



Town of Paradise Town Council Special Meeting Agenda 1:00 PM – June 30, 2021

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Jody Jones
Council Member, Greg Bolin
Council Member, Steve “Woody” Culleton
Council Member, Rose Tryon

Town Manager, Kevin Phillips
Town Attorney, Mark A. Habib
Town Clerk, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Administrative Services Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund
Chief of Police, Eric Reinbold
Disaster Recovery Director, Katie Simmons

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Roll Call

2. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 2a. Consider adopting Resolution No. 21-24, "A Resolution of the Town Council of the Town of Paradise Approving an Allocation of Funding and the Execution of a Grant Agreement and Any Amendments thereto from the CDBG-DR Program". (ROLL CALL VOTE)
- 2b. 1. Consider adopting a motion to concur with Town staff's recommendation for the Town of Paradise to award and execute a professional services agreement with Adams Ashby Group, Inc. to assist the Town with the administration of its Community Development Block Grant-Disaster Recovery (CDBG-DR) Multifamily Housing Program (MHP) allocation; and, 2. Authorize the Town Attorney to draft an agreement for professional services to be executed between the Town of Paradise and Adams Ashby Group, Inc.; and, 3. Authorize the Town Manager, on behalf of the Town of Paradise, to sign the awarded agreement for professional services with Adams Ashby Group, Inc.. (ROLL CALL VOTE)
- 2c. Presentation and review of the 2021/2022 Town of Paradise proposed budget. (This item is only a presentation, no action is requested. The budget will be formally adopted at the July 13, 2021 Regular Town Council meeting.)

3. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Town of Paradise
Council Agenda Summary
Date: June 30, 2021

Agenda Item: 2(a)

ORIGINATED BY: Kate Anderson, Housing Program Manager
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: CDBG-DR MHP Funding Resolution
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Consider Adopting Resolution No. 21-___, "A Resolution of the Town Council of the Town of Paradise Approving an Allocation of Funding and the Execution of a Grant Agreement and Any Amendments thereto from the CDBG-DR Program".

Background:

CDBG-DR funds for the 2018 disasters including the Camp Fire, 4407, will be released shortly; Multi-Family Housing funds will be allocated directly for the Town of Paradise.

The CDBG-DR Multi-Family Housing program implementation process begins with a due diligence form that is required to execute a master standard agreement (MSA) for the Town of Paradise's allocation of DR-MHP funds, as detailed in the Housing and Community Development Department's 2018 Action Plan. The due diligence form collects the Town's authorizing resolution, pertinent budget and milestone information, as well as relevant local policies, and organization capacity and structure information.

On January 12, 2021, Town staff brought forward an initial resolution estimating the Town's allocation at \$55M; now, the final grant amount has been determined at \$55,906,660 and a new resolution is required.

Analysis:

The resolution presented with this summary must be used in content and form to obtain authorization from the Paradise Town Council for the grant agreement.

Financial Impact:

No financial impact.



A Resolution of the Town Council for the Town of Paradise

RESOLUTION NO. 21-__

A RESOLUTION APPROVING AN ALLOCATION OF FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERE TO FROM THE CDBG-DR PROGRAM

BE IT RESOLVED by the **Town Council** of the Town of Paradise as follows:

SECTION 1:

The Town Council has reviewed the State of California's CDBG-DR Action Plan for 2018 disasters, which allocates funds to the Town and hereby approves the execution of a Master Standard Agreement ("Agreement") in the aggregate amount, not to exceed, 55,906,660. ("Grant").

The Town Council agrees to perform the following activities, as further detailed in the Agreement, as a means to facilitate the development of multifamily housing (rehabilitation, reconstruction, or new construction), pursuant to the Disaster Recovery Multifamily Housing Program (DR-MHP) Policies and Procedures:

- Implement a project solicitation process to receive multifamily development project applications from Developers;
- Underwrite, select, and prioritize those projects in accordance with the DR-MHP Policies and Procedures;
- Submit those selected and prioritized project applications to the Department; and
- Oversee and monitor the construction and lease up of Department approved projects during the construction period through the affordability period.

SECTION 2:

The Town Council hereby authorizes and directs Kevin Phillips, the Town Manager, or designee, to enter into, execute and deliver the Agreement and any and all subsequent amendments thereto with the State of California for the purposes of the Grant.

SECTION 3:

Kevin Phillips, the Town Manager, or designee, is authorized to execute and deliver all project applications or any and all related documentation, as needed for the purpose of effectuating the terms of the Agreement; and to act on the Town's behalf in all matters pertaining to all such applications and documentation necessary to carry out the Agreement.

SECTION 4:

If an application is approved, Kevin Phillips, the Town Manager, or designee, is authorized to enter into, execute and deliver the Notice(s) to Proceed, and any and all subsequent amendments thereto with the State of California for the purposes of the Grant.

SECTION 5:

If an application is approved, Kevin Phillips, the Town Manager, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the Agreement for purposes of the Grant.

PASSED AND ADOPTED at a special meeting of the Town Council of the Town of Paradise, California held on June 30, 2021 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Steve Crowder, Mayor

Attest:

Dina Volenski, CMC, Town Clerk

Approved as to Form:

Mark A Habib, Town Attorney

STATE OF CALIFORNIA

Town of Paradise

I, Dina Volenski, Town Clerk of the Town of Paradise, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by the Town Council of the Town of Paradise on this ____ day of _____, 2021.

Town Clerk of the Town of Paradise
Paradise, State of California

By: _____
Dina Volenski, Town Clerk



Town of Paradise
Council Agenda Summary
Date: June 30, 2021

Agenda Item: 2(b)

ORIGINATED BY: Kate Anderson, Housing Program Manager
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: Consider Awarding Professional Services Contract to Adams Ashby Group, Inc. for the 2018 Community Development Block Grant-Disaster Recovery (CDBG-DR) Multifamily Housing Program (MHP) Program Administration

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Consider adopting a motion to concur with Town staff's recommendation for the Town of Paradise to award and execute a professional services agreement with Adams Ashby Group, Inc. to assist the Town with the administration of its Community Development Block Grant-Disaster Recovery (CDBG-DR) Multifamily Housing Program (MHP) allocation; and,
2. Authorize the Town Attorney to draft an agreement for professional services to be executed between the Town of Paradise and Adams Ashby Group, Inc.; and,
3. Authorize the Town Manager, on behalf of the Town of Paradise, to sign the awarded agreement for professional services with Adams Ashby Group, Inc..
(ROLL CALL VOTE)

Background:

The year 2018 was the deadliest year for wildfires in California's history. In August 2018, the Carr Fire and the Mendocino Complex Fire erupted in northern California, followed in November 2018 by the Camp and Woolsey Fires. These were the most destructive and deadly of the dozens of fires to hit California that year. In total, it is estimated over 1.6 million acres burned during 2018. The Camp Fire became California's deadliest wildfire on record, with 85 fatalities.

As a result, the Federal Emergency Management Agency (FEMA) made disaster assistance available for two presidentially declared disasters, DR-4407 covering Butte, Los Angeles, and Ventura counties, and DR-4382 covering Shasta and Lake Counties.

In recognition of the unmet recovery needs, an allocation of \$1,017,399,000 in Community Development Block Grant-Disaster Recovery (CDBG-DR) funds was granted to the State of California on January 27, 2020 through 85 FR 4681 under Public Laws 115-254 and 116-20, which cover DR-4382 and DR-4407. These funds are administered by the U.S. Department of Housing and Urban Development (HUD) and are intended primarily to assist housing recovery and to benefit low- and moderate income households impacted by the fires. The California Department of Housing and Community Development (HCD) is the lead and

responsible agency for administering these CDBG-DR funds.

CDBG-DR is a flexible funding source, and may be spent on a variety of housing, infrastructure and economic revitalization projects and programs. However, per the Federal Register and HUD guidance, the State of California will prioritize housing and housing related needs first. Due to federal regulations, all funds must be spent in areas that were impacted by the July-September 2018 and November 2018 fires. Of this, 80 percent must be spent in locations HUD has identified as the Most Impacted and Distressed (MID) Areas (these are all of Butte, Lake, Los Angeles, and Shasta counties). Finally, CDBG-DR requires at least 70 percent of funds must be spent to benefit low-to-moderate income (LMI) persons.

The State of California Proposed Action Plan for Disaster Recovery August 2020 for submission to the U.S. Department of Housing and Urban Development to fulfill requirements related to Community Development Block Grant (CDBG-DR) Funds in Response to 2018 Disasters (FEMA DR-4382 and DR-4407).

The California Department of Housing and Community Development (HCD) made \$250,687,114 in allocations available in 2019 CDBG-DR funding to support the Multifamily Housing Program (MHP) of which \$152,610,073.24 is allocated to jurisdictions within Butte County. The Town's allocation is \$55,906,660. This funding is in response to the State's unmet recovery needs for Federal Emergency Management Agency Major Disaster Declarations DR-4407, which includes the November 2018 Camp Fire. The MHP programs are funded to meet the unmet rental housing need.

MHP projects may include apartment complexes, scattered sites, and mixed-use developments; including large rental project development with units of eight or more, and small rental assistance open to landlords with one to seven units. Eligible activities include reconstruction, rehabilitation and new housing construction. Eligible projects must serve low-to moderate-income households in affordable housing units. Housing project types include large family, special needs, seniors, supportive housing, and at-high-risk.

Analysis:

On April 27, 2021, the Town issued an RFP for a consultant to support and build the Town's capacity in administering the Town's allocation of \$55,906,660 for the Community Development Block Grant-Disaster Recovery (CDBG-DR) Multifamily Housing Program (MHP) pursuant to the State of California Department of Housing and Community Development (HCD) CDBG-DR DR18 Disaster Recovery Multifamily Housing Program Policies and Procedures Manual and HCD Multifamily Housing Program Final Guidelines for the Town Housing Services Department. The Town intends to award a contract to a consulting firm that will meet the qualification criteria and has successfully performed services on similar programs and projects in the past. The successful firm is required to enter into a contract with the Town for the services requested in this Request for Proposals (RFP) within a reasonable time after award.

By the May 20, 2021 deadline, Staff received six proposals – Adams Ashby Group, Inc., AECOM Technical Services, Inc., APTIM, Housing Tools, Thurmond Consulting LLC and Witt O'Brien's, LLC.

The review panel consisted of five staff members with the most experience in working with the CDBG-DR grant and/or housing development; they were the Disaster Recovery Director, the Housing Program Manager, two Housing Program Technicians and a Grant Administrator. The panel independently reviewed and rated each proposal then compared scores and discussed the merits of each. While any one of the proposals would effectively address our

specific needs, the panel rated the proposal of Adams Ashby Group, Inc. the highest.

Adams Ashby Group, Inc. has extensive experience implementing projects and programs within HCD, including over \$90 million in CDBG funding. Adams Ashby Group will be teaming up with Harsany & Associates, an expert in housing development and construction in the CDBG and CDBG-DR programs, as well as R.L. Hastings & Associates and AES to support the environmental process.

Financial Impact:

Authorizing Town Attorney development and Town Manager execution of a professional services agreement that will result in an expenditure of \$557,250 for program administration plus a per-project fee matrix based on applications submitted. The agreement is for a term of 5 years and the total cost not-to-exceed \$5,434,013. Funding for this agreement will be drawn from the CDGB-DR allocation as program administration and activity delivery costs, so there is no impact to the General Fund.



TOWN OF PARADISE

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TOWN COUNCIL & SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY FISCAL YEAR PRELIMINARY BUDGETS June 30, 2021

1. FY 2021/2022 BUDGET OVERVIEW

1a. p5 Personnel Structure

- Organizational Chart
- Full-Time Equivalent Summary
- Salary Pay Plan
- Budget Narrative Organizational Changes FY 21-22

1b. p20 All Funds Summary

- Appropriations by Use
- Appropriations by Function
- All Funds Summary - Appropriations and Fund Balances
- Transfers

1c. p36 General Fund

- General Fund Revenue by Source
- General Fund Appropriations by Function
- General Fund Financial Uses by Use
- General Fund Summary
- General Fund Revenue
- Non-Department General Fund Expense
- Expense by Division

[1d.](#) p51 Measure C & Measure V

- Measure V Financial Uses by Function
- Measure V
- Measure V 2021-2022 Transaction and Use Tax Budget

[1e.](#) p59 Town Council

- Town Council

[1f.](#) p64 Town Manager

- Town Manager

[1g.](#) p68 Town Clerk Department

- Clerk

[1h.](#) p73 Legal Department

- Legal Budget

[1i.](#) p77 Administration

- Central Services
- Information Technology
- Finance Budget

- Human Resources Budget
- Rental Budget
- Emergency Operations Center (EOC) Budget

[1j.](#) p101 Fire Department

- Fire Administration
- Fire Suppression
- Fire Volunteers

[1k.](#) p116 Community Development Department (CDD)

- Planning
- Waste Management
- Building Safety & Waste Water Management (BSWW)
- Abandoned Vehicle Abatement (AVA)
- Business and Housing Services (BHS) Budget

[1l.](#) p142 Public Works Department

- Engineer Budget
- Fleet Maintenance Budget
- Community Park
- Facilities
- Gas Tax
- Transit
- Transportation

[1m.](#) p177 Recovery & Economic Development

- Recovery & Economic Development

[1n.](#) p184 Police Department

- Police Administration Budget
- Police Department (PD) Operations
- Animal Control
- Police Department (PD) Communications

[1o.](#) p209 Capital Improvement Projects

- Capital Improvement Projects (CIP) - Funded Projects
- Capital Improvement Projects (CIP) - Unfunded Projects

[1p.](#) p340 Successor Agency

- Redevelopment Agency (RDA) Budget

[1q.](#) p344 Resolutions

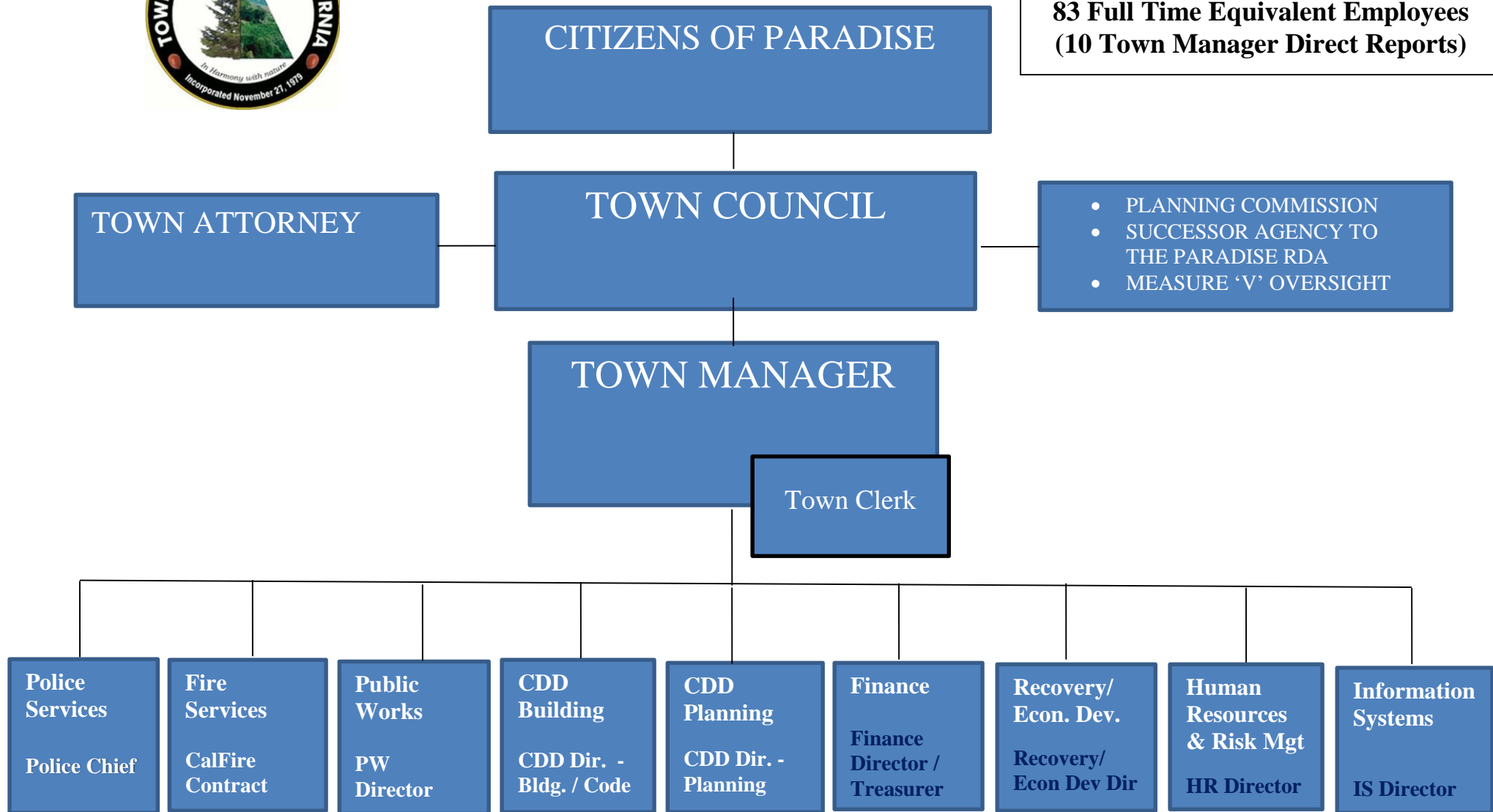
- Appropriations and Fund Balances
- Gann Appropriations Limit Resolutions
- Reserve Resolution
- Resolution Capital Improvement Projects (CIP) Plan
- New Job Description Resolution
- Salary Pay Plan Resolution
- Redevelopment Agency (RDA) Resolution

FY 2021/22

Personnel Structure



FY 2021/22 - Proposed
83 Full Time Equivalent Employees
(10 Town Manager Direct Reports)



FY 2021/22

Position Control Summary (FTE)

Salary Pay Plan

TOWN OF PARADISE
Position Control

EMPLOYEE FULL TIME EQUIVALENT SUMMARY (FTE)

		<u>2020/21</u>	<u>2021/22</u>
		<u>Adopted</u>	<u>Adopted</u>
<u>Program</u>	<u>General Fund Programs</u>	<u>Budget</u>	<u>Budget</u>
4100	Town Clerk	2.00	2.00
4200	Town Manager	2.53	1.30
4201	Central Services	1.96	2.00
4202	Information Technology	-	1.00
4203	HR & Risk Management	1.35	1.45
4400	Finance	1.50	1.50
4420	Measure "V"	0.87	0.50
4510	Police - Administration	3.00	4.00
4520	Police - Operations	16.60	17.00
4530	Public Safety Communications	2.00	2.00
4550	Fleet Maintenance	0.90	1.90
4610	Fire - Administration	0.60	1.73
4720	Planning	1.39	5.42
4740	Engineering	1.77	2.70
4747	Public Facilities	0.33	1.20
4780	Waste Management	0.06	0.06
		<hr/>	<hr/>
		36.86	45.76
 <u>Fund</u> <u>Other Funds</u>			
2030	Building Safety & Waste Water	9.12	18.04
2070	Animal Control	3.55	3.55
2090	Camp Fire Recovery	1.94	3.45
2101	Transportation	0.17	0.27
2120	Gas Tax/Public Works	6.96	7.66
2160	Business and Housing	3.40	3.10
		<hr/>	<hr/>
		25.14	36.07
 Grand Total		 62.00	 81.83

TOTAL PERSONNEL SUMMARY

	<u>FTE</u>	<u>Full-Time</u>	<u>Part-Time</u>
Town of Paradise Employees	81.83	72.00	15.00
Contract Personnel	8.99	8.00	3.00
Grand Total	<hr/> 90.82	<hr/> 80.00	<hr/> 18.00

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
0.00	0.00	0.00	CRIMINAL RECORDS TECHNICIAN							
0.00	0.00	0.00	SHELTER ASSISTANT (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	17.85	18.74	19.68	20.66	21.69	22.77
			BIWEEKLY	36	642.60	674.64	708.48	743.76	780.84	819.72
			MONTHLY	78	1,392.30	1,461.72	1,535.04	1,611.48	1,691.82	1,776.06
			ANNUAL	936	16,707.60	17,540.64	18,420.48	19,337.76	20,301.84	21,312.72
2.00	2.00	2.00	MAINTENANCE WORKER I							
			HOURLY	40	18.29	19.20	20.16	21.17	22.23	23.34
			BIWEEKLY	80	1,463.20	1,536.00	1,612.80	1,693.60	1,778.40	1,867.20
			MONTHLY	173	3,170.27	3,328.00	3,494.40	3,669.47	3,853.20	4,045.60
			ANNUAL	2,080	38,043.20	39,936.00	41,932.80	44,033.60	46,238.40	48,547.20
1.00	1.00	0.75	OFFICE ASSISTANT (BUILDING)							
1.00	1.00	0.75	OFFICE ASSISTANT (CDD)							
1.00	1.00	1.00	OFFICE ASSISTANT (CODE ENFORCEMENT)							
1.00	1.00	1.00	OFFICE ASSISTANT (ONSITE)							
			HOURLY	40	18.76	19.70	20.69	21.72	22.81	23.95
			BIWEEKLY	80	1,500.80	1,576.00	1,655.20	1,737.60	1,824.80	1,916.00
			MONTHLY	173	3,251.73	3,414.67	3,586.27	3,764.80	3,953.73	4,151.33
			ANNUAL	2,080	39,020.80	40,976.00	43,035.20	45,177.60	47,444.80	49,816.00
1.00	0.75	0.75	OFFICE ASSISTANT (ANIMAL CONTROL)							
			HOURLY	30	18.76	19.70	20.69	21.72	22.81	23.95
			BIWEEKLY	60	1,125.60	1,182.00	1,241.40	1,303.20	1,368.60	1,437.00
			MONTHLY	130	2,438.80	2,561.00	2,689.70	2,823.60	2,965.30	3,113.50
			ANNUAL	1,560	29,265.60	30,732.00	32,276.40	33,883.20	35,583.60	37,362.00

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
3.00	3.00	2.75	BUILDING/ONSITE PERMIT TECHNICIAN I							
2.00	2.00	2.00	MAINTENANCE WORKER II							
			HOURLY	40	20.21	21.22	22.28	23.39	24.56	25.79
			BIWEEKLY	80	1,616.80	1,697.60	1,782.40	1,871.20	1,964.80	2,063.20
			MONTHLY	173	3,503.07	3,678.13	3,861.87	4,054.27	4,257.07	4,470.27
			ANNUAL	2,080	42,036.80	44,137.60	46,342.40	48,651.20	51,084.80	53,643.20
1.00	0.60	0.60	ADMINISTRATIVE ASSISTANT (FIRE)							
1.00	0.60	0.45	ADMINISTRATIVE ASSISTANT (PUBLIC WORKS)							
			HOURLY	24	20.71	21.75	22.84	23.98	25.18	26.44
			BIWEEKLY	48	994.08	1,044.00	1,096.32	1,151.04	1,208.64	1,269.12
			MONTHLY	104	2,153.84	2,262.00	2,375.36	2,493.92	2,618.72	2,749.76
			ANNUAL	1,248	25,846.08	27,144.00	28,504.32	29,927.04	31,424.64	32,997.12
1.00	0.90	0.90	ADMINISTRATIVE ASSISTANT (TOWN MANAGER & HUMAN RESOURCES)							
			HOURLY	36	20.71	21.75	22.84	23.98	25.18	26.44
			BIWEEKLY	72	1,491.12	1,566.00	1,644.48	1,726.56	1,812.96	1,903.68
			MONTHLY	156	3,230.76	3,393.00	3,563.04	3,740.88	3,928.08	4,124.64
			ANNUAL	1,872	38,769.12	40,716.00	42,756.48	44,890.56	47,136.96	49,495.68
1.00	1.00	1.00	ADMINISTRATIVE ASSISTANT (POLICE)							
			HOURLY	40	20.71	21.75	22.84	23.98	25.18	26.44
			BIWEEKLY	80	1,656.80	1,740.00	1,827.20	1,918.40	2,014.40	2,115.20
			MONTHLY	173	3,589.73	3,770.00	3,958.93	4,156.53	4,364.53	4,582.93
			ANNUAL	2,080	43,076.80	45,240.00	47,507.20	49,878.40	52,374.40	54,995.20
2.00	1.80	1.80	ANIMAL CONTROL OFFICER							
			HOURLY	36	21.23	22.29	23.40	24.57	25.80	27.09
			BIWEEKLY	72	1,528.56	1,604.88	1,684.80	1,769.04	1,857.60	1,950.48
			MONTHLY	156	3,311.88	3,477.24	3,650.40	3,832.92	4,024.80	4,226.04
			ANNUAL	1,872	39,742.56	41,726.88	43,804.80	45,995.04	48,297.60	50,712.48

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	1.00	ACCOUNTING TECHNICIAN							
1.00	1.00	1.00	COMMUNITY SERVICES OFFICER							
1.00	1.00	1.00	PROPERTY & EVIDENCE TECHNICIAN							
			HOURLY	40	21.76	22.85	23.99	25.19	26.45	27.77
			BIWEEKLY	80	1,740.80	1,828.00	1,919.20	2,015.20	2,116.00	2,221.60
			MONTHLY	173	3,771.66	3,960.59	4,158.19	4,366.18	4,584.58	4,813.37
			ANNUAL	2,080	45,260.80	47,528.00	49,899.20	52,395.20	55,016.00	57,761.60
0.00	0.00	0.00	PUBLIC SAFETY DISPATCHER (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	22.31	23.43	24.60	25.83	27.12	28.48
1.00	1.00	1.00	BUILDING/ONSITE PERMIT TECHNICIAN II							
0.00	0.00	0.00	PUBLIC SAFETY DISPATCHER							
			HOURLY	40	22.31	23.43	24.60	25.83	27.12	28.48
			BIWEEKLY	80	1,784.80	1,874.40	1,968.00	2,066.40	2,169.60	2,278.40
			MONTHLY	173	3,867.07	4,061.20	4,264.00	4,477.20	4,700.80	4,936.53
			ANNUAL	2,080	46,404.80	48,734.40	51,168.00	53,726.40	56,409.60	59,238.40
2.00	2.00	1.75	SENIOR MAINTENANCE WORKER							
			HOURLY	40	23.43	24.60	25.83	27.12	28.48	29.90
			BIWEEKLY	80	1,874.40	1,968.00	2,066.40	2,169.60	2,278.40	2,392.00
			MONTHLY	173	4,061.20	4,264.00	4,477.20	4,700.80	4,936.53	5,182.67
			ANNUAL	2,080	48,734.40	51,168.00	53,726.40	56,409.60	59,238.40	62,192.00
0.00	0.00	0.00	CODE ENFORCEMENT OFFICER II (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	24.61	25.84	27.13	28.49	29.91	31.41

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	0.90	0.90	CODE ENFORCEMENT OFFICER II							
1.00	1.00	0.75	FIRE PREVENTION INSPECTOR I							
1.00	1.00	1.00	FLEET MECHANIC II							
			HOURLY	40	24.61	25.84	27.13	28.49	29.91	31.41
			BIWEEKLY	80	1,968.80	2,067.20	2,170.40	2,279.20	2,392.80	2,512.80
			MONTHLY	173	4,265.73	4,478.93	4,702.53	4,938.27	5,184.40	5,444.40
			ANNUAL	2,080	51,188.80	53,747.20	56,430.40	59,259.20	62,212.80	65,332.80
1.00	1.00	1.00	ANIMAL CONTROL SUPERVISOR							
1.00	1.00	0.75	CDD PERMIT COORDINATOR							
1.00	1.00	1.00	CONSTRUCTION INSPECTOR II							
1.00	1.00	1.00	DEPUTY TOWN CLERK							
2.00	2.00	2.00	HOUSING PROGRAM TECHNICIAN							
			HOURLY	40	25.87	27.16	28.52	29.95	31.45	33.02
			BIWEEKLY	80	2,069.60	2,172.80	2,281.60	2,396.00	2,516.00	2,641.60
			MONTHLY	173	4,484.13	4,707.73	4,943.47	5,191.33	5,451.33	5,723.47
			ANNUAL	2,080	53,809.60	56,492.80	59,321.60	62,296.00	65,416.00	68,681.60
1.00	0.50	0.50	POLICE OFFICER TRAINEE							
			HOURLY		26.52	27.85	29.24	30.70	32.24	33.85
2.00	0.90	0.90	BUILDING/ONSITE INSPECTOR I (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	27.18	28.54	29.97	31.47	33.04	34.69
1.00	0.63	0.63	BUILDING/ONSITE INSPECTOR I (PART-TIME)							
			HOURLY	25	27.18	28.54	29.97	31.47	33.04	34.69
			BIWEEKLY	50	1,359.00	1,427.00	1,498.50	1,573.50	1,652.00	1,734.50
			MONTHLY	108	2,944.50	3,091.83	3,246.75	3,409.25	3,579.33	3,758.08
			ANNUAL	1,300	35,334.00	37,102.00	38,961.00	40,911.00	42,952.00	45,097.00

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
3.00	3.00	2.50	BUILDING/ONSITE INSPECTOR I							
1.00	1.00	1.00	FIRE PREVENTION INSPECTOR II							
			HOURLY	40	27.18	28.54	29.97	31.47	33.04	34.69
			BIWEEKLY	80	2,174.40	2,283.20	2,397.60	2,517.60	2,643.20	2,775.20
			MONTHLY	173	4,711.20	4,946.93	5,194.80	5,454.80	5,726.93	6,012.93
			ANNUAL	2,080	56,534.40	59,363.20	62,337.60	65,457.60	68,723.20	72,155.20
1.00	1.00	1.00	ASSISTANT PLANNER							
0.00	0.00	0.00	MANAGEMENT ANALYST							
			HOURLY	40	27.87	29.26	30.72	32.26	33.87	35.56
			BIWEEKLY	80	2,229.60	2,340.80	2,457.60	2,580.80	2,709.60	2,844.80
			MONTHLY	173	4,830.80	5,071.73	5,324.80	5,591.73	5,870.80	6,163.73
			ANNUAL	2,080	57,969.60	60,860.80	63,897.60	67,100.80	70,449.60	73,964.80
1.00	1.00	1.00	SUPPORT SERVICES SUPERVISOR							
			HOURLY	40	28.56	29.99	31.49	33.06	34.71	36.45
			BIWEEKLY	80	2,284.80	2,399.20	2,519.20	2,644.80	2,776.80	2,916.00
			MONTHLY	173	4,950.40	5,198.27	5,458.27	5,730.40	6,016.40	6,318.00
			ANNUAL	2,080	59,404.80	62,379.20	65,499.20	68,764.80	72,196.80	75,816.00
1.00	1.00	1.00	ACCOUNTANT							
			HOURLY	40	29.27	30.73	32.27	33.88	35.57	37.35
			BIWEEKLY	80	2,341.60	2,458.40	2,581.60	2,710.40	2,845.60	2,988.00
			MONTHLY	173	5,073.47	5,326.53	5,593.47	5,872.53	6,165.47	6,474.00
			ANNUAL	2,080	60,881.60	63,918.40	67,121.60	70,470.40	73,985.60	77,688.00
2.00	0.90	0.90	BUILDING/ONSITE INSPECTOR II (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	30.01	31.51	33.09	34.74	36.48	38.30

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	0.90	0.90	FLEET SERVICES SUPERVISOR							
			HOURLY	36	30.01	31.51	33.09	34.74	36.48	38.30
			BIWEEKLY	72	2,400.80	2,520.80	2,647.20	2,779.20	2,918.40	3,064.00
			MONTHLY	156	5,201.73	5,461.73	5,735.60	6,021.60	6,323.20	6,638.67
			ANNUAL	1,872	62,420.80	65,540.80	68,827.20	72,259.20	75,878.40	79,664.00
1.00	1.00	0.75	BUILDING PLANS EXAMINER							
1.00	1.00	1.00	SENIOR SUPERVISING CODE ENFORCEMENT OFFICER							
			HOURLY	40	30.01	31.51	33.09	34.74	36.48	38.30
			BIWEEKLY	80	2,400.80	2,520.80	2,647.20	2,779.20	2,918.40	3,064.00
			MONTHLY	173	5,201.73	5,461.73	5,735.60	6,021.60	6,323.20	6,638.67
			ANNUAL	2,080	62,420.80	65,540.80	68,827.20	72,259.20	75,878.40	79,664.00
11.00	11.00	11.00	POLICE OFFICER							
			HOURLY	40	30.75	32.29	33.90	35.60	37.38	39.25
			BIWEEKLY	80	2,460.00	2,583.20	2,712.00	2,848.00	2,990.40	3,140.00
			MONTHLY	173	5,330.00	5,596.93	5,876.00	6,170.67	6,479.20	6,803.33
			ANNUAL	2,080	63,960.00	67,163.20	70,512.00	74,048.00	77,750.40	81,640.00
0.00	0.00	0.00	ASSOCIATE PLANNER							
1.00	1.00	1.00	GRANT ADMINISTRATOR							
1.00	1.00	1.00	SENIOR ACCOUNTANT							
0.00	0.00	0.00	SENIOR MANAGEMENT ANALYST							
			HOURLY	40	32.30	33.92	35.62	37.40	39.27	41.23
			BIWEEKLY	80	2,584.00	2,713.60	2,849.60	2,992.00	3,141.60	3,298.40
			MONTHLY	173	5,598.67	5,879.47	6,174.13	6,482.67	6,806.80	7,146.53
			ANNUAL	2,080	67,184.00	70,553.60	74,089.60	77,792.00	81,681.60	85,758.40
0.00	0.00	0.00	ASSISTANT ENGINEER							
			HOURLY	40	33.95	35.65	37.43	39.30	41.27	43.33
			BIWEEKLY	80	2,716.00	2,852.00	2,994.40	3,144.00	3,301.60	3,466.40
			MONTHLY	173	5,884.67	6,179.33	6,487.87	6,812.00	7,153.47	7,510.53
			ANNUAL	2,080	70,616.00	74,152.00	77,854.40	81,744.00	85,841.60	90,126.40

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	0.45	0.41	EMERGENCY OPERATIONS COORDINATOR (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	34.79	36.53	38.36	40.28	42.29	44.40
1.00	1.00	1.00	ONSITE SANITARY OFFICIAL							
			HOURLY	40	34.79	36.53	38.36	40.28	42.29	44.40
			BIWEEKLY	80	2,783.20	2,922.40	3,068.80	3,222.40	3,383.20	3,552.00
			MONTHLY	173	6,030.27	6,331.87	6,649.07	6,981.87	7,330.27	7,696.00
			ANNUAL	2,080	72,363.20	75,982.40	79,788.80	83,782.40	87,963.20	92,352.00
1.00	1.00	0.52	SENIOR PLANNER							
			HOURLY	40	36.56	38.39	40.31	42.33	44.45	46.67
			BIWEEKLY	80	2,924.80	3,071.20	3,224.80	3,386.40	3,556.00	3,733.60
			MONTHLY	173	6,337.07	6,654.27	6,987.07	7,337.20	7,704.67	8,089.47
			ANNUAL	2,080	76,044.80	79,851.20	83,844.80	88,046.40	92,456.00	97,073.60
5.00	5.00	5.00	POLICE SERGEANT							
			HOURLY	40	37.47	39.34	41.31	43.38	45.55	47.83
			BIWEEKLY	80	2,997.60	3,147.20	3,304.80	3,470.40	3,644.00	3,826.40
			MONTHLY	173	6,494.80	6,818.93	7,160.40	7,519.20	7,895.33	8,290.53
			ANNUAL	2,080	77,937.60	81,827.20	85,924.80	90,230.40	94,744.00	99,486.40
1.00	1.00	1.00	HOUSING PROGRAM MANAGER							
1.00	1.00	1.00	PUBLIC WORKS MANAGER							
1.00	1.00	1.00	TOWN CLERK							
			HOURLY	40	38.41	40.33	42.35	44.47	46.69	49.02
			BIWEEKLY	80	3,072.80	3,226.40	3,388.00	3,557.60	3,735.20	3,921.60
			MONTHLY	173	6,657.73	6,990.53	7,340.67	7,708.13	8,092.93	8,496.80
			ANNUAL	2,080	79,892.80	83,886.40	88,088.00	92,497.60	97,115.20	101,961.60
0.00	0.00	0.00	ASSOCIATE ENGINEER							
0.00	0.00	0.00	CAPITAL PROJECTS MANAGER							
1.00	1.00	0.83	PROJECT MANAGER (RECOVERY)							
			HOURLY	40	39.36	41.33	43.40	45.57	47.85	50.24
			BIWEEKLY	80	3,148.80	3,306.40	3,472.00	3,645.60	3,828.00	4,019.20
			MONTHLY	173	6,822.40	7,163.87	7,522.67	7,898.80	8,294.00	8,708.27
			ANNUAL	2,080	81,868.80	85,966.40	90,272.00	94,785.60	99,528.00	104,499.20

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
0.00	0.00	0.00	ASSISTANT TO THE TOWN MANAGER							
0.00	0.00	0.00	HUMAN RESOURCES MANAGER							
0.00	0.00	0.00	INFORMATION TECHNOLOGY MANAGER							
			HOURLY	40	41.36	43.43	45.60	47.88	50.27	52.78
			BIWEEKLY	80	3,308.80	3,474.40	3,648.00	3,830.40	4,021.60	4,222.40
			MONTHLY	173	7,169.07	7,527.87	7,904.00	8,299.20	8,713.47	9,148.53
			ANNUAL	2,080	86,028.80	90,334.40	94,848.00	99,590.40	104,561.60	109,782.40
0.00	0.00	0.00	SURVEYOR (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	42.39	44.51	46.74	49.08	51.53	54.11
0.00	0.00	0.00	BUILDING OFFICIAL							
0.00	0.00	0.00	COMMUNITY DEVELOPMENT MANAGER							
0.00	0.00	0.00	FIRE MARSHALL							
1.00	1.00	1.00	SENIOR CAPITAL PROJECTS MANAGER							
			HOURLY	40	42.39	44.51	46.74	49.08	51.53	54.11
			BIWEEKLY	80	3,391.20	3,560.80	3,739.20	3,926.40	4,122.40	4,328.80
			MONTHLY	173	7,347.60	7,715.07	8,101.60	8,507.20	8,931.87	9,379.07
			ANNUAL	2,080	88,171.20	92,580.80	97,219.20	102,086.40	107,182.40	112,548.80
2.00	2.00	1.67	POLICE LIEUTENANT							
1.00	1.00	0.75	PRINCIPAL ENGINEER							
			HOURLY	40	45.65	47.93	50.33	52.85	55.49	58.26
			BIWEEKLY	80	3,652.00	3,834.40	4,026.40	4,228.00	4,439.20	4,660.80
			MONTHLY	173	7,912.67	8,307.87	8,723.87	9,160.67	9,618.27	10,098.40
			ANNUAL	2,080	94,952.00	99,694.40	104,686.40	109,928.00	115,419.20	121,180.80

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF JULY 5, 2021											
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step	
0.00	0.00	0.00	DISASTER RECOVERY DIRECTOR								
1.00	1.00	1.00	HUMAN RESOURCES & RISK MANAGEMENT DIRECTOR								
1.00	1.00	0.00	INFORMATION SYSTEMS DIRECTOR								
			HOURLY	40	51.64	54.22	56.93	59.78	62.77	65.91	
			BIWEEKLY	80	4,131.20	4,337.60	4,554.40	4,782.40	5,021.60	5,272.80	
			MONTHLY	173	8,950.76	9,397.95	9,867.68	10,361.67	10,879.92	11,424.18	
			ANNUAL	2,080	107,411.20	112,777.60	118,414.40	124,342.40	130,561.60	137,092.80	
0.00	0.00	0.00	ADMINISTRATIVE SERVICES DIRECTOR/TOWN TREASURER								
1.00	1.00	1.00	COMMUNITY DEVELOPMENT DIRECTOR - BUILDING & CODE ENFORCEMENT								
1.00	1.00	1.00	COMMUNITY DEVELOPMENT DIRECTOR - PLANNING & WASTEWATER								
1.00	1.00	1.00	FINANCE DIRECTOR/TOWN TREASURER								
1.00	1.00	1.00	RECOVERY & ECONOMIC DEVELOPMENT DIRECTOR								
			HOURLY	40	57.00	59.85	62.84	65.98	69.28	72.74	
			BIWEEKLY	80	4,560.00	4,788.00	5,027.20	5,278.40	5,542.40	5,819.20	
			MONTHLY	173	9,880.00	10,374.00	10,892.27	11,436.53	12,008.53	12,608.27	
			ANNUAL	2,080	118,560.00	124,488.00	130,707.20	137,238.40	144,102.40	151,299.20	
0.00	0.00	0.00	ASSISTANT TOWN MANAGER								
1.00	1.00	1.00	POLICE CHIEF								
1.00	1.00	1.00	PUBLIC WORKS DIRECTOR/TOWN ENGINEER								
			HOURLY	40	58.44	61.36	64.43	67.65	71.03	74.58	
			BIWEEKLY	80	4,675.20	4,908.80	5,154.40	5,412.00	5,682.40	5,966.40	
			MONTHLY	173	10,129.41	10,635.53	11,167.65	11,725.77	12,311.63	12,926.95	
			ANNUAL	2,080	121,555.20	127,628.80	134,014.40	140,712.00	147,742.40	155,126.40	
1.00	1.00	1.00	TOWN MANAGER								
			HOURLY	40	69.46	72.93	76.58	80.41	84.43	88.65	
			BIWEEKLY	80	5,556.80	5,834.40	6,126.40	6,432.80	6,754.40	7,092.00	
			MONTHLY	173	12,039.50	12,640.96	13,273.61	13,937.47	14,634.25	15,365.70	
			ANNUAL	2,080	144,476.80	151,694.40	159,286.40	167,252.80	175,614.40	184,392.00	
87.00	81.83	77.15	<u>FTE's</u>								

Town of Paradise

2021/22 Operating and Capital Budget

Organizational Structure Modifications

- Police Department
 - Reinstate second Police Lieutenant position.
- Town Manager (Recovery/Finance/HR/IT)
 - Reclassification:
 - Disaster Recovery Director to Recovery & Economic Development Director
 - Administrative Services Director / Town Treasurer to Finance Director / Town Treasurer
 - HR & Risk Manager to HR & Risk Management Director
 - IT Manager to Information Systems Director
 - New positions:
 - Project Manager (Recovery)
 - Emergency Operations Coordinator (part-time)
- Public Works/Engineering
 - Reclassification:
 - Capital Project Manager to Senior Capital Project Manager
 - New positions:
 - Principal Engineer
 - Senior Maintenance Worker (Facilities)
 - Administrative Assistant (part-time)
- Community Development Department – Building/Code Enforcement/Planning/Onsite/Housing
 - New positions:
 - Building/Onsite Inspector I/II (x2)
 - Community Development Permit Coordinator
 - Building/Onsite Permit Technician

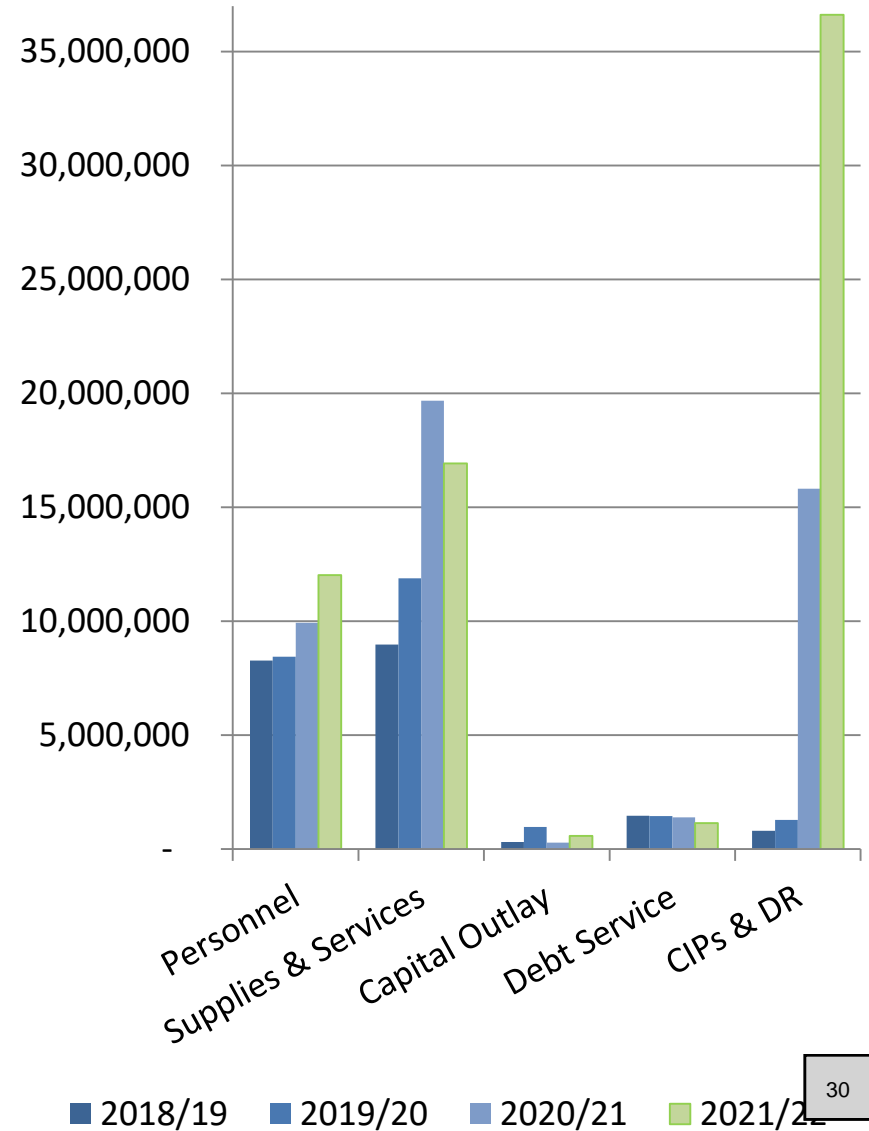
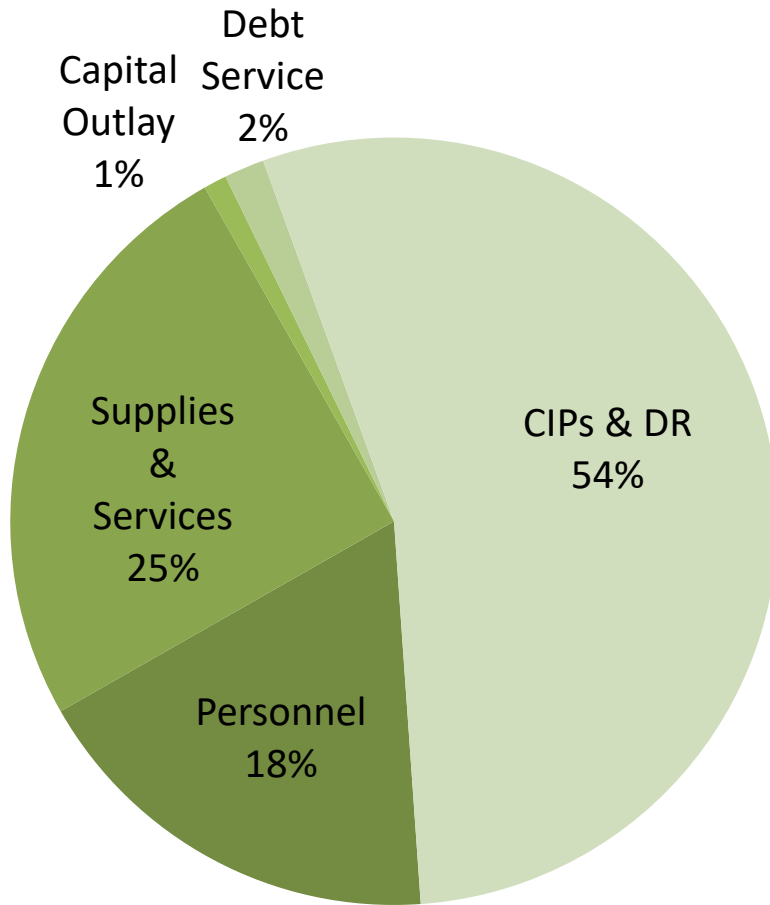
- Office Assistant (x2 – 1Bldg/Onsite & 1CDD)
- Building Plans Examiner
- Fire Prevention Inspector I/II
- Senior Planner

FY 2021/22

All Funds
Expenditures & Revenues

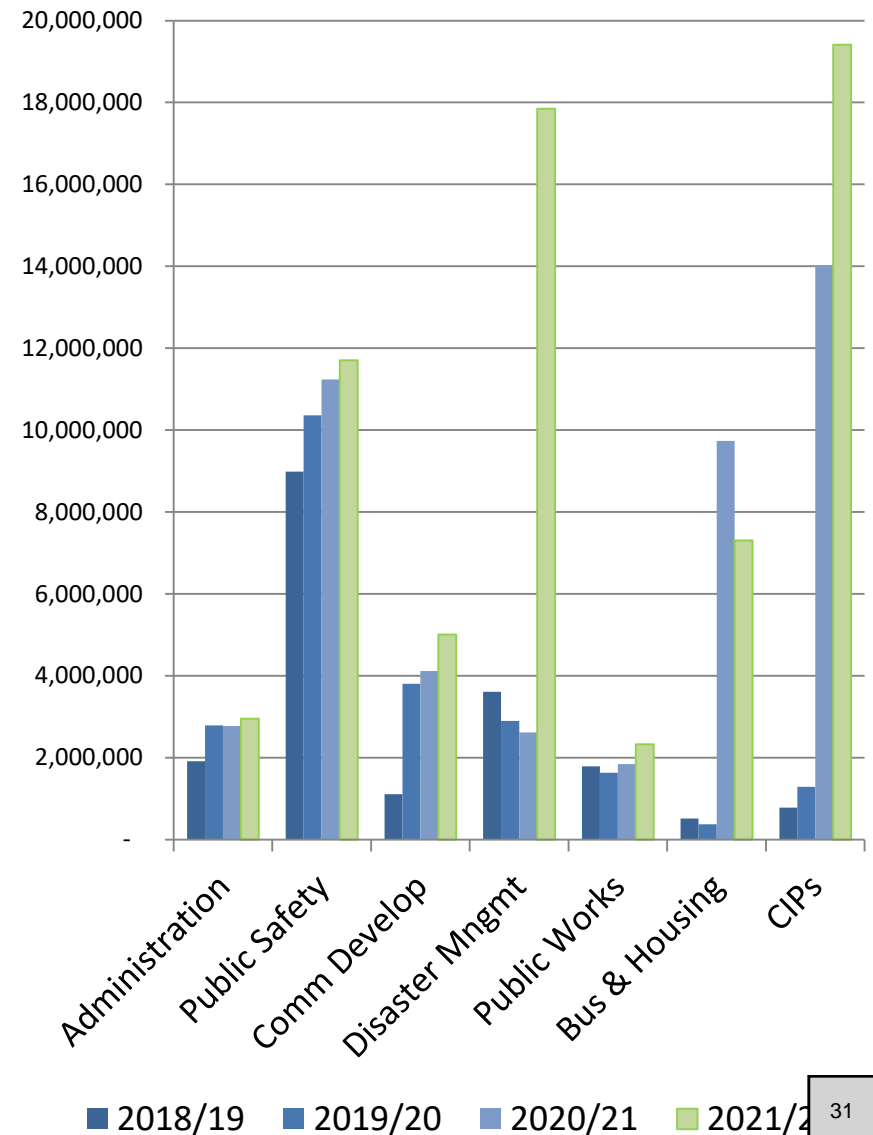
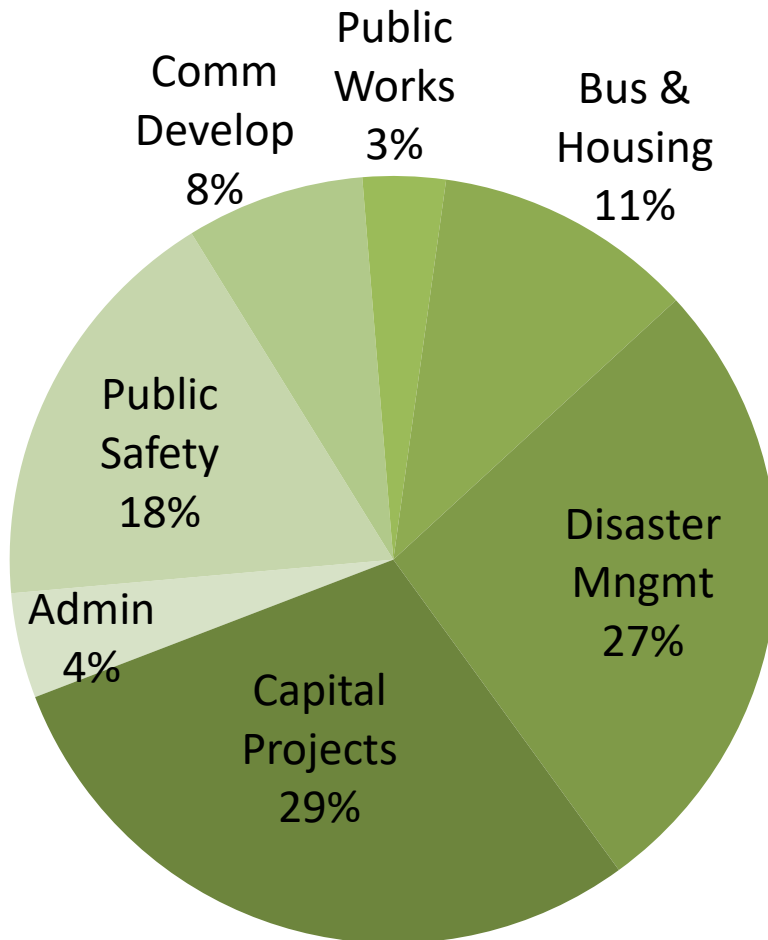
All Governmental Funds Appropriations by Use

FY 2021/22



All Governmental Funds Appropriations by Function

FY 2021/22



TOWN OF PARADISE							
Summary of Expenditures and Revenues							
Fiscal Year 2020/21							
Fund	Description	Fund Balance 7/1/2020	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 6/30/2021
GOVERNMENTAL FUNDS							
1010	General Fund without Measure C / V	2,576,218	12,943,114	13,544,853	638,608	(2,592)	2,610,495
1010	Measure "C"	1,350,618	610,835	906,940		(258,077)	796,436
1010	Measure "V"	-	181,250				181,250
7700	PG&E Settlement Fund	219,187,262	239,582			-	219,426,844
1010	GENERAL FUND	223,114,098	13,974,781	14,451,793	638,608	(260,669)	223,015,025
SPECIAL REVENUE FUNDS							
Administration							
2150	Special Projects Fund	255,359					255,359
7615	Asset Replacement and Repairs	121,843	8,047				129,890
7627	Tech Equipment Replacement Fund	513,920	529,345	434,990			608,275
Total Special Revenue Administration Funds		891,122	537,392	434,990	-	-	993,524
Business and Housing Services							
2160	BHS - Economic Development	(172,951)	225	378,025	483,059	(82,881)	(150,573)
2161	BHS - HUD Revolving Loan Fund	354,188	445,769	320,661		(363,006)	116,290
2162	BHS - HOME Loan Fund	1,881,720	519,740	40,000		(24,240)	2,337,220
2163	BHS - Cal Home Loan Fund	1,178,811	131,224	166,005		(23,162)	1,120,868
2300	BHS - CDBG 2019 Covid Response	-	5,000			(5,000)	-
2315	BHS - 2015 CDBG	-					-
2316	BHS - 2016 CDBG	-					-
2317	BHS - 2017 CDBG	-					-
2318	BHS - 2018 CDBG	-					-
2319	BHS - 2019 CDBG	-	19,584	19,584			-
2320	BHS - 2020 CDBG	-					-
2321	BHS - 2021 CDBG	-					-
2420	BHS - 2020 Cal Home DA Grant	-	490,700	446,091		(58,567)	(13,958)
2616	BHS - 2016 HOME Grant	-	9,084			(9,084)	-
2700	SB-2 Building Homes and Jobs	(13,036)	90,002	90,002			(13,036)
2923	Town of Paradise Housing Revolving Loan Fund	103,642			2,592		106,234
Total Special Revenue Business & Housing Funds		3,332,374	1,711,328	1,460,368	485,651	(565,940)	3,503,045

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2020/21

Fund	Description	Fund Balance 7/1/2020	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 6/30/2021
Community Development							
2030	Building Safety & Waste Water Services	2,678,103	4,543,966	3,939,153		(203,365)	3,079,551
2215	Abandoned Vehicle Abatement (AVA)	123,471	5,100	4,334		(18,700)	105,537
7623	Tree Replacement in Lieu Fund	254					254
7624	SMIP-Strong Motion Impl Prog	4,553	5,500				10,053
7628	General Plan Update Fund	967,746	450,000				1,417,746
7640	Disability Access and Education	1,102	1,000				2,102
Total Special Revenue Community Development Funds		3,775,229	5,005,566	3,943,487	-	(222,065)	4,615,243
Disaster Management and Recovery							
2090	Camp Fire Recovery	(1,277,010)	73,776	2,744,537	297,839	-	(3,649,932)
2095	COVID-19	(31,483)	57,180	101,188			(75,491)
7815	General Miscellaneous Donations	297,839				(297,839)	-
Total Disaster Management and Recovery Funds		(1,010,654)	130,956	2,845,725	297,839	(297,839)	(3,725,424)
Public Safety							
2070	Animal Control Fund	(200)	134,891	319,174	268,302	(49,850)	33,969
2140	Traffic Safety Fines & Fees	(1,171)	2,250			(1,079)	-
2204	State SLESF Fund	49,778	139,000	166,685			22,093
2206	AB 109 Fund	17,292		12,295			4,997
2240	Asset Seizure Fund	4,603	225				4,828
2540	95 DIF Impact Fee Police Facilities	22,880	2,500				25,380
2550	95 DIF Impact Fee Fire Facilities	34,785	4,435				39,220
7626	Traffic Safety Impound Fund	48,292	7,850	5,138			51,004
7808	Canine Protection Unit Donation Fund	29,194	1,825	21,870			9,149
7810	Fire Miscellaneous Donation Fund	14,973	82				15,055
7811	Animal Control Misc Donation Fund	26,362	6,800			(10,225)	22,937
7813	Police Misc Donation Fund	13,449	175				13,624
Total Special Revenue Public Safety Funds		260,236	300,033	525,162	268,302	(61,154)	242,255

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2020/21

Fund	Description	Fund Balance 7/1/2020	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 6/30/2021
Public Works							
2120	Gas Tax	331,810	1,001,700	1,018,165	66,172	(188,271)	193,246
2505	Memorial Trailway Fund	3,487	20				3,507
2510	95 DIF Impact Fee Road Improvements	667,738	16,500				684,238
2520	95 DIF Impact Fee Signal Improvements	77,624	1,485				79,109
2521	Impact Fees for Signal Along SR 191 (Clark)	6,300	25				6,325
2551	Drainage Impact Fees	760,551	11,800				772,351
5900	Transit Fund	29,466	540	1,388			28,618
Total Special Revenue Public Works Funds		1,876,977	1,032,070	1,019,553	66,172	(188,271)	1,767,395
Total Special Revenue Funds		9,125,283	8,717,345	10,229,285	1,117,964	(1,335,270)	7,396,038
CAPITAL AND DISASTER RECOVERY PROJECT FUNDS							
2100	Capital Improvement Projects Fund	-		1,813,371	1,813,371		-
2105	Disaster Recovery Projects Fund	304,774	-	2,650,968	2,333,092		(13,102)
2110	Transportation Fund	610,225		22,351		(240,108)	347,766
2112	Federal Congestion Management Air Quality	-	52,500			(52,500)	-
2130	State Water Board	-	256,175			(256,175)	-
2132	HSIP - Highway Safety Improvement Program	(1)	106,437			(106,436)	-
2133	Active Transportation Program	1	539,000			(539,001)	-
2135	FEMA Reimbursement Fund	-	-			-	-
2136	FEMA Grants	-	1,372,957			(1,372,957)	-
2137	Economic Development Admin (EDA)	-	300,000			(300,000)	-
2138	USDA Fund	-	72,000			(72,000)	-
2280	North Valley Foundation/Butte Strong	381,580	-			(250,000)	131,580
2299	Grants Misc. One Time	632,334		-		(601,825)	30,509
2301	CDBG-DR	-	-			(499,895)	(499,895)
Total Capital Project Funds		1,928,913	2,699,069	4,486,690	4,146,463	(4,290,897)	(3,142)

TOWN OF PARADISE							
Summary of Expenditures and Revenues							
Fiscal Year 2020/21							
Fund	Description	Fund Balance 7/1/2020	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 6/30/2021
FIDUCIARY FUNDS							
OTHER EMPLOYEE BENEFIT TRUST FUND							
7611	GASB 45 Retiree Medical Trust	218,859	51,500	450			269,909
	Total Other Employee Benefit Trust Funds	218,859	51,500	450	-	-	269,909
PRIVATE-PURPOSE TRUST FUNDS							
7610	Town of Paradise General Trust	7					7
7621	Employee Bank	636	48				684
7635	PD Found Money	5,145	4,222				9,367
7805	VIPS (Volunteers in Police Service)	11,422	150	(439)			12,011
	Total Private-Purpose Trust Funds	17,211	4,420	(439)	-	-	22,070
Total Town of Paradise Budget		234,404,364	25,447,115	29,167,779	5,903,035	(5,886,835)	230,699,900
SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS							
2924	RDA Obligation Retirement Fund	-	424,748			(424,748)	-
7650	Successor Agency to RDA NH	(6,258,650)	500	311,982	424,748	(16,200)	(6,161,584)
Total Successor Agency to Paradise RDA		(6,258,650)	425,248	311,982	424,748	(440,948)	(6,161,584)

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2021/22

Fund	Description	Fund Balance 7/1/2021	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 6/30/2022
GOVERNMENTAL FUNDS							
1010	General Fund without Measure "V"	2,610,495	4,867,336	15,179,159	10,847,481	(535,658)	2,610,495
1010	Measure "V"	977,686	1,031,737	958,084		(58,248)	993,091
7700	PG&E Settlement Fund	219,426,844	800,000			(10,202,031)	210,024,813
GENERAL FUND		223,015,025	6,699,073	16,137,243	10,847,481	(10,795,937)	213,628,399
SPECIAL REVENUE FUNDS							
Administration							
2150	Special Projects Fund	255,359					255,359
7615	Asset Replacement and Repairs	129,890					129,890
7627	Tech Equipment Replacement Fund	608,275	530,000	380,902			757,373
Total Special Revenue Administration Funds		993,524	530,000	380,902	-	-	1,142,622
Business and Housing Services							
2160	BHS - Economic Development	(150,573)	-	309,429	538,556	(79,708)	(1,154)
2161	BHS - HUD Revolving Loan Fund	116,290	5,340	240,000		(110,448)	(228,818)
2162	BHS - HOME Loan Fund	2,337,220	80,000			(12,000)	2,405,220
2163	BHS - Cal Home Loan Fund	1,120,868	50,000	200,000		(22,500)	948,368
2300	BHS - CDBG 2019 Covid Response	-	202,000	166,782		(35,218)	-
2315	BHS - 2015 CDBG	-	3,090	3,090			-
2316	BHS - 2016 CDBG	-	40,000	40,000			-
2317	BHS - 2017 CDBG	-					-
2318	BHS - 2018 CDBG	-	2,695	2,695			-
2319	BHS - 2019 CDBG	-	28,730	28,730			-
2320	BHS - 2020 CDBG	-	122,276	122,276			-
2321	BHS - 2021 CDBG	-	124,077	124,077			-
2420	BHS - 2020 Cal Home DA Grant	(13,958)	6,300,000	6,000,000		(358,390)	(72,348)
2616	BHS - 2016 HOME Grant	-					-
2700	SB-2 Building Homes and Jobs	(13,036)	69,997	69,997			(13,036)
2923	Town of Paradise Housing Revolving Loan Fund	106,234			2,500		108,734
Total Special Revenue Business & Housing Funds		3,503,045	7,028,205	7,307,076	541,056	(618,264)	3,146,965

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2021/22

Fund	Description	Fund Balance 7/1/2021	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 6/30/2022
Community Development							
2030	Building Safety & Waste Water Services	3,079,551	4,459,903	4,432,432		(232,183)	2,874,839
2215	Abandoned Vehicle Abatement (AVA)	105,537	4,500	3,364		(16,500)	90,173
7623	Tree Replacement in Lieu Fund	254					254
7624	SMIP-Strong Motion Impl Prog	10,053	6,000				16,053
7628	General Plan Update Fund	1,417,746	450,000				1,867,746
7640	Disability Access and Education	2,102	1,000				3,102
Total Special Revenue Community Development Funds		4,615,243	4,921,403	4,435,796	-	(248,683)	4,852,167
Disaster Management and Recovery							
2090	Camp Fire Recovery	(3,649,932)	21,111,453	17,847,905	1,328,549	(392,096)	550,069
2095	COVID-19	(75,491)					(75,491)
7815	General Miscellaneous Donations	-					-
Total Disaster Management and Recovery Funds		(3,725,424)	21,111,453	17,847,905	1,328,549	(392,096)	474,577
Public Safety							
2070	Animal Control Fund	33,969	137,625	377,246	297,147	(58,848)	32,647
2140	Traffic Safety Fines & Fees	-	2,250			(2,250)	-
2204	State SLESF Fund	22,093	139,000	172,407			(11,314)
2206	AB 109 Fund	4,997					4,997
2240	Asset Seizure Fund	4,828	225				5,053
2540	95 DIF Impact Fee Police Facilities	25,380	2,500				27,880
2550	95 DIF Impact Fee Fire Facilities	39,220	1,685				40,905
7626	Traffic Safety Impound Fund	51,004	4,350				55,354
7808	Canine Protection Unit Donation Fund	9,149	1,825				10,974
7810	Fire Miscellaneous Donation Fund	15,055	105				15,160
7811	Animal Control Misc Donation Fund	22,937	3,600			(3,500)	23,037
7813	Police Misc Donation Fund	13,624	175				13,799
Total Special Revenue Public Safety Funds		242,255	293,340	549,653	297,147	(64,598)	218,491

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2021/22

Fund	Description	Fund Balance 7/1/2021	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 6/30/2022
Public Works							
2120	Gas Tax	193,246	1,001,700	1,197,139	282,267	(234,850)	45,224
2505	Memorial Trailway Fund	3,507	20				3,527
2510	95 DIF Impact Fee Road Improvements	684,238	16,500				700,738
2520	95 DIF Impact Fee Signal Improvements	79,109	1,485				80,594
2521	Impact Fees for Signal Along SR 191 (Clark)	6,325	25				6,350
2551	Drainage Impact Fees	772,351	11,800				784,151
5900	Transit Fund	28,618	600	600			28,618
Total Special Revenue Public Works Funds		1,767,395	1,032,130	1,197,739	282,267	(234,850)	1,649,203
Total Special Revenue Funds		7,396,038	34,916,531	31,719,071	2,449,019	(1,558,491)	11,484,025
CAPITAL AND DISASTER RECOVERY PROJECT FUNDS							
2100	Capital Improvement Projects Fund	-		8,262,208	8,262,208		-
2105	Disaster Recovery Projects Fund	(13,102)	273,241	11,111,626	11,111,626		260,139
2110	Transportation Fund	347,766	634,434	37,075		(356,564)	588,561
2112	Federal Congestigation Management Air Quality	-	1,070,037			(1,070,037)	-
2130	State Water Board	-	2,045,177			(2,045,177)	-
2132	HSIP - Highway Safety Improvement Program	-	62,580			(62,580)	-
2133	Active Transportation Program	-	4,845,957			(4,845,957)	-
2135	FEMA Reimbursement Fund	-	264,253			(264,253)	-
2136	FEMA Grants	-	7,166,691			(7,166,691)	-
2137	Economic Development Admin (EDA)	-	1,179,627			(1,179,627)	-
2138	USDA Fund	-	-			-	-
2280	North Valley Foundation/Butte Strong	131,580	14,618			(146,198)	-
2299	Grants Misc. One Time	30,509					30,509
2301	CDBG-DR	(499,895)	3,960,276			(3,460,381)	-
Total Capital Project Funds		(3,142)	21,516,891	19,410,909	19,373,834	(20,597,465)	879,209

TOWN OF PARADISE							
Summary of Expenditures and Revenues							
Fiscal Year 2021/22							
Fund	Description	Fund Balance 7/1/2021	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 6/30/2022
FIDUCIARY FUNDS							
OTHER EMPLOYEE BENEFIT TRUST FUND							
7611	GASB 45 Retiree Medical Trust	269,909	20,000	450			289,459
	Total Other Employee Benefit Trust Funds	269,909	20,000	450	-	-	289,459
PRIVATE-PURPOSE TRUST FUNDS							
7610	Town of Paradise General Trust	7					7
7621	Employee Bank	684	48				732
7635	PD Found Money	9,367	500				9,867
7805	VIPS (Volunteers in Police Service)	12,011	150	800			11,361
	Total Private-Purpose Trust Funds	22,070	698	800	-	-	21,968
Total Town of Paradise Budget		230,699,900	63,153,193	67,268,473	32,670,334	(32,951,893)	226,303,061
SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS							
2924	RDA Obligation Retirement Fund	-	-			-	-
7650	Successor Agency to RDA NH	(6,161,584)	500	307,059	297,759	(16,200)	(6,186,584)
Total Successor Agency to Paradise RDA		(6,161,584)	500	307,059	297,759	(16,200)	(6,186,584)

TOWN OF PARADISE
Budget Transfers Report

FISCAL YEAR 2020-21 TRANSFERS ESTIMATED TO 06/30/21

Account-Transfer Out				Amount	Account - Transfer In				Amount	
2133	5910	120	To Gas Tax	2,001	2120	3910	133	From ATP Grant	2,001	CIP 9377 Almond Multi-Modal Project
2133	5910	120	To Gas Tax	1,059	2120	3910	133	From ATP Grant	1,059	CIP 9385 Paradise Gap Closure Complex
2136	5910	120	To Gas Tax	4,428	2120	3910	136	From FEMA Grants	4,428	DR 7301 On-system Culvert Replacement
2136	5910	120	To Gas Tax	3,410	2120	3910	136	From FEMA Grants	3,410	DR 7302 On-system Hardscape Replacement
2136	5910	120	To Gas Tax	14,224	2120	3910	136	From FEMA Grants	14,224	DR 7303 On-system Road Rehab
2136	5910	120	To Gas Tax	4,428	2120	3910	136	From FEMA Grants	4,428	DR 7304 On-system Signs
2136	5910	120	To Gas Tax	7,085	2120	3910	136	From FEMA Grants	7,085	DR 7307 Neal Road Rehab
2136	5910	120	To Gas Tax	3,321	2120	3910	136	From FEMA Grants	3,321	DR 7308 Storm Drain Master Plan
2299	5910	120	To Gas Tax	26,216	2120	3910	299	From Misc One Time Grants	26,216	CIP 9394 Paradise Sewer EIR
Total 2020/21 Transfers Out to Fund 2120				66,173	Total 2020/21 Transfers in to Fund 2120				66,173	

Account-Transfer Out				Amount	Account - Transfer In				Amount	
2136	5910	105	To Disaster Recovery	66,407	2105	3910	136	From FEMA Grants	66,407	DR 7301 On-system Culvert Replacement
2136	5910	105	To Disaster Recovery	37,954	2105	3910	136	From FEMA Grants	37,954	DR 7302 On-system Hardscape Replacement
2136	5910	105	To Disaster Recovery	1,068,789	2105	3910	136	From FEMA Grants	1,068,789	DR 7303 On-system Road Rehab
2136	5910	105	To Disaster Recovery	9,325	2105	3910	136	From FEMA Grants	9,325	DR 7304 On-system Signs
2136	5910	105	To Disaster Recovery	50,446	2105	3910	136	From FEMA Grants	50,446	DR 7307 Neal Road Rehab
2136	5910	105	To Disaster Recovery	60,656	2105	3910	136	From FEMA Grants	60,656	DR 7308 Storm Drain Master Plan
2136	5910	105	To Disaster Recovery	5,620	2105	3910	136	From FEMA Grants	5,620	DR 7314 Early Warning System
2137	5910	105	To Disaster Recovery	300,000	2105	3910	137	From Economic Development Admin	300,000	DR 7309 Transportation Master Plan
2280	5910	105	To Disaster Recovery	200,000	2105	3910	280	From North Valley/Butte Strong	200,000	DR 7100 Building Resource Center
2280	5910	105	To Disaster Recovery	50,000	2105	3910	280	From North Valley/Butte Strong	50,000	DR 7311 Broadband Feasibility
2301	5910	105	To Disaster Recovery	25,000	2105	3910	301	From CDBG-DR	25,000	DR 7301 On-system Culvert Replacement
2301	5910	105	To Disaster Recovery	15,000	2105	3910	301	From CDBG-DR	15,000	DR 7302 On-system Hardscape Replacement
2301	5910	105	To Disaster Recovery	366,057	2105	3910	301	From CDBG-DR	366,057	DR 7303 On-system Road Rehab
2301	5910	105	To Disaster Recovery	2,215	2105	3910	301	From CDBG-DR	2,215	DR 7304 On-system Signs
2301	5910	105	To Disaster Recovery	21,250	2105	3910	301	From CDBG-DR	21,250	DR 7307 Neal Road Rehab
2301	5910	105	To Disaster Recovery	22,500	2105	3910	301	From CDBG-DR	22,500	DR 7308 Storm Drain Master Plan
2301	5910	105	To Disaster Recovery	30,000	2105	3910	301	From CDBG-DR	30,000	DR 7311 Broadband Feasibility
2301	5910	105	To Disaster Recovery	1,873	2105	3910	301	From CDBG-DR	1,873	DR 7314 Early Warning System
Total 2020/21 Transfers Out to Fund 2105				2,333,091	Total 2020/21 Transfers in to Fund 2105				2,333,091	

Account-Transfer Out				Amount	Account - Transfer In				Amount	
2110	5910	100	To Capital Projects	155,500	2100	3910	110	From Transportation Fund	155,500	CIP 9377 Almond Multi-Modal Project
2110	5910	100	To Capital Projects	80,000	2100	3910	110	From Transportation Fund	80,000	CIP 9395 Interim Striping
2112	5910	100	To Capital Projects	52,500	2100	3910	112	From Federal CMAQ Fund	52,500	CIP 9385 Paradise Gap Closure Complex
2132	5910	100	To Capital Projects	34,437	2100	3910	132	From Federal HSIP	34,437	CIP 9382 Skyway at Black Olive Signal
2132	5910	100	To Capital Projects	72,000	2100	3910	132	From Federal HSIP	72,000	CIP 9408 Systemically Improve Intersections
2133	5910	100	To Capital Projects	327,853	2100	3910	133	From ATP Grant	327,853	CIP 9377 Almond Multi-Modal Project
2133	5910	100	To Capital Projects	5,000	2100	3910	133	From ATP Grant	5,000	CIP 9380 Ponderosa Safe Routes to School
2133	5910	100	To Capital Projects	194,115	2100	3910	133	From ATP Grant	194,115	CIP 9385 Paradise Gap Closure Complex
2138	5910	100	To Capital Projects	72,000	2100	3910	138	From USDA Grant	72,000	CIP 9394 Environmental Report for Downtown Sewer
2299	5910	100	To Capital Projects	547,791	2100	3910	299	From One Time Grant Monies	547,791	CIP 9394 Environmental Report for Downtown Sewer
2130	5910	100	To Capital Projects	256,175	2100	3910	299	From State Water Board Prop 1	256,175	CIP 9394 Environmental Report for Downtown Sewer
2301	5910	100	To Capital Projects	8,000	2100	3910	301	From CDBG - DR	8,000	CIP 9377 Almond Multi-Modal Project
2301	5910	100	To Capital Projects	8,000	2100	3910	301	From CDBG - DR	8,000	CIP 9408 Systemically Improve Intersections
Total 2020/21 Transfers Out to Fund 2100				1,813,371	Total 2020/21 Transfers in to Fund 2100				1,813,371	

TOWN OF PARADISE
Budget Transfers Report

Account-Transfer Out				Amount	Account - Transfer In				Amount
2030	5910	010	To General Fund	95,042	1010	3910	030	From Building Safety Waste Water Fund	95,042 Internal Svcs Allocated Costs
2030	5910	010	To General Fund	108,322	1010	3910	030	From Building Safety Waste Water Fund	108,322 POB Payment
2070	5910	010	To General Fund	27,006	1010	3910	070	From Animal Control Fund	27,006 Internal Svcs Allocated Costs
2070	5910	010	To General Fund	22,844	1010	3910	070	From Animal Control Fund	22,844 POB Payment
2110	5910	010	To General Fund	2,670	1010	3910	100	From Transportation Fund	2,670 Internal Svcs Allocated Costs
2110	5910	010	To General Fund	1,938	1010	3910	100	From Transportation Fund	1,938 POB Payment
2120	5910	010	To General Fund	130,341	1010	3910	120	From Gas Tax	130,341 Internal Svcs Allocated Costs
2120	5910	010	To General Fund	57,930	1010	3910	120	From Gas Tax	57,930 POB Payment
2133	5910	010	To General Fund	2,326	1010	3910	133	From ATP Grant	2,326 CIP 9385 Paradise Gap Closure Complex
2133	5910	010	To General Fund	6,646	1010	3910	133	From ATP Grant	6,646 CIP 9377 Almond Multi-Modal Project
2136	5910	010	To General Fund	4,165	1010	3910	136	FEMA Grants	4,165 DR 7301 On-system Culvert
2136	5910	010	To General Fund	3,636	1010	3910	136	FEMA Grants	3,636 DR 7302 On-system Hardscape
2136	5910	010	To General Fund	15,157	1010	3910	136	FEMA Grants	15,157 DR 7303 On-system Road Rehab
2136	5910	010	To General Fund	4,165	1010	3910	136	FEMA Grants	4,165 DR 7304 On-system Signs
2136	5910	010	To General Fund	6,218	1010	3910	136	FEMA Grants	6,218 DR 7307 Neal Road Rehab
2136	5910	010	To General Fund	3,523	1010	3910	136	FEMA Grants	3,523 DR 7308 Storm Drain Master Plan
2140	5910	010	To General Fund	1,079	1010	3910	140	From Traffic Safety Fund	1,079 Operating Transfer
2160	5910	010	To General Fund	47,855	1010	3910	160	From BHS Econ Dev Fund	47,855 Internal Svcs Allocated Costs
2160	5910	010	To General Fund	3,450	1010	3910	160	From BHS Econ Dev Fund	3,450 Legal Service Allocated Costs
2160	5910	010	To General Fund	31,576	1010	3910	160	From BHS Econ Dev Fund	31,576 POB Payment
2215	5910	010	To General Fund	18,700	1010	3910	215	From AVA Fund	18,700 AVA Activity Reimbursement
2299	5910	010	To General Fund	27,818	1010	3910	299	From Grants Misc. One. Time	27,818 CIP 9394 Environmental Report for Downtown Sewer
7650	5910	010	To General Fund	16,200	1010	3910	650	From TOP as Successor RDA	16,200 Internal Svcs Allocated Costs
Total 2020/21 Transfers Out to Fund 1010				638,607	Total 2020/21 Transfers in to Fund 1010				638,607
Account-Transfer Out				Amount	Account - Transfer In				Amount
1010	5910	070	To Animal Control Fund	258,077	2070	3910	010	From General Fund	258,077 Measure C Funding for Operations
1010	5910	923	To TOP Housing Revolving Lc	2,592	2923	3910	010	From General Fund	2,592 20% RDA Loan Repayment
2161	5910	160	To BHS Econ Dev Fund	363,006	2160	3910	161	From HUD Revolving Loan Fund	363,006 Activity Delivery
2162	5910	160	To BHS Econ Dev Fund	24,240	2160	3910	162	From Home Loan Repay Fund	24,240 Activity Delivery
2163	5910	160	To BHS Econ Dev Fund	23,162	2160	3910	163	From BHS CalHome Loan Fund	23,162 Activity Delivery
2420	5910	160	To BHS Econ Dev Fund	58,567	2160	3910	420	From BHS CalHome Loan Fund	58,567 Activity Delivery
2616	5910	160	To BHS Econ Dev Fund	9,084	2160	3910	616	From 2016 Home Grant	9,084 Activity Delivery
2300	5910	160	To BHS Econ Dev Fund	5,000	2160	3910	301	From CDBG-DR	5,000 Activity Delivery
2924	5910	650	To Successor RDA Agency	424,748	7650	3910	924	From RDA Obligation Retirement	424,748 Debt Service & Administration Fee
7811	5910	070	To Animal Control Fund	10,225	2070	3910	811	From Animal Donation Fund	10,225 To Partially Fund Operations
7815	5910	090	To Camp Fire Recovery	297,839	2090	3910	815	From General Donations	297,839 FEMA PA Match and NVCF Grants
Total 2020/21 Other Transfers Out				1,476,540	Total 2020/21 Other Transfers In				1,476,540
Total 2020/21 Transfers Out				6,327,782	Total 2020/21 Transfers In				6,327,782

TOWN OF PARADISE
Budget Transfers Report

FISCAL YEAR 2021/22 TRANSFERS

Account-Transfer Out				Amount	Account - Transfer In				Amount	
2112	5910	120	To Gas Tax	3,889	2120	3910	112	From CMAQ	3,889	CIP 9389 Pentz Pathway Project
2112	5910	120	To Gas Tax	5,833	2120	3910	112	From CMAQ	5,833	CIP 9390 Skyway-Neal Bike Ped
2112	5910	120	To Gas Tax	5,790	2120	3910	112	From CMAQ	5,790	CIP 9385 Paradise Gap Closure Complex
2112	5910	120	To Gas Tax	9,722	2120	3910	112	From CMAQ	9,722	CIP 9391 Oliver Curve Pathway
2133	5910	120	To Gas Tax	16,322	2120	3910	133	From ATP Grant	16,322	CIP 9380 Ponderosa Safe Routes to School
2133	5910	120	To Gas Tax	20,680	2120	3910	133	From ATP Grant	20,680	CIP 9385 Paradise Gap Closure Complex
2110	5910	120	To Gas Tax	3,754	2120	3910	133	From Transportation Fund	3,754	CIP 9380 Ponderosa Safe Routes to School
2136	5910	120	To Gas Tax	20,467	2120	3910	136	From FEMA Grants	20,467	DR 7301 On-system Culvert Replacement
2136	5910	120	To Gas Tax	20,467	2120	3910	136	From FEMA Grants	20,467	DR 7302 On-system Hardscape Replacement
2136	5910	120	To Gas Tax	22,745	2120	3910	136	From FEMA Grants	22,745	DR 7303 On-system Road Rehab
2136	5910	120	To Gas Tax	14,175	2120	3910	136	From FEMA Grants	14,175	DR 7304 On-system Signs
2136	5910	120	To Gas Tax	17,397	2120	3910	136	From FEMA Grants	17,397	DR 7307 Neal Road Rehab
2136	5910	120	To Gas Tax	13,577	2120	3910	136	From FEMA Grants	13,577	DR 7308 Storm Drain Master Plan
2301	5910	120	To Gas Tax	2,652	2120	3910	137	From CDBG-DR	2,652	DR 7301 On-system Culvert Replacement
2301	5910	120	To Gas Tax	2,652	2120	3910	137	From CDBG-DR	2,652	DR 7302 On-system Hardscape Replacement
2301	5910	120	To Gas Tax	7,481	2120	3910	137	From CDBG-DR	7,481	DR 7303 On-system Road Rehab
2301	5910	120	To Gas Tax	1,837	2120	3910	137	From CDBG-DR	1,837	DR 7304 On-system Signs
2301	5910	120	To Gas Tax	5,722	2120	3910	137	From CDBG-DR	5,722	DR 7307 Neal Road Rehab
2301	5910	120	To Gas Tax	4,526	2120	3910	137	From CDBG-DR	4,526	DR 7308 Storm Drain Master Plan
2137	5910	120	To Gas Tax	43,381	2120	3910	138	From Economic Development Admin	43,381	DR 7309 Transportation Master Plan
2105	5910	120	To Gas Tax	39,198	2120	3910	130	State Water Board Financial Assistance	39,198	CIP 9394 Paradise Sewer EIR
Total 2021/22 Transfers Out to Fund 2120				282,267	Total 2021/22 Transfers in to Fund 2120				282,267	

Account-Transfer Out				Amount	Account - Transfer In				Amount	
2130	5910	105	To Disaster Recovery	570,000	2105	3910	130	From State Water Board	570,000	DR 7320 Citizen Septic Tank Replacement
2135	5910	105	To Disaster Recovery	150,000	2105	3910	135	From FEMA Fund	150,000	DR 7312 Category 4 Tree Removal
2135	5910	105	To Disaster Recovery	114,253	2105	3910	135	From FEMA Fund	114,253	DR 7313 Residential Ignitional Resistant Program
2136	5910	105	To Disaster Recovery	678,920	2105	3910	136	From FEMA Grants	678,920	DR 7301 On-system Culvert Replacement
2136	5910	105	To Disaster Recovery	501,860	2105	3910	136	From FEMA Grants	501,860	DR 7302 On-system Hardscape Replacement
2136	5910	105	To Disaster Recovery	5,438,900	2105	3910	136	From FEMA Grants	5,438,900	DR 7303 On-system Road Rehab
2136	5910	105	To Disaster Recovery	249,804	2105	3910	136	From FEMA Grants	249,804	DR 7304 On-system Signs
2136	5910	105	To Disaster Recovery	4,125	2105	3910	136	From FEMA Grants	4,125	DR 7307 Neal Road Rehab
2136	5910	105	To Disaster Recovery	184,254	2105	3910	136	From FEMA Grants	184,254	DR 7308 Storm Drain Master Plan
2137	5910	105	To Disaster Recovery	1,014,431	2105	3910	137	From Economic Development Admin	1,014,431	DR 7309 Transportation Master Plan
2280	5910	105	To Disaster Recovery	50,000	2105	3910	280	From North Valley/Butte Strong	50,000	DR 7311 Broadband Feasibility
2301	5910	105	To Disaster Recovery	87,961	2105	3910	301	From CDBG-DR	87,961	DR 7301 On-system Culvert Replacement
2301	5910	105	To Disaster Recovery	65,021	2105	3910	301	From CDBG-DR	65,021	DR 7302 On-system Hardscape Replacement
2301	5910	105	To Disaster Recovery	1,788,874	2105	3910	301	From CDBG-DR	1,788,874	DR 7303 On-system Road Rehab
2301	5910	105	To Disaster Recovery	32,364	2105	3910	301	From CDBG-DR	32,364	DR 7304 On-system Signs
2301	5910	105	To Disaster Recovery	1,357	2105	3910	301	From CDBG-DR	1,357	DR 7307 Neal Road Rehab
2301	5910	105	To Disaster Recovery	61,418	2105	3910	301	From CDBG-DR	61,418	DR 7308 Storm Drain Master Plan
2301	5910	105	To Disaster Recovery	30,000	2105	3910	301	From CDBG-DR	30,000	DR 7311 Broadband Feasibility
2301	5910	105	To Disaster Recovery	50,000	2105	3910	301	From CDBG-DR	50,000	DR 7312 Category 4 Tree Removal
2301	5910	105	To Disaster Recovery	38,084	2105	3910	301	From CDBG-DR	38,084	DR 7313 Residential Ignitional Resistant Program
Total 2021/22 Transfers Out to Fund 2105				11,111,626	Total 2021/22 Transfers in to Fund 2105				11,111,626	

**TOWN OF PARADISE
Budget Transfers Report**

Account-Transfer Out				Amount	Account - Transfer In				Amount
2090	5910	100	To Capital Projects	207,721	2100	3910	090	From Camp Fire Recovery	207,721
2090	5910	100	To Capital Projects	184,375	2100	3910	090	From Camp Fire Recovery	184,375
2110	5910	100	To Capital Projects	109,342	2100	3910	110	From Transportation Fund	109,342
2110	5910	100	To Capital Projects	231,604	2100	3910	110	From Transportation Fund	231,604
2110	5910	100	To Capital Projects	6,953	2100	3910	110	From Transportation Fund	6,953
2112	5910	100	To Capital Projects	476,140	2100	3910	112	From Federal CMAQ Fund	476,140
2112	5910	100	To Capital Projects	234,562	2100	3910	112	From Federal CMAQ Fund	234,562
2112	5910	100	To Capital Projects	208,823	2100	3910	112	From Federal CMAQ Fund	208,823
2112	5910	100	To Capital Projects	125,278	2100	3910	112	From Federal CMAQ Fund	125,278
2132	5910	100	To Capital Projects	62,580	2100	3910	132	From Federal HSIP	62,580
2133	5910	100	To Capital Projects	2,101,480	2100	3910	133	From ATP Grant	2,101,480
2133	5910	100	To Capital Projects	1,006,875	2100	3910	133	From ATP Grant	1,006,875
2133	5910	100	To Capital Projects	1,700,600	2100	3910	133	From ATP Grant	1,700,600
2130	5910	100	To Capital Projects	1,475,177	2100	3910	299	From State Water Board Prop 1	1,475,177
2301	5910	100	To Capital Projects	61,458	2100	3910	301	From CDBG - DR	61,458
2301	5910	100	To Capital Projects	69,240	2100	3910	301	From CDBG - DR	69,240
Total 2021/22 Transfers Out to Fund 2100				8,262,208	Total 2021/22 Transfers in to Fund 2100				8,262,208
Account-Transfer Out				Amount	Account - Transfer In				Amount
2030	5910	010	To General Fund	123,861	1010	3910	030	From Building Safety Waste Water Fund	123,861
2030	5910	010	To General Fund	108,322	1010	3910	030	From Building Safety Waste Water Fund	108,322
2070	5910	010	To General Fund	36,004	1010	3910	070	From Animal Control Fund	36,004
2070	5910	010	To General Fund	22,844	1010	3910	070	From Animal Control Fund	22,844
2110	5910	010	To General Fund	2,973	1010	3910	100	From Transportation Fund	2,973
2110	5910	010	To General Fund	1,938	1010	3910	100	From Transportation Fund	1,938
2120	5910	010	To General Fund	176,920	1010	3910	120	From Gas Tax	176,920
2120	5910	010	To General Fund	57,930	1010	3910	120	From Gas Tax	57,930
2140	5910	010	To General Fund	2,250	1010	3910	140	From Traffic Safety Fund	2,250
2160	5910	010	To General Fund	44,682	1010	3910	160	From BHS Econ Dev Fund	44,682
2160	5910	010	To General Fund	3,450	1010	3910	160	From BHS Econ Dev Fund	3,450
2160	5910	010	To General Fund	31,576	1010	3910	160	From BHS Econ Dev Fund	31,576
2215	5910	010	To General Fund	16,500	1010	3910	215	From AVA Fund	16,500
7650	5910	010	To General Fund	16,200	1010	3910	650	From TOP as Successor RDA	16,200
7700	5910	010	To General Fund	10,202,031	1010	3910	700	From PG&E Settlement Fund	10,202,031
Total 2021/22 Transfers Out to Fund 1010				10,847,481	Total 2021/22 Transfers in to Fund 1010				10,847,481

**TOWN OF PARADISE
Budget Transfers Report**

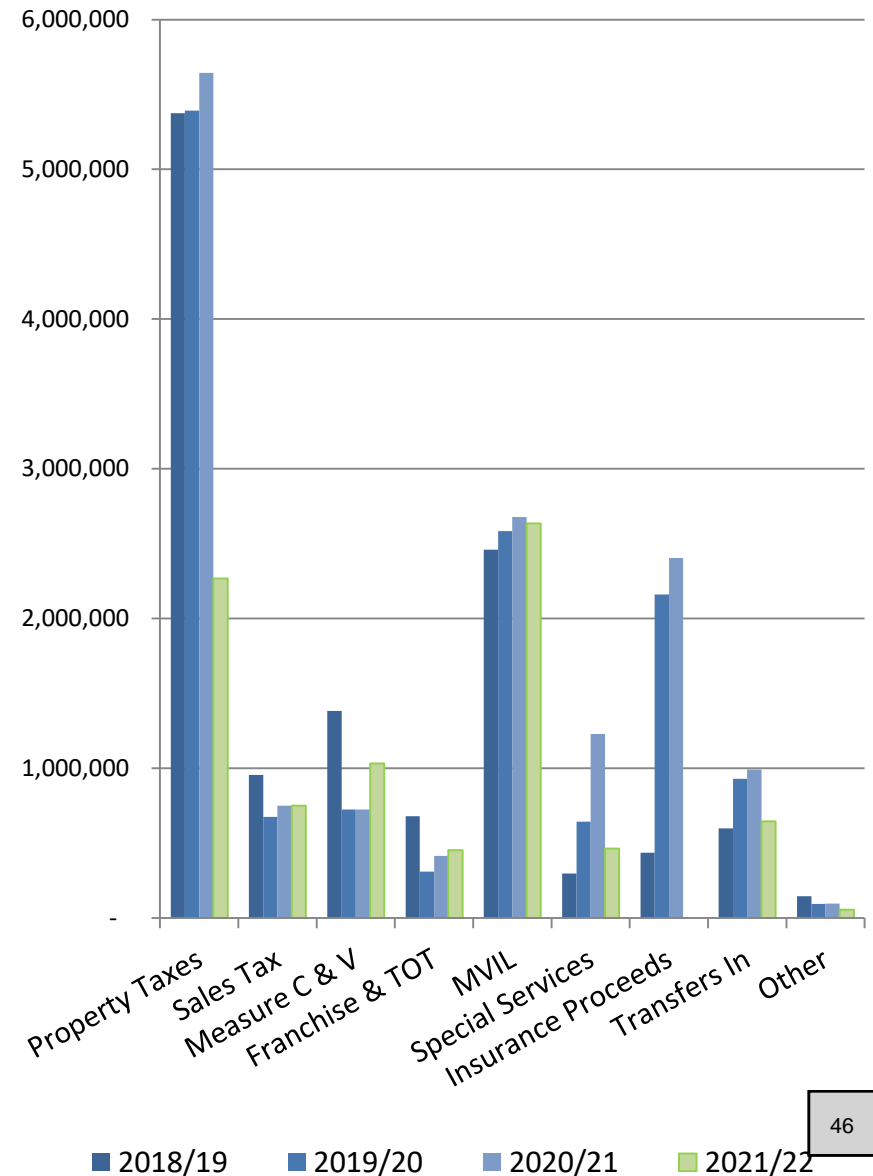
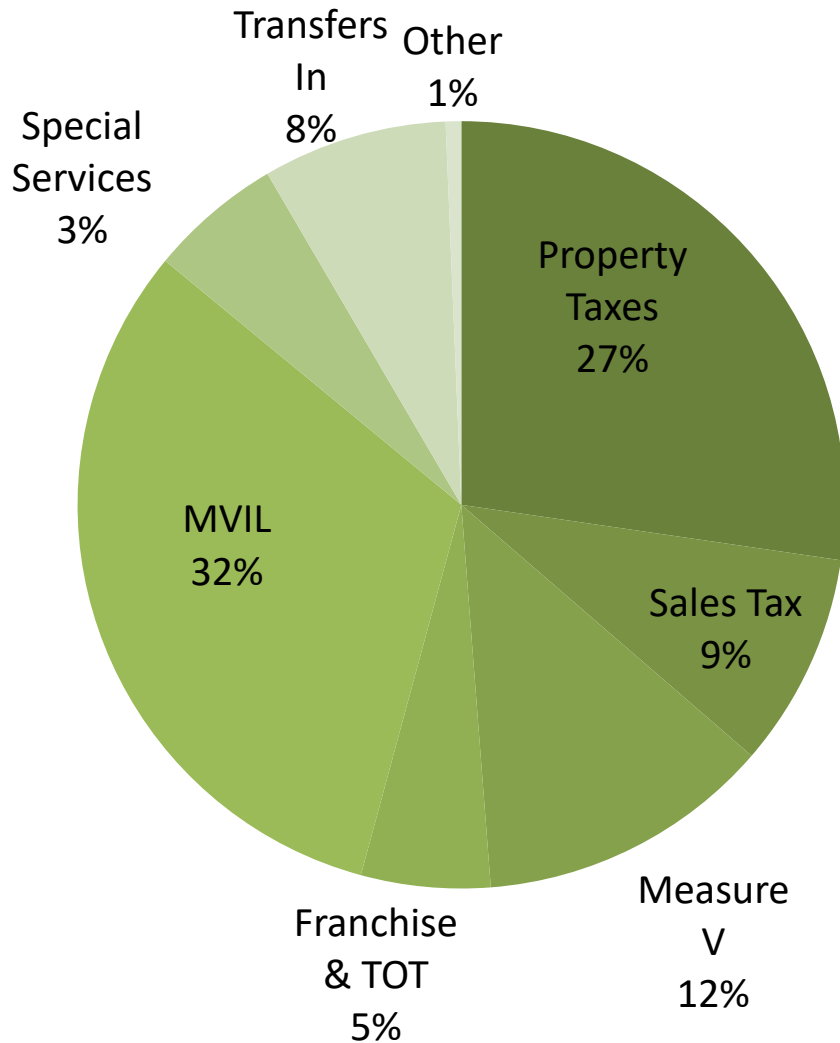
Account-Transfer Out				Amount	Account - Transfer In				Amount	
1010	5910	070	To Animal Control Fund	58,248	2070	3910	010	From General Fund	58,248	Measure C Funding for Operations
1010	5910	070	To Animal Control Fund	235,399	2070	3910	010	From General Fund	235,399	General Fund Animal Control Operations
1010	5910	923	To TOP Housing Revolving Lc	2,500	2923	3910	010	From General Fund	2,500	20% RDA Loan Repayment
2161	5910	160	To BHS Econ Dev Fund	110,448	2160	3910	161	From HUD Revolving Loan Fund	110,448	Activity Delivery
2162	5910	160	To BHS Econ Dev Fund	12,000	2160	3910	162	From Home Loan Repay Fund	12,000	Activity Delivery
2163	5910	160	To BHS Econ Dev Fund	22,500	2160	3910	163	From BHS CalHome Loan Fund	22,500	Activity Delivery
2420	5910	160	To BHS Econ Dev Fund	358,390	2160	3910	420	From BHS CalHome Loan Fund	358,390	Activity Delivery
2300	5910	160	To BHS Econ Dev Fund	35,218	2160	3910	301	From CDBG - DR	35,218	Activity Delivery
2301	5910	090	To Camp Fire Fund	448,875	2090	3910	301	From CDBG - DR	448,875	CF 7212 Category 2 / 3 Hazardous Tree Removal
2301	5910	090	To Camp Fire Fund	631,825	2090	3910	301	From CDBG - DR	631,825	CF 8407 Off-system Road Rehab
2301	5910	090	To Camp Fire Fund	62,840	2090	3910	301	From CDBG - DR	62,840	CF 8404 Hydrant Repairs
2301	5910	090	To Camp Fire Fund	6,194	2090	3910	301	From CDBG - DR	6,194	CF 8408 Off-System Culvert Repairs
1010	5910	924	To Successor RDA Agency	297,759	7650	3910	924	From General Fund Loan	297,759	General Fund Loan for Tax Allocation Bonds Payments
7811	5910	070	To Animal Control Fund	3,500	2070	3910	811	From Animal Donation Fund	3,500	To Partially Fund Operations
2137	5910	090	To Camp Fire Recovery	121,815	2090	3910	816	From Economic Development Admin (EDA)	121,815	Director Grant Funding
2280	5910	090	To Camp Fire Recovery	57,000	2090	3910	817	From General Donations	57,000	Grant Administrator 50% Grant Funding
Total 2021/22 Other Transfers Out				2,464,511	Total 2021/22 Other Transfers In				2,464,511	
Total 2021/22 Transfers Out				32,968,093	Total 2021/22 Transfers In				32,968,093	

FY 2021/22

General Fund

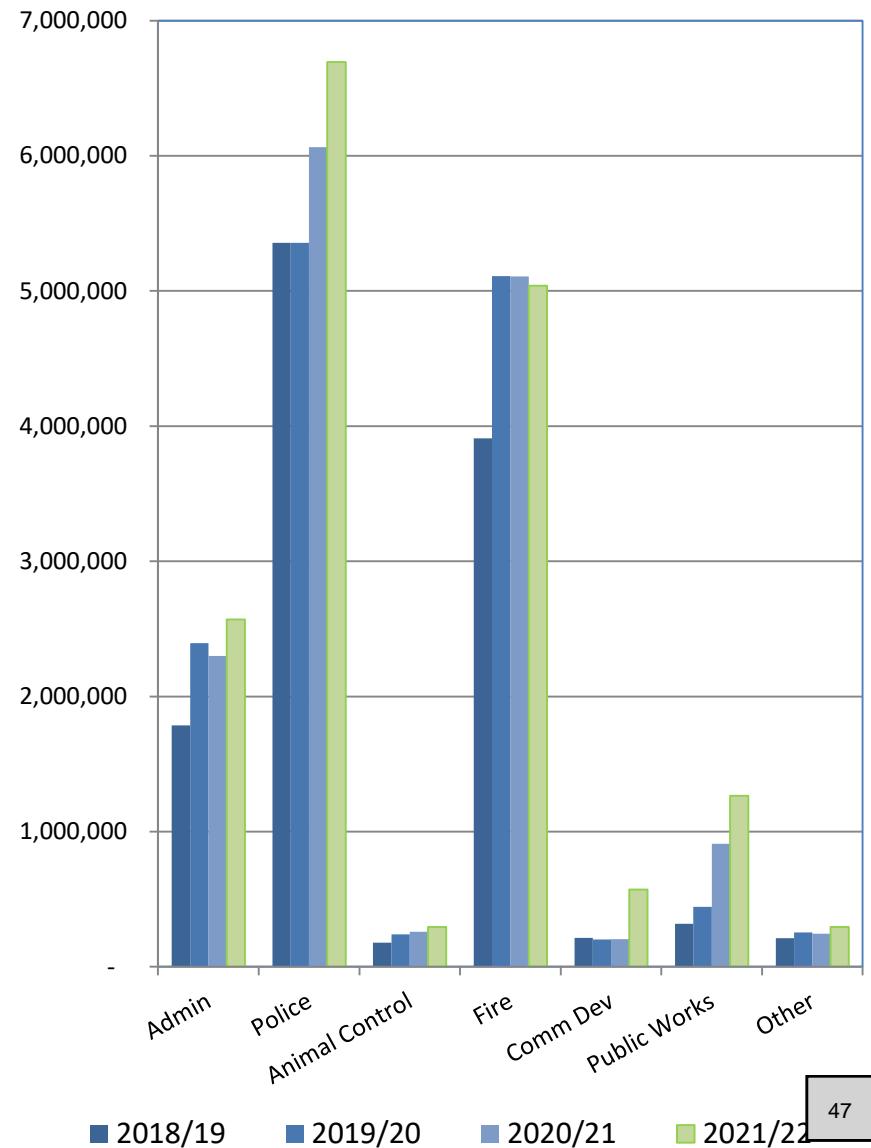
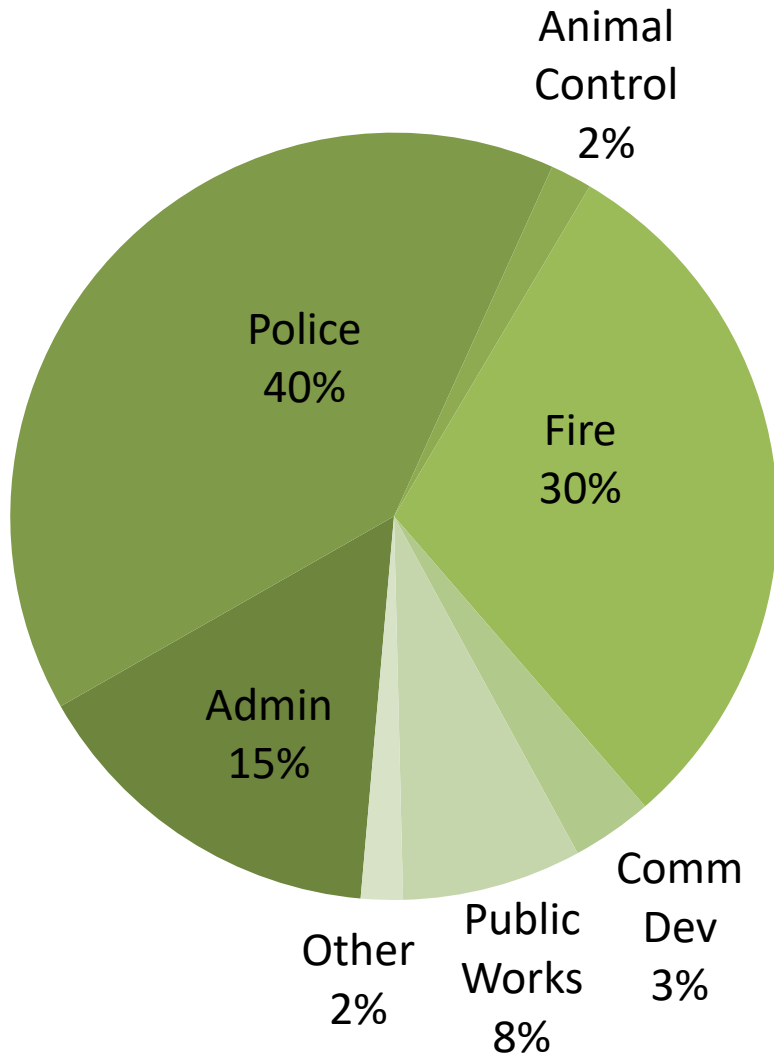
General Fund Revenues by Source

FY 2021/22



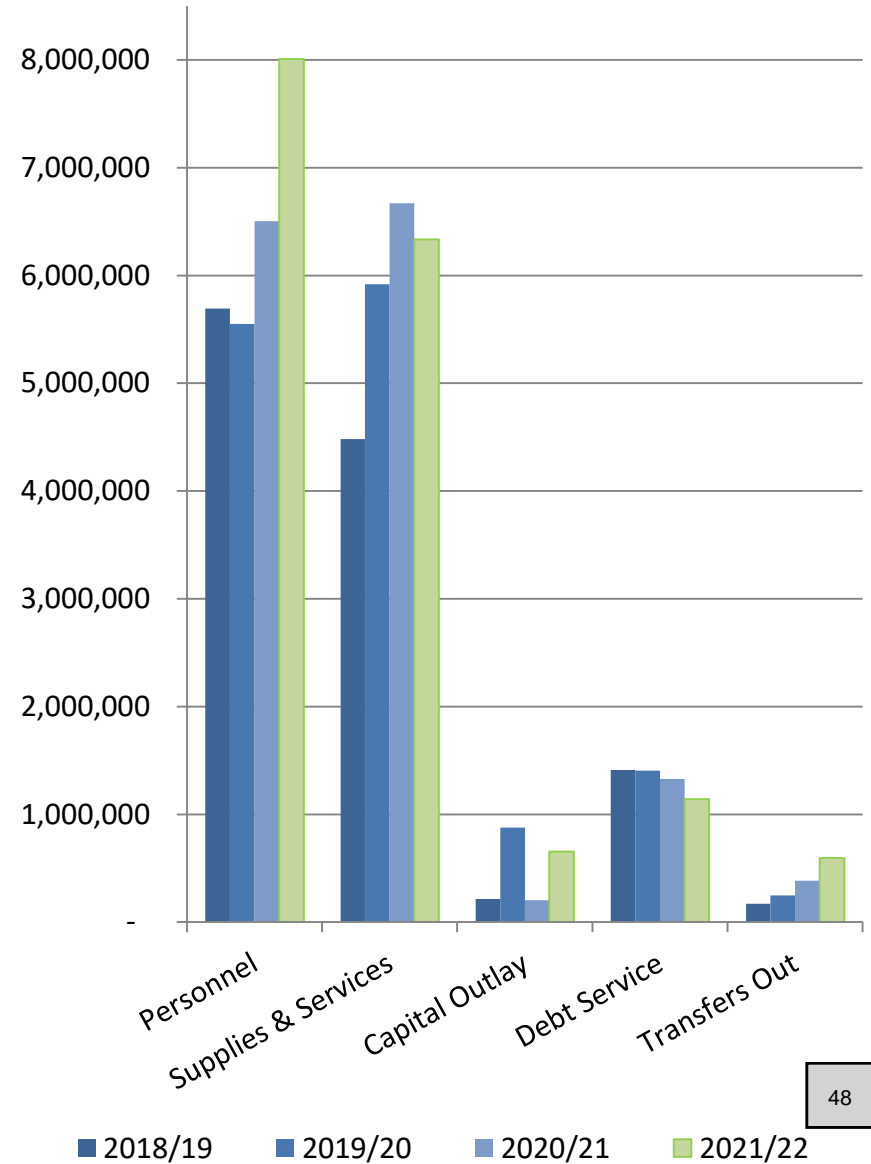
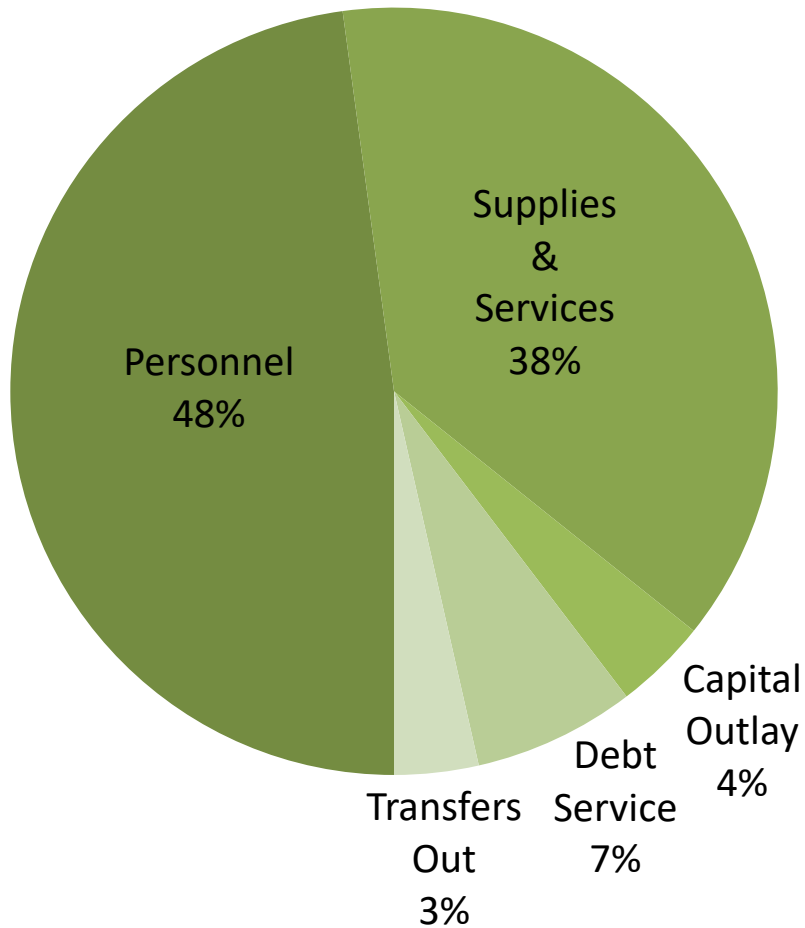
General Fund Financial Uses by Function (With Measure C/V)

FY 2021/22



General Fund Financial Uses by Use (With Measure C/V)

FY 2021/22



**TOWN OF PARADISE
GENERAL FUND SUMMARY
Fiscal Year 2021/2022 Budget**

	Audited Year 2019/20	Estimated Actual Year 2020/21	Budget Year 2021/22
Beginning Fund Balance	4,119,491	3,926,836	3,588,181
Revenues			
Property Taxes - Local			
Property Tax Current Secured	5,167,680	5,375,000	2,040,000
Property Tax Current Unsecured	138,458	146,342	116,500
Property Tax Residual	36,397	-	-
Property Tax Prior Secured/Unsecured	7,681	4,000	5,000
Property Tax General Supplemental	51,374	40,000	40,000
Real Property Transfer Tax Real Property Transfer Tax	65,021	65,000	65,000
Total	5,466,611	5,630,342	2,266,500
Non Property Taxes - Local			
General Sales and Use Tax Sales and Use Tax	670,617	800,000	750,000
General Sales and Use Tax (Measure C)	883,510	610,835	-
General Sales and Use Tax (Measure V)	-	181,250	1,031,737
Franchise Taxes	253,379	321,623	316,780
Transient Occupancy Tax	36,267	150,000	135,000
Other Taxes	6,310	7,500	7,500
Total	1,850,083	2,071,208	2,241,017
Shared Taxes - State			
State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	2,583,073	2,609,348	880,000
Property Tax Homeowners Apportionment	23,676	22,000	22,000
Other State/Fed - Miscellaneous	-	23,879	-
Total	2,606,749	2,655,227	902,000
Total All Taxes - Local and State	9,923,443	10,356,777	5,409,517

**TOWN OF PARADISE
GENERAL FUND SUMMARY
Fiscal Year 2021/2022 Budget**

	Audited Year 2019/20	Estimated Actual Year 2020/21	Budget Year 2021/22
Charges for Services - Local			
Administration Fees and Charges	664	600	500
Administration Misc Revenues & Reimbursements	12,293	7,297	6,790
Police Fees and Charges	34,560	50,315	29,591
Fire Fees and Charges	710,817	373,207	45,000
CDD - Planning Fees and Charges	96,261	39,072	31,939
CDD - Waste Management Fees and Charges	600	-	-
Engineering Fees and Charges	204,132	438,036	348,236
Paradise Community Park Fees and Charges	330	-	2,500
Interest Revenue Investments	135,360	65,000	25,000
Total Charges for Local Services	1,195,017	973,527	489,556
Refunds and Reimbursements Insurance Proceeds	1,946,441	2,404,895	-
Total Revenue	13,064,901	13,735,199	5,899,073
Transfers from Other Funds	636,168	638,608	10,847,481
Total Resources	13,701,069	14,373,807	16,746,554
Expenditures			
Non Departmental Expenditures	1,401,328	1,289,744	1,128,500
Transaction and Use Tax Expenses (Measure C / V)	592,505	906,940	958,084
Town Council, Manager, Clerk and Legal	973,228	1,177,611	846,471
Administration	1,371,433	1,025,173	1,098,335
Police Programs	4,507,806	5,045,291	5,747,962
Fire Programs	4,212,584	4,003,212	4,738,047
Community Development	176,541	213,162	524,329

**TOWN OF PARADISE
GENERAL FUND SUMMARY
Fiscal Year 2021/2022 Budget**

	Audited Year 2019/20	Estimated Actual Year 2020/21	Budget Year 2021/22
Expenditures (cont.)			
Public Works - Engineering and Fleet	375,704	673,135	841,008
Parks and Public Facilities	25,825	117,525	254,507
Total Expenditures	13,636,954	14,451,793	16,137,243
Transfers Out to Other Funds			
BHS Development Services Fund	-	-	-
TOP Housing Loan Fund	3,917	2,592	2,500
Animal Control Fund	252,853	258,077	293,647
TOP as Successor RDA	-	-	297,759
Total	256,770	260,669	593,906
Total Financial Uses	13,893,724	14,712,462	16,731,149
Subtotal General Fund Net Income	(192,655)	(338,655)	15,405
Ending Fund Balance	3,926,836	3,588,181	3,603,586
Designated Reserves			
Non-spendable	1,277,074	1,277,074	1,574,833
Unassigned	1,279,144	1,313,421	1,015,662
Assigned for Abatements	20,000	20,000	20,000
Assigned - Measure C / V	1,350,618	977,686	993,091

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
REVENUES							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
3110.311	Property Tax Current Secured	5,167,680	5,374,426	5,375,000	2,040,000	2,040,000	2,040,000
3110.312	Property Tax Current Unsecured	138,458	143,389	146,342	116,500	116,500	116,500
3110.314	Property Tax Residual	36,397	-	-	-	-	-
3110.315	Property Tax Prior Secured/Unsecured	7,681	6,000	4,000	5,000	5,000	5,000
3110.320	Property Tax General Supplemental	51,374	55,000	40,000	40,000	40,000	40,000
3130.325	General Sales and Use Tax Sales and Use Tax	670,617	750,000	800,000	750,000	750,000	750,000
3167.330	Real Property Transfer Tax Real Property Transfer Tax	65,021	65,000	65,000	65,000	65,000	65,000
3182.335	Franchise Taxes Franchise Taxes	241,913	276,634	312,402	302,780	302,780	302,780
3185.340	Transient Occupancy Tax Transient Occupancy Tax	36,267	125,000	150,000	135,000	135,000	135,000
3210.110	Business Licenses and Permits Business Regulation	6,310	7,500	7,500	7,500	7,500	7,500
3215.100	DOJ/FBI Fees Fingerprinting/Processing	11	-	9	-	-	-
3345.100	State Revenues - Other Miscellaneous	-	-	23,879	-	-	-
3345.200	State Revenues - Other Miscellaneous	-	-	-	-	-	-
3351.001	Property Tax Homeowners Apportionment	23,676	24,000	22,000	22,000	22,000	22,000
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	2,583,073	2,677,627	2,609,348	880,000	880,000	880,000
3410.101	Administrative Services General Administrative Fees	-	-	-	-	-	-
3410.104	Administrative Services Returned Check Processing	179	150	250	150	150	150
3410.112	Administrative Services Printed Material Production/Sale	208	100	100	100	100	100
3410.113	Administrative Services Document Copying	38	50	50	50	50	50
3410.114	Administrative Services Document Certification	240	300	200	200	200	200
3610.100	Interest Revenue Investments	135,360	65,000	65,000	25,000	25,000	25,000
3630.200	Rents and Royalties Billboard Rents and Leases	440	440	440	440	440	440
3901.100	Refunds and Reimbursements Miscellaneous	13	5,000	2,000	2,000	2,000	2,000
3901.145	Refunds and Reimbursements Insurance Proceeds	1,946,441	2,404,895	2,404,895	-	-	-
3902.100	Miscellaneous Revenue General	3,009	5,000	4,500	4,000	4,000	4,000
3902.110	Miscellaneous Revenue Cash Over and Short	(22)	-	(5)	-	-	-
Program Total: 0000 - Non Program Activity		11,114,386	11,985,511	12,032,910	4,395,720	4,395,720	4,395,720

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Department: 25 - Finance							
Program: 4420 - Measure C TUT							
3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	883,510	543,750	610,835	-	-	-
Program Total: 4420 - Measure C TUT		883,510	543,750	610,835	-	-	-
Program: 4430 - Measure V TUT							
3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	-	181,250	181,250	1,031,737	1,031,737	1,031,737
Program Total: 4430 - Measure V TUT		-	181,250	181,250	1,031,737	1,031,737	1,031,737
Program: 5005 - Rental Properties							
3630.100	Rents and Royalties Commercial Prop Rents & Leases	8,400	-	-	-	-	-
3901.100	Refunds and Reimbursements Miscellaneous	440	350	352	350	350	350
Program Total: 5005 - Rental Properties		8,840	350	352	350	350	350
Department: 30 - Police							
Program: 0000 - Non Program Activity							
3310.099	Federal Funding Federal Grants	-	-	20,600	-	-	-
3320.100	Federal Revenue - Other Refunds and Reimbursements	-	3,500	2,842	2,000	2,000	2,000
3345.004	State Revenues - Other POST Reimbursements	4,704	8,500	2,730	5,000	5,000	5,000
3345.100	State Revenues - Other Refunds & Reimbursements	-	500	122	250	250	250
3380.100	Local Government Revenue Fines and Forfeitures	18,959	23,000	15,000	15,000	15,000	15,000
3380.106	Local Government Revenue Administrative Citations Police	100	400	-	400	400	400
3380.112	Local Government Revenue Property Room Proceeds	309	400	-	400	400	400
3421.100	Police Vehicle Repossession	-	100	-	100	100	100
3421.105	Police Cite Sign Off / VIN Verification	531	600	631	600	600	600
3421.110	Police DUI Accident & Arrest Processing	42	1,000	-	500	500	500
3421.111	Police Vehicle Impound Fee	2,893	3,000	321	500	500	500
3421.115	Police Police Report (Copy)	5	2	12	10	10	10
3421.120	Police Fingerprint Processing	2,027	2,000	3,000	2,500	2,500	2,500
3421.122	Police Visa/Clearance Letter	16	-	31	31	31	31
3421.128	Police Statutory Registration	31	31	-	-	-	-
3421.130	Police Reproduce/Sale of Tapes & Photos	19	50	94	50	50	50
3421.140	Police Alarm System Registration	1,044	1,000	900	900	900	900
3421.141	Police False Alarm Response	-	500	649	500	500	500
3421.180	Police Special Services	-	500	-	250	250	250

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
3421.185	Police Bicycle License	-	-	-	-	-	-
3421.187	Police Subpoena Duces Tecum	31	-	321	-	-	-
3421.235	Police Deer Validation	-	-	-	-	-	-
3901.100	Refunds and Reimbursements Miscellaneous	3,851	1,500	2,896	500	500	500
3901.140	Refunds and Reimbursements Negligence Cost Recovery Fees	-	500	-	-	-	-
3902.100	Miscellaneous Revenue General	-	-	164	100	100	100
Program Total: 0000 - Non Program Activity		34,560	47,083	50,315	29,591	29,591	29,591

Department: 35 - Fire

Program: 0000 - Non Program Activity

3320.100	Federal Revenue - Other Refunds and Reimbursements	-	850,000	-	-	-	-
3345.100	State Revenues - Other Refunds & Reimbursements	41,203	50,000	350,064	25,000	25,000	25,000
3380.103	Local Government Revenue Fines and Citations Fire	9,100	7,000	-	-	-	-
3422.303	Fire Out Of Hours Burning Response	83	-	-	-	-	-
3422.304	Fire Fuel Reduction Burn Permit	13,911	30,551	9,811	10,000	10,000	10,000
3422.315	Fire Residential Burning Regulation	14,888	8,000	13,332	10,000	10,000	10,000
3422.335	Fire Land Clearing Fire Regulation	45	45	-	-	-	-
3650.100	Donations Private Sources	3,027	-	-	-	-	-
3901.100	Refunds and Reimbursements Miscellaneous	-	-	-	-	-	-
3910.135	Transfers In From FEMA Fund	200,800	-	-	-	-	-
3910.138	Transfers In From USDA Fund	256,760	-	-	-	-	-
3910.299	Transfers In From Grants Misc One Time Fund	171,000	-	-	-	-	-
Program Total: 0000 - Non Program Activity		710,817	945,596	373,207	45,000	45,000	45,000

Department: 40 - Community Development

Program: 4720 - CDD Planning

3380.101	Local Government Revenue Fines and Citations Comm Develop	5,600	8,000	-	8,000	8,000	8,000
3400.101	CDD Planning Appeals Review	94	-	-	-	-	-
3400.104	CDD Planning Tentative Parcel Map	-	1,754	-	1,754	1,754	1,754
3400.105	CDD Planning Tentative Subdivision Map	-	-	2,556	-	-	-
3400.109	CDD Planning Street Address Change Review	88	176	88	176	176	176
3400.110	CDD Planning Street Name Change Review	-	-	501	-	-	-
3400.111	CDD Planning Landscape Plan	566	566	566	566	566	566
3400.123	CDD Planning Tree Pres/Protect Plan Review	-	-	-	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
3400.130	CDD Planning General Plan Amend and Rezoning	2,907	2,907	2,907	2,907	2,907	2,907
3400.138	CDD Planning Development Agreement	-	-	-	-	-	-
3400.139	CDD Planning Research on Request	94	94	-	94	94	94
3400.170	CDD Planning Use Permit Class A	5,482	3,000	2,652	2,700	2,700	2,700
3400.171	CDD Planning Use Permit Class B	-	500	-	-	-	-
3400.173	CDD Planning Temporary Use Permit	67,946	25,000	14,195	4,200	4,200	4,200
3400.174	CDD Planning Administrative Permit	4,063	3,000	9,306	6,000	6,000	6,000
3400.176	CDD Planning Home Occupation Permit	263	263	263	264	264	264
3400.177	CDD Planning Site Plan/Use Permit Mod Class A	754	750	377	378	378	378
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	-	-	652	-	-	-
3400.184	CDD Planning Site Plan Review Class A	2,640	1,300	2,640	2,600	2,600	2,600
3400.185	CDD Planning Site Plan Review Class B	2,005	-	-	-	-	-
3400.200	CDD Planning Tree Felling Permit	246	200	-	-	-	-
3400.307	CDD Planning Design Review Application	3,513	2,000	2,371	2,300	2,300	2,300
Program Total: 4720 - CDD Planning		96,261	49,510	39,072	31,939	31,939	31,939
Program: 4780 - CDD - Waste Management							
3182.335	Franchise Taxes Franchise Taxes	11,466	12,220	9,221	14,000	14,000	14,000
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	600	500	-	-	-	-
Program Total: 4780 - CDD - Waste Management		12,066	12,720	9,221	14,000	14,000	14,000
Department: 45 - Public Works							
Program: 4740 - Public Works - Engineering							
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	-	5,000	-	-	-	-
3402.223	PW Engineering Engineering Site Plan	518	250	1,037	1,000	1,000	1,000
3402.224	PW Engineering Grading Check/Inspection	2,761	1,500	8,708	5,000	5,000	5,000
3402.226	PW Engineering Cert of Correction with Hearing	2,333	1,500	-	-	-	-
3402.227	PW Engineering Lot Merger Review	16,590	10,000	7,433	7,500	7,500	7,500
3402.228	PW Engineering Lot Line Adjustment	5,444	3,000	6,351	4,000	4,000	4,000
3402.230	PW Engineering Engineer Drain Plan/Calc Review	32,040	25,000	20,000	20,000	20,000	20,000
3402.232	PW Engineering Erosion Control Plan Review	389	583	-	-	-	-
3402.233	PW Engineering Erosion Control Non-Compliance	-	-	13,260	-	-	-
3402.239	PW Engineering Hourly Fee	75	-	-	-	-	-
3402.250	PW Engineering Oversized Vehicle Regulation	6,816	5,000	7,136	10,736	10,736	10,736

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
3402.270	PW Engineering Encroachment Permit Fees	137,167	120,000	374,112	300,000	300,000	300,000
Program Total: 4740 - Public Works - Engineering		204,132	171,833	438,036	348,236	348,236	348,236
Program: 4745 - Paradise Community Park							
3470.251	Parks & Recreation Space Rental	330	2,500	-	2,500	2,500	2,500
Program Total: 4745 - Paradise Community Park		330	2,500	-	2,500	2,500	2,500
REVENUE GRAND Totals:		13,064,902	13,940,103	13,735,199	5,899,073	5,899,073	5,899,073
General Fund Transfers In							
3910.030	Transfers In From Development Services Fund	207,174	203,364	203,364	232,183	232,183	232,183
3910.070	Transfers In From Animal Control	69,689	49,850	49,850	58,848	58,848	58,848
3910.090	Transfers In From Camp Fire Recovery	15,117	-	-	-	-	-
3910.110	Transfers In From Local Transportation Fund	5,247	4,608	4,608	4,911	4,911	4,911
3910.112	Transfers In From Federal CMAQ Fund	-	27,816	-	-	-	-
3910.120	Transfers In From State Gas Tax Fund	210,350	188,271	188,271	234,850	234,850	234,850
3910.133	Transfers In From ATP Grant	-	99,687	8,972	-	-	-
3910.136	Transfers In FEMA Grants - Fire	-	46,909	36,864	-	-	-
3910.138	Transfers In From USDA Fund	-	-	-	-	-	-
3910.140	Transfers In From Traffic Safety Fund	6,500	7,000	1,079	2,250	2,250	2,250
3910.160	Transfers In From BHS Development Svcs Fund	89,786	82,881	82,881	79,708	79,708	79,708
3910.161	Transfers In From BHS HUD Revolving Loan Fund	3,795	-	-	-	-	-
3910.215	Transfers In From Aband Vehicle Abate Fund	15,610	14,000	18,700	16,500	16,500	16,500
3910.299	Transfers In From Grants Misc One Time Fund	-	27,818	27,818	-	-	-
3910.650	Transfers In From Successor Agency to RDA NH	12,900	-	16,200	16,200	16,200	16,200
3910.700	Transfers In From PG&E Settlement Fund	-	239,582	-	10,202,031	10,202,031	10,202,031
3910.815	Transfers In From General Misc Donations	-	-	-	-	-	-
Transfers in Total		636,168	991,786	638,607	10,847,481	10,847,481	10,847,481
TOTAL RESOURCES		13,701,069	14,931,889	14,373,806	16,746,554	16,746,554	16,746,554

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022	2022 Town	
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	00 - Non Department Activity						
Program:	0000 - Non Program Activity						
5225	Bank Fees and Charges	660	5,000	2,500	3,500	3,500	3,500
5280.100	Bad Debt Write Off Expense	970	-	-	-	-	-
5301	Land	-	220,000	202,243	-	-	-
5302	Buildings	349,699	-	-	-	-	-
5501	Debt Service Payment - Principal	507,371	494,652	494,652	484,425	484,425	484,425
5502	Debt Service Payment - Interest	542,630	590,349	590,349	640,575	640,575	640,575
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	-	-	-	-	-	-
5910.070	Transfers Out To Animal Control Fund	20,723	-	-	235,399	235,399	235,399
5910.136	Transfers Out To Fire FEMA Grant Fund	-	64,172	-	-	-	-
5910.160	Transfers Out To BHS Development Svcs Fund	-	-	-	-	-	-
5910.299	Transfers Out To Grants Miscellaneous One Time	-	-	-	-	-	-
5910.923	Transfers Out To TOP Housing Loan Fund	3,917	2,592	2,592	2,500	2,500	2,500
5910.923	Transfers Out To TOP as Successor RDA	-	-	-	297,759	297,759	297,759
EXPENSE GRAND Totals:		1,425,968	1,376,765	1,292,336	1,664,158	1,664,158	1,664,158



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	00 - Non Department Activity			
Program	0000 - Non Program Activity			
Account	5225 - Bank Fees and Charges			
1010.00.0000.5225	Bank Fees	1.0000	3,500.00	3,500.00
	Account 5225 - Bank Fees and Charges Totals	Transactions	1	\$3,500.00
Account	5501 - Debt Service Payment - Principal			
1010.00.0000.5501	Pension Obligation Bond - Principal	1.0000	484,425.00	484,425.00
	Account 5501 - Debt Service Payment - Principal Totals	Transactions	1	\$484,425.00
Account	5502 - Debt Service Payment - Interest			
1010.00.0000.5502	Pension Obligation Bond - Interest	1.0000	640,575.00	640,575.00
	Account 5502 - Debt Service Payment - Interest Totals	Transactions	1	\$640,575.00
Account	5910.923 - Transfers Out To TOP Housing Loan Fund			
1010.00.0000.5910.923	20% of RDA Loan Repayment	1.0000	2,500.00	2,500.00
	Account 5910.923 - Transfers Out To TOP Housing Loan Fund Totals	Transactions	1	\$2,500.00

TOWN OF PARADISE
General Fund Expenditure Summary by Division
Fiscal Year 2021/22 Budget

Description	2020 Actual Amount	2021	2021	2022	2022 Manager Recommend	2022 Town
		Amended Budget	Estimated Amount	Department Requested		Council Adopted
Non Department Activity	1,425,968	1,376,765	1,292,336	1,664,158	1,664,158	1,664,158
Town Council	179,323	37,478	30,945	37,600	37,600	37,600
Town Clerk	261,112	291,143	248,048	276,504	276,504	276,504
Town Manager	307,529	605,197	497,974	332,357	332,357	332,357
Central Services	484,610	627,310	558,351	587,984	587,984	587,984
Information Technology	346,519	-	-	-	-	-
HR & Risk Management	172,673	188,357	174,864	209,479	209,479	209,479
Legal Services	225,264	382,953	400,644	200,010	200,010	200,010
Finance	366,971	285,532	291,298	300,080	300,080	300,080
Finance - Rental	660	660	660	792	792	792
Police - Administration	1,028,730	940,548	946,079	1,117,211	1,117,211	1,117,211
Police - Operations	2,822,478	3,692,997	3,452,815	3,979,320	3,979,320	3,979,320
Public Safety Communications	656,598	645,814	646,397	651,431	651,431	651,431
Fleet Management	184,679	230,054	207,860	307,603	307,603	307,603
Emergency Operations Center	10,180	11,064	10,449	11,172	11,172	11,172
Fire - Administration	200,031	200,210	201,118	262,133	262,133	262,133
Fire - Suppression	4,000,370	3,774,532	3,789,991	4,462,510	4,462,510	4,462,510
Fire - Volunteer Program	2,003	2,232	1,654	2,232	2,232	2,232
Planning	168,626	188,063	194,012	514,940	514,940	514,940
Waste Management	7,915	8,905	19,150	9,389	9,389	9,389
Engineering	191,025	414,364	465,275	533,405	533,405	533,405
Community Park	5,575	66,656	63,760	64,060	64,060	64,060
Facilities	20,250	55,279	53,765	190,447	190,447	190,447
Sub Total	13,069,089	14,026,113	13,547,445	15,714,817	15,714,817	15,714,817
Measure "C" / "V" Expenses	824,635	1,182,104	1,165,017	1,016,332	1,016,332	1,016,332
Grand Total	13,893,724	15,208,217	14,712,462	16,731,149	16,731,149	16,731,149

FY 2021/22

Ballot Measure C
0.50% Transaction and Use Tax – Six Year Term

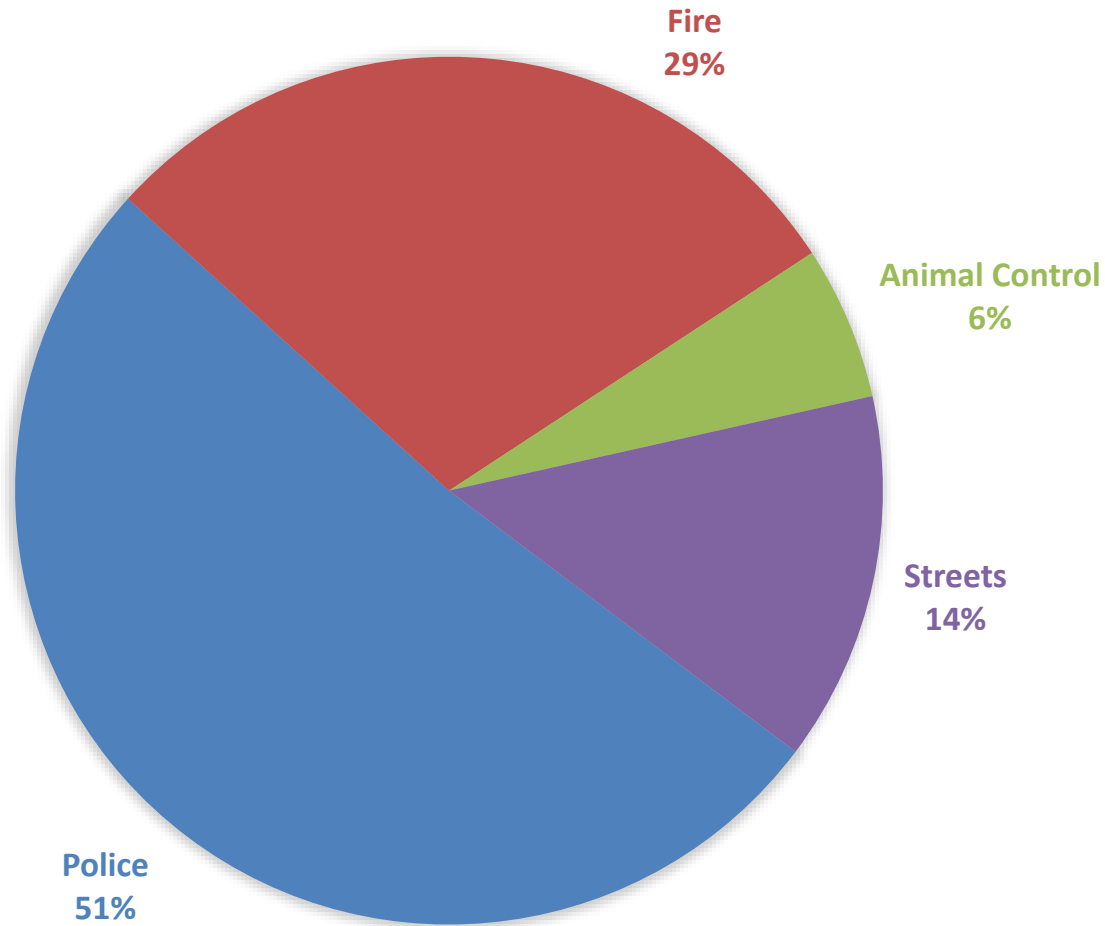
April 1, 2015 through March 31, 2021

Ballot Measure V
0.50% Transaction and Use Tax – Ten Year Term

April 1, 2021 through March 31, 2031

Measure V Financial Uses by Function

2021/22 BUDGET



TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 25 - Finance							
Program: 4420 - Measure C TUT							
Expenditures							
5100	Personnel Services	69,680	62,495	62,710	37,865	37,865	37,865
5200	Supplies and Services	250,865	289,836	272,534	331,585	331,585	331,585
5300	Capital Outlay	23,347	406,937	406,937	573,440	573,440	573,440
5500	Debt Service	248,612	164,759	164,759	15,194	15,194	15,194
Total Expenditures		592,505	924,027	906,940	958,084	958,084	958,084
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other	883,510	725,000	792,085	1,031,737	1,031,737	1,031,737
Total Revenues		883,510	725,000	792,085	1,031,737	1,031,737	1,031,737
Net Income		291,005	(199,027)	(114,855)	73,653	73,653	73,653
Transfers In							
Transfers (Out)		(232,130)	(258,077)	(258,077)	(58,248)	(58,248)	(58,248)
Ending Fund Balance		1,350,618	893,514	977,686	993,091	993,091	993,091

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
REVENUES							
Department: 25 - Finance							
Program: 4420 - Measure C TUT							
3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	883,510	543,750	610,835	-	-	-
Department: 25 - Finance							
Program: 4430 - Measure V TUT							
3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	-	181,250	181,250	1,031,737	1,031,737	1,031,737
REVENUES Total		883,510	725,000	792,085	1,031,737	1,031,737	1,031,737

EXPENSES

Department: 25 - Finance

Program: 4420 - Measure C TUT

Cost Center Activity: 301 - Police Operations

5101	Salaries - Permanent	-	-	-	-	-	-
5102	Salaries - Temporary	49,371	46,800	46,800	27,581	27,581	27,581
5103.102	Differential Pay Out of Class	-	-	-	-	-	-
5104	Wages - PS Holiday Pay	-	-	-	-	-	-
5105	Salaries - Overtime/FLSA	11,174	8,000	8,000	8,000	8,000	8,000
5106.101	Incentives & Admin Leave School Incentive	-	-	-	-	-	-
5106.103	Incentives & Admin Leave Team Pay	-	-	-	-	-	-
5109.100	Allowances Uniform Allowance	-	-	-	-	-	-
5111	Medicare	878	795	795	398	398	398
5112.101	Retirement Contribution PERS	-	2,902	-	-	-	-
5112.102	Retirement Contribution Social Security	3,754	-	2,902	-	-	-
5113	Worker's Compensation	4,503	3,998	3,998	1,710	1,710	1,710
5114.101	Health Insurance Medical	-	-	-	-	-	-
5114.102	Health Insurance Dental	-	-	-	-	-	-
5114.103	Health Insurance Vision	-	-	-	-	-	-
5115	Unemployment Compensation	-	-	215	176	176	176
5116.101	Life and Disability Insurance Life & Disab.	-	-	-	-	-	-
5116.102	Life and Disability Insurance Long Term/Short Term Disability	-	-	-	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
5202.100	Operating Supplies General	5,918	22,200	22,200	10,000	10,000	10,000
5213.100	Professional/Contract Services General	4,868	6,500	1,000	7,000	7,000	7,000
5220.100	Employee Development General	16,792	11,136	9,700	64,585	64,585	64,585
5304	Furniture & Equipment	-	-	-	388,440	388,440	388,440
5305	Vehicles	22,851	240,000	240,000	-	-	-
5501	Debt Service Payment - Principal	81,429	37,851	37,851	15,194	15,194	15,194
Cost Center Activity Total: 301 - Police Operations		201,538	380,182	373,461	523,084	523,084	523,084
Cost Center Activity: 303 - Animal Control							
5213.100	Professional/Contract Services General	-	-	-	-	-	-
5214.100	Repair and Maint Service General	-	-	-	-	-	-
5303	Improvements	497	912	912	-	-	-
5910.070	Transfers Out To Animal Control Fund	232,130	258,077	258,077	58,248	58,248	58,248
Cost Center Activity Total: 303 - Animal Control		232,627	258,989	258,989	58,248	58,248	58,248
Cost Center Activity: 325 - Fire Administration							
5303	Improvements	-	-	-	-	-	-
Cost Center Activity Total: 325 - Fire Administration		-	-	-	-	-	-
Cost Center Activity: 326 - Fire Suppression							
5213.100	Professional/Contract Services General	223,287	250,000	239,634	250,000	250,000	250,000
5304	Furniture & Equipment	-	-	-	45,000	45,000	45,000
5501	Debt Service Payment - Principal	167,183	126,908	126,908	-	-	-
Cost Center Activity Total: 326 - Fire Suppression		390,470	376,908	366,542	295,000	295,000	295,000
Cost Center Activity: 345 - Public Works Fleet							
5303	Improvements	-	-	-	-	-	-
Cost Center Activity Total: 345 - Public Works Fleet		-	-	-	-	-	-
Cost Center Activity: 350 - Public Works Streets							
5305	Vehicles	-	166,025	166,025	140,000	140,000	140,000
Cost Center Activity Total: 350 - Public Works Streets		-	166,025	166,025	140,000	140,000	140,000
EXPENSES Total		824,635	1,182,104	1,165,017	1,016,332	1,016,332	1,016,332
Measure C Net Change		58,875	(457,104)	(372,932)	15,405	15,405	15,405
ENDING FUND BALANCE		1,350,618	893,514	977,686	993,091	993,091	993,091



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	25 - Finance			
Program	4420 - Measure C TUT			
Cost Center Activity	301 - Police Operations			
Account	5202.100 - Operating Supplies General			
1010.25.4420.301.5202.100	K-9 Food and Supplies	1.0000	2,000.00	2,000.00
1010.25.4420.301.5202.100	Trainee Supplies (Uniform & Ammunition)	1.0000	2,500.00	2,500.00
1010.25.4420.301.5202.100	Patrol Ammunitions (New Hires)	1.0000	4,100.00	4,100.00
1010.25.4420.301.5202.100	Gloves	1.0000	1,400.00	1,400.00
Account 5202.100 - Operating Supplies General Totals		Transactions	4	\$10,000.00
Account	5213.100 - Professional/Contract Services General			
1010.25.4420.301.5213.100	K9 Program Veterinary Care	1.0000	3,000.00	3,000.00
1010.25.4420.301.5213.100	Trainee Background and Medical	1.0000	4,000.00	4,000.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	2	\$7,000.00
Account	5220.100 - Employee Development General			
1010.25.4420.301.5220.100	K9 Program Training	1.0000	10,800.00	10,800.00
1010.25.4420.301.5220.100	Trainee Academy Enrollment	1.0000	3,936.00	3,936.00
1010.25.4420.301.5220.100	Mandatory and Essential POST Training	1.0000	49,849.00	49,849.00
Account 5220.100 - Employee Development General Totals		Transactions	3	\$64,585.00
Account	5304 - Furniture and Equipment			
1010.25.4420.301.5304	Police Field Radios - Total Portables	1.0000	365,280.60	365,280.60
1010.25.4420.301.5304	Police Field Radios - Total Mobiles	1.0000	335,159.80	335,159.80
1010.25.4420.301.5304	Insurance Proceeds to be applied toward Police Radio purchase	1.0000	(312,000.00)	(312,000.00)
Account 5304 - Furniture and Equipment Totals		Transactions	3	\$388,440.40
Account	5501 - Debt Service Payment - Principal			
1010.25.4420.301.5501	(C) USBan (3) 2017 Ford Interceptors & Equip - FP 08/21	1.0000	7,552.25	7,552.25
1010.25.4420.301.5501	(E) SB (3) 2017 Ford Interceptors & Equip - FP 06/22	4.0000	1,910.50	7,642.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	2	\$15,194.25
Cost Center Activity 301 - Police Operations Totals		Transactions	8	\$485,219.65



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Cost Center Activity	303 - Animal Control			
Account	5910.070 - Transfers Out To Animal Control Fund			
1010.25.4420.303.5910.070	Fund Animal Control and Shelter Operations	1.0000	58,248.00	58,248.00
Account	5910.070 - Transfers Out To Animal Control Fund Totals	Transactions	1	\$58,248.00
Cost Center Activity	303 - Animal Control Totals	Transactions	1	\$58,248.00
Cost Center Activity	326 - Fire Suppression			
Account	5213.100 - Professional/Contract Services General			
1010.25.4420.326.5213.100	CAL FIRE Personnel Services	1.0000	250,000.00	250,000.00
Account	5213.100 - Professional/Contract Services General Totals	Transactions	1	\$250,000.00
Account	5304 - Furniture & Equipment			
1010.25.4420.326.5304	Fire Station 81 Window Replacement	1.0000	10,000.00	10,000.00
1010.25.4420.326.5304	Radios (10)	10.0000	3,500.00	35,000.00
Account	5213.100 - Professional/Contract Services General Totals	Transactions	2	\$45,000.00
Cost Center Activity	350 - Public Works Streets			
Account	5305 - Vehicles			
1010.25.4420.350.5305	Bucket Truck	1.0000	140,000.00	140,000.00
Account	5910.100 - Transfers Out To Capital Projects Totals	Transactions	1	\$125,000.00
Cost Center Activity	350 - Public Works Streets Totals	Transactions	1	\$125,000.00



Measure V Citizen Oversight Committee

2021/22 Transaction and Use Tax Budget

In compliance with Ordinance No. 569, the Committee hereby agrees with the following recommendations regarding how the proceeds from Measure V shall be used to provide for local public services as proposed by the Town Departments and in alignment with Town Council priorities:

Animal Control

		Totals
Support for Animal Control and shelter services operations (non-salary expenses)	\$58,248	\$58,248

Fire Department

Maintain current staffing levels for CAL FIRE contract	\$250,000	
Purchase of 10 radios	35,000	
Fire Station 81 window replacement	10,000	295,000

Police Department

Purchase of portable and mobile police radios (net of insurance proceeds)	\$388,440	
Mandatory and Essential POST Training	49,849	
Sponsor one police cadet through the academy	48,301	
K-9 program training, food and veterinary costs	15,800	
Payments on 12 police cars purchased	15,194	
Operational supplies support	5,500	523,084

Public Works

Purchase of New Bucket Truck	\$140,000	140,000
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Grand Total

\$1,016,332

Approved By: _____

Chris Buzzard, Chairperson
May 25, 2021

FY 2021/22

Town Council

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	202 Town Council Adopted
Fund: 1010 - General Fund							
Department: 10 - Legislative							
Program: 4000 - Town Council							
Expenditures							
5100	Personnel Services	25,407	25,348	25,370	25,350	25,350	25,350
5200	Supplies and Services	151,357	12,130	5,575	12,250	12,250	12,250
5300	Capital Outlay	2,559	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		179,323	37,478	30,945	37,600	37,600	37,600
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		179,323	37,478	30,945	37,600	37,600	37,600

Fiscal Year 2020-2021 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Part Time	Allocated Wages & Benefits
Mayor and Council Members		100%	5	25,350

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022	202 Town	
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 10 - Legislative							
Program: 4000 - Town Council							
5101	Salaries - Permanent	18,000	18,000	18,000	18,000	18,000	18,000
5107	Car Allowance/Mileage	5,400	5,400	5,400	5,400	5,400	5,400
5111	Medicare	339	339	339	339	339	339
5112.102	Retirement Contribution Social Security	1,451	1,451	1,451	1,451	1,451	1,451
5113	Worker's Compensation	217	158	180	160	160	160
5202.100	Operating Supplies General	120	50	-	50	50	50
5213.100	Professional/Contract Services General	147,855	855	445	475	475	475
5219.100	Printing General	-	100	130	100	100	100
5220.100	Employee Development General	3,382	11,125	5,000	11,625	11,625	11,625
5304	Furniture & Equipment	2,559	-	-	-	-	-
EXPENSE GRAND Totals:		179,323	37,478	30,945	37,600	37,600	37,600

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Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	10 - Legislative			
Program	4000 - Town Council			
Account	5202.100 - Operating Supplies General			
1010.10.4000.5202.100	Supplies - Mayor Stamp, Etc.	1.0000	50.00	50.00
Account 5202.100 - Operating Supplies General Totals		Transactions	1	\$50.00
Account	5213.100 - Professional/Contract Services General			
1010.10.4000.5213.100	Community Meetings - Paradise Alliance Church	5.0000	95.00	475.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	1	\$475.00
Account	5219.100 - Printing General			
1010.10.4000.5219.100	Printing - Business Cards	2.0000	50.00	100.00
Account 5219.100 - Printing General Totals		Transactions	1	\$100.00
Account	5220.100 - Employee Development General			
1010.10.4000.5220.100	Five Annual Conference Registrations & Travel	5.0000	1,525.00	7,625.00
1010.10.4000.5220.100	League of California Cities Membership	1.0000	4,000.00	4,000.00
Account 5220.100 - Employee Development General Totals		Transactions	2	\$11,625.00

Account Number		Account Description	2019 Amended Budget	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	2021 Amended Budget	2021 Actual Amount	2021 Projected Amount	2022 Department Requested
Fund: 1010 - General Fund										
EXPENSES										
Department:		10 - Legislative								
Program:		4000 - Town Council								
5101		Salaries - Permanent	18,000.00	17,835.00	18,000.00	18,000.00	18,000.00	15,750.00	18,000.00	18,000.00
5107		Car Allowance/Mileage	5,400.00	5,400.00	5,400.00	5,400.00	5,400.00	4,725.00	5,400.00	5,400.00
5111		Medicare	339.00	339.31	339.00	339.30	339.00	296.92	339.00	339.00
5112.102		Retirement Contribution Social Security	1,451.00	1,450.80	1,451.00	1,450.80	1,451.00	1,269.45	1,451.00	1,451.00
5113		Worker's Compensation	234.00	233.55	223.00	217.00	158.00	156.64	180.00	160.00
5202.100		Operating Supplies General	-	-	265.00	120.00	50.00	-	-	50.00
5219.100		Printing General	27.00	75.20	20.00	-	100.00	107.25	130.00	100.00
5213.100		Professional/Contract Services General	-	95.00	1,045.00	147,855.00	855.00	445.00	445.00	475.00
5220.100		Employee Development General	12,625.00	575.00	3,500.00	3,382.00	11,125.00	4,132.00	5,000.00	11,625.00
5304		Furniture & Equipment	1,650.00	1,649.92	-	2,559.12	-	-	-	-
Grand Totals:			39,726.00	27,653.78	30,243.00	179,323.22	37,478.00	26,882.26	30,945.00	37,600.00

FY 2021/22

Town Manager
and Camp Fire Recovery

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4200 - Town Manager							
Expenditures							
5100	Personnel Services	295,345	442,472	431,528	275,910	275,910	275,910
5200	Supplies and Services	12,184	159,225	63,946	52,947	52,947	52,947
5300	Capital Outlay	-	3,500	2,500	3,500	3,500	3,500
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		307,529	605,197	497,974	332,357	332,357	332,357
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		307,529	605,197	497,974	332,357	332,357	332,357

Fiscal Year 2020-2021 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	85%	0.85	214,140
Administrative Assistant	36	50%	0.45	27,049
Total			1.3	241,189
Allocation to Other Programs				
Town Manager	BSWW 5%; BHS 5%; Gas Tax 5%			
Administrative Assistant	HR 50%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 20 - Administrative Services							
Program: 4200 - Town Manager							
5101	Salaries - Permanent	181,458	247,671	246,283	175,294	175,294	175,294
5105	Salaries - Overtime/FLSA	-	-	35	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	11,670	10,823	2,148	8,968	8,968	8,968
5107	Car Allowance/Mileage	1,992	2,040	2,115	2,040	2,040	2,040
5111	Medicare	479	3,408	3,071	2,284	2,284	2,284
5112.101	Retirement Contribution PERS	53,637	54,596	52,722	33,727	33,727	33,727
5113	Worker's Compensation	1,774	2,178	2,468	1,560	1,560	1,560
5114.101	Health Insurance Medical	6,247	26,212	20,452	16,030	16,030	16,030
5114.102	Health Insurance Dental	1,123	-	3,206	-	-	-
5114.103	Health Insurance Vision	41	-	148	-	-	-
5115	Unemployment Compensation	-	-	1,955	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	706	2,343	717	1,286	1,286	1,286
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,487	-	2,560	-	-	-
5119.100	Retiree Costs Medical Insurance	34,732	45,695	45,695	34,721	34,721	34,721
5122	Accrual Bank Payoff	-	47,506	47,952	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-
5201.100	Office Supplies General	58	-	500	500	500	500
5202.100	Operating Supplies General	100	50	75	100	100	100
5204	Subscriptions and Code Books	97	-	-	-	-	-
5210.100	Postage General	-	10	43	40	40	40
5213.100	Professional/Contract Services General	10,882	155,490	62,500	47,000	47,000	47,000
5216.100	Communications General Services	615	600	603	607	607	607
5218.100	Advertising General	426	-	25	-	-	-
5219.100	Printing General	64	75	150	200	200	200
5220.100	Employee Development General	-	3,000	550	5,000	5,000	5,000
5223.105	Meals and Refreshments Emergencies and Meetings	61	-	-	1,000	1,000	1,000
5260	Miscellaneous	243	-	-	-	-	-
5304	Furniture & Equipment	-	3,500	2,500	3,500	3,500	3,500
EXPENSE GRAND Totals:		307,891	605,197	498,474	333,857	333,857	333,857



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	20 - Administrative Services			
Program	4200 - Town Manager			
Account	5119.100 - Retiree Costs Medical Insurance			
1010.20.4200.5119.100	Retiree Health Premium	1.0000	34,721.00	34,721.00
Account 5119.100 - Retiree Costs Medical Insurance Totals		Transactions	1	\$34,721.00
Account	5202.100 - Operating Supplies General			
1010.20.4200.5202.100	Various Operating Supplies	1.0000	100.00	100.00
Account 5202.100 - Operating Supplies General Totals		Transactions	1	\$100.00
Account	5210.100 - Postage General			
1010.20.4200.5210.100	Postage	1.0000	40.00	40.00
Account 5210.100 - Postage General Totals		Transactions	1	\$40.00
Account	5213.100 - Professional/Contract Services General			
1010.20.4200.5213.100	Management Partners	1.0000	47,000.00	47,000.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	1	\$47,000.00
Account	5216.100 - Communications General Services			
1010.20.4200.5216.100	Cell Phone for Assistant to Town Manager	12.0000	50.58	607.00
Account 5216.100 - Communications General Services Totals		Transactions	1	\$607.00
Account	5219.100 - Printing General			
1010.20.4200.5219.100	Business Cards	1.0000	75.00	75.00
1010.20.4200.5219.100	Other Printing	1.0000	125.00	125.00
Account 5219.100 - Printing General Totals		Transactions	2	\$200.00
Account	5220.100 - Employee Development General			
1010.20.4200.5220.100	Employee Professional Conferences / Seminars / Development Opportunities	1.0000	5,000.00	5,000.00
Account 5220.100 - Employee Development General Totals		Transactions	1	\$5,000.00
Account	5304 - Furniture & Equipment			
1010.20.4200.5304	IT Equipment Replacement (Dept Specific)	2.0000	1,750.00	3,500.00
Account 5304 - Furniture & Equipment Totals		Transactions	1	\$3,500.00

FY 2021/22

Town Clerk

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 15 - Town Clerk							
Program: 4100 - Town Clerk							
Expenditures							
5100	Personnel Services	232,585	237,992	207,977	239,941	239,941	239,941
5200	Supplies and Services	28,527	50,651	36,571	36,563	36,563	36,563
5300	Capital Outlay	-	2,500	3,500	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		261,112	291,143	248,048	276,504	276,504	276,504
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		261,112	291,143	248,048	276,504	276,504	276,504

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Clerk	40	100%	1.00	151,048
Deputy Town Clerk	40	100%	1.00	84,226
Total			2.00	235,275

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022	2022 Town	
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 15 - Town Clerk							
Program: 4100 - Town Clerk							
5101	Salaries - Permanent	147,721	160,374	136,000	162,675	162,675	162,675
5106.100	Incentives & Admin Leave Administrative Leave	11,968	4,441	4,441	4,529	4,529	4,529
5111	Medicare	2,292	2,390	1,960	2,424	2,424	2,424
5112.101	Retirement Contribution PERS	43,694	45,539	34,000	44,646	44,646	44,646
5113	Worker's Compensation	1,848	1,410	1,398	1,448	1,448	1,448
5114.101	Health Insurance Medical	15,614	17,126	14,300	17,728	17,728	17,728
5114.102	Health Insurance Dental	1,199	-	1,538	-	-	-
5114.103	Health Insurance Vision	131	-	130	-	-	-
5115	Unemployment Compensation	-	-	7,000	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	505	1,823	450	1,825	1,825	1,825
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,191	-	1,150	-	-	-
5119.100	Retiree Costs Medical Insurance	6,126	4,714	4,600	4,666	4,666	4,666
5122	Accrual Bank Payoff	-	-	50	-	-	-
5201.100	Office Supplies General	296	175	960	250	250	250
5202.100	Operating Supplies General	205	235	50	235	235	235
5203.100	Repairs and Maint Supplies General	-	-	66	-	-	-
5204	Subscriptions and Code Books	(57)	155	60	155	155	155
5210.100	Postage General	147	150	150	150	150	150
5213.100	Professional/Contract Services General	13,026	10,618	10,618	13,618	13,618	13,618
5214.100	Repair and Maint Service General	3,263	6,883	8,050	10,883	10,883	10,883
5215.106	Rents and Leases Copiers	-	-	-	1,312	1,312	1,312
5218.100	Advertising General	7,921	6,500	4,500	6,500	6,500	6,500
5219.100	Printing General	54	25	30	50	50	50
5220.100	Employee Development General	3,673	3,910	1,500	3,410	3,410	3,410
5221	Election-County Services	-	22,000	10,587	-	-	-
5304	Furniture & Equipment	-	2,500	3,500	-	-	-
EXPENSE GRAND Totals:		260,816	290,968	247,088	276,504	276,504	276,504



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	15 - Town Clerk			
Program	4100 - Town Clerk			
Account	5119.100 - Retiree Costs Medical Insurance			
1010.15.4100.5119.100	Retiree Health Premium	1.0000	4,666.00	4,666.00
Account 5119.100 - Retiree Costs Medical Insurance Totals		Transactions	1	\$4,666.00
Account	5201.100 - Office Supplies General			
1010.15.4100.5201.100	Employee Recognitions, Notebooks, Name Plates, Labels, Misc.	1.0000	250.00	250.00
Account 5201.100 - Office Supplies General Totals		Transactions	1	\$250.00
Account	5202.100 - Operating Supplies General			
1010.15.4100.5202.100	Election Supplies	1.0000	60.00	60.00
1010.15.4100.5202.100	Supplies for Clerk's Bizhub	1.0000	175.00	175.00
Account 5202.100 - Operating Supplies General Totals		Transactions	2	\$235.00
Account	5204 - Subscriptions and Code Books			
1010.15.4100.5204	Election Code	1.0000	55.00	55.00
1010.15.4100.5204	Local Newspaper	1.0000	100.00	100.00
Account 5204 - Subscriptions and Code Books Totals		Transactions	2	\$155.00
Account	5210.100 - Postage General			
1010.15.4100.5210.100	Postage	1.0000	150.00	150.00
Account 5210.100 - Postage General Totals		Transactions	1	\$150.00
Account	5213.100 - Professional/Contract Services General			
1010.15.4100.5213.100	AgendaPal	12.0000	399.00	4,788.00
1010.15.4100.5213.100	Conflict of Interest Software	1.0000	3,000.00	3,000.00
1010.15.4100.5213.100	Municipal Code - Admin Support Fee	1.0000	350.00	350.00
1010.15.4100.5213.100	Municipal Code - Online Web Hosting Services	1.0000	500.00	500.00
1010.15.4100.5213.100	Municipal Code - Supplement/Electronic Updates	1.0000	4,500.00	4,500.00
1010.15.4100.5213.100	Munimetrix	12.0000	39.98	480.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	6	\$13,618.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account	5214.100 - Repair and Maint Service General			
1010.15.4100.5214.100	Accela Maintenance Renewal	2.0000	1,250.00	2,500.00
1010.15.4100.5214.100	Adobe Acrobat Renewal	2.0000	207.50	415.00
1010.15.4100.5214.100	Clerk's Bizhub Maintenance	12.0000	39.00	468.00
1010.15.4100.5214.100	Public Records Request Software	1.0000	7,500.00	7,500.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	4	\$10,883.00
Account	5215.106 - Rents and Leases Copiers			
1010.15.4100.5215.106	Caltronics Copier Cost	12.0000	109.33	1,311.96
Account 5215.106 - Rents and Leases Copiers Totals		Transactions	1	\$1,311.96
Account	5218.100 - Advertising General			
1010.15.4100.5218.100	Legal Notices	1.0000	500.00	500.00
1010.15.4100.5218.100	Ordinance Publications	1.0000	6,000.00	6,000.00
Account 5218.100 - Advertising General Totals		Transactions	2	\$6,500.00
Account	5219.100 - Printing General			
1010.15.4100.5219.100	Business Cards	2.0000	25.00	50.00
Account 5219.100 - Printing General Totals		Transactions	1	\$50.00
Account	5220.100 - Employee Development General			
1010.15.4100.5220.100	City Clerks Association - Dues	2.0000	65.00	130.00
1010.15.4100.5220.100	Clerk - TTC Training	1.0000	3,000.00	3,000.00
1010.15.4100.5220.100	International Institute of Municipal Clerks - Dues	1.0000	280.00	280.00
Account 5220.100 - Employee Development General Totals		Transactions	3	\$3,410.00

FY 2021/22

Legal Services

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4300 - Legal Services							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	225,264	382,953	400,644	200,010	200,010	200,010
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		225,264	382,953	400,644	200,010	200,010	200,010
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		225,264	382,953	400,644	200,010	200,010	200,010

TOWN OF PARADISE
Fiscal Year 2020/21 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 20 - Administrative Services							
Program: 4300 - Legal Services							
5210.100	Postage General	1	5	-	10	10	10
5213.100	Professional/Contract Services General	225,264	382,948	400,644	200,000	200,000	200,000
EXPENSE GRAND Totals:		225,264	382,953	400,644	200,010	200,010	200,010



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	20 - Administrative Services			
Program	4300 - Legal Services			
Account	5210.100 - Postage General			
1010.20.4300.5210.100	Postage	1.0000	10.00	10.00
		Account	5210.100 - Postage General Totals	
		Transactions	1	\$10.00
Account	5213.100 - Professional/Contract Services General			
1010.20.4300.5213.100	Liebert Cassidy Whitmore Consortium	1.0000	4,500.00	4,500.00
1010.20.4300.5213.100	Other Legal Costs	1.0000	11,900.00	11,900.00
1010.20.4300.5213.100	Town Attorney contract	12.0000	15,300.00	183,600.00
		Account	5213.100 - Professional/Contract Services General Totals	
		Transactions	3	\$200,000.00

FY 2021/22

Administrative Services

Central Services, Information Technology, Finance, Human Resources,
Facility Rentals, & Emergency Operations

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4201 - Central Services							
Expenditures							
5100	Personnel Services	70,150	178,661	135,237	167,116	167,116	167,116
5200	Supplies and Services	357,031	375,137	353,304	416,618	416,618	416,618
5300	Capital Outlay	53,289	69,262	65,561	-	-	-
5500	Debt Service	4,140	4,250	4,250	4,250	4,250	4,250
Total Expenditures		484,610	627,310	558,351	587,984	587,984	587,984
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		484,610	627,310	558,351	587,984	587,984	587,984

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Accounting Technician	40	100%	1.00	76,210
Accountant	40	100%	1.00	90,907
		Total	2.00	167,116

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022	2022 Town	
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	20 - Administrative Services						
Program:	4201 - Central Services						
5101	Salaries - Permanent	50,005	117,283	90,611	127,524	127,524	127,524
5105	Salaries - Overtime/FLSA	-	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	2,475	-	-	-	-	-
5111	Medicare	730	1,822	1,573	1,849	1,849	1,849
5112.101	Retirement Contribution PERS	4,044	25,598	22,221	24,364	24,364	24,364
5113	Worker's Compensation	597	1,031	1,168	1,135	1,135	1,135
5114.101	Health Insurance Medical	10,379	22,850	8,675	10,410	10,410	10,410
5114.102	Health Insurance Dental	1,148	-	9	-	-	-
5114.103	Health Insurance Vision	124	-	(5)	-	-	-
5115	Unemployment Compensation	-	-	705	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	167	1,698	379	1,834	1,834	1,834
5116.102	Life and Disability Insurance Long Term/Short Term Disability	482	-	858	-	-	-
5122	Accrual Bank Payoff	-	8,379	9,044	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022	2022 Manager Recommend	2022 Town Council Adopted
					Department Requested		
5202.100	Operating Supplies General	3,638	3,545	3,250	3,145	3,145	3,145
5203.100	Repairs and Maint Supplies General	(264)	1,500	2,000	1,750	1,750	1,750
5209.101	Auto Fuel Expense Town Vehicles	1,941	2,400	1,825	2,000	2,000	2,000
5210.100	Postage General	-	50	-	50	50	50
5211.135	Utilities Water and Sewer	871	897	873	897	897	897
5211.137	Utilities Electric and Gas	23,372	26,000	27,600	28,000	28,000	28,000
5212.100	Insurance General	223,573	221,715	224,952	259,000	259,000	259,000
5213.100	Professional/Contract Services General	53,159	66,925	35,000	51,125	51,125	51,125
5214.100	Repair and Maint Service General	16,886	15,239	15,239	26,486	26,486	26,486
5215.100	Rents and Leases Miscellaneous	1,699	1,671	1,712	1,671	1,671	1,671
5218.100	Advertising General	70	100	119	100	100	100
5219.100	Printing General	531	1,000	-	750	750	750
5220.100	Employee Development General	-	1,000	-	1,000	1,000	1,000
5223.105	Meals and Refreshments Emergencies and Meetings	161	-	-	-	-	-
5260	Miscellaneous	31,395	33,095	40,734	40,644	40,644	40,644
5303	Improvements	53,289	69,262	65,561	-	-	-
5304	Furniture & Equipment	-	1,800	-	-	-	-
5500	Bond Payments - Fiscal Agent	4,140	4,250	4,250	4,250	4,250	4,250
Program Total: 4201 - Central Services		484,610	629,110	558,351	587,984	587,984	587,984



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	20 - Administrative Services			
Program	4201 - Central Services			
Account	5202.100 - Operating Supplies General			
1010.20.4201.5202.100	Bottled Water for Town Hall	1.0000	900.00	900.00
1010.20.4201.5202.100	Copy/Printer Paper	1.0000	1,900.00	1,900.00
1010.20.4201.5202.100	Credit Card Machine Supplies	1.0000	45.00	45.00
1010.20.4201.5202.100	Postage Meter Supplies	1.0000	300.00	300.00
Account 5202.100 - Operating Supplies General Totals		Transactions	4	\$3,145.00
Account	5203.100 - Repairs and Maint Supplies General			
1010.20.4201.5203.100	Town Hall Facility Repairs	1.0000	750.00	750.00
1010.20.4201.5203.100	Town Hall Janitorial Supplies	1.0000	1,000.00	1,000.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	2	\$1,750.00
Account	5209.101 - Auto Fuel Expense Town Vehicles			
1010.20.4201.5209.101	Fuel for errands in Town Hall vehicle	1.0000	2,000.00	2,000.00
Account 5209.101 - Auto Fuel Expense Town Vehicles Totals		Transactions	1	\$2,000.00
Account	5210.100 - Postage General			
1010.20.4201.5210.100	Postage	1.0000	50.00	50.00
Account 5210.100 - Postage General Totals		Transactions	1	\$50.00
Account	5211.135 - Utilities Water and Sewer			
1010.20.4201.5211.135	Town Hall Water Service	1.0000	897.00	897.00
Account 5211.135 - Utilities Water and Sewer Totals		Transactions	1	\$897.00
Account	5211.137 - Utilities Electric and Gas			
1010.20.4201.5211.137	Town Hall Electric and Gas Service	1.0000	28,000.00	28,000.00
Account 5211.137 - Utilities Electric and Gas Totals		Transactions	1	\$28,000.00
Account	5212.100 - Insurance General			
1010.20.4201.5212.100	Active Shooter	1.0000	140.00	140.00
1010.20.4201.5212.100	Crime Premium	1.0000	1,620.00	1,620.00
1010.20.4201.5212.100	Cyber Coverage	1.0000	3,430.00	3,430.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.20.4201.5212.100	General Liability Insurance	1.0000	195,000.00	195,000.00
1010.20.4201.5212.100	Mobile Equipment Program Premium	1.0000	16,500.00	16,500.00
1010.20.4201.5212.100	Property Appraisals	1.0000	450.00	450.00
1010.20.4201.5212.100	Property Insurance Program	1.0000	41,860.00	41,860.00
Account 5212.100 - Insurance General Totals		Transactions	7	\$259,000.00
Account 5213.100 - Professional/Contract Services General				
1010.20.4201.5213.100	2020/21 Independent Financial Audit	1.0000	35,000.00	35,000.00
1010.20.4201.5213.100	Collection Agency Fees	1.0000	1,000.00	1,000.00
1010.20.4201.5213.100	HDL - Sales Tax Audit	1.0000	3,100.00	3,100.00
1010.20.4201.5213.100	OPEB Actuarial Report	1.0000	3,000.00	3,000.00
1010.20.4201.5213.100	Pension Obligation Actuarial Report	1.0000	2,100.00	2,100.00
1010.20.4201.5213.100	Town Website Redesign, Hosting & Support - Yr. 3 of 4	1.0000	6,925.00	6,925.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	6	\$51,125.00
Account 5214.100 - Repair and Maint Service General				
1010.20.4201.5214.100	Facility Repairs	1.0000	500.00	500.00
1010.20.4201.5214.100	Fire Extinguisher Maintenance	1.0000	450.00	450.00
1010.20.4201.5214.100	Heating and Air-Conditioning Maintenance	1.0000	3,500.00	3,500.00
1010.20.4201.5214.100	Pest Control Services	4.0000	100.00	400.00
1010.20.4201.5214.100	Town Hall - Alarm Monitoring and Maintenance	4.0000	193.50	774.00
1010.20.4201.5214.100	Town Hall - Generator Permit	1.0000	262.00	262.00
1010.20.4201.5214.100	Town Hall - Janitorial Services	12.0000	1,700.00	20,400.00
1010.20.4201.5214.100	Town Hall - Postage Machine Maintenance	1.0000	200.00	200.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	8	\$26,486.00
Account 5215.100 - Rents and Leases Miscellaneous				
1010.20.4201.5215.100	Postage Machine Rental	1.0000	1,671.00	1,671.00
Account 5215.100 - Rents and Leases Miscellaneous Totals		Transactions	1	\$1,671.00
Account 5218.100 - Advertising General				
1010.20.4201.5218.100	Bid Advertising	1.0000	100.00	100.00
Account 5218.100 - Advertising General Totals		Transactions	1	\$100.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account	5219.100 - Printing General			
1010.20.4201.5219.100	Envelopes	1.0000	500.00	500.00
1010.20.4201.5219.100	Stationary	1.0000	250.00	250.00
	Account 5219.100 - Printing General Totals	Transactions	2	\$750.00
Account	5220.100 - Employee Development General			
1010.20.4201.5220.100	Governmental Accounting Training for Accountant	1.0000	1,000.00	1,000.00
	Account 5220.100 - Employee Development General Totals	Transactions	1	\$1,000.00
Account	5260 - Miscellaneous			
1010.20.4201.5260	Butte Local Agency Formation Commission (LAFCO)	1.0000	40,000.00	40,000.00
1010.20.4201.5260	Town's Annual Septic Operating Permit Fees	1.0000	643.50	643.50
	Account 5260 - Miscellaneous Totals	Transactions	2	\$40,643.50
Account	5500 - Bond Payments - Fiscal Agent			
1010.20.4201.5500	Pension Obligation Bond (POB) Fiscal Agent Fees	1.0000	4,250.00	4,250.00
	Account 5500 - Bond Payments - Fiscal Agent Totals	Transactions	1	\$4,250.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4202 - Information Technology							
Expenditures							
5100	Personnel Services	(100,000)	(471,403)	(434,990)	(380,902)	(380,902)	(380,902)
5200	Supplies and Services	413,269	337,903	319,990	351,402	351,402	351,402
5300	Capital Outlay	6,250	133,500	115,000	29,500	29,500	29,500
5500	Debt Service	27,000	-	-	-	-	-
Total Expenditures		346,519	-	-	-	-	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net Income							
Transfers In							
Transfers (Out)							
Net General Fund Support		346,519	-	-	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 20 - Administrative Services							
Program: 4202 - Information Technology							
5101	Salaries - Permanent	-	-	-	-	-	-
5102	Salaries - Temporary	-	-	-	-	-	-
5105	Salaries - Overtime/FLSA	-	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	-	-	-	-	-	-
5111	Medicare	-	-	-	-	-	-
5112.101	Retirement Contribution PERS	-	-	-	-	-	-
5113	Worker's Compensation	-	-	-	-	-	-
5114.101	Health Insurance Medical	-	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	-	-	-	-	-	-
5116.102	Life and Disability Insurance Long Term/Short Term Disability	-	-	-	-	-	-
5122	Accrual Bank Payoff	-	-	-	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-
5199.199	Other Fund Support IT-Serv from Tech Fee	(100,000)	(471,403)	(434,990)	(380,902)	(380,902)	(380,902)
5202.100	Operating Supplies General	2,152	4,450	1,500	3,200	3,200	3,200
5209.101	Auto Fuel Expense Town Vehicles	-	-	39	-	-	-
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	-	-	-	-	-
5210.100	Postage General	-	-	-	-	-	-
5213.100	Professional/Contract Services General	236,321	190,250	196,500	176,834	176,834	176,834
5214.100	Repair and Maint Service General	121,164	93,041	75,250	118,830	118,830	118,830
5215.106	Rents and Leases Copiers	4,676	4,676	4,651	4,615	4,615	4,615
5216.100	Communications General Services	45,545	44,136	40,500	46,473	46,473	46,473
5218.100	Advertising General	-	-	-	-	-	-
5220.100	Employee Development General	1,936	-	-	-	-	-
5223.105	Meals and Refreshments Emergencies and Meetings	-	-	-	-	-	-
5225	Bank Fees and Charges	1,475	1,350	1,550	1,450	1,450	1,450
5304	Furniture & Equipment	6,250	133,500	115,000	29,500	29,500	29,500
5501	Debt Service Payment - Principal	27,000	-	-	-	-	-
EXPENSE GRAND Totals:		346,519	-	-	-	-	-



Town of Paradise

Budget Transactions Report Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 20 - Administrative Services				
Program 4202 - Information Technology				
Account 5202.100 - Operating Supplies General				
1010.20.4202.5202.100	Cables/Extensions/Peripheral Supplies	1.0000	500.00	500.00
1010.20.4202.5202.100	Keyboards, Mice, UPS, Monitors	1.0000	2,000.00	2,000.00
1010.20.4202.5202.100	Outdoor Wireless Hardware for PD	1.0000	700.00	700.00
Account 5202.100 - Operating Supplies General Totals		Transactions	3	\$3,200.00
Account 5213.100 - Professional/Contract Services General				
1010.20.4202.5213.100	Electronic Sign Maintenance	1.0000	750.00	750.00
1010.20.4202.5213.100	GIC Annual Contract Services	1.0000	11,500.00	11,500.00
1010.20.4202.5213.100	Municode Subscription Renewal	12.0000	400.00	4,800.00
1010.20.4202.5213.100	IT Professional Support - Public Safety	12.0000	6,000.00	72,000.00
1010.20.4202.5213.100	IT Professional Support - TH Phone Lines	1.0000	1,600.00	1,600.00
1010.20.4202.5213.100	IT Professional Support - Town Hall & BRC	12.0000	6,557.00	78,684.00
1010.20.4202.5213.100	IT Professional Support - Special Projects	1.0000	7,500.00	7,500.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	7	\$176,834.00
Account 5214.100 - Repair and Maint Service General				
1010.20.4202.5214.100	Accela - Allocated Directly to Programs	1.0000	.01	.00
1010.20.4202.5214.100	Copier/Printer Maintenance	1.0000	1,000.00	1,000.00
1010.20.4202.5214.100	Datto - Full Cloud Emergency Remote Backup	12.0000	1,950.00	23,400.00
1010.20.4202.5214.100	Journyx Renewal	1.0000	4,800.00	4,800.00
1010.20.4202.5214.100	NetMotion Mobility for 25	1.0000	2,200.00	2,200.00
1010.20.4202.5214.100	New World Systems Renewal	1.0000	50,000.00	50,000.00
1010.20.4202.5214.100	Office 365,G3 estimate 120 users, monthly subscription, starting November	8.0000	2,400.00	19,200.00
1010.20.4202.5214.100	Office 365,F1 (email only) 15 users, monthly subscription, starting November	8.0000	60.00	480.00
1010.20.4202.5214.100	Shortel Renewal	1.0000	3,000.00	3,000.00
1010.20.4202.5214.100	Sophos Firewall - BRC	1.0000	1,400.00	1,400.00
1010.20.4202.5214.100	Sophos Firewall - Paid thru 2021/22	12.0000	503.50	6,042.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.20.4202.5214.100	Sophos Firewall - PD	12.0000	346.50	4,158.00
1010.20.4202.5214.100	SSL Wildcard Certificate	1.0000	300.00	300.00
1010.20.4202.5214.100	Webroot Secure Anywhere Renewal	1.0000	2,850.00	2,850.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	14	\$118,830.00
Account 5215.106 - Rents and Leases Copiers				
1010.20.4202.5215.106	Town Hall Copiers (2)	12.0000	4,615.00	4,615.00
Account 5215.106 - Rents and Leases Copiers Totals		Transactions	1	\$4,615.00
Account 5216.100 - Communications General Services				
1010.20.4202.5216.100	AT&T Cellular Connections	12.0000	94.04	1,128.48
1010.20.4202.5216.100	AT&T Local and Long Distance Telephone	12.0000	1,666.67	20,000.04
1010.20.4202.5216.100	AT&T Site-to Site Fiber	12.0000	1,115.54	13,386.48
1010.20.4202.5216.100	AT&T Repeater Circuits	12.0000	233.57	2,802.84
1010.20.4202.5216.100	Comcast Internet Service	12.0000	654.56	7,854.72
1010.20.4202.5216.100	Domain Renewal (6 expire this year)	6.0000	50.00	300.00
1010.20.4202.5216.100	Livestream Renewal	1.0000	500.00	500.00
1010.20.4202.5216.100	Website Hosting - Business, Sewer & Town	1.0000	500.00	500.00
Account 5216.100 - Communications General Services Totals		Transactions	8	\$46,472.56
Account 5225 - Bank Fees and Charges				
1010.20.4202.5225	Online Processing Fees	1.0000	1,450.00	1,450.00
Account 5225 - Bank Fees and Charges Totals		Transactions	1	\$1,450.00
Account 5304 - Furniture & Equipment				
1010.20.4202.5304	Conference Room System - TH	1.0000	2,600.00	2,600.00
1010.20.4202.5304	Upgrade phone system	1.0000	16,500.00	16,500.00
1010.20.4202.5304	Fiber to Copper Network Integration - TH, PD	2.0000	2,200.00	4,400.00
1010.20.4202.5304	IT Replacement Hardware for failed components - TH, BRC, PD	1.0000	6,000.00	6,000.00
Account 5304 - Furniture & Equipment Totals		Transactions	4	\$29,500.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 25 - Finance							
Program: 4400 - Finance							
Expenditures							
5100	Personnel Services	335,891	279,071	242,003	244,670	244,670	244,670
5200	Supplies and Services	27,415	4,261	47,995	53,660	53,660	53,660
5300	Capital Outlay	3,665	2,200	1,300	1,750	1,750	1,750
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		366,971	285,532	291,298	300,080	300,080	300,080
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		366,971	285,532	291,298	300,080	300,080	300,080

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Finance Director/Town Treasurer	40	83%	0.83	134,639
Senior Accountant	40	67%	0.67	76,849
Accountant	40	0%	0.00	-
Accounting Technician	40	0%	0.00	-
Total			1.50	211,488
Allocation to Other Programs				
Finance Director/Town Treasurer	BSWW 10%; Gas Tax 5%; Transp 2%			
Senior Accountant	BSWW 15%; BHS 5%; Gas Tax 10%; Transp 3%			
Accountant	Cent Svcs 100%			
Accounting Technician	Cent Svcs 100%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022		
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	25 - Finance						
Program:	4400 - Finance						
5101	Salaries - Permanent	204,554	153,092	116,259	156,904	156,904	156,904
5103.102	Differential Pay Out of Class	-	-	574	-	-	-
5105	Salaries - Overtime/FLSA	-	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	20,266	8,227	9,439	8,168	8,168	8,168
5106.200	Incentives & Admin Leave Gym Reimbursement	70	-	-	-	-	-
5107	Car Allowance/Mileage	2,245	1,992	1,190	1,992	1,992	1,992
5111	Medicare	3,243	2,368	2,441	2,422	2,422	2,422
5112.101	Retirement Contribution PERS	59,442	33,972	30,652	30,207	30,207	30,207
5113	Worker's Compensation	2,405	1,346	1,601	1,396	1,396	1,396
5114.101	Health Insurance Medical	15,920	17,044	9,071	8,805	8,805	8,805
5114.102	Health Insurance Dental	2,217	-	848	-	-	-
5114.103	Health Insurance Vision	203	-	91	-	-	-
5115	Unemployment Compensation	-	-	1,205	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	536	1,594	378	1,594	1,594	1,594
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,126	-	818	-	-	-
5119.100	Retiree Costs Medical Insurance	23,664	23,767	31,768	33,182	33,182	33,182
5122	Accrual Bank Payoff	-	35,669	35,669	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-
5201.100	Office Supplies General	1,682	50	850	500	500	500
5202.100	Operating Supplies General	-	230	260	230	230	230
5210.100	Postage General	1,221	1,200	1,430	1,200	1,200	1,200
5213.100	Professional/Contract Services General	23,470	1,289	45,250	48,130	48,130	48,130
5218.100	Advertising General	-	-	150	100	100	100
5219.100	Printing General	932	1,232	55	1,200	1,200	1,200
5220.100	Employee Development General	110	260	-	2,300	2,300	2,300
5304	Furniture & Equipment	3,665	2,200	1,300	1,750	1,750	1,750
5501	Debt Service Payment - Principal	-	-	-	-	-	-
EXPENSE GRAND Totals:		366,971	285,532	291,298	300,080	300,080	300,080



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	25 - Finance			
Program	4400 - Finance			
Account	5119.100 - Retiree Costs Medical Insurance			
1010.25.4400.5119.100	Retiree Health Premium	1.0000	33,182.00	33,182.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$33,182.00
Account	5201.100 - Office Supplies General			
1010.25.4400.5201.100	Office Supplies (Batteries, Lead, Highlighters, etc.)	1.0000	500.00	500.00
	Account 5201.100 - Office Supplies General Totals	Transactions	1	\$500.00
Account	5202.100 - Operating Supplies General			
1010.25.4400.5202.100	Folders, Labels & Other Supplies	1.0000	50.00	50.00
1010.25.4400.5202.100	Toner	1.0000	180.00	180.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	2	\$230.00
Account	5210.100 - Postage General			
1010.25.4400.5210.100	Postage for AR & AP	1.0000	1,200.00	1,200.00
	Account 5210.100 - Postage General Totals	Transactions	1	\$1,200.00
Account	5213.100 - Professional/Contract Services General			
1010.25.4400.5213.100	Locate Plus - AR Person Finder	1.0000	700.00	700.00
1010.25.4400.5213.100	Shred Service	12.0000	50.00	600.00
1010.25.4400.5213.100	Management Partners - Remaining Contract Balance	1.0000	46,830.00	46,830.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	3	\$48,130.00
Account	5219.100 - Printing General			
1010.25.4400.5219.100	Print AP Checks	1.0000	900.00	900.00
1010.25.4400.5219.100	Print Payroll Checks	1.0000	300.00	300.00
	Account 5219.100 - Printing General Totals	Transactions	2	\$1,200.00
Account	5220.100 - Employee Development General			
1010.25.4400.5220.100	CSMFO Dues	1.0000	150.00	150.00
1010.25.4400.5220.100	Employee Professional Conferences / Seminars / Development Opportunities	1.0000	2,000.00	2,000.00
1010.25.4400.5220.100	New World User Group Meeting	1.0000	150.00	150.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount	
		Account	5220.100 - Employee Development General Totals	Transactions	3	\$2,300.00
		Account	5304 - Furniture & Equipment			
1010.25.4400.5304	Desktop Replacements		1.0000	1,750.00	1,750.00	
		Account	5304 - Furniture & Equipment Totals	Transactions	1	\$1,750.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4203 - HR and Risk Management							
Expenditures							
5100	Personnel Services	165,401	181,749	164,652	205,536	205,536	205,536
5200	Supplies and Services	7,272	6,608	8,345	3,943	3,943	3,943
5300	Capital Outlay	-	-	1,867	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		172,673	188,357	174,864	209,479	209,479	209,479
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		172,673	188,357	174,864	209,479	209,479	209,479

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Human Resources & Risk Management Director	40	100%	1.00	176,007
Administrative Assistant	36	50%	0.45	26,014
Total			1.45	202,021
Allocation to Other Programs				
Administrative Assistant	Town Mgr 50%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

		2020 Actual	2021 Amended	2021 Estimated	2022		2022 Town
Account Number	Description	Amount	Budget	Amount	Department Requested	2022 Manager Recommend	Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	20 - Administrative Services						
Program:	4203 - HR and Risk Management						
5101	Salaries - Permanent	96,375	121,694	108,000	137,015	137,015	137,015
5106.100	Incentives & Admin Leave Administrative Leave	9,109	4,782	4,782	7,173	7,173	7,173
5107	Car Allowance/Mileage	-	-	-	2,400	2,400	2,400
5111	Medicare	1,486	1,834	1,534	2,230	2,230	2,230
5112.101	Retirement Contribution PERS	37,588	29,327	27,000	32,121	32,121	32,121
5113	Worker's Compensation	1,151	1,070	1,060	1,283	1,283	1,283
5114.101	Health Insurance Medical	13,532	18,213	14,833	18,473	18,473	18,473
5114.102	Health Insurance Dental	2,092	-	2,000	-	-	-
5114.103	Health Insurance Vision	180	-	180	-	-	-
5115	Unemployment Compensation	-	-	628	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	257	1,314	320	1,326	1,326	1,326
5116.102	Life and Disability Insurance Long Term/Short Term Disability	708	-	800	-	-	-
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,923	3,515	3,515	3,515	3,515	3,515
5201.100	Office Supplies General	271	50	600	500	500	500
5202.100	Operating Supplies General	256	285	750	700	700	700
5204	Subscriptions and Code Books	3,500	3,500	3,570	-	-	-
5210.100	Postage General	-	20	20	25	25	25
5213.100	Professional/Contract Services General	2,636	1,853	1,853	2,218	2,218	2,218
5214.100	Repair and Maint Service General	13	-	500	500	500	500
5216.100	Communications General Services	75	900	900	-	-	-
5218.100	Advertising General	-	-	152	-	-	-
5219.100	Printing General	27	-	-	-	-	-
5223.105	Meals and Refreshments Emergencies and Meetings	494	-	-	-	-	-
5304	Furniture & Equipment	-	-	1,867	-	-	-
EXPENSE GRAND Totals:		172,673	188,357	174,864	209,479	209,479	209,479



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	20 - Administrative Services			
Program	4203 - HR and Risk Management			
Account	5101 - Salaries - Permanent			
1010.20.4203.5101	Administrative Assistant Base Salary	1.0000	19,853.00	19,853.00
1010.20.4203.5101	Human Resources & Risk Management Director Base Salary	1.0000	124,335.00	124,335.00
1010.20.4203.5101	Offset Due to Planned Administrative Leave Usage	1.0000	(7,173.00)	(7,173.00)
Account 5101 - Salaries - Permanent Totals		Transactions	3	\$137,015.00
Account	5119.120 - Retiree Costs PERS 1959 Survivor Benefits			
1010.20.4203.5119.120	PERS Survivor Benefits	1.0000	3,515.00	3,515.00
Account 5119.120 - Retiree Costs PERS 1959 Survivor Benefits Totals		Transactions	1	\$3,515.00
Account	5201.100 - Office Supplies General			
1010.20.4203.5201.100	Office Supplies - Pens, Notebooks, Postits	1.0000	500.00	500.00
Account 5201.100 - Office Supplies General Totals		Transactions	1	\$500.00
Account	5202.100 - Operating Supplies General			
1010.20.4203.5202.100	Operating Supplies - Printer Cartridges, etc.	1.0000	700.00	700.00
Account 5202.100 - Operating Supplies General Totals		Transactions	1	\$700.00
Account	5210.100 - Postage General			
1010.20.4203.5210.100	Postage for Employee and Applicant Letters	1.0000	25.00	25.00
Account 5210.100 - Postage General Totals		Transactions	1	\$25.00
Account	5213.100 - Professional/Contract Services General			
1010.20.4203.5213.100	Employee Assistance Program (All Employees)		554.50	2,218.00
Account 5213.100 - Professional/Contract Services General Totals			1	\$2,218.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 25 - Finance							
Program: 5005 - Rental Properties							
Expenditures							
	5100 Personnel Services	660	660	660	792	792	792
	5200 Supplies and Services	-	-	-	-	-	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		660	660	660	792	792	792
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		660	660	660	792	792	792

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number Description		2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 25 - Finance							
Program: 5005 - Rental Properties							
5211.175	Utilities Rental Properties	660	660	660	792	792	792
5214.100	Repair and Maint Service General	-	-	-	-	-	-
5501	Debt Service Payment - Principal	-	-	-	-	-	-
EXPENSE GRAND Totals:		660	660	660	792	792	792



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	25 - Finance			
Program	5005 - Rental Properties			
Account	5211.175 - Utilities Rental Properties			
1010.25.5005.5211.175	Water - 5619 Black Olive	1.0000	792.00	792.00
Account 5211.175 - Utilities Rental Properties Totals		Transactions	1	\$792.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 35 - Fire							
Program: 4615 - Emergency Operations Center							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	10,180	11,064	10,449	11,172	11,172	11,172
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		10,180	11,064	10,449	11,172	11,172	11,172
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		10,180	11,064	10,449	11,172	11,172	11,172

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

		2022					
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 35 - Fire							
Program: 4615 - Fire - EOC							
5202.100	Operating Supplies General	-	400	400	400	400	400
5203.100	Repairs and Maint Supplies General	-	-	-	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	-	-	-	-	-	-
5214.100	Repair and Maint Service General	4,760	4,760	4,760	4,760	4,760	4,760
5216.100	Communications General Services	5,420	5,754	5,289	5,862	5,862	5,862
5223.105	Meals and Refreshments Emergencies and Meetings	-	150	-	150	150	150
5304	Furniture & Equipment	-	-	-	-	-	-
EXPENSE GRAND Totals:		10,180	11,064	10,449	11,172	11,172	11,172



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	35 - Fire			
Program	4615 - Fire - EOC			
Account	5202.100 - Operating Supplies General			
1010.35.4615.5202.100	EOC Supplies	1.0000	400.00	400.00
Account 5202.100 - Operating Supplies General Totals		Transactions	1	\$400.00
Account	5214.100 - Repair and Maint Service General			
1010.35.4615.5214.100	Emergency Contact Notification System	1.0000	4,760.00	4,760.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	1	\$4,760.00
Account	5216.100 - Communications General Services			
1010.35.4615.5216.100	AM 1500	1.0000	120.00	120.00
1010.35.4615.5216.100	EOC Cell Phone	1.0000	13.00	13.00
1010.35.4615.5216.100	EOC Telephone Line	1.0000	282.00	282.00
1010.35.4615.5216.100	Equipment Tower Rental	1.0000	1,922.00	1,922.00
1010.35.4615.5216.100	Three Repeaters	1.0000	3,525.00	3,525.00
Account 5216.100 - Communications General Services Totals		Transactions	5	\$5,862.00
Account	5223.105 - Meals and Refreshments Emergencies and Meetings			
1010.35.4615.5223.105	EOC Meals for Training or Incident	1.0000	150.00	150.00
Account 5223.105 - Meals and Refreshments Emergencies and Meetings Totals		Transactions	1	\$150.00

FY 2021/22

Fire Department

Administration, Suppression & Volunteers

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 35 - Fire							
Program: 4610 - Fire - Administrative							
Expenditures							
5100	Personnel Services	126,909	135,028	131,522	197,921	197,921	197,921
5200	Supplies and Services	68,024	63,111	67,525	64,212	64,212	64,212
5300	Capital Outlay	3,027	-	-	-	-	-
5500	Debt Service	2,071	2,071	2,071	-	-	-
Total Expenditures		200,031	200,210	201,118	262,133	262,133	262,133
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Transfers In							
Transfers (Out)		-	-	-	-	-	-
Net General Fund Support		200,031	200,210	201,118	262,133	262,133	262,133

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Administrative Assistant	24	100%	0.60	43,624
Fire Prevention Inspector II	40	33%	0.33	36,671
Fire Prevention Inspector	40	80%	0.80	59,828
		Total	1.73	140,123
Allocation to Other Programs				
Fire Prevention Inspector II	BSWW 67%			
Fire Prevention Inspector	BSWW 20%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 35 - Fire							
Program: 4610 - Fire - Administrative							
5101	Salaries - Permanent	56,619	57,772	57,017	94,467	94,467	94,467
5105	Salaries - Overtime/FLSA	165	-	20	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	2,569	-	-	-	-	-
5106.200	Incentives & Admin Leave Gym Reimbursement	30	60	-	60	60	60
5109.100	Allowances Uniform Allowance	227	227	225	769	769	769
5109.101	Allowances Boot Allowance	167	163	167	567	567	567
5111	Medicare	942	843	908	1,389	1,389	1,389
5112.101	Retirement Contribution PERS	4,383	15,722	12,285	28,806	28,806	28,806
5113	Worker's Compensation	1,814	1,375	1,636	3,137	3,137	3,137
5114.101	Health Insurance Medical	4,858	4,840	4,841	14,378	14,378	14,378
5115	Unemployment Compensation	-	-	413	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	240	799	239	1,380	1,380	1,380
5116.102	Life and Disability Insurance Long Term/Short Term Disability	495	-	544	-	-	-
5119.100	Retiree Costs Medical Insurance	54,400	53,227	53,227	52,968	52,968	52,968
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-
5201.100	Office Supplies General	270	250	550	400	400	400
5202.100	Operating Supplies General	5,217	2,600	2,200	2,600	2,600	2,600
5203.100	Repairs and Maint Supplies General	10,419	5,500	6,000	5,500	5,500	5,500
5209.101	Auto Fuel Expense Town Vehicles	430	700	200	500	500	500
5210.100	Postage General	854	500	1,000	750	750	750
5211.135	Utilities Water and Sewer	2,299	2,500	2,300	2,300	2,300	2,300
5211.137	Utilities Electric and Gas	21,499	22,000	22,750	22,500	22,500	22,500
5211.139	Utilities Propane	1,824	1,800	300	1,000	1,000	1,000
5213.100	Professional/Contract Services General	941	1,090	7,900	1,155	1,155	1,155
5214.100	Repair and Maint Service General	5,677	5,652	4,600	7,052	7,052	7,052
5215.106	Rents and Leases Copiers	2,298	2,300	2,311	1,200	1,200	1,200
5216.100	Communications General Services	11,259	12,198	13,914	14,255	14,255	14,255
5218.100	Advertising General	-	-	-	-	-	-
5219.100	Printing General	5,009	6,000	3,500	5,000	5,000	5,000
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	-	-	-	-	-	-
5223.105	Meals and Refreshments Emergencies and Meetings	29	21	-	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
5303	Improvements	3,027	-	-	-	-	-
5501	Debt Service Payment - Principal	2,071	2,071	2,071	-	-	-
EXPENSE GRAND Totals:		200,031	200,210	201,118	262,133	262,133	262,133



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	35 - Fire			
Program	4610 - Fire - Administrative			
Account	5119.100 - Retiree Costs Medical Insurance			
1010.35.4610.5119.100	Retiree Health Premium	1.0000	52,968.00	52,968.00
Account 5119.100 - Retiree Costs Medical Insurance Totals		Transactions	1	\$52,968.00
Account	5201.100 - Office Supplies General			
1010.35.4610.5201.100	Office Supplies (not paper or ink)	1.0000	400.00	400.00
Account 5201.100 - Office Supplies General Totals		Transactions	1	\$400.00
Account	5202.100 - Operating Supplies General			
1010.35.4610.5202.100	All Stations: Beds, bedding, chairs, appliances	1.0000	1,500.00	1,500.00
1010.35.4610.5202.100	Flag Replacement: US & CA	1.0000	100.00	100.00
1010.35.4610.5202.100	Miscellaneous Operating Supplies	1.0000	200.00	200.00
1010.35.4610.5202.100	Printer Ink Cartridges	1.0000	200.00	200.00
1010.35.4610.5202.100	Printer/Copier Paper	1.0000	600.00	600.00
Account 5202.100 - Operating Supplies General Totals		Transactions	5	\$2,600.00
Account	5203.100 - Repairs and Maint Supplies General			
1010.35.4610.5203.100	All Stations: Consumable products (cleaning, paper products)	1.0000	2,000.00	2,000.00
1010.35.4610.5203.100	All Stations: Facility Maintenance	1.0000	2,500.00	2,500.00
1010.35.4610.5203.100	All Stations: Filters for Air Vac	1.0000	1,000.00	1,000.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	3	\$5,500.00
Account	5209.101 - Auto Fuel Expense Town Vehicles			
1010.35.4610.5209.101	Fuel for Fire Prevention Inspector	1.0000	500.00	500.00
Account 5209.101 - Auto Fuel Expense Town Vehicles Totals		Transactions	1	\$500.00
Account	5210.100 - Postage General			
1010.35.4610.5210.100	Postage and Shipping	1.0000	750.00	750.00
Account 5210.100 - Postage General Totals		Transactions	1	\$750.00
Account	5211.135 - Utilities Water and Sewer			
1010.35.4610.5211.135	Water Service - Station 81 and 82	1.0000	2,300.00	2,300.00



Town of Paradise

Budget Transactions Report Budget Year of 2021/22

Account **5211.137 - Utilities Electric and Gas**
1010.35.4610.5211.137 Electric and Gas for Station 81 & 82

Account **5211.139 - Utilities Propane**
1010.35.4610.5211.139 All Stations: Propane for Barbeques
1010.35.4610.5211.139 FD Generator Propane

Account **5213.100 - Professional/Contract Services General**
1010.35.4610.5213.100 Access: St 81 Shredding Service Bi-Monthly
1010.35.4610.5213.100 HazMat JPA (County of Butte Joint Agreement)
1010.35.4610.5213.100 Lien Recording Fees

Account **5214.100 - Repair and Maint Service General**
1010.35.4610.5214.100 Accela Access- annual cost/FD portion
1010.35.4610.5214.100 All Stations Cleaning: Carpets, blinds, recliners
1010.35.4610.5214.100 All Stations: Appliance Repair
1010.35.4610.5214.100 All Stations: Facility Repairs
1010.35.4610.5214.100 Apparatus Bay Door Repairs & Maintenance
1010.35.4610.5214.100 St 81 Copier Monthly Maintenance/Usage
1010.35.4610.5214.100 Station 81 & 82 Monthly Pest Control

Account **5215.106 - Rents and Leases Copiers**
1010.35.4610.5215.106 Copier Lease

Account **5216.100 - Communications General Services**
1010.35.4610.5216.100 Circuit Lines
1010.35.4610.5216.100 Data for Tablets
1010.35.4610.5216.100 Fire Prevention Inspector Cell Phone
1010.35.4610.5216.100 Internet Connection - Station 82
1010.35.4610.5216.100 Public Safety Radio System - (Prevention 2 units)

Account **5211.135 - Utilities Water and Sewer Totals**

Account **5211.137 - Utilities Electric and Gas Totals**

Account **5211.139 - Utilities Propane Totals**

Account **5213.100 - Professional/Contract Services General Totals**

Account **5214.100 - Repair and Maint Service General Totals**

Account **5215.106 - Rents and Leases Copiers Totals**

Transactions 1 \$2,300.00

1.0000 22,500.00 22,500.00

Transactions 1 \$22,500.00

1.0000 200.00 200.00

1.0000 800.00 800.00

Transactions 2 \$1,000.00

6.0000 42.50 255.00

1.0000 750.00 750.00

1.0000 150.00 150.00

Transactions 3 \$1,155.00

1.0000 2,400.00 2,400.00

1.0000 500.00 500.00

1.0000 200.00 200.00

1.0000 1,500.00 1,500.00

1.0000 1,000.00 1,000.00

12.0000 35.00 420.00

12.0000 86.00 1,032.00

Transactions 7 \$7,052.00

12.0000 100.00 1,200.00

Transactions 1 \$1,200.00

12.0000 547.15 6,565.80

12.0000 270.00 3,240.00

12.0000 25.00 300.00

12.0000 139.78 1,677.36

12.0000 84.00 1,008.00



1010.35.4610.5216.100 Telephone Lines

Account 5219.100 - Printing General
1010.35.4610.5219.100 Printing Flyers and Mailers for Fire Safety

Account 5216.100 - Communications General Services Totals

Account 5219.100 - Printing General Totals

Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

12.0000	122.00	1,464.00
Transactions	6	\$14,255.16

1.0000	5,000.00	5,000.00
Transactions	1	\$5,000.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 35 - Fire							
Program: 4630 - Fire - Suppression							
Expenditures							
5100	Personnel Services	271,700	273,003	273,003	276,162	276,162	276,162
5200	Supplies and Services *	3,210,377	3,409,033	3,425,078	4,099,610	4,099,610	4,099,610
5300	Capital Outlay	449,555	23,758	23,172	18,000	18,000	18,000
5500	Debt Service	68,738	68,738	68,738	68,738	68,738	68,738
Total Expenditures		4,000,370	3,774,532	3,789,991	4,462,510	4,462,510	4,462,510
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		4,000,370	3,774,532	3,789,991	4,462,510	4,462,510	4,462,510
* \$250,000 of CAL FIRE funded by Measure "C"							

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022	2022 Town	
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	35 - Fire						
Program:	4630 - Fire - Suppression						
5112.101	Retirement Contribution PERS	88,540	92,679	92,679	112,411	112,411	112,411
5119.100	Retiree Costs Medical Insurance	183,160	180,324	180,324	163,751	163,751	163,751
5202.100	Operating Supplies General	4,936	9,000	6,000	9,000	9,000	9,000
5203.100	Repairs and Maint Supplies General	1,801	2,100	1,900	2,100	2,100	2,100
5209.101	Auto Fuel Expense Town Vehicles	13,855	16,000	16,000	16,000	16,000	16,000
5213.100	Professional/Contract Services General	3,181,733	3,368,472	3,391,178	4,057,949	4,057,949	4,057,949
5214.100	Repair and Maint Service General	8,003	8,000	10,000	9,250	9,250	9,250
5216.100	Communications General Services	-	4,536	-	4,536	4,536	4,536
5220.100	Employee Development General	50	650	-	500	500	500
5223.105	Meals and Refreshments Emergencies and Meetings	-	25	-	25	25	25
5269.135	Emergency Incident Costs Fire Related	-	250	-	250	250	250
5303	Improvements	-	-	8,945	-	-	-
5304	Furniture & Equipment	21,613	23,758	5,995	18,000	18,000	18,000
5305	Vehicles	427,942	-	8,232	-	-	-
5501	Debt Service Payment - Principal	68,738	68,738	68,738	68,738	68,738	68,738
EXPENSE GRAND Totals:		4,000,370	3,774,532	3,789,991	4,462,510	4,462,510	4,462,510



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	35 - Fire			
Program	4630 - Fire - Suppression			
Account	5119.100 - Retiree Costs Medical Insurance			
1010.35.4630.5119.100	Retiree Health Premium	1.0000	163,751.00	163,751.00
Account 5119.100 - Retiree Costs Medical Insurance Totals		Transactions	1	\$163,751.00
Account	5202.100 - Operating Supplies General			
1010.35.4630.5202.100	Batteries (AA, AAA, C, D, phone)	1.0000	1,000.00	1,000.00
1010.35.4630.5202.100	EMS Equipment & Supplies	1.0000	3,500.00	3,500.00
1010.35.4630.5202.100	EMS Oxygen (Bottle exchange)	1.0000	1,000.00	1,000.00
1010.35.4630.5202.100	Engine Supplies	1.0000	500.00	500.00
1010.35.4630.5202.100	Foam (Class A & B) & Haz Mat Supplies	1.0000	1,000.00	1,000.00
1010.35.4630.5202.100	Hand tool Replacement	1.0000	500.00	500.00
1010.35.4630.5202.100	PPE: Eyes, Ears, Tape, Etc	1.0000	1,500.00	1,500.00
Account 5202.100 - Operating Supplies General Totals		Transactions	7	\$9,000.00
Account	5203.100 - Repairs and Maint Supplies General			
1010.35.4630.5203.100	Apparatus Cleaning Supplies	1.0000	100.00	100.00
1010.35.4630.5203.100	Apparatus Equipment Repairs	1.0000	500.00	500.00
1010.35.4630.5203.100	HT Radio Parts	1.0000	250.00	250.00
1010.35.4630.5203.100	Mobile Radio Replacement/Repairs	1.0000	500.00	500.00
1010.35.4630.5203.100	SCBA: Air System Maintenance/Supplies	1.0000	250.00	250.00
1010.35.4630.5203.100	Small Engine & Equipment Repair/Maintenance	1.0000	500.00	500.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	6	\$2,100.00
Account	5209.101 - Auto Fuel Expense Town Vehicles			
1010.35.4630.5209.101	Gasoline for Engines and Trucks	1.0000	16,000.00	16,000.00
Account 5209.101 - Auto Fuel Expense Town Vehicles Totals		Transactions	1	\$16,000.00
Account	5213.100 - Professional/Contract Services General			
1010.35.4630.5213.100	CAL FIRE Personnel Services	1.0000	3,757,973.00	3,757,973.00
1010.35.4630.5213.100	CAL FIRE Personnel Services Funded by Measure V	1.0000	(250,000.00)	(250,000.00)



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

1010.35.4630.5213.100	SAFER Grant Firefighter II's (3)	1.0000	549,976.00	549,976.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	4	\$4,057,949.00
Account 5214.100 - Repair and Maint Service General				
1010.35.4630.5214.100	Bauer Semi-Annual Testing & Certificate	2.0000	750.00	1,500.00
1010.35.4630.5214.100	Equipment/Tools/Apparatus Repairs	1.0000	2,500.00	2,500.00
1010.35.4630.5214.100	Extinguishers: Repairs & Annual Service	1.0000	1,000.00	1,000.00
1010.35.4630.5214.100	PPE Inspections and Repairs	1.0000	2,250.00	2,250.00
1010.35.4630.5214.100	Radio Testing and Repairs	1.0000	1,000.00	1,000.00
1010.35.4630.5214.100	SCBA Annual Testing and Repairs	1.0000	1,000.00	1,000.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	6	\$9,250.00
Account 5216.100 - Communications General Services				
1010.35.4630.5216.100	Public Safety Radio Service (9 Units)	12.0000	378.00	4,536.00
Account 5216.100 - Communications General Services Totals		Transactions	1	\$4,536.00
Account 5220.100 - Employee Development General				
1010.35.4630.5220.100	EMT Certification & Other Training	1.0000	500.00	500.00
Account 5220.100 - Employee Development General Totals		Transactions	1	\$500.00
Account 5223.105 - Meals and Refreshments Emergencies and Meetings				
1010.35.4630.5223.105	Meals & Refreshments- Employees	1.0000	25.00	25.00
Account 5223.105 - Meals and Refreshments Emergencies and Meetings Totals		Transactions	1	\$25.00
Account 5269.135 - Emergency Incident Costs Fire Related				
1010.35.4630.5269.135	Emergency Incident Costs: Fire Related	1.0000	250.00	250.00
Account 5269.135 - Emergency Incident Costs Fire Related Totals		Transactions	1	\$250.00
Account 5304 - Furniture & Equipment				
1010.35.4630.5304	Engine Equipment	1.0000	3,000.00	3,000.00
1010.35.4630.5304	Fire Hose & Nozzles	1.0000	5,000.00	5,000.00
1010.35.4630.5304	Personal Protective Equipment (PPE)	1.0000	10,000.00	10,000.00
Account 5304 - Furniture & Equipment Totals		Transactions	3	\$18,000.00
Account 5501 - Debt Service Payment - Principal				
1010.35.4630.5501	CA FIRE Retiree Medical Note - final 06/23	1.0000	68,737.70	68,738.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	1	\$68,738.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 35 - Fire							
Program: 4640 - Fire - Volunteer Program							
Expenditures							
5100	Personnel Services	1,855	1,632	804	1,632	1,632	1,632
5200	Supplies and Services	148	600	850	600	600	600
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		2,003	2,232	1,654	2,232	2,232	2,232
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		2,003	2,232	1,654	2,232	2,232	2,232

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 35 - Fire							
Program: 4640 - Fire - Volunteer Program							
5118	Volunteer Benefits	1,855	1,632	804	1,632	1,632	1,632
5202.100	Operating Supplies General	-	200	-	200	200	200
5213.100	Professional/Contract Services General	148	400	850	400	400	400
EXPENSE GRAND Totals:		2,003	2,232	1,654	2,232	2,232	2,232



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 35 - Fire				
Program 4640 - Fire - Volunteer Program				
Account 5118 - Volunteer Benefits				
1010.35.4640.5118	\$10K life/AD& D	4.0000	17.00	68.00
1010.35.4640.5118	CSFA Annual Dues	1.0000	165.00	165.00
1010.35.4640.5118	Length of Service Award	2.0000	350.00	700.00
1010.35.4640.5118	Medicare	1.0000	25.00	25.00
1010.35.4640.5118	Worker's Compensation	1.0000	674.00	674.00
	Account 5118 - Volunteer Benefits Totals	Transactions	5	\$1,632.00
Account 5202.100 - Operating Supplies General				
1010.35.4640.5202.100	Personal Protective Equipment	1.0000	100.00	100.00
1010.35.4640.5202.100	Uniforms	1.0000	100.00	100.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	2	\$200.00
Account 5213.100 - Professional/Contract Services General				
1010.35.4640.5213.100	Volunteer Stipends	1.0000	400.00	400.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	1	\$400.00

FY 2021/22

Community Development Department

Planning, Waste Management,
Building Safety & Wastewater Services,
Abandoned Vehicle Abatement (AVA), and Business &
Housing

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 40 - Community Development							
Program: 4720 - CDD Planning							
Expenditures							
5100	Personnel Services	150,678	165,651	175,341	501,685	501,685	501,685
5200	Supplies and Services	10,611	15,075	9,415	13,255	13,255	13,255
5300	Capital Outlay	-	-	1,919	-	-	-
5500	Debt Service	7,337	7,337	7,337	-	-	-
Total Expenditures		168,626	188,063	194,012	514,940	514,940	514,940
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		168,626	188,063	194,012	514,940	514,940	514,940

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Community Development Director - Planning & Wastewater	40	15%	0.15	30,245
Community Development Director - Building & Code Enforcement	40	20%	0.20	43,267
Senior Supervising Code Enforcement Officer	40	100%	1.00	138,422
Senior Planner	40	80%	0.80	62,686
Assistant Planner	40	37%	0.37	31,779
Code Enforcement Officer II	36	100%	0.90	91,342
Office Assistant (Code Enforcement)	40	100%	1.00	57,552
Office Assistant (CDD)	40	100%	1.00	54,030
		Total	5.42	509,323
Allocation to Other Programs				
Community Development Director - Planning & Wastewater	Wst Mgt 3%; BSWW 82%			
Community Development Director - Building & Code Enforcement	BSWW 80%			
Senior Planner	BSWW 20%			
Assistant Planner	Wst Mgt 3%; BSWW 60%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number Description		2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 40 - Community Development							
Program: 4720 - CDD Planning							
5101	Salaries - Permanent	74,540	96,500	113,500	318,793	318,793	318,793
5106.100	Incentives & Admin Leave Administrative Leave	5,125	1,135	1,135	4,419	4,419	4,419
5107	Car Allowance/Mileage	233	360	360	360	360	360
5109.101	Allowances Boot Allowance	450	450	450	1,100	1,100	1,100
5111	Medicare	1,162	1,427	1,550	4,475	4,475	4,475
5112.101	Retirement Contribution PERS	15,910	21,288	21,288	84,331	84,331	84,331
5113	Worker's Compensation	4,047	3,068	3,068	8,431	8,431	8,431
5114.101	Health Insurance Medical	10,175	14,528	13,500	60,108	60,108	60,108
5114.102	Health Insurance Dental	1,393	-	1,900	-	-	-
5114.103	Health Insurance Vision	110	-	170	-	-	-
5115	Unemployment Compensation	-	-	750	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	284	1,294	470	4,385	4,385	4,385
5116.102	Life and Disability Insurance Long Term/Short Term Disability	293	-	700	-	-	-
5119.100	Retiree Costs Medical Insurance	29,098	25,601	16,500	15,283	15,283	15,283
5122	Accrual Bank Payoff	7,857	-	-	-	-	-
5201.100	Office Supplies General	255	300	300	300	300	300
5202.100	Operating Supplies General	727	3,800	500	700	700	700
5209.101	Auto Fuel Expense Town Vehicles	39	100	-	100	100	100
5210.100	Postage General	1,131	1,000	1,000	1,500	1,500	1,500
5213.100	Professional/Contract Services General	2	50	275	100	100	100
5214.100	Repair and Maint Service General	4,620	5,382	4,832	5,500	5,500	5,500
5216.100	Communications General Services	1,152	2,665	1,153	2,500	2,500	2,500
5218.100	Advertising General	2,049	1,500	1,328	1,500	1,500	1,500
5219.100	Printing General	27	27	27	55	55	55
5220.100	Employee Development General	61	251	-	1,000	1,000	1,000
5280.100	Bad Debt Write Off Expense	548	-	-	-	-	-
5304	Furniture & Equipment	-	-	1,919	-	-	-
5501	Debt Service Payment - Principal	7,337	7,337	7,337	-	-	-
EXPENSE GRAND Totals:		168,626	188,063	194,012	514,940	514,940	514,940



Town of Paradise

Budget Transactions Report Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 40 - Community Development				
Program 4720 - CDD Planning				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.40.4720.5119.100	Retiree Health Premium	1.0000	15,283.00	15,283.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$15,283.00
Account 5201.100 - Office Supplies General				
1010.40.4720.5201.100	Pens, Batteries, and Other Office Supplies	1.0000	300.00	300.00
	Account 5201.100 - Office Supplies General Totals	Transactions	1	\$300.00
Account 5202.100 - Operating Supplies General				
1010.40.4720.5202.100	Paper, file folders, and toner	1.0000	700.00	700.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	1	\$700.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
1010.40.4720.5209.101	Fuel - town vehicles	1.0000	100.00	100.00
	Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$100.00
Account 5210.100 - Postage General				
1010.40.4720.5210.100	General Postage	1.0000	1,500.00	1,500.00
	Account 5210.100 - Postage General Totals	Transactions	1	\$1,500.00
Account 5213.100 - Professional/Contract Services General				
1010.40.4720.5213.100	Recording fees	1.0000	100.00	100.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	1	\$100.00
Account 5214.100 - Repair and Maint Service General				
1010.40.4720.5214.100	Accela Maintenance Renewal	1.0000	5,500.00	5,500.00
	Account 5214.100 - Repair and Maint Service General Totals	Transactions	1	\$5,500.00
Account 5216.100 - Communications General Services				
1010.40.4720.5216.100	Cell phone service (x2)	13.0000	192.31	2,500.03
	Account 5216.100 - Communications General Services Totals	Transactions	1	\$2,500.03
Account 5218.100 - Advertising General				
1010.40.4720.5218.100	Public hearing notices and ordinance revisions	1.0000	1,500.00	1,500.00
	Account 5218.100 - Advertising General Totals	Transactions	1	\$1,500.00
Account 5219.100 - Printing General				
1010.40.4720.5219.100	Business Cards	1.0000	55.00	55.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account 5219.100 - Printing General Totals	Transactions	1	\$55.00
Account 5220.100 - Employee Development General					
1010.40.4720.5220.100	Trainings and Seminars		1.0000	1,000.00	1,000.00
		Account 5220.100 - Employee Development General Totals	Transactions	1	\$1,000.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 40 - Community Development							
Program: 4780 - CDD - Waste Management							
Expenditures							
5100	Personnel Services	6,682	7,702	17,947	8,190	8,190	8,190
5200	Supplies and Services	55	25	25	21	21	21
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	1,178	1,178	1,178	1,178	1,178	1,178
Total Expenditures		7,915	8,905	19,150	9,389	9,389	9,389
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		7,915	8,905	19,150	9,389	9,389	9,389

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Community Development Director - Planning & Wastewater	40	3%	0.03	6,049
Assistant Planner	40	3%	0.03	2,577
		Total	0.06	8,626
Allocation to Other Programs				
Comm. Development Director	Plan 15%; BSWW 82%			
Assistant Planner	Plan 37%; BSWW 60%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 40 - Community Development							
Program: 4780 - CDD - Waste Management							
5101	Salaries - Permanent	3,562	5,453	14,000	5,983	5,983	5,983
5106.100	Incentives & Admin Leave Administrative Leave	1,274	227	227	240	240	240
5107	Car Allowance/Mileage	50	72	72	72	72	72
5111	Medicare	73	83	200	91	91	91
5112.101	Retirement Contribution PERS	402	1,333	2,200	1,288	1,288	1,288
5113	Worker's Compensation	61	48	48	53	53	53
5114.101	Health Insurance Medical	149	428	680	403	403	403
5114.102	Health Insurance Dental	38	-	220	-	-	-
5114.103	Health Insurance Vision	4	-	20	-	-	-
5115	Unemployment Compensation	-	-	100	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	11	58	50	60	60	60
5116.102	Life and Disability Insurance Long Term/Short Term Disability	33	-	130	-	-	-
5122	Accrual Bank Payoff	1,025	-	-	-	-	-
5213.100	Professional/Contract Services General	55	25	25	21	21	21
5501	Debt Service Payment - Principal	1,178	1,178	1,178	1,178	1,178	1,178
EXPENSE GRAND Totals:		7,915	8,905	19,150	9,389	9,389	9,389



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	40 - Community Development			
Program	4780 - CDD - Waste Management			
Account	5213.100 - Professional/Contract Services General			
1010.40.4780.5213.100	Lien Recording Fees	1.0000	21.00	21.00
		Transactions	1	\$21.00
Account	5213.100 - Professional/Contract Services General Totals			
Account	5501 - Debt Service Payment - Principal			
1010.40.4780.5501	County Teeter of Code Violations	2.0000	589.07	1,178.00
		Transactions	1	\$1,178.00
Account	5501 - Debt Service Payment - Principal Totals			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2030 - Building Safety & Waste Wtr Svcs							
Department: 40 - Community Development							
Program: 4730 - Building and Onsite Inspections							
Expenditures							
5100	Personnel Services	676,154	1,124,043	865,700	1,756,869	1,756,869	1,756,869
5200	Supplies and Services	2,910,557	2,976,029	2,964,905	2,589,618	2,589,618	2,589,618
5300	Capital Outlay	8,426	113,550	96,046	78,000	78,000	78,000
5500	Debt Service	12,502	12,502	12,502	7,945	7,945	7,945
Total Expenditures		3,607,639	4,226,124	3,939,153	4,432,432	4,432,432	4,432,432
Revenues							
	Service Fees	5,271,810	5,256,263	4,491,942	4,408,903	4,408,903	4,408,903
	Fines and Forfeitures	10,800	10,000	2,000	1,000	1,000	1,000
	Other	78,515	50,000	50,024	50,000	50,000	50,000
Total Revenues		5,361,125	5,316,263	4,543,966	4,459,903	4,459,903	4,459,903
Net Income		1,753,486	1,090,139	604,813	27,471	27,471	27,471
Transfers In		-	-	-	-	-	-
Transfers (Out)		(207,174)	(203,364)	(203,364)	(232,183)	(232,183)	(232,183)
Ending Fund Balance		2,678,103	3,564,878	3,079,552	2,874,840	2,874,840	2,874,840

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Community Development Director - Planning & Wastewater	40	82%	0.82	165,337
Community Development Director - Building & Code Enforcement	40	80%	0.80	173,070
Assistant Planner	40	60%	0.60	51,533
Senior Planner	40	20%	0.20	15,672
Building/Onsite Inspector II (Part-Time/Hourly) (2)	18	100%	0.90	70,134
Building Plans Examiner	40	100%	1.00	89,069
Fire Prevention Inspector II	40	67%	0.67	78,025
Building/Onsite Inspector I (3)	40	100%	3.00	285,407
Building/Onsite Inspector I (Part-Time)	25	100%	0.63	67,375
Building/Onsite Inspector I (Part-Time/Hourly) (2)	18	100%	0.90	63,521
CDD Permit Coordinator	40	100%	1.00	69,868
Fire Prevention Inspector I	40	20%	0.20	15,582
Building/Onsite Permit Tech. I (3)	40	100%	3.00	218,811
Building/Onsite Permit Tech. II	40	100%	1.00	96,846
Office Assistant (Building)	40	100%	1.00	54,030
Onsite Sanitary Official	40	100%	1.00	154,636
Office Assistant (Onsite)	40	100%	1.00	72,709
Town Manager	40	5%	0.05	13,261
PW Director/Town Engineer	40	2%	0.02	4,726
Finance Director/Town Treasurer	40	10%	0.10	17,098
Senior Accountant	40	15%	0.15	18,128
		Total	18.04	1,794,838

Allocation to Other Programs

Community Development Director - Planning & Wastewater	Planning 15%; Wst Mgt 3%
Community Development Director - Building & Code Enforcement	Planning 20%
Assistant Planner	Planning 37%; Wst Mgt 3%
Senior Planner	Planning 80%
Fire Prevention Inspector II	Fire 33%
Fire Prevention Inspector I	Fire 80%
Town Manager	Finance 85%; BHS 5%; Gas Tax 5%
PW Director/Town Engineer	Eng 50%; Streets 48%
Finance Director/Town Treasurer	Finance 83%; Gas Tax 5%; Transportation 2%
Senior Accountant	Finance 67%; BHS 5%; Gas Tax 10%; Transportation 3%

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2030 - Building Safety & Waste Wtr Svcs							
REVENUES							
Department: 40 - Community Development							
Program: 4730 - Building and Onsite Inspections							
3380.102	Local Government Revenue Fines and Citations Onsite	10,800	10,000	2,000	1,000	1,000	1,000
3401.301	CDD Building Plan Check Fees	1,845,592	1,800,000	1,415,263	1,400,000	1,400,000	1,400,000
3401.302	CDD Building Construction Review-Bldg Permit	2,389,891	2,400,000	2,054,712	2,000,000	2,000,000	2,000,000
3401.306	CDD Building Development Permit/DIF Est Req	1,124	900	600	400	400	400
3401.320	CDD Building Permit Valuation Surcharge	(799)	4,400	4,400	4,000	4,000	4,000
3404.116	Onsite Land Use Review	49,240	44,000	46,240	48,000	48,000	48,000
3404.117	Onsite Repairs to Maintain Existing Use	151,815	140,000	115,000	112,000	112,000	112,000
3404.118	Onsite New Installation Standard System	4,355	4,700	4,700	4,700	4,700	4,700
3404.119	Onsite Permit: Alteration/Expanded Use	46,887	45,000	48,000	45,000	45,000	45,000
3404.120	Onsite Review for Land Division	-	541	1,600	541	541	541
3404.125	Onsite Escrow Clearance	18,166	20,000	15,390	15,000	15,000	15,000
3404.126	Onsite Building Permit Clearance	64,141	60,000	50,000	53,000	53,000	53,000
3404.127	Onsite Operating Permit/Annual	335,153	385,000	385,000	385,000	385,000	385,000
3404.128	Onsite Construct Install Permit Renewal	-	272	273	272	272	272
3404.130	Onsite Water Well Clearance	376	400	189	190	190	190
3404.137	Onsite Alternative Systems Review	3,803	3,300	3,300	3,300	3,300	3,300
3404.138	Onsite Abandonment of Septic System	3,579	2,000	1,575	1,500	1,500	1,500
3404.150	Onsite Annual Evaluator License Fee	-	500	700	1,000	1,000	1,000
3404.151	Onsite Extension Req for Eval or Repair	-	250	-	-	-	-
3404.160	Onsite Graywater System (Construction)	-	-	-	-	-	-
3422.337	Fire Code Enforcement Inspection	270,330	260,000	260,000	250,000	250,000	250,000
3422.368	Fire Permit Fees	88,157	85,000	85,000	85,000	85,000	85,000
3610.100	Interest Revenue Investments	62,338	20,000	20,000	20,000	20,000	20,000
3901.100	Refunds and Reimbursements Miscellaneous	16,057	30,000	30,000	30,000	30,000	30,000
3902.100	Miscellaneous Revenue General	119	-	-	-	-	-
3902.110	Miscellaneous Revenue Cash Over and Short	1	-	24	-	-	-
REVENUES Total		5,361,125	5,316,263	4,543,966	4,459,903	4,459,903	4,459,903

EXPENSES

Department: 40 - Community Development

Program: 4730 - Building and Onsite Inspections

5101	Salaries - Permanent	396,568	750,804	545,000	1,045,488	1,045,488	1,045,488
5102	Salaries - Temporary	-	30,000	6,200	118,048	118,048	118,048
5103.102	Differential Pay Out of Class	-	-	108	-	-	-
5105	Salaries - Overtime/FLSA	330	200	35	5,000	5,000	5,000

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022	2022 Town	
		2020 Actual	2021 Amended	2021 Estimated	Department	2022 Manager	2022 Town
Account Number	Description	Amount	Budget	Amount	Requested	Recommend	Council
Fund: 2030 - Building Safety & Waste Wtr Svcs							
5106.100	Incentives & Admin Leave Administrative Leave	28,420	18,719	18,719	20,050	20,050	20,050
5106.200	Incentives & Admin Leave Gym Reimbursement	64	120	-	120	120	120
5107	Car Allowance/Mileage	1,466	2,376	2,376	2,376	2,376	2,376
5109.100	Allowances Uniform Allowance	455	2,141	1,600	1,028	1,028	1,028
5109.101	Allowances Boot Allowance	683	683	1,700	3,200	3,200	3,200
5111	Medicare	6,373	8,718	8,350	16,375	16,375	16,375
5112.101	Retirement Contribution PERS	113,662	166,265	145,000	288,761	288,761	288,761
5112.102	Retirement Contribution Social Security	-	-	350	7,319	7,319	7,319
5113	Worker's Compensation	21,818	22,358	22,358	40,146	40,146	40,146
5114.101	Health Insurance Medical	35,588	78,198	53,500	162,705	162,705	162,705
5114.102	Health Insurance Dental	7,003	-	10,100	-	-	-
5114.103	Health Insurance Vision	436	-	770	-	-	-
5115	Unemployment Compensation	-	-	3,800	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	1,507	7,882	2,200	13,453	13,453	13,453
5116.102	Life and Disability Insurance Long Term/Short Term Disability	3,659	-	5,400	-	-	-
5119.100	Retiree Costs Medical Insurance	32,619	32,785	32,300	32,800	32,800	32,800
5122	Accrual Bank Payoff	25,505	2,794	5,834	-	-	-
5201.100	Office Supplies General	998	1,000	1,300	2,000	2,000	2,000
5202.100	Operating Supplies General	4,050	3,000	3,500	6,135	6,135	6,135
5203.100	Repairs and Maint Supplies General	5,034	26,400	1,300	28,500	28,500	28,500
5204	Subscriptions and Code Books	-	2,000	103	2,000	2,000	2,000
5209.101	Auto Fuel Expense Town Vehicles	2,321	3,500	1,700	3,500	3,500	3,500
5210.100	Postage General	944	1,500	900	1,500	1,500	1,500
5211.135	Utilities Water and Sewer	-	-	-	1,153	1,153	1,153
5211.137	Utilities Electric and Gas	-	-	-	27,720	27,720	27,720
5213.100	Professional/Contract Services General	2,800,140	2,781,150	2,781,150	2,281,150	2,281,150	2,281,150
5214.100	Repair and Maint Service General	56,785	112,507	125,835	155,100	155,100	155,100
5215.100	Rents and Leases Miscellaneous	1,266	2,082	2,082	2,082	2,082	2,082
5215.106	Rents and Leases Copiers	-	-	-	5,000	5,000	5,000
5216.100	Communications General Services	2,472	2,490	7,703	15,178	15,178	15,178
5218.100	Advertising General	140	-	1,675	2,500	2,500	2,500
5219.100	Printing General	416	500	500	500	500	500
5220.100	Employee Development General	1,573	3,900	1,100	17,200	17,200	17,200
5223.105	Meals and Refreshments Emergencies and Meetings	-	-	57	2,400	2,400	2,400
5225	Bank Fees and Charges	34,327	36,000	36,000	36,000	36,000	36,000
5280.100	Bad Debt Write Off Expense	91	-	-	-	-	-
5304	Furniture & Equipment	8,426	8,550	8,550	14,000	14,000	14,000

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2030 - Building Safety & Waste Wtr Svcs							
5305	Vehicles	-	105,000	87,496	64,000	64,000	64,000
5501	Debt Service Payment - Principal	12,502	12,502	12,502	7,945	7,945	7,945
5910.010	Transfers Out To General Fund	207,174	203,364	203,364	232,183	232,183	232,183
5910.105	Transfers Out To Camp Fire Recovery Projects	-	-	-	-	-	-
EXPENSES Total		3,814,813	4,429,488	4,142,517	4,664,615	4,664,615	4,664,615
Fund Total: 2030 - Net Change		1,546,312	886,775	401,449	(204,712)	(204,712)	(204,712)
ENDING FUND BALANCE		2,678,103	3,564,878	3,079,552	2,874,840	2,874,840	2,874,840



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 2030 - Building Safety & Waste Wtr Svcs				
Department 40 - Community Development				
Program 4730 - Building and Onsite Inspections				
Account 5119.100 - Retiree Costs Medical Insurance				
2030.40.4730.5119.100	Retiree Health Premium	1.0000	32,800.00	32,800.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$32,800.00
Account 5201.100 - Office Supplies General				
2030.40.4730.5201.100	Pens, Post-its, White out, Paper Clips, Lysol Wipes, Binders	1.0000	2,000.00	2,000.00
	Account 5201.100 - Office Supplies General Totals	Transactions	1	\$2,000.00
Account 5202.100 - Operating Supplies General				
2030.40.4730.5202.100	Bottled Water	1.0000	1,135.00	1,135.00
2030.40.4730.5202.100	Field Tools and Supplies	1.0000	1,000.00	1,000.00
2030.40.4730.5202.100	Hydrant Supplies	1.0000	500.00	500.00
2030.40.4730.5202.100	Paper, File Folders and Toner	1.0000	3,500.00	3,500.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	4	\$6,135.00
Account 5203.100 - Repairs and Maint Supplies General				
2030.40.4730.5203.100	HVAC/Plumbing/Facilities Repairs for BRC	1.0000	1,000.00	1,000.00
2030.40.4730.5203.100	Janitorial Supplies for BRC	1.0000	2,500.00	2,500.00
2030.40.4730.5203.100	New Radios/Lights in Vehicles	5.0000	5,000.00	25,000.00
	Account 5203.100 - Repairs and Maint Supplies General Totals	Transactions	3	\$28,500.00
Account 5204 - Subscriptions and Code Books				
2030.40.4730.5204	Fire & Building Code Books	1.0000	1,000.00	1,000.00
2030.40.4730.5204	NFPA NCSS	1.0000	1,000.00	1,000.00
	Account 5204 - Subscriptions and Code Books Totals	Transactions	2	\$2,000.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
2030.40.4730.5209.101	Fuel - Inspection Vehicles		3,500.00	3,500.00
	Account 5209.101 - Auto Fuel Expense Town Vehicles Totals		1	\$3,500.00
Account 5210.100 - Postage General				
2030.40.4730.5210.100	General Postage		1,500.00	1,500.00
	Account 5210.100 - Postage General Totals		1	\$1,500.00
Account 5213.100 - Professional/Contract Services General				
2030.40.4730.5213.100	Lab Samples - Ground & Surface Water		3,500.00	3,500.00
2030.40.4730.5213.100	Lien Recording Fees		150.00	150.00
2030.40.4730.5213.100	New Hire Recruitment and Background		16,500.00	16,500.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2030.40.4730.5213.100	Subcontractor Services - 4 Leaf		2,260,000.00	2,260,000.00
2030.40.4730.5213.100	Subcontractor Services - Other		1,000.00	1,000.00
Account 5213.100 - Professional/Contract Services General Totals			5	\$2,281,150.00
Account 5214.100 - Repair and Maint Service General				
2030.40.4730.5214.100	Accela Maintenance Renewal		92,000.00	92,000.00
2030.40.4730.5214.100	Appointment Scheduling Software		3,100.00	3,100.00
2030.40.4730.5214.100	Fire Extinguisher Server at BRC		200.00	200.00
2030.40.4730.5214.100	Inspector Scheduling Software		30,000.00	30,000.00
2030.40.4730.5214.100	Janitorial Services		19,200.00	19,200.00
2030.40.4730.5214.100	Landscape Services		10,000.00	10,000.00
2030.40.4730.5214.100	Security System		600.00	600.00
Account 5214.100 - Repair and Maint Service General Totals			7	\$155,100.00
Account 5215.100 - Rents and Leases Miscellaneous				
2030.40.4730.5215.100	Lease Mail Machine for BRC	12.0000	173.49	2,082.00
Account 5215.100 - Rents and Leases Miscellaneous Totals			Transactions 1	\$2,082.00
Account 5215.106 - Rents and Leases Copiers				
2030.40.4730.5215.106	Caltronics Copier Cost	12.0000	416.67	5,000.04
Account 5215.106 - Rents and Leases Copiers Totals			Transactions 1	\$5,000.04
Account 5216.100 - Communications General Services				
2030.40.4730.5216.100	Cell and Data Service for Mobile Devices	1.0000	8,770.00	8,770.00
2030.40.4730.5216.100	Cell Phone Allowance	1.0000	1,730.00	1,730.00
2030.40.4730.5216.100	Comcast Internet	1.0000	4,678.00	4,678.00
Account 5216.100 - Communications General Services Totals			Transactions 3	\$15,178.00
Account 5218.100 - Advertising General				
2030.40.4730.5218.100	Job Recruitments	1.0000	2,500.00	2,500.00
Account 5218.100 - Advertising General Totals			Transactions 1	\$2,500.00
Account 5219.100 - Printing General				
2030.40.4730.5219.100	Business Cards & Forms	1.0000	500.00	500.00
Account 5219.100 - Printing General Totals			Transactions 1	\$500.00
Account 5220.100 - Employee Development General				
2030.40.4730.5220.100	International Code Council - Codes & Membership	1.0000	1,200.00	1,200.00
2030.40.4730.5220.100	Membership Dues - NFPA, NFSA, ICC, SVABO, CASI, COWA, NSABO	1.0000	1,000.00	1,000.00
2030.40.4730.5220.100	Trainings and Seminars	1.0000	15,000.00	15,000.00
Account 5220.100 - Employee Development General Totals			Transactions 3	\$17,200.00
Account 5223.105 - Meals and Refreshments Emergencies and Meetings				



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2030.40.4730.5223.105	Contractor Trainings/Meetings	1.0000	400.00	400.00
2030.40.4730.5223.105	Quarterly Safety Meetings	4.0000	500.00	2,000.00
Account 5223.105 - Meals and Refreshments Emergencies and Meetings Totals		Transactions	2	\$2,400.00
Account 5225 - Bank Fees and Charges				
2030.40.4730.5225	Merchant Fees for Accepting Credit Card Payments	1.0000	36,000.00	36,000.00
Account 5225 - Bank Fees and Charges Totals		Transactions	1	\$36,000.00
Account 5304 - Furniture & Equipment				
2030.40.4730.5304	Desktops & Monitors	4.0000	1,950.00	7,800.00
2030.40.4730.5304	Scanner	1.0000	1,700.00	1,700.00
2030.40.4730.5304	Tablets	10.0000	450.00	4,500.00
Account 5304 - Furniture & Equipment Totals		Transactions	3	\$14,000.00
Account 5305 - Vehicles				
2030.40.4730.5305	Building Inspector Trucks	2.0000	32,000.00	64,000.00
Account 5305 - Vehicles Totals		Transactions	1	\$64,000.00
Account 5501 - Debt Service Payment - Principal				
2030.40.4730.5501	(C) USBan Onsite Truck - Final 08/21	1.0000	1,504.28	1,504.28
2030.40.4730.5501	(F) Enterprise - Chevy Colorado - Final 03/23	12.0000	536.66	6,440.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	2	\$7,944.28
Account 5910.010 - Transfers Out To General Fund				
2030.40.4730.5910.010	Central Services Allocation	1.0000	123,861.00	123,861.00
2030.40.4730.5910.010	Pension Obligation Bond	1.0000	108,322.00	108,322.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	2	\$232,183.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2215 - AVA Abandoned Vehicle Abatement							
Department: 40 - Community Development							
Program: 4735 - CDD Vehicle Abate Code Enforce							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	1,557	1,714	4,334	3,364	3,364	3,364
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		1,557	1,714	4,334	3,364	3,364	3,364
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	3,984	2,100	5,100	4,500	4,500	4,500
Total Revenues		3,984	2,100	5,100	4,500	4,500	4,500
Net Income		2,427	386	766	1,136	1,136	1,136
Transfers In		-	-	-	-	-	-
Transfers (Out)		(15,610)	(14,000)	(18,700)	(16,500)	(16,500)	(16,500)
Ending Fund Balance		123,471	109,857	105,537	90,173	90,173	90,173

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2215 - AVA Abandoned Vehicle Abatement							
REVENUES							
Department: 40 - Community Development							
Program: 0000 - Non Program Activity							
3345.007	State Revenues - Other Abandoned Vehicle Abatement Prog	1,892	1,500	4,500	4,500	4,500	4,500
3610.100	Interest Revenue Investments	2,092	600	600	-	-	-
REVENUES Total		3,984	2,100	5,100	4,500	4,500	4,500
EXPENSES							
Department: 40 - Community Development							
Program: 4735 - CDD Vehicle Abate Code Enforce							
5202.100	Operating Supplies General	12	-	-	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	1,075	1,100	1,250	1,250	1,250	1,250
5210.100	Postage General	-	150	-	-	-	-
5213.100	Professional/Contract Services General	350	350	2,970	2,000	2,000	2,000
5214.100	Repair and Maint Service General	6	-	-	-	-	-
5216.100	Communications General Services	114	114	114	114	114	114
5910.010	Transfers Out To General Fund	15,610	14,000	18,700	16,500	16,500	16,500
EXPENSES Total		17,167	15,714	23,034	19,864	19,864	19,864
Fund Total: 2215 - Net Change		(13,183)	(13,614)	(17,934)	(15,364)	(15,364)	(15,364)
ENDING FUND BALANCE		123,471	109,857	105,537	90,173	90,173	90,173



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
EXPENSES					
Fund	2215 - AVA Abandoned Vehicle Abatement				
Department	40 - Community Development				
Program	4735 - CDD Vehicle Abate Code Enforce				
Account	5209.101 - Auto Fuel Expense Town Vehicles				
2215.40.4735.5209.101	Auto Fuel for AVA Activity	1.0000	1,250.00	1,250.00	
	Account	5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$1,250.00
Account	5213.100 - Professional/Contract Services General				
2215.40.4735.5213.100	Towing	1.0000	2,000.00	2,000.00	
	Account	5213.100 - Professional/Contract Services General Totals	Transactions	1	\$2,000.00
Account	5216.100 - Communications General Services				
2215.40.4735.5216.100	Data Plan for Tablet	12.0000	9.50	114.00	
	Account	5216.100 - Communications General Services Totals	Transactions	1	\$114.00
Account	5910.010 - Transfers Out To General Fund				
2215.40.4735.5910.010	Transfer to General Fund to Reimburse for AVA Wages	1.0000	16,500.00	16,500.00	
	Account	5910.010 - Transfers Out To General Fund Totals	Transactions	1	\$16,500.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2160 - Business & Housing Services							
Department: 55 - Business & Housing Services							
Program: 4800 - Development Services							
Expenditures							
5100	Personnel Services	228,157	(137,697)	359,051	273,229	273,229	273,229
5200	Supplies and Services	28,249	1,402,500	16,409	33,700	33,700	33,700
5300	Capital Outlay	-	2,600	2,565	2,500	2,500	2,500
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		256,406	1,267,403	378,025	309,429	309,429	309,429
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	225	1,000	225	-	-	-
Total Revenues		225	1,000	225	-	-	-
Net Income		(256,181)	(1,266,403)	(377,800)	(309,429)	(309,429)	(309,429)
Transfers In		33,498	1,462,010	483,059	538,556	538,556	538,556
Transfers (Out)		89,786	82,881	82,881	79,708	79,708	79,708
Ending Fund Balance		(172,951)	(60,225)	(150,573)	(1,154)	(1,154)	(1,154)

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	5%	0.05	13,261
Housing Program Manager	40	100%	1.00	163,824
Housing Program Technician (2)	40	100%	2.00	190,902
Senior Accountant	40	5%	0.05	6,043
		Total	3.10	374,030
Allocation to Other Programs				
Town Manager	Twn Mngr 85%; BSWW 5%; Gas Tax 5%			
Senior Accountant	Fin 67% ; BSWW 15%; Gas Tax 10%; Transp 3%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2160 - Business & Housing Services							
REVENUES							
Department: 55 - Business & Housing Services							
Program: 4800 - Development Services							
3610.100	Interest Revenue Investments	-	1,000	-	-	-	-
3901.100	Refunds and Reimbursements Miscellaneous	-	-	150	-	-	-
3902.100	Miscellaneous Revenue General	225	-	75	-	-	-
3910.161	Transfers In From BHS HUD Revolving Loan Fund	356	600	363,006	110,448	110,448	110,448
3910.162	Transfers In From BHS Home Loan Repay Fund	12,948	25,000	24,240	12,000	12,000	12,000
3910.163	Transfers In From BHS Cal Home Loan Fund	20,193	12,500	23,162	22,500	22,500	22,500
3910.301	Transfers In CDBG - DR	-	-	5,000	35,218	35,218	35,218
3910.420	Transfers In From 2020 CalHome DA Grant	-	1,294,975	58,567	358,390	358,390	358,390
3910.616	Transfers In From 2016 Home Grant	-	128,935	9,084	-	-	-
REVENUES Total		33,723	1,463,010	483,284	538,556	538,556	538,556
EXPENSES							
Department: 55 - Business & Housing Services							
Program: 4800 - Development Services							
5101	Salaries - Permanent	171,324	262,197	249,000	251,902	251,902	251,902
5102	Salaries - Temporary	13,417	-	-	-	-	-
5103.102	Differential Pay Out of Class	-	-	36	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	15,210	6,325	6,325	5,274	5,274	5,274
5106.200	Incentives & Admin Leave Gym Reimbursement	185	180	-	180	180	180
5107	Car Allowance/Mileage	120	120	120	120	120	120
5111	Medicare	2,779	3,874	3,560	3,706	3,706	3,706
5112.101	Retirement Contribution PERS	57,744	59,523	56,200	51,691	51,691	51,691
5113	Worker's Compensation	2,684	2,306	2,300	2,242	2,242	2,242
5114.101	Health Insurance Medical	18,198	42,811	33,600	38,030	38,030	38,030
5114.102	Health Insurance Dental	3,606	-	4,800	-	-	-
5114.103	Health Insurance Vision	196	-	330	-	-	-
5115	Unemployment Compensation	-	-	1,630	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	181	3,115	850	2,965	2,965	2,965
5116.102	Life and Disability Insurance Long Term/Short Term Disability	382	-	300	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022	2022 Manager Recommend	2022 Town Council Adopted
					Department Requested		
5122	Accrual Bank Payoff	584	2,794	-	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(58,451)	(520,942)	-	(82,881)	(82,881)	(82,881)
5201.100	Office Supplies General	1,350	1,500	839	1,000	1,000	1,000
5202.100	Operating Supplies General	87	2,500	-	1,500	1,500	1,500
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	500	-	500	500	500
5210.100	Postage General	563	1,000	400	400	400	400
5213.100	Professional/Contract Services General	24,428	1,394,000	15,000	30,000	30,000	30,000
5214.100	Repair and Maint Service General	1,500	1,500	-	-	-	-
5218.100	Advertising General	176	-	-	-	-	-
5219.100	Printing General	144	1,500	170	300	300	300
5304	Furniture & Equipment	-	2,600	2,565	2,500	2,500	2,500
5910.010	Transfers Out To General Fund	89,786	82,881	82,881	79,708	79,708	79,708
EXPENSES Total		346,192	1,350,284	460,906	389,137	389,137	389,137
Fund Total: 2160 - Business & Housing Services		(312,470)	112,726	22,378	149,419	149,419	149,419
ENDING FUND BALANCE		(172,951)	(60,225)	(150,573)	(1,154)	(1,154)	(1,154)



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	2160 - Business & Housing Services			
Department	55 - Business & Housing Services			
Program	4800 - Development Services			
Account	5201.100 - Office Supplies General			
2160.55.4800.5201.100	Office Supplies For Housing Rebuilds	1.0000	1,000.00	1,000.00
	Account 5201.100 - Office Supplies General Totals	Transactions	1	\$1,000.00
Account	5202.100 - Operating Supplies General			
2160.55.4800.5202.100	Operating Supplies for Housing Rebuilds	1.0000	1,500.00	1,500.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	1	\$1,500.00
Account	5209.105 - Auto Fuel Expense Employee Personal Vehicle Use			
2160.55.4800.5209.105	Personal Vehicle Use	1.0000	500.00	500.00
	Account 5209.105 - Auto Fuel Expense Employee Personal Vehicle Use Totals	Transactions	1	\$500.00
Account	5210.100 - Postage General			
2160.55.4800.5210.100	Misc postage	1.0000	400.00	400.00
	Account 5210.100 - Postage General Totals	Transactions	1	\$400.00
Account	5213.100 - Professional/Contract Services General			
2160.55.4800.5213.100	Housing Rehab Admin Support	1.0000	25,000.00	25,000.00
2160.55.4800.5213.100	Notary and Closing Fees	1.0000	5,000.00	5,000.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	2	\$30,000.00
Account	5219.100 - Printing General			
2160.55.4800.5219.100	Printing Materials for Housing Rebuilds	1.0000	300.00	300.00
	Account 5219.100 - Printing General Totals	Transactions	1	\$300.00
Account	5304 - Furniture & Equipment			
2160.55.4800.5304	Computers & Monitors	2.0000	1,250.00	2,500.00
	Account 5304 - Furniture & Equipment Totals	Transactions	1	\$2,500.00
Account	5910.010 - Transfers Out To General Fund			
2160.55.4800.5910.010	Central Services Allocation	1.0000	44,682.00	44,682.00
2160.55.4800.5910.010	Legal Services	1.0000	3,450.00	3,450.00
2160.55.4800.5910.010	Pension Obligation Bond	1.0000	31,576.00	31,576.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
Account	5910.010 - Transfers Out To General Fund Totals		Transactions	3	\$79,708.00

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	2021 Actual Amount	2021 Projected Amount	2021 Estimated Amount	2022 Department Requested
Fund: 2160 - Business & Housing Services							
REVENUES							
Department:	55 - Business & Housing Services						
Program:	4800 - Development Services						
3610.100	Interest Revenue Investments	-	1,000.00	-	-	-	-
3901.100	Refunds and Reimbursements Miscellaneous	-	-	150.00	163.43	150.00	-
3902.100	Miscellaneous Revenue General	225.00	-	150.00	163.43	75.00	-
3910.161	Transfers In From BHS HUD Revolving Loan Fund	356.00	600.00	-	-	363,006.00	110,448.00
3910.162	Transfers In From BHS Home Loan Repay Fund	12,948.20	25,000.00	-	-	24,240.00	12,000.00
3910.163	Transfers In From BHS Cal Home Loan Fund	20,193.35	12,500.00	-	-	23,162.00	22,500.00
3910.301	Transfers In CDBG - DR	-	-	-	-	5,000.00	35,218.00
3910.420	Transfers In From 2020 CalHome DA Grant	-	1,294,975.00	-	-	58,567.00	358,390.00
3910.616	Transfers In From 2016 Home Grant	-	128,935.00	-	-	9,084.00	-
Program Total: 4800 - Development Services		\$33,722.55	\$1,463,010.00	\$300.00	\$326.87	\$483,284.00	\$538,556.00
Department Total: 55 - Business & Housing Services		\$33,722.55	\$1,463,010.00	\$300.00	\$326.87	\$483,284.00	\$538,556.00
REVENUES Total		\$33,722.55	\$1,463,010.00	\$300.00	\$326.87	\$483,284.00	\$538,556.00
EXPENSES							
Department:	55 - Business & Housing Services						
Program:	4800 - Development Services						
5101	Salaries - Permanent	171,324.18	262,197.00	218,512.78	238,081.09	249,000.00	251,902.00
5102	Salaries - Temporary	13,416.66	-	-	-	-	-
5103.102	Differential Pay Out of Class	-	-	35.68	38.88	36.00	-
5106.100	Incentives & Admin Leave Administrative Leave	15,210.11	6,325.00	110.54	120.44	6,325.00	5,274.00
5106.200	Incentives & Admin Leave Gym Reimbursement	184.50	180.00	-	-	-	180.00
5107	Car Allowance/Mileage	120.00	120.00	108.99	118.75	120.00	120.00
5111	Medicare	2,778.82	3,874.00	3,120.20	3,399.62	3,560.00	3,706.00
5112.101	Retirement Contribution PERS	57,743.81	59,523.00	49,719.03	54,171.48	56,200.00	51,691.00
5113	Worker's Compensation	2,684.00	2,306.00	2,286.08	2,490.80	2,300.00	2,242.00
5114.101	Health Insurance Medical	18,197.73	42,811.00	29,752.02	32,416.38	33,600.00	38,030.00
5114.102	Health Insurance Dental	3,605.70	-	4,231.17	4,610.08	4,800.00	-
5114.103	Health Insurance Vision	196.36	-	279.45	304.48	330.00	-
5115	Unemployment Compensation	-	-	1,439.82	1,568.76	1,630.00	-
5116.101	Life and Disability Insurance Life & Disab.	180.60	3,115.00	741.52	807.92	850.00	2,965.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	381.70	-	146.88	160.03	300.00	-
5122	Accrual Bank Payoff	583.87	2,794.00	2,820.68	3,073.28	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(58,450.71)	(520,942.00)	-	-	-	-
5201.100	Office Supplies General	1,350.35	1,500.00	838.65	913.75	839.00	1,000.00
5202.100	Operating Supplies General	87.13	2,500.00	-	-	-	1,500.00
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	500.00	-	-	-	500.00
5210.100	Postage General	563.15	1,000.00	306.94	334.43	400.00	400.00
5213.100	Professional/Contract Services General	24,427.52	1,394,000.00	13,965.07	15,215.67	15,000.00	30,000.00
5214.100	Repair and Maint Service General	1,500.00	1,500.00	-	-	-	-
5218.100	Advertising General	176.45	-	-	-	-	-
5219.100	Printing General	144.48	1,500.00	26.81	29.21	170.00	300.00
5304	Furniture & Equipment	-	2,600.00	2,565.22	2,794.94	2,565.00	2,500.00
5910.010	Transfers Out To General Fund	89,786.00	82,881.00	43,684.00	47,596.00	82,881.00	79,708.00
Program Total: 4800 - Development Services		346,192.41	1,350,284.00	374,691.53	408,246.00	460,906.00	472,018.00
Department Total: 55 - Business & Housing Services		346,192.41	1,350,284.00	374,691.53	408,246.00	460,906.00	472,018.00
EXPENSES Total		346,192.41	1,350,284.00	374,691.53	408,246.00	460,906.00	472,018.00
Fund REVENUE Total: 2160 - Business & Housing Services		33,722.55	1,463,010.00	300.00	326.87	483,284.00	538,556.00
Fund EXPENSE Total: 2160 - Business & Housing Services		346,192.41	1,350,284.00	374,691.53	408,246.00	460,906.00	472,018.00
Fund Total: 2160 - Business & Housing Services		(312,469.86)	112,726.00	(374,391.53)	(407,919.13)	22,378.00	66,538.00

FY 2021/22

Public Works Department

Engineering, Fleet Maintenance, Paradise Community Park,
Public Facilities, Gas Tax/Streets Maintenance, Transit
Operations and Transportation

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 45 - Public Works							
Program: 4740 - Public Works - Engineering							
Expenditures							
5100	Personnel Services	40,589	298,969	286,339	351,055	351,055	351,055
5200	Supplies and Services	149,761	110,295	172,050	175,850	175,850	175,850
5300	Capital Outlay	675	5,100	6,886	6,500	6,500	6,500
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		191,025	414,364	465,275	533,405	533,405	533,405
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		191,025	414,364	465,275	533,405	533,405	533,405

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
PW Director/Town Engineer	40	50%	0.50	118,156
Principal Engineer	40	60%	0.60	72,268
Senior Capital Projects Manager	40	20%	0.20	34,440
Construction Inspector II	40	80%	0.80	99,964
Administrative Assistant	24	100%	0.60	35,027
		Total	2.70	359,855
Allocation to Other Programs				
PW Director/Town Engineer	BSWW 2%; Gas Tax 48%			
Principal Engineer	Gas Tax 30%; Transportation 10%			
Senior Capital Projects Manager	Gas Tax 70%; Transportation 10%			
Construction Inspector II	Gas Tax 18%; Transportation 2%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022	2022 Manager Recommend	2022 Town
					Department Requested		Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	45 - Public Works						
Program:	4740 - Public Works - Engineering						
5101	Salaries - Permanent	19,969	182,112	190,000	227,626	227,626	227,626
5102	Salaries - Temporary	-	15,450	-	-	-	-
5105	Salaries - Overtime/FLSA	276	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	922	6,424	6,424	7,420	7,420	7,420
5106.200	Incentives & Admin Leave Gym Reimbursement	-	-	216	-	-	-
5107	Car Allowance/Mileage	108	1,200	1,160	1,200	1,200	1,200
5109.101	Allowances Boot Allowance	45	400	45	400	400	400
5111	Medicare	336	2,981	2,700	3,431	3,431	3,431
5112.101	Retirement Contribution PERS	3,766	43,262	41,700	46,676	46,676	46,676
5113	Worker's Compensation	2,916	17,787	17,634	24,611	24,611	24,611
5114.101	Health Insurance Medical	2,442	19,522	14,000	29,542	29,542	29,542
5114.102	Health Insurance Dental	275	-	1,200	-	-	-
5114.103	Health Insurance Vision	24	-	110	-	-	-
5115	Unemployment Compensation	-	-	1,200	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	64	1,819	500	2,522	2,522	2,522
5116.102	Life and Disability Insurance Long Term/Short Term Disability	161	-	1,800	-	-	-
5119.100	Retiree Costs Medical Insurance	7,593	8,012	7,650	7,627	7,627	7,627
5122	Accrual Bank Payoff	1,693	-	-	-	-	-
5201.100	Office Supplies General	347	30	1,800	2,000	2,000	2,000
5202.100	Operating Supplies General	552	3,130	550	1,000	1,000	1,000
5203.100	Repairs and Maint Supplies General	-	-	-	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	3,017	3,200	1,100	1,800	1,800	1,800

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
5210.100	Postage General	116	135	1,300	1,500	1,500	1,500
5213.100	Professional/Contract Services General	141,423	100,000	160,000	150,000	150,000	150,000
5214.100	Repair and Maint Service General	2,512	1,000	4,600	16,000	16,000	16,000
5216.100	Communications General Services	143	1,170	1,400	1,400	1,400	1,400
5218.100	Advertising General	1,567	100	100	150	150	150
5219.100	Printing General	27	-	-	-	-	-
5220.100	Employee Development General	-	1,500	1,200	2,000	2,000	2,000
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	56	30	-	-	-	-
5303	Improvements	-	5,100	4,786	-	-	-
5304	Furniture & Equipment	675	-	2,100	6,500	6,500	6,500
EXPENSE GRAND Totals:		191,025	414,364	465,275	533,405	533,405	533,405



Town of Paradise

Budget Transactions Report Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 45 - Public Works				
Program 4740 - Public Works - Engineering				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.45.4740.5119.100	Retiree Health Premium	1.0000	7,627.00	7,627.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$7,627.00
Account 5201.100 - Office Supplies General				
1010.45.4740.5201.100	Office Supplies (Pens, Folders, Drafting Supplies)	1.0000	2,000.00	2,000.00
	Account 5201.100 - Office Supplies General Totals	Transactions	1	\$2,000.00
Account 5202.100 - Operating Supplies General				
1010.45.4740.5202.100	PPE for Field Inspections	1.0000	1,000.00	1,000.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	1	\$1,000.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
1010.45.4740.5209.101	Engineering Fuel	1.0000	1,800.00	1,800.00
	Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$1,800.00
Account 5210.100 - Postage General				
1010.45.4740.5210.100	Misc. postage	1.0000	1,500.00	1,500.00
	Account 5210.100 - Postage General Totals	Transactions	1	\$1,500.00
Account 5213.100 - Professional/Contract Services General				
1010.45.4740.5213.100	Outside Engineering - Staff Augmentation	1.0000	25,000.00	25,000.00
1010.45.4740.5213.100	Outsourced Construction Inspections	1.0000	125,000.00	125,000.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	2	\$150,000.00
Account 5214.100 - Repair and Maint Service General				
1010.45.4740.5214.100	Accela Maintenance Renewal	1.0000	2,500.00	2,500.00
1010.45.4740.5214.100	Adobe Acrobat Renewal	1.0000	180.00	180.00
1010.45.4740.5214.100	ESRI Software Renewal	1.0000	1,500.00	1,500.00
1010.45.4740.5214.100	ClearGov Software Renewal	1.0000	11,000.00	11,000.00
1010.45.4740.5214.100	Misc. Repair and Maintenance	1.0000	400.00	400.00
1010.45.4740.5214.100	Printer/Copier Maintenance	12.0000	35.00	420.00
	Account 5214.100 - Repair and Maint Service General Totals	Transactions	5	\$16,000.00
Account 5216.100 - Communications General Services				
1010.45.4740.5216.100	Cell and Data for Mobile Devices	12.0000	19.16	229.92



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
1010.45.4740.5216.100	Portion of Cell Allowance		12.0000	97.50	1,170.00
		Account 5216.100 - Communications General Services Totals	Transactions	2	\$1,399.92
		Account 5218.100 - Advertising General			
1010.45.4740.5218.100	Bid Advertising		1.0000	150.00	150.00
		Account 5218.100 - Advertising General Totals	Transactions	1	\$150.00
		Account 5220.100 - Employee Development General			
1010.45.4740.5220.100	Employee Training		1.0000	2,000.00	2,000.00
		Account 5220.100 - Employee Development General Totals	Transactions	1	\$2,000.00
		Account 5304 - Furniture & Equipment			
1010.45.4740.5304	Office Equipment		2.0000	1,500.00	3,000.00
1010.45.4740.5304	Desktop		2.0000	1,750.00	3,500.00
			Transactions	1	\$6,500.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 45 - Public Works							
Program: 4550 - Fleet Management							
Expenditures							
5100	Personnel Services	87,353	105,400	103,280	196,819	196,819	196,819
5200	Supplies and Services	87,707	115,654	101,380	105,784	105,784	105,784
5300	Capital Outlay	9,619	9,000	3,200	5,000	5,000	5,000
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		184,679	230,054	207,860	307,603	307,603	307,603
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Transfers In							
Transfers (Out)		-	-	-	-	-	-
Net General Fund Support		184,679	230,054	207,860	307,603	307,603	307,603
Fiscal Year 2021-2022 Personnel Allocation							
Position/Title		Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits		
	Fleet Services Supervisor	36	100%	0.90	103,435		
	Fleet Mechanic II	40	100%	1.00	85,756		
			Total	1.90	189,192		

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

		2020 Actual	2021 Amended	2021 Estimated	2022		2022 Town
Account Number	Description	Amount	Budget	Amount	Department Requested	2022 Manager Recommend	Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	30 - Police						
Program:	4550 - Fleet Management						
5101	Salaries - Permanent	49,750	64,148	63,613	126,335	126,335	126,335
5105	Salaries - Overtime/FLSA	-	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	3,434	-	-	-	-	-
5109.100	Allowances Uniform Allowance	388	500	500	1,000	1,000	1,000
5109.101	Allowances Boot Allowance	1,000	500	500	1,000	1,000	1,000
5109.102	Allowances Tool Allowance	2,000	1,000	1,000	2,000	2,000	2,000
5111	Medicare	818	959	923	1,890	1,890	1,890
5112.101	Retirement Contribution PERS	4,246	14,435	14,269	25,102	25,102	25,102
5113	Worker's Compensation	4,554	3,007	3,007	6,204	6,204	6,204
5114.101	Health Insurance Medical	10,569	11,922	10,402	20,267	20,267	20,267
5114.102	Health Insurance Dental	969	-	1,278	3,338	3,338	3,338
5114.103	Health Insurance Vision	62	-	61	238	238	238
5115	Unemployment Compensation	-	-	418	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	189	917	257	514	514	514
5116.102	Life and Disability Insurance Long Term/Short Term Disability	473	-	650	1,304	1,304	1,304
5119.100	Retiree Costs Medical Insurance	7,593	8,012	6,401	7,627	7,627	7,627
5122	Accrual Bank Payoff	1,308	-	-	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-
5202.100	Operating Supplies General	2,937	2,500	2,000	2,500	2,500	2,500
5203.100	Repairs and Maint Supplies General	52,260	65,000	65,000	65,000	65,000	65,000
5203.300	Repairs and Maint Supplies Accident and Negligence	4,651	5,000	2,500	5,000	5,000	5,000
5204	Subscriptions and Code Books	1,616	1,650	-	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	307	500	500	500	500	500
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	-	-	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022	2022 Manager Recommend	2022 Town Council Adopted
					Department Requested		
5210.100	Postage General	7	125	20	50	50	50
5213.100	Professional/Contract Services General	3,693	4,879	2,700	2,316	2,316	2,316
5214.100	Repair and Maint Service General	18,065	29,600	22,000	22,000	22,000	22,000
5214.300	Repair and Maint Service Accident and Negligence	2,737	3,500	3,500	3,500	3,500	3,500
5216.100	Communications General Services	437	900	900	918	918	918
5218.100	Advertising General	-	-	260	-	-	-
5220.100	Employee Development General	997	2,000	2,000	4,000	4,000	4,000
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	-	-	-	-	-	-
5303	Improvements	-	5,000	-	-	-	-
5304	Furniture & Equipment	9,619	4,000	3,200	5,000	5,000	5,000
EXPENSE GRAND Totals:		184,679	230,054	207,860	307,603	307,603	307,603



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 30 - Police				
Program 4550 - Fleet Management				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.30.4550.5119.100	Retiree Health Premium	1.0000	7,627.00	7,627.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$7,627.00
Account 5202.100 - Operating Supplies General				
1010.30.4550.5202.100	Shop Towels, Rags, Cleaning Products and Other Shop Supplies	1.0000	2,500.00	2,500.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	1	\$2,500.00
Account 5203.100 - Repairs and Maint Supplies General				
1010.30.4550.5203.100	Generators Maintenance	1.0000	1,500.00	1,500.00
1010.30.4550.5203.100	Misc. Maintenance Supplies Including Oil Inventory	1.0000	2,000.00	2,000.00
1010.30.4550.5203.100	Shop Equipment and Tools	1.0000	3,000.00	3,000.00
1010.30.4550.5203.100	Tires - Animal Control	1.0000	500.00	500.00
1010.30.4550.5203.100	Tires - Community Development & Public Works	1.0000	4,500.00	4,500.00
1010.30.4550.5203.100	Tires - Fire Department	1.0000	5,500.00	5,500.00
1010.30.4550.5203.100	Tires - Misc.	1.0000	1,000.00	1,000.00
1010.30.4550.5203.100	Tires - Police Department	1.0000	4,500.00	4,500.00
1010.30.4550.5203.100	Vehicle Maintenance Parts - Animal Control	1.0000	3,000.00	3,000.00
1010.30.4550.5203.100	Vehicle Maintenance Parts - Community Development & Public Works	1.0000	6,000.00	6,000.00
1010.30.4550.5203.100	Vehicle Maintenance Parts - Fire Department	1.0000	12,000.00	12,000.00
1010.30.4550.5203.100	Vehicle Maintenance Parts - Misc.	1.0000	5,000.00	5,000.00
1010.30.4550.5203.100	Vehicle Maintenance Parts - Police Department	1.0000	16,500.00	16,500.00
	Account 5203.100 - Repairs and Maint Supplies General Totals	Transactions	13	\$65,000.00
Account 5203.300 - Repairs and Maint Supplies Accident and Negligence				
1010.30.4550.5203.300	Vehicle Replacement Parts for Accidents/Negligence	1.0000	5,000.00	5,000.00
	Account 5203.300 - Repairs and Maint Supplies Accident and Negligence Totals	Transactions	1	\$5,000.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
1010.30.4550.5209.101	Gasoline for Shop Truck	1.0000	500.00	500.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$500.00
Account 5210.100 - Postage General					
1010.30.4550.5210.100	Postage for Returning Parts		1.0000	50.00	50.00
		Account 5210.100 - Postage General Totals	Transactions	1	\$50.00
Account 5213.100 - Professional/Contract Services General					
1010.30.4550.5213.100	Employee Safety Testing		1.0000	100.00	100.00
1010.30.4550.5213.100	Environmental Health (CUPA) Fee		1.0000	400.00	400.00
1010.30.4550.5213.100	EPA Fee		1.0000	80.00	80.00
1010.30.4550.5213.100	Gas Pump Permit		1.0000	80.00	80.00
1010.30.4550.5213.100	Hazardous Waste Disposal		1.0000	731.00	731.00
1010.30.4550.5213.100	Smog Service		1.0000	245.00	245.00
1010.30.4550.5213.100	SNAP & Diagnostic Testing		1.0000	190.00	190.00
1010.30.4550.5213.100	Towing Service		1.0000	490.00	490.00
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	8	\$2,316.00
Account 5214.100 - Repair and Maint Service General					
1010.30.4550.5214.100	Gas Pump Repairs		1.0000	200.00	200.00
1010.30.4550.5214.100	Generators Maintenance and Repairs		1.0000	4,000.00	4,000.00
1010.30.4550.5214.100	Outside Vehicle Repairs - Animal Control		1.0000	900.00	900.00
1010.30.4550.5214.100	Outside Vehicle Repairs - Community Development		1.0000	900.00	900.00
1010.30.4550.5214.100	Outside Vehicle Repairs - Fire		1.0000	3,500.00	3,500.00
1010.30.4550.5214.100	Outside Vehicle Repairs - Police		1.0000	9,000.00	9,000.00
1010.30.4550.5214.100	Outside Vehicle Repairs - Public Works		1.0000	3,500.00	3,500.00
		Account 5214.100 - Repair and Maint Service General Totals	Transactions	7	\$22,000.00
Account 5214.300 - Repair and Maint Service Accident and Negligence					
1010.30.4550.5214.300	Outside Vehicle Repairs for Accidents/Negligence		1.0000	3,500.00	3,500.00
		Account 5214.300 - Repair and Maint Service Accident and Negligence Totals	Transactions	1	\$3,500.00
Account 5216.100 - Communications General Services					
1010.30.4550.5216.100	Cell Phone Service		12.0000	76.50	918.00
		Account 5216.100 - Communications General Services Totals	Transactions	1	\$918.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
Account	5220.100 - Employee Development General				
1010.30.4550.5220.100	Vehicle & Equipment Maintenance Training		1.0000	4,000.00	4,000.00
		Account	5220.100 - Employee Development General Totals	Transactions	1
					\$4,000.00
Account	5304 - Furniture & Equipment				
1010.30.4550.5304	Shop Equipment		1.0000	5,000.00	5,000.00
		Account	5304 - Furniture & Equipment Totals	Transactions	1
					\$5,000.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 45 - Public Works							
Program: 4745 - Paradise Community Park							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	5,575	66,656	63,760	64,060	64,060	64,060
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		5,575	66,656	63,760	64,060	64,060	64,060
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		5,575	66,656	63,760	64,060	64,060	64,060

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 45 - Public Works							
Program: 4745 - Paradise Community Park							
5202.100	Operating Supplies General	56	1,000	1,000	1,000	1,000	1,000
5203.100	Repairs and Maint Supplies General	984	1,800	200	500	500	500
5211.135	Utilities Water and Sewer	623	2,500	2,000	2,000	2,000	2,000
5211.137	Utilities Electric and Gas	1,806	2,300	1,500	1,500	1,500	1,500
5214.100	Repair and Maint Service General	1,853	58,800	58,800	58,800	58,800	58,800
5216.100	Communications General Services	254	256	260	260	260	260
EXPENSE GRAND Totals:		5,575	66,656	63,760	64,060	64,060	64,060



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	45 - Public Works			
Program	4745 - Paradise Community Park			
Account	5202.100 - Operating Supplies General			
1010.45.4745.5202.100	Doggie Bags	1.0000	500.00	500.00
1010.45.4745.5202.100	Other Park Supplies	1.0000	500.00	500.00
Account 5202.100 - Operating Supplies General Totals		Transactions	2	\$1,000.00
Account	5203.100 - Repairs and Maint Supplies General			
1010.45.4745.5203.100	Misc. Maintenance and Repairs Supplies	1.0000	250.00	250.00
1010.45.4745.5203.100	Park Bathroom Supplies	1.0000	250.00	250.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	2	\$500.00
Account	5211.135 - Utilities Water and Sewer			
1010.45.4745.5211.135	Water Service	1.0000	2,000.00	2,000.00
Account 5211.135 - Utilities Water and Sewer Totals		Transactions	1	\$2,000.00
Account	5211.137 - Utilities Electric and Gas			
1010.45.4745.5211.137	Electricity and Gas	1.0000	1,500.00	1,500.00
Account 5211.137 - Utilities Electric and Gas Totals		Transactions	1	\$1,500.00
Account	5214.100 - Repair and Maint Service General			
1010.45.4745.5214.100	Professional Contract Maintenance	12.0000	4,900.00	58,800.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	1	\$58,800.00
Account	5216.100 - Communications General Services			
1010.45.4745.5216.100	Sewer Alarm	12.0000	21.67	260.04
Account 5216.100 - Communications General Services Totals		Transactions	1	\$260.04

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 45 - Public Works							
Program: 4747 - Public Facilities							
Expenditures							
5100	Personnel Services	-	50,779	49,445	106,422	106,422	106,422
5200	Supplies and Services	4,448	4,500	4,320	84,025	84,025	84,025
5300	Capital Outlay	15,802	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		20,250	55,279	53,765	190,447	190,447	190,447
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		20,250	55,279	53,765	190,447	190,447	190,447

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Public Works Manager	40	20%	0.20	34,457
Senior Maintenance Worker	40	100%	1.00	76,323
		Total	1.20	110,780
Allocation to Other Programs				
Public Works Manager	Gas Tax 80%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022	2022 Town	
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	45 - Public Works						
Program:	4747 - Public Facilities						
5101	Salaries - Permanent	-	32,988	31,720	60,687	60,687	60,687
5106.100	Incentives & Admin Leave Administrative Leave	-	1,396	1,396	863	863	863
5109.101	Allowances Boot Allowance	-	99	99	560	560	560
5111	Medicare	-	500	485	901	901	901
5112.101	Retirement Contribution PERS	-	7,048	6,950	11,637	11,637	11,637
5113	Worker's Compensation	-	6,204	6,150	17,636	17,636	17,636
5114.101	Health Insurance Medical	-	2,217	1,650	13,265	13,265	13,265
5114.102	Health Insurance Dental	-	-	365	-	-	-
5114.103	Health Insurance Vision	-	-	40	-	-	-
5115	Unemployment Compensation	-	-	215	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	-	327	55	873	873	873
5116.102	Life and Disability Insurance Long Term/Short Term Disability	-	-	320	-	-	-
5203.100	Repairs and Maint Supplies General	510	-	20	525	525	525
5211.135	Utilities Water and Sewer	3,465	4,000	3,200	3,500	3,500	3,500
5214.100	Repair and Maint Service General	473	500	1,100	80,000	80,000	80,000
5301	Land	15,802	-	-	-	-	-
EXPENSE GRAND Totals:		20,250	55,279	53,765	190,447	190,447	190,447



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	45 - Public Works			
Program	4747 - Public Facilities			
Account	5211.135 - Utilities Water and Sewer			
1010.45.4747.5211.135	Water Service for Town Facilities	1.0000	3,500.00	3,500.00
	Account	5211.135 - Utilities Water and Sewer Totals	Transactions	1
				\$3,500.00
Account	5214.100 - Repair and Maint Service General			
1010.45.4747.5214.100	Town Hall - Septic Repairs	1.0000	30,000.00	30,000.00
1010.45.4747.5214.100	Town Hall - Roof Repairs	1.0000	50,000.00	50,000.00
	Account	5214.100 - Repair and Maint Service General Totals	Transactions	1
				\$80,000.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2120 - State Gas Tax							
Department: 45 - Public Works							
Program: 4750 - Public Works - Streets Maint.							
Expenditures							
	5100 Personnel Services	920,239	823,984	794,120	970,187	970,187	970,187
	5200 Supplies and Services	238,286	228,322	209,860	218,575	218,575	218,575
	5300 Capital Outlay	2,316	12,819	-	-	-	-
	5500 Debt Service	15,019	14,185	14,185	8,377	8,377	8,377
Total Expenditures		1,175,860	1,079,310	1,018,165	1,197,139	1,197,139	1,197,139
Revenues							
	Service Fees	-	20	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	1,267,974	1,376,700	1,001,700	1,001,700	1,001,700	1,001,700
Total Revenues		1,267,974	1,376,720	1,001,700	1,001,700	1,001,700	1,001,700
Net Income		92,113	297,410	(16,465)	(195,439)	(195,439)	(195,439)
Transfers In		52,659	139,746	66,172	282,267	282,267	282,267
Transfers (Out)		(210,350)	(188,271)	(188,271)	(234,850)	(234,850)	(234,850)
Ending Fund Balance		331,810	580,695	193,246	45,224	45,224	45,224

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	5%	0.05	13,261
PW Director/Town Engineer	40	48%	0.48	113,430
Senior Capital Projects Manager	40	70%	0.70	120,542
Principal Engineer	40	30%	0.30	36,134
Public Works Manager	40	80%	0.80	137,828
Construction Inspector II	40	18%	0.18	22,492
Senior Maintenance Worker	40	100%	1.00	120,462
PW Maint Worker II	40	100%	2.00	192,439
PW Maint Worker I	40	100%	2.00	170,741
Finance Director/Town Treasurer	40	5%	0.05	8,549
Senior Accountant	40	10%	0.10	12,085
		Total	7.66	947,963

Allocation to Other Programs

Town Manager	Town Mgr 85%; BSWW 5%; BHS 5%
PW Director/Town Engineer	Eng 50%; BSWW 2%
Senior Capital Projects Manager	Eng 20%; Transportation 10%
Principal Engineer	Eng 60%; Transportation 10%
Public Works Manager	Facilities 20%
Construction Inspector II	Eng 80%; Transportation 2%
Finance Director/Town Treasurer	Finance 83%; BSWW 10%; Transportation 2%
Senior Accountant	Finance 67%; BSWW 15%; BHS 5%; Transportation 3%

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2120 - State Gas Tax							
REVENUES							
Department: 45 - Public Works							
Program: 4750 - Public Works - Streets Maint.							
3355.001	State gas Tax Section 2106	78,692	85,000	60,000	60,000	60,000	60,000
3355.002	State gas Tax Section 2107	168,873	183,000	130,000	130,000	130,000	130,000
3355.003	State gas Tax Section 2107.5	6,000	6,000	6,000	6,000	6,000	6,000
3355.005	State gas Tax Section 2105	133,740	140,000	95,000	95,000	95,000	95,000
3355.006	State gas Tax RSTP Regional Surface Trans Prog	151,232	300,000	150,000	150,000	150,000	150,000
3355.007	State gas Tax Section 2103	180,783	192,000	125,000	125,000	125,000	125,000
3355.008	State gas Tax Section 2032	458,728	460,000	425,000	425,000	425,000	425,000
3355.009	State gas Tax SB1 Loan Repayment - Like 2103	29,475	-	-	-	-	-
3410.150	Administrative Services Late Fees	-	20	-	-	-	-
3610.100	Interest Revenue Investments	2,062	200	200	200	200	200
3901.100	Refunds and Reimbursements Miscellaneous	40,788	10,000	10,000	10,000	10,000	10,000
3902.100	Miscellaneous Revenue General	1,800	500	500	500	500	500
3910.110	Transfers In From Local Transportation Fund	561	-	-	3,754	3,754	3,754
3910.112	Transfers In From Federal CMAQ Fund	20,762	26,217	-	25,234	25,234	25,234
3910.130	Transfers In From State Water Boards Prop 1	-	-	-	39,198	39,198	39,198
3910.132	Transfers In From HSIP Grant	30,825	-	-	-	-	-
3910.133	Transfers In From ATP Grant	511	40,264	3,060	37,002	37,002	37,002
3910.136	Transfers In FEMA Grants - Fire	-	47,049	36,896	108,828	108,828	108,828
3910.137	Transfers In From CDBG-DR	-	-	-	24,870	24,870	24,870
3910.138	Transfers In From Economic Development Admin	-	-	-	43,381	43,381	43,381
3910.299	Transfers In From Grants Misc One Time Fund	-	26,216	26,216	-	-	-
3920.100	Proceeds from Sale of Asset General Fixed Assets	15,802	-	-	-	-	-
REVENUES Total		1,320,633	1,516,466	1,067,872	1,283,967	1,283,967	1,283,967

EXPENSES

Department: 45 - Public Works

Program: 4750 - Public Works - Streets Maint.

5101	Salaries - Permanent	503,658	506,792	462,000	568,262	568,262	568,262
5103.101	Differential Pay On Call	23,221	-	23,500	23,000	23,000	23,000

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022	2022 Manager Recommend	2022 Town
					Department Requested		Council Adopted
5103.102	Differential Pay Out of Class	826	-	700	1,000	1,000	1,000
5105	Salaries - Overtime/FLSA	12,629	12,450	7,500	8,450	8,450	8,450
5106.100	Incentives & Admin Leave Administrative Leave	30,542	10,083	10,500	13,312	13,312	13,312
5106.200	Incentives & Admin Leave Gym Reimbursement	9	50	50	360	360	360
5107	Car Allowance/Mileage	1,360	1,392	1,400	1,392	1,392	1,392
5109.101	Allowances Boot Allowance	3,730	2,794	3,230	2,830	2,830	2,830
5111	Medicare	8,203	7,714	7,000	8,940	8,940	8,940
5112.101	Retirement Contribution PERS	104,221	109,603	107,400	115,474	115,474	115,474
5113	Worker's Compensation	126,921	76,387	75,730	124,408	124,408	124,408
5114.101	Health Insurance Medical	58,223	66,369	55,000	74,986	74,986	74,986
5114.102	Health Insurance Dental	5,826	-	6,000	-	-	-
5114.103	Health Insurance Vision	553	-	600	-	-	-
5115	Unemployment Compensation	-	-	3,100	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	1,905	6,033	1,800	6,826	6,826	6,826
5116.102	Life and Disability Insurance Long Term/Short Term Disability	4,247	-	3,400	-	-	-
5119.100	Retiree Costs Medical Insurance	22,635	21,523	20,700	20,947	20,947	20,947
5122	Accrual Bank Payoff	11,529	2,794	4,510	-	-	-
5201.100	Office Supplies General	571	500	10	250	250	250
5202.100	Operating Supplies General	6,356	4,900	3,500	4,000	4,000	4,000
5203.100	Repairs and Maint Supplies General	31,564	68,600	75,000	75,000	75,000	75,000
5209.101	Auto Fuel Expense Town Vehicles	18,252	18,000	18,000	20,000	20,000	20,000
5210.100	Postage General	-	50	-	-	-	-
5211.135	Utilities Water and Sewer	264	350	200	225	225	225
5211.137	Utilities Electric and Gas	14,076	14,500	14,000	15,000	15,000	15,000
5213.100	Professional/Contract Services General	80,621	15,930	1,100	10,000	10,000	10,000
5214.100	Repair and Maint Service General	71,771	84,300	75,000	75,000	75,000	75,000
5215.100	Rents and Leases Miscellaneous	-	-	-	-	-	-
5215.131	Rents and Leases Street Maintenance Equipment	-	2,000	11,000	5,000	5,000	5,000
5216.100	Communications General Services	7,386	12,942	7,500	8,500	8,500	8,500
5218.100	Advertising General	-	200	50	100	100	100
5219.100	Printing General	80	150	-	-	-	-
5220.100	Employee Development General	5,287	5,500	4,000	5,000	5,000	5,000

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	388	400	500	500	500	500
5280.100	Bad Debt Write Off Expense	1,671	-	-	-	-	-
5304	Furniture & Equipment	2,316	-	-	-	-	-
5305	Vehicles	-	12,819	-	-	-	-
5501	Debt Service Payment - Principal	15,019	14,185	14,185	8,377	8,377	8,377
5910.010	Transfers Out To General Fund	210,350	188,271	188,271	234,850	234,850	234,850
EXPENSES Total		1,386,210	1,267,581	1,206,436	1,431,989	1,431,989	1,431,989
Fund Total: 2120 - Net Change		(65,578)	248,885	(138,564)	(148,022)	(148,022)	(148,022)
ENDING FUND BALANCE		331,810	580,695	193,246	45,224	45,224	45,224



Town of Paradise

Budget Transactions Report

Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 2120 - State Gas Tax				
Department 45 - Public Works				
Program 4750 - Public Works - Streets Maint.				
Account 5105 - Salaries - Overtime/FLSA				
2120.45.4750.5105	Overtime	1.0000	8,450.00	8,450.00
	Account 5105 - Salaries - Overtime/FLSA Totals	Transactions 1		\$8,450.00
Account 5119.100 - Retiree Costs Medical Insurance				
2120.45.4750.5119.100	Retiree Health Premium	1.0000	20,947.00	20,947.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions 1		\$20,947.00
Account 5201.100 - Office Supplies General				
2120.45.4750.5201.100	Office Supplies	1.0000	250.00	250.00
	Account 5201.100 - Office Supplies General Totals	Transactions 1		\$250.00
Account 5202.100 - Operating Supplies General				
2120.45.4750.5202.100	05 - Office & Field Supplies & Assessories	1.0000	1,500.00	1,500.00
2120.45.4750.5202.100	20 - Safety Clothing & PPE	1.0000	2,100.00	2,100.00
2120.45.4750.5202.100	30 - Corp Yard Water for PW Staff	1.0000	400.00	400.00
	Account 5202.100 - Operating Supplies General Totals	Transactions 3		\$4,000.00
Account 5203.100 - Repairs and Maint Supplies General				
2120.45.4750.5203.100	15 - Road Rehab Supplies	1.0000	8,000.00	8,000.00
2120.45.4750.5203.100	20 - Vegetation Managment Supplies	1.0000	4,000.00	4,000.00
2120.45.4750.5203.100	25 - Drainage Supplies	1.0000	2,000.00	2,000.00
2120.45.4750.5203.100	30 - Signage & Road Markings Supplies	1.0000	8,000.00	8,000.00
2120.45.4750.5203.100	35 - Traffic Signal Supplies	1.0000	3,000.00	3,000.00
2120.45.4750.5203.100	45 - Snow Removal Supplies	1.0000	1,000.00	1,000.00
2120.45.4750.5203.100	50 - Spray Program Supplies	1.0000	42,000.00	42,000.00
2120.45.4750.5203.100	60 - PW Facilities / Janitorial Supplies	1.0000	1,000.00	1,000.00
2120.45.4750.5203.100	95 - Miscellaneous Supplies	1.0000	6,000.00	6,000.00
	Account 5203.100 - Repairs and Maint Supplies General Totals	Transactions 9		\$75,000.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				



Town of Paradise

Budget Transactions Report

Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
2120.45.4750.5209.101	00 - Auto Fuel Expense.PW Vehicles		1.0000	20,000.00	20,000.00
		Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$20,000.00
	Account 5211.135 - Utilities Water and Sewer				
2120.45.4750.5211.135	Portable Water Meter		1.0000	225.00	225.00
		Account 5211.135 - Utilities Water and Sewer Totals	Transactions	1	\$225.00
	Account 5211.137 - Utilities Electric and Gas				
2120.45.4750.5211.137	00 - Electric & Gas for Street Lights and Corp Yard		1.0000	15,000.00	15,000.00
		Account 5211.137 - Utilities Electric and Gas Totals	Transactions	1	\$15,000.00
	Account 5213.100 - Professional/Contract Services General				
2120.45.4750.5213.100	DATCO Testing		1.0000	1,000.00	1,000.00
2120.45.4750.5213.100	Green Waste		1.0000	8,500.00	8,500.00
2120.45.4750.5213.100	Recording Fees		1.0000	200.00	200.00
2120.45.4750.5213.100	Worker's Comp Physical		1.0000	300.00	300.00
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	4	\$10,000.00
	Account 5214.100 - Repair and Maint Service General				
2120.45.4750.5214.100	15 - Road Rehabilitation		1.0000	2,000.00	2,000.00
2120.45.4750.5214.100	20 - Vegetation Management		1.0000	4,000.00	4,000.00
2120.45.4750.5214.100	30 - Signage & Road Markings Services		1.0000	1,000.00	1,000.00
2120.45.4750.5214.100	35 - Traffic Signal Services		1.0000	55,000.00	55,000.00
2120.45.4750.5214.100	65 - Stormwater Program / Permit Fee		1.0000	500.00	500.00
2120.45.4750.5214.100	85 - AutoCAD License Renewal		1.0000	6,500.00	6,500.00
2120.45.4750.5214.100	90 - Accela CRM Renewal (TOP Access)		1.0000	3,500.00	3,500.00
2120.45.4750.5214.100	95 - Miscellaneous Services		1.0000	2,500.00	2,500.00
		Account 5214.100 - Repair and Maint Service General Totals	Transactions	8	\$75,000.00
	Account 5215.131 - Rents and Leases Street Maintenance Equipment				
2120.45.4750.5215.131	00 - Rent Street Equipment		1.0000	5,000.00	5,000.00
		Account 5215.131 - Rents and Leases Street Maintenance Equipment Totals	Transactions	1	\$5,000.00
	Account 5216.100 - Communications General Services				
2120.45.4750.5216.100	10 - Telephone Services		12.0000	184.00	2,208.00



Town of Paradise

Budget Transactions Report

Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2120.45.4750.5216.100	20 - Cell and Data for Mobile Devices	12.0000	458.34	5,500.08
2120.45.4750.5216.100	20 - Portion of Cell Phone Allowance	12.0000	66.00	792.00
Account 5216.100 - Communications General Services Totals		Transactions	3	\$8,500.08
Account 5218.100 - Advertising General				
2120.45.4750.5218.100	00 - Advertising	1.0000	100.00	100.00
Account 5218.100 - Advertising General Totals		Transactions	1	\$100.00
Account 5220.100 - Employee Development General				
2120.45.4750.5220.100	10 - Training / Continuing Education	1.0000	2,000.00	2,000.00
2120.45.4750.5220.100	20 - License & Membership Renewals	1.0000	1,500.00	1,500.00
2120.45.4750.5220.100	30 - Testing (DMV & Other Certifications)	1.0000	1,500.00	1,500.00
Account 5220.100 - Employee Development General Totals		Transactions	3	\$5,000.00
Account 5223.101 - Meals and Refreshments Employee Meals-MOU Overtime				
2120.45.4750.5223.101	10 - Meals and Refreshments MOU Overtime	1.0000	500.00	500.00
Account 5223.101 - Meals and Refreshments Employee Meals-MOU Overtime Totals		Transactions	1	\$500.00
Account 5501 - Debt Service Payment - Principal				
2120.45.4750.5501	(C) USBan Chipper - final 08/21	1.0000	1,936.24	1,936.24
2120.45.4750.5501	(F) Enterprise - Chevy Colorado - final 03/23	12.0000	536.66	6,440.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	2	\$8,376.24
Account 5910.010 - Transfers Out To General Fund				
2120.45.4750.5910.010	Central Services Allocation	1.0000	176,920.00	176,920.00
2120.45.4750.5910.010	Pension Obligation Bond	1.0000	57,930.00	57,930.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	2	\$234,850.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 5900 - Transit Fund							
Department: 45 - Public Works							
Program: 4820 - CDD - Transit Operations							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	2,732	3,000	1,388	600	600	600
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		2,732	3,000	1,388	600	600	600
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	3,236	3,100	540	600	600	600
Total Revenues		3,236	3,100	540	600	600	600
Net Income		505	100	(848)	-	-	-
Transfers In		-	-	-	-	-	-
Transfers (Out)		-	-	-	-	-	-
Ending Fund Balance		29,466	29,566	28,618	28,618	28,618	28,618

TOWN OF PARADISE
Fiscal Year 2020/21 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 5900 - Transit Fund							
REVENUES							
Department: 40 - Community Development							
Program: 4820 - CDD - Transit Operations							
3345.002	State Revenues - Other STA - State Transportation Act						
3610.100	Interest Revenue Investments	505	100	-	-	-	-
3902.201	Miscellaneous Revenue Paratransit Tickets	1,225	1,500	125	150	150	150
3902.202	Miscellaneous Revenues BC Transit Tickets	1,507	1,500	415	450	450	450
REVENUES Total		3,236	3,100	540	600	600	600
EXPENSES							
Department: 40 - Community Development							
Program: 4820 - CDD - Transit Operations							
5213.100	Professional/Contract Services General	-	-	848	-	-	-
5260	Miscellaneous	2,732	3,000	540	600	600	600
EXPENSES Total		2,732	3,000	1,388	600	600	600
Fund Total: 5900 - Net Change		505	100	(848)	-	-	-
ENDING FUND BALANCE		29,466	29,566	28,618	28,618	28,618	28,618



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	5900 - Transit Fund			
Department	40 - Community Development			
Program	4820 - CDD - Transit Operations			
Account	5260 - Miscellaneous			
5900.40.4820.5260	Fixed Route Bus Passes	1.0000	600.00	600.00
Account 5260 - Miscellaneous Totals		Transactions	1	\$600.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2110 - Transportation Fund							
Department: 45 - Public Works							
Program: 4743 - Streets and Roads							
Expenditures							
5100	Personnel Services	19,775	24,412	22,246	36,970	36,970	36,970
5200	Supplies and Services	22	19	105	105	105	105
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		19,797	24,431	22,351	37,075	37,075	37,075
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	10,395	-	-	634,434	634,434	634,434
Total Revenues		10,395	-	-	634,434	634,434	634,434
Net Income		(9,402)	(24,431)	(22,351)	597,359	597,359	597,359
Transfers In		-	-	-	-	-	-
Transfers (Out)		(37,352)	(346,108)	(240,108)	(356,463)	(356,463)	(356,463)
Ending Fund Balance		610,225	239,686	347,766	588,662	588,662	588,662

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Principal Engineer	40	10%	0.10	12,045
Senior Capital Projects Manager	40	10%	0.10	17,220
Construction Inspector II	40	2%	0.02	2,499
Finance Director / Town Treasurer	40	2%	0.02	3,420
Senior Accountant	40	3%	0.03	3,626
		Total	0.27	38,810
Allocation to Other Programs				
Principal Engineer	Eng 60%; Gas Tax 30%			
Senior Capital Projects Manager	Eng 20%; Gas Tax 70%			
Construction Inspector II	Eng 80%; Gas Tax 18%			
Finance Director / Town Treasurer	Finance 83%; BSWW 10%; Gas Tax 5%			
Senior Accountant	Finance 67%; BSWW 15%; BHS 5%; Gas Tax 10%			

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2110 - Transportation Fund							
REVENUES							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
3345.001	State Revenues - Other LTF - Local Transit Funds	-	-	-	634,434	634,434	634,434
3610.100	Interest Revenue Investments	10,395	-	-	-	-	-
REVENUES Total		10,395	-	-	634,434	634,434	634,434
EXPENSES							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
5910.010	Transfers Out To General Fund	1,982	-	-	-	-	-
5910.100	Transfers Out To Capital Projects	21,314	-	-	-	-	-
5910.120	Transfers Out To State Gas Tax Fund	561	-	-	-	-	-
Program Total: 0000 - Non Program Activity		23,857	-	-	-	-	-
Department: 45 - Public Works							
Program: 4743 - Streets and Roads							
5101	Salaries - Permanent	12,366	16,548	15,000	25,552	25,552	25,552
5103.102	Differential Pay Out of Class	-	-	21	-	-	-
5105	Salaries - Overtime/FLSA	152	-	53	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	1,089	681	190	1,055	1,055	1,055
5106.200	Incentives & Admin Leave Gym Reimbursement	3	-	5	-	-	-
5107	Car Allowance/Mileage	51	48	32	48	48	48
5109.101	Allowances Boot Allowance	25	10	25	10	10	10
5111	Medicare	208	251	245	387	387	387
5112.101	Retirement Contribution PERS	2,411	3,721	3,600	5,056	5,056	5,056
5113	Worker's Compensation	1,938	799	792	1,415	1,415	1,415
5114.101	Health Insurance Medical	910	2,183	1,060	3,177	3,177	3,177
5114.102	Health Insurance Dental	127	-	80	-	-	-
5114.103	Health Insurance Vision	13	-	7	-	-	-
5115	Unemployment Compensation	-	-	110	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	32	171	40	270	270	270
5116.102	Life and Disability Insurance Long Term/Short Term Disability	113	-	155	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
5122	Accrual Bank Payoff	339	-	831	-	-	-
5216.100	Communications General Services	21	18	105	105	105	105
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	0	1	-	-	-	-
5910.010	Transfers Out To General Fund	3,265	4,608	4,608	4,810	4,810	4,810
5910.100	Transfers Out To Capital Projects	10,230	341,500	235,500	351,653	351,653	351,653
Department Total: 45 - Public Works		33,292	370,539	262,459	393,538	393,538	393,538
EXPENSES Total		57,149	370,539	262,459	393,538	393,538	393,538
Fund Total: 2110 - Net Change		(46,754)	(370,539)	(262,459)	240,896	240,896	240,896
ENDING FUND BALANCE		610,225	239,686	347,766	588,662	588,662	588,662



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	2110 - Transportation Fund			
Department	45 - Public Works			
Program	4743 - Streets and Roads			
Account	5216.100 - Communications General Services			
2110.45.4743.5216.100	Portion of Cell Allowance	1.0000	105.00	105.00
Account 5216.100 - Communications General Services Totals		Transactions	1	\$105.00
Account	5910.010 - Transfers Out To General Fund			
2110.45.4743.5910.010	Central Services Allocation	1.0000	2,973.00	2,973.00
2110.45.4743.5910.010	Pension Obligation Bond	1.0000	1,938.00	1,938.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	2	\$4,911.00
Account	5910.100 - Transfers Out To Capital Projects			
2110.45.4743.5910.100	9377 - Almond Street Multi-Modal	1.0000	109,342.00	109,342.00
2110.45.4743.5910.100	9380 - Ponderosa Safe Routes to School	1.0000	235,358.00	235,358.00
2110.45.4743.5910.100	9408 - Systematic Intersection Safety Improvements	1.0000	6,953.00	6,953.00
Account 5910.100 - Transfers Out To Capital Projects Totals		Transactions	3	\$351,653.00

FY 2021/22

Recovery
&
Economic Development

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2090 - Camp Fire Recovery							
Department: 65 - Disaster Management							
Program: 4205 - Emergency Response and Disaster Management							
Expenditures							
	FEMA/CalOES Public Assistance	1,645,072	2,960,457	2,092,458	16,414,941	16,414,941	16,414,941
	Insurance	1,073,925	540,805	326,210	1,180,894	1,180,894	1,180,894
	Grants (Foundation & Hazard Mitigation)	104,676	45,725	40,229	-	-	-
	Disaster Management	115,293	297,101	285,640	644,166	644,166	644,166
Total Expenditures		2,938,966	3,844,088	2,744,537	18,240,001	18,240,001	18,240,001
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	1,644,447	3,105,012	73,776	21,111,453	21,111,453	21,111,453
Total Revenues		1,644,447	3,105,012	73,776	21,111,453	21,111,453	21,111,453
Net Income		(1,294,519)	(739,076)	(2,670,761)	2,871,452	2,871,452	2,871,452
Transfers In		166,328	739,076	297,839	1,328,549	1,328,549	1,328,549
Transfers (Out)		-	-	-	-	-	-
Ending Fund Balance		(1,277,010)	(1,277,010)	(3,649,933)	550,068	550,068	550,068

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Recovery & Economic Development Director	40	100%	1.00	195,561
Grants Administrator	40	100%	1.00	120,852
Recovery Project Manager	40	100%	1.00	112,135
Emergency Operations Coordinator	18	100%	0.45	35,432
		Total	3.45	463,980

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2090 - Camp Fire Recovery							
REVENUES							
2090.00.0000.3345.100	State Revenues - Other Refunds & Reimbursements	1,644,447	2,564,207	-	20,344,203	20,344,203	20,344,203
2090.00.0000.3901.145	Refunds and Reimbursements Insurance Proceeds	-	540,805	73,776	767,250	767,250	767,250
2090.00.0000.3910.137	Transfers In EDA Grant	-	-	-	121,815	121,815	121,815
2090.00.0000.3910.280	Transfers In From North Valley/Butte Strong	-	-	-	57,000	57,000	57,000
2090.00.0000.3910.301	Transfers In CDBG - DR	-	396,250	-	1,149,734	1,149,734	1,149,734
2090.00.0000.3910.811	Transfers In From Animal Control Donations	-	6,725	-	-	-	-
2090.00.0000.3910.815	Transfers In From General Misc Donations	166,328	336,101	297,839	-	-	-
REVENUES Total		1,810,775	3,844,088	371,615	22,440,002	22,440,002	22,440,002

EXPENSES

590 Disaster Management

2090.00.0000.590.5213.100	Professional/Contract Services General	66	-	-	-	-	-
2090.65.4205.590.5101	Salaries - Permanent	63,900	201,371	200,286	323,566	323,566	323,566
2090.65.4205.590.5106.100	Incentives & Admin Leave Administrative Leave	7,284	10,582	-	14,327	14,327	14,327
2090.65.4205.590.5107	Car Allowance/Mileage	1,821	2,400	2,400	2,400	2,400	2,400
2090.65.4205.590.5111	Medicare	1,064	3,108	2,893	4,934	4,934	4,934
2090.65.4205.590.5112.101	Retirement Contribution PERS	5,199	44,014	43,258	71,802	71,802	71,802
2090.65.4205.590.5113	Worker's Compensation	1,068	1,771	1,915	2,880	2,880	2,880
2090.65.4205.590.5114.101	Health Insurance Medical	7,460	26,725	18,204	33,588	33,588	33,588
2090.65.4205.590.5114.102	Health Insurance Dental	836	-	2,339	-	-	-
2090.65.4205.590.5114.103	Health Insurance Vision	85	-	213	-	-	-
2090.65.4205.590.5115	Unemployment Compensation	-	-	1,302	-	-	-
2090.65.4205.590.5116.101	Life and Disability Insurance Life & Disab.	193	2,050	614	3,102	3,102	3,102
2090.65.4205.590.5116.102	Life and Disability Insurance Long Term/Short Term Disability	441	-	2,036	-	-	-
2090.65.4205.590.5122	Accrual Bank Payoff	2,222	-	-	8,390	8,390	8,390
2090.65.4205.590.5202.100	Operating Supplies General	854	50	-	-	-	-
2090.65.4205.590.5203.100	Repairs and Maint Supplies General	-	-	225	619	619	619
2090.65.4205.590.5213.100	Professional/Contract Services General	2,584	-	549	114,267	114,267	114,267
2090.65.4205.590.5218.100	Advertising General	651	-	205	250	250	250
2090.65.4205.590.5219.100	Printing General	54	30	54	99	99	99
2090.65.4205.590.5220.100	Employee Development General	150	3,000	50	8,900	8,900	8,900
2090.65.4205.590.5223.105	Meals and Refreshments Emergencies and Meetings	78	-	-	-	-	-
2090.65.4205.590.5224	Travel Expenses - Lodging, Airfare, Incidentals	18	-	-	-	-	-
2090.65.4205.590.5304	Furniture & Equipment	4,150	2,000	2,167	2,500	2,500	2,500

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
2090.65.4205.590.5910.010	Transfers Out To General Fund	15,117	-	6,930	52,542	52,542	52,542
590 Disaster Management		115,293	297,101	285,640	644,166	644,166	644,166
Disaster Recovery Project Detail							
500 FEMA Emergency Tree Removal - B1							
2090.00.0000.500.5213.100	Professional/Contract Services General	-	-	4,650	-	-	-
500 FEMA Emergency Tree Removal - B1		-	-	4,650	-	-	-
501 FEMA - TOP Emergency Response B2							
2090.00.0000.501.5213.100	Professional/Contract Services General	372,723	-	-	-	-	-
2090.45.4750.501.5202.100	Operating Supplies General	580	-	-	-	-	-
501 FEMA - TOP Emergency Response B2		373,304	-	-	-	-	-
502 FEMA EMMA Mutual Aid EOC - B3&4							
2090.00.0000.502.5213.100	Professional/Contract Services General	179,659	-	-	-	-	-
2090.00.0000.502.5224	Travel Expenses - Lodging, Airfare, Incidentals	7,019	-	-	-	-	-
502 FEMA EMMA Mutual Aid EOC - B3&4		186,678	-	-	-	-	-
503 FEMA - Firearm Removal							
2090.30.4520.503.5213.100	Professional/Contract Services General	1,080	-	-	-	-	-
503 FEMA - Firearm Removal		1,080	-	-	-	-	-
505 FEMA Toxic Debris Removal A2&3							
2090.00.0000.505.5210.100	Postage General	343	-	-	-	-	-
2090.00.0000.505.5213.100	Professional/Contract Services General	22,007	-	20,854	-	-	-
2090.45.4750.505.5202.100	Operating Supplies General	14,196	-	6,710	-	-	-
2090.45.4750.505.5203.100	Repairs and Maint Supplies General	2,848	-	866	-	-	-
2090.45.4750.505.5214.100	Repair and Maint Service General	1,419	-	473	-	-	-
2090.45.4750.505.5215.100	Rents and Leases Miscellaneous	13,135	-	7,791	-	-	-
2090.45.4750.505.5220.100	Employee Development General	700	-	-	-	-	-
505 FEMA Toxic Debris Removal A2&3		54,648	-	36,694	-	-	-
506 FEMA Administrative Costs Z1							
2090.00.0000.506.5213.100	Professional/Contract Services General	627,761	300,000	300,000	91,000	91,000	91,000
2090.45.4740.506.5213.100	Professional/Contract Services General	7,426	-	-	-	-	-
2090.45.4743.506.5213.100	Professional/Contract Services General	2,222	-	-	-	-	-
506 FEMA Administrative Costs Z1		637,408	300,000	300,000	91,000	91,000	91,000
507 FEMA Haz Tree Removal (P2) - A1							
2090.00.0000.507.5202.100	Operating Supplies General	-	-	6,675	-	-	-
2090.00.0000.507.5213.100	Professional/Contract Services General	1,323	911,157	911,157	7,105,000	7,105,000	7,105,000
2090.45.4750.507.5213.100	Professional/Contract Services General	79,470	-	-	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
507 FEMA Haz Tree Removal (P2) - A1		80,793	911,157	917,832	7,105,000	7,105,000	7,105,000
508 FEMA - Culverts - C1-10							
2090.45.4740.508.5213.100	Professional/Contract Services General	9,868	-	-	-	-	-
2090.45.4750.508.5203.100	Repairs and Maint Supplies General	937	-	-	-	-	-
2090.45.4750.508.5213.100	Professional/Contract Services General	193,820	-	-	-	-	-
2090.45.4750.508.5214.100	Repair and Maint Service General	23,525	-	-	-	-	-
2090.45.4750.508.8406	Emergency Culvert Repair	50	159,300	-	267,480	267,480	267,480
2090.45.4750.508.8408	Off-System Culvert Repair	10,486	53,000	50,000	55,000	55,000	55,000
508 FEMA - Culverts - C1-10		238,686	212,300	50,000	322,480	322,480	322,480
509 FEMA - Non Fed Aid Roads - C2							
2090.45.4743.509.5213.100	Professional/Contract Services General	5,722	-	-	-	-	-
2090.45.4750.509.5203.100	Repairs and Maint Supplies General	18,222	-	448	-	-	-
2090.45.4750.509.5213.100	Professional/Contract Services General	37,441	-	-	-	-	-
2090.45.4750.509.8407	Off System Road Rehabilitation	621	1,532,000	766,385	8,577,200	8,577,200	8,577,200
509 FEMA - Non Fed Aid Roads - C2		62,006	1,532,000	766,833	8,577,200	8,577,200	8,577,200
511 FEMA - Town Equipment - E							
2090.00.0000.511.5304	Furniture & Equipment	-	5,000	-	-	-	-
511 FEMA - Town Equipment - E		-	5,000	-	-	-	-
512 FEMA Barricades, Signs, Poles E							
2090.45.4750.512.5203.100	Repairs and Maint Supplies General	6,670	-	-	-	-	-
2090.45.4750.512.8405	Emergency MBGR Repair	50	-	-	67,900	67,900	67,900
512 FEMA Barricades, Signs, Poles E		6,720	-	-	67,900	67,900	67,900
514 FEMA Irrigation & Entry ways G2							
2090.45.4750.514.5203.100	Repairs and Maint Supplies General	61	-	-	-	-	-
2090.45.4750.514.5213.100	Professional/Contract Services General	-	-	800	-	-	-
2090.45.4750.514.5214.100	Repair and Maint Service General	690	-	-	-	-	-
514 FEMA Irrigation & Entry ways G2		751	-	800	-	-	-
515 FEMA-Tree Removal Post Assessment							
2090.45.4750.515.5213.100	Professional/Contract Services General	3,000	-	15,650	-	-	-
515 FEMA-Tree Removal Post Assessment		3,000	-	15,650	-	-	-
516 FEMA-Camp Fire Hydrant Repairs							
2090.45.4750.516.8404	Camp Fire Hydrant Repairs	-	-	-	251,361	251,361	251,361
516 FEMA-Camp Fire Hydrant Repairs		-	-	-	251,361	251,361	251,361
551 Insurance - Facilities Lost Use							
2090.20.4202.551.5216.100	Communications General Services	17,465	-	5,069	-	-	-
2090.45.4750.551.5203.100	Repairs and Maint Supplies General	198	-	1,475	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
2090.45.4750.551.5215.100	Rents and Leases Miscellaneous	1,370	-	21,934	-	-	-
551 Insurance - Facilities Lost Use		19,033	-	28,478	-	-	-
552 Insurance Facility Rest & Repair							
2090.00.0000.552.5213.100	Professional/Contract Services General	178,229	-	-	-	-	-
2090.00.0000.552.5214.100	Repair and Maint Service General	52,988	56,255	56,255	-	-	-
2090.30.4510.552.5214.100	Repair and Maint Service General	950	-	-	-	-	-
552 Insurance Facility Rest & Repair		232,167	56,255	56,255	-	-	-
553 Insurance Facility Contents Repl							
2090.45.4750.553.5202.100	Operating Supplies General	11,645	-	1,316	-	-	-
2090.45.4750.553.5203.100	Repairs and Maint Supplies General	433	-	-	-	-	-
2090.45.4750.553.5304	Furniture & Equipment	2,527	-	-	-	-	-
553 Insurance Facility Contents Repl		14,605	-	1,316	-	-	-
554 Insurance Facility Yard Equip							
2090.45.4750.554.5202.100	Operating Supplies General	18,903	5,000	885	-	-	-
2090.45.4750.554.5203.100	Repairs and Maint Supplies General	2,840	-	0	-	-	-
2090.45.4750.554.5215.100	Rents and Leases Miscellaneous	96,027	40,000	70,250	35,000	35,000	35,000
2090.45.4750.554.5304	Furniture & Equipment	13,772	30,000	5,032	-	-	-
554 Insurance Facility Yard Equip		131,543	75,000	76,168	35,000	35,000	35,000
555 Insurance Facility Landscaping							
2090.45.4750.555.5203.100	Repairs and Maint Supplies General	2,495	-	-	-	-	-
2090.45.4750.555.5214.100	Repair and Maint Service General	5,575	-	-	-	-	-
555 Insurance Facility Landscaping		8,069	-	-	-	-	-
556 Insurance Veh & Equip Repair/Rep							
2090.00.0000.556.5214.100	Repair and Maint Service General	2,700	-	-	-	-	-
2090.30.4520.556.5214.100	Repair and Maint Service General	1,725	-	-	-	-	-
2090.45.4550.556.5214.100	Repair and Maint Service General	3,494	-	-	-	-	-
2090.45.4750.556.5202.100	Operating Supplies General	952	-	-	-	-	-
2090.45.4750.556.5203.100	Repairs and Maint Supplies General	191	-	-	-	-	-
2090.45.4750.556.5213.100	Professional/Contract Services General	250	-	-	-	-	-
2090.45.4750.556.5214.100	Repair and Maint Service General	6,000	-	-	-	-	-
2090.45.4750.556.5215.131	Rents and Leases Street Maintenance Equipment	24,745	8,000	20,497	10,000	10,000	10,000
556 Insurance Veh & Equip Repair/Rep		40,058	8,000	20,497	10,000	10,000	10,000
558 Insurance Extra Expense							
2090.00.0000.558.5213.100	Professional/Contract Services General	50,183	-	-	-	-	-
2090.40.4730.558.5213.100	Professional/Contract Services General	80,499	-	-	-	-	-
2090.45.4747.558.5214.100	Repair and Maint Service General	63,842	-	4,846	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
558 Insurance Extra Expense		194,524	-	4,846	-	-	-
559 Insurance - Infrastructure							
2090.00.0000.559.8403	Skyway/Pearson Traffic Signal Repair	4,608	-	13,349	-	-	-
2090.45.4740.559.5213.100	Professional/Contract Services General	-	-	5,857	-	-	-
2090.45.4743.559.5213.100	Professional/Contract Services General	29,500	-	-	-	-	-
2090.45.4750.559.5203.100	Repairs and Maint Supplies General	14,055	10,050	10,529	-	-	-
2090.45.4750.559.5213.100	Professional/Contract Services General	5,135	-	-	-	-	-
2090.45.4750.559.5910.100	Transfers Out To Capital Projects	-	231,500	-	522,794	522,794	522,794
2090.45.4750.559.8402	Trailway Lighting Repairs	-	75,000	-	75,000	75,000	75,000
2090.45.4750.559.8403	Skyway/Pearson Traffic Signal Repair	17,040	25,000	660	379,100	379,100	379,100
559 Insurance - Infrastructure		70,338	341,550	30,395	976,894	976,894	976,894
560 Insurance Claim Preparation							
2090.00.0000.560.5213.100	Professional/Contract Services General	48,172	60,000	60,000	23,000	23,000	23,000
560 Insurance Claim Preparation		48,172	60,000	60,000	23,000	23,000	23,000
561 HMGP Administration							
2090.00.0000.561.5213.100	Professional/Contract Services General	304,824	-	48,256	136,000	136,000	136,000
561 HMGP Administration		304,824	-	48,256	136,000	136,000	136,000
562 Insurance - Water Purity Project							
2090.00.0000.562.5213.100	Professional/Contract Services General	10,592	-	-	-	-	-
562 Insurance - Water Purity Project		10,592	-	-	-	-	-
571 NV Grant - Communication & PR							
2090.00.0000.571.5213.100	Professional/Contract Services General	88,814	39,000	39,229	-	-	-
571 NV Grant - Communication & PR		88,814	39,000	39,229	-	-	-
572 NV Grant-Animal Control & Shelte							
2090.30.4540.572.5303	Improvements	1,635	-	1,000	-	-	-
2090.30.4540.572.5304	Furniture & Equipment	14,227	6,725	-	-	-	-
572 NV Grant-Animal Control & Shelte		15,861	6,725	1,000	-	-	-
EXPENSES Total		2,938,966	3,844,088	2,744,537	18,240,001	18,240,001	18,240,001
Fund Total: 2090 - Camp Fire Recovery		(1,128,191)	-	(2,372,922)	4,200,001	4,200,001	4,200,001
ENDING FUND BALANCE		(1,277,010)	(1,277,010)	(3,649,933)	550,068	550,068	550,068

FY 2021/22

Police Department

Administration, Operations, Public Safety
Communications & Animal Control

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 30 - Police							
Program: 4510 - Police Administration							
Expenditures							
5100	Personnel Services	926,126	821,371	812,430	1,009,961	1,009,961	1,009,961
5200	Supplies and Services	90,220	108,979	89,096	100,500	100,500	100,500
5300	Capital Outlay	12,384	10,198	44,553	6,750	6,750	6,750
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		1,028,730	940,548	946,079	1,117,211	1,117,211	1,117,211
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		1,028,730	940,548	946,079	1,117,211	1,117,211	1,117,211

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Police Chief	40	100%	1.00	391,474
Police Lieutenant	40	100%	1.00	305,533
Police Lieutenant	40	100%	1.00	166,942
Administrative Assistant III	40	100%	1.00	85,030
		Total	4.00	948,978

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department: 30 - Police							
Program: 4510 - Police Administration							
5101	Salaries - Permanent	303,281	341,332	330,404	431,360	431,360	431,360
5103.102	Differential Pay Out of Class	646	-	442	-	-	-
5104	Wages - PS Holiday Pay	13,475	15,212	14,502	19,579	19,579	19,579
5105	Salaries - Overtime/FLSA	38	500	-	500	500	500
5106.100	Incentives & Admin Leave Administrative Leave	30,760	17,553	16,731	22,591	22,591	22,591
5106.101	Incentives & Admin Leave School Incentive	16,089	17,688	16,784	18,060	18,060	18,060
5106.200	Incentives & Admin Leave Gym Reimbursement	-	-	-	-	-	-
5106.205	Incentives & Admin Leave PS Recruitment Incentive	1,000	-	-	-	-	-
5109.100	Allowances Uniform Allowance	1,860	1,860	1,860	1,860	1,860	1,860
5111	Medicare	5,183	5,708	5,400	7,155	7,155	7,155
5112.101	Retirement Contribution PERS	416,433	291,900	289,710	365,329	365,329	365,329
5113	Worker's Compensation	35,634	27,315	32,495	39,918	39,918	39,918
5114.101	Health Insurance Medical	25,602	39,137	32,129	39,137	39,137	39,137
5114.102	Health Insurance Dental	4,937	-	5,878	-	-	-
5114.103	Health Insurance Vision	442	-	539	-	-	-
5115	Unemployment Compensation	-	-	2,456	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	760	2,928	897	3,489	3,489	3,489
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,701	-	1,966	-	-	-
5119.100	Retiree Costs Medical Insurance	67,614	60,238	60,238	60,982	60,982	60,982
5122	Accrual Bank Payoff	670	-	-	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-
5201.100	Office Supplies General	889	2,000	1,900	2,000	2,000	2,000
5202.100	Operating Supplies General	5,302	6,750	4,500	6,850	6,850	6,850
5203.100	Repairs and Maint Supplies General	1,550	2,150	2,100	2,150	2,150	2,150
5204	Subscriptions and Code Books	-	100	160	-	-	-
5210.100	Postage General	2,515	3,000	1,000	1,500	1,500	1,500
5211.135	Utilities Water and Sewer	1,035	1,036	1,136	1,137	1,137	1,137
5211.137	Utilities Electric and Gas	24,593	25,000	24,000	25,000	25,000	25,000
5211.139	Utilities Propane	3,024	1,500	1,500	1,500	1,500	1,500
5213.100	Professional/Contract Services General	6,223	20,893	8,700	8,582	8,582	8,582
5214.100	Repair and Maint Service General	29,214	29,778	28,200	25,769	25,769	25,769

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
5215.100	Rents and Leases Miscellaneous	564	565	565	565	565	565
5215.106	Rents and Leases Copiers	4,087	4,087	4,071	4,087	4,087	4,087
5216.100	Communications General Services	8,742	8,000	8,500	12,240	12,240	12,240
5218.100	Advertising General	-	-	-	-	-	-
5219.100	Printing General	201	500	200	500	500	500
5220.100	Employee Development General	1,083	2,500	1,250	7,500	7,500	7,500
5223.105	Meals and Refreshments Emergencies and Meetings	686	600	50	600	600	600
5225	Bank Fees and Charges	510	520	1,264	520	520	520
5260	Miscellaneous	-	-	-	-	-	-
5303	Improvements	-	-	-	-	-	-
5304	Furniture & Equipment	12,384	10,198	44,553	6,750	6,750	6,750
5501	Debt Service Payment - Principal	-	-	-	-	-	-
EXPENSE GRAND Totals:		1,028,730	940,548	946,079	1,117,211	1,117,211	1,117,211



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	30 - Police			
Program	4510 - Police Administration			
Account	5119.100 - Retiree Costs Medical Insurance			
1010.30.4510.5119.100	Retiree Health Premium	1.0000	60,982.00	60,982.00
Account 5119.100 - Retiree Costs Medical Insurance Totals		Transactions	1	\$60,982.00
Account	5201.100 - Office Supplies General			
1010.30.4510.5201.100	General Office Supplies	1.0000	2,000.00	2,000.00
Account 5201.100 - Office Supplies General Totals		Transactions	1	\$2,000.00
Account	5202.100 - Operating Supplies General			
1010.30.4510.5202.100	Cell Phone Equipment	1.0000	400.00	400.00
1010.30.4510.5202.100	Computer/Equipment Assessories	1.0000	100.00	100.00
1010.30.4510.5202.100	Copy Paper/Stationary	1.0000	1,200.00	1,200.00
1010.30.4510.5202.100	Department Meeting Photos	1.0000	1,200.00	1,200.00
1010.30.4510.5202.100	General Operating Supplies	1.0000	2,500.00	2,500.00
1010.30.4510.5202.100	Special Awards/Plaques	1.0000	1,000.00	1,000.00
1010.30.4510.5202.100	Uniform Allowance - Admin. Assist.	1.0000	300.00	300.00
1010.30.4510.5202.100	VIPS Supplies	1.0000	150.00	150.00
Account 5202.100 - Operating Supplies General Totals		Transactions	8	\$6,850.00
Account	5203.100 - Repairs and Maint Supplies General			
1010.30.4510.5203.100	Facility & Equipment Supplies	1.0000	650.00	650.00
1010.30.4510.5203.100	Janitorial Supplies	1.0000	1,500.00	1,500.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	2	\$2,150.00
Account	5210.100 - Postage General			
1010.30.4510.5210.100	Postage/Shipping	1.0000	1,500.00	1,500.00
Account 5210.100 - Postage General Totals		Transactions	1	\$1,500.00
Account	5211.135 - Utilities Water and Sewer			
1010.30.4510.5211.135	Water - Black Olive Drive/Sierra Park	12.0000	94.75	1,137.00
Account 5211.135 - Utilities Water and Sewer Totals		Transactions	1	\$1,137.00



Town of Paradise

Budget Transactions Report Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 5211.137 - Utilities Electric and Gas				
1010.30.4510.5211.137	Electricity - Black Olive Drive/Sierra Park	1.0000	25,000.00	25,000.00
Account 5211.137 - Utilities Electric and Gas Totals		Transactions	1	\$25,000.00
Account 5211.139 - Utilities Propane				
1010.30.4510.5211.139	Propane - Sawmill Peak	1.0000	1,500.00	1,500.00
Account 5211.139 - Utilities Propane Totals		Transactions	1	\$1,500.00
Account 5213.100 - Professional/Contract Services General				
1010.30.4510.5213.100	Biometrics - Livescan Relay Fees	1.0000	60.00	250.00
1010.30.4510.5213.100	Blood Draws	1.0000	1,000.00	1,000.00
1010.30.4510.5213.100	Certifion/Entersect	12.0000	109.95	1,319.00
1010.30.4510.5213.100	DOJ Livescan - Internal	1.0000	500.00	500.00
1010.30.4510.5213.100	Evidence Recycle/Disposal	1.0000	502.00	502.00
1010.30.4510.5213.100	Generator Permit	1.0000	261.00	261.00
1010.30.4510.5213.100	Shred Service	12.0000	35.42	425.04
1010.30.4510.5213.100	Stericycle - Hazardous Waste Disposal	1.0000	425.00	425.00
1010.30.4510.5213.100	TB Testing Per OSHA Sworn/PSD/CSO/AC	1.0000	1,500.00	1,500.00
1010.30.4510.5213.100	Valley Toxicology -Drug/Alcohol Analysis	1.0000	2,400.00	2,400.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	10	\$8,582.04
Account 5214.100 - Repair and Maint Service General				
1010.30.4510.5214.100	APB Net (Critical Reach)	1.0000	299.00	299.00
1010.30.4510.5214.100	Biometrics Annual	1.0000	1,400.00	1,400.00
1010.30.4510.5214.100	Copier/Printer Maintenance	1.0000	2,600.00	1,000.00
1010.30.4510.5214.100	CopWare	1.0000	620.00	620.00
1010.30.4510.5214.100	Dragon Dictation License Renewal	1.0000	1,297.00	1,297.00
1010.30.4510.5214.100	Drinking Water Service	1.0000	710.00	710.00
1010.30.4510.5214.100	Entrance Mat Replacement	1.0000	500.00	500.00
1010.30.4510.5214.100	Esri	1.0000	1,236.00	1,236.00
1010.30.4510.5214.100	Facility Maintenance/Repairs/Septic Tank/Carpets/Floors	1.0000	750.00	750.00
1010.30.4510.5214.100	Fire Extinguisher Maintenance/Certification Annual	1.0000	800.00	800.00



Town of Paradise

Budget Transactions Report Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.30.4510.5214.100	Janitorial Service	1.0000	15,150.00	15,150.00
1010.30.4510.5214.100	NetMotion	1.0000	1,385.00	1,385.00
1010.30.4510.5214.100	Pest Control	12.0000	41.00	492.00
1010.30.4510.5214.100	Administrative Purchasing Membership	1.0000	500.00	130.00
Account	5214.100 - Repair and Maint Service General Totals	Transactions	14	\$25,769.00
Account	5215.100 - Rents and Leases Miscellaneous			
1010.30.4510.5215.100	Postage Meter and Scale	1.0000	564.00	564.00
1010.30.4510.5215.100	Sawmill Peak Propane Tank	1.0000	1.00	1.00
Account	5215.100 - Rents and Leases Miscellaneous Totals	Transactions	2	\$565.00
Account	5215.106 - Rents and Leases Copiers			
1010.30.4510.5215.106	Copy Machines	1.0000	4,087.00	4,087.00
Account	5215.106 - Rents and Leases Copiers Totals	Transactions	1	\$4,087.00
Account	5216.100 - Communications General Services			
1010.30.4510.5216.100	Cell Service	1.0000	12,240.00	12,240.00
Account	5216.100 - Communications General Services Totals	Transactions	1	\$12,240.00
Account	5219.100 - Printing General			
1010.30.4510.5219.100	Business Cards/Forms	1.0000	500.00	500.00
Account	5219.100 - Printing General Totals	Transactions	1	\$500.00
Account	5220.100 - Employee Development General			
1010.30.4510.5220.100	Professional Membership Renewals	1.0000	500.00	500.00
1010.30.4510.5220.100	Training Chief/Lieutenant/Admin Asst	1.0000	2,000.00	2,000.00
1010.30.4510.5220.100	New Lieutenant Manager Course	1.0000	5,000.00	5,000.00
Account	5220.100 - Employee Development General Totals	Transactions	3	\$7,500.00
Account	5223.105 - Meals and Refreshments Emergencies and Meetings			
1010.30.4510.5223.105	New Employee/Oral Boards/Meetings	1.0000	600.00	600.00
Account	5223.105 - Meals and Refreshments Emergencies and Meetings Totals	Transactions	1	\$600.00
Account	5225 - Bank Fees and Charges			
1010.30.4510.5225	Bank Fees	1.0000	520.00	520.00
Account	5225 - Bank Fees and Charges Totals	Transactions	1	\$520.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 1010.30.4510.5304	Account 5304 - Furniture & Equipment Desktop Replacements	3.0000	2,250.00	6,750.00
Account 5304 - Furniture & Equipment Totals		Transactions	1	\$6,750.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 30 - Police							
Program: 4520 - Police Operations							
Expenditures							
5100	Personnel Services	2,731,303	3,523,531	3,330,515	3,836,385	3,836,385	3,836,385
5200	Supplies and Services	88,615	141,616	108,500	119,635	119,635	119,635
5300	Capital Outlay	2,559	27,850	13,800	23,300	23,300	23,300
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		2,822,478	3,692,997	3,452,815	3,979,320	3,979,320	3,979,320
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		2,822,478	3,692,997	3,452,815	3,979,320	3,979,320	3,979,320

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Police Officer (11)	40	100%	11.00	2,265,766
Officer Detective (1)	40	100%	1.00	261,629
Police Sergeant (4)	40	100%	4.00	1,054,024
Community Services Officer III	40	100%	1.00	86,985
		Total	17.00	3,668,405

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

					2022		
Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	30 - Police						
Program:	4520 - Police Operations						
5101	Salaries - Permanent	970,568.75	1,351,762.00	1,172,812.46	1,425,260.00	1,425,260.00	1,425,260.00
5102	Salaries - Temporary	466.94	-	15,689.59	-	-	-
5103.102	Differential Pay Out of Class	9,478.31	-	5,414.54	-	-	-
5103.105	Differential Pay Swing/Graveyard Shift	31,980.29	-	36,485.96	-	-	-
5103.108	Differential Pay Canine Maintenance	9,073.13	-	11,314.48	-	-	-
5104	Wages - PS Holiday Pay	47,768.12	65,145.00	61,192.32	68,507.00	68,507.00	68,507.00
5105	Salaries - Overtime/FLSA	218,124.57	200,000.00	293,066.20	200,000.00	200,000.00	200,000.00
5106.100	Incentives & Admin Leave Administrative Leave	43,071.60	-	-	-	-	-
5106.101	Incentives & Admin Leave School Incentive	40,460.92	50,129.00	46,326.65	49,733.00	49,733.00	49,733.00
5106.103	Incentives & Admin Leave Team Pay	552.31	-	5,032.63	-	-	-
5106.200	Incentives & Admin Leave Gym Reimbursement	-	180.00	-	360.00	360.00	360.00
5106.205	Incentives & Admin Leave PS Recruitment Incentive	15,500.00	10,000.00	18,600.00	5,000.00	5,000.00	5,000.00
5109.100	Allowances Uniform Allowance	16,474.85	16,116.00	16,832.92	15,562.00	15,562.00	15,562.00
5111	Medicare	20,130.75	24,553.00	23,302.18	25,584.00	25,584.00	25,584.00
5112.101	Retirement Contribution PERS	871,941.50	1,348,414.00	1,167,609.88	1,562,248.00	1,562,248.00	1,562,248.00
5112.102	Retirement Contribution Social Security	28.95	-	1,244.78	-	-	-
5113	Worker's Compensation	139,220.28	120,749.00	143,648.30	146,878.00	146,878.00	146,878.00
5114.101	Health Insurance Medical	159,385.49	240,773.00	202,355.34	251,747.00	251,747.00	251,747.00
5114.102	Health Insurance Dental	20,659.11	-	23,644.88	-	-	-
5114.103	Health Insurance Vision	1,866.05	-	2,206.26	-	-	-
5115	Unemployment Compensation	3,852.00	-	10,849.51	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	3,123.78	15,937.00	3,829.30	16,487.00	16,487.00	16,487.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	8,435.02	-	10,174.22	-	-	-
5119.100	Retiree Costs Medical Insurance	163,594.50	173,261.00	150,019.20	156,004.00	156,004.00	156,004.00
5122	Accrual Bank Payoff	23,191.71	-	2,351.01	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(87,646.00)	(93,488.00)	(93,488.00)	(86,985.00)	(86,985.00)	(86,985.00)
5202.100	Operating Supplies General	20,655.42	29,925.00	25,000.00	21,278.00	21,278.00	21,278.00
5204	Subscriptions and Code Books	497.81	500.00	-	500.00	500.00	500.00
5209.101	Auto Fuel Expense Town Vehicles	39,370.40	50,000.00	48,300.00	50,000.00	50,000.00	50,000.00
5213.100	Professional/Contract Services General	15,061.08	8,200.00	9,200.00	12,200.00	12,200.00	12,200.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2022					
		2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	Department Requested	2022 Manager Recommend	2022 Town Council Adopted
5214.100	Repair and Maint Service General	35.95	2,420.00	1,500.00	1,720.00	1,720.00	1,720.00
5216.100	Communications General Services	7,086.85	32,171.00	9,500.00	33,537.00	33,537.00	33,537.00
5218.100	Advertising General	-	200.00	-	200.00	200.00	200.00
5220.100	Employee Development General	5,896.95	18,000.00	15,000.00	-	-	-
5220.110	Employee Development Education Reimb MOU Program	-	200.00	-	200.00	200.00	200.00
5223.105	Meals and Refreshments Emergencies and Meetings	11.00	-	-	-	-	-
5260	Miscellaneous	-	-	-	-	-	-
5304	Furniture & Equipment	2,559.14	27,850.00	13,800.00	23,300.00	23,300.00	23,300.00
EXPENSE GRAND Totals:		2,822,478	3,692,997	3,452,815	3,979,320	3,979,320	3,979,320



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 30 - Police				
Program 4520 - Police Operations				
Account 5105 - Salaries - Overtime/FLSA				
1010.30.4520.5105	Overtime	1.0000	200,000.00	200,000.00
	Account 5105 - Salaries - Overtime/FLSA Totals	Transactions	1	\$200,000.00
Account 5119.100 - Retiree Costs Medical Insurance				
1010.30.4520.5119.100	Retiree Health Premium	1.0000	156,004.00	156,004.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$156,004.00
Account 5199.130 - Other Payroll Expenses Interfund Payroll Transfers				
1010.30.4520.5199.130	SLESF (COPS Grant) CSO Oakley	1.0000	(86,985.00)	(86,985.00)
	Account 5199.130 - Other Payroll Expenses Interfund Payroll Transfers Totals	Transactions	1	(\$86,985.00)
Account 5202.100 - Operating Supplies General				
1010.30.4520.5202.100	Bulletproof Vests	7.0000	1,000.00	7,000.00
1010.30.4520.5202.100	Cell Phones for IRIMS	1.0000	500.00	500.00
1010.30.4520.5202.100	CSI Equipment/Supplies	1.0000	300.00	300.00
1010.30.4520.5202.100	DefensiveTactics Equipment/Supplies	1.0000	1,125.00	1,125.00
1010.30.4520.5202.100	Narcotic Testing Kits	1.0000	1,200.00	1,200.00
1010.30.4520.5202.100	New/Current Officer Supplies/Equipment	1.0000	5,000.00	5,000.00
1010.30.4520.5202.100	Patrol Ammunitions and Targets	1.0000	5,000.00	5,000.00
1010.30.4520.5202.100	Taser Cartridges	1.0000	800.00	800.00
1010.30.4520.5202.100	Air / Bloodborne Pathogen Training	1.0000	353.00	353.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	9	\$21,278.00
Account 5204 - Subscriptions and Code Books				
1010.30.4520.5204	Penal/Vehicle Code Books	1.0000	500.00	500.00
	Account 5204 - Subscriptions and Code Books Totals	Transactions	1	\$500.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
1010.30.4520.5209.101	Department Vehicles	1.0000	50,000.00	50,000.00
	Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$50,000.00
Account 5213.100 - Professional/Contract Services General				
1010.30.4520.5213.100	Officer Exams/Hep B	1.0000	1,000.00	1,000.00
1010.30.4520.5213.100	Preemployment Background	1.0000	4,000.00	4,000.00
1010.30.4520.5213.100	SART/Fingerprint/Gunshot Exams	1.0000	6,000.00	6,000.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
1010.30.4520.5213.100	Towing Evidence		1.0000	1,200.00	1,200.00
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	4	\$12,200.00
Account 5214.100 - Repair and Maint Service General					
1010.30.4520.5214.100	Body Camera Repairs		1.0000	500.00	500.00
1010.30.4520.5214.100	MDC Repairs		1.0000	500.00	500.00
1010.30.4520.5214.100	Radar Calibration (Every Three Years)		1.0000	.00	.00
1010.30.4520.5214.100	Speedometer Calibration		1.0000	720.00	720.00
		Account 5214.100 - Repair and Maint Service General Totals	Transactions	4	\$1,720.00
Account 5216.100 - Communications General Services					
1010.30.4520.5216.100	MDC Service		12.0000	694.75	8,337.00
1010.30.4520.5216.100	Public Safety Radio System - Monthly Maint (50 units)		12.0000	2,100.00	25,200.00
		Account 5216.100 - Communications General Services Totals	Transactions	2	\$33,537.00
Account 5218.100 - Advertising General					
1010.30.4520.5218.100	Bids		1.0000	200.00	200.00
		Account 5218.100 - Advertising General Totals	Transactions	1	\$200.00
Account 5220.100 - Employee Development General					
1010.30.4520.5220.100	Training for Officers, Sergeants and CSO		1.0000	49,849.00	49,849.00
1010.30.4520.5220.100	Measure V Offset		1.0000	(49,849.00)	(49,849.00)
		Account 5220.100 - Employee Development General Totals	Transactions	2	\$0.00
Account 5220.110 - Employee Development Education Reimb MOU Program					
1010.30.4520.5220.110	Education Reimbursement Per MOU		1.0000	200.00	200.00
		Account 5220.110 - Employee Development Education Reimb MOU Program Totals	Transactions	1	\$200.00
Account 5304 - Furniture & Equipment					
1010.30.4520.5304	Desktop Replacements		5.0000	1,750.00	8,750.00
1010.30.4520.5304	Tasers - Payments to AXON		10.0000	1,455.00	14,550.00
		Account 5304 - Furniture & Equipment Totals	Transactions	2	\$23,300.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2070 - Animal Control							
Department: 30 - Police							
Program: 4540 - Police - Animal Control							
Expenditures							
5100	Personnel Services	296,105	310,111	274,773	317,448	317,448	317,448
5200	Supplies and Services	40,059	53,873	44,401	56,798	56,798	56,798
5300	Capital Outlay	3,325	3,000	-	3,000	3,000	3,000
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		339,490	366,984	319,174	377,246	377,246	377,246
Revenues							
	Service Fees	18,048	18,105	17,805	17,125	17,125	17,125
	Fines and Forfeitures	4,760	5,000	600	500	500	500
	Other (Includes Measure N)	132,415	132,152	116,486	120,000	120,000	120,000
Total Revenues		155,223	155,257	134,891	137,625	137,625	137,625
Net Income		(184,267)	(211,727)	(184,284)	(239,621)	(239,621)	(239,621)
Transfers In		252,953	261,577	268,302	297,147	297,147	297,147
Transfers (Out)		(69,689)	(49,850)	(49,850)	(58,848)	(58,848)	(58,848)
Ending Fund Balance		(200)	(200)	33,968	32,646	32,646	32,646

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Animal Control Supervisor	40	100%	1.00	108,738
Animal Control Officer (2)	36	100%	1.80	142,607
Office Assistant III	30	100%	0.75	56,511
		Total	3.55	307,856

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 2070 - Animal Control							
REVENUES							
Department: 30 - Police							
Program: 4540 - Police - Animal Control							
3120.330	Other Taxes Voter Appointed Parcel Tax	132,415	132,152	116,486	120,000	120,000	120,000
3380.105	Local Government Revenue Fines and Citations Animal Cntrl	4,760	5,000	500	500	500	500
3410.113	Administrative Services Document Copying	18	5	30	25	25	25
3410.150	Administrative Services Late Fees	147	250	450	250	250	250
3410.160	Administrative Services Administrative Citation Hearing	-	-	100	-	-	-
3455.200	Animal Control Adoption Fees	5,621	5,000	4,600	4,500	4,500	4,500
3455.205	Animal Control Surrender/Euth/Disp Fees	458	500	725	500	500	500
3455.210	Animal Control Dog Licenses	6,026	6,000	6,000	6,000	6,000	6,000
3455.215	Animal Control Dangerous/Wild Animal Permit	-	-	-	-	-	-
3455.225	Animal Control Impound/Quarantine Fees	4,980	5,500	4,900	5,000	5,000	5,000
3455.226	Animal Control Impound Unaltered State Fee	800	850	1,100	850	850	850
3901.100	Refunds and Reimbursements Miscellaneous	803	-	-	-	-	-
3902.100	Miscellaneous Revenue General	(3)	-	(0)	-	-	-
3910.010	Transfers In From General Fund	252,953	258,077	258,077	293,647	293,647	293,647
3910.811	Transfers In From Animal Control Donations	-	3,500	10,225	3,500	3,500	3,500
REVENUES Total		408,979	416,834	403,193	434,772	434,772	434,772

EXPENSES

Department: 30 - Police
Program: 4540 - Police - Animal Control

5101	Salaries - Permanent	183,795	193,331	158,198	201,471	201,471	201,471
5102	Salaries - Temporary	-	-	-	-	-	-
5103.102	Differential Pay Out of Class	-	-	1,044	-	-	-
5104	Wages - PS Holiday Pay	8,550	8,160	8,048	8,565	8,565	8,565
5105	Salaries - Overtime/FLSA	2,357	2,500	2,287	2,500	2,500	2,500
5106.100	Incentives & Admin Leave Administrative Leave	9,102	-	-	-	-	-
5106.200	Incentives & Admin Leave Gym Reimbursement	-	-	-	-	-	-
5109.100	Allowances Uniform Allowance	2,558	2,558	2,329	2,558	2,558	2,558
5111	Medicare	3,062	2,995	2,484	3,119	3,119	3,119
5112.101	Retirement Contribution PERS	26,870	44,842	42,042	42,004	42,004	42,004
5112.102	Retirement Contribution Social Security	-	-	-	-	-	-
5113	Worker's Compensation	19,351	14,727	17,520	16,084	16,084	16,084
5114.101	Health Insurance Medical	24,689	28,515	24,515	28,515	28,515	28,515
5114.102	Health Insurance Dental	3,353	-	2,886	-	-	-

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022	2022 Manager Recommend	2022 Town Council Adopted
					Department Requested		
5114.103	Health Insurance Vision	192	-	147	-	-	-
5115	Unemployment Compensation	-	-	1,134	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	962	2,956	863	3,040	3,040	3,040
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,769	-	1,840	-	-	-
5119.100	Retiree Costs Medical Insurance	9,495	9,527	9,439	9,592	9,592	9,592
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-
5201.100	Office Supplies General	156	125	-	125	125	125
5202.100	Operating Supplies General	3,765	6,950	4,500	9,190	9,190	9,190
5203.100	Repairs and Maint Supplies General	1,479	500	700	500	500	500
5204	Subscriptions and Code Books	144	150	144	180	180	180
5209.101	Auto Fuel Expense Town Vehicles	5,791	7,000	5,700	7,000	7,000	7,000
5210.100	Postage General	3	-	-	-	-	-
5211.135	Utilities Water and Sewer	308	600	791	1,055	1,055	1,055
5211.137	Utilities Electric and Gas	2,646	3,400	4,000	3,400	3,400	3,400
5211.139	Utilities Propane	1,606	1,600	2,500	1,600	1,600	1,600
5213.100	Professional/Contract Services General	8,075	15,800	15,800	15,800	15,800	15,800
5214.100	Repair and Maint Service General	10,141	10,037	7,500	10,037	10,037	10,037
5215.100	Rents and Leases Miscellaneous	-	1	1	1	1	1
5216.100	Communications General Services	2,045	2,630	2,150	2,630	2,630	2,630
5218.100	Advertising General	-	-	-	-	-	-
5219.100	Printing General	-	150	-	150	150	150
5220.100	Employee Development General	2,704	4,600	100	4,600	4,600	4,600
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	30	30	15	30	30	30
5225	Bank Fees and Charges	273	300	500	500	500	500
5280.100	Bad Debt Write Off Expense	894	-	-	-	-	-
5303	Improvements	-	3,000	-	3,000	3,000	3,000
5304	Furniture & Equipment	3,325	-	-	-	-	-
5910.010	Transfers Out To General Fund	69,689	49,850	49,850	58,848	58,848	58,848
EXPENSES Total		409,179	416,834	369,024	436,094	436,094	436,094
Fund Total: 2070 - Animal Control		(200)	-	34,168	(1,322)	(1,322)	(1,322)
ENDING FUND BALANCE		(200)	(200)	33,968	32,646	32,646	32,646



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
EXPENSES					
Fund	2070 - Animal Control				
Department	30 - Police				
Program	4540 - Police - Animal Control				
Account	5105 - Salaries - Overtime/FLSA				
2070.30.4540.5105	Overtime	1.0000	2,500.00	2,500.00	
	Account	5105 - Salaries - Overtime/FLSA Totals	Transactions	1	\$2,500.00
Account	5119.100 - Retiree Costs Medical Insurance				
2070.30.4540.5119.100	Retiree Medical Premium	1.0000	9,592.00	9,592.00	
	Account	5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$9,592.00
Account	5201.100 - Office Supplies General				
2070.30.4540.5201.100	Office Supplies/Toner	1.0000	125.00	125.00	
	Account	5201.100 - Office Supplies General Totals	Transactions	1	\$125.00
Account	5202.100 - Operating Supplies General				
2070.30.4540.5202.100	AC Officer PPE and Supplies	1.0000	1,000.00	1,000.00	
2070.30.4540.5202.100	Animal Care and Feeding	1.0000	4,000.00	4,000.00	
2070.30.4540.5202.100	Dog Tags	1.0000	100.00	100.00	
2070.30.4540.5202.100	Microchips for Adoptions	1.0000	2,100.00	2,100.00	
2070.30.4540.5202.100	Misc. Operating Supplies	1.0000	300.00	300.00	
2070.30.4540.5202.100	Shelter Cleaning Supplies	1.0000	1,000.00	1,690.00	
	Account	5202.100 - Operating Supplies General Totals	Transactions	6	\$9,190.00
Account	5203.100 - Repairs and Maint Supplies General				
2070.30.4540.5203.100	Janitorial/Facility/Yard Supplies/Equipment	1.0000	500.00	500.00	
	Account	5203.100 - Repairs and Maint Supplies General Totals	Transactions	1	\$500.00
Account	5204 - Subscriptions and Code Books				
2070.30.4540.5204	2021 Animal Law Books - 3	1.0000	180.00	180.00	
	Account	5204 - Subscriptions and Code Books Totals	Transactions	1	\$180.00
Account	5209.101 - Auto Fuel Expense Town Vehicles				
2070.30.4540.5209.101	Gasoline for Animal Control Trucks	1.0000	7,000.00	7,000.00	



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$7,000.00
Account 5211.135 - Utilities Water and Sewer					
2070.30.4540.5211.135	Water - 925 American Way		1.0000	1,055.00	1,055.00
		Account 5211.135 - Utilities Water and Sewer Totals	Transactions	1	\$1,055.00
Account 5211.137 - Utilities Electric and Gas					
2070.30.4540.5211.137	Electricity - 925 American Way		1.0000	3,400.00	3,400.00
		Account 5211.137 - Utilities Electric and Gas Totals	Transactions	1	\$3,400.00
Account 5211.139 - Utilities Propane					
2070.30.4540.5211.139	Propane - 925 American Way/Pressure Washer		1.0000	1,600.00	1,600.00
		Account 5211.139 - Utilities Propane Totals	Transactions	1	\$1,600.00
Account 5213.100 - Professional/Contract Services General					
2070.30.4540.5213.100	Background Investigation - PASH volunteers		1.0000	100.00	100.00
2070.30.4540.5213.100	Hearing Fees		1.0000	300.00	300.00
2070.30.4540.5213.100	Rendering - Town Facility Service		12.0000	1,200.00	14,400.00
2070.30.4540.5213.100	Veterinarian Service/Processing of Licenses		1.0000	1,000.00	1,000.00
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	4	\$15,800.00
Account 5214.100 - Repair and Maint Service General					
2070.30.4540.5214.100	Chameleon Annual License/Maintenance		1.0000	2,237.00	2,237.00
2070.30.4540.5214.100	Chameleon On-Line License		1.0000	3,971.00	3,971.00
2070.30.4540.5214.100	Equipment Repairs & Maintenance		1.0000	2,600.00	2,600.00
2070.30.4540.5214.100	Facility Maintenance/Repair/Septic Pumped		1.0000	500.00	500.00
2070.30.4540.5214.100	Fire Extinguisher Annual Maintenance		1.0000	100.00	100.00
2070.30.4540.5214.100	Pest Control		1.0000	504.00	504.00
2070.30.4540.5214.100	Potable Water Supply		1.0000	125.00	125.00
		Account 5214.100 - Repair and Maint Service General Totals	Transactions	7	\$10,037.00
Account 5215.100 - Rents and Leases Miscellaneous					
2070.30.4540.5215.100	Propane Tank Rental		1.0000	1.00	1.00
		Account 5215.100 - Rents and Leases Miscellaneous Totals	Transactions	1	\$1.00
Account 5216.100 - Communications General Services					



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2070.30.4540.5216.100	Cell Phone Service - 3	1.0000	1,558.80	1,558.80
2070.30.4540.5216.100	Cell Service for Internet	1.0000	588.00	588.00
2070.30.4540.5216.100	Landlines	1.0000	483.12	483.12
Account 5216.100 - Communications General Services Totals		Transactions	3	\$2,629.92
Account 5219.100 - Printing General				
2070.30.4540.5219.100	Business Cards	1.0000	50.00	50.00
2070.30.4540.5219.100	Citations	1.0000	100.00	100.00
Account 5219.100 - Printing General Totals		Transactions	2	\$150.00
Account 5220.100 - Employee Development General				
2070.30.4540.5220.100	AC Officer Training	1.0000	2,500.00	2,500.00
2070.30.4540.5220.100	AC Supervisor Training	1.0000	2,000.00	2,000.00
2070.30.4540.5220.100	State Humane Assoc. Membership	1.0000	100.00	100.00
Account 5220.100 - Employee Development General Totals		Transactions	3	\$4,600.00
Account 5223.101 - Meals and Refreshments Employee Meals-MOU Overtime				
2070.30.4540.5223.101	Meal Per MOU	1.0000	30.00	30.00
Account 5223.101 - Meals and Refreshments Employee Meals-MOU Overtime Totals		Transactions	1	\$30.00
Account 5225 - Bank Fees and Charges				
2070.30.4540.5225	Merchant Fees	1.0000	500.00	500.00
Account 5225 - Bank Fees and Charges Totals		Transactions	1	\$500.00
Account 5910.010 - Transfers Out To General Fund				
2070.30.4540.5910.010	Central Services Allocation	1.0000	36,004.00	36,004.00
2070.30.4540.5910.010	Pension Obligation Bond	1.0000	22,844.00	22,844.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	2	\$58,848.00

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
Department: 30 - Police							
Program: 4530 - Public Safety Communications							
Expenditures							
5100	Personnel Services	336,687	218,847	213,684	224,462	224,462	224,462
5200	Supplies and Services	319,911	421,967	426,608	421,969	421,969	421,969
5300	Capital Outlay	-	5,000	6,105	5,000	5,000	5,000
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		656,598	645,814	646,397	651,431	651,431	651,431
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		656,598	645,814	646,397	651,431	651,431	651,431

Fiscal Year 2021-2022 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Support Services Supervisor	40	100%	1.00	115,523
Property and Evidence Tech	40	100%	1.00	94,398
		Total	2.00	209,921

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

		2020 Actual	2021 Amended	2021 Estimated	2022		
Account Number	Description	Amount	Budget	Amount	Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 1010 - General Fund							
EXPENSES							
Department:	30 - Police						
Program:	4530 - Public Safety Communications						
5101	Salaries - Permanent	177,848	123,930	123,438	129,612	129,612	129,612
5102	Salaries - Temporary	3,376	-	-	-	-	-
5103.102	Differential Pay Out of Class	840	-	-	-	-	-
5103.105	Differential Pay Swing/Graveyard Shift	670	-	-	-	-	-
5104	Wages - PS Holiday Pay	8,179	3,529	3,533	3,774	3,774	3,774
5105	Salaries - Overtime/FLSA	7,485	2,500	570	1,000	1,000	1,000
5106.100	Incentives & Admin Leave Administrative Leave	12,735	-	-	-	-	-
5106.101	Incentives & Admin Leave School Incentive	5,787	3,170	3,248	3,284	3,284	3,284
5106.200	Incentives & Admin Leave Gym Reimbursement	-	90	432	90	90	90
5106.205	Incentives & Admin Leave PS Recruitment Incentive	-	-	-	-	-	-
5109.100	Allowances Uniform Allowance	2,594	1,364	1,398	1,864	1,864	1,864
5109.101	Allowances Boot Allowance	-	-	600	-	-	-
5111	Medicare	3,138	1,951	1,681	2,025	2,025	2,025
5112.101	Retirement Contribution PERS	31,040	30,156	30,002	28,502	28,502	28,502
5113	Worker's Compensation	17,440	3,644	4,335	3,973	3,973	3,973
5114.101	Health Insurance Medical	47,317	33,679	28,400	33,939	33,939	33,939
5114.102	Health Insurance Dental	4,475	-	3,638	-	-	-
5114.103	Health Insurance Vision	433	-	320	-	-	-
5115	Unemployment Compensation	-	-	776	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	867	1,799	526	1,858	1,858	1,858
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,958	-	1,312	-	-	-
5119.100	Retiree Costs Medical Insurance	67,063	74,463	70,903	75,899	75,899	75,899
5122	Accrual Bank Payoff	13,552	-	-	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(70,110)	(61,428)	(61,428)	(61,358)	(61,358)	(61,358)
5202.100	Operating Supplies General	1,587	2,100	500	2,200	2,200	2,200
5204	Subscriptions and Code Books	160	160	160	190	190	190
5213.100	Professional/Contract Services General	268,163	371,001	371,001	371,001	371,001	371,001
5214.100	Repair and Maint Service General	27,470	21,487	21,487	22,970	22,970	22,970
5216.100	Communications General Services	21,403	22,919	31,400	21,308	21,308	21,308
5218.100	Advertising General	-	100	60	100	100	100

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022	2022 Manager Recommend	2022 Town Council Adopted
					Department Requested		
5220.100	Employee Development General	1,128	4,200	2,000	4,200	4,200	4,200
5304	Furniture & Equipment	-	5,000	6,105	5,000	5,000	5,000
5501	Debt Service Payment - Principal	-	-	-	-	-	-
EXPENSE GRAND Totals:		656,598	645,814	646,397	651,431	651,431	651,431



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 30 - Police				
Program 4530 - Public Safety Communications				
Account 5105 - Salaries - Overtime/FLSA				
1010.30.4530.5105	Overtime	1.0000	1,000.00	1,000.00
	Account 5105 - Salaries - Overtime/FLSA Totals	Transactions	1	\$1,000.00
Account 5119.100 - Retiree Costs Medical Insurance				
1010.30.4530.5119.100	Retiree Health Premium	1.0000	75,899.00	75,899.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$75,899.00
Account 5199.130 - Other Payroll Expenses Interfund Payroll Transfers				
1010.30.4530.5199.130	SLESF (COPS Grant) Property & Evidence Technician 65%	1.0000	(61,358.00)	(61,358.00)
	Account 5199.130 - Other Payroll Expenses Interfund Payroll Transfers Totals	Transactions	1	(\$61,358.00)
Account 5202.100 - Operating Supplies General				
1010.30.4530.5202.100	Desktop Scanners	1.0000	600.00	600.00
1010.30.4530.5202.100	Dispatch Supplies	1.0000	100.00	100.00
1010.30.4530.5202.100	Property/Evidence Supplies	1.0000	1,500.00	1,500.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	3	\$2,200.00
Account 5204 - Subscriptions and Code Books				
1010.30.4530.5204	2020 National Law Enforcement Directory	1.0000	190.00	190.00
	Account 5204 - Subscriptions and Code Books Totals	Transactions	1	\$190.00
Account 5213.100 - Professional/Contract Services General				
1010.30.4530.5213.100	Buttte County Sheriff Dispatch Service - 3 FTE	12.0000	28,833.41	346,000.92
1010.30.4530.5213.100	CIBRS Implementation	1.0000	25,000.00	25,000.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	2	\$371,000.92
Account 5214.100 - Repair and Maint Service General				
1010.30.4530.5214.100	Console Cleaning Service	1.0000	1,400.00	1,400.00
1010.30.4530.5214.100	Mobile RIMS - IRims Maintenance	1.0000	1,000.00	1,000.00
1010.30.4530.5214.100	RIMS Annual Maintenance/Support	1.0000	20,570.00	20,570.00
	Account 5214.100 - Repair and Maint Service General Totals	Transactions	3	\$22,970.00



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account	5216.100 - Communications General Services			
1010.30.4530.5216.100	Circuit to Butte County Sheriff	12.0000	108.98	1,308.00
1010.30.4530.5216.100	Landlines	12.0000	1,666.67	20,000.00
Account	5216.100 - Communications General Services Totals	Transactions	3	\$21,308.00
Account	5218.100 - Advertising General			
1010.30.4530.5218.100	Advertising	1.0000	100.00	100.00
Account	5218.100 - Advertising General Totals	Transactions	1	\$100.00
Account	5220.100 - Employee Development General			
1010.30.4530.5220.100	Memberships	1.0000	200.00	200.00
1010.30.4530.5220.100	Property and Evidence Training	1.0000	2,000.00	2,000.00
1010.30.4530.5220.100	Supervisor Training	1.0000	2,000.00	2,000.00
Account	5220.100 - Employee Development General Totals	Transactions	3	\$4,200.00
Account	5304 - Furniture & Equipment			
1010.30.4530.5304	Dispatch Console 3	1.0000	5,000.00	5,000.00
Account	5304 - Furniture & Equipment Totals	Transactions	1	\$5,000.00

FY 2021/22

Capital Improvement Projects



Town of Paradise Disaster Recovery & Capital Improvement Plan Fully and Partially Funded Projects



June 2021





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CAPITAL IMPROVEMENTS



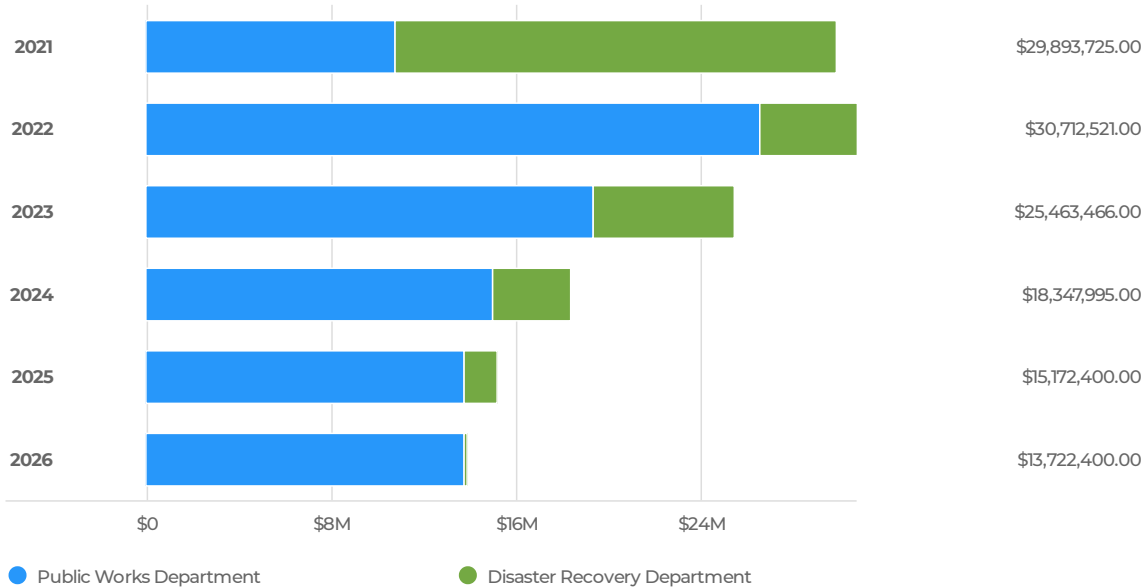
Capital Improvements: Multi-year Plan

Total Capital Requested

\$133,312,507

37 Capital Improvement Projects

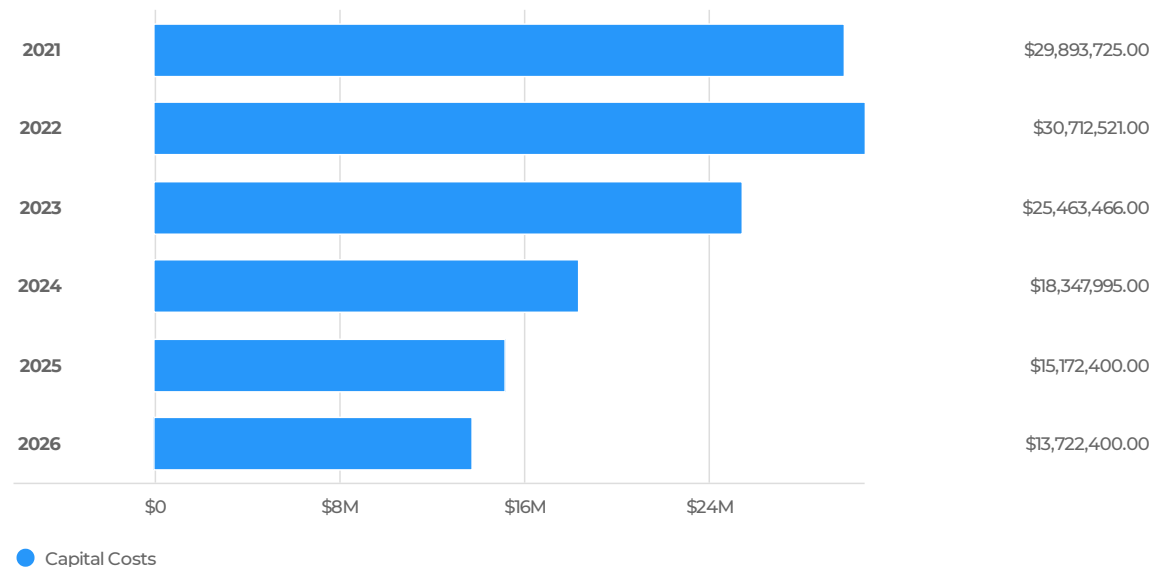
Total Funding Requested by Department



Total Funding Requested by Source



Capital Costs Breakdown



Cost Savings & Revenues

There's no data for building chart





Public Works Department Requests

Itemized Requests for 2021-2028

8407 - Off-System Road Rehabilitation **\$38,290,000**

Off-System roadway rehabilitation of 227 roadway segments consisting of asphalt concrete overlays and full depth sections for areas with severe pavement damage.

7301 - On-System Culvert Replacement **\$922,950**

Replace damaged On-System HDPE culverts with RCP pipe culverts, including restoration of the roadway section above the pipe at various locations.

7302 - On-System Hardscape Replacement **\$867,790**

Replace damaged hardscape, including concrete curb, gutter and sidewalk, lighting, planters, and other amenities at various locations.

7303 - On-System Road Rehabilitation **\$36,290,000**

On-System roadway rehabilitation consisting of asphalt concrete overlays and full depth sections for areas with severe pavement damage.

7304 - On-System Sign Replacement **\$324,180**

Replace damaged On-System roadway signs at various locations.

7307 - Neal Road Rehabilitation **\$1,713,000**

On-System roadway rehabilitation along 1.63 miles of Neal Road from Wayland Road to Skyway consisting of 2-inch grind and 3-inch asphalt concrete (AC) overlay of the entire roadway section with digout areas of 3-inch AC and 4-inch aggregate base...

7308 - Storm Drain Master Plan (HMGP) **\$513,774**

Preparation of a Storm Drain Master Plan.

7309 - Transportation Master Plan **\$1,823,814**

Preparation of a Transportation Master Plan.

8402 - Trailway Lighting Repair **\$75,000**

Repair damages caused by the Camp Fire along the Memorial Trailway at multiple locations.

8403 - Skyway/Pearson Traffic Signal **\$426,260**

Traffic signal at Skyway and Pearson Road damaged by the Camp Fire.

8405 - Emergency MBGR Repair **\$67,900**

Emergency replacement of MBGR at (5) locations was completed in Nov-Dec 2018 due to damage during the Camp Fire wildfire. Emergency opening work completed prior to reopening of the Town of Paradise in December 2018.

8406 - Emergency Culvert Repair: On-System **\$450,470**

Emergency replacement of on-system damaged HDPE culverts at (6) locations was completed in Nov-Dec 2018 due to damage during the Camp Fire wildfire. Emergency opening repairs completed prior to reopening of the Town of Paradise in December...

8408 - Off-System Culvert Repair **\$706,886**

Replace damaged Off-System HDPE culverts with RCP pipe culverts, including restoration of the roadway section above the pipe at various locations.



9377 - Almond St. Multi-Modal Improvements	\$3,882,008
The proposed project will add sidewalks, curbs and gutters to Almond Street between Pearson Road and Elliott Road. In addition construction will widen Almond Street to incorporate Class II Bicycle Lanes on both sides of the roadway. To facilitate...	
9380 - Ponderosa Elementary Safe Routes to School Project	\$1,529,670
The proposed project will add sidewalks, curbs and gutters along Pentz Road between 300' north of Wagstaff Road and tie in to existing sidewalks just north of Bille Road on both sides of the roadway. Class II Bicycle Lanes will be added to...	
9382 - Skyway at Black Olive Traffic Signal	\$769,157
The project will install a four way traffic signal at the intersection of Skyway at Black Olive Drive.	
9385 - Paradise Gap Closure Complex	\$3,912,360
Infill of sidewalks, curbs, gutters and bike lanes/routes along Elliott, Birch, Fir, Foster and Black Olive Drive in commercial core.	
9389 - Pentz Pathway Phase II Project	\$700,000
Construct a grade separated, Class I, bike-ped facility along the west side of Pentz Road between Pearson Rd and Billie Rd and between Wagstaff Road and Skyway .This project will tie into funded improvements between Bille Road and Wagstaff...	
9390 - Skyway-Neal Bike-Ped Project	\$550,000
Along Neal Road, construct a grade separated, Class I, bike-ped facility along the west side of Neal Road within the project limits. This component will tie into project will tie into Butte County Class II Bike Lanes which terminate at Town...	
9391 - Oliver Curve Pathway Project	\$350,000
Along Oliver Road, construct a grade separated, Class I, bike-ped facility along the west side of Oliver Road within the project limits. This project is a proactive safety effort to protect bicyclists and pedestrians along a heavily traveled...	
9394 - Paradise Sewer EIR	\$2,755,779
Paradise Sewer Project preliminary engineering and environmental review that proposes to connect 1,469 parcels in the Sewer Service Area.	
9408 - Systemic Intersection Safety Improvements	\$1,228,400
Systemically improve (16) stop-controlled intersections at various locations town wide.	
731I - Broadband Feasibility Study	\$80,000
Preparation of a Broadband Feasibility Study.	
7200 - PSPS Preparedness Project	\$300,000
Various projects for Public Safety Power Shutdown preparation. Work includes generator purchases for traffic signal operations.	
8404 - Camp Fire Hydrant Repairs	\$251,361
Repair fire hydrants damaged by the Camp Fire townwide.	
2021A - Bucket Truck Replacement	\$140,000
Town of Paradise Public Works is requesting Measure V Funds to replace a 1998 International Boom Truck. The existing boom truck is non-compliant for State of California Air Resources Board emissions standards and is at the end of legal operation...	
9395 - Interim Safety Striping & Marking Improvements Project	\$78,367
On August 11, 2020, during a Paradise Town Council Meeting, Council adopted a resolution approving the plans and specifications for the Interim Safety Striping and Marking Improvement Project and authorizing advertisement for bids on the project....	
8406B -Emergency Opening Culvert Repairs: Off-System	\$52,895
Emergency opening work performed following the Camp Fire upon discovery in late 2019. Work is scheduled for FEMA Public Assistance reimbursement.	



Disaster Recovery Department Requests

Itemized Requests for 2021-2028

7317 - Reseeding Plan and Implementation

\$53,571

Plan and better understand the risk to public safety, property and infrastructure and determine appropriate mitigation measures to protect the public and reduce those risks. Will focus on the future planning and education of the community in best...

7314 - Early Warning System

\$3,007,450

Development and implementation for an early warning system throughout the Town of Paradise. This system would immediately notify residents of any hazardous events via sirens, text messages, voice messages and more. Key Result: Safety for...

7312 - Category 4 Tree Removal Program

\$11,747,128

Removal of the standing burnt trees within the Town of Paradise which were burned during the Camp Fire. This is the final phase of tree removal and represents the "back forty" on privately owned property. Key Result: Removal of...

7315 - Hazardous Fuel Reduction Program

\$1,625,000

Disposal of most vegetative debris at the Green Waste Yard adjacent to the Public Works yard on American Way in Paradise. Key Result: Mechanical and chemical reduction of hazardous fuels. Timeframe: Implementation: TBD

7316 - Defensible Space Code Enforcement

\$700,000

Assists in providing certainty to homeowners during the rebuilding process and beyond. Hardened building envelopes combined with aggressive fuel reduction would increase safety. Key Result: Updated residential codes and standards to improve...

7320 - SWRCB Camp Fire Septic Tank Replacement Pilot Program

\$570,000

SB862 Household Emergency Relief Grants Project: Grant available to replace residential septic systems that were damaged/destroyed by the Camp Fire or debris removal; available to property owners who lost their home in the Camp Fire and have...

7321 - Emergency Operations Plan Update

\$50,000

Update to the Emergency Operations Plan as a result in CAP actions.

7313 - Residential Ignition Resistant Program

\$8,402,337

Specific ignition resistant improvements would be eligible for the incentive Program if the mitigation measures meet or exceed the specifications set forth by the Town of Paradise, through the Town's Recovery Strategy and existing codes and...

7212 - Hazard Trees

\$8,105,000

Tetra Tech expenses, abatement, legal fees, etc.

Total: \$34,260,486



APPENDIX



PUBLIC WORKS DEPARTMENT REQUESTS



8407 - Off-System Road Rehabilitation

Off-System roadway rehabilitation of 227 roadway segments consisting of asphalt concrete overlays and full depth sections for areas with severe pavement damage.

Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	10/01/2020
Est. Completion Date	06/30/2025
Department	Public Works Department
Type	Capital Improvement



Off-System Road Rehab Project Map

Supplemental Attachments

FEMA
Project Report
(/resource/cleargov-prod/projects/documents/8e4a680001cf96cd68e5.pdf)

Request Details

Project Type	Disaster Recovery Project
Funding Status	Fully Funded

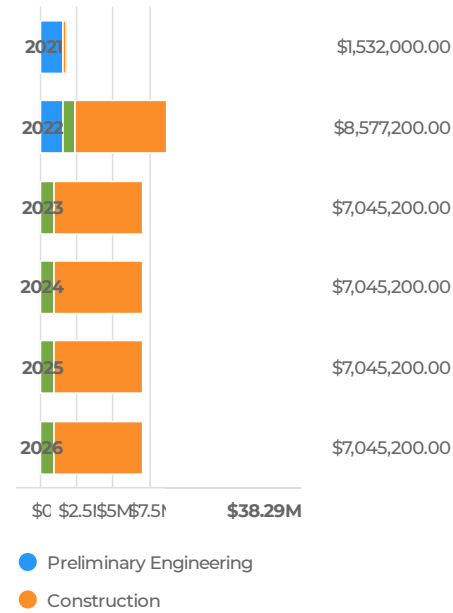


Capital Cost

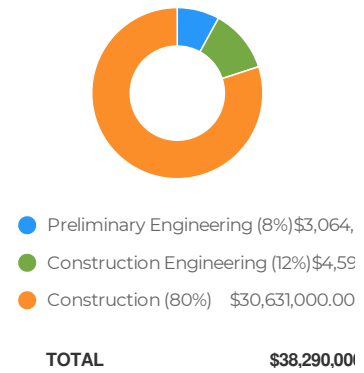
FY2021 Budget
\$1,532,000

Total Budget *(all years)*
\$38.29M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown						
Capital Cost	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Preliminary Engineering	\$1,532,000	\$1,532,000				
Construction Engineering		\$919,000	\$919,000	\$919,000	\$919,000	\$919,000
Construction		\$6,126,200	\$6,126,200	\$6,126,200	\$6,126,200	\$6,126,200
Total	\$1,532,000	\$8,577,200	\$7,045,200	\$7,045,200	\$7,045,200	\$7,045,200

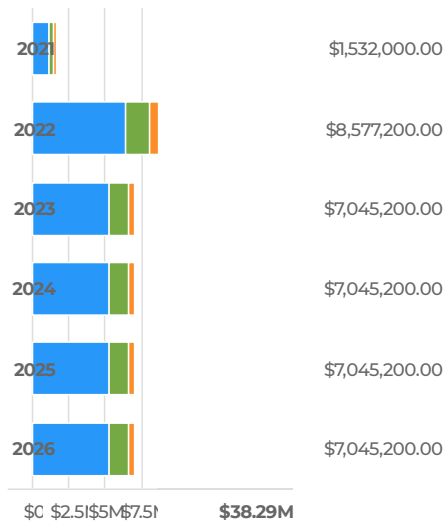


Funding Sources

FY2021 Budget
\$1,532,000

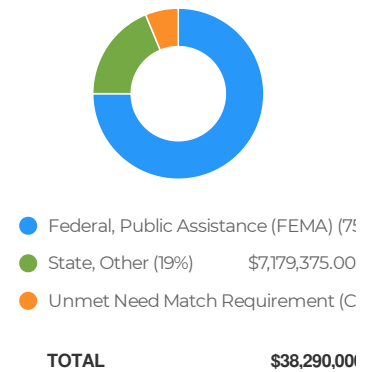
Total Budget *(all years)*
\$38.29M

Funding Sources by Year



- Federal, Public Assistance (FEMA)
- Unmet Need Match Requirement (CDBG-DR Planned)

Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Federal, Public Assistance (FEMA)	\$1,149,000	\$6,432,900	\$5,283,900	\$5,283,900	\$5,283,900	\$5,283,900
State, Other	\$287,250	\$1,608,225	\$1,320,975	\$1,320,975	\$1,320,975	\$1,320,975
Unmet Need Match Requirement (CDBG-DR Planned)	\$95,750	\$536,075	\$440,325	\$440,325	\$440,325	\$440,325
Total	\$1,532,000	\$8,577,200	\$7,045,200	\$7,045,200	\$7,045,200	\$7,045,200

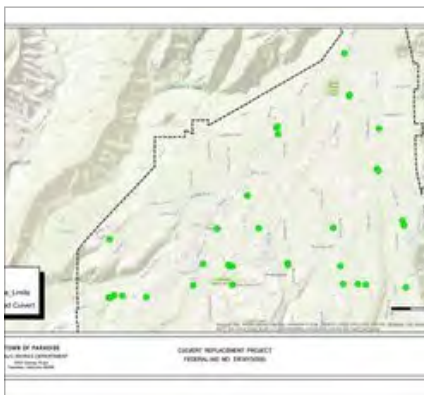
Project Location



7301 - On-System Culvert Replacement

Replace damaged On-System HDPE culverts with RCP pipe culverts, including restoration of the roadway section above the pipe at various locations.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2023
Department	Public Works Department
Type	Capital Improvement



On-System Culvert Repair Project Map

Supplemental Attachments

Finance Letter - PE </resource/cleargov-prod/projects/documents/81c02babfdaed976cc65.pdf>

Request Details

Project Type	Disaster Recovery Project
Funding Status	None

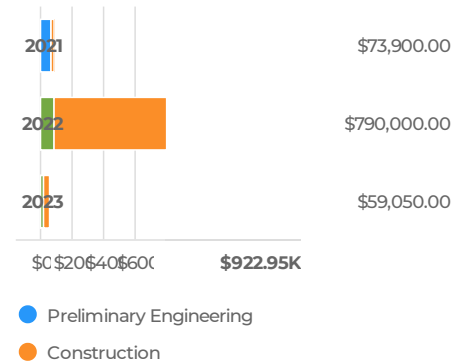


Capital Cost

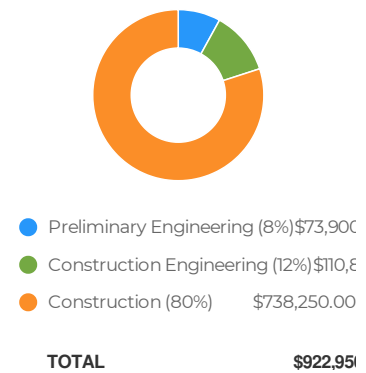
FY2021 Budget
\$73,900

Total Budget (all years)
\$922.95K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

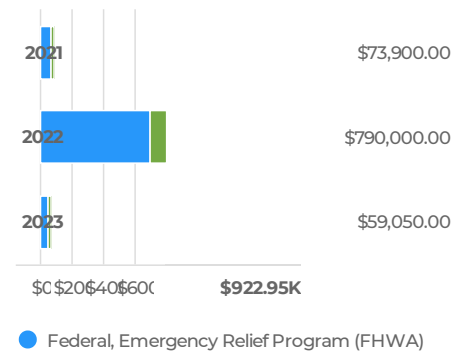
Capital Cost	FY2021	FY2022	FY2023
Preliminary Engineering	\$73,900		
Construction Engineering		\$90,000	\$20,800
Construction		\$700,000	\$38,250
Total	\$73,900	\$790,000	\$59,050

Funding Sources

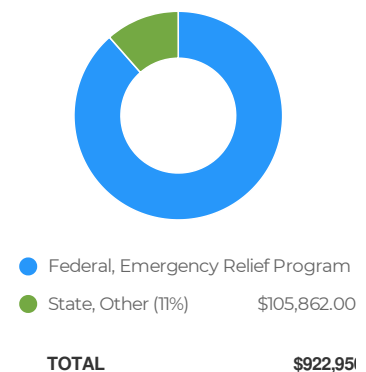
FY2021 Budget
\$73,900

Total Budget (all years)
\$922.95K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023
Federal, Emergency Relief Program (FHWA)	\$65,424	\$699,387	\$52,277
State, Other	\$8,476	\$90,613	\$6,773
Total	\$73,900	\$790,000	\$59,050



Project Location



7302 - On-System Hardscape Replacement

Replace damaged hardscape, including concrete curb, gutter and sidewalk, lighting, planters, and other amenities at various locations.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2023
Department	Public Works Department
Type	Capital Improvement



On-System Hardscape Project Map

On-System Hardscape Project Map

Supplemental Attachments

Finance
Letter - </resource/cleargov-prod/projects/documents/9b48a53fe39bf710541c.pdf>
PE

Request Details

Project Type	Disaster Recovery Project
Funding Status	None

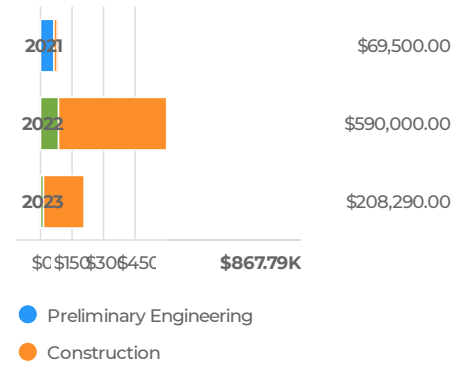


Capital Cost

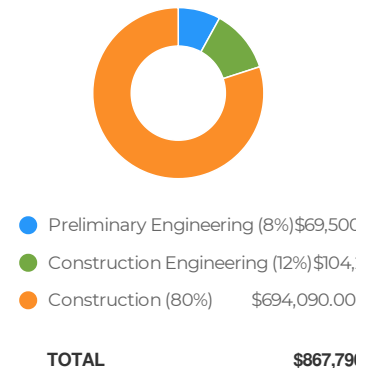
FY2021 Budget
\$69,500

Total Budget (all years)
\$867.79K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

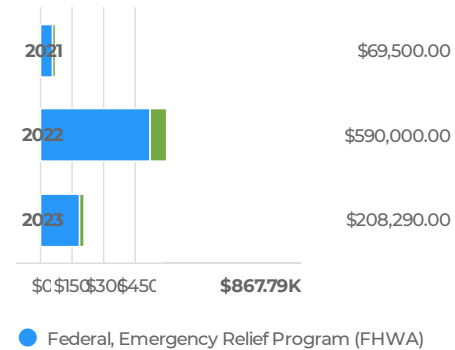
Capital Cost	FY2021	FY2022	FY2023
Preliminary Engineering	\$69,500		
Construction Engineering		\$90,000	\$14,200
Construction		\$500,000	\$194,090
Total	\$69,500	\$590,000	\$208,290

Funding Sources

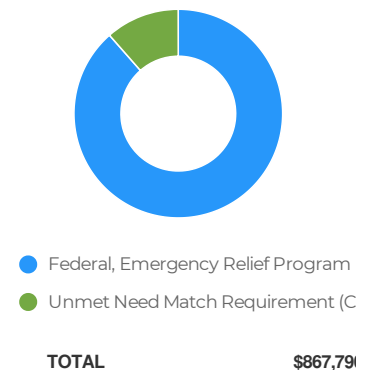
FY2021 Budget
\$69,500

Total Budget (all years)
\$867.79K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023
Federal, Emergency Relief Program (FHWA)	\$61,528	\$522,327	\$184,399
Unmet Need Match Requirement (CDBG-DR Planned)	\$7,972	\$67,673	\$23,891
Total	\$69,500	\$590,000	\$208,290



7303 - On-System Road Rehabilitation

On-System roadway rehabilitation consisting of asphalt concrete overlays and full depth sections for areas with severe pavement damage.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2026
Department	Public Works Department
Type	Capital Improvement



On-System Road Repair Project Map

Supplemental Attachments

Finance Letter - </resource/cleargov-prod/projects/documents/66fe6f9df263459642a7.pdf>
PE

Request Details

Project Type	Disaster Recovery Project
Funding Status	None

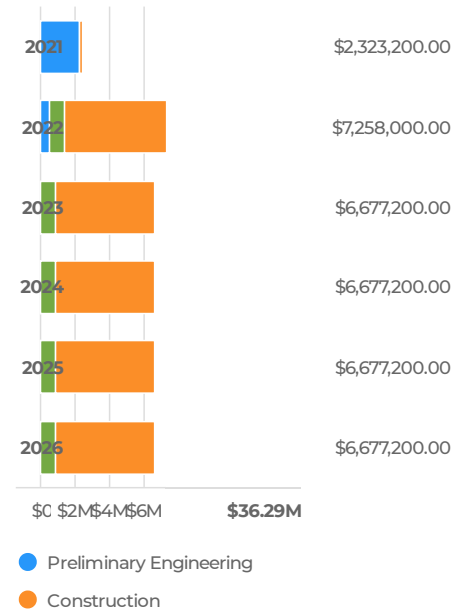


Capital Cost

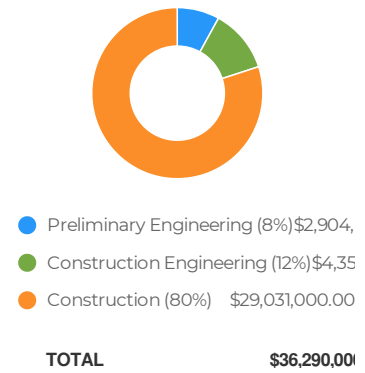
FY2021 Budget
\$2,323,200

Total Budget *(all years)*
\$36.29M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown						
Capital Cost	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Preliminary Engineering	\$2,323,200	\$580,800				
Construction Engineering		\$871,000	\$871,000	\$871,000	\$871,000	\$871,000
Construction		\$5,806,200	\$5,806,200	\$5,806,200	\$5,806,200	\$5,806,200
Total	\$2,323,200	\$7,258,000	\$6,677,200	\$6,677,200	\$6,677,200	\$6,677,200

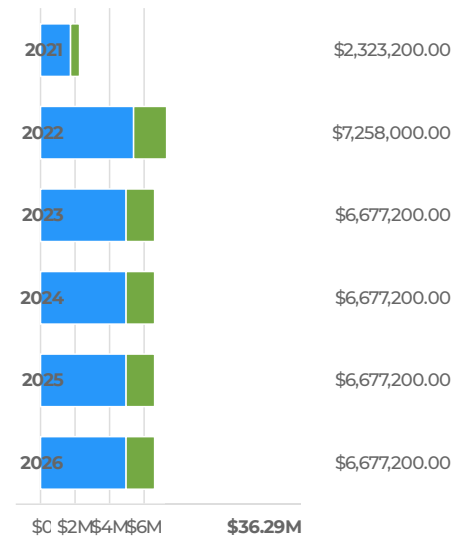


Funding Sources

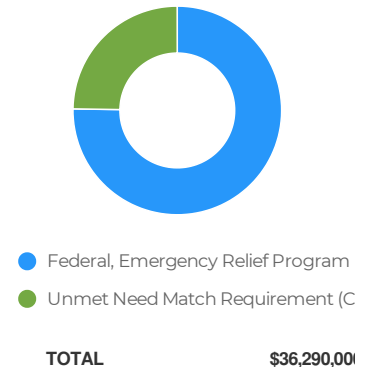
FY2021 Budget
\$2,323,200

Total Budget (all years)
\$36.29M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

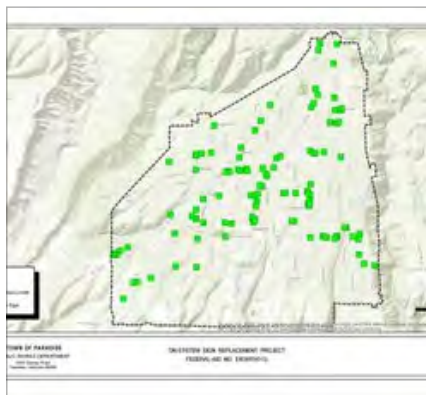
Funding Sources	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
Federal, Emergency Relief Program (FHWA)	\$1,748,208	\$5,461,645	\$5,024,593	\$5,024,593	\$5,024,593	\$5,024,593
Unmet Need Match Requirement (CDBG-DR Planned)	\$574,992	\$1,796,355	\$1,652,607	\$1,652,607	\$1,652,607	\$1,652,607
Total	\$2,323,200	\$7,258,000	\$6,677,200	\$6,677,200	\$6,677,200	\$6,677,200



7304 - On-System Sign Replacement

Replace damaged On-System roadway signs at various locations.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

Finance
Letter - </resource/cleargov-prod/projects/documents/13fe08e10ca977ff00c0.pdf>
PE

Request Details

Project Type	Disaster Recovery Project
Funding Status	None

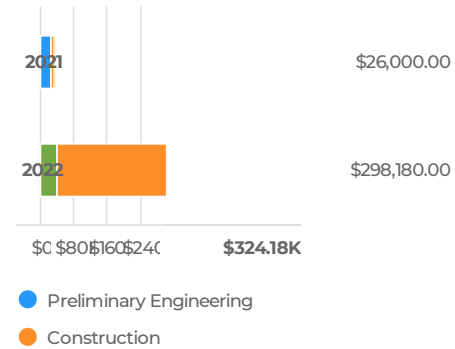


Capital Cost

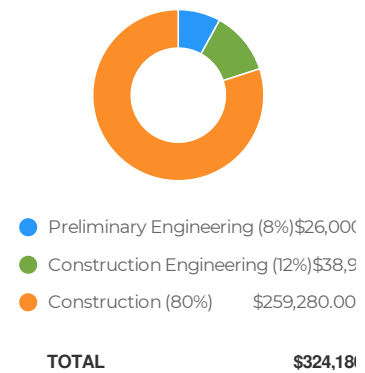
FY2021 Budget
\$26,000

Total Budget (all years)
\$324.18K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

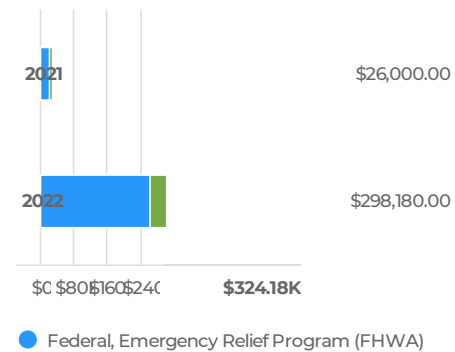
Capital Cost	FY2021	FY2022
Preliminary Engineering	\$26,000	
Construction Engineering		\$38,900
Construction		\$259,280
Total	\$26,000	\$298,180

Funding Sources

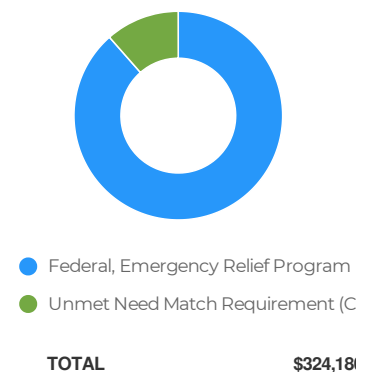
FY2021 Budget
\$26,000

Total Budget (all years)
\$324.18K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022
Federal, Emergency Relief Program (FHWA)	\$23,018	\$263,979
Unmet Need Match Requirement (CDBG-DR Planned)	\$2,982	\$34,201
Total	\$26,000	\$298,180



7307 - Neal Road Rehabilitation

On-System roadway rehabilitation along 1.63 miles of Neal Road from Wayland Road to Skyway consisting of 2-inch grind and 3-inch asphalt concrete (AC) overlay of the entire roadway section with digout areas of 3-inch AC and 4-inch aggregate base for sections with severe rutting and damage.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2025
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

Finance
Letter - </resource/cleargov-prod/projects/documents/c8c9fd6e2901e513cdc8.pdf>
PE

Request Details

Project Type	Disaster Recovery Project
Funding Status	None

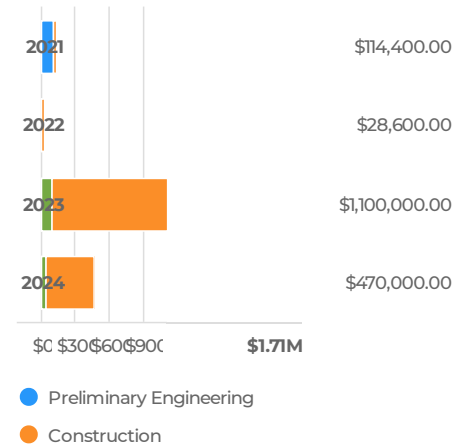


Capital Cost

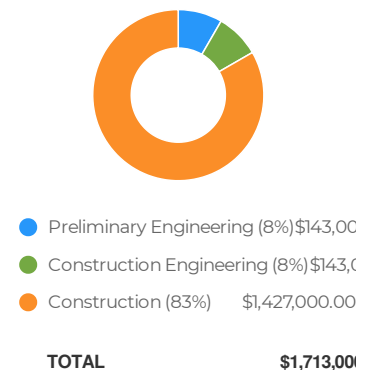
FY2021 Budget
\$114,400

Total Budget *(all years)*
\$1.713M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021	FY2022	FY2023	FY2024
Preliminary Engineering	\$114,400	\$28,600		
Construction Engineering			\$100,000	\$43,000
Construction			\$1,000,000	\$427,000
Total	\$114,400	\$28,600	\$1,100,000	\$470,000

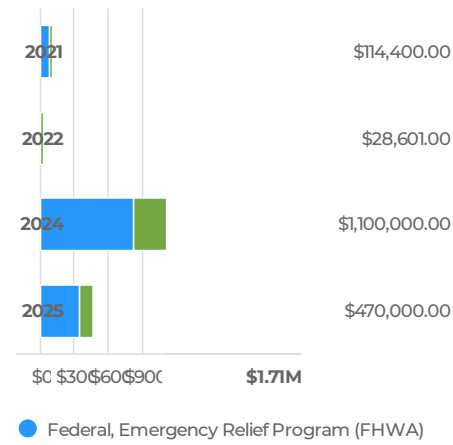


Funding Sources

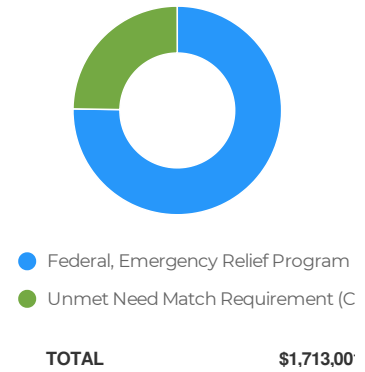
FY2021 Budget
\$114,400

Total Budget *(all years)*
\$1.713M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2024	FY2025
Federal, Emergency Relief Program (FHWA)	\$86,086	\$21,522	\$827,750	\$353,675
Unmet Need Match Requirement (CDBG-DR Planned)	\$28,314	\$7,079	\$272,250	\$116,325
Total	\$114,400	\$28,601	\$1,100,000	\$470,000



Project Location



7308 - Storm Drain Master Plan (HMGP)

Preparation of a Storm Drain Master Plan.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	04/16/2020
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

FEMA
HMGP (/resource/cleargov-
Projectprod/projects/documents/bdc0774cec0d2148c0b9.pdf)
Report

Revised
Cost (/resource/cleargov-
Estimate prod/projects/documents/21391b9872c603b74b9b.pdf)

Request Details

Project Type	Disaster Recovery Project
Funding Status	None

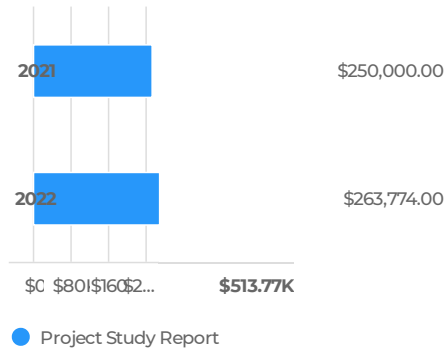


Capital Cost

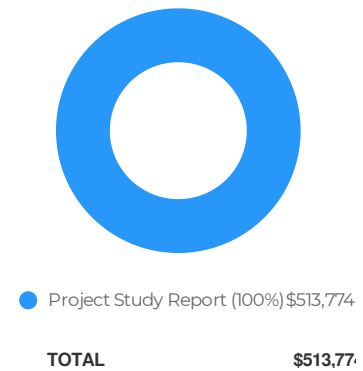
FY2021 Budget
\$250,000

Total Budget (all years)
\$513.774K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

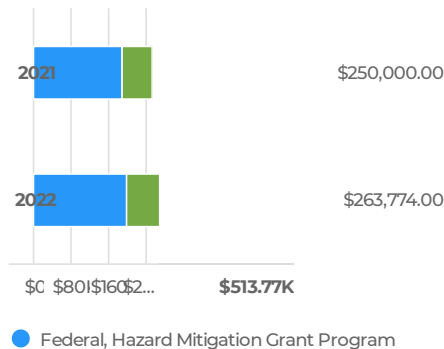
Capital Cost	FY2021	FY2022
Project Study Report	\$250,000	\$263,774
Total	\$250,000	\$263,774

Funding Sources

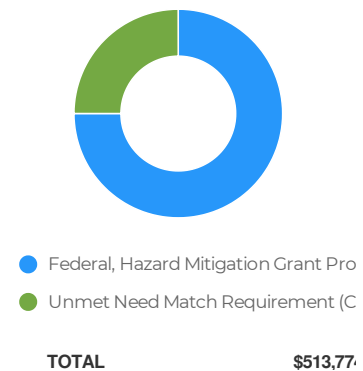
FY2021 Budget
\$250,000

Total Budget (all years)
\$513.774K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022
Federal, Hazard Mitigation Grant Program	\$187,500	\$197,831
Unmet Need Match Requirement (CDBG-DR Planned)	\$62,500	\$65,943
Total	\$250,000	\$263,774



7309 - Transportation Master Plan

Preparation of a Transportation Master Plan.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	10/01/2020
Est. Completion Date	10/31/2022
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

EDA
Award Letter
</resource/cleargov-prod/projects/documents/e8d190ef3023008480a7.pdf>

Request Details

Project Type	Disaster Recovery Project
Funding Status	None

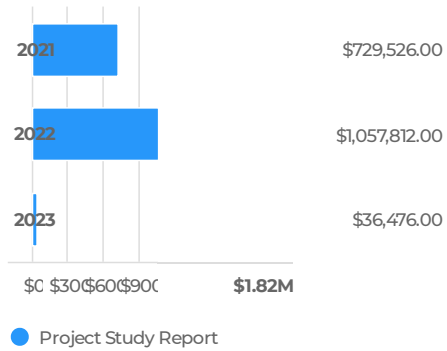


Capital Cost

FY2021 Budget
\$729,526

Total Budget *(all years)*
\$1.824M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

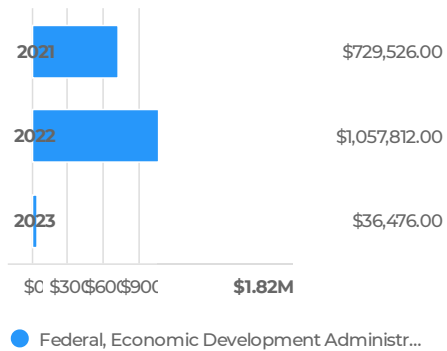
Capital Cost	FY2021	FY2022	FY2023
Project Study Report	\$729,526	\$1,057,812	\$36,476
Total	\$729,526	\$1,057,812	\$36,476

Funding Sources

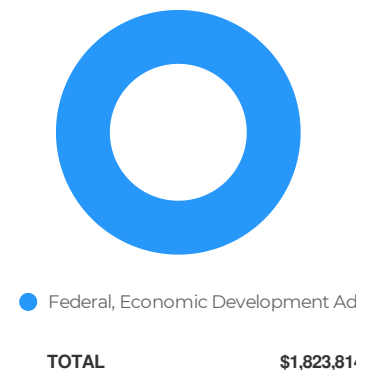
FY2021 Budget
\$729,526

Total Budget *(all years)*
\$1.824M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023
Federal, Economic Development Administration	\$729,526	\$1,057,812	\$36,476
Total	\$729,526	\$1,057,812	\$36,476



8402 - Trailway Lighting Repair

Repair damages caused by the Camp Fire along the Memorial Trailway at multiple locations.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	11/08/2018
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement

Request Details

Project Type	Disaster Recovery Project	Funding Status	None
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Capital Cost

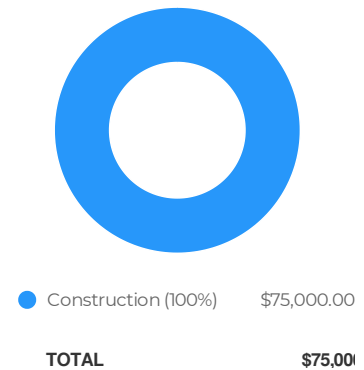
Capital Cost by Year

Total Budget (all years)

\$75K



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2022
Construction	\$75,000
Total	\$75,000

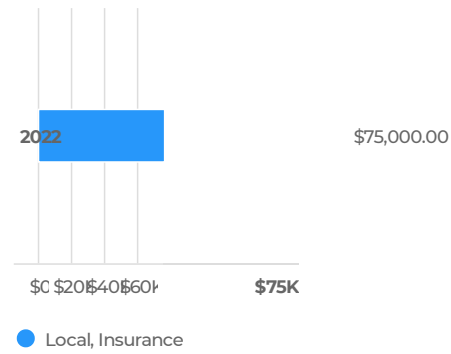


Funding Sources

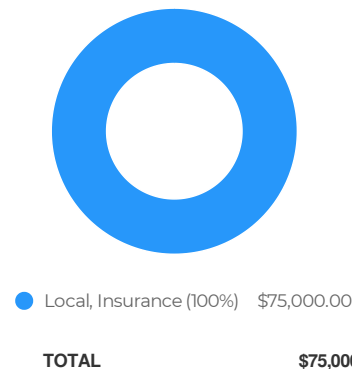
Total Budget *(all years)*

\$75K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022
Local, Insurance	\$75,000
Total	\$75,000



8403 - Skyway/Pearson Traffic Signal

Traffic signal at Skyway and Pearson Road damaged by the Camp Fire.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	11/08/2018
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement

Request Details

Project Type	Disaster Recovery Project	Funding Status	None
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Capital Cost

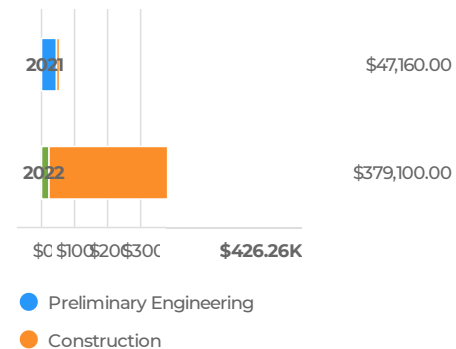
FY2021 Budget

\$47,160

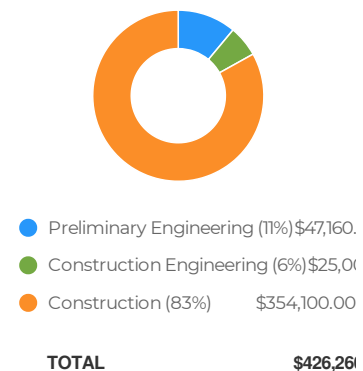
Total Budget (all years)

\$426.26K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021	FY2022
Preliminary Engineering	\$47,160	
Construction Engineering		\$25,000
Construction		\$354,100
Total	\$47,160	\$379,100

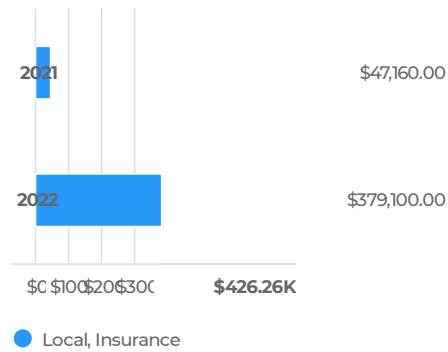


Funding Sources

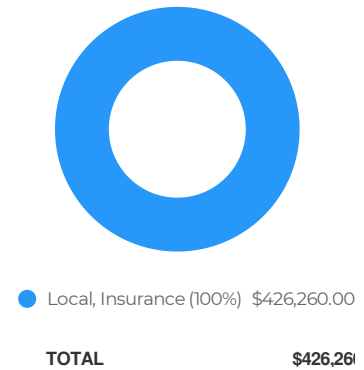
FY2021 Budget
\$47,160

Total Budget *(all years)*
\$426.26K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022
Local, Insurance	\$47,160	\$379,100
Total	\$47,160	\$379,100



8405 - Emergency MBGR Repair

Emergency replacement of MBGR at (5) locations was completed in Nov-Dec 2018 due to damage during the Camp Fire wildfire. Emergency opening work completed prior to reopening of the Town of Paradise in December 2018.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	11/08/2018
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

E-76
AC (/resource/cleargov-
CON prod/projects/documents/99dd07bc1fe8046cd244.pdf)

Request Details

Project Type	Disaster Recovery Project
Funding Status	None

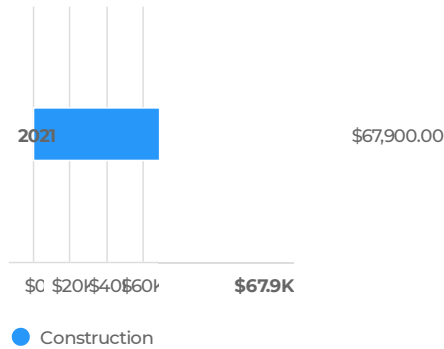


Capital Cost

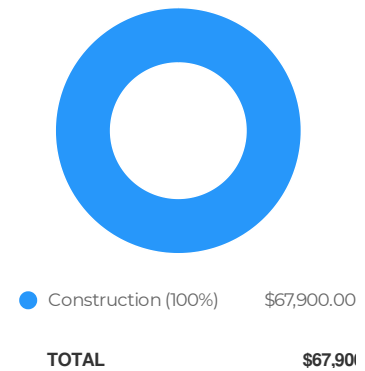
FY2021 Budget
\$67,900

Total Budget (all years)
\$67.9K

Capital Cost by Year



Capital Cost for All Years



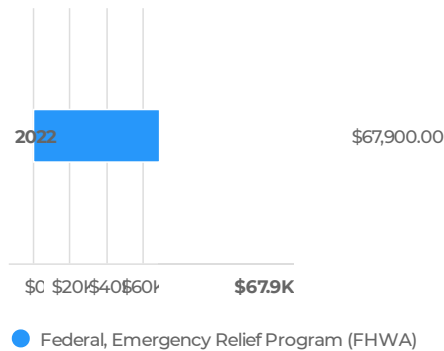
Capital Cost Breakdown

Capital Cost	FY2021
Construction	\$67,900
Total	\$67,900

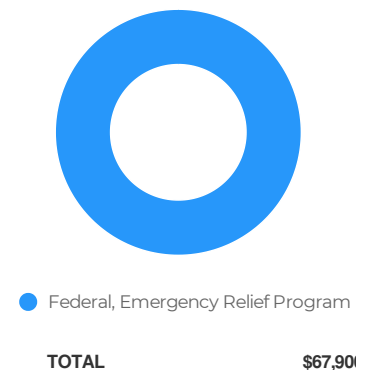
Funding Sources

Total Budget (all years)
\$67.9K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022
Federal, Emergency Relief Program (FHWA)	\$67,900
Total	\$67,900



8406 - Emergency Culvert Repair: On-System

Emergency replacement of on-system damaged HDPE culverts at (6) locations was completed in Nov-Dec 2018 due to damage during the Camp Fire wildfire. Emergency opening repairs completed prior to reopening of the Town of Paradise in December 2018 and eligible for FHWA EO funding. Nine (9) additional HDPE culverts were replacement under emergency circumstances in 2020 and an insurance claim will covered these costs.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	11/08/2018
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement

Supplemental Attachments

Emergency Repairs Tracking Spreadsheet
</resource/cleargov-prod/projects/documents/8ed905561a7c5e56e840.xlsx>

Request Details

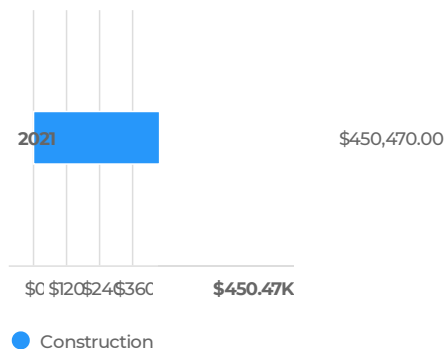
Project Type	Disaster Recovery Project
Funding Status	None

Capital Cost

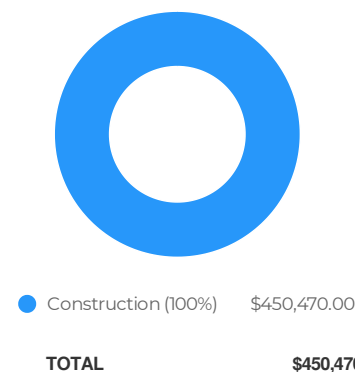
Capital Cost by Year

FY2021 Budget
\$450,470

Total Budget *(all years)*
\$450.47K



Capital Cost for All Years



Capital Cost Breakdown

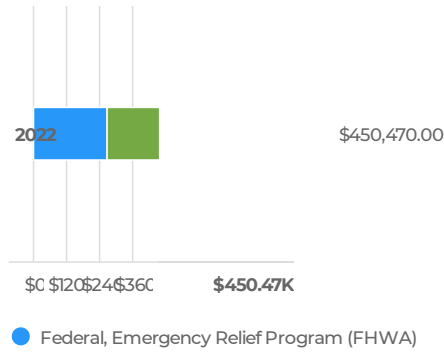
Capital Cost	FY2021
Construction	\$450,470
Total	\$450,470



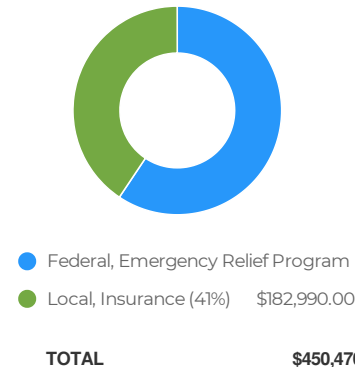
Funding Sources

Total Budget *(all years)*
\$450.47K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022
Federal, Emergency Relief Program (FHWA)	\$267,480
Local, Insurance	\$182,990
Total	\$450,470



8408 - Off-System Culvert Repair

Replace damaged Off-System HDPE culverts with RCP pipe culverts, including restoration of the roadway section above the pipe at various locations.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2023
Department	Public Works Department
Type	Capital Improvement

Supplemental Attachments

FEMA
PA </resource/cleargov-Projectprod/projects/documents/54d2a0039edf0056e938.pdf>
Report

Request Details

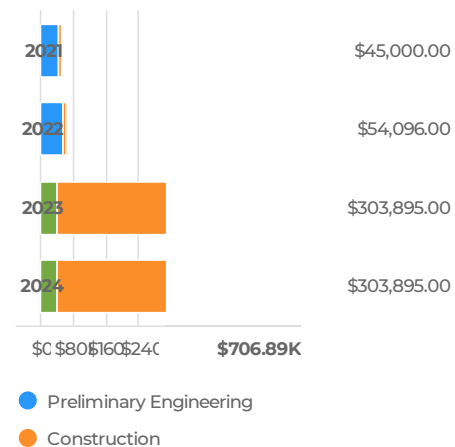
Project Type	Disaster Recovery Project
Funding Status	None

Capital Cost

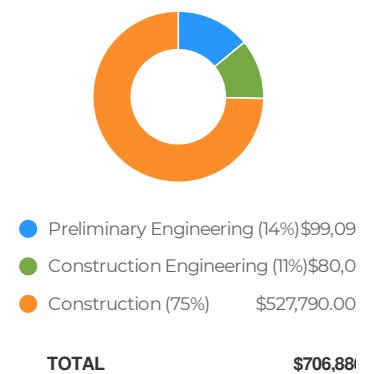
Capital Cost by Year

FY2021 Budget
\$45,000

Total Budget *(all years)*
\$706.886K



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021	FY2022	FY2023	FY2024
Preliminary Engineering	\$45,000	\$54,096		
Construction Engineering			\$40,000	\$40,000
Construction			\$263,895	\$263,895
Total	\$45,000	\$54,096	\$303,895	\$303,895

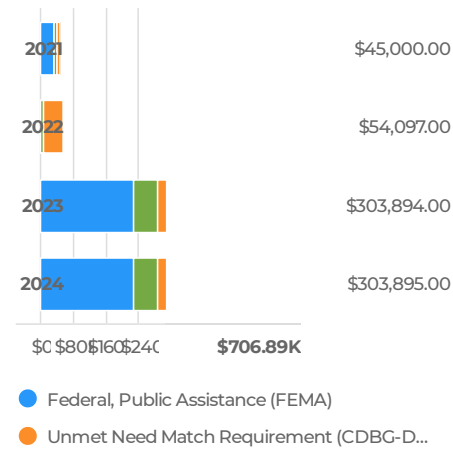


Funding Sources

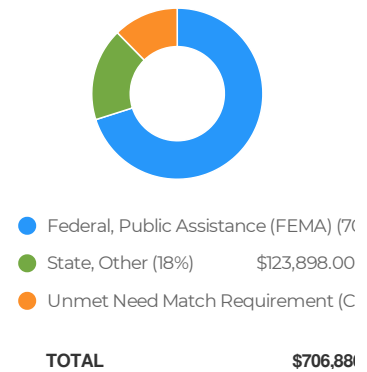
FY2021 Budget
\$45,000

Total Budget (all years)
\$706.886K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023	FY2024
Federal, Public Assistance (FEMA)	\$33,750	\$6,000	\$227,921	\$227,922
State, Other	\$8,437	\$1,501	\$56,980	\$56,980
Unmet Need Match Requirement (CDBG-DR Planned)	\$2,813	\$46,596	\$18,993	\$18,993
Total	\$45,000	\$54,097	\$303,894	\$303,895



9377 - Almond St. Multi-Modal Improvements

The proposed project will add sidewalks, curbs and gutters to Almond Street between Pearson Road and Elliott Road. In addition construction will widen Almond Street to incorporate Class II Bicycle Lanes on both sides of the roadway. To facilitate the construction of these improvements, underground drainage needs to be addressed and is included in the project.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2016
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement

Supplemental Attachments

Finance Letter - CON
</resource/cleargov-prod/projects/documents/6cf13cdf46195725e097.pdf>

Request Details

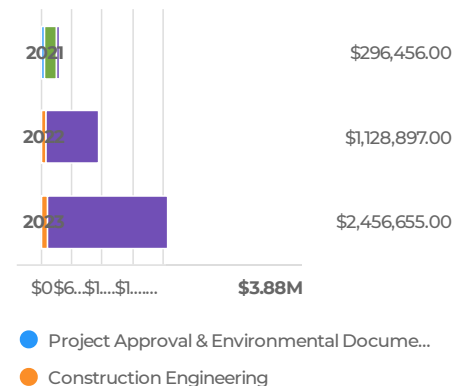
Project Type	Capital Improvement Project
Funding Status	None

Capital Cost

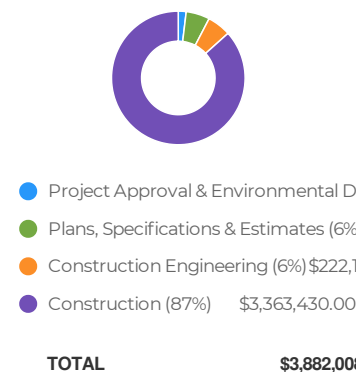
Capital Cost by Year

FY2021 Budget
\$296,456

Total Budget (all years)
\$3.882M



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021	FY2022	FY2023
Project Approval & Environmental Document	\$73,742		
Plans, Specifications & Estimates	\$222,714		
Construction Engineering		\$90,000	\$132,122
Construction		\$1,038,897	\$2,324,533
Total	\$296,456	\$1,128,897	\$2,456,655

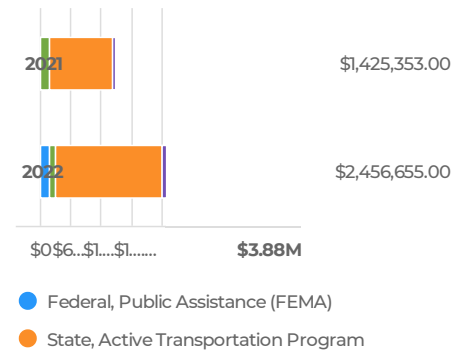


Funding Sources

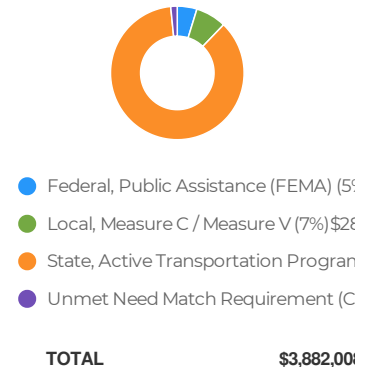
FY2021 Budget
\$1,425,353

Total Budget *(all years)*
\$3.882M

Funding Sources by Year



Funding Sources for All Years

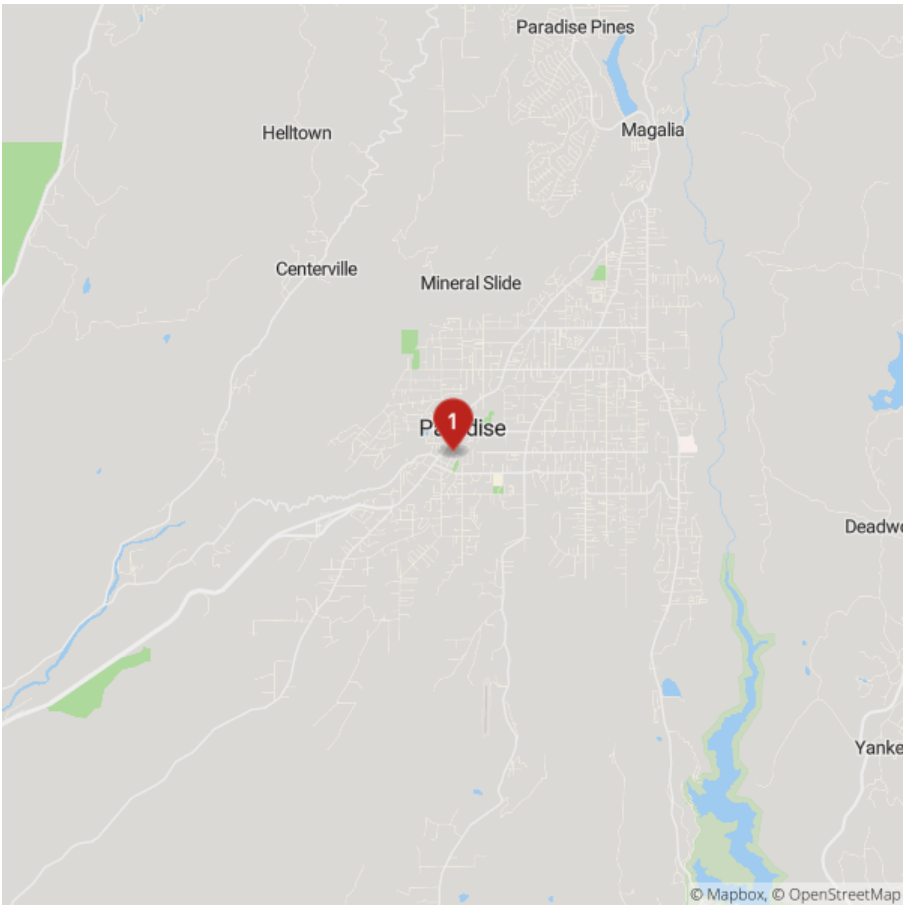


Funding Sources Breakdown

Funding Sources	FY2021	FY2022
Federal, Public Assistance (FEMA)		\$184,375
Local, Measure C / Measure V	\$179,462	\$109,342
State, Active Transportation Program	\$1,245,891	\$2,101,480
Unmet Need Match Requirement (CDBG-DR Planned)		\$61,458
Total	\$1,425,353	\$2,456,655



Project Location



9380 - Ponderosa Elementary Safe Routes to School Project

The proposed project will add sidewalks, curbs and gutters along Pentz Road between 300' north of Wagstaff Road and tie in to existing sidewalks just north of Bille Road on both sides of the roadway. Class II Bicycle Lanes will be added to the existing roadway section to allow for bicyclists to use Pentz Road safely.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2016
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement

Supplemental Attachments

Finance
Letter - </resource/cleargov-prod/projects/documents/2976e3e3d8ca14cfb795.pdf>
CON

Request Details

Project Type	Capital Improvement Project
Funding Status	None

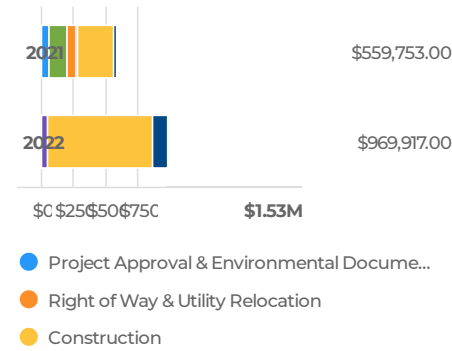


Capital Cost

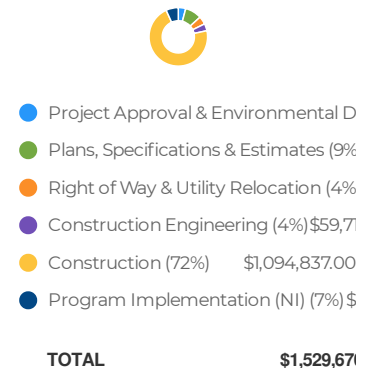
FY2021 Budget
\$559,753

Total Budget *(all years)*
\$1.53M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown		
Capital Cost	FY2021	FY2022
Project Approval & Environmental Document	\$62,741	
Plans, Specifications & Estimates	\$140,378	
Right of Way & Utility Relocation	\$67,996	
Construction Engineering	\$14,929	\$44,789
Construction	\$273,709	\$821,128
Program Implementation (NI)		\$104,000
Total	\$559,753	\$969,917

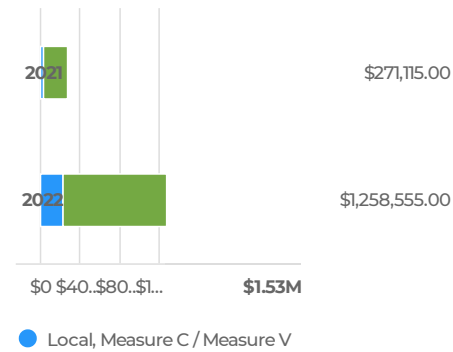


Funding Sources

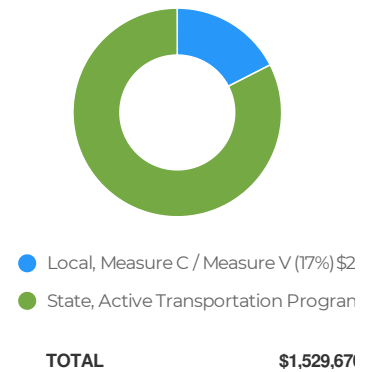
FY2021 Budget
\$271,115

Total Budget *(all years)*
\$1.53M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022
Local, Measure C / Measure V	\$31,820	\$235,358
State, Active Transportation Program	\$239,295	\$1,023,197
Total	\$271,115	\$1,258,555



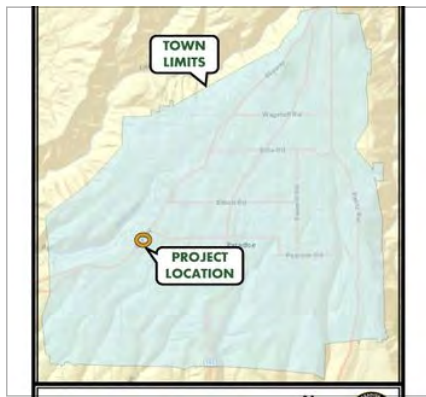
Project Location



9382 - Skyway at Black Olive Traffic Signal

The project will install a four way traffic signal at the intersection of Skyway at Black Olive Drive.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	04/01/2016
Est. Completion Date	10/31/2020
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

Finance
Letter - </resource/cleargov-prod/projects/documents/9cf1ded3776e362fb99b.pdf>
CON

Request Details

Project Type	Capital Improvement Project
Funding Status	None

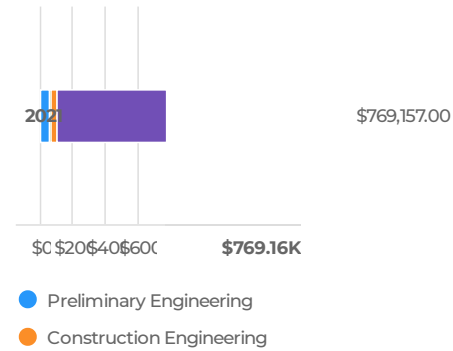


Capital Cost

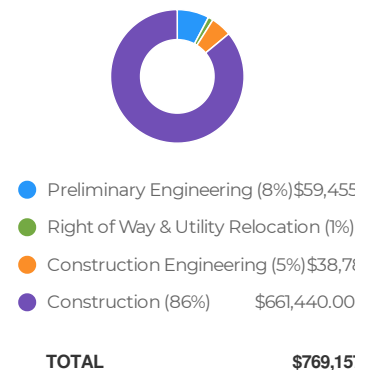
FY2021 Budget
\$769,157

Total Budget *(all years)*
\$769.157K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021
Preliminary Engineering	\$59,455
Right of Way & Utility Relocation	\$9,480
Construction Engineering	\$38,782
Construction	\$661,440
Total	\$769,157

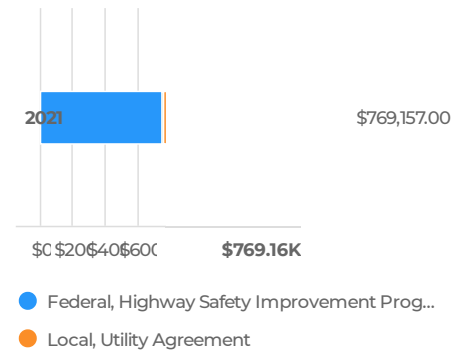


Funding Sources

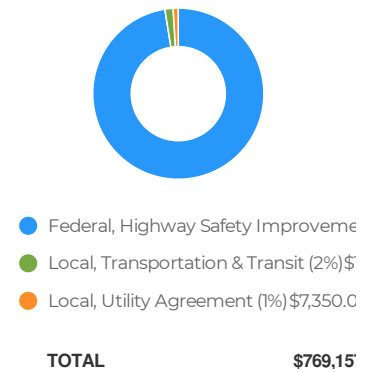
FY2021 Budget
\$769,157

Total Budget *(all years)*
\$769.157K

Funding Sources by Year



Funding Sources for All Years

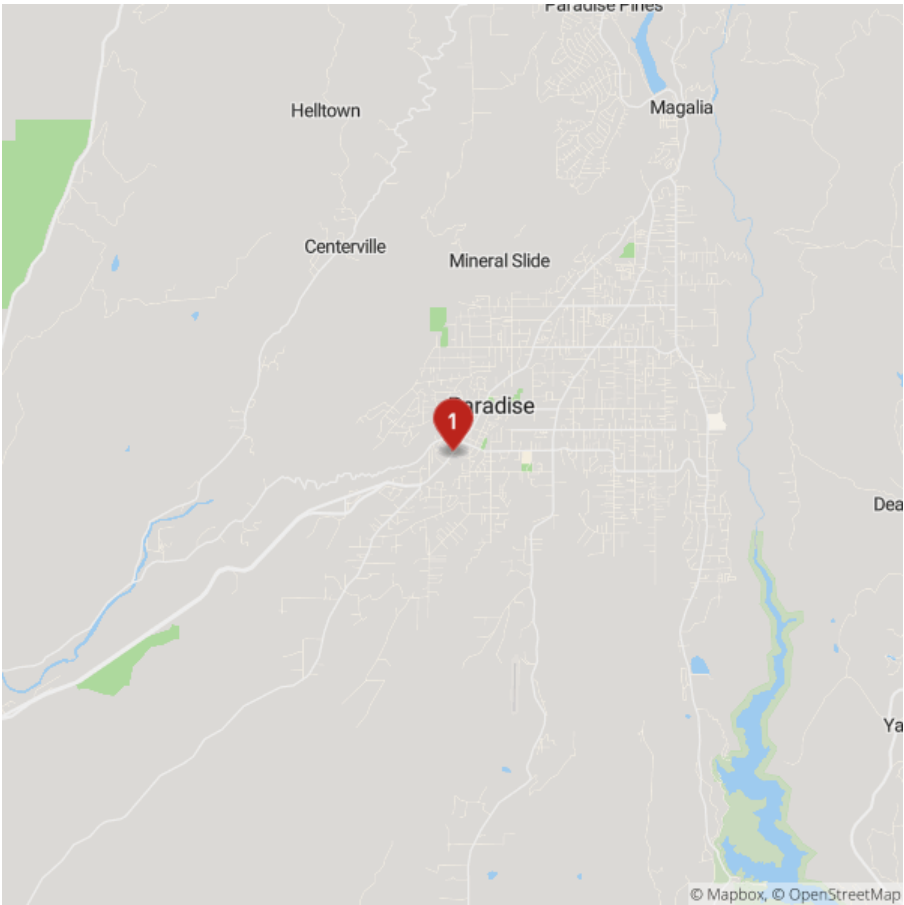


Funding Sources Breakdown

Funding Sources	FY2021
Federal, Highway Safety Improvement Program	\$749,856
Local, Transportation & Transit	\$11,951
Local, Utility Agreement	\$7,350
Total	\$769,157



Project Location



9385 - Paradise Gap Closure Complex

Infill of sidewalks, curbs, gutters and bike lanes/routes along Elliott, Birch, Fir, Foster and Black Olive Drive in commercial core.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	06/01/2017
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

Finance Letter - </resource/cleargov-prod/projects/documents/c3500a84b9ca9225e13f.pdf>
CON

Request Details

Project Type	Capital Improvement Project
Funding Status	None

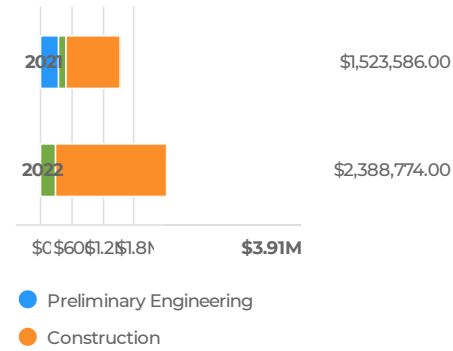


Capital Cost

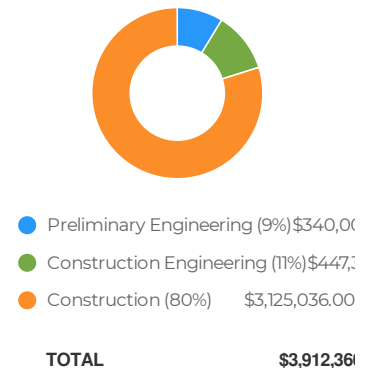
FY2021 Budget
\$1,523,586

Total Budget *(all years)*
\$3.912M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown		
Capital Cost	FY2021	FY2022
Preliminary Engineering	\$340,000	
Construction Engineering	\$152,324	\$295,000
Construction	\$1,031,262	\$2,093,774
Total	\$1,523,586	\$2,388,774

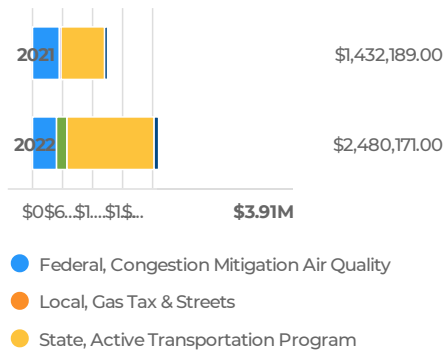


Funding Sources

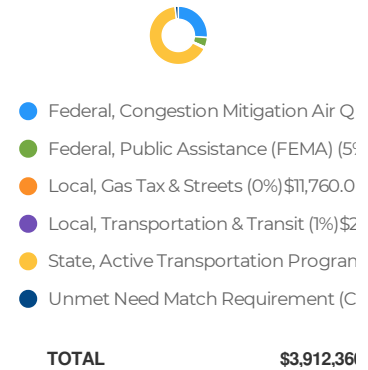
FY2021 Budget
\$1,432,189

Total Budget (all years)
\$3.912M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

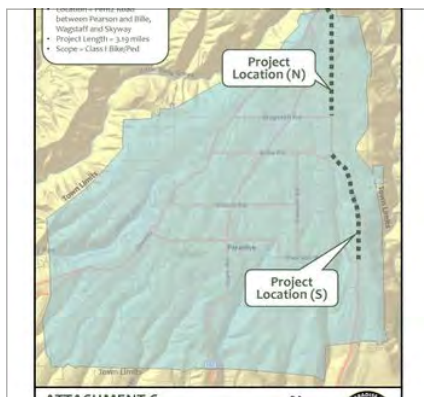
Funding Sources	FY2021	FY2022
Federal, Congestion Mitigation Air Quality	\$543,070	\$481,930
Federal, Public Assistance (FEMA)		\$207,721
Local, Gas Tax & Streets	\$11,760	
Local, Transportation & Transit	\$29,564	
State, Active Transportation Program	\$847,795	\$1,721,280
Unmet Need Match Requirement (CDBG-DR Planned)		\$69,240
Total	\$1,432,189	\$2,480,171



9389 - Pentz Pathway Phase II Project

Construct a grade separated, Class I, bike-ped facility along the west side of Pentz Road between Pearson Rd and Billie Rd and between Wagstaff Road and Skyway .This project will tie into funded improvements between Bille Road and Wagstaff Road.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2019
Est. Completion Date	06/30/2024
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

Finance
Letter - </resource/cleargov-prod/projects/documents/8ee5df1f8a3be58ee49d.pdf>
PE

Request Details

Project Type	Capital Improvement Project
Funding Status	None

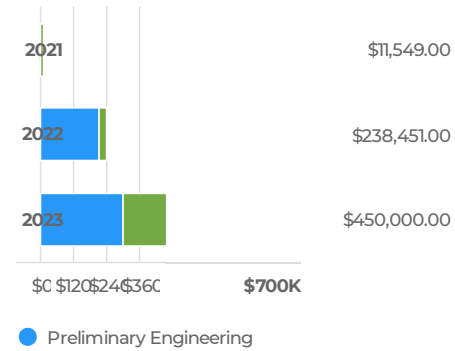


Capital Cost

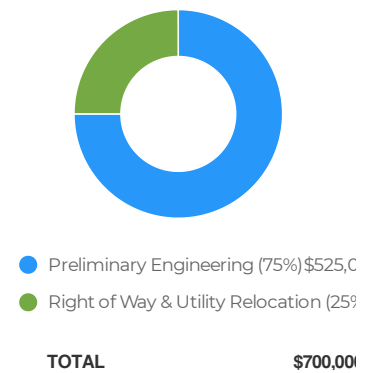
FY2021 Budget
\$11,549

Total Budget (all years)
\$700K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

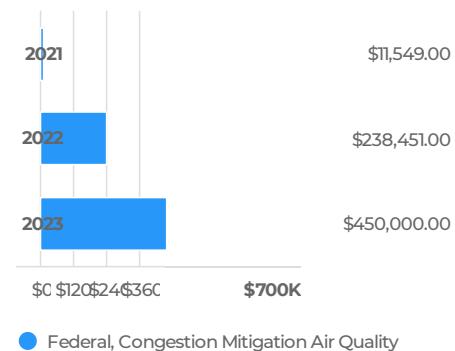
Capital Cost	FY2021	FY2022	FY2023
Preliminary Engineering	\$11,549	\$213,451	\$300,000
Right of Way & Utility Relocation		\$25,000	\$150,000
Total	\$11,549	\$238,451	\$450,000

Funding Sources

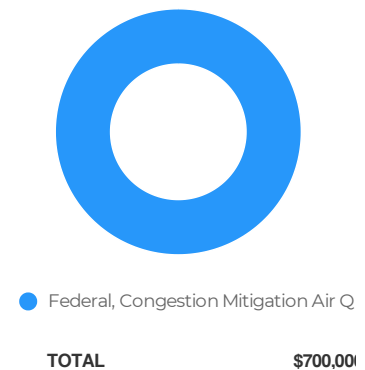
FY2021 Budget
\$11,549

Total Budget (all years)
\$700K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023
Federal, Congestion Mitigation Air Quality	\$11,549	\$238,451	\$450,000
Total	\$11,549	\$238,451	\$450,000



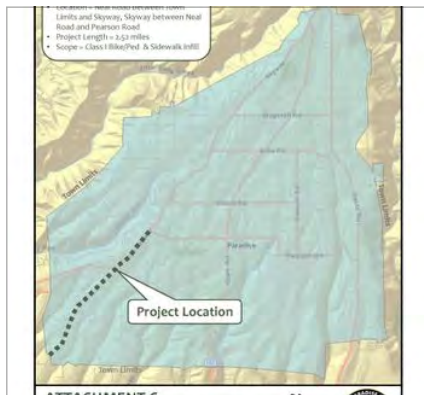
Project Location



9390 - Skyway-Neal Bike-Ped Project

Along Neal Road, construct a grade separated, Class I, bike-ped facility along the west side of Neal Road within the project limits. This component will tie into project will tie into Butte County Class II Bike Lanes which terminate at Town Limits, bringing both novice and experienced bicyclists and pedestrians to existing the 5-mile Class I facility at the Neal/Skyway intersection. Along Skyway, infill all missing sidewalks to connect to area resources and government facilities.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2019
Est. Completion Date	06/30/2024
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

Finance Letter - PE
</resource/cleargov-prod/projects/documents/d72ebe228bd2fc173f70.pdf>

Request Details

Project Type	Capital Improvement Project
Funding Status	None

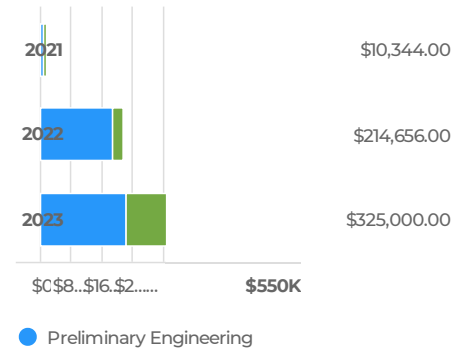


Capital Cost

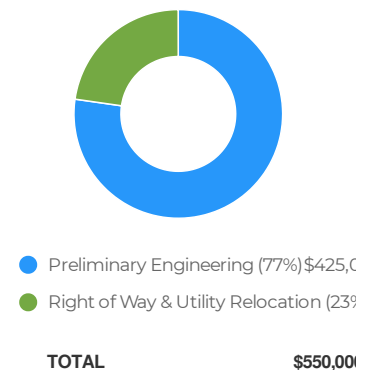
FY2021 Budget
\$10,344

Total Budget (all years)
\$550K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

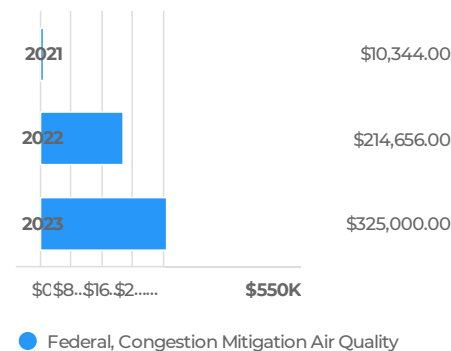
Capital Cost	FY2021	FY2022	FY2023
Preliminary Engineering	\$10,344	\$189,656	\$225,000
Right of Way & Utility Relocation		\$25,000	\$100,000
Total	\$10,344	\$214,656	\$325,000

Funding Sources

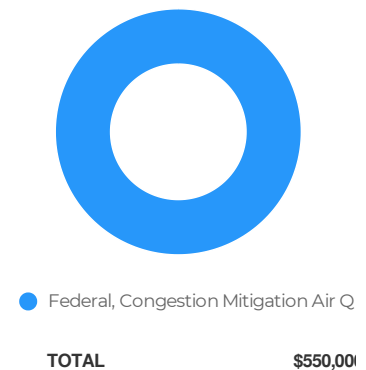
FY2021 Budget
\$10,344

Total Budget (all years)
\$550K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023
Federal, Congestion Mitigation Air Quality	\$10,344	\$214,656	\$325,000
Total	\$10,344	\$214,656	\$325,000



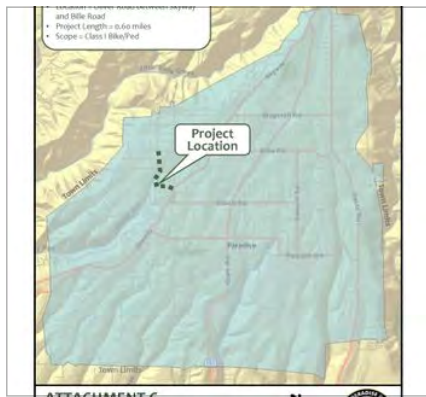
Project Location



9391 - Oliver Curve Pathway Project

Along Oliver Road, construct a grade separated, Class I, bike-ped facility along the west side of Oliver Road within the project limits. This project is a proactive safety effort to protect bicyclists and pedestrians along a heavily traveled corridor around a horizontal curve. In this location, the many daily bicyclists and pedestrians are forced to walk the edge line, causing vehicles to swerve into oncoming traffic.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2019
Est. Completion Date	06/30/2024
Department	Public Works Department
Type	Capital Improvement



Finance Letter - CON

Supplemental Attachments

Finance
Letter - </resource/cleargov-prod/projects/documents/c725e954a7b1a79d9e7d.pdf>
PE

Request Details

Project Type	Capital Improvement Project
Funding Status	None

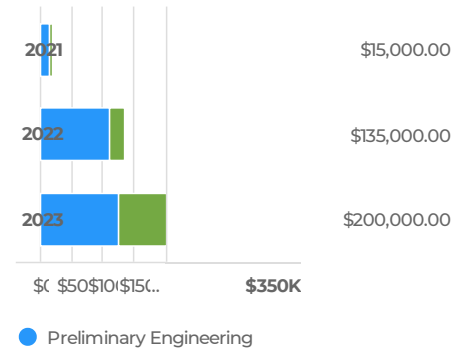


Capital Cost

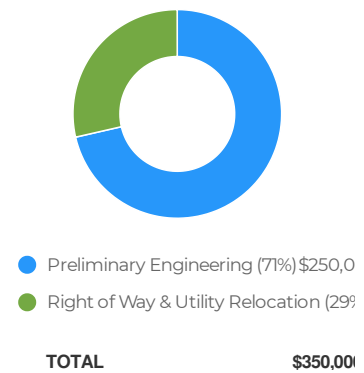
FY2021 Budget
\$15,000

Total Budget (all years)
\$350K

Capital Cost by Year



Capital Cost for All Years



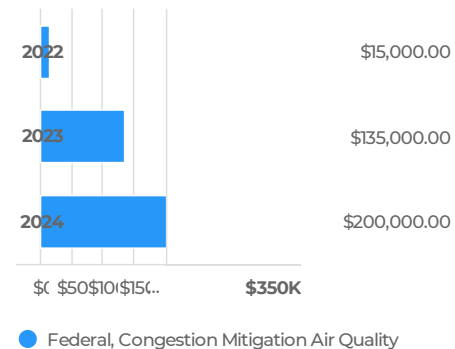
Capital Cost Breakdown

Capital Cost	FY2021	FY2022	FY2023
Preliminary Engineering	\$15,000	\$110,000	\$125,000
Right of Way & Utility Relocation		\$25,000	\$75,000
Total	\$15,000	\$135,000	\$200,000

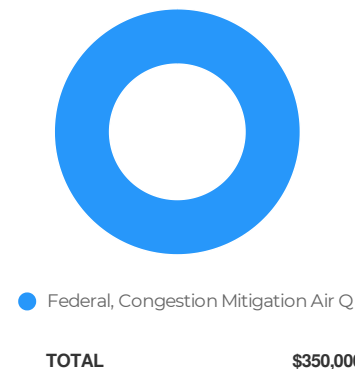
Funding Sources

Total Budget (all years)
\$350K

Funding Sources by Year



Funding Sources for All Years

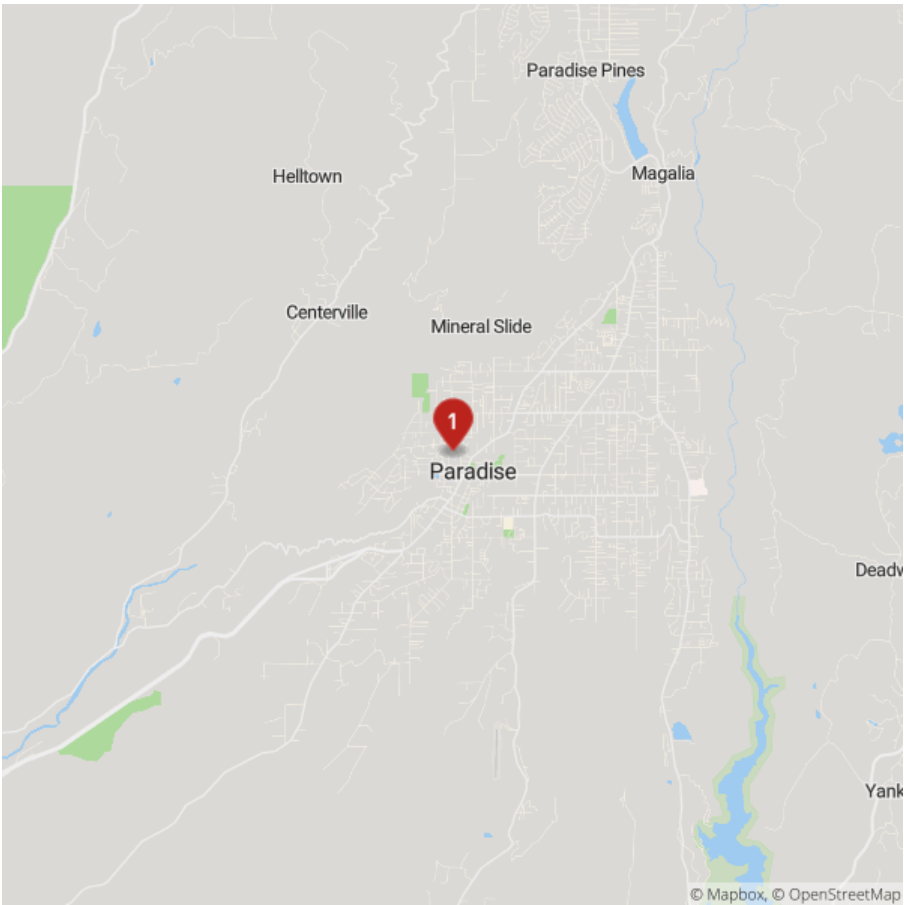


Funding Sources Breakdown

Funding Sources	FY2022	FY2023	FY2024
Federal, Congestion Mitigation Air Quality	\$15,000	\$135,000	\$200,000
Total	\$15,000	\$135,000	\$200,000



Project Location



9394 - Paradise Sewer EIR

Paradise Sewer Project preliminary engineering and environmental review that proposes to connect 1,469 parcels in the Sewer Service Area.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	01/01/2020
Est. Completion Date	06/30/2027
Department	Public Works Department
Type	Capital Improvement

Request Details

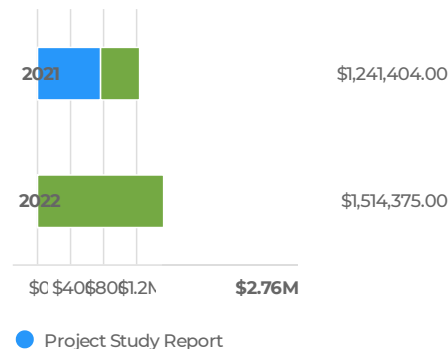
Project Type	Capital Improvement Project	Funding Status	None
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Capital Cost

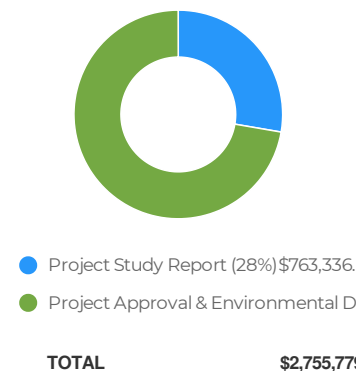
Capital Cost by Year

FY2021 Budget
\$1,241,404

Total Budget (all years)
\$2.756M



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021	FY2022
Project Study Report	\$763,336	
Project Approval & Environmental Document	\$478,068	\$1,514,375
Total	\$1,241,404	\$1,514,375

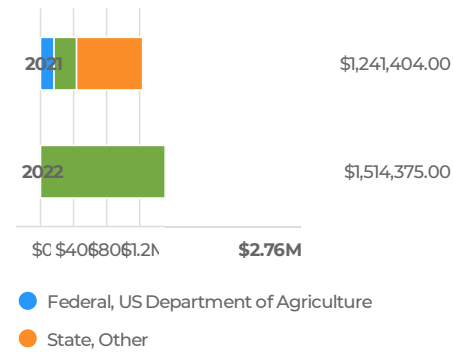


Funding Sources

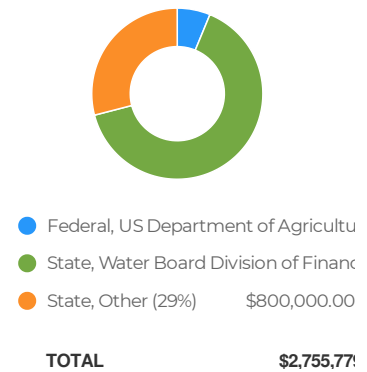
FY2021 Budget
\$1,241,404

Total Budget (all years)
\$2.756M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022
Federal, US Department of Agriculture	\$172,000	
State, Water Board Division of Financial Assistance	\$269,404	\$1,514,375
State, Other	\$800,000	
Total	\$1,241,404	\$1,514,375



9408 - Systemic Intersection Safety Improvements

Systemically improve (16) stop-controlled intersections at various locations town wide.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	08/15/2019
Est. Completion Date	06/30/2024
Department	Public Works Department
Type	Capital Improvement



Project Map

Supplemental Attachments

Finance
Letter - </resource/cleargov-prod/projects/documents/b894b4aa758ce73ef2d7.pdf>
PE

Request Details

Project Type	Capital Improvement Project
Funding Status	Fully Funded

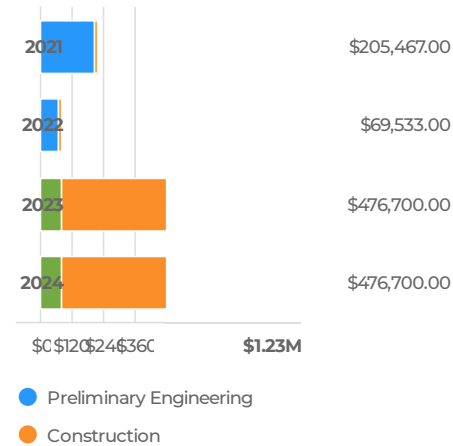


Capital Cost

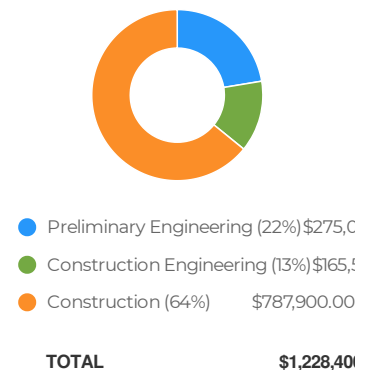
FY2021 Budget
\$205,467

Total Budget *(all years)*
\$1.228M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown				
Capital Cost	FY2021	FY2022	FY2023	FY2024
Preliminary Engineering	\$205,467	\$69,533		
Construction Engineering			\$82,750	\$82,750
Construction			\$393,950	\$393,950
Total	\$205,467	\$69,533	\$476,700	\$476,700

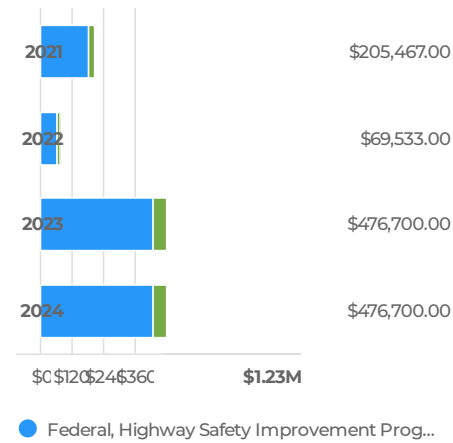


Funding Sources

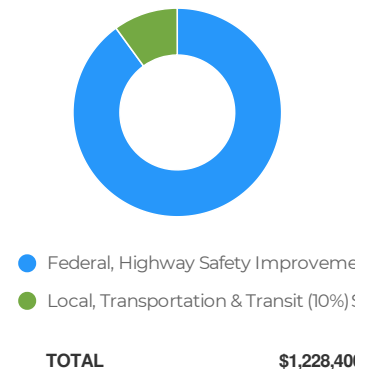
FY2021 Budget
\$205,467

Total Budget (all years)
\$1.228M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023	FY2024
Federal, Highway Safety Improvement Program	\$184,920	\$62,580	\$429,030	\$429,030
Local, Transportation & Transit	\$20,547	\$6,953	\$47,670	\$47,670
Total	\$205,467	\$69,533	\$476,700	\$476,700



7311 - Broadband Feasibility Study

Preparation of a Broadband Feasibility Study.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2020
Est. Completion Date	12/31/2021
Department	Public Works Department
Type	Capital Improvement

Request Details

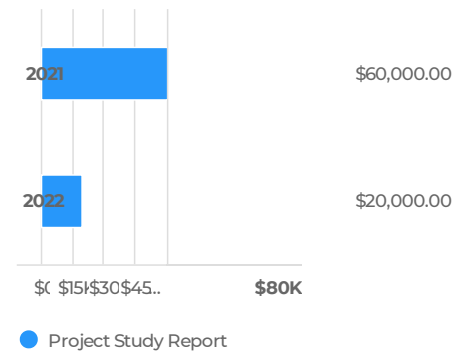
Project Type	Capital Improvement Project	Funding Status	None
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Capital Cost

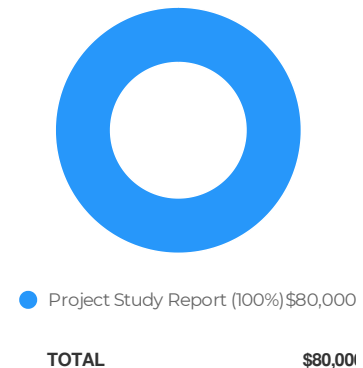
FY2021 Budget
\$60,000

Total Budget *(all years)*
\$80K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021	FY2022
Project Study Report	\$60,000	\$20,000
Total	\$60,000	\$20,000

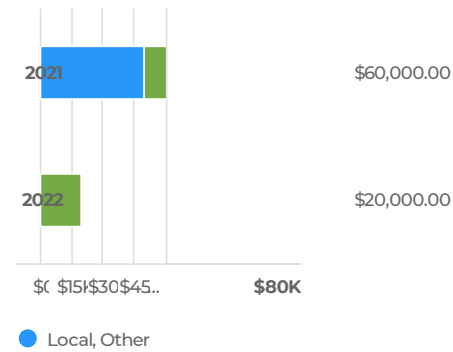


Funding Sources

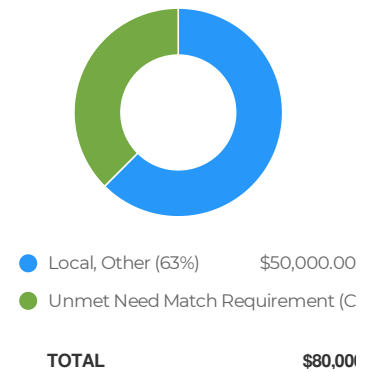
FY2021 Budget
\$60,000

Total Budget *(all years)*
\$80K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022
Local, Other	\$50,000	
Unmet Need Match Requirement (CDBG-DR Planned)	\$10,000	\$20,000
Total	\$60,000	\$20,000



7200 - PSPS Preparedness Project

Various projects for Public Safety Power Shutdown preparation. Work includes generator purchases for traffic signal operations.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2021
Department	Public Works Department
Type	Capital Equipment

Request Details

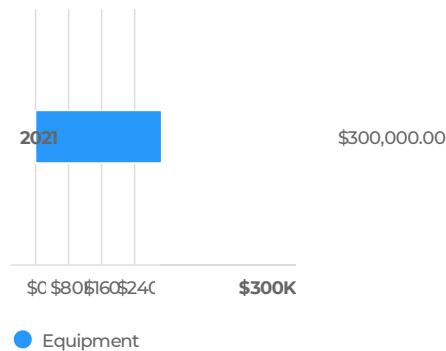
Project Type Capital Improvement Project

Capital Cost

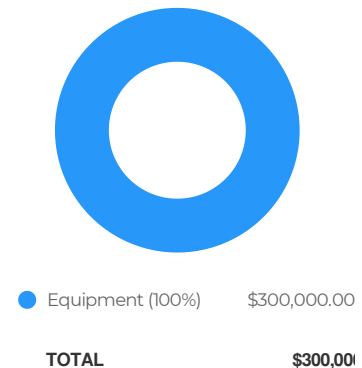
Capital Cost by Year

FY2021 Budget
\$300,000

Total Budget *(all years)*
\$300K



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021
Equipment	\$300,000
Total	\$300,000

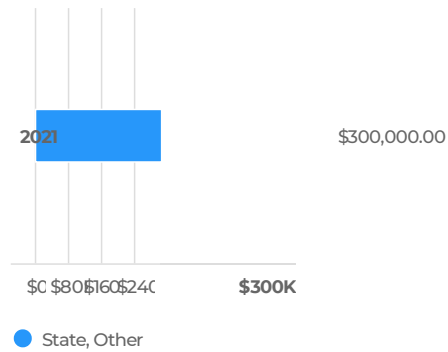


Funding Sources

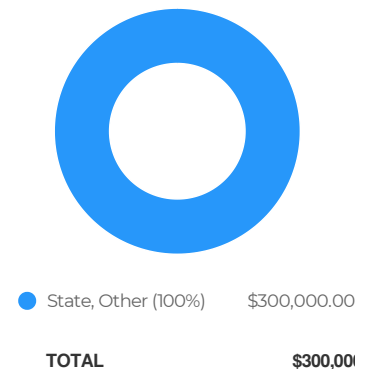
FY2021 Budget
\$300,000

Total Budget *(all years)*
\$300K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021
State, Other	\$300,000
Total	\$300,000



8404 - Camp Fire Hydrant Repairs

Repair fire hydrants damaged by the Camp Fire townwide.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	11/08/2018
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement

Supplemental Attachments

FEMA Project Report
</resource/cleargov-prod/projects/documents/987103b5866c1cb4a093.pdf>

Request Details

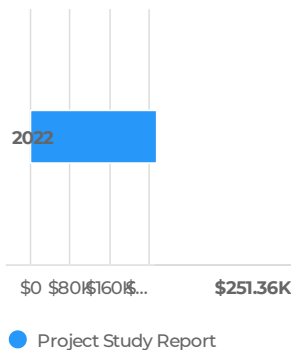
Project Type	Disaster Recovery Project
Funding Status	None

Capital Cost

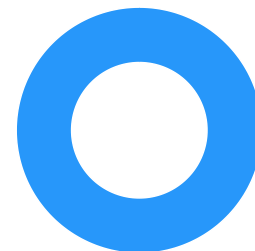
Capital Cost by Year

Total Budget (all years)

\$251.361K



Capital Cost for All Years



● Project Study Report (100%) \$251,361

TOTAL **\$251,361**

Capital Cost Breakdown

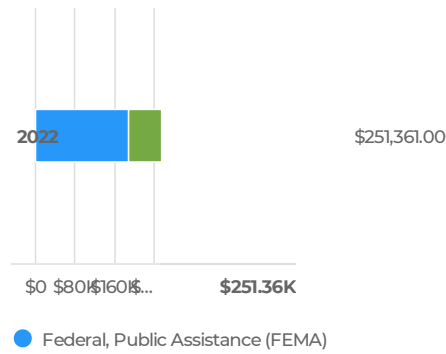
Capital Cost	FY2022
Project Study Report	\$251,361
Total	\$251,361



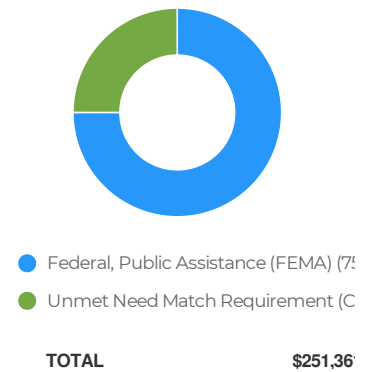
Funding Sources

Total Budget *(all years)*
\$251.361K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown	
Funding Sources	FY2022
Federal, Public Assistance (FEMA)	\$188,521
Unmet Need Match Requirement (CDBG-DR Planned)	\$62,840
Total	\$251,361



2021A - Bucket Truck Replacement

Town of Paradise Public Works is requesting Measure V Funds to replace a 1998 International Boom Truck. The existing boom truck is non-compliant for State of California Air Resources Board emissions standards and is at the end of legal operation. Furthermore, at 170,000+ miles, this vehicle is extremely costly to maintain and has been increasingly burdensome as of late. Procurement of a new aerial boom truck will lower maintenance time and costs while increasing safety of the staff and public for required work. Public Works uses the boom truck weekly for the following three critical functions: trees, traffic signals and facilities.

Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/14/2021
Est. Completion Date	06/30/2022
Department	Public Works Department
Type	Capital Improvement

Request Details

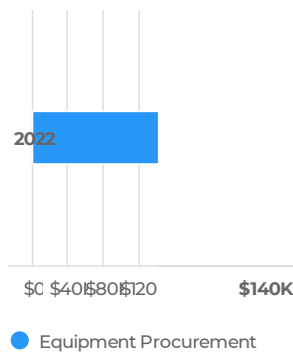
Project Type	Equipment Procurement	Funding Status	Fully Funded
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Capital Cost

Capital Cost by Year

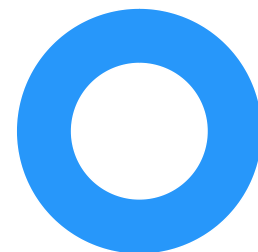
Total Budget (all years)

\$140K



\$140,000.00

Capital Cost for All Years



● Equipment Procurement (100%) \$140,000

TOTAL \$140,000

Capital Cost Breakdown

Capital Cost	FY2022
Equipment Procurement	\$140,000
Total	\$140,000

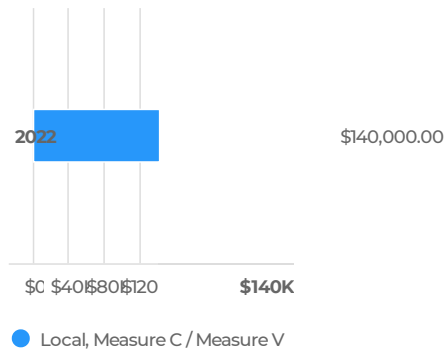


Funding Sources

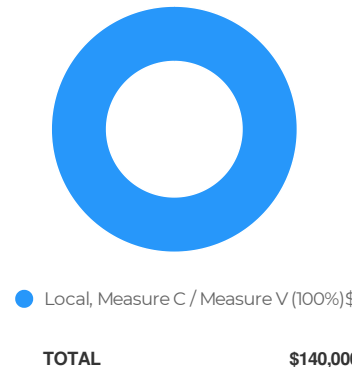
Total Budget *(all years)*

\$140K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown	
Funding Sources	FY2022
Local, Measure C / Measure V	\$140,000
Total	\$140,000



Project Location

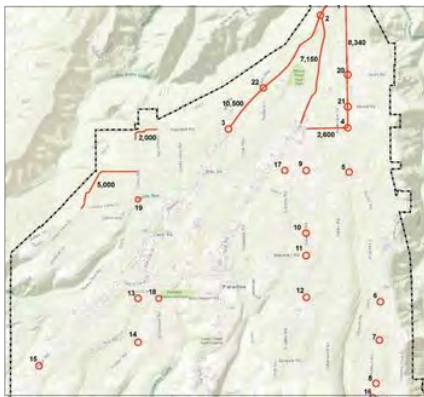
Address: 933 American Way



9395 - Interim Safety Striping & Marking Improvements Project

On August 11, 2020, during a Paradise Town Council Meeting, Council adopted a resolution approving the plans and specifications for the Interim Safety Striping and Marking Improvement Project and authorizing advertisement for bids on the project. This interim safety project will address the highest priority areas, arterials and collectors, in order to ensure safety for drivers and pedestrians. A map of project locations is attached to this staff report.

Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	08/11/2020
Est. Completion Date	11/30/2020
Department	Public Works Department
Type	Capital Improvement



Striping Vicinity Map

Request Details

Project Type	Capital Improvement Project	Funding Status	Fully Funded
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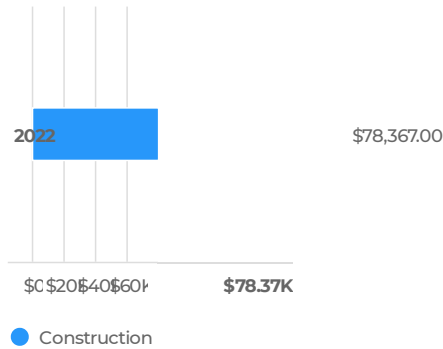


Capital Cost

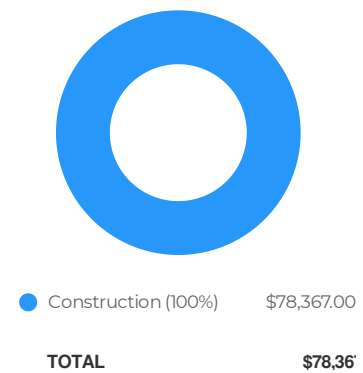
Capital Cost by Year

Total Budget (all years)

\$78.367K



Capital Cost for All Years



Capital Cost Breakdown

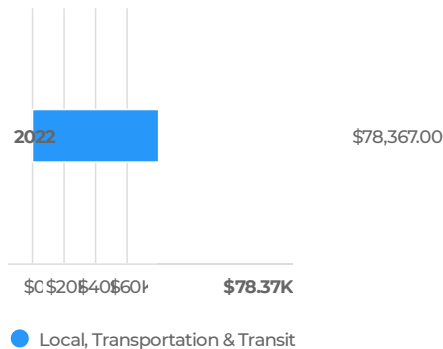
Capital Cost	FY2022
Construction	\$78,367
Total	\$78,367

Funding Sources

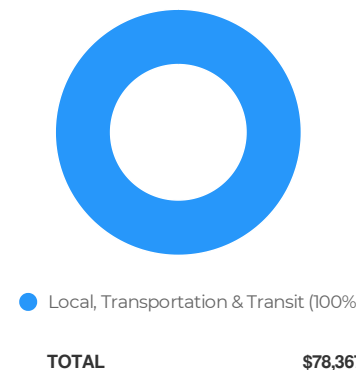
Funding Sources by Year

Total Budget (all years)

\$78.367K



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022
Local, Transportation & Transit	\$78,367
Total	\$78,367



8406B -Emergency Opening Culvert Repairs: Off-System

Emergency opening work performed following the Camp Fire upon discovery in late 2019. Work is scheduled for FEMA Public Assistance reimbursement.

Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/01/2019
Est. Completion Date	06/30/2021
Department	Public Works Department
Type	Capital Improvement

Request Details

Project Type	Disaster Recovery Project	Funding Status	Fully Funded
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Capital Cost

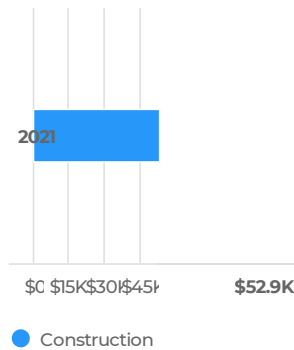
Capital Cost by Year

FY2021 Budget

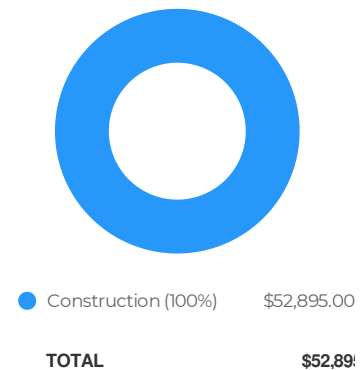
\$52,895

Total Budget *(all years)*

\$52.895K



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021
Construction	\$52,895
Total	\$52,895

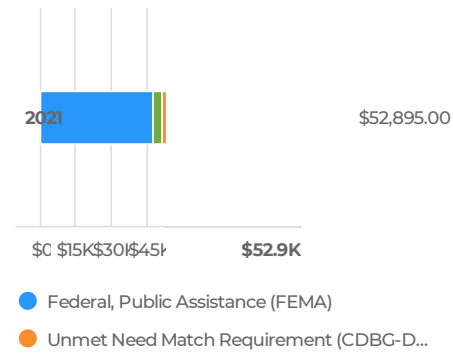


Funding Sources

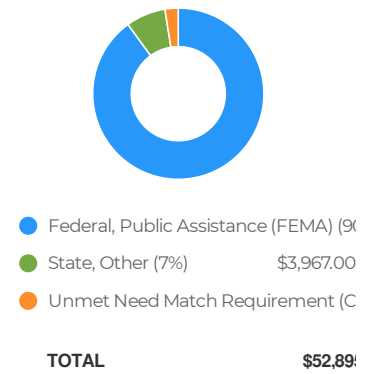
FY2021 Budget
\$52,895

Total Budget (all years)
\$52.895K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021
Federal, Public Assistance (FEMA)	\$47,606
State, Other	\$3,967
Unmet Need Match Requirement (CDBG-DR Planned)	\$1,322
Total	\$52,895



Project Location



DISASTER RECOVERY DEPARTMENT REQUESTS



7317 - Reseeding Plan and Implementation

Plan and better understand the risk to public safety, property and infrastructure and determine appropriate mitigation measures to protect the public and reduce those risks. Will focus on the future planning and education of the community in best practices to reduce wildfire threat through reseeding after the Camp Fire.

Key Result:

Plan for reseeding the Town to reduce hazards and educate the community on vegetation.

Timeframe:

Pre-Construction: 2021

Construction: 22/24

Submitted By	Natasha Beehner, Grants Administrator
Request Owner	Natasha Beehner, Grants Administrator
Est. Start Date	01/01/2021
Est. Completion Date	07/29/2022
Department	Disaster Recovery Department
Type	Capital Improvement

Request Details

Project Type	Disaster Recovery Project	Funding Status	None
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Capital Cost

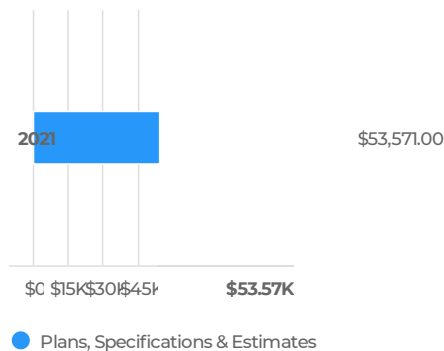
Capital Cost by Year

FY2021 Budget

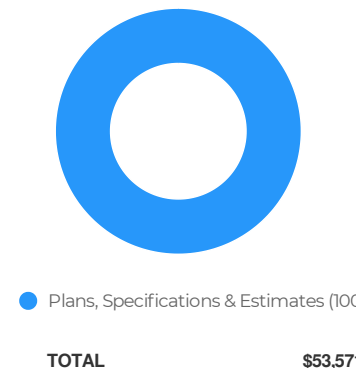
\$53,571

Total Budget (all years)

\$53.571K



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021
Plans, Specifications & Estimates	\$53,571
Total	\$53,571

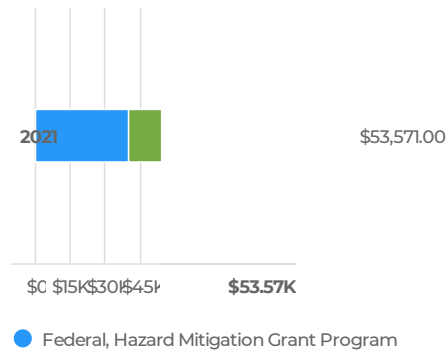


Funding Sources

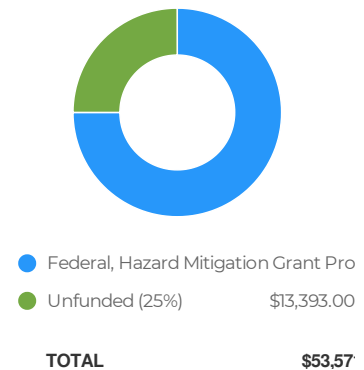
FY2021 Budget
\$53,571

Total Budget *(all years)*
\$53.571K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021
Federal, Hazard Mitigation Grant Program	\$40,178
Unfunded	\$13,393
Total	\$53,571

Project Location



Projected Timeline

Jan 1, 2021

Project Began

Apr 1, 2021

Grant Awarded from HMGP

May 11, 2021

Town Council approval requested for River Partners to initiate the Plan.



7314 - Early Warning System

Development and implementation for an early warning system throughout the Town of Paradise. This system would immediately notify residents of any hazardous events via sirens, text messages, voice messages and more.

Key Result:

Safety for Residents with a timely notification, through many outlets.

Timeframe:

Planning: 2020

Construction: 2021/2023

Submitted By	Natasha Beehner, Grants Administrator
Request Owner	Natasha Beehner, Grants Administrator
Est. Start Date	01/01/2021
Est. Completion Date	01/02/2023
Department	Disaster Recovery Department
Type	Capital Improvement

Request Details

Project Type	Disaster Recovery Project	Funding Status	None
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Capital Cost

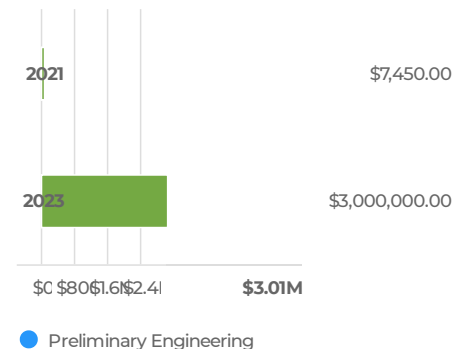
Capital Cost by Year

FY2021 Budget

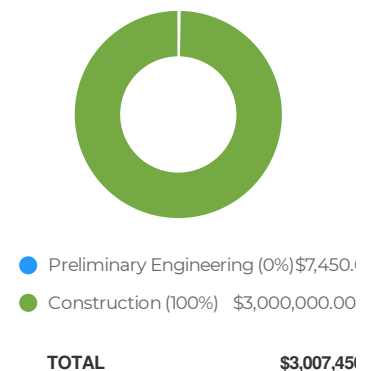
\$7,450

Total Budget (all years)

\$3.007M



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021	FY2023
Preliminary Engineering	\$7,450	
Construction		\$3,000,000
Total	\$7,450	\$3,000,000

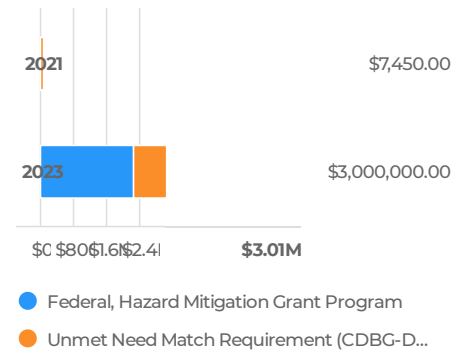


Funding Sources

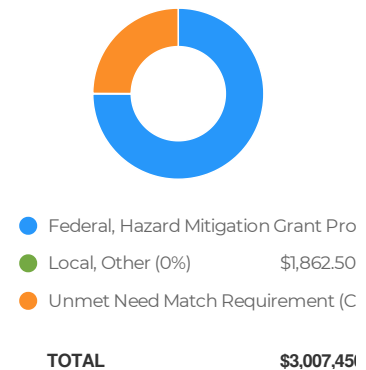
FY2021 Budget
\$7,450

Total Budget (all years)
\$3.007M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2023
Federal, Hazard Mitigation Grant Program	\$5,588	\$2,250,000
Local, Other	\$1,863	
Unmet Need Match Requirement (CDBG-DR Planned)		\$750,000
Total	\$7,450	\$3,000,000

Projected Timeline

Sep 1, 2020

Release RFP for EWS Advanced Assistance

Oct 1, 2020

Hire Genasys

Dec 31, 2020

Complete Advance Assistance Plan

Feb 1, 2021

Submit HMGP App for Implementation



Apr 15, 2021

EY complete RFI for environmental impact



7312 - Category 4 Tree Removal Program

Removal of the standing burnt trees within the Town of Paradise which were burned during the Camp Fire. This is the final phase of tree removal and represents the "back forty" on privately owned property.

Key Result:

Removal of hazardous trees within the Town of Paradise.

Timeframe:

Implementation: TBD

Submitted By	Natasha Beehner, Grants Administrator
Request Owner	Natasha Beehner, Grants Administrator
Est. Start Date	06/01/2021
Est. Completion Date	06/30/2023
Department	Disaster Recovery Department
Type	Capital Improvement

Request Details

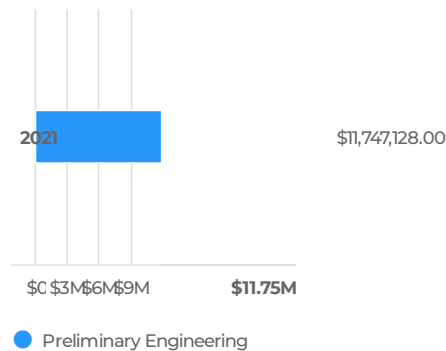
Project Type	Disaster Recovery Project	Funding Status	None
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Capital Cost

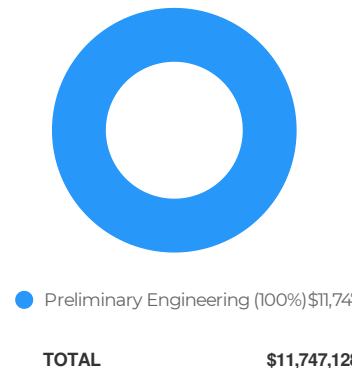
Capital Cost by Year

FY2021 Budget
\$11,747,128

Total Budget (all years)
\$11.747M



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021
Preliminary Engineering	\$11,747,128
Total	\$11,747,128

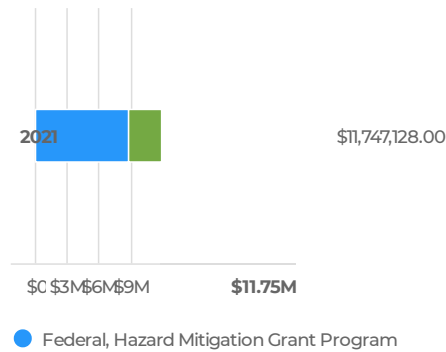


Funding Sources

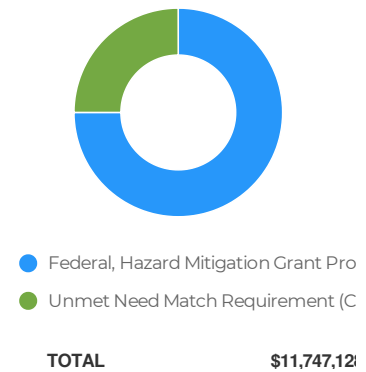
FY2021 Budget
\$11,747,128

Total Budget *(all years)*
\$11.747M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021
Federal, Hazard Mitigation Grant Program	\$8,810,346
Unmet Need Match Requirement (CDBG-DR Planned)	\$2,936,782
Total	\$11,747,128

Project Location



7315 - Hazardous Fuel Reduction Program

Disposal of most vegetative debris at the Green Waste Yard adjacent to the Public Works year on American Way in Paradise.

Key Result:

Mechanical and chemical reduction of hazardous fuels.

Timeframe:

Implementation: TBD

Submitted By	Natasha Beehner, Grants Administrator
Request Owner	Natasha Beehner, Grants Administrator
Est. Start Date	07/01/2021
Est. Completion Date	07/01/2023
Department	Disaster Recovery Department
Type	Capital Equipment

Request Details

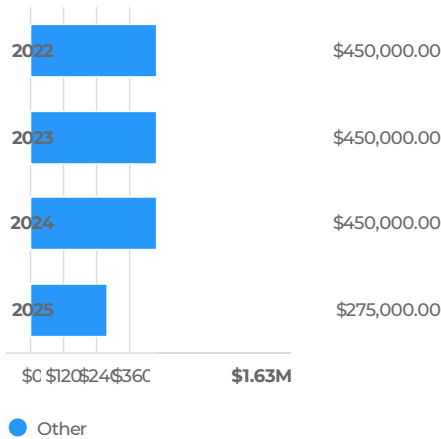
Project Type Disaster Recovery Project

Capital Cost

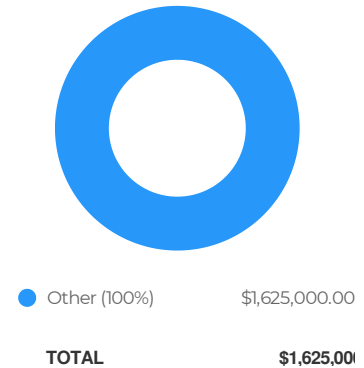
Total Budget (all years)

\$1.625M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025
Other	\$450,000	\$450,000	\$450,000	\$275,000
Total	\$450,000	\$450,000	\$450,000	\$275,000

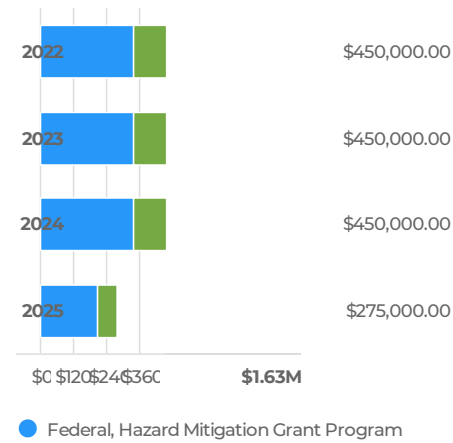


Funding Sources

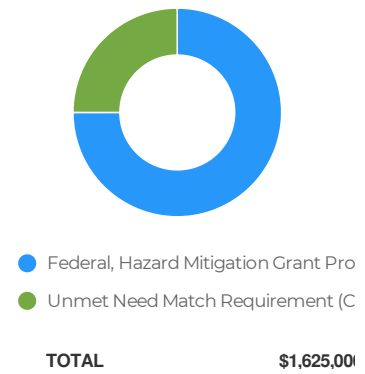
Total Budget *(all years)*

\$1.625M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022	FY2023	FY2024	FY2025
Federal, Hazard Mitigation Grant Program	\$337,500	\$337,500	\$337,500	\$206,250
Unmet Need Match Requirement (CDBG-DR Planned)	\$112,500	\$112,500	\$112,500	\$68,750
Total	\$450,000	\$450,000	\$450,000	\$275,000



7316 - Defensible Space Code Enforcement

Assists in providing certainty to homeowners during the rebuilding process and beyond. Hardened building envelopes combined with aggressive fuel reduction would increase safety.

Key Result:

Updated residential codes and standards to improve fire resiliency.

Timeframe:

Implementation: TBD

Submitted By	Natasha Beehner, Grants Administrator
Request Owner	Natasha Beehner, Grants Administrator
Est. Start Date	01/01/2022
Est. Completion Date	12/30/2022
Department	Disaster Recovery Department
Type	Capital Improvement

Request Details

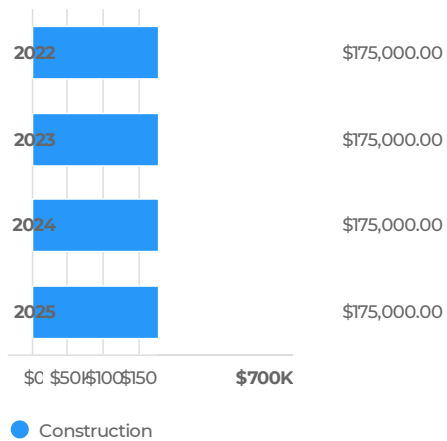
Project Type	Disaster Recovery Project	Funding Status	None
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Capital Cost

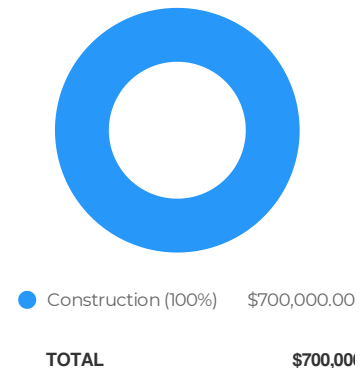
Capital Cost by Year

Total Budget (all years)

\$700K



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024	FY2025
Construction	\$175,000	\$175,000	\$175,000	\$175,000
Total	\$175,000	\$175,000	\$175,000	\$175,000

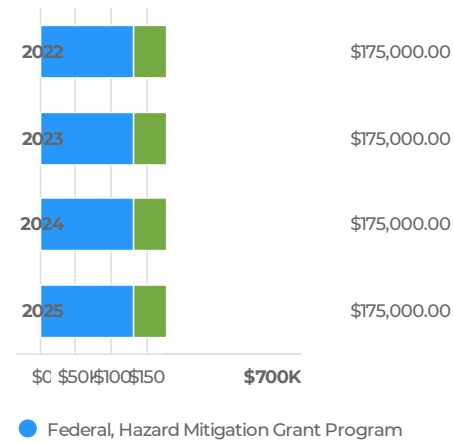


Funding Sources

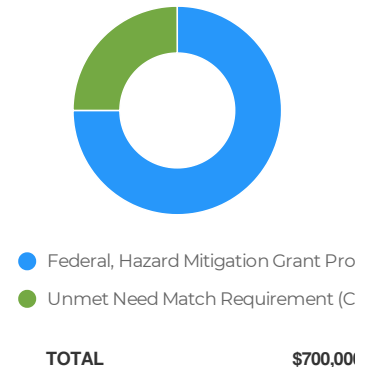
Total Budget *(all years)*

\$700K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022	FY2023	FY2024	FY2025
Federal, Hazard Mitigation Grant Program	\$131,250	\$131,250	\$131,250	\$131,250
Unmet Need Match Requirement (CDBG-DR Planned)	\$43,750	\$43,750	\$43,750	\$43,750
Total	\$175,000	\$175,000	\$175,000	\$175,000



7320 - SWRCB Camp Fire Septic Tank Replacement Pilot Program

SB862 Household Emergency Relief Grants Project: Grant available to replace residential septic systems that were damaged/destroyed by the Camp Fire or debris removal; available to property owners who lost their home in the Camp Fire and have applied for a building permit to rebuild their home.

Submitted By	Jessica Erdahl, Capital Projects Manager
Request Owner	Jessica Erdahl, Capital Projects Manager
Est. Start Date	03/04/2020
Est. Completion Date	03/28/2023
Department	Disaster Recovery Department
Type	Capital Improvement

Request Details

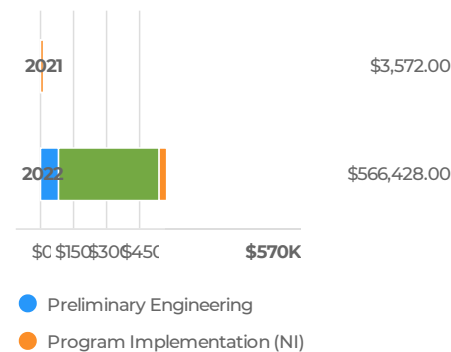
Project Type	Disaster Recovery Project	Funding Status	None
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Capital Cost

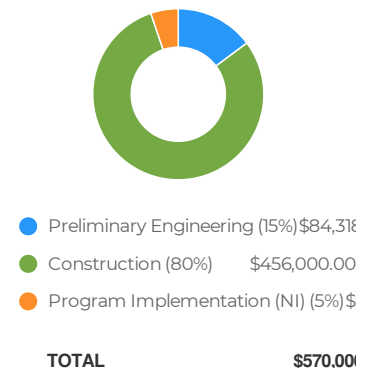
FY2021 Budget
\$3,572

Total Budget (all years)
\$570K

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021	FY2022
Preliminary Engineering	\$3,147	\$81,171
Construction		\$456,000
Program Implementation (NI)	\$425	\$29,257
Total	\$3,572	\$566,428

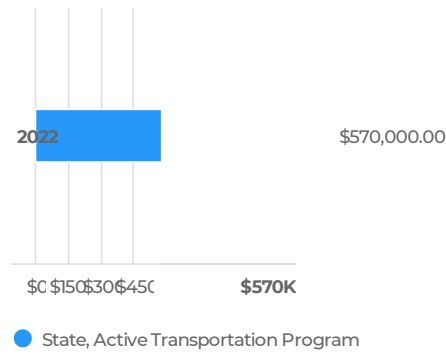


Funding Sources

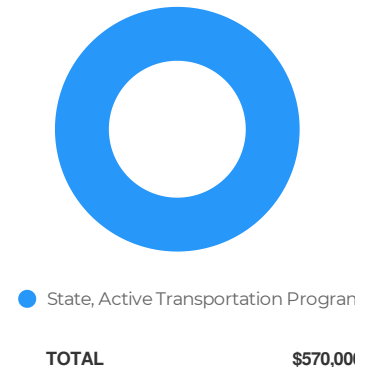
Total Budget *(all years)*

\$570K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022
State, Active Transportation Program	\$570,000
Total	\$570,000



7321 - Emergency Operations Plan Update

Update to the Emergency Operations Plan as a result in CAP actions.

Submitted By	Natasha Beehner, Grants Administrator
Request Owner	Natasha Beehner, Grants Administrator
Est. Start Date	06/01/2021
Est. Completion Date	11/30/2021
Department	Disaster Recovery Department
Type	Capital Improvement

Request Details

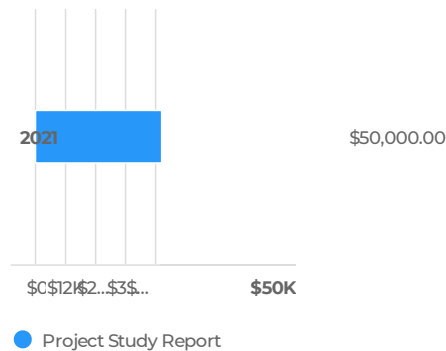
Project Type	Disaster Recovery Project	Funding Status	Fully Funded
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Capital Cost

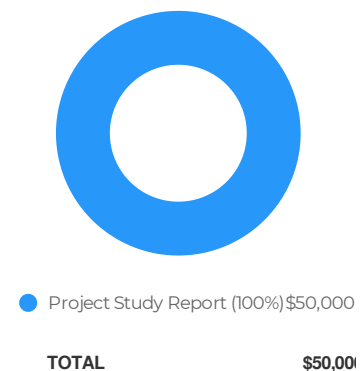
Capital Cost by Year

FY2021 Budget
\$50,000

Total Budget *(all years)*
\$50K



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	FY2021
Project Study Report	\$50,000
Total	\$50,000

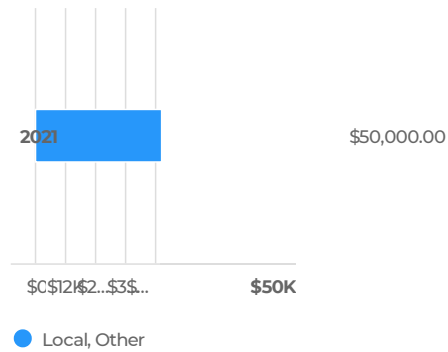


Funding Sources

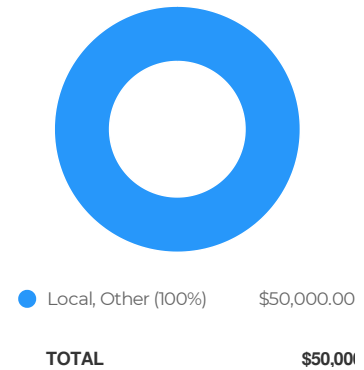
FY2021 Budget
\$50,000

Total Budget *(all years)*
\$50K

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021
Local, Other	\$50,000
Total	\$50,000



7313 - Residential Ignition Resistant Program

Specific ignition resistant improvements would be eligible for the incentive Program if the mitigation measures meet or exceed the specifications set forth by the Town of Paradise, through the Town's Recovery Strategy and existing codes and standards, and compliant with the Wildfire Urban Interface Standards.

Key Result:

Residents will be able to implement mitigation measures for their home and landscape, with scope of work approved by FEMA and funding sources provided.

Timeframe:

Implementation: Estimated for 2021-2024

Submitted By	Natasha Beehner, Grants Administrator
Request Owner	Natasha Beehner, Grants Administrator
Est. Start Date	04/01/2021
Est. Completion Date	06/30/2023
Department	Disaster Recovery Department
Type	Capital Improvement

Request Details

Project Type	Disaster Recovery Project	Funding Status	Partially Funded
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Capital Cost

Capital Cost by Year

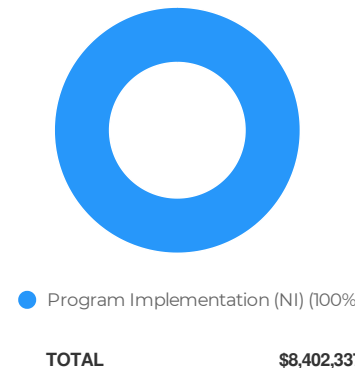
Capital Cost for All Years

FY2021 Budget

\$152,337

Total Budget (all years)

\$8.402M



Capital Cost Breakdown

Capital Cost	FY2021	FY2022	FY2023	FY2024	FY2025
Program Implementation (NI)	\$152,337	\$2,000,000	\$2,500,000	\$2,750,000	\$1,000,000
Total	\$152,337	\$2,000,000	\$2,500,000	\$2,750,000	\$1,000,000

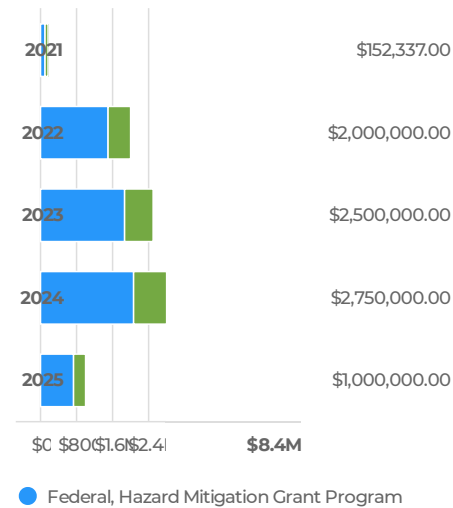


Funding Sources

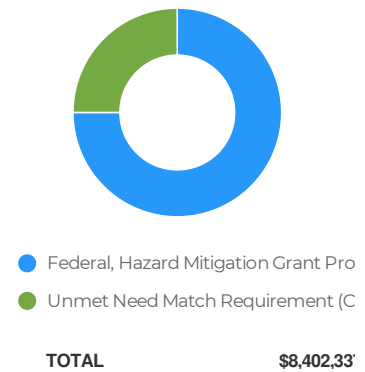
FY2021 Budget
\$152,337

Total Budget *(all years)*
\$8.402M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023	FY2024	FY2025
Federal, Hazard Mitigation Grant Program	\$114,253	\$1,500,000	\$1,875,000	\$2,062,500	\$750,000
Unmet Need Match Requirement (CDBG-DR Planned)	\$38,084	\$500,000	\$625,000	\$687,500	\$250,000
Total	\$152,337	\$2,000,000	\$2,500,000	\$2,750,000	\$1,000,000



7212 - Hazard Trees

Tetra Tech expenses, abatement, legal fees, etc.

Submitted By	Natasha Beehner, Grants Administrator
Request Owner	Natasha Beehner, Grants Administrator
Est. Start Date	07/01/2020
Est. Completion Date	08/30/2022
Department	Disaster Recovery Department
Type	Capital Improvement

Request Details

Project Type	Disaster Recovery Project	Funding Status	Partially Funded
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Capital Cost

Total Costs to Date

\$850,000

FY2022 Budget

\$7,105,000

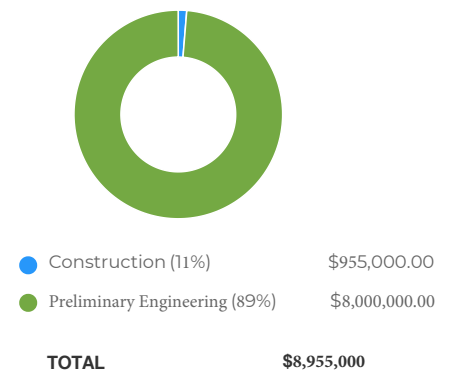
Total Budget *(all years)*

\$8.955M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

Capital Cost	Cost to Date	FY2021	FY2022
Construction	\$850,000	\$105,000	
Equipment Procurement		\$7,000,000	\$1,000,000
Total	\$850,000	\$7,105,000	\$1,000,000

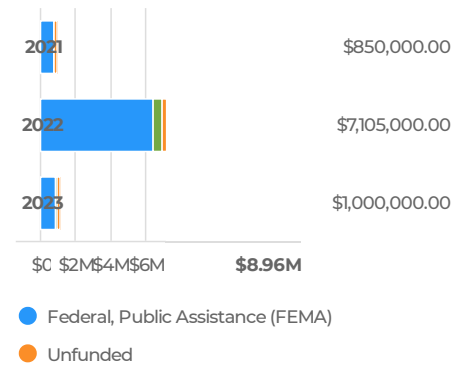


Funding Sources

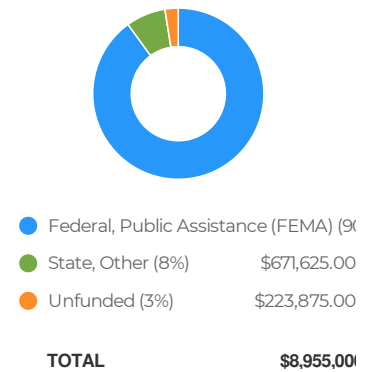
FY2021 Budget
\$850,000

Total Budget (all years)
\$8.955M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2021	FY2022	FY2023
Federal, Public Assistance (FEMA)	\$765,000	\$6,394,500	\$900,000
State, Other	\$63,750	\$532,875	\$75,000
Unfunded	\$21,250	\$177,625	\$25,000
Total	\$850,000	\$7,105,000	\$1,000,000





Town of Paradise Disaster Recovery & Capital Improvement Plan Unfunded Projects



June 2021





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Multi-year plan	4
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Public Works Department Requests	8



CAPITAL IMPROVEMENTS

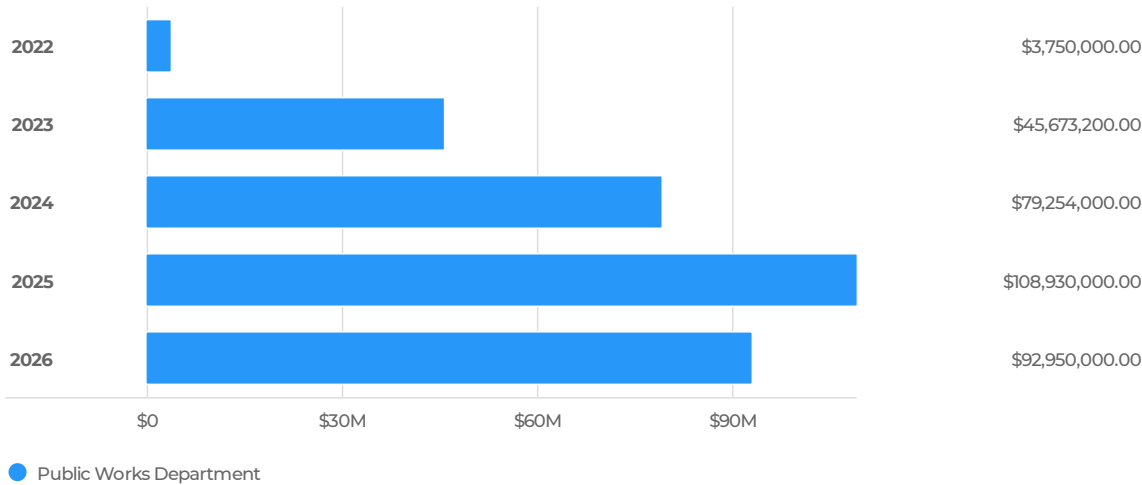


Capital Improvements: Multi-year Plan

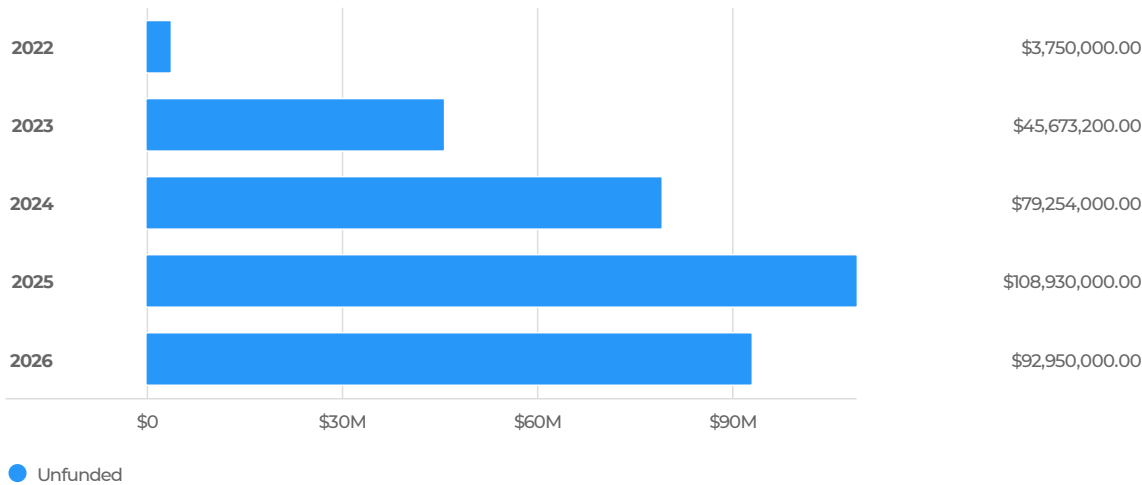
Total Capital Requested
\$330,557,200

8 Capital Improvement Projects

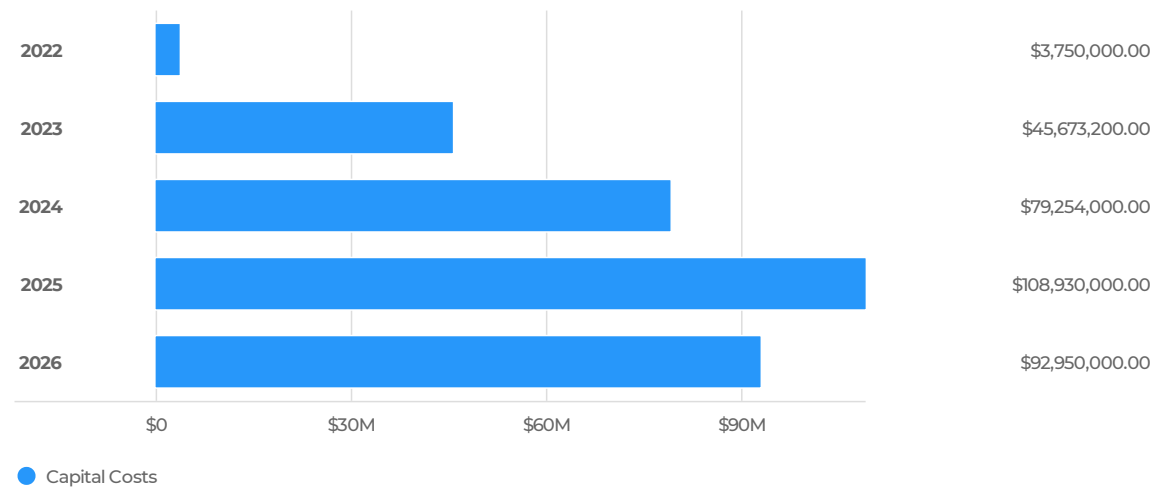
Total Funding Requested by Department



Total Funding Requested by Source



Capital Costs Breakdown



Cost Savings & Revenues

There's no data for building chart



Public Works Department Requests

Itemized Requests for 2021-2028

U#### - Paradise Sewer Project **\$182,000,000**

The Town is now moving forward with preparation of a full Environmental Impact Report (EIR) to provide further information on the Paradise Sewer Project. This Capital Request represents unfunded phases of the proposed project, if it moves forward...

U#### - Roe Road Extension Phase 1 Project **\$60,400,000**

The Roe Road Extension Project is a long-term program to provide a two-lane roadway with a two-way-left-turn (TWLT) lane, wide shoulders, and Class I path. The project will span the southern end of the Town from Pentz Road in the east to Skyway in...

U#### - Upper Skyway Widening **\$19,974,600**

Widening Upper Skyway from Billie Road to Pentz Road, to include a center turn lane and widened shoulders.

U#### - Upper Clark Widening **\$11,097,000**

Widening Upper Clark from Wagstaff Road to Skyway, to include a center turn lane, widened shoulders and a multi-use pathway.

U#### - Pentz Road Widening **\$33,750,000**

Widening Pentz Road from Town Limits to Town Limits, to include a center turn lane, widened shoulders and a multi-use pathway.

U#### - Neal Road Widening **\$11,836,800**

Widening Neal Road between Skyway and Town Limits to include a center turn lane, widened shoulders and a multi-use pathway.

U#### - Elliott Road Extension **\$6,904,800**

The Elliott Road Extension Project would establish a cross-town connection between Sawmill Road and Pentz road. Pentz Road is a primary evacuation route.

U#### - Skyway Connectivity Project **\$4,594,000**

The project is located on the east and west sides of Skyway, between Bille Road and Wagstaff Road. The project consists of 5 segments of sidewalk infill that total 4,255 ft. and 3,165 ft. of bike lanes. The infill will close the gaps in the...

Total: \$330,557,200



APPENDIX



PUBLIC WORKS DEPARTMENT REQUESTS



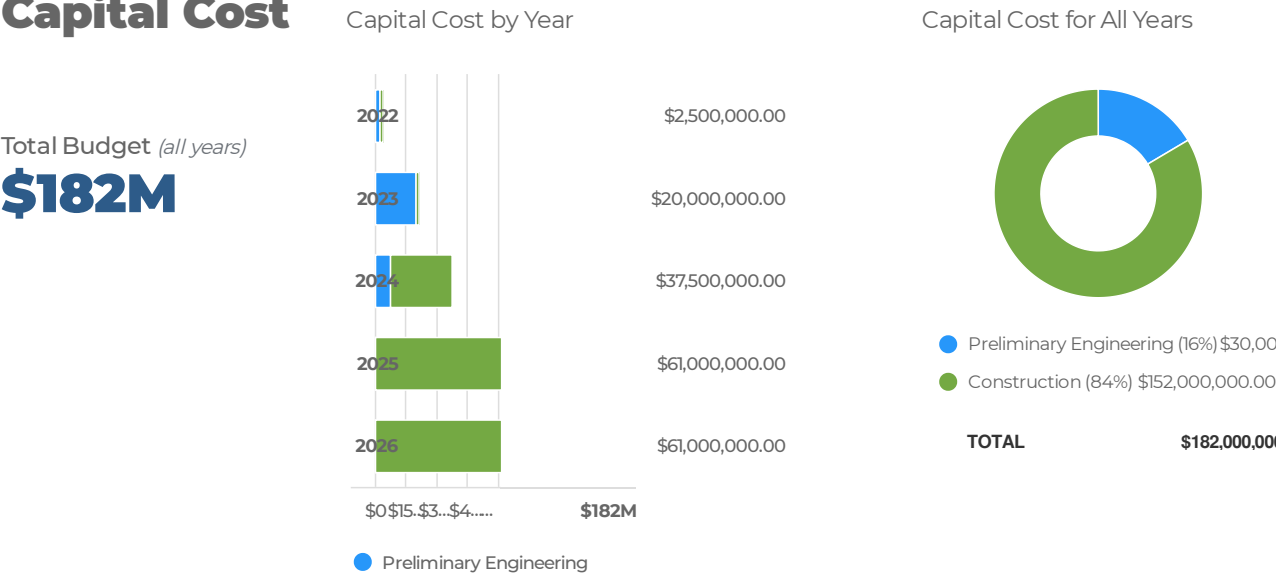
U#### - Paradise Sewer Project

The Town is now moving forward with preparation of a full Environmental Impact Report (EIR) to provide further information on the Paradise Sewer Project. This Capital Request represents unfunded phases of the proposed project, if it moves forward. Project map location shown on this page is approximate, please reference paradisesewer.com for exact location map.

Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	04/01/2022
Est. Completion Date	06/30/2027
Department	Public Works Department
Type	Capital Improvement

Request Details			
Project Type	Capital Improvement Project	Funding Status	Unfunded

Capital Cost



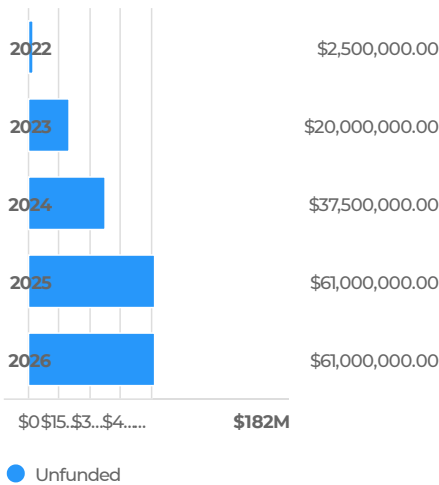
Capital Cost Breakdown					
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Preliminary Engineering	\$2,500,000	\$20,000,000	\$7,500,000		
Construction			\$30,000,000	\$61,000,000	\$61,000,000
Total	\$2,500,000	\$20,000,000	\$37,500,000	\$61,000,000	\$61,000,000



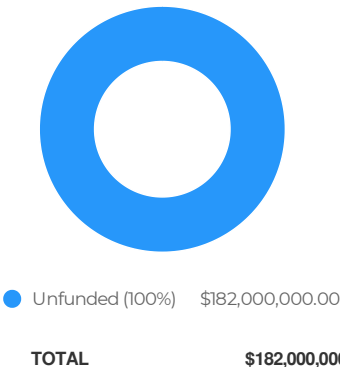
Funding Sources

Total Budget *(all years)*
\$182M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026
Unfunded	\$2,500,000	\$20,000,000	\$37,500,000	\$61,000,000	\$61,000,000
Total	\$2,500,000	\$20,000,000	\$37,500,000	\$61,000,000	\$61,000,000

Project Location



U#### - Roe Road Extension Phase 1 Project

The Roe Road Extension Project is a long-term program to provide a two-lane roadway with a two-way-left-turn (TWLT) lane, wide shoulders, and Class I path. The project will span the southern end of the Town from Pentz Road in the east to Skyway in the west, approximately 5 miles. The project is being phased due to project costs. Phase 1 will connect Pentz Road to South Libby Road.

The Roe Road Extension Project is a direct response to the 2018 Camp Fire disaster. The Town lacked efficient evacuation routes and capacity. This required residents to use longer routes up long dead-end roads to reach designated evacuation routes. The Project provides direct connections to the downhill evacuation routes. Roe Road will intersect with the long dead-end streets to provide a connection to downhill evacuation routes. The Project provides additional flexibility for traffic management during emergency events. The Project also supports firefighting efforts by creating a fire break with the road itself, downhill fire suppression efforts, and shoulders and Class I path for emergency vehicle access.

Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/14/2021
Est. Completion Date	06/30/2026
Department	Public Works Department
Type	Capital Improvement



Roe Rd Fact Sheet

Request Details

Project Type	Capital Improvement Project	Funding Status	Unfunded
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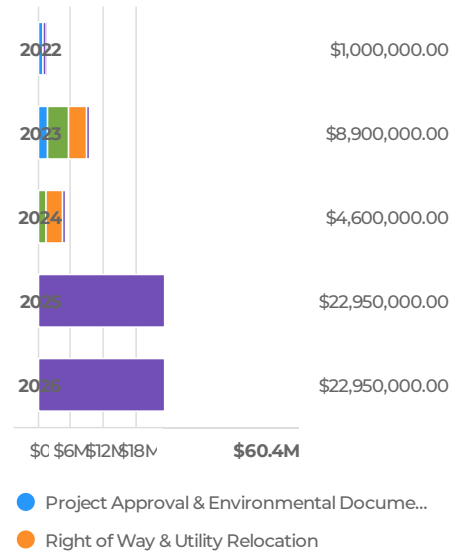


Capital Cost

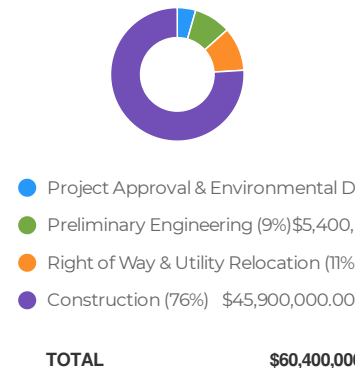
Total Budget (all years)

\$60.4M

Capital Cost by Year



Capital Cost for All Years



Capital Cost Breakdown

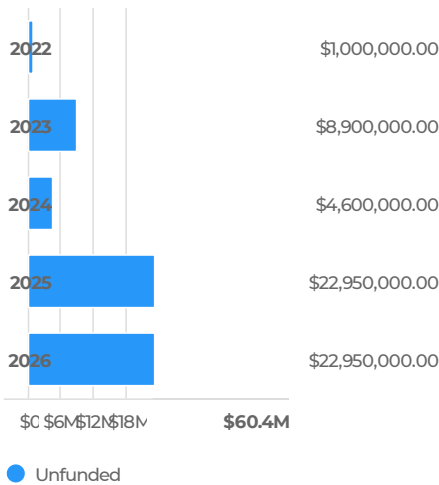
Capital Cost	FY2022	FY2023	FY2024	FY2025	FY2026
Project Approval & Environmental Document	\$1,000,000	\$1,700,000			
Preliminary Engineering		\$4,000,000	\$1,400,000		
Right of Way & Utility Relocation		\$3,200,000	\$3,200,000		
Construction				\$22,950,000	\$22,950,000
Total	\$1,000,000	\$8,900,000	\$4,600,000	\$22,950,000	\$22,950,000



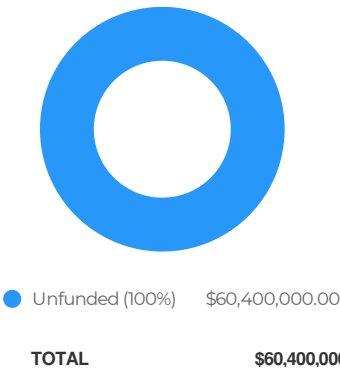
Funding Sources

Total Budget *(all years)*
\$60.4M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022	FY2023	FY2024	FY2025	FY2026
Unfunded	\$1,000,000	\$8,900,000	\$4,600,000	\$22,950,000	\$22,950,000
Total	\$1,000,000	\$8,900,000	\$4,600,000	\$22,950,000	\$22,950,000

Project Location



U#### - Upper Skyway Widening

Widening Upper Skyway from Billie Road to Pentz Road, to include a center turn lane and widened shoulders.

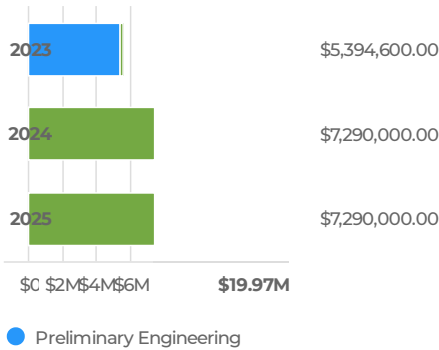
Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/14/2021
Est. Completion Date	06/30/2025
Department	Public Works Department
Type	Capital Improvement

Request Details			
Project Type	Capital Improvement Project	Funding Status	Unfunded

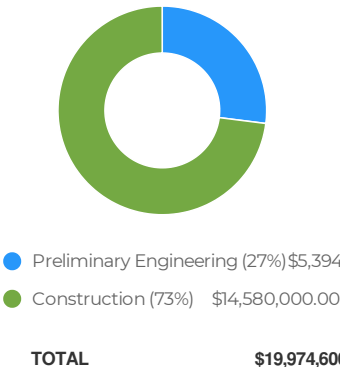
Capital Cost

Total Budget *(all years)*
\$19.975M

Capital Cost by Year



Capital Cost for All Years



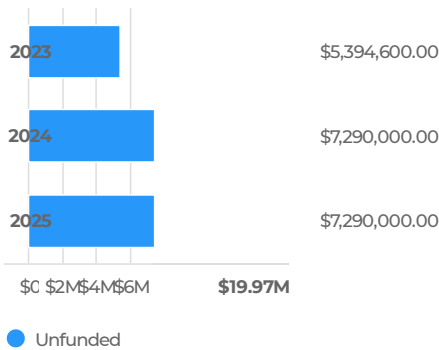
Capital Cost Breakdown			
Capital Cost	FY2023	FY2024	FY2025
Preliminary Engineering	\$5,394,600		
Construction		\$7,290,000	\$7,290,000
Total	\$5,394,600	\$7,290,000	\$7,290,000



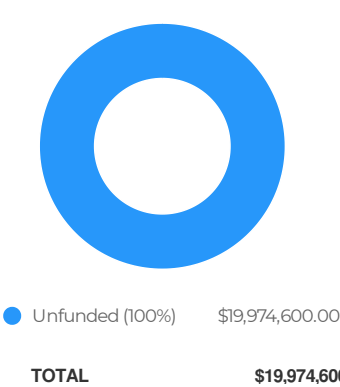
Funding Sources

Total Budget *(all years)*
\$19.975M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025
Unfunded	\$5,394,600	\$7,290,000	\$7,290,000
Total	\$5,394,600	\$7,290,000	\$7,290,000

Project Location



U#### - Upper Clark Widening

Widening Upper Clark from Wagstaff Road to Skyway, to include a center turn lane, widened shoulders and a multi-use pathway.

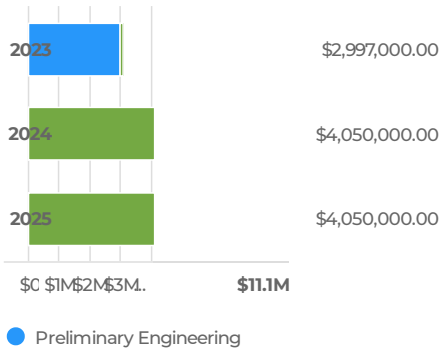
Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/14/2021
Est. Completion Date	06/30/2025
Department	Public Works Department
Type	Capital Improvement

Request Details			
Project Type	Capital Improvement Project	Funding Status	Unfunded

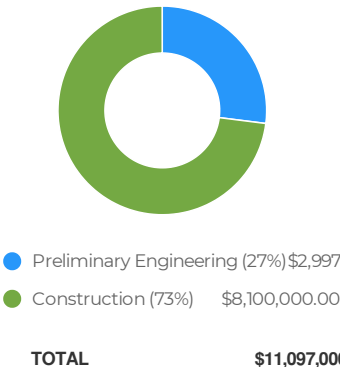
Capital Cost

Total Budget *(all years)*
\$11.097M

Capital Cost by Year



Capital Cost for All Years



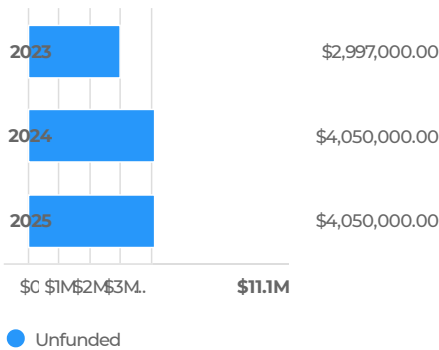
Capital Cost Breakdown			
Capital Cost	FY2023	FY2024	FY2025
Preliminary Engineering	\$2,997,000		
Construction		\$4,050,000	\$4,050,000
Total	\$2,997,000	\$4,050,000	\$4,050,000



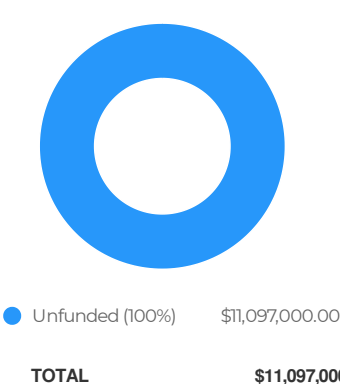
Funding Sources

Total Budget *(all years)*
\$11.097M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025
Unfunded	\$2,997,000	\$4,050,000	\$4,050,000
Total	\$2,997,000	\$4,050,000	\$4,050,000

Project Location



U#### - Pentz Road Widening

Widening Pentz Road from Town Limits to Town Limits, to include a center turn lane, widened shoulders and a multi-use pathway.

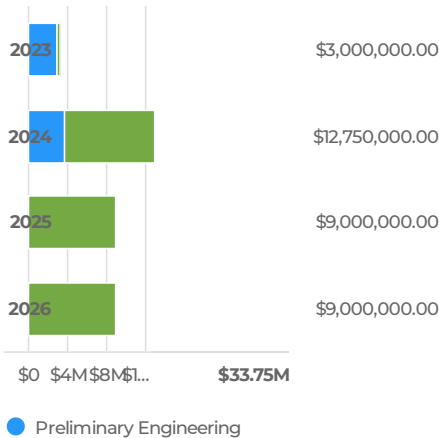
Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/14/2021
Est. Completion Date	06/30/2025
Department	Public Works Department
Type	Capital Improvement

Request Details			
Project Type	Capital Improvement Project	Funding Status	Unfunded

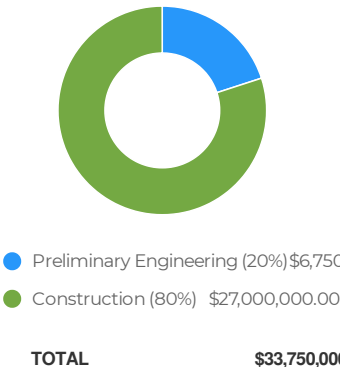
Capital Cost

Total Budget (all years)
\$33.75M

Capital Cost by Year



Capital Cost for All Years



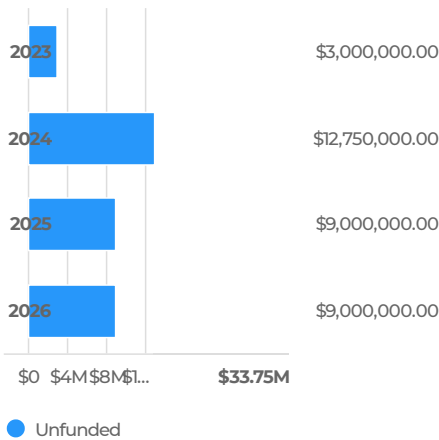
Capital Cost Breakdown				
Capital Cost	FY2023	FY2024	FY2025	FY2026
Preliminary Engineering	\$3,000,000	\$3,750,000		
Construction		\$9,000,000	\$9,000,000	\$9,000,000
Total	\$3,000,000	\$12,750,000	\$9,000,000	\$9,000,000



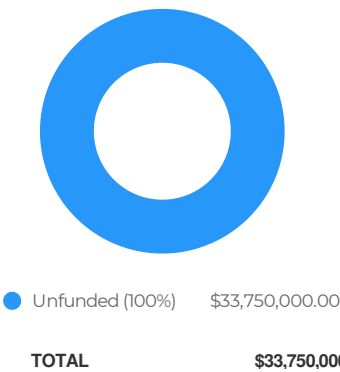
Funding Sources

Total Budget *(all years)*
\$33.75M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025	FY2026
Unfunded	\$3,000,000	\$12,750,000	\$9,000,000	\$9,000,000
Total	\$3,000,000	\$12,750,000	\$9,000,000	\$9,000,000

Project Location



U#### - Neal Road Widening

Widening Neal Road between Skyway and Town Limits to include a center turn lane, widened shoulders and a multi-use pathway.

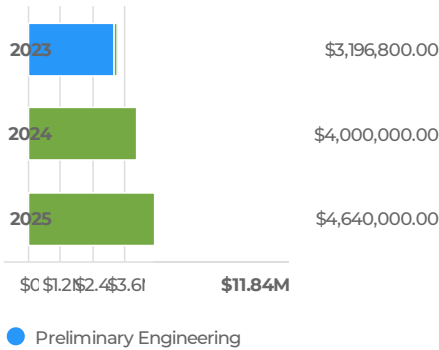
Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/14/2021
Est. Completion Date	06/30/2025
Department	Public Works Department
Type	Capital Improvement

Request Details			
Project Type	Capital Improvement Project	Funding Status	Unfunded

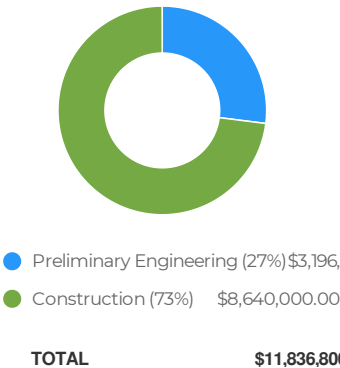
Capital Cost

Total Budget *(all years)*
\$11.837M

Capital Cost by Year



Capital Cost for All Years



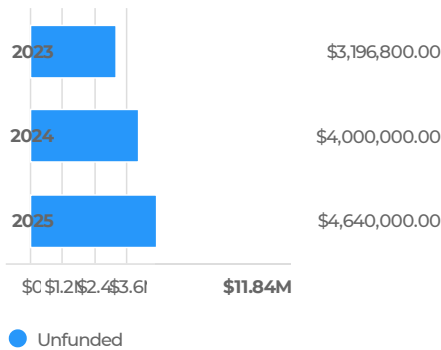
Capital Cost Breakdown			
Capital Cost	FY2023	FY2024	FY2025
Preliminary Engineering	\$3,196,800		
Construction		\$4,000,000	\$4,640,000
Total	\$3,196,800	\$4,000,000	\$4,640,000



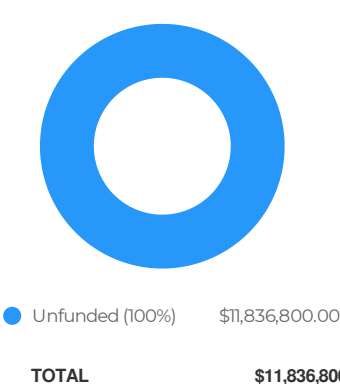
Funding Sources

Total Budget *(all years)*
\$11.837M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024	FY2025
Unfunded	\$3,196,800	\$4,000,000	\$4,640,000
Total	\$3,196,800	\$4,000,000	\$4,640,000

Project Location



U#### - Elliott Road Extension

The Elliott Road Extension Project would establish a cross-town connection between Sawmill Road and Pentz road. Pentz Road is a primary evacuation route.

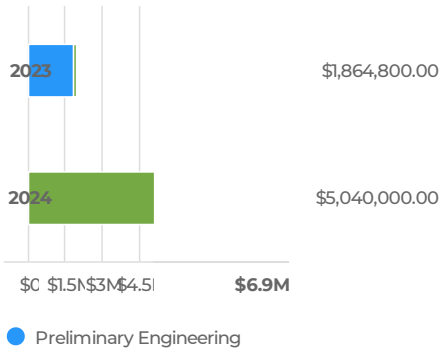
Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/14/2021
Est. Completion Date	06/30/2025
Department	Public Works Department
Type	Capital Improvement

Request Details			
Project Type	Capital Improvement Project	Funding Status	Unfunded

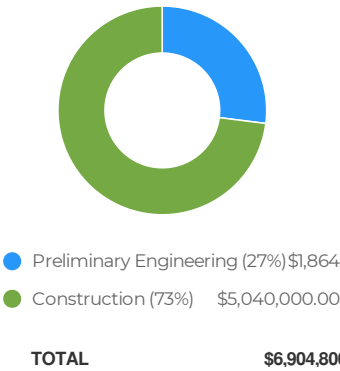
Capital Cost

Total Budget *(all years)*
\$6.905M

Capital Cost by Year



Capital Cost for All Years



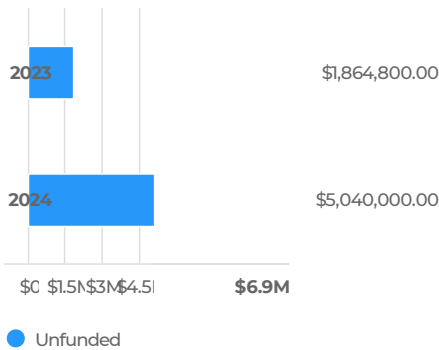
Capital Cost Breakdown		
Capital Cost	FY2023	FY2024
Preliminary Engineering	\$1,864,800	
Construction		\$5,040,000
Total	\$1,864,800	\$5,040,000



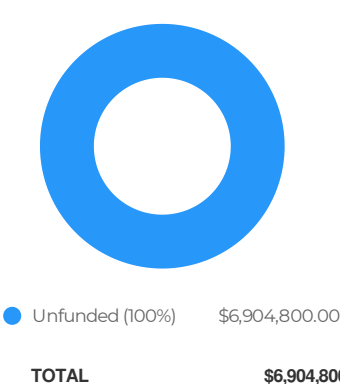
Funding Sources

Total Budget *(all years)*
\$6.905M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2023	FY2024
Unfunded	\$1,864,800	\$5,040,000
Total	\$1,864,800	\$5,040,000

Project Location



U#### - Skyway Connectivity Project

The project is located on the east and west sides of Skyway, between Bille Road and Wagstaff Road. The project consists of 5 segments of sidewalk infill that total 4,255 ft. and 3,165 ft. of bike lanes. The infill will close the gaps in the existing pedestrian infrastructure.

** This project has a pending grant application which may be approved through the State of California Revised Budget which could appropriate additional funding to high-scoring Active Transportation Program Cycle 5 projects. If approved, the ATP portion of the project would be \$4,536,000 and the local share would be \$58,000.

*** If approved, this project could be leveraged with planned road rehabilitation and widening of the corridor to improve evacuation route capacity.

...
The project is located on the east and west sides of Skyway, between Bille Road and Wagstaff Road. The project consists of 5 segments of sidewalk infill that total 4,255 ft. and 3,165 ft. of bike lanes. The infill will close the gaps in the existing pedestrian infrastructure.

** This project has a pending grant application which may be approved through the State of California Revised Budget which could appropriate additional funding to high-scoring Active Transportation Program Cycle 5 projects. If approved, the ATP portion of the project would be \$4,536,000 and the local share would be \$58,000.

*** If approved, this project could be leveraged with planned road rehabilitation and widening of the corridor to improve evacuation route capacity.

