



## Measure C Oversight Committee Meeting Minutes

4:00 PM – May 24, 2016

### 1. OPENING

The May 24, 2016 regular meeting of the Measure C Oversight Committee was called to order by Chairman Kirk Trostle at 4:01 p.m. who led the pledge of allegiance to the Flag of the United States of America.

**COMMITTEE MEMBERS PRESENT:** Chris Buzzard, Dean Fender, Nicki Jones, Molly Knappen, George Morris, Jr., Jim Ratekin, Sharon Simonton and Kirk Trostle, Chairman.

**COMMITTEE MEMBERS ABSENT:** Dan Hansen

**ALTERNATE PRESENT:** Linda Dye.

### 2. ITEMS

The committee concurred to amend the minutes of April 26, 2016 so that the first motion made by the committee reflect that the board “...**continued discussion of** the proposed expenditures for FY 2016/17”, (insert “continued discussion of” in lieu of the word “approved”).

- a. **MOTION by Buzzard, seconded by Jones**, approved the Minutes of the April 26, 2016 Measure C Committee Regular Meeting as amended. Roll call vote was unanimous; Hansen absent and not voting.
- b. Finance Director/Town Treasurer Gina Will presented a financial update on revenues and expenditures of Measure C funds to date which include, but are not limited to, the purchase of a fire engine, firefighter breathing apparatus, three police vehicles, facility improvements for the police and fire stations, and equipment for police and fire operations.

Public Works Director/Town Engineer Marc Mattox presented the Capital Improvement Projects Update that was displayed for the Town Council on May 10, 2016, and explained how staff leveraged various grant funding with the Measure C sales tax revenues to accomplish major road improvements. Director Mattox informed the committee that the Town has been awarded a total of \$12,405,729 in grant funding and that the Town will be required to provide a total amount of \$781,000 in matching funds in order to complete certain projects. Almond Street multi-modal project needs an amount of \$458,000 from local funds and the Ponderosa Safe Routes to School (SR2s) Project will need an amount of \$329,270.00.

- c. Presentation/Discussion of Fiscal Year 2016/2017 Budget.

Finance Director/Town Treasurer Will provided the committee a proposed 2016/2017 Transaction and Use Tax Budget summarizing expenditures as follows:

Animal Control	63,917
Fire Dept	299,102
Police Dept	409,501
Public Works	<u>700,000</u>
Total	1,472,520

Town Manager Gill informed the committee that police Chief Tazzari-Dineen would address the committee regarding the critical needs of the Animal Control Division. Chief Tazzari-Dineen reviewed for the committee her priorities set forth for the 2016/2017 Measure C budget and briefly outlined her plan for general fund expenditures that will be addressed by the Town Council at the annual budget meeting.

Following committee discussion, Chairman Trostle recognized that there were members of the public in attendance who were indicating a desire to speak to the committee. One speaker card was turned in from John Rawlings.

Several questions were asked and comment were made by citizens who did not provide their names, such as how many animal deaths occurred at the shelter, whether or not the washing machine was adequate and if it could be better protected from the weather, and if the veterinarians reported how many rabies shots are administered.

Chairman Trostle informed the citizens that those types of questions are not for the Measure C Committee to address and called for comment from John Rawlings.

1. John Rawlings stated that he is a Council Member addressing the committee as a citizen, handed out a copy of a report that he intends to provide to the Town Council on June 14, 2016, and informed the committee that he will be asking for 17% of one year of the Measure C sales tax revenue in the 2016/2017 fiscal year budget for the purpose of building a separate facility at the shelter to separate the cats from the dogs and provide a better environment for examinations.

Following committee discussion, Chairman Trostle stated that the request for improvement to the animal shelter was not a priority recommended by staff and, as such, the committee should not take any action relating to this request.

**MOTION by Fender, seconded by Morris**, authorized staff to move forward with the recommendations for expenditure of Measure Funds as presented. Ayes of Buzzard, Fender, Jones Knappen, Morris, Ratekin and Chair Trostle; no of Simonton; Hansen absent and not voting.

### 3. ADJOURNMENT

Chairman Trostle adjourned the meeting at 5:38 p.m.

Date approved: July 26, 2016

By: \_\_\_\_\_/s/\_\_\_\_\_  
Molly Knappen, Vice Chairperson

Attest: \_\_\_\_\_/s/\_\_\_\_\_  
Dina Volenski for Joanna Gutierrez, CMC, Town Clerk