



Town of Paradise Town Council Meeting Agenda 6:00 PM – January 10, 2023

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Greg Bolin
Vice Mayor, Rose Tryon
Council Member, Steve Crowder
Council Member, Steve “Woody” Culleton
Council Member, Ron Lassonde

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Town Council recognition of Employee Service to the Town of Paradise for 2022. Presented by Mayor Bolin.

15 Years

Kate Anderson - Business and Housing Services

Shirley Kamm - Animal Control

Eric Reinbold - Police Department

5 Years

Hunter Carmassi - Engineering Department

- 1f. Camp Fire Recovery Updates - Written reports are included in the agenda packet.

p5 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

p8 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update

p10 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

p14 Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p16 Approve the Special and Regular minutes of the December 13, 2022, Town Council meeting.

- 2b. p24 Approve December 2022 Cash Disbursements in the amount of \$3,684,830.18.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- [6a.](#) p33 After discussion, consider adopting Resolution No. 23-___, "A Resolution of The Town Council of The Town of Paradise Making Findings Concerning Executing an MOU with the Paradise Unified School District to Implement and Support a School Resource Officer Position." (ROLL CALL VOTE)
- 6b. Town Council discussion pertaining to the property located at 5560 Berry Creek Drive. The property was purchased in 2000 with CDBG funding for community park usage. A plan was established to create Berry Creek Park, however, in 2002 Town Council approved renaming Berry Creek Park to Larry Estes Memorial Park and naming the playing field Ralph Dorville Field. Paradise Little League has inquired about the use of the property and staff is requesting Council provide direction on how to proceed with the Berry Creek Property.
- [6c.](#) p39 1. Consider adopting Resolution No.23-___, "A resolution of the Town Council of the Town of Paradise Awarding Contract No. 7303.2.CON, On-System Roadway Rehabilitation –Pearson (Phase 2) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid"; and, 2. Authorize the Town Manager to execute an agreement with Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid plus additive bid #1 relating to Contract No. 7303.2.CON and to approve contingency expenditures not exceeding 10%. (ROLL CALL VOTE)
- [6d.](#) p46 Discussion regarding clarification of two or four-year term for appointed representative on the Butte County Mosquito and Vector Control District Board.
- [6e.](#) p47 1. Waive second reading of the entire Town Ordinance No. 623 and approve reading by title only; and, 2. Adopt Town Ordinance No. 623, " An Ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating To Abatement Warrants, Injunctions And Civil Penalties." (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- [7a1.](#) p49 Discuss establishing an Art Committee to promote Paradise as an art community destination. (CULLETON)
- 7a2. Discuss enforcement of professional landscapers blowing and leaving the leaves in the street (BOLIN)

7a3. Council discussion of the creation of a Legislative Committee to work with our State and Federal Advocates. (TRYON)

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

9. CLOSED SESSION

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Town of Paradise
Council Agenda Summary
Date: January 10, 2023

Agenda Item: 1

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Kevin Phillips, Town Manager

SUBJECT: Monthly Recovery Update

LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. None

Background:

This report continues the Monthly Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Included in this update are items related to recovery projects, advocacy economic recovery and development, communications and emergency operations.

Analysis:

ECONOMIC DEVELOPMENT

Business Assistance Programs

- Business Investment Grant (BIG) Program
 - Application period currently open Dec. 5, 2022 – Jan. 16, 2023
 - Applicants will be selected for funding through a lottery process once the application period closes.
 - Advertised through all communication channels, and direct emails to current Paradise business license holders.
 - 70 applications received to date.
- Commercial Sign Removal Program
 - Application period will open January 16, 2023

Business Retention and Attraction

- Big Lots opened in the old Rite Aid Building on Dec. 1st.
- A national clothing retailer is planning to occupy the other side of the old Kmart building, next to Tractor Supply. We expect to receive their permit applications very soon.
- Paradise Brew Werks, a local microbrewery, is moving forward with plans to establish themselves in Town. They have acquired property on Skyway (old Big 5 Property).

CDBG-DR Economic Development

- The Butte County allocation for CDBG DR Economic Development has been announced

at \$18.7 million.

- The Notice of Funding Availability (NOFA) is expected to be released in March 2023, and we will have more information on what projects will be eligible.
- In preparation, the Town is working with our regional workforce partners on potential projects.

RECOVERY

Category 4 Tree Removal Program

- We opened the program to applicants on July 25th and received 577 applicants. This represents 1,014 acres of private property across the Town.
- Our arborists have assessed all properties enrolled in the program.
- Phase 1 of this project will be complete by the end of December with submission of the tree inventory to CalOES/FEMA.
- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- Tree cutting process would commence after full phase 2 approval of submitted tree inventory.

Early Warning System

- The Early Warning System was fully approved in April 2022 and a contract was awarded in July 2022.
- Our contractor has ordered long lead-time materials and is working on coordinating utilities for each of the 21 sites.
- We are working with PPRD and PUSD on formal agreements for the towers which are on their property.
- We are working to survey tower sites in public right-of-ways to confirm locations.
- We will be working with Police and Fire Departments to determine which towers (if any) would benefit from having internal video camera access to view major intersections and/or horizon lines for fire detection.

Residential Ignition Resistant Retrofit Program

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- All other Town required action items are complete
- Phase 1 process of enrollment is being formalized with the intent to open to applicants this Winter.

Hazardous Fuels Reduction Program

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- All other Town required action items are complete.

Defensible Space Code Enforcement

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- All other Town required action items are complete.

Abatement Update

- We continue to move forward with the ~100 properties that are not compliant with the hazardous tree ordinance utilizing a complaint driven legal abatement process.

COMMUNICATIONS

- Community Relations Committee (CRC)
 - The CRC continues to meet monthly and has recently added new members representing the Gold Nugget Museum and Paradise Art Center.
- Upcoming Recovery Events
 - Staff is planning a media event for the installation of the Early Warning System towers in January or February 2023.

EMERGENCY MANAGEMENT

- A full scale EOC exercise is in the initial planning stages for Spring or early Summer 2023
 - The exercise will involve the community and cooperator agencies
 - A months long information and education campaign will precede the exercise
 - The Early Warning System will be utilized as part of the exercise

Financial Impact:

None.



**TOWN OF PARADISE
Council Agenda Summary
Date: January 10, 2023**

Agenda No. 1(f)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Kevin Phillips, Town Manager

SUBJECT: Camp Fire Recovery Updates - Infrastructure

COUNCIL ACTION REQUESTED:

1. None, written monthly update only.

Background:

This report continues the Monthly Disaster Recovery Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire.

Analysis:

Road Rehabilitation

As previously covered in related Agenda Summaries and Updates, the Town of Paradise has secured funding from both FEMA and Federal Highways Administration for the purposes of road rehabilitation associated with Camp Fire damages from the fire itself, debris removal and tree removal operations. These projects cover all Town of Paradise publicly owned and maintained roadways.

A revised paving plan has been published here:

https://www.google.com/maps/d/u/0/viewer?mid=1w-PjuvtL5rmmOj_EM-4IFaj7sV-YVRs&ll=39.763511840651375%2C-121.61120815000001&z=13

This paving plan informs residents of which roads are expected to be paved in which calendar year. The plan will be updated frequently as actual field conditions change.

The first project in this series, Skyway between Crossroads and Westchester Way is nearing full closeout, anticipated to be considered by Council in February 2023.

Further, staff has advertised and opened bids for about half of 2023's paving schedule, anticipated to be awarded later in this agenda.

Paradise Sewer Project

Efforts for Past Month:

- Previous Updates: The Central Valley Regional Water Quality Control Board (Regional Board) hosts meetings of the Sewer Regionalization Project Advisory Committee (SRPAC). The SRPAC last met on March 21, 2022 at the City of Chico council chambers and finalized the first draft of the Principles of Agreement (POA). The POA will serve as a starting point for drafting an inter-municipal agreement (IMA) between Paradise and Chico to address

- treatment of Paradise wastewater at the Chico Water Pollution Control Plant. Information about SRPAC meetings, including agendas and meeting minutes, are at www.paradiseseWER.com.
- Completed the Certified Final PEIR.
- Continued to update the project's public website (www.paradiseseWER.com).
- Continued working with City of Chico staff on the draft IMA. Chico comments on the IMA are due to the Town in December.
- Continued funding application efforts with the State and CDBG-DR.

Efforts for Next Month:

- Continue working with City of Chico staff on the draft IMA, estimated to be considered in February 2023 by both the City of Chico and Paradise.
- Continue funding application efforts and funding due diligence.



Town of Paradise

Council Agenda Summary

Agenda Item: 1(f)

Date: January 10th, 2023

ORIGINATED BY: Tony Lindsey, Community Development
Director, Building & Code Enforcement

REVIEWED BY: Kevin Philips, Town Manager

SUBJECT: Camp Fire Recovery Updates – Code Enforcement

LONG-TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Code Enforcement Update

Background:

The mission of the Code Enforcement Division is to promote and maintain a safe and desirable living and working environment. We help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to correct violations of municipal codes and land use requirements. We work with residents, neighborhood associations, public service agencies, and other Town departments to:

- Facilitate voluntary compliance with Town codes.
- Empower community self-help programs.
- Develop public outreach programs.
- Establish community priorities for enforcement programs.

Analysis:

Code Enforcement receives complaints of violations from staff and general community members. Each complaint is investigated and verified by our Officers.

Temporary Use Permits (TUPs) issued under Urgency Ordinance 612 as of 12/22/2022 = 256 (Exhibit A):

- 37 – Parcels with RV Storage only
- 219 – Parcels permitted to occupy an RV (128 currently occupied)
- 20 – Accessory structures (Sheds, Shops, Non-habitable)

RV Code Enforcement activity for the reporting period (Dec 2nd – Dec 22nd) (Exhibit B) :

- Occupied sites without TUPs – 34 (37 in Nov.)
- Occupied sites with TUP Violations – 1 (1 in Nov.)
- Compliance gained/RV cases closed – 4 (12 in Nov.)
 - 2 RVs removed
 - 2 Violations resolved (2 building permit issued)
- Civil Abatement Cases have been forwarded to Town Attorney – 34. 23 cases have been resolved, and 19 remain eligible for action.

The Community Enhancement Outreach Team, consisting of Fire Prevention, Police, Housing, Disaster Case Managers (DCMs), and Code Enforcement staff, visited 21 RV sites. The team contacted 21 community members in December:

- 15 were tenants and did not own property
- 6 owner-occupied
- 0 purchased the property post-Camp Fire
- 12 supplied contact information to DCM staff

Other Code Enforcement Items:

- Abandoned Vehicle Authority abatements – 3
 - Three vehicles voluntarily abated
- Complaints regarding waste and refuse, zoning, building without a permit, camping, fire hazards, cannabis, vehicles, vending, no garbage service, grading etc.

Fire Prevention is built upon the philosophy of three main objectives: Education, Engineering, and Enforcement. Fire Prevention is vital in the community and our continued economic development. Our defensible space and hazardous fuel management ordinance require property owners to keep their parcels fire-safe, whether they live in Town or not. The Fire Prevention staff performs weed abatement inspections on 11,100 parcels within our community.

Beginning April 1st, 2022, the Town started requiring property title transfers to obtain a Certificate of Compliance with our Defensible Space regulations. During November:

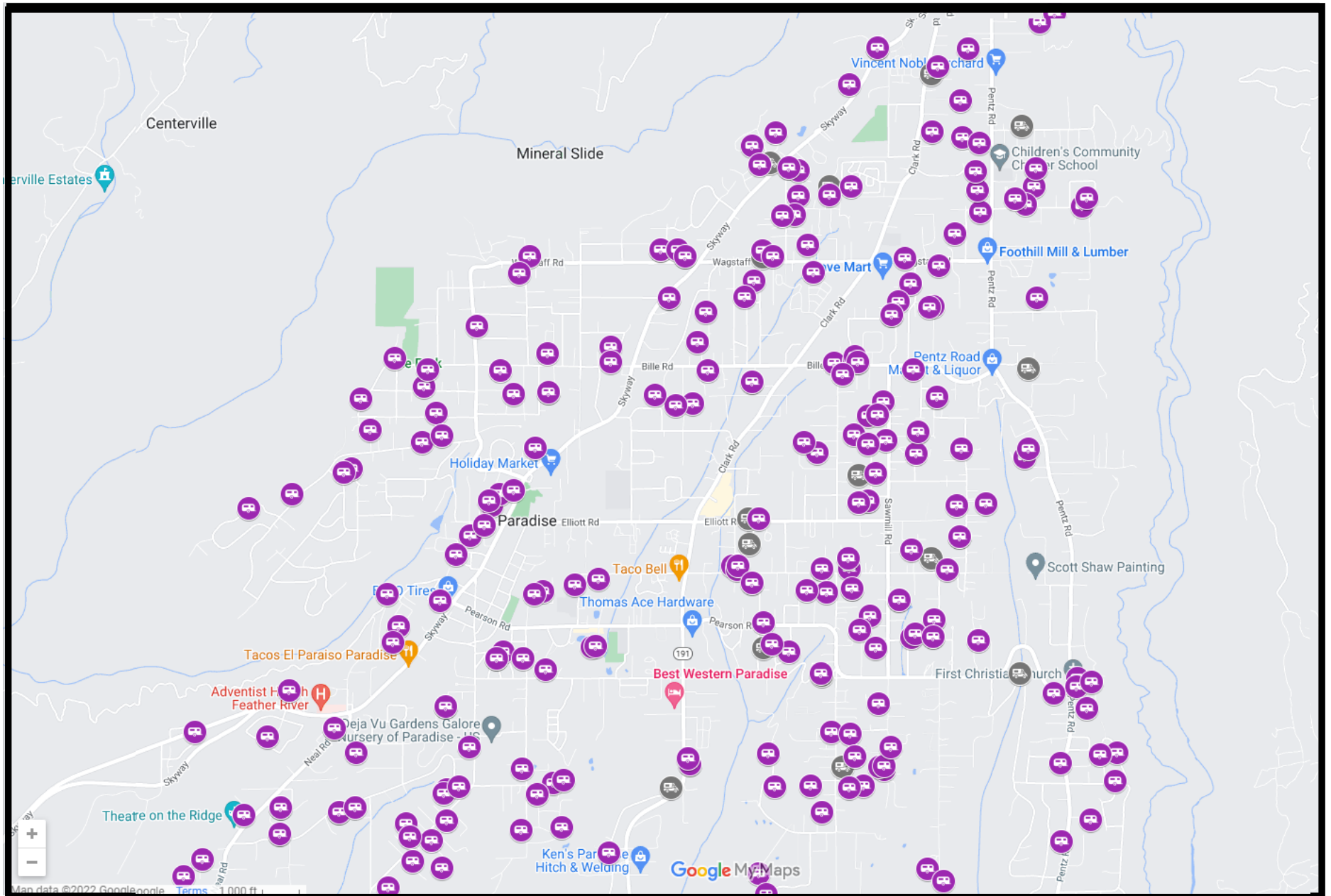
- Clearance requests received – 34 (75 in Nov.)
- First inspection compliance rate – 62% (76% in Nov.)
- Certificates issued – 26 (64 in Nov.)
- Land Surveyor’s Certifications on file – 10 (20 in Nov.)

The following is the number of town-wide Defensible Space Program inspections completed as of 12/21/2022:

- Compliant – 7,597 (approx. 68%)
- Non-compliant – 3,235 (not including active code enforcement cases)
- Code Enforcement Referrals for citation – 256 Active Code Cases
 - 16 – Commercial parcels, 240 – Residential parcels

EXHIBIT A

TUPs under ORD 612 12/21/2022



RV TUP STORAGE ONLY 37

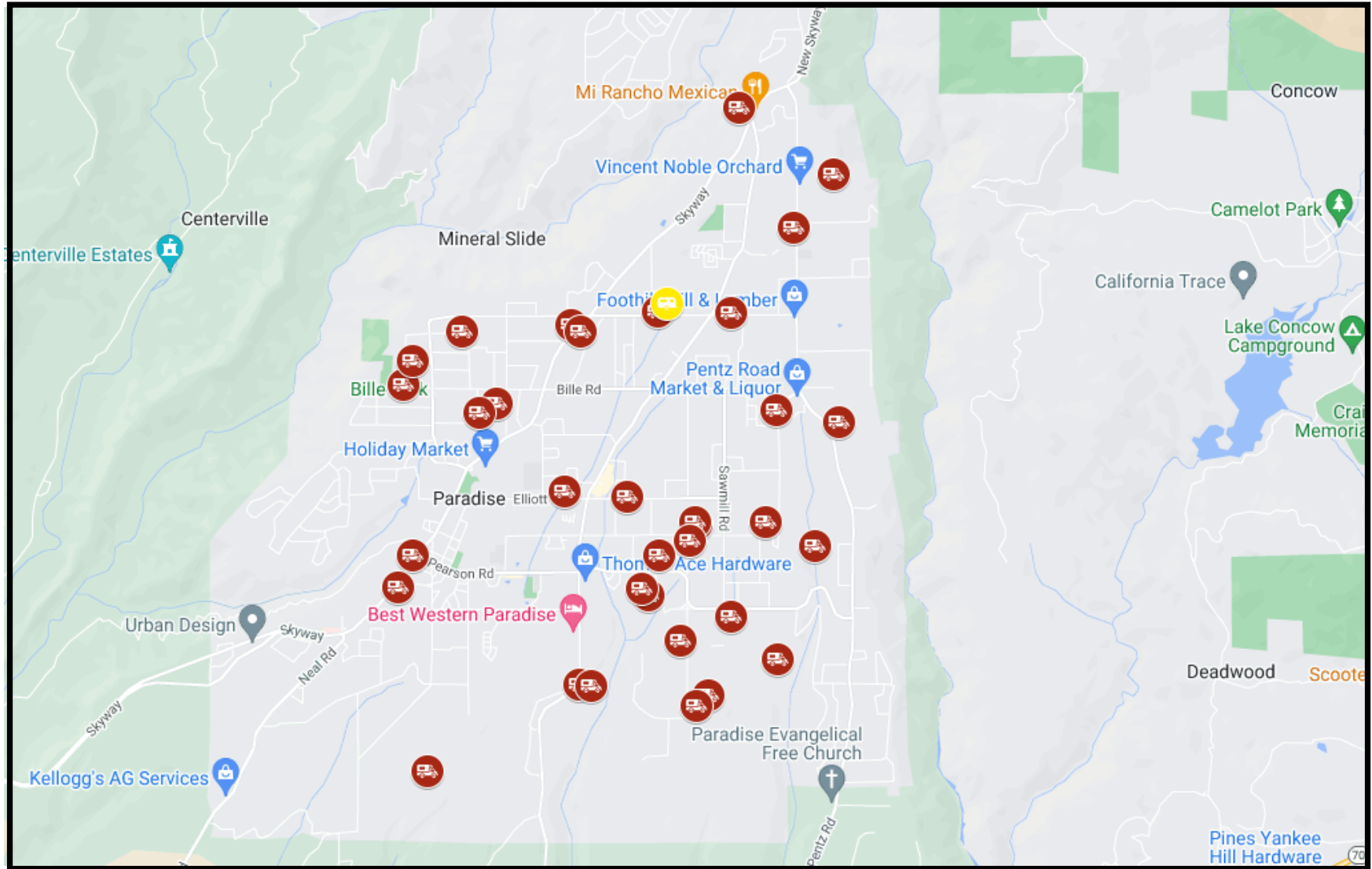


RV TUP OCCUPIED 219

This time one year ago 33 RV TUP Storage Only and 266 TUP Occupied

EXHIBIT B

TUP Violations 12/21/2022



Violations w/ TUP 1



RV no TUP 34

This time one year ago 33 Violations w/TUP and 73 RV w/o TUP



Town of Paradise
Council Agenda Summary
Date: January 10, 2023

Agenda Item: 1(f)

ORIGINATED BY: Kate Anderson, Housing Program Manager
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: Housing Recovery Update
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. None

Background:

This report provide the Town Council with an update of Housing activities. A summary of the programs, with overall interest and change from the last month, follows.

Analysis:

We have 29.01% (+0.26) of our pre-disaster housing stock to-date (1,377 surviving units + 2,108 new CofOs to-date [+31 from last month] = 3,485 habitable dwellings / 12,015 housing units before the Camp Fire). An additional 789 (-3) permits have been issued but have not received their CofO yet.

Town of Paradise Owner-Occupied Rehabilitation/Reconstruction Program (\$21 million)

- This program helps homeowners rehabilitate or reconstruct their home.
- **To-date 27 (+0) homes rebuilt, 23 (+2) under construction and 37 (+0) in the application process.**

State of California/ReCoverCA: Owner-Occupied Rehabilitation/Reconstruction Program (\$47 million across state)

- Grants of up to \$500,000 for property owners.
- **To-date 5 (+1) home rebuilt, 9 (+0) permits issued, 2 (+0) have been submitted for plan review, 1,232 (+1) surveys received.**

Town of Paradise First-Time Homebuyer Program (\$2 million)

- Helping to make home ownership more affordable by providing assistance toward the purchase price and closing costs of an owner-occupied, affordable housing unit.
- **To-date 8 (+1) homes purchased and 31 (+6) applications in process. Lots of interest from local lenders and realtors.**

Town of Paradise Septic Grant Program (\$570,000)

- Grants up to \$17,000 to assist Camp Fire survivors to repair or replace septic systems damaged or destroyed during the Camp Fire or subsequent clean-up efforts.
- **To-date 27 (-2), applications in process, 6 (+3) applications approved, 13 (+0) completed.**

CDBG-DR Multifamily Rental Housing Program (\$55 million)

- Goal is to create affordable rental housing
- Large projects (8+ units): **1 (+0) project approved totaling 43 units, 7 (+3) projects under review totaling 244 units which will be oversubscribed, 9 (-1) projects in-the-works that will not receive this funding.**

HOME Infill New Construction (\$700,000)

- Create affordable housing for first-time homebuyers.
- **HCD has let us know that we received the award but this program is still suspended.**

CDBG (2022 Annual Allocation: \$107,537 + Prior unspent awards: \$585,548.35 + Program Income: \$179,570.16)

- Timeliness issue continues; a minimum of \$771,349.99 must be spent by May 1, 2023.
 - Skyway sidewalk project = \$600,000 to be completed by March
 - Property acquisition for affordable housing = \$135,771 to be purchased by April
 - Public services (B&GC, Meal on Wheels and PRPD) = \$24,506.25 by April
 - Program administration = \$46,322 by April
- CV funds (separate from above) ear-marked for Economic Development = \$208,244 awarded, of which \$166,595.20 must be spent in the next 6 months.

Financial Impact:

None.



TOWN COUNCIL Meeting Minutes

6:00 PM – December 13, 2022

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Vice Mayor Bolin.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Attorney Scott E. Huber, Town Clerk/Elections Official Dina Volenski, Finance Director/Town Treasurer Ross Gilb, Information Systems Director Luis Marquez, Public Works Director/Town Engineer Marc Mattox (via Teams), Community Development Director Tony Lindsey, Business and Housing Manager Kate Anderson, Recovery and Economic Development Project Manager Brian Solecki, Police Chief Eric Reinbold, Police Lieutenant Anthony Borgman, and Fire Chief Patrick Purvis.

- 1a. **MOTION by Jones, seconded by Culleton**, approved the minutes of the November 7, 2022 Special and Adjourned Regular Town Council meetings. Roll call vote was unanimous.
- 1b. Mayor Crowder presented The Year in Review. (180-30-027)
- 1c. Mayor Crowder presented a plaque recognizing Council Member Jody Jones for her time on the Town Council. Teri DuBose from Congressman LaMalfa’s office and Braden Pisani from Assemblymember Gallagher’s office also presented Council Member Jones with recognition plaques acknowledging her service to the Town of Paradise

Vice Mayor Bolin presented a certificate of recognition to Mayor Crowder for his time as mayor over the past two years. (180-40-027)
- 1d. **MOTION by Culleton, seconded by Tryon**, adopted Resolution No. 2022-83 “A Resolution of the Town Council of the Town of Paradise Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 8, 2022 Declaring the Result and Such Other Matters as Provided by Law.” Roll call vote was unanimous. (530-10-065)
- 1e. Town Clerk/Elections Official Dina Volenski presented Certificates of Election and administered the Oaths of Office to newly elected Council Members Steve Crowder and Ron Lassonde. (580-50-007)

- 1f. Mayor Crowder recessed the meeting for a 10-minute break at 6:18 p.m.
- 1g. Town Clerk Dina Volenski reconvened the Council meeting at 6:27 p.m. and took roll call to include newly seated Council Members. Greg Bolin, Steve Crowder, Steve “Woody” Culleton, Ron Lassonde and Rose Tryon.

Public comment for item 1h.

- 1. Town Clerk Volenski read a letter submitted by Melissa Crick in favor of Steve Crowder as Mayor.
- 2. Jon Remalia spoke in favor of Steve Crowder as mayor.

- 1h. Town Clerk Volenski, as temporary Chair, opened the nominations for the selection of Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

Council Member Culleton nominated Greg Bolin to serve as Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

Council Member Lassonde nominated Steve Crowder to serve as Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

MOTION by Culleton, seconded by Lassonde, closed the nominations for the position of Mayor. All Council concurred to close the nomination. Roll call vote to elect Greg Bolin as Mayor was unanimous. (180-35-022)

- 1i. Town Clerk Volenski turned the meeting over to Mayor Bolin who opened nominations for the position of Vice Mayor for a one-year term commencing December 13, 2022 through December 12, 2023.

Mayor Bolin nominated Rose Tryon to serve as Vice Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

Council Member Lassonde nominated Steve Crowder to serve as Vice Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

MOTION by Culleton, seconded by Tryon, closed the nominations for the position of Vice Mayor. All Council concurred to close the nomination. Roll call vote to elect Rose Tryon as Vice Mayor was unanimous. (180-35-022)

- 1j. Camp Fire Recovery Updates - Written reports are included in the agenda packet. (110-60-061)

Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and sewer Update

Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

MOTION by Crowder, seconded by Culleton, approved consent calendar items 2a through 2d. Roll call vote was unanimous.

- 2a. Approved November 2022 Cash Disbursements in the amount of \$4,496,450.76. (310-10-034)
- 2b. 1. Approved the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-aid Projects no. 03-5425F15 to assure receipt of \$696,544.00 in state funds for the Intersection Safety Improvement Project; and, 2. Adopted Resolution No. 2022-84 “A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager, or His or Her Designee, to Sign the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5425F15.” (950-40-048)
- 2c. Concurred with staff recommendation to file a CEQA Notice of Exemption for the Pentz Road Pathway Phase II Project. (950-40-043)
- 2d. Reviewed and approved the Town of Paradise – 140 Investment Policy. (360-30-002)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

- 1. Ward Habriel commented on accidents due to road conditions.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

- 6a. Art Colyer from PASH presented on the Paradise Animal Shelter proposed renovation. After discussion, all Council concurred for PASH to move forward with the plans, specs and engineer drawings and for staff to bring back the item for approval to go out to bid. Council asked that the proposal be brought before the Measure V Oversight Committee for approval. (410-50-002)
- 6b. Council appointed Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees, and commissions. (Committee assignments attached) (120-10-010)
- 6c. **MOTION by Culleton, seconded by Lassonde**, 1. Approved the Notice of Vacancy created by the election of Planning Commissioner Ron Lassonde to the Paradise Town Council; and, approved the Planning Commissioner application; and, authorized staff to advertise the existing Planning Commissioner vacancy, which will include a legal notice, posting on the Town’s website, Facebook page and a media release. The vacated Planning Commission term expires June 30, 2024.

- a. The Application deadline was set for January 12, 2023 at 5:00 p.m. for the one Planning Commissioner vacancy; and,
 - b. Council Members Crowder and Lassonde were designated to serve as the two members on an interview panel for the Planning Commission interview process; and,
 - c. Council directed staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates and coordinating interviews on January 25, 2023 or January 26, 2023; and,
 - d. Appointment to the vacancy is scheduled for the February 14, 2023, regular meeting with appointment to become effective immediately. Roll call vote was unanimous. (760-45-012)
- 6d. Public Works Director/Town Engineer Marc Mattox provided an overview of the proposed funding for the Action Plan Amendment.

MOTION by Culleton, seconded by Bolin, Approved the Community Development Block Grant Disaster Recovery – Infrastructure Action Plan Amendment without the Sewer Project or Forest Service Road. Roll call vote was unanimous.

Roll call vote was called separately for the Paradise Sewer Project and Forest Service Road amendments.

Mayor Bolin recused himself from the dais due to a potential conflict of interest with the Sewer Project.

MOTION by Culleton, seconded by Lassonde, to approve the Action Plan with the Paradise Sewer Project Ayes: Crowder, Culleton, Lassonde, Tryon. Noes: None. Abstain: None. Absent: Mayor Bolin.

Mayor Bolin returned to the dais.

Council Member Culleton recused himself from the dais due to a potential conflict of interest with the Forest Service Road Project

MOTION by Tryon, seconded by Lassonde, to approve the Action Plan with the Forest Service Road Project Ayes: Crowder, Lassonde, Tryon, Mayor Bolin. Noes: None. Abstain: None. Absent: Culleton (710-10-099)

Council Member Culleton returned to the dais.

- 6e. Town Attorney Scott E. Huber presented on the proposed ordinance amending Paradise Municipal Code Section 8.04.010.1 relating to abatement warrants, injunctions and civil penalties. Mr. Huber stated that changing the ordinance would streamline the abatement process similar to what is currently being done for tree abatement.
- 1. Ward Habriel spoke in favor of this item.

MOTION by Tryon, seconded by Culleton, waived the first reading of Town Ordinance No. 623 and read by title only; and, introduced Town Ordinance No. 623. “An Ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating to Abatement Warrants, Injunctions and Civil Penalties”. Roll call vote was unanimous. (540-16-192)

6f. Town Manager Phillips presented the proposed amendment to the franchise agreement with Northern Recycling and Waste Services (NRWS). Doug Speicher from NRWS spoke to this item as well.

1. Ward Habriel spoke in favor of the green waste facility reopening and thinks a recycling center would be beneficial.

MOTION by Culleton, seconded by Tryon, 1. Adopted the proposed “Third Amendment to the Franchise Agreement” between the Town of Paradise and Northern Recycling & Waste Services thereby removing street sweeping from the Agreement; and, 2. Authorized the Town Manager to execute the adopted “Third Amendment to the Franchise Agreement” document on behalf of the Town of Paradise; and, 3. Authorized Town staff to file with the office of the Town Clerk a fully executed copy of the adopted “Third Amendment to the Franchise Agreement”. Roll call vote was unanimous. (535-10-001)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a1. Council Member Crowder discussed establishing a Healthcare Committee to return Emergency Services and other Health Care facilities to Paradise. Council appointed Council Members Crowder and Lassonde as representatives in addition to the Town Manager and other health care service professionals/experts to return emergency services and other health care facilities to Paradise. The committee will report back to Council the makeup of the committee and receive future direction.

1. Ward Habriel spoke in favor of this item, the Town needs the hospital to get people to return to Paradise.

2. Jon Remalia suggested Council consider including a supervisor from Butte County EMS on the committee.

7a2. Council Member Culleton discussed the Transient Occupancy Tax (TOT) money collected from hotel stays. After discussion, the Council requested that staff bring back for consideration a recommendation on how to distribute a portion of the Transient Occupancy Tax (TOT) money collected from hotel stays back to local organizations by either a grant option, percentage allocation or leave as it currently is.

7b. Council Member Tryon attended the Town’s EOC tabletop training.

Council Member Crowder attended the Town’s EOC tabletop training; Rotary Career Day at the High School; Paradise Chamber Installation Dinner; PRPD Tree Lighting; Big Lot’s ribbon cutting; and Butte County Fire Safe Council Summit.

Council Member Ron Lassonde attended the Rotary Club Job Fair and Paradise Chamber Installation Dinner.

Mayor Bolin attended Big Lot's ribbon cutting and a LAFCo meeting.

- 7c. Future Agenda Items – Mayor Bolin would like to discuss the landscaping companies blowing leaves into the street.

8. STAFF COMMUNICATION

- 8a. Town Manager Phillips reported that the Town's Public Works, Cal Fire, Paradise Police Department, Animal Control, and Community Development Department also participated in the Job Fair. Mr. Phillips was asked to be on a panel for the CAL OES Mitigation Summit. Mr. Phillips shared that Council Member Crowder was awarded the Ed Salome Award at the Chamber Installation Dinner.

Mayor Bolin adjourned the Regular Meeting to the Successor Agency to the Redevelopment Agency meeting at 8:44 p.m.

Mayor Bolin reconvened the Regular Meeting at 8:52 p.m.

9. CLOSED SESSION

Mayor Bolin adjourned the meeting to Closed Session at 8:58 p.m.

- 9a. Pursuant to Government Code Section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney to consider initiation of litigation - two (2) potential cases.

At 9:06 p.m. Mayor Bolin reconvened the meeting and announced that no reportable action was taken – direction was given.

10. ADJOURNMENT

Mayor Bolin adjourned the meeting at 9:06 p.m.

Date approved:

By:

Attest:

Greg Bolin, Mayor

Dina Volenski, CMC, Town Clerk



**2023 TOWN COUNCIL
REPRESENTATION**

**BUTTE COUNTY
COMMITTEES/COMMISSIONS**

BUTTE COUNTY		Bolin	Crowder	Culleton	Lassonde	Tryon
1.	Air Quality Management District				A	R
2.	Association of Governments				A	R
3.	City Selection Committee (Mayor)	R				
4.	Disaster Council (Mayor)	R				
5.	Local Area Formation Commission (LAFCo) (Bolin was appointed through 5/2023 – Appointed by City Selection Committee)	R				
6.	Mosquito and Vector Control Board			Melissa	Schuster	
7.	Waste Mgt Local Task Force			R		R
8.	City/County Ad Hoc Committee			R		
9.	Tourism Business Improvement District	Colette	Curtis		R	
10.	Continuum of Care			R	A	
11.	Butte County Fire Safe Council					R

LOCAL COMMITTEES/COMMISSIONS

PARADISE		Bolin	Crowder	Culleton	Lassonde	Tryon
1.	Paradise Community Village	R		A		
2.	Paradise Irrigation District Liaison				R	R
3.	Paradise Rec. & Park District Liaison		R	R		
4.	Paradise Solid Waste Committee			R		R
5.	Onsite Ad Hoc Committee	R	R			
6.	Finance Committee (Mayor & Vice Mayor)	R				R
7.	Butte County Oversight Board				R	
8.	Paradise Sewer Regionalization Project Advisory Committee		R			R



**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 4:30 PM – December 13, 2022**

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Crowder at 4:32 p.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Rose Tryon and Steve Crowder, Mayor.

COUNCIL MEMBERS ABSENT: Jody Jones

Council Member Elect, Ron Lassonde was also in the audience.

STAFF PRESENT: Town Manager Kevin Phillips, Town Clerk Dina Volenski, Town Attorney Scott E. Huber, and Information Systems Director Luis Marquez.

There were no public comments.

2. COUNCIL TRAINING

- 2a. Town Attorney Scott E. Huber provided an overview on the Ralph M. Brown Act, California Public Records Act and Town Council Roles and Responsibilities.

3. ADJOURNMENT

Mayor Crowder adjourned the Council meeting at 5:41 p.m.

Date approved:

By:

Attest:

Steve Crowder, Mayor

Dina Volenski, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
December 1, 2022 - December 31, 2022



CASH DISBURSEMENTS REPORT
December 1, 2022 - December 31, 2022

Check Date	Pay Period End	Description	Amount	Total
12/9/2022	12/4/2022	Net Payroll - Direct Deposits and Checks	\$ 198,349.65	
12/23/2022	12/20/2022	Net Payroll - Direct Deposits and Checks	<u>203,046.10</u>	
				\$ 401,395.75
 Accounts Payable				
		Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	365,301.25	
		Operations Vendors: Supplies, Contracts, Utilities, Etc.	<u>\$ 2,918,133.18</u>	
		TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		<u>3,283,434.43</u>
		GRAND TOTAL CASH DISBURSEMENTS		<u>\$ 3,684,830.18</u>

APPROVED BY: _____
 Kevin Phillips, Town Manager

APPROVED BY: _____
 Ross Gilb, Finance Director / Town Treasurer

TOWN OF PARADISE
Payment Register

From Payment Date: 12/1/2022 - To Payment Date: 12/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82192	12/01/2022	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$54.89		
82193	12/01/2022	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$1,197.07		
82194	12/01/2022	Open			Accounts Payable	Allen Gill Construction, Inc.	\$156,909.12		
82195	12/01/2022	Open			Accounts Payable	Archuleta, Derek, S	\$140.00		
82196	12/01/2022	Open			Accounts Payable	AT&T	\$36.57		
82197	12/01/2022	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$110.56		
82198	12/01/2022	Open			Accounts Payable	AT&T MOBILITY	\$69.55		
82199	12/01/2022	Open			Accounts Payable	AT&T MOBILITY	\$89.46		
82200	12/01/2022	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$211.65		
82201	12/01/2022	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$28.59		
82202	12/01/2022	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$23.22		
82203	12/01/2022	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$2,181.74		
82204	12/01/2022	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,136.08		
82205	12/01/2022	Open			Accounts Payable	AWARDS COMPANY	\$10.73		
82206	12/01/2022	Open			Accounts Payable	Azco Supply Inc	\$148.17		
82207	12/01/2022	Open			Accounts Payable	BCP-3D Inc.	\$4,264.00		
82208	12/01/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
82209	12/01/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
82210	12/01/2022	Open			Accounts Payable	Bidwell Truck & Auto	\$2,687.82		
82211	12/01/2022	Open			Accounts Payable	Big O Tires	\$239.95		
82212	12/01/2022	Open			Accounts Payable	Blue Flamingo Marketing Advocates	\$4,492.60		
82213	12/01/2022	Open			Accounts Payable	Broad & Gusman	\$4,000.00		
82214	12/01/2022	Open			Accounts Payable	Bug Smart	\$83.00		
82215	12/01/2022	Open			Accounts Payable	Butte County Construction Inc	\$42,569.00		
82216	12/01/2022	Open			Accounts Payable	Butte County Construction Inc	\$35,000.00		
82217	12/01/2022	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,085.00		
82218	12/01/2022	Open			Accounts Payable	Carruth Home Solutions	\$241.91		
82219	12/01/2022	Open			Accounts Payable	CivicPlus, LLC	\$3,800.00		
82220	12/01/2022	Open			Accounts Payable	Cole Huber LLP	\$17,737.95		
82221	12/01/2022	Open			Accounts Payable	Cordico Psychological Corporation	\$400.00		
82222	12/01/2022	Open			Accounts Payable	Creative Composition Inc	\$475.45		
82223	12/01/2022	Open			Accounts Payable	De Lage Landen Public Finance LLC	\$781.25		
82224	12/01/2022	Open			Accounts Payable	Dirt to Doorknobs	\$38,664.30		
82225	12/01/2022	Open			Accounts Payable	Dirt to Doorknobs	\$21,335.70		
82226	12/01/2022	Open			Accounts Payable	DOBRICH & SONS SEPTIC	\$9,832.50		
82227	12/01/2022	Open			Accounts Payable	Door Company Inc, The	\$11,529.00		
82228	12/01/2022	Open			Accounts Payable	Downtown Ford Sales	\$42,411.57		
82229	12/01/2022	Open			Accounts Payable	Downtown Ford Sales	\$42,411.57		
82230	12/01/2022	Open			Accounts Payable	Downtown Ford Sales	\$42,411.57		
82231	12/01/2022	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$726.96		
82232	12/01/2022	Open			Accounts Payable	Elegant Homes	\$13,000.00		
82233	12/01/2022	Open			Accounts Payable	Elk Grove Auto / Winner Chevrolet	\$49,101.81		
82234	12/01/2022	Open			Accounts Payable	Elk Grove Auto / Winner Chevrolet	\$49,101.81		
82235	12/01/2022	Open			Accounts Payable	Elk Grove Auto / Winner Chevrolet	\$49,101.81		
82236	12/01/2022	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$1,279.00		
82237	12/01/2022	Open			Accounts Payable	ENTERPRISE FM TRUST	\$1,073.32		
82238	12/01/2022	Open			Accounts Payable	Ferguson Waterworks #1423	\$42.63		

TOWN OF PARADISE
Payment Register

From Payment Date: 12/1/2022 - To Payment Date: 12/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82239	12/01/2022	Open			Accounts Payable	FLORES TOOL & FASTENER	\$148.47		
82240	12/01/2022	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$145.47		
82241	12/01/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$32,350.00		
82242	12/01/2022	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$17,449.70		
82243	12/01/2022	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$1,067.07		
82244	12/01/2022	Open			Accounts Payable	Kevin Sharrah Designs	\$809.66		
82245	12/01/2022	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$1,200.00		
82246	12/01/2022	Open			Accounts Payable	Kovacs, Cameron	\$15.00		
82247	12/01/2022	Open			Accounts Payable	LIFE ASSIST INC	\$274.42		
82248	12/01/2022	Open			Accounts Payable	Look Ahead Veterinary Services	\$741.02		
82249	12/01/2022	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,072.14		
82250	12/01/2022	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$508.00		
82251	12/01/2022	Open			Accounts Payable	Milliman, Inc.	\$30,444.00		
82252	12/01/2022	Open			Accounts Payable	MOBILE MINI INC	\$475.93		
82253	12/01/2022	Open			Accounts Payable	MORGAN TREE SERVICE	\$8,500.00		
82254	12/01/2022	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$71.14		
82255	12/01/2022	Open			Accounts Payable	Munich Reinsurance America, Inc.	\$3,382.75		
82256	12/01/2022	Open			Accounts Payable	NHA Advisors, LLC	\$5,000.00		
82257	12/01/2022	Open			Accounts Payable	North State Tire Co. Inc.	\$1,450.12		
82258	12/01/2022	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$10,142.35		
82259	12/01/2022	Open			Accounts Payable	NORTHSTAR	\$1,150.00		
82260	12/01/2022	Open			Accounts Payable	Nutrien	\$375.38		
82261	12/01/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	\$1,967.47		
82262	12/01/2022	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$68.02		
82263	12/01/2022	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$11,465.59		
82264	12/01/2022	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$2,216.26		
82265	12/01/2022	Open			Accounts Payable	PARADISE POST	\$824.36		
82266	12/01/2022	Open			Accounts Payable	Peters, Habib, McKenna, Juhl-Rhodes & Cardoza, LLP	\$472.00		
82267	12/01/2022	Open			Accounts Payable	PLATT ELECTRIC SUPPLY	\$17.13		
82268	12/01/2022	Open			Accounts Payable	RE CONSTRUCTION	\$1,460.00		
82269	12/01/2022	Open			Accounts Payable	Riebes Auto Parts- Motorpool	\$365.98		
82270	12/01/2022	Open			Accounts Payable	Rural Community Assistance Corporation	\$6,765.25		
82271	12/01/2022	Open			Accounts Payable	SBA Monarch Towers III LLC	\$166.50		
82272	12/01/2022	Open			Accounts Payable	Spherion Staffing	\$3,242.80		
82273	12/01/2022	Open			Accounts Payable	T & L Construction	\$78,380.00		
82274	12/01/2022	Open			Accounts Payable	Tahoe Pure Water Co.	\$37.00		
82275	12/01/2022	Open			Accounts Payable	Tatom, Tyler, S	\$278.97		
82276	12/01/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$761.47		
82277	12/01/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$38.04		
82278	12/01/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$33.88		
82279	12/01/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$29.75		
82280	12/01/2022	Open			Accounts Payable	Tri Flame Propane	\$194.80		
82281	12/01/2022	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$90.00		
82282	12/01/2022	Open			Accounts Payable	UNITED RENTALS, INC.	\$2,049.73		
82283	12/01/2022	Open			Accounts Payable	VALLEY OAK VETERINARY CENTER	\$101.89		
82284	12/01/2022	Open			Accounts Payable	Vannucci, Dominic	\$69.00		
82285	12/01/2022	Open			Accounts Payable	VERIZON WIRELESS	\$344.89		

TOWN OF PARADISE
Payment Register

From Payment Date: 12/1/2022 - To Payment Date: 12/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82286	12/01/2022	Open			Accounts Payable	Westlake Ace Hardware	\$1,253.00		
82287	12/01/2022	Open			Accounts Payable	Witmer Public Safety Group, Inc.	\$2,136.45		
82288	12/01/2022	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$6,734.66		
82289	12/01/2022	Open			Accounts Payable	Wood Rodgers, Inc.	\$253.20		
82290	12/05/2022	Open			Accounts Payable	Jones Hall, A Professional Law Corporation	\$14,625.00		
82291	12/07/2022	Open			Accounts Payable	Aflac	\$57.98		
82292	12/07/2022	Open			Accounts Payable	Met Life	\$10,553.46		
82293	12/07/2022	Open			Accounts Payable	OPERATING ENGINEERS	\$1,003.00		
82294	12/07/2022	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$1,820.96		
82295	12/07/2022	Open			Accounts Payable	SUN LIFE INSURANCE	\$6,785.93		
82296	12/07/2022	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$825.72		
82297	12/07/2022	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$80.00		
82298	12/13/2022	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$1,335.00		
82299	12/13/2022	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
82300	12/15/2022	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$63.31		
82301	12/15/2022	Open			Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$21.99		
82302	12/15/2022	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$23.00		
82303	12/15/2022	Open			Accounts Payable	American River Benefit Administrators	\$16.80		
82304	12/15/2022	Open			Accounts Payable	ANIMAL HOSPITAL/VETMOBILE	\$1,250.52		
82305	12/15/2022	Open			Accounts Payable	AT&T MOBILITY	\$166.56		
82306	12/15/2022	Open			Accounts Payable	AT&T MOBILITY	\$79.54		
82307	12/15/2022	Open			Accounts Payable	Big O Tires	\$444.99		
82308	12/15/2022	Open			Accounts Payable	BURTON'S FIRE, INC.	\$282.53		
82309	12/15/2022	Open			Accounts Payable	BUTTE CO RECORDER	\$347.50		
82310	12/15/2022	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$149.30		
82311	12/15/2022	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$677.00		
82312	12/15/2022	Open			Accounts Payable	Cascade Factory Homes Inc	\$74,739.46		
82313	12/15/2022	Open			Accounts Payable	CHICO POWER EQUIPMENT	\$2,373.66		
82314	12/15/2022	Open			Accounts Payable	CivicPlus, LLC	\$1,342.38		
82315	12/15/2022	Open			Accounts Payable	COMCAST CABLE	\$143.40		
82316	12/15/2022	Open			Accounts Payable	Complete Solar Inc.	\$268.13		
82317	12/15/2022	Open			Accounts Payable	COPWARE, INC.	\$705.00		
82318	12/15/2022	Open			Accounts Payable	Crossfire Tree & Vegetation Services	\$1,500.00		
82319	12/15/2022	Open			Accounts Payable	Culligan of Chico	\$1,920.00		
82320	12/15/2022	Open			Accounts Payable	Deja Vu Gardens Galore Nursery	\$305.65		
82321	12/15/2022	Open			Accounts Payable	DeValera, Shane	\$241.50		
82322	12/15/2022	Open			Accounts Payable	Dokken Engineering, Inc.	\$5,775.58		
82323	12/15/2022	Open			Accounts Payable	Dokken Engineering, Inc.	\$1,324.29		
82324	12/15/2022	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$1,848.84		
82325	12/15/2022	Open			Accounts Payable	Eagle Security Systems	\$119.85		
82326	12/15/2022	Open			Accounts Payable	Elk Grove Auto / Winner Chevrolet	\$64,255.69		
82327	12/15/2022	Open			Accounts Payable	Elk Grove Auto / Winner Chevrolet	\$64,255.69		
82328	12/15/2022	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$229.52		
82329	12/15/2022	Open			Accounts Payable	FIDELITY NATIONAL TITLE COMPANY - CHICO	\$100,000.00		
82330	12/15/2022	Open			Accounts Payable	FRANKLIN CONSTRUCTION COMPANY	\$31,068.53		
82331	12/15/2022	Open			Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$1,027.80		
82332	12/15/2022	Open			Accounts Payable	GOVERNOR'S OFFICE OF EMERGENCY SERVICES	\$1,196.00		

TOWN OF PARADISE
Payment Register

From Payment Date: 12/1/2022 - To Payment Date: 12/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82333	12/15/2022	Open			Accounts Payable	Granicher Appraisals, Inc	\$400.00		
82334	12/15/2022	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$129.31		
82335	12/15/2022	Open			Accounts Payable	GREEN RIDGE LANDSCAPING	\$5,296.00		
82336	12/15/2022	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$1,351.94		
82337	12/15/2022	Open			Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	\$3,840.00		
82338	12/15/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$2,500.00		
82339	12/15/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$5,500.00		
82340	12/15/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$20,000.00		
82341	12/15/2022	Open			Accounts Payable	HUDSON'S APPLIANCE CENTER	\$719.77		
82342	12/15/2022	Open			Accounts Payable	Hunter, Ian William	\$4,478.00		
82343	12/15/2022	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$13,778.13		
82344	12/15/2022	Open			Accounts Payable	J.J.R. Enterprises Inc	\$1,113.54		
82345	12/15/2022	Open			Accounts Payable	James or Lavenia Riotto	\$250.00		
82346	12/15/2022	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$1,141.60		
82347	12/15/2022	Open			Accounts Payable	KEN'S HITCH & WELDING	\$65.00		
82348	12/15/2022	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$374,339.49		
82349	12/15/2022	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$463,803.70		
82350	12/15/2022	Open			Accounts Payable	KOEFRAK INDUSTRIES	\$1,200.00		
82351	12/15/2022	Open			Accounts Payable	L.N. CURTIS & SONS	\$2,242.93		
82352	12/15/2022	Open			Accounts Payable	Lash's Glass	\$8,130.58		
82353	12/15/2022	Open			Accounts Payable	Law Office of Gregory P. Einhorn	\$2,480.00		
82354	12/15/2022	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
82355	12/15/2022	Open			Accounts Payable	Luis Quantum Integration	\$44.00		
82356	12/15/2022	Open			Accounts Payable	MAG Construction LLC	\$229.91		
82357	12/15/2022	Open			Accounts Payable	Mark Thomas & Company Inc	\$12,581.45		
82358	12/15/2022	Open			Accounts Payable	Mark Thomas & Company Inc	\$577.66		
82359	12/15/2022	Open			Accounts Payable	Mark Thomas & Company Inc	\$9,534.28		
82360	12/15/2022	Open			Accounts Payable	Mennonite Disaster Service	\$34,000.00		
82361	12/15/2022	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$100,000.00		
82362	12/15/2022	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$37.54		
82363	12/15/2022	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$39.99		
82364	12/15/2022	Open			Accounts Payable	NHA Advisors, LLC	\$3,937.50		
82365	12/15/2022	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$1,657.05		
82366	12/15/2022	Open			Accounts Payable	NORTHSTAR	\$1,454.00		
82367	12/15/2022	Open			Accounts Payable	NORTHSTATE CARPET CLEANING	\$580.00		
82368	12/15/2022	Open			Accounts Payable	NV5, Inc.	\$1,551.24		
82369	12/15/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	\$749.81		
82370	12/15/2022	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$734.58		
82371	12/15/2022	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$1,877.49		
82372	12/15/2022	Open			Accounts Payable	PARADISE AUTO BODY	\$1,839.36		
82373	12/15/2022	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$376.14		
82374	12/15/2022	Open			Accounts Payable	PARADISE POST	\$127.43		
82375	12/15/2022	Open			Accounts Payable	Psomas	\$56,840.85		
82376	12/15/2022	Open			Accounts Payable	Psomas	\$845.99		
82377	12/15/2022	Open			Accounts Payable	Psomas	\$10,850.16		
82378	12/15/2022	Open			Accounts Payable	Psomas	\$1,686.83		
82379	12/15/2022	Open			Accounts Payable	RAINEY, CHRIS	\$172.50		

TOWN OF PARADISE
Payment Register

From Payment Date: 12/1/2022 - To Payment Date: 12/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82380	12/15/2022	Open			Accounts Payable	RE CONSTRUCTION	\$1,340.00		
82381	12/15/2022	Open			Accounts Payable	Riebes Auto Parts- Motorpool	\$460.54		
82382	12/15/2022	Open			Accounts Payable	Servpro of South Shasta County	\$6,012.99		
82383	12/15/2022	Open			Accounts Payable	Shelby's Pest Control, Inc.	\$80.00		
82384	12/15/2022	Open			Accounts Payable	Sigler Pest Control	\$50.00		
82385	12/15/2022	Open			Accounts Payable	Sirchie Acquisition Company LLC	\$203.32		
82386	12/15/2022	Open			Accounts Payable	Spherion Staffing	\$1,527.60		
82387	12/15/2022	Open			Accounts Payable	Stratti	\$9,463.96		
82388	12/15/2022	Open			Accounts Payable	T and S DVBE Inc.	\$1,119.57		
82389	12/15/2022	Open			Accounts Payable	Tahoe Pure Water Co.	\$115.50		
82390	12/15/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$366.63		
82391	12/15/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$187.49		
82392	12/15/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$14.69		
82393	12/15/2022	Open			Accounts Payable	THOMAS HYDRAULIC & HARDWARE SUPPLY, INC.	\$114.76		
82394	12/15/2022	Open			Accounts Payable	Timios Title	\$100,000.00		
82395	12/15/2022	Open			Accounts Payable	TOM'S TREE SERVICE	\$6,050.00		
82396	12/15/2022	Open			Accounts Payable	Tri Flame Propane	\$619.61		
82397	12/15/2022	Open			Accounts Payable	Trilogy Construction, Inc.	\$427.68		
82398	12/15/2022	Open			Accounts Payable	Urban Design Associates. LTD	\$1,408.03		
82399	12/15/2022	Open			Accounts Payable	Valley Lock & Safe	\$21.45		
82400	12/15/2022	Open			Accounts Payable	VERIZON WIRELESS	\$342.09		
82401	12/15/2022	Open			Accounts Payable	VERIZON WIRELESS	\$1,064.83		
82402	12/15/2022	Open			Accounts Payable	White Glove Cleaning Svc Inc, Theresa Contreras	\$5,610.00		
82403	12/15/2022	Open			Accounts Payable	WILSON PRINTING	\$297.85		
82404	12/15/2022	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$417.44		
82405	12/15/2022	Open			Accounts Payable	Yuba Community College District	\$204.00		
82406	12/29/2022	Open			Accounts Payable	4LEAF, Inc	\$16,020.00		
82407	12/29/2022	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$28.20		
82408	12/29/2022	Open			Accounts Payable	ACCULARM SECURITY SYSTEMS	\$1,655.00		
82409	12/29/2022	Open			Accounts Payable	Allen Gill Construction, Inc.	\$81,265.56		
82410	12/29/2022	Open			Accounts Payable	ANIMAL HOSPITAL/VETMOBILE	\$314.00		
82411	12/29/2022	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$858.06		
82412	12/29/2022	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$110.56		
82413	12/29/2022	Open			Accounts Payable	AT&T MOBILITY	\$89.46		
82414	12/29/2022	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$211.65		
82415	12/29/2022	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$23.34		
82416	12/29/2022	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$2,206.93		
82417	12/29/2022	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,136.08		
82418	12/29/2022	Open			Accounts Payable	Bear Electrical Systems, Inc	\$1,520.00		
82419	12/29/2022	Open			Accounts Payable	Big O Tires	\$40.00		
82420	12/29/2022	Open			Accounts Payable	Blue Flamingo Marketing Advocates	\$3,931.15		
82421	12/29/2022	Open			Accounts Payable	Broad & Gusman	\$4,000.00		
82422	12/29/2022	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$96.00		
82423	12/29/2022	Open			Accounts Payable	CivicPlus, LLC	\$418.00		
82424	12/29/2022	Open			Accounts Payable	COMCAST CABLE	\$396.40		
82425	12/29/2022	Open			Accounts Payable	Creative Composition Inc	\$474.45		
82426	12/29/2022	Open			Accounts Payable	Dirt to Doorknobs	\$14,116.17		

TOWN OF PARADISE
Payment Register

From Payment Date: 12/1/2022 - To Payment Date: 12/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82427	12/29/2022	Open			Accounts Payable	Dirt to Doorknobs	\$25,883.83		
82428	12/29/2022	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$1,167.00		
82429	12/29/2022	Open			Accounts Payable	Entersect	\$109.95		
82430	12/29/2022	Open			Accounts Payable	Flud, Michael	\$257.00		
82431	12/29/2022	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$135.00		
82432	12/29/2022	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$145.47		
82433	12/29/2022	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$1,924.68		
82434	12/29/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$28,500.00		
82435	12/29/2022	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$5,939.96		
82436	12/29/2022	Open			Accounts Payable	ICMA 457 - MissionSquare	\$3,124.16		
82437	12/29/2022	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$117.05		
82438	12/29/2022	Open			Accounts Payable	KP Research Services, Inc.	\$3,000.00		
82439	12/29/2022	Open			Accounts Payable	L.N. CURTIS & SONS	\$7,501.18		
82440	12/29/2022	Open			Accounts Payable	LIFE ASSIST INC	\$403.83		
82441	12/29/2022	Open			Accounts Payable	Look Ahead Veterinary Services	\$1,481.33		
82442	12/29/2022	Open			Accounts Payable	Mennonite Disaster Service	\$20,000.00		
82443	12/29/2022	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$1,400.00		
82444	12/29/2022	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$508.00		
82445	12/29/2022	Open			Accounts Payable	Miwall Corporation	\$8,415.94		
82446	12/29/2022	Open			Accounts Payable	MOBILE MINI INC	\$475.93		
82447	12/29/2022	Open			Accounts Payable	NICOLETTI, CHRISTOPHER	\$100.35		
82448	12/29/2022	Open			Accounts Payable	North State Tire Co. Inc.	\$1,218.99		
82449	12/29/2022	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$11,144.62		
82450	12/29/2022	Open			Accounts Payable	NorthWestern Construction	\$33,500.00		
82451	12/29/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	\$379.24		
82452	12/29/2022	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$427.87		
82453	12/29/2022	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$13,386.94		
82454	12/29/2022	Open			Accounts Payable	Pumped Coffee Co	\$44.00		
82455	12/29/2022	Open			Accounts Payable	Redline Installations Inc	\$1,284.58		
82456	12/29/2022	Open			Accounts Payable	RHOMAR INDUSTRIES	\$953.74		
82457	12/29/2022	Open			Accounts Payable	Riebes Auto Parts- Motorpool	\$2,101.76		
82458	12/29/2022	Open			Accounts Payable	Robinson, Lisa	\$1,237.73		
82459	12/29/2022	Open			Accounts Payable	Spherion Staffing	\$3,410.30		
82460	12/29/2022	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
82461	12/29/2022	Open			Accounts Payable	T & L Construction	\$44,100.00		
82462	12/29/2022	Open			Accounts Payable	T MOBILE USA, INC.	\$1,358.49		
82463	12/29/2022	Open			Accounts Payable	Tashjian Towers Corporation	\$2,970.00		
82464	12/29/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$764.86		
82465	12/29/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$133.73		
82466	12/29/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$6.16		
82467	12/29/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$11.13		
82468	12/29/2022	Open			Accounts Payable	THOMAS HYDRAULIC & HARDWARE SUPPLY, INC.	\$114.76		
82469	12/29/2022	Open			Accounts Payable	Tri Flame Propane	\$445.96		
82470	12/29/2022	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$90.00		
82471	12/29/2022	Open			Accounts Payable	UNITED RENTALS, INC.	\$3,317.57		
82472	12/29/2022	Open			Accounts Payable	Urban Planning Partners Inc	\$420.00		
82473	12/29/2022	Open			Accounts Payable	VERIZON WIRELESS	\$247.20		

TOWN OF PARADISE
Payment Register

From Payment Date: 12/1/2022 - To Payment Date: 12/31/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82474	12/29/2022	Open			Accounts Payable	Westlake Ace Hardware	\$1,326.55		
82475	12/29/2022	Open			Accounts Payable	WILLDAN FINANCIAL SERVICES	\$450.00		
82476	12/29/2022	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$320.11		
Type Check Totals:					285 Transactions		\$2,944,108.91		
<u>EFT</u>									
1370	12/06/2022	Open			Accounts Payable	CALPERS	\$129,468.75		
1371	12/08/2022	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$10,991.06		
1372	12/08/2022	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$37,526.60		
1373	12/13/2022	Open			Accounts Payable	CALPERS - RETIREMENT	\$49,941.82		
1374	12/13/2022	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$7,460.00		
1375	12/21/2022	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$10,313.82		
1376	12/21/2022	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$35,992.95		
1377	12/22/2022	Open			Accounts Payable	CALPERS - RETIREMENT	\$50,620.52		
1378	12/29/2022	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$7,010.00		
Type EFT Totals:					9 Transactions		\$339,325.52		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	285	\$2,944,108.91	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	285	\$2,944,108.91	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$339,325.52	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	9	\$339,325.52	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	294	\$3,283,434.43	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	294	\$3,283,434.43	\$0.00



Town of Paradise
Council Agenda Summary
Date: January 10, 2023

Agenda Item: 6(a)

ORIGINATED BY: Eric Reinbold, Police Chief
REVIEWED BY: Kevin Philips, Town Manager
SUBJECT: SRO – MOU with Paradise Unified School District
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

Adopt Resolution No. 23-___, "A Resolution of The Town Council of The Town of Paradise Making Findings Concerning Executing an MOU with the Paradise Unified School District to Implement and Support a School Resource Officer Position.

Background:

In the past, the Paradise Police Department has had up to two School Resource Officers (SRO) assigned and partnered with the Paradise Unified School District to serve the schools within Paradise. It has been several years since the Department could assign staff to another SRO position. The Town is now at a point where staffing levels would allow a partnership with PUSD and the assignment of an SRO to our Paradise schools.

Staff believes assigning an SRO to the PUSD will be a significant benefit to the Community. Some studies and local evaluations indicate that SROs can have a positive impact, resulting in reduced suspensions, arrests for assaults and weapons charges, disciplinary actions, serious school violence, and crime in the areas surrounding schools

Analysis:

The Town will provide a quarterly invoice to the District within 60 days after the end of each quarter, and the final invoice will include the end-of-year report. The billing to the District shall be invoiced reflecting the total number of hours worked by the SRO for duties requested or required as overtime or straight-time assignments at the applicable rate. Any overtime must be pre-approved by the District in writing.

Financial Impact:

The Police Administration and PUSD Administration have agreed to split the SRO salary at 50% cost share and calculated at a "top step Officer salary and benefits." The maximum amount billable to PUSD for the term of the Agreement is \$67,750.00 excluding any overtime authorized by the District which will be billed at a 50% cost share.

**AGREEMENT BETWEEN
PARADISE POLICE DEPARTMENT
AND
PARADISE UNIFIED SCHOOL DISTRICT**

This Agreement is made between Paradise Police Department, hereafter to be referred to as "Department", and Paradise Unified School District, hereafter to be referred to as "School District."

District is aware of the potential for violence on school campuses; the potential of drug and alcohol use by students, both on and off school campuses; and the challenges of social media, electronic communication, bullying, and truancy. Department and District recognize the need for a School Resource Officer (SRO) to be directly involved with the youth on the campuses of District's schools. The purpose of the SRO is to be a liaison between the staff, faculty, students, and parents of the students at District's schools, to promote a safe environment where an orderly educational process can take place.

Now therefore, Department and District agree as follows:

1. **Services and Independent Contractor.** Department shall provide an SRO to perform the Services set forth in this Agreement, including Exhibit A. The SRO will be available to District every regular day school is in session. Department, in the performance of this Agreement, shall be and act as an independent contractor with the sole authority for controlling and directing the performance of the details of the Services, as set forth in Exhibit A, attached hereto, District being interested only in the results obtained. Department understands and agrees that it/he/she and all of its/his/her employees shall not be considered officers, employees, agents, partners, or joint ventures of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Department shall assume full responsibility for payment of all federal, state, and local taxes with respect to Department's employees. Department shall still be responsible for payment of all state and federal taxes.
2. **Compensation.** Department will provide a quarterly invoice to District within 60 days after the end of each quarter, and the final invoice will include the end-of-year report. The billing to District shall be invoiced reflecting the total number of hours worked by the SRO for duties requested or required as overtime or straight-time assignments at the applicable rate. Any overtime must be pre-approved by the District in writing. The maximum amount billable to PUSD for the term of the Agreement is \$67,750.00 excluding any overtime authorized by the District which will be billed at a 50% cost share.
3. **Standard of Care.** Department represents that the Department has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of the District. Services shall only be performed by competent personnel under the supervision of and in the employment of Department. Department's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.

4. **Equipment and Materials.** Department shall furnish, at its own expense, all tools, labor, materials, equipment, supplies, transportation services and any other items (collectively, "Equipment") necessary to complete the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse, or failure of any equipment used by Department, even if such Equipment is furnished, rented, or loaned to Department by District.

District will provide the SRO with office space and the necessary furniture to conduct interviews, write reports, etc.; and prepare a work schedule for the SRO that is agreeable to Department. The schedule may be modified with agreement by both Department and District.

5. **Confidentiality.** Department shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

6. **Term.** This Memorandum of Understanding ("MOU") will start on _____, and will remain in effect until one (1) year later unless terminated earlier in accordance with this MOU.

7. **Termination.**

7.1 With Cause. Either Party may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

7.1.1. material violation of this Agreement by the other Party; or

7.1.2. any act by a Party exposing the other Party to liability.

Written notice shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of termination by either Party, the District may secure the required services from another Department.

7.2. Reduction in Funding. If either Party has an unforeseen reduction in funding, that Party may, at any time, with or without reason, terminate this Agreement upon fifteen (15) days written notice. Department shall only be compensated for services satisfactorily rendered to the date of termination. Written notice by either Party shall be sufficient to stop further performance of services by Department. Notice shall be deemed given when received by the other Party or no later than three (3) days after the day or mailing, whichever is sooner.

7.3 Without Cause. Either Party may terminate this Agreement for any reason or no reason at all by giving the other Party at least 30 days' prior notice.

8. **Mutual Indemnification.** Each party shall be solely responsible for the act(s) and omission(s) of its own officers, employees, officials, agents, representatives, and volunteers. To the

extent permitted by law, each party agrees to indemnify the other party from any and all damages, liability, judgments, claims, expenses, attorney fees, and costs to the extent resulting from any act or omission of any of its officers, employees, officials, agents, or representatives, or the performance or failure to perform under this Agreement.

9. **Insurance.** Department shall procure and maintain at all times it performs any portion of the Services the following insurance:

- 9.1. General Liability. One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) general aggregate for bodily injury, personal injury, and property damage in the form of Comprehensive General Liability and Contractual Liability.
- 9.2. Law Enforcement Legal Liability Insurance. Ten Million Dollars (\$10,000,000).
- 9.3. Automobile Liability Insurance. One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) general aggregate for automobile liability insurance that shall protect Department and District from all claims of bodily injury, property damage, personal injury, death, and medical payments arising performing any portion of the services by Department.
- 9.4. Workers' Compensation and Employers' Liability Insurance. For all the Department's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, Department shall keep in full force and effect, a Workers' Compensation policy. That policy shall provide employers' liability coverage with minimum liability coverage of One Million Dollars (\$1,000,000) per accident for bodily injury or disease. Department shall provide an endorsement that the insurer waives the right of subrogation against District and its respective elected officials, officers, employees, agents, representatives, contractors, trustees, and volunteers.
- 9.5. Other Insurance Provisions:
 - 9.5.1. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:
 - 9.5.1.1. District, its representatives, contractors, trustees, officers, officials, employees, agents, and volunteers ("Additional Insureds") are to be covered as Additional Insureds as respects liability arising out of activities performed by or on behalf of Department; instruments of service and completed operation of Department; premises owned, occupied, or used by Department; or automobiles owned, leased, hired, or borrowed by Department. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds.

9.5.1.2. For any claims related to the services, the Department's insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of Department's insurance and shall not contribute with it.

9.5.1.3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.

9.5.2. Department's insurance shall apply separately to each insured against who claim is made of suit is brought, except with respect to the limits of the insurer's liability.

9.5.3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to District.

9.5.4. Department shall furnish District with certificates of insurance showing maintenance of the required insurance coverage and original endorsements affecting general liability and automobile liability coverage. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the District before services commence.

The foregoing has been agreed upon by the following:

Melissa Crick, President
Paradise Unified School District

Date

Tom Taylor, Superintendent
Paradise Unified School District

Date

Eric Reinbold, Chief
Paradise Police Department

Date

Greg Bolin, Mayor
Town of Paradise

Date

EXHIBIT A

SCOPE OF SERVICES

Department will provide the following services:

1. Under Paradise Police Department supervision, dedicate one (1) full time officer to District's schools. The schedules will be coordinated between the Department and the District.
2. The SRO will coordinate enforcement details targeting truancy and assist faculty and staffing the development of a proactive truancy enforcement program.
3. The Department will provide all necessary training that would improve the effectiveness of the SRO.
4. The SRO will participate in home visits to student truants along with outreach workers and attend monthly meeting pertaining to truancy.
5. The SRO will coordinate enforcement details with campus staff targeting students and problem areas involving vandalism, narcotics, fighting, loitering etc. The SRO will work with staff and the surrounding business community to target problems on or off campus involving students.
6. The SRO will assist school staff with the development of yearly update, practice drills and implementation of the school's safety plan.
7. The SRO may participate in the weekly school meetings and have weekly contact with school administrators.
8. The SRO may also participate in other activities not specifically covered in the MOU that are mutually agreed upon by the Participating Agencies that fall within the total authorized hours/cost.
9. Overtime will be contracted on an as needed basis and approved by the District prior to working the overtime.
10. The SRO will attend home football games and other events as requested by District.



Town of Paradise
Council Agenda Summary
Date: January 10, 2023

Agenda Item: 6(c)

ORIGINATED BY: Jessica Erdahl, Sr. Capital Projects Manager
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: Award Construction Contract – On-System Roadway Rehabilitation – Pearson (Phase 2)
LONG TERM RECOVERY PLAN: Yes, Tier 1, Evacuation Routes

COUNCIL ACTION REQUESTED:

1. Consider adopting Resolution No.23-____, A resolution of the Town Council of the Town of Paradise Awarding Contract No. 7303.2.CON, On-System Roadway Rehabilitation –Pearson (Phase 2) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid. (ROLL CALL VOTE)
2. Authorize the Town Manager to execute an agreement with Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid plus additive bid #1 relating to Contract No. 7303.2.CON and to approve contingency expenditures not exceeding 10%.

Background:

Due to the ongoing recovery effort and debris removal operations within the Town and Butte County, the Town’s on-system roadway infrastructure sustained heavy damage in the wake of the Camp Fire. The pavement structural sections were damaged in two ways:

1. Pavement Scarring due to Vehicular Fires – On the day of the Camp Fire, several motorists were required to abandon their vehicles and continue evacuating on foot. The subsequent car fires damaged the pavement, justifying the need for repair.
2. Pavement Structural Section Damage due to Heavy Truck Traffic – Following the Camp Fire, the Town has experienced a staggering level of truck traffic. During the CALOES Debris Removal effort, over 3.7 million tons of material was removed, equivalent to approximately 300,000 truckloads. During that same period, PG&E, Comcast, and AT&T have restored the distribution infrastructure. PG&E has already removed over 92,000 trees, and an additional 100,000 trees are estimated for removal in 2020. The volume of trucks using the Town’s on-system roads has resulted in damage to the pavement structural section, justifying the need for rehabilitation.

The Town coordinated with Caltrans and Federal Highways Administration (FHWA) to secure Emergency Relief permanent restoration funding to repair damaged on-system roads town wide. Through the Emergency Relief Program, the Town of Paradise has been approved for \$55,439,200 for the on-system road rehabilitation project. The approved project is located on Federal-Aid “On-System” roads – meaning the Town’s primary collectors and arterials such as Skyway, Clark, Pearson, Elliott, Bille, Wagstaff, and Pentz Roads, etc.

On November 10, 2020, Paradise Town Council awarded master on-call contracts to Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to

perform on-call professional civil engineering services for a variety of local, state, and federally funded projects. Subsequently, in January 2021, task orders were issued to Mark Thomas, Dokken Engineering, and Wood Rodgers, Inc. to perform civil design services on the on-system road rehabilitation project. The overall scope of work for the Project can be summarized as follows:

- Repair Camp Fire damaged on-system roads to achieve a pre-fire condition.

Road rehabilitation projects will be identified based on utility undergrounding completion. As segments of utilities are nearing completion, the Town of Paradise will identify and bid specific segments of roadways as individual projects. The goal of this approach is to maximize efficiency, partnership and remain good stewards of precious public funds and community impacts by reducing excavations into recently rehabilitated roadways.

On June 14, 2022 Paradise Town Council awarded Contract No. 7303.1.CON, 2022 On-System Roadway Rehabilitation –Skyway (Project 1) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid plus additive bid #1 \$5,069,864.78. This first contract is nearing full completion and closeout.

On March 8, 2022 Paradise Town Council adopted a resolution approving the Plans & Specifications for the On-System Roadway Rehabilitation project. Council further directed staff to advertise for bids on the Phase 1 Project – Skway: Crossroads to north of Center Street.

A vicinity map of the Pearson (Phase 2) project limits is provided in this Agenda Summary.

Analysis:

On December 14, 2022, 4 bids were received by the Town Clerk and publicly opened. A list of bids received are shown in the table below:

Bid No.	Item Description	Base Bid Amount
X	Engineer's Estimate	\$ 7,367,260.26
1	Baldwin Contracting Company, Inc. dba Knife River Construction	\$ 5,339,517.50
2	DeSilva Gates Construction, LLC	\$ 6,099,099.00
3	Teichert Construction	\$ 6,311,000.00
4	Lamon Construction Co, Inc.	\$ 7,064,910.70

Per the contract specifications, the award of the contract, if it be awarded, will be to the lowest responsible, responsive bidder based upon the base bid whose bid complies with all the requirements prescribed.

Staff is recommending award of Contract No.7303.1, On-System Roadway Rehabilitation – Pearson (Phase 2) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid, \$5,339,517.50. This recommendation is made after careful review of the Contractor’s bid submittals including required Disadvantaged Business Enterprise (DBE) Commitment, DBE Good Faith efforts and subcontractor listings. It shall be noted that the

contractor inadvertently omitted Exhibit 12-B Part 2 with their DBE Good Faith Effort Documentation. This form, which identifies Subcontractors who provided quotations to the Contractor, but were not used on the bid. This form was provided the Town immediately after being identified as missing from the follow-up package submission. This inadvertent omission is minor and is not reflective of the Contractor's responsiveness nor responsibility to proceed with the bid.

Financial Impact:

FHWA Emergency Relief funds have been authorized as Advance Construction (AC) for the construction and construction engineering phases. Advance Construction is a project authorization technique that allows FHWA to authorize a project phase without obligating Federal funds. Projects authorized under Advance Construction procedures will not receive federal reimbursement until Federal funds become available and are obligated on a subsequent sequence. Further, utility adjustments are a non-participating cost to be reimbursed per executed utility agreements with Paradise Irrigation District and AT&T. The Town will use local funds to perform the construction and construction engineering phases for future federal and utility reimbursement. Emergency Relief AC funding is typically obligated as federal funds within 6 months following federal authorization to proceed.

The total estimated construction and construction engineering cost for the project is \$5,789,875.50.

**On-System Roadway Rehabilitation Project – Pearson
Funding Summary**

Contract Items	Total Estimated Cost	Total Participating Cost	Emergency Relief (AC) 75.25 %	Local Match 24.75%	Non-Participating (Utility Adjustments)
Base Bid	\$ 5,339,875.50	\$ 5,174,056.58	\$ 3,893,477.58	\$ 1,280,579.00	\$ 165,818.92
Construction Management	\$ 450,000.00	\$ 450,000.00	\$ 338,625.00	\$ 111,375.00	\$ -
Total	\$ 5,789,875.50	\$ 5,624,056.58	\$ 4,232,102.58	\$ 1,391,954	\$ 165,818.92

Required matching funds, \$1,391,954 (24.75%), will be funded through the Town's Community Development Block Grant-Disaster Recovery (CDBG-DR) Infrastructure Allocation.

Environmental Review:

The project is exempt under State CEQA Guidelines [Section 15269(a)], which states:

The following emergency projects are exempt from the requirements of CEQA.

(a) Projects to maintain, repair, restore, demolish, or replace property or facilities damaged or destroyed as a result of a disaster in a disaster-stricken area in which a state of emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act, commencing with Section 8550 of the Government Code. This includes projects that will remove, destroy, or significantly alter an historical resource when that resource represents an imminent threat to the public of bodily harm or of damage to adjacent property or when the project has received a determination by the State Office of Historic Preservation pursuant to Section 5028(b) of Public Resources Code.

The project location is a disaster-stricken area, proclaimed as a major disaster by the President on November 12, 2018 (FEMA-4407-DR) and as a State of Emergency by the State of California

on November 8, 2018. The purpose of the project is to repair existing infrastructure damaged by the Camp Fire. No further environmental review is necessary for this project.

Attachments:

- A. Resolution
- B. Pearson (Phase 1) Project Map

**TOWN OF PARADISE
RESOLUTION NO. _____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PARADISE AWARDDING CONTRACT NO. 7303.2.CON, ON-
SYSTEM ROADWAY REHABILITATION –PEARSON (PHASE 2)
TO BALDWIN CONTRACTING COMPANY, INC. DBA KNIFE
RIVER CONSTRUCTION IN THE AMOUNT OF THEIR BASE BID.**

WHEREAS, on-system roads sustained damage as a result of the Camp Fire;
and,

WHEREAS, the Town of Paradise has received a \$55,439,200 allocation of
Federal Highway Administration Emergency Relief Program funds; and,

WHEREAS, the purpose of the Emergency Relief Program is Repair or
reconstruction of Federal-aid highways and roads (“On-System”) which have suffered
serious damage as a result of natural disasters.

WHEREAS, eligible repairs may include, but are not limited to, damage
occurring to pavement or other surface courses, shoulders, embankments, cut slopes,
roadside development, and stream channels, whether man-made or natural. Pavement
repairs or reconstruction may also include rock slope protection, cribbing, or other stream
bank control features, bridges, retaining walls, culverts and debris removal, including other
deposits from roadway drainage channels and the traveled way.

WHEREAS, the On-System Road Rehabilitation Project – Pearson (Phase 2) is
consistent in scope with the approved emergency relief funds: and,

WHEREAS, the On-System Road Rehabilitation Project – Pearson (Phase 2) is
consistent with priorities identified in the Paradise Long-Term Recovery Plan prepared in
response to the 2018 Camp Fire.

WHEREAS, the Town Council approved the Plans, Specification and Estimates
and authorized advertisement for bids on the On-System Road Rehabilitation Project –
Pearson (Phase 2) on the 7th day of November 2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF PARADISE AS FOLLOWS:**

Section 1. The Town Manager is authorized to award and execute the construction
contract to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount
of their base bid. for the On-System Roadway Rehabilitation Project and approve
contingency expenditures not exceeding 10%.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 10th day of January 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

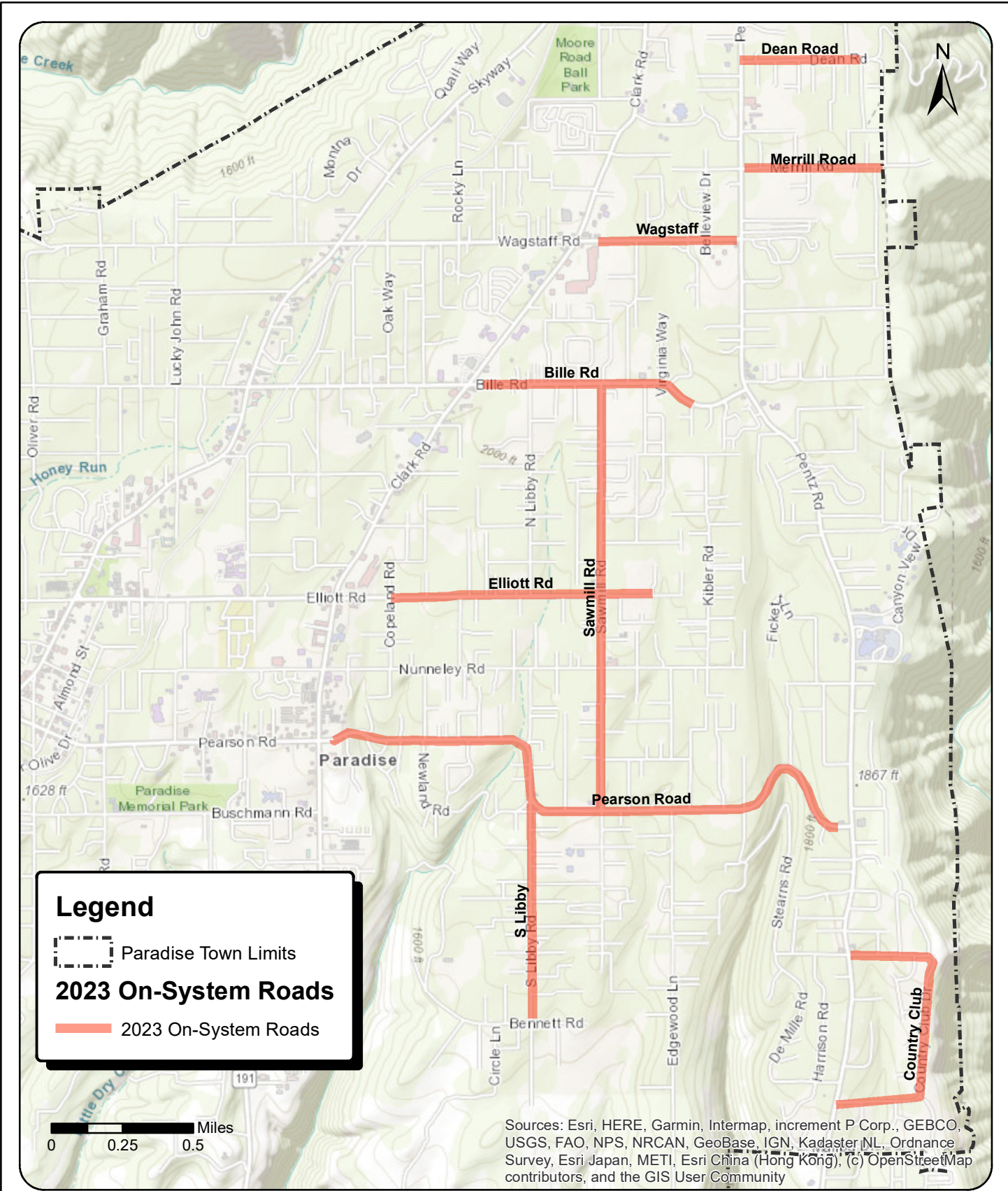
By: _____
Greg Bolin, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

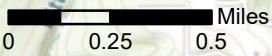


Legend

Paradise Town Limits

2023 On-System Roads

2023 On-System Roads



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community



TOWN OF PARADISE
 PUBLIC WORKS DEPARTMENT
 5555 Skyway Road
 Paradise, California 95969

PROJECT NOTIFICATION MEMO NO. 2
2023 ON-SYSTEM ROAD
REHABILITATION PROJECT
FEDERAL-AID NO. ER38Y0(012)

PROJECT LOCATION MAP
 J ERDAHL
 OCT 2022



Butte County Mosquito and Vector Control District

5117 Larkin Road • Oroville, CA 95965-9250
Phone: 530-533-6038 • Fax: 530-534-9916
www.BCMVCD.com

Matthew C. Ball
Manager

October 13, 2022

Paradise Town Council
5555 Skyway
Paradise, CA 95969



Dear Council Members:

The appointment of Melissa Schuster, representing the Town of Paradise to our Board of Trustees will expire at the end of this year. On October 12, 2022, Ms. Schuster signified her willingness to serve another term if reappointed.

Ms. Schuster has faithfully served as a Trustee for the Butte County Mosquito and Vector Control District for 6 years, and her knowledge and technical expertise has provided valuable contributions to the technical, financial, and governmental aspects of the District program. She has been a strong and consistent advocate of public health protection for the residents of Butte County, Hamilton City, the State of California, and the nation, and her service and experience have been a valuable contribution to the mosquito and vector control program of the District.

For your information, Health and Safety Code (HSC) Section 2024 governs the District's Board appointments. Pursuant to HSC, Section 2022(a) each person appointed by a board of supervisors to be a member of a board of trustees shall be a voter in that county and a resident of that portion of the county that is within the district (District's service area). Additionally, pursuant to HSC, Section 2024(a) expect as provided in Section 2023, the term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. Terms of office commence at noon on the first Monday in January. Members of the Board of Trustees serve without compensation, but do receive an amount to not exceed \$100.00 per month for expenses incurred while on official business.

Please call if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matthew C. Ball".

Matthew C. Ball
District Manager



Town of Paradise
Council Agenda Summary
Date: January 10, 2023

Agenda Item: 6(e)

ORIGINATED BY: Scott Huber, Town Attorney
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: Adoption of Ordinance No. 623
LONG-TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Waive second reading of the entire Town Ordinance No. 623 and approve reading by title only; and,
2. Adopt Town Ordinance No. 623, " An Ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating To Abatement Warrants, Injunctions And Civil Penalties."

Background:

On December 13, 2022, the Town Council introduced the above-noted Town ordinance for purposes of eventual adoption. If adopted, the proposed ordinance intends to amend the provisions of Chapter 8.04.020.1 of the Paradise Municipal Code relating to abatement warrants, injunctions and civil penalties.

Analysis:

Town staff recommends the Town Council waive the second reading of this entire ordinance, read it by title only, and formally adopt Town Ordinance No. 623 [copy attached]. Once adopted, the provisions of this ordinance will be effective 30 days after approval.

Financial Impact:

There will be a nominal cost for publishing the ordinance in the local newspaper and codification.

ATTACHMENT:

1. Ordinance No. 623 "An ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating to Abatement Warrants, Injunctions and Civil Penalties.

**TOWN OF PARADISE
ORDINANCE NO. 623**

**AN ORDINANCE AMENDING PARADISE MUNICIPAL CODE SECTION 8.04.020.1 RELATING TO
ABATEMENT WARRANTS, INJUNCTIONS AND CIVIL PENALTIES**

SECTION 1. Section 8.04.020.1 of the Paradise Municipal Code is amended to read as follows:

8.04.020.1 Civil Violation – Abatement Warrants, Injunctions and Civil Penalties

- A. In addition to any other remedy provided by this code, any provision of this chapter relating to the abatement of a public nuisance may be enforced by application to the Court for an abatement warrant granting Town authority to eliminate the nuisance conditions or by an injunction issued by the superior court upon a suit brought in the name of the Town of Paradise. All remedies prescribed by this chapter are cumulative and the use of one (1) or more remedies by the town shall not bar the use of any other remedy for the purposes of enforcing the provisions hereof or abating a public nuisance.

- B. In addition to the penalties provided above, any condition caused or permitted to exist in violation of any provision of any ordinance of the town or provision of this code shall be deemed a public nuisance and may be abated as provided herein or in any other chapter of this code.

SECTION 2. Pursuant to California Environmental Quality Act (CEQA) Guidelines section 15308 this ordinance is exempt from CEQA in that it is a Class 8 categorical exemption for actions taken by a regulatory agency to establish procedures for the protection of the environment.

SECTION 3. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this 10th day of January, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Bolin, Mayor

ATTEST:

APPROVED AS TO FORM:

Dina Volenski, CMC, Town Clerk

Scott E. Huber, Town Attorney



About the Arts Commission

The Arts Commission is composed of seven members appointed by the City Council to serve four-year terms. The Commission makes recommendations to the Council regarding the public art program, the yearly allocation of funds to arts organizations and individual artists, and the marketing of Chico as an arts and culture destination. The Commission meetings are held quarterly, in the months of January, April, July, and October, on the second Wednesday of the month at 4:30 p.m. in the Council Chambers located in the City Council Chamber Building, 421 Main Street. Meetings are open to the public.

The mission of the Arts Commission, as stated in the City of Chico Arts Master Plan, adopted by the City Council in 1993, is as follows: "Excellence in the arts is a reflection of the health and quality of life in a community. The purpose of the Arts Commission is to serve as an advocate for the arts and as partner in the community's artistic and cultural development. Visual, performing, and literary art programs should be designed to encourage the active participation of all citizens in this valuable aspect of their daily lives."

Arts Commissioners

Stephen Cummins
Daniela Ferguson
Mary Gardner
Louis Nava
Monica McDaniel, Chair
Kimberly Ranalla
Jedrek Speer

To email this group click here:
[Arts Commissioners](#)

City Arts Contact Information

Debbie Presson
City Clerk
(530) 896-7251
E-Mail Arts Coordinator



Public Art Program

Purpose

The purpose of the City of Chico Art in Public Places Program is to expand the public experience with the visual arts, to promote the artistic and cultural development of the community, and to encourage the active participation of all citizens in making art a valuable aspect of their daily lives. This Program represents a key supporting element for the achievement of the goals and objectives of the City's Arts Master Plan.



Goals

A successful public art program, through a variety of approaches to site-specific art projects, seeks to achieve the following goals:

- Humanize the built environment through “place-making” symbols of civic pride and community identity, and through artistic statements that create a vibrant sense of place in public spaces.
- Make art accessible to the community so that the public may expand its experience, awareness, sensitivity, enjoyment and understanding of art; that the lives of our citizens and visitors will be enhanced through interaction with public art.
- Foster the concept of artists as “aesthetic decision-makers” to be recognized and actively utilized in the development and planning of the built and natural environment, and by encouraging collaborations between artists, urban planners, building and landscape architects, engineers and other designers.
- Provide diverse and challenging employment opportunities for contemporary artists from all ethnic communities to ensure that a broad cultural heritage will be reflected in the community’s public art collection.

Resource List of Pre-Qualified Artists






This list will be made available to the City's project managers and consultants as a method of selecting artists to be hired, as part of a design team, if needed, to assist with the inclusion of artistic architectural elements into Capital Improvement Projects such as the construction or remodel of public facilities and/or public infrastructure projects paid for wholly or in part by the City of Chico. These artists will remain on the Resource List of Pre-Qualified Artists for three years.

- Dayton Claudio, Chico CA
- Elizabeth Devereaux, Chico CA
- Richard Deutsch, Davenport CA
- Gordon Huether, Napa CA
- Janice Hofmann, Chico CA
- Susan Larsen, Chico CA
- Jeff Lindsay, Chico CA
- Margo Majewska, San Francisco CA
- Tony Natsoulas, Sacramento CA
- Gregg Payne, Chico CA
- Eric Powell, Berkeley CA
- Glen Rogers, San Jose CA
- Jos Sances, Oakland CA
- Vickie Jo Sowell, Emeryville CA
- Diana Walker-Smith, Sacramento CA
- Ann Weber, Emeryville CA

Information Available to Download and Print



-  Downtown Art Benches Walking Tour Map and Brochure
 -  Art In Public Places Policy
 -  Private Developer Program
-



Soaring Star

Chapter 2.62

ARTS COMMISSION

Section:

2.62.010 Created.

2.62.020 Purpose.

2.62.030 Composition.

2.62.035 Architectural review board liaison.

2.62.040 Members' terms of office.

2.62.050 Regular meetings - Time, place and frequency.

2.62.060 Meetings - Cancellation.

2.62.010 Created.

There is hereby established the arts commission of the city.

(Ord. 1781 (part), Ord. 2096 §1)

2.62.020 Purpose.

The arts commission shall be, for all purposes, an advisory commission to the city council for matters relating to aesthetic treatments, memorials, gifts, and tourism related items.

(Ord. 2475 §2)

2.62.030 Composition.

Regular members. The arts commission shall consist of seven (7) members.

(Ord. 1781 (part), Ord. 2010 §1, Ord. 2096 §3, Ord. 2475 §3)

2.62.035 Architectural review board liaison.

In addition to the regular members, a current member of the architectural review board shall act as a liaison to the arts commission. Such liaison shall have the responsibility of attending commission meetings to discuss matters of mutual interest to the board and commission, but shall not vote.

(Ord. 2010 §2, Ord. 2096 §4)

2.62.040 Members' terms of office.

Members of the arts commission shall be appointed to serve for a term of four years and until their respective successors are duly appointed and qualified.

(Ord. 1781 (part), Ord. 2096 §5, Ord. 2475 §4)

2.62.050 Regular meetings - Time, place and frequency.

Regular meetings of the arts commission shall be held quarterly, in the months of January, April, July and October in the council chamber building of the city on the second Wednesday of each month at the hour of 4:30 p.m. If such a meeting falls upon a legal holiday, the regular meeting shall be held on the preceding or succeeding Wednesday that does not fall on a holiday. Meetings shall end at 6:00 p.m. Meetings may be extended to 6:30 p.m. by a majority vote of the arts commission members present.

(Ord. 2475 §5)

2.62.060 Meetings - Cancellation.

If no other matters remain from previous meetings, or there is otherwise no business to transact, a city staff member may cancel the regular meeting. Before determining that there is no business, the city staff member shall attempt to contact the chair of the arts commission to confirm cancellation.

(Ord. 2475 §6)



CITY of CHICO

The City of Chico Arts Master Plan

Developed by the City of Chico Arts Commission and approved by the City Council on July 21, 1993

The Arts, consisting of the general areas of visual, performing and literary arts, are a creative means of self-expression and understanding which contribute to the health and quality of life in a community. This Arts Master Plan represents a recognition by the City of Chico of the need to actively participate in the artistic and cultural development of its citizens. The role of the Arts Commission in fulfilling this need is to serve as an advocate for the Arts, and as a community partner in the design and development of the City's cultural and arts programs which encourage citizen participation.

The following goals, objectives and policies are the key elements of this Plan. In order to achieve their full implementation, a strong, cooperative effort among government, business and arts organizations is essential. The implementation strategy and time line, developed by the Arts Commission and approved by the City Council, is central to this effort. To fund such implementation, emphasis will need to be placed on non-City funding sources such as Federal, State and private foundation grants since the availability of City funds will be limited.

As used in this Plan, the terms "encourage," "support," "promote" and the like do not imply a financial commitment or obligation on the part of the City. Instead, the City will encourage, support and promote the arts primarily by facilitating cooperative efforts, both intergovernmental and between government, business and arts organizations, and through other means as well, to achieve the goals and objectives of this Plan.

Goal 1

To provide opportunities for the artistic and cultural development of the citizens of Chico.

Objective No. 1

To develop and maintain an environment that encourages diverse program activity in the Arts.

Policies

1. Provide through an advisory Arts Commission a forum for arts concerns and recommendations of the elected officials and their staff concerning arts issues.
2. As funds become available, encourage the City Council to establish an administrative staff having an arts background to provide on-going encouragement and support of community art programs.
3. Continue utilization of the concept of contracting for cultural and arts services with local arts organizations and individual artists.
4. Involve the various City boards, commissions and departments as necessary in coordinating the diverse arts opportunities offered by the community.
5. Encourage citizens to take advantage of arts programming offered by other agencies and institutions in the community.
6. Provide financial assistance whenever feasible to groups or individuals who provide public arts programming to the community.
7. Encourage University, business and community cooperation in programming, financing and other support of artistic and cultural events and opportunities.

Objective No. 2

To develop and expand municipal arts facilities to assist in meeting the needs of organizations that provide arts services through the use of such facilities.

Policies

1. Consider forming a Arts Commission subcommittee to assist in the development of a plan to build a arts complex or municipal performing arts center, and to promote the establishment of an outdoor amphitheater in Bidwell Park, in cooperation with the Bidwell Park and Playground Commission.
2. Consider the planning, development and funding of new or augmented arts facilities that may be needed.
3. Consider cooperative arrangements between the City and local, state and federal agencies to provide needed arts facilities for the community.

Objective No. 3

To expand the City's role in providing works of art in public places.

Policies

1. Implement and fund City programs for the installation and maintenance of works of art in public places.
2. Encourage private business, through development incentives and other non-monetary incentives, to exhibit and install works of art in their public areas.
3. Seek out and encourage private businesses to make their public places available for visual and performing arts programs.
4. Establish on-going sources for the funding of public art such as a percentage for art program.
5. Encourage cooperative arrangements between the City and local, state and federal agencies to provide works of art for exhibition in public places.

Goal 2

To facilitate the education of all citizens in the development of their creative skills and an appreciation for the Arts.

Objective No. 1

To cooperate with and coordinate efforts between local organizations, private and public educational institutions and private industry in providing a range of experiences and skill development essential to a well-rounded cultural environment.

Policies

1. Provide funding and other assistance whenever possible to organizations that provide arts educational experiences to the citizens.
2. Provide direction, encouragement and support for the continued development of a variety of arts activities in the City.
3. Encourage the establishment of a wide range of programs for adults and children that develop the skills of the participants at all levels of creative expression.
4. Support the development of a arts organizational network and information distribution system which would make citizens aware of training programs and performance opportunities which are available in local public institutions and/or private organizations.

Policies

1. Promote the development of a forum for critical expression.
2. Support programs such as art-in-the-schools, artist-in-residence and other programs which allow children and non-artist citizens to experience various art forms.

3. Support programs which provide opportunities for children to learn about diverse art styles.

Goal 3

Support the development of artists and their access and exposure to the community.

Objective No. 1

To facilitate access to public and private spaces that are compatible with the exhibition of art works and the performance of artistic programs.

Policies

1. Facilitate the utilization of free public exhibition spaces.
2. Encourage citizens to view and/or participate in the various local exhibitions and performances of art works and programs.
3. Foster private and public funding of art exhibits and performances.
4. Encourage exhibition and performance partnerships between artists and all sectors of the community.
5. Promote the establishment of a community liaison to assist artists looking for exhibition and performance space.

Objective No. 2

To encourage the development of spaces that are compatible with the needs of studio artists, craft persons and performing artists.

Policies

1. Consider the development of cooperative funding arrangements to provide suitable space for art studios , rehearsal halls and performance facilities .
2. Consider appropriate amendments to City zoning and other ordinances to facilitate the location and establishment of art studios, rehearsal halls and performance facilities. Review land use policies to encourage, for consideration, the location and establishment of art related facilities without infringement upon adjacent land uses.
3. If alternative community storage space is limited or unavailable, support the allocation of appropriate storage space for the storage of art works.

Objective No. 3

To promote media exposure and public information regarding arts performances and exhibitions.

Policies

1. Support and/or facilitate the use of public access television facilities for this purpose.
2. Publicly and formally recognize (e.g., through a mayor's award, etc.) artistic achievement of individual artists, and collaborative efforts of artists and other individuals (e.g., architects).
3. Recognize the information media's contribution to the promotion of the arts.

Goal 4

To integrate the work and thinking of artists, along with that of other design professionals, into the planning, design, building and development of Chico in order to achieve the highest standards of design for the City.

Objective No 1

Promote the installation of visual art and art treatments in and on City-owned buildings, facilities and open spaces.

Policies

1. Visual art and art treatments should be integrated into the design of public works projects undertaken by the City, including bridges, streets and sidewalks, parks and public buildings.
2. Promote the redevelopment or retrofitting of existing public facilities and spaces to install visual art and art treatments.
3. Promote collaboration and partnerships between artists and architects, engineers, etc.
4. Establish an "Art in Public Places" subcommittee of the Arts Commission to recommend art works to be installed in public places.

Objective No. 2

Promote the voluntary installation of visual art treatments throughout the City as development and building occur.

Policies

1. Support the participation of art professionals and experts in the City's architectural and design review processes.
2. Consider the development of art treatment standards to be used by the City in evaluating the design of private sector projects.

Goal 5

To support diversity in the arts.

Objective No. 1

Promote ethnic and culturally diverse art programs, both in education and exhibitions, to promote greater cultural and ethnic understanding and appreciation.

Policies

1. In goals 1 through 4, to the extent possible, include, promote, implement and instill cross-cultural elements into their implementation.
2. Develop liaisons with groups in the community to promote the understanding of diverse art forms and the like.

Goal 6

To promote and support the development of long term fiscal strategies to assist local arts organizations in maintaining their stature and contribution to the quality of life of the community.

Objective No 1

Develop fiscal strategies for the promotion of quality arts programs.

Policies

1. Support the development of a non-profit "friend" auxiliary organization to generate additional funds through fund-raising activities, donations and grant programs, and the establishment of a non-profit foundation or fund to receive such funds.
2. Encourage research into available grants for matching, development and organizational support for the City and local arts organizations.
3. Support the development of corporate, local business and individual donations, in-kind matches, facilities and other organizational support for the City and local arts organizations.

4. Encourage the formation of business/arts partnerships which are mutually beneficial.
5. Encourage the "adoption" of individual arts organizations by corporations, local business and individuals to assist in providing various levels of organizational support.
6. Support the liaison between arts programming and tourism for the development of increased revenues affecting both local business and the arts organizations.

Commissions & Committees

More information can be obtained from **Jennifer Schmitke**, City Clerk (530) 865-1610.

- **Commissioner Application**
- **Commissioner Guide**
- **Commission Meeting Agendas**

Arts Commission

The Arts Commission consists of seven members, four of whom shall be individuals who work or are involved in the arts. The functions of the arts commission include advising the City Council on proposed funding for various community arts organizations, proposed funding for community art projects, assisting in the site selection of community art projects, reviewing and making recommendations on the technical and aesthetic aspects of proposed community artwork, organizing competitions for artistic works in public places, implementing the goals, objectives and policies of an arts master plan when adopted by the City Council and to perform such other advisory duties pertaining to public art as the City Council from time to time may require.

Commission Members: Rae Turnbull, Jim Scribner, Mary Rose Kennedy, Steve Elliott, Jill Elliott, Patricia Turnbull and Mason Greeley

Staff support: Rebecca Pendergrass

Council Liaison: Bruce Roundy; Alternate – Dennis Hoffman

Chapter 2.18 - ARTS COMMISSION

Sections:

2.18.010 - Created.

There is established the arts commission of the city of Orland.

(Ord. 2004-06 (part))

2.18.020 - Functions generally.

The functions of the arts commission shall include the following powers and duties:

- A. To advise the city council on proposed funding for various community arts organizations;
- B. To advise the city council on proposed funding for community art projects;
- C. To assist in the site selection of community art projects;
- D. To review and make recommendations on the technical and aesthetic aspects of proposed community artwork;
- E. To organize competitions for artistic works in public places;
- F. To implement the goals, objectives and policies of an arts master plan when adopted by the city council; and
- G. To perform such other advisory duties pertaining to public art as the city council from time to time may require.

(Ord. 2004-06 (part))

2.18.030 - Composition.

The arts commission shall consist of seven members, four of whom shall be individuals who work or are involved in the arts. Membership shall consist of a majority of members residing within the city limits of the city of Orland, and the remaining members to reside within the 95963 postal zip code area.

(Ord. 2004-06 (part))

(Ord. No. 2009-04, § 3, 12-7-2009)

2.18.035 - Architectural review board liaison.

In addition to the regular members, a current member of the architectural review board shall act as a liaison to the arts commission. Such liaison shall have the responsibility of attending commission meetings to discuss matters of mutual interest to the board and commission, but shall not vote.

(Ord. 2004-06 (part))

65 2.18.040 - Members' terms of office.

Members of the arts commission shall be appointed to serve for a term of four years and until their respective successors are duly appointed and qualified. However, three of the original members of the arts commission appointed in 2004 shall have their terms end at seven-thirty p.m. on January 1, 2006, and four of the original members of the arts commission appointed in 2004 shall have their terms end at seven-thirty p.m. on January 1, 2008; all subsequent terms shall commence and end on the same day every four years thereafter.

(Ord. 2004-06 (part))

2.18.050 - Regular meetings—Time.

Subsequent to the appointment of new commission members, the arts commission shall set a weekday and time for regular monthly meetings. Such regular meetings shall begin no earlier than six p.m.

(Ord. 2004-06 (part))

2.18.060 - Regular meetings—Place.

Regular meetings and adjourned regular meetings shall be held by the arts commission in the Carnegie Community Center, city of Orland, or in such place to which any such meeting may be adjourned.

(Ord. 2004-06 (part))

2.18.070 - Public arts fund.

- A. Creation. There is established a public arts fund into which shall be deposited all funds collected under this chapter of the Orland Municipal Code and such other funds as may be appropriated by the city council or donated to the city for expenditures in conjunction with the public arts program.
- B. Accounting. This fund shall be maintained by the city treasurer, with accounting records established to sufficiently identify and control these funds. Expenditures shall be processed through the city's established warrant payment procedure.
- C. Use of Fund. The funds shall be used solely for the acquisition, installation, improvement, maintenance and insurance of artwork to be displayed in the city and the administration of the public arts program.
- D. Permissible Expenditures.
 1. The cost of artwork and its installation;
 2. The cost of purchase or lease of art sites;
 3. Waterworks, landscaping, lighting and other objects which are commissioned from an artist as an integral aspect of a structure or site or which are necessary for the proper aesthetic presentation and structural placement of the artwork;
 4. Frames, mats, pedestals and other objects which are necessary for the proper presentation of the artwork;
 5. Expenditures for maintenance and repair of artworks;
 6. Administrative expenses, including legal, to otherwise implement, uphold or carry out any provision of this chapter.

- E. Ineligible Expenditures.
 1. Reproductions of original work except limited editions;
 2. Unlimited editions of original work;
 3. Mass-produced art objects;
 4. Works that are decorative, ornamental or functional landscape or architectural elements except when commissioned from an artist as an integral aspect of a structure or site;
 5. Architectural rehabilitation or historical preservation of buildings.
- F. Endowments. The public arts fund shall also be used as a depository for endowments, bequests, grants or donations. Such endowments, bequests, grants or donations may be expended as set forth in subsections C and D of this section and when approved by the commission:
 1. Art exhibitions or displays;
 2. Promotion of art education within the community, either separate from or complementary to art programs of schools, museums or other nonprofit organizations.
- G. Replacement. For those artworks that have been purchased with moneys from the public arts fund or donated to the city, the city council may determine to sell or exchange existing artworks for replacement artworks. Any funds obtained from the sale of artwork shall be credited to the public arts fund.
- H. Any expenditure of one thousand dollars (\$1,000.00) or more from the public arts fund of public artwork development fees collected pursuant to Section 2.10.100, or such other funds as may be appropriated by the city council pursuant to Section 2.18.070(A), requires prior approval by the city council. Any expenditure of funds donated into the public arts fund or funds deposited into the public arts fund from the sale of artwork and related items does not require prior approval by the city council. The city shall monitor the public arts fund for the purpose of administering this subsection.

(Ord. 2005-08 § 3 (part))

(Ord. No. 2013-03)

2.18.080 - Projects subject to public arts program requirements.

- A. Requirements. Except as provided in subsection B of this section, the requirements of this chapter shall apply to all works of construction and rehabilitation for which a building permit is required, including but not limited to:
 1. New commercial and industrial construction;
 2. Remodeling or reconstruction of existing commercial or industrial property;
 3. New residential subdivisions or developments of two or more units, whether by detached single-family residential structures, condominiums, apartments, duplexes, townhouses or other dwelling units being built in the same tract by the same owner or developer;
 4. New individual single-family residential units constructed on a lot located in an existing subdivision whose building permit valuation is over one hundred thousand dollars (\$100,000.00).
- B. Exceptions. The requirements of this chapter shall not apply to the following activities:
 1. Public projects undertaken by any agency of the city, the state, county, school district or any other

- governmental entity;
2. Remodeling, repair or reconstruction of structures to comply with earthquake seismic safety code standards or which have been damaged by fire, flood, wind, earthquake or other calamity;
 3. Remodeling, repair or reconstruction of residential units;
 4. Nonprofit social service or cultural institution projects;
 5. Low to moderate housing projects as defined by household income Health and Safety Code Section 50093;
 6. Affordable housing developments receiving city, state or federal assistance;
 7. Private educational institutions which provide general education equivalent to the public school system (kindergarten through high school or any part thereof);
 8. Architectural rehabilitation or historical preservation of properties which are designated as historic sites by the city council.

(Ord. 2005-08 § 3 (part))

2.18.090 - Certificates of occupancy.

- A. No final city approval, such as final inspection or a certificate of occupancy, for any project subject to this chapter shall be granted or issued unless and until full compliance with the public arts program is achieved, in one or more of the following ways:
 1. The approved artwork has been placed in a manner satisfactory to the arts commission.
 2. In-lieu art fees have been paid.
 3. Financial security in an amount equal to the acquisition and installation costs of an approved artwork, in a form approved by the city attorney, have been posted.
 4. An approved artwork has been donated and accepted by the arts commission.
- B. Full compliance with the public arts program shall not be deemed to exist until the entire program allocation for the project, as defined in Section 2.18.100 of this chapter, has been provided.

(Ord. 2005-08 § 3 (part))

2.18.100 - Requirement to provide artwork or pay development fee.

- A. The applicant shall be deemed to have satisfied his or her obligations under this chapter through the placement of artwork in a manner consistent with this chapter, valued at an amount equal to the program allocation.
- B. In lieu of placement of an approved artwork, the applicant may, at his or her discretion, pay to the city for deposit into the public arts fund an amount equal to the program allocation set forth in subsection D of this section.
- C. Fees are to be collected with respect to all projects prior to issuance of a building permit, except in the case of residential developments of more than one dwelling unit, where the fee shall be collected on a pro rata basis for each dwelling when it receives its final inspection or certificate of occupancy, whichever occurs first.
- D. The program allocation, as used in this chapter, is the percentage of the building cost which is set aside for

the city's public arts program. The total building valuation shall be computed using the latest building valuation data as set forth by the International Conference of Building Officials (ICBO) unless, in the opinion of the building official, a different valuation measure more accurately represents the value of the building. Excluding land acquisition and off-site improvement costs, the program allocation shall be an amount equal to the percentage of the total building valuation for an applicable project, as listed herein:

1. One-quarter of one percent for commercial and industrial construction, remodel or reconstruction;
 2. One-quarter of one percent for new residential subdivisions or developments of two or more units, whether by detached single-family residential structures, condominiums, apartments, duplexes, townhouses or other dwelling units being built in the same tract by the same owner or developer. A project shall be considered a development of two or more units when two or more building permits are issued to the same person for development of new residential structures within a one-hundred-eighty-day period;
 3. One-quarter of one percent for new individual single-family residential units constructed on a lot located in an existing subdivision for that portion of building permit valuation in excess of one hundred thousand dollars (\$100,000.00).
 4. However, the program allocation as determined in subsections 1., 2. or 3., above, shall not exceed ten thousand dollars (\$10,000.00) for any applicable project.
 5. The arts assessment allocation shall be applied and exempted in accordance with the applications and exemptions as set forth in Orland Municipal Code Chapter 15.42 and supporting development impact fee resolutions.
- E. Nothing in this section shall prohibit the applicant from placing an approved artwork with acquisition and installation costs in an amount less than the program allocation; provided that the applicant shall also pay to the public arts fund an amount equal to the difference between the program allocation and the costs of acquisition and installation of such artwork.
- F. Nothing herein shall restrict the city council from waiving the requirements of this chapter, in whole or in part, with respect to any project otherwise subject to the provisions of this chapter, provided that the city council determines that the project applicant has entered into an agreement with the city providing for the applicant's acquisition and installation of artwork in connection with the development of the project which addresses the goals and aims of this chapter in a manner equally or more favorable to the city than would be achieved by strict compliance with this chapter. In such an event, the city council shall make findings to this effect on the basis of substantial evidence.

(Ord. 2005-08 § 3 (part))

(Ord. No. 2013-02; Ord. No. 2017-04)

2.18.110 - Art site acceptability.

- A. Placement of Art by Applicant. The applicant shall place artwork in outdoor areas of the private property that are accessible and used by the public a minimum of eighteen (18) hours per day. Interior spaces, including lobbies, courtyards, malls, etc., may be eligible if they are accessible to the public a minimum of twelve (12) hours per day.

B. Art Purchased Through Public Arts Fund. When selecting the location for art purchased through the public arts fund, preference shall be given to publicly accessible public places. This would include libraries, parks, office buildings, sidewalks, traffic islands, etc. Lobbies, plazas, adjacent open spaces or exterior treatment of publicly owned buildings shall be potential sites, but the offices themselves of publicly owned buildings shall not be considered acceptable.

(Ord. 2005-08 § 3 (part))

2.18.120 - Criteria for artwork selection.

A. Eligible requirements for each project will be established by the arts commission. Specifically excluded are artworks done by students under the supervision of art instructors to satisfy course requirements and artists who are members of the arts commission. The following criteria shall be considered in the selection of artwork:

1. Quality of the artwork;
2. Media. All visual art forms may be considered, subject to limitations set by the selection jury or the arts commission;
3. Style. Artworks of all schools, styles, and tastes should be considered for the city collection;
4. Environment. Artworks and art places should be appropriate in scale, material, form and content for the immediate, general, social and physical environments with which they relate;
5. Permanence. Consideration should be given to structural and surface integrity, permanence, and protection against theft, vandalism, weathering, excessive maintenance, and repair costs;
6. Elements of Design. Consideration should take into account that public art, in addition to meeting aesthetic requirements, also may serve to establish focal points, terminate areas, modify, enhance, or define specific spaces, or establish identity;
7. Diversity. The public arts program should strive for diversity of style, scale, media, artists—including ethnicity and gender and equitable distribution of artworks and art places throughout the city.

B. The following methods may be used to select artwork:

1. Direct Purchase. A completed work of art may be purchased for a specific project or location.
2. Direct Commission. An artist may be chosen directly by an artist-selection jury and paid to submit a proposal. Artists will be selected on the basis of their qualifications for a particular project and its probability of successful completion.
3. Limited Competition. A small number of artists may be invited and paid by the selection jury to submit proposals.
4. Open Competition. Any artist may apply subject to limitations established by the selection jury. No proposal fee is paid to artists; however, a small number of finalists may be selected to submit details, models or plans for which a fee is paid.

C. In selecting an artwork, the arts commission may appoint a selection jury of qualified persons. The jury shall be subject to the provisions of the Brown Act.

D. Review by Director of Planning. The director of planning shall review the artwork and its placement and landscaping elements and may refer the artwork to the planning commission for approval pursuant to the

relevant section of the zoning ordinance.

(Ord. 2005-08 § 3 (part))

2.18.130 - Maintenance of artwork on public and private property.

- A. **Public Artwork on Public Property.** A maintenance fund shall be established as part of the public arts program. Procedures for custody, maintenance and conservation of artwork shall be established by the arts commission as well as a maintenance schedule. Specific instructions for care of each work shall be kept on file as part of the collection management. The arts commission will strive to include maintenance provisions in the artwork contracts that stipulate the length of time (typically one year) the artist will be responsible for repairs, that urge artists to provide a maintenance manual, and that allow the artist first-refusal on repair contracts within the fair market rate of remuneration. Regular inspection-for-condition reporting shall be conducted so that the collection is maintained in the best possible condition as supervised by designated city personnel. When necessary, a conservation plan will be established prioritizing the work which is to be done.
- B. **Private Artwork on Private Property.** The obligation to provide all maintenance necessary to preserve the artwork in good condition shall remain with the owner of the site. Art installed on or integrated into a construction project pursuant to the provisions of this chapter shall not be removed or altered without the approval of the arts commission. Artwork installed pursuant to this chapter shall be maintained as specified in the written agreement between the city and the private property owner with regard to that artwork. Maintenance of artwork, as used in this chapter, shall include without limitation, preservation of the artwork in good condition to the satisfaction of the city, protection of the artwork against physical defacement, mutilation or alteration, and securing and maintaining fire and extended coverage insurance against vandalism and other similar acts in an amount to be determined by the city attorney. Prior to placement of an approved artwork, applicant and the owner of the site shall execute and record a covenant in a form approved by the city for maintenance of the artwork. Failure to maintain the artwork as provided herein is declared to be a public nuisance. If the artwork is not maintained in the manner prescribed, or is removed or altered without approval of the arts commission, in addition to all other remedies provided by law, the city may, upon reasonable notice, perform all necessary repairs, maintenance, secure insurance, or take such legal or other action deemed necessary to have the artwork maintained and if necessary, restored, and the costs therefor shall become a lien against the real property.

(Ord. 2005-08 § 3 (part))

2.18.140 - Application procedures for placement of artwork on private property.

Any artwork being placed on private property as part of the city's public arts program shall be a one-of-a-kind piece, or, in the case of a bronze sculpture, as part of a limited edition of said work. The city encourages applicants to submit an application prior to the development of the architect's schematic design. The requirements and procedures for the processing of a public arts program proposal application (an "arts application") shall be as follows:

- A. Upon submission of a development project application for a project subject to the requirements of this chapter, the director of planning or his representative shall provide to the project applicant a copy of this chapter, an arts application form and the name and phone number of the city's arts administrator.

- B. The project applicant shall submit to the arts administrator the completed arts application form, describing in which the project applicant intends to comply with this chapter.
- C. The arts application shall include:
 1. Preliminary sketches, photographs or other documentation of sufficient descriptive clarity to indicate the nature of the proposed artwork;
 2. An appraisal or other evidence of the value of the proposed artwork, including acquisition and installation costs;
 3. Preliminary plans containing such detailed information as may be required by the arts commission to adequately evaluate the location of the artwork in relation to the proposed development, and its compatibility with the proposed development (the artwork shall be an integral part of the landscaping and/or architecture of the building), including compatibility with the character of adjacent conforming developed parcels and existing neighborhoods if necessary to evaluate the proposal;
 4. A narrative statement to demonstrate that the artwork will be displayed in an area open and freely available to the general public, or otherwise provide public accessibility in an equivalent manner based on the characteristics of the artwork or its placement on the site; and
 5. Maintenance factors required to insure its permanence.

(Ord. 2005-08 § 3 (part))

2.18.150 - Approval procedures for placement of artwork on private property.

- A. The application for the proposed artwork and its placement will be considered at a monthly public meeting of the arts commission. The director of planning or his representative will also review the artwork and its placement and landscaping elements and may refer the application to the planning commission for approval pursuant to the zoning ordinance. Any changes, questions or recommendations shall be conveyed in writing to the applicant. The commission will determine when all issues have been addressed and accept or reject the artwork. The applicant will be notified in writing of the arts commission's decision.
- B. If the applicant proposes or the planning commission or city council recommends significant revisions to the architecture or physical design and layout of the proposed project subsequent to the receipt of the arts commission's approval, the application shall, if legally permitted, be returned to the arts commission for further review and recommendation concerning the revised proposal prior to final approval unless the council otherwise directs.
- C. A contract between the city and the applicant spelling out all requirements, including insurance and maintenance, shall be executed prior to the city's final acceptance of the applicant's art-in-lieu proposal.

(Ord. 2005-08 § 3 (part))

2.18.160 - Procedure for refund of public arts fee for artwork in lieu of fee.

If in-lieu artwork has been placed subsequent to payment of a public arts fee, the applicant shall submit to the arts administrator a written request for refund of the amount spent on the artwork placed on the applicant's property. The amount to be refunded shall not exceed the amount that would have been paid into the public arts fund should the

applicant have chosen to pay a fee instead of place artwork on the site. The request for reimbursement shall be submitted after the artwork is installed, approved by the arts commission and accepted by the city.

(Ord. 2005-08 § 3 (part))

2.18.170 - Ownership of artwork on private property.

Artwork placed on the applicant's property by the applicant in satisfaction of the applicant's program requirement shall remain the property of the applicant.

(Ord. 2005-08 § 3 (part))

2.18.180 - Application procedure for donation of artwork to the city.

The prospective donor shall submit to the arts administrator:

- A. Sketches, photographs, or other documentation of sufficient descriptive clarity to indicate the nature of the proposed artwork to be donated;
- B. Additional samples of artist's work other than the proposed donation;
- C. Background information on artist who created the proposed donation;
- D. Installation costs, if available;
- E. Maintenance factors required to ensure its permanence.

(Ord. 2005-08 § 3 (part))

2.18.190 - Review and acceptance of artwork donated to the city.

The proposed donation will be considered at a monthly public meeting of the arts commission. All details of the proposed donation, including the feasibility and expense of placing and caring for the work of art will be considered. The commission will review and discuss the donation and will direct the arts administrator as to any questions to be asked of the donor or artist. A personal appearance by artist may be requested. The commission will determine when all issues have been addressed and accept or reject the artwork.

(Ord. 2005-08 § 3 (part))

Arts Commission



The Arts, consisting of the general areas of visual, performing and literal arts are a creative means of self-expression which contribute to the health and quality of life in a community. This information represents the recognition by the City of Oroville of the need to actively participate further in the artistic and cultural development of its citizens. The role of the Arts Commission, in fulfilling this need, is to serve as an advocate for the Arts and as a community partner in the design and development of the City's cultural life and environment as well as liaison with Oroville Government in order to achieve these goals.

GOALS OBJECTIVES:

- Provide opportunities for the artistic and cultural development of citizens of Oroville.
- Facilitate the education of all citizens in the development of their creative skills and an appreciation for the arts.
- Support the development of artists and their access and exposure to the community.
- Consider integrating artists and other design professionals into the planning, design, building, and development of Oroville in order to achieve the highest standards of design for the City.
- Support diversity in the arts.
- Support a program of "Art in Public Places" as an important component in the revitalization into a thriving, pedestrian friendly downtown.
- Promote and support the development of long term fiscal strategies to assist local arts organizations in maintaining their stature and contribution to the quality of life in the community.

METHODS:

- Develop an Arts Commission made up of local individual artists, representatives of arts organizations, business', and City Council, boards, departments and staff in order to facilitate the necessary support of Oroville offerings of art events and activities, and the encouragement of community arts programs and facilities. This would not supplant the already existing or future organizations or programs, but would provide a means for the expression of arts issues and recommendations to the Parks Commission and City staff. (Note: The Oroville Arts Commission would report to the Oroville Parks Commission)
- Provide support, encouragement, and whenever possible, financial assistance to groups of individuals who will provide programs, classes, and educational experiences to the citizens of Oroville in order to expand the artistic horizons of those citizens.
- Encourage the development of cultural diversity in the arts through schools, organizations, private businesses, and various programs as well as funding when available.
- Provide an example of involvement to the public through a program of information gathering and distribution, the placement of public art in public locations, and on-going encouragement and support for the continued development of a variety of arts activities in the City.
- Support the development of an arts organizational network and information distribution system which would notify citizens of training programs and performance opportunities which are available in local public institutions, organizations or private groups.

- Support programs such as “Arts in the Schools”, “Artist in Residence” and other programs which allow children and non-artist citizens to experience various art forms.
- Cooperate with and coordinate efforts between local organizations, private and public educational institutions and private industry in providing a range of experiences and skill development essential to a well-rounded cultural environment. Provide funding and other assistance whenever possible to organizations that provide arts educational experiences to the citizens.
- Promote ethnic and culturally diverse art programs, both in education and exhibitions, to promote greater cultural and ethnic understanding and education.
- Continue to facilitate the utilization of free public exhibition spaces, encourage citizens to view or participate in the exhibitions and performances, and encourage private and public funding of same.
- Promote media exposure and public information regarding arts performances and exhibitions, through a program of the use of public access, and other television facilities, local newspaper news releases, newsletters, and publications.
- Publicly recognize artistic achievement of individual artists and efforts of groups. Recognize the information media’s contribution to the promotion of the arts. Consider an “Achievement in the Arts” Day.
- When possible, implement and fund City programs for the installation and maintenance of works of art in public places in order to enhance the cultural and aesthetic environment of Oroville.
- Develop fiscal strategies for the promotion of quality arts programs. A non-profit “friend” auxiliary organization could generate additional funds. Research into available grants, business, corporate and individual donations would be beneficial.
- Support the liaison between arts programming and tourism for the development of increased revenues affecting both local business and the arts organizations.

MEETING:

2nd Tuesday bi-monthly (Feb, Apr, Jun, Aug, Oct, Dec) at 4:00 p.m. (or on an as needed basis) – City Hall

ITEMS TO CONSIDER:

Term: Four years

No. of Appointees: 5 – Total

1. Park Commission
2. City Council Member or their designee
3. City of Oroville Residents (2 may be from the Greater Oroville area)

Qualifications:

Should be persons with acknowledged accomplishments in the arts or persons who demonstrate an interest in and commitment to cultural and arts activities.

ART COMMISSION MEMBER	CURRENT TERM EXPIRATION
Chairperson David Tamori	06/30/2023
Misty Rayome	06/30/2025
Council Member Janet Goodson	City Council Appt.
Jennifer Beers	6/30/2025
Andree Krantz	06/30/2023
Council Member Eric Smith	City Council Appt. (Alt)

VOICE FOR THE ARTS AWARD:

The Voice for the Arts Award recognizes people and organizations that positively impact the Oroville community with their passion, innovation, and commitment to the arts.

Nominations Open Now: January 21, 2021 - March 1, 2021 at 12pm

[PRESS RELEASE](#)

[CRITERIA](#)

[NOMINATION FORM](#)

Oroville, California Municipal Code

Title 17 ZONING

Chapter 17.08 GENERAL REGULATIONS

17.08.135 Art in public places/Oroville beautification.

A. **Purpose.** The purpose of this section is to expand the opportunities for citizens of the City of Oroville to experience public art and other projects resulting from the creative expression of its visual artists in public places throughout the city. A policy is hereby established to direct the inclusion of works of art in new nonresidential development projects and establishing a fund used solely for the creation, purchase, installation, security and maintenance of art in public spaces throughout the city.

B. **Applicability.** This section shall apply to the estimated construction costs (labor and materials) of all new nonresidential development projects.

C. **Public Art Contribution.** All new nonresidential development projects subject to the requirements of this section shall install public art on the project site in a public place as approved by the city council. The cost of the public art must be equal to at least one percent of the estimated construction costs. The creator of public art shall be an artist, defined as a person who has a reputation among peers as a person of artistic excellence, through a record of exhibitions, public commissions, sale of works, or educational attainment as judged by the arts commission. Public art shall be displayed in a manner that will enhance its enjoyment by the general public. The developer has the option to opt out of this requirement and instead pay the equivalent in-lieu fee which shall be a one percent fee of the estimated construction costs.

D. **Execution of Installation/Time of Payment.** If the developer chooses to pay the in-lieu fee, payment in full shall be required at the time all fees are due on any project processed through the city or upon completion of the project, whichever occurs first. The payment of all outstanding fees shall be required prior to the issuance of a Certificate of Occupancy.

For developers choosing to provide art as part of their project, the developer shall provide the city with proof of installation of the required public art on the development site prior to the issuance of a Certificate of Occupancy.

E. **Beautification Fund.** The city administrator is hereby directed to create a special interest-bearing fund entitled Art in Public Places/Oroville Beautification Fund (Beautification Fund) or other appropriate accounting mechanism. The city administrator or his/her designee shall administer the Beautification Fund.

F. Use of Funds. All amounts collected from the in-lieu fee shall be placed in said Beautification Fund and expended by the city administrator or designee solely for the costs associated with projects that result in the creation, purchase, installation, security or maintenance of art in public spaces that include, but are not limited to, paintings, mural decorations, inscriptions, stained glass, statues, reliefs or other sculptures, monuments, fountains, arches, or other structures intended for ornament or commemoration, carvings, frescoes, mosaics, or drawings. Furnishing or fixtures affixed to the building or its grounds, including architectural features of the building or landscaping that have been uniquely enhanced to be visually appealing, may qualify as art. Works of art may be temporary as well as permanent.

G. Ownership and Maintenance of Art. Title to all public art required by and installed pursuant to this section on private property shall be vested in the owner and pass to the successive owners of the development project. Each successive owner shall be responsible for the custody, protection and maintenance of such works of art. Public art installed on public property is owned by the City of Oroville and maintenance, removal or protection is the responsibility of the city.

For any works of art installed on private property, the owner(s) of the property shall be required to enter into a written agreement for the maintenance of the artwork. The agreement shall be in a form approved by the city attorney and zoning administrator and suitable for recordation with the Butte County recorder. The agreement shall be binding upon the property owner(s) and any successors in interest.

H. Review Process/Standards. The developer shall submit a narrative proposal and artistic rendering of the public art in satisfaction of the requirements imposed by this section, including any additional information, plans or maps prescribed by the director of planning and development services at the time of submission of their development application, or indicate an intention to pay the in-lieu fees. The proposal for the public art shall be considered as an element of the design review.

The approval of all public art to be created, purchased, installed, secured and maintained under this section shall require a review of the City of Oroville Arts Commission which shall make a recommendation to the city council for final approval or denial. The decision of the city council shall be final. Review of all proposed artwork shall be considered based on the following criteria:

1. Conceptual compatibility of the design with the immediate environment of the site;
2. Appropriateness of the design to the function of the site;
3. Compatibility of the design and location within a unified design character or historical character of the site;
4. Creation of an internal sense of order and a desirable environment for the general community by the design and location of the work of art;
5. Preservation and integration of natural features with the project;
6. Appropriateness of the materials, textures, colors, and design to the expression of the design concept; and

7. Representation of a broad variety of tastes within the community and the provision of a balanced inventory of art in public places to insure a variety of style, design, and media throughout the community that will be representative of the eclectic tastes of the community.

I. **Removal of Public Art.** If, for any reason, the current owner or successor in interest shall choose to replace any public art installed pursuant to this section, the following requirements shall be met before the art is replaced:

1. The replacement of public art must go through the review process established above, unless the replacement will be identical to the existing art work and in the same location.
2. The cost of the replacement shall be equal to, or greater than, the initial cost of the existing public art to be removed-adjusted for time.
3. The location of the replacement public art shall meet the requirement for public visibility in effect at the time of the replacement.
4. The replacement of public art shall conform, in every respect, to all standards in effect at the time of the replacement.
5. The replacement public art, location and installation shall violate no other ordinance.
6. The replacement public art shall be installed within 180 days of the removal of the existing public art piece, unless the period is extended by the director of planning and development services.
7. The owner may choose to pay an in-lieu fee equivalent to the cost of the replacement of the existing public art.

J. **Annual Report.** The city administrator or his/her designee shall annually prepare and present a report to the Oroville city council indicating the amount of revenues accumulated in the beautification fund and the expenditures made by the city in the preceding fiscal year.

K. **Authority for Additional Mitigation.** Fees collected pursuant to this section do not replace existing development fees or other charges or limit requirements or conditions to provide additional mitigation of impacts imposed upon development projects as part of the normal development review process.

L. **Waiver.** The city administrator may request that the city council exclude certain capital improvement projects from the provisions of this section by the passage of a resolution authorizing such a waiver. (Ord. 1798 §§ 1, 2)

Contact:

City Clerk: 530-538-2535

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