

**MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – August 11, 2020**

1. OPENING

At the beginning of the meeting, Mayor Bolin read the following statement:

Welcome to the August 11, 2020 Town of Paradise Council Meeting. There are no members of the public in the audience, but the Council welcomes public comment and participation. In accordance with Governor Newsom’s Executive Order N-29-20, remote public participation is available through livestreaming at <https://livestream.com/townofparadise>

Public participation is also allowed in the following ways.

-Written public comment were accepted by email until 5:30 p.m. today. Comments are subject to the regular time limitations of three minutes per speaker.

- To comment during the meeting please call (530) 872-5951. Comments will not be accepted after the public comment section of the item has closed.

If you are watching on Livestream or any other video, comments or chats are not monitored or responded to, the only way to participate is to call (530) 872-5951.

Again please call (530) 872-5951 for public comments. We appreciate your patience as we go through this process.

The Regular meeting of the Paradise Town Council was called to order by Mayor Bolin at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Jody Jones.

COUNCIL MEMBERS PRESENT: Steve Crowder, Jody Jones, Melissa Schuster, Mike Zuccolillo and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Assistant to the Town Manager Colette Curtis, Administrative Services Director/Town Treasurer Brooke Kerrigan, Police Chief Eric Reinbold, Town Engineer/Public Works Director Marc Mattox, Disaster Recovery Director Katie Simmons and CAL FIRE Division Chief Garrett Sjolund.

- 1a. A Vegetative Waste Options/Forest Management Presentation was given by Calli-Jane DeAnda from the Butte County Fire Safe Council.
- 1b. An update on the Paradise Sewer Project was given by Marc Mattox, Town Engineer/Public Works Director.

- 1c. An update on Public Safety Power Shutoff (PSPS) Grant regarding Traffic Signal Equipment was given by Marc Mattox, Town Engineer/Public Works Director.
- 1d. An update on Urgency Ordinance No. 598 relating to Interim Housing in the Town of Paradise was given by Katie Simmons, Disaster Recovery Director.

2. CONSENT CALENDAR

Council Member Jones asked that agenda item 2a be removed from the consent calendar so that the item could be amended prior to approval.

Town Clerk Volenski read an email comment received prior to 5:30 p.m. on the day of the meeting.

1. Jon Remalia requested information regarding vendors on the Cash Disbursement register.

Administrative Services/Finance Director Brooke Kerrigan provided the information.

MOTION by Schuster, seconded by Zuccolillo, approved consent calendar items 2b through 2e. Roll call vote was unanimous.

- 2a. This item was removed from the consent calendar.
- 2b. Approved July 2020 Cash Disbursements in the amount of \$2,560,767.85
- 2c. Adopted Resolution No. 20-25, A Resolution of the Town Council of the Town of Paradise Acknowledging receipt of a report made by the Fire Chief of the Paradise Fire Department regarding the inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.
- 2d. Adopted Resolution No. 20-26, A Resolution of the Town Council of the Town of Paradise certifying to the County of Butte the validity of the legal process used to place direct charges (special assessments) on the secured tax roll.
- 2e. Adopted Resolution No. 20-27, A Resolution of the Town Council of the Town of Paradise appointing a Director and Alternate to Northern California Cities Self Insurance Fund (NCCSIF).

3. ITEMS REMOVED FROM CONSENT CALENDAR

Council Member Jones asked that on page 9 of the agenda packet, item 7c, the phrase "State Tree Removal" be added to the minutes to reflect why the letter was being sent.

- 2a. **MOTION by Jones, seconded by Schuster**, approved minutes, with corrections, from the July 14, 2020 Regular Town Council meeting. Roll call vote was unanimous.

4. PUBLIC COMMUNICATION

Town Clerk Volenski read email comments received prior to 5:30 p.m. on the day of the meeting:

1. John Gillander regarding sheds on properties

Community Development Director Susan Hartman announced that sheds under 120 square feet do not require a building permit.

2. Linda McCann asking when an early alert system would be installed.

Disaster Recovery Director Katie Simmons announced that a grant had been awarded for a feasibility study regarding an Advanced Warning System.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

1. Fire Chief Garrett Sjolund provided an update on Ordinance No. 597 and presented two options for Council to consider:
 1. Consider waiving second reading of entire Town Ordinance 597 and approve reading by title only; and, 2 Adopt Town Ordinance No. 597, an Ordinance Amending Chapter 8.58 of the Paradise Municipal Code Relating to Defensible Space and Hazardous Fuel Management to include a requirement for property clearance at point of transfer; **OR**
 2. Consider waiving the first reading of Town of Paradise Ordinance No. 597 and read by title only; and 2. Re-introduce Town Ordinance No. 597 "An Ordinance Amending Paradise Municipal Code Section 8.58.060 Relating to Defensible Space and Hazardous Fuel Management to include an Advisory for property buyers at time of transfer"

Town Clerk Volenski read emailed comments received prior to 5:30 p.m. on the day of the meeting.

1. Jon Remalia does not support option 2, recommends Council approve option 1.
2. Warren Bullock supports option 2.

MOTION by Jones, seconded by Zuccolillo to approve option 2 and added that staff receive the monthly list of properties sold so the property can be inspected 30 days after escrow has closed to make sure that is in compliance and asked that the ordinance be brought back to the Town

Council in six (6) months to review and confirm that the ordinance is effective and buyers are being compliant.

1. Waived the reading of Town of Paradise Ordinance No. 597 and read by title only; and 2. Re-introduce Town Ordinance No. 597 “An Ordinance Amending Paradise Municipal Code Section 8.58.060 Relating to Defensible Space and Hazardous Fuel Management to include a 30-day timeframe for individuals purchasing property to have it cleaned” Roll call vote was unanimous.

- 6b. Town Clerk Volenski presented options to the Town Council regarding the process and timing for establishing the new Measure V Citizen’s Oversight Committee. After discussion, the entire Town Council concurred to put the Measure V Discussion on the December 2020 Town Council agenda for consideration.
- 6c. **MOTION by Jones, seconded by Schuster**, authorized the Town Manager to send a letter to the Butte County Grand Jury, a letter from the Mayor responding to the findings in the 2019-20 Grand Jury Report. Roll call vote was unanimous.
- 6d. **MOTION by Jones, seconded by Schuster**, approved an amendment increasing Mark Thomas’ Professional Services Agreement Contract 19-00 to the amount of \$435,000 for services through January 13, 2021. Roll call vote was unanimous.
- 6e. **MOTION by Crowder, seconded by Zuccolillo**, adopted Resolution No. 20-28, A Resolution of the Town Council of the Town of Paradise approving the plans and specifications for the Interim Safety Striping and Marking Improvement Project and authorizing advertisement for bids on the project. Roll call vote was unanimous.

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

- 7a1. Town Council unanimously agreed to designate Council Member Schuster as the voting delegate for the League of California Cities 2020 Annual Conference. This item will be on the September agenda for the Town Council to provide direction to the Town's voting delegate regarding the League of California Cities proposed Resolution(s) for the 2020 League General Assembly to be held virtually on October 9, 2020.
- 7a2. Council Member Schuster requested that the Council discuss the previously adopted Urgency Ordinance No. 598 relating to Interim housing, accessory buildings and unoccupied recreational vehicle inside the Campfire area.

Town Manager Gill informed the Town Council that this item would be updated monthly at the Council meetings to provide Council information for future decisions

Council Members discussed establishing criteria for people who are making progress towards re-establishing a home and making an investment in the community and addressing people who are not complying with the law/rules. Council asked that someone from Code Enforcement be present at the next Council meeting to assist with brainstorming for solutions.

Town Clerk Volenski read two email comments received prior to 5:30 p.m. on the day of the meeting.

1. Terri and Gary Ewing recommended waiving the ordinance for a couple of years.
2. Jon Remalia provided suggestions to the Town Council regarding the ordinance.

The following individuals requested return phone calls to address Council.

1. Lorraine Dechter informed the Council about roadblocks they are facing to move back to their property and asked Council to help individuals, not hinder and requested the ordinance be extended.
2. Alan Creighton asked Council to extend the Ordinance due to funding and the Covid-19 crisis and read a section of state law regarding accessory dwellings
3. Steve "Woody" Culleton is in favor of extending the ordinance and stated that there is a public nuisance ordinance to deal with non-compliance violators.

7b. Council reports on committee representation

Council Member Schuster shared information about the League of California Cities, Explore Butte County, Butte County Mosquito and Vector Control District, Paradise Arts Alliance and received an iris donation to the Hope Plaza Project from someone in El Dorado County

Council Member Jones stated there was no BCAG or BCAQMD meetings, but that Council Member Schuster would be attending on her behalf next month.

7c. Future Agenda Items

Council Member Jones asked to be informed if the tree removal program is moving forward and if not, asked that the letter she requested be sent to the State asking about progress.

Council Member Zuccolillo asked for a report from Public Works if additional equipment is needed to maintain public right of ways.

8. STAFF COMMUNICATION

8a. Town Manager Report

Disaster Recovery Director Katie Simmons provided a tree removal update.

Assistant to the Town Manager Colette Curtis provided an update on economic development and an update on USDA Grants that have been applied for.

Community Development Director Susan Hartman provided an update on the Planning Commission reviewing the needle and exchange program requested by Council, building projects and informed Council that 1,000 building permit have been issued.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Bolin adjourned the Town Council meeting at 8:44 p.m.

Date Approved: September 8, 2020

_____/s/_____
Greg Bolin, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk