



TOWN OF PARADISE

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P L A N N I N G C O M M I S S I O N M I N U T E S

August 17, 2021

6:00 PM

CALL TO ORDER by Chair Morris at 6:00 p.m. who let the pledge of Allegiance to the Flag of the United States of America.

PLANNING COMMISSIONERS PRESENT: Carissa Garrard, Ron Lassonde, Zeb Reynolds and Kim Morris, Chair

PLANNING COMMISSIONERS ABSENT: Lynn Costa

1. APPROVAL OF MINUTES

- 1a. **MOTION by Garrard, seconded by Lassonde**, approved Regular Meeting Minutes of July 20, 2021. Roll call vote was unanimous with Commissioner Costa absent and not voting.

2. APPOINTMENT OF PLANNING COMMISSION CHAIR AND VICE CHAIR FOR THE 2021/2022 FISCAL YEAR.

a. Appointment of Chair (Secretary presiding)

Town Clerk Volenski opened the floor for nominations of Planning Commission Chair for a one-year term commencing on August 17, 2021.

Chair Morris nominated Commissioner Carissa Garrard to serve as Chair for a one-year term commencing August 17, 2021.

Commissioner Reynolds nominated Commissioner Ron Lassonde to serve as Chair for a one-year term commencing August 17, 2021.

Motion by Lassonde, seconded by Morris to close the nomination for position of Chair. All commissioners approved closing the nomination.

A roll call vote on Commissioner Garrard to serve as Chair for a one-year term through July 18, 2022 was approved unanimously with Commissioner Costa absent and not voting.

Town Clerk Volenski turned the meeting over to Chair Garrard.

b. Appointment of Vice Chair (Appointed Chair presiding)

Chair Garrard opened the floor for nominations for Planning Commission Vice-Chair for a one-year term commencing on August 17, 2021.

Commissioner Morris nominated Commissioner Lassonde to serve as Vice-Chair for a one-year term commencing August 17, 2021.

Motion by Lassonde, seconded by Morris to close the nomination for Vice-Chair. All Commissioners approved closing the nomination with Commissioner Costa absent and not voting.

Commissioner Lassonde was the only one nominated to serve as Vice-Chair, as such, Commissioner Lassonde will serve as Vice-Chair for a one-year term through July 18, 2022. No roll call vote was taken.

3. COMMUNICATION

- 3a. Community Development Director Susan Hartman provided an update on Town Council actions which included Council direction to staff to bring back a revised Interim Housing Ordinance extending the ordinance, for those people who already have temporary use permits, until April 30, 2023, with the following conditions: residents must be connected to water, electric, septic, and have trash service and no violations by September 30, 2021 and no more than two violations in a calendar year or two citations on a single violation or the Temporary Use Permit can be revoked. Previous thresholds for showing progress towards rebuilding, such as providing evidence toward rebuilding will be removed. An Exception Committee, comprised of two Council Members who have the ability to grant exceptions in extenuating circumstances, will be initiated. Town Council also heard a public hearing about the solid waste management franchise and the assignment which was rejected and remanded back to staff for further negotiations. The new Town logo was introduced as Ordinance No. 610 at the August Council meeting.

4. PUBLIC COMMUNICATION -None

5. CONTINUED PUBLIC HEARING - None

6. PUBLIC HEARING - None

7. OTHER BUSINESS

- 7a. Appointment of one Planning Commission Representative to serve upon the Town of Paradise Design Review Committee during the FY 2021-2022.

Commissioner Morris nominated Vice-Chair Lassonde as representative to the Town of Paradise Design Review Committee during the FY 2021-2022. All Commission concurred with Commissioner Costa absent and not voting.

- 7b. Appointment of two (2) Planning Commission Representatives to serve upon the Town of Paradise Landscape Committee (appeals body) during the FY 2021-2022 (Requirement of PMC Chapter 15.36)

Commissioner Morris nominated Commissioner Costa as one of two representatives to serve upon the Town of Paradise Landscape Committee (appeals body) during the FY 2021-2022 and Chair Garrard volunteered to serve as the second representative. All Commission concurred with Commissioner Costa absent and not voting.

- 7c. Meredith Rupp and Leslie Carmichael of Urban Planning Partners, Inc. provided an overview of the General Plan Housing Element Update (No action was requested - item was for information only.)

Presenters Meredith and Leslie offered a background on Housing Elements in general, provided their preliminary findings, and next steps.

8. COMMITTEE ACTIVITIES

- 8a. Commissioner Lassonde encouraged his fellow Commissioners to participate in the online design review survey.

9. COMMISSION MEMBERS

- 9a. Community Development Director Susan Hartman informed Commission that the public meeting for the Housing Element is tentatively scheduled for September 21, 2021. Ms. Hartman anticipates cancelling the Regular Planning Commission Meeting on September 21st, and instead holding the public meeting workshop. Ms. Hartman shared updates on the following projects: Chin Dynasty, Cozy Diner, the brewery, and the Methodist Church.

9. ADJOURNMENT

Chair Morris adjourned the meeting at 7:16 p.m.

Date Approved: October 19, 2021

By: _____/s/_____
Carissa Garrard, Chair

Attest:

_____/s/_____
Dina Volenski, CMC, Town Clerk