



Town of Paradise Town Council Meeting Agenda 6:00 PM – April 09, 2024

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Ron Lassonde
Vice Mayor, Greg Bolin
Council Member, Steve Crowder
Council Member, Steve “Woody” Culleton
Council Member, Rose Tryon

Town Manager, Jim Goodwin
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Garrett Needles
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

1e. Camp Fire Recovery Updates - Written reports are included in the agenda packet.

p5 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

p8 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update.

p10 Tony Lindsey, CDD-Building and Code Enforcement-Code Enforcement Update.

p14 Kate Anderson, Business and Housing Manager-Business and Housing Update.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

2a. p15 Approve the minutes of the March 8, 2024 Special Town Council meeting, and March 12, 2024 Special and Regular Town Council meetings.

2b. p24 Approve March 2024 Cash Disbursements in the amount of \$18,626,338.65.

2c. p32 1. Declare the attached described equipment as surplus property; and, 2. Adopt Resolution No. 2024-20, "A Resolution of the Town Council of the Town of Paradise Declaring Certain Town Equipment to be Surplus and Obsolete and Authorizing Disposal by the Town Manager or his designee."

2d. p39 Adopt Resolution No. 2024-21, "A Resolution of the Town Council of the Town of Paradise accepting the work performed under the Roadside Evacuation Sign Project Contract No. 9431.CON, performed by John McGuire DBA McGuire Pacific Constructors."

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p44 1. Conduct a duly noticed and published public hearing to solicit comments and/or suggestions regarding the Draft 2023-2024 Annual Action Plan; and,
 - 2. Adopt the Draft 2023-2024 Annual Action Plan as submitted; and,
 - 3. Authorize staff to submit the adopted 2023-2024 Annual Action Plan to the U.S. Department of Housing and Urban Development should no public comment be received; or,
 - 4. Revise the Draft 2023-2024 Annual Action Plan as submitted. (ROLL CALL VOTE)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p80 Consider adopting Resolution No. 2024- ____ “A Resolution of the Town Council of the Town of Paradise Adopting Administrative Policy No. 170, GASB-96 Policy.” (ROLL CALL VOTE)
- 6b. p86 Consider adopting Resolution No. 2024- ___, “A Resolution of the Town Council of the Town of Paradise, California, Reporting Unexpended Development Impact Fees in Accordance with Government Code Section 66006.” (ROLL CALL VOTE)
- 6c. p99 Consider adopting Resolution No. 2024- _____, “ A Resolution of the Town Council of the Town of Paradise Awarding Construction Contract No. 7303.3 CON, 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project, to Lamon Construction Co, Inc. in the amount of their base bid in the amount of \$4,961,786.55 and designating authority to the Town Manager to Execute an Agreement with Lamon Construction Co, Inc. and to approve contingency expenditures not exceeding 10%”. (ROLL CALL VOTE)
- 6d. p106 1. Consider concurring with staff’s recommendation to adopt the Right of Way Acquisition Management Plan (RAMP) that has been prepared for the Paradise Sewer Project as the document that will guide the process for acquisition of any easements or rights of way that are determined to be necessary to the Paradise Sewer Project; and, 2. Adopt Resolution No. 2024- ___, “A Resolution of the Town Council of the Town of Paradise Adopting the Paradise Sewer Project Right of Way Acquisition Management Plan as the official RAMP for the Paradise Sewer Project.” (ROLL CALL VOTE)

- 6e. p124 1. Consider concurring with staff recommendation to bestow to the Town Manager authority to purchase Environmental Mitigation Credits, up to the budgeted amount of \$2.4M to offset the impacts of the Paradise Sewer Project, utilizing secured CDBG-DR Infrastructure Planning Funds; and, 2. Adopt Resolution No. 2024-___, "A Resolution of the Town Council of the Town of Paradise Designating Authority to the Town Manager to Approve the Purchase of Environmental Mitigation Credits." (ROLL CALL VOTE)
- 6f. p128 1. Consider waiving the second reading of the Town of Paradise Ordinance No. 634 and read by title only; and, 2. Adopt Town Ordinance No. 634 "An Ordinance Adding Section 2.45.105 to the Paradise Municipal Code Relating to an Informal Bid Process for Public Works Projects of \$200,000 or Less." (ROLL CALL VOTE)
- 6g. p132 1. Consider directing staff to suspend the rental fees for Paradise Community Park for non-profit organizations for a period of five years; and 2. Adopt Resolution 2024-___ "A Resolution of the Town Council of the Town of Paradise Amending Administrative Policy No. 520 Regarding a Rental Incentive for Paradise Community Park for State and Federally Recognized Non-Profit Organizations from April 9, 2024 to April 9, 2029." (ROLL CALL VOTE)
- 6h. p137 Consider dedicating the Daffodil Garden at Paradise Community Park in honor of Paradise resident, Ward Habriel. (ROLL CALL VOTE)
- 6i. p138 1. Consider concurring with staff recommendation to move forward with the implementation of the Safe Network system addition to the Early Warning System if authorized by FEMA; and, 2. Provide guidance on a plan to move forward if FEMA denies request for the system addition. (ROLL CALL VOTE)
- 6j. p142 1. Consider allocating up to \$75,000 towards a Community Healthcare Needs Assessment; and, 2. Direct staff to issue a Request for Proposals for the drafting of the Community Healthcare Needs Assessment. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report

9. CLOSED SESSION – None

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 1(e)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Jim Goodwin, Town Manager

SUBJECT: Monthly Recovery Update

LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. None

Background:

This report continues the Monthly Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Included in this update are items related to recovery projects, advocacy economic recovery and development, communications and emergency operations.

Analysis:

ECONOMIC DEVELOPMENT

CDBG-DR Economic Development

- The Butte County allocation for CDBG DR Economic Development is \$18.7 Million
- The Town worked with our regional workforce partners on an application for a workforce training center, located on the Paradise High School campus, that will focus on resilient building techniques.
- Our partners include Paradise Unified School District, Butte College, Valley Contractor's Exchange, and NorTEC.
- The application has been submitted.
- Status of the application and funding will be shared as soon as it is available.

Restoration of Regional Air Service

- Council approved an investment to the Revenue Guarantee Fund of \$75,000.
- Town staff is working with the Chico Airport to draft an agreement for this investment and facilitate the payment.

Healthcare

- Healthcare Committee members Mayor Ron Lassonde and Councilmember Steve Crowder, along with the Recovery and Economic Development Director attended the Healthcare Steering Committee meeting, and presented a request for funding for a

Community Healthcare Needs Assessment.

- This assessment would be a public document, facilitated by the Town of Paradise through a consultant and paid for by the Feather River Health Foundation and other partners.
- The Feather River Health Foundation Board approved this request for up to half of the cost of the assessment.
- The Town's investment in this assessment is on tonight's agenda.

RECOVERY

Category 4 Tree Removal Program

- Program opened to applicants in July of 2022 and received 577 applicants. This represents 1,014 acres of private property across the Town and nearly 12,000 trees.
- Phase 2 Federal Environmental Review actions are now complete. CalOES is now completing final reviews and obligation processes. We anticipate full approval next month.
- Town staff are working day with BCFSC on the implementation plan in order to be able to move quickly upon approval by FEMA.
- The first 3 RFPs for the project were published for a Forester, Archeology, and Biological Surveyor. Bids are being reviewed.
- In April, we will begin property owner outreach and authorization paperwork for Phase two tree removal.

Early Warning Sirens

- All towers are standing and operational.
- 21 of the 21 standing Towers have all aesthetic branches installed.
- 7 of the 8 traffic cameras have been installed.
- 18 of the 21 have completed trenching and are connected to permanent power or in process of connecting.
- We anticipate full system completion, training and handover of the operation will occur in June 2024 in coordination with the future 24 hour dispatch center.

Residential Ignition Resistant Retrofit Program

- This project was opened to residents to apply in May 2023 and closed July 31, 2023.
- 118 property owners have submitted applications.
- Assessments were completed in October 2023 and all Phase 1 closeout documents transferred to CalOES/FEMA for final environmental review.
- Phase 2 retrofits will occur upon full approval of the environmental process in early 2024.

Hazardous Fuels Reduction Program

- We are working with the Public Works team and expect an implementation plan to come before Council in the coming months.

Defensible Space Code Enforcement

- The Defensible Space Code Enforcement Project was fully approved in November 2023 by FEMA and Cal OES.

- Town Staff are coordinating the process to implement this project in order to have the program operating for the Spring 2024 inspection season.
- Town Council approved an implementation plan in January 2024. Human Resources is in the hiring process to begin work this spring.

COMMUNICATIONS

State of the Town

- The Town of Paradise presented the State of the Town in coordination with the Chamber of Commerce on March 27th. The program was well attended, and is available to watch on the Town's YouTube Channel

Bipartisan Congressional Exchange

- Town staff supported Mayor Lassonde and Councilmember Crowder in a tour and discussion with Congresswoman Takuda from Hawaii during her Congressional visit with Congressman LaMalfa on Saturday March 23rd.

EMERGENCY MANAGEMENT

- The Town is working on an agreement with Butte County for a virtual EOC platform to streamline EOC processes.
- The Town is working with Butte County to update the Local Hazard Mitigation Plan (LHMP) in advance of the 2024 deadline.

Financial Impact:

None.



**TOWN OF PARADISE
Council Agenda Summary
Date: April 9, 2024**

Agenda No. 1(e)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Jim Goodwin, Town Manager

SUBJECT: Camp Fire Recovery Updates - Infrastructure

COUNCIL ACTION REQUESTED:

- 1. None, written monthly update only.

Background:

This report continues the Monthly Disaster Recovery Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire.

Analysis:

Road Rehabilitation

In August, Town Council awarded a contract to Hat Creek Construction for road rehabilitation work in areas such as lower Honey Run Road, Circlewood Drive, Glen Drive, Stearns Road, DeMille Road, Malibu Drive, Nunneley Road, Kibler Road and others. The project's first phase is complete, paving the Circlewood neighborhood, Honey Run Road and downtown streets. Remaining work will be completed in spring of 2024. A map of the project areas is provided below:



Project approvals for 2024 paving projects (20 miles) are complete. Staff has advertised the On-System Road Rehabilitation project for 2024 with award expected later in the Agenda – if awarded, work will begin in June 2024.

Paradise Sewer Project

Accomplishments in Past Month

Paradise Town Council unanimously approved of the Mountain Cascade – Carollo PDB contract.

Completed the Project Kick-off meetings with the Mountain Cascade – Carollo team.

Aligned with the DFA team in monthly recurring coordination meeting, including providing an introduction to the HCD leadership team.

Completed initial informal consultations with remaining permitting entities.

Key Activities in the Next Month

Facilitate the next PCT meeting, including introducing the Mountain Cascade – Carollo team.

Support PDB team progress for geotechnical borings, hydraulic model refinements and cost model preparation.

Submit the USACE 404 permit application and USFWS Biological Assessment.



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 1(e)

ORIGINATED BY: Tony Lindsey, Community Development
 Director, Building & Code Enforcement

REVIEWED BY: Jim Goodwin, Town Manager

SUBJECT: Camp Fire Recovery Updates – Code Enforcement

LONG-TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Code Enforcement Update

Background:

The Code Enforcement Division is committed to fostering a safe and appealing living and working environment. Our mission is to uphold and enhance our community's overall quality through the fair and impartial implementation of an enforcement program to rectify violations of municipal codes and land use regulations. In collaboration with residents, neighborhood associations, public service agencies, and other Town departments, we strive to:

- Promote voluntary compliance with Town codes.
- Identify and address violations promptly and fairly.
- Foster collaboration efforts to address community concerns.
- Actively engage with the community in navigating the code enforcement process.

Analysis:

Temporary Use Permits (TUPs) are issued under the Urgency Ordinance (Exhibit A).

	March	February
Parcels with RV Storage only	51	51
Parcels permitted to occupy an RV	82	83
Accessory structures	13	13

The Code Enforcement team is working with the Planning Division to issue a 30-day expiration notice to the 51 remaining Temporary Use Permit (TUP) holders for RV storage.

RV Code Enforcement activity. (Exhibit B):

	March	February
Occupied sites without TUPs	20	23
Occupied sites with TUP Violations	6	7
Compliance gained/RV cases closed	6	4

The Community Enhancement Outreach Team, comprised of Disaster Case Managers, Fire Prevention, Housing, Police Department, and Code Enforcement personnel, visited permitted and unpermitted RV sites. Throughout these visits, the team engaged with community members to address unmet needs and provided information about available assistance programs.

	March	February
Sites Visited	19	30
Community members contacted	15	22
Tenants	5	10
Owner-occupied	10	12
Supplied contact information	8	12
Do not qualify	1	2

Fire Prevention is crucial to our community's safety and supports our continued economic growth, focusing on three primary goals: Education, Engineering, and Enforcement. Our defensible space and hazardous fuel management ordinance requires property owners to uphold fire-safe conditions, regardless of residency. The dedicated Fire Prevention team conducts weed abatement inspections on 11,100 parcels throughout our community to ensure compliance and reduce fire hazards.

	March	February
Escrow defensible space inspections		
• Clearance requests received	93	69
• Certificates issued	88	60
• Land Surveyor's Certifications	18	17
• First inspection compliance rate	74%	81%
Weed abatement inspections		
• Compliant parcels	8,800 – 79%	8,761 – 79%
• Active Code cases	196	214
• Commercial parcels	15	17
• Residential parcels	181	197

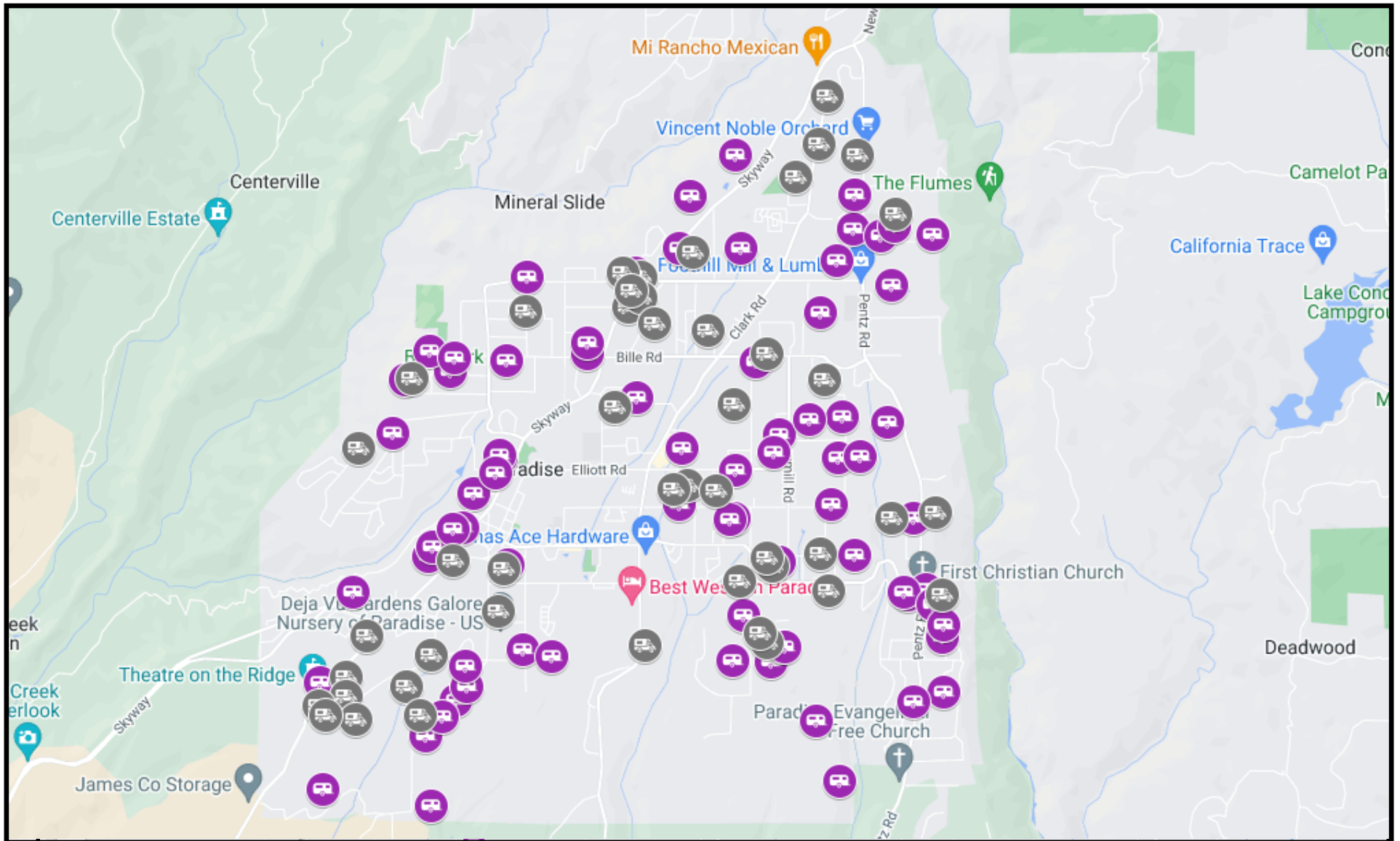
Other Code Enforcement Items:

Abandoned Vehicle Authority	March	February
• Abatements	10	5

Commercial Sign	March	February
• Violations	2	2

The Town Manager issued A Notice and Order, demanding compliance within 30 days for the remaining signs.

Additionally, Code Enforcement received complaints covering various issues, including waste and refuse problems, zoning violations related to signs, construction without the required permits, fire hazards, concerns about vehicles, unauthorized dwellings, absence of garbage service, grading issues, vending, and unpermitted laydown yards.

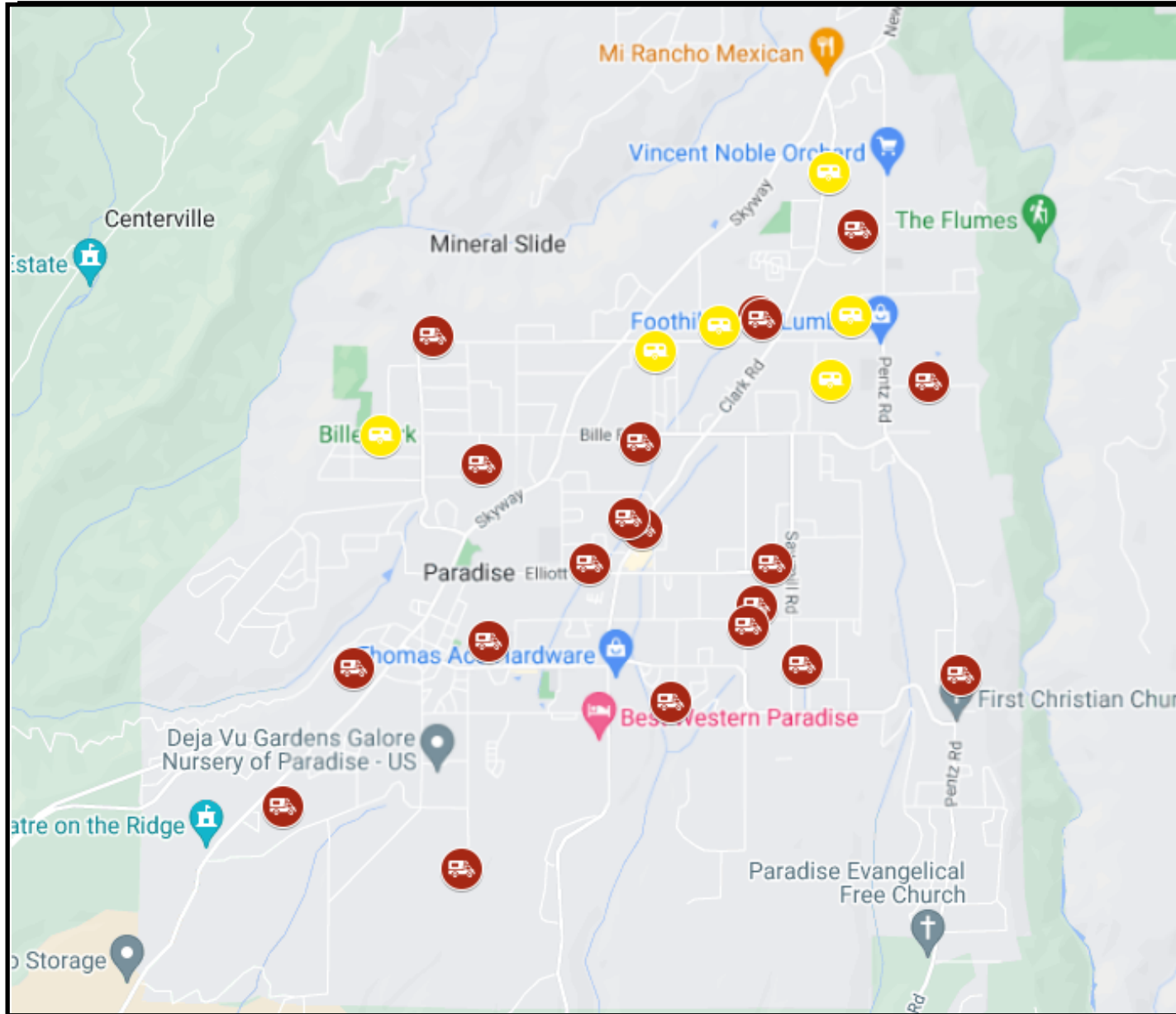


RV TUP STORAGE ONLY 50



RV TUP OCCUPIED 82

TUP Violations 3/27/2024



Violations w/ TUP 6



RV no TUP 20



**Town of Paradise
Council Agenda Summary
Date: April 9, 2024**

Agenda Item: 1(e)

ORIGINATED BY: Nadia Alekseev, Housing Program Technician
REVIEWED BY: James Goodwin, Town Manager
SUBJECT: Housing Recovery Update
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:
None.

Background:
This report provides the Town Council with an update on Housing activities.

Analysis:
We have 34.8% of our pre-disaster housing stock to-date (1,377 surviving units + 2,814 new CofOs to-date [an increase of 45 from last month] = 4,191 habitable dwellings / 12,015 housing units before the Camp Fire). An additional 791 permits have been issued but have not received their CofO yet.

Town of Paradise Owner-Occupied Rehabilitation/Reconstruction Program (\$16 million) -- This program helps homeowners rehabilitate or reconstruct their home. We have completed 53 homes, 10 are under construction, and 10 applications in process.

Town of Paradise First-Time Homebuyer Program (\$7 million) -- Helping to make home ownership more affordable. We have assisted 33 households to-date and have 13 applications in process.

CDBG-DR Multifamily Rental Housing Program (\$55 million) -- Affordable rental housing. Seven (7) projects are eligible for funding; a total of 292 units. One project has leased up, and three projects (125 units) are under construction, 55 of which should be ready by this fall. One project has received tax credits and should start construction in April, and the last 2 projects have applied for tax credits.

CDBG (2023 Annual Allocation=\$100,691; unspent funds=\$109,305) -- Continuing to fund public services. The Annual Plan for 2024, if accepted, allocates funds to economic development. CV funds (\$208,244 not included above) can assist households living in RVs with emergency rental assistance; applications available now; 1 application in process.

HOME Infill New Construction (\$700,000) -- Create affordable housing for first-time homebuyers. Grant has been awarded but still waiting for Standard Agreement from HCD.

Permanent Local Housing Allocation (PLHA) (\$399,166) – Allocates matching funds to North Valley Housing Trust to administer short-term, pre-development loans for affordable multifamily projects. First predevelopment loan of \$400,000 has been made (\$200,000 of PLHA funds).

Financial Impact:
None.



**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 9:30 AM – March 08, 2024**

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Lassonde at 9:30 a.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve Crowder, Steve “Woody” Culleton, Rose Tryon and Ronald Lassonde Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Jim Goodwin, Town Clerk/Elections Official Dina Volenski, and Melanie Elvis, Deputy Town Clerk.

At 9:32 a.m. Mayor Lassonde announced that the Town Council would adjourn to Closed Session for the following item:

2. CLOSED SESSION

- 2a. Pursuant to Government Code Section 54957, the Town Council will hold a closed session discussion relating to a performance evaluation of the Town Manager.

After reconvening from Closed Session at 10:45 a.m., Mayor Lassonde announced that no action was taken.

3. ADJOURNMENT

Mayor Lassonde adjourned the Council meeting at 10:46 a.m.

Date approved:

By:

Attest:

Ronald Lassonde, Mayor

Dina Volenski, CMC, Town Clerk



**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 5:30 PM – March 12, 2024**

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Lassonde at 5:30 p.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve Crowder, Steve “Woody” Culleton, Rose Tryon and Ronald Lassonde Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Jim Goodwin, Town Attorney Scott E. Huber, Town Clerk/Elections Official Dina Volenski, Information Systems Director Luis Marquez and Building and Housing Manager Kate Anderson.

2. COUNCIL CONSIDERATION

Council Member Culleton rescued himself from the dais at 5:33p.m. due to a potential conflict of interest.

- 2a. Building and Housing Manager Kate Anderson presented proposed Resolution No. 2024-19 regarding an application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnerships Program.

MOTION by Crowder, seconded by Tryon, adopted Resolution No. 2024-19, “A Resolution of the Town Council of the Town of Paradise Authorizing Submittal of an application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnerships Program; and if selected, the execution of a standard agreement, any amendments thereto, and of any related documents necessary to participate in the HOME Investment Partnerships Program.” Roll call vote was unanimous with Council Member Culleton absent and not voting. (710-10-108)

3. ADJOURNMENT

Mayor Lassonde adjourned the Council meeting at 5:38 p.m.

Date approved:

By:

Attest:

Ronald Lassonde, Mayor

Dina Volenski, CMC, Town Clerk



TOWN COUNCIL Meeting Minutes

6:00 PM – March 12, 2024

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Lassonde at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Culleton.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve Crowder, Steve “Woody” Culleton, Rose Tryon and Ronald Lassonde, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Jim Goodwin, Town Attorney Scott E. Huber, Town Clerk/Elections Official Dina Volenski, Finance Director/Town Treasurer Aimee Beleu, Public Works Director/Town Engineer Marc Mattox, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Recovery and Economic Development Director Colette Curtis, Business and Housing Manager Kate Anderson, Recovery and Economic Development Project Manager Brian Solecki, Information Systems Director Luis Marquez, Capital Projects Manager Colin Nelson, Police Chief Eric Reinbold and Fire Chief Garrett Needles.

- 1a. Carl Turner and Jerry Lundberg of the Paradise Moose Lodge presented Tommy and Rosie Moose dolls to first responders.
- 1b. Paradise Fire Chief Garrett Needles presented the Paradise Fire Department 2023 Year in Review.
- 1c. Camp Fire Recovery Updates - Written reports are included in the agenda packet. (110-60-061)

Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update.

Tony Lindsey, CDD-Building and Code Enforcement-Code Enforcement Update.

Kate Anderson, Business and Housing Manager-Business and Housing Update.

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Culleton, approved consent calendar items 2a through 2f. Roll call vote was unanimous.

- 2a. Approved minutes of the February 13, 2024 Regular and Special Council meetings and February 16, 2024 Special Council meeting.
- 2b. Approved February 2024 Cash Disbursements in the amount of \$2,350,480.36. (310-10-035)
- 2c. Acknowledged receipt of and filed the Planning Commission's annual report concerning implementation status of the 1994 Paradise General Plan and Housing Element for the 2023 calendar year. (760-40-055, 760-40-062)
- 2d. Approved write-off of uncollectible miscellaneous invoices and citations. (340-40-017)
- 2e. Approved and authorized Town staff to implement the Hazardous Fuels Reduction Project, a project would include the hiring of three (3) full-time, limited term staff members to facilitate the 36-month program that will increase capacity for hazardous fuels along all Town Right-of-Ways. (610-10-020, 440-60-022)
- 2f. Re-appointed two Planning Commissioners, Charles Holman and Zeb Reynolds, whose terms will expire on June 30, 2024 for one 4-year term effective July 1, 2024 through June 30, 2028. (760-45-012)

3. ITEMS REMOVED FROM CONSENT CALENDAR – None

4. PUBLIC COMMUNICATION - None

5. PUBLIC HEARINGS

- 5a. Community Development Director Susan Hartman provided an overview of the proposed amendment to the Safety Element of the 1994 General Plan.

Mayor Lassonde opened the public hearing at 6:25 p.m.

There were no public comments.

Mayor Lassonde closed the public hearing at 6:25 p.m.

MOTION by Culleton, seconded by Bolin, concurred with the recommended actions adopted by the Planning Commission of February 27, 2024, and embodied within Planning Commission Resolution No. 2024-01; and, 2. Concurred that the final draft Safety Element is within the scope of the previously adopted Negative Declaration; and, 3. Adopted Town of Paradise Resolution No. 2024-11, "A Resolution of the Town Council of the Town of Paradise Adopting an Amendment to the Safety Element of the 1994 Paradise General Plan and Finding the Amendment Within the Scope

of the Certified Negative Declaration Prepared for the Town of Paradise Housing and Safety Element Updates: Town of Paradise Safety Element 2024 Update”. Roll call vote was unanimous. (760-40-063)

6. COUNCIL CONSIDERATION

- 6a. Council Member Bolin recused himself at 6:27 p.m. due to a potential conflict of interest.

Public Works Director/Town Engineer Marc Mattox, Capital Projects Manager Colin Nelson and HDR Consultant Guy Voss presented the proposed contract for Progressive Design Build Services for the Paradise Sewer Project.

MOTION by Culleton, seconded by Tryon 1. Concurred with staff’s recommendation to award the contract for Progressive Design Build Services for the Paradise Sewer Project to the Mountain Cascade-Carollo team; and, 2. Authorized the Town Manager to enter into a Progressive Design Build Contract (2023-005) with the recommended firm, contingent upon approval by the Town Attorney; and, 3. Adopted Resolution No. 2024-12, “A Resolution Designating Authority to the Paradise Town Manager to Execute Individual Contract Amendments Under the Resultant Progressive Design Build Contract for RFQ 2023-005 Progressive Design Build Services with Mountain Cascade/Carollo Engineers for the Paradise Sewer Project up to the maximum contract aggregate amount of \$17,000,000 to complete the initial design and progressive design build process for the Paradise Sewer Project.” Roll call vote was unanimous with Bolin absent and not voting. (510-20-422, 960-70-007)

Council Member Bolin returned to the dais at 6:42 p.m.

- 6b. Recovery and Economic Development Director Colette Curtis presented the proposed agreement with the City of Chico to provide an investment of \$75,000 to the Chico Airport Revenue Guarantee Fund.
 - 1. Ev Duran spoke in favor of this item.
 - 2. Mark Thorp spoke in favor of this item.
 - 3. Heidi Elick spoke in favor of this item.
 - 4. Monica Nolan spoke in favor of this item.

MOTION by Culleton, seconded by Crowder, directed staff to enter into an agreement with the City of Chico to provide an investment of \$75,000 to the Chico Airport Revenue Guarantee Fund; and, to continue to look for additional funding/partnering sources. (510-20-423)

- 6c. Public Works Director/Town Engineer Marc Mattox provided an overview of the proposed Intergovernmental Subrecipient Agreement for the Town of Paradise to assist Paradise Irrigation District in utilizing CDBG-DR funds.

MOTION by Bolin, seconded by Culleton 1. Concurred with staff recommendation to approve the Intergovernmental Subrecipient Agreement for the Town of Paradise to assist Paradise Irrigation District in utilizing CDBG-DR funds; and, 2. Adopted Resolution No. 2024-13, "A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager, or his designee, to sign the Intergovernmental Subrecipient Agreement to allow the Town of Paradise to administer and support in the utilization of CDBG-DR funds allocated to PID by HCD via the CDBG-DR program." Roll call vote was unanimous. (510-20-424)

- 6d. Public Works Director/Town Engineer Marc Mattox provided an overview of proposed Ordinance No. 634 Relating to an Informal Bid Process for Public Works Projects of \$200,000 or Less.

MOTION by Bolin, seconded by Culleton 1. Adopted Resolution No. 2024-14, "A Resolution of the Town Council of the Town of Paradise Adopting the California Uniform Public Construction Cost Accounting Act Policy and Procedure" and, 2. Waived the first reading of the Town of Paradise Ordinance No. 634 and read by title only; and, 3. Introduced Town Ordinance No. 634 "An Ordinance Adding Section 2.45.105 to the Paradise Municipal Code Relating to an Informal Bid Process for Public Works Projects of \$200,000 or Less." Roll call vote was unanimous. (540-16-203, 380-05-009)

- 6e. Public Works Director/Town Engineer Marc Mattox provided an overview of the proposed contract with Four Seasons Roofing to re-roof Fire Station 82.

MOTION by Bolin, seconded by Crowder 1. Adopted Resolution No. 2024-15, "A Resolution of the Town Council of the Town of Paradise Awarding Contract No. 9435, Fire Station 82 Re-Roofing Project to Four Seasons Roofing of Chico in the Amount of Their Base Bid Plus Additive Bid Number One for a Total of \$37,088" and, 2. Authorized the Town Manager to execute an agreement with Four Seasons Roofing in the amount of their base plus additive bid number one and to approve contingency expenditures not exceeding 10%. Roll call vote was unanimous. (510-20-425, 440-65-023)

- 6f. Public Works Director/Town Engineer Marc Mattox and Police Chief Eric Reinbold provided an overview of the legal qualifications to implement red-light enforcement cameras in Paradise and shared that the Town does not qualify based on current traffic data. Information only, no action taken. (490-60-005)

- 6g. Police Chief Eric Reinbold provided an overview of the grant awarded to the Paradise Police Department and the proposed agreement with Crossroads Software for e-citation and collision reporting software.

MOTION by Crowder, seconded by Tryon 1. Adopted Resolution No. 2024-16, "A Resolution of The Town Council of The Town of Paradise

Making Findings Concerning Sole Vendor For The Purchase of E-Citation and Collision reporting software, by Crossroads Software Inc. Pursuant To Paradise Municipal Code Sections 2.45.070B, 245.070C, and 245.070G"; and, 2. Authorized the Town Manager to enter into an agreement to purchase the Crossroads software and to pay Sun Ridge Systems (RIMS) for the integration of the software into the Police Department's CAD system. Roll call vote was unanimous. (510-20-426, 480-35-002)

6h. Police Chief Eric Reinbold provided an update on Police Department Drone Program and policy for Council. Information only, no action taken.

6i. Public Works Director/Town Engineer Marc Mattox and Recovery and Economic Development Director Colette Curtis provided an overview of two applications for funding and execution of the State CDBG Mitigation Resilience Infrastructure (MIT-RIP) Program and State CDBG Resilient Planning and Public Services (MIT-PPS) Program.

1. Carrie Max asked about using personal mobile devices to share emergency messaging.

Recovery and Economic Development Director Colette Curtis shared the details of CodeRed which implements such a system.

MOTION by Bolin, seconded by Culleton 1. Adopted Resolution No. 2024-17, "A Resolution of the Town Council of the Town of Paradise Approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2023-2024 funding year of the State CDBG Mitigation Resilience Infrastructure (MIT-RIP) program;" and the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \$10,273,223.87 for the following CDBG-MIT activities, pursuant to the 2017/2018 CDBG MIT-PPS, and MIT-RIP NOFA for the following Activity (Infrastructure Projects):

Private Road Identification Safety Project	\$ 963,953.00
Evacuation Route Permanent Changeable Message Sign Project	\$5,400,000.00
Storm Drain Resiliency Project	\$3,909,270.87

2. Adopted Resolution No. 2024-18, "A Resolution of the Town Council of the Town of Paradise Approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2023-2024 funding year of the State CDBG Resilient Planning and Public Services (MIT-PPS) Program" and the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \$ 1.5 Million for the following CDBG-MIT activities, pursuant to the 2017/2018 CDBG for the following projects:

Long Term Community Recovery Plan Update	\$500,000.00
Public Services Mitigation	\$500,000.00
Hazard Mitigation Grant Program Match	\$500,000.00

Council Member Tryon clarified that Resolutions 2024-17 and 2024-18 were voted on as one item, with Resolution 2024-17 being adjusted to reflect changes made by the Town Council to the funding projects. Roll call vote was unanimous. (710-10-106, 710-10-107)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items:

7a1. Discuss Ordinance No. 632 and the provisions for residents to store RVs on vacant properties. – Council Member Culleton requested that this item be removed from the agenda.

7a2. Council Member Culleton requested that the Council discuss electronic signs in the Commercial Zones. Community Development Director Susan Hartman provided a history of the design standards that regulate the Town, including color pallets and electronic commercial sign zoning requirements. After discussion, a majority of Council directed staff to provide suggestions and/or recommendations on potential changes to the design standards regarding electronic message signs.

7b. Council reports on committee representation:

Council Member Culleton attended the Solid Waste Committee meeting.

Council Member Crowder attended the Paradise Ridge Chamber of Commerce mixer at the Masonic Lodge; the Town of Paradise/Paradise Recreation and Park District (PRPD) Liaison Meeting; several ribbon cuttings; and the Legislative Committee Meeting.

Council Member Tryon attended the Butte County Association of Government (BCAG) and Butte County Air Quality Management District (BCAQMD) meetings; shared that the Town was awarded \$33 million for the Roe Road Extension Project, Phase II; and shared that Caltrans participated in a site visit along specific Active Transportation Program funded project sites.

Mayor Lassonde shared an overview of what was discussed at the Special Town Council Planning meeting; attended the community engagement meeting in connection to the Buffer Zone Project, hosted by PRPD; he was invited by the Sons in Retirement to share what was happening in the Town; attended the BCAG meeting as an observer; the Employee Recognition luncheon, and several ribbon cuttings.

7c. Future Agenda Items - None

8. STAFF COMMUNICATION

8a. Town Manager Jim Goodwin thanked Council for participating in the Special Town Council Planning meeting; participated in a sewer tour hosted by the Town's engineering and HDR team; and shared that it was fun being able to see everybody and show appreciation for staff at the Employee Recognition luncheon.

1. Carrie Max shared an update on Ward Habriel.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Lassonde adjourned the meeting at 9:26 p.m.

Date approved:

By:

Attest:

Ronald Lassonde, Mayor

Dina Volenski, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
March 1, 2024 - March 31, 2024



CASH DISBURSEMENTS REPORT
March 1, 2024 - March 31, 2024

Check Date	Pay Period End	Description	Amount	Total
3/1/2024	2/25/2024	Net Payroll - Direct Deposits and Checks	\$ 232,292.88	
3/15/2024	3/10/2024	Net Payroll - Direct Deposits and Checks	\$ 227,204.81	
3/29/2024	3/24/2024	Net Payroll - Direct Deposits and Checks	<u>\$ 247,693.31</u>	
				\$ 459,497.69

Accounts Payable

Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	417,489.39	
Operations Vendors: Supplies, Contracts, Utilities, Etc.	\$5,349,351.57	
Transfer from US Bank to Tri Counties	<u>\$12,400,000.00</u>	
TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		<u>18,166,840.96</u>
GRAND TOTAL CASH DISBURSEMENTS		<u><u>\$ 18,626,338.65</u></u>

APPROVED BY: _____
 Aimee Belev - Finance Director/Town Treasurer

APPROVED BY: _____
 Jim Goodwin - Town Manager

Payment Register

From Payment Date: 3/1/2024 - To Payment Date: 3/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP TCB - General Checking									
<u>Check</u>									
86200	03/21/2024	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$207.52		
86201	03/21/2024	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$122.31		
86202	03/21/2024	Open			Accounts Payable	Akin, David	\$198.00		
86203	03/21/2024	Open			Accounts Payable	Amazon Capital Services	\$573.35		
86204	03/21/2024	Open			Accounts Payable	American River Benefit Administrators	\$16.80		
86205	03/21/2024	Open			Accounts Payable	Angelo, Kilday & Kilduff, LLP	\$4,606.00		
86206	03/21/2024	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$764.08		
86207	03/21/2024	Open			Accounts Payable	AT&T MOBILITY	\$192.60		
86208	03/21/2024	Open			Accounts Payable	AWARDS COMPANY	\$30.85		
86209	03/21/2024	Open			Accounts Payable	Bear Electrical Systems, Inc	\$1,520.00		
86210	03/21/2024	Open			Accounts Payable	Big O Tires	\$302.00		
86211	03/21/2024	Open			Accounts Payable	Blue Flamingo Marketing Advocates	\$2,462.95		
86212	03/21/2024	Open			Accounts Payable	Brain-Friendly Dynamics	\$1,500.00		
86213	03/21/2024	Open			Accounts Payable	Bug Smart	\$125.00		
86214	03/21/2024	Open			Accounts Payable	BUTTE CO RECORDER	\$22.00		
86215	03/21/2024	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,012.00		
86216	03/21/2024	Open			Accounts Payable	COMCAST CABLE	\$429.63		
86217	03/21/2024	Open			Accounts Payable	COMCAST CABLE	\$166.63		
86218	03/21/2024	Open			Accounts Payable	COMCAST CABLE	\$251.23		
86219	03/21/2024	Open			Accounts Payable	COMCAST CABLE	\$409.63		
86220	03/21/2024	Open			Accounts Payable	Creative Composition Inc	\$344.80		
86221	03/21/2024	Open			Accounts Payable	CSG Consultants, Inc.	\$20,770.00		
86222	03/21/2024	Open			Accounts Payable	D & D SEEDS & FARM EQUIPMENT	\$4,025.53		
86223	03/21/2024	Open			Accounts Payable	Dell Marketing LP	\$1,532.03		
86224	03/21/2024	Open			Accounts Payable	DIR-Division of Labor Standards and Enforcement	\$100.00		
86225	03/21/2024	Open			Accounts Payable	Dokken Engineering, Inc.	\$12,305.42		
86226	03/21/2024	Open			Accounts Payable	Down Range Indoor Training Center	\$807.45		
86227	03/21/2024	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$1,133.63		
86228	03/21/2024	Open			Accounts Payable	Entersect	\$109.95		
86229	03/21/2024	Open			Accounts Payable	Ernie's Towing and Automotive	\$275.00		
86230	03/21/2024	Open			Accounts Payable	HDR Engineering, Inc	\$138,766.86		
86231	03/21/2024	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$2,518.13		
86232	03/21/2024	Open			Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	\$4.90		
86233	03/21/2024	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$9,749.00		
86234	03/21/2024	Open			Accounts Payable	HQE Systems, Inc.	\$95,531.35		
86235	03/21/2024	Open			Accounts Payable	HUDSON'S APPLIANCE CENTER	\$700.38		
86236	03/21/2024	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$2,433.91		
86237	03/21/2024	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$87.76		
86238	03/21/2024	Open			Accounts Payable	J.J.R. Enterprises Inc	\$1,277.92		
86239	03/21/2024	Open			Accounts Payable	Jennifer Arbuckle	\$5,687.50		
86240	03/21/2024	Open			Accounts Payable	Julie Zabel	\$756.07		
86241	03/21/2024	Open			Accounts Payable	Kimball Midwest	\$297.39		

Payment Register

From Payment Date: 3/1/2024 - To Payment Date: 3/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
86242	03/21/2024	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$338.32		
86243	03/21/2024	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$1,200.00		
86244	03/21/2024	Open			Accounts Payable	LACO Associates	\$41,700.00		
86245	03/21/2024	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$35.00		
86246	03/21/2024	Open			Accounts Payable	McGuire Pacific Constructors	\$4,417.50		
86247	03/21/2024	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$1,600.00		
86248	03/21/2024	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$508.00		
86249	03/21/2024	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$160.51		
86250	03/21/2024	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$39.99		
86251	03/21/2024	Open			Accounts Payable	NAPA Auto Parts	\$698.33		
86252	03/21/2024	Open			Accounts Payable	North State Tire Co. Inc.	\$762.32		
86253	03/21/2024	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$480.08		
86254	03/21/2024	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$8,049.31		
86255	03/21/2024	Open			Accounts Payable	NORTHSTAR	\$1,634.00		
86256	03/21/2024	Open			Accounts Payable	O'REILLY AUTO PARTS	\$189.31		
86257	03/21/2024	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$749.88		
86258	03/21/2024	Open			Accounts Payable	OROVILLE FORD	\$20.63		
86259	03/21/2024	Open			Accounts Payable	Pace Analytical Services, LLC	\$3,088.52		
86260	03/21/2024	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$21,399.21		
86261	03/21/2024	Open			Accounts Payable	PARADISE POST	\$97.50		
86262	03/21/2024	Open			Accounts Payable	PETERSON TRACTOR CO	\$9,921.05		
86263	03/21/2024	Open			Accounts Payable	Psomas	\$27,808.94		
86264	03/21/2024	Open			Accounts Payable	Rolls Anderson & Rolls Civil Engineers	\$2,011.50		
86265	03/21/2024	Open			Accounts Payable	Sigtronics Corporation	\$41.41		
86266	03/21/2024	Open			Accounts Payable	Spherion Staffing	\$1,650.66		
86267	03/21/2024	Open			Accounts Payable	Stratti	\$10,432.17		
86268	03/21/2024	Open			Accounts Payable	Stratton Appraisals	\$400.00		
86269	03/21/2024	Open			Accounts Payable	The Ferguson Group	\$5,000.00		
86270	03/21/2024	Open			Accounts Payable	THOMAS ACE HARDWARE	\$32.23		
86271	03/21/2024	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$243.61		
86272	03/21/2024	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$25.37		
86273	03/21/2024	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$110.12		
86274	03/21/2024	Open			Accounts Payable	TOM'S TREE SERVICE	\$1,450.00		
86275	03/21/2024	Open			Accounts Payable	Top Notch Commercial Cleaning Inc.	\$4,800.00		
86276	03/21/2024	Open			Accounts Payable	TRUEPOINT SOLUTIONS, LLC	\$1,155.00		
86277	03/21/2024	Open			Accounts Payable	TYLER TECHNOLOGIES, INC.	\$1,365.00		
86278	03/21/2024	Open			Accounts Payable	Utility Associates, Inc.	\$5,174.60		
86279	03/21/2024	Open			Accounts Payable	VALLEY OAK VETERINARY CENTER	\$696.26		
86280	03/21/2024	Open			Accounts Payable	VERIZON WIRELESS	\$570.15		
86281	03/21/2024	Open			Accounts Payable	VERIZON WIRELESS	\$1,206.64		
86282	03/21/2024	Open			Accounts Payable	Williams Scotsman, Inc. (Mobile Mini)	\$475.93		
Type Check Totals:									
AP TCB - General Checking Totals									
							83 Transactions	\$476,366.61	

Checks Status Count Transaction Amount Reconciled Amount

Payment Register

From Payment Date: 3/1/2024 - To Payment Date: 3/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Open	83	\$476,366.61	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	83	\$476,366.61	\$0.00	
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
						Open	0	\$0.00	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Total	0	\$0.00	\$0.00
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	83	\$476,366.61	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	83	\$476,366.61	\$0.00

AP - US Bank TOP AP Checking

Check

85493	03/07/2024	Open		Accounts Payable	4LEAF, Inc	\$8,839.50
85494	03/07/2024	Open		Accounts Payable	ADO Professional Solutions, Inc.	\$7,696.26
85495	03/07/2024	Open		Accounts Payable	AIRGAS SAFETY, INC.	\$334.77
85496	03/07/2024	Open		Accounts Payable	Amazon Capital Services	\$2,685.71
85497	03/07/2024	Open		Accounts Payable	Anderson Brothers Corporation	\$31,758.00
85498	03/07/2024	Open		Accounts Payable	Asbury Environmental Services	\$155.00
85499	03/07/2024	Open		Accounts Payable	AT&T MOBILITY	\$89.46
85500	03/07/2024	Open		Accounts Payable	Axon Enterprise Inc	\$710.34
85501	03/07/2024	Open		Accounts Payable	Bidwell Truck & Auto	\$26,422.48
85502	03/07/2024	Open		Accounts Payable	Big O Tires	\$70.00
85503	03/07/2024	Open		Accounts Payable	Biometrics4ALL, Inc	\$18.75
85504	03/07/2024	Open		Accounts Payable	Bunch Electrical	\$2,385.00
85505	03/07/2024	Open		Accounts Payable	Bureau Veritas North America, Inc	\$15,427.50
85506	03/07/2024	Open		Accounts Payable	COMCAST CABLE	\$2.00
85507	03/07/2024	Open		Accounts Payable	Computershare	\$2,000.00
85508	03/07/2024	Open		Accounts Payable	Creative Composition Inc	\$43.10
85509	03/07/2024	Open		Accounts Payable	Cummins Pacific LLC	\$3,677.25
85510	03/07/2024	Open		Accounts Payable	De Lage Landen Public Finance LLC	\$781.25
85511	03/07/2024	Open		Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$1,265,180.49
85512	03/07/2024	Open		Accounts Payable	Dokken Engineering, Inc.	\$5,752.77
85513	03/07/2024	Open		Accounts Payable	Eagle Security Systems	\$40.00
85514	03/07/2024	Open		Accounts Payable	Eaglepoint Pacific Associates, a CA LP	\$2,666,755.70
85515	03/07/2024	Open		Accounts Payable	GREAT AMERICA LEASING CORP.	\$301.72
85516	03/07/2024	Open		Accounts Payable	GREEN RIDGE LANDSCAPING	\$5,296.00
85517	03/07/2024	Open		Accounts Payable	Hawkins Delafield & Wood LLP	\$93,258.14
85518	03/07/2024	Open		Accounts Payable	Hope Crisis Response Network, Inc	\$17,000.00
85519	03/07/2024	Open		Accounts Payable	Hope Crisis Response Network, Inc	\$17,700.00
85520	03/07/2024	Open		Accounts Payable	Houdek, Michael	\$220.97

Payment Register

From Payment Date: 3/1/2024 - To Payment Date: 3/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
85521	03/07/2024	Open			Accounts Payable	Housing Authority of the County of Butte	\$160,312.50		
85522	03/07/2024	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$14,384.71		
85523	03/07/2024	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$558.42		
85524	03/07/2024	Open			Accounts Payable	James or Lavenia Riotto	\$250.00		
85525	03/07/2024	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$186.65		
85526	03/07/2024	Open			Accounts Payable	JORDAN, CSO, SHAWN	\$301.00		
85527	03/07/2024	Open			Accounts Payable	Joseph Todd	\$284.34		
85528	03/07/2024	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$289,152.78		
85529	03/07/2024	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$488.05		
85530	03/07/2024	Open			Accounts Payable	L.N. CURTIS & SONS	\$1,073.30		
85531	03/07/2024	Open			Accounts Payable	Larry Lehto	\$125.00		
85532	03/07/2024	Open			Accounts Payable	LIFE ASSIST INC	\$193.72		
85533	03/07/2024	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
85534	03/07/2024	Open			Accounts Payable	Look Ahead Veterinary Services	\$770.58		
85535	03/07/2024	Open			Accounts Payable	Lynn Larsen	\$60.00		
85536	03/07/2024	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$1,550.00		
85537	03/07/2024	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$100,000.00		
85538	03/07/2024	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$100,000.00		
85539	03/07/2024	Open			Accounts Payable	MJB WELDING SUPPLY, INC.	\$1,251.00		
85540	03/07/2024	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$208.01		
85541	03/07/2024	Open			Accounts Payable	NAPA Auto Parts	\$167.00		
85542	03/07/2024	Open			Accounts Payable	North State Tire Co. Inc.	\$1,065.55		
85543	03/07/2024	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$9,160.76		
85544	03/07/2024	Open			Accounts Payable	O'REILLY AUTO PARTS	\$701.93		
85545	03/07/2024	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$519.88		
85546	03/07/2024	Open			Accounts Payable	Pace Systems, Inc.	\$2,774.56		
85547	03/07/2024	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$2,041.80		
85548	03/07/2024	Open			Accounts Payable	PARADISE POST	\$387.35		
85549	03/07/2024	Open			Accounts Payable	PBM SUPPLY & MFG INC	\$32.82		
85550	03/07/2024	Open			Accounts Payable	Peters, Habib, McKenna, Juhl-Rhodes & Cardoza, LLP	\$324.50		
85551	03/07/2024	Open			Accounts Payable	R B SPENCER INC	\$2,750.00		
85552	03/07/2024	Open			Accounts Payable	SBA Monarch Towers III LLC	\$180.09		
85553	03/07/2024	Open			Accounts Payable	SONSRAY MACHINERY LLC	\$1,193.67		
85554	03/07/2024	Open			Accounts Payable	Spherion Staffing	\$1,623.60		
85555	03/07/2024	Open			Accounts Payable	T and S DVBE Inc.	\$94.82		
85556	03/07/2024	Open			Accounts Payable	T MOBILE USA, INC.	\$1,672.19		
85557	03/07/2024	Open			Accounts Payable	Tahoe Pure Water Co.	\$62.50		
85558	03/07/2024	Open			Accounts Payable	THOMAS ACE HARDWARE	\$18.51		
85559	03/07/2024	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$510.27		
85560	03/07/2024	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$3.87		
85561	03/07/2024	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$30.70		
85562	03/07/2024	Open			Accounts Payable	THRIFTY ROOTER	\$658.95		
85563	03/07/2024	Open			Accounts Payable	Tri Flame Propane	\$609.28		
85564	03/07/2024	Open			Accounts Payable	Valley Lock & Safe	\$38.04		

TOWN OF PARADISE

Payment Register

From Payment Date: 3/1/2024 - To Payment Date: 3/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
85565	03/07/2024	Open			Accounts Payable	WILLDAN FINANCIAL SERVICES	\$450.00		
85566	03/07/2024	Open			Accounts Payable	WITTMIEIER AUTO CENTER	\$135.10		
85567	03/11/2024	Open			Accounts Payable	Aflac	\$57.98		
85568	03/11/2024	Open			Accounts Payable	Met Life	\$12,673.24		
85569	03/11/2024	Open			Accounts Payable	OPERATING ENGINEERS	\$1,088.00		
85570	03/11/2024	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,298.46		
85571	03/11/2024	Open			Accounts Payable	SUN LIFE INSURANCE	\$7,634.39		
85572	03/11/2024	Open			Accounts Payable	SUPERIOR VISION SVC INC	\$905.56		
85573	03/11/2024	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$60.00		
85574	03/14/2024	Open			Accounts Payable	ICMA 457 - MissionSquare	\$1,310.28		
85575	03/14/2024	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$783.68		
85576	03/14/2024	Open			Accounts Payable	Town of Paradise	\$12,400,000.00		
85577	03/27/2024	Open			Accounts Payable	ICMA 457 - MissionSquare	\$1,660.28		
85578	03/27/2024	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$760.60		
Type Check Totals:					86 Transactions		\$17,302,217.43		
<u>EFT</u>									
1539	03/07/2024	Open			Accounts Payable	CALPERS	\$150,157.96		
1540	03/14/2024	Open			Accounts Payable	CALPERS - RETIREMENT	\$60,926.26		
1541	03/14/2024	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$10,103.97		
1542	03/14/2024	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$10,478.12		
1543	03/14/2024	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$34,986.21		
1545	03/27/2024	Open			Accounts Payable	CALPERS - RETIREMENT	\$59,807.07		
1546	03/27/2024	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$12,133.77		
1547	03/27/2024	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$10,153.12		
1548	03/27/2024	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$39,510.44		
Type EFT Totals:					9 Transactions		\$388,256.92		
AP - US Bank TOP AP Checking Totals									

Payment Register

From Payment Date: 3/1/2024 - To Payment Date: 3/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
				Checks					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	86	\$17,302,217.43	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	86	\$17,302,217.43	\$0.00	
				EFTs					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	9	\$388,256.92	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	9	\$388,256.92	\$0.00	
				All					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	95	\$17,690,474.35	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	95	\$17,690,474.35	\$0.00	
Grand Totals:				Checks					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	169	\$17,778,584.04	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	169	\$17,778,584.04	\$0.00	
				EFTs					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	9	\$388,256.92	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Total	9	\$388,256.92	\$0.00	
				All					
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	178	\$18,166,840.96	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	178	\$18,166,840.96	\$0.00	



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 2(c)

ORIGINATED BY: Eric Reinbold, Police Chief
REVIEWED BY: Jim Goodwin, Town Manager
SUBJECT: Declaration of Certain Town Equipment from the Police Department to be Surplus and Obsolete.

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Declare the attached described equipment as surplus property; and,
2. Adopt Resolution No. 2024-___, "A Resolution of the Town Council of the Town of Paradise Declaring Certain Town Equipment to be Surplus and Obsolete and Authorizing Disposal by the Town Manager or his designee."

Background:

Over time, equipment, such as vehicles, mobile radios and portable radios are purchased, used, become obsolete and are replaced. The vehicle, mobile radios and portable radios listed below may be declared as unusable or outdated as they are no longer economical or effective to be used for Town purposes.

Analysis:

The vehicle listed below is worn and has been replaced by a new vehicle. With the age and condition of this vehicle, it is not economical to maintain, and is no longer needed for Police operations. It is recommended that any useable equipment be removed and repurposed, any other equipment be removed and disposed, the markings be removed as required, and the vehicle properly disposed. The mobile and portable radio equipment listed below is over 10 years old, many are no longer manufactured, some are not fully operational, and are not economically repairable. All the radio equipment operates on VHF bands and has been replaced by new multi-band equipment. The Any radio memories should be wiped, and the equipment properly disposed. The in-car video system is over 10 years old, is obsolete and unusable, and should be properly disposed. The Town has already received approval from Cal-OES and Butte County OEM to surplus the equipment purchased with the assistance of various Homeland Security Grant (HSG) funding sources.

Financial Impact:

All the listed equipment has been replaced. The disposal of these items will have no negative impact on the General Fund.

Property to Surplus:

1. Police Crown Victoria Police Interceptor (CVPI)
 - a. The Ford Crown Victoria Police Interceptor is a purpose-built Law Enforcement and fleet vehicle. It has been out of production for over 10 years, making OEM quality parts more difficult to obtain. PD25, a 2008 Ford Crown Victoria Police Interceptor, VIN 2FAFP71V78X114833, License 1208496, mileage 134,000, is to be surplused.
2. Radio Equipment
 - a. Mobile Radio Equipment – The mobile radio equipment in the Attachment A incorporated by reference herein, and additional accessories such as microphones, speakers, antennas, and other miscellaneous parts, was removed from Town vehicles and replaced by the new, multi-band or 700 MHz radio equipment. Some of this equipment is inoperable and/or obsolete. All the equipment is incompatible with the new Town of Paradise radio deployments and is to be surplused.
 - b. Portable Radio Equipment – The portable radio equipment in the Attachment A incorporated by reference herein, and additional accessories such as microphones, speakers, antennas, batteries, holsters, and other miscellaneous parts, was removed from Town service and replaced by the new, multi-band or 700 MHz radio equipment. Some of this equipment is inoperable and/or obsolete. All the equipment is incompatible with the new Town of Paradise radio deployments and is to be surplused.
3. In-Car Video Systems
 - a. The Kustom Signals, Inc. in-car video systems are no longer manufactured, the systems that interface with the systems are obsolete and no longer operational, and the in-car video systems have no further use. Any memory should be wiped, and the systems properly disposed of.

**TOWN OF PARADISE
RESOLUTION NO. 2024-___**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
DECLARING CERTAIN TOWN PROPERTY TO BE SURPLUS AND AUTHORIZING
DISPOSAL THEREOF BY THE TOWN MANAGER OR HIS DESGINEE**

WHEREAS, the Town of Paradise wishes to dispose of certain equipment from the Police Department through public auction, internet sale, salvage or other legal method that is no longer functional or necessary to the Town's operations.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The following equipment is declared to be surplus:

1. Police Crown Victoria Police Interceptor (CVPI)
 - a. The Ford Crown Victoria Police Interceptor is a purpose-built Law Enforcement and fleet vehicle. It has been out of production for over 10 years, making OEM quality parts more difficult to obtain. PD25, a 2008 Ford Crown Victoria Police Interceptor, VIN 2FAFP71V78X114833, License 1208496, mileage 134,000, is to be surplus.
2. Radio Equipment
 - a. Mobile Radio Equipment – The mobile radio equipment in the Attachment A incorporated by reference herein, and additional accessories such as microphones, speakers, antennas, and other miscellaneous parts, was removed from Town vehicles and replaced by the new, multi-band or 700 MHz radio equipment. Some of this equipment is inoperable and/or obsolete. All the equipment is incompatible with the new Town of Paradise radio deployments and is to be surplus.
 - b. Portable Radio Equipment – The portable radio equipment in the Attachment A incorporated by reference herein, and additional accessories such as microphones, speakers, antennas, batteries, holsters, and other miscellaneous parts, was removed from Town service and replaced by the new, multi-band or 700 MHz radio equipment. Some of this equipment is inoperable and/or obsolete. All the equipment is incompatible with the new Town of Paradise radio deployments and is to be surplus.
3. In-Car Video Systems
 - a. The Kustom Signals, Inc. in-car video systems are no longer manufactured, the systems that interface with the systems are obsolete and no longer operational, and the in-car video systems have no further use. Any memory should be wiped, and the systems properly disposed of.

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130, the Town Manager is hereby authorized to dispose of the property set forth in Section 1 through public auction, internet, sale, salvage, donation, or other legal method.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of April, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Ronald Lassonde, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

TOWN OF PARADISE VHF RADIO INVENTORY						
MAKE	MODEL NAME	MODEL NUMBER	SERIAL NUMBER	TYPE	DEPARTMENT	NOTES
KENWOOD	TK862G	TK862G	40700127	MOBILE	FIRE	
MOTOROLA	CM300D	AAM01JQH9JC1AN	866ISS0901	MOBILE		
MOTOROLA	CM300D	AAM01JQH9JC1AN	866ISS0923	MOBILE		
MOTOROLA	CM300D	AAM01JQH9JC1AN	866ITW0338	MOBILE		
MOTOROLA	CM300D	AAM01JQH9JC1AN	866ITW0351	MOBILE		
MOTOROLA	CM300D	AAM01JQH9JC1AN	866ITW0374	MOBILE		
MOTOROLA	CM300D	AAM01JQH9JC1AN	866ITW0377	MOBILE		
MOTOROLA	CM300D	AAM01JQH9JC1AN	866ITW0379	MOBILE		
MOTOROLA	CM300D	AAM01JQH9JC1AN	866ITW0381	MOBILE		
MOTOROLA	CM300D	AAM01JQH9JC1AN	866IU00087	MOBILE		
MOTOROLA	PM400	AAM50KQF9AA3AN	019TFU5221	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TFN2677	MOBILE		
MOTOROLA	RADIUS CM300	AAM50JQF9AA1AN	922TFY2811	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TGA7679	MOBILE	FIRE	
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TGQ4441	MOBILE		
MOTOROLA	RADIUS CM300	AAM50JQF9AA1AN	922TGS3342	MOBILE		
MOTOROLA	RADIUS CM300	AAM50JQF9AA1AN	922TJQ4099	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TKG4279	MOBILE		
MOTOROLA	RADIUS CM300	AAM50JQF9AA1AN	922TKG4287	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TKG4290	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TKG4292	MOBILE		
MOTOROLA	RADIUS CM300	AAM50JQF9AA1AN	922TKG4294	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TKG4361	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TLS4294	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TLS4329	MOBILE		
MOTOROLA	RADIUS CM300	AAM50KQF9AA1AN	922TQJ0030	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FAA2945	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FAG4898	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90E2AA	869FAJ4105	MOBILE		4CH? NO # DISPLAY
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FAQ0768	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FAQ0881	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FAQ0894	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FAQ0898	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FBC0071	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FBG3616	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FBG3626	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FBG3638	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FBG3641	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FBJ1922	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FBL4297	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FCC0826	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FCC7008	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FCC7016	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FCC7018	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FXN1402	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FYJ2534	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FYY0399	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FYY0402	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FZG1082	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FZN3471	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FZN3801	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FZN3810	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869FZQ7289	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869YCN1794	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869YCY0688	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869YCY0816	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869YCY0839	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869YCY3420	MOBILE		
MOTOROLA	RADIUS M1225	M43DGC90J2AA	869YEL0166	MOBILE		
MOTOROLA	XTL 2500	M21KTM9PW1AN	518CMZ0976	MOBILE	PUBLIC WORKS	100W W 1 HEAD UNIT
MOTOROLA	XTL 2500	M21KTM9PW1AN	518CMZ0977	MOBILE	PUBLIC WORKS	W 1 HEAD UNIT
KENWOOD	TK790	TK790	10600230	MOBILE - REMOTE HEAD	FIRE	
KENWOOD	TK790	TK790	50300157	MOBILE - REMOTE HEAD	FIRE	5-45W
KENWOOD	TK790	TK790	B5800047	MOBILE - REMOTE HEAD	FIRE	CAL-FIRE VERSION, W/3 HEAD UNITS
KENWOOD	TK790	TK790	B6800003	MOBILE - REMOTE HEAD	FIRE	
KENWOOD	TK790H	TK790H	41100016	MOBILE - REMOTE HEAD	FIRE	45-100W
KENWOOD	TK790H	TK790H	41100173	MOBILE - REMOTE HEAD	FIRE	45-100W
EF JOHNSON	51SL	242-5212-610-BC1	52120B394A 38574	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	51SL	242-5212-610-BC1	52120B394A 38575	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	51SL	242-5212-610-BC1	52120B394A 38576	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	51SL	242-5212-610-BC1	52120B394A 38577	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	51SL	242-5212-610-BC1	52120B394A 38578	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	51SL	242-5212-610-BC1	52120B394A 38579	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	51SL	242-5212-610-BC1	52120B404A 38990	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	51SL	242-5212-610-BC1	52120B404A 38991	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	B6-34323	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	B6-34899	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	B6-42249	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	B6-70395	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	B6-70974	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	B6-70979	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	PN1-06522	PORTABLE	SWAT - HSG	HSG PPD FY03II

EF JOHNSON	CHARGING BASE	585-5100-210	PN1-06525	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	PN1-06755	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	PN1-06756	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	PN1-06983	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	PN1-06984	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	PN1-06992	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	CHARGING BASE	585-5100-210	PN1-06993	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	DOCKING STATION CHARGER	585-5100-240 Rev A	A2-33064	PORTABLE	SWAT - HSG	HSG PPD FY03II
EF JOHNSON	DOCKING STATION CHARGER	585-5100-240 Rev A	A2-33126	PORTABLE	SWAT - HSG	HSG PPD FY03II
MOTOROLA	APX 4000	H51KDF9PW6AN	426CTD3317	PORTABLE	PUBLIC WORKS	HSGP FY16, 04/2017
MOTOROLA	APX 4000	H51KDF9PW6AN	426CTD3318	PORTABLE	PUBLIC WORKS	HSGP FY16, 04/2017
MOTOROLA	APX 4000	H51KDF9PW6AN	426CTD3321	PORTABLE	PUBLIC WORKS	HSGP FY16, 04/2017
MOTOROLA	APX 4000	H51KDF9PW6AN	426CTD3322	PORTABLE	PUBLIC WORKS	HSGP FY16, 04/2017
MOTOROLA	APX 4000	H51KDF9PW6AN		PORTABLE	PUBLIC WORKS	HSGP FY16, 04/2017
MOTOROLA	APX 4000	H51KDF9PW6AN		PORTABLE	PUBLIC WORKS	HSGP FY16, 04/2017
MOTOROLA	APX 4000	H51KDF9PW6AN		PORTABLE	PUBLIC WORKS	???
MOTOROLA	APX 4000	H51KDF9PW6AN		PORTABLE	PUBLIC WORKS	???
MOTOROLA	BATTERY CHARGER	NTN4668B		PORTABLE		
MOTOROLA	HT750	AAH25KDC9AA3AN	672TLE0723	PORTABLE	PUBLIC WORKS	???
MOTOROLA	MULTI-UNIT CHARGER-XTS 1500	7207MKA01		PORTABLE		HSGP FY07
MOTOROLA	MULTI-UNIT CHARGER-XTS 1500	7283MKM02		PORTABLE		HSGP FY07
MOTOROLA	MULTI-UNIT CHARGER-XTS 1500	7283MKM02		PORTABLE		HSGP FY07
MOTOROLA	MULTI-UNIT CHARGER-XTS 1500	7283MKM02		PORTABLE		HSGP FY07
MOTOROLA	MULTI-UNIT CHARGER-XTS 1500	7285MKJ02		PORTABLE		HSGP FY07
MOTOROLA	MULTI-UNIT CHARGER-XTS 1500	7285MKJ02		PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1970	PORTABLE	POLICE	HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1971	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1972	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1973	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1974	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1975	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1976	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1977	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1978	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1979	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1980	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1981	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1982	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1983	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687CMZ1984	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4240	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4285	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4286	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4289	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4291	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4293	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4294	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4295	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4297	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4299	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4300	PORTABLE		HSGP FY07 - STOLEN PPD 13-0617
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4301	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4304	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4305	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4306	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4311	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4312	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4313	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4314	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4316	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4321	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4323	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4324	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4325	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4326	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4329	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4330	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4331	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4339	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4400	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4412	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4418	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4422	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4424	PORTABLE		HSGP FY07
MOTOROLA	XTS 1500	H66KDD9PW5BN	687THQ4480	PORTABLE		HSGP FY07
MOTOROLA	XTS1500	H66KDD9PW5BN	687CMZ1985	PORTABLE	PUBLIC WORKS	
MOTOROLA	XTS1500	H66KDD9PW5BN	687CMZ1989	PORTABLE	PUBLIC WORKS	
MOTOROLA	XTS1500	H66KDD9PW5BN	687CMZ1993	PORTABLE	PUBLIC WORKS	
MOTOROLA	XTS1500	H66KDD9PW5BN	687CMZ1994	PORTABLE	PUBLIC WORKS	
UNIVERSAL	AC/DC SIX WAY RAPID CHARGER	ACDC6-IV-10070000902		PORTABLE	PUBLIC WORKS	



Town of Paradise
Council Agenda Summary

Agenda Item: 2(d)

Date: April 9, 2024

ORIGINATED BY: Marc Mattox, Public Works Director/Town Engineer
REVIEWED BY: Jim Goodwin, Town Manager
SUBJECT: Roadside Evacuation Sign Project Acceptance
LONG TERM RECOVERY PLAN: Yes, Tier 1, Evacuation Routes

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2024-_____, “A Resolution of the Town Council of the Town of Paradise accepting the work performed under the Roadside Evacuation Sign Project Contract No. 9431.CON, performed by John McGuire DBA McGuire Pacific Constructors.”

Background:

As a component of the Town’s efforts to increase safety and awareness of evacuation zones in Paradise, staff has prepared a project to deploy roadside signs which notify motorists of the changes to evacuation zones throughout Town. A project exhibit is included in this Agenda Summary.

Understanding evacuation zones is especially critical for an individual’s residence, however, in an actual emergency, many may not know the spatial layout of evacuation zones elsewhere. The intent of the roadside signs planned will be to notify the motorist of the zone entering and leaving at designated locations, similar to Tsunami Hazard areas along coastlines. Lastly, installation of roadside signs will increase the versatility of the Town’s Early Warning Sirens, allowing for specific zone information to be communicated more broadly, as needed.

On September 12th, 2023, Paradise Town Council adopted Resolution No. 2023-45, a resolution approving the Plans & Specifications for the Roadside Evacuation Zone Sign Project. Council further directed staff to advertise bids on the project.

On October 10th, 2023, Paradise Town Council awarded contract No 9431.CON Roadside Evacuation Sign Project to John McGuire DBA McGuire Pacific Constructors. the amount of their base bid \$70,777 and approved contingency expenditures not exceeding 20%.

Analysis:

Construction efforts began on March 7, 2024, and continued through March 20, 2024. A total of 86 signs were installed at 44 different locations town wide.

Financial Impact:

The total estimated construction cost of the Roadside Evacuation Sign Project, including a 20% contingency, was \$84,932. The actual total construction cost is \$74,791. Funding for the project came from Local Transportation Funds (LTF).

Attachments:

- A. Resolution
- B. Notice of Completion

**TOWN OF PARADISE
RESOLUTION NO. 2024- _____**

**A RESOLUTION OF THE TOWN COUNCIL OF TOWN OF PARADISE ACCEPTING THE
WORK PERFORMED UNDER THE ROADSIDE EVACUATION SIGN PROJECT CONTRACT
NO. 9431.CON PERFORMED, BY JOHN MCGUIRE DBA MCGUIRE PACIFIC
CONSTRUCTORS**

WHEREAS, the Town of Paradise has heretofore contracted with John McGuire DBA McGuire Pacific Constructors, for certain work performed under that certain project known as the Roadside Evacuation Sign Project, being Contract No. 9431.CON; and

WHEREAS, said work of improvements, as called for by the contract between the Town of Paradise and John McGuire DBA McGuire Pacific Constructors, referable to said project was completed on March 20, 2024 to the satisfaction of the Town; and

WHEREAS, there has been posted a bond insuring the work of improvements from a maintenance standpoint for a period of one year from and after completion.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise that it hereby accepts the work performed on those certain improvements, the subject of a contract between the Town of Paradise and John McGuire DBA McGuire Pacific Constructors, known and referred to as the Roadside Evacuation Sign Project.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of April, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Ronald Lassonde, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

RECORDING REQUESTED BY:

TOWN OF PARADISE

AND WHEN RECORDED MAIL TO:

TOWN CLERK
TOWN OF PARADISE
5555 SKYWAY
PARADISE, CA 95969

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice is hereby given:

1. The undersigned is Owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Town of Paradise, a Municipal Corporation
3. The full address of the undersigned is 5555 Paradise, California 95969
4. The nature of the title of the undersigned is: IN FEE
5. The full names and full addresses of all persons, if any, who hold such interest or estate with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

None

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES

ADDRESSES

None

7. A work of improvement on the property hereinafter described was completed on March 20, 2024
8. The name of the original contractor, if any, for such work of improvement is John McGuire DBA McGuire Pacific Constructors, of Auburn, CA
9. The property on which said work of improvement was completed is in the Town of Paradise, County of Butte, State of California, and is described as follows:

Roadside Evacuation Sign Project 9431.CON

10. The street address of said property is Various across the Town of Paradise, CA
(If no street address has been officially assigned, insert "None.")

Dated: April 9, 2024

Signature of Owner
named in Paragraph 2:
TOWN OF PARADISE

By: _____
Jim Goodwin
Town Manager, Town of Paradise

VERIFICATION

I, the undersigned say:

I am the Interim Town Manager for the Town of Paradise, agent for the owner of the aforesaid interest or estate in the property described in the above notice:

I have read the foregoing notice and know and understand the contents thereof, and the facts stated herein are true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 9, 2024 at Town Hall, Town of Paradise, Paradise, California.

TOWN OF PARADISE

Jim Goodwin, Town Manager

Project Name: Roadside Evacuation Sign Project 9431.CON



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 5(a)

ORIGINATED BY: Kate Anderson, Business and Housing Manager
REVIEWED BY: James Goodwin, Town Manager
SUBJECT: Public Hearing for the Community Development Block Grant Program (CDBG) 2023-2024 Action Plan
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Conduct a duly noticed and published public hearing to solicit comments and/or suggestions regarding the Draft 2023-2024 Annual Action Plan; and,
2. Adopt the Draft 2023-2024 Annual Action Plan as submitted; and,
3. Authorize staff to submit the adopted 2023-2024 Annual Action Plan to the U.S. Department of Housing and Urban Development should no public comment be received; or,
4. Revise the Draft 2023-2024 Annual Action Plan as submitted.

Background:

The Town of Paradise has been a U.S. Department of Housing and Development (HUD) entitlement city since 1994. HUD awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

Entitlement communities develop their own programs and funding priorities. However, grantees must give maximum feasible priority to activities which benefit low- and moderate-income persons. A grantee may also carry out activities which aid in the prevention or elimination of slums or blight. Additionally, grantees may fund activities when the grantee certifies that the activities meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. CDBG funds may not be used for activities which do not meet these broad national objectives.

HUD determines the amount of each entitlement grant by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag in relationship to other metropolitan areas.

Analysis:

Annual Action Plan Proposed Funding Allocations:

The Town will provide economic development opportunities and public services for LMI households in Paradise.

2024 Staff Recommended Funding Breakdown:

Economic Development	\$65,449
Public Services	\$15,104
Program administration	\$20,138
TOTAL:	\$100,691

Financial Impact:

The impact of this agenda item and subsequent actions related to the CDBG Program is positive, as it will result in the award of approximately \$100,691 in federal funds. There is no impact to the General Fund.



2024 Annual Action Plan

DRAFT

Public Comment period March 8, 2024-April 8, 2024

Town of Paradise
5555 Skyway
Paradise, CA 95969

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Town of Paradise, through its Community Development Block Grant (CDBG) program, strives to provide affordable and decent housing, a suitable living environment and economic opportunities especially for low- to moderate-income (LMI) households and special needs communities. The Town is designated as an entitlement community by the U.S. Department of Housing and Urban Development (HUD), enabling it to be eligible for federal CDBG funds allocated through HUD's Community Planning Development program. These funds will help the Town address the community development objectives outlined by HUD, which include, but are not limited to: affirmatively furthering fair housing, affordable housing activities, public infrastructure & facilities improvements, and public services.

The PY 2024 Annual Action Plan (AAP) describes the eligible activities that will work towards accomplishing the goals established in the strategic plan. By addressing the identified priority needs, the Town will improve the quality of life of residents in Paradise.

Paradise is still recovering from the aftermath of the Camp Fire, on November 8, 2018, that displaced over 25,000 residents and destroyed 90% of its homes and businesses. The Town's priorities are focused on helping our residents return home, rebuild and improve our Town's infrastructure, and support our community with public services as it repopulates.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Town of Paradise has developed its strategic plan based on an analysis of the data presented in its plan and the community participation and stakeholder consultation process. Through these efforts, the Town has identified two priority needs and associated goals to address those needs. The priority needs and goals for this program year are as follows:

Priority Need: Public Services & Quality of Life Improvements

2A Provide Public Services for LMI & Special Needs

Priority Need: Economic Opportunity

4A Provide for Small Business Assistance

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Town of Paradise, with other public, private and nonprofit community housing providers and non-housing service agencies, continue to make significant contributions toward rebuilding housing and public facilities and infrastructure. The need for affordable housing, public improvements and services is also documented by this Annual Plan and the most recent program year 2022 Consolidated Annual Performance and Evaluation Report (CAPER).

The PY 2022 CAPER reports that the Town of Paradise completed a priority goal (1A Expand & Improve Public Infrastructure) through completion of the Sidewalk Infill project and made progress towards the priority goal of Affordable Housing Development and Preservation (3A Increase Affordable Housing Opportunity) by financing the acquisition of residential properties for Habitat for Humanity Self-Help Build Program.

During PY 2022-2023, the Town of Paradise focused on meeting timeliness, providing support services for low-to-moderate income households, purchasing real estate for affordable home ownership, and performing program administration. Despite high hopes that the Town of Paradise could support the implementation of a new HOME Infill Construction program for First Time Home Buyers, HCD has continued to keep all HOME programs for First-Time Home Buyers and related programs on hold since July of 2022 in order to update the recapture provision in their program guidelines and contracts.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Town of Paradise worked closely with local and regional partners to gather feedback for the Consolidated Plan. This included community stakeholders which were specific to Paradise and as well as Butte County, the Housing Authority of Butte County and the Butte County Continuum of Care. This helped to ensure participation efforts would be maximized and the community needs were accurately identified and recorded.

The Town’s citizen participation process adheres to HUD’s requirements set within the Town’s Citizen Participation Plan. This plan ensures and encourages participation from all Town residents, especially

low- and moderate-income persons and the special needs community such as the elderly and those with any disability. Citizen participation efforts for the development of the 5-Year Consolidated Plan included a public comment period and a public hearing to allow members from the public an opportunity to review and provide comments on the draft plan. A stakeholder survey was also held to receive feedback from local organizations about the housing and community development needs in the Town.

The first of two public hearings was held in January. A draft of the Annual Plan was made available public review and comment in March, preceding a second public hearing in April.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were welcome. No comments were received.

7. Summary

The PY 2024 AAP is the fifth program year of the Consolidated Plan. The draft plan was made available to the public through the public comment review period and a public hearing. Input from citizens of Paradise helped to determine the projects and activities for PY 2024.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PARADISE	Business & Housing Services

Table 1 – Responsible Agencies

Narrative (optional)

The Town of Paradise’s Business & Housing Services is the responsible entity for carrying out the administration of the housing and community development programs in Paradise. Town staff works with other Town departments, local nonprofit and for-profit organizations, and contractors to carry out the activities in the Annual Action Plan.

Consolidated Plan Public Contact Information

Kate Anderson
Housing Program Manager
Town of Paradise
(530) 872-6291 x122
kanderson@townofparadise.com

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

This section identifies the organizations consulted in the development of the priority needs and goals of the Consolidated Plan. The organizations listed in the table below represent key stakeholder organizations which consist of nonprofits, government departments and agencies and planning organizations in Paradise and the region. Stakeholder organizations consulted through an online stakeholder survey. The results helped to identify the community’s priority needs over the past five years and the basis of the Strategic Plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Town of Paradise worked closely with local and regional partners to gather feedback for the Consolidated Plan. This included community stakeholders which were specific to Paradise and as well as Butte County, the Housing Authority of Butte County and the Butte County Continuum of Care. This helped to ensure participation efforts would be maximized and the community needs were accurately identified and recorded.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Butte County Continuum of Care (CoC) is the local CoC for the entire county, and includes the Town of Paradise. The CoC is responsible for coordinating with various local and county homeless service providers, as well as organize the annual Point-in-Time Count which is a survey of the homeless population in the county. The Town of Paradise benefits from the coordinated efforts of the Continuum of Care through referral of resources, connections to homeless prevention initiatives in the region and access to resources not found locally in the Town.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Town of Paradise is not a recipient of HUD’s Emergency Solutions Grant (ESG). The CoC coordinates the distribution of ESG funds along with other resources to provide street outreach services, supportive services, emergency and transitional housing and permanent-supportive housing to prevent homelessness in the region. The Homeless Management Information System (HMIS) is the system

used for administering the ESG program. While the Town of Paradise does not specifically use or manage the HMIS system, the Town benefits from the CoC's HMIS administration across the county.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Town of Paradise
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Other government - Local Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town is the lead responsible agency in the development and implementation of the Consolidated Plan.

2	Agency/Group/Organization	BUTTE COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Health Agency Other government - County Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town coordinated with Butte County with the housing and community development needs. The Town also coordinates with the County on emergency services information and fire evacuation plans.

3	Agency/Group/Organization	Housing Authority of the County of Butte
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town coordinated with the housing authority with the housing and community development needs.
4	Agency/Group/Organization	Butte County Continuum of Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town coordinated with the Butte County Continuum of Care regarding homeless needs.
5	Agency/Group/Organization	California Public Utilities Commission
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town consulted with the California Public Utilities Commission for highspeed internet provider and broadband data for the Market Analysis.
6	Agency/Group/Organization	Paradise Ridge Fire Safe Council
	Agency/Group/Organization Type	Services - Hazard Mitigation; Services - Fire Safety
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town provides links to the Paradise Ridge Fire Safe Council website and emergency evacuation plan.

Identify any Agency Types not consulted and provide rationale for not consulting

All comments were welcome. There were no agency types not consulted during this process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Butte Countywide Continuum of Care	The Strategic Plan is consistent with the goals and strategic plan of the Continuum of Care and the plan to end homelessness.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2021 Paradise Broadband Feasibility Study	Chico State Enterprises GIC	The Geographical Information Center (GIC), at Chico State Enterprises conducted a broadband feasibility study that helped determine broadband needs after the Camp Fire disaster destroyed most of the infrastructure.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The Town of Paradise works closely with local and regional government entities in the development and implementation of the Plan. This included Butte County, the Housing Authority of Butte County, Butte County Public Health and the Butte County Continuum of Care. With the cooperation of regional partners, it is possible to fill some of the service gaps in the community.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Town’s citizen participation process adheres to HUD’s requirements set within the Town’s Citizen Participation Plan. This plan ensures and encourages participation from all Town residents, especially low- and moderate-income persons and the special needs community such as the elderly and those with any disability. Citizen participation efforts for the development of the AAP included a public comment period and two public hearings to allow members from the public an opportunity to review and provide comments on the draft plan.

For details of the citizen participation outreach efforts, please see the following table below.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing was held on Tuesday, January 9th, 2024 at 6:00 p.m. at Town Hall, 5555 Skyway, Paradise, CA. During the first public hearing, the goals and activities in the Annual Action Plan were discussed. The public was given an opportunity to make comments/suggestions on funding priorities during the hearing.	All comments will be accepted.		
2	Public Meeting	Non-targeted/broad community		All comments will be accepted.		
3	Public Comment Period	Non-targeted/broad community		All comments will be accepted.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The Town of Paradise’s CDBG allocation for program year 2023 was \$100,691. We are assuming the same allocation for PY 2024 for planning purposes.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	100,691	0	0	100,691	100,691	The expected amount available for the remainder of the ConPlan is the annual allocation for PY 2024.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

The Town of Paradise will utilize any and all funds available to leverage CDBG funds to make them go as far as possible. CDBG funds will be used to support the local Meals on Wheels program and Boys and Girls Club programs, each being supported by various local, state and/or federal funding source. The Town has a CalHOME grant to assist our residents to rebuild their homes after the Camp Fire.

The Town is awaiting an award of HOME funds by HCD to develop an Infill New Construction program; CDBG funds will be used to support this effort.

The Town has CDBG-DR funding for multi-family housing and public infrastructure projects. CDBG program funds will be used for economic development to support the CDBG-DR funded projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	2A Provide Public Services for LMI & Special Needs	2020	2024	Non-Housing Community Development		Public Services & Quality of Life Improvements	CDBG: \$15,000	Public service activities other than Low/Moderate Income Housing Benefit: 239 Persons Assisted
3	5A Planning and general administration	2020	2024	Non-Housing Community Development			CDBG: \$20,138	
4	4A Provide for Small Business Assistance	2020	2024	Non-Housing Community Development		Economic Development Opportunities	CDBG: \$65,000	Jobs created/retained: 10 Jobs

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	2A Provide Public Services for LMI & Special Needs
	Goal Description	The Town will provide vital support services for low- to moderate-income households and special needs groups in Paradise. Public services activities will fund programs run by non-profit organizations.
3	Goal Name	5A Planning and general administration
	Goal Description	Program administration of the CDBG program not to exceed 20% of allocation funds.
4	Goal Name	4A Provide for Small Business Assistance
	Goal Description	Facilitate Section 3 education, hiring, and reporting in order to bridge local LMI workers with local Section 3 projects.

Projects

AP-35 Projects – 91.220(d)

Introduction

In the table below are the proposed projects for the 2024 program year. The projects will address the highest priority needs per the in the Town per the most recent Consolidated Plan which are Economic Development Opportunities and Public Services for LMI and special needs groups. Administration of the CDBG program is capped at 20% of the CDBG 2023 funding allocation, as well as public services which has a grant cap of 15%. Details of the proposed projects are located in the following AP-38.

Projects

#	Project Name
1	Public Services (2024)
2	Program Administration
3	Economic Development

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects address the highest priority needs in the Town.

Since the Camp Fire in 2018, there has been an influx of federal funding for disaster recovery projects and an increase in local employment opportunities. This Economic Development project attempts to facilitate the hiring of low-income residents (known as Section 3 and Targeted Section 3 workers), or contracting with small businesses majority owned by low-income people (Section 3 business).

Public services for LMI and special needs groups such as the elderly and persons with a disability are need to help improve the quality of life in Paradise. While public services is a high priority, there is a grant allocation cap for public services at 15%.

AP-38 Project Summary
Project Summary Information

1	Project Name	Public Services (2024)
	Target Area	
	Goals Supported	2A Provide Public Services for LMI & Special Needs
	Needs Addressed	Public Services & Quality of Life Improvements
	Funding	CDBG: \$15,103
	Description	15% of Annual Allocation to CDBG Community Partnership subrecipient grant for public services. Grant applications for Boys and Girls Club and Meals on Wheels were approved by the grant committee.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	105 families.
	Location Description	Town of Paradise
	Planned Activities	Meal deliveries to seniors from Chico Meals on Wheels. Staffing support for Boys and Girls Club Teen Center
2	Project Name	Program Administration
	Target Area	
	Goals Supported	5A Planning and general administration
	Needs Addressed	
	Funding	CDBG: \$20,138
	Description	Program administration not to exceed 20% of annual allocation.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	Project Name	Economic Development
	Target Area	
	Goals Supported	
	Needs Addressed	Economic Development Opportunities

Funding	CDBG: \$65,450
Description	Facilitation of Section 3 requirements.
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	
Planned Activities	To be determined

DRAFT

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Town of Paradise does not allocate funding based solely on geographic requirements, but does restrict assistance to within Town of Paradise town limits. Individuals or households must meet income qualifications in order to receive direct assistance from activities and services in the CDBG program.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Town of does not allocate funding based solely on geographic requirements. When the planned activities are intended to serve individuals or households directly, those individuals or households must meet income qualifications, as well as residency requirements, in order to receive assistance from the program. In these instances, Town staff and/or one of its partner agencies shall complete an in-take and eligibility status review of the applicant individual or household, before the project/activity is initiated.

When the Town has identified infrastructure and public facility improvement activities, planned activities will serve a community, neighborhood or “area”. These projects (or activities) are said to have an “area-wide” benefit. Per HUD requirements, these areas must be within an eligible Census Block Group Tract, as defined by HUD-CDBG regulations. HUD determines Low/Mod block groups tracts as those with 51% LMI population, however the Town of Paradise is an exception grantee with the LMI block group threshold lowered to 50.6%.

HUD CDBG Low/Mod Income Summary Data (LMISD), which have defined the eligible Low/Mod block group tracts within the jurisdiction can be found on the HUD Exchange website at:
<https://www.hudexchange.info/programs/acs-low-mod-summary-data/>

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The Town on Paradise’s goals this year are for expansions of public services and economic development opportunities. Because of an influx of disaster recovery funding geared toward rebuilding affordable housing, home hardening and mitigation, and infrastructure projects, it's anticipated that economic development activities will relate, both directly and indirectly, to the creation of affordable housing. It's unknown how many households will be supported through this action during this small window of time for projects that take 5-10 years to put into service.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

55 out of 290 total units in 7 multi-family housing projects funded with CDBG-DR dollars that are expected to be in service by the end of 2024.

AP-60 Public Housing – 91.220(h)

Introduction

The Town of Paradise receives support from the Housing Authority of the County of Butte (HACB). The mission of HACB is to assist LMI residents of Butte County to secure and maintain high quality affordable housing. HACB administers and/or manages many different housing programs such as public housing, Housing Choice Vouchers (Section 8) and the Family Self-Sufficiency Program. These program are available in Paradise and across the county.

Actions planned during the next year to address the needs to public housing

Prior to the fire, the Town did not have any public housing within Town limits. One of the reasons for this was the lack of a sewer system. Installing a sewer system is part of our Long Term Recovery Plan, and with a sewer the Town will look at the options for public housing. HACB will open wait lists for public housing and Section 8 vouchers. For Section 8 vouchers, due to limited funding and increased demand, placement on the waitlist is done via lottery and capped at 2,500.

For public housing, HACB will be accepting applications for Public Housing waiting lists for three (3) bedroom units located in Biggs/Gridley, Chico, and Oroville. Applications can be obtained, mailed or dropped off at 2039 Forest Ave., Chico, CA 95928 or online by looking under Public Housing at the following: <http://www.butte-housing.com/applicants/applications/>

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Public housing residents can participate in the HACB Family Self-Sufficiency (FSS) program. The FSS program works with support agencies throughout Butte County to help families develop strengths, skills and experiences necessary to achieve economic independence. A guidebook is offered to help participants learn how the program can benefit residents. The FSS program links participants with the education, job training, counseling, and other services necessary for them to become employed and to earn self-sufficient wages so they no longer need to rely on governmental financial assistance. Families are assisted through this program with a dedicated FSS Coordinator, which also supports them with referrals to needed resources.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A. The PHA is not designated as troubled and is a “High Performer”.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The most recent Point-in-Time (PIT) Count survey was conducted at the Continuum of Care (CoC) level by the Butte Countywide Homeless Continuum of Care (CA-519 Chico/Paradise/Butte County CoC) taken on the night of January 26, 2022. Due to the variables made by the Camp Fire made a true count is very difficult within the Town. Data from the NA-40 Homeless Needs Assessment suggests that a majority of persons experiencing homelessness continue to be unsheltered, in particular the chronically homeless and veterans. Homelessness, and the prevention of homelessness continues to be a priority for the Town of Paradise.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Town of Paradise benefits from the homeless initiatives through the CoC. The Countywide CoC is a multi-agency planning body with the common goal of ending homelessness. This goal is accomplished by assisting individuals and families experiencing homelessness to receive rapid, adaptive, quality services which lead to the long-term stability of permanent housing and self-sufficiency. Specifically, the CoC administers the Homeless Managements Information System (HMIS) and the Coordinated Entry System (CES) for homeless within the region. HMIS information is tracked to inform the CoC and its members of the homeless population details in the region and the CES helps members to identify needs and services that will assist persons and families experiencing homelessness with referrals and resources. Currently, data suggests that a majority of persons experiencing homelessness continue to be unsheltered, and in particular the chronically homeless and veterans. As such, the Town will focus on these identified homeless groups.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Town of Paradise relies on our neighboring communities for shelters such as the Torres Shelter in Chico for homeless individuals from Paradise. Youth 4 Change has a several shelters for homeless youth in the area including Chico and Oroville.

Those who are in need of emergency shelter can contact the Butte County Sheltering Hotline. The Sheltering Hotline is for Butte County residents who have evacuated due to their home being in an evacuation zone and need sheltering or for those who have been placed in non-congregate shelter (hotel voucher stays). There are 2 options to receive sheltering assistance from the county: The County's Sheltering Hotline is available 8am-5pm, 7 days per week. Call: 530-552-6150, and Email the County

Sheltering program at northcomplexsheltering@buttecounty.net

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Town of Paradise continues to work with neighboring jurisdictions and Butte County to find a solution for homelessness after the Camp Fire. For services that help the homeless transition to temporary or long-term housing, the Continuum of Care partners with many organizations and agencies that provide these services, both in Paradise and regionally. The Butte-Glenn 2-1-1 is a referral resource that connects persons experiencing to entities that can help assist them with their unique situations. The 2-1-1 service is also connected to many of the CoC members. The Housing Authority of Butte County helps low income households with Section 8 Housing Choice Vouchers. An important nonprofit transition housing support resource in the area is the Jesus Center, which heads a collaborative of transitional housing partners. The Jesus Center recently moved into a new facility at 2255 Fair St. in Chico and the former location is currently being rebuilt as permanent housing for low-income individuals.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

As mentioned above, the Town of Paradise continues to work with neighboring jurisdictions and Butte County to find a solution for homelessness after the Camp Fire. For services that help the homeless, especially low-income individuals and families to avoid returning to homelessness, the Continuum of Care partners with many member organizations and agencies that provide various services in the area, both in Paradise and regionally. These organizations include, but are not limited to:

Catalyst Domestic Violence Services for persons affected by domestic violence. Catalyst provides a safe and confidential place for children and families, including drop-in services, counseling, legal services and more.

Elijah House Foundation: An addiction treatment that provides a variety of services including substance abuse and mental treatment, residential treatment services, alcohol and drug free housing and the Back

to Work employment program.

The Jesus Center: A collaborative of transitional housing partners that work with persons experiencing or are at-risk of homelessness.

The Housing Authority of Butte County: The PHA helps low income households with Section 8 Housing Choice Vouchers.

Disability Action Center (DAC): DAC is a private, non-profit which helps to meet specific needs of people with disabilities living in Northern California. Dedicated staff provides free support to help community members with disabilities achieve and/or maintain their optimal level of self-reliance and independence. DAC provide support services such as information, housing assistance, and provider referrals.

Youth 4 Change: The organization has several locations throughout the area which help to prevent youth homelessness. Paradise youth may be referred to Youth 4 Change services.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The primary negative effects on affordable housing and investment are not based on public policies made at the local level. The 2018 Camp fire continues to be the defining event in determining priorities and the availability of housing, and the Town is working to ensure that public policies encourage development of housing units as quickly and safely as possible. Historically, one of the barriers to affordable housing is the Town of Paradise's lack of a municipal wastewater treatment facility. Typical septic tanks and leach lines are adequate for single-family development but this is not a viable alternative for new housing developments which are at higher densities. Typically, affordable housing units are built in clusters and would require a more advanced wastewater treatment system, which typically is very expensive and may lead to costs being passed on to the developer or whomever is financing the project.

The other primary barrier to affordable housing in Paradise are funding policies made at the state and federal levels which prevent 100% of needed funding to be committed to any one project. Affordable housing projects in disaster affected communities that have lost services and amenities are still expected to compete for other government funding sources for the remainder of funding with projects in non-disaster affected communities. Median income in Butte County, like half of all counties in California, rose higher than twice the national average increase and reached an low-income limit increase ceiling created by HUD. As a result, Butte County low-income limits are artificially low at 72% AMI instead of 80% AMI, which means there are hundreds of area residents who earn far below the state median income but do not qualify for any housing assistance.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Town supports all individuals who are rebuilding housing of any type within this jurisdiction by adopting ministerial versus discretionary policies. With the construction of the sewer, development high density housing will no longer be limited by septic capacity.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

This section outlines other actions the Town will take to improve the quality of life for Paradise residents and address underserved needs in the community. CDBG funds enable the Town to address the priority needs in Paradise such as improvements to public facilities and infrastructure in LMI areas, the construction of affordable housing and homeownership opportunity for LMI households, opportunities for economic development and vital supportive services for LMI and special needs groups such as the elderly. Other actions identified in this section are additional resources the Town has to assist vulnerable residents and underserved needs in the community.

Actions planned to address obstacles to meeting underserved needs

The activities identified in this plan will work to directly address the underserved needs of the LMI and special needs population. CDBG funded programs will work to expand on successful programs and the goal is to fill service gaps.

There are many needs for residents of the Town of Paradise after the Camp Fire, and many barriers to meeting those needs. The Town is working tirelessly to assist our residents as they rebuild homes and businesses. The Town of Paradise's Building Resiliency Center directly assist residents with rebuilding and with resources for housing and grant programs and hosts representatives administering State run housing grant programs.

The actions in this plan address the needs of LMI individuals two-fold; through increased employment opportunities in support of affordable housing construction.

Actions planned to foster and maintain affordable housing

The Town will continue its First Time Home Buyer and Owner Occupied Rehabilitation programs to help homeowners rebuild after the Camp Fire. The Town will work with them on additional affordable housing opportunities in Paradise once a sewer is constructed. CDBG funds will be used to support a HOME-funded Infill New Construction program when award funds are released.

Actions planned to reduce lead-based paint hazards

Since the Camp Fire burned 95% of the Town of Paradise, most homes with lead based paint have been destroyed. As new homes are built, they will not have lead based paint. Any home that survived that takes part in our Owner Occupied Rehabilitation Program would be required to undergo lead-based paint testing. The Town will comply with federal regulations regarding lead testing, containment, and abatement. Paradise residents have access to Butte County Public Health services including the county Childhood Lead Poisoning Prevention Program (CLPPP). To report a health emergency, the county public health department can be contacted at 530-552-4000 or phinfo@buttecounty.net. More information

about lead poison prevention can be found on the county website at:

<https://www.buttecounty.net/ph/Programs/MaternalChildHealth/ChildhoodLeadPoisoningPrevention>

Actions planned to reduce the number of poverty-level families

The activities in this plan work directly to reduce the number of poverty level families in Paradise. While CDBG funds are limited and the Town cannot possible address every poverty issue in Paradise, the Town will utilize CDBG funds where they have the most impact.

Public services supported through the CDBG Community Partnership grant for subrecipients include youth services. According to a 2015 study by the University of Michigan on the return on investment in services provided by Boys and Girls Clubs, "Every dollar invested in Boys & Girls Clubs returns \$9.60 in current and future earnings and cost-savings to their communities. The greatest benefits are from Club members' improved grades and reduced alcohol use and their parents' earnings."

Actions planned to develop institutional structure

The Town will continually work to develop its institutional structure by working closely with other Town departments. Ongoing communication and planning with these Town departments and programs will help strengthen the institutional structure of the CDBG program.

The Town Institutional Structure is as follows: Five member Town Council - The Town Council holds public hearings on Consolidated Plan, Annual Action Plans and CAPER reports and approves submittal to HUD. Town Council also approves funding for Public Service Agencies. The Town of Paradise, Business and Housing Services staff provides the main administrative and project management duties over the CDBG program. The BHS Staff is under the management of the Community Development Director. Staff prepares the Consolidated Plan, Annual Action Plans and CAPER for each CDBG program year. The oversight of the CDBG program is provided by the five-member Town Council whom are elected officials voted in by the citizens of Paradise. All reports and plans are reviewed by Council before they are submitted to HUD.

The Paradise Community Village rental housing project united several organizations that are working cooperatively for the betterment of the community. The degree of commitment and cooperation needed to move this project forward establishes a new paradigm in institutional structure and brings community resources together in a whole new way.

The Town works closely with non-profit organizations in the area that provide specific programs to the citizens of Paradise. These organizations provide services to very low-, low- and moderate-income residents, including the frail and elderly, mentally disabled, physically disabled, homeless, and at-risk

youth. These organizations submit funding requests to the Town to qualify for money that comes out of the Community Needs Category. Up to 15% of annual funding is set-aside for these organizations. Once

applications for grant funding are received and reviewed by staff, they go through a competitive review process and recommendations are decided by a funding committee and forwarded to the Town Council for final approval. Once funding decisions are made, organizations are required to sign a contract with the Town outlining the rules and regulations of public service funds. They are required to submit the required documents and reference material related to grant funding. After the contract is signed, the organizations submit quarterly and year end reports for staff review. Organizations are audited and staff performs site visits on a yearly basis. If organizations are not submitting reports on-time or are unable to follow through with program requirements, staff will monitor the organizations to make sure that HUD regulations are being met, or funding is withdrawn.

Actions planned to enhance coordination between public and private housing and social service agencies

The Town will focus on collaboration between government agencies, local non-profits, community-needs organizations, and local businesses. The town will continue to work with stakeholder and other community service agencies, and organizations.

The Town will continue to work with CHIP and other private housing and service agencies on affordable housing like Paradise Community Village. Once the sewer is completed, the Town anticipates more opportunities for private/public partnership for affordable housing.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

This section describes the program specific requirements of the CDBG grant program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(a)

ORIGINATED BY: Aimee Belev, Finance Director/Town Treasurer
REVIEWED BY: Jim Goodwin, Town Manager
SUBJECT: GASB96 Policy

COUNCIL ACTION REQUESTED:

Consider adopting Resolution No. 2024- ____ “A Resolution of the Town Council of the Town of Paradise Adopting Administrative Policy No. 170, GASB-96 Policy.”

Background:

The purpose of this policy is to establish the Governmental Accounting Standards Board (GASB) guidelines for GASB-96 when classifying Subscription-Based Information Technology Arrangements (SBITAs). GASB-96 establishes a definition for SBITAs and provides uniform guidance for accounting and financial reporting. GASB-96 improves the comparability, relevance, and reliability of financial statements. GASB-96 states that a SBITA is defined as a contract that conveys control of the right to use another party’s IT software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction. All Software Contracts meeting GASB-96 criteria must report a liability and an intangible right to use asset as of July 1, 2022. Additionally, essential information about the arrangement must be disclosed on the financial statements.

Analysis:

Town staff recommends the Town Council adopt the GASB-96 Policy. Approval of this policy will provide guidance in Subscription-Based Information Technology Arrangements and financial reporting regulations from July 1, 2022 forward.

Financial Impact:

None

**TOWN OF PARADISE
RESOLUTION NO. 2024-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE ADOPTING
ADMINISTRATIVE POLICY NUMBER 170, GASB96 POLICY.**

WHEREAS, the Town of Paradise currently does not have an GASB96 policy that addresses classifying Subscription-Based Information Technology Arrangements; and,

WHEREAS, it is prudent and responsible for the Town to establish policy and procedures related to classifying Subscription-Based Information Technology Arrangements in order to properly report liabilities and assets on financial reporting; and,

WHEREAS, the Finance Director has drafted a policy which establishes procedures and requirements for classifying Subscription-Based Information Technology Arrangements as set forth on the attached Exhibit "A".

NOW, THEREFORE, the Town Council of the Town of Paradise does resolve as follows:

SECTION 1: The attached Exhibit "A" GASB96 Policy is approved for implementation.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 9th day of April, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ronald Lassonde, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

ADMINISTRATIVE POLICY

SUBJECT: GASB-96 Reporting Guidelines

APPROVED BY: Town Council **NO. 170**

DATE APPROVED: April 9, 2024

ADOPTED BY RESOLUTION: 2024-___

DEPARTMENTS(S) AFFECTED: Finance

PURPOSE

The purpose of this policy is Town of Paradise will follow the Governmental Accounting Standards Board (GASB) guidelines for GASB-96 when classifying Subscription-Based Information Technology Arrangements. GASB-96 establishes a definition for SBITAs and provides uniform guidance for accounting and financial reporting. GASB-96 improves the comparability, relevance, and reliability of financial statements. GASB-96 states that a SBITA is defined as a contract that conveys control of the right to use another party's IT software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction. All Software Contracts meeting GASB-96 criteria must report a liability and an intangible right to use asset as of July 1, 2022. Additionally, essential information about the arrangement must be disclosed on the financial statements.

TERMINOLOGY

- a. "Control of the right to use" – requires both a right to obtain present service capacity from the use of the underlying IT assets and the right to determine the nature and manner of use of the underlying IT assets.
- b. "IT software" – subscription-based information technology arrangements (SBITA) commonly include provisions such as remote access to software applications or cloud data storage and allows for temporary use that ends when the subscription expires.
- c. "Period of time" – the subscription term is the period of time that the government has a noncancellable right to use the underlying IT assets plus any periods that the government or vendor have the option to extend the contract and it is reasonably certain that the option will be exercised.
 - i. Subscription Term includes:
 1. Noncancelable period during which the Town has a right to use the underlying asset
 2. Any periods in which either the Town or the Vendor have the option to extend the contract, if reasonably certain the option will be exercised by that party.
 3. Any periods in which either the Town or the Vendor have the option

to terminate the contract, if reasonably certain the option will not be exercised by that party. The assessment of whether an option to extend or terminate the contract will be exercised should occur at the commencement of the contract.

- ii. Subscription Term excludes:
 - 1. Cancelable periods: Periods for which either the Town or the Vendor have an option to terminate the contract without permission from the other party OR if both parties have to agree to extend.
- d. "Exchange or exchange-like transaction" – both parties to the contract receive or give up essentially equal value or not quite equal value.

EXCLUSIONS

- a. Standalone IT Support/ Maintenance service contracts that do not include the right to use an underlying IT asset.
- b. Contracts that convey control of right to use IT software and tangible assets that meet the definition of a lease in GASB Statement 87, where the software component is insignificant compared to the cost of the underlying tangible capital asset (for example, a computer with operating software or a smart copier that is connected to an IT system).
- c. Contracts that meet the definition of a public-private and public-public partnership and availability payment arrangements in GASB Statement 94.
- d. Licensing arrangements that provide a perpetual license to governments to use a vendor's computer software, which are subject to GASB Statement 51. A perpetual agreement gives the buyer the right to use the software for an indefinite amount of time (in perpetuity).
- e. Short-term SBITA contracts, under 12 months including exercised renewal periods.
- f. Governments that provide the right to use their IT software and associated tangible capital assets to other entities through SBITAs.
- g. The Town will have an annual review of the lease to determine if needed and funding available to purchase.
- h. The lease does not renew automatically without a newly signed agreement from the Town.
- i. The lease had been paid as a one-time payment for one year.
- j. The Town will not continue the lease into the future.
- k. The lease liability would not exist if we did not have any leases to record.
- l. The lease liability would not exist without any accounts as the lease would not exist without any accounts.

DETERMINATION CRITERIA

- a. Determine if the software contract is excluded or not. See section above.
- b. Determine the contract length.
- c. Determine the beginning date of the contract after July 1, 2022.
- d. Determine the payment amounts.
- e. Determine the Discount Rate.
- f. Determine if the software contract is significant and should be account for under GASB- 96 criteria.
 - i. Subscription liability should be initially measured at the present value of subscription payments expected to be made during the subscription term.

- ii. Subscription asset should be initially measured as the sum of (1) the initial subscription liability amount, (2) payments made to the vendor at the commencement of the subscription term, and (3) capitalizable implementation costs, less any incentives received from the vendor at or before the commencement of the subscription term. Separately identifiable costs for maintenance and service contracts are not included.

SBITA RECORDING

- a. If the contract is determined to be a SBITA then the Town will record the lease in a GASB-96 template that the Town uses for reporting following the guidelines below.
 - i. Components
(GASB 96: Paragraphs 44-49, B51-B53): the Town may elect to account for individual components as a single combined lease component if it is not practicable to determine a best estimate for price allocation for some or all components in the contract.
 - a. Components of a contract include only those items or activities that transfer a good or service to the lessee. An example of non-lease components includes a separate perpetual licensing arrangement attached to a subscription-based IT asset.
 - b. The Town shall allocate the consideration in the contract (i.e., payments) on a relative standalone price basis to the separate components of the contract. If observable standalone prices are not readily available, the lessee shall estimate the standalone prices, maximizing the use of observable information.
 - ii. Lease Recording Terms
 - 1. The Town will record the asset type as SBITA – GASB-96.
 - 2. The Town will use the effective date of the lease as the start date for GASB-96 recording, which must be after July 1, 2022.
 - iii. Initial Application Date
 - 1. (GASB 96: Paragraph 63, B78-79): the Town must apply the Lease Standard to all reporting periods presented, unless it is deemed not practicable. Reasonable efforts should be employed before a government determines that restatement of all prior periods presented is not practicable. In other words, inconvenient should be considered equivalent to not practicable.
- b. The Town will record the payment amounts and the end date/terms in full months to reflect the lease asset life that must be after July 1, 2022.
 - i. Taxes will not be recorded for payments in future fiscal years as tax rates are entirely variable.
- c. The 'Discount Rate' for the lease will be determined by what the current schedule of IBR's are according to the California Department of Finance and Administration
 - i. <https://www.nmdfa.state.nm.us/financial-control/gasb-87and96-resources/>

- ii. This rate is only determined once when the lease is initially recorded.
- d. The Town will not record SBITAs as Prepaid Expenses on auditing templates to avoid duplicate information for financial statements, as that information will be recorded and provided through GASB-96 templates that the Town uses.
- e. All SBITAs financial information are reporting to the Auditors annually to be disclosed on the financial statements.



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(b)

ORIGINATED BY: Aimee Belev, Finance Director/Town Treasurer
REVIEWED BY: Jim Goodwin, Town Manager
SUBJECT: Report of Development Impact Fees for the Town of Paradise for Fiscal Year Ended June 30, 2023

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2024-___, "A Resolution of the Town Council of the Town of Paradise, California, Reporting Unexpended Development Impact Fees in Accordance with Government Code Section 66006."

Background:

In April 1995, the Town of Paradise adopted a Development Impact Fee Program to address the cost of facilities and capital needs generated by residential and commercial new development. The purpose was to ensure that new growth paid its own way and didn't burden existing revenue sources. In January 2001, the program and associated fees were revised and updated. The program has five basic elements:

- Fire Facilities, Training and Equipment
- Law Enforcement Facilities, Training and Equipment
- Traffic Control Facilities
- Streets and Thoroughfares
- Drainage Facilities

In accordance with Section 66006 of the Government Code, the Town is required to prepare an annual report related to development impact fees. This report must contain the following information and be available to the public 15 days prior to review at a public meeting:

1. A brief description of the type of fee in the fund.
2. The amount of the fee.
3. The beginning and ending amount of each fund.
4. The amount of the fees collected, and interest earned.
5. An identification of each public improvement on which fees were expended and the percent of the public improvement funded with the fees.
6. An identification of approximate dates by which the construction of the public improvements will commence if the Town determines that sufficient funds have been collected to complete the project.
7. A description of each interfund transfer or loan made from the fund (if any).
8. The amount of refunds made of fees collected (if any).

Analysis:

Staff has completed a resolution with attached addendum, which includes the required legal information for review and adoption. It reports on development impact fees for the fiscal year ended June 30, 2023. Staff continues to monitor each impact fee account balance and look for funding opportunities for the projects identified in the 2001 study.

Financial Impact:

There is no financial impact to the Town of preparing and presenting these development impact fee reports.

**TOWN OF PARADISE
RESOLUTION NO. 2024-___**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
REPORTING UNEXPENDED DEVELOPMENT IMPACT FEES IN ACCORDANCE WITH
GOVERNMENT CODE SECTION 66006**

WHEREAS, Government Code section 66006 requires the Town to annually disclose to the public information concerning development impact fees it has received in connection with the approval of development projects; and

WHEREAS, pursuant to Government Code Section 66006, the Town made the information pertaining to the funds and improvements relating to development impact fees available to the public on March 26, 2024 after mailing notice thereof to any interested party who has filed a written request with the Town Clerk for such information.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. Pursuant to Government Code section 66006, the Town Council made available to the public all required information for fiscal year ended June 30, 2023 as stated in the reports attached to this resolution.

Section 2. After considering the available information and all written and oral evidence provided to it, the Council hereby finds that impact fees collected by the Town of Paradise are proper and allocated in a manner that maximizes economic growth. Further, the Council finds that the development impact fees in all material respects are collected, allocated and accounted for in compliance with the requirements of the Government Code.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 9th day of April 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ronald Lasonde, Mayor

ATTEST:

By: _____
Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

By: _____
Scott E. Huber, Town Attorney

Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Streets and Thoroughfares (Fund 2510)
For Fiscal Year Ended June 30, 2023

Streets and Thoroughfares Impact Fees are necessary and imposed on new development in order to mitigate the impact of increased traffic on the Town's roadways. The originally adopted Management Services Institute Development Impact Fee Report indicates that street shoulder widening, street widening, road extension and connections will be necessary to keep traffic moving smoothly throughout Town as development continues. In January 2001 the schedule of development impact fees projects were updated and revised.

	July 1, 2022 - June 30, 2023
Beginning Balance	699,621.28
Revenues:	
Impact Fees Collected: *	17,240.02
Interest and Other Earnings:	2,183.29
Total Revenues:	19,423.31
Expenditures:	-
Total Expenditures:	-
Ending Fund Balance	719,044.59

* Fees Calculated and Collected According to Resolution No. 01-04

EXHIBIT A - SCHEDULE 4.2

TOWN OF PARADISE
DEVELOPER FEES DETAIL
STREETS AND THOROUGHFARES (Revised 1/24/00)

LINE #	DESCRIPTION	LINEAR FEET	ESTIMATED COST	CONSTRUCTION NEEDS RESULTING FROM EXISTING POPULATION		CONSTRUCTION NEEDS RESULTING FROM NEW DEVELOPMENT			
				% NEED	APPORTIONED DOLLAR COST	% NEED	APPORTIONED DOLLAR COST		
							LOCAL IMPACT	TOWN-WIDE IMPACT	OUTSIDE TOWN
STREET SHOULDER WIDENING									
ST-01	SOUTH LIBBY ROAD FROM BENNETT TO PEARSON	4,224	\$ 462,625	60	\$ 277,575	40	\$ 185,050	0	0
ST-02	SAWMILL ROAD FROM PEARSON TO MAGADON	2,570	318,467	60	191,080	40	127,387	0	
ST-03	EDGEWOOD ROAD FROM PEARSON TO S/O MARSTON	5,400	548,729	60	329,237	40	219,492	0	
ST-04	PENTZ ROAD FROM PEARSON TO SOUTH TOWN LIMITS	5,228	548,069	10	54,807	90	0	\$383,648	\$ 164,421
ST-05	PENTZ ROAD FROM BILLE TO PEARSON	8,800	884,197	15	132,630	85	0	751,567	0
ST-06	ROE ROAD FROM NEAL TO EAST TERMINUS	10,000	1,163,406	70	814,384	30	349,022	0	0
ST-07	NEAL ROAD FROM SKYWAY TO SOUTH TOWN LIMITS	8,900	915,320	40	366,128	60	274,596	274,596	0
ST-08	SCOTTWOOD FROM BUSCHMANN TO KINSEY	5,050	467,803	30	140,341	70	280,682	46,780	0
ST-09	OLIVER ROAD FROM BILLE TO VALLEY VIEW	1,900	196,175	15	29,426	85	166,749	0	0
STREET WIDENING (FROM 2 TO 4 LANES)									
ST-10	SKYWAY FROM NORTH OF BILLE TO PENTZ	15,600	2,875,780	15	431,367	85	0	287,578	\$2,156,835
ST-11	CLARK ROAD FROM NORTH OF WAGSTAFF TO SKYWAY	7,560	1,219,316	15	182,897	85	0	121,932	914,487
STREET EXTENSIONS & CONNECTIONS									
ST-12	BUSCHMANN FROM FOSTER TO SKYWAY	1,900	248,400	15	37,260	85	0	211,140	
ST-13	ELLIOTT, FROM NIELSEN TO KIBLER	1,000	153,497	15	23,025	85	0	130,472	
ST-14	FOREST SERVICE ROAD FROM SKYWAY TO CLARK	3,200	455,362	15	68,304	85	387,058	0	0
ST-15	KELLER FROM SAWMILL TO SOUTH LIBBY	1,400	236,583	50	118,292	50	118,291	0	0
ST-16	BENNETT FROM SOUTH LIBBY TO EDGEWOOD	2,750	405,711	60	243,427	40	162,284	0	0
MISCELLANEOUS PROJECTS									
ST-17	MISC. IMPROVEMENTS - WESTSIDE AREA	...	\$ 789,227	0	0	100	\$ 789,227	0	0
ST-18	MISC. IMPROVEMENTS - SOUTHSIDE AREA	...	492,200	0	0	100	492,200	0	0
TOTAL ESTIMATED PROJECT COSTS			\$12,380,867		\$3,440,180		\$ 3,552,038	\$2,207,713	\$3,235,743

Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Traffic Control Facilities (Fund 2520)
For Fiscal Year Ended June 30, 2023

The Town's growth will impact the level of congestion on all of the Town's roadways which is the reason Traffic Control Facilities Impact Fees are necessary and imposed on new development. The originally adopted Management Services Institute Development Impact Fee Report further explains that construction of new signals will be needed to avoid congestion in the future. In January 2001 the schedule of development impact fees projects were updated and revised.

	July 1, 2022 - June 30, 2023
Beginning Balance	80,430.37
Revenues:	
Impact Fees Collected: *	1,496.90
Interest and Other Earnings:	249.52
Total Revenues:	1,746.42
Expenditures:	-
Total Expenditures:	-
Ending Fund Balance	82,176.79

* Fees Calculated and Collected According to Resolution No. 01-04

EXHIBIT A - SCHEDULE 5.2

TOWN OF PARADISE DEVELOPER FEES DETAIL TRAFFIC CONTROL FACILITIES (Revised 1/24/00)			CONSTRUCTION NEEDS RESULTING FROM EXISTING POPULATION		CONSTRUCTION NEEDS RESULTING FROM NEW DEVELOPMENT		
LINE #	DESCRIPTION	ESTIMATED COST	% NEED	APPORTIONED DOLLAR COST	% NEED	APPORTIONED DOLLAR COST	
						TOWN- WIDE IMPACT	OUTSIDE TOWN
TC-01	NEW TRAFFIC SIGNAL - SKYWAY & BUSCIIMANN	\$150,000	15%	\$22,500	85%	\$127,500	0
TC-02	NEW TRAFFIC SIGNAL - PEARSON CHURCHILL <i>Rec</i>	150,000	15%	22,500	85%	127,500	0
TC-03	NEW TRAFFIC SIGNAL - CLARK & BUSCIIMANN	190,000	15%	28,500	85%	161,500	0
TOTAL ESTIMATED PROJECT COSTS		\$ 490,000	15%	\$ 73,500	85%	\$ 416,500	\$0

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Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Law Enforcement Facilities, Training and Equipment (Fund 2540)
For Fiscal Year Ended June 30, 2023

Law Enforcement Facilities Impact Fees are necessary and imposed on new development because future development will impact the Town's Police Department by requiring additional police officers and support staff, new equipment and vehicles and additional building space in order to maintain the same level of service. The originally adopted Management Services Institute Development Impact Fee Report supports this need. Additional equipment and facilities are necessary to accommodate the increased public safety demands of development. In January 2001 the schedule of development impact fees projects were updated and revised.

	July 1, 2022 - June 30, 2023
Beginning Balance	27,589.14
Revenues:	
Impact Fees Collected: *	2,700.23
Interest and Other Earnings:	92.25
Total Revenues:	2,792.48
Expenditures:	
Two (2) police vehicles - 100%	
Total Expenditures:	-
Ending Fund Balance	30,381.62

* Fees Calculated and Collected According to Resolution No. 01-04

EXHIBIT A - SCHEDULE 6.2
(Revised 1/24/00)

TOWN OF PARADISE DEVELOPER FEES DETAIL LAW ENFORCEMENT FACILITIES, EQUIPMENT & TRAINING			CONSTRUCTION NEEDS RESULTING FROM EXISTING POPULATION		CONSTRUCTION NEEDS RESULTING FROM NEW DEVELOPMENT	
LINE #	DESCRIPTION	ESTIMATED COST	% NEED	APPORTIONED DOLLAR COST	% NEED	APPORTIONED DOLLAR COST
PD-01	Police facility expansion					
PD-01	A. Construction costs (3,500 sq. ft.)	\$ 437,500	50%	\$ 218,750	50%	\$ 218,750
PD-01	B. Design, engineering and contract admin. (15% of building construction)	\$ 65,625	50%	\$ 32,813	50%	\$ 32,812
PD-01	C. Contingence (10% of above costs)	\$ 43,750	50%	\$ 21,875	50%	\$ 21,875
PD-02	Vehicles (four vehicles at \$30,000; 3 @ \$20,000)	\$ 180,000	50%	\$ 90,000	50%	\$ 90,000
PD-03	Training costs (see schedule 6.4)	\$ 317,196	0%	\$	100%	\$ 317,196
	TOTAL ESTIMATED PROJECT COSTS	\$1,044,071	34.8%	\$ 363,438	65.2%	\$ 680,633

Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Fire Facilities, Training and Equipment (Fund 2550)
For Fiscal Year Ended June 30, 2023

Fire Facilities Impact Fees were imposed on new development because new development increases the demand on public safety facilities and fire equipment through increased calls for services as shown in the originally adopted Management Services Institute Development Impact Fee Report. Additional equipment and facilities are necessary to accommodate the increased public safety demands of development. In January 2001 the schedule of development impact fees projects were updated and revised.

	July 1, 2022 - June 30, 2023
Beginning Balance	41,189.33
Revenues:	
Impact Fees Collected: *	2,075.34
Interest and Other Earnings:	131.77
Total Revenues:	2,207.11
Expenditures:	-
Total Expenditures:	-
Ending Fund Balance	43,396.44

* Fees Calculated and Collected According to Resolution No. 01-04

EXHIBIT A – SCHEDULE 7.2

(Revised 1/24/00)

TOWN OF PARADISE
DEVELOPER FEES DETAIL
FIRE FACILITIES, EQUIPMENT & TRAINING

LINE #	DESCRIPTION	ESTIMATED COST	CONSTRUCTION NEEDS RESULTING FROM EXISTING POPULATION		CONSTRUCTION NEEDS RESULTING FROM NEW DEVELOPMENT	
			% NEED	APPORTIONED DOLLAR COST	% NEED	APPORTIONED DOLLAR COST
FD-01	ACQUISITION OF COMMAND VEHICLE	\$35,000.	85%	\$29,750.	15%	\$5,250.
FD-02	ACQUISITION OF BRUSH TRUCK (STATION #1)	\$180,000.	85%	\$153,000.	15%	\$27,000.
FD-03	FUEL TANK EXPANSION (STATION #2)	\$65,000.	50%	\$32,500.	50%	\$32,500.
FD-04	REPLACEMENT OF RADIO EQUIPMENT	\$40,000.	50%	\$20,000.	50%	\$20,000.
FD-05	REPLACEMENT OF BREATHING APPARATUS (32 UNITS) + AIR BOTTLES (32 UNITS)	\$48,000.	85%	\$40,800.	15%	\$7,200.
FD-06	RETROFIT ENGINE CAB TO FULLY ENCLOSED	\$38,000.	67%	\$25,460.	33%	\$12,540.
FD-07	REPLACEMENT OF AIR COMPRESSOR	\$24,000.	85%	\$20,400.	15%	\$3,600.
FD-08	TRAINING COSTS (SEE SCHEDULE 6.4)	\$32,000.	0%	0	100%	\$32,000.
FD-09	REPLACEMENT OF LADDER TRUCK	\$350,000.	45%	\$157,500	55%	\$192,500.
	TOTAL ESTIMATED PROJECT COSTS	\$812,000.	59%	\$479,410	41%	\$332,500.

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Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Drainage Facilities (Fund 2551)
For Fiscal Year Ended June 30, 2023

The Construction of flood control and storm drainage facilities is essential to the preservation of private property, public streets, curbs and other facilities. Drainage Facilities Impact fees are necessary and imposed on new development in order to build such facilities. The originally adopted Management Services Institute Development Impact Fee Report indicates that development will require the installation of additional storm drain lines and detention basins to handle increased runoff from developing areas. In January 2001 the schedule of development impact fees projects were updated and revised.

	July 1, 2022 - June 30, 2023
Beginning Balance	787,896.71
Revenues:	
Impact Fees Collected: *	13,502.84
Interest and Other Earnings:	135,772.81
Total Revenues:	149,275.65
Expenditures:	
	342,946.83
Total Expenditures:	342,946.83
Ending Fund Balance	594,225.53

* Fees Calculated and Collected According to Resolution No. 01-04

EXHIBIT A - SCHEDULE 9.2
(Revised 1/24/00)

SCHEDULE 9.2 TOWN OF PARADISE STORM DRAINAGE FACILITIES				CONSTRUCTION NEEDS RESULTING FROM EXISTING POPULATION		CONSTRUCTION NEEDS RESULTING FROM NEW DEVELOPMENT	
PROJECT NO.	DESCRIPTION	ORIGINAL ESTIMATED COST*	CURRENT ESTIMATED COST**	% NEED	APPORTIONED DOLLAR COST	% NEED	APPORTIONED DOLLAR COST
STORM DRAINAGE IMPROVEMENTS							
SD-01	WAGSTAFF BASIN	\$140,053	\$ 164,018	0.00		100.00	\$ 164,018
SD-02	VALLEY VIEW BASIN	101,056	119,050	0.00		100.00	119,050
SD-03	NORTH END OF HONEY RUN BASIN	484,052	567,584	0.00		100.00	567,584
SD-04	HONEY RUN 5 BASIN	306,302	358,715	0.00		100.00	358,715
SD-05	LOWER SKYWAY BASIN	227,106	266,061	0.00		100.00	266,061
SD-06	POE 1 BASIN	470,007	551,205	0.00		100.00	551,205
SD-07	POE 2 BASIN	148,392	173,784	0.00		100.00	173,784
SD-08	PEARSON 5 BASIN	381,877	446,980	0.00		100.00	446,980
SD-09	PEARSON 5A BASIN	66,535	77,921	0.00		100.00	77,921
SD-10	PEARSON 1 BASIN	2,693,200	3,154,048	42.73	\$1,347,724	57.27	1,806,323
SD-11	CLARK 1 BASIN	481,127	563,456	37.20	209,606	62.80	353,850
SD-12	CLARK 2 BASIN	664,193	777,846	43.74	340,230	56.26	437,616
SD-15	SAWMILL 1 BASIN	343,159	401,879	0.00		100.00	401,879
SD-16	SAWMILL 4 BASIN	83,000	97,202	0.00		100.00	97,202
SD-17	PENTZ 1 BASIN	1,079,737	1,264,496	0.00		100.00	1,264,496
SD-18	PENTZ 5 BASIN	204,000	238,907	0.00		100.00	238,907
SD-19	WEST BRANCH BASIN	251,582	294,632	0.00		100.00	294,632
SD-20	COUNTRY CLUB BASIN	53,000	62,070	0.00		100.00	62,070
SD-21	INDUSTRIAL PARK BASIN	44,883	52,563	0.00		100.00	52,563
T O T A L		8,226,001	\$9,632,425	19.70	\$1,897,561	80.30	\$ 7,734,864

* ORIGINAL PROJECT COSTS MSI STUDY; OCTOBER 1991
** CURRENT PROJECT COSTS, BASED UPON ENGINEERING NEWS RECORD CONSTRUCTION COST INDEX



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(c)

ORIGINATED BY: Jessica Erdahl, Supervising Project Manager
REVIEWED BY: Jim Goodwin, Town Manager
SUBJECT: Award Construction Contract - 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project
LONG TERM RECOVERY PLAN: Yes, Tier 1

COUNCIL ACTION REQUESTED:

1. Consider adopting Resolution No. 2024- ____, “ A Resolution of the Town Council of the Town of Paradise Awarding Construction Contract No. 7303.3 CON, 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project, to Lamon Construction Co, Inc. in the amount of their base bid and designating authority to the Town Manager to Execute an Agreement with Lamon Construction Co, Inc. and to approve contingency expenditures not exceeding 10%”. (ROLL CALL VOTE)

Background:

Due to the ongoing recovery effort and debris removal operations within the Town and Butte County, the Town’s on-system roadway infrastructure sustained heavy damage in the wake of the Camp Fire. The pavement structural sections were damaged in two ways:

1. Pavement scarring due to car fires – On the day of the Camp Fire, several motorists were required to abandon their vehicles and continue evacuating on foot. The subsequent car fires damaged the pavement, justifying the need for repair.
2. Pavement structural section damage due to heavy truck traffic – Following the Camp Fire, the Town experienced a staggering level of truck traffic. During the CALOES Debris Removal effort, over 3.7 million tons of material was removed, equivalent to approximately 300,000 truckloads. During that same period, PG&E, Comcast, and AT&T restored their damaged distribution infrastructure. Additionally, PG&E removed over 92,000 trees, and an additional 100,000 trees were removed in 2020 as part of the Hazard Tree Removal Program. The volume of trucks using the Town’s on-system roads has resulted in damage to the pavement structural section, justifying the need for rehabilitation.

The Town coordinated with Caltrans and Federal Highways Administration (FHWA) to secure Emergency Relief permanent restoration funding to repair damaged on-system roads town wide. Through the Emergency Relief Program, the Town of Paradise has been approved for \$55,439,200 for the on-system road rehabilitation project. The approved project is located on Federal-Aid “On-System” roads – meaning the Town’s primary collectors and arterials such as Skyway, Clark, Pearson, Elliott, Bille, Wagstaff, Pentz, etc.

Additionally, in 2018 the Town has been approved for \$1,229,300 in Cycle 9 Highway Safety

Improvement Program (HSIP) funds to improve safety at sixteen stop-controlled intersections at various locations. The countermeasure will be to systemically improve minor street approaches with a combination of additional intersection warning/regulatory signs, improved pavement markings, and providing improved sight triangles. For efficiency this project will be bid and constructed with the On-System Road Rehabilitation projects.

On November 10, 2020, Paradise Town Council awarded master on-call contracts to Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform on-call professional civil engineering services for a variety of local, state, and federally-funded projects. Subsequently, in January 2021, task orders were issued to Mark Thomas, Dokken Engineering, and Wood Rodgers, Inc. to perform civil design services on the on-system road rehabilitation project.

The overall scope of work for the combined Road Rehabilitation and HSIP Project can be summarized as follows:

- Repair Camp Fire damaged on-system roads to achieve a pre-fire condition.
- Improve safety at two stop-controlled intersection with a combination of striping, warning/regulatory signs, improved pavement markings and providing improved sight triangles.

On June 14, 2022 Paradise Town Council awarded Contract No. 7303.1.CON, 2022 On-System Roadway Rehabilitation –Skyway (Project 1) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid plus additive bid #1,\$5,069,864.78.

On January 10, 2023 Paradise Town Council awarded Contract No. 7303.2.CON, 2023 On-System Roadway Rehabilitation – Pearson (Project 2) to Baldwin Contracting Company, Inc. dba Knife River Construction in the amount of their base bid,\$5,339,517.50.

On December 12, 2024 Paradise Town Council adopted a resolution approving the Plans, Specifications and Estimate for the 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project. Council further directed staff to advertise for bids.

A vicinity map of the project limits is provided in this Agenda Summary.

Analysis:

On February 22, 2024, 4 bids were received by the Town Clerk and publicly opened. A list of bids received are shown in the table below:

Bid No.	Contractor	Base Bid Amount
X	Engineer's Estimate	\$ 6,033,641.00
1	Lamon Construction Co, Inc	\$ 4,961,786.55
2	All-American Construction, Inc.	\$ 5,360,408.95
3	Knife River Construction	\$ 5,845,590.65

4	Teichert Construction	\$ 6,554,000.00
---	-----------------------	--------------------

Per the contract specifications, the award of the contract, if it be awarded, will be to the lowest responsible, responsive bidder based upon the base bid plus additive bid whose bid complies with all the requirements prescribed.

Staff is recommending award of Contract No. 7303.3 CON, 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project to Lamon Construction Co, Inc. in the amount of their base bid \$4,961,786.55. This recommendation is made after careful review of the Contractor's bid submittals including required Disadvantaged Business Enterprise (DBE)/Section 3 Commitment, DBE/Section 3 Good Faith efforts and subcontractor listings.

Financial Impact:

FHWA Emergency Relief and HSIP funds have been authorized for construction and construction engineering phases at actual documented cost incurred.

The total estimated construction and construction engineering cost for the 2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project is \$6,195,250.69. The estimated funding breakdown is shown below.

2024 On-System Road Rehabilitation /HSIP Systemic Intersection Safety Improvement Project

Contract Items	Total Estimated Cost	ER 38Y0(012) 75.25%	CDBG-DR ER Match 24.75%	HSIP 5425(041) 90%	LTF HSIP Match 10%	Non-Participating (Utility Adjustments)
Construction Project 3 - 2024	\$ 4,956,200.55	\$ 3,624,623.21	\$ 1,192,151.82	\$ 19,237.97	\$ 2,137.55	\$ 118,050.00
Contingency (10%)	\$ 495,620.06	\$ 362,462.32	\$ 119,215.18	\$ 1,923.80	\$ 213.76	\$ 11,805.00
Construction Management (15%)	\$ 743,430.08					
Total	\$ 6,195,250.69	\$ 3,987,085.53	\$ 1,311,367.00	\$ 21,161.76	\$ 2,351.31	\$ 118,050.00
Total Available Funding	\$41,063,869.77	\$30,152,108.28	\$9,917,138.60	\$348,500.60	\$38,722.29	\$607,400.00
Balance	\$ 34,868,619.08	\$ 26,165,022.75	\$ 8,605,771.60	\$ 327,338.84	\$ 36,370.98	\$ 489,350.00

Required On-System Road matching funds, \$1,311,367 (24.75%), will be funded by Community Development Block Grant-Disaster Recovery fund. Required HSIP matching funds, \$2,351.31 (10%), will be funded by Local Transit Funds.

Attachments:

- A. Resolution
- B. 2024 Project Map

**TOWN OF PARADISE
RESOLUTION NO. 2024-_____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PARADISE AWARING CONSTRUCTION CONTRACT NO. 7303.3
CON, 2024 ON-SYSTEM ROAD REHABILITATION /HSIP
SYSTEMATIC INTERSECTION SAFETY IMPROVEMENT PROJECT,
TO LAMON CONSTRUCTION CO, INC. IN THE AMOUNT OF THEIR
BASE BID AND DESIGNATING AUTHORITY TO THE TOWN
MANAGER TO EXECUTE AN AGREEMENT WITH LAMON
CONSTRUCTION CO, INC. AND TO APPROVE CONTINGENCY
EXPENDITURES NOT EXCEEDING 10%**

WHEREAS, on-system roads sustained damage as a result of the Camp Fire;
and,

WHEREAS, the Town of Paradise has received a \$55,439,200 allocation of
Federal Highway Administration Emergency Relief Program funds; and,

WHEREAS, the purpose of the Emergency Relief Program is Repair or
reconstruction of Federal-aid highways and roads (“On-System”) which have suffered
serious damage as a result of natural disasters.

WHEREAS, eligible repairs may include, but are not limited to, damage
occurring to pavement or other surface courses, shoulders, embankments, cut slopes,
roadside development, and stream channels, whether man-made or natural. Pavement
repairs or reconstruction may also include rock slope protection, cribbing, or other stream
bank control features, bridges, retaining walls, culverts and debris removal, including other
deposits from roadway drainage channels and the traveled way.

WHEREAS, the Town of Paradise has received a \$1,229,300 allocation of
Federal Highway Administration Highway Safety Improvement Program funds; and,

WHEREAS, the purpose of the Highway Safety Improvement Program is to
achieve a significant reduction in traffic fatalities and serious injuries on public roads.

WHEREAS, the 2024 On-System Road Rehabilitation/HSIP Systematic
Intersection Safety Improvement Project is consistent in scope with the approved
Emergency Relief and Highway Safety Improvement Program funds: and,

WHEREAS, the 2024 On-System Road Rehabilitation/HSIP Systematic
Intersection Safety Improvement Project is consistent with priorities identified in the
Paradise Long-Term Recovery Plan prepared in response to the 2018 Camp Fire.

WHEREAS, the Town Council approved the Plans, Specification and Estimates
and authorized advertisement for bids on the 2024 On-System Road Rehabilitation/HSIP
Systematic Intersection Safety Improvement Project on the 12th day of December 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The Town Manager is authorized to award and execute the construction contract to Lamon Construction Co., INC. in the amount of their base bid. for the 2024 On-System Road Rehabilitation/HSIP Systematic Intersection Safety Improvement Project and approve contingency expenditures not exceeding 10%.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of April 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

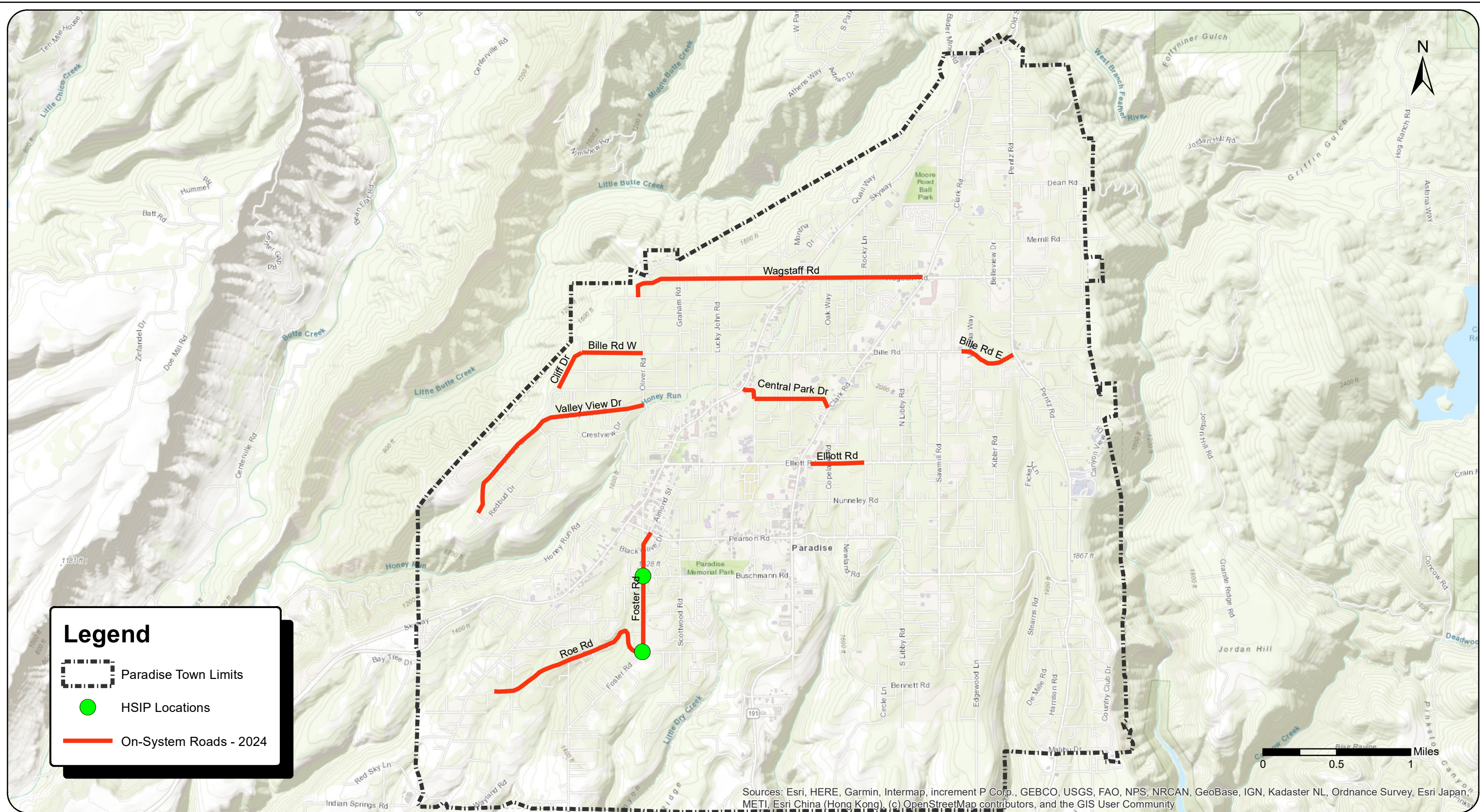
By: _____
Ron Lassonde, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



TOWN OF PARADISE
 PUBLIC WORKS DEPARTMENT
 5555 Skyway Road
 Paradise, California 95969

**2024 ON-SYSTEM ROAD
 REHABILITATION PROJECT**
 FEDERAL-AID NO. ER38Y0(012)

**PROJECT
 LOCATION
 MAP**
 J ERDAHL
 NOV 2023



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(d)

ORIGINATED BY: Colin Nelson, Capital Projects Manager
REVIEWED BY: Jim Goodwin, Town Manager
SUBJECT: Paradise Sewer Project Right of Way Acquisition Management Plan.
LONG TERM RECOVERY PLAN: Yes, Tier 1

COUNCIL ACTION REQUESTED:

1. Consider concurring with staff's recommendation to adopt the Right of Way Acquisition Management Plan (RAMP) that has been prepared for the Paradise Sewer Project as the document that will guide the process for acquisition of any easements or rights of way that are determined to be necessary to the Paradise Sewer Project; and,
2. Adopt Resolution No. 2024-___, "A Resolution of the Town Council of the Town of Paradise Adopting the Paradise Sewer Project Right of Way Acquisition Management Plan as the official RAMP for the Paradise Sewer Project.

Background:

Since its incorporation in 1979, the Town has sought a formal wastewater treatment solution for the community, with service for commercial and densely populated residential areas being a priority. Failed and failing septic systems create public health and environmental concerns and have limited economic growth. Prior to the Camp Fire, which almost completely destroyed the town in 2018, Paradise was the largest unsewered community in California. The Town has prepared numerous studies to address its need for a centralized wastewater treatment solution, and in its most recent study, the Town identified a proposed sewer service area. The proposed sewer service area includes the Town's commercial corridors, and as described in the 2017 feasibility study, it represented the area that had the most septic systems that had failed or were projected to fail by 2022.

The Paradise Sewer Project consists of three primary components: Core Collection System, Export Pipeline System, and Extended Collection System. The Core Collection System would support the centralized businesses and housing in Town, including approximately 1,500 parcels along the Skyway, Clark Road, and Pearson Road corridors. The proposed Export Pipeline System would start at the southern end of the Core Collection System as a gravity sewer line and would continue southwest approximately 18 miles to the City of Chico for connection to the Chico Water Pollution Control Plant. Other than the Town of Paradise flow, no other connections will be allowed to the export pipeline. The Extended Collection System would be an extension of the Core Collection System that would allow collection of sewage from parcels outside the Core Collection System, but within the Town limits.

The Town of Paradise has secured \$30 million for design and \$15 Million for construction through Community Development Block Grant Disaster Recovery funds to facilitate the design phase of the Paradise Sewer Project.

Analysis:

As a part of the Paradise Sewer Project delivery, it will be necessary to obtain various easements (temporary and permanent) in addition to small portions of private property for necessary above ground structures. It is the project's intent to minimize as many impacts to private property as possible, however some impacts will be necessary. The proposed Right of Way Acquisition Management Plan (RAMP) outlines a fair and equitable process that also follows State and Federal Laws and ensures that residents are given the opportunity to negotiate fairly on any proposed acquisition. This document protects the residents of our community as well as the Town from any unfair negotiations or processes.

In general, the guidance provided by the RAMP addresses the following procedures:

- 1) Developing the preliminary cost estimate
- 2) Title and Escrow coordination
- 3) Appraisals
- 4) Appraisal Waiver Valuation
- 5) Acquisition by negotiation
- 6) Mediation/ Condemnation
- 7) Relocation

The proposed RAMP could serve as a template for other Town Capital Improvement Program projects which require ROW acquisition.

Financial Impact:

None at this time. Costs associated with Right of Way acquisition will be further developed with the progression of the Project's design phase.

**TOWN OF PARADISE
RESOLUTION NO. 2024-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
ADOPTING THE PARADISE SEWER PROJECT RIGHT OF WAY
ACQUISITION MANAGEMENT PLAN (RAMP)**

WHEREAS, the 2018 Camp Fire caused unprecedented damage to the Town of Paradise and has necessitated a variety of recovery projects which are further guided by Paradise Long-Term Recovery Plan; and

WHEREAS, the Paradise Sewer Project is by far the largest project in scale, cost and overall benefit to the community; and

WHEREAS, The Paradise Sewer Project will be planned and located in a manner that will be the most compatible with the greatest public good and least private injury in that it's design will be optimized to avoid as many impacts to private property as possible.

WHEREAS, construction of the Paradise Sewer Project will require Temporary Construction Easements, Permanent Utility Easements and acquisition of small portions of private property; and

WHEREAS, The Town of Paradise is required to comply with State and Federal laws related to Real Estate Acquisition; and

WHEREAS, The Paradise Sewer Project Right of Way Acquisition Management Plan was developed by HDR as to comply with any governing laws as well as best practices to ensure a fair and equitable process that protects residents as well as The Town of Paradise; and

WHEREAS, The Paradise Sewer Project RAMP contains procedures relating to:

- Developing a preliminary cost estimate
- Title and escrow coordinating
- Appraisals
- Appraisals review
- Appraisal waiver valuation
- Acquisition by negotiations
- Mediation/ Condemnation
- Relocation (not applicable to the Paradise Sewer Project)

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

1. The above recitals are true and correct and are incorporated as if fully set forth herein.
2. The Paradise Sewer Project Right of Way Acquisition Management Plan is approved as the official process for acquiring any real estate related to constructing the Paradise Sewer Project, whether temporary or permanent.
3. The Town Manager or designee is hereby authorized to execute any documents necessary to implement the Paradise Sewer Project Right of Way Acquisition Management Plan.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of April, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Ronald Lassonde, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



DRAFT

Paradise Sewer Project

Right of Way Acquisition
Management Plan

Section 9 of the Program
Management Plan (PgMP)

[March 14, 2024]

As part of implementation of the Paradise Sewer Project – Owner’s Agent Services (Paradise Sewer OA), a number of tools and processes have been created and documented. Those documents, including this one, are organized as sections of the overall Program Management Plan (PgMP). The PgMP serves as the “user’s manual” for Paradise Sewer OA team members. It resides on the Paradise Sewer OA Microsoft Teams site and is a living document subject to updating as the Paradise Sewer Project progresses.

Revision Log:

Revision No.	Date	Description of Changes	Author	Reviewed	Approved
Original	9/18/23	Original Draft	J. Craig	D. Mendoza	L. Enger
1	10/26/23	Add Mediation/Condemnation process	L. Enger	S. Egli	
2	2/6/24	Revised language to remove HDR and replace with Right of Way PM or Team so the document can be transferrable	L. Enger		
3	3/14/24	Re-inserted Acquisition by Negotiation language	L. Enger		
4					
5					

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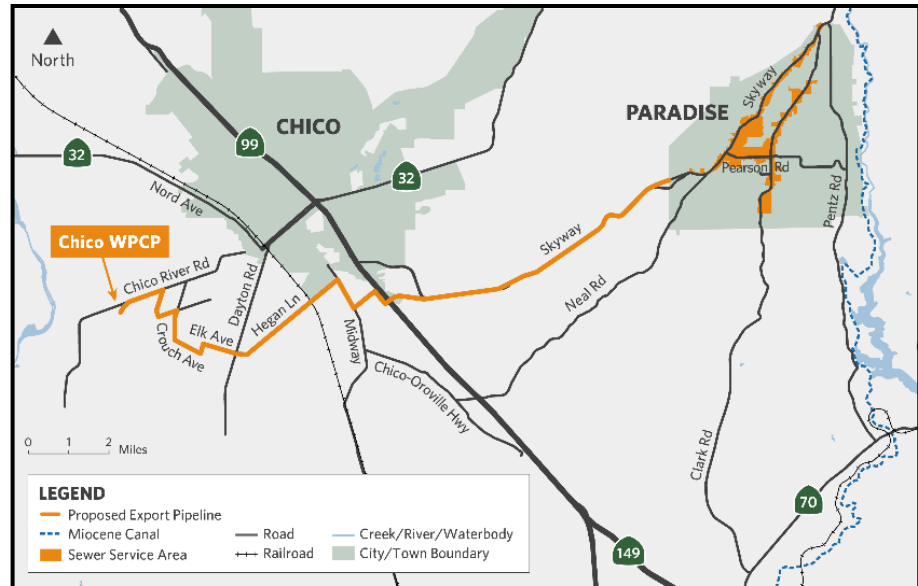
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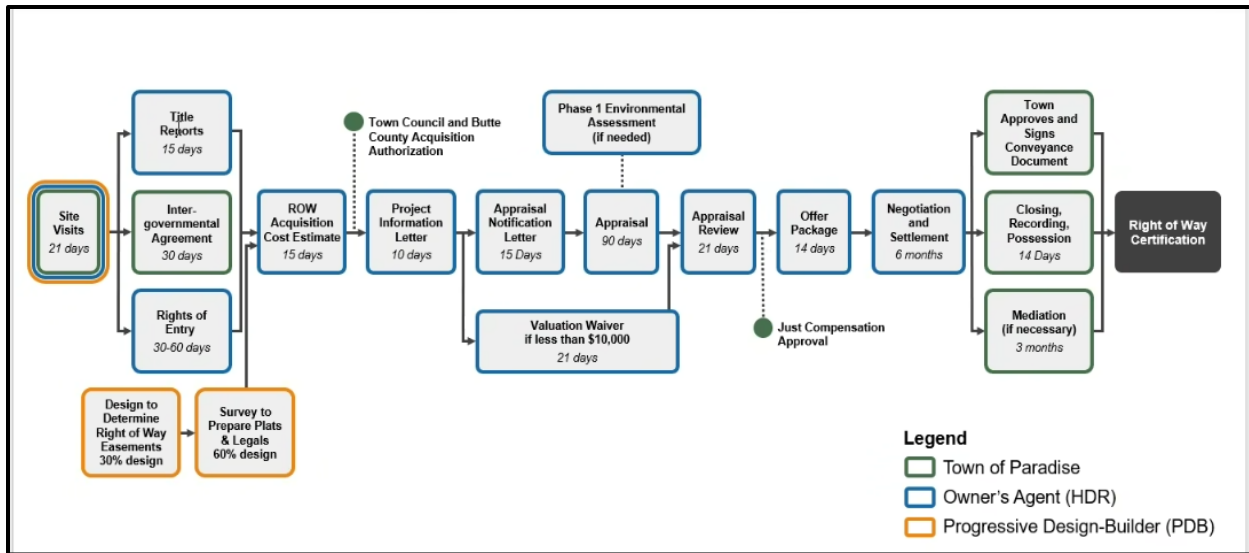
Relocation 13

The Town of Paradise is planning to construct, operate, and maintain a new sewer collection system within the Town limits, with an export pipeline from the Town to the Chico Wastewater Pollution Control Plant (WPCP). Specifically, the Project would consist of three primary components: Core Collection System, Export Pipeline System, and Extended Collection System.



The Core Collection System would collect wastewater from the Town's sewer service area and convey it to the Export Pipeline System at southwestern edge of Paradise on Skyway. The Export Pipeline System includes an 18-mile pipeline that would convey wastewater from the Core Collection System in Paradise down Skyway and across southern Chico to the Chico WPCP. The Extended Collection System is an extension of the Core Collection System that would allow collection of sewage from parcels outside of the Core Collection System but within the Town limits up to the allowed capacity of the system.

Development and construction of the City of Paradise Sewer Project (the "Project") will require the acquisition of various property interests which include underground sewer easements, and temporary construction easements. These acquisitions may be subject to applicable provisions of the Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally- Assistance Programs Act, as set forth in 49 CFR § 24 (the "Uniform Act"). The purpose of the Uniform Act is (i) to ensure that owners of real property from which a property interest will be acquired are treated fairly and consistently, (ii) to encourage and expedite acquisition by agreements with such owners, (iii) to minimize litigation, and (iv) to promote public confidence in the Right of Way acquisition process.



Preliminary Cost Estimate

All projects require funding from various sources. To determine the necessary budgets, cost estimates are established for various disciplines and at various stages of the project. For the sole purpose of Right of Way, costs are established after review of preliminary design plans and project team input. Items identified within the cost estimate include the following.

1. Parcel Ownership, Land use and zoning
2. Title and Escrow Costs
3. Appraisal and Appraisal Review Costs
4. Land and Improvements (Permanent Easement, Temporary Construction Easement)
5. Right of Way Personnel and Appraisal Costs

All parcel data is obtained using various paid sources. Costs per square foot for all estimated project areas are based on actual like sales within a specified radius of the project site. Costs for Title Reports and Escrow, Appraisal and Appraisal Review and personnel costs are established either by estimated costs provided by a specialty firm or by using recent costs shown on recent like projects.

Right of Entry

Rights of Entry may need to be obtained for environmental survey and geotechnical testing. Right of Way staff will require specific needs from each environmental and geotechnical to prepare rights of entry and those will be mailed to property owners. Agents will work with property owners to answer any questions about the rights of entry and attempt to obtain agreement through coordination and agreements. Signed rights of entry will be provided to the project team. If signed rights of entry are not able to be obtained, further coordination with the project team will be required and decisions about solutions will be made. Rights of Entry templates with conditions and dates will be prepared by right of way agents and technicians for approval by the Town.

Title and Escrow Coordination

The selection and management of an experienced Title Company is necessary and important in project delivery. The selected Title Company will investigate the property to determine legal ownership, potential liens and various recordings attached to the property. Once the investigation has been concluded, the Title Company will provide HDR all findings in the form of a Preliminary Title reports (PTR). Each property that has been identified by the project as needing either an underground sewer easement or temporary construction easement will require a PTR. HDR and their subconsultant have experience working directly with title personnel to provide quality control through the examination process and provide title resolutions as they arise. The right of way team reviews the PTR as part of beginning stages to identify any vesting issues or encumbrances while working with the lienholder to obtain necessary releases which may affect the acquiring area. The title coordinator will perform the following activities.

1. Review title information to identify issues prior to extending offers to ensure reduction in acquisition timeframes.
2. Preparation of title report curative to address county taxes due, encumbrances and lien releases needed to secure land rights.
3. Distribution of property data to project team members acting as Project Delivery Coordinator for Contracts/Agreements/Deeds.
4. Obtain information for unrecorded and recorded lease(s) to determine course of action needed.
5. Collect data in the early stages for businesses, LLC's and identify trustees for living trust to outline documents needed.
6. Provide PTR's and vesting deeds to survey for creation of plat and legal descriptions required to begin the acquisition process of easements or temporary easements.

At the conclusion of negotiations, an escrow will be opened, and additional title research will be conducted to confirm all information within the title report is true and correct. The escrow coordinator will perform the following activities.

7. Assist escrow with obtaining lienholder consent or release and reconveyances.
8. Assist escrow officer with identifying and clearing of title issues.

9. Assist escrow with obtaining necessary documentation in support of escrow closing
10. Coordinate closing and monetary transfers (Wired or Check)
11. Payment for all easements will be made by the Town and recorded with the county by the title company

Appraisals

Property interests required for the project will be appraised by a certified independent real estate appraiser (Appraiser), qualified to conduct appraisals in accordance with the requirements of the Uniform Act and the State of California. The Appraiser shall not have an interest, direct or indirect, in the property being evaluated. An appraisal will be ordered for properties that do not meet the criteria for a Waiver Evaluation.

1. Consistent with § 24.102(b) of the Uniform Act, affected property owners will be notified in writing of the proposed acquisition areas within their property.
 - a. Prior to the initiation of formal negotiations with property owners, proper timely notice will be provided in writing in the form of a Notice of Decision to Appraise (NDA). The NDA will either be hand delivered to the property owner or mailed via certified mail, return receipt requested, or mailed via registered mail.
 - b. The NDA will be written in English in plain, understandable language and will include the name and telephone number of a person who may be contacted for answers to questions or if additional assistance is needed.
2. Following the delivery of the NDA, the Right of Way Agent will contact the property owner to determine if the property owner would like to accompany the Appraiser during the site inspection of the property that is required to complete the Appraisal. The property owner will be given the opportunity to present information and material for consideration by the Appraiser that the property owner believes is relevant in determining the value of the acquisition area.
3. The Appraiser will be informed as to whether the property owner wants to be present during the Appraiser's site inspection of the property.
4. The Appraiser will provide an appraisal that is prepared in accordance and consistent with the requirements of USPAP (Uniform Standards of Professional Appraisal Practice) and relevant state and local requirements. The Appraiser will be provided with the following information prior to beginning the appraisal process.
 - a. Property owner name, address, and phone number(s) of the property owner
 - i. The Appraiser will contact the property owner if it has been determined that the property owner wants to be present during the inspection.
 - ii. In the event the property owner cannot be reached, the Appraiser will contact Right of Way staff to communicate with the property owner and determine if the property owner wishes to be present.

- b. Vesting deeds or title report, if available
 - c. Exhibits of the proposed easement area (Right of way Mapping, Plat and Legal Descriptions)
 - d. Sample Easement Agreement and deeds
5. At the completion of the Appraisal, an electronic copy of the final work in progress appraisal will be delivered to the Right of Way PM for QC and then forwarded to the Review Appraiser (as defined in Section VI below). Once the Review Appraiser has completed their review and has concurred with the final work in progress appraisal, only then can the Appraiser mark the appraisal Final and Complete.

Appraisal Review

A Review Appraiser (“Review Appraiser”) is an appraiser who examines the final work in progress appraisal that was prepared by the Appraiser to determine whether their conclusions are consistent with the data reports and with other generally known information about the property. The Review Appraiser will review and analyze the relevant facts assembled by the Appraiser using reason and judgment and review of supporting documentation and drawings to form an opinion or conclusion with respect to the findings contained in the Appraisal.

1. Right of Way will either designate a qualified internal staff member or will subcontract with an outside qualified appraiser to act as the Review Appraiser for the Project. The Review Appraiser will (a) be a state-certified general appraiser who has past experience and knowledge of appraisals and USPAP guidelines, (b) be familiar with the Project, appraisal reports and the real estate market for the area, and (c) not have any interest, direct or indirect, in the property being evaluated for the easement.
2. At a minimum, in the evaluation of the Appraisal, the Review Appraiser will review and examine the following.
 - a. Read the report in its entirety, taking notes on items which may require further evaluation
 - b. Review the current exhibits of the subject parcel and legal description
 - c. Review and analyze the appraised value in light of comparable sales data used in the appraisal analysis
 - d. Review aerial maps of the property if available
 - e. Check calculations in the report for accuracy
 - f. Evaluate appraisal principal application and techniques.
 - g. Determine if the facts cited in the Appraisal are correct and the approaches and sales data that were used to determine value are reasonable.
 - h. Determine if the appraiser appropriately applied the tests of highest and best use,
 - i. Ensure that the Appraisal follows USPAP requirements and other applicable

requirements, including, to the extent appropriate, the Uniform Appraisal Standards for Federal Land Acquisition (“UASFLA”)

- j. Understand and ensure that any special valuation peculiarities are identified and that they are justified and reasonable
 - k. Ensure compliance with HDR’s policies and requirements
3. At the completion of the appraisal review, the Review Appraiser will sign a statement certifying that (a) he or she completed a thorough and detailed analysis/review of the Appraisal, (b) he or she either agrees or disagrees with the content and facts and (c) the Appraisal is in compliance with USPAP and other applicable standards. If the Review Appraiser requires corrections or revisions, they will be outlined in the Technical Review Report. Finally, the Review Appraiser will either accept the contents and comments of the Appraisal or will disapprove the Appraisal. The three possible conclusions of the Review Appraiser are as followed.
- a. Approval
 - i. Approves the Appraisal as written.
 - b. Disapproval
 - i. The Appraisal does not meet the acceptable standards for a specific reason(s) such as content, valuation or other conditions as delineated in a Technical Review Report.
 - c. Review Appraiser Becomes the Appraiser
 - i. In certain situations the Review Appraiser may provide his or her own opinion of value and this value may differ from the cited value from the Appraisal. In this approach the Review Appraiser may rely on data contained in the original Appraisal and may use other data available to him or her in the determination of value.
4. The Review Appraiser will prepare a “Technical Review Report” and document the validity and findings of the Appraisal.
5. If the Review Appraiser rejects the Appraisal, one of the following may occur.
- a. The Appraisal will be sent back to the original Appraiser for revisions based on the appraisal review and then resubmitted through the review process as outlined above; or
 - b. A meeting will be held by the Appraiser and Review Appraiser to gather more facts regarding the subject parcel to formalize a joint appraisal analysis.

Appraisal Waiver Valuation

The Uniform Act provides that an appraisal is not required for parcels that meet the following criteria: (i) the acquisition has an anticipated easement acquisition cost of \$10,000 or less, and (ii) for which the valuation analysis is uncomplicated. If both criteria are met, the parcel will be deemed a “Waiver Parcel” and will be eligible for a Waiver Valuation. Right of Way PM and team will review each impacted property

in detail to determine if any such parcels meet the criteria for a Waiver Valuation Review. The Waiver Valuation Review will be performed by a qualified team member who has sufficient understanding of real estate valuation in general, knowledge of the real estate market within the geographic areas where the Project Area ROW is located, and experience with waiver valuation under the Uniform Act. The Waiver Valuation Review process and criteria for designation of a Waiver Parcel is further described below.

1. Determination of acquisition compensation of \$10,000 or less.
 - a. The Valuation Reviewer will first determine whether any individual tax parcels within the Project Area ROW should be combined or merged into a single parcel for purposes of the Waiver Valuation Review.
 - b. Next, the Valuation Reviewer will review aerial imagery maps to determine if multiple tax parcels in common ownership are also in common use (i.e., being farmed as one contiguous parcel). If the Valuation Reviewer has determined that multiple tax parcels are in both common ownership and common use, then the multiple tax parcels will be combined into one parcel for the purpose of evaluating whether such parcel meets the \$10,000 threshold for a Waiver Parcel.
 - c. Finally, the Valuation Reviewer will multiply the total acreage of the easement sought over the newly combined parcel by the county Average Fair Market Per Acre Value for the parcel's land type to determine if the total fair market value for the easement over such parcel is \$10,000 or less. If the value is \$10,000 or less, then the parcel will have met the first of the two requirements to be treated as a Waiver Parcel.
2. Determination if the valuation analysis is uncomplicated. The Valuation Reviewer will consider the following criteria to determine if the valuation analysis is uncomplicated:
 - a. Is the acquisition of the property simple (i.e., a fee purchase vs. an easement purchase with no major impacts)?
 - b. What are the damages, if any, to the remainder of the property owner's property?
 - c. Are there any buildings, structures or improvements located in the acquisition area?

If the valuation analysis is determined to be not complicated, then the parcel has met the second requirement to be treated as a Waiver Parcel.

Once the Valuation Reviewer determines that a parcel has met the two requirements for a Waiver Parcel, the Valuation Reviewer will indicate that the parcel is qualified as a Waiver Parcel and a Waiver Valuation form will be used in place of an appraisal.

Acquisition by Negotiations

HDR will prepare and submit full and complete acquisition packages for review and approval prior to property owner delivery. The acquisition package will include the first written offer (FWO) with an established "just compensation" Once approved, the determined just compensation, an offer will be presented to each property owner.

The negotiator will review the approved offer package with emphasis on the appraisal and contact the owner to schedule a date and time to present the offer. An appointment will also be scheduled with any non-residential tenants that have a right to compensation for improvements pertaining to the realty, fixtures and equipment, leasehold improvements and/or interest in the property to be acquired.

All offers will be made in-person when possible. Should a property owner be located out-of-state, the offer package will be sent via certified mail, return receipt requested and regular mail.

During the meeting with the property owner, the project will be presented and explained to the property owner in detail along with the impacts to their property. Title issues will be addressed along with any questions or concerns the owner may have. All documents that require a signature will be presented to the owner at this meeting. Any facts which were not recognized in the offer that become apparent during negotiations will be noted and submitted prior to continuation of negotiations.

The negotiator will negotiate in good faith and make every reasonable effort to acquire the needed right-of-way in an expeditious manner. The complexity of the acquisition will determine the negotiator's approach on the first meeting with the property owner. Before leaving the first property owner meeting, the negotiator will provide the owner with their business card and explain the timing for future meetings and contact. The negotiator will make a good faith effort to meet with the property owner as much as required in an effort to secure an agreement without compromising the project schedule. At a minimum, the negotiator will make an attempt to have three face-to-face meetings with the property owners before determining that the acquisition of the parcel cannot be successfully negotiated.

If the owner presents a counteroffer at an amount that exceeds the fair market value, the negotiator will prepare and submit an Administrative Settlement. This settlement must be approved and each settlement will be reviewed on an individual basis.

After having made every reasonable attempt to negotiate with the property owner and the negotiator is unable to obtain all the required documents, the negotiator will prepare and submit a written copy of the Negotiator's Report completed to date with the names and addresses of all interested parties. When necessary, the negotiator's written report will include a recommendation for further action. The negotiator will continue efforts to settle until the actual filing date of the petition to condemn the parcel.

Projects with state or federal funds may require Right of Way Certification. HDR will provide preparation, review, and advisory services. HDR will assist in the preparation the Right of Way Certification package, if requested. The proper use of on-system and off-system certification forms must be followed. Failure to properly prepare the package and obtain the Certification can cause project delays and jeopardize funding. Typical Right of Way Certification steps are listed below:

Assemble copies of all required documents, including appraisal reports, acquisition packages, environmental documentation, permits, construction bid packages, utility relocation documents, utility sheets, layout sheets, air space agreements, cooperative agreements, and railroad construction and maintenance agreements

- a. Prepare draft Right of Way Certification form for review
- b. Prepare final Right of Way Certification form
- c. Obtain Caltrans approval signature

HDR has previous experience assisting clients through the condemnation process. HDR will verify and update title information, furnish addresses and confirm the names of all interested parties, and provide other information to make sure that appropriate individuals are served. HDR will assist Legal Counsel by attending legal proceedings, answering interrogatories and requests for production, and will seek Counsel's guidance to verify proper document preparation and submission.

1. Land Agents will personally contact landowners whenever possible to discuss the Project and how it may impact their property. If any landowner cannot be contacted personally, the Land Agent will deliver the information via First Class Mail (and with respect to the Formal Notice Letter and any final Settlement Offer, via Certified Mail or registered first-class mail —return receipt requested).
2. Following delivery of the Formal Notice Letter, as described in Section II above, Land Agents will contact the landowner to provide the following information:
 - a. The proposed form of Easement Agreement
 - b. A exhibit of the easement area on the landowner's property
 - c. A Construction Questionnaire, which is a document designed to obtain information about the property, such as land uses, irrigation, utilities, structures, gates and fences, etc. HDR endeavors to obtain this information early in the development process so that it can be taken into consideration during construction planning.
 - d. A Survey Permission Form that allows HDR to perform surveys (if the landowner had not previously granted HDR survey access rights)
 - e. A Structure and Damages Calculation Worksheet
 - f. A copy of HDR's Code of Conduct
3. The Land Agent will ask the landowner if they want to be present during any on-site inspections of the property with the Appraiser. The Land Agent will document in the Right of Way Database the requirement of either "Wishes to Accompany the Appraiser" or "Does Not Wish to be Present for Appraisal On-site Inspections". If the landowner does not wish to be present for any on-site inspections, the Land Agent will request that the landowner sign another Survey Permission form that acknowledges that they have waived his right to accompany the Appraiser.
4. In the event the landowner wishes to be present during the Appraisal, the Appraiser will notify the landowner of the date and time of the site inspection. The Appraisal is performed on the property by a certified licensed Appraiser (refer to Section V above for more detail).
5. When the Appraisal is completed the Land Agent meets with the landowner and will present the following documents:
 - a. Copy of the Appraisal
 - b. An Easement Calculation Worksheet, which provides (a) a description and location of the easement on the property, (b) the Settlement Offer, and (c) how the Settlement Offer was calculated based on the Appraisal. The form of Easement Calculation Worksheet for

Appraisal parcels is attached hereto as Exhibit F.

6. When meeting with a landowner, Land Agent will make every reasonable effort to: (a) discuss the Settlement Offer, including explanations as to the basis for the Settlement Offer of just compensation, (b) explain the Project, (c) explain HDR's policies and procedures (including payment of incidental expenses when applicable) and (d) generally be available to answer any questions or concerns expressed by the landowner. The landowner will be given reasonable opportunity to consider the Settlement Offer and present material which the landowner believes relevant to determining the value of the easement property and to suggest modifications in the proposed terms and conditions of the easement. Land Agents and HDR will give full and fair consideration to landowner's comments and suggestions. Land Agents will not use coercive action to induce an agreement on price or terms. Land Agents will exhaust all reasonable negotiations with landowners and will strive to come to voluntary agreement with all landowners.
7. In the event that HDR or the Land Agent determines that there is a tenant on the property, the Land Agent will contact the tenant to discuss any crops or other tenant-owned property and will ensure that the tenant is compensated for crops or other tenant-owned property as required under the Uniform Act.
8. When the landowner accepts the Settlement Offer, the landowner and HDR will execute the following documents:
 - a. Easement Agreement
 - b. Easement Calculation Worksheet
 - c. Structure and Damages Calculation Worksheet
9. Land Agents will document, into the Right of Way Database, a summary of all contacts and interactions made with landowners, tenants and other interested parties with respect to each parcel or merged or combined parcel of land within the Project Area ROW.
10. Statuses will be entered into the Right of Way Database to track the following information:
 - a. Date the offer was made to the landowner
 - b. Amount of the offer
 - c. Any landowner counter offers
 - d. Date the easement agreement was signed
 - e. Amount of the check written for the 30% initial Offer
 - f. Amount of the balance payment due
 - g. Date that the balance payment is due

Mediation/Condemnation Process

If negotiations are not successful and the acquisition agent determines that an administrative settlement is not feasible or project timing requires use of the eminent domain process, the right of way PM will submit a recommendation to the Town of Paradise manager or legal representative to initiate proceedings.

Town of Paradise will be responsible for retaining counsel. The right of way PM will work with counsel in preparing the eminent domain complaint and in trial preparation as requested. Right of Way team members and legal staff will continue settlement negotiations, but if they are unsuccessful, an eminent domain action will be filed in Superior Court. Settlement negotiations by legal staff will continue until the trial begins, including alternative dispute resolution and negotiations for Stipulated Use and Possession to assure access to the property consistent with project schedules.

Following trial or settlement, the court will issue a final order transferring title to the property and recording the transfer in the public record.

The acquisition program allows for six to nine months from the filing of a Petition in Eminent Domain to an Order of Use and Possession. However, the actual time frame is dependent on how quickly a court hearing on Public Use and Necessity can be scheduled, or upon negotiations for stipulated orders of Public Use and Necessity.

If any interest in real property is to be acquired by exercise of the power of eminent domain, Town shall institute formal proceedings. Town will not intentionally make it necessary for an owner to institute legal proceeding to prove the fact of the acquisition of their real property.

Inadvertent action or delay in beginning a project may result in an owner perception that an acquisition has effectively occurred even without a physical taking of the property. The Town and right of way will actively prevent this perception by proper project planning and communicating with property owners.

Relocation

At this time Right of Way does not anticipate that any residences or persons will be relocated as a result of the Project. In the event circumstances change and relocation is required Right of Way PM will draft policies and procedures that follow the Uniform Act for this process.

QUESTIONS?????

What funding is anticipated? Local, State, Federal? *Wifi, USACE, others?*

Any graphics that need to be shown? *Flow chart*

Is there going to be a board approval? If so, what is the monetary threshold? *Town manager can make final authorization.*

Is there a threshold (percentage) for counteroffers? What is the level of approval? *if this is a public document, do we want to discuss in this RAMP? *No*

How long are we giving for negotiations if we're not wanting condemnation? *6 Months*

Is there a specific system that is going to be used to track acquisition progress? *OneView*

Are there any specific words that are not to be used in this document?

Do we want to include attachments?

*Settlement through mediation and condemnation if absolutely necessary

DRAFT



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(e)

ORIGINATED BY: Colin Nelson, Capital Projects Manager
REVIEWED BY: Jim Goodwin, Town Manager
SUBJECT: Paradise Sewer Project Environmental Mitigation Credits Purchase
LONG TERM RECOVERY PLAN: Yes, Tier 1

COUNCIL ACTION REQUESTED:

1. Consider concurring with staff recommendation to bestow to the Town Manager authority to purchase Environmental Mitigation Credits, up to the budgeted amount of \$2.4M to offset the impacts of the Paradise Sewer Project, utilizing secured CDBG-DR Infrastructure Planning Funds; and, 2. Adopt Resolution No. 2024-___, A Resolution of the Town Council of the Town of Paradise Designating Authority to the Town Manager to Approve the Purchase of Environmental Mitigation Credits. (ROLL CALL VOTE)

Background:

Since its incorporation in 1979, the Town has sought a formal wastewater treatment solution for the community, with service for commercial and densely populated residential areas being a priority. Failed and failing septic systems create public health and environmental concerns and have limited economic growth. Prior to the Camp Fire, which destroyed the town in 2018, Paradise was the largest unsewered community in California. The Town has prepared numerous studies to address its need for a centralized wastewater treatment solution, and in its most recent study, the Town identified a proposed sewer service area. The proposed sewer service area includes the Town's commercial corridors, and as described in the 2017 feasibility study, it represented the area that had the most septic systems that had failed or were projected to fail by 2022.

The Paradise Sewer Project consists of three primary components: Core Collection System, Export Pipeline System, and Extended Collection System. The Core Collection System would support the centralized businesses and housing in Town, including approximately 1,500 parcels along the Skyway, Clark Road, and Pearson Road corridors. The proposed Export Pipeline System would start at the southern end of the Core Collection System as a gravity sewer line and would continue southwest approximately 18 miles to the City of Chico for connection to the Chico Water Pollution Control Plant. Other than the Town of Paradise flow, no other connections will be allowed to the export pipeline. The Extended Collection System would be an extension of the Core Collection System that would allow collection of sewage from parcels outside the Core Collection System, but within the Town limits.

The Town of Paradise has secured \$30 million for design and \$15 Million for construction through Community Development Block Grant Disaster Recovery funds to facilitate the design phase of the Paradise Sewer Project.

Analysis:

During the environmental phase of the Paradise Sewer Project, environmentally protected vernal pools were located along the alignment of the proposed export pipeline between Paradise and Chico. The Vernal Pools are fed by surface water and hold water for a period of time and then dry up as the weather warms. These wet areas are host to a variety of protected plants and species and their habitat will unavoidably be disrupted by our construction activities. Some of these species have very specific habitats that can only be mitigated by purchasing credits through Mitigation Banks. These mitigation banks work to create additional habitat for these creatures in other locations.

Staff and consultant teams are in the process of optimizing the alignment of the export pipeline in an effort to avoid environmental impacts wherever possible. At present it is estimated that a total of approximately 15 Acres may be impacted along the 18-mile export pipeline.

A more complete listing of impacts will be presented in a Biological Opinion document that will be reviewed and approved by the California Department of Fish and Wildlife.

Staff and consultant teams are recommending purchasing a minimum of environmental mitigation bank credits using CDBG-DR grant totaling \$2.4M. The timing of this purchase is critical due to the following considerations:

- 1) The species impacted exist in very limited habitat and there are only a few mitigation banks that have available credits to purchase.
- 2) If we prepay for 5 acres of impacts, we can lock in a lower price per acre that will apply to the rest of the credits we purchase if we need more at a later date.

Financial Impact:

The cost to purchase Environmental Mitigation Credits is covered in the Town's CDBG-DR grant for the Paradise Sewer Project. The cost of mitigation credits are estimated at \$2.4M.

**TOWN OF PARADISE
RESOLUTION NO. 2024-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
DESIGNATING AUTHORITY TO THE TOWN MANAGER TO APPROVE THE
PURCHASE OF ENVIRONMENTAL MITIGATION CREDITS.**

WHEREAS, the 2018 Camp Fire caused unprecedented damage to the Town of Paradise and has necessitated a variety of recovery projects which are further guided by the Paradise Long-Term Recovery Plan; and

WHEREAS, the Paradise Sewer Project is by far the largest project in scale, cost and overall benefit to the community; and

WHEREAS, the Paradise Sewer Project will be planned and located in a manner that will be the most compatible with the greatest public good and least impact to environmentally sensitive areas wherever possible; and

WHEREAS, construction of the Paradise Sewer Project will impact vernal pools along Skyway and additional habitats along the alignment, as well as create other environmental impacts; and

WHEREAS, the Town of Paradise is required to buy Environmental Mitigation Credits to offset any environmental impacts that cannot otherwise be mitigated; and

WHEREAS, The Town of Paradise has received funding via HCD and the CDBG-DR grant to cover these costs.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

1. The above recitals are true and correct and are incorporated as if fully set forth herein.
2. The Town Manager is hereby authorized to execute all documents necessary and to purchase sufficient Environmental Mitigation Credits up to, but not exceeding the amount of \$2.4M to offset the environmental impacts caused by construction of the Paradise Sewer Project.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of April, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Ronald Lassonde, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(f)

ORIGINATED BY: Marc Mattox, Public Works Director
REVIEWED BY: Jim Goodwin, Town Manager
Scott E. Huber, Town Attorney
SUBJECT: Introduce Ordinance Amending Town Code, Chapter 2, Article V, Section 2.45.105 Concerning Informal Bid Procedures on Public Works Projects
LONG TERM RECOVERY PLAN: Yes, Tiers 1-3, Numerous
COUNCIL ACTION REQUESTED:

1. Consider waiving the second reading of the Town of Paradise Ordinance No. 634 and read by title only; and,
2. Adopt Town Ordinance No. 634 "An Ordinance Adding Section 2.45.105 to the Paradise Municipal Code Relating to an Informal Bid Process for Public Works Projects of \$200,000 or Less."

Background:

The Town of Paradise is currently subject to the provisions of Sections 20160-20175 of the Public Contract Code which governs how and when contracts for a public project by a local agency are to be advertised, bid and awarded. The Town of Paradise can elect to have more restrictive provisions, but not any less restrictive than what is in the state law. One of the restrictions in the State Code under which the Town of Paradise must currently operate is the requirement that all public projects with a value of \$5,000 or more must be publicly bid. This restriction has the effect, on certain projects, of keeping the Town of Paradise from utilizing its contractor's forces, or less expensive temporary hires, to optimum efficiency as well as necessitating the use of procedures for smaller projects that are out of proportion to the value of the work being contracted.

The Public Contract Code provides a method to both raise the ceiling on the value of work that the Town of Paradise can perform with its own forces to \$60,000 as well as simplifying the procedures for bidding contracts of \$200,000 or less in value. In order to be able to use this method, the Town of Paradise is required to adopt an accounting procedure that would be applicable to all public projects. This procedure is called the UCCAP and the corresponding resolution for adoption is attached.

An Ordinance that outlines the agency's informal bidding procedure needs to be adopted before the agency can informally bid any work that has a value of no more than \$200,000. Attached is a draft Ordinance as recommended by the California Uniform Public Construction Cost Accounting Commission. After the informal bidding procedure Ordinance is adopted, the Town would establish its own list of qualified contractors and contractor clearinghouses that would receive notices of informal bid solicitations.

Analysis:

By voluntarily subjecting the Town of Paradise to the provisions of the Uniform Construction Cost Accounting Act would open up options relative to either performing, bidding or negotiating public project work that would ultimately lead to more cost-effective use of public funds. The staff, therefore, recommends that the Town of Paradise adopt a Resolution of intention to become subject to the provisions of the Act and introduce the Ordinance to implement the policies and procedures.

On March 12, 2024, Paradise Town Council introduced the ordinance and unanimously approved.

An inadvertent typo was included in the first reading of the ordinance, with one reference to the \$200,000 informal bid maximum threshold as \$175,000. Due to the minor nature of the typo, and numerous correct references to the correct \$200,000 threshold, staff has placed this item under the consideration portion of the Agenda (in lieu of consent calendar as unanimously approved). The typo has been corrected and final version is included for adoption.

Financial Impact:

No direct fiscal impact from approving this ordinance.

**TOWN OF PARADISE
ORDINANCE NO. 634**

**AN ORDINANCE ADDING SECTION 2.45.105 TO THE
PARADISE MUNICIPAL CODE RELATING TO AN INFORMAL BID PROCESS
FOR PUBLIC WORKS PROJECTS OF \$200,000 OR LESS**

Chapter 2.45.105

2.45.105.010 Purpose.

This section is enacted under the authority of the California Public Contract Code Section [22034](#) which requires a Town which elects to become subject to the uniform construction cost accounting procedures as set forth in Public Contract Code Sections [22000](#) through [22044](#) to enact an ordinance governing informal bidding procedures for the selection of contractors to perform public works projects.

2.45.105.020 Definitions.

In this section, unless the context otherwise requires:

A. "Commission" means the California Uniform Construction Cost Accounting Commission under Public Contract Code Section [22010](#), et seq.

B. "Public project" means a project defined in Section [20161](#) of the Public Contract Code which reads as follows:

1. A project for the erection, improvement, painting or repair of public buildings and works.
2. Work in or about streams, bays, waterfronts, embankments, or other work for protection against overflow.
3. Street or sewer work except maintenance or repair.
4. Furnishing supplies or materials for any such project, including maintenance or repair of streets or sewers.

2.45.105.030 Informal bidding procedures.

A public project of \$200,000 or less may be let to contract by the informal procedure as set forth in Section [22032](#) et seq. of the Public Contract Code.

2.45.105.040 Contractors list.

The Town Manager or designee(s) shall develop and maintain a list of qualified contractors identified according to categories which comply with Section [22034](#) of the Public Contract Code and criteria adopted by the Commission. During November of each year the Town manager or his/her designee(s) shall develop the contractors list by mailing a written notice to construction trade journals designated by the Commission under Section [22036](#) of the Public Contract Code inviting all licensed contractors to submit the name of their firm to the Town for inclusion on the contractors list of qualified bidders for the following calendar year.

2.45.105.050 Size of project – Methods for bidding.

A. Where a public project of \$60,000 or less is to be performed, the Town may perform the project by Town employees, by force account, by negotiated contract or by purchase order, or the Town may elect to follow the informal bidding procedure prescribed in subsection (B) of this section and as amended in Cal. Pub. Cont. Code §§ [22032](#) and [22034](#).

B. Where a public project of \$200,000 or less is to be performed, not less than 10 days before the bids are due, the Town manager or his/her designee shall mail a written notice inviting informal bids to (1) all contractors for the category of work to be bid as shown on the contractors list developed in accordance with PMC [2.86.040](#) and/or (2) all construction trade journals

designated by the Commission under Cal. Pub. Cont. Code § [22036](#). Additional contractors and construction trade journals may be notified at the discretion of the Town manager or designee.
C. If there is no list of qualified contractors for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the commission. No notice inviting informal bids is required to be sent to a contractor that does not provide the necessary product or service, such as a proprietary product.

2.45.105.060 Award of contracts.

A. The Town Manager or his/her designee(s) is authorized to award informal contracts under this chapter in accordance with Town council policy.

B. If all bids received on a public project under this procedure set forth in this section are in excess of \$200,000, the Town council may award the contract at \$212,500 or less to the lowest responsible bidder if the council determines by adopting a resolution by at least four-fifths vote that the Town's original cost estimate was reasonable.

2.45.105.070 Alternate bidding procedure.

The procedure set forth in this chapter is an alternate to the procedure set forth in Public Contract Code Sections [20160](#) through [20174](#).

PASSED AND ADOPTED by the Town Council for the Town of Paradise, of Butte County, State of California on this 9th day of April, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ronald Lassonde, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(g)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Jim Goodwin, Town Manager

SUBJECT: Paradise Community Park Recovery Rental Incentive Amending Administrative Policy No. 520

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Consider directing staff to suspend the rental fees for Paradise Community Park for non-profit organizations for a period of five years; and
2. Adopt Resolution 2024-___ “A Resolution of the Town Council of the Town of Paradise Amending Administrative Policy No. 520 Regarding a Rental Incentive for Paradise Community Park for State and Federally Recognized Non-Profit Organizations from April 9, 2024 to April 9, 2029.” (ROLL CALL VOTE)

Background:

The top priority of the Town of Paradise is rebuilding a thriving community. Most projects undertaken by the Town look to rebuild and support the building of the physical infrastructure of the community, however the fabric of the community, the things that make Paradise home for so many, also needs to be rebuilt and supported.

Since 2007, the Paradise Community Park has served as a vibrant hub that enhances the quality of life for residents and visitors, fostering a sense of belonging and pride in the community. Paradise Community Park is the only Town-owned park and consists of the depot museum operated by the Gold Nugget Museum, the gazebo area, a playground, and daffodil garden.

Many community organizations utilize the park for long-historied community events as well as new events that bring the community closer together. The Town has in the past made arrangements with some organizations to reduce fees for events, however this practice has not been formalized or standardized.

Analysis:

As a gathering place, Paradise Community Park serves as the backdrop for many activities and events that make up the social fabric of our community. In order to support the rebuilding of that social fabric, Town staff have looked for ways to make it easier for our community to come together.

In an effort to support and incentivize community events, as well as to standardize the incentive for all, town staff propose a fee waiver for the use of Paradise Community Park for non-profit

groups for a period of five years. The last five years of recovery have been focused on physically rebuilding, and in the next five years the Town can support community building as well in this way.

Staff Recommendation:

Staff recommends amending the current Admin policy regarding the park to waive the fee for non-profit organizations to utilize Paradise Community Park. This fee waiver would remain in place for the next five years, from April 9, 2024, to April 9, 2029. All requirements currently stated in the park rental application, such as insurance requirements, would remain in place, only the fee would be waived.

Financial Impact:

The Town of Paradise will not receive the park rental fees for the next five years. A small cost is associated with Town staff turning on electricity at the park for certain events, however this cost is nominal.

Attachments:

1. Resolution
2. Administrative Policy No. 520

**TOWN OF PARADISE
RESOLUTION NO. 2024-___**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
AMENDING ADMINISTRATIVE POLICY NO. 520 REGARDING A RENTAL INCENTIVE FOR
PARADISE COMMUNITY PARK FOR STATE AND FEDERALLY RECOGNIZED NON-
PROFIT ORGANIZATIONS FROM APRIL 9, 2024 TO APRIL 9, 2029.**

WHEREAS, The top priority of the Town of Paradise is rebuilding a thriving community. Most projects undertaken by the Town look to rebuild and support the building of the physical infrastructure of the community, however the fabric of the community, the things that make Paradise home for so many, also needs to be rebuilt and supported; and,

WHEREAS, Since 2007, the Paradise Community Park has served as a vibrant hub that enhances the quality of life for residents and visitors, fostering a sense of belonging and pride in the community. Paradise Community Park is the only Town-owned park and consists of the depot museum operated by the Gold Nugget Museum, the gazebo area, a playground, and daffodil garden; and,

WHEREAS, Many community organizations utilize the park for long-historied community events as well as new events that bring the community closer together. The Town has in the past made arrangements with some organizations to reduce fees for events, however this practice has not been formalized or standardized; and,

WHEREAS, In an effort to support and incentivize community events, as well as to standardize the incentive for all, town staff propose a fee waiver for the use of Paradise Community Park for non-profit groups for a period of five years. The last five years of recovery have been focused on physically rebuilding, and in the next five years the Town can support community building as well in this way.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Town Council hereby amends Administrative Policy 520 regarding use of Paradise Community Park to include the suspension of rental fees for non-profit organizations for the period of five years.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 9th day of April, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Ronald Lassonde, Mayor

ATTEST:

APPROVED AS TO FORM:

Dina Volenski, CMC, Town Clerk

Scott E. Huber, Town Attorney

Town of Paradise

ADMINISTRATIVE POLICY

SUBJECT: Use of Town Facilities by Community Groups
APPROVED BY: Town Council **NO. 520**
DATE APPROVED: April 9, 2024
ADOPTED BY RESOLUTION: 2024-____
DEPARTMENTS(S) AFFECTED: Community Development, Recovery & Economic Development

PURPOSE

To provide a uniform policy and clear procedure for making the Town’s building space available for use by responsible organizations, associations and individuals of the community for appropriate civic, cultural, welfare, public safety or recreational activities which do not infringe upon nor interfere with the conduct and best interests of the Town.

POLICY

It is the Town Council’s intention to grant the use of the Town facilities under the Town Manager’s regulation for activities of an educational, cultural, civic, social, recreational, governmental, and general political nature which are to be sponsored by responsible, organized local persons, organizations, agencies or institutions.

Types of Activities Prohibited:

1. Activities promulgating any theory or doctrine subversive to the law of the United States or any political subdivision thereof advocating governmental change by violence.
2. Any activity that may violate the canons of good morals, manners, or taste or be injurious to the buildings, grounds, or equipment.
3. Any purpose in conflict with Town activities.
4. Commercial advertising.
5. Fund-raising campaigns except as permitted by special action of the Town Council.
6. Activities which are discriminatory in the legal sense.

7. Activities promoting one particular political viewpoint as opposed to another.

PROCEDURE

Any individual or group wanting to use Town facilities shall obtain and submit a completed application, to do so from the Town Clerk's office at least three weeks in advance of the time of the proposed use of the facility. In the event that there is a cancellation, a 24-hour notice of cancellation must be given to the Town Clerk's office either by telephone or in writing. The Town Clerk is responsible for placing approved meetings on the master calendar. For meetings scheduled regularly throughout the year, one application will be sufficient.

1. Protection of Property: All Town property must be protected from damage and mistreatment and ordinary precautions for cleanliness maintained. Users shall be responsible for the condition in which they leave the building or premises. In cases where the Town property has been damaged or abused beyond normal wear, the costs of repair or replacement shall be paid for by the organization involved.
2. Town functions will take precedence over any precedence over any previously scheduled meetings of outside organizations. In such cases, the organization(s) will be notified by the Town Clerk's office.
3. All users Town facilities must abide by the regulations contained in the actual agreement in order to be considered eligible for future use of Town facilities.
4. If the application for use of Town facilities is approved, one signed copy will be returned to the requesting organization, and the original agreement will be retained by the Town Clerk.

PARADISE COMMUNITY PARK RECOVERY RENTAL INCENTIVE

As of April 9, 2024, non-profit organizations will be granted a fee waiver for rental of Paradise Community Park for public community events. This fee waiver would remain in place for the next five years, from April 9, 2024, to April 9, 2029. All requirements currently stated in the park rental policy, such as insurance requirements, would remain in place, only the fee would be waived.



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(h)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Jim Goodwin, Town Manager

SUBJECT: Paradise Community Park Daffodil Garden Dedication

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Consider dedicating the Daffodil Garden at Paradise Community Park in honor of Paradise resident, Ward Habriel. (ROLL CALL VOTE)

Background:

In November 2023, the Town commemorated the five year anniversary of the devastating 2018 Camp Fire, which severely impacted the Town of Paradise and its residents. Part of the commemoration included the community coming together to plant a daffodil garden at Paradise Community Park. As of this meeting, the 2,500 daffodil bulbs that were planted are blooming in a stunning display of resilience and hope for the community.

The daffodil was made the Town's official flower by Council action in November 2019. The daffodil symbolizes resilience and hope, as one of the first flowers of spring, rising through cold hard ground to bloom while the weather can be turbulent.

Paradise resident Ward Habriel, a member of the Butte County Fire Safe Council, Paradise Garden Club, and dutiful attendee of Paradise Town Council meetings, has long been an ambassador for "Daffodils Across the Ridge". An undertaking of the Paradise Garden Club, "Daffodils Across the Ridge" pre-existed the Camp Fire and was an effort to beautify Paradise each spring as thousands of daffodils bloomed across the community. This program was no more loudly championed than by Mr. Habriel who devotedly sought funding and volunteers to further this effort.

Analysis:

The Town of Paradise intends to install signage at the Paradise Community Park Daffodil Garden later this year to signify its significance as a commemoration of the Camp Fire five years later. It is staff's recommendation to dedicate the daffodil garden to Ward Habriel and include this dedication on the sign when it is installed to honor his work in our community which not only made it more beautiful but made it more resilient and hopeful as his daffodils bloom for years to come.

Financial Impact:

Installation of the sign will have a nominal cost. The inclusion of the dedication will not significantly add to the cost.



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(i)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Jim Goodwin, Town Manager

SUBJECT: Supplemental System Additions to Enhance the Town of Paradise Early Warning System

LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. Consider concurring with staff recommendation to move forward with implementation of the Safe Network system addition to the Early Warning System if authorized by FEMA. Provide guidance on plan moving forward if FEMA denies request for system addition. (ROLL CALL VOTE)

Background:

The Town of Paradise, CalOES, FEMA and HQE (Project Contractor) have been working in partnership to complete the Early Warning Sirens, an essential project for recovery. We have been testing the system monthly and gathering community feedback and Town Council Input.

Throughout that process, it has been determined that improved new home construction methods and the topography of the Town, could, in some scenarios, limit the ability for residents to hear the EWS towers at levels that they believe will safely alert them in an actual emergency.

Analysis:

After discussion at the January 2024 Council meeting, staff obtained information on supplementing the EWS with a component that will allow for optional units that could be placed in homes. These devices would receive the EWS tower signal and amplify it to the residents. The in-home receivers require no professional installation and simply plug into a standard wall outlet by a homeowner.

We believe this component addition will enhance the goals of the project and provide additional ways for vulnerable members in our community to receive information through the warning system. The tower components could be added this spring as the project work completes and we would begin public outreach for the plugin-safe units. We would anticipate beginning to provide those to the community this summer. The first 250 units would arrive as the system becomes fully operational within 90 days. We would then receive 250 units approximately every 6 weeks until the full allotment of 1000 purchased units were delivered. This would allow us to efficiently deliver units to residents as desired.

Town staff has submitted this request to FEMA as a scope of work change and we are awaiting confirmation that this would be approved under our existing HMGP grant funding.

This supplement to the EWS System would increase the effectiveness of the emergency warning system as well as provide a solution to how the system can effectively warn the hearing impaired. We would anticipate that providing 900 standard units and 100 ADA-compatible units would be sufficient to supplement the system effectively. If demand for in-home units exceeds availability the Town would develop a priority list based on disability, income, age, location or other relevant and necessary criteria. In the future, residents would be able to purchase additional units directly through a link on the TOP website.

Upon approval of the scope modification, we would move forward with the installation of the components needed for the Safe Network:

SAFE Network Mesh Communications Gateways: The unit connects to the existing early warning system to provide a redundant communications channel (SAFE Network) that will communicate to all SAFE-certified units (indoor and outdoor units) Specifications:

- Secure SAFE Mesh Network Communications Antenna
- Integrated into the existing Early Warning Sirens
- Real-time status reporting
- Quantity 2: Located at the Central Control Stations (Town Hall & Police/Fire Dispatch)
- Quantity 21: Located at the Siren Tower Control Cabinets

SAFE Network Mesh Communications Signal Repeaters: Provides coverage into the low / no signal zones due to terrain and environment challenges Specifications:

- Secure SAFE Mesh Network Communications Antenna
- Quantity 5 - Integrated into the installed SAFE Network Zone to provide signal boosting in potentially reduced signal zones
- Real-time status reporting

SAFE Unit (Unified Networked Indoor Transmitter): One-way signal receiver to provide loud audible alerts inside of any indoor space. Specifications:

- Built-in alert speaker
- Built-in SAFE Mesh Network Antenna
- SAFE Mesh Network linked device
- Plugs into standard A/C outlet indoors
- A/C Powered with 24 hours of battery backup
- Standard limited warranty
- Quantity 900

SAFE Unit Pro (Unified Networked Indoor Transmitter) - For Access & Functional Network (AFN)
Pro unit provides additional features such as 2-way communications, location services, connects smart devices to allow the use of the SAFE Network Mobile Applications Specifications:

- Built-in 5" ADA-compliant display
- Location tracking capable while in the SAFE Network Zone
- Built-in alert speaker
- Built-in SAFE Mesh Network Antenna
- Built-in Wifi module for connecting smart devices
- Built-in Bluetooth module for connecting smart devices
- Access to the SAFE Network Mobile Application (that connects to the SAFE UNIT Pro to allow for 2-ways communications)
- SAFE Mesh Network linked device
- Plugs into standard A/C outlet indoors
- A/C Powered with 24 hours of battery backup
- Standard limited warranty
- Quantity 100

Financial Impact:

The total cost for this supplemental project is \$378,807.91, however this amount would be covered within the existing FEMA HMGP grant, if the pending scope change is approved by FEMA. We would anticipate that even with the addition of this system, the project would still closeout under the original budgeted amount. Depending upon the timeline of the pending FEMA approval, the addition of this system could result in the necessity of a contract extension with HQE to complete this addition. (Currently scheduled for June 2024)

The overall installation budget for the project remains at \$2,677,500. We project that with the inclusion of this additional component, the installation budget will still come in under \$2,600,000 and the total budget will still come in under the original \$3,026,000 budgeted.

ITEM	QTY	Per Item	Total	Timeline
SAFE Network Mesh Communications Gateway	23	\$ 6,075.00	\$ 139,725.00	Within 90 Days
SAFE Network Mesh Communications Signal Repeater	5	\$ 4,043.00	\$ 20,215.00	Within 90 Days
SAFE Unit (Unified Networked Indoor Transmitter)	900	\$ 120.42	\$ 108,378.00	Within 90 Days*
SAFE Unit Pro (Unified Networked Indoor Transmitter)	100	\$ 268.65	\$ 26,865.00	Within 90 Days*
Labor			\$ 41,512.00	Within 90 Days
Other Direct Costs			\$ 42,112.91	Within 90 Days
Total Cost			\$ 378,807.91	



Town of Paradise
Council Agenda Summary
Date: April 9, 2024

Agenda Item: 6(j)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Jim Goodwin, Town Manager

SUBJECT: Community Healthcare Needs Assessment

LONG TERM RECOVERY PLAN:

COUNCIL ACTION REQUESTED:

1. Consider allocating up to \$75,000 towards a Community Healthcare Needs Assessment; and,
2. Direct staff to issue a Request for Proposals for the drafting of the Community Healthcare Needs Assessment.

Background:

After the 2018 Camp Fire, Adventist Health Feather River closed their hospital campus on Pentz Rd, and to date has not re-established that service. In the five years since the fire, many healthcare services have been re-established, however there continue to be gaps as well as difficulties accessing service in Paradise.

The Town of Paradise Healthcare Committee, made up of two Councilmembers (Mayor Lassonde, and Councilmember Crowder) as well as staff have been working closely with Adventist Health, as well as talking with other healthcare providers about the current healthcare needs and gaps Paradise is experiencing. The lack of hard data on this topic has made these conversations difficult, with many questions left unanswered regarding healthcare standards by population, actual gaps vs perceived gaps, and projections for the future.

Analysis:

The Healthcare Committee made a request of the Feather River Health Foundation to fund a Community Healthcare Needs Assessment to obtain the data necessary to create a strategic plan for the future of healthcare in Paradise. The Foundation approved the request for half of the cost of the study (expected to be around \$150,000) up to \$75,000. This approval is conditional upon the partnership with Paradise Town Council to fund the study, and to work together on a strategic plan after the Community Healthcare Needs Assessment is complete.

The draft scope of work for the assessment follows this staff report.

Financial Impact:

Half the cost of the study, up to \$75,000, would be funded from the general fund and included in the FY 24/25 budget.

Scope of Work:

Community Healthcare Needs Assessment for the Town of Paradise

This Scope of Work outlines the comprehensive approach for conducting a Community Healthcare Needs Assessment for the Town of Paradise, with a focus on data assessment, community input, and implementation strategy to address identified priorities and improve healthcare outcomes for the community.

1. Data Assessment:

- **Definition of Service Area:** Clearly define the geographical boundaries of the Town of Paradise service area, including Magalia if applicable, to ensure accurate data collection and analysis.
- **Local Studies:** Compile and review existing local studies related to healthcare needs, public health indicators, demographic trends, and social determinants of health within the community.
- **Community Healthcare Inventory:** Assess the current healthcare resources available within the town and Butte County region, including healthcare facilities, providers, programs, and services.
- **Population Projections:** Utilize demographic data and trends to project the population of the Town of Paradise service area for the next 5, 10, and 20 years.
- **Comparison to Other Communities:** Compare healthcare indicators and resources in the Town of Paradise to similar communities with populations of 10,000, 15,000, and 25,000 people to identify relative strengths and weaknesses.

2. Community Input:

- **Gaps in Services:** Solicit input from community members, stakeholders, and healthcare providers to identify gaps or deficiencies in healthcare services and infrastructure.
- **Public Health Needs:** Gather information on prevalent public health issues, disease burdens, and emerging health concerns affecting the community.
- **Underserved Populations:** Identify demographic groups or geographic areas within the town that are underserved or face barriers in accessing healthcare services.

3. Implementation Strategy:

- **Summary of Data Assessment and Community Input:** Summarize findings from the data assessment and community input to provide a comprehensive overview of the healthcare needs and priorities in the Town of Paradise.
- **Priorities Identified:** Prioritize healthcare needs and gaps based on severity, impact, and feasibility of intervention.
- **Implementation Strategy for Each Priority:** Develop specific strategies and action plans to address identified priorities, including resource allocation, collaboration with stakeholders, and timelines for implementation.

- **Anything Not Included and Why:** Provide rationale for any healthcare needs or issues that were not addressed in the assessment, considering factors such as data availability, scope limitations, or relevance to the overall goals of the assessment.

Deliverables:

- Comprehensive report summarizing the findings of the community healthcare needs assessment.
- Presentation of key findings and recommendations to stakeholders and community members.
- Action plan outlining the implementation strategy for addressing identified priorities.
- Documentation of data sources, methodologies, and assumptions used in the assessment process.

Timeline

- Data collection and analysis: 2 months*
- Community engagement and input: 2 months*
- Prioritization and strategy development: 2 months
- Report writing and finalization: 2 months

*Data collection and community engagement may happen concurrently or overlap

Budget:

- The budget for this project will cover personnel, data collection tools, community engagement activities, analysis software, and any other resources necessary to complete the assessment and develop the implementation strategy.

Approval Process:

- Regular progress updates and milestones will be communicated to the Town of Paradise staff and Healthcare Committee for review and approval throughout the project duration. Feedback and revisions will be incorporated as needed to ensure alignment with project objectives and stakeholder expectations.
- Final report to be accepted by Paradise Town Council during a regular meeting.