

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – December 10, 2013

1. OPENING

The Regular Meeting of the Paradise Town Council was called to order by Mayor Timothy Titus at 6:01 p.m. Following the Pledge of Allegiance to the Flag of the United States of America, an invocation was offered by Council Member John Rawlings.

COUNCIL MEMBERS PRESENT: Steve “Woody” Culleton, Scott Lotter, John J. Rawlings and Timothy Titus, Mayor.

COUNCIL MEMBERS ABSENT: Greg Bolin.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Town Attorney Dwight Moore, Police Chief Gabriela Tazzari-Dineen, Finance Director Gina Will, Community Development Director Craig Baker, Assistant Town Clerk Dina Volenski, Town Engineer Marc Mattox, Public Works Manager Paul Derr, Human Resources/Risk Management Manager Crystal Peters, IT Manager Josh Marquis, Housing Supervisor Kate Anderson, and Code Enforcement Officer Rick Trent.

Mayor Titus read and presented the following proclamations:

- (1) Proclamation recognizing George Morris, Jr., Unit Chief, CAL FIRE/Butte Unit for his service to the Town of Paradise
- (2) Proclamation recognizing Rob Cone, Northern Division Chief, CAL FIRE/Butte Unit for his service to the Town of Paradise
- (3) Proclamation recognizing Paradise Adventist Academy Students for volunteer work to clean up a portion of the Paradise Memorial Trailway.

Mayor Titus Year End Town Address

Mayor Timothy Titus thanked the community for support they have shown the Council and employees of the Town. The decisions the Council has had to make have been difficult but have resulted in a balanced budget which is key to the future of the community. He thanked the employees for working with the new leadership of the Town, Lauren Gill, and for quickly agreeing to sacrifices that were necessary to achieve a balanced budget. Mayor Titus also thanked the Council for the support shown to him personally as he faced the illness and death of a family member. He highlighted the accomplishments of the Town during the last year - the road improvements, road standards adopted, grants received for future construction projects, pedestrian safety improvements, and the new businesses that have started up – which he believes is a sign of health in the community. The ice skating rink has brought many people to Paradise. The Paradise Community Village project is a testament to the vision of the

developers that affordable housing projects can be something that adds value to a community in providing housing for young families. The Council has added transparency to the meeting process through live streaming the Council meetings which makes the decision process fully open to all citizens. Mayor Titus stated that he has taken the opportunity to present financial information relating to the Town budget to community service groups. He concluded by stating it has been an honor and privilege to serve as the Town's Mayor.

Vice Mayor Scott Lotter presented Mayor Titus recognition of his service to the Town as Mayor for a one-year term.

Mayor/Vice Mayor Election for 2014

Town Clerk Gutierrez informed the Council of the process for Mayor/Vice Mayor selection and opened nominations for the position of Mayor for a one-year term.

Council Member Culleton nominated Scott Lotter for the position of Mayor.

MOTION by Culleton, seconded by Titus, closed the nominations for the position of Mayor. Roll call vote was unanimous; Bolin absent and not voting.

Roll call vote on the nomination of Scott Lotter to serve a one-year term ending December 9, 2014 was unanimous; Bolin absent and not voting.

Mayor Lotter opened nominations for the position of Vice Mayor for a one-year term.

Mayor Lotter nominated Greg Bolin for the position of Vice Mayor.

MOTION by Culleton, seconded by Titus, closed the nominations for position of Vice Mayor. Roll call vote was unanimous; Bolin absent and not voting.

Roll call vote on the nomination of Greg Bolin to serve as Vice Mayor for a one-year term ending December 9, 2014 was unanimous; Bolin absent and not voting.

Town Manager Gill introduced the Town's recently hired Code Enforcement Officer Rick Trent.

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.

3. CONSENT CALENDAR

MOTION by Titus, seconded by Culleton, adopted all consent calendar items as presented. Roll call vote was unanimous; Bolin absent and not voting.

- 3a. Approved the Minutes of the November 12, 2013, Regular Council Meeting.
- 3b. Approved cash disbursements in the amount of \$701,243.17. (310-10-29)
- 3c. (1) Waived second reading of proposed Ordinance No. 534 and approved reading by title only; and, (2) Adopted Ordinance No. 534, An Ordinance Amending Text Regulations within Paradise Municipal Code Chapter

17.04 Relating to the Definitions of Major and Minor Utility Services. The intent of the proposed amendment is to create the ability for the Town to authorize establishment of privately owned and operated clustered wastewater treatment plants and other utilities as primary land uses on independent parcels in order to assist in establishment of new commercial and residential land uses within the Town of Paradise. (540-16-103)

- 3d. Adopted Resolution No. 13-56, A Resolution of the Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090. (160-20-16)
- 3e. Acknowledged receipt of the Valuation of Retiree Health Benefits, the Governmental Accounting Standards Board (GASB) Actuary Report, as of July 1, 2013, as submitted by staff. (630-10-21 & 510-20-20)
- 3f. (1) Approved the purchase of a used 1991 Ford F-700 with Tymco 600 Regenerative Air Street Sweeper, and a used 1997 Ford F450 with SD Telsta A28D Telescopic Bucket Truck from TRUCKSITE, Heavy Equipment Truck Dealer Sacramento, California for the sum not to exceed \$34,000 including all applicable taxes; AND; (2) Adopt Resolution No. 13-57, declaring Public Works 1987 Dodge Boom Truck as surplus and authorizing the Town Manager or her designee to dispose of vehicle through sale or donation. (380-10-04)
- 3g. (1) Awarded a Professional Services Contract to Pacific Municipal Consultants for preparation of the mandated Paradise General Plan Housing Element Update; (2) Authorized the Town Attorney to draft a Professional Services Agreement between the Town and Pacific Mutual Consultants; and, (3) Authorized the Town Manager to execute the agreement on behalf of the Town of Paradise. Fiscal Impact: \$29,680 from funds allocated for this purpose in the 2013/14 budget. (510-20-69 & 760-70-57)

4. PUBLIC HEARING PROCEDURE

Mayor Lotter informed the public of the Town Council's public hearing procedure.

5. PUBLIC HEARINGS

- 5a. Community Development Director Baker reported to Council that the purpose of the public hearing is for Council to solicit public comment and consider a proposed General Plan Amendment and Property Rezone for an application identified as PL12-00020 (Gilkey) that would accommodate a lot line adjustment that is intended to resolve conflicting legal descriptions for two adjacent properties and to relocate a property boundary that currently lies beneath an existing commercial building. No physical development is proposed. The property involved is improved with a portion of the Paradise Memorial Trailway in Paradise; APN 052-223-

017. The property is located on the south side of Pearson Road between Black Olive and Sierra Park Drive.

Mayor Lotter opened the public hearing at 6:28 pm. There were no speakers on the matter and Mayor Lotter closed the hearing at 6:28 pm.

MOTION by Rawlings, seconded by Titus, (1) Concurred with the Planning Commission's finding that the proposed General Plan amendment and property rezone is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Section 15061 (General rule exemption); (2) Concurred with the recommended General Plan land use map amendment and rezone action adopted by the Planning Commission on November 19, 2013, and embodied within Planning Commission Resolution No. 13-06; (3) Adopted Resolution No. 13-58, A Resolution of the Town Council of the Town of Paradise Amending the Land Use Map of the 1994 Paradise General Plan (PL12-00020:Gilkey); (4) Waived the first reading of proposed Ordinance No. 535 and approved reading by title only; and, (5) Introduced Ordinance No. 535, An Ordinance Rezoning Certain Real Property From Community Services (CS) to Central Business (CB) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 et. seq. (PL12-00020: Gilkey". Roll call vote was unanimous; Bolin absent and not voting. (540-16-104, 760-40-38 & 760-40-58)

6. PUBLIC COMMUNICATION

1. Tom Kelly thanked the Town's public works department for their work in clearing the roads after the recent snowstorm.

Mayor Lotter noted the works efforts of Council Member Culleton, Fleet Manager Dinsmore and Building Official/Fire Marshal Lindsey in helping to plow the roads.

7. COUNCIL CONSIDERATION

- 7a. Council concurred to defer consideration of appointing Council representatives to various local committees to the January meeting to provide Vice Mayor Bolin an opportunity to participate.
- 7b. Council concurred to direct staff to bring the list of the various Town Council appointed Committees/Commissions back to Council with pertinent data in order to determine which committees are required or necessary.
- 7c. **MOTION by Titus, seconded by Rawlings,** adopted Resolution No. 13-59, A Resolution of the Town Council of the Town of Paradise Relating to Appointment of Citizens to Advisory Committees. Roll call vote was unanimous; Bolin absent and not voting. The policy provides for two Council Members to conduct an interview of applicants.

- 7d. Council concurred to appoint Vice Mayor Bolin and Council Member Rawlings to conduct an interview process for the applicant to the Access Appeals Board, Christopher Clifford and to schedule consideration of the recommendation on the February 11, 2014 Council agenda. (120-10-09)

Public comment on item 7e:

1. Tom Kelly stated that he thinks the speed limit on Skyway should be 25 mph as it is very difficult to cross the Skyway when shopping downtown.
2. Cassandra Alferts stated that she thinks there should be more bike lanes and sidewalks in Paradise and more enforcement efforts by the Police Department to slow traffic.

- 7e. **MOTION by Rawlings, seconded by Titus,** (1) Accepted the Town of Paradise 2014 Engineering & Traffic Survey; (2) Waived the first reading of proposed Ordinance No. 536 and approved reading by title only; and, (3) Introduced Ordinance No. 536, An Ordinance Amending Paradise Municipal Code Section 10.02.060 Regarding Vehicular Speed Limits. Roll call vote was unanimous; Bolin absent and not voting. (540-16-105)

- 7f. **MOTION by Culleton, seconded by Rawlings,** (1) Waived the first reading of Town Ordinance No. 537 and approved reading by title only; and (2) Introduced Ordinance No. 537, An Ordinance Amending Chapter 10.38 to the Paradise Municipal Code Relating to Pedestrians Using Crosswalks in Identified Zones. Roll call vote was unanimous; Bolin absent and not voting. (540-16-106)

- 7g. **MOTION by Titus, seconded by Culleton,** approved the Memorandum Of Understanding between the County of Butte and the Town of Paradise for use of the county-wide mass notification system (Reverse 911 services provided by Cassidian Communications). Roll call vote was unanimous; Bolin absent and not voting. (510-20-70)

- 7h. Manager Josh Marquis presented information relating to the Geographical Information System (GIS) Web Services provided to the Town of Paradise by Chico State University, Chico Research Foundation, Geographic Information Center (GIC). Jason Schwenkler from the GIC explained that the system has been improved at no extra cost to the Town to provide the staff and the public access to the GIS data base for parcel map information contained within the data base. The access will allow citizens to look up certain information about their property without having to contact Town staff. Staff will be able to generate mailing lists without having to rely on the GIC staff. (110-10-36)

- 7i. **MOTION by Rawlings, seconded by Titus,** approved budget adjustments that will increase the General Fund net income and increase the General Fund reserves by \$16,974. Roll call vote was unanimous; Bolin absent and not voting. (340-40-13)

8. COUNCIL COMMUNICATION (Council Initiatives)

Mayor Titus reported the he attended and presented a recognition at a birthday party at the invitation of a 105-year old citizen who wanted the Mayor of Paradise at his celebration.

Council Member Culleton reported that the Recreation and Park District ice skating rink is bringing people to Paradise, making the Town a destination spot; that he participated in the annual Shop with a Cop and commended the Police Officers Association for the community outreach.

Council Member Rawlings reported that has been appointed to a League of California Cities policy committee.

Mayor Lotter reported on his and Council Members Rawlings' attendance at the VIPS Awards Dinner and that David Saul was honored as the Volunteer of the Year.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION – None.

10. CLOSED SESSION - None.

11. ADJOURNMENT

The Town Council meeting was adjourned at 8:10 p.m.

Date approved: January 14, 2014

By: _____/s/_____
Scott Lotter, Mayor

_____/s/_____
Joanna Gutierrez, CMC, Town Clerk