

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – July 13, 2021

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:00 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Culleton.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips via Microsoft Teams, Public Works Director/Town Engineer Marc Mattox, Assistant Town Attorney Elizabeth Fratarcangeli, Town Clerk Dina Volenski, Administrative Services Director Ross Gilb, Disaster Recovery Director Colette Curtis, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Sergeant John Alvies, and Hazard Tree Removal Project Manager Brian Solecki.

1e. Camp Fire Recovery Updates:

Cole Glenwright from CAL OES provided an update on the Hazard Tree Removal Program via Teams.

The following are written updates that were included in the agenda packet:

Colette Curtis, Disaster Recovery Director - Private Tree Removal Program, Advocacy, Recovery, Projects, Emergency Management Business Update, Nonresidential Market Study and Design Standards

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update. Mr. Mattox also informed the Town Council that the Transportation Master Plan survey regarding evacuations routes closes tonight and encouraged citizens to complete the survey.

Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

1. Ward Habriel praised Code Enforcement for their work in clearing, cleaning and abating the lot on the corner of Azalea Lane and Bille Road.

2. CONSENT CALENDAR

MOTION by Jones, seconded by Bolin, approved consent calendar items 2a through 2f. Roll call vote was unanimous.

- 2a. Approved minutes of the May 27, 2021 Special and June 8, 2021 Regular Town Council meetings.
- 2b. Approved June 2021 Cash Disbursements in the amount of \$7,745,606.83. (310-10-034)
- 2c. Waived second reading of the entire Town Ordinance No. 609 and approved reading by title only; and, 2. Adopted Town of Paradise Ordinance No. 609, "An Ordinance Amending Paradise Municipal Code Section 8.58.060 relating to Defensible Space and Hazardous Fuel Management". (540-16-178)
- 2d. Adopted Resolution No. 21-25, A Resolution of the Town Council of the Town of Paradise authorizing a grant of easement at 5555 Skyway to Pacific Gas and Electric Company. (510-20-155, 850-20-011, 950-90-004)
- 2e. Adopted Resolution No. 21-26, A Resolution of the Town Council of the Town of Paradise approving the plans and specifications for Skyway and Pearson Road Traffic Signal Repairs Project and authorizing advertisement for bids on the project. (950-40-062)
- 2f. Reviewed the FY 2020/21 Audit Planning Letter from Mann Urrutia Nelson (MUN) CPA's & Associates, LLP. No action was requested, the letter was provided for informational purposes only. (180-30-100, 320-05-001)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

- 1. Ward Habriel- Commented that contractors and other individuals have ignored his No Trespassing and Private Property signs and would like to know how he can get the "No Trespassing" signs enforced.
- 2. John Remalia – Expressed concern about hazardous trees which have either fallen or could potentially fall on people or private property and asked Council to create an ordinance for the trees which did not qualify for the initial tree removal program.

5. PUBLIC HEARINGS

- 5a. Disaster Recovery Director Colette Curtis provided an overview of the Draft 2020-2024 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan.

Mayor Crowder announced that the Town Council would conduct the duly noticed and scheduled public hearing and upon conclusion of the public hearing consider the following; 1. Adopt the Draft 2020-2014 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan as submitted; or, 2. Revise the Draft 2020-2014 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan as submitted and 3. Authorize staff the submit the adopted 2020-2024 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan to the US Department of Housing and Urban Development.

Mayor Crowder opened the public hearing at 6:38 p.m.

There was no public comment.

Mayor Crowder closed the public hearing at 6:39 p.m.

MOTION by Bolin, seconded by Culleton, 1. Adopted the Draft 2020-2024 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan as submitted; and, 2. Authorized staff to submit the adopted 2020-2024 Consolidated Plan, the 2020 Annual Action Plan and the 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development. Roll call vote was unanimous. (710-10-097)

6. COUNCIL CONSIDERATION

- 6a. Administrative Services Director Ross Gilb provided an update on two changes from the budget presented at the June 30th Special Meeting: 1. Animal Control salaries would be funded through Measure V instead of the General Fund; and, 2. The addition of the Emergency Operations Plan financial impact and expenditures on the 2021/2022 Budget instead of the 2020/2021.

MOTION by Culleton, seconded by Jones, Adopted the following resolutions 21-27 through 21-32 related to the 2021/2022 Town of Paradise Fiscal Year Budget. Roll call vote was unanimous.

Adopted Resolution No. 21-27 A Resolution of the Town Council of the Town of Paradise Adopting the Final Budget for the Town of Paradise Including all Attachments, Appendices and other related documents for the 2021-2022 Fiscal Year ending June 20, 2022. (340-40-016)

Adopted Resolution No. 21-28, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit for Fiscal Year 2021-2022. (340-40-016)

Adopted Resolution No. 21-29, A Resolution of the Town Council of the Town of Paradise Amending the General Fund Reserves for Fiscal Year 2021-2022. (340-40-016)

Adopted Resolution No. 21-30, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Town of Paradise Capital Improvement Plan (CIP) and Disaster Recovery Plan for the 2021-2022 Fiscal Year. (340-40-016, 950-40-034)

Adopted Resolution No. 21-31, A Resolution of the Town Council of the Town of Paradise Approving the New Job Classification Descriptions. (340-40-016, 610-10-017)

Adopted Resolution No. 21-32, A Resolution of the Town Council of the Town of Paradise, California adopting the amended Salary Pay Plan for

Town of Paradise Employees for the Fiscal Year 2021-2022.
(340-40-016, 610-10-017, 610-10-018, 610-10-015)

One roll call vote was taken to approve resolutions 21-27 through 21-32.
Roll call vote was unanimous.

- 6b. Disaster Recovery Director Colette Curtis provided an overview of the Emergency Operations Plan process.

MOTION by Jones, seconded by Bolin, Awarded the contract for Emergency Operations Plan Update to Constant Associates; and, 2. Authorized the Town Attorney to draft the contract agreement; and, 3. Authorized the Town Manager to execute the contract agreement. Roll call vote was unanimous. (510-10-310, 420-20-027)

- 6c. Recovery Director Colette Curtis provided a history of the Town's seal, how the proposed new seal will be used to rebrand the Town and provided examples of how other logos from agencies in the Town changed after the Camp Fire. (190-10-008)

Council Members discussed the benefits of changing the Town Seal and that changing it now would make it easier to brand the Town during the recovery process.

Council Member Culleton suggested opening the design process up to the community and possibly holding a contest to allow the citizens to have a say in what the seal for the Town should look like.

1. John Remalia thought the topic of the Town Seal should be put off for six months or a year because Staff is busy with other projects.

MOTION by Jones, seconded by Tryon, Approved the Town Seal design as presented, without the daffodil. AYES: Bolin, Jones, Tryon, Crowder; NOES: Culleton; ABSTAIN: None; ABSENT: None.

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a1. Council designated Council Member Tryon as a voting delegate and Council Member Culleton as an alternate to the Town regarding the League of California Cities proposed Resolution(s) for the 2021 League General Assembly to be held September 22-24, 2021. All Council concurred.
(150-50-065)
- 7a2. **MOTION by Tryon, seconded by Jones**, approved writing a letter of support to acknowledge the Village of Lytton, British Columbia that was 90% destroyed by fire. Roll call vote was unanimous. (180-30-100)
- 7b. Council reports on committee representation:

Council Member Bolin- Announced that the July LAFCo meeting had been cancelled.

Vice Mayor Jones- Attended a BCAG meeting.

Council Member Culleton- Attended and worked the Town booth at Party in the Park.

Council Member Tryon- Attended a tour on forest health hosted by Butte County Fire Safe Council; participated in a ride-along with Town's Code Enforcement staff; and attended a Butte County Association of Government meeting and Butte County Air Quality Management District Meeting.

Mayor Crowder- Attended the ribbon cutting for the new CAL FIRE Headquarters in Oroville; participated in several news interviews; attended the swear in for new officer, Madison Hartley and Paradise Sewer Meeting. Mayor Crowder met with the insurance commissioner for Paradise Community Village; attended the rotary and traffic meeting at Town Hall; worked the Town booth at Party in the Park; participated in a follow up meeting with James Gallagher on the status of the Paradise Sewer Project; attended the ribbon cutting for Lutheran Savior Church; participated in the business walk with the Paradise Ridge Chamber of Commerce and provided a State of the Town presentation for the Lions Club.

- 7c. Vice Mayor Jones would like staff to present Council with a comprehensive update and options for the trees that did not qualify for the State program and still pose a threat to private property and human life.

Council Member Tryon would like staff to provide the status on the Temporary Use Permits.

Council Member Culleton would like the Town Attorney to review the trash service franchise agreement.

8. STAFF COMMUNICATION

8a. Town Manager Report

Public Works Director/Town Engineer Marc Mattox delivered the Town Manager report on behalf of Town Manager Kevin Phillips and provided an update, per Council Member Tryon's request, on options for a Town operated, or Town subsidized green waste yard at the Public Works facility at 933 American Way. Mr. Mattox shared the Town released a Request for Information to private sectors and although it was downloaded by over 100 vendors online, and there was some interest, the Town did not receive any written documents.

Mr. Mattox also updated Council on the Roe Road Project and addressed residents' concerns and shared that the Town has asked for funding to study the environmental review component so staff can examine the different impacts of the projects.

Community Development Director Susan Hartman shared that there are two items coming to Planning Commission in July: 1. A rezone application to rebuild a residence in a commercial zone; and, 2. A zoning ordinance amendment that allows the Town to comply with State law regarding home day care operations. Ms. Hartman shared that Grocery Outlet was issued their building permit; The Moose Lodge is ready to submit plans; Barney's is currently working on the plan check additions; and the Lutheran Church's plans are out for corrections.

9. CLOSED SESSION- None

10. ADJOURNMENT

Mayor Crowder adjourned the Council meeting at 8:00 p.m.

Date approved: August 10, 2021

By:

_____/s/_____
Steve Crowder, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk