

**MINUTES**  
**PARADISE TOWN COUNCIL**  
**REGULAR MEETING – 6:00 PM – November 14, 2017**

**1. OPENING**

The Regular Meeting of the Paradise Town Council was called to order by Mayor Lotter at 6:00 p.m. in the Town Council Chamber at 5555 Skyway, Paradise, California. An invocation was offered by Council Member Bolin.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Jody Jones, Melissa Schuster, Michael Zuccolillo and Scott Lotter, Mayor.

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director/Town Treasurer Gina Will, Public Works Director/Town Engineer Marc Mattox, Administrative Analyst Colette Curtis, Community Development Services/Planning Director Craig Baker, Police Chief Gabriela Tazzari-Dineen, IT Manager Josh Marquis, Chief, CAL FIRE/Paradise, David Hawks, Business Housing Services Supervisor Kate Anderson and Fleet Maintenance Shop Foreman Chris Nicoletti.

- 1a. The proclamation to recognize November as Homeless Prevention Runaway Month was accepted by Dena Kapsalis, representative from Youth 4 Change. (180-40-26)
- 1b. The presentation acknowledging the glove donation from Mayor Lotter to the VIPs was presented by Town Manager Gill.
- 1c. The wrap up presentation regarding the Arlan Hudson Make a Difference Day was presented by Ward Habriel.
- 1d. The introduction of the Online Interactive Evacuation Zone Map for the Town of Paradise was presented by IT Manager, Josh Marquis.
- 1e. The presentation regarding the proposed facility in Butte County and the Everybody Healthy Body organization was presented by Audrey Taylor.
- 1f. The update on the new BCAG Transit Center in Paradise was presented by James Pangurn and Matt Gallaway from Mark Thomas & Company.
- 1g. The update on the Roadway Safety Evaluation Grant was presented by Marc Mattox, Town Engineer.

**2. CONSENT CALENDAR**

**MOTION BY Bolin seconded by Schuster,** approved all consent calendar items 2a-2f as presented. Roll call vote was unanimous.

- 2a. Approved minutes of the October 2 and October 6, 2017 Special Meetings and the October 10, 2017 Regular meeting.
- 2b. Approved October 2017 Cash Disbursements in the amount of \$1,514,831.94. (310-10-032)
- 2c. Approved Resolution No. 17-48, A Resolution of the Town Council of the Town of Paradise Adopting a Town of Paradise Debt Policy. (350-10-002)
- 2d. (1) Adopted Resolution No. 17-49, A Resolution of the Town Council of the Town of Paradise rejecting all bids and declaring that the project can be performed by hourly labor, or supplies can be furnished on the open market; and, (2) Authorized the Town Manager to negotiate with and execute an agreement with day labor to complete phases of the Animal Control Electrical Upgrade 2017 within the budgeted amount approved in the FY 17/18 Measure C budget. (280-60-005)
- 2e. Accepted the donation of five (5) Traffic Control, Highly Visible Reflective Palm Essential Hand Protection safety gloves from Scott Lotter, Mayor of the Town of Paradise, to the Town of Paradise Police Department VIPS (Volunteers in Police Service) in the amount of approximately \$55.00. (395-50-013, 480-35-002)
- 2f. Adopted Resolution No. 17-50, A Resolution of the Town Council of the Town of Paradise accepting Contract No. 17-01 Pearson Rd Bike-Ped Improvements, performed by Franklin Construction of Chico, CA. (950-40-038, 950-40-25, 510-20-165)

**3. ITEMS REMOVED FROM CONSENT CALENDAR – None.**

**4. PUBLIC COMMUNICATION**

- 1. Claudia Benike – invited Council to the 20 Mule Team Borax event being hosted at the Gold Nugget Museum on Wednesday, November 15 at 7:00 p.m.
- 2. Douglas Carpenter – informed Council about the feral cat population, how negatively it affects the neighborhoods and asked Council to reconsider the Town of Paradise policy/ordinance regarding feral cats.
- 3. Ward Habriel – informed Council about the PID Demonstration Garden in honor of Doug Flesher and asked for donations to the “Buy A Bloom” program supporting the garden.

**5. PUBLIC HEARINGS - None**

**6. COUNCIL CONSIDERATION**

- 6a. Administrative Services Director/Town Treasurer Gina Will provided an update on the close of the 2016/17 operating and capital budgets and then reviewed the current 2017/18 operating and capital budgets.

**MOTION by Jones, seconded by Bolin**, approved the following with the removal of item 4:

1. Reviewed and filed the financial information provided by staff concerning the 2016/17 and 2017/18 operating and capital budgets; and,
2. Approved the staff recommended budget adjustments; and,
3. Approved Resolution No. 17-51, A Resolution of the Town Council of the Town of Paradise, California, approving the revision of the Salary Pay Plan for certain Town of Paradise positions (approved position are in Animal Control). Roll call vote was unanimous. (340-40-014, 610-10-018)

Mayor Lotter took a recess at 7:36 p.m. and resumed the meeting at 7:44 p.m.

- 6b. Town Engineer/Public Works Director Marc Mattox presented an overview of the proposed fleet maintenance bay at 767 Birch Street. Mr. Mattox stated that the current 2-bay shop was built in the 1960's and no longer meets the needs of the current fleet which is over 100 vehicles. The proposed bay would provide a more safe and efficient environment for employees and support Police, Fire, Public Works and Animal Control.

**MOTION by Zuccolillo, seconded by Schuster**, approved the following:

1. Conceptually approved the addition of a fleet maintenance bay at 767 Birch Street; and,
2. Authorized staff to prepare formal bid documents relating to the addition of the fleet maintenance bay; and,
3. Directed staff to convene a special meeting for the Measure C Oversight Committee, seeking concurrence of funding the maintenance bay supporting Police, Fire, Public Works and Animal Control fleet with Measure C. Roll call vote was unanimous. (280-20-003, 395-70-17)

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items – None

- 7b. Council reports on committee representation:

Council Member Schuster attended two Butte County TBID meetings (Explore Butte County), attended the Butte County Mosquito and Vector Control District meeting.

Council Member Jones and Town Manager Gill met with Assembly Member Gallagher and staff looking for funding for the next phase of the sewer project

and will be meeting with Senator Neilsen and Congressman LaMalfa regarding sewer funding, attended Hwy 191 Safety Project ribbon cutting, testified in front of California Transportation Commission in favor of funding the Hwy 70 Improvement Safety Project, attended BCAG and BCAQMD meetings.

Mayor Lotter attended the Hwy 191 Dedication/Ribbon Cutting, Saturday, December 9<sup>th</sup> is Shop with a Cop, December 7<sup>th</sup> is the Annual VIPS Award and Recognition Dinner at the Moose Lodge.

7c. Future Agenda Items – None

## **8. STAFF COMMUNICATION**

- 8a. Town Manager Report – Town Manager Gill announced that the Business License Workshop is tomorrow, November 15, 2017 at Town Hall at 4:00 p.m. and 6:00 p.m.
- Community Development Director Baker provided an update on the following projects: Skyway Black Olive Center, Starbucks, West Side Pizza, Lynn's Optimo, Mama Celeste's Gastropub and Pizzeria, Christian Church of Paradise (HOPE Church), Taco Bell, Jack in the Box, Woodview Retirement Cottages and Capay Hopps Factory.

## **9. CLOSED SESSION**

- 9a. At 8:10 p.m. Mayor Lotter announced that pursuant to Government Code Section 54957(b)(1), the Town Council will hold a closed session concerning the appointment of a Police Chief.

At 8:16 p.m. Mayor Lotter announced that the Town will be re-advertising for the Police Chief position.

## **10. ADJOURNMENT**

Mayor Lotter adjourned the Council meeting at 8:17 p.m.

Date Approved: December 12, 2017

By: \_\_\_\_\_/s/\_\_\_\_\_  
Scott Lotter, Mayor

Attest:

\_\_\_\_\_/s/\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk