



# Town of Paradise Town Council Meeting Agenda 6:00 PM – April 08, 2025

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## Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder  
Vice Mayor, Steve “Woody” Culleton  
Council Member, Greg Bolin  
Council Member, Heidi Lange  
Council Member, Ronald Lassonde

Town Manager, Jim Goodwin  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Melanie Elvis  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer, Aimee Beleu  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Jason Finney  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. Presentation by Biochar Coalition Executive Director Kenneth Scherer on the benefits of biochar for vegetation management.
  
- 1f. p5 Camp Fire Recovery Updates - Written reports are included in the agenda packet.  
  
Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.  
  
Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates.  
  
Tony Lindsey, CDD-Building and Code Enforcement- Code Enforcement update.
  
- 1g. p18 Paradise Sewer Project Update by Town Engineer Marc Mattox.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p20 Approve the minutes of the March 11, 2025 Special and Regular Town Council meetings, and the March 17, 2025 Special Town Council meeting. **(Town Clerk/Melanie Elvis)**
  
- 2b. p30 Approve March 2025 Cash Disbursements in the amount of \$4,791,560.74. **(Aimee Bealeu/Finance Director)**
  
- 2c. p38 Adopt Resolution No. 2025-\_\_\_, "A Resolution of the Town Council of the Town of Paradise Rescinding and amending Resolution No. 18-33 and Adopting Administrative Policy 330, a Credit Card Policy." **(Aimee Bealeu/Finance Director)**
  
- 2d. p46 1. Consider approving an amendment to the management contract between the Town of Paradise and the Butte Fire Safe Council (BCFSC); and, 2. Consider approving an Amendment to the contract between the Town of Paradise and Mountain Engineering for biological survey services; and, 3. Consider approving an Amendment to contract between the Town of Paradise and Mountain Engineering for archaeological survey services. **(Colette Curtis/Recovery & Economic Development Director)**
  
- 2e. p52 Concur with staff recommendation to rescind and amend Resolution No. 2024-32 and adopt Resolution No. 2025-\_\_\_, A Resolution of the Town Council of the Town of Paradise, "A Resolution Approving an Application for Funding and the Execution of a Grant Agreement and any Amendments Thereto from the 2023-2024 Funding Year of the State CDBG Mitigation (CDBG-MIT) Resilient Planning and Public Services (MIT-PPS)

Program.” (**Colette Curtis/Recovery & Economic Development Director**)

- 2f. p56 1. Approve Credit Application for Tri-Counties Bank to move town credit cards from US Bank to Credit Card Treasury Services provided by Tri-Counties Bank; and, 2. Adopt Resolution 2025-\_\_\_ "A Resolution of the Town Council of the Town of Paradise Transitioning Credit Card Vendors From US Bank to Tri-Counties Bank." (**Aimee Belev/Finance Director**)
- 2g. p58 Adopt Resolution No. 2025-\_\_\_ “A Resolution of the Town Council of the Town of Paradise Adopting a Title VI Implementation Plan, Designating the Public Works Director to Execute all Necessary Documents Associated with the Plan.” (**Marc Mattox/Public Works Director**)

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

### **5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Ask Town Clerk if there are any cards submitted
  - ii. Ask if there is anyone else wishing to comment
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p83 Consider waiving the first reading of the Town of Paradise Ordinance No. 645 and read by title only; and, 2. Introduce Town of Paradise Ordinance No. 645 “An Ordinance Adding Section 9.70 to the Paradise Municipal Code Relating to Military Equipment Use” as part of the military equipment use ordinance annual renewal requirements. (ROLL CALL VOTE) (**Eric Reinbold/Police Chief**)

### **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p106 1. Consider waving the first reading of the entire Town Ordinance No. 646 and read by title only; and, 2. Introduce Town Ordinance No. 646 “An Ordinance of the Town Council of the Town of Paradise adopting the updated CAL FIRE 2025 Local Response Area Fire Hazard Severity Zone Map for the Town of Paradise”; or, 3. Provide alternative directions to town staff. (ROLL CALL VOTE) (**Susan Hartman/Community Development Director**)

- 6b. p111 Consider adopting Resolution No. 2025-\_\_\_\_, “ A Resolution of the Town Council of the Town of Paradise Awarding Construction Contract No. 8404 CON, Camp Fire Hydrant Repair Project, to RCI General Engineering in the amount of their base bid and designating authority to the Town Manager to Execute an Agreement with RCI General Engineering and to approve contingency expenditures not exceeding 10%”. (ROLL CALL VOTE) (**Marc Mattox/Town Engineer**)
- 6c. p116 1. Consider approving the Community Development Block Grant Disaster Recovery – Infrastructure Action Plan Amendment 3; or, 2. Provide staff with alternate direction. (ROLL CALL VOTE) (**Marc Mattox/Town Engineer**)
- 6d. p180 1. Consider authorizing Accounting Assistant I/II Full Time Equivalent (FTE) to be added to the Finance Department with the correlating budget adjustment; and, 2. Consider adopting Resolution No. 2025-\_\_\_\_ “A Resolution of the Town Council of the Town of Paradise Amending the Salary Pay Plan for the Town of Paradise Employees for the Fiscal Year 2024-2025.” (ROLL CALL VOTE) (**Aimee Belev/Finance Director**)

**7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

**8. STAFF COMMUNICATION**

- 8a. Town Manager Report
- 8b. Community Development Director

**9. CLOSED SESSION - None**

**10. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
_____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	