

**MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 3:00 PM – June 26, 2018**

1. OPENING

The Adjourned Regular Meeting of the Town Council was called to order at 3:00 p.m. in the Council Chamber located at 5555 Skyway, Paradise, California. Following the Pledge of Allegiance to the Flag of the United States of America, Council Member Zuccolillo offered an invocation

COUNCIL MEMBER PRESENT: Greg Bolin, Scott Lotter, Michael Zuccolillo and Jody Jones, Mayor.

COUNCIL MEMBER ABSENT: Melissa Schuster

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director/ Town Treasurer Gina Will, Community Development Director Craig Baker, Public Works Director/ Town Engineer Marc Mattox,, Human Resources Manager Crystal Peters, Acting Police Chief Eric Reinbold, Administrative Analyst Collette Curtis, Information Technology Manager Josh Marquis.

2. CONSENT CALENDAR

MOTION by Zuccolillo, seconded by Bolin, approved consent calendar items 2a and 2b. Roll call vote was unanimous with Schuster absent and not voting.

- 2a. Accepted a cash donation to the Town of Paradise Animal Control Shelter in the amount of \$2,500.00 from Rabobank and applied it to Animal Control Donations, fund 7811.30.4540.3650.100. (395-50-13)
- 2b. Adopted Resolution No. 18-14, A Resolution of the Town Council of the Town of Paradise Approving an Amended and Restated Agreement for Professional Services with Town Attorney Dwight L. Moore. (510-15-016)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION - None.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. Mayor Jones announced that the Town Council would conduct the duly noticed and scheduled public hearing establishing an Updated and Revised Master Schedule of Fees. Upon conclusion of the public hearing consider approving Resolution No. 18-15, A Resolution of the Town Council of the Town of Paradise, California, establishing a new Master Fee Schedule for Town Services including for permit, building, zoning and all fees relating to specific Town services during the 2018/2019 Fiscal Year. (repealing the fee schedules previously adopted by resolutions 17-38). (395-20-19)

Administrative Services Director Gina Will presented a brief overview of the proposed Master Fee Schedule, explained the methodology to determine the actual cost for each service and highlighted the changes.

Mayor Jones opened the public hearing at 3:13 p.m.

There were no speakers for or against the item.

Mayor Jones closed the public hearing at 3:13 p.m.

MOTION by Lotter, seconded by Zuccolillo, approved Resolution No. 18-15, A Resolution of the Town Council of the Town of Paradise, California, establishing a new Master Fee Schedule for Town Services including for permit, building, zoning and all fees relating to specific Town services during the 2018/2019 Fiscal Year. (repealing the fee schedules previously adopted by resolutions 17-38) Roll call vote was unanimous with Schuster absent and not voting.

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. **MOTION by Zuccolillo, seconded by Lotter**, approved staff recommended budget adjustments for the 2017/18 fiscal year. Roll call vote was unanimous with Schuster absent and not voting. (340-40-015)
- 6b. Administrative Services Director Gina Will presented the proposed budget for Fiscal Year 2018/2019.
- 6c. **MOTION by Zuccolillo, seconded by Bolin** adopted Resolution No. 18-16, A Resolution of the Town Council of the Town of Paradise, Approving Job Descriptions and revising the Personnel Structure for Certain Town of Paradise Positions for the Fiscal Year 2018-2019. Roll call vote was unanimous with Schuster absent and not voting. (610-10-15, 610-10-17)

- 6d. **MOTION by Zuccolillo, seconded by Bolin**, adopted Resolution No. 18-17 A Resolution of the Town Council of the Town of Paradise Adopting the Final Budget for The Town of Paradise Including all Attachments, Appendices and other related Documents for the 2018-2019 Fiscal Year ending June 30, 2019. Roll call vote was unanimous with Schuster absent and not voting. (340-40-015)
- 6e. **MOTION by Zuccolillo, seconded by Bolin**, adopted Resolution No. 18-18, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit (Exhibit A) for Fiscal Year 2018-2019. Roll call vote was unanimous with Schuster absent and not voting. (340-40-015)
- 6f. **MOTION by Zuccolillo, seconded by Bolin**, adopted Resolution No. 18-19 A Resolution of the Town Council of the Town of Paradise Amending the General Fund Reserves for Fiscal Year 2018/2019. Roll call vote was unanimous with Schuster absent and not voting. (340-40-15)
- 6g. **MOTION by Zuccolillo, seconded by Bolin**, adopted Resolution No. 18-20, A Resolution of the Town Council of the Town of Paradise approving and adopting the Town of Paradise Capital Improvement Plan (CIP) for the 2018-2019 Fiscal Year. Roll call vote was unanimous with Schuster absent and not voting. (340-40-15)
- 6h. **MOTION by Zuccolillo, seconded by Bolin**, adopted Resolution No. 18-21, A Resolution of the Town Council of the Town of Paradise Adopting the Amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2018-2019. Roll call vote was unanimous with Schuster absent and not voting. (610-10-18)
- 6i. Accept the findings of the Animal Control Committee regarding future operation of Animal Control.

Acting Police Chief Reinbold presented the analysis of Services and funding options for Animal Control (A/C) and Shelter Services from the Animal Control Committee. The Committee was established to look into A/C and consider options for the future of the operation. The three options that were considered are: 1. Ceasing to provide Animal Control or Shelter Services; and, 2. Contracting out Animal Control and/or Shelter Services; and, 3. Retaining both Animal Control and Shelter Services in house.

Chief Reinbold explained that the funding for A/C is funded by Measure N, which imposes a \$1.00 per month tax on every parcel within the Town of Paradise to fund the operation and maintenance of the animal control services and shelter, Measure C, service fees, donations and PASH. Measure C is contributing 39% of the resources, but will sunset in 2021 unless it is extended to 2031 and Measure N covers less than half of the current budget. The committee recommended to continue funding A/C

with Measure C and looking at Measure N for a possible increase after Measure C expires.

MOTION by Lotter, seconded by Bolin, accepted the findings of the Animal Control Committee regarding future operations of Animal Control which are: 1. Maintain Animal Control as a Town function, rather than contracting with another agency for this service; 2, Continue to utilize Measure C to fund the shortfall in the Animal Control budget until Measure C expires, either in 2021 or 2031, depending on the results of the November election; and, 3. Monitor the staffing level for the next year to determine if the current staffing level is the best fit for the division. Roll call vote was unanimous with Schuster absent and not voting. (410-10-008, 395-70-017)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items - None

7b. Council reports on committee representation

Council Member Lotter encouraged everyone to see the new lighting on the Trailway.

7c. Future Agenda Items - None

8. STAFF COMMUNICATION

8a. Town Manager Report - None

- Community Development Director Report - None

9. CLOSED SESSION - None.

10. ADJOURNMENT

Mayor Jones adjourned the Council meeting at 4:28 p.m.

Date Approved: July 10, 2018

By: _____/s/_____
Jody Jones, Mayor

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk