

MINUTES
PARADISE TOWN COUNCIL
5555 Skyway, Paradise, CA
REGULAR MEETING – 6:00 PM – May 12, 2015

1. OPENING

The May 12, 2015 meeting was called to order by Mayor Greg Bolin in the Town Council Chamber located at 5555 Skyway, Paradise, California at 6:00 pm. who led the Pledge of Allegiance. An invocation offered by Vice Mayor Jody Jones.

COUNCIL MEMBERS PRESENT: Steve “Woody” Culleton, Jody Jones, Scott Lotter, John Rawlings and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Clerk Gutierrez, Town Manager Gill, Town Attorney Moore, B&H Services Supervisor Anderson, Assistant Town Clerk Volenski, HR Manager Peters, Community Development Department Director Baker, Building Official/Fire Marshal Lindsey, Public Works Director Mattox, Onsite Official Doug Danz and Police Chief Gabriela Tazzari-Dineen.

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS – None.

3. CONSENT CALENDAR

Vice Mayor Jones requested clarification of agenda item 3c, the proposed amendment to the CDBG Annual Plan to provide funding for a code enforcement officer for the Business and Housing Services division. Manager Gill stated that the code enforcement officer would be funded by the CDBG monies, would be part-time with no benefits, and would be responsible for inspections for homeowners who utilize the CDBG housing rehabilitation program to address code violations.

MOTION by Jones, seconded by Rawlings, approved all consent calendar items 3a – 3g as presented by unanimous roll call vote.

- 3a. Approved the minutes of the April 14, 2015 regular Council Meeting.
- 3b. Approved April 2015 cash disbursements in the amount of \$2,388,343.39.
(310-10-30)
- 3c. Approved amended budget for the Community Development Block Grant 2015-16 Annual Plan. Approval will allow the hiring of a less than half-time, part-time code enforcement officer for the Business and Housing Services division with no impact to the General Fund. (710-10-085)

- 3d. Ratified and accepted donation valued at \$1,507.99 from Wilson's Marine for services relating to providing a custom cover for the Fire Department air tank trailer. (395-50-13)
- 3e. Adopted Resolution No. 15-11, A Resolution of the Town Council of the Town of Paradise Approving and Accepting Donation from Anthony Lindsey Relating to Flag Pole Project at Town Hall. (395-50-13)
- 3f. Authorized the Town Manager to enter into a contract with Vigilant Canine Services International, LLC for the purchase and training of a police canine and authorize the use of the Canine Donation Fund to pay for said cost. The cost of the canine is estimated to be \$7,500 and the training at \$4,500 for a total cost of \$12,000. (510-20-98)
- 3g. Approved Resolution No. 15-12, A Resolution of the Town Council of the Town of Paradise authorizing the examination of transactions (sales) and use tax records. (510-20-93 & 530-10-52)

4. PUBLIC HEARING PROCEDURE

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
 - 1. Project proponents or in favor of (15-minute time limit)
 - 2. Project opponents or against (15-minute time limit)
 - 3. Rebuttals - when requested (15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. Following a report from Public Work Director/Town Engineer, Marc Mattox, Mayor Bolin opened the public hearing to solicit comment on the proposed agreement for the LED Conversion Project at 6:15 p.m. There were no speakers on the matter, and Mayor Bolin closed the hearing at 6:15 p.m.

MOTION by Lotter, seconded by Rawlings, authorized the Town Manager to execute an agreement, as approved by the Town Attorney, with Richard Heath and Associates, Inc. of Chico, California for the Town of Paradise Facilities LED Conversion Project in an amount not to exceed \$25,518, making the finding that it is in the best interest of the Town. Roll call vote was unanimous. (510-20-99)

6. PUBLIC COMMUNICATION

- 1. Susie Serrano, Paradise Branch Librarian, reported that the Poetry Month Contest and the local Author Night at the library were successful events for the community, thanked the Mayor for the proclamation recognizing National Poetry Month,

thanked Manager Gill and Town Clerk Gutierrez for their participation as judges for the poetry contest, and invited the Town Council to the kickoff of the Summer Reading Program on June 6 at 11:30 am.

2. Rich Mullins, President of the Paradise Horsemen's Association, thanked the Mayor for the proclamation presented by Council Member Rawlings at the ALS Awareness event on May 9th at the horse arena as the recognition and participation by local government officials was very meaningful to him and to the association.

3. Tom Kelly, informed Council that due to the Butte County Fire Safe Council participating in community events that make the Town more fire safe, the Town of Paradise became eligible for acceptance as a Fire wise Community which is beneficial in keeping cost of fire insurance down, that he has requested an accounting of the funds received from the SRA fee collected by the state, and that there is very good inter-agency collaboration in regard to community fire safety.

7. COUNCIL CONSIDERATION

7a. **MOTION by Jones, seconded by Lotter**, approved an agreement between Town of Paradise and Paradise Irrigation District (PID), accepting 50% of actual construction costs for the purpose of installing a 1.5" overlay along Elliott Road between Copeland Road and N. Libby Road. Thereafter, PID will have no further obligation to restore Elliott Road pursuant to Encroachment Permit EN09-00107; and, contingent upon PID Board approval of said Town of Paradise and PID Agreement, adopted **Resolution No. 15-13**, a resolution approving the plans, specifications and estimates for the Elliott Road Overlay Project and authorizing advertisement for bids on the project. Roll call vote was unanimous. (950-40-28)

7b. **MOTION by Lotter, seconded by Jones**, adopted **Resolution No. 15-14**, A Resolution of the Town Council of the Town of Paradise supporting the submission of five grant applications towards the Active Transportation Program (ATP) Cycle 2 "Call for Projects". Roll call vote was unanimous. (490-80-04)

The ATP is administered by Caltrans Division of Local Assistance and consolidates existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SR2S), into a single program.

7c. **MOTION by Culleton, seconded by Rawlings**, (1) Concurred with staff's recommendation to contract with Northstar Engineering to prepare final plans, specifications and estimates for the Pearson Rd Shoulder Widening Project; (2) Approved a Professional Services Agreement with Northstar Engineering and authorized the Town Manager and Mayor to execute the agreement; and, (3) Authorized the Town Manager to execute additional

work orders up to 10% of the contract amount. Roll call vote was unanimous. (510-20-100 & 950-10-23)

Preliminary engineering services for the Pearson Rd Shoulder Widening Project to be funded by the Federal Highway Safety Improvement Program (HSIP) and a 10% local match for a not to exceed cost is \$67,962.72 with \$6,796 matching funds included in the 2014-2017 CIP budget utilizing gas tax funds. The construction cost for shoulder widening is \$448,000. If authorized by Caltrans and FHWA prior to September 30, 2016 this will be 100% funded by the HSIP.

- 7d. **MOTION by Lotter, seconded by Jones**, (1) Concurred with staff's recommendation of Bear Electrical Solutions to perform traffic signal maintenance services for an estimated five-year cost of \$119,400, and (2) Approved a Professional Services Agreement with Bear Electrical Solutions and authorized the Town Manager and Town Mayor to execute. Roll call vote was unanimous. (Traffic signal maintenance services are funded 100% from gas tax.) (510-20-101)
- 7e. Council concurred to acknowledge receipt of the budget update as presented by staff. (340-40-13)

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. **MOTION by Lotter, seconded by Jones**, approved transfer of a bench donated to the Town by local artist Stan McEtchin to the local VFW, as requested by Council Member Rawlings, who is also Senior Vice Commander of the VFW. Council Member Rawlings informed that there would be a plaque acknowledging the Town's donation and Mr. McEtchin as a local artist and member of the First Special Service Force.
- 8b. Council oral reports of their representation on Committees/Commissions.

Vice Mayor Jones reported on her attendance at BCAG and BCAQMD, and discussed the plans to incrementally improve Highway 70 and that BCAG committed to funding for an environmental study that would address expansion to five lanes; that she has been attending meetings relating to options for a sewer system for the Town including a meeting with a representative for Senator Boxer; attended an ATP stakeholder meeting; and, will be meeting with City of Chico representatives to discuss the Town's proposed sewer project.

Council Member Lotter attended a League of California Cities meeting in Sacramento and attended a session by the Sierra Business Council relating to cap and trade funding, and a presentation by the Metropolitan Water District relating to water conservation measures in effect across the state; and, attended a LAFCo meeting where annexation of the first half of the south side of the City of Oroville is in progress.

Council Member Rawlings served as judge for dog contest sponsored by PASH during the Gold Nugget Days event; attended the Paradise Horsemen's Association fundraising event for ALS Awareness on May 9th; and a joint meeting of the veterans groups.

Mayor Bolin also met with Senator Boxer's representative along with Vice Mayor Jones and Town Manager Gill regarding funding for a sewer.

- 8b. Discussion of future agenda items: None.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral reports

Manager Gill reported that there are six applications for the vacancies on Planning Commission, and presented a power point to explain the process and purpose for establishing Infrastructure Finance Districts (IFD's), contrasting the differences of a such a district with the previous redevelopment district. The presentation was for Information only, no action requested.

- 9b. Community Development Director oral reports – None.

Public Works Director Marc Mattox updated the Council regarding the Fleet Manager recruitment process.

10. CLOSED SESSION

At 8:02 pm Mayor Bolin announced that the Town Council would hold closed session for the following matters:

- 10a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.
- 10b. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session relating to the duration of the employment agreement for Town Clerk services.

Mayor Bolin reconvened the meeting at 9:12 pm.

MOTION by Lotter, seconded by Culleton, adopted by unanimous roll call vote the following resolutions to approve two memorandums of understanding relating to employee salaries and benefits for the Police Mid-Management and the Management employee groups.

- (1) **Resolution No. 15-15**, A Resolution of the Town Council of the Town of Paradise Approving the Memorandum of Understanding Between the

Town of Paradise and the Town of Paradise Police Mid-Management Association relating to Employment Covering the Period from July 1, 2015 to June 30, 2016.

(2) **Resolution No. 15-16**, A Resolution of the Town Council of the Town of Paradise Approving a Memorandum of Understanding Between the town of Paradise and the Town of Paradise Management Group Relating to Employment Covering the Period from July 1, 2015 to June 30, 2016.

Attorney Moore announced that the Town Council directed that the professional services agreement with Joanna Gutierrez for Town Clerk services with be scheduled on the consent calendar for the June 9, 2015 meeting for approval to extend the current contract for one year.

11. ADJOURNMENT

Mayor Bolin adjourned the meeting at 9:15 p.m.

DATE APPROVED: June 9, 2015

By: _____/s/_____
Greg Bolin, Mayor

_____/s/_____
Joanna Gutierrez, Town Clerk