



Town of Paradise

Town Council Meeting Agenda

6:00 PM – May 12, 2026

Doug LaMalfa Town Council Chambers – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Steve “Woody” Culleton
Council Member, Greg Bolin
Council Member, Heidi Lange
Council Member, Ronald Lassonde

Interim Town Manager, Michael O’Brien
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Melanie Elvis
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Jason Finney
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Proclamation recognizing Michael O'Brien for his exemplary service as Interim Town Manager.

- 1f. p6 Camp Fire Recovery Updates - Written reports are included in the packet.

Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

Marc Mattox, Assistant Town Manager -infrastructure and sewer updates.

- 1g. p15 Paradise Sewer Project Update by Assistant Town Manager Marc Mattox.

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p17 Approve minutes of the April 14, 2026, Special and Regular Town Council meetings. (**Melanie Elvis/Town Clerk**)

- 2b. p25 Approve April 2026 Cash Disbursements in the amount of \$11,568,920.56. (**Finance Director/Aimee Belev**)

- 2c. p35 1. Declare the attached described 61 four-drawer file cabinets from the Community Development Department as surplus property; and, 2. Adopt Resolution No. 2026-____, "A Resolution of the Town Council of the Town of Paradise declaring specific Town property, as surplus property and authorizing disposal in accordance with Town policies and applicable regulations." (**Tony Lindsey/Community Development Director**)

- 2d. p38 Review and file the 3rd Quarter Investment Report for the Fiscal Year ending June 30, 2026. (**Aimee Belev/Finance Director**)

- 2e. p72 Adopt Resolution No. 2026-____, "A Resolution of the Town Council of the Town of Paradise acknowledging receipt of a report made by the Fire Chief of the Paradise Fire Department regarding the inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code." (**Tony Lindsey/Community Development Director**)

- 2f. p76 1. Consider waiving the second reading of Town Ordinance No. 655 and read by title only; and, 2. Adopt Town Ordinance No. 655, "An Ordinance of the Town of Paradise Adopting New Section 15.02.065 and Making Findings of Facts Relating to Building Code Complaints and

Establishing Oversight by the Building Division Corrective Action Plan Ad Hoc Advisory Committee. (**Scott E. Huber/Town Attorney**)

- 2g. p82 1. Declare the police canine, Titan, surplus property and approve the Agreement to Release Police Service Dog; or, 2. Provide alternative direction to Town staff. (**Eric Reinbold/Police Chief**)

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Ask Town Clerk if there are any cards submitted
 - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p86 1. Hold a duly noticed and published public hearing soliciting comments regarding the 2025-2026 military equipment use report and policy; and, 2. Waive the second reading of the Town of Paradise Ordinance No. 654 and read by title only; and, 3. Adopt Town of Paradise Ordinance No. 654 "An Ordinance of the Town Council of the Town of Paradise Renewing Section 9.70 to the Paradise Municipal Code Relating to Military Equipment Use". (ROLL CALL VOTE) (**Eric Reinbold/Police Chief**)

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p108 1. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Calling and Giving Notice for the Holding of a General Municipal Election to be Held on November 3, 2026, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to the General Law Cities for the Election of Two Town Council Members" and, 2. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Requesting the Board of Supervisors of the County of Butte to Consolidate a General Municipal Election to be Held on November 3, 2026 with the Statewide General Election to be Held on that Date for the Election of Two (2) Town Council Members" and, 3. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Adopting Regulations for Candidate for Elective Office Pertaining to Candidate Statements Submitted

to the Voters at a General or Special Municipal Election”. (ROLL CALL VOTE) (**Melanie Elvis/Town Clerk**)

6b. p118 Consider approving the Employment Agreement with Jennifer Macarthy for the Town Manager position. (ROLL CALL VOTE) (**Crystal Peters/Human Resources & Risk Management Director**)

6c. p129 Consider authorizing an extension of the Public Safety Recruitment Incentives program effective June 30, 2026, through June 30, 2028. (ROLL CALL VOTE) (**Eric Reinbold/Police Chief**)

6d. p132 1. Discuss changes to the TOT Community Reinvestment Program for the 2026-27 Fiscal year; and 2. Approve the proposed Program; or 3. Give alternative direction to staff. (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)

6e. p136 Consider reviewing the Findings for Implementation for Downtown Paradise Planning, provided by Urban Design Associates (UDA); and 2. Accept the document as complete. (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)

6f. p180 1. Approve Committee Changes:
a. Sunset the Onsite Ad Hoc Committee, Downtown Phase 3 Working Group, and Legislative Committee
b. Rename the Building Committee to the Building Division Corrective Action Plan Ad Hoc Committee
c. Rename the Solid Waste Committee to the NRWS Franchise Agreement Committee;

2. Approve Conversion to Standing Committees:
a. NRWS Franchise Agreement Committee (bi-annual)
b. Economic Development Committee (quarterly)
c. Insurance Committee (quarterly)
d. Healthcare Committee (quarterly);

3. Approve Legislative Representation Model: Designate the Mayor (primary) and Vice Mayor (secondary) for legislative affairs;

4. Approve Governance Updates: Adopt revisions in the Committee Inventory, including administrative roles, purpose statements, and ongoing review of sunset triggers as well as establishing standardized questions for creation of new committees;

5. Approve Monthly Reporting: Request Council Members to submit brief monthly written updates for inclusion in Council agenda; and,

6. Adopt Resolution No. 2026-_____ "A Resolution of the Town Council of the Town of Paradise Approving Updates to the Town's Committee Structure, Governance, Framework, and Reporting Practices" (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)

6g. p210 1. Consider concurring with staff recommendation to file a CEQA Notice of Exemption for the Private Road Identification Safety Project; and, 2. Adopt Resolution No. 2026-_____, "A Resolution of the Town Council of the Town of Paradise approving the design exception for the Private Road

Identification Safety Project.” (ROLL CALL VOTE) (**Marc Mattox/Assistant Town Manager**)

6h. p217 Provide policy direction to staff regarding implementation of the Hazardous Fuels Reduction Program within the public right-of-way, including: 1. Clarification of vegetation management standards for hazardous fuels; 2. Direction on the treatment of resident-installed landscaping and improvements within the Public Right of Way; and 3. Guidance on public communication and notification practices associated with routine program implementation. (**Marc Mattox/Assistant Town Manager**)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a1. Discuss the uses of adjacently owned lots. (LANGE)

7a2. Discuss reviewing the fiscal sustainability model as it relates to staffing needs. (LANGE)

7a3. Discuss a potential Council-initiated ballot measure to change the Mayor’s position from a Council-appointed role to a voter-elected office. (LANGE)

7a4. p233 Discuss approving a letter of support in favor of AB2700. (CROWDER)

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

9. CLOSED SESSION

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk’s Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 1(f)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director
REVIEWED BY: Mike O'Brien, Interim Town Manager
SUBJECT: Monthly Recovery Update
LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. None

Background:

This report continues the Monthly Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Included in this update are items related to recovery projects, advocacy economic recovery and development, communications and emergency operations.

Analysis:

ECONOMIC DEVELOPMENT

CDBG-DR Economic Development

- Project is moving forward with partners and HCD finalizing revisions to the program due to delays and budget adjustments.
- Compliance Consultant is now on board and advising Town and Partners.
- Workforce Development Coordinator will be in place in May 2026.
- Town Staff and Partners have been meeting multiple times per week in April to finalize program details and Paradise High program facility updates.
- Town Staff and Partners are still moving forward with plans for first course availability in Summer 2026, with expanded offerings in Fall 2027.

Economic Development Committee

- The Economic Development Committee has been formed at the direction of Council.
- The Committee identified working with businesses as a top priority and has begun planning several "business sector summits" to hear from the businesses directly.

Insurance Advocacy Committee

- The Insurance Advocacy Committee has been formed at the direction of Council.
- The Committee has met three times, and have documented the current barriers, as well as consolidated information on Paradise's unique approach to risk reduction.

- Next steps are focused on bringing more awareness to insurance companies and underwriters through collateral like info sheets and potentially a video.

Utility Box Mural Program

- The remaining 9 utility boxes have had the selected artwork installed.

Downtown Strategy Phase 3

- Council approved moving forward on Phase 3 of the downtown strategy at the March 2025 meeting.
- **The draft plan is on tonight's agenda.**

RECOVERY

Community Development Block Grant Disaster Recovery Mitigation Planning Public Services (CDBG DR MIT PPS)

- Long Term Community Recovery Plan Update
 - Council approved selection of UDA to conduct the update and draft the plan.
 - Staff is planning public outreach in coordination with planned General Plan Update work.
- In Home Siren Units
 - The Standard Agreement for funding for additional in-home siren units has been received, this will extend the number of units made available to residents with another 2,800 units available.
 - Residents have begun receiving units from the FEMA funded grant, which are located at Town Hall for pickup.
- Public Services
 - Staff is working with HCD on the application for groups to become subrecipients to do mitigation work in Paradise.
 - Applications are expected to be released in summer 2026.

Office of Land Use and Climate Innovation Grant

- Town was awarded \$739,680 through the Extreme Heat and Community Resilience Program
- Funding will be used to create a Climate Resilience Plan which will identify prospective resiliency projects such as
 - Community Evacuation/Cooling/Heating Centers
 - Shade Tree Planting
 - Fuels Reduction Projects
 - Green space projects
- Identified projects may be eligible for future implementation funds through the same grant source.
- The first public meeting was held on March 4, additional public input opportunities will be offered at upcoming events like Party in the Park, and Johnny Appleseed Days, in addition to another online survey.

Overall Hazard Mitigation Project Update

Years of efforts are complete on the pre-award work on all our projects. **All projects are fully approved and funded.**

Category 4 Tree Removal Program

- Project implementation is complete.
- As of October, approximately 9,000 trees have been removed from 350+ parcels. 7-10 different tree removal crews are working across town in an efficient and effective partnership with property owners, local agencies, tribes, and contractors.
- Final wrap up and closeout is ongoing and a full report on the project will be provided to Council when complete.

Emergency Warning System

- All 21 Towers are standing and operational.
- 21 of the 21 Towers are now fully complete.
- All active construction is complete.
- EWS Project has begun the closeout process.
- **In-Home Safe Units are now available for pickup at Town Hall for Paradise residents. Approximately 410 units have been distributed to the public.**
- Full grant closeout and documentation have been provided to CalOES as of March 2026.

Residential Ignition Resistant Retrofit Program

- Project is fully funded and moving forward.
- All properties have been approved by FEMA to move forward to construction
- **76 Properties are complete or in process. 21 Properties have not started retrofits. Town staff have followed up with these properties to alert them that they must begin work by June 15 and all work must be complete by September 15 in order to remain in the program.**
- Staff are working with California officials on a future retrofit program modeled after this program for additional homes utilizing Prop 4 funds. More information should be available toward the end of 2026.

Hazardous Fuels Reduction Program

- Project is fully funded and moving forward.
- Town staff are working with the contractor on implementation.

Defensible Space Code Enforcement

- The Defensible Space Code Enforcement project was fully approved and obligated in November 2023 by FEMA and CalOES.
- Town Council approved implementation plan in January 2024.
- Grant funded staff have been hired and are in place and working in the community.
- Funding for current grant will expire at the end of September 2026. In May a Notice of Intent was submitted to CalOES to request an additional 3 years of funding for this program. NOI was accepted and a full application was submitted in September. As of March 2026, CalOES has submitted project to FEMA for consideration.

EMERGENCY MANAGEMENT

- The Town continues to work with Butte County to fully establish Smart911 as the replacement for CodeRed.
- Implementation for VEOCI, our online EOC software, is ongoing.

Financial Impact:

None.



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 1(f)

ORIGINATED BY: Sarah Richter, Housing Program Coordinator
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Housing Recovery Update
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. None

Background:

This report provides the Town Council with an update of Housing Activities.

Analysis:

We have **43.10%** of our pre-disaster housing stock to-date (1,720 surviving units + **3,884 new CofOs [an increase of 39 since last month] to-date = 5,643 habitable dwellings** / 13,091 housing units before the Camp Fire). Our total number of habitable dwellings does not include the number of mobile homes replaced in mobile home parks because those permits are issued by HCD instead of the Building Dept., but mobile homes in parks are included in the total number of pre-fire housing units. An estimate from tax data shows 144 mobile homes in parks, or **5,787 housing units in Paradise**.

Town of Paradise Owner-Occupied Rehabilitation/Reconstruction Program (\$12.5 million)

This program helps homeowners rehabilitate or reconstruct their home. The CalHome-Disaster Assistance grant was set to expire at the end of 2025, but the Housing Department was granted a one-year extension to finish homes under construction. *New applications to rebuild homes lost in the Camp Fire are no longer being accepted because it's not feasible to complete a project before the expiration of the grant. Applications for essential home repairs on existing homes will continue to be accepted, funds for this activity are limited but do not have an expiration deadline.*

- **72** homes completed
- **6** homes in construction
- **0** applications in process

Town of Paradise First-Time Homebuyer Program (\$11 million)

Helping to make homeownership more affordable. Applicants who were Disaster Affected can qualify under higher income limits, using 120% of Area Median Income (AMI). Other funding remains available to assist non-disaster affected households earning no more than 80% AMI.

- **101** households assisted
- **17** applications in process

CDBG-DR Multifamily Rental Housing Program (\$84.7 million)

Affordable rental housing. Seven (7) projects are eligible for funding; a total of 292 units.

- **CHIP project-** scattered site (4 units)
 - Leased up in Spring of 2024
- **Eaglepointe-** 5975 Maxwell Dr (43 units)
 - Leased up in Spring of 2025
- **Mayer Commons-** 1561 Kay Ct (12 units)
 - Construction completed. **Has one unit still available.** For leasing information contact RSC Associates Property Management Inc.
- **Northwind Senior-** 6983 Pentz Rd (21 units)
 - Leased up in Fall of 2025
- **Cypress Family-** 1633 Cypress Ln (70 units)
 - Construction completed and Certificates of Occupancy were issued in December. **Ribbon cutting was April 10th, 2026, and is 100% leased as of April 30th.**
- **Clark Rd-** 6480 Clark Rd (72 units)
 - **Construction is underway starting with land clearing and grading.**
- **Cypress Senior (phase II)-** 1633 Cypress Ln (70 units)
 - **Groundbreaking was on April 10th and construction has begun.**

CDBG (2025 Annual Allocation=\$47,069)

CDBG entitlement grants are on a 5-year plan cycle called the Consolidated Plan, and this year is the 1st year in the current plan. The Town received an “untimely” designation due to an accumulation of funds greater than 1.5x the current year grant allocation. **Two substantial amendments were completed this year to reallocate funds into housing assistance programs. Though funds have been committed to applicants, they could not be drawn in time for the May 2nd deadline. It’s expected the Town will be untimely again, but have almost all unspent funds from prior year grants spent by July 1.**

CDBG-CV funds are also being spent down, with the first payment made to PRPD for their work making the Paradise Community Center open for “Senior Golden Gatherings,” every Monday and Friday from 10:30 to 1:30, and other classes and events designed to foster community connections for senior and disabled residents.

HOME Infill New Construction (\$700,000)

Create affordable housing for first-time homebuyers. The grant award letter was finally received from HCD in April of 2025. Program guidelines are complete and were adopted by Council. Staff is continuing to work-out funding logistics with HCD.

Permanent Local Housing Allocation (PLHA) (\$540,905)

Allocates matching funds to North Valley Housing Trust to administer for affordable housing projects.

- A predevelopment loan of \$400,000 has been made for the Cape Cod multi-family project (\$200,000 of PLHA funds). Construction began earlier this year.
- \$75,000 of PLHA funds was loaned to build a small, single-family home, which was finished and sold to a low-income Camp Fire survivor.
- \$120,000 in matching funds will be committed to North Valley Housing Trust for another single-family residence development on Cottage Ln., construction to begin this spring.
- PLHA operates on a 5-year funding cycle similar to CDBG. The NOFA for the next cycle is expected in the second quarter of 2026. PLHA allocates grant funds to CDBG entitlement cities, which the Housing staff will apply for, but will not have to compete with other communities to receive.

Financial Impact:

None.



**TOWN OF PARADISE
Council Agenda Summary
Date: May 12, 2026**

Agenda No. 1(f)

ORIGINATED BY: Marc Mattox, Assistant Town Manager/Public Works Director/
Town Engineer

REVIEWED BY: Mike O'Brien, Interim Town Manager

SUBJECT: Camp Fire Recovery Updates - Infrastructure

COUNCIL ACTION REQUESTED:

1. None, written monthly update only.

Background:

This report continues the Monthly Disaster Recovery Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Changes from the prior month's reports are shown in red underline italics.

Analysis:

Road Rehabilitation

The Town of Paradise is endeavoring to pave nearly every public road mile by the end of 2026. These projects are funded through Camp Fire Recovery Projects and are sequenced behind undergrounding of utilities and water service later replacements.

As of February 2026, the following paving progress can be reported:

Status	Miles
<i>Completed</i>	<i>72.10</i>
<i>Awarded/In-Progress</i>	<i>17.62</i>
<i>Planned Future</i>	<i>6.48</i>
Total	96.19

On February 10, 2026, Paradise Town Council awarded two contracts to Knife River Construction for various roadway rehabilitation efforts scheduled to start spring 2026 through the end of the year.

Knife River Construction has started pre-construction activities, primarily focused on potholing for utility verification efforts ahead of roadway rehabilitation. Construction schedules for more impactful work to the traveling public will be posted as soon as dates are known in the weeks ahead.

A map of all paving efforts completed and planned can be found on the Town's website at www.townofparadise.com by visiting "News and Announcements" from the homepage.

Capital Project Updates

The Public Works Department, in an effort to provide additional communications on various projects, has launched a new website under its ParadiseWORKS banner. ParadiseWORKS Engineering Resiliency now hosts individual project pages for current information, project descriptions and schedules. The website can be viewed here:

<https://www.townofparadise.com/pwe/page/paradiseworks-engineering-resiliency>

Below is an abbreviated Project List intended to show the current status of each project. More information on each project's scope and schedule can be found at. Typical project progressions and timeframes are as follows:

- (1) Environmental, 6-24 months
- (2) Design, 12 months
- (3) Right of Way, 6-12 months
- (4) Construction, 6-24 months

Project ID	Project Title	Project Phase	Anticipated Construction Completion Year
7303	On-System Road Rehabilitation	Construction	2026
7307	Neal Road Rehabilitation	Design	2028
8407	Off-System Road Rehabilitation	Construction	2026
9389	Pentz Pathway Project Phase II	Design	<u>2029</u>
9390	Paradise ATP Gateway Project (Neal Road Class I)	Environmental	2028
9394	Paradise Sewer Project	Environmental	-
9424	Skyway Link ATP (Bille to Wagstaff)	Environmental	<u>2028</u>
9425	Upper Skyway Widening (Bille to Wagstaff)	Environmental	<u>2028</u>
9426	Skyway/Pentz Intersection Improvements	<u>Right of Way</u>	2028
9427	Pentz Road Widening	Environmental	<u>2029</u>
9428	Roe Road Phase 1 (Edgewood to S. Libby)	Environmental	<u>2029</u>
9434	Roe Road Phase 2 (S. Libby to Clark)	Environmental	<u>2029</u>
9438	Private Road Identification Safety Project	<u>Design</u>	<u>2027</u>
9439	Storm Drain Resiliency Project Phase 1	Environmental	2028
9440	Storm Drain Resiliency Project Phase 2	Environmental	2028

Funding Pursuits

Below is a listing of active funding pursuits related to infrastructure recovery and status updates:

Program	Project Title	Amount Requested	Anticipated Award Notification	Notes
US Army Corps of Engineers	Paradise Sewer Project	\$2,000,000 of \$50,000,000 authorization	TBD	Town of Paradise has submitted its required Letter of Intent to the USACE and Community Directed Spending Requests to Senators Padilla and Schiff. This request will be pending federal budget appropriations for Fiscal Year 2027.
State Water Board Septic to Sewer CWSRF	Paradise Sewer Project	\$27,000,000	TBD	Work to revise the project application package is resuming with new project direction selected.
Active Transportation Project Cycle 8	Oliver Curve Pathway	\$13,000,000	TBD	<i><u>Application is due in June 2026</u></i>



**TOWN OF PARADISE
Council Agenda Summary
Date: May 12, 2026**

Agenda No. 1(g)

ORIGINATED BY: Marc Mattox, Assistant Town Manager, Public Works Director /
Town Engineer

REVIEWED BY: Mike O'Brien, Interim Town Manager

SUBJECT: Paradise Sewer Project Update

COUNCIL ACTION REQUESTED:

1. None, written monthly update only.

Background:

This report is a monthly effort to provide additional opportunity for public engagement on the status and next steps of the Paradise Sewer Project.

Analysis:

Since its incorporation in 1979, the Town of Paradise has sought a centralized wastewater system to address failing septic systems that impact public health, groundwater quality, and economic development. The need for sewer service became even more urgent following the 2018 Camp Fire, when the lack of modern wastewater infrastructure emerged as a major barrier to rebuilding businesses, housing, and community resiliency.

In 2022, the Town secured \$30 million in CDBG-DR funds to begin pre-construction work, including environmental review, design, and permitting. To provide technical expertise, HDR was retained as Owner's Agent, and a progressive design-build team was selected to develop a Basis of Design Report. That effort confirmed that a locally managed, phased sewer project was necessary to achieve both affordability and long-term community needs.

In January 2025, the Town Council formed a Sewer Project Ad Hoc Committee to evaluate local treatment and collection alternatives, with strong emphasis on public engagement and cost feasibility. The Committee, working alongside staff, HDR, and the Paradise Irrigation District, conducted community meetings, stakeholder workshops, site tours of other wastewater systems, and a technical alternatives analysis.

In August 2025, the Town Council unanimously voted to concur with the Paradise Sewer Project Ad Hoc Committee's recommendation to direct a revised project description to include hybrid gravity/low pressure collection system, aerated lagoon wastewater treatment, and percolation/evaporation pond effluent discharge.

Main Accomplishments

- Initiate subsurface investigations for Collection System.
- Ongoing field topographic survey for Collection System.
- Ongoing sewer hydraulic model update for Phase 1 collection system.
- Completed geotechnical desktop study for WWTF.

- Completed categorical exemption for subsurface investigations at a potential WWTF site.
- Ongoing evaluation of potential WWTF alternative sites.
- Ongoing AB52 Tribal consultations.

Key Activities (One Month Look-Ahead)

- Initiate subsurface investigations for a potential WWTF site.
- Evaluate community proposal consideration for full STEP collection system, Membrane Bioreactor treatment and beneficial reuse alternative in parallel to ongoing work as directed by Council.
- Collection System Hydraulic Model workshop.
- Ongoing subsurface investigations for Collection System.
- Ongoing field topographic survey.
- Ongoing evaluation of potential WWTF alternative sites.
- Ongoing preliminary design of Collection System and WWTF.



**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 4:30 PM – April 14, 2026**

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Crowder at 4:30 p.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Heidi Lange, Ronald Lassonde, and Steve Crowder, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Interim Town Manager Michael O’Brien, Town Attorney Scott E. Huber, Town Clerk/Elections Official Melanie Elvis, Assistant Town Manager Marc Mattox, Police Chief Eric Reinbold, Community Development Director Tony Lindsey, Human Resources and Risk Management Direction Crystal Petres and Information Systems Technician Travis Thompson.

At 4:31 p.m. Mayor Crowder announced that the Town Council would adjourn to Closed Session for the following items:

2. CLOSED SESSION

- 2a. Pursuant to Government Code Section 54957, the Town Council will hold a closed session to consider the appointment, employment, evaluation of performance, discipline, and/or dismissal of the Town Manager.
- 2b. Pursuant to Government Code section 54956.9(a), the Council will meet with the Town Manager, and the Town Attorney relating to existing condition: Town of Paradise v. Ernst & Young, LLP, United States District Court – Eastern District of California Case No. 2:26-cv-00410.
- 2c. Pursuant to Government Code section 54956.9(a), the Council will meet with the Town Manager, and the Town Attorney relating to existing condition: Town of Paradise v. Mark Thomas & Company, Sacramento County Superior Court Case No. 25CV016360.
- 2d. Pursuant to Government Code section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney regarding potential initiation of litigation – one (1) case.
- 2e. Pursuant to Government Code section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney regarding potential initiation of litigation – one (1) case.

- 2f. Pursuant to Government Code section 54956.9(d)(2), the Town Council will meet with the Town Manager and Town Attorney regarding potential exposure to litigation - one (1) case.
- 2g. Pursuant to Government Code section 54956.9(d)(2), the Town Council will meet with the Town Manager and Town Attorney regarding potential exposure to litigation - one (1) case.

After reconvening from Closed Session at 6:00 p.m. Mayor Crowder announced that Council Member Bolin rescued himself from item 2f due to a potential conflict of interest and that direction was given; no reportable action taken.

3. ADJOURNMENT

Mayor Crowder adjourned the Council meeting at 6:00 p.m.

Date approved:

By:

Attest:

Steve Crowder, Mayor

Melanie Elvis, Town Clerk



TOWN COUNCIL Meeting Minutes

6:00 PM – April 14, 2026

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:03 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Bolin.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Heidi Lange, Ronald Lassonde and Steve Crowder, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Interim Town Manager Michael O’Brien, Town Attorney Scott E. Huber, Town Clerk/Elections Official Melanie Elvis, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Assistant Town Manager Marc Mattox, Recovery and Economic Development Director Colette Curtis, Human Resources & Risk Management Director Crystal Peters, Police Chief Eric Reinbold, Fire Chief Jason Finney, and Information Technician Travis Thompson.

- 1e. Mayor Crowder presented a proclamation proclaiming April as Arts, Culture & Creativity Month to Nicole LaJeunesse on behalf of PATCH. (180-40-027)
- 1f. Camp Fire Recovery Updates. Written reports were included in the agenda: Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates. Marc Mattox, Assistant Town Manager -infrastructure and sewer updates. (110-60-062)
- 1g. Assistant Town Manager Marc Mattox provided an update on the Paradise Sewer Project. (960-70-009)
 1. Tom Kelly spoke of the Paradise Sewer Project, water rights and his experience with building sewer plants.
 2. Al McGreehan asked Council to consider doing an EIR for the step system.
 3. Clifford Jabcobson spoke in favor of the step system.
 4. Melissa Schuster spoke in favor of the step system.
 5. Bill Kellogg praised the work that is being done and the project.
 6. Doug Munjar shared that he did not think a treatment plant on lower Skyway would be feasible.

- 1h. Police Chief Eric Reinbold presented the Town's new emergency alert system, Smart 911/RAVE.

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Lange, approved consent calendar items 2a and 2l. Roll call vote was unanimous.

- 2a. Approved minutes of the March 10, 2026 Special and Regular Town Council meetings.
- 2b. Approved March 2026 Cash Disbursements in the amount of \$4,584,802. (310-10-035)
- 2c. 1. Reviewed and approved Town of Paradise Administrative Policy No. 185 Asset and Depreciation Policy; and 2. Adopted Resolution No. 2026-20, "A Resolution of The Town Council of the Town of Paradise Adopting Capital Asset, Depreciation, and Federal Property Controls Policy". (110-10-020)
- 2d. Reviewed and approved Town of Paradise – 140 Investment Policy. (110-10-020, 360-30-002)
- 2e. 1. Approved the Professional Services Agreement with Adams Ashby Group to serve as the Workforce Development Project's Compliance Consultant; and, 2. Authorized the Town Manager to execute the contract. (510-20-504)
- 2f. 1. Adopted Resolution No. 2026-21, "A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090". (160-20-017)
- 2g. Adopted Resolution No. 2026-22, "A Resolution of the Town Council of the Town of Paradise adopting a list of projects for fiscal year 2026/2027 funded by SB1: The Road Repair and Accountability Act of 2017." (950-40-034)
- 2h. Adopted Resolution No. 2026-23, "A Resolution of the Town Council of the Town of Paradise accepting the work performed under the Pearson Hilltop Guard Rail Project Contract No. 9430.CON, performed by Apex Fence Company INC." (510-20-503)
- 2i. Adopted Resolution No. 2026-24, "A Resolution of the Town Council of Town of Paradise accepting the work performed under the On-System Roadway Rehabilitation 2024/ HSIP Systemic Intersection Safety Improvement Project Contract 7303.3 CON REBID performed by Baldwin Contracting Company, Inc. dba Knife River Construction". (510-20-439, 950-20-071)
- 2j. Adopted Resolution No. 2026-25, "A Resolution of the Town Council of the Town of Paradise accepting the work performed under the Camp Fire

Hydrant Repair Project Contract No. 8404.CON, performed by RCI General Engineering.” (510-20-475, 440-30-006)

- 2k. Concurred with staff recommendation to file a CEQA Notice of Exemption for the Private Road Identification Safety Project. (950-40-079)
- 2l. Concurred with Staff recommendation to file CEQA Notice of Exemption for Subsurface Investigation work to support Collection System design and Wastewater Treatment Facility site selection. (960-70-009)

- 1. Al McGreehan asked which locations this CEQA NOE would affect.

Assistant Town Manger Marc Mattox clarified that it would only affect the potential treatment site on Clark Road.

- 2. Cliff Jacobson supports growing the project as the Town grows, and the purple pipe system.

3. ITEMS REMOVED FROM CONSENT CALENDAR – None

4. PUBLIC COMMUNICATION

- 1. Melissa Schuster provided an overview of Hope Plaza’s grand opening.
- 2. Brenda Narayan provided an update on PG&E’s undergrounding efforts and a power pole removal status update.
- 3. Adam Deppe shared concerns about the fuels reduction program.
- 4. Bill Kellogg spoke in opposition to the requirement that weeds be kept under 4 inches tall.
- 5. Al McGreehan encouraged the Town to ensure recovery projects adhered to the General Plan.
- 6. Tina Reszler spoke in support of AB2700.
- 7. Jason Wines shared concerns about the difficulties in being an owner-builder.
- 8. Carrie Max shared an update on her business, Paradise Reflections.

5. PUBLIC HEARINGS

- 5a. Police Chief Eric Reinbold provided an overview of the proposed Ordinance relating to military equipment, the 2025-2026 military equipment use report and policy.

Mayor Crowder opened the public hearing at 7:27 p.m.

There were no public comments.

Mayor Crowder closed the public hearing at 7:27 p.m.

MOTION by Bolin, seconded by Lassonde, 1. Held a duly noticed and published public hearing soliciting comments regarding the 2025-2026 military equipment use report and policy; and, 2. Waived the first reading of the Town of Paradise Ordinance No. 654 and read by title only; and, 3. Introduced Town of Paradise Ordinance No. 654 “An Ordinance of the Town Council of the Town of Paradise Renewing Section 9.70 to the Paradise Municipal Code Relating to Military Equipment Use”. Roll call vote was unanimous. (540-16-223, 480-05-013)

6. COUNCIL CONSIDERATION

- 6a. Town Attorney Scott E. Huber provided an overview of proposed Ordinance No. 655 relating to building code complaints and establishing oversight by the Building Division Corrective Action Plan Ad Hoc Advisory Committee.

MOTION by Culleton, seconded by Lange 1. Waived the first reading of Town Ordinance No. 655 and read by title only; and, 2. Introduced Town Ordinance No. 655, “An Ordinance of the Town of Paradise Adopting New Section 15.02.065 and Making Findings of Facts Relating to Building Code Complaints and Establishing Oversight by the Building Division Corrective Action Plan Ad Hoc Advisory Committee” with a modification to Section 2.I., reducing the number of strikes from three to two. Roll call vote was unanimous. (540-16-224)

- 6b. Council Member Culleton rescued himself from item 6b due to a potential conflict of interest.

Recovery & Economic Development Director Colette Curtis provided an overview of the TOT fund tax allocations.

1. Monica Nolan spoke in favor of the TOT Community Reinvestment Program funds being allocated to the Paradise Ridge Chamber of Commerce.
2. Kate Anderson spoke in favor of the TOT Community Reinvestment Program funds being allocated to the Paradise Ridge Chamber of Commerce.
3. Warren Bullock spoke in favor of the TOT Community Reinvestment Program funds being allocated to the Paradise Ridge Chamber of Commerce.
4. Casey Taylor spoke in favor of the TOT Community Reinvestment Program funds being allocated to the Paradise Ridge Chamber of Commerce.
5. Kathy Dysert spoke in favor of the TOT Community Reinvestment Program funds being allocated to the Paradise Ridge Chamber of Commerce but asked that Council not forget about the Arts.
6. Doug Munjar spoke in favor of Council allocating funds to the same organizations who received the award during the last program.

7. Leslie Sawyer spoke in favor of the TOT Community Reinvestment Program funds being allocated to the Paradise Ridge Chamber of Commerce and supported the idea of the program being reevaluated on a yearly basis.
8. Melissa Schuster spoke in favor of the TOT Community Reinvestment Program funds being allocated to the Paradise Ridge Chamber of Commerce.

Council directed staff to return with a Transient Occupancy Tax (TOT) Community Reinvestment Program for consideration. The proposed program should mirror the framework introduced three years ago, while incorporating additional criteria related to economic development and expanded allocation options. (395-70-008)

- 6c. Council Member Bolin rescued himself from item 6c due to a potential conflict of interest.

Assistant Town Manager Marc Mattox provided an overview of a proposed summary vacation.

MOTION by Lassonde, seconded by Culleton adopted Resolution No. 2026-26 “A Resolution of the Town Council of the Town of Paradise Providing for the Summary Vacation of the Existing 12-foot-wide Public Utility Easement along the North Property Line of Lot 9 of the Wildwood Estates Subdivision, Recorded in Book 24 of Maps at Page 49, located in County of Butte, Paradise California; APN 053-011-047-000.” Roll call vote was unanimous with Council Member Bolin absent and not voting. (950-10-030)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items - None

- 7b. Council reports on committee representation:

Council Member Bolin attended the monthly LAFCo meeting.

Council Member Lange attended ribbon cuttings, the Sewer Ad Hoc, Continuum of Care, Butte County Fire Safe Council, Insurance and Economic Development Committee meetings.

Council Member Lassonde attended several ribbon cuttings.

Council Member Culleton attended several ribbon cuttings.

Mayor Crowder attended the Economic Development, Sewer Ad Hoc, TOP/PRPD Liaison and City Selection Committee meetings, several ribbon cuttings and an advocacy trip to Washington D.C.

8. STAFF COMMUNICATION

- 8a. Interim Town Manager Mike O'Brien praised the success and completion of the Animal Shelter Expansion Project and Hope Plaza.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Crowder adjourned the meeting at 8:58 p.m.

Mayor Crowder reopened the meeting under Council consensus at 8:59 p.m. to address item 7c.

- 7c. Future Agenda Items

- 1. Discuss the uses of adjacently owned lots. (LANGE)
- 2. Presentation on the criteria needed to submit a notice of completion and acceptance of work performed for a typical capital improvement project. (LANGE)

Mayor Crowder closed the meeting at 9:01 p.m.

Date approved:

By:

Attest:

Steve Crowder, Mayor

Melanie Elvis, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
April 1, 2026 - April 30, 2026



CASH DISBURSEMENTS REPORT
April 1, 2026 - April 30, 2026

Check Date	Pay Period End	Description	Amount	Total
4/10/2026	4/5/2026	Net Payroll - Direct Deposits and Checks	\$ 287,162.16	
4/24/2026	4/19/2026	Net Payroll - Direct Deposits and Checks	<u>\$ 282,094.60</u>	
				<u>\$ 569,256.76</u>
Accounts Payable				
		Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	\$ 503,064.33	
		Operations Vendors: Supplies, Contracts, Utilities, Etc.	<u>\$10,496,599.47</u>	
		TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		<u>\$ 10,999,663.80</u>
		GRAND TOTAL CASH DISBURSEMENTS		<u><u>\$ 11,568,920.56</u></u>

APPROVED BY: _____
 Aimee Belev - Finance Director/Town Treasurer

APPROVED BY: _____
 Michael O'Brien - Interim Town Manager

Payment Register

From Payment Date: 4/1/2026 - To Payment Date: 4/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP TCB - General Checking									
Check									
91270	04/01/2026	Reconciled		04/06/2026	Accounts Payable	ACCESS INFORMATION PROTECTED	\$338.64	\$338.64	\$0.00
91271	04/01/2026	Reconciled		04/07/2026	Accounts Payable	AIRGAS SAFETY, INC.	\$442.74	\$442.74	\$0.00
91272	04/01/2026	Reconciled		04/09/2026	Accounts Payable	ALHAMBRA	\$54.97	\$54.97	\$0.00
91273	04/01/2026	Reconciled		04/07/2026	Accounts Payable	APEX FENCE CO., INC.	\$30,917.75	\$30,917.75	\$0.00
91274	04/01/2026	Reconciled		04/03/2026	Accounts Payable	Arbor Pros, LLC	\$227,932.98	\$227,932.98	\$0.00
91275	04/01/2026	Reconciled		04/07/2026	Accounts Payable	AT&T	\$87.46	\$87.46	\$0.00
91276	04/01/2026	Reconciled		04/08/2026	Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$103.50	\$103.50	\$0.00
91277	04/01/2026	Reconciled		04/07/2026	Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$198.19	\$198.19	\$0.00
91278	04/01/2026	Reconciled		04/07/2026	Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$30.34	\$30.34	\$0.00
91279	04/01/2026	Reconciled		04/07/2026	Accounts Payable	AT&T/CALNET3 - Summary	\$30.42	\$30.42	\$0.00
91280	04/01/2026	Reconciled		04/07/2026	Accounts Payable	AT&T/CALNET3 - Summary	\$3,390.80	\$3,390.80	\$0.00
91281	04/01/2026	Reconciled		04/07/2026	Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,063.86	\$1,063.86	\$0.00
91282	04/01/2026	Reconciled		04/06/2026	Accounts Payable	Bear Electrical Systems, Inc	\$1,520.00	\$1,520.00	\$0.00
91283	04/01/2026	Reconciled		04/07/2026	Accounts Payable	Bureau Veritas North America, Inc	\$92,941.40	\$92,941.40	\$0.00
91284	04/01/2026	Reconciled		04/02/2026	Accounts Payable	Butte County Construction Inc	\$14,100.00	\$14,100.00	\$0.00
91285	04/01/2026	Open			Accounts Payable	Carollo Engineers, Inc.	\$22,975.70		
91286	04/01/2026	Reconciled		04/08/2026	Accounts Payable	Cole Huber LLP	\$6,916.00	\$6,916.00	\$0.00
91287	04/01/2026	Reconciled		04/10/2026	Accounts Payable	Conсор North America, Inc.	\$454,445.46	\$454,445.46	\$0.00
91288	04/01/2026	Reconciled		04/07/2026	Accounts Payable	CONTINENTAL BATTERY COMPANY	\$393.28	\$393.28	\$0.00
91289	04/01/2026	Reconciled		04/07/2026	Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$1,108,927.13	\$1,108,927.13	\$0.00
91290	04/01/2026	Reconciled		04/03/2026	Accounts Payable	Elvis, Melanie	\$420.03	\$420.03	\$0.00
91291	04/01/2026	Reconciled		04/22/2026	Accounts Payable	Explore Butte County	\$16,280.56	\$16,280.56	\$0.00
91292	04/01/2026	Reconciled		04/08/2026	Accounts Payable	FEDERAL EXPRESS	\$152.18	\$152.18	\$0.00
91293	04/01/2026	Voided	Printer Error	04/06/2026	Accounts Payable	Fleming Construction	\$15,050.00		
91294	04/01/2026	Reconciled		04/09/2026	Accounts Payable	Flex Technology Group LLC	\$5,369.74	\$5,369.74	\$0.00
91295	04/01/2026	Reconciled		04/07/2026	Accounts Payable	FOOTHILL MILL & LUMBER	\$41.70	\$41.70	\$0.00
91296	04/01/2026	Reconciled		04/08/2026	Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$145.80	\$145.80	\$0.00
91297	04/01/2026	Reconciled		04/06/2026	Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$97.66	\$97.66	\$0.00
91298	04/01/2026	Reconciled		04/14/2026	Accounts Payable	Gomez Transport	\$2,300.00	\$2,300.00	\$0.00
91299	04/01/2026	Reconciled		04/07/2026	Accounts Payable	Granicus LLC	\$6,567.73	\$6,567.73	\$0.00
91300	04/01/2026	Reconciled		04/08/2026	Accounts Payable	GREAT AMERICA LEASING CORP.	\$157.70	\$157.70	\$0.00
91301	04/01/2026	Reconciled		04/06/2026	Accounts Payable	HDR Engineering, Inc	\$240,442.42	\$240,442.42	\$0.00
91302	04/01/2026	Reconciled		04/09/2026	Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$2,057.86	\$2,057.86	\$0.00
91303	04/01/2026	Reconciled		04/08/2026	Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	\$5.60	\$5.60	\$0.00
91304	04/01/2026	Reconciled		04/07/2026	Accounts Payable	INTERSTATE OIL COMPANY	\$277.24	\$277.24	\$0.00
91305	04/01/2026	Reconciled		04/06/2026	Accounts Payable	Issac Rozumovsky	\$500.00	\$500.00	\$0.00
91306	04/01/2026	Reconciled		04/06/2026	Accounts Payable	Jacobs Engineering Group Inc.	\$43,838.50	\$43,838.50	\$0.00
91307	04/01/2026	Reconciled		04/07/2026	Accounts Payable	James Fairchild	\$10,400.00	\$10,400.00	\$0.00
91308	04/01/2026	Reconciled		04/06/2026	Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$380.25	\$380.25	\$0.00
91309	04/01/2026	Reconciled		04/06/2026	Accounts Payable	KNIFE RIVER CONSTRUCTION	\$449,400.98	\$449,400.98	\$0.00

Payment Register

From Payment Date: 4/1/2026 - To Payment Date: 4/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
91310	04/01/2026	Reconciled		04/06/2026	Accounts Payable	KNIFE RIVER CONSTRUCTION	\$405,532.98	\$405,532.98	\$0.00
91311	04/01/2026	Reconciled		04/08/2026	Accounts Payable	KP Research Services, Inc.	\$2,500.00	\$2,500.00	\$0.00
91312	04/01/2026	Reconciled		04/06/2026	Accounts Payable	L.N. CURTIS & SONS	\$140.79	\$140.79	\$0.00
91313	04/01/2026	Reconciled		04/07/2026	Accounts Payable	Lash's Glass	\$6,800.72	\$6,800.72	\$0.00
91314	04/01/2026	Reconciled		04/07/2026	Accounts Payable	LEAF Capital Funding LLC	\$274.05	\$274.05	\$0.00
91315	04/01/2026	Reconciled		04/14/2026	Accounts Payable	Legal Updates, LLC	\$684.00	\$684.00	\$0.00
91316	04/01/2026	Open			Accounts Payable	Mercy Housing California 114, L.P.	\$4,071,107.33		
91317	04/01/2026	Reconciled		04/07/2026	Accounts Payable	MJB WELDING SUPPLY, INC.	\$37.01	\$37.01	\$0.00
91318	04/01/2026	Reconciled		04/22/2026	Accounts Payable	NAPA Auto Parts	\$39.57	\$39.57	\$0.00
91319	04/01/2026	Reconciled		04/08/2026	Accounts Payable	NCCSIF TREASURER	\$33,288.75	\$33,288.75	\$0.00
91320	04/01/2026	Reconciled		04/07/2026	Accounts Payable	NORTHGATE PETROLEUM CO	\$8,742.64	\$8,742.64	\$0.00
91321	04/01/2026	Reconciled		04/08/2026	Accounts Payable	O'REILLY AUTO PARTS	\$650.54	\$650.54	\$0.00
91322	04/01/2026	Open			Accounts Payable	Osbaldo Garcia	\$500.00		
91323	04/01/2026	Reconciled		04/03/2026	Accounts Payable	PARADISE IRRIGATION DIST	\$2,629.88	\$2,629.88	\$0.00
91324	04/01/2026	Reconciled		04/29/2026	Accounts Payable	Pat Forrest Construction	\$26,301.00	\$26,301.00	\$0.00
91325	04/01/2026	Reconciled		04/08/2026	Accounts Payable	RENTAL GUYS - CHICO	\$292.10	\$292.10	\$0.00
91326	04/01/2026	Reconciled		04/07/2026	Accounts Payable	Richard Dewel	\$500.00	\$500.00	\$0.00
91327	04/01/2026	Reconciled		04/07/2026	Accounts Payable	Robert R & Kathy D Noel Trust	\$500.00	\$500.00	\$0.00
91328	04/01/2026	Reconciled		04/08/2026	Accounts Payable	SKYWAY TOOL CENTER	\$87.36	\$87.36	\$0.00
91329	04/01/2026	Reconciled		04/07/2026	Accounts Payable	Spherion Staffing	\$6,368.44	\$6,368.44	\$0.00
91330	04/01/2026	Reconciled		04/06/2026	Accounts Payable	Tahoe Pure Water Co.	\$172.35	\$172.35	\$0.00
91331	04/01/2026	Reconciled		04/15/2026	Accounts Payable	THOMAS ACE HARDWARE	\$28.54	\$28.54	\$0.00
91332	04/01/2026	Reconciled		04/15/2026	Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$433.58	\$433.58	\$0.00
91333	04/01/2026	Reconciled		04/15/2026	Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$94.93	\$94.93	\$0.00
91334	04/01/2026	Reconciled		04/15/2026	Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$206.05	\$206.05	\$0.00
91335	04/01/2026	Reconciled		04/10/2026	Accounts Payable	THRIFTY ROOTER	\$574.25	\$574.25	\$0.00
91336	04/01/2026	Reconciled		04/14/2026	Accounts Payable	Trilogy Construction, Inc.	\$38,850.00	\$38,850.00	\$0.00
91337	04/01/2026	Reconciled		04/06/2026	Accounts Payable	TUCKER PEST CONTROL INC	\$95.00	\$95.00	\$0.00
91338	04/01/2026	Reconciled		04/09/2026	Accounts Payable	ULINE	\$773.95	\$773.95	\$0.00
91339	04/01/2026	Reconciled		04/09/2026	Accounts Payable	UNICO Engineering, Inc.	\$73,700.28	\$73,700.28	\$0.00
91340	04/01/2026	Reconciled		04/07/2026	Accounts Payable	Valley Iron Inc	\$46.59	\$46.59	\$0.00
91341	04/01/2026	Reconciled		04/08/2026	Accounts Payable	WILSON PRINTING	\$273.13	\$273.13	\$0.00
91342	04/01/2026	Reconciled		04/07/2026	Accounts Payable	WITTMER AUTO CENTER	\$91.31	\$91.31	\$0.00
91343	04/01/2026	Open			Accounts Payable	Bean, Robert	\$214.17		
91344	04/01/2026	Reconciled		04/10/2026	Accounts Payable	Ford , Michael	\$516.17	\$516.17	\$0.00
91345	04/01/2026	Open			Accounts Payable	Masson, Richard	\$58.11		
91346	04/01/2026	Reconciled		04/15/2026	Accounts Payable	Mcauliffe, Katie	\$15.00	\$15.00	\$0.00
91347	04/01/2026	Open			Accounts Payable	White River	\$57.11		
91348	04/06/2026	Open			Accounts Payable	Fleming Construction	\$8,655.00		
91349	04/06/2026	Reconciled		04/16/2026	Accounts Payable	Fleming Construction	\$6,395.00	\$6,395.00	\$0.00
91350	04/06/2026	Reconciled		04/15/2026	Accounts Payable	Look Ahead Veterinary Services	\$86.91	\$86.91	\$0.00
91351	04/13/2026	Reconciled		04/24/2026	Accounts Payable	Aflac	\$57.98	\$57.98	\$0.00
91352	04/13/2026	Open			Accounts Payable	Met Life	\$13,491.38		
91353	04/13/2026	Reconciled		04/28/2026	Accounts Payable	OPERATING ENGINEERS	\$1,440.00	\$1,440.00	\$0.00
91354	04/13/2026	Reconciled		04/21/2026	Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,556.26	\$2,556.26	\$0.00
91355	04/13/2026	Open			Accounts Payable	SUN LIFE INSURANCE	\$8,472.61		

Payment Register

From Payment Date: 4/1/2026 - To Payment Date: 4/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
91356	04/13/2026	Reconciled		04/29/2026	Accounts Payable	SUPERIOR VISION SVC INC	\$860.70	\$860.70	\$0.00
91357	04/13/2026	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$110.00		
91358	04/13/2026	Reconciled		04/21/2026	Accounts Payable	ICMA 457 - MissionSquare	\$3,547.79	\$3,547.79	\$0.00
91359	04/13/2026	Reconciled		04/20/2026	Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76	\$194.76	\$0.00
91360	04/15/2026	Reconciled		04/24/2026	Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$6.76	\$6.76	\$0.00
91361	04/15/2026	Reconciled		04/23/2026	Accounts Payable	ALL STAR TOWING	\$2,448.00	\$2,448.00	\$0.00
91362	04/15/2026	Reconciled		04/27/2026	Accounts Payable	Allegiant Roofing Inc	\$13,125.00	\$13,125.00	\$0.00
91363	04/15/2026	Reconciled		04/20/2026	Accounts Payable	Archuleta, Derek, S	\$397.50	\$397.50	\$0.00
91364	04/15/2026	Reconciled		04/23/2026	Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$136.80	\$136.80	\$0.00
91365	04/15/2026	Reconciled		04/23/2026	Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$273.59	\$273.59	\$0.00
91366	04/15/2026	Reconciled		04/23/2026	Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$768.62	\$768.62	\$0.00
91367	04/15/2026	Reconciled		04/29/2026	Accounts Payable	AWARDS COMPANY	\$51.79	\$51.79	\$0.00
91368	04/15/2026	Reconciled		04/24/2026	Accounts Payable	Biometrics4ALL, Inc	\$79.75	\$79.75	\$0.00
91369	04/15/2026	Reconciled		04/22/2026	Accounts Payable	Broad & Gusman	\$4,000.00	\$4,000.00	\$0.00
91370	04/15/2026	Open			Accounts Payable	BUTTE CO DISTRICT ATTORNEY	\$5,000.00		
91371	04/15/2026	Reconciled		04/23/2026	Accounts Payable	BUTTE CO RECORDER	\$98.00	\$98.00	\$0.00
91372	04/15/2026	Reconciled		04/27/2026	Accounts Payable	BUTTE REGIONAL TRANSIT	\$141.50	\$141.50	\$0.00
91373	04/15/2026	Reconciled		04/27/2026	Accounts Payable	Calif Dept of Tax and Fee Administration	\$118.18	\$118.18	\$0.00
91374	04/15/2026	Reconciled		04/24/2026	Accounts Payable	Coastland	\$25,010.34	\$25,010.34	\$0.00
91375	04/15/2026	Reconciled		04/27/2026	Accounts Payable	Contech Engineered Solutions	\$2,332.90	\$2,332.90	\$0.00
91376	04/15/2026	Reconciled		04/24/2026	Accounts Payable	CONTINENTAL BATTERY COMPANY	\$129.70	\$129.70	\$0.00
91377	04/15/2026	Open			Accounts Payable	Cooper, Andrew	\$494.50		
91378	04/15/2026	Reconciled		04/24/2026	Accounts Payable	Creative Composition Inc	\$509.57	\$509.57	\$0.00
91379	04/15/2026	Reconciled		04/20/2026	Accounts Payable	Crowder, Steven	\$1,423.27	\$1,423.27	\$0.00
91380	04/15/2026	Reconciled		04/29/2026	Accounts Payable	DATCO SERVICES CORPORATION	\$366.00	\$366.00	\$0.00
91381	04/15/2026	Reconciled		04/29/2026	Accounts Payable	De Lage Landen Public Finance LLC	\$781.25	\$781.25	\$0.00
91382	04/15/2026	Reconciled		04/29/2026	Accounts Payable	Dewberry Engineers Inc.	\$3,240.01	\$3,240.01	\$0.00
91383	04/15/2026	Reconciled		04/23/2026	Accounts Payable	DM Construction Services	\$4,256.25	\$4,256.25	\$0.00
91384	04/15/2026	Reconciled		04/23/2026	Accounts Payable	Dokken Engineering, Inc.	\$118,681.63	\$118,681.63	\$0.00
91385	04/15/2026	Reconciled		04/27/2026	Accounts Payable	Elam IT, Jon, Elam	\$2,027.91	\$2,027.91	\$0.00
91386	04/15/2026	Open			Accounts Payable	ELLIS ART & ENGINEERING	\$82.59		
91387	04/15/2026	Reconciled		04/23/2026	Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$775.00	\$775.00	\$0.00
91388	04/15/2026	Open			Accounts Payable	ENTENMANN-ROVIN COMPANY	\$264.00		
91389	04/15/2026	Reconciled		04/27/2026	Accounts Payable	Fire Safe NorCal	\$2,000.00	\$2,000.00	\$0.00
91390	04/15/2026	Reconciled		04/22/2026	Accounts Payable	Gates, Matthew	\$3,504.09	\$3,504.09	\$0.00
91391	04/15/2026	Reconciled		04/24/2026	Accounts Payable	GREAT AMERICA LEASING CORP.	\$146.82	\$146.82	\$0.00
91392	04/15/2026	Reconciled		04/22/2026	Accounts Payable	GREEN RIDGE LANDSCAPING	\$6,826.76	\$6,826.76	\$0.00
91393	04/15/2026	Reconciled		04/28/2026	Accounts Payable	Hawkins Delafield & Wood LLP	\$375.00	\$375.00	\$0.00
91394	04/15/2026	Reconciled		04/29/2026	Accounts Payable	Healthcare Strategists, Inc.	\$7,500.00	\$7,500.00	\$0.00
91395	04/15/2026	Reconciled		04/28/2026	Accounts Payable	Howe Construction Tiger	\$963.41	\$963.41	\$0.00
91396	04/15/2026	Reconciled		04/28/2026	Accounts Payable	Howe Construction Tiger	\$24,904.00	\$24,904.00	\$0.00
91397	04/15/2026	Open			Accounts Payable	HUDSON'S APPLIANCE CENTER	\$2,557.75		
91398	04/15/2026	Reconciled		04/23/2026	Accounts Payable	INTERSTATE OIL COMPANY	\$368.39	\$368.39	\$0.00
91399	04/15/2026	Reconciled		04/24/2026	Accounts Payable	Jacobs Engineering Group Inc.	\$43,259.66	\$43,259.66	\$0.00
91400	04/15/2026	Open			Accounts Payable	James or Lavenia Riotto	\$200.00		
91401	04/15/2026	Reconciled		04/27/2026	Accounts Payable	Jennifer Arbuckle	\$6,125.00	\$6,125.00	\$0.00
91402	04/15/2026	Reconciled		04/22/2026	Accounts Payable	KNIFE RIVER CONSTRUCTION	\$940,773.70	\$940,773.70	\$0.00

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91403	04/15/2026	Reconciled		04/28/2026	Accounts Payable	KP Research Services, Inc.	\$1,250.00	\$1,250.00	\$0.00
91404	04/15/2026	Reconciled		04/23/2026	Accounts Payable	LACO Associates	\$11,573.75	\$11,573.75	\$0.00
91405	04/15/2026	Reconciled		04/23/2026	Accounts Payable	LIFE ASSIST INC	\$408.79	\$408.79	\$0.00
91406	04/15/2026	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$1,200.00		
91407	04/15/2026	Reconciled		04/17/2026	Accounts Payable	Morgan Ridge Construction, Inc.	\$18,466.50	\$18,466.50	\$0.00
91408	04/15/2026	Open			Accounts Payable	NAPA Auto Parts	\$20.22		
91409	04/15/2026	Reconciled		04/23/2026	Accounts Payable	NICOLETTI, CHRISTOPHER	\$300.50	\$300.50	\$0.00
91410	04/15/2026	Reconciled		04/23/2026	Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$3,114.75	\$3,114.75	\$0.00
91411	04/15/2026	Reconciled		04/24/2026	Accounts Payable	NORTHGATE PETROLEUM CO	\$8,280.23	\$8,280.23	\$0.00
91412	04/15/2026	Reconciled		04/23/2026	Accounts Payable	O'REILLY AUTO PARTS	\$392.37	\$392.37	\$0.00
91413	04/15/2026	Reconciled		04/27/2026	Accounts Payable	OFFICE DEPOT ACCT#36233169	\$1,313.25	\$1,313.25	\$0.00
91414	04/15/2026	Reconciled		04/24/2026	Accounts Payable	Pace Analytical Services, LLC	\$2,714.00	\$2,714.00	\$0.00
91415	04/15/2026	Reconciled		04/27/2026	Accounts Payable	PARADISE POST	\$130.23	\$130.23	\$0.00
91416	04/15/2026	Reconciled		04/22/2026	Accounts Payable	PBM SUPPLY & MFG INC	\$277.30	\$277.30	\$0.00
91417	04/15/2026	Reconciled		04/23/2026	Accounts Payable	PlaceWorks Inc	\$41,889.16	\$41,889.16	\$0.00
91418	04/15/2026	Reconciled		04/28/2026	Accounts Payable	Psomas	\$256,680.58	\$256,680.58	\$0.00
91419	04/15/2026	Reconciled		04/22/2026	Accounts Payable	R B SPENCER INC	\$2,750.00	\$2,750.00	\$0.00
91420	04/15/2026	Reconciled		04/16/2026	Accounts Payable	Ridge Builders LLC	\$10,125.00	\$10,125.00	\$0.00
91421	04/15/2026	Reconciled		04/27/2026	Accounts Payable	Shelby's Pest Control, Inc.	\$190.00	\$190.00	\$0.00
91422	04/15/2026	Reconciled		04/27/2026	Accounts Payable	Sierra Valley Furniture LLC	\$4,763.00	\$4,763.00	\$0.00
91423	04/15/2026	Reconciled		04/24/2026	Accounts Payable	SKYWAY TOOL CENTER	\$32.75	\$32.75	\$0.00
91424	04/15/2026	Reconciled		04/23/2026	Accounts Payable	Spherion Staffing	\$8,463.91	\$8,463.91	\$0.00
91425	04/15/2026	Reconciled		04/22/2026	Accounts Payable	Stratti	\$4,291.00	\$4,291.00	\$0.00
91426	04/15/2026	Reconciled		04/22/2026	Accounts Payable	Synergy Builders	\$34,499.02	\$34,499.02	\$0.00
91427	04/15/2026	Reconciled		04/23/2026	Accounts Payable	Tahoe Pure Water Co.	\$89.60	\$89.60	\$0.00
91428	04/15/2026	Reconciled		04/24/2026	Accounts Payable	The Pape' Group INC	\$9,236.07	\$9,236.07	\$0.00
91429	04/15/2026	Open			Accounts Payable	THOMAS ACE HARDWARE	\$34.17		
91430	04/15/2026	Reconciled		04/27/2026	Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$207.04	\$207.04	\$0.00
91431	04/15/2026	Reconciled		04/27/2026	Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$10.13	\$10.13	\$0.00
91432	04/15/2026	Reconciled		04/27/2026	Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$39.11	\$39.11	\$0.00
91433	04/15/2026	Open			Accounts Payable	Top Notch Commercial Cleaning Inc.	\$6,600.00		
91434	04/15/2026	Reconciled		04/24/2026	Accounts Payable	TransUnion Risk and Alternative Data Solutions Inc	\$345.00	\$345.00	\$0.00
91435	04/15/2026	Reconciled		04/24/2026	Accounts Payable	Tri Flame Propane	\$135.93	\$135.93	\$0.00
91436	04/15/2026	Reconciled		04/28/2026	Accounts Payable	Urban Design Associates. LTD	\$9,452.03	\$9,452.03	\$0.00
91437	04/15/2026	Open			Accounts Payable	WILSON PRINTING	\$168.19		
91438	04/15/2026	Open			Accounts Payable	Lundy, Kevin	\$15.00		
91439	04/24/2026	Reconciled		04/24/2026	Accounts Payable	Blancett, Jacquelyn	\$332.66	\$332.66	\$0.00
91440	04/24/2026	Open			Accounts Payable	ICMA 457 - MissionSquare	\$3,637.88		
91441	04/24/2026	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
91442	04/29/2026	Open			Accounts Payable	A Stitch Above Embroidery & Shirt Printing	\$105.97		
91443	04/29/2026	Open			Accounts Payable	All Things Trees	\$1,500.00		
91444	04/29/2026	Open			Accounts Payable	Arbor Pros, LLC	\$226,609.17		
91445	04/29/2026	Open			Accounts Payable	Archuleta, Derek, S	\$322.50		
91446	04/29/2026	Open			Accounts Payable	AT&T	\$87.46		

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91447	04/29/2026	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$103.50		
91448	04/29/2026	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$198.19		
91449	04/29/2026	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$30.34		
91450	04/29/2026	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$30.34		
91451	04/29/2026	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,063.86		
91452	04/29/2026	Open			Accounts Payable	Baker Tilly US, LLP	\$7,000.00		
91453	04/29/2026	Open			Accounts Payable	Bear Electrical Systems, Inc	\$1,520.00		
91454	04/29/2026	Open			Accounts Payable	Bug Smart	\$116.00		
91455	04/29/2026	Open			Accounts Payable	Bureau Veritas North America, Inc	\$51,934.35		
91456	04/29/2026	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$938.00		
91457	04/29/2026	Open			Accounts Payable	Computershare	\$2,500.00		
91458	04/29/2026	Open			Accounts Payable	CONTINENTAL BATTERY COMPANY	\$186.24		
91459	04/29/2026	Open			Accounts Payable	Creative Composition Inc	\$10,816.44		
91460	04/29/2026	Open			Accounts Payable	Crowder, Steven	\$148.75		
91461	04/29/2026	Open			Accounts Payable	Desilva Gates Construction LLC	\$191,090.45		
91462	04/29/2026	Open			Accounts Payable	Dokken Engineering, Inc.	\$148,983.73		
91463	04/29/2026	Open			Accounts Payable	Douglas Edward Dawson	\$44,550.00		
91464	04/29/2026	Open			Accounts Payable	Elvis, Melanie	\$378.90		
91465	04/29/2026	Open			Accounts Payable	FIDELITY NATIONAL TITLE COMPANY - CHICO	\$96,000.00		
91466	04/29/2026	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$21.46		
91467	04/29/2026	Open			Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$331.09		
91468	04/29/2026	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$157.70		
91469	04/29/2026	Open			Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	\$7.00		
91470	04/29/2026	Open			Accounts Payable	Housing Authority of the County of Butte	\$258,674.60		
91471	04/29/2026	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$712.08		
91472	04/29/2026	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$380.25		
91473	04/29/2026	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$1,200.00		
91474	04/29/2026	Open			Accounts Payable	Kozak, Ginny	\$111.68		
91475	04/29/2026	Open			Accounts Payable	Lash's Glass	\$601.52		
91476	04/29/2026	Open			Accounts Payable	LEAF Capital Funding LLC	\$143.55		
91477	04/29/2026	Open			Accounts Payable	Lindsey, Anthony	\$215.00		
91478	04/29/2026	Open			Accounts Payable	MES I ACQUISITION INC	\$4,712.01		
91479	04/29/2026	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$100,000.00		
91480	04/29/2026	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$570.20		
91481	04/29/2026	Open			Accounts Payable	Mooretown Rancheria Forestry Contract Services	\$1,084.13		
91482	04/29/2026	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$79.98		
91483	04/29/2026	Open			Accounts Payable	N&S North, INC	\$1,099.12		
91484	04/29/2026	Open			Accounts Payable	NAPA Auto Parts	\$67.49		
91485	04/29/2026	Open			Accounts Payable	NEWMAN TRAFFIC SIGNS	\$1,572.00		
91486	04/29/2026	Open			Accounts Payable	North State Tire Co. Inc.	\$5,455.63		
91487	04/29/2026	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$10,086.84		
91488	04/29/2026	Open			Accounts Payable	NORTHSTAR	\$780.00		

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91489	04/29/2026	Open			Accounts Payable	O'REILLY AUTO PARTS	\$1,003.95		
91490	04/29/2026	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$3,408.13		
91491	04/29/2026	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$6,886.26		
91492	04/29/2026	Open			Accounts Payable	PARADISE POST	\$209.96		
91493	04/29/2026	Open			Accounts Payable	PARADISE RECREATION & PARK DISTRICT	\$1,108.58		
91494	04/29/2026	Open			Accounts Payable	Peters, Habib, McKenna, Juhl-Rhodes & Cardoza, LLP	\$11.90		
91495	04/29/2026	Open			Accounts Payable	Protek Concrete Coatings, Inc.	\$10,834.63		
91496	04/29/2026	Open			Accounts Payable	RE CONSTRUCTION	\$12,150.00		
91497	04/29/2026	Open			Accounts Payable	RENTAL GUYS - CHICO	\$2,842.47		
91498	04/29/2026	Open			Accounts Payable	Richard E Talley	\$22,445.00		
91499	04/29/2026	Open			Accounts Payable	Spherion Staffing	\$8,218.79		
91500	04/29/2026	Open			Accounts Payable	State Water Resources Control Board	\$200.00		
91501	04/29/2026	Open			Accounts Payable	Studio W Associates, Inc	\$12,737.40		
91502	04/29/2026	Open			Accounts Payable	SUTTER BUTTES COMMUNICATIONS, INC.	\$156.24		
91503	04/29/2026	Open			Accounts Payable	The Magi Center Inc.	\$500.00		
91504	04/29/2026	Open			Accounts Payable	The Pape' Group INC	\$334.69		
91505	04/29/2026	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$527.99		
91506	04/29/2026	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$113.47		
91507	04/29/2026	Open			Accounts Payable	THOMAS HYDRAULIC & HARDWARE SUPPLY, INC.	\$283.73		
91508	04/29/2026	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$95.00		
91509	04/29/2026	Open			Accounts Payable	UNICO Engineering, Inc.	\$58,790.13		
91510	04/29/2026	Open			Accounts Payable	VistaNet Inc.	\$2,984.00		
91511	04/29/2026	Open			Accounts Payable	WILSON PRINTING	\$163.88		
91512	04/29/2026	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$116.49		
91513	04/29/2026	Open			Accounts Payable	Wood, Montana, S	\$220.00		
91514	04/29/2026	Open			Accounts Payable	Baus , Ash	\$300.00		
91515	04/29/2026	Open			Accounts Payable	Bennett, Kaylee	\$300.00		
91516	04/29/2026	Open			Accounts Payable	MaKenna Johns, Sage	\$300.00		
91517	04/29/2026	Open			Accounts Payable	Miller , Shelley	\$300.00		
91518	04/29/2026	Open			Accounts Payable	Murphy, Janel	\$300.00		
91519	04/29/2026	Open			Accounts Payable	Rasmussen, Launa	\$15.00		
91520	04/29/2026	Open			Accounts Payable	Smith, Kent	\$300.00		
91521	04/29/2026	Open			Accounts Payable	Vesely, Jeremy	\$300.00		
91522	04/29/2026	Open			Accounts Payable	Weidel, Janet	\$300.00		
91523	04/29/2026	Open			Accounts Payable	Williams, Brianna	\$300.00		
Type Check Totals:							\$10,483,226.72	\$4,998,731.04	\$0.00
254 Transactions									
EFT									
476	04/01/2026	Reconciled		04/03/2026	Accounts Payable	Amazon Capital Services	\$1,489.74	\$1,489.74	\$0.00
477	04/01/2026	Reconciled		04/06/2026	Accounts Payable	AT&T MOBILITY	\$271.75	\$271.75	\$0.00
478	04/01/2026	Reconciled		04/06/2026	Accounts Payable	AT&T MOBILITY	\$116.99	\$116.99	\$0.00
479	04/01/2026	Reconciled		04/03/2026	Accounts Payable	COMCAST CABLE	\$184.30	\$184.30	\$0.00
480	04/01/2026	Reconciled		04/13/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	\$1,310.82	\$1,310.82	\$0.00
481	04/01/2026	Reconciled		04/06/2026	Accounts Payable	T MOBILE USA, INC.	\$2,222.19	\$2,222.19	\$0.00
482	04/01/2026	Reconciled		04/06/2026	Accounts Payable	VERIZON WIRELESS	\$760.20	\$760.20	\$0.00

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483	04/13/2026	Reconciled		04/13/2026	Accounts Payable	CALPERS	\$178,936.14	\$178,936.14	\$0.00
484	04/13/2026	Reconciled		04/10/2026	Accounts Payable	CALPERS - RETIREMENT	\$71,057.26	\$71,057.26	\$0.00
485	04/13/2026	Reconciled		04/01/2026	Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$15,613.27	\$15,613.27	\$0.00
486	04/13/2026	Reconciled		04/13/2026	Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$8,301.89	\$8,301.89	\$0.00
487	04/13/2026	Reconciled		04/13/2026	Accounts Payable	INTERNAL REVENUE SERVICE	\$50,057.00	\$50,057.00	\$0.00
488	04/13/2026	Reconciled		04/13/2026	Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$1.22	\$1.22	\$0.00
489	04/13/2026	Reconciled		04/13/2026	Accounts Payable	INTERNAL REVENUE SERVICE	\$16.90	\$16.90	\$0.00
490	04/15/2026	Reconciled		04/17/2026	Accounts Payable	Amazon Capital Services	\$754.03	\$754.03	\$0.00
491	04/15/2026	Reconciled		04/17/2026	Accounts Payable	COMCAST CABLE	\$17.17	\$17.17	\$0.00
492	04/15/2026	Reconciled		04/17/2026	Accounts Payable	COMCAST CABLE	\$434.25	\$434.25	\$0.00
493	04/15/2026	Reconciled		04/17/2026	Accounts Payable	COMCAST CABLE	\$219.25	\$219.25	\$0.00
494	04/15/2026	Reconciled		04/17/2026	Accounts Payable	COMCAST CABLE	\$429.25	\$429.25	\$0.00
495	04/15/2026	Reconciled		04/17/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	\$548.35	\$548.35	\$0.00
496	04/15/2026	Reconciled		04/17/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	\$150.99	\$150.99	\$0.00
497	04/15/2026	Reconciled		04/17/2026	Accounts Payable	PACIFIC GAS & ELECTRIC	\$10,888.94	\$10,888.94	\$0.00
498	04/15/2026	Reconciled		04/17/2026	Accounts Payable	Tri Counties Bank	\$18,050.19	\$18,050.19	\$0.00
499	04/15/2026	Reconciled		04/20/2026	Accounts Payable	VERIZON WIRELESS	\$847.19	\$847.19	\$0.00
500	04/15/2026	Reconciled		04/20/2026	Accounts Payable	VERIZON WIRELESS	\$2,232.34	\$2,232.34	\$0.00
501	04/24/2026	Reconciled		04/27/2026	Accounts Payable	Tri Counties Bank	\$785.53	\$785.53	\$0.00
502	04/24/2026	Reconciled		04/27/2026	Accounts Payable	CALPERS - RETIREMENT	\$70,077.96	\$70,077.96	\$0.00
503	04/24/2026	Reconciled		04/27/2026	Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$15,550.71	\$15,550.71	\$0.00
504	04/24/2026	Reconciled		04/27/2026	Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$8,462.85	\$8,462.85	\$0.00
505	04/24/2026	Reconciled		04/27/2026	Accounts Payable	INTERNAL REVENUE SERVICE	\$50,425.01	\$50,425.01	\$0.00
506	04/29/2026	Open			Accounts Payable	Amazon Capital Services	\$1,246.64		
507	04/29/2026	Open			Accounts Payable	AT&T MOBILITY	\$116.99		
508	04/29/2026	Reconciled		05/01/2026	Accounts Payable	COMCAST CABLE	\$444.25	\$444.25	\$0.00
509	04/29/2026	Reconciled		05/01/2026	Accounts Payable	COMCAST CABLE	\$184.30	\$184.30	\$0.00
510	04/29/2026	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$726.29		
511	04/29/2026	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$1,417.64		
512	04/29/2026	Open			Accounts Payable	VERIZON WIRELESS	\$577.62		
513	04/30/2026	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$1,509.67		
Type EFT Totals:							\$516,437.08	\$510,842.23	\$0.00
AP TCB - General Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	106	\$5,469,445.68	\$0.00
	Reconciled	147	\$4,998,731.04	\$4,998,731.04
	Voided	1	\$15,050.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	254	\$10,483,226.72	\$4,998,731.04

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	\$5,594.85	\$0.00
	Reconciled	32	\$510,842.23	\$510,842.23
	Voided	0	\$0.00	\$0.00
	Total	38	\$516,437.08	\$510,842.23

All	Status	Count	Transaction Amount	Reconciled Amount

Payment Register

From Payment Date: 4/1/2026 - To Payment Date: 4/30/2026

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Open	112	\$5,475,040.53	\$0.00	
					Reconciled	179	\$5,509,573.27	\$5,509,573.27	
					Voided	1	\$15,050.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	292	\$10,999,663.80	\$5,509,573.27	
Grand Totals:									
					Checks	Status	Count	Transaction Amount	Reconciled Amount
						Open	106	\$5,469,445.68	\$0.00
						Reconciled	147	\$4,998,731.04	\$4,998,731.04
						Voided	1	\$15,050.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	254	\$10,483,226.72	\$4,998,731.04
					EFTs	Status	Count	Transaction Amount	Reconciled Amount
						Open	6	\$5,594.85	\$0.00
						Reconciled	32	\$510,842.23	\$510,842.23
						Voided	0	\$0.00	\$0.00
						Total	38	\$516,437.08	\$510,842.23
					All	Status	Count	Transaction Amount	Reconciled Amount
						Open	112	\$5,475,040.53	\$0.00
						Reconciled	179	\$5,509,573.27	\$5,509,573.27
						Voided	1	\$15,050.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						Total	292	\$10,999,663.80	\$5,509,573.27



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 2(c)

ORIGINATED BY: Tony Lindsey, CDD Director, Building and Code
REVIEWED BY: Michael O'Brien, Interim Town Manager
Scott Huber, Town Attorney
SUBJECT: Declaration of Specific Community Development Department
Equipment as Surplus
LONG-TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Declare the attached described 61 four-drawer file cabinets from the Community Development Department as surplus property; and,
2. Adopt Resolution No. 2026-____, "A Resolution of the Town Council of the Town of Paradise declaring specific Town property, as surplus property and authorizing disposal in accordance with Town policies and applicable regulations."

Background:

As part of ongoing operational improvements and the transition to digital records management, the Town has reduced its reliance on physical file storage. As a result, many filing cabinets are no longer needed.

Staff has identified 61 four-drawer file cabinets that are obsolete, no longer required for Town use, and have limited or no resale value due to age and condition.

Analysis:

In accordance with Town policies governing surplus property, items no longer needed for municipal operations may be declared surplus and disposed of in a cost-effective manner.

Staff recommends declaring the identified file cabinets as surplus and authorizing disposal through one or more of the following methods:

- Transfer to another public agency or department.
- Donation to a non-profit organization.
- Sale through public auction or surplus process.
- Recycling or disposal if no other viable option exists.



Financial Impact:

No significant fiscal impact. Minor revenue may be generated through sale or recycling. Disposal will reduce storage and space demands.

Attachment:

Town Resolution No. 2026-___ “A Resolution of the Town Council of the Town of Paradise declaring specific Town property, as surplus property and authorizing disposal in accordance with Town policies and applicable regulations.”

**TOWN OF PARADISE
RESOLUTION NO. 2026-_____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE DECLARING
SPECIFIC TOWN PROPERTY AS SURPLUS PROPERTY AND AUTHORIZING DISPOSAL
IN ACCORDANCE WITH TOWN POLICIES AND APPLICABLE REGULATIONS.**

WHEREAS, the Town of Paradise has identified certain property, specifically 61 four-drawer file cabinets, as no longer necessary for municipal purposes; and

WHEREAS, the Town Council desires to declare such property as surplus and authorize its disposal in accordance with Town policies.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Town Council hereby confirms that the identified property is hereby declared surplus.

Section 2. The Town Council hereby authorizes staff to dispose of the surplus property through appropriate means, including transfer, donation, sale, recycling, or disposal, in accordance with applicable policies.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 12th day of May, 2026, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk/Elections Official

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: May 12, 2025

Agenda Item: 2(d)

ORIGINATED BY: Aimee Belev, Finance Director/Town Treasurer
REVIEWED BY: Mike O'Brien, Interim Town Manager
SUBJECT: Quarterly Investment Report
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

Review and file the 3rd Quarter Investment Report for the Fiscal Year Ending June 30, 2026.

Background:

Attached is the report on the Town's cash and investments for the quarter ending *March 31, 2026*.

A Tri-Counties checking account is currently being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit.

The Town utilizes the State of California managed Local Agency Investment Fund (LAIF) for investment of General Fund cash in excess of immediately needed operating capital. LAIF provides for same day liquidity as funds can be transferred electronically through computer authorization between LAIF and the Town checking account. LAIF has also provided historically competitive yields, with a return of 3.83% for the period ending *March 31, 2026*.

California CLASS is a joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement (JPA Agreement) by and among California public agencies. California CLASS provides the Town with a convenient method for investing in high-quality, short-to medium-term securities carefully selected to optimize interest earnings while maximizing safety and liquidity. The California CLASS Prime fund has provided the Town with an opportunity to strengthen and diversify its cash management programs in accordance with the safety, liquidity, and yield hierarchy that governs the investment of public funds. CLASS has provided a very competitive yield, with a return of 3.71% for the quarter ending *March 31, 2026*.

The newest addition to Town's investment portfolio is Tri-Counties Bank Money Market Account. The Town also utilizes Tri-Counties Money Market Account for cash in excess of immediately needed operating capital. Tri-Counties provides for same day liquidity as funds can be transferred electronically through computer authorization between the Town's checking accounts. Tri-Counties Bank is providing competitive yields, with a return of 3.79% for the period ending *March 31, 2026*.

In July 2020, the Town received a net settlement from PG&E related to the 2018 Camp Fire in the amount of \$219,187,262. Since that time, the Town continues to utilize four investment vehicles to manage these funds. Securities purchases are held in a custodial account with US Bank. The Town has contracted with Meeder Investments to assist with management of these funds. Excess funds that are not invested in specific securities are held in the State of California managed Local Agency Investment Fund (LAIF), California CLASS and Tri-Counties Bank Money Market Account. Future use of these funds continues to be evaluated through a long-term fiscal sustainability model. Based on current rebuild rates and revenue growth trends, at this time it is expected that at least 80% of the total fund balance will be required to be utilized for long-term revenue backfill to ensure continued fiscal sustainability. US Bank Custodial has provided yields of 3.95% for the quarter ending *March 31, 2026*.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits. SISC has provided yields of 2.02% for the quarter ending *December 31, 2025*.

Financial Impact:

Total investment earnings for the quarter ending *March 31, 2026* are \$1,268,955.

	<i>Meeder</i>	<i>Class</i>	<i>Tri Counties</i>	<i>LAIF #1</i>	<i>LAIF #2</i>	<i>Total</i>
Q1	\$ 1,107,964	\$ 92,955	\$ 55,062	\$ 569	\$ 12,405	\$ 1,268,955
Q2	\$ 1,479,299	\$ 4,076	\$ 41,728	\$ 557	\$ 12,138	\$ 1,537,798
Q3	\$ 1,588,357	\$ 1,158	\$ 116,328	\$ 522	\$ 11,369	\$ 1,717,734
Q4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 4,175,620	\$ 98,189	\$ 213,118	\$ 1,648	\$ 35,912	\$ 4,524,487

Town of Paradise

Investment Report

As of March 31, 2026



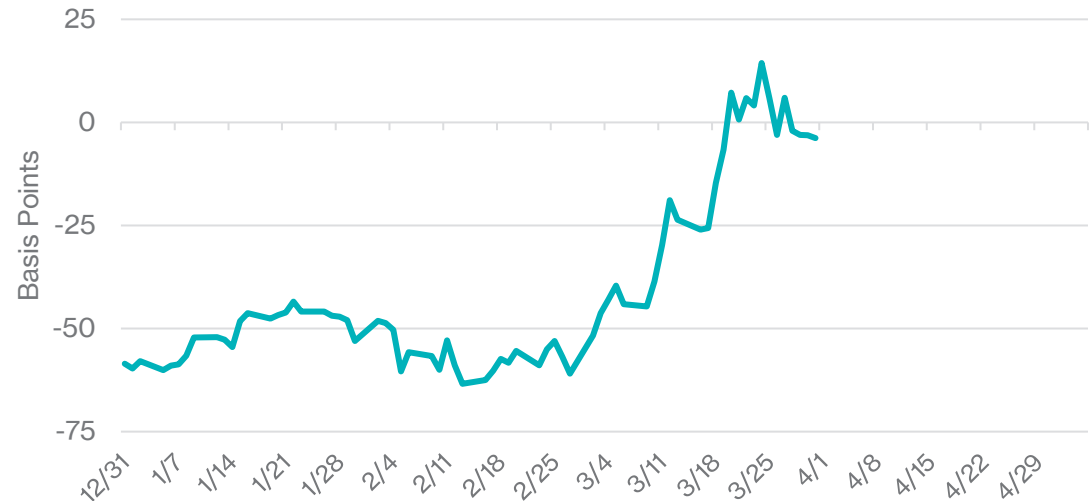
M E E D E R

PUBLIC FUNDS

OBSERVATIONS AND EXPECTATIONS

- Interest rates were higher for March, generally due to increases of energy prices
- The Fed Funds futures market has been bouncing around, projecting no 2026 moves
- Economic growth for the fourth quarter of 2026 was revised lower to 0.7% from 1.4%
- Labor market data continue to show there's not much hiring or firing taking place
- The rate of change of inflation has slowed, but cumulative inflation is above average

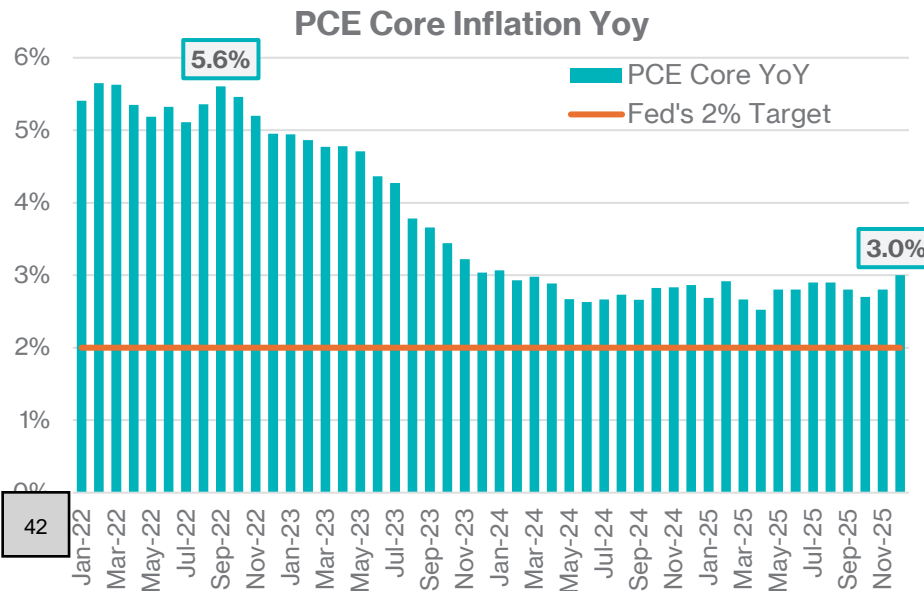
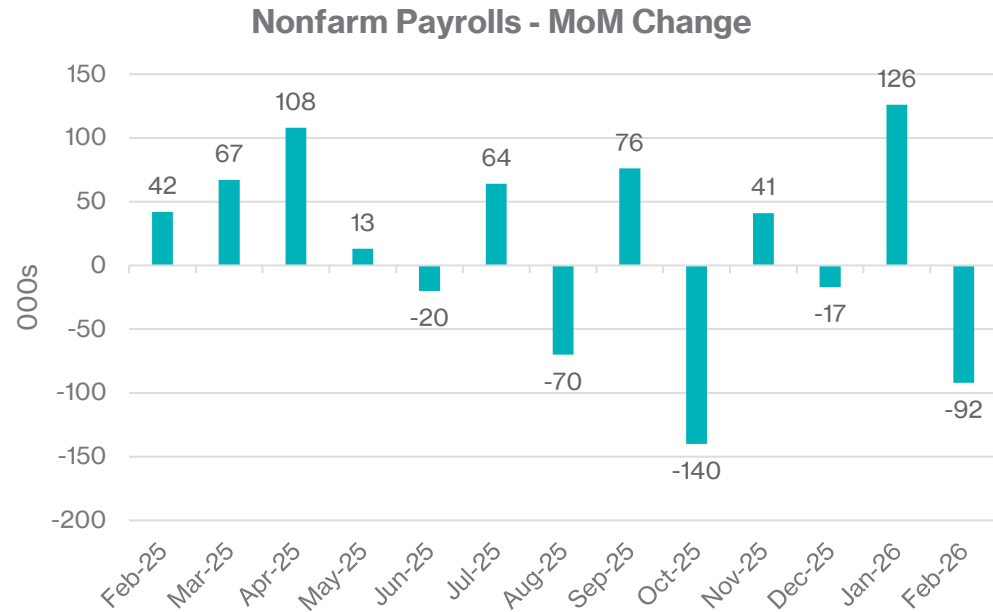
Projected Fed .25% Cuts/Hikes to Dec 2026



- During most of February, the Fed Funds futures market was pricing in over two .25% Fed cuts this year.
- At the end of March, futures market data are projecting the Fed to be on hold this year.

- Monthly nonfarm payrolls have alternated between negative and positive the past nine months.
- This is the highest string of consecutively contrasting job data on record.
- Many analysts and economists have stated we are experiencing a “no hire, no fire” job market.

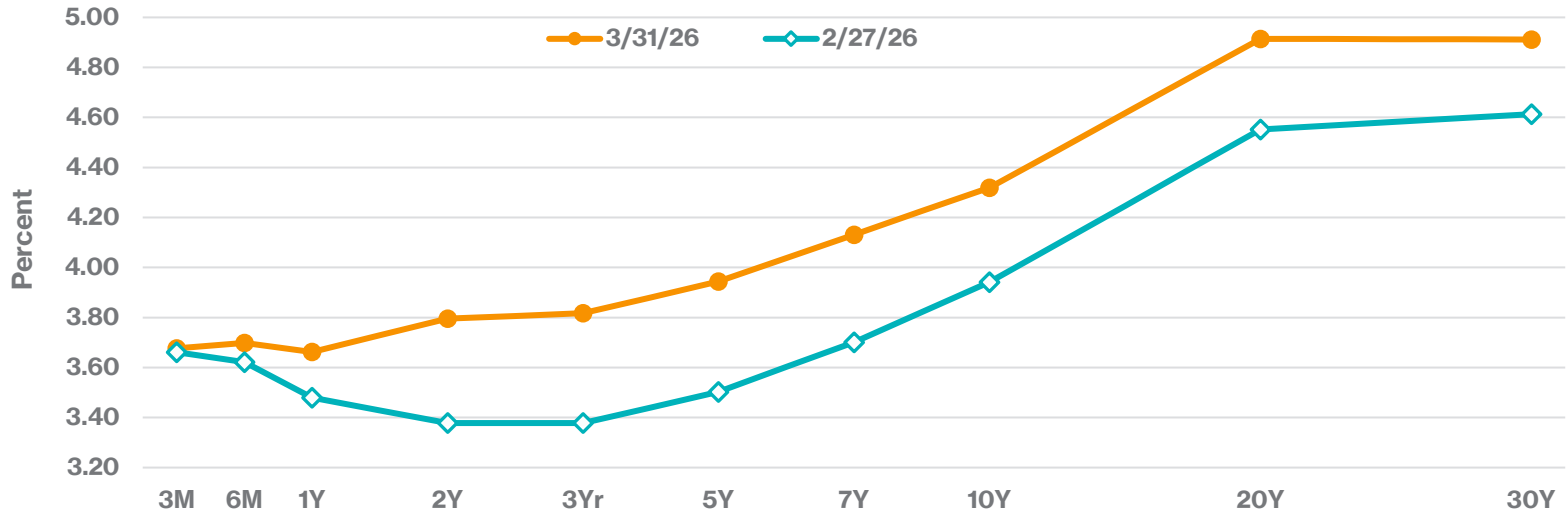
SOURCE: BLOOMBERG,



- The Consumer Price Index's YoY rate of change has slowed materially since the COVID year highs.
- The five-year cumulative change is up over 26%, which is well above a rolling 5-year average.
- U.S. consumers say their greatest financial concern right now is affordability, due to the accumulated inflation since the pandemic.

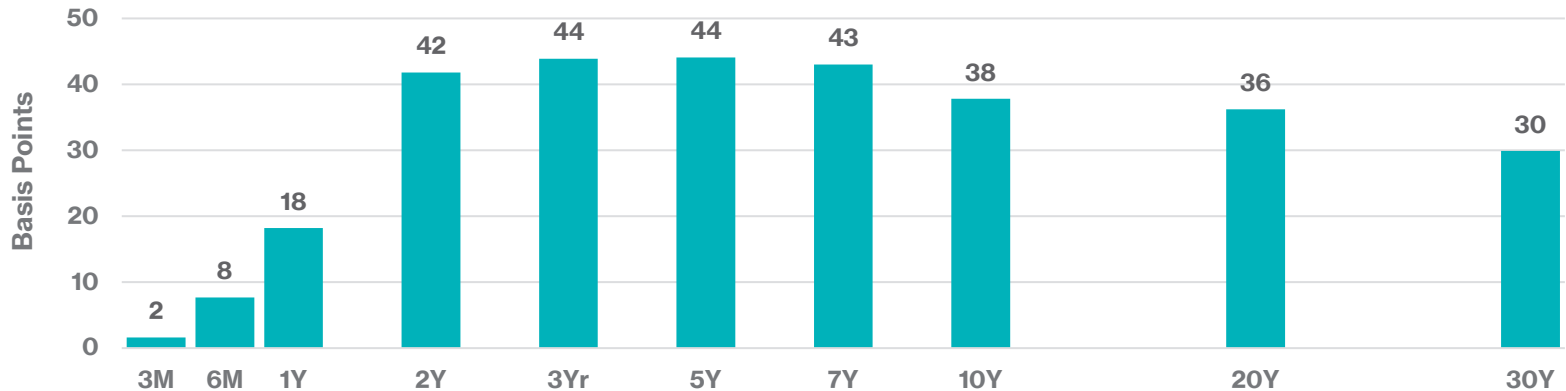
SOURCE: BLOOMBERG, *2026 YOY THROUGH FEB

U.S. Treasury Yield Curve Change



SOURCES: BLOOMBERG

Basis Point Change



SOURCES: BLOOMBERG

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Contribution/Withdrawals and Expenses	19
Projected Income	20

Portfolio Summary

3.95

Weighted Average Yield to Maturity

2.54

Weighted Average Maturity (Years)

2.24

Portfolio Effective Duration (Years)

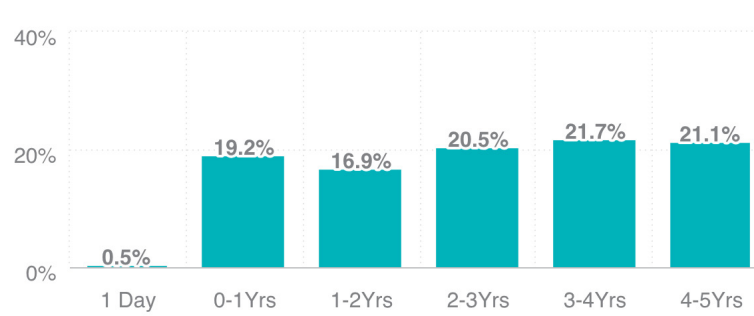
2.42

Weighted Average Life (Years)

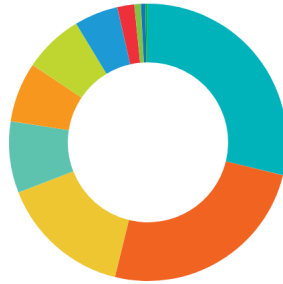
AA

Average Credit Rating

Maturity Distribution

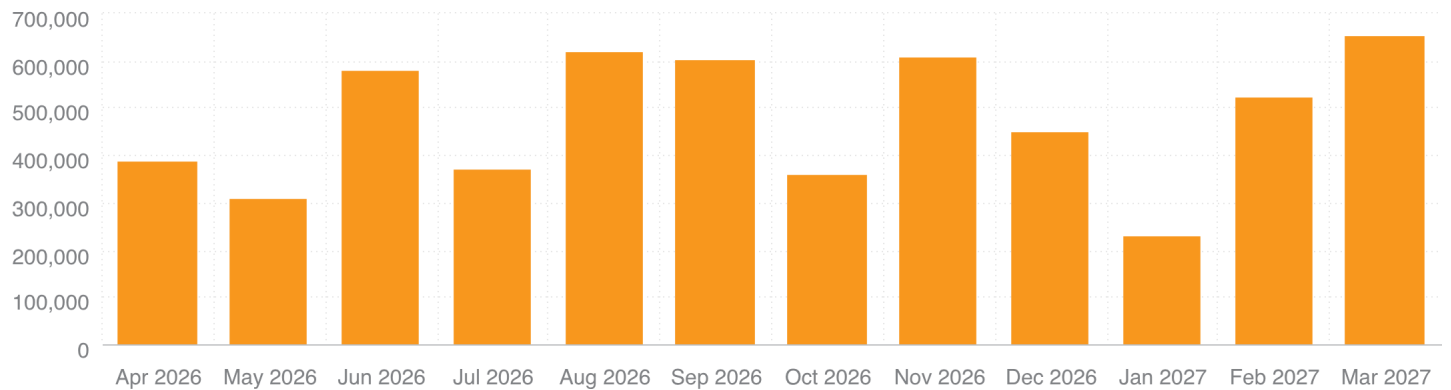


Sector Allocation



U.S. Treasuries	28.83%
Corporate Bonds	25.01%
MBS	15.26%
Municipal Bonds	8.35%
U.S. Agencies	6.99%
Commercial Paper	6.92%
Asset-Backed Securities	5.08%
Supranational	1.99%
Commercial MBS	0.75%
Money Market Funds	0.53%
Negotiable CD's	0.29%

Projected Monthly Income Schedule



Custodial Reconciliation

	CURRENT MONTH
Beginning	164,660,456.50
Contributions/Withdrawals	0.00
Management Fees	(16,500.00)
Custodian Fees	(2,973.02)
Realized Gains Losses	145,442.19
Purchased Interest	(50,028.65)
Interest Received	1,492,943.55
ENDING	166,229,340.57



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
TOWN OF PARADISE												
BANK DEPOSITS												
00378CASH	Tri Counties Bank Money Market Account x4138	03/31/2026 03/31/2026	12,905,242.54	12,905,242.54 0.00	12,905,242.54	3.79		1	1.00 12,905,242.54	0.00 12,905,242.54	7.08	NA NA
BANK DEPOSITS TOTAL			12,905,242.54	12,905,242.54 0.00	12,905,242.54	3.79		1	1.00 12,905,242.54	0.00 12,905,242.54	7.08	NA
LGIP												
00266CASH	LAIF-PGE	03/31/2026 03/31/2026	53,224.15	53,224.15 0.00	53,224.15	3.87		1	1.00 53,224.15	0.00 53,224.15	0.03	NA
CACCLASS	CALIFORNIA CLASS	03/31/2026 03/31/2026	126,393.83	126,393.83 0.00	126,393.83	3.71		1	1.00 126,393.83	0.00 126,393.83	0.07	NA
00365CASH	LAIF-GENERAL	03/31/2026 03/31/2026	1,160,130.68	1,160,130.68 0.00	1,160,130.68	3.83		1	1.00 1,160,130.68	0.00 1,160,130.68	0.64	NA
LGIP TOTAL			1,339,748.66	1,339,748.66 0.00	1,339,748.66	3.82		1	1.00 1,339,748.66	0.00 1,339,748.66	0.74	NA
MONEY MARKET FUNDS												
58510R580	MEEDER:GOVERNMENT MM:Y	03/31/2026 03/31/2026	894,643.29	894,643.29 0.00	894,643.29	3.55		1	1.00 894,643.29	0.00 894,643.29	0.49	AAA AAA
MONEY MARKET FUNDS TOTAL			894,643.29	894,643.29 0.00	894,643.29	3.55		1	1.00 894,643.29	0.00 894,643.29	0.49	AAA
COMMERCIAL PAPER												
63873KGP6	NATIXIS NY 07/23/26	11/25/2025 11/25/2025	2,500,000.00	2,436,333.33 0.00	2,436,333.33	3.92	07/23/2026	114	98.80 2,470,023.61	33,690.28 2,436,333.33	1.36	P-1 A-1
09659CJW9	BNP PARIBAS NY 09/30/26	02/04/2026 02/05/2026	2,980,000.00	2,908,000.72 0.00	2,908,000.72	3.76	09/30/2026	183	98.14 2,924,709.41	16,708.69 2,908,000.72	1.61	P-1 A-1
53948BL31	LLOYDS BK NY BR 11/03/26	02/06/2026 02/09/2026	3,000,000.00	2,919,232.50 0.00	2,919,232.50	3.73	11/03/2026	217	97.82 2,934,660.00	15,427.50 2,919,232.50	1.61	P-1 A-1
09659CLA4	BNP PARIBAS NY 11/10/26	02/13/2026 02/17/2026	3,370,000.00	3,279,610.97 0.00	3,279,610.97	3.73	11/10/2026	224	97.75 3,294,222.73	14,611.76 3,279,610.97	1.81	P-1 A-1
COMMERCIAL PAPER TOTAL			11,850,000.00	11,543,177.52 0.00	11,543,177.52	3.78		189	98.09 11,623,615.75	80,438.23 11,543,177.52	6.38	A-1
U.S. TREASURIES												
91282CCW9	US TREASURY 0.750 08/31/26	09/23/2021 09/24/2021	2,500,000.00	2,481,054.69 0.00	2,481,054.69	0.91	08/31/2026	153	98.76 2,469,042.98	(12,011.72) 2,481,054.69	1.36	Aa1 AA+
912828X88	US TREASURY 2.375 05/15/27	11/10/2023 11/13/2023	2,900,000.00	2,679,214.84 0.00	2,679,214.84	4.76	05/15/2027	410	98.43 2,854,460.95	175,246.11 2,679,214.84	1.57	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	08/21/2023 08/22/2023	2,500,000.00	2,383,886.72 0.00	2,383,886.72	4.58	06/30/2027	456	99.31 2,482,714.85	98,828.13 2,383,886.72	1.36	Aa1 AA+
91282CFH9	US TREASURY 3.125 08/31/27	11/22/2023 11/24/2023	2,300,000.00	2,187,785.16 0.00	2,187,785.16	4.55	08/31/2027	518	99.02 2,277,539.07	89,753.91 2,187,785.16	1.25	Aa1 AA+



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CFM8	US TREASURY 4.125 09/30/27	03/03/2023 03/06/2023	950,000.00	941,835.94 0.00	941,835.94	4.33	09/30/2027	548	100.42 953,970.71	12,134.77 941,835.94	0.52	Aa1 AA+
91282CFZ9	US TREASURY 3.875 11/30/27	05/09/2024 05/10/2024	2,800,000.00	2,735,796.88 0.00	2,735,796.88	4.58	11/30/2027	609	100.06 2,801,640.63	65,843.75 2,735,796.88	1.54	Aa1 AA+
91282CGP0	US TREASURY 4.000 02/29/28	08/21/2023 08/22/2023	1,050,000.00	1,028,548.83 0.00	1,028,548.83	4.50	02/29/2028	700	100.33 1,053,486.33	24,937.50 1,028,548.83	0.58	Aa1 AA+
91282CGP0	US TREASURY 4.000 02/29/28	02/23/2023 03/01/2023	1,175,000.00	1,165,866.21 0.00	1,165,866.21	4.17	02/29/2028	700	100.33 1,178,901.36	13,035.15 1,165,866.21	0.65	Aa1 AA+
91282CHK0	US TREASURY 4.000 06/30/28	08/21/2023 08/22/2023	2,500,000.00	2,448,242.19 0.00	2,448,242.19	4.48	06/30/2028	822	100.42 2,510,546.88	62,304.69 2,448,242.19	1.38	Aa1 AA+
91282CHQ7	US TREASURY 4.125 07/31/28	08/21/2023 08/22/2023	2,500,000.00	2,463,964.84 0.00	2,463,964.84	4.45	07/31/2028	853	100.69 2,517,187.50	53,222.66 2,463,964.84	1.38	Aa1 AA+
91282CHX2	US TREASURY 4.375 08/31/28	09/27/2023 09/28/2023	2,050,000.00	2,027,818.36 0.00	2,027,818.36	4.62	08/31/2028	884	101.26 2,075,785.17	47,966.81 2,027,818.36	1.14	Aa1 AA+
91282CJA0	US TREASURY 4.625 09/30/28	04/18/2024 04/19/2024	2,525,000.00	2,519,377.93 0.00	2,519,377.93	4.68	09/30/2028	914	101.91 2,573,330.09	53,952.16 2,519,377.93	1.41	Aa1 AA+
91282CJR3	US TREASURY 3.750 12/31/28	01/16/2024 01/17/2024	2,000,000.00	1,983,750.00 0.00	1,983,750.00	3.93	12/31/2028	1,006	99.80 1,996,093.76	12,343.76 1,983,750.00	1.10	Aa1 AA+
91282CKG5	US TREASURY 4.125 03/31/29	05/09/2024 05/10/2024	2,500,000.00	2,460,742.19 0.00	2,460,742.19	4.49	03/31/2029	1,096	100.84 2,520,898.45	60,156.26 2,460,742.19	1.38	Aa1 AA+
91282CFL0	US TREASURY 3.875 09/30/29	04/08/2025 04/09/2025	900,000.00	900,210.94 0.00	900,210.94	3.87	09/30/2029	1,279	100.01 900,070.32	(140.62) 900,210.94	0.49	Aa1 AA+
91282CFL0	US TREASURY 3.875 09/30/29	12/19/2024 12/20/2024	800,000.00	782,468.75 0.00	782,468.75	4.39	09/30/2029	1,279	100.01 800,062.50	17,593.75 782,468.75	0.44	Aa1 AA+
91282CFL0	US TREASURY 3.875 09/30/29	10/18/2024 10/21/2024	1,700,000.00	1,695,417.97 0.00	1,695,417.97	3.94	09/30/2029	1,279	100.01 1,700,132.82	4,714.85 1,695,417.97	0.93	Aa1 AA+
91282CMA6	US TREASURY 4.125 11/30/29	12/20/2024 12/23/2024	2,650,000.00	2,620,808.59 0.00	2,620,808.59	4.38	11/30/2029	1,340	100.83 2,671,945.31	51,136.72 2,620,808.59	1.47	Aa1 AA+
91282CMU2	US TREASURY 4.000 03/31/30	05/07/2025 05/08/2025	3,100,000.00	3,119,132.81 0.00	3,119,132.81	3.86	03/31/2030	1,461	100.37 3,111,382.83	(7,749.98) 3,119,132.81	1.71	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/19/2025 05/20/2025	3,500,000.00	3,465,410.16 0.00	3,465,410.16	4.10	04/30/2030	1,491	99.90 3,496,445.33	31,035.17 3,465,410.16	1.92	Aa1 AA+
91282CPR6	US TREASURY 3.625 12/31/30	01/13/2026 01/14/2026	2,500,000.00	2,487,109.38 3,504.83	2,490,614.21	3.74	12/31/2030	1,736	98.65 2,466,210.95	(20,898.43) 2,487,109.38	1.35	Aa1 AA+
91282CQG9	US TREASURY 3.875 03/31/31	03/26/2026 03/31/2026	3,000,000.00	2,977,617.19 0.00	2,977,617.19	4.04	03/31/2031	1,826	99.68 2,990,390.64	12,773.45 2,977,617.19	1.64	Aa1 AA+
U.S. TREASURIES TOTAL			48,400,000.00	47,556,060.57 3,504.83	47,559,565.40	4.14		997	100.01 48,402,239.42	846,178.85 47,556,060.57	26.57	AA+
U.S. AGENCIES												
742651DZ2	PEFCO 3.900 10/15/27	06/14/2023 06/16/2023	1,700,000.00	1,680,883.50 0.00	1,680,883.50	4.19	10/15/2027	563	99.68 1,694,560.00	13,676.50 1,680,883.50	0.93	Aa1 NA
3130ATUS4	FHLBANKS 4.250 12/10/27	12/20/2022 12/21/2022	700,000.00	710,829.00 0.00	710,829.00	3.90	12/10/2027	619	100.60 704,165.00	(6,664.00) 710,829.00	0.39	Aa1 AA+
2123EPNH4	FED FARM CR BNKS 3.875 06/21/28	06/15/2023 06/21/2023	1,100,000.00	1,095,105.00 0.00	1,095,105.00	3.97	06/21/2028	813	99.97 1,099,692.00	4,587.00 1,095,105.00	0.60	Aa1 AA+



Position Statement

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3130AMWE8	FHLBANKS 2.000 06/30/28 '26	05/14/2024 05/15/2024	2,000,000.00	1,792,380.00 0.00	1,792,380.00	4.74	06/30/2028	822	96.55 1,930,920.00	138,540.00 1,792,380.00	1.06	Aa1 AA+
742651DY5	PEFCO 1.400 07/15/28	09/08/2023 09/12/2023	2,925,000.00	2,532,336.30 0.00	2,532,336.30	4.52	07/15/2028	837	94.29 2,758,070.25	225,733.95 2,532,336.30	1.51	Aa1 NA
3133EP4A0	FED FARM CR BNKS 4.250 02/28/29	02/28/2024 02/29/2024	1,000,000.00	996,480.00 0.00	996,480.00	4.31	02/28/2029	1,065	100.94 1,009,440.00	12,960.00 996,480.00	0.55	Aa1 AA+
3133ERAK7	FED FARM CR BNKS 4.375 04/10/29	04/18/2024 04/19/2024	2,500,000.00	2,466,060.00 0.00	2,466,060.00	4.68	04/10/2029	1,106	101.31 2,532,675.00	66,615.00 2,466,060.00	1.39	Aa1 AA+
U.S. AGENCIES TOTAL			11,925,000.00	11,274,073.80 0.00	11,274,073.80	4.44		857	98.44 11,729,522.25	455,448.45 11,274,073.80	6.44	AA+
MBS												
3137FMU67	FH-K735-A2	11/22/2024 11/27/2024	1,521,228.70	1,485,931.40 0.00	1,485,931.40	4.34	05/25/2026	55	99.68 1,516,348.89	30,417.49 1,485,931.40	0.83	Aa1 AA+
3137FQK77	FH-KC07-A7	08/29/2024 09/04/2024	1,931,763.00	1,866,490.53 0.00	1,866,490.53	4.08	10/25/2026	208	99.16 1,915,612.94	49,122.40 1,866,490.54	1.05	Aa1 AA+
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	07/01/2025 07/07/2025	1,025,000.00	1,018,914.06 0.00	1,018,914.06	4.01	08/25/2028	878	99.46 1,019,437.09	523.03 1,018,914.06	0.56	Aa1 AA+
3140HUFK7	FNBL2869	12/19/2024 12/24/2024	3,000,000.00	2,760,000.00 0.00	2,760,000.00	4.69	07/01/2029	1,188	95.89 2,876,626.29	116,626.29 2,760,000.00	1.58	Aa1 AA+
3132XFRD2	FH WN1383	09/09/2024 09/12/2024	2,450,000.00	2,486,462.89 0.00	2,486,462.89	3.86	07/01/2029	1,188	99.99 2,449,683.93	(36,778.96) 2,486,462.89	1.34	Aa1 AA+
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	08/13/2024 08/22/2024	3,000,000.00	3,052,422.00 0.00	3,052,422.00	4.16	07/25/2029	1,212	101.27 3,038,033.16	(14,388.84) 3,052,422.00	1.67	Aa1 AA+
3132XKTY3	FH WN5066	03/07/2025 03/12/2025	3,000,000.00	2,959,453.13 0.00	2,959,453.13	4.47	08/01/2029	1,219	99.82 2,994,638.16	35,185.03 2,959,453.13	1.64	Aa1 AA+
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	05/21/2025 05/29/2025	2,000,000.00	1,999,944.00 0.00	1,999,944.00	4.44	02/25/2030	1,427	101.02 2,020,423.66	20,479.66 1,999,944.00	1.11	Aa1 AA+
3140Q0AJ1	FN BZ4508	10/01/2025 10/06/2025	2,350,000.00	2,363,126.95 0.00	2,363,126.95	4.02	08/01/2030	1,584	99.58 2,340,095.08	(23,031.87) 2,363,126.95	1.28	Aa1 AA+
3140Q1JZ4	FN BZ5679	11/24/2025 11/28/2025	2,675,000.00	2,662,042.97 0.00	2,662,042.97	4.00	11/01/2030	1,676	98.47 2,634,141.70	(27,901.27) 2,662,042.97	1.45	Aa1 AA+
3140Q2C97	FN BZ6395	02/06/2026 02/18/2026	2,875,000.00	2,851,977.55 0.00	2,851,977.55	4.01	02/01/2031	1,768	98.28 2,825,481.17	(26,496.38) 2,851,977.55	1.55	Aa1 AA+
MBS TOTAL			25,827,991.70	25,506,765.48 0.00	25,506,765.48	4.20		1,211	99.26 25,630,522.07	123,756.58 25,506,765.49	14.07	AA+
COMMERCIAL MBS												
3140LLEB3	FN BS9129	08/15/2023 08/18/2023	1,250,000.00	1,222,656.25 0.00	1,222,656.25	4.89	07/01/2028	823	100.46 1,255,742.04	33,085.79 1,222,656.25	0.69	Aa1 AA+
COMMERCIAL MBS TOTAL			1,250,000.00	1,222,656.25 0.00	1,222,656.25	4.89		823	100.46 1,255,742.04	33,085.79 1,222,656.25	0.69	AA+
NEGOTIABLE CD'S												
7054507A7	SALLIE MAE BNK 1.000 07/14/26	07/14/2021 07/16/2021	248,000.00	246,760.00 0.00	246,760.00	1.10	07/14/2026	105	99.20 246,003.60	(756.40) 246,760.00	0.14	NA NA



Position Statement

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38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	08/31/2021 09/08/2021	249,000.00	247,879.50 0.00	247,879.50	1.14	09/08/2026	161	98.79 245,994.57	(1,884.93) 247,879.50	0.14	NA NA
NEGOTIABLE CD'S TOTAL			497,000.00	494,639.50 0.00	494,639.50	1.12		133	98.99 491,998.17	(2,641.33) 494,639.50	0.27	NA
MUNICIPAL BONDS												
21969AAE2	CORONA 1.361 05/01/26	10/05/2021 10/14/2021	1,065,000.00	1,071,336.75 0.00	1,071,336.75	1.23	05/01/2026	31	99.79 1,062,731.55	(8,605.20) 1,071,336.75	0.58	NA AA+
21969AAE2	CORONA 1.361 05/01/26	09/30/2021 10/14/2021	860,000.00	860,000.00 0.00	860,000.00	1.36	05/01/2026	31	99.79 858,168.20	(1,831.80) 860,000.00	0.47	NA AA+
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	09/28/2021 09/30/2021	1,075,000.00	1,071,237.50 0.00	1,071,237.50	1.10	06/01/2026	62	99.52 1,069,891.60	(1,345.90) 1,071,237.50	0.59	NA AAA
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	09/21/2021 09/23/2021	1,060,000.00	1,060,763.20 0.00	1,060,763.20	1.01	06/01/2026	62	99.52 1,054,962.88	(5,800.32) 1,060,763.20	0.58	NA AAA
20772KNX3	CONNECTICUT ST 1.123 06/01/26	06/04/2021 06/09/2021	2,200,000.00	2,213,090.00 0.00	2,213,090.00	1.00	06/01/2026	62	99.56 2,190,372.80	(22,717.20) 2,213,090.00	1.20	Aa2 AA-
696735QQ5	PALMDALE CALIF SCH DIST 1.071 08/01/26	08/06/2021 09/02/2021	250,000.00	250,000.00 0.00	250,000.00	1.07	08/01/2026	123	99.12 247,794.25	(2,205.75) 250,000.00	0.14	Aa3 NA
20056XAC2	COMMERCE CALIF PENSION OBLI 1.212 08/01/26	08/25/2021 08/31/2021	525,000.00	525,000.00 0.00	525,000.00	1.21	08/01/2026	123	99.11 520,334.33	(4,665.68) 525,000.00	0.29	NA AA-
91412G2Y0	UNIVERSITY CALIF REVS 3.039 05/15/27	02/05/2026 02/06/2026	2,000,000.00	1,986,420.00 13,675.50	2,000,095.50	3.59	05/15/2027	410	99.03 1,980,534.00	(5,886.00) 1,986,420.00	1.09	Aa3 AA-
918608UN8	VACAVILLE CALIF UNI SCH DIS 1.457 08/01/27	02/05/2026 02/06/2026	350,000.00	339,311.00 70.83	339,381.83	3.59	08/01/2027	488	96.75 338,623.95	(687.05) 339,311.00	0.19	Aa2 NA
13063DC48	CALIFORNIA STATE 1.700 02/01/28	01/25/2023 02/01/2023	900,000.00	805,545.00 0.00	805,545.00	4.04	02/01/2028	672	96.03 864,289.80	58,744.80 805,545.00	0.47	Aa2 AA-
157432MG7	CHAFFEY CMNTY COLLEGE DIST 4.450 06/01/28	11/22/2024 12/17/2024	1,075,000.00	1,075,000.00 0.00	1,075,000.00	4.44	06/01/2028	793	100.96 1,085,364.08	10,364.08 1,075,000.00	0.60	Aa1 AA
157432MH5	CHAFFEY CMNTY COLLEGE DIST 4.530 06/01/29	11/22/2024 12/17/2024	1,000,000.00	1,000,000.00 0.00	1,000,000.00	4.52	06/01/2029	1,158	101.57 1,015,710.00	15,710.00 1,000,000.00	0.56	Aa1 AA
13063EGT7	CALIFORNIA STATE 4.500 08/01/29	11/05/2024 11/06/2024	1,700,000.00	1,707,378.00 0.00	1,707,378.00	4.40	08/01/2029	1,219	101.59 1,727,030.00	19,652.00 1,707,378.00	0.95	Aa2 AA-
MUNICIPAL BONDS TOTAL			14,060,000.00	13,965,081.45 13,746.33	13,978,827.78	2.61		437	99.71 14,015,807.43	50,725.98 13,965,081.45	7.69	AA
ASSET-BACKED SECURITIES												
344930AD4	FCAOT-23B-A3	10/16/2025 10/17/2025	1,499,030.40	1,509,687.56 0.00	1,509,687.56	4.76	05/15/2028	776	100.48 1,506,170.83	(3,516.73) 1,509,687.56	0.83	NA AAA
05522RDJ4	BACCT-241-A	05/20/2025 05/21/2025	1,500,000.00	1,517,812.50 0.00	1,517,812.50	4.30	05/15/2029	1,141	101.08 1,516,231.01	(1,581.50) 1,517,812.50	0.83	Aaa AAA
05522RDJ4	HART-25C-A3	10/10/2025 10/14/2025	4,250,000.00	4,251,826.17 0.00	4,251,826.17	3.87	04/15/2030	1,476	99.54 4,230,625.36	(21,200.82) 4,251,826.17	2.32	NA AAA



Position Statement

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02582JKV1	AXCMT-254-A	07/08/2025 07/22/2025	1,277,000.00	1,276,815.98 0.00	1,276,815.98	4.30	07/15/2030	1,567	100.44 1,282,660.10	5,844.12 1,276,815.98	0.70	NA AAA
ASSET-BACKED SECURITIES TOTAL			8,526,030.40	8,556,142.21 0.00	8,556,142.21	4.17		1,307	100.12 8,535,687.29	(20,454.92) 8,556,142.21	4.69	AAA
CORPORATE BONDS												
14913R2Q9	CTRPLL FIN SERV 1.150 09/14/26 MTN	09/17/2021 09/21/2021	2,500,000.00	2,506,275.00 0.00	2,506,275.00	1.10	09/14/2026	167	98.68 2,467,025.00	(39,250.00) 2,506,275.00	1.35	A2 A
037833CJ7	APPLE 3.350 02/09/27 '26	08/23/2024 08/26/2024	1,500,000.00	1,476,285.00 0.00	1,476,285.00	4.03	02/09/2027	315	99.55 1,493,235.00	16,950.00 1,476,285.00	0.82	Aaa AA+
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	03/08/2022 03/10/2022	1,500,000.00	1,497,345.00 0.00	1,497,345.00	2.39	03/08/2027	342	98.41 1,476,150.00	(21,950.00) 1,497,345.00	0.81	A1 A
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	03/18/2022 03/22/2022	1,750,000.00	1,757,752.50 0.00	1,757,752.50	2.95	03/22/2027	356	98.94 1,731,467.50	(26,285.00) 1,757,752.50	0.95	A1 A+
48128GU99	JP MORGAN 1.250 07/31/27 '26 MTN	10/02/2024 10/03/2024	2,500,000.00	2,288,500.00 0.00	2,288,500.00	4.47	07/31/2027	487	95.24 2,381,100.00	92,600.00 2,288,500.00	1.31	A1 A
74432BBC1	PRUDENTIAL FINL 4.000 08/15/27 MTN	09/03/2025 09/04/2025	2,896,000.00	2,896,000.00 0.00	2,896,000.00	4.00	08/15/2027	502	99.55 2,882,910.08	(13,089.92) 2,896,000.00	1.58	A3 A
742718FZ7	PROCTER GAMBLE 3.950 01/26/28	08/29/2024 08/30/2024	1,985,000.00	1,984,206.00 0.00	1,984,206.00	3.96	01/26/2028	666	100.13 1,987,640.05	3,434.05 1,984,206.00	1.09	Aa3 AA-
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	02/19/2025 02/20/2025	2,000,000.00	2,004,300.00 0.00	2,004,300.00	4.47	03/01/2028	701	101.14 2,022,860.00	18,560.00 2,004,300.00	1.11	Aaa AAA
931142FB4	WALMART 3.900 04/15/28 '28	09/17/2024 09/18/2024	2,200,000.00	2,219,096.00 0.00	2,219,096.00	3.63	04/15/2028	746	99.96 2,199,010.00	(20,086.00) 2,219,096.00	1.21	Aa2 AA
30303M8L9	META PLATFORMS 4.600 05/15/28 '28	06/25/2024 06/26/2024	3,000,000.00	3,000,180.00 0.00	3,000,180.00	4.60	05/15/2028	776	101.09 3,032,820.00	32,640.00 3,000,180.00	1.66	Aa3 AA-
57636QAM6	MASTERCARD 2.950 06/01/29 '29	02/04/2026 02/05/2026	2,700,000.00	2,616,678.00 14,160.00	2,630,838.00	3.95	06/01/2029	1,158	96.32 2,600,505.00	(16,173.00) 2,616,678.00	1.43	Aa3 A+
713448FX1	PEPSICO 4.500 07/17/29 '29	07/15/2024 07/17/2024	1,180,000.00	1,179,480.80 0.00	1,179,480.80	4.51	07/17/2029	1,204	100.90 1,190,584.60	11,103.80 1,179,480.80	0.65	A1 A+
713448GB8	PEPSICO 4.600 02/07/30 '30	02/06/2025 02/07/2025	1,250,000.00	1,247,075.00 0.00	1,247,075.00	4.65	02/07/2030	1,409	101.29 1,266,125.00	19,050.00 1,247,075.00	0.70	A1 A+
17275RBX9	CISCO SYSTEMS 4.750 02/24/30 '30	02/19/2025 02/24/2025	2,000,000.00	1,999,640.00 0.00	1,999,640.00	4.75	02/24/2030	1,426	101.84 2,036,720.00	37,080.00 1,999,640.00	1.12	A1 AA-
166764BY5	CHEVRON 2.236 05/11/30 '30	01/13/2026 01/14/2026	1,500,000.00	1,392,375.00 5,869.50	1,398,244.50	4.06	05/11/2030	1,502	92.34 1,385,100.00	(7,275.00) 1,392,375.00	0.76	Aa2 AA-
023135BS4	AMAZON.COM 1.500 06/03/30 '30	06/27/2025 06/30/2025	4,000,000.00	3,532,640.00 0.00	3,532,640.00	4.15	06/03/2030	1,525	89.43 3,577,240.00	44,600.00 3,532,640.00	1.96	A1 AA
166756BJ4	CHEVRON USA 4.300 10/15/30 '30	10/14/2025 10/15/2025	2,500,000.00	2,525,750.00 18,513.89	2,544,263.89	4.06	10/15/2030	1,659	100.23 2,505,725.00	(20,025.00) 2,525,750.00	1.38	Aa2 AA-
254687FX9	WALT DISNEY 2.650 01/13/31	02/06/2026 02/09/2026	3,000,000.00	2,817,240.00 5,741.67	2,822,981.67	4.02	01/13/2031	1,749	92.81 2,784,150.00	(33,090.00) 2,817,240.00	1.53	A2 A
037833ED8	APPLE 1.650 02/08/31 '30	02/23/2026 02/24/2026	1,110,000.00	1,001,763.90 814.00	1,002,577.90	3.83	02/08/2031	1,775	89.22 990,308.70	(11,455.20) 1,001,763.90	0.54	Aaa AA+



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
02079KBK2	ALPHABET 4:100 02/15/31 '31	02/10/2026 02/17/2026	2,000,000.00	2,000,160.00 911.11	2,001,071.11	4.10	02/15/2031	1,782	99.29 1,985,740.00	(14,420.00) 2,000,160.00	1.09	Aa2 AA+
CORPORATE BONDS TOTAL			43,071,000.00	41,942,742.20 46,010.17	41,988,752.37	3.89		1,008	97.67 41,996,415.93	53,673.73 41,942,742.20	23.06	A+
SUPRANATIONAL												
4581X0EN4	IDB 4:125 02/15/29 MTN	02/16/2024 02/21/2024	3,310,000.00	3,273,358.30 0.00	3,273,358.30	4.37	02/15/2029	1,052	100.73 3,334,196.10	60,837.80 3,273,358.30	1.83	Aaa AAA
SUPRANATIONAL TOTAL			3,310,000.00	3,273,358.30 0.00	3,273,358.30	4.37		1,052	100.73 3,334,196.10	60,837.80 3,273,358.30	1.83	AAA
TOWN OF PARADISE TOTAL			183,856,656.59	180,474,331.77 63,261.33	180,537,593.10	3.94		855	182,155,380.94	1,681,049.16 180,474,331.78	100.00	AA
GRAND TOTAL			183,856,656.59	180,474,331.77 63,261.33	180,537,593.10	3.94		855	182,155,380.94	1,681,049.16 180,474,331.78	100.00	AA



Transaction Statement

TOWN OF PARADISE									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	01/13/2026	01/14/2026	166764BY5	CHEVRON 2.236 05/11/30 '30	1,500,000.00	1,392,375.00	5,869.50	(1,398,244.50)	4.06
	01/13/2026	01/14/2026	91282CPR6	US TREASURY 3.625 12/31/30	2,500,000.00	2,487,109.38	3,504.83	(2,490,614.21)	3.74
	02/04/2026	02/05/2026	57636QAM6	MASTERCARD 2.950 06/01/29 '29	2,700,000.00	2,616,678.00	14,160.00	(2,630,838.00)	3.95
	02/04/2026	02/05/2026	09659CJW9	BNP PARIBAS NY 09/30/26	2,980,000.00	2,908,000.72	0.00	(2,908,000.72)	3.76
	02/05/2026	02/06/2026	91412G2Y0	UNIVERSITY CALIF REVS 3.039 05/15/27	2,000,000.00	1,986,420.00	13,675.50	(2,000,095.50)	3.59
	02/05/2026	02/06/2026	918608UN8	VACAVILLE CALIF UNI SCH DIS 1.457 08/01/27	350,000.00	339,311.00	70.83	(339,381.83)	3.59
	02/06/2026	02/09/2026	254687FX9	WALT DISNEY 2.650 01/13/31	3,000,000.00	2,817,240.00	5,741.67	(2,822,981.67)	4.02
	02/06/2026	02/09/2026	53948BL31	LLOYDS BK NY BR 11/03/26	3,000,000.00	2,919,232.50	0.00	(2,919,232.50)	3.73
	02/06/2026	02/18/2026	3140Q2C97	FN BZ6395	2,875,000.00	2,851,977.55	5,281.21	(2,857,258.76)	4.01
	02/10/2026	02/17/2026	02079KBK2	ALPHABET 4.100 02/15/31 '31	2,000,000.00	2,000,160.00	911.11	(2,001,071.11)	4.10
	02/13/2026	02/17/2026	09659CLA4	BNP PARIBAS NY 11/10/26	3,370,000.00	3,279,610.97	0.00	(3,279,610.97)	3.73
	02/23/2026	02/24/2026	037833ED8	APPLE 1.650 02/08/31 '30	1,110,000.00	1,001,763.90	814.00	(1,002,577.90)	3.83
	03/26/2026	03/31/2026	91282CQG9	US TREASURY 3.875 03/31/31	3,000,000.00	2,977,617.19	0.00	(2,977,617.19)	4.04
BUY TOTAL					30,385,000.00	29,577,496.21	50,028.65	(29,627,524.86)	3.87
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS	
CALL REDEMPTION									
	01/22/2026	01/22/2026	89236TLN3	TOYOTA MOTOR CRD 5.000 01/22/29 MTN CAL	(2,100,000.00)	2,100,000.00	2,100,000.00	0.00	
CALL REDEMPTION TOTAL					(2,100,000.00)	2,100,000.00	2,100,000.00	0.00	
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS	
MATURITY									
	01/12/2026	01/12/2026	3133EMMR0	FEDERAL FARM CREDIT BANKS FUNDING CORP 0.47 01/12/2026	(2,340,000.00)	2,336,536.80	2,340,000.00	3,463.20	
	02/10/2026	02/10/2026	459058JS3	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.65 02/10/2026	(2,000,000.00)	1,981,720.00	2,000,000.00	18,280.00	
	03/23/2026	03/23/2026	45950VPU4	INTERNATIONAL FINANCE CORP 0.75 03/23/2026	(2,000,000.00)	1,994,880.00	2,000,000.00	5,120.00	



Transaction Statement

MATURITY TOTAL					(6,340,000.00)	6,313,136.80	6,340,000.00	26,863.20
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	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
PRINCIPAL PAYDOWN								
	01/15/2026	01/15/2026	344930AD4	FCAOT-23B-A3	(202,492.19)	203,931.77	202,492.18	(1,439.59)
	01/26/2026	01/26/2026	3137FQK77	FH-KC07-A7	(154,730.35)	149,502.16	154,730.35	5,228.19
	01/26/2026	01/26/2026	3137FMU67	FH-K735-A2	(42,942.50)	41,946.10	42,942.50	996.40
	02/17/2026	02/17/2026	344930AD4	FCAOT-23B-A3	(162,838.50)	163,996.17	162,838.47	(1,157.70)
	02/25/2026	02/25/2026	3137FMU67	FH-K735-A2	(55,193.48)	53,912.81	55,193.48	1,280.67
	03/16/2026	03/16/2026	344930AD4	FCAOT-23B-A3	(164,555.88)	165,725.77	164,555.87	(1,169.90)
	03/25/2026	03/25/2026	3137FMU67	FH-K735-A2	(294,185.43)	287,359.40	294,185.43	6,826.03
PRINCIPAL PAYDOWN TOTAL					(1,076,938.32)	1,066,374.18	1,076,938.28	10,564.10

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
SELL								
	02/04/2026	02/05/2026	91282CEV9	US TREASURY 3.250 06/30/29	(2,700,000.00)	2,643,257.81	2,662,347.66	19,089.85
	02/04/2026	02/05/2026	91282CCZ2	US TREASURY 0.875 09/30/26	(2,950,000.00)	2,930,525.39	2,898,490.23	(32,035.16)
	02/05/2026	02/06/2026	023135CF1	AMAZON.COM 3.300 04/13/27 '27	(2,000,000.00)	1,982,220.00	1,992,380.00	10,160.00
	02/13/2026	02/17/2026	912828U24	US TREASURY 2.000 11/15/26	(3,300,000.00)	3,194,425.78	3,261,585.94	67,160.16
	02/23/2026	02/24/2026	037833DB3	APPLE 2.900 09/12/27 '27	(1,000,000.00)	946,510.00	990,150.00	43,640.00
SELL TOTAL					(11,950,000.00)	11,696,938.98	11,804,953.83	108,014.85

Income/Dividend Received

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
US BANK				
58510R580	MEEDER:GOVERNMENT MM;Y	12/31/2025	01/02/2026	15,773.15
31846V567	FIRST AMER:GVT OBLG;Z	12/31/2025	01/02/2026	7,698.57
3133EMMRO	FEDERAL FARM CREDIT BANKS FUNDING CORP 0.47 01/12/2026	01/12/2026	01/12/2026	5,499.00
7954507A7	SALLIE MAE BNK 1.000 07/14/26	01/14/2026	01/14/2026	1,250.19
02582JKV1	AXCMT-254-A	01/15/2026	01/15/2026	4,575.92
05522RDJ4	BACCT-241-A	01/15/2026	01/15/2026	6,162.50
44935JAD8	HART-25C-A3	01/15/2026	01/15/2026	13,741.67
344930AD4	FCAOT-23B-A3	01/15/2026	01/15/2026	8,842.70
742651DY5	PEFCO 1.400 07/15/28	01/15/2026	01/15/2026	20,475.00
713448FX1	PEPSICO 4.500 07/17/29 '29	01/17/2026	01/20/2026	26,550.00
89236TLN3	TOYOTA MOTOR CRD 5.000 01/22/29 MTN CAL	01/22/2026	01/22/2026	52,500.00
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	01/01/2026	01/26/2026	3,331.25
3140HUFK7	FN BL2869	01/01/2026	01/26/2026	7,207.50
742718FZ7	PROCTER GAMBLE 3.950 01/26/28	01/26/2026	01/26/2026	39,203.75
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	01/01/2026	01/26/2026	7,521.67
3132XFRD2	FH WN1383	01/01/2026	01/26/2026	8,860.83
3132XKTY3	FH WN5066	01/01/2026	01/26/2026	10,695.00
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	01/01/2026	01/26/2026	11,545.00
3140LLEB3	FN BS9129	01/01/2026	01/26/2026	4,725.35
3140Q1JZ4	FN BZ5679	01/01/2026	01/26/2026	8,960.51
3140Q0AJ1	FN BZ4508	01/01/2026	01/26/2026	8,397.99
3137FQK77	FH-KC07-A7	01/01/2026	01/26/2026	4,367.73
3137FMU67	FH-K735-A2	01/01/2026	01/26/2026	4,563.82
13063EGT7	CALIFORNIA STATE 4.500 08/01/29	02/01/2026	02/02/2026	38,250.00
13063DC48	CALIFORNIA STATE 1.700 02/01/28	02/01/2026	02/02/2026	7,650.00
48128GU99	JP MORGAN 1.250 07/31/27 '26 MTN	01/31/2026	02/02/2026	15,625.00
58510R580	MEEDER:GOVERNMENT MM;Y	01/31/2026	02/02/2026	24,922.26
20056XAC2	COMMERCE CALIF PENSION OBLI 1.212 08/01/26	02/01/2026	02/02/2026	3,181.50

Income/Dividend Received

91282CHQ7	US TREASURY 4.125 07/31/28	01/31/2026	02/02/2026	51,562.50
696735QQ5	PALMDALE CALIF SCH DIST 1.071 08/01/26	02/01/2026	02/02/2026	1,338.75
91282CCZ2	US TREASURY 0.875 09/30/26	02/04/2026	02/05/2026	9,076.92
91282CEV9	US TREASURY 3.250 06/30/29	02/04/2026	02/05/2026	8,726.52
023135CF1	AMAZON.COM 3.300 04/13/27 '27	02/05/2026	02/06/2026	20,716.67
037833CJ7	APPLE 3.350 02/09/27 '26	02/09/2026	02/09/2026	25,125.00
713448GB8	PEPSICO 4.600 02/07/30 '30	02/07/2026	02/09/2026	28,750.00
459058JS3	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.65 02/10/2026	02/10/2026	02/10/2026	6,500.00
912828U24	US TREASURY 2.000 11/15/26	02/13/2026	02/17/2026	17,138.12
05522RDJ4	BACCT-241-A	02/15/2026	02/17/2026	6,162.50
344930AD4	FCAOT-23B-A3	02/15/2026	02/17/2026	7,960.17
44935JAD8	HART-25C-A3	02/15/2026	02/17/2026	13,741.67
74432BBC1	PRUDENTIAL FINL 4.000 08/15/27 MTN	02/15/2026	02/17/2026	58,241.78
02582JKV1	AXCMT-254-A	02/15/2026	02/17/2026	4,575.92
4581X0EN4	IDB 4.125 02/15/29 MTN	02/15/2026	02/17/2026	68,268.75
17275RBX9	CISCO SYSTEMS 4.750 02/24/30 '30	02/24/2026	02/24/2026	47,500.00
037833DB3	APPLE 2.900 09/12/27 '27	02/23/2026	02/24/2026	13,050.00
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	02/01/2026	02/25/2026	11,545.00
3132XKTY3	FH WN5066	02/01/2026	02/25/2026	10,695.00
3140LLEB3	FN BS9129	02/01/2026	02/25/2026	4,725.35
3140Q1JZ4	FN BZ5679	02/01/2026	02/25/2026	8,960.51
3140Q0AJ1	FN BZ4508	02/01/2026	02/25/2026	8,397.99
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	02/01/2026	02/25/2026	3,331.25
3140HUFK7	FN BL2869	02/01/2026	02/25/2026	7,207.50
3137FMU67	FH-K735-A2	02/01/2026	02/25/2026	4,461.40
3137FQK77	FH-KC07-A7	02/01/2026	02/25/2026	4,043.83
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	02/01/2026	02/25/2026	7,521.67
3132XFRD2	FH WN1383	02/01/2026	02/25/2026	8,860.83
91282CHX2	US TREASURY 4.375 08/31/28	02/28/2026	03/02/2026	44,843.75
58510R580	MEEDER:GOVERNMENT MM;Y	02/28/2026	03/02/2026	11,047.39

Income/Dividend Received

91282CCW9	US TREASURY 0.750 08/31/26	02/28/2026	03/02/2026	9,375.00
91282CGP0	US TREASURY 4.000 02/29/28	02/28/2026	03/02/2026	44,500.00
91282CFH9	US TREASURY 3.125 08/31/27	02/28/2026	03/02/2026	35,937.50
3133EP4A0	FED FARM CR BNKS 4.250 02/28/29	02/28/2026	03/02/2026	21,250.00
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	03/01/2026	03/02/2026	45,500.00
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	03/08/2026	03/09/2026	17,625.00
38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	03/08/2026	03/09/2026	1,296.51
02582JKV1	AXCMT-254-A	03/15/2026	03/16/2026	4,575.92
05522RDJ4	BACCT-241-A	03/15/2026	03/16/2026	6,162.50
344930AD4	FCAOT-23B-A3	03/15/2026	03/16/2026	7,250.46
44935JAD8	HART-25C-A3	03/15/2026	03/16/2026	13,741.67
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	03/14/2026	03/16/2026	14,375.00
45950VPU4	INTERNATIONAL FINANCE CORP 0.75 03/23/2026	03/23/2026	03/23/2026	7,500.00
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	03/22/2026	03/23/2026	26,687.50
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	03/01/2026	03/25/2026	3,331.25
3140LLEB3	FN BS9129	03/01/2026	03/25/2026	4,268.06
3132XKTY3	FH WN5066	03/01/2026	03/25/2026	9,660.00
3140Q1JZ4	FN BZ5679	03/01/2026	03/25/2026	8,093.36
3140Q0AJ1	FN BZ4508	03/01/2026	03/25/2026	7,585.28
3137FQK77	FH-KC07-A7	03/01/2026	03/25/2026	4,043.83
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	03/01/2026	03/25/2026	7,521.67
3140HUFK7	FN BL2869	03/01/2026	03/25/2026	6,510.00
3132XFRD2	FH WN1383	03/01/2026	03/25/2026	8,003.33
3137FMU67	FH-K735-A2	03/01/2026	03/25/2026	4,329.76
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	03/01/2026	03/25/2026	11,545.00
3140Q2C97	FN BZ6395	03/01/2026	03/25/2026	8,698.47
91282CJA0	US TREASURY 4.625 09/30/28	03/31/2026	03/31/2026	58,390.63
91282CMU2	US TREASURY 4.000 03/31/30	03/31/2026	03/31/2026	62,000.00
91282CFM8	US TREASURY 4.125 09/30/27	03/31/2026	03/31/2026	19,593.75
91282CKG5	US TREASURY 4.125 03/31/29	03/31/2026	03/31/2026	51,562.50
91282CFL0	US TREASURY 3.875 09/30/29	03/31/2026	03/31/2026	65,875.00



Income/Dividend Received

USBANK - TOTAL	1,492,943.55
TOTAL	1,492,943.55

Contribution/Withdrawals and Expenses

	POST DATE	PAR VALUE	TOTAL
TOWN OF PARADISE			
CUSTODY FEE			
	01/23/2026	(1,026.53)	(1,026.53)
	02/25/2026	(953.60)	(953.60)
	03/25/2026	(992.89)	(992.89)
CUSTODY FEE TOTAL		(2,973.02)	(2,973.02)
MANAGEMENT FEE			
	01/28/2026	(5,500.00)	(5,500.00)
	02/25/2026	(5,500.00)	(5,500.00)
	03/30/2026	(5,500.00)	(5,500.00)
MANAGEMENT FEE TOTAL		(16,500.00)	(16,500.00)

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133ERAK7	FED FARM CR BNKS 4.375 04/10/29	04/10/2026	54,687.50
742651DZ2	PEFCO 3.900 10/15/27	04/15/2026	33,150.00
166756BJ4	CHEVRON USA 4.300 10/15/30 '30	04/15/2026	72,263.89
931142FB4	WALMART 3.900 04/15/28 '28	04/15/2026	42,900.00
02582JKV1	AXCMT-254-A	04/15/2026	4,575.92
344930AD4	FCAOT-23B-A3	04/15/2026	7,245.18
05522RDJ4	BACCT-241-A	04/15/2026	6,162.50
44935JAD8	HART-25C-A3	04/15/2026	13,741.67
3140LLEB3	FN BS9129	04/25/2026	4,725.35
3140Q0AJ1	FN BZ4508	04/25/2026	8,397.99
3132XKTY3	FH WN5066	04/25/2026	10,695.00
3132XFRD2	FH WN1383	04/25/2026	8,860.83
3140Q1JZ4	FN BZ5679	04/25/2026	8,960.51
3140Q2C97	FN BZ6395	04/25/2026	9,630.45
3140HUFK7	FN BL2869	04/25/2026	7,207.50
3137FQK77	FH-KC07-A7	04/27/2026	4,043.82
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	04/27/2026	7,521.67
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	04/27/2026	11,545.00
3137FMU67	FH-K735-A2	04/27/2026	3,628.13
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	04/27/2026	3,331.25
91282CMZ1	US TREASURY 3.875 04/30/30	04/30/2026	67,812.50
APR 2026 TOTAL			391,086.65
21969AAE2	CORONA 1.361 05/01/26	05/01/2026	(6,336.75)
21969AAE2	CORONA 1.361 05/01/26	05/01/2026	13,099.63
166764BY5	CHEVRON 2.236 05/11/30 '30	05/11/2026	16,770.00
344930AD4	FCAOT-23B-A3	05/15/2026	6,505.02
02582JKV1	AXCMT-254-A	05/15/2026	4,575.92
05522RDJ4	BACCT-241-A	05/15/2026	6,162.50

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
44935JAD8	HART-25C-A3	05/15/2026	13,741.67
91412G2Y0	UNIVERSITY CALIF REVS 3.039 05/15/27	05/15/2026	30,390.00
912828X88	US TREASURY 2.375 05/15/27	05/15/2026	34,437.50
30303M8L9	META PLATFORMS 4.600 05/15/28 '28	05/15/2026	69,000.00
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	05/25/2026	3,331.25
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	05/25/2026	10,124.65
3140Q1JZ4	FN BZ5679	05/25/2026	8,666.24
3132XKTY3	FH WN5066	05/25/2026	10,343.72
3137FQK77	FH-KC07-A7	05/25/2026	4,043.82
3140Q2C97	FN BZ6395	05/25/2026	9,327.49
3140LLEB3	FN BS9129	05/25/2026	4,589.48
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	05/25/2026	11,545.00
3137FMU67	FH-K735-A2	05/25/2026	35,297.30
3137FMU67	FH-K735-A2	05/25/2026	3,226.21
3140HUFK7	FN BL2869	05/25/2026	6,953.93
3132XFRD2	FH WN1383	05/25/2026	8,569.80
3140Q0AJ1	FN BZ4508	05/25/2026	8,148.62
MAY 2026 TOTAL			312,512.97
157432MH5	CHAFFEY CMNTY COLLEGE DIST 4.530 06/01/29	06/01/2026	22,650.00
20772KNX3	CONNECTICUT ST 1:123 06/01/26	06/01/2026	(13,090.00)
157432MG7	CHAFFEY CMNTY COLLEGE DIST 4.450 06/01/28	06/01/2026	23,918.75
91282CMA6	US TREASURY 4.125 11/30/29	06/01/2026	54,656.25
91282CFZ9	US TREASURY 3.875 11/30/27	06/01/2026	54,250.00
57636QAM6	MASTERCARD 2.950 06/01/29 '29	06/01/2026	39,825.00
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	06/01/2026	2,999.30
20772KNX3	CONNECTICUT ST 1:123 06/01/26	06/01/2026	12,353.00
80182AAE9	SANTA CRUZ CNTY CALIF PENSI 1.024 06/01/26	06/01/2026	10,931.20
023135BS4	AMAZON.COM 1.500 06/03/30 '30	06/03/2026	30,000.00

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3130ATUS4	FHLBANKS 4.250 12/10/27	06/10/2026	14,875.00
05522RDJ4	BACCT-241-A	06/15/2026	6,162.50
44935JAD8	HART-25C-A3	06/15/2026	13,741.67
344930AD4	FCAOT-23B-A3	06/15/2026	5,868.27
02582JKV1	AXCMT-254-A	06/15/2026	4,575.92
3133EPNH4	FED FARM CR BNKS 3.875 06/21/28	06/22/2026	21,312.50
3140LLEB3	FN BS9129	06/25/2026	4,589.47
3132XFRD2	FH WN1383	06/25/2026	8,565.28
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	06/25/2026	11,545.00
3140HUFK7	FN BL2869	06/25/2026	6,934.21
3140Q1JZ4	FN BZ5679	06/25/2026	8,661.71
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	06/25/2026	3,331.25
3132XKTY3	FH WN5066	06/25/2026	10,338.26
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	06/25/2026	10,124.65
3137FQK77	FH-KC07-A7	06/25/2026	4,043.82
3140Q0AJ1	FN BZ4508	06/25/2026	8,152.12
3140Q2C97	FN BZ6395	06/25/2026	9,326.93
91282CPR6	US TREASURY 3.625 12/31/30	06/30/2026	45,312.50
3130AMWE8	FHLBANKS 2.000 06/30/28 '26	06/30/2026	20,000.00
91282CHK0	US TREASURY 4.000 06/30/28	06/30/2026	50,000.00
91282CJR3	US TREASURY 3.750 12/31/28	06/30/2026	37,500.00
91282CEW7	US TREASURY 3.250 06/30/27	06/30/2026	40,625.00
JUN 2026 TOTAL			584,079.56
254687FX9	WALT DISNEY 2.650 01/13/31	07/13/2026	39,750.00
7954507A7	SALLIE MAE BNK 1.000 07/14/26	07/14/2026	1,229.81
7954507A7	SALLIE MAE BNK 1.000 07/14/26	07/14/2026	1,240.00
344930AD4	FCAOT-23B-A3	07/15/2026	5,241.83
742651DY5	PEFCO 1.400 07/15/28	07/15/2026	20,475.00

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
02582JKV1	AXCMT-254-A	07/15/2026	4,575.92
05522RDJ4	BACCT-241-A	07/15/2026	6,162.50
44935JAD8	HART-25C-A3	07/15/2026	13,741.67
713448FX1	PEPSICO 4.500 07/17/29 '29	07/17/2026	26,550.00
63873KGP6	NATIXIS NY 07/23/26	07/23/2026	63,666.67
3140HUFK7	FN BL2869	07/27/2026	6,906.70
3140LLEB3	FN BS9129	07/27/2026	4,576.84
3132XFRD2	FH WN1383	07/27/2026	8,559.43
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	07/27/2026	11,545.00
742718FZ7	PROCTER GAMBLE 3.950 01/26/28	07/27/2026	39,203.75
3140Q0AJ1	FN BZ4508	07/27/2026	8,141.35
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	07/27/2026	3,331.25
3140Q1JZ4	FN BZ5679	07/27/2026	8,655.84
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	07/27/2026	10,124.65
3132XKTY3	FH WN5066	07/27/2026	10,331.19
3137FQK77	FH-KC07-A7	07/27/2026	4,043.82
3140Q2C97	FN BZ6395	07/27/2026	9,318.42
48128GU99	JP MORGAN 1.250 07/31/27 '26 MTN	07/31/2026	15,625.00
91282CHQ7	US TREASURY 4.125 07/31/28	07/31/2026	51,562.50
JUL 2026 TOTAL			374,559.14
696735QQ5	PALMDALE CALIF SCH DIST 1.071 08/01/26	08/03/2026	1,338.75
13063DC48	CALIFORNIA STATE 1.700 02/01/28	08/03/2026	7,650.00
20056XAC2	COMMERCE CALIF PENSION OBLI 1.212 08/01/26	08/03/2026	3,181.50
13063EGT7	CALIFORNIA STATE 4.500 08/01/29	08/03/2026	38,250.00
918608UN8	VACAVILLE CALIF UNI SCH DIS 1.457 08/01/27	08/03/2026	2,549.75
713448GB8	PEPSICO 4.600 02/07/30 '30	08/07/2026	28,750.00
037833ED8	APPLE 1.650 02/08/31 '30	08/10/2026	9,157.50
037833CJ7	APPLE 3.350 02/09/27 '26	08/10/2026	25,125.00

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
344930AD4	FCAOT-23B-A3	08/17/2026	4,627.52
4581X0EN4	IDB 4.125 02/15/29 MTN	08/17/2026	68,268.75
02079KBK2	ALPHABET 4.100 02/15/31 '31	08/17/2026	41,455.56
74432BBC1	PRUDENTIAL FINL 4.000 08/15/27 MTN	08/17/2026	57,920.00
02582JKV1	AXCMT-254-A	08/17/2026	4,575.92
05522RDJ4	BACCT-241-A	08/17/2026	6,162.50
44935JAD8	HART-25C-A3	08/17/2026	13,741.67
17275RBX9	CISCO SYSTEMS 4.750 02/24/30 '30	08/24/2026	47,500.00
3132XKTY3	FH WN5066	08/25/2026	10,324.95
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	08/25/2026	10,124.65
3137FQK77	FH-KC07-A7	08/25/2026	4,043.82
3140Q2C97	FN BZ6395	08/25/2026	9,314.67
3132XFRD2	FH WN1383	08/25/2026	8,554.26
3140Q1JZ4	FN BZ5679	08/25/2026	8,650.66
3140Q0AJ1	FN BZ4508	08/25/2026	8,139.33
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	08/25/2026	11,545.00
3140LLEB3	FN BS9129	08/25/2026	4,574.98
3140HUFK7	FN BL2869	08/25/2026	6,880.55
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	08/25/2026	3,331.25
3133EP4A0	FED FARM CR BNKS 4.250 02/28/29	08/28/2026	21,250.00
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	9,375.00
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	18,945.31
91282CHX2	US TREASURY 4.375 08/31/28	08/31/2026	44,843.75
91282CGP0	US TREASURY 4.000 02/29/28	08/31/2026	44,500.00
91282CFH9	US TREASURY 3.125 08/31/27	08/31/2026	35,937.50
AUG 2026 TOTAL			620,590.09
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	09/01/2026	45,500.00
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	09/08/2026	17,625.00

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	09/08/2026	1,120.50
38149MZJ5	GOLDMAN BANK USA 1.050 09/08/26	09/08/2026	1,317.99
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	09/14/2026	(6,275.00)
14913R2Q9	CTRPLLR FIN SERV 1.150 09/14/26 MTN	09/14/2026	14,375.00
44935JAD8	HART-25C-A3	09/15/2026	13,741.67
02582JKV1	AXCMT-254-A	09/15/2026	4,575.92
05522RDJ4	BACCT-241-A	09/15/2026	6,162.50
344930AD4	FCAOT-23B-A3	09/15/2026	4,075.35
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	09/22/2026	26,687.50
3140LLEB3	FN BS9129	09/25/2026	4,570.16
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	09/25/2026	11,545.00
3140Q0AJ1	FN BZ4508	09/25/2026	8,134.42
3140Q1JZ4	FN BZ5679	09/25/2026	8,644.88
3140HUFK7	FN BL2869	09/25/2026	6,849.16
3132XKTY3	FH WN5066	09/25/2026	10,317.98
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	09/25/2026	3,331.25
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	09/25/2026	10,124.65
3137FQK77	FH-KC07-A7	09/25/2026	4,043.82
3132XFRD2	FH WN1383	09/25/2026	8,548.50
3140Q2C97	FN BZ6395	09/25/2026	9,309.03
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2026	58,390.63
91282CFL0	US TREASURY 3.875 09/30/29	09/30/2026	65,875.00
91282CQG9	US TREASURY 3.875 03/31/31	09/30/2026	58,125.00
91282CKG5	US TREASURY 4.125 03/31/29	09/30/2026	51,562.50
91282CFM8	US TREASURY 4.125 09/30/27	09/30/2026	19,593.75
09659CJW9	BNP PARIBAS NY 09/30/26	09/30/2026	71,999.28
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2026	62,000.00
SEP 2026 TOTAL			601,871.43

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133ERAK7	FED FARM CR BNKS 4.375 04/10/29	10/13/2026	54,687.50
931142FB4	WALMART 3.900 04/15/28 '28	10/15/2026	42,900.00
02582JKV1	AXCMT-254-A	10/15/2026	4,575.92
05522RDJ4	BACCT-241-A	10/15/2026	6,162.50
44935JAD8	HART-25C-A3	10/15/2026	13,741.67
344930AD4	FCAOT-23B-A3	10/15/2026	3,533.65
742651DZ2	PEFCO 3.900 10/15/27	10/15/2026	33,150.00
166756BJ4	CHEVRON USA 4.300 10/15/30 '30	10/15/2026	53,750.00
3137FQK77	FH-KC07-A7	10/25/2026	65,272.46
3140Q2C97	FN BZ6395	10/26/2026	9,308.44
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	10/26/2026	11,545.00
3137FQK77	FH-KC07-A7	10/26/2026	2,097.18
3140LLEB3	FN BS9129	10/26/2026	4,567.91
3140HUFK7	FN BL2869	10/26/2026	6,813.74
3132XKTY3	FH WN5066	10/26/2026	10,310.68
3140Q1JZ4	FN BZ5679	10/26/2026	8,638.82
3132XFRD2	FH WN1383	10/26/2026	8,542.45
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	10/26/2026	3,331.25
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	10/26/2026	10,124.65
3140Q0AJ1	FN BZ4508	10/26/2026	8,139.37
OCT 2026 TOTAL			361,193.17
91282CMZ1	US TREASURY 3.875 04/30/30	11/02/2026	67,812.50
53948BL31	LLOYDS BK NY BR 11/03/26	11/03/2026	80,767.50
09659CLA4	BNP PARIBAS NY 11/10/26	11/10/2026	90,389.03
166764BY5	CHEVRON 2.236 05/11/30 '30	11/12/2026	16,770.00
91412G2Y0	UNIVERSITY CALIF REVS 3.039 05/15/27	11/16/2026	30,390.00
912828X88	US TREASURY 2.375 05/15/27	11/16/2026	34,437.50
30303M8L9	META PLATFORMS 4.600 05/15/28 '28	11/16/2026	69,000.00

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
02582JKV1	AXCMT-254-A	11/16/2026	4,575.92
05522RDJ4	BACCT-241-A	11/16/2026	6,162.50
344930AD4	FCAOT-23B-A3	11/16/2026	3,012.29
44935JAD8	HART-25C-A3	11/16/2026	13,741.67
3140Q2C97	FN BZ6395	11/25/2026	9,288.58
3140Q0AJ1	FN BZ4508	11/25/2026	8,110.63
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	11/25/2026	11,545.00
3132XKTY3	FH WN5066	11/25/2026	10,301.15
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	11/25/2026	3,331.25
3140LLEB3	FN BS9129	11/25/2026	4,527.66
3140Q1JZ4	FN BZ5679	11/25/2026	8,630.90
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	11/25/2026	10,124.65
3140HUFK7	FN BL2869	11/25/2026	6,764.11
3132XFRD2	FH WN1383	11/25/2026	8,534.56
91282CMA6	US TREASURY 4.125 11/30/29	11/30/2026	54,656.25
91282CFZ9	US TREASURY 3.875 11/30/27	11/30/2026	54,250.00
NOV 2026 TOTAL			607,123.65
57636QAM6	MASTERCARD 2.950 06/01/29 '29	12/01/2026	39,825.00
157432MH5	CHAFFEY CMNTY COLLEGE DIST 4.530 06/01/29	12/01/2026	22,650.00
157432MG7	CHAFFEY CMNTY COLLEGE DIST 4.450 06/01/28	12/01/2026	23,918.75
023135BS4	AMAZON.COM 1.500 06/03/30 '30	12/03/2026	30,000.00
3130ATUS4	FHLBANKS 4.250 12/10/27	12/10/2026	14,875.00
344930AD4	FCAOT-23B-A3	12/15/2026	2,502.43
02582JKV1	AXCMT-254-A	12/15/2026	4,575.92
05522RDJ4	BACCT-241-A	12/15/2026	6,162.50
44935JAD8	HART-25C-A3	12/15/2026	13,741.67
3133EPNH4	FED FARM CR BNKS 3.875 06/21/28	12/21/2026	21,312.50
3140Q1JZ4	FN BZ5679	12/25/2026	8,625.76

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3140Q2C97	FN BZ6395	12/25/2026	9,285.85
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	12/25/2026	3,331.25
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	12/25/2026	10,124.65
3140Q0AJ1	FN BZ4508	12/25/2026	8,110.76
3140HUFK7	FN BL2869	12/25/2026	6,729.43
3140LLEB3	FN BS9129	12/25/2026	4,518.65
3132XFRD2	FH WN1383	12/25/2026	8,529.44
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	12/25/2026	11,545.00
3132XKTY3	FH WN5066	12/25/2026	10,294.95
3130AMWE8	FHLBANKS 2.000 06/30/28 '26	12/30/2026	20,000.00
91282CEW7	US TREASURY 3.250 06/30/27	12/31/2026	40,625.00
91282CPR6	US TREASURY 3.625 12/31/30	12/31/2026	45,312.50
91282CHK0	US TREASURY 4.000 06/30/28	12/31/2026	50,000.00
91282CJR3	US TREASURY 3.750 12/31/28	12/31/2026	37,500.00
DEC 2026 TOTAL			454,097.00
254687FX9	WALT DISNEY 2.650 01/13/31	01/13/2027	39,750.00
02582JKV1	AXCMT-254-A	01/15/2027	4,575.92
05522RDJ4	BACCT-241-A	01/15/2027	6,162.50
44935JAD8	HART-25C-A3	01/15/2027	13,741.67
344930AD4	FCAOT-23B-A3	01/15/2027	2,013.80
742651DY5	PEFCO 1.400 07/15/28	01/15/2027	20,475.00
713448FX1	PEPSICO 4.500 07/17/29 '29	01/19/2027	26,550.00
3140Q2C97	FN BZ6395	01/25/2027	9,272.08
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	01/25/2027	11,545.00
3132XFRD2	FH WN1383	01/25/2027	8,523.33
3140Q0AJ1	FN BZ4508	01/25/2027	8,092.15
3140HUFK7	FN BL2869	01/25/2027	6,685.00
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	01/25/2027	3,331.25

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3140LLEB3	FN BS9129	01/25/2027	4,483.69
3140Q1JZ4	FN BZ5679	01/25/2027	8,619.63
3132XKTY3	FH WN5066	01/25/2027	10,287.57
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	01/25/2027	10,124.65
742718FZ7	PROCTER GAMBLE 3.950 01/26/28	01/26/2027	39,203.75
JAN 2027 TOTAL			233,436.97
48128GU99	JP MORGAN 1.250 07/31/27 '26 MTN	02/01/2027	15,625.00
13063DC48	CALIFORNIA STATE 1.700 02/01/28	02/01/2027	7,650.00
91282CHQ7	US TREASURY 4.125 07/31/28	02/01/2027	51,562.50
13063EGT7	CALIFORNIA STATE 4.500 08/01/29	02/01/2027	38,250.00
918608UN8	VACAVILLE CALIF UNI SCH DIS 1.457 08/01/27	02/01/2027	2,549.75
037833ED8	APPLE 1.650 02/08/31 '30	02/08/2027	9,157.50
713448GB8	PEPSICO 4.600 02/07/30 '30	02/08/2027	28,750.00
037833CJ7	APPLE 3.350 02/09/27 '26	02/09/2027	23,715.00
037833CJ7	APPLE 3.350 02/09/27 '26	02/09/2027	25,125.00
05522RDJ4	BACCT-241-A	02/15/2027	6,162.50
344930AD4	FCAOT-23B-A3	02/15/2027	1,535.86
44935JAD8	HART-25C-A3	02/15/2027	13,741.67
4581X0EN4	IDB 4.125 02/15/29 MTN	02/16/2027	68,268.75
02079KBK2	ALPHABET 4.100 02/15/31 '31	02/16/2027	41,000.00
74432BBC1	PRUDENTIAL FINL 4.000 08/15/27 MTN	02/16/2027	57,920.00
02582JKV1	AXCMT-254-A	02/16/2027	4,575.92
17275RBX9	CISCO SYSTEMS 4.750 02/24/30 '30	02/24/2027	47,500.00
3132XFRD2	FH WN1383	02/25/2027	8,518.69
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	02/25/2027	11,545.00
3140LLEB3	FN BS9129	02/25/2027	4,458.46
3140Q1JZ4	FN BZ5679	02/25/2027	8,614.98
3137FJEH8	FHMS K-081A2 3.9 08/25/2028	02/25/2027	3,331.25

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3140Q2C97	FN BZ6395	02/25/2027	9,263.92
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	02/25/2027	10,124.65
3140HUFK7	FN BL2869	02/25/2027	6,648.77
3140Q0AJ1	FN BZ4508	02/25/2027	8,082.32
3132XKTY3	FH WN5066	02/25/2027	10,281.97
FEB 2027 TOTAL			523,959.43
91282CFH9	US TREASURY 3.125 08/31/27	03/01/2027	35,937.50
3133EP4A0	FED FARM CR BNKS 4.250 02/28/29	03/01/2027	21,250.00
478160DH4	JOHNSON&JOHNSON 4.550 03/01/28 '28	03/01/2027	45,500.00
91282CHX2	US TREASURY 4.375 08/31/28	03/01/2027	44,843.75
91282CGP0	US TREASURY 4.000 02/29/28	03/01/2027	44,500.00
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	03/08/2027	2,655.00
24422EWD7	JOHN DEERE CAP 2.350 03/08/27 MTN	03/08/2027	17,625.00
02582JKV1	AXCMT-254-A	03/15/2027	4,575.92
05522RDJ4	BACCT-241-A	03/15/2027	6,162.50
44935JAD8	HART-25C-A3	03/15/2027	13,741.67
344930AD4	FCAOT-23B-A3	03/15/2027	1,064.41
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	03/22/2027	26,687.50
89236TJZ9	TOYOTA MOTOR CRD 3.050 03/22/27 MTN	03/22/2027	(7,752.50)
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	03/25/2027	3,331.25
3140Q0AJ1	FN BZ4508	03/25/2027	8,081.97
3140Q2C97	FN BZ6395	03/25/2027	9,261.39
3137HLJA1	FHMS K-540 A2 4.513 02/25/2030	03/25/2027	10,124.65
3140LLEB3	FN BS9129	03/25/2027	4,443.52
3132XFRD2	FH WN1383	03/25/2027	8,514.52
3140HUFK7	FN BL2869	03/25/2027	6,613.75
3137HFF59	FHMS K-527 A2 4.618 07/25/2029	03/25/2027	11,545.00
3140Q1JZ4	FN BZ5679	03/25/2027	8,610.80

Projected Income

For the Period April 01, 2026 to March 31, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3132XKTY3	FH WN5066	03/25/2027	10,276.93
91282CJA0	US TREASURY 4.625 09/30/28	03/31/2027	58,390.63
91282CFL0	US TREASURY 3.875 09/30/29	03/31/2027	65,875.00
91282CQG9	US TREASURY 3.875 03/31/31	03/31/2027	58,125.00
91282CKG5	US TREASURY 4.125 03/31/29	03/31/2027	51,562.50
91282CFM8	US TREASURY 4.125 09/30/27	03/31/2027	19,593.75
91282CMU2	US TREASURY 4.000 03/31/30	03/31/2027	62,000.00
MAR 2027 TOTAL			653,141.40
GRAND TOTAL			5,717,651.46

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Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 2(e)

ORIGINATED BY: Tony Lindsey, CDD Director
Jason Finney, Fire Chief
REVIEWED BY: Michael O'Brien, Interim Town Manager
Scott Huber, Town Attorney
SUBJECT: Approve and adopt a resolution accepting the SB 1205
Mandated Inspection Report.

LONG-TERM RECOVERY PLAN: NA

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise acknowledging receipt of a report made by the Fire Chief of the Paradise Fire Department regarding the inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code."

Background:

In 2018, California enacted Senate Bill 1205 (SB 1205) in response to the tragic Ghost Ship Fire in Oakland in December 2016, which highlighted deficiencies in the state's fire safety laws and the effectiveness of fire inspections. This legislation amended the California Health and Safety Code to require annual inspections and reporting for facilities already subject to inspection mandates, such as schools (both public and private), and to extend these requirements to include hotels, motels, lodging houses, and apartments. Additionally, the law mandates annual reporting on inspection findings, requiring governing bodies to formally accept these reports and adopt a resolution or similar action to document the acceptance of the findings.

Before the enactment of SB 1205, California Health and Safety Code Sections 13146.2 and 13146.3 required fire departments to provide fire protection services and conduct annual inspections in various buildings, including hotels, motels, lodging houses, apartment houses, and public and private schools, however, these sections did not specify requirements for reporting or demonstrating compliance, which SB 1205 addressed by mandating detailed annual reporting and compliance demonstrations.

Adopting this Resolution, the Town of Paradise ensures compliance with California Health and Safety Code Sections 13146.2 and 13146.3 and fulfills the state-mandated inspections outlined above. It's worth noting that while the law doesn't outline specific penalties, adherence to these regulations is crucial for maintaining safety standards.

Analysis:

The Paradise Fire Prevention Division is accountable for conducting 52 occupancy inspections within the Town of Paradise. Among these, 11 fall under Group E Occupancies, 1 is classified as an I Occupancy, and the remaining 40 are categorized as Group R Occupancies. All inspections are designated priority fire prevention measures and are subject to compulsory annual reporting to the Paradise Town Council. For the fiscal year 2024/2025, the total of 52 inspections excludes numerous re-inspections. Staff members consistently perform re-inspections in response to deficiencies noted during initial inspections. During this reporting period, Fire Prevention personnel completed all 52 priority building inspections, achieving a 100% compliance rate.

By adopting this resolution, the Town of Paradise ensures compliance with California Health and Safety Code Sections 13146.2 and 13146.3 and meets the state-mandated inspections as outlined. Although the law does not specify penalties for non-compliance, adherence to these regulations is critical for upholding safety standards. Additionally, accepting this compliance report and adopting the recommended resolution satisfies the statutory obligations set forth in California Health and Safety Code Sections 13146.2, 13146.3, and 13146.4, as amended by SB 1205.

Financial Impact:

No financial impacts are associated with accepting and filing this report.

Attachment:

Resolution of the Town Council of the Town of Paradise acknowledging receipt of the Fire Chief's annual report.

**TOWN OF PARADISE
RESOLUTION NO. 2026-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE
PARADISE FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN
OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH
OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA
HEALTH AND SAFETY CODE.**

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018 and became effective on September 27, 2018; and,

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 require all fire departments, including the Paradise Fire Department, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided; and,

WHEREAS, California Health & Safety Code Section 13146.2 requires all fire departments, including the Paradise Fire Department, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3; and,

WHEREAS, the Council of the Town of Paradise intends this Resolution to fulfill the requirements of the California Health and Safety Code regarding the acknowledgment of the Paradise Fire Department's compliance with California Health and Safety Code Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise that said Council expressly acknowledges the measure of compliance of the Paradise Fire Department with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the Town of Paradise, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those of public and private schools used by more than six persons at any one time for educational purposes, from kindergarten through 12th grade. Eleven Group E occupancies, buildings, structures, and facilities are located within the Town of Paradise.

During the 2025/2026 fiscal year, the Paradise Fire Prevention staff completed the annual inspection of 11 Group E occupancies, buildings, structures, and facilities. This represents a 100% compliance rate for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES:

For this Resolution, Residential Group R occupancies generally include sleeping units, such as hotels, motels, and apartments (with three or more units), as well as other residential occupancies, including several residential care facilities. These residential care facilities have

several different sub-classifications, and they may contain residents or clients with a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, and other conditions. The residents may also be non-ambulatory or bedridden. Within the Town of Paradise, there are 40 Group R (and their associated subcategories) occupancies of this nature.

During the 2025/2026 fiscal year, the Paradise Fire Prevention staff completed the annual inspection of 40 Group R occupancies, buildings, structures, and facilities. This represents a 100% compliance rate for this reporting period.

C. INSTITUTIONAL GROUP I OCCUPANCIES

Institutional Group I occupancies, for this Resolution, are generally those where the use of a building or structure is to provide care or supervision to persons who are incapable of self-preservation without physical assistance, in which persons are detained for penal or correctional purposes, or in which the liberty of the occupants is restricted. Within the District lies 1 known Group I occupancy, building, structure, and facility.

During the fiscal year 2025/2026, the Paradise Fire Prevention staff completed the annual inspection of 1 Group I occupancies, buildings, structures, and facilities. This is a compliance rate of 100% for this reporting period.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of May 2026, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 2(f)

ORIGINATED BY: Scott E. Huber, Town Attorney
REVIEWED BY: Marc Mattox, Assistant Town Manager
Tony Lindsey, Community Development Director
SUBJECT: Consider Adopting an Ordinance Adopting New Section 15.02.065 of the Paradise Municipal Code and Making Findings of Facts Relating to Building Code Complaints and Establishing Oversight by the Building Division Corrective Action Plan Ad Hoc Advisory Committee
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Consider waiving the second reading of Town Ordinance No. 655 and read by title only; and,
2. Adopt Town Ordinance No. 655, "An Ordinance of the Town of Paradise Adopting New Section 15.02.065 and Making Findings of Facts Relating to Building Code Complaints and Establishing Oversight by the Building Division Corrective Action Plan Ad Hoc Advisory Committee. (ROLL CALL VOTE)

Background:

Following the Camp Fire and the subsequent rebuilding effort, the Town of Paradise has experienced a high volume of construction activity and building permit issuance. As part of this recovery, the Town implemented a Building Division Corrective Action Plan (CAP) to address process improvements and strengthen public confidence in the permitting and inspection process.

In recent years, the Town has received concerns from property owners regarding potential Building Code compliance issues after construction has been completed. With some residents left without other available recourse, there is currently no formalized local procedure for the intake, review, and resolution of post-construction Building Code complaints for issues that were discovered after the issuance of a building permit.

The proposed ordinance establishes a structured process for submitting, reviewing, and resolving such complaints, including the use of an independent third-party reviewer and oversight by the CAP Ad Hoc Advisory Committee.

Analysis:

The proposed ordinance adds Section 15.02.065 to the Paradise Municipal Code to create a formal Building Code complaint procedure to resolve building code issues discovered after issuance of an occupancy permit, but with sufficient due process protections for building permit applicants. Key components of the ordinance include:

- Centralized Complaint Intake: Complaints must be submitted through the Town’s CAP Community Intake Form, ensuring consistency and proper documentation.
- Independent Review Process: A third-party Independent Reviewer evaluates complaints, determines whether a potential Building Code violation exists, and issues findings.
- Notice and Response: Permit Applicants are provided notice of complaints and an opportunity to respond with evidence prior to any determination.
- Inspection Authority: The Independent Reviewer may conduct inspections with participation from both the property owner and Permit Applicant.
- Formal Determination and Appeal: The Independent Reviewer issues a Notice of Determination (NOD), which may be appealed to the Town Council for final consideration.
- Accountability Mechanism (“Strikes”): Verified violations may result in a “Strike” against a Permit Applicant. Accumulation of two active Strikes may result in suspension or denial of permits until violations are corrected.

This ordinance is intended to enhance transparency, provide due process to all parties, and ensure that any Building Code compliance issues are addressed in a fair and consistent manner. It also reinforces accountability among building permit holders by preventing issuance of additional building permits for repeat violators. In addition, the ordinance clarifies that the CAP Ad Hoc Advisory Committee will serve in an oversight and advisory capacity, ensuring alignment with the Town’s broader corrective action efforts.

Financial Impact:

Unknown at this time. This will depend in large part on the volume of complaints submitted and the amount of time needed by the Independent Reviewer.

**TOWN OF PARADISE
ORDINANCE NO. ____**

**AN ORDINANCE OF THE TOWN OF PARADISE ADOPTING NEW SECTION 15.02.065 AND
MAKING FINDINGS OF FACTS RELATING TO BUILDING CODE COMPLAINTS AND
ESTABLISHING OVERSIGHT BY THE BUILDING DIVISION CORRECTIVE
ACTION PLAN AD HOC ADVISORY COMMITTEE**

The Town Council of the Town of Paradise, State of California does hereby **ORDAIN AS FOLLOWS:**

SECTION 1. Findings. The Town Council finds and declares as follows:

- a) Under Article XI, Section 7 of the California Constitution local agencies may make and enforce all local, police, sanitary and other ordinances within their jurisdiction, provided they do not conflict with general state laws; and
- b) The Town Council of Paradise hereby finds that the public health, safety, and welfare of the Town of Paradise will be best protected and served by ensuring that all buildings, structures, electrical, gas, mechanical, and plumbing systems comply with the Paradise Municipal Code which adopted and incorporated several sections of the California Building Standards Code (California Code of Regulations, Title 24); and
- c) The Town Council of the Town of Paradise desires to set forth certain procedures to ensure the enforcement of the Building Code by creating a system to process, review and manage complaints alleging violations of the Building Code.

SECTION 2. Section 15.02.065 is added to the Paradise Municipal Code as follows:

15.02.065 Building Code Complaint Procedure; Review and Determination by the Independent Reviewer.

A. Definitions

1. Building Code – The Paradise Municipal Code applicable to buildings and construction, including but not limited to Title 15 of the Paradise Municipal Code.

2. Permit Applicant (PA) – the individual or entity that applied for and was issued a permit for the construction of the building, structure, electrical, gas, mechanical, or plumbing system. In the event the Permit Applicant is an entity, the principals and signatory on the permit application shall be deemed to be Permit Applicants, as well as the entity.

3. Building Division Corrective Action Plan (CAP) Ad Hoc Advisory Committee – The CAP Ad Hoc Advisory Committee shall serve as an advisory and oversight body for the Building Code complaint process, consistent with the Town’s Building Division Corrective Action Plan. The Committee shall not serve as the primary decision-making body for technical determinations of Building Code compliance, however, will support and facilitate Independent Reviews while monitoring the overall intent of this ordinance.

4. Independent Reviewer – The Independent Reviewer shall be a third-party consultant retained by the Town responsible for the objective review of complaints, evidence,

inspections, and issuance of Notices of Determination regarding Building Code compliance. The Independent Reviewer shall not have had a primary role in supporting or facilitating the course of construction of the subject complaint.

5. Strike – a Strike is a finding against a Permit Applicant (PA) that a Building Code complaint has been deemed founded following the issuance of a Notice of Determination and an appeal by a Permit Applicant, or a failure to timely file an appeal, as outlined in this section. Only one Strike may be in effect for each Assessor’s Parcel Number. A Strike shall be removed or inactivated only by remediation of the Building Code violations, which shall be confirmed in writing by the Building Official as outlined in this Section.

B. Every building permit granted under this title or any section hereof is granted and accepted by all parties with the express understanding that the building, structure, electrical, gas, mechanical, or plumbing system must meet the requirements of the Building Code. Following issuance of the building permit, and for a period of 10 years thereafter, if a property owner suspects the PA did not adhere to the Building Code, a complaint shall be submitted through the Town’s CAP Community Intake Form as the exclusive initial point of contact. Complaints submitted outside of the CAP Intake process shall not be accepted.. The complaint must include: the location of the building, structure, electrical, gas, mechanical, or plumbing system, the nature of the alleged violation, and efforts the property owner has undertaken to obtain relief from the PA prior to submitting the complaint. Town staff shall conduct an initial completeness and eligibility screening and refer qualifying complaints to the Independent Reviewer.

All complaints, reviews, and determinations shall be documented and tracked in accordance with the Town’s Building Division Corrective Action Plan (CAP).

C. The Independent Reviewer shall review all complaints submitted through the CAP Intake Form and determine whether the complaint references a potential violation of the Building Code. Complaints that reference aesthetic issues or issues that do not relate to the requirements of the Building Code will not be considered. If the complaint alleges an issue that may violate the Building Code, the Independent Reviewer shall issue a Notice of Complaint (NOC) that will be sent to the PA. The NOC must include the specific location of the building, structure, electrical, gas, mechanical, or plumbing system that is the subject of the complaint and the section of the Building Code, that has allegedly been violated. Within 10 business days of issuance of the NOC, the PA may respond with an explanation of how the requirements of the Building Code were met or with documentation refuting the allegations in the NOC.

D. After receiving the PA’s response to the NOC, the Independent Reviewer may contact the owner of the building, structure, electrical, gas, mechanical, or plumbing system to schedule an inspection. In the event an inspection is requested, the property owner and the PA shall have the right to have one representative present at the inspection.

E. Within 10 business days following the gathering of evidence as outlined in Paragraphs C and D of this Section, the Independent Reviewer shall review the evidence and issue a written Notice of Determination (NOD), which shall be sent by the Town Clerk to the property owner and PA by regular mail. If the Independent Reviewer determines that the complaint has been unfounded, the complaint will be dismissed. If the Independent Reviewer confirms the existence of a Building Code violation, the NOD must include the specific location of the building, structure, electrical, gas, mechanical, or plumbing system that is the subject of the NOD and the section of the Building Code pertaining to the violation.

F. In the event that a PA disagrees with the NOD, the PA may appeal the determination by submitting a written appeal to the Town Council within 10 calendar days. The appeal shall be submitted to the Town Clerk. The appeal shall include evidence refuting the violation stated in the NOD and demonstrating that the requirements of the Building Code have been met. The Town Council shall review the appeal and all documents reviewed by the Independent Reviewer at a regular or special meeting, at which the property owner and the PA may appear and provide a statement to the Town Council. The statement by the property owner and PA shall not exceed 10 minutes each, unless additional time is needed to address questions by the Town Council.

G. The Town Council may, but is not required to, overturn the NOD issued by the Independent Reviewer by majority vote of the Council Members in attendance at the meeting. In the event that the NOD is overturned, the complaint shall be dismissed as unfounded.

H. Following an appeal by the PA and a failure to overturn the NOD, or in the event that a PA fails to timely file an appeal of an NOD, the PA shall receive a Strike. The Strike shall be active until the PA remediates the Building Code violation to the satisfaction of the Building Official, as defined in Section 2.12.054.

I. If a PA has two or more Strikes in effect that have not been removed or inactivated, all new permit applications for any buildings, structures, electrical, gas, mechanical, or plumbing systems shall be denied and all existing permits in the issued status to the PA will be suspended until all of the active Strikes on the PA's record have been removed.

J. It shall be unlawful for any person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, occupy or maintain any real property, building, structure, or building service equipment or cause or permit the same while the permit is suspended.

SECTION 4. Severability. If any provision of this ordinance or the application thereof to any person or circumstances is for any reason held to be invalid by a court or competent jurisdiction, such provision shall be deemed severable, and the invalidity thereof shall not affect the remaining provisions or other applications of the ordinance, which can be given effect without the invalid provision or application thereof.

SECTION 5. CEQA Exemption. Adoption of this Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21080(b)(3) regarding projects to maintain, repair, restore, or replace property or facilities damaged or destroyed as a result of a declared disaster and Section 21080(b)(4) regarding actions to mitigate or prevent an emergency, and CEQA Guidelines Section 15269(a) regarding maintaining, repairing, restoring, demolishing, or replacing property or facilities damaged or destroyed as a result of a disaster stricken area in which a state of emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act, commencing with Section 8550 of the California Government Code.

SECTION 6. Publication. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this _____ day of _____, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steven Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 2(g)

ORIGINATED BY: Eric Reinbold, Police Chief
REVIEWED BY: Michael O'Brien, Interim Town Manager
Scott E. Huber, Town Attorney
SUBJECT: Declaration of Police Canine Titan as Surplus Property and Agreement for Sale of Canine to Handler
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Declare the police canine, Titan, surplus property and approve Agreement to Release Police Service Dog; or,
2. Provide alternative direction to Town staff.

Background:

The Town of Paradise Police Department has maintained a Police Service Dog program to support law enforcement operations, including patrol, detection, and officer safety functions. As part of this program, a Police Service Dog named Titan has served the Town for several years alongside his assigned handler, Robert Pickering.

Police Service Dogs are specially trained and bonded to their handlers to perform law enforcement duties safely and effectively. Due to the nature of this training and the close working relationship between the dog and handler, reassignment of a Police Service Dog to a new handler can be challenging and, in some cases, impractical.

Officer Pickering is retiring from service with the Town. Given Titan's age, training, and long-term partnership with his handler, the Town has determined that it is not financially or operationally feasible to retrain Titan for service with another officer. Consistent with common law enforcement practices, the Town proposes to declare Titan as surplus property and authorize his transfer to Officer Pickering for retirement placement.

Analysis:

Declaring Titan as surplus property allows the Town to formally remove the Service Dog from active duty and proceed with the transfer of ownership. The proposed agreement provides for the sale of Titan to Officer Pickering for a nominal fee of \$1.00, which is consistent with industry practice for the retirement of police service animals.

Placement of Titan with his handler is considered the most appropriate outcome. Police Service Dogs develop strong bonds with their handlers, and transitioning to a familiar home environment helps ensure the animal's well-being following retirement. Additionally, this approach avoids the costs and risks associated with retraining or reassigning the Service Dog to a new handler.

The agreement outlines the responsibilities of both parties. Officer Pickering will assume full ownership and responsibility for Titan's care, including all associated costs. The agreement also includes indemnification provisions to protect the Town from future liability and establishes conditions regarding the care, use, and potential future transfer of the Service Dog.

Approval of this action will allow for an orderly and humane retirement of Titan, recognize his years of service to the community, and ensure continuity of care through placement with his long-time handler.

Financial Impact:

The Town will receive \$1.00 for the sale of the service dog.

AGREEMENT TO RELEASE POLICE SERVICE DOG

This AGREEMENT TO DECLARE SURPLUS AND TO RELEASE POLICE SERVICE DOG (“Agreement”) is made and entered into this 12th day of May, 2026, by and between the Town of Paradise (“Town”), a municipal corporation, and Robert Pickering, Paradise Police Officer (“Handler”), collectively referred to herein as the “Parties.”

Recitals

WHEREAS, the Town of Paradise Police Department has had on its team a Police Service Dog named Titan (“Service Dog”), who, being 9 ½ years old, the Town hereby declares to be surplus;

WHEREAS, the Town of Paradise Police Department Law Enforcement Manual sets forth the training criteria for Police Canine Teams;

WHEREAS, after Service Dog has provided exemplary service to the Town for many years, Service Dog’s Handler is retiring and it would be financially and practically infeasible to retrain Service Dog to work with a new police officer;

WHEREAS it has been determined that most appropriate placement for Service Dog would be with Handler;

WHEREAS Handler wishes to assume ownership and take possession of Service Dog and Town wishes to divest itself of both ownership and all liability for any and all damages caused by Service Dog; and

WHEREAS upon removal from the Police Canine Team, ownership and responsibility for Service Dog will transfer from the Town to the Handler.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Town agrees to sell Service Dog to Handler for the sum of \$1.00.
2. The Town shall remove Service Dog from Police Canine Team and this agreement shall be effective May 18, 2026.
3. Upon removal, the Town shall relinquish all ownership rights to Service Dog and transfer ownership rights to the Handler.

4. RESPONSIBILITIES

- (a) The Town shall:
 - a. Provide veterinary records in its possession for the Service Dog.
 - b. Pay for any final veterinary exams prior to retirement.

(b) Handler shall:

- a. Accept full responsibility and also agrees to indemnify and hold harmless the Town and its agents, employees, heirs, and assigns for any alleged injury or damage to any person or property that may occur or be caused by Service Dog after the transfer of ownership by the Town, which is effective of the date provided above, including reasonable costs of defending such claims.
- b. Certify they are fully aware of the nature of training the Service Dog received and the nature of work that the Service Dog performed during the period of ownership by the Town and understands the need to provide the Service Dog with suitable shelter and reasonable surroundings in keeping with his training and work experience.
- c. Assume all financial responsibility for Service Dog's care, including food, veterinary care, grooming, boarding, etc.
- d. Maintain proper veterinary care and humane conditions for the Service Dog.
- e. Not sell or give away the Service Dog without written approval of the Town.
- f. Use the Service Dog only as a pet, but may train the Service Dog and enter competitions.
- g. Not use the Service Dog as a detection, rescue or service animal in any capacity without written approval of the Town.

5. GOVERNING LAW AND VENUE. This Agreement shall be governed by the laws of the State of California. Any disputes shall be resolved in the courts of Butte County, California.

6. MODIFICATION. This Agreement may only be modified by a written agreement signed by both parties. This Agreement represents the entire understanding between the parties and supersedes all prior representations understandings or agreements.

7. SEVERABILITY. In the event any term of this Agreement is held invalid by a court of competent jurisdiction or if it is found to be in contravention of any federal or state statute or regulation or town ordinance, the Agreement shall be construed as not containing that portion or term, and the remainder of this Agreement shall remain in full force and effect.

8. SIGNATURES. The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of Handler and Town. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties do hereby agree to the full performance of the terms set forth herein.

BY: _____
Michael O'Brien
Interim Town Manager

BY: _____
Robert Pickering



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 5(a)

ORIGINATED BY: Eric Reinbold, Chief of Police
Scott Huber, Town Attorney

REVIEWED BY: Michael O'Brien, Interim Town Manager

SUBJECT: Introduction of Ord. No. 654 – Annual Renewal of the Military Equipment Ordinance.

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Hold a duly noticed and published public hearing soliciting comments regarding the 2025-2026 military equipment use report and policy; and,
2. Waive the second reading of the Town of Paradise Ordinance No. 654 and read by title only; and,
3. Adopt Town of Paradise Ordinance No. 654 "An Ordinance of the Town Council of the Town of Paradise Renewing Section 9.70 to the Paradise Municipal Code Relating to Military Equipment Use". (ROLL CALL VOTE)

Background:

In early 2022, the Town of Paradise adopted an ordinance and policy which allowed the Paradise Police Department (PPD) to use "military equipment" as defined in Government Code sections 7070 through 7075. These sections of the Government Code also require a public agency that utilizes "military equipment" to provide an annual report on the ownership and use of such equipment. In addition, the Council will consider the approval of the updated Military Equipment policy. The Town Council must review the ordinance at least annually and vote on whether to renew the ordinance at a regular meeting.

Analysis:

Items deemed to be "military equipment" by Government Code sections 7070 through 7075 are used as a component of overall best practices for Law Enforcement Agencies (LEAs) throughout the country. These tools have been tested in the field and are used by LEAs to enhance citizen safety and officer safety. Loss of these items would jeopardize the welfare of citizens and peace officers within the Town of Paradise Police Department.

The term "military equipment" in fact does not necessarily indicate equipment that has been used by the military. Pursuant to Government Code sections 7070 through 7075, items deemed to be "military equipment" include, but are not limited to, unmanned aerial or ground vehicles, armored vehicles, command and control vehicles, pepper balls, less lethal shotguns, less lethal 40mm projectile launchers, long range acoustic devices, and flashbangs.

PPD is committed to using the most up to date tools and equipment to safeguard the citizens of the Town of Paradise. Some of the items deemed to be “military equipment” by Government Code sections 7070 through 7075 are utilized by PPD, and LEAs across the country, in order to specifically reduce risk to community members. These items provide peace officers with the ability to safely resolve volatile situations which otherwise might rise to the level of a lethal force encounter. The items listed in the Military Equipment Use Policy, also provide PPD’s peace officers with vital tools that facilitate compliance with its stringent use of force policy.

An annual report is required pursuant to Government Code sections 7070 through 7075. The report is required to include the following items:

1. A summary of how the Military Equipment was used and the purpose of its use.
2. A summary of any complaints or concerns received concerning the Military Equipment.
3. The results of any internal audits, any information about violations of the Military Equipment Use Policy, and any actions taken in response.
4. The total annual cost for each type of Military Equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the Military Equipment in the calendar year following submission of the annual Military Equipment Report.
5. The quantity possessed for each type of Military Equipment.
6. If the law enforcement agency intends to acquire additional Military Equipment in the next year, the quantity sought for each type of Military Equipment.

The “military equipment” use report has been posted to the Town website at Townofparadise.com and will be brought before Council at the May 13, 2025, Regular Town Council meeting to consider approval of modifications to the Military Equipment Policy. A copy of the Annual Report and Military Equipment Policy is attached.

Financial Impact:

None at this time. Requests for acquisitions of new equipment will come to Council separately.

Attachments:

1. Ordinance No. 654, “An Ordinance of the Town Council of the Town of Paradise Renewing Section 9.70 to the Paradise Municipal Code Relating to Military Equipment Use”
2. Current Military Equipment Use Policy
3. Annual Report on Military Equipment Use

**TOWN OF PARADISE
ORDINANCE NO. 654**

**AN ORDINANCE ADDING SECTION 9.70 TO THE PARADISE MUNICIPAL CODE
RELATING TO MILITARY EQUIPMENT USE**

SECTION 1. Findings. The Town Council of the Town of Paradise finds:

- A. On September 30, 2021, the Governor of the State of California signed into law Assembly Bill 481, relating to the use of military equipment by law enforcement agencies.
- B. Assembly Bill 481, codified at California Government Code sections 7070 through 7075, requires law enforcement agencies to obtain approval of the applicable governing body, by an ordinance adopting a “military equipment” use policy, at a regular meeting held pursuant to open meeting laws, prior to taking certain actions relating to the funding, acquisition, or use of military equipment. The term “military equipment” is defined in California Government Code section 7070.
- C. Assembly Bill 481 allows the governing body of a Town to approve the funding, acquisition, or use of military equipment within its jurisdiction only if it makes specified determinations.
- D. The proposed military equipment use policy enacted by this Ordinance will be maintained by the Paradise Police Department.
- E. The proposed military equipment use policy enacted by this Ordinance will be published prior to enactment, and will be reviewed annually by the Town Council.
- F. The proposed military equipment use policy enacted by this Ordinance meets the requirements of California Government Code section 7070, subdivision (d).

SECTION 2. Chapter 9.70 of the Paradise Municipal Code is added to read as follows:

Chapter 9.70

“MILITARY EQUIPMENT” USE ORDINANCE

Sections:

9.70.010 Name of Ordinance

9.70.020 Definitions

9.70.030 Military Equipment Use Policy Requirement

9.70.040 Use In Exigent Circumstances

9.70.050 Reports on the Use of Controlled Equipment

9.70.060 Enforcement

9.70.070 Whistleblower Protections

9.70.080 Severability

9.70.010 Name of Ordinance

- A. This Ordinance shall be known as the Military Equipment Use Ordinance.

9.70.020 Definitions

- A. “Military Equipment” includes all of the following (pursuant to California Government Code §7070):
 - 1. Unmanned, remotely piloted, powered aerial or ground vehicles.
 - 2. Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.

3. High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
 4. Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
 5. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
 6. Weaponized aircraft, vessels, or vehicles of any kind.
 7. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
 8. Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.
 9. Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
 10. Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
 11. Any firearm or firearm accessory that is designed to launch explosive projectiles.
 12. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
 13. Taser Shockwave, microwave weapons, water cannons, and the Long Range Acoustic Device (LRAD).
 14. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
 15. Any other equipment as determined by a governing body or a state agency to require additional oversight.
 16. Notwithstanding paragraphs (1) through (15), "Military Equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.
- B. "Town" means any department, agency, bureau, and/or subordinate division of the Town of Paradise.
- C. "Police Department" means any division, section, bureau, employee, volunteer and/or contractor of the Town of Paradise Police Department.
- D. "Town Council" means the governing body that is the Town of Paradise Town Council.
- E. "Military Equipment Use Policy" means a publicly released, written document that includes, at a minimum, all of the following:

1. A description of each type of Military Equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the Military Equipment.
 2. The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of Military Equipment.
 3. The fiscal impact of each type of Military Equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment.
 4. The legal and procedural rules that govern each authorized use.
 5. The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of Military Equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the Military Equipment use policy.
 6. The mechanisms to ensure compliance with the Military Equipment use policy, including which independent persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy.
 7. For a law enforcement agency, the procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of Military Equipment, and how the law enforcement agency will ensure that each complaint, concern, or question receives a response in a timely manner.
- F. "Exigent Circumstances" means a law enforcement agency's good faith belief that an emergency involving the danger of, or imminent threat of death or serious physical injury to any person is occurring, has occurred, is about to occur, or may reasonably occur in the near future.
- G. "State agency" means the law enforcement division of every state office, officer, department, division, bureau, board, and commission or other state body or agency, except those agencies provided for in Article IV (except Section 20 thereof) or Article VI of the California Constitution.
- H. "Type" means each item that shares the same manufacturer model number.

9.70.030 Military Equipment Use Policy Requirement

- A. The Paradise Police Department shall obtain approval of the Town Council, by an ordinance adopting a Military Equipment Use Policy (MEUP) at a regular meeting of the Town Council held pursuant to the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable, related to the use of the following:
 1. Requesting Military Equipment made available pursuant to Section 2576a of Title 10 of the United States Code.

2. Seeking funds for Military Equipment, including, but not limited to, applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
 3. Acquiring Military Equipment either permanently or temporarily, including by borrowing or leasing.
 4. Collaborating with another law enforcement agency in the deployment or other use of Military Equipment within the territorial jurisdiction of the Town of Paradise.
 5. Using any new or existing Military Equipment for a purpose, in a manner, or by a person not previously approved by the governing body pursuant to this chapter.
 6. Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of, Military Equipment.
 7. Acquiring Military Equipment through any means not provided by this section.
- B. No later than May 1, 2022, if seeking to continue the use of any Military Equipment that was acquired prior to January 1, 2022, the Paradise Police Department shall commence a Town Council approval process in accordance with this section. If the Town Council does not approve the continuing use of Military Equipment, including by adoption pursuant to a Military Equipment Use Policy submitted pursuant to this code, within 180 days of submission of the proposed Military Equipment Use Policy to Town Council, the Paradise Police Department shall cease its use of the Military Equipment until it receives the approval of Town Council in accordance with this code.
- C. In seeking the approval of Town Council, the Paradise Police Department shall submit a proposed Military Equipment Use Policy to Town Council and make those documents available on the Police Department's internet website at least 30 days prior to any public hearing concerning the Military Equipment at issue.
- D. The governing body shall consider a proposed Military Equipment Use policy as an agenda item for an open session of a regular meeting and provide for public comment in accordance with the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable.
- E. The governing body shall only approve a Military Equipment Use Policy pursuant to this chapter if it determines all of the following:
1. The Military Equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
 2. The proposed Military Equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
 3. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.
 4. Prior Military Equipment use complied with the Military Equipment Use Policy that was in effect at the time, or if prior uses did not comply with the accompanying Military Equipment Use Policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.

- F. In order to facilitate public participation, any proposed or final Military Equipment Use Policy shall be made publicly available on the internet website of the Police Department for as long as the Military Equipment is available for use.
- G. The Town Council shall review any ordinance that it has adopted pursuant to this Chapter approving the funding, acquisition, or use of Military Equipment at least annually and vote on whether to renew the ordinance at a regular meeting held pursuant to the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable.

9.70.040 Use in Exigent Circumstances

- A. Notwithstanding the provisions of this Chapter, the Police Department may acquire, borrow and/or use Military Equipment in Exigent Circumstances without following the requirements of this code. Exigent Circumstances shall be determined by the Paradise Chief of Police in his or her absolute and sole discretion.
- B. If the Police Department acquires, borrows, and/or uses Military Equipment in Exigent Circumstances, in accordance with this section, it must take all of the following actions:
 - 1. Provide written notice of that acquisition or use to the Town Council within 30 days following the commencement of such Exigent Circumstance, unless such information is confidential or privileged under local, state or federal law.
 - 2. If it is anticipated that the use will continue beyond the Exigent Circumstance, submit a proposed amended Military Equipment Use Policy to the Town Council within 90 days following the borrowing, acquisition and/or use, and receive approval, as applicable, from the Town Council.
 - 3. Include the Military Equipment in the Police Department's next annual Military Equipment Report.

9.70.050 Reports on the Use of Military Equipment.

- A. The Police Department shall submit to Town Council an annual Military Equipment Report for each type of Military Equipment approved by the Town Council within one year of approval, and annually thereafter for as long as the Military Equipment is available for use.
- B. The Police Department shall also make each annual Military Equipment Report required by this section publicly available on its internet website for as long as the Military Equipment is available for use.
- C. The annual Military Equipment Report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of Military Equipment:
 - 1. A summary of how the Military Equipment was used and the purpose of its use.
 - 2. A summary of any complaints or concerns received concerning the Military Equipment.

3. The results of any internal audits, any information about violations of the Military Equipment Use Policy, and any actions taken in response.
 4. The total annual cost for each type of Military Equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the Military Equipment in the calendar year following submission of the annual Military Equipment Report.
 5. The quantity possessed for each type of Military Equipment.
 6. If the law enforcement agency intends to acquire additional Military Equipment in the next year, the quantity sought for each type of Military Equipment.
- D. Within 30 days of submitting and publicly releasing an annual Military Equipment Report pursuant to this section, the Police Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual Military Equipment report and the law enforcement agency's funding, acquisition, or use of Military Equipment.
- E. The Town Council shall determine, based on the annual Military Equipment Report submitted pursuant to this section, whether each type of Military Equipment identified in that report has complied with the standards for approval set forth in this code and the Military Equipment Use Policy. If the Town Council determines that a type of Military Equipment identified in that annual Military Equipment Report has not complied with the standards for approval, the Town Council shall either disapprove a renewal of the authorization for that type of Military Equipment or require modifications to the Military Equipment Use Policy in a manner that will resolve the lack of compliance.

9.70.060 Enforcement.

A. Remedies for Violations of this Ordinance

1. This Chapter does not provide a private right of action upon any person or entity to seek injunctive relief against the Town or any employee unless that person or entity has first provided written notice to the Town Manager by serving the Town Clerk, regarding the specific alleged violations of this Chapter.
2. If a specific alleged violation is not remedied within 90 days of that written notice, a person or entity may seek injunctive relief in a court of competent jurisdiction.
3. If the alleged violation is substantiated and subsequently cured, a notice shall be posted in a conspicuous manner on the Town's website that describes, to the extent permissible by law, the corrective measures taken to address the violation.
4. If it is shown that the violation is the result of arbitrary or capricious action by the Town or an employee or agent thereof in his or her official capacity, the prevailing complainant in an action for relief may collect from the Town reasonable attorney's fees in an amount not to exceed \$5,000 if they are personally obligated to pay such fees.

9.70.070 Whistleblower Protections.

All provisions of Paradise's Protection of Whistleblowers Workplace Policy, and including any updates or replacements thereto, shall apply.

9.70.080 Severability

- A. If any section, subsection, sentence, clause, phrase, or word of this Chapter, or any application thereof to any person or circumstance, is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions or applications of this Chapter.

- B. The Town Council hereby declares that it would have passed this Chapter and each and every section, subsection, sentence, clause, phrase, and word not declared invalid or unconstitutional without regard to whether any other portion of this Chapter or application thereof would be subsequently declared invalid or unconstitutional.

SECTION 3. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this 12th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

Military Equipment

708.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

708.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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Military Equipment

708.2 POLICY

It is the policy of the Paradise Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

708.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of the Paradise Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

708.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Paradise Police Department:

MILITARY USE EQUIPMENT – Current Inventory

- (a) **Less Lethal Shotgun:** Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round.
 - (a) Description, quantity, capabilities, and purchase cost
 - (a) REMINGTON 870 LESS LETHAL SHOTGUN, cost: \$946, quantity: 7. The Remington 870 Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round up to a distance of 75 feet. The range of the weapon system helps to maintain space between officers and a suspect reducing the immediacy of the threat which is a principle of De-escalation.

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- (b) 12-GAUGE SUPER-SOCK BEANBAG ROUND, cost: \$5, quantity: 300. A less lethal 2.4-inch 12-gauge shotgun round firing a ballistic fiber bag filled with 40 grams of lead shot at a velocity of 270-290 feet per second (FPS). CTS Super-Sock rounds are discharged from a dedicated 12-gauge shotgun that is distinguishable by an orange butt stock and fore grip. This round provides accurate and effective performance when fired from the approved distance of not fewer than five (5) feet. The maximum effective range of this munition is up to 75 feet from the target. The Model 2581 Super-Sock is in its deployed state immediately upon exiting the barrel. It does not require a minimum range to "unfold" or "stabilize." The Super-Sock is an aerodynamic projectile. However, accuracy is relative to the shotgun, barrel length, environmental conditions, and the operator. The Super-Sock is very accurate. However, effectiveness depends on many variables, such as distance, clothing, stature, and the point where the projectile impacts.
- (b) Purpose To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.
- (c) Authorized Use Situations for use of the less lethal weapon systems may include, but are not limited to:
 - (a) Self-destructive, dangerous and/or combative individuals.
 - (b) Riot/crowd control and civil unrest incidents.
 - (c) Circumstances where a tactical advantage can be obtained.
 - (d) Potentially vicious animals.
 - (e) Training exercises or approved demonstrations
- (d) Lifespan
 - (a) Remington 870 Less Lethal Shotgun- 25 years. Super Sock Round- No listed expiration date.
- (e) Fiscal Impact
 - (a) Annual maintenance is approximately \$50 for each shotgun.
- (f) Training
 - (a) All officers are trained in the 12 gauge less lethal shotgun as a less lethal option by in-service training.
- (g) Legal and Procedural Rules
 - (a) Use is established under PPD Policy 308.9, 308.10, and 308.11. It is the policy of the PPD to utilize the less lethal shotgun only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.
- (b) **Distraction Devices:** A distract device is ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations.

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Military Equipment

- (a) Description, quantity, capabilities, and purchase cost
 - (a) DEFENSE TECHNOLOGY, 8901SC FLASH-BANG, cost: \$45, quantity: 11. A non-bursting, non-fragmenting multi-bang device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations.
 - (b) DEFENSE TECHNOLOGY, 1082 CS GRENADE, cost: \$30, quantity: 12. The Riot Control CS Grenade is designed specifically for outdoor use in crowd control situations with a high volume continuous burn that expels its payload in approximately 20-40 seconds through four gas ports located on the top of the canister. This grenade can be used to conceal tactical movement or to route a crowd. The volume of smoke and agent is vast and obtrusive. This launchable grenade is 6.0 in. by 2.35 in. and holds approximately 2.7 oz. of active agent.
- (b) Purpose
 - (a) To produce atmospheric over-pressure and brilliant white light and, as a result, can cause short-term (6 - 8 seconds) physiological/psychological sensory deprivation to give officers a tactical advantage.
- (c) Authorized Use
 - (a) Diversionary Devices shall only be used:
 - (a) By officers who have been trained in their proper use.
 - (b) In hostage and barricaded subject situations.
 - (c) In high-risk warrant (search/arrest) services where there may be extreme hazards to officers.
 - (d) During other high-risk situations where their use would enhance officer safety.
 - (e) During training exercises.
- (d) Lifespan
 - (a) Until used.
- (e) Fiscal Impact
 - (a) No annual maintenance.
- (f) Training
 - (a) Prior to use, officers must attend diversionary device training that is conducted by Post certified instructors.
- (g) Legal and Procedural Rules
 - (a) Use is established under Paradise Police Policy 408. It is the policy of the PPD to utilize diversion devices only for official law enforcement purposes, and pursuant to State and Federal law regarding the use of force.

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- (c) **Rifles:** Guns that are fired from shoulder level, having a long spirally grooved barrel intended to make bullets spin and thereby have greater accuracy over a long distance.
- (a) Description, quantity, capabilities, and purchase cost
 - (a) Colt M16A1 RIFLE, Converted to Semi-Automatic AR-15, received from military at no cost. cost: \$150 to convert and outfit rifles for police use, quantity: 5. The M16 rifle, officially designated Rifle, Caliber 5.56MM.
 - (b) Palmetto State Armory Semi-Automatic AR-15, cost: \$750, for patrol use, quantity: 15, officially designated Rifle, Caliber 5.56MM
 - (c) SPEER GOLD DOT.223 CALIBER 62 GRAIN RIFLE ROUND, cost: \$260 per case of 500, quantity: 8 cases. Remington ammo made by Speer is reloadable, features nickel plated brass cases and Boxer primers and this is a non-corrosive round. The Gold Dot LE ammunition goes through a process of joining the jacket and core one molecule at a time, thanks to this Speer eradicates the potential for the leading cause of bullet failure (jacket/core separation). This process will guarantee extraordinary weight retention through barriers as strong as auto-glass. In addition to its remarkable strength, Gold Dot rifle ammunition asserts remarkable accuracy. With exact tolerances and unparalleled bullet uniformity of jacket thickness.
 - (d) WOLF GOLD.223 55GR RIFLE ROUND, cost: \$170 per case of 1000, quantity: 2 cases. Wolf Gold 223 Remington ammo features a 55 Grain FMJ bullet, brass casing and a non-corrosive primer. This 223 Rem ammunition is 100% reloadable if you choose to save your brass and reload your 223 ammo. The Wolf Gold.223 ammo offers muzzle velocity of 3250 feet per second and muzzle energy of 1290 ft lbs.
 - (b) Purpose
 - (a) To be used as precision weapons to address a threat with more precision and/or greater distances than a handgun, if present and feasible.
 - (c) Authorized Use
 - (a) Only members that are POST certified are authorized to use a rifle.
 - (d) Lifespan
 - (a) Colt M16A1 rifle converted to semi-automatic AR-15- no expiration.
 - (b) Palmetto State Armory AR-15 – No expiration
 - (e) Fiscal Impact
 - (a) Annual maintenance is approximately \$50 for each rifle.
 - (f) Training
 - (a) Prior to using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle are required to pass a range qualification two times a year.
 - (g) Legal and Procedural Rules

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- (a) Use is established under PPD Policy 312. It is the policy of the PPD to utilize rifles only for official law enforcement purposes, and pursuant to State and Federal law regarding the use of force.
- (d) **Simunition Equipment (SIM):** The GLOCK Training Pistols were developed with the purpose of enabling reality-based tactical operations training using color marking or plastic projectile ammunition.
 - (a) Description, quantity, capabilities, and purchase cost
 - (a) FX 9mm TRAINING SIMUNITION, cost: \$50 per box of 50 rounds, quantity: 50 boxes. The FX® marking cartridges, which come in six colors, are at the core of the FX® Training System known as "the world's most realistic close-range combat training system". The patented, reduced-energy, non-lethal cartridges leave a detergent-based, water-soluble color-marking compound. The visible impacts allow accurate assessment of simulated lethality. The cartridges are available in .38 cal. and 9mm and feature tactical accuracy up to 25 feet (7.6 meters). The 5.56mm is tactically accurate with ball cartridges to 100 feet (30 meters). No special ballistic facilities are required. They meet the need for a force-on-force and man-to-man training system that is realistic, effective, inexpensive, adaptable and fully portable.
 - (b) GLOCK 17T, cost: \$500, quantity 10. These pistols use the popular FX or FOF ammunition, which are used by military and law enforcement units around the world. The Modular back strap system makes it possible to instantly customize its grip to accommodate any hand size. The reversible magazine catch makes it ideal for left and right-handed shooters.
 - (b) Purpose
 - (a) To provide officers with realistic, tactical scenarios while maintaining a safe environment for training.
 - (c) Authorized Use
 - (a) Only those officers who have been trained in the use of Simunitions.
 - (d) Training
 - (a) Sworn members utilizing Simunitions are trained in their use by POST certified less lethal and firearm instructors.
 - (e) Lifespan
 - (a) Simunition FX training rounds – three years
 - (b) Glock 17T training handgun does not expire
 - (f) Fiscal Impact
 - (a) FX Simunitions – Replacement costs when used
 - (b) Annual maintenance of the Glock 17T - \$10 per year, per training handgun
 - (g) Legal and Procedural Rules

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- (a) Use is established under Paradise Police Policy 312.6. It is the policy of the PPD to utilize Simunitions only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.
- (e) **PepperBall Launcher:** A device that discharges irritant projectiles.
 - (a) Description, quantity, capabilities, and purchase cost
 - (a) PepperBall FTS CARBINE, cost: \$700, quantity 1. The Full Tactical Carbine (FTS) is a compressed-air powered launcher designed to fire non-lethal PepperBall projectiles.
 - (b) PepperBall LIVE PROJECTILE, cost: \$2 per projectile, quantity 90. The basic PepperBall projectile contains 2% PAVA pepper powder, and is designed for direct impact and area saturation, especially in confined, interior spaces. Discharged from a PepperBall Launcher, the projectile has a velocity of 280-350 FPS. The projectile has a direct impact of 60ft and an area of saturation of 150+ft. The projectile contains 0.5% PAVA Powder.
 - (c) PepperBall LIVE-X PROJECTILE, cost: \$3 per projectile, quantity 90. The Live Projectile contains a concentrated amount of PAVA pepper powder. One round of LIVE-X contains the equivalent to 10 PepperBall rounds. Discharged from a PepperBall Launcher, the projectile has a velocity of 280-350 FPS. The projectile has a direct impact of 60ft and an area of saturation of 150+ft. The projectile contains 5% PAVA Powder.
 - (b) Purpose
 - (a) To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include but are not limited to:
 - (a) Self-destructive, dangerous and/or combative individuals.
 - (b) Riot/crowd control and civil unrest incidents.
 - (c) Circumstances where a tactical advantage can be obtained.
 - (d) Potentially vicious animals.
 - (e) Training exercises or approved demonstrations.
 - (c) Authorized Use
 - (a) Only those officers who have been trained in the use of PepperBall launchers are authorized to use the PepperBall launchers.
 - (d) Training
 - (a) Sworn members utilizing PepperBall launchers and projectiles are trained in their use by POST certified less lethal and chemical agent instructors.
 - (e) Lifespan
 - (a) PepperBall FTC Carbine- 20 years

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Military Equipment

- (b) PepperBall Live Projectile- 3 years
 - (c) PepperBall Live-X Projectile- 3 years
- (f) Fiscal impact
 - (a) Annual maintenance is approximately \$50 for each PepperBall launcher.
- (g) Legal and Procedural Rules
 - (a) Use is established under Paradise Police Policy 308.7.2. It is the policy of the PPD to utilize PepperBall only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

- o

- 6. **Unmanned Aerial Systems (UAS):** Also known as drones, are used to provide an extra level of protection, service, perspective, and convenience when conducting criminal investigations, reporting traffic collisions, and search and rescue operations.
 - (a) Description, Quantity, Capabilities, and purchase cost:
 - (a) DJI drones, Quantity 4, Cost \$1,500 each
 - (a) The DJI M30T was specifically built to serve industries and applications in public safety, inspection, search & rescue, fire response, and law enforcement. This Unmanned Aerial System (UAS) is a battery powered, remote operated device with a mounted camera, speaker, light and thermal imaging device. This UAS has proven to be useful to public safety agencies in firefighting, search and rescue, pre-operational surveillance, and other tactical situations where aerial views enhance the safety and efficiency of public safety personnel.

 - (a) (a) Purpose:
 - (a) May be deployed when an aerial view would enhance situational awareness and assist officers or incident commanders during, but not limited to, the following occurrences:
 1. Arrest/Search Warrant
 2. CBRNE (Chemical, Biological, Radiological, Nuclear, Explosives)
 3. Crowd Control/Special Events
 4. Dignitary Protection Detail
 5. Disaster Management

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6. Ongoing Criminal Investigation
7. Explosive Ordnance Disposal/Investigation
8. Fire
9. Forensic/Crime Scene
10. Missing Persons Investigations
11. Perimeter Search and Security
12. Search and Rescue
13. SWAT / Tactical Operations
14. Traffic Collision
15. Training
16. Public Relations/Multimedia Productions
17. Assisting outside agencies in any of the above situations
18. Assisting other Town of Paradise departments with carrying out their mission of better serving Paradise residents and visitors

(b) Authorized Use:

- (a) UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with constitutional and privacy rights and Federal Aviation Administration (FAA) regulations. The use of UAS shall not be used in the following circumstance:

1. To conduct random surveillance.
2. To target a person based solely on actual or perceived characteristics, such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability.
3. To harass, intimidate, or discriminate against any individual or group.
4. To conduct personal business of any type.
5. UAS shall never be weaponized.

(c) Expected Lifespan:

- (a) 5 - 10 years

(d) Fiscal Impact:

- (a) Annually \$2,500 - \$3,000 for battery replacements, insurance, and flight/data logs.

- (a) **Rifles:** Guns that are fired from shoulder level, having a long spirally grooved barrel intended to make bullets spin and thereby have greater accuracy over a long distance.

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Military Equipment

- (a) Description, quantity, capabilities, and purchase cost
 - (a) Palmetto State Armory Semi-Automatic AR-15, cost: \$750, for patrol use, quantity: 3, officially designated Rifle, Caliber 5.56MM
- (b) Purpose
 - (a) To be used as precision weapons to address a threat with more precision and/or greater distances than a handgun, if present and feasible.
- (c) Authorized Use
 - (a) Only members that are POST certified are authorized to use a rifle.
- (d) Lifespan
 - (a) Palmetto State Armory AR-15 – No expiration
- (e) Fiscal Impact
 - (a) Annual maintenance is approximately \$50 for each rifle.
- (f) Training
 - (a) Prior to using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle are required to pass a range qualification two times a year.
- (g) Legal and Procedural Rules
 - (a) Use is established under PPD Policy 312. It is the policy of the PPD to utilize rifles only for official law enforcement purposes, and pursuant to State and Federal law regarding the use of force.

MAINTENANCE OF MILITARY USE SUPPLY LEVELS

When stocks of military equipment have reached significantly low levels or have been exhausted, the Department may order up to 10% of stock in a calendar year without city council approval to maintain essential availability for the Department's needs.

ANNUAL PUBLIC RESPONSE

- Since the adoption of this policy, there has been no reported complaints of the department's possession and acquisition of approved military equipment.

MILITARY USE EQUIPMENT – Obtain/Purchase Request

During the year 2026, the Paradise Police Department has been approved to enter into contract, for a trial period not to exceed 365 days, with BRINC Drones as First Responders (DFR). During this trial period, BRINC will equip the Paradise Police Department with a US made DFR drone and a US made drone for interior use.

708.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the

Paradise Police Department

Law Enforcement Services Manual

Military Equipment

Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

708.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

708.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

708.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

TOWN OF PARADISE POLICE DEPARTMENT
ANNUAL REPORT OF MILITARY EQUIPMENT USE

Pursuant to Government Code sections 7070 through 7075, the Town of Paradise Police Department is required to provide an annual report outlining the use of "military equipment" as defined in the Government Code and in Paradise Municipal Code Chapter 9.70. The annual report is required to include the following information:

1. A summary of how the Military Equipment was used and the purpose of its use.
2. A summary of any complaints or concerns received concerning the Military Equipment.
3. The results of any internal audits, any information about violations of the Military Equipment Use Policy, and any actions taken in response.
4. The total annual cost for each type of Military Equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the Military Equipment in the calendar year following submission of the annual Military Equipment Report.
5. The quantity possessed for each type of Military Equipment.
6. If the law enforcement agency intends to acquire additional Military Equipment in the next year, the quantity sought for each type of Military Equipment.

The information will be provided in the same order required.

1. Summary of How the Military Equipment was used and the Purpose of its Use.

During the past year, military equipment was used in the following circumstances:

- a. During the year 2025, this department deployed the unmanned ariel system (UAS, aka "drone") 3 times. These deployments assisted with investigations related to trespassing, crashes, prowlers, mental health, suspicious circumstances, vandalism, dangerous animals, municipal code violations, etc.

As to the purpose of the use of each item of military equipment, the Military Equipment Policy passed by the Town Council contains the purpose of each item of military equipment. Each response is incorporated as if included herein.

2. Summary of any Complaints or Concerns Received Concerning the Military Equipment.

The Town of Paradise and the Paradise Police Department have not received any complaints or concerns related to the use of military equipment.

3. The results of any internal audits, any information about violations of the Military Equipment Use Policy, and any actions taken in response.

4. The Total Annual Cost for Each Type of Military Equipment, Including Acquisition, Personnel, Training, Transportation, Maintenance, Storage, Upgrade, and Other Ongoing Costs, and from What Source Funds Will Be Provided for the Military Equipment in the Calendar Year Following Submission of the Annual Military Equipment Report.

During the year 2026, we anticipate obtaining, on a trial basis, the following military equipment:

- Drone as First Responder (DFR) – Parts, maintenance, and subscriptions \$0
- Interior Drone \$0

5. The Quantity Possessed for Each Type of Military Equipment.

The quantity of each type of military equipment is outlined in the Military Equipment Policy passed by the Town Council. Each response is incorporated as if included herein.

6. If the law enforcement agency intends to acquire additional Military Equipment in the next year, the quantity sought for each type of Military Equipment.

Military equipment items that the PPD intends to acquire in the next year are outlined in the Military Equipment Policy passed by the Town Council. Each response is incorporated as if included herein.

I certify that the above information is correct to the best of my knowledge and information.

By: 
Eric Reinbold, Chief of Police



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 6(a)

ORIGINATED BY: Melanie Elvis, Town Clerk/Elections Official
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: 2026 General Municipal Election
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Calling and Giving Notice for the Holding of a General Municipal Election to be Held on November 3, 2026, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to the General Law Cities for the Election of Two Town Council Members" and,
2. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Requesting the Board of Supervisors of the County of Butte to Consolidate a General Municipal Election to be Held on November 3, 2026 with the Statewide General Election to be Held on that Date for the Election of Two (2) Town Council Members" and,
3. Adopt Resolution No. 2026-___, "A Resolution of the Town Council of the Town of Paradise Adopting Regulations for Candidate for Elective Office Pertaining to Candidate Statements Submitted to the Voters at a General or Special Municipal Election".

Background:

Pursuant to the provisions of the Paradise Municipal Code Section 2.44.010, the Town of Paradise General Municipal Election is held in consolidation with the statewide General Election and conducted by the Butte County Elections Department. Town elections are conducted in accordance with the provisions of the California Elections Code.

The next General Municipal Election is scheduled for November 3, 2026. The Town Council is required to call and give notice of the election and request that the Butte County Board of Supervisors approve consolidation of the Town's election with the statewide election. The purpose of the election will be to elect two (2) Council Members to full four-year terms ending in December 2030.

Analysis:

Candidates may file a Candidate Statement of Qualifications to be printed in the sample ballot, not to exceed 200 words. A local agency may estimate the total cost of printing the statements and require each candidate who files a statement to pay an estimated pro rata share in advance as a condition of having the statement included in the voter information guide.

Staff recommends that the Town Council require a \$450 deposit from each candidate who wishes to have a Statement of Qualifications included in the sample ballot to cover these estimated costs.

The Butte County Elections Department will bill the Town for the actual costs associated with printing the statements, and candidates will either be refunded or billed the difference accordingly.

Financial Impact:

Based on the costs of prior elections, staff recommends allocating \$25,000 in the Fiscal Year 2026–2027 budget to cover election-related expenses.

**TOWN OF PARADISE
RESOLUTION NO. 2026- _____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE CALLING AND
GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD
ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF CERTAIN OFFICERS AS
REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA
RELATING TO GENERAL LAW CITIES FOR THE ELECTION OF TWO TOWN COUNCIL
MEMBERS**

WHEREAS, under the provisions of the laws relating to General Law cities in the State of California, a General Municipal Election shall be held on Tuesday, November 3, 2026, for the election of two (2) Town Council Members to four-year terms of office ending December, 2030; and,

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise, California, as follows:

SECTION 1: That, pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the Town of Paradise, California, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing two (2) members of the Town Council for the full term of four (4) years ending in December, 2030.

SECTION 2: That the ballots to be used at the election shall be in the form and content as required by law.

SECTION 3: That the Town Clerk/Elections Official and County Clerk are authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4: That in the event two (2) or more persons receive an equal and the highest number of votes necessary to be elected, the Town Clerk/Elections Official shall summon the candidates who have received the tie votes to appear at her office at a time to be designated by her and shall at that time and place determine the tie by lot. The recommended procedure for determining by lot a tie is attached hereto and marked Exhibit "A".

SECTION 5: In accordance with Elections Code section 4005, there shall be ballot drop off locations and vote centers within the Town's jurisdiction, that shall be available to voters.

SECTION 6: That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 7: That notice of the time and place of holding the election is given and the Town Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 8: That Town Clerk shall certify the Town Council passage and adoption of this Resolution for entry into the book of original Resolutions.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of May, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk/Elections Official

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

EXHIBIT "A"
RESOLUTION NO. 2026- ___

**RECOMMENDED PROCEDURE FOR DETERMINING BY LOT A
TIE AMONG CANDIDATES AT THE NOVEMBER 5, 2024, ELECTION
PURSUANT TO ELECTIONS CODE SECTION 15651**

The Town Clerk or her designees shall type the name of each candidate who had tied for office on a separate, but identical, piece of paper which shall be folded and deposited into a container and mixed so that one would not know which candidate's name appeared on which piece of paper. The Town Clerk or her designees shall draw from the container as many pieces of paper as there are seats on the Council to be filled by the candidates who have tied. The name(s) appearing upon the piece(s) of paper drawn shall be the name(s) of the person(s) who shall be deemed to be elected.

**TOWN OF PARADISE
RESOLUTION NO. 2026-_____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE REQUESTING
THE BOARD OF SUPERVISORS OF THE COUNTY OF BUTTE TO CONSOLIDATE A
GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, WITH THE
STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE FOR THE ELECTION OF
TWO (2) TOWN COUNCIL MEMBERS.**

WHEREAS, the Town Council of the Town of Paradise called a General Municipal Election to be held on November 3, 2026, for the purpose of the election of two (2) Members of the Town Council for four-year terms of office ending December, 2030; and,

WHEREAS, it is desirable that the General Municipal Election be consolidated with the statewide general election to be held on the same date; that within the Town, the precincts, polling places and election officials of the two elections be the same; that the Election Department of the County of Butte canvass the returns of the General Municipal Election; and, that the election be held in all respects as if there were only one election.

NOW, THEREFORE, the Town Council of the Town of Paradise does resolve, declare, determine and order as follows:

SECTION 1. That, pursuant to the requirements of section 10403 of the Elections Code, the Board of Supervisors of the County of Butte is hereby requested to consent and agree to the consolidation of a General Municipal Election with the statewide General Election on Tuesday, November 3, 2026 for the purpose of electing two (2) members of the Town Council for the full term of four (4) years, ending December, 2030.

SECTION 2. That the Butte County Board of Supervisors is requested to issue instructions to the Butte County Election Department to take any and all steps necessary for the holding of the consolidated election.

SECTION 3. That the Butte County Election Department is authorized to canvass the returns of the General Municipal Election and that the elections shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 4. That the Town of Paradise recognizes that additional costs will be incurred by Butte County by reason of this consolidation and agrees to reimburse the County for such additional costs and to pay the costs associated with the current methodology used by the Butte County Election Department for cost recovery for Consolidated Elections.

SECTION 5. That the Town Clerk is hereby directed to file a certified copy of this resolution with the Butte County Board of Supervisors and the Butte County Election Department of the County of Butte.

SECTION 6. That the Town Clerk shall certify the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of May, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk/Elections Official

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 2026- __**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE ADOPTING
REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE
STATEMENTS SUBMITTED TO THE VOTERS AT A GENERAL OR SPECIAL MUNICIPAL
ELECTION**

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement;

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise, California, as follows:

SECTION 1: That pursuant to Section 13307(a) of the Elections Code of the State of California, each candidate for elective office to be voted for at any General or Special Election to be held in the Town of Paradise, may prepare a candidate's statement on an appropriate form provided by the Town Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the office of the Town Clerk at the time candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2: No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 3: An agreement between the candidate and the Town of Paradise, a copy of which is attached hereto marked Exhibit "A", shall be executed which requires each candidate to pay a four hundred fifty dollars (\$450) deposit to be applied toward the candidate's pro rata share of charges for printing and handling of the candidates' statements. Any deficit shall be paid to the Town by the candidate within thirty (30) days after presentation of a bill from the Town and the Town will refund any surplus deposited within thirty (30) days after the Town's determination of said surplus.

SECTION 4: That the Town Clerk shall provide each candidate or the candidate's representative a copy of this Resolution with attached Exhibit "A" at the time nomination petitions are issued.

SECTION 5: That the Town Clerk is authorized to execute the agreement at the time the candidate's statement is filed.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of May, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk/Elections Official

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

EXHIBIT "A"

AGREEMENT

THIS AGREEMENT is made and entered into by and among the candidate whose name is signed below and the Town of Paradise, a municipal corporation.

1. The undersigned candidate hereby agrees to pay to the Town of Paradise his or her pro rata share of the costs incurred by the Town of Paradise in the printing, handling, insertion and mailing of candidates' statements to voters.

2. It is understood and agreed that each candidate's statement shall not exceed two hundred (200) words in length. It is understood and agreed that each candidate's pro rata share of said costs shall be determined by the Paradise Town Clerk by totaling all such costs and dividing said costs by the number of candidates' statements printed without regard to the actual length of each such statement.

3. Each candidate shall pay to the Town of Paradise a four hundred fifty dollars (\$450) deposit to be applied toward the candidate's share of such charges. The deposit shall be paid and this Agreement shall be executed at the time of filing the candidate's statement. If the deposit is not made or this Agreement not executed, the Town Clerk shall not accept the candidate's statement.

4. The candidate agrees to pay any deficit relating to such charges within thirty (30) days after presentation of a bill from the Town of Paradise for such charges. The Town shall refund any surplus of the amount within thirty (30) days after the Town's determination of such surplus.

5. In the event of litigation to enforce the terms of this Agreement, the prevailing party shall be entitled to recover from the other its reasonable attorneys' fees.

DATED:

TOWN OF PARADISE

(Signature of Candidate)

BY: _____
Melanie Elvis, Town Clerk/Elections Official

(Printed Name of Candidate)



Town of Paradise

Council Agenda Summary

Agenda Item: 6(b)

Date: May 12, 2026

ORIGINATED BY: Mike O'Brien, Interim Town Manager
Crystal Peters, Human Resources & Risk
Management Director

REVIEWED BY: Scott Huber, Town Attorney

SUBJECT: Town Manager Employment Agreement

**LONG TERM
RECOVERY PLAN:** No

COUNCIL ACTION REQUESTED:

1. Consider approving the Employment Agreement with Jennifer Macarthy for the Town Manager position. (ROLL CALL VOTE)

Background:

The position of Town Manager became open August 19, 2025. An internal candidate was appointed to the Acting Town Manager position until an Interim Town Manager was contracted starting September 15, 2025.

A recruitment strategy was set by Town Council to utilize internal resources versus the use of an external search firm. A recruitment sub-committee was established comprised of two Town Council Members, the Interim Town Manager and Human Resources & Risk Management Director. The sub-committee met regularly to set timeline, advertising channels, screening criteria, application review process, etc. The Town conducted a comprehensive recruitment process to attract a diverse and qualified pool of candidates. Applications were reviewed based on established qualifications and criteria.

Once the candidates were narrowed, the interview structure was comprised of several panels, including a department director interview panel, a community panel as well as the recruitment sub-committee panel. Finalists from the first rounds were invited to interview with the full Town Council. The background check and reference process has been completed for the top candidate.

Analysis:

The structured and well-coordinated recruitment process has resulted in the selection of a highly qualified Town Manager, Jennifer Macarthy.

Financial Impact:

The cost for the position of Town Manager and associated benefits has been budgeted for FY 25/26.

EMPLOYMENT AGREEMENT

THIS AGREEMENT is entered into and effective this 12th day of May 2026, between the TOWN OF PARADISE, a municipal corporation of the State of California, (**TOWN**) and Jennifer Macarthy, (**EMPLOYEE**).

WITNESSETH:

WHEREAS, the **TOWN** wishes to engage the services of **EMPLOYEE** as the Town Manager pursuant to Section 2.04.010 of the Paradise Municipal Code (PMC), and **EMPLOYEE** desires to accept appointment as Town Manager; and

WHEREAS, it is the desire of the **TOWN** to provide certain benefits, establish certain conditions of employment, and to set working conditions of **EMPLOYEE**; and,

WHEREAS, it is the desire of the **TOWN** to:

Fairly compensate the **EMPLOYEE** relating to her classification;

Secure and retain the services of the **EMPLOYEE** and to provide inducement for him to remain in such employment;

Establish a basis for good working relationships, to avoid possible misunderstandings, and to provide special benefits to the **EMPLOYEE** in recognition of the unique nature of her position;

Make possible full work productivity by assuring **EMPLOYEE**'s morale and peace of mind with respect to future security;

Act as a deterrent against malfeasance or dishonesty for personal gain on the part of the **EMPLOYEE**; and

Provide a just means for terminating **EMPLOYEE**'s services at such time as he may be unable to fully discharge her duties due to illness or disability or when the **TOWN** may otherwise desire to terminate her employment; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1: DUTIES AND RESPONSIBILITIES

- A. May 18, 2026, shall be the first day of compensated employment and **EMPLOYEE** shall assume the duties of the Town Manager of the **TOWN**.
- B. The duties, responsibilities, and authority of the **EMPLOYEE**, shall be those specified in PMC Chapter 2.04, which is incorporated by reference as though fully set out herein, and such other legally permissible and proper duties and functions as the Town Council shall assign.
- C. The Town Council agrees to direct its concerns and communications to Town administration through the **EMPLOYEE**. The **EMPLOYEE** agrees to respond promptly to all inquiries from the Mayor and the Town Council. Individual inquiries of council members regarding question of fact, clarification of policies and requests for services shall be responded to promptly by **EMPLOYEE**.

SECTION 2: TERMS OF AGREEMENT

- A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Town Council to terminate with or without cause the services of **EMPLOYEE** at any time as an at-will employee, subject only to the provisions set forth in Section 4, Paragraphs A and B of this Agreement.
- B. Nothing in the Agreement shall prevent, limit, or otherwise interfere with the right of the **EMPLOYEE** to resign at any time her position with the **TOWN**, subject only to the provisions set forth in Section 4, Paragraph C of this Agreement.
- C. **EMPLOYEE** agrees to remain in the exclusive employ of **TOWN** for the term of the Agreement and to neither seek, accept, or to become employed by any other employer that would have a detrimental impact on her duties and responsibilities as Town Manager for the Town of Paradise. The term “employed” shall not be construed to include occasional teaching, writing, or consulting performed on **EMPLOYEE**’s time off.
- D.
 - (1) It shall be the responsibility of the **EMPLOYEE** to notify the Council of expiration of this Agreement. Notice of the expiration shall be given to the Council six (6) months prior to the expiration. Failure of **EMPLOYEE** to give such notice shall cause this Agreement to expire on its own terms;
 - (2) After receiving notice under Section 2D (1), the Town Council may give **EMPLOYEE** notice of its intent to renew this Agreement. If the Council does not give such notice, this Agreement shall terminate by its own terms. The Council shall notify **EMPLOYEE** of its intent to renew this Agreement ninety (90) days prior to the expiration of this Agreement;

SECTION 3: SUSPENSION & REMOVAL

After providing the **EMPLOYEE** with a written notice stating the Council's intention to remove him, at least thirty (30) days before the effective date of her removal, the Town Council may suspend **EMPLOYEE** from duty, but her compensation shall continue until the effective date of her removal. Council may suspend **EMPLOYEE** in accordance with the provisions of the Paradise Municipal Code 2.04.240(C). **EMPLOYEE** may exercise her right for a public hearing in accordance with the Paradise Municipal Code 2.04.240(B) or California Government Code Section 54957. In the event of misconduct, the **EMPLOYEE** shall be removed in accordance with the Paradise Municipal Code 2.04.240.

SECTION 4: TERMINATION AND SEVERANCE PAY

- A. Should **TOWN** elect to exercise its right to terminate **EMPLOYEE** without cause, then **TOWN** shall give at forty-five (45) days advance, written notice to him. **TOWN** shall have the right to separate **EMPLOYEE** immediately from **TOWN** service, with the payment of cash severance pay in a lump sum equal to six (6) month's salary and pay for unused annual vacation leave, administrative leave, and sick leave in accordance with the **TOWN** Personnel System Rules or any applicable employee Memorandum of Understanding, or in the **TOWN's** sole option, require **EMPLOYEE** to continue to perform services under this Agreement until the forty-five (45) day period has elapsed.
- B. In the event **TOWN**, at any time during the term of this Agreement, reduces the salary or other financial benefits of **EMPLOYEE** in a greater percentage than an applicable across-the-board reduction for all employees of the **TOWN**; or if the Council refuses, following written notice requesting compliance with any other provision benefiting **EMPLOYEE** herein; or if **EMPLOYEE** resigns following suggestion, whether formal or informal, by the Town Council that he resign, then the **EMPLOYEE** may, at her option, deem the Agreement to be involuntarily terminated at the date of such reduction or such refusal to comply with the meaning and context of this Agreement, and the severance pay provision under Paragraph A of this Section shall apply.
- C. In the event **EMPLOYEE** voluntarily resigns or retires her position with the **TOWN** before expiration of the above term of employment, **EMPLOYEE** shall give the **TOWN** forty-five (45) days written notice in advance or such advance notice as may be otherwise mutually agreed upon. In case of such voluntary resignation, the **TOWN** shall have no obligation to pay the severance pay referred to in Paragraph A above.

D. Notwithstanding any other provision of this Agreement, this Agreement shall terminate upon the death of the Town Manager or in the event the Town Manager is terminated by the Town Council for "cause" as defined below. In the event of such termination for cause, the Town shall be under no obligation to the Town Manager under this Agreement except for prorated salary and benefits due and unpaid to the date of termination. "Cause" for termination of employment shall include, by way of illustration and not limitation, any of the following acts or conditions on the part of the Town Manager:

- (1) Any willful breach of duty by the employee in the course of their employment, habitual neglect of duty or continued incapacity to discharge their duty/duties; or
- (2) Failure of good behavior either during or after duty hours which is of such a nature that it causes discredit to the Town.
- (3) Conviction of a felony or entry of a plea of nolo contendere to a felony offense; or
- (4) Conviction of, or entry of a plea of nolo contendere to any crime involving moral turpitude or dishonesty.
- (5) Breach of this Agreement.
- (6) The disability of Employee, as defined in this Agreement.
- (7) If the Employee materially breaches this Agreement, is insubordinate or is grossly negligent in performing their duties pursuant to this Agreement.
- (8) If the Employee violates any policies of Employer that cause a substantial loss or damage or injury to Employer's property or employees.
- (9) If Employee habitually fails to report to work.
- (10) If Employee commits actions of fraud, embezzlement, bribery, or other similar serious acts in connection with Employee's employment with Employer.

E. If Employee shall, for whatever reason, become incapable of performing any of the essential functions of Employee's position, even with reasonable accommodation by Employer, either (1) permanently, or (2) for a period exceeding the period of leave available to the Employee under the Family Medical Leave Act or the California Family Rights Act (if qualifying), or accrued sick leave, whichever is longer, then Employee

shall be deemed to have suffered a disability. As the Town Manager position requires Employee to devote a great deal of time both during and outside of normal office hours to the business of Employer, Employee acknowledges and agrees that granting a leave longer than the time period stated in clause (2) above in this section may constitute an undue hardship on Employer. In accordance with applicable law, any request for leave that does constitute an undue hardship shall be grounds for termination of this Agreement.

SECTION 5: PERFORMANCE EVALUATION

- A. The Town Council shall review and evaluate the performance of the **EMPLOYEE** annually. The review and evaluation shall be in accordance with the duties outlined in Section 1 and specific criteria developed jointly by the Town Council and **EMPLOYEE**. The criteria may be added to or deleted from as the Town Council may, from time to time, determine in consultation with the **EMPLOYEE**. Further, the Town Council shall provide an adequate opportunity for the **EMPLOYEE** to discuss her evaluation with the Town Council, and the results of such evaluations shall be reduced to writing and agreed to by both parties.
- B. Annually, the Town Council and the **EMPLOYEE** shall define such goals and performance objectives which they determine necessary for the proper operation of the **TOWN** and for the attainment of the Town Council's policy objectives. Such goals and objectives shall be reduced to writing, and a relative priority shall be established among the goals and objectives. They shall generally be attainable within the time limitations as specified, and the annual operating and capital budgets and appropriations provided.
- C. In effecting the provisions of this section, the Town Council and the **EMPLOYEE** mutually agree to abide by the provisions of applicable law, ordinances, resolutions, and current policies of the **TOWN**.

SECTION 6: PROFESSIONAL DEVELOPMENT

- A. The **TOWN** agrees to budget and pay for the professional dues and subscriptions of the **EMPLOYEE** necessary for her continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for her continued professional advancement and for the good of the **TOWN** at a cost not to exceed budget allocations approved by the Town Council.
- B. The **TOWN** agrees to budget and pay for the travel, subsistence and other expenses for professional, business and official travel, courses, seminars, conferences and occasions adequate to continue the professional development of the **EMPLOYEE** and to adequately pursue necessary

official business and other functions for the good of the **TOWN**. These expenses shall not exceed budget allocations approved by the Town Council.

SECTION 7: HOURS OF WORK

- A. The minimum workweek of the **EMPLOYEE** shall be forty (40) hours, plus any additional work time reasonably required to discharge the duties and responsibilities of the Town Manager. Because the **EMPLOYEE** will devote a great deal of time outside normal office hours to the business of the **TOWN**, and because flexibility in hours worked and work schedule benefit both the **TOWN** and **EMPLOYEE**, the **EMPLOYEE** has some discretion as to her work schedule and hours worked.
- B. In further recognition of the fact that the **EMPLOYEE** must devote a great deal of time outside normal business hours to the business of the **TOWN**, he shall be entitled to administrative leave in accordance with the provisions of the Memorandums of Understanding applicable to Management Employees.

SECTION 8: SALARY AND OTHER BENEFITS

- A. Salary. The **TOWN** shall pay **EMPLOYEE** for her services rendered pursuant to this Agreement; an annual base salary at Step F of the Town Manager Salary Schedule attached as Exhibit "A" payable in installments at the same time as other employees are paid. The term of this contract exceeds the salary schedule dates on Exhibit "A". It is therefore agreed that the percentage salary change received by Management Group for cost-of-living, if any, will be applied to the salary pay plan for the third year of this Agreement.
- B. Indemnification. The **TOWN** shall indemnify and defend **EMPLOYEE** in accordance with the provisions of California Government Code Sections 825 et seq. 995 et seq., and related statutes.
- C. Employee Benefits. The **TOWN** shall provide **EMPLOYEE** with the benefits shown in the attached Exhibit "B".

SECTION 9: GENERAL PROVISIONS

- A. This Agreement shall become effective on May 18, 2026, and shall terminate on May 17, 2029, unless extended by mutual agreement between the **TOWN** and **EMPLOYEE**.
- B. The provisions herein shall constitute the entire Agreement between the parties.

(ii) TOWN MANAGER Jennifer Macarthy
(Permanent address on file with Town of
Paradise)

(iii) COPY TO: Scott Huber, Esq.,
Town Attorney
Cole Huber LLP
2281 Lava Ridge Court, Ste 300
Roseville, CA 95661

All notices, requests, demands, consents and other communications hereunder shall be transmitted in writing and shall be deemed to have been given at the time of delivery if given in person or within twenty-four (24) hours after being sent by e-mail acknowledged by the recipient or certified mail, postage prepaid, return receipt requested and addressed as indicated above or at the latest address in the Town's employment records or at any other address which either party shall give written notice of pursuant to this section.

- J. No waiver of a breach of any of the covenants, agreements, provisions, or conditions of this Agreement by either party shall be construed to be a waiver of any later breach of the same or other covenant, agreements, provisions, or conditions of this Agreement.

IN WITNESS WHEREOF, the Town of Paradise has caused this Agreement to be signed and executed on its behalf by its Mayor, and the **EMPLOYEE** has signed and executed this Agreement, both in duplicate, the date and year first above written.

Steve Crowder, Mayor

Jennifer Macarthy, Town Manager

ATTEST:

Melanie Elvis, Town Clerk

APPROVED AS TO FORM:

Scott Huber, Town Attorney

**TOWN OF PARADISE SALARY PAY PLAN
TOWN MANAGER
Exhibit "A"**

Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<u>TOWN MANAGER</u>							
<i>Effective July 1, 2025</i>							
HOURLY	40	81.27	85.33	89.60	94.08	98.78	103.72
BIWEEKLY		6,501.60	6,826.40	7,168.00	7,526.40	7,902.40	8,297.60
MONTHLY		14,086.80	14,790.53	15,530.67	16,307.20	17,121.87	17,978.13
ANNUAL		169,041.60	177,486.40	186,368.00	195,686.40	205,462.40	215,737.60
<i>Effective July 1, 2026</i>							
HOURLY	40	84.52	88.75	93.19	97.85	102.74	107.88
BIWEEKLY		6,761.60	7,100.00	7,455.20	7,828.00	8,219.20	8,630.40
MONTHLY		14,650.13	15,383.33	16,152.93	16,960.67	17,808.27	18,699.20
ANNUAL		175,801.60	184,600.00	193,835.20	203,528.00	213,699.20	224,390.40
<i>Effective July 1, 2027</i>							
HOURLY	40	87.90	92.30	96.92	101.77	106.86	112.20
BIWEEKLY		7,032.00	7,384.00	7,753.60	8,141.60	8,548.80	8,976.00
MONTHLY		15,236.00	15,998.67	16,799.47	17,640.13	18,522.40	19,448.00
ANNUAL		182,832.00	191,984.00	201,593.60	211,681.60	222,268.80	233,376.00

EXHIBIT "B"
TOWN MANAGER BENEFITS

In accordance with the current Management Group MOU, adopted May 28, 2025, benefits under the Employee Agreement shall be as follows:

- Vacation with 0-4 years of service = 120 hours, maximum 3X annual accrual.
- Sick leave accrual = 8 hours per month, maximum accrual 1,500 hours.
- Holidays = 11 standard + 2 floating holiday.
- Administrative Leave = 120 hours.
- Bereavement Leave = 3 days paid; 2 days unpaid.
- Long Term Disability Insurance = 2/3 base salary, up to a maximum.
- Life Insurance coverage = \$150,000.
- Dental Insurance = 80% (Town) and 20% (Employee) premium share. Any increase in the dental plan premium below 9.99% will be shared 80(employer)/20(employee). Any increase amount for the dental plan premium rate above 10% will be shared 50/50.
- Vision Insurance = 80% (Town) and 20% (Employee) premium share.
- Health Insurance = Town agrees to pay monthly a portion of the premiums for a medical plan, up to, but not exceeding the following amounts effective following approval of the CalPERS Health Resolution by the Town of Paradise Town Council, and the subsequent CalPERS Health Contract change date, which is on the first day of the second month in which the resolution is filed and received by CalPERS, the Town agrees to pay monthly a portion of the premiums for a medical plan equal to 80% Town share, 20% employee split of the PERS Gold Basic monthly insurance premium rate.
- PERS Retiree Medical in accordance with PERS Resolution for Management Group.
- PERS Retirement formula in accordance with Public Employees Pension Reform Act of 2013 (PEPRA) eligibility. PEPRA PERS miscellaneous members are eligible for the 2% at 62 PERS plan with 3-year final compensation averaging.

In the event that the Management Group MOU is amended in the future related to any of the benefits listed above, the amendments shall apply to this Agreement.

Benefits Unique to Town Manager Contract:

- Car allowance = \$125 per month
- Town provided cell phone.
- The Town shall provide a Deferred Compensation Plan and contribute on a matching basis, up to three percent (3%), to Macarthy's Deferred Compensation Plan.
- One-time credit starting balance of 40 hours of vacation.
- One-time credit starting balance of 40 hours of sick leave.



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 6(c)

ORIGINATED BY: Eric Reinbold, Police Chief
REVIEWED BY: Mike O'Brien, Interim Town Manager
SUBJECT: Public Safety Recruitment Incentives – Program Extension
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Consider authorizing an extension of the Public Safety Recruitment Incentives program effective June 30, 2026, through June 30, 2028.

Background:

Since 2018 “Camp Fire”, the Paradise Police Department lost more than 50% of its paid and volunteer staff due to a myriad of reasons, including relocation, the local housing shortage, seeking stability, other opportunities, and personal reasons. Over the last 7 ½ years the Police Department has worked tirelessly to fill Officer Positions and now with the reinstatement of the Town’s Public Safety Dispatchers, it is an ongoing effort to maintain adequate staffing in dispatch as well. The Department has had successful lateral Officer and Public Safety Dispatcher hires with the current incentives.

The Paradise Police Department has experienced difficulty in recruiting qualified applicants due to a statewide supply issue wherein law enforcement agencies are seeing a smaller pool of qualified candidates. This has been compounded for the Town of Paradise in the aftermath of the Camp Fire. To attract and retain police personnel, compensation had been increased in 2019 based on a compensation study, as well as subsequent additional cost of living increases agreed to in bargaining unit MOUs. However, the market remains tight for these specialized positions. A lateral officer recruitment incentive program, approved by the Town Council, has been in place since 2022. To support recruitment and retention initiatives and to target experienced lateral candidates, we recommend extending the program to run through June 30, 2028.

The Town also has actively sponsored Police Officer Trainees through the Police Academy. Sponsorship is an expensive and lengthy process (selection and background takes 3-4 months, Police Academy runs 6 months, and the field training takes 6 months). A competitive hiring incentive for laterals makes sense when considering hiring costs and time until new officers can work a solo shift. The cost to the Town to sponsor a Cadet in the Academy and pay their salary during the Field Training Program is just over \$50,000.00, with no guarantee of successful completion.

In this next fiscal year, the Town continues the process of fully staffing the Public Safety Dispatcher (PSD) function, so the recommendation is to maintain incentives for PSD positions which also are extremely difficult to recruit.

Public Safety Recruitment Incentive Program – Extension July 1, 2026, through June 30, 2028:

PSD Referral Bonus :

Paid to Town employee upon successful initial hire to the Town of Paradise.

- \$100 for an entry level Public Safety Dispatcher applicant
- \$300 for a lateral Public Safety Dispatcher applicant.

Police Officer Referral Bonus:

Paid to Town employee upon successful initial hire to the Town of Paradise.

- \$300 - Police Officer Trainee
- \$500 - Police Officer - Academy Graduate
- \$1,000 - Lateral Police Officer

PSD Applicant Sign-On Bonus:

- \$5,000 - Entry Level Public Safety Dispatcher (\$2,500 at time of hire to the position, \$2,500 at successful completion of probationary period.)
- \$10,000 Lateral Public Safety Dispatcher (\$5,000 at time of hire to the position, \$5,000 at successful completion of probationary period.)

Police Officer Applicant Sign-on Bonus:

- \$5,000 - Police Officer – Entry Level Academy Graduate at time of hire to the position.
- \$40,000 Lateral Police Officer. (\$15,000 at time of hire to the position, \$15,000 at successful completion of probationary period, and \$10,000 upon subsequent successful annual review).

Lateral Credited Leave Bank: When a lateral police officer or lateral dispatch applicant is hired to the Town, he or she would receive a one-time 80 vacation hours and 80 sick leave hours credited into their leave bank.

Relocation Assistance: A police officer or dispatcher applicant that resides 60 or more miles away from the Town of Paradise is eligible for a one-time relocation assistance payment of \$1,000 if within 30 days of hire date, he or she moves to a location within a 20 miles radius of the Town of Paradise. Payment will be made in the first payroll check following submission of relocation documentation.

Three Year Commitment: Included in the conditional job offer will be language that the applicant agrees to a commitment of three years.

Definitions for this incentive program:

- **Entry level academy graduate police officer** is defined as successful completion of the POST Basic Police Academy prior to their hire date with the Town (not sponsored through the Town).
- **Lateral police officer applicant** is defined as having previous or current sworn police officer experience of no less than one year. The sworn police officer lateral includes all ranks. Internal promotion within sworn officer positions is not included in this recruitment incentive.
- **Entry level Public Safety Dispatcher** is defined as someone with less than 12-months experience in PSD.
- **Lateral Public Safety Dispatcher** is defined as someone with more than 12-months experience as PSD.

Analysis:

The Paradise Police Department requires a continued competitive stance in the market to effectively attract and retain talent in the current competitive environment for sworn police officers and non-sworn Public Safety Dispatchers. Law Enforcement agencies across California are offering hiring incentives matching and or exceeding the current proposal. As such, I recommend extending the enhanced hiring incentives targeting lateral police officers and dispatchers.

Financial Impact:

The Measure V committee has agreed to continue supporting Academy sponsorships and / or utilize the budgeted funds to cover recruitment incentives to the proposed amount, up to \$40,000 in FY25/26 and it is requested for inclusion in the Measure V 26/27 budget as well.



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 6(d)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director
REVIEWED BY: Mike O'Brien, Interim Town Manager
SUBJECT: TOT Community Reinvestment Program Discussion
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Discuss changes to the TOT Community Reinvestment Program for the 2026-27 Fiscal year; and
2. Approve the proposed Program; or
3. Give alternative direction to staff.

Background:

Transient Occupancy Tax (TOT) funds are intended to be used by local jurisdictions to offset impacts of short-term stays in the community. These funds may be used at the discretion of the local jurisdiction.

Per Paradise Municipal Code section 3.24.30, the current transient occupancy tax (TOT) rate is ten percent of the rent charged by the operator of the temporary lodging establishment. Based on the current TOT rate, the Town is expected to receive approximately \$140,000 in TOT revenues during fiscal year (FY) 2022-23. This current budget amount is estimated based on the trend of average revenues following the 2018 Camp Fire. This is an overall decrease from the time the TOT Community Reinvestment Program began in 2023 when the Town received about \$200,000.

At the June 2023 Council Meeting, Council directed staff to implement the TOT Community Investment Program, which allocated \$100,000 of TOT funds to community groups that promoted tourism. In summary, the program contained the following guidelines:

- \$45,000 of the annual allocation will be distributed directly to the Paradise Ridge Chamber of Commerce, upon execution of a contract outlining their intended use of the funding.
- The remaining \$55,000 will be available for other organizations or agencies with similar tourism-based functions, with allocations made as a percentage of the organization's annual budget.
- All organizations receiving funding would have contracts with the Town outlining activities to be performed using the funding and would be required to report on progress at the end of each year of the three-year funding cycle.
- Organizations must have tourism as a main focus to be eligible for funding.

Over the last three fiscal years, the following organizations were funded through this program:

- Paradise Ridge Chamber of Commerce - \$45,000 per year for a total of \$135,000
- Paradise Performing Arts Center - \$10,868 per year for a total of \$32,604
- Gold Nugget Museum - \$12,161 per year for a total of \$36,483
- Paradise Art Center - \$9,770 per year for a total of \$29,307
- Theater on the Ridge - \$15,285 per year for a total of \$45,855
- Paradise Symphony Orchestra - \$6,917 per year for a total of \$20,751 per year

Analysis:

At the April 2026 Council meeting, Town Council discussed the future of the TOT Community Reinvestment Program, and directed staff to bring back the program with some changes. The program guidelines are included in the agenda packet. An overview of the guidelines is as follows:

- The full amount of projected TOT funds will be budgeted for the program - \$140,000.
- \$70,000 will be distributed to the Paradise Ridge Chamber of Commerce upon execution of a contract outlining their intended use of the funds.
- The remaining \$70,000 will be available for other organizations or agencies with economic development and tourism functions, with allocations made as a percentage of the organization's annual operating budget.
- All organizations receiving funding would have contracts with the Town outlining activities to be performed using the funding and would be required to report on progress at the end of the year.
- Organizations must be located within the Town of Paradise and engage in economic development and tourism functions to be eligible for funding.
- Funding will be reviewed during the budget process at the end of fiscal year 26-27 for future allocations.

Financial Impact:

As previously stated, the Town is currently expected to receive approximately \$140,000 in transient occupancy taxes during fiscal year 2026-27. This amount is estimated based on the trend of average revenues following the 2018 Camp Fire. This funding will be part of the revenue that makes up the General Fund, unless Council directs staff to budget it for a specific program or action.



Paradise TOT Community Reinvestment Program Program Guidelines

1. Program Overview

- a. The grant program, called "Paradise TOT Community Reinvestment Program," is administered by the Town of Paradise Recovery & Economic Development Department.
- b. The grant program is funded through Transient Occupancy Taxes (TOT) collected from overnight stays in the Town of Paradise.
- c. The grant program has an annual budget of \$140,000.

2. Mission Statement

- a. The Paradise TOT Community Reinvestment Program has a mission to foster economic growth and revitalization in Paradise by promoting tourism, economic development activities, and attracting new visitors to our community.

3. Allocation of Funds

- a. \$70,000 of the annual allocation shall be distributed directly to the Paradise Chamber of Commerce.
- b. The remaining funds (excluding the \$70,000 allocated to the Chamber of Commerce) will be available for other organizations or agencies with similar tourism-based functions.

4. Application Process

- a. Interested organizations or agencies must file a Notice of Interest to participate in the grant program.
- b. The Notice of Interest period will begin on August 3, 2026, and close on August 20, 2026, at 5 pm.
- c. The Notice of Interest form must include basic contact information, organization description, and history.
- d. Applicants must provide a statement of their 3-year annual budget that outlines their planned investments in Paradise economic development or tourism, consistent with the mission of the grant program.

5. Eligibility and Funding Allocation

- a. The Town of Paradise Recovery & Economic Development Department will review the submitted Notice of Interest forms.
- b. Eligibility will be determined based on the core mission of the applicant aligning with the grant program's mission.

- c. Eligible organizations must be located within the Town of Paradise.
- d. From the pool of eligible applicants, the remaining \$70,000 will be apportioned based on their respective annual budgets, providing the same percentage boost by the grant.

6. Allocation Confirmation and Workplan Approval

- a. Applicants, upon being notified of their tentative allocations, must prepare a one-page summary outlining their planned use of the allocated funds.
- b. If the planned use of the allocations is deemed appropriate, the workplan will be approved and distributed to the applicant.

7. Reporting Requirements

- a. Grant recipients must submit annual reports that include success metrics and estimated returns on investments made using the grant funds.



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 6(e)

ORIGINATED BY: Colette Curtis, Recovery & Economic Development
Director
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Downtown Plan Phase 3
LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. Review the Findings for Implementation for Downtown Paradise Planning, provided by Urban Design Associates (UDA); and
2. Accept the document as complete.

Background:

The 2019 Long Term Community Recovery Plan was completed by Urban Design Associates (UDA), and identified 39 recovery projects which serve as the foundation of our recovery activities. One of the projects in this plan identifies a walkable downtown, as well as supporting mom and pop businesses, and promoting diverse businesses, amenities, and events.

In Spring 2024, Town Council issued a moratorium on residential building permit issuance in the Downtown area, in order to create a plan to ensure the vision of our community as identified in the 2019 Long Term Community Recovery Plan could be realized. Phase 1 of the Downtown Plan, created by UDA, reduced the size of the moratorium area. Phase 2 of the Plan, completed in Fall 2024, also by UDA, identified certain zoning changes which were later adopted by the Planning Commission and Council, as well as ideas for temporary events and longer-term activations that could increase the development of Downtown Paradise.

Upon the adoption of Phase 2, it was determined that an implementation strategy with a timeline was needed to move forward and ensure action was taken as desired by the community. UDA was asked to submit a proposal for Phase 3 of the plan which would include the following deliverables:

1. Create a working group consisting of a Council member, Town Staff, and representatives from local commercial banking, downtown business owners, the Chamber of Commerce, local development community, and members of the community at large.
2. Conduct site visits to other applicable activations for insight.
3. Document the findings for these efforts.
4. Present a strategic plan to council which will include 1, 3, and 5 year measurable steps and a menu of potential actions.

Analysis:

The full report is attached to this agenda summary, however in summary, this report provides an analysis of the strategies, financial realities, and actionable steps needed to revitalize Downtown Paradise.

Report Organization

Process Overview

Details the foundational research and engagement efforts. This includes discussions from a dedicated Working Group, a property inventory of the downtown core, feedback from a Developer Roundtable, and insights gathered from precedent tours of comparable regional developments, such as food parks and market districts.

Findings

The core of the document identifies projected retail demand and conducts a High-Level Gap Analysis across three distinct development models: Market-Rate

Development, Adaptive Reuse/Pop-Up Uses, and Town-Centric Uses.

Recommendations

Outlines immediate, actionable next steps for the Town Council, focusing on policy creation, capacity building, and marketing.

Appendix

Provides supplemental materials, including a detailed memorandum on potential developer incentives, precedent tour handouts, and a property inventory mapping out downtown land ownership.

Major Takeaways

High Vacancy but Long-Term Demand

Currently, more than half of the Walkable Downtown Core's land sits vacant. However, long-term projections indicate significant growth potential.

Financial Implementation Gaps

The primary barrier to infill development is financial. To achieve a standard 8% return on investment for new ground-up commercial construction, developers would need to charge rents of around \$28 per square foot annually. Because current market rents in Paradise max out around \$15 per square foot, new market-rate development is financially infeasible without public assistance or legacy investors.

Pop-Ups and Adaptive Reuse are Viable Early Activators

Because ground-up construction without subsidy is currently challenging, adaptive reuse of existing structures and pop-up venues are examined as near-term options.

These models have significantly lower startup costs, can be implemented quickly through public-private partnerships, and can serve as destination amenities to drive foot traffic.

Town-Centric Uses Can Catalyze Growth, but Require Grants

Town-centric projects, such as public squares, dog parks, or a new Town Hall, can spur adjacent private development. However, because town land acquisitions remove properties from the tax base and local capital funds are limited, the town must secure outside grant funding to execute mid-to-large-scale institutional projects.

Paradise Should Intervene with Incentives & Expanded Capacity

To overcome the financial gaps and accelerate growth, the report recommends the town take a proactive role.

This includes adopting a formal framework for developer incentives. The town should also consider hiring a dedicated Economic Development Coordinator to write grants, act as a concierge for prospective businesses, and improve Paradise's reputation as a business-friendly environment.

Immediate Implementation steps:

Based on the findings in this report and current market conditions, the following actions represent practical near-term opportunities within 3-18 months that can be advanced with limited capital investment and aligned with the Town's current capacity:

1. Advance a Pilot Downtown Activation Project (Adaptive Reuse / Pop-Up) Identify and evaluate 1–2 candidate sites for a small-scale activation project such as a food park, market hall, or event space utilizing existing structures or paved areas. Initial steps would include site feasibility, property owner coordination, and identification of a qualified operator or partner. This type of project can serve as a proof-of-concept for future private investment.

2. Establish an Economic Development Coordinator Position
This role will serve as the project manager for the Pilot Downtown Activation Project, as well as support the longer-term recommendations listed above.

3. Develop a Targeted Incentives Framework and Adopt Incentive Program
Building on the concepts outlined in this report, define a focused set of incentives that can be consistently applied to priority projects. Initial emphasis may be placed on low-cost and moderate interventions, with higher-level financial participation subject to future Council direction.

4. Produce and Circulate Marketing Materials

Through the LTRP update, produce a high quality developer/investor "flipbook" to market Downtown Paradise.

Financial Impact

\$41,900 was budgeted for this report in the Recovery and Economic Development Departmental budget. Further action on the recommendations made in this report will require additional funding. Any further expenditures based on recommendations from this report will be presented to and reviewed by Council for approval to move forward.

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May 2026

UDA



FINDINGS FOR PROJECT IMPLEMENTATION

DOWNTOWN PARADISE PLANNING

Paradise, California



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URBAN DESIGN ASSOCIATES

Executive Summary

This report provides an analysis of the strategies, financial realities, and actionable steps needed to revitalize Downtown Paradise.

Report Organization

Process Overview

Details the foundational research and engagement efforts. This includes discussions from a dedicated Working Group, a property inventory of the downtown core, feedback from a Developer Roundtable, and insights gathered from precedent tours of comparable regional developments, such as food parks and market districts.

Findings

The core of the document identifies projected retail demand and conducts a High-Level Gap Analysis across three distinct development models: Market-Rate Development, Adaptive Reuse/Pop-Up Uses, and Town-Centric Uses.

Recommendations

Outlines immediate, actionable next steps for the Town Council, focusing on policy creation, capacity building, and marketing.

Appendix

Provides supplemental materials, including a detailed memorandum on potential developer incentives, precedent tour handouts, and a property inventory mapping out downtown land ownership.

Major Takeaways

High Vacancy but Long-Term Demand

Currently, more than half of the Walkable Downtown Core's land sits vacant. However, long-term projections indicate significant growth potential.

Financial Implementation Gaps

The primary barrier to infill development is financial. To achieve a standard 8% return on investment for new ground-up commercial construction, developers would need to charge rents of around \$28 per square foot annually. Because current market rents in Paradise max out around \$15 per square foot, new market-rate development is financially infeasible without public assistance or legacy investors.

Pop-Ups and Adaptive Reuse are Viable Early Activators

Because ground-up construction without subsidy is currently challenging, adaptive reuse of existing structures and pop-up venues are examined as near-term options. These models have significantly lower startup costs, can be implemented quickly through public-private partnerships, and can serve as destination amenities to drive foot traffic.

Town-Centric Uses Can Catalyze Growth, but Require Grants

Town-centric projects, such as public squares, dog parks, or a new Town Hall, can spur adjacent private development. However, because town land acquisitions remove properties from the tax base and local capital funds are limited, the town must secure outside grant funding to execute mid-to-large-scale institutional projects.

Paradise Should Intervene with Incentives & Expanded Capacity

To overcome the financial gaps and accelerate growth, the report recommends the town take a proactive role. This includes adopting a formal framework for developer incentives. The town should also consider hiring a dedicated Economic Development Coordinator to write grants, act as a concierge for prospective businesses, and improve Paradise's reputation as a business-friendly environment.

PROCESS OVERVIEW

Working Group

The Town formed a Working Group for this final phase of the downtown study. This group included key staff members, two council members, and representatives from local commercial banking, downtown business owners, the Chamber, the local development community, etc. The goal was to have a cross-section of knowledgeable local business voices vet ideas for advancing development.

The direction given by the Council to this Working Group was to explore how to create a walkable downtown that Paradise has aspired to, while also encouraging economic development and local job growth.

The Working Group met four times. The first two meetings were group discussions based on the town council's direction. The third meeting was a recap of the property inventory and site tours. The fourth meeting focused on reviewing potential developer incentives and a general wrap-up discussion. Discussions from the first two meetings are summarized below.

Working Group Meeting #1 Summary

The initial Working Group meeting focused on revitalizing Paradise's downtown through actionable development initiatives.

Meeting Overview

The meeting, held virtually and in person, included local officials, business representatives, and advisors, with key discussions led by Council members Lassonde and Lange.

The group reviewed the town's goal of creating a walkable, economically vibrant downtown, emphasizing the need for concrete, implementable projects supported by a funding strategy, particularly by supplementing funds such as the Pro Fund.

Participants discussed short-, mid-, and long-term economic opportunities, including site assembly, vacant property analysis, and alternative sewer solutions, with a final deliverable to document actionable projects.

Key Discussions and Tasks

Mike Norcross highlighted the importance of identifying property owners, their interest in selling or developing, and acquisition costs, emphasizing site assembly as a critical factor.

The group considered virtual presentations and site tours of successful precedents in similar communities, focusing on activation, walkability, and civic development, with Colette Curtis and Barry Long tasked with refining the list and logistics.

Incentives and funding strategies were recognized as vital, with the potential to extend the project timeline if needed.

Working Group Meeting #2 Summary

The second working group meeting focused on downtown revitalization strategies for Paradise, including insights from a site visit to Meriam Park, land ownership considerations, potential precedents, and incentive options.

Meeting Overview and Participants

The in-person meeting at Town Hall included town officials, council members, advisors, and representatives from local organizations and the real estate industry. A subcommittee visited Meriam Park earlier that day for a Q&A and tour, sharing insights on successful mixed-use development targeting Gen X and Z demographics, emphasizing safety, community engagement, and retail-residential synergy.

Key Takeaways from Meriam Park Visit

Dan Gonzales's experience highlighted the importance of control over uses, broad zoning flexibility, and the need for a dedicated investor to curate development. Participants discussed replicating Meriam Park's mixed-use model in Paradise, with suggestions for local event spaces, outdoor dining, and leveraging private investment supported by public funding, emphasizing the importance of parcel assembly and understanding property ownership.

Land and Property Considerations

The group reviewed parcel maps showing current sales and speculation, noting the need for better ownership data. Follow-up meetings will document collective knowledge, with the town limited to paying appraised property values.

Precedent Projects and Virtual Tours

Potential virtual presentations include grassroots activation efforts, downtown districts like Chico and Livermore, and civic projects such as a new public safety center. The team was tasked with refining this list and planning logistics.

Incentives and Next Steps

The Working Group proposed incentives, including sewer connections, environmental and permit fee waivers, planning expedites, and impact fee waivers, to attract development. The group agreed to explore these options and coordinate further site tours and presentations to inform future planning.

Property Inventory

The Working Group noted that, given the relatively small lot size of most downtown parcels, property assembly and consolidation would likely be necessary for redevelopment. They suggest developing a property inventory for discussion by the Working Group. UDA took on this assignment with support from the Town’s Community Development Director and a commercial real estate broker. The resulting document provides an overview of parcel statuses, ownership, land use, and sale dispositions across multiple blocks in Downtown Paradise, as of August 2025 (see Appendix).

On average, the value for vacant commercial land in downtown is approximately \$80,000 per acre. This is below the list price for currently listed properties. At about \$80,000 per acre, land costs are a relatively small percentage of overall redevelopment costs. Properties in the study area tend to list for more than market value.

The inventory map was created in August 2025 and represents an example of the type of analysis that can be done to inform future decisions. Properties that were for sale have been sold, and additional parcels have been listed since the inventory was completed. As of publication, the only property that is listed for sale in the Walkable Downtown Core is the parcel adjacent to the Newton-Bracewell Cremation and Funeral Home and the storefront next to Nic’s. This type of information would need to be updated on a regular basis for decision-making purposes.

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- BLOCKS STUDIED
- WALKABLE DOWNTOWN CORE BOUNDARY

Precedent Tours

Available Working Group members conducted precedent tours of comparable projects recommended by Working Group members. A high-level summary of the findings is below.

Meriam Park *Chico, California*

This visit included a meeting with Meriam Park’s developer and a site tour of commercial development, focusing on site control, incentives, land use, retail development, parking, event activation, residential and commercial integration, and potential investment opportunities.



Key Findings

- Securing a critical mass of property is vital for development success.
- Incentives to attract market-rate developers could include utility and infrastructure support, subsidies, free land, reduced impact fees, and sewer assistance.
- The Meriam Park model emphasizes curated, local-focused uses targeting Gen X and Z, prioritizing social elements like coffee and beer, and avoiding national chains on main streets.
- Incremental retail and restaurant growth without an anchor is challenging; supporting mixed-use with residential and office spaces is essential. For Meriam, Farmers Brewing is an anchor.
- Shared parking is crucial for convenience and cost reduction.
- The Barn event space and adjacent lawn are central to social activation, supporting F&B and fostering community engagement.
- Residential units, adjacent homes, and commercial spaces are key to value creation, with residents receiving retail discounts.
- Cost and lease alignment is favorable at Meriam but not in Paradise.
- Food trucks are acceptable initially to boost foot traffic but should not compete with established brick-and-mortar businesses; eventually, their presence should diminish.
- Flexibility in building types, coordination with civil/environmental planning, and fair, predictable development processes are necessary.
- Focus should be on creating a central hub (“hive”) with visual connections among the main street, the event space, and the surrounding areas.
- There is potential for Paradise to become a regional destination with appropriate incentives, though private capital and entrepreneurial support are needed, and vertical mixed-use remains financially challenging currently. Building a park and supporting events or incubators could further stimulate development.

Overall, the meeting emphasized strategic land control, targeted attraction of local businesses, activation through events, and a focus on residential and commercial synergy to foster a vibrant, sustainable downtown district.



Mitote Food Park *Santa Rosa, California*

This visit included a meeting with the developer/operator, a tour, and a tasting. Mitote is the very first Mexican Food Park in Northern California. It is devoted to celebrating heritage through food, music, and the arts.

Key Findings

- Mitote Food Park, operated by Octavio and Lisa, recently moved to its current location, and its main tent was partially reduced in size due to fire code requirements. It is adjacent to apartments, with one noise complaint related to live music.
- The park emphasizes culture, music, arts, and food, curating trucks to showcase different regions of Mexico; a bar is essential for profitability.
- It supports women-owned startups, mentors' vendors, and boosts local businesses, with land owned by Sonoma County, which provided a rent-free site for 24 months and purchased furnishings.
- The operation is profitable, with trucks rotating regularly, outdoor entertainment, and shared parking. Existing asphalt reduces costs. The team includes local staff, and the venue hosts live salsa bands on weekends and a large local cycling group weekly.

The Barlow Market District *Sebastopol, California*

We had a discussion and tour with the on-site Leasing Agent who works for the developer. The Barlow is a vibrant community of local artisans, makers, and merchants nestled in the heart of downtown Sebastopol. It features a diverse array of shops offering everything from handcrafted goods and gourmet food and beverages to groceries and, in the future, a hotel.

Key Findings

- Infill commercial development occupies a former Apple processing facility, which is 85% leased with a mix of adaptive reuse and new construction on a 12.5-acre site.
- The project includes F&B, maker spaces, groceries, a small retail component, an event center, and plans for a hotel. Challenges include construction costs due to floodplain location and parking shortages.
- The owner manages the event center, with tenants 100% local and curated, no chains, and no subsidies. The design emphasizes open space and pedestrian-friendly improvements.





Oxbow Public Market *Napa, California*

We met with Gabe, the leasing agent and founder's son. It's a market hall that is promoted as a gathering place for food and wine. The main space is purpose built surrounded by adaptive reuse.

Key Findings

- Situated in Napa and operated by Gabe, the market serves regional and tourist customers, is fully leased at 22,000 sq ft, and is open daily from 7 am to 9 pm.
- It features exclusively food and beverage tenants, with limited programming, and includes a small bookstore. The market's design emphasizes curated tenants, with no competing uses, and maintains a lively ad hoc delivery and loading scene.
- Established in 2007, it has adapted through economic cycles, providing a successful model for small-scale, curated food markets. Many small tenants that together make the numbers work.



The Phoodery *Phoenix, Oregon*

The Working Group also had a visit scheduled to Phoenix, which lost most of its downtown in the 2020 Almeda Fire. Phoenix's downtown recovery includes the construction of a new Government and Public Safety Center, Phoodery (P3 food park), and commercial businesses.

Phoenix Mayor Muelhoefer and Paradise Mayor Crowder had a subsequent conversation in which Mayor Muelhoefer suggested that he come to Paradise instead for a tour and meeting with council members. This seemed like a very generous offer. He later let Mayor Crowder know that he was inundated with multiple issues and didn't have the time to come to Paradise last fall. He promised to get back to Mayor Crowder to reschedule.

Redding Waterfront *Redding, California*

Redding's recent redevelopment activities were also on the Working Groups list. A tour with the Economic Development Director was planned, but postponed due to internal scheduling challenges in Redding. Town of Paradise representatives still hope to do this tour soon.

Conclusion

Overall, the projects Working Group members visited demonstrate diverse approaches to community-focused, curated food and retail spaces, balancing operational costs, local engagement, and community impact.

While these precedents highlight the importance of anchor uses and coordinated development, it should be noted that no specific anchor tenant, developer, or major private investment has been identified in Paradise to date. Attracting such investment will likely be a longer-term effort tied to market conditions, site assembly, and demonstrated momentum from early activation strategies.

Potential Town Incentives Summary

A memorandum outlining potential incentives for commercial development was prepared by the Working Group for review by the Town Council (see Appendix). A high-level summary follows.

Financial Incentives

The Town could offer tax abatements, grants, or support for physical projects like markets, incubators, or event spaces. Property acquisition is an option, but with purchase price caps and use restrictions.

Promotion

Creating marketing materials, such as pitch decks, and making market research available can attract developers. Town-funded advertising and promotion are also considered.

Utilities and Infrastructure

Providing wastewater treatment could enable more food-and-beverage, medical, and daycare businesses. Shared parking, municipal facilities, and waivers for frontage improvements are options, though many improvements already exist.

Financial Support Programs

A local revolving business loan program could be established with policies to maximize public benefit.

Supporting Amenities

Enhancing parks, supporting events, and suspending certain fees could make downtown more inviting. Ground leases aligned with Town priorities are also suggested.

Zoning and Development Fees

Recent zoning updates and streamlined processes reduce barriers; DIF reductions are minimal.

Environmental and Permit Fees

Environmental waivers are not permitted; permit fees are for cost recovery and would require offset funding if waived.

Other Fees

The fee for property mergers could be waived if directed; other permit fees would need funding sources to be waived.

Overall, the memo presents a range of financial, promotional, infrastructural, and regulatory incentives to stimulate downtown commercial growth. For Council consideration, these tools can generally be understood in three categories: (1) near-term, low-cost actions such as process improvements, marketing, and business support; (2) moderate interventions such as loan programs or targeted fee reductions; and (3) higher-level actions such as land participation, infrastructure investment, or direct financial support, which would require future policy direction and identification of funding sources.

Developer Roundtable

A November 2025 Developer Roundtable, facilitated by Council Member Lange, focused on developers' opinions related to revitalizing Downtown Paradise.

Meeting Overview

The meeting aimed to discuss downtown development strategies, incentives, land assembly, and next steps, with town representatives, developers, and stakeholders in attendance.

Key Discussion Points

One participant expressed concerns about the lack of vision, walkability, shade, and appropriate materials in downtown planning, criticizing topographical issues and leadership gaps. He emphasized the need for a shade plan, community-focused landscaping, and strategic investment, including acquiring key sites like the Safeway property and fostering a long-term vision. He also highlighted the importance of a community development director, demographic profiling, and building prototypes to guide future development, suggesting partnerships with the Mechoopda Tribe for a casino.

Others discussed land assembly, investment timelines, and the importance of walkable, family-oriented developments like Meriam Park, in contrast to the declining Chico downtown area. They stressed that the town should lead investments, act as a financial partner, and incentivize local development.

Council Member Lange noted the need for the town to explore funding options, discounting the cost of space, and understanding legal and political constraints. The group agreed on the importance of a business plan, land acquisition, and bricks-and-mortar strategies for downtown revitalization.

Next Steps

The developers suggested a follow-up meeting with just developers, to take place in January 2026, to address business planning and financing opportunities and define feasible actions and investment strategies. As of April 2026, this follow-up session had not taken place.

FINDINGS

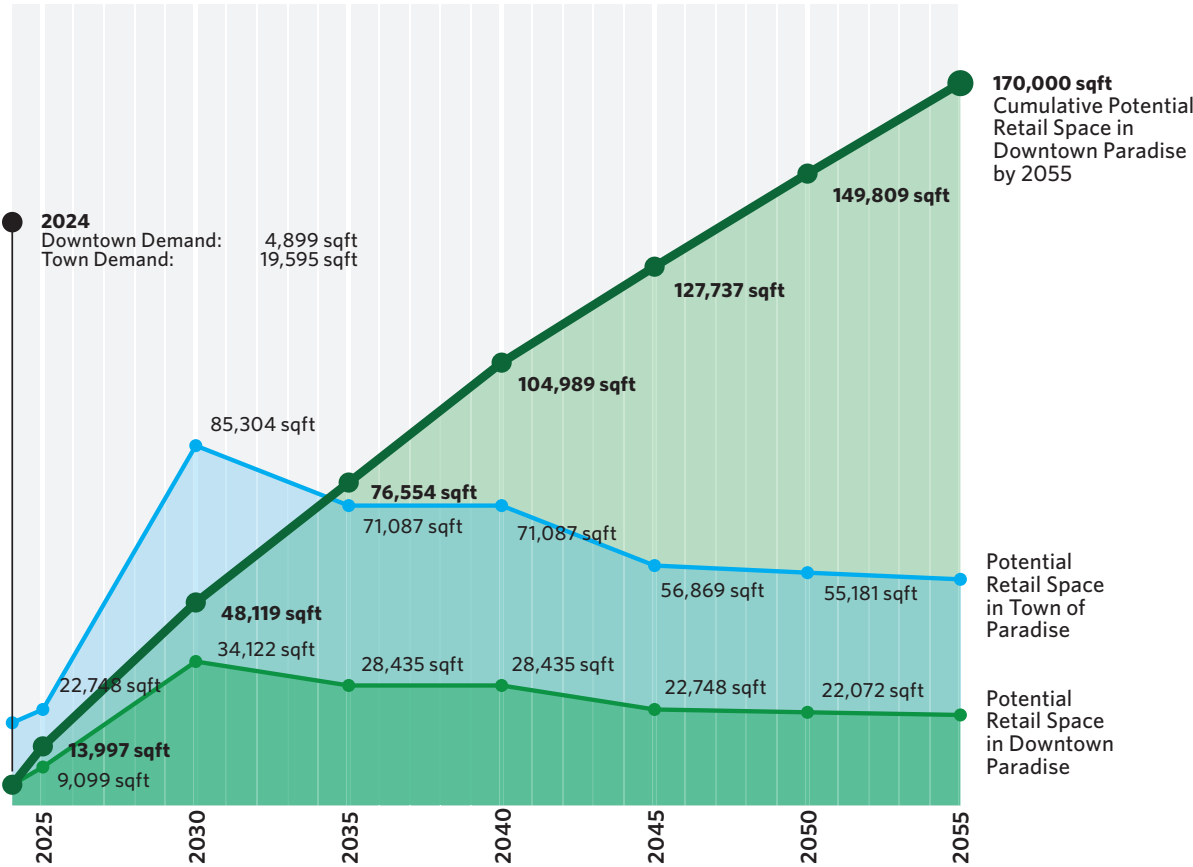
Overview of Findings

This process confirmed that one reason for the slow return of commercial investment in Downtown Paradise is significant funding gaps, given the projected demand for retail, available development sites in Downtown Paradise, and the financial complexities of developing commercial, residential, and institutional sites. There is a significant implementation gap where the cost of new ground-up construction exceeds achievable market rents, making public assistance or alternative strategies necessary. Many towns have addressed similar gaps by proposing adaptive reuse and pop-up installations, such as food parks, as more immediate and affordable ways to activate vacant land. The analysis also explores town-centric projects, including civic buildings and public spaces, while emphasizing the need for grants and private-public partnerships. These findings are intended to lay the groundwork for a future strategic roadmap for expanding the tax base and fostering a walkable, vibrant business district.

While these projections demonstrate long-term potential, near-term retail demand remains limited, reinforcing the need for phased and incremental development approaches.

Projected Retail Demand from 2024-2055

This analysis was conducted in 2024 by Peloton Research + Economics.



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Town Role Spectrum

It should be noted that the Town Council has not yet established a preferred level of participation in private development (e.g. facilitator, partner, or lead investor). The findings in this report are intended to inform that future policy discussion, rather than assume a specific role. In the near term, strategies that require lower levels of public investment and can be implemented incrementally may provide the most practical path forward.

For discussion purposes, the Town’s potential role in downtown development can be generally understood along a spectrum:

Facilitator

Focus on process improvements, permitting efficiency, and business support without direct financial participation.

Partner

Provide targeted incentives, limited financial participation, or land-based tools to support private development.

Lead Participant

Take an active role in site control, capital investment, or development of Town-led projects.

The appropriate position along this spectrum has not yet been defined and will be an important policy consideration for the Town Council.

Market-Rate Development High-Level Gap Analysis



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Conceptual Illustration of Market-Rate Development

Project Description

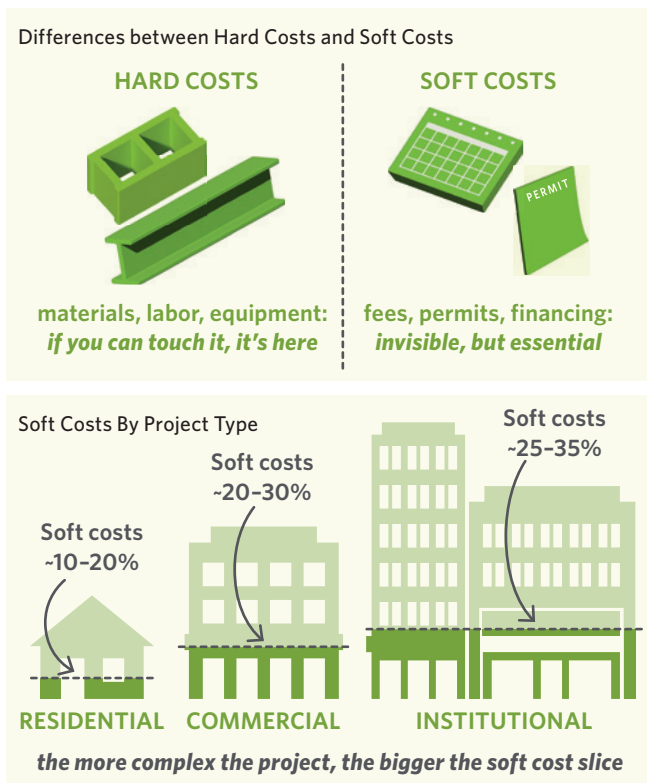
The first type of project contemplated is market-rate infill development, including land purchase, building and site design, permitting, construction, and leasing to market-rate tenant(s).

Lead

The lead for this type of initiative is typically a market-rate developer specializing in commercial development and leasing, who sets rents or sale prices based on prevailing market values. Development is typically undertaken without government subsidies, but some towns provide incentives to encourage economic development.

Cost Estimate

The total cost for infill development is calculated by adding soft and hard costs.



Soft Costs

Soft costs are what make a project possible, including land purchase, design fees, permits, legal, financing, marketing, and leasing. They represent approximately 20-30% of the overall project cost. As a rule of thumb, the more complex the project, the higher the percentage of soft costs.

Hard Costs

Hard costs represent the actual material and labor costs for site work and building construction. They account for approximately 70-80% of the overall project price.

Furniture, Fixtures, and Equipment (FF&E)

FF&E is an expense in addition to hard and soft costs. Commercial kitchens are the most expensive FF&E item.

Current development costs (including soft and hard costs) for commercial construction in Butte County are approximately \$350 to \$450 per square foot for a weather-tight building ready for a tenant. Prefabrication may reduce construction costs by approximately 5-20% but can limit design flexibility and may not be suitable for all development types.

Return on Investment

Private market rate developers typically seek a 6-12% (or higher) return on investment, depending on risk and financing requirements. The return on investment for the Town is broadening the long-term tax base and continued residential development, supported by expanding neighborhood retail options.

Funding Sources

Private capital and conventional bank financing are the most common funding sources for market-rate development. Local incentives, such as a revolving loan fund and fee reductions or waivers, can be offered in challenging markets for both start-ups and developers. Business support financing is also available through a variety of regional programs.

Property Ownership

Developers typically own the land on which they build. Parking can be off-site, in shared lots, supporting a project without further burdening development costs.

Land leases by towns or institutions are occasionally used for new buildings, but are uncommon in market-rate commercial developments.

Land purchases by the Town of Paradise are capped at the appraised value, which limits its options.



Pexels / ahkrabaanthony



Gap Analysis

The Town's downtown commercial market faces two related constraints. First, many national and regional retailers require a minimum of approximately 25,000 residents within a 20-minute drive time and daily vehicle counts between 18,000 and 25,000— thresholds that Paradise approaches but has not yet consistently met. Second, the gap between current development costs and achievable rents makes new commercial development financially infeasible at market rates without public assistance.

As a simple example, a new building that costs \$350 per square foot to develop and is leased for a developer to achieve an 8 percent return would require a rent of \$28 per square foot annually. Current market rents in existing Paradise buildings range up to about \$15 per square foot annually, leaving a significant gap.

To further underscore this point, the former Skyway Antique Mall, 6118 Skyway, was listed in the Spring of 2026 for approximately \$64 per square foot and is currently pending. It would only need to rent for just over \$5 per square foot annually to achieve the same 8 percent return.

There are some gaps in the existing supply for commercial uses, such as relatively small spaces to lease, build-to-suit, and new office space. But generally, the current large supply of vacant space, coupled with modest demand, is helping keep rents affordable. As discussed in the next section, adaptive reuse of existing buildings and pop-up development is therefore materially more feasible than ground-up construction in the near term.

In practical terms, closing this gap would require a combination of higher achievable rents, reduced development costs, or some form of public or private subsidy. While detailed financial modeling is beyond the scope of this report, the magnitude of the gap suggests that market-rate development is unlikely to occur at scale in the near term without some level of intervention. This reinforces the importance of phased strategies that begin with lower-cost activation and build toward long-term feasibility.

From an implementation standpoint, advancing a pop-up or adaptive reuse concept would require several coordinated steps, including identification of a suitable site, confirmation of a willing property owner or public site, selection of an experienced operator or partner, and clarification of the Town's role (e.g., land lease, permitting support, or limited financial participation). These projects are often structured as public-private partnerships and can be scale based on available resources.

From a policy perspective, this gap does not necessarily imply that the Town must fully subsidize development. Rather, it highlights the need for strategic, targeted interventions that reduce risk, lower costs, or improve project feasibility over time. These may include phased development, shared infrastructure, public-private partnerships, or other tools identified in this report.

Options to Accelerate Ground-Up Development

- Have the Town and/or interested developers focus on what's missing: small spaces to lease, build-to-suit, and new office space.
- Create Town incentives, including a revolving loan fund, to help fill the financial gap (see Appendix for the draft list of potential incentives).
- Seek out a well-capitalized legacy investor who is willing to sacrifice near-term income for long-term value or who has a compatible social mission. Legacy investors exist and may be drawn to Paradise given the opportunity to help the Town continue its recovery.
- Create a town-led retail/business incubator. This is an option to address the need for small spaces for lease and to help local entrepreneurs get started.

Adaptive Reuse/Pop-Up Uses High-Level Gap Analysis



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Conceptual Illustration of Paradise Food Park & Market Hall

Project Description

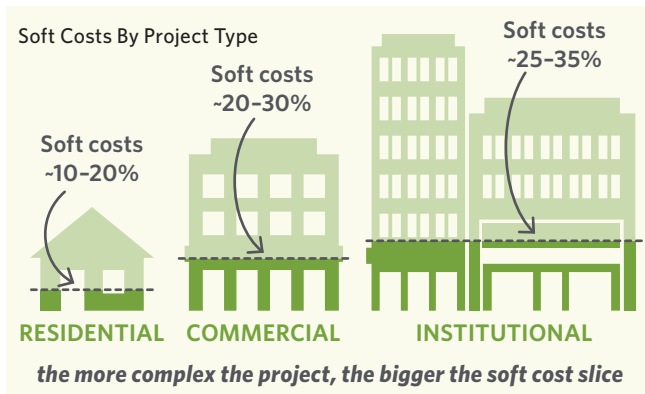
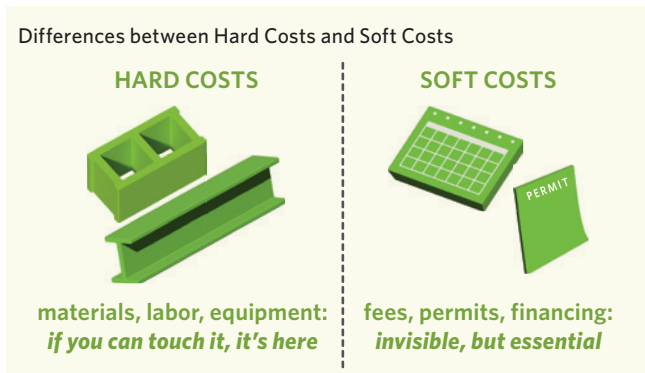
The second project type studied is an outdoor food park and adaptive reuse of an existing commercial building. For downtown paradise, this initiative was identified as a potential early activator. The food park would be a "pop-up" with the existing building being leased as small market stalls or used as an event space adjacent to a pop-up. The two uses would be operated as one venue. Required investment would include land purchase, site design, permitting, building rehabilitation, and leasing to market-rate tenant(s).

Lead

Pop-up developments are implemented in various ways. They can be led by a market-rate developer who plans to further develop the site later. They can be done as a public-private partnership (P3) in which the public entity owns the land and existing structures, and a private operator provides capital and leads leasing and management. They can also be publicly owned assets managed by a nonprofit organization.

Cost Estimate

Pop-ups and adaptive reuse cost less than ground-up development and can be implemented in a shorter time frame. The pop-up portion is often staged on existing parking lots to reduce site costs. In P3 projects where the public entity owns the site, they often lease the land for a \$1 to help offset the start-up costs.



Soft Costs

Like new construction, soft costs include land purchase, some design fees, permits, legal, possibly financing, marketing, and leasing. They represent approximately 30% of the overall project cost, as project budgets tend to be small and these projects are one-of-a-kind.

Hard Costs

Hard costs are material and labor costs. They account for approximately 70% of the overall project cost. For a pop-up, a stationary shipping-container beverage station and portable comfort stations are generally required. Adaptive reuse of an existing building typically involves some level of renovation.

Furniture, Fixtures, and Equipment (FF&E)

Pop-ups require furnishings, such as picnic tables, movable fencing, shading devices, and landscaping, which are typically the owner's expense.

Development costs vary widely depending on how complex the pop-up becomes and the building renovation needs.

Return on Investment

Based on anecdotal evidence, food parks typically operate at break-even or at a loss for the first 24 months, then turn a profit. The first two years are when a P3 project can be especially helpful.

The return on investment for the Town is having a destination amenity that supports continued residential development and can potentially incubate businesses that evolve into standalone establishments over time.

Funding Sources

Funding sources vary, often including private capital and local incentives, such as land leases and potentially direct investment by public entities. Private institutional support and foundation funding are also potential sources of capital.

Property Ownership

Property can be privately or publicly owned.



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Pexels / Mike Jones



MidCity

Gap Analysis

Creating a pop-up in Paradise would require support from the Town Council, finding the right location, finding the right operator (with relevant experience), and likely a P3 partnership between the private operator or nonprofit organization. This type of project is unlikely to happen organically because the return on investment is not immediate. However, the cost of establishing a food park and market hall/event space is a fraction of the investment required for brick-and-mortar construction.

For adaptive reuse, current market rents in existing Paradise buildings range up to about \$15 per square foot annually, which is affordable compared with other areas in Butte County. If an existing building could be subdivided into market stalls with multiple tenants, the economics would be favorable today without subsidy. The adaptive reuse element has the advantage of supporting a year-round revenue stream that could mitigate some of the risk.

Food park operators sublease pads to different food trucks on a revolving basis to support overall operations and to keep the experience fresh.

Options to Accelerate a Food Park & Adaptive Reuse

As noted above, this initiative is less costly and currently more readily achievable than ground-up development. Some of these options to move this idea forward include:

- Indicate Council support and willingness to explore a P3 project.
- Create Town incentives, including a ground lease, to help fill the financial gap (see Appendix for the draft list of potential incentives).
- Seek out institutional and foundation grant support.
- Identify potential sites.
- Find a qualified operator or organization to partner with the Town.

Additional options are listed in the recommendations at the end of this chapter.

Note: The food offerings in a food park should differ from those of local restaurants to avoid unfair competition.

Town-Centric Uses High-Level Gap Analysis



Conceptual Illustration of Gateway Element

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Project Description

What can the town do with the two tax-delinquent lots it purchased at the end of Fir Street? This question was asked in the previous phase of the downtown study. Ideas such as creating a small dog park, developing shared parking for future downtown businesses, and acquiring more land for a future civic building or new Town Hall, or some combination of these, were considered. A gateway arch at the entrance to Fir Street was a related suggestion, and a participant in the Developer Roundtable proposed a new town square bordered by Skyway, Pearson, Foster, and Birch as a catalyst for adjacent development. All these possibilities fall under a broad category of town-centric uses. The differentiator is that the Town would be the owner and maintainer of the assets. Required investment would include sunk capital costs and ongoing maintenance.

Lead

The Town of Paradise would be the lead for town-centric uses. Nonprofit organizations could be engaged to program and manage uses such as open space, but the town would still need to cover the overhead.

Cost Estimate

Costs vary widely for the types of uses mentioned above. A minimally improved dog park on the lots already owned by the town would cost 10s of thousands of dollars, large town squares typically cost millions to build, and a new Town Hall would cost tens of millions.

Soft Costs

Costs include land purchase (limited to appraised value), design fees, permits, and legal fees, which can run as high as 30% or more of the overall project cost, as public projects are prototypes.

Hard Costs

Per-square-foot costs for materials and labor usually account for 70% or less of the overall project cost. Public projects generally cost more due to regulatory requirements, the bureaucratic procurement process, and a focus on long-term durability over upfront savings.

Return on Investment

The return would be the benefits to businesses from driving foot traffic to downtown. New public investments could also be used to help market downtown.

The added safety that comes with centralizing and hardening the Emergency Operations Center has been noted as an additional potential return on investment for a new Town Hall.

Funding Sources

The town can fund small initiatives from its capital reserves. The PRO Fund is primarily dedicated to backfilling the tax base until Paradise fully recovers and is not currently positioned to support large-scale capital projects without additional policy direction. Grant funding would be needed for any mid- to large-scale undertaking.

Of note, the City of Phoenix, Oregon, built its new Government and Public Safety Center after the 2020 Almeda fire with grant funding. Phoenix has a population of about 4,500 residents.

Property Ownership

The town would own any town-centric project.

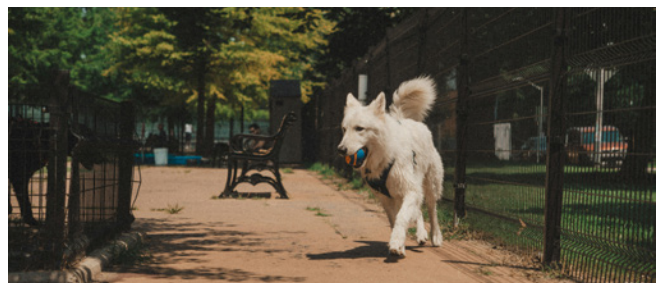
Gap Analysis

The gap for something like a dog park on the existing town property or a gateway arch would be minimal. The gap in any additional land acquisition could be significant, as the town is limited to acquisitions at appraised value, while commercial properties are being listed above appraised value. Municipal acquisition also removes properties from the tax base, which runs counter to the town’s top priority of building and broadening it. Additionally, external sources of funding would be needed for any mid- to large-scale undertakings.

Options to Accelerate Institutional Use

If town-centric uses are a council priority, then options to move forward include:

- Have the Council indicate what types of projects they support.
- Develop a long-term business plan.
- Determine candidate sites.
- Identify available grant funding.
- Hire a grant writer.



Pexels / Zay Small



Pexels / Anna Tr. N

Recommendations

The anticipated timeline for implementing all of the following recommendations is approximately 3 months to 1 year, with full implementation dependent on future Council direction, funding availability, and market conditions.

Develop economic goals and supporting policies

Work on this task is part of the LTRP Update scope and has started, with completion anticipated in early July 2026. The LTRP Update project team is facilitating the development of an economic goals and policy framework grounded in the Town's long-term recovery priorities, community vision targets, and current market conditions. The framework will establish the policy foundation for the Economic Development Strategy. Town Council will be central to this effort.

Do a broader funding gap scenario testing for potential industry clusters

Work on this task is part of the LTRP Update scope and has started, with completion anticipated in early July 2026. The next step for funding gap scenario testing will include seeking input from stakeholders and Town Council members to build consensus on Incentives Policy priorities for a range of potential project types beyond the downtown area and retail uses.

Create an Economic Development Strategy, based on the goals and supporting policies

Work on this task is part of the LTRP Update scope and has started, with completion anticipated in early July 2026. The Economic Development Strategy will integrate target industry analysis, business retention and attraction programming, incentives policy, infrastructure readiness, and place identity to a unified implementation framework. The strategy is intended to provide actionable steps and identify project leads, partners, sources and uses of funding, and annual performance metrics.

Offer developer incentives

The gap between current development costs and achievable rents makes new commercial development financially infeasible at market rates without public assistance. See the Appendix for the draft list of potential incentives suggested by Working Group members.

Hire a full or part-time Economic Development Coordinator

To expand capacity and provide focused attention to economic development, a new part-time or full-time Economic Development Coordinator position should be considered under the supervision of the Recovery and Economic Development Coordinator. This person's time would be spent on concierge services for prospective businesses and grant writing. Paradise is still not perceived as business-friendly despite efforts to improve its reputation. Concierge services could further address this issue.

A clear work plan and performance metrics of success will be critical. The position should be evaluated based on its ability to support business attraction, grant funding, and project facilitation outcomes over time.

Measuring Progress: As implementation moves forward, the Town may consider tracking a small set of performance indicators to measure progress over time. These could include:

- Reduction in vacant or underutilized commercial parcels in the Walkable Downtown Core;
- Number of new businesses established or expanded;
- Private investment leveraged in relation to public participation; and/or
- Activation of key sites through interim or temporary uses.

These metrics can be refined through the LTRP Update and Economic Development Strategy.

Identify potential outside public and private funding sources

Given that the town has limited capital funds, identifying potential outside funding sources will be an important piece of supporting economic development. Work on this task is part of the LTRP Update scope and has started, with completion anticipated in early July 2026.

Create a marketing brochure

A marketing brochure was identified in the Peloton Downtown Market Study and by the Working Group as an essential missing tool for promoting commercial opportunities in Paradise. Work on the brochure (flipbook) is part of the LTRP Update scope and has started, with completion anticipated before Labor Day 2026.

Immediate Implementation Steps

Based on the findings in this report and current market conditions, the following actions represent practical, near-term opportunities within 3-18 months that can be advanced with limited capital investment and are aligned with the Town's current capacity.

1. Advance a Pilot Downtown Activation Project (Adaptive Reuse/Pop-Up)

Identify and evaluate 1-2 candidate sites for a small-scale activation project such as a food park, market hall, or event space, utilizing existing structures or paved areas. Initial steps would include site feasibility, property owner coordination, and identification of a qualified operator or partner. This type of project can serve as a proof-of-concept for future private investment.

2. Establish an Economic Development Coordinator Position

This role will serve as the project manager for the Pilot Downtown Activation project, as well as support the longer-term recommendations listed above.

3. Develop a Targeted Incentives Framework and Adopt an Incentive Program

Building on the concepts outlined in this report, define a focused set of incentives that can be consistently applied to priority projects. Initial emphasis may be placed on low-cost and moderate interventions, with higher-level financial participation subject to future Council direction.

4. Produce and Circulate Marketing Materials

Through the LTRP Update, produce a high-quality developer/investor "flipbook" to market Downtown Paradise.

APPENDIX

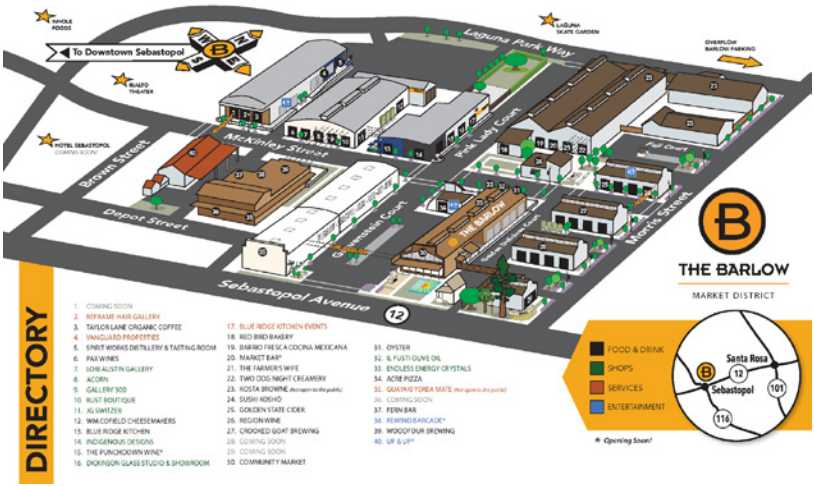
Precedent Tour Handouts



MITOTE FOOD PARK

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OXBOW PUBLIC MARKET

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Potential Incentives Memorandum



Memorandum

TO	Mike O'Brien, Interim Town Manager	DATE	29 January 2026
COMPANY	Town of Paradise	COPIES TO	Colette Curtis Susan Hartman
FROM	Barry Long		
PROJECT	Downtown Paradise Phase 3 - Vetting Recommendations		
SUBJECT	Potential Town Incentives for Commercial Development		

REMARKS

DRAFT

The Downtown Working Group was tasked with developing a list of potential incentives for the Town Council's consideration. The menu below has been developed and annotated in collaboration with Working Group members, including the town's Recovery and Economic Development Director, Community Development Director, and the two assigned Council members. It documents the ideas presented and provides a preliminary, high-level review of each.

Menu of Options

- Financial
 - The Town could provide financial support through tax abatement, direct subsidies (through grant programs), and bricks-and-mortar development, such as a public market hall, a small-business incubator, or an event space.
 - Additional property acquisition is another tool at hand. However, caps on purchase price and restrictions on future use/disposition will apply.
- Promotion
 - Creating a Pitch Deck or Lookbook was recommended in the Town's Downtown Phase 2 initiative. This task will be completed as part of the Long-Term Community Recovery Plan Update.
 - Making the Town's commercial market research available to potential developers and businesses is an incentive. A commercial market study was conducted in 2024 as part of the Phase 2 initiative, and additional relevant information will be produced in other ongoing studies.
 - Advertising and promotion at the Town's expense is an available option that many jurisdictions use.

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 Jeffrey Schwaiger, ASAI

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- Sewer Treatment Plant (STP)
 - An STP is an incentive for commercial development because it allows greater flexibility in potential uses, especially food-and-beverage, medical, and daycare.
 - Wastewater treatment systems typically require the users to pay a fee. Whether the Town can waive the fee as an additional incentive remains to be determined. Funding sources may require payment of a fee. Currently, this incentive remains a maybe until more information is available.

- Local Business Loan Program

There are several options for funding a local business loan program in Paradise and structuring it to increase the likelihood of loan repayment. Policy considerations must be prioritized to ensure maximum public benefit. It is our understanding that the Town Attorney issued a legal opinion confirming the Town's authority to establish a local business loan program. His key findings are as follows:

 - Legal Authority: The Town has legal authority to use General Fund revenues to capitalize a local business loan program. Because loans require repayment with interest, the program does not constitute a prohibited gift of public funds under the California Constitution.
 - Business Loan Program Qualifies as Public Purpose: Even if characterized as a gift, a business loan program would qualify under the public purpose exception, as courts give wide deference to legislative determinations that economic development activity serves the general welfare of the community.
 - Third-Party Administration (Recommended): The Town may partner with a third-party organization – such as a CDFI, bank, or regional development entity – to administer the program, consistent with established practices in California municipalities, including Long Beach, Inglewood, San Francisco, and others.
 - Conservative Loan Eligibility Thresholds: Loan eligibility criteria should be carefully structured to maximize the likelihood of repayment. The opinion identifies personal guaranty requirements, minimum capital thresholds, geographic restrictions, and clawback provisions for early business relocation as recommended policy safeguards.
 - Program Parameters: Definitions of interest rates, eligible uses, and collateral requirements should be calibrated to serve businesses that cannot access conventional financing, without setting terms so restrictive that they defeat the program's purpose.

Considering these findings, it is recommended that the Town adopt a formal incentives policy framework grounded in best practices before committing funds to individual projects. The framework should be structured to protect the Town's fiscal interests, ensure equitable access, and maximize the catalytic impact of each public dollar committed.



- Supporting Amenities
 - Supporting amenities could be an incentive by making downtown more active and inviting. Examples discussed by the Working Group include:
 - Additional parks and open space (by PRPD or the Town)
 - Additional financial support for programming and events (TOT ended in 2025)
 - Suspending fees for the use of Community Park for events (currently suspended for non-profit organizations through March 2029)
 - Ground leases for things that further the Town's priorities
- Zoning, Entitlements, and Development Impact Fees (DIF)
 - Zoning Ordinance updates to remove potential barriers were completed in March 2025.
 - Streamlining the entitlement process to the greatest extent possible is also complete.
 - The reduction or elimination of Town DIF for downtown is a negligible incentive, as it is insignificant to zero in the Commercial Business zone.
- Infrastructure Improvements
 - The Town can waive frontage improvements in the public right-of-way, but almost 100% of downtown has already been improved as part of the Walkable Downtown initiative. The Town Engineer currently has discretion over waivers.
 - The Town could provide shared municipal parking to reduce development costs. Per-use parking is not required in the downtown, but businesses still need parking.
 - Shared public facilities, such as comfort stations, could be constructed by the Town to help reduce the up-front costs for small businesses.
- Environmental Waivers
 - Environmental waivers are not permitted per state and federal law.
- Lot Line Adjustment (Lot Merger) Fees
 - The \$645 fee for the Town's contract surveyor to review the engineering application to merge property is already subsidized from the General Fund. At the Council's direction, the Town could waive this fee for downtown development.
- Permit fees
 - Building and septic permit fees are all funded by 100% cost recovery. Waiving fees would require a defined program to offset them from the PRO Fund or another source.

Overall, the memo presents a range of financial, promotional, infrastructural, and regulatory incentives to stimulate downtown commercial growth. For Council consideration, these tools can generally be understood in three categories:

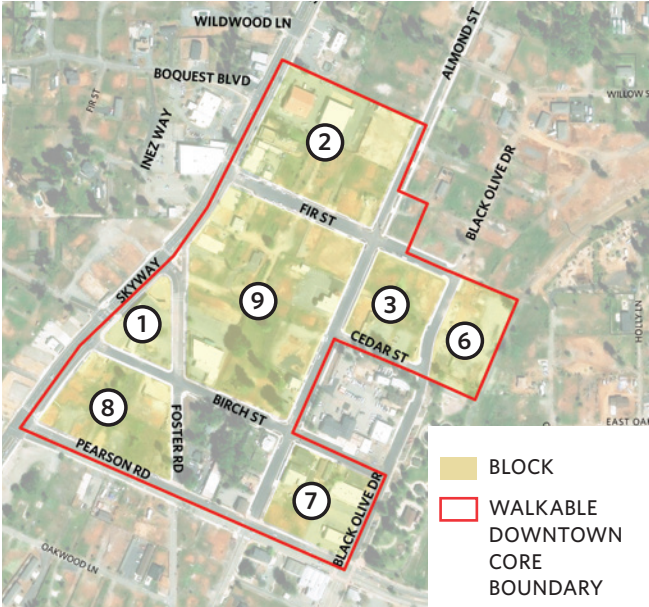


(1) near-term, low-cost actions such as process improvements, marketing, and business support; (2) moderate interventions such as loan programs or targeted fee reductions; and (3) higher-level actions such as land participation, infrastructure investment, or direct financial support, which would require future policy direction and identification of funding sources.

Property Inventory

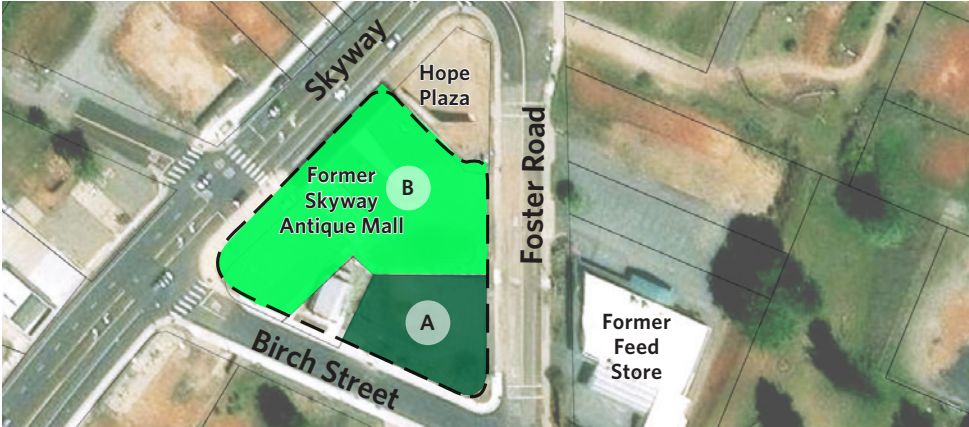
Disclaimer: Data was obtained from the Regional Analyst of Butte County in July 2025. All data must be verified by the Town of Paradise.

Key Plan for Property Inventory



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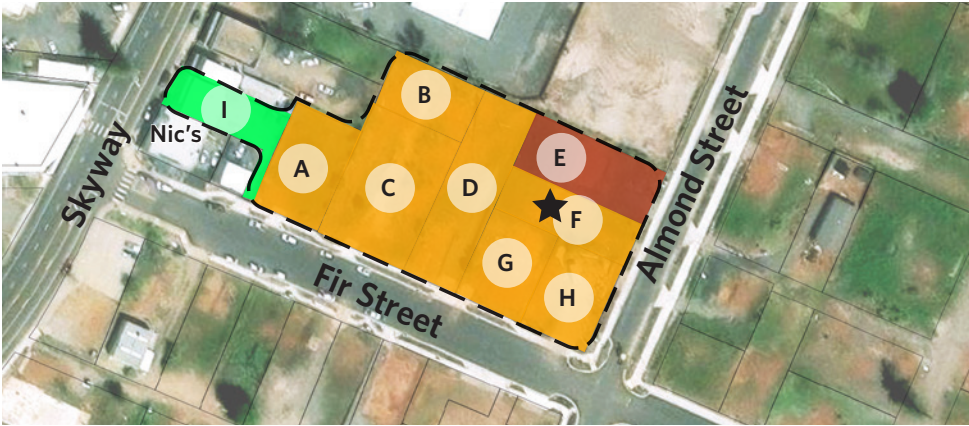
Block 1: Foster & Birch



- FOR SALE/SOON TO BE FOR SALE
- LIKELY OPEN TO SELLING
- TOWN OF PARADISE
- UNKNOWN
- OWNED BY INVESTOR
- LIKELY NOT OPEN TO SELLING
- OCCUPIED
- LIKELY REUSE BY OWNER
- ★ TAX DELINQUENT

PARCEL	APN	LAND USE	DATE UPDATED
A	052-192-014-000	Vacant	8/1/19
B	052-192-015-000	Commercial	4/23/26

Block 2: Fir Street

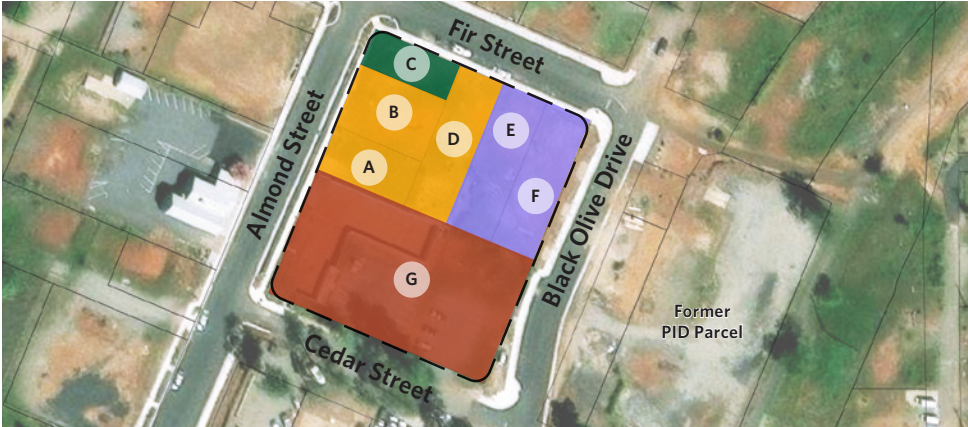


- FOR SALE/SOON TO BE FOR SALE
- LIKELY OPEN TO SELLING
- TOWN OF PARADISE
- UNKNOWN
- OWNED BY INVESTOR
- LIKELY NOT OPEN TO SELLING
- OCCUPIED
- LIKELY REUSE BY OWNER
- ★ TAX DELINQUENT

PARCEL	APN	LAND USE	DATE UPDATED
A	052-141-026-000	Vacant	12/5/19
B	052-141-013-000	Vacant	10/22/20
C	052-141-012-000	Vacant	8/1/19
D	052-141-011-000	Vacant	8/1/19
E	052-141-007-000	Vacant	8/13/20
F	052-141-008-000	Vacant	7/2/19
G	052-141-010-000	Vacant	1/14/21
H	052-141-009-000	Vacant	8/1/19
I	052-141-017-000	Vacant	5/4/26

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Block 3: Black Olive & Fir Street



- FOR SALE/SOON TO BE FOR SALE
- LIKELY OPEN TO SELLING
- TOWN OF PARADISE
- UNKNOWN
- OWNED BY INVESTOR
- LIKELY NOT OPEN TO SELLING
- OCCUPIED
- LIKELY REUSE BY OWNER
- ★ TAX DELINQUENT

PARCEL	APN	LAND USE	DATE UPDATED
A	052-202-006-000	Vacant	5/26/21
B	052-202-007-000	Vacant	6/19/19
C	052-202-001-000	Vacant	1/17/20
D	052-202-002-000	Vacant	2/21/20
E	052-202-003-000	Vacant	7/2/19
F	052-202-004-000	Vacant	7/2/19
G	052-202-013-000	Vacant	8/1/19

Block 6: Black Olive



- FOR SALE/SOON TO BE FOR SALE
- LIKELY OPEN TO SELLING
- TOWN OF PARADISE
- UNKNOWN
- OWNED BY INVESTOR
- LIKELY NOT OPEN TO SELLING
- OCCUPIED
- LIKELY REUSE BY OWNER
- ★ TAX DELINQUENT

PARCEL	APN	LAND USE	DATE UPDATED
A	052-204-001-000	Vacant	8/1/19
B	052-204-002-000	Vacant	8/1/19
C	052-204-012-000	Vacant	8/1/19

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Block 7: Almond & Pearson



- FOR SALE/SOON TO BE FOR SALE
- LIKELY OPEN TO SELLING
- TOWN OF PARADISE
- UNKNOWN
- OWNED BY INVESTOR
- LIKELY NOT OPEN TO SELLING
- OCCUPIED
- LIKELY REUSE BY OWNER
- ★ TAX DELINQUENT

PARCEL	APN	LAND USE	DATE UPDATED
A	052-222-019-000	Vacant	8/1/19
B	052-222-018-000	Vacant	10/29/19
C	052-222-017-000	Commercial	--

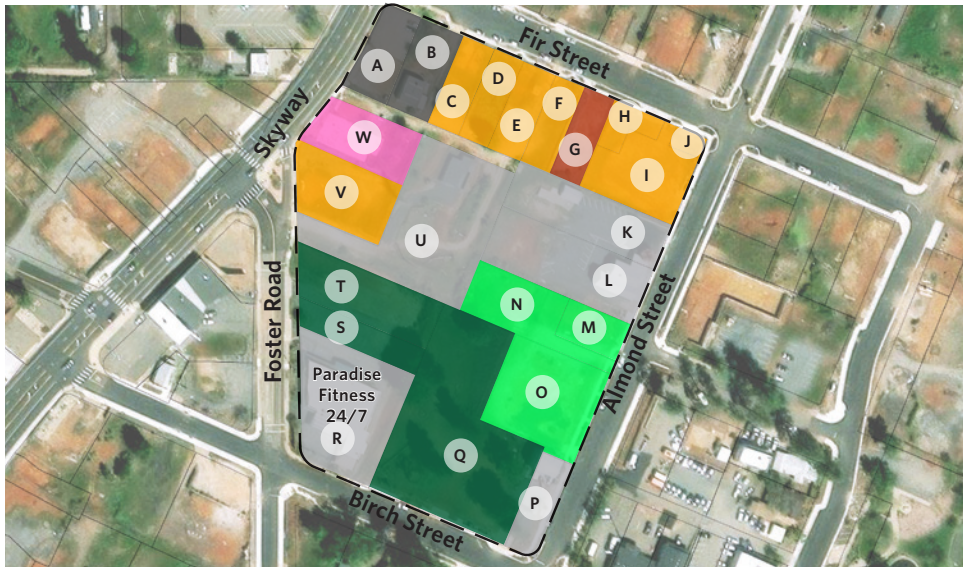
Block 8: Pearson & Skyway Block



- FOR SALE/SOON TO BE FOR SALE
- LIKELY OPEN TO SELLING
- TOWN OF PARADISE
- UNKNOWN
- OWNED BY INVESTOR
- LIKELY NOT OPEN TO SELLING
- OCCUPIED
- LIKELY REUSE BY OWNER
- ★ TAX DELINQUENT

PARCEL	APN	LAND USE	DATE UPDATED
A	052-194-010-000	Vacant	8/1/19
B	052-194-013-000	Vacant	8/1/19
C	052-194-006-000	Vacant	8/1/19
D	052-194-014-000	Vacant	8/1/19
E	052-194-015-000	Vacant	7/2/19
F	052-194-002-000	Vacant	7/2/19
G	052-194-003-000	Vacant	8/1/19
H	052-194-004-000	Vacant	8/1/19
I	052-194-008-000	Vacant	8/1/19
J	052-194-009-000	Vacant	8/1/19

Block 9: Downtown Core



- FOR SALE/SOON TO BE FOR SALE
- LIKELY OPEN TO SELLING
- TOWN OF PARADISE
- UNKNOWN
- OWNED BY INVESTOR
- LIKELY NOT OPEN TO SELLING
- OCCUPIED
- LIKELY REUSE BY OWNER
- ★ TAX DELINQUENT

PARCEL	APN	LAND USE	DATE UPDATED
A	052-201-037-000	Vacant	8/1/19
B	052-201-001-000	Vacant	9/17/19
C	052-201-002-000	Vacant	8/1/19
D	052-201-003-000	Vacant	7/2/19
E	052-201-004-000	Vacant	10/30/20
F	052-201-005-000	Vacant	8/1/19
G	052-201-006-000	Vacant	6/4/20
H	052-201-007-000	Vacant	2/20/21
I	052-201-009-000	Vacant	2/20/21
J	052-201-008-000	Vacant	2/20/21
K	052-201-010-000	Commercial	10/2/20
L	052-201-030-000	Commercial	2/4/20
M	052-201-013-000	Vacant	-
N	052-201-029-000	Vacant	-
O	052-201-034-000	Vacant	8/1/19
P	052-201-015-000	Vacant	-
Q	052-201-033-000	Vacant	-
R	052-201-036-000	Commercial	4/23/26
S	052-201-032-000	Vacant	8/1/19
T	052-201-031-000	Vacant	8/1/19
U	052-201-018-000	Vacant	12/5/19
V	052-201-039-000	Vacant	8/1/19
W	052-201-038-000	Vacant	10/14/20



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 6(f)

ORIGINATED BY: Marc Mattox, Assistant Town Manager
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Town Council Request for Committees Review
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

Review the recommendations of the Committee Assessment Committee and consider the following actions:

1. Approve Committee Changes:
 - a. Sunset the Onsite Ad Hoc Committee, Downtown Phase 3 Working Group, and Legislative Committee
 - b. Rename the Building Committee to the Building Division Corrective Action Plan Ad Hoc Committee
 - c. Rename the Solid Waste Committee to the NRWS Franchise Agreement Committee;
2. Approve Conversion to Standing Committees:
 - a. NRWS Franchise Agreement Committee (bi-annual)
 - b. Economic Development Committee (quarterly)
 - c. Insurance Committee (quarterly)
 - d. Healthcare Committee (quarterly);
3. Approve Legislative Representation Model: Designate the Mayor (primary) and Vice Mayor (secondary) for legislative affairs;
4. Approve Governance Updates: Adopt revisions in the Committee Inventory, including administrative roles, purpose statements, and ongoing review of sunset triggers as well as establishing standardized questions for creation of new committees;
5. Approve Monthly Reporting: Request Councilmembers to submit brief monthly written updates for inclusion in Council agendas; AND
6. Adopt Resolution No. 2026-__ "A Resolution of the Town Council of the Town of Paradise Approving Updates to the Town's Committee Structure, Governance Framework, and Reporting Practices" (ROLL CALL VOTE)

Background:

In January 2026, at the request of Councilmember Lange, the Town Council initiated a comprehensive review of the Town's committee structure, including standing committees, ad hoc committees, liaison roles, and external board representations. The purpose of this effort was to better understand how committees are established and function, and to ensure alignment with the Council's role as the Town's legislative body, as well as applicable governance requirements under State law.

The initial assessment evaluated each committee using a standardized framework to document committee purpose, scope, membership, meeting practices, and reporting expectations. This review also incorporated governance considerations under the Ralph M. Brown Act, including distinctions between standing and ad hoc committees, requirements for public meetings, and the importance of clearly defined scopes and durations.

Through this process, the Council conducted a committee-by-committee discussion to identify which committees were functioning effectively, which warranted refinement, and where opportunities existed to improve clarity, efficiency, and transparency. As a result of that discussion, and at the March 10, 2026 Town Council Meeting, the Council directed the formation of a Committee Assessment Committee comprised of staff and Councilmembers Lange and Bolin. The Committee Assessment Committee was tasked with further evaluating the Town's committee framework and developing recommendations to clarify committee roles, improve consistency in governance practices, and ensure committees are structured to effectively support the work of the full Council. Since that time, the Committee has reviewed the full Committee Inventory, applied standardized governance criteria, and developed findings and recommendations for Council consideration.

Analysis:

Following Council direction at the March 10, 2026 Town Council Meeting, the Committee Assessment Committee completed a focused evaluation of the Town's committee framework using the revised Committee Inventory (attached). The Inventory reflects updates to committee structure, purpose statements, administrative responsibilities, and sunset provisions, and serves as the baseline document for ongoing governance and annual review.

The Committee's work emphasized aligning each committee with a clear and limited purpose, confirming appropriate committee type (standing vs. ad hoc), reducing redundancy, and strengthening consistency in how committees operate and report back to the full Council.

