

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – December 08, 2020

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Bolin at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Jones.

COUNCIL MEMBERS PRESENT: Greg Bolin Mayor, Steve Crowder, Jody Jones, Mike Zuccolillo.

COUNCIL MEMBERS ABSENT: Melissa Schuster

STAFF PRESENT: Town Manager Kevin Phillips, Town Clerk Dina Volenski, Assistant to the Town Manager Colette Curtis, Community Development Director Susan Hartman, Disaster Recovery Director Katie Simmons, Public Works Director/Town Engineer Marc Mattox.

- 1a. **MOTION by Jones, seconded by Crowder**, approved minutes of the October 13, 2020, November 2, 2020 and November 10, 2020 Regular and November 19, 2020 Special Council meetings. Roll call vote was unanimous with Council Member Schuster absent and not voting.
- 1b. Mayor Greg Bolin presented The Year in Review which highlighted all the accomplishments from the past year. (180-30-027)
- 1c. Mayor Bolin presented certificates of recognition from Senator Nielsen and Assemblyman Gallagher and read proclamations, from the Town of Paradise, for outgoing Council Members Melissa Schuster and Mike Zuccolillo. Vice Mayor Crowder presented Mayor Bolin with a certificate of recognition as Mayor for the past year. (180-30-027)
- 1d. **MOTION by Crowder, seconded by Zuccolillo** adopted Resolution No. 20-42, A Resolution of the Town Council of the Town of Paradise Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 3, 2020 Declaring the Result and Such Other Matters as Provided by Law. Roll call vote was unanimous with Council Member Schuster absent and not voting. (530-10-057)
- 1e. Town Clerk Volenski presented Certificates of Election and administered Oaths of Office to newly elected Council Members Greg Bolin, Steve "Woody" Culleton and Rose Tryon. (580-50-007)
- 1f. At 6:23 p.m. Mayor Bolin adjourned the meeting for a 10-minute recess to allow for the transition of incoming Council Members.

1g. At 6:28 p.m. Town Clerk Volenski reconvened the Council Meeting and called the roll to include newly seated Council Members: Greg Bolin, Steve Crowder, Steve “Woody” Culleton, Jody Jones, and Rose Tryon.

1h. Town Clerk Volenski, as temporary Chair, opened the nominations for selection of Mayor for a one-year term beginning December 8, 2020 through December 14, 2021. (180-35-022)

Steve “Woody” Culleton nominated Steve Crowder to serve as Mayor for a one-year term beginning December 8, 2020 through December 14, 2021.

MOTION by Bolin, seconded by Jones, closed the nominations for the position of Mayor. All Council concurred.

By unanimous roll call vote, the Council appointed Steve Crowder to serve as Mayor for a one-year term beginning December 08, 2020 through December 14, 2021.

1i. Town Clerk Volenski turned the meeting over to Mayor Crowder who opened nominations for the position of Vice Mayor for a one-year term commencing December 8, 2020 and ending the first regular meeting in December 2021.

Greg Bolin nominated Jody Jones to serve as Vice Mayor for a one-year term beginning December 08, 2020 through December 14, 2021.

MOTION by Bolin, seconded by Crowder, closed the nominations for the position of Vice Mayor. All Council concurred.

By unanimous roll call vote, the Council appointed Jody Jones to serve as Vice Mayor for a one-year term beginning December 08, 2020 through December 14, 2021.

1j. Camp Fire Recovery Updates:

Disaster Recovery Director Katie Simmons provided the Town Council with an update on Hazardous Tree Removal, Broadband, Housing, Advocacy and what Disaster Recovery looks like in 2021.

Assistant to the Town Manager Colette Curtis provided the Town Council with an update on Business recovery in the Town of Paradise.

2. **CONSENT CALENDAR**

MOTION by Bolin, seconded by Culleton, approved all consent calendar items 2a-2c as presented. Roll call vote was unanimous.

2a. Approved November 2020 Cash Disbursements in the amount of \$1,979,692.09 (310-10-034)

- 2b. Adopted Resolution No. 20-43, A Resolution of the Town Council of the Town of Paradise declaring a certain Fire vehicle to be surplus property and authorizing disposal thereof. (380-10-004)
- 2c. Concurred with staff's recommendation of Holdrege & Kull Consulting Engineers and Geologists, dba NV5 to perform on-call materials testing services on a variety of federally, state and locally funded efforts; and, 1. Approved the Master Professional Services Agreement and authorized the Town Manager to execute an agreement relating to on-call materials testing services; and, 2. Adopted Resolution No. 20-44, A Resolution designating authority to the Paradise Town Manager to execute individual task orders under the resultant master agreement for RFQ 2020-004 On-Call Materials Testing Services up to the maximum contract aggregate amount of seven hundred fifty thousand dollars (\$750K) to expedite and facilitate Camp Fire recovery efforts. (510-20-285)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

- 1. Ward Habriel submitted an email comment stating that he believes Council should listen to what the people of Paradise want.

5. PUBLIC HEARINGS

- 5a. Public Works Director/Town Engineer Marc Mattox provided an informational update regarding the formation of an Underground Utility District 20-1, and asked Council to continue the Public Hearing from November 10, 2020 and close the public hearing without further action.

Mayor Crowder opened the public hearing at 7:12 p.m.

There was no public comment.

Mayor Crowder closed the public hearing at 7:12 p.m.

MOTION by Jones, seconded by Bolin heard the informational update from staff, continued the Public Hearing from November 10, 2020 and closed the public hearing without further action. Roll call vote was unanimous. (950-90-004)

- 5b. Conducted the duly noticed and scheduled public hearing related to the recommended General Plan Land Use Map amendment and rezone for Paradise Unified School District property located at 634 Pearson Road Assessor Parcel No. 054-050-092.

Mayor Crowder opened the public hearing at 7:19 p.m.

There was no public comment.

Mayor Crowder closed the public hearing at 7:19 p.m.

MOTION by Bolin, seconded by Culleton 1. Concurred with the Planning Director's determination that the project application is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15302 (Replacement or Reconstruction); and, 2. Concurred with the project recommended General Plan Land Use Map amendment and rezone action adopted by the Planning Commission on November 17, 2020, and embodied within Planning Commission Resolution No. 20-04; and, 3. Adopted Town of Paradise Resolution No. 20-45, "A Resolution of the Town Council of the Town of Paradise Amending the Land Use Map of the 1994 Paradise General Plan (PUSD: PL20-00261); and, 4. Waived the first reading of Town Ordinance No. 601 and read by title only; and, 5. Introduced Town of Paradise Ordinance No. 601, "An Ordinance Rezoning Certain Real Property From "C-C" (Community-Commercial) to a "C-F" (Community-Facilities) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (PUSD: PL20-00261)". Roll call vote was unanimous. (540-16-170, 760-40-061)

6. COUNCIL CONSIDERATION

- 6a. Council appointed Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees, and commissions. (Committee assignments attached) (120-10-010)
- 6b. **MOTION by Culleton, seconded by Jones**, Adopted Resolution No. 20-46, A Resolution of the Town Council of the Town of Paradise Approving the 2021 Federal Advocacy Platform with the addition under Lessons Learned, of improved efficiencies for emergency responses. Roll call vote was unanimous. (510-20-237, 550-30-001)

Council Member Bolin recused himself from the dais at 8:00 p.m.

- 6c. Public Works Director/Town Engineer Marc Mattox and HDR Engineer John Buttz provided Town Council with an update on the preliminary engineering and environmental review work of the proposed Paradise Sewer Project.

1. Ward Habriel submitted an email comment which stated that he supports a treatment plant within the Town but thinks the regional option with Chico will be too expensive that that there aren't enough businesses to support it.

MOTION by Jones, seconded by Crowder 1. Acknowledged the findings and recommendations made by HDR Engineering in consideration of their Phase 1 Preliminary Engineering and Environmental Review work of the proposed Paradise Sewer Project; and, 2. Acknowledged a letter from Central Valley Regional Water Quality Control Board dated November 4, 2020 in consideration of their independent evaluation of wastewater treatment options for the Town of Paradise; and, 3. Concurred with staff

recommendation to prepare a complete Environmental Impact Report for the Paradise Sewer Project with a connection to the City of Chico's Water Pollution Control Plant; and, 4. Contingent upon selection of the Regional Alternative (Item 3), authorized the Town Manager to execute an amendment to the HDR Engineering Professional Services Agreement to include a revised scope and fee to prepare a complete Environmental Impact Report for the Paradise Sewer Project with a connection to the City of Chico's Water Pollution Control Plant; and, 5. Directed staff to continue to coordinate with the Central Valley Regional Water Quality Control Board the formation of a Brown Act-compliant committee composed of at least four (4) members with two (2) elected Council members from both the Town of Paradise and the City of Chico. Roll call vote was unanimous with Bolin absent and not voting. (510-20-254, 960-70-004)

Council Member Bolin returned to the dais at 8:38 p.m.

- 6d. Community Development Director Susan Hartman provided the Town Council with an update on the proposed Urgency Ordinance relating to requirements of the Mandatory Hazard Tree Removal program inside the Camp Fire Area.

1. Ward Habriel submitted an email comment stating he believes the trees should have been taken down months ago and sending more surveyors isn't helping the problem.

MOTION by Jones, seconded by Bolin Waived the reading of entire Town of Paradise Urgency Ordinance No. 602 and adopted Town of Paradise Ordinance No. 602, "An Urgency Ordinance of the Town Council of the Town of Paradise Repealing Urgency Ordinance No. 595 and Adopting New Ordinance Relating to Requirements of a Mandatory Hazard Tree Removal Program Inside the Camp Fire Area". Ayes of Bolin, Jones, Tryon and Mayor Crowder: Noes of Culleton. (540-16-171)

- 6e. **MOTION by Tryon, seconded by Bolin**, to Amend the tenant lease agreement with the Gold Nugget Museum to include the caboos building in addition to the depot building in Paradise Community Park. Roll call vote was unanimous. (880-10-013)

- 6f. **MOTION by Jones, seconded by Tryon**, 1. Discussed the process and timing for establishing the new Measure V Citizen's Oversight Committee: and, 2. Selected option A. To retain the current Measure C Oversight Committee members that would like to remain on the Committee and advertise for any open positions; and, 3. Designated Council Member Culleton and Mayor Crowder to interview applicants and bring back a recommendation to the full Council for appointment of the new members on February 9, 2021. Roll call vote was unanimous. (395-70-019)

- 6g. **MOTION by Tryon, seconded by Crowder** Discussed establishing a PG&E Oversight Committee to monitor the funds received from the PG&E Settlement and decided to table the discussion until the Financial Consultant has been chosen and a plan has been established. Roll call vote was unanimous. (360-30-008)
- 6h. **MOTION by Bolin, seconded by Culleton** 1. Approved the proposed new job description and salary pay schedule for a 40-hour Senior Supervising Code Enforcement Officer; and, 2. Authorized adding the Senior Supervising Code Enforcement Officer position to the FY 2020/21 salary pay plan and position control; and 3. Authorized adding the Office Assistant (Code Enforcement) position to the FY 2020/21 salary pay plan and position control. Roll call vote was unanimous. (610-10-018, 610-10-017, 610-10-015)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items – None
- 7b. Council reports on committee representation

Vice Mayor Jones attended Butte County Association of Government, Butte County Air Quality Management District and United States Department of Agriculture (USDA) meetings.

Mayor Crowder also attended the USDA meeting

7c. Future Agenda Items

Council Member Culleton requested discussion regarding free burn permits and the duration of burn permits from calendar to fiscal year.

Council Member Tryon asked if there was grant funding available regarding surveying so that there are set markers for the surveying companies. and requested discussion regarding the Green Waste facility.

Public Works Director/Town Engineer Marc Mattox informed the Town Council that Centerline Monumentations are working on being established under the Transportation Master Plan.

8. STAFF COMMUNICATION

8a. Town Manager Report-

Town Manager Phillips provided an update on Covid-19 protocols being put in place and that all staff have been deemed essential, informed the Town Council that the Building Resiliency Center is open by appointment only and Town Hall is closed to walk in traffic; the financial audit report is being postponed until January or February, receiving quarterly sales tax update from HdL and they are auditing the sales tax reports to make sure

Measure C money is being collected correctly and commended staff on work being done for the tree removal program because it is such a complicated issue.

9. CLOSED SESSION

At 9:44 p.m. Mayor Crowder announced that the Town Council would take a five-minute break and then reconvene for closed sessions for the following items:

- 9a. Pursuant to Government Code section 54956.9(d)(1) The Town Council held a closed session with the Assistant Town Attorney Dwight L. Moore and Town Manager Kevin Phillips relating to the following pending litigation: Town of Paradise vs. Comcast Phone of California and Comcast Digital Phone and AT&T Corp. – Case No. 20-08-018 before the Public Utilities Commission of the State of California.
- 9b. Pursuant to Government Code section 54957(b), the Town Council held a closed session relating to public employee discipline/dismissal/release.

At 10:41 p.m. Mayor Crowder announced:

- 9a. The Town Council provided direction to the Town Attorney, but no action was taken.
- 9b. The Town Council unanimously concurred with the Town Manager’s recommendation for the Administrative Services Director/Town Treasurer to be terminated pursuant to and during the probationary employment period.

10. ADJOURNMENT

Mayor Crowder adjourned the Council meeting at 10:41 p.m.

Date approved: January 12, 2021

By:

_____/s/_____
Steve Crowder, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk



2021 TOWN COUNCIL
REPRESENTATION

BUTTE COUNTY
COMMITTEES/COMMISSIONS

BUTTE COUNTY		Bolin	Crowder	Culleton	Jones	Tryon
1	Air Quality Management District				A	R
2	Association of Governments				R	A
3	City Selection Committee (Mayor)		R			
4	Disaster Council (Mayor)		R			
5	Local Area Formation Commission (LAFCO) (Bolin was appointed through 5/2023 – Appointed by City Selection Committee)	R				
6	Mosquito and Vector Control Board			Melissa	Schuster	
7	Waste Mgt Local Task Force			R		A
8	Water Advisory Committee (2 or 4-year term)					R
9	City/County Ad Hoc Committee			R		
10.	TBID			Colette	Curtis	
11.	Continuum of Care			R		
12.	Butte County Fire Safe Council					R

LOCAL COMMITTEES/COMMISSIONS

PARADISE		Bolin	Crowder	Culleton	Jones	Tryon
1	Paradise Community Village	R		A		
2	Paradise Irrigation District Liaison				R	R
3	Paradise Rec. & Park District Liaison		R	R		
4	Paradise Solid Waste Committee			R		R
5	Onsite Ad Hoc Committee	R	R			
6	Finance Committee (Mayor & Vice Mayor)		R		R	
7	Butte County Oversight Board				R	

