



TOWN COUNCIL Meeting Minutes

6:00 PM – November 07, 2022

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:06 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Vice Mayor Bolin.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Attorney Scott E. Huber, Town Clerk/Elections Official Dina Volenski, Finance Director/Town Treasurer Ross Gilb, Information Systems Director Luis Marquez, Public Works Director/Town Engineer Marc Mattox, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Recovery and Economic Development Director Colette Curtis, Business and Housing Manager Kate Anderson, Engineering Division Manager Ashley Stanley, Recovery and Economic Development Project Manager Brian Solecki, Capital Projects Manager David Kehn, Police Chief Eric Reinbold, Police Lieutenant Anthony Borgman, Fire Chief Patrick Purvis, and Administrative Assistant Andrea Lui.

- 1e. A moment of silence was observed to acknowledge the fourth anniversary of the November 8, 2018 Camp Fire.
- 1f. Mayor Crowder presented a proclamation to retiring VIP, David Saul, for 19 years of service. (180-40-027)
- 1g. Mayor Crowder presented a proclamation recognizing November as Homeless and Runaway Youth Awareness Month. (180-40-027)
- 1h. Recovery and Economic Development Director Colette Curtis provided an update on Town projects completed since the 2018 Camp Fire.
- 1i. Camp Fire Recovery Updates - Written reports are included in the agenda packet. (110-60-061)

Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update.

Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Tryon, approved consent calendar items 2a through 2f. Roll call vote was unanimous.

- 2a. Approved minutes of the October 11, 2022 Regular Council meeting.
- 2b. Approved October 2022 Cash Disbursements in the amount of \$4,585,759.74. (310-10-034)
- 2c. Adopted Resolution No. 2022-74, "A Resolution of the Town Council of the Town of Paradise Accepting Contract No. 7302.CON, On-System Hardscape Replacement Project, performed by Franklin Construction, Inc., Chico, CA." (510-20-328, 950-40-053)
- 2d. Adopted Resolution No. 2022-75, "A Resolution of the Town Council of the Town of Paradise Accepting Contract No. 8403.CON, Skyway and Pearson Road Traffic Signal Repair Project, Performed by Bear Electrical Solutions, Inc., Alviso, CA." (510-20-319, 950-40-062)
- 2e. 1. Waived the second reading of the entire Town Ordinance No. 622 and approve reading by title only; and, 2. Adopted Town Ordinance No. 622. " An Ordinance Of The Town Of Paradise Repealing Paradise Municipal Code Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13 And Adopting New Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, And 15.15 And Making Findings Of Facts Relating To Local Climatic, Geological, And Topographic Conditions, All Relating To The Amendments And Adoption Of The 2022 California Building Standards Code." (540-16-191)
- 2f. Reviewed and filed the 1st Quarter Investment Report for the Fiscal Year ending June 30, 2023. (360-30-006)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

1. Ward Habriel thanked Mayor Crowder for his radio update, Community Development Director Tony Lindsey for his work in Code Enforcement; announced that daffodils have arrived at the Garden Club and an anonymous donation was received to pay for the replanting of the daffodils in front of the CMA church. He also commented that he thought public meetings weren't advertised well enough.

5. PUBLIC HEARINGS

- 5a. Business and Housing Manager Kate Anderson provided an overview of the Draft 2019-2023 Permanent Local Housing Allocation (PLHA) Plan.

Mayor Crowder opened the public hearing at 6:35 p.m.

There were no public comments.

Mayor Crowder closed the public hearing at 6:35 p.m.

MOTION by Culleton, seconded by Jones, 1. Adopted the Draft 2019-2023 Permanent Local Housing Allocation (PLHA) Plan as submitted and 2. Adopted Resolution No. 2022-76 “A Resolution of the Town Council of the Town of Paradise Authorizing the Application and Adopting the PLHA Plan for The Permanent Local Housing Allocation Program”. Roll call vote was unanimous. (710-10-102)

- 5b. At 6:36 p.m. Vice Mayor Bolin recused himself from the dais and left the Council Chambers for Agenda Item 5(b) the Paradise Sewer Project due to a potential conflict of interest.

Town Engineer Marc Mattox provided an overview of the Paradise Sewer Project’s objectives and goals and introduced Dawn Edwards and Ariel Cohen of HDR and Elizabeth Martin from Cole Huber who were present via Teams.

Dawn Edwards of HDR presented on the Paradise Sewer Project.

Mr. Mattox addressed the two public comments received, via email, before the Town Council meeting. A copy of the email from commentor, Dana Ripley, and Marc Mattox’s reply was provided to the Council Members and copies of the comments and Mr. Mattox’s reply were made available for the public. The second comment was received via email from Richard Harriman at 4:43 p.m. Copies of the comment were also provided to Council and made available to the public. Mr. Mattox stated that a response had not yet been submitted to Mr. Harriman due to having received the comment so late in the day, but, read aloud the reply that would be submitted in response. Town Attorney Scott Huber read aloud a second comment received by Richard Harriman via email at 5:33 p.m. requesting a continuance of the hearing.

Mayor Crowder opened the public hearing at 7:12 p.m.

1. Ward Habriel spoke in opposition of the Paradise Sewer Project.
2. Bruce Lawrence asked Council to consider the newly paved roads when considering the sewer pipeline.

Council Member Jones asked Town Engineer Marc Mattox to address the comment from Mr. Lawrence.

Mr. Mattox stated that this issue was addressed in the final Program Environmental Report and stated that the Town's pavement restoration standards would be adhered to.

Mayor Crowder closed the public hearing at 7:15 p.m.

MOTION by Culleton, seconded by Crowder, a) Adopted Town of Paradise Resolution No. 2022-77, "A Resolution of the Town Council of the Town of Paradise Certifying the Final Programmatic Environmental Impact Report with CEQA findings for significant environmental impacts, and adoption of Mitigation, Monitoring and Reporting Program for the Paradise Sewer Project"; with the proposed revisions to the resolution: on page 2 of the resolution, to include the comments that were received on August 30, 2022; on page 4 of the resolution, to correct of the date to read November 3, 2022; and to include the accompanying attachments that were received that day; and, b) Adopted the Final Programmatic Environmental Impact Report (Final PEIR) for use in conjunction with the Paradise Sewer Project, or other action; and, c) Directed staff to continue the next steps in the Paradise Sewer Project implementation including Federal environmental reviews and processes, Design and Right of Way phases, including solicitation of Staff Augmentation and Design Build contract(s) in compliance with secured and potential funding sources' policies. Roll call vote was unanimous with Vice Mayor Bolin absent and not voting. (960-70-004)

6. COUNCIL CONSIDERATION

- 6a. Vice Mayor Bolin previously recused himself for the Paradise Sewer Project public hearing (Agenda Item 5b) and remained out of the Council Chambers for agenda item 6a due to a potential conflict of interest.

Town Engineer Marc Mattox provided an overview of the proposed resolution to authorize submittal of a Financial Assistance Application to the State Water Resources Control Board for the Paradise Sewer Project.

MOTION by Jones, seconded by Culleton, adopted Resolution No. 2022-78, "A Resolution of the Town Council of the Town of Paradise Authorizing a Financial Assistance Application to the State Water Resources Control Board for the Paradise Sewer Project and Designating the Town Manager or Designee to Sign and Submit the Application." Roll call vote was unanimous with Vice Mayor Bolin absent and not voting. (960-70-004, 510-20-308)

- 6b. Vice Mayor Bolin previously recused himself for agenda items 5b and 6a and remained out of the Council Chambers due to a potential conflict of interest.

Town Engineer Marc Mattox provided an overview of the proposed Grant Agreement to receive an allocation of funding from the 2018 CDBG-DR Infrastructure Program and any forthcoming amendments for the purposes of the design and engineering phase of the Paradise Sewer Project.

MOTION by Culleton, seconded by Jones, adopted Resolution No. 2022-79, "A Resolution of the Town Council of the Town of Paradise Authorizing and Approving Execution of a Grant Agreement to Receive an Allocation of Funding from the 2018 CDBG-DR Infrastructure Program and any Forthcoming Amendments, Thereto." Roll call vote was unanimous with Vice Mayor Bolin absent and not voting. (960-70-004, 710-10-099)

- 6c. Vice Mayor Bolin returned to the dais in Council Chambers at 7:24 p.m.

Finance Director/Town Treasurer Ross Gilb provided an overview of the proposed adjustments to the FY 2022-23 operating and capital budgets

MOTION by Tryon, seconded by Culleton, Approved the proposed adjustments to the FY 2022-23 operating and capital budgets. Roll call vote was unanimous. (340-40-016)

- 6d. Town Engineer Marc Mattox provided an overview of the proposed 2023 On-System Road Rehabilitation project.

MOTION by Bolin, seconded by Jones, adopted Resolution No. 2022-80, "A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the 2023 On-System Road Rehabilitation Project and Authorizing Advertisement for Bids on the Project." Roll call vote was unanimous. (960-70-004)

- 6e. Town Engineer Marc Mattox provided an overview of the proposal to submit a formal Scope Change request to FEMA.

MOTION by Tryon, seconded by Culleton directed staff to submit a formal request to FEMA designating FEMA-4407-DR-CA PA ID: 007-55520-00 PW 363 as an Improved Project. Roll call vote was unanimous. (950-40-061)

- 6f. Town Engineer Marc Mattox provided an overview of the Off-System Road Rehabilitation Project.

1. Carrie Max asked why there was a cost difference on different roads and how specific roads are picked.

Town Engineer Marc Mattox addressed Ms. Max's questions.

MOTION by Culleton, seconded by Jones adopted Resolution No. 2022-81, "A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the Off-System Road Rehabilitation Project and Authorizing Advertisement for Bids on the Project." Roll call vote was unanimous. (950-40-061)

- 6g. Town Engineer Marc Mattox provided an overview of the Transportation Master Plan supplemental Honey Run Road analysis.

MOTION by Jones, seconded by Bolin, adopted Town of Paradise Resolution No. 2022-82, "A Resolution of the Town Council of the Town of Paradise Expressing a Desire to Reopen Honey Run Road between Town Limits and Honey View Terrace as a Historical Community Route with Vehicular Speed, Weight, and Length Restrictions." Roll call vote was unanimous. (950-40-063)

- 6h. Town Engineer Marc Mattox provided an overview of the recommended bid awards for Town Hall, Fire Station 81 and the Police Department with the funding source to be unallocated American Rescue Plan Act Funds.

MOTION by Jones, seconded by Culleton, approved awarding the following contracts:

Town Hall - Contract 9419.TH, to Bob Walters for \$240,000 with a 10% Contingency of \$24,000; and, (510-20-363, 280-05-006)

Fire Station 81 - Contract 9419.FD to SheBuilds for \$232,040 with a 10% Contingency of \$23,200; and, (510-20-364, 280-50-001)

Police Department – Contract 9419.PD to Paine Construction for \$58,000 with contingencies of 10% and other Vendor Costs of \$17,800. Roll call vote was unanimous. (510-20-365, 580-60-005)

- 6i. Recovery and Economic Development Director Colette Curtis presented the updated Long-Term Recovery Plan, complete, with additional, retired, superseded and updated projects.

MOTION by Bolin, seconded by Tryon, adopted the Long-Term Recovery Plan Update, prepared by Urban Design Associates. Roll call vote was unanimous. (420-25-010)

- 6j. Recovery and Economic Development Director Colette Curtis provided an overview of the proposed guidelines for the Commercial Sign Removal Program and Business Investment Grant program.

MOTION by Jones, seconded by Culleton, approved the guidelines for the Commercial Sign Removal Program (beginning January 15, 2023) and the Business Investment Grant Program (beginning December 1, 2022 through January 15, 2023. Roll call vote was unanimous. (110-30-030)

- 6k. Community Development Director Susan Hartman provided an overview of the proposed standards.

1. Jon Remalia stated concern for this item as he believes construction worker housing on a short-term basis is needed.

Council provided staff with consensus on the proposed standards for an Ordinance relating to the creation of short-term rental zoning regulations to present for adoption at a future council meeting.

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items - None

7b. Council reports on committee representation:

Council Member Jones attended a BCAG meeting and shared that the next section of highway 70 will have a ribbon cutting the following week. She also attended several Business Committee meetings.

Council Member Culleton attended the Business Committee meetings and Solid Waste Committee meetings. Council Member Culleton was appointed to the California League of Cities Housing Community and Economic Development Committee.

Council Member Tryon toured the Town's animal shelter, attended the Butte County Air Quality Management meeting and the Solid Waste Committee meeting. Council Member Tryon also researched solutions to AB1383 and toured the local rendering plant where they have the capacity and ability to take in the Town's food waste.

Mayor Crowder presented the State of the Town at the Sirs' luncheon; attended a ribbon cutting with for the first of four houses in a rental program with Fannie Mae and CHIP; attended the Paradise Revival Festival; and attended the ribbon cutting at the Equilibrium Center.

7c. Future Agenda Items

Mayor Crowder would like to discuss creating a Healthcare Committee.

Council Member Culleton would like to discuss allocating TOT funds to promote tourism.

8. STAFF COMMUNICATION

8a. Town Manager Report

Town Manager Phillips commented on the rendering plant and its potential capabilities.

Community Development Director reported that Paradise Boutique Apartments will come before Commission to convert the remaining space into 58 additional units. Ms. Hartman shared that there is a new 20-unit senior affordable housing development on Pentz Road that will submit for their septic review next week. There is a 43-unit affordable housing development on Maxwell that is hoping to have their submittals in before

the end of the calendar year. The Moose Lodge will be submitting their plans for the rebuild of their lodge. A new Mexican restaurant had a soft opening today. Barney O'Rourke's had their final inspection from the Town and are now waiting on final County Health sign off. The BRC has been working with Big Lots so they can open in December. Ms. Hartman also shared that Dollar General on Skyway has pulled electrical permits. Community Development has received the first grant-funded draft residential landscape plans.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Crowder adjourned the meeting at 10:01 p.m.

Date approved: December 13, 2022

By:

Attest:

_____/s/_____
Steve Crowder, Mayor

_____/s/_____
Dina Volenski, CMC, Town Clerk