



Measure C Citizen Oversight Committee Meeting Minutes

4:00 PM – May 26, 2015

1. OPENING

The May 26, 2015 Citizen Oversight Committee was called to order by Chairperson Kelly Wells who led the Pledge of Allegiance to the Flag of the United States.

BOARD MEMBERS PRESENT: Chris Buzzard, Dean Fender, Dan Hansen, Nicki Jones, Molly Knappen (arrived at 4:25 pm), George Morris, Jr., James Ratekin, Kirk Trostle and Kelly Wells.

BOARD MEMBERS ABSENT: None.

ALTERNATES PRESENT: Sharon Simonton.

ALTERNATES ABSENT: Linda Dye and Stacey Poloquin

STAFF PRESENT: Town Manager Lauren Gill and Town Clerk Joanna Gutierrez.

2. ITEMS

- a. **MOTION by Buzzard, seconded by Trostle**, approved Minutes of the April 28, 2015 Measure Citizen Oversight Committee meeting. Board vote was unanimous.
- b. Discussion and preparation of recommendation to the Town Council for allocation of projected Measure C sales tax revenue for fiscal year 2015/2016.

Chairperson Kelly Wells informed the committee that after the last meeting, Manager Gill and Finance Director Will removed the recommendation that approximately 12% of the projected measure funds be allocated for facilities, infrastructure and fiscal health, and met with the department directors to determine additional funding priorities. Chair Wells referred the committee members to a list of those additional funding priorities and to a sample worksheet for the committee to use to make the recommendation to the Town Council, copies attached. Chair Wells opened up discussion from the board members.

The committee members discussed and generally concluded that the additional requests are clearly within the priority public safety categories: Police, fire, animal control and streets/roads. The committee clarified that any unallocated funds received from the sales tax revenues would be set aside as Unassigned Measure C Reserves, not as Town General Fund reserves. The committee discussed that ongoing education and public outreach is

necessary in order that the general public may have the information needed to gain an understanding relating to recommendation to restore personnel to vacant positions that were left unfilled (i.e. frozen, but not eliminated) in order to balance the budget. There was discussion as to whether or not there is a perception, perhaps a mis-perception, that any expenditure that is not for the purchase of equipment or vehicles would be out of line with the intent of the measure language.

Following a MOTION by Morris, seconded by Knappen, the committee approved by unanimous voice to recommend that the Town Council allocate \$814,862 to Police, Fire, Animal Control and Streets/Roads and to set aside \$35,138 as Unassigned Measure C Funds for the 2015/2016 fiscal year. The recommended additional funding priorities reviewed by the committee are attached as Exhibit A.

3. ADJOURNMENT

Chairperson Kelly Wells adjourned the meeting at 6:20 p.m.

Date approved: October 27, 2015

By: _____/s/_____
Kirk Trostle, MCOC Chair

_____/s/_____
Joanna Gutierrez, Town Clerk



EXHIBIT A

Measure "C" Citizen Oversight Committee
2015/16 Transaction and Use Tax Recommendations

In compliance with Ordinance No. 545, the Committee hereby makes the following recommendations regarding how the proceeds from Measure "C" shall be used to provide for local public services as proposed by the Town Departments and in alignment with Town Council priorities:

Animal Control		Totals
Fund increased hours for animal control officer	\$35,000	
Basic academy training for new animal control officer	3,000	
Pressure washer/sanitation unit	3,000	\$41,000
Fire Department		
Maintain current staffing levels for CAL FIRE contract	\$150,000	
Exhaust evacuation system	20,500	
Self Contained Breathing Apparatus (4 Units)	25,000	
Type 1 Fire Engine (6 Year Lease Purchase – 4%)	75,000	270,500
Police Department		
Hire Sergeant Detective (Includes salary and benefits)	\$128,778	
Purchase three police cars (5 Year Lease Purchase – 4%) with future funding	100,000	
Officer and car body cameras and hardware	16,584	
Replace LiveScan Machine	12,000	
Police station siding repairs and mold abatement	21,000	
Officer Training	15,000	
K-9 Program training, food and veterinary costs	10,000	303,362
Public Works		
Leverage grant and other funds for road and drainage improvements on Pearson Road between Pentz and Clark	\$200,000	200,000
Subtotal		\$814,862
State Board of Equalization Fee		\$8,500
Unassigned Measure "C" Reserve		\$26,638
Grand Total		\$850,000

Approved By: _____

Kelly Wells, Chairperson
May 26, 2015