

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – August 13, 2019

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Jones at 6:02 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Vice Mayor Bolin.

COUNCIL MEMBER PRESENT: Greg Bolin, Scott Lotter, Melissa Schuster, Mike Zuccolillo and Jody Jones, Mayor.

COUNCIL MEMBER ABSENT: None

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director Gina Will, Administrative Analyst Colette Curtis, Police Chief Eric Reinbold, Lieutenant Anthony Borgman, Acting Community Development Director Susan Hartman, Division Fire Chief John Messina, Senior Accountant Sandy Miller.

- 1a. A presentation was given by Alex Maranghides from the National Institute of Standards and Technology.
- 1b. A presentation on Blue Flamingos current projects was given by Valerie Reddeman and Lindsay Stienberg. (510-20-234)
- 1c. Greg Eaton gave a brief presentation on the status of the Town's Hazard Mitigation Program, including information on an upcoming program to remove standing burnt trees.
- 1d. A presentation was given by Greg Melton (Greg Melton Associates) and Dana Gajda (Paradise Rotary Club) regarding the proposed Hope Plaza.

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Schuster, approved consent calendar items 2a- 2h roll call vote was unanimous.

- 2a. Approved minutes from the May 22, 2019 and June 11, 2019 special and regular Town Council meeting, with suggested changes from Teresa McDonald.
- 2b. Approved July 2019 cash disbursements in the amount of \$2,648,619.40. (310-10-33)
- 2c. Accepted the donation of a 2006 Charmac Yukon BP 3-Horse Utility Trailer from the North Valley Animal Disaster Group (NVADG) of Chico, CA, valued at \$10,000 by NVADG. (395-50-024, 410-10-008)

- 2d. Declared described vehicle equipment and office items as surplus property; and, Adopted Resolution No. 19-15, A Resolution of the Town Council of the Town of Paradise declaring certain Town equipment to be surplus and obsolete and authorizing disposal through sale or donation by the Town Manager or her designee. (480-35-002, 380-10-004)
- 2e. Accepted the various private citizen and business donations offered to the Town of Paradise during the month of August 2019 in the amount of \$845.25. (395-40-005)
- 2f. 1. Approved the Program Supplement Agreement No. F019 to Administering Agency-State Agreement for Federal-aid Projects No. 03-5425F15 to assure receipt of \$247,500 in state funds for the Intersection Safety Improvement Project; and 2. Adopted Resolution No.19-15 authorizing the Town Manager, or her designee, to sign the Program Supplement Agreement No. F019 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5425F15; and, 3. Amended the 2019/20 Capital Improvement Plan to include the Intersection Safety Improvement Project. (950-40-048)
- 2g. 1. Adopted Resolution No. 19-17, A Resolution of the Town Council of the Town of Paradise certifying to the County of Butte the validity of the legal process used to place direct charges (special assessments) on the secured tax roll; and, 2. Authorized the Town Manager and Administrative Services Director to approve direct charge (special assessment) changes; and, 3. Authorized the Town Manager and Administrative Services Director to execute the governing authority certification related to the direct assessments on the property tax roll. (510-20-107, 39570-13, 540-10-020, 550-40-51)
- 2h. Following the Town Council's review of the Fiscal year 2017/18 financial statement audit report, the Council received and filed the Report, as submitted. (385-10-038)

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

1. Mike Roddy asked the public to note the July issue of Atlantic Magazine, in which they predict a 500% increase in wild fires in the west; stated that he specializes in steel houses and assumed he would get better insurance for such a home but state statistics have not caught up to steel structures. Mr. Roddy expressed disappointment of how the Town is rebuilding with wood instead of using steel studs and used various cities across the world as an example of how to adapt from wood structures to steel.

2. Ward Habriel, Love Paradise Love For Schools cleaned up sidewalks and roadways for school children and has heard conflicting statements on potential tree removal programs. Mr. Habriel also stated that CAL OES has received around 2,000 complaints regarding cleanup and has heard that they are not addressing the complaints.

3. John Miller George Jr. stated the Council needs to do more to rebuild the Town; is disappointed with the Town not accepting his help and advice and estimated it would take the Town decades to rebuild.

4. Alfred Sickle stated that the Veterans of America passed a resolution to try to get the Town of Paradise to waive building fees for Veterans and asked the Town to adopt the resolution.

5. Theresa McDonald thought the language on one of the proposed ordinances needed to be looked at, specifically in regards to ancillary buildings; and, urged the Town Council to consider how much it will cost property owners for the proposed changes.

Mayor Jones called for a five min break at 7:37 p.m.

The meeting was reconvened at 7:45 p.m.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

- 6a. Mayor Jones stated that during the previous Council Meeting Administrative Service Director Will gave an in depth presentation on the proposed budget which is available to view online. The Town Council did not pass the budget at the July 23, 2019 Special Meeting so that the public would have time to review the proposed Budget.

MOTION by Schuster, seconded by Bolin, adopted the following resolutions, roll call vote was unanimous:

1. Resolution No. 19-18 A Resolution of the Town Council of the Town of Paradise Adopting the Final Budget for The Town of Paradise Including all Attachments, Appendices and other related Documents for the 2019-2020 Fiscal Year ending June 30, 2020. (340-90-015)

2. Resolution No. 19-19, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit (Exhibit A) for Fiscal Year 2019-2020. (340-40-015)

3. Resolution No. 19-20 A Resolution of the Town Council of the Town of Paradise Amending the General Fund Reserves for Fiscal Year 2019-2020. (340-40-015)

4. Resolution No. 19-21, A Resolution of the Town Council of the Town of Paradise approving and Adopting the Town of Paradise Capital Improvement Plan (CIP) for the 2019-2020 Fiscal Year. (340-40-015)

5. Resolution No. 19-22, A Resolution of the Town Council of the Town of Paradise Adopting the Amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2019-2020. (340-40-015 & 610-10-18)

- 6b. Town Manager Lauren Gill gave an overview on why the Town will require undergrounding of utilities. PG&E stated they will begin undergrounding but AT&T and Comcast still need to agree.

Council Member Schuster commented that before the fire this issue was being discussed; it was suggested that a conduit be placed for future hook-up and asked if PG&E had given the town anything formally in writing.

Attorney Dwight Moore clarified this is only a resolution of intent, not an ordinance, which is a law.

Gill stated the Town is looking into grants to fund the conduits.

1. Ward Habriel suggested making the pipes bigger for the future potential tech upgrades or multiple services.

MOTION by Crowder, seconded by Zuccolillo, adopted Resolution No. 19-23, A Resolution of the Town Council of the Town of Paradise, California, Declaring its intent to require all Utilities in the Town of Paradise to be Placed Underground and to Establish a "Dig Once" Policy for the Protection of Town Infrastructure. Roll call vote was unanimous. (950-90-004)

- 6c. This Item was removed from the agenda.

- 6d. Acting Community Development Director Susan Hartman gave a presentation on potential changes to the zoning ordinance in regards to Temporary Commercial Trailer use. Currently, the Town only permits permanent construction. Temporary use permits are available on construction sites and seasonal uses. Ms. Hartman asked Council specifically about Temporary use offices and whether they should be included in temporary use permits. The pros and cons, minimum requirements, types of businesses to consider and the path to permitting were presented.

Council Member Schuster asked how the current temporary business were able to be in town.

Ms. Hartman stated that if a standing structure needed work done, under the current temporary building ordinance, a use permit could be issued.

Council Member Zuccolillo asked if ADA requirements included buildings not open to the public.

Council Member Crowder asked what Shasta County and Santa Rosa did concerning this issue.

Hartman stated they did not need to address this issue.

1. Marc Thorp, on behalf of the Paradise Chamber of Commerce, wants the public to see the commercial trailers to promote growth within the town and requested the process be expedited.

2. John Allen, representing APM Homes, asked Council to continue the forward progress with the rebuild effort.

Council Member Zuccolillo asked for the item to be brought back and asked when it could go in effect.

Council Member Shuster also wants to expedite the process.

Mayor Jones does not agree, stated there is a lot of commercial space that is empty and available. Also, it has the potential to distract PID from clearing other lots when they have to provide potable water for temporary structures.

Council Member Crowder agrees with Mayor Jones, but knows there is also a lot of commercial buildings that are not accepting tenants because they are collecting insurance money. Wants to see a time limit on the proposed ordinance.

Vice Mayor Bolin suggested that businesses with temporary building permits need to also apply for permanent building permits.

Council Member Zuccolillo gave an example of a lumber yard that would need to rent land and have temporary commercial trailer, thus available office space would not be applicable. Stated as a real estate agent he has heard from many people that they cannot locate office space.

The Town Council gave direction to staff to prepare changes to the Municipal Code concerning temporary use regulations, specified that a time frame is needed, specified that temporary buildings would not include recreational vehicles and asked verbiage to be tailored to different scenarios. (750-10-006)

- 6e. Police Chief Reinbold gave an overview on how the Police Department found itself with inadequate dispatcher staffing. Chief Reinbold explained that pre-fire there was 1 dispatch supervisor and 8 dispatchers. Currently there is 1 dispatch supervisor, 2 dispatchers and 1 trainee and that with current staffing, 24 hour dispatch services are not possible through the Town. Currently, Butte County has been filling in for the time the department is not able to staff. Chief Reinbold asked the Town Council to approve an Memorandum of Understanding (MOU) to contract dispatch services through Butte County for a period of four (4) years.

MOTION by Bolin, seconded by Schuster, approved the proposed Memorandum of Understanding between the County of Butte, the Butte County Sheriff's Office, the Town of Paradise and the Paradise Police Department, for assistance with PSAP Services. Authorize the Town Manager and Police Chief to execute the MOU and provide payment for the services as described therein. Roll call vote was unanimous. (510-20-240).

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a1. Council Member Zuccolillo asked Council to support designating November 8th as Camp Fire Memorial Day, lowering the American Flag to half-staff and at 8:00 a.m., observe an 85 second moment of silence recognizing when the fire entered the Town limits. Council directed staff to prepare a Resolution and/or a Proclamation for the September 10th Town Council meeting to acknowledge November 8th of every year as Camp Fire Memorial Day, lowering the American Flag to half-staff and at 8:00 a.m. observing 85 seconds of silence.

7a2. Council Member Bolin asked for staff to revisit the sign ordinance for temporary signs until businesses are able to make new ones. Current ordinances allows temporary signs for 60 days. Council gave direction to staff to revise the ordinance.

7a3. Council Member Bolin stated he is seeing a lot of fences go up that are out of compliance and suggested that either the ordinance needs to be enforced or the ordinance needs to be changed.

Council asked staff to revisit the Town of Paradise fence ordinance.

7a4. Council Member Zuccolillo stated he thinks it is necessary to provide a green waste yard to aid citizens in weed abatement cleanup.

Manager Gill stated that staff is working on the Green Waste issue, it would cost the Town \$40,000 a month to run the yard if it was opened, currently staff is looking into insurance to provide funding for the yard. The Town might possibly use the green waste yard for a staging ground for Town tree removal. Council discussed this issue and directed staff to keep Council updated on this issue.

7a5. This Item was removed from the agenda.

7b. Council reports on committee representation

Council Member Schuster stated she has been working with the Chamber of Commerce to plan potential events for November 8, 2019: attended Sacramento Valley District meeting and toured gas safety facility.

7c. Future Agenda Items - None

8. STAFF COMMUNICATION

8a. Town Manager Report – None

9. CLOSED SESSION

At 8:59 Mayor Jones announced that the Town Council would adjourn to closed session for the following item:

- 9a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.

At 9:30 p.m. Mayor Jones reconvened the Town Council meeting and announced that Town Council discussed labor relations and gave direction to staff.

10. ADJOURNMENT

Date Approved: October 8, 2019

By: _____/s/_____
Jody Jones, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk