



# Town of Paradise

## Town Council Meeting Agenda

### 6:00 P.M. – February 13, 2018

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Date/Time: 2<sup>nd</sup> Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Jody Jones  
Vice Mayor, Greg Bolin  
Council Member, Scott Lotter  
Council Member, Melissa Schuster  
Council Member, Mike Zuccolillo

Town Manager, Lauren Gill  
Town Attorney, Dwight L. Moore  
Town Clerk, Dina Volenski  
Community Development Director, Craig Baker  
Finance Director/Town Treasurer, Gina Will  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, David Hawks  
Chief of Police, Gabriela Tazzari-Dineen

### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## **1. OPENING**

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. p5 Proclamation - Catalyst Domestic Violence - Teen Dating Violence Awareness Month
- 1f. p6 Volunteers in Police Service (VIPS) 2017 Annual Report - Presented by Charlie Rollo
- 1g. p17 Proclamation - Recognition of outgoing Police Chief Gabriela Tazzari-Dineen

## **2. CONSENT CALENDAR**

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p18 Approve minutes of the January 9, 2018 Special and Regular Town Council meetings.
- 2b. p28 Approve January 2018 Cash Disbursements in the amount of \$2,055,402.20.
- 2c. p37 Following the Town Council's review of the Fiscal year 2016/17 financial statement audit report, staff recommends that the Council receive and file the Report, as submitted.
- 2d. p181 1. Concur with staff's recommendation of Bender Rosenthal Incorporated to perform professional right of way acquisition services for the Skyway/Black Olive Signalization Project; and, 2. Authorize the Town Manager to execute a Town Attorney approved professional services agreement with Bender Rosenthal Incorporated.
- 2e. p187 1. Consider approving the hire of an additional Public Works Maintenance Worker I; and, 2. Approve an additional budget appropriation of \$24,013 to cover the increased costs of the hire for fund 2120 Gas Tax/Street Maintenance.
- 2f. p189 Following a report from the members of the Planning Commission Interview Panel regarding the interview process, consider: 1 Concurring with the recommendation of the interview panel; and, 2. Appoint applicant Kim Morris to fill the existing vacancy on the Planning Commission (effective immediately with term to expire June 30, 2021; or Consider an alternative direction.

## **3. ITEMS REMOVED FROM CONSENT CALENDAR**

## **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

## 5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

### **Public Hearing Procedure:**

- A. Staff Report
  - B. Mayor opens the hearing for public comment in the following order:
    - i. Project proponents (in favor of proposal)
    - ii. Project opponents (against proposal)
    - iii. Rebuttals – if requested
  - C. Mayor closes the hearing
  - D. Council discussion and vote
- 5a. p190 Conduct 2nd public hearing to solicit comments and/or suggestions regarding the 2018-2019 Annual Plan funding priorities. Community Development Block Grant (CDBG) funds are awarded for the purpose of community development activities that are directed toward revitalizing neighborhoods, for economic development and providing improved community facilities and services. Final action is scheduled for approval at the April 10, 2018 Council Meeting.

## 6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p219 1. Consider implementing a low-cost business license program that provides important public safety information as well as information on the Town's economic and business landscape; and, 2. Consider waiving the entire reading of proposed Ordinance No. \_\_\_\_\_ and approve reading by title only: and, consider introducing Ordinance No. \_\_\_\_\_ an Ordinance adding Chapter 5.22 to the Paradise Municipal Code Relating to Business License; and, 3. Direct staff to update the Master Fee schedule to reflect the Business License fee.
- 6b. p254 Consider adopting the Paradise 2018 Pavement Management Program Final Report. The findings of the Pavement Management Program present a clear avenue for the Town Council to assess and prioritize the needs of public roadway infrastructure funding levels. (Roll Call Vote)
- 6c. p361 Concur with staff recommendation to continue to seek approval from the California Transportation Commission to eliminate trailway widening from the scope of work for the Yellowstone Kelly Heritage Trailway Enhancement Project, enabling the Town to consider awarding Contract 15-03 on April 9, 2018. (Roll Call Vote)
- 6d. p370 Consider awarding the Fleet Maintenance Bay Addition Contract 17-13 to Bob Becker of Paradise, CA in the amount of their bid, \$98,780.00. (Roll Call Vote)

**7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

**8. STAFF COMMUNICATION**

- 8a. Town Manager Report
  - Community Development Director

**9. CLOSED SESSION - None**

**10. ADJOURNMENT**

- 10a. Adjourn to February 27, 2018 at 3:00 p.m., Paradise Town Hall, 5555 Skyway, Paradise, California 95969, for the purpose of holding a Regular Adjourned meeting pursuant to Government Code Section 54955.

STATE OF CALIFORNIA )	SS.
COUNTY OF BUTTE )	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	