

MINUTES
The Oversight Board of the Successor Agency
to the Paradise Redevelopment Agency

Regular Meeting - 3:30 PM – June 21, 2012

1. OPENING

The meeting of the Oversight Board was called to order at 3:35 pm by Vice Chair McGreehan who led Pledge of Allegiance to the Flag of the United States of America.

Board Members present:

1. Kevin Bultema, Butte County Office of Education, Assistant Superintendent
2. Steve “Woody” Culleton, Town of Paradise Mayor (arrived at 3:40 pm)
3. Lauren Gill, Town of Paradise, Assistant Town Manager
4. Al McGreehan, Paradise Recreation & Parks District Board Member
5. George Siler, Butte County, Member of the Public
6. Trevor Stewart, California Community College Chancellor’s Office, Director of Business Services, Butte-Glenn Community College District,
7. Kim Yamaguchi, Butte County Board of Supervisors District 5 Member

2. PUBLIC COMMUNICATION - None.

3. ITEMS FOR CONSENT CALENDAR

3a: MOTION by Siler, seconded by Gill, approve Oversight Board Minutes for the meetings April 26, 2012; May 29, 2012; and, June 14, 2012. Board vote was unanimous with Culleton absent and not voting.

4. ITEMS FOR CONSIDERATION - ACTION CALENDAR

Chair Culleton arrived at 3:40 pm and Vice Chair McGreehan turned the meeting over to the Chair.

4a: MOTION by McGreehan, seconded by Stewart, tabled selection of legal counsel for the Oversight Board to the Town of Paradise Successor Agency to the Paradise Redevelopment Agency until there is a need to agendize. Ayes of Bultema, Culleton, Gill, McGreehan, Siler, and Stewart; no of Yamaguchi.

4b. MOTION by McGreehan, seconded by Gill, adopted by-laws for the Oversight Board as presented by Successor Agency staff. Roll call vote was unanimous. By-laws are attached hereto and incorporated as part of the minutes by reference.

4c. MOTION by Yamaguchi, seconded by Stewart, set the regular meeting date for the Oversight Board of the Successor Agency to the Paradise Redevelopment Agency for the third Thursday of the month at 3:30 pm every

third month; and, concurred that the next regular meeting be scheduled for September 20, 2012 at 3:30 pm. Roll call vote was unanimous.

Board concurred that there is preference for more simplified rules of order and that the by-laws be brought back for the Board to consider Rosenberg's Rules of Order rather than Robert's Rules of Order.

4d. MOTION by Gill, seconded by Stewart, approved the Successor Agency to the Paradise Redevelopment Agency Administrative Budget for July 1, 2012 through December 31, 2012 in the amount of \$125,000 as presented by Successor Agency Staff. Roll call vote was unanimous.

Board concurred to direct Successor Agency Staff to provide further justification for the estimated costs to the Successor Agency set forth in the administrative budget for review at the next Oversight Board Meeting.

4e. Following review and discussion, the Board took no action relating to the estimates of projected tax increment revenues relative to obligated debt for the Successor Agency to the Paradise Redevelopment Agency.

5. CLOSED SESSION - None.

6. ADJOURNMENT

Chair Culleton adjourned the Oversight Board Meeting at 4:40 pm.

DATED APPROVED: December 13, 2012

By: _____/s/_____
Steve "Woody" Culleton, Chair

_____/s/_____
Joanna Gutierrez, CMC

**BYLAWS
OF THE OVERSIGHT BOARD OF SUCCESSOR AGENCY
TO PARADISE REDEVELOPMENT AGENCY**

Section 1. Name of Board.

The official name shall be the "Oversight Board of Successor Agency to Paradise Redevelopment Agency" ("Oversight Board").

Section 2. Place of Meeting.

The regular place of meetings of the Oversight Board shall be at the Paradise Town Hall located at 5555 Skyway, Paradise, California, on the third Thursday every three months, at 3:30 p.m., unless otherwise cancelled or adjourned to another day or place pursuant to the Ralph M. Brown Act.

Section 3. Powers.

The Oversight Board shall be vested with all the rights, powers, duties, privileges, and immunities established by the California Health and Safety Code sections 34179, 34180, and 34181. A true copy of each statute is attached to these bylaws.

Section 4. Members and Officers.

The members of the Oversight Board shall be composed of seven members. The members shall elect one of their members as the Chairperson and select one of their members as the Vice-Chairperson. All Oversight Board members shall be selected pursuant to the requirements set forth in the California Health and Safety Code section 34179.

Section 5. Chairperson.

The Chairperson of the Oversight Board shall preside at all meetings of the Oversight Board.

Section 6. Vice-Chairperson.

The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson.

Section 7. Secretary.

The Oversight Board shall designate a person to serve as the Secretary to the Oversight Board. The Secretary shall keep the records of the Oversight Board, shall act as secretary at meetings of the Oversight Board, shall record all votes, keep a record of the proceedings of the Oversight Board in a journal of proceedings to be kept for such purpose and shall perform all duties incident to the office. The Secretary shall maintain a record of all official proceedings of the Oversight Board and its programs.

Section 8. Vacancies.

When a seat of the Oversight Board becomes vacant, the position will be filled by a member appointed by the agency who originally appointed the former member. Such appointments are to take place within 60 days of the creation of the vacancy.

Section 9. Compensation.

Oversight Board members shall serve without compensation or reimbursement for expenses.

Section 10. Robert's Rules.

Except as may be provided in the California Brown Act and these bylaws, the meeting procedures of the Oversight Board shall be governed by the latest revised edition of *Robert's Rules of Order*.

Section 11. Amendments.

The Bylaws may be amended by a majority vote of the entire Oversight Board.