

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – December 08, 2015

1. OPENING

The December 8, 2015 Regular Meeting of the Town Council was called to order by Mayor Greg Bolin at 6:02 p.m. Following the pledge of allegiance to the flag of the United States, Council Member John Rawlings offered an invocation.

COUNCIL MEMBERS PRESENT: Steve “Woody” Culleton, Jody Jones, Scott Lotter, John J. Rawlings and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Town Attorney Dwight Moore, Finance Director Gina Will, Community Development Director Craig Baker, Public Works Director/Town Engineer Marc Mattox, Police Chief Gabriela Tazzari-Dineen, North Division Chief David Hawks, Housing Supervisor Kate Anderson, IT Services Manager Josh Marquis and Assistant Town Clerk Dina Volenski.

Mayor Bolin stated that he would like to thank his colleagues on the Town Council for the opportunity to serve as Mayor, and thanked the Town staff for leadership and professionalism in their service to the Town. Mayor Bolin recognized several accomplishments over that last year including the following:

- (1) Appointments to the Measure C Citizen Oversight Committee to provide oversight for the voters relating to proceeds of the sales and transaction use tax (0.5% voter approved tax)
- (2) Approval of Measure C revenue expenditures which accomplished the following:
 - Improvements to the Police Department, including a new Investigative Sergeant position; three new police cars; Next Generation Police body cameras; K9 training to assist with drug sniffing, lost persons and crime abatement
 - Improvements to Fire Department infrastructure by authorizing the purchase of a Pierce Type 1 Fire Engine and purchase of additional MSA G1 self-contained breathing apparatus (SCBA's) for the fire personnel; and, providing exhaust fans for the Fire stations to eliminate noxious fumes
 - Improvements to Animal Control with increased hours and training for the Animal Control Officer and approving the purchase of a pressure washer/sanitation unit for the Animal Shelter
 - Leveraged grants and other funds for road and drainage improvement on Pearson Road between Clark and Pentz (Spring 2016).

- (3) Approval of Capital Improvement Projects and other infrastructure improvements including:
 - Traffic Signal Upgrades;
 - Website redesign;
 - E-Commerce: Burn Permits, TOP Access for citizens to report issues to public works; Online septic evaluator permit process online
- (4) Approved application for five Active Transportation Grants, four of which have been awarded to the Town for a total of \$6.8 million
- (5) Approved programs that allow the Housing Department to facilitate loans and grants to members of our community for first time home purchases (14) and for repair and rehabilitation for qualifying homeowners (9)
- (6) Approved Community Development Block Grant programming to provide over \$26,000 to non-profit organizations to help families in need
- (7) Approved staff pursuit of a wastewater (sewer) solution for a portion of the Town;
- (8) Facilitated the downtown beautification effort by accepting generous donations from Rotary and PG&E of planters, plants and furniture; and, working with the Chamber and downtown committee to further the banner program and other efforts in the downtown.
- (9) Approved the finalized Evacuation and Traffic Control Plan for multi-agency use
- (10) Accepted donation of the first of its kind Emergency Operation Trailer from PG&E that contains over 300 pieces of emergency signage and barricades and includes two electronic message boards for use during any emergency that requires evacuation of citizens.

A. Mayor/Vice Mayor Selection.

Mayor Bolin turned the meeting over to Town Clerk Gutierrez who opened nominations for the position of Mayor for a one-year term beginning December 8, 2015 through December 13, 2016.

Vice Mayor Jones presented Greg Bolin with a Certificate of Appreciation and thanked him for his service as Mayor from December 9, 2014 - December 8, 2015.

Scott Lotter nominated Jody Jones to serve as Mayor for a one-year term.

MOTION by Lotter, seconded by Culleton, followed by a unanimous voice vote, closed the nominations.

Roll call vote on Jody Jones to serve as Mayor for a one-year term through December 13, 2016 was unanimous. Clerk Gutierrez turned the meeting over to Mayor Jones for election of Vice Mayor. Mayor Jones opened the nominations for Vice Mayor. (180-35-22)

Steve "Woody" Culleton nominated Scott Lotter to serve as Vice Mayor for a one-year term.

MOTION by Lotter, seconded by Culleton, followed by a unanimous voice vote, closed the nominations for Vice Mayor.

Roll call vote on Scott Lotter to serve as Vice Mayor for a one-year term through December 16, 2016 was unanimous. (180-35-22)

B. PRESENTATIONS

- (1) North Division Chief David Hawks displayed a PowerPoint presentation of the Fire Station #1 upgrades and acknowledged the 2.5 months of volunteer work efforts from Alliance Kingdom Builders and from Town of Paradise staff. Chief Hawks thanked Council for approving the purchase of a Type 1 Fire Engine and displayed photographs of firemen with the new self-contained breathing apparatus, and thanked the community for approving Measure C that is providing revenue for these improvements to public safety. (440-65-21 & 395-70-17)
- (2) IT Manager Josh Marquis provided a web demonstration to update Council on the recently established Online Burn Permit Process, and Chief Hawks discussed the benefits to public safety by providing this process.
- (3) Public Works Director Marc Mattox provided a PowerPoint presentation displaying the emergency evacuation/public safety trailer donated by PG&E to the Town of Paradise and Butte County. The trailer, which will be stored at the public works yard, will mainly be used to help evacuate the Ridge during wildfire and other emergency/community events.

Former Mayor Greg Bolin presented a certificate of appreciation to PG&E representative Brittany McKenna.

Vice Mayor Lotter informed the Council that Ward Habriel, President of the Paradise Garden Club provided an update to Council of the progress that has been made in their Arlan Hudson Make A Difference Project to expose and beautify a historical monument located in the parking lot of the Riebes Auto Parts store near the corner of Clark and Elliott and thanked Mr. Habriel and the Garden Club for their efforts.

2. CONSENT CALENDAR

Council Member Rawlings requested that agenda item 2(i) be removed from the consent calendar for a separate vote.

MOTION by Bolin, seconded by Culleton, approved consent calendar items 2a through 2h as presented by unanimous roll call vote; all Council Members present.

- 2a. Approved the minutes of the November 10, 2015 Regular Town Council meeting.
- 2b. Approved the November 2015 cash disbursements in the amount of \$679,769.41. (310-10-30)
- 2c. Adopted Resolution No. 15-52, A Resolution Authorizing Destruction of Certain Records Maintained in the Town of Paradise Human Resources Department pursuant to Government Code section 34090. (160-20-17)
- 2d. Acknowledged receipt of 1st Quarter Investment Report for the Fiscal Year Ending June 30, 2016. (360-30-06)
- 2e. Acknowledged receipt of the Valuation of Retiree Health Benefits as of January 1, 2015 - the Governmental Accounting Standards Board (GASB 45) Actuarial Report. (630-10-21 & 510-20-20)
- 2f. Accepted donation of fasteners (nuts, bolts and screws) valued at \$1,500 to the Town of Paradise Public Works Department. (395-50-13)
- 2g. Authorized the Town Manager and Town Treasurer to execute any documents necessary to extend the US Bank Service Agreement for one year. US Bank provides the Town with operational banking services that includes accounts payable and payroll. (510-20-53)
- 2h. Extended Public Safety Recruitment Incentives approved on August 12, 2014 for the Police Department through December 31, 2016. Staff recommended that the Town continue to offer some short term, affordable recruitment incentives in an attempt to be more competitive in the recruitment and hiring process. (650-60-11)

3. ITEMS REMOVED FROM CONSENT CALENDAR

- 2i. Consider approval of employment agreement between the Town of Paradise and Christopher M. Buzzard for temporary special investigator services.

Council Member Rawlings asked whether or not the temporary special investigator position had been advertised and that he would like the Council to approve any employment extensions, rather than have the extensions be automatic. It was noted that the extensions would only be extended 30-days at a time, that this temporary employment would alleviate the overtime that is necessary due to the current high-profile investigations in progress, and that this position could have been authorized by the Town Manager without Council's approval. Police Chief Tazzari-Dineen explained the benefits of hiring a person with knowledge of the department's procedures and policies in light of the

demands of staff time that are needed to devote to these particular investigations. Attorney Moore informed Council that there is no requirement to advertise temporary employment positions.

MOTION by Lotter, seconded by Culleton, approved the employment agreement between the Town of Paradise and Christopher M. Buzzard for temporary special investigator services. Roll call vote was unanimous. (610-10-15, 610-10-17 & 510-20-118)

4. PUBLIC COMMUNICATION

1. Ann Martin thanked the Town Council for how far the Town has come, that she is very happy to see the improvements funded by Measure C revenues, and asked if the Council was interested in promoting Paradise as she was recently asked if Paradise even had grocery stores.

2. Priscilla Rawlings, stated that she is representing the Association of Realtors, is the past President and current secretary to the Board of Realtors, presented the Town Council members and the Town Manager with a booklet, "On Common Ground" that is published by the National Association of Realtors and contains ideas for making communities better places to live.

3. Susie Serrano, Paradise Branch Librarian, informed the Town Council that the library has new hours effective January 1, 2016, and that the Paradise Branch will be open on Tuesday and Wednesday evening from 11 am to 7pm; that the library hours for Thursday, Friday and Saturday are from 10am to 5pm and on Sunday from 1pm to 5pm.

5. PUBLIC HEARINGS – None.

6. COUNCIL CONSIDERATION

6a. Council concurred to retain their current appointments to committees and commissions with the exception of the positions that are to be held by the Mayor. (120-10-009 & 120-10-10)

6b. Following a report from Town Manager Gill regarding the application to the Clean Water State Revolving Fund for a \$500,000 grant for the Paradise Community Wastewater Project, Mayor Jones opened the matter for public comment.

1. Jon Remalia stated that he is both a property owner and occupant of business property that will be served by the proposed sewer, that proposition 218 states that those who benefit from an assessment district are the ones who will be paying for the benefit, that the Town already has an onsite fee for 11,000 parcels, that he thinks onsite money should not be used to serve a small portion of the community, and that he would like a benefit district to be established before moving forward with the project. Mr. Remalia also stated that he thinks there would be better opportunity to have the project funded if it included recycling and reclaiming.

2. Richard Harriman stated that he represents himself as a Chico taxpayer and the Northern California Defense Center, is addressing the Paradise Council because Paradise addressed the Chico City Council, that he is not in favor of a pipe to Chico as the preferred alternative, and if residential is included in the district, he thinks that the Paradise General Plan will have to undergo a comprehensive update, and that he hopes the citizens will be included in the planning process.

Council Member Culleton stated that he would like clarification in the resolution document that the financing agreement is specifically related to a \$500,000 grant.

MOTION by Culleton, seconded by Bolin, adopted Resolution No 15-53 as amended, A Resolution Approving a Financial Assistance Application (\$500,000 Grant) for a Financing Agreement from the State Water Resources Control Board Relating to the Planning, Design, and Construction of the Paradise Community Wastewater Project. Roll call vote was unanimous. (960-20-004)

Following a report by Public Works Director Mattox regarding the proposed purchase of a flashing beacon crosswalk systems, Mayor Jones opened the matter for public comment.

1. Jon Remalia asked if there is more that can be done to educate motorists, if any of the Safe Routes to School money could be allocated to law enforcement to address motorists that disregard the existing flashing beacons when pedestrians are using the crosswalks.
- 6c. **MOTION** by Lotter, seconded by Bolin, (1) Approved the purchase of three (3) TAPCO Rapid Rectangular Flashing Beacon Crosswalk systems from Statewide Safety and Signs of Redding, CA directly without competitive bidding for this specific solicitation, pursuant to Paradise Municipal Code Section 2.45.070B (sole source vendor); and (2) Authorized the Town Manager to execute all necessary documents to purchase the crosswalk systems without audible pedestrian signal messaging at a cost of \$17,632.00. Roll call vote was unanimous. (395-70-17 & 340-40-14)
- 6d. Public Works Director Marc Mattox reported on the Police Department Facility Emergency Siding Project, that the initial scope of work has expanded, explaining that the change order in the amount of \$45,673 was necessitated by the discovery of extensive rot within the lobby overhang and the subsequent decision to fix the cause of the problem. This is in addition to the earlier change order in the amount of \$10,013 for rot repair. (510-20-115)

7. COUNCIL INITIATED ITEMS AND REPORTS

- a. Council initiated agenda items: None.
- b. Council reports on committee representation

Council Member Rawlings reported that he attended the press conference relating to the PG&E donation, a PASH meeting, the community meeting held by Doug LaMalfa, and the VIPS appreciation dinner.

Vice Mayor Lotter reported that he attended the Shop With A Cop event, the LAFCo Board of Directors meeting, the community meeting held by Doug LaMalfa, the swear-in ceremony for the Police Sergeant, and informed that he was reappointed to the League of California Cities Public Safety policy committee.

Council Member Culleton reported that he attended the swear-in ceremony for the Police Sergeant and the Shop With A Cop event.

c. Future Agenda Items

Council Member Bolin stated that he has witnessed various landscapers and homeowners raking and blowing leaves into our culverts and drainage ditches creating additional work for public works department, and that he would like to prohibit that activity by ordinance, if necessary.

Public Works Director Mattox informed Council that the storm water ordinance recently enacted by Council provides the code enforcement mechanism. Director Mattox stated that he would like to initiate a public education effort prior to stepping up enforcement activity.

8. STAFF COMMUNICATION

- a. Town Manager Report: None.
- b. Community Development Director Baker updated the Council on the following development projects and applications in progress:
 - **HUNTER-HANOSH DENTAL OFFICES** A 6,683 sq. ft. medical office on property located behind the Wells Fargo Bank – building foundation has been completed and the developer is working with PID to install on-site fire hydrant.
 - **YUHASZ PARCEL MAP** Parcel map application for property located at 7015 Skyway (Salvation Army) to divide an existing 5.53 acre property into three parcels was approved by the Planning Commission on November 17.
 - **VALLEY VISTA SUBDIVISION MAP TIME EXTENSION** Also on November 17th, the Planning Commission approved a time extension request for the previous approval of a 14 lot subdivision located at the north end of Schmale Lane.

- **HAYS USE PERMIT** Town staff has scheduled this light manufacturing project application for the construction of a 5948 sq. ft commercial building located at 5400 Clark Road for Planning Director consideration on December 22.
- **EDWARDS SITE PLAN REVIEW PERMIT** Town staff has scheduled this conversion of a vacant motel into 14 apartments on property located at 4758 Skyway (Carousel Motel) for Planning Director consideration on December 22.
- **JAKI'S HILLTOP CAFÉ** 2nd location for a Magalia restaurant in the space occupied by Sonny Day Café at 140 Pearson Road
- **RENT-A-CENTER** Building plans are ready to issue for a new franchise in the old Hallmark store next to Kmart
- **SAFeway PRELIMINARY DEVELOPMENT REVIEW** Preliminary Development Review on December 17 to review conceptual plans for construction of a new shopping center to include a 54,000 sq ft Safeway store, a Safeway fueling station, 6,700 square feet of other commercial space and a drive thru restaurant on 7.9 acres at the intersection of Black Olive Drive and Skyway.

9. CLOSED SESSION

- 10a. At 8:10 p.m. Mayor Jones announced that pursuant to Government Code section 54956.9(a), the Town Council will meet in closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill relating to existing litigation as follows: Town of Paradise vs. Brandy L. Braun, Butte County Superior Court Case No. 164611.

Mayor Jones reconvened the meeting at 8:38 p.m. Attorney Moore reported that no action was taken in closed session, that he discussed the pending litigation Town vs. Braun with the Council members.

10. ADJOURNMENT

Mayor Jones adjourned the Council meeting at 8:40 p.m.

Date approved: January 12, 2016

By: _____
Jody Jones, Mayor

Joanna Gutierrez, CMC, Town Clerk



2016 TOWN COUNCIL REPRESENTATION

BUTTE COUNTY COMMITTEES/COMMISSIONS

BUTTE COUNTY		Bolin	Culleton	Jones	Lotter	Rawlings
1	Air Quality Management District			Rep		Alt
2	Association of Governments			R		A
3	City Selection Committee (Mayor)			R		
4	Disaster Services Council (Mayor)			R		
5	Local Area Formation Commission (LAFCo) (Lotter through 5/2015 – Appointed by City Selection Committee)				R	
6	Waste Mgt Local Task Force		R		A	
7	Water Advisory Committee (4-year term) Jones thru 12-31-16		R			
8	City/County Ad Hoc Committee	R		R		
9	Lake Oroville Supplemental Benefits Funds- Alternate: Citizen Sam Dresser					R

LOCAL COMMITTEES/COMMISSIONS

PARADISE		Bolin	Culleton	Jones	Lotter	Rawlings
1	Paradise Community Village				R	
2	Paradise Irrigation District Liaison	R				R
3	Paradise Rec. & Park District Liaison	R	R			
4	Onsite Ad Hoc Committee	R			R	
5	Investment Committee (Mayor & Council Member)	R		R		
6	Oversight Board to Successor Agency (Mayor Appointment)		R			