

**MINUTES**  
**PARADISE TOWN COUNCIL**  
**REGULAR MEETING – 6:00 PM – June 12, 2018**

**1. OPENING**

The Regular meeting of the Paradise Town Council was called to order by Mayor Jones at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Bolin.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Scott Lotter, Melissa Schuster and Jody Jones, Mayor.

**COUNCIL MEMBERS ABSENT:** Mike Zuccolillo

**STAFF PRESENT:** Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director Gina Will, Public Works Director/Town Engineer Marc Mattox, Administrative Analyst Colette Curtis, Business and Housing Services Director Kate Anderson, Acting Police Chief Eric Reinbold, Division Chief David Hawks and Community Development Director Craig Baker.

- 1a. A presentation on the Butte County Mosquito and Vector Control District was presented by Matthew Ball.
- 1b. An update on the latest Evacuation Plan and demonstration of Evacuation Zone Finder was presented by Division Chief David Hawks.
- 1c. An update on the Paradise Ridge Fire Safe Council and introduction of the new Chair, Dan Roskopf, was given by Phil John, current Chair of the Paradise Ridge Fire Safe Council.

**2. CONSENT CALENDAR**

**MOTION by Bolin, seconded by Schuster,** approved consent calendar items 2a-2l as presented. Roll Call vote was unanimous.

- 2a. Approved minutes of the May 8, 2018 Regular Town Council meeting.
- 2b. Approved May 2018 cash disbursements in the amount of \$2,726,458.03.  
(310-10-32)
- 2c. Authorized the Town Manager to negotiate for the most reasonable cost to purchase (1) XG-1541-HA High Availability Netgate Security Gateway Appliance.
- 2d. Awarded and approved an agreement between the Town of Paradise and Advanced Building Maintenance for Town Hall and Police Department janitorial services and authorized the Town Manager to execute the agreement to cover a four (4) year period from July 1, 2018 to June 30, 2022 as approved by the Town Attorney. (510-20-195)

- 2e. Awarded and approved an agreement between the Town of Paradise and Frank's Air Conditioning and Heating for the procurement and installation of a Heating and Cooling Split System and authorized the Town Manager to execute an agreement approved by the Town Attorney. (510-20-196, 280-20-004)
- 2f. Awarded and approved an agreement between the Town of Paradise and Chico Electric of Chico, CA for the purchase and replacement of an automatic transfer switch and authorized the Town Manager to execute an agreement therefore as approved by the Town Attorney. (510-20-198, 280-20-01)
- 2g. Reviewed and filed the 3rd Quarter Investment Report for the Fiscal Year Ended June 30, 2018. (360-30-06)
- 2h. Authorized the Town Manager to renew an agreement with Meyer's Police Canine Training to continue the monthly K9 maintenance training contract. (510-20-135)
- 2i. Awarded and approved an agreement between the Town of Paradise and Riebes Auto Parts of Paradise, CA for the procurement and installation of a 14,000 lb fleet hoist and authorized the Town Manager to execute an agreement approved by the Town Attorney. (510-20-199, 280-20-004)
- 2j. 1. Declared items from Public Works as surplus property; and, 2. Adopted Resolution No. 18-12, A Resolution of the Town Council of the Town of Paradise declaring certain Town Equipment to be surplus and obsolete and authorizing disposal through sale or donation by the Town Manager or her designee. (380-10-03)
- 2k. Adopted Resolution No. 18-13, A Resolution of the Town Council of the Town of Paradise approving the Updated 2017 Paradise/Upper Ridge Evacuation Plan as the official evacuation plan for town residents and guests. (440-05-23)
- 2l. Accepted the donation of a Homak Tool Cart from Gary Satterfield and Jimmy Petit of Paradise Napa Auto Parts / Riebes to the Town of Paradise for the Public Works Department Fleet Division. (395-50-13)

### **3. ITEMS REMOVED FROM CONSENT CALENDAR - None**

### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

- 1. Michelle John, Paradise Unified School District Superintendent, announced to the Town Council that the School Board will be voting to approve a bond measure to be placed on the November election to update the 80 year old buildings.

## **5. PUBLIC HEARINGS - None.**

## **6. COUNCIL CONSIDERATION**

6a. Consider and file the information presented; and provide any alternative direction to staff concerning budget development.

Administrative Services Director Gina Will provided the Town Council with an update on the current budget, the impact of Measure C and the theme for the 2018/2019 budget "Stay the Course". Ms. Will informed the Council that the preliminary budget will be available for review on June 15, 2018 and the meeting to approve the budget is scheduled for June 26, 2018. No direction was given by Council, the information will be filed.

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

7a. Council initiated agenda items

7a. Consider designating a voting delegate and alternate(s) and providing direction to the Town's voting delegate regarding the League of California Cities (LCC) proposed resolutions for the 2018 annual conference.

Town Council concurred to designate Council Member Schuster as the Voting Delegate and Scott Lotter as the Alternate Delegate. No direction was provided at this time because no resolutions have been released by the LCC for the annual conference.

7b. Council reports on committee representation

Council Member Lotter attended the League of California Cities Public Safety Policy Committee meeting, LAFCO and the ribbon cutting at Starbucks.

Council Member Schuster attended the Butte County Mosquito and Vector Control meeting, LAFCO, Wine in the Pines, the mock Town Council meetings at Paradise High School, judged senior projects at Paradise High School, attended the Starbucks ribbon cutting and the swear in of the new Police Officer.

Mayor Jones attended the Butte County Association of Governments (BCAG), Butte County Air Quality Control District and provided an update on the Transit Center. BCAG did not receive the grant funding for the Transit Center, but will re-apply in the Fall. Mayor Jones also provided a handout regarding the projects that SB1 is funding. Mayor Jones also attended Wine in the Pines and the Starbucks ribbon cutting.

7c. Future Agenda Items - NONE

## **8. STAFF COMMUNICATION**

8a. Town Manager Report – Manager Gill asked Fire Chief David Hawks to provide a brief update on the trees and the Sphaeropsis Blight in Paradise. Division Chief Hawks stated that the CAL FIRE Forest pathologist came to town for 10 days and determined that the trees were associated with the Blight. The pathologist or forester will come to the next Town Council meeting to do a presentation on the condition of the trees in Paradise.

- Community Development Director Craig Baker reported on the following projects: Safeway/Black Olive Village Project, Lynn's Optimo, Woodview Retirement Cottages, Parcel map on East Dottie Lane, Jack in the Box remodel, General Plan Amendment/Rezone application, completed architectural review project, approved rental agreement for party in the Park, Hudson's Appliance expansion and potential revocation of a site plan review permit.

Manager Gill invited the Town Council to participate in the Town booth at Party in the Park.

## 9. CLOSED SESSION

At 6:46 p.m. Mayor Jones announced that the Town Council would take a five minute recess and then will go into closed session for the following three items:

- 9a. Pursuant to Government Code Section 54957(b)(1), the Town Council will hold a closed session concerning the appointment of a Police Chief.
- 9b. Pursuant to Government Code section 54956.9(d)(1), the Town Council will hold a closed session with the Town Attorney Dwight L. Moore and Town Manager Lauren M. Gill relating to the following pending litigation:  
Town of Paradise vs. Gary E Richardson, et al. - County of Butte, Superior Court Case No. 17CV00180
- 9c. Pursuant to Government Code section 54957(b)(1) the Town Council will hold a closed session to consider amending and restating of the agreement between the Town of Paradise and Dwight L. Moore for Town Attorney services.

At 7:15 Mayor Jones reconvened the meeting and announced that direction was given, no action was taken.

## 10. ADJOURNMENT

- 10a. At 7:15 Mayor Jones adjourned the meeting to June 26, 2018 at 3:00 p.m., Paradise Town Hall, 5555 Skyway, Paradise, CA for the purpose of holding a regular adjourned meeting pursuant to Government Code Section 54955.

Date Approved:

By: July 10, 2018

\_\_\_\_\_/s/\_\_\_\_\_  
Jody Jones, Mayor

Attest:

\_\_\_\_\_/s/\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk