

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – December 12, 2017

1. OPENING

The Regular Meeting of the Paradise Town Council was called to order by Mayor Lotter at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Mike Zuccolillo.

COUNCIL MEMBER PRESENT: Greg Bolin, Jody Jones, Melissa Schuster, Mike Zuccolillo and Scott Lotter, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Public Works Director/Town Engineer Marc Mattox, Administrative Analyst Colette Curtis, Business and Housing Services Director Kate Anderson, Police Chief Gabriela Tazarri-Dineen and Community Development Director Craig Baker.

The 2017 year in review was presented by Mayor Scott Lotter. Mayor Lotter heightened the following accomplishments: Completed the Town of Paradise Alternatives Analysis and Feasibility Report, which lays the groundwork for future funding for this important project; Honey Fire – Successful handling of this critical fire, safely evacuated residents; Implemented Code Red emergency notification system: Completed renovation of Town Hall, including opening the front door for better citizen access; Abated public health and safety hazards in Town through the receivership process; Hired 3 new Police Officers; Worked with Measure C Committee to provide Online Dog Licensing, Funding for two Animal Control Officers, Concrete repair at the Animal Shelter, Maintained the Cal Fire Contract, Purchased new Fire Engine (delivery expected late January 2018), Purchased three new Police Vehicles, Roof Replacement and emergency generator at Paradise PD, Sponsored two Academy Cadets (graduated this month and sworn in yesterday), Bille Rd. Overlay from Fern to Oliver. Other accomplishments included: Worked with the Yellowstone Kelly Committee and the Gold Nugget Museum to rename the Memorial Trailway the “Yellowstone Kelly Heritage Trailway” and to install memorial plaques creating a historical destination in Paradise; Participated in the 4th annual Arlan Hudson Make a Difference Day, with over 250 volunteers giving back to their community; Continued commitment to online access by providing clearance to record services online; Working with Achieve to bring a Charter High School to the Paradise Community Village Property; Pearson Rd. Safe Routes to school Project – installed sidewalk, curb and gutter on both sides of Pearson Rd providing kids a safe place to walk to school; Maxwell Dr. Safe Routes to school Project – installed sidewalk, curb and gutter on both sides of Maxwell Rd providing kids a safe place to walk and ride bikes to school; Storm repair/rebuild on Greenwood Dr.; Cypress Curve Realignment Project; Paradise Road Safety Study (being conducted now); Continued Shop with a

Cop providing disadvantaged local children an opportunity to buy Christmas gifts for their family, and then watch a movie while their gifts are wrapped by Paradise High School Cheerleaders.

Vice Mayor Jones presented Scott Lotter with a Certificate of Appreciation and thanked him for his service as Mayor from December 13, 2016 through December 12, 2017.

Mayor Lotter stated that in order for the Council to discuss and make the recommendation on the below matter, the item must be formally added to the agenda. It takes a two-thirds vote to add the item to the agenda, or if less than two-thirds are present, a unanimous vote of those present.

As such, Council is requested to take the following actions:

Council action requested: (1) Pursuant to Government Code Section 54954.2(b)(2) the Town Council finds that there is a need to take immediate action and that the need for action came to the attention of the Town subsequent to the posting of the agenda.

The action relates to the following item:

Agenda item 9(a) Pursuant to Government Code section 54956.95(b) the Town Council will hold a closed session relating to the following pending Worker's Compensation Claim:

David Cruz v. Town of Paradise Workers Compensation Appeals Board Case No. NCWA-557421.

Motion by Zuccolillo, seconded by Jones, the Town Council finds that there is a need to take immediate action and that the need came to the attention of the Town after the posting of the agenda and added agenda item No. 9(a) Pursuant to Government Code section 54956.95(b) the Town Council will hold a closed session relating to the following pending Worker's Compensation Claim:

David Cruz v. Town of Paradise Workers Compensation Appeals Board Case No. NCWA-557421. Roll call vote was unanimous.

- 1a. Town Council election of Mayor and Vice-Mayor for a one-year term beginning December 12, 2017 through December 11, 2018.

Mayor Lotter turned the meeting over to Town Clerk Volenski who opened nominations for the position of Mayor for a one-year term beginning December 12, 2017 through December 11, 2018.

Melissa Schuster nominated Jody Jones to serve as Mayor for a one-year term.

MOTION by Lotter, seconded by Bolin, closed the nominations for Mayor. A unanimous voice vote closed the nominations.

Roll call vote on Jody Jones to serve as Mayor for a one-year term through December 11, 2018 was unanimous. Town Clerk Volenski turned the meeting over to Mayor Jones who opened nominations for the position of Vice Mayor for a one-year term. Ayes of Bolin, Lotter, Schuster, Zuccolillo and Mayor Jones.

Scott Lotter nominated Greg Bolin to serve as Vice Mayor.

Motion by Lotter, seconded by Jones, closed the nominations for Vice Mayor. A unanimous voice vote closed the nominations for Vice Mayor.

By unanimous roll call vote, the Council appointed Greg Bolin to serve as Vice Mayor for a one-year term commencing December 12, 2017. Ayes of Bolin, Lotter, Schuster, Zuccolillo and Mayor Jones.

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Zuccolillo, approved all consent calendar items 2a-2h as presented. Roll call vote was unanimous.

- 2a. Approved minutes of the November 14, 2017 Regular Town Council meeting.
- 2b. Approved November 2017 Cash Disbursements in the amount of \$1,161,491.38. (310-10-032)
- 2c. Adopted Resolution No. 17-52, A Resolution of the Town Council of the Town of Paradise rescinding Resolution No. 17-01 and adopting a new resolution Authorizing Submittal of an application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnerships Program and if selected, the execution of a standard agreement, any amendments thereto, and of any related documents necessary to participate in the HOME Investment Partnerships Program". (710-10-89)
- 2d. Adopted Resolution No. 17-53, A Resolution of the Town Council of the Town of Paradise approving the plans and specifications for the Yellowstone Kelly Heritage Trailway Class I Enhancements and authorized advertisement for bids on the project. (510-20-177, 950-40-036)
- 2e. Adopted Resolution 17-54, A Resolution of the Town Council of the Town of Paradise Declaring the described property (Exhibit A) as surplus Property, authorizing the Police Department to dispose of the property. (380-10-03)
- 2f. Reviewed and filed the 1st Quarter Investment Report for the Fiscal Year Ended June 30, 2018. (360-30-06)

- 2g. Concurred with staff recommendation to file a CEQA Notice of Exemption for the Paradise Gap Closure Complex. (950-40-039, 510-20-164)
- 2h. Adopted Resolution No. 17-55, A Resolution of the Town Council of the Town of Paradise rejecting all bids and declaring that the Animal Control Kennel Surface Coating 2017 Project can be performed by hourly labor, or supplies can be furnished on the open market; and, authorized the Town Manager to negotiate with and execute an agreement with day labor to complete the Animal Control Kennel Surface Coating 2017. (280-60-004)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

- 1. Ward Habriel – thanked Council for all the accomplishments over the past year, informed Council about Love Paradise, attended the Fire Safe Council meeting emphasizing the Town’s evacuation plan and stated that the Road Safety study is providing a great benefit to the Town of Paradise.
- 2. Virgil Hales – shared with Town Council the benefits of cannabis.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. **MOTION by Lotter, seconded by Bolin**, Approved the following actions relating to recruitment for a vacancy on the Paradise Planning Commission:

Approved the Notice of Vacancy and application and authorized staff to advertise the existing vacancy on the Planning Commission, which will include a legal notice, posting on the Town’s Website, Face book page and a media release.

- a. Set an application deadline of January 9, 2018 at 5:00 p.m.:
- b. Designated Town Council Members Bolin and Zuccolillo to serve as an interview panel for the Planning Commission interview process.

- c. Directed staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates, and coordinating the date(s) and time(s) for the interviews during the week of January 15 or January 22, 2018.
- d. Scheduled appointment to the vacancy for the February 13, 2018, regular meeting with appointment to become effective immediately. Roll call vote was unanimous. (760-45-12)
- 6b. Appointed Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions. (List of appointments attached to the minutes) (120-10-10)
- 6c. **MOTION by Lotter, seconded by Schuster**, 1. Authorized staff to extend Public Safety Recruitment Incentives as approved on December 13, 2016 until December 31, 2018, and, 2. Authorized staff to add a recruitment incentive specific to the position of Chief of Police. Roll call vote was unanimous. (650-60-11)
- 6d. **MOTION by Lotter, seconded by Zuccolillo**, 1. Waived the entire reading of proposed Ordinance No. 567 and approved reading by title only; and, 2. Introduced Town of Paradise Ordinance No. 567, an Ordinance to amend Chapter 16.11 of the Paradise Municipal Code (PMC) relating to forms of security for deferred construction of subdivision improvements that are the subject of improvement agreements within the Town of Paradise. Roll call vote was unanimous.
- 6e. **MOTION by Lotter, seconded by Bolin**, Awarded the contract for the Microbial Remediation project at 5595 Black Olive Drive to Service Masters by Cronin in the amount of \$18,457.65 with a contingency amount added not to exceed \$24,000. Roll call vote was unanimous. (510-20-183, 280-60-004)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items – None
- 7b. Council reports on committee representation

Council Member Zuccolillo attended the swear in of two new officers and the Shop with a Cop event.

Council Member Schuster attended the Shasta Cascade Wonderland Association meeting, TBID-Explore Butte County, League of California Cities Sacramento Division, Blue Zone Paradise, VIPS Dinner and Swear in of two new officers.

Council Member Lotter attended LAFCO meeting, VIPS Dinner, Shop with A Cop, Swear in of two new officers, announced a fundraiser for a new drinking fountain on the

trailway and was re-appointed to the League of California Cities Public Safety Policy Committee.

Mayor Jones and Manager Gill met with Congressman LaMalfa and Senator Nielson regarding funding for the sewer project in Paradise and attended the swear in of two new officers.

7c. Future Agenda Items – None

8. STAFF COMMUNICATION

Town Manager Report

Manager Gill reported on the Business License public workshops, will be meeting with the Business license committee again and bringing a proposed ordinance to the Town Council at the January meeting; announced the Safe Street for Paradise workshop that will be held on Thursday, December 14th at Sierra Hall, stated that the Council's goals are being achieved and that the Animal Control model is being reviewed.

- Community Development Director Baker provided an update on the following projects: Safeway Black Olive Drive Center, Starbucks, Westside Pizza, Lynn's Optimo, Mama Celeste's Gastropub and Pizzeria, Christian Hope Church, Taco Bell, Jack in the Box, Woodview Retirement Cottages and Capay Hops Factory.

9. CLOSED SESSION

At 7:02 p.m. Mayor Jones announced that pursuant to Government Code section 54956.95(b) the Town Council will hold a closed session relating to the following pending Workers' Compensation Claim:

David Cruz v. Town of Paradise Workers Compensation Appeals Board Case No. NCWA – 557421

At 7:11 Town Council stated that they had reviewed the request for an extension of medical leave for David Cruz and approved it for 11½ weeks commencing December 15, 2017.

10. ADJOURNMENT

Mayor Jones adjourned the Council meeting at 7:14 p.m.

Date Approved: January 9, 2018

By: _____/s/_____
Jody Jones, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk



**2018 TOWN COUNCIL
REPRESENTATION**

**BUTTE COUNTY
COMMITTEES/COMMISSIONS**

BUTTE COUNTY		Bolin	Jones	Lotter	Schuster	Zuccolillo
1.	Air Quality Management District		R	A		
2.	Association of Governments		R	A		
3.	City Selection Committee (Mayor)		R			
4.	Disaster Council (Mayor)		R			
5.	Local Area Formation Commission (LAFCo) (Lotter through 5/2019 – Appointed by City Selection Committee)			R		
6.	Mosquito and Vector Control Board				R	
7.	Waste Mgt Local Task Force	R				A
8.	Water Advisory Committee (4-year term)					R
9.	City/County Ad Hoc Committee			R		
10.	Lake Oroville Supplemental Benefits Fund			R		
11.	T-BID				R	

LOCAL COMMITTEES/COMMISSIONS

PARADISE		Bolin	Jones	Lotter	Schuster	Zuccolillo
1.	Paradise Community Village			R		A
2.	Paradise Irrigation District Liaison	R				R
3.	Paradise Rec. & Park District Liaison	R				R
4.	Paradise Solid Waste Committee	R	R			
5.	Onsite Ad Hoc Committee	R				R
6.	Finance Committee (Mayor & Vice Mayor)	R	R			
7.	Oversight Board to Successor Agency (Mayor Appointment)			R		