

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – September 14, 2021

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:01 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Culleton.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Clerk Dina Volenski, Town Attorney Scott Huber, Public Works Director/Town Engineer Marc Mattox, Finance Director Ross Gilb, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Police Officer Wilkey, Hazard Tree Removal Project Manager Brian Solecki, and Deputy Clerk Melanie Norris.

- 1e. The following items were written reports that were included in the agenda packet:

Cole Glenwright, CALOES – Hazard Tree Removal Program (110-60-061, 420-25-006)

Brian Solecki, Senior Project Manager, Hazardous Tree Removal Program - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations. (110-60-061)

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update. (110-60-061)

Tony Lindsey, Community Development Department - Building and Code Enforcement - Code Enforcement Update. (110-60-061)

- 1f. A financial update was provided by Jim McCourt of Meeder Investments.

- 1g. Mark Northcross provided a presentation on the community-based insurance programs case study.

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Culleton, approved consent calendar items 2a through 2h with item 2c removed from the consent calendar by Council Member Tryon. Roll call vote was unanimous.

- 2a. Approved minutes from the August 10, 2021 Regular Town Council meeting.

- 2b. Approved August 2021 Cash Disbursements in the amount of \$3,144,688.44. (310-10-034)
- 2c. Item 2c was removed from the Consent Calendar by Council Member Tryon.
- 2d. 1. Declared the Police Department/Animal Control and Fire Department equipment as surplus property; and, 2. Adopted Resolution No. 21-39, "A Resolution of the Town Council of the Town of Paradise Declaring Certain Town Property to be Surplus and Authorizing Disposal Thereof". (380-10-003)
- 2e. 1. Waived the second reading of the entire Town Ordinance No. 610 and approved reading by title only; and, 2. Adopted Town of Paradise Ordinance No. 610, "An Ordinance of the Town Council of the Town of Paradise Amending Paradise Municipal Code Section 1.12 relating to the Description of the Town Seal". (540-16-179, 190-10-008)
- 2f. Adopted Resolution No. 21-40, "A Resolution of the Town Council of the Town of Paradise Authorizing the Adoption of Caltrans' Local Assistance Procedures Manual" (Chapter 10 'Consultant Selection'.) (930-30-003)
- 2g. Adopted Resolution No. 21-41, "A Resolution of the Town Council of the Town of Paradise Declaring Town Owned Property APN 055-180-080 and Caltrans Parcel Numbers 37937-A and 37954-A as Exempt Surplus Property and Authorizing the Sale of APN 055-180-080 and Quitclaim Deed of Caltrans Parcel Numbers 37937-A and 37954-A to the State of California Department of Transportation." (890-10-002)
- 2h. Approved position control from Fire Prevention Inspector I to Fire Prevention Inspector II; and, 2. Approved position control from Building/Onsite Inspector I to Building/Onsite Inspector II; and, 3. Adopted Resolution 21-42, "A Resolution of the Town Council of the Town of Paradise, California, Adopting the Amended Salary Pay Plan for the Town of Paradise Employees for the Fiscal Year 2021-2022." (610-10-018)

3. ITEMS REMOVED FROM CONSENT CALENDAR

Item 2c was removed from the consent calendar by Council Member Tryon for discussion; Council Member Tryon asked if the positions named in the resolution were due to the position or the person currently in the position.

Town Manager Phillips presented the requirements for establishing an order of succession in the event of his absence and answered questions regarding the proposed order of succession which is established by position.

- 2c. **MOTION by Jones, seconded by Bolin**, approved item 2c and adopted Resolution No. 21-38, "A Resolution of the Town Council of the Town of Paradise Authorizing and Establishing an Order of Succession in the Event of Absence or Disability of the Town Manager". Roll call vote was unanimous. (110-10-029)

4. PUBLIC COMMUNICATION

1. Joule Charney thanked the Town Council for their decision last month regarding the RV Urgency Ordinance and also asked that the Town make a more concerted effort to share the existence and role of the Public Relations Committee with the community.

5. PUBLIC HEARINGS

- 5a. Community Development Director Susan Hartman provided an update on the proposed Ordinance No. 611 and the regulations established by State Law regarding large day care facilities.

Mayor Crowder opened the public hearing at 7:13 p.m.

There was no public comment.

Mayor Crowder closed the public hearing at 7:13 p.m.

MOTION by Jones, seconded by Bolin, 1. Concurred with the project "CEQA determination" findings presented and considered by the Planning Commission on July 20, 2021, and embodied within Planning Commission Resolution No. 21-03; and, 2. Waived the first reading of Town Ordinance No. 611 and read by title only; and, 3. Introduced Town Ordinance No. 611 "An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 [Zoning] Relative to Family Daycare Homes Consistent with State Law Requirements". Roll call vote was unanimous. (540-16-180)

6. COUNCIL CONSIDERATION

- 6a. Community Development Director Susan Hartman provided an update on proposed Urgency Ordinance No. 612 relating to interim housing, accessory building(s) and unoccupied recreational vehicles inside the Camp Fire area.

1. Joule Charney stated that she had tried to get a temporary use permit but was told she was not able to and would like to be able to use the Exception Committee, but is not sure how, since there are no procedures in place yet and is not sure if she can get the current requirements accomplished by September 30, 2021.

The Town Council discussed the Exceptions Committee (EC) and how it would be defined; all decisions from the EC would need to go to the full Council for ratification. Council discussed if the EC voted 2-0 the item could be on consent, if the EC voted 1-1 the full Council would need to discuss and make a determination and if the EC voted 0-2 it would not go forward to the full Council.

Council determined that the EC would determine benchmarks prior to the next meeting and discuss and create the guidelines for the next Council meeting.

MOTION by Bolin, seconded by Tryon, Waived the reading of entire Town of Paradise Urgency Ordinance No. 612, and adopted Town of Paradise Urgency Ordinance No. 612, "An Urgency Ordinance of the Town Council of the Town of Paradise Amending Urgency Ordinance No. 608 and Adopting New Urgency Ordinance No. 612 Relating to Interim Housing, Accessory Building(s) and Unoccupied Recreational Vehicles Inside the Camp Fire Area". Roll call vote was unanimous.

All Council concurred to appoint Council Member Culleton and Vice-Mayor Jones to serve on the Exemption Committee as outlined in Ordinance No. 612. Guidelines for the Exemption Committee will be brought back at the October meeting for discussion. (540-16-181)

- 6b. Town Engineer Marc Mattox provided an overview of the Transportation Master Plan Daily & Evacuation Needs survey results. Council reached consensus and directed Public Works staff to undertake the following actions:

1. Remove raised median at 5555 Skyway (in front of Town Hall) serving existing crosswalk immediately (formal agenda item to follow next).

All Council concurred with formal action being taken on agenda item number 6c.

2. Remove raised median at Pearson Road/Black Olive Drive during planned road pavement rehabilitation.

Council reached consensus to remove the raised median at Pearson and Black Olive with Council Members Culleton, Tryon and Mayor Crowder supporting removal of the raised median, while Vice-Mayor Jones did not support the removal and Council Member Bolin stating no preference.

3. Direct staff to include a policy in the Transportation Master Plan to discourage vertical elements in future public works projects such as bulb-outs, center islands and splitter islands on emergency access roadways.

All Council concurred.

4. Direct Town staff to coordinate with Butte County Public Works and further evaluate costs and feasibility to re-open Honey Run Road to two-way traffic (pre-fire configuration).

All Council concurred, directing staff to work with Butte County on a plan to reopen Honey Run Road.

5. Direct Public Works staff to incorporate a revised configuration of Skyway between Pearson Road and Elliott Road into planned a funded pavement rehabilitation projects anticipated in late 2022 or early 2023.

Council reached consensus to bring back a plan to reconfigure Skyway between Pearson and Elliott Road to option (B) three lanes: 1 northbound, 2 southbound + center turn lane + parking on both sides, with a Council majority of Council Members Tryon, Jones and Bolin supporting this option ("B"), with Council Member Culleton and Mayor Crowder supporting option "C" on the public feedback survey which supported five lanes (2 Northbound, 2 Southbound, Center Turn Lane + East Side Parking. (950-40-063)

- 6c. Town Engineer Marc Mattox provided the Town Council with an overview of the proposed removal of the pedestrian center median island at 5555 Skyway.

MOTION by Jones, seconded by Tryon, Adopted Resolution No. 21-43, "A Resolution of the Town Council of the Town of Paradise Approving the Removal of the Pedestrian Center Median Island at the Mid-Block Crosswalk Located at 5555 Skyway and Modifications to the Flashing Beacon System at the Crosswalk, Pursuant to Government Code Section 830.6." Roll call vote was unanimous. (950-40-063, 950-60-004)

At 8:58 p.m. Mayor Crowder recessed the meeting for a five-minute break.

At 9:02 p.m. Mayor Crowder resumed the Council meeting.

- 6d. Finance Director/Town Treasurer Ross Gilb presented on Covid-19 funding from the State and Federal Governments, reporting requirements and potential categories of allocation. Council consensus was to allocate the money for infrastructure but to wait to see where the funds are most needed before directing staff to use them on certain projects. (395-50-025)
- 6e. All Council concurred to extend the Measure V Citizen Oversight Committee application process for appointment at the November 9, 2021 Town Council meeting and designated Council Member Culleton and Mayor Crowder to screen and interview the applicants to bring back a recommendation to the full Council for appointment of one permanent and three alternate members. (395-70-019)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Town Council provided direction to the Town's voting delegate, Council Member Tryon, regarding the Cal Cities proposed Resolutions for the 2021 League General Assembly. Council directed Council Member Tryon to support the Sales Tax Resolution and to vote what she felt was right for the other items. (150-50-065)

7b. Council reports on committee representation

Council Member Bolin attended a LAFCo meeting and indicated that the future direction of Paradise Irrigation District would be the biggest item Council will need to monitor.

Council Member Culleton attended the Consortium of Care Committee.

Council Member Tryon attended a meeting with the Butte County Fire Safe Council which is working on a Goat Grazing Festival. Council Member Tryon also participated in a presentation with the Garden Club supporting an increase to the number of pollinators in the area.

Mayor Crowder met with PG&E about the PSPS events and to ensure that Paradise's power is only shut off when necessary. Mayor Crowder also participated in a meeting with a representative from PG&E, Town Manager Phillips, Town Engineer Marc Mattox and a Comcast representative regarding Comcast service in Paradise.

8. STAFF COMMUNICATION

8a. Town Manager Phillips reported that he was invited to speak at the California Association of Sanitary Agency's Conference where he presented the Paradise Sewer Project. The Town received a free membership for the remainder of 2021 and the California Association of Sanitary Agency has offered to help promote and lobby for the funding behind the Paradise Sewer Project. Town Manager Phillips also met with some individuals at the conference who offered to help with the project and have since been brought on board to help look for the funds for the Sewer Project. Town Manager Phillips participated in the Public Relations Committee this last month; he shared that there was a lot of discussion about how the Town communicates with the community, from that discussion, the Town intends to create a hard copy newsletter which can be distributed to the community in places such as the Holiday Market community board. Mr. Philips also participated in a Community Leadership Meeting with the administrators and managers from the surrounding jurisdictions. Mr. Philips shared that the Butte County Fire Safe Council received a grant for approximately \$1,000,000 for vegetation management on evacuation routes and the CMA church received \$300,000 to help with weed abatement within the Town's jurisdiction.

8b. Community Development Director Susan Hartman provided an update and shared that Verizon is looking to relocate to the cell tower at the Elks Lodge to help provide more service on the ridge; Barney O'Rourke's is close to receiving their building permit; Hope Plaza is in plan check; building plans have been submitted for the Paradise Garden Center on upper Skyway; Planning is working with Environmental Health for signoffs on Chin Dynasty, El Rancho, and Cozy Diner. All certificates of occupancy have been issued for CHIP Housing at Paradise Community Village. The grant funded project to scan the available septic maps is well under way with over 4,800 septic maps already scanned. The first Community Workshop for the Housing Element will take place on September 21st, which will explore a combination of housing goals and priorities for the citizens as well as wildfire resiliency policies. Ms. Hartman also updated Council that the Building Resiliency Center has issued a Certificate of Occupancy for over 1000 homes.

Mayor Crowder adjourned the meeting to closed session at 9:41pm.

9. CLOSED SESSION

- 9a. Pursuant to Government Code section 54956.9(d)(4), the Town Council will consider initiation of litigation (9 potential cases).

At 10:51 p.m. Mayor Crowder announced that there was no reportable action taken in Closed Session.

10. ADJOURNMENT

Mayor Crowder adjourned the Council meeting at 10:51 p.m.

Date approved: October 12, 2021

By:

_____/s/_____
Steve Crowder, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk