



## Measure C Oversight Committee Meeting Minutes

4:00 PM – October 24, 2017

### 1. OPENING

The Measure C Citizen Oversight Committee meeting was called to order by Chair Molly Knappen at 4:00 p.m. in the Council Chamber located at 5555 Skyway, Paradise, CA, who led the pledge of allegiance to the Flag of the United States of America.

**COMMITTEE MEMBERS PRESENT:** Chris Buzzard, Dean Fender, Dan Hansen, Nicki Jones, George Morris, Sharon Simonton and Chair Molly Knappen.

**COMMITTEE MEMBERS ABSENT:** Jim Ratekin and Kirk Trostle.

**ALTERNATE PRESENT:** Linda Dye

### 2. ITEMS

- a. **MOTION by Hansen, seconded by Morris**, approved Minutes of the July 25, 2017 Regular Measure C Oversight Committee meeting. Roll call vote was unanimous with Fender and Simonton abstaining.
- b. Financial update and approve the quarterly report from the Measure C Citizens Oversight Committee to the residents of Paradise for the 1st quarter of the 2017/2018 fiscal year - Administrative Services Director/Town Treasurer - Gina Will.

Administrative Services Director/Town Treasurer Gina Will provided an update of the Measure C 4<sup>th</sup> Quarter 2016/2017 final income/expenses and the 1<sup>st</sup> quarter of 2017/2018. (Report attached to the minutes)

**MOTION by Buzzard, seconded by Fender**, to approve the quarterly report from the Citizen's Oversight Committee to the residents of Paradise for the 1<sup>st</sup> quarter of the 2017-18 Fiscal year. Roll call vote was unanimous with Ratekin and Trostle absent and not voting.

- c. Update on Measure C Projects

Fire Chief Hawks provided an update on the progress of the new Fire Engine 81 that will be delivered sometime in November and will be in service by the middle of December. The fire engine that is on the market, still has not been sold, but there has been interest in it. The Chief is confident it will sell, it just needs the right buyer since it is a specialized item. The engine has continued to generate revenues by being rented to the State.

Town Engineer/Public Works Director Mattox updated the committee on the Police Department roof and window projects that have now been completed. Mr. Mattox also discussed the challenging working conditions for the Fleet Manager. The Fleet Manager only has one lift bay and when an immediate repair is necessary, he is forced to work outside in the elements of extreme heat and/or cold. The Town is considering purchasing another metal building and lift that would provide additional working space and create efficiencies for fleet services. The cost for this proposed item is approximately \$60,000.

The committee did not discuss this item because it was not on the agenda, but it will be brought back for further discussion at a later date.

### **3 ADJOURNMENT**

Chair Knappen adjourned the meeting at 4:57 p.m.

Date approved: November 29, 2017

By: \_\_\_\_\_/s/\_\_\_\_\_  
Molly Knappen, Chair

Attest: \_\_\_\_\_/s/\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk