



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

www.townofparadise.com

Management Staff:

Charles L. Rough, Jr., Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Lauren Gill, Assistant Town Manager
Craig Baker, Community Development Director
Chris Buzzard, Police Chief
Rob Cone, Interim Fire Chief
Gina Will, Finance Director/Town Treasurer

Town Council:

Steve "Woody" Culleton, Mayor
Tim Titus, Vice Mayor
Joe DiDuca, Council Member
Scott Lotter, Council Member
Alan White, Council Member

TOWN COUNCIL AMENDED AGENDA

REGULAR MEETING – 6:00 PM – April 03, 2012

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation
- d. Roll Call
- e. Proclamations and Presentations:

(1) April 8, 2012 - National Telecommunicators Week Proclamation

(2) April 2012 - Child Abuse Prevention Month Proclamation

- (3) April 2012 - Sexual Assault Awareness Month Proclamation
- (4) Presentation by Northern Recycling & Waste Services, LLC - 2011 Annual Report

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.

3. CONSENT CALENDAR

- 3a. Approve the March 6, 2012 Regular Meeting Minutes and the March 8, 2012 Special Meeting Minutes.
- 3b. Approve Cash Disbursements in the Amount of \$971,272.49.
- 3c. Acknowledge receipt of the 2nd Quarter Investment Report for the Fiscal Year Ending June 30, 2012.
- 3d. Adopt Resolution No. 12-12, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090.
- 3e. Acknowledge receipt of the Annual Hydrant Fund Report and Fiscal Year 2011/2012 Budget as presented and approved by the Paradise Irrigation District Board (PID) on March 21, 2012.
- 3f. Confirm the appointment of Mayor Culleton and Assistant Town Manager Lauren Gill as the Town's representatives to the Paradise Oversight Board. The Oversight Board is required by State legislation to review and oversee the Town of Paradise Successor Agency's progress with the dissolution of the Paradise Redevelopment Agency.
- 3g. Accept the 2011 Police Department Year End Report.

4. PUBLIC HEARING PROCEDURE

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
 - 1. Project proponents or in favor of (15 minutes total maximum)
 - 2. Project opponents or against (15 minutes total maximum)
 - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS –None.

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three

minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

- 7a.** Consider applications and making appointments to the vacancies on the Access Appeals Board: one member of the public and two members with construction experience.
- 7b.** Consider (1) Approving the Notice of Vacancies and application and authorize the Town Clerk to advertise the two upcoming vacancies on the Planning Commission, which will include a legal notice, posting on the Town's website, press release and notification to service groups; (2) Setting an application deadline of May 3, 2012 at 5:00 pm; (3) Designating two Town Council Members and one Planning Commissioner to participate in the Planning Commission interview process; (4) Directing staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates, and coordinating the date(s) and time(s) for the interviews during the week of May 7, May 14 or May 21, 2012; (5) Scheduling appointments to the upcoming vacancies for the June 5, 2012, meeting, with appointments to the upcoming vacancies to become effective on July 1, 2012 and continue through June 30 ,2016; OR, (6) Consider alternative direction to staff relating to the recruitment and/or interview process.
- 7c.** Consider adopting Resolution No. 12-___, A Resolution Approving Submission of a Caltrans Bicycle Transportation Account Grant Application, the Filing of a Notice of Exemption and Certifying the Availability of Ten Percent Matching Funds Required to Accompany the Grant Application for 2012. **(ROLL CALL VOTE)**

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral report.

10. CLOSED SESSION - None.

11. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	

Town of Paradise, California

PROCLAMATION

WHEREAS, the citizens of the Town of Paradise depend upon the prompt response of police officers, fire fighters and medical personnel for protection of life and property and,

WHEREAS, our citizens, police officers and fire fighters depends on the Public Safety Dispatchers to answer their calls and provide clear and accurate information on a daily basis, and

WHEREAS, Public Safety Dispatchers are often the first contact our citizens have with emergency services; and, Public Safety Dispatchers provide a vital link for our police officers and fire fighters by monitoring their activities by radio, providing them information, and ensuring their safety; and,

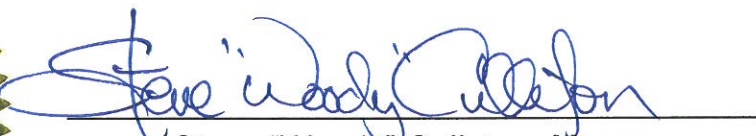
WHEREAS, the Town of Paradise Public Safety Dispatchers have contributed substantially to the apprehension of criminals, suppression of fire and treatment of patients; and,

WHEREAS, the Town of Paradise Public Safety Dispatchers exhibit compassion, understanding and professionalism during the performance of their duties;

NOW, THEREFORE, I, Steve "Woody" Culleton, Mayor of the Town of Paradise, declare the week of April 8, 2012, to be "National Telecommunicators Week" in the Town of Paradise, in honor of the men and women whose diligence and professionalism assist in keeping our Town and citizens safe.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 3rd day of April, 2012.




Steve "Woody" Culleton, Mayor

Town of Paradise, California

PROCLAMATION

WHEREAS, as a society, we have a responsibility to nurture and protect our children and help ensure they become healthy and productive adults; and,

WHEREAS, the effects of child abuse and neglect are felt by whole communities, and need to be addressed by the entire community; and,

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community; and,

WHEREAS, all citizens should become more aware of the negative effects of child abuse and its prevention within the community, and become involved in supporting parents to raise their children in a safe, nurturing environment;

NOW, THEREFORE, we, the Paradise Town Council, do hereby proclaim April 2012 as Child Abuse Prevention Month and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the communities in which we live.

IN WITNESS WHEREOF I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 3rd day of April, 2012.



Steve "Woody" Culleton, Mayor

Town of Paradise, California

PROCLAMATION

WHEREAS, sexual assault is an intolerable violent crime with public health implications for every person as a victim/survivor or as a family member, significant other, neighbor or co-worker of a victim/survivor; and,

WHEREAS, no one person, organization, agency or community can eliminate sexual assault on their own—we must work together to educate our entire population about what can be done to prevent sexual assault, support victim/survivors and their significant others, and increase support for agencies providing services to victim/survivors; and,

WHEREAS, for the past 30 years Rape Crisis Intervention & Prevention has led the way in the Town of Paradise in addressing sexual assault by providing 24-hour hotline services to victim/survivors and their significant others, responding to emergency calls, offering support and comfort to those impacted by sexual assault during medical exams, criminal proceedings, and empowering those impacted by sexual assault to chart their own course for healing; and,

WHEREAS, ending sexual assault in the Town of Paradise must include active public and private efforts to *End Sexual Violence* in collaboration with including conversation about what sexual violence is, how to prevent it, how to help survivors connect with crucial counseling and other support services, and how every segment of our society can work together to better address sexual violence; and,

WHEREAS, Rape Crisis Intervention & Prevention staff and volunteers offer sexual assault programs in the Town of Paradise work year round to encourage every person in the Town of Paradise to *End Sexual Violence* and to support survivors by providing prevention education and survivor empowerment information to schools, churches, civic organizations, as well as medical, mental health, law enforcement, education, and criminal justice personnel regarding sexual assault issues; and,

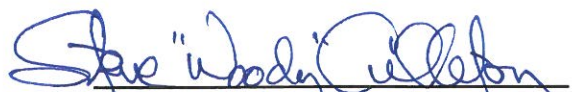
WHEREAS, Rape Crisis Intervention & Prevention encourages both women and men to take action to *End Sexual Violence*, Rape Crisis Intervention & Prevention supports young men to join the statewide campaign by declaring that they will work to *End Sexual Violence*.

WHEREAS, Rape Crisis Intervention & Prevention has set an important example of how forging collaborative relationships between service agencies and organizations serves to improve the quality of service for those most profoundly and directly impacted by sexual violence, thus setting an important example for how the rest of the community might work together to speak out and find solutions to sexual violence; and,

WHEREAS, Rape Crisis Intervention & Prevention requests public support and assistance as it continues its effort to bring real hope for freeing the Town of Paradise from the tragedy of sexual violence to create a future where all women, men and children can live free from violence and exploitation.

NOW, THEREFORE, I Steve "Woody" Culleton, Mayor of the Town of Paradise do hereby proclaim the month of April as "SEXUAL ASSAULT AWARENESS MONTH" in the Town of Paradise and I commend this observance to all citizens.

IN WITNESS WHEREOF I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 3rd day of April, 2012.


Steve "Woody" Culleton, Mayor



Northern Recycling & Waste Services



2011 Annual Report Solid Waste & Recycling Services

**Town of Paradise
5555 Skyway
Paradise, CA 95969**

Submitted: March 26, 2012

2011 Annual Report: Town of Paradise
Annual Overview Summary Programs

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Town of Paradise Overall NRWS Diversion:	57.00%
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Total Solid Waste delivered to Neal Road Landfill:	12,577.77 Tons
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<u>Municipal Solid Waste Tonnage by Line of Business</u>	<u>Tons</u>
Residential	6,744.45
Commercial	4,413.93
Roll Off	1,419.39

Total Recycled / Diverted Materials:	16,684.73 Tons
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<u>Recycling / Diversion Programs:</u>	<u>Tons</u>
Residential Blue Cart Mixed Recycling	3,435.62
Residential Brown Cart Yard Waste Recycling	6,244.75
Commercial Recycling Bin & Cart Service	877.68
Commercial Brown Cart & Bin Yard Waste Recycling	32
Temporary Drop Box & Bin Recycling	549.63
Town of Paradise Vegetative Waste Transfer Facility	4,926.42
NRWS American Way Recycling Center	618.63
Town of Paradise Permanent HHW Facility	see page 10

Total Number of Accounts by Line of Business	# Accounts
Residential	8,912
Commercial	667
Roll Off	639

A. Solid Waste Collection Services

- 1) Municipal Solid Waste (MSW) Collected from residential, commercial, and industrial customers.

Residential	Gross Billed	\$2,877,382	6,744.45 tons
Commercial	Gross Billed	\$723,984	4,413.93 tons
Industrial (Roll Off)	Gross Billed	\$141,776	1,419.39 tons

- 2) Municipal Solid Waste (MSW) Disposal Facilities used:

Neal Road Landfill	12,577.77 tons
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- 3) Number of subscribers by service level:
(Exhibit A: by month & customer listing available on request)

Residential MSW:	# of Accounts
35 gal (sr. rate)	94
35 gal:	5,345
65 gal:	2,369
95 gal:	1,105
Town Approved Waiver (as of 12/31):	163
Opt Out / Occupied w/ No service:	223
Vacant (as of 12/31)	444
Vacation Hold (as of 12/31)	51
Non-Pay locations	42

Commercial MSW:	# of Accounts
35 gal:	92
65 gal:	46
95 gal:	100
2 – 95 gal:	41
35 gal Multi-Family:	51 / 1,706 units
65 gal Multi-Family:	31
1 yd:	6
1.5 yd:	2
2 yd:	169
3 yd:	54
4 yd:	57
6 yd:	18

4) Extra Services:

Residential:	Total #	Charges
Extra MSW pickups:	217	\$845.60
Off Route Bulky Pickup	71	\$2,296.60
Off-Street service no-charge:	333	\$0.00
Off-Street service charge:	84	\$3,254.90
Swaps / Repairs (charges)	309	\$3,437.65
Swaps / Repairs (no charges)	94	\$0.00

Commercial:	Total #	Charges
Extra MSW pickups:	37	\$2,911.20
Bulky Pickup	8	\$125
Off-Street / Pull out services	31	\$480
Locks	460	\$1,580
Container Cleaning (no charge)	9	\$0.00
Container Cleaning (charges)	10	\$280
Swaps / Repairs	149	\$0.00

Rental / Temp Insta-Bins	Total #	Charges
- 4 yard MSW	29	\$3,065.50
- 4 yard Recycle	14	\$902.40
- 6 yard MSW	63	\$8,882.03
- 6 yard Recycle	21	\$1,714.00

5) Number of MSW Compactors:

Save-Mart (Customer owned & out of service)	1 ea 25 yard
K-Mart Recycle Customer owned)	1 ea 30 yard
Feather River Hospital (Customer owned)	1 ea 25 yard
Feather Canyon Recycle (Customer owned & out of service)	1 ea 15 yard

6) Number of all 2011 MSW debris-box rentals by bin size:

10 yard	0 ea
20 yard	255 ea
30 yard	110 ea
40 yard	76 ea
Compactor empty & returns	55 ea

7) Missed Pickup, Complaint, & Compliment 2011 Summary:
(Exhibit D, E, F list each listed below in the summary)

Missed Pickup Residential:	4 each
Missed Pickup Commercial:	2 each
Complaint Residential:	11 each
Complaint Commercial:	2 each
Compliment Residential:	43 each
Compliment Commercial:	2 each

8) Narrative summary of problems or challenges encountered related to MSW services:

- Constant efforts continue to identify occupied locations that have not subscribed for solid waste & recycling services or closed due to non-payment require consistent attention.
- Reported in previous reports, narrow non-maintained private roads continue to be difficult to service due to poor conditions and over grown vegetation.
- Commercial service locations do not have adequate storage spaces for the containers required to implement a comprehensive recycling program.

Recommendations for Town:

- NRWS will continue to work with Town staff to influence the mandatory service to the locations that choose not to subscribe to MSW services.
- NRWS to work in combination with the Town to offer solutions related to the issues involved with the Towns narrow private roads.
- Implement formal commercial enclosure standards for new construction.

9) Description of promotional and public education materials created or distributed:

- A. Quarterly Newsletters sent with billing.
- B. Additional printed materials.
- C. Maintained NRWS web-site to reflect changes related to Town services related to solid waste & recycling.
- D. Staffed educational booths at Gold nugget Days, Chocolate Fest, 24 Hour Relay, Cruisin Paradise, July 4th Parade and Festival, and Johnny Apple Seed.
- E. NRWS hosted a May E-waste & Appliance event and a waste tire & Free Yard Waste event in October. The waste tire disposal program was available to residents ongoing by appointment throughout the year and recycled 6,334 tires. Educational material was distributed at both events.

10) Summary of Hazardous Waste records required under sections 8.02.C and 8.02D:

This section refers to Hazardous Waste detected in a load checking program and excluded from the trash stream prior to placing in the landfill.

NRWS utilizes Neal Road Landfill exclusively for the disposal of trash from the Town of Paradise. There were no Hazardous Wastes reported to us as detected in Load Check programs on loads delivered from the Town of Paradise.

B. Recyclable Materials and Yard Waste Services**1) Total tons diverted by each program / service:****Residential:**

Curbside / Blue Cart Recycling:	3,435.62 tons
Yard Waste / Brown Cart Recycling:	6,244.75 tons

Commercial:

Blue Cart & Bin Recycling:	877.68 tons
Yard Waste / Brown Cart Recycling:	32.00 tons

Curbside mixed recyclables: All sorted material in the 2011 calendar year was processed in our Napa sorting facility. Separated and prepared recyclables were shipped to various mills for.

Composition based on sorting combined single stream source:

Aluminum:	.82%
Cardboard:	17.23%
Glass:	22.25%
Paper:	45.6%
Plastic:	7.62%
Metal:	6.48%

Organic Yard Waste Materials: Throughout 2011, the yard waste materials were processed at the Earth Worm Soil Factory on Neal Road. All curbside yard waste collected in Paradise is currently processed into high quality gardening compost.

2) Number of accounts for each program / service, number and size of container by recycled type.

Residential:	Accounts	Container
Curbside Blue Recycling 65 Gal carts:	779	817
Curbside Blue Recycling 95 Gal carts:	8,069	8,069
Curbside Brown Yard Waste 65 Gal carts:	3	3
Curbside Brown Yard Waste 95 Gal carts:	8,804	13,669
Commercial:	Accounts	Container
Curbside Blue Recycling carts:	468	1,044
Curbside Blue Rec Multi-family carts:	45	1,516
Yard waste Brown carts:	258	419
Yard Waste Brown Multi-family carts:	21	1,134
Cardboard / Mixed recycling:	Accounts	Container
2 yard	94	102
3 yard	7	7
4 yard	76	83
6 yard	28	28

3) Participation and set-out rates:

Residential even / odd week pickup:	
Curbside Recycling:	92%
Yard Waste:	63%
Commercial even /odd week pickup:	
Curbside Recycling	98%
Yard Waste:	55%(estimated)
Cardboard:	100%

NRWS trucks are equipped with arm lift counters and drivers record the number of container lifts and the data base compares to determine a set-out rate.

4) Recyclable Material sales revenue by material type: NRWS continues to market at \$50 per ton as mixed recyclables to our inter-company sorting facility.

Mixed Recyclables & Cardboard: \$50 per ton @ 4,313.30 tons = \$215,665

Yard waste: We are charged for processing at the Compost Facility.

5) Summary Assessment for Curbside Recycling:

Total disposal based diversion rate for the Town of Paradise for 2011 totals 57% and the CalRecycle methodology of reporting indicates that Paradise diversion exceeds the state base rate.

The curbside collection recycling program in Paradise continues to expand well with residents and businesses. The material also has been of good quality and residual continues to be less than 5% and for 2011 results are 3.6%. Public education and awareness continue to progress and we anticipate the program to further grow. Education is and always will be an ongoing effort and site visits are the most common and effective manner to reach the commercial customers. NRWS transfers all of the mixed recycling to the Napa sorting facility. NRWS is currently processing source separated cardboard, aluminum, and plastics within the Paradise facility.

C. Town of Paradise Vegetative Facility:**1) Total number of 2011 Facility Users:**

Vehicle count: 17,649

2) Incoming Material:

2011 Total	Yards	Tons
	55,770	5,602

3) Summary Assessment: The facility is a benefit to the Town and has helped in conjunction with the curbside collection program to offer alternative options for out side burning.

The facility continues to separate the limb wood and brush from the leaves and pine needles. The wood is ground with a horizontal grinder and transported to a co-gen facility in Oroville or Anderson. The leaves and needles are sent to the Earthworm Soil Factory or to a grinding facility in Durham.

Improvements to the facility are necessary to remediate storm water issues and the safety of those visiting the facility. Pricing will require ongoing analysis as the fuel markets have been unstable. Environmental Health has been inspecting the facility and in the wet weather, it has been noted of the water pooling. The facilities future utilization will require improvements with a solid surface tipping floor and storm water retention.

D) NRWS Recycle Center

1) Total number of visitors in 2011: 13,233

2) Material processed / handled:

Aluminum:	62.90 tons
Glass:	164.83 tons
Plastic:	34.30 tons
Metal:	193.99 tons
Batteries	13.83 tons
Oil & Anti-Freeze	20.82 tons
Inerts / Concrete	68.89 tons
E-Waste	127.88 tons

3) Summary Assessment: The American Way Recycle Center is open six days a week and is the only full serve facility on the ridge. The facility has proven to be a vital component of the Town's recycling programs. NRWS also assists California Vocations in operating the Stratton's Market Recycle Center. In addition to the common California Redemption Value materials, the center also accepts free household & automotive batteries, medical sharps, all electronic & universal waste with battery or cord, used oil, antifreeze, scrap metal, appliances, concrete, and mixed recyclables. Throughout 2011 NRWS scheduled the tire drop off appointments and recycled 6,334 tires.

E) Town of Paradise Permanent Household Hazardous Waste Facility:

- 1) Total number of Facility users: 1,667 (Open 51 days in 2011)

Material Handled

Latex Paint (bulked)	1,870 gal.	20,570 lbs.
Paint related Materials	550 gal.	6,050 lbs.
Flammable Liquids	440 gal.	4,840 lbs.
Misc. Lab Pack-Toxics	825 gal.	6,749 lbs.
Misc. Lab Pack – Acid	165 gal.	1,350 lbs.
Misc. Lab Pack – Alkaline	110 gal.	899 lbs.
Misc. Lab Pack – Flammable Liq.	55 gal.	449 lbs.
Misc. Lab Pack	55 gal.	449 lbs.
Flammable Aerosols Lab Pack	330 gal	2,699 lbs.
Corrosive Aerosols	55 gal.	449 lbs.
Toxic Aerosols Lab Pack	110 gal.	899 lbs.
Non RCRA Liquids	165 gal.	1,350 lbs.
Grease	55 gal.	449 lbs.
Roofing Cement	165 gal.	1,350 lbs.
Aerosols (Paint)	1,036 units	518 lbs.
Fluorescent Lamps	9,740 ft.	1,461 lbs.
Compact fluorescent lamps	2,320 units	238 lbs.
Misc. Fluorescents	321 units	54 lbs.
Household batteries		9,871 lbs.
Ballast lab pack		350 lbs.

Overall Weight Total 61,044 lbs. or 30.52 tons

- 2) Summary Assessment: This facility has offered the ridge a safe and convenient opportunity for residents to properly dispose of hazardous materials. Many materials received are recycled such as the latex paint, fluorescents, and batteries. Unfortunately, the lab packed materials are sent out for incineration or Class A landfills. This facility is one component that completes the Towns comprehensive solid waste and recycling programs. NRWS staffing has been trained and are operating the facility. Public education has been focusing efforts on notifying the customers of the do's and the don'ts related to what materials and volumes the facility accepts and how to transport safely.

F) Town Drop Off Collection Events in 2011

- 1) In addition to many materials that are accepted free of charge at the NRWS American Way facilities, NRWS hosted a number of Free Drop Off Collection Events in 2011. The events were geared to divert materials from the landfill or outdoor burning.

January: Free Christmas Tree Drop Off at the American Way facility through the entire month of January.

May 7th: NRWS hosted a Free Appliance and E-waste Drop Off. The event produced 43 tons of material.

July – December: Free Tire Drop Off by appointment and a one day event October 29th. During this period we took in 6,334 tires.

October 28th & 29th: The American Way Yard Waste Transfer Facility held a Free Drop Off Day. The day totaled 38 tons of material.

G) Overall Summary Program Assessment:

The Town of Paradise offers the residents a very comprehensive solid waste and recycling program. Public education continues to be a key role in the success of the program. In 2011 NRWS conducted commercial route audits and identified locations to work with to improve recycling efforts and possibly render those customers rate savings. With AB 341 effective July 1, 2012, commercial recycling will be a priority. The Town is ahead of the commercial recycling mandates and we feel very comfortable with the consistent recycling improvements the programs continue to produce.

Program Recommendations:

- With the increased storm water monitoring regulations and safety, the Town will be required to make the improvements necessary to continue to operate the American Way Yard Waste Transfer Facility. NRWS has been looking at grant opportunities to incorporate improvements with new composting technology.
- With the Cal Green Building codes, a Construction & Demolition process with Town staff and NRWS will need to be refined when permits are pulled. NRWS is prepared to offer many opportunities for construction projects to divert materials from the landfill.

Attachments:

Exhibit A: 2011 Residential Accounts & Services by Month

Exhibit B: 2011 Commercial Accounts & Services by Month

Exhibit C: 2011 Roll Off / Industrial Accounts & Services by Month

Exhibit D: 2011 NRWS Complaint Log

Exhibit E: 2011 Compliment Log

Exhibit F: 2011 Missed Pick-up Log

Exhibit G: 2011 Permanent Household Hazardous Waste Facility
Usage Log

Exhibit H: 2011 Material Handled by Type and Line of Business

2011 Annual Report: Town of Paradise

Exhibit: A

	2009 Annual	2010 Annual	January	** 2011** February	March	April	May	June	July	August	Sept	October	Nov	Dec	Year End
MSW Number of households - Paradise	8,205	8,479	8,594	8,628	8,693	8,732	8,774	8,810	8,829	8,840	8,878	8,905	8,911	8,913	8,913
# of households - 35 gallon (sr. rate)	103	94	94	94	94	94	94	91	91	90	90	90	94	94	94
# of households - 35 gallon Town	4,757	4,998	5,102	5,128	5,192	5,229	5,259	5,280	5,292	5,293	5,324	5,348	5,350	5,345	5,350
# of households - 65 gallon Town	2,255	2,293	2,303	2,309	2,312	2,313	2,323	2,331	2,337	2,345	2,354	2,355	2,356	2,369	2,369
# of households - 95 gallon Town	1,090	1,094	1,095	1,097	1,095	1,096	1,098	1,108	1,109	1,112	1,110	1,112	1,111	1,105	1,112
# of households - wavier APN share	0	0	0	0	0	155	156	157	157	161	161	162	163	163	163
# of households - wavier expired code enforcement to handle	193	95	147	139	146	13	8	8	7	7	6	6	6	6	147
# of households - vacant	285	501	502	497	490	529	510	505	503	498	480	464	445	444	529
# of households - vacation hold	2	2	25	30	49	71	68	67	65	69	69	74	81	51	81
# of households - opt out of service	384	394	386	328	245	230	236	230	218	239	232	212	213	223	386
# of households - off street service	3	3	3	3	3	83	68	55	55	56	56	53	62	70	83
# of households - non pay	17	29	26	38	34	54	45	40	37	43	38	36	44	42	54
Number of households - Paradise	8,116	8,637	8,520	8,554	8,621	8,658	8,697	8,734	8,754	8,763	8,799	8,845	8,836	8,848	8,848
Total containers	9,843	10,486	10,595	10,647	10,738	10,790	10,839	10,908	10,957	10,982	11,027	11,120	11,140	11,172	11,172
# of households - 65 gallon Town	571	779	788	789	793	795	797	791	787	787	787	784	776	779	797
Containers out	688	983	985	983	988	987	987	979	973	967	967	969	958	962	988
# of households - 95 gallon Town	7,545	7,624	7,732	7,765	7,828	7,863	7,900	7,943	7,967	7,976	8,012	8,061	8,060	8,069	8,069
Containers out	9,155	9,497	9,610	9,664	9,750	9,803	9,852	9,929	9,984	10,015	10,060	10,151	10,182	10,210	10,210
Total Number of household enrolled in yardwaste program	8,118	8,396	8,497	8,528	8,584	8,617	8,655	8,692	8,714	8,721	8,757	8,804	8,805	8,807	8,807
Total containers	13,703	14,415	14,551	14,586	14,687	14,746	14,822	14,901	14,958	14,977	15,018	15,161	15,231	15,286	15,286
Town - 95 gallon	8,115	8,393	8,494	8,525	8,581	8,614	8,652	8,689	8,711	8,718	8,754	8,801	8,802	8,804	8,804
Town - 65 gallon	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3

2011 Annual Report: Town of Paradise

Exhibit: B

2011 Annual Report: Town of Paradise

Exhibit: C

Exhibit C

Roll Off	** 2011 **												Year to Date
	January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	
Active accounts													
MSW													
# of 10 yd Paradise	0	0	0	0	0	0	0	0	0	0	0	0	0
# of 20 yd Town	12	12	16	21	30	26	24	24	26	22	21	21	255
# of 30 yd Paradise	10	4	4	13	13	9	18	13	5	8	6	7	110
# of 40 yd Paradise	3	2	7	11	6	4	6	11	11	8	5	2	76
Mixed Recycling													
# of 10 yd Paradise	2	1	1	3	2	3	1	2	1	1	2	2	21
# of 20 yd Paradise	1	1	0	1	3	1	0	2	0	0	0	0	9
# of 30 yd Paradise	1	0	1	1	1	0	0	1	0	0	0	1	6
# of 40 yd Paradise	0	1	1	0	0	0	0	0	0	0	0		2
Yardwaste													
# of 20 yd Paradise	7	4	4	3	4	9	5	4	4	5	12	10	71
# of 30 yd Paradise	2	2	0	3	5	6	5	6	1	2	5	2	39
# of 40 yd Paradise	0	0	0	0	0	1	1	1	2	3	1	2	11
Active compactor accounts													
# of 15 yd	1	1	0	0	0	0	0	0	0	0	0	0	2
# of 25 yd	2	2	2	2	2	2	2	2	2	2	2	2	24
# of 30 yd	1	1	1	1	1	1	1	1	1	1	1	1	12
Total Actions / Accounts	42	31	37	59	67	62	63	67	53	52	55	50	638

2011 Annual Report: Town of Paradise

Exhibit: D

Exhibit D: NRWS Complaint Log 2011

CUST #	SERV NAME	LAST NAME	CYCLE	NOTE CODE	DATE	TIME	NOTE	USER
10440	KENT	KENOYER <u>6433 Dora Lee Ln</u> 530-877-4453	R1	COMPL	1/13/2011	2:05 PM	CUSTOMER COMPLAINT CALL CUSTOMER UPSET THAT HIS CANS ARE BEING MARKED AS CAN NOT OUT. WOULD LIKE ROUTE MANAGER TO CONTACT HIM REGARDING SITUATION.	STACYP
				COMPL	1/17/2011	10:26 AM	COMPLAINT FOLLOW UP: TIM TALKED W/ DRIVER CARTS WERE NOT OUT HE DOCUMENTED TIME 844	KATIE
6278	GISELA	IRWIN <u>1439 Powell Ln</u> 530-872-3345		COMPL	1/27/2011	10:30 AM	CUSTOMER COMPLAINT CALL - YW IS FALLING OUT & LEAVING PILES ALL DOWN THE STREET WHEN IT IS DUMPED	KATIE
				COMPL	1/31/2011	10:21 AM	COMPLAINT FOLLOW UP: TIM V TALKED W/ DRIVER HE DIDN'T KNOW HE WAS DOING THAT.	KATIE
1455	THOMAS L.	BRANNON <u>1081 Fairview Dr</u> 530-872-8321	R1	COMPL	2/9/2011	4:04 PM	CUSTOMER COMPLAINT CALL CUSTOMER IS UPSET THAT THE RECYCLE CENTER NOR OUR WEB SITE SAY THAT THE CUSTOMER WOULD BE RESPONSIBLE FOR UNLOADING MATERIAL THAT THEY BRING INTO THE RECYCLE CENTER	STACYP
				COMPL	2/9/2011	4:05 PM	COMPLAINT FOLLOW UP SIGNAGE IS AT RECYCLE CENTER AND WEB SITE WILL BE UPDATED TODAY	STACYP
2583	RONALEE	PHARES <u>1374 Mc Cullough Dr</u> 877-3575	R1	COMPL	2/14/2011	8:23 AM	CUSTOMER COMPLAINT CALL RONALEE CLD TO DISPUTE THE \$25 FEE SHE THINKS IT IS AN UNFAIR PRICE SHE FORGOT THEY HAD THE AUTOMATIC DEBITS FROM THIS CHECKING ACCT WHEN THEY CLOSED IT TOLD HER OUR BANK CHARGES US AS WELL & SHE COULD DISPUTE IT IN WRITING IF SHE FEELS NECESSARY	BOBBI
				COMPL	2/14/2011	3:52 PM	SUPERVISORS REVIEW. WILL WAIT FOR REQUEST IN WRITING TO TAKE ANY ACTION.	STACYP
				COMPL	2/14/2011	3:57 PM	UPDATED RETURNED PAYMENT LETTERS TO INCLUDE CALIFORNIA CIVIL CODE FOR FEES CUSTOMER IS LIABLE FOR FOR PAYMENTS PRESENTED AND NOT HONORED. CALIFORNIA CIVIL CODE 1719(A) ADDED	STACYP

Exhibit D: NRWS Complaint Log 2011

CUST #	SERV NAME	LAST NAME	CYCLE	NOTE CODE	DATE	TIME	NOTE	USER
532	APPLETREE MOBILE HOME PARK	MORAIS	CA	COMPL	3/18/2011	1:38 PM	CUSTOMER COMPLAINT CALL RESIDENT 1437 KILCREASE CIR CALLED IN COMPLAINT OF PAPER LEFT ON ROADWAY AFTER RECYCLE SERVICE TODAY	STACYP
	<u>6841 Clark Rd</u>							
	530-877-8901			COMPL	3/28/2011	9:20 AM	COMPLAINT FOLLOW UP: TIM TALKED W/ DRIVER THE MATERIAL WAS ALREADY BLOWN ALL OVER THE YARD & STREET	KATIE
7575	DAVID	MORAIS	R1	COMPL	3/25/2011	1:35 PM	CUSTOMER COMPLAINT CALL MRS. MORIAS DOES NOT AGREE WITH OUR POLICY OF BILLING FOR THE SERVICE IN ADVANCE. MRS. REFUSES TO PAY IN ADVANCE AND IS VERY IRRITATED AT RECEIVING A NOTICE THAT HER ACCOUNT IS PAST DUE WHEN SHE FEELS THAT THE SERVICES ARE NOT DONE YET.	STACYP
	<u>8654 Skyway</u>							
	530-877-2642			COMPL	3/25/2011	1:37 PM	REVIEWED BILLING POLICY AND PAYMENT OPTIONS WITH MRS. MORIAS. SHE WILL TRY TO PAY THE BILL BEFORE THE PAST DUE LETTERS GENERATE.	STACYP
3472	AUTO ZONE #5308	MORAIS	CA	COMPL	4/13/2011	8:04 AM	CUSTOMER COMPLAINT CALL: MARCUS (MGR) CLD THAT HE WENT OUT TO ASK THE DRIVER A QUESTION WHEN HE WAS THERE THIS MORNING & THE DRIVER GOT BACK IN THE TRUCK & SVCD AS QUICK AS POSSIBLE & LEFT WITHOUT PUTTING BIN BACK OR CLOSING GATES.	KATIE
	<u>7542 SKYWAY</u>							
	901-495-8832			COMPL	4/15/2011	10:07 AM	COMPLAINT FOLLOW UP: TIM V TALKED W/ TIM L. MAN CAME OUT WHILE TIM WAS DUMPING BIN & WAS THEN IN THE ENCLOSURE SO HE DID NOT PUSH THE BIN BACK IN THE ENCLOSURE OR CLOSE THE GATE. TIGHT FIT IN THE ENCLOSURE W/ THE BIN & METAL SHELVING. BIN WOULD NOT FIT W/ CUSTOMER IN THE ENCLOSURE TOO.	KATIE
8345	SUE	PORTER	CA	COMPL	5/6/2011	9:37 AM	CUSTOMER COMPLAINT SUE STATES THAT THE RECYCLE DRIVER IS TEARING UP HER FIELD SHE HAS NOTIFIED US ABOUT IT BEFORE AND HE IS STILL CAUSING DAMAGE CREATING LARGE RUTS SHE HAS DECIDED TO JUST HAVE THE RECYCLE CART REMOVED	BOBBIR
	<u>4827 ROUND VALLEY RANCH RD</u>							
	530-877-3933							

Exhibit D: NRWS Complaint Log 2011

CUST #	SERV NAME	LAST NAME	CYCLE	NOTE CODE	DATE	TIME	NOTE	USER
15726	JEFFEREY	MONACO	2R	COMPL	5/23/2011	8:52 AM	CUSTOMER COMPLAINT CALL JEFFREY IS UPSET THAT WE CONTACTED THE TOWN REGARDING HIS ACCT STATUS & NO SERVICE HE IS TIRED OF THIS TOWN & HAVING TO PAY FINES ALL THE TIME & HE WILL BE CONTACTING HIS LAWYER IF WE CONTINUE TO HARRASS HIM	BOBBIR
		<u>5737 JEWELL RD</u> 530-877-8051						
3826	BRYAN AND LISA	BOCKS	R1	COMPL	7/22/2011	3:57 PM	CUSTOMER COMPLAINT CALL - LISA CALLED THAT THE CAN HAS ONLY BEEN 1/2 EMPTIED LAST 4 WKS & TODAY THERE IS TRASH IN THE STREET	KATIE
		<u>6659 WOODLAND DR</u> 530-876-1882						
				COMPL	7/22/2011	3:58 PM	TRANSFERED LISA TO TIM V TO DISCUSS	KATIE
				COMPL	7/22/2011	4:06 PM	TIM V SPOKE WITH CUSTOMER AND WILL REVIEW THE ADDRESS WITH THE DRIVERS TO MAKE SURE THAT THE CANS EMPTY ALL THE WAY. PRIMARY CAN THAT IS 1/2 DUMP IS TRASH CAN. DRIVER WILL DO A RETURN TRIP MONDAY 7/28/11.	STACYP
				COMPL	7/26/2011	9:27 AM	COMPLAINT FOLLOW UP: TIM V TALKED W/ DRIVER JAY DID NOT REALIZE THERE WAS MATERIAL STUCK IN THE CAN & NEVER SAW ANY TRASH ON THE STREET HE WOULD HAVE STOPPED TO PICK IT UP.	KATIE
9221		ST NICHOLAS EPISCOP, CA	COMPL		8/15/2011	9:47 AM	CUSTOMER COMPLAINT CALL PEGGY REQUESTS TRASH DRIVER SLOW DOWN LOTS OF DISABLED PEOPLE IN & OUT HERE	BOBBIE2
		<u>5872 OLIVER RD</u> 530-877-7006			8/18/2011 8/18/2011	8:35 AM 8:35 AM	COMPLAINT FOLLOW UP: DOUG S TALKED W/ DRIVER ABOUT SLOWING DOWN	KATIE
2798	JEANNINE	KRANICH	R1	COMPL	8/29/2011	9:07 AM	CUSTOMER COMPLAINT CALL JEANNINE IS VERY AGITATED THAT HER PAYMENTS WERE POSTED AS ELECTRONIC DEBITS. ADVISED JEANNINE THAT SHE CAN BRING IN HER PAYMENT OR MAIL IT TO OUR PHYSICAL ADDRESS TO BE PROCESSED HERE IN HOUSE. ADVISED ALL PAYMENTS SENT TO PAYMENT CENTER WILL BE ACH DEBITED. JEANNINE WILL BE CONTACTING THE TOWN OF PARADISE TO FURTHER HER COMPLAINT.	STACYP
		<u>3975 SKYVIEW DR</u> 530-872-8181						

Exhibit D: NRWS Complaint Log 2011

CUST #	SERV NAME	LAST NAME	CYCLE	NOTE CODE	DATE	TIME	NOTE	USER
6225	APRIL & KEVIN	HULTMAN	R1	COMPL	11/1/2011	10:51 AM	CUSTOMER COMPLAINT CALL KEVIN CALLED IN THAT HIS WIFE ADVISED HIM THAT A GARBAGE TRUCK WAS OUTSIDE THEIR HOUSE FOR @ 15 MIN THIS AM. WHEN THE GARBAGE TRUCK LEFT THERE WAS A PUDDLE OF WHAT APPEARS TO BE HYDRAULIC FLUID. KEVIN IS CONCERNED THAT WITH THE RAIN COMING THAT THIS WILL BE A HAZARD OR WILL DAMAGE THE PAVEMENT	STACYP
		<u>1558 GATE LN</u>						
		530-872-0209						
					11/1/2011	10:53 AM	COMPLAINT FOLLOW UP MIKE IN THE SHOP WILL GO OUT TO THE AREA AND CHECK IT OUT. HE WILL TAKE A SPILL KIT AND ABSORBANT IF IT IS ANY KIND OF OIL OR FLUID WE CAN TAKE CARE OF.	STACYP
					11/1/2011	12:12 PM	COMPLAINT FOLLOW UP SHOP INVESTIGATED THE LIQUID. THIS WAS WATER OFF OF THE TAIL GATE OF THE Y/W TRUCK. FORWARDED RESULTS TO MANAGERS FOR FURTHER REVIEW IF NECESSARY	STACYP
					11/7/2011	9:28 AM	COMPLAINT FOLLOW UP THIS STOP WAS THE LAST STOP ON THE ROUTE BEFORE THE TRUCK HAD TO EMPTY AT THE COMPOST FACILITY. HE WAS ON SITE PACKING THE LOAD TO FINISH THE CANS APPROXIMATELY 5 MIN. THE WATER THAT LEAKED FROM THE TRUCK WAS APPROX. 1' X 3' AND WILL WASH AWAY WITH THE RAIN.	STACYP

2011 Annual Report: Town of Paradise

Exhibit: E

Exhibit E: NRWS Compliment Log 2011

CUST #	SERV FIRST NAME	SERV LAST NAME	CYCLE	NOTE CODE	NOTE DATE	NOTE TIME	NOTE	USER
3886	MATT & NICOLE	BOWHALL <u>531 VALLEY VIEW DR</u>	R1	HAPPY	1/14/2011	11:44 AM	CUSTOMER COMPLIMENT CALL CUSTOMER WAS GREATLY APPRECIATIVE THAT WE WILL COME BACK FOR A CAN THAT THEY DIDN'T PLACE OUT ON TIME. HE SAID THANK YOU!	STACYP
6316	TERESSA CLEMENTS &	LOUISE JAMEL <u>5721 PARADISE AVE</u>	R1	HAPPY	1/14/2011	4:05 PM	CUSTOMER COMPLIMENT CALL TERESSA CALLED AND JUST WANTED MANAGEMENT TO KNOW THAT THE OFFICE STAFF IS SO KIND AND SHE IS THANKFUL FOR US.	STACYP
712	JACK	KNOWLTON <u>6670 BROOK WAY</u>	R1	HAPPY	1/15/2011	8:42 AM	CUSTOMER COMPLIMENT CALL CUSTOMER IS THANKFUL FOR OUR HHW FACILITY.	STACYP
10510		JUICE AND JAVA <u>7067 SKYWAY</u>	C	HAPPY	1/18/2011	10:43 AM	CUSTOMER COMPLIMENT CALL GEOFFREY THANKS US FOR SENDING A DRIVER BY & SAYS THANK YOU TO THE DRIVER FOR CLEANING UP THE MESS OUTSIDE OF THE BIN THAT WAS VERY NICE OF HIM & HE DID A GREAT JOB	BOBBI
8256	JOSE	POMPA <u>5424 PRINCETON WAY</u>	R1	HAPPY	1/21/2011	2:09 PM	JOSE CALLED THAT HE IS VERY PLEASED WITH OUR SERVICE & WE ARE DOING A GREAT JOB.	KATIE
857	BOB	HOLLAND <u>725 EDWARDS :M</u>	R1	HAPPY	1/21/2011	4:36 PM	CUSTOMER COMPLIMENT CALL BOB IS HAPPY W/ OUR SERVICE & RATES	BOBBI
11049	LYNN	BARTON <u>7315 PENTZ RD</u>	R1	HAPPY	1/26/2011	3:38 PM	THANK YOU FOR TAKING THE EXTRA TIME TO MAKE SURE ALL THE WET LEAVES WERE DUMPED OUT OF THE YW CAN	KATIE
20421	STEVEN	DUTRA <u>801 WINDSOR DR</u>	R1	HAPPY	3/2/2011	10:23 AM	CUSTOMER COMPLIMENT CALL TRASH DRIVER WALKED IN FOR THEIR CANS WHEN THEY WERE NOT OUT. CUSTOMER WAS VERY THANKFUL.	STACYP
532		APPLETREE MOBILE HOME PARK <u>6841 CLARK RD</u>	CA	HAPPY	3/2/2011	12:58 PM	COMPLIMENT ON DRIVERS FROM RUTH HANTELMAN RESIDENT SHE THINKS THEY ARE VERY CURTEOUS & APPRECIATES THAT THEY ARE QUIET & PICKS UP TRASH WHEN IT FALLS OUT OF A CAN.	BOBBI
5608	RHODA OR GARY	GLOTFELTY <u>5920 BOETA CT</u>	RC	HAPPY	3/15/2011	3:00 PM	THANK YOU FOR THE GREAT SERVICE!	KATIE
2125	MIKE	CLEMENT <u>6274 LANCASTER DR</u>	R1	HAPPY	3/17/2011	8:47 AM	CUSTOMER COMPLIMENT CALL. DURING THE SNOW THE DRIVER (TRASH) WALKED UP THE DRIVEWAY AND TOOK THE CAN TO THE STREET. MIKE WAS MORE APPRECIATIVE FOR THIS BECAUSE HE IS IN A WHEEL CHAIR.	STACYP

Exhibit E: NRWS Compliment Log 2011

CUST #	SERV FIRST NAME	SERV LAST NAME	CYCLE	NOTE CODE	NOTE DATE	NOTE TIME	NOTE	USER
5173	MARION	FAIRCHILD <u>6696 BROOK WAY</u>	RC	HAPPY	3/28/2011	2:44 PM	CUSTOMER COMPLIMENT CALL WANTED TO EXPRESS HER THANKS FOR ALL THAT WE DO FOR HER AND FOR THE COMMUNITY.	STACYP
4502		PARADISE COMM PARK MED CTR <u>771 BUSCHMANN RD</u>	CA	HAPPY	4/1/2011	4:00 PM	MIKE CALLED IN TO SAY THANK YOU TO OUR RECY DRIVER FOR TAKING THE TIME TO MOVE THE CB BIN BACK NEXT TO THE WALL AND THEN DOING THE SAME FOR THE MIXED BIN. HE REALLY APPRECIATES THE HELP KEEPING THE FACILITY TIDY.	JENNIFERA
13391	MARTHA	MOLINA <u>5421 FOSTER RD</u>	R1	HAPPY	4/11/2011	9:58 AM	CUSTOMER COMPLIMENT CALL THINKS OUR DRIVERS ARE GREAT COURTEOUS & OUR SERVICE IS WONDERFUL TOOK OUR SURVEY OVER THE PHONE	BOBBI
18943	JOHN	ANDERSON <u>1236 CINDY LN</u>	R1	HAPPY	4/12/2011	1:26 PM	CUSTOMER COMPLIMENTED THE CUSTOMER SERVICE HE RECEIVED TODAY & THANKED US FOR LISTENING TO HIS OPINIONS & ANSWERING HIS QUESTIONS.	BOBBI
8345	SUE	PORTER <u>4827 ROUND VALLEY RANCH RD</u>	CA	HAPPY	5/6/2011	9:37 AM	CUSTOMER COMPLIMENT SUE IS VERY PLEASED W/ THE COMMERCIAL DRIVER WHO SERVICES HER TRASH DUMPSTER AND SAYS HE IS COURTEOUS & CAREFUL	BOBBIR
11458	CLARICE TIPTON OR	NICOLE LAWHUN <u>1249 WAGSTAFF RD</u>	R1	HAPPY	5/9/2011	12:01 PM	CUSTOMER COMPLIMENT CALL NICOLE WANTED US TO KNOW THAT OUR WEBSITE IS AWESOME AND IT HELPED HER WITH A LOT OF INFORMATION.	STACYP
691	ROBERT	CORNELL <u>6148 BOWLES BLVD</u>	R1	HAPPY	5/11/2011	1:32 PM	ROBERT & FAMILY ARE VERY PLEASED W/ SERVICES & EVERYTHING WE OFFER	KATIE
2816	KIM	CORNELL <u>891 WAGGONER RD</u>	R1	HAPPY	5/12/2011	9:08 AM 12:35 PM	KIM IS THANKFUL THAT WE HAVE A HHW FACILITY KIM IS PLEASED W/ THE STAFF AT THE RECYCLE CENTER & STATES THEY ARE VERY HELPFUL	STACYP BOBBIR
2674	WARREN	BOWDEN <u>4035 NEAL RD</u>	R1	HAPPY	5/18/2011	11:02 AM	THANK YOU FOR PULLING YW CANS OUT TODAY	KATIE
8375	AL	PREGLER <u>438 ROE RD</u>	R1	HAPPY	5/18/2011	11:54 AM	CUSTOMER COMPLIMENT CALL MR. PREGLER IS THANKFUL THAT THE DRIVER TOOK THE TIME TO REMOVE HIS YARD WAST FROM THE BAGS AND EMPTY THEM. HE WAS ALSO HAPPY THAT WE CALLED HIM TO LET HIM KNOW NOT TO BAG THE YARD WASTE. HE THINKS OUR STAFF IS GREAT	STACYP

Exhibit E: NRWS Compliment Log 2011

CUST #	SERV FIRST NAME	SERV LAST NAME	CYCLE	NOTE CODE	NOTE DATE	NOTE TIME	NOTE	USER
10846	NANCY L	TORLEY <u>6679 SHAY LN</u>	R1	HAPPY	6/16/2011	11:13 AM	CUSTOMER COMPLIMENT CALL THANKS OUR OFFICE STAFF FOR WORKING W/ HER AND BEING SO PATIENT W/ HER WHILE SHE WAS UNEMPLOYED & OFFERING OUR ASSISTANCE	BOBBIR
10095		WOODLANDS MOBILE HOME PARK <u>5838 BLACK OLIVE DR</u>	CA	HAPPY	6/17/2011	8:05 AM	CUSTOMER COMPLIMENT CALL SAW YARDWASTE DRIVER SWEEP UP A MESS THAT FELL ONTO GROUND YESTERDAY THOUGHT THAT WAS VERY NICE & EFFICIENT OF HIM	BOBBIR
16999	STACEY	SUTTON (RENTAL) <u>6125 WIND TUNE PL</u>	R1	HAPPY	6/21/2011	11:33 AM	CUSTOMER COMPLIMENT CALL - SAYS OUR DRIVERS ARE VERY COURTEOUS	BOBBIR
1913	ELIZABETH	DOUGLAS <u>1536 JUDY LN</u>	R1	HAPPY	7/9/2011	11:55 AM	SENT DRIVER A THANK YOU CARD	STACYP
7935		PLANTATION <u>208 BERRY CREEK DR</u>	CA	HAPPY	8/4/2011	9:22 AM	REC'D CALL FROM JIM LAFFERTY WANTED TO THANK US FOR THE GREAT JOB WALKED THE DOG AND SAW NO DAMAGE TO NEW WORK AND APPRECIATED US GOING IN EARLY.	KATY
15508	EFRIN	ROBINSON (RENTAL) <u>5707 NEWMAN AVE</u>	R1	HAPPY	8/4/2011	10:20 AM	TENANT CLD TO LET US KNOW SHE IS VERY HAPPY WITH DRIVER. SAYS HE IS REALLY NICE.	KATY
16167	BOB	HOOD <u>720 WAGSTAFF RD</u>	R1	HAPPY	8/12/2011	2:18 PM	CUSTOMER COMPLIMENT CALL SAYS OUR COMPANY IS DOING A GREAT JOB	BOBBI2
15105	KATHY	LEPPANEN <u>6446 DORA LEE LN</u>	R1	HAPPY	8/15/2011	8:15 AM	CUSTOMER COMPLIMENT EMAIL: NRWS ROCKS!	BOBBI2
9732		VISTA VILLAGE PROPERTY ASSOC <u>3821 GRANDA VISTA DR</u>	CA	HAPPY	8/26/2011	10:34 AM	RESIDENT CLT TO EXPRESS HOW PLEASED THEY ARE W/ SERVICE & THE DRIVER HE DOES A WONDERFUL JOB & IS VERY COURTEOUS WHEN THINGS FALL OUT OF A CAN HE TAKES TIME TO CLEAN IT UP	BOBBI2
4816	DOUGLAS J	DEIN <u>5226 SQUIRE LN</u>	R1	HAPPY	9/5/2011	1:18 PM	CUSTOMER COMPLIMENT CALL COMPLIMENTED YW DRIVER & THANKS HIM FOR GOING SLOW ON THE ROAD	BOBBI2
1573	VICTOR	STOCKBRIDGE <u>615 MORRIS LN</u>	R1	HAPPY	9/12/2011	1:47 PM	CUSTOMER COMPLIMENT CALL VERY THANKFUL FOR OUR CALL TODAY TO REMIND HER WHICH CANS TO PUT OUT FOR SERVICE. WONDERFUL CUSTOMER SERVICE !	STACYP
6031	RONALD	HESS <u>5521 PINEHAVEN DR</u>	R1	HAPPY	10/11/2011	10:11 AM	CUSTOMER COMPLIMENT CALL RON IS PLEASED W/ OUR SERVICES	BOBBI2

Exhibit E: NRWS Compliment Log 2011

CUST #	SERV FIRST NAME	SERV LAST NAME	CYCLE	NOTE CODE	NOTE DATE	NOTE TIME	NOTE	USER
6394	HOWARD	JOHNSON <u>6103 CLIFF DR</u>	R1	HAPPY	10/14/2011	10:36 AM	CUSTOMER COMPLIMENT VISIT HOWARD CAME IN TO S/W DOUG ABOUT BOB SOITO HE VISITED THE RECYCLING CENTER TODAY & WAS VERY PLEASED W/ THE WAY BOB IS HANDLING THINGS AND OUT COMPANY IS DOING A GREAT JOB	BOBBI2
2419	IMOGENE	MC CULLOCH <u>8092 SKYWAY</u>	R1	HAPPY	10/19/2011	3:30 PM	CUSTOMER COMPLIMENT CALL THANKS US FOR 2ND YW CART	BOBBI2
2811	ALLEN	CARSON <u>565 SUNSET DR</u>	R1	HAPPY	10/20/2011	10:52 AM	CUSTOMER COMPLIMENT CALL VERY PLEASED W/ OUR CUSTOMER SERVICE	BOBBI2
13152	EDDIE	SANCHEZ <u>841 NATURES WAY</u>	R1	HAPPY	10/24/2011	1:28 PM	CUSTOMER COMPLIMENT CALL SHERYL WANTED TO COMPLIMENT THE DRIVER FOR BEING AWARE OF AND CONCERNED ABOUT HIS SURROUNDINGS. THE DRIVER NOTICED ONE OF THIER GOATS HAD HIS HEAD STUCK IN THE FENCE AND ALERTED DISPTACH TO CONTACT THEM. SHERYL IS VERY THANKFUL FOR OUR HELP.	STACYP
10335	JUDE	DARRIN <u>884 WAGGONER RD</u>	R1	HAPPY	10/28/2011	11:59 AM	THANK YOU FOR CLEANING UP THE RECYCLING THAT HAD SPILLED ON THE GROUND. THEY REALLY APPRECIATE YOU TAKING THE TIME.	KATIE
1630	RONALD	NEWMAN <u>5851 NIELSEN DR</u>	R1	HAPPY	11/3/2011	3:38 PM	CUSTOMER COMPLIMENT CALL RONALD WANTED TO EXPRESS HIS THANKFULNESS TO OUR STAFF FOR HOW GOOD WE TAKE CARE OF HIS WASTE AND RECYCLING NEEDS.	STACYP
8345	SUE	PORTER <u>4827 ROUND VALLEY RANCH RD</u>	CA	HAPPY	11/9/2011	9:06 AM	SUE IS PLEASED W/ THE SERVICE & SAYS THE RECYCLE DRIVER IS DOING MUCH BETTER DRIVING ON HER ROAD AND STAYING OUT OF THE FIELD & THANKS HIM FOR THAT	BOBBI2
2313	VERONICA	WIENERS (RENTAL) <u>6123 LOIS DR</u>	R1	HAPPY	11/9/2011	3:07 PM	CUSTOMER COMPLIMENT CALL LOVES OUR SERVICES & THANKS US FOR RECYCLING	BOBBI2
23316	LYNNE	MC CALLUM <u>5930 SAWMILL RD</u>	CC	HAPPY	12/6/2011	4:01 PM	CUSTOMER COMPLIMENT CALL REALLY LOVES OUR SERVICE & DUMPSTER RATES	BOBBI2
6316	TERESSA CLEMENTS &	LOUISE JAMEL <u>5721 PARADISE AVE</u>	R1	HAPPY	12/12/2011	1:00 PM	CUSTOMER COMPLIMENT CALL LOUISE CAME INTO THE OFFICE TO COMPLIMENT THE DRIVER'S CHEERFUL AND HELPFUL ATTITUDE. SHE DIDN'T HAVE THE BEST OPINION OF HIM UNTIL TODAY. HE HELPED HER MOVE THE CAN TO THE STREET AND MOVED IT OUT OF THE WAY OF THE CAR SO SHE COULD GET TO AN APPOINTMENT.	BOBBI2

Exhibit E: NRWS Compliment Log 2011

CUST #	SERV FIRST NAME	SERV LAST NAME	CYCLE	NOTE CODE	NOTE DATE	NOTE TIME	NOTE	USER
17625	GREG	LAVIN (RENTAL) <u>5697 SKYWAY</u>	R1	HAPPY	12/14/2011	1:10 PM	CUSTOMER COMPLIMENT CALL THANK YOU FOR YOUR CONCIENTIOUS SERVICE	KATIE
7935		PLANTATION <u>208 BERRY CREEK DR</u>	CA	HAPPY	12/23/2011	2:39 PM	CUSTOMER COMPLIMENT CALL HELEN WANTED TO THANK THE DRIVERS FOR THEIR WONDERFUL SERVICE SHE APPRECIATES THAT THEY ARE SO HELPFUL.	STACYP

2011 Annual Report: Town of Paradise

Exhibit: F

Exhibit F: NRWS Missed Pickup Log 2011

CUST #	SERV LAST NAME	CYCLE	NOTE CODE	NOTE DATE	NOTE TIME	NOTE	USER
8213	PINE SPRINGS MOBILE HOME PARK <u>6920 CLARK RD</u> 530-877-1467	CA	MPU	2/14/11	8:30 AM	MISSED PICK UP: FRIDAY TRASH ROUTE PER JUDY MANAGER OF THE PARK LET HER KNOW SUB DRIVER ON THAT ROUTE LAST WEEK WILL GET A DRIVER OUT THERE TODAY IMMEDIATELY TO SERVICE TRASH	BOBBI
			REC	2/14/11	9:30 AM	MPU RECOVERED MON (FROM FRI ROUTE) BY BRADY.	BOBBI
7935	PLANTATION <u>208 BERRY CREEK DR</u> 530-894-0404	CA	MPU	4/28/2011	1:15 PM	MISSED PICK UP THE HOUSES BELOW THE CLUB HOUSE ON BERRY CREEK DRIVE DID NOT GET THEIR RECYCL PICKED UP TODAY.	STACYP
			REC	4/29/2011	1:16 PM	MPU RECOVERED BY CARL 13:00 TODAY ANOTHER DRIVER SERVICED DUE TO BREAKDOWN & WAS TOLD THAT SECTION WAS COMPLETE.	STACYP
17847	BUTTE COUNTY GLEANERS INC <u>5420 CLARK RD, STE F</u> 530-872-0637	CA	MPU	5/12/2011	8:02 AM	MISSED PICK UP 2YD TRASH BIN REPORTEDLY NOT SERVICED WED PER TIM L HE HAD FIRE IN HOPPER YESTERDAY & IT THREW HIM OFF	BOBBIR
			REC	5/12/2011	8:10 AM	MPU RECOVERED THURSDAY BY TIM L. 8:10AM	BOBBIR
1948	DANNY L. JACKSON <u>6870 QUAIL WAY</u> 530-872-1996	R1	MPU	5/13/2011	10:39 AM	MISSED PICK UP PER MRS. JACKSON TRASH & Y/W NOT SERVICED	STACYP
			REC	5/13/2011	1:35 PM	MPU RECOVERED JAY H 1:35 PM DRIVER STATED ROAD WAS BLOCKED BY A TRUCK & TRAILER WHEN HE WAS IN THE AREA. DRIVER DID NOT HAVE RADIO RECEPTION IN THAT AREA AND FORGOT TO CALL IN THE HAUL OR CALL WHEN HE HAD RADIO RECEPTION. DRIVER ON DUTY WAS THE RELIEF DRIVER AS NORMAL DRIVER WAS OUT FOR VACATION. DOUG SPEICHER REVIEWED FAILED HAUL OR CALL WITH RELIEF DRIVER.	STACYP
20654	KENNETH STEIR <u>508 Town Ln</u>	R1	MPU	7/21/2011	8:48 AM	MISSED PICK UP DRIVERS WERE UNDER THE IMPRESSION THERE WERE NO LONGER SERVICES ON THIS STREET THAT THE ACCOUNT HAD BEEN CANCELLED INFORMED DRIVERS THAT 1 OF 3 ACCOUNTS CANCELLED BUT THEY STILL HAVE 2 ACTIVE ACCTS HERE.	BOBBIR
			REC	7/21/2011	10:30 AM	MPU RECOVERED BY BILL KING 10:15 AM	STACYP
7974	PARADISE DRUG <u>6240 Clark Rd</u>	CA	MPU	8/23/2011	9:12 AM	MISSED PICK UP-CARDBOARD BIN FROM 08/22/11	BOBBI2
				8/24/2011	8:06 AM	MPU RECOVERED CRO1 CARDBOARD BY J.A 08/24/11 DRIVER WAS NOT SURE WHAT MIGHT HAVE CAUSED A MISSED PICKUP & SAID THAT BIN IS NOT USUALLY FULL.	BOBBI2

2011 Annual Report: Town of Paradise

Exhibit: G

Exhibit G: Permanent Household Hazardous Waste Facility Usage Log

Date	Non Cust.	Paradise	Magalia	Butte Valley	Other	Total	County	Non Cust
1/5/2011	1	35	0	0	1	37	<u>3%</u>	3%
1/15/2011	0	35	2	0	3	40	<u>13%</u>	0%
1/19/2011	2	37	3	0	1	43	<u>9%</u>	5%
1/29/2011	0	29	1	0	0	30	<u>3%</u>	0%
2/2/2011	2	31	3	0	1	37	<u>11%</u>	5%
2/12/2011	0	50	4	0	1	55	<u>9%</u>	0%
2/16/2011	1	21	0	0	0	22	<u>0%</u>	5%
2/26/2011	0	6	0	0	0	6	<u>0%</u>	0%
3/2/2011	0	4	1	0	0	5	<u>20%</u>	0%
3/12/2011	0	23	1	0	0	24	<u>4%</u>	0%
3/16/2011	1	15	1	0	0	17	<u>6%</u>	6%
3/26/2011	0	10	0	0	0	10	<u>0%</u>	0%
3/30/2011	0	23	2	0	2	27	<u>15%</u>	0%
4/9/2011	1	34	2	1	0	38	<u>8%</u>	3%
4/13/2011	3	20	2	1	0	26	<u>12%</u>	12%
4/23/2011	2	29	4	1	0	36	<u>14%</u>	6%
4/27/2011	1	22	4	0	2	29	<u>21%</u>	3%
5/7/2011	0	68	3	0	0	71	<u>4%</u>	0%
5/11/2011	1	22	3	0	1	27	<u>15%</u>	4%
8/21/2011	2	26	1	2	1	32	<u>13%</u>	6%
5/25/2011	2	28	3	0	0	33	<u>9%</u>	6%
6/4/2011	1	14	2	0	0	17	<u>12%</u>	6%
6/8/2011	0	29	1	0	0	30	<u>3%</u>	0%
6/18/2011	1	36	2	0	0	39	<u>5%</u>	3%
6/22/2011	0	31	6	0	0	37	<u>16%</u>	0%
7/2/2011	1	42	4	0	0	47	<u>9%</u>	2%
7/6/2011	2	33	5	3	0	43	<u>19%</u>	5%
7/16/2011	2	39	2	0	2	45	<u>9%</u>	4%
7/20/2011	1	49	2	1	0	53	<u>6%</u>	2%
7/30/2011	2	36	2	0	0	40	<u>5%</u>	5%
8/3/2011	1	44	4	0	0	49	<u>8%</u>	2%
8/13/2011	2	36	0	1	0	39	<u>3%</u>	5%
8/17/2011	2	30	2	0	0	34	<u>6%</u>	6%
8/31/2011	2	32	3	3	0	40	<u>15%</u>	5%
9/10/2011	2	26	1	1	0	30	<u>7%</u>	7%
9/14/2011	2	26	2	1	0	31	<u>10%</u>	6%
9/24/2011	0	24	2	1	0	27	<u>11%</u>	0%
9/28/2011	0	32	1	0	0	33	<u>3%</u>	0%
10/8/2011	1	26	6	0	0	33	<u>18%</u>	3%
10/12/2011	0	26	2	0	0	28	<u>7%</u>	0%
10/22/2011	0	35	3	0	0	38	<u>8%</u>	0%
10/26/2011	1	40	3	0	0	44	<u>7%</u>	2%
11/5/2011	1	33	3	1	0	38	<u>11%</u>	3%
11/9/2011	1	16	5	1	0	23	<u>26%</u>	4%
11/19/2011	0	29	1	1	0	31	<u>6%</u>	0%
11/23/2011	1	24	1	2	0	28	<u>11%</u>	4%
12/3/2011	1	30	1	0	0	32	<u>3%</u>	3%
12/7/2011	0	22	1	0	0	23	<u>4%</u>	0%
12/17/2011	3	20	0	0	0	23	<u>0%</u>	13%
12/21/2011	0	17	4	1	0	22	<u>23%</u>	0%
12/31/2011	1	22	1	1	0	25	<u>8%</u>	4%
Total	50	1467	112	23	15	1667	9.00%	3

2011 Annual Report: Town of Paradise

Exhibit: H

Exhibit H: NRWS Material Tracking by Type & Line of Business

TOWN OF PARADISE
SOLID WASTE & RECYCLING

2011

Northern Recycling & Waste Services Total

Completed by: Doug Speicher
Phone Number 530-876-3355

DISPOSED MATERIAL						Paradise	Total
Total Residential Customers 12/31						8913	8913
Total Commercial Customers 12/31						636	636
NRLF Residential - Tons						6744.45	6744.45
NRLF - Commercial - Tons						4413.93	4413.93
NRLF - Roll-Off						1419.39	1419.39
Exported - Residential						0	0
Exported - Commercial						0	0
Exported - Roll-off						0	0
Total Customers	0	0	0	0	0	9549	9549
Total Tons	0	0	0	0	0	12577.77	12577.77

RECYCLED MATERIAL	Recycling Collection Method (Columns B - F)					BRWMA Totals	
	Transfer Station / MRF	Residential Curbside	Commercial	Buy-Back/ Drop-off	Drop-Boxes	Total Collected	Percent of Total
Material Inflow	4926.42	9855.52	893.65			14781.94	
Aluminum	0	29.34	3.11	56.6	0	89.05	0.53%
Cardboard	0	616.62	578.1	0	0	1194.72	7.16%
Glass	0	796.28	84.63	148.34	0	1029.25	6.17%
Newspaper	0	0	0	0	0	0	0.00%
Mixed Paper	0	1631.91	173.44	0	0	1805.35	10.82%
PET	0	78.74	8.37	28.32	0	115.43	0.69%
HDPE	0	95.9	10.18	2.55	0	108.63	0.65%
Other Plastics	0	98.07	10.42	0	0	108.49	0.65%
Scrap Metal	0	32.57	3.46	174.59	12.15	222.77	1.34%
BI-Metal	0	56.19	5.97	0	0	62.16	0.37%
Wood Waste	0	0	0	0	34.5	34.5	0.21%
Yard Waste	4926.42	6276.75	0	0	422.8	11625.97	69.68%
C&D	0	0	0	0	0	0	0.00%
Mixed Recyclables	0	0	0	0	0	0	0.00%
Electronic Materials	0	0	0	115.1	0	115.1	0.69%
Inert Material	0	0	0	62	78.83	140.83	0.84%
Used Oil & Antifreeze	0	0	0	18.71	0	18.71	0.11%
Batteries	0	0	0	12.42	0	12.42	0.07%
Re-Use	0	0	0	0	1.35	1.35	0.01%
Totals	4926.42	9712.37	877.68	618.63	549.63	16684.73	
Total residuals	0	143.15	15.97				

Waste Diversion:

57.0%

Diverted Actual tons TOTAL
16,684.73 12,577.77 29,262.50

2011

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – March 06, 2012

1. OPENING

The Regular Meeting of the Town Council was called to order at 6:02 pm by Mayor Culleton in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Pledge of Allegiance to the Flag of the United States of America was led by the Girl Scouts of Northern California and the invocation was offered by Mayor Culleton.

COUNCIL MEMBERS PRESENT: Joe DiDuca, Scott Lotter, Tim Titus, Alan White and Steve "Woody" Culleton, Mayor.

STAFF MEMBERS PRESENT: Town Clerk Gutierrez, Town Manager Rough, Town Attorney Moore, Assistant Town Manager Gill, Community Development Director Baker, Police Chief Buzzard, Interim Fire Chief Cone and Finance Director Will.

Mayor Culleton presented the Girls Scouts of America 100-Year Anniversary Proclamation to a local Paradise representative of the Girl Scouts. Mayor Culleton asked the troop members present if they would like to address the Council and several scouts came forward to share what being a girl scout means to them as individuals, and the Daisy troop came forward and sang a song for the Council.

2012 Town Council Employee Recognitions for 5, 10, 15, 20, 25 & 30 Years of Service were presented by Mayor Steve "Woody" Culleton:

Five-Year Employees:

Christopher Pilgrim, Police Officer
Wesley Dinsmore, Fleet Manager
Kay Manley, Criminal Records Technician
Joanne Nichols, Criminal Records Technician
Wendy Brown, Administrative Assistant II
Joshua Fisher, Fire Engineer
Douglas Danz, Onsite Sanitary Official
Keith Albertson, Firefighter
Brian Van Iderstine, Fire Engineer
Robert Wright, Police Officer

Ten-Year Employees:

Phillip Rose, Fire Engineer
Karen Braun, Public Safety Dispatcher
Robert Grignon, Jr., Public works Maintenance Worker II
Jason Maxson, Fire Captain
Alejandro Saise, Fire Captain

Brian Youngblood, Fire Captain
Brandon Resendez, Fire Engineer
Allan Billington, Police Lieutenant
Valerie Lynch, Administrative Assistant II
Charles Rollo, Community Services Officer - Property Evidence

Fifteen-Year Employee:

Charles L. Rough, Jr., Town Manager

Twenty-Year Employees:

Craig Baker, Community Development Director
Chris Main, Fire Captain

Twenty-Five Year Employees:

Joanna Gutierrez, Town Clerk

Thirty-Year Employee:

Ron Morris, Public Works Maintenance Worker III

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS

None.

3. CONSENT CALENDAR

MOTION by White, seconded by Lotter, approved the following Consent Calendar Items 3a through 3g as presented. Roll call vote was unanimous.

- 3a. Approved the Town Council Minutes of the 1/30/12 Special Meeting; the 2/7/12 Regular Meeting; and, the 2/22/12 Special Meeting.
- 3b. Approved Cash Disbursements in the Amount of \$1,244,269.22. (310-10-28)
- 3c. Relating to bids received on February 23, 2012 for the South Libby Overlay Project, (1) Accepted the Low Bid of \$190,599.00 from Granite Construction for the South Libby Overlay project; (2) Awarded the contract for the South Libby Overlay Project to Granite Construction and authorized the Town Manager to sign the contract; AND, (3) Authorized the Town Manager to approve change orders up to 10% contingency limit on this project. (940-40-16 & 510-20-43)
- 3d. Authorized the Town Manager to: (1) Accept transfer of 130 KW Portable Generator and related equipment, Daniel UHF Radio Receiver and related

equipment, and (8) ION Eclipse model IEO3828 in-car video equipment from Butte County Emergency Services Division which were received and accepted by Butte County OES on the Town's behalf from Federal Homeland Security Grant funds; and, (2) Enter into an agreement with Butte County to "Transfer Property for Homeland Security Grant Program Purposes". (510-10-44)

- 3e. Authorized the Police Department to award the Police/Fire Audio Logger/Recorder Bid to J.E. I., 3087 Alhambra Drive, Cameron Park, California 95682 for a total amount of \$15,924.75, which includes a three year service agreement. Approved as five-year lease purchase in FY 2011/12 budget. (Lease Purchase 380-45)
- 3f. Authorized the Town Manager to Execute Amendment No. 2 to Professional Services Agreement with Lumos & Associates dated April 5, 2010. Amendment extends term of agreement for one year and adds \$60,000 to the not-to-exceed cost. (Contract related to on-call Materials Testing and Geotechnical consultant services - Funded by various Capital Improvements contracts). (C10-02)
- 3g. Ratified a contract in the amount of \$6,750.00 between the Town of Paradise and Spota Engineering for Third Party Reviews on Construction Easements for the Pearson Road/Recreation Drive Intersection Project. (510-10-45 & 950-40-11)

4. PUBLIC HEARING PROCEDURE

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
 - 1. Project proponents or in favor of (15 minutes total maximum)
 - 2. Project opponents or against (15 minutes total maximum)
 - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. Assistant Manager Gill reported to Council regarding the Community Development Block (CDBG) Grant Program 2012-2013 Annual Action Plan; and discussed the process relating to the creation of the draft of the 2012-2013 Annual Plan. The Annual Plan outlines how the community will use its CDBG funds for activities that further community and economic development; provide improved community facilities and services; and, provide affordable housing opportunities to low and disadvantaged residents to meet the CDBG program's three broad national objectives: benefit low and moderate incomes persons, aid in the prevention or

elimination of slums or blight, or meet community development needs having a particular urgency. Action on the final plan is scheduled for the first Council Meeting in May.

At 6:26 pm, Mayor Culleton opened the public hearing to solicit public comment on the draft annual CDBG 2012/13 Annual Action Plan. There were no speakers and Mayor Culleton closed the public hearing at 6:26 pm. (710-10-72)

- 5b. Community Development Director Baker reported to Council that the Town needs an updated Master Bicycle Plan in order to remain eligible for State of California bicycle funds for local bicycle facilities project; and, that Figure 3 on page 13 of the plan will be amended to reflect an existing Class II Bikeway on Pearson from Stearns to Pentz. He asked Council to conduct the public hearing to solicit public comment on the proposed Town of Paradise Master Bicycle and Pedestrian Plan dated March, 2012 and consider adopting Resolution No. 12-11, A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 06-53 and Adopting the Town of Paradise Master Bicycle and Pedestrian Plan, March 2012.

At 6:30 pm Mayor Culleton opened the public hearing to solicit public comment on the Master Bicycle and Pedestrian Plan, March 2012. There were no speakers and Mayor Culleton closed the public hearing at 6:30 pm.

MOTION by DiDuca, seconded by Lotter, adopted Resolution No. 12-11, A Resolution of the Town Council of the Town of Paradise Rescinding Resolution No. 06-53 and Adopting the Town of Paradise Master Bicycle and Pedestrian Plan, March 2012. Roll call vote was unanimous. (950-18-05)

6. PUBLIC COMMUNICATION

1. Larry Biegler stated that he owns the property located at 5240 Edgewood Lane and provided Council with copies of documents relating to Permit No 2006.460 issued 6/13/2006 which includes administrative citations for zoning violation for unlawful additional residence and unlawful sewage disposal system lacking Town approval and permit and stated that he would like them to read for themselves what is occurring at the property.
2. Austin Haggerty stated that he a senior at Paradise High School, that his senior project involves building a library for the charter middle school and asked if the Town would waive all permit fees for this project.

Mayor Culleton explained to Mr. Haggerty that the Town Council could take no action on the request as the matter was not on the agenda, and Manager Rough asked Mr. Haggerty to call and make an appointment with him so he could review the project and answer any questions.

7. COUNCIL CONSIDERATION

- 7a. **MOTION by Titus, seconded by White**, authorized the Town Clerk to advertise for applicants to fill the three vacancies on the Access Appeals Board - one for a public member, and two for members with construction experience - with an application deadline of Thursday March 22, 2012 at 5:00 pm; and, scheduled appointments to the vacancies on the April 3, 2012, Town Council regular meeting agenda. The board consists of five members, no term limits on the positions. Roll call vote was unanimous. (740-20-03)
- 7b. Finance Director Will and Town Manager Rough reviewed the Valuation of Retiree Health Benefits as of July 1, 2011, [the Governmental Accounting Standards Board (GASB 45) Actuary Report] , explaining that the GASB legislation requires that liabilities associated with other (pension) post-employment benefits (OPED) be measured and reported in financial statements beginning with the 2009/10 fiscal year; that the Town received its first actuary study in July 1, 2010 that valued the Town's future benefit liability at \$45,810,590; and, discussed the actions taken to begin to reduce the obligation which includes: retiree health vesting schedule for new hires; reductions in work force; health benefit caps with four of six employee groups; and, establishment of an irrevocable trust (IRS 115 Trust) beginning with \$50,000 in May, 2011 to begin pre-funding the long term liability. As of July 1, 2011, the future benefit liability has been reduced to \$29,922.237 which reduces the Annual Required Contribution to \$2,185,779, the amount the Town is required to record on its balance sheet. Finance Director Will and Town Manager Rough stated that the Town needs to continue reducing the obligation to prevent the Town ending up with negative net assets as early as 2011/12.

Mayor Culleton opened the matter for public comment.

1. Loren Harvey stated that he is glad to hear that the Town can no longer make a minimum payment on a debt and deny that there is debt, which he thinks was the case in 2010.
2. Tom Kelley stated that he thinks this debt is the biggest problem facing this Town, asked for confirmation on the total number of employees and the actual cost paid per employee for health benefits.

MOTION by White, seconded by DiDuca, acknowledged receipt of the Valuation of Retiree Health Benefits as of July 1, 2011, the Governmental Accounting Standards Board (GASB 45) Actuary Report as submitted. Roll call vote was unanimous. (380-60-22)

- 7c. Finance Director Will and Town Manager Rough reported to Council regarding the recommended budget adjustments for each department, explained the reduced revenues from the State to local governments (for

an estimated decrease of \$149,044), and that approval of the adjustments will result in an increase of \$72,511 to the projected deficit for an overall General Fund deficit amount of \$377,162.00.

Mayor Culleton opened the matter for public comment.

1. Loren Harvey stated that these issues were discussed a couple of years ago, that he does not think the Town has planned for bad times, and that he is not surprised that property tax revenue to the Town has declined.
2. Jon Remalia discussed the declining value of property and future reassessments mentioned by the Town Manager, that he also thinks the decline in property tax revenue will continue as properties will continue to be reassessed and that he is concerned as does not see where else the budget can be cut.

MOTION by DiDuca, seconded by White, (1) Approved the recommended budget adjustments for the following funds: 1010 - General Fund, 2030 - Building Safety & Waste Water Services, 2070 - Animal Control, 2120 - Gas Tax, and 5900 Transit; and consider, (2) Authorized the Town Manager to administratively freeze spending from some general fund purchasing and operating accounts to further reduce the general fund deficit. Roll call vote was unanimous. (380-60-22)

Council Member DiDuca left the Council Meeting at 7:35 pm.

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council Member White reported on the status of the Paradise Community Village Project, discussing the many changes since its inception, and shared the board's discussion to include advisory members with expertise in economics on the board to assist with the business incubation project.

Vice Mayor Titus reported on his attendance at Butte County Association of Governments and Butte County Air Quality Management District.

Council Member Lotter reported on his attendance at the Local Area Formation Commission meetings (LAFCo) and the swear-in ceremony of our new police officer.

Mayor Culleton reported on his attendance at the swear-in of the police officer, his participation in the annual fund raiser for local youth organization, the Chocolate Festival, and that the solid waste meeting is scheduled to meet.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Manager Rough reminded Council of the police chief interview process that is scheduled for March 8, 2012 which involves the Community

Interview Panel meeting in the morning and the Special Meeting for the Assessment Center process in the afternoon.

10. CLOSED SESSION

- 10a. At 7:50 pm, Mayor Culleton announced pursuant to Government Code Section 54956.9(c), the Town Council will hold a closed session with the Town Attorney to consider initiating litigation, one potential case.
- 10b. Mayor Culleton announced the cancellation of the closed session scheduled to meet with Charles L. Rough, Jr., Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Firefighters Association and the Paradise Police Officers Association.

Mayor Culleton reconvened the meeting at 8:12 pm and announced that no action had been taken in closed session.

11. ADJOURNMENT

Mayor Culleton adjourned the Town Council meeting at 8:12 pm.

DATE APPROVED:

By: _____
Steve "Woody" Culleton, Mayor

Joanna Gutierrez, CMC, Town Clerk

**MINUTES
PARADISE TOWN COUNCIL
1:30 PM – SPECIAL MEETING – MARCH 8, 2012**

1. OPENING

Following the pledge of allegiance, the Special Meeting of the Town Council of the Town of Paradise was called to order in the Town Council Chambers located at 5555 Skyway, Paradise, California, at 1:45 p.m. by Mayor Culleton.

COUNCIL MEMBERS PRESENT: Joe DiDuca, Scott Lotter, Tim Titus, Alan White and Steve "Woody" Culleton, Mayor.

STAFF MEMBERS PRESENT: Town Clerk Gutierrez, Town Manager Rough, Assistant Town Manager Gill and Police Chief Buzzard.

2. CLOSED SESSION

At 1:47 p.m., Mayor Culleton announced that pursuant to Government Code Section 54957(b)(1), the Town Council would meet in closed session to observe the Assessment Center process relating to the interviews of applicants for public employee appointment to the position of Paradise Police Chief.

Town Clerk Gutierrez did not attend the closed session.

At 5:55 Mayor Culleton reconvened the meeting and announced that no action was taken in closed session.

3. ADJOURNMENT

The Town Council meeting was adjourned at 5:55 p.m.

DATE APPROVED:

By: _____
Steve "Woody" Culleton Mayor

Joanna Gutierrez, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
FEBRUARY 21, 2011 - MARCH 20, 2012

February 21, 2012 - March 20, 2012

Check Date	Pay Period End	DESCRIPTION	AMOUNT
3/2/2012	2/26/2012	Net Payroll - Direct Deposits & Checks	\$157,807.42
3/16/2012	3/11/2012	Net Payroll - Direct Deposits & Checks	\$166,469.00
		TOTAL NET WAGES PAYROLL	<u>\$324,276.42</u>
		PR VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	<u>\$347,546.85</u>
		TOTAL CASH DISBURSEMENTS - PAYROLL	<u>\$671,823.27</u>
		TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$299,449.22</u>
		GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$971,272.49</u></u>

APPROVED BY: _____
CHARLES L. ROUGH, TOWN MANAGER

APPROVED BY: /s/ _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 2/21/2012 - To Payment Date: 3/20/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Wells Fargo AP Checking									
Check									
55637	02/23/2012	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$426.86		
55638	02/23/2012	Reconciled		02/29/2012	Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$31.00	\$31.00	\$0.00
55639	02/23/2012	Reconciled		02/29/2012	Accounts Payable	AIRGAS SAFETY, INC.	\$18.07	\$18.07	\$0.00
55640	02/23/2012	Reconciled		02/29/2012	Accounts Payable	ANTIQUE & UNIQUE UPHOLSTERY	\$90.00	\$90.00	\$0.00
55641	02/23/2012	Reconciled		02/29/2012	Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$263.99	\$263.99	\$0.00
55642	02/23/2012	Reconciled		02/29/2012	Accounts Payable	AT&T	\$1,884.49	\$1,884.49	\$0.00
55643	02/23/2012	Reconciled		02/29/2012	Accounts Payable	B.I.N.T.F.	\$69.02	\$69.02	\$0.00
55644	02/23/2012	Reconciled		02/29/2012	Accounts Payable	Bauer Compressors	\$1,134.11	\$1,134.11	\$0.00
55645	02/23/2012	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$40,000.00		
55646	02/23/2012	Open			Accounts Payable	BUTOLPH, TIMOTHY	\$106.37		
55647	02/23/2012	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$2,381.50		
55648	02/23/2012	Reconciled		02/29/2012	Accounts Payable	C & E TRANSCRIPTION	\$664.26	\$664.26	\$0.00
55649	02/23/2012	Reconciled		02/29/2012	Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,062.00	\$1,062.00	\$0.00
55650	02/23/2012	Reconciled		02/29/2012	Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95	\$84.95	\$0.00
55651	02/23/2012	Reconciled		02/29/2012	Accounts Payable	COMCAST CABLE	\$72.79	\$72.79	\$0.00
55652	02/23/2012	Reconciled		02/29/2012	Accounts Payable	COMCAST CABLE	\$71.84	\$71.84	\$0.00
55653	02/23/2012	Reconciled		02/29/2012	Accounts Payable	COMCAST CABLE	\$117.79	\$117.79	\$0.00
55654	02/23/2012	Reconciled		02/29/2012	Accounts Payable	COMCAST CABLE	\$87.79	\$87.79	\$0.00
55655	02/23/2012	Reconciled		02/29/2012	Accounts Payable	COPWARE, INC.	\$91.00	\$91.00	\$0.00
55656	02/23/2012	Reconciled		02/29/2012	Accounts Payable	CREATIONS ENGRAVING	\$75.08	\$75.08	\$0.00
55657	02/23/2012	Reconciled		02/29/2012	Accounts Payable	DAVID ROWE TREE SERVICE	\$1,450.00	\$1,450.00	\$0.00
55658	02/23/2012	Reconciled		02/29/2012	Accounts Payable	DERR, PAUL	\$15.00	\$15.00	\$0.00
55659	02/23/2012	Open			Accounts Payable	DON'S SAW & MOWER	\$31.44		
55660	02/23/2012	Reconciled		02/29/2012	Accounts Payable	DRIVELINE SPECIALIST	\$40.00	\$40.00	\$0.00
55661	02/23/2012	Reconciled		02/29/2012	Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$3,663.02	\$3,663.02	\$0.00
55662	02/23/2012	Reconciled		02/29/2012	Accounts Payable	Eiler, LCSW, Lori	\$100.00	\$100.00	\$0.00
55663	02/23/2012	Open			Accounts Payable	FBINAA CALIFORNIA CHAPTER	\$450.00		
55664	02/23/2012	Reconciled		02/29/2012	Accounts Payable	FEATHER RIVER HOSPITAL	\$1,871.00	\$1,871.00	\$0.00
55665	02/23/2012	Reconciled		02/29/2012	Accounts Payable	GENERAL SERVICES ADMIN KANSAS CITY	\$213.36	\$213.36	\$0.00
55666	02/23/2012	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$1,463.11		
55667	02/23/2012	Reconciled		02/29/2012	Accounts Payable	INLAND BUSINESS MACHINES	\$360.91	\$360.91	\$0.00
55668	02/23/2012	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$125.00		
55669	02/23/2012	Reconciled		02/29/2012	Accounts Payable	KNIFE RIVER CONSTRUCTION	\$143.61	\$143.61	\$0.00
55670	02/23/2012	Open			Accounts Payable	LIEBERT CASSIDY WHITMORE	\$64.35		
55671	02/23/2012	Reconciled		02/29/2012	Accounts Payable	LOCATE PLUS CORPORATION	\$25.00	\$25.00	\$0.00
55672	02/23/2012	Open			Accounts Payable	MIKE GOGGIA	\$2,975.00		
55673	02/23/2012	Reconciled		02/29/2012	Accounts Payable	MOORE, DWIGHT, L.	\$705.00	\$705.00	\$0.00
55674	02/23/2012	Reconciled		02/29/2012	Accounts Payable	NATIONAL NOTARY ASSOCIATION	\$52.00	\$52.00	\$0.00
55675	02/23/2012	Open			Accounts Payable	NICHOLS, ROBERT	\$231.00		
55676	02/23/2012	Open			Accounts Payable	NORTH STATE RENDERING INC	\$40.00		
55677	02/23/2012	Reconciled		02/29/2012	Accounts Payable	NORTHGATE PETROLEUM CO	\$8,657.64	\$8,657.64	\$0.00
55678	02/23/2012	Reconciled		02/29/2012	Accounts Payable	O'REILLY AUTO PARTS	\$207.90	\$207.90	\$0.00
55679	02/23/2012	Reconciled		02/29/2012	Accounts Payable	OFFICE DEPOT ACCT#36233169	\$515.27	\$515.27	\$0.00

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 2/21/2012 - To Payment Date: 3/20/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
55680	02/23/2012	Reconciled		02/29/2012	Accounts Payable	PACIFICOM	\$900.00	\$900.00	\$0.00
55681	02/23/2012	Open			Accounts Payable	PALADE, MATTHEW, L.	\$255.88		
55682	02/23/2012	Reconciled		02/29/2012	Accounts Payable	PARADISE AUTO BODY	\$1,418.80	\$1,418.80	\$0.00
55683	02/23/2012	Reconciled		02/29/2012	Accounts Payable	PARADISE DIVE CENTER	\$40.00	\$40.00	\$0.00
55684	02/23/2012	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION	\$750.00		
55685	02/23/2012	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$1,625.94		
55686	02/23/2012	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$69.00		
55687	02/23/2012	Open			Accounts Payable	PARADISE SCREEN PRINT	\$372.69		
55688	02/23/2012	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$120.00		
55689	02/23/2012	Open			Accounts Payable	PICKERING, ROBERT	\$84.00		
55690	02/23/2012	Open			Accounts Payable	PILGRIM, CHRIS	\$84.00		
55691	02/23/2012	Open			Accounts Payable	RIEBES AUTO PARTS	\$199.63		
55692	02/23/2012	Reconciled		02/29/2012	Accounts Payable	ROGER NICHOLS INVESTIGATIONS	\$1,881.01	\$1,881.01	\$0.00
55693	02/23/2012	Reconciled		02/29/2012	Accounts Payable	Safe Restraints, Inc.	\$866.70	\$866.70	\$0.00
55694	02/23/2012	Reconciled		02/29/2012	Accounts Payable	SIERRA HEATING & AIR CONDITIONING	\$500.00	\$500.00	\$0.00
55695	02/23/2012	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$55.00		
55696	02/23/2012	Reconciled		02/29/2012	Accounts Payable	STAPLES BUSINESS ADVANTAGE	\$199.50	\$199.50	\$0.00
55697	02/23/2012	Reconciled		02/29/2012	Accounts Payable	STERICYCLE, INC.	\$25.00	\$25.00	\$0.00
55698	02/23/2012	Reconciled		02/29/2012	Accounts Payable	THOMSON-WEST/BARCLAYS	\$527.67	\$527.67	\$0.00
55699	02/23/2012	Open			Accounts Payable	THRIFTY ROOTER	\$147.45		
55700	02/23/2012	Reconciled		02/29/2012	Accounts Payable	TRACE ANALYTICS, INC.	\$306.00	\$306.00	\$0.00
55701	02/23/2012	Reconciled		02/29/2012	Accounts Payable	UNIFORMS TUXEDOS & MORE	\$144.57	\$144.57	\$0.00
55702	02/23/2012	Reconciled		02/29/2012	Accounts Payable	VERIZON WIRELESS	\$494.13	\$494.13	\$0.00
55703	02/23/2012	Reconciled		02/29/2012	Accounts Payable	VERIZON WIRELESS	\$1,092.03	\$1,092.03	\$0.00
55704	02/23/2012	Reconciled		02/29/2012	Accounts Payable	VERIZON WIRELESS	\$235.20	\$235.20	\$0.00
55705	02/23/2012	Reconciled		02/29/2012	Accounts Payable	VERIZON WIRELESS	\$455.93	\$455.93	\$0.00
55706	02/23/2012	Reconciled		02/29/2012	Accounts Payable	Vigilant Canine Services	\$250.00	\$250.00	\$0.00
55707	02/23/2012	Reconciled		02/29/2012	Accounts Payable	WESTAMERICA BANK	\$45,947.21	\$45,947.21	\$0.00
55708	02/23/2012	Reconciled		02/29/2012	Accounts Payable	WILSON PRINTING CO.	\$375.38	\$375.38	\$0.00
55709	02/23/2012	Reconciled		02/29/2012	Accounts Payable	WITTMER AUTO CENTER	\$42.36	\$42.36	\$0.00
55710	02/23/2012	Reconciled		02/29/2012	Accounts Payable	F & Homes	\$1,435.87	\$1,435.87	\$0.00
55711	03/01/2012	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$84.72		
55712	03/01/2012	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
55713	03/01/2012	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$156.14		
55714	03/01/2012	Open			Accounts Payable	Big O Tires	\$38.00		
55715	03/01/2012	Open			Accounts Payable	BUTTE COUNTY CREDIT BUREAU	\$42.00		
55716	03/01/2012	Open			Accounts Payable	BUZZARD, CHRIS	\$652.97		
55717	03/01/2012	Open			Accounts Payable	COOK, DEBBIE	\$36.50		
55718	03/01/2012	Open			Accounts Payable	CORBIN WILLITS SYS. INC.	\$348.00		
55719	03/01/2012	Open			Accounts Payable	CRIMINAL JUSTICE TRAINING CENTER/GOLDEN W COLLEGE	\$43.00		
55720	03/01/2012	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$1,004.46		
55721	03/01/2012	Open			Accounts Payable	DHABOLT, OTIS	\$161.14		
55722	03/01/2012	Open			Accounts Payable	DOUG DANZ	\$72.43		
55723	03/01/2012	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$1,320.95		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 2/21/2012 - To Payment Date: 3/20/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
55724	03/01/2012	Open			Accounts Payable	EDM PUBLISHERS	\$98.76		
55725	03/01/2012	Open			Accounts Payable	EUROTAS, KARI	\$125.40		
55726	03/01/2012	Open			Accounts Payable	FAILSAFE TESTING	\$1,288.65		
55727	03/01/2012	Open			Accounts Payable	FIRE SERVICE SPECIFICATION & SUPPLY	\$1,467.50		
55728	03/01/2012	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$117.98		
55729	03/01/2012	Open			Accounts Payable	HAUNSCHILD, MARK	\$201.01		
55730	03/01/2012	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$494.83		
55731	03/01/2012	Open			Accounts Payable	HONEYWELL, JANICE, J.	\$955.41		
55732	03/01/2012	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$588.94		
55733	03/01/2012	Open			Accounts Payable	ICMA RETIREMENT #107773	\$287.17		
55734	03/01/2012	Open			Accounts Payable	JEFFORDS, ROBERT, D.	\$478.07		
55735	03/01/2012	Open			Accounts Payable	L.N. CURTIS & SONS	\$6,658.08		
55736	03/01/2012	Open			Accounts Payable	LIFE ASSIST INC	\$1,181.47		
55737	03/01/2012	Open			Accounts Payable	LINDHOLM CONSTRUCTION, INC	\$221.80		
55738	03/01/2012	Open			Accounts Payable	MARK C. SEUFERT CONSTRUCTION	\$4,430.00		
55739	03/01/2012	Open			Accounts Payable	MCDONALD CONSTRUCTION	\$33.50		
55740	03/01/2012	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$185.00		
55741	03/01/2012	Open			Accounts Payable	MOBILITE INVESTMENTS II, LLC	\$100.00		
55742	03/01/2012	Open			Accounts Payable	MOORE, DWIGHT, L.	\$12,650.00		
55743	03/01/2012	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$644.27		
55744	03/01/2012	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$8,210.09		
55745	03/01/2012	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$415.82		
55746	03/01/2012	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMUNITY MEDIA	\$136.11		
55747	03/01/2012	Open			Accounts Payable	PETERSON TRACTOR CO	\$35.97		
55748	03/01/2012	Open			Accounts Payable	PMAM CORPORATION	\$190.50		
55749	03/01/2012	Open			Accounts Payable	REPUBLIC ITS, INC.	\$6,216.60		
55750	03/01/2012	Open			Accounts Payable	RIEBES AUTO PARTS	\$393.88		
55751	03/01/2012	Open			Accounts Payable	ROUGH JR., CHARLES L.	\$125.40		
55752	03/01/2012	Open			Accounts Payable	SHASTA FIRE EQUIPMENT, INC	\$587.67		
55753	03/01/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$139.43		
55754	03/01/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$74.19		
55755	03/01/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$3.60		
55756	03/01/2012	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$526.49		
55757	03/01/2012	Open			Accounts Payable	Vigilant Canine Services	\$300.00		
55758	03/01/2012	Open			Accounts Payable	WHALEN, SUZANNE	\$76.63		
55759	03/01/2012	Open			Accounts Payable	WILKEY, PO, JOHN	\$138.00		
55760	03/01/2012	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$39.60		
55761	03/08/2012	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$426.86		
55762	03/08/2012	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$48.00		
55763	03/08/2012	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
55764	03/08/2012	Open			Accounts Payable	AMERIGAS	\$523.08		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 2/21/2012 - To Payment Date: 3/20/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
55765	03/08/2012	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$363.78		
55766	03/08/2012	Open			Accounts Payable	BACKGROUNDS & MORE	\$300.00		
55767	03/08/2012	Open			Accounts Payable	Big O Tires	\$15.00		
55768	03/08/2012	Open			Accounts Payable	BUTOLPH, TIMOTHY	\$102.74		
55769	03/08/2012	Open			Accounts Payable	BUZZARD, CHRIS	\$305.00		
55770	03/08/2012	Open			Accounts Payable	CALIFORNIA CRIMINAL JUSTICE WARRANT SERVS.	\$75.00		
55771	03/08/2012	Open			Accounts Payable	CITY OF CHICO	\$1,496.56		
55772	03/08/2012	Open			Accounts Payable	COMP	\$35.00		
55773	03/08/2012	Open			Accounts Payable	DAPPER TIRE COMPANY INC.	\$915.07		
55774	03/08/2012	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$435.00		
55775	03/08/2012	Open			Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$38,473.40		
55776	03/08/2012	Open			Accounts Payable	DON'S SAW & MOWER	\$19.51		
55777	03/08/2012	Open			Accounts Payable	First Responder EMS / PreHospital Plus, Inc.	\$140.00		
55778	03/08/2012	Open			Accounts Payable	Foremost Promotions	\$272.67		
55779	03/08/2012	Open			Accounts Payable	HELENA SPECIALTY PRODUCTS	\$218.79		
55780	03/08/2012	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$4,233.12		
55781	03/08/2012	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$483.20		
55782	03/08/2012	Open			Accounts Payable	L.N. CURTIS & SONS	\$1,351.36		
55783	03/08/2012	Open			Accounts Payable	LAW OFFICES OF RICHARD L. CRABTREE	\$246.50		
55784	03/08/2012	Open			Accounts Payable	LCC Sacramento Valley Division	\$50.00		
55785	03/08/2012	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$123.74		
55786	03/08/2012	Open			Accounts Payable	MAR-KEN INTERNATIONAL POLICE K-9 TRAINING CTR	\$240.00		
55787	03/08/2012	Open			Accounts Payable	O'REILLY AUTO PARTS	\$29.94		
55788	03/08/2012	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$190.65		
55789	03/08/2012	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$81.98		
55790	03/08/2012	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$81.77		
55791	03/08/2012	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$970.88		
55792	03/08/2012	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$1,450.55		
55793	03/08/2012	Open			Accounts Payable	PERKINS MOBILE AUTO GLASS	\$148.66		
55794	03/08/2012	Open			Accounts Payable	PHOTOS BY L.C.	\$74.00		
55795	03/08/2012	Open			Accounts Payable	RIEBES AUTO PARTS	\$247.20		
55796	03/08/2012	Open			Accounts Payable	ROGER NICHOLS INVESTIGATIONS	\$1,580.38		
55797	03/08/2012	Open			Accounts Payable	Rolls Anderson & Rolls Civil Engineers	\$14,462.60		
55798	03/08/2012	Open			Accounts Payable	SKYWAY PET HOSPITAL,	\$158.11		
55799	03/08/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$6.37		
55800	03/08/2012	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$1.28		
55801	03/08/2012	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
55802	03/08/2012	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$1,805.11		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 2/21/2012 - To Payment Date: 3/20/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
55803	03/08/2012	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
55804	03/14/2012	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$37,927.00		
55805	03/14/2012	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$871.00		
55806	03/14/2012	Open			Accounts Payable	Remalia, Jon	\$282.76		
Type Check Totals:							\$299,449.22	\$80,975.25	\$0.00
AP - Wells Fargo AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	119	\$218,473.97	\$0.00
	Reconciled	51	\$80,975.25	\$80,975.25
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	170	\$299,449.22	\$80,975.25

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	119	\$218,473.97	\$0.00
	Reconciled	51	\$80,975.25	\$80,975.25
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	170	\$299,449.22	\$80,975.25

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	119	\$218,473.97	\$0.00
	Reconciled	51	\$80,975.25	\$80,975.25
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	170	\$299,449.22	\$80,975.25

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	119	\$218,473.97	\$0.00
	Reconciled	51	\$80,975.25	\$80,975.25
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	170	\$299,449.22	\$80,975.25



**Town of Paradise
Council Agenda Summary
Date: April 3, 2012**

Agenda Item: 3c

Originated by: Gina S. Will, Finance Director/Town Treasurer

Subject: Quarterly Investment Report

Council Action Requested:

Review and file the 2nd Quarter Investment Report for the Fiscal Year Ended June 30, 2012; or,

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Attached is a report on the Town's cash and investments for the quarter ended December 31, 2011.

The Town is primarily using Rabobank for investment of cash in excess of immediately needed operating capital. As Council is aware, Rabobank has guaranteed a yield of 15 basis points above LAIF for a fully collateralized money market account. The Rabobank account is also highly liquid. All these elements combined qualify it according to the Town's Investment Policy. Funds can be securely transferred via a wire transfer between Rabobank and the Town's operating checking account. Rabobank is a short term solution until LAIF's interest rate improves and/or better options are identified.

The Town has left some funds in the State of California managed Local Agency Investment Fund (LAIF) in order to maintain some account activity to prevent closure and to prepare a fallback position for the Town.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits.

A Wells Fargo Bank checking account is currently used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit.

The Town establishes escrow funds at the start of each new lease. The escrow fund is drawn down to zero through the process of purchasing equipment against the lease. Interest is accrued on any unspent escrow balance. The "other" investment type represents these available escrow funds as well as petty cash balances.

Conclusion:

As of December 31, 2011 the Town had used 100% of its General Fund Reserves and 36.6% of its TRAN proceeds. The Town received \$2.997 million on September 7, 2011 as proceeds from the funding of the short term note (TRAN) which was issued to build a cash flow bridge for operations until property tax revenue is received in January and April 2012. As Council is aware, the TRAN was increased this 2011/12 fiscal year in order to counterbalance the trend established the last few years (as illustrated by the attached graph of investment balances) of declining cash balances which has a strong correlation to declining fund balances. With receipt of these TRAN proceeds, the Town has positioned itself to meet financial obligations for the remainder of the fiscal year.

The Council will notice a considerable difference in cash position between December 2010 and December 2011. The difference is because the first major installment of property taxes was received December 27, 2010 during 2010/11 as compared to January 4, 2012 during 2011/12.

The GASB 45 trust investment managed by SISC did well during the 2nd quarter of 2011/12 with a return of 5.54%. As of late markets have performed well as unemployment numbers seem to be improving and the national economy is slowly rebounding in many sectors. Long term, SISC has been successful with its allocation model of approximately 60% equity and 40% fixed income.

Fiscal Impact Analysis:

Isolating the gain from the GASB 45 trust, the Town earned \$3,133.07 for the quarter ended December 31, 2011. That is compared to \$1,744.81 for the quarter ended December 31, 2010. Again, isolating the GASB 45 gain, the Town realized about 10 basis points less in yield, but because over the three month quarter there were larger average balances invested it results in higher earnings for the 2011/12 quarter. Year to date, isolating GASB 45 trust activity, the Town has earned \$5,578.94 during 2011/12 and \$6,052.70 during 2010/11.

TOWN OF PARADISE
 QUARTERLY SUMMARY OF INVESTMENTS
 For Quarter Ended December 31, 2011

<u>Investment</u>	<u>Type</u>	<u>For Quarter Ended Dec. 31, 2011</u>			<u>For Quarter Ended Dec. 31, 2010</u>			<u>Net Change</u>
		<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	
Wells Fargo Bank	Checking		221,102.10	221,102.10		435,819.42	435,819.42	(214,717.32)
Local Agency Investment Fund (LAIF)	Savings	0.39%	14,144.76	14,168.13	0.47%	917,202.91	918,543.24	(903,058.15)
Rabobank	Money Market	0.49%	1,665,194.81	1,665,194.81	0.60%	3,400,112.53	3,400,112.53	(1,734,917.72)
SISC GASB 45 Trust B	Various	5.54%	46,572.77	46,572.77		-	-	46,572.77
Fiscal Agents & Petty Cash	Other	0.04%	5,127.00	5,127.00	0.19%	281,443.92	281,443.92	(276,316.92)
	Totals		1,952,141.44	1,952,164.81		5,034,578.78	5,035,919.11	(3,082,437.34)
Total Quarterly Earnings on accrual basis			5,579.23			1,744.81		
Year-to-Date Earnings (July 1st - December 31st)			9,018.45			6,052.70		

* Market Value determined by LAIF

In compliance with the California Code Section 43646; the Treasurer of the Town of Paradise hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the Town's budgeted expenditure requirements for the next six months.

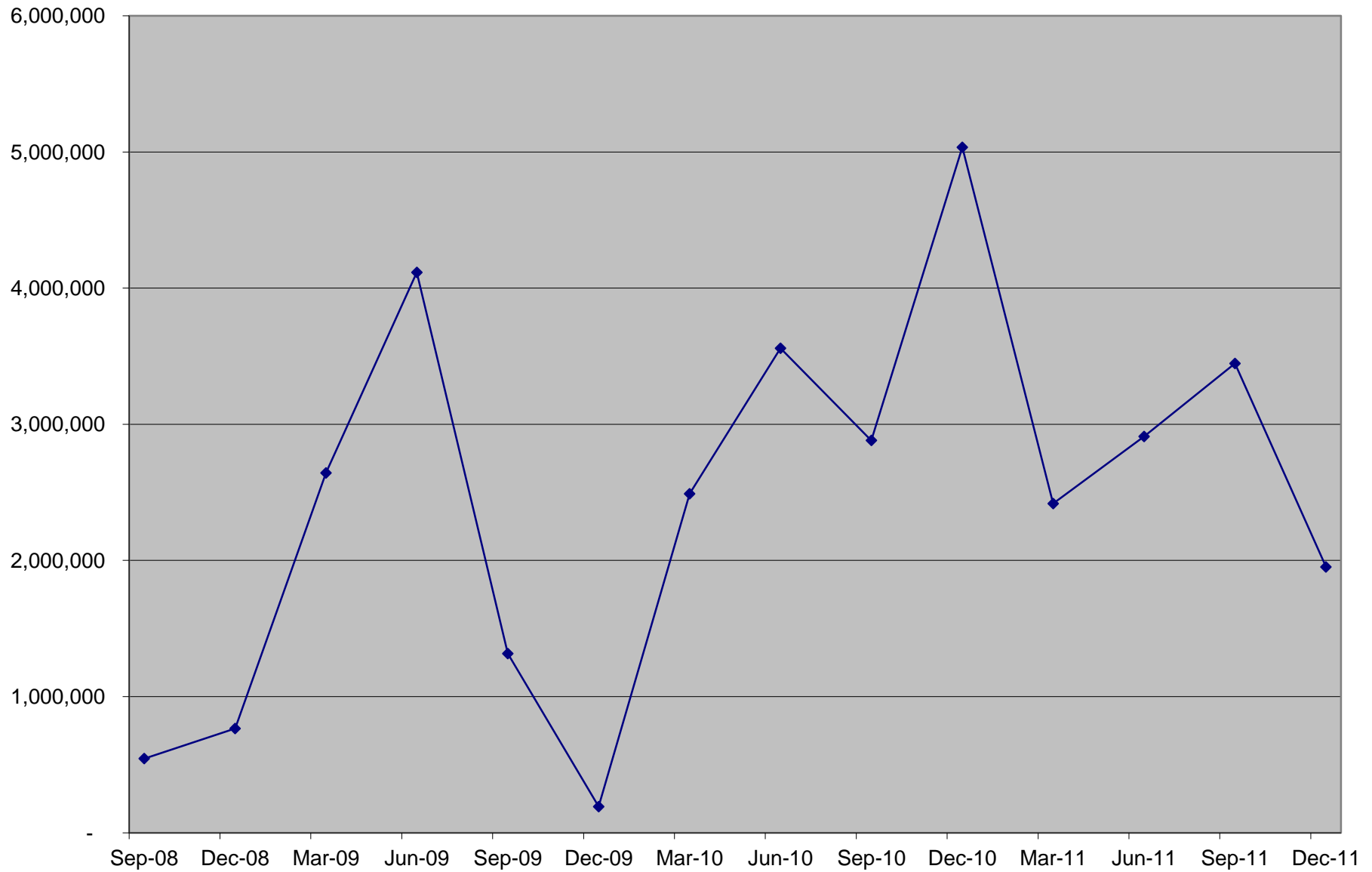
Investments in the report meet the requirements of the Town of Paradise's adopted investment policy.

Respectfully submitted,

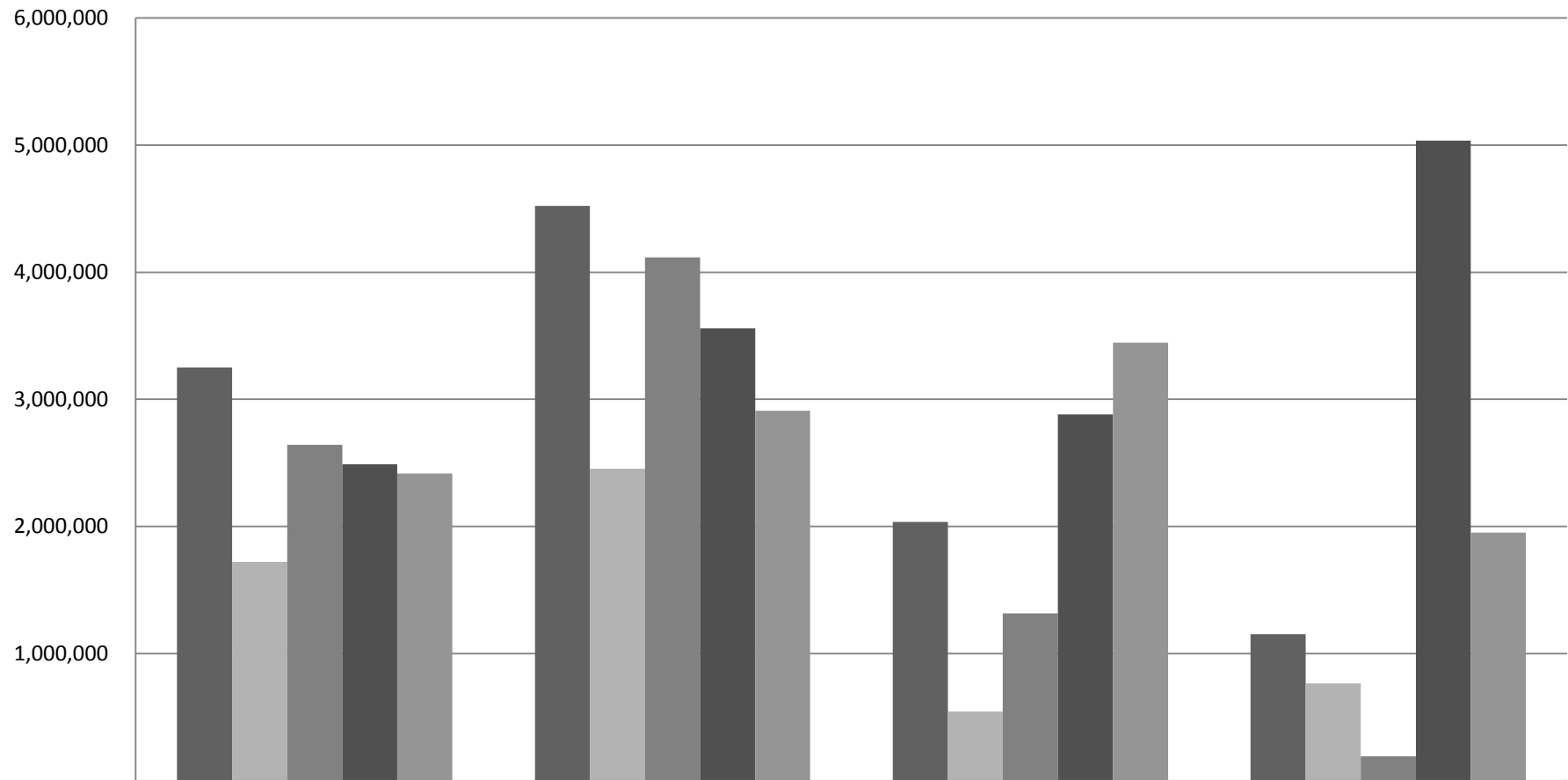
/s/

Gina S. Will
 Finance Director/Town Treasurer

**Town of Paradise
Investment Balances
September 2008 - December 2011**



**Town of Paradise
Investment Balances
March 2007 - December 2011**



	March 31st	June 30th	Sept. 30th	Dec. 31st
2007	3,250,553	4,521,735	2,035,863	1,152,033
2008	1,721,649	2,454,193	544,749	765,446
2009	2,642,871	4,115,703	1,315,739	191,774
2010	2,489,668	3,558,461	2,881,720	5,034,579
2011	2,417,553	2,910,472	3,446,611	1,952,141



**Town of Paradise
Council Agenda Summary
Date: April 3, 2012**

Agenda Item: 3d

Originated by: Joanna Gutierrez, Town Clerk

Reviewed by: Charles L. Rough, Jr., Town Manager
Dwight L. Moore, Town Attorney

Subject: Authorize destruction of certain records maintained in the Town Clerk's Department in keeping with the principles of an effective and cost efficient Records Management Program

Council Action Requested: Adopt Resolution No. 12-12, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090. The records listed in Exhibit B have been retained for the required number of years and are eligible for destruction.

Alternatives: Consider making a determination that certain records listed for destruction have value to the agency, and direct that the Town Clerk continue to maintain all, or some, of the records listed in Exhibit B.

Background: The Town Clerk Department has had an established records management program since the early 1980's. Based upon recommendations from the California Secretary of State, all records have been appraised, inventoried and scheduled with a retention/destruction code pursuant to Town of Paradise Resolution No. 04-27 (originally adopted in 1993 by Resolution No. 93-30). This resolution provides the Town with legal authority to dispose of certain records that are no longer of value to the agency.

Discussion: Once records have fulfilled their administrative, fiscal, or legal function they should be disposed of as soon as possible in order to maintain an efficient, effective and economical management of information. Resolution No. 04-27 provides the legal authority, with the Town Attorney's consent, to dispose of records that no longer serve the administrative, legal and/or fiscal purposes for which they were created.

Conclusion: Since the records are eligible for destruction and no longer have value to the Town, it is appropriate that the Council adopt the proposed resolution.

Fiscal Impact Analysis: None. These records are not of a confidential nature and may be recycled, rather than shredded.

**TOWN OF PARADISE
RESOLUTION NO. 12-12**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
AUTHORIZING DISPOSAL OF CERTAIN TOWN RECORDS MAINTAINED IN
STORAGE FOR THE TOWN CLERK DEPARTMENT PURSUANT TO GOVERNMENT
CODE SECTION 34090.**

WHEREAS, Government Code Section 34090 authorizes the head of a town department, with the written consent of the Town Attorney, to destroy certain records over two years of age upon approval of the legislative body; and,

WHEREAS, the Town Attorney consent is incorporated into this resolution as Exhibit A approving the destruction of those certain records set forth in Exhibit "B"; and,

WHEREAS the specific records are set forth on Exhibit "B"; and,

WHEREAS, the Town Clerk is requesting to dispose certain records maintained in the Town Clerk Department as set forth on the attached Exhibit "B".

NOW, THEREFORE, the Town Council of the Town of Paradise does resolve as follows:

SECTION 1: The Town Clerk of the Town of Paradise is hereby authorized to dispose of the records set forth in Exhibit "B "of this resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this ____ day of _____, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

EXHIBIT "A"

**Consent to Destruction of Certain Records, Documents
and Papers of the Town of Paradise**

Pursuant to the Government Code Section 34090, I hereby consent to the destruction of those certain records, documents and papers of the Town of Paradise listed on Exhibit "B" and made a part of Resolution No. 12-12.

DATED: _____

DWIGHT L. MOORE, Town Attorney

RESOLUTION NO. 12-12
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
AUTHORIZING DESTRUCTION OF CERTAIN TOWN RECORDS
PURSUANT TO GOVERNMENT CODE SECTION 34090

EXHIBIT “B”
LIST OF FILES TO BE DESTROYED

INDEX NO.	DESCRIPTION
	ADMINISTRATION -General
110-10-21	Town Clerk - Leave Status Reports 2006 – 2010 (originals in Finance)
110-10-31	Town Clerk Staff meeting agendas through 2006
110-10-40	Computer Systems Advisory Committee - 2005
110-25-01	Management Staff Mtgs - Agendas & Tracking Reports through 2007
110-60-29	CDD Activity Reports through 2006
110-60-30	CDD Activity Report through 2007
110-60-41	Code Enforcement Reports 2006-2007
	ADMINISTRATION - ORGANIZATIONS AT LARGE
150-10-80	Butte County Dept of Public Works 2009
150-50-61	LCC General 2006
150-50-62	LCC General 2007
150-50-63	LCC General 2008
150-60-02	National League of Cities through 2010 (Newsletters)
150-70-32	Organization – Great Valley Center 2006
150-80-03	CCAC 2005-2006
150-80-04	CCAC 2007-2008
150-80-30	CCAC – New Law & Election Law Seminar 2007
150-90-06	IIMC 2005 – 2010
150-90-07	IIMC – 2007 Annual Conference
	ADMINISTRATION – Risk Management
170-30-12	Notary Insurance – Salcido
	ADMINISTRATION - CORRESPONDENCE
180-30-37	Town Council Correspondence – Fax Transmissions - 2006
180-30-38	Town Council Correspondence – Fax Transmissions - 2007
180-30-48	Town Clerk Correspondence - 2006
180-30-49	Town Clerk Correspondence - 2007
180-30-57	Town Council Correspondence 2006
180-30-58	Town Council Correspondence 2007
180-30-59	Town Council Correspondence 2008
180-30-65	Town Manager Correspondence 2006
180-30-66	Town Manager Correspondence 2007
180-30-67	Town Clerk Correspondence 2008
180-30-68	Town Manager Correspondence 2008
180-30-75	Town Mayor Correspondence 2006
180-30-76	Town Mayor Correspondence 2007
180-30-77	Town Mayor Correspondence 2008
180-30-82	Clerk's List Serve 2005 to 2006
180-30-32	Clerk's List Serve 2007 to 2009
180-40-21	Proclamations 2006 - 2007
180-40-22	Proclamations 2008-2009
	LEGAL & LEGISLATIVE
580-10-15	Town Council Agendas – Proof of Posting 2006
580-10-16	Town Council Agendas – Proof of Posting 2007
580-10-17	Town Council Agendas – Proof of Posting 2008

RESOLUTION NO. 12-12
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
AUTHORIZING DESTRUCTION OF CERTAIN TOWN RECORDS
PURSUANT TO GOVERNMENT CODE SECTION 34090

INDEX NO.	DESCRIPTION
580-10-32	Town Council Agendas 2006
580-10-33	Town Council Agendas 2007
580-10-34	Town Council Agendas 2008
	PERSONNEL
620-20-17	C Salcido (duplicate information)



**Town of Paradise
Council Agenda Summary
Date: April 3, 2012**

Agenda Item: 3e

Originated by: Rob Cone, Fire Chief

Reviewed by: Gina Will, Finance Director
Dwight L. Moore, Town Attorney
Charles L. Rough, Jr., Town Manager
Lauren Gill, Assistant Town Manager

Subject: Annual Hydrant Fund Report to Paradise Irrigation District

Council Action Requested:

Acknowledge receipt of the Annual Report and Fiscal Year 2011/2012 Budget as presented and approved by the Paradise Irrigation District Board (PID) on March 21, 2012.

Alternatives:

n/a

Background:

The Fire Hydrant Ownership and Funding Cooperative Agreement (Hydrant Fund) was enacted in October of 1991 to resolve the issue of fire hydrant ownership and to provide a funding mechanism for the installation, repair and maintenance of fire hydrants within the Town.

The Hydrant Fund was amended in 1999 to include the replacement of water mains in areas with low fire flows.

Discussion:

The first project undertaken since the Hydrant Fund was modified is the water line replacement on Neal Road from Roe Road to Rivendell Lane. This project was divided into three phases; all three phases were completed by the summer of 2002. This project has increased fire flows from under 500 gallons per minute (gpm) to over 1,500 gpm in an area that has an extreme wildland fire hazard.

Additional projects completed include:

- Feather River Place, completed in the fall of 2002
- Scottwood/Kinsey/Eden Road, Phase #1 completed 2009
(Other main replacement projects have been completed during this time, but were funded by other means)

Projects pending at this time include main upgrades/line replacements at the following sites:

- Feather River Place to Drendel Circle, estimated cost \$144,000 (hydrant fund share \$72,000)
- Scottwood/Eden/Kinsey project Phase #2, estimated cost \$180,000 (hydrant fund share \$90,000)

Projects seeking approval for main upgrades/line replacements for the 2013/2014, 2014/2015 and 2015/2016 fiscal years:

- Crestview/Crestwood area, estimated cost \$192,000 (hydrant fund share \$96,000)
- Paragalia to Montna, estimated cost \$180,000 (hydrant fund share \$90,000) This project is dependent on getting PID easement on Paragalia.
- Country Club Drive from Stearns Road to Tokay Court, estimated cost \$300,000 (hydrant fund share \$150,000)
- Roberts Road west off of Oliver Road, estimated cost \$60,000 (hydrant fund share \$30,000)

Conclusion:

Water main replacement projects using the Hydrant Fund are selected based on the following criteria:

1. The difference between the desired fire flow and the actual fire flow.
2. The number of people served by the project.
3. The wildland fire threat based on fuels, topography, access, etc.

Due to aggressive increase in pipeline replacement by the Paradise Irrigation District over the past eighteen years, significant progress has been made in the replacement of water mains with low fire flows. Nevertheless, much work remains to be completed; approximately 90,000 feet of four-inch water main is currently in service in the Paradise Irrigation District. Any hydrants on these mains will have low fire flows, usually below 500 gpm.

Fiscal Impact Analysis:

There are no General Fund monies used in this Hydrant Fund. Mains will ultimately be replaced in the following ways:

1. The Paradise Irrigation District's main replacement programs.
2. The Hydrant Fund through Town of Paradise and Paradise Irrigation District cooperative projects.
3. New development.
4. Grants or other outside sources.

PARADISE IRRIGATION DISTRICT TOWN OF PARADISE FIRE HYDRANT OWNERSHIP AND FUNDING COOPERATIVE AGREEMENT

ANNUAL REPORT AND FISCAL YEAR 2011/2012 BUDGET

BACKGROUND

The Hydrant Ownership and Replacement Fund (Hydrant Fund) was enacted in October 1991 to resolve the issue of fire hydrant ownership and to provide a funding mechanism for the installation, repair and maintenance of fire hydrants in the Town of Paradise. There have been over 700 fire hydrant installations or replacements since the program's inception. Since July 2008, there have been 72 new installations and replacements and over 50 hydrants repaired or removed. The fund is also used to maintain over 1300 hydrants located with the Paradise Irrigation District and maintained by the Town of Paradise Fire Department through this agreement. Maintenance includes flow testing, hydrant cap replacement, blue dot markers, weeding, painting and other miscellaneous repairs. The Fire Department spends approximately 500 hours annually managing and maintaining the hydrant program.

PROJECTS

The Hydrant Fund was amended in 1999 to include the replacement of water mains in areas with low fire flows. The first project undertaken since the Hydrant Fund was modified is the water line replacement on Neal Road from Roe Road to Rivendell Lane. This project was divided into three phases; all three phases were completed by the summer of 2002. This project has increased fire flows from under 500 gallons per minute (gpm) to over 1,500 gpm in an area that has an extreme wildland fire hazard.

Additional projects completed include:

- Feather River Place, completed in the fall of 2002
- Scottwood/Kinsey/Eden Road, Phase #1 completed 2009
(Other main replacement projects have been completed during this time, but were funded by other means)

Projects pending at this time include main upgrades/line replacements at the following sites:

- Feather River Place to Drendel Circle, estimated cost \$144,000 (hydrant fund share \$72,000)
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- Country Club Drive from Stearns Road to Tokay Court, estimated cost \$300,000 (hydrant fund share \$150,000)
- Roberts Road west off of Oliver Road, estimated cost \$60,000 (hydrant fund share \$30,000)

**ACCEPTED BY THE BOARD OF DIRECTORS
OF THE PARADISE IRRIGATION DISTRICT**

March 21, 2012

Since the Hydrant Fund was modified in 1999 to include low flow water main replacement, over 16,000 feet of new water main has been installed via cooperative agreements between the Town of Paradise and the Paradise Irrigation District.

Water main replacement projects using the Hydrant Fund are selected based on the following criteria:

1. The difference between the desired fire flow and the actual fire flow.
2. The number of people served by the project.
3. The wildland fire threat based on fuels, topography, access, etc.

Due to aggressive increase in pipeline replacement by the Paradise Irrigation District over the past eighteen years, significant progress has been made in the replacement of water mains with low fire flows.

Nevertheless, much work remains to be completed; approximately 90,000 feet of four-inch water main is currently in service in the Paradise Irrigation District. Any hydrants on these mains will have low fire flows, usually below 500 gpm.

These mains will ultimately be replaced in the following ways:

1. The Paradise Irrigation District's main replacement programs.
2. The Hydrant Fund through Town of Paradise and Paradise Irrigation District cooperative projects.
3. New development.
4. Grants or other outside sources.

BUDGET

Effective January 31, 2012, the current balance of the Hydrant Fund was \$273,127.69. The fund has a current annual income of approximately \$123,000.00.

Fiscal Year 2012/2013

The projects, hydrant replacements and maintenance estimates for the fiscal year of 2011/2012 are as follows:

Revenue:

Account Balance (1/1/12)	\$273,127
Estimated Revenue (plus interest)	\$174,000
TOTAL AVAILABLE FUNDS (projected through June 2013)	\$447,127

Anticipated Expenditures through June 2013:

Hydrant Maintenance/Installations \$3,000 each x 20	\$ 60,000
Main Projects:	
Phase #2 of the Scottwood/Eden/Kinsey project	\$ 90,000
Feather River Place to Drendel Cir.	\$ 72,000
<u>TOTAL ESTIMATED COSTS</u>	\$222,000

ESTIMATED BALANCE AS OF July 2013	\$225,127
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Expenditures to be planned for through June 2016

Paragalia/Kindig to Montna	\$ 90,000
Crestview/Crestwood area	\$ 96,000
Country Club Drive from Stearns Rd. to Tokay Ct.	\$150,000
Roberts Road west off of Oliver Rd.	\$ 30,000
Hydrant Maintenance/Installations for three years	\$180,000
<u>TOTAL ESTIMATED COSTS</u>	\$546,000
<u>TOTAL FUNDS AVAILABLE (projected through June 2016)</u>	\$594,127

ESTIMATED BALANCE AS OF July 2016	\$ 48,127
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Due to the comprehensive nature of these projects and continuing upgrade and maintenance of existing hydrants, it is recommended that a minimum balance of approximately \$30,000.00 remain in the Fire Hydrant Maintenance Account at all times.

**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: APRIL 3, 2012**

AGENDA NO. 3.f.

ORIGINATED &

**REVIEWED BY: Charles Rough, Town Manager
Dwight L. Moore, Town Attorney**

**SUBJECT: REQUESTED CONFIRMATION OF THE MAYOR CULLETON'S
APPOINTMENT OF HIMSELF AND ASSISTANT TOWN MANAGER
LAUREN GILL AS THE TOWN'S REPRESENTATIVES TO THE
PARADISE OVERSIGHT BOARD**

COUNCIL ACTION REQUESTED:

Confirmation of the appointment of Mayor Culleton and Assistant Town Manager Lauren Gill as the Town's representatives to the Paradise Oversight Board

BACKGROUND:

The Town Council is well aware that the Governor proposal, and the California Legislature's subsequent action to eliminate redevelopment agencies (AB X1 26) was recently upheld by the California State Supreme Court.

This legislation provides that each former redevelopment agency determine the successor agency. The local entity that created the redevelopment agency may elect to be the successor agency. This is exactly what the Paradise Town Council chose to do when they decided on January 10, 2012, to establish the Town of Paradise as the former Paradise Redevelopment Agency's successor agency.

This same legislation also provides that the successor agency have an oversight board pursuant to Section 34179 of Division 24 of the California Health and Safety Code. The purpose of the oversight board is to review and oversee the successor agency's progress with the dissolution of redevelopment agency, its obligations and assets.

Under this legislation, the oversight board is to be comprised of various agencies and members. Thus far, the Oversight Board for Paradise consists of the following individuals:

1. Butte County – 5th District Supervisor Kim Yamaguchi and George Siler (public member)
2. Butte County Office of Education – Kevin Bultema, Asst. Superintendent
3. California Community College Chancellor's Office – Trevor Stewart, Director of Business Services, Butte-Glenn Community College District

4. Paradise Recreation & Parks District (Largest special district taxing entity in which the RDA was located) – Al McGreehan

The remaining members of the oversight board are the two representatives from the Town of Paradise.

Under this legislation, the Mayor is the appointing authority and as a general rule, the Mayor's appointments are confirmed by the Town Council.

The Mayor has appointed himself and Assistant Town Manager Lauren Gill, who having served as both the RDA's Assistant and Deputy Executive Director has the broadest knowledge and experience with the former Paradise Redevelopment Agency, its programs, projects, assets, and obligations; and who furthermore, meets the criteria set out in the legislation for the other Town representative.

This legislation specifies that the other Town representative has to be one of the employees of the former RDA, who was a member of the largest employee group represented in the former RDA.

Since we had no employees in our RDA, but did allocate percentages of employee's salaries and benefits who worked on redevelopment programs and projects, most of them were management personnel. The largest employee group represented in the RDA was the management group. Asst. Town Manager Gill is a member of the management group.

Of course, other relevant Town staff will attend and provide support to the oversight board including the Town Manager, Town Attorney, and Finance Director, as needed. The first meeting of the oversight board is anticipated to take place in April.

**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: April 3, 2012**

ORIGINATED BY: Chris M. Buzzard
Chief of Police
REVIEWED BY: Charles L. Rough, Jr.
Town Manager

AGENDA ITEM No. 3 (g)

Legal Review __Yes __X_No __N/A

SUBJECT:

ACCEPT THE POLICE DEPARTMENT'S 2011 YEAR END REPORT.

RECOMMENDATION:

Accept the Police Chief's report summarizing the 2011 activities of the Town of Paradise, Police Department.

BACKGROUND:

The Town of Paradise, Police Department has compiled an end of the year statistical summary report for 2011. The report is intended to provide information to the council and public relating to criminal incidents and offenses, calls for service, enforcement activities, and traffic collision (accident) statistics. The report also discusses significant improvements or changes relative to equipment, grant purchases, and other items of interest.

DISCUSSION/ANALYSIS:

Refer to attached report from Police Chief Chris Buzzard

FINANCIAL IMPACT:

None

The Paradise Police Department's 2011 Annual Report



Chief Chris M. Buzzard
5595 Black Olive Drive
Paradise CA, 95969

The Paradise Police Department's 2011 Annual Report

The Town of Paradise, Police Department has compiled its end of the year statistical summary report for 2011. This comprehensive report encompasses not only criminal incidents and offenses but calls for service, enforcement activities, and traffic collision (accident) statistics. The report also discusses significant improvements or changes made relative to equipment, grant purchases, and other items of interest.

Chief Chris Buzzard was supported by Lt. Al Billington who commands the Services Division and Lt. Gabriela Tazzari, who commands the Operations Division. Also providing service and support toward its mission was the department's administrative and supervisory staff, and all the other sworn, civilian and volunteer members of the police department.

With the council adoption of the department's authorized staffing through the 2011/ 2012 budget, the police department saw significant staff reductions during 2011. As a consequence of the on-going fiscal situation, the police department realized a reduction of sworn and non-sworn positions, to 23 police officers and 19 non-sworn employees. The animal control unit saw the most dramatic reductions with the elimination of a full-time supervisor position and reduction of hours of office support personnel. Animal control cut-backs resulted in significant reductions in the services it provides to town residents, including shelter operations and enforcement availability. The police department continues to be supported by a strong volunteer corps; which includes approximately 27 VIPS and chaplains.

While striving to maintain low crime levels, even tighter budget reductions and limited spending required the department to adjust to provide basic law enforcement services. In an effort to be more efficient and technologically resourceful, the police department implemented a new Computer Aided Dispatch/Records Management System (CAD/RMS), which was among the major administrative projects of 2011. Installed and implemented in February, this new system fully integrates with other systems currently used by the police department and provides enhanced search and GIS (mapping) capabilities. The system offers better public access to police department activity with on-line interactive maps representing near real time activity and crime mapping (ppd.crimegraphics.com). The system also provides direct connectivity to Mobile Data Computers in police cars and includes AVL (Automatic Vehicle Locator) for best/available police unit response resulting in reduced response time and increased patrol time for officers. With private funding, the department installed 12 Mobile Data Computers enabling field officers to receive timely information directly to police cars.

The police department accomplished other acquisitions in technology this past year. The town's public safety emergency dispatch center received \$31,000 worth of specialized furniture late last year. The center, which is occupied by two or three dispatchers 24 hours a day, 365 days a year, received modern ergonomically efficient radio and telephone consoles. The entire funding for this project was received directly

from the state's 9-1-1 Emergency Communications Office. The police department continues to make traffic safety a priority. Thanks to a substantial donation from the Paradise Community Council, the Police Department purchased two Radar Feedback Signs. They are powered by a solar panel and include a 12-inch LED display. Radar speed signs provide an effective, affordable, and ecologically friendly solution to reducing speeds. The signs provide visual speed display to remind drivers of their speeds in high accident risk areas. While the signs were initially installed on Skyway in front of Town Hall, they are mobile and can be installed at different locations within the Paradise Community for maximum exposure and effectiveness.

Patrol Operations:

Patrol Operations is the single largest unit within the department. With 14 authorized sworn patrol officer positions and 3 sergeant Watch Commanders (a budget reduction of 1 sergeant from 2010) Patrol Operations provides 24-hour service every day of the year. When the Police Department receives emergency calls from members of the public, Patrol personnel are the first responders to routine calls for service and "in-progress" crimes. These officers enforce all applicable federal, state and local laws and participate in proactive crime prevention strategies and community outreach efforts. Last year, patrol officers and sergeants responded to over 25,000 calls for service (including traffic accidents and complaints) and wrote over 4,500 police reports. In addition to uniformed patrol, all of the sergeants and many of the officers have collateral duties, such as conducting specialized training, equipment maintenance, grant operations, scheduling, and personnel oversight.

Among their many duties, patrol officers were asked to continue to focus on one of the most significant issues in Paradise, traffic safety. Traffic collisions continue to cause more property loss, personal injuries, and deaths than any other issue. By way of a strong commitment toward traffic safety programs, Injury Collisions remained steady. Unfortunately, there were 2 fatal collisions in 2011. Alcohol was a factor in one of those cases. The department also focused on DUI enforcement, arresting 218 individuals for DUI. This represented a slight decrease from last year. The "Avoid the Eight" state grant, administered by this department, continued its efforts to remove impaired drivers from Paradise and other Butte County roads in 2011. The program provides for overtime money for DUI Check Points and "Saturation DUI Patrols" during peak social periods of the year. On a special note, Sgt. Steve Rowe was specially recognized by MADD (Mothers Against Drunk Driving) for his commitment to this important program during their state-wide recognition dinner held in Sacramento.

Detective Unit:

The investigators assigned to this unit are experienced, specially trained police officers. The Investigations Unit investigates major felony criminal events and act as liaison to local, state and federal investigators. The investigators also provide assistance to patrol personnel and the county's Adult and Children Services staff by conducting follow-up investigation of open felony cases that require in-depth attention or

specialized expertise. During this past year, the Investigative Unit was significantly realigned because of the aforementioned department budget-cuts and is currently comprised of a supervising Sergeant and a School Resource Officer. One investigating officer and one investigator assigned to BINTF were re-assigned as patrol officers in an effort to provide greater depth to the patrol staff. Because of the reassignments, policy changes were implemented to reflect personnel reductions, including the types of cases handled by the Investigation Unit.

Through the School Resource Officer Program, the police department works closely with the Paradise Unified School District to provide law enforcement directly on site and provide for a safe learning environment on Paradise School Campuses. Uniform personnel provide a liaison between the Police Department, School District, and the Probation Department to assure proper, effective dispositions of juvenile offenders; train and educate school staff on relevant public safety issues, become role-models to students and attend extracurricular school activities. Also, during non-school months the SRO is assigned to investigative juvenile related cases.

The PHS police officer and the Intermediate School Community Service Officer are primarily funded through state and federal grants. Funding for this program formally ends in 2012 and efforts are underway to seek additional funds to continue this important program.

Because of a budgetary reduction of a police officer and protracted vacancies, the Paradise Police Department will not participate in the county wide narcotics task force (BINTF) this fiscal year. Instead, that officer was re-assigned back to the department as a patrol officer in order to meet minimum staffing levels. Cases involving narcotics dealers and manufacturing will no longer be proactively investigated within the town.

The police department Investigations Unit continued a proactive program to identify and track criminal gang members and their activity within the town. This was in response to a noticeable increase of contacts with known gang members and their related activities within the town. 2011 saw an increase in gang related contacts from 2010. As a result, Paradise Police Department has documented 177 gang members/associates in Paradise. Most of these contacts are White Pride and Norteno street gang members. The Town has also seen an increase with the motorcycle clubs linked with criminal activity in the Butte County and Paradise area. The department is working closely with other law enforcement agencies to address this trend.

During 2011, the detective worked and solved a variety of complex cases, which often take months to complete. Some of the more noteworthy cases included the successful prosecution of parents in a nationally publicized case involving the homicide of thier adopted child; gang related drive-by shooting; home invasion robbery; Chase bank robberies; identified and arrested 3 suspects involved in a 2008 cold-case homicide and serial marijuana home invasion robberies in and around Paradise. For the year 2011, the department detective investigated 200 cases, a decline of 188 cases from the year before. 68 arrests were made, a decrease of 122 arrests from the previous year. The decrease in the number of investigated cases and arrests can be solely attributed to the loss of a full time detective, leaving one detective for the entire department.

Communications and Records:

Public Safety Dispatch and records personnel continue to efficiently and effectively receive and process emergency and non-emergency calls for service along with dispatching police and fire units safely to those who need help. The Communications Unit staff maintains continuous telephone and radio dispatching while coordinating all Police, Fire, and Medical responses within the town. A Communications/Records Supervisor Dispatch Supervisor and a staff of Public Safety Dispatchers work around the clock and provide 24-hour service to the citizens and surrounding agencies. The Unit processed over 4,155 calls for Fire services inclusive of medical aid requests and over 25,000 law enforcement related incidents passed through the Communication Center. 163,283 telephone calls were answered during 2011, of which, 10,828 were 9-1-1 calls. Last year saw the refinement of the Town's 9-1-1 state-of-the-art system equipment (first in the state) which ensures continuity and redundancy in this critical system. Funding for this project was secured through State 9-1-1 funds allocated to the Town.

The Records Unit, staffed by two part-time Records Clerks, is responsible for all aspects of document control within the Paradise Police Department. This includes processing, storing, archiving, retrieving, and releasing documents to appropriate government offices, and allied agencies. The unit forwards and receives documents from the District Attorney's Office, Parole and Probation Offices, Butte County Courts, and agencies involved in the social welfare of children, the mentally ill, and the elderly. In addition to processing crime reports, the unit spends much of its time helping citizens at the front counter seeking information and documents related to crime or traffic incidents, and handle the release of vehicles impounded by department personnel for various violations of traffic laws. In 2011, the Records Unit processed over 6,823 department records for outside requests.

Animal Control:

Animal Control Services continued their mission in 2011 to control the spread of rabies within the Town through proactive uniformed enforcement of pet licensing, stray pets and also dead animal removal, animal quarantines and public education. This year, longtime A/C supervisor Beverly Gebbia retired after serving 26 years with Animal Control. However, because of the suspension of her full-time position and the reduction of the shelter assistants' hours, field and office operations were reduced from 6 days a week to 4 days and shelter office hours were reduced to 4 hours a day, 3 days a week. Due to the degree of reduced hours in A/C field services and shelter office hours, significant policy changes were enacted to reduce services and public expectations.

Despite less staffing than in the previous year, overall Animal Control activity increased in 2011. Animal control staff handled 5,840 calls in 2011, an increase of 528 calls. Animal Control sold 1,071 dog licenses last year. 79 citations were issued by animal control officers primarily for "Dogs at Large" and "Unlicensed Dog" violations. There were 1,185 dog and cats either impounded or surrendered to the shelter

compared to 1,127 the previous year. A primary objective of the Animal Control unit is to adopt sheltered animals and circumvent the need to euthanize. In 2011, 672 dogs and cats were adopted or returned to owners versus 257 that were euthanized. Animals are euthanized only after all attempts to foster or adopt sheltered animals are exhausted and legal time frames have passed. Animal Control Services do not receive direct funding through the Town's General Fund. The department's animal control function is primarily funded by a local property assessment (Measure N) approved by voters in 2004. In addition to Measure N revenues, Animal Control is also funded by dog license registrations, adoption and impound fees, and private donations. Recent Animal Control cutbacks are a result of these revenues not adequately covering the overall costs.

Paradise Animal Shelter Helpers (PASH):

PASH is the organization that pays for all shelter adopted animals to be spayed and neutered. This dedicated group of volunteers also takes care of any medical needs for sheltered animals, fosters abandoned and neglected animals and assists the shelter in day-to-day operations. PASH is a non-profit, IRS-501 C(3) organization and funded solely by donations.

Volunteer In Police Services:

The VIPS are a group of adult volunteers who pool their talents, knowledge and abilities, donating their time to assist the department in providing a higher level of service to our citizens. Each volunteer is provided with a complete uniform, and training to prepare them for the wide variety of duties they perform. Training is also provided at monthly VIPS meetings. The primary goals of the Volunteers in Police Services program are to enhance the department's cooperative partnership with the community by bringing citizens directly into our organization and provide Paradise with an increased level of police service. The VIPS handle citizen requests for vacation security checks of their homes to help protect their property while they are away, and can be seen patrolling the town in the white Volunteer Patrol car or greeting citizens at the police department's front counter.

In 2011, VIPS volunteered a total of 7400 hours, which is the equivalent of each of the 27 volunteers donating 275 hours. Some of the major accomplishments of the VIPS program include; a retooled VIPS academy along with a volunteer recruitment drive, a complete update of local business survey and emergency contacts, and an outreach burglary crime prevention program for victims of the crime.

The 2011 Annual VIPS Report, detailing a more comprehensive review, can be viewed on the department's website: <http://townofparadise.com>

Chaplains:

A Police Department Chaplain is a highly specialized position, requiring individuals who are trained and dedicated in dealing with people. Paradise, like many police agencies, has a chaplaincy program within the organization. The chaplains are

recognized ordained ministers, who care for the emotional and spiritual well being of our staff, their families and members of the public who desire their services. While the chaplain wears a uniform, they are not a police officer. The chaplain is called out to critical incident and crime scenes such as homicides, suicides and serious traffic accidents to assist and counsel involved police personnel and citizens with the trauma of such events.

Paradise Crime Trend Summary:

This section analyzes overall activity, violent and property crimes, arrests and traffic collisions that were reported to the Paradise Police Department in 2011. The number and type of incidents in 2011 are compared to the previous 5-years and reflect the percentage increase or decrease from the previous year.

Crimes Against Persons (Homicide, Rape, Robbery, and Aggravated Assaults) were lower in 2011 by 13.8%, which is at a better rate than (according to preliminary 2011 FBI data) a national downward trend of 6.4% for the same crimes. However, for the second straight year, there was a significant increase (15.9%) of Aggravated (Felony) Assaults and Child Molest/Abuse in Paradise, while the rest of the county enjoyed decreases.

Also, following the national trend, *Property Crimes* were down slightly in 2011 (4.9%). In 2011, 934 *Property Crimes* were reported within the Town of Paradise compared to 982 in 2010. The most significant change included increases in burglary cases while grand theft and vandalism reports decreased.

Overall, 2011 *Arrests and Citations* were up 19.7% over the previous year. This was in large part due to an emphasis and focus on traffic collision reduction, narcotics related crime enforcement, and persons driving under the influence. Narcotic related arrests decreased 19.6%, DUI arrests (218) decreased almost 12.8%, and Hazardous Citations (552) decreased 52%. Felony and Misdemeanor arrests increased 10.7% and 56.8% respectively.

Within the Town, *Traffic Collisions* continue to cause more property loss, personal injuries, and deaths than any other law enforcement issue. By way of a strong commitment toward traffic safety, traffic enforcement contributed to reducing fatal collisions to 2 fatalities in 2011, a decrease from 6 in 2010, while Injury Collisions remained stable at 91 such collisions.

With regard to law enforcement issues within the Town, there appears to be no one single factor as to activity of 2011. Certainly, we have seen an economic downturn, decline in business and growth, and further reductions in police resources including police officers, all of which may have had an impact on crime.

The charts which follow are used for comparison of types of crime and activity within the Town of Paradise:

**Paradise Crime and Activity Charts
2011**

Police Activity	2007	2008	2009	2010	2011	2010/2011%
Incidents-Non Reports	23,126	23,125	22,215	23,185	21,965	-5.55%
Reports	3,564	3420	3,249	4,025	4,576	12.04%
Total Activity	26,690	26,545	25,464	27,210	25,728	-5.76%

Property Crimes	2007	2008	2009	2010	2011	2010/2011%
Burglaries - Auto	75	131	104	38	51	25.49%
Burglaries - Commercial	69	54	73	52	74	29.73%
Burglaries - Residential	95	95	94	118	127	7.09%
Theft - Auto	45	56	55	32	37	13.51%
Theft – (<\$400)	460	450	443	259	286	12.59%
Theft – (>\$400)	90	101	105	114	86	-32.56%
Vandalism	365	355	294	369	273	-35.16%
Total Property Crimes	1199	1242	1166	982	934	-4.89%

**Paradise Crime and Activity Charts
2011**

Person Crimes	2007	2008	2009	2010	2011	2010/2011%
Homicide	0	2	1	1	0	-100.00%
Robbery	5	7	9	11	12	8.33%
Felony Assault	35	42	63	81	54	-50.00%
Simple Assault	193	187	188	190	178	-6.74%
Domestic Violence	320	249	258	256	201	-27.36
Rape	7	11	13	11	11	0.00%
Child Molest/Abuse	30	19	49	58	69	15.94%
Total Person Crimes	590	517	581	609	525	-13.79%

Narcotic Violation	2007	2008	2009	2010	2011	2010/2011%
Sales	8	3	17	15	12	-25.00%
Possession	125	99	116	135	170	20.59%
Under the Influence	100	86	126	192	104	-84.62%
Total Narcotics Violations	233	188	259	342	286	-19.58%

**Paradise Crime and Activity Charts
2011**

Traffic Collisions	2007	2008	2009	2010	2011	2010/2011%
Fatal	2	1	0	6	2	-66.00%
Injury	107	116	110	91	91	0.00%
Non-Injury	330	353	247	284	271	-4.80%
DUI	25	27	32	33	40	17.50%
Hit & Run	83	98	85	82	91	9.89%
Total Collisions	547	595	474	494	495	0.20%

Arrests/Citations	2007	2008	2009	2010	2011	2010/2011%
Arrests- Felony	354	280	306	318	356	10.67%
Arrests- Misdemeanor	410	353	327	387	896	56.81%
Arrests- DUI	196	202	197	246	218	-12.84%
Warrants	305	236	216	285	337	15.43%
Arrests-Cite & Release	435	263	168	247	No longer captured	
Hazardous Cites	1305	640	373	839	552	-51.99%
All Other Cites	332	320	199	495	872	41.21%
Total Arrests	3,337	2,294	1,786	2,570	3,201	19.71%

Chief's Conclusion:

2011 brought more challenges to the department principally because of the ongoing state and national economic conditions. Our local “bare-bones” budget forced some vacant police department positions to go unfilled and reduced the hours of others, resulting in the cutback of some services. In 2012, the town will be closely watching as the state proposes and passes its budget. If, as in past years, the state further reduces its financial responsibilities by shifting them to local government, Paradise may be forced to make additional public safety adjustments.

Another issue that will inevitably affect the town's public safety in 2012 is the states program to reduce the population of convicted felons in state prisons by releasing and/or sentencing felons to local jails. This program is known as *Realignment*. With the current Butte County Jail overcrowding issues, we are already seeing the early release of these offenders back into our community; in some cases serving little or no jail time at all. This program started in October of last year and in the first 90 days, it become increasingly evident that realignment will significantly impact local law enforcement. With no additional state funding for local police appropriated, Paradise and every other incorporated and unincorporated area will bear a significant increase in the burdens of these realignment offenders who would have been otherwise sentenced to state prison.

After nearly 8 months of development and significant community input, the Paradise Town Council adopted a Medical Marijuana ordinance that went into effect November 3, 2011. This ordinance bans medical marijuana dispensaries and cooperatives/collectives from the Town, and allows for the indoor or outdoor individual medical marijuana grows. The ordinance specifies requirements such as zoning, limits plot size to 50 square feet, specific property line set-backs and restricts individual outdoor grows from within 600' of any public or private school. The police department along with town code enforcement will be responsible for enforcement of this ordinance. A copy of the ordinance is available on the Town's website: <http://townofparadise.com>

In 2012, The Town and its residents will continue to be protected and served by this full service police force and its proactive officers 24 hours a day, seven days a week. As chief, I am extremely proud of the men and women who make up the department and serve this community. They have all dedicated and devoted themselves to the service and safety of each other and the people who live, work, and visit Paradise.

The police department is thankful to the Town Council and Town Administration for their support of the department and its mission. Most importantly, we understand that it is only with the cooperation, involvement and partnerships of the citizens of Paradise and your dedicated police department that we can make our town a better and safer place to live.

Lastly, this will be my final annual report because, after nearly 32 years with the Paradise Police Department and over 34 years as a full-time police officer, I have decided to announce my retirement. It has been my honor to serve with some of the

finest and most professional people in the business. Over the years, I am particularly blessed to have worked with the hundreds of law enforcement professionals who have passed through these doors, and who collectively reflect the true character of the Paradise Police Department. I am confident that this department will continue to do the utmost to maintain the highest level of personalized professional service to the Paradise community and that we will continue to thrive in our safe community.

Chris M. Buzzard
Chief of Police
Paradise Police Department



**Town of Paradise
Council Agenda Summary
Date: April 3, 2012**

Agenda Item: 7a

Originated by: Joanna Gutierrez, Town Clerk

Reviewed by: Charles L. Rough, Jr., Town Manager
Lauren Gill, Assistant Town Manager
Tony Lindsey, Fire Marshal/Building Official

Subject: Vacancies on the Access Board of Appeals

Council Action Requested: Consider applications and make appointments to the vacancies on the Access Board of Appeals for two members with construction experience and one member of the public. There are no term limits for these positions.

Alternatives: Provide an alternative direction to staff relating to the vacancies on the Access Board of Appeals.

Background: On March 6, 2012, the Town Council authorized the Town Clerk to advertise for applicants to fill the vacancies on the Access Board of Appeals with an application deadline of Thursday March 22, 2012 at 5:00 p.m.; and, to schedule appointments to the vacancies on the April 3, 2012, Town Council regular meeting agenda. Advertisement was accomplished by posting application information on the Town's internet website; providing applications at Town Hall in the Community Development and Town Clerk Departments; and, personally circulated by staff, Council and community members.

By the deadline of March 22, 2012, three applications were received:

1. Scott Peterson, Public Member
2. Robert Shimp, Construction Experience
3. Benjamin Wentland, Construction Experience

The Access Board of Appeals was established by Council adoption of Resolution No. 03-05. The purpose of the five-member board is to conduct hearings on any appeals of decisions of the Town Building Official relating to disability access requirements. The meetings are held on a needs only basis and there are no term limits assigned to the board members positions. Makeup of the board is two disabled members; two members with construction knowledge and experience; and, one member from the public. Board members must reside and be registered to vote in the Town of Paradise per Resolution No. 81-40.

Discussion/Conclusion/Fiscal Impact: The three vacancies in the positions for members with construction experience and member from the public occurred as a result of the members moving out of the area. In order to convene the Access Board of Appeals, it is necessary to have at least three of the five positions filled to establish a quorum. There will be no fiscal impact.

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

Please be advised that all application information will become a public record and is posted on the Town's website as part of the agenda packet.

Appointments will be made by the Paradise Town Council at a Regular Town Council Meeting (6:00 p.m.) Please confirm the date of time scheduled for the appointment, as it is suggested that you be present at the meeting when the appointments are to be made to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant may be required to file a Form 700 Statement of Economic Interest financial disclosure and complete an ethics training every two years. Applications must bear an original signature.

Position applying for: Access Board of Appeals
(Please check one)

☒ Construction Experience
☐ Public Member

Application Deadline: Thursday, March 22, 2012 at 5:00 p.m.

Date: 9 Feb 2012

Applicant Name

Address

SCOTT Peterson

paradise CA
95969

Contact Information

Telephone:

8

Email:

Fax:

N/A

Education:

High School Graduate, Some College

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

graduated paradise Adventist Academy
Served as a Aircraft engine mechanic
in the Airforce.
Currently am a General contractor.

Qualifications or past experience:

Know
~~knodgable~~ about Building
trades, code's, practical Application.

Comments:

SIGNATURE: _____

Please return application to:

Joanna Gutierrez, Town Clerk, CMC

Town of Paradise

5555 Skyway, Paradise, CA 95969

M-Th: 8-5 pm

Telephone: 872-6291 ext. 101

igutierrez@townofparadise.com

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

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Appointments will be made by the Paradise Town Council at a Regular Town Council Meeting (6:00 p.m.) Please confirm the date of time scheduled for the appointment, as it is suggested that you be present at the meeting when the appointments are to be made to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant may be required to file a Form 700 Statement of Economic Interest financial disclosure and complete an ethics training every two years. Applications must bear an original signature.

Position applying for: Access Board of Appeals
(Please check one)

☐ Construction Experience
☒ Public Member

Application Deadline: Thursday, March 22, 2012 at 5:00 p.m.

Date: 03/07/12

Applicant Name

Address

ROBERT T. SHIMP

PARADISE, CA 95969

Contact Information

Telephone:

Fax:

Email:

Education:

BA, CHICO, MA, CHICO, SECONDARY CREO.

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

I HAVE LIVED IN PARADISE SINCE 1954. I WOULD LIKE TO ASSIST THE TOWN WITH MAKING PARADISE A BETTER PLACE.

Qualifications or past experience:

Comments:

RECEIVED

MAR 12 2012

TOWN CLERK'S DEPT

SIGNATURE: [Signature]

Please return application to:

Joanna Gutierrez, Town Clerk, CMC

Town of Paradise

5555 Skyway, Paradise, CA 95969

M-Th: 8-5 pm

Telephone: 872-6291 ext. 101

igutierrez@townofparadise.com

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

Please be advised that all application information will become a public record and is posted on the Town's website as part of the agenda packet.

Appointments will be made by the Paradise Town Council at a Regular Town Council Meeting (6:00 p.m.) Please confirm the date of time scheduled for the appointment, as it is suggested that you be present at the meeting when the appointments are to be made to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant may be required to file a Form 700 Statement of Economic Interest financial disclosure and complete an ethics training every two years. Applications must bear an original signature.

Position applying for: Access Board of Appeals
(Please check one)

☒ Construction Experience
☐ Public Member

Application Deadline: Thursday, March 22, 2012 at 5:00 p.m.

Date: 3/9/12

Applicant Name

Address

BENJAMIN WENTLAND

RECEIVED

MAR 12 2012

TOWN CLERK'S DEPT

Contact Information

Telephone: 8

Fax: N/A

Email: [REDACTED]

Education: HIGH SCHOOL DIPLOMA + ASSOCIATES DEGREE

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

BORN + RAISED IN PARADISE, TWO YEARS AT BUTTE COLLEGE, 5 YEARS IN AIR FORCE, CAME BACK TO PARADISE + STARTED MY CONSTRUCTION COMPANY.

Qualifications or past experience: I HAVE BEEN WORKING IN CONSTRUCTION FIELD SINCE I WAS 14 YEARS OLD. I HAVE WORKED ON HANDY - CAP RAMPS + BROUGHT SEVERAL BUILDINGS UP TO ADA REQUIREMENTS.

Comments:

SIGNATURE: [REDACTED]

Please return application to:

Joanna Gutierrez, Town Clerk, CMC

Town of Paradise

5555 Skyway, Paradise, CA 95969

M-Th: 8-5 pm

Telephone: 872-6291 ext. 101

igutierrez@townofparadise.com



**Town of Paradise
Council Agenda Summary
Date: April 3, 2012**

Agenda Item: 7b

Originated by: Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director

Reviewed by: Gina Will, Finance Director
Dwight Moore, Town Attorney
Charles L. Rough, Jr., Town Manager
Lauren Gill, Assistant Town Manager

Subject: Upcoming Vacancies on the Planning Commission due to expiration of terms of office on June 30, 2012

Council Action Requested:

- (1) Approve the Notice of Vacancies and application and authorize the Town Clerk to advertise the two upcoming vacancies on the Planning Commission, which will include a legal notice, posting on the Town's website, press release and notification to service groups;
- (2) Set an application deadline of May 3, 2012 at 5:00 pm;
- (3) Designate two Town Council Members and one Planning Commissioner to participate in the Planning Commission interview process;
- (4) Direct staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates, and coordinating the date(s) and time(s) for the interviews during the week of May 7, May 14 or May 21, 2012; and,
- (5) Schedule appointment to the upcoming vacancies for the June 5, 2012 meeting with appointments to upcoming vacancies to become effective on July 1, 2012 and continue through June 30, 2016.

Alternatives: Consider alternative direction to staff relating to the recruitment and/or interview process.

Background: The Paradise Planning Commission consists of a five member board that was established by ordinance (Paradise Municipal Code Sections 2.12.030 through 2.12.039) to serve as an advisory board to the Paradise Town Council. The Commission meets once a month on the third Tuesday of the month at 6:00 pm.

The Town Council established an interview process (at its July 10, 2007 meeting) that would allow Council to appoint an ad hoc interview panel consisting of two Town Council Members and one Planning Commissioner to conduct interviews of the applicants; therefore, the process is subject to the open meeting requirements of the

Government Code, commonly referred to as the “Brown Act”, and the interview dates need to be set with the 72-hour notice requirement in mind. As well, Council directed staff to prepare potential interview questions, provide a scoring matrix, and assist in setting up the interview schedule.

Historically, the Town Clerk has caused publication of a legal notice requesting applications for the Planning Commission vacancy in the local newspaper, posted the information on the Town’s internet website, notified service group presidents by email of the vacancies to request that they share the notice and application with their membership, and requested staff and Council to circulate applications.

The proposed notice and application are included with this staff report for review. The applications must bear an original signature and be submitted to the Town Clerk’s Department during regular business hours Monday through Thursday between the hours of 8:00 am and 5:00 pm on or before the deadline for inclusion in the agenda packet. Successful applicants will be required to disclose certain financial interests within the Town of Paradise on the California Form 700, Statement of Economic Interests, to notify the public of any potential conflicts of interest.

The following lists current members of the Planning Commission and terms of office:

PLANNING COMMISSION MEMBERS	DATE APPOINTED	TERM OF OFFICE
BOLIN, Greg	07/15/08	07/01/08 to 06/30/12
GROSSBERGER, April	7/24/07 1 st Appt 05/03/11 Reappointed	07/01/11 to 06/30/15
JONES, Jody	05/03/11 To fill unexpired term created by resignation of Phil Serna	07/01/09 to 06/30/13
WOODHOUSE, L. Craig	06/22/04 1 st Appt 07/15/08 Reappointed	07/01/08 to 06/30/12
ZUCCOLILO, Michael	05/03/11	07/01/11 to 06/30/15

Term of Office: 4 Years

Meetings Held: 3rd Tuesday of Each Month at 6:00 p.m., Town Hall, Council Chambers

Conclusion: It is timely that the Town Council considers appointments as the terms of the two offices expire on June 30, 2012.

FISCAL IMPACT: Cost of publication of legal notice approximately \$69.

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

Please be advised that application information will become a public record and is posted on the Town's website as part of the agenda packet (personal information redacted).

Appointments will be made by the Paradise Town Council at a Regular Town Council Meeting (6:00 p.m.) Please confirm the date of time scheduled for the appointment, as it is suggested that you be present at the meeting when the appointments are to be made to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant will be required to file an annual financial disclosure, a Statement of Economic Interest Form 700 and complete an ethics training every two years. Information on the financial disclosure and ethics training may be viewed at the following website: www.fppc.ca.gov. Applications must bear an original signature.

Position applying for: Planning Commissioner – Term of office 7/1/12 through 6/30/16

Two terms of office expire on June 30, 2012

Application Deadline: May 3, 2012 at 5:00 pm. Submit to the Town Clerk Department, Room 3, 5555 Skyway, Paradise.

Date: _____

Applicant Name _____

Address _____

Contact Information Telephone: _____ Fax: _____
Email: _____

Education: _____

Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):

Qualifications or past experience: _____

Comments: _____

SIGNATURE: _____

Please return application to:

Joanna Gutierrez, Town Clerk, CMC

Town of Paradise

5555 Skyway, Paradise, CA 95969 M-Th: 8-5 pm

Telephone: 872-6291 Extension 101 or 102

jgutierrez@townofparadise.com

**TOWN OF PARADISE
NOTICE OF PLANNING COMMISSION VACANCIES**

NOTICE IS HEREBY GIVEN by the Paradise Town Council that two four-year positions on the Paradise Planning Commission will become vacant due to the expiration of the two terms of office on June 30, 2012. Any citizen who resides in the Town of Paradise is eligible to apply and may obtain an application at the Town Hall located at 5555 Skyway, Paradise, California. Town Hall business hours are Monday through Thursday from 8:00 am - 5:00 pm. The application form may also be viewed and downloaded from the Town of Paradise internet website at www.townofparadise.com. The Town Clerk must receive an application with an original signature before the deadline of May 3, 2012 at 5:00 pm. Applicants should be prepared to participate in an interview process. The successful applicant will be required to disclose certain financial interests within the Town of Paradise and file a California Form 700, Statement of Economic Interest.

The Planning Commission is established by ordinance to serve as an advisory board to the Paradise Town Council and holds one regular meeting on the third Tuesday of each month at 6:00 p.m. at the Town Hall located at 5555 Skyway. See Paradise Municipal Code Sections 2.12.030 through 2.12.039. The code may be viewed upon request at the Paradise Town Hall, located at 5555 Skyway; accessed on the Town's internet website at www.townofparadise.com; or, viewed at the Paradise Branch of the Butte County Library located at 5922 Clark Road.

The deadline for submitting applications to the Town Clerk is May 3, 2012 by 5:00 pm. The Town Council appoints an interview panel to consider applications and to make a recommendation to the Town Council for the Regular Meeting on June 5, 2012. The effective date of appointment for the upcoming vacancies is July 1, 2012 and continues through June 30, 2016. For further information please call the Community Development Department, Planning Division, 872-6291 Extension 111 or the Town Clerk's Department at 872-6291 Extension 101 or 102.

Dated: April 4, 2012

JOANNA GUTIERREZ, CMC, Town Clerk

TOWN OF PARADISE
Council Agenda Summary
Date: April 3, 2012

Agenda Item 7c

ORIGINATED BY: Craig Baker, Community Development Director
Ken Skillman, Consulting Town Engineer

REVIEWED BY: Charles L. Rough, Jr., Town Manager
Lauren Gill, Assistant Town Manager

SUBJECT: Council Consideration of a Resolution Approving Submission of a Caltrans Bicycle Transportation Account Grant Application, the filing of a Notice of Exemption and Certifying the Availability of Ten Percent Matching Funds Required to Accompany the Grant Application for 2012

COUNCIL ACTION REQUESTED: Upon conclusion of any discussion and acceptance of public testimony, adopt a **MOTION TO:**

1. Adopt Town Resolution No. 12-____, "A Resolution of the Town Council of the Town of Paradise Approving Submission of a Caltrans Bicycle Transportation Account Grant Application, the Filing of a Notice of Exemption and Certifying the Availability of the Required Ten Percent Local Share of Project Funding if a Bicycle Transportation Account Award is Awarded to the Town of Paradise in 2012"; **OR**
2. Adopt an alternative directive to town staff.

BACKGROUND: The State of California is currently soliciting applications for bicycle projects with the potential to improve the safety and convenience of bicycle commuting. Because the Town of Paradise has an adopted Bicycle Master Plan, the Town is eligible to apply for these Bicycle Transportation Account (BTA) funds but must first adopt a resolution certifying the availability of matching funds equating to ten percent of the estimated cost of a bicycle project. The adopted resolution must accompany any application for BTA funding. BTA funding applications for the 2012/13 funding cycle are due for submittal to CalTrans' District Local Assistance offices by **April 27, 2012**.

The Town Public Works/Engineering staff applied for BTA grant funds during calendar year 2011 to design and construct Class II bicycle lanes along both sides of Pearson Road from Clark Road to Stearns Road. Class II bicycle lanes already exist along Pearson Road from Stearns Road to Pentz Road and from Clark Road to Recreation Drive. If constructed, the project would result in the establishment of continuous Class II bicycle lanes along Pearson Road from just west of Paradise Elementary and Intermediate schools all the way to Pentz Road. Unfortunately, BTA funding was not awarded for the project last year.

Most recently, the Town of Paradise has been the recipient of BTA grants that resulted in Class I and II bicycle path improvements along the Paradise Memorial Trailway from Fir Street to Foster Road in 2005 and Class I bicycle path improvements from Neal Road to Maxwell Drive in 2010.

Caltrans anticipates an annual appropriation of \$7.2 million for the Bicycle Transportation Account (BTA) with a onetime increase for Fiscal Year 2012-13 only to \$11.9 million.

DISCUSSION:

The Pearson Road bicycle lane project is part of the Town's Five Year Capital Improvement Program adopted via Town Resolution No. 11-21 and included within the Town's Final 2011-12 Budget. BTA grant funding may cover up to ninety percent of planning, preliminary engineering, final design, right-of-way acquisition, construction and/or rehabilitation for bicycle improvements. The overall cost of the Pearson Road bicycle lane project included in the BTA grant application last year is \$236,000. Ten percent matching funds would be \$23,600.

Since this grant application, if funded, would only complete resurfacing and restriping of the outer five to seven feet of both edges of Pearson Road, Public Works/Engineering staff intends to utilize Gas Tax funds and/or development impact fees to augment the BTA funds and resurface and restripe the entire roadway for this street segment (Pearson between Clark Road and Stearns Road). Once completed, this in-fill segment of Pearson Road that is currently in need of repair will result in continuous Class II bike lanes along Pearson Road between Pentz Road and Mallan Lane in conformance with the recently adopted Master Bicycle and Pedestrian Plan.

Town staff continues to be interested in seeking BTA funding in order to further implement the goals and objectives of the Town's adopted Master Bicycle and Pedestrian Plan and to help facilitate street improvements where feasible and needed. If adopted, the attached resolution document would certify the availability of the required matching funds and would authorize staff to file the previously-prepared BTA grant application with the State of California by the April 27, 2012 submittal deadline date. Town Council adoption of a subsequent resolution would still be required in order to authorize the Town Manager to execute any financial documents necessary to actually release the required matching funds.

FINANCIAL IMPACT: Adoption of the attached resolution will have no direct or immediate impact upon the Town's funds. If the grant funding for the proposed bicycle project is awarded, adoption of a subsequent resolution to release the required ten percent matching funds would result in an expenditure of \$23,600 primarily drawn from gas tax funds and collected development impact fees.

Attachments

J:\.....cdd\agn-sum\BTA grant app2012.sum

TOWN OF PARADISE

RESOLUTION NO. 12-_____

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
APPROVING SUBMISSION OF A CALTRANS BTA GRANT APPLICATION,
THE FILING OF A NOTICE OF EXEMPTION AND CERTIFYING THE
AVAILABILITY OF A REQUIRED TEN PERCENT LOCAL SHARE OF
PROJECT FUNDING IF A BICYCLE TRANSPORTATION ACCOUNT GRANT
IS AWARDED TO THE TOWN OF PARADISE IN 2012**

WHEREAS, the Town of Paradise has a current and comprehensive “Town of Paradise Master Bicycle and Pedestrian Plan” adopted via Town Resolution No. 12-11 on March 6, 2012 and is therefore eligible to compete for State of California funds for local projects that improve safety and convenience for local bicyclists; and

WHEREAS, an objective of the adopted Town of Paradise Master Bicycle and Pedestrian Plan is to establish Class II bicycle lanes along the entire length of Pearson Road; and

WHEREAS, the Town of Paradise desires to provide bicycle facilities that offer safety and convenience to its bicycle commuters; and

WHEREAS, the Town of Paradise wishes to submit an application to the Bicycle Transportation Account (BTA) program for grant funding to establish Class II bicycle lanes along Pearson Road from Stearns Road to Clark Road; and

WHEREAS, such improvements will enhance the safety, convenience and general welfare of bicycle commuters and school children traveling along Pearson Road to Paradise Elementary and Intermediate Schools; and

WHEREAS, The Town of Paradise is willing to commit \$23,600 to the project, constituting ten percent of the total project cost of \$236,000 as required by Streets and Highways Code section 891.4.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. In accordance with the California Environmental Quality Act (CEQA), it has been determined that the bicycle project for which the BTA grant application shall be filed is categorically exempt from environmental review pursuant to CEQA

RESOLUTION NO. 12-_____

Guidelines section 15304(h) and will not have a significantly adverse environmental impact.

Section 2. Town staff is hereby directed to file a completed BTA grant application with the Caltrans Office of Local Assistance by April 27, 2012 to establish bicycle lane improvements along Pearson Road, Paradise, California.

Section 3. The Town Council hereby commits to provide \$23,600 as ten percent of the funding for the project if the grant is awarded to the Town.

PASSED AND ADOPTED by the town council of the Town of Paradise this 3rd day of April, 2012, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Steve "Woody" Culleton, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

By: _____
Dwight L. Moore, Town Attorney

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: Butte

7 County Center Drive

Oroville, CA 95965

From: (Public Agency): Town of Paradise

5555 Skyway

Paradise, CA 95969

(Address)

Project Title: Pearson Road Class II Bicycle Lane Project

Project Applicant: Town of Paradise

Project Location - Specific:

Pearson Road from Clark Road to Stearns Road, Paradise California

Project Location - City: Paradise

Project Location - County: Butte

Description of Nature, Purpose and Beneficiaries of Project:

Establish Class II Bicycle Lanes along both shoulders of Pearson Road from Clark Road to Stearns Road, utilizing the existing roadway surface to increase convenience and safety for bicycle commuters and recreation seekers.

Name of Public Agency Approving Project: Town of Paradise

Name of Person or Agency Carrying Out Project: Town of Paradise

Exempt Status: **(check one):**

☐ Ministerial (Sec. 21080(b)(1); 15268);

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));

☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

☒ Categorical Exemption. State type and section number: Class 4, Section 15304 (h)

☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The proposed bicycle lanes are located within existing public rights-of-ways.

Lead Agency


Contact Person: Craig Baker

Area Code/Telephone/Extension: 530-872-6993

If filed by applicant:

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: 

Date: 3/27/12

Title: CDD Director

☒ Signed by Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.

Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

Revised 2011