



# TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

[www.townofparadise.com](http://www.townofparadise.com)

## **Management Staff:**

Lauren Gill, Town Manager

Dwight L. Moore, Town Attorney

Joanna Gutierrez, Town Clerk

Craig Baker, Community Development Director

Gabriela Tazzari-Dineen, Police Chief

George Morris, Jr., Unit Chief

CAL FIRE/Butte County Fire

Paradise

Gina Will, Finance Director/Town Treasurer

## **Town Council:**

Tim Titus, Mayor

Scott Lotter, Vice Mayor

Greg Bolin, Council Member

Steve "Woody" Culleton, Council Member

John J. Rawlings, Council Member

# TOWN COUNCIL AMENDED AGENDA

## REGULAR MEETING – 6:00 PM – December 10, 2013

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at [www.townofparadise.com](http://www.townofparadise.com) in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

## **1. OPENING**

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America

- c. Invocation
- d. Roll Call
- e. Proclamations/Recognitions:
  - (1) Proclamation recognizing George Morris, Jr., Unit Chief, CAL FIRE/Butte Unit
  - (2) Proclamation recognizing Rob Cone, Northern Division Chief, CAL FIRE/Butte Unit
  - (3) Recognition of Paradise Adventist Academy Students for volunteer work on the Paradise Memorial Trailway
- f. Mayor Timothy Titus - Year End State of the Town Address
- g. Mayor/Vice Mayor Election for 2014

The Town Clerk will chair the nomination process for the selection of Mayor for a one-year term commencing December 10, 2013 and ending December 9, 2014. Clerk will open nominations. Nominations must be closed by motion, second and voice vote. The nominees will be voted on in the order of nomination.

The Mayor will chair the selection of Vice Mayor for a one-year term commencing December 10, 2013 and ending December 9, 2014. Mayor will open nominations. Nominations must be closed by motion, second and voice vote. The nominees will be voted on in the order of nomination.

## **2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.**

## **3. CONSENT CALENDAR**

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. Approve the Minutes of the November 12, 2013, Regular Council Meeting.
- 3b. Approve cash disbursements in the amount of \$701,243.17.
- 3c. (1) Waive second reading of proposed Ordinance No. 534 and approve reading by title only; and, (2) Adopt Ordinance No. 534, An Ordinance Amending Text Regulations within Paradise Municipal Code Chapter 17.04 Relating to the Definitions of Major and Minor Utility Services. **(ROLL CALL VOTE)** The intent of the proposed amendment is to create the ability for the Town to authorize establishment of privately owned and operated clustered wastewater treatment plants and other utilities as primary land uses on independent parcels in order to assist in establishment of new commercial and residential land uses within the Town of Paradise.
- 3d. Adopt Resolution No. 13-56, A Resolution of the Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records

Maintained in the Town Clerk Department Pursuant to Government Code Section 34090.

- 3e. Review and acknowledge receipt of the Valuation of Retiree Health Benefits - the Governmental Accounting Standards Board (GASB) Actuary Report - as of July 1, 2013, as submitted by staff.
- 3f. (1) Approve the purchase of a used 1991 Ford F-700 with Tymco 600 Regenerative Air Street Sweeper, and a used 1997 Ford F450 with SD Telsta A28D Telescopic Bucket Truck from TRUCKSITE, Heavy Equipment Truck Dealer Sacramento, California for the sum not to exceed \$34,000 including all applicable taxes; AND; (2) Adopt Resolution No. 13-57, declaring Public Works 1987 Dodge Boom Truck as surplus and authorizing the Town Manager or her designee to dispose of the vehicle through sale or donation.
- 3g. (1) Award a Professional Services Contract to Pacific Municipal Consultants for preparation of the mandated Paradise General Plan Housing Element Update; (2) Authorize the Town Attorney to draft a Professional Services Agreement between the Town and Pacific Mutual Consultants; and, (3) Authorize the Town Manager to execute the agreement on behalf of the Town of Paradise. Fiscal Impact: \$29,680 from funds allocated for this purpose in the 2013/14 budget.

#### **4. PUBLIC HEARING PROCEDURE**

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
  - 1. Project proponents or in favor of (15-minute time limit)
  - 2. Project opponents or against (15-minute time limit)
  - 3. Rebuttals - when requested  
(15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

#### **5. PUBLIC HEARINGS**

- 5a. Conduct the noticed public hearing regarding the Planning Commission Recommendation for Town Council Adoption of a Paradise General Plan Land Use Map Amendment and Property Rezone for an Application Identified as PL12-00020 (Gilkey) and at the close of the hearing consider: (1) Concurring with the Planning Commission's finding that the proposed General Plan amendment and property rezone is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Section 15061 (General rule exemption); (2) Concurring with the

recommended General Plan land use map amendment and rezone action adopted by the Planning Commission on November 19, 2013, and embodied within Planning Commission Resolution No. 13-06; (3) Adopting Resolution No. 13-58, A Resolution of the Town Council of the Town of Paradise Amending the Land Use Map of the 1994 Paradise General Plan (PL13-00020:Gilkey); (4) Waiving the first reading of proposed Ordinance No. \_\_\_\_ and approve reading by title only; and, (5) Introducing Ordinance No. \_\_\_\_, An Ordinance Rezoning Certain Real Property From Community Services (CS) to Central Business (CB) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 et. seq. (PL12-00020: Gilkey). **(ROLL CALL VOTE)**

The purpose of the proposed General Plan Amendment and Rezone is to accommodate a lot line adjustment that is intended to resolve conflicting legal descriptions for two adjacent properties and to relocate a property boundary that currently lies beneath an existing commercial building. No physical development is proposed. The property involved is improved with a portion of the Paradise Memorial Trailway in Paradise; APN 052-223-017. The property is located on the south side of Pearson Road between Black Olive and Sierra Park Drive.

## **6. PUBLIC COMMUNICATION**

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

## **7. COUNCIL CONSIDERATION**

- 7a. Consider appointing Council representatives to various local committees.
- 7b. Review list of upcoming vacancies on various Town Council appointed Committees/Commissions, acknowledge vacancies, and direct the Town Clerk to post the list pursuant to Government Code sections 54970 - 54974.
- 7c. Consider adopting Resolution No. 13-59, A Resolution of the Town Council of the Town of Paradise Relating to Appointment of Citizens to Advisory Committees. **(ROLL CALL VOTE)**
- 7d. Consider the application received for the vacancy on the Access Appeals Board. Council may directly appoint the applicant, or provide direction to staff to set up an interview process; or, consider an alternative direction to staff.
- 7e. Consider (1) Accepting the Town of Paradise 2014 Engineering & Traffic Survey; (2) Waiving the first reading of proposed Ordinance No. \_\_\_\_ and approve reading by title only; and, (3) Introducing Ordinance No. \_\_\_\_ An



Ordinance Amending Paradise Municipal Code Section 10.02.060 Regarding Vehicular Speed Limits. **(ROLL CALL VOTE)**

- 7f. Consider (1) Waiving the first reading of Ordinance No. \_\_\_\_ and approve reading by title only; and (2) Introducing Ordinance No. \_\_\_\_, An Ordinance Adding Chapter 10.38 to the Paradise Municipal Code Relating to Pedestrians Using Crosswalks in Identified Zones. **(ROLL CALL VOTE)**
- 7g. Consider approving the Memorandum of Understanding between the County of Butte and the Town of Paradise for use of the county-wide mass notification system (Reverse 911 services provided by Cassidian Communications).
- 7h. Presentation by IT Manager Josh Marquis of the Geographical Information System (GIS) Web Services provided to the Town of Paradise by Chico State University, Chico Research Foundation, Geographic Information Center (GIC). No action requested.
- 7i. Approve budget adjustments that will increase the General Fund net income and increase the General Fund reserves by \$16,974.

**8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items

**9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

- 9a. Town Manager oral reports

**10. CLOSED SESSION - None.**

**11. ADJOURNMENT**

STATE OF CALIFORNIA )	SS.
COUNTY OF BUTTE )	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
_____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	

# Town of Paradise, California

## PROCLAMATION

**WHEREAS**, the Town of Paradise entered into a contract with the State of California Department of Forestry and Fire Protection - CAL FIRE - for fire personnel services for the Town of Paradise; and,

**WHEREAS**, George Morris, Jr., Unit Chief, CAL FIRE/Butte County Fire, provided the Paradise Fire Department with Duty Chief coverage upon the departure of former Paradise Fire Chief Chris Jensen, and prior to approval of an interim fire chief services contract with CAL FIRE by the Paradise Town Council; and,

**WHEREAS**, CAL FIRE Unit Chief George Morris, Jr., provided the Town of Paradise great insights and wisdom in guiding the Town during the process of transitioning fire personnel services from the Town of Paradise to CAL FIRE; and,

**WHEREAS**, the expanded oversight for CAL FIRE Unit Chief George Morris, Jr., required a great additional commitment of personal time to the job – a great personal and professional sacrifice; and,

**WHEREAS**, Unit Chief George Morris, Jr., has successfully fulfilled this duty in an effective and proficient manner, devoting time and patience to ensure a successful transition for the benefit of the Town of Paradise fire fighters as well as for the citizens of the Town of Paradise.

**NOW, THEREFORE**, I, Timothy Titus, Mayor of the Town of Paradise, hereby recognize the leadership of CAL FIRE Unit Chief George Morris, Jr., – his commitment to duty, and his commitment to excellence - that has been exemplified during his service to our community and thank him for his guidance during this historic and transformative transition period.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 10<sup>th</sup> day of December, 2013.



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Timothy Titus, Mayor



# Town of Paradise, California

## PROCLAMATION

**WHEREAS**, the Town of Paradise made a decision to enter into an agreement to contract with CAL FIRE for fire personnel services for the Town of Paradise; and,

**WHEREAS**, during the transition period, Northern Division Chief, Rob Cone, served as the Interim Town of Paradise Fire Chief; and,

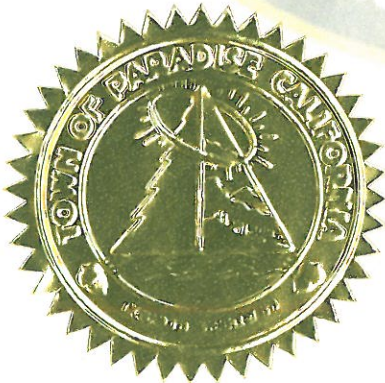
**WHEREAS**, Rob Cone agreed to serve as the Paradise Fire Chief in addition to his full-time duty as Division Chief of the Butte Unit's Northern Division; and,

**WHEREAS**, the expanded oversight for Division Chief Rob Cone required a great amount of additional commitment and personal time to the job – a personal and professional sacrifice; and,

**WHEREAS**, Division Chief, Rob Cone, has successfully fulfilled his duty in an effective and proficient manner, having devoted the necessary time and patience to a fire department in transition.

**NOW, THEREFORE**, I, Timothy Titus, Mayor of the Town of Paradise, hereby recognize the leadership of Division Chief Rob Cone – his commitment to duty, and his commitment to excellence - that has been exemplified during his service to our community and thank him for his guidance during this historic and transformative transition period.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 10<sup>th</sup> day of December, 2013.



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Timothy Titus, Mayor



# **CERTIFICATE OF RECOGNITION**

## ***Paradise Adventist Academy***

**WHEREAS**, students from the Paradise Adventist Academy contacted the Town of Paradise to offer their services as volunteers to serve the community by accomplishing meaningful projects that would help the Town and better the community; and,

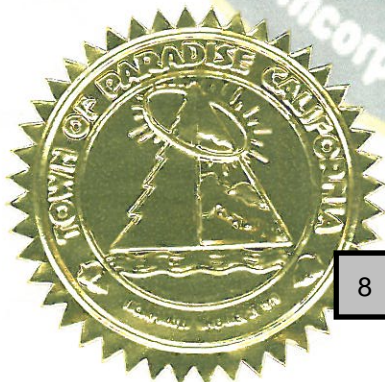
**WHEREAS**, the students' intention was to develop a personal sense of community connection through the spirit of volunteerism; and,

**WHEREAS**, on November 10, 2013, approximately 30 students from the Paradise Adventist Academy, ranging in ages from 14 to 18, spent several hours picking up trash and debris along the Paradise Memorial Trailway in Paradise under the supervision of their parents and teachers; and,

**WHEREAS**, the work accomplished by the Paradise Adventist Academy students on the Paradise Memorial Trailway was substantial and provided a measurable benefit in terms of public works labor saved.

**NOW, THEREFORE**, I, Timothy Titus, Mayor of the Town of Paradise, commend and thank the Paradise Adventist Academy students for their volunteer spirit and commend their efforts to beautify the Town of Paradise.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 10th day of December, 2013.



\_\_\_\_\_  
Timothy Titus, Mayor



**Town of Paradise  
Council Agenda Summary  
Date: December 10, 2013**

**Agenda Item 1(g)**

**Originated by:** Joanna Gutierrez, Town Clerk

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Town Council Selection of Mayor and Vice-Mayor for a one-year term beginning December 10, 2013 through December 09, 2014

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**Background:** Every year in December the Town Council elects one Council Member to serve as Mayor, and one Council Member to serve as Vice-Mayor for a one year term. Any Council Member may be nominated for the office of Mayor, including the Council Member who served as Mayor during the previous year. Election requires the affirmative votes of at least three (3) members of the Council. (Resolution No. 88-55)

**Discussion:** The election process for the Mayor and Vice Mayor is as follows:

1. The Mayor turns the meeting over to the Town Clerk to act as presiding officer for selection of Mayor for a one-year term.
2. The Town Clerk opens the nominations for Mayor. Any Council Member may nominate any other Council Member – no motion necessary.
3. The Town Clerk asks for a Motion, a second and a Council vote to close the nominations for Mayor.
4. Then Town Clerk takes a roll call vote on each Council Member nominated in the order of nomination.
5. When one Council Member receives a majority (three) affirmative vote, he/she will be deemed selected as the Mayor for a one-year term and there will be no further vote on any subsequent nominees.
6. The Town Clerk turns the meeting over to the new Mayor as the presiding officer.
7. Procedures for selection of Vice Mayor will be the same and items 2 – 5 which will be repeated by the new Mayor as presiding officer.

**Conclusion:** The Mayor serves as the presiding officer at Council meetings and is responsible for maintaining order at the meetings; executes certain documents approved by the Town Council, such as contracts, resolutions and ordinances and warrants drawn on the town treasurer; and, represents the Town at various ceremonial events. The Mayor and Vice Mayor also review and approve requests for proclamations.

**MINUTES  
PARADISE TOWN COUNCIL  
REGULAR MEETING – 6:00 PM – November 12, 2013**

**1. OPENING**

The Regular Meeting of the Paradise Town Council was called to order by Mayor Timothy Titus at 6:02 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California. Following the Pledge of Allegiance to the Flag of the United States of America, an invocation was offered by Council Member Steve “Woody” Culleton.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, John J. Rawlings, and Timothy Titus, Mayor.

**COUNCIL MEMBERS ABSENT:** Scott Lotter.

**STAFF PRESENT:** Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Town Attorney Dwight L. Moore, Finance Director Gina Will, Community Development Director Craig Baker, Fire Marshal/Building Official Tony Lindsey, Police Chief Gabriela Tazzari-Dineen, Fire Chief George Morris, Jr., CAL FIRE/Butte Unit, Paradise Fire, Battalion Chief Curtis Lawrie, Assistant Town Clerk Dina Volenski, HR/Risk Management Analyst Crystal Peters and Associate Civil Engineer Marc Mattox.

**2. ITEMS DEFERRED FROM PREVIOUS MEETINGS** - None.

**3. CONSENT CALENDAR**

Council concurred to remove agenda item 3I relating to appointment to a vacancy on the Access Appeals Board be removed from the consent calendar for discussion.

Following a MOTION by Culleton, seconded by Rawlings, the consent calendar was adopted, with the exception of item 3I, by unanimous roll call vote of those present; Vice Mayor Lotter was absent and not voting.

- 3a. Approved Minutes of the October 8, 2013 Regular meeting
- 3b. Approved Cash Disbursements report in the amount of \$2,484,008.64. (310-10-29)
- 3c. (1) Increased the final contract cost of awarded Contract No. 5425022, Construction Quality Assurance Engineering Services for the Pearson-Recreation Signalization Project with Holdrege & Kull of Chico, CA to \$39,706.08; and, (2) Acknowledged completion of Town Contract No. 510-20-35 between the Town of Paradise and Holdrege & Kull. The \$19,706.08 increase in cost was necessitated by discovery of unsuitable soils which required additional testing and is 100% reimbursable through Congestion Mitigation and Air Quality (CMAQ) grant funding. (510-20-37 & 950-40-11)
- 3d. Adopted Resolution No. 13-51, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090. (160-20-16)



- 3e. Approved the writing off \$3,975.06 of uncollectible miscellaneous invoices. (340-40-13)
- 3f. Approved request by representative Katie Guild and Pastor Lloyd Tremain of the Paradise Community Church of the Nazarene for the adoption of the Memorial Trailway, from Neal Road to Foster Road. (950-18-07)
- 3g. Adopted Resolution 13-52, A Resolution of the Town Council of the Town of Paradise Accepting the Office of Traffic Safety (OTS) AVOID the 8 Grant Funds for FY2013/2014 at an estimated amount of up to \$89,000. (490-80-02)
- 3h. (1) Waived the second reading of Town Ordinance No. 533 and approve reading by title only; and, (2) Adopted Town Ordinance No. 533, "An Ordinance Amending Text Regulations and adopting the 2013 California Building Standards Code within Paradise Municipal Code Title 15 relating to Buildings and Construction". (540-16-102)
- 3i. Adopted Resolution No. 13-53, A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager to execute a Memorandum of Understanding between the City of Chico, City of Oroville, City of Gridley and the Town of Paradise for AB-109 funds. Funds are to offset costs of front line law enforcement necessitated by AB-109 State legislation that shifted certain prison responsibilities from the State to the counties. (480-20-08)
- 3j. (1) Acknowledged receipt of the 1st Quarter Investment Report for the Fiscal Year Ended June 30, 2014; and, (2) Approved the proposed Investment Policy - Administrative Policy No. 140. (360-30-06, 110-10-32, 110-10-20 & 360-30-02 )
- 3k. Approved hiring a non-senior code enforcement officer at increased hours (36/week) as opposed to our current approved position, which is a senior code enforcement officer at 32 hours/week and authorized a \$4,288.24 budget adjustment for increased hours of the code enforcement officer position. (610-10-17)
- 3l. Removed from the consent calendar.
- 3m. Approved the amended job descriptions and the position control and budget appropriations for the Town Engineer and the Human Resources and Risk Manager positions. (Approval allows for the reclassification of Associate Civil Engineer to Town Engineer and Human Resource and Risk Manager Analyst to Human Resources and Risk Manager positions. (610-10-15 & 610-10-17)

#### **ITEM(S) REMOVED FROM THE CONSENT CALENDAR**

- 3l. Regarding the application and appointment to disabled member position to the vacancy on the Access Appeals Board, Council Member Bolin stated that he does not know the applicant and, as such, is not comfortable with the proposed appointment and would like an appointment process that would allow an opportunity to meet the applicants.

Council concurred to defer appointment to the vacancy on the Access Appeals Board and directed staff to bring back a revised policy relating to the process of citizen appointment to committees. (740-20-03)

#### **4. PUBLIC HEARING PROCEDURE**

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
  1. Project proponents or in favor of (15-minute time limit)
  2. Project opponents or against (15-minute time limit)
  3. Rebuttals - when requested (15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

#### **5. PUBLIC HEARINGS**

Mayor Titus opened the public hearing regarding the Planning Commission recommendation for amendments to text regulations in the Paradise Municipal Code.

Community Development Director reported to Council regarding the duly noticed and scheduled public hearing regarding the Planning Commission recommendation to amend text regulations within the Paradise Municipal Code relating to definitions of major and minor utility services. Mr. Baker stated that the staff recommendation is for the Council to: (1) Concur with the project "CEQA determination" finding adopted by the Planning Commission on September 17, 2013, and embodied within Planning Commission Resolution No. 13-05; (2) Waive the first reading of Town Ordinance No. 534 and approve reading by title only; AND, (3) Introduce Town Ordinance No. 534, "An Ordinance Amending Text Regulations Within Paradise Municipal Code Chapter 17.04 Relating to the Definitions of Major and Minor Utility Services".

Community Development Director Baker stated that the intent of the proposed amendments is to create the ability for the Town to authorize establishment of privately owned and operated clustered wastewater treatment plants and other utilities as primary land uses on independent parcels in order to assist in establishment of new commercial and residential land uses within the Town of Paradise.

There were no speakers for or against the matter, and Mayor Titus closed the hearing at 6:10 pm.

- 5a. MOTION by Culleton, seconded by Bolin,** (1) Concurred with the project "CEQA determination" finding adopted by the Planning Commission on September 17, 2013, and embodied within Planning Commission Resolution No. 13-05; (2) Waived the first reading of Town Ordinance No. 534 and approved reading by title only; AND, (3) Introduced Town Ordinance No. 534, "An Ordinance Amending Text Regulations Within Paradise Municipal Code Chapter 17.04 Relating to the Definitions of Major and Minor Utility Services". Roll call vote was unanimous; Lotter absent and not voting. (540-16-103)

## **6. PUBLIC COMMUNICATION**

1. Ward Habriel thanked Mayor Titus for recognizing the Paradise Garden Club's volunteer efforts in the community and asked that the garden club be informed of any areas in the Town that could be improved by the planting of daffodils and provided his business card to the Council and Town Manager.

## **7. COUNCIL CONSIDERATION**

- 7a. **MOTION by Rawlings, seconded by Bolin**, (1) Approved the increase to the final construction cost of awarded Contract No. 5425022, Pearson-Recreation Signalization Project with Franklin Construction of Chico, CA to \$1,485,188.87; and, (2) Adopted Resolution No. 13-54, A Resolution of the Town Council of the Town of Paradise Accepting the Work Performed by Franklin Construction Under Contract No 5425022, the Pearson-Recreation Signalization Project. Roll call vote was unanimous; Lotter absent and not voting. (510-20-56 & 950-40-11)
- 7b. **MOTION by Culleton, seconded by Bolin**, adopted Resolution No. 13-55, A Resolution of the Town Council of the Town of Paradise accepting Contract No. 13-03, Paradise Micro-surfacing Project 2013, performed by Intermountain Slurry Seal of Reno, NV. Roll call vote was unanimous. Final Construction Cost: \$295,406.88. (510-20-59 & 950-40-18)
- 7c. **MOTION by Bolin, seconded by Culleton**, approved budget adjustments that will decrease the General Fund net income and decrease the General Fund reserves by \$113. Roll call vote was unanimous; Lotter absent and not voting. (340-40-13)

## **8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council oral reports of their representation on Committees/Commissions.

Council Member Rawlings reported that he is working with Town staff and members of the community to upgrade the animal control shelter. The goal is that the shelter will become self-sustaining, and have additional staffing to increase the hours the shelter is open to the public. There are over 1,000 animals registered, there are possibly that many more animals that are not licensed or vaccinated. The committee has worked to schedule a rabies vaccination clinic for December that would provide a free rabies shot with the purchase of a dog license. The IT department has improved the communication at the Animal Control office on American Way and the Town Manager's administrative analyst has updated the website to make the animal control information more accessible for the general public. Council Member Rawlings thanked the Paradise Rotary for the contributions to the shelter and informed Council that there is a grand re-opening of the shelter scheduled for either late this fall or early spring.

Council Member Rawlings stated the he went on a tour with a representative from Senator Diane Feinstein's office of the bridges at Doe Mill Ridge and Whiskey Flats which have been downgraded to sustaining a weight of 15 tons to 3 tons, which precludes a fire engine from using the bridge. The good news is that the Bureau of

Land Management and Senator Feinstein's office found funding to replace the bridge on Doe Mill Ridge and are looking for funding for the Whiskey Flats bridge.

Council Member Culleton reported that he attended the Paradise Community Village dedication and that the November Cowboy Poetry event was a successful fund raiser for the Gold Nugget Museum. Council Member Culleton also informed that Saturday, November 16, 2013, is the opening of the Paradise Recreation and Park District ice skating rink that will be open seven days a week for the next two months.

Mayor Titus reported that he attend the Paradise Community Village dedication and commended CHIP for the excellent work done to provide beautiful, affordable housing for citizens in our community. Mayor Titus reported that he gave the mini State of the Town budget review report to the Quota Club service organization and met with the Paradise Garden Club to recognize their tremendous volunteer effort to beautify our Town.

8b. Discussion of future agenda items: None.

#### **9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

9a. Town Manager Gill informed Council of the staff efforts by Tony Lindsey-Building Official/Fire Marshal, Kate Anderson-Housing Coordinator and Matt Gilbert-Construction Inspector with regard to the extensive audit relating to the Town's involvement with the Paradise Community Village.

#### **10. CLOSED SESSION**

- 10a. At 6:50 p.m. the Town Clerk announced that pursuant to Government code section 54956.9(a), the Town Council will hold a closed session to meet with Town Attorney Dwight Moore relating to existing litigation, Harold Funk vs. Town of Paradise, Case No. 2:09-CV-01000-MCE-KJM, U. S. District Court, Eastern District of California.

Mayor Titus reconvened the meeting at 7:05 pm. and announced that Council Member Rawlings had one more report for Council.

Council Member Rawlings discussed the public workshop held at Town Hall by the Butte County Public Health department staff and explained the proposed notification system for restaurants with the use of colored placards, green, yellow and red.

Town Attorney Moore announced that the Council took no action in closed session and gave direction relating to existing litigation, Harold Funk vs. Town of Paradise, Case No. 2:09-CV-01000-MCE-KJM, U.S. District Court, Eastern District of California.

#### **11. ADJOURNMENT**

Mayor Titus adjourned the Council meeting at 7:12 pm.

DATE APPROVED:

By: \_\_\_\_\_  
Timothy Titus, Mayor

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

# **TOWN OF PARADISE**

## **CASH DISBURSEMENTS REPORT**

FOR THE PERIOD OF  
NOVEMBER 1, 2013 - NOVEMBER 30, 2013

November 1, 2013 - November 30, 2013

Check Date	Pay Period End	DESCRIPTION	AMOUNT
11/08/13	11/03/13	Net Payroll - Direct Deposits & Checks	\$109,809.18
11/22/13	11/17/13	Net Payroll - Direct Deposits & Checks	\$103,632.47
TOTAL NET WAGES PAYROLL			\$213,441.65

**Accounts Payable**

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$239,241.14
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$248,560.38
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$487,801.52</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$701,243.17</u></u>

APPROVED BY: \_\_\_\_\_  
LAUREN GILL, TOWN MANAGER

APPROVED BY: \_\_\_\_\_  
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER



TOWN OF PARADISE  
**CASH DISBURSEMENT REPORT**

From Payment Date: 11/1/2013 - To Payment Date: 11/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
Check									
59364	11/01/2013	Open			Accounts Payable	BUZZARD , CHRIS	\$687.61		
59365	11/01/2013	Open			Accounts Payable	HAUNSCHILD, MARK	\$220.55		
59366	11/01/2013	Open			Accounts Payable	HOUSEWORTH, JERILYN	\$76.85		
59367	11/01/2013	Open			Accounts Payable	MOBILITIE INVESTMENTS II, LLC	\$112.49		
59368	11/01/2013	Open			Accounts Payable	MOORE, DWIGHT, L.	\$13,110.00		
59369	11/01/2013	Open			Accounts Payable	ROUGH JR., CHARLES L.	\$61.33		
59370	11/01/2013	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$572.03		
59371	11/01/2013	Open			Accounts Payable	WESTAMERICA BANK	\$770.70		
59372	11/01/2013	Open			Accounts Payable	WHALEN, SUZANNE	\$40.88		
59373	11/05/2013	Open			Accounts Payable	BLOOD SOURCE	\$44.00		
59374	11/05/2013	Open			Accounts Payable	Met Life	\$6,476.68		
59375	11/05/2013	Open			Accounts Payable	OPERATING ENGINEERS	\$440.00		
59376	11/05/2013	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,068.79		
59377	11/05/2013	Open			Accounts Payable	SUN LIFE INSURANCE	\$3,391.38		
59378	11/05/2013	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$624.94		
59379	11/05/2013	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$150.00		
59380	11/08/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$550.00		
59381	11/08/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$621.22		
59382	11/14/2013	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$84.53		
59383	11/14/2013	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$76.36		
59384	11/14/2013	Open			Accounts Payable	ANDORA MEDIA	\$456.88		
59385	11/14/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$53.48		
59386	11/14/2013	Open			Accounts Payable	AT&T	\$3,993.09		
59387	11/14/2013	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$200.01		
59388	11/14/2013	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$15.84		
59389	11/14/2013	Open			Accounts Payable	BACKGROUNDS & MORE	\$600.00		
59390	11/14/2013	Open			Accounts Payable	Big O Tires	\$45.00		
59391	11/14/2013	Open			Accounts Payable	BILLINGTON, AL	\$54.75		
59392	11/14/2013	Open			Accounts Payable	BUTTE CO RECORDER	\$52.00		
59393	11/14/2013	Open			Accounts Payable	BUTTE COUNTY FIRE DEPARTMENT	\$4,050.00		
59394	11/14/2013	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$1,915.60		
59395	11/14/2013	Open			Accounts Payable	CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION	\$150.00		
59396	11/14/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$623.00		
59397	11/14/2013	Open			Accounts Payable	CHOICE PROPERTY SERVICES	\$125.00		
59398	11/14/2013	Open			Accounts Payable	COMCAST CABLE	\$85.60		
59399	11/14/2013	Open			Accounts Payable	Credit Bureau Associates	\$13.15		
59400	11/14/2013	Open			Accounts Payable	DAVIS, BOBBY	\$120.00		
59401	11/14/2013	Open			Accounts Payable	DOUG DANZ	\$139.96		
59402	11/14/2013	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$108.01		
59403	11/14/2013	Open			Accounts Payable	Folsom Lake Asphalt	\$3,918.36		

TOWN OF PARADISE  
**CASH DISBURSEMENT REPORT**

From Payment Date: 11/1/2013 - To Payment Date: 11/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
59404	11/14/2013	Open			Accounts Payable	FRANKLIN CONSTRUCTION COMPANY	\$93,843.13		
59405	11/14/2013	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$2,506.26		
59406	11/14/2013	Open			Accounts Payable	INDUSTRIAL EQUIPMENT	\$326.26		
59407	11/14/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$645.07		
59408	11/14/2013	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$53.47		
59409	11/14/2013	Open			Accounts Payable	INTERSTATE SALES	\$208.55		
59410	11/14/2013	Open			Accounts Payable	JC NELSON SUPPLY COMPANY	\$316.15		
59411	11/14/2013	Open			Accounts Payable	Kenyon, Lori	\$145.08		
59412	11/14/2013	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$312.89		
59413	11/14/2013	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$79.76		
59414	11/14/2013	Open			Accounts Payable	MID VALLEY TERMITE	\$135.00		
59415	11/14/2013	Open			Accounts Payable	MOSS LEVY & HARTZHEIM	\$2,000.00		
59416	11/14/2013	Open			Accounts Payable	Nesci Appraisal Service	\$350.00		
59417	11/14/2013	Open			Accounts Payable	NICHOLS, ROBERT	\$91.50		
59418	11/14/2013	Open			Accounts Payable	Northern California Glove & Safety	\$499.88		
59419	11/14/2013	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$5,918.35		
59420	11/14/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$700.18		
59421	11/14/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$41.49		
59422	11/14/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$150.57		
59423	11/14/2013	Open			Accounts Payable	PACIFICOM	\$5,023.86		
59424	11/14/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$87.19		
59425	11/14/2013	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$887.65		
59426	11/14/2013	Open			Accounts Payable	PETERSON TRACTOR CO	\$2.52		
59427	11/14/2013	Open			Accounts Payable	PETTY CASH CUSTODIAN, SHIRLEY KAMM	\$152.64		
59428	11/14/2013	Open			Accounts Payable	PICKERING, ROBERT	\$91.50		
59429	11/14/2013	Open			Accounts Payable	Riebes Auto Parts	\$128.60		
59430	11/14/2013	Open			Accounts Payable	Sheraton Services Inc	\$106.56		
59431	11/14/2013	Open			Accounts Payable	SIERRA SAFETY ASSOCIATES	\$214.88		
59432	11/14/2013	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$175.00		
59433	11/14/2013	Open			Accounts Payable	The Door Company	\$150.00		
59434	11/14/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$33.99		
59435	11/14/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$4.97		
59436	11/14/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$8.59		
59437	11/14/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$43.13		
59438	11/14/2013	Open			Accounts Payable	THRIFTY ROOTER	\$89.00		
59439	11/14/2013	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
59440	11/14/2013	Open			Accounts Payable	VALLEY OAK VETERINARY CENTER	\$46.96		
59441	11/14/2013	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
59442	11/14/2013	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$123.59		
59443	11/22/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$550.00		

TOWN OF PARADISE  
**CASH DISBURSEMENT REPORT**

From Payment Date: 11/1/2013 - To Payment Date: 11/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
59444	11/22/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$314.76		
59445	11/22/2013	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$587.31		
59446	11/26/2013	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$36.24		
59447	11/26/2013	Open			Accounts Payable	ACE RENTALS	\$10.00		
59448	11/26/2013	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
59449	11/26/2013	Open			Accounts Payable	ANDORA MEDIA	\$107.07		
59450	11/26/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$53.48		
59451	11/26/2013	Open			Accounts Payable	AT&T	\$997.97		
59452	11/26/2013	Open			Accounts Payable	Big O Tires	\$30.00		
59453	11/26/2013	Open			Accounts Payable	BUTTE CO NEAL ROAD LANDFILL	\$135.32		
59454	11/26/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$883.00		
59455	11/26/2013	Open			Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95		
59456	11/26/2013	Open			Accounts Payable	CHIEF SUPPLY CORP., INC.	\$497.49		
59457	11/26/2013	Open			Accounts Payable	Coast Gas	\$747.18		
59458	11/26/2013	Open			Accounts Payable	COMCAST CABLE	\$358.51		
59459	11/26/2013	Open			Accounts Payable	COMCAST CABLE	\$85.60		
59460	11/26/2013	Open			Accounts Payable	COMCAST CABLE	\$120.60		
59461	11/26/2013	Open			Accounts Payable	COMP	\$75.00		
59462	11/26/2013	Open			Accounts Payable	COPWARE, INC.	\$215.00		
59463	11/26/2013	Open			Accounts Payable	DON'S SAW & MOWER	\$46.28		
59464	11/26/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$2,872.00		
59465	11/26/2013	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$52.32		
59466	11/26/2013	Open			Accounts Payable	GEBBIA, JOSEPH, C.	\$2,688.55		
59467	11/26/2013	Open			Accounts Payable	GRAPHIC IMPRESSIONS	\$26.02		
59468	11/26/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$650.41		
59469	11/26/2013	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$427.85		
59470	11/26/2013	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$234.14		
59471	11/26/2013	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		
59472	11/26/2013	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$20.52		
59473	11/26/2013	Open			Accounts Payable	LES SCHWAB TIRE CENTER - MOTORPOOL	\$46.50		
59474	11/26/2013	Open			Accounts Payable	Loom Moose Lodge	\$1,900.00		
59475	11/26/2013	Open			Accounts Payable	MCDONALD CONSTRUCTION	\$1,670.00		
59476	11/26/2013	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$40,000.00		
59477	11/26/2013	Open			Accounts Payable	MUNICIPAL CODE CORP	\$559.00		
59478	11/26/2013	Open			Accounts Payable	NEUTRON INDUSTRIES INC	\$187.05		
59479	11/26/2013	Open			Accounts Payable	NORTH STATE RENDERING INC	\$40.00		
59480	11/26/2013	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$5,753.61		
59481	11/26/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$431.06		
59482	11/26/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$211.54		
59483	11/26/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$7,669.29		
59484	11/26/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$413.98		
59485	11/26/2013	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMITY MEDIA	\$409.68		

# TOWN OF PARADISE

## CASH DISBURSEMENT REPORT

From Payment Date: 11/1/2013 - To Payment Date: 11/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
59486	11/26/2013	Open			Accounts Payable	PARADISE SANITATION COMPANY	\$325.00		
59487	11/26/2013	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$562.90		
59488	11/26/2013	Open			Accounts Payable	PILGRIM, CHRIS	\$15.25		
59489	11/26/2013	Open			Accounts Payable	PMAM CORPORATION	\$185.00		
59490	11/26/2013	Open			Accounts Payable	Riebes Auto Parts	\$414.60		
59491	11/26/2013	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$90.00		
59492	11/26/2013	Open			Accounts Payable	Smith, Jake	\$15.25		
59493	11/26/2013	Open			Accounts Payable	SUNN APPRAISAL	\$700.00		
59494	11/26/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$263.35		
59495	11/26/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$115.31		
59496	11/26/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$22.66		
59497	11/26/2013	Open			Accounts Payable	TOM'S TREE SERVICE	\$4,385.00		
59498	11/26/2013	Open			Accounts Payable	Traffic Works, LLC	\$18,900.00		
59499	11/26/2013	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
59500	11/26/2013	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
59501	11/26/2013	Open			Accounts Payable	VERIZON WIRELESS	\$484.36		
59502	11/26/2013	Open			Accounts Payable	VERIZON WIRELESS	\$570.15		
59503	11/26/2013	Open			Accounts Payable	VERIZON WIRELESS	\$63.40		
59504	11/26/2013	Open			Accounts Payable	VERIZON WIRELESS	\$263.66		
59505	11/26/2013	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$360.00		
Type Check Totals:							\$264,379.46		
142 Transactions									
Type EFT Totals:							\$223,422.06		
9 Transactions									
105	11/05/2013	Open			Accounts Payable	CALPERS	\$108,782.98		
106	11/08/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$31,562.26		
107	11/08/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,814.92		
108	11/08/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$1,911.94		
109	11/08/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$20,133.75		
111	11/22/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$31,107.23		
112	11/22/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,372.49		
113	11/22/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$1,911.94		
114	11/22/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$18,824.55		
Type EFT Totals:							\$223,422.06		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	142	\$264,379.46	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	142	\$264,379.46	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$223,422.06	\$0.00
	Reconciled	0	\$0.00	\$0.00

TOWN OF PARADISE  
**CASH DISBURSEMENT REPORT**

From Payment Date: 11/1/2013 - To Payment Date: 11/30/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Voided	0	\$0.00	\$0.00	
					Total	9	\$223,422.06	\$0.00	
		All		Status	Count	Transaction Amount		Reconciled Amount	
				Open	151	\$487,801.52		\$0.00	
				Reconciled	0	\$0.00		\$0.00	
				Voided	0	\$0.00		\$0.00	
				Stopped	0	\$0.00		\$0.00	
				Total	151	\$487,801.52		\$0.00	
Grand Totals:									
		Checks		Status	Count	Transaction Amount		Reconciled Amount	
				Open	142	\$264,379.46		\$0.00	
				Reconciled	0	\$0.00		\$0.00	
				Voided	0	\$0.00		\$0.00	
				Stopped	0	\$0.00		\$0.00	
				Total	142	\$264,379.46		\$0.00	
		EFTs		Status	Count	Transaction Amount		Reconciled Amount	
				Open	9	\$223,422.06		\$0.00	
				Reconciled	0	\$0.00		\$0.00	
				Voided	0	\$0.00		\$0.00	
				Total	9	\$223,422.06		\$0.00	
		All		Status	Count	Transaction Amount		Reconciled Amount	
				Open	151	\$487,801.52		\$0.00	
				Reconciled	0	\$0.00		\$0.00	
				Voided	0	\$0.00		\$0.00	
				Stopped	0	\$0.00		\$0.00	
				Total	151	\$487,801.52		\$0.00	



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: December 10, 2013**

**Agenda Item: 3(c)**

**ORIGINATED BY:** Craig Baker, Community Development Director

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Adoption of Town Ordinance No. 534

**COUNCIL ACTION REQUESTED:** Adopt a **MOTION TO:**

1. Waive second reading of the entire Town Ordinance No. 534 and approve reading by title only [roll call vote]; **AND**
2. Adopt Town Ordinance No. 534, "An Ordinance Amending Text Regulations Within Paradise Municipal Code Chapter 17.04 Relating to the Definitions of Major and Minor Utility Services"

**BACKGROUND:** On November 12, 2013, the Town Council introduced the above-noted Town ordinance for purposes of eventual adoption. The intent of the proposed amendment is to create the ability for the Town to authorize establishment of privately owned and operated clustered wastewater treatment plants and other utilities as primary land uses on independent parcels in order to assist in establishment of new commercial and residential land uses within the Town of Paradise.

**DISCUSSION:** Town staff recommends that the Town Council waive the second reading of this entire ordinance; read it by title only; and formally adopt Town Ordinance No. 534 (copy attached). Once adopted, the provisions of this ordinance will be effective thirty days thereafter.

**FINANCIAL IMPACT:** An approximate cost of \$170.00 for publication of the ordinance within the local newspaper and \$34.00 for codification will be borne by the Town of Paradise.

Attachment



**TOWN OF PARADISE  
ORDINANCE NO. 534**

**AN ORDINANCE AMENDING TEXT REGULATIONS WITHIN PARADISE MUNICIPAL CODE  
CHAPTER 17.04 RELATING TO THE DEFINITIONS OF MAJOR AND MINOR UTILITY SERVICES**

The Town Council of the Town of Paradise, State of California does hereby **ORDAIN AS FOLLOWS:**

**SECTION 1.** Section 17.04.500 of the Paradise Municipal Code shall be amended as follows:

Utility Service, Major. "Major utility service" means generating plants, electrical switching facilities and primary substations, refuse collection or disposal facilities, water and wastewater treatment plants and similar facilities of public agencies or public or private utility entities.

Utility Service, Minor. "Minor utility service" means a facility or service installation of a public utility, municipality, special public district or private utility entity that is necessary to provide utility service to uses in the general vicinity and requiring only minor structures such as lines, poles, transformers, control boxes and similar features.

**SECTION 2.** This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this 10th day of December, 2013 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Mayor

**ATTEST:**

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JOANNA GUTIERREZ, Town Clerk

**APPROVED AS TO FORM:**

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DWIGHT L. MOORE, Town Attorney



**Town of Paradise  
Council Agenda Summary  
Date: December 10, 2013**

**Agenda Item: 3d**

**Originated by:** Joanna Gutierrez, Town Clerk

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Authorize destruction of certain records maintained in the Town Clerk's Department in keeping with the principles of an effective and cost efficient Records Management Program

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**Council Action Requested:** Adopt Resolution No. 13-56, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090. The records listed in Exhibit B have been retained for the required number of years and are eligible for destruction.

**Alternatives:** Consider making a determination that certain records listed for destruction have value to the agency, and direct that the Town Clerk continue to maintain all, or some, of the records listed in Exhibit B.

**Background:** The Town Clerk Department has had an established records management program since the early 1980's. Based upon recommendations from the California Secretary of State, all records have been appraised, inventoried and scheduled with a retention/destruction code pursuant to Town of Paradise Resolution No. 04-27 (originally adopted in 1993 by Resolution No. 93-30). This resolution provides the Town with legal authority to dispose of certain records that are no longer of value to the agency.

**Discussion:** Once records have fulfilled their administrative, fiscal, or legal function they should be disposed of as soon as possible in order to maintain an efficient, effective and economical management of information. Resolution No. 04-27 provides the legal authority, with the Town Attorney's consent, to dispose of records that no longer serve the administrative, legal and/or fiscal purposes for which they were created.

**Conclusion:** Since the records are eligible for destruction and no longer have value to the Town, it is appropriate that the Council adopt the proposed resolution and authorize disposal/destruction.

**Fiscal Impact Analysis:** None.

**TOWN OF PARADISE**

**RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
AUTHORIZING DISPOSAL OF CERTAIN TOWN RECORDS MAINTAINED IN  
STORAGE FOR THE TOWN CLERK DEPARTMENT PURSUANT TO GOVERNMENT  
CODE SECTION 34090.**

**WHEREAS**, Government Code Section 34090 authorizes the head of a town department, with the written consent of the Town Attorney, to destroy certain records over two years of age upon approval of the legislative body; and,

**WHEREAS**, the Town Attorney consent is incorporated into this resolution as Exhibit A approving the destruction of those certain records set forth in Exhibit "B; and,

**WHEREAS** the specific records are set forth on Exhibit "B"; and,

**WHEREAS**, the Town Clerk is requesting to dispose certain records maintained in the Town Clerk Department storage as set forth on the attached Exhibit "B".

**NOW, THEREFORE**, the Town Council of the Town of Paradise does resolve as follows:

**SECTION 1:** The Town Clerk of the Town of Paradise is hereby authorized to dispose of the records set forth in Exhibit "B "of this resolution.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this \_\_\_\_ day of \_\_\_\_\_, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Timothy Titus, Mayor

**ATTEST:**

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

EXHIBIT "A"

**Consent to Destruction of Certain Records, Documents  
and Papers of the Town of Paradise**

Pursuant to the Government Code Section 34090, I hereby consent to the destruction of those certain records, documents and papers of the Town of Paradise listed on Exhibit "B" and made a part of Resolution No. 13-\_\_.

DATED: December 10, 2013

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DWIGHT L. MOORE, Town Attorney

**RESOLUTION NO. \_\_\_\_\_**  
**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE**  
**AUTHORIZING DESTRUCTION OF CERTAIN TOWN RECORDS**  
**PURSUANT TO GOVERNMENT CODE SECTION 34090**

**EXHIBIT "B"**  
**LIST OF FILES TO BE DESTROYED**

[illegible]



## EXHIBIT B1

INDEX NUMBER	DESCRIPTION
Box 113	Nuisance Abatement File #3
540-15-03	
540-15-04	Ordinances-General RE Subdivision Regs etc
540-15-05	Code Enforcement
540-15-08	Nuisance Abatement File #4 2001
Box 114	
550-40-15	<b>LEGISLATION</b> - State (General 1-99 through 12-03
550-40-44	Legislation - State LCC Priority Focus Newsletter All LCC General Correspondence File #9
550-40-45	Legislation - State LCC Priority Focus Newsletter All LCC General Correspondence File #10
550-40-46	Legislation - State LCC Priority Focus Newsletter File #1
550-40-47	Legislation - State LCC Priority Focus Newsletter File #2
570-30-02	<b>REGULATORY AGENCIES</b> - Public Utilities Commission File #2
570-30-03	Regulatory Agencies - Pacific Telephone File #2
570-30-04	<b>LEGAL &amp; LEGISLATIVE</b> Town Council Agendas Proof of Posting 2003
580-10-21	<b>TOWN COUNCIL</b> Annotated Agendas File #2 (2001)
580-10-22	Town Council Annotated Agendas File #3 (2002)
580-10-23	Town Council Annotated Agendas File #4 (2003)
580-60-07	<b>TOWN COUNCIL - LEGAL</b> Public Notices News/Releases/Public Notices (1999 through 12-12-2000)
580-60-08	Town Council - Public Notices News/Releases/Public Notices (1-2001 through 7-29-03)
Box 115	
740-10-05	<b>INSPECTION SERVICES</b> Development Impact Fee Appeals
740-10-09	Local Agency Review of Imp. Fees File #3
740-10-11	Local Agency Review of Imp. Fees File #4
740-20-11	Board of Appeals
740-30-04	Building Permit Log
740-60-06	Tree Permits Issued

## EXHIBIT B2

INDEX NUMBER	DESCRIPTION
<b>Box 117</b>	
760-45-05	Planning Commission Agendas File #2 (CU+2)
770-05-05	Transportation - Unmet Transportation Needs
770-05-06	Transportation – General
765-10-01	Redevelopment Agency - Administration Info
880-30-01	Leases Closed - Visinoni (Skateboard Park Lease)
880-30-02	Leases Closed - Jenks - Bike Park Lease
<b>Box 118</b>	
940-10-10	CA Integrated Waste Management Task Force File #6 (AB-939) (CU+2)
950-10-20	Abandonments & Vacations (1987 through 2002) – (CU + 2) (duplicate resolutions)
950-55-01	Street Lighting - Correspondence through 4/12/1999 (CU + 2)
950-60-02	Maintenance (FAU Funds) Correspondence & Duplicate resolutions (CU + 2)
1050-10-03	<b>RECREATION &amp; CULTURAL</b> Recreation & Park District File #3 Agendas through 4/29/2002 (CU + 2)
1060-20-03	Special Events - Gold Nugget Days through 6/25/2001 (CU +2)
<b>Box 120</b>	
	Leave Status Report Clerk Department 2004/05
110-10-19	
110-30-17	Paradise Economic Dev. Com PEDC
110-60-27	CDD (All divisions) Activity Reports 2004
110-60-28	CDD (All divisions) Activity Reports 2005
140-70-08	City Selection Committee File 2 1996 through 2003
150-10-21	Butte County Airport Land Use Commission File #1
150-50-21	City Clerk's Newsletter File #2
150-50-56	League of California Cities General File 2003
150-50-57	E-Mail Correspondence (Bryan Barr) File #1
150-50-58	League of California Cities General File 2004
150-90-01	IIMC-International Institute Municipal Clerks General File 2001
150-90-03	IIMC-International Institute Municipal Clerks General File 01/04
150-90-04	IIMC News digest (File #4) 01/2004
150-90-05	IIMC News Digest File #5 2005
155-15-06	Requests for Public Records File #6
155-60-04	Town Clerk Radio Message File #1
170-30-03	Notary Bonds-Frankie Rutledge Town Clerk
180-30-34	FAX Transmissions File #5 2003
180-30-35	Fax Transmissions File #6 2004
180-30-36	Fax Transmissions File #7 2005

**EXHIBIT B-3**

INDEX NUMBER	DESCRIPTION
<b>Box 121</b>	
180-30-45	Town Clerk's Correspondence File #12 2003
180-30-46	Town Clerk Correspondence File 13 2004
180-30-54	Town Council Correspondence File 14 2003
180-30-55	Town Council Correspondence File 15 2004
180-30-62	Town Manager Correspondence File 6 2003
180-30-63	Town Manager Correspondence File 7 2004
180-30-72	Town Mayor Correspondence File 7 2003
180-30-73	Town Mayor Correspondence File #8 2004
180-40-18	Proclamation File #15 2003
180-40-19	Proclamation File #16 2004 and 2005
310-10-19	Check Register 2003
310-10-20	Check Register 2004
340-05-37	Council Preliminary Budget 2003/2004
340-05-38	Town Clerk Preliminary Budget 2003/2004
340-05-39	Town of Paradise Preliminary Budget 2003/2004
340-05-40	Town Council Preliminary Budget 2004/2005
340-05-41	Preliminary Budget Town Clerk 2004/2005
340-05-42	Preliminary Budget Town of Paradise
340-10-23	Annual Operating Budget 2002/2003 – DUPLICATE
340-10-24	Annual Operating Budget 2003/2004 - DUPLICATE
<b>Box 122</b>	
380-40-29	Town Council Chambers Chairs
380-40-44	Purchase Orders Town Clerk Dept 2002/2003
380-40-45	Purchase Orders Town Clerk/Council/RDA Dept. 2003/2004
385-20-31	Revenue/Expenditure Report 2002/2003
385-20-32	Revenue/Expenditure Report 2003/2004
420-20-03	Emergency Services-Public Information Officer
420-50-01	Emergency Operations-Snow Storms 1998 - 2001
480-60-08	Information declaring Duncombe Drive a Drug Free Zone
490-70-02	Bille/Skyway Signalization Project
490-70-03	Bille/Clark signalization Project
490-70-04	Neal/Skyway Signalization Project

## EXHIBIT B-4

### Box 122 510-10

#### AGREEMENTS/CONTRACTS CLOSED T + 5

7H Technical Services C 97-22 - (CL - 6/30/04)  
Broshears James 97-31 - (CL - 6/30/04)  
Motorola Inc #98-3 - Superseded  
Blythe Patrick #99-07 - (CL - 5/22/03)  
CRC Computer Repair & Configuration #99-08 - (CL - 3/2/02)  
Tegtmeier Associates (Agt on fence with slats) #99-30 (CL 3/12/02)  
Morton, Alice, consultant #00-42 (CL 8/29/05)  
Sierra Refrigeration Heating #01-16 (CL 10/15/05)  
Mogavero Notestine Associates Group #01-18 (CL 12/31/05)

### Box 123

Verizon Wireless #02-04 - (CL 12/31/02)  
New Plan Excel Realty Trust #02-05 - (CL 12/31/02)  
Glickman Properties #02-06 - (CL 12/31/02)  
Northstar Engineering #02-07 - (CL 12/31/02)  
Municipal Lease Financing 02-08 - (CL 12/31/02)  
ADP Payroll Services (NO Contract) #02-09 - (CL 12/31/02)  
Hasek/Simon CDF Incident command Teams #02-11 - (CL 5/31/05)  
Land Image, Chico (Berry Creek Plans) #02-13 - (CL 10/25/02)  
California vocations Inc (C.O.V.E) #02-19 - (CL 12/31/05)  
North Valley Tree Service #02-20 (CL 12/31/02)  
Connerly & Assoc Cal Home Agreement #02-21 – (CL 6/30/03)  
Fire Prevention Education 767 Birch Street #02-22 – Write ups & Inspections (CL 12/31/02)  
Anderson: Donald D Background Checks #02-31 – (CL 6/30/05)  
Rob Ramay Auctioneer & Co #02-32 – (CL 12/31/03)  
Nichols: Roger Interim Police Chief #02-33 – (CL 12/31/02)  
Walters: Paul Acting Police Chief #03-01- (CL 04/15/03)  
Agreement for Two Fire Prevention Inspector Positions using HR 2389 Grant Funding #03-09 (CL 6/30/04)  
Long, Keith Architect #03-12 – (CL 6/30/04)  
L & L Survey Various Projects #03-15 – (CL 6/30/05)  
Joseph Stuart & Patrick Corrigan Interim Dev. Agt. #03-18 – (CL 12/22/04)  
Omni Means #03-19 – (CL 6/30/04)  
L & L Survey #03-20 – (CL 12/31/04)  
Edgecomb: Duwayne #03-24 (CL 6/30/05)  
Dawson: Terry #03-25 (CL 6/30/05)  
Nichols, Roger #03-26 (CL 6/30/05)

## EXHIBIT B-5

### 510-10                      **AGREEMENTS/CONTRACTS CLOSED T +5**

**Box 123**                      PID Interim Water Service Agreement #04-01 (CL 12/19/04)  
Firestorm Wildland Fire Suppression Inc of Chico #04-02 (CL 12/31/05)  
Perrott Joan Golden Handshake #04-04 – (CL 6/30/05)  
North Valley Land Services appraisal Llewellyn C04-06 – (CL 05/18/04)  
Pitts: Catherine Employee Agreement #04-15 – (CL 6/30/05)  
North Valley Tree Service #04-18 – (CL 12/31/05)  
Hawk Ron Employee Contract #04-21 (CL 6/30/05)

### **Box 124                      ELECTION FILES – E+2**

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530-10-27	Election No 2000 Ballot Initiative Tree Ordinance
530-10-31	March 5, 2002 Election
530-10-32	November 2002 Election
530-10-39	Measure “N” Animal Control Tax Election 11/04 File #2
530-10-40	Measure O Proposed Rezone Election 11/04 (for Skyway Plaza Shopping Center Project)

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**Town of Paradise  
Council Agenda Summary  
Date: December 10, 2013**

**Agenda Item: 3e**

**Originated by:** Gina S. Will, Finance Director/Town Treasurer  
**Reviewed by:** Lauren Gill, Town Manager  
**Subject:** Valuation of Retiree Health Benefits (GASB 45 Actuary Report)

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**Council Action Requested:**

Following Town Council's review of the Valuation of Retiree Health Benefits as of July 1, 2013, staff recommends that the Council receive and file the report as submitted; or

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

The Governmental Accounting Standards Board (GASB) introduced GASB 45 which required that the Town of Paradise measure and report the liabilities associated with other (than pension) post-employment benefits (OPEB) in their financial statements beginning with the 2009/10 fiscal year. GASB 45 was created to address the growing concern over the potential magnitude of government employer obligations for post-employment benefits.

On March 4, 2011, the Town of Paradise received its first actuary study indicating that the total present value of all future benefits as of July 1, 2010 was \$45,810,590. Further, the actuary study indicated that the Annual Required Contribution (ARC) was \$3,571,180 for the 2009/10 fiscal year. As required by GASB 45, \$3,124,322 (the ARC less the actual amount contributed for retiree benefits) was disclosed and recorded in the Town's 2009/10 financial statements resulting in a serious decrease of the Town's governmental fund's net assets.

The Town took immediate action to beginning reducing this obligation, recognizing this obligation has immediate adverse financial consequences for the Town by impacting the Town's overall credit worthiness and ability to borrow money at favorable rates. Following are actions that the Town has taken to reduce the obligation to one that is manageable:

- Implemented retiree health vesting schedule for new hires which requires five years of service with the Town and ten years of service with a CalPERS agency to be eligible for 50% of retiree health benefits. The vesting schedule requires a full 20 years of CalPERS service credit to be eligible for 100% of retiree health benefits.
- The recession and resulting decrease in revenues coupled with increasing expenses, made it necessary for the Town to reduce its workforce during the 2010/11, 2011/12, 2012/13 and current 2013/14 fiscal years. This includes the outsourcing of fire personnel to CAL FIRE.
- The Town has successfully negotiated health benefit caps with all of its employee groups.
- An irrevocable trust was implemented and \$50,000 contributed in May 2011. While GASB

Valuation of Retiree Health Benefits  
December 10, 2013

45 does not require an agency to pre-fund the long term liability nor to adopt or create an IRS 115 Trust, there are significant policy reasons why it is prudent to do so. It will begin dedicating resources to pay for future promised benefits and will allow the actuary to assume that the Trust will earn interest and that the amount the Town will need to set aside is thereby less.

**Discussion:**

With Council's approval, the Town contracted to have another actuary study completed to measure the obligation as of July 1, 2013 and to track the progress in reducing the obligation. The current actuary shows that the obligation has been reduced to \$13,656,781; a 70.2% reduction in the obligation from the original measurement. A summary comparison is provided below:

<b>July 1, 2010</b>	<b>Safety Employees</b>	<b>Non-Safety Employees</b>	<b>Total Present Value of Projected Benefits</b>	<b>Persons</b>
Current Employees	\$15,942,135	\$14,309,133	\$30,251,268	113
Retired Employees	<u>11,410,044</u>	<u>4,149,278</u>	<u>15,559,322</u>	69
Totals	\$27,352,179	\$18,458,411	\$45,810,590	182
<b>July 1, 2011</b>	<b>Safety Employees</b>	<b>Non-Safety Employees</b>	<b>Total Present Value of Projected Benefits</b>	<b>Persons</b>
Current Employees	\$12,667,483	\$4,459,210	\$17,126,693	99
Retired Employees	<u>10,092,098</u>	<u>2,603,446</u>	<u>12,695,544</u>	72
Totals	\$22,759,581	\$7,062,656	\$29,822,237	171
<b>July 1, 2012</b>	<b>Safety Employees</b>	<b>Non-Safety Employees</b>	<b>Total Present Value of Projected Benefits</b>	<b>Persons</b>
Current Employees	\$1,733,343	\$2,581,014	\$4,314,357	92
Retired Employees	<u>6,032,089</u>	<u>3,476,839</u>	<u>9,508,928</u>	77
Totals	\$7,765,432	\$6,057,853	\$13,823,285	169
<b>July 1, 2013</b>	<b>Safety Employees</b>	<b>Non-Safety Employees</b>	<b>Total Present Value of Projected Benefits</b>	<b>Persons</b>
Current Employees	\$1,326,418	\$2,836,401	\$4,162,819	66
Retired Employees	<u>5,993,363</u>	<u>3,500,599</u>	<u>9,493,962</u>	78
Totals	\$7,319,781	\$6,337,000	\$13,656,781	144

This reduces the ARC to \$883,507 for 2012/13 and to \$897,178 for 2013/14 when the full implications of outsourcing and medical caps are realized.

**Fiscal Impact Analysis:**

Once the General Fund ending fund balance/reserve is built back up to 15%, the Town Manager and Finance Director recommend contributing \$50,000 - \$100,000 a year toward the irrevocable trust each year. Even at these reduced levels, the ARC will continue to erode the net assets of the Town. Contributions will help slow that process and eventually with consistent contributions eliminate the reduction in assets.



# **TOWN OF PARADISE**

## **VALUATION OF RETIREE HEALTH BENEFITS**

### **REPORT OF GASB 45 ACTUARIAL VALUATION AS OF JULY 1, 2013**

**Prepared by: North Bay Pensions  
November 20, 2013**

## **Contents of This Report**

<b>Actuarial Certification</b>	<b>1</b>	
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Exhibit 2	Annual OPEB Cost	<b>5</b>
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Exhibit 4	Summary of Plan Provisions	<b>7</b>
Exhibit 5	Summary of Actuarial Assumptions	<b>8</b>

## Actuarial Certification

This report presents the determination of benefit obligations under **Statement No. 45 of the Governmental Accounting Standards Board (GASB 45)** as of July 1, 2013 for the retiree health and welfare benefits provided by the Town of Paradise. I was retained by the Town to perform these calculations.

GASB Statement 45, “Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions”, was issued to provide standards for governmental employers to record expense for **Other Postemployment Benefits (OPEB)**. OPEB includes postretirement health and welfare benefits, hence GASB 45 is the appropriate Standard to follow when recording the Town’s OPEB obligations.

The information contained in this report was based on participant census information provided to me by the Town. The actuarial assumptions and methods used in this valuation were selected by the Town after consultation with me. I believe the assumptions and methods are reasonable and appropriate for purposes of actuarial computations under GASB 45.

Actuarial computations under GASB 45 are for purposes of fulfilling employer accounting requirements. The calculations reported herein have been made on a basis consistent with my understanding of GASB 45. Determinations for purposes other than meeting employer financial accounting requirements may be significantly different from the results reported herein.

To the best of my knowledge, this report is complete and accurate. This valuation has been conducted in accordance with generally accepted actuarial principles and practices. The undersigned is a Fellow of the Society of Actuaries, a Fellow of the Conference of Consulting Actuaries, and a Member of the American Academy of Actuaries, and meets their continuing education requirements and qualification standards for public statements of actuarial opinion relating to retirement plans, including Actuarial Standards of Practice. In my opinion, I am qualified to perform this valuation.

---

Nick Franceschine, F.S.A.

### North Bay Pensions

550 Du Franc Avenue  
Sebastopol, CA 95472  
1-800-594-4590  
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[nick@northbaypensions.com](mailto:nick@northbaypensions.com)

## Summary of Results

### Background

The Town maintains a program which pays part of monthly medical insurance premiums on behalf of retired former employees, provided that the employee has satisfied certain requirements. As of July 1, 2013, the Town has funded \$56,110 in a secure trust (SISC) toward the cost of future benefits. The benefits are currently being funded by the Town on a pay-as-you-go basis. The Town has informed me that it intends to continue funding on a pay-as-you-go basis for the near future, and also intends to contribute approximately \$50,000 each year to SISC in the future.

In June 2004, the Governmental Accounting Standards Board (GASB) released Statement No. 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions". This statement, often referred to as GASB 45, requires governmental entities to (1) record annual expense for their OPEB and (2) disclose certain information in their year-end financial statements.

The Town has requested this actuarial valuation to determine what its OPEB obligations under the program are, and what the fiscal impact of GASB 45 will be for the 2012-2013 and 2013-2014 fiscal years.

### Present Value of Future Benefits

The Actuarial Present Value of Total Projected Benefits (APVTPB) for all current and former employees, as of July 1, 2013, is **\$13,656,781**. This is the amount the Town would theoretically need to set aside at this time to fully fund all those future benefits.

This value is lower than the \$13,823,285 that was disclosed in the 2012 valuation report. The primary reasons for the decrease are that (1) the covered workforce this year (66 employees) is a bit smaller than in 2012 (70 employees, after subtracting the firefighters), and (2) some of the CalPERS medical premiums did not increase as much as expected.

The total value of \$13,656,781 is the sum of these amounts:

Future benefits of current employees	\$ 4,162,819
Future benefits of current retirees	<u>9,493,962</u>
<b>Total present value of all future benefits</b>	<b>\$ 13,656,781</b>

These figures are computed by (1) estimating the OPEB benefits that will be paid to each current and former employee and their beneficiaries (if applicable), upon the employee's retirement from the Town, (2) estimating the likelihood that each payment will be made, taking into consideration the likelihood of remaining employed until retirement age and

the likelihood of survival after retirement, and (3) discounting each expected future payment back to the present date at an assumed rate of investment return.

### **Annual Operating Expense Under GASB 45**

GASB 45 requires that the cost of the program be recognized in a systematic manner over the working careers of employees. There are six different budgeting methods, called “actuarial funding methods”, that can be used to determine what the annual operating expense (called the **Annual OPEB Cost**) will be. The Town has elected to use the Entry Age Normal actuarial funding method with a closed 30-year level dollar amortization of the unfunded actuarial accrued liability.

The actuarial funding method is used to compute the **Annual Required Contribution (ARC)**. The ARC is generally equal to the sum of (1) the value of benefits earned by employees in the current year, plus (2) an amortization of the value of benefits earned by employees in prior years. Annual OPEB Cost is equal to the sum of (a) the ARC, and (b) interest on any unfunded OPEB operating expense from prior years, less (c) an adjustment to reflect the amortization of unfunded OPEB which is already included in the ARC.

For the fiscal year ending June 30, 2013, the Town’s Annual OPEB Cost is **\$883,507**. For the 2013-2014 fiscal year, Annual OPEB Cost will be **\$897,178**. Detailed derivations of these amounts are shown in Exhibit 2.

Over the next 3 years, the total benefits that the Town is expected to pay to retired employees and their beneficiaries, and the GASB 45 operating expense, are **estimated** to be as follows:

	<u><b>Expected Benefits</b></u>	<u><b>Operating Expense</b></u>
2013-2014 Fiscal Year	\$ 677,871	\$ 897,178
2014-2015 Fiscal Year	680,096	909,124
2015-2016 Fiscal Year	691,448	921,576

Exhibit 3 shows a 5-year projection of expected benefit payments, GASB 45 operating expense, and balance sheet liabilities.

### **Actuarial Assumptions**

The calculations of the program’s obligations involve various estimates of future events. These estimates are called “actuarial assumptions”. The assumptions are described in detail in Exhibit 5 of this report. The calculated results are highly dependent on the assumptions selected.

## Exhibit 1 - Actuarial Values as of July 1, 2013

The Actuarial Present Value of Total Projected Benefits as of July 1, 2013 of all future benefits from the program, for all current and former employees, is as follows:

	<b><u>Safety Employees</u></b>	<b><u>Non-Safety Employees</u></b>	<b><u>Total APVTPB</u></b>	<b><u>Number of Persons</u></b>
Current employees	\$ 1,326,418	\$ 2,836,401	\$ 4,162,819	66
Retired former employees	<u>5,993,363</u>	<u>3,500,599</u>	<u>9,493,962</u>	<u>78</u>
Totals	\$ 7,319,781	\$ 6,337,000	\$ 13,656,781	144

This \$13,656,781 is theoretically the amount that the Town would need to set aside as of July 1, 2013 to fully fund the OPEB promises for all current and former employees. As of July 1, 2013, the Town has funded \$56,110 toward this liability.

### Statistical Averages as of July 1, 2013

#### Active Employees

Number	66 employees
Average Age	47.1 years
Average Service	9.3 years

#### Retired Former Employees and Surviving Spouses

Number	78 persons
Average Age	65.5 years

### Source of Information

A census of all eligible Town employees and retirees as of August 2013 was provided to me by the Town. I assumed that this was equivalent to a census as of July 1, 2013.

## Exhibit 2 - Annual OPEB Cost

For each employee, a “normal cost” is computed, the amount which, if accumulated during each year of employment, will at retirement be sufficient to fund the expected benefits for that individual. The sum of all the individual normal costs for all employees is called the **Normal Cost** of the entire program. The accumulated value of all normal costs attributed to prior years, including the full value of benefits for all currently retired employees, is called the **Actuarial Accrued Liability**. The **Unfunded Actuarial Accrued Liability**, the portion of the Actuarial Accrued Liability which exceeds the plan’s assets (if any), is amortized over a period of future years. The **ARC** is the sum of the Normal Cost and the amortization of the Unfunded Actuarial Accrued Liability.

The Annual OPEB Cost for the 2012-2013 and 2013-2014 years is computed in this way:

	<u><b>2012-2013</b></u>	<u><b>2013-2014</b></u>
1. Normal Cost for the year	\$ 137,171	\$ 142,658
2. Actuarial Accrued Liability	12,879,056	12,890,590
3. Value of Plan Assets	49,486	56,110
4. Unfunded Act. Accrued Liability: 2. minus 3.	12,829,570	12,834,480
5. Amortization of 4. over remaining period	812,307	829,476
6. Annual Required Contribution (ARC): 1. + 5.	\$ 949,478	\$ 972,134
7. Net OPEB Obligation at beginning of year	3,247,374	3,465,598
8. One year’s interest on 7.	139,637	149,021
9. ARC Adjustment: amortization of 7.	(205,608)	(223,977)
<b>10. Annual OPEB Cost: 6. plus 8. plus 9.</b>	<b>\$ 883,507</b>	<b>\$ 897,178</b>
11. Expected payments to retired employees	665,283	677,871
12. Additional funding sent to SISC	0	50,000
13. Increase in Net OPEB Obligation: 10. - 11. - 12.	218,224	169,307
14. Net OPEB Obligation at end of year: 7. plus 13.	3,465,598	3,634,905

### Exhibit 3 - Five-Year Projection of Costs

Shown below are estimates of the way in which Annual OPEB Cost might be expected to increase over the next five years. In this illustration, it is assumed that the Normal Cost will increase 4% per year, that all actuarial assumptions will remain unchanged, and that the Town will continue funding on a pay-as-you-go basis.

Fiscal Year:	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
ARC					
Normal cost	\$ 142,658	\$ 148,364	\$ 154,299	\$ 160,471	\$ 166,890
Amortization	<u>829,476</u>	<u>844,577</u>	<u>861,168</u>	<u>878,826</u>	<u>897,502</u>
Total ARC	\$ 972,134	\$ 992,941	\$ 1,015,467	\$ 1,039,297	\$ 1,064,392
Plus interest	149,021	156,301	163,999	171,745	179,405
Less ARC adjustment	<u>(223,977)</u>	<u>(240,118)</u>	<u>(257,890)</u>	<u>(276,885)</u>	<u>(297,060)</u>
<b>Annual OPEB Cost</b>	<b>\$ 897,178</b>	<b>\$ 909,124</b>	<b>\$ 921,576</b>	<b>\$ 934,157</b>	<b>\$ 946,737</b>

Benefits paid to retirees	\$ 677,871	\$ 680,096	\$ 691,448	\$ 706,017	\$ 731,686
Additional funding	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
<b>Total Funding</b>	<b>\$ 727,871</b>	<b>\$ 730,096</b>	<b>\$ 741,448</b>	<b>\$ 756,017</b>	<b>\$ 781,686</b>

Increase in net OPEB Obligation	169,307	179,028	180,128	178,140	165,051
Net OPEB Obligation at beginning of year	3,465,598	3,634,905	3,813,933	3,994,061	4,172,201
<b>Net OPEB Obligation at end of year</b>	<b>\$3,634,905</b>	<b>\$3,813,933</b>	<b>\$3,994,061</b>	<b>\$4,172,201</b>	<b>\$4,337,252</b>

How to read this chart:

- Annual OPEB Cost: Each year's operating expense.
- Total Funding: Amount the Town will contribute each year, equal to the amount paid to retired employees plus \$50,000 paid to SISC.
- Net OPEB Obligation at end of year: The amount on the Town's balance sheet at the end of each year, as an unpaid liability.



## Exhibit 4 - Summary of Plan Provisions

The Town provides these reimbursements to employees who retire from the Town under CalPERS. Payments are made for as long as the retiree (or spouse or dependent domestic partner) is living, unless the retiree/spouse/partner fails to make required premium payments or the marriage/partnership is dissolved.

For current retirees and employees hired prior to 2/2/2011, the Town pays up to these amounts each month:

	<u>Safety</u>	<u>Non-Safety</u>
Employee only	\$ 504.15	\$ 433.73
Employee plus spouse	\$ 1,008.29	\$ 867.45
Employee plus two persons	\$ 1,310.79	\$ 1,127.69

Prior to November 2012, the maximum amounts for police employees were scheduled to increase after 2012 as CalPERS medical premiums increase. Effective on and after November 2012, the maximum amounts for all employees are not expected to increase after 2012.

For employees hired after 2/1/2011, the percentage of CalPERS premiums paid by the Town is subject to the following vesting schedule, in addition to the monthly maximums described above: 50% after 10 years of service, plus 10% for each additional year of service, up to 100% after 20 years of service. Also, only 90% of premiums for dependent spouses/partners are reimbursed.

Retiring employees with accumulated unpaid sick leave may choose to have that unpaid sick leave converted to paid-up health care premiums, converted at 50% of the usual daily rate. The Town has indicated that this option is very rarely exercised.

CalPERS administrative fees of 0.25% are paid by the Town.

## Exhibit 5 - Summary of Actuarial Assumptions

**Actuarial Assumptions:** The following assumptions as of July 1, 2013 were selected by the Town in accordance with the requirements of GASB 45. These assumptions, in my opinion, are reasonable and appropriate for purposes of determining OPEB costs under GASB 45.

**Discount rate:** 4.3% per year. This represents a weighted blend of what the Town expects to earn on its investments over the lifetime of the benefits program (4%) and the expected rate of return on the SISC fund (7%).

**Medical Cost Increases (Trend):** CalPERS medical premiums are assumed to increase after 2014 as follows:

2015	6.7 %
2016	6.4 %
2017	6.1 %
2018	5.8 %
2019 and later years	5.5 %

**Coverage Elections:** 100% of eligible employees are assumed to elect coverage upon retirement, and to remain covered under Town plans for life. All retirees and current employees are assumed to remain covered under their current medical plan for life. Employees with no current medical coverage are assumed to elect PERS Choice 50% of the time, and Blue Shield HMO 50% of the time.

**Mortality:** Mortality rates are taken from the 2010 CalPERS OPEB Assumptions Model, projected to future years on a generational basis using Scale BB to approximate the effect of future improvements in life expectancy.

**Disability:** The incidence of disability is assumed to be small so that it has not been reflected in these calculations.

**Subsidized Benefits:** Medical benefits are provided under plans sponsored by CalPERS, which are considered to be “community rated” within the meaning of GASB 45. Therefore, there is no need at this time to value any implicit subsidy in the premium rates charged to retirees. If at some future time this program ceases to be considered “community rated”, it may be necessary to include the cost of subsidized premiums in the

GASB 45 operating expense, which could significantly increase the Town's future GASB 45 costs.

**Retirement:** Retirement rates for non-safety employees are taken from the 2010 CalPERS OPEB Assumptions Model for "Public Agency Miscellaneous 2.0% at 55". Sample rates are:

	<u>10 Years Service</u>	<u>20 Years Service</u>	<u>30 Years Service</u>
Age 55	6.4 %	9.4 %	12.7 %
Age 58	6.6 %	9.7 %	13.1 %
Age 61	11.3 %	16.5 %	22.4 %
Age 64	14.8 %	21.6 %	29.4 %
Age 67	16.9 %	24.7 %	33.6 %
Age 70	17.6 %	25.7 %	34.9 %

For police employees, retirement rates are taken from the CalPERS "Police with 3.0% at 50" table. Sample rates are:

	<u>10 Years Service</u>	<u>20 Years Service</u>	<u>30 Years Service</u>
Age 50	7.0 %	13.1 %	24.9 %
Age 53	6.9 %	13.0 %	24.7 %
Age 56	6.9 %	13.0 %	24.7 %
Age 59	9.0 %	17.0 %	32.3 %
Age 62	11.3 %	21.3 %	40.4 %
Age 65	100 %	100 %	100 %

**Family Status:** Current retirees are assumed to remain with the current spouse or domestic partner for life. 54% of future retirees are assumed to be married and to cover their spouse at the time they retire. Male spouses are assumed to be 3 years older than females.

**Cost Methodology:** The Entry Age Normal method with normal cost computed as a level dollar amount has been used to develop the Actuarial Accrued Liability and Normal Cost. The Unfunded Actuarial Accrued Liability is being amortized as a level dollar amount, over the closed 30-year period beginning July 1, 2009.

**CalPERS Administrative Fees:** CalPERS administrative fees are assumed to remain 0.25% of premiums in all future years.

**Inflation:** Assumed to be 3.0% per year.

**Benefit Cap Increases:** The benefit caps for all employees are assumed to remain unchanged in all future years.

**Turnover (withdrawal):** Likelihood of termination within the next year is taken from the 2010 CalPERS OPEB Assumptions Model. Sample rates for non-safety employees are:

	<u>5 Years Service</u>	<u>10 Years Service</u>	<u>15 Years Service</u>
Age 20	9.46 %		
Age 30	7.90 %	6.68 %	5.81 %
Age 40	6.32 %	5.07 %	4.24 %
Age 50	1.16 %	0.71 %	0.32 %

For police employees, sample rates are:

	<u>5 Years Service</u>	<u>10 Years Service</u>	<u>15 Years Service</u>
Age 20	2.49 %		
Age 30	2.49 %	1.79 %	1.09 %
Age 40	2.49 %	1.79 %	1.09 %
Age 50	0.86 %	0.53 %	0.27 %



**TOWN OF PARADISE  
COUNCIL AGENDA SUMMARY  
December 10, 2013**

**AGENDA ITEM No. 3(f)**

**ORIGINATED BY:** Paul T. Derr, Public Works Manager

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Recommended Purchase of Used Street Sweeper and  
Bucket Truck for the Public Works Department.

**COUNCIL ACTION REQUESTED:**

1. Authorize the purchase of a used 1991 Ford, F-700 with Tymco 600 Regenerative Air Street Sweeper, and a used 1997 Ford F450 with SD Telsta A28D Telescopic Bucket Truck from TRUCKSITE, Heavy Equipment Truck Dealer, Sacramento, California for the sum, not to exceed \$34,000 including all applicable taxes; AND
2. Adopt resolution 13-\_\_\_\_, declaring Public Works 1987 Dodge Boom Truck as surplus and authorizing the Town Manager or her designee to dispose of the vehicle through sale or donation.

**BACKGROUND:**

Staff is requesting that council consider the purchase of two “gently used” work vehicles to replace two non-operative/older work vehicles. One is a street sweeper and the other is a boom truck.

**Street Sweeper:**

The Streets Maintenance Department recently sold a non-working street sweeper and the money was put into the equipment replacement fund. Because we do not currently own a sweeper, street cleaning is done rarely and only for sand removal following de-icing operations and for leaf pickup after major events, if needed. This street cleaning operation typically involves most of the street maintenance staff with a tractor, dump truck, pitch forks and traffic control. Purchasing a sweeper will provide the Town with a more efficient road cleaning maintenance program, especially with the new upcoming Storm Runoff regulations

Staff has been looking for a new/used sweeper for several years. One of the issues with the purchase of a street sweeper has been the California Air Resources Board's regulations for diesel driven equipment. Purchasing the 1991 Ford, F-700 with Tymco 600 Regenerative Air Street Sweeper alleviates the cumbersome, expensive regulations as it is powered by gasoline engines.

Currently, funds are budgeted on an annual basis for the rental of a street sweeper. With the purchase of this refurbished 1987 sweeper, an annual budgeted savings of \$8,000 would be realized.

#### **Boom Truck:**

The Town's current boom truck is a 1987 Dodge that was purchased from CalTrans in 1997. In order to operate the boom portion, both a generator on the truck as well as the truck engine must be running. This causes extra wear on the truck engine. The truck has had numerous issues and spends much time under the care of the fleet mechanic.

The proposed purchase of the 1997 Ford F450 with SD Telsta A28D Telescopic Bucket Truck will provide the maintenance staff with a safe and up to date operating piece of equipment. The newer boom truck will also free up some of our fleet manager's time and save money in parts costs.

#### **FINANCIAL IMPACT:**

The current balance of the Vehicle Replacement fund is \$26,000. There is \$8,000 currently in the budget for rental of a street sweeper, and the sale of the current boom truck would net approximately \$3,000. Therefore the equipment replacement fund would carry an approximate \$40,000 balance, which would cover the purchase of the "gently used" street sweeper and boom truck (approximately \$34,000. The final, actual cost of these vehicles would be determined through negotiations with the seller.)

**TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_**

**RESOLUTION DECLARING PUBLIC WORKS DEPARTMENT VEHICLE  
SURPLUS AND AUTHORIZING DISPOSAL THROUGH SALE OR DONATION**

**WHEREAS**, the Public Works Department to dispose of 1987 Dodge boom truck that is either inoperable or obsolete;

**WHEREAS**, the Public Works Department wishes to dispose of surplus vehicle that is either inoperable or obsolete through a donation or sale.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Paradise as follows:

Section 1. The Town hereby declares Public Works Department surplus vehicle that is either inoperable or obsolete as set forth in Exhibit "A" attached hereto and made a part hereof by reference.

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130 A & B, the Town Manager is hereby authorized to dispose of the property by donation or sale.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this 10th day of December 2013, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
, Mayor

**ATTEST:**

**BY:** \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

**APPROVED AS TO FORM:**

**BY:** \_\_\_\_\_  
Dwight L. Moore, Town Attorney

## **Exhibit “A”**

1. 1987 Dodge Boom Truck, PW Vehicle #34.





**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: December 4, 2013**

**Agenda Item 3(g)**

**ORIGINATED BY:** Craig Baker, Community Development Director

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Consider Awarding Professional Services Contract to Pacific Municipal Consultants for Preparation of the Paradise General Plan Housing Element Update

**COUNCIL ACTION REQUESTED:** Adopt a **MOTION TO:**

1. Concur with the Planning Commission and Town staff's recommendation for the Town of Paradise to award and execute a professional services agreement with the firm Pacific Municipal Consultants to prepare and secure State Housing & Community Development (HCD) certification of the legally required periodic update to the Paradise General Plan Housing Element; **AND**
2. Authorize the Town Attorney to draft an agreement for professional services to be executed between the Town of Paradise and Pacific Municipal Consultants.
3. Authorize the Town Manager, on behalf of the Town of Paradise, to sign the awarded agreement for professional services with Pacific Municipal Consultants.

**ALTERNATIVE ACTIONABLE OPTIONS:**

1. Adopt a motion to provide alternative direction to town staff regarding this agenda item.

**NOTE:** Town staff recommends Town Council approval of action item nos. 1, 2 and 3 above.

**BACKGROUND:** On June 14, 2012 the Butte County Association of Governments (BCAG) adopted the Final Regional Housing Needs Allocation (RHNA) for the 2014-2022 planning period. This adopted plan is required by State law and is based upon county-wide housing projections developed by the California Department of Housing and Community Development. The purpose of the RHNA is to allocate to all local jurisdictions and the county their fair share of the region's projected housing need by household group over its eight year planning period.

The housing allocation targets are intended to assure that adequate site and zoning are made available to address anticipated housing demand during the planning period and that market forces are not inhibited in addressing the housing needs of economic segments of a community.

Additionally, state housing element law requires that each BCAG member's share of the regional housing need shown in this RHNA must be incorporated into and used within that member's General Plan Housing Element as its local goal for accommodating additional housing.

It is in our community's best interests that not only our Paradise General Plan include an updated and revised housing element that is consistent with the BCAG adopted RHNA, but also the housing element include revised and updated text that complies with any changes and/or new requirements of state housing element law that had been adopted since the date of our last housing element update (2009), including certification by the California Department of Housing and Community Development (HCD). Not only is this action required by state housing element law, a successfully updated Housing Element that is certified as adequate by HCD enables our community to successfully submit and compete for housing funds, grants, etc.

**DISCUSSION:** Given the above-stated background and in accordance with the adopted Town of Paradise 2013-2014 Fiscal Year (FY) budget, the Community Development Director completed the preparation and recent release of a "request for proposals" (RFP) from qualified consultant firms to perform the necessary update to the Paradise General Plan Housing Element. Proposals were submitted to the town by the assigned November 25, 2013 submittal date from the following four consultant firms:

- 1) Frietas + Frietas Engineering and Planning Consultants, Inc. of Aptos, CA
- 2) Housing Tools of Chico, CA
- 3) Minterharnish Planning Consultants of Sacramento, CA
- 4) Pacific Municipal Consultants of Rancho Cordova, CA

The Town's RFP and the proposals submitted are available for public inspection at the Town Development Services Department and on the Town's website.

Attached with this council agenda summary for your review and recommended approval is a copy of a proposed professional services agreement document between the Town of Paradise and the consultant firm Pacific Municipal Consultants. Collectively and independently, the Community Development Director, the Town Manager and the Town Attorney carefully examined the four proposals submitted and determined that the proposal of Pacific Municipal Consultants is the best designed proposal to address our specific needs. Additionally, on December 3, 2013, the Planning Commission conducted a public meeting to discuss the merits of each proposal and unanimously concurred to recommend to the Town Council that Pacific Municipal Consultants be awarded the contract for the Housing Element update.

This firm is offering its services to provide our community with an updated Paradise General Plan Housing Element with an approach that uses a team composed of experienced and skilled staff members that have been involved in the completion of over fifty Housing Element

projects, with another thirteen currently in progress. The cumulative experience of the team will allow it to provide outstanding quality, a streamlined timeline, and a reasonable budget. In addition, this firm has a local office in Chico, a lengthy resume of projects in Butte County, both completed and in progress) and a main office that is located in close proximity to the HCD office that houses staff who interact with local governments in the review and oversight of legally required housing elements, a convenient circumstance that affords better representation and interaction on behalf of our agency.

The total budget in Pacific Municipal Consultant's proposal for all required tasks in the update process is \$29,680 for professional/contract services, an amount that is below the \$30,000 currently allocated to planning services within the town adopted 2013-2014 FY budget assigned to the planning division of the Community Development Department. However it is possible that a additional funds of up to \$5,895 may be required to be expended for the development of up to two "optional tasks" pending a future determination of whether or not the Town of Paradise must comply with the requirements of Senate Bill (SB 244). This bill, passed in 2011, requires local jurisdictions to identify any disadvantaged communities (as defined within SB 244) within their spheres of influence, assess their needs and conceivably attempt to address them. If the SB 244 analysis (Optional Task 1.1) determines that there are disadvantaged communities within our sphere, an amendment to the General Plan Land Use Element (Optional Task 1.2) would be necessary to comply with SB 244. Butte County is currently initiating a work effort to delineate and map disadvantaged communities within unincorporated lands in the County. The results of this County effort may be available sometime around mid-January, 2014 and should enable the Town to determine if these optional tasks and their associated costs will be necessary.

**FINANCIAL IMPACT:** Authorizing Town Attorney development and Town Manager execution of a professional services agreement will result in an an expenditure of \$29,680 for professional/contract services, an amount that is below the \$30,000 currently allocated to planning services within the town adopted 2013-2014 FY budget assigned to the planning division of the Community Development Department. Funding for this project will be drawn from an account reserved for General Plan updates and that is supplied with funds collected by the Town through the General Plan surcharge contained within the Town's adopted fee schedule and assigned to issuance of the vast majority of development permits and other entitlements issued by the Town.



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: December 10, 2013**

**AGENDA ITEM: 5 (a)**

**ORIGINATED BY:** Craig Baker, Community Development Director

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Public Hearing: Planning Commission Recommendation for Town Council Adoption of a Paradise General Plan Land Use Map Amendment and Property Rezone for an Application Identified as PL12-00020 (Gilkey)

**COUNCIL ACTION REQUESTED:** Conduct the duly noticed and scheduled public hearing related to this agenda item. Upon conclusion of this public hearing, adopt the Planning Commission's recommended actions.

**PLANNING COMMISSION RECOMMENDATIONS:** Adopt a **MOTION TO:**

1. Concur with the Planning Commission's finding that the proposed General Plan amendment and property rezone is exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to CEQA Section 15061 (General rule exemption); **AND**
2. Concur with the recommended General Plan land use map amendment and rezone action adopted by the Planning Commission on November 19, 2013, and embodied within Planning Commission Resolution No. 13-06; **AND**
3. Adopt Town of Paradise Resolution No. 13-\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise Amending the Land Use Map of the 1994 Paradise General Plan (PL13-00020: Gilkey); **AND**
4. Waive the first reading of Town Ordinance No. \_\_\_\_ and read by title only (roll call vote); **AND**
5. Introduce Town of Paradise Ordinance No. \_\_\_\_, "An Ordinance Rezoning Certain Real Property From Community Services (CS) to Central Business (CB) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (PL12-00020: Gilkey)"; **OR**

**ALTERNATIVE ACTION(S):**

1. Adopt an alternative directive to town staff.

**BACKGROUND:**

The downtown Paradise area in the vicinity of Black Olive Drive and Pearson Road was originally surveyed in the early 1900's. This survey was approved by the County Board of Supervisors on March 10, 1904 and recorded in Book 4 of Maps, at Page 7.

In May, 1942, D.A. Blackburn, prepared a map titled "Map of Woodside Subdivision". This Subdivision further divided the area east of Black Olive Drive. This subdivision was filed for record in Book 14 of Maps at Page 25.

In April, 2006, the Town of Paradise retained L & L surveying to perform a Record of Survey of the area, as part of the land acquisition for the Town of Paradise Community Park and the Memorial Trail way Infill Project. This record of survey identified a potential conflict between the two previous subdivision actions, and indicated that lot 12 of the Woodside Subdivision actually encroaches about 14 feet into the right of way of Pearson Road. This Record of Survey was recorded on December 5<sup>th</sup>, 2006, in Book 169 of Maps at Pages 73 and 74.

The actual parcels proposed to be adjusted are as follows:

APN	Owner	Business Name
APN 052-223-016	Mica Gilkey	Paradise Screenprinters
APN 052-223-027	Paradise RDA	Parking Lot/Chocolate Fest Bldg
APN 052-223-017	Town of Paradise	Trailway and Parking Lot

Largely as a result of these conflicting surveys, the property lines for APN 052-223-016 currently run through the existing building at 220 Pearson, and extend into what should be the right of way for Pearson Road. The current landowner of 220 Pearson Road (Gilkey) proposed to grant to the Town of Paradise the 653 square feet of area within the Pearson Road right of way. In return, the Redevelopment Agency would grant 1,020 square feet to Gilkey, and the Town of Paradise will grant the 231 square feet to Gilkey. When recorded this proposed lot line adjustment (LLA) will improve the value of both parcels, as it eliminates an obvious nonconforming encroachment, it eliminates a potential right of way issue in Pearson Road, and it provides sufficient usable area for the Gilkey parcel to actually own land upon which septic system improvements serving the commercial building at 220 Pearson Road have been constructed partly upon Town property.

This proposed LLA was brought before the Town Council on September 14<sup>th</sup>, 2010. The Council at that time concurred with the proposal in concept, and L & L Surveying began processing the legal documents.

Once the LLA plats were prepared, Planning staff was consulted to determine consistency with zoning and the Town's General Plan. Based upon current zoning codes, it was determined that the resulting RDA Parcel, APN 052-223-027, will be 0.02 acres too small to comply with current CB zoning district regulations. In addition, a small portion of the resultant Gilkey property would have been designated and zoned Community Services (CS) in conflict with adopted CS zoning regulations. Therefore, the LLA as envisioned could not move forward without a General Plan Land Use Map Amendment and property rezone involving adjacent RDA and Town property.

On January 18, 2012, Ms. Mica Gilkey filed a formal General Plan amendment and rezone application that is the subject of this public hearing. If approved by the Town Council, the requested action would affect a +/-0.24 acre portion of Town property that is currently improved with a public parking facility for the purpose of facilitating recordation of a revised LLA that will reconcile all lot line issues for the property at 220 Pearson Road.

## **DISCUSSION**

The stated purpose of the LLA is to create resultant lot lines that do not bisect the Gilkey commercial building and a portion of the septic system and deed additional Pearson Road right-of-way to the Town. Normally, these types of "land swaps" would be handled through a standard LLA, processed administratively by the Town Engineer. This particular application is more complicated, since one of the parcels is privately owned, one is owned by the Town and one is owned by the Paradise Redevelopment Agency (RDA). Due to circumstances attributable to the current California State budget, no transactions involving redevelopment agency (RDA) property may occur at the present time. As a result, no lot line adjustment involving the RDA-owned parcel can occur until such time as the procedural and legal issues involving the State's budget are resolved, regardless of other issues related to the LLA. It is hoped that the issues involving the disposition of RDA properties will be resolved shortly.

Once the Town Council has granted approval of the necessary General Plan amendment/rezone, formal agreements will be drafted between the Town and Gilkey, and the Successor Agency to the Paradise Redevelopment Agency.

The second major issue involving the proposed LLA is that its original design was in conflict with the Town's zoning regulations. The Gilkey and the RDA parcels lie within the Central Business (CB) zoning district. The proposed LLA would reduce the size of the RDA parcel to 0.23 acre, which is less than the 0.25 acre minimum parcel size required in the CB zone. In other words, the RDA parcel cannot be reduced to less than 0.25 of an acre. It should be noted that, since it predates the zoning ordinance, the legal nonconforming (+/-0.059 acre) size of the Gilkey parcel is not an obstacle to recording the LLA, as long as its resultant parcel size is no less than its current size.

The proposed LLA also involved a 0.05 acre portion of Town of Paradise (Memorial Trailway) property, which is zoned Community Services (CS). The minimum parcel size in the CF zone is 0.5 acre. One must bear in mind that altering lot lines does not alter the location of zoning district boundaries. Town zoning regulations require that when a resultant parcel lies within two separate zoning districts, each affected portion of the parcel is subject to the respective zoning district regulations. Consequently, any resultant portion of any property zoned CS must be 0.5 acres in size. The design of the originally proposed LLA did not accomplish this.

The solution that has been proposed via the submittal of a revised LLA plat is to configure the Gilkey parcel as previously proposed and enlarge the RDA parcel to include all of the public parking facility to the toe of the fill slope on its east and south sides. This solution solves both zoning issues, but required the filing of a General Plan amendment/rezone application to change the General Plan land use designation and zoning for a +/-0.24 acre land area currently designated and zoned CS to CC (Central Commercial) and CB, respectively.

Town staff has determined, and the Planning Commission has concurred, that since the proposed General Plan amendment and rezone is not a "project" pursuant to the California Environmental Quality Act (CEQA) and no physical development of any kind is proposed, there is no possibility that the requested approvals would result in a direct and significantly adverse effect upon the environment. Therefore, the proposed amendments can be found to be exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15061 (General rule exemption).

The Gilkey General Plan amendment and property rezone application was thoroughly evaluated by town staff in the context of its associated development project and duly noticed for a public hearing before the Planning Commission during its meeting of November 19, 2013, for purposes of securing an advisory recommendation to be subsequently presented to the Town Council.

Upon the conclusion of the public hearing, the Planning Commission publicly concurred with staff's analysis of the Paradise General Plan amendment and property rezone application as presented and recommended. Subsequently, they adopted Planning Commission **Resolution No. 13-06**. A copy of the Planning Commission adopted resolution document is attached for your review and consideration.

**DISCUSSION:** The attached Planning Commission resolution document recommends Town Council adoption and assignment of specific Paradise General Plan land use designation and rezone of certain real property. Attached with this council agenda summary for consideration, possible adoption and introduction respectively by the Town Council, are copies of the aforementioned Town of Paradise resolution document and a



zoning ordinance document, both of which reflect the Planning Commission's recommended actions.

Lastly, for your convenience, town planning staff has also generated and attached other information materials related to this agenda item.

**FINANCIAL IMPACT:** Adoption of this Paradise General Plan amendment will result in some minimal cost (\$50-\$75) to the town related to future printing of an amended 1994 Paradise General Plan land use map. The town incurs no direct costs with the first reading and introduction of the zoning ordinance.

Attachments

**ATTACHMENTS  
FOR  
GILKEY GENERAL PLAN AMENDMENT/REZONE**

1. Published public hearing notice for the December 10, 2013 Town Council hearing
2. Project vicinity map
3. List of property owners notified of the December 10, 2013 Town Council hearing
4. Excerpt of draft minutes from the November 19, 2013 Planning Commission meeting
5. Planning Commission Resolution No. 13-6, adopted November 19, 2013
6. Notice of Exemption signed by the Planning Director on November 12, 2013 determining that the Gilkey General Plan amendment/property is exempt from CEQA
7. Proposed General Plan amendment, rezone and Lot line adjustment plat map prepared by L&L Surveying on behalf of Mica Gilkey
8. Town of Paradise Ordinance No. \_\_\_\_\_, "An Ordinance Rezoning Certain Real Property From Community Services (CS) to Central Business (CB) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (PL12-00020; Gilkey)"
9. Town of Paradise Resolution No. \_\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise Amending the Land Use Map of the 1994 Paradise General Plan (PL12-00020: Gilkey)"

**TOWN OF PARADISE  
NOTICE OF PUBLIC HEARING - PARADISE TOWN COUNCIL**

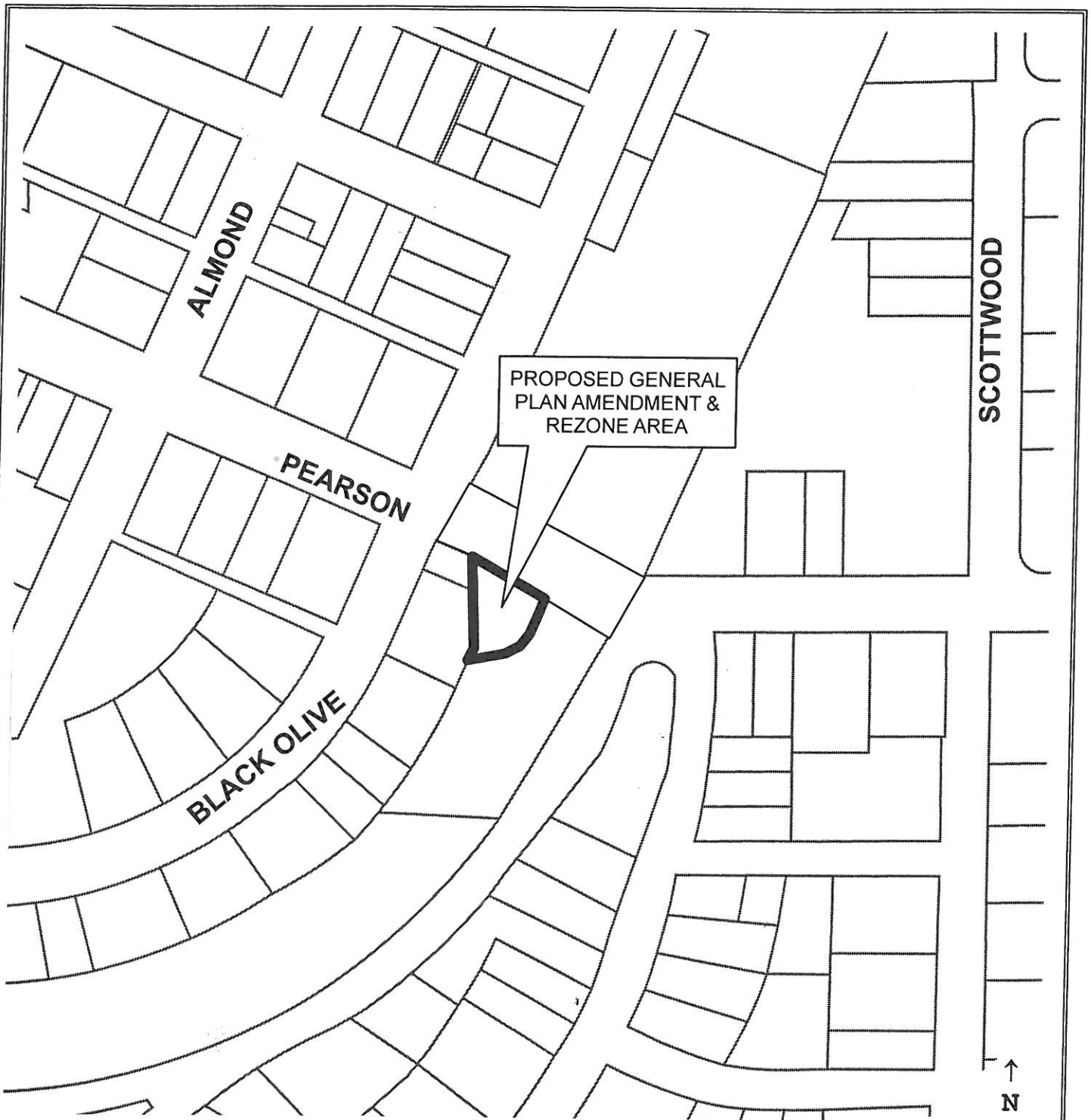
**NOTICE IS HEREBY GIVEN** by the Town Council that a public hearing will be held on **Tuesday, December 10, 2013** at 6:00 p.m., or as soon thereafter as possible, in the Town Hall Council Chambers, 5555 Skyway, Paradise, California, regarding the following matter:

- a. Item determined to be exempt from environmental review

**GILKEY GENERAL PLAN AMENDMENT/REZONE (PL10-00020) APPLICATION:** Consideration of a Planning Commission recommendation for Town Council approval of a Paradise General Plan land use map amendment to change the land use designation affecting a  $\pm 0.24$  acre portion of a  $\pm 4.7$  acre property from Community Services (CS) to Central Commercial (CC) and change the zoning for the same area from Community Services (CS) to Central Business (CB). The recommended action is intended to accommodate a lot line adjustment to resolve conflicting legal descriptions for two adjacent properties and to relocate a property boundary that currently lies beneath an existing commercial building. No physical development is proposed. The property involved is improved with a public parking facility located adjacent to Pearson Road in Paradise; APN 052-223-017 (portion).

The project file is available for public inspection at the Community Development Department, Town Hall. If you challenge this matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Clerk at, or prior to, the public hearing. For further information please contact the Development Services Department (planning division), 5555 Skyway, Paradise, CA (530) 872-6291, extension 111.

Joanna Gutierrez, Town Clerk



**APPLICANT:** MICA GILKEY

**PARADISE MEMORIAL TRAILWAY  
AT PEARSON ROAD**

**OWNER:** TOWN OF PARADISE

**REQUEST:** General Plan land use map amendment (CS to CC) and rezone (CS to CB) application to facilitate the recordation of a lot line adjustment to reconcile conflicting deed descriptions and eliminate a nonconforming use.

**Zoning:** CS

**GENERAL PLAN:** CS

**FILE NO.** PL12-00020

**ASSESSOR PAREL:** 052-223-017

**MEETING DATE:** 12/10/13

052-203-032-000  
A H HARLEY & SON INC  
5631-B BLACK OLIVE DR  
PARADISE CA 95969

052-222-003-000  
AU PATRICK ETAL  
1296 GRAND RIVER DR  
SACRAMENTO CA 95831

052-232-007-000  
BARKER ELAINE SAWYER TRUST  
PO BOX 1772  
LOOMIS CA 95650

052-231-004-000  
BEBICH DARLENE M  
PO BOX 134  
DURHAM CA 95938

052-223-028-000  
BOIVIE LAWRENCE S & DEBORAH  
KISLINGBURY  
5709 SCOTTWOOD RD  
PARADISE CA 95969

052-232-004-000  
CHURCH JOSEPH B & VIRGINIA L  
FAMILY TRUST  
5619 SIERRA PARK  
PARADISE CA 95969

052-223-009-000  
CRAIG MEMORIAL  
CONGREGATIONAL CHURCH  
5665 SCOTTWOOD RD  
PARADISE CA 95969

052-223-026-000  
CRAIG MEMORIAL  
CONGREGATIONAL CHURCH  
5665 SCOTTWOOD RD  
PARADISE CA 95969

052-223-008-000  
CRAIG MEMORIAL  
CONGREGATIONAL CHURCH OF  
PARADISE  
5665 SCOTTWOOD

052-204-005-000  
CREIGHTON DOROTHY ESTATE  
ETAL  
5721 SCOTTWOOD RD  
PARADISE CA 95969

052-223-022-000  
CROSSEN ADRIA  
5693 SCOTTWOOD RD  
PARADISE CA 95969

052-226-002-000  
FEDERAL NATIONAL MORTGAGE  
ASSOCIATION  
3415 VISION DR  
COLUMBUS OH 43219

052-225-011-000  
GAGNE ARI & MACK KELLY  
FRANCES  
3036 IVY ST  
SAN DIEGO CA 92104

052-223-002-000  
HIGHTOWER FAMILY TRUST ETAL  
4301 KEITH LN  
CHICO CA 95973

052-222-005-000  
HOPPS TRISHA L ETAL  
6683 VIEW ACRES  
PARADISE CA 95969

052-222-006-000  
HOPPS TRISHA L ETAL  
6683 VIEW ACRES  
PARADISE CA 95969

052-226-011-000  
JELLEMA OSCAR & WAGGONER-  
JELLEMA SANDRA L MACARTHU  
11187 NELSON BAR RD  
YANKEE HILL CA 95965

052-226-009-000  
JOHNSON MICHAEL L & LIZA NANCY  
6190 GREENWOOD DR  
PARADISE CA 95969

052-223-023-000  
LAVIN GREGORY G  
18 PHEASANT RIDGE DR  
PARADISE CA 95969

052-204-001-000  
MADSEN NORMAN B & ELSE M  
REVOCABLE TRUST  
1296 HAGEN RD  
NAPA CA 94558

052-204-012-000  
MADSEN NORMAN B & ELSE M  
REVOCABLE TRUST  
1296 HAGEN RD  
NAPA CA 94558

052-232-009-000  
MAY EDWARD J  
6246 ARTHUR CT  
MAGALIA CA 95954

052-231-005-000  
MCCARTHY KATHEREN JO  
5408 BLACK OLIVE DR  
PARADISE CA 95969

052-223-012-000  
MONTEREY COUNTY BANK  
601 MUNRAS AVE  
MONTEREY CA 93940

052-223-013-000  
MONTEREY COUNTY BANK  
601 MUNRAS AVE  
MONTEREY CA 93940

052-223-016-000  
NEWMAN WALTER D & GILKEY MICA  
S TRUST  
692 MEYERS LN  
PARADISE CA 95969

052-225-012-000  
NORTON HAROLD DANIEL TRUST  
5415 BLACK OLIVE DR  
PARADISE CA 95969

052-225-004-000  
OLINGER LES & MARGO  
15320 NORTHLAKE RD  
MAGALIA CA 95954

052-222-015-000  
PARADISE REDEVELOPMENT  
AGENCY  
5555 SKYWAY  
PARADISE CA 95969

052-223-027-000  
PARADISE REDEVELOPMENT  
AGENCY  
5555 SKYWAY  
PARADISE CA 95969

052-226-010-000  
RUBIOLO DOUGLAS ALLEN  
5431 SCOTTWOOD RD  
PARADISE CA 95969

052-204-006-000  
SAKSCHESKI DAVID & KORENE  
5715 SCOTTWOOD RD  
PARADISE CA 95969

052-222-018-000  
SMITH EDWARD N & MARILYN A  
14241 MONTE CALLE  
MAGALIA CA 95954

052-226-015-000  
SMITH VERNON  
659 NORTHGRAVES AVE  
CHICO CA 95928

052-222-017-000  
SOETH REVOCABLE INT VIV TRUST  
205 PEARSON RD  
PARADISE CA 95969

052-225-020-000  
SOETH REVOCABLE INT VIV TRUST  
ETAL  
205 PEARSON RD  
PARADISE CA 95969

052-223-021-000  
STABILE FRAN M  
5687 SCOTTWOOD RD  
PARADISE CA 95969

052-232-010-000  
TALKEN SHIRLEY FAMILY TRUST  
5633 SIERRA PARK DR  
PARADISE CA 95969

052-223-011-000  
TRUJILLO NICOLE  
PO BOX 252  
PARADISE CA 95967

052-232-003-000  
VANLANDUYT LARRY & JUDY  
6159 GREENWOOD DR  
PARADISE CA 95969

052-226-001-000  
WAHL THOMAS EUGENE  
5654 SIERRA PARK DR  
PARADISE CA 95969

052-225-013-000  
WILSON RAYMOND H & TERRY  
JEANINNE JT  
5403 BLACK OLIVE DR  
PARADISE CA 95969

L&L Surveying  
P.O. Box 671  
Paradise, CA 95967

Paradise Unified School District  
6696 Clark Road  
Paradise, CA 95969

Paradise Irrigation District  
6332 Clark Road  
Paradise, CA 95969

Paradise Recreation & Park Dist.  
6626 Skyway  
Paradise, CA 95969

Paradise Ridge Chamber of  
Commerce  
5550 Skyway  
Paradise, CA 95969

Paradise Board of Realtors  
6178 Center Street  
Paradise, CA 95969

Paradise Downtown Business  
Association  
c/o Fir Street Gallery/Pam Funk  
6256 Skyway  
Paradise, CA 95969

Butte County Planning  
Courier

Paradise Cemetery District  
980 Elliott Road  
Paradise, CA 95969

Butte Co. Air Quality Mgmt. Dist.  
629 Entler Ave., Suite 15  
Chico, CA 95928

Butte Environmental Council  
116 W. 2<sup>nd</sup> Street #3  
Chico, CA 95928

Pacific Gas & Electric  
Laird Oelrichs, Land Agent  
350 Salem St.  
Chico, CA 95928

**TOWN OF PARADISE  
PLANNING COMMISSION  
RESOLUTION NO. 13-06**

**A RESOLUTION OF THE PARADISE PLANNING COMMISSION RECOMMENDING TOWN  
COUNCIL ADOPTION OF A PARADISE GENERAL PLAN LAND USE MAP AMENDMENT  
AND REZONING OF CERTAIN REAL PROPERTY WITHIN THE TOWN OF PARADISE  
(GILKEY; PL12-00020)**

**WHEREAS**, the Paradise Planning Commission has conducted a public hearing, pursuant to the California Planning and Zoning Law, concerning a proposed amendment to the Paradise General Plan and property rezone; and

**WHEREAS**, said public hearing also included review of potential environmental impacts, pursuant to the California Environmental Quality Act; and

**WHEREAS**, Sections 65353, 65354 and 65854 of the California Government Code require the Planning Commission to conduct a public hearing and notify the Town Council in writing of its recommendation; and

**WHEREAS**, the Planning Commission has considered the analysis and recommendation of the Community Development Department (planning division) and has considered the comments made at a public hearing conducted by the Planning Commission on November 19, 2013; and

**WHEREAS**, the Planning Commission has determined that an amendment to the Paradise General Plan Land Use Map for a Central Commercial (CC) land use designation and its related zone change to a Central Business (CB) zoning district affecting property identified as AP Nos. 052-223-017 (portion), as proposed, is in the public interest.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION 1.** The Planning Commission of the Town of Paradise hereby finds:

- a. That the proposed project is exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to CEQA Section 15061 (General rule exemption).
- b. That the general plan land use designation and zoning district requested to be assigned to the project property via the general plan amendment/rezone project application (PL12-00020) is appropriate and reasonable because it would assign a Central

**RESOLUTION NO. 13-06**

Commercial (CC) general plan land use designation and Central Business zoning (CB) to a property which is situated at a location and with characteristics that satisfy the 1994 Paradise General Plan policies that are applicable to Central Business-oriented land development.

**SECTION 2.** The Planning Commission of the Town of Paradise hereby recommends to the Town Council approval of the project application for Paradise General Plan Land Use Map amendment and its related zone change known as the Gilkey (PL12-00020) application for a portion of property identified as AP No. 052-223-017 as set forth in Exhibit "A", attached hereto and made a part hereof by reference.

**PASSED AND ADOPTED** by the Planning Commission of the Town of Paradise this 19th day of November, 2013, by the following vote:

**AYES:** James Clarkson, Stephanie Neumann, Michael Zuccolillo and  
Daniel Wentland, Vice Chair

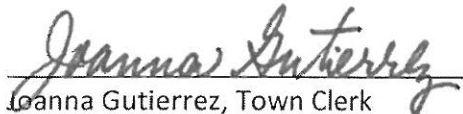
**NOES:** None

**ABSENT:** Jody Jones

**NOT VOTING:** None

  
Daniel Wentland, Vice Chair

ATTEST: *November 19, 2013*

  
Joanna Gutierrez, Town Clerk



# NOTICE OF EXEMPTION

**To:** File

**From:** Town of Paradise, Development Services Department,  
Planning Division, 5555 Skyway, Paradise, CA 95969

**Project Title:** Gilkey General Plan Amendment/Property Rezone  
(PL-12-00020)

**Project Applicant:** Mica Gilkey

**Project Location:** Adjacent to Pearson Road and the Paradise Memorial  
Trailway

**Project Description:** General Plan amendment from a Community Services (CS)  
to a Central Commercial (CC) land use designation and  
property rezone from Community Services (CS) to Central  
Business zoning for a +/- 0.24 acre property currently  
improved with a public parking facility.

**Approving Public Agency:** Town of Paradise


**Person or Agency  
Carrying Out Project:** Town of Paradise

**Exempt Status:**  
☐ Ministerial (Section 15268)  
☐ Emergency Project (Section 15269)  
☐ Categorical Exemption  
☒ General Rule Exemption (Section 15061)

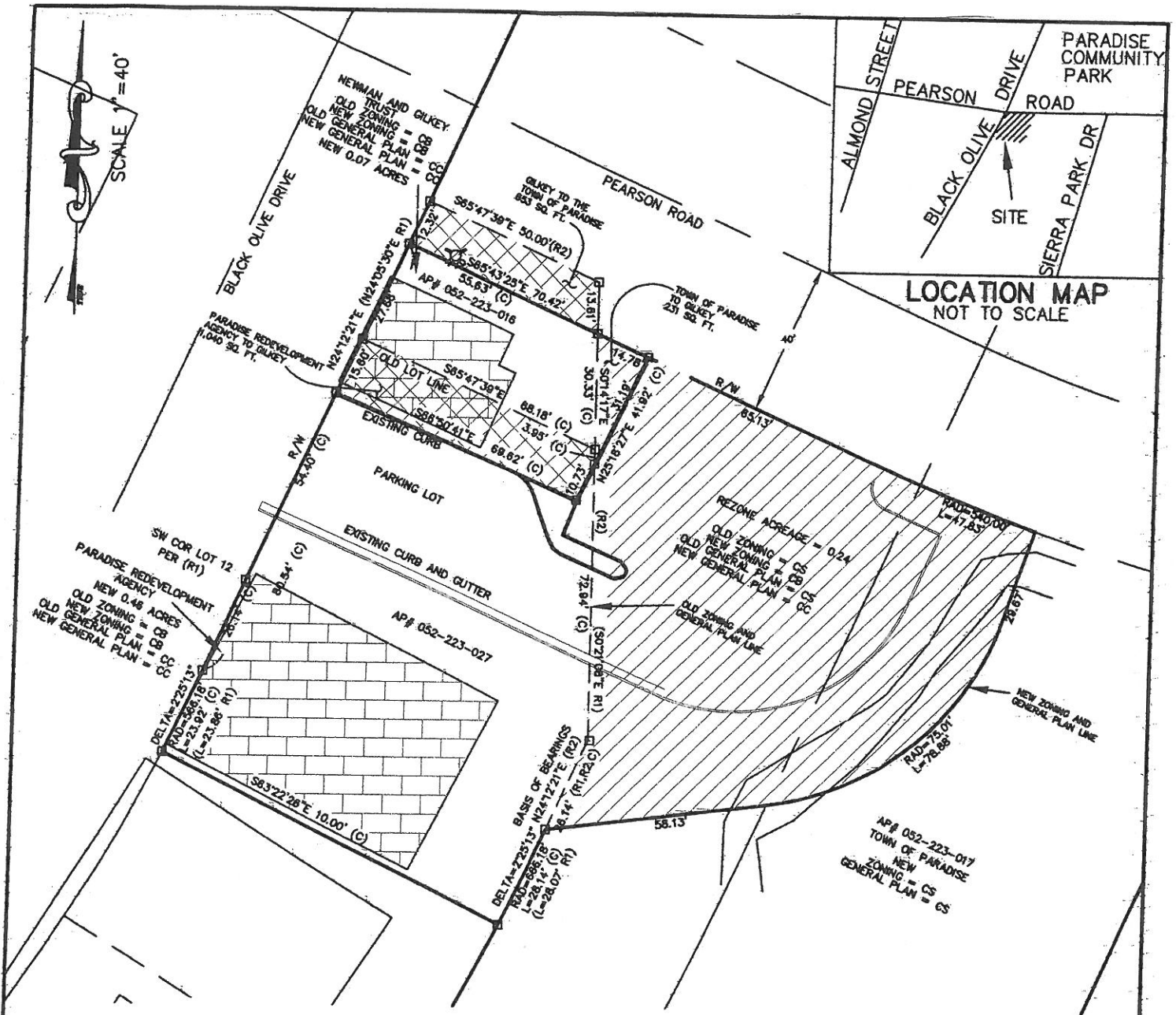
**Reason for Exemption:** The amendment/rezone does not constitute a project  
under CEQA and no resulting physical activity or  
change is planned or envisioned.

**Contact Person:** Craig Baker, Planning Director  
(530) 872-6291 x111

**Signature:**

  
\_\_\_\_\_  
Town Planning Director

**Date:**



**LOCATION MAP**  
NOT TO SCALE

**LEGEND**

- INDICATES CALCULATED POSITION
- (C) INDICATES CALCULATED ONLY
- (R1) INDICATES RECORD PER BOOK 14, MAPS, PG 24-25
- (R2) INDICATES RECORD PER BOOK 169, MAPS, PG 73-74
- GENERAL PLAN AMENDMENT & REZONE AREA
- EXISTING BUILDINGS
- PROPERTIES TO BE EXCHANGED
- FIRE HYDRANT

**GENERAL PLAN AMENDMENT  
REZONE &  
LOT LINE ADJUSTMENT  
PLAT  
FOR  
GILKEY / TOWN OF PARADISE**

Town of Paradise      Butte County      California

**TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE AMENDING THE  
LAND USE MAP OF THE 1994 PARADISE GENERAL PLAN (PL12-00020: GILKEY)**

**WHEREAS**, the Paradise Planning Commission and the Paradise Town Council have conducted public hearings, pursuant to California planning and zoning law concerning a proposed amendment to the land use map of the 1994 Paradise General Plan; and

**WHEREAS**, such public hearings also included review of potential environmental impacts associated with the amendment to the Paradise General Plan, pursuant to requirements of the California Environmental Quality Act; and

**WHEREAS**, Section 65358 of the California Government Code allows a legislative body to amend its General Plan, and

**WHEREAS**, the action of the Town Council follows the requirements of Government Code Sections 65353, 65354, 65854 and 65090; and

**WHEREAS**, the Town Council has considered the analysis and recommendation of the Community Development Department; has received and considered the recommendations of the Planning Commission via adopted Planning Commission Resolution No. 13-06; and has considered the comments made at public hearings conducted by the Planning Commission and the Town Council; and on the basis thereof has determined pursuant to Section 65358 of the Government Code that a certain amendment of the 1994 Paradise General Plan Land Use Map is in the public interest; and

**WHEREAS**, the Paradise Planning Commission and the Town Council have determined that the proposed General Plan (land use map) amendment and rezone project is appropriate and reasonable because it would result in the assignment of general plan land use and zoning designations to the affected property that is appropriate and reasonable in a manner that promotes the adjustment of existing lot lines that will **a)** bring an existing commercial building into conformity with Town zoning and wastewater disposal requirements and **b)** result in correctly identifying ownership of existing public street improvements.

**RESOLUTION NO. 13-\_\_\_\_\_**

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**Section 1.** The Town Council hereby concurs with the Planning Commission's determination that the requested Gilkey General Plan Amendment and property rezone is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Section 15061 (General Rule Exemption) because no physical development is proposed or envisioned in association with the request and based upon the Town Council's independent judgment that there is no substantial evidence that this amendment to the General Plan will have a significant effect on the environment.

**Section 2.** The Town Council hereby adopts this amendment to the 1994 Paradise General Plan known as PL13-00020, assigning a Central Commercial (CC) General Plan land use map designation for a +/-0.24 acre land area located adjacent to Pearson Road and the Paradise Memorial Trailway in Paradise and further identified as a portion of AP No. 052-223-017, as set forth in Exhibit "A" attached hereto and made a part hereof by reference.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this \_\_\_\_\_ day of \_\_\_\_\_ 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Mayor

**ATTEST:**

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Dwight L. Moore, Town Attorney

## Exhibit "A"

### Town Rezone Parcel

All that certain real property situated in the Town of Paradise, County of Butte, State of California described as follows:

Beginning at the Southeast Corner of Lot 11 as shown on that certain map entitled "Woodside Subdivision" which map was recorded in the office of the Recorder of the County of Butte, State of California on July 13, 1942, in Book 14 of Maps, at page(s) 25 and 26, said point also being on 666.18 foot radius curve, concave to the West, from which a line to the Radius bears North 63°22'26" West thence following Northerly along the arc of said curve and Easterly boundary of said Lot 11, through a central angle of 2°25'13", for a length of 28.14 feet to the TRUE POINT OF BEGINNING of the herein described parcel of land; thence North 24°12'21" East along said Lot 11 boundary, 26.14 feet; thence North 00°14'17" West along the East boundary of Lot 12 of said Woodside Subdivision and the Northerly prolongation thereof, a distance of 107.22 feet to a point on the Southerly Right of Way of Pearson Road; thence South 65°43'25" East along said Southerly Right of Way, a distance of 79.88 feet to the beginning of a tangent 540 foot radius curve, concave to the North; thence following Easterly along the arc of said curve, through a central angle of 5°04'32", for a length of 47.83 feet; thence South 19°12'03" West, 29.67 feet to the beginning of a non-tangent 75.01 foot radius curve, concave to the Northwest, from which a line to the radius bears North 67°14'02" West; thence following Southwesterly along the arc of said curve, through a central angle of 60°15'15", for a length of 78.88 feet; thence South 83°01'13" West, 58.13 feet to the point of beginning.

Containing 0.24 Acres, more or less



*Lorraine Anne Lundy*  
11-13-13

**TOWN OF PARADISE**

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE REZONING CERTAIN REAL PROPERTY FROM COMMUNITY SERVICES (CS) TO CENTRAL BUSINESS (CB) ZONE PURSUANT TO PARADISE MUNICIPAL CODE SECTIONS 17.45.500 ET. SEQ. (PL12-00020; GILKEY)**

The Town Council of the Town of Paradise, State of California, does hereby **ORDAIN AS FOLLOWS:**

**SECTION 1.** The hereinafter described real property situated in the Town of Paradise, State of California, shall be and is hereby zoned Central Business (CB) as described in Chapter 17.20 of the Paradise Municipal Code and such land area shall be subject to the restrictions, restricted uses and regulations of such chapter. The real property so zoned is located adjacent to Pearson Road and the Paradise Memorial Trailway, identified as a portion of AP No. 052-223-017 and more particularly described in Exhibit "A" attached hereto.

**SECTION 2.** This ordinance shall take effect thirty (30) days beyond the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance shall be published in a newspaper of general circulation and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

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/ / / / / / / /

**ORDINANCE NO. \_\_\_\_**

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_\_ day of \_\_\_\_\_, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Mayor

**ATTEST:**

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Dwight L. Moore, Town Attorney

## Exhibit "A"

### Town Rezone Parcel

All that certain real property situated in the Town of Paradise, County of Butte, State of California described as follows:

Beginning at the Southeast Corner of Lot 11 as shown on that certain map entitled "Woodside Subdivision" which map was recorded in the office of the Recorder of the County of Butte, State of California on July 13, 1942, in Book 14 of Maps, at page(s) 25 and 26, said point also being on 666.18 foot radius curve, concave to the West, from which a line to the Radius bears North 63°22'26" West thence following Northerly along the arc of said curve and Easterly boundary of said Lot 11, through a central angle of 2°25'13", for a length of 28.14 feet to the TRUE POINT OF BEGINNING of the herein described parcel of land; thence North 24°12'21" East along said Lot 11 boundary, 26.14 feet; thence North 00°14'17" West along the East boundary of Lot 12 of said Woodside Subdivision and the Northerly prolongation thereof, a distance of 107.22 feet to a point on the Southerly Right of Way of Pearson Road; thence South 65°43'25" East along said Southerly Right of Way, a distance of 79.88 feet to the beginning of a tangent 540 foot radius curve, concave to the North; thence following Easterly along the arc of said curve, through a central angle of 5°04'32", for a length of 47.83 feet; thence South 19°12'03" West, 29.67 feet to the beginning of a non-tangent 75.01 foot radius curve, concave to the Northwest, from which a line to the radius bears North 67°14'02" West; thence following Southwesterly along the arc of said curve, through a central angle of 60°15'15", for a length of 78.88 feet; thence South 83°01'13" West, 58.13 feet to the point of beginning.

Containing 0.24 Acres, more or less







**Town of Paradise  
Council Agenda Summary  
Date: December 10, 2013**

**Agenda Item: 7(a)**

**Originated by:** Joanna Gutierrez, Town Clerk

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** **Council representation on local and County Committees and Commissions.**

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**Council Action Requested:** Appoint Council representatives and alternates to represent the Town of Paradise on various local and regional committees and commissions.

**Alternatives:** Consider other actions relating to committee/commission representation.

**Background:** The Town Council, on an annual basis, appoints Council Members to represent the Town of Paradise on local and regional committees and commissions.

**Discussion:** Three committees require Mayor representation: the Butte County City Selection Committee, the Butte County Disaster Council and Town's Finance & Investment Committee. If the Mayor is unable to attend a City Selection Committee meeting, a letter of authorization from the Mayor is required for an alternate to attend on the Mayor's behalf. The alternate must be a seated Council Member.

The Butte County Air Quality Management District (BCAQMD) and Butte County Associations of Governments (BCAG) boards meet on the same day and in the same location. It is recommended that the same Council Member serve on the BCAQMD and BCAG. The Joint Powers Agreement for the Butte County Air Quality Management District (BCAQMD) states that city appointments are for a 4-year appointment unless the term of office for the representative expires.

At the November 10, 2009, Regular Meeting, Council concurred that the Council Member appointed to serve as alternate to the Butte County Association of Governments (BCAG) would automatically serve as the alternate to the Butte County Air Quality Management District (BCAQMD).

Following is a list and description of the committees and commissions, meeting dates and times, and locations.

**Butte County Committees/Commissions**

1. Butte County Air Quality Management District Governing Board
  - Meets 4<sup>th</sup> Thursday after Butte County Association of Governments meeting
  - Comprised of five Butte County Supervisors plus **one elected representative** from each of the County's five cities;

The Butte County Air Quality Management District board establishes policies & approves new rules to protect people & environment from the effects of air pollution.

**2. Butte County Association of Governments**

- Meets 4<sup>th</sup> Thursday of each month at 9:00 a.m. in the Chico City Council Chambers
- Comprised of five Butte County Supervisors plus **one elected representative** from each of the County's five cities

The Butte County Association of Governments board is responsible for development of federal and state transportation plans and programs that secure transportation funding for the region's highways, transit, streets/roads, and, pedestrian and other transportation system improvements.

**3. Butte County City Selection Committee**

- Meets twice a year upon notification; **Mayor must be representative.**

The City Selection Committee is comprised of the Mayors from the five incorporated cities and selects two city representatives to serve on the Local Area Formation Commission (\*LAFCo).

**\*Butte County Local Area Formation Commission (LAFCO)**

- 1<sup>st</sup> Thursday at 9:00 am in Oroville; Appointments to LAFCo made by City Selection Committee.

LAFCo is a State mandated local agency composed of seven regular Commissioners: two members from the Butte County Board of Supervisors (selected by the entire Board); two members from the city councils (selected by the mayors of all five incorporated cities); two members who represent special districts (selected by a majority vote of independent special districts); and one public member (selected by the other six LAFCo members).

The LAFCO board oversees boundary changes to cities and special districts, the formation of new agencies including incorporation of new cities, and consolidation of existing agencies.

**4. Butte County Disaster Council**

- Meets at least once a year in Oroville; **Mayor must be representative.**

The purpose of the Disaster Council is to provide for the preparation and execution of plans for the protection of persons, the environment, and property within the County of Butte in the event of an emergency.

**5. Butte County General Plan Planning Process – Two representatives;**

- Formed to monitor Butte County 2010 General Plan Planning Process.

The Butte County General Plan 2030 was adopted October 26, 2010 and

which became effective November 30, 2010. The Butte County Department of Development Services maintains an information website relating to the Butte County General Plan 2030 process at [www.buttegeneralplan.net](http://www.buttegeneralplan.net).

6. Butte County Integrated Waste Management Local Task Force

- **One representative and one alternate;** meets as needed in Oroville.

The Local Task Force is a mandated committee formed by the Board of Supervisors; develops goals, policies & procedures which are consistent with guidelines & regulations adopted by the CA Integrated Waste Management Act relating to coordinated & cost effective regional waste management issues/solutions.

7. Butte County Water Advisory Committee – **One representative.**

- Meets quarterly or as needed in Oroville.

The Water Advisory Committee assists & advises the Water Commission & Board of Supervisors in establishment & maintenance of Basin Management Objectives to be used to establish criteria for groundwater elevations, groundwater quality & land subsidence.

8. City/County Ad Hoc Committee – Meets upon notification.

- **Two Council representatives.**

The City/County Ad Hoc Committee was formed to discuss issues/topics of common concern associated with the Paradise Ridge Area: comprised of two members of the Town Council; two members of the Board of Supervisors and various staff.

9. Lake Oroville Supplemental Benefits Fund (JPA Terminated) –

- Meets 1<sup>st</sup> Wednesday of every quarter at 5:30 pm in the City of Oroville Council Chambers. **One representative; one citizen alternate.**

The City of Oroville is designated as the Fund Administrator for funds received from DWR & State Water contractors for the purpose of recreational and economic development to mitigate the Federal Energy Regulatory Commission (FERC) 2100 license for the Oroville facility (the dam, hydro plant, Forebay, and After bay). The committee is composed of five voting members (three Oroville Council Members, two Feather River Recreation & Park District Members) and three advisory members of publicly elected officials. The Town of Paradise is an interested party and the representative receives agendas and staff reports from the SBF/RDA Coordinator Bob Marciniak. The next meeting is scheduled for January 13, 2013 at 5:30 pm.

10.3CORE (formerly known as the Tri County Economic Development Corporation)

- Meets the 4<sup>th</sup> Wednesday of every other month at 10:00 a.m. at the 3Core office at 3120 Cohasset. **One Council representative** serves on the Comprehensive Economic Development Strategy (CEDS) Advisory Board

for a two-year term.

3CORE is a private, non-profit corporation that works as the economic development planning & coordinating agency for the Tri-County region composed of Butte, Glenn & Tehama counties & the nine member cities located therein and advises and recommends actions to the Board of Directors

### **Local Committees**

1. Civic Center Planning Task Force
  - Established to plan for a Town/Community Civic Center
2. Paradise Community Village – (formerly known as the Paradise Youth Sports and Family Center) **One Council representative;**
  - Meets the 2nd Monday of each month at 4pm in the Paradise Town Council Chambers.

Paradise Community Village (PCV) is a local non-profit corporation formed to oversee the development of the Paradise Community Village project, a mixed use development consisting of affordable and single family housing, parks/recreation, open space & community facilities. Board is comprised of the following members: Town of Paradise (one Council and one staff representative); Youth for Change; Paradise Youth Soccer Club; and, the Community Housing Improvement Program (CHIP).

3. Paradise Irrigation District (PID) Liaison – **Two Council representatives.**
  - Meets in Paradise upon notification to discuss issues of common concern.

PID is an Independent Special District governed by a five-member elected board of directors; Formed in 1916 under the laws of the State Water Code to deliver water to municipal residential and commercial customers.

4. Paradise Recreation & Park District (PRPD) Liaison – **Two Council Representatives.**
  - Meets in Paradise upon notification to discuss issues of common concern.

PRPD is an Independent Special District governed by a five-member elected board of directors; Formed in 1948 to provide recreation and park services within the district.

5. Paradise Solid Waste Committee – Meets in Paradise upon notification; **Two Council representatives.**

The Paradise Solid Waste Committee discusses solid waste, recyclable materials, and yard waste programs with staff and representative from NRWS, the company franchised by the Town to provide of solid waste collection and disposal services which includes recycling, source reduction, household

hazardous waste and vegetative waste disposal services; two council representatives, Town staff.

**6. Project Vision/Youth Council - One Council representative.**

- Meets the 2<sup>nd</sup> Monday at PUSD District Office 5:30 – 6:30 p.m.

Project Vision is an “asset based”, non-profit organization formed to support young people and youth programs on the Ridge.

**7. Onsite Ad Hoc Committee – Two Council representatives**

The Onsite Ad Hoc Committee meets as needed to keep Council representatives informed of issues & long term effects of proposed changes to the Manual for Onsite Treatment of Wastewater (Onsite Manual); Formed by Minute Order on September 3, 2008. Onsite Manual may be viewed at the Town’s website at the following address:

<http://www.townofparadise.com/index.php/departments/development-services/onsite>

**8. Finance & Investment Committee – Members include Mayor, Vice Mayor, Town Manager, Assistant Town Manager, Finance Director/Town Treasurer.**

The Finance & Investment Commission is established by Paradise Municipal Code Section 2.16.030 for the purpose of providing oversight of the town’s financial, public financing & investment activities.

**9. Oversight Board to the Successor Agency to the Paradise Redevelopment Agency**

Meets quarterly on the third Thursday at 3pm. **Two members from the Town of Paradise; the Mayor is the appointing authority**

- One member is to be selected from the largest employee group from the former redevelopment agency. The Town had allocated percentages of management staff to the redevelopment agency.

The purpose of the seven-member Oversight Board is to oversee and approve the activities of the Successor Agency of the Paradise Redevelopment Agency relating to assets of the former RDA. The Town Council was designated as the Successor Agency after the Paradise Redevelopment Agency was eliminated by State law.

Attached is a list of the 2013 representation, along with a blank chart for the 2013 assignments.

**Conclusion:** It is timely that Council consider appointments to local and County Committees/ and Commissions.

**Fiscal Impact Analysis:** None.

## 2013 REPRESENTATION

### BUTTE COUNTY COMMITTEES/COMMISSIONS

	BUTTE COUNTY	Mayor	Vice Mayor	CM	CM	CM
1	Air Quality Management District	Titus – R				Rawlings-A
2	Association of Governments	Titus – R				Rawlings-A
3	City Selection Committee (Mayor)	Titus				
4	Emergency Disaster Services Council (Mayor)	Titus				
	Local Area Formation Commission (LAFCo) (Lotter through 5/2015 – Appointed by City Selection Committee)		Lotter-R 5/2015			
5	Waste Mgt Local Task Force		Lotter-R		Culleton-A	
6	Water Advisory Committee (4-year term)					Rawlings
7	City/County Ad Hoc Committee		Lotter			Rawlings
8	Lake Oroville Supplemental Benefits Funds- Alternate: Citizen Sam Dresser					Rawlings
9	3CORE (formerly Tri County Economic Dev Corp) (Two year term as of 1/1/2013)			Bolin		

### LOCAL COMMITTEES/COMMISSIONS

	PARADISE	Mayor	Vice Mayor	CM	CM	CM
1	Civic Center Planning Task Force	Titus	Lotter			
2	Paradise Community Village		Lotter			
3	Paradise Irrigation District Liaison			Bolin		Rawlings
4	Paradise Rec. & Park District Liaison			Bolin	Culleton	
5	Solid Waste Committee (formerly Rate Review)		Lotter		Culleton	
6	Youth Council (Project Vision)				Culleton	
7	Onsite Ad Hoc Committee		Lotter	Bolin		
8	Investment Committee (Mayor & Council Member)	Titus	Lotter			
9	Oversight Board to Successor Agency (Mayor Appointment)					Culleton

## 2014 REPRESENTATION

### BUTTE COUNTY COMMITTEES/COMMISSIONS

BUTTE COUNTY		Mayor	Vice Mayor	CM	CM	CM
1	Air Quality Management District					
2	Association of Governments					
3	City Selection Committee (Mayor)					
4	Disaster Services Council (Mayor)					
	Local Area Formation Commission (LAFCo) (Lotter through 5/2015 – Appointed by City Selection Committee)					
5	Waste Mgt Local Task Force					
6	Water Advisory Committee (4-year term)					
7	City/County Ad Hoc Committee					
8	Lake Oroville Supplemental Benefits Funds- Alternate: Citizen Sam Dresser					
9	3CORE (formerly Tri County Economic Dev Corp) (Two year term as of 1/1/2013)					

### LOCAL COMMITTEES/COMMISSIONS

PARADISE		Mayor	Vice Mayor	CM	CM	CM
1	Civic Center Planning Task Force					
2	Paradise Community Village					
3	Paradise Irrigation District Liaison					
4	Paradise Rec. & Park District Liaison					
5	Solid Waste Committee (formerly Rate Review)					
6	Youth Council (Project Vision)					
7	Onsite Ad Hoc Committee					
8	Investment Committee (Mayor & Council Member)					
9	Oversight Board to Successor Agency (Mayor Appointment )					



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: December 10, 2013**

**AGENDA NO. 7(b)**

**ORIGINATED BY:** Joanna Gutierrez, Town Clerk

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Review of Council appointed Committees/Commissions

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**COUNCIL ACTION REQUESTED:** Review the listing of current Council appointed citizens committees and commissions and direct the Town Clerk to post pursuant to Government Code Section 54970 – 54974.

**BACKGROUND:** California Government Code Section 54970, also known as the Maddy Act, takes into consideration a citizenry that is frequently unaware of the opportunities for participation on local regulatory and advisory board and commissions, and was enacted to provide maximum public awareness of citizen appointments to be made by local elected officials. In accordance with this provision, the Town Clerk prepared and posted a list of ongoing boards, commissions and committees that are appointed by the Town Council and the upcoming vacancies on an annual basis.

**DISCUSSION:** In order to provide an even greater awareness to the general public of opportunities to participate in the Town's local government, the Town Council is asked to review the 2014 list of Council appointed committee/commissions and the upcoming vacancies. Of the seven committees listed, two meet on a regular basis – the Planning Commission and the Fire Safe Council. Four meet as needed – the Access Appeals Board, the Building/Fire Code Appeals Board, the Development Impact Fee Adjustments Board and the Tree Advisory Committee. One is inactive – the Paradise Economic Development Commission - but has not been formally disbanded.

Of note, the Town Council directed that the Fire Chief appoint the membership of the Paradise Fire Safe Council, and the Development Impact Fee Adjustments Board is to include the chair of the Paradise Economic Development Commission.

The Town Council has approved an application process for citizens to apply for positions on the various committees. The Town Clerk advertises the vacancies at the direction of the Town Council and the Town Council makes appointments at a regular Town Council meeting. Applications are considered to be current for one-year.

**RECOMMENDATION:** Pursuant to California Government Code Section 54970, review the 'Maddy Act' list of committees/commissions and upcoming vacancies and direct the Town Clerk to post the upcoming vacancies and provide a copy to the Paradise Branch of the Butte County Library.

**FISCAL IMPACT:** None.



# 2014

Town of Paradise

Joanna Gutierrez  
Paradise Town Clerk

[



## **Paradise Town Council Appointed Commissions and Committees**

### **Current Membership and 2014 Upcoming Vacancies**

Government Code Section 54973 requires a posting of all ongoing boards, commissions and committees appointed by the Town Council. The list must include which terms will expire during the calendar year, names of incumbent appointees, date of appointment, date the term expires, and qualification for the position.



**Paradise Town Council  
Appointed Commissions and Committees  
2013 Current Membership and 2014 UPCOMING VACANCIES \***

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\*Complete rosters are posted at Town Hall and available on request in the Town Clerk Department, 5555 Skyway, Paradise, CA  
[jgutierrez@townofparadise.com](mailto:jgutierrez@townofparadise.com)

1. Access Board of Appeals - **No term limits**  
**Meets as needed to hear appeals relating to disability access requirements**
  - **One Vacancy – Disabled Member**

Five Member Board – Paradise Municipal Code Section 15.03.040

- Two (2) Disabled members
  - Donna Nichols
  - Vacant
- Two (2) Members With Construction Knowledge and Experience
  - Robert D. Shimp
  - Benjamin Wentland
- One (1) Public Member
  - Scott Peterson

2. Building/Fire Code Board of Appeals Effective March 2, 1999 – **No term limits**  
**Meets as needed to resolve questions about Building Official decisions**

➤ **No vacancies**

Seven Member Board – established by Town Council Minute order pursuant to the Uniform Administrative Code

- Licensed Architect
  - Glenn Bruno
- Licensed Plumbing Contractor
  - Denis Delucchi
- Licensed Electrical Contractor
  - Christopher L. Hoffman
- Licensed Real Estate Agent
  - Larry Knifong
- Licensed Mechanical Contractor
  - Robert A. Mangrum
- Licensed General Contractor
  - William (Bill) Martin
- Licensed Civil Engineer
  - Frank Sands

3. Development Impact Fee Adjustments Board – no term limits  
**Meets regarding requests for adjustment, reduction or waiver of development impact fees**

➤ **Two Vacancies – Members of Public**

Five Member Board - Paradise Municipal Code Section 3.40.070

- PEDC Chair
  - Weldon Bauman
- Planning Commission Chair
  - Jody Jones
- Three members of public appointed by the Town Council
  - Scott Wood
  - Vacant
  - Vacant

4. Fire Safe Council – no term limits

**Creation of Fire Safe Council authorized in November 2001**

**Appointments made by Council in January & February 2002**

February 2002 – Board Membership:

- Fire Chief authorized to make appointments & enhance members at his discretion

5. Paradise Economic Development Commission (inactive)

An Advisory Commission relating to Economic Development of the Town

- **Five Vacancies – 4-year terms; Three vacancies – alternate positions**

Must be a resident or owner of business in the Town of Paradise

- Five (5) Member Board & Three (3) alternate positions – 4-year terms of office
  - Established April 6, 1981 by Minute Order
  - Resolution No. 84-13 Established By-laws
  - Restated by Resolution No. 94-14 to include alternate positions

6. Paradise Planning Commission - Paradise Municipal Code Section 2.12.030

- **No vacancies**

- Five Member Board – Four (4) year terms of office

Must be a resident & registered voter of the Town of paradise

- James Clarkson .....effective 07/01/12 through 06/30/16
- Jody Jones – reappointed 3/12/13..effective 07/01/13 through 06/30/17
- Stephanie Neumann .....appointed 02/12/13 through 06/30/16
- Daniel Wentland ..... appointed 02/12/13 through 06/30/15
- Michael Zuccollilo ..... effective 07/01/11 through 06/30/15

7. Tree Advisory Committee – Three (3) year terms of office Paradise Municipal Code Section 8.12.030

➤ One vacancy - Individual licensed in onsite sanitation trades

Up to Five Board Members

- Individual(s) with Academic Knowledge of Basic Plant Science
  - Richard G. Eliot ..... effective 10/12/10 through 8/12/13
  - Reappointed .....through 8/12/16
  - William Morrison ..... effective 10/12/10 through 8/12/13
  - Reappointment ..... through 8/12/16
- Individual(s) Skilled in Care and Maintenance of Trees
  - William Morrison ..... effective 10/12/10 through 8/12/13
  - Reappointed ..... through 8/12/16
- Individual(s) with Professional Urban & Wild Land Fire Protection Expertise
  - Tom Cole ..... effective 02/07/12 through 08/12/14
- Individual(s) Licensed in Construction and/or On-Site Sanitation Trades
  - Vacant ..... effective 08/12/11 through 08/12/14



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: December 10, 2013**

**AGENDA NO. 7c**

**ORIGINATED BY:** Joanna Gutierrez, Town Clerk

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Council Appointment to Various Citizen Advisory Committees

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**COUNCIL ACTION REQUESTED:** Review and consider adopting a resolution relating to Council policy for process of appointing citizens to Council advisory committees.

**ALTERNATIVE ACTIONS:** Direct amendments to the proposed resolution and/or refer to staff for further development and discussion at future meeting.

**BACKGROUND:** At the November 12, 2013 meeting, the Town Council asked staff to bring an updated and revised policy regarding filling vacancies on citizen advisory committees. Attached is a resolution document that outlines policies for Council to consider.

**DISCUSSION:** Resolution No. 81-40, section 3, sets forth the current policy for appointment of citizens to various committees as follows:

“In order to encourage a broad based consideration of appointees to boards or commissions, all persons desiring to be considered for appointment shall complete at least one application for each board or commission on which the person desires to serve; and shall be a full-time resident and registered voter of the Town of Paradise. All efforts will be made to provide necessary public information relative to vacancies prior to any such appointment. Applications received shall be considered current for one year from the date received. The Council may, however, in making appointments to temporary advisory board and committees depart from these guidelines.”

**RECOMMENDATION:** Staff recommends Town Council consider adoption of a resolution that would include an interview process that will allow for two Council Members, with the assistance of Town staff, to meet with and interview applicants for vacancies on Council-appointed advisory committees.

The Town Council has utilized this process in the past to interview candidates for Paradise Planning Commission vacancies, but has also retained its authority to depart from the process and to directly appoint qualified applicants from current applications.

**FISCAL IMPACT:** No fiscal impact.

**RESOLUTION NO. 13-59**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE RELATING TO  
APPOINTMENT OF CITIZENS TO TOWN COUNCIL ADVISORY COMMITTEES**

**WHEREAS,** it is deemed to be in the best interests of the Town of Paradise to formalize certain policies concerning the procedures of operation of the Town Council and actions of its members.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:**

**Section 1.** In order to encourage a broad based consideration of appointees to boards or commissions, all persons desiring to be considered for appointment shall complete at least one application for each board or commission on which the person desires to serve; and shall be a full-time resident and registered voter of the Town of Paradise.

**Section 2.** All efforts will be made to provide necessary public information relative to vacancies prior to any such appointment. Applications received shall be considered current for one year from the date received. The Town Council may, however, in making appointments to advisory boards and committees depart from these guidelines.

**Section 3.** The Town Council deems it is in the Town's best interest to have an interview process whereby two Council members, with the assistance of Town staff, can meet with citizen applicants prior to the public appointment and provide a recommendation to the Town Council. However, for the purpose of timing and/or convenience, the Town Council may appoint a citizen to any committee it so chooses without the interview process established in this resolution.

**Section 4.** The Town Council directs that when committee vacancies are brought to the attention of the Town Council by the Town Clerk, that an action be included in the agenda report to allow the Council to direct inclusion of an interview process.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise on this \_\_\_th day of \_\_\_\_\_, 20\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Timothy Titus, Mayor

ATTEST: \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney





**Town of Paradise  
Council Agenda Summary  
Date: December 10, 2013**

**Agenda Item: 7d**

**Originated by:** Joanna Gutierrez, Town Clerk  
**Reviewed by:** Lauren Gill, Town Manager  
**Subject:** Application for Vacancy on the Access Board of Appeals

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**Council Action Requested:** Consider application, possible appointment, and interview process relating to the application received from Christopher Clifford to fill the vacancy on the Access Appeals Board.

**Alternatives:** Provide an alternative direction to staff relating to the vacancy on the Access Board of Appeals.

**Background:** On January 14, 2003, the Town Council created an access board of appeals that is to consist of five members appointed by the Town Council as follows: two disabled members; two members with construction knowledge and experience; and, one public member. The purpose of the board is to conduct hearings on any appeals of decisions of the Town Building Official relating to disability access requirements. The meetings are held on a needs only basis and there are no term limits assigned to the board members positions. Per Resolution No. 81-40, board members must reside in Paradise and be registered voters.

**Discussion:** The position for a disabled member has been vacant since May 8, 2012 when the person holding that position resigned. On November 4, 2013, Christopher Clifford submitted a Town of Paradise Committee/Commission Application, a copy of which is included with this staff report. Mr. Clifford lives in the Town of Paradise, is a registered voter and submitted evidence of disability by providing a copy of a Department of Motor Vehicles Disabled Person Placard Identification Card/Receipt. This matter was placed on the November 12, 2013 meeting agenda and Council directed staff to bring back the application along with a policy whereby Council could direct an interview process be associated with applications for vacancies on committees.

**Conclusion:** The Council may directly appoint the applicant to the position, or direct staff to set up an interview process to meet with applicant Christopher Clifford, or consider an alternative direction to staff.

**Fiscal Impact Analysis:** No fiscal impact.



**TOWN OF PARADISE  
COMMITTEE/COMMISSION APPLICATION**

Please be advised that all application information will become a public record and will be posted on the Town's website as part of the agenda packet.

Appointments will be made by the Paradise Town Council at a Regular Town Council Meeting (6:00 p.m.) Please confirm the date of time scheduled for the appointment, as it is suggested that you be present at the meeting when the appointments are to be made to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant may be required to file a Form 700 Statement of Economic Interest financial disclosure and complete an ethics training every two years. Applications must bear an original signature.

**Application Deadline:** File original with Town Clerk Department

**Position applying for:**

- ☒ **Access Appeals Board** – Disabled Member
- ☐ **Development Impact Fee Adjustments Board** – Member of General Public
- ☐ **Tree Advisory Committee** – Individuals Licensed in Construction or Onsite Trade

Date: November 1, 2013  
Name: Christopher Clifford  
Address: [REDACTED]  
City, State Zip: Paradise, CA 95969

Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_  
Cell Phone: (530) 519-0474  
Email Address: ChristopherClifford@yahoo.com

**Education:**

Associate of Science - Real Estate	Associate of Arts - Social Science
Associate of Science - Business Management	Associate of Science - Entrepreneurship
Associate of Science - Marketing	Associate of Science - Retail Management
Certificate of Achievement in Marketing Communications	

**Biographical Sketch:** (What you would like the Council and public to know about you and your ability to serve in this position?)

My focus is for the most part on Higher Education policy and legislation now that I am retired. I am an advocate for the disabled in their quest for access to the system of Higher Education in California.

**Qualifications or past experience:**

I was a contractor working at a facilities department for a large computer company in Santa Clara County between 1983 and 2003, and the ADA was a large factor in my trade.

I am a member of the California Association for Post-Secondary Education and Disabilities.

I am a member of the Learning Disabilities Association of California.

**Comments:**

I am a disabled person who has to navigate through life in a world best suited to non-disabled persons. Many disabled people have more adversity than myself, but we all note that life could be made just a little bit easier getting around town.

**SIGNATURE:** [REDACTED]

Please return application to:

Joanna Gutierrez, Town Clerk, CMC  
Town of Paradise  
5555 Skyway, Paradise, CA 95969 M-Th: 8-5 pm  
Telephone: 872-6291 Extension 101 or 102

**RECEIVED**

NOV 04 2013

**TOWN CLERK'S OFFICE**



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: December 10, 2013**

**Agenda No. 7(e)**

**ORIGINATED BY:** Marc Mattox, Town Engineer

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Town of Paradise 2014 Engineering and Traffic Survey

**COUNCIL ACTION REQUESTED:**

1. Waive the first reading of Town Ordinance No. \_\_\_\_ and read by title only; and
2. Introduce Ordinance No. \_\_\_\_ amending Paradise Municipal Code Section 10.02.060 regarding vehicular speed limits.

**Background:**

The California Vehicle Code (CVC) provides a basic speed law that states that no person shall drive at a speed greater than which is reasonable and prudent having due regard for weather, visibility, traffic and the surface and width of the street, and in no event at a speed which endangers the safety of persons or property. The CVC also contains a prima facie speed law that specifies a definite speed limit for very specific conditions.

Section 22352, Prima Facie Speed Limits of the CVC details speed limits assigned to appropriate conditions. Twenty-five miles per hour (25 MPH) is the default speed limit on any highway other than a state highway, in any business or residential district unless a different speed is determined by local authority under procedures set forth in the CVC. This default prima facie speed limit is not required to be posted to be enforced.

Section 22357 grants local jurisdictions authority to increase the default speed limit, as shown below:

*Whenever a local authority determines upon the basis of an engineering and traffic survey that a speed greater than 25 miles per hour would facilitate the orderly movement of vehicular traffic and would be reasonable and safe upon any street other than a state highway otherwise subject to a prima facie limit of 25 miles per hour, the local authority may by ordinance determine and declare a prima facie speed limit of 30, 35, 40, 45, 50, 55, or 60 miles per hour or a maximum speed limit of 65 miles per hour, whichever is found most appropriate to facilitate the orderly movement of traffic and is reasonable and safe.*

The Town of Paradise has the responsibility and duty of studying, recommending, constructing and maintaining traffic control measures for public roadways within the Town limits. The Town Council is required to legally establish speed limits defined by local ordinances in concurrence with the California Vehicle Code (CVC) and the California Manual of Uniform Traffic Control Devices (MUTCD). The method of establishing radar-enforceable speed limits is through the completion of engineering and traffic surveys for desired roadway segments.

The previous Engineering and Traffic Survey was approved by Town Council in January 2004. CVC provisions require Engineering and Traffic Surveys to be updated no less than every seven to ten years.

## Analysis:

Using procedures set forth by the CVC and MUTCD, staff has prepared the 2014 Engineering and Traffic Survey which includes findings and recommendations for 46 different speed zones primarily along collectors, arterials and principal arterials in the Town of Paradise.

Survey procedures require detailed examination of each roadway segment, specifically studying the following:

1. Prevailing vehicle speeds (free-flow)
2. Collision history
3. Conditions not readily apparent to the driver
4. Pedestrian and bicyclist safety
5. Residential Districts
6. Narrow Road Widths

Following a detailed analysis of the above criteria, staff has recommended nine (9) total adjustments from currently posted and Council approved speed limits, as follows:

### Segment No. 2, Bille Road between Skyway and Clark Road

- Current Speed Limit: 35 MPH
- Recommended Speed Limit: 30 MPH
- Justification: This segment qualifies as a CVC 627 Residential District. Other factors considered include presence of vertical curves, perpendicular crossing of the Memorial Trailway, lack of pedestrian and bicycle facilities, frequency of driveway encroachments, presence of observed pedestrians and bicyclists and an above average collision rate

### Segment No. 4, Buschmann Road between Foster Road and Clark Road

- Current Speed Limit: 25 MPH
- Recommended Speed Limit: 30 MPH
- Justification: This segment qualifies as a CVC 22358.3 Narrow Roadway. Other factors considered include the presence of senior housing, medical facilities, community aquatic park and schools. In addition, pedestrians and bicyclists were observed during the survey.
- Special Note: The 2003 Survey required enforcement of the 25 MPH school zone at all times, whereas current regulations require the 25 MPH school zone speed limit only be enforced when children are present.

### Segment No. 15, Neal Road between Skyway and Roe Road

- Current Speed Limit: 35 MPH
- Recommended Speed Limit: 30 MPH
- Justification: This segment qualifies as a CVC 22358.3 Narrow Roadway and a CVC 625 Residential District. Other factors considered include lack of pedestrian and bicycle facilities and frequency of driveway encroachments.

### Segment No. 22, Pearson Road between Black Olive Drive and Clark Road

- Current Speed Limit: 25 MPH (Academy Drive to Clark Road)
- Recommended Speed Limit: 30 MPH
- Justification: Prevailing speeds indicate a speed limit of 30 MPH is appropriate for this segment
- Special Note: The 2003 Survey required enforcement of the 25 MPH school zone at all times, whereas current regulations require the 25 MPH school zone speed limit only be enforced when children are present.

**Segment No. 24, Pearson Road between Butte View Terrace and Pentz Road**

- Current Speed Limit: 25 MPH (Revised March 2013)
- Recommended Speed Limit: 35 MPH
- Justification: Prevailing speeds indicate a speed limit of 35 MPH is appropriate for this segment
- Special Note: This segment was reduced to 25 MPH to address conditions not readily apparent to drivers. Since this change was made effective, the segment has been micro-surfaced and the speed limit reduction is no longer necessary. The curve warning signs shall remain at 25 MPH. Warning signs are not considered regulatory.

**Segment No. 32, Sawmill Road between Bille Road and Pearson Road**

- Current Speed Limit: 35 MPH
- Recommended Speed Limit: 30 MPH
- Justification: This segment qualifies as a CVC 22358.3 Narrow Roadway and a CVC 625 Residential District. Other factors considered include lack of pedestrian and bicycle facilities and frequency of driveway encroachments.

**Segment No. 43, Valley View Drive between Oliver Road and END**

- Current Speed Limit: 35 MPH
- Recommended Speed Limit: 30 MPH
- Justification: This segment qualifies as a CVC 22358.3 Narrow Roadway and a CVC 625 Residential District. Other factors considered include horizontal and vertical curves, lack of pedestrian and bicycle facilities and frequency of driveway encroachments.

**Segment No. 45, Wagstaff Road between Skyway and Clark Road**

- Current Speed Limit: 35 MPH
- Recommended Speed Limit: 30 MPH
- Justification: This segment qualifies as a CVC 22358.3 Narrow Roadway and a CVC 625 Residential District. Other factors considered include vertical curves, frequency of driveway encroachments, and an above average collision history.

**Segment No. 46, Wagstaff Road between Clark Road and Pentz Road**

- Current Speed Limit: 35 MPH
- Recommended Speed Limit: 30 MPH
- Justification: This segment qualifies as a CVC 22358.3 Narrow Roadway and a CVC 625 Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of driveway encroachments.

A list of all recommended speed limits in Town Limits is provided below:

ID	Primary Street	Start	End	Speed Limit
1	Bille Road	Cliff Drive	Skyway	30
2	Bille Road	Skyway	Clark Road	30
3	Bille Road	Clark Road	Pentz Road	30
4	Buschmann Road	Foster Road	Clark Road	30
5	Central Park Drive	Maxwell Drive	Clark Road	30
6	Clark Road	Skyway	Wagstaff Road	35
7	Clark Road	Wagstaff Road	Bille Road	35
8	Clark Road	Bille Road	Elliott Road	35
9	Clark Road	Elliott Road	Pearson Road	35
10	Elliott Road	Skyway	Clark Road	30
11	Elliott Road	Clark Road	Sawmill Road	30
12	Foster Road	Buschmann Road	Roe Road	30
13	Foster Road	Roe Road	Town Limits	30
14	Honey Run Road	Skyway	Honey View Terrace	25

15	Neal Road	Skyway	Roe Road	30
16	Neal Road	Roe Road	Town Limits	35
17	Nunneley Road	Academy Drive	Clark Road	35
18	Nunneley Road	Clark Road	Sawmill Road	30
19	Oliver Road	Skyway	Castle Drive	25
20	Oliver Road	Castle Drive	Wagstaff Road	30
21	Pearson Road	Skyway	Black Olive Drive	30
22	Pearson Road	Black Olive Drive	Clark Road	30
23	Pearson Road	Clark Road	Butte View Terrace	35
24	Pearson Road	Butte View Terrace	Pentz Road	35
25	Pentz Road	Skyway	Wagstaff Road	35
26	Pentz Road	Wagstaff Road	Bille Road	35
27	Pentz Road	Bille Road	Del Rio Way	35
28	Pentz Road	Del Rio Way	Pearson Road	35
29	Pentz Road	Pearson Road	Town Limits	35
30	Rocky Lane	Skyway	Wagstaff Road	30
31	Roe Road	Neal Road	Foster Road	30
32	Sawmill Road	Bille Road	Pearson Road	30
33	Skyway Eastbound	Town Limits	Neal Road	50
34	Skyway Westbound	Town Limits	Neal Road	50
35	Skyway	Neal Road	Pearson Road	35
36	Skyway	Pearson Road	Elliott Road	30
37	Skyway	Elliott Road	Bille Road	30
38	Skyway	Bille Road	Wagstaff Road	35
39	Skyway	Wagstaff Road	Rocky Lane	35
40	Skyway	Rocky Lane	Clark Road	35
41	Skyway	Clark Road	Pentz Road	35
42	Stearns Road	De Mille Road	County Club Drive	30
43	Valley View Drive	Oliver Road	End	30
44	Wagstaff Road	Oliver Road	Skyway	30
45	Wagstaff Road	Skyway	Clark Road	30
46	Wagstaff Road	Clark Road	Pentz Road	30

The complete 2014 Engineering & Traffic Survey is attached to this report for review.

#### **Financial Impact:**

None at this time. Future costs include two publications of an ordinance summary and codification of the ordinance into the Paradise Municipal Code.

#### **Alternatives:**

Reject, modify or delay recommended action.

**TOWN OF PARADISE  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 10.02.060  
OF THE PARADISE MUNICIPAL CODE  
REGARDING VEHICULAR SPEED LIMITS**

The Town Council of the Town of Paradise, State of California does **ordain as follows**:

SECTION 1: Section 10.02.060 of the Paradise Municipal Code is hereby amended to read as follows:

A. The town council establishes a prima facie speed limit of twenty-five miles per hour for all town maintained public roads not listed or otherwise set forth in this chapter.

B. In accordance with Section 22352 of the California Vehicle Code, the following established school zones shall have a prima facie speed limit of twenty-five miles per hour anytime children are present:

1. Buschmann Road, from Scottwood Road to Clark Road.
2. Pearson Road, from Academy Drive to Clark Road.
3. Recreation Drive, from Buschmann Road north five hundred thirty feet (to end of town maintained road).
4. Maxwell Drive, from Elliott Road to Central Park Drive.
5. Pentz Road, from Merrill Road to Dean Road.
6. Pentz Road, from Bille Road to Wagstaff Road.

C. The town council also establishes posted speed limits on certain highways as follows:

Segment ID	Primary Street	Start	End	Recommended Speed Limit
1	Bille Road	Cliff Drive	Skyway	30
2	Bille Road	Skyway	Clark Road	30
3	Bille Road	Clark Road	Pentz Road	30
4	Buschmann Road	Foster Road	Clark Road	30
5	Central Park Drive	Maxwell Drive	Clark Road	30
6	Clark Road	Skyway	Wagstaff Road	35
7	Clark Road	Wagstaff Road	Bille Road	35
8	Clark Road	Bille Road	Elliott Road	35
9	Clark Road	Elliott Road	Pearson Road	35
10	Elliott Road	Skyway	Clark Road	30
11	Elliott Road	Clark Road	Sawmill Road	30
12	Foster Road	Buschmann Road	Roe Road	30
13	Foster Road	Roe Road	Town Limits	30
14	Honey Run Road	Skyway	Honey View Terrace	25

15	Neal Road	Skyway	Roe Road	30
16	Neal Road	Roe Road	Town Limits	35
17	Nunneley Road	Academy Drive	Clark Road	35
18	Nunneley Road	Clark Road	Sawmill Road	30
19	Oliver Road	Skyway	Castle Drive	25
20	Oliver Road	Castle Drive	Wagstaff Road	30
21	Pearson Road	Skyway	Black Olive Drive	30
22	Pearson Road	Black Olive Drive	Clark Road	30
23	Pearson Road	Clark Road	Butte View Terrace	35
24	Pearson Road	Butte View Terrace	Pentz Road	35
25	Pentz Road	Skyway	Wagstaff Road	35
26	Pentz Road	Wagstaff Road	Bille Road	35
27	Pentz Road	Bille Road	Del Rio Way	35
28	Pentz Road	Del Rio Way	Pearson Road	35
29	Pentz Road	Pearson Road	Town Limits	35
30	Rocky Lane	Skyway	Wagstaff Road	30
31	Roe Road	Neal Road	Foster Road	30
32	Sawmill Road	Bille Road	Pearson Road	30
33	Skyway Eastbound	Town Limits	Neal Road	50
34	Skyway Westbound	Town Limits	Neal Road	50
35	Skyway	Neal Road	Pearson Road	35
36	Skyway	Pearson Road	Elliott Road	30
37	Skyway	Elliott Road	Bille Road	30
38	Skyway	Bille Road	Wagstaff Road	35
39	Skyway	Wagstaff Road	Rocky Lane	35
40	Skyway	Rocky Lane	Clark Road	35
41	Skyway	Clark Road	Pentz Road	35
42	Stearns Road	De Mille Road	County Club Drive	30
43	Valley View Drive	Oliver Road	End	30
44	Wagstaff Road	Oliver Road	Skyway	30
45	Wagstaff Road	Skyway	Clark Road	30
46	Wagstaff Road	Clark Road	Pentz Road	30

**SECTION 2:** This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance shall be published with the names of the members of the Town Council voting for and against it in a newspaper of general circulation published in the Town of Paradise, California.



**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_\_ day of \_\_\_\_\_ 2014, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

\_\_\_\_\_  
Mayor

**ATTEST:**

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Dwight L. Moore, Town Attorney



## **TOWN OF PARADISE** Engineering & Traffic Survey

January 2014

The undersigned hereby certifies that this is a full, true, and correct copy of the Engineering and Traffic Survey of the Town of Paradise.

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Marc A. Mattox, Town Engineer

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Date



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## **INTRODUCTION AND SUMMARY**

The California Vehicle Code (CVC) provides a basic speed law that states that no person shall drive at a speed greater than which is reasonable and prudent having due regard for weather, visibility, traffic and the surface and width of the street, and in no event at a speed which endangers the safety of persons or property. The CVC also contains a prima facie speed law that specifies a definite speed limit for very specific conditions.

Section 22352, Prima Facie Speed Limits of the CVC details speed limits assigned to appropriate conditions. Twenty-five miles per hour (25 MPH) is the default speed limit on any highway other than a state highway, in any business or residential district unless a different speed is determined by local authority under procedures set forth in the CVC. This default prima facie speed limit is not required to be posted to be enforced.

Section 22357 grants local jurisdictions authority to increase the default speed limit, as shown below:

*Whenever a local authority determines upon the basis of an engineering and traffic survey that a speed greater than 25 miles per hour would facilitate the orderly movement of vehicular traffic and would be reasonable and safe upon any street other than a state highway otherwise subject to a prima facie limit of 25 miles per hour, the local authority may by ordinance determine and declare a prima facie speed limit of 30, 35, 40, 45, 50, 55, or 60 miles per hour or a maximum speed limit of 65 miles per hour, whichever is found most appropriate to facilitate the orderly movement of traffic and is reasonable and safe.*

The Town of Paradise has the responsibility and duty of studying, recommending, constructing and maintaining traffic control measures for public roadways within the Town limits. The Town Council is required to legally establish speed limits defined by local ordinances in concurrence with the CVC and the California Manual of Uniform Traffic Control Devices (MUTCD). The method of establishing radar-enforceable speed limits is through the completion of engineering and traffic surveys for desired roadway segments. This report includes findings and recommendations for 46 different speed zones in the Town of Paradise in conformance with the CVC and MUTCD procedures.

## **ENGINEERING AND TRAFFIC SURVEY PROCEDURE**

### **Background**

The Town of Paradise has identified 46 local road segments to survey which represent unique locations and road conditions. These segments are primarily collectors and arterials which have higher traffic volumes and require speed enforcement. Preparation of this Engineering & Traffic Survey follows procedures of the California Manual of Uniform Traffic Control Devices (MUTCD), as listed below:

1. Collect free-flow speed data
2. Speed Data Analysis
3. Road Conditions Analysis
  - a. Conditions not Readily Apparent to the Driver
  - b. Pedestrian and Bicyclist Safety
  - c. Residential Districts
  - d. Narrow Roadway
4. Historical Collision Data
5. Recommended speed limit

### **1. Data Collection**

The Town of Paradise conducted an extensive speed survey at each roadway segment location. Utilizing radar and an unmarked vehicle, the surveys were conducted from an inconspicuous location. The data collection was in conformance with the standard procedures detailed in the MUTCD. The speed measurements were taken on days with fair weather, dry pavement, and clear visibility and are at locations not affected by stop signs or other traffic control devices. As required, a minimum of 50 vehicles were recorded in locations with low volumes and generally more than 100 vehicles were recorded for all other roads.

### **2. Speed Data Analysis**

Field information recorded was inputted in an electronic spreadsheet for speed analysis. The analysis converts the speed information to comparable results to assist with speed limit determinations. Calculated values included the critical speed, 10 MPH pace, and median speed as described further below:

#### *Critical Speed*

Also known as the 85<sup>th</sup> percentile speed, the critical speed represents the maximum speed at which 85 percent of vehicles are driving. Consideration is given to the fact that motorists will drive a speed which they feel is safe and because of this, prevailing speeds have a large role in speed limit determination. In typical circumstances, the nearest 5 MPH increment of the critical speed should be the posted speed limit.

#### *10 MPH Pace*

The 10 MPH Pace is the 10 MPH range of observed speeds which contains the greatest number of vehicles. Typically, the midpoint of the pace is near the average speed. The pace can also be used as an indicator of uniform traffic flow, which results in increased safety.

### *Median Speed*

The median speed also represents the 50<sup>th</sup> percentile speed. The median speed is a good check to the final recommended speed limit to determine the current rate of compliance.

## **3. Road Conditions Analysis**

The California Vehicle Code and Manual of Uniform Traffic Control Devices specify other road conditions which should warrant qualitative speed zone consideration. These include conditions which are not readily apparent to the driver, bicyclist and pedestrian safety, residential districts and narrow road widths, further described below:

### **A. Conditions not Readily Apparent to the Driver**

CVC Section 22358.5 states that physical conditions such as width, curvature, grade and surface conditions, or any other condition readily apparent to a driver, in the absence of other factors, would not require special downward speed zoning. While physical conditions present to every motorist impact road safety, these do not warrant speed limit reductions. As a result, only historical collisions further described in Item 4 and known pedestrian bicyclist concentrations are considered conditions not readily apparent to the driver.

### **B. Pedestrian and Bicyclist Safety**

Non-motorized transportation safety is a critical issue in the Town of Paradise. California Vehicle Code Section 627 for Engineering & Traffic Surveys specifies local authorities should also consider pedestrian and bicyclist safety in establishing local speed limits. Research has proven increased speeds directly impact injury severity. Pedestrian fatality rates for vehicle-pedestrian collisions increase from 5% at 20 MPH impact to 85% at 40 MPH impact.

For each survey performed, an assessment was made to identify available pedestrian and bicycle facilities. Unfortunately, the Town of Paradise has few roads which have segregated facilities to accommodate these forms of transportation. Therefore, the presence of pedestrians and bicyclists during the survey was noted and general areas known to contain pedestrian and bicyclist concentrations such as the Memorial Trailway and school zones were also considered prior to identifying a recommended speed limit.

### **C. Residential Districts**

In addition to pedestrian and bicyclist safety, local jurisdictions may also consider residential density in establishing recommended speed limits. For the purposes of this survey, the residential density for a roadway segment to be considered a residential district are segments which collectively, within a distance of a quarter of a mile, the contiguous property fronting thereon is occupied by 16 or more separate dwelling houses per CVC Section 627. This ratio was converted to 64 homes per mile to evaluate each road segment individually of varying lengths.

Staff utilized available property maps of known residentially zoned roadways to count homes for each segment. All segments were evaluated and are shown whether or not the road qualifies as a residential district.



Of the 46 surveys performed, 16 can be characterized as a residential district. Of the 16 residential districts, only 3 are considered local roads per the California Road System Maps, meaning they are identified as either major collectors or minor arterials. This is likely unique to the Town of Paradise as most communities' collectors and arterials front commercial and urbanized properties. It is important to note that the Town's collectors and arterials also serve as residential roads and the prima facie speed limit of 25 MPH could apply. Understanding that establishing 25 MPH speed limits along these collectors and arterials would yield extremely low rates of compliance, the presence of residential districts only added to the consideration of the final recommended speed limit.

#### D. Narrow Road Widths

California Vehicle Code Section 22358.3 specifically addresses narrow road widths and grants additional authority to local jurisdictions for reduction of the 25 MPH prima facie speed limit in business or residential districts, or public parks having a roadway not exceeding 25 feet in width. This section allows for posted speed limits to be lowered to 15 MPH or 20 MPH.

While the Paradise Engineering and Traffic Survey does not propose any 15 MPH or 20 MPH zones, roadway width is noted for each segment to determine if there are any additional safety considerations to be made in establishing the recommended speed limits. Of the 46 segments surveyed, 33 zones have a road width of 25 feet or less. All 16 zones previously mentioned as residential districts also qualify as having narrow road widths. Again, this condition is likely unique to Paradise, where the majority of the Town's collectors and arterials have narrow road widths between 20-25 feet.

#### 4. **Historical Collision Data**

Once the data was tabulated, accident history for the various roadway segments was reviewed. The Town of Paradise utilized data compiled in the Police Department Record Management System (RMS). The most recent collision data available within a two year period was collected and taken into consideration during the final analysis of each individual roadway segment. Because traffic volume data is not currently available for each roadway segment, a calculation was made to compare each zone by collisions per mile. This calculation allows for comparison of collision rates for each road to the average rate of similar roads. Average rates were calculated as shown in Table 1.

**Table 1 - Average Collision Rates**

<b>Group</b>	<b>Average Collision Rate (collisions/mile)</b>
Principal Arterials (Skyway, Clark and Pearson)	11.59
General - Arterials, Collectors and Surveyed Local Roads	2.57

Roads which indicate above average collision rates should have additional safety considerations.

## 5. Recommended Speed Limit

As a general rule, the MUTCD specifies speed limits to be posted to the nearest 5 MPH increment from the critical speed (85<sup>th</sup> Percentile Speed) based on an engineering and traffic survey. Authority is granted to reduce the speed limit by an additional 5 MPH from the critical speed pursuant to the MUTCD Section 2B.13, shown in Appendix D. Six segments, as justified below, have been reduced more than 7.5MPH from the critical speed as follows:

- Elliott Road between Skyway and Clark Road, the speed limit should be 30 mph because the segment qualifies as a CVC Narrow Roadway and Residential District. Other factors considered include vertical curves, intersection with the Memorial Trailway, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments. See Segment No. 10.
- Elliott Road between Clark Road and Sawmill Road, the speed limit should be 30 mph because the segment qualifies as a CVC Narrow Roadway and Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments. See Segment No. 11.
- Foster Road between Roe Road and Town Limits, the speed limit should be 30 mph because the segment qualifies as a CVC Narrow Roadway. Other factors considered include the lack of pedestrian and bicyclist facilities, horizontal and vertical curves and hidden driveway encroachments. In addition the 10-MPH pace shows several high-speed vehicles which skewed data collection. See Segment No. 13.
- Roe Road between Neal Road and Foster Road, the speed limit should be 30 mph because the segment qualifies as a CVC Narrow Roadway. Other factors considered include the lack of pedestrian and bicyclist facilities, horizontal and vertical curves and hidden driveway encroachments. See Segment No. 31.
- Valley View Drive between Oliver Road and End, the speed limit should be 30mph because the segment qualifies as a CVC Narrow Roadway and Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments. See Segment No. 43.
- Wagstaff Road between Oliver Road and Skyway, the speed limit should be 30 mph because the segment qualifies as a CVC Narrow Roadway and Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments. See Segment No. 44.

A segment summary analysis matrix is shown in Appendix A. Data collection and detailed analysis for each speed zone is shown in Appendix B.

These evaluations collectively considered prevailing speeds, conditions not readily apparent to drivers, pedestrian and bicyclist safety, residential districts, narrow road widths and each segment's collision history.

## **School Zones**

The CVC specifies additional guidelines for speed limits adjacent to school zones. CVC Section 22352 states the prima facie limit shall be twenty-five miles per hour (25 MPH) when approaching or passing a school building or the grounds thereof, contiguous to a highway and posted with a standard "SCHOOL" warning sign, while children are going to or leaving the school either during school hours or during the noon recess period. The prima facie limit shall also apply when approaching or passing any school grounds which are not separated from the highway by a fence, gate, or other physical barrier while the grounds are in use by children and the highway is posted with a standard "SCHOOL" warning sign. School zones may be posted as 25mph within 1,000ft of the nearest contiguous school boundary.

## **Residential Roads Not Identified in Survey**

Residential roads which are not identified in this survey follow California Vehicle Code Section 22352 which states the prima facie limits shall be 25MPH. These residential speed limits are not required to be posted to be legally enforceable.

## **FINDINGS AND RECOMMENDATIONS**

Town of Paradise identified local roads shall have a prima facie speed limit as shown in Table 1 and Exhibit A, justified by the preparation of this Engineering & Traffic Survey. Data sheets for each segment are shown in Appendix B.

**Table 2 – Local Road Speed Limits**

<b>Segment ID</b>	<b>Primary Street</b>	<b>Start</b>	<b>End</b>	<b>Recommended Speed Limit</b>	<b>Survey Page No.</b>
1	Bille Road	Cliff Drive	Skyway	30	18
2	Bille Road	Skyway	Clark Road	30 <sup>2</sup>	20
3	Bille Road	Clark Road	Pentz Road	30	22
4	Buschmann Road	Foster Road	Clark Road	30 <sup>1</sup>	24
5	Central Park Drive	Maxwell Drive	Clark Road	30	26
6	Clark Road	Skyway	Wagstaff Road	35	28
7	Clark Road	Wagstaff Road	Bille Road	35	30
8	Clark Road	Bille Road	Elliott Road	35	32
9	Clark Road	Elliott Road	Pearson Road	35	34
10	Elliott Road	Skyway	Clark Road	30	36
11	Elliott Road	Clark Road	Sawmill Road	30	38
12	Foster Road	Buschmann Road	Roe Road	30	40
13	Foster Road	Roe Road	Town Limits	30	42
14	Honey Run Road	Skyway	Honey View Terrace	25	44
15	Neal Road	Skyway	Roe Road	30 <sup>2</sup>	46
16	Neal Road	Roe Road	Town Limits	35	48
17	Nunneley Road	Academy Drive	Clark Road	35	50
18	Nunneley Road	Clark Road	Sawmill Road	30	52
19	Oliver Road	Skyway	Castle Drive	25	54
20	Oliver Road	Castle Drive	Wagstaff Road	30	56
21	Pearson Road	Skyway	Black Olive Drive	30	58
22	Pearson Road	Black Olive Drive	Clark Road	30 <sup>1</sup>	60
23	Pearson Road	Clark Road	Butte View Terrace	35	62
24	Pearson Road	Butte View Terrace	Pentz Road	35 <sup>1</sup>	64
25	Pentz Road	Skyway	Wagstaff Road	35	66
26	Pentz Road	Wagstaff Road	Bille Road	35	68
27	Pentz Road	Bille Road	Del Rio Way	35	70
28	Pentz Road	Del Rio Way	Pearson Road	35	72
29	Pentz Road	Pearson Road	Town Limits	35	74
30	Rocky Lane	Skyway	Wagstaff Road	30	76
31	Roe Road	Neal Road	Foster Road	30	78
32	Sawmill Road	Bille Road	Pearson Road	30 <sup>2</sup>	80
33	Skyway Eastbound	Town Limits	Neal Road	50	82

Segment No.	Primary Street	Start	End	Recommended Speed Limit	Survey Page No.
34	Skyway Westbound	Town Limits	Neal Road	50	84
35	Skyway	Neal Road	Pearson Road	35	86
36	Skyway	Pearson Road	Elliott Road	30	88
37	Skyway	Elliott Road	Bille Road	30	90
38	Skyway	Bille Road	Wagstaff Road	35	92
39	Skyway	Wagstaff Road	Rocky Lane	35	94
40	Skyway	Rocky Lane	Clark Road	35	96
41	Skyway	Clark Road	Pentz Road	35	98
42	Stearns Road	De Mille Road	County Club Drive	30	100
43	Valley View Drive	Oliver Road	End	30 <sup>2</sup>	102
44	Wagstaff Road	Oliver Road	Skyway	30	104
45	Wagstaff Road	Skyway	Clark Road	30 <sup>2</sup>	106
46	Wagstaff Road	Clark Road	Pentz Road	30 <sup>2</sup>	108

**Notes:**

1. Segments which study recommends a 5 MPH increase from 2003 Survey (3 Total)
2. Segments which study recommends a 5 MPH decrease from 2003 Survey (6 Total)

The established school zones shall have a prima facie speed limit of 25 MPH anytime children are present, as shown in Table 2.

**Table 3 – School Zone Speed Limits**

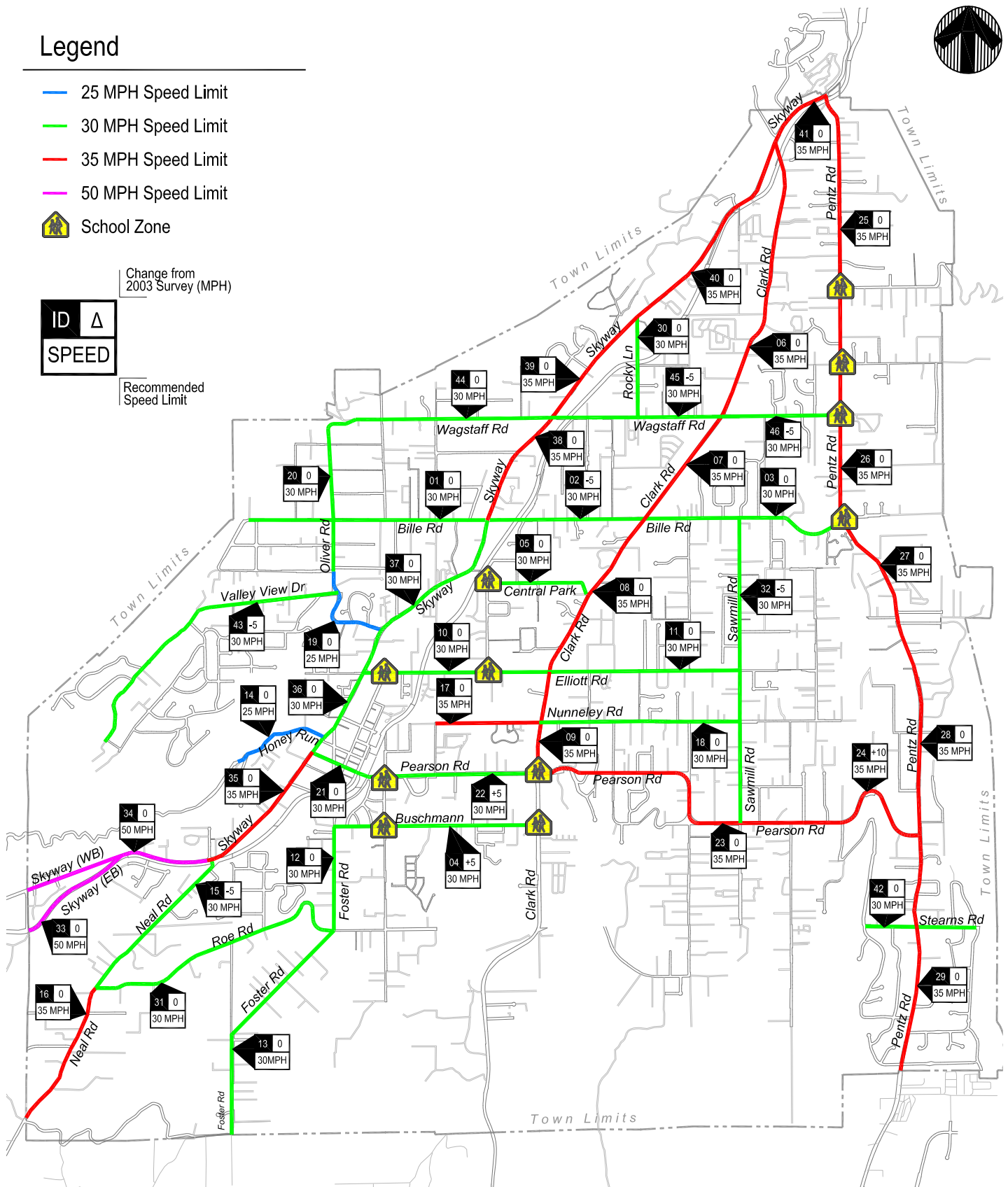
Segment	Primary Street	Start	End	Posted Speed Limit	Children are Present Speed Limit
A	Buschmann Road	Scottwood Road	Clark Road	30	25
B	Elliott Road	Almond Street	Maxwell Drive	35	25
C	Maxwell Drive	Elliott Road	Central Park Drive	25	25
D	Recreation Drive	Buschmann Road	Pearson Road	25	25
E	Pearson Road	Academy Drive	Clark Road	30	25
F	Pentz Road	Merrill Road	Dean Road	35	25
G	Pentz Road	Bille Road	Wagstaff Road	35	25



## Legend

- 25 MPH Speed Limit
- 30 MPH Speed Limit
- 35 MPH Speed Limit
- 50 MPH Speed Limit
- School Zone

Change from 2003 Survey (MPH)	
ID	Δ
SPEED	
Recommended Speed Limit	



## TOWN OF PARADISE

5555 Skyway  
Paradise, California 95969  
Phone: (530) 872-6291 Fax: (530) 877-5059

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## Exhibit A

2013 Engineering & Traffic Survey  
Recommended Speed Limits Map





## APPENDIX A

### Engineering & Traffic Survey Summary Matrix





ID	Primary Street	Limit 1	Limit 2													Justification Summary
				Current Posted Speed Limit	85th Percentile Speed	Median Speed	10 MPH Pace Low Limit	10 MPH Pace High Limit	Percent in Pace	CVC 627 Residential District	CVC 22358.3 Narrow Road	Collision Rate - General	Collision Rate - Arterials	Collision Rate Above Average?	Recommended Speed Limit	
1	Bille Road	Cliff Drive	Skyway	30	35.50	31	26	36	85%	YES	YES	1.55	N/A	NO	30	Residential District and Narrow Road Width
2	Bille Road	Skyway	Clark Road	35	34.70	31	28	38	87%	YES	NO	6.02	N/A	YES	30	Residential District and Collision History
3	Bille Road	Clark Road	Pentz Road	30	37.40	34	29	39	90%	YES	YES	3.45	N/A	YES	30	Residential District, Narrow Road Width and Collision History
4	Buschmann Road	Foster Road	Clark Road	25	33.60	30	25	35	89%	NO	YES	1.49	N/A	NO	30	Narrow Road Width
5	Central Park Drive	Maxwell Drive	Clark Road	30	35.00	33	28	38	91%	YES	YES	3.85	N/A	YES	30	Residential District, Narrow Road Width and Collision History
6	Clark Road	Skyway	Wagstaff Road	35	42.10	38	34	44	83%	NO	YES	N/A	7.85	NO	35	Narrow Road Width
7	Clark Road	Wagstaff Road	Bille Road	35	37.90	35	30	40	94%	NO	NO	N/A	16.41	YES	35	Collision History
8	Clark Road	Bille Road	Elliott Road	35	38.20	35	30	40	91%	NO	NO	N/A	10.67	NO	35	85th Percentile
9	Clark Road	Elliott Road	Pearson Road	35	38.30	34	30	40	84%	NO	NO	N/A	21.56	YES	35	Collision History
10	Elliott Road	Skyway	Clark Road	30	39.00	35	31	41	84%	NO	YES	10.44	N/A	YES	30	Collision History, Pedestrian and Bicyclist Safety
11	Elliott Road	Clark Road	Sawmill Road	30	39.40	35	30	40	81%	YES	YES	0.00	N/A	NO	30	Residential District and Narrow Road Width
12	Foster Road	Buschmann Road	Roe Road	30	37.20	33	28	38	85%	YES	YES	2.94	N/A	YES	30	Residential District, Narrow Road Width and Collision History
13	Foster Road	Roe Road	Town Limits	30	39.10	33	28	38	76%	NO	YES	1.24	N/A	NO	30	10 MPH Pace and Narrow Road Width
14	Honey Run Road	Skyway	Honey View Ter.	25	29.90	26	20	30	83%	NO	YES	1.02	N/A	NO	25	Narrow Road Width
15	Neal Road	Skyway	Roe Road	35	37.40	34	29	39	84%	YES	YES	2.35	N/A	NO	30	Residential District and Narrow Road Width
16	Neal Road	Roe Road	Town Limits	35	36.20	32	26	36	82%	NO	NO	0.00	N/A	NO	35	85th Percentile
17	Nunneley Road	Academy Drive	Clark Road	35	39.60	34	28	38	69%	NO	NO	1.96	N/A	NO	35	85th Percentile, 10 MPH Pace
18	Nunneley Road	Clark Road	Sawmill Road	30	37.40	33	28	38	80%	YES	YES	2.53	N/A	NO	30	Residential District and Narrow Road Width
19	Oliver Road	Skyway	Castle Drive	25	31.40	28	24	34	92%	NO	YES	4.90	N/A	YES	25	Narrow Road Width and Collision History
20	Oliver Road	Castle Drive	Wagstaff Road	30	33.90	31	28	38	97%	YES	YES	2.11	N/A	NO	30	Residential District and Narrow Road Width
21	Pearson Road	Skyway	Black Olive Drive	30	32.40	30	25	35	98%	NO	NO	N/A	14	YES	30	85th Percentile
22	Pearson Road	Black Olive Drive	Clark Road	25	32.20	29	24	34	89%	NO	NO	N/A	4.4	YES	30	85th Percentile
23	Pearson Road	Clark Road	Butte View Terrace	35	37.40	35	30	40	92%	NO	NO	5.30	N/A	YES	35	85th Percentile
24	Pearson Road	Butte View Terrace	Pentz Road	25	34.80	32	28	38	91%	NO	NO	1.95	N/A	NO	35	85th Percentile
25	Pentz Road	Skyway	Wagstaff Road	35	41.40	38	33	43	82%	NO	YES	3.21	N/A	YES	35	Narrow Road Width and Collision History

ID	Primary Street	Limit 1	Limit 2													Justification Summary
				Current Posted Speed Limit	85th Percentile Speed	Median Speed	10 MPH Pace Low Limit	10 MPH Pace High Limit	Percent in Pace	CVC 627 Residential District	CVC 22358.3 Narrow Road	Collision Rate - General	Collision Rate - Arterials	Collision Rate Above Average?	Recommended Speed Limit	
26	Pentz Road	Wagstaff Road	Bille Road	35	38.10	35	30	40	84%	NO	YES	4.90	N/A	YES	35	Narrow Road Width and Collision History
27	Pentz Road	Bille Road	Del Rio Way	35	39.50	36	31	41	87%	NO	YES	1.22	N/A	NO	35	Narrow Road Width
28	Pentz Road	Del Rio Way	Pearson Road	35	38.90	35	30	40	85%	NO	YES	4.12	N/A	YES	35	Narrow Road Width and Collision History
29	Pentz Road	Pearson Road	Town Limits	35	42.20	39	34	44	91%	NO	YES	0.85	N/A	NO	35	Narrow Road Width
30	Rocky Lane	Skyway	Wagstaff Road	30	37.30	31	26	36	80%	YES	YES	1.02	N/A	NO	30	Residential District and Narrow Road Width
31	Roe Road	Neal Road	Foster Road	30	38.00	34	30	40	84%	NO	YES	1.08	N/A	NO	30	Narrow Road Width
32	Sawmill Road	Bille Road	Pearson Road	35	37.00	35	29	39	94%	YES	YES	1.67	N/A	NO	30	Residential District and Narrow Road Width
33	Skyway (EB)	Town Limits	Neal Road	50	54.60	51	45	55	81%	NO	YES	N/A	1.63	NO	50	Private driveways, Lacks Shoulders and Tapers
34	Skyway (WB)	Town Limits	Neal Road	50	54.10	50	46	56	79%	NO	YES	N/A	3.26	NO	50	Private driveways, Lacks Shoulders and Tapers
35	Skyway	Neal Road	Pearson Road	35	38.10	35	31	41	87%	NO	NO	N/A	12.5	YES	35	85th Percentile
36	Skyway	Pearson Road	Elliott Road	30	33.20	29	25	35	87%	NO	NO	N/A	32.61	YES	30	Collision History
37	Skyway	Elliott Road	Bille Road	30	36.80	34	28	38	91%	NO	NO	N/A	20.39	YES	30	Collision History
38	Skyway	Bille Road	Wagstaff Road	35	37.80	34	30	40	91%	NO	NO	N/A	8.19	NO	35	85th Percentile
39	Skyway	Wagstaff Road	Rocky Lane	35	42.10	38	35	45	82%	NO	YES	N/A	6.48	NO	35	Narrow Road Width
40	Skyway	Rocky Lane	Clark Road	35	41.50	39	34	44	91%	NO	YES	N/A	5.31	NO	35	Narrow Road Width
41	Skyway	Clark Road	Pentz Road	35	38.50	36	31	41	94%	NO	YES	N/A	8.57	NO	35	Narrow Road Width
42	Stearns Road	De Mille Road	County Club Drive	30	37.10	34	28	38	78%	YES	YES	0.00	N/A	NO	30	Residential District and Narrow Road Width
43	Valley View Drive	Oliver Road	End	35	42.20	36	34	44	70%	YES	YES	0.33	N/A	NO	30	Residential District and Narrow Road Width
44	Wagstaff Road	Oliver Road	Skyway	30	39.60	36	32	42	82%	YES	YES	1.56	N/A	NO	30	Residential District and Narrow Road Width
45	Wagstaff Road	Skyway	Clark Road	35	37.00	33	28	38	88%	YES	YES	4.82	N/A	YES	30	Residential District, Narrow Road Width and Collision History
46	Wagstaff Road	Clark Road	Pentz Road	35	37.10	34	28	38	80%	YES	YES	1.69	N/A	NO	30	Residential District and Narrow Road Width



## **APPENDIX B**

### Engineering & Traffic Survey Data Sheets

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	1
Primary Street:	Bille Road
Segment Start:	Cliff Drive
Segment End:	Skyway
Observation Location:	Fern Ln
Observation By and Date:	Jose Gallardo 6/3/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	8:14 AM
Time End:	9:09 AM
Street Width (ft):	20      Segment Length (mi): 0.97
Approved By:	Marc A. Mattox, PE

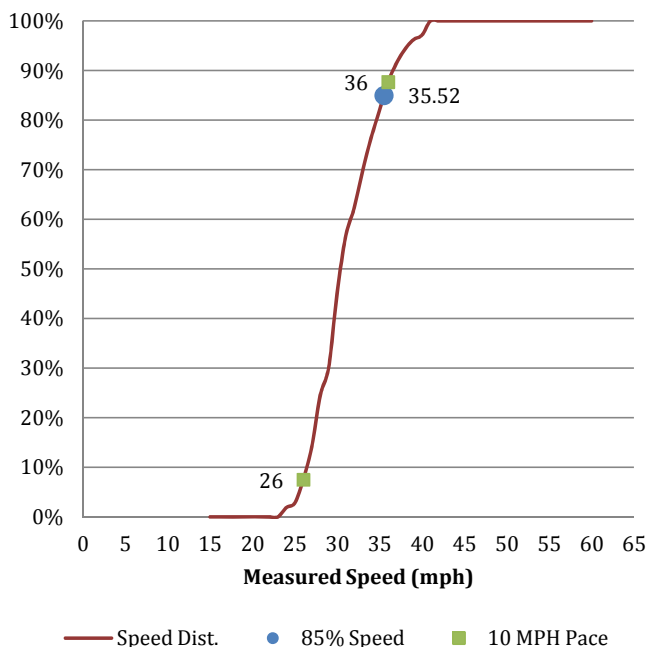
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24	2	2	1.9%
25	1	3	2.8%
26	5	8	7.5%
27	7	15	14.2%
28	11	26	24.5%
29	6	32	30.2%
30	16	48	45.3%
31	12	60	56.6%
32	6	66	62.3%
33	8	74	69.8%
34	7	81	76.4%
35	6	87	82.1%
36	6	93	87.7%
37	4	97	91.5%
38	3	100	94.3%
39	2	102	96.2%
40	1	103	97.2%
41	3	106	100.0%
42		106	100.0%
43		106	100.0%
44		106	100.0%
45		106	100.0%
46		106	100.0%
47		106	100.0%
48		106	100.0%
49		106	100.0%
50		106	100.0%
51		106	100.0%
52		106	100.0%
53		106	100.0%
54		106	100.0%
55		106	100.0%
56		106	100.0%
57		106	100.0%
58		106	100.0%
59		106	100.0%
60		106	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 106
Narrow Roadway? YES	Average Speed = 31.59
Residential District? YES	Median Speed = 31.00
<b>CA Road System Map</b>	Std. Deviation = 3.93
Major Collector? YES	85% Speed = 35.50
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 26
<b>Collision History</b>	10 MPH Pace High = 36
2 Year Collisions = 3	Percent in Pace = 85%
Collisions Per Mile = 1.55	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

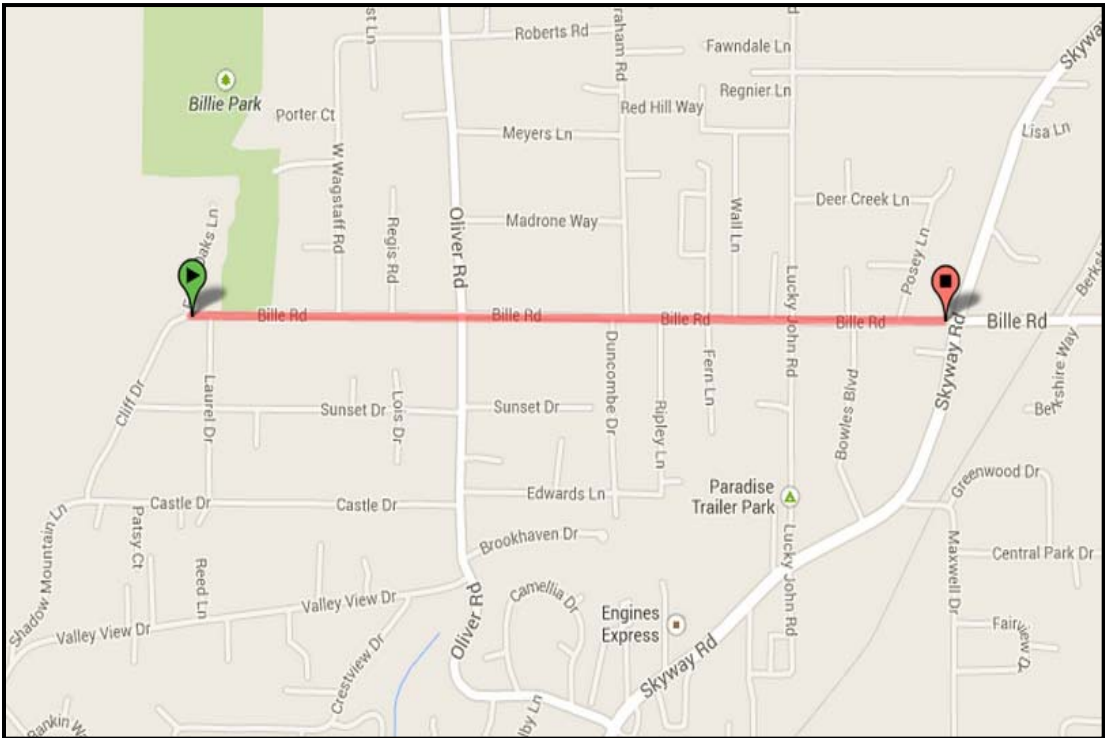
**Cumulative Speed Curve**



**Segment 1 – Bille Rd. between Cliff Dr. and Skyway**



Bille Rd. Speed Survey location



Bille Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	2
Primary Street:	Bille Road
Segment Start:	Skyway
Segment End:	Clark Road
Observation Location:	Coral Ave.
Observation By and Date:	Jose Gallardo 7/23/2013

Posted Speed Limit: 35	
Weather:	Sunny/Cloudy, Dry
Time Start:	12:20 PM
Time End:	12:50 PM
Street Width (ft):	27      Segment Length (mi): 0.83
Approved By:	Marc A. Mattox, PE

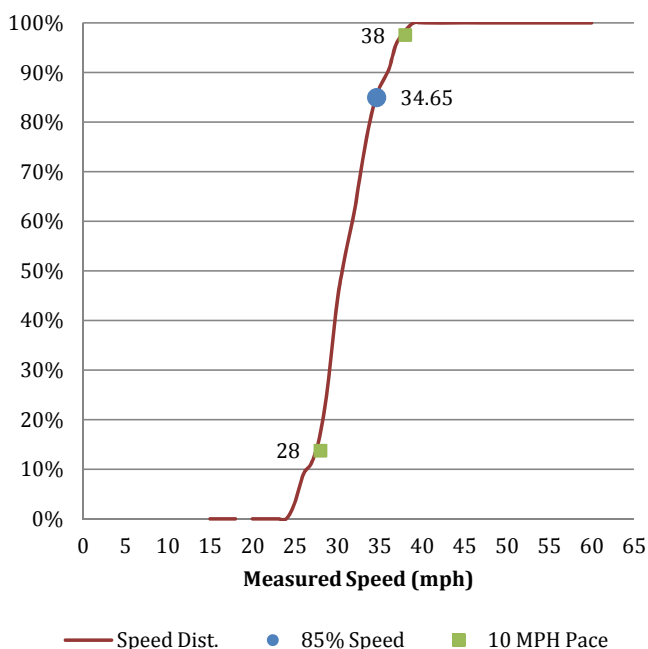
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	4	4	3.3%
26	7	11	8.9%
27	3	14	11.4%
28	7	21	17.1%
29	14	35	28.5%
30	19	54	43.9%
31	12	66	53.7%
32	10	76	61.8%
33	13	89	72.4%
34	11	100	81.3%
35	7	107	87.0%
36	4	111	90.2%
37	7	118	95.9%
38	3	121	98.4%
39	2	123	100.0%
40		123	100.0%
41		123	100.0%
42		123	100.0%
43		123	100.0%
44		123	100.0%
45		123	100.0%
46		123	100.0%
47		123	100.0%
48		123	100.0%
49		123	100.0%
50		123	100.0%
51		123	100.0%
52		123	100.0%
53		123	100.0%
54		123	100.0%
55		123	100.0%
56		123	100.0%
57		123	100.0%
58		123	100.0%
59		123	100.0%
60		123	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 627 Residential District. Other factors considered include vertical curves, perpendicular crossing of the Memorial Trailway, lack of pedestrian and bicycle facilities, frequency of hidden driveway encroachments, presence of observed pedestrians and bicyclists and above average collision rate.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 123
Narrow Roadway? NO	Average Speed = 31.46
Residential District? YES	Median Speed = 31.00
<b>CA Road System Map</b>	Std. Deviation = 3.36
Major Collector? NO	85% Speed = 34.70
Minor Arterial? YES	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 10	Percent in Pace = 87%
Collisions Per Mile = 6.02	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

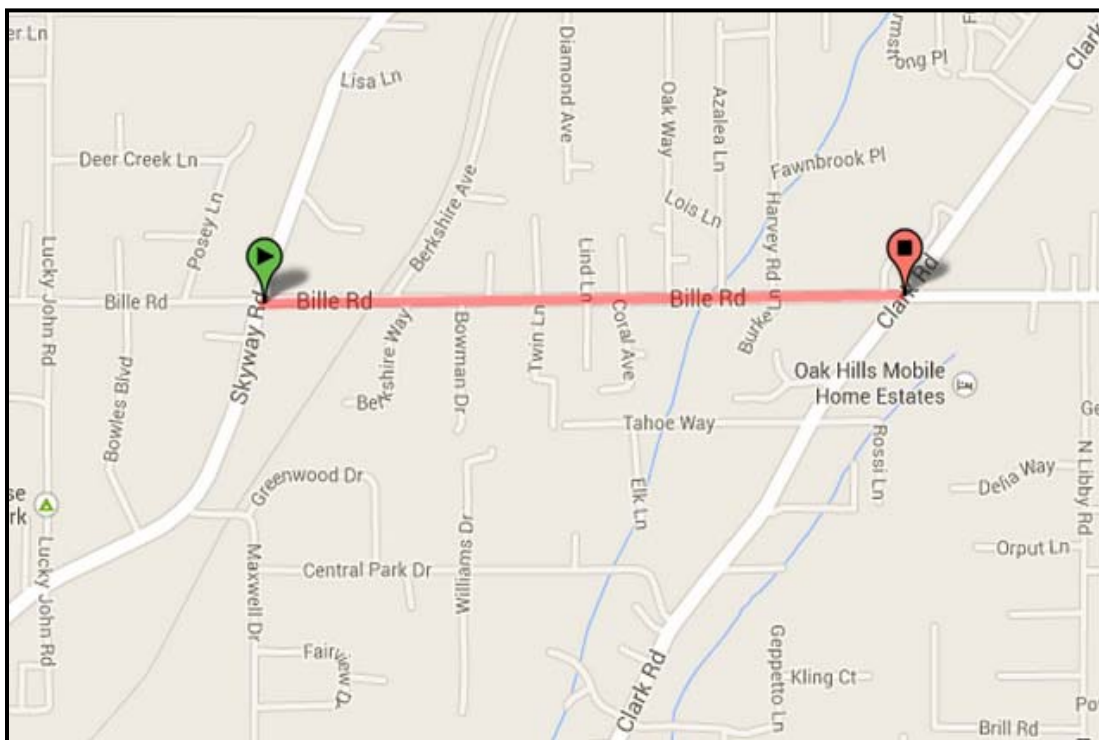
**Cumulative Speed Curve**



## Segment 2 – Bille Rd. between Skyway and Clark Rd.



Bille Rd. Speed Survey location



Bille Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	3
Primary Street:	Bille Road
Segment Start:	Clark Road
Segment End:	Pentz Road
Observation Location:	N. Libby Rd
Observation By and Date:	Jose Gallardo 6/3/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	7:26 AM
Time End:	7:53 AM
Street Width (ft):	24      Segment Length (mi): 0.58
Approved By:	Marc A. Mattox, PE

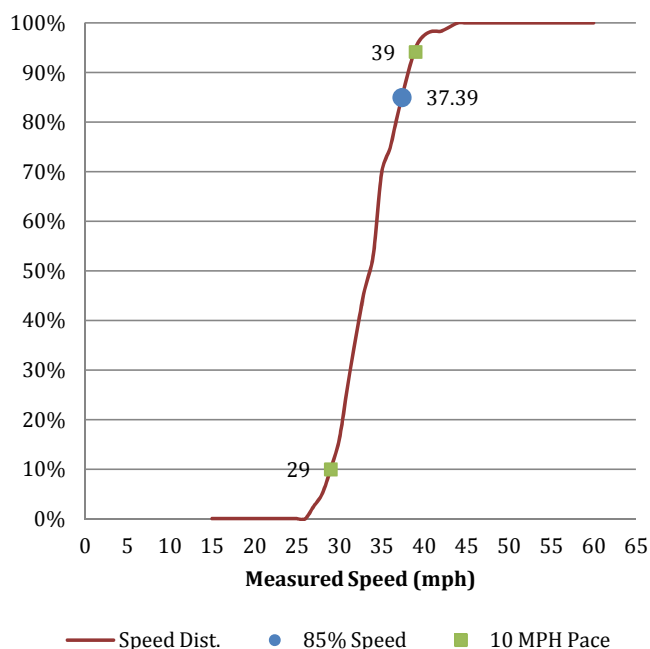
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27	3	3	2.5%
28	3	6	5.0%
29	6	12	10.1%
30	7	19	16.0%
31	13	32	26.9%
32	12	44	37.0%
33	11	55	46.2%
34	8	63	52.9%
35	20	83	69.7%
36	6	89	74.8%
37	9	98	82.4%
38	8	106	89.1%
39	7	113	95.0%
40	3	116	97.5%
41	1	117	98.3%
42		117	98.3%
43	1	118	99.2%
44	1	119	100.0%
45		119	100.0%
46		119	100.0%
47		119	100.0%
48		119	100.0%
49		119	100.0%
50		119	100.0%
51		119	100.0%
52		119	100.0%
53		119	100.0%
54		119	100.0%
55		119	100.0%
56		119	100.0%
57		119	100.0%
58		119	100.0%
59		119	100.0%
60		119	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include horizontal and vertical curves, lack of pedestrian and bicycle facilities, frequency of hidden driveway encroachments and above average collision rates.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 119
Narrow Roadway? YES	Average Speed = 33.99
Residential District? YES	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 3.52
Major Collector? YES	85% Speed = 37.40
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 29
<b>Collision History</b>	10 MPH Pace High = 39
2 Year Collisions = 4	Percent in Pace = 90%
Collisions Per Mile = 3.45	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

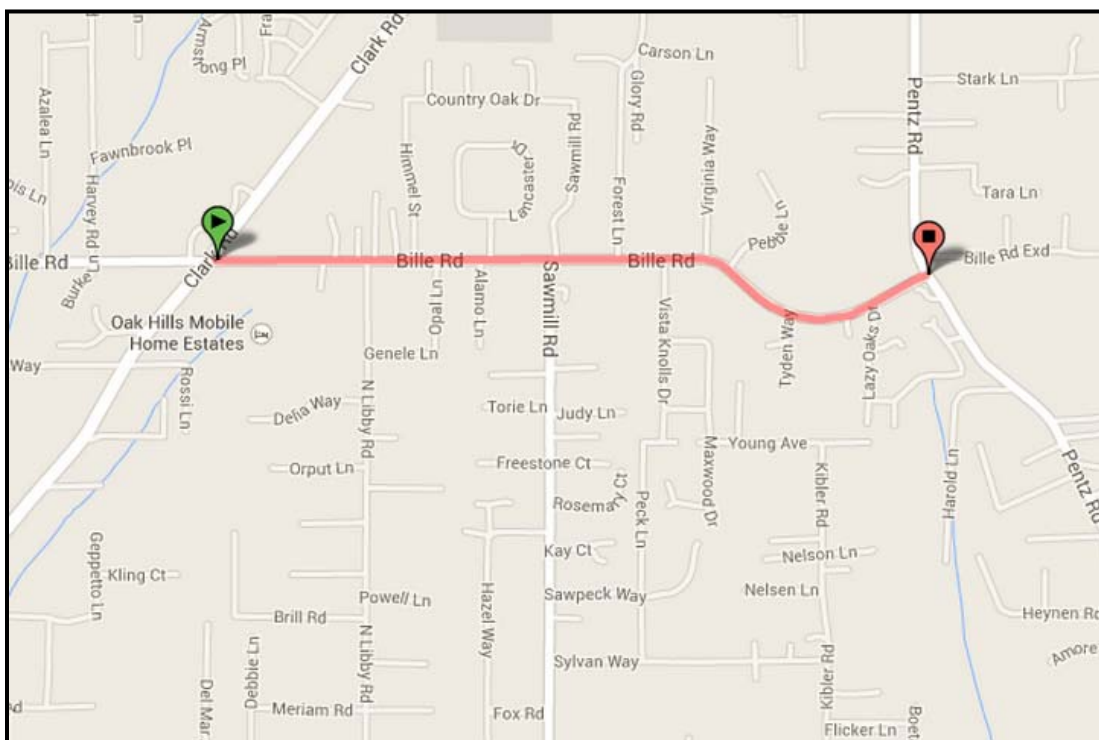
**Cumulative Speed Curve**



### Segment 3 – Bille Rd. between Clark Rd. and Pentz Rd.



Bille Rd. Speed Survey location



Bille Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	4
Primary Street:	Buschmann Road
Segment Start:	Foster Road
Segment End:	Clark Road
Observation Location:	Floral Ln
Observation By and Date:	Jose Gallardo 6/11/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	8:20 AM
Time End:	8:50 AM
Street Width (ft):	20      Segment Length (mi): 1.01
Approved By:	Marc A. Mattox, PE

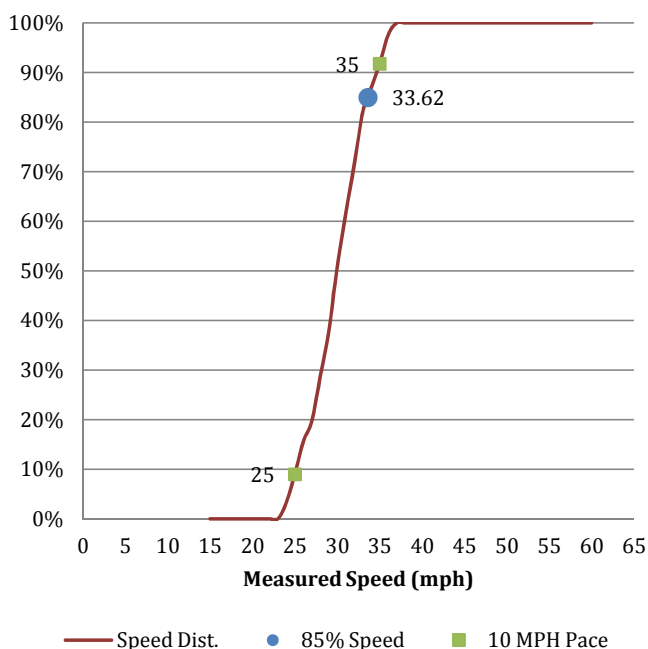
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24	4	4	3.3%
25	7	11	9.0%
26	8	19	15.6%
27	5	24	19.7%
28	11	35	28.7%
29	11	46	37.7%
30	16	62	50.8%
31	13	75	61.5%
32	12	87	71.3%
33	13	100	82.0%
34	6	106	86.9%
35	6	112	91.8%
36	7	119	97.5%
37	3	122	100.0%
38		122	100.0%
39		122	100.0%
40		122	100.0%
41		122	100.0%
42		122	100.0%
43		122	100.0%
44		122	100.0%
45		122	100.0%
46		122	100.0%
47		122	100.0%
48		122	100.0%
49		122	100.0%
50		122	100.0%
51		122	100.0%
52		122	100.0%
53		122	100.0%
54		122	100.0%
55		122	100.0%
56		122	100.0%
57		122	100.0%
58		122	100.0%
59		122	100.0%
60		122	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

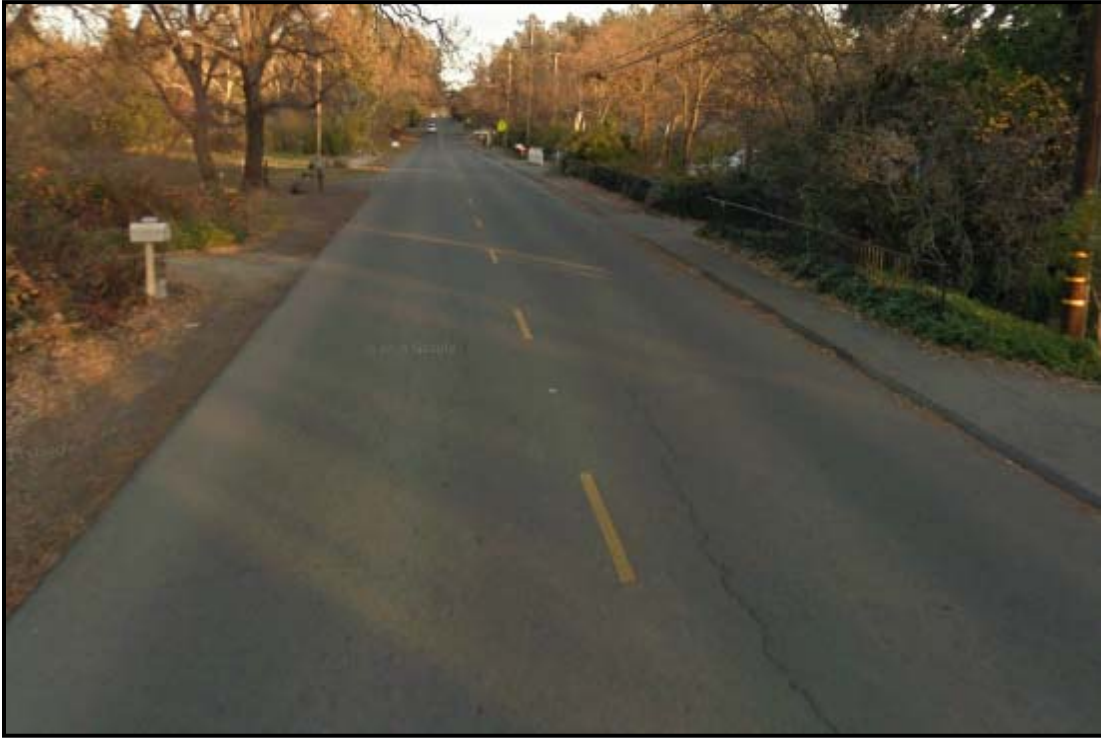
CVC 22358.3 Narrow Roadway. Other factors considered include the presence of senior housing, medical facilities, community aquatic park and schools. In addition, pedestrians and bicyclists were observed during the survey.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 122
Narrow Roadway? YES	Average Speed = 30.44
Residential District? NO	Median Speed = 30.00
<b>CA Road System Map</b>	Std. Deviation = 3.34
Major Collector? YES	85% Speed = 33.60
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 25
<b>Collision History</b>	10 MPH Pace High = 35
2 Year Collisions = 3	Percent in Pace = 89%
Collisions Per Mile = 1.49	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

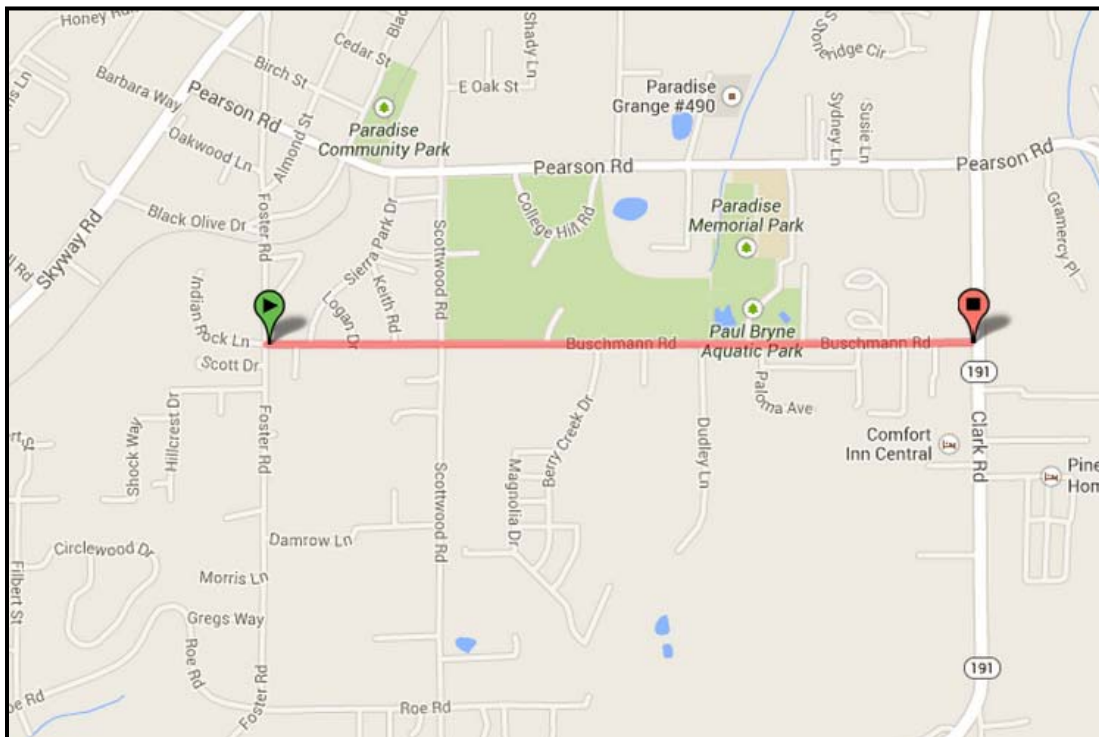
**Cumulative Speed Curve**



## Segment 4 – Buschmann Rd. between Foster Rd. and Clark Rd.



Buschmann Rd. Speed Survey location



Buschmann Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	5
Primary Street:	Central Park Drive
Segment Start:	Maxwell Drive
Segment End:	Clark Road
Observation Location:	Williams Drive
Observation By and Date:	Jose Gallardo 6/17/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	11:20 AM
Time End:	12:15 PM
Street Width (ft):	19      Segment Length (mi): 0.52
Approved By:	Marc A. Mattox, PE

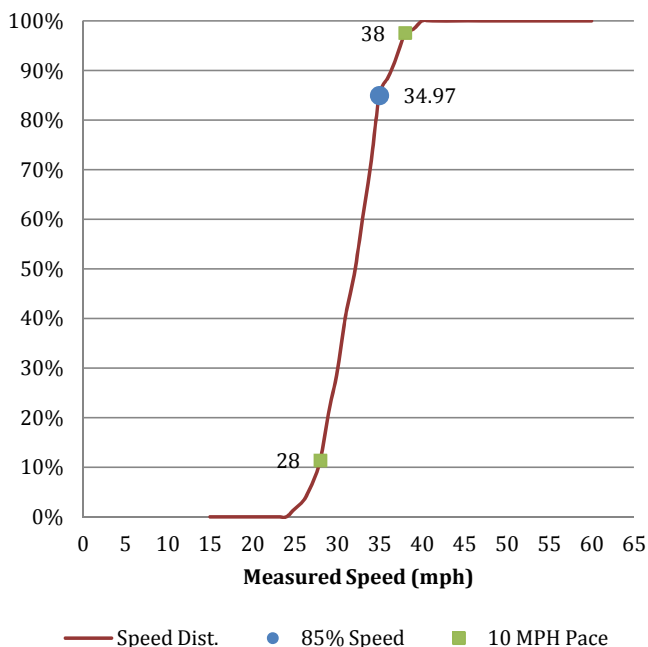
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	2	2	1.6%
26	2	4	3.3%
27	4	8	6.5%
28	6	14	11.4%
29	12	26	21.1%
30	10	36	29.3%
31	14	50	40.7%
32	10	60	48.8%
33	14	74	60.2%
34	14	88	71.5%
35	17	105	85.4%
36	4	109	88.6%
37	5	114	92.7%
38	6	120	97.6%
39	1	121	98.4%
40	2	123	100.0%
41		123	100.0%
42		123	100.0%
43		123	100.0%
44		123	100.0%
45		123	100.0%
46		123	100.0%
47		123	100.0%
48		123	100.0%
49		123	100.0%
50		123	100.0%
51		123	100.0%
52		123	100.0%
53		123	100.0%
54		123	100.0%
55		123	100.0%
56		123	100.0%
57		123	100.0%
58		123	100.0%
59		123	100.0%
60		123	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include horizontal and vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 123
Narrow Roadway? YES	Average Speed = 32.43
Residential District? YES	Median Speed = 33.00
<b>CA Road System Map</b>	Std. Deviation = 3.28
Major Collector? YES	85% Speed = 35.00
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 4	Percent in Pace = 91%
Collisions Per Mile = 3.85	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

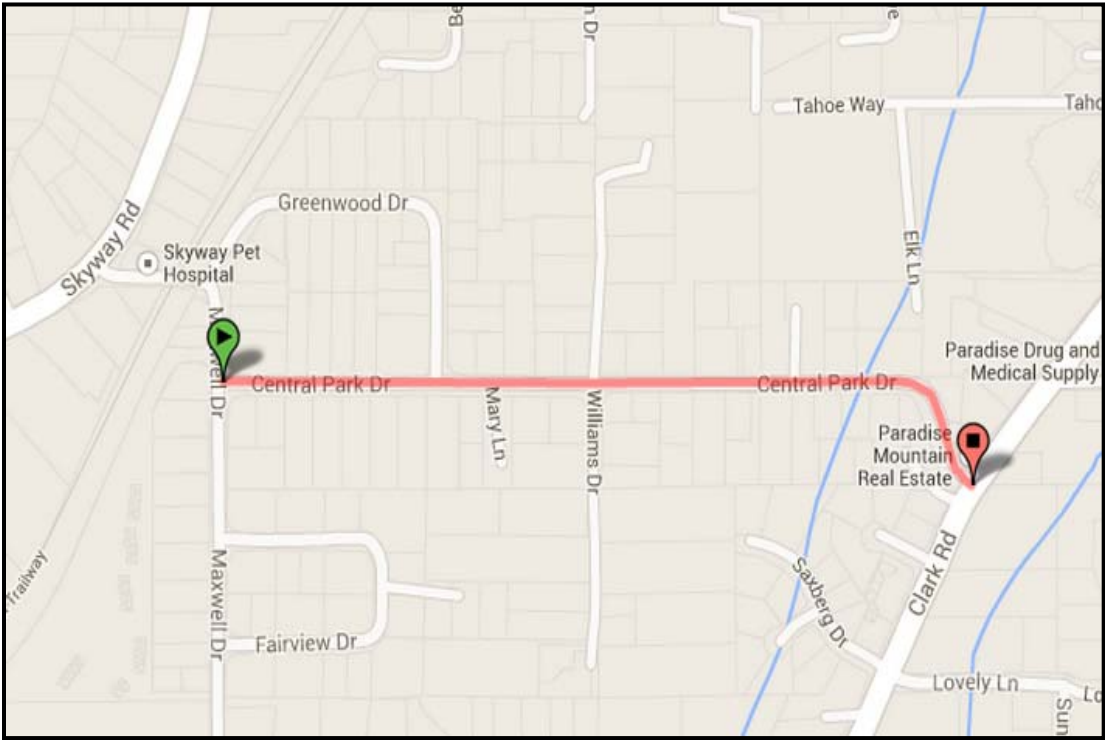
**Cumulative Speed Curve**



**Segment 5 – Central Park Dr. between Maxwell Dr. and Clark Rd.**



Central Park Rd. Speed Survey location



Central Park Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	6
Primary Street:	Clark Road
Segment Start:	Skyway
Segment End:	Wagstaff Road
Observation Location:	Cypress Ln
Observation By and Date:	Jose Gallardo 6/20/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	9:06 AM
Time End:	9:30 AM
Street Width (ft):	22      Segment Length (mi): 1.4
Approved By:	Marc A. Mattox, PE

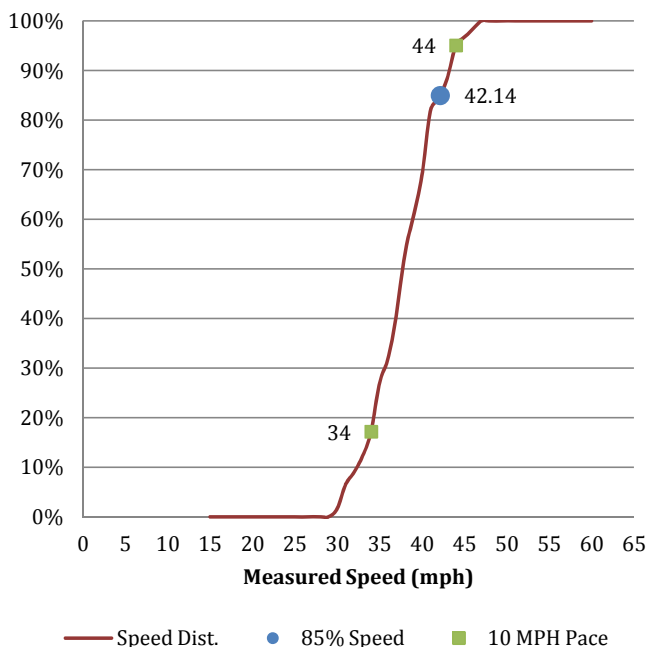
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28		0	0.0%
29		0	0.0%
30	2	2	1.6%
31	6	8	6.6%
32	3	11	9.0%
33	4	15	12.3%
34	6	21	17.2%
35	12	33	27.0%
36	6	39	32.0%
37	11	50	41.0%
38	15	65	53.3%
39	9	74	60.7%
40	10	84	68.9%
41	16	100	82.0%
42	3	103	84.4%
43	5	108	88.5%
44	8	116	95.1%
45	2	118	96.7%
46	2	120	98.4%
47	2	122	100.0%
48		122	100.0%
49		122	100.0%
50		122	100.0%
51		122	100.0%
52		122	100.0%
53		122	100.0%
54		122	100.0%
55		122	100.0%
56		122	100.0%
57		122	100.0%
58		122	100.0%
59		122	100.0%
60		122	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC Narrow Roadway. Other factors considered include the lack of pedestrian and bicyclist facilities, horizontal and vertical curves and hidden driveway encroachments. In addition pedestrians were observed during the survey.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 122
Narrow Roadway? YES	Average Speed = 38.25
Residential District? NO	Median Speed = 38.00
<b>CA Road System Map</b>	Std. Deviation = 3.97
Major Collector? NO	85% Speed = 42.10
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 34
<b>Collision History</b>	10 MPH Pace High = 44
2 Year Collisions = 22	Percent in Pace = 83%
Collisions Per Mile = 7.86	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? NO	

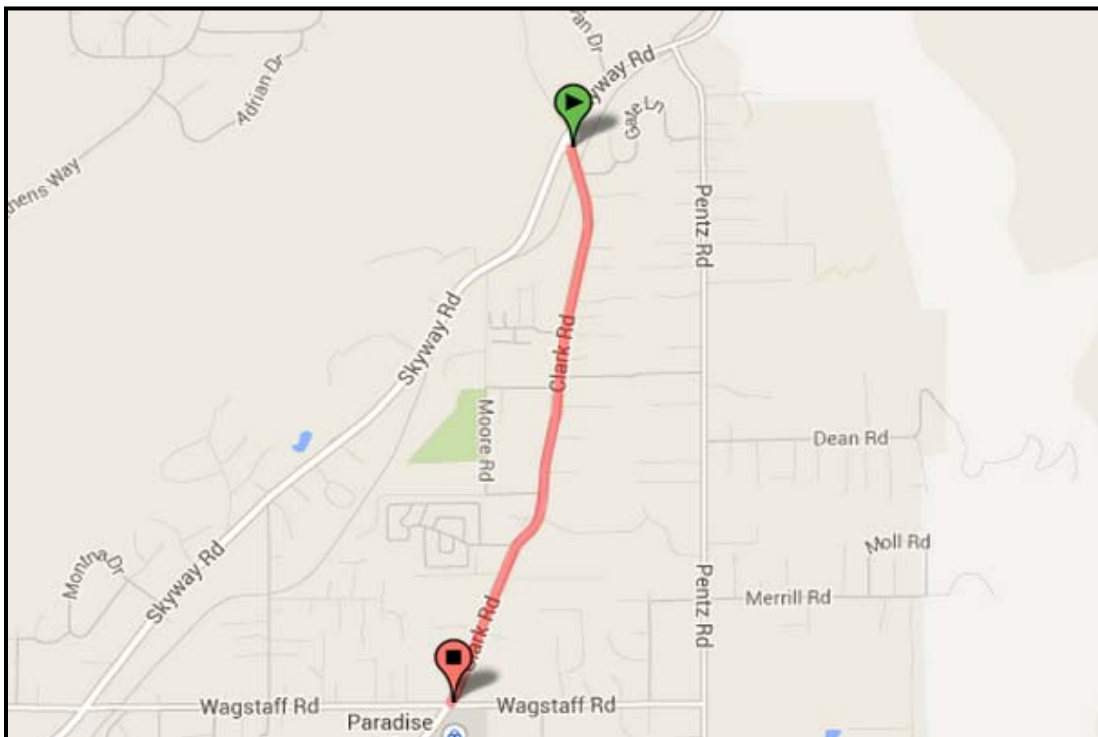
**Cumulative Speed Curve**



## Segment 6 – Clark Rd. between Skyway and Wagstaff Rd.



Clark Rd. Speed Survey location



Clark Rd. Dr. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	7
Primary Street:	Clark Road
Segment Start:	Wagstaff Road
Segment End:	Bille Road
Observation Location:	Next to Subway
Observation By and Date:	Jose Gallardo 6/20/2013

Posted Speed Limit:	35	
Weather:	Sunny/Dry	
Time Start:	9:40 AM	
Time End:	10:03 AM	
Street Width (ft):	48	Segment Length (mi): 0.64
Approved By:	Marc A. Mattox, PE	

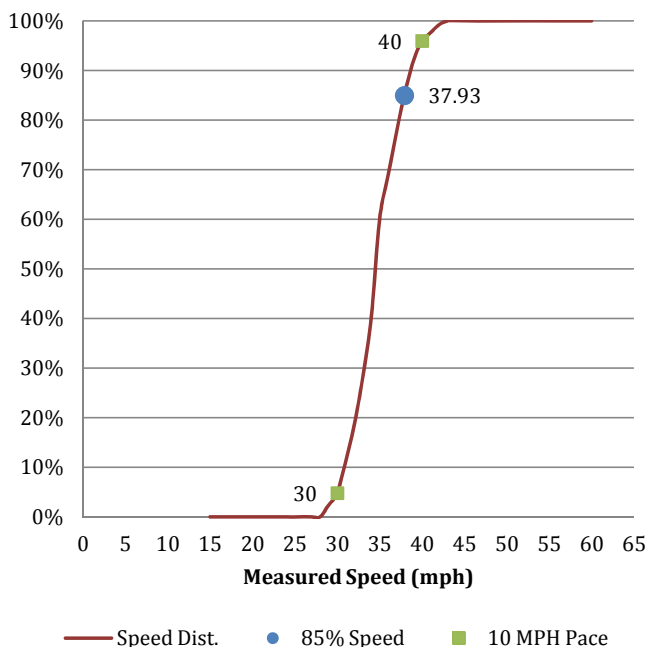
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28		0	0.0%
29	3	3	2.4%
30	3	6	4.8%
31	8	14	11.2%
32	9	23	18.4%
33	12	35	28.0%
34	15	50	40.0%
35	25	75	60.0%
36	11	86	68.8%
37	11	97	77.6%
38	10	107	85.6%
39	8	115	92.0%
40	5	120	96.0%
41	2	122	97.6%
42	2	124	99.2%
43	1	125	100.0%
44		125	100.0%
45		125	100.0%
46		125	100.0%
47		125	100.0%
48		125	100.0%
49		125	100.0%
50		125	100.0%
51		125	100.0%
52		125	100.0%
53		125	100.0%
54		125	100.0%
55		125	100.0%
56		125	100.0%
57		125	100.0%
58		125	100.0%
59		125	100.0%
60		125	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Above average collision history was considered for speed limit reduction. In addition, this segment of roadway currently lacks a two-way left turn lane which increases frequency of rear-end and sideswipe same-direction collisions. Pedestrians were also observed during the survey.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 125
Narrow Roadway? NO	Average Speed = 35.18
Residential District? NO	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 2.95
Major Collector? NO	85% Speed = 37.90
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 21	Percent in Pace = 94%
Collisions Per Mile = 16.4	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

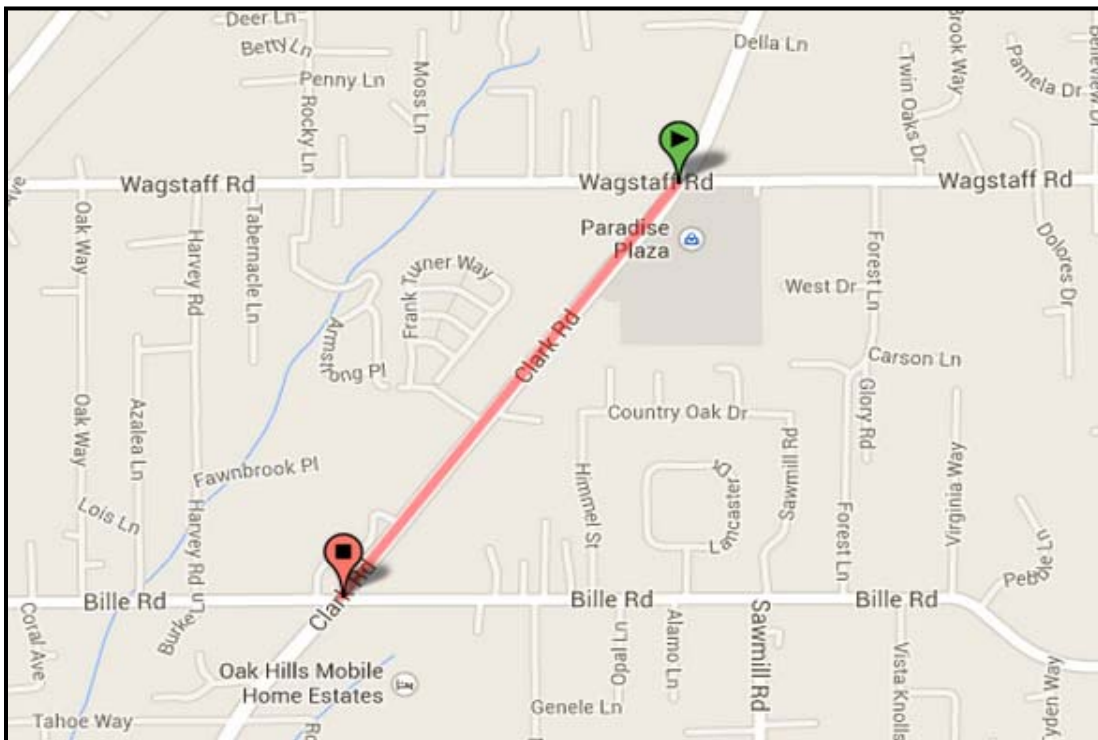
**Cumulative Speed Curve**



## Segment 7 – Clark Rd. between Wagstaff Rd. and Bille Rd.



Clark Rd. Speed Survey location



Clark Rd. Dr. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	8
Primary Street:	Clark Road
Segment Start:	Bille Road
Segment End:	Elliott Road
Observation Location:	Linmar Way
Observation By and Date:	Jose Gallardo 6/20/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	10:15 AM
Time End:	10:35 AM
Street Width (ft):	56      Segment Length (mi): 0.89
Approved By:	Marc A. Mattox, PE

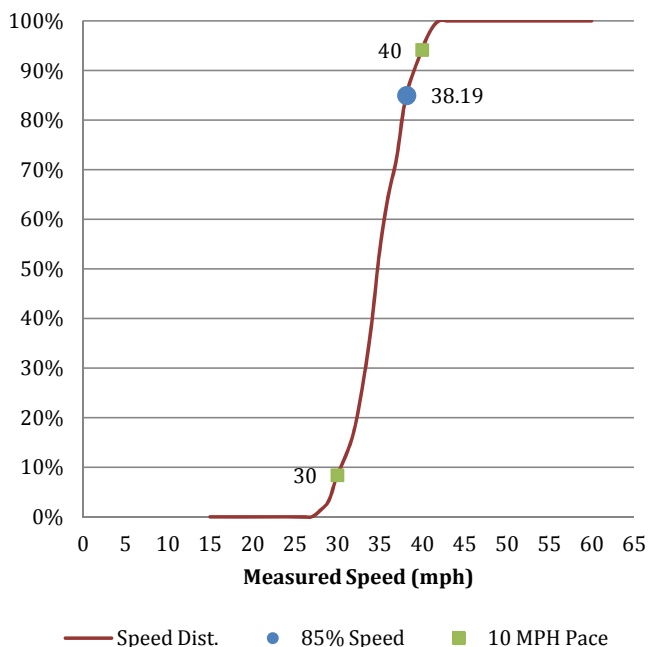
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28	2	2	1.3%
29	3	5	3.2%
30	8	13	8.4%
31	6	19	12.3%
32	8	27	17.4%
33	14	41	26.5%
34	18	59	38.1%
35	24	83	53.5%
36	17	100	64.5%
37	12	112	72.3%
38	18	130	83.9%
39	9	139	89.7%
40	7	146	94.2%
41	6	152	98.1%
42	3	155	100.0%
43		155	100.0%
44		155	100.0%
45		155	100.0%
46		155	100.0%
47		155	100.0%
48		155	100.0%
49		155	100.0%
50		155	100.0%
51		155	100.0%
52		155	100.0%
53		155	100.0%
54		155	100.0%
55		155	100.0%
56		155	100.0%
57		155	100.0%
58		155	100.0%
59		155	100.0%
60		155	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Two lanes in each direction. Left turning lane present. Sidewalk present. No bicycle lane present. Stop light for central park drive intersection. Many businesses present.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 155
Narrow Roadway? NO	Average Speed = 35.37
Residential District? NO	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 3.16
Major Collector? NO	85% Speed = 38.20
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 19	Percent in Pace = 91%
Collisions Per Mile = 10.7	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? NO	

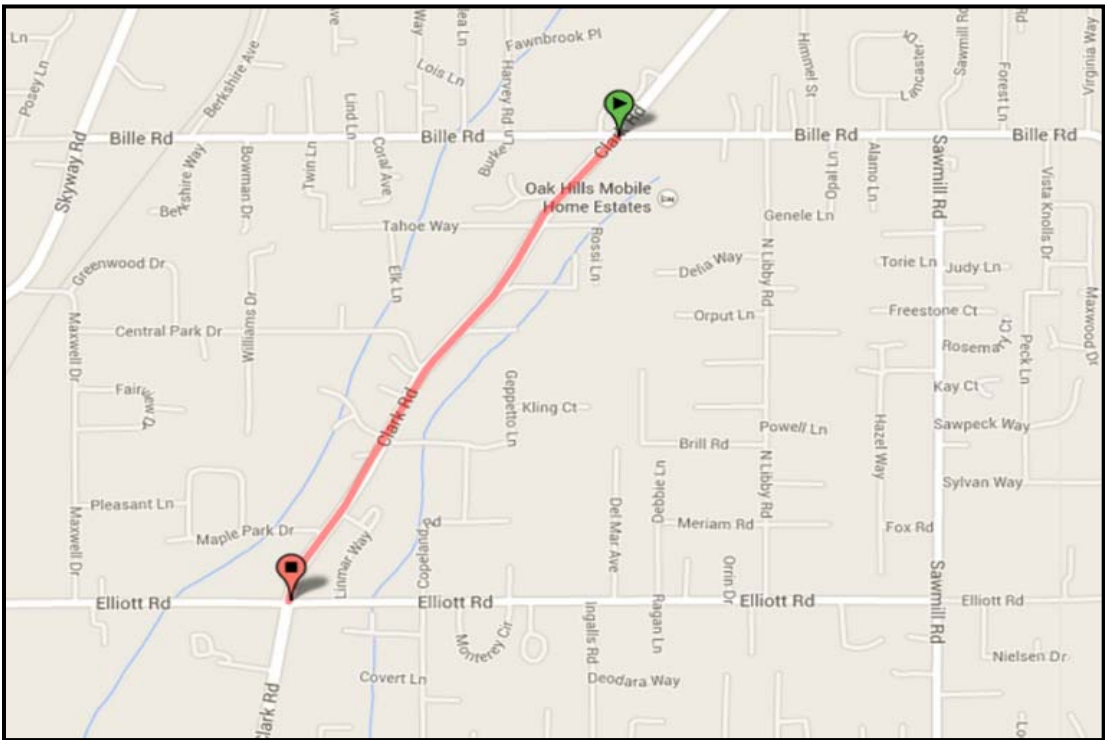
**Cumulative Speed Curve**



**Segment 8 – Clark Rd. between Bille Rd. and Elliott**



Clark Rd. Speed Survey location



Clark Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	9
Primary Street:	Clark Road
Segment Start:	Elliott Road
Segment End:	Pearson Road
Observation Location:	South of Nunneley Road
Observation By and Date:	Jose Gallardo, 6/20/13

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	10:45 AM
Time End:	11:05 AM
Street Width (ft):	64      Segment Length (mi): 0.51
Approved By:	Marc A. Mattox, PE

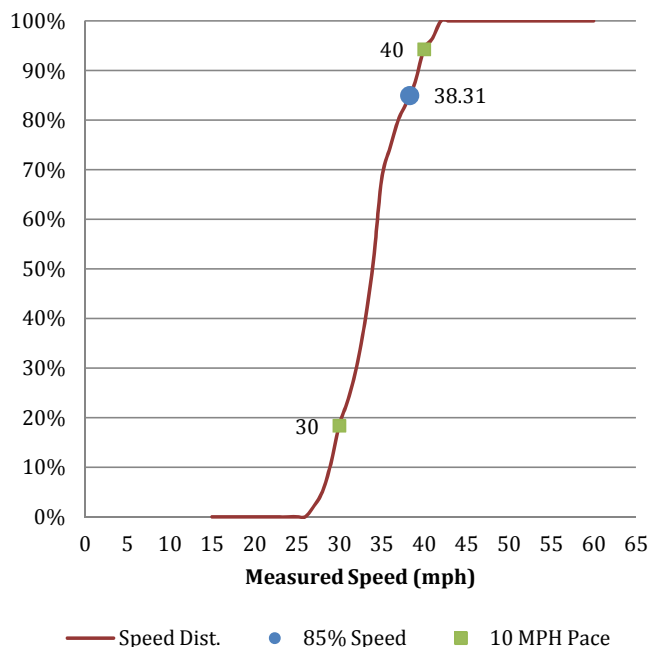
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27	3	3	2.1%
28	4	7	5.0%
29	8	15	10.6%
30	11	26	18.4%
31	7	33	23.4%
32	9	42	29.8%
33	13	55	39.0%
34	17	72	51.1%
35	24	96	68.1%
36	9	105	74.5%
37	8	113	80.1%
38	5	118	83.7%
39	6	124	87.9%
40	9	133	94.3%
41	3	136	96.5%
42	5	141	100.0%
43		141	100.0%
44		141	100.0%
45		141	100.0%
46		141	100.0%
47		141	100.0%
48		141	100.0%
49		141	100.0%
50		141	100.0%
51		141	100.0%
52		141	100.0%
53		141	100.0%
54		141	100.0%
55		141	100.0%
56		141	100.0%
57		141	100.0%
58		141	100.0%
59		141	100.0%
60		141	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Above average collision history was considered for speed limit reduction. In addition, this segment of roadway currently lacks a bicycle facilities and bicyclists were also observed during the survey.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 141
Narrow Roadway? NO	Average Speed = 34.35
Residential District? NO	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 3.70
Major Collector? NO	85% Speed = 38.30
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 22	Percent in Pace = 84%
Collisions Per Mile = 21.6	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

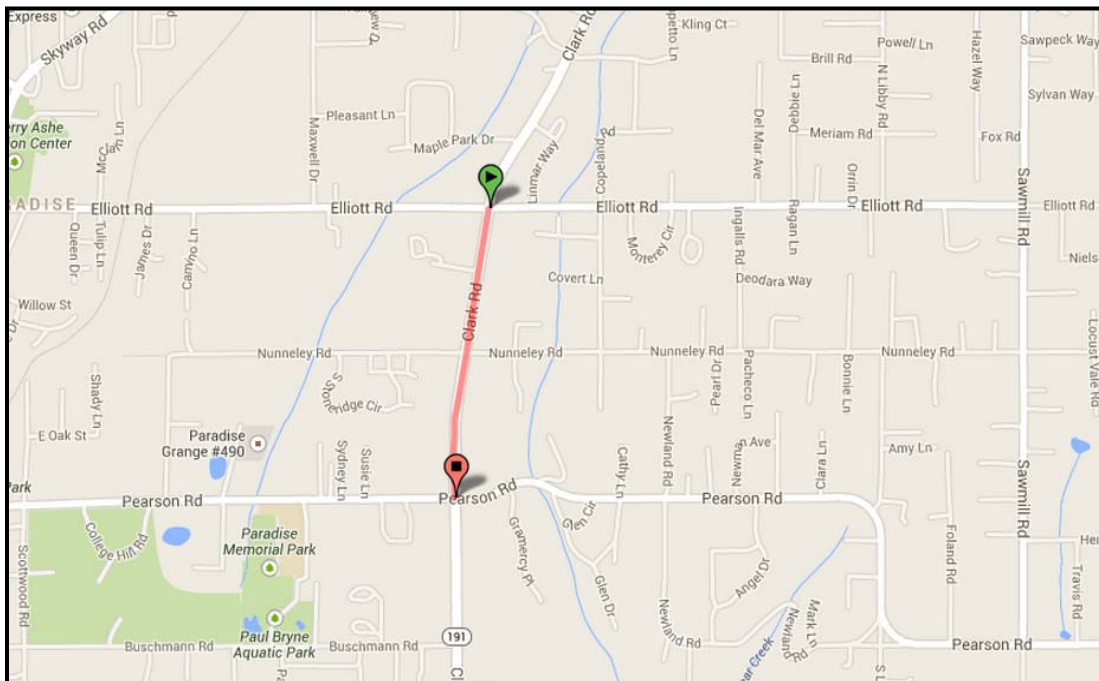
**Cumulative Speed Curve**



## Segment 9 – Clark Rd. between Elliott Rd. and Pearson Rd.



Clark Rd. Speed Survey location



Clark Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	10
Primary Street:	Elliott Road
Segment Start:	Skyway
Segment End:	Clark Road
Observation Location:	200 ft East of Camino Ln
Observation By and Date:	Jose Gallardo 5/28/2013

Posted Speed Limit:	30	
Weather:	Cloudy/sunny	
Time Start:	1:15pm	
Time End:	1:37pm	
Street Width (ft):	24	Segment Length (mi): 0.91
Approved By:	Marc A. Mattox, PE	

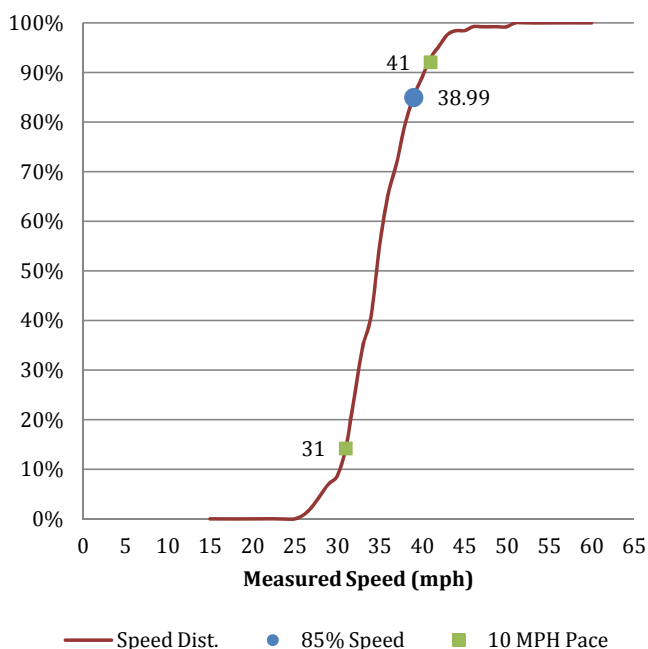
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26	1	1	0.8%
27	2	3	2.4%
28	3	6	4.7%
29	3	9	7.1%
30	2	11	8.7%
31	7	18	14.2%
32	13	31	24.4%
33	13	44	34.6%
34	8	52	40.9%
35	18	70	55.1%
36	13	83	65.4%
37	8	91	71.7%
38	10	101	79.5%
39	7	108	85.0%
40	5	113	89.0%
41	5	118	92.9%
42	3	121	95.3%
43	3	124	97.6%
44	1	125	98.4%
45		125	98.4%
46	1	126	99.2%
47		126	99.2%
48		126	99.2%
49		126	99.2%
50		126	99.2%
51	1	127	100.0%
52		127	100.0%
53		127	100.0%
54		127	100.0%
55		127	100.0%
56		127	100.0%
57		127	100.0%
58		127	100.0%
59		127	100.0%
60		127	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 22358.3 Narrow Road. Other factors considered include vertical curves, perpendicular crossing of the Memorial Trailway, lack of bicycle facilities, frequency of hidden driveway encroachments, and above average collision rate. In addition pedestrians and bicyclists were observed.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 127
Narrow Roadway? YES	Average Speed = 35.38
Residential District? NO	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 4.12
Major Collector? NO	85% Speed = 39.00
Minor Arterial? YES	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 31
<b>Collision History</b>	10 MPH Pace High = 41
2 Year Collisions = 19	Percent in Pace = 84%
Collisions Per Mile = 10.4	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

**Cumulative Speed Curve**

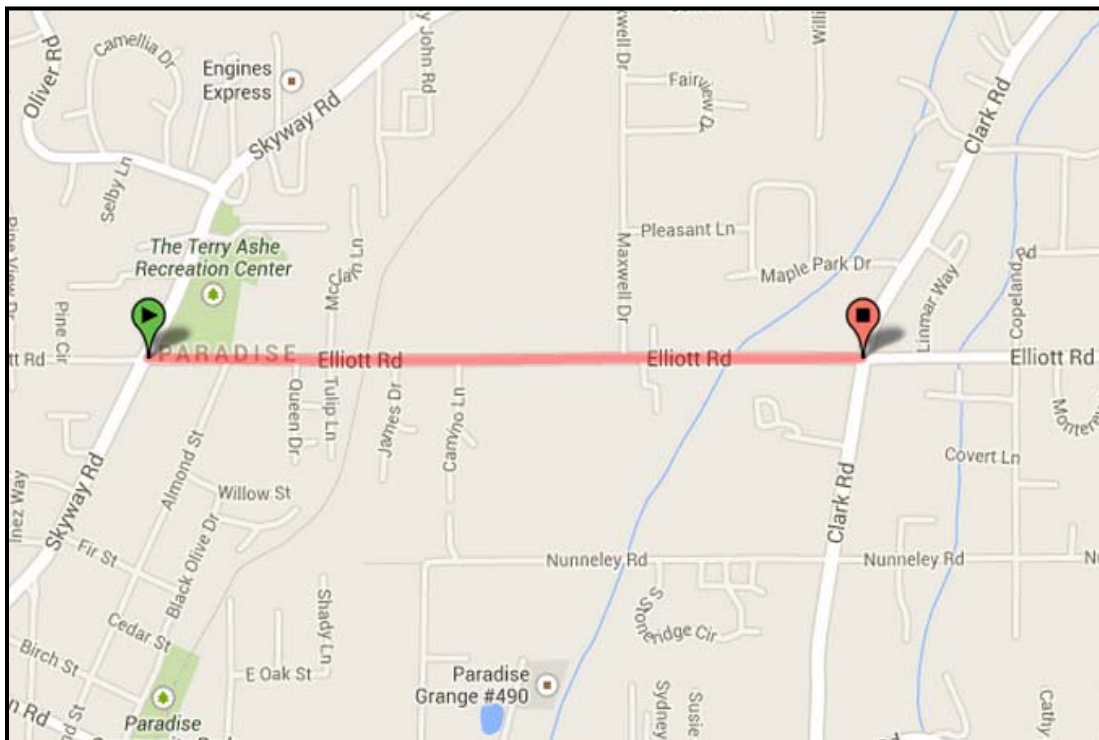




## Segment 10 – Elliott Rd. between Skyway and Clark Rd.



Elliott Rd. Speed Survey location



Elliott Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	11
Primary Street:	Elliott Road
Segment Start:	Clark Road
Segment End:	Sawmill Road
Observation Location:	Ingalls Road
Observation By and Date:	Jose Gallardo 6/11/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	11:40 AM
Time End:	12:10 PM
Street Width (ft):	22      Segment Length (mi): 0.94
Approved By:	Marc A. Mattox, PE

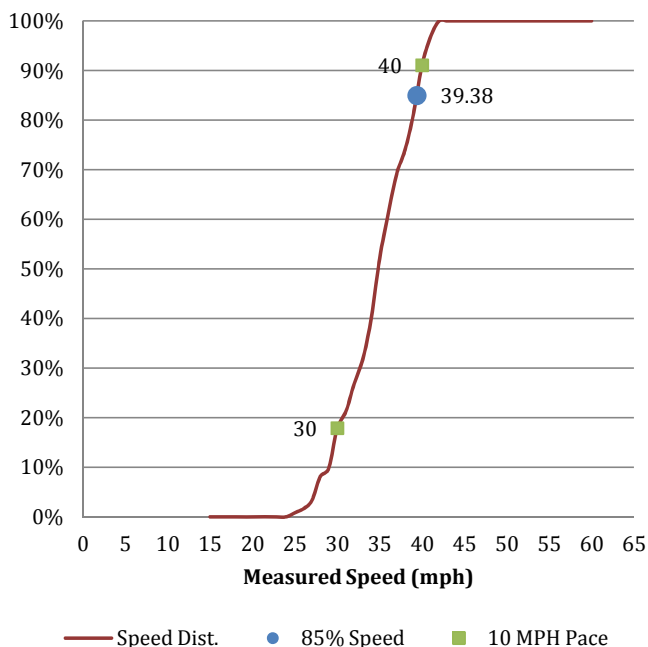
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	1	1	0.8%
26	1	2	1.6%
27	2	4	3.3%
28	6	10	8.1%
29	2	12	9.8%
30	10	22	17.9%
31	4	26	21.1%
32	7	33	26.8%
33	6	39	31.7%
34	10	49	39.8%
35	15	64	52.0%
36	11	75	61.0%
37	10	85	69.1%
38	6	91	74.0%
39	9	100	81.3%
40	12	112	91.1%
41	7	119	96.7%
42	4	123	100.0%
43		123	100.0%
44		123	100.0%
45		123	100.0%
46		123	100.0%
47		123	100.0%
48		123	100.0%
49		123	100.0%
50		123	100.0%
51		123	100.0%
52		123	100.0%
53		123	100.0%
54		123	100.0%
55		123	100.0%
56		123	100.0%
57		123	100.0%
58		123	100.0%
59		123	100.0%
60		123	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 123
Narrow Roadway? YES	Average Speed = 35.14
Residential District? YES	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 4.13
Major Collector? YES	85% Speed = 39.40
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 0	Percent in Pace = 81%
Collisions Per Mile = 0	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

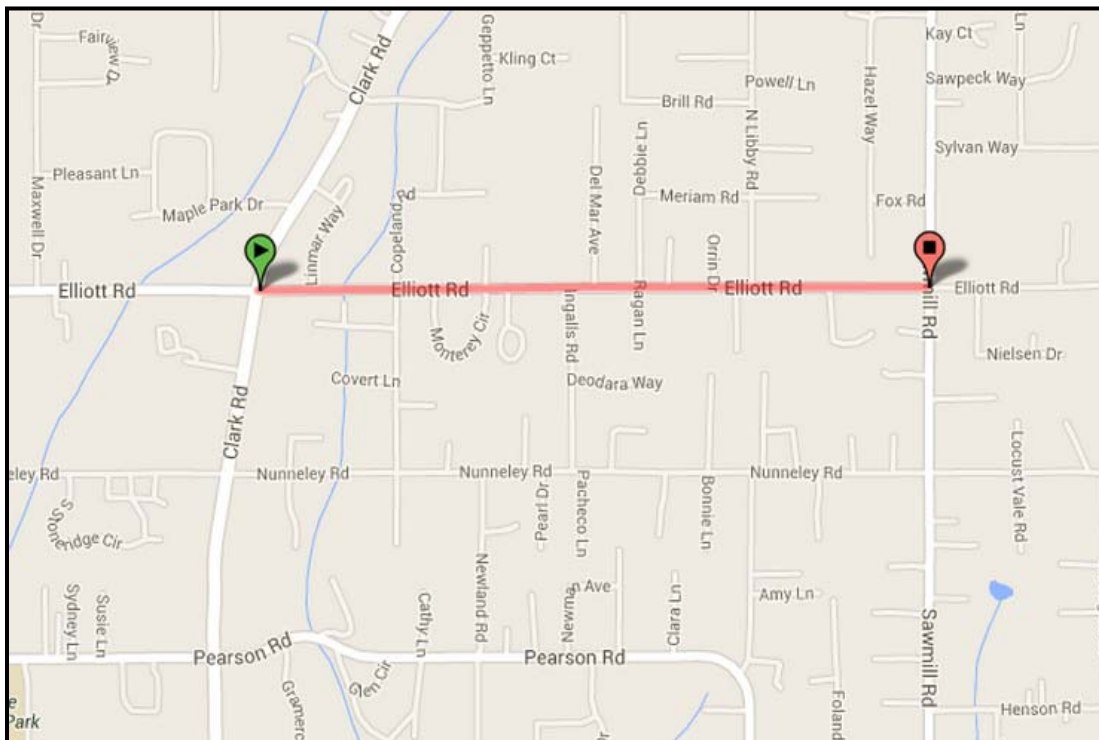
**Cumulative Speed Curve**



## Segment 11 – Elliott Rd. between Clark Rd. and Sawmill Rd.



Elliott Rd. Speed Survey location



Elliott Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	12
Primary Street:	Foster Road
Segment Start:	Buschmann Road
Segment End:	Roe Road
Observation Location:	Damrow Ln
Observation By and Date:	Jose Gallardo 6/6/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	7:13 AM
Time End:	8:10 AM
Street Width (ft):	20      Segment Length (mi): 0.51
Approved By:	Marc A. Mattox, PE

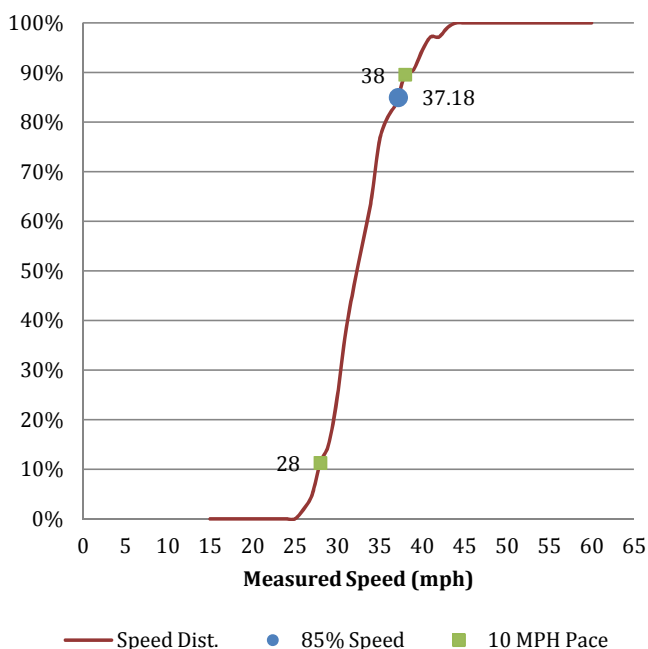
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26	2	2	1.9%
27	3	5	4.7%
28	7	12	11.3%
29	4	16	15.1%
30	10	26	24.5%
31	14	40	37.7%
32	10	50	47.2%
33	9	59	55.7%
34	9	68	64.2%
35	13	81	76.4%
36	5	86	81.1%
37	3	89	84.0%
38	6	95	89.6%
39	1	96	90.6%
40	4	100	94.3%
41	3	103	97.2%
42		103	97.2%
43	2	105	99.1%
44	1	106	100.0%
45		106	100.0%
46		106	100.0%
47		106	100.0%
48		106	100.0%
49		106	100.0%
50		106	100.0%
51		106	100.0%
52		106	100.0%
53		106	100.0%
54		106	100.0%
55		106	100.0%
56		106	100.0%
57		106	100.0%
58		106	100.0%
59		106	100.0%
60		106	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 106
Narrow Roadway? YES	Average Speed = 33.28
Residential District? YES	Median Speed = 33.00
<b>CA Road System Map</b>	Std. Deviation = 3.95
Major Collector? YES	85% Speed = 37.20
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 3	Percent in Pace = 85%
Collisions Per Mile = 2.94	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

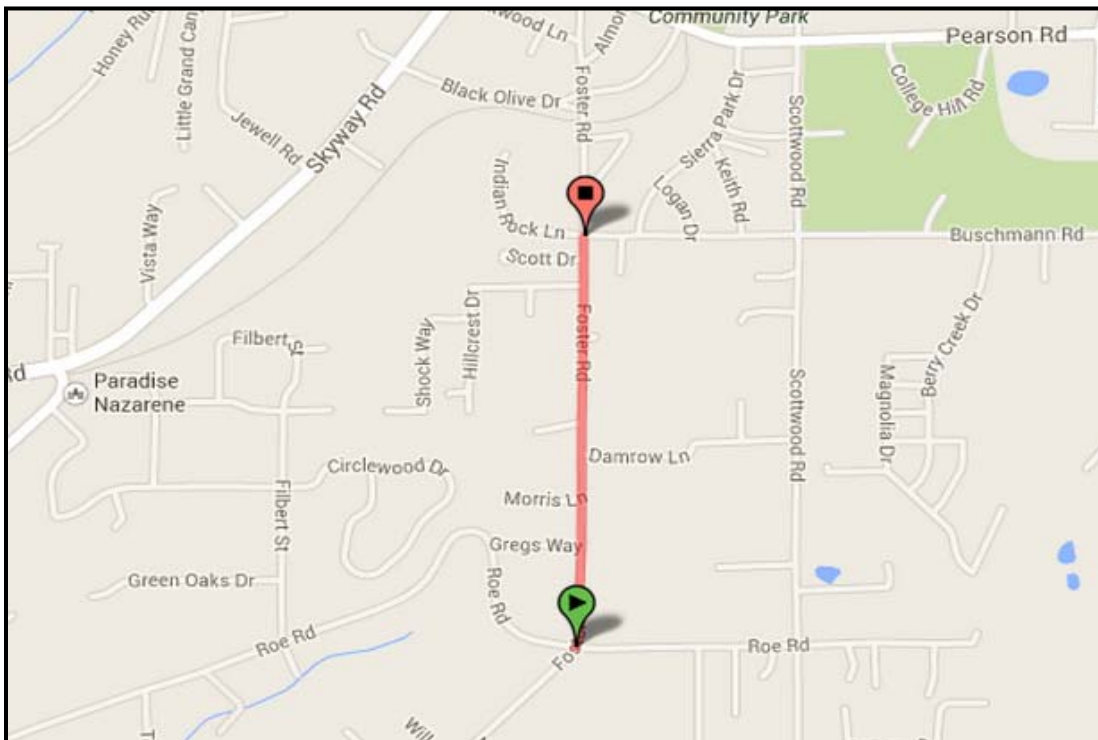
**Cumulative Speed Curve**



## Segment 12 – Foster Rd. between Buschmann Rd. and Roe Rd.



Foster Rd. Speed Survey location



Foster Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	13
Primary Street:	Foster Road
Segment Start:	Roe Road
Segment End:	Town Limits
Observation Location:	Casa Dr.
Observation By and Date:	Jose Gallardo 6/6/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	8:22 AM
Time End:	9:15 AM
Street Width (ft):	20      Segment Length (mi): 1.21
Approved By:	Marc A. Mattox, PE

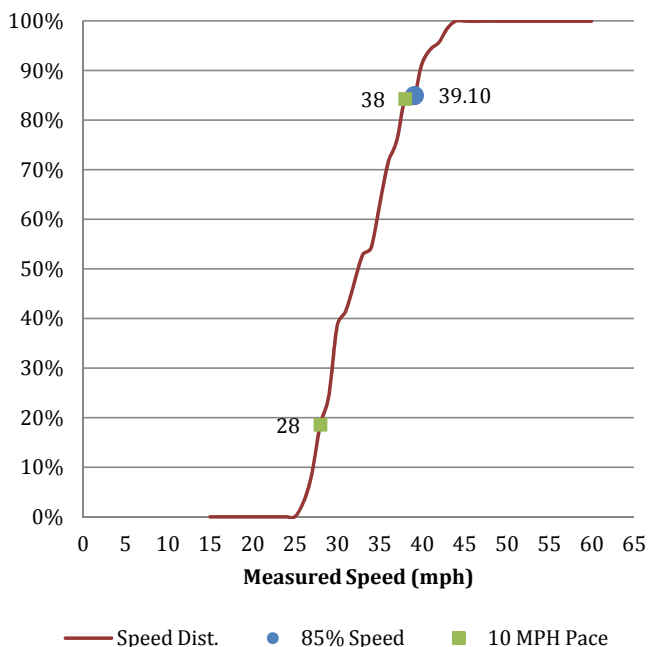
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26	2	2	2.9%
27	4	6	8.6%
28	7	13	18.6%
29	4	17	24.3%
30	10	27	38.6%
31	2	29	41.4%
32	4	33	47.1%
33	4	37	52.9%
34	1	38	54.3%
35	6	44	62.9%
36	6	50	71.4%
37	3	53	75.7%
38	6	59	84.3%
39		59	84.3%
40	5	64	91.4%
41	2	66	94.3%
42	1	67	95.7%
43	2	69	98.6%
44	1	70	100.0%
45		70	100.0%
46		70	100.0%
47		70	100.0%
48		70	100.0%
49		70	100.0%
50		70	100.0%
51		70	100.0%
52		70	100.0%
53		70	100.0%
54		70	100.0%
55		70	100.0%
56		70	100.0%
57		70	100.0%
58		70	100.0%
59		70	100.0%
60		70	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC Narrow Roadway. Other factors considered include the lack of pedestrian and bicyclist facilities, horizontal and vertical curves and hidden driveway encroachments. In addition the 10-MPH pace shows several high-speed vehicles which skewed data collection. Finally, pedestrians were observed.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 70
Narrow Roadway? YES	Average Speed = 33.53
Residential District? NO	Median Speed = 33.00
<b>CA Road System Map</b>	Std. Deviation = 4.84
Major Collector? NO	85% Speed = 39.10
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 3	Percent in Pace = 76%
Collisions Per Mile = 1.24	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

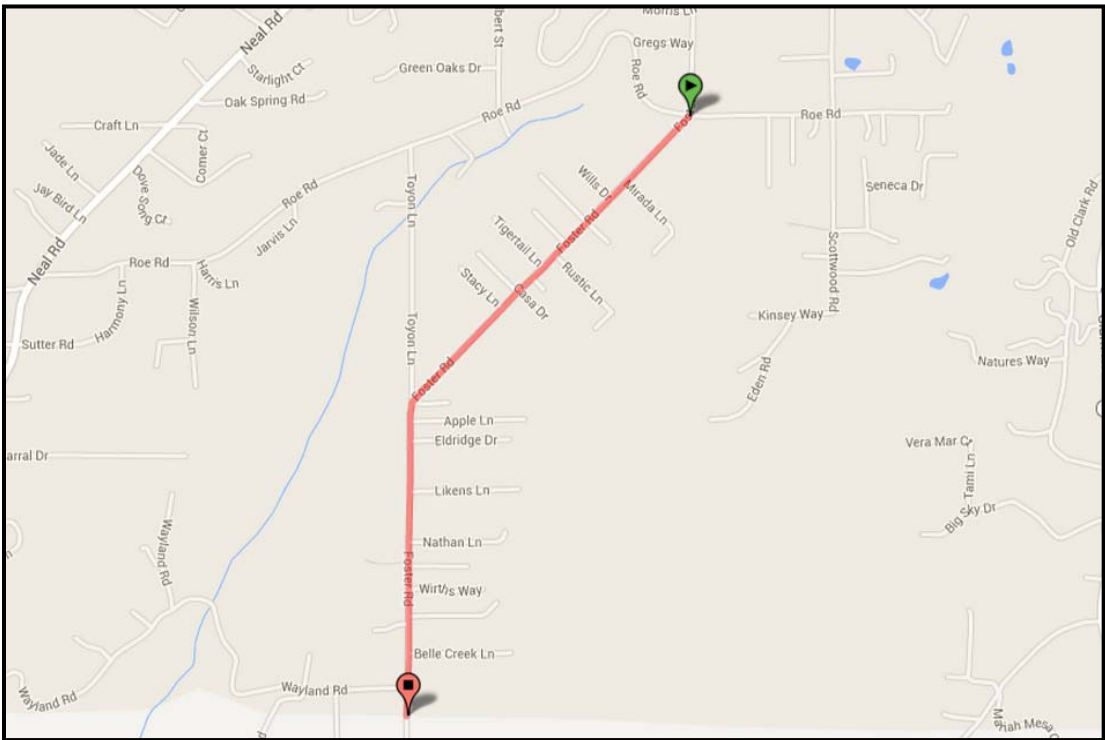
**Cumulative Speed Curve**



**Segment 13 – Foster Rd. between Roe Rd. and Town Limits**



Foster Rd. Speed Survey location



Foster Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	14
Primary Street:	Honey Run Road
Segment Start:	Skyway
Segment End:	Honey View Terrace
Observation Location:	Friendly Way
Observation By and Date:	Jose Gallardo 7/23/2013

Posted Speed Limit:	25	
Weather:	Sunny/Dry	
Time Start:	7:35 AM	
Time End:	9:30AM	
Street Width (ft):	18	Segment Length (mi): 0.49
Approved By:	Marc A. Mattox, PE	

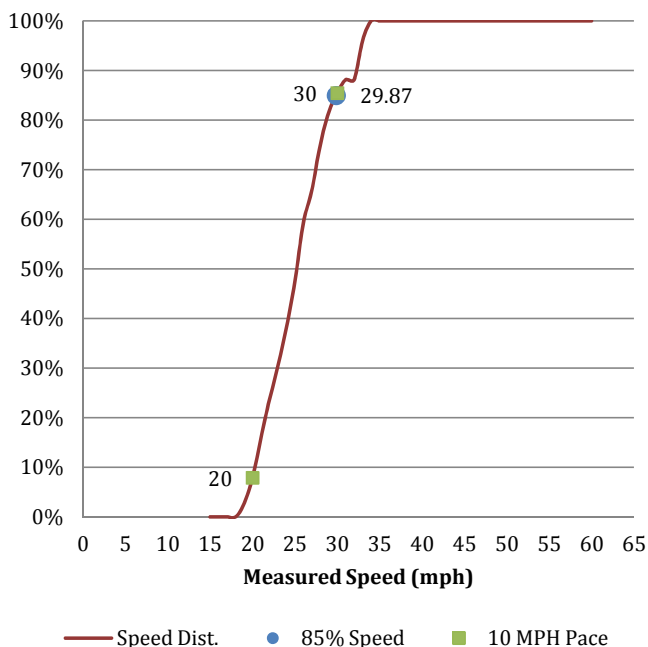
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19	2	2	2.6%
20	4	6	7.9%
21	6	12	15.8%
22	6	18	23.7%
23	5	23	30.3%
24	6	29	38.2%
25	7	36	47.4%
26	9	45	59.2%
27	5	50	65.8%
28	7	57	75.0%
29	5	62	81.6%
30	3	65	85.5%
31	2	67	88.2%
32		67	88.2%
33	6	73	96.1%
34	3	76	100.0%
35		76	100.0%
36		76	100.0%
37		76	100.0%
38		76	100.0%
39		76	100.0%
40		76	100.0%
41		76	100.0%
42		76	100.0%
43		76	100.0%
44		76	100.0%
45		76	100.0%
46		76	100.0%
47		76	100.0%
48		76	100.0%
49		76	100.0%
50		76	100.0%
51		76	100.0%
52		76	100.0%
53		76	100.0%
54		76	100.0%
55		76	100.0%
56		76	100.0%
57		76	100.0%
58		76	100.0%
59		76	100.0%
60		76	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Road. Other factors considered include compound horizontal curves, and lack of pedestrian and bicycle facilities.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 76
Narrow Roadway? YES	Average Speed = 25.95
Residential District? NO	Median Speed = 26.00
<b>CA Road System Map</b>	Std. Deviation = 4.04
Major Collector? YES	85% Speed = 29.90
Minor Arterial? NO	<b>Critical Speed = 30</b>
Principal Arterial? NO	10 MPH Pace Low = 20
<b>Collision History</b>	10 MPH Pace High = 30
2 Year Collisions = 1	Percent in Pace = 83%
Collisions Per Mile = 1.02	<b>Recommended Speed Limit (MPH) 25</b>
Rate Above Average? NO	

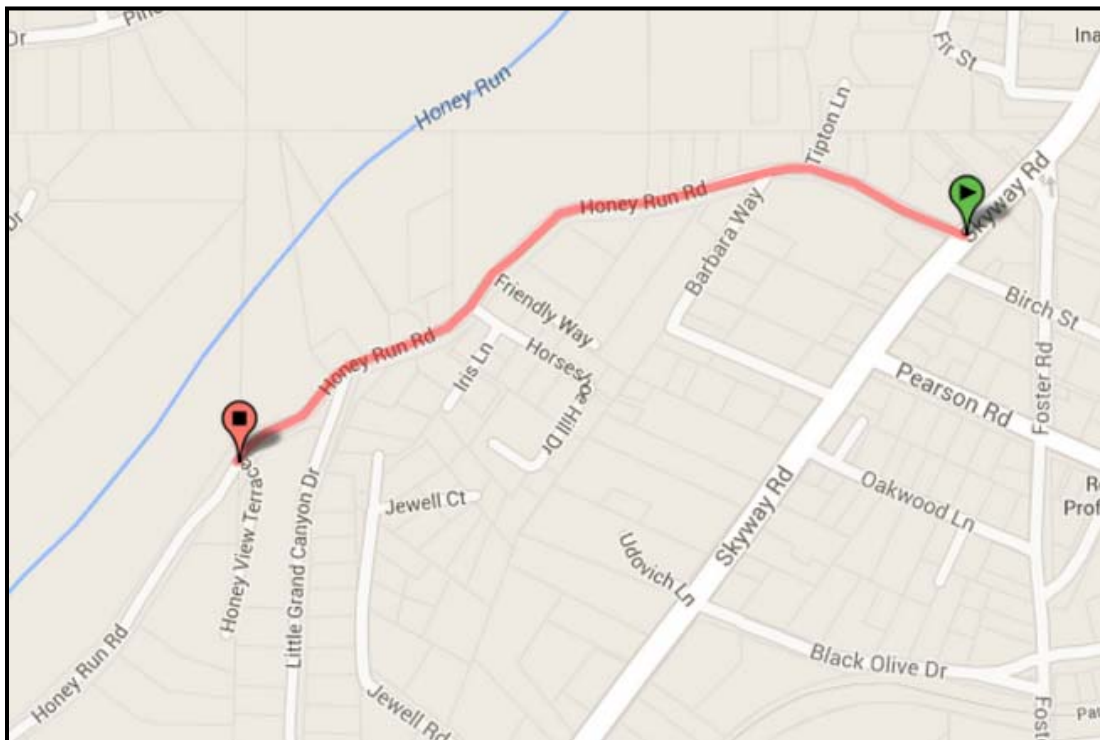
**Cumulative Speed Curve**



## Segment 14 – Honey Run Rd. between Skyway and Honey View Ter.



Honey Run Rd. Speed Survey location



Honey Run Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	15
Primary Street:	Neal Road
Segment Start:	Skyway
Segment End:	Roe Road
Observation Location:	Jay Bird Ln.
Observation By and Date:	Jose Gallardo 8/12/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	9:15 AM
Time End:	10:00 AM
Street Width (ft):	20      Segment Length (mi): 0.85
Approved By:	Marc A. Mattox, PE

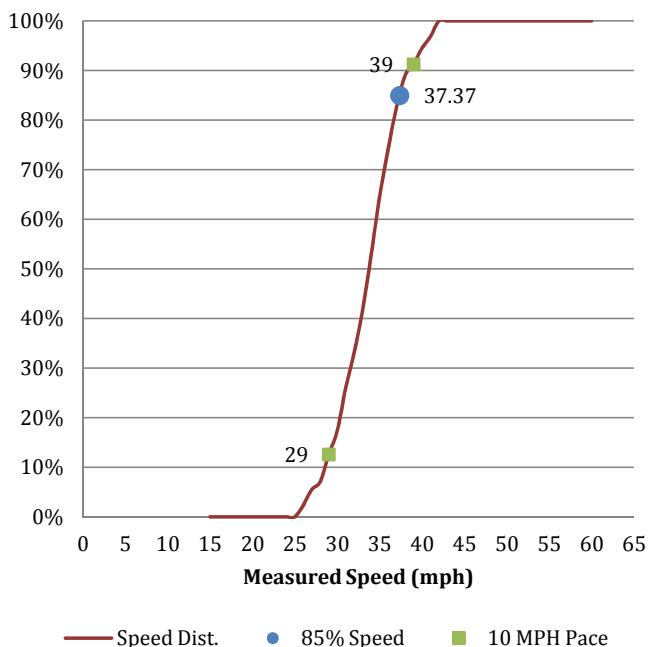
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26	3	3	2.4%
27	4	7	5.5%
28	2	9	7.1%
29	7	16	12.6%
30	6	22	17.3%
31	11	33	26.0%
32	9	42	33.1%
33	11	53	41.7%
34	14	67	52.8%
35	15	82	64.6%
36	12	94	74.0%
37	11	105	82.7%
38	8	113	89.0%
39	3	116	91.3%
40	4	120	94.5%
41	3	123	96.9%
42	4	127	100.0%
43		127	100.0%
44		127	100.0%
45		127	100.0%
46		127	100.0%
47		127	100.0%
48		127	100.0%
49		127	100.0%
50		127	100.0%
51		127	100.0%
52		127	100.0%
53		127	100.0%
54		127	100.0%
55		127	100.0%
56		127	100.0%
57		127	100.0%
58		127	100.0%
59		127	100.0%
60		127	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 127
Narrow Roadway? YES	Average Speed = 34.09
Residential District? YES	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 3.77
Major Collector? YES	85% Speed = 37.40
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 29
<b>Collision History</b>	10 MPH Pace High = 39
2 Year Collisions = 4	Percent in Pace = 84%
Collisions Per Mile = 2.35	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

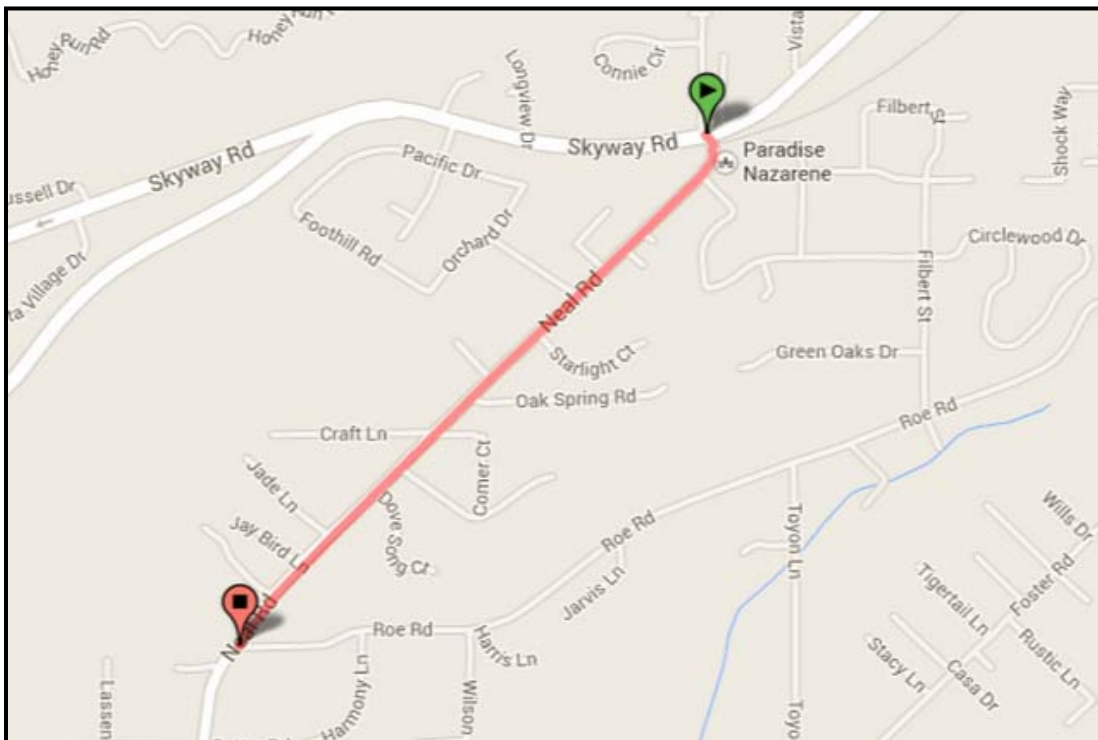
**Cumulative Speed Curve**



## Segment 15 – Neal Rd. between Skyway and Roe Rd.



Neal Rd. Speed Survey location



Neal Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	16
Primary Street:	Neal Road
Segment Start:	Roe Road
Segment End:	Town Limits
Observation Location:	Sutter Road
Observation By and Date:	Jose Gallardo 7/23/13

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	9:35 AM
Time End:	10:55 AM
Street Width (ft):	19      Segment Length (mi): 0.74
Approved By:	Marc A. Mattox, PE

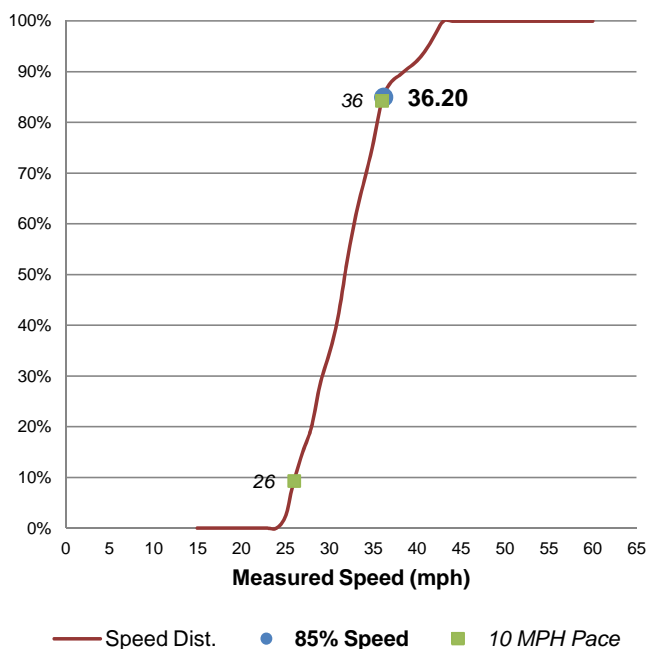
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	3	3	2.1%
26	10	13	9.3%
27	8	21	15.0%
28	7	28	20.0%
29	12	40	28.6%
30	8	48	34.3%
31	10	58	41.4%
32	15	73	52.1%
33	13	86	61.4%
34	10	96	68.6%
35	10	106	75.7%
36	12	118	84.3%
37	5	123	87.9%
38	2	125	89.3%
39	2	127	90.7%
40	2	129	92.1%
41	3	132	94.3%
42	4	136	97.1%
43	4	140	100.0%
44		140	100.0%
45		140	100.0%
46		140	100.0%
47		140	100.0%
48		140	100.0%
49		140	100.0%
50		140	100.0%
51		140	100.0%
52		140	100.0%
53		140	100.0%
54		140	100.0%
55		140	100.0%
56		140	100.0%
57		140	100.0%
58		140	100.0%
59		140	100.0%
60		140	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway. Other factors considered include lack of pedestrian and bicycle facilities.

Road Analysis	Speed Data Analysis
California Vehicle Code	Total Count = 140
Narrow Roadway? YES	Average Speed = 32.56
Residential District? NO	Median Speed = 32.00
CA Road System Map	Std. Deviation = 4.50
Major Collector? YES	85% Speed = 36.20
Minor Arterial? NO	Critical Speed = 35
Principal Arterial? NO	10 MPH Pace Low = 26
Collision History	10 MPH Pace High = 36
2 Year Collisions = 0	Percent in Pace = 82%
Collisions Per Mile = 0	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? NO	

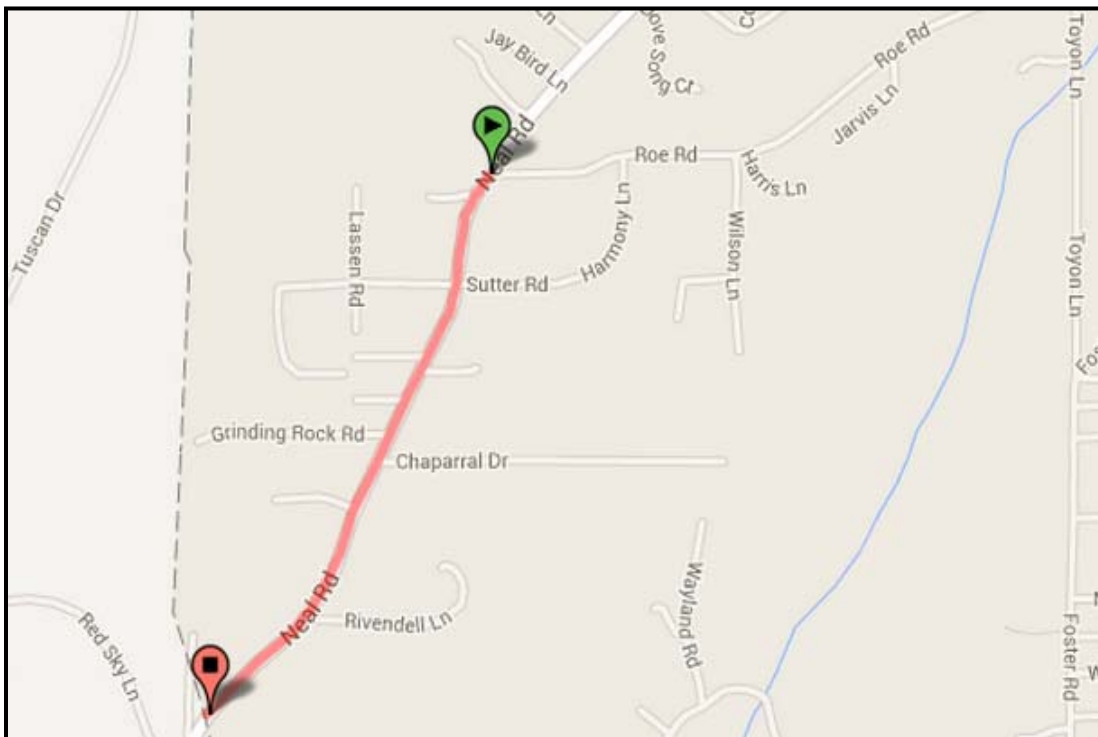
**Cumulative Speed Curve**



## Segment 16 – Neal Rd. between Roe Rd. and Town Limits



Neal Rd. Speed Survey location



Neal Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	17
Primary Street:	Nunneley Road
Segment Start:	Academy Drive
Segment End:	Clark Road
Observation Location:	S. Stone Ridge Cir.
Observation By and Date:	Jose Gallardo 6/11/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	10:05 AM
Time End:	10:45 AM
Street Width (ft):	36      Segment Length (mi): 0.51
Approved By:	Marc A. Mattox, PE

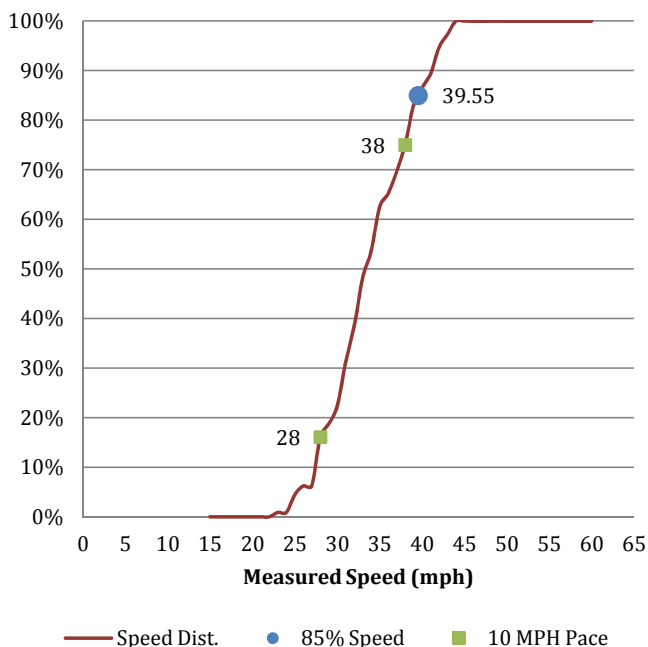
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23	1	1	0.9%
24		1	0.9%
25	4	5	4.5%
26	2	7	6.3%
27		7	6.3%
28	11	18	16.1%
29	3	21	18.8%
30	4	25	22.3%
31	10	35	31.3%
32	8	43	38.4%
33	11	54	48.2%
34	6	60	53.6%
35	10	70	62.5%
36	3	73	65.2%
37	5	78	69.6%
38	6	84	75.0%
39	9	93	83.0%
40	4	97	86.6%
41	3	100	89.3%
42	6	106	94.6%
43	3	109	97.3%
44	3	112	100.0%
45		112	100.0%
46		112	100.0%
47		112	100.0%
48		112	100.0%
49		112	100.0%
50		112	100.0%
51		112	100.0%
52		112	100.0%
53		112	100.0%
54		112	100.0%
55		112	100.0%
56		112	100.0%
57		112	100.0%
58		112	100.0%
59		112	100.0%
60		112	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Presence of senior center was considered for speed limit reduction. In addition the 10-MPH pace shows several high-speed vehicles skewed data collection.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 112
Narrow Roadway? NO	Average Speed = 34.29
Residential District? NO	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 5.06
Major Collector? NO	85% Speed = 39.60
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 2	Percent in Pace = 69%
Collisions Per Mile = 1.96	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? NO	

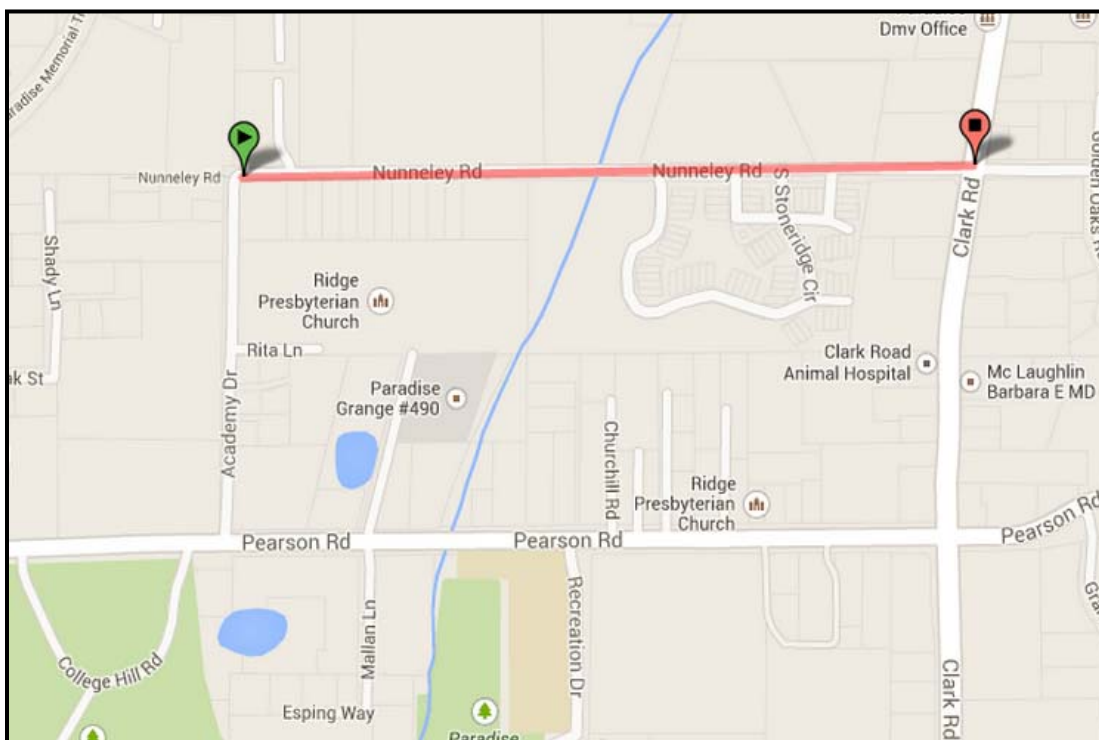
**Cumulative Speed Curve**



## Segment 17 – Nunneley Rd. between Academy Dr. and Clark Rd.



Nunneley Rd. Speed Survey location



Nunneley Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	18
Primary Street:	Nunneley Road
Segment Start:	Clark Road
Segment End:	Sawmill Road
Observation Location:	Kenglo Drive
Observation By and Date:	Jose Gallardo 6/11/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	11:00 AM
Time End:	11:30 AM
Street Width (ft):	20      Segment Length (mi): 0.99
Approved By:	Marc A. Mattox, PE

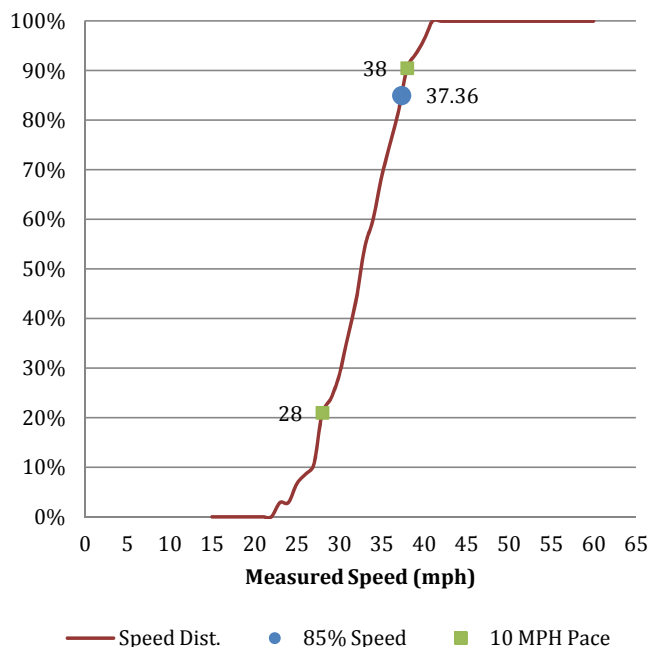
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23	3	3	2.9%
24		3	2.9%
25	4	7	6.7%
26	2	9	8.6%
27	2	11	10.5%
28	11	22	21.0%
29	3	25	23.8%
30	5	30	28.6%
31	8	38	36.2%
32	8	46	43.8%
33	11	57	54.3%
34	6	63	60.0%
35	9	72	68.6%
36	7	79	75.2%
37	7	86	81.9%
38	9	95	90.5%
39	3	98	93.3%
40	3	101	96.2%
41	4	105	100.0%
42		105	100.0%
43		105	100.0%
44		105	100.0%
45		105	100.0%
46		105	100.0%
47		105	100.0%
48		105	100.0%
49		105	100.0%
50		105	100.0%
51		105	100.0%
52		105	100.0%
53		105	100.0%
54		105	100.0%
55		105	100.0%
56		105	100.0%
57		105	100.0%
58		105	100.0%
59		105	100.0%
60		105	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 105
Narrow Roadway? YES	Average Speed = 32.95
Residential District? YES	Median Speed = 33.00
<b>CA Road System Map</b>	Std. Deviation = 4.48
Major Collector? NO	85% Speed = 37.40
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 5	Percent in Pace = 80%
Collisions Per Mile = 2.53	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

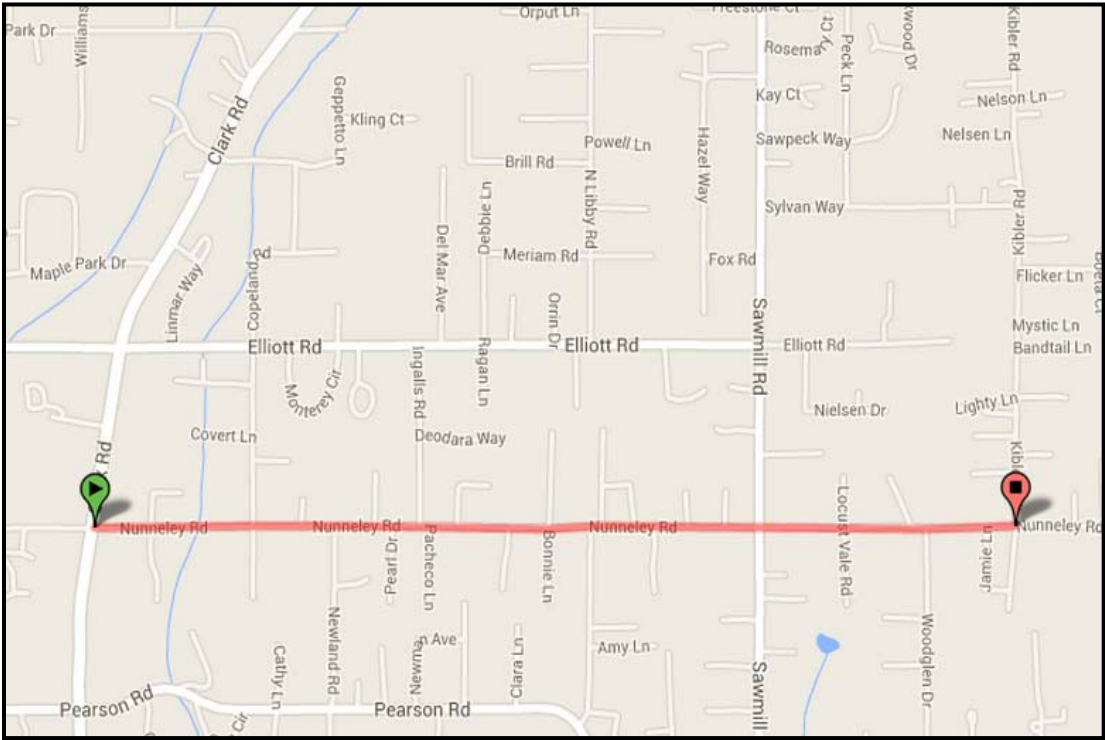
**Cumulative Speed Curve**



**Segment 18 – Nunneley Rd. between Clark Rd. and Sawmill Rd.**



Nunneley Rd. Speed Survey location



Nunneley Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	19
Primary Street:	Oliver Road
Segment Start:	Skyway
Segment End:	Castle Drive
Observation Location:	Valley View Drive
Observation By and Date:	Jose Gallardo 6/19/2013

Posted Speed Limit:	30	
Weather:	Cloudy/Sunny/Dry	
Time Start:	10:10 AM	
Time End:	11:30 AM	
Street Width (ft):	22	Segment Length (mi): 0.51
Approved By:	Marc A. Mattox, PE	

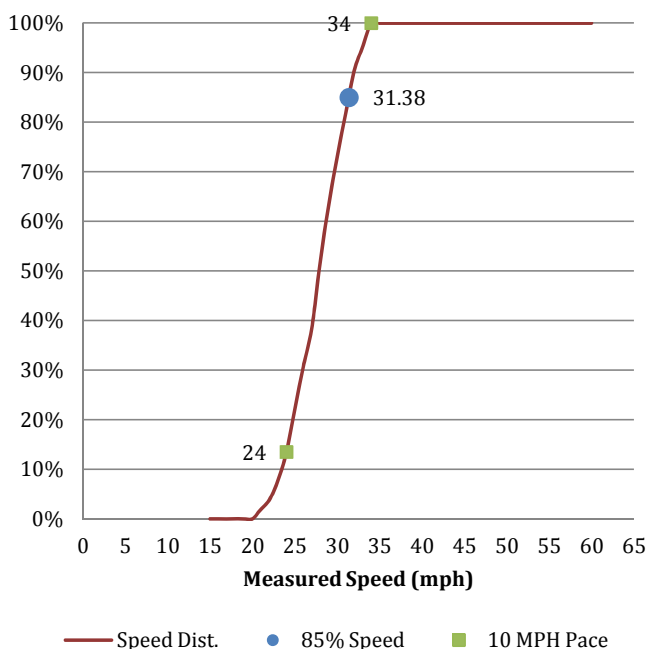
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21	2	2	1.9%
22	2	4	3.8%
23	4	8	7.7%
24	6	14	13.5%
25	9	23	22.1%
26	9	32	30.8%
27	8	40	38.5%
28	14	54	51.9%
29	12	66	63.5%
30	10	76	73.1%
31	9	85	81.7%
32	9	94	90.4%
33	5	99	95.2%
34	5	104	100.0%
35		104	100.0%
36		104	100.0%
37		104	100.0%
38		104	100.0%
39		104	100.0%
40		104	100.0%
41		104	100.0%
42		104	100.0%
43		104	100.0%
44		104	100.0%
45		104	100.0%
46		104	100.0%
47		104	100.0%
48		104	100.0%
49		104	100.0%
50		104	100.0%
51		104	100.0%
52		104	100.0%
53		104	100.0%
54		104	100.0%
55		104	100.0%
56		104	100.0%
57		104	100.0%
58		104	100.0%
59		104	100.0%
60		104	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway. In addition, above average collision history and horizontal curves were considered for speed limit reduction.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 104
Narrow Roadway? YES	Average Speed = 28.26
Residential District? NO	Median Speed = 28.00
<b>CA Road System Map</b>	Std. Deviation = 3.22
Major Collector? YES	85% Speed = 31.40
Minor Arterial? NO	<b>Critical Speed = 30</b>
Principal Arterial? NO	10 MPH Pace Low = 24
<b>Collision History</b>	10 MPH Pace High = 34
2 Year Collisions = 5	Percent in Pace = 92%
Collisions Per Mile = 4.9	<b>Recommended Speed Limit (MPH) 25</b>
Rate Above Average? YES	

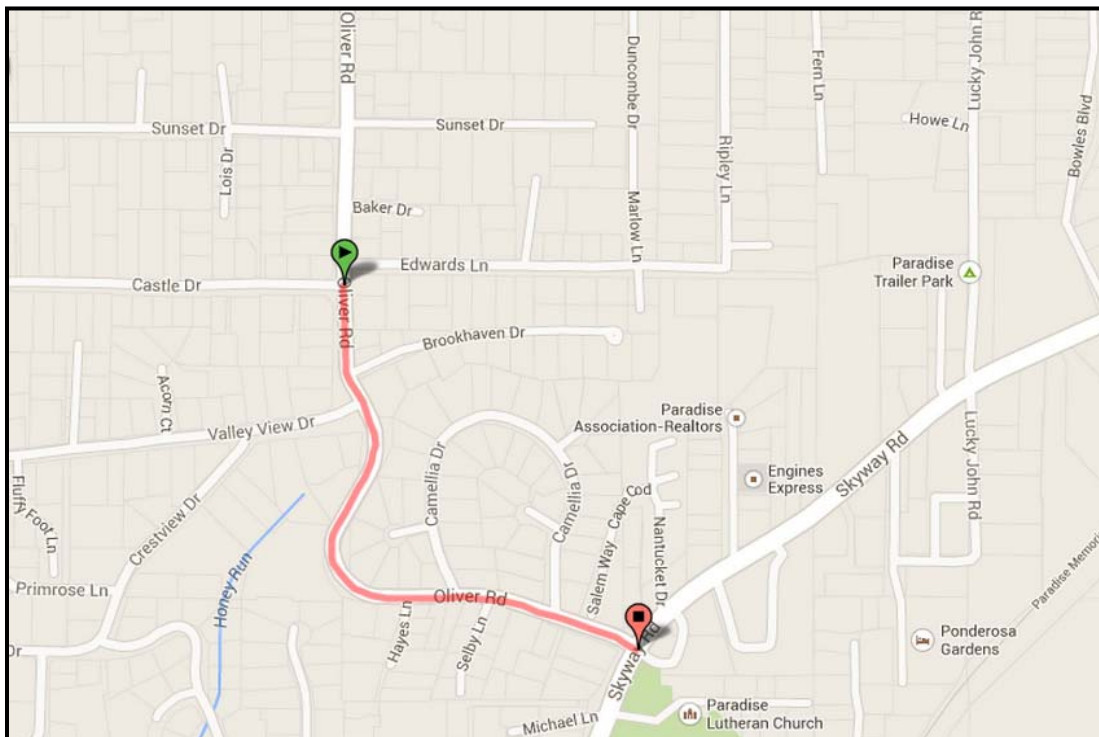
**Cumulative Speed Curve**



## Segment 19 – Oliver Rd. between Skyway and Castle Dr.



Oliver Rd. Speed Survey location



Oliver Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	20
Primary Street:	Oliver Road
Segment Start:	Castle Drive
Segment End:	Wagstaff Road
Observation Location:	Sunset Drive
Observation By and Date:	Jose Gallardo 6/19/2013

Posted Speed Limit:	30		
Weather:	Sunny/Cloudy/Dry		
Time Start:	11:00 AM		
Time End:	11:40 AM		
Street Width (ft):	20	Segment Length (mi):	0.71
Approved By:	Marc A. Mattox, PE		

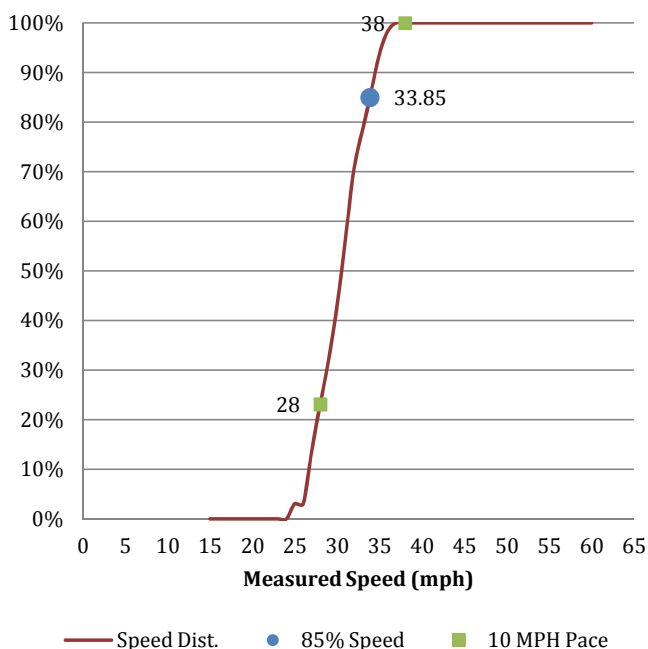
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	2	2	3.1%
26		2	3.1%
27	7	9	13.8%
28	6	15	23.1%
29	6	21	32.3%
30	7	28	43.1%
31	9	37	56.9%
32	9	46	70.8%
33	5	51	78.5%
34	5	56	86.2%
35	5	61	93.8%
36	3	64	98.5%
37	1	65	100.0%
38		65	100.0%
39		65	100.0%
40		65	100.0%
41		65	100.0%
42		65	100.0%
43		65	100.0%
44		65	100.0%
45		65	100.0%
46		65	100.0%
47		65	100.0%
48		65	100.0%
49		65	100.0%
50		65	100.0%
51		65	100.0%
52		65	100.0%
53		65	100.0%
54		65	100.0%
55		65	100.0%
56		65	100.0%
57		65	100.0%
58		65	100.0%
59		65	100.0%
60		65	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 65
Narrow Roadway? YES	Average Speed = 30.97
Residential District? YES	Median Speed = 31.00
<b>CA Road System Map</b>	Std. Deviation = 2.89
Major Collector? YES	85% Speed = 33.90
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 3	Percent in Pace = 97%
Collisions Per Mile = 2.11	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

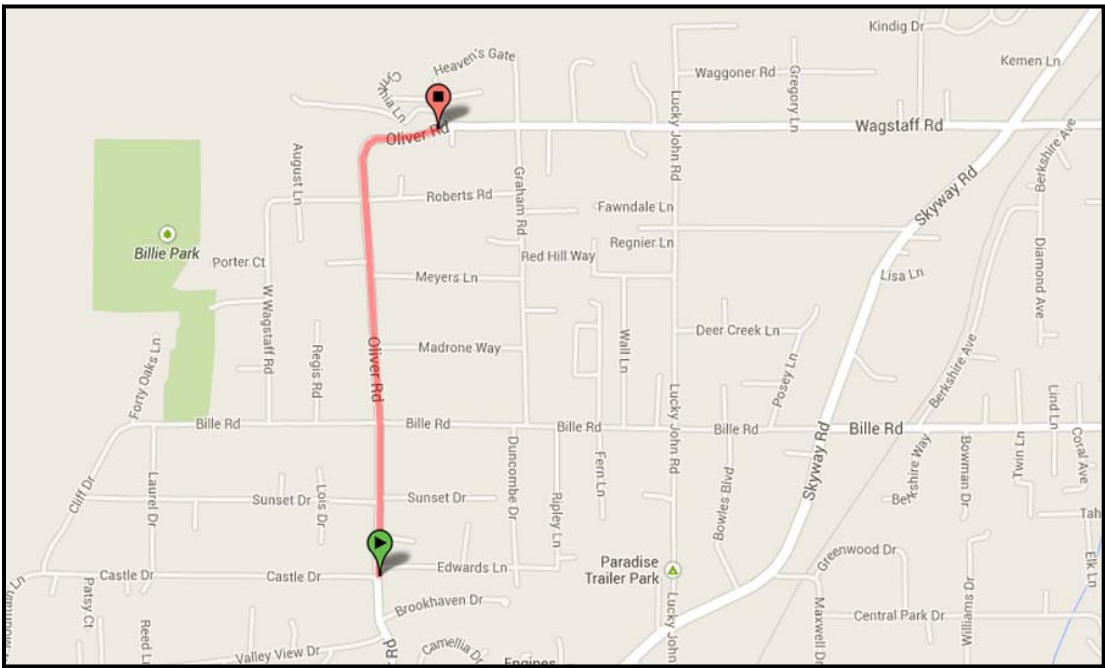
**Cumulative Speed Curve**



**Segment 20 – Oliver Rd. between Castle Dr. and Wagstaff Rd.**



Oliver Rd. Speed Survey location



Oliver Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	21
Primary Street:	Pearson Road
Segment Start:	Skyway
Segment End:	Black Olive Drive
Observation Location:	Almond Street
Observation By and Date:	Marc Mattox, 10/7/13

Posted Speed Limit: 30	
Weather:	Dry, Sunny
Time Start:	2:58 PM
Time End:	3:24 PM
Street Width (ft):	46      Segment Length (mi): 0.25
Approved By:	Marc A. Mattox, PE

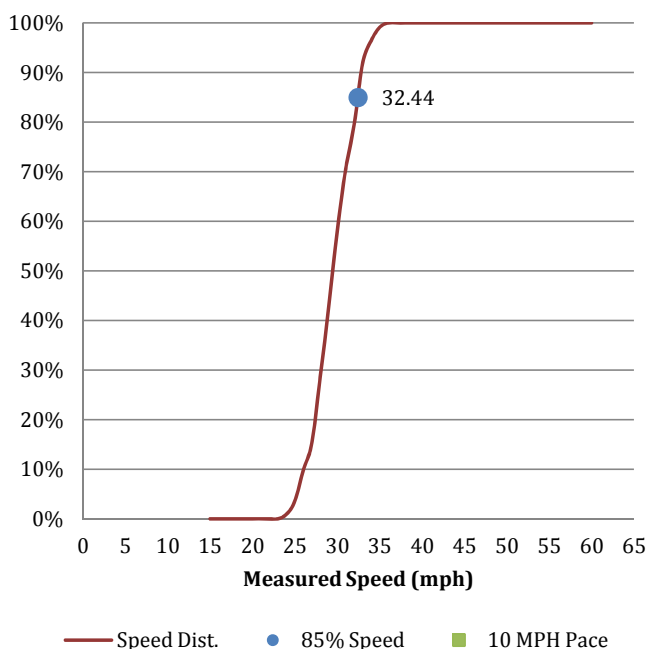
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24	1	1	0.9%
25	3	4	3.6%
26	7	11	9.8%
27	6	17	15.2%
28	15	32	28.6%
29	16	48	42.9%
30	17	65	58.0%
31	14	79	70.5%
32	10	89	79.5%
33	14	103	92.0%
34	5	108	96.4%
35	3	111	99.1%
36	1	112	100.0%
37		112	100.0%
38		112	100.0%
39		112	100.0%
40		112	100.0%
41		112	100.0%
42		112	100.0%
43		112	100.0%
44		112	100.0%
45		112	100.0%
46		112	100.0%
47		112	100.0%
48		112	100.0%
49		112	100.0%
50		112	100.0%
51		112	100.0%
52		112	100.0%
53		112	100.0%
54		112	100.0%
55		112	100.0%
56		112	100.0%
57		112	100.0%
58		112	100.0%
59		112	100.0%
60		112	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Steep vertical curve between Skyway and Almond. Marked crosswalk at crest of vertical curve. Short survey segment as conditions change at Black Olive Drive.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 112
Narrow Roadway? NO	Average Speed = 30.04
Residential District? NO	Median Speed = 30.00
<b>CA Road System Map</b>	Std. Deviation = 2.55
Major Collector? NO	85% Speed = 32.40
Minor Arterial? NO	<b>Critical Speed = 30</b>
Principal Arterial? YES	10 MPH Pace Low = 25
<b>Collision History</b>	10 MPH Pace High = 35
2 Year Collisions = 7	Percent in Pace = 98%
Collisions Per Mile = 14	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

**Cumulative Speed Curve**

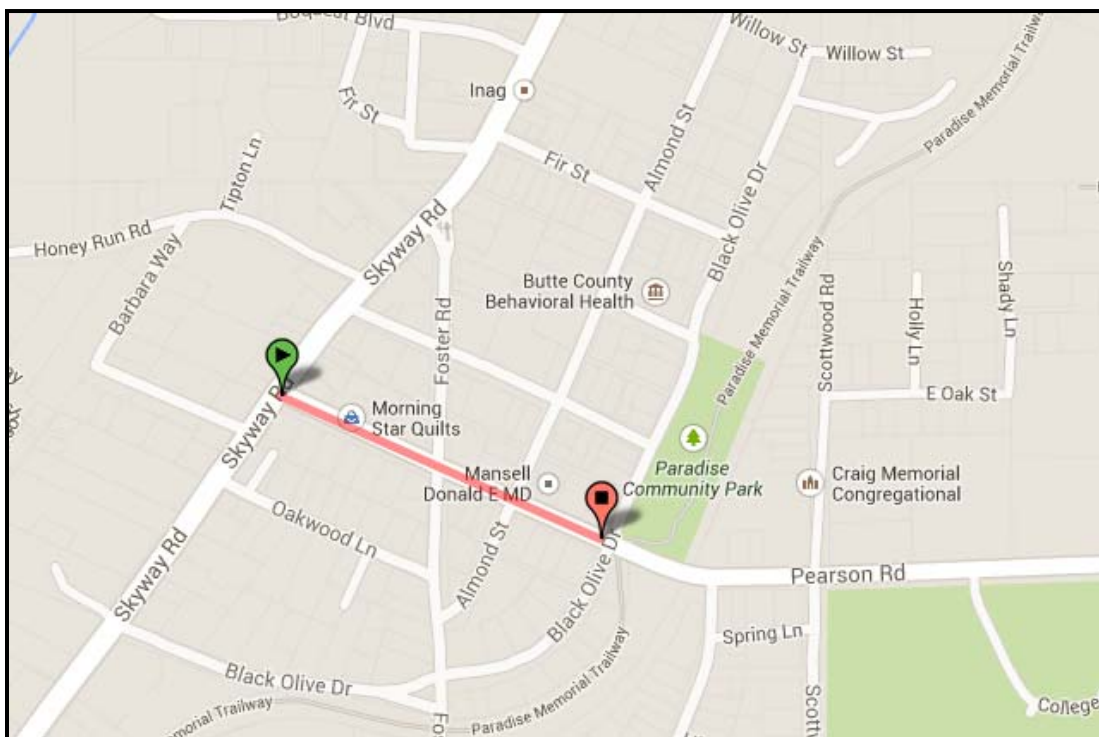




## Segment 21 – Pearson Rd. between Skyway and Black Olive Dr.



Pearson Rd. Speed Survey location



Pearson Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	22
Primary Street:	Pearson Road
Segment Start:	Black Olive Drive
Segment End:	Clark Road
Observation Location:	Mallan Ln
Observation By and Date:	Jose Gallardo 8/15/2013

Posted Speed Limit: 25	
Weather:	Sunny/Dry
Time Start:	10:00 AM
Time End:	10:25 AM
Street Width (ft):	48      Segment Length (mi): 0.91
Approved By:	Marc A. Mattox, PE

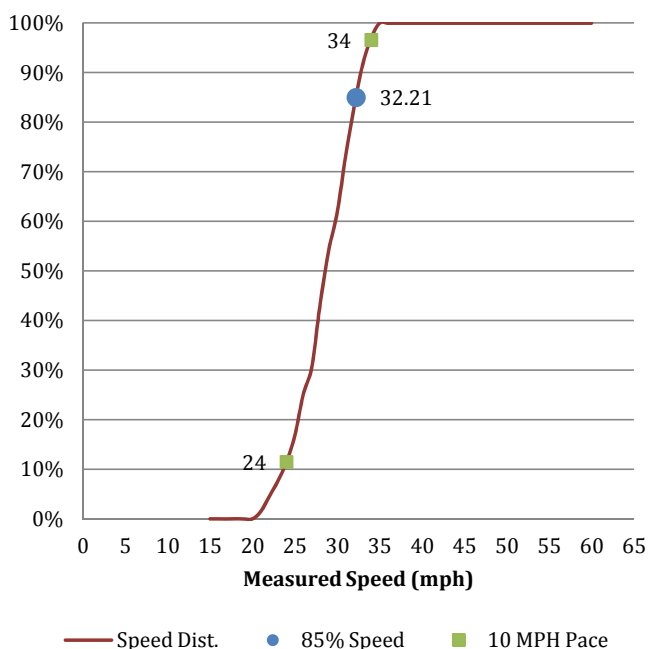
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21	2	2	1.5%
22	4	6	4.6%
23	4	10	7.6%
24	5	15	11.5%
25	7	22	16.8%
26	11	33	25.2%
27	7	40	30.5%
28	17	57	43.5%
29	14	71	54.2%
30	10	81	61.8%
31	15	96	73.3%
32	13	109	83.2%
33	11	120	91.6%
34	7	127	96.9%
35	4	131	100.0%
36		131	100.0%
37		131	100.0%
38		131	100.0%
39		131	100.0%
40		131	100.0%
41		131	100.0%
42		131	100.0%
43		131	100.0%
44		131	100.0%
45		131	100.0%
46		131	100.0%
47		131	100.0%
48		131	100.0%
49		131	100.0%
50		131	100.0%
51		131	100.0%
52		131	100.0%
53		131	100.0%
54		131	100.0%
55		131	100.0%
56		131	100.0%
57		131	100.0%
58		131	100.0%
59		131	100.0%
60		131	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Vertical curve at College Hill Drive. School zone between Academy Drive and Clark Road.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 131
Narrow Roadway? NO	Average Speed = 28.98
Residential District? NO	Median Speed = 29.00
<b>CA Road System Map</b>	Std. Deviation = 3.43
Major Collector? NO	85% Speed = 32.20
Minor Arterial? NO	<b>Critical Speed = 30</b>
Principal Arterial? YES	10 MPH Pace Low = 24
<b>Collision History</b>	10 MPH Pace High = 34
2 Year Collisions = 8	Percent in Pace = 89%
Collisions Per Mile = 4.4	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

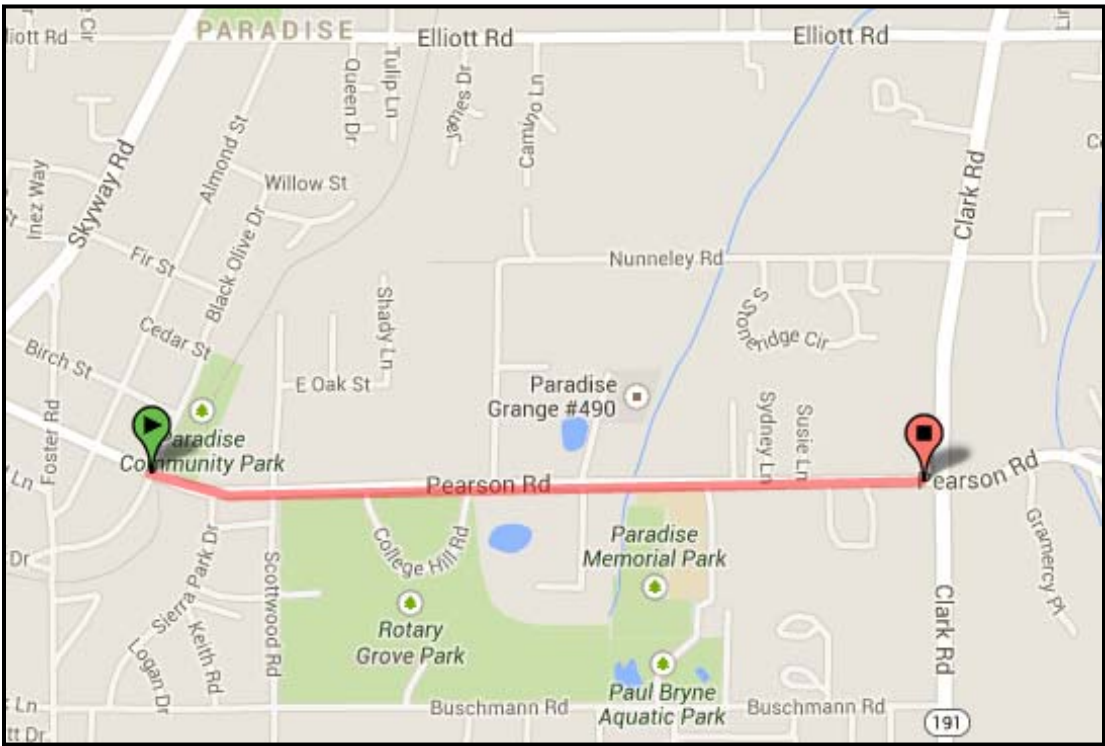
**Cumulative Speed Curve**



**Segment 22 – Pearson Rd. between Black Olive Dr. and Clark Rd.**



Pearson Rd. Speed Survey location



Pearson Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	23
Primary Street:	Pearson Road
Segment Start:	Clark Road
Segment End:	Butte View Terrace
Observation Location:	Paradise Ave
Observation By and Date:	Jose Gallardo 6/5/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	9:30 AM
Time End:	10:00 AM
Street Width (ft):	27      Segment Length (mi): 1.51
Approved By:	Marc A. Mattox, PE

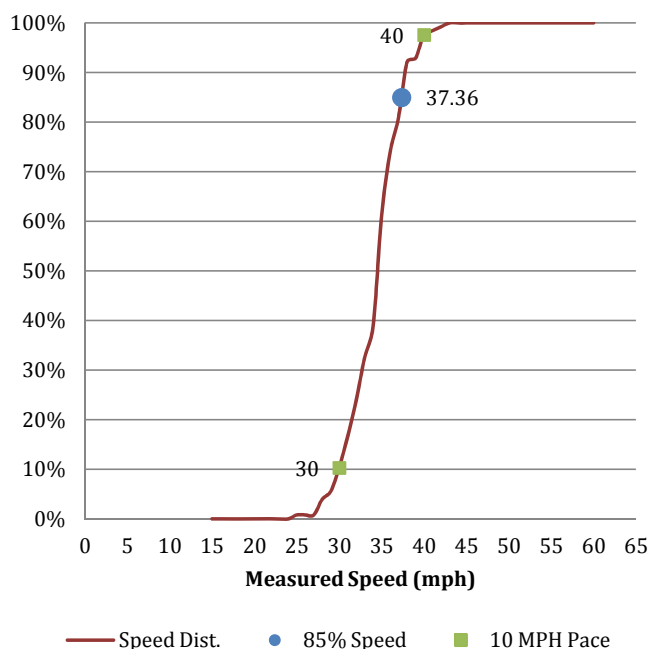
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	1	1	0.8%
26		1	0.8%
27		1	0.8%
28	4	5	4.0%
29	2	7	5.6%
30	6	13	10.3%
31	8	21	16.7%
32	9	30	23.8%
33	11	41	32.5%
34	8	49	38.9%
35	28	77	61.1%
36	16	93	73.8%
37	9	102	81.0%
38	14	116	92.1%
39	1	117	92.9%
40	6	123	97.6%
41	1	124	98.4%
42	1	125	99.2%
43	1	126	100.0%
44		126	100.0%
45		126	100.0%
46		126	100.0%
47		126	100.0%
48		126	100.0%
49		126	100.0%
50		126	100.0%
51		126	100.0%
52		126	100.0%
53		126	100.0%
54		126	100.0%
55		126	100.0%
56		126	100.0%
57		126	100.0%
58		126	100.0%
59		126	100.0%
60		126	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Vertical and Horizontal curves. One lane in each direction. Church and Fire Station present. Stop sign for Sawmill Rd.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 126
Narrow Roadway? NO	Average Speed = 34.70
Residential District? NO	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 3.18
Major Collector? NO	85% Speed = 37.40
Minor Arterial? YES	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 16	Percent in Pace = 92%
Collisions Per Mile = 5.3	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

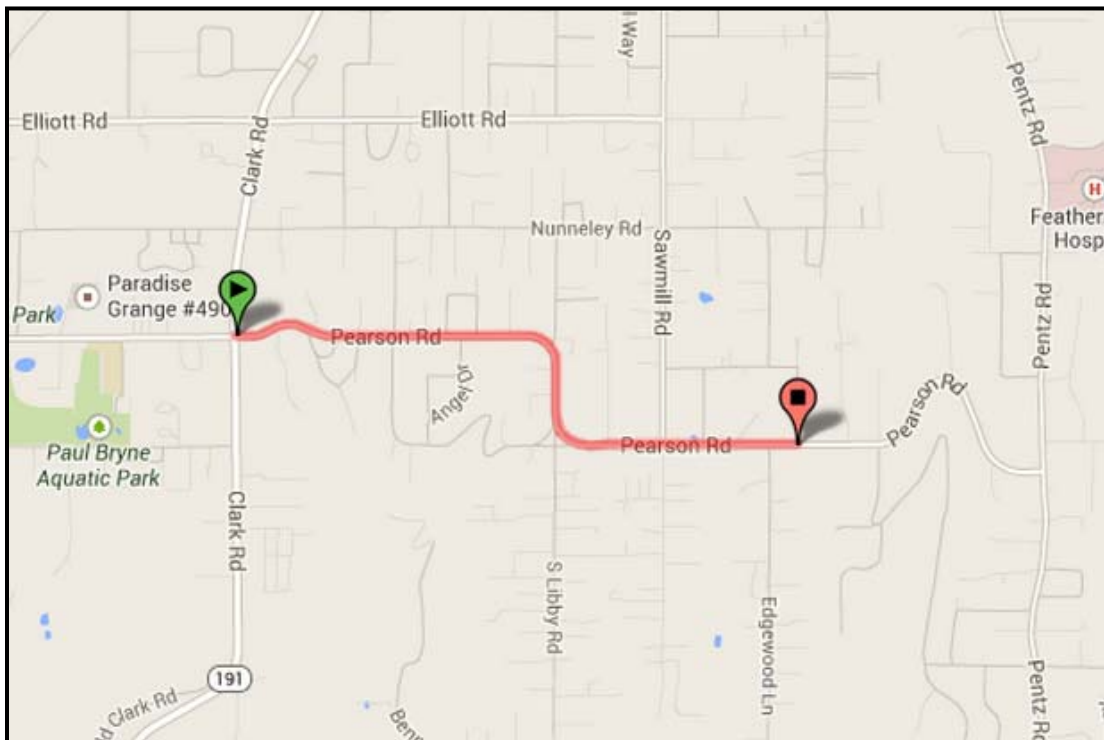
**Cumulative Speed Curve**



## Segment 23 – Pearson Rd. between Clark Rd. and Butte Terrace



Pearson Rd. Speed Survey location



Pearson Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	24
Primary Street:	Pearson Road
Segment Start:	Butte View Terrace
Segment End:	Pentz Road
Observation Location:	Rockford Ln
Observation By and Date:	Jose Gallardo 6/5/2013

Posted Speed Limit:	25	
Weather:	Sunny/Dry	
Time Start:	8:50 AM	
Time End:	9:20 AM	
Street Width (ft):	22	Segment Length (mi): 0.77
Approved By:	Marc A. Mattox, PE	

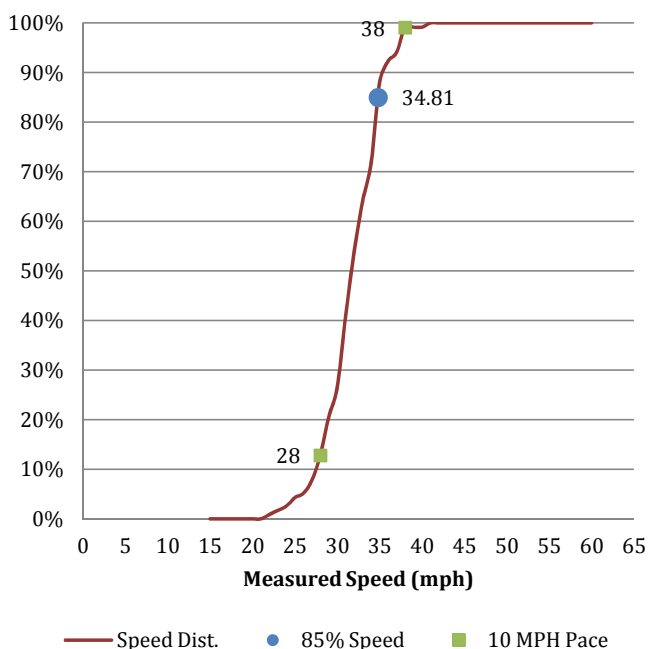
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22	1	1	0.9%
23	1	2	1.7%
24	1	3	2.6%
25	2	5	4.3%
26	1	6	5.1%
27	3	9	7.7%
28	6	15	12.8%
29	9	24	20.5%
30	7	31	26.5%
31	17	48	41.0%
32	15	63	53.8%
33	12	75	64.1%
34	9	84	71.8%
35	19	103	88.0%
36	5	108	92.3%
37	2	110	94.0%
38	6	116	99.1%
39		116	99.1%
40		116	99.1%
41	1	117	100.0%
42		117	100.0%
43		117	100.0%
44		117	100.0%
45		117	100.0%
46		117	100.0%
47		117	100.0%
48		117	100.0%
49		117	100.0%
50		117	100.0%
51		117	100.0%
52		117	100.0%
53		117	100.0%
54		117	100.0%
55		117	100.0%
56		117	100.0%
57		117	100.0%
58		117	100.0%
59		117	100.0%
60		117	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Vertical and horizontal (25mph) Curves. One lane in each direction.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 117
Narrow Roadway? YES	Average Speed = 32.15
Residential District? NO	Median Speed = 32.00
<b>CA Road System Map</b>	Std. Deviation = 3.37
Major Collector? NO	85% Speed = 34.80
Minor Arterial? YES	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 3	Percent in Pace = 91%
Collisions Per Mile = 1.95	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? NO	

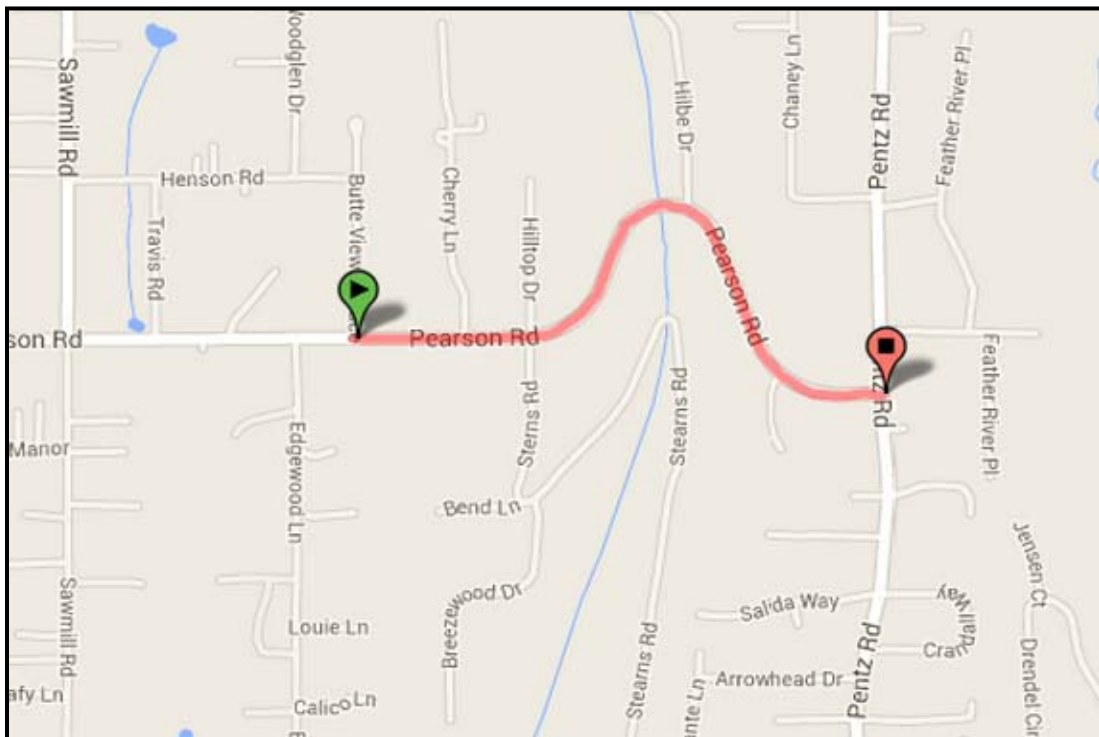
**Cumulative Speed Curve**



## Segment 24 – Pearson Rd. between Butte Terrace and Pentz Rd.



Pearson Rd. Speed Survey location



Pearson Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	25
Primary Street:	Pentz Road
Segment Start:	Skyway
Segment End:	Wagstaff Road
Observation Location:	Dean Road
Observation By and Date:	Jose Gallardo 7/31/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	8:55 AM
Time End:	10:00 AM
Street Width (ft):	20      Segment Length (mi): 1.56
Approved By:	Marc A. Mattox, PE

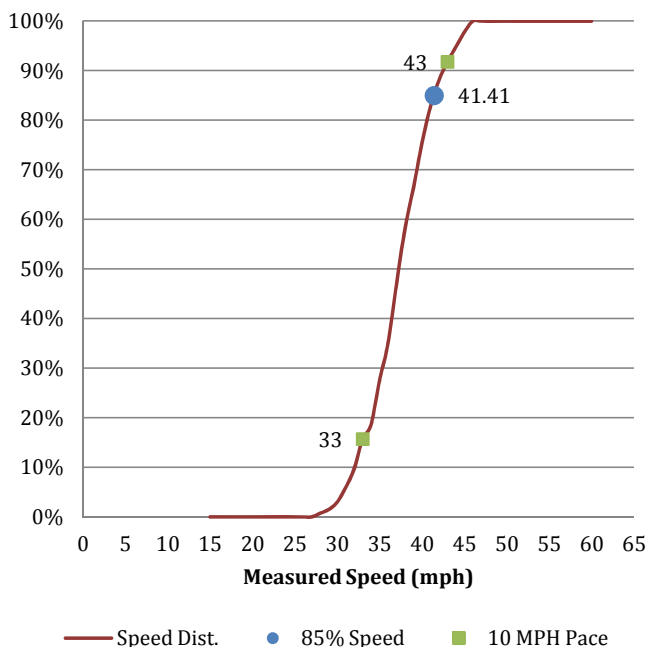
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28	1	1	0.7%
29	1	2	1.5%
30	2	4	3.0%
31	4	8	6.0%
32	5	13	9.7%
33	8	21	15.7%
34	4	25	18.7%
35	12	37	27.6%
36	10	47	35.1%
37	16	63	47.0%
38	15	78	58.2%
39	11	89	66.4%
40	12	101	75.4%
41	10	111	82.8%
42	7	118	88.1%
43	5	123	91.8%
44	4	127	94.8%
45	4	131	97.8%
46	3	134	100.0%
47		134	100.0%
48		134	100.0%
49		134	100.0%
50		134	100.0%
51		134	100.0%
52		134	100.0%
53		134	100.0%
54		134	100.0%
55		134	100.0%
56		134	100.0%
57		134	100.0%
58		134	100.0%
59		134	100.0%
60		134	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC Narrow Roadway. Other factors considered include the lack of pedestrian and bicyclist facilities, horizontal and vertical curves and hidden driveway encroachments. In addition pedestrians were observed during the survey. School zone present. Above average collision rate.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 134
Narrow Roadway? YES	Average Speed = 37.80
Residential District? NO	Median Speed = 38.00
<b>CA Road System Map</b>	Std. Deviation = 3.90
Major Collector? YES	85% Speed = 41.40
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 33
<b>Collision History</b>	10 MPH Pace High = 43
2 Year Collisions = 10	Percent in Pace = 82%
Collisions Per Mile = 3.21	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

**Cumulative Speed Curve**

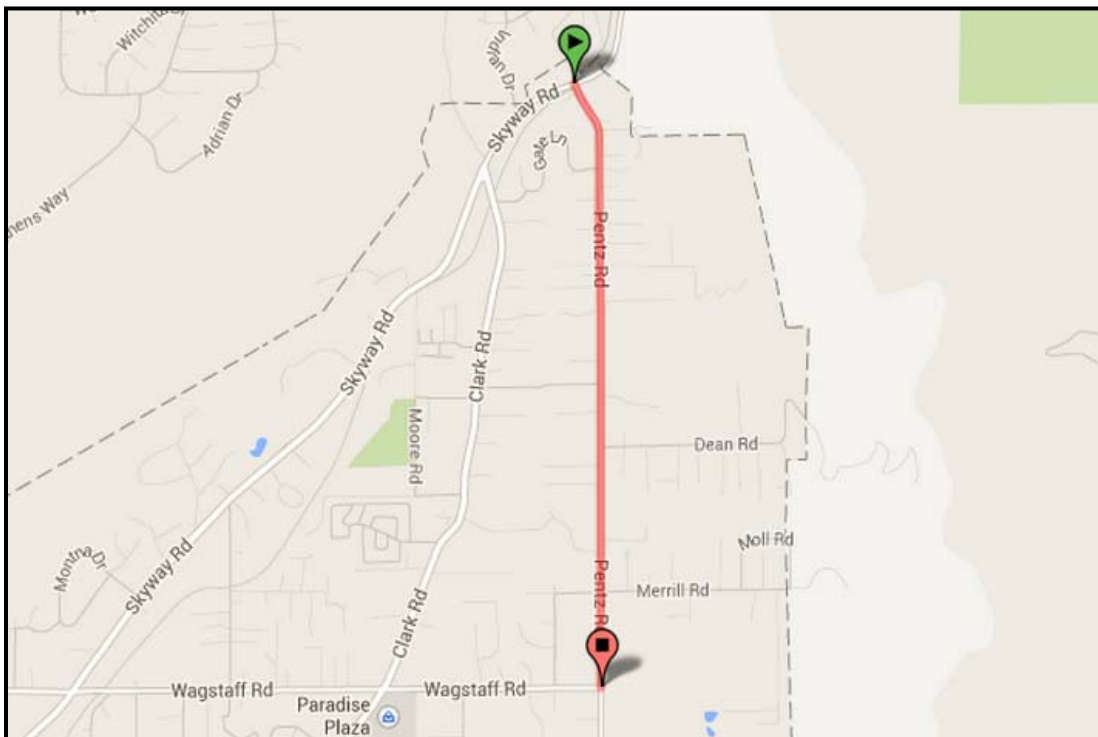




## Segment 25 – Pentz Rd. between Skyway and Wagstaff Rd.



Pentz Rd. Speed Survey location



Pentz Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	26
Primary Street:	Pentz Road
Segment Start:	Wagstaff Road
Segment End:	Bille Road
Observation Location:	Tara Ln
Observation By and Date:	Jose Gallardo 5/30/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	8:30 AM
Time End:	9:30 AM
Street Width (ft):	20      Segment Length (mi): 0.51
Approved By:	Marc A. Mattox, PE

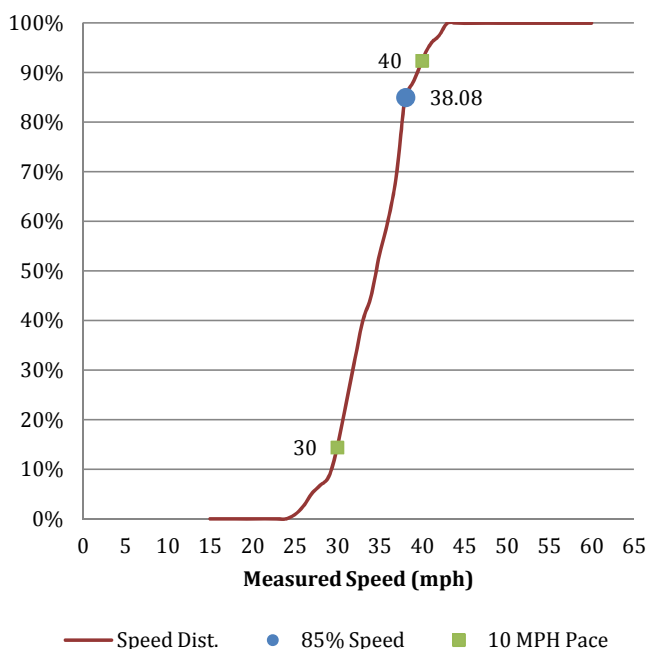
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	1	1	0.8%
26	2	3	2.5%
27	3	6	5.1%
28	2	8	6.8%
29	2	10	8.5%
30	7	17	14.4%
31	10	27	22.9%
32	10	37	31.4%
33	10	47	39.8%
34	6	53	44.9%
35	10	63	53.4%
36	8	71	60.2%
37	11	82	69.5%
38	18	100	84.7%
39	4	104	88.1%
40	5	109	92.4%
41	4	113	95.8%
42	2	115	97.5%
43	3	118	100.0%
44		118	100.0%
45		118	100.0%
46		118	100.0%
47		118	100.0%
48		118	100.0%
49		118	100.0%
50		118	100.0%
51		118	100.0%
52		118	100.0%
53		118	100.0%
54		118	100.0%
55		118	100.0%
56		118	100.0%
57		118	100.0%
58		118	100.0%
59		118	100.0%
60		118	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC Narrow Roadway. Other factors considered include the lack of pedestrian and bicyclist facilities, horizontal and vertical curves and hidden driveway encroachments. In addition pedestrians were observed during the survey. School zone present. Above average collision rate.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 118
Narrow Roadway? YES	Average Speed = 34.81
Residential District? NO	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 4.06
Major Collector? YES	85% Speed = 38.10
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 5	Percent in Pace = 84%
Collisions Per Mile = 4.9	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

**Cumulative Speed Curve**

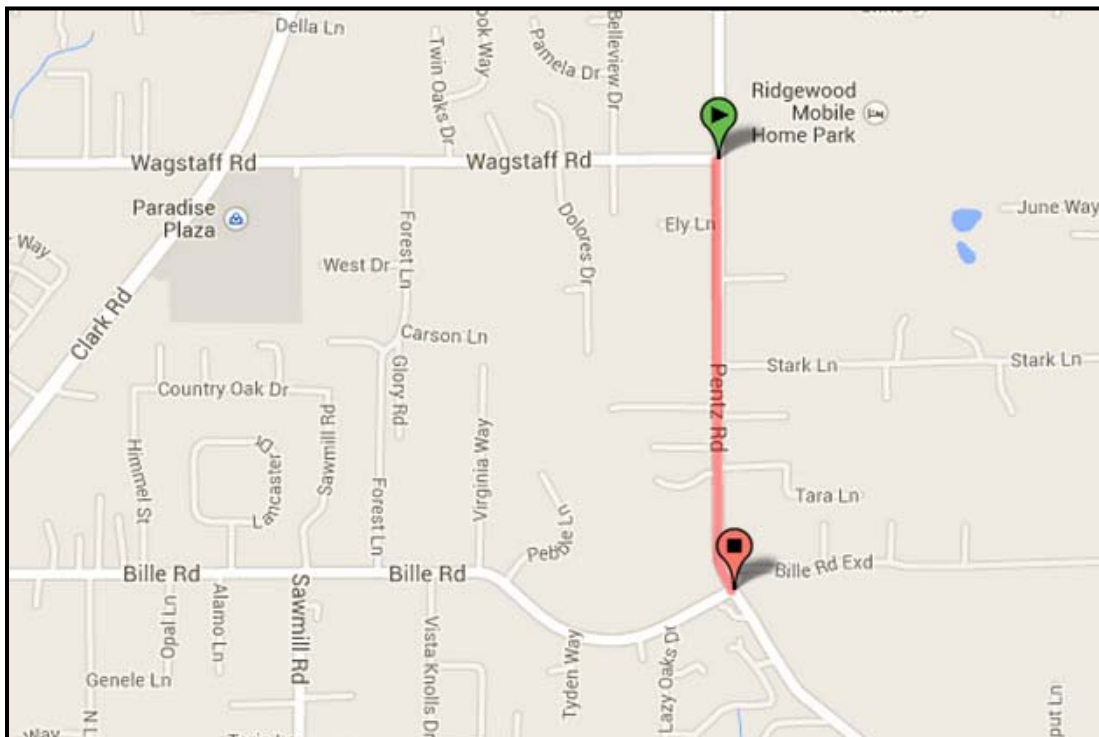




## Segment 26 – Pentz Rd. between Wagstaff Rd. and Bille Rd.



Pentz Rd. Speed Survey location



Pentz Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	27
Primary Street:	Pentz Road
Segment Start:	Bille Road
Segment End:	Del Rio Way
Observation Location:	Conifer Dr.
Observation By and Date:	Jose Gallardo 5/30/2013

Posted Speed Limit:	35		
Weather:	Sunny/Dry		
Time Start:	9:12 AM		
Time End:	9:43 AM		
Street Width (ft):	20	Segment Length (mi):	0.82
Approved By:	Marc A. Mattox, PE		

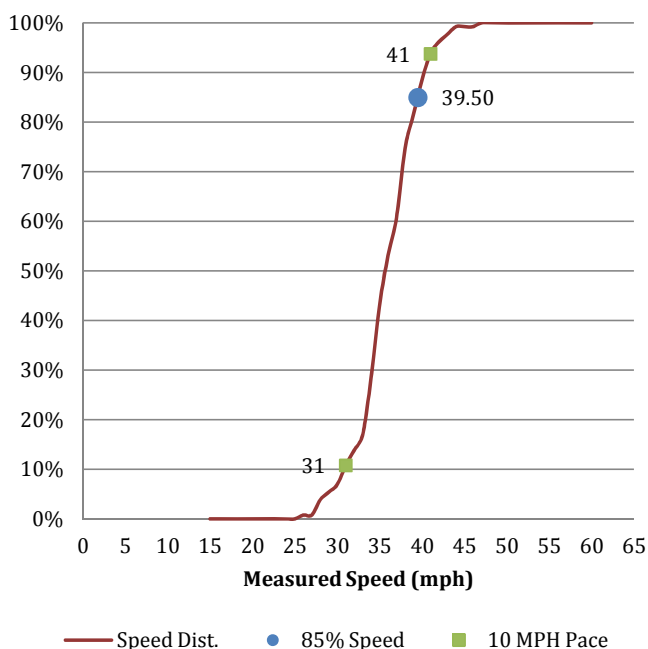
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26	1	1	0.8%
27		1	0.8%
28	4	5	3.8%
29	2	7	5.4%
30	2	9	6.9%
31	5	14	10.8%
32	4	18	13.8%
33	4	22	16.9%
34	15	37	28.5%
35	19	56	43.1%
36	13	69	53.1%
37	10	79	60.8%
38	18	97	74.6%
39	9	106	81.5%
40	9	115	88.5%
41	7	122	93.8%
42	3	125	96.2%
43	2	127	97.7%
44	2	129	99.2%
45		129	99.2%
46		129	99.2%
47	1	130	100.0%
48		130	100.0%
49		130	100.0%
50		130	100.0%
51		130	100.0%
52		130	100.0%
53		130	100.0%
54		130	100.0%
55		130	100.0%
56		130	100.0%
57		130	100.0%
58		130	100.0%
59		130	100.0%
60		130	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC Narrow Roadway. Other factors considered include the lack of pedestrian and bicyclist facilities, horizontal and vertical curves and hidden driveway encroachments.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 130
Narrow Roadway? YES	Average Speed = 36.25
Residential District? NO	Median Speed = 36.00
<b>CA Road System Map</b>	Std. Deviation = 3.69
Major Collector? YES	85% Speed = 39.50
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 31
<b>Collision History</b>	10 MPH Pace High = 41
2 Year Collisions = 2	Percent in Pace = 87%
Collisions Per Mile = 1.22	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? NO	

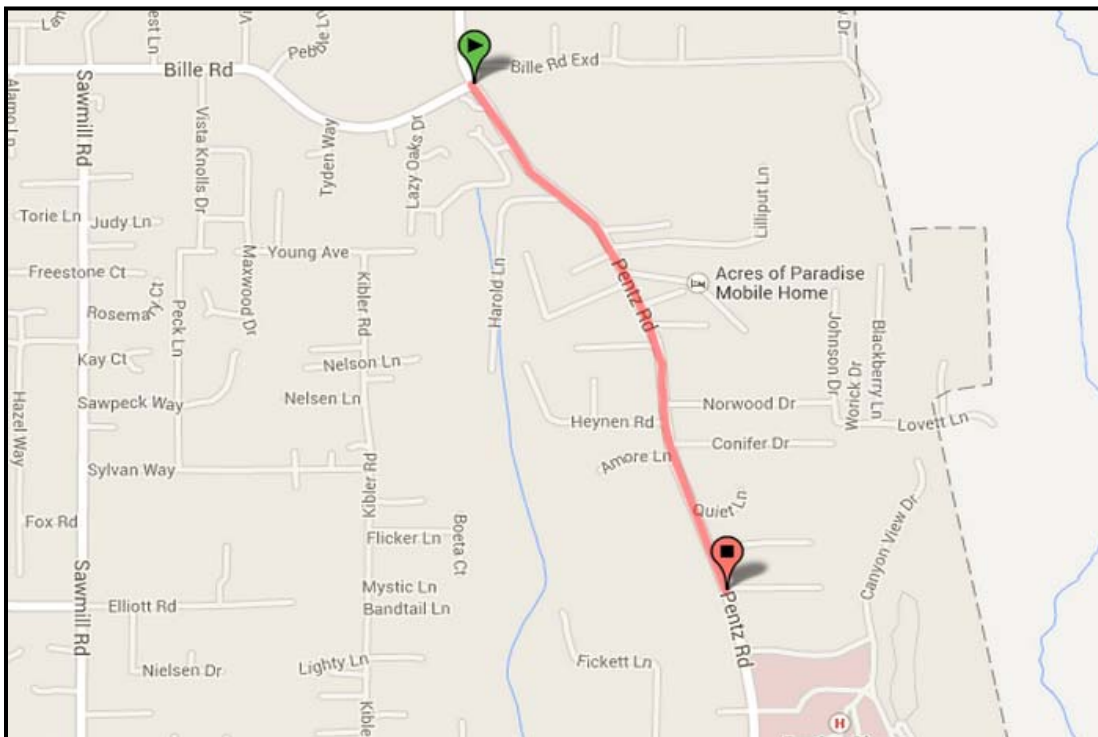
**Cumulative Speed Curve**



## Segment 27 – Pentz Rd. between Bille Rd. and Del Rio Way



Pentz Rd. Speed Survey location



Pentz Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	28
Primary Street:	Pentz Road
Segment Start:	Del Rio Way
Segment End:	Pearson Road
Observation Location:	300ft from Hospital
Observation By and Date:	Jose Gallardo 5/30/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	10:02 AM
Time End:	10:10 AM
Street Width (ft):	20      Segment Length (mi): 0.85
Approved By:	Marc A. Mattox, PE

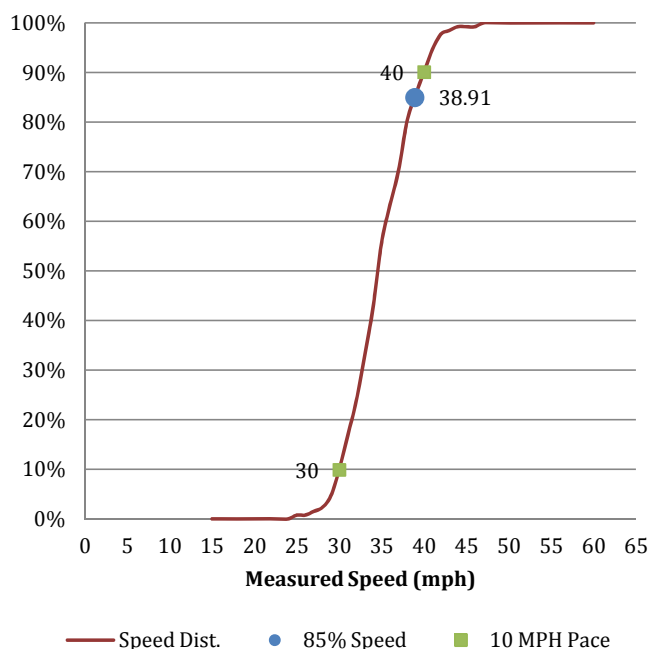
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	1	1	0.8%
26		1	0.8%
27	1	2	1.5%
28	1	3	2.3%
29	3	6	4.6%
30	7	13	9.9%
31	9	22	16.8%
32	9	31	23.7%
33	12	43	32.8%
34	13	56	42.7%
35	17	73	55.7%
36	10	83	63.4%
37	9	92	70.2%
38	13	105	80.2%
39	7	112	85.5%
40	6	118	90.1%
41	6	124	94.7%
42	4	128	97.7%
43	1	129	98.5%
44	1	130	99.2%
45		130	99.2%
46		130	99.2%
47	1	131	100.0%
48		131	100.0%
49		131	100.0%
50		131	100.0%
51		131	100.0%
52		131	100.0%
53		131	100.0%
54		131	100.0%
55		131	100.0%
56		131	100.0%
57		131	100.0%
58		131	100.0%
59		131	100.0%
60		131	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC Narrow Roadway. Other factors considered include presence of Feather River Hospital, lack of pedestrian and bicyclist facilities, and hidden driveway encroachments.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 131
Narrow Roadway? YES	Average Speed = 35.31
Residential District? NO	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 3.82
Major Collector? YES	85% Speed = 38.90
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 7	Percent in Pace = 85%
Collisions Per Mile = 4.12	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

**Cumulative Speed Curve**

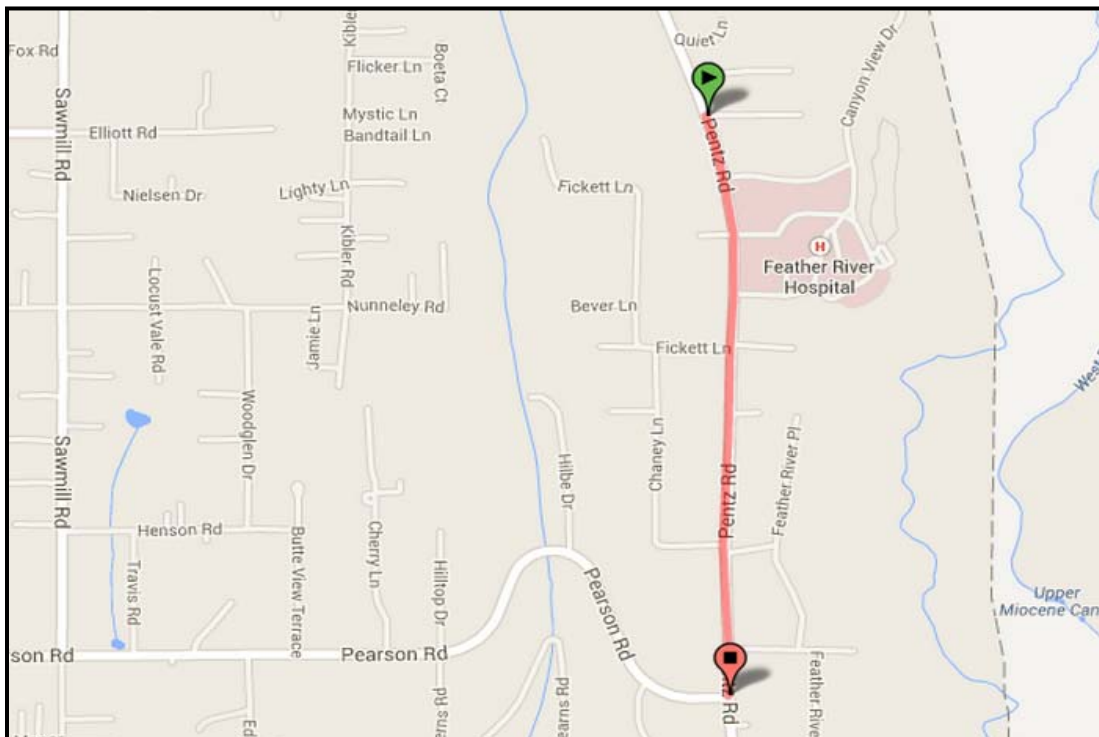




## Segment 28 – Pentz Rd. between Del Rio Way and Pearson Rd.



Pentz Rd. Speed Survey location



Pentz Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	29
Primary Street:	Pentz Road
Segment Start:	Pearson Road
Segment End:	Town Limits
Observation Location:	Golf Rd.
Observation By and Date:	Jose Gallardo 5/30/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	10:50 AM
Time End:	11:26 AM
Street Width (ft):	20      Segment Length (mi): 1.17
Approved By:	Marc A. Mattox, PE

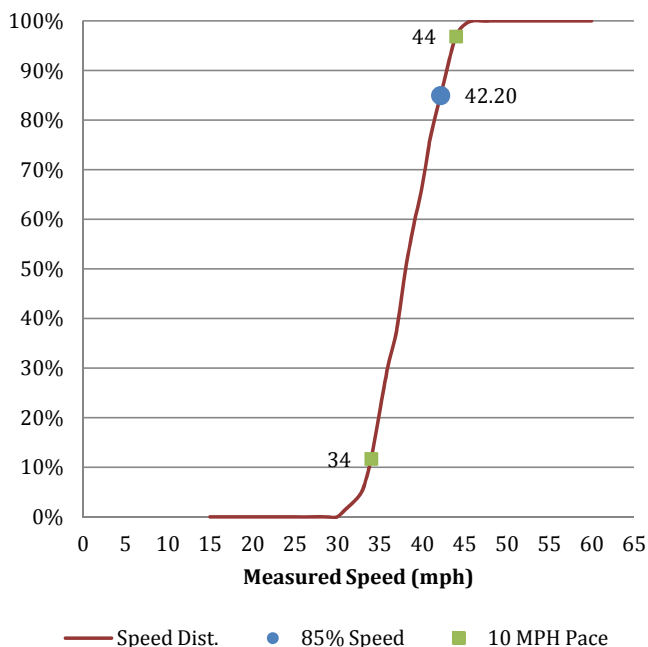
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28		0	0.0%
29		0	0.0%
30		0	0.0%
31	2	2	1.6%
32	2	4	3.1%
33	3	7	5.5%
34	8	15	11.7%
35	12	27	21.1%
36	12	39	30.5%
37	9	48	37.5%
38	15	63	49.2%
39	12	75	58.6%
40	10	85	66.4%
41	13	98	76.6%
42	9	107	83.6%
43	9	116	90.6%
44	8	124	96.9%
45	3	127	99.2%
46	1	128	100.0%
47		128	100.0%
48		128	100.0%
49		128	100.0%
50		128	100.0%
51		128	100.0%
52		128	100.0%
53		128	100.0%
54		128	100.0%
55		128	100.0%
56		128	100.0%
57		128	100.0%
58		128	100.0%
59		128	100.0%
60		128	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC Narrow Roadway. Other factors considered include lack of pedestrian and bicyclist facilities, and hidden driveway encroachments.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 128
Narrow Roadway? YES	Average Speed = 38.68
Residential District? NO	Median Speed = 39.00
<b>CA Road System Map</b>	Std. Deviation = 3.45
Major Collector? YES	85% Speed = 42.20
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 34
<b>Collision History</b>	10 MPH Pace High = 44
2 Year Collisions = 2	Percent in Pace = 91%
Collisions Per Mile = 0.85	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? NO	

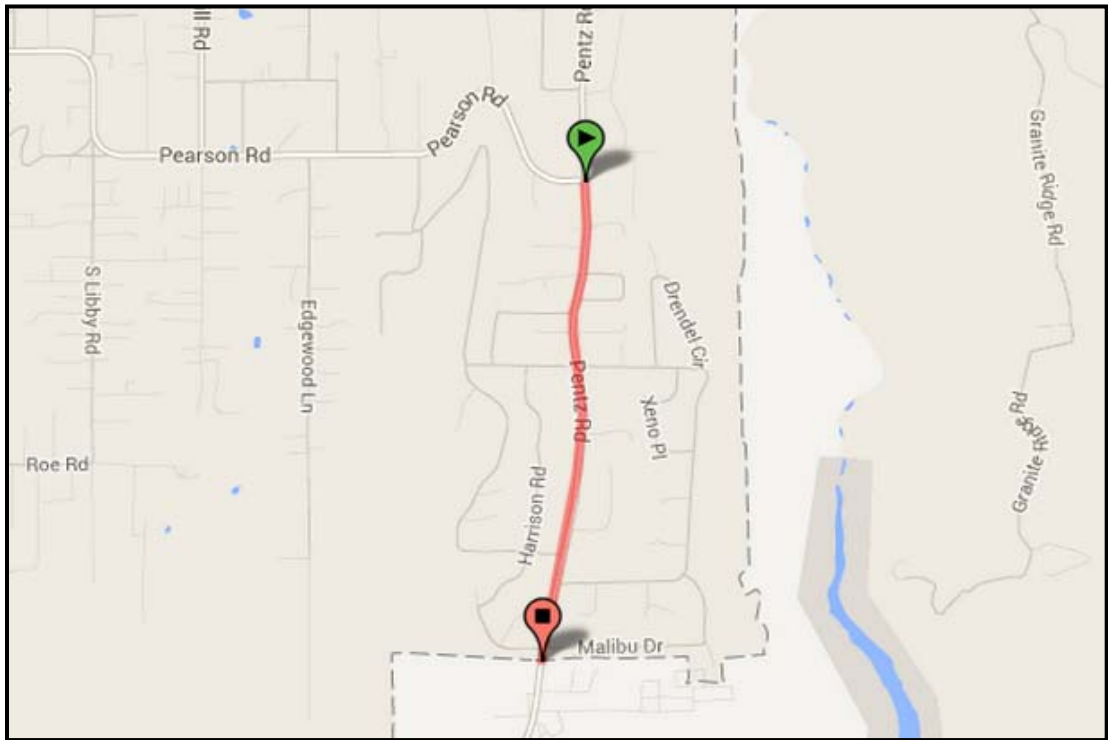
**Cumulative Speed Curve**



**Segment 29 – Pentz Rd. between Pearson Rd. and Town Limits**



Pentz Rd. Speed Survey location



Pentz Rd. Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	30
Primary Street:	Rocky Lane
Segment Start:	Skyway
Segment End:	Wagstaff Road
Observation Location:	Herman Road
Observation By and Date:	Jose Gallardo 5/29/2013

Posted Speed Limit:	30	
Weather:	Cloudy/Dry	
Time Start:	8:15 AM	
Time End:	9:18 AM	
Street Width (ft):	20	Segment Length (mi): 0.49
Approved By:	Marc A. Mattox, PE	

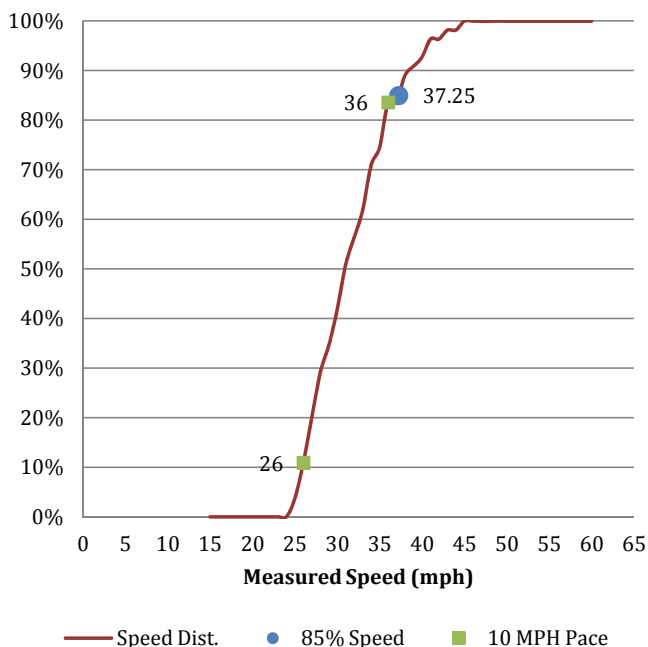
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	2	2	3.6%
26	4	6	10.9%
27	5	11	20.0%
28	5	16	29.1%
29	3	19	34.5%
30	4	23	41.8%
31	5	28	50.9%
32	3	31	56.4%
33	3	34	61.8%
34	5	39	70.9%
35	2	41	74.5%
36	5	46	83.6%
37		46	83.6%
38	3	49	89.1%
39	1	50	90.9%
40	1	51	92.7%
41	2	53	96.4%
42		53	96.4%
43	1	54	98.2%
44		54	98.2%
45	1	55	100.0%
46		55	100.0%
47		55	100.0%
48		55	100.0%
49		55	100.0%
50		55	100.0%
51		55	100.0%
52		55	100.0%
53		55	100.0%
54		55	100.0%
55		55	100.0%
56		55	100.0%
57		55	100.0%
58		55	100.0%
59		55	100.0%
60		55	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Road and CVC 627 Residential District. Other factors considered include vertical curves, perpendicular crossing of the Memorial Trailway, lack of bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 55
Narrow Roadway? YES	Average Speed = 32.16
Residential District? YES	Median Speed = 31.00
<b>CA Road System Map</b>	Std. Deviation = 4.88
Major Collector? NO	85% Speed = 37.30
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 26
<b>Collision History</b>	10 MPH Pace High = 36
2 Year Collisions = 1	Percent in Pace = 80%
Collisions Per Mile = 1.02	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

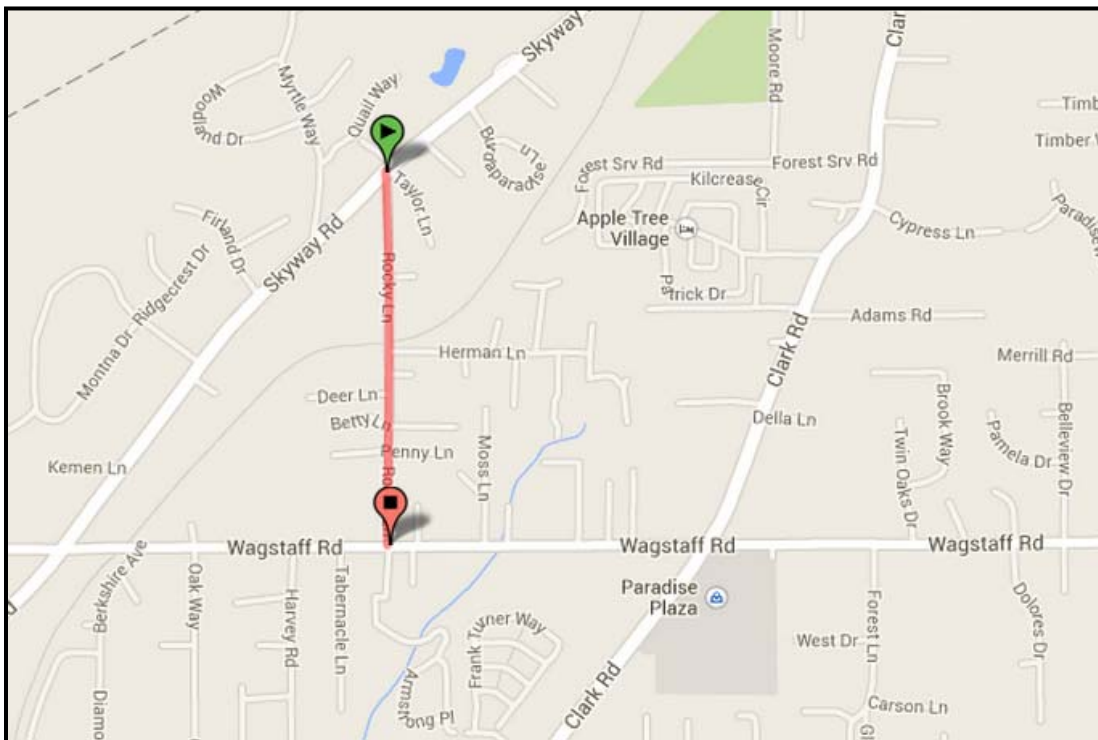
**Cumulative Speed Curve**



## Segment 30 – Rocky Lane between Skyway and Wagstaff



Rocky Lane Speed Survey location



Rocky Lane Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	31
Primary Street:	Roe Road
Segment Start:	Neal Road
Segment End:	Foster Road
Observation Location:	Jarvis Ln
Observation By and Date:	Jose Gallardo 6/20/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	11:18 AM
Time End:	12:20 PM
Street Width (ft):	20      Segment Length (mi): 1.39
Approved By:	Marc A. Mattox, PE

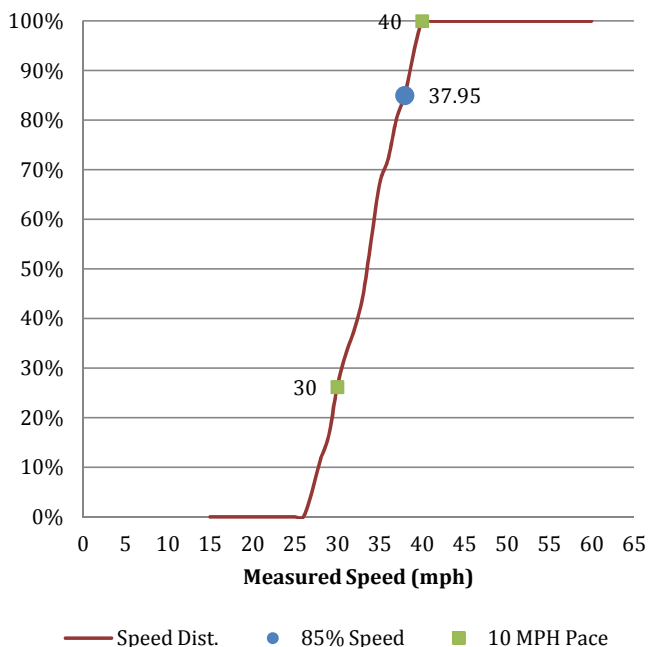
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27	3	3	4.9%
28	4	7	11.5%
29	3	10	16.4%
30	6	16	26.2%
31	4	20	32.8%
32	3	23	37.7%
33	4	27	44.3%
34	7	34	55.7%
35	7	41	67.2%
36	3	44	72.1%
37	5	49	80.3%
38	3	52	85.2%
39	5	57	93.4%
40	4	61	100.0%
41		61	100.0%
42		61	100.0%
43		61	100.0%
44		61	100.0%
45		61	100.0%
46		61	100.0%
47		61	100.0%
48		61	100.0%
49		61	100.0%
50		61	100.0%
51		61	100.0%
52		61	100.0%
53		61	100.0%
54		61	100.0%
55		61	100.0%
56		61	100.0%
57		61	100.0%
58		61	100.0%
59		61	100.0%
60		61	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC Narrow Roadway. Other factors considered include the lack of pedestrian and bicyclist facilities, horizontal and vertical curves and hidden driveway encroachments. In addition pedestrians were observed during the survey.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 61
Narrow Roadway? YES	Average Speed = 33.72
Residential District? NO	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 3.85
Major Collector? YES	85% Speed = 38.00
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 3	Percent in Pace = 84%
Collisions Per Mile = 1.08	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

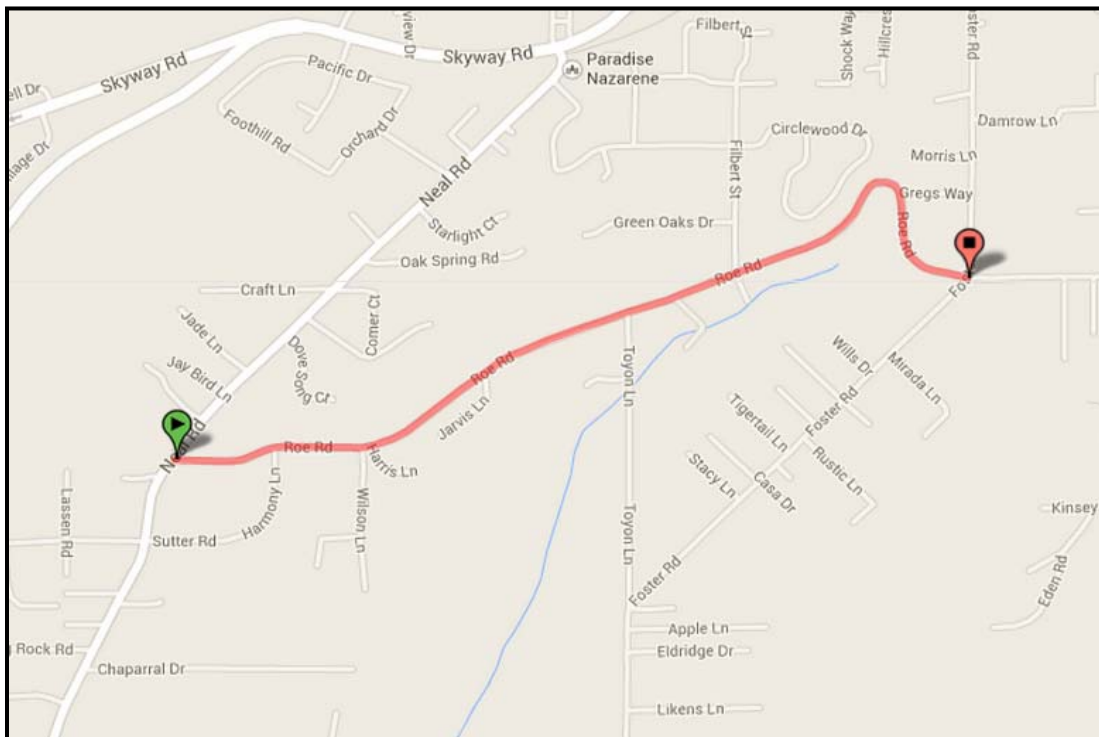
**Cumulative Speed Curve**



## Segment 31 – Roe Rd. between Neal Rd. and Foster Rd.



Roe Rd. Speed Survey location



Roe Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	32
Primary Street:	Sawmill Road
Segment Start:	Bille Road
Segment End:	Pearson Road
Observation Location:	Henson Rd.
Observation By and Date:	Jose Gallardo 7/1/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	7:35 AM
Time End:	8:25 AM
Street Width (ft):	20      Segment Length (mi): 1.5
Approved By:	Marc A. Mattox, PE

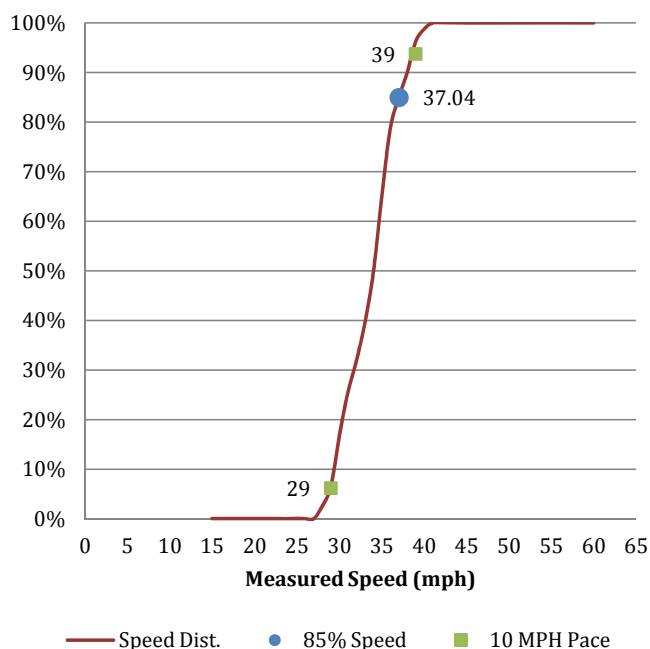
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28	2	2	2.5%
29	3	5	6.3%
30	8	13	16.5%
31	7	20	25.3%
32	5	25	31.6%
33	6	31	39.2%
34	8	39	49.4%
35	12	51	64.6%
36	11	62	78.5%
37	5	67	84.8%
38	4	71	89.9%
39	5	76	96.2%
40	2	78	98.7%
41	1	79	100.0%
42		79	100.0%
43		79	100.0%
44		79	100.0%
45		79	100.0%
46		79	100.0%
47		79	100.0%
48		79	100.0%
49		79	100.0%
50		79	100.0%
51		79	100.0%
52		79	100.0%
53		79	100.0%
54		79	100.0%
55		79	100.0%
56		79	100.0%
57		79	100.0%
58		79	100.0%
59		79	100.0%
60		79	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 79
Narrow Roadway? YES	Average Speed = 34.16
Residential District? YES	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 3.15
Major Collector? YES	85% Speed = 37.00
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 29
<b>Collision History</b>	10 MPH Pace High = 39
2 Year Collisions = 5	Percent in Pace = 94%
Collisions Per Mile = 1.67	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

**Cumulative Speed Curve**

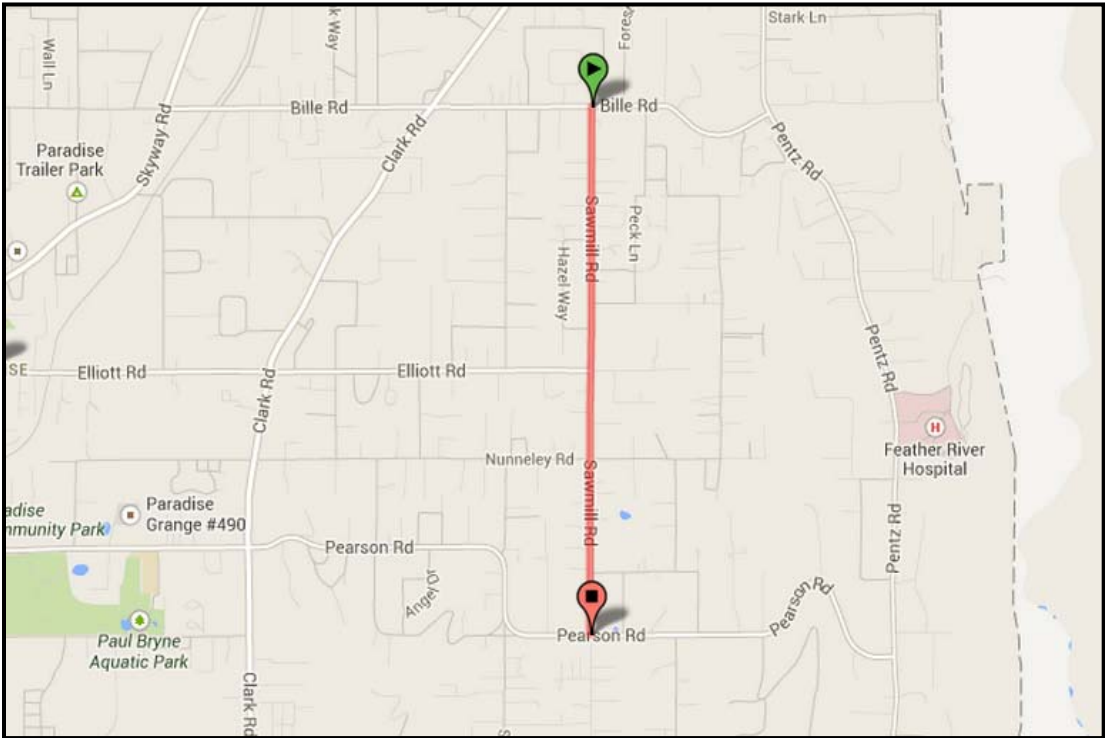




**Segment 32 – Sawmill Rd. between Bille Rd. and Pearson Rd.**



Sawmill Rd. Speed Survey location



Sawmill Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	33
Primary Street:	Skyway (Eastbound)
Segment Start:	Town Limits
Segment End:	Neal Road
Observation Location:	1,000' east of Crossroads
Observation By and Date:	Jose Gallardo 7/1/2013

Posted Speed Limit: 50	
Weather:	Sunny/Dry
Time Start:	10:00 AM
Time End:	10:25 AM
Street Width (ft):	24      Segment Length (mi): 0.92
Approved By:	Marc A. Mattox, PE

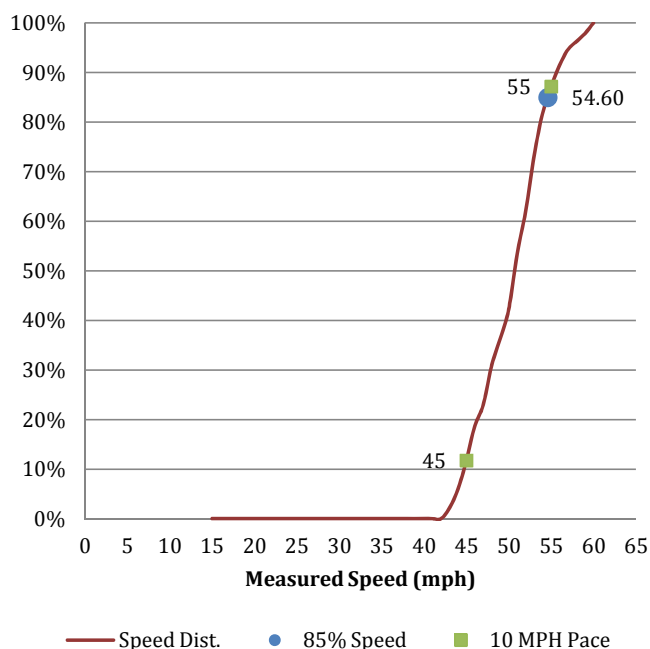
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28		0	0.0%
29		0	0.0%
30		0	0.0%
31		0	0.0%
32		0	0.0%
33		0	0.0%
34		0	0.0%
35		0	0.0%
36		0	0.0%
37		0	0.0%
38		0	0.0%
39		0	0.0%
40		0	0.0%
41		0	0.0%
42		0	0.0%
43	4	4	2.1%
44	7	11	5.9%
45	11	22	11.8%
46	13	35	18.7%
47	8	43	23.0%
48	15	58	31.0%
49	10	68	36.4%
50	11	79	42.2%
51	21	100	53.5%
52	16	116	62.0%
53	21	137	73.3%
54	16	153	81.8%
55	10	163	87.2%
56	8	171	91.4%
57	6	177	94.7%
58	3	180	96.3%
59	3	183	97.9%
60	4	187	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Two lanes in eastbound direction. Speed limit reduction consideration included lack of tapers, shoulders and frequency of encroachments in high-speed area.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 187
Narrow Roadway? NO	Average Speed = 50.91
Residential District? NO	Median Speed = 51.00
<b>CA Road System Map</b>	Std. Deviation = 4.09
Major Collector? NO	85% Speed = 54.60
Minor Arterial? NO	<b>Critical Speed = 55</b>
Principal Arterial? YES	10 MPH Pace Low = 45
<b>Collision History</b>	10 MPH Pace High = 55
2 Year Collisions = 3	Percent in Pace = 81%
Collisions Per Mile = 1.63	<b>Recommended Speed Limit (MPH) 50</b>
Rate Above Average? NO	

**Cumulative Speed Curve**

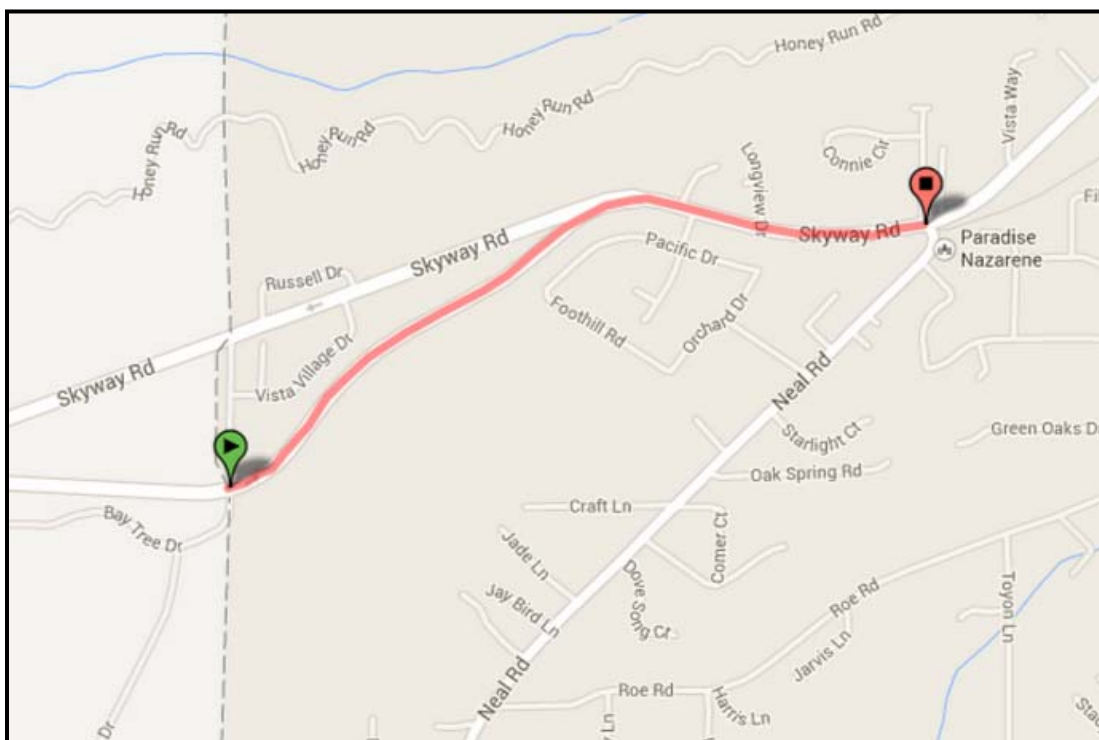




### Segment 33 – Skyway (Eastbound) between Town Limits and Neal Rd.



Skyway (Eastbound) Rd. Speed Survey location



Skyway (Eastbound) Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	34
Primary Street:	Skyway (Westbound)
Segment Start:	Town Limits
Segment End:	Neal Road
Observation Location:	Russell Drive
Observation By and Date:	Jose Gallardo 7/1/2013

Posted Speed Limit: 50	
Weather:	Sunny/Dry
Time Start:	9:35 AM
Time End:	9:55 AM
Street Width (ft):	24      Segment Length (mi): 0.92
Approved By:	Marc A. Mattox, PE

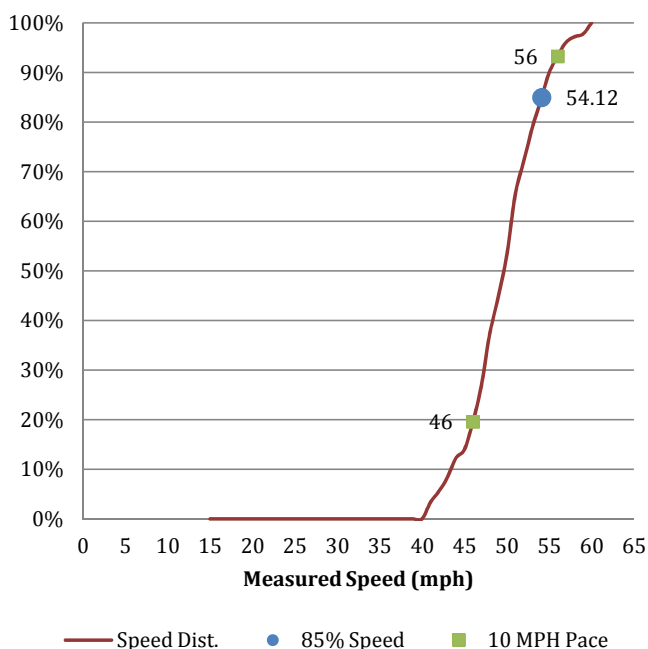
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28		0	0.0%
29		0	0.0%
30		0	0.0%
31		0	0.0%
32		0	0.0%
33		0	0.0%
34		0	0.0%
35		0	0.0%
36		0	0.0%
37		0	0.0%
38		0	0.0%
39		0	0.0%
40		0	0.0%
41	6	6	3.4%
42	4	10	5.6%
43	5	15	8.4%
44	7	22	12.3%
45	3	25	14.0%
46	10	35	19.6%
47	13	48	26.8%
48	19	67	37.4%
49	13	80	44.7%
50	15	95	53.1%
51	22	117	65.4%
52	12	129	72.1%
53	12	141	78.8%
54	10	151	84.4%
55	10	161	89.9%
56	6	167	93.3%
57	5	172	96.1%
58	2	174	97.2%
59	1	175	97.8%
60	4	179	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Two lanes in westbound direction. Speed limit reduction consideration included lack of tapers, shoulders and frequency of encroachments in high-speed area.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 179
Narrow Roadway? YES	Average Speed = 50.00
Residential District? NO	Median Speed = 50.00
<b>CA Road System Map</b>	Std. Deviation = 4.33
Major Collector? NO	85% Speed = 54.10
Minor Arterial? NO	<b>Critical Speed = 55</b>
Principal Arterial? YES	10 MPH Pace Low = 46
<b>Collision History</b>	10 MPH Pace High = 56
2 Year Collisions = 6	Percent in Pace = 79%
Collisions Per Mile = 3.26	<b>Recommended Speed Limit (MPH) 50</b>
Rate Above Average? NO	

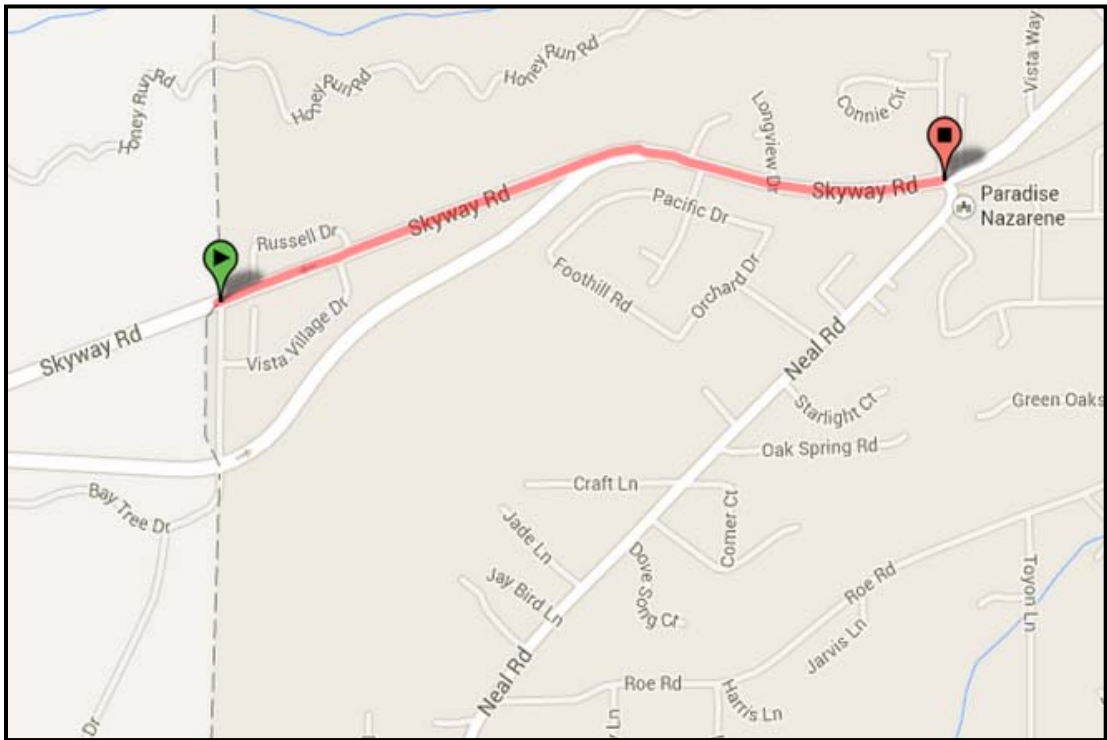
**Cumulative Speed Curve**



**Segment 34 –Skyway (Westbound) between Town Limits and Neal Rd.**



Skyway (Westbound) Rd. Speed Survey location



Skyway (Westbound) Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	35
Primary Street:	Skyway
Segment Start:	Neal Road
Segment End:	Pearson Road
Observation Location:	South of Black Olive Drive
Observation By and Date:	Marc Mattox, 10/8/13

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	2:15 PM
Time End:	2:35 PM
Street Width (ft):	60      Segment Length (mi): 0.76
Approved By:	Marc A. Mattox, PE

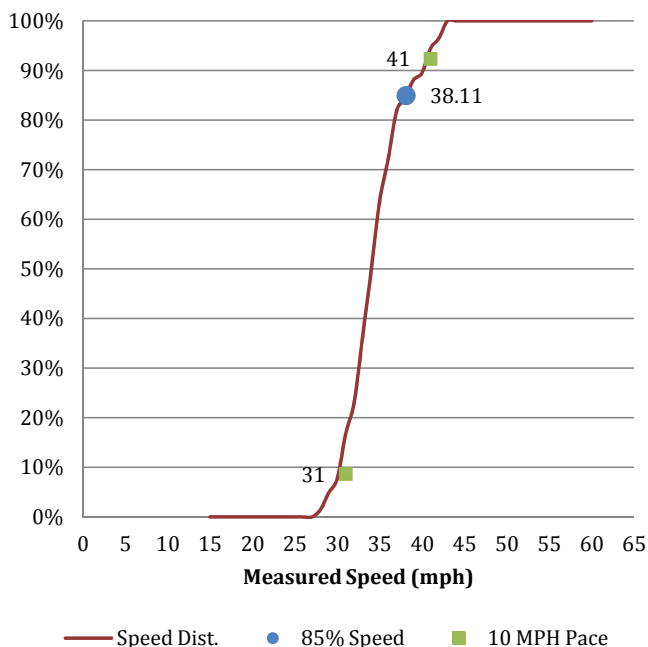
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28	2	2	1.4%
29	5	7	4.9%
30	4	11	7.7%
31	13	24	16.8%
32	9	33	23.1%
33	19	52	36.4%
34	19	71	49.7%
35	20	91	63.6%
36	12	103	72.0%
37	14	117	81.8%
38	4	121	84.6%
39	5	126	88.1%
40	2	128	89.5%
41	7	135	94.4%
42	3	138	96.5%
43	5	143	100.0%
44		143	100.0%
45		143	100.0%
46		143	100.0%
47		143	100.0%
48		143	100.0%
49		143	100.0%
50		143	100.0%
51		143	100.0%
52		143	100.0%
53		143	100.0%
54		143	100.0%
55		143	100.0%
56		143	100.0%
57		143	100.0%
58		143	100.0%
59		143	100.0%
60		143	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Above average collision rate was considered in speed limit reduction. Segment has highest daily vehicle volume in the Town of Paradise.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 143
Narrow Roadway? NO	Average Speed = 34.90
Residential District? NO	Median Speed = 35.00
<b>CA Road System Map</b>	Std. Deviation = 3.47
Major Collector? NO	85% Speed = 38.10
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 31
<b>Collision History</b>	10 MPH Pace High = 41
2 Year Collisions = 19	Percent in Pace = 87%
Collisions Per Mile = 12.5	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

**Cumulative Speed Curve**

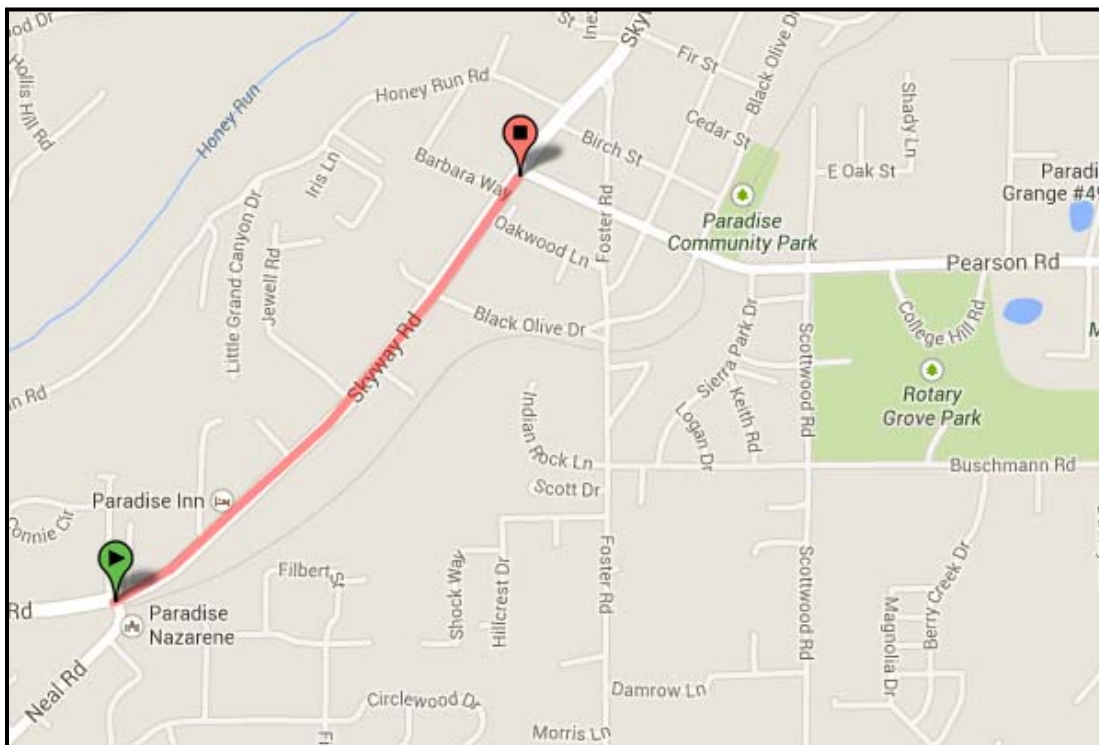




## Segment 35 – Skyway between Neal Rd. and Pearson Rd.



Skyway Speed Survey location



Skyway Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	36
Primary Street:	Skyway
Segment Start:	Pearson Road
Segment End:	Elliott Road
Observation Location:	Foster Rd.
Observation By and Date:	Jose Gallardo 6/27/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	11:20 AM
Time End:	11:45 AM
Street Width (ft):	62      Segment Length (mi): 0.46
Approved By:	Marc A. Mattox, PE

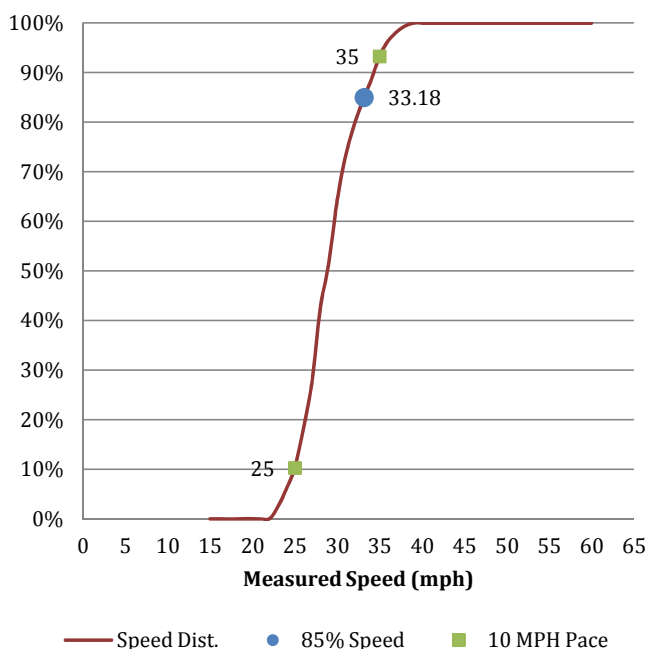
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23	4	4	2.4%
24	6	10	6.1%
25	7	17	10.3%
26	13	30	18.2%
27	15	45	27.3%
28	25	70	42.4%
29	15	85	51.5%
30	21	106	64.2%
31	15	121	73.3%
32	10	131	79.4%
33	8	139	84.2%
34	7	146	88.5%
35	8	154	93.3%
36	5	159	96.4%
37	3	162	98.2%
38	2	164	99.4%
39	1	165	100.0%
40		165	100.0%
41		165	100.0%
42		165	100.0%
43		165	100.0%
44		165	100.0%
45		165	100.0%
46		165	100.0%
47		165	100.0%
48		165	100.0%
49		165	100.0%
50		165	100.0%
51		165	100.0%
52		165	100.0%
53		165	100.0%
54		165	100.0%
55		165	100.0%
56		165	100.0%
57		165	100.0%
58		165	100.0%
59		165	100.0%
60		165	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Above average collision rate was considered in speed limit reduction. Downtown Paradise corridor. Segment has second highest daily vehicle volume in the Town of Paradise.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 165
Narrow Roadway? NO	Average Speed = 29.65
Residential District? NO	Median Speed = 29.00
<b>CA Road System Map</b>	Std. Deviation = 3.49
Major Collector? NO	85% Speed = 33.20
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? YES	10 MPH Pace Low = 25
<b>Collision History</b>	10 MPH Pace High = 35
2 Year Collisions = 30	Percent in Pace = 87%
Collisions Per Mile = 32.6	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

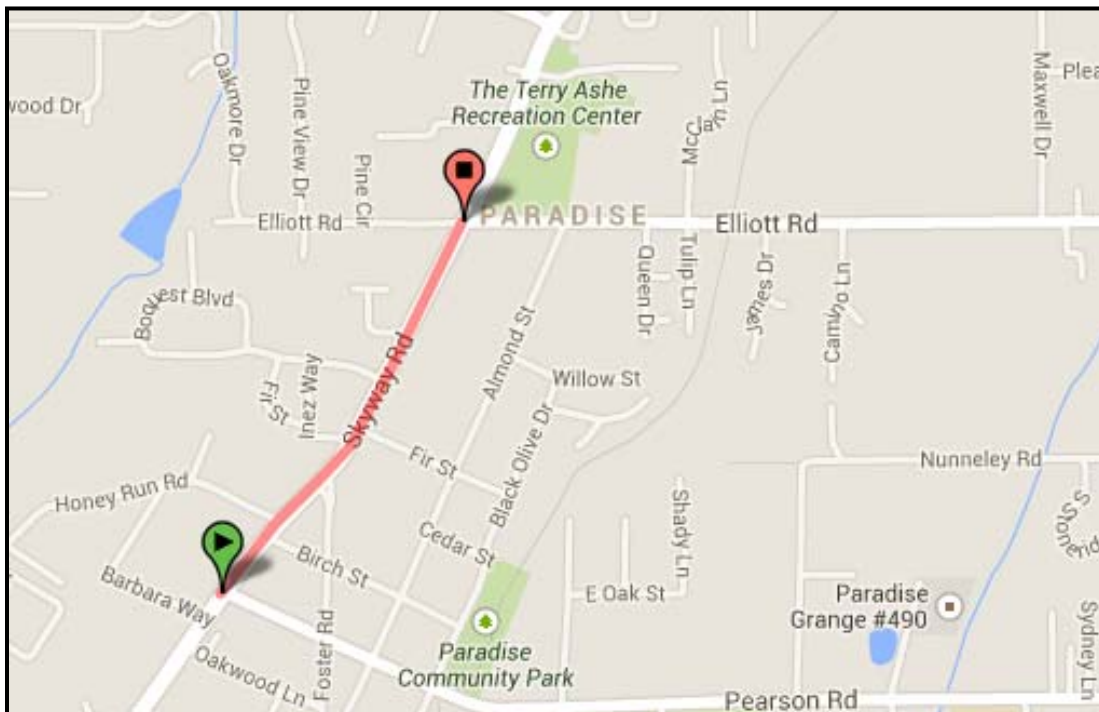
**Cumulative Speed Curve**



## Segment 36 – Skyway between Pearson Rd. and Elliott Rd.



Skyway Speed Survey location



Skyway Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	37
Primary Street:	Skyway
Segment Start:	Elliott Road
Segment End:	Bille Road
Observation Location:	North of Center Street
Observation By and Date:	Marc Mattox, 10/8/13

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	2:05 PM
Time End:	2:35 PM
Street Width (ft):	64      Segment Length (mi): 1.03
Approved By:	Marc A. Mattox, PE

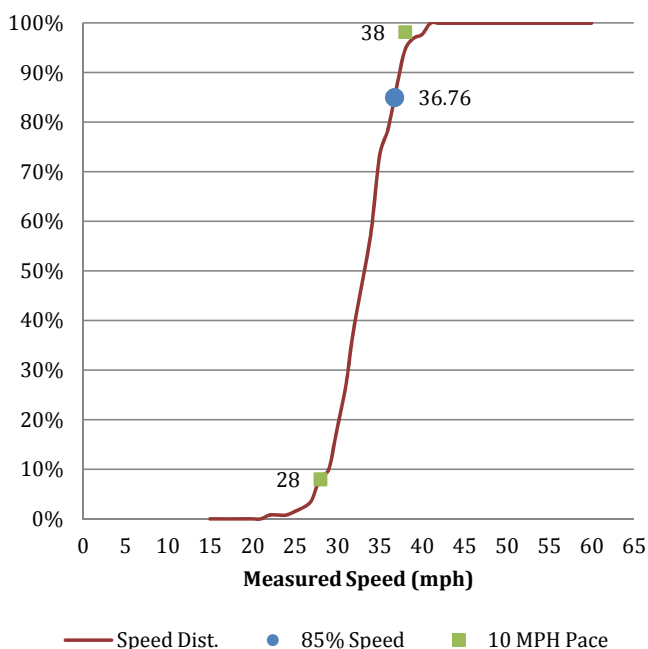
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22	1	1	0.8%
23		1	0.8%
24		1	0.8%
25	1	2	1.5%
26	1	3	2.3%
27	2	5	3.8%
28	6	11	8.4%
29	2	13	9.9%
30	11	24	18.3%
31	11	35	26.7%
32	16	51	38.9%
33	12	63	48.1%
34	13	76	58.0%
35	20	96	73.3%
36	7	103	78.6%
37	11	114	87.0%
38	10	124	94.7%
39	3	127	96.9%
40	1	128	97.7%
41	3	131	100.0%
42		131	100.0%
43		131	100.0%
44		131	100.0%
45		131	100.0%
46		131	100.0%
47		131	100.0%
48		131	100.0%
49		131	100.0%
50		131	100.0%
51		131	100.0%
52		131	100.0%
53		131	100.0%
54		131	100.0%
55		131	100.0%
56		131	100.0%
57		131	100.0%
58		131	100.0%
59		131	100.0%
60		131	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Above average collision rate was considered in speed limit reduction.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 131
Narrow Roadway? NO	Average Speed = 33.53
Residential District? NO	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 3.44
Major Collector? NO	85% Speed = 36.80
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? YES	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 42	Percent in Pace = 91%
Collisions Per Mile = 20.4	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

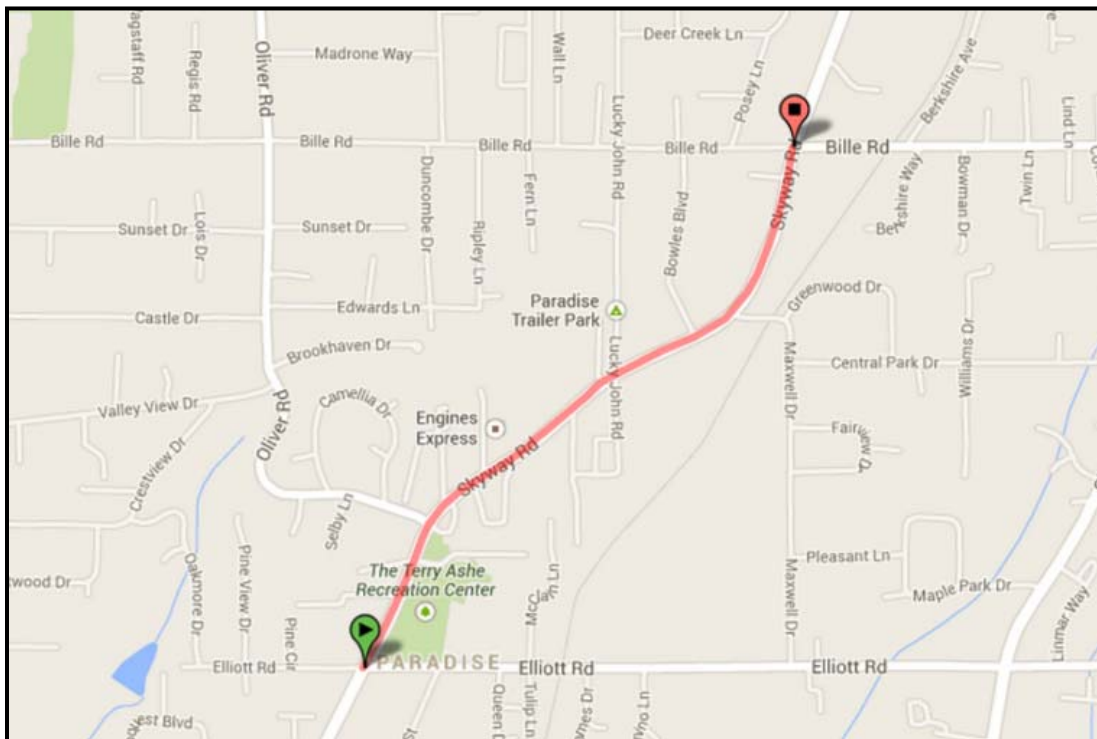
**Cumulative Speed Curve**



## Segment 37 – Skyway between Elliott Rd. and Bille Rd.



Skyway Speed Survey location



Skyway Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	38
Primary Street:	Skyway
Segment Start:	Bille Road
Segment End:	Wagstaff Road
Observation Location:	Lisa Ln
Observation By and Date:	Jose Gallardo 6/27/2013

Posted Speed Limit:	35	
Weather:	Sunny/Dry	
Time Start:	10:05 AM	
Time End:	10:40 AM	
Street Width (ft):	28	Segment Length (mi): 0.61
Approved By:	Marc A. Mattox, PE	

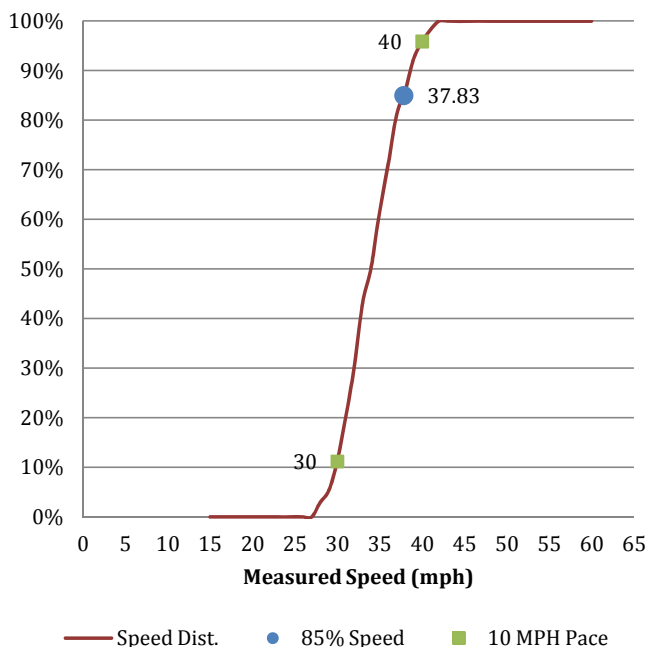
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28	5	5	3.0%
29	4	9	5.3%
30	10	19	11.2%
31	15	34	20.1%
32	17	51	30.2%
33	22	73	43.2%
34	12	85	50.3%
35	19	104	61.5%
36	16	120	71.0%
37	17	137	81.1%
38	8	145	85.8%
39	11	156	92.3%
40	6	162	95.9%
41	4	166	98.2%
42	3	169	100.0%
43		169	100.0%
44		169	100.0%
45		169	100.0%
46		169	100.0%
47		169	100.0%
48		169	100.0%
49		169	100.0%
50		169	100.0%
51		169	100.0%
52		169	100.0%
53		169	100.0%
54		169	100.0%
55		169	100.0%
56		169	100.0%
57		169	100.0%
58		169	100.0%
59		169	100.0%
60		169	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

Above average collision rate was considered in speed limit reduction in addition to frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 169
Narrow Roadway? NO	Average Speed = 34.51
Residential District? NO	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 3.33
Major Collector? NO	85% Speed = 37.80
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 30
<b>Collision History</b>	10 MPH Pace High = 40
2 Year Collisions = 10	Percent in Pace = 91%
Collisions Per Mile = 8.2	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

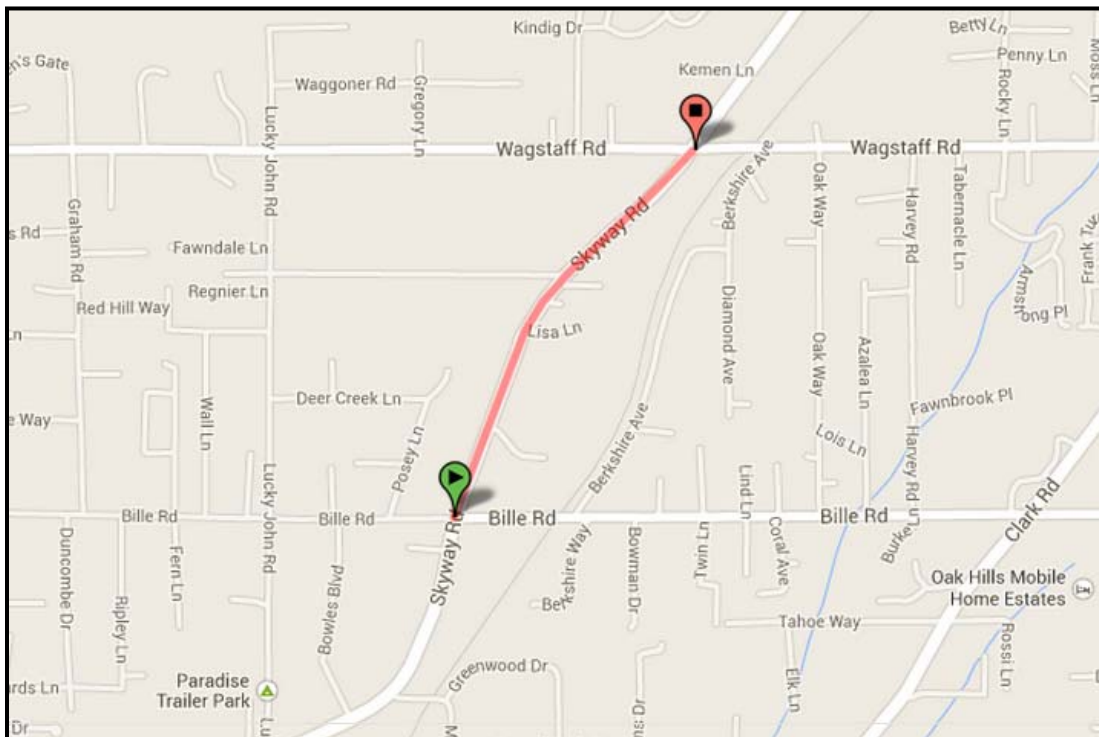
**Cumulative Speed Curve**



## Segment 38 – Skyway between Bille Rd. and Wagstaff Rd.



Skyway Speed Survey location



Skyway Aerial View



Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	39
Primary Street:	Skyway
Segment Start:	Wagstaff Road
Segment End:	Rocky Lane
Observation Location:	Firland Drive
Observation By and Date:	Jose Gallardo 7/1/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	8:45 AM
Time End:	9:20 AM
Street Width (ft):	23      Segment Length (mi): 0.54
Approved By:	Marc A. Mattox, PE

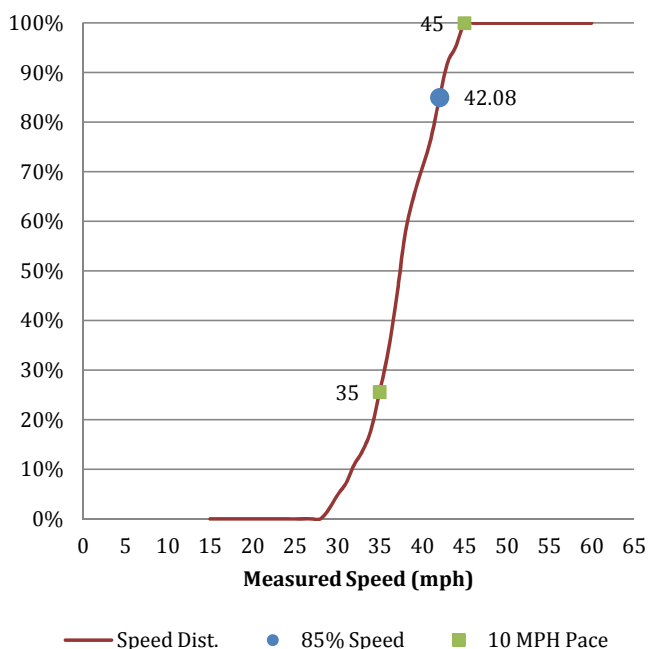
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28		0	0.0%
29	4	4	1.9%
30	6	10	4.7%
31	5	15	7.1%
32	8	23	10.9%
33	6	29	13.7%
34	9	38	18.0%
35	16	54	25.6%
36	17	71	33.6%
37	23	94	44.5%
38	27	121	57.3%
39	16	137	64.9%
40	12	149	70.6%
41	12	161	76.3%
42	17	178	84.4%
43	16	194	91.9%
44	7	201	95.3%
45	10	211	100.0%
46		211	100.0%
47		211	100.0%
48		211	100.0%
49		211	100.0%
50		211	100.0%
51		211	100.0%
52		211	100.0%
53		211	100.0%
54		211	100.0%
55		211	100.0%
56		211	100.0%
57		211	100.0%
58		211	100.0%
59		211	100.0%
60		211	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 22358.3 Narrow Roadway. Other factors considered include above average collision history, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 211
Narrow Roadway? YES	Average Speed = 37.99
Residential District? NO	Median Speed = 38.00
<b>CA Road System Map</b>	Std. Deviation = 4.00
Major Collector? NO	85% Speed = 42.10
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 35
<b>Collision History</b>	10 MPH Pace High = 45
2 Year Collisions = 7	Percent in Pace = 82%
Collisions Per Mile = 6.48	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

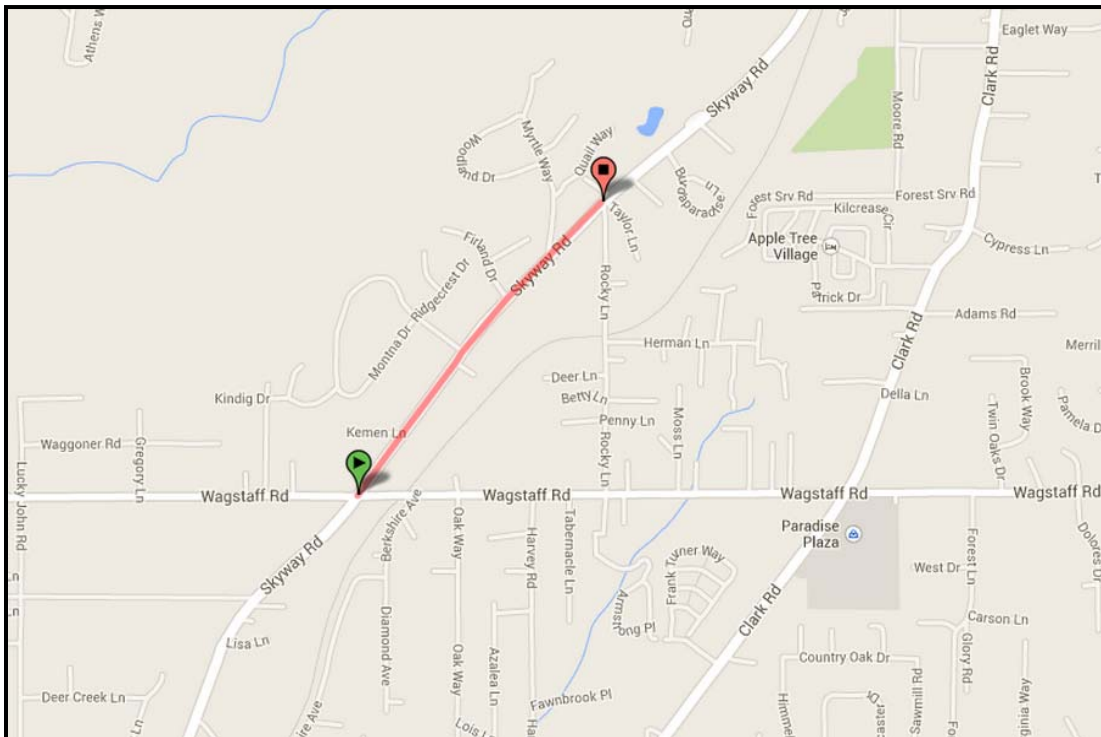
**Cumulative Speed Curve**



## Segment 39 – Skyway between Wagstaff Rd. and Rocky Ln.



Skyway Speed Survey location



Skyway Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	40
Primary Street:	Skyway
Segment Start:	Rocky Lane
Segment End:	Clark Road
Observation Location:	Coldren Road
Observation By and Date:	Jose Gallardo 6/27/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	9:25 AM
Time End:	9:55 AM
Street Width (ft):	22      Segment Length (mi): 1.13
Approved By:	Marc A. Mattox, PE

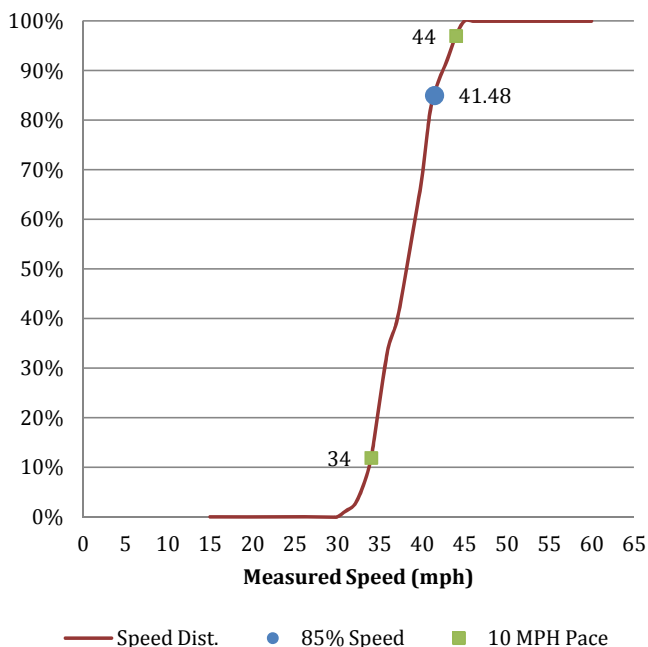
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28		0	0.0%
29		0	0.0%
30		0	0.0%
31	2	2	1.2%
32	2	4	2.4%
33	6	10	6.0%
34	10	20	11.9%
35	19	39	23.2%
36	18	57	33.9%
37	9	66	39.3%
38	15	81	48.2%
39	17	98	58.3%
40	17	115	68.5%
41	23	138	82.1%
42	10	148	88.1%
43	7	155	92.3%
44	8	163	97.0%
45	5	168	100.0%
46		168	100.0%
47		168	100.0%
48		168	100.0%
49		168	100.0%
50		168	100.0%
51		168	100.0%
52		168	100.0%
53		168	100.0%
54		168	100.0%
55		168	100.0%
56		168	100.0%
57		168	100.0%
58		168	100.0%
59		168	100.0%
60		168	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 22358.3 Narrow Roadway. Other factors considered include above average collision history, horizontal and vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 168
Narrow Roadway? YES	Average Speed = 38.48
Residential District? NO	Median Speed = 39.00
<b>CA Road System Map</b>	Std. Deviation = 3.33
Major Collector? NO	85% Speed = 41.50
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 34
<b>Collision History</b>	10 MPH Pace High = 44
2 Year Collisions = 12	Percent in Pace = 91%
Collisions Per Mile = 5.31	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

**Cumulative Speed Curve**

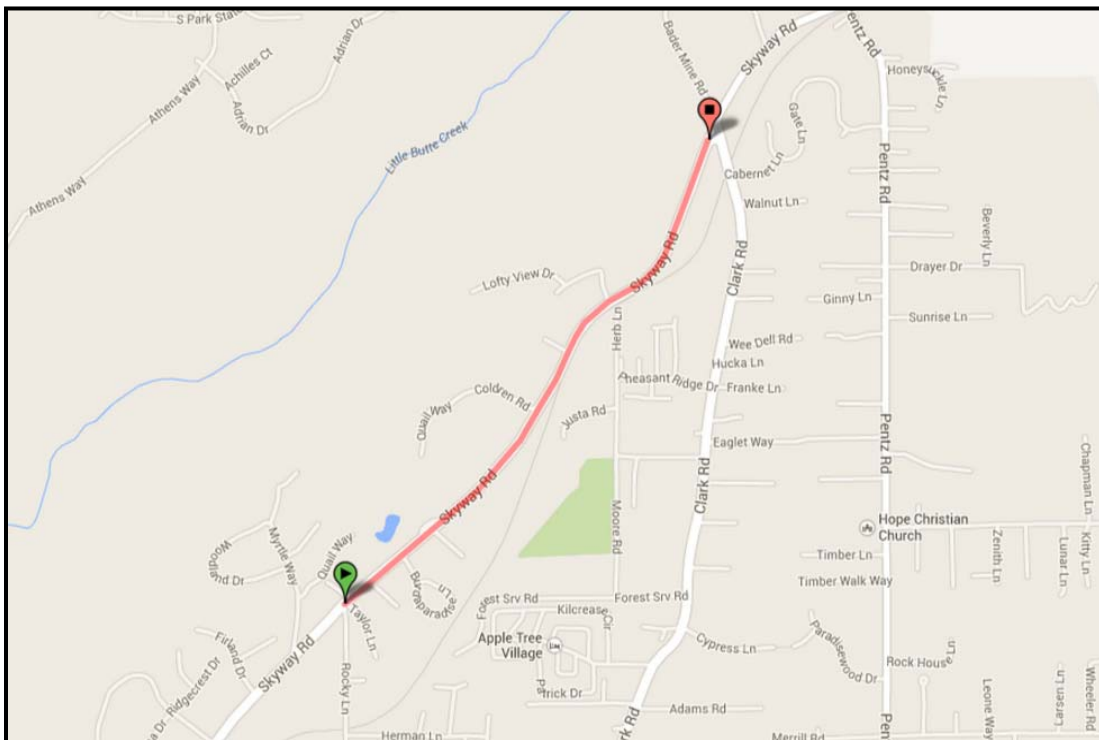




## Segment 40 – Skyway between Rocky Ln. and Clark Rd.



Skyway Speed Survey location



Skyway Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	41
Primary Street:	Skyway
Segment Start:	Clark Road
Segment End:	Pentz Road
Observation Location:	Indian Dr.
Observation By and Date:	Jose Gallardo 6/27/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	8:50 AM
Time End:	9:10 AM
Street Width (ft):	22      Segment Length (mi): 0.35
Approved By:	Marc A. Mattox, PE

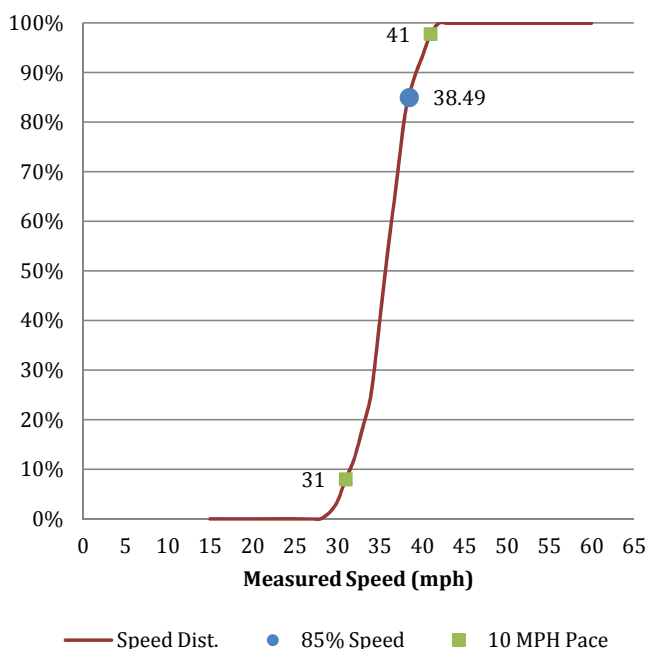
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27		0	0.0%
28		0	0.0%
29	2	2	1.1%
30	4	6	3.4%
31	8	14	8.0%
32	7	21	12.1%
33	11	32	18.4%
34	12	44	25.3%
35	25	69	39.7%
36	26	95	54.6%
37	23	118	67.8%
38	24	142	81.6%
39	12	154	88.5%
40	8	162	93.1%
41	8	170	97.7%
42	4	174	100.0%
43		174	100.0%
44		174	100.0%
45		174	100.0%
46		174	100.0%
47		174	100.0%
48		174	100.0%
49		174	100.0%
50		174	100.0%
51		174	100.0%
52		174	100.0%
53		174	100.0%
54		174	100.0%
55		174	100.0%
56		174	100.0%
57		174	100.0%
58		174	100.0%
59		174	100.0%
60		174	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

*CVC 22358.3 Narrow Roadway. Other factors considered include above average collision history, horizontal and vertical curves, and lack of pedestrian and bicycle facilities.*

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 174
Narrow Roadway? YES	Average Speed = 36.09
Residential District? NO	Median Speed = 36.00
<b>CA Road System Map</b>	Std. Deviation = 2.87
Major Collector? NO	85% Speed = 38.50
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? YES	10 MPH Pace Low = 31
<b>Collision History</b>	10 MPH Pace High = 41
2 Year Collisions = 6	Percent in Pace = 94%
Collisions Per Mile = 8.57	<b>Recommended Speed Limit (MPH) 35</b>
Rate Above Average? YES	

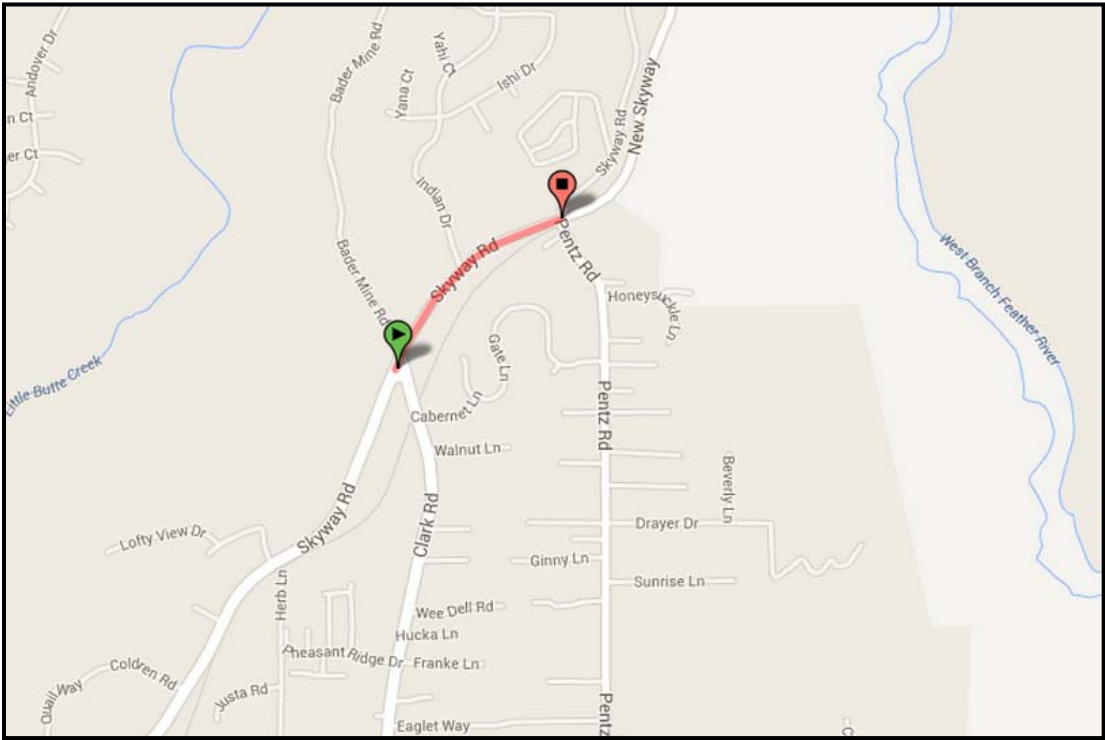
**Cumulative Speed Curve**



**Segment 41 – Skyway between Clark Rd. and Pentz Rd.**



Skyway Speed Survey location



Skyway Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	42
Primary Street:	Stearns Road
Segment Start:	De Mille Road
Segment End:	Country Club Drive
Observation Location:	Erin Way
Observation By and Date:	Jose Gallardo 6/12/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	9:50 AM
Time End:	10:49 AM
Street Width (ft):	20      Segment Length (mi): 0.54
Approved By:	Marc A. Mattox, PE

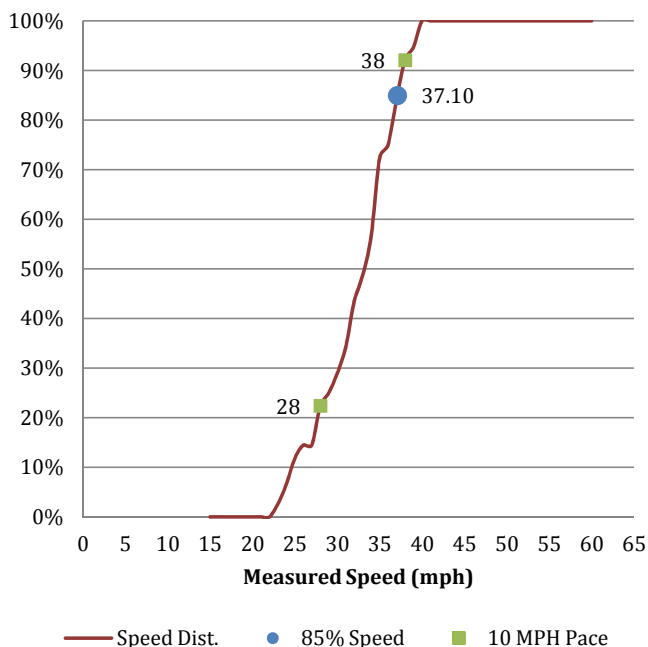
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23	2	2	2.6%
24	3	5	6.6%
25	4	9	11.8%
26	2	11	14.5%
27		11	14.5%
28	6	17	22.4%
29	2	19	25.0%
30	3	22	28.9%
31	4	26	34.2%
32	7	33	43.4%
33	4	37	48.7%
34	6	43	56.6%
35	12	55	72.4%
36	2	57	75.0%
37	7	64	84.2%
38	6	70	92.1%
39	2	72	94.7%
40	4	76	100.0%
41		76	100.0%
42		76	100.0%
43		76	100.0%
44		76	100.0%
45		76	100.0%
46		76	100.0%
47		76	100.0%
48		76	100.0%
49		76	100.0%
50		76	100.0%
51		76	100.0%
52		76	100.0%
53		76	100.0%
54		76	100.0%
55		76	100.0%
56		76	100.0%
57		76	100.0%
58		76	100.0%
59		76	100.0%
60		76	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 76
Narrow Roadway? YES	Average Speed = 32.72
Residential District? YES	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 4.66
Major Collector? YES	85% Speed = 37.10
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 0	Percent in Pace = 78%
Collisions Per Mile = 0	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

**Cumulative Speed Curve**

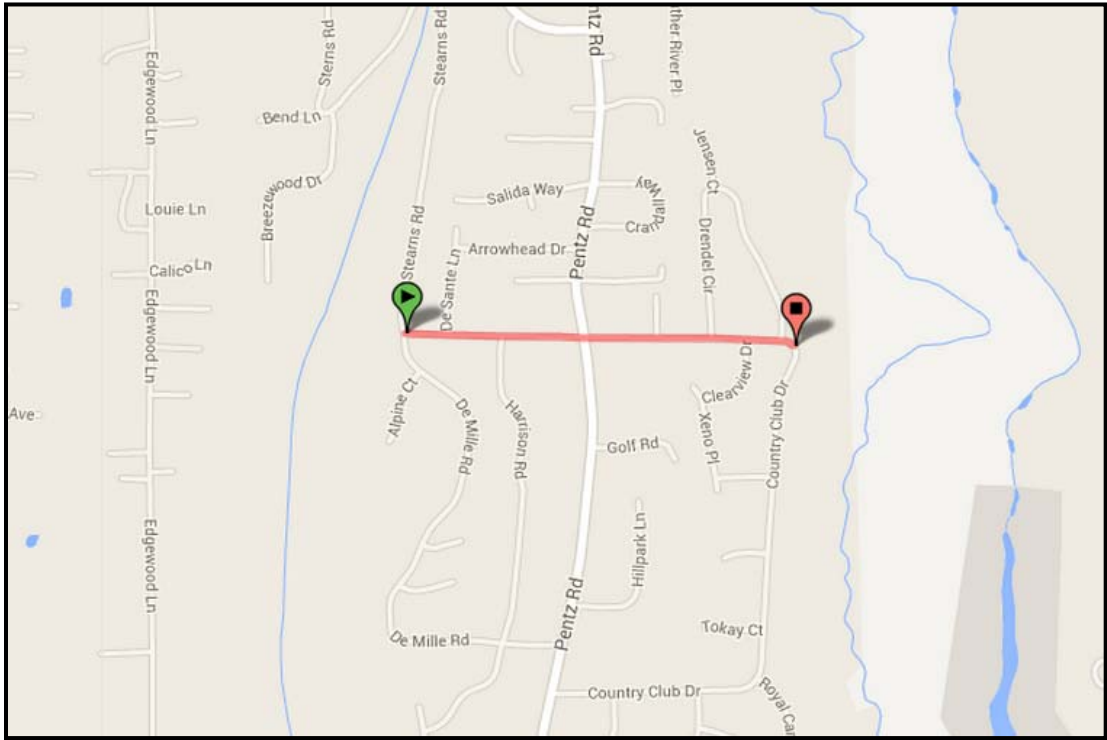




**Segment 42 – Stearns Rd. between De Mille Rd. and Country Club Dr.**



Stearns Rd. Speed Survey location



Stearns Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	43
Primary Street:	Valley View Drive
Segment Start:	Oliver Road
Segment End:	End
Observation Location:	Ronsue Road
Observation By and Date:	Jose Gallardo 6/19/2013

Posted Speed Limit:	35		
Weather:	Sunny/Cloudy/Dry		
Time Start:	11:45 AM		
Time End:	12:30 PM		
Street Width (ft):	20	Segment Length (mi):	1.52
Approved By:	Marc A. Mattox, PE		

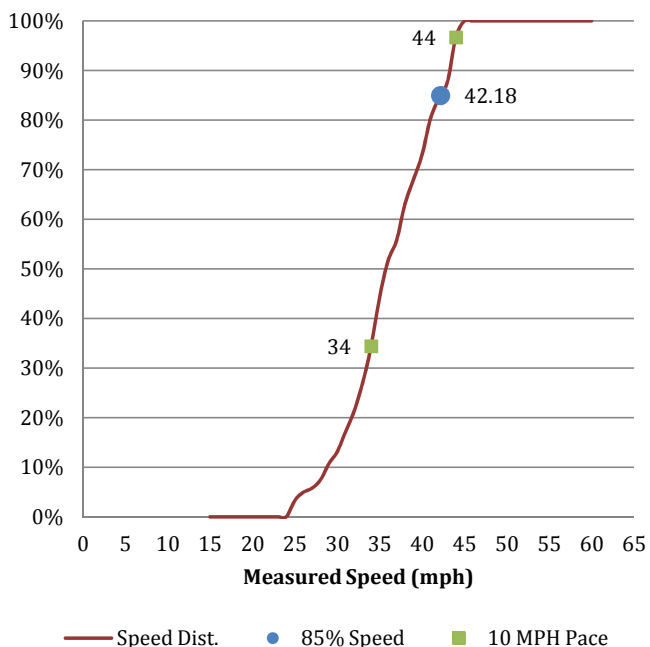
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	4	4	3.3%
26	2	6	4.9%
27	1	7	5.7%
28	2	9	7.4%
29	4	13	10.7%
30	3	16	13.1%
31	5	21	17.2%
32	5	26	21.3%
33	7	33	27.0%
34	9	42	34.4%
35	12	54	44.3%
36	9	63	51.6%
37	5	68	55.7%
38	9	77	63.1%
39	6	83	68.0%
40	6	89	73.0%
41	9	98	80.3%
42	5	103	84.4%
43	4	107	87.7%
44	11	118	96.7%
45	4	122	100.0%
46		122	100.0%
47		122	100.0%
48		122	100.0%
49		122	100.0%
50		122	100.0%
51		122	100.0%
52		122	100.0%
53		122	100.0%
54		122	100.0%
55		122	100.0%
56		122	100.0%
57		122	100.0%
58		122	100.0%
59		122	100.0%
60		122	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include horizontal and vertical curves, lack of pedestrian and bicycle facilities and frequency of driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 122
Narrow Roadway? YES	Average Speed = 36.50
Residential District? YES	Median Speed = 36.00
<b>CA Road System Map</b>	Std. Deviation = 5.22
Major Collector? YES	85% Speed = 42.20
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 34
<b>Collision History</b>	10 MPH Pace High = 44
2 Year Collisions = 1	Percent in Pace = 70%
Collisions Per Mile = 0.33	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

**Cumulative Speed Curve**

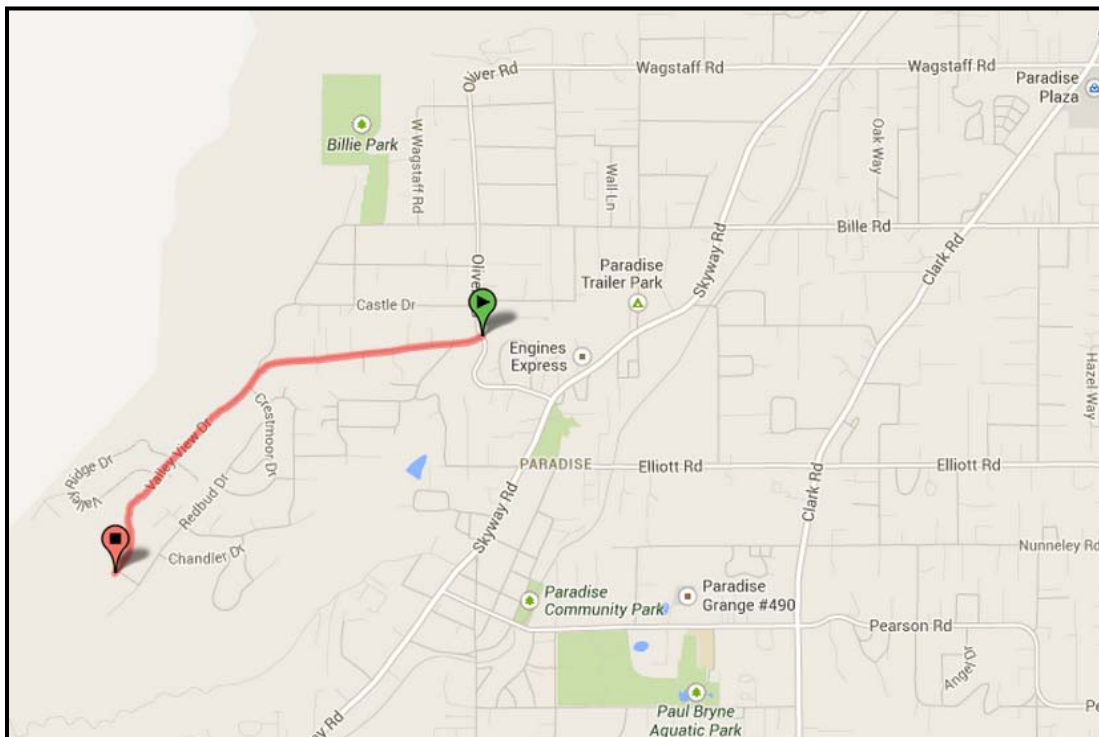




### Segment 43 – Valley View Dr. between Oliver Rd. and End



Valley View Dr. Speed Survey location



Valley View Dr. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	44
Primary Street:	Wagstaff Road
Segment Start:	Oliver Road
Segment End:	Skyway
Observation Location:	View Acres Dr.
Observation By and Date:	Jose Gallardo 6/4/2013

Posted Speed Limit: 30	
Weather:	Sunny/Dry
Time Start:	7:40 AM
Time End:	8:30 AM
Street Width (ft):	20      Segment Length (mi): 0.96
Approved By:	Marc A. Mattox, PE

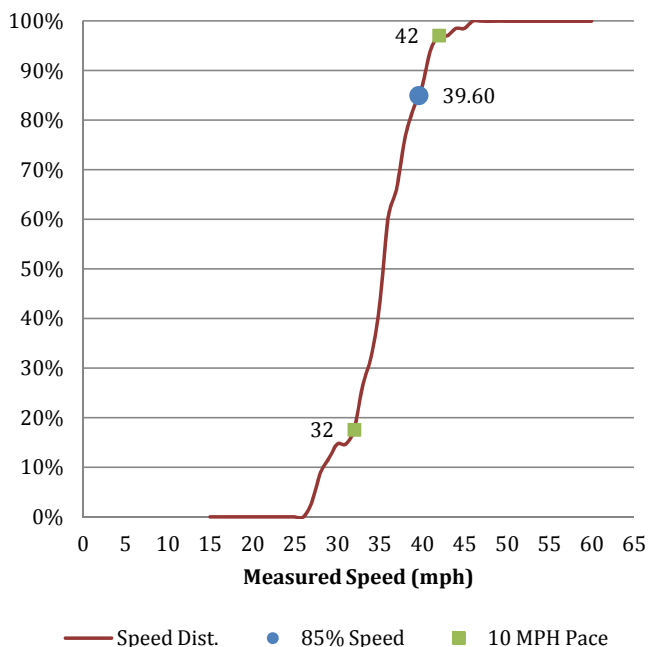
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26		0	0.0%
27	2	2	2.9%
28	4	6	8.8%
29	2	8	11.8%
30	2	10	14.7%
31		10	14.7%
32	2	12	17.6%
33	6	18	26.5%
34	4	22	32.4%
35	7	29	42.6%
36	12	41	60.3%
37	4	45	66.2%
38	7	52	76.5%
39	4	56	82.4%
40	3	59	86.8%
41	5	64	94.1%
42	2	66	97.1%
43		66	97.1%
44	1	67	98.5%
45		67	98.5%
46	1	68	100.0%
47		68	100.0%
48		68	100.0%
49		68	100.0%
50		68	100.0%
51		68	100.0%
52		68	100.0%
53		68	100.0%
54		68	100.0%
55		68	100.0%
56		68	100.0%
57		68	100.0%
58		68	100.0%
59		68	100.0%
60		68	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 68
Narrow Roadway? YES	Average Speed = 35.71
Residential District? YES	Median Speed = 36.00
<b>CA Road System Map</b>	Std. Deviation = 4.18
Major Collector? YES	85% Speed = 39.60
Minor Arterial? NO	<b>Critical Speed = 40</b>
Principal Arterial? NO	10 MPH Pace Low = 32
<b>Collision History</b>	10 MPH Pace High = 42
2 Year Collisions = 3	Percent in Pace = 82%
Collisions Per Mile = 1.56	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

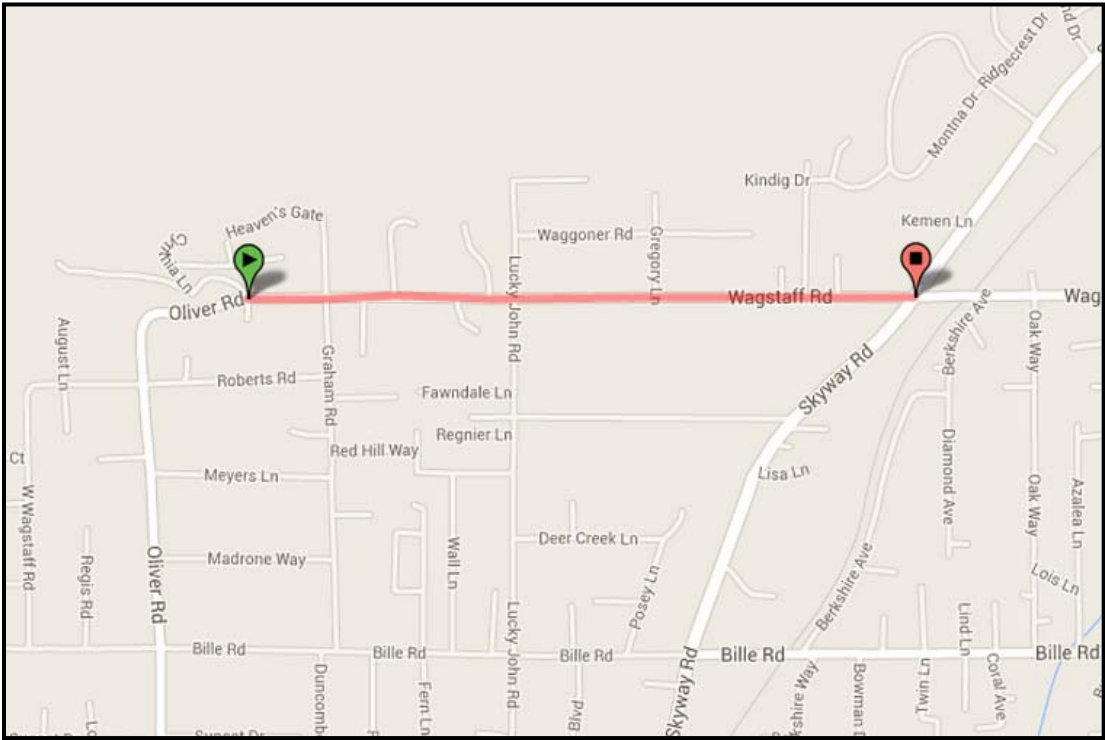
**Cumulative Speed Curve**



**Segment 44 – Wagstaff Rd. between Oliver Rd. and Skyway**



Wagstaff Rd. Speed Survey location



Wagstaff Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	45
Primary Street:	Wagstaff Road
Segment Start:	Skyway
Segment End:	Clark Road
Observation Location:	Harvey Road
Observation By and Date:	Jose Gallardo 5/29/2013

Posted Speed Limit:	35	
Weather:	Sunny/Dry	
Time Start:	9:29 AM	
Time End:	10:01 AM	
Street Width (ft):	20	Segment Length (mi): 0.83
Approved By:	Marc A. Mattox, PE	

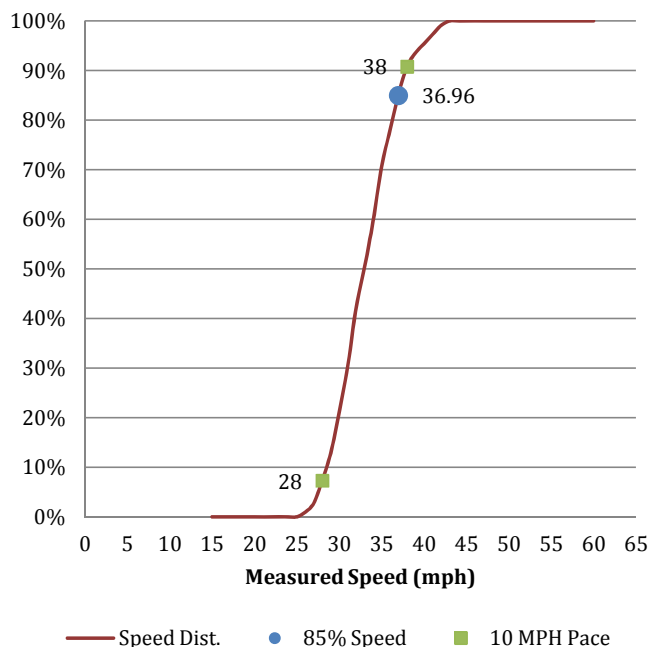
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25		0	0.0%
26	1	1	0.9%
27	2	3	2.8%
28	5	8	7.3%
29	6	14	12.8%
30	9	23	21.1%
31	10	33	30.3%
32	13	46	42.2%
33	9	55	50.5%
34	10	65	59.6%
35	12	77	70.6%
36	8	85	78.0%
37	8	93	85.3%
38	6	99	90.8%
39	3	102	93.6%
40	2	104	95.4%
41	2	106	97.2%
42	2	108	99.1%
43	1	109	100.0%
44		109	100.0%
45		109	100.0%
46		109	100.0%
47		109	100.0%
48		109	100.0%
49		109	100.0%
50		109	100.0%
51		109	100.0%
52		109	100.0%
53		109	100.0%
54		109	100.0%
55		109	100.0%
56		109	100.0%
57		109	100.0%
58		109	100.0%
59		109	100.0%
60		109	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include vertical curves, above average collision history and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 109
Narrow Roadway? YES	Average Speed = 33.62
Residential District? YES	Median Speed = 33.00
<b>CA Road System Map</b>	Std. Deviation = 3.65
Major Collector? NO	85% Speed = 37.00
Minor Arterial? YES	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 8	Percent in Pace = 88%
Collisions Per Mile = 4.82	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? YES	

**Cumulative Speed Curve**

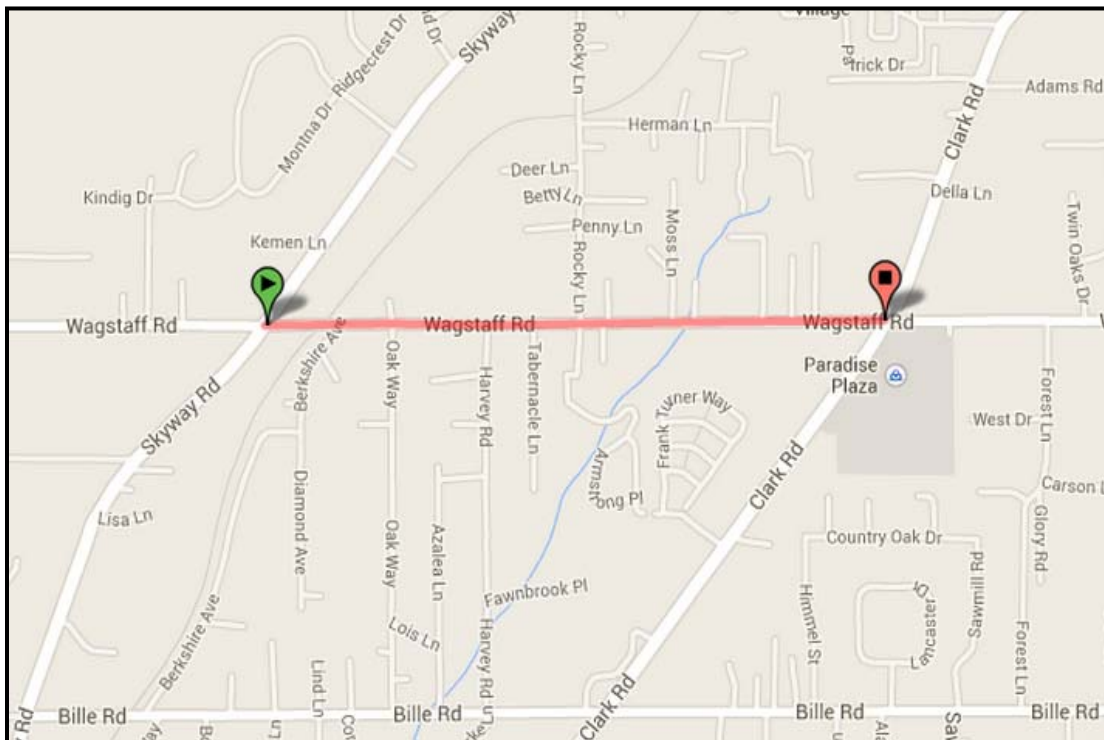




## Segment 45 – Wagstaff Rd. between Skyway and Clark Rd.



Wagstaff Rd. Speed Survey location



Wagstaff Rd. Aerial View

Town of Paradise  
2014 Engineering & Traffic Survey

Segment No.:	46
Primary Street:	Wagstaff Road
Segment Start:	Clark Road
Segment End:	Pentz Road
Observation Location:	Twin Oaks Drive
Observation By and Date:	Jose Gallardo 5/29/2013

Posted Speed Limit: 35	
Weather:	Sunny/Dry
Time Start:	10:10 AM
Time End:	10:39 AM
Street Width (ft):	20      Segment Length (mi): 0.59
Approved By:	Marc A. Mattox, PE

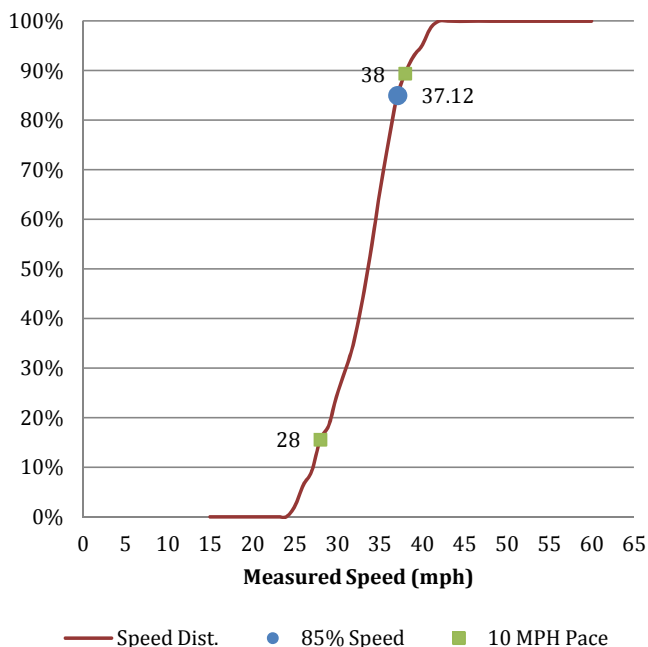
Speed (MPH)	Total Vehicles Recorded	Cumulative Total	Percent Cumulative
15		0	0.0%
16		0	0.0%
17		0	0.0%
18		0	0.0%
19		0	0.0%
20		0	0.0%
21		0	0.0%
22		0	0.0%
23		0	0.0%
24		0	0.0%
25	3	3	2.1%
26	6	9	6.4%
27	4	13	9.2%
28	9	22	15.6%
29	4	26	18.4%
30	9	35	24.8%
31	7	42	29.8%
32	8	50	35.5%
33	12	62	44.0%
34	14	76	53.9%
35	16	92	65.2%
36	14	106	75.2%
37	13	119	84.4%
38	7	126	89.4%
39	5	131	92.9%
40	3	134	95.0%
41	5	139	98.6%
42	2	141	100.0%
43		141	100.0%
44		141	100.0%
45		141	100.0%
46		141	100.0%
47		141	100.0%
48		141	100.0%
49		141	100.0%
50		141	100.0%
51		141	100.0%
52		141	100.0%
53		141	100.0%
54		141	100.0%
55		141	100.0%
56		141	100.0%
57		141	100.0%
58		141	100.0%
59		141	100.0%
60		141	100.0%

**Special Notes and/or Conditions Not Readily Apparent to Drivers**

CVC 22358.3 Narrow Roadway and CVC 627 Residential District. Other factors considered include vertical curves, lack of pedestrian and bicycle facilities and frequency of hidden driveway encroachments.

Road Analysis	Speed Data Analysis
<b>California Vehicle Code</b>	Total Count = 141
Narrow Roadway? YES	Average Speed = 33.60
Residential District? YES	Median Speed = 34.00
<b>CA Road System Map</b>	Std. Deviation = 4.12
Major Collector? YES	85% Speed = 37.10
Minor Arterial? NO	<b>Critical Speed = 35</b>
Principal Arterial? NO	10 MPH Pace Low = 28
<b>Collision History</b>	10 MPH Pace High = 38
2 Year Collisions = 2	Percent in Pace = 80%
Collisions Per Mile = 1.69	<b>Recommended Speed Limit (MPH) 30</b>
Rate Above Average? NO	

**Cumulative Speed Curve**

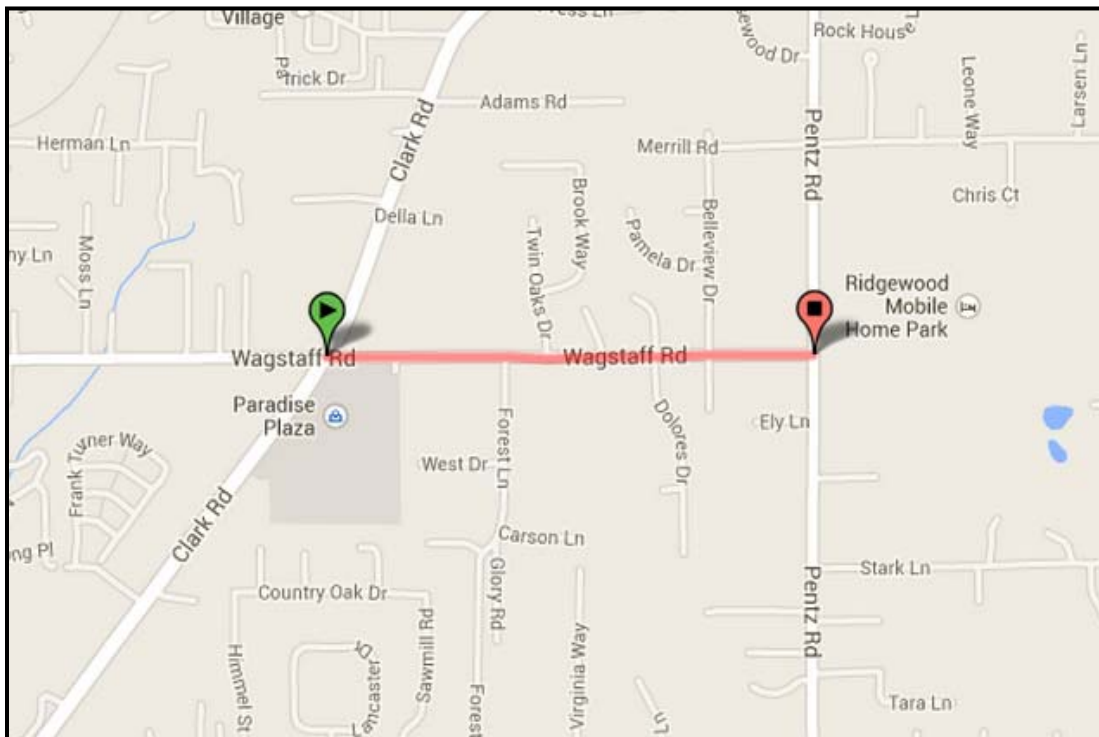




## Segment 46 – Wagstaff Rd. between Clark Rd. and Pentz Rd.



Wagstaff Rd. Speed Survey location



Wagstaff Rd. Aerial View





## APPENDIX C

### California Vehicle Code Sections on Speed Laws



### **Increase of Local Speed Limits to 65 Miles Per Hour**

22357. (a) Whenever a local authority determines upon the basis of an engineering and traffic survey that a speed greater than 25 miles per hour would facilitate the orderly movement of vehicular traffic and would be reasonable and safe upon any street other than a state highway otherwise subject to a prima facie limit of 25 miles per hour, the local authority may by ordinance determine and declare a prima facie speed limit of 30, 35, 40, 45, 50, 55, or 60 miles per hour or a maximum speed limit of 65 miles per hour, whichever is found most appropriate to facilitate the orderly movement of traffic and is reasonable and safe. The declared prima facie or maximum speed limit shall be effective when appropriate signs giving notice thereof are erected upon the street and shall not thereafter be revised except upon the basis of an engineering and traffic survey. This section does not apply to any 25-mile-per-hour prima facie limit which is applicable when passing a school building or the grounds thereof or when passing a senior center or other facility primarily used by senior citizens.

(b) This section shall become operative on the date specified in subdivision (c) of Section 22366.

Added Sec. 29, Ch. 766, Stats. 1995. Effective January 1, 1996. Operative March 31, 1996.

### **Decrease Near Children's Playgrounds**

22357.1. Notwithstanding Section 22357, a local authority may, by ordinance or resolution, set a prima facie speed limit of 25 miles per hour on any street, other than a state highway, adjacent to any children's playground in a public park but only during particular hours or days when children are expected to use the facilities. The 25 miles per hour speed limit shall be effective when signs giving notice of the speed limit are posted.

Added Ch. 508, Stats. 1989. Effective January 1, 1990.

### **Decrease of Local Speed Limits**

22358. (a) Whenever a local authority determines upon the basis of an engineering and traffic survey that the limit of 65 miles per hour is more than is reasonable or safe upon any portion of any street other than a state highway where the limit of 65 miles per hour is applicable, the local authority may by ordinance determine and declare a prima facie speed limit of 60, 55, 50, 45, 40, 35, 30, or 25 miles per hour, whichever is found most appropriate to facilitate the orderly movement of traffic and is reasonable and safe, which declared prima facie limit shall be effective when appropriate signs giving notice thereof are erected upon the street.

(b) This section shall become operative on the date specified in subdivision (c) of Section 22366.

Added Sec. 31, Ch. 766, Stats. 1995. Effective January 1, 1996. Operative March 31, 1996.

### **Decrease on Narrow Street**

22358.3. Whenever a local authority determines upon the basis of an engineering and traffic survey that the prima facie speed limit of 25 miles per hour in a business or residence district or in a public park on any street having a roadway not exceeding 25 feet in width, other than a state highway, is more than is reasonable or safe, the local authority may, by ordinance or resolution determine and declare a prima facie speed limit of 20 or 15 miles per hour, whichever is found most appropriate and is reasonable and safe. The declared prima facie limit shall be effective when appropriate signs giving notice thereof are erected upon the street.

Amended Ch. 1095, Stats. 1972. Effective March 7, 1973. Supersedes Ch. 372.

### **Decrease of Local Limits Near Schools or Senior Centers**

22358.4. (a) (1) Whenever a local authority determines upon the basis of an engineering and traffic survey that the prima facie speed limit of 25 miles per hour established by paragraph (2) of subdivision (a) of Section 22352 is more than is reasonable or safe, the local authority may, by ordinance or resolution, determine and declare a prima facie speed limit of 20 or 15 miles per hour, whichever is justified as the appropriate speed limit by that survey.

(2) An ordinance or resolution adopted under paragraph (1) shall not be effective until appropriate signs giving notice of the speed limit are erected upon the highway and, in the case of a state highway, until the ordinance is approved by the Department of Transportation and the appropriate signs are erected upon the highway.

(b) (1) Notwithstanding subdivision (a) or any other provision of law, a local authority may, by ordinance or

resolution, determine and declare prima facie speed limits as follows:

(A) A 15 miles per hour prima facie limit in a residence district, on a highway with a posted speed limit of 30 miles per hour or slower, when approaching, at a distance of less than 500 feet from, or passing, a school building or the grounds of a school building, contiguous to a highway and posted with a school warning sign that indicates a speed limit of 15 miles per hour, while children are going to or leaving the school, either during school hours or during the noon recess period. The prima facie limit shall also apply when approaching, at a distance of less than 500 feet from, or passing, school grounds that are not separated from the highway by a fence, gate, or other physical barrier while the grounds are in use by children and the highway is posted with a school warning sign that indicates a speed limit of 15 miles per hour.

(B) A 25 miles per hour prima facie limit in a residence district, on a highway with a posted speed limit of 30 miles per hour or slower, when approaching, at a distance of 500 to 1,000 feet from, a school building or the grounds thereof, contiguous to a highway and posted with a school warning sign that indicates a speed limit of 25 miles per hour, while children are going to or leaving the school, either during school hours or during the noon recess period. The prima facie limit shall also apply when approaching, at a distance of 500 to 1,000 feet from, school grounds that are not separated from the highway by a fence, gate, or other physical barrier while the grounds are in use by children and the highway is posted with a school warning sign that indicates a speed limit of 25 miles per hour.

(2) The prima facie limits established under paragraph (1) apply only to highways that meet all of the following conditions:

(A) A maximum of two traffic lanes.

(B) A maximum posted 30 miles per hour prima facie speed limit immediately prior to and after the school zone.

(3) The prima facie limits established under paragraph (1) apply to all lanes of an affected highway, in both directions of travel.

(4) When determining the need to lower the prima facie speed limit, the local authority shall take the provisions of Section 627 into consideration.

(5) (A) An ordinance or resolution adopted under paragraph (1) shall not be effective until appropriate signs giving notice of the speed limit are erected upon the highway and, in the case of a state highway, until the ordinance is approved by the Department of Transportation and the appropriate signs are erected upon the highway.

(B) For purposes of subparagraph (A) of paragraph (1), school warning signs indicating a speed limit of 15 miles per hour may be placed at a distance up to 500 feet away from school grounds.

(C) For purposes of subparagraph (B) of paragraph (1), school warning signs indicating a speed limit of 25 miles per hour may be placed at any distance between 500 and 1,000 feet away from the school grounds.

(D) A local authority shall reimburse the Department of Transportation for all costs incurred by the department

under this subdivision.

Amended Sec. 23, Ch. 279, Stats. 2005. Effective January 1, 2006.  
Amended Sec. 1, Ch. 384, Stats. 2007. Effective January 1, 2008.

### **Downward Speed Zoning**

22358.5. It is the intent of the Legislature that physical conditions such as width, curvature, grade and surface conditions, or any other condition readily apparent to a driver, in the absence of other factors, would not require special downward speed zoning, as the basic rule of Section 22350 is sufficient regulation as to such conditions.

Added Ch. 11, Stats. 1959. Effective September 18, 1959.





## APPENDIX D

### California Manual of Uniform Traffic Control Devices Section 2B.13 Speed Limit Sign (R2-1)



### **Section 2B.13 Speed Limit Sign (R2-1)**

#### **Support:**

<sup>00</sup> The setting of speed limits can be controversial and requires a rational and defensible determination to maintain public confidence. Speed limits are normally set near the 85th-percentile speed that statistically represents one standard deviation above the average speed and establishes the upper limit of what is considered reasonable and prudent. As with most laws, speed limits need to depend on the voluntary compliance of the greater majority of motorists. Speed limits cannot be set arbitrarily low, as this would create violators of the majority of drivers and would not command the respect of the public.

#### **Standard:**

<sup>01</sup> **Speed zones (other than statutory speed limits) shall only be established on the basis of an engineering and traffic survey (E&TS) study that has been performed in accordance with traffic engineering practices. The engineering study shall include an analysis of the current speed distribution of free-flowing vehicles.**

<sup>02</sup> **The Speed Limit (R2-1) sign (see Figure 2B-3) shall display the limit established by law, ordinance, regulation, or as adopted by the authorized agency based on the engineering study. The speed limits displayed shall be in multiples of 5 mph.**

**03 Speed Limit (R2-1) signs, indicating speed limits for which posting is required by law, shall be located at the points of change from one speed limit to another.**

**04 At the downstream end of the section to which a speed limit applies, a Speed Limit sign showing the next speed limit shall be installed. Additional Speed Limit signs shall be installed beyond major intersections and at other locations where it is necessary to remind road users of the speed limit that is applicable.**

**05 Speed Limit signs indicating the statutory speed limits shall be installed at entrances to the State and, where appropriate, at jurisdictional boundaries in urban areas.**

Support:

06 In general, the maximum speed limits applicable to rural and urban roads are established:

- A. Statutorily – a maximum speed limit applicable to a particular class of road, such as freeways or city streets, that is established by State law; or
- B. As altered speed zones – based on engineering studies.

07 State statutory limits might restrict the maximum speed limit that can be established on a particular road, notwithstanding what an engineering study might indicate.

Option:

~~08 If a jurisdiction has a policy of installing Speed Limit signs in accordance with statutory requirements only on the streets that enter a city, neighborhood, or residential area to indicate the speed limit that is applicable to the entire city, neighborhood, or residential area unless otherwise posted, a CITYWIDE (R2-5aP), NEIGHBORHOOD (R2-5bP), or RESIDENTIAL (R2-5cP) plaque may be mounted above the Speed Limit sign and an UNLESS OTHERWISE POSTED (R2-5P) plaque may be mounted below the Speed Limit sign (see Figure 2B-3).~~

Guidance:

09 *A Reduced Speed Limit Ahead (W3-5 or W3-5a) sign (see Section 2C.38) should be used to inform road users of a reduced speed zone where the speed limit is being reduced by more than 10 mph, or where engineering judgment indicates the need for advance notice to comply with the posted speed limit ahead.*

10 *States and local agencies should conduct engineering studies at least once every 5, 7 or 10 years, in compliance with CVC Section 40802 to reevaluate non-statutory speed limits on segments of their roadways that have undergone significant changes since the last review, such as the addition or elimination of parking or driveways, changes in the number of travel lanes, changes in the configuration of bicycle lanes, changes in traffic control signal coordination, or significant changes in traffic volumes.*

11 *No more than three speed limits should be displayed on any one Speed Limit sign or assembly.*

~~12 When a speed limit within a speed zone is posted, it should be within 5 mph of the 85<sup>th</sup> percentile speed of free flowing traffic.~~

**Standard:**

**12a When a speed limit is to be posted, it shall be established at the nearest 5 mph increment of the 85th-percentile speed of free-flowing traffic, except as shown in the two Options below.**

Option:

- 1. The posted speed may be reduced by 5 mph from the nearest 5 mph increment of the 85th-percentile speed, in compliance with CVC Sections 627 and 22358.5. See Standard below for documentation requirements.
- 2. For cases in which the nearest 5 mph increment of the 85th-percentile speed would require a rounding up, then the speed limit may be rounded down to the nearest 5 mph increment below the 85th percentile speed, if no further reduction is used. Refer to CVC Section 21400(f).

**Standard:**

**12b If the speed limit to be posted has had the 5 mph reduction applied, then an E&TS shall document in writing the conditions and justification for the lower speed limit and be approved by a registered Civil or Traffic Engineer. The reasons for the lower speed limit shall be in compliance with CVC Sections 627 and 22358.5.**

Support:

12c The following examples are provided to explain the application of these speed limit criteria:

- A. Using Option 1 above and first step is to round down: If the 85<sup>th</sup> percentile speed in a speed survey for a location was 37 mph, then the speed limit would be established at 35 mph since it is the closest 5 mph increment to the 37 mph speed. As indicated by the option, this 35 mph established speed limit could be reduced by 5 mph to 30 mph if the

conditions and justification for using this lower speed limit are documented in the E&TS and approved by a registered Civil or Traffic Engineer.

- B. Using Option 1 above and first step is to round up: If the 85<sup>th</sup> percentile speed in a speed survey for a location was 33 mph, then the speed limit would be established at 35 mph since it is the closest 5 mph increment to the 33 mph speed. As indicated by the option, this 35 mph speed limit could be reduced by 5 mph to 30 mph if the conditions and justification for using this lower speed limit are documented in the E&TS and approved by a registered Civil or Traffic Engineer.
- C. Using Option 2 above and first step is to round up: If the 85<sup>th</sup> percentile speed in a speed survey for a location was 33 mph, instead of rounding up to 35mph, the speed limit can be established at 30mph, but no further reductions can be applied (which is allowed in the two examples above).

**Standard:**

<sup>12d</sup> **Examples 1 and 2 for establishing posted speed limits shall apply to engineering and traffic surveys (E&TS) performed on or after July 1, 2009 in accordance with the Department's Traffic Operations Policy Directive Number 09-04 dated June 29, 2009.**

**Option:**

<sup>12e</sup> After January 1, 2012, Example 3 may be used to establish speed limits. Refer to CVC 21400(f).

**Support:**

<sup>12f</sup> Any existing E&TS that was performed before July 1, 2009 in accordance with previous traffic control device standards is not required to comply with the new criteria until it is due for reevaluation per the 5, 7 or 10 year criteria.

<sup>13</sup> *Speed studies for signalized intersection approaches should be taken outside the influence area of the traffic control signal, which is generally considered to be approximately 1/2 mile, to avoid obtaining skewed results for the 85<sup>th</sup>-percentile speed.*

**Support:**

<sup>14</sup> Advance warning signs and other traffic control devices to attract the motorist's attention to a signalized intersection are usually more effective than a reduced speed limit zone.

**Guidance:**

<sup>15</sup> *An advisory speed plaque (see Section 2C.08) mounted below a warning sign should be used to warn road users of an advisory speed for a roadway condition. A Speed Limit sign should not be used for this situation.*

**Option:**

<sup>16</sup> Other factors that may be considered when establishing or reevaluating speed limits are the following:

- A. Road characteristics, shoulder condition, grade, alignment, and sight distance;
- B. The pace;
- C. Roadside development and environment;
- D. Parking practices and pedestrian activity; and
- E. Reported crash experience for at least a 12-month period.

<sup>17</sup> Two types of Speed Limit signs may be used: one to designate passenger car speeds, including any nighttime information or minimum speed limit that might apply; and the other to show any special speed limits for trucks and other vehicles.

<sup>18</sup> A changeable message sign that changes the speed limit for traffic and ambient conditions may be installed provided that the appropriate speed limit is displayed at the proper times.

<sup>19</sup> A changeable message sign that displays to approaching drivers the speed at which they are traveling may be installed in conjunction with a Speed Limit sign.

**Guidance:**

<sup>20</sup> *If a changeable message sign displaying approach speeds is installed, the legend YOUR SPEED XX MPH or such similar legend should be displayed. The color of the changeable message legend should be a yellow legend on a black background or the reverse of these colors.*

**Support:**

<sup>21</sup> Advisory Speed signs and plaques are discussed in Sections 2C.08 and 2C.14. Temporary Traffic Control Zone Speed signs are discussed in Part 6. The WORK ZONE (G20-5aP) plaque intended for installation above a Speed Limit sign is discussed in Section 6F.12. School Speed Limit signs are discussed in Section 7B.15.

<sup>22</sup> Speed limits in California are governed by the California Vehicle Code (CVC), Sections 22348 through 22413; also, pertinent sections are found in Sections 627 and 40802 and others referenced in this section. See Section 1A.11 for information regarding this publication.

<sup>23</sup> Refer to Part 6, Section 6C.01 for speed limit signs in temporary traffic control zones. Refer to Part 7 for speed limit signs in school areas.

### **Engineering and Traffic Survey (E&TS)**

Support:

<sup>24</sup> CVC Section 627 defines the term "Engineering and traffic survey" and lists its requirements.

**Standard:**

<sup>25</sup> **An engineering and traffic survey (E&TS) shall include, among other requirements deemed necessary by the department, consideration of all of the following:**

- A. Prevailing speeds as determined by traffic engineering measurements.**
- B. Collision records.**
- C. Highway, traffic, and roadside conditions not readily apparent to the driver.**

Guidance:

<sup>26</sup> *The E&TS should contain sufficient information to document that the required three items of CVC Section 627 are provided and that other conditions not readily apparent to a driver are properly identified.*

<sup>27</sup> *Prevailing speeds are determined by a speed zone survey. A speed zone survey should include:*

- A. The intent of the speed measurements is to determine the actual speed of unimpeded traffic. The speed of traffic should not be altered by concentrated law enforcement, or other means, just prior to, or while taking the speed measurements.*
- B. Only one person is required for the field work. Speeds should be read directly from a radar or other electronic speed measuring devices; or,*
- C. Devices, other than radar, capable of accurately distinguishing and measuring the unimpeded speed of free flowing vehicles may be used.*
- D. A location should be selected where prevailing speeds are representative of the entire speed zone section. If speeds vary on a given route, more than one speed zone section may be required, with separate measurements for each section. Locations for measurements should be chosen so as to minimize the effects of traffic signals or stop signs.*
- E. Speed measurements should be taken during off-peak hours between peak traffic periods on weekdays. If there is difficulty in obtaining the desired quantity, speed measurements may be taken during any period with free flowing traffic.*
- F. The weather should be fair (dry pavement) with no unusual conditions prevailing.*
- G. The surveyor and equipment should not affect the traffic speeds. For this reason, an unmarked car is recommended, and the radar speed meter located as inconspicuously as possible.*
- H. In order for the sample to be representative of the actual traffic flow, the minimum sample should be 100 vehicles in each survey. In no case should the sample contain less than 50 vehicles.*
- I. Short speed zones of less than 0.5 mile should be avoided, except in transition areas.*
- J. Speed zone changes should be coordinated with changes in roadway conditions or roadside development.*
- K. Speed zoning should be in 10 mph increments except in urban areas where 5 mph increments are preferable.*
- L. Speed zoning should be coordinated with adjacent jurisdictions.*

Support:

<sup>28</sup> Physical conditions such as width, curvature, grade and surface conditions, or any other condition readily apparent to the driver, in the absence of other factors, would not require special downward speed zoning. Refer to CVC 22358.5.

Option:

<sup>29</sup> When qualifying an appropriate speed limit, local authorities may also consider all of the following findings:

- A. Residential density, if any of the following conditions exist on the particular portion of highway and the property contiguous thereto, other than a business district:
  - 1. Upon one side of the highway, within 0.25 mile, the contiguous property fronting thereon is occupied by 13 or more separate dwelling houses or business structures.



2. Upon both sides of the highway, collectively, within a distance of 0.25 mile the contiguous property fronting thereon is occupied by 16 or more separate dwelling houses or business structures.
  3. The portion of highway is larger than 0.25 mile but has the ratio of separate dwelling houses or business structures to the length of the highway described in either subparagraph a or b.
- B. Pedestrian and bicyclist safety.
- <sup>30</sup> The following two methods of conducting E&TS may be used to establish speed limits:
1. State Highways - The E&TS for State highways is made under the direction of the Department of Transportation's District Traffic Engineer. The data includes:
    - a. One copy of the Example of Speed Zone Survey Sheet (See Figure 2B-101(CA)) showing:
      - A north arrow
      - Engineer's station or post mileage
      - Limits of the proposed zones
      - Appropriate notations showing type of roadside development, such as "scattered business," "solid residential," etc. Schools adjacent to the highway are shown, but other buildings need not be plotted unless they are a factor in the speed recommendation or the point of termination of a speed zone.
      - Collision rates for the zones involved
      - Average daily traffic volume
      - Location of traffic signals, signs and markings
      - If the highway is divided, the limits of zones for each direction of travel
      - Plotted 85<sup>th</sup> percentile and pace speeds at location taken showing speed profile
    - b. A report to the District Director that includes:
      - The reason for the initiation of speed zone survey.
      - Recommendations and supporting reasons.
      - The enforcement jurisdictions involved and the recommendations and opinions of those officials.
      - The stationing or reference post in mileage at the beginning and ending of each proposed zone and any intermediate equations. Location ties must be given to readily identifiable physical features.
  2. City and County Through Highways, Arterials, Collector Roads and Local Streets.
    - a. The short method of speed zoning is based on the premise that a reasonable speed limit is one that conforms to the actual behavior of the majority of motorists, and that by measuring motorists' speeds, one will be able to select a speed limit that is both reasonable and effective. Other factors that need to be considered include but are not limited to: the most recent two-year collision record, roadway design speed, safe stopping sight distance, superelevation, shoulder conditions, profile conditions, intersection spacing and offsets, commercial driveway characteristics, and pedestrian traffic in the roadway without sidewalks.
    - b. Determination of Existing Speed Limits - Figures 2B-103(CA) & 2B-104(CA) show examples of data sheets which may be used to record speed observations. Specific types of vehicles may be tallied by use of letter symbols in appropriate squares.

<sup>31</sup> In most situations, the short form for local streets and roads will be adequate; however, the procedure used on State highways may be used at the option of the local agency.

*Guidance:*

<sup>32</sup> *The factors justifying a reduction below the 85<sup>th</sup> percentile speed for the posted speed limit are the same factors mentioned above. Whenever such factors are considered to establish the speed limit, they should be documented on the speed zone survey or the accompanying engineering report.*

<sup>33</sup> *The establishment of a speed limit of more than 5 mph below the 85<sup>th</sup> percentile speed should be done with great care as studies have shown that establishing a speed limit at less than the 85<sup>th</sup> percentile generally results in an increase in collision rates; in addition, this may make violators of a disproportionate number of the reasonable majority of drivers.*

*Support:*

<sup>34</sup> Generally, the most decisive evidence of conditions not readily apparent to the driver surface in collision histories.

<sup>35</sup> Speed limits are established at or near the 85<sup>th</sup> percentile speed, which is defined as that speed at or below which 85<sup>th</sup> percent of the traffic is moving. The 85<sup>th</sup> percentile speed is often referred to as the critical speed. Pace speed is defined as the 10 mph increment of speed containing the largest number of vehicles (See Figure 2B-102(CA)). The lower limit of the

pace is plotted on the Speed Zone Survey Sheets as an aid in determining the proper zone limits. Speed limits higher than the 85<sup>th</sup> percentile are not generally considered reasonable and prudent. Speed limits below the 85<sup>th</sup> percentile do not ordinarily facilitate the orderly movement of traffic and require constant enforcement to maintain compliance. Speed limits established on the basis of the 85<sup>th</sup> percentile conform to the consensus of those who drive highways as to what speed is reasonable and prudent, and are not dependent on the judgment of one or a few individuals.

<sup>36</sup> The majority of drivers comply with the basic speed law. Speed limits set at or near the 85<sup>th</sup> percentile speed provide law enforcement officers with a limit to cite drivers who will not conform to what the majority considers reasonable and prudent. Further studies show that establishing a speed limit at less than the 85<sup>th</sup> percentile (Critical Speed) generally results in an increase in collision rates.

Option:

<sup>37</sup> When roadside development results in traffic conflicts and unusual conditions which are not readily apparent to drivers, as indicated in collision records, speed limits somewhat below the 85<sup>th</sup> percentile may be justified. Concurrence and support of enforcement officials are necessary for the successful operation of a restricted speed zone.

Guidance:

<sup>38</sup> *Speed zones of less than 0.5 mile and short transition zones should be avoided.*



**TOWN OF PARADISE  
Council Agenda Summary  
Date: December 10, 2013**

**Agenda Item No. 7f**

**ORIGINATED BY:** Marc Mattox, Town Engineer

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Prohibited Street Crossing Ordinance

**COUNCIL ACTION REQUESTED:**

1. Waive the first reading of Town Ordinance No. \_\_\_\_ and read by title only; and
2. Introduce Ordinance No. \_\_\_\_ adding Chapter 10.38 to the Paradise Municipal Code relating to pedestrians using crosswalks in identified zones.

**Background:**

California Vehicle Code (CVC) Section 21955 prohibits pedestrians from crossing any street except at a marked crosswalk between adjacent intersections controlled by a traffic signal device or by police officers.

Currently the Paradise Police Department is only permitted to enforce CVC 21955 along Clark Road between Pearson Road and Nunneley Road. Private and public roads which intersect major streets are deemed "breaks" in the context of CVC 21955 and prohibited crossings cannot be enforced. For example, along Skyway between the signalized intersections of Elliott Road and Oliver Drive, Paradise Police cannot ticket a pedestrian crossing outside of a marked crosswalk because Memorial Way is considered an intersection with Skyway.

Paradise Police Department has noticed issues with pedestrians crossing streets outside marked crosswalks when the crosswalks or traffic signals are very short distances from the pedestrian. This is a safety hazard for pedestrians because motorists do not expect street crossings at these unmarked locations.

CVC Section 21961 allows local authorities to adopt ordinances prohibiting pedestrians from crossing roadways outside of crosswalks.

**Analysis:**

Staff is recommending Council adopt an ordinance prohibiting pedestrians from crossing the street along two additional roadway segments which have marked or controlled crosswalks within short distances from any point a pedestrian may be in the designated zone. The proposed prohibited crossing zones are described below:

1. Pearson Road between Mallan Lane and Clark Road – 0.40 Miles
  - a. 2 signalized intersections at Recreation Drive and Clark Road
  - b. 5 total marked crosswalks
2. Skyway between Black Olive Drive and Center Street – 1.00 Mile
  - a. 3 signalized intersections at Pearson Road, Elliott Road and Oliver Road
  - b. 15 total marked crosswalks

The key to the above zones is availability of marked crossing alternatives. Exhibits mapping the described prohibited crossing zones are attached to this report.

The objective of this ordinance is to increase pedestrian and motorist safety in the Town of Paradise by promoting predictable and safe street crossing behavior. Adopting this ordinance will enable Paradise Police Department to enforce proper use of marked crosswalks.

**Financial Impact:**

None at this time.

**Alternatives:**

Reject, modify or delay recommended action.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ADDING CHAPTER 10.38 TO THE PARADISE MUNICIPAL CODE  
RELATING TO PEDESTRIANS USING CROSSWALKS**

The Town Council of the Town of Paradise, State of California does **ordain as follows**:

SECTION 1: Chapter 10.38 is hereby added to the Paradise Municipal Code to read as follows:

CHAPTER 10.38  
PEDESTRIANS

Sections:

10.38.010 Use of Crosswalks

10.38.010. Use of crosswalks. It shall be unlawful for a pedestrian to cross a street in any location other than a marked crosswalk within the following public street segments, identified below:

1. Pearson Road between Mallan Lane and Clark Road
2. Skyway between Black Olive Drive and Center Street

SECTION 2: This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance shall be published with the names of the members of the Town Council voting for and against it in a newspaper of general circulation published in the Town of Paradise, California.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_\_ day of January 2014, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

\_\_\_\_\_  
Timothy Titus, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

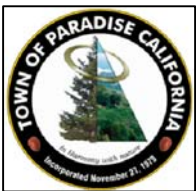
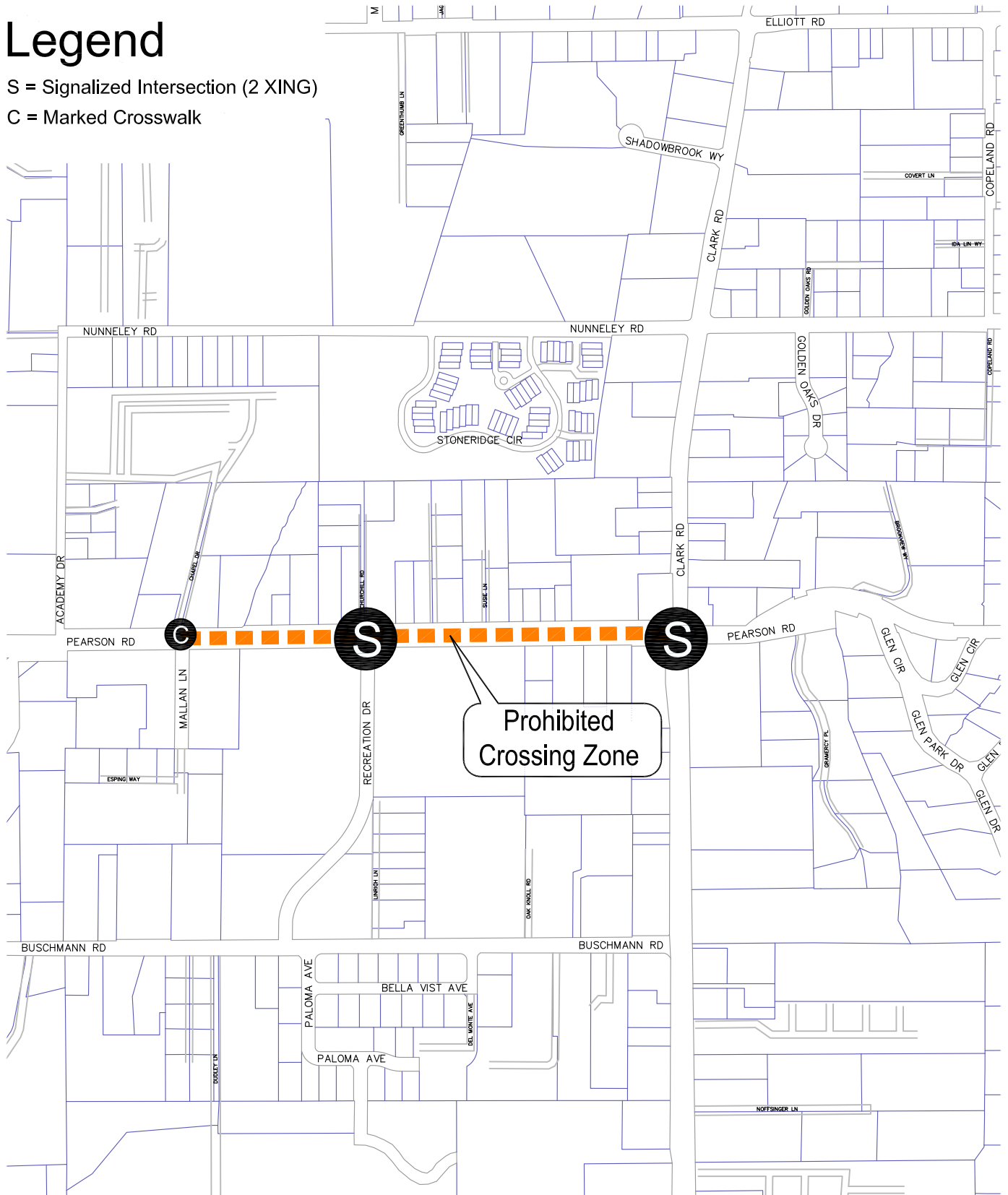
**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Dwight L. Moore, Town Attorney

# Legend

S = Signalized Intersection (2 XING)

C = Marked Crosswalk



## TOWN OF PARADISE ENGINEERING

5555 Skyway  
Paradise, California 95969  
Phone: (530) 872-6291 Fax: (530) 877-5059

228

Exhibit A  
Prohibited Crossing Zone  
Pearson Road  
Mallan Lane to Clark Road





# Legend

S = Signalized Intersection (2 XING)

C = Marked Crosswalk



## TOWN OF PARADISE ENGINEERING

5555 Skyway  
Paradise, California 95969  
Phone: (530) 872-6291 Fax: (530) 877-5059

229

Exhibit B

Prohibited Crossing Zone

Skyway

Black Olive Drive to Center Street





**Town of Paradise  
Council Agenda Summary  
Date: December 10, 2013**

**Agenda Item: 7g**

**Originated by:** Josh Marquis, IT Manager  
**Reviewed by:** Lauren Gill, Town Manager  
**Subject:** Cassidian MOU (Reverse 911)

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**Council Action Requested:**

Consider approving the attached MOU between the County of Butte and the Town of Paradise for use of the countywide mass notification system.

**Alternatives:**

Refer item back to staff for further development and alternatives.

**Background:**

The Town has previously been using CityWatch for numerous years at a cost of \$12,000 annually for a set number of minutes. During the 2008 fires, the number of activations caused a significant cost to the Town due to the number of minutes used by this invaluable tool.

As staff is continually looking for areas to improve services provided while also decreasing costs, staff became aware of an opportunity to collaborate with the County and other local agencies to share costs.

Staff has been working with Butte County staff to replace the Town's current software provider CityWatch which previously provided reverse 911, group notification, etc. services. Butte County, City of Chico, CSU Chico and the Town of Paradise are currently the only participants. If other local agencies sign-on, it is assumed that each participants annual costs will be reduced accordingly.

As a result of this collaboration, costs were further offset by a grant that was awarded for \$66,470, 50 percent of the total cost to participating agencies.

**Discussion:**

Some key features which will be provided include:

- A fully hosted EMNS eliminating complex on-site infrastructure and costly telephone interfaces.
- An EMNS based on industry standard ESRI mapping technology.

- Seamless geo-coding of 9-1-1 data and mapping coordinates.
- Highly flexible directional calling capability.
- Comprehensive reporting for a full audit trail.
- Accommodations for unlimited map layers, entities, scale values and attributes.
- Advance plume modeling; use of Area Locations of Hazard Atmospheres (ALOHA) product.
- TTY/TDD detection for hearing-impaired notification.
- Premium quality text to speech engine, supporting bilingual messaging with multiple languages.
- Self-Registration Portal (SRP) for residents to sign up to receive notifications. The SRP is highly customizable, secure and easy to access on the web.
- Conference Bridge/Call Transfer option to serve as a virtual meeting place bringing key individuals together by telephone. This option can transfer call recipients to a conference bridge, live operator, help desk or other designated telephone line.
- Survey Module allowing the Town to compose any number of questions for delivery via phone and/or e-mail to residents. Reports are available in real time as a detail report or summary report.
- Application Programming Interface (API) that allows The Communicator! NXT to integrate with other technologies or software systems used by the Town.
- Completely segregate Town data into a separate database within the EMNS, ensuring data integrity and security as entities cannot view or modify information outside their own.
- Commercial Phone Database for Town to GeoCode.

### **Conclusion:**

The use of Cassidian will result in significant savings for the Town while providing the public with a greater quality of service.

It is the recommendation of staff that Council approve the MOU as presented.

### **Fiscal Impact Analysis:**

The Town budgeted an estimated cost of \$5,910.00 for fiscal year 2013/2014. The Town's share of the cost for 2013/2014 will be \$6,098 requiring an adjustment of \$188.00. This cost represents a savings of \$5,092 for 2013/2014 as compared with the cost for CityWatch for 2012/2013.

Fiscal years 2014/2015 and 2015/2016 will cost \$5,260 each which represents a savings of \$6,740 per year. The 3-year savings will be \$18,572 or just under half the cost of maintaining our previous contract with CityWatch.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE COUNTY OF BUTTE  
AND PARTICIPATING AGENCIES  
FOR USE OF THE COUNTYWIDE MASS NOTIFICATION SYSTEM  
TERM OF AGREEMENT October 1, 2013-September 30, 2016**

This Memorandum of Understanding, hereinafter referred to as "MOU", is entered into by and between the County of Butte, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the undersigned municipalities and university, responsible for protecting a resident population and maintaining a dedicated public safety answering point (PSAP) within the County of Butte; hereinafter referred to individually as "PARTICIPANT" or collectively as "PARTICIPANTS".

This MOU is intended to establish governance and terms of use for a Countywide Public Mass Notification System.

**RECITALS:**

WHEREAS, COUNTY is sponsoring a Countywide Public Mass Notification System for the primary intent of providing timely communication to the public during times of emergency; and

WHEREAS, COUNTY entered into Agreement with Cassidian Communications for the provision of Public Mass Notification System Services, to disseminate critical, time - sensitive emergency information to COUNTY' s citizens and businesses through phone and e -mail devices for emergency notification purposes; and

WHEREAS, Cassidian Communications agrees to provide to PARTICIPANTS the services agreed to by Cassidian Communications Inc. and COUNTY as contained under the Agreement in exchange for abiding by the terms set forth in this MOU; and

WHEREAS, PARTICIPANTS agree to uphold the same terms and conditions of the Agreement, to use the System in compliance with all usage agreements identified and incorporated herein.

NOW, THEREFORE, the parties agree as follows:

**I. Definitions:**

Agreement shall refer to Butte County Agreement between COUNTY and Cassidian Communications. The Agreement is attached to this MOU as Exhibit B (X19973), total 14 pages, paginated exclusive of this MOU.

Countywide shall mean all geographic locations in Butte County, California. Contact information shall mean PARTICIPANT and public contact data stored in the System for the purpose of disseminating communication in accordance with this MOU and its Exhibits.

Emergency shall include, but not be limited to, instances of fire, flood, storm, epidemic, riots, or disease that threaten the safety and welfare of the citizens and property located within the boundaries of the COUNTY and PARTICIPANTS' respective jurisdictions.

Emergency notification shall mean information relevant to the safety and welfare of recipients in the event of an emergency. Such information shall include, but not be limited to, instructions and directions to alleviate or avoid the impact of an emergency.

Non-emergency notification shall mean instances when a PARTICIPANT deems non-emergency information to be of significance to a PARTICIPANT'S jurisdiction and the PARTICIPANT uses the System to distribute such information.

System shall mean the Public Mass Notification System as provided by Cassidian Communications to COUNTY under the Agreement. The System is designed to disseminate information by utilizing common communications, i. e. telephone and e-mail communications to citizens and businesses as permitted under the Agreement.

## **II. Hold Harmless:**

PARTICIPANT shall defend, indemnify and save harmless COUNTY, its elected officials, officers, agents, employees, volunteers and those special districts and agencies which COUNTY's Board of Supervisors acts as the governing Board from and against any and all claims, demands, losses, damages, expenses or liabilities of any kind or nature which COUNTY, its elected officials, officers, agents, employees or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damages to property as a result of, or arising out of the acts, errors or omissions of PARTICIPANT, its officers, agents, employees, subtenants, invitees, or licensees. COUNTY shall defend, indemnify and save harmless PARTICIPANT, its elected officials, officers, agents, employees and volunteers from and against any and all claims, demands, losses, damages, expenses or liabilities of any kind or nature which PARTICIPANT, its elected officials, officers, agents, employees or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damages to property as a result of, or arising out of the acts, errors or omissions of COUNTY, its officers, agents, employees, subtenants, invitees, or licensees.

## **III. Term:**

This MOU shall be in effect from October 1, 2013 and shall expire on September 30, 2016.

## **IV. Scope of Services:**

PARTICIPANTS shall receive from Cassidian Communications the same services provided by Cassidian Communications to the COUNTY under the Agreement. COUNTY's involvement in this MOU is limited only to extending the availability of the terms and conditions of the County's Agreement to the PARTICIPANTS.

#### **V. Use:**

Use of the System and its data, including but not limited to contact information, is governed by the terms, conditions and restrictions set forth in the terms provided in Exhibit B. All PARTICIPANTS agree to the terms and conditions contained in Exhibit B. COUNTY retains the right to update Exhibit B as needed, in whole or in part, during the life of this MOU. Any and all revised Exhibits shall be distributed to PARTICIPANTS within five business days of the revision date and shall be incorporated into this MOU.

PARTICIPANT(S), including each of its agents, officers, employees, and representatives who are given access to the System, agree(s) to abide by the individual terms of each agreement and the additional conditions incorporated herein. Breach of use may result in individual user or PARTICIPANT access account termination.

The scope of services under the Agreement is limited to using the System to distribute business communication to PARTICIPANT inter-departmental resources and/or emergency information to the public in emergency notification situations.

#### **VI. Compensation:**

All compensation owed by PARTICIPANTS shall be paid to the County of Butte based on the schedule of cost attached as Exhibit A. Different cost scenarios were calculated based on the full participation of four agencies and a reduction of one agency's participation. Butte County shall be paying Cassidian Communications a total of \$132,940 over the three-year term of the Agreement. Each PARTICIPANT, if four remain throughout the three-year term, shall be paying a total of \$16,618 each for equal and full services. MOU year one cost for each PARTICIPANT shall be \$6,098, MOU years two and three cost for each PARTICIPANT shall be \$5,260 each year. Payment is due 30 days post invoice from the Butte County Sheriff's Office.

Any notice or notices required or permitted to be given pursuant to this MOU shall be submitted in writing and delivered in person, via electronic mail or via United States mail as follows:

County of Butte — Sheriff -Coroner  
Accounting Division  
Attn: Becky Callas  
33 County Center Drive  
Oroville, Ca. 95965  
530-538-2861



## **VII. Confidentiality:**

Each party agrees to maintain the confidentiality of all related records and information of the other party pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this MOU. All information and use of the System shall be in compliance with California Public Utilities Code sections 2872 and 2891.1.

## **VIII. Termination:**

The COUNTY or any PARTICIPANT may terminate its participation in this MOU at any time for any reason whatsoever. If any PARTICIPANT chooses to terminate its participation in this MOU, the terminating PARTICIPANT shall provide written notification. Such notice shall be delivered to the COUNTY and the other PARTICIPANTS by July 1<sup>st</sup> of the respective new contract year to allow department budget adjustments. Annual access to this system is pre-paid for the year thus if a PARTICIPANT terminates its use prior to the end of the paid year, no refund shall be made, fully or in part. A terminating PARTICIPANT shall uphold the obligations contained in Paragraph II Hold Harmless in its entirety and Paragraph VII Confidentiality, above, upon termination for the time period of its participation.

Upon termination, PARTICIPANT agrees to inform its users to stop using the System and to relinquish all System access, user accounts, passwords and non - PARTICIPANT data to COUNTY immediately.

Should COUNTY discontinue its funding for the System, which shall be grounds for COUNTY's termination of its participation, COUNTY shall give PARTICIPANTS three - months advance courtesy notice prior to terminating the Agreement. Upon termination by COUNTY, this MOU shall no longer be in effect.

## **IX. Amendments:**

This MOU may be amended only by mutual written consent of the parties involved unless otherwise provided for in this MOU. The modifications shall have no force and effect unless such modifications are in writing and signed by an authorized representative of each party. Termination by a PARTICIPANT or adding a new PARTICIPANT to this MOU shall not be deemed an amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by their duly authorized representatives as of the dates opposite the signatures.

## **PURPOSE**

The purpose of this document is to provide governance and guidelines on the use and

administration of the Countywide Public Mass Notification System, hereinafter referred to as "System ". This document is intended to be general, describing countywide policies, jurisdictional roles and responsibilities and activation guidelines rather than specific step-by-step procedures.

## **I.SYSTEM DESCRIPTION**

The primary intent of the Countywide Public Mass Notification System is to disseminate early warning and time sensitive information to county businesses and residents during time of an emergency event.

The Mass Notification System is available 24/7 and has been pre -loaded with Butte County landline phone numbers (including unlisted) and countywide geographic maps. Additionally, citizens have the option to provide additional contact information via self - registration. Upon local authority decision to activate, the System may be used to send a message, describing the situation and recommended action the public should take, to affected businesses and households via telephone, e-mail and/or text.

The COUNTY, is the sponsor of the Countywide Public Mass Notification System initiative and shall take appropriate measures to ensure that the System is in a state of operational readiness at all times. It is the responsibility of all PARTICIPANTS to maximize Citizen benefits from the System.

While the COUNTY' S intent for implementing and maintaining the System is for "emergency" use, upon consent from local authorities, PARTICIPANTS may optionally use the System to disseminate "government- related" non - emergency notifications to citizens and organization resources within its jurisdiction

## **II.GOVERNANCE**

The COUNTY shall manage the Mass Notification System as a countywide asset. Use of the System by each PARTICIPANT is contingent upon that PARTICIPANT abiding by the contract with the mass notification vendor.

The System utilizes the 911 database to complete the notifications. The use of the 911 database is regulated by the California Public Utilities Code (CPUC) sections 2872 and 2891.1. The information contained in the 911 database is confidential and proprietary and shall not be disclosed or utilized except by authorized personnel for the purpose of emergency notifications.

The COUNTY is responsible to ensure that the provisions of the contract are implemented properly. Authorized users must respect the integrity of the database, understand the privacy issues and fully comply with the policies and protocols outlined in this document. If violations of the contract provisions are made by any individual or PARTICIPANT, COUNTY, reserves the right to disable that individual's or PARTICIPANT'S login(s).

### **III.AUTHORIZED USE**

#### **A. Emergency Use**

Use of the Mass Notification System for emergency activity contains two components:

1. The need to disseminate critical, safety- related information to individuals within a short timeframe, and
2. Communicating with safety- responder staff, volunteers and involved parties about an approaching or present emergency event.

Emergency considerations:

1. Notification shall clearly state situation is an emergency
2. Message length should not exceed 60 seconds
3. Always provide a phone number or website where the public can obtain additional or updated information

Non - emergency public notification use is prohibited for any of the following purposes:

1. Any message of commercial nature
2. Any message of a political nature
3. Any non - official business (e.g. articles, retirement announcements, etc.)

Non - emergency considerations:

1. Citizens can become desensitized to too many government messages
2. Clearly identify sender or announcement as non-emergency

### **IV.AUTHORIZED SYSTEM USERS**

In general, those authorized to make notifications shall be officials in the local police, fire and city manager departments.

### **V.ACTIVATION OF THE SYSTEM**

Each PARTICIPANT is responsible for launching messages to affected citizens and businesses within their jurisdiction. Determination of authority to request activation of the Mass Notification System rest with local officials, not with COUNTY.

1. The COUNTY is authorized to use the System to send notifications of regional emergencies to any and all residents. Upon sending a countywide notification, COUNTY shall, as soon as possible, advise the appropriate local PARTICIPANT that mass notifications have been sent by the COUNTY to residents of their jurisdictions.
2. Other than regional emergency notifications, public notifications are the responsibility of the individual PARTICIPANT. In the event that the geographical location of an incident requires a message to be delivered to multiple jurisdictions, the responsible PARTICIPANT shall inform each individual PARTICIPANT so that they can send the message to those affected within their own jurisdiction.
3. PARTICIPANTS are authorized to develop pre-established notification lists and messages to meet their individual needs. These lists may include special populations or those susceptible to certain risks. It is the responsibility of the PARTICIPANT to create, maintain and update these lists.

#### B. Emergency Response and Inter-Department Notifications-

- 1, Each PARTICIPANT is authorized to create employee /volunteer and department call lists and pre-recorded messages.
2. It is the sole responsibility of each PARTICIPANT to maintain these lists and to launch notifications as deemed necessary.

## **VI.SYSTEM ADMINISTRATION /OPERATIONS**

PARTICIPANTS are responsible for providing logins and procedural training to key individuals within their Agency responsible for using the Mass Notification System.

#### A. County Administrator

The COUNTY shall assign and maintain a designated Mass Notification Program Administrator responsible for overall acquisition, accessibility, maintenance, compliance and management of all components required to provide an effective countywide mass notification system.

The County Administrator is responsible for:

1. System acquisition and contract oversight.
2. Policy management and as needed modification.

3. Audit compliance: routine monitoring of System use to insure policy and contract compliance.

4. Public education campaign: initiate and facilitate public education campaign aimed at making the local community aware of the intended use of the Mass Notification System and the citizen web portal.

**B. Local Agency Administrator**

PARTICIPANTS agree to appoint a designated Mass Notification System Local Administrator responsible for leading, coordinating, monitoring and optimizing use of the Mass Notification System at the local level.

This Memorandum of Understanding and the listed Attachments represent the entire undertaking between the parties. This MOU may be signed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same MOU.

**COUNTY**

**TOWN OF PARADISE**

\_\_\_\_\_  
Kory Honea, Undersheriff  
COUNTY

\_\_\_\_\_  
Lauren Gill, Town Manager  
TOWN OF PARADISE

\_\_\_\_\_  
Auditor/Controller

**COUNTY**

\_\_\_\_\_  
County Counsel, as to form

		Exhibit A						
<b>Cassidian EMNS</b>								
	<b>Total Annual</b>							
<i>4 Participating Agencies</i>		<b>OEM Grant</b>	<b>BCSO</b>	<b>CPD</b>	<b>CSUC</b>	<b>PPD</b>		
<b>Yr 1</b>	\$ 48,780	\$ 24,390	\$ 6,098	\$ 6,098	\$ 6,098	\$ 6,098		
<b>Yr 2</b>	\$ 42,080	\$ 21,040	\$ 5,260	\$ 5,260	\$ 5,260	\$ 5,260		
<b>Yr 3</b>	\$ 42,080	\$ 21,040	\$ 5,260	\$ 5,260	\$ 5,260	\$ 5,260		
<b>3 Yr Total</b>	<b>\$ 132,940</b>	<b>\$ 66,470</b>	<b>\$ 16,618</b>	<b>\$ 16,618</b>	<b>\$ 16,618</b>	<b>\$16,618</b>		
	<b>Yr 2&amp;3 ea. Yr.</b>	<b>OEM Grant</b>	<b>BCSO</b>	<b>Agency 2</b>	<b>Agency 3</b>			
<i>If 3 Participating Agencies</i>	\$ 42,080	\$ 21,040	\$ 7,013.33	\$ 7,013.33	\$ 7,013.33			



**STANDARD CONTRACT  
Greater than \$25,000.00**

COUNTY OF BUTTE

This Contract, dated as of the last date executed by the County of Butte is between the County of Butte, a political subdivision of the State of California, hereinafter referred to as "County", and the Contractor indicated in the variable information table below, hereinafter referred to as "Contractor."

VARIABLE INFORMATION TABLE					
<b>Term of This Contract</b> (Complete Dates in Just One of the Following Three Rows)					
<input checked="" type="checkbox"/> Below	<b>Term Begins</b>			<b>Term Completion Date</b>	
<input type="checkbox"/>	On Following Date	Oct 1, 2013	On Following Date	Sept 30, 2016	
<input type="checkbox"/>	Upon Date Notice to Proceed Received		<input type="checkbox"/>	Calendar Days Following Receipt of Notice to Proceed	
<input type="checkbox"/>	Upon Last Date Executed by County		<input type="checkbox"/>	Calendar Days Following Execution of Contract by County	
County Department		Sheriff-Coroner		FOB Point	
Terms		Basis of Price (Do Not <input checked="" type="checkbox"/> More Than One of the Following Four Blocks)			
Price	\$132,940	<input checked="" type="checkbox"/> Fixed Price	<input type="checkbox"/> Annual Price	<input type="checkbox"/> Monthly Price	<input type="checkbox"/> Hourly Rate
Not-to-Exceed Price		<input checked="" type="checkbox"/> if Reasonable Expenses are authorized in addition to Hourly Rate			
<b>Contractor Contact Information</b>			<b>County Contact Information</b>		
Contractor		Cassidian Communications		Project Manager	
Address		117 Seaboard Lane, Ste D-100		Address	
City, State & ZIP		Franklin, TN 37067		City, State & ZIP	
Telephone		615-861-0693		Telephone	
E-Mail		Donna.Aubry@CassidianCommuncations.com		E-Mail	
				Mike Thompson	
				33 County Center Drive	
				Oroville, CA 95965	
				530-538-2012	
				Mthompson@buttecounty.net	

**WHEREAS**, County, through the County Department identified above, desires to have work described in the Attachment II - Scope of Work performed; and

**WHEREAS**, Contractor possesses the necessary qualifications to perform the work described herein.

**NOW THEREFORE BE IT AGREED** between the parties to this Contract that this Contract is subject to the provisions contained in the following attachments, which are made a part of this Contract. Should there be any conflicts between this Contract and the attachments that are incorporated herein, precedence shall first be given to the provisions of this Contract followed by the attachments, in descending order, as indicated below:

- Attachment III – Terms and Conditions
- Attachment I – Standard Insurance Requirements
- Attachment II – Scope of Work
- Attachment V—Regulatory Compliance Requirements

By signature below, the department head or his or her deputy certifies that no unauthorized alterations have been made to the Attachment III – "Terms and Conditions" and/or the Attachment I – "Standard Insurance Requirements."

Kory Honea  
Typed or Printed Name

[Signature]  
Signature

1/29/2013  
Date

This Contract and the above listed Attachments represent the entire undertaking between the parties.

**COUNTY**

**CONTRACTOR**

Bill Connelly 24 Sept 2013

Bill Connelly, Chair Date  
Butte County Board of Supervisors

[Signature]

Name: Derek Gamble  
Cassidian Communications

Date 8/26/13

REVIEWED FOR FISCAL CONTROL,  
SUBJECT TO BUDGETARY APPROPRIATION  
Contracts Division, GSD

By D. Heath Date 9/20/13

REVIEWED AS TO FORM  
BRUCE S. ALPERT  
Butte County Counsel

By Bruce S. Alpert Date \_\_\_\_\_

## **ATTACHMENT I**

### **STANDARD INSURANCE REQUIREMENTS**

Before the commencement of work, Contractor shall submit Certificates of Insurance and Endorsements evidencing that Contractor has obtained the following forms of coverage and minimal amounts specified:

#### **A. MINIMUM SCOPE OF INSURANCE.**

- 1.) Commercial General Liability coverage (Insurance Services Office (ISO) "occurrence" form CG 0001 1185).]
- 2.) Automobile Liability Insurance – standard coverage offered by insurance carriers licensed to sell auto liability insurance in California. Construction contracts only - Insurance Services Office's Business Auto Coverage form number CA 0001 0187 covering "any auto" and endorsement CA 0029 1288 Changes in Business Auto and Truckers Coverage forms - Insured Contract.
- 3.) Workers' Compensation Insurance - As required by the State of California with Statutory Limits and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury and disease. *(Not required if Contractor provides written verification he or she has no employees.)*
- 4.) Professional Liability Insurance - when the contract involves professional services such as engineering architectural, legal, accounting, instructing, and consulting, professional liability insurance is required.

#### **B. MINIMUM LIMITS OF INSURANCE.**

- 1.) **General Liability:** At least \$1,000,000 combined single limit **per occurrence** coverage for bodily injury, personal injury and property damage, plus an annual aggregate of at least \$2,000,000. If a general aggregate limit is used, then either the general aggregate limit shall apply separately to this project/location, or the general aggregate limit shall be **twice** the required per occurrence limit. The contractor or contractor's insurance carrier shall notify County if incurred losses covered by the policy exceed 50% of the annual aggregate limit.
- 2.) **Automobile Liability:** At least \$100,000 to cover bodily injury for one person and \$300,000 for two or more persons, and \$50,000 to cover property damages. However, policy limits for construction projects shall be at least \$1,000,000 combined single limit per accident for bodily injury and property damage for autos used by the contractor to fulfill the requirements of this contract, and coverage shall be provided for "Any Auto", Code 1 as listed on the Accord form Certificate of Insurance.
- 3.) **Workers' Compensation and Employer's Liability:** Workers' Compensation insurance up to policy limits and Employer Liability insurance each with policy limits of at least \$1,000,000 for bodily injury or disease.
- 4.) **Professional Liability Insurance (Delete if not contracting for professional services)**  
Professional liability insurance covering professional services shall be provided in an amount of at least \$1,000,000 per occurrence or \$1,000,000 or on a claims made basis. However, if coverage is written on a claims made basis, the policy shall be endorsed to provide at least a two-year extended reporting provision.

#### **C. DEDUCTIBLES AND SELF-INSURED RETENTIONS.**

Any deductibles or self-insured retention must be declared on certificates of insurance and approved by the County. At the option of the County, either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the County, its officers, officials, employees and volunteers, or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration and defense expenses.

**D. OTHER INSURANCE PROVISIONS.**

**1.) General liability insurance policies shall be endorsed to state:**

- a.) The County, its officers, officials, employees and volunteers are to be covered as insured as respects liability arising out of activities performed by or at the direction of the Contractor, including products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the County, its officers, officials, employees or volunteers.
- b.) Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- c.) Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

**2.) Construction contracts.** Construction contracts must also provide an endorsement for Automobile liability insurance, which includes the items listed in D1 above.

**E. ACCEPTABILITY OF INSURANCE CARRIERS.**

Insurance is to be placed with insurers who are licensed to sell insurance in the State of California and who possess a Best's rating of no less than A-: VII. If the contractor's insurance carrier is not licensed to sell insurance in the State of California, then the carrier must possess a Best rating of at least A: VIII. (For Best ratings go to <http://www.ambest.com/>)

**F. VERIFICATION OF COVERAGE.**

Contractor shall furnish the County **certificates of insurance** and original **endorsements** affecting coverage required by this clause. All certificates of insurance and endorsements are to be received and approved by the County before work under the contract has begun. The County reserves the right to require complete, certified copies of all insurance policies required by this contract.

Certificates of insurance shall state that the insuring agency agrees to endeavor to mail to County written notice 30 days before any of the insurance policies described herein are cancelled. Contractor agrees to notify County within two working days of any notice from an insuring agency that cancels, suspends, reduces in coverage or policy limits the insurance coverages described herein.

**G. SUBCONTRACTORS.**

Contractor shall include all subcontractors as insured under its policies or require all subcontractors to be insured under their own policies. If subcontractors are insured under their own policies, they shall be subject to all the requirements stated herein, including providing the County certificates of insurance and endorsements before beginning work under this contract.

## **ATTACHMENT II**

### **SCOPE OF WORK**

Unless indicated otherwise herein, the Contractor shall furnish all labor, materials, transportation, supervision and management, and pay all taxes required to complete the project described below.

#### **CONTRACTOR RESPONSIBILITY**

In an emergency, the ability to alert the public as to an emergency is critical and imperative to both the safety of the public and public safety staff. Contractor will provide County the Services of an Emergency Mass Notification System (EMNS) for use throughout the county in the event of an emergency or in the event of a need to advise the public of a hazard. "Service" means the emergency notification system accessible via the Internet and all associated applications and modules identified in this Scope of Work and purchased by County and all ancillary online or offline products and services provided to County by Contractor hereafter.

The system Contractor provides County will be a robust, interactive, reliable, high-speed notification system that will send notifications to thousands of recipients. The EMNS will be configured by County to send notifications to thousands of contacts including first responders, staff and residents of Butte County. The Contractor's hosting center provides capacity for 30,000 calls per minute translating into a calling capacity of 1.8 million calls per hour. E-mails are delivered at approximately 60,000 per hour and text messaging (SMS) at a rate of 360,000 per hour.

Contractor will provide unlimited minutes of call usage and unlimited usage of SMS/text messaging and email notifications. County selected Contractor's Emergency Mass Notification System (EMNS). Contractor will use The Communicator!® NXT™ and GeoCast® Web™ in a fully hosted environment. County will log into a highly secure website to view their maps and select notification areas of any size or shape. The software quickly builds a contact list, engaging people based on their physical location or proximity to an incident. Messages are easily prepared or chosen from a pre-recorded selection, provide recipients full situation details or potentially life-saving instruction via telephone (landline and cell), TTY/TDD (text telephone/telecommunication device for the deaf), e-mail and text messaging. With the GeoCast Web (GCW) solution, there is no desktop software to install and maintain, all that is needed is an internet connection and supported web browser. The system also employs industry standard ESRI technology and mapping tools making it highly adaptable and extremely easy to navigate.

Some key features of the Contractor's EMNS shall include:

- A fully hosted EMNS eliminating complex on-site infrastructure and costly telephone interfaces.
- An EMNS based on industry standard ESRI mapping technology.
- Seamless geo-coding of 9-1-1 data and mapping coordinates.
- Highly flexible directional calling capability.
- Comprehensive reporting for a full audit trail.
- Accommodations for unlimited map layers, entities, scale values and attributes.
- Advance plume modeling; use of Area Locations of Hazard Atmospheres (ALOHA) product.
- TTY/TDD detection for hearing-impaired notification.
- Premium quality text to speech engine, supporting bilingual messaging with multiple languages.

Other system features shall include:



- Self-Registration Portal (SRP) for county residents to sign up to receive notifications. The SRP is highly customizable, secure and easy to access on the web.
- Conference Bridge/Call Transfer option to serve as a virtual meeting place bringing key individuals together by telephone. This option can transfer call recipients to a conference bridge, live operator, help desk or other designated telephone line.
- Survey Module allowing County to compose any number of questions for delivery via phone and/or e-mail to county residents. Reports are available in real time as a detail report or summary report.
- Application Programming Interface (API) that allows The Communicator! NXT to integrate with other technologies or software systems used by the County.
- Five additional companies that enables County to completely segregate County data into separate databases within the EMNS for cities or other county departments ensuring data integrity and security as entities cannot view or modify information outside their own.
- Commercial Phone Database for County to GeoCode.

#### **Contractor Tasks:**

Contractor will provide a project manager to serve as a single point of contact and primary project facilitator for all related issues during the implementation period through solution acceptance. Contractor will use a phased approach to project implementation. Contractor will install The Communicator! NXT and a GeoCase Web Shared Hosted Solution that includes:

- List and Map-based notification.
- White Pages Data.
- Notifications Methods to include phone, e-mail, SMS and pager.
- One customized self-registration portal (GCW) with a collection of cell numbers, voice over internet protocol (VOIP), e-mails and will automatically GeoCode.
- Call Transfer to Conference Bridge NXT.
- Survey Module NXT.
- Application Programming Interface (API).
- Five (5) additional NXT and GCW companies for use by select cities in the county and other county departments.
- Unlimited universal calling/SMS.
- Shared backup service, maintained by Contractor accessible by County.
- 24/7/365 technical support to include access to support portal.
- Hosting set up and configuration.
- Onsite training for up to 10 participants held in Oroville, California.

Contractor's Project Manager will track the order and solution shipment to County, participate in and schedule project conference calls, clarify and review solution requirements and expectations, coordinate project tasks, monitor logistics, and document project progression.

Contractor will back-up County data to tape, encrypted and stored offsite where it is retained for a minimum of one year. Contractor can retrieve County data to any specified date including the ability to recover system configuration settings. All sensitive County data is stored on a secured hosting center production server(s).

#### **Contractor Milestones:**

Contractor will provide a variety of resources to assist in the successful implementation of the EMNS for use in Butte County.

##### **Phase I: Planning**

Phase I is the period of time when the project is formally launched, the project design is finalized, a Project Plan is created and resources are scheduled. The Contractor's Project Manager will coordinate Phase I activities with County to ensure the project scope has been assessed and that all deliverables

have been integrated into a comprehensive Master Project Schedule that will be attached to the Project Plan.

**Phase II: Implementation**

Phase II is the period of time when system implementation and training take place. The project's implementation is accomplished to the degree that is possible without actually going "live" with the system. The Contractor's Project Manager will coordinate the Phase II activities with County to minimize interference with other site activities, while ensuring the implementation and training are completed as part of the Project Plan and the Master Project Schedule.

**Phase III: Cutover Phase**

The cutover phase defines any deliverables required in the Implementation Phase, but not satisfied. Once all items have been completed and accepted by the County, the system is turned over to the County.

**Phase IV: Post Cut and Support**

The Post Cut and Support Phase purpose is to ensure immediate technical support to the customer if necessary. In this phase, the Contractor's Project Manager will transition the project to the Contractor's Technical Services Division. This will end the Contractor's Project Manager's involvement on this implementation project.

**Contractor Compensation:**

This contract is a firm price that identifies a breakout of the pricing for each element of the project. County shall pay contractor \$48,780 upon completion of the Phase III, the cutover phase. This is the point of acceptance of the system by County.

**Year 1:**

• Annual Hosting	\$40,580
• Commercial Telephone Data (inc.upload & transfer fee)	\$ 1,500
• Set Up	\$ 500
• Training (up to 10 participants)	\$ 6,200
• TOTAL Year 1	\$48,780

**Year 2 & 3:**

• Annual Hosting	\$40,580
• Commercial Telephone Data (inc.upload & transfer fee)	\$ 1,500
• TOTAL Year 2 and Year 3, each year	\$42,080

<b>TOTAL Maximum Payable for the term of the three year contract</b>	<b>\$132,940</b>
--	------------------

**COUNTY RESPONSIBILITY**

County shall provide Contractor with an ESRI map for creation of the map-based notification system.

County shall supply Contractor with Geocoded Telco Phone Data.

County recognizes Contractor cannot provide the ability to override call-blocking.



### Attachment III

#### TERMS AND CONDITIONS

1. **Scope of Work.** The work to be undertaken is identified in the attached "Attachment II – Scope of Work" which is made a part of this Contract.
2. **Reimbursement.** The work shall be performed for the Fixed price, Annual price, Monthly price or Hourly rate as indicated above in the variable information table, but shall not exceed the Not-to-Exceed Price if included in the variable information table. Reasonable expenses are authorized in addition to the Hourly Rate if both the Hourly Rate block and the block authorizing Reasonable Expenses are checked in the variable information table. Payment shall be made after the Project Manager or designee reviews and approves the work and after submittal of an invoice by the Contractor.
3. **County Project Manager.** The County project manager or designee for this undertaking who will receive payment invoices and answer questions related to the coordination of this undertaking is identified above in the variable information table.
4. **Independent Contractor.** Contractor is an independent contractor, working under his/her own supervision and direction and is not a representative or employee of County. Contractor agrees to file tax returns and pay all applicable taxes on amounts paid pursuant to this Contract.
5. **Confidentiality.** The Contractor shall not disclose any information whether developed by the Contractor or given to the Contractor by the County.
6. **Termination.** This Contract may be terminated by either the County or Contractor by a thirty day written notice. Authorized costs incurred by the Contractor will be reimbursed up to the date of termination. Notwithstanding anything stated to the contrary herein, this Contract shall expire on the Completion Date indicated in the above Variable Information Table unless the Completion Date is modified by written amendment to this Contract.
7. **Indemnification.** Contractor agrees to accept responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the County, its officers, agents and employees from and against any and all actions, claims, damages, disabilities or expenses that may be asserted by any person or entity, including Contractor, to the extent arising out of or in connection with the negligent acts or omissions or willful misconduct in the performance by Contractor hereunder, whether or not there is concurrent negligence on the part of the County, but excluding liability due to the active negligence or willful misconduct of the County. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under worker's compensation acts, disability benefit acts, or other employee benefits acts. Contractor shall be liable to County for any loss of or damage to County property arising out of or in connection with Contractor's negligence or willful misconduct.
8. **Insurance Requirements.** Contractor shall procure and maintain for the duration of this Contract, insurance against claims for injuries to persons or damages to property which may arise from, or be in connection with the performance of the Work hereunder by Contractor, Contractor's agents, representatives, employees and subcontractors. At the very least, Contractor shall maintain the insurance coverages, limits of coverage, and other insurance requirements as described in Attachment I to this Contract.
9. **License, Access and Use of the Service.**

**9.1 License:** Contractor hereby grants County a non-exclusive, non-transferable, worldwide right to use the Service, solely for County's internal business purposes, subject to the terms and conditions of this Agreement. "Service" means the emergency notification system accessible via the Internet and all associated applications and modules identified in the Scope of Work and purchased by County and all ancillary online or offline products and services provided to County by Contractor hereafter. All rights not expressly granted to County are reserved by Contractor and its licensors.

**9.2 Access:** County and Contractor shall agree upon, prior to County's use of the Service, the offices and Users authorized to access the Service and such Users shall be identified in writing in advance by County. "User" shall refer to County's employees, representatives, consultants, contractors or agents who are authorized to use the Service and have been supplied by County with user identifications and passwords. County may modify the Users of the Service by providing advance written notice to Contractor. County may authorize access for the number of simultaneous, concurrent Users of the Service at any given time. Passwords provided for Service access may be used only by authorized County personnel. Neither County nor its authorized personnel shall divulge, sublicense, assign or transfer to any third party passwords established for access to the Service. County shall be responsible for the confidentiality and security of its User identifications and passwords.

**9.3 County Responsibilities:** County is responsible for all activity occurring in its User accounts and shall abide by all applicable local, state, national and foreign law, treaties and regulations in connection with County's use of the Service, including but not limited to data privacy, security, international communications and the transmission of technical or personal data. County shall: (i) Prevent unauthorized access to the Service and notify Contractor immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (ii) report to Contractor immediately and use reasonable efforts to stop immediately any copying or distribution of Content that is known or suspected by County; and (iii) ensure that use of the Service by all of County's Users is in compliance with this Agreement.

**9.4 Restrictions:** County shall not (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the Service or the Content in any way; (ii) modify or make derivative works based upon the Service or the Content; (iii) create Internet "links" to the Service or "frame" or "mirror" any Content on any other server or wireless or Internet-based device; (iv) send spam or otherwise duplicative or unsolicited messages in violation of applicable law; (v) send or store infringing, obscene, threatening, libelous, or otherwise unlawful or tortuous material, including material harmful to children or violative of third party privacy rights; (vi) send or store material containing software viruses, worms, Trojan horses or other harmful computer code, files, scripts, agents or programs; (vii) interfere with or disrupt the integrity or performance of the Service or the data contained therein, including but not limited to County Data; (viii) attempt to gain unauthorized access to the Service or its related systems or networks; (ix) reverse engineer or access the Service in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of the Service, or (c) copy any ideas, features, functions or graphics of the Service.

10. **County Data.** Contractor does not own any data, information or material that County submits to the Service in the course of using the Service ("County Data"). County shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness and intellectual property ownership or right to use of all County Data. Contractor shall not be responsible or liable for the deletion, correction, destruction, damage loss or failure to store any County Data. County shall maintain a copy of all County Data. County is solely responsible for adherence to any privacy act or regulation regarding such County Data and Contractor will have no responsibility with respect to the same. Regarding any self-regulatory portal tool purchased or licensed by County

or problem, County will pay Contractor for such services at Contractor' then current hourly rate.

**11.4 Intellectual Property, Trademark and Copyright.** Contractor retains ownership of the Software and Service, any portions or copies thereof, and all rights therein. "Software" means the application software programs and any updates, modifications and corrections thereto to which Contractor has granted access to County as part of the Service hereunder. Contractor reserves all rights not expressly granted to County. This Agreement does not grant County any rights in connection with any trademarks or service marks of Contractor, its suppliers or licensors. All right, title, interest and copyrights in and to the Software, Service and Documentation and any copies thereof are owned by Contractor, its suppliers or licensors. All title and intellectual property rights in and to the Content which may be accessed through use of the Service is the property of the respective Content owner and may be protected by applicable copyright or other intellectual property laws and treaties. This Agreement grants County no rights to use such Content.

12. **Limitation of Liability.** IN NO EVENT WILL CONTRACTOR BE LIABLE TO COUNTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION, LOSS OF DATA, LOSS OF PROFITS, LOSS OF BUSINESS INFORMATION, BUSINESS INTERRUPTION OR ANY OTHER PECUNIARY LOSS ARISING OUT OF THE USE OF OR INABILITY TO USE THE SERVICE OR SOFTWARE OR THE PROVISION OF OR FAILURE TO PROVIDE SUPPORT SERVICES, ARISING OUT OF OR RELATED TO THIS AGREEMENT, EVEN IF CONTRACTOR HAS BEEN ADVISED OF, KNEW OF, OR SHOULD HAVE KNOWN OF THE POSSIBILITY OF SUCH DAMAGES. CONTRACTOR'S TOTAL LIABILITY TO COUNTY HEREUNDER, IF ANY, WILL IN NO EVENT EXCEED THE TOTAL AMOUNT PAID TO CONTRACTOR HEREUNDER IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE CLAIM.
13. **Changes to the Contract.** Changes to this Contract may only be approved by written amendment to this Contract.
14. **Contractor's Standard of Care.** County has relied upon the professional ability and training of the Contractor as a material inducement to enter into this Contract. Contractor hereby warrants that all of Contractor's work will be performed in accordance with generally accepted and applicable professional practices and standards as well as the requirements of applicable Federal, State and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.
15. **Termination for Exceeding Maximum Level of Expenditures.** Contracts exceeding the monetary limits delegated to the Purchasing Agent, or authorized deputies, are not valid unless duly executed by the Chair of the Board of Supervisors. If this Contract was executed for the County of Butte by the Purchasing Agent, or authorized deputy, this Contract shall automatically terminate on the date that the provision of services or personal property or incurring of expenses, the cumulative total of which, exceeds the amount prescribed by Government Code Section 25502.5 for personal services contracts or the amount prescribed by Public Contract Code Section 22032 (b) for public works contracts.
16. **Termination for Exceeding Maximum Term.** Contracts exceeding the three year term delegated to the Purchasing Agent, or authorized deputies, are not valid unless duly executed by the Chair of the Board of Supervisors. If this Contract was executed for the County of Butte by the Purchasing Agent, or authorized deputy, this Contract shall automatically terminate on the date that the term exceeds three years. Amendments to this Contract, or new Contracts for essentially the same purpose, shall not be valid beyond the three year limitation unless duly executed by the Chair of the Board of Supervisors.

17. **Compliance with Laws.** Contractor shall comply with all Federal, State and local laws, rules and regulations including, without limitation, any nondiscrimination laws.
18. **Applicable Law and Forum.** This Contract shall be construed and interpreted according to California law and any action to enforce the terms of this Contract for the breach thereof shall be brought and tried in the County of Butte.
19. **Contradictions in Terms and Conditions.** In the event of any contradictions in the terms and/or conditions of this Contract, these Attachment III TERMS AND CONDITIONS shall prevail.
20. **No Delegation or Assignment:** Provider shall not delegate, transfer or assign its duties or rights under this Agreement, either in whole or in part, directly or indirectly, by acquisition, asset sale, merger, change of control, operation of law or otherwise, without the prior written consent of County and any prohibited delegation or assignment shall render the contract in breach. Upon consent to any delegation, transfer or assignment, the parties will enter into an amendment to reflect the transfer and successor to Provider. County will not be obligated to make payment under the Agreement until such time that the amendment is entered into.

## Attachment V

### EXPENSE CONTRACTS

#### Regulatory Compliance Requirements

All County contracting shall comply with legislation for the regulation of labor, safety and environmental protection, emergency preparedness and advisories, and any other codified criteria including but not limited to the following as relevant to this contract:

1. Non-discrimination
  - a. Butte County shall not discriminate with regard to minority, women, and disabled veteran-owned business enterprises.
  - b. Butte County shall require contractors on Public Projects where funds for the project come directly from the State and/or Federal government to state that their business practices comply with non-discriminatory policy and to certify that they exert a good faith effort to actively comply.
  - c. Title VI of the Civil Rights Act of 1964 (P.L. 88-352), as amended, which prohibits discrimination on the basis of race, color or national origin.
  - d. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683 and 1685-1686), which prohibits discrimination on the basis of gender.
  - e. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps.
  - f. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age.
  - g. Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing.
  - h. Title 44 Code of Federal Regulations (CFR) Parts 7, 16, and 19 relating to nondiscrimination.
  - i. Nondiscrimination compliance Government Code 12990 9a-f) and CCR, Title 2 Section § 103.
2. Davis-Bacon Act
  - a. Butte County shall comply with the Davis-Bacon Act of 1931 et seq., a United States federal law; and with all relevant California State Labor Code requirements.
  - b. Butte County shall pay prevailing wages and benefits for all Public Projects in excess of \$1000.
3. Butte County shall comply with environmental protection legislation
  - a. National Environmental Policy Act (NEPA) (42 U.S.C. §§4321-4347),
  - b. Clean Air Act (CAA) (42 U.S.C. §7401 et seq.)
  - c. Clean Water Act (CWA) (33 U.S.C. §1251 et seq.)
  - d. Endangered Species Act (ESA) (7 U.S.C. §136;16 U.S.C. §460 et seq.)
  - e. Federal Insecticide, Fungicide and Rodenticide Act (FIFRA) (7 U.S.C. §135 et seq.)
  - f. The Resource Conservation and Recovery Act (RCRA) (42 U.S.C. §6901 et seq.)
  - g. The Safe Drinking Water Act (SDWA) (42 U.S.C. § 300f et seq.)
  - h. The Toxic Substances Control Act (TSCA) (15 U.S.C. § 2601 et seq.)
  - i. Comprehensive Environmental Response, Compensation and Liability Act (CERCLA or Superfund) (42 U.S.C. § 9601 et seq.)
4. Emergency Planning & Community Right-To-Know Act (EPCRA) (42 U.S.C. § 11001 et seq.), Largely associated with disaster response and recovery but also in any contract involving the handling or disposal of hazardous waste.
5. Asbestos School Hazard Detection and Control Act.
6. The Occupational Safety and Health Act (OSHA) (29 U.S.C. §651 et seq.)
7. Cease & desist order pursuant to Section 13301 of the Water Code for waste discharge requirements or discharge prohibitions.

8. Health Insurance Portability and Accountability Act (HIPAA)
  - a. Provision shall be made in any and all transactions that involve any exchange of information from the County to any outside entity; or exchange of information between departments to comply with HIPAA.
  - b. Any contract that involves personal property wherein a memory device is included, regardless of department, price or use, shall be registered with General Services. No transfer of such device shall be made without notification to General Services.
  - c. Departments shall take appropriate steps to ensure the destruction of memory devices prior to scrap or surplus sale or return to provider in the case of lease or rental; General Services shall be notified in order for proper disposition documentation to be filed with Administration Regulatory Compliance office.
9. Drug Free workplace:
  - a. Drug Free Workplace Act of 1990; and
  - b. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse.
  - c. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism.
  - d. §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records.
10. National Labor Relations Board Public Contract Code 10296.
11. Domestic Partners – Public Contract Code 10295.3.
12. ADA 1990 42 USC 12101 et seq.
13. Environmentally Preferable Purchasing CPCC 12400-12404, which includes the requirement for non governmental contractors to certify that any environmental attribute claims they make concerning their products and/or services are consistent with the Federal Trade Commission's guidelines for the use of environmental marketing terms.
14. Butte County does not employ vendors or contractors who are listed on the National World Wide Web Site Excluded Parties List System (EPLS.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Nonprocurement suspension and debarment.

By execution of this CONTRACT including this Attachment V contractor certifies that compliance with all the stated regulatory requirements as stipulated and where action is appropriate and required as a means of compliance, shall endeavor in good faith to conform to regulations and in no way are they connected to any federal, state or local debarment proceedings.



**Town of Paradise  
Council Agenda Summary  
December 10, 2013**

**Agenda Item: 7h**

**Originated by:** Josh Marquis, IT Manager

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Presentation by IT Manager Josh Marquis - GIS Web Services

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**Background:**

The Geographic Information Center (GIC) is a program at the California State University (CSU), Chico Research Foundation, and has been providing Geographic Information System (GIS) data to the Town for the past several years.

The GIC provides both basic and specialized data maintenance, such as spatially referenced road, parcel, land use, zoning, aerial images, drainage, and topography data. Additionally, the GIC provides the Paradise Fire Department with updated Map Books and Paradise Police Dispatch with the most current parcel and road data to aid with dispatch.

At the June 11<sup>th</sup> Town Council Meeting staff was directed to meet with the GIC staff about any potential savings. After the meeting, Town and GIC staff came up with multiple solutions which would provide savings to the Town while also providing the public with better access to information.

**Discussion:**

The resulting websites were created to fulfill the following (3) specific needs identified by staff:

(1) Provide LIVE access to GIS data and allow LIVE editing of select data.

Staff currently uses a service created by IT staff which provides a searchable interface to the GIS data. This data is updated on a monthly basis. While this service is functional, it is extremely limited in ability and requires regular upkeep and modification.

The new website provided by the GIC allows LIVE access to GIS data while also allowing a greatly increased feature set.

One example of this increased functionality is staff's access to and maintenance of hydrant information. Currently, the Town keeps hydrant records in a program previously used by the Paradise Fire Department for fire call information. As a result, access to that information by the Building Official/Fire Marshal is a manual process requiring they contact staff at the Fire Department, request the data, and then wait for it to be



delivered. This data will now be able to be accessed and maintained by CalFire, PID, or Town staff.

Also, as of the transition to CalFire, there is no existing reason to pay for the old program except to maintain access to the hydrant data. As a result of this new website, staff will be able to discontinue paying software maintenance.

(2) Provide staff with the ability to generate mailing lists from a buffered selection.

Staff routinely creates mailing lists for public notices. Previously, Town staff would send a request via email to GIC staff in order to get this information. This new tool allows Town staff to create and retrieve mailing lists, saving staff time for both GIC and the Town.

(3) Provide the public with LIVE access to public GIS data.

Staff continues to provide the public with access to public information. This new website will allow the public to access parcel information such as: mailing address, situs address, lot acreage, zoning, land use, and soils data. This tool will again save Town staff time, while allowing the public to get certain information at their convenience.

### **Conclusion:**

The aforementioned tools will result in savings to the Town due to increased efficiencies and decreased staff time, while providing the public with increased access to information.



**Town of Paradise  
Council Agenda Summary  
Date: December 10, 2013**

**Agenda Item: 7(i)**

**Originated by:** Lauren Gill, Town Manager  
Gina S. Will, Finance Director/Town Treasurer

**Subject:** Town 2013/14 Operating and Capital Budget Status Update

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**Council Action Requested:**

Approve the following budget adjustments; or,

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

The 2013/14 Operating and Capital Budget was adopted June 25, 2013. Each month staff will complete analysis of the financial transactions recorded to date and additional information received to identify the potential impact to the 2013/14 budget. Monthly a report will be brought forward to Town Council updating them on the status of the budget and recommending appropriate budget adjustments.

**Discussion:**

**Fund 1010 – General Fund**

Staff ran and analyzed a General Fund Budget Performance Report to date for the 2012/13 fiscal year and 2013/14 budget in order to review trends or significant swings in revenues and expenses. A copy of this report is attached for review. The following information was derived from this analysis:

**Revenues**

- Staff received an updated estimate from Butte County for fiscal year 2013/14 property tax revenues. In general the County's estimates are about or more than budgeted. Staff analyzed these estimates and recommends making the following very conservative budget adjustments.

Account	Revised Estimated Revenues	Current 2013/14 Budget	Recommended Budget Adjustment
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Property Tax – Current Secured	\$4,014,659	\$3,997,568	\$17,091
Property Tax – Unsecured	212,403	215,248	(2,845)
Sales and Use Tax	1,725,733	1,718,356	7,377
Motor Vehicle In Lieu	1,920,000	1,929,000	(9,000)
Property Tax – Homeowners Apportionment	69,109	70,437	(1,328)
<b>Totals</b>	<b>\$7,941,904</b>	<b>\$7,930,609</b>	<b>\$11,295</b>

- With the receipt of the November 2013 property transfer tax receipt, staff recommends increasing property transfer taxes by another \$1,269.
- Based on the first quarter receipts of Franchise Taxes, staff recommends increasing the budget by \$7,500. Based on first quarter receipts of Transient Occupancy Taxes, for which each hotel reported receipts below budgeted levels, staff recommends decreasing the budget by \$3,900.

#### Expenses:

##### Administration

- Policies for Dental, Vision, Life/AD&D, and Short and Long Term Disability are being renewed as of January 1, 2014. Staff had included increases for most of the policies, but a couple of the policies include increases that are more than expected. Overall the policy renewals will cost about \$2,100 more than budgeted; about \$1,600 of that additional cost will be borne by the general fund.

Staff shopped alternative carriers, but found that minimal savings generated by switching would be offset by lessened benefits for the employees and by the staff time spent in administering the change.

While short term disability benefits continue to increase, state disability insurance is still three times more than our current premium. Currently the Town is paying about \$9,900 a year for short term disability. State Disability Insurance would cost the Town about \$33,700 per year.

## Fire Department

- Staff met with Chief Morris before his retirement in order to review the expenses incurred on the CAL FIRE contract to date and discuss projections of the remainder of the fiscal year and contract. Current conservative projections show the 2013/14 contract expenses coming in around \$14,000 under budget. Staff will continue to work with CAL FIRE to monitor the expenditures of the contract. No budget adjustment is currently recommended.

## Police Department

- Police operations and communications overtime continue to trend above budgeted levels \$35,000 and \$55,000 respectively; however, there is currently more than enough salary savings in both divisions created from vacancies to offset the increased cost. A complete accounting and analysis will be completed at mid-year.

## **Fund 2030 – Building Safety & Waste Water Services**

Review of the budget performance report for this fund indicates that most accounts are performing according to budget projections. Plan check fees and building permits are currently trending just above budgeted levels.

## **Fund 2070 – Animal Control**

This continues to be a fund that the Town must find a long term solution for funding and providing services. The fund is not self sustaining and currently is depending on animal control donations to balance. Currently revenue and most expenditure accounts are trending at budgeted levels.

- The division currently has two animal control officer vacancies. The positions are in background and will be filled in the next couple weeks. These vacancies have created some salary savings, so the related budget adjustments will be brought forward to Council once the positions are filled and a full analysis can be completed.

## **Fund 2120 – State Gas Tax (Street Maintenance)**

The last three years this fund has been self-sustaining without transfers in from the general fund. Between staff layoffs and vacancies, the fund acquired a large ending fund balance. This fiscal year a portion of that ending fund balance is being used on vital road and street maintenance projects within the community.

## **Conclusion:**

Following are the recommended 2013/14 budget adjustments:

2013/14 Operating Budget Status Update  
December 10, 2013

1010 – General Fund		
<b>Beginning Fund Balance</b>		1,362,173
<b>Revenues</b>		9,345,499
Recommended Adjustments		
1.	00.0000.3110.311	17,901 Property Tax – Secured
2.	00.0000.3110.312	(2,845) Property Tax - Unsecured
3.	00.0000.3130.325	7,377 Sales and Use Tax
4.	00.0000.3167.330	1,269 Real Property Transfer Tax
5.	00.0000.3182.335	7,500 Franchise Taxes
6.	00.0000.3185.340	(3,900) Transient Occupancy Tax
7.	00.0000.3356.001	(9,000) Motor Vehicle In Lieu
8.	00.0000.3351.001	(1,328) Property Tax – Homeowners Apportionment
<b>Adjusted Revenues</b>		9,362,473
<b>Transfers In</b>		486,760
<b>Total Resources</b>		9,849,233
<b>Expenditures</b>		9,787,463
Recommended Adjustments		
<b>Adjusted Expenditures</b>		9,787,463
<b>Net Income</b>		61,770
<b>Projected Ending Fund Balance</b>		1,423,943

**Fiscal Impact Analysis:**

These current adjustments increase the General Fund net income and increase the General Fund reserves by \$16,974.



# Budget Performance Report

Fiscal Year to Date 11/30/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>00 - Non Department Activity</b>										
Program <b>0000 - Non Program Activity</b>										
3110.311	Property Tax Current Secured	3,997,568.00	.00	3,997,568.00	.00	.00	.00	3,997,568.00	0	3,927,472.67
3110.312	Property Tax Current Unsecured	215,248.00	.00	215,248.00	.00	.00	203,458.86	11,789.14	95	206,226.82
3110.315	Property Tax Prior Secured/Unsecured	7,344.00	.00	7,344.00	.00	.00	3,517.83	3,826.17	48	7,031.60
3110.320	Property Tax General Supplemental	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	19,245.17
3130.325	General Sales and Use Tax Sales and Use Tax	1,703,356.00	15,000.00	1,718,356.00	118,600.00	.00	314,927.73	1,403,428.27	18	1,688,196.98
3167.330	Real Property Transfer Tax Real Property Transfer Tax	48,116.00	18,900.00	67,016.00	4,985.43	.00	34,248.54	32,767.46	51	48,899.71
3182.335	Franchise Taxes Franchise Taxes	811,865.00	.00	811,865.00	81,284.27	.00	143,094.23	668,770.77	18	811,052.23
3185.340	Transient Occupancy Tax Transient Occupancy Tax	178,967.00	.00	178,967.00	.00	.00	34,272.14	144,694.86	19	190,085.20
3210.110	Business Licenses and Permits Business Regulation	2,900.00	.00	2,900.00	99.70	.00	598.50	2,301.50	21	3,209.25
3210.120	Business Licenses and Permits Bingo Regulation	132.00	.00	132.00	.00	.00	.00	132.00	0	148.50
3345.200	State Revenues - Other Miscellaneous	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	28,109.20
3351.001	Property Tax Homeowners Apportionment	70,437.00	.00	70,437.00	.00	.00	.00	70,437.00	0	69,436.18
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	1,929,000.00	.00	1,929,000.00	.00	.00	.00	1,929,000.00	0	1,901,700.75
3356.003	State Motor Vehicle In Lieu Section 11001.5 Prior Year	.00	.00	.00	.00	.00	.00	.00	+++	11,338.11
3410.101	Administrative Services General Administrative Fees	.00	.00	.00	2.25	.00	9.00	(9.00)	+++	18.60
3410.104	Administrative Services Returned Check Processing	300.00	.00	300.00	.00	.00	25.57	274.43	9	152.57
3410.112	Administrative Services Printed Material Production/Sale	400.00	.00	400.00	15.01	.00	33.02	366.98	8	950.15
3410.113	Administrative Services Document Copying	300.00	.00	300.00	8.25	.00	60.50	239.50	20	252.75
3410.114	Administrative Services Document Certification	100.00	.00	100.00	50.00	.00	270.00	(170.00)	270	30.00
3410.115	Administrative Services Research on Request/Dept Records	400.00	.00	400.00	.00	.00	.00	400.00	0	247.00
3410.150	Administrative Services Late Fees	.00	.00	.00	.00	.00	.00	.00	+++	(1.50)
3610.100	Interest Revenue Investments	7,000.00	.00	7,000.00	983.20	.00	2,384.92	4,615.08	34	4,477.39
3610.200	Interest Revenue Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	27.20
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	.00	440.00	.00	.00	.00	440.00	0	440.00
3901.100	Refunds & Reimbursements Miscellaneous	1,000.00	22,689.00	23,689.00	.00	.00	22,138.99	1,550.01	93	364.74
3902.100	Miscellaneous Revenue General	1,000.00	.00	1,000.00	700.00	.00	1,261.77	(261.77)	126	1,381.97
3902.110	Miscellaneous Revenue Cash Over and Short	.00	.00	.00	.00	.00	98.26	(98.26)	+++	(85.24)
3910.030	Transfers In From Development Services Fund	134,422.00	.00	134,422.00	.00	.00	50,285.00	84,137.00	37	110,950.00
3910.070	Transfers In From Animal Control	31,260.00	.00	31,260.00	.00	.00	10,935.00	20,325.00	35	24,605.00
3910.112	Transfers In From Federal CMAQ Fund	.00	.00	.00	.00	.00	.00	.00	+++	13,549.08
3910.120	Transfers In From State Gas Tax Fund	166,495.00	.00	166,495.00	.00	.00	53,406.00	113,089.00	32	128,366.00
3910.140	Transfers In From Traffic Safety Fund	30,000.00	.00	30,000.00	.00	.00	10,000.00	20,000.00	33	30,000.00
3910.160	Transfers In From BHS Development Svcs Fund	29,621.00	.00	29,621.00	.00	.00	15,000.00	14,621.00	51	24,027.00
3910.204	Transfers In From State SLESF Grant Fund	.00	.00	.00	.00	.00	.00	.00	+++	50,000.00
3910.215	Transfers In From Aband Vehicle Abate Fund	7,696.00	.00	7,696.00	.00	.00	1,562.70	6,133.30	20	3,001.31
3910.510	Transfers In From Impact Fees Road Imp Fund	.00	.00	.00	.00	.00	.00	.00	+++	1,588.06



# Budget Performance Report

Fiscal Year to Date 11/30/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>00 - Non Department Activity</b>										
Program <b>0000 - Non Program Activity</b>										
3910.610	Transfers In From TOP Trust Fund	.00	.00	.00	.00	.00	.00	.00	+++	1,534.84
3910.628	Transfers In From Gen Plan Fee	39,447.00	.00	39,447.00	.00	.00	.00	39,447.00	0	.00
3910.650	Transfers In From Successor Agency to RDA NH	2,009.00	.00	2,009.00	.00	.00	.00	2,009.00	0	.00
3910.900	Transfers In From Transit Fund	4,691.00	.00	4,691.00	.00	.00	1,552.00	3,139.00	33	3,976.00
3910.970	Transfers In From Self Insurance Trust Fund	41,119.00	.00	41,119.00	.00	.00	41,119.00	.00	100	215,505.00
Program <b>0000 - Non Program Activity Totals</b>		\$9,499,633.00	\$56,589.00	\$9,556,222.00	\$206,728.11	\$0.00	\$944,259.56	\$8,611,962.44	10%	\$9,527,510.29
Department <b>00 - Non Department Activity Totals</b>		\$9,499,633.00	\$56,589.00	\$9,556,222.00	\$206,728.11	\$0.00	\$944,259.56	\$8,611,962.44	10%	\$9,527,510.29
Department <b>25 - Finance</b>										
Program <b>5005 - Rental Properties</b>										
3901.100	Refunds & Reimbursements Miscellaneous	2,100.00	.00	2,100.00	.00	.00	849.41	1,250.59	40	2,103.28
Program <b>5005 - Rental Properties Totals</b>		\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$849.41	\$1,250.59	40%	\$2,103.28
Department <b>25 - Finance Totals</b>		\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$849.41	\$1,250.59	40%	\$2,103.28
Department <b>30 - Police</b>										
Program <b>0000 - Non Program Activity</b>										
3320.100	Federal Revenue - Other Refunds and Reimbursements	500.00	.00	500.00	.00	.00	429.98	70.02	86	900.85
3345.004	State Revenues - Other POST Reimbursements	5,000.00	5,600.00	10,600.00	713.23	.00	11,390.59	(790.59)	107	26,766.86
3345.100	State Revenues - Other Refunds & Reimbursements	12,000.00	.00	12,000.00	.00	.00	11,439.00	561.00	95	11,950.91
3380.100	Local Government Revenue Fines and Forfeitures	30,000.00	.00	30,000.00	1,231.57	.00	5,184.59	24,815.41	17	24,800.29
3380.106	Local Government Revenue Administrative Citations	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0	3,200.00
Police										
3410.150	Administrative Services Late Fees	.00	.00	.00	7.71	.00	29.59	(29.59)	+++	.00
3421.100	Police Vehicle Repossession	200.00	.00	200.00	42.00	.00	105.00	95.00	52	126.00
3421.103	Police Weapons Storage Fee	200.00	.00	200.00	117.00	.00	282.18	(82.18)	141	.00
3421.105	Police Cite Sign Off / VIN Verification	1,800.00	.00	1,800.00	81.40	.00	590.15	1,209.85	33	1,159.29
3421.110	Police DUI Accident & Arrest Processing	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
3421.111	Police Vehicle Impound Fee	1,500.00	.00	1,500.00	112.00	.00	448.00	1,052.00	30	1,344.00
3421.115	Police Police Report (Copy)	6,000.00	.00	6,000.00	843.73	.00	2,921.48	3,078.52	49	5,718.40
3421.120	Police Fingerprint Processing	8,000.00	.00	8,000.00	494.00	.00	2,375.00	5,625.00	30	6,713.72
3421.122	Police Visa/Clearance Letter	78.00	.00	78.00	.00	.00	48.21	29.79	62	97.14
3421.128	Police Statutory Registration	500.00	.00	500.00	90.00	.00	360.00	140.00	72	330.00
3421.130	Police Reproduce/Sale of Tapes & Photos	150.00	.00	150.00	.00	.00	64.28	85.72	43	156.00
3421.140	Police Alarm System Registration	150.00	.00	150.00	.00	.00	90.50	59.50	60	282.00
3421.141	Police False Alarm Response	2,200.00	.00	2,200.00	.00	.00	437.84	1,762.16	20	2,136.94
3421.180	Police Special Services	2,000.00	.00	2,000.00	.00	.00	2,670.24	(670.24)	134	1,485.00
3421.187	Police Subpoena Duces Tecum	.00	.00	.00	.00	.00	15.00	(15.00)	+++	30.00
3421.235	Police Deer Validation	.00	.00	.00	.00	.00	36.00	(36.00)	+++	.00
3901.100	Refunds & Reimbursements Miscellaneous	1,000.00	.00	1,000.00	513.33	.00	1,518.38	(518.38)	152	2,367.64





# Budget Performance Report

Fiscal Year to Date 11/30/13

Exclude Rollup Account

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<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>30 - Police</b>										
Program <b>0000 - Non Program Activity</b>										
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	185.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	10.00	(10.00)	+++	30.00
Program <b>0000 - Non Program Activity Totals</b>		<b>\$84,978.00</b>	<b>\$5,600.00</b>	<b>\$90,578.00</b>	<b>\$4,245.97</b>	<b>\$0.00</b>	<b>\$40,446.01</b>	<b>\$50,131.99</b>	<b>45%</b>	<b>\$89,780.04</b>
Department <b>30 - Police Totals</b>		<b>\$84,978.00</b>	<b>\$5,600.00</b>	<b>\$90,578.00</b>	<b>\$4,245.97</b>	<b>\$0.00</b>	<b>\$40,446.01</b>	<b>\$50,131.99</b>	<b>45%</b>	<b>\$89,780.04</b>
Department <b>35 - Fire</b>										
Program <b>0000 - Non Program Activity</b>										
3320.100	Federal Revenue - Other Refunds and Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	30,975.14
3345.100	State Revenues - Other Refunds & Reimbursements	20,000.00	.00	20,000.00	528.00	.00	528.00	19,472.00	3	94,084.60
3380.103	Local Government Revenue Fines and Citations Fire	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,786.99
3410.150	Administrative Services Late Fees	200.00	.00	200.00	2.76	.00	10.80	189.20	5	653.38
3422.303	Fire Out Of Hours Burning Response	500.00	.00	500.00	.00	.00	176.00	324.00	35	55.59
3422.304	Fire Fuel Reduction Burn Permit	500.00	.00	500.00	34.00	.00	34.00	466.00	7	1,032.00
3422.310	Fire Report Copying	200.00	.00	200.00	.00	.00	13.00	187.00	6	204.00
3422.315	Fire Residential Burning Regulation	10,000.00	.00	10,000.00	1,012.00	.00	1,012.00	8,988.00	10	9,790.00
3422.330	Fire Campfire/Special Activity Permit	50.00	.00	50.00	.00	.00	22.00	28.00	44	.00
3422.335	Fire Land Clearing Fire Regulation	75.00	.00	75.00	.00	.00	.00	75.00	0	75.00
3422.344	Fire Negligent/Reckless Cost Recovery	.00	.00	.00	.00	.00	.00	.00	+++	4,993.34
3422.375	Fire Stand By	.00	.00	.00	.00	.00	.00	.00	+++	585.46
3901.100	Refunds & Reimbursements Miscellaneous	100.00	.00	100.00	.00	.00	129.02	(29.02)	129	1,059.49
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	.00	.00	.00	.00	.00	303.00	(303.00)	+++	.00
Program <b>0000 - Non Program Activity Totals</b>		<b>\$34,625.00</b>	<b>\$0.00</b>	<b>\$34,625.00</b>	<b>\$1,576.76</b>	<b>\$0.00</b>	<b>\$2,227.82</b>	<b>\$32,397.18</b>	<b>6%</b>	<b>\$146,294.99</b>
Department <b>35 - Fire Totals</b>		<b>\$34,625.00</b>	<b>\$0.00</b>	<b>\$34,625.00</b>	<b>\$1,576.76</b>	<b>\$0.00</b>	<b>\$2,227.82</b>	<b>\$32,397.18</b>	<b>6%</b>	<b>\$146,294.99</b>
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
3380.100	Local Government Revenue Fines and Forfeitures	.00	.00	.00	.00	.00	800.00	(800.00)	+++	300.00
3380.101	Local Government Revenue Fines and Citations Comm Develop	28,000.00	.00	28,000.00	520.00	.00	2,740.00	25,260.00	10	22,230.03
3400.104	CDD Planning Tentative Parcel Map	1,650.00	.00	1,650.00	.00	.00	.00	1,650.00	0	.00
3400.106	CDD Planning Minor Map Modificaiton Review	.00	.00	.00	.00	.00	.00	.00	+++	305.00
3400.108	CDD Planning Road Name Review	178.00	.00	178.00	.00	.00	.00	178.00	0	178.00
3400.109	CDD Planning Street Address Change Review	.00	.00	.00	67.56	.00	67.56	(67.56)	+++	76.00
3400.111	CDD Planning Landscape Plan	648.00	.00	648.00	.00	.00	216.00	432.00	33	648.00
3400.123	CDD Planning Tree Pres/Protect Plan Review	.00	.00	.00	.00	.00	80.19	(80.19)	+++	95.00
3400.130	CDD Planning General Plan Amend and Rezoning	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
3400.139	CDD Planning Research on Request	.00	.00	.00	.00	.00	77.49	(77.49)	+++	.00
3400.140	CDD Planning Comm Zoning Interpretation	.00	.00	.00	.00	.00	.00	.00	+++	266.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
3400.147	CDD Planning Remote (Offsite) Parking Review	.00	.00	.00	.00	.00	.00	.00	+++	95.00
3400.149	CDD Planning DIF Adjust/Waiver Application	.00	.00	.00	.00	.00	.00	.00	+++	127.00
3400.171	CDD Planning Use Permit Class B	952.00	.00	952.00	.00	.00	.00	952.00	0	952.00
3400.173	CDD Planning Temporary Use Permit	168.00	.00	168.00	132.70	.00	132.70	35.30	79	290.00
3400.174	CDD Planning Administrative Permit	2,360.00	.00	2,360.00	479.40	.00	1,972.96	387.04	84	2,308.00
3400.176	CDD Planning Home Occupation Permit	215.00	.00	215.00	217.77	.00	865.54	(650.54)	403	215.00
3400.177	CDD Planning Site Plan/Use Permit Mod Class A	.00	.00	.00	.00	.00	290.00	(290.00)	+++	.00
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	238.00	.00	238.00	.00	.00	.00	238.00	0	.00
3400.184	CDD Planning Site Plan Review Class A	510.00	.00	510.00	.00	.00	.00	510.00	0	1,020.00
3400.186	CDD Planning Site Plan Review Class C	.00	.00	.00	.00	.00	860.71	(860.71)	+++	.00
3400.195	CDD Planning Public Convenience/Necessity	.00	.00	.00	.00	.00	.00	.00	+++	88.00
3400.200	CDD Planning Tree Felling Permit	19,000.00	.00	19,000.00	1,062.66	.00	8,689.70	10,310.30	46	19,686.00
3400.307	CDD Planning Design Review Application	1,500.00	.00	1,500.00	153.06	.00	688.78	811.22	46	2,432.00
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	463.77	(463.77)	+++	.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	108.92
Program <b>4720 - CDD Planning Totals</b>		\$57,419.00	\$0.00	\$57,419.00	\$2,633.15	\$0.00	\$17,945.40	\$39,473.60	31%	\$51,419.95
Program <b>4780 - CDD - Waste Management</b>										
3182.335	Franchise Taxes Franchise Taxes	35,895.00	.00	35,895.00	.00	.00	9,235.97	26,659.03	26	36,133.82
3340.400	State Funding - Grants Waste Mgmt	.00	.00	.00	.00	.00	7,298.00	(7,298.00)	+++	.00
3345.200	State Revenues - Other Miscellaneous	.00	.00	.00	.00	.00	(7,542.00)	7,542.00	+++	175.00
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	13,000.00	.00	13,000.00	200.00	.00	903.00	12,097.00	7	14,618.88
Program <b>4780 - CDD - Waste Management Totals</b>		\$48,895.00	\$0.00	\$48,895.00	\$200.00	\$0.00	\$9,894.97	\$39,000.03	20%	\$50,927.70
Department <b>40 - Community Development Totals</b>		\$106,314.00	\$0.00	\$106,314.00	\$2,833.15	\$0.00	\$27,840.37	\$78,473.63	26%	\$102,347.65
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
3402.201	PW Engineering Final Parcel Map	1,360.00	.00	1,360.00	.00	.00	.00	1,360.00	0	680.00
3402.202	PW Engineering Final Subdivision Map Review	.00	.00	.00	.00	.00	220.00	(220.00)	+++	.00
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	7,035.20
3402.222	PW Engineering Improvement Agreement Review	260.00	.00	260.00	.00	.00	.00	260.00	0	260.00
3402.223	PW Engineering Engineering Site Plan	400.00	.00	400.00	.00	.00	.00	400.00	0	864.00
3402.224	PW Engineering Grading Check/Inspection	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,452.50
3402.225	PW Engineering Cert of Correct w/out Hearing	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
3402.227	PW Engineering Lot Merger Review	400.00	.00	400.00	.00	.00	928.42	(528.42)	232	684.00
3402.228	PW Engineering Lot Line Adjustment	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,010.00
3402.230	PW Engineering Engineer Drain Plan/Calc Review	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	22,484.06
3402.232	PW Engineering Erosion Control Plan Review	400.00	.00	400.00	.00	.00	351.72	48.28	88	721.00



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<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
3402.239	PW Engineering Hourly Fee	.00	.00	.00	.00	.00	210.00	(210.00)	+++	.00
3402.250	PW Engineering Oversized Vehicle Regulation	500.00	.00	500.00	.00	.00	494.50	5.50	99	568.00
3402.270	PW Engineering Encroachment Permit Fees	11,000.00	.00	11,000.00	185.30	.00	3,260.10	7,739.90	30	13,568.16
Program <b>4740 - Public Works - Engineering Totals</b>		\$39,420.00	\$0.00	\$39,420.00	\$185.30	\$0.00	\$5,464.74	\$33,955.26	14%	\$49,326.92
Program <b>4745 - Paradise Community Park</b>										
3470.251	Parks & Recreation Space Rental	3,000.00	.00	3,000.00	.00	.00	660.00	2,340.00	22	4,801.60
3470.259	Parks & Recreation Donations	.00	.00	.00	.00	.00	.00	.00	+++	1,300.00
Program <b>4745 - Paradise Community Park Totals</b>		\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$660.00	\$2,340.00	22%	\$6,101.60
Department <b>45 - Public Works Totals</b>		\$42,420.00	\$0.00	\$42,420.00	\$185.30	\$0.00	\$6,124.74	\$36,295.26	14%	\$55,428.52
<b>REVENUE TOTALS</b>		\$9,770,070.00	\$62,189.00	\$9,832,259.00	\$215,569.29	\$0.00	\$1,021,747.91	\$8,810,511.09	10%	\$9,923,464.77
<b>EXPENSE</b>										
Department <b>00 - Non Department Activity</b>										
Program <b>0000 - Non Program Activity</b>										
5225	Bank Fees and Charges	12,000.00	.00	12,000.00	.00	.00	4,795.26	7,204.74	40	11,699.92
5280.100	Bad Debt Write Off Expense	200.00	.00	200.00	.00	.00	.00	200.00	0	146.00
5501	Debt Service Payment - Principal	597,612.00	.00	597,612.00	.00	.00	.00	597,612.00	0	609,441.45
5502	Debt Service Payment - Interest	267,389.00	.00	267,389.00	.00	.00	.00	267,389.00	0	225,558.55
5502.150	Debt Service Payment - Interest Interfund Loans	3,152.00	.00	3,152.00	.00	.00	.00	3,152.00	0	5,606.31
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	37,500.00	.00	37,500.00	.00	.00	.00	37,500.00	0	19,743.75
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	7,400.00	.00	7,400.00	.00	.00	8,150.00	(750.00)	110	7,400.00
Program <b>0000 - Non Program Activity Totals</b>		\$925,253.00	\$0.00	\$925,253.00	\$0.00	\$0.00	\$12,945.26	\$912,307.74	1%	\$879,595.98
Department <b>00 - Non Department Activity Totals</b>		\$925,253.00	\$0.00	\$925,253.00	\$0.00	\$0.00	\$12,945.26	\$912,307.74	1%	\$879,595.98
Department <b>10 - Legislative</b>										
Program <b>4000 - Town Council</b>										
5101	Salaries - Permanent	18,000.00	.00	18,000.00	1,470.00	.00	7,350.00	10,650.00	41	17,340.00
5107	Car Allowance/Mileage	5,400.00	.00	5,400.00	450.00	.00	2,250.00	3,150.00	42	5,400.00
5111	Medicare	339.00	.00	339.00	28.30	.00	141.40	197.60	42	339.17
5112.102	Retirement Contribution Social Security	1,451.00	.00	1,451.00	120.90	.00	604.50	846.50	42	1,450.80
5113	Worker's Compensation	198.00	.00	198.00	.00	.00	99.01	98.99	50	179.00
5202.100	Operating Supplies General	.00	.00	.00	.00	.00	100.00	(100.00)	+++	376.29
5220.100	Employee Development General	9,575.00	2,525.00	12,100.00	.00	.00	1,555.00	10,545.00	13	10,628.50
Program <b>4000 - Town Council Totals</b>		\$34,963.00	\$2,525.00	\$37,488.00	\$2,069.20	\$0.00	\$12,099.91	\$25,388.09	32%	\$35,713.76
Department <b>10 - Legislative Totals</b>		\$34,963.00	\$2,525.00	\$37,488.00	\$2,069.20	\$0.00	\$12,099.91	\$25,388.09	32%	\$35,713.76
Department <b>15 - Town Clerk</b>										
Program <b>4100 - Town Clerk</b>										
5101	Salaries - Permanent	160,229.00	.00	160,229.00	12,170.40	.00	60,852.00	99,377.00	38	157,264.33



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<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>15 - Town Clerk</b>										
Program <b>4100 - Town Clerk</b>										
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	107.99	(107.99)	+++	283.26
5106.100	Incentives & Admin Leave Administrative Leave	8,257.00	.00	8,257.00	.00	.00	.00	8,257.00	0	8,178.72
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	90.00
5107	Car Allowance/Mileage	2,400.00	.00	2,400.00	200.00	.00	1,000.00	1,400.00	42	2,400.00
5111	Medicare	2,478.00	.00	2,478.00	168.68	.00	850.29	1,627.71	34	2,319.79
5112.101	Retirement Contribution PERS	18,498.00	.00	18,498.00	1,405.08	.00	7,037.87	11,460.13	38	19,412.24
5113	Worker's Compensation	1,766.00	.00	1,766.00	.00	.00	883.18	882.82	50	1,665.00
5114.101	Health Insurance Medical	18,022.00	.00	18,022.00	1,301.20	.00	6,507.82	11,514.18	36	15,612.77
5114.102	Health Insurance Dental	.00	.00	.00	156.64	.00	783.20	(783.20)	+++	2,269.24
5114.103	Health Insurance Vision	.00	.00	.00	23.94	.00	119.70	(119.70)	+++	293.18
5115	Unemployment Compensation	.00	.00	.00	74.44	.00	412.37	(412.37)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,429.00	.00	1,429.00	47.50	.00	237.50	1,191.50	17	570.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	85.42	.00	379.02	(379.02)	+++	883.62
5119.100	Retiree Costs Medical Insurance	22,066.00	.00	22,066.00	.00	.00	7,326.16	14,739.84	33	22,399.41
5201.100	Office Supplies General	200.00	.00	200.00	.00	.00	13.67	186.33	7	176.42
5202.100	Operating Supplies General	150.00	.00	150.00	.00	.00	13.44	136.56	9	141.71
5204	Subscriptions and Code Books	1,705.00	.00	1,705.00	.00	.00	59.14	1,645.86	3	2,087.10
5210.100	Postage General	200.00	.00	200.00	.00	.00	32.84	167.16	16	175.93
5213.100	Professional/Contract Services General	10,223.00	.00	10,223.00	958.00	.00	4,243.15	5,979.85	42	7,665.47
5214.100	Repair and Maint Service General	.00	.00	.00	.00	.00	.00	.00	+++	315.15
5218.100	Advertising General	2,000.00	.00	2,000.00	.00	.00	718.32	1,281.68	36	1,760.68
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	1,310.00
5221	Election-County Services	.00	.00	.00	.00	.00	.00	.00	+++	17,117.76
5501	Debt Service Payment - Principal	194.00	.00	194.00	.00	.00	97.00	97.00	50	193.95
Program <b>4100 - Town Clerk Totals</b>		\$249,817.00	\$0.00	\$249,817.00	\$16,591.30	\$0.00	\$91,674.66	\$158,142.34	37%	\$264,585.73
Department <b>15 - Town Clerk Totals</b>		\$249,817.00	\$0.00	\$249,817.00	\$16,591.30	\$0.00	\$91,674.66	\$158,142.34	37%	\$264,585.73
Department <b>20 - Administrative Services</b>										
Program <b>4200 - Town Manager</b>										
5101	Salaries - Permanent	88,514.00	.00	88,514.00	6,713.58	.00	32,518.03	55,995.97	37	32,138.63
5102	Salaries - Temporary	.00	.00	.00	.00	.00	44.96	(44.96)	+++	46,687.20
5106.100	Incentives & Admin Leave Administrative Leave	4,336.00	.00	4,336.00	.00	.00	.00	4,336.00	0	4,447.00
5107	Car Allowance/Mileage	1,560.00	.00	1,560.00	130.00	.00	592.00	968.00	38	168.00
5111	Medicare	194.00	.00	194.00	12.78	.00	56.29	137.71	29	1,579.93
5112.101	Retirement Contribution PERS	10,219.00	.00	10,219.00	725.72	.00	3,574.27	6,644.73	35	3,743.75
5113	Worker's Compensation	976.00	.00	976.00	.00	.00	488.10	487.90	50	244.00
5114.101	Health Insurance Medical	5,549.00	.00	5,549.00	676.64	.00	3,015.94	2,533.06	54	5,311.62