1. Committees Recommended for Sunset

The Committee recommends the following committees be formally discontinued based on completion of their original purpose or lack of ongoing need:

- Onsite Ad Hoc Committee – original purpose complete
- Downtown Phase 3 Working Group – work efforts have concluded and transitioned
- Legislative Committee – recommended to be replaced with a clarified representation model

2. Committees Recommended for Renaming

The Committee recommends the following updates to better align committee names with their current scope and function:

- Building Committee → Building Division Corrective Action Plan Ad Hoc Committee
 - Reflects the committee's focused and time-bound role supporting CAP implementation
- Solid Waste Committee → NRWS Franchise Agreement Committee

- Updated to reflect the Town’s franchise-based solid waste system operated by Northern Recycling & Waste Services, including garbage, recycling, yard waste, and organics services

3. Committees Recommended for Conversion (Ad Hoc to Standing)

The Committee recommends formalizing the following committees as Standing Committees due to their ongoing, recurring nature, high public value and policy relevance:

- Solid Waste Collection & Disposal Services Committee meeting bi-annually and as-needed
- Economic Development Committee meeting quarterly
- Insurance Committee meeting quarterly
- Healthcare Committee meeting quarterly

4. Other Recommendations

The Committee recommends the following governance and operational improvements:

- Committee Sunset Review Practice
Establish a consistent practice of reviewing and confirming sunset dates or triggers for each committee, as documented in the revised Committee Inventory
- Legislative Representation Model
Replace the Legislative Committee with a defined structure:
 - Mayor as primary legislative representative
 - Vice Mayor as secondary legislative representative
 This approach streamlines external advocacy and clarifies accountability
- Administrative and Governance Standardization
The revised Inventory includes updates to:
 - Representation assignments
 - Chair designation and meeting facilitation
 - Agenda, minutes, and records responsibilities
 - Refined and standardized purpose statements
 - Procedural requirement to answer the following six standardized questions for the creation of new committees:
 1. **Appropriate Forum and Role**
Is this topic best addressed by the full Town Council through direct staff reporting, or by a committee serving in an advisory role that returns recommendations or options to the full Council?
 2. **Purpose and Scope**
What is the clear and limited purpose of this committee, and what specific matters fall within its scope versus those that should remain with the full Council?
 3. **Administration and Documentation Responsibilities**
Who will serve as Chair or convenor, who will prepare agendas and minutes, who will retain records, and what level of formal notice and documentation is expected?
 4. **Meeting Cadence**
Will the committee meet on a regular schedule (e.g., monthly or quarterly), or on an as-needed basis tied to defined deliverables?
 5. **Reporting to the Full Council**
How will the committee report to the full Council (written updates,

verbal reports, or scheduled agenda items), and what types of issues should trigger return to the Council for direction?

6. Duration and Sunset

What is the intended duration of the committee, and how will its sunset be defined (completion of a task, fixed end date with reauthorization, or periodic formal Council review)?

- Monthly Council Committee Reporting

Require Councilmembers to submit concise written updates (2–3 bullet points) summarizing meaningful committee activities that benefit or inform the community:

- Submitted monthly to the Town Clerk
- Included in regular Council meeting agendas
- Sample format attached to this agenda summary

These recommendations, as reflected in the revised Committee Inventory, are intended to modernize the Town’s committee structure, improve clarity and accountability, and ensure committees remain purposeful, efficient, and aligned with Council priorities.

Financial Impact:

There is no direct fiscal impact associated with this agenda item. The committee assessment focuses on governance structure, roles, and alignment rather than programmatic or budgetary decisions.

Potential indirect benefits include improved efficiency of staff time, clearer expectations for Council participation, and reduced administrative burden through better alignment of committee structure with purpose.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte County Air Quality Management District
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	1x per month, BCAG Offices
Typical Meeting Length	1-2 hours
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	1 Representative, 1 Alternate
Active Primary Representative(s)	Steve Crowder
Active Alternate Representative	Ron Lassonde
Staff Participants	None
External Participants	BCAQMD staff, jurisdiction elected officials
Committee Chair Responsibility	Rotating
Agenda Preparation Responsibility	BCAQMD staff
Minutes Preparation Responsibility	BCAQMD staff
Records Retention Responsibility	BCAQMD staff
Purpose Statement (if available) or Committee Description and other important notes.	The Butte County Air Quality Management District board establishes policies & approves new rules to protect people & environment from the effects of air pollution.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte County Association of Governments
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	1x per month, BCAG Offices
Typical Meeting Length	1-2 hours
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	1 Representative, 1 Alternate
Active Primary Representative(s)	Ron Lassonde
Active Alternate Representative	Steve Crowder
Staff Participants	None
External Participants	BCAG staff, jurisdiction elected officials
Committee Chair Responsibility	Rotating
Agenda Preparation Responsibility	BCAG staff
Minutes Preparation Responsibility	BCAG staff
Records Retention Responsibility	BCAG staff
Purpose Statement (if available) or Committee Description and other important notes.	The Butte County Association of Governments board is responsible for development of federal and state transportation plans and programs that secure transportation funding for the region's highways, transit, streets/roads, and, pedestrian and other transportation system improvements.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	City Selection Committee
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	1x per year
Typical Meeting Length	1-2 hours
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	Mayor
Active Primary Representative(s)	Steve Crowder
Active Alternate Representative	N/A
Staff Participants	N/A
External Participants	City Mayors
Committee Chair Responsibility	Unknown
Agenda Preparation Responsibility	County Clerk
Minutes Preparation Responsibility	County Clerk
Records Retention Responsibility	County Clerk
Purpose Statement (if available) or Committee Description and other important notes.	Meets once a year, and are responsible for appointing representatives of the Airport Land Use Commission, and LAFCo.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	City/County Ad Hoc Committee
Type	External - Ad Hoc Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	Unknown
Typical Meeting Length	Unknown
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	One Councilmember
Active Primary Representative(s)	Steve Culleton
Active Alternate Representative	N/A
Staff Participants	N/A
External Participants	Two members of the Board of Supervisors and various staff.
Committee Chair Responsibility	County staff
Agenda Preparation Responsibility	County staff
Minutes Preparation Responsibility	County staff
Records Retention Responsibility	County staff
Purpose Statement (if available) or Committee Description and other important notes.	The City/County Ad Hoc Committee was formed to discuss issues/topics of common concern associated with the Paradise Ridge Area.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte Countywide Homeless Continuum of Care
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	1x per month, County Offices
Typical Meeting Length	2 hours
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	1 Representative, 1 Alternate
Active Primary Representative(s)	Heidi Lange
Active Alternate Representative	Steve Culleton
Staff Participants	None
External Participants	Multi-jurisdiction staff, community stakeholders, other elected officials
Committee Chair Responsibility	County staff
Agenda Preparation Responsibility	County staff
Minutes Preparation Responsibility	County staff
Records Retention Responsibility	County staff
Purpose Statement (if available) or Committee Description and other important notes.	The Butte Countywide Homeless Continuum of Care (CoC) is a multi-agency planning body with the common goal of ending homelessness. This goal will be accomplished by assisting individuals and families experiencing homelessness receive rapid, adaptive, quality services which lead to the long-term stability of permanent housing and self-sufficiency.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Disaster Council
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	
Typical Meeting Length	
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	Mayor
Active Primary Representative(s)	Steve Crowder
Active Alternate Representative	N/A
Staff Participants	
External Participants	
Committee Chair Responsibility	
Agenda Preparation Responsibility	
Minutes Preparation Responsibility	
Records Retention Responsibility	
Purpose Statement (if available) or Committee Description and other important notes.	The purpose of the Disaster Council is to provide for the preparation and execution of plans for the protection of persons, the environment, and property within the County of Butte in the event of an emergency.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte County Fire Safe Council
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	1x per month, Butte College Chico Campus
Typical Meeting Length	2 hours
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	1 Representative, 1 Alternate
Active Primary Representative(s)	Heidi Lange
Active Alternate Representative	Steve Culleton
Staff Participants	None
External Participants	BCFSC staff
Committee Chair Responsibility	BCFSC staff
Agenda Preparation Responsibility	BCFSC staff
Minutes Preparation Responsibility	BCFSC staff
Records Retention Responsibility	BCFSC staff
Purpose Statement (if available) or Committee Description and other important notes.	Butte County Fire Safe Council provides wildland fire mitigation and recovery services to the communities of Butte County. Their mission is to provide safety in Butte County through wildfire hazard education, mitigation and wildlife recovery.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte County Mosquito & Vector Control Board
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	1x per month, Chico
Typical Meeting Length	1-2 hours
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	1 Councilmember
Active Primary Representative(s)	Melissa Schuster (Community member appointed by Council through 01/2027)
Active Alternate Representative	N/A
Staff Participants	None
External Participants	BCMVCD staff, elected officials
Committee Chair Responsibility	Rotating elected officials
Agenda Preparation Responsibility	BCMVCD staff
Minutes Preparation Responsibility	BCMVCD staff
Records Retention Responsibility	BCMVCD staff
Purpose Statement (if available) or Committee Description and other important notes.	The purpose of the eleven (11) trustee board is to set policy for the 1600 square mile district concerning Mosquito and Vector control. The mission of BCMVCD is to reduce mosquito-transmitted disease and other vector associated diseases through environmentally compatible control practices and public education.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte Local Agency Formation Commission
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	1x per month, Oroville City Council Chambers
Typical Meeting Length	1-2 hours
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	1 Councilmember
Active Primary Representative(s)	Greg Bolin
Active Alternate Representative	N/A
Staff Participants	None
External Participants	Elected officials, LAFCo staff
Committee Chair Responsibility	Rotating elected officials
Agenda Preparation Responsibility	LAFCo staff
Minutes Preparation Responsibility	LAFCo staff
Records Retention Responsibility	LAFCo staff
Purpose Statement (if available) or Committee Description and other important notes.	<p>LAFCo is a State mandated local agency composed of seven regular Commissioners: two members from the Butte County Board of Supervisors (selected by the entire Board); two members from the city councils (selected by the mayors of all five incorporated cities); two members who represent special districts (selected by a majority vote of independent special districts); and one public member (selected by the other six LAFCo members). The LAFCo board oversees boundary changes to cities and special districts, the formation of new agencies including incorporation of new cities, and consolidation of existing agencies.</p>

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Paradise Community Village
Type	External - Standing
Date Established	2003
Method of Establishment	Unknown
Meeting Frequency & Location(s)	Varies
Typical Meeting Length	Varies
Sunset Date/Trigger	Unknown
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	1 Councilmember
Active Primary Representative(s)	Greg Bolin
Active Alternate Representative	N/A
Staff Participants	Recovery & Economic Development Director
External Participants	Youth for Change; Paradise Youth Soccer Club; and, the Community Housing Improvement P
Committee Chair Responsibility	PCV
Agenda Preparation Responsibility	PCV staff
Minutes Preparation Responsibility	PCV staff
Records Retention Responsibility	PCV staff
Purpose Statement (if available) or Committee Description and other important notes.	Formed to oversee the development of the Paradise Community Village project.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte County Tourism & Business Improvement District
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	
Typical Meeting Length	
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	1 Councilmember
Active Primary Representative(s)	Ron Lassonde
Active Alternate Representative	N/A
Staff Participants	Recovery & Economic Development Director
External Participants	
Committee Chair Responsibility	
Agenda Preparation Responsibility	
Minutes Preparation Responsibility	
Records Retention Responsibility	
Purpose Statement (if available) or Committee Description and other important notes.	<p>The Butte County Tourism Business Improvement District (BCTBID) is an assessment district that provides specific benefits to payors, by funding marketing and sales promotion efforts for assessed businesses. The Butte County Tourism Business Improvement District was formed in November 2015 and includes the communities of Chico, Oroville, Paradise, Biggs, and the unincorporated area of Butte County. The annual assessment rate is two percent (2%) of gross short-term room rental revenue. Utilizing assessment funds collected, Explore Butte County intends to strategically market the region with the goal of increasing overnight stays. This is only an advisory position, and an appointment is at the discretion of the Town Council.</p>

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte County Consolidated Oversight Board
Type	External - Standing Committee
Date Established	2012
Method of Establishment	N/A
Meeting Frequency & Location(s)	1x per year in January, County Board of Supervisors Chambers
Typical Meeting Length	2-3 hours
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	Mayor
Active Primary Representative(s)	Steve Crowder
Active Alternate Representative	N/A
Staff Participants	None
External Participants	Health & Safety Code Designees pursuant to Section 34179(j) - various appointments across
Committee Chair Responsibility	Rotating selection
Agenda Preparation Responsibility	County staff
Minutes Preparation Responsibility	County staff
Records Retention Responsibility	County staff
Purpose Statement (if available) or Committee Description and other important notes.	The Countywide Oversight Board has fiduciary responsibility to holders of enforceable obligations and the taxing entities that benefit from distributions of property tax and other revenues. (Oversight Board to the Successor Agency to the Redevelopment Agency.)

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Butte County Waste Management Local Task Force
Type	External - Standing Committee
Date Established	N/A
Method of Establishment	N/A
Meeting Frequency & Location(s)	2x per year upon notification
Typical Meeting Length	1 hour
Sunset Date/Trigger	N/A
Town Budget Authority	N/A
Town Policy Authority	N/A
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Greg Bolin, Steve Culleton
Active Alternate Representative	N/A
Staff Participants	CDD Director - Planning & Wastewater
External Participants	Local haulers and staff representation from County jurisdictions
Committee Chair Responsibility	Butte County NRRWF Staff
Agenda Preparation Responsibility	None prepared
Minutes Preparation Responsibility	None prepared
Records Retention Responsibility	Butte County staff
Purpose Statement (if available) or Committee Description and other important notes.	The Local Task Force is a mandated committee formed by the Board of Supervisors; develops goals, policies & procedures which are consistent with guidelines & regulations adopted by the CA Integrated Waste Management Act relating to coordinated & cost-effective regional waste management issues/solutions.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	TOP-PID Liaison Committee
Type	Liaison - Standing Committee
Date Established	1979
Method of Establishment	Unknown
Meeting Frequency & Location(s)	Quarterly
Typical Meeting Length	1 hour
Sunset Date/Trigger	None identified
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Greg Bolin, Ron Lassonde
Active Alternate Representative	N/A
Staff Participants	Town Manager, Public Works Director/Town Engineer
External Participants	PID Board Members & Staff
Committee Chair Responsibility	Hosting entity administrator (Town Manager or District Manager)
Agenda Preparation Responsibility	Town Clerk
Minutes Preparation Responsibility	Town Clerk
Records Retention Responsibility	Town Clerk
Purpose Statement (if available) or Committee Description and other important notes.	<p>Provide a structured forum for coordination between the Town and Paradise Irrigation District to discuss issues of shared interest, exchange critical updates, and identify opportunities for collaboration. The committee facilitates communication on policies, projects, and operational needs that may impact either agency or the community at large, while maintaining each agency's independent authority.</p> <p>The committee also provides an opportunity for public comment specifically focused on the relationship, coordination, and service delivery between the two agencies.</p>

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	TOP-PUSD Liaison Committee
Type	Liaison - Standing Committee
Date Established	January 14, 2025
Method of Establishment	Minute order
Meeting Frequency & Location(s)	Quarterly
Typical Meeting Length	1 hour
Sunset Date/Trigger	None identified
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Greg Bolin, Heidi Lange
Active Alternate Representative	N/A
Staff Participants	Town Manager, Recovery & Economic Development Director, Public Works Director/Town En
External Participants	PUSD Board Members & Staff
Committee Chair Responsibility	Hosting entity administrator (Town Manager or District Manager)
Agenda Preparation Responsibility	Town Clerk
Minutes Preparation Responsibility	Town Clerk
Records Retention Responsibility	Town Clerk
Purpose Statement (if available) or Committee Description and other important notes.	<p>Provide a structured forum for coordination between the Town and Paradise Unified School District to discuss issues of shared interest, exchange critical updates, and identify opportunities for collaboration. The committee facilitates communication on policies, projects, and operational needs that may impact either agency or the community at large, while maintaining each agency's independent authority.</p> <p>The committee also provides an opportunity for public comment specifically focused on the relationship, coordination, and service delivery between the two agencies.</p>

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	TOP-PRPD Liaison Committee
Type	Liaison - Standing Committee
Date Established	Prior to 2000
Method of Establishment	Unknown
Meeting Frequency & Location(s)	Quarterly
Typical Meeting Length	1 hour
Sunset Date/Trigger	None identified
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Steve Crowder, Steve Culleton
Active Alternate Representative	N/A
Staff Participants	Town Manager, Public Works Director/Town Engineer
External Participants	PRPD Board Members & Staff
Committee Chair Responsibility	Hosting entity administrator (Town Manager or District Manager)
Agenda Preparation Responsibility	Town Clerk
Minutes Preparation Responsibility	Town Clerk
Records Retention Responsibility	Town Clerk
Purpose Statement (if available) or Committee Description and other important notes.	<p>Provide a structured forum for coordination between the Town and Paradise Recreation & Park District to discuss issues of shared interest, exchange critical updates, and identify opportunities for collaboration. The committee facilitates communication on policies, projects, and operational needs that may impact either agency or the community at large, while maintaining each agency's independent authority.</p> <p>The committee also provides an opportunity for public comment specifically focused on the relationship, coordination, and service delivery between the two agencies.</p>

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Building Division Corrective Action Plan Committee
Type	Internal - Ad Hoc Committee
Date Established	August 12, 2025
Method of Establishment	Minute order
Meeting Frequency & Location(s)	Unknown
Typical Meeting Length	Unknown
Sunset Date/Trigger	February 2027
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Steve Crowder, Heidi Lange
Active Alternate Representative	N/A
Staff Participants	Town Manager, Assistant Town Manager, CDD Director - Building & Code Enforcement
External Participants	Engineer, Contractor, Owner-Builder, Community Member At-Large
Committee Chair Responsibility	Assistant Town Manager
Agenda Preparation Responsibility	Assistant Town Manager
Minutes Preparation Responsibility	Assistant Town Manager
Records Retention Responsibility	Town staff
Purpose Statement (if available) or Committee Description and other important notes.	Support transparency and organized community engagement by reviewing CAP implementation progress, and community feedback, for the purpose of restoring community trust and confidence in the services we provide.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Economic Development Committee
Type	Internal - Standing Committee
Date Established	January 13, 2026
Method of Establishment	Minute order
Meeting Frequency & Location(s)	Quarterly at Town Hall
Typical Meeting Length	1 hour
Sunset Date/Trigger	January 2027
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Steve Crowder, Heidi Lange
Active Alternate Representative	N/A
Staff Participants	Town Manager, Recovery & Economic Development Director
External Participants	Paradise Chamber of Commerce, PATCH, Business Owners, Realtors
Committee Chair Responsibility	Recovery & Economic Development Director
Agenda Preparation Responsibility	Town Clerk
Minutes Preparation Responsibility	No minutes are prepared
Records Retention Responsibility	Various records are retained by staff for implementation actions/normal course of work
Purpose Statement (if available) or Committee Description and other important notes.	<p>The Economic Development Committee was established at the direction of the Town Council to advance economic recovery, long-term resilience, and sustainable growth in the Town of Paradise.</p> <p>The Committee serves as a strategic advisory and coordination body, focused on aligning public, private, and regional partners to implement Council priorities and accelerate measurable economic outcomes.</p>

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Healthcare Committee
Type	Internal - Standing Committee
Date Established	December 13, 2022
Method of Establishment	Minute order
Meeting Frequency & Location(s)	Quarterly at Town Hall
Typical Meeting Length	1 hour
Sunset Date/Trigger	March 2027
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Steve Crowder, Ron Lassonde
Active Alternate Representative	N/A
Staff Participants	Town Manager, Recovery & Economic Development Director
External Participants	None
Committee Chair Responsibility	Recovery & Economic Development Director
Agenda Preparation Responsibility	Town Clerk
Minutes Preparation Responsibility	No minutes are prepared
Records Retention Responsibility	Staff
Purpose Statement (if available) or Committee Description and other important notes.	The Healthcare Committee was established to return Emergency Services and other Health Care facilities to Paradise. The committee reports to and receives direction from the Council. Strategic Healthcare Recovery Plan completed. Committee priority goal of expanding Paradise's healthcare availability.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Facilities Committee
Type	Internal - Ad Hoc Committee
Date Established	February 11, 2025
Method of Establishment	Minute order
Meeting Frequency & Location(s)	As needed, Town Hall
Typical Meeting Length	1 hour
Sunset Date/Trigger	Completion of Facilities Master Plan (estimated fall 2026)
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Greg Bolin, Steve Culleton
Active Alternate Representative	N/A
Staff Participants	Town Manager, Public Works Director/Town Engineer, other staff as directed
External Participants	None
Committee Chair Responsibility	Public Works Director/Town Engineer
Agenda Preparation Responsibility	Public Works Director/Town Engineer
Minutes Preparation Responsibility	No Agendas/Minutes are prepared
Records Retention Responsibility	Staff
Purpose Statement (if available) or Committee Description and other important notes.	Review and advise on next steps relating to the Town of Paradise's overall facilities as well as facilities replacement needs resulting from the 2018 Camp Fire.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Finance Committee
Type	Internal - Ad Hoc Committee
Date Established	2001
Method of Establishment	Ordinance
Meeting Frequency & Location(s)	Quarterly
Typical Meeting Length	1 hour
Sunset Date/Trigger	None identified
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	Mayor & Vice Mayor
Active Primary Representative(s)	Steve Crowder, Steve Culleton
Active Alternate Representative	N/A
Staff Participants	Town Manager, Assistant Town Manager, Finance Director, Town Attorney & Human Resources (Labor Negotiations)
External Participants	None
Committee Chair Responsibility	Town Manager
Agenda Preparation Responsibility	No Agendas/Minutes are prepared
Minutes Preparation Responsibility	No Agendas/Minutes are prepared
Records Retention Responsibility	Staff
Purpose Statement (if available) or Committee Description and other important notes.	Established by Paradise Municipal Code Section 2.16.030, the finance and investment committee shall provide oversight of the town's financial, public financing and investment activities and ensure that all such activities are in accordance with all applicable state and local laws, regulations and policies.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Insurance Advocacy Committee
Type	Internal - Standing Committee
Date Established	October 14, 2025
Method of Establishment	Minute Order
Meeting Frequency & Location(s)	Quarterly at Town Hall
Typical Meeting Length	1 hour
Sunset Date/Trigger	October 2026
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Greg Bolin, Heidi Lange
Active Alternate Representative	N/A
Staff Participants	Town Manager, Recovery & Economic Development Director
External Participants	Paradise Chamber of Commerce, Insurance Professionals, Realtors, Community Groups, Member at Large
Committee Chair Responsibility	Recovery & Economic Development Director
Agenda Preparation Responsibility	Town Clerk
Minutes Preparation Responsibility	No Agendas/Minutes are prepared
Records Retention Responsibility	Staff
Purpose Statement (if available) or Committee Description and other important notes.	The Insurance Advocacy Committee was established at the direction of the Town Council to address ongoing challenges related to insurance availability, affordability, and market participation in the Town of Paradise and the surrounding Ridge communities. The committee serves as a collaborative forum bringing together local government, industry representatives, business and housing stakeholders, and community members to better understand insurance barriers and advance solutions through coordinated advocacy and education.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	NRWS Franchise Agreement Committee
Type	Internal - Standing Committee
Date Established	Prior to 2005
Method of Establishment	Unknown
Meeting Frequency & Location(s)	Bi-annually
Typical Meeting Length	30 minutes
Sunset Date/Trigger	None identified
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Greg Bolin, Steve Culleton
Active Alternate Representative	N/A
Staff Participants	Town Manager, CDD Director - Planning & Wastewater
External Participants	Northern Recycling & Waste Services staff
Committee Chair Responsibility	CDD Director - Planning & Wastewater
Agenda Preparation Responsibility	Town Clerk
Minutes Preparation Responsibility	No minutes are prepared
Records Retention Responsibility	Staff
Purpose Statement (if available) or Committee Description and other important notes.	Committee which meets irregularly based on need and current issues such as Franchise Agreements, terms and other solid waste items affecting Paradise residents.

Town of Paradise Town Council External, Liaison, and Internal Committees Inventory

Committee Name	Paradise Sewer Project Ad Hoc Committee
Type	Internal - Ad Hoc Committee
Date Established	January 21, 2025
Method of Establishment	Minute Order
Meeting Frequency & Location(s)	Every 2 Weeks (Thursdays at 2pm at Town Hall)
Typical Meeting Length	45 minutes
Sunset Date/Trigger	Completion of Phase 1 Construction Agreement
Town Budget Authority	None
Town Policy Authority	None
Representation Standard	2 Councilmembers
Active Primary Representative(s)	Steve Crowder, Heidi Lange
Active Alternate Representative	N/A
Staff Participants	Town Manager, Public Works Director/Town Engineer, Project Manager
External Participants	PID Board Members, PID Staff, Consultants
Committee Chair Responsibility	None identified
Agenda Preparation Responsibility	Public Works Director/Town Engineer or designated staff
Minutes Preparation Responsibility	Public Works Director/Town Engineer or designated staff
Records Retention Responsibility	Public Works Director/Town Engineer or designated staff
Purpose Statement (if available) or Committee Description and other important notes.	To monitor progress of the Paradise Sewer Project, and increase project momentum while keeping the public apprised of project progress to deliver a fundable, permittable, scalable wastewater collection and treatment solution.

**TOWN OF PARADISE
RESOLUTION NO. 2026- _____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING
UPDATES TO THE TOWN'S COMMITTEE STRUCTURE, GOVERNANCE FRAMEWORK,
AND REPORTING PRACTICES**

WHEREAS, the Town Council initiated a comprehensive review of its committee structure in January 2026 to improve clarity, efficiency, and alignment with the Council's legislative role; and

WHEREAS, the Council formed a Committee Assessment Committee to evaluate existing committees and recommend updates to structure, purpose, and governance practices; and

WHEREAS, the Committee Assessment Committee has completed its review and provided recommendations to modernize the Town's committee framework, improve consistency, and ensure alignment with applicable governance requirements, including the Ralph M. Brown Act; and

WHEREAS, the Town Council finds that adoption of these recommendations will enhance transparency, accountability, and effectiveness of committee operations;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise, California, as follows:

SECTION 1: That the Town Council hereby discontinues the Onsite Ad Hoc Committee, the Downtown Phase 3 Working Group, and the Legislative Committee, and further approves renaming the Building Committee to the Building Division Corrective Action Plan Ad Hoc Committee and renaming the Solid Waste Committee to the NRWS Franchise Agreement Committee.

SECTION 2: That the Town Council hereby designates the NRWS Franchise Agreement Committee, Economic Development Committee, Insurance Committee, and Healthcare Committee as Standing Committees of the Town, recognizing their ongoing and recurring nature and establishing that such committees shall meet periodically consistent with their defined purpose.

SECTION 3: That the Town Council hereby replaces the prior Legislative Committee structure with a legislative representation model designating the Mayor as the Town's primary legislative representative and the Vice Mayor as the secondary legislative representative.

SECTION 4: That the Town Council hereby adopts the revised Committee Inventory, on file with the Town Clerk and incorporated herein by reference, as the Town's governing framework for committee structure and administration, including committee purpose statements, scope, administrative roles, meeting and documentation expectations, and sunset provisions. The Town Council further directs that the creation of any future committee shall be supported by consideration of key governance factors including purpose, scope, administration, meeting cadence, reporting expectations, and duration.

SECTION 5: That the Town Council hereby establishes a standard practice for Councilmember committee reporting and directs that Councilmembers provide concise monthly

TOWN OF PARADISE
RESOLUTION NO. 2026-___

written updates summarizing relevant committee activities for inclusion in regular Town Council meeting agendas.

SECTION 6: That this Resolution shall take effect immediately upon adoption.

SECTION 7: That the Town Clerk shall certify to the adoption of this Resolution and cause it to be entered into the book of original Resolutions.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of May, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk/Elections Official

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 6(g)

ORIGINATED BY: Marc Mattox, Director of Public Works/Town Engineer
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Private Road Identification Safety Project CEQA Determination and Design Exception
LONG TERM RECOVERY PLAN: Yes, Tier 1, Evacuation Routes

COUNCIL ACTION REQUESTED:

1. Consider concurring with staff recommendation to file a CEQA Notice of Exemption for the Private Road Identification Safety Project; and,
2. Adopt Resolution No. 2026-_____, "A Resolution of the Town Council of the Town of Paradise approving the design exception for the Private Road Identification Safety Project." (ROLL CALL VOTE)

Background:

The Town of Paradise Long-Term Community Recovery Plan as well as the 2022 Transportation Management Plan highlighted Tier 1 safety projects for improving evacuation routes. Existing and missing private and public road signs can lack information that poses a threat during evacuation events.

The Town has secured \$10,273,223.81 in Community Development Block Grant Mitigation (CDBG-MIT) Resilient Infrastructure Program (RIP) funding to assist with delivering infrastructure projects that address identified unmet 2018 disaster recovery needs and increase the resilience of cities and counties. The Private Road Identification Safety Project has been awarded \$963,953 in CDBG-MIT-RIP funds. This proposed project aims to inventory and standardize private road street name signs that intersect public roads as well as no outlet public roads. The intent of the project is to increase uniformity for daily emergency first responders as well as provide critical information in evacuation events by designating through or no outlet roads.

At the March 12, 2024 Town Council Meeting, approved an application for funding and the execution of a grant agreement and any amendments thereto from the 2023-2024 funding year of the State CDBG Mitigation Resilience Infrastructure (MIT-RIP) program which included the Private Road Identification Safety Project.

Analysis:

Staff have designed a street name sign for the Private Road Identification Safety Project. This sign differs from the standard green and white street name sign by including a yellow strip at the

top of the sign stating, “No Outlet”. To include this new information, the signs are 12 inches tall and 30 or 36 inches wide. An example sign is shown below:



Environmental Review:

The current phase for this project has completed environmental review under the National Environmental Policy Act (NEPA) and is under review for the California Environmental Quality Act (CEQA). The US Department of Housing and Urban Development (HUD) served as the lead agency in the preparation of an Environmental Review for an Activity that is Categorically Exempt per 24 CFR 58.35(a)(1) for NEPA compliance.

The CEQA process requires the lead local agency to examine the project proposal and evaluate potential impacts. Staff have evaluated the subject project thoroughly and found that the project is exempt under State CEQA Guidelines Section (c), Existing Facilities which states:

The project is exempt under State CEQA Guidelines [Section 15301(c)], which states:

“Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. The types of “existing facilities” itemized below are not intended to be all-inclusive of the types of projects which might fall within Class 1. The key consideration is whether the project involves negligible or no expansion of use. Examples include but are not limited to:

Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes.”

Based on CEQA Section 15301(c), staff are requesting the Council to concur and approve for filing the Notice of Exemption with the Butte County Recorder’s Office and Office of Planning and Research. If approved, the environmental phase will be complete in April 2026 and design and right-of way efforts may continue towards construction in 2026.

A draft Notice of Exemption is attached to this staff report.

Financial Impact:

There is a recording fee of \$50 per project with the Butte County Recorder’s Office to file the Notice of Exemption.

Attachments:

A. Resolution

B. Project Map

C. CEQA Notice of Exemption

**TOWN OF PARADISE
RESOLUTION NO. 2026-_____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN
OF PARADISE APPROVING THE DESIGN EXCEPTION
FOR THE PRIVATE ROAD IDENTIFICATION SAFETY
PROJECT.**

WHEREAS, staff have identified project to inventory and standardize private road and public road street name signs by increasing uniformity for daily emergency first responders as well as providing critical information in evacuation events; and,

WHEREAS, project specific street name signs differ from standard street name signs by designating no outlet private roads that intersect public roads and no outlet public roads with a yellow section at the top of the sign that states "No Outlet" and are 12 inches tall and 30 or 36 inches wide; and,

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Paradise, State of California, as follows:

1. Approve the design of the street name signs for the Private Road Identification Safety Project.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 12th day of May 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Steve Crowder, Mayor

ATTEST:

Melanie Elvis, Town Clerk

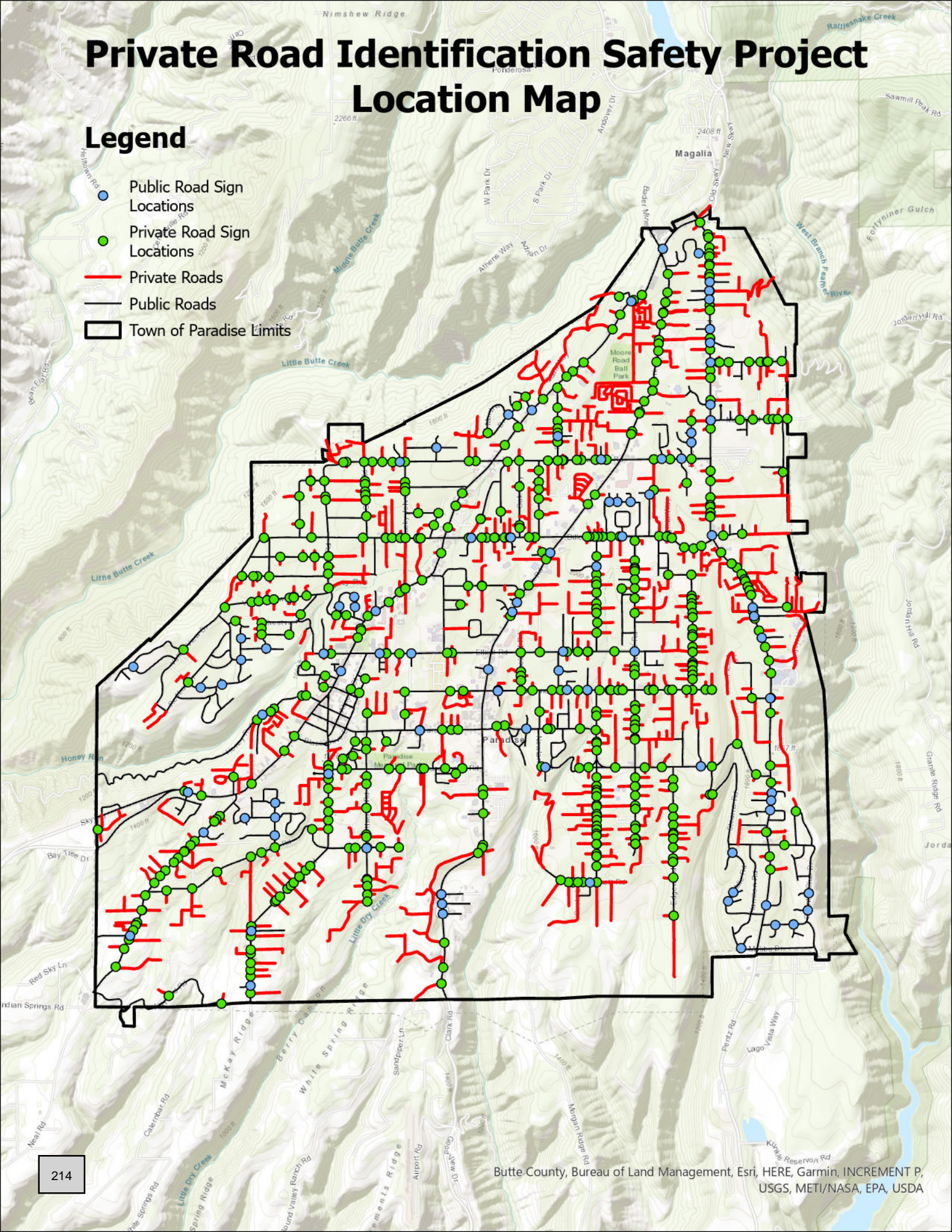
APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

Private Road Identification Safety Project Location Map

Legend

- Public Road Sign Locations
- Private Road Sign Locations
- Private Roads
- Public Roads
- Town of Paradise Limits



NOTICE OF EXEMPTION

To: Office of Planning and Research
1400 Tenth Street
Sacramento, CA 95814

County Clerk-Recorder
Butte County
155 Nelson Avenue
Orville, CA 95965

From: Public Works Department
Town of Paradise
5555 Skyway
Paradise, CA 95969

DATE RECEIVED FOR FILING

Posted: _____ through _____
(date) (date)

Project Title: **PRIVATE ROAD IDENTIFICATION SAFETY PROJECT**
Project Location: Town of Paradise, Butte County, CA. See attached project location map.
Assessor's Parcel Number(s): Town Right of Way
Project Description: The Town of Paradise within Butte County, California proposes to install 638 private and public road street name signs across the Town of Paradise.
Lead Agency: Town of Paradise
Applicant: Town of Paradise
Exemption Status: Town of Paradise, 5555 Skyway, Paradise, CA 95969
 Ministerial [Section 21080(b); 15268];
 Declared Emergency [Section 21080(b)(3); 15269(a)];
 Emergency Project [Section 21080(b)(4); 15269(b)(c)];
 General Rule [Section 15061(b)(3)];
 Categorical Exemption [Section 15301(c), Existing Facilities];
 Approval of Rates, Tolls, Fares, and Charges [Section 21080(b)(8)(D)];
Statutory Exemption [Section 15273(a)(4)].

REASONS WHY THIS PROJECT IS EXEMPT OR DOES NOT REQUIRE FURTHER ENVIRONMENTAL DOCUMENTATION:

The project is exempt under State CEQA Guidelines [Section 15301(c)], which states:

The following projects are exempt from the requirements of CEQA.

Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes).

The proposed project consists of installing/replacing private and public road street name signs along existing local roadway. No further environmental review is necessary for this project.

By _____
Marc Mattox, Director of Public Works
Town of Paradise

Date _____

DECLARATION OF FEES DUE
(California Fish and Game Code Section 711.4)

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT:

Town of Paradise
Public Works Department
5555 Skyway
Paradise, CA 95969
(530) 872-6291

Project: PRIVATE ROAD IDENTIFICATION SAFETY PROJECT

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:

1. **NOTICE OF EXEMPTION/STATEMENT OF EXEMPTION**
 A. Statutorily or Categorically Exempt
\$50.00 (Fifty Dollars) Butte County Clerk's Filing Fee

2. **NOTICE OF DETERMINATION - FEE REQUIRED**
 A. Negative Declaration
\$2764.00 State Filing Fee
\$50.00 Butte County Clerk's Filing Fee

 B. Mitigated Negative Declaration
\$2764.00 State Filing Fee
\$50.00 Butte County Clerk's Filing Fee

 C. Environmental Impact Report
\$3839.25 State Filing Fee
\$50.00 Butte County Clerk's Filing Fee

3. **OTHER (Specify) General Rule Exemption**
\$50.00 Butte County Clerk's Filing Fee

THREE COPIES OF THIS FORM MUST BE COMPLETED AND SUBMITTED WITH ALL ENVIRONMENTAL DOCUMENTS FILED WITH THE BUTTE COUNTY CLERK'S OFFICE.

ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL DOCUMENTS WITH THE BUTTE COUNTY CLERK'S OFFICE.

THE \$50.00 HANDLING FEE IS REQUIRED PER FILING IN ADDITION TO THE FILING FEE SPECIFIED IN FISH AND GAME CODE SECTION 711.4(d).

MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.

#



Town of Paradise
Council Agenda Summary
Date: May 12, 2026

Agenda Item: 6(h)

ORIGINATED BY: Marc Mattox, Assistant Town Manager
REVIEWED BY: Michael O'Brien, Interim Town Manager
SUBJECT: Hazardous Fuels Reduction Program / Public Right-of-Way Policy Direction
LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. Provide policy direction to staff regarding implementation of the Hazardous Fuels Reduction Program within the public right-of-way, including:
 - a. Clarification of vegetation management standards for hazardous fuels;
 - b. Direction on the treatment of resident-installed landscaping and improvements within the Public Right of Way; and
 - c. Guidance on public communication and notification practices associated with routine program implementation.

Background:

Following the 2018 Camp Fire, the Town's vegetation profile shifted to rapidly regenerating grasses, brush, and small trees, creating an ongoing need for active fuels management. In response, the Town established the Hazardous Fuels Reduction Program to maintain defensible space along approximately 99 miles of roadway within the Public Right of Way, representing roughly 275 acres.

After completing environmental and federal compliance requirements, the Town awarded a professional services contract to Arbor Pros in early 2026 to implement the program.

Work includes mechanical removal of shrubs, brush, and trees generally less than six inches in diameter, along with an ongoing herbicide program to control invasive and hazardous weeds. These efforts are designed to establish and maintain low-fuel conditions over time. In addition to wildfire risk reduction, this work supports the Town's responsibility to maintain drainage function within the right-of-way.

Analysis:

As implementation has progressed, field conditions have proven more complex than anticipated. While hazardous fuels are broadly defined, the right-of-way often contains maintained landscaping, ornamental trees, privacy shrubs and bushes, surviving trees from the 2018 Camp Fire, irrigation, and other improvements installed or valued by residents. Many residents reasonably assume these areas are privately owned, leading to confusion when work occurs.

This issue was highlighted at the April 14, 2026 Council meeting, where a resident spoke about

the removal of maintained ornamental trees in front of a vacant lot he owns. The trees were located approximately two to three feet from the roadway and held significant sentimental value. The trees pictured below were removed from the Public Right of Way through the Hazardous Fuels Reduction Program, causing significant distress to the adjacent landowner.



This is not an isolated situation. Ornamental trees and landscaping within the right-of-way is common throughout Town. While often well-intentioned, these improvements can conflict with both fuels management and drainage needs. Vegetation and materials placed in these areas can contribute to fire spread, undermine the integrity of the roadway, cause vehicle sight distance challenges, obstruct drainage paths, and introduce debris into culverts and stormwater systems during storm events.

A prime example of these conditions can be found by also reviewing the Roe Road corridor. Below are images from varying dates pre- and post-fire.



2011 – Roe Road



2019 – Roe Road



2024 – Roe Road



2025 – Roe Road

While the difference between Paradise 2011 and 2026 is stark for the south side of Roe Road, on the north side of Roe Road, it is clear the growth of fuels in the public right of way can increase in a short amount of time.

To manage the present challenges with program implementation, Arbor Pros crews have been directed to pause removal of vegetation that appears ornamental and instead inventory those locations for review. While this reduces immediate conflict, it slows progress, increases costs, and results in inconsistent application. Attached to this agenda summary is a photo inventory of documented conditions which are waiting for further direction.

Key considerations include how hazardous fuels are defined in practice, whether maintained or ornamental vegetation should be treated differently, and how to address resident-installed landscaping within the right-of-way. Direction is also needed on the level of operational flexibility for crews and expectations for public communication for routine work.

Staff is seeking Council direction on the following:

1. Public Right of Way Standard

Confirm that vegetation and materials located within the Public Right of Way are subject to management for public safety purposes, including fuels reduction and drainage function.

2. Treatment of Maintained/Ornamental/Privacy Vegetation

Provide direction on whether:

- such vegetation should generally be removed if it meets hazardous fuel criteria or interferes with drainage/operations, or
- limited retention should be allowed under defined conditions.

3. Public Communication Expectations

Provide direction on the level of advance notification desired for routine right-of-way maintenance activities.

Staff's experience to date indicates that a consistent, clearly defined Public Right of Way management standard will be necessary to achieve wildfire risk reduction, mirroring the expectation placed upon private property owners to similarly do their part.

Financial Impact:

The current Hazardous Fuels Reduction Program is fully grant-funded and direct costs associated with implementation are currently limited to minor adjustments for field review and coordination.

However, the manner in which the program is implemented has the potential to create significant indirect costs. Reduced operational efficiency resulting from field-by-field decision making, delays in production, and the need to inventory and revisit locations increases overall cost per mile. In addition, vegetation and materials placed within the public right-of-way, particularly maintained landscaping, introduce ongoing maintenance obligations that extend beyond the original program scope.

Over time, these conditions can result in increased labor, equipment use, and recurring maintenance efforts for both fuels management and drainage infrastructure, ultimately affecting the Town's ability to sustain the program efficiently.









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Town of Paradise
Office of the Mayor
5555 Skyway
Paradise, CA 95969
(530) 872-6291

May 12, 2026

Governor Gavin Newsom
c/o Members of the California State Legislature
1021 O Street, Suite 9000
Sacramento, CA 95814

Dear Governor Newsom and Members of the California State Legislature,

The undersigned organizations, representing wildfire survivors and fire-impacted communities across California, write in strong support of AB 2700 and in support of further legislative action arising from the SB 254 Study to ensure full, fair, and timely compensation for ALL utility-caused wildfire victims. AB 2700 is a critical and necessary step forward. It requires the California Public Utilities Commission (CPUC) to:

- Identify verified restitution shortfalls for victims of utility-caused wildfires including those occurring prior to July 12, 2019
- Recommend mechanisms to ensure fire victims are fully compensated

This framework directly addresses a longstanding inequity: thousands of wildfire survivors, including those from the 2015-2018 fires, remain short of PG&E commitments, with no existing statutory pathway to recover the remaining losses. The undersigned organizations are guided by a shared principle:

ALL utility wildfire survivors deserve fair, full and timely restitution.

Within a September, 2025 Federal Court ruling, Judge Montali noted that PG&E fire victims should look for "*other efforts before legislative or administrative bodies*" to address any remaining shortfall and stated that this was required because "*AB 1054 and AB 111 (signed into law at the same time)... provided no relief for damages caused by the wildfires.*"*

In keeping with this court directive and the recently released SB 254 Study findings, we ask for your leadership and support around legislation that delivers full, timely, efficient, and equitable compensation for ALL utility-caused fire victims. While AB 2700 provides the legislative foundation to translate those study findings into action, we also seek your support to strengthen this bill and other legislation through committee amendments this session to:

1. Ensure timely and transparent identification of restitution shortfalls
2. Require implementation mechanisms and not just recommendations for further study
3. Prioritize non-ratepayer solutions (deferred dividends, restitution bonds, etc.) that hold utilities accountable to pay ALL utility caused fire victims with valid claims

4. Align bottom-line utility financial incentives (ROE, executive compensation) with their performance towards our public priorities (affordable rates, wildfire mitigation, full victim restitution)

These improvements will ensure AB 2700 functions not only as a study requirement but as a pathway to just, fair, full and timely payments for all fire victims. For these reasons, we respectfully call on leaders across California to:

- PASS AB 2700, and
- Support continued legislative efforts aligned with the SB 254 Study to deliver full restitution for all wildfire survivors, affordable utility rates and wildfire safety.

Investor-owned utilities, including PG&E and SCE, as well as leaders across California, made a commitment, explicitly and repeatedly, that wildfire victims would be fairly and fully compensated. That commitment must now be fulfilled for all utility-caused wildfire victims.

Sincerely,

Steve Crowder, Mayor
Town of Paradise