00	.00	.00	.00	.00	+++	2,624.00
3910.921	Transfers In From RDA Housing Fund	.00	.00	.00	.00	.00	.00	.00	+++	502.00
3910.970	Transfers In From Self Insurance Trust Fund	215,505.00	.00	215,505.00	.00	.00	215,505.00	.00	100	143,646.00
Program <b>0000 - Non Program Activity Totals</b>		\$9,516,177.00	\$4,301.00	\$9,520,478.00	\$374,080.19	\$0.00	\$844,216.83	\$8,676,261.17	9%	\$9,559,519.45
Department <b>00 - Non Department Activity Totals</b>		\$9,516,177.00	\$4,301.00	\$9,520,478.00	\$374,080.19	\$0.00	\$844,216.83	\$8,676,261.17	9%	\$9,559,519.45
Department <b>25 - Finance</b>										
Program <b>5005 - Rental Properties</b>										
3901.100	Refunds & Reimbursements Miscellaneous	1,840.00	.00	1,840.00	407.18	.00	1,074.71	765.29	58	1,553.52
Program <b>5005 - Rental Properties Totals</b>		\$1,840.00	\$0.00	\$1,840.00	\$407.18	\$0.00	\$1,074.71	\$765.29	58%	\$1,553.52
Department <b>25 - Finance Totals</b>		\$1,840.00	\$0.00	\$1,840.00	\$407.18	\$0.00	\$1,074.71	\$765.29	58%	\$1,553.52
Department <b>30 - Police</b>										
Program <b>0000 - Non Program Activity</b>										
3320.100	Federal Revenue - Other Refunds and Reimbursements	500.00	.00	500.00	.00	.00	.00	500.00	0	6,484.20
3345.004	State Revenues - Other POST Reimbursements	19,000.00	.00	19,000.00	9,837.47	.00	11,636.58	7,363.42	61	18,238.70
3345.100	State Revenues - Other Refunds & Reimbursements	24,000.00	.00	24,000.00	.00	.00	11,609.00	12,391.00	48	27,149.83
3380.100	Local Government Revenue Fines and Forfeitures	32,000.00	.00	32,000.00	1,021.31	.00	2,818.87	29,181.13	9	35,338.62
3380.106	Local Government Revenue Administrative Citations	.00	.00	.00	1,200.00	.00	1,600.00	(1,600.00)	+++	.00
Police										
3421.100	Police Vehicle Repossession	200.00	.00	200.00	21.00	.00	42.00	158.00	21	231.00
3421.103	Police Weapons Storage Fee	500.00	.00	500.00	.00	.00	.00	500.00	0	479.00
3421.105	Police Cite Sign Off / VIN Verification	1,800.00	.00	1,800.00	94.00	.00	370.44	1,429.56	21	1,801.00
3421.111	Police Vehicle Impound Fee	2,500.00	.00	2,500.00	.00	.00	672.00	1,828.00	27	2,576.00
3421.115	Police Police Report (Copy)	6,800.00	.00	6,800.00	439.50	.00	2,075.58	4,724.42	31	7,050.00
3421.120	Police Fingerprint Processing	9,000.00	.00	9,000.00	727.72	.00	2,703.72	6,296.28	30	8,699.12
3421.122	Police Visa/Clearance Letter	78.00	.00	78.00	.00	.00	26.00	52.00	33	65.00
3421.128	Police Statutory Registration	840.00	.00	840.00	.00	.00	90.00	750.00	11	870.00
3421.130	Police Reproduce/Sale of Tapes & Photos	150.00	.00	150.00	26.00	.00	91.00	59.00	61	170.25
3421.140	Police Alarm System Registration	150.00	.00	150.00	.00	.00	72.00	78.00	48	154.00
3421.141	Police False Alarm Response	2,000.00	.00	2,000.00	.00	.00	896.14	1,103.86	45	2,370.56
3421.180	Police Special Services	2,500.00	.00	2,500.00	760.00	.00	910.00	1,590.00	36	3,207.00



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<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>30 - Police</b>										
Program <b>0000 - Non Program Activity</b>										
3421.182	Police Research on Request	15.00	.00	15.00	.00	.00	.00	15.00	0	15.00
3421.185	Police Bicycle License	.00	.00	.00	.00	.00	.00	.00	+++	3.75
3421.187	Police Subpoena Duces Tecum	.00	.00	.00	.00	.00	15.00	(15.00)	+++	180.00
3901.100	Refunds & Reimbursements Miscellaneous	1,000.00	.00	1,000.00	.00	.00	976.39	23.61	98	1,637.55
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	216.80
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	16.75
Program <b>0000 - Non Program Activity Totals</b>		\$104,033.00	\$0.00	\$104,033.00	\$14,127.00	\$0.00	\$36,604.72	\$67,428.28	35%	\$116,954.13
Department <b>30 - Police Totals</b>		\$104,033.00	\$0.00	\$104,033.00	\$14,127.00	\$0.00	\$36,604.72	\$67,428.28	35%	\$116,954.13
Department <b>35 - Fire</b>										
Program <b>0000 - Non Program Activity</b>										
3320.100	Federal Revenue - Other Refunds and Reimbursements	.00	.00	.00	30,975.14	.00	30,975.14	(30,975.14)	+++	.00
3345.100	State Revenues - Other Refunds & Reimbursements	34,000.00	75,986.00	109,986.00	.00	.00	.00	109,986.00	0	5,608.60
3380.103	Local Government Revenue Fines and Citations Fire	4,000.00	.00	4,000.00	200.00	.00	200.00	3,800.00	5	4,766.53
3410.150	Administrative Services Late Fees	100.00	.00	100.00	.00	.00	9.05	90.95	9	336.20
3422.303	Fire Out Of Hours Burning Response	1,200.00	.00	1,200.00	.00	.00	55.59	1,144.41	5	1,481.02
3422.304	Fire Fuel Reduction Burn Permit	500.00	.00	500.00	.00	.00	.00	500.00	0	602.00
3422.310	Fire Report Copying	150.00	.00	150.00	15.75	.00	142.50	7.50	95	180.00
3422.315	Fire Residential Burning Regulation	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	9,262.00
3422.330	Fire Campfire/Special Activity Permit	100.00	.00	100.00	.00	.00	.00	100.00	0	22.00
3422.335	Fire Land Clearing Fire Regulation	75.00	.00	75.00	.00	.00	.00	75.00	0	75.00
3422.341	Fire Hydrant Flow Review	.00	.00	.00	.00	.00	.00	.00	+++	50.00
3422.344	Fire Negligent/Reckless Cost Recovery	.00	.00	.00	(1,443.48)	.00	4,459.71	(4,459.71)	+++	.00
3422.375	Fire Stand By	.00	.00	.00	.00	.00	585.46	(585.46)	+++	.00
3901.100	Refunds & Reimbursements Miscellaneous	500.00	.00	500.00	59.49	.00	59.49	440.51	12	.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	150.00
Program <b>0000 - Non Program Activity Totals</b>		\$50,625.00	\$75,986.00	\$126,611.00	\$29,806.90	\$0.00	\$36,486.94	\$90,124.06	29%	\$22,533.35
Department <b>35 - Fire Totals</b>		\$50,625.00	\$75,986.00	\$126,611.00	\$29,806.90	\$0.00	\$36,486.94	\$90,124.06	29%	\$22,533.35
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
3380.101	Local Government Revenue Fines and Citations Comm Develop	38,000.00	.00	38,000.00	100.00	.00	835.00	37,165.00	2	37,201.85
3400.104	CDD Planning Tentative Parcel Map	3,300.00	.00	3,300.00	.00	.00	.00	3,300.00	0	1,650.00
3400.107	CDD Planning Major Map Modification Review	.00	.00	.00	.00	.00	.00	.00	+++	680.00
3400.108	CDD Planning Road Name Review	160.00	.00	160.00	.00	.00	178.00	(18.00)	111	.00
3400.111	CDD Planning Landscape Plan	500.00	.00	500.00	.00	.00	.00	500.00	0	864.00
3400.123	CDD Planning Tree Pres/Protect Plan Review	.00	.00	.00	.00	.00	.00	.00	+++	285.00
3400.130	CDD Planning General Plan Amend and Rezoning	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	4,500.00





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<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
3400.147	CDD Planning Remote (Offsite) Parking Review	.00	.00	.00	95.00	.00	95.00	(95.00)	+++	.00
3400.149	CDD Planning DIF Adjust/Waiver Application	.00	.00	.00	.00	.00	127.00	(127.00)	+++	127.00
3400.171	CDD Planning Use Permit Class B	952.00	.00	952.00	.00	.00	952.00	.00	100	1,904.00
3400.173	CDD Planning Temporary Use Permit	328.00	.00	328.00	.00	.00	.00	328.00	0	412.00
3400.174	CDD Planning Administrative Permit	3,000.00	.00	3,000.00	.00	.00	1,145.00	1,855.00	38	2,150.00
3400.176	CDD Planning Home Occupation Permit	.00	.00	.00	.00	.00	215.00	(215.00)	+++	215.00
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	476.00	.00	476.00	.00	.00	.00	476.00	0	2,380.00
3400.184	CDD Planning Site Plan Review Class A	.00	.00	.00	.00	.00	510.00	(510.00)	+++	.00
3400.195	CDD Planning Public Convenience/Necessity	88.00	.00	88.00	.00	.00	.00	88.00	0	88.00
3400.200	CDD Planning Tree Felling Permit	17,500.00	.00	17,500.00	2,395.00	.00	8,525.00	8,975.00	49	18,960.76
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	346.16
3902.100	Miscellaneous Revenue General	.00	.00	.00	108.92	.00	108.92	(108.92)	+++	.00
Program <b>4720 - CDD Planning Totals</b>		<b>\$67,304.00</b>	<b>\$0.00</b>	<b>\$67,304.00</b>	<b>\$2,698.92</b>	<b>\$0.00</b>	<b>\$12,690.92</b>	<b>\$54,613.08</b>	<b>19%</b>	<b>\$71,763.77</b>
Program <b>4780 - CDD - Waste Management</b>										
3182.335	Franchise Taxes Franchise Taxes	35,904.00	.00	35,904.00	9,040.27	.00	9,040.27	26,863.73	25	35,018.98
3345.200	State Revenues - Other Miscellaneous	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	7,376.00
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	18,000.00	.00	18,000.00	778.00	.00	2,678.00	15,322.00	15	18,564.88
Program <b>4780 - CDD - Waste Management Totals</b>		<b>\$58,404.00</b>	<b>\$0.00</b>	<b>\$58,404.00</b>	<b>\$9,818.27</b>	<b>\$0.00</b>	<b>\$11,718.27</b>	<b>\$46,685.73</b>	<b>20%</b>	<b>\$60,959.86</b>
Department <b>40 - Community Development Totals</b>		<b>\$125,708.00</b>	<b>\$0.00</b>	<b>\$125,708.00</b>	<b>\$12,517.19</b>	<b>\$0.00</b>	<b>\$24,409.19</b>	<b>\$101,298.81</b>	<b>19%</b>	<b>\$132,723.63</b>
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
3402.201	PW Engineering Final Parcel Map	3,000.00	.00	3,000.00	.00	.00	680.00	2,320.00	23	1,360.00
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	22,000.00	.00	22,000.00	3,517.60	.00	3,517.60	18,482.40	16	31,544.44
3402.221	PW Engineering Prepare/Record Covnant Agreement	1.00	.00	1.00	.00	.00	.00	1.00	0	1.00
3402.222	PW Engineering Improvement Agreement Review	.00	.00	.00	260.00	.00	260.00	(260.00)	+++	.00
3402.223	PW Engineering Engineering Site Plan	500.00	.00	500.00	288.00	.00	576.00	(76.00)	115	.00
3402.224	PW Engineering Grading Check/Inspection	2,000.00	.00	2,000.00	116.48	.00	695.98	1,304.02	35	2,131.50
3402.225	PW Engineering Cert of Correct w/out Hearing	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
3402.227	PW Engineering Lot Merger Review	247.00	.00	247.00	247.00	.00	247.00	.00	100	247.00
3402.228	PW Engineering Lot Line Adjustment	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,361.90
3402.229	PW Engineering Cert of Compliance Review w/Hear	.00	.00	.00	.00	.00	.00	.00	+++	443.00
3402.230	PW Engineering Engineer Drain Plan/Calc Review	4,000.00	.00	4,000.00	346.00	.00	2,175.90	1,824.10	54	12,683.88
3402.232	PW Engineering Erosion Control Plan Review	200.00	.00	200.00	145.00	.00	433.00	(233.00)	216	864.00
3402.250	PW Engineering Oversized Vehicle Regulation	500.00	.00	500.00	35.50	.00	390.50	109.50	78	568.00
3402.270	PW Engineering Encroachment Permit Fees	11,000.00	.00	11,000.00	330.00	.00	1,415.00	9,585.00	13	20,991.73
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	.00	.00	.00	.00	.00	.00	.00	+++	100.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b> Totals		\$45,148.00	\$0.00	\$45,148.00	\$5,285.58	\$0.00	\$10,390.98	\$34,757.02	23%	\$72,296.45
Program <b>4745 - Paradise Community Park</b>										
3470.251	Parks & Recreation Space Rental	2,500.00	.00	2,500.00	601.96	.00	2,460.96	39.04	98	1,460.00
3470.258	Parks & Recreation Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	1,110.00
3470.259	Parks & Recreation Donations	.00	.00	.00	.00	.00	1,300.00	(1,300.00)	+++	.00
Program <b>4745 - Paradise Community Park</b> Totals		\$2,500.00	\$0.00	\$2,500.00	\$601.96	\$0.00	\$3,760.96	(\$1,260.96)	150%	\$2,570.00
Department <b>45 - Public Works</b> Totals		\$47,648.00	\$0.00	\$47,648.00	\$5,887.54	\$0.00	\$14,151.94	\$33,496.06	30%	\$74,866.45
<b>REVENUE TOTALS</b>		\$9,846,031.00	\$80,287.00	\$9,926,318.00	\$436,826.00	\$0.00	\$956,944.33	\$8,969,373.67	10%	\$9,908,150.53
<b>EXPENSE</b>										
Department <b>00 - Non Department Activity</b>										
Program <b>0000 - Non Program Activity</b>										
5225	Bank Fees and Charges	10,500.00	.00	10,500.00	.00	.00	4,348.94	6,151.06	41	9,885.01
5280.100	Bad Debt Write Off Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	49.00
5501	Debt Service Payment - Principal	609,441.00	.00	609,441.00	.00	.00	.00	609,441.00	0	623,643.30
5502	Debt Service Payment - Interest	225,559.00	.00	225,559.00	.00	.00	.00	225,559.00	0	186,356.70
5502.150	Debt Service Payment - Interest Interfund Loans	5,606.00	.00	5,606.00	.00	.00	640.71	4,965.29	11	8,122.83
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	25,991.00	.00	25,991.00	.00	.00	.00	25,991.00	0	51,558.33
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	8,150.00	.00	8,150.00	.00	.00	7,250.00	900.00	89	8,150.00
Program <b>0000 - Non Program Activity</b> Totals		\$885,747.00	\$0.00	\$885,747.00	\$0.00	\$0.00	\$12,239.65	\$873,507.35	1%	\$887,765.17
Department <b>00 - Non Department Activity</b> Totals		\$885,747.00	\$0.00	\$885,747.00	\$0.00	\$0.00	\$12,239.65	\$873,507.35	1%	\$887,765.17
Department <b>10 - Legislative</b>										
Program <b>4000 - Town Council</b>										
5101	Salaries - Permanent	16,920.00	.00	16,920.00	1,410.00	.00	5,640.00	11,280.00	33	16,920.00
5107	Car Allowance/Mileage	5,400.00	.00	5,400.00	450.00	.00	1,800.00	3,600.00	33	5,400.00
5111	Medicare	324.00	.00	324.00	28.25	.00	112.95	211.05	35	339.60
5112.102	Retirement Contribution Social Security	1,384.00	.00	1,384.00	120.90	.00	483.60	900.40	35	1,450.80
5113	Worker's Compensation	179.00	.00	179.00	44.75	.00	89.50	89.50	50	141.44
5202.100	Operating Supplies General	345.00	.00	345.00	.00	.00	46.95	298.05	14	107.25
5220.100	Employee Development General	12,000.00	.00	12,000.00	.00	.00	1,280.00	10,720.00	11	10,710.63
Program <b>4000 - Town Council</b> Totals		\$36,552.00	\$0.00	\$36,552.00	\$2,053.90	\$0.00	\$9,453.00	\$27,099.00	26%	\$35,069.72
Department <b>10 - Legislative</b> Totals		\$36,552.00	\$0.00	\$36,552.00	\$2,053.90	\$0.00	\$9,453.00	\$27,099.00	26%	\$35,069.72
Department <b>15 - Town Clerk</b>										
Program <b>4100 - Town Clerk</b>										
5101	Salaries - Permanent	157,366.00	.00	157,366.00	11,815.16	.00	47,260.65	110,105.35	30	153,716.44
5103.102	Differential Pay Out of Class	.00	.00	.00	90.18	.00	90.18	(90.18)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	8,179.00	.00	8,179.00	.00	.00	.00	8,179.00	0	7,898.88
5107	Car Allowance/Mileage	2,400.00	.00	2,400.00	200.00	.00	800.00	1,600.00	33	3,692.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>15 - Town Clerk</b>										
Program <b>4100 - Town Clerk</b>										
5111	Medicare	2,435.00	.00	2,435.00	166.61	.00	666.96	1,768.04	27	2,293.36
5112.101	Retirement Contribution PERS	19,361.00	.00	19,361.00	1,467.38	.00	5,839.76	13,521.24	30	18,542.90
5113	Worker's Compensation	1,665.00	.00	1,665.00	416.25	.00	832.50	832.50	50	1,220.80
5114.101	Health Insurance Medical	18,891.00	.00	18,891.00	1,301.20	.00	5,203.24	13,687.76	28	18,832.46
5114.102	Health Insurance Dental	.00	.00	.00	234.56	.00	938.24	(938.24)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	23.94	.00	95.76	(95.76)	+++	.00
5115	Unemployment Compensation	1,007.00	.00	1,007.00	73.54	.00	858.34	148.66	85	2,871.00
5116.101	Life and Disability Insurance Life & Disab.	1,405.00	.00	1,405.00	47.50	.00	190.00	1,215.00	14	1,402.88
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	71.36	.00	285.44	(285.44)	+++	.00
5119.100	Retiree Costs Medical Insurance	23,543.00	.00	23,543.00	1,918.16	.00	7,673.56	15,869.44	33	22,191.10
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	173.55
5201.100	Office Supplies General	635.00	.00	635.00	.00	.00	95.28	539.72	15	81.51
5202.100	Operating Supplies General	775.00	.00	775.00	.00	.00	.00	775.00	0	(248.99)
5204	Subscriptions and Code Books	1,525.00	.00	1,525.00	.00	.00	366.79	1,158.21	24	1,766.95
5210.100	Postage General	.00	.00	.00	4.20	.00	60.25	(60.25)	+++	140.88
5213.100	Professional/Contract Services General	9,702.00	(315.00)	9,387.00	399.00	.00	3,191.31	6,195.69	34	5,619.34
5214.100	Repair and Maint Service General	.00	315.00	315.00	.00	.00	315.15	(.15)	100	.00
5218.100	Advertising General	3,000.00	.00	3,000.00	47.34	.00	657.86	2,342.14	22	943.51
5220.100	Employee Development General	1,280.00	.00	1,280.00	.00	.00	.00	1,280.00	0	1,480.00
5221	Election-County Services	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	.00
5501	Debt Service Payment - Principal	194.00	.00	194.00	.00	.00	97.00	97.00	50	194.00
Program <b>4100 - Town Clerk Totals</b>		<b>\$288,363.00</b>	<b>\$0.00</b>	<b>\$288,363.00</b>	<b>\$18,276.38</b>	<b>\$0.00</b>	<b>\$75,518.27</b>	<b>\$212,844.73</b>	<b>26%</b>	<b>\$242,812.57</b>
Department <b>15 - Town Clerk Totals</b>		<b>\$288,363.00</b>	<b>\$0.00</b>	<b>\$288,363.00</b>	<b>\$18,276.38</b>	<b>\$0.00</b>	<b>\$75,518.27</b>	<b>\$212,844.73</b>	<b>26%</b>	<b>\$242,812.57</b>
Department <b>20 - Administrative Services</b>										
Program <b>4200 - Town Manager</b>										
5101	Salaries - Permanent	75,935.00	2,868.00	78,803.00	2,897.98	.00	12,702.07	66,100.93	16	99,127.52
5102	Salaries - Temporary	.00	.00	.00	6,100.50	.00	27,538.00	(27,538.00)	+++	42,089.85
5106.100	Incentives & Admin Leave Administrative Leave	482.00	.00	482.00	.00	.00	.00	482.00	0	.00
5107	Car Allowance/Mileage	168.00	.00	168.00	14.00	.00	56.00	112.00	33	84.00
5111	Medicare	1,561.00	49.00	1,610.00	117.89	.00	535.27	1,074.73	33	1,972.55
5112.101	Retirement Contribution PERS	3,258.00	265.00	3,523.00	343.36	.00	1,373.44	2,149.56	39	10,630.05
5113	Worker's Compensation	244.00	.00	244.00	61.00	.00	122.00	122.00	50	1,472.60
5114.101	Health Insurance Medical	7,319.00	825.00	8,144.00	705.63	.00	2,805.99	5,338.01	34	14,913.76
5114.102	Health Insurance Dental	.00	.00	.00	79.64	.00	314.51	(314.51)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	8.66	.00	34.46	(34.46)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	55.65	.00	641.63	(641.63)	+++	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>20 - Administrative Services</b>										
Program <b>4200 - Town Manager</b>										
5116.101	Life and Disability Insurance Life & Disab.	318.00	3.00	321.00	13.40	.00	52.60	268.40	16	666.18
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	20.17	.00	78.69	(78.69)	+++	.00
5119.100	Retiree Costs Medical Insurance	37,375.00	.00	37,375.00	2,501.96	.00	10,007.84	27,367.16	27	23,868.48
5122	Accrual Bank Payoff	39,629.00	.00	39,629.00	.00	.00	.00	39,629.00	0	.00
5201.100	Office Supplies General	450.00	.00	450.00	.00	.00	3.24	446.76	1	544.85
5202.100	Operating Supplies General	350.00	.00	350.00	.00	.00	.00	350.00	0	43.92
5210.100	Postage General	50.00	.00	50.00	1.75	.00	2.20	47.80	4	27.97
5213.100	Professional/Contract Services General	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
5214.100	Repair and Maint Service General	130.00	.00	130.00	.00	.00	.00	130.00	0	130.00
5218.100	Advertising General	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5220.100	Employee Development General	160.00	.00	160.00	.00	.00	.00	160.00	0	.00
5223.105	Meals and Refreshments Emergencies and Meetings	75.00	.00	75.00	.00	.00	.00	75.00	0	78.58
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	87.12
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	643.49
5501	Debt Service Payment - Principal	194.00	.00	194.00	.00	.00	97.00	97.00	50	194.00
Program <b>4200 - Town Manager Totals</b>		\$173,198.00	\$4,010.00	\$177,208.00	\$12,921.59	\$0.00	\$56,364.94	\$120,843.06	32%	\$196,574.92
Program <b>4201 - Central Services</b>										
5101	Salaries - Permanent	121,077.00	.00	121,077.00	9,073.78	.00	36,295.07	84,781.93	30	119,224.17
5106.100	Incentives & Admin Leave Administrative Leave	3,764.00	.00	3,764.00	.00	.00	.00	3,764.00	0	3,573.68
5111	Medicare	1,810.00	.00	1,810.00	126.35	.00	507.09	1,302.91	28	1,760.15
5112.101	Retirement Contribution PERS	13,327.00	.00	13,327.00	998.76	.00	3,995.03	9,331.97	30	12,283.25
5113	Worker's Compensation	1,281.00	.00	1,281.00	320.25	.00	640.50	640.50	50	1,353.20
5114.101	Health Insurance Medical	13,555.00	.00	13,555.00	1,301.08	.00	4,981.20	8,573.80	37	14,304.57
5114.102	Health Insurance Dental	.00	.00	.00	238.52	.00	954.38	(954.38)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	15.11	.00	62.79	(62.79)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	55.76	.00	654.07	(654.07)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,137.00	.00	1,137.00	37.81	.00	151.81	985.19	13	1,115.34
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	55.82	.00	222.88	(222.88)	+++	.00
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	1,904.20
5199.199	Other Fund Support IT-Serv from Tech Fee	(51,000.00)	.00	(51,000.00)	(4,250.00)	.00	(17,000.00)	(34,000.00)	33	(51,000.00)
5201.100	Office Supplies General	100.00	.00	100.00	(344.49)	.00	(17.08)	117.08	-17	1,397.76
5202.100	Operating Supplies General	14,200.00	.00	14,200.00	275.81	90.68	11,029.21	3,080.11	78	8,537.00
5203.100	Repairs and Maint Supplies General	900.00	.00	900.00	.00	.00	350.52	549.48	39	302.01
5209.101	Auto Fuel Expense Town Vehicles	305.00	.00	305.00	.00	.00	37.03	267.97	12	288.92
5210.100	Postage General	150.00	.00	150.00	.00	.00	.00	150.00	0	.00
5211.135	Utilities Water and Sewer	725.00	.00	725.00	.00	.00	165.75	559.25	23	713.52



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>20 - Administrative Services</b>										
Program <b>4201 - Central Services</b>										
5211.137	Utilities Electric and Gas	21,000.00	.00	21,000.00	.00	.00	6,651.04	14,348.96	32	21,259.23
5212.100	Insurance General	175,123.00	.00	175,123.00	.00	.00	174,852.88	270.12	100	167,651.59
5213.100	Professional/Contract Services General	43,780.00	.00	43,780.00	.00	.00	7,231.14	36,548.86	17	42,364.09
5214.100	Repair and Maint Service General	67,230.00	.00	67,230.00	4,746.69	.00	17,608.96	49,621.04	26	63,920.73
5215.100	Rents and Leases Miscellaneous	1,429.00	.00	1,429.00	117.98	.00	374.58	1,054.42	26	1,556.75
5215.106	Rents and Leases Copiers	5,122.00	.00	5,122.00	426.86	.00	1,707.44	3,414.56	33	5,093.46
5216.100	Communications General Services	33,468.00	.00	33,468.00	2,341.69	.00	9,546.26	23,921.74	29	29,925.98
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	177.15
5219.100	Printing General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,002.65
5220.100	Employee Development General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,295.00
5225	Bank Fees and Charges	105.00	.00	105.00	.00	.00	.00	105.00	0	105.44
5260	Miscellaneous	23,050.00	.00	23,050.00	.00	.00	22,978.84	71.16	100	21,144.83
5304	Furniture & Equipment	6,575.00	.00	6,575.00	.00	.00	7,698.19	(1,123.19)	117	14,668.26
5500	Bond Payments - Fiscal Agent	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,500.00
5501	Debt Service Payment - Principal	12,427.00	.00	12,427.00	.00	.00	5,116.36	7,310.64	41	16,238.91
5510	Bond Payments - Issuance Costs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,926.19
Program <b>4201 - Central Services Totals</b>		<b>\$518,140.00</b>	<b>\$0.00</b>	<b>\$518,140.00</b>	<b>\$15,537.78</b>	<b>\$90.68</b>	<b>\$296,795.94</b>	<b>\$221,253.38</b>	<b>57%</b>	<b>\$507,588.03</b>
Program <b>4203 - HR and Risk Management</b>										
5101	Salaries - Permanent	35,526.00	(1,613.00)	33,913.00	2,970.61	.00	12,074.83	21,838.17	36	46,272.86
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	49.22
5111	Medicare	515.00	(23.00)	492.00	46.04	.00	188.65	303.35	38	634.69
5112.101	Retirement Contribution PERS	3,859.00	(126.00)	3,733.00	326.97	.00	1,329.05	2,403.95	36	4,759.73
5113	Worker's Compensation	359.00	.00	359.00	89.75	.00	179.50	179.50	50	366.16
5114.101	Health Insurance Medical	8,407.00	(761.00)	7,646.00	529.16	.00	2,116.64	5,529.36	28	18,300.41
5114.102	Health Insurance Dental	.00	.00	.00	23.84	.00	95.37	(95.37)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	2.78	.00	11.12	(11.12)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	20.31	.00	227.02	(227.02)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	559.00	(33.00)	526.00	17.10	.00	71.25	454.75	14	557.33
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	20.02	.00	87.11	(87.11)	+++	.00
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	2,480.40
5201.100	Office Supplies General	380.00	.00	380.00	.00	.00	.00	380.00	0	320.85
5202.100	Operating Supplies General	350.00	.00	350.00	.00	.00	101.88	248.12	29	363.71
5204	Subscriptions and Code Books	75.00	.00	75.00	.00	.00	.00	75.00	0	64.35
5210.100	Postage General	100.00	.00	100.00	4.50	.00	4.50	95.50	4	121.49
5213.100	Professional/Contract Services General	2,700.00	.00	2,700.00	.00	.00	638.82	2,061.18	24	2,905.00
5219.100	Printing General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>20 - Administrative Services</b>										
Program <b>4203 - HR and Risk Management</b>										
5220.100	Employee Development General	800.00	.00	800.00	.00	.00	675.00	125.00	84	.00
5223.105	Meals and Refreshments Emergencies and Meetings	75.00	.00	75.00	.00	.00	33.62	41.38	45	75.00
Program <b>4203 - HR and Risk Management</b> Totals		\$56,005.00	(\$2,556.00)	\$53,449.00	\$4,051.08	\$0.00	\$17,834.36	\$35,614.64	33%	\$77,271.20
Program <b>4300 - Legal Services</b>										
5210.100	Postage General	10.00	.00	10.00	.90	.00	1.35	8.65	14	.44
5213.100	Professional/Contract Services General	163,800.00	.00	163,800.00	12,758.21	.00	57,018.21	106,781.79	35	165,408.50
Program <b>4300 - Legal Services</b> Totals		\$163,810.00	\$0.00	\$163,810.00	\$12,759.11	\$0.00	\$57,019.56	\$106,790.44	35%	\$165,408.94
Department <b>20 - Administrative Services</b> Totals		\$911,153.00	\$1,454.00	\$912,607.00	\$45,269.56	\$90.68	\$428,014.80	\$484,501.52	47%	\$946,843.09
Department <b>25 - Finance</b>										
Program <b>4400 - Finance</b>										
5101	Salaries - Permanent	142,225.00	.00	142,225.00	10,779.91	.00	43,063.98	99,161.02	30	145,778.41
5106.100	Incentives & Admin Leave Administrative Leave	7,296.00	.00	7,296.00	.00	.00	.00	7,296.00	0	7,242.90
5107	Car Allowance/Mileage	2,160.00	.00	2,160.00	180.00	.00	720.00	1,440.00	33	3,159.22
5111	Medicare	2,199.00	.00	2,199.00	150.47	.00	603.70	1,595.30	27	2,128.48
5112.101	Retirement Contribution PERS	19,066.00	.00	19,066.00	1,448.90	.00	5,789.42	13,276.58	30	19,677.69
5113	Worker's Compensation	1,543.00	.00	1,543.00	385.75	.00	771.50	771.50	50	1,348.20
5114.101	Health Insurance Medical	23,654.00	.00	23,654.00	1,374.89	.00	5,374.22	18,279.78	23	24,725.88
5114.102	Health Insurance Dental	.00	.00	.00	202.76	.00	810.99	(810.99)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	16.42	.00	70.16	(70.16)	+++	.00
5115	Unemployment Compensation	907.00	.00	907.00	66.41	.00	775.17	131.83	85	6,022.00
5116.101	Life and Disability Insurance Life & Disab.	1,247.00	.00	1,247.00	41.42	.00	165.72	1,081.28	13	1,285.67
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	64.43	.00	257.53	(257.53)	+++	.00
5119.100	Retiree Costs Medical Insurance	9,778.00	.00	9,778.00	797.84	.00	3,191.36	6,586.64	33	9,449.72
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	308.30
5201.100	Office Supplies General	250.00	.00	250.00	.00	.00	7.49	242.51	3	197.51
5202.100	Operating Supplies General	400.00	.00	400.00	.00	.00	198.79	201.21	50	324.14
5203.100	Repairs and Maint Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
5210.100	Postage General	1,800.00	.00	1,800.00	155.00	.00	438.90	1,361.10	24	1,602.30
5213.100	Professional/Contract Services General	720.00	.00	720.00	.00	.00	137.00	583.00	19	3,085.76
5214.100	Repair and Maint Service General	200.00	.00	200.00	.00	.00	.00	200.00	0	200.09
5216.100	Communications General Services	.00	.00	.00	.00	.00	.00	.00	+++	152.77
5219.100	Printing General	1,095.00	.00	1,095.00	.00	.00	.00	1,095.00	0	1,097.91
5220.100	Employee Development General	439.00	.00	439.00	.00	.00	.00	439.00	0	725.00
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
Program <b>4400 - Finance</b> Totals		\$215,829.00	\$0.00	\$215,829.00	\$15,664.20	\$0.00	\$62,375.93	\$153,453.07	29%	\$228,511.95



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>25 - Finance</b>										
Program <b>5005 - Rental Properties</b>										
5211.175	Utilities Rental Properties	1,840.00	.00	1,840.00	.00	.00	852.46	987.54	46	1,863.52
Program <b>5005 - Rental Properties Totals</b>		<b>\$1,840.00</b>	<b>\$0.00</b>	<b>\$1,840.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$852.46</b>	<b>\$987.54</b>	<b>46%</b>	<b>\$1,863.52</b>
Department <b>25 - Finance Totals</b>		<b>\$217,669.00</b>	<b>\$0.00</b>	<b>\$217,669.00</b>	<b>\$15,664.20</b>	<b>\$0.00</b>	<b>\$63,228.39</b>	<b>\$154,440.61</b>	<b>29%</b>	<b>\$230,375.47</b>
Department <b>30 - Police</b>										
Program <b>4510 - Police Administration</b>										
5101	Salaries - Permanent	311,163.00	.00	311,163.00	20,910.31	.00	91,820.74	219,342.26	30	260,600.59
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	37,080.00
5104	Wages - PS Holiday Pay	14,121.00	.00	14,121.00	1,054.00	.00	4,216.24	9,904.76	30	11,271.85
5105	Salaries - Overtime/FLSA	500.00	.00	500.00	.00	.00	.00	500.00	0	501.14
5106.100	Incentives & Admin Leave Administrative Leave	5,698.00	.00	5,698.00	.00	.00	.00	5,698.00	0	7,729.53
5106.101	Incentives & Admin Leave School Incentive	8,400.00	.00	8,400.00	675.00	.00	2,700.00	5,700.00	32	6,521.00
5109.100	Allowances Uniform Allowance	2,360.00	.00	2,360.00	196.66	.00	786.64	1,573.36	33	2,323.98
5111	Medicare	4,963.00	.00	4,963.00	330.39	.00	1,444.03	3,518.97	29	4,243.16
5112.101	Retirement Contribution PERS	89,104.00	.00	89,104.00	6,070.78	.00	26,427.21	62,676.79	30	72,088.67
5113	Worker's Compensation	41,688.00	.00	41,688.00	10,422.00	.00	20,844.00	20,844.00	50	39,746.84
5114.101	Health Insurance Medical	42,276.00	.00	42,276.00	2,862.63	.00	11,014.71	31,261.29	26	32,560.31
5114.102	Health Insurance Dental	.00	.00	.00	345.90	.00	1,383.60	(1,383.60)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	34.00	.00	130.66	(130.66)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	145.83	.00	1,818.74	(1,818.74)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	2,566.00	.00	2,566.00	78.86	.00	315.44	2,250.56	12	2,171.68
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	135.79	.00	543.16	(543.16)	+++	.00
5119.100	Retiree Costs Medical Insurance	55,850.00	.00	55,850.00	4,778.72	.00	21,267.51	34,582.49	38	45,028.55
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,632.00	.00	1,632.00	.00	.00	.00	1,632.00	0	1,123.20
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	42,995.08
5201.100	Office Supplies General	3,862.00	.00	3,862.00	134.28	.00	561.78	3,300.22	15	3,057.78
5202.100	Operating Supplies General	8,676.00	.00	8,676.00	515.45	.00	3,734.10	4,941.90	43	8,005.34
5203.100	Repairs and Maint Supplies General	1,990.00	.00	1,990.00	81.66	.00	1,195.38	794.62	60	1,824.10
5204	Subscriptions and Code Books	300.00	.00	300.00	.00	.00	.00	300.00	0	97.95
5210.100	Postage General	2,750.00	.00	2,750.00	.00	.00	534.00	2,216.00	19	1,893.39
5211.135	Utilities Water and Sewer	900.00	.00	900.00	.00	.00	201.84	698.16	22	872.29
5211.137	Utilities Electric and Gas	29,780.00	.00	29,780.00	.00	.00	8,526.87	21,253.13	29	26,666.42
5211.139	Utilities Propane	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,707.19
5213.100	Professional/Contract Services General	38,894.00	.00	38,894.00	.00	.00	17,372.93	21,521.07	45	39,652.72
5214.100	Repair and Maint Service General	58,179.00	.00	58,179.00	1,350.00	3,437.00	9,372.29	45,369.71	22	54,206.92
5215.100	Rents and Leases Miscellaneous	636.00	.00	636.00	103.86	.00	403.99	232.01	64	561.30
5215.106	Rents and Leases Copiers	4,331.00	.00	4,331.00	360.91	.00	1,443.64	2,887.36	33	5,585.77





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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4510 - Police Administration</b>										
5216.100	Communications General Services	8,705.00	.00	8,705.00	.00	.00	1,430.37	7,274.63	16	7,236.10
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	2,811.87
5219.100	Printing General	1,950.00	.00	1,950.00	.00	.00	608.81	1,341.19	31	2,893.58
5220.100	Employee Development General	6,650.00	.00	6,650.00	277.75	.00	1,504.25	5,145.75	23	5,635.52
5220.110	Employee Development Education Reimb MOU Program	.00	.00	.00	.00	.00	.00	.00	+++	550.00
5223.105	Meals and Refreshments Emergencies and Meetings	350.00	.00	350.00	.00	.00	163.09	186.91	47	894.36
5225	Bank Fees and Charges	500.00	.00	500.00	.00	.00	412.45	87.55	82	666.30
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	11.24
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
5501	Debt Service Payment - Principal	4,791.00	.00	4,791.00	302.56	.00	1,790.24	3,000.76	37	6,304.19
Program <b>4510 - Police Administration Totals</b>		<b>\$757,365.00</b>	<b>\$0.00</b>	<b>\$757,365.00</b>	<b>\$51,167.34</b>	<b>\$3,437.00</b>	<b>\$233,968.71</b>	<b>\$519,959.29</b>	<b>31%</b>	<b>\$738,119.91</b>
Program <b>4520 - Police Operations</b>										
5101	Salaries - Permanent	1,088,183.00	.00	1,088,183.00	76,205.10	.00	313,624.24	774,558.76	29	1,106,483.70
5103.102	Differential Pay Out of Class	.00	.00	.00	259.41	.00	1,572.83	(1,572.83)	+++	314.46
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	2,345.97	.00	10,562.07	(10,562.07)	+++	1,350.08
5103.108	Differential Pay Canine Maintenance	.00	.00	.00	279.96	.00	1,639.32	(1,639.32)	+++	208.08
5104	Wages - PS Holiday Pay	52,824.00	.00	52,824.00	4,002.88	.00	16,009.43	36,814.57	30	52,633.63
5105	Salaries - Overtime/FLSA	203,000.00	.00	203,000.00	14,743.68	.00	61,120.85	141,879.15	30	223,072.65
5106.101	Incentives & Admin Leave School Incentive	40,226.00	.00	40,226.00	3,407.20	.00	13,781.15	26,444.85	34	38,033.57
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	409.68	.00	1,543.80	(1,543.80)	+++	109.00
5106.200	Incentives & Admin Leave Gym Reimbursement	840.00	.00	840.00	.00	.00	90.00	750.00	11	713.08
5109.100	Allowances Uniform Allowance	17,422.00	.00	17,422.00	1,451.84	.00	5,766.03	11,655.97	33	20,888.71
5111	Medicare	20,336.00	.00	20,336.00	1,412.27	.00	5,865.71	14,470.29	29	20,472.66
5112.101	Retirement Contribution PERS	291,370.00	.00	291,370.00	21,568.32	.00	88,692.43	202,677.57	30	289,691.63
5113	Worker's Compensation	100,517.00	.00	100,517.00	25,129.25	.00	50,258.50	50,258.50	50	108,347.64
5114.101	Health Insurance Medical	265,729.00	.00	265,729.00	18,191.77	.00	69,711.11	196,017.89	26	255,946.22
5114.102	Health Insurance Dental	.00	.00	.00	2,194.66	.00	8,778.64	(8,778.64)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	196.16	.00	778.44	(778.44)	+++	.00
5115	Unemployment Compensation	6,674.00	.00	6,674.00	634.61	.00	10,916.30	(4,242.30)	164	3,164.00
5116.101	Life and Disability Insurance Life & Disab.	10,839.00	.00	10,839.00	361.00	.00	1,444.00	9,395.00	13	11,012.42
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	551.58	.00	2,197.25	(2,197.25)	+++	.00
5119.100	Retiree Costs Medical Insurance	93,441.00	.00	93,441.00	6,984.62	.00	31,165.12	62,275.88	33	77,231.40
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	39,854.82
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(183,282.00)	.00	(183,282.00)	(1,724.84)	.00	(28,750.89)	(154,531.11)	16	(164,133.86)
5202.100	Operating Supplies General	21,721.00	.00	21,721.00	.00	.00	1,903.17	19,817.83	9	17,085.35
5204	Subscriptions and Code Books	.00	.00	.00	.00	.00	.00	.00	+++	527.67





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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4520 - Police Operations</b>										
5209.101	Auto Fuel Expense Town Vehicles	73,000.00	.00	73,000.00	.00	.00	19,350.67	53,649.33	27	67,069.71
5213.100	Professional/Contract Services General	19,500.00	.00	19,500.00	.00	.00	875.91	18,624.09	4	22,939.59
5214.100	Repair and Maint Service General	800.00	.00	800.00	203.01	.00	646.25	153.75	81	747.65
5216.100	Communications General Services	8,683.00	.00	8,683.00	.00	.00	1,596.42	7,086.58	18	6,001.78
5217	Extradition/Transportation Expen	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5218.100	Advertising General	600.00	.00	600.00	.00	.00	.00	600.00	0	496.60
5220.100	Employee Development General	38,060.00	.00	38,060.00	230.50	.00	5,255.40	32,804.60	14	36,216.71
5220.110	Employee Development Education Reimb MOU Program	4,950.00	.00	4,950.00	.00	.00	.00	4,950.00	0	550.00
5223.105	Meals and Refreshments Emergencies and Meetings	200.00	.00	200.00	.00	.00	43.49	156.51	22	159.01
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
5501	Debt Service Payment - Principal	193.00	.00	193.00	.00	.00	.00	193.00	0	.00
Program <b>4520 - Police Operations Totals</b>		\$2,177,626.00	\$0.00	\$2,177,626.00	\$179,038.63	\$0.00	\$696,437.64	\$1,481,188.36	32%	\$2,237,187.96
Program <b>4530 - Public Safety Communications</b>										
5101	Salaries - Permanent	352,969.00	.00	352,969.00	27,776.00	.00	113,732.48	239,236.52	32	366,773.91
5102	Salaries - Temporary	70,158.00	.00	70,158.00	4,244.83	.00	18,541.78	51,616.22	26	69,287.14
5103.102	Differential Pay Out of Class	.00	.00	.00	155.83	.00	595.99	(595.99)	+++	58.16
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	809.91	.00	2,917.90	(2,917.90)	+++	317.30
5104	Wages - PS Holiday Pay	15,830.00	.00	15,830.00	1,154.34	.00	5,271.82	10,558.18	33	16,944.04
5105	Salaries - Overtime/FLSA	25,000.00	.00	25,000.00	4,677.99	.00	13,954.09	11,045.91	56	20,557.22
5106.101	Incentives & Admin Leave School Incentive	8,903.00	.00	8,903.00	890.98	.00	3,563.92	5,339.08	40	9,696.91
5109.100	Allowances Uniform Allowance	5,655.00	.00	5,655.00	511.56	.00	2,046.24	3,608.76	36	6,290.43
5111	Medicare	6,765.00	.00	6,765.00	523.42	.00	2,050.19	4,714.81	30	6,004.95
5112.101	Retirement Contribution PERS	40,631.00	.00	40,631.00	3,233.48	.00	13,597.51	27,033.49	33	41,897.85
5112.102	Retirement Contribution Social Security	.00	.00	.00	4.70	.00	154.38	(154.38)	+++	24.73
5113	Worker's Compensation	16,100.00	.00	16,100.00	4,025.00	.00	8,050.00	8,050.00	50	16,998.96
5114.101	Health Insurance Medical	97,493.00	.00	97,493.00	6,968.53	.00	27,308.83	70,184.17	28	99,630.59
5114.102	Health Insurance Dental	.00	.00	.00	811.06	.00	3,590.14	(3,590.14)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	71.20	.00	314.98	(314.98)	+++	.00
5115	Unemployment Compensation	2,348.00	.00	2,348.00	278.00	.00	7,395.42	(5,047.42)	315	8,665.00
5116.101	Life and Disability Insurance Life & Disab.	4,064.00	.00	4,064.00	141.56	.00	623.24	3,440.76	15	4,073.83
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	169.03	.00	760.78	(760.78)	+++	.00
5119.100	Retiree Costs Medical Insurance	50,178.00	.00	50,178.00	2,949.17	.00	13,098.14	37,079.86	26	28,873.12
5122	Accrual Bank Payoff	4,512.00	.00	4,512.00	3,757.09	.00	3,757.09	754.91	83	6,209.60
5202.100	Operating Supplies General	6,449.00	.00	6,449.00	2,036.37	.00	2,208.09	4,240.91	34	2,415.25
5204	Subscriptions and Code Books	152.00	.00	152.00	.00	.00	144.00	8.00	95	144.00
5213.100	Professional/Contract Services General	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,715.82



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4530 - Public Safety Communications</b>										
5214.100	Repair and Maint Service General	31,965.00	.00	31,965.00	.00	.00	.00	31,965.00	0	31,965.00
5216.100	Communications General Services	23,000.00	.00	23,000.00	2,056.58	.00	8,256.83	14,743.17	36	25,406.74
5218.100	Advertising General	450.00	.00	450.00	.00	.00	.00	450.00	0	824.64
5220.100	Employee Development General	12,340.00	.00	12,340.00	266.25	.00	841.25	11,498.75	7	6,284.83
5223.105	Meals and Refreshments Emergencies and Meetings	200.00	.00	200.00	.00	.00	.00	200.00	0	96.35
5501	Debt Service Payment - Principal	68,072.00	.00	68,072.00	468.14	.00	31,455.86	36,616.14	46	73,501.46
Program <b>4530 - Public Safety Communications Totals</b>		<b>\$846,234.00</b>	<b>\$0.00</b>	<b>\$846,234.00</b>	<b>\$67,981.02</b>	<b>\$0.00</b>	<b>\$284,230.95</b>	<b>\$562,003.05</b>	<b>34%</b>	<b>\$845,657.83</b>
Program <b>4550 - Fleet Management</b>										
5101	Salaries - Permanent	62,714.00	.00	62,714.00	4,700.80	.00	18,803.20	43,910.80	30	59,143.03
5106.100	Incentives & Admin Leave Administrative Leave	2,722.00	.00	2,722.00	.00	.00	.00	2,722.00	0	2,462.24
5109.100	Allowances Uniform Allowance	500.00	.00	500.00	41.66	.00	166.64	333.36	33	499.92
5109.102	Allowances Tool Allowance	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000.00
5111	Medicare	971.00	.00	971.00	58.00	.00	251.88	719.12	26	788.83
5112.101	Retirement Contribution PERS	6,903.00	.00	6,903.00	522.00	.00	2,088.00	4,815.00	30	6,142.82
5113	Worker's Compensation	2,640.00	.00	2,640.00	660.00	.00	1,320.00	1,320.00	50	1,909.96
5114.101	Health Insurance Medical	15,218.00	.00	15,218.00	1,127.69	.00	4,508.74	10,709.26	30	15,042.40
5114.102	Health Insurance Dental	.00	.00	.00	119.26	.00	477.04	(477.04)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	13.88	.00	55.52	(55.52)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	25.60	.00	298.12	(298.12)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	631.00	.00	631.00	19.00	.00	76.00	555.00	12	596.99
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	32.73	.00	130.92	(130.92)	+++	.00
5119.100	Retiree Costs Medical Insurance	10,193.00	.00	10,193.00	826.69	.00	3,645.11	6,547.89	36	8,920.30
5201.100	Office Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
5202.100	Operating Supplies General	250.00	.00	250.00	105.20	.00	444.94	(194.94)	178	436.21
5203.100	Repairs and Maint Supplies General	36,550.00	.00	36,550.00	1,003.69	.00	5,047.07	31,502.93	14	34,962.78
5204	Subscriptions and Code Books	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
5209.101	Auto Fuel Expense Town Vehicles	1,500.00	.00	1,500.00	.00	.00	526.45	973.55	35	2,084.45
5210.100	Postage General	50.00	.00	50.00	.00	.00	8.83	41.17	18	.00
5213.100	Professional/Contract Services General	3,300.00	.00	3,300.00	10.50	.00	305.50	2,994.50	9	2,250.25
5214.100	Repair and Maint Service General	22,000.00	.00	22,000.00	1,174.46	.00	13,668.40	8,331.60	62	20,004.17
5216.100	Communications General Services	840.00	.00	840.00	94.00	.00	257.74	582.26	31	1,359.48
5220.100	Employee Development General	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,459.11
5501	Debt Service Payment - Principal	4,365.00	.00	4,365.00	.00	.00	2,183.01	2,181.99	50	4,366.02
Program <b>4550 - Fleet Management Totals</b>		<b>\$174,297.00</b>	<b>\$0.00</b>	<b>\$174,297.00</b>	<b>\$10,535.16</b>	<b>\$0.00</b>	<b>\$55,263.11</b>	<b>\$119,033.89</b>	<b>32%</b>	<b>\$163,428.96</b>
Department <b>30 - Police Totals</b>		<b>\$3,955,522.00</b>	<b>\$0.00</b>	<b>\$3,955,522.00</b>	<b>\$308,722.15</b>	<b>\$3,437.00</b>	<b>\$1,269,900.41</b>	<b>\$2,682,184.59</b>	<b>32%</b>	<b>\$3,984,394.66</b>



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>35 - Fire</b>										
Program <b>4610 - Fire - Administrative</b>										
5101	Salaries - Permanent	34,356.00	.00	34,356.00	1,646.40	.00	6,585.60	27,770.40	19	21,470.16
5102	Salaries - Temporary	.00	.00	.00	887.76	.00	3,551.04	(3,551.04)	+++	9,580.41
5111	Medicare	498.00	.00	498.00	40.52	.00	162.08	335.92	33	495.50
5112.101	Retirement Contribution PERS	3,227.00	.00	3,227.00	181.22	.00	724.88	2,502.12	22	2,778.16
5112.102	Retirement Contribution Social Security	.00	.00	.00	55.04	.00	220.16	(220.16)	+++	27.53
5113	Worker's Compensation	727.00	.00	727.00	181.75	.00	363.50	363.50	50	6,692.84
5114.101	Health Insurance Medical	3,123.00	.00	3,123.00	260.24	.00	1,040.96	2,082.04	33	3,122.88
5115	Unemployment Compensation	.00	.00	.00	17.88	.00	195.06	(195.06)	+++	399.77
5116.101	Life and Disability Insurance Life & Disab.	283.00	.00	283.00	11.40	.00	45.60	237.40	16	271.19
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	11.46	.00	45.84	(45.84)	+++	.00
5119.100	Retiree Costs Medical Insurance	57,354.00	.00	57,354.00	4,640.00	.00	18,739.52	38,614.48	33	53,717.16
5119.120	Retiree Costs PERS 1959 Survivor Benefits	.00	.00	.00	.00	.00	.00	.00	+++	1,029.60
5201.100	Office Supplies General	1,000.00	.00	1,000.00	.00	.00	169.06	830.94	17	607.56
5202.100	Operating Supplies General	2,186.00	.00	2,186.00	.00	.00	46.09	2,139.91	2	859.36
5203.100	Repairs and Maint Supplies General	1,325.00	.00	1,325.00	1.48	.00	677.87	647.13	51	2,159.99
5204	Subscriptions and Code Books	500.00	.00	500.00	916.99	.00	945.99	(445.99)	189	1,021.61
5209.101	Auto Fuel Expense Town Vehicles	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5210.100	Postage General	420.00	.00	420.00	.00	.00	51.85	368.15	12	465.66
5211.135	Utilities Water and Sewer	2,700.00	.00	2,700.00	.00	.00	632.19	2,067.81	23	2,515.46
5211.137	Utilities Electric and Gas	21,000.00	.00	21,000.00	68.93	.00	4,858.88	16,141.12	23	18,526.26
5211.139	Utilities Propane	550.00	.00	550.00	.00	.00	73.15	476.85	13	523.45
5213.100	Professional/Contract Services General	5,130.00	.00	5,130.00	.00	.00	79.08	5,050.92	2	138,598.32
5214.100	Repair and Maint Service General	31,597.00	.00	31,597.00	938.40	917.00	3,715.28	26,964.72	15	18,352.30
5215.100	Rents and Leases Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	39.69
5215.106	Rents and Leases Copiers	6,600.00	.00	6,600.00	627.21	.00	2,796.11	3,803.89	42	6,470.30
5216.100	Communications General Services	14,653.00	.00	14,653.00	965.50	.00	4,510.06	10,142.94	31	14,880.08
5219.100	Printing General	806.00	.00	806.00	.00	.00	.00	806.00	0	4.13
5220.100	Employee Development General	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	838.44
5223.105	Meals and Refreshments Emergencies and Meetings	150.00	.00	150.00	.00	.00	.00	150.00	0	261.95
5260	Miscellaneous	150.00	.00	150.00	.00	.00	.00	150.00	0	265.88
5303	Improvements	8,220.00	.00	8,220.00	3,656.64	.00	3,656.64	4,563.36	44	387.75
5304	Furniture & Equipment	6,589.00	.00	6,589.00	.00	.00	.00	6,589.00	0	2,053.02
5501	Debt Service Payment - Principal	10,831.00	.00	10,831.00	.00	.00	193.00	10,638.00	2	10,829.83
Program <b>4610 - Fire - Administrative Totals</b>		\$215,275.00	\$0.00	\$215,275.00	\$15,108.82	\$917.00	\$54,079.49	\$160,278.51	26%	\$319,246.24
Program <b>4615 - Fire - EOC</b>										
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	69.06



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>35 - Fire</b>										
Program <b>4615 - Fire - EOC</b>										
5203.100	Repairs and Maint Supplies General	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5213.100	Professional/Contract Services General	120.00	.00	120.00	.00	.00	.00	120.00	0	304.00
5214.100	Repair and Maint Service General	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	12,000.00
5216.100	Communications General Services	3,783.00	.00	3,783.00	315.41	.00	1,262.37	2,520.63	33	3,779.64
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	99.00
5223.105	Meals and Refreshments Emergencies and Meetings	150.00	.00	150.00	.00	.00	.00	150.00	0	129.00
Program <b>4615 - Fire - EOC Totals</b>		<b>\$16,653.00</b>	<b>\$0.00</b>	<b>\$16,653.00</b>	<b>\$315.41</b>	<b>\$0.00</b>	<b>\$13,262.37</b>	<b>\$3,390.63</b>	<b>80%</b>	<b>\$16,380.70</b>
Program <b>4630 - Fire - Suppression</b>										
5101	Salaries - Permanent	725,888.00	.00	725,888.00	100,868.42	.00	423,949.44	301,938.56	58	1,333,956.95
5103.102	Differential Pay Out of Class	.00	.00	.00	308.76	.00	948.69	(948.69)	+++	48.00
5104	Wages - PS Holiday Pay	13,644.00	.00	13,644.00	4,132.44	.00	16,427.02	(2,783.02)	120	86,229.76
5105	Salaries - Overtime/FLSA	73,536.00	85,067.00	158,603.00	34,743.08	.00	228,060.06	(69,457.06)	144	437,481.20
5105.200	Salaries - Overtime/FLSA State Assistance Overtime	.00	43,199.00	43,199.00	.00	.00	.00	43,199.00	0	.00
5106.102	Incentives & Admin Leave Emergency Medical Tech	.00	.00	.00	630.00	.00	2,610.00	(2,610.00)	+++	.00
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	3,685.02	.00	14,830.14	(14,830.14)	+++	1,699.53
5106.200	Incentives & Admin Leave Gym Reimbursement	3,420.00	.00	3,420.00	630.00	.00	1,800.00	1,620.00	53	5,130.00
5109.100	Allowances Uniform Allowance	10,945.00	.00	10,945.00	1,741.32	.00	7,214.04	3,730.96	66	21,890.88
5111	Medicare	11,729.00	.00	11,729.00	1,964.35	.00	9,616.60	2,112.40	82	26,430.36
5112.101	Retirement Contribution PERS	204,737.00	.00	204,737.00	30,392.01	.00	125,867.35	78,869.65	61	365,964.82
5113	Worker's Compensation	120,898.00	.00	120,898.00	30,224.50	.00	60,449.00	60,449.00	50	127,432.12
5114.101	Health Insurance Medical	157,576.00	.00	157,576.00	21,221.00	.00	86,185.88	71,390.12	55	282,897.83
5114.102	Health Insurance Dental	.00	.00	.00	2,421.30	.00	9,685.20	(9,685.20)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	234.80	.00	911.44	(911.44)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	918.52	.00	11,027.63	(11,027.63)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	4,092.00	.00	4,092.00	399.00	.00	1,634.00	2,458.00	40	8,184.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	252.00	.00	1,032.00	(1,032.00)	+++	.00
5119.100	Retiree Costs Medical Insurance	216,491.00	.00	216,491.00	17,908.22	.00	72,119.34	144,371.66	33	203,179.06
5122	Accrual Bank Payoff	147,082.00	.00	147,082.00	.00	.00	7,995.60	139,086.40	5	.00
5202.100	Operating Supplies General	24,899.00	.00	24,899.00	.00	11,797.50	2,095.53	11,005.97	56	21,976.42
5203.100	Repairs and Maint Supplies General	11,280.00	.00	11,280.00	4.53	.00	86.08	11,193.92	1	13,432.03
5204	Subscriptions and Code Books	700.00	.00	700.00	.00	.00	.00	700.00	0	43.00
5209.101	Auto Fuel Expense Town Vehicles	32,000.00	.00	32,000.00	.00	.00	9,663.50	22,336.50	30	28,514.86
5213.100	Professional/Contract Services General	1,259,588.00	.00	1,259,588.00	.00	.00	208.78	1,259,379.22	0	7,134.95
5214.100	Repair and Maint Service General	20,725.00	.00	20,725.00	.00	(1,487.50)	3,769.05	18,443.45	11	13,386.97
5216.100	Communications General Services	7,400.00	.00	7,400.00	143.87	.00	577.76	6,822.24	8	1,710.87
5219.100	Printing General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>35 - Fire</b>										
Program <b>4630 - Fire - Suppression</b>										
5220.100	Employee Development General	5,340.00	.00	5,340.00	.00	.00	80.00	5,260.00	1	18,546.88
5223.105	Meals and Refreshments Emergencies and Meetings	1,000.00	.00	1,000.00	.00	.00	16.95	983.05	2	770.16
5269.135	Emergency Incident Costs Fire Related	2,000.00	.00	2,000.00	.00	.00	1,531.13	468.87	77	827.25
5304	Furniture & Equipment	31,086.00	.00	31,086.00	.00	.00	.00	31,086.00	0	17,870.06
5501	Debt Service Payment - Principal	73,108.00	.00	73,108.00	4,887.66	.00	55,302.15	17,805.85	76	136,764.47
Program <b>4630 - Fire - Suppression Totals</b>		\$3,159,264.00	\$128,266.00	\$3,287,530.00	\$257,710.80	\$10,310.00	\$1,155,694.36	\$2,121,525.64	35%	\$3,161,502.43
Program <b>4640 - Fire - Volunteer Program</b>										
5118	Volunteer Benefits	16,392.00	.00	16,392.00	1,927.80	.00	5,970.00	10,422.00	36	11,415.09
5202.100	Operating Supplies General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
5213.100	Professional/Contract Services General	5,000.00	.00	5,000.00	.00	.00	826.25	4,173.75	17	5,515.51
5220.100	Employee Development General	1,010.00	.00	1,010.00	.00	.00	.00	1,010.00	0	140.00
Program <b>4640 - Fire - Volunteer Program Totals</b>		\$24,402.00	\$0.00	\$24,402.00	\$1,927.80	\$0.00	\$6,796.25	\$17,605.75	28%	\$17,070.60
Department <b>35 - Fire Totals</b>		\$3,415,594.00	\$128,266.00	\$3,543,860.00	\$275,062.83	\$11,227.00	\$1,229,832.47	\$2,302,800.53	35%	\$3,514,199.97
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
5101	Salaries - Permanent	102,051.00	.00	102,051.00	7,730.55	.00	30,922.18	71,128.82	30	131,036.10
5106.100	Incentives & Admin Leave Administrative Leave	2,352.00	.00	2,352.00	.00	.00	.00	2,352.00	0	3,573.90
5106.200	Incentives & Admin Leave Gym Reimbursement	108.00	.00	108.00	27.00	.00	54.00	54.00	50	225.00
5107	Car Allowance/Mileage	1,128.00	.00	1,128.00	94.00	.00	376.00	752.00	33	2,792.00
5111	Medicare	1,530.00	.00	1,530.00	108.25	.00	446.42	1,083.58	29	1,972.99
5112.101	Retirement Contribution PERS	7,844.00	.00	7,844.00	600.13	.00	2,400.44	5,443.56	31	12,490.76
5113	Worker's Compensation	2,547.00	.00	2,547.00	636.75	.00	1,273.50	1,273.50	50	1,964.12
5114.101	Health Insurance Medical	13,394.00	.00	13,394.00	776.50	.00	3,996.33	9,397.67	30	19,063.35
5114.102	Health Insurance Dental	.00	.00	.00	89.97	.00	387.95	(387.95)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	17.60	.00	73.37	(73.37)	+++	.00
5115	Unemployment Compensation	5,653.00	.00	5,653.00	47.79	.00	661.63	4,991.37	12	11,284.00
5116.101	Life and Disability Insurance Life & Disab.	968.00	.00	968.00	25.94	.00	109.65	858.35	11	1,221.22
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	45.24	.00	190.34	(190.34)	+++	.00
5119.100	Retiree Costs Medical Insurance	16,080.00	.00	16,080.00	1,317.46	.00	5,339.49	10,740.51	33	14,455.98
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	11,727.49
5201.100	Office Supplies General	150.00	.00	150.00	.00	.00	.00	150.00	0	16.18
5202.100	Operating Supplies General	400.00	.00	400.00	.00	.00	253.15	146.85	63	333.24
5209.101	Auto Fuel Expense Town Vehicles	1,800.00	.00	1,800.00	.00	.00	530.46	1,269.54	29	1,922.26
5210.100	Postage General	600.00	.00	600.00	77.10	.00	182.00	418.00	30	558.50
5213.100	Professional/Contract Services General	200.00	.00	200.00	.00	.00	.00	200.00	0	172.50
5214.100	Repair and Maint Service General	7,347.00	.00	7,347.00	.00	.00	7,147.34	199.66	97	6,018.81



# Budget Performance Report

Fiscal Year to Date 10/31/12

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
5218.100	Advertising General	700.00	.00	700.00	.00	.00	276.87	423.13	40	1,306.26
5220.100	Employee Development General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	662.60
5501	Debt Service Payment - Principal	2,663.00	.00	2,663.00	.00	.00	290.00	2,373.00	11	13,740.10
Program <b>4720 - CDD Planning Totals</b>		\$168,515.00	\$0.00	\$168,515.00	\$11,594.28	\$0.00	\$54,911.12	\$113,603.88	33%	\$236,537.36
Program <b>4780 - CDD - Waste Management</b>										
5101	Salaries - Permanent	21,204.00	.00	21,204.00	1,609.51	.00	6,438.09	14,765.91	30	20,602.78
5106.100	Incentives & Admin Leave Administrative Leave	600.00	.00	600.00	.00	.00	.00	600.00	0	571.82
5106.200	Incentives & Admin Leave Gym Reimbursement	79.00	.00	79.00	19.80	.00	39.60	39.40	50	59.40
5107	Car Allowance/Mileage	288.00	.00	288.00	24.00	.00	96.00	192.00	33	384.00
5111	Medicare	320.00	.00	320.00	22.33	.00	89.79	230.21	28	305.55
5112.101	Retirement Contribution PERS	2,777.00	.00	2,777.00	211.16	.00	844.75	1,932.25	30	2,702.62
5113	Worker's Compensation	224.00	.00	224.00	56.00	.00	112.00	112.00	50	164.52
5114.101	Health Insurance Medical	3,326.00	.00	3,326.00	294.23	.00	986.15	2,339.85	30	3,307.48
5114.102	Health Insurance Dental	.00	.00	.00	40.05	.00	160.23	(160.23)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	3.88	.00	15.52	(15.52)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	9.86	.00	110.44	(110.44)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	202.00	.00	202.00	7.60	.00	30.40	171.60	15	221.50
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	11.22	.00	44.74	(44.74)	+++	.00
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	1,105.26
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	85.05
5211.135	Utilities Water and Sewer	2,200.00	.00	2,200.00	.00	.00	634.37	1,565.63	29	2,332.49
Program <b>4780 - CDD - Waste Management Totals</b>		\$31,320.00	\$0.00	\$31,320.00	\$2,309.64	\$0.00	\$9,602.08	\$21,717.92	31%	\$31,842.47
Department <b>40 - Community Development Totals</b>		\$199,835.00	\$0.00	\$199,835.00	\$13,903.92	\$0.00	\$64,513.20	\$135,321.80	32%	\$268,379.83
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
5101	Salaries - Permanent	11,054.00	.00	11,054.00	493.24	.00	1,972.98	9,081.02	18	21,981.98
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	254.54
5106.100	Incentives & Admin Leave Administrative Leave	183.00	.00	183.00	.00	.00	.00	183.00	0	165.60
5106.200	Incentives & Admin Leave Gym Reimbursement	4.00	.00	4.00	.90	.00	1.80	2.20	45	8.10
5107	Car Allowance/Mileage	.00	.00	.00	.00	.00	.00	.00	+++	156.00
5109.101	Allowances Boot Allowance	45.00	.00	45.00	.00	.00	45.00	.00	100	.00
5111	Medicare	164.00	.00	164.00	8.02	.00	34.38	129.62	21	463.59
5112.101	Retirement Contribution PERS	1,080.00	.00	1,080.00	54.24	.00	217.03	862.97	20	2,301.40
5113	Worker's Compensation	967.00	.00	967.00	241.75	.00	483.50	483.50	50	5,124.96
5114.101	Health Insurance Medical	1,808.00	.00	1,808.00	72.21	.00	320.46	1,487.54	18	1,742.87
5114.102	Health Insurance Dental	.00	.00	.00	19.06	.00	87.60	(87.60)	+++	.00



# Budget Performance Report

Fiscal Year to Date 10/31/12

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
5114.103	Health Insurance Vision	.00	.00	.00	.80	.00	3.72	(3.72)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	3.53	.00	75.77	(75.77)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	121.00	.00	121.00	3.02	.00	13.92	107.08	12	185.51
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	74.81	.00	87.18	(87.18)	+++	.00
5119.100	Retiree Costs Medical Insurance	12,936.00	.00	12,936.00	1,062.07	.00	4,248.28	8,687.72	33	12,719.75
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	7,023.74
5201.100	Office Supplies General	200.00	.00	200.00	.00	.00	.00	200.00	0	10.52
5202.100	Operating Supplies General	850.00	(129.00)	721.00	.00	.00	191.38	529.62	27	790.00
5203.100	Repairs and Maint Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5204	Subscriptions and Code Books	.00	129.00	129.00	.00	.00	129.30	(.30)	100	.00
5210.100	Postage General	150.00	.00	150.00	2.15	.00	27.50	122.50	18	86.66
5213.100	Professional/Contract Services General	26,400.00	.00	26,400.00	515.49	.00	9,540.49	16,859.51	36	23,994.25
5214.100	Repair and Maint Service General	6,542.00	.00	6,542.00	.00	945.29	4,039.80	1,556.91	76	4,621.00
5216.100	Communications General Services	600.00	.00	600.00	.00	.00	7.42	592.58	1	13.38
5218.100	Advertising General	400.00	.00	400.00	.00	.00	.00	400.00	0	367.00
5219.100	Printing General	100.00	.00	100.00	.00	.00	1.00	99.00	1	.00
5220.100	Employee Development General	750.00	.00	750.00	.00	.00	.00	750.00	0	30.00
5223.105	Meals and Refreshments Emergencies and Meetings	50.00	.00	50.00	.00	.00	.00	50.00	0	10.70
5260	Miscellaneous	1.00	.00	1.00	.00	.00	.00	1.00	0	.00
5501	Debt Service Payment - Principal	2,470.00	.00	2,470.00	.00	.00	193.00	2,277.00	8	13,546.10
Program <b>4740 - Public Works - Engineering Totals</b>		\$66,975.00	\$0.00	\$66,975.00	\$2,551.29	\$945.29	\$21,721.51	\$44,308.20	34%	\$95,597.65
Program <b>4745 - Paradise Community Park</b>										
5101	Salaries - Permanent	7,314.00	.00	7,314.00	548.16	.00	1,983.08	5,330.92	27	17,144.72
5103.101	Differential Pay On Call	.00	.00	.00	31.20	.00	458.10	(458.10)	+++	.00
5105	Salaries - Overtime/FLSA	.00	.00	.00	15.67	.00	85.01	(85.01)	+++	72.57
5109.100	Allowances Uniform Allowance	60.00	.00	60.00	.00	.00	.00	60.00	0	.00
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	60.00	(60.00)	+++	.00
5111	Medicare	107.00	.00	107.00	9.89	.00	43.47	63.53	41	318.21
5112.101	Retirement Contribution PERS	812.00	.00	812.00	60.34	.00	241.36	570.64	30	1,660.73
5113	Worker's Compensation	930.00	.00	930.00	232.50	.00	465.00	465.00	50	1,765.52
5114.101	Health Insurance Medical	1,041.00	.00	1,041.00	86.74	.00	412.02	628.98	40	2,602.33
5115	Unemployment Compensation	.00	.00	.00	4.36	.00	91.62	(91.62)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	93.00	.00	93.00	3.80	.00	18.05	74.95	19	209.48
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	3.82	.00	18.09	(18.09)	+++	.00
5202.100	Operating Supplies General	2,050.00	.00	2,050.00	499.49	.00	658.83	1,391.17	32	2,210.22
5203.100	Repairs and Maint Supplies General	1,200.00	.00	1,200.00	.00	.00	142.25	1,057.75	12	904.47



# Budget Performance Report

Fiscal Year to Date 10/31/12

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>45 - Public Works</b>										
Program <b>4745 - Paradise Community Park</b>										
5211.135	Utilities Water and Sewer	2,500.00	.00	2,500.00	.00	.00	879.12	1,620.88	35	2,562.67
5211.137	Utilities Electric and Gas	2,300.00	.00	2,300.00	.00	.00	863.51	1,436.49	38	2,340.25
5214.100	Repair and Maint Service General	2,000.00	.00	2,000.00	.00	.00	280.00	1,720.00	14	280.00
5216.100	Communications General Services	190.00	.00	190.00	15.68	.00	62.41	127.59	33	184.12
5304	Furniture & Equipment	2,800.00	.00	2,800.00	.00	.00	.00	2,800.00	0	1,600.00
Program <b>4745 - Paradise Community Park Totals</b>		\$23,397.00	\$0.00	\$23,397.00	\$1,511.65	\$0.00	\$6,761.92	\$16,635.08	29%	\$33,855.29
Program <b>4747 - Public Facilities</b>										
5203.100	Repairs and Maint Supplies General	2,400.00	.00	2,400.00	.00	.00	44.82	2,355.18	2	459.71
5211.135	Utilities Water and Sewer	4,000.00	.00	4,000.00	.00	.00	1,611.94	2,388.06	40	3,886.81
Program <b>4747 - Public Facilities Totals</b>		\$6,400.00	\$0.00	\$6,400.00	\$0.00	\$0.00	\$1,656.76	\$4,743.24	26%	\$4,346.52
Department <b>45 - Public Works Totals</b>		\$96,772.00	\$0.00	\$96,772.00	\$4,062.94	\$945.29	\$30,140.19	\$65,686.52	32%	\$133,799.46
<b>EXPENSE TOTALS</b>		\$10,007,207.00	\$129,720.00	\$10,136,927.00	\$683,015.88	\$15,699.97	\$3,182,840.38	\$6,938,386.65	32%	\$10,243,639.94
Fund <b>1010 - General Fund Totals</b>										
<b>REVENUE TOTALS</b>		9,846,031.00	80,287.00	9,926,318.00	436,826.00	.00	956,944.33	8,969,373.67	10	9,908,150.53
<b>EXPENSE TOTALS</b>		10,007,207.00	129,720.00	10,136,927.00	683,015.88	15,699.97	3,182,840.38	6,938,386.65	32	10,243,639.94
Fund <b>1010 - General Fund Totals</b>		(\$161,176.00)	(\$49,433.00)	(\$210,609.00)	(\$246,189.88)	(\$15,699.97)	(\$2,225,896.05)	\$2,030,987.02		(\$335,489.41)
Grand Totals										
<b>REVENUE TOTALS</b>		9,846,031.00	80,287.00	9,926,318.00	436,826.00	.00	956,944.33	8,969,373.67	10	9,908,150.53
<b>EXPENSE TOTALS</b>		10,007,207.00	129,720.00	10,136,927.00	683,015.88	15,699.97	3,182,840.38	6,938,386.65	32	10,243,639.94
Grand Totals		(\$161,176.00)	(\$49,433.00)	(\$210,609.00)	(\$246,189.88)	(\$15,699.97)	(\$2,225,896.05)	\$2,030,987.02		(\$335,489.41)



**TOWN OF PARADISE  
COUNCIL AGENDA REPORT  
DATE: NOVEMBER 13, 2012**

**AGENDA NO. 7(a)**

**ORIGINATED &  
REVIEWED BY: Charles Rough, Town Manager  
Rob Cone, Interim Fire Chief**

**SUBJECT: RECOMMENDED PURCHASE OF USED 1987 SPI QUINT  
FIRE LADDER TRUCK FROM THE CITY OF MARYSVILLE**

**COUNCIL ACTION REQUESTED:**

- 1. Approve the purchase of the 1987 SPI Quint Ladder Truck from the City of Marysville in the amount of \$ 30,000 (no interest), with equal payments of \$ 10,000 spread over three years; and authorize the Town Manager to execute the purchase order and payment all other related documents on behalf of the Town; or**
- 2. Decline to purchase the purchase of the 1987 Quint Ladder Truck at this time.**

**BACKGROUND:**

Paradise is a community of mixed property uses and building structures ranging from residential to commercial to actual production/industrial-type facilities. These structures, especially the commercial and industrial account for a large share of the Town's tax base. Due to the Town's topography, many of the roof lines of these structures are difficult to access.

The Town's original 1981 Ford Van Pelt Ladder Truck was purchased to assist in making roof access and to provide elevated water stream for structural fires. By purchasing the original truck ladder truck, the Fire Department was also able to reduce the commercial insurance rates for property owners and businesses located within Town limits, as well as maintain our Insurance Services organization (ISO) rating for the Town at a preferable ISO 3 rating. The truck was also used in mutual aid with Butte County in the areas of Magalia and Butte College, and was reciprocated for with Butte County and CAL FIRE engines to calls within the Town's jurisdictions. However, due to its' age, overall condition, and increasing unreliability the Town's ladder truck was put on inactive status.

## **Council Agenda Report**

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It was the Town's intent to replace it, but the combination of the cost of a new or rebuilt ladder truck replacement (\$ 500,000 to \$ 750,000) and the Town's financial situation made such a move cost prohibitive until now.

The City of Marysville has offered the Town the opportunity to purchase their 1987 SPI Quint Ladder Truck with 75' ladder (with the same capabilities as a new ladder truck) for a total cost of \$ 30,000 (no interest), with the payments of \$10,000 each year spread over three years. Our fire department and fleet manager have thoroughly tested and inspected the truck. They are impressed with its overall condition, as well as with the improvements that Marysville has made to the truck in recent years.

These improvements include the complete sandblasting, repair and inspection of the ladder itself two years ago, and the rebuilding of the hydraulic system, including hoses and valves within the last year. Equally important, is that parts are still available for the SPI Ladder Truck, while parts are no longer available for the Town's 1981 Van Pelt.

It should be emphasized that this recommended purchase is not intended to be a long term solution to the Town's need for a ladder truck, but rather a cost-effective, short term solution that buys the Town some valuable time while we still face serious financial challenges, and at the same time provides our community with enhanced fire suppression capabilities for the next 5-7 years. Furthermore, it goes a long way to preserving our ISO rating and keeping insurance rates for our businesses down.

If this recommended purchase is approved, the Town intends to do the following:

1. Utilize hose and equipment from the old ladder truck, which will reduce the cost of putting the SPI Quint into actual service for the Town of Paradise.
2. Surplus and sell the 1981 ladder truck and the two old Pierce Dash pumpers, which should generate \$10,000 to \$ 15,000.

### **FISCAL IMPACT ANALYSIS:**

The first year Fiscal Year 2012/13 payment of \$ 10,000 would be paid entirely from the fire department equipment fund (which has \$ 10,125 in the fund currently and is the accumulation of past fire department-related surplus sales). The second year FY 2013/14 payment will be paid from the surplus sales proceeds for the fire department equipment mentioned above, and will allow the Town to eliminate the \$ 60,000 it had included in the fire department budget that year for the lease purchase of a new ladder truck or fire engine. The third and final FY 2014/15 payment would represent a \$ 50,000 savings in the fire department budget for that year in the event a new or rebuilt truck or engine was not needed that year as well.



**TOWN OF PARADISE  
COUNCIL AGENDA REPORT  
DATE: NOVEMBER 13, 2012**

**AGENDA NO. 7b**

**ORIGINATED &**

**REVIEWED BY:** Charles Rough, Town Manager  
Dwight L. Moore, Town Attorney  
Gina Will, Finance Director  
George Morris, Fire Chief, CAL FIRE/ Butte  
County Unit

**SUBJECT: RECOMMENDED ADOPTION OF RESOLUTION NO. 12-\_\_,  
A RESOLUTION OF THE TOWN OF PARADISE  
APPROVING A POST-RETIREMENT, HEALTH CARE  
VESTING PROMISSORY NOTE WITH THE CALIFORNIA  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
(CAL FIRE)**

**COUNCIL ACTION REQUESTED:**

**Recommend the adoption of Resolution No. \_\_\_\_\_, a Resolution of the Town of Paradise approving a Post-Retirement Health Care Vesting Promissory Note with the California Department of Forestry and Fire Protection (CAL FIRE); and authorizing the Mayor to sign the Note on behalf of the Town**

**BACKGROUND:**

The Town Council will recall that the last agreement remaining before the actual transition to a personnel services contract with CAL FIRE begins in early December is the approval and execution of a promissory note that deals with the calculated vested retiree medical benefits of our Town fire personnel (at the time of their eventual retirement, and the portion of those benefits not recognized by CAL FIRE's retiree medical vesting schedule.

For the Town, this amounts to an overall financial pay-out obligation of \$ 747,471.60, which with the approval of this Note, at 0.382% interest, allows the Town to pay down this obligation to CAL FIRE over a ten-year period, thereby making this much more affordable for the Town and for its annual fire department budget during the next ten years.

Another aspect of this agreement that is very helpful to the Town is the provision that identifies the first annual payment on the Note not due until July 1, 2013, which puts the first payment into

## **Council Agenda Report**

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next fiscal year. In addition, it allows time for the Town's total Note obligation to be further reduced should any Town fire personnel not transition to CAL FIRE or withdraw from CAL FIRE within the first seven months, or more of the transition.

### **FISCAL IMPACT ANALYSIS:**

Approval of this Note will result in a financial obligation for the Town amounting to \$747,471.60, with payments spread over a ten-year period. The actual payments will come out of the annual fire department budget funded by the general fund.

**RESOLUTION NO. 12-\_\_**

**A RESOLUTION OF THE TOWN OF PARADISE APPROVING A POST-RETIREMENT HEALTH CARE VESTING PROMISSORY NOTE BETWEEN THE TOWN AND THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)**

**WHEREAS**, the Town of Paradise has decided to contract personnel services to the California Department of Forestry and Fire Protection (CAL FIRE), and,

**WHEREAS**, as part of the transition, the Town needs to compensate its fire personnel transitioning to state employment at the time of their eventual retirement for the Town's portion of their vested retirement medical benefits that are not recognized by CAL FIRE's retiree medical vesting schedule; and,

**WHEREAS**, this total calculated post-retirement medical benefits vesting obligation by the Town amounts to \$747,471.60, and the State has agreed to the Town paying this obligation over a ten (10)-year period at 0.0382% interest beginning July 1, 2013, or after;

**NOW, THEREFORE**, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE as follows:

Section 1. The Town Council of the Town of Paradise does hereby approve the post-retirement health care vesting promissory note between the Town and the California Department of Forestry and Fire Protection (CAL FIRE) attached as Exhibit A.

Section 2. The Town Mayor is authorized to execute agreement on behalf of the Town of Paradise.

**PASSED AND ADOPTED** by the Paradise Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_\_ day of \_\_\_\_\_, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Steve "Woody" Culleton, Mayor

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

# **TOWN OF PARADISE/CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POST RETIREMENT HEALTH CARE VESTING PROMISSORY NOTE**

WHEREBY this Promissory Note is being entered into pursuant to the Cooperative Agreement for Fire Protection (hereinafter referred to as "COOPERATIVE AGREEMENT") between The Town of Paradise (hereinafter referred to as "PROMISOR") and the California Department of Forestry and Fire Protection (hereinafter referred to as "PROMISEE") as allowed by Public Resources Code 4142, PROMISOR and PROMISEE agree to the following terms:

1. PROMISOR agrees to pay PROMISEE the principal sum of \$747,471.60 - hereinafter referred to as "PRINCIPAL", as calculated in attached employee calculations sheet) for purchasing vesting of health benefits for designated local agency employees transferring to state service, as calculated by using the formula approved by the Department of Finance, which is described on the attached addendum.
2. If PRINCIPAL owed to the PROMISEE is less than \$50,000, final payment shall be made within 5 (five) years (plus 30 days) of the PROMISOR'S first billing date. (First billing date shall be determined in the manner described within item 4, below.)
3. If PRINCIPAL owed to the PROMISEE is \$50,000 or more, final payment must be made within 10 (ten) years (plus 30 days) of the PROMISOR'S first billing date. (First billing date shall be determined in the manner described within item 5, below.)
4. Interest shall accrue on the PRINCIPLE at an annual fixed rate of 0.382% based on the Pooled Money Investment (PMI) Account Rate as determined by the State Treasurer's Office for 2011/2012
5. PROMISEE shall bill PROMISOR in accordance with the following terms:
  - a. The first billing date shall be on or soon after July 1, 2013, following the finalization of this Promissory Note;
  - b. Billing will occur on annual cycles thereafter;
  - c. The bill will state the PMI interest rate of 0.382% as stated in term 4 above;
  - d. The bill will include the annual interest and principal due and be calculated such that PROMISOR will tender equal payments throughout the ten year duration of this Promissory Note, as determined pursuant to item 3 above. Principle due is based the Summary and Detail sheets attached.
  - e. The bill shall list the beginning and remaining balance (after payment) due and the remaining balance may be paid in full or in part at any time. There shall be no prepayment penalty.

f. Bills shall be based on actual costs for employees requiring vesting per the Transitional Memorandum of Understanding (TMOU) between the Town of Paradise and the Paradise Firefighters Association. Cost shall be adjusted if an employee covered in the TMOU terminates or otherwise leaves service prior to the first billing date within 5a above.

6. PROMISOR shall tender payment to PROMISEE within 30 days after billing. If payment is not tendered within 30 days of billing, interest on the unpaid amount shall accrue at the rate identified within the current bill and shall be paid at the time that payment is eventually tendered.
7. The amount of this Promissory Note reflects vesting as determined by the TMOU between the Town of Paradise and the Paradise Firefighters Association. It does not provide for full vesting at earliest retirement age for the employees affected.
8. The validity of this Promissory Note shall remain in full force and effect regardless of any changes or cancellation of the COOPERATIVE AGREEMENT which may occur during the duration of the repayment period.
9. PROMISOR and PROMISEE enter into this Promissory Note with full knowledge that item 8, above, is not a penalty clause, for the following reason. The parties recognize that this Promissory Note reflects recoupment of a cost which will be incurred by PROMISEE, by virtue of entering into the COOPERATIVE AGREEMENT, regardless of whether the COOPERATIVE AGREEMENT is later modified or terminated. Thus, whether the COOPERATIVE AGREEMENT is later modified or terminated, pursuant to the execution of PROMISOR'S termination clause included within the COOPERATIVE AGREEMENT, by the mutual consent of PROMISOR and PROMISEE, otherwise, it is understood that this Promissory Note shall remain in full force and effect.

\_\_\_\_\_  
PROMISOR  
Mayor, Steve "Woody" Culleton  
Town of Paradise

DATE: \_\_\_\_\_

\_\_\_\_\_  
PROMISEE  
Andy McMurray  
Deputy Director for Fire Protection  
California Department of Forestry and Fire Protection

DATE: \_\_\_\_\_



# Town of Paradise - Retiree Health Vesting Note

Enter values	
Loan amount	\$ 747,471.60
Annual interest rate	0.382%
Loan period in years	10
Number of payments per year	1
Start date of loan	12/10/2012
Optional extra payments	

Lender name: CAL FIRE

Loan summary	
Scheduled payment	\$ 76,326.58
Scheduled number of payments	10
Actual number of payments	10
Total early payments	\$ -
Total interest	\$ 15,794.19

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	7/1/2013	\$ 747,471.60	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 73,471.24	\$ 2,855.34	\$ 674,000.36	\$ 2,855.34
2	7/1/2014	\$ 674,000.36	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 73,751.90	\$ 2,574.68	\$ 600,248.46	\$ 5,430.02
3	7/1/2015	\$ 600,248.46	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 74,033.63	\$ 2,292.95	\$ 526,214.83	\$ 7,722.97
4	7/1/2016	\$ 526,214.83	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 74,316.44	\$ 2,010.14	\$ 451,898.40	\$ 9,733.11
5	7/1/2017	\$ 451,898.40	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 74,600.33	\$ 1,726.25	\$ 377,298.07	\$ 11,459.36
6	7/1/2018	\$ 377,298.07	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 74,885.30	\$ 1,441.28	\$ 302,412.77	\$ 12,900.64
7	7/1/2019	\$ 302,412.77	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 75,171.36	\$ 1,155.22	\$ 227,241.41	\$ 14,055.86
8	7/1/2020	\$ 227,241.41	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 75,458.52	\$ 868.06	\$ 151,782.89	\$ 14,923.92
9	7/1/2021	\$ 151,782.89	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 75,746.77	\$ 579.81	\$ 76,036.12	\$ 15,503.73
10	7/1/2022	\$ 76,036.12	\$ 76,326.58	\$ -	\$ 76,326.58	\$ 76,036.12	\$ 290.46	\$ -	\$ 15,794.19