



# **Town of Paradise**

## **Town Council Meeting Agenda**

### **6:00 PM – September 10, 2019**

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#### **Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA**

Mayor, Jody Jones  
Vice Mayor, Greg Bolin  
Council Member, Steve Crowder  
Council Member, Melissa Schuster  
Council Member, Mike Zuccolillo

Town Manager, Lauren Gill  
Town Attorney, Dwight L. Moore  
Town Clerk, Dina Volenski  
Acting Community Development Director, Susan Hartman  
Administrative Services Director/Town Treasurer, Gina Will  
Public Works Director/Town Engineer, VACANT  
Division Chief, CAL FIRE/Paradise Fire, John Messina  
Chief of Police, Eric Reinbold

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## **1. OPENING**

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  - 1e. p8 Proclamation - Retirement of Police Department Administrative Assistant Valerie Lynch
  - 1f. Presentation on 2020 Census - David Banuelos Jr.
  - 1g. Presentation/Information on the Wildfire Assistance Program.

## **2. CONSENT CALENDAR**

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p9 Approve minutes from the July 9, 2019 Regular and July 23, 2019 Special Town Council meeting.
- 2b. p16 Approve August 2019 cash disbursements in the amount of \$4,447,410.48
- 2c. p25 1. Approve the Program Supplement Agreement No. F020 to Administering Agency-State Agreement for Federal-aid Projects No. 03-5425F15 to assure receipt of \$425,000 in state funds for the Paradise ATP Gateway Project; and, 2. Approve the Program Supplement Agreement No. F021 to Administering Agency-State Agreement for Federal-aid Projects No. 03-5425F15 to assure receipt of \$248,288 in state funds for the Oliver Curve Pathway project; and, 3. Adopt Resolutions No. 19-24 and 19-25, A Resolution of the Town Council of the Town of Paradise authorizing the Town Manager, or her designee, to sign the Program Supplement Agreement Nos. F020 and F021 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5425F15.
- 2d. p43 Authorize the Town Manager to execute a three-year agreement for financial audit services with Mann, Urrutia, and Nelson CPA's and Associates, LLP
- 2e. p80 Review and file the 4th Quarter Investment Report for the Fiscal Year Ended June 30, 2019.
- 2f. p85 1. Concur with staff's recommendation of ARRB Group, Inc.'s to perform road network survey management services for the Town's 100 centerline mile roadway network; and, 2. Approve the attached Professional Services Agreement with ARRB Group, Inc. and authorize the Town Manager to execute.
- 2g. p90 1. Authorize the Town Manager to execute the attached agreement with Rotary Club of Paradise to access the Town-owned property located at Skyway and Foster Rd. to construct a Camp Fire Memorial; and, 2. Authorize staff to transfer \$15,801.95 from the general fund to the gas tax/street maintenance fund, and approve related budget adjustments to reimburse for the purchase of the property in March 2016.

- 2h. p91 1. Authorize the Police Department to pursue grant funding to purchase a new Animal Control Vehicle; and, 2. Appropriate a Town funding match of up to \$40,000; and, 3. Authorize the Town Manager to execute agreements to complete the purchase of the vehicle in compliance with Town of Paradise purchasing rules.
- 2i. p93 1. Authorize the Police Department to pursue grant funding to purchase TASER X26P conducted electrical weapons and VieVu LE5 body cameras, and to install radio equipment at the Police Department; and, 2. Authorize the Town Manager to execute agreements to complete the purchase of equipment in compliance with Town of Paradise purchasing rules.
- 2j. p95 Accept the various private citizen and business donations offered to the Town of Paradise during the month of August 2019 in the amount of \$1,121.39.
- 2k. p100 Approve the recommended General Fund Budget adjustments.

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

### **5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice.

#### **Public Hearing Procedure:**

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Project proponents (in favor of proposal)
  - ii. Project opponents (against proposal)
  - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p122 Conduct the duly noticed and scheduled public hearing and upon conclusion of the public hearing consider the following:
  - 1. Concurring with the project “CEQA determination” finding adopted by the Planning Commission on July 16, 2019, and embodied within Planning Commission Resolution No. 19-03; and, Waiving the first reading of Town of Paradise Ordinance No. 579 and read by title only; and 3. Introducing Town of Paradise Ordinance No. 579 , “An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 [Zoning] Relative to Accessory Building; Primary Dwelling; Railroad Tie Materials in Site Structures and Mobile Home Provisions”. (ROLL CALL VOTE)

- 5b. p135 Conduct the duly noticed and scheduled public hearing and upon conclusion of the public hearing consider the following:
1. Concurring with the project "CEQA determination" finding adopted by the Planning Commission on August 20, 2019, and embodied within Planning Commission Resolution No. 19-04; and 2. Waiving the first reading of Town of Paradise Ordinance No. 580 and reading by title only; and, 3. Introducing Town of Paradise Ordinance No. 580 an Ordinance of the Town Council of the Town of Paradise Amending Paradise Municipal Code Title 17 Text Regulations Relative to the Reconstruction of Nonconforming Uses. (ROLL CALL VOTE)
- 5c. p145 Conduct the duly noticed and scheduled public hearing to solicit comments and/or suggestions regarding the 2019-2020 Annual Plan for the Community Development Block Grant Program (CDBG) (This is the first of two public hearings, no action is requested at this time.)

## **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p148 1. Consider providing direction to staff regarding the potential project delivery process in the future for the Paradise Sewer Project Preliminary Engineering and Environmental Study. The potential delivery options include traditional "Design-Bid-Build" or "Design-Build" processes. Both options have potential benefits for the Town. If there is a potential for the Town to use the "Design-Build" process, then the Town is required to develop a Conflict of Interest policy that defines who is eligible to pursue the "Design-Build" contract.
2. Consider providing direction to staff regarding release of project specific information in the RFP, specifically, the preferred "vicinities" where the Town's Waste Water Treatment Plant (WWTP) may be located. Providing this information in the RFP will focus the approach of the potential consultants, streamline the review process, and allow for easier comparison of each consultant's ideas and qualifications.
3. Concurring with the staff recommendation to proceed with preparation and release of the RFP for Preliminary Engineering and Environmental Clearance Services. (ROLL CALL VOTE)
- 6b. p363 Consider reviewing and approving the attached response to the 2018-2019 Butte County Grand Jury Report. (ROLL CALL VOTE)
- 6c. p366 Consider a public discussion Introducing an Ordinance Adding Chapter 8.58 to the Paradise Municipal Code Relating to Defensible Space and Hazardous Fuel Management; upon conclusion of the public discussion; 1. Consider waiving the first reading of Town Ordinance No. 581 and reading by title only; and, 2. Introducing Ordinance No. 581 an Ordinance of the Town Council of the Town of Paradise Adding Chapter 8.58 to the Paradise Municipal Code Relating to Defensible Space and hazardous Fuel Management. (ROLL CALL VOTE)

- 6d. p377 Consider Introducing an Ordinance Amending Paradise Municipal Code Title 15 [Buildings and Construction] Relating to: Accessory Structures and Wildland Urban Interface Requirements; and Non-Combustible Roof Gutters; and, 1. Waiving the first reading of Town Ordinance No. 582 and read by title only; AND, 2. Introducing Town Ordinance No. 582. "An Ordinance Amending Regulations Within Paradise Municipal Code Title 15 [Buildings and Construction] Relative to Accessory Structures and Wildland Urban Interface Requirements; and Non-Combustible roof gutters". (ROLL CALL VOTE)
- 6e. 1. Consider Council authorization to use the Town's Green Waste Yard on American Way and Clark Road for a pilot vegetative remediation project, that includes fire curtain burners donated by CAL Fire; and, 2. Authorizing the Town Manager to sign on an agreement after approval by the Town Attorney. (No staff report) (ROLL CALL VOTE)
- 6f. p382 Consider adopting Resolution No. 19-26, A Resolution of the Town Council of the Town of Paradise Designating November 8th as Camp Fire Memorial Day. (ROLL CALL VOTE)
- 6g. p383 1. After discussion, consider waiving the first reading of Town Ordinance No. 583, and read by title only; and, introduce Town Ordinance No.583, " An Ordinance of the Town Council of the Town of Paradise, California, establishing a "Dig Once" Policy. (ROLL CALL VOTE); and, 2. Discuss and provide direction to staff regarding placement of all utilities underground.
- 6h. p393 1. Consider accepting the Classification and Total Compensation Study report as presented by consultants, Koff and Associates; and, 2. Adopting Resolution 19-27, A Resolution of the Town Council of the Town of Paradise adopting the new job classifications descriptions as recommended as set forth in the Classification Study by Koff and Associates.

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

### **7a. Council initiated agenda items**

- 7a1. p763 Discuss Wildfire Victim Recovery Bonds, provide direction to staff to write a letter of support for AB 235. (JONES)
- 7a2. P764 Discuss SB 156 which would allow limited-term emergency medical services to be provided in a standalone setting at the existing Feather River Hospital site for Butte County residents affected by the 2018 Camp Fire, and provide direction to staff to write a letter of support. (JONES)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

## **8. STAFF COMMUNICATION**

- 8a. Town Manager Report

## 9. CLOSED SESSION

- 9a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Management and Mid-Management Association and the Management Group.

The Town Council will reconvene to consider the following:

1. Consider adopting Resolution No. 19-27, A Resolution of the Town Council of the Town of Paradise Approving the Memorandum of Understanding Between the Town of Paradise and the Town of Paradise Police Officers Association Relating to Employment Covering the Period from July 1, 2019 to June 30, 2022. (ROLL CALL VOTE)

2. Consider adopting Resolution No. 19-28, A Resolution of the Town Council of the Town of Paradise Approving the Memorandum of Understanding Between the Town of Paradise and the Town of Paradise General Employees Unit Relating to Employment Covering the Period from July 1, 2019 to June 30, 2022. (ROLL CALL VOTE)

3. Consider adopting Resolution No. 19-29, A Resolution of the Town Council of the Town of Paradise Approving the Memorandum of Understanding Between the Town of Paradise and the Town of Paradise Police Management and Mid-Management Association Relating to Employment Covering the Period from July 1, 2019 to June 30, 2022. (ROLL CALL VOTE)

4. Consider adopting Resolution No. 19-30, A Resolution of the Town Council of the Town of Paradise Approving the Memorandum of Understanding Between the Town of Paradise and the Town of Paradise Confidential and Mid-Management Association Relating to Employment Covering the Period from July 1, 2019 to June 30, 2022. (ROLL CALL VOTE)

5. Consider adopting Resolution No. 19-31, A Resolution of the Town Council of the Town of Paradise Approving the Memorandum of Understanding Between the Town of Paradise and the Town of Paradise Management Group Relating to Employment Covering the Period from July 1, 2019 to June 30, 2022. (ROLL CALL VOTE)

- 9b1. Pursuant to Government Code Section 54957.6 the Town Council will hold a closed session to meet with Gina Will, its designated labor representative, to review amending and restating of the agreement between the Town of Paradise and Dwight L. Moore for Town Attorney services.

The Town Council will reconvene to consider the following:

To consider approving the amended and restated agreement between the Town of Paradise and Dwight Moore relating to Town Attorney legal services pertaining to compensation. **(ROLL CALL VOTE)**

- 9b2. Pursuant to Government Code Section 54957.6 the Town Council will hold a closed session to meet with Gina Will, its designated labor representative, to review amending and restating of the agreement between the Town of Paradise and Lauren Gill for Town Manager services.

The Town Council will reconvene to consider the following:

To consider approving the amended and restated agreement between the Town of Paradise and Lauren Gill relating to Town Manager services pertaining to compensation. **(ROLL CALL VOTE)**

## 10. ADJOURNMENT

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE _____	