Submitted By	Marc Mattox
Request Owner	Marc Mattox
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2024
Department	Public Works Department
Type	Capital Improvement

Request Details

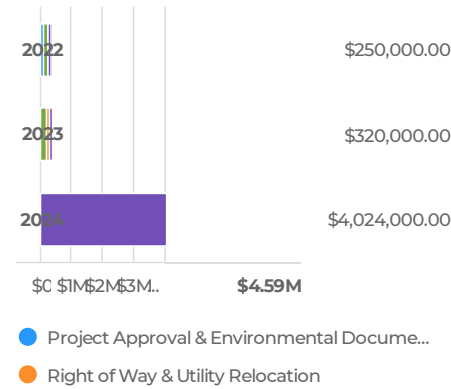
Project Type	Capital Improvement Project	Funding Status	Unfunded
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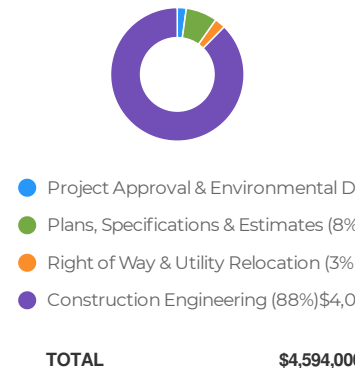
Capital Cost

Total Budget (all years)
\$4.594M

Capital Cost by Year



Capital Cost for All Years



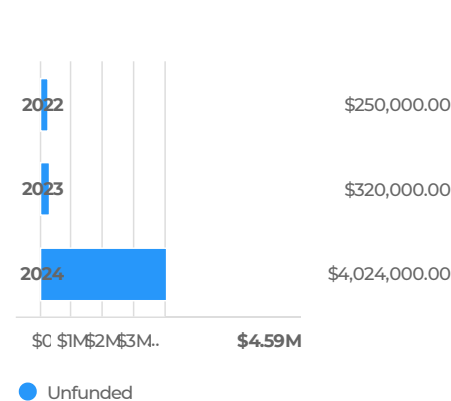
Capital Cost Breakdown

Capital Cost	FY2022	FY2023	FY2024
Project Approval & Environmental Document	\$100,000		
Plans, Specifications & Estimates	\$150,000	\$200,000	
Right of Way & Utility Relocation		\$120,000	
Construction Engineering			\$4,024,000
Total	\$250,000	\$320,000	\$4,024,000

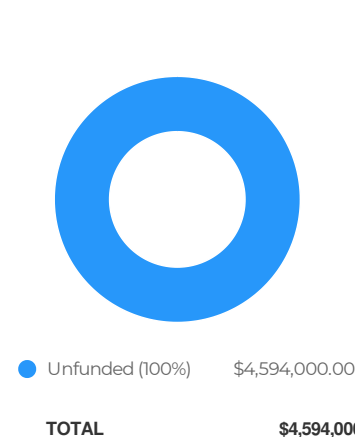
Funding Sources

Total Budget (all years)
\$4.594M

Funding Sources by Year



Funding Sources for All Years



Funding Sources Breakdown

Funding Sources	FY2022	FY2023	FY2024
Unfunded	\$250,000	\$320,000	\$4,024,000
Total	\$250,000	\$320,000	\$4,024,000



Project Location



FY 2021/22

Successor Agency

TOWN OF PARADISE
Fiscal Year 2021/22 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 7650 - TOP as Successor RDA							
Department: 60 - RDA							
Program: 4975 - Successor RDANH Operations							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	7,300	3,300	3,300	3,300	3,300	3,300
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	314,556	309,334	309,334	303,759	303,759	303,759
Total Expenditures		321,856	312,634	312,634	307,059	307,059	307,059
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	5,125	5,000	500	500	500	500
Total Revenues		5,125	5,000	500	500	500	500
Net Income		(316,731)	(307,634)	(312,134)	(306,559)	(306,559)	(306,559)
Transfers In		443,264	435,594	424,748	297,759	297,759	297,759
Transfers (Out)		(12,900)	-	(16,200)	(16,200)	(16,200)	(16,200)
Ending Fund Balance		(6,257,998)	(6,130,038)	(6,161,584)	(6,186,584)	(6,186,584)	(6,186,584)

TOWN OF PARADISE
Fiscal Year 2020/21 Budget

Account Number	Description	2020 Actual Amount	2021 Amended Budget	2021 Estimated Amount	2022 Department Requested	2022 Manager Recommend	2022 Town Council Adopted
Fund: 7650 - TOP as Successor RDA							
REVENUES							
Department: 60 - RDA							
Program: 4975 - Successor RDANH Operations							
3610.100	Interest Revenue Investments	5,125	5,000	500	500	500	500
3910.924	Transfers In From RDA Obligation Retirement	443,264	435,594	424,748	-	-	-
3910.010	Transfers In From General Fund	-	-	-	297,759	297,759	297,759
REVENUES Total		448,389	440,594	425,248	298,259	298,259	298,259
EXPENSES							
Department: 60 - RDA							
Program: 4975 - Successor RDANH Operations							
5101	Salaries - Permanent	-	-	-	-	-	-
5105	Salaries - Overtime/FLSA	-	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	-	-	-	-	-	-
5107	Car Allowance/Mileage	-	-	-	-	-	-
5111	Medicare	-	-	-	-	-	-
5112.101	Retirement Contribution PERS	-	-	-	-	-	-
5113	Worker's Compensation	-	-	-	-	-	-
5114.101	Health Insurance Medical	-	-	-	-	-	-
5114.102	Health Insurance Dental	-	-	-	-	-	-
5114.103	Health Insurance Vision	-	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	-	-	-	-	-	-
5116.102	Life and Disability Insurance Long Term/Short Term Disability	-	-	-	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	-	-	-
5213.100	Professional/Contract Services General	7,300	3,300	3,300	3,300	3,300	3,300
5500	Bond Payments - Fiscal Agent	6,000	6,000	6,000	6,000	6,000	6,000
5502	Debt Service Payment - Interest	308,556	303,334	303,334	297,759	297,759	297,759
5910.010	Transfers Out To General Fund	12,900	-	16,200	16,200	16,200	16,200
EXPENSES Total		334,756	312,634	328,834	323,259	323,259	323,259
Fund Total: 7650 - Net Change		113,633	127,960	96,414	(25,000)	(25,000)	(25,000)
ENDING FUND BALANCE		(6,257,998)	(6,130,038)	(6,161,584)	(6,186,584)	(6,186,584)	(6,186,584)



Town of Paradise

Budget Transactions Report
Budget Year of 2021/22

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	7650 - TOP as Successor RDA			
Department	60 - RDA			
Program	4975 - Successor RDANH Operations			
Account	5213.100 - Professional/Contract Services General			
7650.60.4975.5213.100	Wildan Continuing Disclosure Fees	1.0000	3,300.00	3,300.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	1	\$3,300.00
Account	5500 - Bond Payments - Fiscal Agent			
7650.60.4975.5500	Wells Fargo 2009 Trustee Fees	1.0000	2,000.00	2,000.00
7650.60.4975.5500	Wells Fargo 2016 Trustee Fees	1.0000	4,000.00	4,000.00
Account 5500 - Bond Payments - Fiscal Agent Totals		Transactions	2	\$6,000.00
Account	5502 - Debt Service Payment - Interest			
7650.60.4975.5502	2009 Tax Allocation Bond	1.0000	241,850.00	241,850.00
7650.60.4975.5502	2016 Tax Allocation Bond	1.0000	55,909.00	55,909.00
Account 5502 - Debt Service Payment - Interest Totals		Transactions	2	\$297,759.00
Account	5910.010 - Transfers Out To General Fund			
7650.60.4975.5910.010	Legal Services & Central Service Costs	1.0000	16,200.00	16,200.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	1	\$16,200.00

**TOWN OF PARADISE
FISCAL YEAR 2021-2022 APPROPRIATIONS
RESOLUTION NO.**

WHEREAS, the Town council has reviewed the proposed preliminary 2021-2022 budget that was presented during a budget meeting on June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council after this review has determined the following budget appropriations and operating transfers for the fiscal Year 2021-2022.

**PROPOSED FISCAL YEAR ANNUAL APPROPRIATIONS AND TRANSFERS
BY FUNDING SOURCES FOR FISCAL YEAR ENDING JUNE 30, 2022.**

Fund	Description	Fiscal Year Appropriations	Operating Transfer IN	Operating Transfer OUT
GOVERNMENTAL FUNDS				
1010	General Fund without Measure "V"	15,179,159	10,847,481	(535,658)
1010	Measure "V"	958,084		(58,248)
7700	PG&E Settlement Fund			(10,202,031)
GENERAL FUND		16,137,243	10,847,481	(10,795,937)
SPECIAL REVENUE FUNDS				
Administration				
7627	Tech Equipment Replacement Fund	380,902		
Total Special Revenue Administration Funds		380,902	-	-
Business and Housing Services				
2160	BHS - Economic Development	309,429	538,556	(79,708)
2161	BHS - HUD Revolving Loan Fund	240,000		(110,448)
2162	BHS - HOME Loan Fund			(12,000)
2163	BHS - Cal Home Loan Fund	200,000		(22,500)
2300	BHS - CDBG 2019 Covid Response	166,782		(35,218)
2315	BHS - 2015 CDBG	3,090		
2316	BHS - 2016 CDBG	40,000		
2318	BHS - 2018 CDBG	2,695		
2319	BHS - 2019 CDBG	28,730		
2320	BHS - 2020 CDBG	122,276		

Fund	Description	Fiscal Year Appropriations	Operating Transfer IN	Operating Transfer OUT
2321	BHS - 2021 CDBG	124,077		
2420	BHS - 2020 Cal Home DA Grant	6,000,000		(358,390)
2616	BHS - 2016 HOME Grant			
2700	SB-2 Building Homes and Jobs	69,997		
2923	Town of Paradise Housing Revolving Loan Fund		2,500	
Total Special Revenue Business & Housing Funds		7,307,076	541,056	(618,264)
Community Development				
2030	Building Safety & Waste Water Services	4,432,432		(232,183)
2215	Abandoned Vehicle Abatement (AVA)	3,364		(16,500)
Total Special Revenue Community Development Funds		4,435,796	-	(248,683)
Disaster Management and Recovery				
2090	Camp Fire Recovery	17,847,905	1,328,549	(392,096)
Total Disaster Management and Recovery Funds		17,847,905	1,328,549	(392,096)
Public Safety				
2070	Animal Control Fund	377,246	297,147	(58,848)
2140	Traffic Safety Fines & Fees			(2,250)
2204	State SLESF Fund	172,407		
7811	Animal Control Misc Donation Fund			(3,500)
Total Special Revenue Public Safety Funds		549,653	297,147	(64,598)
Public Works				
2120	Gas Tax	1,197,139	282,267	(234,850)
5900	Transit Fund	600		
Total Special Revenue Public Works Funds		1,197,739	282,267	(234,850)
Total Special Revenue Funds		31,719,071	2,449,019	(1,558,491)

Fund	Description	Fiscal Year Appropriations	Operating Transfer IN	Operating Transfer OUT
CAPITAL AND DISASTER RECOVERY PROJECT FUNDS				
2100	Capital Improvement Projects Fund	8,262,208	8,262,208	
2105	Disaster Recovery Projects Fund	11,111,626	11,111,626	
2110	Transportation Fund	37,075		(356,564)
2112	Federal Congestigation Management Air Quality			(1,070,037)
2130	State Water Board			(2,045,177)
2132	HSIP - Highway Safety Improvement Program			(62,580)
2133	Active Transportation Program			(4,845,957)
2135	FEMA Reimbursement Fund			(264,253)
2136	FEMA Grants			(7,166,691)
2137	Economic Development Admin (EDA)			(1,179,627)
2280	North Valley Foundation/Butte Strong			(146,198)
2301	CDBG-DR			(3,460,381)
	Total Capital Project Funds	19,410,909	19,373,834	(20,597,465)

Fund	Description	Fiscal Year Appropriations	Operating Transfer IN	Operating Transfer OUT
FIDUCIARY FUNDS				
OTHER EMPLOYEE BENEFIT TRUST FUND				
7611	GASB 45 Retiree Medical Trust	450		
	Total Other Employee Benefit Trust Funds	450	-	-
PRIVATE-PURPOSE TRUST FUNDS				
7805	VIPS (Volunteers in Police Service)	800		
	Total Private-Purpose Trust Funds	800	-	-
Total Town of Paradise Budget		67,268,473	32,670,334	(32,951,893)
SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS				
2924	RDA Obligation Retirement Fund			-
7650	Successor Agency to RDA NH	307,059	297,759	(16,200)
Total Successor Agency to Paradise RDA		307,059	297,759	(16,200)

Resolution No.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13th Day of July, 2021

By the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

ATTEST:

Steve Crowder, Mayor

By:

Dina Volenski, Town Clerk

APPROVED AS TO FORM:

Town Attorney

Town of Paradise
Resolution No. _____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT (EXHIBIT A) FOR FISCAL YEAR 2021 - 2022.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise that the appropriations limit for the Town of Paradise fiscal year 2021 – 2022 is that which is set for the in Exhibit A.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13th day of July, 2021, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

ATTEST:

Dina Volenski, Town Clerk

APPROVED AS TO FORM:

Town Attorney

Steve Crowder, Mayor

Exhibit A – Resolution No. _____
Town of Paradise
Appropriations Limit Calculations
Fiscal Year 2021 – 2022

Percentage Population Change ¹

Butte County Population as of January 1, 2020	208,951
Butte County Population as of January 1, 2021	202,669
Percentage Change	(0.3010)
Population Converted to Ratio $((0.5070) + 100 / 100 =$	0.9493

Inflation Adjustment Factor ²

California Per Capita Income Percent Change Over Prior Year	5.73
Per Capital Cost of Living Converted to Ratio $(5.73 + 100) / 100 =$	1.0573

Growth Factor

0.9691 (Population Change) x 1.0573 (Inflation Adjustment)	1.0255
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¹ Data provided by the California Department of Finance Demographic Research Unit

² Data provided by the California Department of Finance Demographic Research Unit

Calculation of Fiscal Year 2021 – 2022 Appropriations Limit

2020 – 2021 Appropriations Limit (last year)		19,863,975
Growth Factor @		<u>x 1.0366</u>
Appropriations Subject to Limit		20,370,015
2021 – 2022	Total Town of Paradise Appropriations	67,268,473
2021 – 2022	Exclusions:	
	Qualified Capital Outlay	19,410,909
	Disaster Recovery	17,847,905
	Business & Housing Grants	7,307,076
	Community Development	<u>4,435,796</u>
2021 – 2022	Appropriations Subject to Limit	18,266,787

**TOWN OF PARADISE
RESOLUTION NO.**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA, AMENDING GENERAL FUND RESERVES FOR FISCAL YEAR 2021 – 2022.

WHEREAS, the Town of Paradise needs to reserve assigned General Fund monies for the purpose of providing operating cash flow, setting aside contingency funds for unanticipated emergencies, or other unplanned financial demands on the Town's General Fund;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

Section 1: The Town Council hereby establishes for the 2021 – 2022 Fiscal Year a General Fund Reserve as follows:

Non-spendable (RDA and other loans)	\$ 1,574,833
Assigned for Property Abatements	20,000
Unassigned – Cash Flow	1,015,662
Assigned – Measure V	993,091
Assigned – PG&E Settlement Funds	<u>211,780,063</u>
Total Reserve	\$ 215,383,649

Section 2: Notwithstanding the aforementioned section, it is the intent of the Council to maintain a General Fund Unassigned (cash flow) Reserve of at least 10% of General Fund Appropriations.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13th day of July, 2021 by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve Crowder, Mayor

ATTEST:

BY: _____
Dina Volenski, Town Clerk

APPROVED AS TO LEGAL FORM:

BY: _____
Town Attorney

**TOWN OF PARADISE
RESOLUTION NO.**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND
ADOPTING THE TOWN OF PARADISE CAPITAL IMPROVEMENT AND DISASTER RECOVERY PLAN FOR THE
2021-2022 FISCAL YEAR**

WHEREAS, the Town of Paradise needs to plan for critical long term Capital Improvement and Disaster Recovery Projects; and

WHEREAS, a Town adopted Capital Improvement and Disaster Recovery Plan (Exhibit A) will provide a valuable planning tool for Town staff; and

WHEREAS, the capital improvement and disaster recovery plan recently prepared by staff is a planning document that is dependent upon future funding and staff resources; and

WHEREAS, This proposed Capital Improvement and Disaster Recovery Projects Plan has been reviewed by the Community Development Director and reported to be consistent with the goals and objectives of the Town's adopted 1994 Paradise General Plan; and

WHEREAS, adoption of a Capital Improvement and Disaster Recovery Projects Plan will inform the local utilities and citizens of planned capital improvements and disaster recovery projects; and

WHEREAS, advance planning and early coordination of Capital Improvement and Disaster Recovery Projects projects will allow all affected agencies to better coordinate construction and rehabilitation projects;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Capital Improvement and Disaster Recovery Plan attached as Exhibit "A" is hereby approved and adopted for the time period of July 1, 2021 through June 30, 2022.

/

/

Town of Paradise
Resolution No.

/

/

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13th day of July, 2021, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve Crowder, Mayor

ATTEST:

By: _____
Dina Volenski, Town Clerk

APPROVED AS TO FORM:

Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 21-
A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF PARADISE, CALIFORNIA,
APPROVING JOB CLASSIFICATION DESCRIPTIONS**

WHEREAS, it is prudent for the Town of Paradise to periodically review its job classification descriptions of the positions within the Town of Paradise; and

WHEREAS, to improve efficiency of certain Town functions and to appropriately reflect the duties and qualifications of its employee classifications.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise as follows:

SECTION 1. Job class descriptions in the attached list are approved. Town staff is directed to revise Town employee Classifications based on the attached list.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13th day of July 2021, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

_____/s/_____

Mayor

ATTEST:

By: _____/s/_____
Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

_____/s/_____

Town Attorney

New Job Classification Descriptions

Building Plans Examiner

Community Development Permit Coordinator

Emergency Operations Coordinator

Finance Director / Town Treasurer

Human Resources & Risk Management Director

Information Systems Director

Principal Engineer

Project Manager

Recovery & Economic Development Director

Senior Capital Project Manager

Senior Planner



July 2021
FLSA: Non-Exempt

BUILDING PLANS EXAMINER

DEFINITION

Under general supervision, to perform duties related to reviewing and approving building permit applications and plans for new construction and remodels to determine if they conform to established codes, laws, and special conditions; implements, and participates in technical processes, procedures and programs; and performs related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Community Development Director. Exercises no direct supervision over staff.

CLASS CHARACTERISTICS

This is a technical classification performing a wide variety of routine and complex community development related work. Incumbents serve to relieve the Community Development Director of performing technical assistance and work independently, performing the full range of duties assigned with only occasional instruction or assistance as unusual or unique situations arise.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Examine construction documents for proposed structures for completeness and conformity with all codes and ordinances including structural, mechanical, electrical and energy calculations, safety and health features, use of materials, placements in the property, and setbacks.
- Correct detected defects or inadequacies; by requiring that corrections be made to meet the requirements of pertinent Town codes.
- Ensure timely processing of permits; monitor the progress of permit approvals.
- Assist building permit applicants in completing applications; assist other departments and the public with researching and finding requested construction documents; research and answer questions at the front counter and via phone and email.
- Conduct building plan reviews for routine building permits; review building permit fees; verify address on new projects; complete planning and building site review approval process on site plans; review and approve plans and accompanying documents on over-the-counter permits.
- Perform plan checking for zoning code and Town adopted project conditions compliance including plan checks for commercial and multi-family dwellings.
- Determine plan examination, permit and other fees and valuation on plans submitted.
- Explain disapprovals or modification to applicants for permits.
- Confer with architects, engineers, contractors, owners and the general public on proposed projects to resolve problems.
- Coordinate with other departments on project requirements.

- Enters and retrieves data from electronic data processing system; establishes and updates information, generates documents and correspondence, communicates with others; updates computer system files; prepares, review, and maintains forms, files, and other necessary records.
- Make field investigations of structural problems, covering failures, instability, proper installation of unusual designs, materials or equipment, and other unsafe conditions; prepare reports and make recommendations on solutions.
- Develop information handouts/checklists related to plan check requirements for public distribution.
- Build and maintain positive working relationships with co-workers, other City employees, and the public, using principles of good customer service.
- Perform related assignments as necessary.

QUALIFICATIONS

Knowledge of:

- Basic principles and practices of engineering and architecture as applied to building construction and structural design.
- Organization, procedures, and operating details of the Community Development Department including the Planning and Building Divisions
- Applicable codes, regulations, policies, guidelines technical processes and procedures related to a community development department.
- Principles and practices used in planning processes of Town government organization, functions, and policies.
- Town ordinances, codes, and regulations pertaining to assigned area of responsibility including those pertaining to permit approval.
- Customer service techniques, letter writing and basic report preparation practices.
- Safety standards, methods, materials, and techniques used in building construction.
- California Building Code, Plumbing Code, Mechanical Code, City Codes, CalGreen Code, and State regulations, and California State energy regulations.
- Business arithmetic and basic statistical techniques.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

Ability to:

- Apply technical knowledge and follow proper inspection and examination techniques; read and interpret complex building plans, specifications, regulations, and building codes; advise on standard construction methods and requirements.
- Perform responsible and technical work involving the use of independent judgment and personal initiative.
- Understand, interpret, and effectively explain Town policies, procedures, fees, and planning, zoning, and building ordinances, codes, and regulations to the public, permit applicants, and Town staff.
- Make arithmetical computations rapidly and accurately.
- Assist the public and applicants to understand and comply with Town building and planning requirements and processes; responds to procedural inquiries, answer questions and provide related information.

- Maintain cooperative working relations with builders, contractors, and the general public; provide technical assistance to other building department staff in assigned area of specialization.
- Enforce necessary regulations with firmness and tact with an emphasis on customer service.
- Organize and maintain a variety of files and records including those pertaining to permit approvals.
- Coordinate and monitor the progress of permit approvals through Town departments and outside agencies.
- Respond to a wide variety of requests and inquiries from the public.
- Quickly learn and use new skills and knowledge due to rapidly changing information and/or technology.
- Analyze data and situations and draw logical conclusions.
- Develop creative alternatives to problem solving and conflicts.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Use good judgment to recognize when a problem or issue is beyond the Technician's scope of responsibility or knowledge.
- Learn and understand the organization and operation of the Town and of outside agencies as necessary to assume assigned responsibilities.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Two years of increasingly responsible technical, or public contact experience preferably in the local government building, engineering, planning services or related field.

Required minimum education shall be equivalent to the completion of high school or GED supplemented by one or two years of college level course work in building technology, construction management, planning, engineering, architecture, or a related field. Applicants with associate degree in related field and/or planning certificate preferred.

Licenses and Certifications:

- Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.
- Certification by the International Code Conference (ICC) as a Building Plans Examiner and one or more building-related technical codes.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle, to visit various Town and meeting sites and to inspect various residential sites; vision to read printed materials, a computer screen, and to perform inspections; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend,

stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects necessary to perform job functions.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



July 2021
FLSA: Non-Exempt

COMMUNITY DEVELOPMENT PERMIT COORDINATOR

DEFINITION

Under general direction, to perform complex, advanced level, administrative support in coordinating, implementing, and maintaining services and activities of the Community Development Department related to the intake of plan/project submittals, fee calculations, issuance of permits, over-the-counter plan review, and coordination of plan review with other Town departments; and perform other related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Community Development Director. No direct supervision of staff is exercised.

CLASS CHARACTERISTICS

This position is a working-level classification performing a wide variety of routine and complex community development related work. Incumbents serve to relieve the Community Development Director of performing technical and administrative work and are expected to function with very little direct oversight. Successful performance of the work requires the interpretation and application of policies, procedures and regulations and may involve frequent contact with the public, as well as performing various research and monitoring functions.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Perform a full range of technical duties in support of the Community Development Department's services and activities.
- Assist's the public and applicants to understand and comply with Town building and planning requirements and processes; responds to procedural inquiries, answer questions and provide related information.
- Review and process non-complex land use entitlement (ex. landscape plans, administrative permits, home occupation permits, minor site plan review permits, etc.) and building permit applications via field inspection of proposed project site and coordination with Town departments and outside agencies.
- Ensure timely processing of permits; monitor the progress of permit approvals.
- Accept and review permit applications, plans, and supporting documents for completeness, conformance with legal standards, and compliance with Town requirements; input information into computer system; route plans and information to appropriate Town departments and consultants.
- Conduct building plan reviews for routine building permits; review building permit fees; verify address on new projects; complete planning and building site review approval process on site plans; review and approve plans and accompanying documents on over-the-counter permits.
- Perform plan checking for zoning code and Town adopted project conditions compliance including plan checks for commercial and multi-family dwellings.

- Assist plan checkers with permit review processes and project approvals. Prepare permit fees; calculate and produce fee estimates on assigned projects.
- Compile research data, field observations, etc. and prepare staff reports and summaries related to assigned activities including those for the Department Director, outside agencies, other Town departments, and other agencies as required.
- Performs other related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Organization, procedures, and operating details of the Community Development Department including the Planning and Building Divisions
- Applicable codes, regulations, policies, guidelines technical processes and procedures related to a community development department.
- Principles and practices used in planning processes of Town government organization, functions, and policies.
- Town ordinances, codes, and regulations pertaining to assigned area of responsibility including those pertaining to permit approval.
- Customer service techniques, letter writing and basic report preparation practices.
- Modern office procedures, methods, and equipment including computers and standard word processing and spreadsheet applications.
- Business arithmetic and basic statistical techniques.
- Basic principles of record keeping.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

Ability to:

- Perform responsible and technical work involving the use of independent judgment and personal initiative.
- Provide varied, responsible administrative support work requiring the use of independent judgment, tact and discretion.
- Understand, interpret, and effectively explain Town policies, procedures, fees, and planning, zoning, and building ordinances, codes, and regulations to the public, permit applicants, and Town staff.
- Read and understand common, “drawn to scale” building construction and site improvement plans, and maps, etc.
- Organize and maintain a variety of files and records including those pertaining to permit approvals.
- Coordinate and monitor the progress of permit approvals through Town departments and outside agencies.
- Respond to a wide variety of requests and inquiries from the public.
- Organize, maintain, and update office database and records systems.
- Quickly learn and use new skills and knowledge due to rapidly changing information and/or technology.
- Analyze data and situations and draw logical conclusions.
- Develop creative alternatives to problem solving and conflicts.

- Make accurate arithmetic, financial and statistical computations.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Use good judgment to recognize when a problem or issue is beyond the Technician's scope of responsibility or knowledge.
- Learn and understand the organization and operation of the Town and of outside agencies as necessary to assume assigned responsibilities.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Two years of increasingly responsible technical, or public contact experience preferably in the local government building, engineering, planning services or related field.

Required minimum education shall be equivalent to the completion of high school or GED supplemented by one or two years of college level course work in building technology, construction management, planning, engineering, architecture, or a related field. Applicants with associate degree in related field and/or planning certificate preferred.

Licenses and Certifications:

- Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.
- Certification by the International Code Conference (ICC) as a Permit Technician or in one or more building-related technical codes and/or college awarded planning certificate (or equivalent) is desirable.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle, to visit various Town and meeting sites and to inspect various residential sites; vision to read printed materials, a computer screen, and to perform inspections; and hearing and speech to communicate in person, before groups and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects necessary to perform job functions.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



July 2021
FLSA: Non-Exempt

EMERGENCY OPERATIONS COORDINATOR

DEFINITION

This position serves to support and build capacity in the Town's emergency management department. As assigned, this role responds to the EOC during emergencies and determines the need for additional assistance and resources.

SUPERVISION RECEIVED AND EXERCISED

This role works within several departments, under the management of the Recovery & Economic Development Director. As assigned, this role may represent the Town in local and regional meetings as emergency support personnel. Exercises no direct supervision of internal staff.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Participates in the Town's ongoing Emergency Planning Team;
- Assists in the development and implementation of the Town's Emergency Operations Plan (EOP); revises regularly;
- Assists in the development of policy to support the Town's EOP, emergency needs, and disaster response;
- Assists in the development of the Emergency Operations Training Plan and EOC assignments for Town staff and elected officials;
- Assists in the development and coordination of drills, tabletop and full-scale exercises for all EOC staff and cooperating agencies;
- Ensures compliance with NIMS and SEMS requirement;
- Assists in efforts to coordinate the Town's emergency response within the region and Northern California, as directed in the EOP;
- Assists with implementing After Action Reports and Corrective Action Plans;
- Participates in Town EOC activations as assigned by the Disaster Recovery Director or Town Manager
- Supports the development of other emergency-related and EOC-required documents to ensure the Town is maintaining appropriate records;
- As assigned, liaises with other emergency management personnel in local and regional cooperating agencies to maintain relations, shared awareness, and plans;
- Other duties as assigned.
- Attends meetings, conferences, workshops, and training sessions and reviews publications and audio-visual materials to become and remain current on principles, practices, and new developments in assigned work areas.
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities.
- May provide technical direction and training to other staff.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

Modern principles and practices of emergency management including Incident Command System (ICS), California Standardized Emergency Management System (SEMS), National Incident Management System (NIMS) and Homeland Security Exercise and Evaluation Program (HSEEP).

Ability to:

- Manage and conduct projects, analyze complex problems, evaluate alternatives, make sound recommendations, and prepare effective training documents.
- Interpret, apply, explain, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations, technical written material, and Town policies and procedures.
- Prepare and present clear, concise, and logical written and oral reports, correspondence, policies, procedures, legal descriptions, and other written materials.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the department and the Town in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.
- Perform effectively and safely under emergency conditions.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Six years, full-time experience in emergency management, two of which must have been in an Emergency Operations Center. Desired Qualifications: College degree in emergency management or related field. Qualified ICS 100, 200, 300 & 400 Instructor. Completion of ICS 100, 200, 300, 400 and FEMA Independent Study 700 and 800.

Licenses and Certifications:

Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment. This is primarily a sedentary office classification although standing and walking between work areas and to conduct inspections may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file

information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may work in the field and occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



July 2021
FLSA: Exempt

FINANCE DIRECTOR / TOWN TREASURER

DEFINITION

Under administrative direction, plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of the Town's finance, budgeting, accounting, and treasury; serves as the Town's Finance Director as well as the Town Treasurer; oversees and formulates departmental policies, goals, and directives; coordinates assigned activities with other Town departments, officials, outside agencies, and the public; fosters cooperative working relationships among Town departments and with intergovernmental and regulatory agencies, and various public and private groups; provides highly responsible and complex professional assistance to the Town Manager in areas of expertise; and performs related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Town Manager. Exercises direct supervision over management, professional, and administrative support staff through subordinate levels of supervision.

CLASS CHARACTERISTICS

This is a department director classification that oversees, directs, and participates in all Finance Department activities, including short- and long-term planning as well as development and administration of departmental policies, procedures, and services. This class provides assistance to the Town Manager in a variety of administrative, coordinative, analytical, and liaison capacities. Successful performance of the work requires knowledge of public policy, Town functions and activities, including the role of the Town Council, and the ability to develop, oversee, and implement projects and programs in a variety of areas. Responsibilities include coordinating the activities of the department with those of other departments and outside agencies and managing and overseeing the complex and varied functions of the department. The incumbent is accountable for accomplishing departmental planning and operational goals and objectives, and for furthering Town goals and objectives within general policy guidelines.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Assumes full management responsibility for all Finance Department programs, services, and activities including budget management, accounting and financial reporting, treasury and revenue management, purchasing and accounts payable, payroll, and debt management.
- Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the department; establishes, within Town policy, appropriate budget, service, and staffing levels.
- Selects, trains, motivates, and directs department personnel; evaluates and reviews work for acceptability and conformance with department standards, including program and project priorities and performance evaluations; works with employees to correct deficiencies; implements discipline and termination procedures; responds to staff questions and concerns.

- Evaluates the need for and develops, plans, and schedules for long-term financial and budgetary programs; organizes available resources for the efficient operation of the department; compiles estimates, contract provisions, and specifications.
- Serves as the Town's principal budget officer; coordinates the development and administration of the Town's budget; assists with budget forecasting; reviews and controls programs and projects to ensure cost effectiveness.
- Oversees the administration of payroll and the accounting related to Town's employee benefits program including employee health and medical programs, workers' compensation, risk management, and retirement programs.
- Contributes to the overall quality of the department's service by developing, reviewing, and implementing policies and procedures to meet legal requirements and Town needs; continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.
- Monitors legal, regulatory, technology, and societal changes and court decisions that may affect the work of the department; determines equipment acquisition, training programs, and procedural changes to ensure retention of qualified staff and the provision of services to the community in an effective, efficient, and economical manner.
- Oversees the development of consultant requests for proposals for professional services and the advertising and bid processes; evaluates proposals and recommends project award; coordinates with legal counsel to determine Town needs and requirements for contractual services; negotiates contracts and agreements and administers same after award.
- Monitors and provides for financial forecasting and planning and analysis on Town and CCFD financial conditions.
- Manages debt management and compliance program including preparing debt and equity swaps, reporting, and conducting bond rating reviews.
- Serves as Town Treasurer including creating and maintaining investment policies, executing investment transactions, and managing investment portfolio; oversees and approves all transactions related to Town investments.
- Represents the department to other Town departments, elected officials, and outside agencies; explains and interprets departmental programs, policies, and activities; negotiates and resolves significant and controversial issues.
- Conducts a variety of departmental organizational and operational studies and investigations; recommends modifications to programs, policies, and procedures as appropriate.
- Participates in and makes presentations to the Town Council and a wide variety of committees, boards, and commissions; serves as staff support to the Financial Advisory Committee.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of municipal finance.
- Directs the maintenance of working and official departmental files.
- Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the Town Manager.
- Responds to public inquiries and complaints and assists with resolutions and alternative recommendations.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff, either directly or through subordinate levels of supervision.
- Principles and practices of leadership.

- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Principles and practices of contract management.
- General principles of risk management related to the functions of the assigned area.
- Principles, practices, and procedures of public administration in a municipal setting.
- Functions, authority, responsibilities, and limitations of an elected Town Council.
- Technical, legal, financial, and public relations problems associated with the management of finance programs.
- Applicable federal, state, and local laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.
- Principles and practices of governmental accounting and auditing and municipal finance administration, including budgeting, cash management, debt management, and investment management.
- Methods and techniques of developing technical and administrative reports and business correspondence.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

Ability to:

- Develop and implement goals, objectives, practices, policies, procedures, and work standards.
- Provide administrative and professional leadership for the department.
- Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner.
- Interpret, apply, explain, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations.
- Plan, organize, direct, and coordinate the work of management, supervisory, professional, and technical personnel, delegate authority and responsibility.
- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Effectively administer programs and projects with contractual agreements and ensure compliance with contractual obligations.
- Analyze investment reports and strategies and recommend Town's investment plans.
- Effectively represent the Town and the department in meetings with governmental agencies, contractors, vendors, and various businesses, professional, regulatory, and legislative organizations.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Direct the establishment of filing, record keeping, and tracking systems.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.

- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to a bachelor's degree from an accredited college or university with major coursework in accounting, finance, business or public administration, or a related field and five (5) years of progressively responsible management and/or administrative experience in finance, accounting, and/or auditing.

Licenses and Certifications:

- None.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer and to operate a motor vehicle and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



June 2019
FLSA: Exempt

HUMAN RESOURCES AND RISK MANAGEMENT DIRECTOR

DEFINITION

Under administrative direction, plans, organizes, oversees, coordinates, and manages the operations of the Human Resources Department, including recruitment and selection, labor and employee relations, employee training and development, performance management, classification and compensation, benefits administration, and risk management; manages the effective use of department resources to improve organizational productivity and customer service; provides complex and responsible support to the Assistant Town Manager in areas of expertise; and performs related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Town Manager. Exercises supervision over administrative support staff.

CLASS CHARACTERISTICS

This is a department director classification that oversees, directs and participates in all Human Resources and Risk Management activities, responsible for planning, organizing, and managing the operations and activities of the Human Resources Department. Incumbents are responsible for performing diverse, specialized, and complex work involving significant accountability and decision-making responsibilities, which include division budget administration, program evaluation, and recommendation and implementation of policies, procedures, goals, objectives, priorities, and standards related to human resources and risk management. Incumbents serve as a professional-level resource for organizational, managerial, and operational analyses and studies. Performance of the work requires the use of considerable independence, initiative, and discretion within broad guidelines.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Plans, directs, and oversees the daily functions, operations, and activities of the Human Resources Department, including recruitment and selection, labor and employee relations, employee training and development, performance management, classification and compensation, benefits administration, and risk management.
- Develops, directs and coordinates and implementation of goals, objectives, policies, and priorities for the department; recommends within departmental policy, appropriate service and staffing levels; recommends and administers policies and procedures.
- Oversees the development, administration, and oversight of department budget; determines funding needed for staffing, equipment, materials, and supplies; ensures compliance with budgeted funding.
- Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of assigned programs, service delivery methods, and procedures; assesses and monitors workload, administrative, and support systems, and internal reporting relationships; identifies opportunities and makes recommendations for improvement.

- Develops and manages requests for proposals for professional and/or contracted services; prepares scope of work; evaluates proposals and recommends award; negotiates contracts; administers contracts to ensure compliance with Town specifications and service quality.
- Plans, coordinates, and implements recruitment, examination, and selection processes; oversees the Town's equal employment process for protected groups.
- Plans, manages, and oversees the daily functions, operations, and activities of the City's risk management programs, including insurance, safety management and training, property claims management, and workers' compensation.
- Administers the Town's employee benefits programs; negotiates with and as liaison to various third-party administrators; resolves issues; provides guidance on policy interpretation explains benefits plan provisions and eligibility requirements to staff.
- Participates in negotiations during meet-and-confer sessions with various employee organizations; assists in developing bargaining strategies including preparing various analyses; communicates with and suggests direction to the Town Manager and Town Council during the meet and confer process; prepares and revises contract agreements; administers the provisions of existing employee agreements; represents the Town in matters of concern to unions and associations representing Town employees.
- Coordinates employee training and development programs to ensure a well-trained and effective workforce.
- Tracks all disciplinary actions and ensures adherence to the Town's disciplinary process through education and coaching for supervisors and managers; manages formal disciplinary actions to ensure compliance with mandated rules, regulations, and laws.
- Oversees and participates in developing, receiving, reviewing, and processing information for a variety of departmental, State mandated, and statistical reports and records, including Occupational Safety Health Act (OSHA) logs, annual self-insured worker's compensation reports, auto accident reports and graphs, employee accident reports, property damage reports, claims analysis, claims expense reports for worker's compensation, medical auditing summary, risk management surveys, financial property reports, claims for damages, industrial accident claims, and other related reports; verifies accuracy and completion of reports and records; maintains accurate files.
- Prepares and presents staff and agenda reports and other necessary correspondence related to assigned activities and services.
- Conducts a variety of organizational and operational studies and investigations; recommends modifications to assigned programs, policies, and procedures, as appropriate.
- Serves as a liaison for assigned functions with other Town departments and outside agencies.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in human resources; researches emerging products and enhancements and their applicability to Town needs.
- Monitors changes in regulations and technology that may affect operations; implements policy and procedural changes after approval.
- Directs the establishment and maintenance of working and official division files.
- Receives, investigates, and responds to difficult and sensitive problems and complaints in a professional manner; identifies and reports findings and takes necessary corrective action.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, project management, and budget development and administration.
- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.

- Applicable federal, state, and local laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.
- Principles, practices, and techniques of public human resources administration, including recruitment and selection, labor and employee relations, employee training and development, performance management, classification and compensation, and benefits administration.
- Principles and practices of labor relations and collective bargaining in the public agency setting, including effective negotiating techniques.
- Principles and practices of effective risk management programs, including basic regulatory and legal requirements.
- Techniques for investigating, analyzing, and resolving employee grievances.
- Health and welfare benefits administration including cost structure of employee benefits.
- Principles and practices to be applied in promoting equal employment opportunity and diversity.
- Practices of researching human resources issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff and technical reports.
- Techniques for effectively representing the Town in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Methods and techniques of preparing technical and administrative reports and general business correspondence.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Plan, organize, oversee, and manage the operations of the Human Resources Department.
- Develop and implement goals, objectives, practices, policies, procedures, and work standards.
- Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively administer a variety of human resources programs, including recruitment and selection, labor and employee relations, employee training and development, performance management, classification and compensation, and benefits administration.
- Independently conduct studies and research projects, evaluate alternatives, make sound recommendations, and prepare effective staff and technical reports; present technical information and data in an effective manner.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Effectively represent the department in meetings with governmental agencies, community groups, and various businesses, professional, and regulatory organizations, and in meetings with individuals.
- Direct the establishment and maintenance of a variety of filing, record keeping, and tracking systems.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy and procedural and legal guidelines.

- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to a bachelor's degree from an accredited college or university with major coursework in human resources, business or public administration, or a related field and five (5) years of increasingly responsible professional human resource management experience, including supervisory training and experience.

Licenses and Certifications:

- None.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 15 pounds with the use of proper equipment.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances.



July 2021
FLSA: Exempt

INFORMATION SYSTEMS DIRECTOR

DEFINITION

Under administrative direction, designs, plans, organizes, manages, coordinates, and direct the Town's information technology systems; oversees the work of staff and consultants performing difficult and complex technical support related to all programs and activities of the Information Systems Division, including the installation, maintenance, and upgrade of the local area network, required hardware and software, infrastructure, personal computers, and communications systems and facilities; administers short and long-range planning activities; manages the effective use of division resources to improve organizational productivity and customer service; provides complex and responsible support to the Town Manager, management and the organization in areas of expertise; and performs related duties, as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Town Manager. Exercises direct and general supervision over technical staff.

CLASS CHARACTERISTICS

This is a department director classification that manages all information systems and technology activities in the Information Systems Division. The incumbent organizes and oversees day-to-day computer hardware, software, networks, and other information and communications systems operations and maintenance. Responsibilities include performing diverse, specialized, and complex work involving significant accountability and decision-making responsibility. The incumbent organizes and oversees day-to-day activities and is responsible for providing professional-level support to the Town Manager in a variety of areas. Successful performance of the work requires an extensive professional background as well as skill in coordinating departmental work with that of other departments and outside agencies.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Evaluates and recommends overall Town information technology needs; makes recommendations regarding system and procedure development, based on Town's long-range information needs.
- Recommends Town-wide information systems priorities and standard operating procedures.
- Plans, manages, and oversees the daily functions, operations, and activities of the Information Technology Division, including the installation, maintenance, and upgrade of the local area network, required hardware and software, infrastructure, personal computers, and communications systems.
- Participates in the development and implementation of goals, objectives, policies, and priorities for the department; recommends within departmental policy, appropriate service and staffing levels; recommends and administers policies and procedures.
- Participates in the development, administration, and oversight of division budgets.
- Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of assigned programs, service delivery methods, and procedures; assesses and monitors workload, administrative, and support systems, and internal reporting relationships; identifies opportunities for improvement and recommends to Town Manager.

- Identifies, coordinates, and provides information technology training assistance and recommendation to all departments.
- Manages and participates in the administration and maintenance of the Town's information technology infrastructure; evaluates, selects, and recommends Town-wide computer purchases; develops long-term information systems strategies to plan for and control network upgrades and growth; evaluates and recommends new technologies; and encourages innovation among technical staff in the utilization and implementation of ideas and techniques.
- Manage special projects as assigned; participates in deliberations to address Town operational issues as they relate to information technology, and in the development of management recommendations for consideration by Town Manager and Town Council.
- Negotiates and administers contracts with private vendors to provide Town services within procurement policies and municipal code.
- Resolves computer system related problems as they occur; provides direction and technical supervision to internal staff and external consultants whose work involves network systems related tasks and work methods.
- Identifies and proposes network services projects appropriate for contract delivery; negotiates service contracts and computer hardware pricing with vendors; oversees contract preparation and completion of work.
- Provides high-quality internal customer service and performs technical support, installation, maintenance, and repair of computers and other information systems equipment.
- Prepares and presents staff reports and other necessary correspondence related to assigned activities and services; presents reports to various commissions, committees, and boards.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in information technology; research emerging products and enhancements and their applicability to Town needs.
- Monitors changes in regulations and technology that may affect operations; implements policy and procedural changes after approval.
- Receives, investigates, and responds to difficult and sensitive problems and complaints in a professional manner; identifies and reports findings and takes necessary corrective action.
- Performs other related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and project management.
- Information technology systems, database management, policies and procedures, including computer networks, personal computers, telecommunications, copiers, and other electronic office automation systems.
- Hardware and software characteristics of various computer systems and a general understanding of system features and their integration capabilities.
- Systems design and development process, including requirements analysis, feasibility studies, software design, programming, beta testing, installation, evaluation, and operational management.
- Principles and practices of budget development and administration.
- Principles and practices of employee supervision, including work planning, assignment review and evaluation, discipline, and the training of staff in work procedures.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to municipal information technology operations.
- Organization and management practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the assigned area of responsibility.
- Principles and practices of contract administration and evaluation.

- Recent and on-going developments, current literature, and sources of information related to the operations of the assigned division.
- Record keeping principles and procedures.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

Ability to:

- Provide administrative, management, and professional leadership for the Information Technology Division programs.
- Recommend and implement goals, objectives, and practices for providing effective and efficient services.
- Organize, manage, implement, and maintain efficient and effective automated systems to ensure the reliability and integrity of the computer infrastructure.
- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Manage and monitor complex projects, on-time, and within budget.
- Interpret, apply, explain, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques; develop improvements in operations, procedures, policies, or methods.
- Analyze, interpret, summarize, and present technical information and data in an effective manner.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the department and the Town in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Learn and understand the organization and operation of the Town and of outside agencies as necessary to assume assigned responsibilities.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to a bachelor's degree with major coursework in computer science, management information technology, or a related field and five (5) years of experience in the development and administration of computer systems, telecommunication systems, and local area networks, including two (2) years of supervisory experience.

Licenses and Certifications:

- Possession of a valid California Class C Driver's License and a good driving record, at the time of appointment.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 40 pounds.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



July 2021
FLSA: Exempt

PRINCIPAL ENGINEER

DEFINITION

Under general direction, manages, plans, schedules, assigns, and reviews the work of professional engineering staff within the Engineering Division of the Public Works Department; serves as the primary engineer for development-related needs including civil, storm water, grading, reviews, facilitates reviews of other engineering applications such as mergers and lot line adjustments, serves as project manager for complex professional engineering activities including environmental program planning and compliance, design, construction, land development engineering, traffic engineering, and other programs; ensures that functions meet all applicable laws, regulations, and Town policies related to the Town's Capital Improvement Program (CIP), land development, and traffic and transportation; provides complex staff assistance to the Public Works Director/Town Engineer in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Public Works Director/Town Engineer. Exercises direct or general supervision over professional staff.

CLASS CHARACTERISTICS

This is the full supervisory-level class in the professional engineering series. Incumbents are responsible for planning, organizing, supervising, reviewing, and evaluating the work of professional engineering staff as well as providing professional-level support to assigned management staff in a variety of areas of expertise. Performance of the work requires the use of considerable independence, initiative, and discretion within established guidelines. This class is distinguished from the Public Works Director/Town Engineer in that the latter is a professional engineering class overseeing all engineering and public works operations and maintenance programs and projects of the Public Works Department.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Plans, organizes, assigns, supervises, and reviews the work of professional engineering staff in the Public Works Department; trains staff in work procedures; evaluates employee performance, counsels employees, and effectively recommends initial disciplinary action; assists in selection and promotion.
- Monitors activities of the work unit; recommends improvements and modifications and prepares various reports on activities and projects; recommends and assists in the implementation of goals and objectives; implements policies and procedures.
- Determines and recommends staffing needs for assigned activities and projects; participates in the annual budget preparation; prepares detailed cost estimates with appropriate justifications, as required; maintains a variety of records and prepares routine reports of work performance.
- Develops consultant requests for proposal for professional and/or construction services and participates in the bid process; evaluates proposals and recommends project award; negotiates and administers contracts after award; ensures contractor compliance with Town standards and specifications, time and

budget estimates; analyzes and resolves complex problems that may arise; recommends and approves field changes as required.

- Conducts Capital Improvement Program (CIP) planning activities; provides oversight and input into conceptual designs of engineering projects; investigates and resolves problems with scope of work or cost issues of major facility upgrade and replacement projects; ensures that projects are completed on time and within budget.
- Analyzes civil engineering plan design, specifications, and consultant and staff comments in accordance with design requirements and municipal and intergovernmental standards and regulations; recommends approval or additional engineering conditions and changes.
- Meets and confers with contractors, engineers, developers, architects, a variety of outside agencies, and the general public in acquiring information and coordinating engineering matters; provides information regarding Town development requirements.
- Responds to and resolves various issues with residents, other department representatives, and outside agencies in a professional manner; identifies and reports findings and takes necessary corrective action.
- Serves as a liaison for an assigned functional area with other Town departments, divisions, and outside agencies; attends meetings, as necessary; participates on a variety of boards, commissions, committees, and task forces; attends and participates in professional groups; stays abreast of new trends and innovations.
- Conducts a variety of organizational studies, investigations, and operational studies; assists in developing policies and procedures such as procedure guidelines, design standards, and standard plans and specifications while ensuring that operation and maintenance, financial, regulatory, and legal requirements are met.
- Develops and reviews staff reports related to engineering activities and services; may present information to the Town Council and various commissions, committees, and boards; performs a variety of public relations and outreach work related to assigned activities.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, discipline, and the training of staff in work procedures.
- Principles and practices of leadership.
- Basic principles and practices of budget development, administration, and accountability.
- Principles and practices of civil engineering as applied to the planning, design, cost estimating, construction, installation, and inspection of a wide variety of municipal facilities, miscellaneous buildings and structures, and traffic and transportation systems.
- Civil and transportation engineering principles, concepts, standards, and practices associated with public works programs.
- Principles and practices of environmental impact assessment and related regulatory processes.
- Methods, materials, and techniques used in the construction of public works projects.
- Contract management practices in a public agency setting.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Practices of researching engineering and design issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff reports.
- Recent and on-going developments, current literature, and sources of information related to the operations of the assigned functional area.
- Safety principles and practices.
- Record keeping principles and procedures.

- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

Ability to:

- Assist in selecting staff, supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Assist in developing and implementing goals, objectives, practices, policies, procedures, and work standards.
- Conduct complex civil engineering research projects, evaluate alternatives, make sound recommendations, and prepare effective technical reports.
- Analyze and interpret engineering plans and specifications in accordance with design requirements and applicable standards and regulations.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Prepare and present clear, concise, and logical written and oral reports, correspondence, policies, procedures, legal descriptions, and other written materials.
- Analyze, interpret, summarize and present administrative and technical information and data in an effective manner.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the department and the Town in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Learn and understand the organization and operation of the Town and of outside agencies as necessary to assume assigned responsibilities.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from an accredited four-year college or university with major coursework in civil engineering or a related engineering field and six (6) years of project management experience in civil engineering with emphasis in public works capital improvements.

Licenses and Certifications:

- Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.
- Possession and maintenance of a Registered Professional Civil Engineer license in the State of California.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to inspect Town development sites, including traversing uneven terrain, climbing ladders, stairs, and other temporary or construction access points, to operate a motor vehicle, and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may work in the field and occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



July 2021
FLSA: Exempt

PROJECTS MANAGER

DEFINITION

Under general supervision or general direction of the Disaster Recovery Director, performs complex project management for a variety of Disaster Recovery and Hazard Mitigation projects in all phases of development, including project scoping, environmental review (CEQA/NEPA), advance planning, advertising, bidding, contract management, program development and design, construction or program implementation, and project closeout. Types of projects assigned will vary between planning efforts and implementation. Administers related professional services and contracts; administers Federal and State grant funds associated with assigned projects; provides excellent communication and customer service to internal and external stakeholders; provides professional staff assistance to the Disaster Recovery Director and other departments, and the public in areas of expertise; performs a variety of studies and prepares and presents staff reports; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision or general direction from the Disaster Recovery Director. Exercises some direct supervision of internal staff. May provide technical and function direction to other program and project support staff.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Contributes to and manages assigned Disaster Recovery and Hazard Mitigation projects, including defining the scope of the project; securing adequate funding from Federal and State grant programs and other funding sources; coordinating with permitting agencies; performing historical document research and review; preparing plans, specifications, and cost estimates; performing research, map, and field studies and surveys; coordinating program schedules with other projects, departments, and outside agencies; preparing and reviewing cost estimates; inspecting projects to ensure compliance with grant requirements; and performs related planning and design/review work.
- Hires, manages and coordinates professional consultant contracts, including development of requests for qualifications (RFQ), requests for proposal (RFP). Negotiates, recommends for award and oversees execution of professional service contracts.
- Provides project and program administration, public relations, management, and inspection of projects, including coordinating work with other divisions and Town departments, reviewing and inspecting work to ensure conformance with plans and specifications, tracking and maintaining all project accounting, coordinating schedules, providing public notices of projects; and liaising with Town Attorney as needed.
- Administers grant funding appropriated on projects; prepares required local, State and Federal reports for various projects, and other reports, memos and correspondence related to contract compliance.
- Establishes and tracks project objectives, budgets and schedules consistent with departmental plans and policies.
- Prepares and presents reports to Town Council, commissions, and committees.

- Represents the department at various public meetings; prepares and conveys presentations to build consensus and secure public support; maintains effective community participation on assigned projects.
- Investigates field problems affecting property owners, contractors, and maintenance operations; responds to citizen inquiries and complaints; provides information to the public at the front counter in person, via telephone, or other means of communication regarding grading, encroachment permits, right-of-way and property line information, utility information, slope stability and improvement plan check, and payment processes.
- Attends meetings, conferences, workshops, and training sessions and reviews publications and audio-visual materials to become and remain current on principles, practices, and new developments in assigned work areas.
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities.
- Researches, develops and recommends procedural guidelines for implementing changes in policies, procedures, rules and regulations.
- Interprets and explains federal and state rules and regulations as required; provides advice and assistance on compliance with laws, rules and regulations.
- May provide technical direction and training to other staff.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Basic principles and practices of federal and state grant-funded program scoping and design, budgeting, cost estimation, match funding, project management, contract administration, reporting, and compliance.
- Procurement requirements for federal and state grant-funded projects.
- Project management and contract administration principles and techniques.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Modern office practices and technology, including personal computer hardware and software applications related to the work.
- Modern developments, current literature, and sources of information regarding recovery and hazard mitigation.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.

Ability to:

- Manage and conduct research projects, analyze complex problems, evaluate alternatives, make sound recommendations, and prepare effective staff reports.
- Prepare, understand, and interpret plans, specifications, and other contract documents.
- Assist in and develop and administer contracts for professional services in a public agency setting.
- Interpret, apply, explain, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations, technical written material, and Town policies and procedures.
- Prepare and present clear, concise, and logical written and oral reports, correspondence, policies, procedures, legal descriptions, and other written materials.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.

- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the department and the Town in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Bachelor's degree in Public Administration, Business Administration or a related field, and three (3) years of experience in the area of project or program management, development, or implementation within a governmental or private sector position.

Licenses and Certifications:

Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to inspect Town development sites, including traversing uneven terrain, climbing ladders, stairs, and other temporary or construction access points, to operate a motor vehicle, and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas and to conduct inspections may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may work in the field and occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



July 2021
FLSA: Exempt

RECOVERY & ECONOMIC DEVELOPMENT DIRECTOR

DEFINITION

Under general direction, plans, directs, and oversees the Town's recovery, economic development, emergency management, and advocacy projects and programs; fosters cooperative working relationships among Town departments and serves as a liaison to the community and federal, state, and local agencies; provides complex staff assistance to the Town Manager in areas of expertise; and performs related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Town Manager. Exercises direct and general supervision over staff.

CLASS CHARACTERISTICS

This is a single-position classification responsible for performing complex program management work that has a high degree of sensitivity, is strategic in nature, has Town-wide and community impact, and is of critical importance to Town business operations and the community. The incumbent serves as a subject matter expert or technical advisor with a high degree of knowledge in disaster and emergency management planning, response, recovery, and economic development and represents the Town on local, statewide, and national committees and advisory groups. The position operates in highly visible, politically sensitive, legally complex, and evolving arenas working on significant and strategic issues and problems, as well as management and/or Town Council priorities and directives, requiring political sensitivity and in-depth evaluation and analysis of various (and often competing) circumstances, interests, and information.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Plans, designs, manages, and implements recovery management, economic development, federal and state advocacy, and emergency management programs, projects, and initiatives; develops and implements program goals, objectives, policies, procedures, and priorities; develops strategies for the achievement program goals and supports the Town's sustainability and resiliency.
- Serves as the primary point of contact for the Town with federal, state, and local government agencies and the community on disaster and emergency preparedness, response, recovery, and economic development programs; establishes and maintains contacts and networks for resources and support systems; ensures an inclusive recovery process that engages the whole community and is accessible to all community members.
- In the event of a disaster or emergency, serves as the lead in coordinating local government-led recovery organizations and initiatives; works with local emergency management to assess impacts and communicate local recovery priorities to state and federal governments, as well as other stakeholders.
- Collaborates with recovery partners to ensure response and recovery activities are communicated to stakeholders as appropriate.
- Develops, maintains, coordinates, and drives implementation of the Town's disaster recovery, economic development and emergency operations plans; collaborates with the community to ensure community support; assesses funding and plan feasibility and makes modifications as necessary.
- Integrates early recovery implementation into long-term community recovery and economic

development planning processes.

- Provides leadership and technical guidance as a subject matter expert and advisor for disaster and emergency management planning, response, and recovery using initiative and resourcefulness in deviating from traditional methods or analyzing unique issues or problems without precedent and/or structure; researches trends and patterns to develop new standards, models, methods, criteria, or propose new policies and procedures related to assigned area of responsibility; oversees quality assurance and quality control activities within area(s) of expertise.
- Identifies, plans, develops, and implements new and/or modified programs that promote and enhance the mission, goals, and economic interests of the Town; develops performance measurement and assessment tools; conducts research and analysis to justify the appropriateness of implementing proposed modifications and/or new programs.
- Develops, administers, and monitors program budget(s) and fiscal activities, including developing revenue projections, multi-year cash flow analyses, and cost containment strategies; monitors financial integrity of assigned programs; identifies and applies for federal funding for emergency management and hazard mitigation related needs; ensures Town meets eligibility requirements for reimbursement programs.
- Develops, implements, and manages risk assessment and mitigation plans to protect Town facilities and assets; performs vulnerability studies and analysis of disaster and emergency response capabilities; incorporates critical mitigation, resilience, sustainability, and accessibility-building measures into plans and efforts.
- Plans, directs, and conducts disaster training exercises to test all elements of the Town's disaster recovery and emergency operations plans; conducts, coordinates, and evaluates simulated drills and exercises; makes recommendations for improvements.
- Establishes and maintains an emergency response team assigned to staff the Town's Emergency Operations Center (EOC); facilitates the activation of the EOC in accordance with Standardized Emergency Management System and related regulations; and serves as the EOC Manager in the event of an activation.
- Prepares and presents staff reports, policies, procedures, and general correspondence regarding recovery management, economic development, and emergency management programs and initiatives.
- Individually or as a team lead, manages complex, politically sensitive studies, projects, and initiatives in support of recovery management and emergency management programs; develops project plans consisting of objectives, scope of work, budget, schedules, baseline requirements, and implementation strategies.
- Develops and manages requests for proposals for professional and/or contracted services; prepares scope of work; evaluates proposals and recommends award; negotiates contracts; administers contracts to ensure compliance with Town specifications and service quality.
- Directs the establishment and maintenance of working and official program files.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in recovery management, economic development, and emergency management; researches emerging products and enhancements and their applicability to Town needs.
- Monitors changes in regulations and technology that may affect operations; implements policy and procedural changes after approval.
- Receives, investigates, and responds to difficult and sensitive problems and complaints in a professional manner; identifies and reports findings and takes necessary corrective action.
- Supports the Public Works Department on recovery-related and/or economic development-supporting infrastructure projects.
- Liaises with the Community Development Department on multi-family and affordable housing development needs and program eligibility.
- Serves as a primary liaison and technical advisor with federal and state lobbyists on developing advocacy campaigns and strategies.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, project management, budget development and administration, and contract administration and management.
- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Applicable federal, state, and local agencies, laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.
- Principles, practices, purposes, and techniques of disaster, economic development, federal and state advocacy, and emergency management planning, response, and recovery.
- Geographic and demographic characteristics of the Town of Paradise region.
- Logistics and operations planning methods to coordinate and evaluate service delivery of disaster and emergency response and recovery efforts.
- Practices of researching recovery and emergency management issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff and technical reports.
- Techniques for effectively representing the Town in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Recent and on-going developments, current literature, and sources of information related to recovery management and emergency management programs.
- Methods and techniques of preparing reports and general business correspondence.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Plan, design, manage, and implement recovery management, economic development, and emergency management programs and initiatives.
- Develop and implement goals, objectives, practices, policies, procedures, and work standards.
- Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Independently conduct recovery and emergency management studies and research projects, evaluate alternatives, make sound recommendations, and prepare effective staff and technical reports; present technical information and data in an effective manner.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Effectively represent the Town in meetings with governmental agencies, community groups, and various businesses, professional, and regulatory organizations, and in meetings with individuals.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Direct the establishment and maintenance of a variety of filing, record keeping, and tracking systems.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.

- Use tact, initiative, prudence, and independent judgment within general policy and procedural and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to graduation from an accredited four-year college or university with major coursework in emergency management, planning, community development, business or public administration, or a field related and five (5) years of experience in planning, developing, implementing, evaluating, and maintaining comprehensive recovery and emergency management plans, or major components of plans.

Licenses and Certifications:

- Possession of, or ability to obtain, a valid California Driver's License.

PHYSICAL DEMANDS

When working in an office environment, must possess mobility to work in a standard office setting and use standard office equipment, including a computer; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone; ability to stand and walk between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information.

When working in the field, must possess mobility to work in changing site conditions; to walk on level, uneven, or slippery surfaces; to reach, twist, turn, kneel, and bend; and to operate a motor vehicle and visit various Town sites; vision to inspect site conditions and work in progress. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Employees must possess the ability to lift, carry, push, and pull materials and objects averaging a weight of 10 pounds, or heavier weights, in all cases with the use of proper equipment and/or assistance from other staff.

ENVIRONMENTAL ELEMENTS

Employees work primarily in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees also work in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes.



July 2021
FLSA: Exempt

SENIOR CAPITAL PROJECTS MANAGER

DEFINITION

Under general direction, plans, organizes, oversees, coordinates, and manages the staff and operations of the Capital Improvement Program, including professional services and construction contract management, civil design, environmental review (CEQA/NEPA), grant administration, and construction administration of the Town's capital infrastructure; develops budgets and manages the effective use of department resources to improve organizational productivity and customer service; provides complex and responsible support to the Principal Engineer and Public Works Director/Town Engineer, other departments, and the public in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Director of Public Works/Town Engineer and Principal Engineer. Exercises general direction and supervision over Engineering Division staff, including Project Managers, Construction Inspectors and other support staff.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Plans, manages, and oversees the daily functions, operations, and activities of the Capital Improvement Program.
- Participates in the development and implementation of goals, objectives, policies, and priorities for the division; recommends within department policy, appropriate service and staffing levels; recommends and administers policies and procedures.
- Participates in the development, administration, and oversight of department operating and capital improvement program (CIP) budgets; determines funding needed for staffing and services; ensures compliance with budgeted funding.
- Participates in the selection of, trains, motivates, and evaluates assigned personnel; works with employees to correct deficiencies; recommends and implements discipline and termination procedures.
- Contributes to and manages all phases of civil engineering public works construction projects, including defining the scope of the project; securing adequate funding from Federal and State grant programs and other funding sources; coordinating with permitting and public utility agencies; performing historical document research and review; surveying and engineering analysis of alternatives; preparing plans, specifications, and cost estimates; performing research, map, and field studies and surveys; drafting/reviewing site plans with specialized computer software; applying engineering principles and practices to specific problems; coordinating construction schedules with other projects and agencies; preparing and reviewing cost estimates; and inspecting construction of projects to ensure compliance with construction documents; and performs related planning and design/review work.
- Hires, manages and coordinates professional consultant contracts, including development of requests for qualifications (RFQ), requests for proposal (RFP). Negotiates, recommends for award and oversees execution of professional service contracts.
- Review construction plans and work products prepared by consulting engineers and private contractors to verify compliance with Town standards or objectives; checks plans for conformance with regulations

regarding line, grade, size, elevation, and location of structures; reviews engineering calculations of other engineers or engineering technicians;

- Participates in pre-design, construction, and utility coordination meetings and issues construction permits.
- Provides construction administration, public relations, management, and inspection of public works construction projects, including coordinating work with other divisions and Town departments, reviewing and inspecting work to ensure conformance with plans and specifications, tracking and maintaining all project accounting, coordinating schedules, and providing public notices of projects.
- Administers grant funding appropriated on projects; prepares required local, State and Federal reports for various construction projects, and other reports, memos and correspondence related to contract compliance.
- Reviews daily inspection reports; prepares periodic reports on the progress of all contracts; compiles and maintains records on project status and contractor performance; performs inspections in the field on special and more complex inspection assignments; conducts final review of all projects.
- Establishes and tracks project objectives, budgets and schedules consistent with departmental plans and policies.
- Prepares and presents reports to Town Council, commissions, and committees.
- Represents the department at various public meetings; prepares and conveys presentations to build consensus and secure public support; maintains effective community participation on assigned projects.
- Manages development and tracking of five-year capital plans; e.g. pavement, sidewalk, curb ramp, park, facility, etc.
- Oversees development of and updates City's various infrastructure programs including Pavement Management Program and sewer and storm drain master plans.
- Investigates field problems affecting property owners, contractors, and maintenance operations; responds to citizen inquiries and complaints; provides information to the public at the front counter in person, via telephone, or other means of communication regarding grading, encroachment permits, right-of-way and property line information, utility information, slope stability and improvement plan check, and payment processes.
- Reviews traffic control plans for conformance with California MUTCD standards.
- Assists staff with review of private development projects including subdivisions, review of legal descriptions, tract and parcel maps, lot line adjustments, and other subdivision documents.
- Attends meetings, conferences, workshops, and training sessions and reviews publications and audio-visual materials to become and remain current on principles, practices, and new developments in assigned work areas.
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities.
- May provide technical direction and training to other engineering and technical staff.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, project management, budget development and administration, and contract administration and management.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
- Principles and practices of leadership.
- Organization and management practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the assigned area of responsibility.

- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Civil engineering principles, techniques, policies, and procedures.
- Methods, materials, and techniques used in the construction of public works projects, including stormwater, street, and traffic systems design.
- Basic principles, practices, procedures, and standards related to Town public works, engineering infrastructure development and maintenance, and surveying.
- Basic principles and practices of capital improvement program budgeting, cost estimation, funding, project management, and contract administration.
- General design, layout, and construction practices for public improvements such as streets, storm drains, grading, and landscaping.
- Subdivision engineering, plan review, mapping, and construction practices.
- Bidding requirements for public works projects.
- Project management and contract administration principles and techniques.
- Engineering plan types, review practices, and permit filing and approval procedures.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Modern office practices and technology, including personal computer hardware and software applications related to the work, such as computer-aided drafting (CAD) concepts and applications and Geographic Information Systems (GIS) programs.
- Modern developments, current literature, and sources of information regarding engineering.
- Principles of advanced mathematics and their application to engineering work.
- Practices of researching engineering and design issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff reports.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.

Ability to:

- Plan, organize, oversee and manage the staff and operations of the Public Works Department.
- Develop and implement goals, objectives, practices, policies, procedures, and work standards.
- Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner. —
- Provide administrative, management, and professional leadership for the department.
- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Manage and conduct research projects, analyze complex problems, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Prepare, understand, and interpret engineering construction plans, specifications, and other contract documents.
- Assist in and develop and administer contracts for professional services and construction in a public agency setting.
- Interpret, apply, explain, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations, technical written material, and Town engineering policies and procedures.
- Read and understand technical drawings and specifications.
- Perform mathematical and engineering computations with precision.
- Recognize discrepancies from as-built to contract specifications and recommend reconciliation.
- Make engineering design computations and check, design, and prepare engineering plans and studies.
- Direct the work of contract consultants.

- Prepare and present clear, concise, and logical written and oral reports, correspondence, policies, procedures, legal descriptions, and other written materials.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the department and the Town in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Any combination of education and experience that provides knowledge, skills, and abilities necessary for acceptable job performance would qualify. Example combinations include:

- Bachelor's degree in engineering, architecture, landscape architecture, construction management, or a closely related field; and
- Minimum three years of progressively responsible experience in capital project and construction management, civil engineering, general contracting or facilities/parks; and
- Minimum two (2) years of supervisory experience.

Licenses and Certifications:

Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to inspect Town development sites, including traversing uneven terrain, climbing ladders, stairs, and other temporary or construction access points, to operate a motor vehicle, and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas and to conduct inspections may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may work in the field and occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



July 2021
FLSA: Exempt

SENIOR PLANNER

DEFINITION

Under general supervision or general direction, to assume responsibility for a major portion of the Town's current, long-range, and environmental planning programs, staff representative to the Planning Commission; to perform difficult and complex advanced level planning duties. Including review of development and land use applications, zoning, site plans, and environmental documents; provides project management and administration; completes technical assessments and prepares written project analyses; provides professional advice and assistance to the public on planning, community development, zoning, permits, and environmental review; provides complex professional staff assistance to the Community Development Director, other departments, and the public in areas of expertise; performs a variety of studies and prepares and presents staff reports; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision or general direction from the Community Development Director. Exercises technical and functional direction over and provide training to lower-level staff.

CLASS CHARACTERISTICS

This is the advanced level class in the Planner series. Incumbent's plan, develop, and implement policies and procedures for town-wide initiatives, including short- and long-term planning as well as development and administration of departmental policies, procedures, and services. Incumbents aid the Director in a variety of administrative, coordinative, analytical, and liaison capacities. Successful performance of the work requires knowledge of public policy, Town functions and activities, including the role of the Town Council and Architecture and Design Review Board, and the ability to develop, oversee, and implement projects and programs in a variety of areas. This class is distinguished from the Associate Planner in that it is responsible for the most complex, analytical and programmatic functions within the division and policies and initiatives impacting the strategy and direction of the Town.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Prepare, revise and implement the General Plan and other comprehensive plans as directed.
- May supervise and participate in the conduct of complex planning studies and environmental evaluations of private and public projects; prepare environmental planning programs.
- Prepare staff recommendations on revisions to various comprehensive plans and planning-related Town ordinances.
- Assists in the administration and enforcement of zoning and subdivision ordinances and codes.
- Represents Planning Division by staffing various boards, commissions and committees.
- Review's routine to complex commercial, industrial, and residential development proposals, plans, and applications for issuance of zoning clearance and for compliance with appropriate codes, ordinances, standards, laws, rules, regulations, and policies.

- Makes authoritative interpretations of applicable regulations and policies, coordinate planning activities with other Town departments, division offices and with outside agencies.
- Represents the Town in the community and at professional meetings as required; responds to citizen complaints and requests for information.
- Reviews permit applications and building plans for completeness and compliance with current Town codes and regulations; provides interpretations of the California Environmental Quality Act (CEQA), Subdivision Map Act, and local environmental guidelines; identifies corrective actions to be taken by owners; recommends improvement and rehabilitation programs; conducts follow-up and re-check and approves or denies submittals.
- Assists the public at the front counter and on the phone, answering questions and providing information regarding zoning, land use, development standards, approved development proposals, and the Town's entitlement process; performs plan check functions for various projects; receives and reviews applications for building permits for completeness; receives and records zoning and code compliance complaints, establishes appropriate files, performs inspections of document violations, coordinates actions with those of other agencies, and implements appropriate procedures to correct or resolve each complaint and violation.
- Serves as project manager on planning and development projects, which includes application and plan review, coordination with project applicants and other Town departments, preparation and posting of legal notices, background research, environmental review, preparation of staff reports, scheduling meetings and hearings, and monitoring of project implementation to verify substantial conformance with approved plans, conditions, and mitigation measures; suggests revisions to site plans and architecture; inspects project development sites.
- Compiles information for a variety of studies and reports; researches, analyzes, and interprets social, economic, population, and land use data and trends; research and reviews previous entitlements and Town records; develops recommendations and prepares written reports on various planning matters and the Town's General Plan; participates in the implementation and administration of the Town's General Plan and development regulations.
- Prepares and presents staff reports and recommendations for the Town Council, Planning Commission, Design Review Committee, Zoning Administrator, Staff Review Committee, and various other committees and advisory boards as directed; prepares research, reports, maps, and conducts briefings and meetings.
- Confers with and advises architects, builders, attorneys, contractors, engineers, and the general public regarding Town development policies and standards; provides and clarifies information relative to land use, zoning, code interpretation, general plan compliance, signage, and other issues.
- Researches and assists in preparing ordinances for review.
- Participates in coordinating Town planning and development related activities with other Town departments and with outside agencies.
- Refers to and applies numerous documents including the General Plan, Zoning Ordinance, California Environmental Quality Act, Subdivision Map Act, State Planning laws, Municipal Code, Specific Plans, Redevelopment Guidelines, emergency operations manual, historical preservation guidelines, County tax assessor's maps and records, building and architecture plans, etc.
- Attends meetings, conferences, workshops, and training sessions; attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of urban planning and other types of public services as they relate to the area of assignment.
- May provide technical direction and training to other planning and technical staff.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Modern principles and practices of technical and legal issues of urban and regional planning, zoning, urban economics, demographics, and environmental planning and program management.
- Geographic, socio-economic, transportation, political, and other elements related to Town planning.
- Comprehensive plans and current planning processes and the development process.
- Site planning and architectural design principles.
- General concepts of architecture, landscaping, grading, drainage, and traffic and transportation engineering as they relate to the process of urban planning.
- Operational characteristics, services, and activities of a comprehensive environmental planning program.
- Applicable Federal, State, and local laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.
- Project management and contract administration principles and techniques.
- Researching and reporting methods, techniques, and procedures.
- Recent developments, current literature, and sources of information related to planning, zoning, and environmental review.
- Practices of researching planning and land use issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff reports.
- Principles of advanced mathematics and their application to planning work.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination.
- Computers and software programs (e.g., Microsoft software packages) to conduct, compile, and/or generate documentation.

Ability to:

- Interpret planning and zoning programs to the public; identify and respond to issues and concerns of the public, Town Council, and other boards and commissions.
- Read plans and specifications and make effective site visits.
- Assess, monitor, and report environmental impact on and of various Town programs and services.
- Analyze site design, terrain constraints, land use compatibility, utilities, and other urban services.
- Conduct routine research projects, evaluate alternatives, and make sound recommendations.
- Read and understand technical drawings and specifications.
- Perform mathematical and planning computations with precision.
- Direct the work of contract consultants.
- Prepare and present clear, concise, and logical written and oral reports, correspondence, policies, procedures, and other written materials.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively represent the department and the Town in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Learn and understand the organization and operation of the Town and of outside agencies as necessary to assume assigned responsibilities.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.

- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Education: Equivalent to a bachelor's degree from an accredited college or university with major course work in planning, public administration or a related field. A master's degree in planning or a related field is highly desirable.

Experience: Five years of increasingly responsible professional planning experience, including two years of supervisory or administrative responsibility.

Licenses and Certifications:

- Possession of, or ability to obtain, a valid California Driver's License by time of appointment and a satisfactory driving record.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to inspect Town development sites, including traversing uneven terrain, climbing ladders, stairs, and other temporary or construction access points, to operate a motor vehicle, and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing and walking between work areas and to conduct inspections may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may work in the field and occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

**TOWN OF PARADISE
RESOLUTION NO. 21-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
ADOPTING THE AMENDED SALARY PAY PLAN
FOR TOWN OF PARADISE EMPLOYEES FOR THE FISCAL YEAR 2021-2022**

WHEREAS, the Town wishes to revise the salary pay plan; and

WHEREAS, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13th day of July, 2021, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Steve Crowder, Mayor

ATTEST:

By: _____
Dina Volenski, Town Clerk

APPROVED AS TO FORM:

Town Attorney

**SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY
RESOLUTION NO. 21-__**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY
ADOPTING THE FISCAL YEAR 2021/2022
SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY BUDGETS**

WHEREAS, the Successor Agency to the Paradise Redevelopment Agency Board of Directors has reviewed the proposed Preliminary 2021/22 Budget recommendations that were presented for the Town of Paradise as Successor Redevelopment Agency Fund and the Redevelopment Obligation Retirement Fund at the Budget Meeting on June 30, 2021;

NOW, THEREFORE, BE IT RESOLVED that the Successor Agency to the Paradise Redevelopment Agency Board of Directors after this review has determined the Budget appropriations for the above listed funds as identified in the FY 2021/22 adopted Budget contingent upon review and approval of the Oversight Board to the Successor Agency to the Paradise Redevelopment Agency.

PASSED AND ADOPTED by the Successor Agency to the Paradise Redevelopment Agency this 13th day of July, 2021, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Steve Crowder, Chair

ATTEST:

By:

Dina Volenski, Agency Secretary

APPROVED AS TO FORM:

Agency Counsel