



Town of Paradise

Town Council Meeting Agenda

6:00 PM – July 12, 2022

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Greg Bolin
Council Member, Steve “Woody” Culleton
Council Member, Jody Jones
Council Member, Rose Tryon

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Camp Fire Recovery Updates - Written reports are included in the agenda packet:
 - p6 Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
 - p9 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update
 - p11 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
 - p15 Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p17 Approve minutes from the June 14, 2022, Special and Regular meetings and the June 29, 2022 Special meeting.
- 2b. p28 Approve June 2022 Cash Disbursements in the amount of \$2,817,833.49
- 2c. p37 1. Adopt Resolution No. 22-___, A Resolution of the Town Council of the Town of Paradise certifying to the County of Butte the validity of the legal process used to place direct charges (special assessments) on the secured tax roll; and, 2. Authorize the Town Manager and Finance Director to approve direct charge (special assessment) changes; and, 3. Authorize the Town Manager and Finance Director to execute the governing authority certification related to the direct assessments on the property tax roll.
- 2d. p41 1. Consider authorizing the Town Manager to execute an extended license agreement with Nicki Jones relating to the proposed license area expansion at 6265 Skyway, Paradise.
- 2e. p51 Receive an update for the Stearns Rd Dry Creek Culvert Emergency.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

5a. p86 Open the public hearing to solicit comments and/or suggestions regarding the official naming of an existing private access easement located in the Town of Paradise and consider the following:

1. After discussion consider adopting Resolution No. 2022-____, “A Resolution of the Town Council of the Town of Paradise Officially Naming an Existing Private Access Easement Located in the Town of Paradise to be Henceforth Named: Papa Nana Lane.”; or, 2. Adopt a motion to continue the matter to a date certain and direct staff to provide any additional desired information pertaining to the requested road name; or, 3. Adopt a motion to deny adoption of Town Resolution No. 2022-__ (ROLL CALL VOTE).

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

6a. p90 Consider adopting the following resolutions related to the 2022/2023 Town of Paradise Fiscal Year Budget: (The Town of Paradise Budget document is available for review at <https://www.townofparadise.com/meetings>)

1. Adopt Resolution No. 2022-__ A Resolution of the Town Council of the Town of Paradise Adopting the Final Budget for the Town of Paradise Including all Attachments, Appendices, and other related Documents for the 2022-2023 Fiscal Year ending June 30, 2023. (ROLL CALL VOTE)
2. Adopt Resolution No. 2022-__, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit for Fiscal Year 2022-2023. (ROLL CALL VOTE)
3. Adopt Resolution No. 2022-__, A Resolution of the Town Council of the Town of Paradise Amending the General Fund Reserves for Fiscal Year 2022-2023. (ROLL CALL VOTE)
4. Adopt Resolution No. 2022-__, A Resolution of the Town Council of the Town of Paradise approving and Adopting the Town of Paradise Capital Improvement Plan (CIP) and Disaster Recovery Plan for the 2022-2023 Fiscal Year. (ROLL CALL VOTE)

5. Adopt Resolution No. 2022-__, A Resolution of the Town Council of the Town of Paradise Approving the New Job Classification Descriptions. (ROLL CALL VOTE)
6. Adopt Resolution No. 2022-__, A Resolution of the Town Council of the Town of Paradise, California adopting the amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2022-2023. (ROLL CALL VOTE)
- 6b. p469 Upon conclusion of the public discussion regarding the proposed Defensible Space and Hazardous Fuel Management ordinance, adopt either the recommended action or an alternative action.
 1. Consider waiving the first reading of Town Ordinance No. ____ and reading by title only; and, 2. Introduce Town Ordinance No. _____. "An Ordinance Amending Paradise Municipal Code Section 8.58.060 Relating to Defensible Space and Hazardous Fuel Management"; or 3. Adopt an alternative directive to Town staff. (ROLL CALL VOTE)
- 6c. p476 1. Consider concurring with staff's recommendation of HQE Systems of Temecula, CA to complete final design, construct and implement to activation all aspects of the Town Early warning system; and, 2. Approving the Professional Services Agreement with HQE Systems; and, 3. Authorizing the Town Manager and Town Mayor to execute the contract. (ROLL CALL VOTE)
- 6d. p503 Consider adopting Resolution No.2022- __, A resolution of the Town Council of the Town of Paradise approving the plans and specifications for CDBG Skyway Sidewalk Infill Project and authorizing advertisement for bids on the project. (ROLL CALL VOTE)
- 6e. p509 Consider adopting Resolution No.2022-__, A Resolution of the Town Council of the Town of Paradise Awarding Contract No. 8408.CON, Off-System Culvert Repair Project, Allen Gill Construction, Inc. in the amount of their base bid of \$478,901.00; and, 2. Authorizing the Town Manager to execute an agreement with Allen Gill Construction, Inc. in the amount of their base bid relating to Contract No. 8408.CON and to approve contingency expenditures not exceeding 10%. (ROLL CALL VOTE)
- 6f. p541 1. Consider waiving the second reading of Town Ordinance No. 619 and read by title only; and, 2. Adopt Town Ordinance No. 619, "An Ordinance of the Town Council of the Town of Paradise Amending Text Regulations within Paradise Municipal Code Chapter 8.08 [Solid Waste] and Adding Article 1 Regarding Mandatory Municipal MSW, Recyclable Material, and Organic Waste Disposal Reduction Consistent with New State Law Requirements". (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

- 7a. Discuss an amendment to the Paradise Municipal Code Section 8.58.060 F, to extend the length of time residents are allowed to have goats on their property for weed abatement purposes and discuss the number of goats allowed depending on the size of the property. (BOLIN)

- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	