



TOWN COUNCIL Meeting Minutes

6:00 PM – December 13, 2022

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Vice Mayor Bolin.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Attorney Scott E. Huber, Town Clerk/Elections Official Dina Volenski, Finance Director/Town Treasurer Ross Gilb, Information Systems Director Luis Marquez, Public Works Director/Town Engineer Marc Mattox (via Teams), Community Development Director Tony Lindsey, Business and Housing Manager Kate Anderson, Recovery and Economic Development Project Manager Brian Solecki, Police Chief Eric Reinbold, Police Lieutenant Anthony Borgman, and Fire Chief Patrick Purvis.

- 1a. **MOTION by Jones, seconded by Culleton**, approved the minutes of the November 7, 2022 Special and Adjourned Regular Town Council meetings. Roll call vote was unanimous.
- 1b. Mayor Crowder presented The Year in Review. (180-30-027)
- 1c. Mayor Crowder presented a plaque recognizing Council Member Jody Jones for her time on the Town Council. Teri DuBose from Congressman LaMalfa’s office and Braden Pisani from Assemblymember Gallagher’s office also presented Council Member Jones with recognition plaques acknowledging her service to the Town of Paradise

Vice Mayor Bolin presented a certificate of recognition to Mayor Crowder for his time as mayor over the past two years. (180-40-027)
- 1d. **MOTION by Culleton, seconded by Tryon**, adopted Resolution No. 2022-83 “A Resolution of the Town Council of the Town of Paradise Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 8, 2022 Declaring the Result and Such Other Matters as Provided by Law.” Roll call vote was unanimous. (530-10-065)
- 1e. Town Clerk/Elections Official Dina Volenski presented Certificates of Election and administered the Oaths of Office to newly elected Council Members Steve Crowder and Ron Lassonde. (580-50-007)

- 1f. Mayor Crowder recessed the meeting for a 10-minute break at 6:18 p.m.
- 1g. Town Clerk Dina Volenski reconvened the Council meeting at 6:27 p.m. and took roll call to include newly seated Council Members. Greg Bolin, Steve Crowder, Steve “Woody” Culleton, Ron Lassonde and Rose Tryon.

Public comment for item 1h.

- 1. Town Clerk Volenski read a letter submitted by Melissa Crick in favor of Steve Crowder as Mayor.
- 2. Jon Remalia spoke in favor of Steve Crowder as mayor.

- 1h. Town Clerk Volenski, as temporary Chair, opened the nominations for the selection of Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

Council Member Culleton nominated Greg Bolin to serve as Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

Council Member Lassonde nominated Steve Crowder to serve as Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

MOTION by Culleton, seconded by Lassonde, closed the nominations for the position of Mayor. All Council concurred to close the nomination. Roll call vote to elect Greg Bolin as Mayor was unanimous. (180-35-022)

- 1i. Town Clerk Volenski turned the meeting over to Mayor Bolin who opened nominations for the position of Vice Mayor for a one-year term commencing December 13, 2022 through December 12, 2023.

Mayor Bolin nominated Rose Tryon to serve as Vice Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

Council Member Lassonde nominated Steve Crowder to serve as Vice Mayor for a one-year term beginning December 13, 2022 through December 12, 2023.

MOTION by Culleton, seconded by Tryon, closed the nominations for the position of Vice Mayor. All Council concurred to close the nomination. Roll call vote to elect Rose Tryon as Vice Mayor was unanimous. (180-35-022)

- 1j. Camp Fire Recovery Updates - Written reports are included in the agenda packet. (110-60-061)

Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and sewer Update

Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

MOTION by Crowder, seconded by Culleton, approved consent calendar items 2a through 2d. Roll call vote was unanimous.

- 2a. Approved November 2022 Cash Disbursements in the amount of \$4,496,450.76. (310-10-034)
- 2b. 1. Approved the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-aid Projects no. 03-5425F15 to assure receipt of \$696,544.00 in state funds for the Intersection Safety Improvement Project; and, 2. Adopted Resolution No. 2022-84 “A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager, or His or Her Designee, to Sign the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5425F15.” (950-40-048)
- 2c. Concurred with staff recommendation to file a CEQA Notice of Exemption for the Pentz Road Pathway Phase II Project. (950-40-043)
- 2d. Reviewed and approved the Town of Paradise – 140 Investment Policy. (360-30-002)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

1. Ward Habriel commented on accidents due to road conditions.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

- 6a. Art Colyer from PASH presented on the Paradise Animal Shelter proposed renovation. After discussion, all Council concurred for PASH to move forward with the plans, specs and engineer drawings and for staff to bring back the item for approval to go out to bid. Council asked that the proposal be brought before the Measure V Oversight Committee for approval. (410-50-002)
- 6b. Council appointed Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees, and commissions. (Committee assignments attached) (120-10-010)
- 6c. **MOTION by Culleton, seconded by Lassonde**, 1. Approved the Notice of Vacancy created by the election of Planning Commissioner Ron Lassonde to the Paradise Town Council; and, approved the Planning Commissioner application; and, authorized staff to advertise the existing Planning Commissioner vacancy, which will include a legal notice, posting on the Town’s website, Facebook page and a media release. The vacated Planning Commission term expires June 30, 2024.

- a. The Application deadline was set for January 12, 2023 at 5:00 p.m. for the one Planning Commissioner vacancy; and,
- b. Council Members Crowder and Lassonde were designated to serve as the two members on an interview panel for the Planning Commission interview process; and,
- c. Council directed staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates and coordinating interviews on January 25, 2023 or January 26, 2023; and,
- d. Appointment to the vacancy is scheduled for the February 14, 2023, regular meeting with appointment to become effective immediately. Roll call vote was unanimous. (760-45-012)

- 6d. Public Works Director/Town Engineer Marc Mattox provided an overview of the proposed funding for the Action Plan Amendment.

MOTION by Culleton, seconded by Bolin, Approved the Community Development Block Grant Disaster Recovery – Infrastructure Action Plan Amendment without the Sewer Project or Forest Service Road. Roll call vote was unanimous.

Roll call vote was called separately for the Paradise Sewer Project and Forest Service Road amendments.

Mayor Bolin recused himself from the dais due to a potential conflict of interest with the Sewer Project.

MOTION by Culleton, seconded by Lassonde, to approve the Action Plan with the Paradise Sewer Project Ayes: Crowder, Culleton, Lassonde, Tryon. Noes: None. Abstain: None. Absent: Mayor Bolin.

Mayor Bolin returned to the dais.

Council Member Culleton recused himself from the dais due to a potential conflict of interest with the Forest Service Road Project

MOTION by Tryon, seconded by Lassonde, to approve the Action Plan with the Forest Service Road Project Ayes: Crowder, Lassonde, Tryon, Mayor Bolin. Noes: None. Abstain: None. Absent: Culleton (710-10-099)

Council Member Culleton returned to the dais.

- 6e. Town Attorney Scott E. Huber presented on the proposed ordinance amending Paradise Municipal Code Section 8.04.010.1 relating to abatement warrants, injunctions and civil penalties. Mr. Huber stated that changing the ordinance would streamline the abatement process similar to what is currently being done for tree abatement.

- 1. Ward Habriel spoke in favor of this item.

MOTION by Tryon, seconded by Culleton, waived the first reading of Town Ordinance No. 623 and read by title only; and, introduced Town Ordinance No. 623. “An Ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating to Abatement Warrants, Injunctions and Civil Penalties”. Roll call vote was unanimous. (540-16-192)

6f. Town Manager Phillips presented the proposed amendment to the franchise agreement with Northern Recycling and Waste Services (NRWS). Doug Speicher from NRWS spoke to this item as well.

1. Ward Habriel spoke in favor of the green waste facility reopening and thinks a recycling center would be beneficial.

MOTION by Culleton, seconded by Tryon, 1. Adopted the proposed “Third Amendment to the Franchise Agreement” between the Town of Paradise and Northern Recycling & Waste Services thereby removing street sweeping from the Agreement; and, 2. Authorized the Town Manager to execute the adopted “Third Amendment to the Franchise Agreement” document on behalf of the Town of Paradise; and, 3. Authorized Town staff to file with the office of the Town Clerk a fully executed copy of the adopted “Third Amendment to the Franchise Agreement”. Roll call vote was unanimous. (535-10-001)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a1. Council Member Crowder discussed establishing a Healthcare Committee to return Emergency Services and other Health Care facilities to Paradise. Council appointed Council Members Crowder and Lassonde as representatives in addition to the Town Manager and other health care service professionals/experts to return emergency services and other health care facilities to Paradise. The committee will report back to Council the makeup of the committee and receive future direction.

1. Ward Habriel spoke in favor of this item, the Town needs the hospital to get people to return to Paradise.

2. Jon Remalia suggested Council consider including a supervisor from Butte County EMS on the committee.

7a2. Council Member Culleton discussed the Transient Occupancy Tax (TOT) money collected from hotel stays. After discussion, the Council requested that staff bring back for consideration a recommendation on how to distribute a portion of the Transient Occupancy Tax (TOT) money collected from hotel stays back to local organizations by either a grant option, percentage allocation or leave as it currently is.

7b. Council Member Tryon attended the Town’s EOC tabletop training.

Council Member Crowder attended the Town’s EOC tabletop training; Rotary Career Day at the High School; Paradise Chamber Installation Dinner; PRPD Tree Lighting; Big Lot’s ribbon cutting; and Butte County Fire Safe Council Summit.

Council Member Ron Lassonde attended the Rotary Club Job Fair and Paradise Chamber Installation Dinner.

Mayor Bolin attended Big Lot's ribbon cutting and a LAFCo meeting.

- 7c. Future Agenda Items – Mayor Bolin would like to discuss the landscaping companies blowing leaves into the street.

8. STAFF COMMUNICATION

- 8a. Town Manager Phillips reported that the Town's Public Works, Cal Fire, Paradise Police Department, Animal Control, and Community Development Department also participated in the Job Fair. Mr. Phillips was asked to be on a panel for the CAL OES Mitigation Summit. Mr. Phillips shared that Council Member Crowder was awarded the Ed Salome Award at the Chamber Installation Dinner.

Mayor Bolin adjourned the Regular Meeting to the Successor Agency to the Redevelopment Agency meeting at 8:44 p.m.

Mayor Bolin reconvened the Regular Meeting at 8:52 p.m.

9. CLOSED SESSION

Mayor Bolin adjourned the meeting to Closed Session at 8:58 p.m.

- 9a. Pursuant to Government Code Section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney to consider initiation of litigation - two (2) potential cases.

At 9:06 p.m. Mayor Bolin reconvened the meeting and announced that no reportable action was taken – direction was given.

10. ADJOURNMENT

Mayor Bolin adjourned the meeting at 9:06 p.m.

Date approved: January 10, 2023

By:

Attest:

_____/s/_____
Greg Bolin, Mayor

_____/s/_____
Dina Volenski, CMC, Town Clerk



**2023 TOWN COUNCIL
REPRESENTATION**

**BUTTE COUNTY
COMMITTEES/COMMISSIONS**

| BUTTE COUNTY | | Bolin | Crowder | Culleton | Lassonde | Tryon |
|---------------------|--|--------------|----------------|-----------------|-----------------|--------------|
| 1. | Air Quality Management District | | | | A | R |
| 2. | Association of Governments | | | | A | R |
| 3. | City Selection Committee (Mayor) | R | | | | |
| 4. | Disaster Council (Mayor) | R | | | | |
| 5. | Local Area Formation Commission (LAFCo) (Bolin was appointed through 5/2023 – Appointed by City Selection Committee) | R | | | | |
| 6. | Mosquito and Vector Control Board | | | Melissa | Schuster | |
| 7. | Waste Mgt Local Task Force | | | R | | R |
| 8. | City/County Ad Hoc Committee | | | R | | |
| 9. | Tourism Business Improvement District | Colette | Curtis | | R | |
| 10. | Continuum of Care | | | R | A | |
| 11. | Butte County Fire Safe Council | | | | | R |

LOCAL COMMITTEES/COMMISSIONS

| PARADISE | | Bolin | Crowder | Culleton | Lassonde | Tryon |
|-----------------|---|--------------|----------------|-----------------|-----------------|--------------|
| 1. | Paradise Community Village | R | | A | | |
| 2. | Paradise Irrigation District Liaison | | | | R | R |
| 3. | Paradise Rec. & Park District Liaison | | R | R | | |
| 4. | Paradise Solid Waste Committee | | | R | | R |
| 5. | Onsite Ad Hoc Committee | R | R | | | |
| 6. | Finance Committee (Mayor & Vice Mayor) | R | | | | R |
| 7. | Butte County Oversight Board | | | | R | |
| 8. | Paradise Sewer Regionalization Project Advisory Committee | | R | | | R |