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<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>20 - Administrative Services</b>										
Program <b>4200 - Town Manager</b>										
5114.102	Health Insurance Dental	.00	.00	.00	72.68	.00	304.48	(304.48)	+++	561.98
5114.103	Health Insurance Vision	.00	.00	.00	3.06	.00	13.95	(13.95)	+++	47.22
5115	Unemployment Compensation	.00	.00	.00	41.98	.00	196.06	(196.06)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	659.00	.00	659.00	25.18	.00	107.65	551.35	16	126.49
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	47.12	.00	206.02	(206.02)	+++	199.18
5119.100	Retiree Costs Medical Insurance	43,305.00	.00	43,305.00	61.33	.00	12,925.65	30,379.35	30	35,504.49
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	277.73	(277.73)	+++	34,370.37
5201.100	Office Supplies General	100.00	.00	100.00	.00	.00	81.02	18.98	81	39.86
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	46.72	53.28	47	.00
5210.100	Postage General	.00	.00	.00	.00	.00	12.76	(12.76)	+++	4.68
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	77.00	(77.00)	+++	18.64
5214.100	Repair and Maint Service General	.00	.00	.00	.00	.00	.00	.00	+++	500.00
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	234.30
5501	Debt Service Payment - Principal	194.00	.00	194.00	.00	.00	97.00	97.00	50	193.95
Program <b>4200 - Town Manager Totals</b>		\$155,706.00	\$0.00	\$155,706.00	\$8,510.07	\$0.00	\$54,635.63	\$101,070.37	35%	\$166,121.29
Program <b>4201 - Central Services</b>										
5101	Salaries - Permanent	115,371.00	.00	115,371.00	9,336.59	.00	45,817.19	69,553.81	40	121,151.15
5106.100	Incentives & Admin Leave Administrative Leave	3,574.00	.00	3,574.00	.00	.00	.00	3,574.00	0	3,763.76
5111	Medicare	1,782.00	.00	1,782.00	140.59	.00	691.83	1,090.17	39	1,786.16
5112.101	Retirement Contribution PERS	12,575.00	.00	12,575.00	1,063.99	.00	5,276.48	7,298.52	42	13,361.33
5113	Worker's Compensation	1,272.00	.00	1,272.00	.00	.00	636.11	635.89	50	1,281.00
5114.101	Health Insurance Medical	14,363.00	.00	14,363.00	1,027.23	.00	4,593.58	9,769.42	32	11,921.57
5114.102	Health Insurance Dental	.00	.00	.00	220.44	.00	462.60	(462.60)	+++	1,339.31
5114.103	Health Insurance Vision	.00	.00	.00	6.68	.00	27.54	(27.54)	+++	104.30
5115	Unemployment Compensation	.00	.00	.00	62.06	.00	335.78	(335.78)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,136.00	.00	1,136.00	40.02	.00	194.67	941.33	17	455.34
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	65.52	.00	297.68	(297.68)	+++	659.21
5122	Accrual Bank Payoff	3,962.00	.00	3,962.00	.00	.00	.00	3,962.00	0	.00
5199.199	Other Fund Support IT-Serv from Tech Fee	(53,000.00)	.00	(53,000.00)	.00	.00	(17,664.00)	(35,336.00)	33	(51,000.00)
5201.100	Office Supplies General	1,486.00	.00	1,486.00	.00	.00	650.61	835.39	44	409.52
5202.100	Operating Supplies General	19,358.00	.00	19,358.00	.00	.00	13,218.52	6,139.48	68	21,576.27
5203.100	Repairs and Maint Supplies General	700.00	.00	700.00	.00	.00	2,810.00	(2,110.00)	401	477.80
5209.101	Auto Fuel Expense Town Vehicles	400.00	.00	400.00	31.66	.00	96.67	303.33	24	101.88
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	100.00	.00	100.00	.00	.00	.00	100.00	0	200.42
5210.100	Postage General	75.00	.00	75.00	.00	.00	.00	75.00	0	18.27
5211.135	Utilities Water and Sewer	730.00	.00	730.00	.00	.00	151.76	578.24	21	716.55



# Budget Performance Report

Fiscal Year to Date 11/30/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>20 - Administrative Services</b>										
Program <b>4201 - Central Services</b>										
5211.137	Utilities Electric and Gas	22,950.00	.00	22,950.00	.00	.00	7,916.28	15,033.72	34	21,631.46
5212.100	Insurance General	211,455.00	8,413.00	219,868.00	.00	.00	219,867.84	.16	100	174,852.88
5213.100	Professional/Contract Services General	40,705.00	3,227.00	43,932.00	.00	.00	14,493.13	29,438.87	33	50,398.25
5214.100	Repair and Maint Service General	70,007.00	347.00	70,354.00	707.35	(4,000.00)	46,459.89	27,894.11	60	71,604.53
5215.100	Rents and Leases Miscellaneous	1,419.00	.00	1,419.00	118.25	.00	934.55	484.45	66	1,320.04
5215.106	Rents and Leases Copiers	5,134.00	.00	5,134.00	427.85	.00	2,139.25	2,994.75	42	5,128.26
5216.100	Communications General Services	29,628.00	.00	29,628.00	871.97	.00	10,450.15	19,177.85	35	28,656.30
5218.100	Advertising General	.00	.00	.00	.00	.00	71.06	(71.06)	+++	.00
5219.100	Printing General	500.00	.00	500.00	.00	.00	342.93	157.07	69	316.05
5225	Bank Fees and Charges	100.00	.00	100.00	.00	.00	.00	100.00	0	100.00
5260	Miscellaneous	25,331.00	.00	25,331.00	.00	.00	24,925.30	405.70	98	22,978.84
5304	Furniture & Equipment	14,480.00	(4,603.00)	9,877.00	.00	.00	5,023.86	4,853.14	51	7,698.19
5500	Bond Payments - Fiscal Agent	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,500.00
5501	Debt Service Payment - Principal	10,235.00	.00	10,235.00	.00	.00	5,116.36	5,118.64	50	12,424.12
5510	Bond Payments - Issuance Costs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
Program <b>4201 - Central Services Totals</b>		\$560,328.00	\$7,384.00	\$567,712.00	\$14,120.20	(\$4,000.00)	\$395,337.62	\$176,374.38	69%	\$527,932.76
Program <b>4203 - HR and Risk Management</b>										
5101	Salaries - Permanent	36,119.00	8,069.00	44,188.00	2,852.16	.00	13,746.44	30,441.56	31	37,326.46
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	44.44
5106.100	Incentives & Admin Leave Administrative Leave	.00	1,256.00	1,256.00	.00	.00	.00	1,256.00	0	.00
5111	Medicare	524.00	135.00	659.00	38.43	.00	186.17	472.83	28	552.64
5112.101	Retirement Contribution PERS	4,170.00	931.00	5,101.00	329.28	.00	1,587.03	3,513.97	31	4,116.14
5113	Worker's Compensation	398.00	.00	398.00	.00	.00	199.04	198.96	50	359.00
5114.101	Health Insurance Medical	15,391.00	.00	15,391.00	1,127.70	.00	5,638.50	9,752.50	37	9,796.16
5114.102	Health Insurance Dental	.00	.00	.00	136.66	.00	683.30	(683.30)	+++	1,017.27
5114.103	Health Insurance Vision	.00	.00	.00	13.88	.00	69.40	(69.40)	+++	93.68
5115	Unemployment Compensation	.00	.00	.00	16.96	.00	90.63	(90.63)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	458.00	52.00	510.00	19.00	.00	95.00	415.00	19	211.85
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	19.78	.00	95.59	(95.59)	+++	235.15
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,256.00
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	924.87
5201.100	Office Supplies General	25.00	.00	25.00	.00	.00	.43	24.57	2	53.74
5202.100	Operating Supplies General	450.00	.00	450.00	87.48	.00	87.48	362.52	19	463.39
5210.100	Postage General	100.00	.00	100.00	.00	.00	6.78	93.22	7	64.60
5213.100	Professional/Contract Services General	1,650.00	.00	1,650.00	.00	.00	947.70	702.30	57	1,607.58
5220.100	Employee Development General	800.00	.00	800.00	.00	.00	.00	800.00	0	785.27



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>20 - Administrative Services</b>										
Program <b>4203 - HR and Risk Management</b>										
5223.105	Meals and Refreshments Emergencies and Meetings	50.00	.00	50.00	.00	.00	.00	50.00	0	48.51
Program <b>4203 - HR and Risk Management</b> Totals		\$62,135.00	\$10,443.00	\$72,578.00	\$4,641.33	\$0.00	\$23,433.49	\$49,144.51	32%	\$59,956.75
Program <b>4300 - Legal Services</b>										
5210.100	Postage General	10.00	.00	10.00	.00	.00	.46	9.54	5	1.35
5213.100	Professional/Contract Services General	172,320.00	20,126.00	192,446.00	(940.70)	940.70	74,261.30	117,244.00	39	174,078.71
Program <b>4300 - Legal Services</b> Totals		\$172,330.00	\$20,126.00	\$192,456.00	(\$940.70)	\$940.70	\$74,261.76	\$117,253.54	39%	\$174,080.06
Department <b>20 - Administrative Services</b> Totals		\$950,499.00	\$37,953.00	\$988,452.00	\$26,330.90	(\$3,059.30)	\$547,668.50	\$443,842.80	55%	\$928,090.86
Department <b>25 - Finance</b>										
Program <b>4400 - Finance</b>										
5101	Salaries - Permanent	141,776.00	.00	141,776.00	10,880.71	.00	54,403.57	87,372.43	38	141,678.53
5106.100	Incentives & Admin Leave Administrative Leave	7,297.00	.00	7,297.00	.00	.00	.00	7,297.00	0	7,328.33
5107	Car Allowance/Mileage	2,160.00	.00	2,160.00	180.00	.00	900.00	1,260.00	42	2,160.00
5111	Medicare	2,193.00	.00	2,193.00	161.16	.00	780.57	1,412.43	36	2,106.49
5112.101	Retirement Contribution PERS	16,368.00	.00	16,368.00	1,256.08	.00	6,280.52	10,087.48	38	19,030.42
5113	Worker's Compensation	1,563.00	.00	1,563.00	.00	.00	781.66	781.34	50	1,543.00
5114.101	Health Insurance Medical	18,546.00	.00	18,546.00	750.38	.00	6,664.98	11,881.02	36	16,374.50
5114.102	Health Insurance Dental	.00	.00	.00	149.32	.00	746.60	(746.60)	+++	2,059.00
5114.103	Health Insurance Vision	.00	.00	.00	16.42	.00	86.73	(86.73)	+++	191.71
5115	Unemployment Compensation	.00	.00	.00	71.12	.00	378.40	(378.40)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,261.00	.00	1,261.00	41.41	.00	207.09	1,053.91	16	497.20
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	76.37	.00	333.83	(333.83)	+++	771.60
5119.100	Retiree Costs Medical Insurance	11,814.00	.00	11,814.00	.00	.00	3,050.76	8,763.24	26	9,322.57
5201.100	Office Supplies General	.00	.00	.00	.00	.00	5.77	(5.77)	+++	37.09
5202.100	Operating Supplies General	200.00	.00	200.00	.00	.00	11.95	188.05	6	449.09
5210.100	Postage General	1,500.00	.00	1,500.00	.00	.00	440.26	1,059.74	29	1,531.15
5213.100	Professional/Contract Services General	1,220.00	.00	1,220.00	.00	.00	415.53	804.47	34	555.63
5218.100	Advertising General	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
5219.100	Printing General	600.00	.00	600.00	.00	.00	.00	600.00	0	859.91
5220.100	Employee Development General	364.00	.00	364.00	.00	.00	.00	364.00	0	124.00
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	60.00
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,451.45
Program <b>4400 - Finance</b> Totals		\$207,062.00	\$0.00	\$207,062.00	\$13,582.97	\$0.00	\$75,488.22	\$131,573.78	36%	\$208,131.67
Program <b>5005 - Rental Properties</b>										
5211.175	Utilities Rental Properties	2,100.00	.00	2,100.00	.00	.00	765.48	1,334.52	36	2,120.46
Program <b>5005 - Rental Properties</b> Totals		\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$765.48	\$1,334.52	36%	\$2,120.46
Department <b>25 - Finance</b> Totals		\$209,162.00	\$0.00	\$209,162.00	\$13,582.97	\$0.00	\$76,253.70	\$132,908.30	36%	\$210,252.13





# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4510 - Police Administration										
5101	Salaries - Permanent	319,715.00	.00	319,715.00	23,856.56	.00	119,287.53	200,427.47	37	307,907.60
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	94.13	(94.13)	+++	184.33
5104	Wages - PS Holiday Pay	14,513.00	.00	14,513.00	1,064.96	.00	5,324.80	9,188.20	37	13,817.40
5106.100	Incentives & Admin Leave Administrative Leave	13,015.00	.00	13,015.00	.00	.00	.00	13,015.00	0	1,899.20
5106.101	Incentives & Admin Leave School Incentive	8,400.00	.00	8,400.00	675.00	.00	3,375.00	5,025.00	40	8,100.00
5109.100	Allowances Uniform Allowance	2,360.00	.00	2,360.00	196.66	.00	983.30	1,376.70	42	2,359.92
5111	Medicare	5,191.00	.00	5,191.00	372.30	.00	1,867.01	3,323.99	36	4,832.68
5112.101	Retirement Contribution PERS	89,112.00	.00	89,112.00	6,654.08	.00	33,349.40	55,762.60	37	88,337.04
5113	Worker's Compensation	49,876.00	.00	49,876.00	.00	.00	24,942.96	24,933.04	50	41,688.00
5114.101	Health Insurance Medical	38,545.00	.00	38,545.00	2,862.64	.00	14,316.05	24,228.95	37	33,915.61
5114.102	Health Insurance Dental	.00	.00	.00	234.96	.00	1,174.80	(1,174.80)	+++	3,374.16
5114.103	Health Insurance Vision	.00	.00	.00	34.00	.00	170.00	(170.00)	+++	402.66
5115	Unemployment Compensation	.00	.00	.00	164.34	.00	903.95	(903.95)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	2,588.00	.00	2,588.00	78.86	.00	394.30	2,193.70	15	946.32
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	167.42	.00	712.22	(712.22)	+++	1,639.33
5119.100	Retiree Costs Medical Insurance	61,206.00	.00	61,206.00	687.61	.00	18,385.74	42,820.26	30	57,829.94
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,249.00	.00	1,249.00	.00	.00	.00	1,249.00	0	1,248.00
5201.100	Office Supplies General	2,862.00	.00	2,862.00	.00	362.96	409.65	2,089.39	27	1,682.86
5202.100	Operating Supplies General	6,676.00	(135.00)	6,541.00	261.64	248.36	1,370.92	4,921.72	25	7,638.18
5203.100	Repairs and Maint Supplies General	2,070.00	.00	2,070.00	9.77	91.84	791.07	1,187.09	43	2,097.80
5204	Subscriptions and Code Books	75.00	.00	75.00	.00	.00	.00	75.00	0	62.14
5210.100	Postage General	2,200.00	.00	2,200.00	.00	.00	700.37	1,499.63	32	1,862.97
5211.135	Utilities Water and Sewer	875.00	.00	875.00	.00	.00	201.67	673.33	23	817.79
5211.137	Utilities Electric and Gas	30,000.00	.00	30,000.00	.00	.00	9,515.68	20,484.32	32	26,944.52
5211.139	Utilities Propane	1,700.00	.00	1,700.00	.00	.00	194.96	1,505.04	11	1,508.95
5213.100	Professional/Contract Services General	43,208.00	.00	43,208.00	.00	.00	11,436.88	31,771.12	26	43,403.97
5214.100	Repair and Maint Service General	37,804.00	.00	37,804.00	53.48	450.00	11,137.42	26,216.58	31	34,368.42
5215.100	Rents and Leases Miscellaneous	614.00	.00	614.00	.00	.00	404.45	209.55	66	611.71
5215.106	Rents and Leases Copiers	1,010.00	.00	1,010.00	.00	.00	1,447.00	(437.00)	143	4,335.96
5216.100	Communications General Services	7,205.00	.00	7,205.00	.00	.00	1,909.45	5,295.55	27	5,677.55
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	56.11
5219.100	Printing General	1,500.00	.00	1,500.00	.00	.00	456.88	1,043.12	30	1,846.41
5220.100	Employee Development General	650.00	.00	650.00	.00	.00	650.00	.00	100	8,340.51
5223.105	Meals and Refreshments Emergencies and Meetings	100.00	135.00	235.00	.00	76.73	90.36	67.91	71	248.06
5225	Bank Fees and Charges	1,733.00	.00	1,733.00	.00	.00	404.99	1,328.01	23	1,761.54
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	855.43



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4510 - Police Administration										
5501	Debt Service Payment - Principal	4,791.00	.00	4,791.00	302.56	.00	2,092.80	2,698.20	44	4,790.62
Program 4510 - Police Administration Totals		\$750,843.00	\$0.00	\$750,843.00	\$37,676.84	\$1,229.89	\$268,495.74	\$481,117.37	36%	\$717,393.69
Program 4520 - Police Operations										
5101	Salaries - Permanent	1,072,617.00	.00	1,072,617.00	74,915.49	.00	380,610.07	692,006.93	35	1,012,415.62
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	817.76
5103.102	Differential Pay Out of Class	.00	.00	.00	272.05	.00	898.47	(898.47)	+++	3,459.23
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	2,270.16	.00	11,954.24	(11,954.24)	+++	32,716.84
5103.108	Differential Pay Canine Maintenance	.00	.00	.00	223.92	.00	1,119.60	(1,119.60)	+++	3,654.60
5104	Wages - PS Holiday Pay	.00	.00	.00	.00	.00	.00	.00	+++	20,062.20
5105	Salaries - Overtime/FLSA	200,000.00	.00	200,000.00	20,439.93	.00	91,305.91	108,694.09	46	197,453.25
5106.101	Incentives & Admin Leave School Incentive	40,345.00	.00	40,345.00	3,475.30	.00	18,822.70	21,522.30	47	40,800.11
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	419.20	.00	2,096.00	(2,096.00)	+++	5,300.54
5106.200	Incentives & Admin Leave Gym Reimbursement	840.00	.00	840.00	270.00	.00	630.00	210.00	75	540.00
5109.100	Allowances Uniform Allowance	682.00	.00	682.00	56.84	.00	284.20	397.80	42	7,615.75
5111	Medicare	19,060.00	.00	19,060.00	1,507.72	.00	7,236.54	11,823.46	38	18,213.45
5112.101	Retirement Contribution PERS	283,356.00	.00	283,356.00	20,738.68	.00	105,781.96	177,574.04	37	273,972.72
5113	Worker's Compensation	127,871.00	.00	127,871.00	.00	.00	63,948.19	63,922.81	50	100,517.00
5114.101	Health Insurance Medical	261,652.00	.00	261,652.00	18,684.46	.00	97,681.10	163,970.90	37	228,373.79
5114.102	Health Insurance Dental	.00	.00	.00	1,708.32	.00	9,425.65	(9,425.65)	+++	24,864.00
5114.103	Health Insurance Vision	.00	.00	.00	169.88	.00	941.22	(941.22)	+++	2,350.88
5115	Unemployment Compensation	6,529.00	.00	6,529.00	665.44	.00	3,524.71	3,004.29	54	11,700.00
5116.101	Life and Disability Insurance Life & Disab.	10,580.00	.00	10,580.00	304.00	.00	1,672.00	8,908.00	16	4,237.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	515.62	.00	2,641.15	(2,641.15)	+++	6,583.19
5119.100	Retiree Costs Medical Insurance	99,379.00	.00	99,379.00	.00	.00	32,238.91	67,140.09	32	95,003.34
5122	Accrual Bank Payoff	.00	.00	.00	3,237.66	.00	3,237.66	(3,237.66)	+++	3,139.78
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(144,800.00)	.00	(144,800.00)	.00	.00	(36,535.69)	(108,264.31)	25	(151,873.79)
5202.100	Operating Supplies General	11,100.00	.00	11,100.00	.00	263.77	899.45	9,936.78	10	18,371.45
5209.101	Auto Fuel Expense Town Vehicles	68,000.00	.00	68,000.00	3,035.82	.00	29,049.47	38,950.53	43	66,582.51
5213.100	Professional/Contract Services General	8,000.00	.00	8,000.00	.00	.00	1,155.00	6,845.00	14	7,422.73
5214.100	Repair and Maint Service General	.00	.00	.00	.00	.00	.00	.00	+++	1,042.56
5216.100	Communications General Services	6,600.00	.00	6,600.00	.00	.00	2,280.60	4,319.40	35	6,626.01
5217	Extradition/Transportation Expen	500.00	.00	500.00	.00	.00	.00	500.00	0	54.43
5218.100	Advertising General	600.00	.00	600.00	.00	.00	30.00	570.00	5	.00
5220.100	Employee Development General	13,750.00	.00	13,750.00	641.00	355.40	5,113.18	8,281.42	40	31,275.43
5220.110	Employee Development Education Reimb MOU	2,200.00	.00	2,200.00	.00	.00	550.00	1,650.00	25	1,100.00
Program										
5223.105	Meals and Refreshments Emergencies and Meetings	200.00	.00	200.00	.00	.00	.00	200.00	0	65.76



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4520 - Police Operations</b>										
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	855.43
5501	Debt Service Payment - Principal	193.00	.00	193.00	.00	.00	96.65	96.35	50	193.30
Program <b>4520 - Police Operations Totals</b>		\$2,089,254.00	\$0.00	\$2,089,254.00	\$153,551.49	\$619.17	\$838,688.94	\$1,249,945.89	40%	\$2,075,506.87
Program <b>4530 - Public Safety Communications</b>										
5101	Salaries - Permanent	315,168.00	.00	315,168.00	19,352.76	.00	89,770.25	225,397.75	28	329,180.97
5102	Salaries - Temporary	93,620.00	.00	93,620.00	2,779.65	.00	29,313.97	64,306.03	31	75,613.34
5103.102	Differential Pay Out of Class	.00	.00	.00	171.17	.00	422.97	(422.97)	+++	1,344.89
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	819.78	.00	4,511.35	(4,511.35)	+++	10,966.64
5104	Wages - PS Holiday Pay	.00	.00	.00	.00	.00	.00	.00	+++	6,499.96
5105	Salaries - Overtime/FLSA	32,200.00	.00	32,200.00	8,109.65	.00	34,703.55	(2,503.55)	108	42,694.29
5106.101	Incentives & Admin Leave School Incentive	7,114.00	.00	7,114.00	720.68	.00	3,823.19	3,290.81	54	7,986.50
5109.100	Allowances Uniform Allowance	682.00	.00	682.00	56.84	.00	554.73	127.27	81	3,367.92
5111	Medicare	6,507.00	.00	6,507.00	459.19	.00	2,369.64	4,137.36	36	6,727.71
5112.101	Retirement Contribution PERS	32,181.00	.00	32,181.00	2,268.52	.00	10,938.35	21,242.65	34	37,832.81
5112.102	Retirement Contribution Social Security	.00	.00	.00	.00	.00	.00	.00	+++	227.30
5113	Worker's Compensation	22,570.00	.00	22,570.00	.00	.00	11,287.24	11,282.76	50	16,100.00
5114.101	Health Insurance Medical	102,887.00	.00	102,887.00	5,955.21	.00	29,194.20	73,692.80	28	86,140.81
5114.102	Health Insurance Dental	.00	.00	.00	523.18	.00	2,757.75	(2,757.75)	+++	9,445.85
5114.103	Health Insurance Vision	.00	.00	.00	48.90	.00	264.64	(264.64)	+++	887.66
5115	Unemployment Compensation	5,300.00	.00	5,300.00	202.67	.00	1,143.83	4,156.17	22	6,025.00
5116.101	Life and Disability Insurance Life & Disab.	3,651.00	.00	3,651.00	103.56	.00	460.80	3,190.20	13	1,660.72
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	128.54	.00	603.25	(603.25)	+++	2,125.70
5119.100	Retiree Costs Medical Insurance	59,179.00	.00	59,179.00	76.85	.00	17,789.25	41,389.75	30	47,026.55
5122	Accrual Bank Payoff	.00	.00	.00	207.09	.00	2,205.05	(2,205.05)	+++	14,333.88
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(50,000.00)	(5,000.00)	(55,000.00)	.00	.00	(16,672.00)	(38,328.00)	30	.00
5202.100	Operating Supplies General	2,150.00	.00	2,150.00	.00	.00	186.16	1,963.84	9	3,193.60
5204	Subscriptions and Code Books	152.00	.00	152.00	.00	.00	144.00	8.00	95	144.00
5213.100	Professional/Contract Services General	6,000.00	.00	6,000.00	(99.00)	.00	3,947.29	2,052.71	66	3,560.90
5214.100	Repair and Maint Service General	33,564.00	.00	33,564.00	.00	.00	.00	33,564.00	0	31,065.00
5216.100	Communications General Services	28,450.00	.00	28,450.00	128.50	.00	8,571.93	19,878.07	30	24,861.97
5218.100	Advertising General	.00	.00	.00	.00	.00	74.36	(74.36)	+++	5.69
5220.100	Employee Development General	1,340.00	.00	1,340.00	.00	.00	(91.25)	1,431.25	-7	3,240.40
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	62.66
5501	Debt Service Payment - Principal	64,785.00	.00	64,785.00	468.14	.00	31,924.00	32,861.00	49	68,071.68
Program <b>4530 - Public Safety Communications Totals</b>		\$767,500.00	(\$5,000.00)	\$762,500.00	\$42,481.88	\$0.00	\$270,198.50	\$492,301.50	35%	\$840,394.40



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4550 - Fleet Management</b>										
5101	Salaries - Permanent	64,168.00	.00	64,168.00	4,936.00	.00	24,680.00	39,488.00	38	62,712.00
5106.100	Incentives & Admin Leave Administrative Leave	2,715.00	.00	2,715.00	.00	.00	.00	2,715.00	0	2,720.96
5109.100	Allowances Uniform Allowance	500.00	.00	500.00	41.66	.00	208.30	291.70	42	499.92
5109.102	Allowances Tool Allowance	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000.00
5111	Medicare	992.00	.00	992.00	58.57	.00	314.18	677.82	32	821.56
5112.101	Retirement Contribution PERS	7,408.00	.00	7,408.00	574.68	.00	2,873.39	4,534.61	39	6,971.01
5113	Worker's Compensation	2,814.00	.00	2,814.00	.00	.00	1,407.28	1,406.72	50	2,640.00
5114.101	Health Insurance Medical	15,391.00	.00	15,391.00	1,127.70	.00	5,640.89	9,750.11	37	13,530.26
5114.102	Health Insurance Dental	.00	.00	.00	136.66	.00	683.30	(683.30)	+++	1,552.93
5114.103	Health Insurance Vision	.00	.00	.00	13.88	.00	69.40	(69.40)	+++	166.56
5115	Unemployment Compensation	.00	.00	.00	25.86	.00	151.51	(151.51)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	648.00	.00	648.00	19.00	.00	95.00	553.00	15	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	34.64	.00	172.70	(172.70)	+++	405.77
5119.100	Retiree Costs Medical Insurance	10,441.00	.00	10,441.00	.00	.00	2,097.44	8,343.56	20	10,562.15
5201.100	Office Supplies General	25.00	.00	25.00	.00	.00	.00	25.00	0	.00
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	58.85	41.15	59	729.18
5203.100	Repairs and Maint Supplies General	31,050.00	.00	31,050.00	973.86	.00	19,626.32	11,423.68	63	32,967.82
5209.101	Auto Fuel Expense Town Vehicles	1,500.00	.00	1,500.00	56.37	.00	283.40	1,216.60	19	1,681.44
5210.100	Postage General	50.00	.00	50.00	.00	.00	.00	50.00	0	50.42
5213.100	Professional/Contract Services General	2,800.00	.00	2,800.00	.00	.00	883.00	1,917.00	32	2,804.75
5214.100	Repair and Maint Service General	24,600.00	.00	24,600.00	76.50	.00	12,882.37	11,717.63	52	26,781.74
5216.100	Communications General Services	900.00	.00	900.00	.00	.00	317.04	582.96	35	961.65
5220.100	Employee Development General	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
5303	Improvements	1,000.00	.00	1,000.00	.00	.00	918.00	82.00	92	.00
5501	Debt Service Payment - Principal	4,365.00	.00	4,365.00	.00	.00	2,183.01	2,181.99	50	4,365.67
Program <b>4550 - Fleet Management Totals</b>		\$173,967.00	\$0.00	\$173,967.00	\$8,075.38	\$0.00	\$76,545.38	\$97,421.62	44%	\$174,153.79
Department <b>30 - Police Totals</b>		\$3,781,564.00	(\$5,000.00)	\$3,776,564.00	\$241,785.59	\$1,849.06	\$1,453,928.56	\$2,320,786.38	39%	\$3,807,448.75
Department <b>35 - Fire</b>										
Program <b>0000 - Non Program Activity</b>										
5280.100	Bad Debt Write Off Expense	.00	.00	.00	222.06	.00	222.06	(222.06)	+++	2,662.28
Program <b>0000 - Non Program Activity Totals</b>		\$0.00	\$0.00	\$0.00	\$222.06	\$0.00	\$222.06	(\$222.06)	+++	\$2,662.28
Program <b>4610 - Fire - Administrative</b>										
5101	Salaries - Permanent	34,017.00	.00	34,017.00	1,728.97	.00	8,644.81	25,372.19	25	22,732.80
5102	Salaries - Temporary	.00	.00	.00	887.76	.00	4,438.80	(4,438.80)	+++	11,540.88
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	90.00	(90.00)	+++	.00
5111	Medicare	493.00	.00	493.00	41.72	.00	209.89	283.11	43	542.24



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>35 - Fire</b>										
Program <b>4610 - Fire - Administrative</b>										
5112.101	Retirement Contribution PERS	3,310.00	.00	3,310.00	199.61	.00	998.01	2,311.99	30	2,507.08
5112.102	Retirement Contribution Social Security	.00	.00	.00	55.04	.00	275.20	(275.20)	+++	715.53
5113	Worker's Compensation	754.00	.00	754.00	.00	.00	377.08	376.92	50	727.00
5114.101	Health Insurance Medical	3,123.00	.00	3,123.00	260.24	.00	1,301.20	1,821.80	42	3,122.88
5115	Unemployment Compensation	.00	.00	.00	18.42	.00	101.31	(101.31)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	284.00	.00	284.00	11.40	.00	57.00	227.00	20	136.80
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	12.14	.00	60.70	(60.70)	+++	146.65
5119.100	Retiree Costs Medical Insurance	58,649.00	.00	58,649.00	220.55	.00	19,378.71	39,270.29	33	57,157.10
5201.100	Office Supplies General	1,000.00	.00	1,000.00	.00	.00	209.88	790.12	21	814.19
5202.100	Operating Supplies General	1,510.00	.00	1,510.00	.00	.00	312.67	1,197.33	21	2,926.71
5203.100	Repairs and Maint Supplies General	5,000.00	.00	5,000.00	57.01	.00	1,658.68	3,341.32	33	5,143.33
5204	Subscriptions and Code Books	960.00	206.00	1,166.00	.00	.00	1,165.50	.50	100	945.99
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	.00	.00	.00	.00	.00	.00	+++	15.54
5210.100	Postage General	330.00	.00	330.00	.00	.00	56.12	273.88	17	361.56
5211.135	Utilities Water and Sewer	2,340.00	.00	2,340.00	.00	.00	736.55	1,603.45	31	2,349.28
5211.137	Utilities Electric and Gas	19,000.00	.00	19,000.00	.00	.00	6,871.32	12,128.68	36	17,963.91
5211.139	Utilities Propane	550.00	.00	550.00	16.48	.00	172.79	377.21	31	310.44
5213.100	Professional/Contract Services General	5,130.00	.00	5,130.00	.00	.00	4,732.30	397.70	92	4,619.37
5214.100	Repair and Maint Service General	15,004.00	.00	15,004.00	126.00	.00	729.00	14,275.00	5	10,520.15
5215.106	Rents and Leases Copiers	6,600.00	.00	6,600.00	572.03	.00	2,852.90	3,747.10	43	6,630.25
5216.100	Communications General Services	12,060.00	.00	12,060.00	519.31	.00	4,442.25	7,617.75	37	13,979.22
5219.100	Printing General	500.00	.00	500.00	.00	.00	.00	500.00	0	53.54
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	459.00
5303	Improvements	4,000.00	(206.00)	3,794.00	.00	.00	232.28	3,561.72	6	7,281.30
5304	Furniture & Equipment	901.00	.00	901.00	.00	.00	.00	901.00	0	855.42
5501	Debt Service Payment - Principal	387.00	.00	387.00	.00	.00	193.00	194.00	50	10,830.14
Program <b>4610 - Fire - Administrative Totals</b>		\$175,902.00	\$0.00	\$175,902.00	\$4,726.68	\$0.00	\$60,297.95	\$115,604.05	34%	\$185,388.30
Program <b>4615 - Fire - EOC</b>										
5202.100	Operating Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	71.26
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	52.64
5213.100	Professional/Contract Services General	120.00	.00	120.00	.00	.00	.00	120.00	0	152.00
5214.100	Repair and Maint Service General	5,910.00	.00	5,910.00	.00	.00	.00	5,910.00	0	12,000.00
5216.100	Communications General Services	4,001.00	.00	4,001.00	112.49	.00	1,282.03	2,718.97	32	4,001.05
Program <b>4615 - Fire - EOC Totals</b>		\$10,081.00	\$0.00	\$10,081.00	\$112.49	\$0.00	\$1,282.03	\$8,798.97	13%	\$16,276.95
Program <b>4630 - Fire - Suppression</b>										
5101	Salaries - Permanent	.00	.00	.00	.00	.00	90.86	(90.86)	+++	693,301.79



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>35 - Fire</b>										
Program <b>4630 - Fire - Suppression</b>										
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	.00	.00	+++	1,710.68
5104	Wages - PS Holiday Pay	.00	1,565.00	1,565.00	.00	.00	1,855.82	(290.82)	119	33,021.49
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	212,301.24
5105.200	Salaries - Overtime/FLSA State Assistance Overtime	.00	.00	.00	.00	.00	.00	.00	+++	46,794.00
5106.102	Incentives & Admin Leave Emergency Medical Tech	.00	.00	.00	.00	.00	45.00	(45.00)	+++	4,118.55
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	.00	.00	18.40	(18.40)	+++	28,271.10
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	2,298.47
5109.100	Allowances Uniform Allowance	.00	.00	.00	.00	.00	127.34	(127.34)	+++	11,377.75
5111	Medicare	.00	.00	.00	.00	.00	30.77	(30.77)	+++	15,152.91
5112.101	Retirement Contribution PERS	.00	.00	.00	.00	.00	157.89	(157.89)	+++	195,175.94
5113	Worker's Compensation	.00	.00	.00	.00	.00	.00	.00	+++	120,898.00
5114.101	Health Insurance Medical	.00	.00	.00	.00	.00	1,009.15	(1,009.15)	+++	142,194.76
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	.00	.00	+++	12,846.20
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	.00	.00	+++	1,176.96
5115	Unemployment Compensation	.00	.00	.00	.00	.00	16.19	(16.19)	+++	11,700.00
5116.101	Life and Disability Insurance Life & Disab.	.00	.00	.00	.00	.00	.00	.00	+++	2,204.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	(2.00)	2.00	+++	1,411.00
5119.100	Retiree Costs Medical Insurance	209,182.00	.00	209,182.00	.00	.00	69,183.60	139,998.40	33	217,605.70
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	15.22	(15.22)	+++	94,954.79
5202.100	Operating Supplies General	19,404.00	.00	19,404.00	.00	.00	3,321.21	16,082.79	17	21,399.90
5203.100	Repairs and Maint Supplies General	9,000.00	.00	9,000.00	41.82	.00	679.72	8,320.28	8	2,430.00
5209.101	Auto Fuel Expense Town Vehicles	32,000.00	.00	32,000.00	1,356.28	.00	11,147.65	20,852.35	35	31,191.70
5213.100	Professional/Contract Services General	2,667,690.00	.00	2,667,690.00	.00	.00	854.50	2,666,835.50	0	1,245,241.24
5214.100	Repair and Maint Service General	17,000.00	.00	17,000.00	46.28	.00	621.28	16,378.72	4	12,286.25
5216.100	Communications General Services	.00	.00	.00	.00	.00	.00	.00	+++	1,213.74
5220.100	Employee Development General	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,137.86
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	16.95
5269.135	Emergency Incident Costs Fire Related	2,000.00	.00	2,000.00	.00	.00	497.27	1,502.73	25	1,914.01
5304	Furniture & Equipment	29,000.00	.00	29,000.00	.00	.00	.00	29,000.00	0	10,942.63
5501	Debt Service Payment - Principal	141,405.00	(7,589.00)	133,816.00	.00	.00	124,039.85	9,776.15	93	73,107.22
Program <b>4630 - Fire - Suppression Totals</b>		\$3,129,181.00	(\$6,024.00)	\$3,123,157.00	\$1,444.38	\$0.00	\$213,709.72	\$2,909,447.28	7%	\$3,250,396.83
Program <b>4640 - Fire - Volunteer Program</b>										
5118	Volunteer Benefits	18,601.00	.00	18,601.00	.00	.00	4,859.74	13,741.26	26	14,966.40
5202.100	Operating Supplies General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	800.35
5213.100	Professional/Contract Services General	16,970.00	.00	16,970.00	.00	.00	983.00	15,987.00	6	6,403.25
5220.100	Employee Development General	1,010.00	.00	1,010.00	.00	.00	.00	1,010.00	0	368.00





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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department 35 - Fire										
Program 4640 - Fire - Volunteer Program Totals		\$38,581.00	\$0.00	\$38,581.00	\$0.00	\$0.00	\$5,842.74	\$32,738.26	15%	\$22,538.00
Department 35 - Fire Totals		\$3,353,745.00	(\$6,024.00)	\$3,347,721.00	\$6,505.61	\$0.00	\$281,354.50	\$3,066,366.50	8%	\$3,477,262.36
Department 40 - Community Development										
Program 4720 - CDD Planning										
5101	Salaries - Permanent	93,813.00	(8,303.00)	85,510.00	4,449.81	.00	30,626.13	54,883.87	36	92,837.56
5106.100	Incentives & Admin Leave Administrative Leave	2,510.00	.00	2,510.00	.00	.00	.00	2,510.00	0	2,351.88
5106.200	Incentives & Admin Leave Gym Reimbursement	468.00	.00	468.00	27.00	.00	54.00	414.00	12	81.00
5107	Car Allowance/Mileage	1,128.00	.00	1,128.00	94.00	.00	470.00	658.00	42	1,128.00
5111	Medicare	1,413.00	(120.00)	1,293.00	59.38	.00	420.31	872.69	33	1,462.48
5112.101	Retirement Contribution PERS	6,679.00	2,226.00	8,905.00	513.70	.00	2,568.61	6,336.39	29	7,867.66
5113	Worker's Compensation	2,215.00	.00	2,215.00	.00	.00	1,107.72	1,107.28	50	2,547.00
5114.101	Health Insurance Medical	22,996.00	(3,022.00)	19,974.00	790.22	.00	6,731.67	13,242.33	34	14,147.83
5114.102	Health Insurance Dental	.00	.00	.00	84.92	.00	549.93	(549.93)	+++	1,260.28
5114.103	Health Insurance Vision	.00	.00	.00	9.54	.00	63.82	(63.82)	+++	198.04
5115	Unemployment Compensation	.00	.00	.00	26.21	.00	206.28	(206.28)	+++	558.53
5116.101	Life and Disability Insurance Life & Disab.	935.00	(54.00)	881.00	19.10	.00	141.10	739.90	16	336.17
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	31.24	.00	131.74	(131.74)	+++	500.03
5119.100	Retiree Costs Medical Insurance	16,089.00	.00	16,089.00	40.88	.00	5,435.92	10,653.08	34	16,094.75
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	692.29	(692.29)	+++	9,690.78
5201.100	Office Supplies General	50.00	.00	50.00	.00	.00	3.43	46.57	7	104.22
5202.100	Operating Supplies General	400.00	.00	400.00	.00	.00	78.11	321.89	20	452.19
5209.101	Auto Fuel Expense Town Vehicles	1,900.00	.00	1,900.00	.00	.00	187.52	1,712.48	10	1,427.64
5210.100	Postage General	400.00	.00	400.00	.00	.00	172.88	227.12	43	367.62
5213.100	Professional/Contract Services General	30,000.00	.00	30,000.00	.00	.00	248.00	29,752.00	1	298.00
5214.100	Repair and Maint Service General	8,276.00	.00	8,276.00	.00	.00	8,027.59	248.41	97	7,147.34
5218.100	Advertising General	500.00	.00	500.00	.00	.00	253.64	246.36	51	378.76
5219.100	Printing General	.00	.00	.00	.00	.00	53.54	(53.54)	+++	50.31
5220.100	Employee Development General	500.00	.00	500.00	.00	.00	.00	500.00	0	300.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	28.85
5501	Debt Service Payment - Principal	580.00	.00	580.00	.00	.00	290.00	290.00	50	2,662.81
Program 4720 - CDD Planning Totals		\$190,852.00	(\$9,273.00)	\$181,579.00	\$6,146.00	\$0.00	\$58,514.23	\$123,064.77	32%	\$164,279.73
Program 4780 - CDD - Waste Management										
5101	Salaries - Permanent	21,624.00	.00	21,624.00	1,663.39	.00	8,316.98	13,307.02	38	21,205.23
5106.100	Incentives & Admin Leave Administrative Leave	641.00	.00	641.00	.00	.00	.00	641.00	0	600.48
5106.200	Incentives & Admin Leave Gym Reimbursement	79.00	.00	79.00	19.80	.00	39.60	39.40	50	59.40
5107	Car Allowance/Mileage	288.00	.00	288.00	24.00	.00	120.00	168.00	42	288.00
5111	Medicare	327.00	.00	327.00	22.78	.00	113.99	213.01	35	299.34





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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>40 - Community Development</b>										
Program <b>4780 - CDD - Waste Management</b>										
5112.101	Retirement Contribution PERS	2,497.00	.00	2,497.00	192.02	.00	960.16	1,536.84	38	2,775.69
5113	Worker's Compensation	238.00	.00	238.00	.00	.00	119.02	118.98	50	224.00
5114.101	Health Insurance Medical	4,393.00	.00	4,393.00	326.12	.00	1,630.67	2,762.33	37	3,626.48
5114.102	Health Insurance Dental	.00	.00	.00	32.92	.00	164.60	(164.60)	+++	430.71
5114.103	Health Insurance Vision	.00	.00	.00	3.88	.00	19.40	(19.40)	+++	46.56
5115	Unemployment Compensation	.00	.00	.00	10.05	.00	55.14	(55.14)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	210.00	.00	210.00	7.60	.00	38.00	172.00	18	91.20
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	11.68	.00	58.36	(58.36)	+++	136.59
5211.135	Utilities Water and Sewer	2,500.00	.00	2,500.00	.00	.00	656.84	1,843.16	26	2,449.50
Program <b>4780 - CDD - Waste Management Totals</b>		\$32,797.00	\$0.00	\$32,797.00	\$2,314.24	\$0.00	\$12,292.76	\$20,504.24	37%	\$32,233.18
Department <b>40 - Community Development Totals</b>		\$223,649.00	(\$9,273.00)	\$214,376.00	\$8,460.24	\$0.00	\$70,806.99	\$143,569.01	33%	\$196,512.91
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
5101	Salaries - Permanent	.00	.00	.00	.00	.00	.00	.00	+++	11,412.07
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	38.27
5106.100	Incentives & Admin Leave Administrative Leave	.00	.00	.00	.00	.00	.00	.00	+++	103.65
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	2.70
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	.00	.00	+++	45.00
5111	Medicare	.00	.00	.00	.00	.00	.00	.00	+++	178.01
5112.101	Retirement Contribution PERS	.00	.00	.00	.00	.00	.00	.00	+++	1,105.22
5113	Worker's Compensation	.00	.00	.00	.00	.00	.00	.00	+++	967.00
5114.101	Health Insurance Medical	.00	.00	.00	.00	.00	.00	.00	+++	1,723.71
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	.00	.00	+++	311.54
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	.00	.00	+++	24.07
5116.101	Life and Disability Insurance Life & Disab.	.00	.00	.00	.00	.00	.00	.00	+++	51.85
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	(2.83)	2.83	+++	116.98
5119.100	Retiree Costs Medical Insurance	10,385.00	.00	10,385.00	.00	.00	3,404.72	6,980.28	33	11,263.85
5201.100	Office Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	39.71
5202.100	Operating Supplies General	300.00	.00	300.00	.00	.00	.00	300.00	0	218.95
5204	Subscriptions and Code Books	.00	.00	.00	.00	.00	.00	.00	+++	129.30
5209.101	Auto Fuel Expense Town Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	791.34
5210.100	Postage General	150.00	.00	150.00	.00	.00	4.80	145.20	3	68.16
5213.100	Professional/Contract Services General	4,000.00	.00	4,000.00	.00	.00	838.00	3,162.00	21	11,621.49
5214.100	Repair and Maint Service General	6,278.00	.00	6,278.00	.00	.00	5,518.07	759.93	88	5,224.59
5216.100	Communications General Services	.00	.00	.00	.00	.00	.00	.00	+++	896.33
5219.100	Printing General	.00	.00	.00	.00	.00	.00	.00	+++	1.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
5220.100	Employee Development General	300.00	.00	300.00	.00	.00	.00	300.00	0	131.96
5501	Debt Service Payment - Principal	387.00	.00	387.00	.00	.00	96.35	290.65	25	2,275.86
Program <b>4740 - Public Works - Engineering Totals</b>		\$21,800.00	\$0.00	\$21,800.00	\$0.00	\$0.00	\$9,859.11	\$11,940.89	45%	\$48,742.61
Program <b>4745 - Paradise Community Park</b>										
5101	Salaries - Permanent	.00	.00	.00	.00	.00	.00	.00	+++	7,103.75
5103.101	Differential Pay On Call	.00	.00	.00	.00	.00	.00	.00	+++	895.50
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	227.19
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	.00	.00	+++	60.00
5111	Medicare	.00	.00	.00	.00	.00	.00	.00	+++	136.22
5112.101	Retirement Contribution PERS	.00	.00	.00	.00	.00	.00	.00	+++	806.57
5113	Worker's Compensation	.00	.00	.00	.00	.00	.00	.00	+++	930.00
5114.101	Health Insurance Medical	.00	.00	.00	.00	.00	.00	.00	+++	1,105.94
5116.101	Life and Disability Insurance Life & Disab.	.00	.00	.00	.00	.00	.00	.00	+++	48.45
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	.00	.00	+++	49.86
5202.100	Operating Supplies General	2,650.00	.00	2,650.00	.00	.00	175.56	2,474.44	7	3,210.98
5203.100	Repairs and Maint Supplies General	1,650.00	.00	1,650.00	.00	.00	19.35	1,630.65	1	2,425.46
5211.135	Utilities Water and Sewer	2,600.00	.00	2,600.00	.00	.00	912.39	1,687.61	35	2,818.67
5211.137	Utilities Electric and Gas	3,000.00	.00	3,000.00	.00	.00	1,221.43	1,778.57	41	3,015.70
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	.00	.00	+++	50.00
5214.100	Repair and Maint Service General	1,000.00	.00	1,000.00	.00	.00	268.15	731.85	27	861.55
5215.100	Rents and Leases Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	100.00
5216.100	Communications General Services	190.00	.00	190.00	.00	.00	63.36	126.64	33	187.58
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	.00	.00	.00	.00	.00	.00	.00	+++	3.00
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	81.00
5304	Furniture & Equipment	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
Program <b>4745 - Paradise Community Park Totals</b>		\$11,390.00	\$0.00	\$11,390.00	\$0.00	\$0.00	\$2,660.24	\$8,729.76	23%	\$24,117.42
Program <b>4747 - Public Facilities</b>										
5203.100	Repairs and Maint Supplies General	400.00	.00	400.00	.00	.00	93.22	306.78	23	123.82
5211.135	Utilities Water and Sewer	4,300.00	.00	4,300.00	.00	.00	1,701.82	2,598.18	40	4,425.62
5214.100	Repair and Maint Service General	740.00	.00	740.00	.00	.00	200.00	540.00	27	.00
Program <b>4747 - Public Facilities Totals</b>		\$5,440.00	\$0.00	\$5,440.00	\$0.00	\$0.00	\$1,995.04	\$3,444.96	37%	\$4,549.44
Department <b>45 - Public Works Totals</b>		\$38,630.00	\$0.00	\$38,630.00	\$0.00	\$0.00	\$14,514.39	\$24,115.61	38%	\$77,409.47
<b>EXPENSE TOTALS</b>		\$9,767,282.00	\$20,181.00	\$9,787,463.00	\$315,325.81	(\$1,210.24)	\$2,561,246.47	\$7,227,426.77	26%	\$9,876,871.95
<b>Fund 1010 - General Fund Totals</b>										
<b>REVENUE TOTALS</b>		9,770,070.00	62,189.00	27759.00	215,569.29	.00	1,021,747.91	8,810,511.09	10	9,923,464.77



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>EXPENSE TOTALS</b>		9,767,282.00	20,181.00	9,787,463.00	315,325.81	(1,210.24)	2,561,246.47	7,227,426.77	26	9,876,871.95
Fund	<b>1010 - General Fund Totals</b>	\$2,788.00	\$42,008.00	\$44,796.00	(\$99,756.52)	\$1,210.24	(\$1,539,498.56)	\$1,583,084.32		\$46,592.82
Fund	<b>2030 - Building Safety &amp; Waste Wtr Svcs</b>									
<b>REVENUE</b>										
Department	<b>40 - Community Development</b>									
Program	<b>4730 - Building and Onsite Inspections</b>									
3380.102	Local Government Revenue Fines and Citations Onsite	8,000.00	.00	8,000.00	1,120.00	.00	4,570.00	3,430.00	57	9,585.01
3401.301	CDD Building Plan Check Fees	40,154.00	.00	40,154.00	3,771.10	.00	27,340.02	12,813.98	68	40,684.52
3401.302	CDD Building Construction Review-Bldg Permit	153,935.00	.00	153,935.00	12,241.73	.00	73,904.98	80,030.02	48	126,214.77
3401.306	CDD Building Development Permit/DIF Est Req	76.00	.00	76.00	.00	.00	76.00	.00	100	.00
3401.307	CDD Building Design Review Application	64.00	.00	64.00	.00	.00	.00	64.00	0	192.00
3401.308	CDD Building Solar System Plan Checks/Permits	.00	.00	.00	.00	.00	.00	.00	+++	72.00
3401.320	CDD Building Permit Valuation Surcharge	163.00	.00	163.00	19.00	.00	65.00	98.00	40	41.00
3404.116	Onsite Land Use Review	3,800.00	.00	3,800.00	745.30	.00	3,844.64	(44.64)	101	3,237.00
3404.117	Onsite Repairs to Maintain Existing Use	58,000.00	.00	58,000.00	6,652.47	.00	32,550.32	25,449.68	56	52,881.96
3404.118	Onsite New Installation Standard System	1,500.00	.00	1,500.00	.00	.00	3,297.90	(1,797.90)	220	2,155.40
3404.119	Onsite Permit: Alteration/Expanded Use	1,000.00	.00	1,000.00	.00	.00	519.48	480.52	52	905.00
3404.120	Onsite Review for Land Division	575.00	.00	575.00	.00	.00	68.70	506.30	12	.00
3404.123	Onsite Hourly Service Fee	113.00	.00	113.00	.00	.00	.00	113.00	0	228.00
3404.125	Onsite Escrow Clearance	30,000.00	.00	30,000.00	3,379.60	.00	17,230.62	12,769.38	57	28,864.00
3404.126	Onsite Building Permit Clearance	3,000.00	.00	3,000.00	251.09	.00	1,886.82	1,113.18	63	3,072.00
3404.127	Onsite Operating Permit/Annual	380,900.00	200.00	381,100.00	1,091.64	.00	7,557.45	373,542.55	2	365,925.62
3404.128	Onsite Construct Install Permit Renewal	240.00	.00	240.00	.00	.00	.00	240.00	0	480.00
3404.137	Onsite Alternative Systems Review	1,200.00	.00	1,200.00	.00	.00	2,804.71	(1,604.71)	234	1,392.00
3404.138	Onsite Abandonment of Septic System	.00	.00	.00	.00	.00	259.74	(259.74)	+++	117.00
3404.150	Onsite Annual Evaluator License Fee	800.00	.00	800.00	34.35	.00	34.35	765.65	4	1,056.00
3404.151	Onsite Extension Req for Eval or Repair	.00	.00	.00	28.86	.00	317.46	(317.46)	+++	.00
3410.150	Administrative Services Late Fees	50.00	.00	50.00	.00	.00	(1.35)	51.35	-3	57.90
3422.337	Fire Code Enforcement Inspection	17,840.00	.00	17,840.00	206.00	.00	2,479.00	15,361.00	14	19,088.60
3422.339	Fire State Licensed Fire Inspection	100.00	.00	100.00	.00	.00	.00	100.00	0	100.30
3422.346	Fire Administrative Fees	.00	.00	.00	.00	.00	.00	.00	+++	78.00
3422.368	Fire Permit Fees	4,865.00	.00	4,865.00	117.00	.00	1,758.00	3,107.00	36	3,960.00
3610.150	Interest Revenue Interfund Loans	3,152.00	.00	3,152.00	.00	.00	.00	3,152.00	0	5,606.31
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	1,462.68	(1,462.68)	+++	.00
3902.100	Miscellaneous Revenue General	.00	1,463.00	1,463.00	.00	.00	.01	1,462.99	0	10.02
3902.110	Miscellaneous Revenue Cash Over and Short	.00	.00	.00	.00	.00	.01	(.01)	+++	.00
Program	<b>4730 - Building and Onsite Inspections Totals</b>	\$709,527.00	\$1,663.00	\$711,190.00	\$29,658.14	\$0.00	\$182,026.54	\$529,163.46	26%	\$666,004.41
Department	<b>40 - Community Development Totals</b>	\$709,527.00	\$1,663.00	\$711,190.00	\$29,658.14	\$0.00	\$182,026.54	\$529,163.46	26%	\$666,004.41
<b>REVENUE TOTALS</b>		\$709,527.00	\$1,663.00	\$711,190.00	\$29,658.14	\$0.00	\$182,026.54	\$529,163.46	26%	\$666,004.41



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 2030 - Building Safety &amp; Waste Wtr Svcs</b>										
<b>EXPENSE</b>										
Department <b>40 - Community Development</b>										
Program <b>4730 - Building and Onsite Inspections</b>										
5101	Salaries - Permanent	313,279.00	.00	313,279.00	22,422.29	.00	115,575.01	197,703.99	37	312,289.24
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	952.80
5106.100	Incentives & Admin Leave Administrative Leave	10,433.00	.00	10,433.00	.00	.00	.00	10,433.00	0	10,576.79
5106.200	Incentives & Admin Leave Gym Reimbursement	140.00	.00	140.00	125.10	.00	340.20	(200.20)	243	105.30
5107	Car Allowance/Mileage	984.00	.00	984.00	82.00	.00	410.00	574.00	42	984.00
5109.101	Allowances Boot Allowance	300.00	.00	300.00	.00	.00	300.00	.00	100	300.00
5111	Medicare	4,712.00	.00	4,712.00	323.20	.00	1,679.85	3,032.15	36	4,674.27
5112.101	Retirement Contribution PERS	35,678.00	.00	35,678.00	2,570.71	.00	13,157.01	22,520.99	37	35,157.31
5113	Worker's Compensation	23,871.00	.00	23,871.00	.00	.00	11,937.88	11,933.12	50	23,065.00
5114.101	Health Insurance Medical	66,981.00	.00	66,981.00	3,911.61	.00	23,202.21	43,778.79	35	55,613.97
5114.102	Health Insurance Dental	.00	.00	.00	599.60	.00	2,968.68	(2,968.68)	+++	7,716.06
5114.103	Health Insurance Vision	.00	.00	.00	40.62	.00	190.38	(190.38)	+++	446.58
5115	Unemployment Compensation	5,000.00	.00	5,000.00	142.67	.00	3,689.22	1,310.78	74	9,289.55
5116.101	Life and Disability Insurance Life & Disab.	3,342.00	.00	3,342.00	114.46	.00	534.27	2,807.73	16	1,367.89
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	157.40	.00	801.73	(801.73)	+++	1,977.65
5119.100	Retiree Costs Medical Insurance	70,432.00	.00	70,432.00	.00	.00	14,892.32	55,539.68	21	47,722.24
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	571.73	(571.73)	+++	.00
5201.100	Office Supplies General	200.00	.00	200.00	26.02	.00	46.61	153.39	23	340.53
5202.100	Operating Supplies General	500.00	.00	500.00	.00	.00	240.89	259.11	48	439.84
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	2.82
5204	Subscriptions and Code Books	2,500.00	.00	2,500.00	.00	.00	2,422.67	77.33	97	475.92
5209.101	Auto Fuel Expense Town Vehicles	4,000.00	.00	4,000.00	86.64	.00	1,139.17	2,860.83	28	4,192.39
5210.100	Postage General	800.00	.00	800.00	.00	.00	335.42	464.58	42	987.83
5213.100	Professional/Contract Services General	7,000.00	.00	7,000.00	.00	.00	1,771.35	5,228.65	25	6,792.00
5214.100	Repair and Maint Service General	23,029.00	.00	23,029.00	.00	.00	22,337.63	691.37	97	19,888.23
5216.100	Communications General Services	2,100.00	.00	2,100.00	.00	.00	813.21	1,286.79	39	1,771.33
5219.100	Printing General	.00	.00	.00	53.53	.00	53.53	(53.53)	+++	114.84
5220.100	Employee Development General	.00	.00	.00	.00	.00	800.00	(800.00)	+++	1,105.00
5220.110	Employee Development Education Reimb MOU Program	.00	.00	.00	.00	.00	.00	.00	+++	207.50
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	533.96
5501	Debt Service Payment - Principal	387.00	.00	387.00	.00	.00	193.00	194.00	50	10,219.59
5910.010	Transfers Out To General Fund	134,422.00	.00	134,422.00	.00	.00	50,285.00	84,137.00	37	110,950.00
Program <b>4730 - Building and Onsite Inspections Totals</b>		<b>\$710,090.00</b>	<b>\$0.00</b>	<b>\$710,090.00</b>	<b>\$30,655.85</b>	<b>\$0.00</b>	<b>\$270,688.97</b>	<b>\$439,401.03</b>	<b>38%</b>	<b>\$670,260.43</b>
Department <b>40 - Community Development Totals</b>		<b>\$710,090.00</b>	<b>\$0.00</b>	<b>\$710,090.00</b>	<b>\$30,655.85</b>	<b>\$0.00</b>	<b>\$270,688.97</b>	<b>\$439,401.03</b>	<b>38%</b>	<b>\$670,260.43</b>
<b>EXPENSE TOTALS</b>		<b>\$710,090.00</b>	<b>\$0.00</b>	<b>\$710,090.00</b>	<b>\$30,655.85</b>	<b>\$0.00</b>	<b>\$270,688.97</b>	<b>\$439,401.03</b>	<b>38%</b>	<b>\$670,260.43</b>



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	<b>2030 - Building Safety &amp; Waste Wtr Svcs Totals</b>									
	REVENUE TOTALS	709,527.00	1,663.00	711,190.00	29,658.14	.00	182,026.54	529,163.46	26	666,004.41
	EXPENSE TOTALS	710,090.00	.00	710,090.00	30,655.85	.00	270,688.97	439,401.03	38	670,260.43
Fund	<b>2030 - Building Safety &amp; Waste Wtr Svcs Totals</b>	(\$563.00)	\$1,663.00	\$1,100.00	(\$997.71)	\$0.00	(\$88,662.43)	\$89,762.43		(\$4,256.02)
Fund	<b>2070 - Animal Control</b>									
	REVENUE									
Department	<b>30 - Police</b>									
Program	<b>4540 - Police - Animal Control</b>									
3120.330	Other Taxes Voter Appointed Parcel Tax	131,075.00	2,800.00	133,875.00	.00	.00	.00	133,875.00	0	131,121.90
3380.105	Local Government Revenue Fines and Citations Animal Cntrl	4,000.00	.00	4,000.00	.00	.00	1,800.00	2,200.00	45	6,334.70
3410.113	Administrative Services Document Copying	.00	.00	.00	6.25	.00	33.25	(33.25)	+++	.00
3410.150	Administrative Services Late Fees	1,500.00	.00	1,500.00	73.99	.00	458.57	1,041.43	31	2,756.41
3455.200	Animal Control Adoption Fees	4,000.00	.00	4,000.00	103.00	.00	1,150.00	2,850.00	29	3,840.00
3455.205	Animal Control Surrender/Euth/Disp Fees	2,500.00	.00	2,500.00	172.76	.00	943.47	1,556.53	38	2,944.90
3455.210	Animal Control Dog Licenses	20,000.00	.00	20,000.00	1,662.51	.00	7,681.19	12,318.81	38	18,831.08
3455.215	Animal Control Dangerous/Wild Animal Permit	.00	.00	.00	71.21	.00	71.21	(71.21)	+++	.00
3455.225	Animal Control Impound/Quarantine Fees	7,000.00	.00	7,000.00	826.04	.00	1,753.76	5,246.24	25	7,533.98
3455.235	Animal Control Deer Validation	28.00	.00	28.00	.00	.00	.00	28.00	0	28.00
3610.100	Interest Revenue Investments	.00	.00	.00	.00	.00	.00	.00	+++	.28
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	149.50
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	(2.00)	2.00	+++	1,005.93
3910.811	Transfers In From Animal Control Donations	21,542.00	.00	21,542.00	.00	.00	7,182.00	14,360.00	33	14,264.00
Program	<b>4540 - Police - Animal Control Totals</b>	\$191,645.00	\$2,800.00	\$194,445.00	\$2,915.76	\$0.00	\$21,071.45	\$173,373.55	11%	\$188,810.68
Department	<b>30 - Police Totals</b>	\$191,645.00	\$2,800.00	\$194,445.00	\$2,915.76	\$0.00	\$21,071.45	\$173,373.55	11%	\$188,810.68
	REVENUE TOTALS	\$191,645.00	\$2,800.00	\$194,445.00	\$2,915.76	\$0.00	\$21,071.45	\$173,373.55	11%	\$188,810.68
	EXPENSE									
Department	<b>30 - Police</b>									
Program	<b>4540 - Police - Animal Control</b>									
5101	Salaries - Permanent	59,429.00	(9,783.00)	49,646.00	1,446.90	.00	3,640.75	46,005.25	7	31,440.56
5102	Salaries - Temporary	18,321.00	2,119.00	20,440.00	1,417.90	.00	17,600.47	2,839.53	86	39,156.04
5104	Wages - PS Holiday Pay	1,843.00	(620.00)	1,223.00	.00	.00	86.01	1,136.99	7	1,890.98
5105	Salaries - Overtime/FLSA	1,800.00	(150.00)	1,650.00	.00	.00	137.55	1,512.45	8	673.27
5109.100	Allowances Uniform Allowance	682.00	(108.00)	574.00	.00	.00	62.44	511.56	11	682.08
5111	Medicare	1,177.00	(87.00)	1,090.00	48.45	.00	354.97	735.03	33	955.90
5112.101	Retirement Contribution PERS	7,367.00	(1,854.00)	5,513.00	167.04	.00	995.15	4,517.85	18	5,317.68
5112.102	Retirement Contribution Social Security	.00	.00	.00	87.91	.00	800.26	(800.26)	+++	1,547.59
5113	Worker's Compensation	6,542.00	.00	6,542.00	.00	.00	3,271.66	3,270.34	50	6,472.00
5114.101	Health Insurance Medical	11,614.00	(1,170.00)	10,444.00	477.12	.00	2,906.00	7,538.00	28	10,407.89
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	.00	.00	+++	1,144.52
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	.00	.00	+++	120.72



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 2070 - Animal Control</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4540 - Police - Animal Control</b>										
5115	Unemployment Compensation	.00	.00	.00	21.40	.00	176.25	(176.25)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	423.00	(129.00)	294.00	17.60	.00	17.60	276.40	6	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	9.62	.00	9.62	(9.62)	+++	197.05
5119.100	Retiree Costs Medical Insurance	19,649.00	868.00	20,517.00	.00	.00	8,251.93	12,265.07	40	18,843.42
5122	Accrual Bank Payoff	.00	2,811.00	2,811.00	.00	.00	2,811.23	(.23)	100	.00
5201.100	Office Supplies General	200.00	.00	200.00	.00	11.09	.00	188.91	6	270.35
5202.100	Operating Supplies General	2,820.00	.00	2,820.00	85.43	773.66	1,132.92	913.42	68	2,864.17
5203.100	Repairs and Maint Supplies General	500.00	.00	500.00	.00	.00	82.36	417.64	16	646.51
5204	Subscriptions and Code Books	135.00	.00	135.00	.00	124.00	.00	11.00	92	90.00
5209.101	Auto Fuel Expense Town Vehicles	5,000.00	.00	5,000.00	86.64	.00	1,217.30	3,782.70	24	4,670.72
5210.100	Postage General	100.00	.00	100.00	.00	.00	48.80	51.20	49	73.60
5211.135	Utilities Water and Sewer	1,100.00	.00	1,100.00	.00	.00	221.20	878.80	20	1,016.58
5211.137	Utilities Electric and Gas	3,700.00	.00	3,700.00	.00	.00	1,055.52	2,644.48	29	3,393.16
5211.139	Utilities Propane	3,174.00	.00	3,174.00	.00	.00	.00	3,174.00	0	2,380.89
5213.100	Professional/Contract Services General	8,028.00	(20.00)	8,008.00	.00	.00	1,700.96	6,307.04	21	8,694.32
5214.100	Repair and Maint Service General	1,020.00	.00	1,020.00	.00	.00	233.00	787.00	23	612.53
5215.100	Rents and Leases Miscellaneous	100.00	.00	100.00	.00	.00	.00	100.00	0	92.45
5216.100	Communications General Services	2,363.00	.00	2,363.00	.00	.00	654.69	1,708.31	28	2,334.80
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	46.89
5219.100	Printing General	212.00	.00	212.00	.00	.00	199.95	12.05	94	260.18
5220.100	Employee Development General	120.00	.00	120.00	.00	.00	.00	120.00	0	3.79
5223.105	Meals and Refreshments Emergencies and Meetings	.00	20.00	20.00	.00	.00	19.69	.31	98	25.42
5225	Bank Fees and Charges	500.00	.00	500.00	.00	.00	162.60	337.40	33	718.67
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	42.32
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,855.43
5501	Debt Service Payment - Principal	194.00	.00	194.00	.00	.00	97.00	97.00	50	193.65
5910.010	Transfers Out To General Fund	31,260.00	.00	31,260.00	.00	.00	10,935.00	20,325.00	35	24,605.00
Program <b>4540 - Police - Animal Control Totals</b>		<b>\$189,373.00</b>	<b>(\$8,103.00)</b>	<b>\$181,270.00</b>	<b>\$3,866.01</b>	<b>\$908.75</b>	<b>\$58,882.88</b>	<b>\$121,478.37</b>	<b>33%</b>	<b>\$173,969.13</b>
Department <b>30 - Police Totals</b>		<b>\$189,373.00</b>	<b>(\$8,103.00)</b>	<b>\$181,270.00</b>	<b>\$3,866.01</b>	<b>\$908.75</b>	<b>\$58,882.88</b>	<b>\$121,478.37</b>	<b>33%</b>	<b>\$173,969.13</b>
<b>EXPENSE TOTALS</b>		<b>\$189,373.00</b>	<b>(\$8,103.00)</b>	<b>\$181,270.00</b>	<b>\$3,866.01</b>	<b>\$908.75</b>	<b>\$58,882.88</b>	<b>\$121,478.37</b>	<b>33%</b>	<b>\$173,969.13</b>
Fund <b>2070 - Animal Control Totals</b>										
<b>REVENUE TOTALS</b>		<b>191,645.00</b>	<b>2,800.00</b>	<b>194,445.00</b>	<b>2,915.76</b>	<b>.00</b>	<b>21,071.45</b>	<b>173,373.55</b>	<b>11</b>	<b>188,810.68</b>
<b>EXPENSE TOTALS</b>		<b>189,373.00</b>	<b>(8,103.00)</b>	<b>181,270.00</b>	<b>3,866.01</b>	<b>908.75</b>	<b>58,882.88</b>	<b>121,478.37</b>	<b>33</b>	<b>173,969.13</b>
Fund <b>2070 - Animal Control Totals</b>		<b>\$2,272.00</b>	<b>\$10,903.00</b>	<b>\$13,175.00</b>	<b>(\$950.25)</b>	<b>(\$908.75)</b>	<b>(\$37,811.43)</b>	<b>\$51,895.18</b>		<b>\$14,841.55</b>



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 2120 - State Gas Tax</b>										
<b>REVENUE</b>										
Department <b>45 - Public Works</b>										
Program <b>4750 - Public Works - Streets Maint.</b>										
3355.001	State Gas Tax Section 2106	86,023.00	.00	86,023.00	.00	.00	27,998.17	58,024.83	33	106,638.32
3355.002	State Gas Tax Section 2107	211,771.00	.00	211,771.00	.00	.00	52,005.57	159,765.43	25	189,478.81
3355.003	State Gas Tax Section 2107.5	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,000.00
3355.005	State Gas Tax Section 2105	113,813.00	.00	113,813.00	.00	.00	30,629.01	83,183.99	27	115,631.96
3355.006	State Gas Tax RSTP Regional Surface Trans Prog	270,000.00	.00	270,000.00	.00	.00	.00	270,000.00	0	335,653.32
3355.007	State Gas Tax Section 2103	233,375.00	.00	233,375.00	.00	.00	100,862.10	132,512.90	43	209,958.67
3410.150	Administrative Services Late Fees	100.00	.00	100.00	20.49	.00	81.68	18.32	82	120.23
3610.100	Interest Revenue Investments	.00	.00	.00	.00	.00	.00	.00	+++	57.73
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	5,000.00	.00	5,000.00	.00	.00	1,233.69	3,766.31	25	7,274.87
3902.100	Miscellaneous Revenue General	32,500.00	.00	32,500.00	.00	.00	32,000.00	500.00	98	1,157.51
3910.110	Transfers In From Local Transportation Fund	.00	.00	.00	.00	.00	.00	.00	+++	3,852.18
3910.112	Transfers In From Federal CMAQ Fund	41,683.00	.00	41,683.00	.00	.00	37,294.53	4,388.47	89	48,995.86
3910.132	Transfers In From HSIP Grant	15,165.00	.00	15,165.00	.00	.00	2,861.04	12,303.96	19	5,117.91
3910.510	Transfers In From Impact Fees Road Imp Fund	.00	.00	.00	.00	.00	.00	.00	+++	1,242.49
3910.900	Transfers In From Transit Fund	2,657.00	.00	2,657.00	.00	.00	501.33	2,155.67	19	.00
Program <b>4750 - Public Works - Streets Maint. Totals</b>		\$1,018,087.00	\$0.00	\$1,018,087.00	\$20.49	\$0.00	\$285,467.12	\$732,619.88	28%	\$1,031,179.86
Program <b>4755 - Public Works - Maint. Projects</b>										
Cost Center Activity <b>472 - Digout</b>										
3910.110	Transfers In From Local Transportation Fund	.00	.00	.00	.00	.00	.00	.00	+++	74,203.72
Cost Center Activity <b>472 - Digout Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$74,203.72
Cost Center Activity <b>473 - Road Markings/Legends</b>										
3910.110	Transfers In From Local Transportation Fund	.00	.00	.00	.00	.00	.00	.00	+++	30,653.65
Cost Center Activity <b>473 - Road Markings/Legends Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$30,653.65
Program <b>4755 - Public Works - Maint. Projects Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$104,857.37
Department <b>45 - Public Works Totals</b>		\$1,018,087.00	\$0.00	\$1,018,087.00	\$20.49	\$0.00	\$285,467.12	\$732,619.88	28%	\$1,136,037.23
<b>REVENUE TOTALS</b>		\$1,018,087.00	\$0.00	\$1,018,087.00	\$20.49	\$0.00	\$285,467.12	\$732,619.88	28%	\$1,136,037.23
<b>EXPENSE</b>										
Department <b>45 - Public Works</b>										
Program <b>4750 - Public Works - Streets Maint.</b>										
5101	Salaries - Permanent	438,118.00	3,359.00	441,477.00	32,112.45	.00	158,872.48	282,604.52	36	382,107.76
5103.101	Differential Pay On Call	.00	.00	.00	1,564.50	.00	7,762.50	(7,762.50)	+++	19,530.00
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	24.30	(24.30)	+++	54.90
5105	Salaries - Overtime/FLSA	8,000.00	.00	8,000.00	36.75	.00	1,658.71	6,341.29	21	4,746.25
5106.100	Incentives & Admin Leave Administrative Leave	7,742.00	219.00	7,961.00	.00	.00	.00	7,961.00	0	5,776.99
5106.200	Incentives & Admin Leave Gym Reimbursement	731.00	.00	731.00	2.70	.00	5.40	725.60	1	5.40
5107	Car Allowance/Mileage	432.00	.00	432.00	36.00	.00	183.00	249.00	42	504.00





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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2120 - State Gas Tax										
EXPENSE										
Department 45 - Public Works										
Program 4750 - Public Works - Streets Maint.										
5109.101	Allowances Boot Allowance	2,100.00	.00	2,100.00	.00	.00	2,100.00	.00	100	1,995.00
5111	Medicare	5,744.00	52.00	5,796.00	396.96	.00	2,027.08	3,768.92	35	5,921.45
5112.101	Retirement Contribution PERS	45,667.00	270.00	45,937.00	3,493.88	.00	17,318.49	28,618.51	38	40,244.57
5113	Worker's Compensation	48,314.00	.00	48,314.00	.00	.00	24,161.80	24,152.20	50	54,792.00
5114.101	Health Insurance Medical	76,213.00	.00	76,213.00	5,612.53	.00	28,158.64	48,054.36	37	60,390.89
5114.102	Health Insurance Dental	.00	.00	.00	708.10	.00	3,541.07	(3,541.07)	+++	8,662.72
5114.103	Health Insurance Vision	.00	.00	.00	72.24	.00	361.27	(361.27)	+++	761.96
5115	Unemployment Compensation	.00	.00	.00	211.33	.00	1,180.86	(1,180.86)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	4,537.00	.00	4,537.00	159.61	.00	798.46	3,738.54	18	1,748.06
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	224.76	.00	1,107.01	(1,107.01)	+++	2,437.00
5119.100	Retiree Costs Medical Insurance	18,867.00	.00	18,867.00	.00	.00	6,277.44	12,589.56	33	18,947.39
5201.100	Office Supplies General	100.00	.00	100.00	.00	.00	7.67	92.33	8	136.68
5202.100	Operating Supplies General	3,330.00	.00	3,330.00	44.33	.00	1,159.69	2,170.31	35	2,100.05
5203.100	Repairs and Maint Supplies General	52,800.00	.00	52,800.00	921.59	1,693.13	13,089.44	38,017.43	28	50,668.04
5204	Subscriptions and Code Books	500.00	.00	500.00	.00	.00	.00	500.00	0	230.55
5209.101	Auto Fuel Expense Town Vehicles	29,500.00	.00	29,500.00	1,100.20	.00	9,964.20	19,535.80	34	25,188.54
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5210.100	Postage General	20.00	.00	20.00	.00	.00	.46	19.54	2	2.70
5211.137	Utilities Electric and Gas	30,000.00	.00	30,000.00	.00	.00	10,218.91	19,781.09	34	28,522.04
5211.139	Utilities Propane	3,000.00	.00	3,000.00	(210.98)	.00	747.18	2,252.82	25	1,381.33
5213.100	Professional/Contract Services General	4,900.00	.00	4,900.00	.00	.00	612.00	4,288.00	12	28,709.41
5214.100	Repair and Maint Service General	114,831.00	.00	114,831.00	.00	.00	19,397.32	95,433.68	17	72,066.58
5215.100	Rents and Leases Miscellaneous	13,000.00	.00	13,000.00	.00	.00	10.00	12,990.00	0	.00
5215.131	Rents and Leases Street Maintenance Equipment	.00	.00	.00	.00	.00	.00	.00	+++	3,168.75
5216.100	Communications General Services	5,660.00	.00	5,660.00	128.50	.00	1,886.52	3,773.48	33	3,062.84
5218.100	Advertising General	100.00	.00	100.00	.00	.00	.00	100.00	0	1,617.12
5219.100	Printing General	150.00	.00	150.00	53.54	.00	53.54	96.46	36	57.92
5220.100	Employee Development General	5,750.00	.00	5,750.00	.00	.00	230.55	5,519.45	4	1,327.22
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	400.00	.00	400.00	.00	.00	.00	400.00	0	12.00
5223.105	Meals and Refreshments Emergencies and Meetings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	61.15
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	729.12
5304	Furniture & Equipment	12,400.00	4,500.00	16,900.00	.00	.00	4,091.30	12,808.70	24	2,434.11
5501	Debt Service Payment - Principal	29,854.00	.00	29,854.00	.00	.00	97.00	29,757.00	0	37,963.22
5910.010	Transfers Out To General Fund	166,495.00	.00	166,495.00	.00	.00	53,406.00	113,089.00	32	128,366.00
5910.100	Transfers Out To Capital Projects	45,051.00	.00	45,051.00	.00	.00	.00	45,051.00	0	.00
Program 4750 - Public Works - Streets Maint. Totals		\$1,175,406.00	\$8,400.00	283.06.00	\$46,668.99	\$1,693.13	\$370,510.29	\$811,602.58	31%	\$996,431.71



# Budget Performance Report

Fiscal Year to Date 11/30/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2120 - State Gas Tax										
EXPENSE										
Department 45 - Public Works										
Program 4755 - Public Works - Maint. Projects										
Cost Center Activity 471 - Overlay										
5213.100 Professional/Contract Services General		79,000.00	(633.00)	78,367.00	3,918.36	.00	78,367.24	(.24)	100	.00
Cost Center Activity 471 - Overlay Totals		\$79,000.00	(\$633.00)	\$78,367.00	\$3,918.36	\$0.00	\$78,367.24	(\$0.24)	100%	\$0.00
Cost Center Activity 472 - Digout										
5213.100 Professional/Contract Services General		.00	.00	.00	.00	.00	.00	.00	+++	74,203.72
Cost Center Activity 472 - Digout Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$74,203.72
Cost Center Activity 473 - Road Markings/Legends										
5213.100 Professional/Contract Services General		.00	.00	.00	.00	.00	.00	.00	+++	30,653.65
Cost Center Activity 473 - Road Markings/Legends Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$30,653.65
Program 4755 - Public Works - Maint. Projects Totals		\$79,000.00	(\$633.00)	\$78,367.00	\$3,918.36	\$0.00	\$78,367.24	(\$0.24)	100%	\$104,857.37
Department 45 - Public Works Totals		\$1,254,406.00	\$7,767.00	\$1,262,173.00	\$50,587.35	\$1,693.13	\$448,877.53	\$811,602.34	36%	\$1,101,289.08
EXPENSE TOTALS		\$1,254,406.00	\$7,767.00	\$1,262,173.00	\$50,587.35	\$1,693.13	\$448,877.53	\$811,602.34	36%	\$1,101,289.08
Fund 2120 - State Gas Tax Totals										
REVENUE TOTALS		1,018,087.00	.00	1,018,087.00	20.49	.00	285,467.12	732,619.88	28	1,136,037.23
EXPENSE TOTALS		1,254,406.00	7,767.00	1,262,173.00	50,587.35	1,693.13	448,877.53	811,602.34	36	1,101,289.08
Fund 2120 - State Gas Tax Totals		(\$236,319.00)	(\$7,767.00)	(\$244,086.00)	(\$50,566.86)	(\$1,693.13)	(\$163,410.41)	(\$78,982.46)		\$34,748.15
Grand Totals										
REVENUE TOTALS		11,689,329.00	66,652.00	11,755,981.00	248,163.68	.00	1,510,313.02	10,245,667.98	13	11,914,317.09
EXPENSE TOTALS		11,921,151.00	19,845.00	11,940,996.00	400,435.02	1,391.64	3,339,695.85	8,599,908.51	28	11,822,390.59
Grand Totals		(\$231,822.00)	\$46,807.00	(\$185,015.00)	(\$152,271.34)	(\$1,391.64)	(\$1,829,382.83)	\$1,645,759.47		\$91,926.50