



## TOWN COUNCIL Meeting Minutes

6:00 PM – April 12, 2022

### 1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:06 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Steve “Woody” Culleton.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor.

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** Town Manager Kevin Phillips, Town Attorney Scott E. Huber, Town Clerk Dina Volenski, Town Engineer/Public Works Director Marc Mattox, Finance Director/Town Treasurer Ross Gilb, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Information Systems Director Luis Marquez, Business and Housing Manager Kate Anderson, Recovery and Economic Development Director Colette Curtis, Police Chief Eric Reinbold, Police Lieutenant Cameron Kovacs and Police Lieutenant Anthony Borgman.

- 1e. Mayor Crowder read the proclamation recognizing Congressman Doug LaMalfa, Senator Dianne Feinstein and Senator Alex Padilla for their assistance in securing funding to benefit the Paradise Police Department. (180-40-027)

Congressman LaMalfa accepted the Proclamation in person.

- 1f. Mayor Crowder read the Proclamation recognizing Jake Early for creating the new seal representing the Town of Paradise. (180-40-027)
- 1g. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
  - Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
  - Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update.
  - Tony Lindsey, CDD-Building and Code Enforcement Update.

### 2. CONSENT CALENDAR

**MOTION by Bolin, seconded by Culleton**, approved consent calendar items 2a through 2j with the addition to item 2j to include compensation of \$1,000 for each easement. Roll call vote was unanimous.

- 2a. Approved minutes of the March 8, 2022 Special and Regular Town Council meetings.
- 2b. Approved March 2022 Cash Disbursements in the amount of \$3,262,687.15. (310-10-034)
- 2c. Waived second reading of the entire Town Ordinance No. 615 and approved reading by title only; and, Adopted Town Ordinance No. 615, "An Ordinance Adding Section 9.70 to the Paradise Municipal Code Relating to Military Equipment Use." (540-16-184)
  - 2d. 1. Concurred with staff's recommendation of Northstar and Rolls Anderson Rolls to perform On Call Surveying Services for the Town's survey needs to support Public Works and Development services; and, 2. Approved the Professional Services Agreement with Northstar Engineering and Rolls Anderson Rolls and authorized the Town Manager to execute a two-year contract, with three one-year optional extensions. (510-20-339 & 510-20-340)
- 2e. Approved Program Supplement Agreements for Emergency Relief projects to Administering Agency-State Agreement for Federal-Aid Projects, Agreement No. 03-5425F15:
  - PSA No. F028 for Project ER-38Y0(014) Emergency Opening Guardrail Repair (950-40-065)
  - PSA No. F029 for Project ER-38Y0(015) Emergency Opening Culvert Repair; and, (950-40-066)

Adopted Resolution No. 2022-17, A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager, or designee, to sign the above listed Program Supplement Agreement to Administering Agency-State Agreement for Federal-Aid Projects, Agreement No. 03-5425F15.
- 2f. Authorized the Town Manager to enter into a three-year agreement for financial audit services with Richardson & Company, LLP. (510-20-341)
- 2g. Adopted Town of Paradise Resolution No. 2022-18, "Resolution of the Town Council of the Town of Paradise requesting extension of the Vehicle Abatement Program and associated fees and authorizing continued participation in a Service Authority for Abandoned Vehicle Abatement pursuant to California Vehicle Code section 9250.7 and 22710." (540-15-012)
- 2h. Adopted Resolution No.22-19, A Resolution of the Town Council of the Town of Paradise approving the plans and specifications for the Off-

System Culvert Replacement Project and authorizing advertisement for bids on the project. (950-40-060 & 910-30-004)

- 2i. Adopted Resolution No. 2022-20, A Resolution of the Town Council of the Town of Paradise accepting Contract No. 9380.CON, Ponderosa Elementary Safe Routes to School Project, performed by All-American Construction, Inc., Live Oak, CA. (950-40-032 & 510-20-299)
- 2j. Adopted Resolution No. 2022-21, A Resolution of the Town Council of the Town of Paradise authorizing a permanent easement at 6225 and 6295 Skyway to Pacific Gas and Electric Company with compensation of \$1,000 for each easement. (950-90-004, 850-20-011)

### **3. ITEMS REMOVED FROM CONSENT CALENDAR - None**

### **4. PUBLIC COMMUNICATION**

- 1. Ed Schilling would like to see the Bike Path beautified and thinks the Town should have its own sewer plant, doesn't think the connection to Chico makes sense.
- 2. Jon Remalia would like to see the Planning Commissioners page on the Town Website updated.

### **5. PUBLIC HEARINGS**

5a. Business and Housing Manager Kate Anderson provided the Town Council with an overview of the Draft 2022-2023 Annual Action Plan and requested Council to conduct the second public hearing to solicit comments and/or suggestions regarding the Draft 2022-2023 Annual Action Plan; and, Adopt the Draft 2022-2023 Annual Action Plan as submitted; or, Revise the Draft 2022-2023 Annual Action Plan as submitted; and, Authorize staff to submit the adopted 2022-2023 Annual Action Plan to the U.S. Department of Housing and Urban Development should no public comment be received.

Mayor Crowder opened the public hearing at 6:43 p.m.

There were no public comments.

Mayor Crowder closed the public hearing at 6:44 p.m.

**MOTION by Jones, seconded by Bolin**, adopted the Draft 2022-2023 Annual Action Plan as submitted and authorized staff to submit the adopted 2022-2023 Annual Action Plan to the U.S. Department of Housing and Urban Development since there were no public comments. Roll call vote was unanimous. (710-10-100)

- 5b. Community Development Director Susan Hartman provided the Town Council with an overview of the Updated Design Standards for the Downtown and Clark Road/Community Commercial Development Areas and Rescinding the Greater RDA Project Area Design District Standards that no longer exist due to the dissolution of the RDA in 2012 and requested the Town Council to conduct the duly noticed and scheduled public hearing regarding the Updated Design Standards.

Mayor Crowder opened the public hearing at 7:01 p.m.

1. Jon Remalia thinks there's an issue if someone has a zero setback lot and they have to provide landscaping from the side they lose a lot of property.

Mayor Crowder closed the public hearing at 7:02 p.m.

**MOTION by Bolin, seconded by Jones**, concurred with the project "CEQA determination" finding presented and considered by the Planning Commission on March 15, 2022, and embodied within Planning Commission Resolution No. 2022-01; and, concurred with the project recommended adoption and zoning ordinance amendment adopted by the Planning Commission on March 15, 2022, and embodied within Planning Commission Resolution No. 2022-01; and, Adopted Town of Paradise Resolution No. 2022-22, "A Resolution of the Town Council of the Town of Paradise Adopting Updated Design Standards for the Downtown and Clark Road/Community Commercial Development Areas of the 2010 Design Standards and Rescinding the Greater RDA Project Area Design District Standards", and, waived the first reading of Town Ordinance No.616 and read by title only; and, Introduced Town of Paradise Ordinance No.616, "An Ordinance Amending Text Regulations with Paradise Municipal Code Chapter 17.41 [Design Standards and Design Review] Relative to Updated Adoption Dates". Roll call vote was unanimous. (710-80-012 & 540-16-185)

## 6. COUNCIL CONSIDERATION

- 6a. Chief Reinbold introduced Lieutenant Kovacs who provided Council with an overview of the proposed purchase of Body Worn Cameras, Vehicle Cameras and Data Management Products and Services for Bodyworn by Utility Associates. Lt. Kovacs introduced David Burns from Bodyworn by Utility Associates, Inc. who provided additional information to the Council about the products.

**MOTION by Crowder, seconded by Culleton**, adopted Resolution No. 2022-23, a Resolution of The Town Council of The Town of Paradise Making Findings Concerning Sole Vendor For The Purchase of Body Worn Cameras, Vehicle Cameras, and Data Management Products and Services from Bodyworn, by Utility Associates, Inc. Body Worn Cameras, Vehicle Cameras, and Data Management Products and Services from

Bodyworn, by Utility Associates, Inc. Pursuant To Paradise Municipal Code Sections 2.45.070B, 245.070C, and 245.070G. Roll call vote was unanimous. (480-35-002)

- 6b. **MOTION by Jones, seconded by Culleton**, authorized the Town Manager to enter into a contract with CDX Wireless for Project Management of the Town's two-way radio system restoration. Roll call vote was unanimous. (480-35-002)
- 6c. **MOTION by Culleton, seconded by Jones**, authorized the Police Department to purchase three (3) 2022 or 2023 Chevrolet Tahoe PPV vehicles under California State Contract pricing through Elk Grove Auto / Winner Chevrolet; and, authorized the Police Department to purchase required upfit and emergency equipment from Lehr, under the existing, publicly bid, Placer County contract with Lehr Auto, to upfit the Tahoes into two (2) Patrol vehicles and one (1) K9 Patrol vehicle. Roll call vote was unanimous. (480-35-002)
- 6d. **MOTION by Jones, seconded by Crowder**, adopted Town of Paradise Resolution No. 2022-24, "A Resolution of the Town Council of the Town of Paradise Adopting CEQA Findings, Adopting the Town of Paradise's Statement of Overriding Considerations, and Thereafter Approving Its Vehicle Miles Traveled Policies." Roll call vote was unanimous. (720-10-002, 770-40-009)
- 6e. **MOTION by Bolin, seconded by Crowder** concurred with staff recommendation to award communication services contract to Blue Flamingo Marketing; and, authorized the Town Manager to execute a 3-year contract with Blue Flamingo Marketing. Roll call vote was unanimous. (510-20-234)
- 6f. Community Development Director Tony Lindsey provided the Town Council with and overview of the proposed Ordinance amending Section 8.58.080 of the Paradise Municipal Code relating to Defensible Space and Hazardous Fuel Management that would allow an issued Certificate of Compliance to remain valid for 90 days from the inspection date.

**MOTION by Bolin, seconded by Culleton**, waived the first reading of Town Ordinance No. 617 and read by title only; and, Introduced Town Ordinance No. 617. "An Ordinance Amending Paradise Municipal Code Section 8.58.060 Relating to Defensible Space and Hazardous Fuel Management". Roll call vote was unanimous. (480-35-002)

- 6g. At 8:24 p.m. Vice Mayor Greg Bolin recused himself from the dais regarding this agenda item due to a potential conflict of interest.

Public Works Director/Town Engineer Marc Mattox provided the Town Council with an overview of the Draft Principals of Agreement between the

Town of Paradise and the City of Chico that the Sewer Regionalization Project Advisory Committee has been working on.

Council discussed the Draft Principals Agreement between the Town of Paradise and City of Chico developed by the Sewer Regionalization Project Advisory Committee and provide no additional comments.

Vice Mayor Bolin returned to the dais at 8:48 p.m.

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

### **7a. Council initiated agenda items**

- 7a1. Consider discussing road construction projects in Town and requesting identifying plaques for the contractors and putting construction maps on social media so citizens can see where road construction is in Town. (CULLETON)

Council Member Culleton talked with PG&E and they stated there are other contractors working on the roadways in Paradise; PG&E now provides a map of where construction is going on in Town so the public can be informed of what the best routes are for driving in town. The Town is also working on identifying where other contractors are working in Town.

Marc Mattox stated that Paradise is one of the largest construction sites in the country and temporary construction sites are difficult to manage because job sites change on a daily basis, but the Town is working on providing more information to the public.

- 7a2. Discuss changes to Ordinance 612 regarding citations issued to property owners instead of violators living on the property. (CULLETON)

Council Member Culleton was concerned with the Ordinance only citing the property Owner and not the actual violator on the property, but had a discussion with staff and learned that the Ordinance allows staff the ability and tools to cite the property owner and violator.

### **7b. Council reports on committee representation**

Council Member Jones attended Sewer Regional Project Advisory Committee (SRPAC), Butte County Association of Governments and Butte County Air Quality Management District meetings.

Council Member Culleton attended Solid Waste Committee and CDBG Partnership program to award money to Service organizations

Council Member Tryon attended meetings with Broad and Guzman, CDBG Partnership Program, Waste Management; and announced that potentially the green waste yard, buy back center and Household Hazardous Waste (HHW) center could be available in the near future.

Mayor Crowder attended SRPAC, Congressman LaMalfa press conference, labor negotiations with Generals and POA and Chamber Business walk.

7c. Future Agenda Items - None

## **8. STAFF COMMUNICATION**

### **8a. Town Manager Report**

Town Manager Phillips reported on meeting with PASH; ICS 300 training with Jim Broshears; Counselors of Real Estate meeting; discussion to enhance Yellowstone Kelly trail with mountain biking amenities; announced the Town will be hosting HUD for a Roundtable meeting/discussion and will be hosting the Sacramento Valley City Mangers meeting.

Town Manger Phillips announced the City Clerks Association of California 2022 Clerk of the Year award was presented to Town Clerk Dina Volenski in San Francisco.

### **Community Development Director (CDD) Update**

CDD Director Tony Lindsey informed the Town Council that the department has been hosting Stakeholders meetings on the first Monday of each month; Community Enhancement Outreach Team has contacted 40 community members last month and generated 85 clients for the Business and Housing Department; exploring opportunities for residents to receive affordable insurance through IBHS which focus on Wildfire preparedness and is supported by National Institute of Standards and Technology (NIST); and, introduced an interactive Wildfire Ready app to assist residents.

## **9. CLOSED SESSION - None**

## **10. ADJOURNMENT**

Mayor Crowder adjourned the meeting at 9:27 p.m.

Date approved: May 10, 2022

By:

Attest:

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Steve Crowder, Mayor

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Dina Volenski, CMC, Town Clerk