

MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 3:30 PM – February 23, 2021

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Crowder at 3:31 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Clerk Dina Volenski, Town Attorney Mark Habib, Public Works Director/Town Engineer Marc Mattox, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Assistant to the Town Manager Colette Curtis, Disaster Recovery Director Katie Simmons and Deputy Clerk Melanie Norris

2. COUNCIL CONSIDERATION

- 2a. Marc Mattox, Town Engineer, provided an update on the CPUC complaint process and informed Council that the newest version of the proposed Ordinance adding Chapter 13.13 to the Paradise Municipal Code Relating to Undergrounding New Utility Infrastructure was just received from the attorneys and not enough time had been given to thoroughly review and comprehend the ordinance. Mr. Mattox and Town Attorney Dwight Moore recommended that the Council postpone introducing the ordinance until the March 9, 2021 Town Council meeting to allow staff time to become familiar with the ordinance and make any necessary changes.

MOTION by Jones, seconded by Bolin to bring the proposed ordinance, relating to undergrounding new utility infrastructure, back to the Town Council at the March 9, 2021 Town Council for introduction. Roll call vote was unanimous. (540-16-17_, 950-90-004)

- 2b. Katie Simmons, Disaster Recovery Director provided Council with an update on the Hazard Tree Removal Program, the number of properties that have still not enrolled in the program, what the proposed process will look like and the time that will be involved in the abatement process.

MOTION by Jones, seconded by Bolin to waive the reading of entire Town of Paradise Urgency Ordinance No. 604 and adopt Town of Paradise Urgency Ordinance No. 604 “An Urgency Ordinance of the Town Council of the Town of Paradise Repealing Urgency Ordinance No. 602 and Adopting New Ordinance Relating to Requirements of a Mandatory Hazard Tree Removal Program Inside the Camp Fire Area.” With the two typographical errors corrected. Roll call vote was unanimous. (540-16-17_)

- 2c. Tony Lindsey, Community Development Director, Building and Code Enforcement, provided Council with a request to approve the salary schedule for part-time/hourly Building/Onsite Inspector I and Building/Onsite Inspector II positions; and, 2. Authorize the addition of up to four (4) less than half-time, part-time/hourly Building/Onsite Inspector I and Building/Onsite Inspector II positions to the FY 2020/21 salary pay plan and position control; and, 3. Authorizing the addition of a 25 hour per week, part-time Building/Onsite Inspector I position.

The Town Council requested that justification for the positions and salaries be provided and that an analysis regarding the benefit of using Town staff instead of 4Leaf contract staff be provided prior to approval of the request. All Council concurred to bring this item back at the March 9, 2021 Town Council meeting with the requested documentation. (610-10-017, 610-10-018)

- 2d. Town Manager Phillips informed the Town Council that Town Attorney Mark Habib has informed him that he would like to amend his contract to end June 30, 2021 and that he would like direction from the Town Council regarding future Town Attorney services.

Mark Habib requested that the amended agreement be brought back at the March meeting and thanked Council for the opportunity, but, determined that he was a trial attorney, and that the Town needed an attorney and/or firm with government experience.

Town Manager Phillips suggested a hybrid model that would have a local presence, but also provide specialty attorneys that would deal with specific topics of Employment/HR, abatement, contract law, RFP's, etc.

Town Council direction for future Attorney Services preferred an individual that would be willing to be in the office one to two days a week, or a local firm, within the Sacramento area. Council suggested contacting the League of California Cities to see if they could assist with a search for new legal services.

3. ADJOURNMENT

Date approved: March 9, 2021

By:

_____/s/_____
Steve Crowder, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk