

**MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – February 09, 2021**

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Steve “Woody” Culleton.

Mayor Crowder read a statement on how the public can participate in the meeting.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Attorney Mark Habib, Town Clerk Dina Volenski, Assistant to the Town Manager Colette Curtis, Disaster Recovery Director Katie Simmons, Community Development Director Susan Hartman, Housing Manager Kate Anderson, Fire Chief Garrett Sjolund, Police Chief Eric Reinbold and Police Lieutenant Anthony Borgman.

- 1a. Mayor Steve Crowder presented Town Council Recognition of Employees Service to the Town of Paradise for the year 2020. (630-20-022)

20 Years

Robert Nichols - Police Department

10 Years

Crystal Peters - Human Resources & Risk Management

5 Years

Perry Walters - Police Department

- 1b. Police Chief Eric Reinbold presented special recognition awards to sworn and non-sworn police personnel and volunteers for their exemplary contributions to the department.

Police Officer of the Year: Officer Dominic Vannucci

Civilian employee of the year: Amanda Oakley

VIP of the year: Lisa Robinson

- 1c. Jim McCourt from Meeder Investments provided a financial advisory update.
- 1d. Paradise Ridge Chamber of Commerce Online Market Place presentation was postponed to the March Town Council meeting.

- 1e. Ron Sandmann of Emshire LLC, at the request of the Town Council, made a presentation on the need for private log processing facilities in the Town of Paradise.

The Town Council provided direction to staff to bring back an urgency ordinance that allows log processing and extend it for a specified date and allow the State program to utilize those yards and to find out what CAL OES' position is on the matter.

- 1f. Disaster Recovery Director Katie Simmons provided an update on Hazardous Tree removal, emergency management, advocacy, and recovery projects. Cole Glenwright, from Cal OES, participated by Teams and answered questions regarding the Government ROE Hazardous Tree Program.

Public Works Director/Town Engineer Marc Mattox provided an update on Public Works Infrastructure Recovery and the Paradise Sewer project.

Assistant to the Town Manager Colette Curtis provided a business update.

Building and Housing Manager Kate Anderson provided an update on Business and Housing.

2. **CONSENT CALENDAR**

MOTION by Bolin, seconded by Jones, approved consent calendar items 2a through 2e. Roll call vote was unanimous.

- 2a. Approved minutes of the December 29, 2020 Special and January 12, 2021 Regular Town Council meetings.
- 2b. Approved January 2021 Cash Disbursements in the amount of \$1,561,310.91 (310-10-034)
- 2c.
 1. Approved Resolution No. 21-04, A Resolution of the Town Council of the Town of Paradise accepting the Reseeding Advance Planning Grant Award, A Hazard Mitigation Grant Program Post Fire (HMAP-PF) For Advanced Assistance from the Federal Emergency Management Agency. (420-25-008)
 2. Approved Resolution No. 21-05, A Resolution of the Town Council of the Town of Paradise accepting the Residential Ignition Resistant Program Advanced Planning Grant Award, a Hazard Mitigation Grant Program Post Fire (HMAP-PF) for Advanced Assistance from the Federal Emergency Management Agency. (440-60-021)
 3. Approved Resolution No. 21-06, A Resolution of the Town Council of The Town of Paradise Authorizing Town Staff to Apply for a Hazard Mitigation Grant Program Post Fire (HMAP-PF) for the Generator Replacement

Program for Fire Station #82 and Animal Control Facility from the Federal Emergency Management Agency. (410-50-001, 280-50-001)

2d. Ratified a letter of support for the Community Housing Improvement Program (CHIP) to build eight new homes in Paradise (the letter was due to CHIP by January 29, 2021). (180-30-100, 180-30-079)

2e. Approved the following Program Supplement Agreements for Emergency Relief projects to Administering Agency-State Agreement for Federal-Aid Projects, Agreement No. 03-5425F15:

PSA No. F023 for Project ER-38Y0(009) On-System Culvert Replacement. (950-40-052)

PSA No. F024 for Project ER-38Y0(011) On-System Hardscape Replacement. (950-40-053)

PSA No. F025 for Project ER-38Y0(012) On System Road Rehabilitation. (950-40-054)

PSA No. F026 for Project ER-38Y0(013) On-System Sign Replacement. (950-40-055)

PSA No. F027 for Project ER-38Y0(025) Neal Road Rehabilitation. (950-40-056)

Adopted Resolution No. 21-07, A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager, or designee, to sign the above listed Program Supplement Agreements to Administering Agency-State Agreement for Federal-Aid Projects, Agreement No. 03-5425F15. (510-20-289)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION - None

5. PUBLIC HEARINGS

5a. Assistant to the Town Manager Colette Curtis provided information on the proposed Substantial Amendment to the 2019-20 Annual Plan for the Community Development Block Grant. (710-10-094)

Mayor Crowder opened the public hearing at 8:12 p.m.

There was no public comment.

Mayor Crowder closed the public hearing at 8:13 p.m.

This is the first of two public hearings; no action is requested at this time.

6. COUNCIL CONSIDERATION

- 6a. Public Works Director/Town Engineer Mark Mattox provided an overview of the Almond Street Multi-Modal Improvement project and Gap Closure Complex project. Knife River Construction was the lowest bid received at just over \$5.89 million; the work calendar has been changed to 180 days, with construction to hopefully start in April.

MOTION by Culleton, seconded by Jones, 1. Awarded Contract No.16-01.CON and Contract No. 17- 04.CON, Almond Street Multimodal Improvements Project & Gap Closure Complex Project, to Baldwin Contracting Company, Inc. dba Knife River Construction, Chico, CA in the amount of their base bid of \$5,898,605.85; and, 2. Authorized the Town Manager to execute an agreement with Baldwin Contracting Company, Inc. dba Knife River Construction relating to Contract No.16-01.CON and Contract No. 17-04.CON and to approve contingency expenditures not exceeding 10%; and, 3. Concurred with staff's recommendation of Mark Thomas and Company to perform Construction Engineering services for the Almond Street Multi-Modal Improvements Project & Gap Closure Complex Project; and, 4. Approved the Professional Services Agreement with Mark Thomas and Company and authorized the Town Manager to execute the agreement. Roll call vote was unanimous. (950-40-039, 950-40-033, 510-20-290, 510-20-291)

- 6b. Community Development Director Susan Hartman provided an overview of the Paradise General Plan Housing Element, which is required, by law, to be periodically updated.

MOTION by Bolin, seconded by Tryon concurred with Town staff's recommendation for the Town of Paradise to award and execute a professional services agreement with Urban Planning Partners Inc. to prepare and secure State Housing & Community Development (HCD) certification of the legally required periodic update to the Paradise General Plan Housing Element; and, 2. Authorized the Town Attorney to draft an agreement for professional services to be executed between the Town of Paradise and Urban Planning Partners Inc. and, 3. Authorized the Town Manager, on behalf of the Town of Paradise, to sign the awarded agreement for professional services with Urban Planning Partners Inc. Roll call vote was unanimous. (510-20-292)

- 6c. Housing Program Manager Kate Anderson provided an overview of the professional services contract being considered for award to Civitas, LLC for updates to the Community Development Block Grant (CDBG) 2021-2025 Consolidated Plan, 2021 Annual Action Plan and updates to Citizen Participation Plan and Analysis of Impediments to Fair Housing.

MOTION by Bolin, seconded by Jones adopted a motion to award a professional services agreement with Civitas, LLC to prepare and submit its Community Development Block Grant (CDBG) 2021-2025 Consolidated

Plan and its 2021 Annual Action Plan, as well as update its Citizen Participation Plan and its Analysis of Impediments to Fair Housing; and, 2. Authorized the Town Attorney to draft an agreement for professional services to be executed between the Town of Paradise and Civitas, LLC; and, 3. Authorized the Town Manager, to execute an agreement for professional services with Civitas, LLC. Roll call vote was unanimous. (510-20-293)

At 8:37 p.m. Mayor Crowder recessed the meeting for a five-minute break.

At 8:45 p.m. Mayor Crowder resumed the Council meeting.

- 6d. Community Development Director Susan Hartman provided a history on vending regulations. Council directed Staff to bring back an ordinance that would allow vending in the Downtown when tied to a commissary or a brick-and-mortar restaurant located in the Downtown for a two (2) year period and in the future, as part of the upcoming General Plan Update, look at additional options for vending (potentially expanding permitted zones).
- 6e. Community Development Director Susan Hartman provided an overview of the abandoned and/or damaged signs in Town. Council gave direction for Staff to bring an ordinance forward at the March 9th Council Meeting.
- 6f. CAL FIRE Chief Sjolund provided an overview of the suggested changes to the Ordinance regarding General Open Burning.
 - 1. Town Clerk Dina Volenski read a letter from Paradise Irrigation District's Tom Lando who spoke about partnering with CAL FIRE and the Town to encourage having proper water on site.

MOTION by Bolin, seconded by Tryon, Waived the first reading of Town Ordinance No. 603 and read by title only; and, 2. Introduced Town Ordinance No. 603. "An Ordinance of the Town Council of the Town of Paradise Amending Section 15.09.100 of the Paradise Municipal Code relating to "General Open Burning". Roll call vote was unanimous. (540-16-172)

- 6g. Town Manager Kevin Phillips provided a mid-year budget overview of the current budget which was adopted July 14, 2020 and provided information on proposed Measure C expense adjustments. Assistant to the Town Manager Colette Curtis provided a communication update.

MOTION by Culleton, seconded by Jones Approved the 2020/21 mid-year budget report and budget adjustments; and, 2. Approved recommended personnel changes. Roll call vote was unanimous. (340-40-016, 610-10-017, 610-10-018).

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items – None

7b. Council reports on committee representation

Council Member Tryon attended the Butte County Air Quality Management District meeting and the League of California Cities Academy Conference.

Vice-Mayor Jones attended the Butte County Association of Government meeting.

Council Member Culleton attended the Continuum of Care Committee meeting where they discussed a 10-year plan to deal with homelessness.

Council Member Bolin attended the LAFCO meeting and explained that they are the final say on the Paradise Sewer district and participated in a conference call with CAL OES about the hazardous tree program.

Mayor Crowder attended the four-day League of California Cities Academy Conference and two zoom meetings with CAL OES.

7c. Future Agenda Items

Council Member Culleton asked to bring back Ordinance No. 597 to discuss the sale/transfer of ownership regarding lots and how the transfer list and weed abatement notices are being addressed.

8. STAFF COMMUNICATION

8a. Town Manager Kevin Philips congratulated Colette Curtis on the League of California Cities Assistant Town Manager of the Year Award.

9. CLOSED SESSION

At 10:38 p.m. Mayor Crowder announced that the Town Council would adjourn to closed session for the following item.

9a. Pursuant to Government Code section 54956.9(d)(1) The Town Council will hold a closed session with the Town Attorney Dwight L. Moore and Town Manager Kevin Phillips relating to the following pending litigation: Town of Paradise vs. Comcast Phone of California and Comcast Digital Phone and AT&T Corp. – Case No. 20-08-018 before the Public Utilities Commission of the State of California.

At 11:01 p.m. Mayor Crowder announced:

9a. The Town Council provided direction to the Town Attorney, but no action was taken.

10. ADJOURNMENT

Mayor Crowder adjourned the Council meeting at 11:01 p.m.

Date approved: March 9, 2021

By:

_____/s/_____
Steve Crowder, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk