

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – January 14, 2020

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Bolin at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Councilmember Jody Jones.

COUNCIL MEMBERS PRESENT: Steve Crowder, Jody Jones, Melissa Schuster, Mike Zuccolillo and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director Gina Will, Senior Management Analyst Colette Curtis, Community Development Director Susan Hartman, Police Chief Eric Reinbold, Battalion Chief Jason Morris, Disaster Recover Director Laura Page, and Consulting Engineer James Pangburn.

- 1e. Presentation - Update on Red Cross Recovery by Amanda Ree.
- 1f. Presentation - PG&E Vegetation Management Program- Dan Blair
- 1g. Presentation - CalOES Tree Update – Tina Walker
- 1h. Presentation - Town of Paradise Hazard Mitigation Tree Program – Greg Eaton
- 1. Ward Habriel stated that the Town should be taking out the trees.
- 2. Michael MacCarthy shared that the neighbor's trees were being taken down and he asked the contractors to stop.

2. CONSENT CALENDAR

MOTION by Jones, seconded by Schuster, approved consent calendar Items 2a through 2i as presented on the consent calendar. Roll call vote was unanimous.

- 2a. Approved minutes of the October 22, 2019 Special Town Council meeting.
- 2b. Approved December 2019 cash disbursements in the amount of \$1,359,533.06. (310-10-33)
- 2c. Reviewed and filed the 1st Quarter Investment Report for the Fiscal Year ending June 30, 2020. (340-40-16)
- 2d. Accepted Ray Morgan Company donation of \$20,000 to the Town of Paradise. The donation will be used to purchase 2 printers and an interactive whiteboard for the Building Resiliency Center (BRC). (395-50-024)

- 2e. Waived second reading of the entire Town Ordinance No. 589 and approved reading by title only; and, 2. Adopted Town Ordinance No. 589, "An Ordinance Rezoning Certain Real Property From "AR-1" (Agricultural Residential, 1-Acre Minimum) to a "RR-1/2" (Rural Residential, 1/2-Acre Minimum) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (MCAFEE: PL19-00227)". (540-16-158)
- 2f. Adopted Resolution No. 20-01, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Finance Division Pursuant to Government Code Section 34090. The records listed in Exhibit B of the resolution have been retained for four or more years and are eligible for destruction. (160-20-16, 160-20-17)
- 2g. Received and filed the 2019/20 NCCSIF annual report. (520-10-004)
- 2h. Approved the USDA Community Facilities Program grant award; and, 2. Authorized town staff to commence with the process to purchase a Type 3 fire engine in accordance with Paradise Municipal Code Chapter 2.45; and, 3. Authorized the Town Manager to award a contract to purchase same up to \$427,942. (440-91-001)
- 2i. Received and filed an update on emergency culvert repairs. (910-30-004)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION:

- 1. Ward Habriel informed the Town Council about the property located at 7104 Pentz Road and that it continues to be a problem even after the Camp Fire.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

- 6a. At 6:47 Mayor Bolin and Vice Mayor Zuccolillo recused themselves from the dais due to potential conflicts of interest

Consulting Engineer James Pangburn gave an overview of staff's recommendation to hire HDR Engineering to perform Preliminary engineering and environmental services for the Town of Paradise Sewer Project.

- 1. Ward Habriel stated that the public thinks this is a lot of money for this project and the money should be used for other things.

MOTION by Schuster, seconded by Crowder, 1. Concurred with staff's recommendation of HDR Engineering to perform preliminary engineering and environmental services for the Paradise Sewer Project at a cost of \$1,252,444 and, 2. Approved the Professional Services Agreement for the Phase 1 Scope of Work for the Paradise Sewer Project with HDR Engineering and authorized the Town Manager to execute; and, 3. Approved the Professional Services Agreement for the Phase 2 Scope of Work for the Paradise Sewer Project with HDR

Engineering and authorized the Town Manager to execute, contingent on the receipt of additional state funds discussed in the agenda summary. Roll call vote was unanimous with Vice Mayor Zuccolillo and Mayor Bolin absent. (510-20-254, 960-70-004).

At 6:53 Mayor Bolin and Vice Mayor Zuccolillo returned to the dais.

- 6b. Administrative Services Director Gina Will gave an overview of the Budget, proposed Salary pay plan and announced that after 11 ½ years, she would be leaving employment with the Town of Paradise within the next few months. Ms. Will also stated that after 35 years of service, Town Manager Lauren Gill will be retiring and requested Council to approve the use of an outside agency to recruit for the two positions.
1. Alan Hinman commented on Lauren Gill's 35 years of service to the Town of Paradise and congratulated Gina Will on her decision.

MOTION by Zuccolillo, seconded by Schuster, 1. Approved job classification description and salary pay plan for Assistant to the Town Manager and Grants Administrator; and, 2. Approved recommended budget and position control adjustments, with direction to staff to hire an outside agency to recruit Town Manager and Administrative Services Director. Roll call vote was unanimous (610-10-17, 340-40-016).

- 6c. At 7:05 Jody Jones Recused herself from the dais due to a potential conflict of interest.

Community Development Director Susan Hartman gave an overview of proposed Ordinance 591 relating to interim housing and accessory buildings inside the Camp Fire area.

- 1.Kyla Awalt supports the ordinance, stated that enforcement is critical and that crime is a concern.
- 2.Aaron Klemenok asked Council to consider adding temporary housing in an RV to commercial property.
- 3.Ward Habriel supports the ordinance and stated that the court system is not easy to use when trying to eliminate public nuisances.

Attorney Moore added a new Section 13 to the Ordinance, with language to say: "It shall be a public nuisance to violate this ordinance."

4. Alan Hinman asked how many RV permits there were at this time and thinks the Council should err on the side of compassion for the elderly and the younger families.
5. Mike MacCarthy suggested making it simply by providing a permit to current residents who have RV's on their property.

6. Roxanne Fields is allowing a Veteran to live on her property in her RV to watch the property. Doesn't think she should have to pay to park trailer on her property.

7. Michael Renney asked if person in RV had rebuild permit submitted by December 2020 could stay in their property through the rebuild. Yes.

MOTION by Zuccolillo, seconded by Crowder, with Town Attorney changes, waived the reading of entire Town of Paradise Urgency Ordinance No. 591 and adopting Town of Paradise Urgency Ordinance No.591, "An Amendment to Urgency Ordinance No. 578 Relating to Interim Housing and Accessory Building (s) inside the Camp Fire Area, with allowance for RVs on commercial properties that previously had a residence and language waiving the fee for permits allowing the storage of RVs on properties. Roll call vote was unanimous with Jones absent and not voting. (No fees with storage of RV on property, but permit required) (540-16-147)

At 8:12 Jody Jones returned to the dais.

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items - None

7b. Council reports on committee representation

Council Member Shuster attended the North State Economic Conference.

Council Member Jones served on sewer selection panel and attended BCAG

Mayor Bolin attended the open optics fiber meeting and Mobile Home Park Owner Meeting.

7c. Future Agenda Items

Vice Mayor Zuccolillo asked for Code Enforcement Officer Trent to attend the next meeting and discuss Code Enforcement issues.

Council Member Jones asked for a Code Enforcement action item to be on the next meeting agenda and for options to increase code enforcement and speed up the citation process.

8. STAFF COMMUNICATION

8a. Town Manager Report – Town Manager Gill and the Disaster Recovery Manager Page went to Santa Rosa and met with the Assistant Secretary of Economic Development Administration.

Community Development Director Hartman –High Angle Driveline Rebuild, Wilson Marine Rebuild, AM PM to put a self-serve kiosk, CHIP rebuild submitted, Villa Monterey

Apartments Build, RV Temporary Use Notifications will go out, receiving phone calls regarding neighboring Hazard Trees on parcels.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Bolin adjourned the Council meeting at 8:22 p.m.

Date Approved: April 14, 2020

By: _____/s/_____
Greg Bolin, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk