



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

www.townofparadise.com

Management Staff:

Lauren Gill, Interim Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director
Gabriela Tazzari-Dineen, Police Chief
George Morris, Jr., Unit Chief
CAL FIRE/Butte County Fire
Paradise
Gina Will, Finance Director/Town Treasurer

Town Council:

Tim Titus, Mayor
Scott Lotter, Vice Mayor
Greg Bolin, Council Member
Steve "Woody" Culleton, Council Member
John J. Rawlings, Council Member

TOWN COUNCIL AGENDA

REGULAR MEETING – 6:00 PM – February 12, 2013

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation
- d. Roll Call
- e. Proclamations/Presentations:

- (1) 1. Catalyst - Teen Dating Violence Awareness Month
2. Doom the Broom Coalition
3. Paradise Unified School District

- (2) Presentation of VIPS Annual 2012 Report

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS – None.

3. CONSENT CALENDAR

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. Approve Minutes of the January 8, 2013, Regular Town Council Meeting.
- 3b. Approve Cash Disbursements Report in the amount of \$892,326.38.
- 3c. Approve the corrected employment agreement, relating to the Interim Town Manager, Lauren Gill. (The changes have no fiscal impact due to the fact that the savings have already been accounted for in the 2012/2013 Town budget).
- 3d. Acknowledge completion of Town Contract No. 510-20-35 between the Town of Paradise and MRO Engineers Incorporated. (MRO Engineers Inc. performed professional engineering and right-of-way services for the Pearson-Recreation Signalization Project).
- 3e. (1) Acknowledge Barbara Allen and the Paradise Ridge Senior Center for allowing us the use of their facilities in which to hold our Training; and, (2) Acknowledge and accept the donation of 4 tickets from Vice Mayor Scott Lotter to the Paradise Cinema 7 Theater as performance prizes; and, (3) Acknowledge and accept the donation of coffee from Geoffrey Greitzer at Juice and Java in Paradise for the Public Works Snow Day Training event conducted on January 10, 2013.
- 3f. (1) Declare the 1992 Diesel powered FMC Street Sweeper as surplus property; and (2) Adopt Resolution No. 13-02, declaring Public Works Department Sweeper as surplus, and authorizing disposal through sale or donation by the Interim Manager.
- 3g. Accept donations of: (1) \$950.00 worth of labor and equipment from David Rowe Tree Service; and, (2) \$650.00 worth of rental equipment from Ace Rentals, LLC; and, (3) \$750.00 worth of decorative lighting and supplies from Thomas Ace Hardware for the 2012 Holiday Season.
- 3h. Review and file the 2nd quarter investment report for the fiscal year ended June 30, 2013.
- 3i. (1) Declare the office items described in the staff report as surplus property; and, (2) Adopt resolution No. 13-03, declaring Development Services, Fleets Services and Police Department equipment and property

as surplus, and authorizing disposal through sale or donation by the Interim Town Manager or her designee.

4. PUBLIC HEARING PROCEDURE

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
 - 1. Project proponents or in favor of (15 minutes total maximum)
 - 2. Project opponents or against (15 minutes total maximum)
 - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. (1) Conduct the 2nd Public Hearing on the Community Development Block Grant Programs (CDBG) 2013-2014 Annual Action Plan; and, (2) Review the DRAFT 2013-2014 Annual Plan. The Annual Plan outlines how the community will use its CDBG funds for activities that further community and economic development; provide improved community facilities and services; and, provide affordable housing opportunities to low and disadvantaged residents to meet the CDBG program's three broad national objectives; benefit low and moderate income persons, aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency. Action on the final plan is scheduled for the Council meeting in April.

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

- 7a. Review applications and consider appointment to the following two vacancies on the Paradise Planning Commission: (1) One unexpired four-year term ending June 30, 2016 – vacant due to former Commissioner Greg Bolin's election to the Town Council; (2) One unexpired four-year term ending June 30, 2015 – vacant due to the January 16, 2013 resignation of Commissioner April Grossberger; or, (3) Consider alternative direction to staff relating to the recruitment and appointment process for the existing vacancies on the Planning Commission.

7b. Discuss and consider (1) Options provided by staff regarding costs and process to accomplish a live broadcast and archival of Town meetings; and, (2) Direct staff to purchase and install either proposed Option A or Option B; or (3) Direct staff to obtain additional pricing information and bring back to Council. **(ROLL CALL VOTE)** (Option A startup cost estimated to be \$1,140, including hardware and online services for the remainder of this fiscal year. Each subsequent year will cost approximately \$49 per month for a total of \$588 [\$42 per month if paid annually for a total of \$504] Option B startup costs are estimated to be \$2,780, including hardware and online services for the remainder of this fiscal year. Each subsequent year will cost approximately \$49 per month for a total of \$588 [\$42 per month if paid annually for a total of \$504]).

7c. Consider approving recommended budget adjustments for the following funds, presented in the 2012/2013 Mid-Year Budget Report: **(ROLL CALL VOTE)**

- a. 1010 – General Fund
- b. 2030 – Building Safety & Waste Water Services
- c. 2070 – Animal Control
- d. 2120 – Gas Tax
- e. 5900 – Transit

7d. (1) Authorize the Police Department to award the Police Patrol Vehicle Bid (One 2013 Chevrolet Caprice Police Vehicle) to John Sullivan Chevrolet, 350 Auto Mall Dr., Roseville, CA 95661. **(ROLL CALL VOTE)** (John Sullivan Chevrolet was the low bidder at \$29,347.98).

7e. Discuss and consider (1) Continuing to authorize the current funding levels, staffing, organizational structure and operation of the Town of Paradise Code Enforcement Program and authorize town staff to proceed with the hiring of a new part-time Code Enforcement Officer to replace the town's retiring part-time Code Enforcement Officer as soon as feasible (recommended); OR, (2) Provide an alternate direction to Town staff. **(ROLL CALL VOTE)**

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discuss (1) Changing the agenda deadline so that the agenda packet is available at 3:00 pm on the Monday of the week prior to the regularly scheduled Council meeting; (2) Adding an item to the agenda under Section 8, Council Communication, to discuss future agenda items; and, (3) Directing staff to bring back an amended resolution relating to the Conduct of Council Meetings for adoption. **(BOLIN)**

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral reports
- Town Council, Budget Goal Setting Session – Approve proposed date of Friday March 8, 2013
 - Town Council, Budget Review with Staff – Approve proposed date of April 23, 2013

10. CLOSED SESSION

- 10a. Pursuant to Government Code section 54956.9(b), the Town Council will hold a closed session to meet with the Town Attorney relating to the following pending litigation: Town of Paradise v. Sierra Preservation Partners, LLC, et al., Butte County Superior Court Case No. 157389.
- 10b. Pursuant to Government Code sections 54956.9(b) and 54956.95, the Town Council will hold closed session to consider the liability claim of the Bank of NY Mellon against the Town of Paradise.
- 10c. Pursuant to Government Code section 54956.9 (c)(4), the Town Council will consider initiating litigation. One potential case.

11. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	

Town of Paradise, California

PROCLAMATION

WHEREAS, one in three adolescent girls in the United States is a victim of physical, emotional or verbal abuse from a dating partner, a figure that far exceeds victimization rates for other types of violence affecting youth; and

WHEREAS, youth who experience physical violence in a dating relationship are more likely to use drugs and alcohol, attempt suicide and carry patterns of abuse into future relationships; and

WHEREAS, 81% of parents either believe teen dating violence is not an issue or admit they do not know it is; and

WHEREAS, by providing young people with education about healthy relationships and changing the attitudes that consider relationship abuse a norm, we recognize that dating violence can be prevented; and,

WHEREAS in 2012, the amount of youth seeking services from Catalyst Domestic Violence, as victims of dating violence or as children of victims of dating violence increased by 77%; and, in Paradise alone, 14 clients under the age of 24 years old received 49 services. While this number gives us a snapshot of the prevalence of teen dating violence in Paradise, it does not include those who are unaware or unable to access Catalyst services.

NOW, THEREFORE, I, Timothy Titus, Mayor of the Town of Paradise, do hereby proclaim February 2013 as National Teen Dating Violence Awareness and Prevention Month. I urge all lawmakers, educators and parents to work toward ending teen dating violence by supporting their communities' efforts to empower teens to develop healthier relationships. I encourage community leaders to assist victims in finding and accessing the resources, to develop a comprehensive response to dating violence, and to engage in discussions with adult and youth community members to promote awareness and prevention of teen dating violence in their communities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 12th day of February, 2013.



Timothy Titus, Mayor

Town of Paradise, California

PROCLAMATION

WHEREAS, the purpose of the Doom the Broom Coalition is to provide education about invasive broom plants and facilitate collaboration among agencies and residents for the removal of invasive broom plants; and

WHEREAS, the problems of broom include; fire hazard due to the highly flammable oils in the plant and the plant structure which creates ladder fuel, safety issues along roadways as plants grown into the site line of the road, habitat reduction as these invasive plants have taken habitat from wildlife and native plants in Paradise, and damage to watersheds as these plants compete for limited water resources in Paradise; and

WHEREAS, the Doom the Broom Coalition, formed in 2011, has brought together a number of community groups, including the Town of Paradise Fire Safe Council; California Conservation Corps; University of California, Davis; and the Butte County Fire Safe Council, among others, and has built an online resource center for broom educational resource at www.thenet411.net, and has hosted two community workshops in Paradise about broom control and identified the need for greater education and involvement for Paradise residents; and

WHEREAS, the Doom the Broom Coalition is promoting the week of March 11th – 16th as the Doom the Broom Awareness Week and will be hosting educational events during that time,

NOW, THEREFORE, I, Timothy Titus, Mayor of the Town of Paradise do hereby proclaim the week of March 11th -16th as Doom the Broom Awareness Week.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 12th day of February 2013.



Timothy Titus, Mayor

Town of Paradise, California

PROCLAMATION

WHEREAS, Paradise Unified School District is the leading provider of comprehensive educational, athletic and other extracurricular learning opportunities; and provides the most highly trained, educated and experienced educational professionals in our community; and,

WHEREAS, the educational professionals within the Paradise Unified School District, through training, collaboration and differentiated instruction demonstrate continuous improvement in student achievement as exhibited by continually improving test scores and Academic Performance Index rising significantly at all schools with many to historic high levels; and,

WHEREAS, students graduate from Paradise Unified School District prepared for both higher education and the work force; and,

WHEREAS, specific instructional programs addressing the needs of exceptional learners, accelerated learners and special needs learners are provided at every Paradise Unified School District campus in addition to programs developing outstanding citizens and fostering community partnerships; and,

WHEREAS, positive effects on students and parents have been accomplished as seen by increased student achievement, increased and improved attendance and graduation rates, increased parent participation at school sites, decreased rates of truancy and suspensions.

NOW, THEREFORE, I, Tim Titus, Mayor of the Town of Paradise, hereby recognize Paradise Unified School District for their successful efforts within our education system to significantly improve student achievement and commend their efforts.

IN WITNESS WHEREOF I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 12th day of February, 2013.



Tim Titus, Mayor

ANNUAL REPORT – 2012

VIPS



**Volunteers in Police Service
Paradise Police Department**



We volunteer to serve as part of the
Paradise Police Department

2012 IN REVIEW

Patrol, Communications and Special Events are the most visible areas of VIPS service. Patrol currently has six weekly patrols available, Monday through Friday, to provide an extra presence throughout Paradise. We also have volunteers available to respond to roadway problems that occur at off-duty times.

Communications VIPS are those volunteers that work the lobby detail Monday through Friday.

VIPS handled over 18 Special Events in 2012

ANNUAL REPORT SUMMARY

2012

Volunteers In Police Services (VIPS) Paradise Police Department

**Total Volunteer Hours for 2012
7,846**

**These Volunteer hours are equal to
3.7 Full Time Staff Members**

DOLLAR BENEFIT TO THE TOWN FOR 2012

The value of a volunteer is calculated at the rate of \$12.62 per hour,
based on the entry level salary of a Records Clerk.

\$99,016.53

The VIPS Program began in August 1998

PATROL UNIT ACTIVITIES

Vacation House Checks

2760

Handheld Radar Gun Deployments

12

Emergency Business Contact Updates

47

Dispense Handicap Parking Notices

87

Speed Violation Letters Issued

49

The Patrol Unit has five morning and one afternoon patrol. These patrols serve as messengers between the Police Department, Town Hall, and the Court House. In addition, they complete Vacation House Checks, Neighborhood Watch duties, patrolling Mobile Home Parks, distributing Handicap Violation flyers, providing extra patrol and whatever duties are needed of volunteers. Another duty is to contact local businesses to maintain updated Business Emergency Contact information. This information aides both the Officers and Dispatchers.

Because of age and lack of available parts, the radar trailer was last deployed in March 2012. Since that time, our speed monitoring has been accomplished with the handheld radar gun. We have only two VIPS qualified for use of the radar gun and it was deployed twelve times during 2012.

Patrol Members logged a total of 2380 hours during 2012.

COMMUNICATION UNIT ACTIVITIES

FRONT COUNTER TRAFFIC

VIPS staff the front counter from 09:00am to 4:00pm, Monday through Friday. VIPS working in the Communication Unit have, over the years, become more skilled at assisting citizens with their counter requests. The typical request is for a copy of an Incident and/or Accident Report, asking an officer for advice regarding the handling of a problem with a neighbor or family member, reporting an incident or crime, signing off on a traffic violation ticket or retrieving an impounded vehicle.

The VIPS now handle many of the counter requests, while other, more complicated requests continue to be taken to the Clerks or Dispatchers for assistance. This evolving expertise directly benefits the Dispatchers and allows them to more fully concentrate on incoming emergency calls and radio traffic.

Communications VIPS possess strong business, interpersonal, detail oriented skills, and enjoy assisting residents and Department personnel with their needs.

SCANNING CASE FILES AND CASE LOGS

Volunteers prepare prior year case files for in-house scanning. Before 1999 when the VIPS Communications Unit was formed, prior year files were outsourced to a copying service in Sacramento at a cost to the Department of \$5000 per case file year. To date we have completed 20 prior years' files at a direct savings to the Department of \$90,000. This process will continue until all prior-year archived files from 1983 forward have been scanned. (Case files prior to 1983 were previously copied to microfilm.)

Currently, VIPS are doing the initial purging of case files of years 1994-1999. This process allows unnecessary papers to be shredded and allow more storage space for current case files.

LIVE SCAN

Live Scan technology has almost completely superseded the old ink-print cards. Currently, three VIPS are trained to process the ever-increasing requests for Live Scan services.

Because of availability of VIPS personnel, Live Scans are now scheduled Monday through Wednesday afternoons.

559 Scheduled live scans
34 Rolled Prints scheduled

440 live scans completed
32 Rolled Prints completed

The fee, charged by the town, for Live Scan and/or Rolled prints is \$21.28 each. Because of some in-house (PPD/PSD/FPD) prints for which we do not charge, it is estimated that this function generated \$9,108 for the Town of Paradise.

TRAFFIC AND DISASTER UNIT

The Traffic and Disaster Unit is currently comprised of 10 members of the VIPS organization whose primary function is to provide traffic control and other support to Police and Fire personnel in the event of a traffic accident, fire, downed trees, & power lines, and other assignments as needed.

Units are dispatched by the dispatch center. When traffic and disaster units are in place the officers on scene are available to do their duties in order to resolve the situation more quickly, efficiently and safely so they may return to their patrol duties.

The Traffic and Disaster unit operates on an “on call” 24/7 basis and are usually ready to respond on a moment’s notice. Safety of the units is a key factor in order for them to perform their duties efficiently and safely.

VIPS units have spent a considerable amount of their personal finances to purchase additional equipment for their private vehicles such as, special vehicle lighting, extra cones and clothing to present a sense of standardization and professionalism when dealing with the public. In 2012, the VIPS donated 222 hours to traffic and disaster calls. These hours were donated by VIPS using their personal vehicles to respond and maintain order at the scene.

INVESTIGATIONS UNIT

Pawn Slips – A VIPS inputs data into RIMS and files the pawn slips. Those files are purged after two years.

YOUTH SERVICES ACTIVITIES

DEPARTMENT TOURS

VIPS coordinate tours of the Police Department for children or other special groups. Requests for such tours frequently come from elementary, home or charter school teachers as well as family groups.

Participants are given a fingerprint card with their own thumb print as well as police photo cards. They get an opportunity to see the Dispatchers answering 911 and non-emergency calls, officers completing reports, and the holding cell.

During a tour the participants are invited to get inside a police car and have an officer explain all the equipment on their duty belt. At the end of the visit, the children are given law enforcement sticker badges along with safety handouts.

2012 SPECIAL EVENTS

DUI Checkpoints

Paradise Chocolate Fest

Traffic Control & Patrol of Chico Air Show

Feather River Hospital Health Faire

Gold Nugget Days

Johnny Appleseed Day Patrols & Traffic Control

Law Enforcement Volunteers of California Conference

Blues & Brews Patrols

Paradise Police Department Tours

Gold Nugget Museum Halloween Night Patrols

CMA: Halloween Night Patrol

Chico Halloween Patrol

K-MART Shop with A COP

United Methodist Church Live Nativity Scene

Relay for Life

Paradise High School Home Football Games

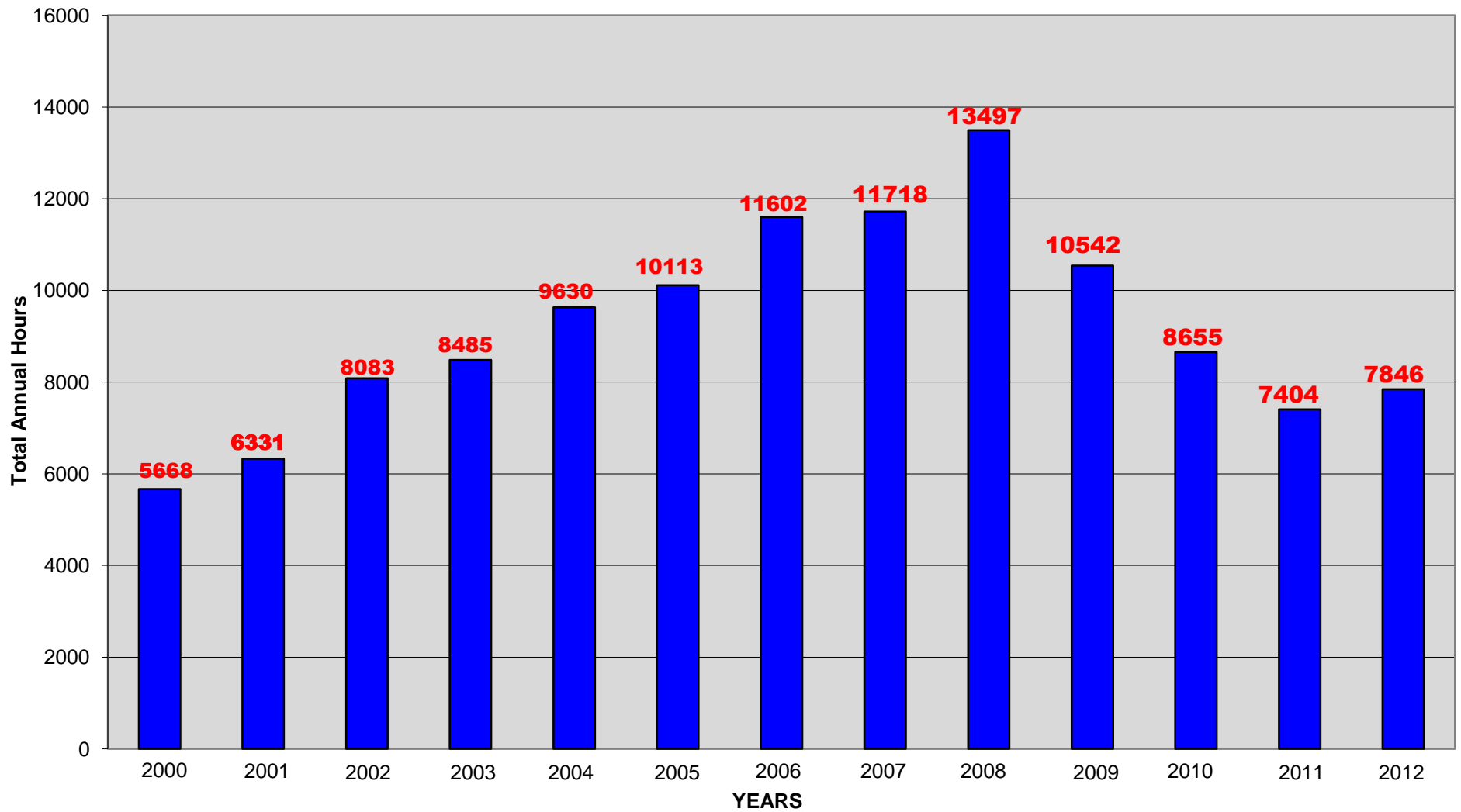
PHS Graduation

Light Up A Life by Hospice

Current VIPS Roster

<u>Name</u>	<u>VIPS Number</u>
Bolshazy, Chris	218
Bozzer, Jim	230
Carrasca, Bob	231
Carrasca, Fred	245
Dillon, Alicia	206
Gleason, Barbara	248
Hartwig, Stan	227
Horne, Karen	240
Jones, Steve	253
King, Edith	211
Lambert, Gerry	220
Lowe, Darlene	247
Lynk, Rae	232
Macias, Aaron	210
Maxwell, Lynn	212
McElroy, Gary	204
Mello, Carol	215
Mello, Joe	217
Morrisette, Mary	222
Murphy, Rick	237
Perry, Sharon	221
Petrovich, Beri	208
Rundle, Ed	254
Runkle, Doug	224
Saul, David	244
Shimp, Robert	209
Simmons, Rob	214
Sullivan, Jack	234
Topalian, Chuck	213
Thompson, Gordon	203
Wegener, Barbara	219
Wentland, Dan	226

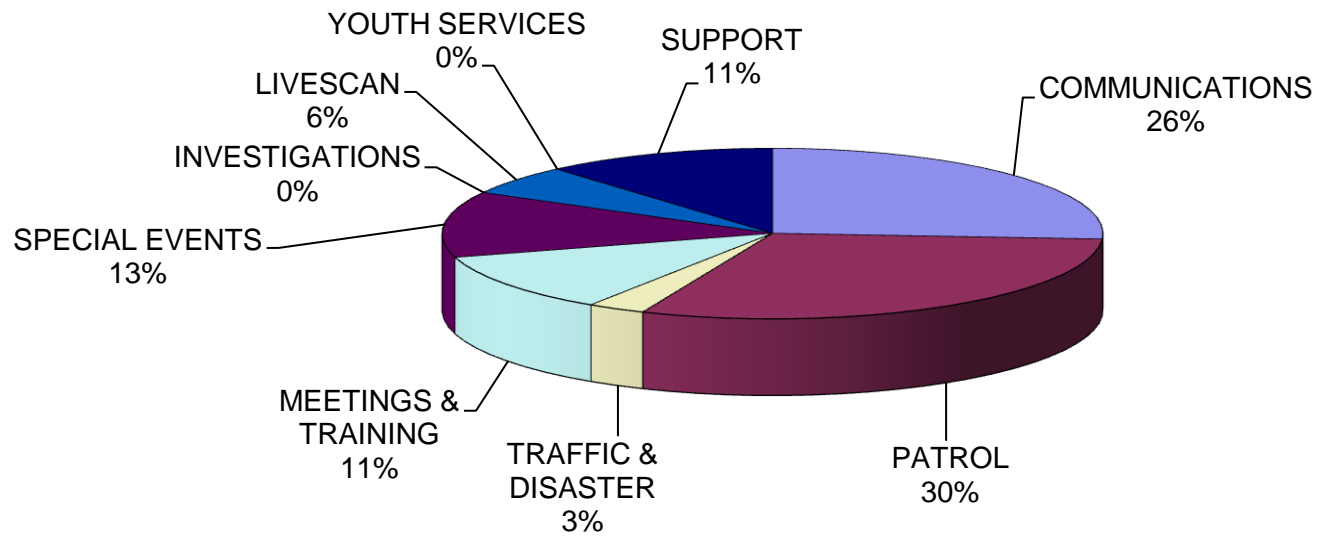
VIPS Activity Annual Growth



CATEGORIES BY HOURS 2012

	Communications	Patrol	Traffic & Disaster	Meetings/Training	Special Events	Neighborhood Watch	Live Scan	Support	TOTALS
JANUARY	170.0	196.5	19.5	36.0	12.5	0.0	42.5	58.0	535.0
FEBRUARY	146.5	215.0	2.0	39.5	9.0	0.0	30.5	43.0	485.5
MARCH	191.5	226.5	30.0	33.0	40.0	0.0	36.0	92.0	649.0
APRIL	176.0	194.5	22.5	50.5	132.5	0.0	46.5	49.5	672.0
MAY	194.5	206.0	7.5	30.0	147.0	0.0	40.5	47.5	673.0
JUNE	135.0	173.0	9.5	94.5	22.0	0.0	23.0	22.5	479.5
JULY	167.0	193.5	10.0	71.0	29.5	0.0	36.0	70.0	577.0
AUGUST	205.5	223.0	15.0	164.5	38.0	0.0	42.5	85.0	773.5
SEPTEMBER	139.0	164.0	22.5	160.0	216.0	0.0	37.5	71.0	810.0
OCTOBER	163.5	194.5	36.0	134.0	194.5	0.0	39.0	100.0	861.5
NOVEMBER	189.0	195.5	31.5	56.0	63.5	0.0	33.5	96.0	665.0
DECEMBER	168.0	198.0	16.0	10.5	77.5	0.0	37.0	158.0	665.0
	2045.5	2380.0	222.0	879.5	982.0	0.0	444.5	892.5	7846.0

VIPS Annual Activity Profile



VIPS FINANCIAL HISTORY

YEAR	INCOME	EXPENSE	NET	YEAR END BALANCE
2001				\$1,050
2002	\$3,628	\$1,650	\$1,978	3,028
2003	4,644	3,029	1,615	4,643
2004	8,206	6,605	1,601	6,244
2005	6,793	5,889	904	7,148
2006	8,806	10,110	(1,304)	5,844
2007	11,193	7,379	2,814	8,658
2008	6,070	5,513	557	9,502
2009	6,059	4,343	1,716	11,219
2010	5,382	7,689	(2,307)	8,912
2011	3,161	1,097	2,064	10,975
2012	6,733	5,196	1,537	12,513

The current Finance Committee consists of: Darlene Lowe (Liaison Officer), Ed Rundle (Communications), Doug Runkle (Patrol), Gordon Thomson (Disaster), Chuck Topalian (Recruitment), Karen Horne (Deployment), Barbara Wegener (Finance Officer), Bob Carrasca (Neighborhood Watch).

**MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – January 08, 2013**

1. OPENING

The Regular Meeting of the Paradise Town Council was called to order by Mayor Tim Titus at 6:05 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California. Vice Mayor Scott Lotter led the Pledge of Allegiance to the Flag of the United States of America and Council Member Greg Bolin offered an invocation.

COUNCIL MEMBERS PRESENT: Greg Bolin, Scott Lotter, John J. Rawlings and Tim Titus, Mayor.

COUNCIL MEMBERS ABSENT: Steve “Woody” Culleton.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Interim Town Manager Lauren Gill, Town Attorney Dwight L. Moore, Community Development Director Craig Baker, Finance Director Gina Will, Interim Fire Chief Rob Cone, Police Chief Gabriela Tazzari-Dineen, Public Works Manager Paul Derr, Associate Civil Engineer Marc Mattox, and Assistant Town Clerk Dina Volenski.

1e. Presentations:

- (1) Introduction of Butte County Fifth District Supervisor, Doug Teeter who was sworn into office on the morning of January 8, 2013 at the Butte County Board of Supervisors meeting
- (2) Recognitions by Police Chief Tazzari-Dineen:
 - Police Officer of the Year, Chris Pilgrim
 - Public Safety Dispatcher of the Year, Stacie Smeltzer
 - Volunteer in Police Services of the Year, Rae Lynk
 - Paradise Animal Shelter Helpers of the Year, Katherine Papash and Elizabeth Papash

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS

(Continued from the December 11, 2012 Council Meeting.) Associate Civil Engineer Marc Mattox reported to Council regarding the outcome of the meeting between the Town and Paradise Irrigation District staff regarding the proposed Standard Detail TB-1, Trench Backfill and Restoration Requirements and Standard Detail TB-2, Modified Pavement Restoration Area. Engineer Mattox recommended that Council approve the standards as presented with the finding that the requirements are in the best interest of the Town and authorize their addition to the Town of Paradise Standard Plans.

- 2a. **MOTION by Lotter, seconded by Bolin**, approved Standard Detail TB-1, Trench Backfill and Restoration Requirements and Standard Detail TB-2, Modified Pavement Restoration Area as presented on January 8, 2013, with the finding that it is in the best interest of the Town, and authorized addition to the Town of Paradise Standard Plans. Roll call vote was unanimous; Culleton absent and not voting. (950-15-05)

3. CONSENT CALENDAR

One roll call vote taken for all items placed on the consent calendar.

MOTION by Lotter, seconded by Rawlings, approved the following consent calendar items as presented. Roll call vote was unanimous; Culleton absent and not voting.

- 3a. Approved the Minutes of the December 11, 2012 Regular Council Meeting and the December 14, 2012 Special Council Meeting.
- 3b. Approved Cash Disbursement Report in the amount of \$1,446,337.27. (310-10-29)

4. PUBLIC HEARING PROCEDURE

Mayor Titus informed the public of the Town's public hearing procedure.

5. PUBLIC HEARINGS

Interim Town Manager Lauren Gill reported to Council regarding the Community Development Block Grant Funding Annual Plan for the 2013-2014 program year, stated that Paradise is an established entitlement community that receives annual Housing and Urban Development funding for community needs, that this plan functions as a budget for how the community will use its CDBG funds, and that the draft plan will be developed by staff with input from the community and available on February 12, 2013. Mayor Titus opened the public hearing at 6:28 p.m. to solicit public comment and input. There were no speakers and Mayor Titus closed the public hearing. A second public hearing has been noticed for February 12, 2013 with action by Town Council on a final plan scheduled for April 9, 2013.

- 5a. Council concurred to approve the formation of a public services sub-committee to consider input and requests for public services funding from the CDBG funds and appointed Council Members Bolin and Rawlings to the public services sub-committee to determine whether or not to recommend changes to the levels of funding for the 2013-2014 program year.

6. PUBLIC COMMUNICATION

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1. Don Drowty stated that he came to Paradise in the early 1970's, discussed his current charity, "Project Touch", discussed his efforts to provide assistance for abused and impoverished children, informed of the 35 programs offered for citizens in Paradise, stated that his office is on Skyway and has the sign that encourages prayer for different groups of people, referred to the brochure and CDs that he provided to each Council Member to explain Project Touch as well as to share musical experiences wherein he has either performed or assisted in production over the years, and thanked the Council for the improvements made to the community over the many years he has lived here.
2. Ward Habriel stated that he was here tonight with a daffodil project report, that 1500 daffodils bulbs have been donated to the Town to plant along the Paradise Memorial Trailway, and asked the Town Council to individually promote the daffodil project to increase tourism in Paradise.
3. Ward Habriel stated that the last budget report referred to a \$3,200 amount of income related to fines from administrative citations from the Police Department and asked where the information on the individual citations could be obtained.
4. Eric Murray stated that he lives on Crestview, discussed the public nuisance that was declared at 5983 Crestview, informed Council that the property has been abandoned since 2006 and asked for an update on the abatement process and whether or not there is a timeline for the abatement.

Town Attorney Moore stated that he has spoken with the property owner, to which the Community Development Director faxed a list of people available to assist with the cleanup of the property, and that the property owner has thirty days from the date the property was posted to abate the problem. After thirty days the Council could authorize expenditure of funds to abate the nuisance, but has done everything it can do at this point. Manager Gill stated that the Town is giving the property owner due process and time to correct this problem and that Town abatement would be a significant cost to the general fund that would most likely not be recovered.

5. Ron Serrano stated that he lives near 5983 Crestview, that the last time the property was cleaned up was in 2007, discussed the past failed attempts by the property owner to clean up the property, and asked that no extensions of time be given to the property owner and that the neighbors be kept up to date on the abatement process.

7. COUNCIL CONSIDERATION

- 7a. Associate Civil Engineer Marc Mattox explained how the recommended revisions to the Pearson-Recreation Signalization Project improve the use of right-of-way and provide additional safety enhancements by a reduction of the number of through traffic lanes within the project limits from two (2) to one (1) per direction with a center two-way left turn lane.

Mayor Titus opened the matter for public comment.

1. Ward Habriel stated that he thinks the decrease to two lanes will increase air pollution and that the cost of the project is too high.

MOTION by Lotter, seconded by Rawlings, adopted Resolution No. 13-01, A Resolution of the Town Council of the Town of Paradise Approving the Revised Design, Plans, Specifications and Estimates for Town of Paradise Capital Improvement Project 2100-50-8901-93630 – Pearson/Recreation Signalization Project - and Authorizing Advertisement for Bids on the project. Roll call vote was unanimous; Culleton absent and not voting. (950-40-11)

- 7b. Police Chief Gabriela Tazzari-Dineen reported to Council that the financial impact of approving the recommended pilot program for the Reserve Police Officer and the hiring of Officer Siebert, whose position is scheduled for lay-off, is projected to cost less than the overtime costs of covering his upcoming vacant police officer position.

MOTION by Lotter, seconded by Rawlings, (1) Approved the proposed job description and pilot program for Reserve Police Officer-Level I; and, (2) Approved hiring Dustin Siebert as a Reserve Police Officer-Level I effective February 1, 2013. Roll call vote was unanimous; Culleton absent and not voting. (610-10-15 & 610-10-17)

- 7c. Council concurred to table the discussion of the Town Council Employee Recognition Program to the next Council meeting.
- 7d. Following a report from Attorney Dwight Moore, wherein he explained that the proposed Ordinance No. 527 provides the necessary language for a judge to award attorneys fees to a prevailing party, Mayor Titus opened the matter for public comment.

1. Loren Harvey questioned the timing of the notice for the December 14, 2012 special meeting.

Town Clerk Joanna Gutierrez explained that the required notice document was distributed and posted properly 24-hours prior to the meeting, but the

distribution of the supporting agenda material occurred less than 24-hours prior to the meeting, which may have caused confusion.

MOTION by Rawlings, seconded by Bolin, (1) Waived the second reading of entire Ordinance No. 527 and approved reading by title only; and, (2) Adopted Ordinance No. 527, An Ordinance Amending Paradise Municipal Code Section 8.04.010; and Adding New Sections 8.04.020.1, 8.04.020.2, 8.04.030.3, 8.04.020.4 and 8.04.150 to the Paradise Municipal Code Relating to Public Nuisance Abatement. Roll call vote was unanimous; Culleton absent and not voting. (540-16-96)

- 7e. **MOTION by Lotter, seconded by Bolin,** approved the recommended Town 2012/13 Operating and Capital Budget Adjustments, which adjustments would increase the general fund deficit and decrease the general fund reserves by \$133,487. Roll call vote was unanimous; Culleton absent and not voting. (340-40-12 & 340-10-33)

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.

Vice Mayor Lotter reported on his attendance at the Butte County Board of Supervisors swearing-in ceremony for the newly elected Butte County Supervisors.

Mayor Titus reported on his attendance at the meetings of the Butte County Association of Governments and the Butte County Air Quality Management District and stated that he is frustrated with State mandates that require farmers to replace engines, especially in light of the exemptions from compliance being given to government entities, but not to private citizens.

Council Member Rawlings reported that he attended the BCAG and the BCAQMD meetings with Mayor Titus

- 8b. Council concurred to direct staff to investigate costs and process to accomplish a live broadcast of Town meetings and bring back a report to the next Council meeting.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. None.

10. CLOSED SESSION

At 7:50 p.m., Mayor Titus announced that the Town Council would adjourn to hold the following closed sessions:

10a. Pursuant to Government Code Section 54957(b), the Town Council would hold a closed session to consider an employment agreement relating to the appointment of Lauren Gill to serve as Interim Town Manager. Council appointed Lauren Gill as Interim Town Manager on December 14, 2012.

10b. The Town Council meeting will be reconvened, and the Council will consider the following:

Following discussion relating to the terms of a proposed employment agreement with Lauren Gill for Interim Town Manager services, Council will consider taking action relating to the employment agreement.

10c. Pursuant to Government Code sections 54956.9(b) and 54956.95, the Town Council would hold a closed session to consider the liability claim of Bank of NY Mellon against the Town of Paradise.

At 9:10 p.m., Mayor Titus reconvened the Regular Meeting. Attorney Moore provided public view copies of the proposed agreement and the page from the salary schedule applicable to the Town Manager position.

10b. **MOTION by Lotter, seconded by Bolin**, approved the employment agreement with Lauren Gill for Interim Town services, as presented, at a salary of \$9,478.78 per month (Step B with longevity on the salary schedule). Roll call vote was unanimous; Culleton absent and not voting. (510-20-55)

Mayor Titus announced that no action was taken, direction given, relating to the liability claim of Bank of NY Mellon.

11. ADJOURNMENT

The Regular Council Meeting was adjourned at 9:35 p.m.

DATE APPROVED:

By: _____
Tim Titus, Mayor

Joanna Gutierrez, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
JANUARY 1, 2013 - JANUARY 31, 2013

January 1, 2013 - January 31, 2013

Check Date	Pay Period End	DESCRIPTION	AMOUNT
01/04/13	12/30/12	Net Payroll - Direct Deposits & Checks	\$132,824.19
01/18/13	01/13/13	Net Payroll - Direct Deposits & Checks	\$109,304.82
TOTAL NET WAGES PAYROLL			\$242,129.01

Accounts Payable

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$282,169.37
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$368,028.00
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$650,197.37</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$892,326.38</u></u>

APPROVED BY: _____
LAUREN GILL, INTERIM TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
Check									
57505	01/07/2013	Voided/Spoiled	New Bank	01/07/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57506	01/07/2013	Voided	New Bank	01/07/2013	Accounts Payable	THOMAS ACE HARDWARE	\$1.00		
57507	01/07/2013	Voided/Spoiled	New Bank	01/07/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57508	01/07/2013	Voided/Spoiled	New Bank	01/07/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57509	01/07/2013	Voided	New Bank	01/07/2013	Accounts Payable	TEST	\$100.00		
57510	01/07/2013	Voided	New Bank	01/07/2013	Accounts Payable	TEST	\$100.00		
57511	01/07/2013	Voided	New Bank	01/07/2013	Accounts Payable	TEST	\$100.00		
57512	01/07/2013	Voided	New Bank	01/07/2013	Accounts Payable	TEST	\$100.00		
57513	01/07/2013	Voided	New Bank	01/07/2013	Accounts Payable	TEST	\$100.00		
57514	01/10/2013	Open			Accounts Payable	BLOOD SOURCE	\$42.00		
57515	01/10/2013	Open			Accounts Payable	MYERS STEVENS TOOHEY & COMPANY	\$20.00		
57516	01/10/2013	Open			Accounts Payable	OPERATING ENGINEERS	\$588.00		
57517	01/10/2013	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION	\$1,250.00		
57518	01/10/2013	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION - PAC DUES	\$520.00		
57519	01/10/2013	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,277.19		
57520	01/10/2013	Open			Accounts Payable	SUN LIFE INSURANCE	\$3,680.19		
57521	01/10/2013	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$667.80		
57522	01/10/2013	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$135.00		
57523	01/10/2013	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$81.06		
57524	01/10/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$95.35		
57525	01/10/2013	Open			Accounts Payable	AT&T	\$104.67		
57526	01/10/2013	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$200.39		
57527	01/10/2013	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$15.72		
57528	01/10/2013	Open			Accounts Payable	AT&T/CAL NET 2	\$4,071.74		
57529	01/10/2013	Open			Accounts Payable	Ayala, Manuel	\$231.00		
57530	01/10/2013	Open			Accounts Payable	Bertagna, Steve	\$231.00		
57531	01/10/2013	Open			Accounts Payable	Big O Tires	\$76.00		
57532	01/10/2013	Open			Accounts Payable	CERTIFIED SECURITY SYSTEM INCORPORATED	\$240.00		
57533	01/10/2013	Open			Accounts Payable	COMP	\$413.00		
57534	01/10/2013	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$319.99		
57535	01/10/2013	Open			Accounts Payable	DON'S SAW & MOWER	\$24.68		
57536	01/10/2013	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$1,672.00		
57537	01/10/2013	Open			Accounts Payable	FLAG CENTER	\$226.41		
57538	01/10/2013	Open			Accounts Payable	FULLER'S HOUSE OF COLOR	\$43.81		
57539	01/10/2013	Open			Accounts Payable	GRAPHIC IMPRESSIONS	\$77.76		
57540	01/10/2013	Open			Accounts Payable	HUNTERS PEST CONTROL	\$55.00		
57541	01/10/2013	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$7,356.91		
57542	01/10/2013	Open			Accounts Payable	INDUSTRIAL EQUIPMENT	\$69.66		
57543	01/10/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$477.00		
57544	01/10/2013	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$250.00		
57545	01/10/2013	Open			Accounts Payable	JAROCKI, JASMINE	\$335.50		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57546	01/10/2013	Open			Accounts Payable	JC NELSON SUPPLY COMPANY	\$153.37		
57547	01/10/2013	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$392.28		
57548	01/10/2013	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		
57549	01/10/2013	Open			Accounts Payable	NICHOLS, ROBERT	\$34.50		
57550	01/10/2013	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$13,592.00		
57551	01/10/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$832.44		
57552	01/10/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$412.80		
57553	01/10/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$119.08		
57554	01/10/2013	Open			Accounts Payable	PARADISE COUNTER TOPS	\$115.00		
57555	01/10/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$193.61		
57556	01/10/2013	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$887.65		
57557	01/10/2013	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$460.00		
57558	01/10/2013	Open			Accounts Payable	PMAM CORPORATION	\$448.50		
57559	01/10/2013	Open			Accounts Payable	RIEBES AUTO PARTS	\$527.84		
57560	01/10/2013	Open			Accounts Payable	SIEMENS INDUSTRY, INC	\$1,135.81		
57561	01/10/2013	Open			Accounts Payable	SKYWAY AUTO TUNE	\$546.00		
57562	01/10/2013	Open			Accounts Payable	The Door Company	\$1,624.00		
57563	01/10/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$103.42		
57564	01/10/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$435.35		
57565	01/10/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$1.45		
57566	01/10/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$17.01		
57567	01/10/2013	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
57568	01/10/2013	Open			Accounts Payable	ULINE	\$1,058.37		
57569	01/10/2013	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$203.78		
57570	01/10/2013	Open			Accounts Payable	VERIZON WIRELESS	\$185.24		
57571	01/10/2013	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
57572	01/10/2013	Open			Accounts Payable	VILLAGE PRINTER, INC.	\$134.06		
57573	01/10/2013	Open			Accounts Payable	ZUMAR INDUSTRIES	\$138.15		
57574	01/18/2013	Open			Accounts Payable	FMS DMS CBE GROUP INC.	\$19.50		
57575	01/18/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$1,002.14		
57576	01/18/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$1,127.53		
57577	01/18/2013	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$193.42		
57578	01/18/2013	Voided/Spoiled	New Bank	01/18/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57579	01/18/2013	Voided/Spoiled	New Bank	01/18/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57580	01/18/2013	Voided/Spoiled	New Bank	01/18/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57581	01/18/2013	Open			Accounts Payable	Suburban Surgical Co Inc	\$2,176.98		
57582	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57583	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57584	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57585	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57586	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57587	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57588	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57589	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57590	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57591	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57592	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57593	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57594	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57595	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57596	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57597	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57598	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57599	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57600	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57601	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57602	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57603	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57604	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57605	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57606	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57607	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57608	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57609	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57610	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57611	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57612	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57613	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57614	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57615	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57616	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57617	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57618	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57619	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57620	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57621	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57622	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57623	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57624	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57625	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57626	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57627	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57628	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57629	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57630	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57631	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57632	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57633	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57634	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57635	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57636	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57637	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57638	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57639	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57640	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57641	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57642	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57643	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57644	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57645	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57646	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57647	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57648	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57649	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57650	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57651	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57652	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57653	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57654	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57655	01/24/2013	Voided/Spoiled	Incorrect Check Number	01/24/2013	Converted/Imported		\$0.00	\$0.00	\$0.00
57656	01/24/2013	Open			Accounts Payable	A-BETTER PEST CONTROL CO.	\$95.00		
57657	01/24/2013	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$81.86		
57658	01/24/2013	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
57659	01/24/2013	Open			Accounts Payable	ALAMEDA CO. SHERIFF'S DEPT.	\$557.00		
57660	01/24/2013	Open			Accounts Payable	AMERIGAS	\$1,115.99		
57661	01/24/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$94.64		
57662	01/24/2013	Open			Accounts Payable	AT&T	\$999.95		
57663	01/24/2013	Open			Accounts Payable	BACKGROUNDS & MORE	\$300.00		
57664	01/24/2013	Open			Accounts Payable	BATTERIES PLUS	\$42.79		
57665	01/24/2013	Open			Accounts Payable	Big O Tires	\$892.15		
57666	01/24/2013	Open			Accounts Payable	BPS	\$85.89		
57667	01/24/2013	Open			Accounts Payable	BUTTE COUNTY CREDIT BUREAU	\$28.00		
57668	01/24/2013	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$629.90		
57669	01/24/2013	Open			Accounts Payable	C & E TRANSCRIPTION	\$426.62		
57670	01/24/2013	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$81.00		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57671	01/24/2013	Open			Accounts Payable	CALIFORNIA CHAMBER OF COMMERCE	\$172.76		
57672	01/24/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$269.09		
57673	01/24/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$804.00		
57674	01/24/2013	Open			Accounts Payable	CATALYST WOMEN'S ADV. INC.	\$893.00		
57675	01/24/2013	Open			Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95		
57676	01/24/2013	Open			Accounts Payable	CHICO IMMEDIATE CARE	\$186.00		
57677	01/24/2013	Open			Accounts Payable	CITY OF CHICO	\$2,647.81		
57678	01/24/2013	Open			Accounts Payable	COMCAST CABLE	\$76.96		
57679	01/24/2013	Open			Accounts Payable	COMCAST CABLE	\$66.96		
57680	01/24/2013	Open			Accounts Payable	COMCAST CABLE	\$111.96		
57681	01/24/2013	Open			Accounts Payable	COMCAST CABLE	\$91.46		
57682	01/24/2013	Open			Accounts Payable	COOK, DEBBIE	\$111.00		
57683	01/24/2013	Open			Accounts Payable	DATCO SERVICES CORPORATION	\$220.50		
57684	01/24/2013	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$442.17		
57685	01/24/2013	Open			Accounts Payable	DON'S SAW & MOWER	\$69.24		
57686	01/24/2013	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$3,256.99		
57687	01/24/2013	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$356.00		
57688	01/24/2013	Open			Accounts Payable	ENTENMANN-ROVIN COMPANY	\$74.70		
57689	01/24/2013	Open			Accounts Payable	FEDERAL EXPRESS	\$33.72		
57690	01/24/2013	Open			Accounts Payable	GRAPHIC IMPRESSIONS	\$55.86		
57691	01/24/2013	Open			Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	\$2,059.20		
57692	01/24/2013	Open			Accounts Payable	HUNTERS PEST CONTROL	\$165.00		
57693	01/24/2013	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$510.76		
57694	01/24/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$361.75		
57695	01/24/2013	Open			Accounts Payable	JOURNYX, INC.	\$3,600.00		
57696	01/24/2013	Open			Accounts Payable	KEN'S HITCH & WELDING	\$14.17		
57697	01/24/2013	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$399.06		
57698	01/24/2013	Open			Accounts Payable	KUSTOM SIGNALS , INC.	\$955.00		
57699	01/24/2013	Open			Accounts Payable	L & L SURVEYING	\$405.00		
57700	01/24/2013	Open			Accounts Payable	Larson, Tiffany	\$671.00		
57701	01/24/2013	Open			Accounts Payable	Law Office of Gregory P. Einhorn	\$990.00		
57702	01/24/2013	Open			Accounts Payable	LEAGUE OF CALIFORNIA CITIES	\$9,534.00		
57703	01/24/2013	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
57704	01/24/2013	Open			Accounts Payable	NCCSIF TREASURER	\$96,444.50		
57705	01/24/2013	Open			Accounts Payable	NORTH STATE RENDERING INC	\$30.00		
57706	01/24/2013	Open			Accounts Payable	NORTH VALLEY BARRICADE, INC.	\$58.05		
57707	01/24/2013	Open			Accounts Payable	Northern California Glove & Safety	\$78.67		
57708	01/24/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$449.94		
57709	01/24/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$8,365.27		
57710	01/24/2013	Open			Accounts Payable	PARADISE DIVE CENTER	\$131.91		
57711	01/24/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$936.17		
57712	01/24/2013	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$110.37		
57713	01/24/2013	Open			Accounts Payable	PARADISE TRANSMISSIONS	\$2,275.94		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57714	01/24/2013	Open			Accounts Payable	PEG TAYLOR CENTER	\$1,042.00		
57715	01/24/2013	Open			Accounts Payable	PETTY CASH CUSTODIAN, VIRGINIA MARABLE	\$145.67		
57716	01/24/2013	Open			Accounts Payable	PMAM CORPORATION	\$185.00		
57717	01/24/2013	Open			Accounts Payable	RIEBES AUTO PARTS	\$139.50		
57718	01/24/2013	Open			Accounts Payable	ROGER NICHOLS INVESTIGATIONS	\$1,142.18		
57719	01/24/2013	Open			Accounts Payable	SALVATION ARMY	\$237.60		
57720	01/24/2013	Open			Accounts Payable	SAUL, DAVID	\$114.95		
57721	01/24/2013	Open			Accounts Payable	SHASTA FIRE EQUIPMENT, INC	\$154.94		
57722	01/24/2013	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$55.00		
57723	01/24/2013	Open			Accounts Payable	SKYWAY AUTO TUNE	\$78.00		
57724	01/24/2013	Open			Accounts Payable	Smith, Jake	\$340.50		
57725	01/24/2013	Open			Accounts Payable	STERICYCLE, INC.	\$244.44		
57726	01/24/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$193.04		
57727	01/24/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$710.43		
57728	01/24/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$35.12		
57729	01/24/2013	Open			Accounts Payable	THOMSON-WEST/BARCLAYS	\$1,666.56		
57730	01/24/2013	Open			Accounts Payable	Tractor Supply Credit Plan	\$34.99		
57731	01/24/2013	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
57732	01/24/2013	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$172.00		
57733	01/24/2013	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$885.00		
57734	01/24/2013	Open			Accounts Payable	VERIZON WIRELESS	\$674.95		
57735	01/24/2013	Open			Accounts Payable	VERIZON WIRELESS	\$532.14		
57736	01/24/2013	Open			Accounts Payable	VERIZON WIRELESS	\$247.26		
57737	01/24/2013	Open			Accounts Payable	VERIZON WIRELESS	\$211.29		
57738	01/24/2013	Open			Accounts Payable	WESTAMERICA BANK	\$4,887.66		
57739	01/24/2013	Open			Accounts Payable	WILKEY, PO, JOHN	\$335.50		
57740	01/24/2013	Open			Accounts Payable	WILSON PRINTING CO.	\$193.50		
57741	01/24/2013	Open			Accounts Payable	YOUTH FOR CHANGE	\$846.64		
57742	01/24/2013	Open			Accounts Payable	YOWZERS.COM	\$53.63		
57743	01/29/2013	Open			Accounts Payable	PARADISE COMMUNITY VILLAGE	\$99,003.37		
Type Check Totals:					239 Transactions		\$314,286.65	\$0.00	\$0.00
<u>EFT</u>									
0	01/18/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$33,831.76		
1	01/18/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,119.96		
2	01/18/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,504.94		
3	01/18/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$19,236.54		
Type EFT Totals:					4 Transactions		\$59,693.20		

AP - US Bank TOP AP Checking Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	153	\$313,785.65	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	86	\$501.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	239	\$314,286.65	\$0.00

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
EFTs									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	4	\$59,693.20	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	4	\$59,693.20	\$0.00	
All									
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	157	\$373,478.85	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	86	\$501.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	243	\$373,979.85	\$0.00	
AP - Wells Fargo AP Checking									
<u>Check</u>									
57452	01/02/2013	Open			Accounts Payable	BUZZARD , CHRIS	\$846.71		
57453	01/02/2013	Open			Accounts Payable	DHABOLT, OTIS	\$216.05		
57454	01/02/2013	Open			Accounts Payable	HAUNSCHILD, MARK	\$220.55		
57455	01/02/2013	Open			Accounts Payable	MOBILITIE INVESTMENTS II, LLC	\$100.00		
57456	01/02/2013	Open			Accounts Payable	MOORE, DWIGHT, L.	\$12,650.00		
57457	01/02/2013	Open			Accounts Payable	ROUGH JR., CHARLES L.	\$81.77		
57458	01/02/2013	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$547.47		
57459	01/02/2013	Open			Accounts Payable	WESTAMERICA BANK	\$770.70		
57460	01/02/2013	Open			Accounts Payable	WHALEN, SUZANNE	\$40.88		
57461	01/04/2013	Open			Accounts Payable	FMS DMS CBE GROUP INC.	\$12.85		
57462	01/04/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$977.07		
57465	01/04/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$1,127.53		
57466	01/04/2013	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$147.35		
57467	01/03/2013	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$48.00		
57468	01/03/2013	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
57469	01/03/2013	Open			Accounts Payable	ALAMEDA CO. SHERIFF'S DEPT.	\$557.00		
57470	01/03/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$50.00		
57471	01/03/2013	Open			Accounts Payable	AT&T MOBILITY	\$101.54		
57472	01/03/2013	Open			Accounts Payable	AWARDS COMPANY	\$137.17		
57473	01/03/2013	Open			Accounts Payable	Big O Tires	\$68.00		
57474	01/03/2013	Open			Accounts Payable	BOOTH, LILLIAN	\$15.25		
57475	01/03/2013	Open			Accounts Payable	COMCAST CABLE	\$117.41		
57476	01/03/2013	Open			Accounts Payable	COMCAST CABLE	\$87.41		
57477	01/03/2013	Open			Accounts Payable	CRITICAL REACH, INC	\$265.00		
57478	01/03/2013	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$1,430.91		
57479	01/03/2013	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$117.98		
57480	01/03/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$85.85		
57481	01/03/2013	Open			Accounts Payable	JENKS, BRADLEY, R	\$56.00		
57482	01/03/2013	Open			Accounts Payable	KEN'S HITCH & WELDING	\$89.99		
57483	01/03/2013	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		
57484	01/03/2013	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
57485	01/03/2013	Open			Accounts Payable	MARQUIS, JOSH	\$279.42		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57486	01/03/2013	Open			Accounts Payable	MOSS LEVY & HARTZHEIM	\$12,000.00		
57487	01/03/2013	Open			Accounts Payable	NAPA VALLEY COLLEGE	\$212.00		
57488	01/03/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$458.25		
57489	01/03/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$339.37		
57490	01/03/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$7,070.39		
57491	01/03/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$15,173.51		
57492	01/03/2013	Open			Accounts Payable	RIEBES AUTO PARTS	\$122.27		
57493	01/03/2013	Open			Accounts Payable	SAFARILAND, LLC	\$531.34		
57494	01/03/2013	Open			Accounts Payable	SIEMENS INDUSTRY, INC	\$7,998.76		
57495	01/03/2013	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$55.00		
57496	01/03/2013	Voided	Training Cancelled	01/18/2013	Accounts Payable	SMELTZER, STACIE	\$15.25		
57497	01/03/2013	Open			Accounts Payable	SWISS LINK INC	\$471.90		
57498	01/03/2013	Open			Accounts Payable	WENTLAND, DAN	\$1,677.27		
Type Check Totals:							45 Transactions	\$68,045.17	
<u>EFT</u>									
109	01/04/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$33,242.82		
110	01/04/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,520.81		
111	01/04/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,886.98		
112	01/04/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$33,741.52		
113	01/08/2013	Open			Accounts Payable	CALPERS	\$130,296.47		
Type EFT Totals:							5 Transactions	\$208,688.60	
AP - Wells Fargo AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	44	\$68,029.92	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$15.25	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	45	\$68,045.17	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$208,688.60	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	5	\$208,688.60	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	49	\$276,718.52	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$15.25	\$0.00
	Stopped	0	\$0.00	\$0.00

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2013 - To Payment Date: 1/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Grand Totals:					Total	50	\$276,733.77	\$0.00	
					Checks	Status	Count	Transaction Amount	Reconciled Amount
						Open	197	\$381,815.57	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	87	\$516.25	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	284	\$382,331.82	\$0.00
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
						Open	9	\$268,381.80	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Total	9	\$268,381.80	\$0.00
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	206	\$650,197.37	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	87	\$516.25	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	293	\$650,713.62	\$0.00



**Town of Paradise
Council Agenda Summary
Date: February 12, 2013**

Agenda Item: 3(c)

Originated by: Crystal Peters, Human Resources/Risk Management Analyst

Reviewed by: Lauren Gill, Interim Town Manager
Gina Will, Finance Director
Dwight L. Moore, Town Attorney

Subject: Review and Approve Corrected and Restated Employment Agreement

Council Action Requested:

Approve the corrected employment agreement, relating to the Interim Town Manager, attached to this summary.

Background:

Under the agreement between the Town of Paradise and employee Lauren Gill for Interim Town Manager employment, the level of benefits is meant to be the same as stated in the Management Group MOU. See section 6.E. of the attached agreement.

The agreement inadvertently provided for an inconsistent annual vacation accrual cap and a PERS employee contribution that conflicts with the Management Group MOU. As such, Section 6: SALARY AND OTHER BENEFITS, sub-sections F. & I. need to be deleted.

Fiscal Impact Analysis:

The changes have no fiscal impact due to the fact that the savings have already been accounted for in the 2012/2013 Town budget.

AMENDED AND RESTATED EMPLOYMENT AGREEMENT

THIS AMENDED AND RESTATED AGREEMENT, made and entered into this 1st day of January, 2013 by and between the TOWN OF PARADISE, a municipal corporation of the State of California, (**TOWN**) and Lauren M. Gill, (**EMPLOYEE**).

WITNESSETH:

WHEREAS, the **TOWN** and **EMPLOYEE** desire to enter into an Agreement this 1st day of January, 2013 in accordance with this employment Agreement; and

WHEREAS, the **EMPLOYEE** currently serves as the **TOWN's** Assistant Town Manager; and

WHEREAS, the **TOWN** desires to employ the services of Lauren M. Gill as Interim Town Manager of the Town of Paradise until the termination of this Agreement; and

WHEREAS, it is the desire of the **TOWN** to provide certain benefits, establish certain conditions of employment, and to set working conditions of **EMPLOYEE**; and

WHEREAS, it is the desire of the **TOWN** to:

Secure and retain the services of the **EMPLOYEE** and to provide inducement for her to serve as the Interim Town Manager;

Establish a basis for good working relationships to avoid possible misunderstandings, and to provide special benefits to the **EMPLOYEE** in recognition of the unique nature of this position;

Make possible full work productivity by assuring **EMPLOYEE's** morale and peace of mind with respect to security; and

WHEREAS, based on the provisions of this Agreement, Lauren M. Gill desires to accept employment as the Interim Town Manager of the Town of Paradise;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1: DUTIES AND RESPONSIBILITIES

- A. The duties, responsibilities and authority of the **EMPLOYEE**, shall be those specified in Chapter 2.04 of the Paradise Municipal Code and such other legally permissible and proper duties and functions that the Town Council shall assign.

- B. The Town Council agrees to direct its concerns and communications to the administration through the Interim Town Manager. The **EMPLOYEE** agrees to respond promptly to all inquiries from the Mayor and the Town Council. Individual inquiries of Town Council Members regarding questions of fact, clarification of policies and requests for services shall be responded to promptly by **EMPLOYEE**.

SECTION 2: TERM OF AGREEMENT

- A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Town Council to terminate this Agreement at any time, subject only to the provisions set forth in Section 4, Paragraphs A and B of this Agreement.
- B. Nothing in the Agreement shall prevent, limit, or otherwise interfere with the right of the **EMPLOYEE** to resign at any time as the Interim Town Manager with the **TOWN**, subject only to the provisions set forth in Section 4, Paragraph B of this Agreement.
- C. **EMPLOYEE** agrees to remain in the exclusive employ of the **TOWN** as the Interim Town Manager from January 1, 2013 to June 30, 2013, and to neither seek, accept, or to become employed by any other employer that would have a detrimental impact on her duties and responsibilities as Interim Town Manager for the Town of Paradise. The term “employed” shall not be construed to include occasional teaching, writings, or consulting performed on **EMPLOYEE**’s time off.

SECTION 3: SUSPENSION

After providing **EMPLOYEE** with a written notice stating the Council’s intention to remove her, at least thirty (30) days before the effective date of her removal, the Town Council may suspend **EMPLOYEE** from duty, but her compensation shall continue until the effective date of her removal. Council may suspend **EMPLOYEE** in accordance with the Paradise Municipal Code 2.04.240(C). **EMPLOYEE** may exercise her right for a public hearing in accordance with the Paradise Municipal Code 2.04.240(B) or California Government Code Section 54957.

SECTION 4: REINSTATMENT

- A. Should **TOWN** elect to exercise its right to terminate this Agreement without cause, then **TOWN** shall give at least thirty (30) days advance written notice to **EMPLOYEE**. Upon expiration on the thirty (30) day notice period, **EMPLOYEE** shall return to her permanent position of Assistant Town Manager unless the Council appoints her to the Town Manager position.

- B. In the event **EMPLOYEE** voluntarily terminates this Agreement, before the expiration of the above term of employment, **EMPLOYEE** shall give the **TOWN** thirty (30) days written notice in advance or such advance notice as may be otherwise mutually agreed upon. Upon expiration on the thirty (30) day notice period, **EMPLOYEE** shall return to her permanent position of Assistant Town Manager unless the Council appoints her to the Town Manager position.

SECTION 5: HOURS OF WORK

- A. The minimum workweek of the **EMPLOYEE** shall be forty (40) hours, plus any additional work time reasonably required to discharge the duties and responsibilities of the Interim Town Manager. Because the **EMPLOYEE** will devote a great deal of time outside normal office hours to the business of the **TOWN**, and because flexibility in hours worked and work schedule benefit the **TOWN** and the **EMPLOYEE**, the **EMPLOYEE** has some discretion as to her work schedule and hours worked.
- B. In further recognition of the fact that the **EMPLOYEE** must devote a great deal of time outside normal businesses hours to the business of the **TOWN**, she shall be entitled to administrative leave in accordance with the provisions of the Memorandums of Understanding applicable to Management Employees.

SECTION 6: SALARY AND OTHER BENEFITS

- A. Salary. The **TOWN** shall pay **EMPLOYEE** for her services rendered pursuant to this AGREEMENT, a monthly salary of \$9,478.78 payable in installments at the same time other employees are paid.
- B. Vehicle/Cellular Phone Allowance. The **TOWN** shall provide to **EMPLOYEE** vehicle/cellular phone allowance of \$200 per month.
- C. Indemnification. The **TOWN** shall indemnify and defend **EMPLOYEE** in accordance with the provisions of California Government Code Sections 825 et seq. 995 et seq., and related statutes.
- D. Life Insurance. **TOWN** shall provide prepaid life insurance to **EMPLOYEE** in an amount of one hundred fifty thousand (\$150,000) dollars.
- E. Cost of Living/Other Benefits. All provisions of **TOWN** codes and regulations, and rules of the **TOWN** relating to cost of living increases, vacation, sick leave, retirement, deferred income contributions, holidays, disability, health and life insurance, and other fringe benefits and working conditions as they now exist, or hereafter may be amended, as well as the resolution of the Town Council fixing rates of compensation and estimated fringe benefits for management employees of **TOWN** shall apply to **EMPLOYEE**, except as herein provided.

- F. Sick Leave. **EMPLOYEE's** sick leave may be accumulated to a maximum of two thousand hours (2,000); however no sick leave will be earned beyond one thousand five hundred (1,500) hours.
- G. **TOWN** shall provide to **EMPLOYEE** management administrative leave compensation on an annual basis as identified in the Management Group MOU.

SECTION 7: GENERAL PROVISIONS

- A. This Agreement shall become effective on January 1, 2013 and shall terminate on June 30, 2013 unless extended by mutual Agreement between **TOWN** and **EMPLOYEE**.
- B. The text herein shall constitute the entire Agreement between the parties.
- C. Nothing shall restrict the ability of the Council and **EMPLOYEE** to mutually, and in writing, amend or adjust the terms of this Agreement. **EMPLOYEE** reserves the right to discuss terms or termination of this Agreement with the Town Council as a whole in either closed session or open regular session, as state law allows and as the **EMPLOYEE** deems appropriate.
- D. **EMPLOYEE** shall maintain a residence within ten (10) miles of **TOWN** Hall during the term of this Agreement.
- E. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the reminder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- F. This Agreement is personal to the parties and shall not be assigned.
- G. This Agreement contains the sole and exclusive Agreement of the parties and correctly states the rights, duties and obligations of the parties. Any oral or written representations or negotiations not expressly set forth in this Agreement are of no force or effect.

IN WITNESS WHEREOF, the Town of Paradise has caused this Agreement to be signed and executed on behalf by its Mayor, and the Employee has signed and executed this Agreement, both in duplicate, the date and year first above written.

TIM TITUS, Mayor

LAUREN M. GILL, Interim Town
Manager

ATTEST:

JOANNA GUTIERREZ, Town Clerk

APPROVED AS TO FORM:

DWIGHT L. MOORE, Town Attorney

TOWN OF PARADISE
Council Agenda Summary
Date: February 12, 2013

Agenda No. 3(d)

ORIGINATED BY: Marc Mattox, Associate Civil Engineer

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Acknowledgement of Completion, MRO Engineers

COUNCIL ACTION REQUESTED:

1. Acknowledge completion of Town Contract No. 510-20-35 between the Town of Paradise and MRO Engineers Incorporated.

Background:

On June 23, 2011, Council authorized the Town to enter into an agreement with MRO Engineers Inc. (MRO) to perform professional engineering and right-of-way services for the Pearson-Recreation Signalization Project. The approved contract amount was not to exceed \$191,235.00.

Analysis:

MRO has successfully completed the approved scope of work for professional engineering and right-of-way services for the Pearson-Recreation Signalization Project. A list of completed tasks from the Scope of Work is shown below:

1. Project Management
2. Topographic mapping and survey
3. Preliminary Engineering (30% Plans)
4. Right-of-Way Engineering
 - a. Plats & Legal Descriptions
 - b. Appraisals
 - c. Acquisitions
5. Preliminary Engineering (75% Plans)
6. Draft Plans (90% Plans)
7. Pre-Final Plans (95% Plans)

MRO Engineers approved scope of work included Bidding Assistance and Construction Support, however these items of work are no longer necessary, as the Town will be performing these tasks in-house as a cost-savings measure.

Fiscal Impact:

All work under this contract is fully reimbursable through a Congestion Mitigation of Air Quality (CMAQ) grant awarded to the Town. The approved contract amount was not to exceed \$191,235.00. The total amount expended under this contract is \$180,659.00. An updated breakdown of total project costs in comparison to the full grant amount will be presented at the March 2013 Council meeting at which time staff will recommend the award of a construction contract.



**Town of Paradise
Council Agenda Summary**

Agenda Item: 3(e)

Originated by: Paul T. Derr, Public Works Manager

Reviewed by: Lauren Gill, Interim Town Manager

Subject: Donations

Council Action Requested:

1. Acknowledge Barbara Allen and the Paradise Ridge Senior Center for allowing us the use of their facilities in which to hold our Training; and,
2. Acknowledge and accept donation of 4 tickets from Vice Mayor Scott Lotter to the Paradise Cinema 7 Theater as performance prizes; and,
3. Acknowledge and accept donation of coffee from Geoffrey Greitzer at Juice and Java in Paradise for Public Works Snow Day Training event conducted on January 10, 2013.

Background: The Town of Paradise Public Works Department has conducted Snow Training and exercises for the past 13 years. The purpose of this training/exercise is to:

- 1) Improve the Town's ability to safely and efficiently handle significant snow events.
- 2) Improve the "Snowfighting" strategies of the Town of Paradise.
- 3) Improve the ability of both Town employees and other local agencies to work together as a team, and to improve communication between the various agencies and the Town's Emergency Operations Center.
- 4) Learn new and more efficient de-icing techniques, including the use of liquid and granular de-icing chemicals, as well as the use of liquid de-icing chemicals to treat sand inventories prior to the onset of winter.
- 5) Review our snow and ice control plan.

Discussion:

In previous years, the event included other agencies such as Butte County Public Works, Paradise Irrigation District, Paradise Recreation & Parks Department, City of Chico, City of Oroville, CalTrans and even the City of Redding had attended. We also have liked to include Town Staff wishing to gain knowledge about our operation as well as showing Town Council what we do as well.

This year's event included 6 new Paradise Irrigation District employees as well as our two new Council members and our Vice Mayor. This year's event was held at the Paradise Ridge Senior Center as it has on several other occasions. This facility provides us with a "get-a-way" location for our program as well as a parking lot large enough for the attendees to actually operate our equipment in a controlled environment.

Fiscal Impact Analysis: There is no financial impact on the Town's General fund for these acknowledgements or donations.



TOWN OF PARADISE
Council Agenda Summary
February 12, 2013

AGENDA NO. 3(f)

ORIGINATED BY: Paul T. Derr, Public Works Manager

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Declaration of Surplus item from Public Works Department.

COUNCIL ACTION REQUESTED:

- 1.) Declare the attached described item as surplus property; and
- 2.) Adopt resolution No. 13-__, declaring Public Works Department Sweeper as surplus, and authorizing disposal through sale or donation by the Interim Town Manager.

BACKGROUND: The Town of Paradise Public Works Department purchased a used 1992 Diesel powered FMC Street Sweeper from CalTrans in 1999. This vehicle was used until 2007 when it was placed on “retired” status by Fleet Services due to the numerous repairs required to maintain its operability. It was arranged to be delivered to Butte/Glenn Community College for use in their vehicle maintenance program and to help maintain the cleanliness of the Fire Training Center/Public Safety Training Grounds. Butte College no longer desires to have the sweeper and has returned it to the Town Corporation Yard. In retired status, the vehicle provides the Town with “Air Quality” credits but it would better serve the Town by its sale or disposal. Unless retrofitted, the vehicle cannot be resold for use in California, thus giving the Town permanent “air quality” credits. It is recommended to sell this item as surplus property.

FINANCIAL IMPACT: The disposal of this vehicle will have no negative impact on the General Fund. A small sum of revenue is anticipated from the sale of this item.

Attachment:

1-1992 Diesel powered FMC Street Sweeper, purchased by the Town from CalTrans in 1999. This vehicle was placed on “retired” status in 2007 by Fleet Services due to the numerous repairs required to maintain its operability. It was arranged to be delivered to Butte/Glenn Community College for use in their vehicle maintenance program and to help maintain the cleanliness of the Fire Training Center/Public Safety Training Grounds. Butte College no longer desires to have the sweeper and has returned it to the Town Corporation Yard. In retired status, the vehicle provides the Town with “Air Quality” credits but it would better serve the Town by its sale or disposal. Unless retrofitted, the vehicle cannot be resold for use in California, thus giving the Town permanent “air quality” credits.

**TOWN OF PARADISE
RESOLUTION NO. 13-__**

**RESOLUTION DECLARING PUBLIC WORKS DEPARTMENT SWEEPER
SURPLUS AND AUTHORIZING DISPOSAL THROUGH SALE OR DONATION**

WHEREAS, the Public Works Department wishes to dispose of the 1992 FMC street sweeper that is either inoperable or obsolete; and,

WHEREAS, the Public Works Department wishes to dispose of the 1992 FMC street sweeper through a donation or sale.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Town hereby declares Public Works Department FMC street sweeper surplus as set forth in Exhibit "A" attached hereto and made a part hereof by reference.

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130 A & B, the Interim Town Manager is hereby authorized to dispose of the property in Exhibit "A" by donation or sale.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of February 2013, by the following votes:

AYES:

NOES:

ABSENT:

NOT VOTING:

Tim Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

BY: _____
Dwight L. Moore, Town Attorney

Exhibit “A”

1-1992 Diesel powered FMC Street Sweeper, purchased by the Town from CalTrans in 1999. This vehicle was placed on “retired” status in 2007 by Fleet Services due to the numerous repairs required to maintain its operability. It was arranged to be delivered to Butte/Glenn Community College for use in their vehicle maintenance program and to help maintain the cleanliness of the Fire Training Center/Public Safety Training Grounds. Butte College no longer desires to have the sweeper and has returned it to the Town Corporation Yard. In retired status, the vehicle provides the Town with “Air Quality” credits but it would better serve the Town by its sale or disposal. Unless retrofitted, the vehicle cannot be resold for use in California, thus giving the Town permanent “air quality” credits.



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: February 12, 2013**

**ORIGINATED BY: Paul T. Derr,
Public Works Manager**

AGENDA ITEM No. 3 (g)

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Donation of “Labor and Boom Truck”, “Rental Lift Equipment” and “Lighting” to Assist With Decorating Paradise Community Park for the 2012 Annual Tree Lighting Ceremony.

COUNCIL ACTION REQUESTED:

Accept donations of:

- 1) \$950.00 worth of labor and equipment from David Rowe Tree Service; and,
- 2) \$650.00 worth of rental equipment from Ace Rentals, LLC; and,
- 3) \$750.00 worth of decorative lighting and supplies from Thomas Ace Hardware for the 2012 Holiday Season.

BACKGROUND: The Town of Paradise Public Works maintenance staff has installed holiday decorations at the Town of Paradise Community Park for the past five years. The Town maintains a lift truck for tree maintenance issues, but the equipment does not have the height to reach all areas. David Rowe, proprietor of David Rowe Tree Service of Paradise, contacted the Public Works Department and offered the use of his labor and equipment for placement of decorations as he had done the previous year. Due to inclement weather, the “labor of love” turned into a much bigger project than anticipated, requiring three trips to the site for placement, repair and removal.

Additionally, Ace Rentals, LLC of Paradise, contacted the Public Works Department and offered the use of 2 separate pieces of equipment for Town Staff to use for this purpose at no cost to the Town.

Also, Thomas Ace Hardware generously donated lighting, decorations and accessories with a value of \$750.00.

The Town would like to thank and acknowledge these donors for their generosity and community spirit.

According to Town resolution #96-17, any donation shall be offered directly to the Town Council for acceptance.

FINANCIAL IMPACT: The donations of \$950.00 worth of Labor and Equipment, \$650.00 worth of rental equipment and \$750.00 worth of decorative lighting supplies allowed the Public Works maintenance staff to install decorations without impacting the Town Budget with additional fees.



**Town of Paradise
Council Agenda Summary
Date: February 12, 2013**

Agenda Item: 3(h)

Originated by: Gina S. Will, Finance Director/Town Treasurer
Reviewed by: Lauren Gill, Interim Town Manager
Subject: Quarterly Investment Report

Council Action Requested:

Review and file the 2nd Quarter Investment Report for the Fiscal Year Ended June 30, 2013; or,

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Attached is a report on the Town's cash and investments for the quarter ended December 31, 2012.

Through December 31, 2012, the Town primarily used Rabobank for investment of cash in excess of immediately needed operating capital. As Council is aware, Rabobank guaranteed a yield of 15 basis points above LAIF for a fully collateralized money market account. The Rabobank account is also highly liquid. Funds can be securely transferred via a wire transfer between Rabobank and the Town's operating checking account. Rabobank was meant to be a short term solution until LAIF's interest rate improved and/or better options were identified. In December 2012, staff was notified that Rabobank could no longer afford to extend these terms. As of February 1, 2013, investment yield through Rabobank would drop below LAIF's yield.

The Town had left some funds in the State of California managed Local Agency Investment Fund (LAIF) in order to maintain some account activity to prevent closure and to prepare a fallback position for the Town. In January 2013, after receipt of the Town's 1st property tax installment for the fiscal year, staff transferred funds in excess of needed operating capital to LAIF.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits.

At December 31, 2012 a Wells Fargo Bank checking account was being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit. As of January 1, 2013 the Town has transitioned to US Bank as its primary bank for operations as approved by Council on September 11, 2012.

The Town establishes escrow funds at the start of each new lease. The escrow fund is drawn down to zero through the process of purchasing equipment against the lease. Interest is accrued on any unspent escrow balance. The “other” investment type represents these available escrow funds as well as petty cash balances.

Conclusion:

As of December 31, 2012 the Town has received its TRAN proceeds of \$2.25 million for 2012/13 as of September 28, 2012. With careful spending and budget cutbacks the Town has reduced cash flow usage and this TRAN will be sufficient to fund operations and payroll for the 2012/13 fiscal year. The 2012/13 TRAN will be repaid by June 30, 2013. As of December 31, 2012, the Town has used 100% of its General Fund Reserves and began using the TRAN proceeds for operations until property tax receipts are received in January 2013 and April 2013.

The GASB 45 trust investment managed by SISC experienced a 2.01% return on investment during the 2nd quarter of 2012/13. While staff is encouraged by the return, staff expects that in the short term, the yield will remain relatively low. Markets remain volatile as domestically the economy remains sluggish with only modest growth in most sectors and global investors continue to worry about weak world markets. Long term, SISC has been successful with its allocation model of approximately 60% equity and 40% fixed income.

Fiscal Impact Analysis:

Isolating the gain from the GASB 45 trust, the Town earned \$1,856.20 for the quarter ended December 31, 2012. That is compared to \$3,133.07 for the quarter ended December 31, 2011. Again, isolating the GASB 45 return, the Town realized about 7 basis points less in yield from a year ago, and had smaller average balances invested. Year to date, and isolating GASB 45 investment yield, the Town earned \$3,222.01 for 2012/13 compared to \$5,578.94 for 2011/12.

TOWN OF PARADISE
 QUARTERLY SUMMARY OF INVESTMENTS
 For Quarter Ended December 31, 2012

<u>Investment</u>	<u>Type</u>	<u>For Quarter Ended Dec. 31, 2012</u>			<u>For Quarter Ended Dec. 31, 2011</u>			<u>Net Change</u>
		<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	
Wells Fargo Bank	Checking	**	(499,150.95)	(499,150.95)		221,102.10	221,102.10	(720,253.05)
Local Agency Investment Fund (LAIF)	Savings	0.33%	14,196.89	14,212.89	0.39%	14,144.76	14,168.13	52.13
Rabobank	Money Market	0.42%	786,583.93	786,583.93	0.49%	1,665,194.81	1,665,194.81	(878,610.88)
SISC GASB 45 Trust B	Various	2.01%	52,977.85	52,977.85	5.54%	46,572.77	46,572.77	6,405.08
Fiscal Agents & Petty Cash	Other	0.00%	2,493.00	2,493.00	0.04%	5,127.00	5,127.00	(2,634.00)
	Totals		357,100.72	357,116.72		1,952,141.44	1,952,164.81	(1,595,040.72)
Total Quarterly Earnings on accrual basis			2,900.79			5,579.23		
Year-to-Date Earnings (July 1st - December 31st)			6,764.96			9,018.45		

* Market Value determined by LAIF

** This represents the book value **not** actual cash on hand at 12/31/12: a grant check was cut in December but not released until January.

In compliance with the California Code Section 43646; the Treasurer of the Town of Paradise hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the Town's budgeted expenditure requirements for the next six months.

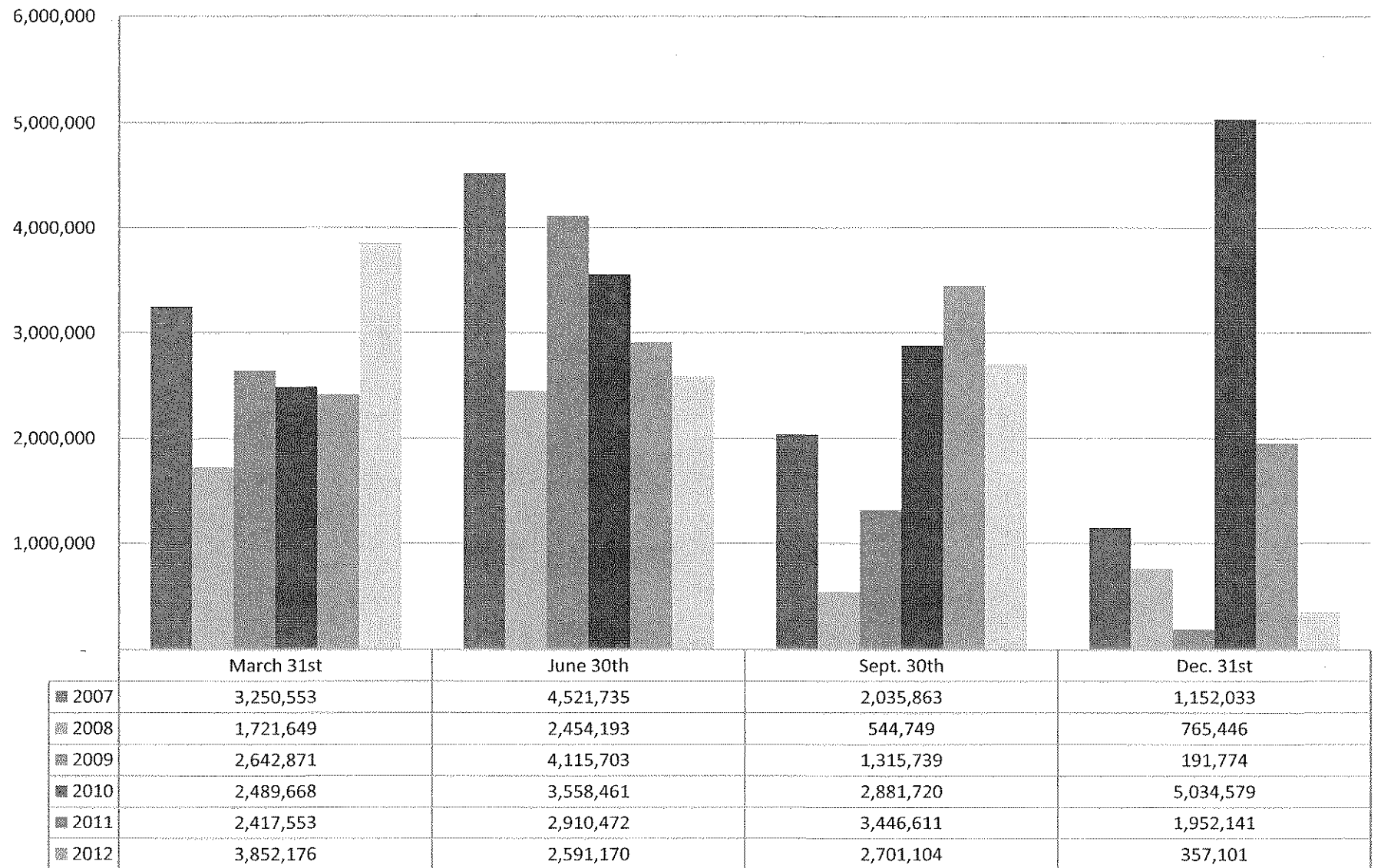
Investments in the report meet the requirements of the Town of Paradise's adopted investment policy.

Respectfully submitted,

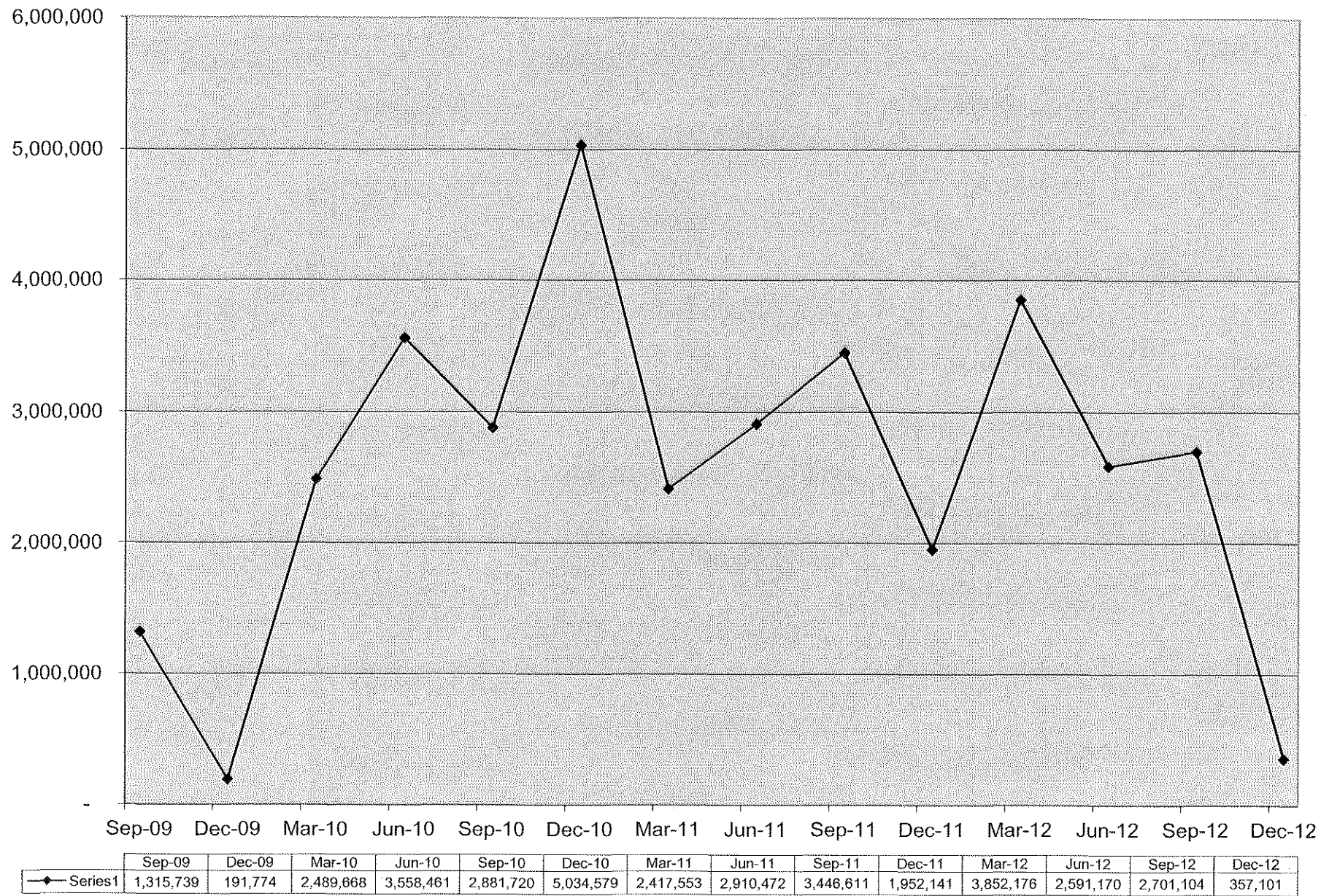
/s/

Gina S. Will
 Finance Director/Town Treasurer

**Town of Paradise
Investment Balances
March 2007 - December 2012**



**Town of Paradise
Investment Balances
September 2008 - December 2012**





TOWN OF PARADISE
Council Agenda Summary
February 12, 2013

AGENDA NO. 3 (i)

ORIGINATED BY: Paul T. Derr, Public Works Manager

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Declaration of Surplus items from Development Services, Fleet Services and Police Department.

COUNCIL ACTION REQUESTED:

- 1.) Declare the attached described items as surplus property; and
- 2.) Adopt resolution No. 13-___, declaring Development Services, Fleets Services and Police Department equipment and property as surplus, and authorizing disposal through sale or donation by the Interim Town Manager or her designee.

BACKGROUND: Recent reorganization at Town Hall has left the Town with a number of unusable office furniture items as well as obsolete office equipment supplies. Because of updated environmental regulations, Fleet Services is no longer going to handle bulk liquids as they have in the past and is disassembling outdated this bulk handling equipment. After past disposal of surplus Police Department vehicles, there remained equipment that was obsolete. The attached list of items should be declared as unusable or outdated and can no longer be used affectively for Town purposes. It is recommended to sell these items as surplus property.

FINANCIAL IMPACT: The disposal of these office items will have no negative impact on the General Fund. A small sum of revenue is anticipated from the sale of these items.

Attachment:

1. IBM Selectric Typewriter
2. HP Color LaserJet printer (needs \$200 part)
3. 3 each End Tables
4. Roll Top Desk
5. 2 each divided bulk oil containers, 275 gallons each with pneumatic oil pumps. These containers are single wall construction and are no longer hazmat compliant.
6. New 55 gallon drum container of Kendall 40wt motor oil
7. Overhead oil dispensing system (reels)
8. Obsolete coolant recycling machine
9. 4 boxes of obsolete light bar controllers, radios, scanners and misc. parts for vehicles no longer owned by the town.
10. Obsolete police car cage dividers
11. Obsolete rear seat protectors and misc related hardware
12. HP C8900A Camera Digital Camera (no memory disk) with case
13. Fuji Discovery 800 Zoom film Camera with case

**TOWN OF PARADISE
RESOLUTION NO. 13-__**

**RESOLUTION DECLARING DEVELOPMENT SERVICES DEPARTMENT &
FLEET SERVICES EQUIPMENT SURPLUS AND AUTHORIZING DISPOSAL
THROUGH SALE OR DONATION**

WHEREAS, the Development Services Department and Fleet Services wishes to dispose of surplus equipment that is either inoperable or obsolete; and,

WHEREAS, the Development Services Department and Fleet Services wishes to dispose of surplus equipment that is either inoperable or obsolete through a donation or sale.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Town hereby declares Development Services Department and Fleet Services wishes to dispose of surplus office equipment that is either inoperable or obsolete as set forth in Exhibit "A" attached hereto and made a part hereof by reference.

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130 A & B, the Interim Town Manager or her designee is hereby authorized to dispose of the property in Exhibit "A" by donation or sale.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of February 2013, by the following votes:

AYES:

NOES:

ABSENT:

NOT VOTING:

Tim Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

BY: _____
Dwight L. Moore, Town Attorney

Exhibit “A”

Attachment:

1. IBM Selectric Typewriter
2. HP Color LaserJet printer (needs \$200 part)
3. 3 each End Tables
4. Roll Top Desk
5. 2 each divided bulk oil containers, 275 gallons each with pneumatic oil pumps. These containers are single wall construction and are no longer hazmat compliant.
6. New 55 gallon drum container of Kendall 40wt motor oil
7. Overhead oil dispensing system (reels)
8. Obsolete coolant recycling machine
9. 4 boxes of obsolete light bar controllers, radios, scanners and misc. parts for vehicles no longer owned by the town.
10. Obsolete police car cage dividers
11. Obsolete rear seat protectors and misc related hardware
12. HP C8900A Camera Digital Camera (no memory disk) with case
13. Fuji Discovery 800 Zoom film Camera with case



**Town of Paradise
Council Agenda Summary
Date: February 12, 2013**

Agenda Item: 5(a)

Originated by: Lauren Gill, Interim Town Manager

Reviewed by: Lauren Gill, Interim Town Manager

Subject: **Second Public Hearing for the Community Development Block Grant Program (CDBG) 2013-2014 Action Plan**

Council Action Requested:

- 1) Conduct 2nd Public Hearing on the Community Development Block Grant Programs 2013-2014 Annual Action Plan; and
- 2) Review the DRAFT 2013-2014 Annual Plan.

Background:

As a HUD established entitlement community, the Town of Paradise receives annual Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD). HUD determines the amount of each entitlement grant by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag, in relationship to other metropolitan areas. The Town has not yet received official notification of its funding allocation for the 2013-2014 program year, but we will use last year's funding as starting point to making our Annual Plan. Last year we were allocated \$157,861, but it has not been determined whether we will receive the same amount this year. The Town typically receives notification from HUD regarding our award amount in late January/early February.

As a condition of funding, the Town must establish an Annual Plan outlining how the community will use its CDBG funds. The first step in the process is to hold a public hearing announcing the award of funds and to inform the community that the Annual Plan process is beginning. Members of the public have several opportunities throughout the process to offer input/comments.

Annual Action Plan Public Notice and Meetings:

Staff drafted the Annual Action Plan which is attached to this report and outlines the spending plan for the upcoming fiscal year. The Annual Action Plan will be available for public comment during a mandatory 30-day public notice period from February 12 to March 14, 2013. The Action Plan will be available for viewing and comment at Town Hall, The Family Resource Center, the Public Library and the Senior Center, and will be posted on the Town's website for comment. Residents are encouraged to participate in the plan's development through the public hearing process or by submitting comments to staff.

After the end of the 30-day public comment period, staff will bring the Annual Plan back to Council on April 9, 2013 for final review. If approved by Council, the Annual Plan will be submitted to HUD for approval.

Subrecipient Funding:

The application deadline for the Subrecipient applications was February 7th. Staff is currently reviewing the applications and will be meeting with the Sub-committee next week to interview the applicants and make recommendations. Subrecipient funding recommendations will be coming back to Council in April for final approval along with the Annual Plan.

Discussion:

Although the Town has some discretion on how the funds are used, there are many restrictions, conditions, and objectives that must be met. Community Development Block Grant funds can be used for activities that further community and economic development; provide improved community facilities and services; and provide affordable housing opportunities to low and disadvantaged residents. Each activity except planning and administrative activities, must meet one of the CDBG program's three broad National Objectives:

1. Benefit low and moderate income persons,
2. Aid in the prevention or elimination of slums or blight, or
3. Meet community development needs having a particular urgency.

The types of activities that meet the national objective will encompass the following basic qualifiers:

Area benefit activities: An activity can be area-wide meaning that the benefits are available to all the residents of a particular area where at least 51 percent of the residents are low and moderate income persons. The service area must be primarily residential, and the activity must meet the identified needs of low-and-moderate income persons.

Limited clientele activities: An activity can be "limited clientele," which means that the activity benefits a certain, limited clientele that is at least 51 percent low income. An example of this would be our housing programs. We have to document and verify income to ensure that each client is eligible.

Housing activities: An activity carried out for the purpose of providing or improving permanent residential structures, which upon completion, will be principally occupied by low and moderate income households.

Job creation or retention activities: An activity designed to create or retain permanent jobs where at least 51% of that, computed on a full-time equivalent (FTE) basis, involves the employment of low and moderate income persons. Potentially eligible activities include: construction of a business incubator designed to offer space and assistance to new firms to help them become viable small businesses or loans to help

pay for business expansion.

Slum Blight Removal. Activities under this category must meet all of the following criteria: (1) The area delineated by the grantee must meet a definition of a slum, blighted, deteriorated or deteriorating area under state or local law; (2) there must be a substantial number of deteriorated buildings through the area; and (3) the activity must address one or more conditions that contributed to the deterioration of the area. Boundaries, designations, inspections and detailed rehabilitation records must be kept.

In addition to the above qualifiers, there is a list of basic eligible activities and ineligible activities that can be carried out using CDBG funds. (Government Code Section 570.201.)

Basic Eligible Activities include: Acquisition/disposition of real property; public facilities acquisition, construction and rehabilitation; public services funding; payment of costs in support of activities eligible for funding under the HOME program; housing assistance for low/mod income families; and micro-enterprise assistance.

In the past the Town has funding the following activities:

- Assistance to community-based organizations (cannot exceed 15% of annual allocation)
- Demolition and clearance
- Economic development and business assistance
- Land acquisition
- Public facilities and improvements
- Mortgage subsidies for first time homebuyers
- Residential housing rehabilitation
- Program administration and planning (cannot exceed 20% of annual allocation)

Annual Plan 2013-2014 Proposed Funding Allocation:

Assuming the Town receives the same amount of funding for the Community Development Block Grant this program year; Staff recommends continuing support to the Town's housing programs, provide funding for a commercial business façade program, set aside 15% of the cap for subrecipients, and to approve funding for planning and administration activities that are necessary for carrying out the CDBG program. The proposed funding allocation is shown in the following table:

Program Administration	\$31,600
Business Assistance	\$40,000
Housing	\$62,700
Public Services	\$23,700
TOTAL:	\$158,000

Conclusion:

Submission of the 2013-2014 Annual Plan meets the objectives outlined in the Town's

5-year Consolidated Plan.

Fiscal Impact Analysis:

The impact of this agenda item and subsequent actions related to the CDBG Program is positive. It will result in the award of approximately \$158,000 in federal funds as we estimate the Town may receive approximately the same amount of funding as last year.



Fourth Program Year Action Plan – 2013-2014

The CPMP Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Town of Paradise, through its Community Development Block Grant (CDBG) program, has developed a strategy that focuses on cultivating Paradise as a viable community by providing decent housing, a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons.

A decent and safe, affordable housing is an important component of a communities' housing stock. The Town is working in conjunction with several Town agencies on the development of the Paradise Community Village project. This development will provide 36 affordable rental housing units and will also include soccer fields, a skate park, and some market rate housing units. Past CDBG funds have assisted with the development of a wastewater treatment facility at the site. The project applicant received a HOME grant and is currently completing the infrastructure portion of this important collaborative project. The first phase is expected to be complete later this summer.

This year, the Town will continue to support low and moderate income homeowners who need repairs to their home, and low income first-time homebuyers who are seeking downpayment assistance to purchase a home. The town will also be allocating funding for a commercial business façade program, continue funding public services through our subrecipient funding process and allocate funds for the program's planning and administrative activities.

2013-2014 Staff Recommended Funding Breakdown:

Program Administration	\$31,600
Business Assistance	\$40,000
Housing	\$62,700
Public Services	\$23,700
TOTAL:	\$158,000

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The Town of Paradise is a small mountain community with a mixture of uses and socioeconomic levels. Racial/minority and economic concentrations are not found in Paradise, as families tend to locate socio-economically, rather than racially. Affordability sets the pattern for population concentrations in Paradise. Primarily the two canyons bounding Paradise on the east and west contain the wealthiest constituents and low-to-moderate income families are located throughout Town.

Funds in the Town's housing programs are spent Town-wide and serve low-to-moderate income families. The sluggish housing economy has created a need in all aspects of the housing industry. Homeowners, homebuyers, contractors, lenders, realtors, etc. will benefit by the investment in housing repairs and mortgage assistance programs.

The two commercial corridors which follow the two main arterials through Town contain mainly micro-businesses. Historically, the Town's economic base has been low and extremely underserved. Over the past few years, the Town proposed investing CDBG dollars for commercial rehabilitation, as building infrastructure is very old, unsafe, and not environmentally sound. The Town will continue to work on assisting low-income business owners in Paradise with commercial rehabilitation and incubator business opportunities this program year.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

The Town of Paradise is a very eclectic community. The assorted housing types and conditions scattered throughout the community make it difficult and counter-productive to concentrate efforts into one or two specific neighborhoods. The Town's neighborhoods are not that well defined. Therefore, providing housing funds on a town-wide basis is the best approach.

Community groups that receive subrecipient funding, operate throughout the Town; therefore, their funding must also be available to serve client needs on a Town-wide basis. The Ridge Family Resource Center is centrally located on the Town's main street. It's location is such that most residents drive by there on their way to or from almost any destination.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Although the Town has been receiving CDBG funds since 1994, there is still a need for affordable housing, better jobs, and a support system that can help underserved needs of residents from a position of need to one of self-sufficiency. There are still unmet needs in Paradise especially related to elder care, affordable housing, and support for at-risk youth. Another obstacle facing this area is the lack of an efficient public transportation system. The local community will also experience a cut in services from local non-profit agencies, as they are dealing with major reductions from the state and other sources in their budgets (Community Needs Stakeholder Meeting, 2010).

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The Town applied for and received a \$700,000 HOME grant in 2012, which will be used to support owner-occupied housing rehabilitation and first time homebuyer programs.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The Town of Paradise is the lead agency responsible for administering the programs covered by the consolidated plan.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

The annual plan process is a public process coordinated by the Town staff. The Town follows the prescribed citizen participation process when developing the Annual Plan. Town staff held stakeholder meetings, public hearings, conducted surveys and met with individuals and groups to collaborate and coordinate efforts and resources. As a relatively small community, it is easy to stay connected with other groups and citizens.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The Town will focus on collaboration between government agencies; local non-profits; community needs organizations, and local businesses. The town will continue to work with stakeholder and other community service agencies, and organizations.

Town staff is also currently in partnership with the Paradise Community Village in the development of a 45+ acre parcel. The Town of Paradise has made a financial commitment to the wastewater treatment facility component of the overall affordable housing development. Thirty six affordable housing units will be constructed by CHIP-Community Housing Improvement Program in Phase I due to open this summer.

The Town of Paradise holds an annual forum for lenders/realtors to promote and educate community stakeholders regarding the first time homebuyers program. This ensures that all agencies and individuals involved with the Town's housing programs follow the guidelines set forth by HUD and Housing and Community Development (HCD).

The Town collaborates with the Chamber of Commerce in many ways to share information, provide services and support, and initiates programs and policies that benefit the local business community.

Citizen Participation

1. Provide a summary of the citizen participation process.

A public notice was published in the Paradise Post on December 21, 2012 outlining the noticing requirements of the Citizen Participation Plan and Annual Plan. The public notice announced the two public hearings that allowed citizens the opportunity to comment and make suggestions on the development of the 2013-2014 Annual Action Plan.

- **1st Public Hearing:** Tuesday, January 8, 2013 at 6:00 p.m. The public hearing was held to solicit suggestions and/or comments from the public regarding the 2013-14 Annual Plan funding priorities.
- **2nd Public Hearing:** Tuesday, February 12, 2013 at 6:00 p.m. The Draft Annual Action plan was available for review by the Council and the public on this date. The hearing initiated a 30-day public comment period.
- **30-Day Public Comment Period:** February 12 – March 14, 2013. The Draft Annual Action Plan was available for public review at the following locations, Paradise Public Library, Senior Center, Family Resource Center, Paradise Chamber of Commerce, Town Hall and on the Town's website, www.townofparadise.com.
- **Council Meeting:** Tuesday, April 9, 2013, at 6:00pm. Provide a summary of efforts made to broaden public participation, including outreach. The Council will review the final draft of the 2013-2014 Annual Plan, adopt the Plan and approve submission to HUD.

2. Provide a summary of citizen comments or views on the plan.

At this time, no public comments were received on the 2013-2014 Annual Plan.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

The Town posted the public hearing notice in the Paradise Post and made it available on the Town's website. Community Service organizations were given information about the Annual Plan process and were encouraged to discuss these projects with individuals who visit their organizations. The draft plan was made available for review at the above mentioned locations, all of which are accessible to persons with disabilities.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

At this time, no public comments were received on the 2013-2014 Annual Plan.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

The Town Institutional Structure is as follows:

Five member Town Council

- Holds public hearings on Consolidated Plan, Annual Plans and CAPER reports and approves submittal to HUD.
- Approves funding for Public Service Agencies

The Town of Paradise, Business and Housing Services staff provides the main administrative and project management duties over the CDBG program. The BHS Staff is under the management of the Town Manager. Staff prepares the Consolidated Plan, Annual Plans and Consolidated Annual Performance Evaluation Reports (CAPER) for each CDBG program year. The oversight of the CDBG program is provided by the five-member Town Council whom are elected officials voted in by the citizens of Paradise. All reports and plans are reviewed by Council before they are submitted to HUD.

The Paradise Community Village rental housing project united several organizations that are working cooperatively for the betterment of the community. The degree of commitment and cooperation needed to move this project forward establishes a new paradigm in institutional structure and brings community resources together in a whole new way.

The Town works closely with non-profit organizations in the area that provide specific programs to the citizens of Paradise. These organizations provide services to very low-, low- and moderate-income residents, including the frail and elderly, mentally disabled, physically disabled, homeless, and at-risk youth. These organizations submit funding requests to the Town to qualify

for money that comes out of the Community Needs Category. Up to 15% of annual funding is set-aside for these organizations. Once applications for grant funding are received and reviewed by staff, they go through a competitive review process and recommendations are decided by a funding committee and forwarded to the Town Council for final approval.

Once funding decisions are made, organizations are required to sign a contract with the Town outlining the rules and regulations of public service funds. They are required to submit the required documents and reference material related to grant funding. After the contract is signed, the organizations submit quarterly and year end reports for staff review. Organizations are audited and staff performs site visits on a yearly basis. If organizations are not submitting reports on-time or are unable to follow through with program requirements, staff will monitor the organizations to make sure that HUD regulations are being met, or funding is relinquished.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Staff works closely with sub-grantees to ensure program compliance. Town staff checks in with sub-grantees on a quarterly basis and performs an annual review to work through the performance measurement requirements and to ensure their compliance with program regulations.

The Town also cooperates in annual independent audits and receives monitoring visits from the State. These audits and monitoring visits educate and inform the Town on its processes and procedures and help to ensure long term compliance with program requirements.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

The Town's mortgage subsidy program and residential rehabilitation program comply with federal regulations regarding lead testing, containment, and abatement.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Although the housing prices have fallen over the past four years, affordability for low income persons is still an issue.

The decline in property values will prevent many low income persons from being able to afford major home repairs. Deferred maintenance becomes an issue, especially in the Town's older housing stock which tends to need more attention. The Town will continue to fund home repair programs for low and moderate income families. These funds benefit homeowners as well as local contractors, building suppliers and others related to the housing industry.

The Town will also continue to fund a mortgage assistance program for low-to-moderate income home buyers. These funds benefit those involved in the housing industry, including lenders, realtors, etc.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Butte County Housing Authority provides Section 8 vouchers and public housing assistance to the residents of Butte County. At this time the Town has one public housing apartment building. This public housing complex is supported by Housing Authority funds.

The Town and Housing Authority share information on needs and works collaboratively, when needed, to address the needs of the community. The Housing Authority holds public meetings for their clients. These meetings are well attended and comments and needs are recorded and prioritized.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

The Town of Paradise updated its Housing Element, which was completed in 2010 and submitted to the California Housing and Community Development Department. As a part of that process, the Town identified both barriers and deficiencies in the Town's housing efforts. The Town also looked at current policies, available land, citizen needs and demands to assist the Town in addressing any barriers to affordable housing that may exist.

The development of the Paradise Community Village, Phase I project has been a marked step towards providing affordable housing for residents of the Town of Paradise.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.

- c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

The Town of Paradise submitted an application for HOME funds in 2010 and 2012, and was awarded both of the contracts.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

1. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
2. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
3. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
4. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The Butte County Continuum of Care receives funding from the County and local agencies to support a coordinator position that coordinates the efforts to serve homelessness in the County. A yearly homeless survey is completed and results are submitted to each city within the County.

The Town will continue to support the efforts of the Butte County Continuum of Care. The Continuum of Care program works with the local homeless population and facilitates the coordination of services to these individuals. They identify the gaps in services and apply for additional funding resources to meet these needs. The Town will also continue to help fund the Family Resource Center's Self Sufficiency Fund which provides interim assistance for residents of Paradise that are in danger of losing their homes or need assistance paying for food and rent. This program assisted 758 individuals and/or families during the 2012-2013 program year. The Town also utilizes the Community Housing Improvement Program's Credit Counseling Program

which provides residents of Paradise with information about improving credit and finding ways to insure that those who may be losing their home- find a means to help them stay in their home.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

N/A

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

The town's non-housing community development needs are as follows:

1. Economic development
2. Public facilities
3. Public services
4. Public improvements

The Town of Paradise has adopted program objectives that mirror HUD's primary objectives of decent housing, expanded economic opportunities, and achieving a suitable living environment. The Town will focus funding towards needed infrastructure in the downtown area, which will go a long way towards business growth and job creation. Needed infrastructure includes a wastewater treatment facility, improved streets, pedestrian improvements, parking and other amenities conducive to a successful downtown. Additionally, Town staff will continue to work closely with the Paradise Community Village partnership to ensure the construction of 36 affordable housing units in Phase I, as well as the other aspects of the development that assist or benefit low and moderate-income residents.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The Town's non-profits work with social service agencies to address needs of low and very low income individuals and families. The Town collaborates with these groups to provide assistance in the form of subrecipient funding and to ensure that services are available to help reduce poverty and the effects of poverty.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The Town intends to continue to work with local care providers, to provide social, employment, recreational and health care opportunity for our special needs population. The Town will also support local efforts to obtain other funds that support the special needs community.



**Town of Paradise
Council Agenda Summary
Date: February 12, 2013**

Agenda Item: 7a

Originated by: Joanna Gutierrez, Town Clerk

Reviewed by: Lauren Gill, Interim Town Manager

Subject: Town Council Appointment to Planning Commission Vacancies

Council Action Requested: Review applications and consider appointment to the following two vacancies on the Paradise Planning Commission:

1. One unexpired four-year term ending June 30, 2016 – vacant due to former Commissioner Greg Bolin's election to the Town Council;
2. One unexpired four-year term ending June 30, 2015 – vacant due to the resignation of Commissioner April Grossberger which became effective January 16, 2013

Alternatives: Consider alternative direction to staff relating to the recruitment and appointment process for the existing vacancies on the Planning Commission.

Background: On December 11, 2012, the Town Council authorized the Town Clerk to advertise one vacancy on the Planning Commission, which term expires June 30, 2016, that is vacant due to the election of Commissioner Greg Bolin to the Town Council. Council set the application deadline as January 17, 2013 at 5:00 p.m. Council took no action to set up an interview process.

On the evening of January 15, 2013, after the Planning Commission meeting had been adjourned, Commissioner April Grossberger presented staff her letter of resignation, creating a second vacancy on the Planning Commission, which term expires June 30, 2015.

Discussion: Seven applications were received by 5:00 p.m. on January 17, 2013, from the following residents of Paradise:

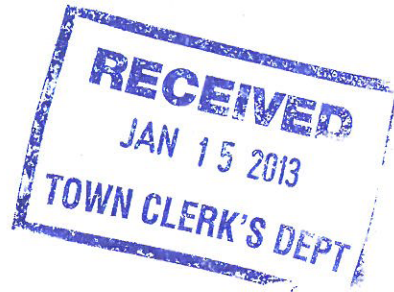
- Chris Clifford
- Edward Dean Fender II
- Dan Gordon
- Stephanie Neumann
- Richard Mangrum
- Susan Marie Oliver
- Daniel Wentland

One application was received after the deadline and not included for consideration. The applicant was notified and the application will be kept on file.

Conclusion: Paradise Municipal Code Section 2.12.037 provides that the Town Council fill a vacancy on the Planning Commission by appointment to the unexpired term of office. Therefore, it would be appropriate for the Town Council to take action to appoint citizens to fill both of the two existing vacancies on the Planning Commission.

Fiscal Impact Analysis: None.

April Grossberger
5776 Kenglo Dr.
Paradise, CA 95969
January 15, 2013



Tim Titus
Mayor
Town of Paradise
5555 Skyway
Paradise, CA 95969

Dear Mayor Titus:

With this letter I hereby submit my resignation from the Town of Paradise Planning Commission and all associated subcommittees, effective immediately.

I want to thank the Town Council for providing me with the opportunity to serve our community in the capacity as planning commissioner for the past six years. I particularly want to thank Council Member Culleton and Vice Mayor Lotter for their approachability and willingness to listen and communicate on some of the more difficult land use issues.

I look forward to representing you as the District 5 Butte County Planning Commissioner.

Sincerely,

April Grossberger
Planning Commissioner
Town of Paradise

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

Please be advised that application information will become a public record and will posted on the Town's website as part of the agenda packet (personal information redacted).

Appointments will be made by the Paradise Town Council at the February 12, 2013 Regular Town Council Meeting (6:00 p.m.) Please plan to be present to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant will be required to file an annual financial disclosure - a Statement of Economic Interest Form 700, a public document filed with the California Fair Political Practices Commission; and, complete an ethics training every two years. Information on the financial disclosure and ethics training may be viewed at the following website: . Applications must bear an original signature and will become a public record.

Position applying for: Planning Commissioner

Vacant 4-year that expires June 30, 2016

Application Deadline: January 17, 2013 at 5:00 pm. Submit to the Town Clerk Department, Room 3, 5555 Skyway, Paradise.

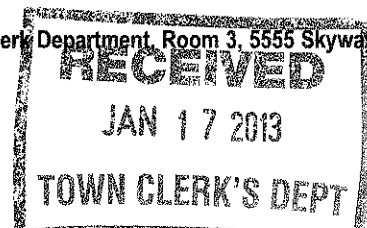
Date: 01-02-2013

Applicant Name

CHRIS CLIFFORD

Address

PARADISE, CA 95969



Contact Information

Telephone: 530

Fax:

N/A

Email:

Education: I HAVE COLLEGE DEGREES IN REAL ESTATE, BUSINESS MANAGEMENT, MARKETING, RETAIL MANAGEMENT, SMALL BUSINESS MANAGEMENT, AND SOCIAL AND BEHAVIOURAL SCIENCE. I ALSO HAVE A CERTIFICATE IN COMPUTER SCIENCE.

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

I HAVE BEEN A RESIDENT OF PARADISE FOR OVER 10 YEARS WHILE RAISING MY TWO SONS AGES 15 AND 22. I HAVE BEEN AN AVID VOTER AND CANDIDATE ON THE GENERAL ELECTION BALLOTS IN 2010 AND 2012. THE COMMUNITY HAS SUPPORTED BOTH MY AND MY SONS EDUCATION, AND I THINK EVERYONE SHOULD WORK TOWARD RETURNING VALUE TO THE COMMUNITY THROUGH PUBLIC SERVICE.

Qualifications or past experience: I WORKED AS A CONTRACTOR FOR 15 YEARS AT A VERY LARGE COMPUTER COMPANY IN THE BAY AREA. I WORKED AS A LOCKSMITH, ALARM SYSTEMS TECH, ACCESS CONTROL TECH, AND FINALLY AS AN ENGINEER.

Comments: THANK YOU FOR THIS OPPORTUNITY TO BOTH LEARN MORE ABOUT CITY PLANNING AND PUBLIC SERVICE.

SIGNATURE: _____

Please return application to:

Joanna Gutierrez, CMC, Paradise Town Clerk
5555 Skyway, Paradise, CA 95969 M-Th: 8-5 pm
Telephone: 872-6291 Extension 101 or 102

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

Please be advised that application information will become a public record and will be posted on the Town's website as part of the agenda packet (personal information redacted).

Appointments will be made by the Paradise Town Council at the February 12, 2013 Regular Town Council Meeting (6:00 p.m.) Please plan to be present to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant will be required to file an annual financial disclosure - a Statement of Economic Interest Form 700, a public document filed with the California Fair Political Practices Commission; and, complete an ethics training every two years. Information on the financial disclosure and ethics training may be viewed at the following website: www.fppc.ca.gov. Applications must bear an original signature and will become a public record.

Position applying for: Planning Commissioner

Vacant 4-year that expires June 30, 2016

Application Deadline: January 17, 2013 at 5:00 pm. Submit to the Town Clerk Department, Room 3, 5555 Skyway, Paradise.

Date: 15 March 2013

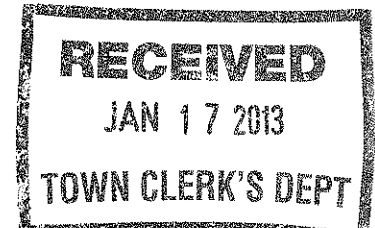
Applicant Name Edward Dean Fender II

Address

Paradise, CA 95969

Contact Information Telephone: 530- Fax: None

Email:



Education: Bachelor of Science, Wayland Baptist College, Plainview, Tx
Associate In Applied Science, Community College of the Air Force
High School Graduate, Nishna Valley High School, Hastings, Iowa

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

After High School I enlisted in the US Air Force where I spent the next 20 years in several different positions and received continuous training in a myriad of management subjects. Jobs held included Surgical Technician, Technical School Instructor, Instructor Supervisor, Recruiter, Health Professions Recruiter and Recruiting Supervisor. These positions were in a number of different locations but my last 5 years I served in Chico as Recruiting Supervisor and lived in Paradise. After retiring I opened Sierra Tech Computers located on Bille and Clark which was a state licensed computer training facility and technology sales and service center employing up to 14 people. I have always enjoyed contributing to my community serving as Cub Scout Pack Leader, Chamber of Commerce Board member for 12 years and Chamber Treasurer for 3 years. I have served on the Town of Paradise Economic Development Commission and am currently President of the Rotary Club of Paradise.

Qualifications or past experience:

Cub Scout Pack Leader, Chamber of Commerce Board member for 12 years and Treasurer for the Chamber for 3 years. I have served on the Performing Arts Center Board, Town of Paradise Economic Development Commission and am currently President of the Rotary Club of Paradise.

Comments:

I have been a resident of Paradise since 1989. My wife Pamela and I are deeply rooted in this community. I look forward to further serving my community as a planning commissioner. My Air Force training, experience as a local business owner for 20 years, participation in Chamber of Commerce and time as an Economic Development Commissioner gives me the tools necessary for the position.

SIGNATURE: _____

Please return application to:

Joanna Gutierrez, CMC, Paradise Town Clerk
5555 Skyway, Paradise, CA 95969 M-Th: 8-5 pm
Telephone: 872-6291 Extension 101 or 102
jgutierrez@townofparadise.com

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

Please be advised that application information will become a public record and is posted on the Town's website as part of the agenda packet (personal information redacted).

Appointments will be made by the Paradise Town Council at a Regular Town Council Meeting (6:00 p.m.) Please confirm the date of time scheduled for the appointment, as it is suggested that you be present at the meeting when the appointments are to be made to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant will be required to file an annual financial disclosure - a Statement of Economic Interest Form 700, a public document filed with the California Fair Political Practices Commission; and, complete an ethics training every two years. Information on the financial disclosure and ethics training may be viewed at the following website: www.fppc.ca.gov. Applications must bear an original signature and become a public record. Applicants should be prepared to participate in an interview process conducted by two members of the Town Council.

Position applying for: Planning Commissioner
Vacant 4-year that expires June 30, 2016

Application Deadline: January 17, 2013 at 5:00 pm. Submit to the Town Clerk Department, Room 3, 5555 Skyway, Paradise.

Date: December 12, 2012
Applicant Name: Dan Gordon
Address: Feather River Hospital
[REDACTED]
Paradise, CA 95969

Contact Information Telephone: 530-[REDACTED] Fax: 530-[REDACTED]
Email: gordondk@ah.org

Education: National University, San Diego, California - Bachelor's Degree in Accounting; Certified Public Accountant, California State Board of Accountancy.

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

Vice President of Finance and CFO at Feather River Hospital for the past 12 years with 35 years of health care finance experience. These years include 10 years of general finance and 13 years as Budget and Reimbursement Director at Adventist Health in Roseville. Adventist Health is a faith-based, not-for-profit, integrated health care delivery system with 19 hospitals and more than 2,700 beds in communities throughout California, Hawaii, Oregon and Washington.

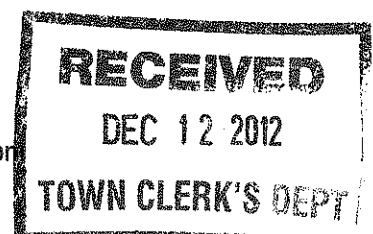
Qualifications or past experience: Participant and business leader in the local economy with oversight of facilities and plant services at Feather River Hospital.

Comments: If given the appointment, I look forward to working with the Planning Commission members in providing direction on land and environmental decisions in our community.

SIGNATURE: [REDACTED]

Please return application to:

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TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

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Appointments will be made by the Paradise Town Council at the February 12, 2013 Regular Town Council Meeting (6:00 p.m.) Please plan to be present to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant will be required to file an annual financial disclosure - a Statement of Economic Interest Form 700, a public document filed with the California Fair Political Practices Commission; and, complete an ethics training every two years. Information on the financial disclosure and ethics training may be viewed at the following website: www.fppc.ca.gov. Applications must bear an original signature and will become a public record.

Position applying for: Planning Commissioner

Vacant 4-year that expires June 30, 2016

Application Deadline: January 17, 2013 at 5:00 pm. Submit to the Town Clerk Department, Room 3, 5555 Skyway, Paradise.

Date: January 10, 2013

Applicant Name Stephanie Neumann

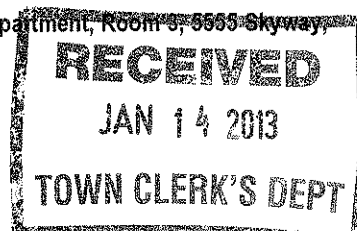
Address P.O. Box 3157

Paradise, CA

Contact Information Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]



Education: Licensed General Contractor in both California and Oregon (currently inactive); Project Manager; Construction Superintendent; Licensed California Realtor; Certified -Economic Development Finance Professional (National Development Council); HOME/CDBG training, workshops and conferences.

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

My experience gives me a working knowledge of the Housing Element and the General Plan which jurisdictions assemble and follow. Many of my past projects have required a CEQA and/or a NEPA, subsequently I have an understanding and a working knowledge of these reviews. As a co-owner of a construction company, and project manager of numerous development projects, I recognize the need for smart growth and am familiar with the planning and plan review process.

Qualifications or past experience: With over 19 years expertise in the building trades industry, I have been responsible for the successful completion of a multitude of projects through coordinating trades, developing partnerships, and building positive rapport with architects, engineers, local officials, financial institutions, Redevelopment Agencies (recently eliminated), vendors, Realtors, and community partners. My experience includes both non-profit affordable housing and for-profit development.

SIGNATURE: [REDACTED]

Please return application to:

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jgutierrez@townofparadise.com

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

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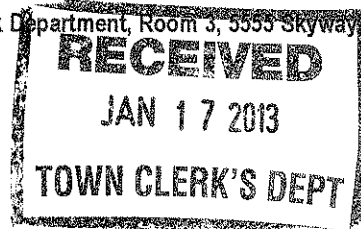
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Position applying for: Planning Commissioner
Vacant 4-year that expires June 30, 2016

Application Deadline: January 17, 2013 at 5:00 pm. Submit to the Town Clerk Department, Room 3, 5555 Skyway Paradise.

Date: 1-17-13

Applicant Name: Richard Manarum
Address: [REDACTED]
PARADISE, CA 95969



Contact Information Telephone: [REDACTED] Cell: 521-3214
Email: [REDACTED]

Education: High School Graduate, went to Butte College for AA.

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

I have lived & worked in Paradise for 23 years. I work in a small business that has been in Paradise for 40+ years. I've done a lot of new construction and remodel work in the HVAC field and the service side. I have been active with the Paradise Bowhunters Archery Club and I am currently the President. I have been an officer with the Club for 15 years. I own a home in Paradise & I am raising my four children here.

Qualifications or past experience: President of the Paradise Bowhunter as well as other offices for 15 years.

Comments: I grew up in Oroville and I always was impressed the beauty of Paradise and I really love this town.

SIGNATURE: [REDACTED]

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Telephone: 872-6291 Extension 101 or 102
jgutierrez@townofparadise.com

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

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Position applying for: Planning Commissioner

Vacant 4-year that expires June 30, 2016

Application Deadline: January 17, 2013 at 5:00 pm. Submit to the Town Clerk Department, Room 3, 5555 Skyway, Paradise.

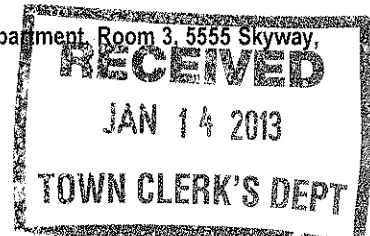
Date: 1-14-2013

Applicant Name

Address

Susan Marie Oliver

PARADISE, CA



Contact Information

Telephone:

Fax:

Email:

Education: CSU Sacramento 1974 BA 1974

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

Please see attached resume + Supplement to application

Qualifications or past experience: 1988-1990 Treasurer Association of Spreckels Residents
1988-1990 Advisory Committee for Spreckels under Monterey Planning & Auditing
Inspection Dept. Spreckels CA
1998-2003 Owner SMALL BUSINESS Assistant, Salinas, CA

Comments:

SIGNATURE: 

Please return application to:

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Telephone: 530-6291 Extension 101 or 102
jgutierrez@paradise.com

Susan Marie Oliver

Paradise, CA 95969

smosalinas1@hotmail.com

Objective

Appointment to Town of Paradise as Planning Commissioner

Education

California State University, Sacramento

Sacramento, CA

Bachelor of Arts 1974

Employment

Parsons

April 2004- Present

- Project Administration
- Project Close out Specialist
- Accounting and Project Invoicing

I have been a construction administrator for the past 10 years. Currently Field Office Coordinator supporting the outlying Field Offices on the Pacific Gas and Electric Hydro project as well as assistant to Project Manger on the Rock Creek Upgrade Units 1 and 2, an \$82 million project.

Using my skills to efficiently plan, direct, and coordinate a wide-variety of activities, while analyzing and resolving specific problems. I have worked in both professional and public offices to develop skills to multi-task in a busy, demanding environment. My organizational skills allow me to obtain maximum production and efficiency.

Other Experience

1988 thru 1990 Treasure Association of Spreckels Residents, Spreckels, CA

1988 thru 1990 Advisory Committee for Spreckels under the Monterey Planning and Building Inspection Department

1990-1991 Treasure for Friends of the Muni Pool, Salinas, CA

1998- 2003 Owner of *Small Business Assistant*, provided support to business owners who did not have the need or finances for full time office help. Working on a contractual basis allowed the owners to focus on their customers and not on the daily maintenance of their business.

Supplement to Commission Application

Susan Marie Oliver

Biographical Sketch

My first introduction to the Town of Paradise occurred in 1997 when I was helping a close friend move here from Salinas, California. Over the last 15 years I had continued to visit on a regular basis and enjoyed its small town ambiance. In 2010 my employer, Parsons, which is the largest Engineering and Construction Company in the world, gave me the opportunity to relocate here. Our Paradise office manages approximately \$45 million of projects for one of the nation's largest energy producers and I am proud of what we have accomplished. Parsons as a whole manages over \$2.7 billion in projects annually.

In 1998 I became involved in land use and development issues while serving on the advisory committee to the Monterey County Planning Commission in the town of Spreckels, CA, a small company town that was given to the employees of Spreckels Sugar.

My history in both small business and my current employment allows me to understand both the necessities for regulation and the effect of excessive regulation on residents, property owners and business.

I believe the Town of Paradise is itself a business entity with the residents, property and business owners the town's customers. Planning Commissioners, Councilpersons, Administration and staff must treat the public as "customers" to sustain the viability of our town.

If appointed by Town Council I will educate myself with all available information pertaining to Planning Commission matters, be available to receive and hear Public input and to make informed decisions in the interest of residents, property and business owners as my sole decision making factor.

Qualifications and Experience

My years of experience in the administration of major construction projects including power generation, highway construction, Haz-Mat remediation, ground up construction of numerous multi-use developments and government projects including the CalPers offices in Sacramento California will provide me valuable insight in both communications with applicants and making informed decisions in Planning Commission matters.

My prior experience in providing accounting services to small businesses allows me to understand the challenges faced due to over regulation, hard economic times, and increasing competition in the market place.

I have witnessed both boom and bust cycles in multiple communities of varied population and social economic status and possess the skills necessary to positively apply these experiences to decisions involving our town.

Comments

I am reaching retirement age and have decided to spend the remainder of my life here in Paradise.

If appointed to the Paradise Planning Commission my years of small business, construction administration and development experience will provide valuable knowledge, insight and understanding in consideration of matters that come before the Planning Commission. We must understand that the Town of Paradise is not Chico, Grass Valley, Auburn or Eureka and plan appropriately.

One of many considerations which inspired me to apply for this position is our 27 year old General Plan which per California Law is the "blueprint" for all other zoning and land use related ordinances. In following the Planning Commission Agendas for the last 16 months it appears that General Plan Amendments are excessively common and it might be time for a re-write. While others might say a re-write would be too expensive I would counter with the fact that the General Plan must be the document by which all other Planning and Development decisions are based therefore the re-write is not an option but a necessity.

Michael Donnelly
[REDACTED]

Paradise, CA 95969

January 7, 2013

Town of Paradise

Town Council

5555 Skyway

Paradise, CA 95969

To whom it may concern:

As a co- worker, I wish to recommend Susan Marie Oliver for the appointment on the Town of Paradise's Planning Commission; Susan and I have been working together for the past three years. Susan is proficient and able to provide solutions for the many obstacles we encounter daily.

In her professional and personal life she has displayed a high degree of integrity, responsibility, and ambition. Her leadership has been demonstrated at multiple levels within the numerous projects that we have worked on together.

Susan has shown to be knowledgeable of the internal mechanisms that make communities strong and people well represented. Her profound judgment and keen outlook ensure a logical and practical approach to her endeavors.

Susan would be an asset to any organization and I am confident that her abilities will serve well. I give her my genuine endorsement as a co-worker and friend.

Sincerely,

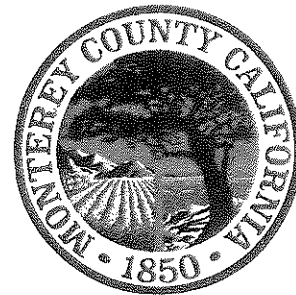
[REDACTED]

Michael Donnelly

MONTEREY COUNTY

PLANNING AND BUILDING INSPECTION DEPARTMENT

P.O. BOX 1208 SALINAS, CALIFORNIA 93902 (408) 755-5025



ROBERT SLIMMON, JR.

DIRECTOR OF PLANNING AND BUILDING INSPECTION

August 30, 1990

Susan Marie Mlodnosky
Association of Spreckels Residents
P. O. Box 7038
Spreckels, California 93962

Dear Ms. Mlodnosky:

I understand that you resigned from the Spreckels Advisory Committee. On behalf of the Planning Commission and Planning Department staff, I wish to thank you for your participation in the Advisory Committee process. It is through the efforts and willingness of citizens like you who participate in such committees that the planning process in the area is as successful as it is.

If I or any member of my staff may be of service to you in the future, please do not hesitate to call.

Sincerely,

MONTEREY COUNTY PLANNING &
BUILDING INSPECTION DEPARTMENT

[Redacted Signature]
Robert Slimmon, Jr.
Director

by: Dale Ellis, Zoning Administrator

/bg

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

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RECEIVED

JAN 08 2013

TOWN CLERK'S DEPT

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Position applying for: Planning Commissioner

Vacant 4-year that expires June 30, 2016

Application Deadline: January 17, 2013 at 5:00 pm. Submit to the Town Clerk Department, Room 3, 5555 Skyway, Paradise.

Date: 1/4/13

Applicant Name

Address

DANIEL WENTLAND

PARADISE, CA. 95969

Contact Information

Telephone:

Fax:

Email: DANWENTLAND@ATT.NET

Education: MY EDUCATION BEGAN AFTER 4 YEARS OF COLLEGE, WORKING FULL TIME AND STARTING MY OWN BUSINESS. I READ ABOUT EVERYTHING I CAN GET MY HANDS ON, AS TIME ALLOWS, AND LIKE MANY OTHERS HAVE FOUND THAT AN "EDUCATION" IS A PROCESS OF A LIFETIME OF LEARNING.

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

ALL OF YOU ON THE COUNCIL KNOW WELL OF MY DESIRE TO SERVE MY COMMUNITY IN MANY AREAS. MY 40 YEARS IN PARADISE, MY OCCUPATION AS A BUILDER, MY HAVING BEEN ON THE PLANNING COMMISSION ALMOST 20 YEARS AGO, PLUS HAVING BEEN INVOLVED IN THE GENERAL PLAN FORMATION WITH A KNOWLEDGE OF THE BACKGROUND REASONING INVOLVED, MAKE ME WELL QUALIFIED AS A PLANNING COMMISSIONER. ALSO MAYBE I CAN BE THE TOKEN

Qualifications or past experience: SENIOR ON THE COMMISSION.

Comments: ALWAYS READY TO HUMBLY SERVE MY COMMUNITY.

SIGNATURE:

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jgutierrez@townofparadise.com



**Town of Paradise
Council Agenda Summary
Date: February 12, 2013**

Agenda Item: 7(b)

Originated by: Josh Marquis, IT Manager
Reviewed by: Lauren Gill, Interim Town Manager
Subject: Live Video Stream of Town Council Meetings

Council Action Requested:

1. Discuss options as delivered by staff.
2. Direct staff to purchase and install a proposed option.
3. Direct staff to obtain additional pricing information.

Background:

At the January 8, 2013 meeting, Council concurred to direct staff to investigate costs and process to accomplish a live broadcast and archival of Town meetings and bring back a report to the next Council meeting.

Discussion:

Providing live and archived audio and video access to meetings greatly increases accessibility. The hardware and software can also be used for additional purposes such as video conferencing and in-house trainings.

Town's existing agenda management solution vendor has offered an integrated experience with minimal startup and ongoing cost. Both options assume vendor is still willing to provide indexing services at no additional cost under their current contract.

Option A:

Purchase (1) high definition camera, (1) video encoder card, and (1) miscellaneous cables, mounts, etc. as recommended by vendor. Solution startup cost estimated to be **\$1,140**, which includes hardware and online services for the remainder of this fiscal year. Each subsequent year will cost approximately \$49 per month for a total of \$588 (\$42 per month if paid annually for a total of \$504).

Option A will allow for one, fixed video stream and will utilize the Town's existing computer and existing audio recording hardware.

Option B:

Purchase (2) high definition cameras, (2) video encoder cards, (1) desktop computer, and (1) miscellaneous cables, mounts, etc. as recommended by vendor. Solution startup cost estimated to be **\$2,780**, which includes hardware and online services for the remainder of this fiscal year. Each subsequent year will cost approximately \$49 per month for a total of \$588 (\$42 per month if paid annually for a total of \$504).

Option B adds a second computer to the Council Chambers and an additional, fixed camera. Option B will utilize the Town's existing computer for one, fixed video stream and the Town's existing audio recording hardware. This proposed second computer will also benefit the Town by allowing the front and rear projectors to be controlled separately during meetings.

Fiscal Impact:

Depending on Council direction, the fiscal impact varies significantly. Estimated impacts are included with each option.



**Town of Paradise
Council Agenda Summary
Date: February 12, 2013**

Agenda Item: 7 (c)

Originated by: Gina S. Will, Finance Director/Town Treasurer
Reviewed by: Lauren Gill, Interim Town Manager
Subject: 2012/13 Mid Year Budget Status Update

Council Action Requested:

1. Consider approving recommended budget adjustments, for the following funds, presented in the 2012/2013 Mid-Year Budget Report:
 - a) 1010 – General Fund
 - b) 2030 – Building Safety & Waste Water Services
 - c) 2070 – Animal Control
 - d) 2120 – Gas Tax
 - e) 5900 – Transit

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Town Council adopted the fiscal year 2012/13 operating and capital budget in July 2012. At each subsequent Council meeting following that meeting, Council has approved budget adjustments based on additional information known at that time. In addition, each year staff completes a thorough mid year budget review. The mid year review includes a complete position control review and recalculation of all staff salary and benefits for the remainder of the fiscal year. With the help of each department, it also includes a comprehensive analysis and review of each maintenance and operations account.

At the time of adoption of the 2012/13 General Fund budget, the budget included a projected \$161,176 deficit. Since that time circumstances primarily related to staffing issues has increased the projected and amended General Fund deficit to \$289,618. The Town started the fiscal year with a General Fund Reserve of \$1,321,795.83 which represents a 12.9% reserve which is shy of the 15% reserve goal set by the Town.

Each month staff will propose additional budget adjustments as additional information becomes available. The recommended changes and circumstances for the current proposed 2012/13 budget adjustments are described below.

Discussion:

General Fund - 1010

Staff ran and analyzed a number of year to date financial reports in order to review trends or significant swings in budgeted revenues and expenses to date. Further, finance staff completed a thorough position control review which includes a review of every employee's budgeted salary and benefits. All of this information was reviewed with specific departments to achieve the recommended budget adjustments included on the attached General Fund Mid-Year Budget Performance Report. The last column on the far right represents the proposed recommended budget amount for each account. The column to the left of that column (second column from the end) represents the proposed budget adjustment.

After completion of the methodical review, the recommended and proposed General Fund Deficit remains virtually the same with a proposed deficit of \$294,265. Staff had hoped and anticipated that the mid year budget review would decrease the overall General Fund deficit by identifying increased revenues in some areas. While that was true in some areas, staffing levels as well as deferred state mandated cost reimbursements decreased expected revenues in other areas. Following is a more detailed explanation from the analysis completed and the adjustments proposed:

Revenues:

- As reported to Town Council in December 2012, property tax and motor vehicle in lieu receipts will be virtually as originally budgeted which is 1.37% less than the prior year. The housing market appears to have hit bottom in the Town's community, so property tax revenues for 2013/14 will at least be flat with a potential for small growth. The first property tax installment for 2012/13 was received by the Town January 7, 2013.
- Sales Tax for this report was left as last amended with a 2% growth from the prior fiscal year. Staff will monitor this account carefully and will bring forward another adjustment if sales taxes continue to increase.
- Franchise fees after reviewing the budget performance report and receipts to date, are trending about 2% above the prior fiscal year. Staff recommends increasing the budgeted revenues by \$6,450.
- With 2nd quarter 2012/13 taxes received for Transient Occupancy taxes, staff recommends increasing the budget by \$6,373. Receipts are trending about 2% above the prior fiscal year.
- Revenues specific to Police Department activities are recommended to be decreased by \$18,845. \$12,000 of that is a result of the States continued deferral and suspension of mandated cost claims. The remaining decrease has a strong correlation to decreased department staffing levels. For example, revenues received from fines and citations are trending 15% less than the prior year because there are fewer officers on patrol able to issue tickets for moving violations. More of their focus is on calls for service and community safety.

- Community Development Planning and Waste Management are projected to have \$9,132 and \$8,058 respectively less in revenues than originally budgeted. This is primarily due to decreased projected administrative citation collections. An adjustment is factored in for at least a temporary vacancy in the Senior Code Enforcement Official position. In addition, administrative citations are proving harder to collect especially from those determined to not comply with Town ordinances. The majority of citations are placed on the County Tax Rolls.

Personnel

The Town is truly at a tipping point in terms of being able to provide the level of service expected by the community with its existing tremendously reduced staffing. After careful financial analysis and consultation with departments, the following personnel changes are recommended and factored into the budget adjustments:

- *HR/Risk Management Analyst*

At the time of budget adoption the HR Analyst voluntarily reduced her hours to 28 per week for an unexpected family crisis which helped reduce general fund expenditures substantially. In light of continuing high demand of this position's time and in reflection of the Town starting another cycle of negotiations with all employee groups, it is important that this position be restored to its original 36 hours per week effective following approval.

It will cost the Town approximately \$2,500 for the hours increase for the remainder of the fiscal year. This is negligible compared to the impact to other already strained administrative positions.

- *Senior Public Safety Dispatcher*

This position was vacated in October 2012 through retirement. It was budgeted that an existing Dispatcher would promote to this position, but because of budget constraints it is now recommended that the promotion be postponed until the start of the new fiscal year. This accounts for roughly \$1,200 in savings.

- *Police Officer/Reserve Officer*

Staffing and personnel challenges continue to develop within the Police Department. An officer is currently scheduled to be out for several months on a work related injury. Most recently the department was informed that another officer is well underway of being hired by another agency and will likely leave the department around April 15, 2013. In a department that is already at bare minimum staffing, this compounds overtime usage and the potential for work related injury.

Staff recommends reinstating Dustin Siebert as a full time police officer and discontinuing the reserve officer position effective following approval. The financial analysis proves that it is virtually a "wash" in terms of costs and is expected to increase costs by only \$2,182 once the following financial considerations are factored in:

- Increased overtime to fill vacant shifts for the work related injury and then until a new officer is hired and trained after the other vacancy.

- The cost of the reserve officer position and related unemployment costs.
- The costs of recruiting, hiring and training a new police officer.
- *Senior Code Enforcement Officer*

Please see the full analysis under agenda item 7e for Council's consideration for this proposed replacement.

Expenses

Additionally, staff reviewed every general fund department budget account looking for areas where expenses could be reduced. Each account was analyzed from a five year historical perspective, based on financial transactions recorded to date, and based on known account encumbrances. From that analysis budget recommendations were prepared and reviewed with departments. Ultimately, the feedback received was incorporated into the attached report and included in the recommended budget adjustments included in the report. Each department should be commended for their help with this process. The Town started the budget year extremely lean, and through this most recent process every rock has been overturned and every dark corner of the attic reviewed for ways to reduce expenses. Please review the general fund report for specific adjustments, but highlights of significant budget adjustments are indicated as follows:

Town Council/Administrative Services and Finance

For the most part, recommended adjustments in these departments are negligible. Expenses are increasing or decreasing only marginally or changing as a result of staffing adjustments as discussed above. The adjustments are summarized below:

- ✓ Town Council \$329
- ✓ Town Manager \$5,741
- ✓ Central Services (\$538)
- ✓ HR and Risk Management \$7,131
- ✓ Legal Services \$1,995
- ✓ Fleet Management (\$71)
- ✓ Finance (\$3,279)

Town Clerk

The Town budgeted \$35,000 for the 2012 Council election. The actual cost was \$18,000 resulting in savings of \$12,000. Overall the department expenses are expected to come in \$19,296 less than budget.

Police Department

With reduced staffing it is harder for the department to dedicate staff time to specific grant related activities. The first priority of the department is to community emergencies and calls for service which leaves less time for the remaining staff to spend on special grant related assignments. The Town budgeted \$183,282 from grant reimbursements, but upon review with the department staff, is recommending reducing this projection to \$161,849. A reduction of \$21,433.

Police Administration identified the following accounts that can be cut to help offset this loss:

- ✓ Operations Professional Contract Services - \$3,000
- ✓ Operations Education Reimbursement Program - \$2,750
- ✓ Communications Employee Development - \$6,661

Fire Department

Staff completed and presented a financial analysis on the CAL FIRE transition to Council at the last meeting. Little has changed from that analysis except for the recently identified additional payouts needed to some employees for the vacation accrual transition. CAL FIRE identified caps in the amount of vacation that can be transferred which leads to an additional payout of about \$8,900.

Planning/Waste Management

Aside from the savings created by the retirement and replacement of the Senior Code Enforcement Official, there is only marginally recommended adjustments in these programs.

Engineering/Community Park and Public Facilities

There are no substantive budget adjustments recommended for these programs.

Building Safety and Waste Water Services - 2030

The Town has made considerable progress in making this an independent sustainable fund without the need for a General Fund subsidy. Prior year deficits from the Building and Onsite Funds have been eliminated. The fund started the fiscal year with a fund balance of \$36,204. With the recommended budget adjustments, it is projected to end the fiscal year with a \$26,961 fund balance.

Revenues in some areas like plan check fees and building permits are trending behind budget projections, but in other areas like fire code inspections and fire permit fees are trending above budget projections. Overall, conservatively, it appears that revenues will be about \$13,246 less than budgeted. Most of that reduction in revenue is offset by a review of personnel and some other minor expense adjustments totally \$10,517. As indicated above the fund is expected to have a deficit of \$9,243 but still a positive ending fund balance.

Animal Control - 2070

Overall the Animal Control revenues are trending a little below budget with about \$6,176 less in expected revenues. With less staffing, it is difficult for the department to follow up on delinquent dog licenses, thus dog licenses revenues are expected to be about \$3,500 less than budget. Most of that lost revenue is offset by decreased expenses mainly because of reduced personnel expenses. It took more time than expected to hire the part time animal control officer and then to replace the part time animal control shelter helper that was promoted to the officer position. A transfer from animal control donations of \$14,264 will be needed to maintain a \$12,003 deficit in the fund.

State Gas Tax - 2120

This fund is presently very healthy and expected to end the fiscal year with a \$262,503 ending fund balance. The revenue picture is virtually the same as originally budgeted with a marginal \$3,508 overall revenue adjustment recommended. There is a recommended decrease in projected expenses of \$22,873 primarily from reducing equipment purchases \$15,000. Radios that were budgeted to be purchased were granted to the Town.

Transit - 5900

This fund also remains healthy with an anticipated ending fund balance of \$1,093,628. Very insignificant adjustments are recommended for this fund.

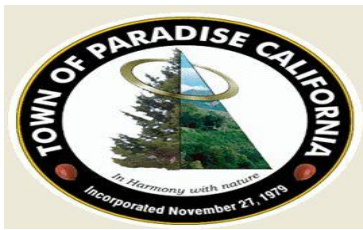
Conclusion:

As a result of this extensive budget review and as a result of additional information received, **General Fund** revenues are expected to further decrease \$19,786. The analysis also reveals that the Town is able to minimize the impact of this loss of revenue by decreasing expenses by \$15,139. On a \$10 million budget this is a marginal increase to the deficit of \$4,647 bringing the total General Fund deficit to \$294,265.

To maintain appropriate reserves and protect the Town's fiscal solvency, additional steps are being taken to reduce the General Fund structural deficit of \$294,265 by the end of the 2012/13 fiscal year. Departments will be asked to curtail spending to only essential operating necessities through the end of the fiscal year. Staff will continue to update Council monthly on the progress made in reducing this deficit. Without an unexpected windfall; however, it is doubtful that the entire deficit will be eliminated.

Fiscal Impact Analysis:

These current adjustments increase the General Fund deficit and decrease the General Fund reserves by \$4,647. If no additional progress is made in reducing this deficit, the general fund balance will be reduced from \$1,321,796 to \$1,027,531. This represents a 10.1% reserve which is less than the Town's 15% reserve goal.

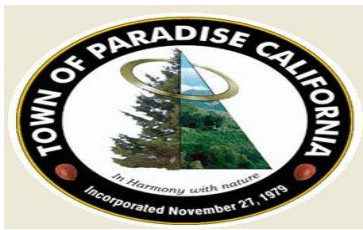


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
Fund 1010 - General Fund								
REVENUE								
Department 00 - Non Department Activity								
Program 0000 - Non Program Activity								
3110.311	Property Tax Current Secured	4,016,789.74	3,954,685.00	3,940,647.00	2,151,187.57	55	0.00	3,940,647.00
3110.312	Property Tax Current Unsecured	190,450.90	202,640.00	215,248.00	204,773.09	95	0.00	215,248.00
3110.315	Property Tax Prior Secured/Unsecured	9,351.55	7,344.00	7,344.00	3,650.66	50	0.00	7,344.00
3110.320	Property Tax General Supplemental	13,700.90	10,000.00	10,000.00	.00	0	0.00	10,000.00
3130.325	General Sales and Use Tax	1,633,595.19	1,687,446.00	1,707,999.00	715,794.54	42	0.00	1,707,999.00
3167.330	Real Property Transfer Tax	36,536.66	37,351.00	41,652.00	25,810.94	62	330.00	41,982.00
3182.335	Franchise Taxes	790,283.18	800,353.00	800,353.00	198,611.86	25	6,450.00	806,803.00
3185.340	Transient Occupancy Tax	171,221.69	168,341.00	168,341.00	46,972.88	28	6,373.00	174,714.00
3210.110	Business Licenses and Permits Business Regulation	3,099.67	3,000.00	3,000.00	1,552.00	52	(200.00)	2,800.00
3210.120	Business Licenses and Permits Bingo Regulation	132.00	66.00	66.00	82.50	125	17.00	83.00
3345.200	State Revenues - Other Miscellaneous	26,222.24	24,000.00	24,000.00	.00	0	0.00	24,000.00
3351.001	Property Tax Homeowners Apportionment	71,356.68	70,643.00	69,436.00	10,415.43	15	0.00	69,436.00
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	1,962,652.93	1,929,937.00	1,901,701.00	957,700.28	50	0.00	1,901,701.00
3410.101	Administrative Services General Administrative Fees	38.22	.00	.00	15.50	+++	15.00	15.00
3410.104	Administrative Services Returned Check Processing	401.00	300.00	300.00	99.00	33	(130.00)	170.00
3410.107	Administrative Services Electronic Audio Reproduction	5.16	10.00	10.00	.00	0	(5.00)	5.00
3410.112	Administrative Services Printed Material Production/Sale	206.50	250.00	250.00	490.00	196	240.00	490.00
3410.113	Administrative Services Document Copying	379.78	350.00	350.00	154.00	44	(100.00)	250.00
3410.114	Administrative Services Document Certification	122.50	100.00	100.00	20.00	20	(65.00)	35.00
3410.115	Administrative Services Research on Request/Dept Records	684.00	550.00	550.00	152.00	28	(290.00)	260.00
3410.150	Administrative Services Late Fees	1.50	.00	.00	(1.50)	+++	0.00	.00
3610.100	Interest Revenue Investments	6,337.50	13,162.00	13,162.00	2,252.06	17	(5,162.00)	8,000.00
3610.150	Interest Revenue Interfund Loans	29,870.94	.00	.00	.00	+++	0.00	.00
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	440.00	440.00	240.00	55	0.00	440.00
3901.100	Refunds & Reimbursements Miscellaneous	19,340.06	1,000.00	1,000.00	364.74	36	(375.00)	625.00
3902.100	Miscellaneous Revenue General	9,530.34	1,000.00	1,000.00	643.38	64	100.00	1,100.00
3902.110	Miscellaneous Revenue Cash Over and Short	(1.79)	.00	.00	11.30	+++	11.00	11.00
3910.030	Transfers In From Development Services Fund	88,640.00	111,415.00	111,415.00	50,162.00	45	0.00	111,415.00
3910.070	Transfers In From Animal Control	23,394.00	26,320.00	26,320.00	9,826.00	37	0.00	26,320.00
3910.112	Transfers In From Federal CMAQ Fund	24,208.11	12,799.00	12,799.00	1,095.24	9	0.00	12,799.00
3910.120	Transfers In From State Gas Tax Fund	102,124.00	124,067.00	124,067.00	50,800.00	41	0.00	124,067.00

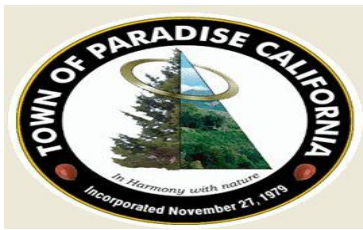


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
3910.140	Transfers In From Traffic Safety Fund	26,000.00	30,000.00	30,000.00	15,000.00	50	0.00	30,000.00
3910.160	Transfers In From BHS Development Svcs Fund	24,444.00	23,274.00	23,274.00	5,000.00	21	0.00	23,274.00
3910.204	Transfers In From State SLESF Grant Fund	45,000.00	50,000.00	50,000.00	25,004.00	50	0.00	50,000.00
3910.215	Transfers In From Aband Vehicle Abate Fund	3,795.41	5,000.00	5,000.00	2,063.69	41	(2,000.00)	3,000.00
3910.308	Transfers In From BHS CDBG 2008 Grant	5,222.05	.00	.00	.00	+++	0.00	.00
3910.502	Transfers In From Signal Development Fund	9,125.82	.00	.00	.00	+++	0.00	.00
3910.503	Transfers In From Drainage Trust	17,755.78	.00	.00	.00	+++	0.00	.00
3910.505	Transfers In From Memorial Trailway Fund	2,225.51	.00	.00	.00	+++	0.00	.00
3910.510	Transfers In From Impact Fees Road Imp Fund	4,076.67	1,657.00	1,657.00	1,588.06	96	0.00	1,657.00
3910.551	Transfers In From Impact Fees Drainage Fund	20,000.00	.00	.00	.00	+++	0.00	.00
3910.807	Transfers In From Dr. Horlic Renovation Donat	21,430.06	.00	.00	.00	+++	0.00	.00
3910.900	Transfers In From Transit Fund	2,557.00	3,172.00	3,172.00	1,570.00	49	0.00	3,172.00
3910.920	Transfers In From RDA Non Housing Fund	2,624.00	.00	.00	.00	+++	0.00	.00
3910.921	Transfers In From RDA Housing Fund	502.00	.00	.00	.00	+++	0.00	.00
3910.970	Transfers In From Self Insurance Trust Fund	143,646.00	215,505.00	215,505.00	215,505.00	100	0.00	215,505.00
Department 00 - Non Department Activity Totals		\$9,559,519.45	\$9,516,177.00	\$9,510,158.00	\$4,698,606.22	49%	\$5,209.00	\$9,515,367.00
Department 25 - Finance								
Program 5005 - Rental Properties								
3901.100	Refunds & Reimbursements Miscellaneous	1,553.52	1,840.00	1,840.00	1,461.86	79	0.00	1,840.00
Department 25 - Finance Totals		\$1,553.52	\$1,840.00	\$1,840.00	\$1,461.86	79%	0	1,840.00
Department 30 - Police								
Program 0000 - Non Program Activity								
3320.100	Federal Revenue - Other Refunds and Reimbursements	6,484.20	500.00	500.00	.00	0	0.00	500.00
3345.004	State Revenues - Other POST Reimbursements	18,238.70	19,000.00	19,000.00	14,524.76	76	1,000.00	20,000.00
3345.100	State Revenues - Other Refunds & Reimbursements	27,149.83	24,000.00	24,000.00	11,950.91	50	(12,000.00)	12,000.00
3380.100	Local Government Revenue Fines and Forfeitures	35,338.62	32,000.00	32,000.00	8,427.55	26	(2,000.00)	30,000.00
3380.106	Local Government Revenue Administrative Citations Police	.00	.00	3,200.00	3,200.00	100	0.00	3,200.00
3421.100	Police Vehicle Repossession	231.00	200.00	200.00	63.00	32	(100.00)	100.00
3421.103	Police Weapons Storage Fee	479.00	500.00	500.00	.00	0	(292.00)	208.00
3421.105	Police Cite Sign Off / VIN Verification	1,801.00	1,800.00	1,800.00	607.44	34	(760.00)	1,040.00
3421.111	Police Vehicle Impound Fee	2,576.00	2,500.00	2,500.00	784.00	31	(1,156.00)	1,344.00
3421.115	Police Police Report (Copy)	7,050.00	6,800.00	6,800.00	3,404.08	50	(965.00)	5,835.00
3421.120	Police Fingerprint Processing	8,699.12	9,000.00	9,000.00	4,508.72	50	(1,271.00)	7,729.00
3421.122	Police Visa/Clearance Letter	65.00	78.00	78.00	39.00	50	0.00	78.00
3421.128	Police Statutory Registration	870.00	840.00	840.00	210.00	25	(480.00)	360.00

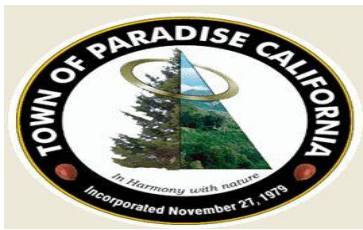


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
3421.130	Police Reproduce/Sale of Tapes & Photos	170.25	150.00	150.00	117.00	78	0.00	150.00
3421.140	Police Alarm System Registration	154.00	150.00	150.00	141.50	94	0.00	150.00
3421.141	Police False Alarm Response	2,370.56	2,000.00	2,000.00	1,365.22	68	340.00	2,340.00
3421.180	Police Special Services	3,207.00	2,500.00	2,500.00	1,060.00	42	(683.00)	1,817.00
3421.182	Police Research on Request	15.00	15.00	15.00	.00	0	(8.00)	7.00
3421.185	Police Bicycle License	3.75	.00	.00	.00	+++	0.00	.00
3421.187	Police Subpoena Duces Tecum	180.00	.00	.00	30.00	+++	30.00	30.00
3901.100	Refunds & Reimbursements Miscellaneous	1,637.55	1,000.00	1,000.00	976.39	98	0.00	1,000.00
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	216.80	1,000.00	1,000.00	.00	0	(500.00)	500.00
3902.100	Miscellaneous Revenue General	16.75	.00	.00	.00	+++	0.00	.00
Department 30 - Police Totals		\$116,954.13	\$104,033.00	\$107,233.00	\$51,409.57	48%	(\$18,845.00)	\$88,388.00
Department 35 - Fire								
Program 0000 - Non Program Activity								
3320.100	Federal Revenue - Other Refunds and Reimbursements	.00	.00	.00	30,975.14	+++	0.00	.00
3345.100	State Revenues - Other Refunds & Reimbursements	5,608.60	34,000.00	121,421.00	15,688.51	13	0.00	121,421.00
3380.103	Local Government Revenue Fines and Citations Fire	4,766.53	4,000.00	4,000.00	1,800.00	45	(900.00)	3,100.00
3410.150	Administrative Services Late Fees	336.20	100.00	100.00	335.85	336	236.00	336.00
3422.303	Fire Out Of Hours Burning Response	1,481.02	1,200.00	1,200.00	55.59	5	(1,100.00)	100.00
3422.304	Fire Fuel Reduction Burn Permit	602.00	500.00	500.00	170.00	34	(209.00)	291.00
3422.310	Fire Report Copying	180.00	150.00	150.00	181.50	121	150.00	300.00
3422.315	Fire Residential Burning Regulation	9,262.00	10,000.00	10,000.00	1,298.00	13	0.00	10,000.00
3422.330	Fire Campfire/Special Activity Permit	22.00	100.00	100.00	.00	0	(50.00)	50.00
3422.335	Fire Land Clearing Fire Regulation	75.00	75.00	75.00	.00	0	(37.00)	38.00
3422.341	Fire Hydrant Flow Review	50.00	.00	.00	.00	+++	0.00	.00
3422.344	Fire Negligent/Reckless Cost Recovery	.00	.00	.00	4,993.34	+++	4,993.00	4,993.00
3422.375	Fire Stand By	.00	.00	.00	585.46	+++	585.00	585.00
3901.100	Refunds & Reimbursements Miscellaneous	.00	500.00	500.00	59.49	12	(398.00)	102.00
3902.100	Miscellaneous Revenue General	150.00	.00	.00	.00	+++	0.00	.00
Department 35 - Fire Totals		\$22,533.35	\$50,625.00	\$138,046.00	\$56,142.88	41%	\$3,270.00	\$141,316.00
Department 40 - Community Development								
Program 4720 - CDD Planning								
3380.101	Local Government Revenue Fines and Citations Comm Develop	37,201.85	38,000.00	38,000.00	8,785.00	23	(10,000.00)	28,000.00
3400.104	CDD Planning Tentative Parcel Map	1,650.00	3,300.00	3,300.00	.00	0	(1,650.00)	1,650.00
3400.107	CDD Planning Major Map Modification Review	680.00	.00	.00	.00	+++	0.00	.00
3400.108	CDD Planning Road Name Review	.00	160.00	160.00	178.00	111	18.00	178.00

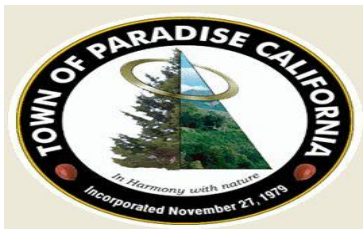


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
3400.111	CDD Planning Landscape Plan	864.00	500.00	500.00	432.00	86	100.00	600.00
3400.123	CDD Planning Tree Pres/Protect Plan Review	285.00	.00	.00	.00	+++	0.00	.00
3400.130	CDD Planning General Plan Amend and Rezoning	4,500.00	3,000.00	3,000.00	.00	0	(1,500.00)	1,500.00
3400.147	CDD Planning Remote (Offsite) Parking Review	.00	.00	.00	95.00	+++	95.00	95.00
3400.149	CDD Planning DIF Adjust/Waiver Application	127.00	.00	.00	127.00	+++	127.00	127.00
3400.171	CDD Planning Use Permit Class B	1,904.00	952.00	952.00	952.00	100	0.00	952.00
3400.173	CDD Planning Temporary Use Permit	412.00	328.00	328.00	.00	0	(164.00)	164.00
3400.174	CDD Planning Administrative Permit	2,150.00	3,000.00	3,000.00	1,378.00	46	(640.00)	2,360.00
3400.176	CDD Planning Home Occupation Permit	215.00	.00	.00	215.00	+++	215.00	215.00
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	2,380.00	476.00	476.00	.00	0	(238.00)	238.00
3400.184	CDD Planning Site Plan Review Class A	.00	.00	.00	1,020.00	+++	1,020.00	1,020.00
3400.195	CDD Planning Public Convenience/Necessity	88.00	88.00	88.00	.00	0	(44.00)	44.00
3400.200	CDD Planning Tree Felling Permit	18,960.76	17,500.00	17,500.00	11,725.00	67	1,500.00	19,000.00
3400.307	CDD Planning Design Review Application	.00	.00	.00	1,920.00	+++	1,920.00	1,920.00
3901.100	Refunds & Reimbursements Miscellaneous	346.16	.00	.00	.00	+++	0.00	.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	108.92	+++	109.00	109.00
Program 4720 - CDD Planning Totals		\$71,763.77	\$67,304.00	\$67,304.00	\$26,935.92	40%	(9,132.00)	58,172.00
Program 4780 - CDD - Waste Management								
3182.335	Franchise Taxes	35,018.98	35,904.00	35,904.00	17,950.82	50	(358.00)	35,546.00
3345.200	State Revenues - Other Miscellaneous	7,376.00	4,500.00	4,500.00	(7,367.00)	-164	0.00	4,500.00
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	18,564.88	18,000.00	18,000.00	5,993.00	33	(7,700.00)	10,300.00
Program 4780 - CDD - Waste Management Totals		\$60,959.86	\$58,404.00	\$58,404.00	\$16,576.82	28%	(8,058.00)	50,346.00
Department 45 - Public Works								
Program 4740 - Public Works - Engineering								
3402.201	PW Engineering Final Parcel Map	1,360.00	3,000.00	3,000.00	680.00	23	(500.00)	2,500.00
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	31,544.44	22,000.00	22,000.00	7,035.20	32	(2,000.00)	20,000.00
3402.221	PW Engineering Prepare/Record Covenant Agreement	1.00	1.00	1.00	.00	0	0.00	1.00
3402.222	PW Engineering Improvement Agreement Review	.00	.00	.00	260.00	+++	260.00	260.00
3402.223	PW Engineering Engineering Site Plan	.00	500.00	500.00	864.00	173	364.00	864.00
3402.224	PW Engineering Grading Check/Inspection	2,131.50	2,000.00	2,000.00	1,035.50	52	(225.00)	1,775.00
3402.225	PW Engineering Cert of Correct w/out Hearing	.00	200.00	200.00	.00	0	(100.00)	100.00
3402.227	PW Engineering Lot Merger Review	247.00	247.00	247.00	494.00	200	247.00	494.00
3402.228	PW Engineering Lot Line Adjustment	1,361.90	1,500.00	1,500.00	1,010.00	67	200.00	1,700.00
3402.229	PW Engineering Cert of Compliance Review w/Hear	443.00	.00	.00	.00	+++	0.00	.00
3402.230	PW Engineering Engineer Drain Plan/Calc Review	12,683.88	4,000.00	4,000.00	12,502.98	313	8,503.00	12,503.00

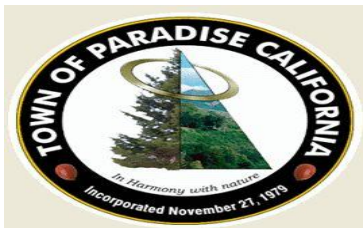


Town of Paradise

Mid-Year Budget Performance Report

General Fund

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3402.232	PW Engineering Erosion Control Plan Review	864.00	200.00	200.00	721.00	360	521.00	721.00
3402.250	PW Engineering Oversized Vehicle Regulation	568.00	500.00	500.00	461.50	92	200.00	700.00
3402.270	PW Engineering Encroachment Permit Fees	20,991.73	11,000.00	11,000.00	5,187.61	47	(1,500.00)	9,500.00
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	100.00	.00	.00	.00	+++	0.00	.00
Program 4740 - Public Works - Engineering Totals		\$72,296.45	\$45,148.00	\$45,148.00	\$30,251.79	67%	\$5,970.00	\$51,118.00
Program 4745 - Paradise Community Park								
3470.251	Parks & Recreation Space Rental	1,460.00	2,500.00	2,500.00	2,460.96	98	500.00	3,000.00
3470.258	Parks & Recreation Miscellaneous	1,110.00	.00	.00	.00	+++	0.00	.00
3470.259	Parks & Recreation Donations	.00	.00	.00	1,300.00	+++	1,300.00	1,300.00
Program 4745 - Paradise Community Park Totals		\$2,570.00	\$2,500.00	\$2,500.00	\$3,760.96	150%	1,800.00	4,300.00
REVENUE TOTALS		\$9,908,150.53	\$9,846,031.00	\$9,930,633.00	\$4,883,684.16	49%	(\$19,786.00)	\$9,910,847.00
EXPENSE								
Department 00 - Non Department Activity								
Program 0000 - Non Program Activity								
5225	Bank Fees and Charges	9,885.01	10,500.00	10,500.00	6,821.34	65	1,000.00	11,500.00
5280.100	Bad Debt Write Off Expense	49.00	500.00	500.00	146.00	29	(250.00)	250.00
5501	Debt Service Payment - Principal	623,643.30	609,441.00	609,441.00	.00	0	0.00	609,441.00
5502	Debt Service Payment - Interest	186,356.70	225,559.00	225,559.00	.00	0	0.00	225,559.00
5502.150	Debt Service Payment - Interest Interfund Loans	8,122.83	5,606.00	5,606.00	2,717.40	48	0.00	5,606.00
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	51,558.33	25,991.00	25,991.00	.00	0	0.00	25,991.00
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	8,150.00	8,150.00	8,150.00	7,400.00	91	(750.00)	7,400.00
Program 0000 - Non Program Activity Totals		\$887,765.17	\$885,747.00	\$885,747.00	\$17,084.74	2%	\$0.00	\$885,747.00
Department 10 - Legislative								
Program 4000 - Town Council								
5101	Salaries - Permanent	16,920.00	16,920.00	16,920.00	10,725.00	63	270.00	17,190.00
5107	Car Allowance/Mileage	5,400.00	5,400.00	5,400.00	3,375.00	62	0.00	5,400.00
5111	Medicare	339.60	324.00	324.00	211.92	65	11.00	335.00
5112.102	Retirement Contribution Social Security	1,450.80	1,384.00	1,384.00	906.75	66	48.00	1,432.00
5113	Worker's Compensation	141.44	179.00	179.00	134.25	75	0.00	179.00
5202.100	Operating Supplies General	107.25	345.00	345.00	256.09	74	0.00	345.00
5220.100	Employee Development General	10,710.63	12,000.00	12,000.00	11,792.70	98	0.00	12,000.00
Program 4000 - Town Council Totals		\$35,069.72	\$36,552.00	\$36,552.00	\$27,401.71	75%	\$329.00	\$36,881.00
Department 15 - Town Clerk								

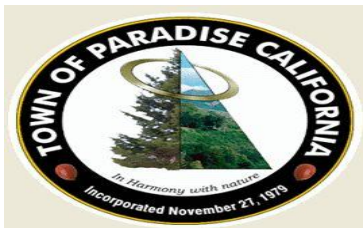


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
Program 4100 - Town Clerk								
5101	Salaries - Permanent	153,716.44	157,366.00	157,366.00	89,482.52	57	(392.00)	156,974.00
5103.102	Differential Pay Out of Class	.00	.00	.00	150.30	+++	0.00	.00
5106.100	Incentives & Admin Leave Administrative Leave	7,898.88	8,179.00	8,179.00	.00	0	0.00	8,179.00
5107	Car Allowance/Mileage	3,692.00	2,400.00	2,400.00	1,500.00	62	0.00	2,400.00
5111	Medicare	2,293.36	2,435.00	2,435.00	1,254.63	52	(67.00)	2,368.00
5112.101	Retirement Contribution PERS	18,542.90	19,361.00	19,361.00	11,043.07	57	(48.00)	19,313.00
5113	Worker's Compensation	1,220.80	1,665.00	1,665.00	1,248.75	75	0.00	1,665.00
5114.101	Health Insurance Medical	18,832.46	18,891.00	18,511.00	9,757.43	53	0.00	18,511.00
5114.102	Health Insurance Dental	.00	.00	.00	1,564.36	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	179.55	+++	0.00	.00
5115	Unemployment Compensation	2,871.00	1,007.00	1,007.00	1,117.72	111	(1,007.00)	.00
5116.101	Life and Disability Insurance Life & Disab.	1,402.88	1,405.00	1,405.00	356.25	25	52.00	1,457.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	560.35	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	22,191.10	23,543.00	22,404.00	11,421.39	51	0.00	22,404.00
5122	Accrual Bank Payoff	173.55	.00	.00	.00	+++	0.00	.00
5201.100	Office Supplies General	81.51	635.00	635.00	176.42	28	(235.00)	400.00
5202.100	Operating Supplies General	(248.99)	775.00	775.00	.00	0	(275.00)	500.00
5204	Subscriptions and Code Books	1,766.95	1,525.00	1,525.00	2,033.35	133	508.00	2,033.00
5210.100	Postage General	140.88	.00	.00	98.20	+++	168.00	168.00
5213.100	Professional/Contract Services General	5,619.34	9,702.00	9,387.00	4,921.32	52	0.00	9,387.00
5214.100	Repair and Maint Service General	.00	.00	315.00	315.15	100	0.00	315.00
5218.100	Advertising General	943.51	3,000.00	3,000.00	948.40	32	(1,000.00)	2,000.00
5220.100	Employee Development General	1,480.00	1,280.00	1,280.00	30.00	2	0.00	1,280.00
5221	Election-County Services	.00	35,000.00	35,000.00	.00	0	(17,000.00)	18,000.00
5501	Debt Service Payment - Principal	194.00	194.00	194.00	97.00	50	0.00	194.00
Program 4100 - Town Clerk Totals		\$242,812.57	\$288,363.00	\$286,844.00	\$138,256.16	48%	(\$19,296.00)	\$267,548.00
Department 20 - Administrative Services								
Program 4200 - Town Manager								
5101	Salaries - Permanent	99,127.52	75,935.00	78,803.00	22,813.27	29	(38.00)	78,765.00
5102	Salaries - Temporary	42,089.85	.00	.00	46,687.20	+++	0.00	.00
5106.100	Incentives & Admin Leave Administrative Leave	.00	482.00	482.00	3,987.60	827	3,965.00	4,447.00
5107	Car Allowance/Mileage	84.00	168.00	168.00	105.00	62	0.00	168.00
5111	Medicare	1,972.55	1,561.00	1,610.00	1,483.68	92	(42.00)	1,568.00
5112.101	Retirement Contribution PERS	10,630.05	258.00	3,523.00	2,572.27	73	213.00	3,736.00

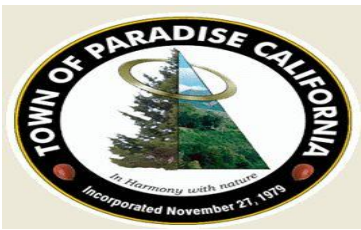


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5113	Worker's Compensation	1,472.60	244.00	244.00	183.00	75	0.00	244.00
5114.101	Health Insurance Medical	14,913.76	7,319.00	6,144.00	4,643.64	76	(209.00)	5,935.00
5114.102	Health Insurance Dental	.00	.00	.00	400.86	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	45.69	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	1,073.08	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	666.18	318.00	282.00	87.61	31	0.00	282.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	108.83	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	23,868.48	37,375.00	34,569.00	15,234.09	44	6,766.00	41,335.00
5122	Accrual Bank Payoff	.00	39,629.00	39,629.00	34,370.37	87	(5,259.00)	34,370.00
5201.100	Office Supplies General	544.85	450.00	450.00	25.02	6	0.00	450.00
5202.100	Operating Supplies General	43.92	350.00	350.00	.00	0	0.00	350.00
5210.100	Postage General	27.97	50.00	50.00	3.10	6	(25.00)	25.00
5213.100	Professional/Contract Services General	.00	5,000.00	5,000.00	18.64	0	0.00	5,000.00
5214.100	Repair and Maint Service General	130.00	130.00	130.00	500.00	385	370.00	500.00
5218.100	Advertising General	.00	500.00	500.00	.00	0	0.00	500.00
5220.100	Employee Development General	.00	160.00	160.00	.00	0	0.00	160.00
5223.105	Meals and Refreshments Emergencies and Meetings	78.58	75.00	75.00	.00	0	0.00	75.00
5260	Miscellaneous	87.12	.00	.00	.00	+++	0.00	.00
5304	Furniture & Equipment	643.49	.00	.00	.00	+++	0.00	.00
5501	Debt Service Payment - Principal	194.00	194.00	194.00	97.00	50	0.00	194.00
Program 4200 - Town Manager Totals		\$196,574.92	\$173,198.00	\$172,363.00	\$134,439.95	78%	\$5,741.00	\$178,104.00
Program 4201 - Central Services								
5101	Salaries - Permanent	119,224.17	121,077.00	121,077.00	68,532.76	57	(325.00)	120,752.00
5106.100	Incentives & Admin Leave Administrative Leave	3,573.68	3,764.00	3,764.00	.00	0	0.00	3,764.00
5111	Medicare	1,760.15	1,810.00	1,810.00	993.28	55	(8.00)	1,802.00
5112.101	Retirement Contribution PERS	12,283.25	13,327.00	13,327.00	7,543.91	57	(35.00)	13,292.00
5113	Worker's Compensation	1,353.20	1,281.00	1,281.00	960.75	75	0.00	1,281.00
5114.101	Health Insurance Medical	14,304.57	13,555.00	13,555.00	8,017.43	59	361.00	13,916.00
5114.102	Health Insurance Dental	.00	.00	.00	1,169.18	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	79.87	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	868.66	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	1,115.34	1,137.00	1,137.00	284.81	25	23.00	1,160.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	433.02	+++	0.00	.00
5122	Accrual Bank Payoff	1,904.20	.00	.00	.00	+++	0.00	.00
5199.199	Other Fund Support IT-Serv from Tech Fee	(51,000.00)	00.00	(51,000.00)	(25,500.00)	50	0.00	(51,000.00)

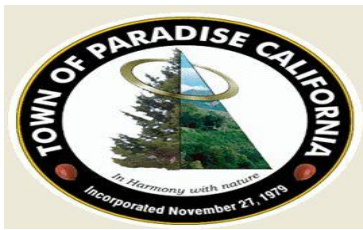


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5201.100	Office Supplies General	1,397.76	100.00	100.00	42.82	43	0.00	100.00
5202.100	Operating Supplies General	8,537.00	14,200.00	14,200.00	15,466.37	109	1,266.00	15,466.00
5203.100	Repairs and Maint Supplies General	302.01	900.00	900.00	465.33	52	0.00	900.00
5209.101	Auto Fuel Expense Town Vehicles	288.92	305.00	305.00	37.03	12	(155.00)	150.00
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	.00	.00	96.91	+++	100.00	100.00
5210.100	Postage General	.00	150.00	150.00	.00	0	(75.00)	75.00
5211.135	Utilities Water and Sewer	713.52	725.00	725.00	330.79	46	(25.00)	700.00
5211.137	Utilities Electric and Gas	21,259.23	21,000.00	21,000.00	11,442.51	54	1,500.00	22,500.00
5212.100	Insurance General	167,651.59	175,123.00	175,123.00	174,852.88	100	(270.00)	174,853.00
5213.100	Professional/Contract Services General	42,364.09	43,780.00	43,780.00	23,730.57	54	0.00	43,780.00
5214.100	Repair and Maint Service General	63,920.73	67,230.00	67,230.00	58,141.04	86	0.00	67,230.00
5215.100	Rents and Leases Miscellaneous	1,556.75	1,429.00	1,429.00	728.52	51	0.00	1,429.00
5215.106	Rents and Leases Copiers	5,093.46	5,122.00	5,122.00	2,989.01	58	0.00	5,122.00
5216.100	Communications General Services	29,925.98	33,468.00	33,468.00	15,054.80	45	(2,468.00)	31,000.00
5218.100	Advertising General	177.15	.00	.00	.00	+++	0.00	.00
5219.100	Printing General	2,002.65	2,000.00	2,000.00	.00	0	(1,000.00)	1,000.00
5220.100	Employee Development General	1,295.00	1,000.00	1,000.00	.00	0	(500.00)	500.00
5225	Bank Fees and Charges	105.44	105.00	105.00	.00	0	0.00	105.00
5260	Miscellaneous	21,144.83	23,050.00	23,050.00	22,978.84	100	(50.00)	23,000.00
5304	Furniture & Equipment	14,668.26	6,575.00	6,575.00	7,698.19	117	1,123.00	7,698.00
5500	Bond Payments - Fiscal Agent	2,500.00	2,500.00	2,500.00	.00	0	0.00	2,500.00
5501	Debt Service Payment - Principal	16,238.91	12,427.00	12,427.00	5,116.36	41	0.00	12,427.00
5510	Bond Payments - Issuance Costs	1,926.19	2,000.00	2,000.00	.00	0	0.00	2,000.00
Program 4201 - Central Services Totals		\$507,588.03	\$518,140.00	\$518,140.00	\$402,555.64	78%	(\$538.00)	\$517,602.00
Program 4203 - HR and Risk Management								
5101	Salaries - Permanent	46,272.86	35,526.00	33,913.00	21,643.37	64	3,787.00	37,700.00
5105	Salaries - Overtime/FLSA	49.22	.00	.00	.00	+++	0.00	.00
5111	Medicare	634.69	515.00	492.00	345.32	70	92.00	584.00
5112.101	Retirement Contribution PERS	4,759.73	3,859.00	3,733.00	2,382.24	64	417.00	4,150.00
5113	Worker's Compensation	366.16	359.00	359.00	269.25	75	0.00	359.00
5114.101	Health Insurance Medical	18,300.41	8,407.00	7,646.00	3,994.72	52	2,321.00	9,967.00
5114.102	Health Insurance Dental	.00	.00	.00	190.95	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	21.20	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	296.15	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	557.33	559.00	438.00	121.60	28	20.00	458.00

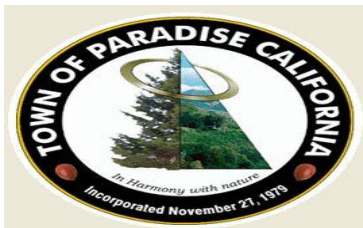


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	140.14	+++	0.00	.00
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,480.40	2,200.00	2,200.00	.00	0	0.00	2,200.00
5122	Accrual Bank Payoff	.00	.00	.00	924.87	+++	925.00	925.00
5201.100	Office Supplies General	320.85	380.00	380.00	.00	0	(180.00)	200.00
5202.100	Operating Supplies General	363.71	350.00	350.00	463.39	132	113.00	463.00
5204	Subscriptions and Code Books	64.35	75.00	75.00	.00	0	0.00	75.00
5210.100	Postage General	121.49	100.00	100.00	64.60	65	11.00	111.00
5213.100	Professional/Contract Services General	2,905.00	2,700.00	2,700.00	1,123.20	42	(200.00)	2,500.00
5219.100	Printing General	.00	100.00	100.00	.00	0	(50.00)	50.00
5220.100	Employee Development General	.00	800.00	800.00	675.00	84	(125.00)	675.00
5223.105	Meals and Refreshments Emergencies and Meetings	75.00	75.00	75.00	33.62	45	0.00	75.00
Program 4203 - HR and Risk Management Totals		\$77,271.20	\$56,005.00	\$53,361.00	\$32,689.62	61%	\$7,131.00	\$60,492.00
Program 4300 - Legal Services								
5210.100	Postage General	.44	10.00	10.00	1.35	14	(5.00)	5.00
5213.100	Professional/Contract Services General	165,408.50	163,800.00	163,800.00	102,513.21	63	2,000.00	165,800.00
Program 4300 - Legal Services Totals		\$165,408.94	\$163,810.00	\$163,810.00	\$102,514.56	63%	\$1,995.00	\$165,805.00
Program 4550 - Fleet Management								
5101	Salaries - Permanent	59,143.03	62,714.00	62,714.00	35,502.40	57	(169.00)	62,545.00
5106.100	Incentives & Admin Leave Administrative Leave	2,462.24	2,722.00	2,722.00	.00	0	0.00	2,722.00
5109.100	Allowances Uniform Allowance	499.92	500.00	500.00	312.45	62	0.00	500.00
5109.102	Allowances Tool Allowance	1,000.00	1,000.00	1,000.00	1,000.00	100	0.00	1,000.00
5111	Medicare	788.83	971.00	971.00	452.01	47	(78.00)	893.00
5112.101	Retirement Contribution PERS	6,142.82	6,903.00	6,903.00	3,942.12	57	13.00	6,916.00
5113	Worker's Compensation	1,909.96	2,640.00	2,640.00	1,980.00	75	0.00	2,640.00
5114.101	Health Insurance Medical	15,042.40	15,218.00	15,218.00	8,455.67	56	(5.00)	15,213.00
5114.102	Health Insurance Dental	.00	.00	.00	937.96	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	104.10	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	386.46	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	596.99	631.00	631.00	142.50	23	(15.00)	616.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	247.89	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	8,920.30	10,193.00	10,193.00	5,341.85	52	372.00	10,565.00
5201.100	Office Supplies General	.00	50.00	50.00	.00	0	0.00	50.00
5202.100	Operating Supplies General	436.21	250.00	250.00	611.26	245	361.00	611.00
5203.100	Repairs and Maint Supplies General	34,962.78	36,550.00	36,550.00	17,233.25	47	(5,550.00)	31,000.00
5204	Subscriptions and Code Books	.00	400.00	400.00	.00	0	0.00	400.00

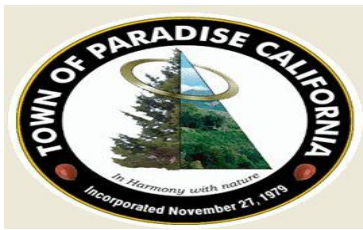


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5209.101	Auto Fuel Expense Town Vehicles	2,084.45	1,500.00	1,500.00	985.24	66	0.00	1,500.00
5210.100	Postage General	.00	50.00	50.00	34.31	69	0.00	50.00
5213.100	Professional/Contract Services General	2,250.25	3,300.00	3,300.00	1,432.00	43	0.00	3,300.00
5214.100	Repair and Maint Service General	20,004.17	22,000.00	22,000.00	20,663.44	94	5,000.00	27,000.00
5216.100	Communications General Services	1,359.48	840.00	840.00	533.05	63	0.00	840.00
5220.100	Employee Development General	1,459.11	1,500.00	1,500.00	.00	0	0.00	1,500.00
5501	Debt Service Payment - Principal	4,366.02	4,365.00	4,365.00	2,183.01	50	0.00	4,365.00
Program 4550 - Fleet Management Totals		\$163,428.96	\$174,297.00	\$174,297.00	\$102,480.97	59%	(\$71.00)	\$174,226.00
Program 4615 - Fire - EOC								
5202.100	Operating Supplies General	69.06	100.00	100.00	.00	0	0.00	100.00
5203.100	Repairs and Maint Supplies General	.00	500.00	500.00	.00	0	0.00	500.00
5213.100	Professional/Contract Services General	304.00	120.00	120.00	32.00	27	0.00	120.00
5214.100	Repair and Maint Service General	12,000.00	12,000.00	12,000.00	12,000.00	100	0.00	12,000.00
5216.100	Communications General Services	3,779.64	3,783.00	3,783.00	2,250.93	60	0.00	3,783.00
5220.100	Employee Development General	99.00	.00	.00	.00	+++	0.00	.00
5223.105	Meals and Refreshments Emergencies and Meetings	129.00	150.00	150.00	.00	0	0.00	150.00
Program 4615 - Fire - EOC Totals		\$16,380.70	\$16,653.00	\$16,653.00	\$14,282.93	86%	\$0.00	\$16,653.00
Department 25 - Finance								
Program 4400 - Finance								
5101	Salaries - Permanent	145,778.41	142,225.00	142,225.00	81,039.14	57	(440.00)	141,785.00
5106.100	Incentives & Admin Leave Administrative Leave	7,242.90	7,296.00	7,296.00	.00	0	0.00	7,296.00
5107	Car Allowance/Mileage	3,159.22	2,160.00	2,160.00	1,350.00	62	0.00	2,160.00
5111	Medicare	2,128.48	2,199.00	2,199.00	1,139.70	52	(58.00)	2,141.00
5112.101	Retirement Contribution PERS	19,677.69	19,066.00	19,066.00	10,888.69	57	(59.00)	19,007.00
5113	Worker's Compensation	1,348.20	1,543.00	1,543.00	1,157.25	75	0.00	1,543.00
5114.101	Health Insurance Medical	24,725.88	23,654.00	20,654.00	10,186.33	49	(1,909.00)	18,745.00
5114.102	Health Insurance Dental	.00	.00	.00	1,387.03	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	127.63	+++	0.00	.00
5115	Unemployment Compensation	6,022.00	907.00	907.00	1,011.70	112	(907.00)	.00
5116.101	Life and Disability Insurance Life & Disab.	1,285.67	1,247.00	1,247.00	310.70	25	44.00	1,291.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	501.48	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	9,449.72	9,778.00	9,324.00	4,751.11	51	0.00	9,324.00
5122	Accrual Bank Payoff	308.30	.00	.00	.00	+++	0.00	.00
5201.100	Office Supplies General	197.51	250.00	250.00	7.49	3	(50.00)	200.00
5202.100	Operating Supplies General	324.14	400.00	400.00	236.32	59	0.00	400.00

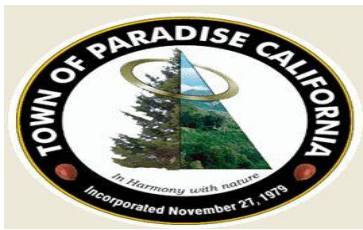


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5203.100	Repairs and Maint Supplies General	.00	50.00	50.00	.00	0	0.00	50.00
5210.100	Postage General	1,602.30	1,800.00	1,800.00	713.61	40	(300.00)	1,500.00
5213.100	Professional/Contract Services General	3,085.76	720.00	720.00	274.00	38	0.00	720.00
5214.100	Repair and Maint Service General	200.09	200.00	200.00	.00	0	0.00	200.00
5216.100	Communications General Services	152.77	.00	.00	.00	+++	0.00	.00
5219.100	Printing General	1,097.91	1,095.00	1,095.00	859.91	79	0.00	1,095.00
5220.100	Employee Development General	725.00	439.00	439.00	14.00	3	0.00	439.00
5304	Furniture & Equipment	.00	800.00	800.00	.00	0	400.00	1,200.00
Program 4400 - Finance Totals		\$228,511.95	\$215,829.00	\$212,375.00	\$115,956.09	55%	(\$3,279.00)	\$209,096.00
Program 5005 - Rental Properties								
5211.175	Utilities Rental Properties	1,863.52	1,840.00	1,840.00	1,239.61	67	0.00	1,840.00
Program 5005 - Rental Properties Totals		\$1,863.52	\$1,840.00	\$1,840.00	\$1,239.61	67%	\$0.00	\$1,840.00
Department 30 - Police								
Program 4510 - Police Administration								
5101	Salaries - Permanent	260,600.59	311,163.00	311,163.00	175,003.96	56	(3,526.00)	307,637.00
5102	Salaries - Temporary	37,080.00	.00	.00	.00	+++	0.00	.00
5103.102	Differential Pay Out of Class	.00	.00	.00	62.42	+++	0.00	.00
5104	Wages - PS Holiday Pay	11,271.85	14,121.00	14,121.00	7,920.52	56	(953.00)	13,168.00
5105	Salaries - Overtime/FLSA	501.14	500.00	500.00	.00	0	(250.00)	250.00
5106.100	Incentives & Admin Leave Administrative Leave	7,729.53	5,698.00	5,698.00	.00	0	0.00	5,698.00
5106.101	Incentives & Admin Leave School Incentive	6,521.00	8,400.00	8,400.00	5,062.50	60	(175.00)	8,225.00
5109.100	Allowances Uniform Allowance	2,323.98	2,360.00	2,360.00	1,474.95	62	0.00	2,360.00
5111	Medicare	4,243.16	4,963.00	4,963.00	2,744.07	55	(75.00)	4,888.00
5112.101	Retirement Contribution PERS	72,088.67	89,104.00	89,104.00	50,312.11	56	(1,261.00)	87,843.00
5113	Worker's Compensation	39,746.84	41,688.00	41,688.00	31,266.00	75	(2.00)	41,686.00
5114.101	Health Insurance Medical	32,560.31	42,276.00	40,276.00	21,033.91	52	(871.00)	39,405.00
5114.102	Health Insurance Dental	.00	.00	.00	2,316.84	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	249.66	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	2,392.54	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	2,171.68	2,566.00	2,566.00	591.45	23	118.00	2,684.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	1,066.53	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	45,028.55	55,850.00	55,850.00	31,801.45	57	(20.00)	55,830.00
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,123.20	1,632.00	1,632.00	.00	0	0.00	1,632.00
5122	Accrual Bank Payoff	42,995.08	.00	.00	.00	+++	0.00	.00
5201.100	Office Supplies General	3,057.78	3,862.00	3,862.00	1,077.44	28	0.00	3,862.00

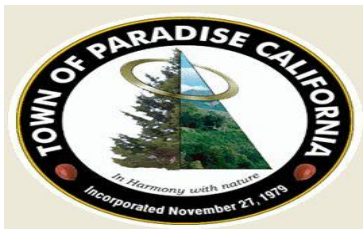


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5202.100	Operating Supplies General	8,005.34	8,676.00	8,676.00	5,224.84	60	0.00	8,676.00
5203.100	Repairs and Maint Supplies General	1,824.10	1,990.00	1,990.00	1,535.67	77	0.00	1,990.00
5204	Subscriptions and Code Books	97.95	300.00	300.00	.00	0	0.00	300.00
5210.100	Postage General	1,893.39	2,750.00	2,750.00	1,112.79	40	0.00	2,750.00
5211.135	Utilities Water and Sewer	872.29	900.00	900.00	332.95	37	(50.00)	850.00
5211.137	Utilities Electric and Gas	26,666.42	29,780.00	29,780.00	14,618.96	49	(280.00)	29,500.00
5211.139	Utilities Propane	2,707.19	3,000.00	3,000.00	168.90	6	0.00	3,000.00
5213.100	Professional/Contract Services General	39,652.72	38,894.00	38,894.00	26,511.72	68	0.00	38,894.00
5214.100	Repair and Maint Service General	54,206.92	58,179.00	58,179.00	19,391.49	35	0.00	58,179.00
5215.100	Rents and Leases Miscellaneous	561.30	636.00	636.00	403.99	64	0.00	636.00
5215.106	Rents and Leases Copiers	5,585.77	4,331.00	4,331.00	2,527.21	58	0.00	4,331.00
5216.100	Communications General Services	7,236.10	8,705.00	8,705.00	2,785.45	32	0.00	8,705.00
5218.100	Advertising General	2,811.87	.00	.00	.00	+++	0.00	.00
5219.100	Printing General	2,893.58	1,950.00	1,950.00	742.87	38	0.00	1,950.00
5220.100	Employee Development General	5,635.52	6,650.00	6,650.00	2,219.06	33	0.00	6,650.00
5220.110	Employee Development Education Reimb MOU Program	550.00	.00	.00	.00	+++	0.00	.00
5223.105	Meals and Refreshments Emergencies and Meetings	894.36	350.00	350.00	163.09	47	0.00	350.00
5225	Bank Fees and Charges	666.30	500.00	500.00	871.08	174	0.00	500.00
5260	Miscellaneous	11.24	.00	.00	.00	+++	0.00	.00
5304	Furniture & Equipment	.00	800.00	800.00	.00	0	0.00	800.00
5501	Debt Service Payment - Principal	6,304.19	4,791.00	4,791.00	3,000.48	63	0.00	4,791.00
Program 4510 - Police Administration Totals		\$738,119.91	\$757,365.00	\$755,365.00	\$415,986.90	55%	(\$7,345.00)	\$748,020.00
Program 4520 - Police Operations								
5101	Salaries - Permanent	1,106,483.70	1,088,183.00	1,067,436.00	585,158.14	55	(9,702.00)	1,057,734.00
5103.102	Differential Pay Out of Class	314.46	.00	.00	2,376.66	+++	0.00	.00
5103.105	Differential Pay Swing/Graveyard Shift	1,350.08	.00	.00	18,719.78	+++	0.00	.00
5103.108	Differential Pay Canine Maintenance	208.08	.00	.00	2,423.04	+++	0.00	.00
5104	Wages - PS Holiday Pay	52,633.63	52,824.00	20,304.00	20,062.20	99	(242.00)	20,062.00
5105	Salaries - Overtime/FLSA	223,072.65	203,000.00	203,000.00	105,925.11	52	6,150.00	209,150.00
5106.101	Incentives & Admin Leave School Incentive	38,033.57	40,226.00	39,576.00	25,846.21	65	1,775.00	41,351.00
5106.103	Incentives & Admin Leave Team Pay	109.00	.00	.00	2,994.94	+++	0.00	.00
5106.200	Incentives & Admin Leave Gym Reimbursement	713.08	840.00	840.00	360.00	43	0.00	840.00
5109.100	Allowances Uniform Allowance	20,888.71	17,422.00	7,155.00	7,359.97	103	461.00	7,616.00
5111	Medicare	20,472.66	20,336.00	19,406.00	10,736.00	55	(373.00)	19,033.00
5112.101	Retirement Contribution PERS	289,691.63	287,000.00	276,512.00	161,912.35	59	(2,848.00)	273,664.00

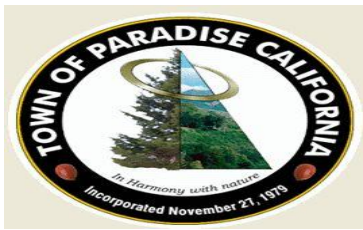


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5113	Worker's Compensation	108,347.64	100,517.00	100,517.00	75,387.75	75	0.00	100,517.00
5114.101	Health Insurance Medical	255,946.22	265,729.00	258,674.00	138,900.31	54	(6,209.00)	252,465.00
5114.102	Health Insurance Dental	.00	.00	.00	15,843.49	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	1,454.94	+++	0.00	.00
5115	Unemployment Compensation	3,164.00	6,674.00	10,859.00	13,080.79	120	(5,809.00)	5,050.00
5116.101	Life and Disability Insurance Life & Disab.	11,012.42	10,839.00	10,557.00	2,688.50	25	74.00	10,631.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	4,130.35	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	77,231.40	93,441.00	93,441.00	45,510.90	49	2,464.00	95,905.00
5122	Accrual Bank Payoff	39,854.82	.00	.00	111.80	+++	4,607.00	4,607.00
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(164,133.86)	(183,282.00)	(183,282.00)	(61,439.09)	34	21,433.00	(161,849.00)
5202.100	Operating Supplies General	17,085.35	21,721.00	21,721.00	6,353.39	29	0.00	21,721.00
5204	Subscriptions and Code Books	527.67	.00	.00	.00	+++	0.00	.00
5209.101	Auto Fuel Expense Town Vehicles	67,069.71	73,000.00	73,000.00	34,569.75	47	0.00	73,000.00
5213.100	Professional/Contract Services General	22,939.59	19,500.00	19,500.00	5,500.23	28	(3,000.00)	16,500.00
5214.100	Repair and Maint Service General	747.65	800.00	800.00	659.74	82	0.00	800.00
5216.100	Communications General Services	6,001.78	8,683.00	8,683.00	3,192.84	37	0.00	8,683.00
5217	Extradition/Transportation Expen	.00	1,000.00	1,000.00	40.01	4	0.00	1,000.00
5218.100	Advertising General	496.60	600.00	600.00	.00	0	0.00	600.00
5220.100	Employee Development General	36,216.71	38,060.00	38,060.00	19,210.91	50	0.00	38,060.00
5220.110	Employee Development Education Reimb MOU Program	550.00	4,950.00	4,950.00	.00	0	(2,750.00)	2,200.00
5223.105	Meals and Refreshments Emergencies and Meetings	159.01	200.00	200.00	43.49	22	0.00	200.00
5304	Furniture & Equipment	.00	800.00	800.00	.00	0	0.00	800.00
5501	Debt Service Payment - Principal	.00	193.00	193.00	.00	0	0.00	193.00
Program 4520 - Police Operations Totals		\$2,237,187.96	\$2,177,626.00	\$2,094,502.00	\$1,249,114.50	60%	\$6,031.00	\$2,100,533.00
Program 4530 - Public Safety Communications								
5101	Salaries - Permanent	366,773.91	352,969.00	352,969.00	195,529.13	55	(9,410.00)	343,559.00
5102	Salaries - Temporary	69,287.14	70,158.00	70,158.00	37,247.46	53	(5,038.00)	65,120.00
5103.102	Differential Pay Out of Class	58.16	.00	.00	677.35	+++	0.00	.00
5103.105	Differential Pay Swing/Graveyard Shift	317.30	.00	.00	5,702.80	+++	0.00	.00
5104	Wages - PS Holiday Pay	16,944.04	15,830.00	6,571.00	6,499.96	99	(71.00)	6,500.00
5105	Salaries - Overtime/FLSA	20,557.22	25,000.00	25,000.00	24,428.20	98	14,854.00	39,854.00
5106.101	Incentives & Admin Leave School Incentive	9,696.91	8,903.00	8,903.00	5,406.47	61	(677.00)	8,226.00
5109.100	Allowances Uniform Allowance	6,290.43	5,655.00	2,727.00	2,643.06	97	172.00	2,899.00
5111	Medicare	6,004.95	6,765.00	6,588.00	3,738.70	57	(121.00)	6,467.00
5112.101	Retirement Contribution PERS	41,897.85	531.00	39,338.00	23,169.82	59	(890.00)	38,448.00

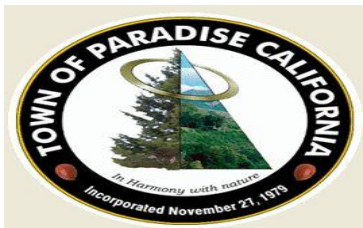


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5112.102	Retirement Contribution Social Security	24.73	.00	.00	194.37	+++	0.00	.00
5113	Worker's Compensation	16,998.96	16,100.00	16,100.00	12,075.00	75	0.00	16,100.00
5114.101	Health Insurance Medical	99,630.59	97,493.00	97,384.00	50,876.38	52	(4,332.00)	93,052.00
5114.102	Health Insurance Dental	.00	.00	.00	6,194.90	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	564.18	+++	0.00	.00
5115	Unemployment Compensation	8,665.00	2,348.00	2,348.00	8,140.70	347	6,412.00	8,760.00
5116.101	Life and Disability Insurance Life & Disab.	4,073.83	4,064.00	4,064.00	1,052.20	26	(271.00)	3,793.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	1,335.38	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	28,873.12	50,178.00	49,831.00	20,282.59	41	0.00	49,831.00
5122	Accrual Bank Payoff	6,209.60	4,512.00	4,512.00	4,320.85	96	(191.00)	4,321.00
5202.100	Operating Supplies General	2,415.25	6,449.00	6,449.00	2,531.66	39	0.00	6,449.00
5204	Subscriptions and Code Books	144.00	152.00	152.00	144.00	95	0.00	152.00
5213.100	Professional/Contract Services General	2,715.82	3,000.00	3,000.00	2,709.90	90	0.00	3,000.00
5214.100	Repair and Maint Service General	31,965.00	31,965.00	31,965.00	.00	0	0.00	31,965.00
5216.100	Communications General Services	25,406.74	23,000.00	23,000.00	12,556.74	55	0.00	23,000.00
5218.100	Advertising General	824.64	450.00	450.00	.00	0	0.00	450.00
5220.100	Employee Development General	6,284.83	12,340.00	12,340.00	1,663.46	13	(6,661.00)	5,679.00
5223.105	Meals and Refreshments Emergencies and Meetings	96.35	200.00	200.00	.00	0	0.00	200.00
5501	Debt Service Payment - Principal	73,501.46	68,072.00	68,072.00	33,328.42	49	0.00	68,072.00
Program 4530 - Public Safety Communications Totals		\$845,657.83	\$846,234.00	\$832,121.00	\$463,013.68	56%	(\$6,224.00)	\$825,897.00
Department 35 - Fire								
Program 0000 - Non Program Activity								
5280.100	Bad Debt Write Off Expense	.00	.00	.00	2,662.28	+++	2,662.00	2,662.00
Program 0000 - Non Program Activity Totals		\$0.00	\$0.00	\$0.00	\$2,662.28	+++	\$2,662.00	\$2,662.00
Program 4610 - Fire - Administrative								
5101	Salaries - Permanent	21,470.16	34,356.00	34,356.00	12,727.20	37	(179.00)	34,177.00
5102	Salaries - Temporary	9,580.41	.00	.00	6,658.20	+++	0.00	.00
5111	Medicare	495.50	498.00	498.00	309.38	62	24.00	522.00
5112.101	Retirement Contribution PERS	2,778.16	3,227.00	3,227.00	1,400.87	43	(18.00)	3,209.00
5112.102	Retirement Contribution Social Security	27.53	.00	.00	412.80	+++	0.00	.00
5113	Worker's Compensation	6,692.84	727.00	727.00	545.25	75	0.00	727.00
5114.101	Health Insurance Medical	3,122.88	3,123.00	3,123.00	1,951.80	62	0.00	3,123.00
5115	Unemployment Compensation	399.77	.00	.00	260.07	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	271.19	283.00	283.00	85.50	30	(6.00)	277.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	88.82	+++	0.00	.00

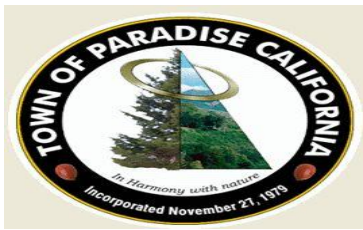


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5119.100	Retiree Costs Medical Insurance	53,717.16	57,354.00	52,437.00	28,362.42	54	0.00	52,437.00
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,029.60	.00	.00	.00	+++	0.00	.00
5201.100	Office Supplies General	607.56	1,000.00	1,000.00	225.69	23	0.00	1,000.00
5202.100	Operating Supplies General	859.36	2,186.00	2,186.00	688.53	31	0.00	2,186.00
5203.100	Repairs and Maint Supplies General	2,159.99	1,325.00	3,635.00	2,676.61	74	0.00	3,635.00
5204	Subscriptions and Code Books	1,021.61	500.00	500.00	945.99	189	446.00	946.00
5209.101	Auto Fuel Expense Town Vehicles	.00	100.00	100.00	.00	0	0.00	100.00
5210.100	Postage General	465.66	420.00	420.00	63.55	15	0.00	420.00
5211.135	Utilities Water and Sewer	2,515.46	2,700.00	2,700.00	1,143.31	42	(200.00)	2,500.00
5211.137	Utilities Electric and Gas	18,526.26	21,000.00	21,000.00	9,384.43	45	(1,000.00)	20,000.00
5211.139	Utilities Propane	523.45	550.00	550.00	126.85	23	0.00	550.00
5213.100	Professional/Contract Services General	138,598.32	5,130.00	5,130.00	4,342.20	85	0.00	5,130.00
5214.100	Repair and Maint Service General	18,352.30	31,597.00	29,287.00	7,424.21	25	0.00	29,287.00
5215.100	Rents and Leases Miscellaneous	39.69	.00	.00	.00	+++	0.00	.00
5215.106	Rents and Leases Copiers	6,470.30	6,600.00	6,600.00	4,438.89	67	0.00	6,600.00
5216.100	Communications General Services	14,880.08	14,653.00	14,653.00	8,074.56	55	0.00	14,653.00
5219.100	Printing General	4.13	806.00	806.00	.00	0	0.00	806.00
5220.100	Employee Development General	838.44	1,200.00	1,200.00	394.00	33	0.00	1,200.00
5223.105	Meals and Refreshments Emergencies and Meetings	261.95	150.00	150.00	.00	0	0.00	150.00
5260	Miscellaneous	265.88	150.00	150.00	.00	0	0.00	150.00
5303	Improvements	387.75	8,220.00	8,220.00	6,217.47	76	0.00	8,220.00
5304	Furniture & Equipment	2,053.02	6,589.00	6,589.00	.00	0	0.00	6,589.00
5501	Debt Service Payment - Principal	10,829.83	10,831.00	10,831.00	193.00	2	0.00	10,831.00
Program 4610 - Fire - Administrative Totals		\$319,246.24	\$215,275.00	\$210,358.00	\$99,141.60	47%	(\$933.00)	\$209,425.00
Program 4630 - Fire - Suppression								
5101	Salaries - Permanent	1,333,956.95	725,888.00	728,872.00	657,250.62	90	(19,001.00)	709,871.00
5103.102	Differential Pay Out of Class	48.00	.00	.00	1,710.68	+++	0.00	.00
5104	Wages - PS Holiday Pay	86,229.76	13,644.00	13,644.00	27,996.07	205	14,322.00	27,966.00
5105	Salaries - Overtime/FLSA	437,481.20	73,536.00	211,929.00	211,340.48	100	(163.00)	211,766.00
5105.200	Salaries - Overtime/FLSA State Assistance Overtime	.00	.00	46,794.00	46,794.00	100	0.00	46,794.00
5106.102	Incentives & Admin Leave Emergency Medical Tech	.00	.00	.00	3,938.55	+++	0.00	.00
5106.103	Incentives & Admin Leave Team Pay	1,699.53	.00	.00	26,637.01	+++	0.00	.00
5106.200	Incentives & Admin Leave Gym Reimbursement	5,130.00	3,420.00	3,420.00	2,298.47	67	(762.00)	2,658.00
5109.100	Allowances Uniform Allowance	21,890.88	10,945.00	10,945.00	10,880.23	99	184.00	11,129.00
5111	Medicare	26,430.36	11,729.00	11,729.00	14,476.60	123	3,474.00	15,203.00

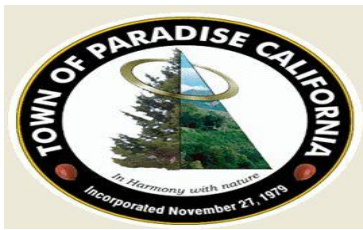


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5112.101	Retirement Contribution PERS	365,964.82	204,737.00	198,986.00	184,831.66	93	(4,902.00)	194,084.00
5113	Worker's Compensation	127,432.12	120,898.00	120,898.00	90,673.50	75	7,452.00	128,350.00
5114.101	Health Insurance Medical	282,897.83	157,576.00	157,576.00	135,873.04	86	(4,408.00)	153,168.00
5114.102	Health Insurance Dental	.00	.00	.00	12,536.45	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	1,170.02	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	19,693.00	13,337.01	68	3,707.00	23,400.00
5116.101	Life and Disability Insurance Life & Disab.	8,184.00	4,092.00	4,092.00	2,109.00	52	(479.00)	3,613.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	1,363.00	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	203,179.06	216,491.00	210,696.00	107,359.78	51	501.00	211,197.00
5122	Accrual Bank Payoff	.00	147,082.00	97,547.00	79,946.21	82	9,385.00	106,932.00
5202.100	Operating Supplies General	21,976.42	24,899.00	30,087.00	14,793.07	52	0.00	30,087.00
5203.100	Repairs and Maint Supplies General	13,432.03	11,280.00	11,280.00	187.08	2	0.00	11,280.00
5204	Subscriptions and Code Books	43.00	700.00	700.00	.00	0	0.00	700.00
5209.101	Auto Fuel Expense Town Vehicles	28,514.86	32,000.00	32,000.00	16,583.21	52	0.00	32,000.00
5213.100	Professional/Contract Services General	7,134.95	1,259,588.00	1,435,218.00	1,383.78	0	0.00	1,435,218.00
5214.100	Repair and Maint Service General	13,386.97	20,725.00	20,725.00	6,257.94	23	0.00	20,725.00
5216.100	Communications General Services	1,710.87	7,400.00	7,400.00	660.17	9	0.00	7,400.00
5219.100	Printing General	.00	100.00	100.00	.00	0	0.00	100.00
5220.100	Employee Development General	18,546.88	5,340.00	5,340.00	2,072.86	39	0.00	5,340.00
5223.105	Meals and Refreshments Emergencies and Meetings	770.16	1,000.00	1,000.00	16.95	2	0.00	1,000.00
5269.135	Emergency Incident Costs Fire Related	827.25	2,000.00	2,000.00	1,818.81	91	0.00	2,000.00
5304	Furniture & Equipment	17,870.06	31,086.00	31,086.00	10,000.00	97	0.00	31,086.00
5501	Debt Service Payment - Principal	136,764.47	73,108.00	73,108.00	60,189.81	82	0.00	73,108.00
Program 4630 - Fire - Suppression Totals		\$3,161,502.43	\$3,159,264.00	\$3,486,865.00	\$1,746,486.06	51%	\$9,310.00	\$3,496,175.00
Program 4640 - Fire - Volunteer Program								
5118	Volunteer Benefits	11,415.09	16,392.00	16,392.00	10,770.80	66	0.00	16,392.00
5202.100	Operating Supplies General	.00	2,000.00	2,000.00	.00	0	0.00	2,000.00
5213.100	Professional/Contract Services General	5,515.51	5,000.00	5,000.00	1,114.25	22	(1,000.00)	4,000.00
5220.100	Employee Development General	140.00	1,010.00	1,010.00	368.00	36	0.00	1,010.00
Program 4640 - Fire - Volunteer Program Totals		\$17,070.60	\$24,402.00	\$24,402.00	\$12,253.05	50%	(\$1,000.00)	\$23,402.00
Department 40 - Community Development								
Program 4720 - CDD Planning								
5101	Salaries - Permanent	131,036.10	102,051.00	102,051.00	58,219.55	57	(8,366.00)	93,685.00
5106.100	Incentives & Admin Leave Administrative Leave	3,573.90	2,352.00	2,352.00	.00	0	0.00	2,352.00
5106.200	Incentives & Admin Leave Gym Reimbursement	225.00	108.00	108.00	54.00	50	(9.00)	99.00

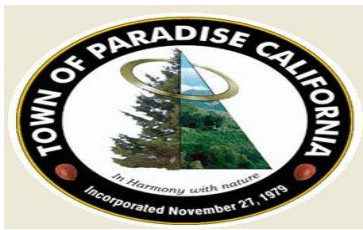


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5107	Car Allowance/Mileage	2,792.00	1,128.00	1,128.00	705.00	62	0.00	1,128.00
5111	Medicare	1,972.99	1,530.00	1,530.00	824.21	54	(148.00)	1,382.00
5112.101	Retirement Contribution PERS	12,490.76	7,844.00	7,844.00	4,513.09	58	842.00	8,686.00
5113	Worker's Compensation	1,964.12	2,547.00	2,547.00	1,910.25	75	0.00	2,547.00
5114.101	Health Insurance Medical	19,063.35	13,394.00	13,394.00	8,336.87	62	777.00	14,171.00
5114.102	Health Insurance Dental	.00	.00	.00	690.17	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	134.97	+++	0.00	.00
5115	Unemployment Compensation	11,284.00	5,653.00	5,653.00	828.39	15	(3,153.00)	2,500.00
5116.101	Life and Disability Insurance Life & Disab.	1,221.22	968.00	876.00	200.44	23	0.00	876.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	364.19	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	14,455.98	16,080.00	15,888.00	8,093.73	51	0.00	15,888.00
5122	Accrual Bank Payoff	11,727.49	.00	.00	.00	+++	0.00	.00
5201.100	Office Supplies General	16.18	150.00	150.00	104.22	69	0.00	150.00
5202.100	Operating Supplies General	333.24	400.00	400.00	384.74	96	0.00	400.00
5209.101	Auto Fuel Expense Town Vehicles	1,922.26	1,800.00	1,800.00	981.05	55	100.00	1,900.00
5210.100	Postage General	558.50	600.00	600.00	225.45	38	0.00	600.00
5213.100	Professional/Contract Services General	172.50	200.00	200.00	.00	0	0.00	200.00
5214.100	Repair and Maint Service General	6,018.81	7,347.00	7,347.00	7,147.34	97	0.00	7,347.00
5218.100	Advertising General	1,306.26	700.00	700.00	276.87	40	0.00	700.00
5220.100	Employee Development General	662.60	1,000.00	1,000.00	.00	0	(400.00)	600.00
5501	Debt Service Payment - Principal	13,740.10	2,663.00	2,663.00	290.00	11	0.00	2,663.00
Program 4720 - CDD Planning Totals		\$236,537.36	\$168,515.00	\$168,231.00	\$94,284.53	56%	(\$10,357.00)	\$157,874.00
Program 4780 - CDD - Waste Management								
5101	Salaries - Permanent	20,602.78	21,204.00	21,204.00	12,114.76	57	(58.00)	21,146.00
5106.100	Incentives & Admin Leave Administrative Leave	571.82	600.00	600.00	.00	0	0.00	600.00
5106.200	Incentives & Admin Leave Gym Reimbursement	59.40	79.00	79.00	39.60	50	(6.00)	73.00
5107	Car Allowance/Mileage	384.00	288.00	288.00	180.00	62	0.00	288.00
5111	Medicare	305.55	320.00	320.00	166.74	52	(11.00)	309.00
5112.101	Retirement Contribution PERS	2,702.62	2,777.00	2,777.00	1,587.51	57	(8.00)	2,769.00
5113	Worker's Compensation	164.52	224.00	224.00	168.00	75	0.00	224.00
5114.101	Health Insurance Medical	3,307.48	3,326.00	3,326.00	2,159.36	65	322.00	3,648.00
5114.102	Health Insurance Dental	.00	.00	.00	282.57	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	29.10	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	144.42	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	221.50	202.00	202.00	57.00	28	15.00	217.00



Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	84.39	+++	0.00	.00
5122	Accrual Bank Payoff	1,105.26	.00	.00	.00	+++	0.00	.00
5202.100	Operating Supplies General	85.05	100.00	100.00	.00	0	0.00	100.00
5211.135	Utilities Water and Sewer	2,332.49	2,200.00	2,200.00	1,286.04	58	300.00	2,500.00
Program 4780 - CDD - Waste Management Totals		\$31,842.47	\$31,320.00	\$31,320.00	\$18,299.49	58%	\$554.00	\$31,874.00
Department 45 - Public Works								
Program 4740 - Public Works - Engineering								
5101	Salaries - Permanent	21,981.98	11,054.00	11,054.00	5,531.46	50	320.00	11,374.00
5105	Salaries - Overtime/FLSA	254.54	.00	.00	.00	+++	0.00	.00
5106.100	Incentives & Admin Leave Administrative Leave	165.60	183.00	183.00	.00	0	19.00	202.00
5106.200	Incentives & Admin Leave Gym Reimbursement	8.10	4.00	4.00	1.80	45	(1.00)	3.00
5107	Car Allowance/Mileage	156.00	.00	.00	.00	+++	0.00	.00
5109.101	Allowances Boot Allowance	.00	45.00	45.00	45.00	100	0.00	45.00
5111	Medicare	463.59	164.00	164.00	88.40	54	12.00	176.00
5112.101	Retirement Contribution PERS	2,301.40	1,080.00	1,080.00	551.58	51	20.00	1,100.00
5113	Worker's Compensation	5,124.96	967.00	967.00	725.25	75	0.00	967.00
5114.101	Health Insurance Medical	1,742.87	1,808.00	1,808.00	935.15	52	82.00	1,890.00
5114.102	Health Insurance Dental	.00	.00	.00	193.64	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	12.80	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	99.56	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	185.51	121.00	121.00	30.50	25	72.00	193.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	111.05	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	12,719.75	12,936.00	11,269.00	6,160.85	55	0.00	11,269.00
5122	Accrual Bank Payoff	7,023.74	.00	.00	.00	+++	0.00	.00
5201.100	Office Supplies General	10.52	200.00	200.00	.00	0	0.00	200.00
5202.100	Operating Supplies General	790.00	850.00	721.00	218.95	30	0.00	721.00
5203.100	Repairs and Maint Supplies General	.00	100.00	100.00	.00	0	0.00	100.00
5204	Subscriptions and Code Books	.00	.00	129.00	129.30	100	0.00	129.00
5210.100	Postage General	86.66	150.00	150.00	33.70	22	(50.00)	100.00
5213.100	Professional/Contract Services General	23,994.25	26,400.00	26,400.00	10,842.49	41	0.00	26,400.00
5214.100	Repair and Maint Service General	4,621.00	6,542.00	6,542.00	4,985.09	76	(542.00)	6,000.00
5216.100	Communications General Services	13.38	600.00	600.00	282.76	47	0.00	600.00
5218.100	Advertising General	367.00	400.00	400.00	.00	0	0.00	400.00
5219.100	Printing General	.00	100.00	100.00	1.00	1	0.00	100.00
5220.100	Employee Development General	30.00	750.00	750.00	30.00	4	(250.00)	500.00

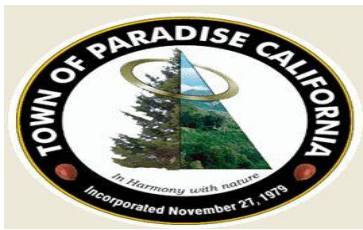


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5223.105	Meals and Refreshments Emergencies and Meetings	10.70	50.00	50.00	.00	0	0.00	50.00
5260	Miscellaneous	.00	1.00	1.00	.00	0	(1.00)	.00
5501	Debt Service Payment - Principal	13,546.10	2,470.00	2,470.00	193.00	8	0.00	2,470.00
Program 4740 - Public Works - Engineering Totals		\$95,597.65	\$66,975.00	\$65,308.00	\$31,203.33	48%	(\$319.00)	\$64,989.00
Program 4745 - Paradise Community Park								
5101	Salaries - Permanent	17,144.72	7,314.00	7,314.00	3,930.46	54	422.00	7,736.00
5103.101	Differential Pay On Call	.00	.00	.00	683.10	+++	0.00	.00
5105	Salaries - Overtime/FLSA	72.57	.00	.00	139.49	+++	139.00	139.00
5109.100	Allowances Uniform Allowance	.00	60.00	60.00	.00	0	(60.00)	.00
5109.101	Allowances Boot Allowance	.00	.00	.00	60.00	+++	60.00	60.00
5111	Medicare	318.21	107.00	107.00	80.16	75	18.00	125.00
5112.101	Retirement Contribution PERS	1,660.73	812.00	812.00	455.74	56	(9.00)	803.00
5113	Worker's Compensation	1,765.52	930.00	930.00	697.50	75	0.00	930.00
5114.101	Health Insurance Medical	2,602.33	1,041.00	1,041.00	715.61	69	65.00	1,106.00
5115	Unemployment Compensation	.00	.00	.00	107.82	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	209.48	93.00	93.00	31.35	34	4.00	97.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	31.68	+++	0.00	.00
5202.100	Operating Supplies General	2,210.22	2,050.00	2,050.00	1,659.48	81	0.00	2,050.00
5203.100	Repairs and Maint Supplies General	904.47	1,200.00	1,200.00	1,122.79	94	0.00	1,200.00
5211.135	Utilities Water and Sewer	2,562.67	2,500.00	2,500.00	1,397.39	56	0.00	2,500.00
5211.137	Utilities Electric and Gas	2,340.25	2,300.00	2,300.00	1,558.74	68	0.00	2,300.00
5213.100	Professional/Contract Services General	.00	.00	.00	50.00	+++	50.00	50.00
5214.100	Repair and Maint Service General	280.00	2,000.00	2,000.00	280.00	14	0.00	2,000.00
5216.100	Communications General Services	184.12	190.00	190.00	93.79	49	0.00	190.00
5260	Miscellaneous	.00	.00	.00	81.00	+++	81.00	81.00
5304	Furniture & Equipment	1,600.00	2,800.00	2,800.00	.00	0	(300.00)	2,500.00
Program 4745 - Paradise Community Park Totals		\$33,855.29	\$23,397.00	\$23,397.00	\$13,176.10	56%	\$470.00	\$23,867.00
Program 4747 - Public Facilities								
5203.100	Repairs and Maint Supplies General	459.71	2,400.00	2,400.00	44.82	2	0.00	2,400.00
5211.135	Utilities Water and Sewer	3,886.81	4,000.00	4,000.00	2,476.42	62	0.00	4,000.00
Program 4747 - Public Facilities Totals		\$4,346.52	\$6,400.00	\$6,400.00	\$2,521.24	39%	\$0.00	\$6,400.00
EXPENSE TOTALS		\$10,243,639.94	\$10,007,207.00	\$10,220,251.00	\$5,237,044.74	51%	(\$15,139.00)	\$10,205,112.00
REVENUE TOTALS		\$9,908,150.53	119 31.00	\$9,930,633.00	\$4,883,684.16	49%	(\$19,786.00)	\$9,910,847.00

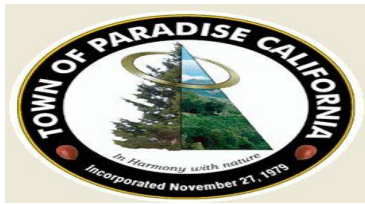


Town of Paradise

Mid-Year Budget Performance Report

General Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
EXPENSE TOTALS		\$10,243,639.94	\$10,007,207.00	\$10,220,251.00	\$5,237,044.74	51%	(\$15,139.00)	\$10,205,112.00
NET (REVENUE LESS EXPENSE)		(\$335,489.41)	(\$161,176.00)	(\$289,618.00)	(\$353,360.58)		(\$4,647.00)	(\$294,265.00)
BEGINNING FUND BALANCE		\$1,657,285.24	\$1,321,795.83	\$1,321,795.83	\$1,321,795.83			\$1,321,795.83
ENDING FUND BALANCE		\$1,321,795.83	\$1,160,619.83	\$1,032,177.83	\$968,435.25			\$1,027,530.83

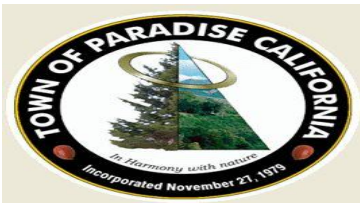


Town of Paradise

Mid-Year Budget Performance Report

Building Safety and Waste Water Services Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
Fund 2030 - Building Safety & Waste Wtr Svcs								
REVENUE								
Department 40 - Community Development								
Program 4730 - Building and Onsite Inspections								
3380.102	Local Government Revenue Fines and Citations Onsite	8,665.83	6,000.00	6,000.00	732.30	12	0.00	6,000.00
3401.301	CDD Building Plan Check Fees	54,455.10	56,000.00	56,000.00	28,080.21	50	(4,000.00)	52,000.00
3401.302	CDD Building Construction Review-Bldg Permit	166,396.56	165,000.00	165,000.00	78,709.64	48	(15,000.00)	150,000.00
3401.306	CDD Building Development Permit/DIF Est Req	76.00	76.00	76.00	.00	0	0.00	76.00
3401.307	CDD Building Design Review Application	64.00	64.00	64.00	192.00	300	128.00	192.00
3401.320	CDD Building Permit Valuation Surcharge	56.00	49.00	49.00	141.00	288	92.00	141.00
3404.116	Onsite Land Use Review	5,343.00	4,500.00	4,500.00	1,573.00	35	(1,800.00)	2,700.00
3404.117	Onsite Repairs to Maintain Existing Use	62,893.88	47,000.00	47,000.00	30,959.00	66	3,000.00	50,000.00
3404.118	Onsite New Installation Standard System	1,248.00	1,500.00	1,500.00	944.00	63	0.00	1,500.00
3404.119	Onsite Permit: Alteration/Expanded Use	1,086.00	1,000.00	1,000.00	543.00	54	0.00	1,000.00
3404.120	Onsite Review for Land Division	575.00	575.00	575.00	.00	0	0.00	575.00
3404.123	Onsite Hourly Service Fee	112.94	.00	.00	228.00	+++	228.00	228.00
3404.125	Onsite Escrow Clearance	28,088.32	25,000.00	25,000.00	16,512.00	66	1,000.00	26,000.00
3404.126	Onsite Building Permit Clearance	4,586.05	4,000.00	4,000.00	1,728.00	43	(1,000.00)	3,000.00
3404.127	Onsite Operating Permit/Annual	366,340.37	360,900.00	360,900.00	204,796.64	57	0.00	360,900.00
3404.128	Onsite Construct Install Permit Renewal	661.00	240.00	240.00	.00	0	0.00	240.00
3404.130	Onsite Water Well Clearance	80.00	.00	.00	.00	+++	0.00	.00
3404.137	Onsite Alternative Systems Review	3,735.00	2,400.00	2,400.00	703.00	29	(1,200.00)	1,200.00
3404.138	Onsite Abandonment of Septic System	936.00	819.00	819.00	.00	0	(409.00)	410.00
3404.150	Onsite Annual Evaluator License Fee	192.00	400.00	400.00	1,056.00	264	656.00	1,056.00
3410.150	Administrative Services Late Fees	86.85	.00	.00	49.50	+++	49.50	49.50
3422.337	Fire Code Enforcement Inspection	12,136.74	8,000.00	8,000.00	10,630.60	133	3,000.00	11,000.00
3422.339	Fire State Licensed Fire Inspection	200.00	140.00	140.00	100.30	72	0.00	140.00
3422.368	Fire Permit Fees	3,354.00	1,500.00	1,500.00	2,997.85	200	2,000.00	3,500.00
3422.369	Fire Plan Review	317.00	.00	.00	.00	+++	0.00	.00
3422.371	Fire Inspections	156.00	.00	.00	.00	+++	0.00	.00
3610.150	Interest Revenue Interfund Loans	8,122.83	5,606.00	5,606.00	2,717.40	48	0.00	5,606.00
3902.100	Miscellaneous Revenue General	(.55)	.00	.00	9.28	+++	9.28	9.28
REVENUE TOTALS		\$729,963.92	\$690,769.00	\$690,769.00	\$383,402.72	56%	(\$13,246.22)	\$677,522.78
EXPENSE								

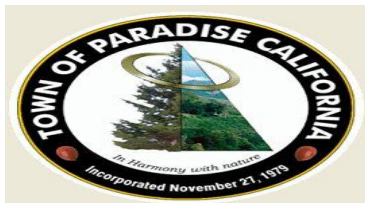


Town of Paradise

Mid-Year Budget Performance Report

Building Safety and Waste Water Services Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
Department	40 - Community Development							
Program	4730 - Building and Onsite Inspections							
5101	Salaries - Permanent	278,702.53	312,424.00	312,424.00	176,175.88	56	(840.00)	311,584.00
5102	Salaries - Temporary	10,206.06	5,000.00	5,000.00	952.80	19	(4,047.00)	953.00
5106.100	Incentives & Admin Leave Administrative Leave	8,723.90	10,577.00	10,577.00	.00	0	0.00	10,577.00
5106.200	Incentives & Admin Leave Gym Reimbursement	51.30	140.00	140.00	70.20	50	(11.00)	129.00
5107	Car Allowance/Mileage	534.00	984.00	984.00	615.00	62	0.00	984.00
5109.101	Allowances Boot Allowance	317.93	300.00	300.00	300.00	100	0.00	300.00
5111	Medicare	4,460.78	4,775.00	4,775.00	2,576.15	54	(75.00)	4,700.00
5112.101	Retirement Contribution PERS	29,421.82	35,501.00	35,501.00	19,824.97	56	(124.00)	35,377.00
5113	Worker's Compensation	18,106.44	23,065.00	23,065.00	17,298.75	75	0.00	23,065.00
5114.101	Health Insurance Medical	60,181.46	68,223.00	68,223.00	34,013.51	50	(3,861.00)	64,362.00
5114.102	Health Insurance Dental	.00	.00	.00	4,964.84	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	278.18	+++	0.00	.00
5115	Unemployment Compensation	25,330.38	15,000.00	15,000.00	6,785.29	45	(831.00)	14,169.00
5116.101	Life and Disability Insurance Life & Disab.	2,857.84	3,296.00	3,296.00	852.95	26	(38.00)	3,258.00
5116.102	Life and Disability Insurance Long Term/Short Term	.00	.00	.00	1,205.86	+++	0.00	.00
5119.100	Retiree Costs Medical Insurance	41,705.96	55,490.00	54,887.00	24,027.31	44	(1,214.00)	53,673.00
5122	Accrual Bank Payoff	7,643.02	.00	.00	.00	+++	0.00	.00
5201.100	Office Supplies General	116.94	300.00	300.00	.00	0	0.00	300.00
5202.100	Operating Supplies General	755.94	1,000.00	1,000.00	22.15	2	(500.00)	500.00
5203.100	Repairs and Maint Supplies General	2.12	100.00	100.00	2.82	3	0.00	100.00
5204	Subscriptions and Code Books	309.62	600.00	600.00	125.00	21	0.00	600.00
5209.101	Auto Fuel Expense Town Vehicles	4,038.13	3,700.00	3,700.00	2,476.86	67	1,200.00	4,900.00
5210.100	Postage General	1,865.92	1,800.00	1,800.00	463.80	26	(1,000.00)	800.00
5213.100	Professional/Contract Services General	37,082.87	11,000.00	11,000.00	4,149.00	38	0.00	11,000.00
5214.100	Repair and Maint Service General	16,747.99	19,888.00	19,888.00	19,888.23	100	0.00	19,888.00
5216.100	Communications General Services	2,124.64	2,200.00	2,200.00	803.29	37	0.00	2,200.00
5218.100	Advertising General	694.49	.00	.00	.00	+++	0.00	.00
5219.100	Printing General	.00	.00	.00	82.91	+++	82.91	82.91
5220.100	Employee Development General	637.99	1,000.00	1,000.00	840.00	84	0.00	1,000.00
5220.110	Employee Development Education Reimb MOU Program	36.50	.00	.00	207.50	+++	207.50	207.50
5223.105	Meals and Refreshments Emergencies and Meetings	39.20	.00	.00	.00	+++	0.00	.00
5280.100	Bad Debt Write Off Expense	.00		.00	533.96	+++	533.96	533.96

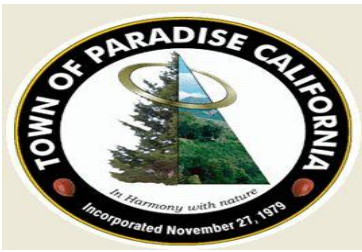


Town of Paradise

Mid-Year Budget Performance Report

Building Safety and Waste Water Services Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5501	Debt Service Payment - Principal	52,424.57	10,107.00	10,107.00	193.00	2	0.00	10,107.00
5910.010	Transfers Out To General Fund	88,640.00	111,415.00	111,415.00	50,162.00	45	0.00	111,415.00
EXPENSE TOTALS		\$693,760.34	\$697,885.00	\$697,282.00	\$369,892.21	53%	(\$10,516.63)	\$686,765.37
REVENUE TOTALS		729,963.92	690,769.00	690,769.00	383,402.72	56	(13,246.22)	677,522.78
EXPENSE TOTALS		693,760.34	697,885.00	697,282.00	369,892.21	53	(10,516.63)	686,765.37
NET (REVEN UE LESS EXPENSE)		\$36,203.58	(\$7,116.00)	(\$6,513.00)	\$13,510.51		(\$2,729.59)	(\$9,242.59)
BEGINNING FUND BALANCE		-	\$36,203.58	\$36,203.58	\$36,203.58			\$36,203.58
ENDING FUND BALANCE		\$36,203.58	\$29,087.58	\$29,690.58	\$49,714.09			\$26,960.99

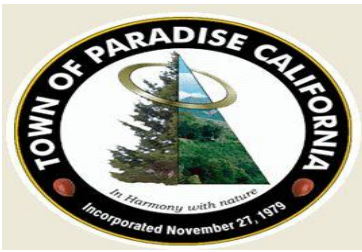


Town of Paradise

Mid-Year Budget Performance Report

Animal Control Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
Fund 2070 - Animal Control								
REVENUE								
Department 30 - Police								
Program 4540 - Police - Animal Control								
3120.330	Other Taxes Voter Appointed Parcel Tax	131,081.10	131,075.00	131,075.00	73,744.95	56	0.00	131,075.00
3380.105	Local Government Revenue Fines and Citations	1,647.00	1,600.00	1,600.00	2,350.01	147	1,900.00	3,500.00
3410.150	Administrative Services Late Fees	2,819.69	2,400.00	2,400.00	1,173.92	49	(400.00)	2,000.00
3455.200	Animal Control Adoption Fees	5,276.00	5,400.00	5,400.00	2,327.00	43	(1,400.00)	4,000.00
3455.205	Animal Control Surrender/Euth/Disp Fees	4,682.14	4,500.00	4,500.00	1,472.00	33	(2,000.00)	2,500.00
3455.210	Animal Control Dog Licenses	22,723.41	21,500.00	21,500.00	9,114.00	42	(3,500.00)	18,000.00
3455.225	Animal Control Impound/Quarantine Fees	6,231.00	6,600.00	6,600.00	4,296.50	65	400.00	7,000.00
3455.235	Animal Control Deer Validation	8.00	8.00	8.00	28.00	350	20.00	28.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	997.40	+++	997.00	997.00
3910.811	Transfers In From Animal Control Donations	21,585.00	16,457.00	16,457.00	8,231.00	50	(2,193.09)	14,263.91
REVENUE TOTALS		\$196,053.34	\$189,540.00	\$189,540.00	\$103,734.78	55%	(\$6,176.09)	\$183,363.91
EXPENSE								
Department 30 - Police								
Program 4540 - Police - Animal Control								
5101	Salaries - Permanent	49,577.34	61,223.00	61,223.00	17,873.24	29	(14,202.00)	47,021.00
5102	Salaries - Temporary	24,263.10	17,409.00	17,409.00	19,042.22	109	8,197.00	25,606.00
5104	Wages - PS Holiday Pay	2,573.35	1,941.00	1,941.00	1,070.38	55	(137.00)	1,804.00
5105	Salaries - Overtime/FLSA	3,038.77	3,500.00	3,500.00	598.03	17	(1,202.00)	2,298.00
5106.200	Incentives & Admin Leave Gym Reimbursement	436.15	540.00	540.00	.00	0	0.00	540.00
5109.100	Allowances Uniform Allowance	1,010.52	682.00	682.00	426.30	63	0.00	682.00
5111	Medicare	1,159.27	1,211.00	1,211.00	502.13	41	(152.00)	1,059.00
5112.101	Retirement Contribution PERS	7,395.10	5,690.00	5,690.00	2,972.02	52	410.00	6,100.00
5112.102	Retirement Contribution Social Security	16.07	.00	.00	707.46	+++	0.00	.00
5113	Worker's Compensation	6,081.96	6,472.00	6,472.00	4,854.00	75	0.00	6,472.00
5114.101	Health Insurance Medical	16,393.59	12,048.00	12,048.00	6,504.38	54	(263.00)	11,785.00
5114.102	Health Insurance Dental	.00	.00	.00	792.08	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	75.45	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	392.49	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	610.54	424.00	424.00	142.50	34	(7.00)	417.00
5116.102	Life and Disability Insurance Long Term/Short Term	.00	.00	.00	120.51	+++	0.00	.00

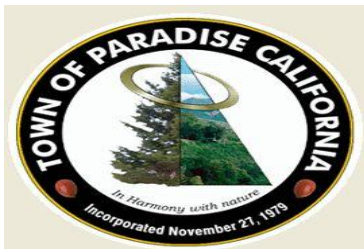


Town of Paradise

Mid-Year Budget Performance Report

Animal Control Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5119.100	Retiree Costs Medical Insurance	17,143.89	18,068.00	17,639.00	9,380.99	53	1,942.00	19,581.00
5122	Accrual Bank Payoff	6,873.01	.00	.00	.00	+++	0.00	.00
5201.100	Office Supplies General	.00	575.00	575.00	211.75	37	0.00	575.00
5202.100	Operating Supplies General	2,903.51	2,805.00	2,805.00	2,165.96	77	0.00	2,805.00
5203.100	Repairs and Maint Supplies General	222.81	300.00	300.00	496.91	166	196.91	496.91
5204	Subscriptions and Code Books	90.00	100.00	100.00	.00	0	0.00	100.00
5209.101	Auto Fuel Expense Town Vehicles	4,164.83	5,000.00	5,000.00	2,509.07	50	0.00	5,000.00
5210.100	Postage General	418.39	500.00	500.00	.00	0	(250.00)	250.00
5211.135	Utilities Water and Sewer	798.77	800.00	800.00	615.18	77	200.00	1,000.00
5211.137	Utilities Electric and Gas	3,594.81	3,800.00	3,800.00	1,991.12	52	100.00	3,900.00
5211.139	Utilities Propane	2,011.80	3,400.00	3,400.00	1,457.60	43	(400.00)	3,000.00
5213.100	Professional/Contract Services General	6,303.52	8,633.00	8,633.00	4,468.13	52	0.00	8,633.00
5214.100	Repair and Maint Service General	1,182.04	1,270.00	1,270.00	230.00	18	0.00	1,270.00
5215.100	Rents and Leases Miscellaneous	94.38	100.00	100.00	.00	0	0.00	100.00
5216.100	Communications General Services	2,075.63	3,790.00	3,790.00	1,130.89	30	0.00	3,790.00
5218.100	Advertising General	425.16	325.00	325.00	39.32	12	0.00	325.00
5219.100	Printing General	44.00	125.00	125.00	173.32	139	48.00	173.00
5220.100	Employee Development General	861.00	470.00	470.00	(219.50)	-47	(270.00)	200.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	25.00	25.00	25.42	102	0.00	25.00
5225	Bank Fees and Charges	400.76	450.00	450.00	215.57	48	0.00	450.00
5280.100	Bad Debt Write Off Expense	.00	.00	.00	42.32	+++	42.00	42.00
5304	Furniture & Equipment	.00	1,350.00	1,350.00	1,000.00	74	0.00	1,350.00
5501	Debt Service Payment - Principal	194.00	194.00	194.00	97.00	50	0.00	194.00
5910.010	Transfers Out To General Fund	23,394.00	26,320.00	26,320.00	9,826.00	37	0.00	26,320.00
EXPENSE TOTALS		\$185,752.07	\$189,540.00	\$189,111.00	\$91,930.24	49%	(\$5,747.09)	\$183,363.91
REVENUE TOTALS		196,053.34	189,540.00	189,540.00	103,734.78	55	(6,176.09)	183,363.91
EXPENSE TOTALS		185,752.07	189,540.00	189,111.00	91,930.24	49	(5,747.09)	183,363.91
NET (REVENUE LESS EXPENSE)		\$10,301.27	\$0.00	\$429.00	\$11,804.54		(\$429.00)	\$0.00
BEGINNING FUND BALANCE		(22,304.57)	(12,003.30)	(12,003.30)	(12,003.30)			(12,003.30)
ENDING FUND BALANCE		(12,003.30)	(12,003.30)	(11,574.30)	(198.76)			(12,003.30)

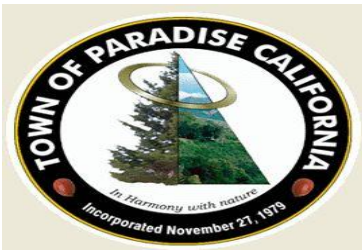


Town of Paradise

Mid-Year Budget Performance Report

State Gas Tax Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
Fund 2120 - State Gas Tax								
REVENUE								
Department 45 - Public Works								
Program 4750 - Public Works - Streets Maint.								
3355.001	State Gas Tax Section 2106	107,076.88	91,197.00	91,197.00	44,132.60	48	.00	91,197.00
3355.002	State Gas Tax Section 2107	206,952.00	233,393.00	233,393.00	80,514.80	34	.00	233,393.00
3355.003	State Gas Tax Section 2107.5	6,000.00	6,000.00	6,000.00	.00	0	.00	6,000.00
3355.005	State Gas Tax Section 2105	121,599.18	129,174.00	129,174.00	47,732.65	37	.00	129,174.00
3355.006	State Gas Tax RSTP Regional Surface Trans Prog	302,793.00	270,000.00	270,000.00	.00	0	.00	270,000.00
3355.007	State Gas Tax Section 2103	359,376.13	290,090.00	290,090.00	73,371.95	25	.00	290,090.00
3410.150	Administrative Services Late Fees	311.27	50.00	50.00	731.42	1463	681.00	731.00
3610.100	Interest Revenue Investments	8.38	.00	.00	.00	+++	.00	.00
3650.100	Donations Private Sources	346.00	.00	.00	.00	+++	.00	.00
3901.100	Refunds & Reimbursements Miscellaneous	178.21	.00	.00	.00	+++	.00	.00
3901.140	Refunds & Reimbursements Negligence Cost Recovery	5,640.76	4,000.00	4,000.00	6,238.92	156	2,239.00	6,239.00
3902.100	Miscellaneous Revenue General	1,904.25	.00	.00	588.01	+++	588.00	588.00
3910.111	Transfers In From Prop 42 AB438 Fund	49,959.72	.00	.00	.00	+++	.00	.00
3910.112	Transfers In From Federal CMAQ Fund	7,193.88	7,925.00	7,925.00	244.74	3	.00	7,925.00
3910.155	Transfers In From EECG Fund	5,928.12	.00	.00	.00	+++	.00	.00
3910.510	Transfers In From Impact Fees Road Imp Fund	785.16	1,981.00	1,981.00	1,242.49	63	.00	1,981.00
Program 4750 - Public Works - Streets Maint. Totals		\$1,176,052.94	\$1,033,810.00	\$1,033,810.00	\$254,797.58	25%	\$3,508.00	\$1,037,318.00
Program 4755 - Public Works - Maint. Projects								
Cost Center Activity 472 - Digout								
3910.110	Transfers In From Local Transportation Fund	.00	45,000.00	72,509.00	68,960.85	95	.00	72,509.00
Cost Center Activity 472 - Digout Totals		\$0.00	\$45,000.00	\$72,509.00	\$68,960.85	95%	\$0.00	\$72,509.00
Cost Center Activity 473 - Road Markings/Legends								
3910.110	Transfers In From Local Transportation Fund	.00	70,000.00	70,000.00	.00	0	.00	70,000.00
Cost Center Activity 473 - Road Markings/Legends Totals		\$0.00	\$70,000.00	\$70,000.00	\$0.00	0%	\$0.00	\$70,000.00
Cost Center Activity 474 - Slurry Seal								
3910.110	Transfers In From Local Transportation Fund	.00	25,000.00	25,000.00	.00	0	.00	25,000.00
Cost Center Activity 474 - Slurry Seal Totals		\$0.00	\$25,000.00	\$25,000.00	\$0.00	0%	\$0.00	\$25,000.00
REVENUE TOTALS		\$1,176,052.94	\$1,173,810.00	\$1,201,319.00	\$323,758.43	27%	\$3,508.00	\$1,204,827.00
EXPENSE								

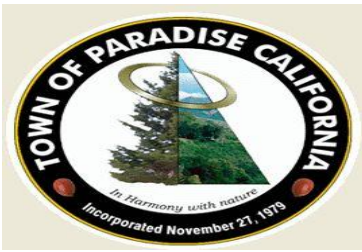


Town of Paradise

Mid-Year Budget Performance Report

State Gas Tax Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
Department	45 - Public Works							
Program	4750 - Public Works - Streets Maint.							
5101	Salaries - Permanent	329,808.30	401,153.00	401,153.00	206,961.47	52	(1,318.00)	399,835.00
5103.101	Differential Pay On Call	694.50	.00	.00	11,276.40	+++	.00	.00
5103.102	Differential Pay Out of Class	.00	.00	.00	54.90	+++	.00	.00
5105	Salaries - Overtime/FLSA	3,777.65	8,000.00	8,000.00	2,974.30	37	(2,994.00)	5,006.00
5106.100	Incentives & Admin Leave Administrative Leave	4,941.71	6,638.00	6,638.00	.00	0	131.00	6,769.00
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	727.00	727.00	3.60	0	(320.00)	407.00
5107	Car Allowance/Mileage	978.00	504.00	504.00	315.00	62	.00	504.00
5109.101	Allowances Boot Allowance	2,304.00	1,995.00	1,995.00	1,995.00	100	.00	1,995.00
5111	Medicare	3,203.10	5,127.00	5,127.00	3,706.93	72	975.00	6,102.00
5112.101	Retirement Contribution PERS	34,359.63	41,612.00	41,612.00	21,448.87	52	(1,489.00)	40,123.00
5113	Worker's Compensation	29,693.52	54,792.00	54,792.00	41,094.00	75	.00	54,792.00
5114.101	Health Insurance Medical	63,213.12	70,008.00	70,008.00	36,161.74	52	(1,734.00)	68,274.00
5114.102	Health Insurance Dental	.00	.00	.00	5,501.51	+++	.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	448.00	+++	.00	.00
5115	Unemployment Compensation	10,348.00	5,925.00	5,925.00	2,478.47	42	(2,925.00)	3,000.00
5116.101	Life and Disability Insurance Life & Disab.	3,424.23	4,124.00	4,124.00	1,064.37	26	(43.00)	4,081.00
5116.102	Life and Disability Insurance Long Term/Short Term	.00	.00	.00	1,434.66	+++	.00	.00
5119.100	Retiree Costs Medical Insurance	18,649.48	20,385.00	18,878.00	9,539.83	51	71.00	18,949.00
5122	Accrual Bank Payoff	27,675.72	.00	.00	.00	+++	.00	.00
5201.100	Office Supplies General	52.42	250.00	250.00	59.69	24	.00	250.00
5202.100	Operating Supplies General	2,885.09	3,530.00	3,530.00	1,632.54	46	.00	3,530.00
5203.100	Repairs and Maint Supplies General	71,885.52	113,500.00	113,500.00	29,520.31	27	.00	113,500.00
5204	Subscriptions and Code Books	.00	300.00	300.00	230.55	77	.00	300.00
5209.101	Auto Fuel Expense Town Vehicles	24,372.50	29,500.00	29,500.00	14,116.99	48	.00	29,500.00
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	50.00	50.00	.00	0	.00	50.00
5210.100	Postage General	1.77	20.00	20.00	.00	0	.00	20.00
5211.137	Utilities Electric and Gas	30,791.23	29,000.00	29,000.00	14,254.03	49	.00	29,000.00
5211.139	Utilities Propane	1,963.69	3,500.00	3,500.00	1,101.70	31	.00	3,500.00
5213.100	Professional/Contract Services General	7,791.00	43,100.00	43,100.00	6,228.50	14	.00	43,100.00
5214.100	Repair and Maint Service General	76,451.32	88,000.00	88,000.00	28,913.19	33	.00	88,000.00
5215.100	Rents and Leases Miscellaneous	509.06	12,000.00	12,000.00	.00	0	.00	12,000.00
5215.131	Rents and Leases Street Maintenance Equipment	5,928.87		.00	.00	+++	.00	.00

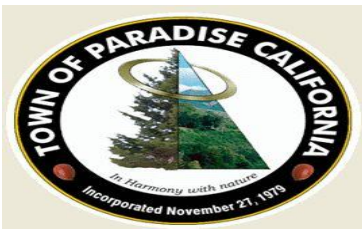


Town of Paradise

Mid-Year Budget Performance Report

State Gas Tax Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
5216.100	Communications General Services	3,410.09	3,260.00	3,260.00	1,677.60	51	.00	3,260.00
5218.100	Advertising General	1,037.00	250.00	250.00	1,293.47	517	1,043.47	1,293.47
5219.100	Printing General	36.83	150.00	150.00	57.92	39	.00	150.00
5220.100	Employee Development General	759.55	5,200.00	5,200.00	494.00	10	.00	5,200.00
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	.00	400.00	400.00	.00	0	.00	400.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	1,500.00	1,500.00	.00	0	.00	1,500.00
5280.100	Bad Debt Write Off Expense	242.91	.00	.00	729.12	+++	729.12	729.12
5304	Furniture & Equipment	2,767.85	41,500.00	41,500.00	1,578.68	4	(15,000.00)	26,500.00
5501	Debt Service Payment - Principal	37,963.57	37,963.00	37,963.00	29,757.65	78	.00	37,963.00
5910.010	Transfers Out To General Fund	102,124.00	124,067.00	124,067.00	50,800.00	41	.00	124,067.00
Program 4750 - Public Works - Streets Maint. Totals		\$904,045.23	\$1,158,030.00	\$1,156,523.00	\$528,904.99	46%	(\$22,873.41)	\$1,133,649.59
Program 4755 - Public Works - Maint. Projects								
Cost Center Activity 472 - Digout								
5213.100	Professional/Contract Services General	.00	44,700.00	72,209.00	68,960.85	96	.00	72,209.00
5218.100	Advertising General	.00	300.00	300.00	.00	0	.00	300.00
Cost Center Activity 472 - Digout Totals		\$0.00	\$45,000.00	\$72,509.00	\$68,960.85	95%	\$0.00	\$72,509.00
Cost Center Activity 473 - Road Markings/Legends								
5213.100	Professional/Contract Services General	.00	70,000.00	70,000.00	.00	0	.00	70,000.00
Cost Center Activity 473 - Road Markings/Legends Totals		\$0.00	\$70,000.00	\$70,000.00	\$0.00	0%	\$0.00	\$70,000.00
Cost Center Activity 474 - Slurry Seal								
5213.100	Professional/Contract Services General	.00	24,725.00	24,725.00	.00	0	.00	24,725.00
5218.100	Advertising General	.00	250.00	250.00	.00	0	.00	250.00
5219.100	Printing General	.00	25.00	25.00	.00	0	.00	25.00
Cost Center Activity 474 - Slurry Seal Totals		\$0.00	\$25,000.00	\$25,000.00	\$0.00	0%	\$0.00	\$25,000.00
EXPENSE TOTALS		\$904,045.23	\$1,298,030.00	\$1,324,032.00	\$597,865.84	45%	(\$22,873.41)	\$1,301,158.59
REVENUE TOTALS		1,176,052.94	1,173,810.00	1,201,319.00	323,758.43	27	3,508.00	1,204,827.00
EXPENSE TOTALS		904,045.23	1,298,030.00	1,324,032.00	597,865.84	45	(22,873.41)	1,301,158.59
NET (REVENUE LESS EXPENSE)		\$272,007.71	(\$124,220.00)	(\$122,713.00)	(\$274,107.41)		\$26,381.41	(\$96,331.59)
BEGINNING FUND BALANCE		86,826.88	358,834.59	358,834.59	358,834.59			358,834.59
ENDING FUND BALANCE		358,834.59	234,614.59	236,121.59	84,727.18			262,503.00

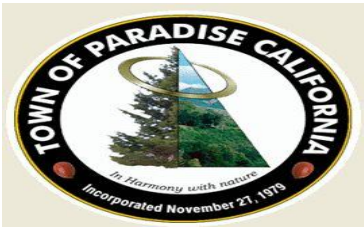


Town of Paradise

Mid-Year Budget Performance Report

Transit Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
Fund 5900 - Transit Fund								
REVENUE								
Department 40 - Community Development								
Program 4820 - CDD - Transit Operations								
3345.001	State Revenues - Other LTF - Local Transit Funds	701,533.46	695,985.00	695,985.00	326,444.29	47	0.00	695,985.00
3345.002	State Revenues - Other STA - State Transportation Act	118,182.00	153,616.00	153,616.00	64,951.94	42	0.00	153,616.00
3610.100	Interest Revenue Investments	3,900.26	2,500.00	2,500.00	.00	0	0.00	2,500.00
3902.201	Miscellaneous Revenue Paratransit Tickets	18,100.00	19,000.00	19,000.00	10,000.00	53	0.00	19,000.00
3902.202	Miscellaneous Revenues BC Transit Tickets	11,218.00	10,000.00	10,000.00	7,034.30	70	0.00	10,000.00
REVENUE TOTALS		\$852,933.72	\$881,101.00	\$881,101.00	\$408,430.53	46%	\$0.00	\$881,101.00
EXPENSE								
Department 40 - Community Development								
Program 4820 - CDD - Transit Operations								
5101	Salaries - Permanent	12,356.05	12,819.00	12,819.00	7,378.83	58	21.00	12,840.00
5106.100	Incentives & Admin Leave Administrative Leave	499.37	517.00	517.00	.00	0	0.00	517.00
5106.200	Incentives & Admin Leave Gym Reimbursement	16.20	22.00	22.00	10.80	49	(2.00)	20.00
5107	Car Allowance/Mileage	284.00	168.00	168.00	105.00	62	0.00	168.00
5111	Medicare	242.42	196.00	196.00	102.50	52	(6.00)	190.00
5112.101	Retirement Contribution PERS	1,722.23	1,673.00	1,673.00	962.12	58	1.00	1,674.00
5113	Worker's Compensation	482.52	129.00	129.00	96.75	75	0.00	129.00
5114.101	Health Insurance Medical	1,945.58	2,075.00	2,075.00	1,075.25	52	(193.00)	1,882.00
5114.102	Health Insurance Dental	.00	.00	.00	144.11	+++	0.00	.00
5114.103	Health Insurance Vision	.00	.00	.00	13.71	+++	0.00	.00
5115	Unemployment Compensation	.00	.00	.00	76.30	+++	0.00	.00
5116.101	Life and Disability Insurance Life & Disab.	119.32	118.00	118.00	30.40	26	7.00	125.00
5116.102	Life and Disability Insurance Long Term/Short Term	.00	.00	.00	50.47	+++	0.00	.00
5122	Accrual Bank Payoff	3,615.35	.00	.00	.00	+++	0.00	.00
5213.100	Professional/Contract Services General	802,091.98	887,428.00	887,428.00	430,388.00	48	0.00	887,428.00
5260	Miscellaneous	29,318.00	29,000.00	29,000.00	15,052.70	52	0.00	29,000.00
5910.010	Transfers Out To General Fund	2,557.00	3,172.00	3,172.00	1,570.00	49	0.00	3,172.00
EXPENSE TOTALS		\$855,250.02	\$937,317.00	\$937,317.00	\$457,056.94	49%	(\$172.00)	\$937,145.00
REVENUE TOTALS		852,933.72	881,101.00	881,101.00	408,430.53	46	\$0.00	\$881,101.00



Town of Paradise

Mid-Year Budget Performance Report

Transit Fund

Account	Account Description	2011/12 Estimated Actual	2012/13 Original Adopted Budget	2012/13 Amended Budget	YTD Transactions	% used/Rcvd	Recommended Budget Adjustment	2012/13 Estimated Actual
EXPENSE TOTALS		855,250.02	937,317.00	937,317.00	457,056.94	49	(\$172.00)	\$937,145.00
NET (REVENUE LESS EXPENSE)		(\$2,316.30)	(\$56,216.00)	(\$56,216.00)	(\$48,626.41)		\$172.00	(\$56,044.00)
BEGINNING FUND BALANCE		1,151,988.43	1,149,672.13	1,149,672.13	1,149,672.13			1,149,672.13
ENDING FUND BALANCE		1,149,672.13	1,093,456.13	1,093,456.13	1,101,045.72			1,093,628.13



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: February 12, 2013**

ORIGINATED BY: Gabriela F. Tazzari-Dineen,
Chief of Police

AGENDA ITEM No. 7(d)

REVIEWED BY: Lauren Gill
Interim Town Manager

Legal Review __Yes __No __N/A

SUBJECT: Authorize the award of the lease/purchase relating to the Police Patrol Vehicle Bid for One 2013 Chevrolet Caprice Police Vehicle.

RECOMMENDATION:

1. Authorize the award of the lease/purchase of the Police Patrol Vehicle Bid (One 2013 Chevrolet Caprice Police Vehicle) to John Sullivan Chevrolet, 350 Auto Mall Dr, Roseville, Ca 95661.

ALTERNATIVES:

Refer the Vehicle Purchase Plan Back to Staff for Further Development.

BACKGROUND:

Each year we have received State grant funds for local law enforcement purposes (COPS Grant), based on Town population, of approximate amount of \$100,000.00. These grant funds must be expended within two years after receipt. The COPS Grant has historically been used to support a Police Department Community Service Officer position and has continued to fund the Police Department Assigned Patrol Vehicle Program through a lease purchase plan. We are in need to replace one of our older vehicles utilizing the lease purchase program already established.

Requests for Proposals were sent out with a bid opening date of 1/23/13 at 1pm. On 1/23/13 at 1pm the bids were opened in the council chambers. The results of the bid process are attached. John Sullivan Chevrolet was the low bidder at \$29,347.98.

A bid to purchase the needed emergency equipment will be forthcoming.

DISCUSSION/ANALYSIS:

To retain vehicles in our patrol fleet that exceed 100,000 miles has proven to increase our maintenance cost, which impacts the General Fund, impacts the reliability for in-service usage and potentially increases our liability due to component / system failure.

FINANCIAL IMPACT:

A total of \$29,347.98 for one vehicle to be purchased on a Five- (5) year municipal lease with a total annual lease payment of approximately \$6,872.61. The lease payment will be funded by the COPS Grant, Fund 2204. There will be no General Fund expenditures.



TOWN OF PARADISE POLICE DEPARTMENT

5595 Black Olive Drive, Paradise, CA 95969 (530) 872-6241 FAX (530) 872-4950

Gabriela F. Tazzari-Dineen, Chief of Police

Dated: December 18, 2012

Notice to Contractors

The Town Council of the Town of Paradise, State of California invites sealed proposals or bids for the purchase of one **(1) 2013 Chevrolet Caprice Police Vehicle**. Detailed specifications, including form of proposal are attached.

All proposals or bids must be in a sealed envelope marked **POLICE VEHICLE BID** and be delivered to the Town of Paradise, Town Clerk's Office, 5555 Skyway, Paradise, CA 95969 **by January 23, 2013 up to the hour of 1:00 p.m.**, at which time they will be opened and read aloud. A recommended award of contract, along with all bids submitted, will be presented to the Town Council of the Town of Paradise.

The Town of Paradise reserves the right to reject any or all bids and to waive any informality in any bid.

Sincerely,

Gabriela F. Tazzari-Dineen
Chief of Police

By: Lt Al Billington

2013 Chevrolet Caprice Patrol Vehicle

SELECT STANDARD FEATURES (9C1) (1SB)

Safety and Security

- Dual-stage frontal air bags⁵ with Passenger Sensing System driver and front passenger seat-mounted thorax side-impact air bags⁵; knee air bags⁵, outboard front only head curtain side impact air bags⁵ and Rollover Protection
- PASS-Key III+ theft-deterrent system
- StabiliTrak[®] electronic stability control with traction control and police performance mode

Interior

- Front cloth bucket seats sculpted for equipment belts with; 10 inches between seats for equipment
- 8-way power driver seat
- Rear cloth bench seat
- Dual-zone climate control with air filtration
- Engine idle and hour meter
- Cruise control
- 160-mph certified speedometer and Multifunction Display
- Tilt/telescoping adjustable steering column
- Power windows with rear window lockout
- Auxiliary ground stud in trunk
- AM/FM stereo with CD player
- Wiring provision for headlamp and tail lamp flashing
- 110-amp main power supply (Passenger compartment and trunk)

Mechanical

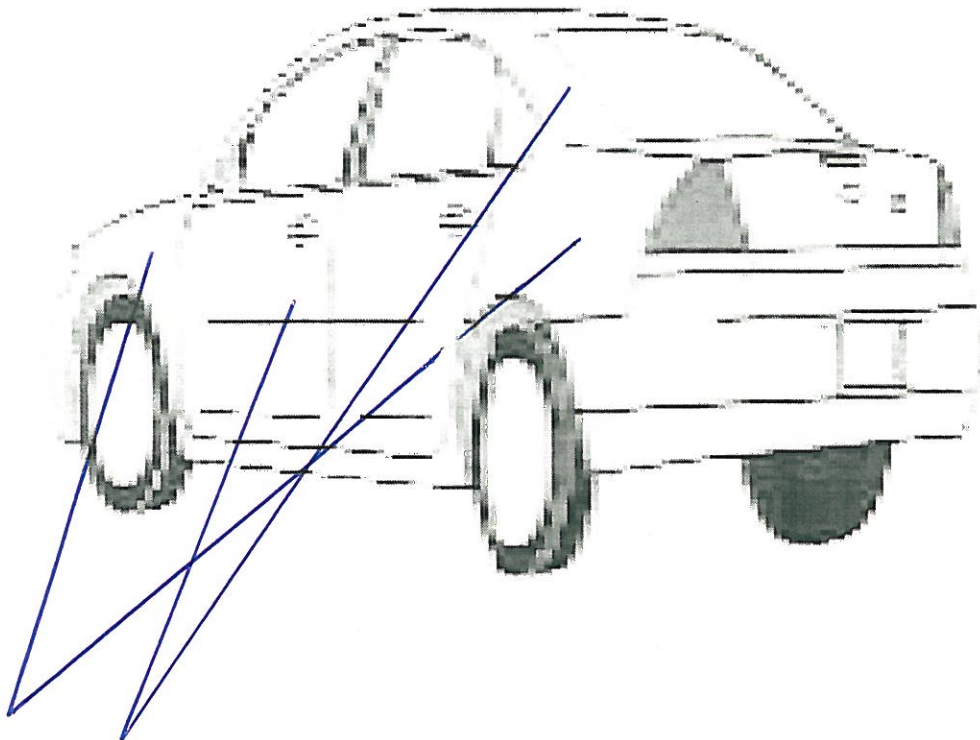
- Rear-wheel drive
- 3.6L SIDI DOHC V6 VVT
- 6-speed automatic transmission
- Heavy-duty power 4-wheel disc antilock brake system
- Heavy-duty police suspension
- Power rack-and-pinion steering
- 170-amp high-output alternator with idle boost
- 700 CCA battery with rundown protection
- Transmission and power steering auxiliary coolers

Exterior

- Power rearview mirrors
- P235/50R18 tires
- Heavy-duty 18-inch steel wheels with bolt-on center caps
- Trunk, driver and front door passenger key lock cylinder
- Remote Keyless Entry

SELECT OPTIONAL FEATURES

- Auxiliary battery (600 CCA) - K4S
- Door Locks and Handles, inside rear door inoperative - 6N6
- Window Switches, rear-window inoperative - 6N5
- Spot lamps, driver and passenger - 7X7
- Full-size spare tire - SG8
- Common fleet keyed alike - 6E4
- Daytime Running Lamps and Automatic lamp control delete VVS



Black & White



TOWN OF PARADISE

POLICE DEPARTMENT

5595 Black Olive Drive, Paradise, CA 95969 (530) 872-6241 FAX (530) 872-4950

Gabriela F. Tazzari-Dinnen

Town of Paradise Bid Form

VEHICLE INFORMATION	Price
Type of Vehicle: 2013 Chevrolet Caprice Police Vehicle (Exhibit showing proposed equipment and features, attached)	\$
Tax and Delivery	\$
FOB Location	
GRAND TOTAL	\$

Commercial References:

- 1) _____
- 2) _____
- 3) _____

Submitted by:

Signature

Date

Business Name/Address/Phone Number:

Business Name: _____

Address: _____

Telephone Number: _____

AFFIDAVIT OF MAILING COPIES OF NOTICE TO CONTRACTORS

I, Al Billington, hereby certify that during all times mentioned herein, I was the Lieutenant of the Paradise Police Department.

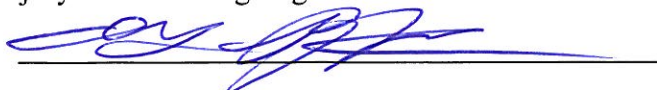
That on the 18th day of December, 2012, I mailed a copy of the Notice to Contractors, attached hereto as Exhibit "A" and by this reference incorporated herein, by placing a copy of said notice in a sealed envelope with the postage on each envelope fully paid to the following:

Company	Contact	Address	City
Folsom Chevrolet	Attention: Fleet Sales	12655 Auto Mall Circle	Folsom, California 95630
John L Sullivan Chevrolet	Attention: Fleet Sales	350 Automall Dr	Roseville, California 95661
Kuni Sacramento	Attention: Fleet Sales	2341 Fulton Ave	Sacramento, California 95825
Oroville Chevrolet Cadillac	Attention: Fleet Sales	1250 Oro Dam Blvd. East	Oroville, CA 95965
Lithia Chevrolet of Redding	Attention: Fleet Sales	200 East Cypress Ave	Redding, CA 96002
Corning Chevrolet Buick	Attention: Fleet Sales	2087 Solano Street	Corning, CA 96021
Wittmeier Chevrolet	Attention: Fleet Sales	2292 Forest Ave,	Chico, CA 9592
McConnell Chevrolet Buick	Attention: Fleet Sales	1646 State Highway 99	Gridley, CA 95948
Folsom Chevrolet	Attention: Fleet Sales	12655 Auto Mall Circle	Folsom, California 95630

Executed on December 18, 2012, at Paradise, California, Butte County, California.

I declare under penalty of perjury that the foregoing is true and correct.

Lt. Al Billington



BID SUMMARY GENERAL

PROJECT NAME: POLICE VEHICLE BID

OPENING DATE: January 23, 2013 @ 1:00 P.M.

LOCATION: TOWN CLERK'S OFFICE/COUNCIL CHAMBER

V = Vinyl
P = Paint

CONTRACTOR Name of Bidder	BASE BID	TAX & DELIVERY	GRAND TOTAL
<i>Oro Dam Auto Oroville, CA</i>			<i>V: 30,726.74 P: 31,323.37</i>
<i>Winner Chevrolet, Inc Elk Grove, CA</i>			<i>30,376.42</i>
<i>Lithia Chevrolet of Redding</i>			<i>32,355.39</i>
<i>John Sullivan Chevrolet Roseville, CA</i>			<i>29,347.98</i>

staff
Present at Opening: *Joanna Gutierrez, Town Clerk*
Al Bellington, Police Lieutenant



TOWN OF PARADISE
Council Agenda Summary
Date: February 12, 2013

AGENDA ITEM 7(e)

ORIGINATED BY: Craig Baker, Community Development Director

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Town Council Consideration: Consider Authorizing Continuing the Current Budgeted Staffing Level and Operational Procedures for the Town's Code Enforcement Program

TOWN COUNCIL ACTION REQUESTED: After conclusion of public discussion regarding this agenda item, **CONCUR TO EITHER:**

1. Continue to authorize the current funding levels, staffing, organizational structure and operation of the Town of Paradise Code Enforcement Program and authorize town staff to proceed with the hiring of a new part-time Code Enforcement Officer to replace the town's retiring part-time Code Enforcement Officer as soon as feasible (recommended), **OR**
2. Provide an alternate direction to Town staff.

BACKGROUND:

The Town Council established and has supported the current Code Enforcement Program to ensure that all Paradise residents have the opportunity to create a safe, healthy, satisfying life and enjoy the spectacular natural beauty that our Town offers. Code Enforcement has been assigned the job of confirming that the basic minimum standards are being followed. Fortunately, the majority of properties in Paradise are in compliance with Town Codes, but the impact of as few as 10% of properties that are not is dramatic, in terms of reduced property values, quality of life and economic development. Some violations of the regulations are minimal, and made by people that are honestly unaware of our codes, and easily rectified. There are some violations created because of deterioration with persons either physically unable, due to a disability or the natural aging process, to maintain their property. However, there are major eyesores created by people who refuse to comply, even when they are aware of the codes. These are occasionally individuals who display a flagrant disregard for their neighbors and their community. Not only are they diminishing the value of their property, they are negatively impacting the whole community, stifling economic development and creating health and safety concerns.

The Code enforcement action plan is to: *investigate, educate, inform, recommend, assist, and abate*. Historically, your staff has worked with property owners to gain voluntary compliance, sometimes even working with relatives and neighbors. The Town's Code Enforcement Officer should function and be perceived as an ambassador for the Town first. When necessary, your staff is required to use the abatement process authorized in the Paradise Municipal Code (PMC).

There is an annual average of over 600 active code violation cases processed by staff, and hundreds of citizen inquiries (NOTE: A copy of the Annual Code Enforcement Activity Report for 2012) is attached for your review). Code enforcement staff is deeply committed to providing our citizens with needed tools to assist the community and governing officials in addressing and ultimately curing code violations in a timely fashion. We appreciate the participation of citizens who supported our efforts to improve the visual image, maintain the beauty, and help protect the property values of our Town.

Since 1997, the Town of Paradise has had a comprehensive code enforcement program staffed with either one or two Code Enforcement Officers specifically dedicated to activities associated with enforcement of the Paradise Municipal Code. Prior to that date, code enforcement was essentially administered by the planning division of the Town's Community Development Department, but took a back seat and was never a primary function of any single staff member. No planning staff member had citation authority and code enforcement efforts primarily took the form of one or more site inspections and a letter or a series of letters requesting code compliance. A failure to remedy resulted in eventual referral of the matter to the Town Attorney.

Beginning in 1997, the planning division was staffed by a Code Enforcement Officer (23 hrs. per week) that had the necessary training and qualifications to issue Superior Court citations for code violations. This circumstance streamlined the process measurably and reduced the amount of Town Attorney involvement. Beginning in 2000, the Town of Paradise initiated a program of issuing "Administrative Citations" that, for the most part, no longer involved Butte County Superior Court proceedings, streamlined and increased the efficiency of the process and generated a revenue stream for the Town to offset code enforcement costs. Over time, the single Code Enforcement Officer position was increased to 32 hours per week.

In 2006, the Town hired a second Code Enforcement Officer at 18 hours per week. The volume of cases, combined with administration of the Abandoned Vehicle Abatement (AVA) program easily occupied the time of both staff members and the revenue from administrative citations continued to offset the cost of enforcement activities. However, at the end of 2010, the second position was eliminated from the Town's Budget. The Town's current budget allocates funding for a single, 32 hour Senior Code Enforcement Officer position.

DISCUSSION

Code enforcement involves a close working relationship with Planning, Building, Fire Prevention and Wastewater Divisions. Code violations may be reported in person at Town Hall, by mail, e-mail, telephone, other staff members or departments, and complaints from code violators regarding other violations in town. Of course, the Code Enforcement Officer may also proactively identify code violations and initiate investigations.

Initially, the Code Enforcement Officer must collect sufficient facts either to confirm or deny the existence of a violation. The officer must visit the property, may talk to the neighbors, take photographs, and may speak to the owner or person responsible. Here the officer serves both the complainant and the alleged individual perpetuating a code violation. How an officer interacts with each person is critical to his or her credibility and effectiveness.

After collecting facts, an enforcement officer must determine whether or not violations exist and, if so, what steps should be taken to bring about compliance.

Facts are not blindly collected or evaluated without a purpose in mind. Penalties and costs can be assessed against a property owner, tenant, or other responsible person, but, unlike other violations of law, most land use regulations are unique because of their continuous nature. The violations remain each day until the responsible person makes necessary corrections or the Town of Paradise formally abates the violations. Until corrected, the violations continue. Depending on the cooperation of the responsible person or owner and the type of enforcement action, compliance may take some time, but, above all, the mission is to obtain compliance.

At the moment a complaint is received or an officer discovers a possible violation, the building of a code enforcement case begins. The first contact establishes a number of facts which will be crucial to the case throughout its life.

The first action will be to research Town of Paradise records and the Paradise Municipal Code (PMC) to determine if the complaint or alleged violation is valid without field investigation. This can occur when Town of Paradise records and/or the PMC indicate that the action is permissible, or simply not within the jurisdiction of the Town of Paradise.

One of the earliest steps will be to identify the current owner of the property in question. A check of the Butte County Assessor tax records should indicate who the current owner is. A search of recent recordings of the Butte County Recorder may also help determine if there have been any recent ownership changes.

Code enforcement is a customer service business, serving both complainants and code violators, and Town staff must be responsive to their respective needs. To a complainant, this means fairly appraising the status and prospects of the concern. Timeliness, accuracy, and a willingness to communicate is critical. Complainants should know when a case is being pursued and how it is expected to progress. Even if the period for bringing the case into compliance is lengthy, when a complainant is kept informed and progress is made as expected, a high degree of customer satisfaction can be achieved. To an individual perpetuating a code violation, customer service means understanding the reasons for the regulation and respectfully communicating what must be done to resolve the violation. Usually, it also means working with the individual to determine how his or her aims can conform to the regulatory scheme to the satisfaction of all parties, including the Town. Most often, only the individual causing the code violation can remedy the problem efficiently. As such, this individual has particular service needs. This does not mean compromising standards or lengthening timelines without good cause, but it does mean that the transaction should not start on a hostile note. When dealing with a potential violator, the code enforcement process normally begins with a written courtesy Notice of Violation, letter, courtesy visit, and/or a telephone call.

In order to confirm or deny the claim that a violation may exist, the officer's first investigative step is to inspect the property. Field inspections may require an officer to enter onto private

property to inspect the property building, business, or view the yards that surround the premises. If the property contains exterior violations (e.g., storage of inoperable vehicles and junk in the front or side yards), the officer can probably determine whether violations exist by viewing the property from the street. Code Enforcement Officers must scrupulously adhere to the legal limitations and constitutional rules governing the search of private property. In some cases the officer will obtain a tenant's consent to inspect the property. If entry is refused, an officer may need to obtain an inspection warrant.

The Fourth Amendment to the United States Constitution protects persons, houses, papers, and effects against unreasonable searches by government agents without a warrant. Where governmental agents violate the Fourth Amendment, the agency cannot use any of the evidence obtained as a result of the illegal search.

In the context of code enforcement, a thorough understanding of the concept of a reasonable expectation of privacy and relevant case law is important for the officer when confronting situations not addressed in written policies or in a specific court decision.

FISCAL CONSIDERATIONS

The Town of Paradise is facing significant fiscal challenges. It has always been our goal to seek minimum staffing levels and funding to facilitate the execution of essential code enforcement activities. With the exception of a relatively short period (2006-2010), funding has not been sufficient to fund any more than a single Code Enforcement Officer. Even during that four-year period during which the Town employed two Code Enforcement Officers, they were both part time employees with pro-rated benefits.

Finance Director Gina Will generated two emails for the preparation of this agenda summary in order to provide a backdrop for the financial considerations involved in continuing the current staffing level and operational function of the Town's Code Enforcement program. In reviewing the data, several observations can be made:

- Gene McCarty's annual salary/benefits package at top step and including longevity pay is \$53,716.
- Revenue from administrative citations has fallen from a high of \$236,140 in FY 09/10 to a projected low of \$47,400, primarily because a) Butte County has ceased to advance the value of citations to the Town in advance of actual fine payments b) a drop in citations from reduced staffing in Code Enforcement and, to a lesser degree, c) a drop in citations due to at least some vacancy period for the position in FY 12/13).
- Revenue from the AVA program has remained fairly steady from FY 08/09 through FY 12/13 at +/- \$24,000 (conservative projection).
- Salary and benefits for a new Senior Code Enforcement Officer at Step A would be \$44,023.

- Fines totaling \$115,135 remain on the Butte County tax roll as tax liens, the majority of which will be collected incrementally in the future.
- Using a new sworn police officer to perform code enforcement activities rather than a Senior Code Enforcement Officer would result in the following minimum funding requirements: 40 hr. police officer (Step A) - \$73,000; 32 hr. police officer (step A) - \$58,400.

CONCLUSION AND RECOMMENDATION

In consideration of the preceding background, discussion and fiscal considerations, It is your staff's position that, as currently structured and funded, the Town's current Code Enforcement Program has evolved into an efficient, respected, professional and very effective element of the public service that the Town provides for its citizens and business interests and should be authorized by the Town Council for retention and continued funding.

Attachments

Town of Paradise Code Enforcement Annual Activity Report

TO: Lauren Gill, Town Manager

FROM: Gene McCarty, Senior Code Enforcement Officer

REVIEWED BY: Craig Baker, Community Development Director

DATE OF REPORT: January 2, 2013

REPORTING PERIOD: January 1, 2012 through December 31, 2012

Investigation and Complaint Statistics for this Reporting Period

178	Public Nuisance (junk, inoperative vehicles, dangerous properties, graffiti, health and safety)
58	Zoning and Land Use Violation Investigations and Complaints
55	Building Code/Unsafe Housing Investigations and Complaints
62	Fire Code Investigations and Complaints
30	Tree Cutting and Removal Violation Investigations and Complaints
56	Onsite Violation Investigations and Complaints
139	Accumulation of Household Garbage and/or Solid Waste Collection Violations
15	Marijuana Cultivation Violation Investigations and Complaints
3	Other
596	Total Number of Investigations and Complaints for this Reporting Period

Violations Resulting in Administrative Citations for this Reporting Period

48	Public Nuisance (junk, inoperative vehicles, dangerous properties, graffiti, health and safety)
16	Zoning and Land Use Violations
15	Building Code/Unsafe Housing Violations
9	Fire Code Violations
5	Tree Cutting and Removal Violations
37	Onsite Violations
54	Accumulation of Household Garbage and/or Solid Waste Collection Violations
4	Marijuana Cultivation Violations
1	Other
189	Total Violations Resulting in Administrative Citations for this Reporting Period

Baker, Craig

From: Will, Gina
Sent: Tuesday, February 05, 2013 11:35 AM
To: Baker, Craig
Subject: Code Enforcement Info

Hi Craig:

Here's some financial information for the Code Enforcement staff report:

1. Gene's annual salary and benefits at top step & 5% longevity is \$53,716
2. Here's what we've collected from citations the last few years:

2008/09	\$168,815
2009/10	\$236,140
2010/11	\$ 75,215 County removed teeter
2011/12	\$69,199
2012/13	\$47,400 conservative estimate based on at least some position vacancy time.
3. Here's what we've collected from the AVA program the last few years:

2008/09	\$23,731
2009/10	\$ 9,408
2010/11	24,315
2011/12	26,872
2012/13	24,000 conservative estimate
4. We have \$115,135 remaining on the County tax roll that will be collected someday through County property tax lien sales.

Please let me know if you have any questions or if you can think of anything else that may be helpful.

Gina

Gina S. Will, Finance Director
Town of Paradise
5555 Skyway
Paradise, CA 95969-4931
(530) 872-6212
(530) 877-5059 (fax)
gwill@townofparadise.com

Baker, Craig

From: Will, Gina
Sent: Tuesday, February 05, 2013 12:46 PM
To: Baker, Craig
Subject: FW: Code Enforcement Info

Craig:

Here's additional information we discussed:

A 32 hour senior code enforcement official at step A with salary and benefits as about \$44,023.

A 40 hour police officer step A salary and benefits is about \$73,000.

A 32 hour police officer step A salary and benefits is about \$58,400.

Best,
Gina

Gina S. Will, Finance Director
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gwill@townofparadise.com