



Town of Paradise

Town Council Meeting Agenda

6:00 PM – February 13, 2024

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Ron Lassonde
Vice Mayor, Greg Bolin
Council Member, Steve Crowder
Council Member, Steve “Woody” Culleton
Council Member, Rose Tryon

Town Manager, Jim Goodwin
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Garrett Needles
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff are available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Town Council recognition of Employee Service to the Town of Paradise for 2023 presented by Mayor Lassonde.

15 Years

Shawn Jordan - Police Department
Dina Volenski - Town Clerk Department
John Wilkey - Police Department

10 Years

Colette Curtis - Recovery and Economic Development Department
Marc Mattox - Public Works and Engineering Departments

5 Years

Andrew Anaya - Animal Control
LeAnn Rice - Fire Department
Mollie St John - Animal Control
Dominic Vannucci - Police Department
Tanya Yelenskaya - Community Development Department

- 1f. Special recognition is awarded to sworn and non-sworn police personnel and volunteers for their exemplary contributions to the department.

Officer of the Year:

Officer Andrew Cooper

Dispatcher of the Year:

Support Services Supervisor Jeannette Huggins

Civilian Employee of the Year:

Property & Evidence Technician Shawn Jordan

VIP of the Year:

Lisa Robinson

PASH Volunteer of the Year:

Charlotte Amoroso

- 1g. p6 Presentation of VIPS 2023 Annual Report presented by Lisa Robinson.
- 1h. Presentation on Paradise Ridge Chamber of Commerce social media platforms by Executive Director, Monica Nolan.
- 1i. Presentation on the Rebuild Paradise Foundation and handprint mural by Executive Director, Jen Goodlin.
- 1j. Camp Fire Recovery Updates - Written reports are included in the agenda packet.

p12 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

p15 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update.

p17 Tony Lindsey, CDD-Building and Code Enforcement-Code Enforcement Update.

P22 Kate Anderson, Business and Housing Manager-Business and Housing Update.

2. **CONSENT CALENDAR**

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p23 Approve the Regular minutes of the January 9, 2024, Town Council meeting.
- 2b. p30 Approve January 2024 Cash Disbursements in the amount of \$3,572,262.23.
- 2c. p38 1. Waive the second reading of Town Ordinance No. 633 and read by title only; and, 2. Adopt Town Ordinance No. 633 “An Ordinance Amending Paradise Municipal Code Chapter 15.09 Relating to The Fire Code And Burn Permits.”
- 2d. p47 Consider adopting Resolution No. 2024-03, “A Resolution of the Town Council of Town of Paradise accepting the work performed under the 2023 On-System Roadway Rehabilitation – Pearson (Project 2)/ HSIP Systemic Intersection Safety Improvement Project Contract 7303.2 CON performed by Baldwin Contracting Company, Inc. dba Knife River Construction.”
- 2e. p53 1. Adopt Resolution No. 2024-04, “A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090”; and, 2. Adopt Resolution No. 2024-05, “A Resolution of The Town Council of the Town of Paradise Authorizing Disposal of Certain Town Records Maintained in the Human Resources Department Pursuant to Government Code Section 34090.”; or, 3. Make the determination that certain records listed for destruction have value to the agency, and direct that all or some of the records listed in Exhibit B continue to be maintained.
- 2f. p60 Consider adopting Resolution No. 2024-06 to finalize and obligate the CalFire California Climate Investment Grant Agreement in order to receive up to \$2,469,159.00 in match funding for Phase 2 Tree Removal.
- 2g. p62 Review and approve Town of Paradise Investment Policy – Administrative Policy No. 140.
- 2h. p73 Consider adopting Resolution No. 2024-07, “A Resolution of the Town Council of the Town of Paradise to Assign Council Member Participation to the Legislative Committee.”
- 2i. p75 1. Declare the attached Police Department equipment as surplus property; and, 2. Adopt Resolution No. 2024-08, A Resolution of the Town Council of the Town of Paradise declaring certain Town Equipment to be surplus and obsolete and authorizing disposal by the Town Manager or his designee.

- 2j. p81 Review and file the 2nd Quarter Investment Report for the Fiscal Year ending June 30, 2024.
- 2k. p108 Adopt Resolution No. 2024-09 “A Resolution of the Town Council of the Town of Paradise Repealing Resolution No. 15-45, and Amending and Restating Procedures Relating to the Conduct of Town Council Meetings.”
- 2l. p123 Consider accepting a donation of \$5,000 from the Rotary Club of Paradise to support the E-Citation program.
- 2m. p124 Authorize the attached not to exceed (NTE) increase amendment for \$10,000 with the Butte Fire Safe Council and authorize the Town Manager to execute the amendment in order to continue with FEMA/CalOES approved Pre-Phase 2 award work.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p127 Consider authorizing the Mayor and Town Manager to enter into an agreement for banking services with Tri Counties Bank for five years with an optional extension of two years, contingent upon final review and approval by the Town Attorney. (ROLL CALL VOTE)
- 6b. p275 1. Consider concurring with staff’s recommendation for awarding the contract for Progressive Design Build Services for the Paradise Sewer Project to the Mountain Cascade-Carollo team; and, 2. Authorize the Town Manager to enter into a Progressive Design Build Contract (2023-005) with the recommended firm, contingent upon approval by the Town Attorney; and, 3. Adopt Resolution No. 2024-__, “A Resolution Designating Authority to the Paradise Town Manager to Execute Individual Contract Amendments Under the Resultant Progressive Design Build Contract for RFQ 2023-005 Progressive Design Build Services with Mountain Cascade/Carollo Engineers for the Paradise Sewer Project up to the maximum contract aggregate amount of \$17,000,000 to complete the initial design and progressive design build process for the Paradise Sewer Project” (ROLL CALL VOTE)

- 6c. p605 1. Consider approving a Letter of Intent to the California Transportation Commission relating to the Town's \$33,000,000 Roe Rd Extension Phase 2 Local Transportation Climate Adaptation Program grant award and funding needs for project construction; and, 2. Approve a Letter of Support for the Town's \$25,000,000 federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) funding opportunity; and, 3. Allocate \$3,800,000 of the Town's Paradise Recovery & Operations Reserve to leverage the Roe Road Extension Phase 2 Project. (ROLL CALL VOTE)
- 6d. p613 1. Hear information on the opportunity to invest in the Chico Regional Airport from the Chico Airport Manager; and, 2. Give Staff direction on starting negotiations regarding an investment agreement.

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items:
 - 7a 1. Discussion of lay down yards/citations and utility work on private roads (CULLETON)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report
 - Community Development Director

9. CLOSED SESSION - None

10. ADJOURNMENT

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| STATE OF CALIFORNIA) COUNTY OF BUTTE) | SS. |
| I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: | |
| _____ | |
| TOWN/ASSISTANT TOWN CLERK SIGNATURE | |