



Town of Paradise

Town Council Meeting Agenda

6:00 PM – December 13, 2022

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Greg Bolin
Council Member, Steve “Woody” Culleton
Council Member, Jody Jones
Council Member, Rose Tryon

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Ross Gilb
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. p5 Approve minutes of the November 7, 2022 Special and Adjourned Regular Town Council meetings.
- 1f. The Year in Review by Mayor Steve Crowder.
- 1g. Recognition of Council Member Jody Jones.
- 1h. p14 Adopt Resolution No. 2022-83 "A Resolution of the Town Council of the Town of Paradise Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 8, 2022 Declaring the Result and Such Other Matters as Provided by Law." (ROLL CALL VOTE)
- 1i. Present Certificates of Election and administer Oaths of Office to newly-elected Council Members Steve Crowder and Ron Lassonde.
- 1j. Adjourn meeting for a 10-minute recess for outgoing and incoming Council Members.
- 1k. Town Clerk will reconvene the Council meeting and take a roll call to include newly seated Council Members.
- 1l. p35 Town Clerk will chair the selection of Mayor for a one-year term beginning December 13, 2022 through December 12, 2023. The Clerk will turn the meeting over to the newly selected Mayor for selection of Vice-Mayor for a one-year term.
- 1m. Mayor will chair the selection for Vice Mayor for a one-year term commencing December 13, 2022 and ending the first regular meeting in December 2023.
- 1n. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
 - p36 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
 - p39 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and sewer Update
 - p41 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
 - p45 Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p47 Approve November 2022 Cash Disbursements in the amount of \$4,496,450.76.
- 2b. p55 1. Approve the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-aid Projects no. 03-5425F15 to assure receipt of \$696,544.00 in state funds for the Intersection Safety Improvement Project; and, 2. Adopt Resolution No. 2022-84, A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager, or his or her designee, to sign the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5425F15.
- 2c. p67 Concur with staff recommendation to file a CEQA Notice of Exemption for the Pentz Road Pathway Phase II Project.
- 2d. p72 Review and approve Town of Paradise – 140 Investment Policy.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. Presentation by PASH regarding the Paradise Animal Shelter and discussion regarding the Paradise Animal Shelter renovation, funding options and PASH involvement and provide direction to staff.
- 6b. p81 Appoint Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.
- 6c. p88 1. Approve the Notice of Vacancy created by the election of Planning Commissioner Ron Lassonde to the Paradise Town Council; and, approve the Planning Commissioner application; and, authorize staff to advertise the existing Planning Commissioner vacancy, which will include a legal notice, posting on the Town’s website, Facebook page and a media release. The vacated Planning Commission term expires June 30, 2024.
 - a. Set an application deadline of January 12, 2023 at 5:00 p.m. for the one Planning Commissioner vacancy; and,
 - b. Designate two Town Council Members to serve as the only members on an interview panel for the Planning Commission interview process; and,
 - c. Direct staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates and coordinating interviews on January 25, 2023 or January 26, 2023; and,

d. Schedule appointment to the vacancy for the February 14, 2023, regular meeting with appointment to become effective immediately. (ROLL CALL VOTE)

6d. p92 Approve the Community Development Block Grant Disaster Recovery – Infrastructure Action Plan Amendment 1; or Provide alternate direction. (ROLL CALL VOTE)

6e. p161 Upon conclusion of public discussion of this agenda item adopt either the recommended action or an alternative action.

Consider waiving the first reading of Town Ordinance No. _____ and read by title only; and, Introduce Town Ordinance No. _____. “An Ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating To Abatement Warrants, Injunctions And Civil Penalties” or; Adopt an alternative directive to Town staff. (ROLL CALL VOTE)

6f. p164 1. Consider adopting the attached and proposed “Third Amendment to the Franchise Agreement” between the Town of Paradise and Northern Recycling & Waste Services thereby removing street sweeping from the Agreement; and, 2. Authorize the Town Manager to execute the adopted “Third Amendment to the Franchise Agreement” document on behalf of the Town of Paradise; and, 3. Authorize Town staff to file with the office of the Town Clerk a fully executed copy of the adopted “Third Amendment to the Franchise Agreement”; or, 4. Adopt an alternative directive to Town staff regarding this agenda item. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a1. Discuss establishing a Healthcare Committee to return Emergency Services and other Health Care facilities to Paradise. (CROWDER)

7a2. Discuss the Transient Occupancy Tax (TOT) money collected from hotel stays and provide direction to staff on the future allocation of funds. (CULLETON)

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

9. CLOSED SESSION

9a. Pursuant to Government Code Section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney to consider initiation of litigation - two (2) potential cases.

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE _____	