



# Town of Paradise

## Town Council Meeting Agenda

### 6:00 PM – May 09, 2023

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#### Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Greg Bolin  
Vice Mayor, Rose Tryon  
Council Member, Steve Crowder  
Council Member, Steve “Woody” Culleton  
Council Member, Ron Lassonde

Interim Town Manager, Marc Mattox  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Dina Volenski  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer – Vacant  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

#### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. Proclamation recognizing the Mennonite Disaster Services.
- 1f. Presentation - Butte County Fire Safe Council update
- 1g. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
  - p5 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
  - p8 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update
  - p11 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
  - p16 Kate Anderson, Business and Housing Manager - Business and Housing Update

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p18 Approve the Special and Regular minutes of the April 11, 2023 Town Council meetings.
- 2b. p26 Approve April 2023 Cash Disbursements in the amount of \$4,790,015.52.
- 2c. p37 Adopt Resolution No. 2023-18, "A Resolution of the Town Council of the Town of Paradise accepting the work performed under the CDBG Sidewalk Infill Project Contract 9417.CON performed by All-American Construction, Inc."
- 2d. p40 1. Waive the second reading of Town Ordinance No. 625 and read by title only; and, 2. Adopt Town Ordinance No. 625 "An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 [Zoning] Relative to Short-Term Rentals".
- 2e. p46 Adopt Resolution No. 2023-19, "A Resolution of the Town Council of the Town of Paradise Adopting a List of Projects for Fiscal Year 2023/24 Funded by SB 1: The Road Repair and Accountability Act of 2017."
- 2f. p51 Adopt Resolution No. 2023-20, "A Resolution of the Town Council of the Town of Paradise acknowledging receipt of a report made by the Fire Chief of the Paradise Fire Department regarding the inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code."

- 2g. p55 Adopt Resolution No. 2023-21, “A Resolution of the Town Council of the Town of Paradise accepting the work performed under the On-System Roadway Rehabilitation Project –Skyway (Phase 1) Contract 7303.1 CON performed by Baldwin Contracting Company, Inc. dba Knife River Construction.”
- 2h. p59 Re-appoint two Planning Commissioners, Lynn Costa and Carissa Garrard, whose terms will expire on June 30, 2023 for one 4-year term effective July 1, 2023 through June 30, 2027; OR 2. Approve a Notice of Vacancy and application and authorize staff to advertise the upcoming vacancies on the Planning Commission and designate two (2) Town Council members to serve as an interview panel.

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

#### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

#### **5. PUBLIC HEARINGS**

For items that require a published legal notice and/or a mailed notice.

##### **Public Hearing Procedure:**

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
  - i. Project proponents (in favor of proposal)
  - ii. Project opponents (against proposal)
  - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p60 1. Conduct the duly noticed and scheduled public hearing to solicit public comments related to the use of “military equipment” by the Paradise Police Department as defined by the Paradise Municipal Code; and, 2. Approve the continued use and renewal of Ordinance No. 615. (ROLL CALL VOTE)

#### **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p65 1. Consider concurring with staff’s recommendation to partner with the Butte County Fire Safe Council to implement the Phase 2 Removal Process for the Category 4 Tree Removal Program; and, 2. Approve Professional Services Agreement with the Butte County Fire Safe Council; and, 3. Authorize the Town Manager to execute the contract upon full FEMA approval of the Phase 2 Scope of Work and obligation of funds for Phase 2. (ROLL CALL VOTE)

- 6b. p87 1. Consider concurring with staff’s recommendation for the Paradise Sewer Project Owner’s Agent; and, 2. Authorize the Town Manager to enter into a Professional Services Agreement with the recommended firm, contingent upon approval by the Town Attorney; and, 3. Adopt Resolution No. 2023-22, “A Resolution Of The Town Council Of The Town Of Paradise Designating Authority To The Paradise Town Manager To Execute Individual Task Orders Under The Resultant Master Agreement For RFQ 2023-001 Paradise Sewer Project On-Call Owners Agent Up To The Maximum Contract Aggregate Amount Of \$5,000,000 To Expedite And Facilitate The Paradise Sewer Project, Initial Design And Progressive Design Build Process.” (ROLL CALL VOTE)
- 6c. p96 1. Consider Creation of an Arts Commission, including providing direction to staff related to the formation, jurisdiction, and terms of service for an Arts Commission and its members, OR, 2. Provide alternative direction to staff. (ROLL CALL VOTE)
- 6d. p144 Consider discussion regarding approval of a proposed trip to be taken by Mayor Bolin to Washington DC, at the request of the Committee on Natural Resources, to testify in front of the House Natural Resources Committee on Wildfires and assign a budget adjustment, to fund the trip from the Town Council budget. (ROLL CALL VOTE)

**7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

**8. STAFF COMMUNICATION**

- 8a. Town Manager Report
  - Community Development Director

**9. CLOSED SESSION - None**

**10. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk’s Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
_____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	