

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – November 10, 2020

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Bolin at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Jody Jones.

COUNCIL MEMBERS PRESENT: Steve Crowder, Jody Jones, Melissa Schuster (Council Member Schuster arrived at 6:03 p.m.), Mike Zuccolillo and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Attorney Mark Habib, Town Clerk Dina Volenski, Administrative Services Director/Town Treasurer Brooke Kerrigan, Assistant to the Town Manager Colette Curtis, Town Engineer/Public Works Director Marc Mattox, Disaster Recovery Director Katie Simmons and Division Chief Garrett Sjolund

- 1a. Josh Indar from the Butte County Office of Education accepted the proclamation recognizing November as Homeless and Runaway Youth Awareness Month. (180-40-027)
- 1b. Mayor Bolin read the names of proclamations recognizing the following: Adventist Health, Assemblyman Gallagher, Butte County, Butte County Fire Safe Council, Butte Strong Foundation, CAL FIRE, CAL OES, Campfire Collaborative, City of Chico, City of Oroville, Congressman Doug LaMalfa, FEMA, North Valley Community Foundation, Paradise Alliance Church, Paradise Ridge Chamber of Commerce, Paradise Irrigation District, Paradise Recreation and Park District, Paradise Unified School District, Rebuild Paradise Foundation, Santa Rosa County, Senator Dianne Feinstein, Senator Jim Nielsen, Sonoma County, The American Red Cross, Urban Design Associates. (180-40-027)
- 1c. Camp Fire Recovery Updates:
 - Disaster Recovery Director Katie Simmons provided an update on Hazardous Tree Removal, Broadband and Housing/CDBG-DR.
 - Public Works Director/Town Engineer Marc Mattox provided an update on the Transportation Master Plan.
 - Assistant to the Town Manager Colette Curtis provided a business update.

2. CONSENT CALENDAR

MOTION by Schuster, seconded by Jones, approved consent calendar items 2a through 2b. Roll call vote was unanimous.

2a. Approved October 2020 Cash Disbursements in the amount of \$2,216,282.19 (310-10-034)

2b. 1. Waived second reading of the entire Town Ordinance No. 599 and approved reading by title only; and, 2. Adopted Town Ordinance No. 599, "An Ordinance Amending Text Regulations within Title 17 of the Paradise Municipal Code Relative to Prohibiting the Establishment of Needle and Syringe Exchange Programs Within the Town of Paradise". (540-16-168)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

1. John Miller George informed the Council that he thinks it will be 26-30 years before the Town is rebuilt; that T-Mobile is cheaper than undergrounding which is a waste of money; doesn't think that people will come to Paradise to buy things; is having difficulty with building permits.

2. Steve "Woody" Culleton informed the Town Council that the Paradise Performing Arts Center is not able to be opened to the public, but will be able to livestream the Nutcracker.

5. PUBLIC HEARINGS

5a. Assistant to the Town Manager Colette Curtis provided Council with an update on the 2019-20 Annual Community Development Block Grant.

Mayor Bolin announced that the Town Council would conduct the duly noticed and scheduled public hearing to solicit comments regarding a proposed Substantial Amendment to the 2019-20 Annual Plan for the Community Development Block Grant.

Mayor Bolin opened the public hearing at 6:30 p.m.

There was no public comment.

Mayor Bolin closed the public hearing at 6:30 p.m.

5a MOTION by Zuccolillo, seconded by Schuster, authorized Town Staff to submit the proposed Substantial Amendment to HUD. Roll call vote was unanimous. (710-10-094)

6. COUNCIL CONSIDERATION

At 6:31 p.m. Council Member Zuccolillo and Mayor Bolin recused themselves from the dais due to a potential conflict of interest with this item.

6a. Town Engineer Marc Mattox provided the Council with an informational update on findings for the alternatives analysis of the Paradise Sewer Project by HDR Engineering. (510-20-264, 960-70-004))

John Buttz from HDR Engineering also presented Council with an extensive overview and analysis of the project.

1. John Miller George asked how much the sewer user would have to pay, how it would help lot owners who don't live here, how it would be financed, suggested the Town purchase PID and build a dam, suggested every home should have gray water and black water, benefit to lot owner if the septic tank lasts longer.

This item was an informational update, no action was requested at this time.

At 7:42 p.m. Council Member Zuccolillo and Mayor Bolin returned to the dais.

6b. Disaster Recovery Director Katie Simmons and Chris Roller from Genasys provided the Council with an update on the Early Warning System.

1. John Miller George asked whose satellites would be used, stated Starlight is cheaper and is military grade, the Town needs to make the buck stretch and he is trying to bring his expertise to the Town.
2. Rose Tryon asked what if the siren tower was placed on a private road.

MOTION by Zuccolillo, seconded by Schuster, accepted the Design & Scoping Plan for the Early Warning System prepared by Genasys, Inc.; and, 2. Authorized Town staff to move ahead with a grant application seeking funding for construction and implementation, likely from the next round of Hazard Mitigation Funds. Roll call vote was unanimous. (420-30-009, 510-20-276)

6c. Public Works Director/ Town Engineer Marc Mattox provided Council with an overview of the process to select Civil Engineering services.

MOTION by Jones, seconded by Crowder, concurred with staff's recommendation of Mark Thomas, Dokken Engineering, GHD, Inc., Wood Rodgers, Inc. and Dewberry Drake Haglan to perform professional civil engineering services on a variety of federally, state and locally funded efforts, contingent upon Caltrans Office of Audits and Investigation acceptance of financial document submittals, and 1. Approved the Master Professional Services Agreement and authorized the Town Manager to execute up to five agreements relating to on-call professional Civil Engineering services; and, 2. Adopted Resolution No. 20-37, A Resolution designating authority to the Paradise Town Manager to execute individual task orders under the resultant master agreement for RFQ 2020-001 On-Call Professional Civil Engineering Services up to the maximum contract aggregate amount of ten million dollars (\$10M) to expedite and facilitate Camp Fire recovery efforts. Roll Call vote was unanimous. (510-20-283, 510-20-277, 510-20-278, 510-20-279, 510-20-280)

- 6d.** Public Works Director/ Town Engineer Marc Mattox provided Council with an overview of the request to approve the Regulated Small Municipal Separate Storm Sewer System (MS4) Permit Waiver Request.

MOTION by Crowder, seconded by Schuster, adopted Resolution No. 20-38, A Resolution of the Town Council of the Town of Paradise approving the Regulated Small Municipal Separate Storm Sewer System (MS4) Permit Waiver Request. Roll call vote was unanimous. (1160-40-004)

At 8:20 p.m. Mayor Bolin recessed the meeting for a five-minute break.

At 8:25 p.m. Mayor Bolin resumed the Council meeting.

- 6e.** Administrative Services Director/Town Treasurer Brooke Kerrigan provided Council with an update on the 1st Quarter of the 2020-2021 Operating and Capital Budget.

1. John Miller George asked how many people who don't live in Paradise, shop here; did quick multiplication and determined there is a substantial loss of property tax revenue due to the fire and stated that it is costing the Town money to have empty lots.

Town Manager Phillips shared that staff will be asking Council to authorize an RFP for a financial firm to provide a 20-year projection/analysis of the finances of the Town.

MOTION by Zuccolillo, seconded by Crowder, Council reviewed and approved the 2020/21 Quarterly Budget Report and budget adjustments. Roll call vote was unanimous. (340-40-016)

- 6f.** Town Manager Phillips recommend the implementation of Co-Directors for the Town of Paradise Community Development Department (CDD), splitting the responsibilities of what has become an overwhelming increase in workload into more manageable sections.

MOTION by Schuster, seconded by Jones 1. Approved the updated job classifications (now two) with the implementation of Co-Directors for the Town of Paradise Community Development Department (CDD) (610-10-015, 610-10-017, 610-10-018)

a) Community Development Director – Planning and Wastewater, and
b) Community Development Director – Building and Code Enforcement;
and,

2. Approved the corresponding Salary Pay Plan range to include the new position and placement of the two CDD Co-Directors at the same level as the current CDD Director; and, 3. Authorized adding the position to the FY2020/21 salary pay plan and position control. Roll call vote was unanimous.

- 6g. MOTION by Jones, seconded by Crowder**, extended the “cut-by” date for properties enrolled in the Private Hazard Tree Removal Program if alternative thresholds are met; and, 2. Adopted Town of Paradise Resolution No. 20-39, A Resolution of the Town Council of the Town of Paradise Establishing December 4, 2020 as the Deadline for Removal of Hazard Trees Pursuant to Ordinance No. 595. Roll call vote was unanimous. (420-25-006)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items - None
- 7b. Council reports on committee representation

Council Member Schuster attended several November 8th activities in honor of the Camp Fire.

Vice Mayor Crowder attended several November 8th activities in honor of the Camp Fire and announced that the PG&E community meeting would be held at the CMA Church and the first 200 people will be let in.

Mayor Bolin attended the LAFCo meeting and the Sunday BBQ at the CMA Church

- 7c. Future Agenda Items – None

8. STAFF COMMUNICATION

8a. Town Manager Report

Town Manager Kevin Phillips informed the Council of the media outreach for the 2nd year anniversary of the Camp Fire, working through After Action Report and Corrective Action Report and meeting with other municipalities to work on collaborating together; Gold Nugget Museum is asking to include the caboose in the lease agreement at Community Park; and working on a cooperators meeting with other Paradise agencies to work on marketing plan for entire Town.

9. CLOSED SESSION

At 9:07 p.m. Mayor Bolin announced the Town Council would go into Closed Session for the following:

- 9a. Pursuant to Government Code section 54956.9(d)(4), the Town Council will consider initiation of litigation (6 potential cases).

At 9:20 p.m. Mayor Bolin announced that Council provided direction, no action was taken.

Closed Session Item 9b was pulled from the agenda.

10. ADJOURNMENT

Mayor Bolin adjourned the Town Council meeting at 9:20 p.m.

Date Approved: December 8, 2020

_____/s/_____
Greg Bolin, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk