



Town of Paradise

Town Council Adjourned Agenda

6:00 PM – November 12, 2025

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder
Vice Mayor, Steve “Woody” Culleton
Council Member, Greg Bolin
Council Member, Heidi Lange
Council Member, Ronald Lassonde

Interim Town Manager, Michael O’Brien
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Melanie Elvis
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer, Aimee Beleu
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Jason Finney
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Representatives from Voices United and the Butte County Office of Education will accept a proclamation recognizing November as Homeless Youth Awareness Month.
- 1f. p5 Camp Fire Recovery Updates - Written reports are included in the agenda packet.

Colette Curtis, Recovery and Economic Development Director - recovery projects, advocacy, economic recovery and development, communications, emergency operations and Housing updates.

Marc Mattox, Public Works Director/Town Engineer -infrastructure and sewer updates.
- 1g. p14 Paradise Sewer Project update by Town Engineer Marc Mattox.
- 1h. Presentation by Gold Nugget Museum regarding the second year of the TOT Reinvestment Program. Each organization will present an expenditure overview summarizing how their allocation was spent over the last year, explaining the impact on tourism, and outlining their plans for next year's funding allocation. **(Introduction by Colette Curtis/Recovery & Economic Development Director)**

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p16 Approve minutes of the October 14, 2025 Special and Regular Town Council meetings. **(Melanie Elvis/Town Clerk)**
- 2b. p24 Approve October 2025 Cash Disbursements in the amount of \$18,099,084.87. **(Aimee Beleu/Finance Director)**
- 2c. p36 1. Waive the second reading of Town Ordinance No. 650 and read by title only and, 2. Adopt Town Ordinance No. 650 "An Ordinance Rezoning Certain Real Property From "TR 1/2" (Town Residential 1/2-acre minimum) to a "M-F" (Multiple Family Residential) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (Mahoney Capital LP: PL25-00056)". **(Susan Hartman/Community Development Director)**
- 2d. p40 Adopt Resolution No. 2025-_____ "A Resolution of the Town Council of the Town of Paradise Accepting the 2024 Homeownership Super NOFA (HOSN), CALHOME, Round 2 First Time Homebuyer Mortgage Assistance and Owner-Occupied Rehabilitation Programs." **(Colette Curtis/Recovery & Economic Development Director)**

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS – None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p45 1. Consider modifying the Town of Paradise Public Works Department Position Control to remove (1) Sr. Maintenance Worker and add (1) Maintenance Worker I/II; and, 2. Approve the reclassification of the Public Works Administrative Assistant to Program Analyst and the correlating budget adjustment; and, 3. Adopt Resolution No. 2025-____ "A Resolution of the Town Council of the Town of Paradise Approving Job Classification Descriptions"; and, 4. Adopt Resolution No. ____ "A Resolution of the Town Council of the Town of Paradise, California, Amending the Salary Pay Plan to Include Program Analyst for the Fiscal Year 2025-2026." (ROLL CALL VOTE) (**Marc Mattox/Public Works Director**)
- 6b. p54 Review and approve the release of a Request for Proposals relating to the Facilities Master Plan and Corporation Yard / Fire Station 82 Planning-Design Services. (ROLL CALL VOTE) (**Marc Mattox/Public Works Director**)
- 6c. p73 1. Consider concurring with staff's recommendation of Carollo Engineers, to perform professional civil engineering and design services to complete design of a new Wastewater Treatment Facility to be the Local Treatment Option for The Paradise Sewer Project; and, 2. Direct staff to enter negotiations with Carollo Engineers to reach and execute a funding-compliant agreement approved and executed by the Town Manager and Town Attorney; and, 3. Adopt Resolution 2025-____ "A Resolution of the Town Council of the Town of Paradise, Designating Authority to the Paradise Town Manager To Execute The Agreement for Professional Services and Individual Task Orders Under the Resultant Master Agreement for RFQ 2025-003 Design Services for Paradise Sewer Project: Wastewater Treatment Facility, up to the Maximum Contract Aggregate Amount of \$4.5M to Expedite and Facilitate Design of a Local Treatment Option for the Paradise Sewer Project". (ROLL CALL VOTE) (**Marc Mattox/Public Works Director**)
- 6d. p108 1. After presentation, review and file the financial information provided by staff concerning the FY 2025-26 operating and capital budgets; and 2. Adopt Resolution No. 2025-____ "A Resolution of the Town Council of the Town of Paradise Adopting Budget Amendments to the 2025/2026 Fiscal Year Budget; and, 3. Adopt Resolution No. 2025-____ "A Resolution of the Town Council of the Town of Paradise Amending the Salary Pay Plan for the Town of Paradise Employees for the Fiscal Year 2025-2026." (ROLL CALL VOTE) (**Aimee Beleu/Finance Director**)

- 6e. p122 1. Waive the first reading of the entire Town Ordinance No. _____ and read by title only; and, 2. Introduce Town of Paradise Ordinance No. _____, “An Ordinance of the Town Council of the Town Of Paradise Amending Portions of Chapter 2.45 of the Paradise Municipal Code Relating to the Town’s Purchasing System”; or, 3. Adopt an alternative directive to town staff. (ROLL CALL VOTE) (**Aimee Beleu/Finance Director**)
- 6f. p125 1. Concur with staff recommendation to award a contract for the Long-Term Community Recovery Plan update to Urban Design Associates (UDA), and; 2. Authorize the Interim Town Manager to enter into an agreement with Urban Design Associates (UDA) for the Long-Term Community Recovery Plan Update for an amount not to exceed \$400,000.00. (ROLL CALL VOTE) (**Colette Curtis/Recovery & Economic Development Director**)
- 6g. p127 1. Consider waiving the entire first reading of Town Ordinance No. _____ and read by title only; and, 2. Introduce Town Ordinance No. _____ “An Ordinance of the Town Council of the Town of Paradise Repealing Paradise Municipal Code Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13 and Adopting New Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, 15.15 and 15.16 and Making Findings of Fact Relating to Local Climatic, Geological, and Topographic Conditions, All Relating to the Amendments and Adoption of the 2025 California Building Standards Code”, including, the 2025 California Wildland-Urban Interface Code (Title 24, Part 7); or, 3. Provide an alternative direction to the Town staff. (ROLL CALL VOTE) (**Tony Lindsey/Community Development Director**)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7a1. p161 Discuss sending a letter of support for the victims of the Camp Fire to the United States Bankruptcy Court and PG&E. (CROWDER)
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	