



TOWN COUNCIL Meeting Minutes

6:00 PM – September 13, 2022

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:01 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An Invocation was offered by Council Member Jones.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Attorney Scott E. Huber, Town Clerk Dina Volenski, Finance Director/Town Treasurer Ross Gilb, Information Systems Director Luis Marquez, Public Works Director Marc Mattox, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Recovery and Economic Development Director Colette Curtis, Business and Housing Manager Kate Anderson, Police Chief Eric Reinbold, Police Lieutenant Anthony Borgman, Fire Chief Patrick Purvis and Battalion Chief Rick Manson (via Teams).

- 1a. Camp Fire Recovery Updates - Written reports are included in the agenda packet. (110-60-061)

Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

Council Member Tryon asked Ms. Curtis for an update on the status of the Hazard Tree Program Grant Reimbursement.

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update

Council Member-- Culleton asked Mr. Mattox to speak on potential potholes from the road construction.

Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

Council Member Jones asked Mr. Lindsey for a status update on the properties sent to abatement during Closed Session at the last Town Council Meeting.

Kate Anderson, Business and Housing Manager - Business and Housing Update

2. **CONSENT CALENDAR**

MOTION by Bolin, seconded by Jones, approved consent calendar items 2a through 2k with item 2i and 2j removed from the Consent Calendar by Council Members Culleton and Tryon, respectively. Roll call vote was unanimous.

- 2a. Approved minutes of the August 9, 2022 Regular Town Council meeting.
- 2b. Approved August 2022 Cash Disbursements in the amount of \$2,396,687.32. (310-10-034)
- 2c. Adopted Resolution No. 2022-65, "A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090." (160-20-016, 160-20-017)
- 2d. Received a written update for the Stearns Rd Dry Creek Culvert Emergency Repair Project. (950-40-067)
- 2e. Adopted Resolution No. 2022-66, "A Resolution of the Town Council of the Town of Paradise Amending and Re-Adopting Conflict of Interest Code for the Agencies and Departments of the Town of Paradise Which Incorporate by Reference the Fair Political Practices Commission's Standard Model Conflict of Interest." (540-20-033)
- 2f. 1. Authorized the Town Manager to enter into a contract with L. D. Strobel Company, Incorporated, for the installation of electrical grounding to R56 Grounding Standards at the Police Department, Fire Station 81, and related equipment; and, 2. Approved staff recommended budget adjustments. (510-20-353)
- 2g. Waived the second reading of Town Ordinance No. 620 and approved reading by title only; and, Adopted Town Ordinance No. 620, "An Ordinance of the Town Council of the Town of Paradise Amending Paradise Municipal Code Chapter 8.55, Relating to the Development of Land Areas Prone to Flood Hazard." (540-16-189)
- 2h. 1. Waived the second reading of the entire Town Ordinance No. 621 and approved reading by title only; and, 2. Adopted Town Ordinance No. 621, "An Ordinance Amending Paradise Municipal Code 8.04.010 Relating to Declaration of What Constitutes an Unlawful Public Nuisance, Fire Hazards Definition". (540-16-190)
 - 1. Ward Habriel questioned how a "nuisance" was going to be determined and objected to the way it is currently written.

Town Attorney Scott Huber spoke to Mr. Habriel's objections.

- 2i. Item Removed from Consent Calendar.
- 2j. Item Removed from Consent Calendar.
- 2k. Authorized the Mayor and Town Manager to execute documents necessary to amend the contract for banking services with U.S. Bank originally dated October 1, 2017 to extend the terms of the agreement from October 1, 2022 to October 1, 2023. (510-20-176)

3. ITEMS REMOVED FROM CONSENT CALENDAR

- 2i. Council Member Culleton asked Recovery and Economic Development Director Colette Curtis to provide an overview of the proposed amendment to the agreement.

MOTION by Culleton, seconded by Tryon, approved Amendment to Agreement between the Town of Paradise and P31, increasing the Not to Exceed amount for Category 4 Arborist Services. Roll call vote was unanimous. ((510-20-345)

- 2j. Council Member Tryon asked Housing Manager Kate Anderson to provide an overview of the new Guidelines.

1. Kelly Konzelman, CEO of Ridge Affordable Homes spoke in favor of this item.

2. Michael Powell from Academy Mortgage spoke in favor of this item.

MOTION by Jones, seconded by Tryon, Adopted Resolution No. 2022-67 "A Resolution of The Town Council of The Town of Paradise Adopting the New CalHome Homebuyer Acquisition Only/Acquisition with Rehabilitation Programs Guidelines". Roll call vote was unanimous. (710-10-086)

4. PUBLIC COMMUNICATION

- 1. Ward Habriel spoke in opposition of the sewer project.

5. PUBLIC HEARINGS

- 5a. Housing Manager Kate Anderson provided an overview of 2021-2022 Consolidated Annual Performance and Evaluation Report.

Mayor Crowder opened the public hearing at 6:43 p.m.

- 1. Audra St. Martin from All Hands and Hearts introduced himself and a colleague as part of the Disaster Relief Non-Profit team who is in the area to investigate whether there is a need for their organization on the Ridge.

Mayor Crowder closed the public hearing at 6:45 p.m.

MOTION by Bolin, seconded by Culleton, authorized the Town Manager to submit the CAPER to the Department of Housing and Urban Development. Roll call vote was unanimous. (710-10-101)

6. COUNCIL CONSIDERATION

- 6a. Fire Chief Rick Mason provided an overview of the proposed purchase of a Type 1 Pierce Enforcer Fire Engine and the surplus of the 2002 Type 1 Pierce Fire Engine pending approval of a Butte County Air Quality Management District grant.

Finance Director/Town Treasurer Ross Gilb provided a fiscal update on the revenues generated by renting out our current engines.

MOTION by Bolin, seconded by Jones, 1. Authorized the Town Manager to execute the necessary documents to order and purchase a Type 1 Pierce Enforcer Fire Engine before September 15, 2022; and, 2. Adopted Resolution No. 2022-68, "A Resolution of the Town Council of the Town of Paradise Declaring a Certain Fire Vehicle to be Surplus Property and Authorized the Disposal Thereof"; and, 3. Authorized the Town Manager to recycle/scrap the surplus 2002 Type 1 Pierce fire engine, pending approval of a Butte County AQMD "Community Clean Air Grant" for the maximum award amount. Roll call vote was unanimous. (380-10-003, 440-30-004)

- 6b. Police Chief Eric Reinbold provided an update on the proposed dispatch radio system.

MOTION by Jones, seconded by Culleton 1. Authorized the Town Manager to enter into a contract with Motorola Solutions, for the purchase and installation of a new Dispatch radio system, and related equipment; and, 2. Approved staff recommended budget adjustments. Roll call vote was unanimous. (510-20-354)

- 6c. Community Development Director Susan Hartman provided information regarding short-term rentals and asked the Town Council to provide direction.

1. Jon Remalia shared concerns about how it will be enforced.

Council provided staff with direction to develop a list of standards on the creation of short-term rental zoning regulations to be presented at a future council meeting.

- 6d. Community Development Director Susan Hartman provided an overview of the proposed second amendment to the Northern Recycling and Waste Services (NRWS) franchise agreement for a change in office hours.

Doug Speicher from NRWS was present to answer questions.

Ms. Hartman announced that NRWS is no longer for sale.

MOTION by Bolin, seconded by Tryon 1. Adopted the “Second Amendment to the Franchise Agreement” between the Town of Paradise and Northern Recycling & Waste Services thereby amending Section 5.01 of the Agreement; and, 2. Authorized the Town Manager to execute the adopted “Second Amendment to the Franchise Agreement” document on behalf of the Town of Paradise; and, 3. Authorized Town staff to file with the office of the Town Clerk a fully executed copy of the adopted “Second Amendment to the Franchise Agreement.” (535-10-001)

- 6e. Police Chief Eric Reinbold provided an overview of the proposed fiber connection project between the Police Department and Fire Station 81.

MOTION by Culleton, seconded by Bolin 1. Authorized the Town Manager to enter into a contract with Technique Communications for the installation of a fiber data connection between the Police Department and Fire Station 81; and, 2. Approved staff recommended budget adjustments. Roll call vote was unanimous. (510-20-355)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items - None
- 7b. Council reports on committee representation

Vice Mayor Bolin attended a LAFCo meeting.

Council Member Jones attended a BCAG meeting.

Council Member Tryon attended the Butte County Air Quality meeting; a solid waste management meeting and continuing discussions on how to implement SB1383 requirements for food waste and potentially opening the green waste yard in October; reviewed RFPs for landscaping plans; and, attended the Cal Cities Conference.

Council Member Culleton attended the Cal Cities Conference and shared that the Town received the Helen Putnam award for the Long-Term Recovery Plan.

Mayor Crowder shared that the Town hosted Kathy Yanni from the Fire Victim’s Trust; had a meeting with Adventist Health; attended several ribbon cuttings; and shared that the fundraiser for Sergeant Wilkey was a success.

- 7c. Future Agenda Items

Council Member Culleton asked that staff bring back a description of Transient Occupancy Tax (TOT) with dollar figures and potential ways to help businesses in Town.

8. STAFF COMMUNICATION

- 8a. Town Manager Phillips shared that a 3-D printing home builder has purchased a lot and is looking to lay their roots in Paradise. Senator Feinstein's office toured Paradise. Mr. Phillips attended the new Ridge View High School ribbon cutting. He shared that the Town is collaborating with PRPD and the IBHS certification program and the Park's buffer project to help lower insurance in Paradise.
- 8b. Community Development Director Susan Hartman updated Council on development projects happening in Town; Ms. Hartman shared that a planning grant is going to purchase ADU plans to be free for the public; she also shared that the septic as-built map is live; and, Barney's is almost ready for final inspection.
- 8c. Town Attorney Scott Huber provided Council with an update on pending RV abatements.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Crowder adjourned the meeting at 7:54 p.m.

Date approved: October 11, 2022

By:

Attest:

_____/s/_____
Steve Crowder, Mayor

_____/s/_____
Dina Volenski, CMC, Town Clerk