



# TOWN OF PARADISE

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## **Management Staff:**

Lauren Gill, Town Manager

Dwight L. Moore, Town Attorney

Joanna Gutierrez, Town Clerk

Craig Baker, Community Development Director

Gabriela Tazzari-Dineen, Police Chief

Greg McFadden, Unit Chief, CAL FIRE/

Butte County Fire/Paradise Fire

Gina Will, Finance Director/Town Treasurer

## **Town Council:**

Greg Bolin, Mayor

Jody Jones, Vice Mayor

Steve "Woody" Culleton, Council Member

Scott Lotter, Council Member

John J. Rawlings, Council Member

# **TOWN COUNCIL AGENDA**

## **SPECIAL MEETING – 3:30 PM – February 24, 2015**

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, Room 3, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

### **1. OPENING**

- a. Call to order
- b. Pledge of Allegiance to Flag of the United States of America
- c. Roll Call

### **2. COUNCIL CONSIDERATION - ACTION CALENDAR**

- a. Following presentation(s) by staff, consider setting priorities for budget allocations to fund Town operations for the 2015-2016 Fiscal Year.

### **3. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
_____ TOWN/ASSISTANT TOWN CLERK SIGNATURE	



**TOWN OF PARADISE  
Council Agenda Summary  
Date: February 24, 2015**

**Agenda No. 2a**

**ORIGINATED BY:** Lauren M. Gill, Town Manager

**SUBJECT:** Town of Paradise 2015/16 Budget Priority Setting Session

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**COUNCIL ACTION REQUESTED:**

1. Review presentations from Department Directors; and
2. Adopt priorities for budget allocations to fund Town operations for FY 2015/16; or,
3. Direct staff to further develop priorities

**Background:**

Town staff will soon begin preparing the FY 2015/16 budget for Council adoption. The purpose of today's meeting is to establish priorities and direct staff to prepare a budget that provides the needed resources to carry out our mission with clear expectations.

Although every day activities of each Town department are already established by the nature of its intended function, some projects and activities take longer to accomplish. Priority setting allows the council to review and discuss projects, receive updates, review critical paths, and most importantly recommit or redirect staff and resources. Setting and/or re-visiting priorities is the most effective way to reach long-term goals while functioning within limited constraints, e.g. staffing, revenues, times, other priorities. In a time where staffing and resources are lower than ever, it is extremely important to have clear expectations.

**Discussion:**

Staff recently completed a financial health diagnostic tool developed by the League of California Cities that outlines where we are financially, where we need to be and the steps we need to take to reach our goal of financial stability. Council concurred with this plan at its mid-year budget review during the February Council meeting. We are now charged with digging out and establishing a firm and solid financial foundation on which to move forward.

Because the Town's five year projection shows a couple of bumpy years ahead, our short-term budgetary actions will be conservative and cautious. Town staff collectively prepared a presentation for Council's review and discussion that outlines the functions of each department, the critical items that have been removed and/or delayed in the last several years due to revenue shortfalls, and long-term plans and needs. We have also included short-term budget items that will ensure that our sustained operations are based on Council priorities. It is important to know that throughout the organization, staff is setting priorities and creating budgets with the long-term goal of financial stability and sustainability. This allows us to continue our basic mission while moving towards improved financial health.